

NEZ Incentives Opt-Out Checklist

This checklist must be attached to the NEZ Opt-Out form at time of submittal

NEZ Area (Please circle one) 1 2 3 4 5 6

Strategic Plan Area (if applicable) _____

The above items can be located at <http://oneaddress.fortworthtexas.gov/>

Note to Applicant:

If you choose **not to participate** in the NEZ program, you **must** complete the attached Opt-Out form and submit all required documentation or the form will be rejected.

Applicant
Initials

Completed and Signed Opt-Out Form

Form may only be signed by the owner

*If the property is owned by a business entity or corporation, corporation papers or operating agreement noting all principles, partners and registered agents is required *

Proof of Ownership (One of the following)

- If the property was purchased in the last 90 days or longer a warranty deed is required
- Purchase agreement signed by both the seller and the buyer
- Affidavit of ownership, probated will or evidence of site control such as an option to buy

Driver's License or ID

Driver's license of the owner or authorized signer

Authorized Agent

If you have permission to act as the agent for the owner, you must provide an authorization letter from the owner along with a copy of the owner or authorized signer's driver's license

For more information about the NEZ Program, please contact the City of Fort Worth Neighborhood Services at (817)392-7540 or by visiting [Neighborhood Empowerment Zones \(NEZ\) – Welcome to the City of Fort Worth \(fortworthtexas.gov\)](http://www.fortworthtexas.gov/neighborhoodempowermentzones)

For more information about Tax Abatements, please call Sarah Odle at 817-392-7316

City of Fort Worth Development Services Department
Neighborhood Empowerment Zone (NEZ)

NEZ INCENTIVES OPT-OUT

Owner Name and/or Company Name: _____

Owner Phone No. and Address: _____

Property Address: _____

Property Legal Description: _____

Neighborhood Empowerment Zone (NEZ) Area: _____

Project Description: _____

By signing this Waiver Form, I acknowledge that I was notified about the NEZ program and all of its incentives including **Development Fee Waivers, Impact Fee Waivers, Municipal Tax Abatement, and Release of City Liens.** I understand that if I decide to obtain a building permit for this specific project before applying for NEZ incentives, I am voluntarily forfeiting any claim(s) I have or may have to those incentives and **I understand that I will not receive any refund** for development fees paid, such as building permit fees, plat application fees, board of adjustment application fees, agreement application fees, street and utility easement vacation application fee, or impact fees such as water and sewer impact fees, transportation impact fees, or any other fee waivers afforded by the NEZ.

I also understand that this Waiver Form pertains to this specific project only, and by my signing this form I am signing for all partial or full co-owners of the above-mentioned property and that no owner, full or partial may lay claim for a refund and/or NEZ incentives for this project after this form has been signed and fees paid.

I also understand that if I apply for a building permit or begin construction for this project without a building permit before submitting an application for NEZ incentives, **I will not be eligible to apply for municipal tax abatement.**

Reason For Waiving Incentives: _____

Print Owner or Co-Owner Name: _____ Print Agent Name: _____

Signature: _____ Date: _____

Please Note: Only the Owner, Co-Owner or Agent can sign this form. If agent signs or brings in the waiver for the owner or co-owner they must have letter of authorization from owner, and a copy of owner's driver's license as proof that he/she has the power to act for Owner or Co-owner. A copy of the Registered Warranty Deed is only required if the owner's name listed in TAD is different from the current owner of the property.

For City Use Only

I _____ discussed NEZ incentives and this Form with the Owner, Co-Owner
City Employee (Print Name) or Agent listed above.

Driver's license submitted Yes _____ No _____

Deed submitted Yes _____ No _____

Authorization letter submitted Yes _____ No _____

Employee Signature: _____ Date: _____