

## Procedure for a Fracture Pond

1. Company will need to submit to the Gas Well Section (electronically):
  - a. A Surveyed Site Plan sealed by a registered Public Land Surveyor with boundaries and proposed improvements. Survey control and coordinates of existing and proposed improvement shall be provided in the plan.
  - b. A Surface Reclamation Plan.
  - c. A Surface Use Agreement.
  - d. A Transportation Route if Pond is not attached to a Gas Well Site.
  - e. A payment of \$500.00 per permitted pond.
  
2. Plans will then be routed around to the following departments for approval:
  - a. Fire Department
  - b. Floodplain
  - c. Water/Sewer
  - d. TPW
  - e. Gas Well
  - f. Urban Forestry will also need to approve Fracture Pond plans, but company must contact them separately for a permit.
  
3. Once all departments approve plans, the Gas Well section will issue a Fracture Pond permit and work will be allowed to start.