

CARLA KELMAN

7787 Arcadia Trail
Fort Worth, TX 76137

Work (817) 800-9255
ckelmanlawfirm@gmail.com

Attorney at Law and Substitute Judge

Bar Association

Member in Good Standing in the State Bar of Texas since 1986

Professional Summary

- Compassionate, dedicated and highly experienced family law attorney and counselor
- Evaluate disputes and communicates effectively and in a direct and timely manner
- Assist and educate clients through all phases of legal proceedings
- Focus on problem solving and efficiently resolving issues
- Act as a substitute Judge, handling magistrate duties and presiding over municipal court dockets

Employment History

City of Fort Worth ***Substitute Judge***

March 2003 - Present

Orchestrate court hearings and preside over non-jury municipal court dockets, including pretrials, attorney plea dockets, walk in dockets and final trials. Settle disputes between opposing attorneys to maintain order in the court. Conduct hearings for jail arraignments regarding Class C misdemeanor tickets, as well as manage indigency hearings. Review and evaluate probable cause affidavits, search warrants, arrest warrants, and setting bonds. Advise individuals of their constitutional rights as well as evaluate mental health issues.

Law Office of Carla Kelman ***Family Law Attorney***

January 2009 - Present

Represent clients in a variety of family law matters, including pre- and post-judgment child custody, parenting time and child support issues, divorce and separate maintenance, show cause and enforcement matters, change of domicile motions, as well as paternity and other parental issues. Educate, counsel and empower clients to make informed, intelligent decisions about their case, based upon practical risk-benefit analysis and understanding and application of the law to their unique circumstances. Communicate regularly with opposing counsel to facilitate amicable resolution to issues where possible, avoid filing of pre-judgment motions and motions to compel discovery, and to extend professional courtesy without compromising client position. Represent clients at hearings, trials and mediations. This law office is a sole proprietorship.

Resume of Carla Kelman, Continued

Tarrant County Family Courts ***Visitation Supervisor***

October 2018 - Present

Actively supervise parents with their children during scheduled visits. Gather information from court appointments, contact attorneys and other parties prior to the visitation appointment. Contact visiting party to arrange a visit time and place, then contact parent in possession and provide information to finalize the visit schedule. Attend visit, which can range from two to six hours per visit, as well as observe the parent and child interactions. Provide written reports after visitation as well as testify in court as necessary.

Law Office of Kaye Lynne Boll & Associates ***Attorney at Law***

January 2001 – January 2009

Represented clients in a variety of family law situations, including divorces and child custody issues. Conducted client interviews and counseled clients on their options. Actively managed a caseload of approximately 75 cases from initial consultation through finalization. Communicated with opposing counsel to effectively resolve issues in order to maneuver through the process as smoothly as possible. Drafted and prepared legal documents.

Office of the Attorney General ***Assistant Attorney General***

October 1989 – December 2000

Served as a child support litigation attorney. Determined the appropriateness of legal actions, as well as represented the State of Texas in IV-D actions in IV-D Courts, Associate Courts and District Courts. Participated in administrative hearings as well as attended bankruptcy court hearings. Negotiated all aspects of child support cases.

Potter County Attorney's Office ***Criminal Trial Attorney***

March 1989 – October 1989

Actively handled misdemeanor cases from initiation to conclusion. Screened cases and evaluated, complaints and prepared cases for pleas or trials. Managed arraignments and misdemeanor cases in two county courts.

Civil Trial Attorney

March 1987 – March 1989

Managed and handled cases involving the Texas Department of Human Services as well as Mental Health and Domestic Violence. Assisted in the prosecution of juvenile cases.

Education

- Texas Tech University School of Law – Doctor of Jurisprudence
- Phillips University – Bachelor of Science (Pre-Law)

References for Carla Kelman
Attorney at Law and Substitute Judge

Honorable Patricia Summers
Municipal Court Judge
1000 Throckmorton
Fort Worth, Texas 76102
(817) 392-6715

Honorable Melanie Houston
Municipal Court Judge
1000 Throckmorton
Fort Worth, Texas 76102
(817) 392-6715

Honorable Jessie Nevarez
231st District Court Judge
200 East Weatherford
Fort Worth, Texas 76196
(817) 884-3756

Denise Hallmark, LMSW
Visitation Services Coordinator
Family Court Services
200 East Weatherford
Fort Worth, Texas 76196
(817) 884-3375

Honorable Nancy Berger
Retired Judge of the 322nd District Court
(817) 267-4758

LeaAnn Moore
Retired 231st District Court Coordinator
(817) 913-2585

Bill Hahn
Tarrant County District Clerks Office
200 East Weatherford
Fort Worth, Texas 76196
(817) 884-1265

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