

## **PIPELINE CHECKLIST**

### **❖ Prior To Submitting Plans:**

- Pre-submittal – meet with departments for review prior to application process. Approval from departments will be verbal only, with no sign-offs. This is not approval to construct.
  - No contact with private persons for ROW contracts.
  - Surveying of route okay.

### **❖ Pipeline Approval Submittal**

- Constructible segments for approval. Aerial map showing Zoning and City properties submitted to Gas Well Office along with \$1,500 fee.
  - 7 copies of plans for review.
- TPW – City ROW crossing plan / profile must be P.E. stamped – Mark Stefanik ([mark.stefanik@fortworthtexas.gov](mailto:mark.stefanik@fortworthtexas.gov))
- Water – John Lopez ([john.lopez1@fortworthtexas.gov](mailto:john.lopez1@fortworthtexas.gov))
- Gas Lease – City owned property must have approval (statement, no city properties found during title search) from lease contact Jean Petr (817) 392-8367 ([jean.petr@fortworthtexas.gov](mailto:jean.petr@fortworthtexas.gov))
- PAC's park conversions, Cornell Gordon ([cornell.gordon@fortworthtexas.gov](mailto:cornell.gordon@fortworthtexas.gov)) – statement not on park land.
- Gas Well Office – Zoning, GDRC verification, notice, noise manage management plan
  - GDRC is required for pipelines that cross through private residential areas.
  - Zoned and used as a single or multi-faceted residential; or vacant residential zoned lot that is adjacent to properties that are zoned and used as single or multiple family residential.
- ROW across City property requires Council approval and Contract Agreement.
- After all approvals, GDRC review, and ROW contract assignment if required.
  - Preconstruction meeting for construction across city ROW, through Mark Stefanik.
  - As-builts required to be submitted to gas well office within 90 days of completion of the constructed segment.