

**UNDERGROUND FIRE
PLAN SUBMITTAL**

PERMIT # _____

To request a final field inspection call 817-392-6846 and include the following information: Your company name, name and address of the project, permit number, call back number, contact person and requested date of inspection. The field inspection requested date is not valid until confirmed by a returned call from this department.



BUREAU OF FIRE PREVENTION
FORT WORTH CITY HALL – LOWER LEVEL
200 TEXAS ST.

FORT WORTH, TEXAS 76102

PHONE: (817) 392-6840

FAX (817) 392-6867

		DATE:	PB #:		
CONTRACTOR INFORMATION COMPANY NAME:		PROJECT INFORMATION NAME:			
APPLICANT NAME:		ADDRESS:			
ADDRESS:					
PHONE #					
SCR #:					
NEW PERMIT (FIRST SUBMITTAL) <input type="checkbox"/>	RESUBMITTAL (PLANS NOT APPROVED) <input type="checkbox"/>	ADDITIONAL REVIEW (APPROVED PLANS) <input type="checkbox"/>			
REASON FOR ADDITIONAL REVIEW:					
IS A SPRINKLER SYSTEM BEING INSTALLED? (SEPARATE PERMIT REQUIRED)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
IS A STANDPIPE SYSTEM BEING INSTALLED? (SEPARATE PERMIT REQUIRED)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
IS A FIRE PUMP(S) BEING INSTALLED? (FIRE PUMP CHECKLIST REQUIRED AS PART OF FIRE SPRINKLER OR STANDPIPE PERMIT)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
DOES THE UNDERGROUND FIRE MAIN CONNECT TO THE FIRE SPRINKLER RISER? (IF NO, THEN A SEPARATE PERMIT IS REQUIRED FOR THE UNDERGROUND CONNECTION FROM END OF FIRE MAIN TO FIRE SPRINKLER RISER.)		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

- **CODE AMENDMENTS ARE LOCATED AT** <https://www.fortworthtexas.gov/departments/fire/services/bureau>
- **ALL PLANS SHALL BE SUBMITTED ELECTRONICALLY (NO EXCEPTIONS)**

PERMIT FEES:

- UNDERGROUND FIRE MAIN (PLAN SUBMITTAL REQUIRED) \$200.00

"The Fort Worth Fire Department no longer accepts paper/hard copy submittals of construction permit applications or plans/drawings. To apply for a permit with the FWFD, go to: <https://accela.fortworthtexas.gov/citizenaccess> and either log in if you already have an account or register as a new user. Then, just click on Fire - Create Application and follow the steps. Upload this completed permit application with your plans/documents."

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PROVIDE ON ALL PLAN SHEETS:

	NAME, STATE LICENSE NUMBER, ORIGINAL SIGNATURE OF RME, AND UNDERGROUND FIRE MAIN PERMIT NUMBER
	PROVIDE SCOPE OF WORK ON PLANS.
	ALL OCCUPANT/OWNER INFORMATION IS PROVIDED (i.e. NAMES, ADDRESSES, PHONE NUMBERS)
	ALL GRAPHICAL INFORMATION IS PROVIDED (i.e. SCALE, POINTS OF COMPASS, MATCHLINES, ETC.)
	BUILDING CODE/BUILDING PERMIT INFORMATION (i.e. OCCUPANCY CLASSIFICATION, CONSTRUCTION TYPE)
	ALL RELEVANT BUILDING INFORMATION IS PROVIDED (i.e. SITE LOCATION, SECTIONS, ELEVATION VIEWS, ETC.)
	ALL PIPE IS LISTED/APPROVED FOR FIRE PROTECTION SERVICE
	MINIMUM COVER DEPTH IS CLEARLY INDICATED ON PLANS
	DETAILS OF FIRE HYDRANTS ARE PROVIDED (INCLUDING CONTROL VALVE FOR EACH HYDRANT)
	MINIMUM PIPE SIZE OF 6-INCHES PROVIDED (HYDRAULIC CALCULATIONS INCLUDED TO PROVE ADEQUACY OF PIPE SMALLER THAN 6 INCHES DIAMETER)
	FIRE DEPARTMENT CONNECTIONS ARE WITHIN 50-FEET OF AN APPROVED FIRE LANE OR PUBLIC STREET AND WITHIN 150 FEET OF A FIRE HYDRANT.
	ALL WATER SUPPLY INFORMATION AND HYDRAULIC CALCULATIONS ARE PROVIDED (WATER FLOW REPORT MUST BE CONDUCTED WITHIN 12 MONTHS OF SUBMITTAL DATE. ALL PLANS MUST BE ACCOMPANIED BY A COPY OF THE WATERFLOW REPORT CONDUCTED BY THE FORT WORTH WATER DEPARTMENT, INDICATING WATER SUPPLY FLUCTUATIONS. THE DESIGNER MUST ACCOUNT FOR THE MINIMUM AND MAXIMUM WATER PRESSURE FLUCTUATIONS IN HIS OR HER DESIGN, AS PER NFPA REQUIREMENTS.)
	PIPE EMBEDMENT MATERIAL IS SAND OR CRUSHED LIMESTONE IN ACCORDANCE WITH FORT WORTH FIRE DEPARTMENT POLICY.
	REQUIRED BACKFLOW PREVENTION DEVICES AND TYPE OF CONTROL VALVE MONITORING DETAILED ON PLANS.
	LOCATIONS OF ALL THRUST BLOCKS SHOWN ON PLANS.

Fee includes one permit, two inspections, and one submittal review. After (2) initial inspections, a fee of \$110.00 per hour for each inspection will be charged. Resubmittal fee is one-half of the first submittal fee. Each additional review fee will be \$200.00. Applicable IFC and referenced standards as amended by the City of Fort Worth require specific items to be provided for plan review. The contractor is obligated to provide all relevant information. The contractor shall indicate by placing a mark (x) or the letter 'y' in each box that the required information is included with the submittal. If specific information is not required for the project, the contractor shall so indicate by placing the letters 'nr' in the appropriate box and state why the information is not required. All boxes must be filled out. The bureau of fire prevention will not accept an incomplete checklist. All plans shall be submitted electronically.

- I HEREBY CERTIFY THAT THE SUBMITTED PLANS CONTAIN ALL RELEVANT INFORMATION REQUIRED BY THE CITY OF FORT WORTH CODES AND STANDARDS.

SIGNATURE: _____ RME/PE# _____
(MUST BE SIGNED BY SAME PERSON THAT SIGNED PLANS)

PRINT NAME: _____ TELEPHONE # _____