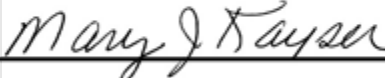


I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and said Notice was posted on the following date and time Thursday, February 18, 2021 at 3:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



City Secretary for the City of Fort Worth, Texas

FORT WORTH



MEETING AGENDA

MINORITY AND WOMEN BUSINESS ENTERPRISE ADVISORY COMMITTEE MEETING

FEBRUARY 26, 2021

Public Hearing: 9:15 AM

Videoconference

<https://fortworthtexas.webex.com/fortworthtexas/j.php?MTID=md8fdcfecfa0fd872921fba98a5fe14cd>

Meeting/ Access Code: 142 671 6140

Registration Required

Teleconference

(817) 392-1111 or +1-469-210-7159,

Meeting/ Access Code: 142 671 6140

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T Uverse 99

City of Fort Worth Website Homepage: [Watch Live Online](#)

To view the docket for this meeting visit: <https://www.fortworthtexas.gov/calendar/boards-commission>

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020.

****Any member of the public who wishes to address the Commission regarding an item on the listed agenda must sign up to speak no later than 5:00PM on the day prior to the meeting. To sign up, either contact DEIDRE CLEVELAND at DEIDRE.CLEVELAND@FORTWORTHTEXAS.GOV or (817) 392-2674 or register through WebEx per the directions on the City's website above. Please note that the City of Fort Worth is using a third party vendor to assist with City meetings. If there are service interruptions, including call in number changes, we will provide alternative call in numbers on our website whenever possible.**



Minority and Women Business Enterprise Advisory Committee Meeting
Friday, February 26, 2021 – 9:15 A.M. - 10:30 A.M.
WebEx Meeting due to COVID-19 Pandemic

Advisory Committee Members

John Martinez - RHCA	Dee Jennings - FWMBCC	Anette Soto Landeros - FWHCC
Grace McDermott - USPAACC	Brandon Genglebach - FWCC	Jack Baxley - TEXO
Debbie Hurst - WBCS	Margo Posey – DFWMSDC	Bishop Kenneth B. Spears - BELA
Troy Woody - TCCA	YaLonda Lockett - NCTRCA	Tony Sholola - City of Fort Worth
Demetria Bivens - NAMC	Lauren Prieur – City of Fort Worth	Gwen Wilson - City of Fort Worth
Brian Glass – City of Fort Worth	David Creek - City of Fort Worth	John Baby - City of Fort Worth
Kimberly Shaw - RBCA	Robert Sturns - City of Fort Worth	Christina Brooks - City of Fort Worth

AGENDA

-
- I. **CALL TO ORDER** – Margo Posey – Chair
 - II. **ACTION ITEMS**
 - A. Approval of Minutes from the Meeting held on August 21, 2020 and the meeting held October 16, 2020
 - B. Adoption of new Bylaws
 - III. **PRESENTATION – GUEST SPEAKER**
 - A. Tracy L. Green – Owner, TinMan Enterprises
 - IV. **BRIEFINGS**
 - A. Gwen Wilson, Diversity and Inclusion Assistant Director – Business Equity Division
 - i. Review new Business Equity Ordinance and Administrative Regulations
 - ii. M/WBE Advisory Committee Bylaws
 - B. Christina Brooks, Chief Equity Officer/Director, Diversity and Inclusion Department
 - i. Business Equity Partner Outcome Program (POP)
 - V. **UPCOMING EVENTS**
 - VI. **UPCOMING BIDS AND REQUESTS**
 - VII. **CITIZEN PRESENTATIONS** (3-minute limit per presentation)
 - VIII. **FUTURE AGENDA ITEMS**
 - IX. **ADJOURN**

Executive Session

The Downtown Design Review Board will conduct a closed meeting, as necessary, to seek the advice of its attorneys concerning pending or contemplated litigation, or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules, and as authorized by Section 551.071 of Texas Government Code, which are related to any item appearing on this agenda.



M/WBE ADVISORY COMMITTEE MEETING MINUTES
Friday, October 16th, 2020 11:30 AM
WebEx Meeting due to Covid-19 Pandemic

PRESENT:

Debbie Hurst
Demetria Bivens
Gwen Wilson
John Martinez
Dee Jennings
Margo Posey
Brian Glass
YaLonda Lockett
Lauren Prieur
Christina Brooks
Anette Landeros
Brandom Gengelbach
Jack Baxley
Michael Owens
Tony Sholola
Grace McDermott
Drew Green

ABSENT:

Bishop Kenneth Spears
Troy Woody
David Creek

LIAISONS:

Robert Sturns (present)
John Padinjaravila Baby (present)

Others Present:

Jazmin Gutierrez, FWHCC
Business Equity Division Staff
Guests dialed-in (no names visible)
JB Strong
Philip Trigona

I. CALL TO ORDER

John Martinez called the meeting to order at 11:31 AM, on Friday, October 16, 2020, via WebEx.
A quorum was present.

II. ACTION ITEMS

- a) Approval of Minutes from August 21, 2020 Meeting

Minutes were not reviewed or approved.

III. ELECTION OF OFFICERS

- a.) Committee Chair
- i. Margo Posey vote by quorum elected new Committee Chairperson by unanimous vote
- b.) Committee Vice Chair
- i. Anette Soto-Landeros vote by quorum elected as the new Committee Vice Chair

IV. BRIEFINGS – Gwen Wilson, Assistant Diversity and Inclusion Director- DVIN-Business Equity Division

- Gwen Wilson presented to the Board a brief presentation that included recommendation of changes to the Advisory Board Bylaws and vote upon the following issues:
 - Change M/WBE Advisory Committee name to Business Equity Board
 - A motion was made by Grace McDermott to accept the proposed name change and was seconded by Jack Baxley.
 - Removal of a Community Group
 - A motion was made by Grace McDermott to accept the removal and seconded by YaLonda Lockett
 - Recommendation to add two new Community Groups to the Board: NAACP, LULAC
 - A motion was made by Brandom Genglelbach to add the two new Community Groups and seconded by Anette Soto-Landeros
 - Recommendation to add the Native American Business Association
 - A motion was made by Anette Soto-Landeros to accept the recommendation to add the Native American Business Association to the Board and was seconded by Debbie Hurst
 - Recommendation for Business Equity Appeals Sub-Board
 - A motion was made by YaLonda Lockett to accept the recommendation to add an Appeals Sub-Board and was seconded by Debbie Hurst
- Board members reviewed and discussed the proposed changes to the Advisory Board Bylaws in detail
 - Tony Sholola proposed changes to the numbering sequence of the Bylaws, Article V. Gwen is to make updates as necessary to correct the numbering system
 - Margo Posey asked when the new Bylaws will be finalized and presented to City Council. Christina Brooks stated that they're requesting a mid-November date to present final changes to Council. The Bylaws will be effective January 1, 2021.

V. UPCOMING EVENTS

- Beck School of Construction Graduation to be held on October 23, 2020 at the 7:00PM City Council Meeting
- Due to COVID attendees other than the graduates can attend in the Council overflow room, and the graduation will be televised live on Fort Worth TV during Council Session.

- DFW Business Fair hosted by Tarrant County Agencies will be held virtually on November 13, 2020, starting at 8:30 AM
 - Margo Posey requested the Save the Date flyer for the DFW Business Fair include WBC-Southwest as one of the partners on the flyer
- Build Fort Worth hosted by Fort Worth Hispanic Chamber of Commerce will be held virtually on October 29, 2020
- Grace McDermott will send everyone the information via email about the upcoming virtual US Pan Asian Business Expo

VI. UPCOMING BIDS AND REQUESTS

- Gwen briefly discussed upcoming opportunities with the City of Fort Worth and major projects with TPW. She will provide everyone a copy of the upcoming bids and requests via email.

VII. CITIZENS PRESENTATIONS

- There were no citizen presentations

VIII. FUTURE AGENDA ITEMS

- Advisory Committee should follow-up with Gwen regarding any other future agenda items

IX. ADJOURN

- Motion to adjourn at 12:44PM by Anette Soto-Landeros and seconded by Grace McDermott

These minutes were approved on the _____ of _____, 2020.

Approved: _____
Margo Posey, Chair

Approved: _____
Anette Soto-Landeros, Vice Chair

ATTEST: _____
Gwen Wilson, Diversity & Inclusion Assistant Director
City of Fort Worth



M/WBE ADVISORY COMMITTEE MEETING MINUTES
Friday, August 21st, 2020 11:30 AM
WebEx Meeting due to Covid-19 Pandemic

PRESENT:

Debbie Hurst
Demetria Bivens
Gwen Wilson
John Martinez
Troy Woody
Dee Jennings
David Creek
Margo Posey
Brian Glass
YaLonda Lockett
Lauren Prieur
Christina Brooks
Anette Landeros
Brandom Gengelbach
Jack Baxley

ABSENT:

Bishop Kenneth Spears
Tony Sholola
Grace McDermott
Drew Green

LIAISONS:

Robert Sturns (present)
John Padinjaravila Baby (present)

Others Present:

Michael Owens
Jazmin Gutierrez, FWHCC
Business Equity Division Staff
Guests dialed-in (no names visible)
Kimberly Shaw, RBCA
LaSonya Allen
Chris Coyle
Philip Trigona

I. CALL TO ORDER

John Martinez called the meeting to order at 11:36 AM, on Friday, August 21, 2020, via WebEx. A quorum was present.

II. ACTION ITEMS

- a) Approval of Minutes from June 19, 2020 Meeting

After a review of the Minutes from the June 19th meeting, John Martinez requested changes to Section 5, second to last bullet that “guest” be made plural.

Motion made by Anette Landeros to accept the minute’s contingent on “correction to be made” and seconded by YaLonda Lockett.

III. BRIEFINGS – Gwen Wilson, Business Equity Manager, Diversity and Inclusion

- c.) Gwen Wilson provided a presentation that gave an overview of the Business Equity Division efforts and initiatives
- a. Reminded Advisory Committee that Business Equity Division is no longer located at the BAC. We are now located at the Hazel Harvey Peace Center
- d.) Robert Sturns provided an overview of the Department of Economic Development’s “Preserve the Fort” initiative.
- a. It was initially funded with \$10M Cares Act funding. Currently, they’ve issued approximately \$6.2M to 842 small businesses and there’s still roughly 180 applications waiting to be reviewed under Phase I. \$2.7M went to MBE firms (43% African American, 25% Hispanic, 25% Asian) \$1.4M was dispersed among the target areas and \$2M dispersed City-wide to other small businesses. Phase II will be rolled out between the end of Aug to early Sept. There will be approximately \$8.8M available. The goal is to have all monies expended by Dec. 1, 2020
- e.) Business Equity first through third Quarter Summary Report results presented
- f.) Update on the Beck School of Construction
- a. Out of 14 graduates from the 2019 class, 8 MBEs either bided on or were awarded contracts with the City of Fort Worth.
 - b. Qualifying MBEs allowed in the program must have annual revenues \$100K and maximum revenues of \$20M
 - c. Student graduation date is October 20, 2020 at the 7:00 PM City Council Meeting

IV. PRESENTATION – Christina Brooks, Chief Equity Office/ Director, Diversity and Inclusion

- Christina Brooks presented to the Advisory Committee an overview of the new Business Equity Ordinance. This overview included the A&D Study findings; proposed changes to increase Business Equity capacity; communication and engagement internally with Purchasing; term sheet from Purchasing and Contracting Departments; and the ordinance and program plan.
- The geographic marketplace will now include City of Fort Worth including parts of Denton, Parker, Wise Counties where the City pays taxes and Tarrant County; Dallas County; Johnson County. Other counties such as Collin will be reviewed on a case by case basis (counties outside the market area will be determined on the basis if the vendor has done work inside the City of Fort Worth).

- Annual goal is 25% based on the Disparity Study. The Project Goals are determined by availability on specific scopes of work within the contract
- Hoping to have the new ordinance in front of Council by early September and adopted by the end of September. The goal is to go live by Jan 1, 2021
- Troy Woody asked with the new ordinance will firms still be allowed two business days to turn in MBE paperwork. Gwen and Christina answered yes
- Demetria asked for the 25% goal where was the data pulled from. Christina stated when a bid is drafted the scope of work is translated into the NAICS codes categories. Our staff uses the NAICS codes to form their goal. Gwen stated, B2Gnow is set-up to tell us the availability of M/WBE's for that category based on the NAICS codes from the scope of work
- Demetria also asked if the City will be setting goals for Section 3 projects or will they be the same ones set by Fort Worth Housing Solutions. Christina stated we will use the federal algorithm to set goals if federal funds are involved
- Christina will provide a copy of the term sheet to Advisory Committee members

V. UPCOMING EVENTS – Gwen Wilson, Business Equity Manager

- DFW business Fair presented by Tarrant County Agencies- mid November
- Bi-Monthly Vendor Informational Forums
- Certification Training Workshops (quarterly)
- RFP, RFQ, ITB, A+B and Best Value Workshops (quarterly)

VI. UPCOMING BIDS AND REQUESTS

- Gwen briefly discussed upcoming opportunities with the City of Fort Worth and major projects with TPW. She will provide everyone a copy of the upcoming bids and requests via email.

VII. CITIZENS PRESENTATIONS

- There were no citizen presentations

VIII. FUTURE AGENDA ITEMS

- John Martinez recommended that there be an Officer's Election during the next meeting. He requested the Committee Members to follow-up with Gwen Wilson regarding any other future agenda items

ADJOURN

- Motion to adjourn at 12:50 PM by Margo Posey

These minutes were approved on the _____ of _____, 2020.

Approved: _____
Margo Posey, Chair

Approved: _____
Anette Soto-Landeros, Vice Chair

ATTEST: _____
Gwen Wilson, Assistant Diversity & Inclusion Director
City of Fort Worth