



MEETING AGENDA

Fort Worth Public Library Advisory Board

February 4, 2021

Public Meeting: 6:30 p.m.

Videoconference

<https://fortworthtexas.webex.com/fortworthtexas/onstage/g.php?MTID=e0d2a5a4d62e707dd4a20230aec2516c6>

Meeting/ Access Code: 126 767 8323

Registration Required

Teleconference

(817) 392-1111 or 1-650-479-3208

Meeting/ Access Code: 126 767 8323

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T Uverse 99

City of Fort Worth Website Homepage: [Watch Live Online](#)

To view the docket for this meeting visit: <https://www.fortworthtexas.gov/calendar/boards-commission>

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020.

****Any member of the public who wishes to address the Commission regarding an item on the listed agenda must sign up to speak no later than 5:00PM on the day prior to the meeting. To sign up, either contact Paul Orr at Paul.Orr@FortWorthTexas.gov or 817-392-8031 or register through WebEx per the directions on the City's website above. Please note that the City of Fort Worth is using a third party vendor to assist with City meetings. If there are service interruptions, including call in number changes, we will provide alternative call in numbers on our website whenever possible.**

Library Advisory Board Members

Phyllis Grissom, Chair

District 1 Crawford Gupton

District 2 Jazmin Gutierrez

District 3 Chris Holbert

District 4 Mindy Gant

District 5 Charmion Johnson-Polk

District 6 Katherine Moloney

District 7 Phyllis Grissom

District 8 Andrea Rogers-Henry

District 9 Gaye Reed

Fort Worth Public Library Advisory Board Meeting
Thursday, February 4, 2021
6:30 p.m.

AGENDA

- I. Call to Order
- II. Chair Remarks
 - A. Consideration of the December 3, 2020 meeting minutes
 - B. Review of board member terms
- III. Director's Report
 - A. Announcements, Updates, Changes
 - B. Performance, data & media updates
 - C. Public Services Updates
 - 1. Music Resources and Services – Rita Alfaro, Music Librarian
 - D. Capital Update Report
- IV. Board Member Reports on Library Engagement/Promotion
- V. Update on The Fort Worth Public Library Foundation, Inc. – Andrea Ash, President & CEO
- VI. Requests for Future Agenda Items
- VII. Public Comments
- VIII. Adjourn

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and said Notice was posted on the following date and time Thursday, January 21, 2021 at 1:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


City Secretary for the City of Fort Worth, Texas



LIBRARY ADVISORY BOARD
Meeting Minutes
December 3, 2020 at 6:30 p.m.
Virtual Web Event Meeting

Members Present: Crawford Gupton, Jazmin Gutierrez, Chris Holbert, Mindy Gant, Charmion Johnson-Polk, Katherine Moloney, Phyllis Grissom, Andrea Rogers-Henry, and Gaye Reed

Members Absent: None

Support Group Liaison Present: Andrea Ash, The Fort Worth Public Library Foundation, Inc., President and CEO

Staff Present: Manya Shorr, Library Director; Michele Gorman, Assistant Library Director; Marilyn Marvin, Assistant Library Director; Paul Orr, Recorder, Library Department; Beth Walters, Technical Services Manager; Tracy Dickerson, User Experience Librarian; Martha Peters, Director, Arts Council of Fort Worth; Sevanne Steiner, Senior Planner, Development Services Department; Jack McGee, Cable Services Supervisor, Communications and Community Engagement Department;

Visitors: None

Call to Order: Chair Grissom declared a quorum and called the meeting to order at 6:30 p.m.

Chair Remarks:

Consideration of the October 3, 2020, Meeting Minutes

The minutes of the October 3, 2020 meeting were accepted by acclamation as presented.

Introduction of New Board Member Jazmin Gutierrez, Place 2

Shorr welcomed Jazmin Gutierrez to the Board as a representative of Council Member Carlos Flores for District 2. Gutierrez is also the Director of Business Development for the Hispanic Chamber of Commerce.

Director's Report:

Announcements, Updates, Changes

Shorr reported that the monthly performance report was sent to members ahead of the meeting. The Library still has approximately 20,000 in-building visits monthly. There are still eight libraries open to the public with no plans to change services at this time. Reviewed a customer's positive Facebook post about the Stay At Home Book Club. The Library is hiring to fill vacant positions needed to reopen more libraries in the future. Presented information about the City's plans to purchase and move City Hall to the former Pier 1 office building. The Central Library will not relocate to the new City Hall building. A decision has been made to not reopen the lower level of Central Library when it does reopen to the public. Factors contributing to the decision include the tremendous cost to address the maintenance needs and the challenges of staffing and managing such vast space. Staff is now working to consolidate the collection and service points from the lower level to the ground level. Once completed, the consolidated upper level will feel more alive and activated for the public. The Genealogy/Local History

and Archives unit will remain downstairs and will either provide service upstairs by appointments or escort users to the downstairs area. This change leaves opportunity for another project for the downstairs space in the future if funding can be found.

Shorr responded to the following questions:

Rogers-Henry asked what outreach the library is doing with schools about resources available to school librarians or students in terms of the learning impact from COVID-19. Shorr replied that the library always engages with schools, but at the current time staff is not in a position to be able to do outreach activities at a normal level due to safety reasons. All available library staff members are allocated to cover the services being offered in the library buildings and nature of that schedule is more stressful to staff than normal conditions. Manya participates in regular meetings with FWISD leadership and provides information on library resources available to students. She has not received any requests for the Library to provide additional outreach.

A summary of job descriptions for the staff who work directly with the public will be provided in response to Gant's request.

Gant asked if there is still consideration of selling the Central Library real estate. Shorr responded that there is, but it is no longer as high on the priority list due to the change in plans for the new city hall and the change in property values in the downtown area.

Gant asked where the Board's meeting minutes are posted on the Library or City Website for public access. Follow-up by staff found that these minutes are not posted to a website but are available to the public through an open records request to the City.

Performance, data & media updates: None

Public Services Update, Overview of Homework Resources – Tracy Dickerson

Shorr introduced Tracy Dickerson, User Experience Librarian, who made a presentation on the Library's homework help resources for students at various grade levels, specifically online digital tools. A copy of the presentation is filed with these minutes. Questions were discussed about user experiences and design of the library's website on mobile devices and adjustments resulting from the City's new website layout. TexShare resources provided by the Texas State Library and Archives Commission were also discussed.

Capital Update Report

Update on Public Art Projects– Martha Peters, Director, Arts Council of Fort Worth

Peters presented an update on public art projects at the following libraries:

Reby Cary Branch: "Now Connect" is an interactive LED light display in multiple elements that have been fabricated and are ready to be installed. The components are currently housed in the studio in Arizona until installed as a part of the construction process. The art should be visible from outside the branch through the windows, especially at night.

Golden Triangle Branch: Untitled work of multiple aluminum cast figures in various positions are located throughout the library. They represent the exploration and adventure of reading and learning. There are still six figures expected to arrive this month and with installation planned by the end of the year.

East Regional Library: "Wildflower" by local artists will be an installation of approximately 80 upright metal pieces on the hillside between the parking lot and freeway; they will have quotes from various

literary sources based on suggestions received from a survey. Additional funding had to be provided to replace the underground sprinkler system where this work will be mounted. The final design will go to the Art Commission for approval on December 14, 2021 and an M&C will go to the City Council to authorize the artwork commission contract. The fabrication and should go quickly with hopes for installation in the Spring of 2021.

Far Southwest: Preliminary work has been by developing the project core team, a group of appointed community stakeholders that advise and follow the project from start to finish. That group has met and provided some input. A group of artists selected from the prequalified list has been identified to present to the artist selection panel once the architect is on board to participate in that selection. An internal kick-off meeting will be scheduled for December or January. The project is funded with \$193,500.

Previewed website for the first of the City's major iconic art project, "Pioneer Tower Dreams." Pioneer Tower will be illuminated by two new projection mapping media artworks. It will celebrate the people, places, histories and dreams of Fort Worth through visual images and stories based on collective memories. More information is available at www.fwpublicart.org.

Board Member Reports on Library Engagement/Promotion

Grissom shared that she enjoys the camaraderie and connection of the Stay At Home Book Club and looks forward to a time when that group might actually get together and meet in person.

Acknowledged FWPL Communications team for reaching out to share information and engage people in new ways.

Moloney announced Library Archivist will give a virtual presentation on Fort Worth urban design as part of the TCU Center for Texas Studies on Saturday, December 5, 2020 from 10:30 to Noon. Gant asked if this event would be published at the top of the page of the library's site on a mobile device. Shorr replied it is listed in the library's calendar there.

Gant commented that she likes the rearrangement of the shelves for line of sight and user experience. Asked how many citizens are allowed into the library at this time. Shorr replied that it varies by location and Gorman provided the figures for each open location.

Rogers-Henry inquired about the location of the calendar on the website on a mobile device and Marvin replied with directions for finding the calendar on the website.

Gant asked if the City won't fund a better mobile end user experience on an app for the Library. Shorr replied that is not the case, this not a funding issue. The library unfunded its mobile app in the past because it was not being used, people have moved away from apps and the City's website, including the Library page, is mobile enabled so an app should not be needed. The new City's new website functions well and Library is adjusting things it can since it went live, including order of content.

Update on the Fort Worth Public Library Foundation, Inc. – Andrea Ash, President & CEO

Ash announced the Foundation's new website has been launched at the same URL address, www.fwplf.org. Some elements are still being built and feedback is welcome. Giving Tuesday resulted in \$4,100 in donations, with a gift match to \$8,200. The contributions of some current donors increased, and there were 11 new donors. A new monthly donor program called "Dream Builders" will launch in January for sustainable funding.

Requests for future agenda items: None

Public Comments: None

Adjournment: Motion to adjourn was made by Gant and seconded by Reed; meeting adjourned at 7:55 p.m.

Approved: Paul Orr, Recorder