

City of Fort Worth, Texas Job Description

Classification Title	Veterinarian		
Job Code:	PR2910	Job Family:	Professional
Pay Grade	615	Date Created:	12/31/2015
FLSA Status	Exempt	Date Revised:	04/23/2022

GENERAL SUMMARY

Provides veterinary care to shelter animals including spay/neuter surgical procedures on eligible animals.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

1. Supervises staff, which includes prioritizing and assigning work; conducting performance evaluations; ensuring staff is trained; ensuring employees follow policies and procedures; maintaining a healthy and safe working environment; and, making hiring, termination, and disciplinary decisions or recommendations.
2. Performs visual inspections, examinations and treatments at all levels of care of animals brought into or held in the shelter and ensure the overall health and care of each animal.
3. Performs spay/neuter surgical procedures on eligible animals.
4. Participates in various aspects of animal care to effectively care for animals and control animal-related human health concerns.
5. Consults with medical, dental, veterinary professionals to facilitate specialty animal care services and state and county health agencies regarding public health issues.
6. Oversees the vaccination of eligible animals and releases domestic animals after rabies observation period.
7. Assists with investigations of animal care regulations which may include bites and attacks, animal cruelty, inspection of pet stores, testifying at court and administrative hearings and assist the public in animal care and regulations issues.
8. Assists management in the development and implementation of policies which impact animal and, indirectly, human health.
9. Participates in the planning of the daily activities of the veterinary function to ensure efficient and effective operations.
10. Interacts with staff pertaining to issues associated with the health, feeding, husbandry, nutrition, breeding and diseases, and injuries to keep all parties informed of the status of animals.

11. Conducts staff training on recommended practices on topics involving animal health, wellbeing, medical care or other related topics.
12. Provides emergency veterinary treatment to animals as required.
13. Performs other related duties as required.
14. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
 - Veterinary science principles, practices and techniques.
 - Animal care, treatment, restraint and diseases.
 - Epidemiological response techniques.
 - Techniques and procedures required in the veterinary medical care of a variety of domestic or exotic animals.
 - Animal species, nutrition, habitats, behaviors and reproduction.
 - Operations, services and activities of an animal control program.
 - Methods and techniques of animal collection and impoundment.
 - Principles and practices of animal behavior and animal care.
 - Principles and practices of animal investigations.
 - Principles of supervision, training and performance evaluation.
 - Pertinent Federal, State and local laws, codes and regulations.
 - Principles and procedures of record keeping.
- **Skill in:**
 - Preparing and researching methods of animal first aid.
 - Performing effective treatment techniques to various animals.
 - Diagnosing and recognizing illness, injury and disease in animals.
- **Ability to:**
 - Diagnose and recognize illness, injury and disease in animals.
 - Prepare and maintain a variety of health records and reports.
 - Oversee the capture and handling of domestic and non-domestic animals.
 - Prepare clear and concise animal control and investigation reports.
 - Communicate clearly and concisely, both orally and in writing.

MINIMUM JOB REQUIREMENTS

Graduation from a college or university accredited by the American Veterinary Medical Association with a Doctor of Veterinary Medicine (DVM) Degree and no previous experience required.

OTHER REQUIREMENTS

Valid Texas driver's license.

Possession of, or ability to obtain, license to practice veterinary medicine in the State of Texas within six (6) months employment.

Possession of, or ability to obtain the required Controlled Substances Registration / Certification within six (6) months of employment.

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, stooping, kneeling, crouching, reaching, walking, repetitive motions, climbing, balancing, pushing, pulling and lifting; depending on assignment. Incumbents may be exposed to moving mechanical parts, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting and intense noises. May also include exposure to infectious diseases from daily contact with exotic and domestic animals including bacterial, fungal, parasitic and viral pathogens and exposure to hazardous chemicals including anesthetic gases, pesticides, toxic and lethal drugs; etc.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Medium work – Depending on assignment, positions in this class typically exert up to 50 pounds of force occasionally, up to 20 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.