

**SMOKE CONTROL/EXHAUST  
PLAN SUBMITTAL**

**PERMIT #** \_\_\_\_\_

To request a final field inspection call 817-392-6844 and include the following information: Your company name, name and address of the project, permit number, call back number, contact person and requested date of inspection. The field inspection requested date is not valid until confirmed by a returned call from this department.



**BUREAU OF FIRE PREVENTION**  
 FORT WORTH CITY HALL – LOWER LEVEL  
 200 TEXAS ST.  
 FORT WORTH, TEXAS 76102

**PHONE: (817) 392-6840      FAX (817) 392-6867**

		DATE:	PB#
CONTRACTOR INFORMATION		PROJECT INFORMATION	
COMPANY NAME:		NAME:	
APPLICANT NAME:		ADDRESS:	
ADDRESS:			
PHONE #		EMAIL:	
FIRST SUBMITTAL (1) (CHECK ONE) <input type="checkbox"/>	RESUBMITTAL (1) (PLANS REJECTED) <input type="checkbox"/>	ADDITIONAL SUBMITTAL (1) (DEVICES ADDED, REMOVED OR RELOCATED) <input type="checkbox"/>	

- **CODE AMENDMENTS ARE LOCATED AT [www.fortworthtexas.gov/departments/fire/services/bureau](http://www.fortworthtexas.gov/departments/fire/services/bureau)**
- **ALL PLANS SHALL BE SUBMITTED ELECTRONICALLY (NO EXCEPTIONS)**
  - THIS PERMIT REQUIRES COMPLIANCE WITH THE FORT WORTH FIRE CODE, SECTION 909 FOR SMOKE CONTROL SYSTEMS AND SECTION 910 FOR SMOKE EXHAUST SYSTEMS.
  - THE FORT WORTH FIRE CODE REQUIRES A "SPECIAL INSPECTOR" OR "SPECIAL AGENCY" TO SUBMIT A COMPLETE REPORT OF TESTING FOR REVIEW PRIOR TO FIRE DEPARTMENT INSPECTION OF THE SMOKE CONTROL/EXHAUST SYSTEM.
  - THIS INSPECTOR OR AGENCY MUST PROVIDE PROOF OF THEIR QUALIFICATIONS TO PERFORM TESTING (REFER TO THE FORT WORTH FIRE CODE, SECTION 909) WITH THIS REPORT.

**PERMIT FEES      \$500.00 PER SYSTEM INSTALLED**

- ✓ FEE INCLUDES ONE SUBMITTAL REVIEW AND ONE FIELD INSPECTION.
- ✓ RESUBMITTAL FEE IS ONE-HALF OF THE FIRST SUBMITTAL FEE.
- ✓ ADDITIONAL SUBMITTAL FEE IS \$200.00 FOR EACH ADDITIONAL REVIEW.
- ✓ ADDITIONAL INSPECTIONS AFTER 1 INSPECTION ARE \$110.00 PER HOUR, PER INSPECTION.

**"The Fort Worth Fire Department no longer accepts paper/hard copy submittals of construction permit applications or plans/drawings. To apply for a permit with the FWFD, go to: <https://acela.fortworthtexas.gov/citizenaccess> and either log in if you already have an account or register as a new user. Then, just click on Fire - Create Application and follow the steps. Upload this completed permit application with your plans/documents."**

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- **REFERENCE NOTES: FULL SET OF PLANS AND EQUIPMENT SUBMITTAL REQUIRED. EXCLUDE EQUIPMENT LIST IF ONLY RELOCATING DEVICES.**

**THE APPLICANT SHALL CHECK EACH LINE BELOW TO INDICATE THE INFORMATION IS INCLUDED.**

**INCOMPLETE PERMIT APPLICATIONS WILL BE RETURNED WITHOUT A REVIEW.**

**PROVIDE THE FOLLOWING ON ALL PLAN SHEETS (2 SETS REQUIRED):**

- \_\_\_\_\_ 1. RESPONSIBLE INSTALLING COMPANY NAME, ADDRESS AND PHONE NUMBER.
- \_\_\_\_\_ 2. RESPONSIBLE DESIGNING COMPANY NAME, ADDRESS AND PHONE NUMBER.
- \_\_\_\_\_ 3. PLANS SIGNED/SEALED BY LICENSED PROFESSIONAL ENGINEER (STATE OF TX).
- \_\_\_\_\_ 4. PROJECT NAME AND ADDRESS.
- \_\_\_\_\_ 5. BUREAU OF FIRE PREVENTION SMOKE CONTROL/EXHAUST PERMIT NUMBER.
- \_\_\_\_\_ 6. SCALE OF DRAWING.
- \_\_\_\_\_ 7. SYMBOL LEGEND.
- \_\_\_\_\_ 8. LOCATION OF EACH DEVICE.
- \_\_\_\_\_ 9. OPERATIONAL SEQUENCE OF EVENTS.

- **I HEREBY CERTIFY THAT THIS SUBMITTAL CONTAINS THE ABOVE INFORMATION AS REQUIRED BY THE CITY OF FORT WORTH FIRE CODES AND STANDARDS.**

SIGNATURE: \_\_\_\_\_  
(MUST BE SIGNED BY A RESPONSIBLE REPRESENTATIVE OF THE CONTRACTOR LISTED ON THIS APPLICATION)

PRINT NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

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