



Request for Zoning Verification Letter

Contact Information

Name _____
Company _____
Address _____
City, State & Zip _____
Phone Number _____
Email: _____

If Addressee is different than above, please complete the following:

Name _____
Company _____
Address _____
City, State & Zip _____

Address of the property: _____

Proposed or current use of property: _____

Are any residential tenants on the property current parolees and/or funded through a program with the Texas Department of Criminal Justice? Y / N / NA

If so, which program (AHP, THAP, other _____)

Legal description of subject property:

Lot (s) _____ Block _____ Addition Name _____

Or Survey _____

Abstract _____ Tract _____

Please do not send metes and bounds, as we cannot use for verification.

NOTE: The City of Fort Worth Zoning verification letter **cannot** verify compliance with the following:

Development regulations or variances including parking, legal non-conforming status, and building or zoning violations.

Building Violations & Certificate of Occupancy- Permit Section (817) 392-2222

Zoning Questions- Zoning Section (817) 392-8028

Zoning Violations- Code Compliance (817) 392-1234

A Fee of \$50.00 is charged for each letter (For the same property).

***Each separate property requires a separate application and fee. Fees may be paid via credit card**

by phone. Form must be complete. When a complete request is received in our office, processing time is up to 10 business days. Please note that a **3 business day** letter option is available **for platted lots** at twice the regular fee.

Once a case file is created in our system we will contact you for payment.

For information, call
Aide Pocasangre-Garay at (817) 392-8026.

Return this form to:
City of Fort Worth
Zoning Verification Letter
Planning & Development Department / Zoning
200 Texas Street
Fort Worth, TX 76102
or *email* to ZVL@fortworthtexas.gov