



AD HOC MUNICIPAL COURT ADVISORY COMMITTEE

Tuesday, February 16, 2021
11:00 a.m.
City Council Conference Room, City Hall, Room 2020 (formerly Room 290)
200 Texas Street
Fort Worth, Texas 76102

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T Uverse 99
City of Fort Worth Website Homepage: [Watch Live Online](#)

The packet for the meeting follows this agenda.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020.

COMMITTEE MEMBERS

Councilmember Ann Zadeh, Chair
Councilmember Kelly Allen Gray

Councilmember Gyna Bivens
Councilmember Dennis Shingleton

Valerie R. Washington, Staff Liaison
Benjamin Sampract, Legal Liaison

- I. Call to Order - Councilmember Ann Zadeh, Chair
- II. Approval of Minutes of Meeting from November 10, 2020
- III. Discussion Items
 - A. Organizational Updates- William F. Rumuly, Court Director
 - B. Municipal Court Operations Update - William F. Rumuly, Director/ Chief Judge Danny Rodgers
 - i. North Texas Court Clerk Association
 - ii. Activity Update
 - iii. Equity Focus
 - iv. External Collections Update
 - v. Court Docket(s) Update
 - vi. Warrants Update

- C. Clerk of the Court Update-Juan Paredes, Clerk of the Court
- D. Marshal Operations Update- Phil Swift, City Marshal
 - i. Platoon COVID schedule
 - ii. Pier One Building Security
 - iii. General Orders and SOPs
 - iv. 2019 Warrant Forgiveness and Courts in the Community Study
- E. Municipal Court Facilities Update– William F. Rumuly, Director Municipal Court Services
 - i. Artwork Plaques
 - ii. Golden Triangle Library
 - iii. Far South Library

IV. Action Items

- A. Consider Recommendation to City Council for appointment of Substitute Municipal Court Judges -Chief Judge Rodgers
 - Kim Marie Catalano, Danielle Dulaney, Laura E. Ganoza, Faye R. Harden, Joseph Henderson, Carla G. Kelman, Nancy A. Magee, and Edward B. Valverde

V. EXECUTIVE SESSION - The Committee may conduct a closed meeting for the following purposes:

- A. Seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, as authorized by Section 551.071 of the Texas Government Code:
 - i. Legal issues concerning any item listed on today’s Committee agenda;
- B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee as authorized by Section 551.074 of the Texas Government Code:
 - i. Appointment of Substitute Municipal Court Judges Kim Marie Catalano, Danielle Dulaney, Laura E. Ganoza, Faye R. Harden, Joseph Henderson, Carla G. Kelman, Nancy A. Magee, and Edward B. Valverde.

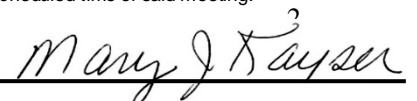
VI. Request for Future Agenda Items

VII. Adjournment

Please Note: It is anticipated that additional members of the Fort Worth City Council will be attending the meeting for information-gathering purposes. Any members of the Council who are not on the Committee will not be deliberating or voting on any Committee agenda items.

NOTE: If physical attendance is deemed to be unsafe due to inclement weather conditions, the Committee may conduct a wholly virtual meeting via remote attendance in accordance with the orders of the Governor of Texas. Check website for up-to-date information.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and said Notice was posted on the following date and time Friday, February 12, 2021 at 11:00 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



City Secretary for the City of Fort Worth, Texas

PENDING COMMITTEE APPROVAL**

AD HOC MUNICIPAL COURT ADVISORY COMMITTEE MEETING, NOVEMBER 10, 2020

Due to the health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by videoconference and telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020.

AD HOC MUNICIPAL COURT ADVISORY COMMITTEE MEMBERS PRESENT:

Councilmember Ann Zadeh, Chair
Councilmember Kelly Allen Gray
Councilmember Gyna Bivens
Councilmember Dennis Shingleton

STAFF PRESENT:

Valerie R. Washington, Assistant City Manager
William F. Rumuly, Director Municipal Court Services
Danny Rodgers, Chief Judge
Simon C. Gonzalez, Deputy Chief Judge
LaMysa Laney, Acting Clerk of the Court
Laetitia Coleman Brown, Sr. Assistant City Attorney
Phillip Swift, City Marshal Municipal Court
Juan Paredes, Administrative Services Manager
Celia R. Gaytan, Judges' Assistant

- I. Councilmember Ann Zadeh called the meeting to order at 11:06 a.m.**
- II. Approval of the minutes from August 11, 2020.** Motion was made by Councilmember Shingleton, seconded by Councilmember Bivens, and carried to approve the minutes.
- III. Discussion Items**
 - A. Clerk of the Court Vacancy Update - William F. Rumuly, Director of Municipal Court**

Mr. Rumuly gave a brief update on Clerk of the Court Vacancy.

Mr. Rumuly introduced four internal candidates for the Clerk of the Court vacancy:

LaMysa Laney, Acting Clerk of the Court
Hamid Hejazifar, Business Process Analyst II
Juan Paredes, Administrative Services Manager
Ricardo Barcelo, Administration Services Manager, Aviation Department

Mr. Rumuly stated that HR and the City Manager's office were supportive of the decision to fill the Clerk of the Court vacancy.

Mr. Rumuly also stated that two groups were formed for the selection process. A staff panel and an executive panel will be interviewing the candidates.

Mr. Rumuly concluded by saying that they plan to make a selection by the end of November 2020.

B. Municipal Court Operations Update - William F. Rumuly, Director/Chief Judge Danny Rodgers

Mr. Rumuly gave a brief presentation on Municipal Court Operations.

i. Activity Update

Mr. Rumuly stated that the NashWest Contract on Case Management is coming to an end. Municipal Court has been working with this vendor since 2006. The Governance Committee had oversight of the project. The Governance Committee and City Council agreed that it was time for Municipal Court to manage its own system completely. They are in the process of transferring information and finalizing system setups.

Mr. Rumuly will be providing future updates at City Council meetings.

Mr. Rumuly stated that Covid-19 did have a significant impact on court operations.

Revenue

- Averaged 50% of budget since COVID-19 impacts (April-September)
- Collected 74% (approximately \$6.8M) of adopted budgeted revenue (\$9.2M)

Case filings for FY2020 have been reduced. There are many reasons why case filings have been reduced.

The Court averaged 52% of budget in September because they started to have virtual court, APD and Code. Jury trials and bench trials have not been held since March 2020.

While there were not many case filings during these months, there was still a lot of court activity going on. Staff was sending out text notifications, sending out extra mailings to people doing community service or on a time payment plan. They did everything possible to generate activity on existing cases.

Expenditures

- Salary & Benefit expenses 95% (\$12.04M) of adjusted budget spent
- Hiring Freeze (Includes 8 vacancies identified to eliminate for FY2021)
- Operating & Maintenance at 94% (\$2.15M) of adjusted budget (2.3M)
- \$449K savings identified and transferred to citywide clearing account

Staff working remotely

- Admin 70%, Clerk of Court 8%, Judicial 23%, Marshal's (continued working)

Mr. Rumuly stated that Municipal Court is moving forward with working remotely as part of a standard process.

Municipal Court was down almost \$1M this year in nCourt payments. Specifically, May through September, this was the greatest area of impact of Covid. Deposits took a significant hit due to less in-person court activity.

Civil parking case filings took a much harder hit than Criminal case filings from May through September. This was due to a reduction of enforcement. Almost everyone was working from home. The bars were shut down and Seventh Street was also shut down.

Cases with court costs, fees and fines assessed for FY2019 were much higher versus FY2020. Mr. Rumuly noted that the significant drop was related primarily to filings and not having any hearings.

Phone payments for FY2019 were also much higher versus FY2020. Payments made online continued to take a growth in FY2019.

Mr. Rumuly noted that confirmation on Class C warrants halted at the beginning of the pandemic except in exigent circumstances, when the court facility closed. Most cities in the area, not just Fort Worth, halted confirmation on Class C warrants, because they wanted to maintain limited capacity in the jail.

Mr. Rumuly also stated that once Municipal Court opened in June, the marshals started to bring people to the courthouse instead of the jail. Virtual Court Services has been a big part of how we moved through the pandemic and how we will be moving forward. There are probably specific venues that will work better for the court moving forward (or) in the future. The Court does not anticipate having jury trials any time soon, at least not at a high volume. Attorney plea dockets have continued virtually.

Counter services (June 1, 2020 - September 30, 2020) 6,400 people came to the facility. Counter services with the judge, 1,886 visited with a judge and 1,210 online without having to step foot in the facility. Jail arraignment, 199 people were processed. The marshals processed 907 cases. Virtual warrants processed 1,597 cases. Virtual Parking Hearings, 98 cases heard, ATPD cases, scheduled 1,752. Virtual Pro se cases scheduled 640.

Mr. Rumuly concluded by saying that even though the courtrooms are closed, there is still a lot of court activity happening.

Chief Judge Rodgers gave a brief presentation on Court Dockets and Class C Warrants.

ii. Court Docket(s) Update

Chief Judge Rodgers stated that currently the judges continue to do a wide variety of dockets virtually:

- Walk-in (Virtual and Counter Service)
- Traffic Plea Dockets

- Code Plea Dockets
- Animal Plea Dockets
- Animal Hearings
- Community Court
- Revocations
- Arraignments
- Property Hearings
- Auto Hearings
- Pre-capias Show Cause Plea Dockets
- General Citations

Chief Judge Rodgers stated that they have been able to add a wide variety of cases that they can do virtually.

Chief Judge Rodgers also stated that virtual court takes more time than it does to do it in person. The judges are anxious to get back to in-person court. The judges are having success in catching up on some of the dockets listed above. The first couple of months that the judges were under Covid, the judges were only doing walk-ins and some of those numbers piled up and got big. Overall, the judges have had a lot of success, particularly with the Attorney Plea Docket.

Chief Judge Rodgers gave credit to Judge Gonzalez for taking over the ATPD and self-represented cases and for working with the legal department and private attorneys to pull those dockets together. These dockets were chosen because they are the most difficult dockets in terms of the number of people that you have to pull together. The ATPD is something they will keep virtual moving forward. The judges are almost caught up with the Traffic Plea Docket.

Chief Judge Rodgers stated that the courts cooperate and work with the Office of Court of Administration, which is over the Texas Judiciary as well as the Texas Supreme Court and Texas Court of Criminal Appeals. A new operating plan to allow for in-person dockets was prepared and submitted. The mayor has signed off on the plan and so has Brandon Bennett.

Chief Judge Rodgers is currently working with the Administrative District Judge, Judge Evans and they both plan to talk to David Slayton, who is the director of OCA so that they can move forward with the new plan.

Chief Judge Rodgers stated that the first dockets would be the in-person walk-in dockets to get everyone comfortable with being back in court, always keeping in mind the safety and health of staff and citizens is the most important thing that the court deals with. The court only has permission to do essential hearings in person and these are the arraignment type hearings.

iii Class C. Warrants

Chief Judge Rodgers gave a brief presentation on Class C Warrants.

Chief Judge Rodgers stated that on March 20, 2020 he entered a standing order and ceased to process Class C Misdemeanor cases for warrants. At that time, it was too important not to continue to issue warrants. The judges have not resumed signing

warrants.

Chief Judge Rodgers stated that back in August 2020 they had 23,000 cases that needed to be reviewed for warrant That number has crept up to 25,000.

Chief Judge Rodgers stated that he plans to resume that process on January 4th, which is the first Monday of the year.

Chief Judge Rodgers concluded by saying that the judges should be able to take care of the backlog relatively quickly. The judges continue to process warrants on higher charges, both from the FWPD and the Code Compliance Department. That has worked out really well, because some are online and some are in person. This process will continue moving forward.

Mr. Rumuly stated that Municipal Court does have a roll out plan in place. They will be doing a media-type campaign, as well as texting and sending out notifications to the communities notifying them of the event as it gets closer to January.

C. Hearing Officer Update

i. Reappointment – William F. Rumuly, Court Director of Municipal Court.

Mr. Rumuly introduced Hearing Officer Mark Weibel. Mr. Weibel just celebrated ten years of service with the City.

Mr. Rumuly stated that Mr. Weibel was recently appointed by the City Council.

Mr. Rumuly noted that Mr. Weibel is not an attorney from the City of Dallas unlike what was said at City Council. Mr. Weibel was the Hearing Officer for the Red-Light Camera Program for ten years. He left for a short while, but then returned to work for the city again.

Mr. Weibel introduced, Amy Messer, Substitute Hearing Officer. Ms. Messer retired from the City of Dallas Attorney's office where she served in the Municipal Courts and in the Civil Rights Department.

ii. Duties and Responsibilities

Mr. Weibel gave a brief presentation on the Duties and Responsibilities of a Hearing Officer

Historical Background

- Ad Hoc Municipal Court Advisory Committee was created in 1985
- Parking Violations Bureau and position of Hearing Officer created in 1988
- Department of Municipal Court Services created in 1995

Mr. Weibel stated that the primary duties of a hearing officer is to hear and conduct various administrative due process hearings provided by the city ordinance. All the hearings are civil in nature. The Parking Violations Bureau shall be composed of one or more Hearing Officers.

Different Types of Hearings

Parking – City Ordinance Violation (1st most common)

Junked Vehicle – Public Nuisance (2nd most common).

Solid Waste – Service Charge Accurate (3rd most common)

Game Room Permit – Application or Permit. Effect April 1, 2020 (4th most common)

Boot Tow – Unresolved Parking Citations (5th most common)

Multifamily Dwelling Complex – Annual Registration (6th most common)

Mr. Weibel stated that there are three ways to contest parking citations. Online, in person, or by mail.

Virtual Hearings started in July of this year.

Adjudicating Parking Citations

- Registered vehicle owner or driver may enter a plea
- Issuing parking enforcement agent is not required to attend the hearing
- Hearing Officer reviews contents of citation, considers testimony and other evidence, if any
- Hearing Officer may contact issuing officer, city department, or even visit the offense location, if necessary

Parking Citation Adjudications – These hearing have been consistent over the past five years with the exception of 2019. During 2019, parking meters were placed at the West 7th Street Urban Village. TPW who writes most of the parking tickets was fully staffed and they worked an evening shift in most of that area.

Junk Vehicle Hearings – These hearings are fairly consistent with 2019 being the exception. Code Compliance continues to have emphasis on those type of cases in their neighborhoods. The court usually schedules these hearings within a week. They were definitely up in 2019.

Solid Waste Hearings – Code Compliance has a formal and informal way of addressing that service charge. Most hearings are resolved informally, but a small percentage are resolved through one of these hearings. None have been held so far this year, but there are about a dozen pending.

Other Hearings Per Year

Game Room Permit Hearing – 1 so far this year. There are about five pending.

One Boot Tow Hearings - Average about one a year. There are about five pending.

No Multifamily Dwelling Complex Hearings – None have ever been held. One reason for this is that the City has a close relationship with the apartment managers and owners and they use

other enforcement tools like citations or the Building Standards Commission to resolve the matters. As a result, there has been a couple placed on probation status, but never resulted in a hearing.

Typical Day of Hearing Officer

- Adjudicate parking citations, including virtual hearings
- Review other parking citations set aside in the computer system due to errors or issues
- Review any parking-related paperwork mailed to the Municipal Court
- Meet with internal and external customers; respond to emails and phone calls
- Conduct other hearings depending upon schedule

Ms. Washington stated that she looks at ways within her department and other City departments, on how to address and improve race inequity. The presentation provides useful data that can be shared with Code as an overlay to help identify where Code is enforcing heavily in certain communities and not so much in others.

Councilmember Bivens stated that it was important to be mindful of how one communicates with citizens. The way Code Enforcement notifies people can be somewhat predatory from the perception of the citizen. It is really a problem when you are dealing with people who may be challenged in communication, access and age.

D. Marshal Operations Update - Phil Swift, City Marshal

Marshal Swift gave a brief presentation on Marshal Operations Update.

i. Lake Patrol

Marshal Swift stated that Lake Worth is one of the largest areas where they have seen an increase in public activity, especially in parks and around the lake. There was an increase in the number of emergencies and incidents out there (at the lake?). They had some lost hikers and an individual with a broken leg that had to be rescued. Several drownings below the dam on the lake were reported which required staff to figure out how to respond to that area better. Technically, it is not in the area of purview but they are the first ones on the scene.

Marshal Swift stated that the marshals worked hard with the water district and some other places to get a roadway cleared through there in case they continued to have problems. There was an increase in disturbances, people getting rowdy at the park. Two deputies have been injured this year at the lake. One deputy incurred a back injury during a rescue of a woman that was having a mental health crisis and was attempting to kill herself. The other officer was involved with a disturbance and injured his hip. Those deputies will be out for a while.

Marshal Swift stated that the core goal of the Lake Patrol Unit is to provide a safe boating environment for everyone using the lake and bring people before the courts that have outstanding warrants. Field operations have been limited but they have continued to do the work.

The marshals operate year-round on Lake Worth. Peak season is April-September. Off season is October-March. They have a pm shift that has been very successful in confirming warrants for FWPD and locating people with those warrants. In the past, they would reduce staffing in the off season. Last year and this year, they did not reduce staff in the off season. There will no longer be a reduction in staff during the off seasons or any season.

Marshal Swift stated that one big change the department will be doing is shift changes. In the summer, the marshals patrol the parks out there on the ramps. In the winter, there is a reduced usage for obvious reasons. The marshals will be working in and around the parks enforcing ordinances, parking violations, and checking licenses and unlock the nature center.

Lake Worth

- 40 miles total shoreline
- 2 Boat Ramps - CAHOBA & CASINO BEACH
- 864 TCAD properties
- 715 RESIDENTIAL properties
- 3865 Acres of DEDICATED PARK LAND
- Lockheed Martin
- NTX Joint Reserve Base
- Private Sail Club
- Private Marina
- Restaurant

Marshal Swift stated that the NTX Joint Reserve Base has their private sail club. There is a private marina and a private restaurant, both the joint reserve base and Lockheed Martin create an interesting environment for the marshals. Not only from a safety and security standpoint, but having them out there allows the department to access federal dollars for funding to carry out their services, which is a benefit for the department. They also have their own beach, which they monitor, but where the marshals come into play is when people float away in their boats. It is not unheard of to find kayaks floating away across the lake.

There are 15 parks out there and 20 miles of hiking trails. There is a lot of privacy out there. The deputy marshals run these parks every day. The neighborhood association is great about providing information to the marshals to help them address the issues that occur in the parks. The marshals do the best they can. It could be a drug issue or just somebody camping out there.

The Fort Worth Nature Center & Refuge is a natural area comprised of forests, prairies, and wetlands.

- Covers 3, 621 acres with over 20 miles of hiking trails
- One of the largest city-owned nature centers in the United States

The marshals have had to respond and assist FWPD and Fire on numerous incidents and emergencies. The water is very shallow on Lake Worth so it requires a specific style type boat,

a jet-propelled boat, to go up there and rescue people and load them up and transport them to the ambulance versus carrying them up there.

Marshal Swift stated that they are in the process of purchasing new boats and replacing the old ones. They will be purchasing mission specific craft that are designed to safely rescue and transport parties.

Current Staffing

Six full time employees, one sergeant, five deputies, three master Peace Officers, three basic peace officers, five certified MESO and one certified TCOLE instructor.

Average TCOLE training hours 2400 each. The average years of experience out there is 16.45.

Lake Worth has a great group working out there to ensure the safety of everyone. Sgt. Good is working double duty. She is supervising the pm warrants at the lake. One sergeant left the city recently, but it has worked out well for the department. Their primary job out there is to clear out the parks. The marshals are not out there 24 hours a day. Clearing the parks out before they leave is a big deal. It does not keep people from coming back at night, but FWPD addresses that when it occurs.

Parks & Boat Ramps

The marshals enforce city ordinances, no alcohol, loud music, parking violations, ramp use stickers, fishing licenses, and unlock the nature center.

Marshal Swift emphasized the importance of water safety inspections. This is what the deputies are doing on the lake, checking for inspections and registrations.

Water Safety Inspections

- Registration
- Lifejackets
- Children under the age of thirteen are required to wear a lifejacket at all times while on a vessel.
- A Type 4 Throw-able
- A sound producing device
- A serviceable fire extinguisher that is fully charged
- Safety lanyard on boat (if equipped) and on jet skis
- Anyone riding on a personal watercraft (PWC) must wear a lifejacket at all times.
- If you were born on or after September 1,1993, you must complete a Boater Education Course to operate a PWC or a boat with a horsepower rating of more than 15 hp

Marshal Swift stated that there was a horrific accident this summer and luckily nobody got killed. The parties were on a boat that had not gone through inspection, it was not properly equipped. The boat that was t-boned by another boat. The teenager that was struck was ejected. The person that struck her was also ejected. He ended up saving her life. He found her when he was swimming back and kept her from drowning. There is no way she could have survived.

Alligators

- Recent sightings

- Nests
 - State law prohibits feeding, killing, disturbing or attempting to move an alligator
- If you see them, do not disturb them, and do not play with their eggs.

Major Incidents

Jet Ski Rescues
 Kayak Rescue
 Lost Family
 Broken Leg Rescue
 Fireworks Injury
 Boat Accidents
 Drownings
 Deputy Injuries

Marshal Swift concluded by saying that the following data will be forwarded to the Court Committee members for their review:

Staff Activity (Peak Season Comparison April-Aug 2019 and 2020)
 Water Rescues and Arrests (2019 and 2020)
 Citations (2019 and 2020)

E. Court Week Update – William F. Rumuly, Director of Municipal Court

Mr. Rumuly gave a brief presentation on Court Week.

- November 2-6
- Mayor and City Council Resolution
- Media Day at Golden Triangle Library
- Facebook Live Video
- Website Media
- Food Trucks, Trivia Handouts
- Service Awards

Mr. Rumuly stated that it was a great week. A lot of good activity, food trucks and media events.

The mayor visited the court and got to see the latest renovations.

Mr. Rumuly thanked the members for their continued support and feedback on Municipal Court. Mr. Rumuly also thanked the morale committee for helping this year to support and plan a lot of the staff activities and events for Court Week.

Mr. Rumuly stated that in the past they did a lot of outreach to the schools. This year, the opportunity was not there. However, they were able to provide some information on traffic safety to some schools.

Mr. Rumuly concluded by saying that the court will continue to notify the public through a multitude of media of upcoming events.

F. Court Staff Strategic Planning Meeting Update – William F. Rumuly, Director of Municipal Court

Mr. Rumuly provided a brief presentation on Court Staff Strategic Planning Meeting.

- Vision Statement

To provide justice through the resolution of cases in a court related environment with quality service

- Mission Statement

The Fort Worth Municipal Court will provide exceptional service to our community with courtesy and respect

- Court Leadership Core Values Statement

Communication + Integrity + Service + Trust = FWMC Leadership

Mr. Rumuly stated that when he first took the position, one of the things he talked about with Ms. Washington and the executive staff is that they really needed to look at having a plan of where they are moving forward. If the entire staff does not know where we are going, how do we expect them to be motivated every day when they come in?

After meeting with all the staff in groups, as well as each of the council members and getting feedback through stakeholders, groups, and other departments, everyone agreed to revise the vision statement. This is ongoing.

Mr. Rumuly concluded by saying that they will continue to work on the strategic plan and give updates on different parts of a full plan moving forward. They will look at this and work towards a vision statement to provide justice to the resolution of cases in a court-related environment with quality service. The court related environment can be anywhere the court is and where they meet in public.

G. Texas Municipal Courts Education Center (TMCEC) User Feedback Pilot Survey Project Update – LaMysa Laney, Acting Clerk of the Court

Ms. Laney provided a brief presentation on Texas Municipal Courts Education Center User Feedback Pilot Survey Project

Texas Municipal Courts Education Center and LaGratta Consulting

- Funded by the State Justice Institute
- We were one of seven sites (Colleyville/Keller, Del Rio, Lubbock, San Antonio, Seguin, and West Lake Hills) selected from 25 applicants

- The goal of the project was to test court user feedback methods on topics to include perceptions of fairness (procedural fairness)
- Feedback collected July 2 through September 30, 2020, during which court had clerk's window/lobby traffic only (no in-person court appearances)

Final Results: Overall 91.5% positive rating

- 508 total people provided feedback ("responders")
 - iPad: 456 responses
 - email: 52 responses

Ms. Laney concluded by saying that FWMC won the award for Most In-Person Feedback Received.

H. Municipal Court Facilities Update – William F. Rumuly, Director of Municipal Court

Mr. Rumuly gave a brief presentation on Municipal Court Facilities Update

i. Artwork Plaques

Mr. Rumuly stated that they are working on the language. There are two locations, one outside and one inside. Two groups worked on facilitating the information, the Arts Council and an internal staff group. They received a lot of prudent information.

Mr. Rumuly concluded by saying that once they come to an agreement on the language and location, they will work on setting up a date for installment of the plaque.

IV. EXECUTIVE SESSION – The Committee may conduct a closed meeting for the following purposes:

- 1) Seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with the Texas Opening meetings Acts, as an authorized by Section 551.071 of the Texas Government Code:
 - a. Legal Issues concerning any items listed on today's Committee agenda;

No executive session

V. Request for Future Agenda Items – No future agenda items were requested.

VI. The meeting adjourned at 12:12 p.m.