



CITY OF FORT WORTH
NEIGHBORHOOD SERVICES DEPARTMENT

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR
PROFESSIONAL CONSULTING SERVICES FOR
DEVELOPMENT OF UNITED STATES DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT (HUD) FIVE-YEAR CONSOLIDATED PLAN**

November 13, 2022

The City of Fort Worth is seeking consulting services for the development of a Five-Year Consolidated Plan (2023-2027) including first year Annual Action Plan (2023 AAP). Statements of Qualifications from a multi-disciplinary team with expertise in the areas of neighborhood and community planning, community development, housing, community engagement, and use of federal HUD block grant funds for neighborhood improvement.

The Consolidated Plan will collect and analyze data to assess Fort Worth's affordable housing and community development needs and market conditions. The Plan will recommend data-driven, place-based investments that will enhance City neighborhoods and create a better quality of life for residents.

The City envisions an ambitious effort to deeply engage residents, property owners, community leaders, organizations, City departments (e.g. Police, Neighborhood Services, Economic Development, Planning & Data Analytics, Code Compliance, Library), and other community stakeholders to prepare a plan that will align and focus funding from our HUD block grants programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program.

Statement of Qualifications must be received in the email box listed below by 11:59 pm CST on the date listed on the front page of this RFQ. Statement of qualifications received after the deadline will not be considered. Please note that the City of Fort Worth's email system does have security filters, so it is recommended that Statement of Qualifications are submitted as early as possible to avoid any delays. If you do not receive an email confirming receipt of your submission within 36 hours, please call Sharon Burkley, Community Development Planning Manager, at 817-392-5785.

All questions and requests for clarification related to the RFQ must be directed to Sharon Burkley, Community Development Planning Manager of Neighborhood Services, prior to 11:59 pm CST on the date as shown on the front page of this RFQ; any questions or requests for clarification received after that date will not be processed or receive a response.

Statement of Qualifications and any questions/requests for clarification are to be emailed and clearly marked in the subject line "Question regarding Consolidated Plan RFQ" for all questions/requests for clarification, and "Consolidated Plan RFQ Submission" for proposal submission to: Sharon.Burkley@fortworthtexas.gov

It is intended that the winning proposal will be selected by December 30, 2022; however, the City reserves the right to make its selection at any time.

The City of Fort Worth reserves the right to reject any and all proposals

The RFQ is available on the City of Fort Worth website at <http://fortworthtexas.gov/neighborhoods/>, or by calling Sharon Burkley at 817-392-5785, or by email at sharon.burkley@fortworthtexas.gov.

Final proposals are due to the Neighborhood Services Department by Thursday, December 15 at 11:59 pm, 2022. Incomplete or late submissions will not be accepted.

Fernando Costa, Assistant City Manager
City of Fort Worth
200 Texas Street
Fort Worth, Texas 76102