



Response to Proposer Questions

Q: Page 23 mentions that the Supplemental Business Equity forms are included as attachments to the RFP. Where can we find these forms?

A: Business Equity Forms are now available on the City's website under Purchasing's Current Bids/Request Page. See "Related Information" under the Financial Advisor Services RFQ located at: [Financial Advisor Services RFQ – Welcome to the City of Fort Worth \(fortworthtexas.gov\)](https://www.fortworthtexas.gov/financial-advisor-services-rfq)

Q: The cover page of the RFQ states proposals are due on Friday, October 20, 2021. October 20 is a Wednesday. Please clarify if proposals are due on Wednesday, October 20, or Friday, October 22.

A: Proposals are due on Wednesday, October 20, 2021.

Q: Our Firm is a certified MBE through the North Central Texas Regional Certification Agency (NCTRCA), Dallas/Fort Worth Minority Supplier Development Council (D/FW MSDC), and is a certified Historically Underutilized Business (HUB) by the State of Texas. Would this meet the requirement for a Business Equity firm as well as a Disadvantaged Business Enterprise? Please advise which forms, if any, must be submitted with our response in order to be in compliance.

A:

Certified **MBE** or WBE firms can only count their self-performance against the Business Equity Goal if they are certified in the NAICS Code assigned by the NCTRCA in the service area performed. Firms are eligible if located within the City's six-county marketplace (i.e., Tarrant, Dallas, Denton, Johnson, Parker, and Wise counties). Certified M/WBEs must complete the Utilization Plan (see page 2: it states, "**Check this box if certified Prime Contractor services will be counting towards the Business Equity contracting goal.**") You must specify the services you will perform and list any sub-consultants you plan to use per the instructions. *Note: HUB and DBE-certified firms will not count towards the goal.*

Q: Under both Alternatives 1 and 2 of the Commitment to the Business Equity Firms Provision, do the MWBE firms need to be a City of Fort Worth Business Equity Firm?

A:

No. The certified M/WBE firms are eligible within the City's 6-county geographic marketplace, i.e., Tarrant, Dallas, Denton, Johnson, Parker, and Wise counties.

Q: Is there a process that an WMBE firm needs to undertake to be on the City's Business Equity list?

A:

The WMBE firm must be certified by an acceptable 3rd-party agency. The City accepts certification of M/WBEs from the following agencies: North Central Texas Regional Certification Agency, Dallas/Fort Worth Minority Supplier Development Council (DFW MSDC), and the Women's Business Council – Southwest (WBCS). You can request a certified listing at: <https://www.fortworthtexas.gov/files/assets/public/diversity-inclusion/documents/business-equity/request-for-listing-form-2021.pdf>

Q: In relation to the Commitment to the Business Equity Firms Provision, would you please expand on Alternative 2? Also, please discuss further what the 15% represents within Alternative 2.

A:

15% of the overall evaluation criteria apply to how the proposer responds to the Business Equity Goal requirements. The Business Equity requirements of the proposal are evaluated according to the proposer's responsibility to meet or exceed the Business Equity Goal. If a proposer cannot meet or exceed the Business Equity Goal, it must submit an "acceptable" Good Faith Effort form.

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