



Required Annual Mobile Vendor Documents

Type of Mobile Vendor	Description	Sales Tax Permit	Vehicle Registration	Bill of Sale	Texas Driver's License	Commissary Letter (Original Notarized)	Commissary Permit & Recent Inspection	Commissary Daily Logs (3 most recent)	Restroom Letter (If Stationary Original Notarized)	Food Manager Certification	Food Handler Certification	Menu (Days & Hours of Operation)
Catering	Approved for delivery of prepared food in a catering operation.	X	X		X	X *Commercial Kitchen	X *Commercial Kitchen			X	X	X
Catering (Own Facility)	Approved for delivery of prepared food in a catering operation.	X	X		X		X *Commercial Kitchen			X	X	X
Cook/Serve Open Food	Approved for cooking and/or serving open food.	X	X		X	X	X	X	X	X	X	X
Corn Roaster	Approved for WHOLE in-husk roasted corn.	X	X	X	X				X		X	X
Ice Cream Truck	Approved pre-packaged, wrapped, and sealed ice cream only.	X	X		X				X			X
Pushcart	Approved for vending no more than 3 pre-cooked perishable foods. No raw foods allowed.	X	X	X	X	X	X	X	X	X	X	X
Pushcart - Ice Cream only	Approved pre-packaged, wrapped, and sealed ice cream only.	X		X	X				X			X
Snow Cone Stand/Truck	Approved for vending snow cones and pre-packaged non-perishable foods.	X	X		X				X		X	X
Wrapped or Prepared Food	Approved for vending prepared wrapped perishable foods. No raw foods allowed.	X	X		X	X *Commercial Kitchen	X *Commercial Kitchen		X		X	X
NOTE:												
<ul style="list-style-type: none"> • The name on the sales tax permit MUST match the owner's on the vehicle registration. • Proof of Commercial Manufacturing may be required. 								**NO FOOD PREPARED AT HOME.**				