



Expedited

General	Discussion	Certifications	Attachments	Authors & Reviewers	Routing	Summary
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(This is a read only summary view of the M&C)

City of Fort Worth, Texas Mayor and Council Communication

DATE: 10/19/21

LOG NAME: 17ARPA ALLOCATION CDFI FRIENDLY AMERICA

CONSENT: Non-Consent

SUBJECT

(ALL) Approve Allocation of \$3,000,000.00 in Funds from the American Rescue Plan Act and Authorization Execution of a Contract with CDFI Friendly America, LLC to Bring Financing from One or More Community Development Financial Institutions to the City in Support of Business Equity Capacity Building

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the allocation of up to \$3,000,000.00 from the American Rescue Plan Act, Subtitle M (Coronavirus State and Local Fiscal Recovery Funds); and
2. Authorize the City Manager to enter into a contract with CDFI Friendly America, LLC to bring financing from one or more Community Development Financial Institutions to the City in support of Business Equity Firm capacity building.

DISCUSSION:

The proposed contract with CDFI Friendly America, LLC would engage the consultant to provide consulting services in assessing the potential roles of Community Development Financial Institution (CDFI) financing in the community, organizing potential CDFI Friendly strategies, developing an actionable CDFI Friendly business plan, and providing the City with consultative capacity-building support for the implementation of that business plan in collaboration with the Economic Development Department and the Department of Diversity & Inclusion.

A general outline of the scope of work to be provided includes:

- Inform and create a CDFI Friendly strategy to significantly increase CDFI financing in Fort Worth with a priority on financing for communities of color, people of color, and others that have long been denied full access to essential financing on reasonable and appropriate terms;
- Help the City build its community's capacity by establishing an independent, permanent CDFI Friendly entity ("CDFI Friendly Fort Worth") with appropriate local board and staff to manage and execute the community's CDFI Friendly strategy;
- Perform research and make reports on past community development efforts in Fort Worth, local market conditions, significant market trends and/or opportunities, and other elements that might affect the community's decisions;
- Work with the City and identified stakeholders to identify credit gaps that CDFI financing might fill and prioritize them to inform the CDFI Friendly business strategy; and
- Prepare—in collaboration with the City and identified stakeholders—a business plan that clarifies and illuminates key findings, assumptions, resource needs, market priorities, and projected outcomes of a CDFI Friendly strategy for Fort Worth.

The initial term of the engagement would start on November 1, 2021, and continue until April 30, 2023. At the end of the Initial Term, any additional work shall be performed on a time-and-expense basis at the applicable rate(s) outlined in the contract. The proposed contract would utilize up to \$3,000,000 of ARPA funding to launch the program and help capitalize the CDFI Friendly Fort Worth Enhancement Fund that the consultant might use to incent CDFI engagement in Fort Worth while CDFI Friendly Fort Worth is ramping up its operations and outreach.

Allocation of ARPA Subtitle M Funding

Responding to the negative economic impacts of the coronavirus pandemic is a specifically identified use of ARPA dollars under Section 603 (c)(1)(A) of Title VI of the Social Security Act (added by ARPA). Treasury Department guidance specifically notes that these Fiscal Recovery Funds can be deployed for a broad range of uses to address "the disproportionate . . . economic impacts of the crisis on the hardest-hit communities, populations, and households" and to provide services and additional investments in Qualified Census Tracts. Minority owned

firms and communities of color have shown disproportionate financial impacts from the pandemic; therefore, it has been determined that establishing this program is an eligible use of funds as a response to negative economic impact on hard-hit communities.

Capacity building efforts for Business Equity firms was also determined to be a qualified priority by City Management for ARPA funding as approved by the City Council in M&C 21-0445 on June 22, 2021. ARPA funds must be committed by the end of 2024 and spent by the end of 2026.

Approval of this M&C will allocate \$3,000,000 for FY2022 in the American Rescue Plan Act project in the Grants Operating Federal Fund budget. Necessary reporting and documentation requirements will be followed to ensure the City can comply with all reporting requirements of the ARPA legislation.

The following chart reflects the current status for allocation of the City's ARPA funding under Subtitle M and incorporates each ARPA M&C on the October 19, 2021 Council Agenda:

		M&C's
Total CFW ARPA Subtitle M Funding	\$173,745,090.00	21-0445
Allocations Approved To-Date	\$6,000,000.00	25ARPA-VFW-TDG
Pending Allocation	\$1,000,000.00	13ARPA-ADMINISTRATION
Pending Allocation	\$10,100,000.00	19ARPA ALLOCATIONS TO HOUSING AND HUMAN SERVICES PROJECTS
Pending Allocation	\$300,000.00	25ARPA-WRMC MURAL PLAQUES
Pending Allocation	\$2,400,000.00	17ARPA ALLOCATIONS UNTHSC
Pending Allocation	\$4,245,533.42	17ARPA ALLOCATIONS EVANS & ROSEDALE REDEVELOPMENT
Pending Allocation	\$3,000,000.00	17ARPA ALLOCATION CDFI FRIENDLY AMERICA (This M&C)
Remaining Unallocated Balance	\$146,699,556.58	

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations, funds are available in the current operating budget, as appropriated, of the Grants Operating Federal Fund. The Economic Development Department and Diversity & Inclusion Department shall be responsible for ensuring that only expenditures allowable under the American Recovery Plan Act are charged to this funding source.

Submitted for City Manager's Office by: Jay Chapa 5804

Originating Business Unit Head: Robert Sturns 2663

Additional Information Contact:
Robert Sturns 2663
Christina Brooks 8988

M&C Code

M&C Type Consent Non-Consent

M&C Business Unit

Purchasing M&C

M&C Logname 17

M&C Subject i

Source | - | |

(ALL) Approve Allocation of \$3,000,000.00 in Funds from the American Rescue Plan Act and Authorization Execution of a Contract with CDFI Friendly America, LLC to Bring Financing from One or More Community Development Financial Institutions to the City in Support of Business Equity Capacity Building

Council Date Approval Deadline: **5:00 pm on 10/12/2021**

Expedite Required

The City Manager starts reviewing M&C's 20 days prior to their presentation at Council. The Council date you selected is less than 20 days away and therefore this M&C was not fully approved in time. Either a later council date will need to be selected or the expedite process will need to be used.

Under expedited routing, the M&C must be fully approved by **5:00 pm on 10/12/2021** or it will automatically be set for the next Council date.

Set the Council date to the next non-expedited date, which is 11/09/21 Start expedite process

Information Technology Related

Includes Any Federal, State, Interlocal or Grant Funding

Public Hearing

Financial Impact to Another Business Unit

Financially Impacted Business Units

Business Unit	Notify Director / Others
<input type="text" value="City Manager"/>	<input type="text" value="Chapa, Jesus"/>

Add Row

Certificate of Interested Parties Contract Requiring Form 1295 Form 1295 NOT Required

Special Instructions



Discussion

Source					

Submitted for City Manager's Office by	
Name	Phone Extension
Jay Chapa	5804
Originating Business Unit Head	
Name	Phone Extension
Robert Sturns	2663
Additional Information Contact	
Name	Phone Extension
Robert Sturns	2663
Christina Brooks	8988

To have the default values on this page updated contact the City Secretary's Office at extension 6081.

Attachments

Attachment	Attachment Type	For Use By	
 Form 1295 - 9-30-21 CDFI Friendly America.pdf View Sturns, Robert	Form 1295	CFW Internal	↓ Yes
 ARPA funding availability 9-28-21.png View McElroy, Denis C.	Other ARPA chart	CFW Internal	↑ No

Add Row for New Attachment

Original Creator of M&C

Employee Name	<input type="text" value="Sturns, Robert"/>	Employee Title	<input type="text" value="Economic Developpr"/>
Email	<input type="text"/>	Phone	<input type="text" value="(817) 392-2663"/>
Business Unit	<input type="text" value="17"/> - <input type="text" value="Economic Development"/>	Department	<input type="text" value="ED Admin & Econ Development"/>

Employees with Author Authority on this M&C

Authors

Primary Author

Approval Notifications

Notify the following when any approval is completed for this M&C:

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Generate PDF Copy of M&C

M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	9/30/2021 11:55 AM	Sturns, Robert
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/1/2021 9:17 AM	Sturns, Robert
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/1/2021 9:18 AM	Sturns, Robert
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/1/2021 11:23 AM	Newman, Walter
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/1/2021 12:10 PM	Terry, Terri
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/4/2021 11:10 AM	Perry, Catherine
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/4/2021 4:53 PM	Sturns, Robert
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 8:16 AM	Perry, Catherine
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 10:45 AM	Perry, Catherine
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 10:46 AM	Perry, Catherine
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 11:45 AM	Miles, Rebecca A
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 12:15 PM	Kacmarynski, Pamela A
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 12:20 PM	Rousseau, Anthony
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 5:06 PM	Sturns, Robert
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/5/2021 5:12 PM	Chapa, Jesus
M&C 17ARPA ALLOCATION CDFI FRIENDLY AMERICA.pdf	View Download Remove	10/13/2021 7:50 AM	McElroy, Denis C.

Participants	Completed	Status	Result	Comments
Initiator				
Sturns, Robert	9/30/2021 11:55 AM	Completed		
Author Collaboration 9/30/2021 11:55 AM				
Sturns, Robert	10/1/2021 9:17 AM	Completed	Collaboration Complete - Route for Approval	
Review 9/30/2021 11:55 AM				
Jimenez, Juanita	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Oliver, Shalonda	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Clement, Ashley N.	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Miles, Rebecca A	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Hamilton, Kay	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Gao, Feixue	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Pira, Ambra	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Perry, Catherine	10/1/2021 9:17 AM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Approvals Not Completed on Time 10/1/2021 2:38 AM				
Sturns, Robert	10/1/2021 2:38 AM	Notified		
Initial Director Approval 10/1/2021 9:17 AM				
Sturns, Robert	10/1/2021 9:18 AM	Completed	Approve	
MWBE Approval 10/1/2021 9:19 AM				
Newman, Walter	10/1/2021 11:23 AM	Completed	Approve	
Accounting Coordinator 10/1/2021 11:23 AM				
Terry, Terri	10/1/2021 12:10 PM	Completed	Assignments Completed	
Grant Review Approval 10/1/2021 12:10 PM				
Perry, Catherine	10/4/2021 11:10 AM	Completed	Author Revision	Returning for edits per separate email
Author Revision 10/4/2021 11:10 AM				
Sturns, Robert	10/4/2021 4:53 PM	Completed	Revision Complete - Resume Routing	Corrections made per email
Grant Review Approval 10/4/2021 4:53 PM				
Perry, Catherine	10/5/2021 8:16 AM	Completed	Author Revision	Please remove the period from the end of the Subject and remove ("CDFIs" from the Recommendations, then return to routing.
Author Revision 10/5/2021 8:16 AM				
Perry, Catherine Administered by: Beaty, Shayla R	10/5/2021 10:45 AM	Completed	Revision Complete - Resume Routing	Only made small formatting changes
Grant Review Approval 10/5/2021 10:45 AM				
Perry, Catherine	10/5/2021 10:46 AM	Completed	Final Grant Review Approval	
Budget Approval 10/5/2021 10:46 AM				
Miles, Rebecca A		Completed	Approve	

Participants	Completed	Status	Result	Comments
	10/5/2021 11:45 AM			
Kacmarynski, Pamela A	10/5/2021 12:15 PM	Completed	✔ Final Budget Approval	
CFO Fiscal Certification 10/5/2021 12:15 PM				
Rousseau, Anthony	10/5/2021 12:20 PM	Completed	✔ Approve	
Final Director Approval 10/5/2021 12:20 PM				
Sturns, Robert	10/5/2021 5:06 PM	Completed	✔ Approve	
ACM Approval 10/5/2021 5:06 PM				
Chapa, Jesus	10/5/2021 5:12 PM	Completed	✔ Approve	
Legal Approval 10/5/2021 5:12 PM				
McElroy, Denis C.	10/13/2021 7:50 AM	Completed	✔ Approve	
Agenda Ready 10/13/2021 7:50 AM				
<i>Brunner, Melissa K</i>	-	Active		
<i>Beaty, Shayla R</i>	-	Active		
<i>García, Patricia</i>	-	Active		
<input type="checkbox"/> Send this M&C to the deletion pending state				

Current Routing Step: Agenda Ready Expedited