



DRAFT MEETING MINUTES
DOWNTOWN DESIGN REVIEW BOARD
February 4, 2021
Public Hearing: 2:00 pm

Videoconference

<https://fortworthtexas.webex.com/fortworthtexas/onstage/g.php?MTID=e386ae90d09ba64a85c62ccf35b410010>

Meeting/ Access Code:
182 946 2727

Teleconference

(817) 392-1111 or 1-650-479-3208
Meeting/ Access Code: 126 043 1165

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T Uverse 99
City of Fort Worth Website Homepage: [Watch Live Online](#)

For more information on attending or speaking at this meeting either through Videoconference or Teleconference, please visit the City’s website: <http://fortworthtexas.gov/boards/>

To view the docket for this meeting visit: <http://fortworthtexas.gov/calendar/boards/>

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020.

****Any member of the public who wishes to address the Commission regarding an item on the listed agenda must sign up to speak no later than 5:00PM on February 3, 2021. To sign up, either contact Sevanne Steiner at Sevanne.Steiner@fortworthtexas.gov or 817-392-8012 or register through WebEx per the directions on the City’s website above.**

Please note that the City of Fort Worth is using a third party vendor to assist with City meetings. If there are service interruptions, including call in number changes, we will provide alternative call in numbers on our website whenever possible.

BOARD MEMBERS

X	Gwen Harper/ - Place 1 Vice Chair	X	Kirk Millican/ Chair - Place 5
X	Laura Bird - Place 2	X	Allison Docker - Place 6
X	Tracy McMackin - Place 3	X	Tony Pham - Place 7
X	Matthijs Melchiors - Place 4	X	Clifton Hall - Alternate

I. PUBLIC HEARING: 2:00PM.

A. CALL TO ORDER: STATEMENT OF OPEN MEETINGS ACT

B. ANNOUNCEMENTS

Staff announced that the requested special meeting had been withdrawn.

C. INTRODUCTION OF NEW BOARD MEMBERS

Chair Kirk Millican introduced new board members Allison Docker, Tony Pham and Clifton Hall.

D. ELECTION OF CHAIR AND VICE CHAIR

Nomination By: Harper
Nominated: Kirk Millican, Chair
Nomination Carried: 7 – 0

Nomination By: Bird
Nominated: Gwen Harper, Chair
Nomination Carried: 7 – 0

E. APPROVAL OF DECEMBER 3, 2020 MEETING MINUTES AND DECEMBER 16, 2020 SPECIAL MEETING MINUTES

Motion By: Bird
Motioned To: Approve December 3, 2020 Meeting Minutes.
Seconded By: Harper
Motion Carried: 7 – 0

Motion By: Harper
Motioned To: Continue December 16, 2020 Special Meeting Minutes
Seconded By: Melchior
Motion Carried: 7 – 0

F. NEW CASES

**DG21 – 001 1012 Burnett Street
Owner/ Applicant: Burnett Loft, LLC. – Paris Rutherford**

Requests a Certificate of Appropriateness to install signage.

Staff presented their report and recommended approval of the 25 foot tall blade signs.

Support:

Paris Rutherford, owner, spoke in favor of the application.
Melissa Konur, DFWI, spoke in favor of the application.

There was no opposition.

Board Discussion:

Motion By: Harper
Motioned To: Approve
Seconded By: McMackin
Motion Carried: 7 – 0

**DG21 – 002 810 Houston Street
Owner: Northland Development – Scott Harwood
Applicant: Merriman Anderson Architects – Kyle Cooper**

Requests a Certificate of Appropriateness to construct an exterior stair, porte co-chère and dumpster enclosure.

Staff presented their report and recommended approval.

Support:

Kyle Cooper, project architect, spoke in favor of the application.
Melissa Konur, DFWI, spoke in favor of the application.

There was no opposition.

Board Discussion:

Motion By: Harper
Motioned To: Approve
Seconded By: McMackin
Motion Carried: 7 – 0

DG21 – 003 901 Collier Street
Owner: Texas SW Cattle Raisers Association
Applicant: Townsite Company – Mary Nell Poole

Requests a waiver from the parking garage standards requiring the ground floor be lined with habitable space and an active use.

Staff presented their report and recommended approval.

Support:

Mary Nell Poole, applicant, spoke in favor of the application.
Sameer Walveker, applicant, spoke in favor of the application.
Melissa Konur, DFWI, spoke in favor of the application.

There was no opposition.

Board Discussion:

Motion By: Bird
Motioned To: Approve
Seconded By: Docker
Motion Carried: 7 – 0

II. RESOLUTIONS

Resolution No. 2021 – 01 A resolution thanking Cassandra King for her tenure on the Downtown Design Review Board.

Motion By: Harper
Motioned To: Approve
Seconded By: Bird
Motion Carried: 7 – 0

Resolution No. 2021 – 02 A resolution thanking Laura Sanchez for her tenure on the Downtown Design Review Board.

Motion By: McMackin
Motioned To: Approve
Seconded By: Harper
Motion Carried: 7 – 0

III. ADJOURNMENT: 3:32PM