



FORT WORTH



2004-2005 BUDGET *and program objectives*





**FY2004-05
ANNUAL BUDGET AND
PROGRAM OBJECTIVES**

City of Fort Worth, TX

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fort Worth
Texas**

For the Fiscal Year Beginning

October 1, 2003

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Fort Worth, Texas for the Annual Budget beginning October 1, 2003. In order to receive this award, a governmental unit must publish a budget Document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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ORGANIZATIONAL INFORMATION

City of Fort Worth, Texas

City Officials

Michael J. Moncrief
Mayor

Jim Lane
District 2

Clyde Picht
District 6

Chuck Silcox
District 3

John Stevenson
District 7

Becky Haskin
District 4

Ralph McCloud
District 8

Donavan Wheatfall
District 5

Wendy Davis
District 9

Charles Boswell
City Manager

Libby Watson
Marc Ott

Richard Zavala
(Interim)

Joe Paniagua
Dale Fisseler
(Interim)

Assistant City Managers

Budget Department Staff

Bridgette Garrett
Budget and Management
Services Director

Sary Cheng
Leslie Carter-Deas
Enrique Duran
Deidra Emerson
Kristin Glass
Marilyn Jackson

Carla Johnson
Joe Komisarz
La Verna Mitchell
Jose Moreno
Sandy Oliver
Galen Price

Alan Shuror
Clinton Spruill
Suzie Wagner
Danny Reed

List of Departments and Directors

Budget & Management Services

Bridgette Garrett,
Director, 817-392-8500

Finance

James Keyes,
Director, 817-392-8517

Parks & Community Services

Randle Harwood,
Interim Director, 817-871-5743

City Manager's Office

Charles Boswell,
City Manager, 817-392-6116

Fire

Charles Gaines,
Fire Chief, 817-871-6801

Planning

Fernando Costa,
Director, 817-392-8042

City Secretary

Marty Hendrix,
City Secretary, 817-392-6164

Housing

Jerome Walker,
Director, 817-392-7537

Police

Ralph Mendoza,
Police Chief, 817-877-8201

Code Compliance

Carl Smart,
Director, 817-871-6300

Human Resources

Karen Marshall,
Director, 817-392-7783

Public Events

Kirk Slaughter,
Director, 817-212-2501

Community Relations

Vanessa Boling,
Director, 817-392-7534

IT Solutions

Pete Anderson,
Director, 817-392-8499

Public Health

Daniel Reimer,
Director, 817-392-8903

Development

Bob Riley,
Director, 817-392-8901

Internal Audit

Costa Triantaphilides,
City Auditor, 817-392-6132

Transportation/Public Works

Robert Goode,
Director, 817-392-7801

Economic and Community Development

Tom Higgins
Director, 817-392-6192

Law

David Yett
City Attorney, 817-392-7606

Water & Wastewater

Frank Crumb,
Interim Director, 817-392-8144

Engineering

Douglas Rademaker
Director, 817-392-6157

Library

Gleniece Robinson
Director, 817-392-7708

Zoo

Mike Fouraker,
Executive Director,
817-759-7590

Environmental Management

Brian Boerner,
Director, 817-392-8085

Municipal Airport

Mike Feeley,
Director, 817-447-8304

Equipment Services

Tom Davis,
Director, 817-392-5118

Municipal Court

Elsa Paniagua,
Director, 817-392-6711

City of Fort Worth 2004 Awards

City Manager's Office

- Partners for Livable Communities – One of America's Most Livable Communities
- Government Finance Officers Association - Distinguished Budget Presentation Award.
- MarCom Creative Awards – Web site / Overall Site Gold Finalist
- The Fort Worth Women's Business Center - Community Service Award from the Fort Worth Chapter of the National Association of Women in Construction for 2003-2004.

Environmental Management

- Public Technology Inc. - 2003 Solutions Award for the Customer Request Tracking System.
- 2003 Texas Environmental Excellence Award – Captain Crud and the Cruddies.
- North Texas Clean Air Coalition - Outstanding Air Quality Program Award.
- North Texas Clean Air Coalition - Employer of the Year for the Clean Air.
- Clean Air Recognition of Employers Recipients Award.
- Keep America Beautiful Governor's Community Achievement Award.
- Gold Star Affiliate - Achieving Exemplary Status by Exceeding Keep Texas Beautiful Affiliate Requirements.
- Fort Worth Independent School District - 2003-04 Golden Achievement Award for Partnership Excellence.
- The Texas Association of Municipal Information Officers - Best Marketing Plan/Campaign for its Recycling and Garbage Cart Newspaper Campaigns.

Finance

- Government Finance Officers Association – Certificate of Conformance for Comprehensive Annual Financial Report.
- Association of Financial Professionals 300 - Honor to the highest-ranking professionals in the field of treasury and corporate finance

Parks and Community Services

- Tree City USA Award – 25th Year
- Tree City USA Growth Award For Improved Programs And Efforts In Urban Forestry
- 2004 National Recreation And Park Association – National Gold Medal Finalist
- Texas Recreation And Park Society Region 2 – Maintenance Award
- Texas Recreation And Park Society Region 2 – Lone Star Programming Award To The Botanic Garden
- Southwest Park And Recreation Training Institute Toma Award – 2004 Gold Medal Video
- FW Weekly “Best Walking Trail” – Trinity Park And The Botanic Garden

Planning

- Dallas Chapter, American Institute of Architects – Citation Award for Hyde Park.
- Historic Fort Worth, Inc. – Citation of Merit for the Citywide Historic Preservation Plan.

Public Health

- Texas Animal Control and Welfare Agencies Awards
- Texas Department of Health Bureau Of Vital Statistics – 2003 Five-Star Local Registrar Vital Registration Award


Water

- 2004 Association of Metropolitan Sewer Agencies - Gold Award
- Fort Worth Independent School District - Golden Achievement Award for Partnership Excellence.
- Texas Section American Water Works Association - State Champions Top Ops Competition.
- American Water Works Association - 5th Nationally Top Ops Competition.

CITIZENS OF FORT WORTH


MAYOR AND COUNCIL


 \$810,530 4.0 A.P.

CITY ATTORNEY

 \$3,796,436 41.0 A.P.


CITY MANAGER


 \$4,052,937 36.0 A.P.


CITY SECRETARY

 \$528,727 7.5 A.P.

INTERNAL AUDIT

 \$984,380 16.0 A.P.


Management Services and Strategic Planning (A)

FINANCE

 \$4,283,610 63.0 A.P.
 Property & Casualty \$6,881,070 1.0 A.P.


BUDGET & MANAGEMENT SERVICES

 \$1,006,891 13.00 A.P.

HUMAN RESOURCES

 \$3,685,329 42.35 A.P.
 Health & Life \$54,390,130 7.65 A.P.
 Worker's Compensation \$11,295,572 0.0 A.P.
 Unemployment \$396,500 0.0 A.P.


TEMPORARY LABOR
 \$1,002,378 2.0 A.P.

INFORMATION TECHNOLOGY SOLUTIONS

 \$16,713,271 111.0 A.P.


EQUIPMENT SERVICES
 \$16,813,336 126.0 A.P.


PLANNING

 \$1,495,640 21.0 A.P.


Public Safety, Health and Environmental Services (B) (F)

POLICE

 \$124,172,778 1481.0 A.P.
 Federal Awarded Assets \$287,513 0.0 A.P.
 State Awarded Assets \$59,693 0.0 A.P.


CRIME CONTROL & PREVENTION DISTRICT
 \$38,459,904 199.0 A.P.

FIRE

 \$74,400,559 851.0 A.P.


MUNICIPAL COURTS

 \$9,729,075 178.0 A.P.


ENVIRONMENTAL MANAGEMENT

 \$1,181,490 16.0 A.P.
 Environmental Management Fund \$3,359,402 25.0 A.P.


SOLID WASTE
 \$36,734,412 62.0 A.P.


PUBLIC HEALTH

 \$7,346,106 129.0 A.P.


Cultural and Neighborhood Services (C)


LIBRARY

 \$14,622,857 207.0 A.P.


PARKS & COMMUNITY SERVICES

 \$21,006,014 283.40 A.P.


MUNICIPAL GOLF

 \$4,621,644 40.0 A.P.

FORT WORTH ZOO

 \$4,728,698 3.08 A.P.


CODE COMPLIANCE

 \$7,624,067 112.0 A.P.

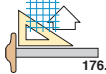
PUBLIC EVENTS

 \$8,847,850 116.0 A.P.

CULTURE & TOURISM

 \$8,438,246 8.0 A.P.


COMMUNITY RELATIONS

 \$800,516 14.40 A.P.

Infrastructure Services (D) (F)


WATER AND SEWER

 \$252,062,173 776.0 A.P.

ENGINEERING

 \$12,302,348 176.0 A.P.


LAKE WORTH TRUST
 \$884,588 0.0 A.P.


TRANSPORTATION & PUBLIC WORKS

 \$40,585,947 406.0 A.P.


MUNICIPAL PARKING
 \$210,718 1.0 A.P.

AVIATION

 \$3,022,199 26.00 A.P.

Economic and Community Development (E)


HOUSING

 \$106,340 1.40 A.P.

DEVELOPMENT

 \$7,471,270 96.0 A.P.





ECONOMIC & COMMUNITY DEVELOPMENT

 \$1,594,566 16.5 A.P.

Support Services *

NON-DEPARTMENTAL
 \$35,491,661 0.0 A.P.
 Debt Service \$45,130,973 0.0 A.P.

OFFICE SERVICES

 \$2,299,570 19.0 A.P.

CABLE COMMUNICATIONS
 \$941,119 13.0 A.P.

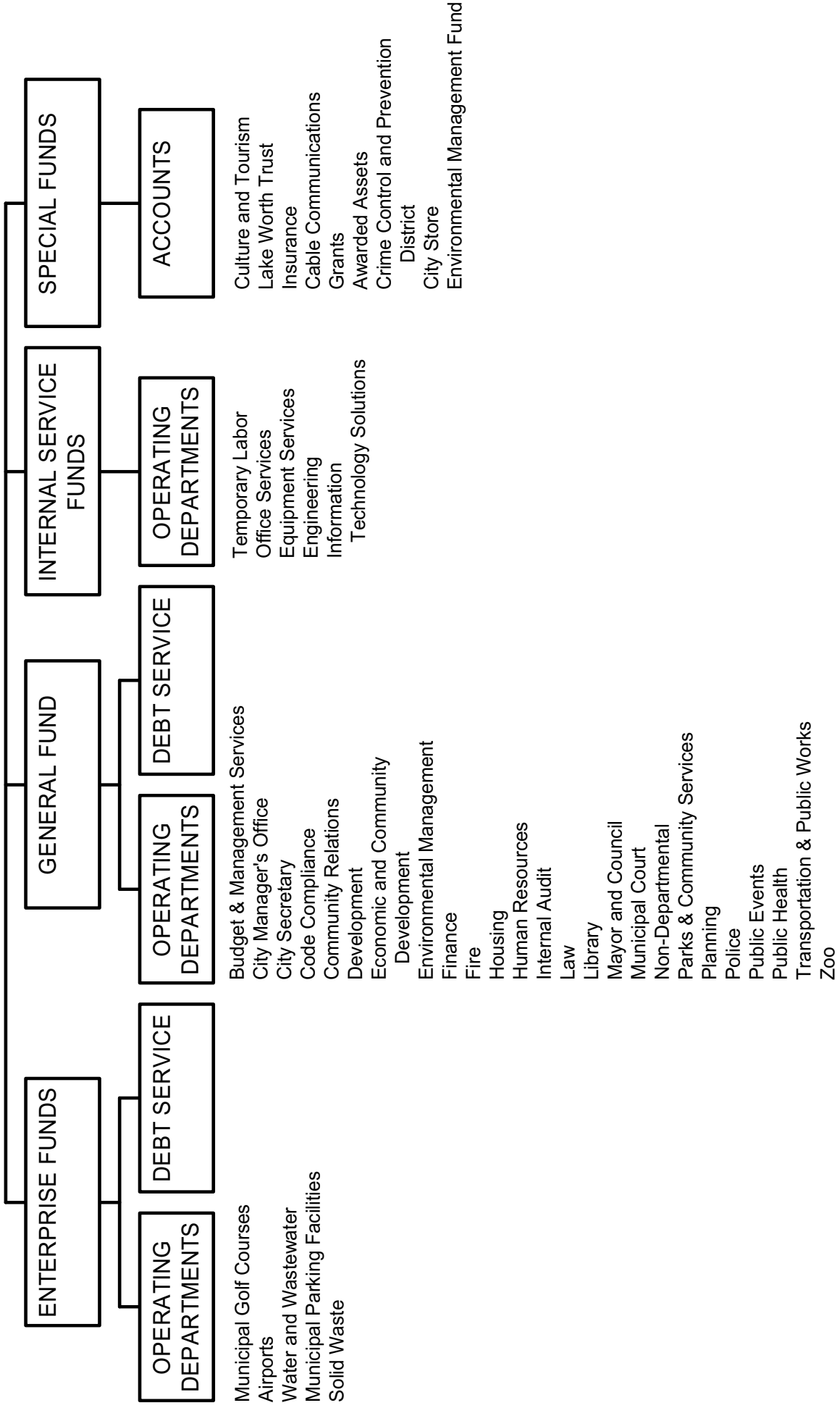
-  ELECTED OFFICIAL
-  APPOINTED BY CITY COUNCIL
-  GOVERNMENTAL FUNCTIONS
-  DEPARTMENTS/FUNDS

- (A) Serves Council Strategic Goal to provide citizens with "Quality Customer Service"
- (B) Serves Council Strategic Goal to make Fort Worth the "Safest U.S. City"
- (C) Serves Council Strategic Goal to make Fort Worth a "Cleaner, More Attractive City"
- (D) Serves Council Strategic Goal to "Promote Orderly Growth"
- (E) Serves Council Strategic Goals to "Diversify the Economy" and to "Revitalize the Central City"
- (F) Serves Council Strategic Goals to "Improve Mobility and Air Quality"
- * Provides City Departments with additional tools to achieve stated Council Strategic Goals

FORT WORTH



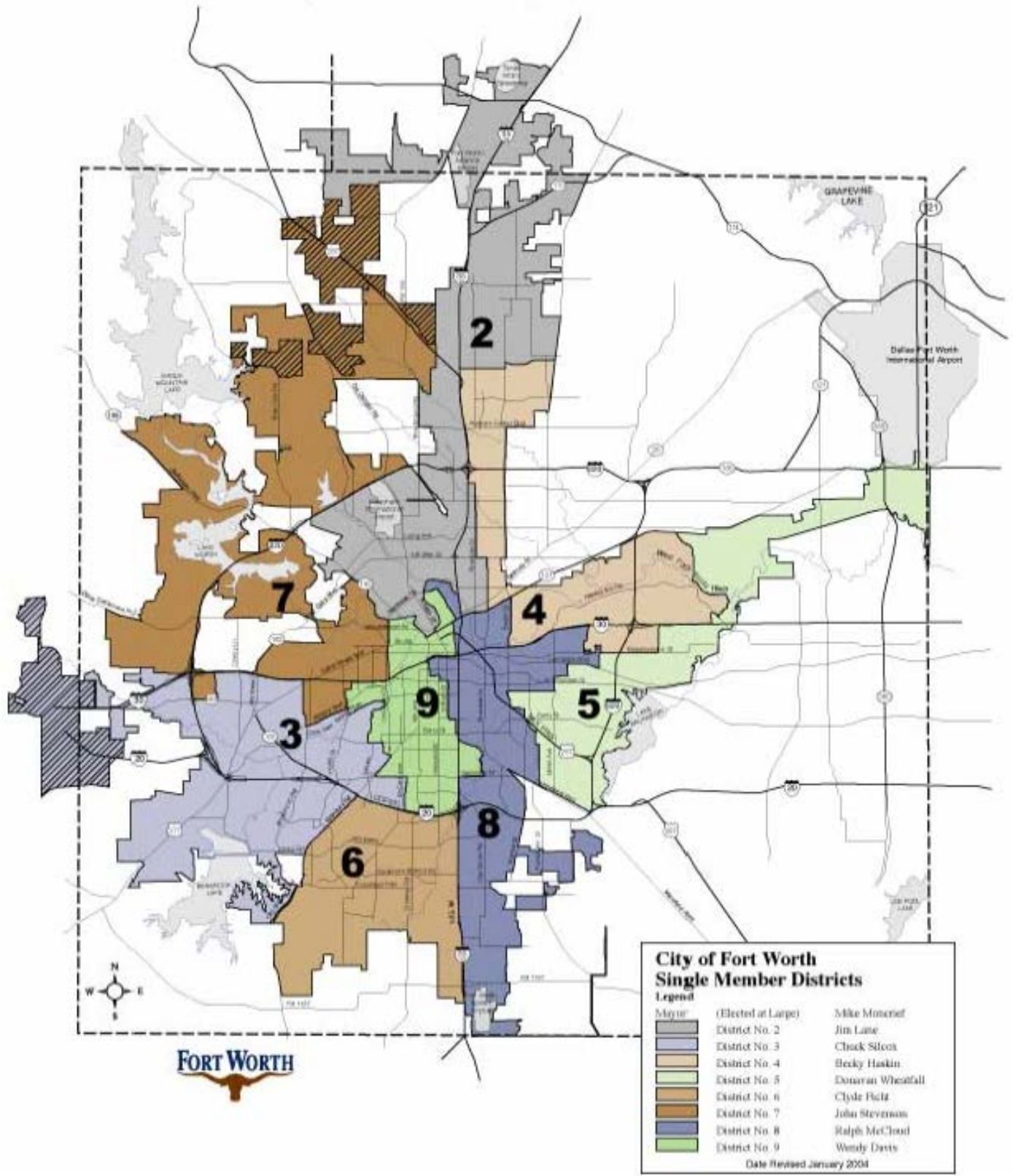
TOTAL CITY OPERATING FUND STRUCTURE



FORT WORTH



City of Fort Worth Single Member Districts



FORT WORTH



LOCATION AND HISTORY. Fort Worth, seat of Tarrant County, Texas is located in Tarrant and Denton Counties in North Central Texas at 97° 55' west longitude and 32° 36' north latitude. Situated on the Trinity River, Fort Worth is approximately 75 miles south of the Oklahoma state line and 270 miles north of the Gulf of Mexico.

Fort Worth was established as a frontier army post in 1849 by Major Ripley Arnold and named for General William Jenkins Worth, who distinguished himself in the War with Mexico. The outpost became a stopping place on the famous Old Chisholm Trail and a shipping point for the great herds of Longhorn cattle being driven to northern markets. Progressive City leadership brought the first of nine railroads to Fort Worth in 1876 and with the subsequent West Texas oil boom, guided the City into a metropolitan county of more than a million people. Fort Worth was a blending of cattle, oil, finance and manufacturing, and since World War II has become an aerospace, education, high-tech service transportation, industry service center in the South and Southwest.

GOVERNMENT. Fort Worth operates under the Council-Manager form of Municipal Government. A Mayor chosen at-large by popular vote and an eight-member, single-district council are elected to two-year terms. In turn, the Mayor and City Council appoint the City Manager who is the Chief Administrative and Executive Officer. The City Council is also responsible for the appointment of the City Attorney, Municipal Judges, City Secretary and the City Auditor.

AREA AND POPULATION. The Fort Worth metropolitan area continues to be ranked as one of the fastest growing areas of the top 50 metropolitan areas as reported by the Sales and Marketing Management, Metro Market Projections. As of January 1, 1985, the Dallas-Fort Worth Standard Metropolitan Statistical Area ("SMSA") was split into two separate areas: the Fort Worth-Arlington Primary Metropolitan Statistical Area ("PMSA") and the Dallas PMSA. The Fort Worth-Arlington PMSA now includes Johnson, Parker and Tarrant Counties. The Dallas-Fort Worth SMSA previously included the following counties in addition to those now in the Fort Worth-Arlington PMSA: Collin, Dallas, Denton, Ellis, Hood, Kaufman, Rockwall and Wise. The 2000 Census population for Tarrant County was 1,446,219, representing a 19% increase since 1990. The 2004 estimated City population is 598,850, representing a 33.79% increase since 1990, and the estimated County population is 1,589,200.

TRANSPORTATION. The Dallas/Fort Worth International Airport (the "Airport") is the third busiest airport in the world in terms of operations and ranks sixth in the world based on passengers. The Airport is the principal air carrier facility serving the Dallas/Fort Worth metropolitan area. First opened on January 13, 1974, the Airport is located approximately 17 miles equidistant from the Cities of Dallas and Fort Worth, Texas. In 2002, the Airport handled more than 750,813 operations (an average of nearly 2,060 daily flights), which accommodated approximately 51.7 million passengers. Additionally, the Airport provides nonstop service to Europe, the Far East, Canada, Mexico, Central and South America, the Caribbean and the Bahamas. There are multiple flights every day to 132 domestic and 31 international destinations.

Meacham International Airport, a Fort Worth municipally owned and operated general aviation airport, logs over 420,000 take-offs and landings annually at its all-weather facilities and is equipped with a 7,500 foot runway. Fort Worth Spinks Airport, a general aviation airport located in the southwestern portion of the City is equipped with a 6,000-foot runway and two taxiways. Alliance Airport serves the needs of industrial, business, and general aviation users and is equipped with a 9,600 foot runway.

Three interstate highways (Interstate 20, Interstate 30 and Interstate 35), five federal and four state highways provide all-weather routes within Fort Worth and to and from the rest of the nation. Interstate 820, which encircles the City, allows quick access to all parts of the Fort Worth area.

The Texas Highway Commission has completed a master highway construction plan for Tarrant County to provide for transportation needs through the foreseeable future, including relocation of Interstate 30 from a point just east of downtown to several miles west. The construction of this project is complete and showing signs of redevelopment to the south end of the Central Business District and the Hospital District southwest of downtown.

Fort Worth is served by six major railroad systems one of which, Burlington Northern/Santa Fe Railroad, has its corporate headquarters in Fort Worth. Rail passenger service is provided through Fort Worth, including AMTRAK service between Houston and Chicago. Fort Worth's position as a major southwest distribution center is supported by the presence of 75 regular route motor carriers with over 750 schedules. The T, operated by the Fort Worth Transportation Authority, provides local transit service. Greyhound Trailways Bus Lines furnish Fort Worth with transcontinental passenger service; intrastate bus service is provided by Transportation Enterprises and Texas Bus Lines.

EDUCATION. The Fort Worth Independent School District serves the major portion of Fort Worth. The 121 schools in the district operate on the 5-3-4 plan in which the elementary schools (74) teach grades 1-5; middle schools (24), grades 6-8; and senior highs schools (13), grades 9-12. The Fort Worth School District employs 4,300 classroom teachers (full-time equivalents) to instruct the more than 78,000 students. Special education programs are provided for the blind, handicapped, mentally retarded, brain-injured, emotionally disturbed and those who require speech and hearing therapy in 10 special schools. Vocational training is provided at the secondary level for the educable mentally retarded. Bilingual programs are also offered at the primary and secondary level. While Fort Worth is served primarily by Fort Worth Independent School District, it is also serviced by 14 other districts. There are 52 private and parochial institutions in the primary and secondary education area with a combined enrollment of approximately 7,300 students.

Tarrant County has eight college and university campuses with an enrollment of more than 63,000 students in both undergraduate and graduate programs. Included in these colleges and universities are: Southwestern Baptist Theological Seminary; Tarrant County College, South, Northeast, Southeast, and Northwest Campuses; Texas Christian University; Texas Wesleyan University; the University of Texas at Arlington; and the University of North Texas Health Science Center. There are twenty-nine other colleges and universities within a fifty-mile radius with an enrollment of over 119,000.

HEALTH SERVICES. Medical facilities in Tarrant County offer excellent and convenient care. There are 25 hospitals with approximately 4,000 beds and 300 bassinets; one children's hospital with 208 beds; four government hospitals; 51 private convalescent homes; the Fort Worth Public Health Center; Cancer Clinic; Carter BloodCare and the University of North Texas Health Science Center. Four hospitals located inside the City limits offer facilities for residents, student nurses and licensed vocational nurse training. Tarrant County Medical Society offers a doctors' referral service at no charge.

MILITARY. Carswell Air Force Base closed as an active air force facility in September of 1993. In October of 1994 the base was reopened and transformed into NAS Fort Worth, Joint Reserve Base, Carswell Field, a navy reserve base. Now that all of the units have been transferred here from NAS Dallas, Glenview NAS, Detroit, and Memphis, there are 4,000 full-time jobs and 7,500 reservists utilizing the facilities. Approximately \$130 million of construction, remodeling and renovation was invested over the transition period.

The BX Mart continues to operate the base exchange store and the grocery store for the benefit of active duty military and retired military in the metroplex. The golf course is now under lease to the Carswell Redevelopment Authority and is operated as a public use facility. The Justice Department has established a Federal Medical Center in the area around the old base hospital. The facility is for female Federal inmates and employs approximately 300 personnel.

THE ECONOMY. The Fort Worth economy is becoming increasingly more diversified. Once heavily dependent upon contracts from the U.S. Department of Defense, Fort Worth is building a strong reputation as the leading city for national and international product distribution facilities. Furthermore, high-tech manufacturing is growing as various corporations seize opportunities provided by Fort Worth's skilled labor force.

Three factors make Fort Worth an attractive city for distribution and logistics. First, an excellent geographic location at the center of North America. Second, an abundant supply of air, rail and ground transportation. Finally, being located in the central time zone allows business representatives to save time traveling to and from both U.S. coasts.

Companies such as Nestle Foods, Patterson Dental, Valmont Electric, Roadway Packaging, Dillard's, Albertson's, Williamson-Dickie, General Motors, Riddell, Coors, Coca-Cola Enterprises, Valeo, Galderma and Mrs Bairds operate manufacturing and distribution facilities in Fort Worth. Since 1993, Nokia, Zenith, and Haggard Clothing have constructed and are now operating distribution centers in the City. In 1997 Federal Express completed construction of a new package sorting hub at Fort Worth's Alliance Airport, adding over 850 jobs to the local economy. Additionally, J.C. Penney's built a 400,000 square foot distribution center, representing a \$140 million investment that employs over 500. Mother Parkers Tea and Coffee, a Canadian company, opened its first U.S. manufacturing facility in Fort Worth in 2000.

The availability of a skilled labor force has made Fort Worth an attractive city for manufacturers of high-tech products. In April of 1995, Motorola began operations in a new 300,000 square foot manufacturing facility for its new Global Paging Infrastructure Division ("GPID"). This division joins the company's expanding cellular operations on Motorola's 100-acre campus. Nokia, manufacturer of cellular phones, is operating its \$57 million manufacturing facility, which employs over 1,100 persons. This facility is one of the world's largest cellular manufacturing plants and produces approximately 1 million telephones every nine days.

Numerous public and private entities have joined forces to address those issues, which challenge Fort Worth's economic future. Corporations such as Lockheed Fort Worth, Burlington Northern/Santa Fe, and Bell Helicopter-Textron have provided financial assistance and professional expertise in developing new services aimed at assisting small businesses.

Located strategically between Canada and Mexico, Fort Worth is taking steps to maximize opportunities available through the North American Free Trade Agreement ("NAFTA"). Every other year, Fort Worth hosts its "Aeronafta" conference at which business persons from Canada and Mexico meet with local business leaders to discuss the benefits of air transportation available in Fort Worth. Other trade missions and informational exchanges are forging new partnerships between Fort Worth and our NAFTA partners.

Coordinated efforts by Sundance Square and RadioShack (formerly the Tandy Corporation), has resulted in new housing, entertainment, and retail shopping facilities in Fort Worth's downtown. The City has joined this partnership by creating a Downtown Tax Increment Financing District ("TIF") to provide infrastructure to support the private investment in this development.

In 2002, a new TIF was formed in the downtown area. The Riverfront TIF encompasses the property that became home to RadioShack's new corporate headquarters. The TIF will provide infrastructure support for private investment in the area.

OTHER DEVELOPMENTS

Alliance Industrial Park

Alliance is a joint effort of Hillwood Development, the City of Fort Worth and neighboring communities, the Federal Aviation Administration and other government and civic leaders in the development and operation of an industrial airport, business community, and international trade center. Alliance is located in the northwest corner of the Dallas/Fort Worth Metroplex, within the northern limits of the City of Fort Worth. Alliance's access to highway, rail and air transportation offers an excellent opportunity for future commercial and industrial growth.

There are five business parks within Alliance.

Alliance Centre

At the heart of Alliance Centre is the 414 acre Alliance Airport. This City-owned airport is managed by Pinnacle Air Services (a Perot company) and boasts a 9,600 foot runway (with plans to expand to 13,000 feet), two parallel taxiways and a state-of-the-art air traffic control tower. Alliance Airport is the only purely industrial airport in the world and one of few North Texas airports capable of accommodating heavy transport aircraft such as the DC-10 and 747.

Fort Worth based American Airlines' is the anchor of Alliance Airport with a \$300 million, 2,200 employee Aircraft Maintenance Center. Also, Federal Express operates a \$218 million package sorting hub that serves a growing U.S. market and already is in need of expansion. The FAA employs 55 persons that direct flight operations out of a 45,000 square foot facility. The U.S. Drug Enforcement Agency operates a 140,000 square foot National Airwing Headquarters with 155 employees on the airport grounds. Since this facility is owned by the City, the facility is not subject to ad valorem taxation. Bell Helicopter has acquired property on the airport for the delivery and training facilities for the V-22 Osprey.

Alliance Gateway

Alliance Gateway, with over 2.8 million square feet of distribution and manufacturing space, is home to major corporations, including: Nestle Distribution Company (food and candy distribution facility); Nokia Mobile Phones (cellular phone manufacturing and distribution); Southwestern Bell Telephone (customer call center); and Zenith Electronics (consumer electronics distribution facility). The James River Paper Company built a 375,000 square foot facility for its regional distribution center. In 1999 Ameritrade, an online trading service, began operations of a national customer care center at Alliance Gateway.

Alliance Tech Center

Corporations operating regional and national distribution facilities at Alliance Tech Center include CompuCom Systems, GWS Perlos, Patterson Dental Company, Riddell Athletic Footwear, and Valmont Electric. These companies occupy approximately 300,000 square feet and employ over 240 persons. A new garden office complex of 300,000 square feet to be called Heritage Commons is complete and houses Hillwood Development's operations.

Westport at Alliance

Burlington Northern/Santa Fe Railroad's ("BNSF") \$100 million, 300 acre Intermodal facility is the largest resident in Westport. BNSF employs 270 persons at this facility. A new 400,000 square foot warehouse was completed in November 1999 and houses J.C. Penney's Distribution Center.

Alliance Crossing

Over 2,804 persons work at Alliance Crossing, in over 5.1 million square feet of commercial/industrial facilities. Additional facilities currently under construction will cause this number to double within the next 18 months.

Other new developments within the Alliance Complex include:

- 1) A new 60,000 square foot fixed base facility at the airport.
- 2) A new distribution center of 170,000 square foot for Bearings, Inc.
- 3) B F Goodrich aerospace has leased 60,000 square feet for gas turbine engine manufacturing.

University of North Texas Health Science Center

The University of North Texas Health Science Center has just finished constructing a \$40 million Biotechnology and Public Health Center on its Fort Worth campus. The six story, 160,000 square foot facility will consolidate campus clinics into a single location.

Plaza Medical Center

Plaza has announced a two phase renovation and expansion of its existing health care facility. The project has an estimated value of \$57 million.

Dannon Yogurt Company

Dannon has invested \$10 million in its second factory expansion. One of only two yogurt production sites in the U.S., Dannon's Fort Worth plant will increase yogurt production by 75 percent.

American Airlines

Fort Worth based American Airlines recently entered into a \$1 billion contract to provide maintenance to 266 Federal Express jets.

Bell Helicopter

Bell Helicopter added 500 jobs in 1993 and approximately 1,000 jobs in 1994 due to increased international sales. More than 1,000 workers laid off in 1992 have been recalled, and there have been over 300 new hires. In addition, Bell has secured a Navy contract worth \$126 million for the production of 20 Super Cobra attack helicopters. In 1999, as a result of engineering and composite operations associated with the construction of the V-22 tilt-rotor vehicle, Bell expanded its operations at two locations in Fort Worth. The Alliance location is the home of a 28,000 square foot distribution and customer service center. The second location is a 20,000 square foot expansion of a building used for manufacturing located at Bell's main facility.

Mercantile Center Business Park

Mercantile is currently home to the Federal Aviation Administration's \$20 million Southwest Regional Headquarters, Dillard's Department Store's 100,000 square foot distribution center, a 60,000 square foot distribution center for Virbac, a French pharmaceutical company, and Campfire, U.S.A.'s state-of-the-art Childcare Center and National Training Center for childcare providers. Sprint Spectrum, a division of Sprint Communications, involved in Personal Communication Services ("PCS"), occupies a 150,000 square foot facility used as a telephone customer service center. The Center employs 600 people.

Burlington Northern Santa Fe Railroad

Burlington Northern has completed construction of its \$100 million Network Operations Center ("NOC") on the company's Western Center Boulevard property in north Fort Worth. The NOC, comprised of two buildings totaling more than 250,000 square feet, is a high-tech, state-of-the-art facility which serves as the control and tracking center for all of Burlington's railroads through the U.S.

Haggar Apparel Company

Haggar Corporation, a leading marketer of men's apparel, located its \$30 million Customer Service Center in Fort Worth, occupies approximately 660,000 square feet that incorporates the latest in material handling technology. Haggar employs over 400 persons at the site.

Texas Motor Speedway

Located in far north Fort Worth at the intersection of Interstate 35-W and State Highway 114, the \$110 million Texas Motor Speedway was completed in the Spring of 1997. The facility includes a 1.5 mile racing oval, grandstand seating for 150,000 spectators, and approximately 200 luxury suites. An office tower and condominiums have also been constructed on the property. Future plans include an additional 90,000 seats and an industrial park. Pursuant to the terms of an agreement between the speedway developer and FW Sports Authority, Inc., Texas Motor Speedway is owned by the Authority and leased to the developer, and most of the property comprising the Speedway is exempt from ad valorem taxes. NASCAR Winston Cup (now known as the Nextel Cup) races have been held at the Texas Motor Speedway as well as sanctioned IRL Indy Car races. NASCAR Winston Cup recently awarded another Nextel Cup race scheduled for late 2005. The facility has hosted several major music concerts and other large events since opening.

Mattel, Inc.

A United States based multi-national company recognized as the world leader in design, manufacturing, and marketing of family products and toys such as Barbie, has relocated to the Railhead Development in North Fort Worth. The new distribution center contains approximately 1,007,500 square feet. Mattel employs 166 full-time workers and 300-400 seasonal and part-time workers.

Corning Cable Systems

Corning (formerly Seicor Operations LLC) has announced a two-phase expansion, valued at \$45 million. Phase one was completed in July 2001. The expansion added approximately 200 new jobs to Corning's over 700 current positions.

ConAgra Foods, Inc.

ConAgra has built a 420,000 square foot regional distribution facility, valued at \$14 million. Construction of the facility was completed in the first half of 2002. ConAgra will employ close to 100 people.

Lockheed Martin

In October 2001, the U.S. Department of Defense awarded a contract valued at \$200 billion to Lockheed Martin for the production of aircraft that will be used by the U.S. Air Force, Navy, and Marines, as well as the United Kingdom's Royal Air Force and Navy. The contract, which is the largest defense contract in U.S. history, is projected to create 31,000 jobs for Texas and \$2.5 billion in State revenue over the life of the contract.

Radio Shack

In July 2002, Radio Shack announced plans to construct its corporate campus in downtown Fort Worth by December 2005, at a cost of at least \$200 million. The facility will employ at least 1,000 individuals.

Pier 1

Pier 1, known under the brand names Pier 1 Imports, Cargo and The Pier, has built a new corporate campus in downtown Fort Worth. Employees moved to the facility in late 2004. Pier 1 employs over 700 people locally and about 18,000 worldwide.

TLC Realty

TLC Realty is currently renovating the Bank One Tower in downtown Fort Worth into condominiums, offices and street level retail. The Bank One Tower was severely damaged by the tornado of 2000. The renovation has a value of approximately \$50 million

Bank One Facility

Bank One will be consolidating three check-processing facilities into one regional location in the CentrePort Business Park. The 400,000 square foot facility has an estimated value of \$40,000,000 and will contain \$15,000,000 of personal property.

Coca Cola Enterprise (CCE)

Coca Cola Enterprise is planning a three-phase expansion of its existing bottling and distribution facility. The three phases have an estimated value of \$23.5 million. CCE currently employs approximately 590 individuals. Additional employees are anticipated with the completion of the expansion.

Cabela's Retail, Inc.

Cabela's Retail, Inc. broke ground in July 2004 on a 230,000 square foot mega store. The facility, which will contain an aquarium, museum and exhibit space, in addition to the retail, is anticipated to open June 2005. Cabela's anticipates investing \$50 million in the facility, which will employ approximately 500 individuals.

MISCELLANEOUS. Water, sewer and solid waste services are furnished by the City of Fort Worth. Texas Utilities ("TXU") provides electricity and natural gas service to Fort Worth. Basic (local) telephone service is provided by either Southwestern Bell Telephone or Verizon while long distance service is provided by numerous carriers.

The Fort Worth Public Library's central building is the nation's largest underground public library at 125,000 square feet. The library includes nine branches, 2 regional facilities and 2 stations in public housing communities with materials exceeding one million titles of books and micro-materials. The recently expanded Central Library now boasts 160,000 square feet. The Library's street level is the new home of the full-service, 33,000-square-foot Hazel Harvey Peace Youth Center, which provides services for ages 0-14. As a result of the expansion, twenty-three Pentium III computers are being put to work in the Intel Lab by staff and library users.

Another new service that greets library visitors on the street level is a 6,000-plus square-foot exhibit gallery. The library's audio/visual department has benefited through new and bigger surroundings. The Amon G. Carter Multi-Media Center is approximately 4,140 square feet and contains a collection of approximately 17,400 titles.

More than 400 churches with 45 denominations and synagogues in Fort Worth contribute vitally to the lives of City residents. The City is also world-famous for its many museums. The Fort Worth Convention Center offers exhibit and meeting space of over 185,000 square feet, including a 14,000 seat arena.

Construction of the Nancy Lee and Perry R. Bass Performance Hall was completed in 1998. One of the best performance halls in the world, this state-of-the-art \$70,000,000 performing arts hall was funded entirely from private donations.

CITY OF FORT WORTH BUILDING PERMITS

| Fiscal Year Ended 9-30 | Number of Building Permits by Type | | | Dollar Value of Building Permits | | |
|---------------------------------|------------------------------------|----------------------|---------------------|----------------------------------|----------------------|---------------------|
| | Commercial | | Total | Commercial | | Total |
| | New Residential | and Miscellaneous | New Construction | New Residential | and Miscellaneous | New Construction |
| 1999 | 3,900 | 1,500 | 5,400 | \$ 320,631,000 | \$ 484,299,000 | \$ 804,930,000 |
| 2000 | 4,100 | 1,600 | 5,700 | 404,151,000 | 433,785,000 | 837,936,000 |
| 2001 | 5,500 | 1,500 | 7,000 | 567,030,000 | 519,625,000 | 1,086,655,000 |
| 2002 | 7,300 | 1,500 | 8,800 | 772,562,000 | 461,032,000 | 1,233,594,000 |
| 2003 | 8,300 | 1,600 | 9,900 | 928,688,000 | 618,274,000 | 1,546,962,000 |

Source: Development Department, City of Fort Worth.

LABOR FORCE ESTIMATES

| | July 2004 | Average Annual 2003 | Average Annual 2002 | Average Annual 2001 | Average Annual 2000 | Average Annual 1999 |
|----------------------------|--------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| City of Fort Worth | | | | | | |
| Civilian Labor Force | 296,401 | 293,626 | 289,576 | 283,125 | 278,762 | 272,081 |
| Unemployed | 22,408 | 24,854 | 23,484 | 15,652 | 11,588 | 11,222 |
| Percent of Unemployed | 7.56% | 8.46% | 8.11% | 5.53% | 4.16% | 4.12% |
| Fort Worth/Arlington PMSA: | | | | | | |
| Civilian Labor Force | 975,259 | 962,976 | 950,264 | 934,859 | 923,567 | 901,795 |
| Unemployed | 56,515 | 61,738 | 58,012 | 38,649 | 29,193 | 28,115 |
| Percent of Unemployed | 5.79% | 6.41% | 6.10% | 4.13% | 3.16% | 3.12% |
| Tarrant County | | | | | | |
| Civilian Labor Force | 841,301 | 831,474 | 820,761 | 807,842 | 798,202 | 779,136 |
| Unemployed | 48,388 | 53,670 | 50,712 | 33,799 | 25,024 | 24,233 |
| % of Unemployment | 5.75% | 6.45% | 6.18% | 4.18% | 3.14% | 3.11% |

Source: Texas Workforce Commission, Labor Market Information Department.

CITY OF FORT WORTH EXTRATERRITORIAL JURISDICTION AND ANNEXATION POLICY

Under the provisions of State law, incorporated cities in Texas have the power to exercise certain controls in unincorporated areas adjacent to their city limits. For a city the size of Fort Worth, these adjacent areas extend a distance of five (5) miles from its city limits. This adjacent, unincorporated area within five miles is known as the extraterritorial jurisdictional area ("ETJ"). Significant highlights are:

1. No new city may be incorporated within Fort Worth's ETJ without Fort Worth's consent.
2. No existing city may expand its limits within the ETJ without Fort Worth's consent.
3. No land may be subdivided within the ETJ without Fort Worth's approval.
4. No Municipal Utility District may be created within the ETJ without Fort Worth's consent.
5. Fort Worth's ETJ expands with the expansion of its city limits so that the area always covers the area five (5) miles beyond the city limits.

6. Cities may apportion their extraterritorial jurisdictional area to establish definite control limits and preserve their respective growth area. Fort Worth has secured its ETJ by consummating boundary line agreements with its neighboring cities. Fort Worth's ETJ covers approximately 300 square miles of potential expansion area.
7. Fort Worth has the power to annex, either voluntarily or involuntarily, any land in its ETJ. It is the policy of the City of Fort Worth to annex those areas which:
 - a. Are ready for development,
 - b. Have a favorable impact on the City's revenue structure, and
 - c. Will strengthen Fort Worth's role as the central city.

PERSONAL INCOME AND BUYING POWER

| <u>Entity</u> | 2003 <u>Total Effective Buying Income</u> | 2003 <u>Median Household</u> |
|----------------|--|-------------------------------------|
| Fort Worth | \$9,241,800,000 | \$35,128 |
| Tarrant County | \$30,995,460,000 | \$43,048 |

Source: Sales and Marketing Management Survey of Buying Power, August 2003.

HOUSEHOLD EARNINGS

| | <u>Fort Worth</u> | <u>Tarrant County</u> |
|---------------------|-----------------------|---------------------------|
| \$20,000 - \$34,999 | 25.4% | 21.9% |
| \$35,000 - \$49,999 | 19.4% | 19.6% |
| \$50,000 and over | 30.8% | 41.2% |

Source: Sales and Marketing Management Survey of Buying Power, August 2003.

THE MUNICIPAL AIRPORT SYSTEM

Fort Worth has a long-standing commitment to aviation. From the landing of the first airplane in Fort Worth in 1915 to today, Fort Worth has understood and served the needs of the aviation industry. The City serves as home to Lockheed, American Airlines, Bell Helicopter-Textron, Naval Air Station Joint Reserve Base Fort Worth and hundreds of aviation-related businesses. Dallas/Fort Worth International Airport (owned jointly by the two cities and operated by the Dallas/Fort Worth International Airport Board) stands as a symbol of the excellence to aviation facilities to which the City is committed. The City is dedicated to maintaining all facets of aviation - general, commercial and military -- to the same high standard.

An integral part of this dedication is exhibited by the City of Fort Worth's Airport System, which consists of three municipal airfields. These airports and their individual characteristics are as follows:

Fort Worth Meacham International Airport

Operated since 1925

-- 7,500-foot runway, 3,677-foot crosswind runway, 4,000-foot parallel runway

- 24-hour aviation fuel service
- major/minor maintenance
- hangar rental space for large and small aircraft
- restaurants and hotel
- located in North Fort Worth

Spinks Airport

Opened in summer of 1988

- 6,000-foot runway
- serving general and corporate aviation
- flight training
- site for hangars available
- located in Interstate 35 South Industrial Corridor

Alliance Airport

Opened in winter of 1989

- 9,600-foot runway, with ILS
- serving general and industrial/manufacturing cargo aviation
- nine square miles of airport property available for development
- near developing high-tech industrial center
- located in Interstate 35 North Corridor, with rail access

EMPLOYEE RELATIONS. Under the laws of the State of Texas, municipal employees cannot be forced to join a union or to pay dues for union membership, nor are they permitted to strike. Also, State law does not provide for municipal collective bargaining. State law does provide, however, for local referenda on collective bargaining for police and firefighters. Overall, employee relations are considered by the City to be good.

Tab B

CITY MANAGER'S MESSAGE



December, 2004

Honorable Mayor and
Members of the City Council
City of Fort Worth, Texas

It is my pleasure to present the City Manager's adopted budget for FY04-05, with no tax rate increase. As in any budget process, the needs greatly outnumbered the available resources and, consequently, much effort went into identifying and balancing priorities. The adopted budget maintains current service levels, allocates funds for a modest compensation package, funds an 8 percent employee health insurance increase and addresses funding priorities identified by Council members early in the budget process.

The budget process began in earnest early in the spring as we prepared for a preliminary FY04-05 budget review as a part of our Long Range Financial Forecast. In preparation for this City Council workshop, staff met with individual council members, seeking feedback on their priorities for the FY04-05 budget. The results of those meetings was a clear consensus on the following funding priorities:

- No tax rate increase,
- Provide additional funds for street maintenance,
- Complete 4-person staffing at all stand-alone fire companies,
- Add police officers to the Gang Unit,
- Provide technical resources for the Code Compliance Department, and
- Provide a reasonable and affordable compensation package for all city employees.

The City Manager's budget for FY04-05 as adopted, addresses all of your priorities.

Progressing through the year, we witnessed our economy continue a slow but steady recovery. Inflation, interest and mortgage rates are still low and, as a result, residential construction is still strong. The unemployment rate for Fort Worth, although higher than other Texas Cities, is trending down. It is still a concern at 7.0 percent, which is higher than the state average of 6.0 percent and the national average of 5.7 percent. However, the positive news is that it is on a downward trend. We began the budget process with a projected budget gap of \$5.7 million as a result of prior funding commitments, notwithstanding council priorities, some of which had already been anticipated in staff projections.

In May 2004, we received our preliminary certified tax roll from Tarrant Appraisal District (TAD), which detailed growth in our tax base and an increase in our tax levy. As a result, we increased our revenue projections by an additional \$1.9 million in revenue from property taxes. We have continued to work to put together a balanced budget, while balancing City Council's strategic goals. City departments made some painful decisions regarding their budgets for the

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current year, and this budget process is no different. In some respects, it has been more challenging because of the belt tightening done last year. In the adopted budget, supply dollars and many positions held vacant in the current year had to be cut. Travel and training essentially remain at the current year's funding level, which only allows for training and travel necessary to maintain certification and/or a required license. We were able to minimize service reductions while providing for limited service enhancements in key areas such as public safety, code compliance and technology.

During the Budget Study Workshops in August and September, final decisions were reached on major budget issues described below and the decision was made to use \$233,710 of the General Fund balance to ensure funding of priority issues and balance the FY2004-05 budget. The details of the major budget decisions are described in the following paragraphs.

REVENUES

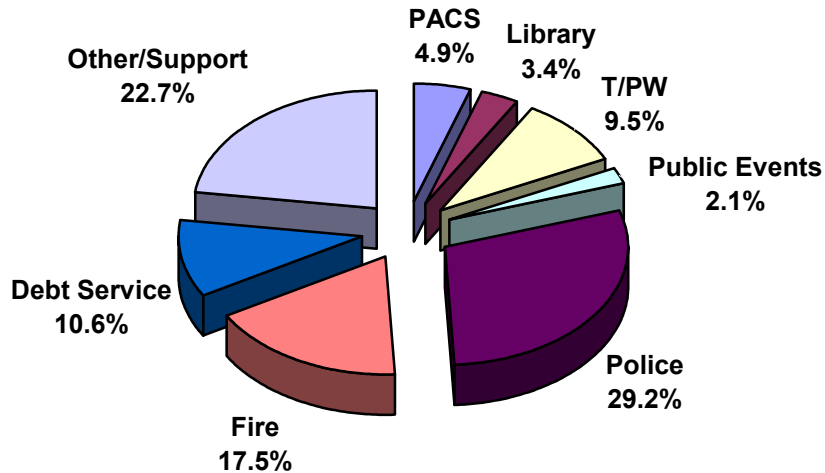
Due to the continued recovery of our local economy the following adjustments have been made to our revenue assumptions:

| | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 | CHANGE FROM 2003-04 ADOPTED | % CHANGE | CHANGE FROM RE-ESTIMATE | % CHANGE |
|---------------------------|----------------------------|--------------------------------|----------------------------|--|---------------------|------------------------------------|---------------------|
| Property Taxes | \$212,144,569 | \$216,044,569 | \$231,559,806 | \$19,415,237 | 9.2% | \$15,515,237 | 7.2% |
| Sales Tax | \$70,959,168 | \$73,709,168 | \$76,510,771 | \$5,551,603 | 7.8% | \$2,801,603 | 3.80% |
| Other Local Taxes | \$8,670,000 | \$8,320,000 | \$8,200,000 | (\$470,000) | -5.4% | (\$120,000) | -1.4% |
| Licenses and Permits | \$45,601,805 | \$45,787,019 | \$47,225,134 | \$1,623,329 | 3.6% | \$1,438,115 | 3.1% |
| Fines and Forfeitures | \$14,832,038 | \$13,863,376 | \$14,418,593 | (\$413,445) | -2.8% | \$555,217 | 4.0% |
| Use of Money and Property | \$10,859,457 | \$9,256,832 | \$9,862,099 | (\$997,358) | -9.2% | \$605,267 | 6.5% |
| From Other Agencies | \$1,057,611 | \$1,197,905 | \$1,250,000 | \$192,389 | 18.2% | \$52,095 | 4.3% |
| Service Charges | \$19,838,607 | \$20,487,732 | \$21,725,134 | \$1,886,527 | 9.5% | \$1,237,402 | 6.0% |
| Other Revenue | \$1,301,102 | \$1,491,649 | \$1,500,000 | \$198,898 | 15.3% | \$8,351 | 0.6% |
| Transfers | <u>\$12,867,370</u> | <u>\$12,986,527</u> | <u>\$13,000,000</u> | <u>\$132,630</u> | <u>1.0%</u> | <u>\$13,473</u> | <u>0.1%</u> |
| Total Revenues | \$398,131,727 | \$403,144,777 | \$425,251,537 | \$27,119,810 | 6.8% | \$22,106,760 | 5.5% |
| Use of Fund Balance | <u>\$0</u> | <u>\$0</u> | <u>\$233,710</u> | <u>\$233,710</u> | <u>100.0%</u> | <u>\$233,710</u> | <u>100.0%</u> |
| Total General Fund | \$398,131,727 | \$403,144,777 | \$425,485,247 | \$27,353,520 | 6.9% | \$22,340,470 | 5.5% |

EXPENDITURES

Based on projected revenues, the total adopted budget for FY04-05 is \$774,566,858 (minus Internal Service and Insurance Funds) or a 6.2 percent increase from the FY03-04 Adopted Budget of \$726,507,542. The FY04-05 General Fund budget is \$425,485,247, which is a 6.9 percent increase from the FY03-04, adopted budget of \$398,131,727. Below is a graph of the adopted General Fund budget by category.

**FY2004-05 Adopted Budget
General Fund Expenses by Category**



Notwithstanding, the challenges the staff faced during the preparation of the adopted budget for FY04-05 funds have been incorporated to address Council's Strategic Goals as follows:

Become the Nation's Safest Major City

- **Full Year Funding for Civil Service Police Positions** - The adopted budget includes \$1,039,387 and 23 civil service positions that were partially funded in the FY2003-04 budget and a midyear decision to add 13 police officers to respond to police burglar alarm calls.
- **Gang Unit Restoration:** The adopted budget adds \$909,395 for 16 civil service positions to restore the Gang Unit. Council made a mid-year decision to authorize \$780,031 in overtime funds to immediately address increasing gang activity in the City of Fort Worth. This funding will allow the permanent restoration of the Gang Unit.
- **Staffing of Split Beats** - The adopted budget adds 7 civil service police officers to respond to growth in northwest Fort Worth. The response time in the northwest is 12 minutes, twice that of the rest of the city. This package will allow the department to split the Far North beat this year, with the 23 additional positions added in FY2004. This funding will allow the addition of a Neighborhood Police Officer (NPO) to organize the growing populations in crime prevention activities. There is also funding for vehicles for the NPO and the new beat officers.

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- **Increase cost of Jail Contract** - Based on the current contract with the City of Mansfield, funding for the provision of jail services has been increased by 3.5 percent. The actual increase is \$113,480 plus an additional \$14,000 required for ambulance services that had to be addressed after initial contract negotiations.
- **Police Initiated Towing Services** - The adopted budget increases by \$623,769 for police initiated towing services with an adopted rate increase. The increase is totally offset by revenue as the costs are passed on to owners retrieving their vehicles from the Auto Pound.
- **Civilianization of a Civil Service Position** - The adopted budget includes funds to civilianize the Cable Producer/Director position in the Police Department. Previously this was a sworn police officer position. Civilianization of this position will allow the transfer of the sworn position to serve as a full-time assistant weapons range master.
- **Conversion of 15 Overage Firefighter Positions** – The adopted budget includes \$751,860 to convert 15 overage firefighter positions to permanent staff. Throughout FY03-04, the Fire Department absorbed the cost of several overage positions due to low attrition in civil service positions. These firefighter positions will be used in the upgrade of all three-person companies at double company fire stations to four-person staffing.
- **Upgrade All Remaining Companies To Four-Person Staffing** - In order for the Fire Department to operate safely at a fire or major emergency incident, it is imperative to have sufficient personnel in the arriving company to perform immediate fire suppression and rescue tasks, provide an adequate water supply, and provide support and supervision. Consequently, the adopted budget includes \$500,000 for overtime expenses to allow sixteen three-person companies at double company fire stations to transition to four-person staffing, thus providing sufficient staffing for safe and effective fireground and other rescue operations. This will be achieved in conjunction with the use of 15 overage firefighters that were converted to permanent positions. FY2004-05 funding will provide for six-month operation, effective April 1, 2005, however, full year funding of \$1.5 million in overtime will be required in the FY2005-06 budget.

Create a Cleaner and More Attractive City

- **Commercial Corridors/Evans Avenue** – Funds in the amount of \$40,272 are included in the adopted budget to allow the Parks and Community Services Department to provide maintenance to the recently constructed Evans Avenue Plaza.
- **I30/35 Maintenance** – Funds in the amount of \$165,474 have been added to the Parks and Community Services Department for additional cost related to maintenance of the I30/35 corridor. These funds will be used to fund mowing, litter removal, irrigation system inspection and maintenance, and water costs for the entire corridor.
- **Establishment of the Alleyway Maintenance Program** - Funds in the amount of \$319,301 are included in the adopted budget for contractual expenses and one Senior Engineering

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Technician to work with the Parks, Police and Code Compliance Departments to develop the Alley Maintenance Program, designed to address 50 alley blocks per year. The added position will manage the one-time alley clean-up contract and coordinate with Parks and Community Services to affect the continued maintenance and mowing necessary to maintain unpaved alleys. The technician will also work proactively with Neighborhood Associations for the abandonment of up to 10 alley blocks per year. The adopted budget also includes \$60,000 for the Parks and Community Services' alley maintenance program to establish ground cover and provide continued mowing and maintenance of alleys, following the initial major cleanup by Transportation and Public Works.

Promoting Orderly Growth

- **Addition of 21 Positions in the Engineering Department** – The adopted budget includes a total funding of \$1,146,478 for the addition of 21 positions for the Engineering Department. A majority of these positions were added to assist in the anticipated workload for capital improvement projects, new development and other citywide capital projects.
- **Addition of 3 Positions in Transportation and Public Works** - The adopted budget includes funding for two Senior Construction Managers in the Facilities Management Group and one Professional Engineer to manage bond and grant funded projects. These positions are 90 percent funded from authorized bond funds, with a \$38,667 impact to the General Fund budget. The Construction Managers will manage a large number of upcoming facility construction projects required because of continued growth citywide. The Transportation and Public Works Department is responsible for managing 25 arterial street projects from the 1998 Capital Improvement Program, the 2004 Capital Improvement Program, and other transportation related projects jointly funded by the City and the Texas Department of Transportation (TxDOT). The Professional Engineer will manage arterial roadway projects funded in the Capital Improvement Program budget.

Improve Mobility and Air Quality

- **Street Maintenance Condition Inventory (PMA Update)** - The adopted budget includes \$152,818 and two positions to develop a Pavement Management Application (PMA) system in-house. The PMA system provides a snapshot of the condition and features of all streets within the City and provides a forecasting tool to help ensure the effective use of resources in both annual Street Maintenance and Capital Improvement Programs. This system will allow city staff to update the condition of the City's street network and provide accurate, reliable information for forecasting future conditions and funding scenarios, analyzing cost-effective maintenance treatments and evaluating the impact to the street network. With additional resources, staff also will be able to collect and maintain accurate inventory data for sidewalks, streetlights, traffic signals, and traffic signs.
- **Street Maintenance** - The adopted budget includes additional funding of \$1,000,000 from the Special Assessment Fund to enhance the annual street maintenance program. The

adopted funding will enable the Transportation and Public Works Department (T/PW) to meet the City's goal of keeping the percentage of streets rated as "poor" at no more than 12.5 percent over 10 years. This will be a decrease from the current level of 14 percent of the street network in "poor" condition.

Diversifying the Tax Base and Employment Opportunities

- **Development Department Reconfiguration** - Based on recommendations from the Development Standards Task Force and input received from the Development community regarding their desire to have an increase level of customer service from the Development Department, the adopted budget includes funding in the amount of \$485,780 for reconfiguration of the department. The department will relocate to the "Zipper Building", and add 2 additional positions. The new facility, which is located on the corner of Monroe and 13th Street, will serve as a full service permit center. There will be several other departments co-located in the permit center to allow for a more efficient permitting process. In addition to the Development Department the other departments are the Fire Marshal's Office, Water Applications, Housing (NEZ certifications), Health, Parks (subdivision plan review and assessment of park fees) and Police (alarm permits). The budget proposes a 13 percent average fee increase that will generate sufficient revenue to offset these expenditures. After the fees increase development fees will remain competitive with surrounding communities.
- **NEZ Improvements** - During FY2000-01 the City initiated the Neighborhood Empowerment Zone (NEZ) Program in an effort to revitalize the Central City. Since that time, the City has designated 14 NEZs: Stop Six, Ridglea/Como, Hemphill/Berry, Magnolia Village, Evans/Rosedale, Poly/Wesleyan, Rolling Hills, Woodhaven, Handley, Riverside, Berry/University, Trinity Park, Lake Arlington, and West 7th/University. Total combined developments in these areas are valued at an estimated \$1.2 billion and are expected to increase in the upcoming fiscal year with other neighborhoods awaiting designation. In order to provide quality customer service to developers in these areas and ensure continued success of the program, the FY2004-05 adopted budget includes \$56,258 for the addition of a Planning Assistant to work with developers in NEZ designated areas.

Ensure Quality Customer Service

- **Consumer Health Specialist** – The adopted budget adds \$71,254 for the addition of a Consumer Health specialist, which would allow the Public Health Department to implement a Vector Control Program, designed to reduce the transmission of communicable diseases in Fort Worth. With a booming population and many high-risk areas, our city needs to further promote and maintain a cooperative effort with other city departments and cities to protect the public from mosquitoes and other vector-related diseases. In addition, the Consumer Health Specialist will assist with temporary events and mobile food vendor inspection activities.

- **Integrated Library System** – The adopted budget includes funding of \$300,000 for the Library to purchase a new integrated library system (ILS). This system is the “card catalog” system that will manage the library’s collections, patron records, checkouts, fines and other Library transactions. This system’s true cost is close to \$1.2 million, but the Fort Worth Public Library Foundation (\$600,000) and the Library’s Technology Fund (\$300,000) will fund three quarters of this cost while the City funds the remainder.
- **Code Tracking** - The FY2004-05 adopted budget includes \$364,308 for on-going technology enhancements for the Code Compliance Department. These funds will be used to purchase and install a new workflow and tracking system for the department in conjunction with ruggedized laptops for field personnel. This will allow Code Compliance Officers to easily access information regarding certain properties such as property owner, previous violations, pending actions, etc. Additionally, these funds will add an IT Analyst position to the department who will be responsible for making sure that all aspects of this new system are functioning, as well as keeping the department abreast of any new technological advances that would allow staff to enhance performance and efficiency
- **Transfer Code Enforcement Positions from Solid Waste to the Code Compliance Department** - In an effort to provide residents with increased service levels, and limit citizen confusion regarding whom they should call when reporting various types of code violations, the Solid Waste Department will transfer 8 Code Compliance Officer positions to the Code Compliance Department. Previously, these positions were responsible for enforcement of violation such as illegal dumping and other solid waste issues. For FY2004-05, the Code Compliance Department will be assuming this responsibility, which will create a more effective and efficient process when dealing with code violations. The total cost related to the transfer of these positions to the General Fund is \$450,267, which will be offset by a corresponding revenue transfer from the Solid Waste Fund.
- **Technology Projects** – The adopted IT Solutions expenditure budget is \$16,713,271, which is a \$2,029,575 increase over the current year’s adopted budget. During FY2003-04, the IT Solutions Department performed a comprehensive review of billing procedures. As a result, the method by which IT Solutions distributes costs has changed from previous years. These charges will be based primarily on the number of personnel in each department. Ten positions were added mid-year to address existing personnel needs, and the adopted budget further increases personnel by 1. This additional position will perform all ongoing tasks associated with maintaining the Computer Aided Dispatch system for the public safety community.

The adopted IT Solutions budget includes funds for improvements for E-Gov (\$500,000), which will provide the infrastructure for enhanced Web-based customer service in an ADA compliant environment. Additional funds also are included to upgrade the Human Resources Genesys system (\$120,000), which is necessary for Human Resources to continue critical processes such as payroll, W-2 reporting, and quarterly wage reporting to the State of Texas.

Other department-specific enhancements have been budgeted in various departmental budgets. Funds have been included for MDC replacements in the Fire Department

(\$132,040); Police, Crime Control and Prevention District (\$625,000); and Municipal Courts (\$205,140).

Departmental PC replacement also is included to accommodate the needs of the Municipal Court and Library Departments. An additional \$114,792 is budgeted in Municipal Court for PC replacement. And, in addition to the \$300,000 to purchase the new ILS, an additional \$191,520 has been budgeted to upgrade all of the Library's PCs that are over 5 years old and have an operating system that is not compatible with the new ILS.

Enterprise Funds

- **Water and Wastewater** - The adopted Water and Wastewater Fund expenditure budget is \$252,062,173, which is a \$12,363,459 increase; there also are 2 additional customer service positions. The adopted budget assumes an 8.32 percent rate increase for Water and a 9.39 percent increase for Wastewater. The need for a rate increase is driven by several factors: increasing debt service necessary to serve the growing system demands, fulfillment of financial requirement to maintain a certain level of debt service coverage, and fund balance for bond ratio coverage. In addition, expenditures have increased for the purchase of raw water, IT Solutions services, and employee benefits.
- **Solid Waste** - The Solid Waste Fund will continue to experience the challenges associated with expanding a contracted function. The implementation of this waste management contract in 2003 brought about substantial operational changes that were difficult to incorporate into the 2004 budget due to the complexities of estimating customer preferences, service levels, and supply and equipment requirements. Additionally, unforeseen issues surfaced during FY2004, such as suddenly limited access to the City's landfill, which directly impacted the budget, and which will continue to do so into the current budget year. For 2005, a major contract modification for the brush/bulky program has been approved which requires a large scale customer education program, an increase in supplies and equipment, and a re-evaluation of operational considerations, such as route selections, frequencies, levels of service and rate structure. These data points resulted in a 22.7 percent budget increase from FY2003-04 and a \$3.45 rate increase per service unit.

Other items with citywide impact that have been funded in the adopted budget are

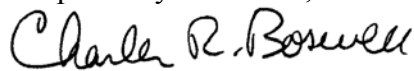
- **Compensation** – Findings from the Mellon Total Compensation Study showed general employees to be further behind in the market compared to civil service personnel. As a result, a compensation plan was developed, and the adopted General Fund Budget includes \$11.2 million for employee compensation. This funding is sufficient to provide across-the-board (ATB); market; and step pay increases. The compensation amount will be capped so that no employee will get more than a 9 percent total increase. All police, fire and general employees will be eligible for a 4 percent ATB, with the exception of employees in

disciplinary situations. All eligible police, fire and General employees may receive step increases up to 5 percent in addition to the 4 percent across the board. Non-exempt general employees receiving a market increase will not be eligible for step increases. General employees who are significantly behind market will receive either a 5 percent or 10 percent market increase with no employee receiving more than the 9 percent salary cap.

- **Health insurance** – The adopted budget for FY04-05 reflects an 8 percent increase over FY03-04. The total budget for employee health care benefits is \$54.4 million, with the City paying 70 percent and employees and retirees paying a combined total of 30 percent. As in the past, this budget is sufficient to fund reserves and cover the cost of health care for active employees and retirees. The City currently offers three plans options for its employees: they are the Classic, the Performance, and the Premier plans. Approximately 80 percent of the employees and retirees are enrolled in the Classic Plan. The adopted budget adopted a premium increase for the Classic Plan while decreasing the \$1,000 deductible to \$750 along with other coverage improvements. The premiums for coverage under the Performance and Premier Plans will decrease. However, this is the result of decreases in the benefits provided by these plans. As a result of the lower premiums, many employees who are now covered by the Classic Plan may consider buying additional coverage under the Performance or Premier plans. There are no changes recommended for cost sharing for retirees. Retirees hired prior to October 5, 1988, and those with 25 years or more of service will continue to get the Classic Plan coverage at no cost. However, a different rate structure was recommended for retirees who are eligible for Medicare. The separate rate structure, which provides lower premiums for retirees eligible for Medicare, was recommended in recognition that those retirees who have primary coverage with Medicare are much less costly to the plan than the retirees that do not have coverage under Medicare.
- **Vehicle Replacement** – The adopted budget reinstates the funding level for vehicles to the FY2002-03 level. The total amount funded is \$1.46 million, which is approximately \$700,000 greater than the amount allocated in FY2003-04. Although this funding will not address all critical needs, it provides funds for the replacement of 34 priority one vehicles through the General Fund and four vehicles using equipment notes issued by the City.

In any budget process, it is always a challenge to balance competing needs against limited resources. The FY2004-05 budget process was no exception. However, with the policy guidance provided by Council, staff has done an admirable job of creatively balancing increasing service demands and available funding and other resources for optimal return on tax dollars expended.

Respectfully submitted,



Charles Boswell
City Manager

Tab C

**FINANCIAL MANAGEMENT
POLICY STATEMENTS**

Financial Management Policy Statements

| | | |
|----------|--------------------|---------------|
| Revised: | November 21, 1995 | (M&C G-11307) |
| | February 11, 1997 | (M&C G-11750) |
| | September 16, 1997 | (M&C G-11997) |
| | September 15, 1998 | (M&C G-12319) |
| | September 28, 1999 | (M&C G-12682) |
| | February 22, 2000 | (M&C G-12821) |
| | May 16, 2000 | (M&C G-12916) |
| | August 15, 2000 | (M&C G-12988) |
| | August 21, 2001 | (M&C G-13349) |
| | September 17, 2002 | (M&C G-13741) |
| | April 15, 2003 | (M&C G-13944) |
| | August 26, 2003 | (M&C G-14068) |
| | September 21, 2004 | (M&C G-14500) |

FORT WORTH



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FORT WORTH



To establish and document a policy framework for fiscal decision-making, the City Manager will develop and maintain a comprehensive set of Financial Management Policy Statements. The aim of these policies is to ensure that financial resources are available to meet the present and future needs of the citizens of Fort Worth. Specifically this policy framework mandates the pursuit of the following fiscal objectives:

1. *Revenues:* Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.
2. *Expenditures:* Identify priority services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
3. *Fund Balance/Retained Earnings:* Maintain the fund balance and retained earnings of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.
4. *Capital Expenditures and Improvements:* Review and monitor the state of the City's capital assets, setting priorities for the addition replacement and renovation of such assets based on needs, funding alternatives, and availability of resources.
5. *Debt:* Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.
6. *Investments:* Invest the City's cash to ensure its safety, provide for necessary liquidity and optimize yield.
7. *Intergovernmental Relations:* Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support favorable legislation at the state and federal level.
8. *Grants:* Seek, apply for and effectively administer federal, state and foundation grants-in-aid, which address the City's current priorities and policy objectives.
9. *Economic Development:* Initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy.
10. *Fiscal Monitoring:* Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
11. *Financial Consultants:* With available resources, seek out and employ the assistance of qualified financial advisors and consultants in the management and administration of the City's financial functions.
12. *Accounting, Auditing and Financial Reporting:* Comply with prevailing federal, state and local statutes and regulations, as well as current professional principles and practices.
13. *Retirement System:* Ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.
14. *Internal Controls:* Maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.
15. *E-Commerce:* To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity and provide customer satisfaction.

I
REVENUES

To design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

B. *User Fees*

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. The City Council shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

C. *Property Tax Revenues/Tax Burden*

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Fort Worth citizens.

D. *Utility/Enterprise Funds User Fees*

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

E. *Administrative Services Charges*

The City shall establish a method to determine annually the administrative services charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. *Revenue Estimates for Budgeting*

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

G. *Revenue Collection and Administration*

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control and reduce administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

H. *Write-Off of Uncollectible Accounts*

The City shall monitor payments due to the City (accounts receivable) and periodically write-off accounts where collection efforts have been exhausted and/or collection efforts are not feasible or cost-effective.

II EXPENDITURES

To assure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

A. *Current Funding Basis*

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The use of fund balance shall be guided by the Fund Balance/Retained Earnings Policy Statements.) The City of Fort Worth considers a balanced budget to be when annual revenues equal or exceed annual expenditures for a given budget.

B. *Avoidance of Operating Deficits*

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Retained Earnings Policy. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

C. *Maintenance of Capital Assets*

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

D. *Periodic Program Reviews*

The City Manager shall undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. The privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs which are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

E. *Purchasing*

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and "best value" purchasing.

III

FUND BALANCE/RETAINED EARNINGS

To maintain the fund balance and retained earnings of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies.

A. *General Fund Undesignated Fund Balance*

The City shall strive to maintain the General Fund undesignated fund balance at 10 percent of the current year's budget appropriation for operations and maintenance, which is defined as the total budget less the annual transfer from the General Fund to the debt service funds. After completion of the annual audit, if the undesignated fund balance exceeds 10 percent, the excess must be specifically designated for subsequent year expenditures or transferred to the Capital Projects Reserve Fund (The use of the Capital Projects Reserve Fund shall be guided by the Capital Expenditures and Improvements Policy Statements.)

B. *Retained Earnings of Other Operating Funds*

In other enterprise operating funds, the City shall strive to maintain positive retained earnings positions to provide sufficient reserves for emergencies and revenue shortfalls. Specifically, in the Water and Sewer Enterprise Fund, an operating reserve will be established and maintained at 20 percent of the current year's budget appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures.

C. *Use of Fund Balance/Retained Earnings*

Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective for that fund, restoration recommendations will accompany the decision to utilize said balance.

D. *Retained Earnings of Internal Service Funds*

The City shall not regularly maintain positive retained earnings in excess of 20 percent of the current year's operation and maintenance expense in an internal service fund. Normally, when an internal service fund's retained earnings exceed 20 percent, the City shall reduce the charges for services provided by the internal service fund to other City operating funds.

E. *Debt Service Funds*

The City shall maintain sufficient reserves in its debt service funds, which shall equal or exceed the reserve fund balances required by bond ordinances, consistent with the covenants in the bond ordinances pertaining to the tax-exempt status of such bonds.

F. *Benefit and Insurance Funds*

The City shall seek to maintain reserves in its benefit and insurance funds at the following levels:

1. Property and Casualty Insurance Fund – 25 percent of projected expenditures in the fund's proposed annual budget.
2. Worker's Compensation Fund – 25 percent of projected annual operating expenditures.
3. Group Health and Life Insurance Fund – 25 percent of the prior 12-months claims and administrative expenditures. The purpose of reserves in this fund includes the accumulation of sufficient funds to meet the liability for incurred but unreported claims in the event the City's self-funded benefits program is terminated and to reduce the need for purchasing stop-loss reinsurance.
4. Unemployment Compensation Fund – 25 percent of projected annual operating expenditures.

IV

CAPITAL EXPENDITURES AND IMPROVEMENTS

To review and monitor the state of the City's capital assets, setting priorities for the addition, replacement and renovation of such assets based on needs, funding alternatives, and availability of resources.

A. *Capital Improvements Planning*

The City shall review annually the needs for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance and replacement costs shall be fully costed.

B. *Replacement of Capital Assets on a Regular Schedule*

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

C. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from fund balance/retained earnings as allowed by the Fund Balance/Retained Earnings Policy; or it can borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, equipment tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

D. *Capital Projects Reserve Fund*

A Capital Projects Reserve Fund shall be established and maintained to accumulate reimbursements from other governmental agencies for the prior purchase of real assets, proceeds from an occasional sale of surplus real property as approved by Council, and transfers from the General Fund undesignated fund balance. This fund shall only be used to pay for non-routine and one-time expenditures such as land and building purchases, construction and maintenance projects with at least a 10-year life, feasibility, design and engineering studies related to such projects, capital equipment and vehicles with at least a 10-year life, and technology improvements with at least a 5-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of citizens and employees, protecting the existing assets of the City, ensuring public access to City facilities and information, and promoting community-wide economic development.

E. *Demolition Fund*

Generally, proceeds from the sale of surplus real property assets, other than Lake Worth leases, shall be escrowed and designated for paying the costs of demolishing substandard and condemned buildings and for the maintenance of tax foreclosed properties the City maintains as trustee. Exceptions to this general policy shall be approved by the Council prior to the use of these proceeds for other purposes.

F. *Lake Worth Infrastructure Fund*

Proceeds from the sale of Lake Worth leases shall be escrowed and designated for water and wastewater improvements within the area of the City of Fort Worth surrounding and adjoining Lake Worth.

G. *Surplus Bond Funds (M&C G-14441)*

A "Restricted Residual Account" shall be established to record and manage surplus project funds. Surplus project funds may remain after the completion of a specific, voter-approved bond project

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or may result when a bond project is eliminated or modified. Funds in the Restricted Residual Account may be used to:

- Finance cost overruns on bond projects within the same bond proposition.
- Fund emergency projects (as defined in AR C-9)
- Reduce outstanding debt at the end of the bond program
- Fund newly identified projects within the voted purposes of an approved bond proposition only after all voter-approved projects within that same proposition are completed.

To utilize debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.

A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, commercial paper, equipment tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets and equipment that cannot be prudently acquired from either current revenues or fund balance/retained earnings and to fund infrastructure improvements and additions. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes.

B. *Assumption of Additional Debt*

The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the community's ability to assume and support additional debt service payments. When appropriate, self-supporting revenue bonds shall be issued before general obligation bonds. To the extent permitted by State law, commercial paper may be issued in the City's tax-supported and revenue-supported bond programs in order to: (1) provide appropriation authority for executing contracts on bond-funded projects; (2) provide interim construction financing; and (3) take advantage of lower interest rates in the short-term variable rate market; all of which provide the City with flexibility in timing its entry into the long-term fixed rate market.

C. *Affordability Targets*

1. General Obligation Bonds

The City shall use an objective analytical approach to determine whether it can afford to assume new general purpose debt, both General Obligation bonds and Certificates of Obligation, beyond what it retires each year. This process shall compare generally accepted standards of affordability to the current numerical values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to "afford" new debt as determined by the aforementioned standards. The City shall strive to achieve and/or maintain these standards at a low to moderate classification.

2. Certificates of Obligation

Certificates of Obligation may be issued without a public election to finance any public work project or capital improvement, as permitted by State law. However, it is the policy of the City to utilize Certificates of Obligations to finance public improvements only in special circumstances and only after determining the City's ability to assume additional debt based on the standards identified above. Those special circumstances in which Certificates might be issued include, but are not limited to, situations where:

- Cost overruns on a general obligation bond-financed capital improvement have occurred;
- "Emergency" conditions require a capital improvement to be funded rapidly;
- Financial opportunities unexpectedly arise to leverage funds from other entities and reduce the City's capital cost for a community improvement;

- A capital improvement is a revenue-producing facility, but due to the nature of the project or the time it takes for the facility to become operational and produce revenues, the improvement may not generate sufficient revenues throughout the life of the improvement to support the indebtedness secured solely by the revenues to be produced by the improvement;
- It would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- The timing of the construction of a capital improvement and the expense of calling a bond election for a single proposition would, in the opinion of staff and with the approval of the Council, warrant the issuance of Certificates of Obligation to finance the capital improvement.

3. Revenue Bonds

Generally, for the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall be a minimum of 125% of the average annual debt service and 110% of the debt service for the year in which requirements are scheduled to be the greatest, but should be maintained at 150% of the maximum annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a 150% coverage factor. Exceptions to these standards for special-purpose revenue projects must be fully explained and justified.

D. *Debt Structure*

The City shall normally issue bonds with an average life of 10.5 years or less for general obligation bonds and 12.0 years for revenue bonds. The structure should approximate level principal on general obligation bonds and level debt service for revenue bonds. There shall be no debt structures, which include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception. There shall be no "balloon" bond repayment schedules which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw. The outstanding general obligation debt and revenue debt of the City may each be comprised of a variable rate component (including commercial paper) not to exceed 25% of each such category of debt. With respect to the issuance of revenue bonds for a stand-alone or self-supporting project, the average life and debt service structures shall be consistent with the revenue-generating capability of the project, and the City make take into account similar project financings by other governmental entities to determine such matters.

E. *Call Provisions*

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

F. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

G. *Timing of Sales*

The City will use the appropriation authority available through commercial paper programs to begin capital projects approved under those programs. When significant funds (in excess of \$10 million) have been expended on those projects, the City will sell long-term bonds to reimburse the City's cash portfolio and to free up appropriation authority. This process will ensure the timely initiation and completion of capital projects, while improving the City's ability to manage its debt issuances and debt payments in order to minimize the impact on tax rates and utility rates.

H. *Rating Agencies Presentations*

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's, Standard & Poor's, and Fitch, Inc., as recommended by the City's financial advisor.

I. *Continuing Disclosure*

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff, with the assistance of the City's financial advisors and, if necessary, the City's bond counsel, will undertake to update financial and pertinent credit information within six months of the end of the City's fiscal year and at such other times as may be indicated by material changes in the City's financial situation.

J. *Debt Refunding*

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 3.5% of the refunded maturities.

K. *Interest Earnings*

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

L. *Lease/Purchase Agreements*

Over the lifetime of a lease, the total cost to the City will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

M. *Proposals from Investment Bankers*

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to the City's financial advisors simultaneously with their submission to the City's Finance Department. City staff will review and confer with financial advisors to determine viability of proposals.

N. *Underwriting Syndicates*

The City attempts to involve qualified and experienced firms, which consistently submit ideas to the City and actively participate in the City's competitive sales in its negotiated underwritings. In conjunction with the City's financial advisors, City staff will recommend the structure of

underwriting syndicates which will be effective for the type and amount of debt being issued. The City will consider its M/WBE goals in structuring syndicates.

O. *Interest Rate Swaps*

The City will consider the utilization of interest rate swap transactions only as they relate to the City's debt management program and not as an investment instrument or hedge. As a result, any swap transaction should not impair the outstanding bond rating of the City or negatively affect the amount of credit enhancement capacity available to the City. The City is always open to innovative ideas and proposals; however, before a commitment is made on a proposed transaction, the proposed transaction as well as variations from the following guidelines shall be fully explained and justified to the Council.

1. The Transaction

- Will comply with all applicable outstanding bond ordinance and insurance covenants.
- Will be a market transaction for which competing quotes can be obtained at the discretion of the City staff, upon the advice of the City's financial advisor.
- Will include a market termination provision with third party involvement.
- Will produce a material economic benefit not attainable through the use of conventional debt instruments.
- Will introduce no leverage in order to produce an economic benefit.
- Will not impair the utilization of outstanding call features on outstanding bonds.
- Will be structured to minimize any basis risk, tax-law risk and credit risk to the City.
- Will not cause the total amount of swap transactions to exceed 40 percent (40%) of the outstanding indebtedness of a particular fund.

2. The Counterparty

- Shall pay all costs associated with the transaction. All fees and expenses paid by the counterparty to third parties will be disclosed in writing to the City.
- Must have a rating at least equal to that of the City's indebtedness against which the transaction is to be entered, or must provide for the purchase of a credit enhancement to enhance its rating to the rating of such City indebtedness.
- Shall consider downgrade protection, when possible and cost effective.
- Shall not assign the swap contract without the consent of the City.
- Shall clearly explain the impact on the transaction of the counterparty's bankruptcy.

3. Analysis

- Swap proposals submitted by investment firms for consideration by the City shall include a clear analysis, which identifies both the potential benefits and risks associated with the proposed transaction.

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- The City's financial advisor will produce an analysis of various interest rate market fluctuations at periodic intervals to demonstrate the impact of interest rate market movements.
- The City's cost of the transaction and any anticipated future costs will be included in the cost/benefit analysis.
- The City's financial advisor will monitor the results of an adopted swap transaction throughout its life and recommend termination when substantial economic benefit would accrue to the City upon termination.

4. Legal

- The documentation of the swap shall be in the form of an International Swaps and Derivatives Association, Inc., Master Agreement with attachments, commonly referred to as an ISDA document.
- The swap, whenever possible, shall be transacted under Texas law and jurisdiction.
- Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

P. *Synthetic Advanced Refundings*

The City will consider synthetic advance refundings, which produce a material economic benefit and will in no way impair the outstanding bond rating of the City.

1. The present value savings of the transaction must be quantifiable, exceed 7 percent (7%) of the refunded maturities, and not be based on projection.
2. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.
3. Additional transaction costs such as bond counsel, trustee, and financial advisor shall be included in the savings calculation required above.
4. The City's financial advisor shall produce an analysis of the implications of paying a forward premium vs. waiting to the current call date of the bonds.
5. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

VI
INVESTMENTS

To invest the City's cash in such a manner so as to insure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. *Cash Management Policy (M&C G-9552, March 12, 1992)*

Subject to approval by the City Manager and the Director of Finance, the City Treasurer is both authorized and required to promulgate a written Statement of Cash Management Rules and Regulations governing the City's cash management and investment activities (exclusive of the investment activities of the Employees' Retirement Fund), and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy and the Public Funds Investment Act. Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
3. Operating within appropriately-established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions that engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate member of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility or selection of various financial intermediaries, documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

B. *Investment Strategy (M&C G-11199, August 21, 1995 - Modified March 31, 1997)*

The City of Fort Worth maintains a Consolidated Portfolio in which it pools its funds for investment purposes. The City's cash management program seeks to achieve three objectives in this order of priority: safety of principal, adequate liquidity to meet daily cash needs, and finally a reasonable yield commensurate with the preservation of principal and liquidity. The following investment strategy has been designed to accomplish these objectives:

1. The City invests in "money market instruments," very creditworthy, highly liquid investments with maturities of one year or less, and in intermediate-term securities of

high credit quality with maturities no greater than five years. The City will only invest in those securities specified in its "List of Eligible Investments". These include U.S. Treasury Bills and Notes, high quality obligations of certain U.S. agencies and instrumentalities, and AAA-rated local government investment pools and no-load money market mutual funds. Any securities not on this list will not be eligible investments.

2. At all times, the City shall maintain a cash position sufficient to meet daily liquidity requirements. This will be accomplished by maintaining approximately 15 percent of the total portfolio in money market funds, local government investment pools and/or overnight repurchase agreements. The City shall also position some investments to provide liquidity for certain predictable obligations such as debt service payments.
3. The City shall not exceed a weighted average maturity of two years for the Consolidated Portfolio. The City shall strive to maintain this weighted average maturity by investing funds according to the following general maturity diversification guidelines:

| Maturity | Cash | 1 Year | 2 Year | 3 Year | 4 Year | 5 Year |
|-------------|------|--------|---------|----------|-----------|-----------|
| Day Range | 0 | 1-365 | 365-730 | 730-1095 | 1095-1460 | 1460-1825 |
| % Portfolio | 10 | 28 | 14.25 | 14.25 | 14.25 | 14.25 |

There may be times when the City has more or less of its funds in any one maturity cell due to cash flow needs, prevailing market conditions, and other factors. The maturity diversification schedule serves as a general guideline for making investment decisions. In this way, the portfolio will be able to take advantage of rising interest rates by re-investing maturing securities at higher yields. In falling rate environments, it will profit from having investments that were made at higher interest rates.

Following this discipline ensures that the City will always have sufficient cash available for daily needs, preserves its principal and never has too much money in any one maturity area, whether it be short-term or long. In this manner, the Consolidated Portfolio will earn a competitive yield without assuming unacceptable risk.

C. *Interest Earnings*

Interest earned from investments shall be distributed to the operating, internal service, and other City funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

D. *Designated Investment Committee*

Upon Council adoption of the Cash Management Policy and the promulgation of the Statement of Cash Management Rules and Regulations, a Cash Management Task Force comprised of the Assistant City Manager over Finance, the Finance Department Director, the City Treasurer, the Assistant City Treasurers, and other City staff as deemed appropriate by the City Manager is established. This group will serve as the City's designated investment committee required under the State Public Funds Investment Act. The Task Force will regularly examine and evaluate the City's cash management and investment activities and recommend revisions to operational rules and regulations, the Cash Management Policy, and the Investment Strategy. Modifications to the administrative rules and regulations will be submitted to the City Manager for approval. Amendments to the Cash Management Policy and/or Investment Strategy will be presented to the Council for adoption.

E. *Investment Portfolio Rating*

The City has received an AAA rating of its investment portfolio from Fitch, Inc. The City will manage its cash according to procedures and strategies to maintain such a rating.

VII

INTERGOVERNMENTAL RELATIONS

To coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.

A. *Inter-local Cooperation in Delivering Services*

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

B. *Legislative Program*

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.

VIII
GRANTS

To seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the City's current priorities and policy objectives.

A. *Grant Guidelines*

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Council. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Indirect Costs*

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

C. *Grant Review*

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Council approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the appropriate Assistant City Manager and then, at the earliest feasible time, seek formal Council approval. If there is cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

D. *Grant Program Termination*

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

IX
ECONOMIC DEVELOPMENT

To initiate, encourage and participate in economic development efforts, which create job opportunities and strengthen the local economy.

A. *Positive Business Environment*

The City shall endeavor, through its regulatory and administrative functions, to provide a positive business environment in which local businesses can grow, flourish and create jobs. The Council and City staff will be sensitive to the needs, concerns and issues facing local businesses.

B. *Commitment to Business Expansion, Diversification, and Job Creation*

The City shall encourage and participate in economic development efforts to expand Fort Worth's economy and tax base and to increase local employment. These efforts shall not only focus on newly developing areas but on "central city" areas, the Central Business District, and other established sections of Fort Worth where development can generate additional jobs and other economic benefits. The "central city" is defined, by the Council, as the area within Interstate Loop 820 consisting of:

- All Community Development Block Grant (CDBG)–eligible census block groups, and
- All state-designated enterprise zones within Interstate Loop 820; and
- All census block groups that are contiguous by 75 percent or more of their perimeter to CDBG-eligible block groups or enterprise zones.

C. *Tax Abatements*

The City shall follow a tax abatement policy (adopted June 15, 2004, M&C G-14362) to encourage investment and development throughout Fort Worth. The City shall use due caution in the analysis of any tax incentives used to encourage development. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Fort Worth's economy. Tax abatement contracts may contain certain conditions to the receipt, both initially and throughout the term of the contract, of the abatement. The City will annually review tax abatement contracts to ensure the community is receiving promised benefits, and the Council may seek to modify, re-negotiate, or terminate an abatement contract if it is determined that the firm receiving the abatement has failed to keep its part of the agreement.

D. *Increase Non-residential Share of Tax Base*

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

E. *Coordinate Efforts with Other Jurisdictions*

The City's economic development program shall encourage close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well being of this area.

F. *Use of Other Incentives*

The City shall use enterprise zones, tax increment reinvestment zones, or other incentives as allowed by law to encourage new investment and business expansion in target areas as designated by resolution of the Council. Petitions presented to the City Council seeking the creation of a tax increment reinvestment zone shall be considered by the City Council in a manner consistent with applicable Texas law. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic

expansion. The factors used to evaluate possible recipients of any incentives shall include those listed in C. Tax Abatements. Economic development incentive agreements involving tax abatements or grants of public funds shall be subject to prior review and approval of the Council.

FISCAL MONITORING

To prepare and present regular reports that analyze, evaluate and forecast the City's financial performance and economic condition.

A. *Financial Status and Performance Reports*

Monthly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of fund balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Council.

B. *Five-year Forecast of Revenues and Expenditures*

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Council to potential problem areas requiring attention.

C. *Status Reports on Capital Projects*

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Council.

D. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed annually by the Council and updated, revised or refined as deemed necessary. Policy statements adopted by the Council are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

XI

FINANCIAL CONSULTANTS

To employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling. Advisors shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees.

XII

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

To comply with prevailing local, state, and federal regulations, as well as current professional principles and practices relative to accounting, auditing, and financial reporting.

A. *Conformance to Accounting Principles*

The City's accounting practices and financial reporting shall conform to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. *Popular Reporting*

In addition to issuing a comprehensive annual financial report (CAFR) in conformity with GAAP, the City may supplement its CAFR with a simpler, "popular" report designed to assist those citizens who need or desire a less detailed overview of the City's financial activities. This report should be issued no later than six months after the close of the fiscal year.

C. *Selection of Auditors*

Every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Council shall select an independent firm of certified public accountants to perform an annual audit of the books of account, records and transactions, certifying the financial statements of the City and reporting the results and recommendations to the Council.

D. *Audit Completion*

The City seeks to have its CAFR and Single Audit of Federal and State grants completed within 120 days of the close of its previous fiscal year, which ends September 30.

XIII

RETIREMENT SYSTEM

To ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.

A. *Benefit Improvements*

The Board of Directors of the Employees' Retirement Fund shall certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels. The Council will assure that sufficient funding will be available to pay for the liabilities created by benefit improvements and other plan changes. Improvements should generally be designed to benefit the membership of the Retirement System as a whole.

B. *Qualified Plan*

The City will maintain the qualified status of the Retirement System. As deemed necessary from time to time, the City will request a "determination letter" from the IRS relative to whether or not the City's retirement system conforms to the Internal Revenue Code in order to assure the tax-exempt status of the income earned on the Retirement Fund's investments, the retiree pension payments and the accrued benefits for active employees.

C. *Funding Level*

The City will ensure that the Retirement Fund remains sufficiently funded to ensure that all retirement benefits can be paid as they become due. Appropriate contribution levels will be maintained from both the City and members of the Fund, and the Fund will be required to obtain annual actuarial evaluations to monitor its funding level on an ongoing basis.

XIV

INTERNAL CONTROLS

To establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.

A. *Proper Authorizations*

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

B. *Separation of Duties*

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. *Proper Recording*

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded and that all financial reports may be relied upon as accurate, complete and up-to-date.

D. *Access to Assets and Records*

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

E. *Independent Checks*

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

F. *Costs and Benefits*

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity and provide customer satisfaction.

A. *Fully Integrated Financial Systems*

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

B. *Emerging Technologies*

The City will work closely with its depository bank and other financial partners to evaluate and implement those new technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

C. *Vendor E-Payments*

The City will actively migrate vendor payments from paper checks to other forms of payment, including but not limited to: 1) Automated Clearing House (ACH) payments; 2) Wire transfers; and 3) Procurement Card payments.

D. *Direct Deposits*

The City will actively migrate payroll payments from paper checks, to electronic formats, including but not limited to: 1) Direct deposits and 2) Electronic paycards.

E. *Internet Payment Options*

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options which will allow customers and citizens to pay bills due the City conveniently and securely.

FORT WORTH



Tab D

INTRODUCTORY INFORMATION



An Open Letter to the Citizens of Fort Worth

Creating a Vision for the Future

Fort Worth City Council in June of every year begins priority planning – a process to deal proactively with the many opportunities and challenges facing the community. This planning will help guide the activities of citizens, council and staff for the next five years. From this a guide has been developed that we call the “Fort Worth Strategic Goals.”

The strategic goals will enable the City Council to:

- Better understand Fort Worth’s cultural heritage
- Have a consensus on values, vision and a mission for the future
- Translate the vision into an action plan
- Prioritize the use of limited city resources
- Support staff and community groups in focusing efforts on the vision and priorities

City Council will refine and adjust the strategic plan, as circumstances change. In fact, recognizing the significance of mobility and air quality, the Council decided to heighten the importance of this issue by adding a seventh strategic goal focused on improving mobility and air quality. This strategic goals report is intended to provide a clear and concise statement about where the City Council wants Fort Worth to go the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. A number of ongoing administrative and community processes will make the goals reality.

The strategic goals describe:

- What City Council desires to be accomplished over the next five years
- What Council would like Fort Worth to be doing differently
- What the impact will be to the citizens
- What challenges and opportunities must be addressed
- How the City’s efforts will be measured

In Fort Worth, the City continues to take a lead role in identifying and addressing community needs. As in the business sector, the role of government is evolving. The City of Fort Worth will continue to address community problems through the most appropriate methods possible, including partnership arrangements, brokering of services from agencies, contracting for services and other solutions. Success will require the assistance, support and partnership of the entire community.

Mike Moncrief, Mayor

Jim Lane, District 2

Chuck Silcox, District 3

Becky Haskin, District 4

Donavan Wheatfall, District 5

Clyde Picht, District 6

John Stevenson, District 7

Ralph McCloud, District 8

Wendy Davis, District 9

FORT WORTH



BUDGET FORMAT

The FY2004-05 adopted budget document for the City of Fort Worth provides historical, present, and future comparisons of revenues and expenditures; planned allocations of resources - both fiscal and personnel; and brief descriptions of the anticipated annual accomplishments of City programs outlined in each department's approved business plan.

FUND STRUCTURE

Operating budgets are divided into several different funds. Activities supported by tax dollars are included in the General Fund. Enterprise Funds are those that are funded on a fee-for-service basis, such as the Water and Sewer Fund and the Municipal Airports Fund. Services that are provided internally by City departments on a fee-for-service basis for other City departments, such as the Equipment Services Fund, are specified as Internal Service Funds. Finally, Special Funds are financial accounts for special revenue sources. An example is the Workers' Compensation Fund, which administers revenue collected in the form of contributions from City departments that incur workers' compensation claim expenses. Each of these fund types is included in the City of Fort Worth adopted budget.

BUDGET DOCUMENT STRUCTURE

The budget document itself is divided into several sections. The document begins with an overview of the City's adopted budget in the City Manager's message. It is followed by introductory information and summaries of revenues and expenditures, including tax base and rate data. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

CITY STRATEGIC GOALS FOR CITY DEPARTMENTS

Fort Worth City Council conducted a priority planning process to deal proactively with the many opportunities and challenges facing the Fort Worth community. This process was very influential in guiding the activities of citizens, council and staff for the next five years. Overall, the City of Fort Worth will concentrate on seven top-priority strategic goals for fiscal years 2003-2007:

- Become the nation's safest major city
- Create a cleaner and more attractive city
- Diversify the economic base and create job opportunities
- Revitalize central city neighborhoods and commercial districts
- Promote orderly growth in developing areas
- Ensure quality customer service
- Improve mobility and air quality

The intention of these strategic goals is to provide a clear and concise statement about where the City Council wants Fort Worth to go in the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. These strategic goals are interrelated and all departments strive toward the achievement and realization of these goals. Departments that comprise the General Fund are listed in an alphabetical order in the budget document. General Fund departments include:

| | |
|--------------------------------|-------------------|
| Budget and Management Services | Law |
| City Manager's Office | Library |
| City Secretary | Mayor and Council |

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| | |
|------------------------------------|-------------------------------|
| Code Compliance | Municipal Court |
| Community Relations | Non-Departmental |
| Development | Parks & Community Services |
| Economic and Community Development | Planning |
| Environmental Management | Police |
| Finance | Public Events |
| Fire | Public Health |
| Housing | Transportation & Public Works |
| Human Resources | Zoo |
| Internal Audit | |

OTHER FUNDS

The remaining sections are divided into the Enterprise Funds, Internal Services Funds, and Special Funds.

Enterprise Funds include:

| | |
|-----------------------------|-------------------------|
| Water and Sewer Fund | Municipal Airports Fund |
| Solid Waste Management Fund | Municipal Parking Fund |
| Municipal Golf Courses Fund | |

Internal Service Funds include:

| | |
|---------------------------|----------------------|
| Equipment Services Fund | Office Services Fund |
| Information Systems Fund | Temporary Labor Fund |
| Engineering Services Fund | |

Special Funds include:

| | |
|--------------------------------------|--|
| Property and Casualty Insurance Fund | Awarded Assets Funds |
| Workers' Compensation Fund | Lake Worth Trust Fund |
| Group Health and Life Insurance Fund | Cable Communications Fund |
| Unemployment Compensation Fund | Special Projects Trust Fund |
| Culture and Tourism Fund | Crime Control and Prevention District Fund |
| Environmental Management Fund | |

DEPARTMENTAL BUDGET PAGES

Each departmental budget is comprised of different summary forms. The *departmental/fund budget summary* pages provide a description of departmental/fund responsibilities and consolidation of departmental expenditures and staff levels. These resource allocations are provided for FY2002-03 actual expenditures, FY2003-04 adopted expenditures, FY2004-05 proposed expenditures and FY2004-05 adopted expenditures. Expenditures are broken into five cost categories: personal services, supplies, contractual services, capital outlays, and debt service. Staffing levels, chain of command, and major functions are depicted through an *organizational chart*. The *departmental objectives and measures* page explains the annual departmental objectives and provides program measures. The *departmental summary by center* pages provide a summary of each departmental center's past, present, and future expenditure and personnel allocations.

The budget document is color-coded to allow the reader to reference specific pages more easily. The City Manager's Message and all other descriptive pages in the introductory section are printed on white unless otherwise noted in the following color-coding chart. This chart indicates the page color for each type of recurring page in this document.

| <u>PAGE TITLE</u> | <u>PAGE COLOR</u> |
|--------------------------------------|--------------------------|
| Fund Statement | Ivory |
| Fund Summary | Gray |
| Comparison of Expenditures | Yellow |
| Comparison of Revenues | Tan |
| Departmental/Fund Budget Summary | White |
| Organizational Chart | White |
| Significant Budget Changes | Green |
| Departmental Objectives and Measures | Gray |
| Departmental Summary by Center | Blue |

A glossary is included near the end of the document to assist the reader with unfamiliar terminology.

BUDGET PROCEDURE, BASIS AND PHILOSOPHY

PROCEDURE

The Fort Worth City Charter provides that on or before August 15 each year, the City Manager must submit to the City Council a proposed budget that provides a complete financial plan for all City funds and activities for the ensuing year. With this requirement in mind, the Budget and Management Services Department establishes a budget schedule each year to enable the City Manager and his or her staff to prepare a proposed budget that will meet all provisions of the City Charter, and provide the City Council with a thorough, informative description of the level of municipal services being proposed and their costs.

As a preview to consideration of the proposed budget, the City Council is presented with the City's Long-Range Financial Forecast. This document, which provides a projection of expenditures and revenues for the upcoming five years, gives the Council a big-picture framework and long-term context in which to make annual budget decisions. The forecast also serves to prepare the Council for any anticipated discrepancies between projected revenues and expenditures in future years. The forecast also reviews alternative financing strategies for Council to consider in balancing future budgets.

The first step in the annual budget preparation process takes place in early March when the Budget and Management Services Department opens the Budget Reporting and Analysis Support System (BRASS) Budget software to the departments to start the salary and benefits adjustment/clean up process. The personnel data cleanup allows departments to make any necessary corrections to personnel information from the previous fiscal year, to ensure that the appropriate amount of funding is budgeted for salaries and related personnel costs in the following fiscal year. This will be followed by the commencement of the "Budget Kickoff" ceremony where the Budget and Management Services Department distributes budget instructions and standard budget forms to departments, and the opening of the BRASS Budget system to the departments again to input their budget requests. Departments prepare base budget requests to continue current services within a specified target figure. Any new programs a department wants considered are submitted as improvement decision packages. The consequences of the failure to fund these items must also be provided. A departmental budget request is comprised of a line-item expenditure request that is supplemented with detailed justifications. All requests for funding must be related to specific program needs and must be measurable in terms of effectiveness and/or indicators. This phase, referred to as the departmental request phase, lasts until mid-April, when the BRASS Budget System is closed and departments are required to submit their requests for the next fiscal year.

The next phase of the budget process begins with Budget staff members visiting their assigned departments, carefully reviewing their requests, and making adjustments as deemed appropriate. Throughout the spring and summer, the City Manager and City staff discuss the development of the budget and elicit policy direction from the Council through several budget workshops, which further frames the Proposed Budget.

The Budget and Management Services Department then compiles the recommendations for each department, making adjustments to recommendations as needed, and provides preliminary recommendations to the City Manager and staff. Final modifications are made, and the City Manager submits the Proposed Budget to the Council on or before August 15.

The budget document is divided into separate sections for each of the City's funds, and each fund is subdivided into departments. Supplementary data are provided for each department, including a departmental summary that explains the primary purpose of the department and lists the expenditure and staffing data, an organization chart outlining the various functional divisions of the department, a listing of departmental objectives and corresponding program measures, and a summary of expenditure and staffing levels by cost center.

The Proposed Budget document is supplemented with a book that contains copies of funded and unfunded program improvement packages, as well as program reduction packages. While improvement packages represent expanded or new programs, reduction packages represent a department's proposal for potential programs or items to be cut from the budget, should the City Council determine that budget reductions are necessary. These improvement and reduction packages are reviewed as part of the budget process. The City Council is advised to use the decision package book as a means to evaluate various service levels within existing budget parameters. The decision packages allow the Council to compare the needs in a system-wide perspective with clear, programmatic consequences of funding decisions.

Once the City Manager's Proposed Budget is presented to the City Council, the City Council deliberation phase begins. In this phase, the City Council holds a number of budget study sessions in which the departmental budgets are presented to Council members for their review and input. These budget study sessions occur over a one-month period. These study sessions result in the adoption of the budget at a City Council meeting in mid-September. The newly adopted budget becomes effective October 1.

PHILOSOPHY

On November 8, 1984, Fort Worth voters approved a number of amendments to the City Charter relating to the budget process. These amendments were substantially based on the budget section of the Model City Charter and replaced certain archaic elements of the old charter that had not been modified since 1924. It is believed that these amendments facilitate the budget enactment and administration process. Included within these charter revisions were amendments that clarified and simplified the three types of appropriation transfers. At any time during the fiscal year, the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, division, or section upon compliance with such conditions as City Council may establish by ordinance. Upon written request by the City Manager, the City Council may, by ordinance, transfer part or all of any unencumbered appropriation balance from one department to another. If at any time during the fiscal year the City Manager certifies that there are revenues in excess of those estimated in the budget that are available for appropriation, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of the excess.

The City's budgeting system is designed to be consistent with its accounting system, the modified accrual basis of accounting. Under this system, revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred within the current period.

In accordance with its accounting system, the City's budget development process is built on the historical analysis of line-item expenditures. Additionally, program performance measures have been identified to track the progress of departmental programs. Program enhancements are prioritized Citywide in order to dedicate the City's limited resources as effectively as possible. Performance measure tracking

systems, as part of a departmental business plan, have also been developed in an effort to link fund allocations with desired and actual outcomes. Coordinating with the City's accounting system and Financial Management Policy Statements, refinements and modifications are made to the budget process each year so that Fort Worth will maintain a more effective budget system.

BASIS OF BUDGETING

The City adopts an annual budget for the General Fund for which the level of expenditure may not legally exceed appropriations for each department or fund classified in the following categories:

- 1) Personnel
- 2) Supplies
- 3) Contractual Services
- 4) Capital Outlays, and
- 5) Debt Service

Proposed expenditure appropriations for all departments and operations of the City are prepared under the direction of the City Manager. The City Manager may not amend appropriations within the above-mentioned categories for a department without seeking City Council approval. The City Council may increase, decrease or reject any item in the budget submitted by the City Manager taking into consideration the recommendation of the City Manager.

Each year the Budget and Management Services Department projects revenues (income) for the ensuing five years as part of the long range financial planning. The first year of the five-year projection is used as the basis for the annual operating budget. The annual operating budget balances operating expenditures with operating revenues, provides for adequate funding of city retirement systems, provides for adequate maintenance of capital, plant and equipment, (including timely replacement), and maintains an insurance fund.

The City budgets for governmental funds, which include the General Fund and Debt Service based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures. Expenses are recorded when incurred.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.

The budgets for all proprietary funds, which include Enterprise Funds, Internal Service Funds, and Special funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as expenditure in the year purchased.
- Depreciation is not budgeted.

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- Principal payments are shown as expenditures rather than reductions of the liability.
- Encumbrances are treated as expenditures in the year they are encumbered, not when the expense occurs.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at those levels. Budget transfers within a department may be made with administrative approval, provided that the transfer is within the same fund. Transfers between departments within the same fund require City Council approval by resolution. Transfers between funds require City Council approval by resolution or ordinance. Increases in total appropriations require City Council approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished via a supplemental appropriation, which requires City Council approval by ordinance.

FORT WORTH



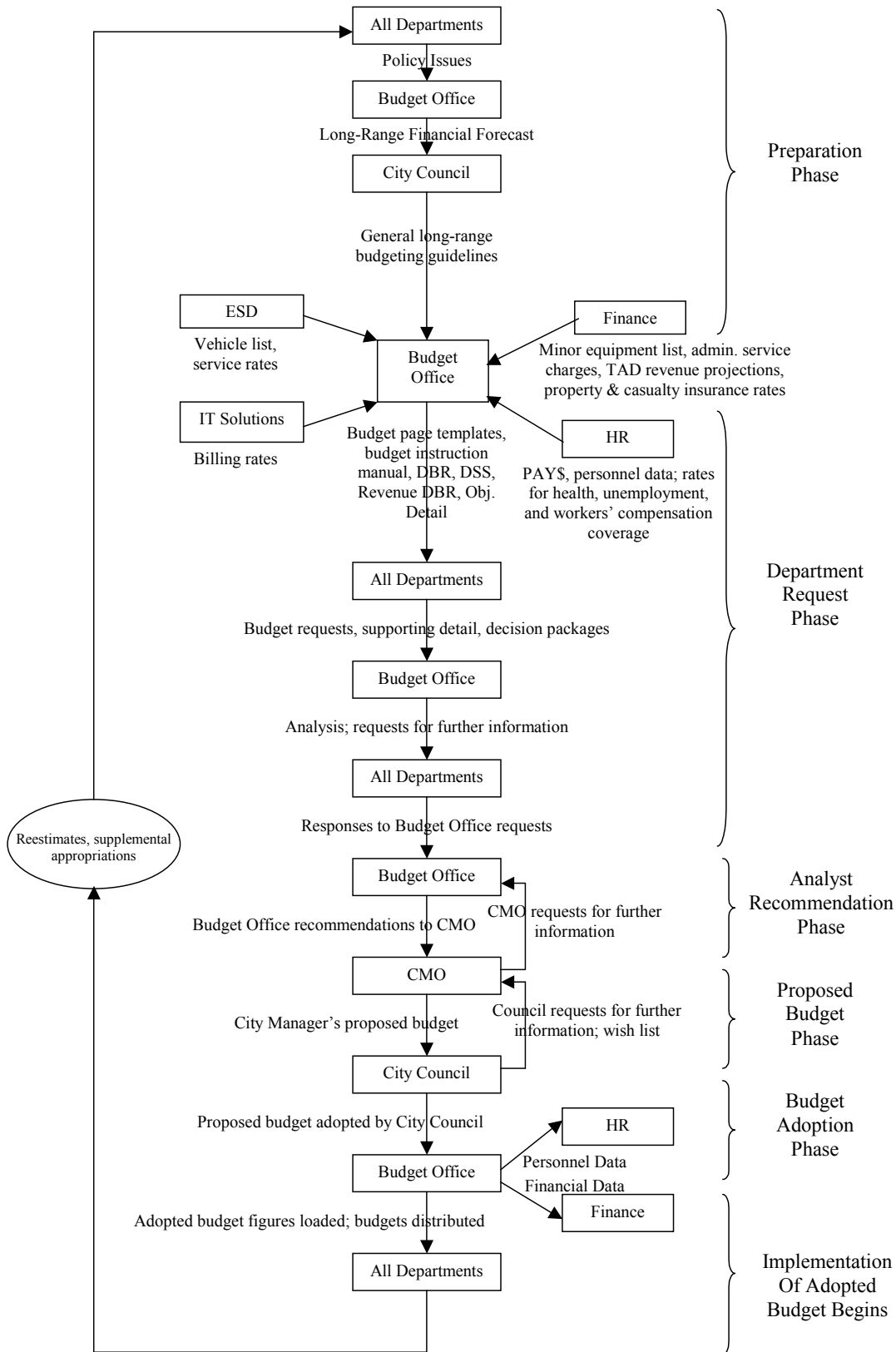
**SUGGESTED SCHEDULE
FOR
CONSIDERATION OF THE 2005-06 ADOPTED BUDGET**

- | | | |
|-------|---|---|
| I. | Chief Appraiser certifies appraisal roll and submits it to the tax assessor (Sec. 26.01, Tax Code). | July 22, 2005 |
| II. | Tax Assessor submits appraisal roll and anticipated collection rate to governing body (Sec. 26.04 (b), Tax Code). | By July 29, 2005 or as soon thereafter as possible |
| III. | Designated officer or employee of taxing unit calculates balances, and publicizes same; submits rate to governing body (Sec. 26.04 (d), (e), Tax Code). | By August 3, 2005, or as soon thereafter as practicable |
| IV. | City Manager submits proposed budget and budget message to the City Council on or before August 15 (Chapter X, the effective tax rate and rollback tax rate, schedules and fund Sec. 1, City Charter). | Tuesday, August 9, 2005 |
| V. | Proposed annual appropriations ordinance is passed by City Council on first reading, and ad valorem tax levy ordinance is introduced but not passed (Chapter X, Sec. 2, City Charter). | Tuesday, August 19, 2005 |
| VI. | City Council holds first public hearing on appropriations ordinance and ad valorem tax levy ordinance and adopts resolution setting public hearing on proposed tax increase, if required. Hearing required if proposed tax levy exceeds last year's levy in total dollars. | Tuesday, August 19, 2005 |
| VII. | City Secretary publishes appropriations ordinance in official newspaper (Chapter X, Sec. 2, City Charter - at least 10 days must elapse from publication of notice to passage of appropriations ordinance on second reading). Publish "Notice of Public Hearing on Tax Increase". | After August 10, 2005 |
| VIII. | City Secretary publishes notice of September 2 public hearing on proposed tax increase (Sec. 26.06 (a), Tax Code - at least 7 days notice of hearing required). | Before August 22, 2005 |

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- IX. City Council holds public hearing on appropriations ordinance and tax levy ordinance. Tuesday, August 9, 2005
- X. City Council holds public hearing on proposed tax increase and adopts resolution announcing date, time and place of meeting where Council will vote on proposed tax increase (Sec. 26.05 (c) and Sec. 26.06 (d), (e), Tax Code). Tuesday, September 6, 2005
- XI. City Secretary publishes notice of meeting where City Council will vote on proposed tax increases (Sec. 26.06 (d), Tax Code - meeting must be held no sooner than three (3) but no later than fourteen (14) days after public hearing where time to vote on tax rate is set). Thursday, September 8, 2005
- XII. City Council votes on adoption of tax rate, adopts ordinance setting tax rate (Sec. 26.06 (e), Tax Code) and adopts appropriations ordinance on second reading. [Failure to act by the latter date requires re-publication of notice of meeting where City Council will vote on proposed tax increase (Sec. 26.06 (d))]. Tuesday, September 13, 2005
- XIII. City Secretary publishes appropriations ordinance once in official newspaper with schedule of changes made by Council to City Manager's originally proposed budget and notifies Tax Assessor that tax rate has been adopted (Chapter X, Sec. 2, City Charter). If the proposed tax rate adopted by the City Council exceeds the rollback tax rate calculated under Sec. 26.04, 10% of the qualified voters may petition for an election to reduce the tax rate to the rollback tax rate calculated under Sec. 26.04 (Sec. 26.07, Tax Code). As soon as possible after Tuesday, September 13, 2005
- XIV. On receipt of notice of the adopted tax rate, the Tax Assessor calculates the taxes on each property and returns the roll to the City Council for approval (Sec. 26.09, Tax Code). As soon as possible after Tuesday, September 13, 2005
- XV. County Tax Assessor mails tax bills (Sec. 31.03, Tax Code). By October 1, 2005, or as soon thereafter as practicable.

City of Fort Worth Budget Process



FORT WORTH



Fort Worth's Economic Environment

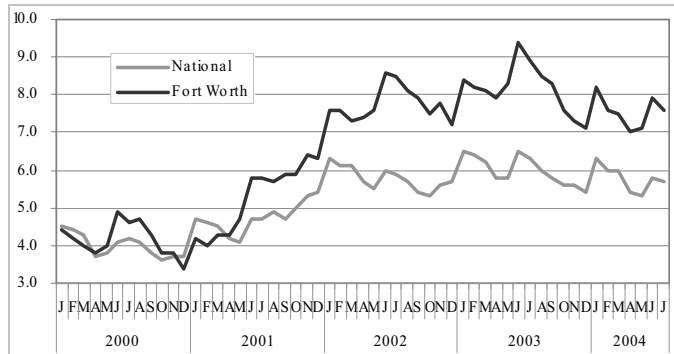
The City of Fort Worth began parts of its FY2004-05 budget process in January 2004 in an economic climate that was beginning to show promise. Unemployment was creeping downward, consumer spending was beginning to show positive increases and new construction continued to remain somewhat strong.

Each year, as a start to the budget process, the City of Fort Worth completes an analysis that attempts to peer into the future to evaluate how economic, financial and population trends will affect available resources and demands of the City of Fort Worth. This information is provided to policymakers to help them make the best possible decisions during the budget evaluation process.

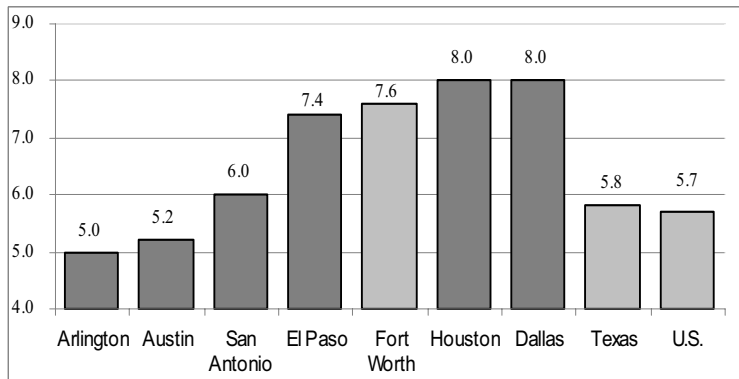
This year, the local economic picture has not been as bad as some may have expected. In the previous two years, the local economy severely slumped in several areas and experts were predicting the local economy to remain flat with very little turnaround. In FY2003-04, the year began slow, but as the year continued there were some improvements that were better than expected. These improvements still do not indicate that there has been a complete economic turnaround, but they do give some indication that the worst may be behind. It still would be in the best interests of the City to remain cautious in developing any future budget.

National & Local Unemployment Trends

Below are the economic indicators City staff track regularly to help identify resource availability and resource demands. These indicators are monitored monthly and provide not only useful information for budget development, but serve as important indicators for possible mid-year changes in spending or revenue trends.



Unemployment Benchmarks (July, 2004)



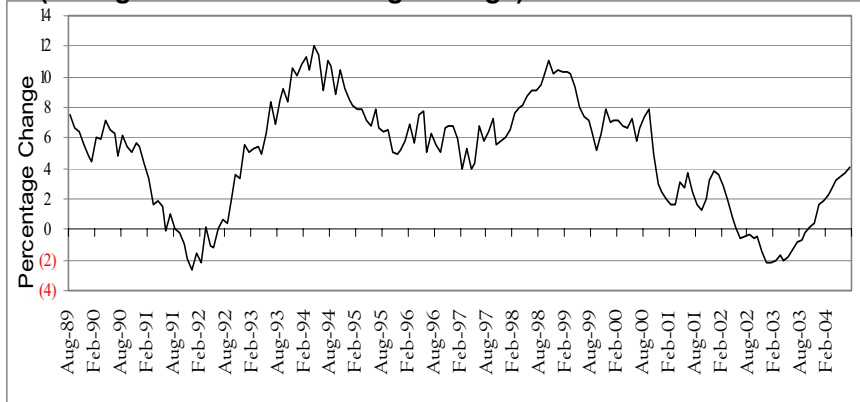
For the past three to four years, the most unsettling local economic measure has been the **Unemployment Rate**, which climbed from a low of 3.4% in December 2000 to a high of 9.4% in June 2003. As the 2003-04 fiscal year progressed, the unemployment rate dropped to a low of 7.0% in April, 2004. This measure has improved, but it still

has not reached the low rates experienced in 2000. The average unemployment rate for Fort Worth this past fiscal year was 7.5%. Of Texas' major cities, only Dallas and

Fort Worth's Economic Environment

Houston experienced worse unemployment. During this past year, the Fort Worth unemployment rate was always higher than the state and the national unemployment rate. The average for the state was 6.0% and the average for the nation was 5.7%. If the high unemployment persists, it could potentially impact City revenue in numerous ways, from decreased sales tax revenue to lower user fee collections.

Sales Tax Revenue Trend
(Change in 12-Month Moving Average)

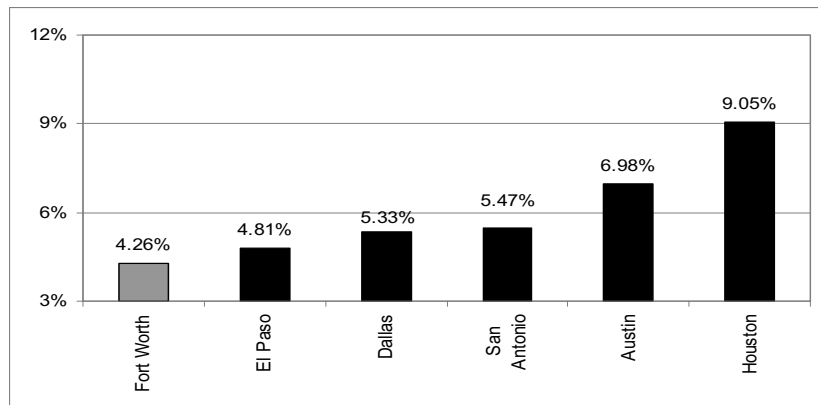


Sales Tax revenue in Fort Worth, the only readily available measure of consumer spending, experienced a much better year in FY2003-04 than the anemic collections experienced in FY2002-03. Since the beginning of the fiscal year, Fort Worth began experiencing positive fiscal year to date increases

when compared to the same period the year before. In the final months of the year, collection figures continued to steadily increase and began improving modestly, providing hope that consumer spending is truly on the mend.

When compared to other benchmark cities' sales tax collections, Fort Worth was not as robust in its collections. It is important to note that when the sharp economic downturn occurred the year before, Fort Worth sales tax collections were negatively affected, but they were not as severely impacted as most of the other benchmark cities. It is hopeful that local sales tax collections will continue to improve in FY2004-05.

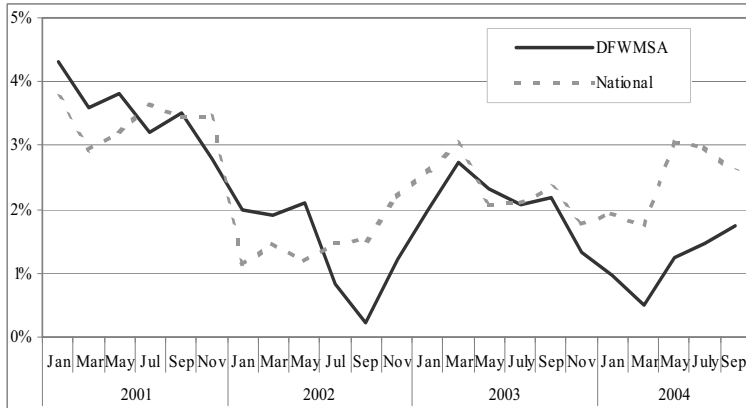
Sales Tax Benchmark
Fiscal-Year-to-Date 2004 Compared to Fiscal-Year-to-Date 2003



The **Inflation Rate**, averaged 1.21% locally in FY2003-04, which was considerably lower than the national average of 2.35%. For the past year and a half, the local inflation rate has been lower than the national rate. Overall, these rates have been relatively low, but they have been slowly increasing throughout the year. It is important to note that a sharp rise occurred in both the national and local rates during the late

Fort Worth's Economic Environment

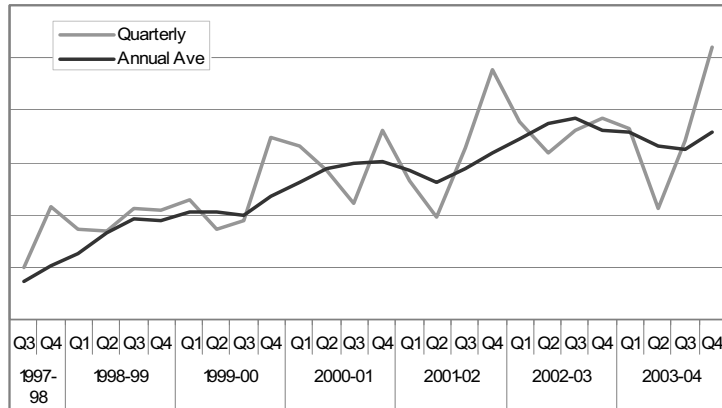
National & Local Inflationary Trends



spring. This spike was attributed to rising energy costs, specifically in petroleum-based energy. Towards the end of the fiscal year oil prices hit a record high when costs increased to over \$50 a barrel. It is unknown how much the cost of energy will affect the local and national inflationary rates.

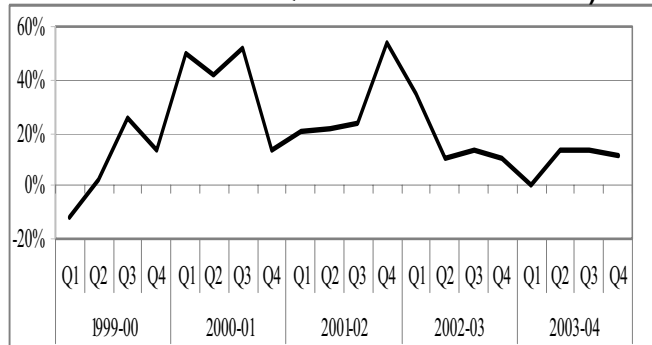
During FY2002-03, trends in the hospitality industry were showing signs of growth since the anemic collections that occurred in FY2001-02. Since that time, however, the FY2003-04 trend has begun to shift. **Hotel-Motel Tax Revenue**, an important revenue source for the City and a good indicator of the travel and tourism industry in Fort Worth, began sliding down again this past year after some signs of growth occurred in FY2002-03. Revenue growth in FY2002-03 averaged 9.9%. Unfortunately, this past year's average collection dropped significantly below that of the previous year at -0.12%. At the end of last fiscal year, the trend seemed to project that there would be a continued positive upturn for the travel industry, but this did not occur in FY2003-04. For next year, the future trend for this industry is expected to remain relatively flat.

Hotel/Motel Tax Revenue Quarterly and Smoothed Annual Average



The Fort Worth construction industry continues to be a bright spot for the Fort Worth economy. This industry did not experience the ultimate highs that were experienced in the past, but it still re-mained relatively strong. The number of permits for new single-family residential construction (**Housing Starts**) and total **Building Permits Value** in Fort Worth continued to be relatively strong this past year.

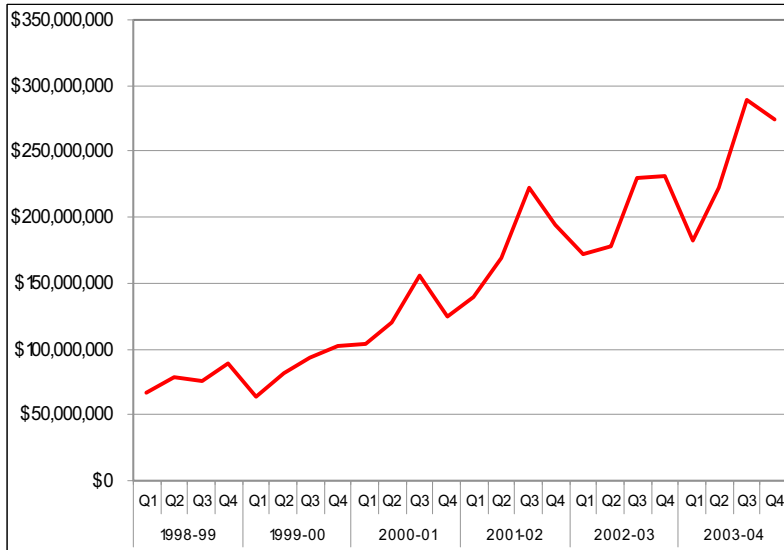
New Housing Starts (% Change in Number of Permits From Same Quarter in Previous Year)



Fort Worth's Economic Environment

In FY2003-04, Fort Worth issued approximately 10% more new single family residence permits than it did in the previous year. The value of those permits increased approximately 19%, adding \$968

Change in Value of New Construction Permits By Qtr

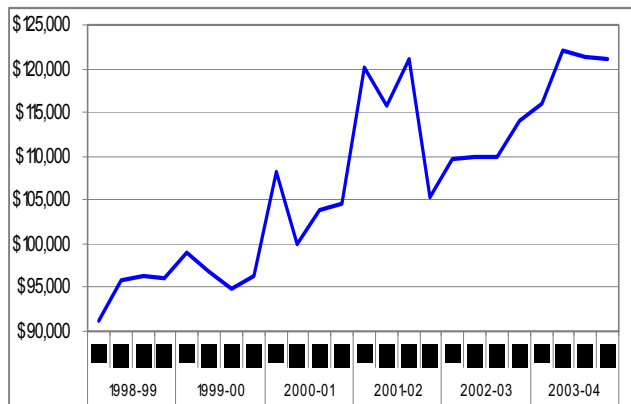


million in new value to the tax roll (most of which will not be assessed until January 2005 for the FY2005-06 budget).

Moreover, the average new home value increased by 8.3% when comparing FY2003-04 to the previous fiscal year. This value may decrease over time due to rising mortgage rates. By the second quarter, the average 30-year fixed mortgage rate for the D/FW area rose above the national level. It is unknown to what extent

rising mortgage rates will have on the average new home value.

Average New Home Value by Quarter



The value of all new construction in FY2003-04 was \$1.7 billion, up from the previous year's \$1.6 billion total new construction valuation.

For the City to continue to grow and prosper, all areas of the local economy must be positive. Hopefully, areas such as unemployment and hotel/motel tax collections will make a relatively quick turnaround. In the meantime, the City should continue to manage its budget with continued caution.

POLICY ISSUES

The following issues are likely to have significant funding and/or operational impacts on some aspect of City operations over the next five years. Salient issues have varying impact and action requirement timeframes, ranging from short- to long-term, over the five-year period. In order to adequately address these issues, some sort of City Council action/decision is required. While some of these issues may result in requests for funding, others may require broader policy decisions to address future service needs in the City of Fort Worth.

SHORT-TERM: The following are the issues that are expected to have an impact and need to be addressed in the next year:

TERRORIST THREATS AND SECURITY [*Aviation, Fire, Human Resources, IT Solutions, Police, Public Health, Water/Wastewater*]

The threat of terrorist activity will impact all aspects of many departments. As an emerging reality, the City must ensure that it is well prepared for any potential terrorist activity. Plans and costs estimates are being developed on how to secure all City facilities including the City's computer network. No final decisions has been made, but many of the enhancements may include added personnel, camera and other security equipment, and staffed kiosks.

RENEWAL OF THE CRIME CONTROL AND PREVENTION DISTRICT [*Police*]

The Fort Worth Crime Control and Prevention District renewal will be presented for voter consideration in February 2005. A sound program plan for FY2004-05 and a public education process about the resources provided by the District will be imperative to ensure that citizens are aware of the services provided by this funding source.

ENVIRONMENTAL COURT [*Municipal Court*]

Currently there are discussions regarding the possible implementation of an Environmental Court. Hearings in this court would center on issues such as code violations, fire, and animal cases. If this court is established, the Municipal Court Department and the Department of Law would require additional staff and equipment to effectively and efficiently judge such cases.

GOLF MANAGEMENT AND FINANCIAL PLAN [*Parks & Community Services*]

With the saturation of the golf market in the Metroplex and the unpredictability of the weather, the number of golf rounds played at City golf courses has declined. Many of the courses have a steady customer base that still finds value in the golf services provided; however, these patrons are unable to provide the City's course with the funding necessary to meet current expenditure levels. Partnerships with other agencies and programs aimed at increasing the level of golfers in the Fort Worth area are being pursued. Renovations are planned to take place at the Meadowbrook Golf Course during FY2003-04, but modifications to the plan have been made to reduce the down time of the course while it is under construction. Continuous review of this service and funding mechanisms for support of this program will be needed now and in the future.

CONVENTION CENTER HEADQUARTERS HOTEL [*Public Events*]

A 1996 feasibility study conducted by Fort Worth Convention and Visitor's Bureau identified the need for an expanded convention center and convention center headquarters hotel to attract larger conventions and positively impact the local economy. Focus groups of meeting planners and members of the hospitality industry held subsequent to the approval of \$19 million in funding in the 1998 Capital Improvement Program (CIP) for the initial phases of convention center expansion and modernization, reiterated the need for a new, high-quality, full-service head-

quarters hotel. Therefore, the City Council authorized staff to proceed with construction of a headquarters hotel. An initial investment of \$2.6 million was authorized by the City Council for the pre-design and preliminary engineering work necessary to establish the guaranteed maximum price, as well as how to structure and market the proposed project. In January 2003, the City Council in response to the submission of a petition and citizens concerns on the need for public financing of a convention center hotel, formed the Citizens' Committee on Fort Worth's Future to seek community input and gather more background information on the proposed hotel project and other hotel options. On June 10, 2003, after a comprehensive study of the issues, the committee found that Fort Worth has the amenities, attractions, and services to attract mid-sized conventions and needs a convention center hotel and that public participation may be required if the development of the hotel is to occur. The City issued a Request for Proposals for the Development of a Headquarters Hotel in July 2003. The Central City Revitalization and Economic Development Committee interviewed four firms on November 17, 2003, and recommended the City enter negotiations with Austin Commercial and Omni Hotels for the hotel development. In May 2004, Omni Hotel Corporation was selected as the finalist for the hotel development and on July 27, 2004, the City authorized a term sheet for a privately financed \$90 million 600-room luxury hotel. The City will provide approximately \$28.8 million in performance based incentives with a no risk impact to general fund dollars.

SMALL BUSINESS DEVELOPMENT AND SUPPORT [*Economic Development*]

The Business Assistance Center (BAC) is the main strategy for achieving the City's goal of economic diversification. The major source of funding for the Business Assistance Center since 1998 has been a contract with the SBA to operate the Fort Worth Women's Business Center (WBC) and requiring 1:1 local cash match. In 2001, the BAC was awarded a contract for BusinessLINC, a mentor/protégé/procurement program. While the BusinessLINC program was re-authorized by Congress, the funds were not appropriated, thus eliminating the program as of September 30, 2003. Funds for the WBC program were included in the Omnibus Appropriations Bill passed by Congress, but the Reauthorization Act for the SBA also expired September 30, 2003. The WBC Sustainability Act, under which the Fort Worth program is currently funded, was passed in 1999 as a five-year pilot program. All WBC contracts nationwide expire June 30, 2004. If (a) the SBA Reauthorization Act is not passed by June 30th, or (b) the Sustainability Act is not included in the reauthorization bill, the Fort Worth Women's Business Center funding will end. The Fort Worth WBC is in the fourth year of its five-year contract with the SBA. Even if both (a) and (b) above are achieved by the deadline, there is only one year remaining on the contract with the SBA. The President's proposed budget for 2005 severely cuts funding to SBA programs, including Women's Business Centers. Neither the BAC nor the Women's Business Center has ever received funding from the City's General Fund. Historically the budget has been derived from federal grants from the Department of Defense, the Economic Development Administration, the SBA, an annual Community Development Block Grant contract (CDBG) that has been reduced by 10% each year, and revenue generated by the Entrepreneur Expo. The Center cannot sustain operations without replacing the funds lost from the SBA and the continued reduction in the annual CDBG contract.

POST-EMPLOYMENT BENEFITS [*Finance, Human Resources*]

The General Accounting Standards Board has instituted requirements that will require municipalities to account for post employment health benefits as a liability. For entities with \$100 million or more in revenue, the standards will not be effective until July 2006. There is still some uncertainty on how to accrue the liability and account for retiree healthcare costs. Currently, the City funds the retiree medical benefits on a pay-as-you-go basis. No funds have been reserved for retiree medical plan expenses in future years. The 2003-04 budget year cost of retiree health care is approximately \$15.8 million. The City's Health Benefit Consultant, AON, will be performing actuarial analysis over the next two years and providing the City with assistance on complying with the law. There is some industry discussion that accounting for future costs will negatively impact the bond ratings of municipalities with large post-employment liability. If so, some health plans may respond by reducing the retiree cost sharing and funding. When a similar accounting standard became effective in the private sector, the initial funding of reserves did have a negative impact on the financial reporting of many organizations.

ENHANCED STORM WATER PROGRAM [*Transportation/Public Works*]

Staff has identified over \$218 million of capital needs to address flooding problems and deteriorating infrastructure, but this is only a partial estimate based upon an incomplete inventory and evaluation of needs. Storm water runoff is no longer an incidental aspect of development that can be ignored. It is now recognized as an integral part of every aspect of development that impacts the vitality of the community and its quality of life. Additional staff is needed to undertake watershed studies and to evaluate the impacts of new development prior to the submission of preliminary plans. A more effective organizational structure and funding are needed to plan, design, construct and maintain needed facilities in a comprehensive and continuing manner.

MEDIUM-TERM: The following are the issues that are expected to have an impact and need to be addressed in years two through three of the five-year time period:

TECHNOLOGY ENHANCEMENTS [*Finance, Fire, Human Resources, IT Solutions, Transportation/Public Works*]

Departments need to be empowered (through provision of resources) to engage in multi-departmental information technology that will allow them to obtain comprehensive, integrated information that will enhance the efficiency and effectiveness of their business practices. Numerous stand-alone systems that do not interface with other relevant City systems are ultimately more expensive to implement and maintain and frequently less powerful than integrated systems. Major technology investments under consideration or active development include e-government/e-commerce, an integrated financial and human resources system, data management systems in Municipal Court and other departments, work-order management systems, customer management systems that include 3-1-1, public computer labs in libraries and community centers, and the existing trunked radio system. All the investments, as well as numerous smaller-scale technology programs underway or under consideration, will require significant resource allocations and process re-engineering. The result, however, will be a much more effective and efficient workforce providing an enhanced level of service to customers.

COMIN'UP PROGRAM [*NON-DEPARTMENTAL, PARKS & COMMUNITY SERVICES, POLICE*]

For the past several years the City has experienced several reductions in Federal funding for a great number of its programs. During FY2002-03, funding was reduced for one of the City's foremost crime prevention programs. Crime prevention through the gang intervention program Comin'Up is in jeopardy due to these reductions in federal funding. Continuation of this and possibly other crime deterrent programs will depend on the allocation of resources.

REALIGNMENT OF POLICE DEPARTMENT RESOURCES [*Police*]

The Police Department has experienced increased demand for services as a result of the increased geographic and population growth in conjunction with the ever increasing complexity of crime investigation. To properly address the resource deployment issues, long-term planning for staffing, construction, location and maintenance of facilities is required. In addition, planning for the proper layout, location, and reconstruction of existing facilities has become critical given the growth of the City and the age of many of the facilities.

INCREASED FIRE STAFFING [*FIRE*]

The Fire Department has identified 47 unfunded positions that are critical to the operation of the department. Many of these additions are based on the TriData analysis of the department that was presented to the City Council dur-

ing FY2002-03. These positions are in addition to the four-person staffing initiatives recently approved by the City Council and staffing for new fire stations that are scheduled to open in the near future.

DOUBLE COMPANY FIRE STATIONS OUTSIDE IH-820 [Fire]

With the growth of the northern area of the City, the need for additional resources has become critical. The area within the “loop” is served by 22 fire stations, of which nine are double company stations. Obviously, the density of this area is far greater than the northern area of the City, but Fire stations located in this area are separated by great distances and there is a lack of double company stations. This lack of double company stations creates two problems: (1) as calls in an area increase (often during bad weather) single company stations are rapidly exhausted, resulting in companies from inside the Loop being dispatched with response times of 15 – 30 minutes; and (2) the lack of aerial coverage for the area. The nearest aerial apparatus to many of these areas is 20 – 30 minutes away. The increased response times greatly increases the risk of loss of life and property in these outlying areas.

CONSUMER HEALTH AND ANIMAL CONTROL [Public Health]

As the City of Fort Worth continues to annex adjacent territory, the Public Health Department requires additional staff and equipment to maintain customer service. These annexations have meant a greater territory for Consumer Health Inspectors and Animal Control Officers. Moreover, despite a sluggish economy in recent years, Consumer Health activity with restaurants, supermarkets, childcare facilities, hotels and public swimming pools has increased by more than 24% in the last five years. Consumer Health is also actively involved in after hour inspections of mobile food units throughout the City.

PARK DEVELOPMENT AND MAINTENANCE [Parks & Community Services]

The City is experiencing a great deal of new development outside of IH-820. As a result, maintenance and service delivery systems require adjustment in order to respond to these areas. The expanse of the geographic areas has increased to the point that resources will need to be shifted to address these concerns. Due to the level of residential development within the City, the additional neighborhood parks being added to the system, the anticipated maintenance level is significant in each of the next three years. Responding to the service requests, maintenance and safety inspections for these added parks would be challenging. Additionally, the changing demographics will promote the need for more diverse and varied programming efforts fostering new and long-term cooperative efforts with agencies and other school districts. Discovering ways to meet these challenges with additional and shared resources will assist in addressing many citizen requests.

NEW PARKING AT THE CONVENTION CENTER AND WILL ROGERS [Public Events]

Jacobs Consulting Engineers recently completed a feasibility study that identified the need for a parking structure that has approximately 800 spaces based on the expected use of the City of Fort Worth, Southwestern Bell Corporation (SBC), the Convention Center and Saint Patrick’s Cathedral at an estimated project cost of \$12.8 million. This study does not address the additional parking needs that will be created by the Convention Center Headquarters Hotel. However, as part of the hotel development project, the City has committed to construct a 400 space garage with non-general fund dollars to be owned and operated by Omni Hotels in addition to a 600 space garage to be owned and operated by the City. The Western Heritage Center that encompasses the Cultural District and the Will Rogers Memorial Center has continued to experience new development and growth and parking remains a major issue. The Western Heritage Master Plan identified the need for a 1,000 space parking structure at 1300 Montgomery Street and an 1,800 surface parking lot on Harley Street to replace parking lost to development and the increased demand at an estimated cost of \$17 million. Funding may require private participation with continued city participation.

CENTRAL CITY REVITALIZATION [*ECONOMIC DEVELOPMENT, PLANNING*]

Different areas of Fort Worth face varying degrees of challenges in attracting private sector capital for quality commercial, business and housing development. Therefore, the provision of greater assistance to meritorious projects in areas where market activity has lagged and ready the environment for investment is necessary. Placing sufficient and appropriate resources into unmet capital, land assemblage and infrastructure needs would support community-directed goals.

HISTORIC PRESERVATION INCENTIVES [*Planning, Economic Development*]

The adopted Citywide Historic Preservation Plan recommends enhancing the City's existing incentives for historic preservation and developing new incentives, in partnership with a citizen committee comprised of developers, residential and commercial real estate professionals, and preservation professionals. Potential incentives may include enhancements to the existing historic site tax exemption, prioritizing historic resources for receiving tax increment financing, the creation of a façade rehabilitation loan program, and a local revolving loan fund for historic preservation. City staff are working on options to incorporate historic preservation incentives into the City's overall incentive policy.

WATER & SEWER INFRASTRUCTURE REPLACEMENT AND UPGRADES [*Water*]

Infrastructure needs are the primary factor driving cost increases for the Water & Sewer Fund. Costs associated with the expansion of plant capacity and delivery and collection systems required to meet customer demand will result in increased debt service payments. Compounding the problem is an increase in environmental regulations that mandate additional modifications to existing infrastructure. In addition, the repair and replacement of aging infrastructure comprises an increasingly larger portion of total expenditures. Ultimately, these costs to expand, upgrade, repair and replace infrastructure within the City's water and wastewater systems will necessitate continued increases in rates charged for water and sewer services.

COMMUTER RAIL TRANSIT [*Planning*]

In July 2003, the Regional Transportation Council (RTC) initiated a Regional Rail Corridor Study that will identify a Locally Preferred Alternative for the Union Pacific, Cottonbelt / Fort Worth & Western, and Burlington Northern Santa Fe corridors in Fort Worth. On September 30, 2003, the City Council adopted a resolution expressing the City Council's intent to establish local rail transit priorities on the basis of the RTC's Regional Rail Corridor Study. The study should be completed by the end of 2004. The City has requested Congressional support for "Trinity Railway Express Commuter Rail Extensions" in the reauthorization of TEA-21. Future development of rail transit will require a careful evaluation of available resources, in cooperation with the Fort Worth Transportation Authority and the RTC.

FACILITIES UPGRADES AND REPLACEMENTS [*Multiple Departments*]

There are several facilities within the City system that are aging, out-dated and/or offer insufficient office space for staff. The age and resulting condition of City facilities is important to departmental operations because such factors frequently hinder optimum service delivery. Facilities such as the Meacham Airport terminal and the Municipal Court building are aging, expensive to maintain and increasingly do not provide for the necessary accommodation of new staff, technology or other improvements. The Equipment Services and Transportation & Public Works departments have been working on a plan to relocate the Harley Service Center. The relocation of that center and the resulting displacement of services, as well as general city growth, will also create a need for development of additional service centers in projected growth areas.

FRANCHISE UTILITY RELOCATION AND CITY RIGHT OF WAY [Engineering, Law]

In 1999, the 76th State Legislature enacted House Bill 1777 (HB 1777), which provided standardized terms and conditions for the use of public rights-of-way for local telephone providers to ensure that providers do not face barriers to entry into the marketplace or anticompetitive conditions and that municipalities retain their traditional rights to manage the public rights-of-way and to receive reasonable compensation for the use of those rights-of-way. HB 1777 also asserted that municipalities could not require telecommunication providers to enter into franchise agreements. In the past, franchise agreements enabled municipalities to require that telecommunications, electric, and gas utility companies relocate their facilities within the city's right of way to accommodate public works construction. In 2003, SBC Communications Inc. claimed that, under the HB 1777, it has the right to be reimbursed for relocation of its facilities unless the relocation is necessitated by street straightening or widening. This claim was made after a major SBC transmission system was discovered to be in the path of a proposed culvert for the 1998 Capital Improvement Program's Dry Branch Creek Drainage Project. SBC notified the City that the cost of the transmission system relocation was in excess of \$600,000 and requested reimbursement for this cost. ONCOR Electric and TXU Gas have adopted similar positions to SBC. While TXU Gas will likely be governed by an existing franchise agreement, ONCOR Electric will, in all likelihood, not. SBC, ONCOR Electric, and TXU Gas are now requesting payment in advance for initial relocation activities or signed agreements that would obligate the City for the payments after completion of work. The City Attorney's Office contends that the City has the right to require telecommunication, gas, and electric utility companies to relocate their facilities at their own expense. This growing issue will result in considerable unanticipated cost and delays for future infrastructure projects.

FORT WORTH NATURE CENTER MASTER PLAN IMPLEMENTATION [Parks & Community Services]

The master plan for the Fort Worth Nature Center and Refuge (FWNR&C) was adopted by the City Council in June 2003. This plan calls for the development of the FWNR&C in several phases that include center improvement, the construction of a new Visitor's Center, increased staffing and program delivery. The plan also calls for the center to provide venues for a multitude of events to raise revenue for the operation of the center. However, the success of this plan depends largely on an increase in base funding to successfully leverage private funding.

LAKE WORTH TRUST FUND [ENGINEERING, MUNICIPAL COURT, PARKS & COMMUNITY SERVICES]

The Lake Worth fund is a fund that manages close to 300 lease properties adjacent to Lake Worth. Upon expiration of the leases, the fund purchases improvements located on the leased properties and markets the properties for sale to the public. Currently, revenue from these leases is dwindling and is not sufficient for paying related annual expenses that occur with the remaining properties and park grounds. Based on the historical expenditures of this account, the Lake Worth Fund could be depleted in two to three years. For the last four years the fund has had to use its reserve funds to balance its annual budget. Annual costs for park maintenance and the Lake Patrol may need to be paid from other funding sources other than the dwindling Lake Worth fund.

LONG-TERM ISSUES: The following are the issues that are expected to have an impact and need to be addressed in year four and beyond:

TRINITY RIVER VISION IMPLEMENTATION [Parks & Community Services, Planning]

The Trinity River Vision Master Plan encompasses almost 88 miles of river and major tributary corridors in Tarrant County and considers flood control, environmental quality, conservation, recreation facilities, trails, reforestation, beautification, and linkages to neighborhoods and Downtown. The Master Plan proposes an urban waterfront, town lake and bypass channel for the Central City segment of the river. The Tarrant Regional Water District in

cooperation with Streams and Valleys Inc., the City of Fort Worth, and the U.S. Army Corps of Engineers, has prepared a Central City Economic Feasibility Study to determine the costs and benefits of moving forward with the urban lake concept. The study estimates that \$320 million in capital expenditures would be required over a 25-year period, with \$250 million required in the first 15 years to build the bypass channel, dam, initial waterfront, and for certain bridge, railroad and clean up costs. The study considers various financing options, such as 50% of the funds coming from federal sources and 50% from a combination of local sources including bond funds.

STREET AND BRIDGE MAINTENANCE AND RECONSTRUCTION [*Transportation/Public Works*]

Of the city's 6,106 lane miles, 728 lane miles are rated as "poor" streets. Without additional resources, the condition of the city's streets will continue to deteriorate. During the past 10 years, the City of Fort Worth has experienced tremendous growth. New residential and commercial areas have increased the requirement for the transportation infrastructure. At the same time, the existing infrastructure continues to age. The current bond program will reconstruct about 136 lane miles. Assuming the bond funding and the operating budget dedicated to street maintenance remains constant over the next 10 years, the "poor" lane miles will increase to 909 lane miles; totaling 13% of the network. Moreover, the City has 271 major bridges, of which 86 are more than 40 years old. Many are showing the effects of age, particularly in the form of deteriorating bridge decks. Currently there are 13 bridges in poor condition and 31 are in fair condition and will require major deck repair or replacement in the near future. A large deck-sealing program is needed to slow the aging process and extend the useful life before repairs or replacement will be necessary. The Federal Bridge Rehabilitation and Replacement Program does not cover this type of work; thus, alternative funding sources must be found.

DEVELOPMENT OF A NEW ARENA AT WILL ROGERS [*Public Events*]

The existing arena at the Will Rogers Memorial Complex was opened in 1936. Due to its age, it no longer offers facility users sufficient seating capacity or modern amenities. Construction of a new arena, along with the necessary support facilities including an equestrian center, meeting space, offices and additional parking facilities, would better meet the needs of current facility users. In addition, a new arena would attract new equestrian and other businesses to the center. The construction costs are estimated to be approximately \$150 million. Development and construction may involve both private capital and a City financial contribution.

PERSISTENT DISPARITIES IN HEALTH AMONG DIFFERENT POPULATIONS [*Public health*]

Research by the Public Health Department indicates that mortality and morbidity rates have been consistently higher among minority groups. Infant mortality rates are generally considered to be the most important index of community health. Disparities among racial groups remain with respect to infant mortality rates. During 2002, the rate for Black infants in Fort Worth was 13.8, more than twice the rate reported for White infants (5.9) and over twice the rate for Hispanics (6.2). To mobilize available resources, the department will need to expand its outreach capabilities. This involves cultivating partnerships with a broad array of community agencies, faith-based organizations and non-traditional partners. Expanded funding to implement community-driven, evidence-based programs that address health disparities at the community level will be necessary. This would include continuing to build on the progress made by the Mobilizing through Partnerships and Planning (MAPP) process. As the Tarrant County Infant Mortality Task Force continues to grow, increased financial support will conceivably be sought within the next five years from Task Force Partners. It is anticipated that the City will be asked to take a greater role in the acquisition and financing of initiatives to confront this serious public health problem.

OBESITY PROBLEMS IN FORT WORTH [*Public Health*]

Preliminary data from the 2003 Community Needs Assessment shows more residents adopting healthier habits such as eating less high cholesterol or high fat foods; and the beginnings of more exercise. An opportunity exists to further impact these numbers by expanding efforts to bring physical activity and healthy eating programs to adult

audiences. With research supporting the issue of rising obesity rates in Fort Worth, and the negative impact being overweight has on health, the City has been an active partner with community agencies to address this issue. Funding options may include state and federal grants that become available.

ZOO PARKING AND MANAGEMENT PLAN [*Parks & Community Services*]

The Fort Worth Zoo has become one of the premier zoological facilities in the state of Texas. The Zoo hosts more than 1 million visitors annually with visitation peaking during second quarter of each fiscal year. However, the success of the Fort Worth Zoo has caused many issues in the neighboring community due to traffic congestion and parking concerns. In an effort to mitigate these problems, a strategy is being developed to address parking and traffic concerns. Once a strategy is approved, the success of this plan will depend on the sufficient allocation of resources.

DEDICATED VEHICLE REPLACEMENT FUNDING SOURCE [MULTIPLE DEPARTMENTS]

Current funding levels have not been sufficient to perform all vehicle and equipment replacements within the City, particularly for General Fund departments. If these vehicles are not replaced in a timely manner, the City incurs increasing maintenance charges as the equipment ages. One option to fund the needed replacements is a dedicated equipment replacement fund. Such a fund would allow for vehicle replacements based on need rather than competing funding priorities.

Tab E

SUMMARY INFORMATION

ORDINANCE NO. 16061

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH DEPARTMENT, DIVISION AND OFFICE OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FORT WORTH FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2004, AND ENDING SEPTEMBER 30, 2005, AND APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH ESTIMATE; APPROPRIATING MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENT ON ALL OUTSTANDING GENERAL INDEBTEDNESS; PROVIDING FOR PUBLIC HEARINGS UPON THIS ORDINANCE BEFORE THE ENTIRE CITY COUNCIL SITTING AS A COMMITTEE OF THE WHOLE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That the appropriation for the ensuing fiscal year beginning October 1, 2004, and ending September 30, 2005, for the different departments and purposes of the City of Fort Worth be fixed and determined as follows:

| I. GENERAL FUND | | |
|-----------------|------------------------|------------|
| 1. | Mayor and City Council | \$810,530 |
| 2. | City Manager | 4,052,937 |
| 3. | City Secretary | 528,727 |
| 4. | Budget | 1,006,891 |
| 5. | Code Compliance | 7,624,067 |
| 6. | Community Relations | 800,516 |
| 7. | Debt Service | 45,130,973 |
| 8. | Development | 7,471,270 |

| | | |
|-----|------------------------------------|---------------|
| 9. | Economic and Community Development | 1,791,784 |
| 10. | Environmental Management | 1,147,366 |
| 11. | Finance | 4,251,713 |
| 12. | Fire | 73,300,015 |
| 13. | Housing | 105,980 |
| 14. | Human Resources | 3,660,567 |
| 15. | Internal Audit | 975,056 |
| 16. | Law | 3,765,248 |
| 17. | Library | 14,539,382 |
| 18. | Municipal Court | 9,609,183 |
| 19. | Non-Departmental | 39,365,048 |
| 20. | Parks and Community Services | 20,641,112 |
| 21. | Planning | 1,483,082 |
| 22. | Police | 123,341,472 |
| 23. | Public Events | 8,770,267 |
| 24. | Public Health | 7,218,030 |
| 25. | Transportation and Public Works | 39,393,869 |
| 26. | Zoo | 4,745,972 |
| | GENERAL FUND TOTAL | \$425,251,537 |

II. CIVIL SERVICE STAFFING

Police Department:

Civil service staffing for the Police Department on October 1, 2004, will consist of 1,311 Authorized Positions as follows: 934 officers, 185 detectives, 129 sergeants, 46 lieutenants, 12 captains, and 5 deputy chiefs.

Fire Department:

Civil service staffing for the Fire Department on October 1, 2004, will consist of 788 Authorized Positions as follows: 388 firefighters, 182 engineers, 112 lieutenants, 79 captains, 24 battalion chiefs and 3 deputy chiefs.

Attached as Addendum A, and made a part of this ordinance by incorporation, are the salary schedules for Fort Worth Fire Department civil service classifications and Fort Worth Police Department civil service classifications for the fiscal year beginning October 1, 2004. These schedules set out the annual base pay for each civil service classification in the Fort Worth Fire Department and in the Fort Worth Police Department and provide for additional seniority pay as determined by each civil service employee's anniversary date. This addendum is prepared in compliance with Texas Local Government Code Section 143.041. The seniority pay provided by this ordinance is in addition to and not in lieu of the longevity pay provided for by Texas Local Government Code section 141.032.

III. MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund shall be provided with such revenue as may be secured from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Municipal Airports Fund, as provided in

the budget of the City Manager, which includes a total Municipal Airports Fund appropriation of \$3,012,132.

IV. MUNICIPAL GOLF FUND

The Municipal Golf Fund shall be provided with such revenue as may be secured from the Pecan Valley, Rockwood, Z. Boaz, Meadowbrook, and Sycamore Creek Golf Courses and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Municipal Golf Fund, as provided in the budget of the City Manager, which includes a total Municipal Golf Fund appropriation of \$4,602,107.

V. MUNICIPAL PARKING FUND

The Municipal Parking Fund shall be provided with such revenue as may be secured from commercial off-street parking to employees and citizens and commercial office space leases in the Municipal Parking Garage and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Municipal Parking Fund, as provided in the budget of the City Manager, which includes a total Municipal Parking Fund appropriation of \$210,154.

VI. SOLID WASTE FUND

The Solid Waste Fund shall be provided with such revenue as may be secured from the collection of municipal solid waste and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Solid Waste Fund, as provided in the budget of the City Manager, which

includes a total appropriation for the Solid Waste Fund of \$36,886,152.

VII. WATER AND SEWER FUND

The Water and Sewer Fund shall be provided with such revenue as may be secured from the sale of water, sewer services, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Water and Sewer Fund as provided in the budget of the City Manager, which includes a total appropriation for the Water and Sewer Fund of \$252,467,573.

VIII. ENGINEERING SERVICES FUND

The Engineering Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of engineering services and other such sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Engineering Services Fund, as provided in the budget of the City Manager, which includes a total Engineering Services Fund appropriation of \$12,225,820.

IX. EQUIPMENT SERVICES FUND

The Equipment Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the performance of maintenance and other operations at the City's six service centers, and other sources as

shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Equipment Services Fund, as provided in the budget of the City Manager, which includes a total Equipment Services Fund appropriation of \$16,760,480.

X. INFORMATION SYSTEMS FUND

The Information Systems Fund shall be provided with such revenue as may be secured from in-house transfers from City departments for the provision of basic telephone line service, maintenance of telephone lines and instruments, lease/purchase of telephone instruments and other equipment, support in the operation and maintenance of personal computers, design, fabrication, procurement, installation and maintenance of electronic equipment, maintenance of the trunk system, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Information Systems Fund, as provided in the budget of the City Manager, which includes a total Information Systems Fund appropriation of \$16,713,271.

XI. OFFICE SERVICES FUND

The Office Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of microfilming and office copying services, printing and graphics services, plus other in-house functions such as messenger and mail services, and other sources as shown by other ordinances heretofore passed, and such money shall be used

to meet the requirements of the Office Services Fund, as provided in the budget of the City Manager, which includes a total Office Services Fund appropriation of \$2,292,399.

XII. TEMPORARY LABOR FUND

The Temporary Labor Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of temporary labor services and other such sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Temporary Labor Fund, as provided in the budget of the City Manager, which includes a total Temporary Labor Fund appropriation of \$1,001,511.

XIII. CABLE COMMUNICATIONS OFFICE

The Cable Communications Office shall be provided with such revenue as may be secured from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Cable Communications Office, as provided in the budget of the City Manager, which includes a total Cable Communications Office appropriation of \$941,119.

XIV. CRIME CONTROL AND PREVENTION DISTRICT FUND

The Crime Control and Prevention District Fund shall be provided with such revenue as shall be appropriated to same by the Fort Worth Crime Control and Prevention District in accordance with law, and such money shall be used as provided for by law and the purposes specified by the Fort Worth Crime Control and

Prevention District, and as provided in the budget of the City Manager, which includes a total Crime Control and Prevention District Fund appropriation of \$38,459,904.

XV. CULTURE AND TOURISM FUND

The Culture and Tourism Fund shall be provided with such revenue as may be secured from the Hotel/Motel Occupancy Tax and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Culture and Tourism Fund, as provided in the budget of the City Manager, which includes a total Culture and Tourism Fund appropriation of \$8,372,894.

XVI. ENVIRONMENTAL MANAGEMENT FUND

The Environmental Management Fund shall be provided with such revenue as may be secured from the City's environmental protection fee and other such sources as may become available from environmental projects, and such money shall be used to meet the requirements of the Environmental Management Fund, as provided in the budget of the City Manager, which includes a total Environmental Management Fund appropriation of \$3,347,638.

XVII. GROUP HEALTH AND LIFE INSURANCE FUND

The Group Health and Life Insurance Fund shall be provided with such revenue as may be secured from City contributions from each operating department/fund, from contributions from employees and retirees, and from the various sources included in the budget of the City Manager, and such money shall be used to meet the

requirements of the Group Health and Life Insurance Fund, as provided in the budget of the City Manager, which includes a total Group Health and Life Insurance Fund appropriation of \$54,061,414.

XVIII. LAKE WORTH TRUST FUND

The Lake Worth Trust Fund shall be provided with such revenue as may be secured from sales and leases of Lake Worth properties and other sources, as shown in the budget of the City Manager, and such money shall be used to meet requirements of the Lake Worth Trust Fund, as provided in the budget of the City Manager, which includes a total Lake Worth Trust Fund appropriation of \$884,588.

XIX. FEDERAL AWARDED ASSETS FUND

The Federal Awarded Assets Fund shall be provided with such revenue as may be secured by the Police Department under federal law authorizing the forfeiture of certain property involved in the commission of criminal offenses, and such money shall be used for law enforcement purposes in accordance with the restrictions in such forfeiture law, and as provided in the budget of the City Manager, which includes a total Federal Awarded Assets Fund appropriation of \$357,981.

XX. STATE AWARDED ASSETS FUND

The State Awarded Assets Fund shall be provided with such revenue as may be secured by the Police Department under state law authorizing the forfeiture of certain property involved in the commission of criminal offenses, and such money shall be used for law enforcement purposes in accordance with the restrictions in

such forfeiture law, and as provided in the budget of the City Manager, which includes a total State Awarded Assets Fund appropriation of \$59,693

XXI. PROPERTY AND CASUALTY INSURANCE

The Property and Casualty Insurance Fund shall be provided with such revenue as may be secured from City contributions from each operating fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Property and Casualty Insurance Fund, as provided in the budget of the City Manager, which includes a total Property and Casualty Insurance Fund appropriation of \$6,881,070.

XXII. WORKERS' COMPENSATION FUND

The Workers' Compensation Fund shall be provided with such revenue as may be secured from City contributions from each operating department/fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Workers' Compensation Fund, as provided in the budget of the City Manager, which includes a total Workers' Compensation Fund appropriation of \$11,295,572.

XXIII. UNEMPLOYMENT COMPENSATION FUND

The Unemployment Compensation Fund shall be provided with such revenue as may be secured by contributions from City operating funds and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Unemployment Compensation Fund, as

provided in the budget of the City Manager, which includes a total Unemployment Compensation Fund appropriation of \$396,500.

SECTION 2.

That all appropriation ordinances approved by the City Council effecting this budget for the ensuing fiscal year beginning October 1, 2004, and ending September 30, 2005, are hereby ratified and incorporated into the same.

SECTION 3.

That the distribution and division of the above named appropriations be made in accordance with the budget of expenditures submitted by the City Manager and as revised by the City Council in accordance with the provisions of the City Charter and adopted by the City Council, which budget is made a part of this ordinance by reference thereto and shall be considered in connection with the expenditures of the above appropriations.

SECTION 4.

That on Tuesday, August 10, 2004, the City Manager presented to the City Council his budget estimate; that the City Council of the City of Fort Worth shall sit as a committee of the whole in the Council Chamber at the City Hall in the City of Fort Worth on the 10th day of August, A.D. 2004, at 7:00 o'clock P.M., to hear any complaints, suggestions, or observations that any citizen,

taxpayer, or party interested may desire to make with reference to any or all of the provisions of this ordinance; and that such committee shall continue its deliberations from time to time and day to day until the public has been given a full opportunity to be heard.

SECTION 5.

That following the commencement of the public hearings for which provision has been made in the preceding section, this ordinance shall be published two times, one of which publication shall not be less than ten (10) days before the second reading and final passage of the ordinance, in the official newspaper of the City of Fort Worth, which newspaper is one of general circulation in said City.

SECTION 6.

That this ordinance shall not be presented for final passage until ten (10) full days have elapsed after its publication, as provided by the Charter of said City.

SECTION 7.

That should any part, portion, section, or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining

portions, parts, sections, or parts of sections of this ordinance, which provisions shall be, remain, and continue to be in full force and effect

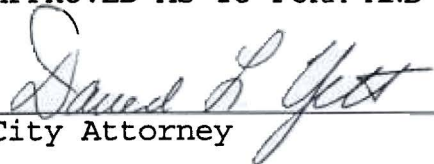
SECTION 8

That all ordinances and appropriations for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance

SECTION 9

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained

APPROVED AS TO FORM AND LEGALITY:



City Attorney

Introduced on First Reading: August 10, 2004

ADOPTED: Sept. 14, 2004

EFFECTIVE: Sept. 23, 2004

ORDINANCE NO. 16114

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL AD VALOREM TAX ON ALL PROPERTY, REAL, PERSONAL AND MIXED, SITUATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF FORT WORTH, TEXAS, AND ALL PERSONAL PROPERTY OWNED IN SAID CITY OF FORT WORTH, TEXAS, ON THE FIRST DAY OF JANUARY, A.D. 2004, EXCEPT SUCH PROPERTY AS MAY BE EXEMPT FROM TAXATION BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION I.

There is hereby levied, adopted and shall be collected by the City of Fort Worth, Texas, as provided by law, an annual ad valorem tax for the year 2004, at the rate of \$0.8650 on every one hundred dollar (\$100.00) valuation on all property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, on the first day of January, A.D. 2004, liable under the law to taxation and not exempt therefrom by the Constitution and laws of the State of Texas. The ad valorem tax rate is divided into a maintenance and operation levy of \$0.6946 for general fund operations and a debt levy of \$0.1704 for servicing outstanding debt obligations.

SECTION II.

The debt portion of the tax levy which is hereinbefore made is to provide for the payment of interest and to create a redemption fund to discharge and pay principal and interest on any general obligations due or owing by the City of Fort Worth, Texas, and shall not be taken as an addition to levies for the same

purpose in the respective ordinances authorizing and creating such obligations, but the levy hereinbefore made is made pursuant to and for the purpose of carrying out and complying with the provisions of said prior ordinances. The Chief Accounting Officer shall pay each week to the General Debt Service Fund nineteen and sixty-nine hundredths percent (19.69%) of the current taxes collected.

SECTION III.

The taxes provided for herein are levied upon all taxable property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, as assessed, valued and described in the assessment tax rolls and the tax books of the City of Fort Worth, Texas, for the year 2004, and any supplemental assessments thereof, as the same have been or shall be presented to the City Council of the City of Fort Worth, Texas, by the Assessor and Collector of Taxes of said City of Fort Worth, Texas.

SECTION IV.

The taxes provided for herein are due on receipt of a tax bill and are delinquent if not paid before February 1, 2005. Failure to send or receive the tax bill shall not, however, affect the validity of the taxes, penalty or interest herein imposed, the due date, the existence of a tax lien, or any procedure instituted to collect such taxes, penalty or interest.

SECTION V.

If a person pays one-half of the taxes required to be paid by virtue of this Ordinance before December 1, 2004, he may pay the remaining one-half of such taxes without penalty or interest at any time before July 1, 2005.

SECTION VI.

(a) A delinquent tax incurs a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2005. However, a tax delinquent on July 1, 2005, incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

(b) If a person who exercises the split payment option provided by Section V above fails to make the second payment before July 1, 2005, the second payment is delinquent and incurs a penalty of twelve percent (12%) of the amount of the unpaid tax.

SECTION VII.

In addition to the penalty set out above, a delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Said interest of one percent (1%) per month shall be added to said taxes in the event the payment thereof shall become delinquent as above set forth,

and said interest shall attach on the first day of each month thereafter until the taxes shall have been paid, which interest and the penalty provided for above shall be and become a part of said taxes and be payable as such.

SECTION VIII.

A tax delinquent on July 1, 2005, incurs an additional penalty of fifteen percent (15%) of the amount of the delinquent tax, penalty and interest to defray costs of collection. Such fifteen percent (15%) penalty is imposed pursuant to Sections 6.30 and 33.07 of the Property Tax Code and is in addition to the other penalties and interest which are due and owing according to law.

SECTION IX.

A tax that becomes delinquent on or after June 1 under Section 31.03, 31.031, 31.032, or 31.04 of the Tax Code shall incur an additional penalty of 15 percent (15%) of the amount of taxes, penalty, and interest due, to defray costs of collection, pursuant to Section 33.08 of the Tax Code. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION X.

Such taxes, penalty and interest shall be and become a lien upon the property on which the taxes are levied, as prescribed by the Charter of the City of Fort Worth, Texas, and the laws of the

State of Texas, and such lien shall be and is hereby made a paramount, first and superior lien to all other liens whatsoever on the property on which said taxes are levied

SECTION XI.

Should any part, portion, section or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision opinion or judgment shall in no way affect the remaining portions parts, sections or parts of sections of this ordinance, which provision shall be, remain and continue to be in full force and effect.

SECTION XII.

This ordinance shall take effect and be in full force and effect from and after the date of its passage as provided by law

APPROVED AS TO FORM AND LEGALITY:

David S. Galt
City Attorney

Date: 9/14/04

ADOPTED: Sept. 14, 2004

EFFECTIVE: _____

**SCHEDULE OF CHANGES
MADE BY THE CITY COUNCIL
TO THE CITY MANAGER'S
PROPOSED 2004-05 BUDGET**

EXPLANATION OF REVENUE CHANGES:

Original General Fund Revenue Estimate: **\$425,251,537**

Use of Fund Balance

| | | |
|-------------------|-----------|-----------|
| Original Estimate | \$0 | \$233,710 |
| Revised Estimate | \$233,710 | |

This revision upward reflects tax receipts in the current year which exceeded projections. These revenues were collected in Fund Balance and are in excess of the City's reserve requirement and were made available to fund additional Council priorities.

Revised General Fund Revenue Total **\$425,485,247**

EXPLANATION OF APPROPRIATION CHANGES:

| | | |
|---|--|----------------------|
| Original General Fund Appropriation: | | \$425,251,537 |
|---|--|----------------------|

Budget and Management Services

| | | |
|-------------------|-------------|---------|
| Original Estimate | \$999,247 | \$7,644 |
| Revised Estimate | \$1,006,891 | |

An increase of \$7,644 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

City Manager's Office

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$4,026,525 | \$26,412 |
| Revised Estimate | \$4,052,937 | |

An increase of \$26,412 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

City Secretary

| | | |
|-------------------|-----------|---------|
| Original Estimate | \$524,935 | \$3,792 |
| Revised Estimate | \$528,727 | |

An increase of \$3,792 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Code Compliance

| | | |
|-------------------|-------------|-----------|
| Original Estimate | \$7,482,764 | \$141,303 |
| Revised Estimate | \$7,624,067 | |

An increase of \$47,626 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. Remaining \$93,677 per City Council direction to fund a Code Officer training position and associated supplies.

Community Relations Department

| | | |
|-------------------|-----------|---------|
| Original Estimate | \$794,122 | \$6,394 |
| Revised Estimate | \$800,516 | |

An increase of \$6,394 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Development Department

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$7,379,443 | \$91,827 |
| Revised Estimate | \$7,471,270 | |

An increase of \$42,427 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$49,400 has been made as a result of the implementation of the approved vehicle replacement plan. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Economic and Community Development Department

| | | |
|-------------------|-------------|-------------|
| Original Estimate | \$1,791,784 | (\$197,218) |
| Revised Estimate | \$1,594,566 | |

An increase of \$9,835 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. Also included is a decrease of (\$207,053) to delete the funded improvement package for the Women's Business Assistance Center in anticipation of federal funding.

Environmental Management

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$1,147,366 | \$34,124 |
| Revised Estimate | \$1,181,490 | |

An increase of \$34,124 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Finance Department

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$4,251,713 | \$31,897 |
| Revised Estimate | \$4,283,610 | |

An increase of \$31,897 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Fire Department

| | | |
|-------------------|--------------|-------------|
| Original Estimate | \$73,300,015 | \$1,100,544 |
| Revised Estimate | \$74,400,559 | |

An increase of \$523,744 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$76,800 has been made as a result of the implementation of the approved vehicle replacement plan. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$500,000 in overtime has been made to allow sixteen three-person companies at double company fire stations to transition to four-person staffing.

Housing

| | | |
|-------------------|-----------|-------|
| Original Estimate | \$105,980 | \$360 |
| Revised Estimate | \$106,340 | |

An increase of \$360 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Human Resources

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$3,660,567 | \$24,762 |
| Revised Estimate | \$3,685,329 | |

An increase of \$24,762 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Internal Audit

| | | |
|-------------------|-----------|---------|
| Original Estimate | \$975,056 | \$9,324 |
| Revised Estimate | \$984,380 | |

An increase of \$9,324 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Law Department

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$3,765,248 | \$31,188 |
| Revised Estimate | \$3,796,436 | |

An increase of \$31,188 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Library

| | | |
|-------------------|--------------|----------|
| Original Estimate | \$14,539,382 | \$83,475 |
| Revised Estimate | \$14,622,857 | |

An increase of \$83,475 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Mayor and City Council

| | | |
|-------------------|-----------|---------|
| Original Estimate | \$808,382 | \$2,148 |
| Revised Estimate | \$810,530 | |

An increase of \$2,148 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Municipal Court

| | | |
|-------------------|-------------|-----------|
| Original Estimate | \$9,609,183 | \$119,892 |
| Revised Estimate | \$9,729,075 | |

An increase of \$72,992 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. In addition an increase of \$46,900 has been made for the department's purchase of replacement vehicles that were previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Non-Departmental

| | | |
|-------------------|--------------|---------------|
| Original Estimate | \$84,496,021 | (\$3,873,387) |
| Revised Estimate | \$80,622,634 | |

A decrease of (\$2,140,893) has been made for the proposed compensation plan, which results in a total increase of the same amount among all General Fund departments. There was also an additional decrease of (\$1,461,700) for motor vehicles which results in a total increase of \$1,066,700 among General Fund departments and an increase of \$395,000 for purchase of vehicle replacements in equipment notes. There is also a decrease of (\$476,793) for the Comin' Up Program which will be paid through an anticipated federal grant. An increase of \$125,999 has been made for additional funding for various community agencies and an additional increase of \$80,000 was made for an additional grant match.

Parks and Community Services

| | | |
|-------------------|--------------|-----------|
| Original Estimate | \$20,641,112 | \$364,902 |
| Revised Estimate | \$21,006,014 | |

An increase of \$111,402 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. The remaining total includes \$60,000 per City Council direction to fund alleyway maintenance and \$193,500 for vehicle replacement.

Planning

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$1,483,082 | \$12,558 |
| Revised Estimate | \$1,495,640 | |

An increase of \$12,558 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Police Department

| | | |
|-------------------|---------------|-----------|
| Original Estimate | \$123,341,472 | \$831,306 |
| Revised Estimate | \$124,172,778 | |

An increase of \$831,306 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Public Events Department

| | | |
|-------------------|-------------|----------|
| Original Estimate | \$8,770,267 | \$77,583 |
| Revised Estimate | \$8,847,850 | |

An increase of \$43,583 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$34,000 has been made as a result of the implementation of the approved vehicle replacement plan. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

Public Health Department

| | | |
|-------------------|-------------|-----------|
| Original Estimate | \$7,218,030 | \$128,076 |
| Revised Estimate | \$7,346,106 | |

An increase of \$50,076 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$78,000 has been made as a result of the implementation of the approved vehicle replacement plan. The Non-Departmental budget will decrease by the same amount from proposed to adopted.

T/PW Department

| | | |
|-------------------|--------------|-------------|
| Original Estimate | \$39,393,869 | \$1,192,078 |
| Revised Estimate | \$40,585,947 | |

An increase of \$172,643 has been made for a portion of the proposed compensation plan, which was previously budgeted in Non-Departmental. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$562,400 has been made as a result of the implementation of the approved vehicle replacement plan. The Non-Departmental budget will decrease by the same amount from proposed to adopted. An increase of \$137,734 has been made for the reinstatement of the Speed Hump Program. An increase of \$319,301 has been made for the establishment of an Alley Clean up and Maintenance program.

Zoo

| | | |
|-------------------|-------------|------------|
| Original Estimate | \$4,745,972 | (\$17,274) |
| Revised Estimate | \$4,728,698 | |

A decrease of \$17,274 based contract with the Fort Worth Zoological Association. Costs were adjusted in order to offset the costs associated with the City's revised compensation plan.

Revised General Fund Appropriation Total **\$425,485,247**

Net Changes from City Manager's Proposed Budget **\$233,710**

Enterprise Funds:**Water and Sewer Fund**

| | | |
|---------------------------|---------------|--------------|
| Original Revenue Estimate | \$239,698,714 | \$16,515,734 |
| Revised Revenue Estimate | \$256,214,448 | |

A revenue increase of \$16,515,734 has been made based on rate increases and the projected customer demand.

| | | |
|---------------------------------|---------------|-------------|
| Original Proposed Appropriation | \$252,467,573 | (\$405,400) |
| Revised Appropriation | \$252,062,173 | |

An increase of \$318,811 has been made for a portion of the proposed compensation plan. Also included is a decrease of (\$724,211) for raw water purchase from the Tarrant Regional Water District (TRWD), which was previously based on preliminary projections from TRWD.

Solid Waste Fund

| | | |
|---------------------------|--------------|-------------|
| Original Revenue Estimate | \$36,886,152 | (\$151,740) |
| Revised Revenue Estimate | \$36,734,412 | |

A decrease of (\$688,983) to reflect changes in projected residential billing revenue. An increase of \$14,051 reflecting an improved projection for recycling revenue based on the most current re-estimate, and an increase of \$523,192 reflecting an increase associated with education revenue rebates.

| | | |
|---------------------------------|--------------|-------------|
| Original Proposed Appropriation | \$36,886,152 | (\$151,740) |
| Revised Appropriation | \$36,734,412 | |

A reduction of (\$502,488) as a combination of a portion of the proposed compensation plan and a reduction of 8 equipment operator positions associated with fewer convenience centers than planned. An increase of \$19,790 for fuel and vehicle support for additional route monitors. An increase of \$229,558 for citizen education and contract compliance support. An increase of \$101,400 for vehicles for the additional route monitors.

Municipal Parking Fund

| | | |
|---------------------------------|-----------|-------|
| Original Proposed Appropriation | \$210,154 | \$564 |
| Revised Appropriation | \$210,718 | |

An increase of \$564 has been made for a portion of the proposed compensation plan.

Municipal Golf Fund

| | | |
|---------------------------|-------------|----------|
| Original Revenue Estimate | \$4,602,107 | \$19,537 |
| Revised Revenue Estimate | \$4,621,644 | |

An increase of \$19,537 made for revised taxable/non-taxable revenue projections based on projected number of golf rounds.

| | | |
|---------------------------------|-------------|----------|
| Original Proposed Appropriation | \$4,602,107 | \$19,537 |
| Revised Appropriation | \$4,621,644 | |

An increase of \$16,514 has been made for the City's compensation plan. This includes retirement and medicare costs that are calculated as a percentage of salaries. Remaining \$3,023 increase includes adjustments in acting pay and shift differential.

Internal Service and Special Funds:**Equipment Services Fund**

| | | |
|---------------------------|--------------|----------|
| Original Revenue Estimate | \$16,801,621 | \$11,715 |
| Revised Revenue Estimate | \$16,813,336 | |

An increase of \$11,715 has been made to reflect the anticipated number of vehicles serviced and the labor costs associated with vehicle repair.

| | | |
|---------------------------------|--------------|----------|
| Original Proposed Appropriation | \$16,760,480 | \$52,856 |
| Revised Appropriation | \$16,813,336 | |

An increase of \$52,856 has been made for a portion of the proposed compensation plan. This includes retirement and medicare costs that are calculated as a percentage of salaries.

Office Services Fund

| | | |
|---------------------------|-------------|---------|
| Original Revenue Estimate | \$2,294,523 | \$5,047 |
| Revised Revenue Estimate | \$2,299,570 | |

An increase of \$5,047 has been made to reflect the anticipated demand for copy services.

| | | |
|---------------------------------|-------------|---------|
| Original Proposed Appropriation | \$2,292,399 | \$7,171 |
| Revised Appropriation | \$2,299,570 | |

An increase of \$7,171 has been made for a portion of the proposed compensation plan.

Temporary Labor Fund

| | | |
|---------------------------------|-------------|-------|
| Original Proposed Appropriation | \$1,001,511 | \$867 |
| Revised Appropriation | \$1,002,378 | |

An increase of \$867 has been made for the City's compensation plan. This includes retirement and medicare costs that are calculated as a percentage of salaries.

Engineering Fund

| | | |
|---------------------------|--------------|-----------|
| Original Revenue Estimate | \$11,746,772 | \$555,576 |
| Revised Revenue Estimate | \$12,302,348 | |

An total increase of \$177,227 has been made due to anticipated work for various projects which includes: Water capital projects: \$58,629; T/PW capital projects: \$40,805; Wastewater capital projects: \$39,808; contract street maintenance: \$13,196; Aviation capital projects: \$1,041; and an anticipated increase in the amount for surplus management fees: \$18,461; and an increase of \$5,287 for interest on investments. An additional \$378,349 will be used from the Engineering Fund balance.

| | | |
|---------------------------------|--------------|----------|
| Original Proposed Appropriation | \$12,225,820 | \$76,528 |
| Revised Appropriation | \$12,302,348 | |

An increase of \$76,528 has been made for a portion of the proposed compensation plan.

Federal Awarded Assets Fund

| | | |
|---------------------------------|-----------|------------|
| Original Proposed Appropriation | \$357,981 | (\$70,468) |
| Revised Appropriation | \$287,513 | |

A decrease of (\$70,468) has been made for Enhanced DART and SCRAM training. These funds were previously appropriated on August 31, 2004 to authorize the City Manger to apply for and accept four grants from the Governor's Office, Criminal Justice Division.

Group Health & Life Insurance Fund Appropriation Changes

| | | |
|---------------------------------|--------------|-----------|
| Original Proposed Appropriation | \$54,061,414 | \$328,716 |
| Revised Appropriation | \$54,390,130 | |

An increase of \$3,660 has been made for the City's compensation plan. This includes retirement and medicare costs that are calculated as a percentage of salaries. Remaining \$325,056 reflects an increase in premium costs due to the lowering of select deductibles/fees.

Culture and Tourism Fund

| | | |
|---------------------------|-------------|----------|
| Original Revenue Estimate | \$8,322,894 | \$65,352 |
| Revised Revenue Estimate | \$8,388,246 | |

A total increase of \$65,352 has been made due to an interim loan to the City from the CVB to offset the loss of Bed Tax revenue and to maintain the FY2003-04 level of funding for outside agencies that receive funding from the Bed Tax; and \$2,760 from revised revenue reestimates..

| | | |
|---------------------------------|-------------|----------|
| Original Proposed Appropriation | \$8,372,894 | \$65,352 |
| Revised Appropriation | \$8,438,246 | |

An increase of \$2,760 has been made for a portion of the proposed compensation plan. An increase of \$62,592 has been made to maintain the FY2003-04 level of funding for outside agencies (the Fort Worth Museum of Science and History, Fort Worth Sister Cities, Arts Council, and Van Cliburn Foundation) that receive funding from the Bed Tax.

Environmental Management Fund

| | | |
|---------------------------|-------------|----------|
| Original Revenue Estimate | \$3,347,638 | \$11,764 |
| Revised Revenue Estimate | \$3,359,402 | |

An increase of \$11,764 has been made for updated revenue projections from the Participating Cities Program

| | | |
|---------------------------------|-------------|----------|
| Original Proposed Appropriation | \$3,347,638 | \$11,764 |
| Revised Appropriation | \$3,359,402 | |

An increase of \$11,764 has been made for the City's compensation plan. This includes retirement and medicare costs that are calculated as a percentage of salaries.

GENERAL FUND BUDGET SYNOPSIS

The FY2004-05 adopted General Fund Budget is based on a \$27,353,520 increase in expenditures, a 6.87 percent increase from the FY2003-04 adopted budget. Major expenditure adjustments are as follows:

An Increase in Budget For:

| | |
|-------------|--|
| \$7,567,003 | Civil service base pay |
| \$6,589,777 | Salaries of regular employees |
| \$5,033,635 | IT Solutions charges |
| \$3,653,208 | Other contractual |
| \$2,107,222 | Group health insurance |
| \$1,001,694 | Salary savings |
| \$982,941 | Contribution to employee retirement |
| \$954,335 | Equipment Services Department administrative charges |
| \$833,213 | Retiree insurance contribution |
| \$736,984 | Civil service overtime |
| \$652,463 | Electric utility |
| \$606,811 | Facility rental |
| \$586,575 | Police retirement contribution |
| \$547,380 | It leased equipment |
| \$530,115 | Worker's compensation |
| \$491,088 | Telephone basic line |
| \$364,731 | Streetlight materials |
| \$290,593 | Scheduled temporaries |
| \$276,703 | Motor vehicles |

A Decrease in Budget For:

| | |
|---------------|---------------------------------|
| (\$3,381,498) | Information technology services |
| (\$1,067,496) | Transfer-claims/lawsuits |
| (\$517,153) | Transfers out |
| (\$513,919) | Wireless/radio charges |
| (\$422,878) | Repair & maintenance supplies |
| (\$359,880) | Motor vehicle repair |
| (\$269,000) | Sidewalk program |
| (\$236,137) | Employees paid with bond funds |
| (\$205,666) | Inside repair & maintenance |
| (\$200,000) | Construction |
| (\$174,324) | Operating supplies |
| (\$150,000) | Single family demolitions |
| (\$139,877) | Information technology supplies |
| (\$130,783) | Terminal leave |
| (\$114,093) | Salary cap savings |
| (\$100,106) | Civil service terminal leave |

MAJOR ADJUSTMENTS BY DEPARTMENT

Budget and Management Services

The adopted Budget and Management Services City budget is \$1,006,891. This is a new Department this year and was formerly part of the City Manager's Office.

City Manager's Office

The adopted City Manager's Office budget is \$4,052,937, representing a 6.06 percent decrease from the FY2003-04 adopted budget. This decrease is primarily due to the transfer of 12.5 authorized positions to create the new Budget and Management Services Department.

City Secretary

The adopted City Secretary budget is \$528,727, representing a 3.23 percent increase from the FY2003-04 adopted budget. The increase is primarily due to salary and related personnel costs.

Code Compliance

The Code Compliance Department's adopted budget of \$7,624,067 represents a 14.29 percent increase over the FY2003-04 adopted budget. This increase includes the addition of \$300,000 for departmental technology enhancements and \$160,985 for an IT Analyst position, to address departmental technical issues, and a Training Officer, which will keep Code Officers abreast of any industry updates and to properly train new incoming officers.

Community Relations

The Community Relations Department's adopted budget of \$800,516 represents a .44 percent decrease from the FY2003-04 adopted budget. This decrease resulted when the Department eliminated the Assistant Director position and established the Youth Advisory Council and added a Public Education Team.

Development

The adopted Development budget is \$7,471,270, a 17.29 percent increase over the FY2003-04 adopted budget. The department's budget includes an addition of \$132,886 for the addition of one Development Inspector to enable the department to better monitor and inspect gas well drilling activities and one Senior Customer Service Representative to better serve customers at the newly created Permit Center. Additional contractual services funds were appropriated for projected office/space reallocation in the Development Department. Costs associated with these additions are offset by a 13 percent increase in development fees that will become effective October 1, 2004.

Economic and Community Development

The adopted Economic and Community Development budget is \$1,594,566, representing a 4.14 percent increase over the FY2003-04 adopted budget. This increase is primarily due to an increase in employees' salaries and an increase for contractual costs for an independent third-

party to conduct economic impact studies to provide a modeling program for future economic development projects.

Environmental Management

The adopted Environmental Management budget is \$1,181,490, representing a .83 percent decrease from the FY2003-04 adopted budget. The decrease is primarily due to a reduction in salaries and associated benefits resulting from the retirement last fiscal year of several long term, higher cost employees who were replaced with new employees. The reduction was also achieved by shifting the remaining increment of the compliance testing contract to the Environmental Management Fund.

Finance

The adopted budget for the Finance Department is \$4,283,610, which represents a decrease of 12.74 percent from the FY2003-04 adopted budget. The decrease is primarily due to implementation of the new IT Solutions cost allocation model.

Fire

The adopted budget for the Fire Department is \$74,400,559, which is a 6.64 percent increase from the FY2003-04 adopted budget. The following major initiatives are responsible for the increase in the department's budget: full year funding for fourteen civil service positions added in mid-year FY2003-04 to complete the conversion of three selected stand-alone fire companies to four-person staffing; fifteen Firefighter overages converted to permanent status; and an additional \$500,000 in Civil Service overtime to allow sixteen three-person companies at double company fire stations to transition to four-person staffing. In addition five civilian positions, including a Customer Service Representative I for the Fire Prevention Bureau, an Office Assistant II to the Emergency Management Office, an Office Assistant I position to the Educational Services Division, and two Industrial Sewing Technicians to meet personal protective equipment inspection, cleaning and repair mandates.

Housing

The adopted budget for the Housing Department is \$106,340 a 112.35 percent increase from the FY2003-04 adopted budget. This increase reflects reductions in travel, training, supplies, and the transfer of a percentage of the department's auto allowance to grant funding.

Human Resources

The adopted Human Resources (HR) budget is \$3,685,329, which represents a 6.22 percent increase from the department's FY2003-04 adopted budget. HR's General Fund budget increases by approximately \$96,000 in salary costs based on the City's compensation plan in conjunction with related group health care insurance premium increase of \$20,620. These costs make up approximately 54 percent of the FY2004-05 increase in the HR budget. However, the movement of 3.65 authorized positions to the Group Health and Life Insurance Fund offset cost increases throughout the department.

Internal Audit

The adopted Internal Audit budget is \$984,380, which is a 10.76 percent increase from the FY2003-04 adopted budget. The increase is primarily due to employee salary increases and the addition of one full-time Auditor position and another 0.5 Auditor position.

Law

The adopted Law budget is \$3,796,436 which is a 7.65 percent increase from its FY2003-04 adopted budget. The increase is largely the result of higher compensation costs resulting from the addition of a prosecuting attorney and the City's general compensation increases for FY2004-05.

Library

The adopted Library budget is \$14,622,857, a 10.00 percent increase from the FY2003-04 adopted budget. The adopted budget primarily increased due to employee salary increases, the purchase of a new integrated library system (ILS) and for new public and employee PC leases and for various other information technology expenditures.

Mayor and Council

The adopted Mayor and Council budget is \$810,530, which is a 2.43 percent increase from the FY2003-04 adopted budget. The increase is primarily attributable to salaries and related personnel costs.

Municipal Court

The Municipal Court adopted budget is \$9,729,075, which is a 1.69 percent increase from the FY2003-04 adopted budget. This increase is primarily due to employee salary increases and the addition of one Deputy City Marshal for building security. Other budget increases were for new employee PC leases and new mobile data computer (MDCs) leases. Most of these additional costs were offset by a significant reduction of various information technology service costs.

Non-Departmental

The Non-Departmental adopted budget is \$80,622,634, which is a 0.65 percent increase from the FY 2003-04 adopted budget. The adopted budget increase is due primarily to costs for the Crime Control and Prevention District and charter election costs, for increases to the City's contribution for retirees' health benefit costs, department space allocation costs, building security costs and for rising electric utility costs. Most of these additional costs were off-set with significant decreases for City insurance and lawsuit claims and decreases in information technology costs.

Parks and Community Services

The adopted budget for the Parks and Community Services Department (PACS) is \$21,006,014, which represents an 8.41 percent increase from the department's FY2003-04 adopted budget. This includes an increase of \$504,498 for employee salaries due to the implementation of the City's compensation plan, group health cost increases of \$148,446, \$136,830 for the implementation of the Equipment Services Department administrative charge of \$675

per vehicle, technology charges amount to an increase of approximately \$308,300, and an increase in contractual services of \$159,917 for maintenance of the IH30/IH35 corridor, and Evans Avenue/Heritage Park located in the Near Southeast area of Fort Worth. These costs represent 77 percent of the total cost increases experienced by the department.

Planning

The Planning Department's adopted budget is \$1,495,640, which is a 4.08 percent increase from the department's FY2003-04 adopted budget. This increase is primarily due to an increase in employees' salaries and associated retirement costs and for rising group health insurance costs.

Police

The adopted budget for the Police Department is \$124,172,778 a 10.93 percent increase above the FY2003-04 adopted budget. This increase is primarily due to fully funding positions partially funded last fiscal year. These positions are eight Police Officer positions added to increase patrol coverage and reduce response time, two additional detectives in the Robbery Unit, five additional traffic officers, four additional neighborhood patrol officers, and three officers and one corporal in the Gang Unit. In addition, this budget also fully funds 16 additional police officers for the Gang Unit that were partially funded last fiscal year under a separate initiative, and adds seven additional police officers to respond to growth in northwest Fort Worth.

Public Events

The adopted Public Events budget is \$8,847,850, which is a 4.41 percent increase over the FY2003-04 adopted budget. The increase is primarily attributable to salary and related personnel costs and an increase in Information Technology charges based on a new funding strategy for the IT Solutions Department.

Public Health

The adopted Public Health budget is \$7,346,106, which is a 6.94 percent increase above the FY2003-04 adopted budget. This increase mainly represents the addition of \$132,338 for one Consumer Health Specialist in the Consumer Health Division responsible for the implementation of a vector control program, one Dispatcher for Animal Control Center as well as one Custodian Position at the Public Health Center.

Transportation and Public Works

The Transportation and Public Works Department's adopted budget is \$40,585,947, which is a 7.82 percent increase from the department's FY2003-04 adopted budget. The department's budget includes an addition of \$243,993 for the addition of one overage Senior Administrative Assistant to coordinate and monitor core programs, two Senior Engineering Technicians to perform the condition update of the City's street network using the Pavement Management Application (PMA) system, two Senior Construction Inspectors for CIP as well as one Professional Engineer for CIP Management. Transportation and Public Works also increased by \$319,301 for the addition of a Senior Engineering Technician and other contractual costs

associated with the cleanup and maintenance of 50 blocks of alleys and the abandonment of up to 10 alley blocks per year.

Zoo

The adopted budget for the Zoo is \$4,728,698, a 2.00 percent increase over its FY2003-04 adopted budget. Per the City's contractual obligation to the Fort Worth Zoological Association, the Zoo's budget increased by 92,720 for the required Consumer Price Index adjustment to the annual payment to the Fort Worth Zoological Association, which was calculated at 2 percent for the FY2004-05 budget.

FORT WORTH



FISCAL YEAR 2004-05 ALL FUNDS COMPARISON OF REVENUES AND EXPENDITURES

| | General Fund | Grant Funds | Enterprise Funds | Internal Service Funds | Special Funds |
|---|-----------------|----------------|---------------------|---------------------------|------------------|
| BEGINNING BALANCE: | \$42,122,344 | \$103,796 | \$2,307,792 | (\$10,983,302) | \$40,484,334 |
| ESTIMATED REVENUES: | | | | | |
| Taxes | | | | | |
| (a) Property Tax | 231,559,806 | | | | |
| (b) Sales Tax | 76,510,771 | | | | 34,714,534 |
| (c) Other Local Taxes | 8,200,000 | | | | 8,388,246 |
| Licenses and Permits | 47,225,134 | | | | |
| Fines and Forfeitures | 14,418,593 | | | | |
| Use of Money and Property | 9,862,099 | | 922,125 | | 1,257,431 |
| Revenue From Other Agencies | 1,250,000 | | 735,866 | | |
| Charges for Current Services | 21,725,134 | | 29,265,831 | 49,082,664 | 6,548,644 |
| Miscellaneous and Other Revenue | 1,500,000 | | 270,709,258 | 141,594 | 15,400,385 |
| Total Revenues | 412,251,537 | 0 | 301,633,080 | 49,224,258 | 66,309,240 |
| Other Financing Sources | | | | | |
| (a) Transfers In | 13,000,000 | | 242,948 | | 54,379,367 |
| (b) Non-Revenues | | 18,617,680 | | | |
| Total Revenues and Other Financing Sources | 425,251,537 | 18,617,680 | 301,876,028 | 49,224,258 | 120,688,607 |
| Use of Reserves | 233,710 | | | | 4,357,924 |
| Total Estimated Revenues and Use of Reserves | \$425,485,247 | \$18,617,680 | \$301,876,028 | \$49,224,258 | \$125,046,531 |
| EXPENDITURES / EXPENSES: | | | | | |
| Budget and Management Services | \$1,006,891 | | | | |
| City Manager | \$4,052,937 | | | | \$941,119 |
| City Secretary | 528,727 | | | | |
| Code Compliance | 7,624,067 | | | | |
| Community Relations | 800,516 | 641,691 | | | |
| Debt Service | 45,130,973 | | | | |
| Development | 7,471,270 | | | | |
| Economic & Community Development | 1,594,566 | | | | |
| Environmental Management | 1,181,490 | | 36,734,412 | | 3,359,402 |
| Finance | 4,283,610 | | | | 6,881,070 |
| Fire | 74,400,559 | | | | |
| Housing | 106,340 | 17,975,989 | | | |
| Human Resources | 3,685,329 | | | 1,002,378 | 66,082,202 |
| Internal Audit | 984,380 | | | | |
| Law | 3,796,436 | | | | |
| Library | 14,622,857 | | | | |
| Mayor and Council | 810,530 | | | | |
| Municipal Court | 9,729,075 | | | | 436,011 |
| Non-Departmental | 35,491,661 | | | 2,299,570 | |
| Parks and Community Services | 21,006,014 | | 4,621,644 | | 170,000 |
| Planning | 1,495,640 | | | | |
| Police | 124,172,778 | | | | 38,459,904 |
| Public Events | 8,847,850 | | | | 8,438,246 |
| Public Health | 7,346,106 | | | | |
| Transportation and Public Works | 40,585,947 | | 210,718 | | |
| Zoo | 4,728,698 | | | | |
| Utilities | | | 252,062,173 | | |
| Aviation | | | 3,022,199 | | |
| Engineering | | | | 12,302,348 | 278,577 |
| Equipment Services | | | | 16,813,336 | |
| Information Technology | | | | 16,713,271 | |
| Total Expenditures and Uses | \$425,485,247 | \$18,617,680 | \$296,651,146 | \$49,130,903 | \$125,046,531 |
| ENDING BALANCE: | | | | | |
| Reserve (committed) | | | | | |
| Reserve (uncommitted) | | | | | |
| Undesignated | \$41,888,634 | \$103,796 | \$7,532,674 | (\$10,889,947) | \$36,126,410 |

DEBT SERVICE COMPARISON OF REVENUES AND EXPENDITURES

| | General Obligation Debt Service | Water and Sewer Debt Service | Solid Waste Debt Service | Golf Debt Service | Parking Building Debt Service | Airport Debt Service | Culture & Tourism Debt Service |
|---|---------------------------------------|------------------------------------|-----------------------------|----------------------|-------------------------------------|-------------------------|--------------------------------------|
| BEGINNING BALANCE: | \$19,395,198 | \$13,847,341 | \$413 | \$275,974 | \$1,258,018 | \$76,993 | \$3,883,946 |
| ESTIMATED REVENUES: | | | | | | | |
| Taxes | | | | | | | |
| (a) Property Tax | | | | | | | |
| (b) Sales Tax | | | | | | | |
| (c) Other Local Taxes | | | | | | | 2,000,000 |
| Licenses and Permits | | | | | | | |
| Fines and Forfeitures | | | | | | | |
| Use of Money and Property | 2,500,000 | 150,000 | | | 5,000 | 4,000 | |
| Revenue From Agencies | | | | | 80,000 | | |
| Charges for Current Servs | | | | | | | 1,500,000 |
| Miscellaneous & Other Rev. | <u>295,000</u> | <u>50,000</u> | <u>0</u> | <u>0</u> | <u>302,000</u> | <u>0</u> | <u>0</u> |
| Total Revenues | 2,795,000 | 200,000 | 0 | 0 | 387,000 | 4,000 | 3,500,000 |
| Other Financing Sources | | | | | | | |
| (a) Transfers In | 45,130,973 | 56,155,219 | 119,786 | 471,139 | | 385,675 | |
| (b) Non-Revenues | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Total Revenues and Other Financing Sources | 47,925,973 | 56,355,219 | 119,786 | 471,139 | 387,000 | 389,675 | 3,500,000 |
| (Less Reserves) | (6,368,515) | (2,326,294) | (5,952) | (69,082) | (170,000) | (14,000) | (1,072,100) |
| Total Estimated Revenues Less Reserves | \$41,557,458 | \$54,028,925 | \$113,834 | \$402,057 | \$217,000 | \$375,675 | \$2,427,900 |
| EXPENDITURES/EXPENSES: | | | | | | | |
| City Manager | | | | | | | |
| City Secretary | | | | | | | |
| Code Compliance | | | | | | | |
| Debt Service | 48,817,116 | 56,272,219 | 119,786 | 471,139 | 387,000 | 385,675 | 4,863,160 |
| Development | | | | | | | |
| Environmental Management | | | | | | | |
| Finance | | | | | | | |
| Fire | | | | | | | |
| Housing | | | | | | | |
| Human Relations Commission | | | | | | | |
| Human Resources | | | | | | | |
| Internal Audit | | | | | | | |
| Law | | | | | | | |
| Library | | | | | | | |
| Mayor and Council | | | | | | | |
| Municipal Court | | | | | | | |
| Non-Departmental | | | | | | | |
| Parks & Community Services | | | | | | | |
| Planning | | | | | | | |
| Police | | | | | | | |
| Public Events | | | | | | | |
| Public Health | | | | | | | |
| Transportation & Pub. Works | | | | | | | |
| Zoo | | | | | | | |
| Utilities | | | | | | | |
| Aviation | | | | | | | |
| Engineering | | | | | | | |
| Equipment Services | | | | | | | |
| Information Technology | | | | | | | |
| Total Expenditures | \$48,817,116 | \$56,272,219 | \$119,786 | \$471,139 | \$387,000 | \$385,675 | \$4,863,160 |
| ENDING BALANCE: | \$12,135,540 | \$11,604,047 | (\$5,539) | \$206,892 | \$1,088,018 | \$66,993 | \$1,448,686 |

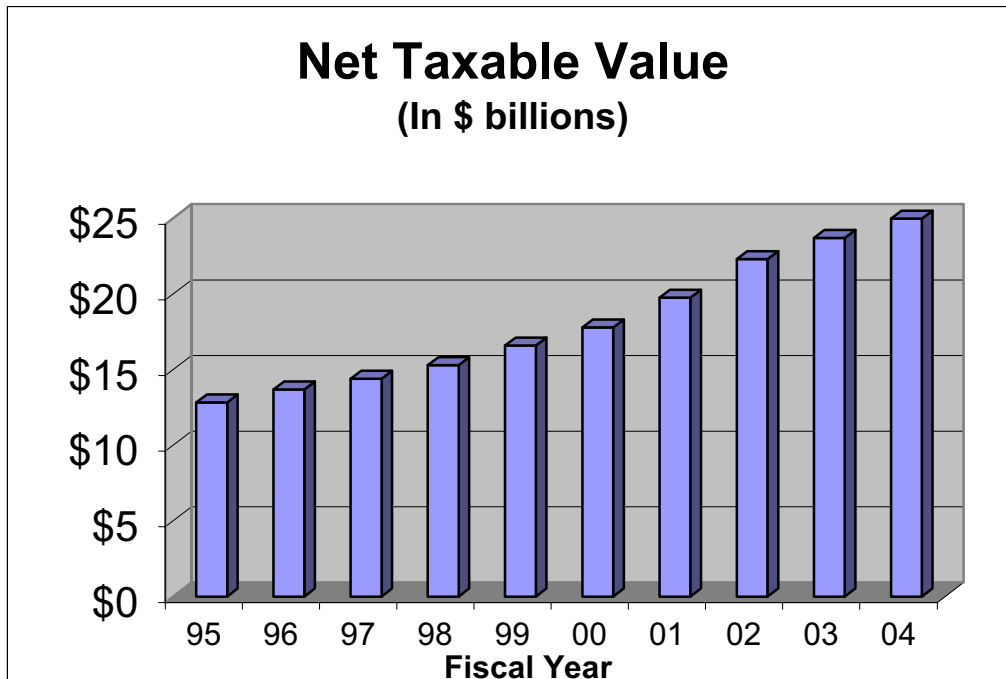
GENERAL FUND REVENUE SUMMARY

| | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 | CHANGE FROM 2003-04 ADOPTED | % CHANGE | CHANGE FROM RE-ESTIMATE | % CHANGE |
|---------------------------|---------------------|------------------------|---------------------|--------------------------------|---------------|----------------------------|---------------|
| Property Taxes | \$212,144,569 | \$216,044,569 | \$231,559,806 | \$19,415,237 | 9.2% | \$15,515,237 | 7.2% |
| Sales Tax | \$70,959,168 | \$73,709,168 | \$76,510,771 | \$5,551,603 | 7.8% | \$2,801,603 | 3.80% |
| Other Local Taxes | \$8,670,000 | \$8,320,000 | \$8,200,000 | (\$470,000) | -5.4% | (\$120,000) | -1.4% |
| Licenses and Permits | \$45,601,805 | \$45,787,019 | \$47,225,134 | \$1,623,329 | 3.6% | \$1,438,115 | 3.1% |
| Fines and Forfeitures | \$14,832,038 | \$13,863,376 | \$14,418,593 | (\$413,445) | -2.8% | \$555,217 | 4.0% |
| Use of Money and Property | \$10,859,457 | \$9,256,832 | \$9,862,099 | (\$997,358) | -9.2% | \$605,267 | 6.5% |
| From Other Agencies | \$1,057,611 | \$1,197,905 | \$1,250,000 | \$192,389 | 18.2% | \$52,095 | 4.3% |
| Service Charges | \$19,838,607 | \$20,487,732 | \$21,725,134 | \$1,886,527 | 9.5% | \$1,237,402 | 6.0% |
| Other Revenue | \$1,301,102 | \$1,491,649 | \$1,500,000 | \$198,898 | 15.3% | \$8,351 | 0.6% |
| Transfers | <u>\$12,867,370</u> | <u>\$12,986,527</u> | <u>\$13,000,000</u> | <u>\$132,630</u> | <u>1.0%</u> | <u>\$13,473</u> | <u>0.1%</u> |
| Total Revenues | \$398,131,727 | \$403,144,777 | \$425,251,537 | \$27,119,810 | 6.8% | \$22,106,760 | 5.5% |
| Use of Fund Balance | <u>\$0</u> | <u>\$0</u> | <u>\$233,710</u> | <u>\$233,710</u> | <u>100.0%</u> | <u>\$233,710</u> | <u>100.0%</u> |
| Total General Fund | \$398,131,727 | \$403,144,777 | \$425,485,247 | \$27,353,520 | 6.9% | \$22,340,470 | 5.5% |

Note: All prior year figures are unaudited.

PROPERTY TAXES

The FY2004-05 budget maintains the City's property tax rate to \$0.8650 per \$100 net taxable valuation, which has been unchanged since the FY2001-02 budget, when the rate was reduced from \$0.8750. The City's property tax roll of net taxable value increased \$1.273 billion or 5.37 percent from the 2003 certified roll to the 2004 certified roll. This is the tenth consecutive increase. As a result, the City is projected to collect \$11.01 million more than in FY2003-04, even without a change in the tax rate.



The estimate of the FY2004-05 tax roll is based on the certified roll as provided by the Tarrant Appraisal District (TAD) in July 2004. The assumed collection rate is 97.00 percent. Other factors affecting current property tax revenue are the exemptions to assessed valuation authorized by the State and additional exemptions granted on a local option and approved by City Council.

The most significant exemptions approved by the City Council are the general homestead exemption of 20 percent available to all residential homestead properties, an additional \$40,000 homestead exemption granted to senior citizens, and the Freeport exemption.

The following indicates the loss of taxable value for various exemptions from the preliminary roll:

| | |
|-------------------------------|-------------------------|
| Total Appraised Value | \$31,069,286,824 |
| <i>Less</i> | |
| Deferred Special Use Value | |
| <i>Loss</i> | |
| Agricultural | \$416,213,280 |
| Scenic Land | \$5,959,106 |
| Partial Exemption Value Loss | |
| Homestead | \$2,360,653,974 |
| Over-65 | \$883,074,657 |
| Freeport | \$1,965,715,451 |
| Disabled Person | \$84,608,527 |
| Disabled Veteran | \$32,681,668 |
| Historic Site | \$28,713,481 |
| Solar/Wind | \$13,886 |
| Pollution Control | \$7,189,050 |
| Foreign Trade Zone | \$38,684,773 |
| Prorated Absolute | \$6,577,859 |
| Nominal Personal Property | \$17,882 |
| Abatement Value Loss | \$274,445,691 |
| Net Taxable Value | \$24,964,737,539 |
| <i>Plus</i> | |
| Min Value of Protested Values | \$864,864,403 |
| Incomplete Values | \$1,285,949,531 |
| Net Adjusted Value | \$27,115,551,473 |
| Total Levy @ .8650 | \$234,549,520 |
| <i>Less</i> | |
| Estimated Levy Adjustments | \$609,828.75 |
| Estimated Final Levy | \$233,939,691 |
| Estimated Refunds | \$2,921,998 |
| 97% Collection rate | \$224,079,806 |

SALES TAX

Revenue from the City's one percent of the sales tax, exclusive of the one-half percent special use tax for the Crime Control and Prevention District Fund, is projected to equal \$76,510,771, an increase of \$5,551,603 or 7.82% percent from the FY2003-04 budget. Actual sales tax collections for FY2003-04 are anticipated to exceed the FY2003-04 adopted budget by \$4,357,060 or 6.14 percent. The FY2004-05 projection represents an increase of \$2,801,603 or 3.8 percent above the FY2003-04 re-estimate. This revenue is dependent on the level of retail sales.

OTHER LOCAL TAXES

Revenues from other local taxes are anticipated to decrease by \$470,000 or 5.42 percent due to reductions in franchise fee revenue associated with the telecommunications industry.

LICENSES AND PERMITS

Revenues from licenses and permits are anticipated to be \$1,623,329 or 3.56 percent higher than the FY2003-04 budget. The increase is due to increases in construction activity, increases in parking meter revenues, increased fees for various permits and licensing fees in the Public Health and Development Departments.

FINES AND FORFEITURES

Total revenue from fines and forfeitures are projected to decrease from the FY2003-04 budget by \$413,445 or 2.79 percent. This decrease is primarily associated with the probation administrative fees and brings Municipal Court revenues in line with re-estimates.

USE OF MONEY AND PROPERTY

Revenue from the use of money and property is projected to decrease by \$997,358 or 9.18 percent from the FY2003-04 budget. The decrease recognizes the continued low earnings from interest on invested City funds.

REVENUE FROM OTHER AGENCIES

Revenue from other agencies is projected to be \$192,389 or 18.19 percent above the FY2003-04 budget. The change is due to a generally higher volume of interaction with agencies outside the City.

CHARGES FOR CURRENT SERVICES

Revenues from service charges are projected to be \$1,886,527 or 9.51 percent above the FY2003-04 budget. Increased revenues in the Development and Public Health Departments from new fees, and in the Police Department from higher impound and towing revenues, and burglar alarm permits and services are expected this year.

OTHER REVENUE

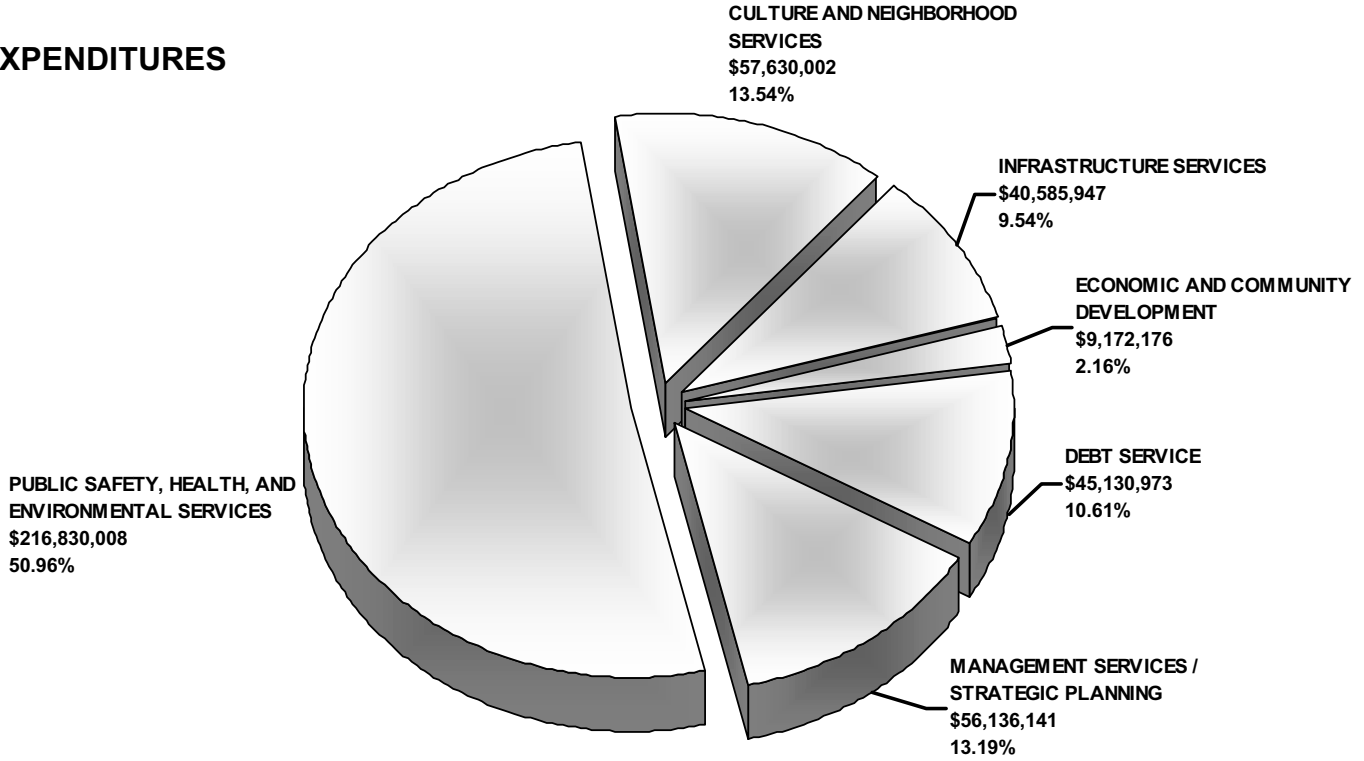
Other revenues are projected to be \$198,898 or 15.23 percent above the FY2003-04 budget, due to increases in a variety of miscellaneous revenues and contributions.

TRANSFERS

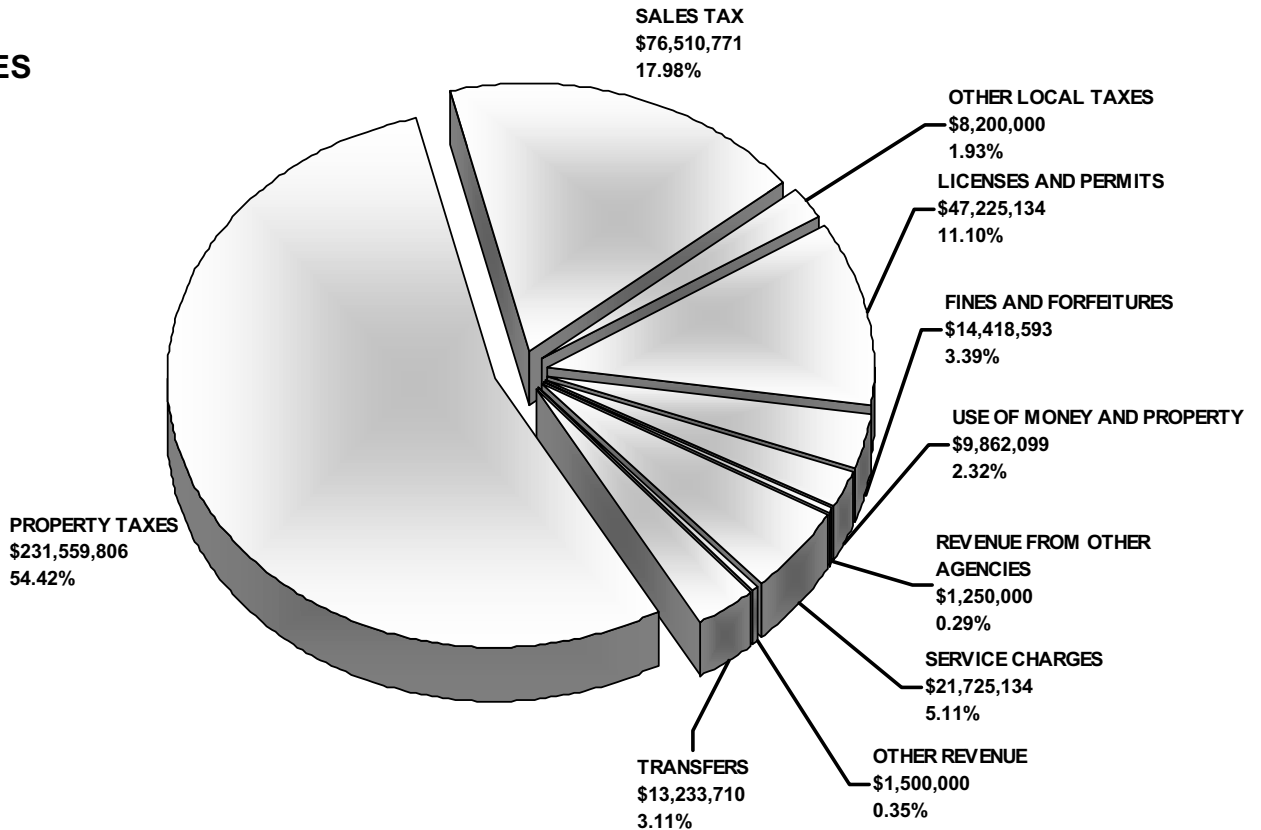
Transfer payments are projected to remain relatively flat with only a \$132,630 or 1.03 percent projected increase. This rise represents small increases in charges between funds.

2004-05 GENERAL FUND BUDGET

EXPENDITURES



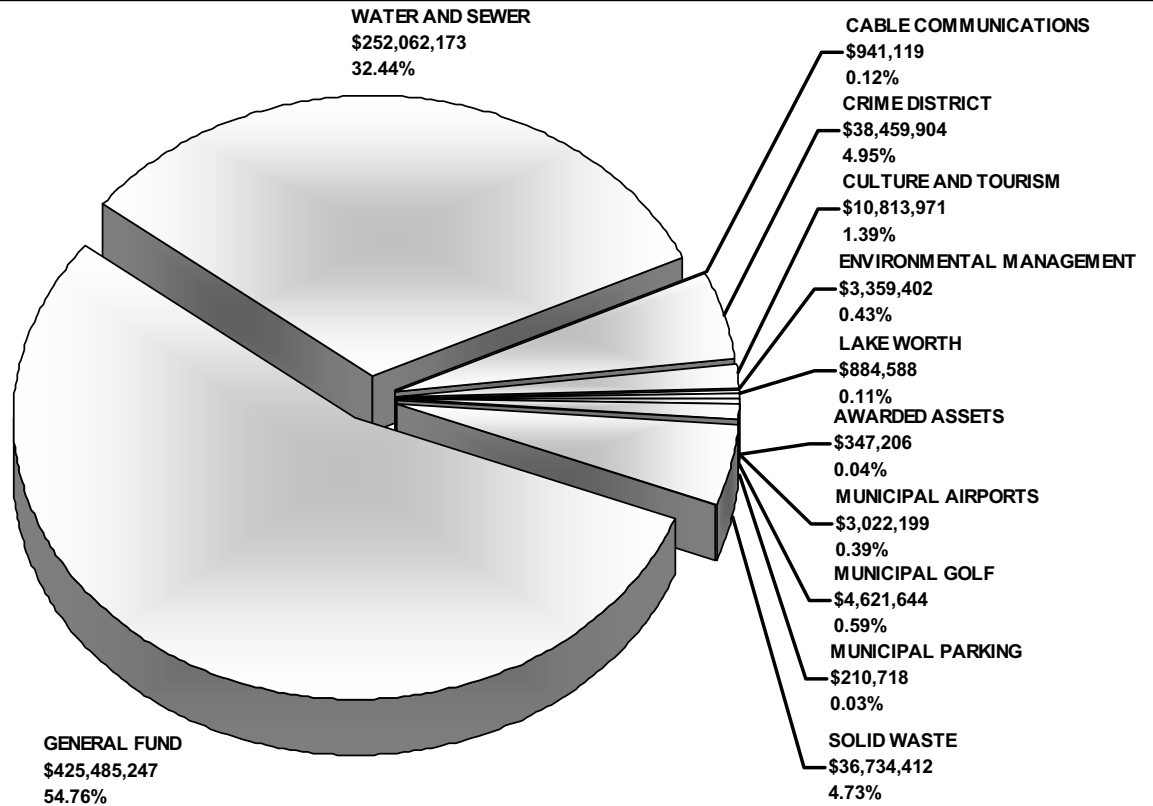
REVENUES



TOTAL GENERAL FUND \$425,485,247

**2004-05 BUDGET
CITY OF FORT WORTH
TOTAL OPERATING BUDGET 2004-05**

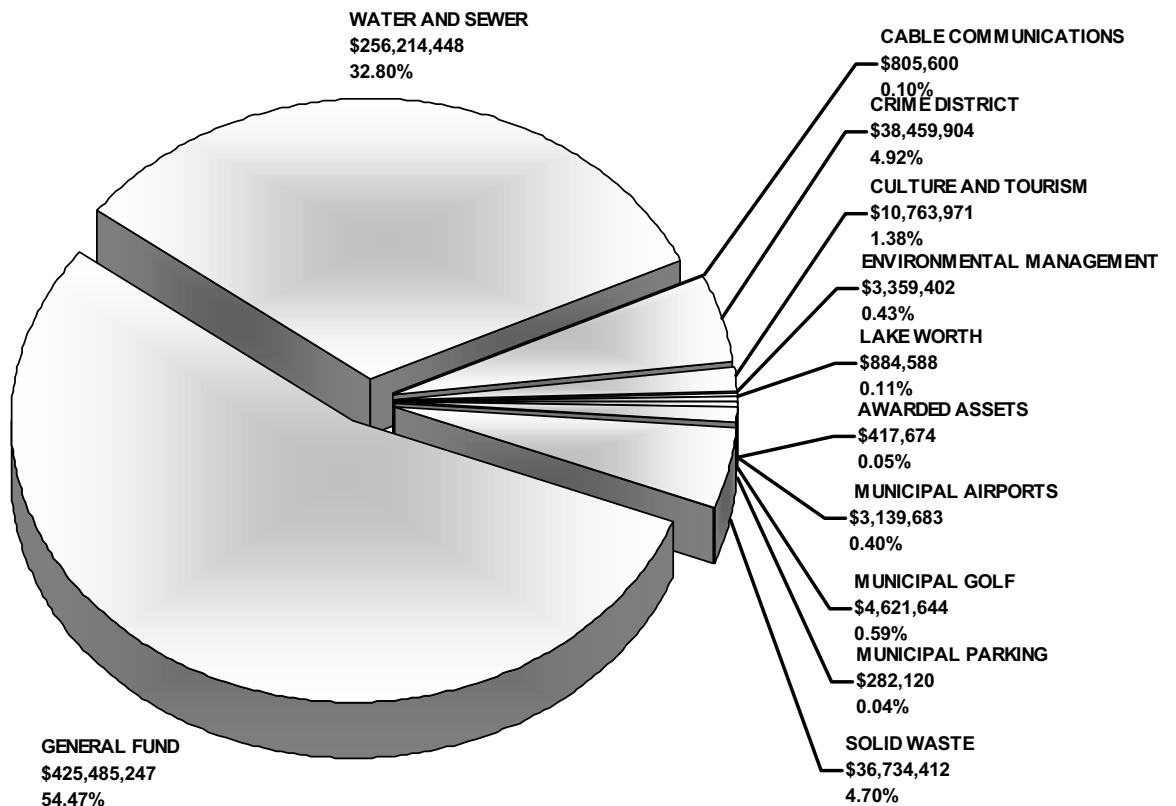
TOTAL EXPENDITURES



TOTAL \$776,942,583*

*Excludes internal service funds and insurance funds.

TOTAL REVENUES



TOTAL \$781,168,693*

*Excludes internal service funds and insurance funds.

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

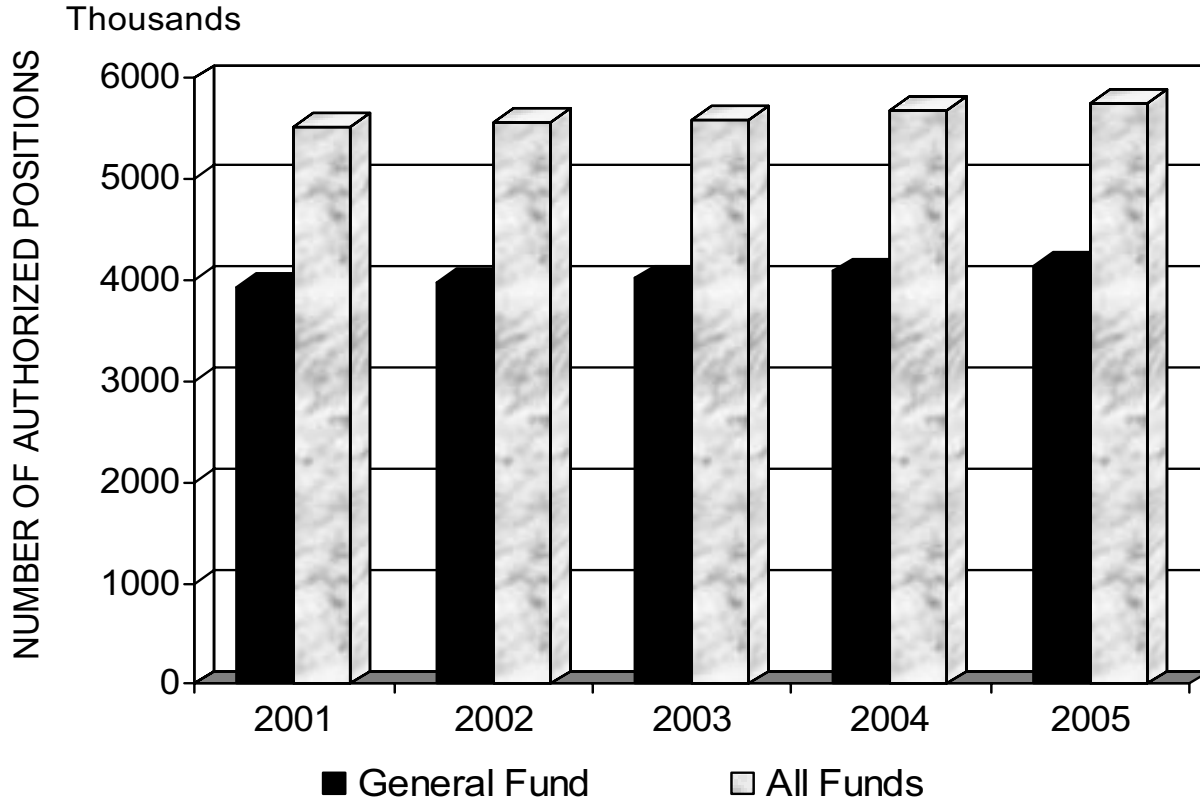
| | AUTHORIZED POSITIONS | | | EXPENDITURES | | |
|------------------------------|----------------------|--------------------|--------------------|----------------------|----------------------|----------------------|
| | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 |
| BUDGET & MANAGEMENT SERVICES | 0.00 | 0.00 | 13.00 | \$ - | \$ - | \$ 1,006,891 |
| CITY MANAGER | 53.00 | 46.50 | 36.00 | \$ 4,826,896 | \$ 4,314,203 | \$ 4,052,937 |
| CITY SECRETARY | 8.00 | 7.50 | 7.50 | \$ 528,358 | \$ 512,203 | \$ 528,727 |
| CODE COMPLIANCE | 94.00 | 102.00 | 112.00 | \$ 6,192,864 | \$ 6,670,554 | \$ 7,624,067 |
| COMMUNITY RELATIONS | 4.25 | 12.14 | 14.40 | \$ 375,412 | \$ 804,088 | \$ 800,516 |
| DEVELOPMENT | 85.00 | 94.00 | 96.00 | \$ 6,208,181 | \$ 6,369,848 | \$ 7,471,270 |
| ECONOMIC AND COMMUNITY DEV | 16.50 | 16.50 | 16.50 | \$ 1,528,336 | \$ 1,531,128 | \$ 1,594,566 |
| ENVIRONMENTAL MANAGEMENT | 19.00 | 17.00 | 16.00 | \$ 1,168,603 | \$ 1,191,431 | \$ 1,181,490 |
| FINANCE | 65.00 | 61.00 | 63.00 | \$ 5,048,500 | \$ 4,909,263 | \$ 4,283,610 |
| FIRE | 787.00 | 817.00 | 851.00 | \$ 66,263,335 | \$ 69,766,811 | \$ 74,400,559 |
| HOUSING | 0.40 | 0.40 | 1.40 | \$ 62,168 | \$ 50,078 | \$ 106,340 |
| HUMAN RESOURCES | 47.00 | 44.00 | 42.35 | \$ 3,626,754 | \$ 3,469,473 | \$ 3,685,329 |
| INTERNAL AUDIT | 15.00 | 14.50 | 16.00 | \$ 956,905 | \$ 888,768 | \$ 984,380 |
| LAW DEPARTMENT | 42.00 | 41.00 | 41.00 | \$ 3,385,341 | \$ 3,526,665 | \$ 3,796,436 |
| LIBRARY | 207.00 | 207.00 | 207.00 | \$ 13,167,362 | \$ 13,293,512 | \$ 14,622,857 |
| MAYOR AND COUNCIL | 4.00 | 4.00 | 4.00 | \$ 823,283 | \$ 791,284 | \$ 810,530 |
| MUNICIPAL COURT | 177.00 | 177.00 | 178.00 | \$ 9,532,838 | \$ 9,567,381 | \$ 9,729,075 |
| NON-DEPARTMENTAL | 0.00 | 0.00 | 0.00 | \$ 80,710,026 | \$ 80,098,261 | \$ 80,622,634 |
| PARKS & COMMUNITY SERVICES | 287.40 | 287.40 | 283.40 | \$ 20,430,479 | \$ 19,375,709 | \$ 21,006,014 |
| PLANNING | 21.00 | 21.00 | 21.00 | \$ 1,419,502 | \$ 1,437,047 | \$ 1,495,640 |
| POLICE | 1,438.00 | 1,446.00 | 1,481.00 | \$ 105,929,653 | \$ 111,942,508 | \$ 124,172,778 |
| PUBLIC EVENTS | 115.00 | 116.00 | 116.00 | \$ 8,666,215 | \$ 8,473,922 | \$ 8,847,850 |
| PUBLIC HEALTH | 122.00 | 126.00 | 129.00 | \$ 6,667,952 | \$ 6,869,161 | \$ 7,346,106 |
| TRANSPORTATION & PUBLIC WKS | 403.00 | 399.00 | 406.00 | \$ 35,839,462 | \$ 37,642,451 | \$ 40,585,947 |
| ZOO | 5.00 | 5.00 | 3.08 | \$ 4,248,337 | \$ 4,635,978 | \$ 4,728,698 |
| GENERAL FUND TOTAL | 4,015.55 | 4,061.94 | 4,154.63 | \$387,606,762 | \$398,131,727 | \$425,485,247 |

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
OTHER FUNDS**

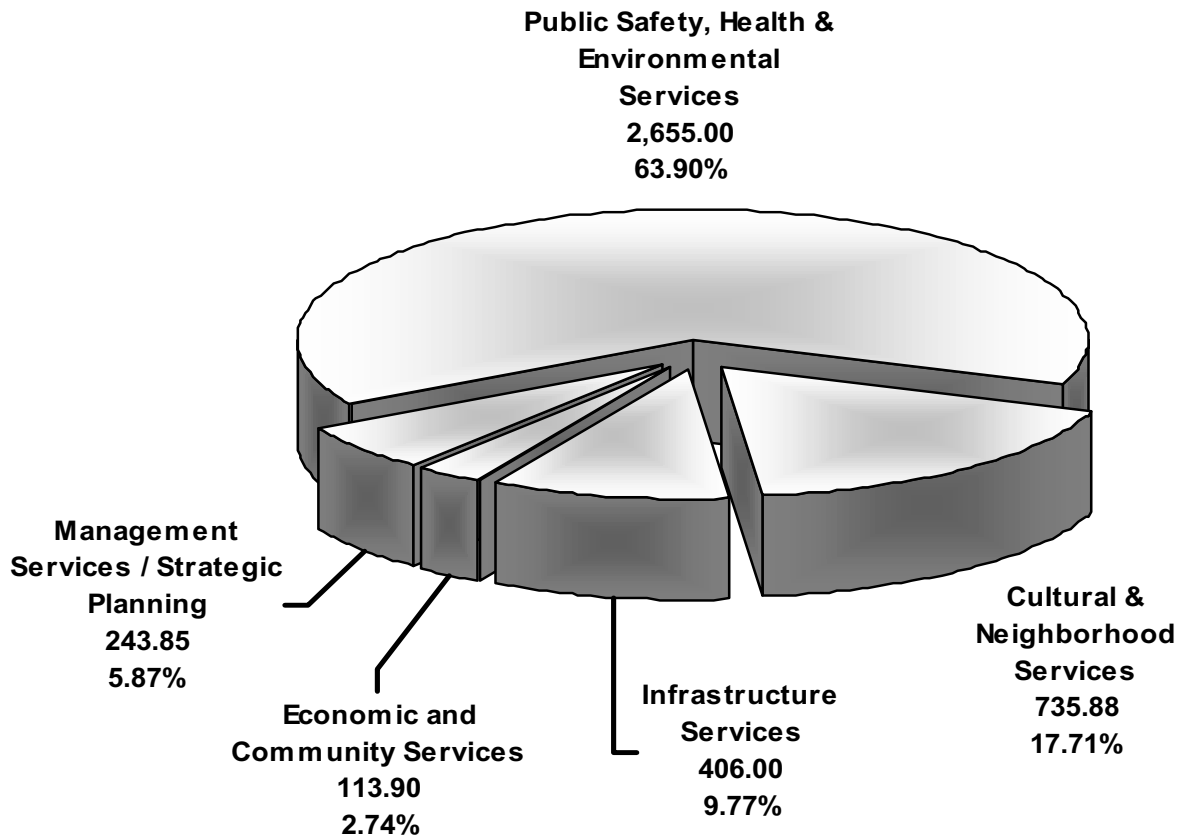
| | AUTHORIZED POSITIONS | | | EXPENDITURES | | |
|--------------------------------------|----------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|
| | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 |
| <u>Enterprise Funds</u> | | | | | | |
| MUNICIPAL AIRPORTS FUND | 27.00 | 27.00 | 26.00 | \$ 8,663,467 | \$ 3,060,802 | \$ 3,022,199 |
| MUNICIPAL GOLF FUND | 63.00 | 40.00 | 40.00 | \$ 5,535,356 | \$ 4,597,963 | \$ 4,621,644 |
| MUNICIPAL PARKING FUND | 1.00 | 1.00 | 1.00 | \$ 347,921 | \$ 233,772 | \$ 210,718 |
| SOLID WASTE FUND | 81.00 | 71.00 | 62.00 | \$ 42,825,283 | \$ 29,927,948 | \$ 36,734,412 |
| WATER AND SEWER FUND | 774.00 | 774.00 | 776.00 | \$ 252,222,460 | \$ 239,698,714 | \$ 252,062,173 |
| <u>Internal Service Funds</u> | | | | | | |
| ENGINEERING SERVICES FUND | 152.00 | 155.00 | 176.00 | \$ 10,146,339 | \$ 9,952,494 | \$ 12,302,348 |
| EQUIPMENT SERVICES FUND | 125.00 | 126.00 | 126.00 | \$ 16,505,586 | \$ 15,030,379 | \$ 16,813,336 |
| INFORMATION SYSTEMS FUND | 100.00 | 100.00 | 111.00 | \$ 15,209,027 | \$ 14,683,696 | \$ 16,713,271 |
| OFFICE SERVICES FUND | 19.00 | 19.00 | 19.00 | \$ 2,313,099 | \$ 2,143,664 | \$ 2,299,570 |
| TEMPORARY LABOR FUND | 2.00 | 2.00 | 2.00 | \$ 1,074,622 | \$ 1,036,604 | \$ 1,002,378 |
| <u>Special Funds</u> | | | | | | |
| CABLE COMMUNICATIONS FUND | 13.00 | 13.00 | 13.00 | \$ 995,428 | \$ 1,017,703 | \$ 941,119 |
| CRIME DISTRICT | 188.00 | 197.00 | 199.00 | \$ 34,995,765 | \$ 36,162,556 | \$ 38,459,904 |
| CULTURE AND TOURISM FUND | 8.00 | 8.00 | 8.00 | \$ 9,133,769 | \$ 9,274,216 | \$ 8,438,246 |
| ENVIRONMENTAL MANAGEMENT FUND | 23.00 | 25.00 | 25.00 | \$ 2,714,812 | \$ 3,344,296 | \$ 3,359,402 |
| FEDERAL AWARDED ASSETS FUND | 0.00 | 0.00 | 0.00 | \$ 386,310 | \$ 168,985 | \$ 287,513 |
| GROUP HEALTH FUND | 0.00 | 3.00 | 7.65 | \$ 40,711,345 | \$ 50,869,578 | \$ 54,390,130 |
| LAKE WORTH TRUST FUND | 0.00 | 0.00 | 0.00 | \$ 1,216,367 | \$ 888,860 | \$ 884,588 |
| PROPERTY & CASUALTY INSURANCE | 0.00 | 0.00 | 1.00 | \$ 4,774,178 | \$ 7,980,225 | \$ 6,881,070 |
| STATE AWARDED ASSETS FUND | 0.00 | 0.00 | 0.00 | \$ 234,049 | \$ - | \$ 59,693 |
| UNEMPLOYMENT COMP FUND | 0.00 | 0.00 | 0.00 | \$ 280,760 | \$ 442,173 | \$ 396,500 |
| WORKERS COMP FUND | 0.00 | 0.00 | 0.00 | \$ 10,277,314 | \$ 10,471,455 | \$ 11,295,572 |
| TOTAL ALL FUNDS | 5,591.55 | 5,622.94 | 5,747.28 | \$ 848,170,019 | \$ 839,117,810 | \$ 896,661,033 |

CHANGES IN AUTHORIZED POSITIONS

OVER THE PAST FIVE YEARS



AUTHORIZED POSITIONS BY FUNCTION IN THE GENERAL FUND FOR FY2004-05



Tab F

GENERAL FUND

FUND STATEMENT

FUND:

GENERAL FUND

The General Fund is the largest fund within the City. The fund has the largest amount of revenue in the overall City Budget.

In accordance with the City's Financial Management Policy Statements (FMPS) in regards to a reliable, equitable, and diversified revenue stream, the General Fund revenues include property taxes, sales tax, license and permit fees, service charges, fines and forfeitures, and other miscellaneous revenues, such as other governmental agency revenues and interest revenue. These revenues are used to finance City departments that provide basic services, as well as to pay interest on debt incurred for capital improvements. There are several other funds in the City of Fort Worth; however, all activities that are supported by tax dollars are included in the General Fund.

The City's property tax generates the largest percentage of revenue for the General Fund. Property taxes are levied on both real estate and personal property, according to the property's valuation and the tax rate. For FY2004-05, the City's adopted property tax rate is \$0.8650 per \$100 of net taxable valuation. This is unchanged from the FY2003-04 property tax rate. Sales tax, the second largest revenue source for the City, also underpins the City's General Fund.

Debt Service, which is the City's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule, is \$45,130,973. It represents only 10.61 percent of the \$425,485,247 FY2004-05 adopted General Fund budget.

In accordance with the FMPS, the City's Finance Department determines administrative service charges due to the General Fund. These charges are then budgeted accordingly in all other funds.

The City also makes a concerted effort to maintain the General Fund's undesignated fund balance at 10 percent of current year budget expenditures. To monitor the condition of the General Fund and all other City funds, a monthly financial report is prepared that evaluates revenues and expenditures, as well as performance indicators. Additionally, the City also prepares an annual Long-Range Financial Forecast that discusses trends affecting the City, as well as critical issues Citywide.

The General Fund budget funds 4,154.63 authorized positions and 25 operating departments. Each department, listed alphabetically in the General Fund section, has a primary focus. General Fund departments provide primary services directly to the public, as well as support services to other City departments.

FORT WORTH



**GENERAL FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|------------------------------|------------------|
| Property Tax | \$231,559,806 |
| Sales Tax | 76,510,771 |
| Other Local Taxes | 8,200,000 |
| Licenses and Permits | 47,225,134 |
| Fines and Forfeitures | 14,418,593 |
| Use of Money and Property | 9,862,099 |
| Revenue from Other Agencies | 1,250,000 |
| Charges for Current Services | 21,725,134 |
| Other Revenue | <u>1,500,000</u> |

TOTAL REVENUE \$412,251,537

OTHER FINANCING SOURCES:

| | |
|---------------------|----------------|
| Transfers | \$13,000,000 |
| Use of Fund Balance | <u>233,710</u> |

TOTAL REVENUE AND OTHER FINANCING SOURCES \$425,485,247

EXPENDITURES:

| | |
|----------------------|-------------------|
| Personal Services | \$277,249,971 |
| Supplies | 18,739,536 |
| Contractual Services | <u>82,965,740</u> |

TOTAL RECURRING EXPENSES \$378,955,247

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|----------------|-------------------|
| Capital Outlay | \$1,399,027 |
| Debt Service | <u>45,130,973</u> |

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$46,530,000

TOTAL EXPENDITURES \$425,485,247

**PROJECTED UNDESIGNATED
GENERAL FUND BALANCE
AS OF SEPTEMBER 30, 2005**

| | |
|--|---------------------|
| Total Fund Equity | \$47,956,916 |
| Reserve for TU Rate Case: | (\$500,000) |
| Reserve for Encumbrances: | (\$660,156) |
| Reserve for Inventory: | (\$2,752,842) |
| Reserve for Designated or Authorized Expenditures: | (\$540,127) |
| Unreserved, Undesignated Fund Balance (9/30/04): | \$43,503,791 |
| Plus: Projected Revenues | \$425,485,247 |
| Less: Projected Expenditures | (\$425,485,247) |
| Unreserved, Undesignated Fund Balance (9/30/05): | \$43,503,791 |
| Plus: Unrealized Gain ** | (\$1,050,964) |
| Revised Unreserved, Undesignated Fund Balance (9/30/05): | \$42,452,827 |

* Preliminary fund balance due to pending audit of actual ending balances

** The increase in the market value of the City's investment portfolio that has not been turned into cash

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

| | AUTHORIZED POSITIONS | | | EXPENDITURES | | |
|------------------------------|----------------------|--------------------|--------------------|----------------------|----------------------|----------------------|
| | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 | Actual 2002-03 | Adopted 2003-04 | Adopted 2004-05 |
| BUDGET & MANAGEMENT SERVICES | 0.00 | 0.00 | 13.00 | \$ - | \$ - | \$ 1,006,891 |
| CITY MANAGER | 53.00 | 46.50 | 36.00 | \$ 4,826,896 | \$ 4,314,203 | \$ 4,052,937 |
| CITY SECRETARY | 8.00 | 7.50 | 7.50 | \$ 528,358 | \$ 512,203 | \$ 528,727 |
| CODE COMPLIANCE | 94.00 | 102.00 | 112.00 | \$ 6,192,864 | \$ 6,670,554 | \$ 7,624,067 |
| COMMUNITY RELATIONS | 4.25 | 12.14 | 14.40 | \$ 375,412 | \$ 804,088 | \$ 800,516 |
| DEVELOPMENT | 85.00 | 94.00 | 96.00 | \$ 6,208,181 | \$ 6,369,848 | \$ 7,471,270 |
| ECONOMIC AND COMMUNITY DEV | 16.50 | 16.50 | 16.50 | \$ 1,528,336 | \$ 1,531,128 | \$ 1,594,566 |
| ENVIRONMENTAL MANAGEMENT | 19.00 | 17.00 | 16.00 | \$ 1,168,603 | \$ 1,191,431 | \$ 1,181,490 |
| FINANCE | 65.00 | 61.00 | 63.00 | \$ 5,048,500 | \$ 4,909,263 | \$ 4,283,610 |
| FIRE | 787.00 | 817.00 | 851.00 | \$ 66,263,335 | \$ 69,766,811 | \$ 74,400,559 |
| HOUSING | 0.40 | 0.40 | 1.40 | \$ 62,168 | \$ 50,078 | \$ 106,340 |
| HUMAN RESOURCES | 47.00 | 44.00 | 42.35 | \$ 3,626,754 | \$ 3,469,473 | \$ 3,685,329 |
| INTERNAL AUDIT | 15.00 | 14.50 | 16.00 | \$ 956,905 | \$ 888,768 | \$ 984,380 |
| LAW DEPARTMENT | 42.00 | 41.00 | 41.00 | \$ 3,385,341 | \$ 3,526,665 | \$ 3,796,436 |
| LIBRARY | 207.00 | 207.00 | 207.00 | \$ 13,167,362 | \$ 13,293,512 | \$ 14,622,857 |
| MAYOR AND COUNCIL | 4.00 | 4.00 | 4.00 | \$ 823,283 | \$ 791,284 | \$ 810,530 |
| MUNICIPAL COURT | 177.00 | 177.00 | 178.00 | \$ 9,532,838 | \$ 9,567,381 | \$ 9,729,075 |
| NON-DEPARTMENTAL | 0.00 | 0.00 | 0.00 | \$ 80,710,026 | \$ 80,098,261 | \$ 80,622,634 |
| PARKS & COMMUNITY SERVICES | 287.40 | 287.40 | 283.40 | \$ 20,430,479 | \$ 19,375,709 | \$ 21,006,014 |
| PLANNING | 21.00 | 21.00 | 21.00 | \$ 1,419,502 | \$ 1,437,047 | \$ 1,495,640 |
| POLICE | 1,438.00 | 1,446.00 | 1,481.00 | \$ 105,929,653 | \$ 111,942,508 | \$ 124,172,778 |
| PUBLIC EVENTS | 115.00 | 116.00 | 116.00 | \$ 8,666,215 | \$ 8,473,922 | \$ 8,847,850 |
| PUBLIC HEALTH | 122.00 | 126.00 | 129.00 | \$ 6,667,952 | \$ 6,869,161 | \$ 7,346,106 |
| TRANSPORTATION & PUBLIC WKS | 403.00 | 399.00 | 406.00 | \$ 35,839,462 | \$ 37,642,451 | \$ 40,585,947 |
| ZOO | 5.00 | 5.00 | 3.08 | \$ 4,248,337 | \$ 4,635,978 | \$ 4,728,698 |
| GENERAL FUND TOTAL | 4,015.55 | 4,061.94 | 4,154.63 | \$387,606,762 | \$398,131,727 | \$425,485,247 |

FORT WORTH



COMPARISON OF GENERAL FUND REVENUES AND OTHER FINANCING RESOURCES

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|---------------------------|---------------------------|----------------------------|--------------------------------|----------------------------|
| Property Tax | \$192,053,355 | \$203,232,637 | \$212,144,569 | \$216,522,320 | \$231,559,806 |
| Sales Tax | \$72,653,004 | \$70,540,379 | \$70,959,168 | \$73,909,168 | \$76,510,771 |
| Other Local Taxes | \$8,830,589 | \$8,741,845 | \$8,670,000 | \$8,320,000 | \$8,200,000 |
| Licenses & Permits | \$43,472,737 | \$43,928,411 | \$45,601,805 | \$46,100,343 | \$47,225,134 |
| Fines & Forfeitures | \$13,684,784 | \$14,106,407 | \$14,832,038 | \$13,357,666 | \$14,418,593 |
| Use of Money & Property | \$11,732,146 | \$10,721,252 | \$10,859,457 | \$9,444,513 | \$9,862,099 |
| From Other Agencies | \$1,690,184 | \$1,590,032 | \$1,057,611 | \$1,254,951 | \$1,250,000 |
| Services Charges | \$16,419,260 | \$18,153,470 | \$19,838,607 | \$20,187,095 | \$21,725,134 |
| Other Revenue | \$3,522,493 | \$1,264,854 | \$1,301,102 | \$1,437,363 | \$1,500,000 |
| Transfers | \$9,481,029 | \$12,987,916 | \$12,867,370 | \$12,971,929 | \$13,000,000 |
| Total Revenues | \$373,539,581 | \$385,267,203 | \$398,131,727 | \$403,505,348 | \$425,251,537 |
| Use of Fund Balance | | | | | <u>\$233,710</u> |
| Total General Fund | \$373,539,581 | \$385,267,203 | \$398,131,727 | \$403,505,348 | \$425,485,247 |

COMPARATIVE SUMMARY OF AD VALOREM TAX LEVIES AND COLLECTIONS

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|----------------------------|--------------------------------|----------------------------|
| Original Levy | \$192,813,638 | \$205,900,000 | \$219,174,000 | \$219,174,000 | \$233,769,666 |
| Tax Collections | | | | | |
| Current Property Taxes | \$186,833,526 | \$199,264,000 | \$208,724,000 | \$208,724,000 | \$226,756,576 |
| Less Estimated Refunds | | (\$2,800,000) | (\$2,525,000) | (\$2,525,000) | (\$2,676,770) |
| Delinquent Property Taxes | \$2,603,550 | \$3,003,605 | \$3,573,785 | \$3,573,785 | \$4,600,000 |
| Vehicle Inventory | \$159,124 | \$130,000 | \$130,000 | \$130,000 | \$130,000 |
| Interest/Penalty Charges | \$2,457,136 | \$1,985,032 | \$2,241,784 | \$2,241,784 | \$2,750,000 |
| TOTAL COLLECTIONS | \$192,053,336 | \$201,582,637 | \$212,144,569 | \$212,144,569 | \$231,559,806 |
| ADJUSTED NET TAXABLE ASSESSED VALUATIONS | \$22,253,397,000 | \$23,803,519,000 | \$25,338,080,000 | \$25,338,080,000 | \$26,520,924,000 |
| TAX RATE PER \$100 VALUATION | | | | | |
| GENERAL FUND LEVY | | | | | |
| Operating Levy \$ | \$138,876,469 | \$152,333,027 | \$162,068,027 | \$162,068,027 | \$179,948,833 |
| G.O. Debt Levy \$ | \$47,957,057 | \$44,130,973 | \$44,130,973 | \$44,130,973 | \$44,130,973 |
| Operating Levy % of Total Levy | 74.33% | 77.54% | 78.60% | 78.60% | 80.31% |
| G.O. Debt Levy % of Total Levy | 25.67% | 22.46% | 21.40% | 21.40% | 19.69% |
| Operating Levy | 0.6430 | 0.6707 | 0.6799 | 0.6799 | 0.6946 |
| G.O. Debt Levy | 0.2220 | 0.1943 | 0.1851 | 0.1851 | 0.1704 |
| Total Tax Rate | 0.8650 | 0.8650 | 0.8650 | 0.8650 | 0.8650 |
| CURRENT DELINQUENCY | 3.10% | 3.22% | 4.77% | 4.77% | 3.00% |

Note: All prior year numbers are unaudited

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|-------------------|--------------------|--------------------|------------------------|--------------------|
| CITY MANAGER | | | | | |
| INTERNATIONAL CENTER RE | \$3,582 | | \$40,408 | | \$40,408 |
| MISCELLANEOUS REVENUE | \$13,251 | | | | |
| CITY MANAGER | \$16,833 | | \$40,408 | | \$40,408 |
| CITY SECRETARY | | | | | |
| SALE OF CITY CODES | \$10 | \$10 | | \$9 | |
| FILING FEES | | \$1,900 | | | |
| SALE OF PROCLAMATIONS | | \$20 | | \$394 | |
| SALE OF VOTER LISTS | | \$36 | | | |
| MISCELLANEOUS REVENUE | \$385 | \$1,501 | \$132 | \$1,255 | \$132 |
| CITY SECRETARY | \$395 | \$3,467 | \$132 | \$1,658 | \$132 |
| CODE COMPLIANCE | | | | | |
| TRANSFER FROM PE64 | | | | | \$450,267 |
| WRECKING/MOVING PMTS | \$113,775 | \$144,912 | \$165,846 | \$165,846 | \$165,846 |
| WEED CUTTING FEES | \$427,604 | \$597,822 | \$861,989 | \$435,236 | \$760,810 |
| APT FOLLOWUP FEE | \$21,834 | \$12,390 | | \$8,301 | |
| SECURING VACANT STRUCTU | \$14,553 | \$28,810 | \$43,400 | \$29,544 | \$43,400 |
| APARTMENT INSPECTION FE | \$315,652 | \$329,189 | \$279,780 | \$352,695 | \$300,000 |
| PENALTY SECURE VAC STRU | \$16,888 | \$26,881 | \$64,734 | \$15,699 | \$64,734 |
| FORECLOSED PROPERTY | | \$58,313 | | | |
| SALE OF JUNKED VEHICLES | | | \$364 | | \$364 |
| APARTMENT INSPECTION FE | \$3,668 | \$50 | | | |
| WEED CUTTING PENALTIES | \$74,472 | \$77,676 | \$78,912 | \$78,950 | \$78,912 |
| CODE COMPLIANCE | \$988,446 | \$1,276,043 | \$1,495,025 | \$1,086,271 | \$1,864,333 |
| COMMUNITY RELATIONS | | | | | |
| MISCELLANEOUS REVENUE | \$9,420 | \$1,962 | | \$811 | |
| COMMUNITY RELATIONS | \$9,420 | \$1,962 | | \$811 | |
| DEVELOPMENT | | | | | |
| RESID REMODEL CONT | \$19,100 | \$6,088 | \$20,157 | \$686 | \$1,200 |
| THIRD PARTY PLUMBING | \$3,999 | \$2,703 | \$4,468 | \$4,468 | \$1,000 |
| THIRD PARTY BUILDING | \$468,087 | \$570,189 | \$739,960 | \$739,960 | \$591,844 |
| EXAMINATION FEES | \$147 | \$51 | \$166 | \$485 | \$400 |
| OPEN RECORDS REVENUE | | \$56 | | | |
| PLUMBING BUS REGISTRATIO | \$56,460 | \$68,845 | \$61,828 | \$61,828 | \$82,614 |
| ELEC JRNY LIC & REG | \$28,609 | \$37,770 | \$100,000 | \$100,000 | \$45,324 |
| ELEC MSTR LIC & REG | \$114,980 | \$112,795 | | \$170,815 | \$135,700 |
| REINSPECTION FEES | \$8,254 | \$9,839 | \$6,433 | \$7,712 | \$9,271 |
| SIGN PERMITS | \$77,906 | \$76,021 | \$79,254 | \$81,732 | \$90,245 |
| ENCROACHMENT LETTERS | \$2,248 | \$2,500 | \$1,821 | \$4,610 | \$2,500 |
| MTR VEH JUNK YD & REG | \$10 | \$192 | | | |
| MECH LIC & REG | \$87,995 | \$80,216 | \$87,995 | \$57,571 | \$90,000 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------------|---------------------------|---------------------------|----------------------------|--------------------------------|----------------------------|
| SIGN LIC & REG | \$11,300 | \$12,750 | \$11,300 | \$18,300 | \$14,910 |
| TEMP POWER PERMITS | \$8,765 | \$12,000 | \$10,000 | \$12,329 | \$13,440 |
| BOARD APPEALS - CFPBOA | \$9,680 | \$11,860 | \$6,099 | \$10,499 | \$14,112 |
| CONST CODE BOOK SALES | \$26,776 | \$12,661 | \$31,334 | \$4,986 | \$31,334 |
| AFTER HOURS FEE | \$540 | \$1,020 | | \$1,627 | \$1,210 |
| DOUBLE PERMIT FEE | \$3,424 | \$17,186 | \$15,000 | \$4,438 | \$16,800 |
| MOBILE HOME ORD INSP | \$3,300 | \$325 | \$4,307 | \$171 | \$4,824 |
| ELECTRICAL PERMITS | \$286,225 | \$262,801 | \$336,800 | \$336,800 | \$358,400 |
| WRECKING/MOVING PMTS | \$18,777 | \$27,864 | \$27,967 | \$33,419 | \$33,732 |
| BOARD OF ADJUSTMENT FEE | \$102,975 | \$135,145 | \$100,900 | \$100,900 | \$105,898 |
| ZONING COMMISSION FEES | \$153,471 | \$245,859 | \$195,000 | \$302,918 | \$341,179 |
| SEXUALLY ORIENTED FEES | \$500 | \$2,000 | \$2,000 | \$1,333 | \$2,240 |
| MAP SALE REVENUE | \$1,611 | \$1,990 | \$2,160 | \$2,421 | \$2,640 |
| MAP SALE REVENUE | | \$29 | | | |
| BED & BREAKFAST FEES | \$212 | \$341 | \$546 | \$546 | \$200 |
| MOVING/WRECKING REG | \$3,380 | \$25,821 | \$15,644 | \$49,169 | \$30,961 |
| PLANNING COMMISSION FEE | \$330,210 | \$386,218 | \$419,638 | \$473,280 | \$532,000 |
| TEMP ENCROACHMENTS | \$65,589 | \$155,734 | \$178,751 | \$38,009 | \$37,291 |
| ORDINANCE INSPECTIONS | \$210,658 | \$248,239 | \$243,092 | \$258,816 | \$280,000 |
| MECHANICAL PERMITS | \$113,720 | \$103,213 | \$120,103 | \$105,222 | \$123,200 |
| COMM FACILITY AGREEMENT | \$11,023 | | | | |
| PERM ENCROACHMENTS | \$14,135 | \$17,391 | \$13,507 | \$21,631 | \$15,000 |
| HOUSE MOVERS PERMITS FE | \$5,983 | \$4,997 | \$2,456 | \$7,393 | \$5,000 |
| CERTIFICATE OF OCCUPANC | \$1,100 | \$1,500 | \$3,000 | | |
| GAS WELL DRILLING | | \$10,500 | \$30,000 | \$43,714 | \$165,000 |
| PLUMBING PERMITS | \$298,643 | \$290,840 | \$331,198 | \$331,198 | \$347,200 |
| PLAN CHECK FEES | \$12,621 | \$9,971 | \$5,465 | \$15,156 | \$16,800 |
| BILLBOARD REGISTRATION | \$4,125 | \$6,675 | \$430 | \$61,071 | \$6,000 |
| MISCELLANEOUS REVENUE | \$10,679 | \$17,808 | \$13,500 | \$42,873 | \$42,100 |
| BUILDING PERMITS | \$3,048,961 | \$3,142,186 | \$3,546,635 | \$3,546,635 | \$3,935,428 |
| DEVELOPMENT | \$5,626,178 | \$6,132,189 | \$6,768,914 | \$7,054,721 | \$7,526,997 |
| ECONOMIC AND COMMUNITY D | | | | | |
| INTERNATIONAL CENTER RE | \$20,125 | \$34,299 | \$38,772 | \$71,348 | \$62,888 |
| MISCELLANEOUS REVENUE | \$64 | | | | |
| OPEN RECORDS REVENUE | \$109 | | | | |
| MISCELLANEOUS REVENUE | | \$3,675 | | | |
| ECONOMIC AND COMMUNITY D | \$20,298 | \$37,974 | \$38,772 | \$71,348 | \$62,888 |
| ENVIRONMENTAL MANAGEMEN | | | | | |
| ENVIRON AUDIT INFORMATIO | \$1,061 | \$1,442 | \$1,160 | \$381 | \$860 |
| MISCELLANEOUS REVENUE | \$742 | \$660 | \$1,000 | \$1,000 | \$500 |
| POWER WASHER FEES | \$2,588 | \$2,375 | \$2,754 | \$2,683 | \$2,754 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| MISCELLANEOUS REVENUE | \$5,750 | | | | |
| ENVIRONMENTAL MANAGEMEN | \$10,141 | \$4,477 | \$4,914 | \$4,064 | \$4,114 |
| FINANCE | | | | | |
| ADM CHG RETIREMENT | \$11,367 | \$11,137 | | \$9,435 | |
| TRANSFER FROM PE64 | | \$1,270,610 | | \$1,278,705 | \$1,302,617 |
| GOLF COURSE ADM CHG | \$324,256 | \$508,111 | \$494,818 | \$494,818 | \$259,660 |
| XFERS FM FUND FE71 | \$254,336 | \$103,306 | \$240,746 | \$240,746 | \$240,746 |
| PARKING BLDG ADM CHG | \$58,986 | \$48,893 | \$14,347 | \$14,347 | \$14,347 |
| CURRENT PROPERTY TAXES | \$186,342,913 | \$199,774,232 | \$206,199,000 | \$208,399,000 | \$224,079,806 |
| REVENUE FROM PAYROLL SE | \$75,896 | \$93,816 | \$73,867 | \$73,867 | \$73,867 |
| TRANSFERS FM GG04 | \$1,230,954 | \$1,631,714 | \$1,688,633 | \$1,688,633 | \$1,688,633 |
| TITLE FEES | | \$38 | | | |
| GROSS RECEIPTS-BINGO | \$329,610 | \$329,657 | \$350,000 | \$350,000 | \$350,000 |
| FRANCHISE FEE-ELECTRIC | | | \$200 | | \$200 |
| STREET RENTAL-WATER | \$7,938,212 | \$8,697,557 | \$9,254,540 | \$9,254,540 | \$9,654,540 |
| INTEREST ON INVESTMENTS | | \$8,150 | | | |
| RETURNED CK PROCESSING | \$8,978 | \$10,904 | \$10,000 | \$6,660 | \$10,000 |
| SOLID WASTE ADMIN CHG | \$393,529 | \$441,365 | \$534,354 | \$534,354 | \$534,354 |
| TAXICAB FRANCHISE FEE | \$103,950 | \$87,570 | \$168,625 | \$168,625 | \$168,625 |
| INT/PEN CHAS-DEL TX | \$2,457,136 | \$2,682,822 | \$2,241,784 | \$2,841,784 | \$2,750,000 |
| INFRASTRUCTURE SHARING | | | \$130,000 | | \$130,000 |
| SALE OF SURPLUS STREETS | \$62,987 | \$78,283 | \$63,001 | \$70,375 | \$63,001 |
| REIMB INDIRECT COSTS | \$617,659 | \$544,600 | \$449,312 | \$557,897 | \$449,312 |
| 911 REVENUE | \$304,008 | | | | |
| ENGINEERING FEES | \$474 | \$257 | \$15 | \$15 | \$15 |
| SERVICES TO AMERICAN AIR | \$3,750 | \$8,750 | \$6,461 | \$6,250 | \$6,461 |
| STATE MIXED BEVERAGE TAX | \$1,667,583 | \$1,732,616 | \$1,620,000 | \$1,620,000 | \$1,670,000 |
| WATER DEPT.ADMN.CHARGE | \$2,682,493 | \$2,938,498 | \$2,942,870 | \$2,942,870 | \$3,033,563 |
| TRANSFER FROM PARKING F | \$175,000 | | | | |
| CABLE FUND ADMIN CHARGE | \$58,876 | \$55,716 | \$68,015 | \$68,015 | \$68,015 |
| TAX ATTORNEY REVENUE | \$19 | \$64,014 | | | |
| STREET RENTAL-CABLE TV | \$2,307,203 | \$2,074,980 | \$2,616,015 | \$2,616,015 | \$2,100,000 |
| OFFICE SERVICES ADM CHGS | | \$197,268 | | \$206,961 | |
| LAKE WORTH TRUST FUND A | | \$30,274 | | \$22,577 | |
| GROSS RECEIPTS-TELEPHON | \$6,833,396 | \$6,652,286 | \$6,700,000 | \$6,350,000 | \$6,100,000 |
| SALES TAX REVENUE | \$72,653,004 | \$72,470,558 | \$70,959,168 | \$73,709,168 | \$76,510,771 |
| REV FOR PAY\$ PROGRAM | \$30,000 | | \$61,400 | \$11,129 | \$61,400 |
| MISCELLANEOUS REVENUE | | \$101 | | \$43 | |
| UNREALIZED GAIN | \$290,180 | \$266,932 | | | |
| SALVAGE SALES | \$193,664 | \$270,965 | \$332,654 | \$99,015 | \$332,654 |
| SERVICE STATION LICENSE F | \$5,868 | \$4,829 | \$8,662 | \$7,454 | \$8,662 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| ROW LICENSE FEE | | \$6,938 | | | |
| COIN OPERATED MACHINES | \$28,018 | \$27,795 | \$46,204 | \$43,843 | \$46,204 |
| TU FRANCHISE FEE | \$25,440,529 | \$22,865,669 | \$23,400,000 | \$23,300,000 | \$23,650,000 |
| MISCELLANEOUS REVENUE | \$408 | \$9,200 | | | |
| DANCE HALL FEES | \$9,600 | \$8,830 | \$12,232 | \$9,086 | \$12,232 |
| MISCELLANEOUS REVENUE | \$3,251 | \$1,973 | \$10,000 | \$80,229 | \$10,000 |
| MISCELLANEOUS REVENUE | \$248,959 | \$262,150 | \$93,018 | \$276,789 | \$93,018 |
| MISCELLANEOUS REVENUE | \$1,530,543 | \$241,542 | \$199,419 | \$199,419 | \$199,419 |
| MISCELLANEOUS REVENUE | \$11,639 | \$10,811 | | \$74,410 | |
| CASA MANANA LEASE | | | \$1,200 | | \$1,200 |
| INT ON GF INVESTMENT | \$257,936 | \$283,165 | \$277,763 | \$268,310 | \$277,763 |
| TR FR OFC SVCS FND | | | \$197,268 | \$197,268 | \$197,268 |
| INTEREST ON INVESTMENTS | \$3,222,294 | \$1,175,551 | \$2,600,000 | \$1,203,489 | \$1,419,000 |
| LSG FRANCHISE FEE | \$2,882,832 | \$6,143,842 | \$4,100,000 | \$5,100,000 | \$5,862,000 |
| VEHICLE INVENTORY TAX | \$159,124 | \$270,403 | \$130,000 | \$130,000 | \$130,000 |
| OPEN RECORDS REVENUE | | \$82 | | | |
| OPEN RECORDS REVENUE | \$340 | \$300 | \$4,251 | \$2,577 | \$4,251 |
| PY DELINQUENT PROP TAX | \$2,603,550 | \$3,496,734 | \$3,573,785 | \$4,673,785 | \$4,600,000 |
| OPEN RECORDS REVENUE | \$44 | | | | |
| OTHER OCCUPATIONAL LICE | \$5,166 | \$1,860 | \$7,233 | \$1,394 | \$7,233 |
| TELCOM FRANCHISE FEE | \$1,874,669 | \$1,632,609 | \$2,199,985 | \$1,999,985 | \$2,040,000 |
| JUNK DEALER'S LICENSE FEE | \$3,486 | \$3,124 | \$4,128 | \$3,374 | \$4,128 |
| LICENSE FEES | \$156,944 | \$152,000 | \$160,589 | \$166,006 | \$160,589 |
| FINANCE | \$325,855,619 | \$339,685,387 | \$344,245,562 | \$351,373,262 | \$370,375,554 |
| FIRE | | | | | |
| UNUSED FACILITY FUNDS | \$186,357 | \$73,702 | \$67,170 | \$47,328 | \$67,170 |
| FIRE INSPECTION FEES | \$38,703 | \$81,608 | \$75,000 | \$75,000 | \$85,000 |
| FIRE INSPECTION FEES | \$302,633 | \$314,019 | \$475,000 | \$475,000 | \$375,000 |
| FIRE SVC-WESTOVER HI | \$117,574 | \$143,493 | \$142,232 | \$142,232 | \$120,411 |
| EMERG MGMT REV-TARRA | \$44,027 | \$88,529 | \$70,823 | \$70,823 | \$70,823 |
| FIRE-RELATED PERMITS | \$35,786 | \$48,797 | \$75,000 | \$81,284 | \$75,000 |
| EMERG MGMT MATCHING FD | \$259,805 | \$134,700 | \$143,036 | \$115,457 | \$143,036 |
| MAP SALE REVENUE | | | | \$118 | |
| MOBILE FUEL FEE | \$13,900 | \$9,200 | \$7,630 | \$4,971 | \$7,630 |
| FEE:FIRE REPORTS & MISC R | \$4,311 | \$4,900 | \$5,000 | \$4,800 | \$5,000 |
| FEE:FIRE REPORTS & MISC R | \$209 | \$15 | | | |
| MISC REVENUE | \$144,035 | \$25,208 | \$15,000 | \$51,446 | \$2,000 |
| BICYCLE REGISTRATION | \$60 | \$4 | | \$1 | |
| OPEN RECORDS REVENUE | \$178 | \$99 | \$200 | \$297 | \$250 |
| FIRE ALARM SYS REGIS | \$488,121 | \$405,595 | \$530,000 | \$399,087 | \$400,000 |
| FIRE SVC-BENBROOK | \$232,061 | \$240,280 | \$257,335 | \$257,335 | \$217,856 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|--------------------|--------------------|--------------------|------------------------|--------------------|
| RECOVERY OF LABOR | | | | \$2,887 | |
| FALSE FIRE ALARM FEES | \$2,000 | \$4,100 | \$76,000 | \$67,029 | \$80,000 |
| FIRE | \$1,869,760 | \$1,574,249 | \$1,939,426 | \$1,795,095 | \$1,649,176 |
| HUMAN RESOURCES | | | | | |
| WORKER'S COMP REIMBURS | \$46,290 | \$48,227 | \$40,000 | \$11,014 | \$40,000 |
| WORKER'S COMP REIMBURS | | \$1,073 | | | |
| MISCELLANEOUS REVENUE | | \$300 | \$264 | \$18,201 | \$264 |
| MISCELLANEOUS REVENUE | | | | | \$8,000 |
| UNUSED FACILITY FUNDS | \$14 | | | | |
| HUMAN RESOURCES | \$46,304 | \$49,600 | \$40,264 | \$29,215 | \$48,264 |
| LAW DEPARTMENT | | | | | |
| MISCELLANEOUS REVENUE | \$10,759 | \$216,469 | \$37,770 | \$29,345 | \$40,918 |
| OPEN RECORDS REVENUE | \$1,069 | \$2,305 | \$2,016 | \$4,200 | \$2,016 |
| REVENUE FROM D F W ASSIS | \$201,766 | \$183,386 | \$264,440 | \$264,440 | \$264,440 |
| LAW DEPARTMENT | \$213,594 | \$402,160 | \$304,226 | \$297,985 | \$307,374 |
| LIBRARY | | | | | |
| OVERDUE BOOK CHARGES | \$8,558 | \$6,711 | \$8,000 | \$9,453 | \$8,000 |
| RETRIVAL FEES | \$1 | \$17 | | | |
| RETRIVAL FEES | | | | \$2 | |
| RETRIVAL FEES | | \$28 | | | |
| RETRIVAL FEES | | | | \$41 | |
| OVERDUE BOOK CHARGES | \$1,216 | \$2,289 | | | |
| OVERDUE BOOK CHARGES | \$77,433 | \$65,141 | \$72,828 | \$63,331 | \$72,828 |
| OVERDUE BOOK CHARGES | \$22,060 | \$20,313 | \$23,400 | \$23,061 | \$23,400 |
| MISCELLANEOUS CHARGES | \$7,235 | \$6,400 | \$6,500 | \$7,221 | \$6,500 |
| OVERDUE BOOK CHARGES | \$10,707 | \$8,622 | \$9,000 | \$8,175 | \$9,000 |
| MISCELLANEOUS CHARGES | \$2,209 | \$1,665 | \$1,800 | \$2,198 | \$1,800 |
| OVERDUE BOOK CHARGES | \$14,933 | \$11,491 | \$13,000 | \$15,194 | \$13,000 |
| OVERDUE BOOK CHARGES | \$8,336 | \$7,799 | \$8,000 | \$11,287 | \$8,000 |
| OVERDUE BOOK CHARGES | \$22,585 | \$18,236 | \$25,000 | \$19,954 | \$25,000 |
| OVERDUE BOOK CHARGES | \$3,061 | \$3,047 | \$3,000 | \$2,352 | \$3,000 |
| OVERDUE BOOK CHARGES | \$8,727 | \$7,078 | \$9,000 | \$9,624 | \$9,000 |
| MISCELLANEOUS CHARGES | \$1,070 | \$861 | \$900 | \$855 | \$900 |
| OVERDUE BOOK CHARGES | \$7,555 | \$9,062 | \$9,000 | \$8,554 | \$9,000 |
| COPY MACHINE FEES | \$1,354 | \$67 | | | |
| MICRO-COMPUTER REVENUE | \$18 | \$4 | | \$2 | |
| MICRO-COMPUTER REVENUE | | | | \$3 | |
| MISCELLANEOUS CHARGES | \$15,394 | \$509 | | | |
| MISCELLANEOUS CHARGES | \$674 | \$764 | \$800 | \$780 | \$800 |
| MISCELLANEOUS CHARGES | \$1,542 | \$1,676 | \$1,500 | \$1,886 | \$1,500 |
| MISCELLANEOUS CHARGES | \$7,331 | \$7,465 | \$8,544 | \$7,488 | \$8,544 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| MISCELLANEOUS CHARGES | \$1,552 | \$1,521 | \$1,200 | \$1,401 | \$1,200 |
| MISCELLANEOUS CHARGES | \$2,194 | \$1,555 | \$1,500 | \$1,341 | \$1,500 |
| MISCELLANEOUS CHARGES | \$2,863 | \$2,631 | \$2,010 | \$3,225 | \$2,010 |
| MISCELLANEOUS CHARGES | \$3,038 | \$3,343 | \$3,300 | \$3,055 | \$3,300 |
| MISCELLANEOUS CHARGES | \$957 | \$777 | \$650 | \$386 | \$650 |
| MISCELLANEOUS CHARGES | \$2,619 | \$2,940 | \$3,000 | \$2,921 | \$3,000 |
| MISCELLANEOUS CHARGES | \$8,660 | \$6,819 | \$9,650 | \$5,734 | \$9,650 |
| MATERIALS RESERVATION C | \$279 | \$260 | \$210 | \$447 | \$210 |
| OUT-OF-COUNTY FEE | \$544 | \$400 | \$500 | \$405 | \$500 |
| OUT-OF-COUNTY FEE | \$190 | \$110 | \$100 | \$15 | \$100 |
| OUT-OF-COUNTY FEE | \$395 | \$300 | \$300 | \$206 | \$300 |
| OUT-OF-COUNTY FEE | \$60 | \$15 | \$20 | \$34 | \$20 |
| OUT-OF-COUNTY FEE | \$95 | \$10 | \$20 | \$51 | \$20 |
| OUT-OF-COUNTY FEE | \$70 | \$35 | \$50 | \$26 | \$50 |
| OUT-OF-COUNTY FEE | \$285 | \$300 | \$450 | \$478 | \$450 |
| MATERIALS RESERVATION C | \$50 | \$25 | \$25 | \$53 | \$25 |
| OUT-OF-COUNTY FEE | \$10 | \$5 | | | |
| OVERDUE BOOK CHARGES | \$34,487 | \$37,832 | \$36,000 | \$41,299 | \$36,000 |
| MATERIALS RESERVATION C | \$479 | \$696 | \$500 | \$1,270 | \$500 |
| MATERIALS RESERVATION C | \$172 | \$295 | \$100 | \$422 | \$100 |
| MATERIALS RESERVATION C | \$16 | \$15 | \$30 | \$183 | \$30 |
| MATERIALS RESERVATION C | \$7 | \$28 | \$25 | \$17 | \$25 |
| MATERIALS RESERVATION C | \$280 | \$245 | \$175 | \$662 | \$175 |
| MATERIALS RESERVATION C | \$7 | \$33 | \$35 | \$19 | \$35 |
| MATERIALS RESERVATION C | \$54 | \$100 | \$50 | \$91 | \$50 |
| OUT-OF-COUNTY FEE | \$6,640 | \$3,995 | \$5,000 | \$2,640 | \$5,000 |
| MICROFICHE COPIER REVEN | \$1,829 | \$3,337 | \$3,350 | \$1,737 | \$3,350 |
| MISCELLANEOUS REVENUE | | \$3,362 | | | |
| Transfers FM FE88 | \$10,500 | | | | |
| Transfers FM FE88 | \$54,500 | | | | |
| Transfers FM FE88 | \$3,825 | | | | |
| SECURITY FUND TRANSFER | \$17,190 | | | | |
| SECURITY FUND TRANSFER | \$10,000 | | | | |
| MICROFICHE COPIER REVEN | | | | \$36 | |
| OUT-OF-COUNTY FEE | \$15 | \$20 | \$25 | \$26 | \$25 |
| MICROFICHE COPIER REVEN | | \$35 | | \$51 | |
| OUT-OF-COUNTY FEE | \$70 | \$34 | \$20 | \$26 | \$20 |
| MEETING ROOM RENTAL | \$1,910 | \$3,265 | \$2,500 | \$3,009 | \$2,500 |
| MEETING ROOM RENTAL | \$1,600 | \$1,160 | \$1,500 | \$1,037 | \$1,500 |
| MEETING ROOM RENTAL | \$675 | \$650 | \$500 | \$1,431 | \$500 |
| MEETING ROOM RENTAL | | | \$50 | | \$50 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| MEETING ROOM RENTAL | \$2,430 | \$1,300 | \$2,000 | \$926 | \$2,000 |
| SPECIAL GIFTS TO LIBRARY | | \$30 | | | |
| OUT-OF-COUNTY FEE | \$4,002 | \$2,035 | \$3,371 | \$1,680 | \$3,371 |
| OUT-OF-COUNTY FEE | \$1,149 | \$1,179 | \$800 | \$617 | \$800 |
| MICROFICHE COPIER REVEN | \$151 | | | | |
| LOST BOOK PAYMENTS | \$393 | \$500 | \$500 | \$586 | \$500 |
| SPECIAL GIFTS TO LIBRARY | \$86 | \$1 | | \$5 | |
| SPECIAL GIFTS TO LIBRARY | \$104 | | | | |
| LOST BOOK PAYMENTS | \$6,829 | \$4,857 | \$8,000 | \$3,801 | \$8,000 |
| SPECIAL GIFTS TO LIBRARY | \$269 | \$870 | | \$29 | |
| LOST BOOK PAYMENTS | \$2,578 | \$2,760 | \$3,100 | \$3,300 | \$3,100 |
| LOST BOOK PAYMENTS | \$4,370 | \$3,299 | \$4,000 | \$4,923 | \$4,000 |
| LOST BOOK PAYMENTS | \$2,613 | \$2,672 | \$3,000 | \$3,312 | \$3,000 |
| LOST BOOK PAYMENTS | \$268 | \$214 | \$250 | \$286 | \$250 |
| SPECIAL GIFTS TO LIBRARY | \$19 | | | | |
| LOST BOOK PAYMENTS | \$1,334 | \$1,021 | \$1,500 | \$946 | \$1,500 |
| SPECIAL GIFTS TO LIBRARY | | \$195 | | | |
| LOST BOOK PAYMENTS | \$1,114 | \$751 | \$1,000 | \$1,099 | \$1,000 |
| LOST BOOK PAYMENTS | \$433 | \$106 | \$320 | \$290 | \$320 |
| LOST BOOK PAYMENTS | \$1,016 | \$598 | \$800 | \$672 | \$800 |
| LOST BOOK PAYMENTS | \$813 | \$684 | \$900 | \$650 | \$900 |
| LOST BOOK PAYMENTS | \$2,061 | \$1,736 | \$1,750 | \$1,435 | \$1,750 |
| OVERDUE BOOK CHARGES | \$44,377 | \$36,319 | \$40,000 | \$48,658 | \$40,000 |
| OUT-OF-COUNTY FEE | \$565 | \$325 | \$500 | \$197 | \$500 |
| LOST BOOK PAYMENTS | \$333 | \$98 | | (\$237) | |
| LOST BOOK PAYMENTS | \$347 | \$513 | \$300 | \$21 | \$300 |
| MATERIALS RESERVATION C | \$209 | \$328 | \$175 | \$574 | \$175 |
| SPECIAL GIFTS TO LIBRARY | \$25 | \$47 | | \$10 | |
| MATERIALS RESERVATION C | \$95 | \$59 | \$75 | \$55 | \$75 |
| MATERIALS RESERVATION C | \$284 | \$317 | \$200 | \$189 | \$200 |
| MATERIALS RESERVATION C | \$7 | \$23 | | | |
| SPECIAL GIFTS TO LIBRARY | \$27 | \$25 | | \$33 | |
| OVERDUE BOOK CHARGES | \$92,444 | \$89,521 | \$100,000 | \$95,374 | \$100,000 |
| MATERIALS RESERVATION C | \$44 | \$71 | \$50 | \$132 | \$50 |
| LIBRARY | \$560,905 | \$407,847 | \$445,708 | \$434,758 | \$445,708 |
| MUNICIPAL COURT | | | | | |
| ADM FEES-\$10/OFFENSE | \$104,951 | \$143,653 | \$143,652 | \$143,350 | \$152,550 |
| NTA FEE TRAFFIC CURRENT | \$439,133 | \$448,864 | \$457,682 | \$333,837 | \$380,000 |
| ADM FEES-TEEN COURT | \$39,389 | \$37,890 | \$35,784 | \$45,639 | \$47,182 |
| TPP-COURT IMPROVEMENTS | \$35,535 | \$34,972 | \$36,996 | \$35,031 | \$35,000 |
| RETURNED CK PROCESSING | \$800 | \$775 | \$1,080 | \$86 | \$100 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|
| CITATION LISTING FEES | \$7,912 | \$5,860 | \$6,504 | \$3,862 | \$3,315 |
| PENALTY FEES | \$1,132,900 | \$1,043,361 | \$970,164 | \$1,436,614 | \$1,534,594 |
| TRAFFIC FINES-DELINQUENT | \$2,436,298 | \$2,101,928 | \$2,369,356 | \$2,287,969 | \$2,300,000 |
| CHILD SAFTY FUND | \$64,500 | \$64,943 | \$77,736 | \$41,971 | \$39,966 |
| GENERAL FINES-DELINQUEN | \$564,000 | \$427,336 | \$445,207 | \$556,626 | \$551,000 |
| TECHNOLOGY FEE | \$345 | \$753 | | \$17 | |
| REVENUE FROM SLE OF DOC | \$430 | \$330 | | | |
| UNFORM TRAFFIC ACT | \$309,620 | \$301,591 | \$313,700 | \$251,247 | \$252,770 |
| NISI FEES | \$53 | \$11 | \$25 | | \$25 |
| SECURITY FEE | | \$131 | | | |
| BAT TAX | \$911 | \$7,609 | \$1,729 | \$1,108 | \$1,062 |
| JURY FEE REVENUE | \$10 | \$55 | \$50 | \$231 | \$270 |
| CC - NOTICE TO APPEAR | \$32,645 | \$34,864 | \$26,664 | \$28,733 | \$39,889 |
| CC - PAYMENTS | \$766,585 | \$632,481 | \$577,716 | \$715,313 | \$824,945 |
| DEFERRED DISPOSITION | \$2,536,753 | \$3,386,232 | \$3,415,394 | \$2,800,553 | \$2,250,000 |
| MISCELLANEOUS REVENUE | \$5,580 | \$11,824 | \$11,550 | \$23,146 | \$24,553 |
| CIVIL PARKING-DELINQUENT | \$367,433 | \$367,999 | \$575,604 | \$372,337 | \$370,217 |
| CIVIL RENALTIES | | \$3,550 | | | |
| UNIDENTIFIED COURT RECEI | \$673 | \$337 | \$240 | \$1,521 | \$2,492 |
| TPP FEES | \$142,431 | \$138,437 | \$144,420 | \$141,495 | \$139,392 |
| NISI SURETY JUDGEMENT | | \$37,086 | | | |
| GENERAL FINES-CURRENT | \$809,542 | \$764,647 | \$789,563 | \$814,010 | \$880,632 |
| APPEAL FEES | \$110 | \$151 | \$202 | \$75 | \$52 |
| REIMBURSE MAGISTRATIVE C | \$37,086 | | \$37,086 | | \$39,384 |
| TRAFFIC FINES CURRENT | \$2,580,281 | \$2,502,494 | \$2,754,926 | \$2,349,166 | \$2,362,829 |
| COPYING COURT DOCUMENT | \$63 | \$30 | \$122 | \$108 | \$122 |
| NISI CASH JUDGEMENT | \$9,380 | \$7,974 | \$3,000 | \$3,000 | \$3,000 |
| CIVIL PARKING-CURRENT | \$281,141 | \$275,045 | \$540,323 | \$404,877 | \$412,473 |
| OPEN RECORDS REQUEST | \$643 | \$2,159 | \$1,048 | \$3,728 | \$3,710 |
| ENGINEERING FEES | \$4,135 | \$4,407 | \$4,322 | \$4,711 | \$4,682 |
| COURT SERVICE FEE-10% | \$510,361 | \$497,662 | \$511,124 | \$541,275 | \$544,996 |
| FWISD TRUANCY COURT | \$301,941 | \$378,095 | \$464,676 | \$457,214 | \$604,507 |
| NTA FEE TRAFFIC DELINQUE | \$128,086 | \$113,886 | \$122,843 | \$142,750 | \$138,353 |
| DRIVING SAFETY COURSE FE | \$136,187 | \$137,490 | \$140,292 | \$86,005 | \$85,958 |
| SECURITY FUND TRANSFER | \$32,837 | \$374,796 | \$398,611 | \$411,611 | \$723,445 |
| NTA FEE GENERAL CURRENT | \$42,150 | \$40,543 | \$37,992 | \$38,121 | \$40,763 |
| TRANSFERS | \$341,083 | \$441,228 | \$402,165 | \$417,938 | \$417,936 |
| CASH BOND RECEIPTS | \$2,516 | \$723 | \$2,000 | \$65 | \$2,000 |
| NTA FEE GENERAL DELINQUE | \$16,155 | \$13,842 | \$14,448 | \$20,131 | \$20,000 |
| MUNICIPAL COURT | \$14,222,584 | \$14,788,044 | \$15,835,996 | \$14,915,471 | \$15,234,164 |

NON-DEPARTMENTAL

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| MISCELLANEOUS REVENUE | | | | \$686 | |
| MISCELLANEOUS REVENUE | \$780,147 | | | \$617 | |
| XFERS FM FUND FE71 | | \$623,000 | \$500,000 | \$500,000 | \$500,000 |
| TRANSFER FROM GR76 | | | \$280,000 | \$280,000 | \$280,000 |
| MISCELLANEOUS REVENUE | \$7,746 | | | | |
| UNUSED FACILITY FUNDS | | | | \$20,000 | |
| NON-DEPARTMENTAL | \$787,893 | \$623,000 | \$780,000 | \$801,303 | \$780,000 |
| PARKS & COMMUNITY SERVICE | | | | | |
| VENDING COMMISSION | \$2,019 | \$1,338 | | | |
| VENDING COMMISSION | | | \$2,300 | | \$2,300 |
| VENDING COMMISSION | \$664 | \$391 | | | |
| VENDING COMMISSION | | | \$2,102 | | \$2,102 |
| VENDING COMMISSION | \$216 | | | | |
| VENDING COMMISSION | \$1,389 | \$1,157 | \$2,371 | | \$2,371 |
| RENTAL FEES | \$963 | \$900 | \$694 | \$545 | \$694 |
| RENTAL FEES | \$782 | \$540 | \$583 | \$357 | \$583 |
| RENTAL FEES | | | \$3,070 | | \$3,070 |
| RENTAL FEES | | | \$300 | | \$300 |
| VENDING COMMISSION | \$1,465 | \$839 | | | |
| VENDING COMMISSION | | | \$1,327 | | \$1,327 |
| VENDING COMMISSION | | | \$1,239 | | \$1,239 |
| VENDING COMMISSION | \$55 | | \$696 | | \$696 |
| TARRANT CNTY HOUSING | \$5,000 | | | | |
| E-WISE PROGRAM | \$12,628 | | | | |
| RENTAL FEES | | | \$101 | | \$101 |
| MO AGENCY RENTAL | \$11,835 | \$11,835 | | \$5,534 | |
| CONCESSION-ATHLETIC FIEL | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 |
| AUDITORIUM RENTAL | \$46,896 | \$52,081 | \$43,000 | \$40,580 | \$43,000 |
| BRADLEY CENTER RENTAL | \$1,465 | \$4,730 | \$2,000 | \$10,870 | \$4,000 |
| VENDING COMMISSION | | | \$2,176 | | \$2,176 |
| CONTRACT INSTR REVENUE | | \$611 | \$2,136 | \$483 | |
| CONTRACT INSTR REVENUE | | \$34 | \$715 | | |
| ACTIVITY FEES-ATHLETICS | \$294,257 | \$243,669 | \$242,689 | \$402,002 | \$250,669 |
| LCV ADMISSIONS | \$47,358 | \$44,651 | \$44,015 | \$46,293 | \$44,015 |
| CONTRACT INSTR REVENUE | \$9 | | | | |
| CONTRACT INSTR REVENUE | | \$138 | | | |
| CONTRACT INSTR REVENUE | \$66 | | | | |
| CONTRACT INSTR REVENUE | \$13,591 | \$47,027 | \$64,431 | \$33,998 | |
| SITE RESERVATIONS | | \$105 | | | |
| CONTRACT INSTR REVENUE | \$12 | \$867 | | | |
| SITE RESERVATIONS | \$49,635 | \$49,204 | \$45,000 | \$32,578 | \$48,000 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| CONTRACT INSTR REVENUE | \$2,051 | \$8,646 | \$9,291 | \$10,857 | |
| CONTRACT INSTR REVENUE | \$16,426 | \$81,195 | \$76,771 | \$83,078 | |
| CONTRACT INSTR REVENUE | | | | \$197 | |
| CONTRACT INSTR REVENUE | | | \$715 | | |
| CONTRACT INSTR REVENUE | \$2,972 | \$6,459 | \$9,270 | \$571 | |
| CONTRACT INSTR REVENUE | \$500 | \$1,418 | \$3,000 | | |
| REGISTRATION | | \$300 | | \$355 | |
| CONTRACT INSTR REVENUE | \$2,894 | \$2,296 | \$4,304 | | |
| MISCELLANEOUS REVENUE | | | \$25,000 | \$25,000 | \$25,000 |
| REGISTRATION | | \$2,224 | \$4,000 | \$1,603 | |
| I. D. CARDS | \$214 | | | | \$1,800 |
| REGISTRATION | | \$13 | | | |
| I. D. CARDS | \$64 | | | | \$4,000 |
| MISCELLANEOUS REVENUE | | \$22,324 | | | |
| MISCELLANEOUS REVENUE | \$1,636 | \$12,178 | \$400 | \$3,279 | \$200 |
| REGISTRATION | \$10 | \$336 | | \$51 | |
| SWIMMING POOLS FEES | \$74,857 | \$74,286 | \$105,058 | | \$83,000 |
| REGISTRATION | | | | \$27 | |
| CONTRACT INSTR REVENUE | \$18 | \$165 | \$1,500 | | |
| REPAIR AND REPLACE CHAR | \$1,892 | \$1,360 | | | |
| REGISTRATION | \$15 | \$153 | | \$183 | |
| REGISTRATION | | \$1,433 | | | |
| NATURE CENTER ENTRY FEE | \$5,988 | \$4,343 | \$6,000 | \$3,345 | \$4,500 |
| TRANSFER FROM GR76 | | \$12,096 | | | |
| POLE BANNERS | | | \$200 | | \$25 |
| FESTIVAL EQUIPMENT | \$9,111 | \$6,729 | \$12,500 | \$6,370 | \$6,000 |
| REGISTRATION | | \$20 | | | |
| I. D. CARDS | \$354 | | | | |
| CONTRACT INSTR REVENUE | \$1,411 | \$893 | \$6,600 | | |
| MO AGENCY RENTAL | | | \$3,974 | | \$3,974 |
| LCV SOUVENIR SALES | \$12,706 | \$13,852 | \$15,000 | \$12,021 | \$15,000 |
| I. D. CARDS | \$9,090 | | \$1,600 | | \$2,500 |
| I. D. CARDS | \$216 | | | | \$800 |
| I. D. CARDS | \$984 | | | | |
| I. D. CARDS | \$126 | | | | \$2,500 |
| RENTAL FEES | | | \$4,000 | | \$4,000 |
| I. D. CARDS | \$964 | | | | \$3,500 |
| MISC. PARK REVENUE | \$1,942 | \$200 | | \$3,382 | |
| I. D. CARDS | \$1,262 | | | | \$3,500 |
| I. D. CARDS | \$1,676 | | | | \$4,500 |
| I. D. CARDS | \$118 | | | \$2,057 | \$2,800 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| I. D. CARDS | \$50 | | | | |
| I. D. CARDS | \$2,606 | | | | |
| I. D. CARDS | \$2,476 | | | | \$7,000 |
| I. D. CARDS | \$1,308 | | | | \$2,800 |
| I. D. CARDS | \$173 | | | | \$3,300 |
| I. D. CARDS | \$460 | | | | |
| I. D. CARDS | | | | | \$270 |
| I. D. CARDS | | | | | \$305 |
| I. D. CARDS | | | | | \$8,355 |
| I. D. CARDS | | | | | \$2,505 |
| SECURITY FUND TRANSFER | | \$366,146 | | | |
| I. D. CARDS | | | | | \$3,560 |
| I. D. CARDS | | | | | \$7,130 |
| PHOTO FEE | \$75 | | | \$129 | |
| I. D. CARDS | \$7,990 | \$66,492 | \$58,677 | \$68,561 | |
| REGISTRATION | | \$10 | | \$12 | |
| TRAIN RIDE TICKET SALES | \$8,098 | \$6,572 | \$8,000 | \$5,685 | \$8,000 |
| I. D. CARDS | \$242 | | | | \$2,000 |
| TRAIN CONCESSIONS | \$26,632 | \$28,764 | \$20,000 | \$22,277 | \$25,000 |
| PHOTOGRAPHY FEES | \$550 | | \$1,000 | | |
| LEASE INCOME TENNIS OPER | \$2,250 | \$500 | \$5,500 | | \$1,000 |
| LEASE INCOME TENNIS OPER | | | | \$857 | |
| CORNMEAL SALES | \$349 | \$322 | \$650 | \$271 | \$650 |
| I. D. CARDS | | | | | \$3,020 |
| RENTAL FEES | \$3,232 | \$4,882 | \$2,000 | \$2,414 | \$2,200 |
| MO AGENCY RENTAL | \$4,764 | \$4,764 | | \$4,764 | |
| MO AGENCY RENTAL | | | \$4,344 | | \$4,344 |
| REGISTRATION | | \$362 | | | |
| MO AGENCY RENTAL | | | \$4,764 | | \$4,764 |
| REGISTRATION | | \$18 | | | |
| MAINTENANCE SERVICES | | \$77,854 | \$40,000 | | \$63,000 |
| UNUSED FACILITY FUNDS | \$25 | \$14,763 | | \$45,881 | |
| UNUSED FACILITY FUNDS | | \$14,744 | | | |
| UNUSED FACILITY FUNDS | | \$36 | | | |
| MO AGENCY RENTAL | \$16,234 | \$16,225 | \$17,292 | \$10,034 | \$17,292 |
| RENTAL FEES | \$85 | \$960 | \$250 | \$471 | \$600 |
| UNUSED FACILITY FUNDS | \$42 | | | | |
| RENTAL FEES | \$1,311 | \$1,113 | \$2,200 | \$2,019 | \$1,500 |
| MO AGENCY RENTAL | \$3,974 | \$3,974 | | \$3,974 | |
| RENTAL FEES | | \$340 | | \$300 | |
| RENTAL FEES | | | \$1,800 | | \$1,800 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------------------------|-------------------|--------------------|--------------------|------------------------|--------------------|
| RENTAL FEES | \$420 | \$850 | \$1,000 | \$1,071 | \$1,000 |
| RENTAL FEES | \$660 | | \$1,000 | | \$500 |
| RENTAL FEES | \$2,191 | \$3,558 | \$1,500 | \$5,354 | \$3,000 |
| RENTAL FEES | \$40 | \$135 | \$300 | \$746 | \$500 |
| RENTAL FEES | \$2,933 | \$1,988 | \$976 | \$1,603 | |
| RENTAL FEES | \$7,437 | \$5,479 | \$5,000 | \$3,545 | \$5,000 |
| RENTAL FEES | \$2,820 | \$2,710 | \$4,000 | \$3,926 | \$2,500 |
| RENTAL FEES | \$5,165 | \$5,238 | \$5,050 | \$4,106 | \$3,500 |
| RENTAL FEES | \$4,439 | \$3,188 | \$2,287 | \$3,288 | \$3,000 |
| RENTAL FEES | \$8,377 | \$5,438 | | \$5,242 | |
| RENTAL FEES | \$50 | | | | |
| RENTAL FEES | \$573 | \$1,338 | \$300 | \$1,774 | \$1,000 |
| MO AGENCY RENTAL | | | \$4,276 | | \$4,276 |
| RENTAL FEES | \$2,340 | \$2,043 | | \$1,145 | |
| MO AGENCY RENTAL | \$4,008 | \$4,008 | | \$3,435 | |
| MISCELLANEOUS REVENUE | \$50 | | | | |
| MO AGENCY RENTAL | | | \$4,008 | | \$4,008 |
| MISCELLANEOUS REVENUE | \$5 | | \$25 | | |
| OPERATON ID | \$36 | | | | |
| MO AGENCY RENTAL | \$4,344 | \$4,344 | | \$4,917 | |
| MISCELLANEOUS REVENUE | \$69 | | \$40 | | |
| MISCELLANEOUS REVENUE | \$50 | \$30 | | | \$30 |
| MISCELLANEOUS REVENUE | \$660 | | | | |
| MO AGENCY RENTAL | \$4,276 | \$4,276 | | \$4,275 | |
| MISCELLANEOUS REVENUE | \$321 | | | | |
| MISCELLANEOUS REVENUE | \$7,132 | | | | |
| REGISTRATION | | \$38 | \$1,500 | \$21 | |
| PUTTING COURSE FEES | \$63,829 | \$59,009 | \$60,000 | \$41,143 | \$50,000 |
| REGISTRATION | \$135 | \$103 | | \$87 | |
| OPEN RECORDS REVENUE | \$1 | | | | |
| REGISTRATION | | \$218 | | \$149 | |
| REGISTRATION | | \$134 | | | |
| REGISTRATION | | \$90 | | \$317 | |
| REGISTRATION | \$110 | \$216 | \$360 | | |
| MISCELLANEOUS REVENUE | \$50,000 | | | | |
| MISCELLANEOUS REVENUE | \$22 | | | | |
| PARKS & COMMUNITY SERVIC | \$897,221 | \$1,428,308 | \$1,010,227 | \$981,409 | \$824,951 |
| PLANNING | | | | | |
| SALE OF MAPS/PUBLICATION | \$271 | \$511 | \$384 | \$530 | \$384 |
| TRENDICATOR | \$115 | \$100 | | | |
| MISCELLANEOUS REVENUE | \$700 | \$486 | | | |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|-------------------|-------------------|--------------------|------------------------|--------------------|
| PLANS/PUBLICATIONS | \$889 | \$275 | \$2,100 | \$12 | \$600 |
| UNUSED FACILITY FUNDS | \$16,012 | | | | |
| PLANNING | \$17,987 | \$1,372 | \$2,484 | \$542 | \$984 |
| POLICE | | | | | |
| UNUSED FACILITY FUNDS | \$57,718 | \$65,201 | | \$13,678 | |
| XFERS FM CRIME DIST FUND | \$6,938,533 | \$7,747,176 | \$7,932,947 | \$7,932,947 | \$7,997,526 |
| UNUSED FACILITY FUNDS | \$113,123 | \$133,535 | \$148,204 | \$106,509 | \$92,127 |
| UNUSED FACILITY FUNDS | | | | \$8,626 | \$13,000 |
| REIMBURSE TXDOT | | \$560 | | | |
| MISCELLANEOUS REVENUE | \$47,319 | \$11,885 | \$13,000 | (\$14,325) | \$10,000 |
| WRECKER BUSINESS LICENS | \$7,838 | \$5,256 | \$4,330 | \$10,765 | |
| CRIMINAL RESTITUTION | \$9,627 | \$12,612 | \$14,500 | \$8,703 | \$10,000 |
| SECONDARY EMPLOYMENT F | \$3,300 | | | | |
| WRECKER BUSINESS LICENS | | | | | \$11,000 |
| AUTO SCRAP METAL SALES | \$2,903 | \$2,525 | \$2,500 | \$2,616 | |
| OPEN RECORDS REVENUE | \$139 | | | | |
| TAXICAB DRIVERS' LICENSES | \$13,731 | \$11,620 | | | \$10,000 |
| UNUSED FACILITY FUNDS | \$22,857 | \$69,866 | \$75,260 | \$31,989 | |
| AUTO SCRAP METAL SALES | | | | | \$3,400 |
| UNUSED FACILITY FUNDS | \$9,769 | \$92,626 | \$66,109 | \$21,067 | |
| MISCELLANEOUS REVENUE | \$70,512 | \$43,165 | \$57,552 | \$72,350 | \$57,552 |
| XFERS FM FUND FE71 | \$372,000 | | | | |
| MISCELLANEOUS REVENUE | | | | \$298 | |
| MISCELLANEOUS REVENUE | \$4,715 | \$10,312 | \$10,000 | \$367 | \$5,000 |
| UNUSED FACILITY FUNDS | | \$17,238 | | | |
| UNUSED FACILITY FUNDS | \$30,762 | | | | |
| UNUSED FACILITY FUNDS | \$9,463 | | | | |
| TAXICAB DRIVERS' LICENSES | | | | \$10,363 | |
| VEHICLE POUND STORAGE F | \$623,179 | \$643,365 | \$612,690 | \$617,211 | |
| SALE OF ABANDONED PROPE | | \$21,005 | | | |
| SALE OF ABANDONED PROPE | \$7,947 | \$11,481 | \$13,000 | | \$30,000 |
| SALE OF ABANDONED VEHIC | \$452 | \$696 | | | |
| SALE OF ABANDONED VEHIC | \$956,951 | \$932,635 | \$1,162,608 | \$919,369 | |
| SALE OF ABANDONED VEHIC | | | | | \$1,419,000 |
| ABANDONED FUNDS | \$20,913 | \$5,954 | \$14,941 | | \$150,000 |
| CRIME LABORATORY SERVIC | \$472 | \$627 | | | |
| NOTIFICATION FEE | | | | | \$123,000 |
| NOTIFICATION FEE | \$24,441 | \$102,060 | \$96,750 | \$118,080 | |
| PROCEEDS FROM BICYCLE A | | | | \$1,711 | |
| PROCEEDS FROM BICYCLE A | | \$15,575 | | | |
| PROCEEDS FROM BICYCLE A | \$3,541 | \$4,904 | \$4,370 | | \$4,000 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|
| VECHICLE POUND TOWAGE F | | | | | \$1,586,000 |
| AUCTION REVENUE | \$39 | | | | |
| WRECKER AUTHORIZATIONS | \$90 | \$330 | | \$257 | |
| CRIME LABORATORY SERVIC | \$8,583 | \$904 | \$5,000 | \$929 | \$1,000 |
| SALE OF ACCIDENT REP | \$197,326 | \$197,066 | \$185,000 | | \$195,000 |
| SALE OF ACCIDENT REP | | | | \$223,038 | |
| RESIDENTIAL SERVICE CHAR | \$55,692 | \$62,052 | \$58,000 | \$57,033 | \$55,195 |
| RESIDENTIAL PERMIT FEE | \$309,766 | \$299,269 | \$316,127 | \$761,186 | \$1,225,514 |
| VECHICLE POUND TOWAGE F | \$837,485 | \$1,096,994 | \$1,400,000 | \$1,785,491 | |
| PERMIT FEE - BURGLAR ALAR | \$180,671 | \$177,756 | \$174,970 | \$268,548 | \$229,700 |
| VEHICLE POUND STORAGE F | | | | | \$629,500 |
| SALE OF ABANDONED PROPE | | | | \$52,064 | |
| WRECKER AUTHORIZATIONS | | | | | \$420 |
| VEHICLE POUND IMPOUNDME | \$122,715 | \$140,130 | \$144,857 | \$245,034 | |
| VEHICLE POUND IMPOUNDME | | | | | \$242,000 |
| UNUSED FACILITY FUNDS | \$346,007 | \$226,912 | \$262,284 | \$241,635 | \$232,284 |
| ABANDONED FUNDS | | | | \$104,547 | |
| SVC CHARGE - BURGLAR ALA | \$384,681 | \$358,638 | \$408,721 | \$298,512 | \$318,341 |
| AUCTION REVENUE | \$5 | | | | |
| SEXUAL ASSAULT EXAM REIM | \$3,500 | \$66,704 | | \$23,737 | \$108,000 |
| POLICE | \$11,798,765 | \$12,588,634 | \$13,183,720 | \$13,924,335 | \$14,758,559 |
| PUBLIC EVENTS | | | | | |
| COMMERCIAL EXHIBIT BLDGS | \$985,896 | \$1,337,920 | \$1,146,960 | \$1,346,960 | \$1,310,634 |
| RECOVERY OF SUPPLIES EX | \$569,679 | \$549,687 | \$822,908 | \$620,958 | \$591,296 |
| DAILY PARKING | \$519,011 | \$566,641 | \$535,000 | \$690,056 | \$705,302 |
| MONCRIEF BLDG RENTALS | \$63,372 | \$102,989 | \$143,984 | \$96,540 | |
| AUDITORIUM RENTAL-W.R.M. | \$92,949 | \$88,811 | \$97,270 | \$111,646 | |
| RECOVERY OF LABOR EXPEN | \$45,738 | \$64,996 | \$80,792 | \$80,792 | \$80,792 |
| RECOVERY OF UTILITES EXP | \$153,628 | \$188,126 | \$180,000 | \$180,000 | \$180,000 |
| COMMERCIAL EXHIBIT BLDGS | \$287,017 | \$272,793 | \$283,480 | \$283,480 | \$933,573 |
| MONTHLY PARKING | \$199,418 | \$145,135 | \$157,894 | \$120,055 | \$119,439 |
| EQUESTRIAN CENTER | \$323,906 | \$364,083 | \$366,932 | \$366,932 | \$366,932 |
| OTHER LIVESTOCK BLDGS.R | \$55,228 | \$55,044 | \$67,032 | \$52,982 | \$60,782 |
| STOCK SHOW RECEIPTS | \$9,400 | \$56,761 | \$113,522 | | |
| CONCESSIONS - WRMC | \$343,606 | \$261,574 | \$444,864 | \$306,057 | \$257,506 |
| CONCESSIONS - WRMC | \$378,700 | \$296,080 | \$319,852 | \$498,952 | \$419,625 |
| ROUND-UP INN RENTAL-W.R. | \$118,761 | \$126,732 | \$114,664 | \$157,794 | |
| RECOVERY OF LABOR EXPEN | \$386,448 | \$352,114 | \$314,778 | \$239,793 | \$255,845 |
| COLISEUM RENTAL-W.R.M.C. | \$261,017 | \$197,044 | \$247,918 | \$238,157 | |
| EQUIPMENT RENTAL | \$37,643 | \$34,749 | \$24,462 | \$31,428 | \$44,616 |
| CATERING REVENUE | \$169,288 | \$226,022 | \$274,848 | \$340,775 | \$350,000 |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|--------------------|--------------------|--------------------|------------------------|--------------------|
| CATERING REVENUE | \$183,614 | \$168,817 | \$108,932 | \$126,570 | \$168,817 |
| ADMINISTRATIVE CHARGES-R | | \$675 | | | |
| RV PARKING REVENUE | \$136,986 | \$118,473 | \$140,042 | \$184,875 | \$195,000 |
| MERCHANDISE COMMISSION | \$33,078 | \$4,694 | \$1,888 | \$23,020 | \$23,020 |
| CONTRACT PARKING | \$35,719 | \$33,820 | \$59,633 | \$59,633 | \$59,633 |
| EQUIPMENT RENTAL | \$12,239 | \$12,022 | \$9,614 | \$28,034 | \$29,106 |
| RECOVERY OF OTHER SERVI | \$182,700 | \$74,187 | \$62,718 | \$73,194 | \$69,279 |
| MISC REVENUE - FWCC | \$9,822 | \$39,415 | \$61,720 | \$36,635 | \$41,616 |
| MISC REVENUE - FWCC | \$57,102 | \$66,182 | \$85,414 | \$117,853 | \$55,663 |
| MISC. REVENUE | | | | \$1,689 | |
| PUBLIC EVENTS | \$5,651,965 | \$5,805,586 | \$6,267,121 | \$6,414,860 | \$6,318,476 |
| PUBLIC HEALTH | | | | | |
| POOL OPERATOR'S COURSE | \$9,675 | \$10,800 | \$9,675 | \$8,100 | \$9,675 |
| LITERATURE SALES | \$265 | \$227 | \$215 | \$217 | \$215 |
| FOOD MANAGER CERTIFICATI | \$4,485 | \$4,350 | \$4,800 | \$9,886 | \$4,800 |
| HEALTH REINSPECTION | \$65 | \$260 | \$1,000 | \$223 | \$192 |
| OPEN RECORDS REVENUE | | \$5 | | | |
| HEALTH PERMITS FEES | \$1,090,366 | \$1,082,313 | \$1,100,000 | \$1,104,564 | \$1,122,000 |
| MISC REVENUE | \$2,691 | \$2,664 | \$2,615 | \$2,410 | \$2,615 |
| VITAL STATISTICS FEES | \$754,068 | \$667,731 | \$825,455 | \$772,341 | \$825,455 |
| ADOPTIONS | \$16,449 | \$12,766 | \$16,336 | \$14,485 | \$16,336 |
| OFFENDER EDUCATION CLAS | \$5,500 | \$11,675 | \$8,000 | \$13,929 | \$13,000 |
| HEALTH CARD FEE | \$249,168 | \$217,224 | \$258,983 | \$243,972 | \$236,992 |
| PLAN REVIEW FEE | \$54,505 | \$53,295 | \$49,281 | \$54,847 | \$49,280 |
| TEMPORARY HEALTH PERMIT | \$68,130 | \$63,385 | \$66,821 | \$75,506 | \$66,821 |
| MISC REVENUE | \$125 | \$197 | \$130 | \$249 | \$130 |
| HEALTH PERMIT REISSUE | \$16,082 | \$15,146 | \$15,233 | \$15,489 | \$16,033 |
| ADOPTIONS | \$14 | | | | |
| VETERINARY SERVICES | \$21,285 | \$30,199 | \$38,570 | \$8,686 | \$15,570 |
| DOG KENNEL FEES | \$9,624 | \$23,354 | \$30,000 | \$28,662 | \$33,000 |
| DOG KENNEL FEES | \$11,753 | \$11,670 | | \$23 | |
| IMPOUNDMENT | \$41,915 | \$39,908 | \$44,941 | \$38,169 | \$40,000 |
| QUARANTINE | \$18,700 | \$20,904 | \$18,982 | \$16,529 | \$16,000 |
| ANIMAL HEAD SHIPPING FEE | \$625 | \$1,624 | \$750 | \$814 | \$750 |
| DOG LICENSE FEES | \$113,163 | \$108,728 | \$107,326 | \$90,167 | \$100,326 |
| TARRANT CO-HEALTH CT | \$247,025 | | | \$164,683 | |
| MISCELLANEOUS REVENUE | \$1,920 | \$29 | | | |
| BOARDING | \$14,024 | \$15,236 | \$17,200 | \$17,385 | \$15,000 |
| MISCELLANEOUS REVENUE | | \$1,852 | | | |
| MISCELLANEOUS REVENUE | \$1,567 | | | | |
| MISCELLANEOUS REVENUE | | \$144 | | \$600 | |

| | ACTUAL 2001-02 | ACTUAL 2002-03 | ADOPTED 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| MISCELLANEOUS REVENUE | \$1,397 | \$20 | | | |
| VETERINARY SERVICES | \$466 | | | | |
| PUBLIC HEALTH | \$2,755,052 | \$2,395,706 | \$2,616,313 | \$2,681,936 | \$2,584,190 |
| TRANSPORTATION & PUBLIC W | | | | | |
| INSURANCE REIMBURSEMEN | \$14 | \$77 | | | |
| PKG MTR-DAILY-TAX-EXEMPT | \$6,114 | \$5,682 | \$13,802 | \$5,351 | \$13,802 |
| SIGN & MARKING FEES | \$2,416 | \$1,959 | | \$867 | |
| LICENSE FEES | \$116,600 | \$153,425 | \$173,400 | \$139,774 | \$173,400 |
| IDB LABOR | \$40,271 | \$40,579 | \$1,227,000 | \$38,679 | \$27,000 |
| RECOVERY OF LABOR | | \$791 | | | |
| RECOVERY OF LABOR | | \$4,203 | | \$1,959 | |
| REIMB.-SIGNAL REPAIR | \$2,559 | | \$625 | \$3 | \$625 |
| VALET PARKING | \$10,700 | \$9,700 | | \$11,229 | |
| METER PERMIT FEE | \$1,320 | \$1,924 | \$1,137 | \$2,229 | \$1,137 |
| PARKING METER RECEIPTS | \$876,034 | \$883,397 | \$1,362,161 | \$964,962 | \$1,603,161 |
| PARKING METER DAILY | \$19,815 | \$21,313 | \$36,634 | \$21,631 | \$36,634 |
| LICENSE FEES | | | | \$12,171 | |
| SPECIAL EVENTS PERMIT | | | \$2,850 | \$300 | \$20,850 |
| PKWY INSPECTION PERMIT | | | \$100,000 | \$50,000 | \$305,000 |
| PKWY RE-INSPECTION PERMI | | | \$50,000 | | \$68,750 |
| FILMING PERMIT | | | \$3,500 | | \$3,500 |
| PRIVATE ST USE PERMIT | | | \$50,000 | \$4,500 | \$80,000 |
| RECOVERY OF LABOR | | \$5,580 | | | |
| INSURANCE REIMBURSEMEN | \$1,610 | \$1,956 | \$3,344 | \$1,099 | \$3,344 |
| MISCELLANEOUS REVENUE | | \$560 | | | |
| COMM FACILITY AGREEMENT | \$31,500 | \$63,832 | \$88,062 | \$20,445 | \$88,062 |
| COMM FACILITY AGREEMENT | \$2,000 | | | | |
| OPEN RECORDS REVENUE | | \$70 | | | |
| OPEN RECORDS REVENUE | \$6 | \$4 | | | |
| OPEN RECORDS REVENUE | \$3 | | | | |
| MISCELLANEOUS REVENUE | \$85 | \$452 | | | |
| RECOVERY OF LABOR | | | | \$538 | |
| TRANSPORTATION & PUBLIC W | \$1,111,047 | \$1,195,504 | \$3,112,515 | \$1,275,737 | \$2,425,265 |
| GENERAL FUND TOTAL | \$372,460,407 | \$388,401,509 | \$398,131,727 | \$403,144,781 | \$425,251,537 |

FUND BUDGET SUMMARY

DEPARTMENT:
GENERAL FUND

FUND/CENTER
GG01

SUMMARY OF FUND RESPONSIBILITIES:

The General Fund is the City's tax and fee supported operating fund. The ad valorem tax is responsible for approximately 54 percent of General Fund receipts. Other major sources of revenue are:

- A. The sales tax
- B. Street rental and franchise fees from local utilities
- C. Fines and forfeitures
- D. Parks and community services charges
- E. Library fees
- F. Building inspection fees
- G. Health permits and fees
- H. Return on the investment of General Fund monies
- I. Licenses and permit fees.

General Fund expenditures provide the following services: general administration and management, public safety, parks and community services, transportation and public works, planning and development, public health, public library and payment of debt service.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 242,103,120 | \$ 256,126,428 | \$ 276,804,746 | \$ 277,249,971 |
| Supplies | 19,085,196 | 19,166,263 | 18,737,647 | 18,739,536 |
| Contractual | 124,006,786 | 121,615,585 | 127,947,216 | 128,097,012 |
| Capital Outlay | 2,411,660 | 1,223,751 | 1,762,227 | 1,399,027 |
| Total Expenditures | \$ 387,606,762 | \$ 398,131,727 | \$ 425,251,536 | \$ 425,485,247 |
| Authorized Positions | 4,015.55 | 4,061.94 | 4,156.63 | 4,154.63 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|--|--|
| DEPARTMENT: BUDGET AND MANAGEMENT SERVICES | FUND/CENTER GG01/0031000:0034000 |
|--|--|

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Budget and Management Services Department is composed of four departmental divisions: Budget and Research, Capital Projects Coordination, Grant Management and Utility Management.

The Budget and Research Division is responsible for coordinating, establishing and monitoring the City's budgetary expenses and revenues, performing management studies and completing research and special projects.

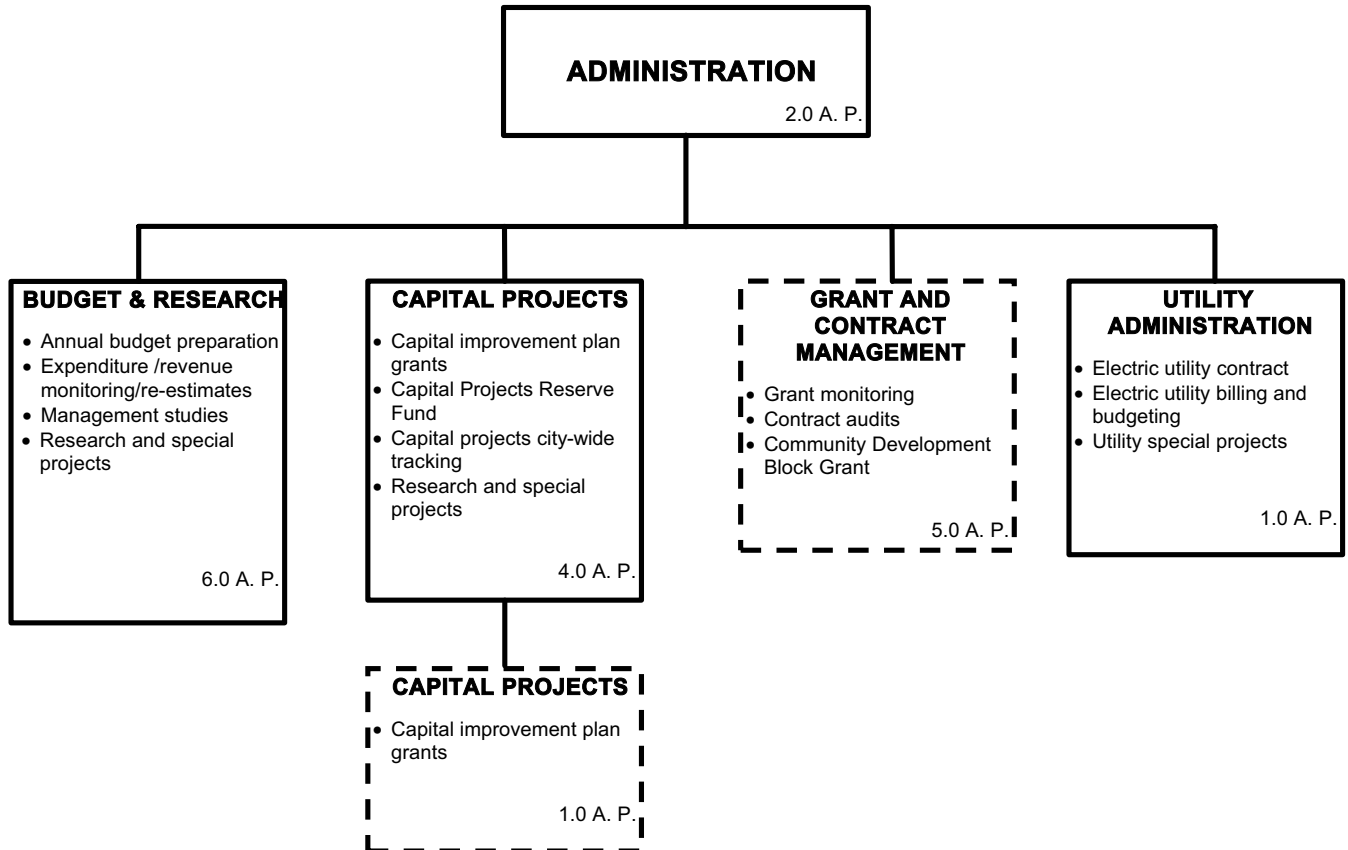
The Capital Projects Coordination Division is responsible for City-wide tracking and reporting of capital improvement program (CIP) and other capital projects, capital projects research and policy development; grant writing and research; and special projects as needed.

The Contract Management Division is responsible for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with Aids (HOPWA) grant monitoring, auditing and contract compliance.

The Utility Administration Division is responsible for providing research and recommendations to the City Council on the City's franchised utilities, reconciling the City's electric billing for accuracy and performing utility studies/research.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 0 | \$ 0 | \$ 884,259 | \$ 891,903 |
| Supplies | 0 | 0 | 4,869 | 4,869 |
| Contractual | 0 | 0 | 110,119 | 110,119 |
| Total Expenditures | \$ 0 | \$ 0 | \$ 999,247 | \$ 1,006,891 |
| Authorized Positions | 0.00 | 0.00 | 13.00 | 13.00 |

BUDGET & MANAGEMENT SERVICES 19.0 A. P.
(General Fund 13.0 A.P.)
(Grants Fund 6.0 A.P.)



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: BUDGET AND MANAGEMENT SERVICES | FUND/CENTER GG01/0031000:0034000 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$605,699 | A.P. | 12.5 |
| 2004-05 ADOPTED: | \$1,006,891 | A.P. | 13.0 |

- A) The adopted budget increases by \$306,446 for salaries of employees due to the FY2004-05 compensation plan and the transfer of 12.5 various positions from the Budget Office Division of the City Manager's Office to create the new Budget and Management Services Department for FY2004-05. In addition, 0.5 of 1.0 authorized position is added to the Capital Projects Division. This addition, which fully funds a Senior Management Analyst from the General Fund, is the result of a recent grant audit. As a result of transfer of positions (and all other related expenditures associated with the creation of a new department), there is a corresponding decrease in the City Manager's Office budget.

- B) The adopted budget increases by \$39,337 for contributions to employee retirement, which is calculated as a percentage of salaries.

- C) The adopted budget increases by \$27,300 for Information Technology leases for the Contract Management division due to the advice of a grant auditors (it should be noted, however that these expenditures will be offset by a corresponding decrease in the Transportation and Public Works department).

- D) The adopted budget increases by \$21,720 for group health insurance based on anticipated enrollment and increasing health care costs for FY2004-05.

- E) The adopted budget increases by \$12,600 for executive auto allowance for anticipated costs for the new department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
BUDGET AND MANAGEMENT SERVICES

DEPARTMENT PURPOSE

To provide information, analysis and other tools to facilitate decision making for optimum financial planning, and management to make Fort Worth the most livable city in Texas.

FY2004-05 DEPARTMENTAL OBJECTIVES

To continue to meet or exceed standards of excellence when assisting departments with the formulation of their budget by obtaining an average score of 3.5 or above on the 5-point scale on the departmental satisfaction survey.

To provide departments with training and information on budgeting processes, and budget monitoring techniques and tools to assist them in providing better budgeting for their departments.

To effectively monitor, track and communicate capital improvement project updates to City management, council and/or the citizenry via formal reports.

To provide training to departments, contractors and non-profit groups to ensure compliance of federal guidelines associated with the use of Community Development Block Grant, Emergency Shelter Grant, Housing Opportunities for Persons With Aids and special grant awards by sub-recipients of the City and City Departments.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Satisfaction rating of 3.5 or better on formulating department budgets | 3.7 | 3.5 | 3.5 |
| Number of employees trained by the Budget Office regarding budget | 160 | 150 | 150 |
| Number of formal capital projects status reports provided during the fiscal year | 5 | 4 | 6 |
| Federal compliance training sessions | 2 | 2 | 2 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT BUDGET & MANAGEMENT SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>BUDGET AND RESEARCH</u> | | | | | | | | |
| 0031000 | BUDGET AND RESEARCH | \$ 0 | \$ 0 | \$ 569,053 | \$ 573,565 | 0.00 | 0.00 | 8.00 | 8.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 569,053 | \$ 573,565 | 0.00 | 0.00 | 8.00 | 8.00 |
| | <u>CAPITAL PROJECTS COORDINATION</u> | | | | | | | | |
| 0032000 | CAPITAL PROJECT COORDINATION | \$ 0 | \$ 0 | \$ 295,652 | \$ 297,896 | 0.00 | 0.00 | 4.00 | 4.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 295,652 | \$ 297,896 | 0.00 | 0.00 | 4.00 | 4.00 |
| | <u>UTILITY MANAGEMENT</u> | | | | | | | | |
| 0033000 | UTILITY MANAGEMENT | \$ 0 | \$ 0 | \$ 103,342 | \$ 104,230 | 0.00 | 0.00 | 1.00 | 1.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 103,342 | \$ 104,230 | 0.00 | 0.00 | 1.00 | 1.00 |
| | <u>GRANTS MANAGEMENT</u> | | | | | | | | |
| 0034000 | GRANTS MANAGEMENT | \$ 0 | \$ 0 | \$ 31,200 | \$ 31,200 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 31,200 | \$ 31,200 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL | \$ 0 | \$ 0 | \$ 999,247 | \$ 1,006,891 | 0.00 | 0.00 | 13.00 | 13.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
CITY MANAGER

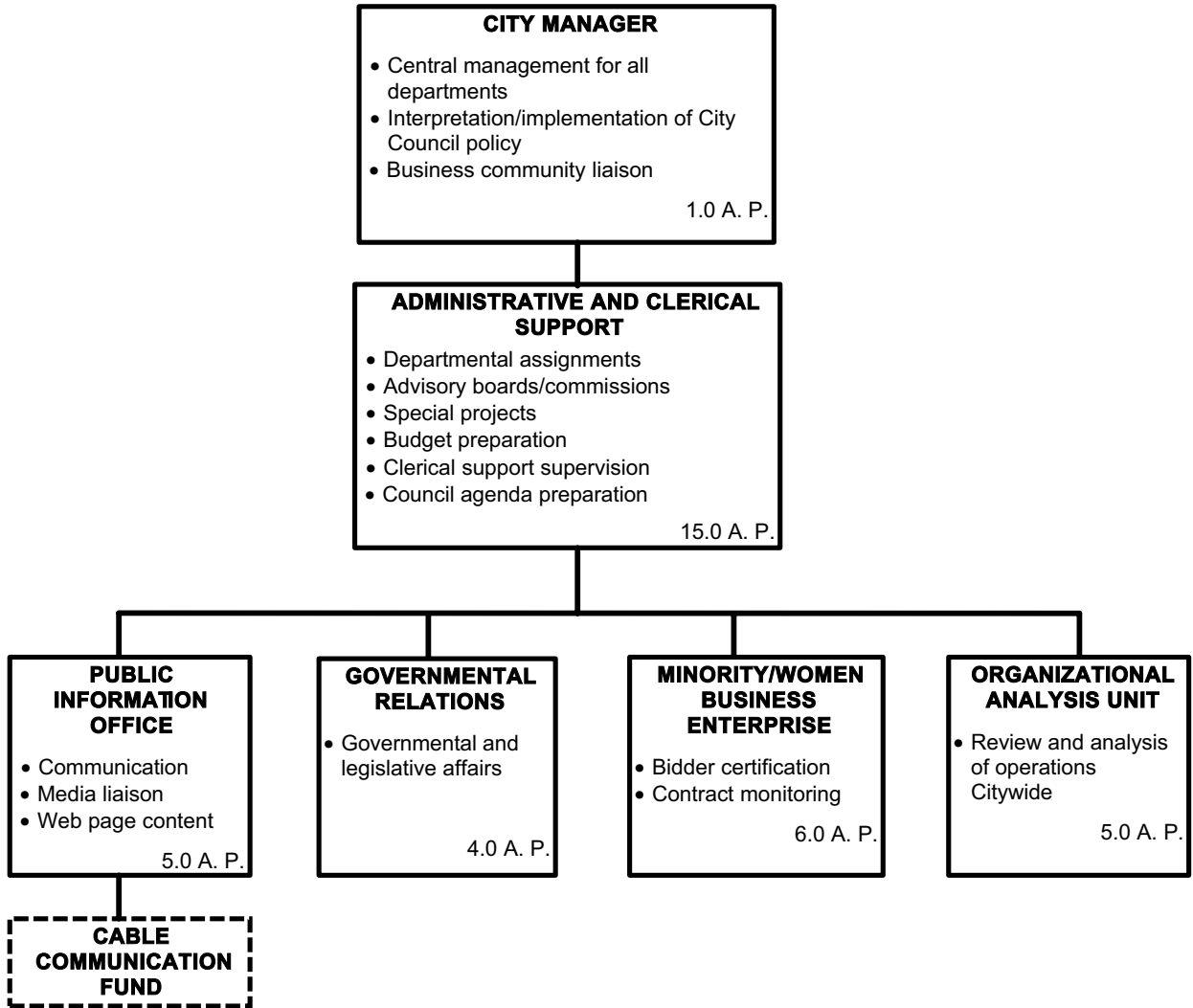
FUND/CENTER
GG01/0021000:0029000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Manager's Office is responsible for administering the programs and policies established by the City Council. The City Manager's Office directs and coordinates the operations of City departments and informs and advises the City Council regarding City transactions and issues, including existing conditions and future requirements.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 3,675,110 | \$ 3,421,270 | \$ 3,101,903 | \$ 3,128,315 |
| Supplies | 116,781 | 54,994 | 87,568 | 87,568 |
| Contractual | 1,035,005 | 837,939 | 837,054 | 837,054 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 4,826,896 | \$ 4,314,203 | \$ 4,026,525 | \$ 4,052,937 |
| Authorized Positions | 53.00 | 46.50 | 36.00 | 36.00 |

CITY MANAGER'S OFFICE- 36.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---|--|
| DEPARTMENT: CITY MANAGER'S OFFICE | FUND/CENTER GG01/0021000:0029000 |
|---|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$4,314,203 | A.P. | 46.5 |
| 2004-05 ADOPTED: | \$4,052,937 | A.P. | 36.0 |

A) The adopted budget decreases by (\$212,627) for salaries is due to the movement of 12.5 authorized positions to create the new Budget and Management Services Department and the addition of two positions in the Governmental Relations Division. Existing personnel will receive pay increases through the FY2004-05 compensation plan.

B) The adopted budget decreases by (\$89,875) for Workers' Compensation expenses as directed by the Human Resources Department. Workers' Compensation costs are based on historical trends and allocated throughout the department based on total personnel.

C) The adopted budget decreases by (\$66,021) for Information Technology costs. The decrease is due to a new funding strategy to more equitably distribute costs citywide and the reduction of staff as mentioned in item (A) above.

D) The adopted budget increases by \$55,101 for travel expenses for the Governmental Relations Division. This increase is due to the travel requirements of the division for the upcoming Texas legislative session. During non-session years, this account is decreased to the previous funding level.

E) The adopted budget increases by \$42,038 for operating supplies, which is primarily related to the Governmental Relations division for the upcoming Texas legislative session. During non-session years, this account is decreased to the previous level.

F) The adopted budget decreases by (\$25,205) for retirement due to the transfer of staff to the newly created Budget and Management Services Department as mentioned in item (A) above.

G) The adopted budget decreases by (\$30,612) for Group Health costs due to the reduction of staff as mentioned in item (A) above.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **CITY MANAGER**

DEPARTMENT PURPOSE

To serve as the focal point for administrative direction and coordination of the City's operational and staff agencies; to prepare and submit to the City Council a balanced plan of municipal services and to budget in adherence to the policies established by the City Council; to increase the direct awards and City procurement dollars to Minority and Women Business Enterprise firms; to communicate information about City services, policies, and efforts to Fort Worth residents through a variety of communication methods; and to improve organizational efficiency and service delivery to the residents of Fort Worth.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To help increase participation of Minority and Women owned businesses in construction projects.
- To provide information weekly to residents regarding City services and events through venues such as the City Page.
- To assist in passing 90 percent of legislative initiatives that favorably affect the City of Fort Worth and its citizenry.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Number of prime construction dollars awarded to M/WBE firms | \$11,780,023 | \$12,369,023 | \$12,987,475 |
| Number of weekly City Page newsletters produced annually | 52 | 52 | 52 |
| Percentage of positive legislation | N/A | N/A | 90% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CITY MANAGER | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>CITY MANAGER ADMINISTRATION</u> | | | | | | | | |
| 0021000 | CITY MANAGER | \$ 1,939,992 | \$ 1,925,926 | \$ 1,920,272 | \$ 1,935,500 | 17.00 | 16.00 | 16.00 | 16.00 |
| 0021010 | NEIGHBORHOOD CAPACITY COORDINATION | 262,168 | 0 | 0 | 0 | 4.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 2,202,160</u> | <u>\$ 1,925,926</u> | <u>\$ 1,920,272</u> | <u>\$ 1,935,500</u> | <u>21.00</u> | <u>16.00</u> | <u>16.00</u> | <u>16.00</u> |
| | <u>ACTION CENTER</u> | | | | | | | | |
| 0022000 | ACTION CENTER | \$ 134,068 | \$ 1,974 | \$ 0 | \$ 0 | 3.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 134,068</u> | <u>\$ 1,974</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>3.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>M/WBE</u> | | | | | | | | |
| 0023000 | M/WBE | \$ 457,251 | \$ 359,534 | \$ 384,634 | \$ 387,574 | 6.00 | 6.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 457,251</u> | <u>\$ 359,534</u> | <u>\$ 384,634</u> | <u>\$ 387,574</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> |
| | <u>PUBLIC INFORMATION OFFICE</u> | | | | | | | | |
| 0025000 | PUBLIC INFORMATION OFFICE | \$ 644,608 | \$ 606,896 | \$ 618,527 | \$ 621,695 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 644,608</u> | <u>\$ 606,896</u> | <u>\$ 618,527</u> | <u>\$ 621,695</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CITY MANAGER | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------|---|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0026000 | <u>ORGANIZATIONAL ANALYSIS UNIT</u> ORGANIZATIONAL ANALYSIS UNIT | \$ 368,474 | \$ 377,337 | \$ 409,148 | \$ 412,532 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 368,474</u> | <u>\$ 377,337</u> | <u>\$ 409,148</u> | <u>\$ 412,532</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |
| 0027000 | <u>BUDGET OFFICE</u> BUDGET OFFICE | \$ 581,589 | \$ 605,699 | \$ 0 | \$ 0 | 9.00 | 9.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 581,589</u> | <u>\$ 605,699</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>9.00</u> | <u>9.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0027100 | <u>CAPITAL PROJECTS OFFICE</u> CAPITAL PROJECTS OFFICE | \$ 0 | \$ 247,967 | \$ 0 | \$ 0 | 0.00 | 3.50 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 247,967</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>3.50</u> | <u>0.00</u> | <u>0.00</u> |
| 0029000 | <u>GOVERNMENTAL RELATIONS</u> GOVERNMENTAL RELATIONS | \$ 438,746 | \$ 188,870 | \$ 693,944 | \$ 695,636 | 4.00 | 2.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 438,746</u> | <u>\$ 188,870</u> | <u>\$ 693,944</u> | <u>\$ 695,636</u> | <u>4.00</u> | <u>2.00</u> | <u>4.00</u> | <u>4.00</u> |
| | TOTAL | \$ 4,826,896 | \$ 4,314,203 | \$ 4,026,525 | \$ 4,052,937 | 53.00 | 46.50 | 36.00 | 36.00 |

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
CITY SECRETARY

FUND/CENTER
GG01/0111000:0115000

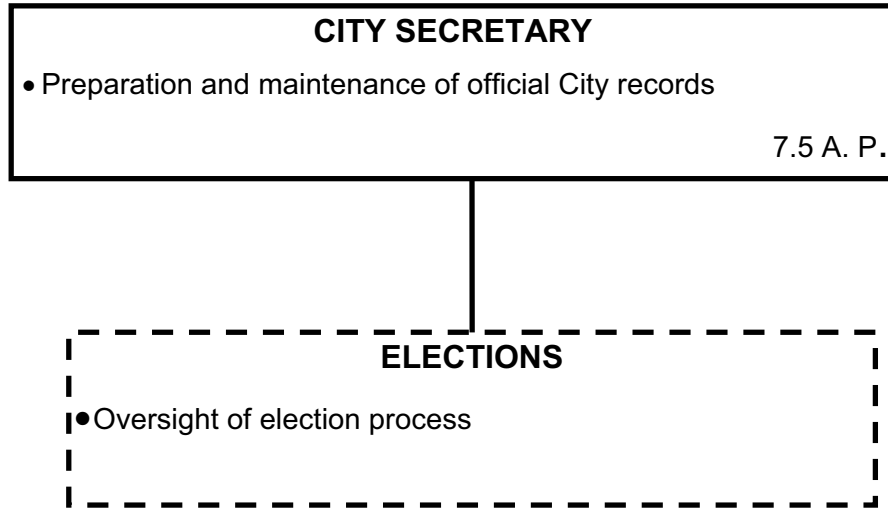
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Secretary, appointed by the City Council, is responsible for the supervision of the City Secretary's Office, the coordination of all elections, and the maintenance of minutes from City Council meetings and other official City records.

Due to the Office's function as a central repository for a wide variety of municipal records and information, the staff also performs research and fills requests for information from the City Council, City staff, and citizens.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 402,952 | \$ 406,736 | \$ 422,694 | \$ 426,486 |
| Supplies | 4,423 | 7,800 | 6,800 | 6,800 |
| Contractual | 120,983 | 97,667 | 95,441 | 95,441 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 528,358 | \$ 512,203 | \$ 524,935 | \$ 528,727 |
| Authorized Positions | 8.00 | 7.50 | 7.50 | 7.50 |

CITY SECRETARY - 7.5 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--------------------------------------|--|
| DEPARTMENT: CITY SECRETARY | FUND/CENTER GG01/0111000:0115000 |
|--------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-----------|-------------|------|
| 2003-04 ADOPTED: | \$512,203 | A.P. | 7.50 |
| 2004-05 ADOPTED: | \$528,727 | A.P. | 7.50 |

A) The adopted budget increases by \$11,133 for salaries of regular employees, per increases in the adopted FY2004-05 compensation plan.

B) The adopted budget decreases by (\$7,922) for information technology services based on a new funding strategy to more equitably distribute costs citywide.

C) The adopted budget increases by \$6,888 for group health insurance based on plan enrollment and anticipated cost increases for FY2004-05.

D) The adopted budget increases by \$4,767 for basic telephone service based on a new funding strategy to more equitably distribute costs citywide.

E) The adopted budget decreases by (\$2,000) for microfiche costs based on historical expenditures.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: CITY SECRETARY

DEPARTMENT PURPOSE

The City Secretary's Office records, preserves, and has custodial authority over the official records and legislative acts of the City Council; coordinates all City elections; meets the informational needs of Fort Worth citizens and City staff by processing, storing, retrieving, and distributing data and documents; and assists in the evaluation of documents targeted for destruction for compliance with state mandated laws and the departments retention schedule.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To finalize and distribute all Council meeting minutes within two business days following each meeting.
- To attain 100 percent accuracy in Council meeting minutes.
- To increase available storage space by destroying 600 cubic feet of paper documents annually.
- To make Mayor and Council (M&C) Communication documents available to all customers within one business day following each Council meeting.
- To ensure all approved contracts are processed within two business days of Council approval.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| Percent of minutes distributed within two days of each Council meeting | 100% | 98% | 100% |
| Accuracy rate of Council meeting minutes | 100% | 100% | 100% |
| Cubic feet of documents destroyed | 2,000 | 600 | 2,000 |
| Percent of M&Cs available to customers within one day of each Council meeting | 100% | 100% | 100% |
| Contracts processed within two days of Council approval | 100% | 100% | 100% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CITY SECRETARY | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------------|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>CITY SECRETARY</u> | | | | | | | | |
| 0111000 | CITY SECRETARY | \$ 528,198 | \$ 509,705 | \$ 522,437 | \$ 526,229 | 8.00 | 7.50 | 7.50 | 7.50 |
| | Sub-Total | <u>\$ 528,198</u> | <u>\$ 509,705</u> | <u>\$ 522,437</u> | <u>\$ 526,229</u> | <u>8.00</u> | <u>7.50</u> | <u>7.50</u> | <u>7.50</u> |
| | <u>ELECTIONS</u> | | | | | | | | |
| 0115000 | ELECTIONS | \$ 160 | \$ 2,498 | \$ 2,498 | \$ 2,498 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 160</u> | <u>\$ 2,498</u> | <u>\$ 2,498</u> | <u>\$ 2,498</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 528,358 | \$ 512,203 | \$ 524,935 | \$ 528,727 | 8.00 | 7.50 | 7.50 | 7.50 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

CODE COMPLIANCE

GG01/0234001:0234005

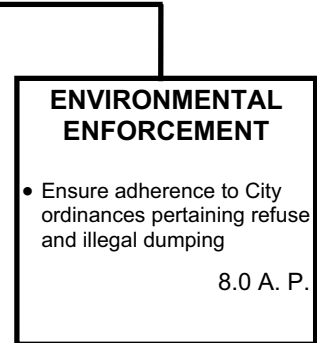
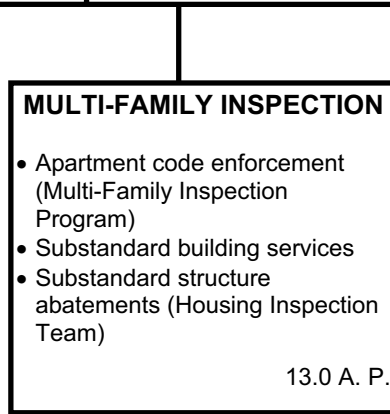
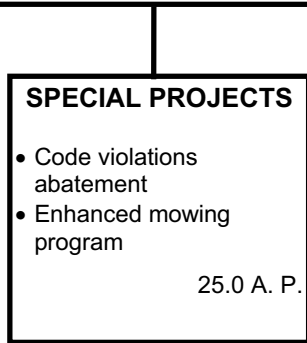
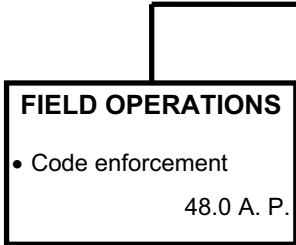
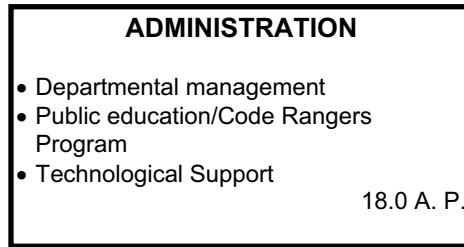
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Code Compliance Department is responsible for protecting and improving the quality of life in Fort Worth by enforcing City codes. Specifically, the department performs inspections and investigates complaints concerning dangerous buildings, substandard structures, junked and illegally parked vehicles, excessively high grass and weeds, accumulations of trash and debris, miscellaneous animal related violations, illegal dumping, zoning, and other general nuisance-related violations.

The department has five divisions: Administration, Field Operations, Special Projects, Minimum Building Standards, and Solid Waste Management Code Compliance. Administration is responsible for the administrative oversight of the department, which includes financial monitoring and budget. The Field Operations Division consists of six different areas (sectors) throughout the City. Officers who work in these sectors typically handle violations such as high grass and weeds and illegally parked vehicles. The Special Projects Division coordinates major undertakings such as demolitions, maintenance of City surplus properties, abatement services, and processing of injunctive relief cases. The Minimum Building Standards Division investigates issues related to buildings, both single and multifamily dwellings, and their condition. The Solid Waste Management Code Compliance Division is responsible for the adherence to the City's ordinances pertaining to refuse and illegal dumping.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 3,984,153 | \$ 4,491,451 | \$ 5,304,740 | \$ 5,394,054 |
| Supplies | 370,468 | 291,375 | 278,885 | 303,630 |
| Contractual | 1,636,305 | 1,720,248 | 1,896,796 | 1,907,140 |
| Capital Outlay | 201,938 | 167,480 | 2,343 | 19,243 |
| Total Expenditures | \$ 6,192,864 | \$ 6,670,554 | \$ 7,482,764 | \$ 7,624,067 |
| Authorized Positions | 94.00 | 102.00 | 111.00 | 112.00 |

CODE COMPLIANCE - 112.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---------------------------------------|--|
| DEPARTMENT: CODE COMPLIANCE | FUND/CENTER GG01/0234001:0234005 |
|---------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|--------|
| 2003-04 ADOPTED: | \$6,607,554 | A.P. | 102.00 |
| 2004-05 ADOPTED: | \$7,624,067 | A.P. | 112.00 |

A) The adopted budget increases by \$824,816 due to the addition of one IT Analyst position, to manage and coordinate all departmental technology issues, the addition of a Code Training Officer to coordinate officer training, and the transfer of seven Code Enforcement Officer positions and one Senior Code Officer position from the Environmental Management Department Solid Waste Division, which was done in an effort to centralize code enforcement activities. This increase also includes salary adjustments due to the City's compensation plan and the reclassification of several positions that are part of the department's reorganization efforts.

B) The adopted budget increases by \$300,000 for other contractual services based on costs associated with the purchase and implementation of a new code compliance system.

C) The adopted budget decreases by (\$150,580) for motor vehicles due to the one-time purchase of vehicles during FY2003-04.

D) The adopted budget decreases by (\$150,000) in single-family demolitions based on historical expenditures.

E) The adopted budget decreases by (\$76,353) in mowing of private properties based on projected and historical expenditures.

F) The adopted budget increases by \$73,132 for the City's contribution to employee retirement, which is a percentage of total salary costs.

G) The adopted budget decreases by (\$54,834) in workers' compensation costs based on the department's historical claims.

H) The adopted budget decreases by (\$40,000) for postage costs based on the projected and historical expenditures.

I) The adopted budget increases by \$31,458 in cellular phone charges due to rate plan cost and the number of Code Officers that possess City issued cellular/mobile phones.

J) The adopted budget increases by \$29,368 due to the Equipment Services Department's administrative service charge, which is based on a \$675 per vehicle fee.

K) The adopted budget increases by \$27,826 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **CODE COMPLIANCE**

DEPARTMENT PURPOSE

The Code Compliance Department promotes and enforces the City of Fort Worth Code through inspections of neighborhoods, apartments, and commercial buildings. In addition, the Department's Public Education Component allows the Department to conduct educational programs and enhance public relations activities. Likewise, the existing Clean City Initiative Program is responsible for the maintenance of city owned properties and select rights-of-way through mowing, cleaning and litter removal. The new Code Rangers Program has successfully launched a training program that mobilizes citizen volunteers in the identification and resolution of code violations in their neighborhood and the community at large.

FY2004-05 DEPARTMENTAL OBJECTIVES

To improve the delivery of code enforcement services by maintaining or increasing the abatement-to-inspection ratio.

To provide quality customer service by investigating complaints within three days and resolving complaints within 90 days.

To reduce the number of unfounded complaints through expanded public education programs, user friendly websites and community outreach efforts.

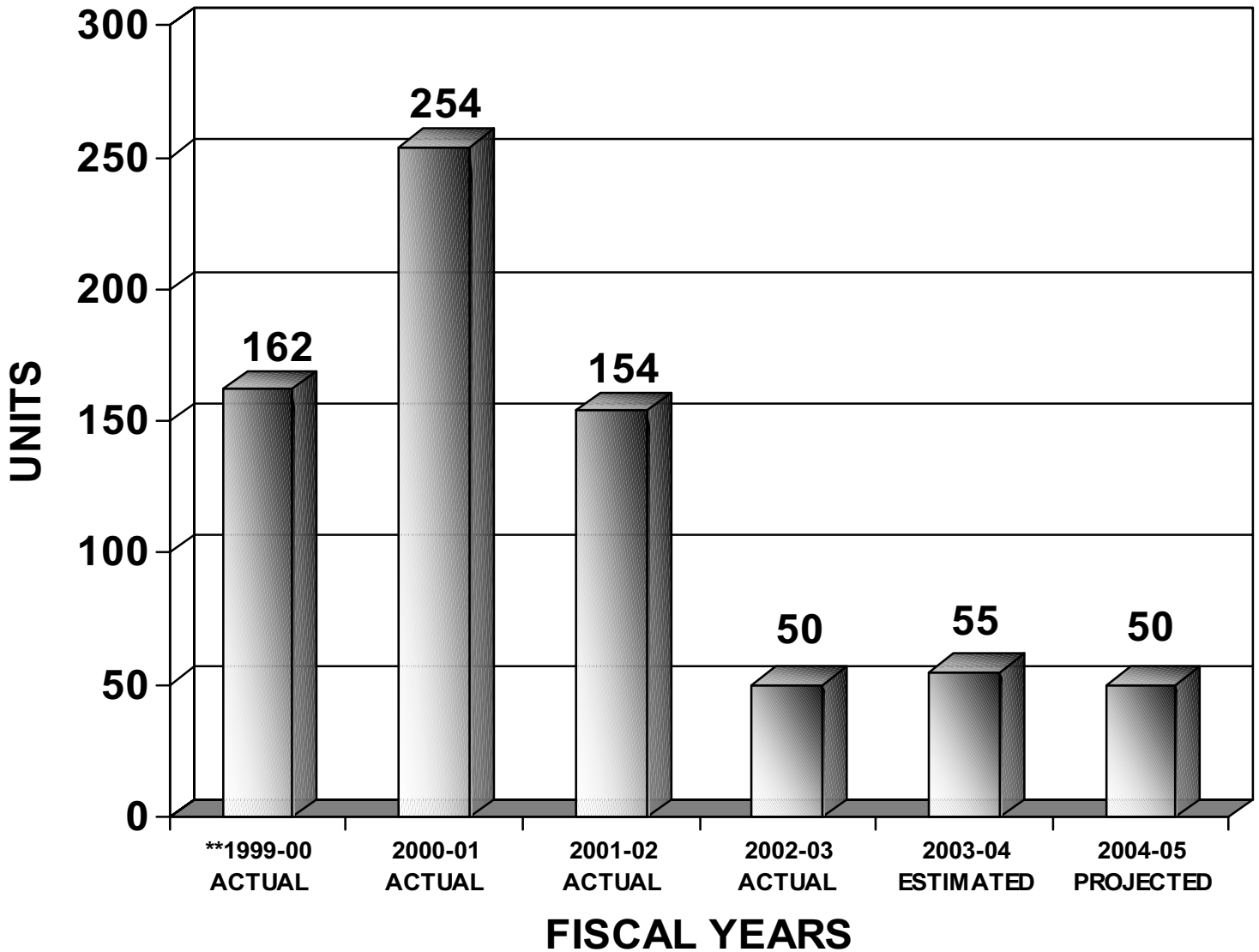
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Abatement to inspection ratio | 1 to 3.03 | 1 to 3 | 1 to 3 |
| Percentage complaints investigated within 3 days | 86 % | 90% | 92% |
| Percentage complaints resolved within 90 days | 82% | 85% | 90% |
| Percentage of unfounded complaints | 10% | 6.5% | 5% |

FORT WORTH



CODE COMPLIANCE

SINGLE FAMILY DEMOLITION ABATEMENTS



**Decrease due to litigation, which prevented demolitions for the first six months of the fiscal year.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CODE COMPLIANCE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|-------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>CODE COMPLIANCE</u> | | | | | | | | |
| 0234001 | CODE COMPLIANCE ADMIN | \$ 877,162 | \$ 922,238 | \$ 1,711,030 | \$ 1,813,765 | 9.00 | 10.00 | 17.00 | 18.00 |
| 0234002 | FIELD OPERATIONS | 2,992,679 | 3,178,981 | 2,902,694 | 2,923,555 | 44.00 | 52.00 | 48.00 | 48.00 |
| 0234003 | SPECIAL PROJECTS | 1,613,193 | 1,792,138 | 1,732,702 | 1,741,810 | 27.00 | 26.00 | 25.00 | 25.00 |
| 0234004 | MINIMUM BUILDING STANDARDS DIVISION | 709,830 | 777,197 | 686,071 | 691,456 | 14.00 | 14.00 | 13.00 | 13.00 |
| 0234005 | SWM CODE COMPLIANCE | 0 | 0 | 450,267 | 453,481 | 0.00 | 0.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 6,192,864</u> | <u>\$ 6,670,554</u> | <u>\$ 7,482,764</u> | <u>\$ 7,624,067</u> | <u>94.00</u> | <u>102.00</u> | <u>111.00</u> | <u>112.00</u> |
| | TOTAL | \$ 6,192,864 | \$ 6,670,554 | \$ 7,482,764 | \$ 7,624,067 | 94.00 | 102.00 | 111.00 | 112.00 |

FORT WORTH



**COMMUNITY RELATIONS DEPARTMENT
BUDGET OVERVIEW
FOR THE PERIOD
JUNE 1, 2004 - MAY 31, 2005**

GENERAL FUND \$800,516

GRANT FUNDS

Community Development Block Grant (CDBG) \$48,800
U.S. Department of Housing and Urban Development (HUD) 433,191
Equal Employment Opportunity Commission (EEOC) 159,700

TOTAL GRANT FUNDS: \$641,691

TOTAL ALL FUNDING SOURCES: \$1,442,207

TOTAL APPROVED POSITIONS: 30.50

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

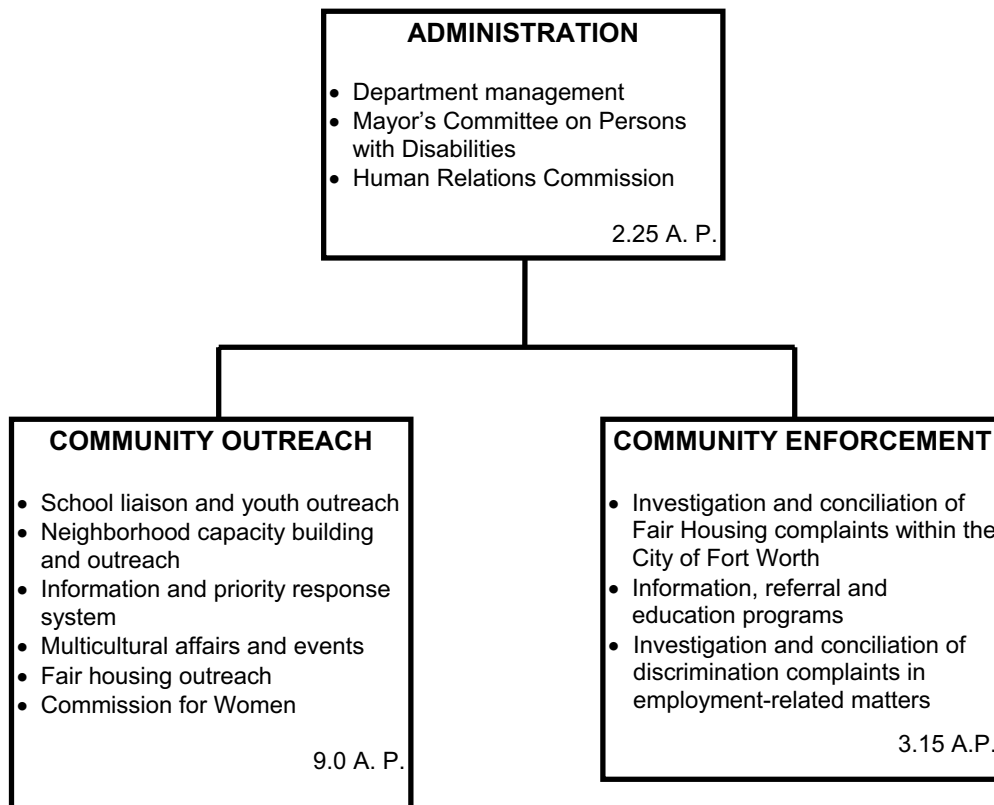
| | |
|---|--|
| DEPARTMENT: COMMUNITY RELATIONS | FUND/CENTER GG01/0071000:0072020 |
|---|--|

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

In an ongoing effort to provide City residents with improved service and increased service levels, the City has consolidated the Neighborhood and Youth Outreach Office, the Action Center, and the Human Relations Commission into the Community Relations Department. The Community Relations Department is responsible for resolving charges filed under the City's anti-discrimination ordinance, and providing fair housing opportunity services and community relations programs. Additionally, the department conducts multi-cultural events, provides community outreach programs, promotes youth empowerment and provides information and referrals regarding City services. The department also assists neighborhoods in building their capacity and conducts neighborhood information sessions.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 315,519 | \$ 706,315 | \$ 668,658 | \$ 675,052 |
| Supplies | 10,750 | 13,593 | 17,431 | 17,431 |
| Contractual | 49,143 | 84,180 | 108,033 | 108,033 |
| Total Expenditures | \$ 375,412 | \$ 804,088 | \$ 794,122 | \$ 800,516 |
| Authorized Positions | 4.25 | 12.14 | 14.40 | 14.40 |

COMMUNITY RELATIONS - 30.5 A. P.
GENERAL FUND 14.4 A.P.
(GRANT FUNDS 16.1 A.P.)



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

COMMUNITY RELATIONS

DEPARTMENT PURPOSE

The Community Relations Department is the link between our diverse community and city services, ensuring equitable service delivery to all. This Department has a strong community focus. It provides information, referrals and problem resolution for residents; builds neighborhood capacity; fosters programs that engage youth; and enforces anti-discrimination laws. The Community Relations Department sponsors community events to support and celebrate diversity, and to promote tolerance and understanding. The Community Relations Department also provides staff support for the Human Relations Commission, the Mayor's Committee on Persons with Disabilities and the Fort Worth Commission for Women.

FY2004-05 DEPARTMENTAL OBJECTIVES

To provide timely resolution of discrimination complaints.

To provide education and outreach to residents, neighborhoods and youth by promoting opportunity, knowledge, inclusion and engagement.

To provide consulting services to assist neighborhood associations.

To provide quality customer and communication services to residents and city employees.

To heighten visibility and promote after-school and youth programs.

To develop, coordinate and participate in educational programs, outreach events, community meetings, and collaborations that celebrate our City's diversity, promote cooperative efforts, increase communication with the community, reduce disparities, encourage prejudice reduction and promote tolerance.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| Resolution of discrimination complaints | 465 | 420 | 425 |
| People receiving information through departmental outreach programs | 3323 | 3500 | 4000 |
| Customers served by call center and other service center staff | NA | 50,000 | 50,000 |
| New neighborhood associations formed | 15 | 10 | 10 |
| Youth with knowledge of city services | 125 | 250 | 2000 |
| Programs and/or events promoting inclusion, diversity and tolerance | 9 | 9 | 10 |

FORT WORTH



**COMMUNITY RELATIONS
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

Community Development Block Grant (CDBG) funding allows the department to provide comprehensive informational services to Fort Worth citizens on housing-related matters, particularly fair housing laws.

The U.S. Department of Housing and Urban Development (HUD) Cooperative Agreement provides for payment of the investigation and resolution of fair housing complaints (in the amount of \$1,800 per investigation), staff training in HUD investigative procedures, and outreach efforts to educate the community on fair housing laws.

The Equal Employment Opportunity Commission (EEOC) pays the department \$500 per case up to the contracted number of cases accepted and \$50 per deferred in-take, as specified in the contract. EEOC cases are processed in accordance with the legislative authority granted under the Civil Rights Act of 1964 and the City of Fort Worth Ordinance No. 7278, as amended. The Human Relations Commission (HRC) only investigates cases within the jurisdictional city limits of Fort Worth.

STATUS OF FUNDING

| | 2002-03 | 2003-04 | 2004-05 |
|--------------------------|----------------|----------------|----------------|
| New Funds | \$517,502 | \$641,623 | \$641,691 |
| Expenditures/Commitments | <u>517,502</u> | <u>641,623</u> | <u>641,691</u> |
| Balance | \$0 | \$0 | \$0 |
| Approved Positions | 12.75 | 13.86 | 16.10 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT COMMUNITY RELATIONS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|----------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>COMMUNITY RELATIONS</u> | | | | | | | | |
| 0071000 | ADMINISTRATION | \$ 375,412 | \$ 427,693 | \$ 220,381 | \$ 221,965 | 4.25 | 5.14 | 2.25 | 2.25 |
| | Sub-Total | <u>\$ 375,412</u> | <u>\$ 427,693</u> | <u>\$ 220,381</u> | <u>\$ 221,965</u> | <u>4.25</u> | <u>5.14</u> | <u>2.25</u> | <u>2.25</u> |
| | <u>COMMUNITY OUT-REACH</u> | | | | | | | | |
| 0072010 | OUTREACH | \$ 0 | \$ 161,257 | \$ 458,224 | \$ 462,110 | 0.00 | 3.00 | 9.00 | 9.00 |
| 0072020 | ENFORCEMENT | 0 | 215,138 | 115,517 | 116,441 | 0.00 | 4.00 | 3.15 | 3.15 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 376,395</u> | <u>\$ 573,741</u> | <u>\$ 578,551</u> | <u>0.00</u> | <u>7.00</u> | <u>12.15</u> | <u>12.15</u> |
| | TOTAL | \$ 375,412 | \$ 804,088 | \$ 794,122 | \$ 800,516 | 4.25 | 12.14 | 14.40 | 14.40 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
DEVELOPMENT

FUND/CENTER
GG01/0061000:0065000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Development Department advises the City Manager's Office, the City Council, and all appropriate boards and commissions on matters affecting growth and development in the City; coordinates development-related matters with other City departments; and supervises the enforcement of all policies and ordinances pertaining to city development activities.

Departmental operations are divided along functional lines into four divisions:

The Administration Division is responsible for overall departmental management, fiscal administration, policy development, information systems coordination, and annexation requests.

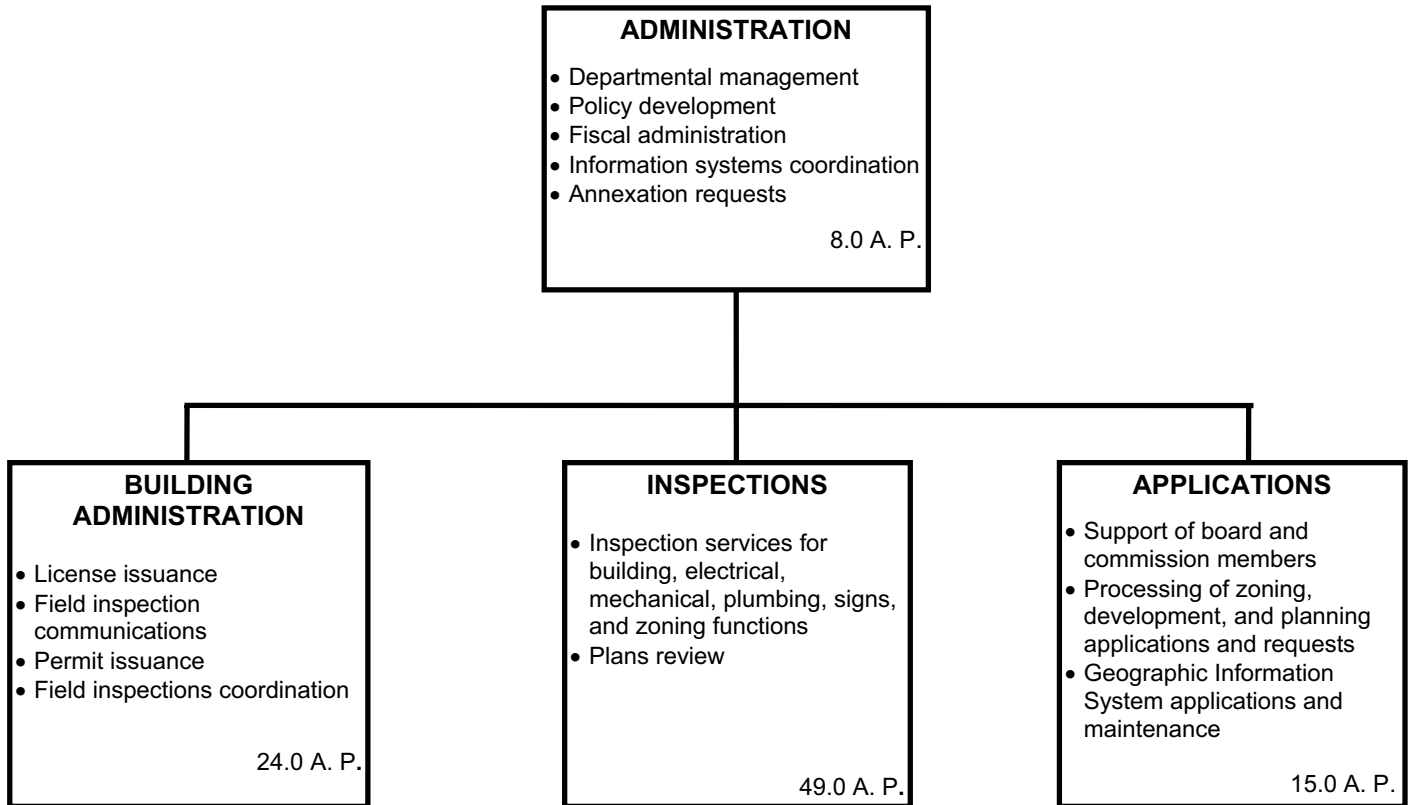
The Building Administration Division coordinates field inspections, field inspection communications, permits, building trades (building, electrical, mechanical, plumbing, signs and zoning) registrations and electrical license issuance.

The Inspection Division staff performs inspection services for building, electrical, mechanical, plumbing and signs functions. The division also perform building plans review and approvals.

The Applications Division staff processes zoning and development applications, as well as supports the City's development-related boards and commissions, such as the Planning and Zoning Commission, Downtown Urban Design Review Board, and the Scenic Preservation Commission.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 4,292,532 | \$ 4,566,269 | \$ 5,143,349 | \$ 5,185,776 |
| Supplies | 215,651 | 392,832 | 271,333 | 271,333 |
| Contractual | 1,548,579 | 1,136,647 | 1,858,061 | 1,858,061 |
| Capital Outlay | 151,419 | 274,100 | 106,700 | 156,100 |
| Total Expenditures | \$ 6,208,181 | \$ 6,369,848 | \$ 7,379,443 | \$ 7,471,270 |
| Authorized Positions | 85.00 | 94.00 | 96.00 | 96.00 |

DEVELOPMENT - 96.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|-----------------------------------|--|
| DEPARTMENT: DEVELOPMENT | FUND/CENTER GG01/0061000:0065000 |
|-----------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$6,369,848 | A.P. | 94.0 |
| 2004-05 ADOPTED: | \$7,471,270 | A.P. | 96.0 |

- A) The adopted budget increases by \$96,604 for the addition of one Development Inspector. The authorized position will enable the department to better monitor and inspect gas well drilling activities.
- B) The adopted budget increases by \$36,282 for the addition of one Senior Customer Service Representative. The authorized position will enable the department to better serve customers at the newly created Permit Center.
- C) The adopted budget increases by \$392,356 for contractual services primarily to cover on-going payment for the newly leased building that will function as a Permit Center. The Permit Center will function as a central location for issuing all construction related permits.
- D) The adopted budget increases by \$314,880 for salaries of regular employees, per increases in the adopted FY2004-05 compensation plan.
- E) The adopted budget increases by \$241,844 for the Third Party Plumbing Inspection Program. Program expenditures will be fully offset by a related increase in revenue.
- F) The adopted budget increases by \$210,000 due to a decrease in budgeted salary savings per an anticipated reduction in the department's vacancy rate in FY2004-05.
- G) The adopted budget decreases by (\$145,000) for IT Supplies for a one-time purchase of the software and services for the web enabled permit functions in FY2003-04.
- H) The adopted budget decreases by (\$99,179) for IT Leased Equipment based on a new funding strategy to more equitably distribute costs citywide.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **DEVELOPMENT**

DEPARTMENT PURPOSE

To facilitate private sector development in compliance with City codes and policies; to advise the City Manager's Office, the City Council, and all appropriate boards and commissions on matters affecting the growth and development of the city; and to supervise the enforcement of all policies and ordinances pertaining to the Development Department.

FY2004-05 DEPARTMENTAL OBJECTIVES

To perform 99 percent of an estimated 150,000 annual inspections by the next working day.

To perform 80 percent of an estimated 15,900 commercial and residential plans exams within department's established completion target for each type of plans review.

To increase the percentage of walk-up plans reviews for small projects completed the same day.

To process 98 percent of applications within 30 days.

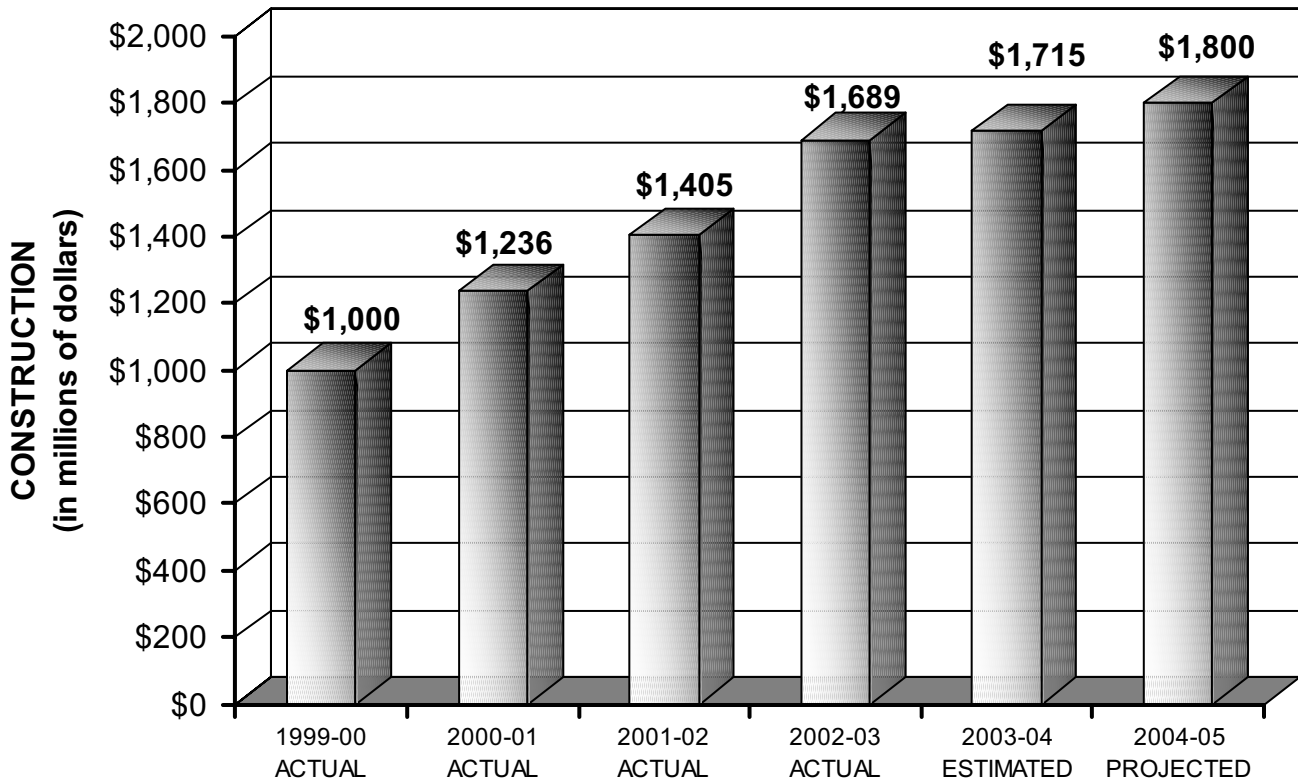
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Percent of inspections completed by next working day | 99% | 99% | 99% |
| Plans exams completed by deadline | | | |
| 10 days for commercial plan review | 60% | 50% | 50% |
| 5 days for residential plan review | 20% | 50% | 50% |
| 1 day for 3 rd party residential | 20% | 10% | 10% |
| Percent plans reviews completed the same day | 90% | 90% | 90% |
| Percent of applic. processed in 30 days | 98% | 98% | 98% |

FORT WORTH

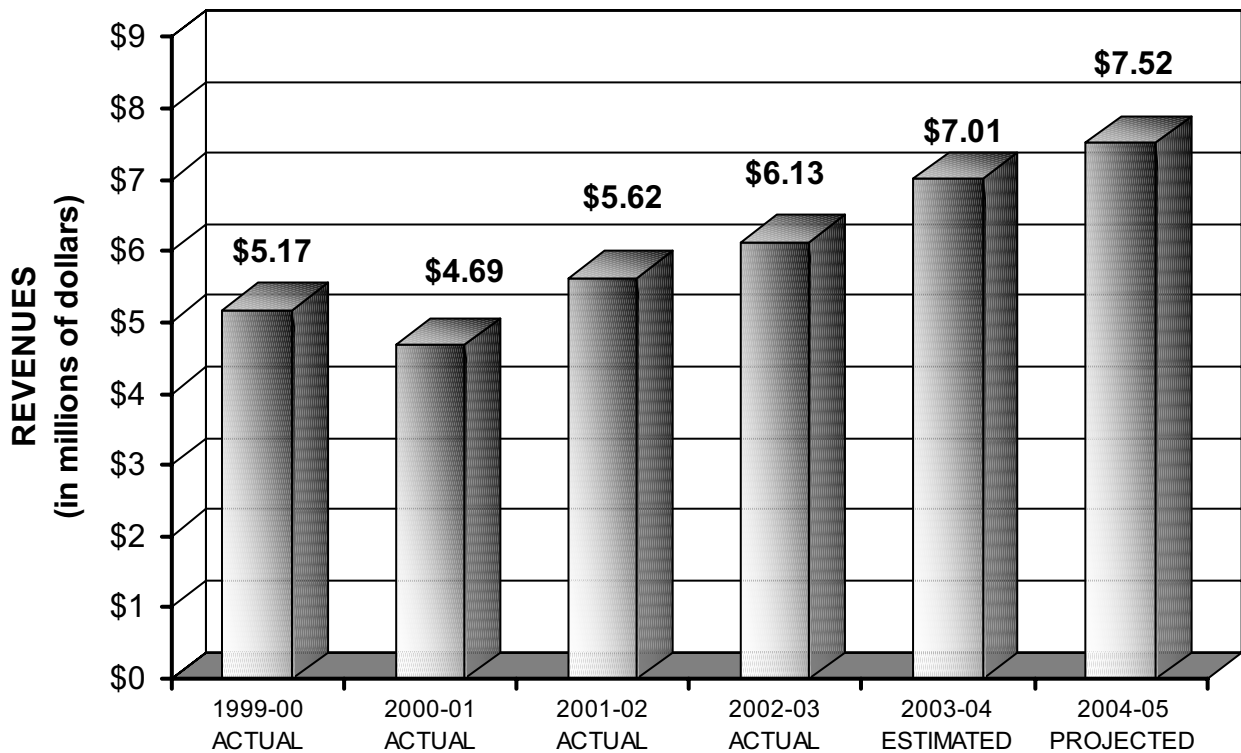


DEVELOPMENT

CONSTRUCTION AND REVENUE INDICATORS



FISCAL YEARS



FISCAL YEARS

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT DEVELOPMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|-----------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0061000 | <u>DEVELOPMENT ADMINISTRATION</u> | | | | | | | | |
| | DEVELOPMENT ADMINISTRATION | \$ 1,073,402 | \$ 1,031,393 | \$ 1,417,196 | \$ 1,422,152 | 8.00 | 8.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 1,073,402</u> | <u>\$ 1,031,393</u> | <u>\$ 1,417,196</u> | <u>\$ 1,422,152</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> |
| 0062000 | <u>BUILDING ADMINISTRATION</u> | | | | | | | | |
| | OFFICE OPERATIONS | \$ 1,360,817 | \$ 1,614,877 | \$ 1,762,363 | \$ 1,770,295 | 14.00 | 23.00 | 23.00 | 23.00 |
| | Sub-Total | <u>\$ 1,360,817</u> | <u>\$ 1,614,877</u> | <u>\$ 1,762,363</u> | <u>\$ 1,770,295</u> | <u>14.00</u> | <u>23.00</u> | <u>23.00</u> | <u>23.00</u> |
| 0063000 | <u>INSPECTIONS</u> | | | | | | | | |
| | FIELD OPERATIONS | \$ 2,868,358 | \$ 2,788,265 | \$ 3,030,184 | \$ 3,102,303 | 49.00 | 49.00 | 49.00 | 49.00 |
| | Sub-Total | <u>\$ 2,868,358</u> | <u>\$ 2,788,265</u> | <u>\$ 3,030,184</u> | <u>\$ 3,102,303</u> | <u>49.00</u> | <u>49.00</u> | <u>49.00</u> | <u>49.00</u> |
| 0065000 | <u>APPLICATIONS</u> | | | | | | | | |
| | APPLICATIONS | \$ 905,604 | \$ 935,313 | \$ 1,169,700 | \$ 1,176,520 | 14.00 | 14.00 | 16.00 | 16.00 |
| | Sub-Total | <u>\$ 905,604</u> | <u>\$ 935,313</u> | <u>\$ 1,169,700</u> | <u>\$ 1,176,520</u> | <u>14.00</u> | <u>14.00</u> | <u>16.00</u> | <u>16.00</u> |
| | TOTAL | \$ 6,208,181 | \$ 6,369,848 | \$ 7,379,443 | \$ 7,471,270 | 85.00 | 94.00 | 96.00 | 96.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|------------------------------------|----------------------|
| DEPARTMENT: | FUND/CENTER |
| ECONOMIC AND COMMUNITY DEVELOPMENT | GG01/0171000:0174020 |

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Economic and Community Development Department, which consists of four divisions, is charged with sustaining a healthy and diverse economy, supported by business development, emerging technologies, and a world-class workforce.

In fulfilling that mission, the department's Administration Division is responsible for departmental management, program implementation, fiscal management, and operational oversight.

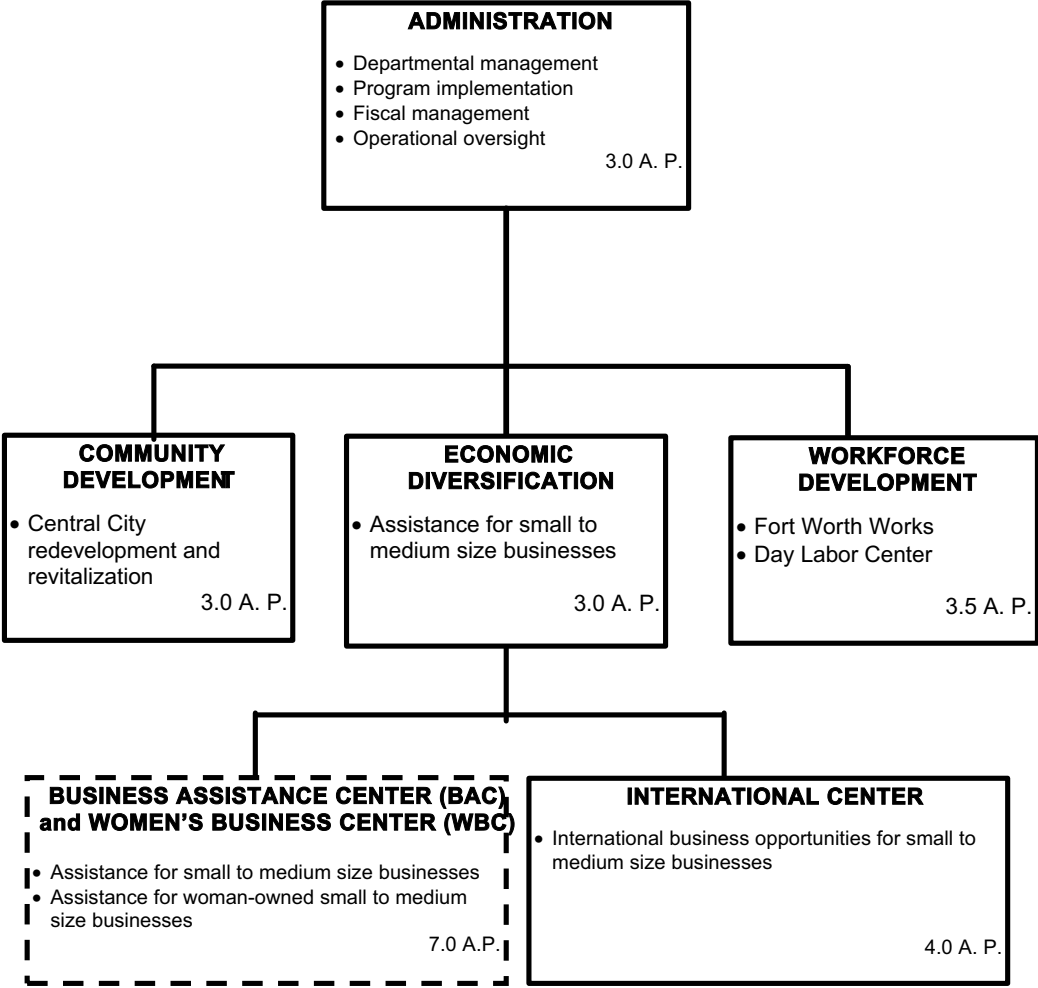
The Community Development Division is responsible for projects that promote central city neighborhoods and business district revitalization.

The Workforce Development Division administers the Fort Worth Works program and operates the Day Labor Center, which assists employers in filling labor needs and individuals in obtaining employment and assists companies receiving tax incentives in fulfilling their Fort Worth employment commitments.

The Economic Diversification Division provides assistance to small- and medium-sized businesses. In addition, the division oversees the Fort Worth International Center, which expands markets for local commerce by developing international relationships.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 966,994 | \$ 1,000,278 | \$ 1,195,068 | \$ 1,090,451 |
| Supplies | 38,490 | 17,415 | 48,350 | 19,505 |
| Contractual | 522,852 | 513,735 | 548,666 | 484,910 |
| Total Expenditures | \$ 1,528,336 | \$ 1,531,128 | \$ 1,791,784 | \$ 1,594,566 |
| Authorized Positions | 16.50 | 16.50 | 20.50 | 16.50 |

ECONOMIC AND COMMUNITY DEVELOPMENT 6.5 A. P.
(General Fund 6.5 A.P.)
(Grants Fund 7.0 A.P.)



SIGNIFICANT BUDGET CHANGES

| | |
|--|---|
| DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT | FUND/CENTER GG01/017000:0174020 |
|--|---|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$1,531,128 | A.P. | 16.5 |
| 2004-05 ADOPTED: | \$1,594,566 | A.P. | 16.5 |

- A) The adopted budget increases by \$86,241 for salaries for the FY2004-05 compensation plan.
- B) The adopted budget increases \$29,203 for contractual costs primarily for an independent third-party to conduct economic impact studies to provide a modeling program for future economic development projects.
- C) The adopted budget increases by \$26,370 for postage to continue to advertise programs presented by the Women's Business Assistance Center and to increase advertisement of the City's Day Labor Center to increase programmatic success.
- D) The adopted budget increases by \$25,572 for Group Health due to projected plan cost increases and the number of participants in the various plans.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

ECONOMIC AND COMMUNITY DEVELOPMENT

DEPARTMENT PURPOSE

The purpose of the Economic and Community Development is to sustain a healthy and diverse economy supported by business development, international trade, central city redevelopment, emerging technologies and a world-class workforce.

FY2004-05 DEPARTMENTAL OBJECTIVES

To coordinate the implementation of real estate and business development projects that meet City Council and community objectives.

To enhance existing and develop new incentives, policies and programs to encourage new investment and business expansion in target areas, as designated in the 2004 Comprehensive Plan, and all other Council-endorsed community plans.

To provide skills development, technical advice, and financial assistance to small and medium-sized businesses and entrepreneurs with a focus on M/WBE businesses.

To promote international trade by establishing international business relationships, increasing revenues of local firms, and facilitating job creation in Fort Worth for the international marketplace.

To coordinate activities that promote job opportunities for day laborers.

To increase activities that create jobs for Fort Worth residents, especially central city residents.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| Projects with City participation | 6 | 8 | 10 |
| Programs, policies modified or created for revitalization | 1 | 3 | 2 |
| Entrepreneurs & citizens receiving training | 3,200 | 3,000 | 3,000 |
| Facilitate international trade | \$3,687,000 | \$2,500,000 | \$5,000,000 |
| Day Labor Center annual employment | 4,000 | 4,770 | 5,100 |
| Central city jobs created through projects receiving City support | 2,876 | 3,911 | 4,331 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ECONOMIC AND COMMUNITY DEV | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0171000 | <u>ECONOMIC DEVEL ADMINISTRATION</u> | | | | | | | | |
| | ECONOMIC DEVEL ADMINISTRATION | \$ 319,559 | \$ 302,824 | \$ 331,822 | \$ 334,018 | 3.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | \$ 319,559 | \$ 302,824 | \$ 331,822 | \$ 334,018 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0172000 | <u>COMMUNITY DEVELOP- MENT</u> | | | | | | | | |
| | COMMUNITY DEVELOP- MENT | \$ 237,095 | \$ 265,890 | \$ 275,552 | \$ 277,424 | 2.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | \$ 237,095 | \$ 265,890 | \$ 275,552 | \$ 277,424 | 2.00 | 3.00 | 3.00 | 3.00 |
| 0173000 | <u>WORKFORCE DEVEL- OPMENT</u> | | | | | | | | |
| | WORKFORCE DEVEL- OPMENT | \$ 266,819 | \$ 273,582 | \$ 295,518 | \$ 297,426 | 4.50 | 3.50 | 3.50 | 3.50 |
| | Sub-Total | \$ 266,819 | \$ 273,582 | \$ 295,518 | \$ 297,426 | 4.50 | 3.50 | 3.50 | 3.50 |
| 0174000 | <u>ECONOMIC DIVERSIFI- CATION</u> | | | | | | | | |
| | ECONOMIC DIVERSIFI- CATION | \$ 228,423 | \$ 227,469 | \$ 241,138 | \$ 243,022 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0174010 | INTERNATIONAL CEN- TER | 476,440 | 461,363 | 440,701 | 442,676 | 4.00 | 4.00 | 4.00 | 4.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ECONOMIC AND COMMUNITY DEV | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0174020 | WOMEN'S BUSINESS ASSISTANCE CENTER | 0 | 0 | 207,053 | 0 | 0.00 | 0.00 | 4.00 | 0.00 |
| | Sub-Total | <u>\$ 704,863</u> | <u>\$ 688,832</u> | <u>\$ 888,892</u> | <u>\$ 685,698</u> | <u>7.00</u> | <u>7.00</u> | <u>11.00</u> | <u>7.00</u> |
| | TOTAL | \$ 1,528,336 | \$ 1,531,128 | \$ 1,791,784 | \$ 1,594,566 | 16.50 | 16.50 | 20.50 | 16.50 |

DEPARTMENTAL BUDGET SUMMARY

| | |
|--|--|
| DEPARTMENT: ENVIRONMENTAL MANAGEMENT | FUND/CENTER GG01/0521000:0523000 |
|--|--|

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Environmental Management Department is responsible for ensuring that the City is in compliance, or developing means to achieve compliance, with all federal and state environmental regulations. The department consists of five divisions: Administration, Compliance, Water Quality, Air Quality, and Geographic Information System (GIS).

The Administration Division is responsible for fiscal and managerial oversight of the department.

Compliance Division activities include spill response, household chemical waste collection, and City-generated hazardous waste collection and recycling. The Division also handles underground storage tank removals and redemptions, asbestos abatement, and environmental sampling to ensure City compliance with federal, state, and local mandates and regulations.

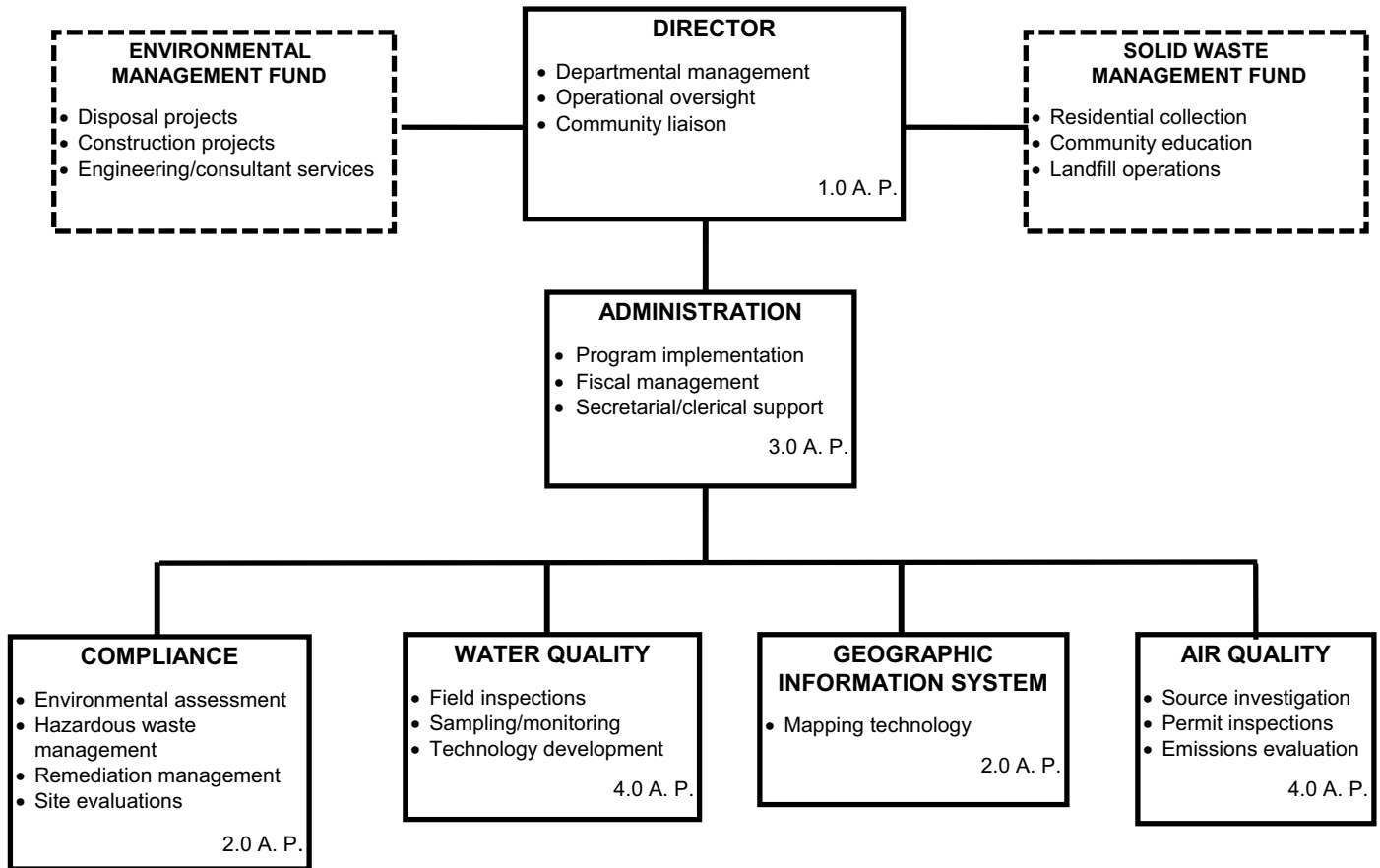
The Water Quality Division is heavily involved in the Storm Water Program and other portions of the U.S. Environmental Protection Agency (EPA) Clean Water Act.

The Air Quality Division is responsible for implementing programs to fulfill the City's responsibility under the EPA Clean Air Act.

The GIS Division maps the local watersheds and related tributaries, develops and manages user interfaces to collect, analyze, and distribute appropriate environmental information to state and federal regulatory agencies, and develops GIS programs that enhance the ability of the City to maintain municipal compliance in the areas of stormwater, air quality, and hazardous materials. The GIS function was established in 1993 to assist the City in achieving compliance with EPA storm water regulations.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 937,304 | \$ 957,713 | \$ 920,973 | \$ 929,397 |
| Supplies | 33,482 | 39,667 | 34,909 | 34,909 |
| Contractual | 172,123 | 194,051 | 191,484 | 191,484 |
| Capital Outlay | 25,694 | 0 | 0 | 25,700 |
| Total Expenditures | \$ 1,168,603 | \$ 1,191,431 | \$ 1,147,366 | \$ 1,181,490 |
| Authorized Positions | 19.00 | 17.00 | 16.00 | 16.00 |

ENVIRONMENTAL MANAGEMENT - 16.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|---|-------------|--|------|
| DEPARTMENT: ENVIRONMENTAL MANAGEMENT | | FUND/CENTER GG01/0521000:0523000 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$1,191,431 | A.P. | 17.0 |
| 2004-05 ADOPTED: | \$1,181,490 | A.P. | 16.0 |
| <p>A) The adopted budget increases by a net of \$10,080 for salaries due to the movement of a Conservation Engineer position to the Transportation and Public Works Department. This allocation includes costs for the City's FY2004-05 compensation plan.</p> <p>B) The adopted budget increases by \$26,797 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.</p> <p>C) The adopted budget decreases by (\$16,390) for contractual costs. For FY2004-05 these costs were transferred to the Environmental Management Fund.</p> <p>D) The adopted budget decreases by (\$14,944) for laboratory testing. For FY2004-05 these costs were transferred to the Environmental Management Fund.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| ENVIRONMENTAL MANAGEMENT | | | |
| DEPARTMENT PURPOSE | | | |
| <p>To ensure City compliance with environmental regulations and to maintain and promote a safe environment for the citizens of Fort Worth through innovative and cost-effective prevention programs.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To coordinate an Air Pollution Control Program, including investigation of outdoor air quality complaints, Stage II vapor recovery inspections, and review of air permit applications, in support of the region's goal of achieving Clean Air Act attainment.</p> | | | |
| <p>To reduce disposal of City-generated regulated waste by implementation of recycling, waste minimization procedures and the use of less toxic chemicals.</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Air pollution complaints investigated | 193 | 150 | 200 |
| Stage II inspections | 191 | 186 | 190 |
| Major and Minor Source Inspections | 128 | 151 | 145 |
| Pounds of City-generated waste sent for disposal / recycling | 97,058 lbs. | 185,507 lbs. | 160,000 lbs. |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENVIRONMENTAL MANAGEMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ENVIRONMENTAL MAN- AGEMENT DIVISION</u> | | | | | | | | |
| 0521000 | ENVIRONMENTAL MAN- AGEMENT ADMIN | \$ 341,075 | \$ 300,360 | \$ 320,828 | \$ 323,336 | 5.00 | 4.00 | 4.00 | 4.00 |
| 0521010 | GIS | 122,197 | 116,691 | 127,555 | 128,611 | 2.00 | 2.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 463,272</u> | <u>\$ 417,051</u> | <u>\$ 448,383</u> | <u>\$ 451,947</u> | <u>7.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> |
| | <u>COMPLIANCE</u> | | | | | | | | |
| 0521520 | COMPLIANCE | \$ 186,420 | \$ 218,415 | \$ 142,466 | \$ 143,402 | 3.00 | 3.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 186,420</u> | <u>\$ 218,415</u> | <u>\$ 142,466</u> | <u>\$ 143,402</u> | <u>3.00</u> | <u>3.00</u> | <u>2.00</u> | <u>2.00</u> |
| | <u>WATER QUALITY DIVI- SION</u> | | | | | | | | |
| 0522000 | WATER QUALITY | \$ 293,062 | \$ 309,996 | \$ 295,837 | \$ 297,721 | 4.00 | 4.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 293,062</u> | <u>\$ 309,996</u> | <u>\$ 295,837</u> | <u>\$ 297,721</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | <u>AIR QUALITY DIVISION</u> | | | | | | | | |
| 0523000 | AIR QUALITY | \$ 225,849 | \$ 245,969 | \$ 260,680 | \$ 288,420 | 5.00 | 4.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 225,849</u> | <u>\$ 245,969</u> | <u>\$ 260,680</u> | <u>\$ 288,420</u> | <u>5.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | TOTAL | \$ 1,168,603 | \$ 1,191,431 | \$ 1,147,366 | \$ 1,181,490 | 19.00 | 17.00 | 16.00 | 16.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

FINANCE

GG01/0131010:0139010

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Finance Department has general responsibility for the financial administration of the City. These duties are performed by the following divisions: Administration, Accounting, Purchasing, Treasury Administration, Financial Systems Administration, Records and Information Management, and Risk Management.

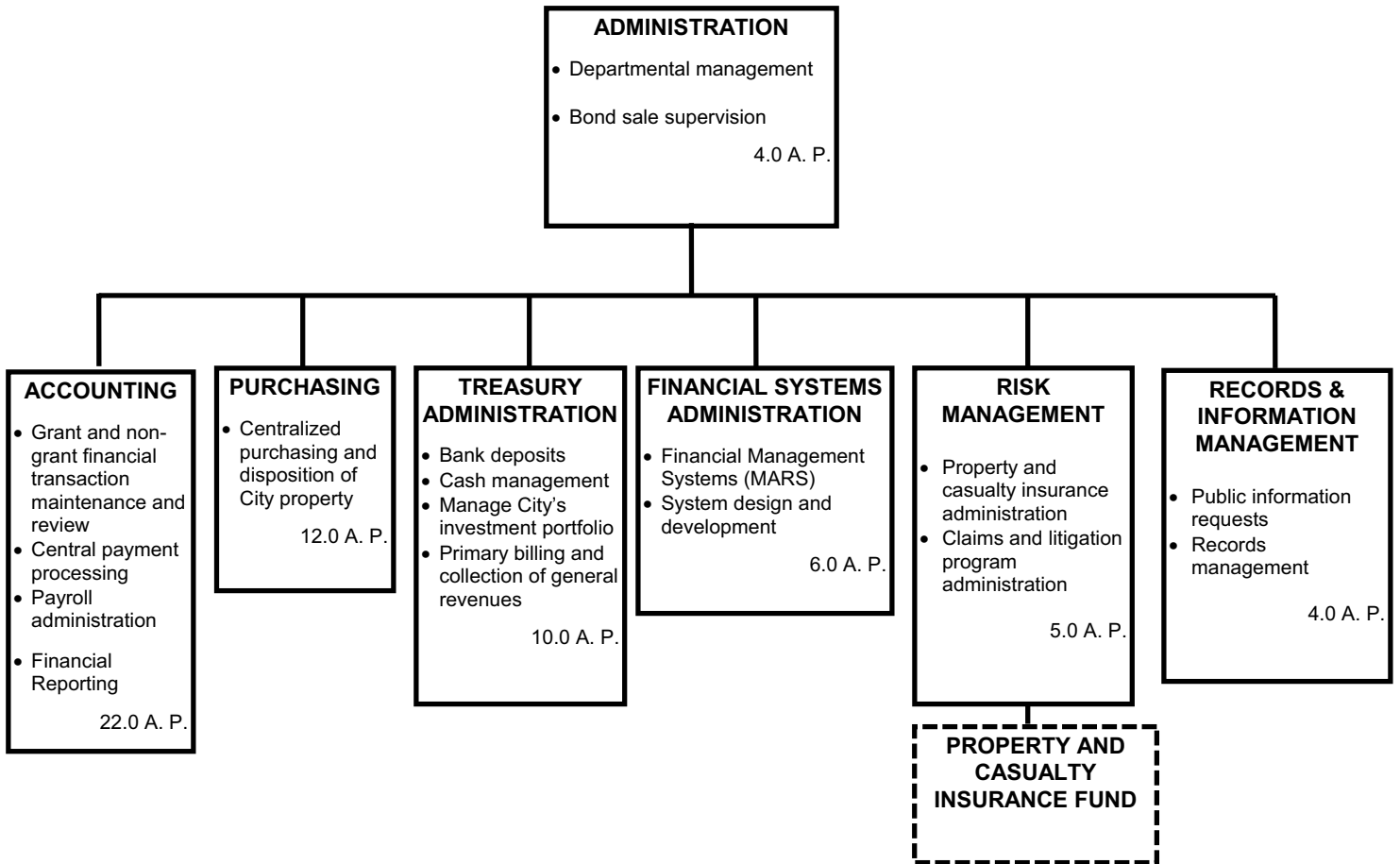
The Administration Division is responsible for providing overall planning and control to the other elements of the department. It also supervises the sale of municipal bonds and the preparation of the City's financial reports. The Accounting Division maintains the general ledger, payroll, accounts payable, grant accounting, Fixed Assets Inventory Tracking System (FATS), and certain accounts receivable for the City in an accounting system conforming to City Charter requirements and to established municipal accounting principles.

The Purchasing Division provides centralized purchasing for all City departments and disposes of obsolete or surplus materials/equipment and confiscated property. The Treasury Administration Division manages the City's investment portfolio and is responsible for primary billing, collection of general revenue, bank deposits, and cash management.

The Financial Systems Administration Division is responsible for the ongoing maintenance of the financial management system. The Records and Information Management Division is responsible for Citywide records storage inventory and control, as well as responding to public information requests. The Risk Management Division of the Finance Department is responsible for the Property and Casualty Insurance program.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 3,213,917 | \$ 3,286,519 | \$ 3,597,448 | \$ 3,629,345 |
| Supplies | 76,781 | 75,861 | 76,946 | 76,946 |
| Contractual | 1,757,802 | 1,546,883 | 577,319 | 577,319 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 5,048,500 | \$ 4,909,263 | \$ 4,251,713 | \$ 4,283,610 |
| Authorized Positions | 65.00 | 61.00 | 63.00 | 63.00 |

FINANCE – 63.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|-------------------------------|--|
| DEPARTMENT: FINANCE | FUND/CENTER GG01/0131010:0139010 |
|-------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|-------|
| 2003-04 ADOPTED: | \$4,909,263 | A.P. | 61.00 |
| 2004-05 ADOPTED: | \$4,283,610 | A.P. | 63.00 |

- A) The adopted budget increases by net \$291,934 for salaries due to addition of two positions, a Senior Administrative Assistant in the Treasury Division and an Office Assistant in the Accounting Division.
- B) The adopted budget decreases by (\$996,837) for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- C) The adopted budget increases by \$27,375 for Contribution to Employee Retirement, which is based on a percentage of total salaries.
- D) The adopted budget increases by \$24,957 for other contractual based on fees charged by Tarrant County for the collection of property taxes.
- E) The adopted budget increases by \$22,368 for group health insurance based on projected increases and employee individual plans.
- F) The adopted budget increases by \$17,531 for budgeted salary savings based on actual vacancy rates.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **FINANCE**

DEPARTMENT PURPOSE

To provide accurate and timely financial information to assure organizational integrity, protect City assets and enhance decision making.

FY2004-05 DEPARTMENTAL OBJECTIVES

To complete the Comprehensive Annual Financial Report (including the A-133 Grants Report) and present to the City Council within 135 days of year-end closing.

To achieve 175 percent of the City's benchmark yield on investments.

To tabulate 100 percent of bids within 24 hours.

To process and pay 90 percent of vendor invoices within 30 days.

To respond to 3,000 official public requests for information within established guidelines.

To maintain a limit of claims settled without lawsuit at 80 percent.

To conduct a minimum of 20 on-line reverse auctions.

To maintain established savings to the General Fund through the use of the FICA Alternative Program.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Completion days for CAFR after closing | 273 | 165 | 135 |
| Investment yield compared to benchmark | 220% | 200% | 175% |
| Average number of days for M&C review | 3.5 | 3 | 3 |
| Number of public information responses | 2,791 | 3,000 | 3,000 |
| Claims settled without lawsuit | 65% | 80% | 80% |
| On-line reverse auctions | 26 | 20 | 20 |
| FICA Alternative Program Savings | \$191,000 | \$175,000 | \$529,000 |
| Vendor invoices paid within 30 days | 93% | 90% | 90% |
| Bids tabulated within 48 hours | 100% | 100% | 100% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT FINANCE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0131010 | <u>FINANCE ADMINISTRATION</u> | | | | | | | | |
| | FINANCE ADMINISTRATION | \$ 1,699,949 | \$ 1,638,653 | \$ 633,640 | \$ 636,532 | 4.00 | 4.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 1,699,949</u> | <u>\$ 1,638,653</u> | <u>\$ 633,640</u> | <u>\$ 636,532</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| 0132010 | <u>ACCOUNTING DIVISION</u> | | | | | | | | |
| | GENERAL LEDGER | \$ 1,114,126 | \$ 1,135,778 | \$ 1,260,270 | \$ 1,270,782 | 23.00 | 21.00 | 22.00 | 22.00 |
| | Sub-Total | <u>\$ 1,114,126</u> | <u>\$ 1,135,778</u> | <u>\$ 1,260,270</u> | <u>\$ 1,270,782</u> | <u>23.00</u> | <u>21.00</u> | <u>22.00</u> | <u>22.00</u> |
| 0133000 | <u>PURCHASING DIVISION</u> | | | | | | | | |
| | PURCHASING DIVISION | \$ 651,828 | \$ 631,677 | \$ 687,137 | \$ 692,921 | 14.00 | 12.00 | 12.00 | 12.00 |
| | Sub-Total | <u>\$ 651,828</u> | <u>\$ 631,677</u> | <u>\$ 687,137</u> | <u>\$ 692,921</u> | <u>14.00</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> |
| 0134010 | <u>CASH MANAGEMENT</u> | | | | | | | | |
| | TREASURY ADMINISTRATION | \$ 648,583 | \$ 570,467 | \$ 670,326 | \$ 674,419 | 9.00 | 9.00 | 10.00 | 10.00 |
| | Sub-Total | <u>\$ 648,583</u> | <u>\$ 570,467</u> | <u>\$ 670,326</u> | <u>\$ 674,419</u> | <u>9.00</u> | <u>9.00</u> | <u>10.00</u> | <u>10.00</u> |
| | <u>FINANCIAL SYSTEMS ADMINISTRATION</u> | | | | | | | | |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT FINANCE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|---------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0135010 | FINANCIAL SYSTEM ADMINISTRATION | \$ 425,422 | \$ 406,802 | \$ 448,547 | \$ 452,507 | 6.00 | 6.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 425,422</u> | <u>\$ 406,802</u> | <u>\$ 448,547</u> | <u>\$ 452,507</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> |
| | <u>RECORDS MANAGE- MENT</u> | | | | | | | | |
| 0138010 | RECORDS & INFORMA- TION MANAGEMENT | \$ 218,042 | \$ 218,676 | \$ 238,760 | \$ 240,848 | 4.00 | 4.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 218,042</u> | <u>\$ 218,676</u> | <u>\$ 238,760</u> | <u>\$ 240,848</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | <u>INSURANCE</u> | | | | | | | | |
| 0139000 | RETIREMENT ADMINIS- TRATION | \$ 0 | \$ 0 | \$ 9,647 | \$ 9,647 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0139010 | RISK MANAGEMENT | 290,550 | 307,210 | 303,386 | 305,954 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 290,550</u> | <u>\$ 307,210</u> | <u>\$ 313,033</u> | <u>\$ 315,601</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |
| | TOTAL | \$ 5,048,500 | \$ 4,909,263 | \$ 4,251,713 | \$ 4,283,610 | 65.00 | 61.00 | 63.00 | 63.00 |

DEPARTMENTAL BUDGET SUMMARY

| | |
|----------------------------|--|
| DEPARTMENT: FIRE | FUND/CENTER GG01/0361000:0368000 |
|----------------------------|--|

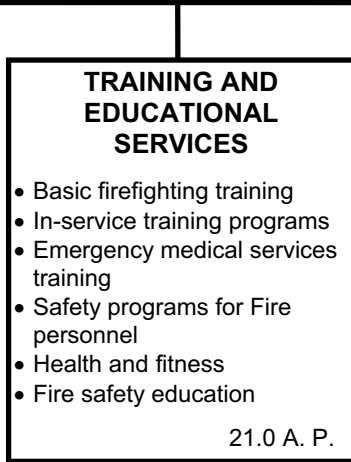
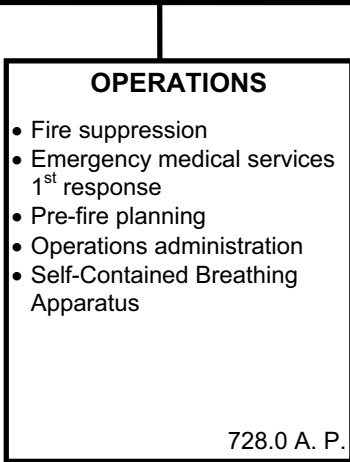
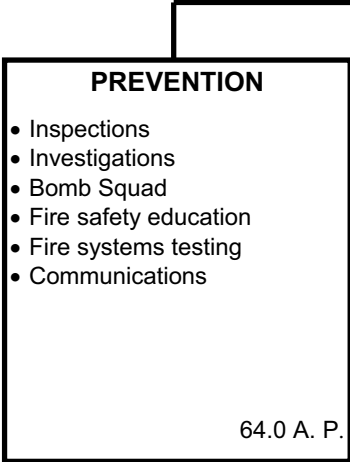
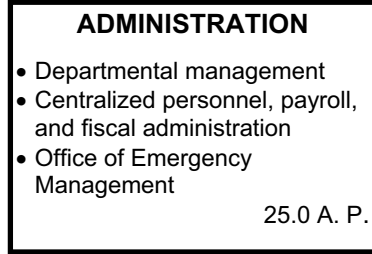
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fire Department provides protection of life and property from fire; first response for emergency medical service; programs of fire safety and prevention; arson and fire cause investigations; and dispatching of fire apparatus and personnel to fire scenes and other emergencies. The department is also responsible for the development and implementation of plans for the protection of life and property, thereby minimizing the effects of a potential disaster.

The department is organized into five major divisions: Administration, Prevention, Operations, Support Services, and Training. The Administration Division oversees all departmental functions, including financial operations and emergency management operations. The Prevention Division performs inspections, alarm services, investigations, and dispatch functions. The Operations Division, which employs the majority of departmental personnel, conducts daily emergency response activities associated with fire stations, including maintenance of self-contained breathing apparatus (SCBA) equipment. The Support Services Division coordinates maintenance of the department's vehicles and firefighting apparatus fleet, as well as the storage and distribution of operating supplies such as firehose and ladder equipment. The Training Division performs initial training for new firefighters, as well as continuing education for experienced personnel.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 59,450,319 | \$ 62,530,651 | \$ 65,198,144 | \$ 66,221,888 |
| Supplies | 2,540,524 | 2,763,354 | 2,766,909 | 2,770,665 |
| Contractual | 4,020,435 | 4,336,406 | 5,314,962 | 5,307,206 |
| Capital Outlay | 252,057 | 136,400 | 20,000 | 100,800 |
| Total Expenditures | \$ 66,263,335 | \$ 69,766,811 | \$ 73,300,015 | \$ 74,400,559 |
| Authorized Positions | 787.00 | 817.00 | 851.00 | 851.00 |

FIRE – 851.0 A.P.



SIGNIFICANT BUDGET CHANGES

| | |
|----------------------------|--|
| DEPARTMENT: FIRE | FUND/CENTER GG01/0361000:0368000 |
|----------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$69,766,811 | A.P. | 817.00 |
| 2004-05 ADOPTED: | \$74,400,559 | A.P. | 851.00 |

A) The adopted budget increases by \$3,040,847 for an increase in staffing and for implementation of the FY2004-05 compensation plan. The department added 14 civil service positions in mid-year FY2003-04 to complete the conversion of three selected stand-alone fire companies to four-person staffing. The department will also convert 15 Firefighter overages to permanent status to allow sixteen three-person companies at double company fire stations to transition to four-person staffing. Five additional civilian positions, including a Customer Service Representative I for Fire Prevention Bureau, Office Assistant II to the Emergency Management Office, Office Assistant I Position to The Educational Services Division, and two Industrial Sewing Technicians to meet personal protective equipment inspection, cleaning and repair mandate, are also part of the adopted budget.

B) The adopted budget increases by \$1,341,379 for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.

C) The adopted budget decreases by (\$502,819) for salaries of regular employees. The adopted budget includes the cancellation of firefighter training class, an expense that is charged to this account.

D) The adopted budget increases by \$500,000 for Civil Service overtime to allow sixteen three-person companies at double company fire stations to transition to four-person staffing. These new positions, in conjunction with the use of 15 overage firefighters that were converted to permanent positions, will provide for more effective fire ground and other rescue operations. The first year cost will provide for six-months of operation, effective April 1, 2005. Full year funding of \$1.5 million will be provided in the FY2005-06 budget.

E) The adopted budget increases by \$414,348 for group health insurance based on total enrollment and cost increases projected for the healthcare industry.

F) The adopted budget increases by \$240,577 for retirement contributions. Contributions are calculated as a percentage of salary costs.

G) The adopted budget increases by \$216,919 for contributions to the Workers' Compensation Fund per assessment of historical usage and medical, personnel, administrative and other associated workers' compensation costs.

H) The adopted budget decreases by (\$210,330) for wireless/radio charges based on a new funding strategy to more equitably distribute costs citywide.

I) The adopted budget decreases by a net of (\$194,452) for contractual services based on actual and anticipated expenditures.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: FIRE

DEPARTMENT PURPOSE

Through its mission to serve and protect our community through education, prevention, preparedness, and response, the Fort Worth Fire Department provides protection of life and property from fire, BLS first response for emergency medical service, programs for fire safety, inspection, prevention, arson and fire cause investigations, and the dispatching of fire apparatus and personnel to fire scenes and other emergencies. Additionally, the department is responsible for the development and implementation of plans for the protection of life and property, thereby minimizing the effects of a potential disaster.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To respond to emergency and service calls in a timely and competent manner with adequate resources.
- To effectively educate the public in fire and life safety strategy and skills.
- To provide professional, timely and thorough inspections and plan review.
- To effectively and efficiently develop and administer programs that support an integrated emergency management system.

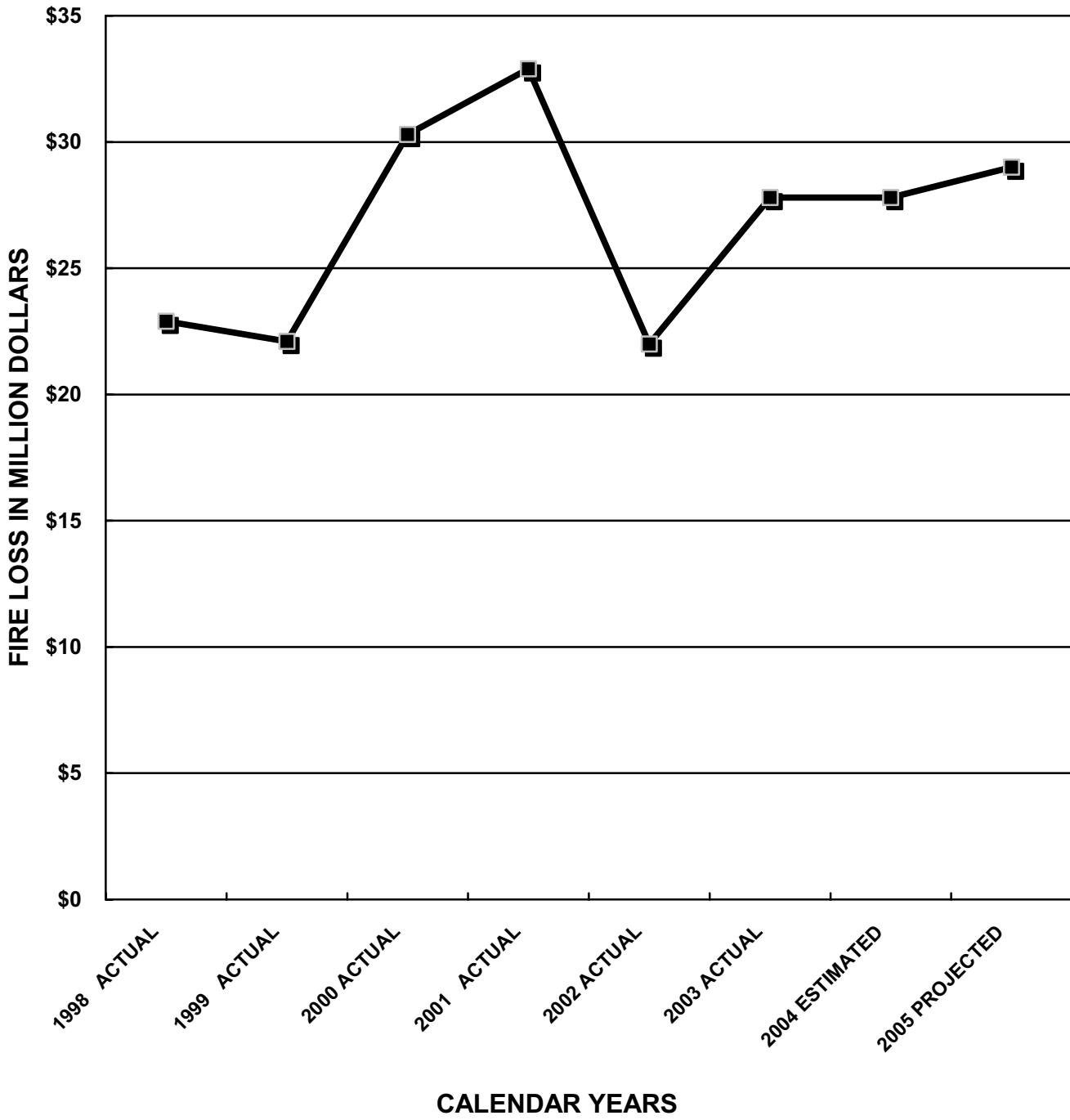
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|-------------------|----------------------|----------------------|
| Percent of emergency responses in six minutes or less | 60% | 100% | 90% |
| To conduct 30 hours of public emergency education activities | 30 | 30 | 30 |
| Complete annual commercial inspections | 64% | 90% | 90% |
| Arson / Prohibited weapon cases within three business days | N/A | 100% | 100% |

FORT WORTH



FIRE

Property Loss by Calendar Year



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT FIRE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|----------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>FIRE ADMINISTRATION</u> | | | | | | | | |
| 0361000 | FIRE ADMINISTRATION | \$ 3,157,575 | \$ 3,106,740 | \$ 2,969,796 | \$ 2,979,937 | 18.00 | 19.00 | 19.00 | 19.00 |
| 0361010 | EMERGENCY MANAGEMENT | 271,947 | 391,601 | 424,634 | 427,574 | 5.00 | 5.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 3,429,522</u> | <u>\$ 3,498,341</u> | <u>\$ 3,394,430</u> | <u>\$ 3,407,511</u> | <u>23.00</u> | <u>24.00</u> | <u>25.00</u> | <u>25.00</u> |
| | <u>PREVENTION</u> | | | | | | | | |
| 0362010 | EXECUTIVE SERVICES | \$ 167,074 | \$ 175,061 | \$ 185,981 | \$ 187,455 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0362020 | FIRE PREVENTION | 1,849,173 | 2,098,071 | 2,047,649 | 2,063,292 | 23.00 | 23.00 | 24.00 | 24.00 |
| 0362030 | FIRE INVESTIGATIONS | 970,348 | 985,697 | 1,073,662 | 1,081,059 | 11.00 | 11.00 | 11.00 | 11.00 |
| 0362040 | FIRE COMMUNICATIONS | 2,176,093 | 2,199,958 | 2,280,603 | 2,296,920 | 27.00 | 27.00 | 27.00 | 27.00 |
| | Sub-Total | <u>\$ 5,162,688</u> | <u>\$ 5,458,787</u> | <u>\$ 5,587,895</u> | <u>\$ 5,628,726</u> | <u>63.00</u> | <u>63.00</u> | <u>64.00</u> | <u>64.00</u> |
| | <u>OPERATIONS</u> | | | | | | | | |
| 0363500 | OPERATIONS ADMINISTRATION | \$ 500,354 | \$ 525,200 | \$ 530,516 | \$ 534,289 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0363510 | BATTALIONS | 50,532,243 | 52,786,550 | 56,905,337 | 57,690,038 | 660.00 | 686.00 | 703.00 | 703.00 |
| 0363520 | SCBA | 730,092 | 782,841 | 781,551 | 785,997 | 7.00 | 7.00 | 7.00 | 7.00 |
| | Sub-Total | <u>\$ 51,762,689</u> | <u>\$ 54,094,591</u> | <u>\$ 58,217,404</u> | <u>\$ 59,010,324</u> | <u>672.00</u> | <u>698.00</u> | <u>715.00</u> | <u>715.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT FIRE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---------------------------|-------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SUPPORT SERVICES</u> | | | | | | | | |
| 0365500 | VEHICLE SERVICES | \$ 2,876,527 | \$ 2,966,348 | \$ 2,794,991 | \$ 2,875,261 | 6.00 | 7.00 | 7.00 | 7.00 |
| 0365510 | SUPPLY | 348,752 | 375,769 | 394,706 | 547,469 | 5.00 | 5.00 | 7.00 | 7.00 |
| | Sub-Total | <u>\$ 3,225,279</u> | <u>\$ 3,342,117</u> | <u>\$ 3,189,697</u> | <u>\$ 3,422,730</u> | <u>11.00</u> | <u>12.00</u> | <u>14.00</u> | <u>14.00</u> |
| | <u>TRAINING</u> | | | | | | | | |
| 0368000 | TRAINING | \$ 2,683,157 | \$ 3,372,975 | \$ 2,910,589 | \$ 2,931,268 | 18.00 | 20.00 | 33.00 | 33.00 |
| | Sub-Total | <u>\$ 2,683,157</u> | <u>\$ 3,372,975</u> | <u>\$ 2,910,589</u> | <u>\$ 2,931,268</u> | <u>18.00</u> | <u>20.00</u> | <u>33.00</u> | <u>33.00</u> |
| | TOTAL | \$ 66,263,335 | \$ 69,766,811 | \$ 73,300,015 | \$ 74,400,559 | 787.00 | 817.00 | 851.00 | 851.00 |

FORT WORTH



**HOUSING DEPARTMENT
BUDGET OVERVIEW
FOR THE PERIOD
JUNE 1, 2004 - MAY 31, 2005**

| <u>FUNDING SOURCES:</u> | <u>Allocation This Period</u> | <u>Carry-Over Balance</u> | <u>Total Available</u> |
|---|--|--------------------------------------|-----------------------------------|
| GENERAL FUND | <u>\$50,078</u> | <u>\$0</u> | <u>\$106,340</u> |
| Sub-total General Fund | \$50,078 | \$0 | \$106,340 |
| GRANT FUNDS | | | |
| Community Development Block Grant (CDBG) (6/1/1995 - until expended) | \$6,781,526 | \$0 | \$6,781,526 |
| HOME Funds (6/01/1998 - 5/31/2005) | 8,168,564 | 241,106 | 8,409,670 |
| Weatherization Assistance Program (WAP) (4/1/2004 - 3/31/2005) | 544,041 | 0 | 544,041 |
| Lead Hazard Control (LHC) (4/1/2002 - 3/31/2005) | 1,986,953 | 0 | 1,986,953 |
| Comprehensive Housing Counseling (CHC) (10/1/2003 - 9/30/2004) | 153,799 | 0 | 153,799 |
| Fort Worth Housing Authority (Section 8 Housing Choice) (5/1/2004 - 4/30/2005) | <u>100,000</u> | 0 | <u>100,000</u> |
| Sub-Total Grant Funding | \$17,734,883 | \$241,106 | \$17,975,989 |
| OTHER FUNDING SOURCES | | | |
| Housing Finance Corporation (HFC) | \$354,801 | \$944,444 | \$1,299,245 |
| Rental Rehabilitation Program Funding | 244,511 | 44,428 | 288,939 |
| Radisson Parking Revenues | 226,240 | 0 | 226,240 |
| Private Funding (CHC) | <u>11,703</u> | <u>0</u> | <u>11,703</u> |
| Sub-Total Other Funding Sources | \$837,255 | \$988,872 | \$1,826,127 |
| TOTAL ALL FUNDING SOURCES | \$18,622,216 | \$1,229,978 | \$19,908,456 |
| <u>EXPENDITURES:</u> | | | |
| Administrative Resources | | | |
| Personal | \$2,754,853 | | |
| Supplies | 50,599 | | |
| Contractual | 673,196 | | |
| Capital | <u>0</u> | | |
| Sub-Total Administrative Resources | \$3,478,648 | | |
| Program Resources | <u>\$15,147,504</u> | | |
| TOTAL EXPENDITURES | \$18,626,152 | | |
| TOTAL APPROVED POSITIONS | 51.00 | | |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
HOUSING**FUND/CENTER**
GG01/0051010:0053010**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Housing Department's mission is to develop and administer programs that preserve and expand the City's supply of decent, safe, and affordable housing, as well as stimulate neighborhood revitalization. These activities are funded by federal, state, and local sources. Program services include acquisition, rehabilitation, new construction, emergency repair, weatherization, exterior painting, housing counseling and training, first time homebuyer's assistance, lead-based paint abatement, funding for special needs housing, and capacity building for nonprofits and other development activities.

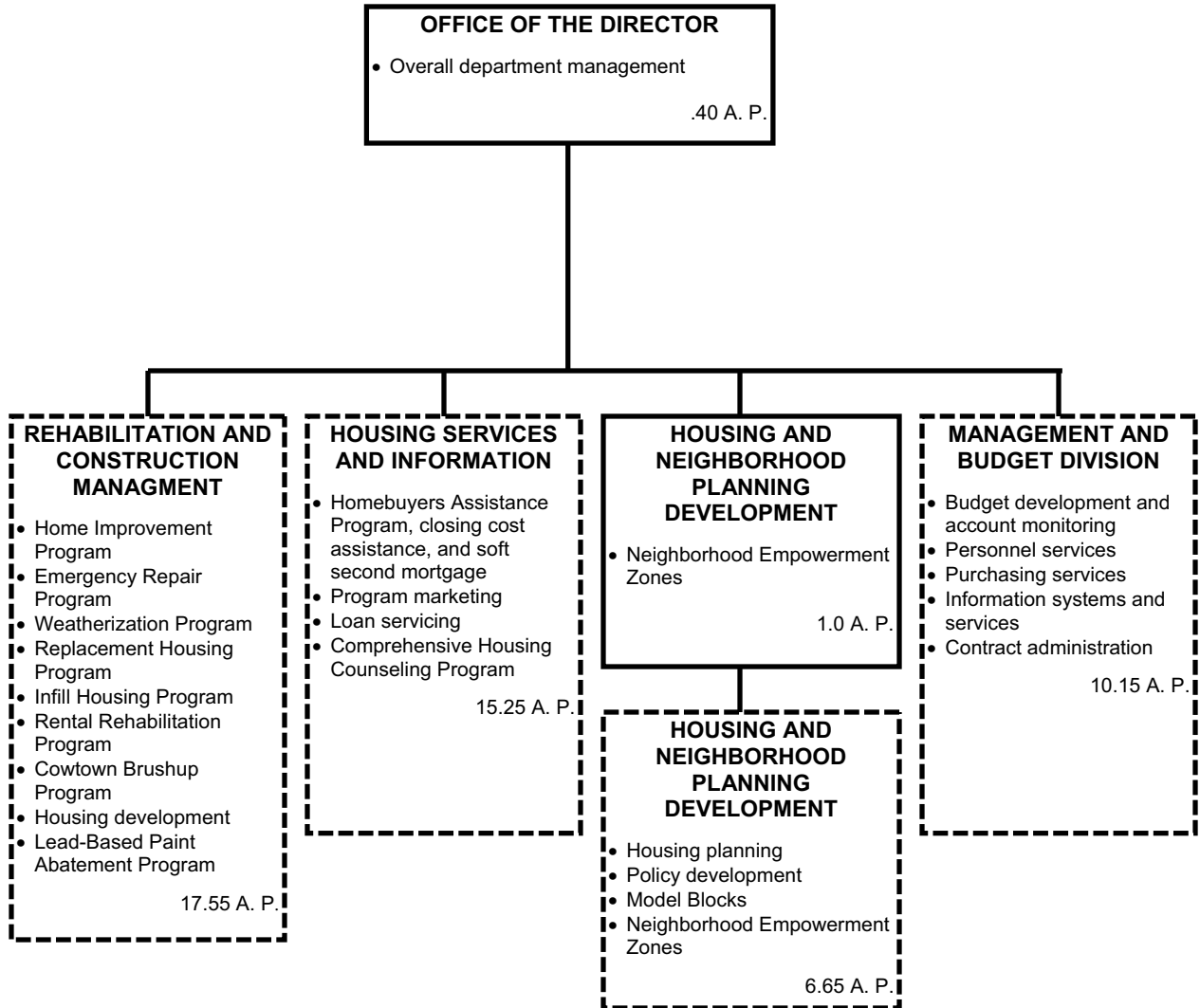
These program activities are combined with Model Blocks and Neighborhood Empowerment Zone (NEZ) area programs to help revitalize Central City neighborhoods. The Model Blocks and NEZ programs concentrate City activities and resources in selected neighborhoods in order to have a visible impact. The programs are structured to organize and empower neighborhoods so they may effectively identify issues and work towards solutions; promote public-private partnerships in the revitalization process; and offer integrated services to address the needs of individual neighborhoods. In addition to home repair activities, these programs provide funding or incentives for infrastructure improvements, economic development, and social services.

Fourteen Model Blocks projects are underway: Historic Near Southeast, Jennings/May/Saint Louis (JMSL), Como, Near Northside, Fairmount, Polytechnic Heights, United Riverside, Mitchell Boulevard, Far Greater Northside, Greenway, Worth Heights, Handley, Carver Heights, and North Greenbriar.

Fourteen Neighborhood Empowerment Zone areas have been designated: Stop Six, Ridglea/Como, Hemphill/Berry, Magnolia Village, Evans/Rosedale, Poly/Wesleyan, Rolling Hills, Woodhaven, Handley, Riverside, Berry/University, Trinity Park, Lake Arlington, and West 7th/University. Developments totaling more than \$1.2 billion have begun in these areas.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 36,631 | \$ 36,627 | \$ 78,525 | \$ 78,885 |
| Supplies | 790 | 551 | 2,801 | 2,801 |
| Contractual | 24,747 | 12,900 | 22,154 | 22,154 |
| Capital Outlay | 0 | 0 | 2,500 | 2,500 |
| Total Expenditures | \$ 62,168 | \$ 50,078 | \$ 105,980 | \$ 106,340 |
| Authorized Positions | 0.40 | 0.40 | 1.40 | 1.40 |

**HOUSING – 51.00 A. P.
 GENERAL FUND 1.40 A. P.
 (GRANT FUNDS 49.60 A. P.)**



SIGNIFICANT BUDGET CHANGES

| | | | |
|---|-----------|---|------|
| DEPARTMENT: HOUSING | | FUND/CENTER GG01/005101:0053010 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$50,078 | A.P. | 0.40 |
| 2004-05 ADOPTED: | \$106,340 | A.P. | 1.40 |
| <p>A) The adopted budget increases by \$33,537 for salaries due to the addition of a Planning Assistant position to assist with the processing of applications and tax abatement agreements in Neighborhood Empowerment Zones (NEZ) in addition to the City's FY2004-05 compensation plan.</p> <p>B) The adopted budget increases by \$4,992 for group health insurance based on plan costs and anticipated increases for FY2004-05.</p> <p>C) The adopted budget decreases by (\$3,900) for Executive Automobile Allowance. This cost will be paid from Grant Funding during FY2004-05.</p> <p>D) The adopted budget increases by \$2,528 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| HOUSING | | | |
| DEPARTMENT PURPOSE | | | |
| <p>To provide housing opportunities through acquisition, rehabilitation, new construction, rental, and other activities, primarily for low- and very low-income persons.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To assist approximately 36 low- and very low-income homeowners with loans averaging \$33,500 to rehabilitate their homes to meet Housing Quality Standards (HQS) and all applicable codes.</p> | | | |
| <p>To construct approximately 25 houses at an average cost of \$73,000.</p> | | | |
| <p>To provide emergency assistance to 219 low- and very low-income homeowners, at an average cost of \$2,273 per unit, to make necessary repairs correcting serious health and safety hazards.</p> | | | |
| <p>To provide weatherization services for 131 low-income homeowners and renters at an average cost of \$2,600.</p> | | | |
| <p>To provide homebuyer assistance including closing cost assistance and/or forgivable second mortgages to 158 low- and very low-income homebuyers at an average cost of \$8,500 to make homeownership affordable.</p> | | | |
| <p>To provide housing opportunities for 200 low- and very-low income households by working with various nonprofit organizations operating in the community that provide financing, rehabilitation, rental assistance and other housing services.</p> | | | |
| <p>To provide housing counseling to 1,382 families throughout Tarrant County with homeownership information, budget, credit, tenant and landlord rights, and mortgage delinquency.</p> | | | |
| <p>To assist 200 lead-based paint hazardous homes through the ALERT program making the homes lead safe.</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Number of houses rehabilitated | 36 | 39 | 36 |
| Number of houses constructed | 25 | 25 | 25 |
| Number of emergency repairs | 166 | 261 | 219 |
| Number of units weatherized | 200 | 200 | 131 |
| Number of families provided home- buyer assistance | 139 | 126 | 158 |
| Nonprofit organizations units assisted | 178 | 325 | 200 |
| Number of families counseled | 1,325 | 1,004 | 1,382 |
| Units receiving ALERT services | N/A | 362 | 200 |

FORT WORTH



**HOUSING DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY
GRANT FUNDING**

GENERAL INFORMATION:

The Community Development Block Grant (CDBG) is authorized by the Housing and Community Development Act of 1974, as amended. Its purpose is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for person of low- and very low-income. The U. S. Department of Housing and Urban Development (HUD) is the source agency for this funding. CDBG funds the following: Model Blocks Program, Home Improvement Program, Emergency Repairs, and Cowtown Brush-Up exterior paint program.

The HOME Program is designed to be a partnership among the federal government, local government and those in the for-profit and non-profit sectors who build, own, manage, finance or support low-income housing initiatives. The HOME program mandates the participation of non-profit developers, sponsors and owners. HUD is the source agency for this funding. The City of Fort Worth received its first allocation, commencing in FY1991-92. Local jurisdictions are required to provide matching funds. HOME funds the following: Model Blocks Program, Homebuyer's Assistance Program, and Affordable Housing Development Fund (AHDF).

The Weatherization Assistance Program (WAP) services extremely low-income residents of Tarrant County, primarily persons with disabilities and the elderly. The source of agency funding is the Texas Department of Housing and Community Affairs. The Weatherization Program receives funding from two grants, which cover attic insulation, weather-stripping, caulking, window and door repair or replacement. Funding for this program has declined significantly from previous levels.

The Comprehensive Housing Counseling Program (CHC) is an intensive counseling program that services residents of Tarrant County. The City of Fort Worth's Housing Department was certified by HUD as a Housing Counseling Agency on December 19, 1997. The components of the expanded Housing Counseling Program include community outreach and education, intake and screening, homeownership training and counseling services, referrals, follow-up sessions with potential homebuyers, pre-purchase, pre-occupancy, post-occupancy, and money management counseling. Other components include short-term credit repair and mortgage default counseling, rental counseling for tenants and landlords, and home improvement loan counseling. The CHC program is required for all first-time homebuyers utilizing the City's Housing Assistance Program.

The Lead Hazard Control Grant (LHC) is a grant used to implement an Area Lead Education Reduction and Training (ALERT) program. ALERT is a partnership among the City of Fort Worth (CFW) Housing Department, CFW Health Department, Tarrant County Public Health Department, Fort Worth Housing Authority, nine community-based organizations in Fort Worth (Greenway, Polytechnic, United Riverside, Mitchell Blvd., and Near Southeast Community Development Corporations, Worth Heights Neighborhood Association, Neighborhood Housing Services, Habitat for Humanity, and Rebuilding Together), the City of Denton, and its nonprofit partner, the Denton Affordable Housing Coalition. ALERT's goal is to make homes lead safe and reduce lead poisoning and its devastating effects on the mental and physical development of children. The CFW is the lead agency and will administer the funds.

STATUS OF FUNDING

| | 2002-03 | 2003-04 | 2004-05 |
|--------------------------|--------------------|---------------------|---------------------|
| Balance Carried Forward | \$ 8,548,228 | \$ 7,910,013 | \$ 7,291,533 |
| New Funds | 8,181,019 | 9,420,070 | 8,443,704 |
| Expenditures/Commitments | <u>(8,819,234)</u> | <u>(10,038,550)</u> | <u>(15,494,131)</u> |
| Balance Remaining | \$ 7,910,013 | \$ 7,291,553 | \$ 241,106 |
| Approved Positions | 45.0 | 49.0 | 50.0 |

**HOUSING DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

The Fort Worth Housing Finance Corporation (FWHFC) was initially established to issue mortgage revenue bonds to provide first-time homebuyers loan funds. The Fort Worth City Council functions as the FWHFC's board of directors. Over the years, the FWHFC has accumulated a fund of approximately \$5,000,000 dedicated to housing activities. The fund was accumulated through the refinancing of an earlier bond issue. The interest proceeds can be used for any housing activities approved by the FWHFC. This interest income has been an important source of matching funds for federal grants. Additionally, this fiscal year \$378,321 will be utilized for new single-family housing construction and \$312,911 for a land banking program.

Radisson Parking revenue comes from an underground parking garage located across the street from the Radisson Hotel that was completed in September 1981. The garage was funded by an Urban Development Action Grant (UDAG) from the U. S. Department of Housing and Urban Development. The garage is currently under a 50-year lease to the owners of the Radisson Hotel. The Hotel, which operates the parking garage, pays the City approximately \$84,450 in rent each year. This revenue can be used for any Community Development Block Grant eligible activity.

Rental Rehabilitation Program Income (RRPI) is generated from loan repayments from owners previously assisted through the Rental Rehabilitation Block Grant (RRBG) program. HUD, the source agency for this funding, no longer provides RRBG funds. RRPI funds will be used for various housing activities.

STATUS OF FUNDING

| | 2002-03 | 2003-04 | 2004-05 |
|--------------------------|-------------------|---------------------|------------------|
| Balance Carried Forward | \$953,662 | \$1,331,902 | \$953,662 |
| New Funds | 872,463 | 839,714 | 872,463 |
| Expenditures/Commitments | <u>(494,223)</u> | <u>(1,217,954)</u> | <u>(837,254)</u> |
| Balance Remaining | \$1,331,902 | \$953,662 | \$988,872 |
| Approved Positions | N/A | N/A | N/A |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT HOUSING | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|---------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PLANNING DIVISION</u> | | | | | | | | |
| 0050600 | PLANNING DIVISION | \$ 3,900 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 3,900</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>ADMINISTRATION</u> | | | | | | | | |
| 0051010 | ADMINISTRATION | \$ 39,125 | \$ 36,331 | \$ 106,093 | \$ 106,453 | 0.30 | 0.30 | 1.40 | 1.40 |
| | Sub-Total | <u>\$ 39,125</u> | <u>\$ 36,331</u> | <u>\$ 106,093</u> | <u>\$ 106,453</u> | <u>0.30</u> | <u>0.30</u> | <u>1.40</u> | <u>1.40</u> |
| | <u>FINANCE & PROCESS- ING</u> | | | | | | | | |
| 0052010 | ADMINISTRATION | \$ 14,710 | \$ 13,747 | \$ -113 | \$ -113 | 0.10 | 0.10 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 14,710</u> | <u>\$ 13,747</u> | <u>\$ -113</u> | <u>\$ -113</u> | <u>0.10</u> | <u>0.10</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>CONSTRUCTION</u> | | | | | | | | |
| 0053010 | ADMINISTRATION | \$ 4,433 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 4,433</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 62,168 | \$ 50,078 | \$ 105,980 | \$ 106,340 | 0.40 | 0.40 | 1.40 | 1.40 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

HUMAN RESOURCES

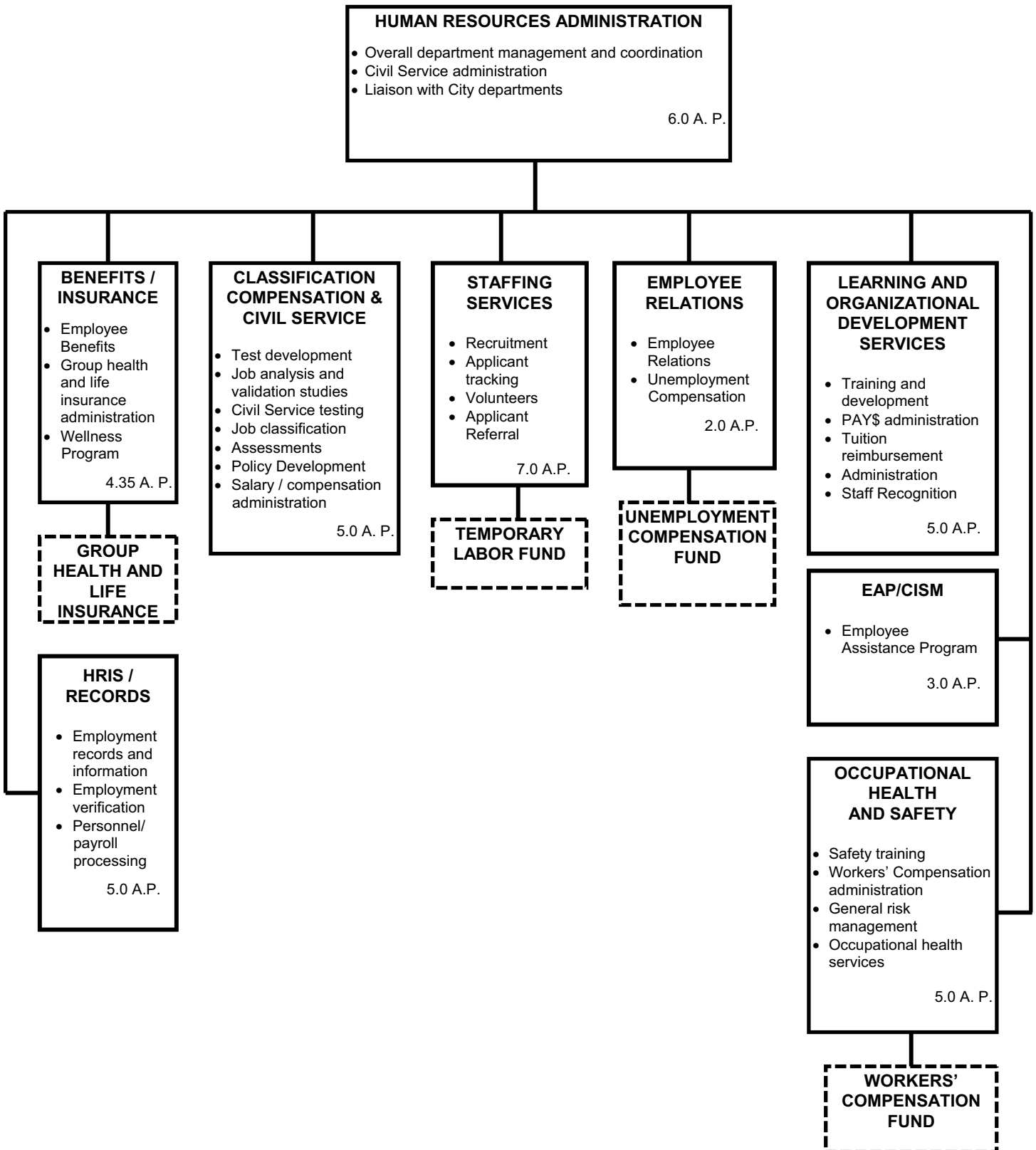
GG01/0141000:0144000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Human Resources Department administers the City's compensation and fringe benefits program, prepares and revises job classifications, maintains employee records, and administers the Workers' Compensation, Group Health and Life Insurance, and Unemployment Compensation Funds and functions. Other departmental functions include recruitment of applicants, particularly minority candidates, for all City positions; development and administration of valid employment selection instruments; evaluation and referral of qualified applicants to departments; training needs assessment; management and employee development opportunities orchestration; City Affirmative Action / Equal Employment Opportunity Commission program and grievance appeal process monitoring; interpretation of, and employee counseling regarding, the City's personnel rules and regulations; provision of personnel policy revision recommendations to the City Manager; counseling for, and referral of, employees with substance abuse or other personal problems; development and implementation of the City's Wellness and Critical Incident Stress Management programs; and coordination of volunteers for the benefit of the City, community organizations and employees.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 2,654,460 | \$ 2,689,965 | \$ 2,811,031 | \$ 2,835,793 |
| Supplies | 129,103 | 49,601 | 54,217 | 54,217 |
| Contractual | 843,191 | 729,907 | 795,319 | 795,319 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 3,626,754 | \$ 3,469,473 | \$ 3,660,567 | \$ 3,685,329 |
| Authorized Positions | 47.00 | 44.00 | 42.35 | 42.35 |

HUMAN RESOURCES - 42.35 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---------------------------------------|--|
| DEPARTMENT: HUMAN RESOURCES | FUND/CENTER GG01/0141000:0144000 |
|---------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|-------|
| 2003-04 ADOPTED: | \$3,469,473 | A.P. | 44.00 |
| 2004-05 ADOPTED: | \$3,685,329 | A.P. | 42.35 |

A) The adopted budget increases by \$96,446 due to the transfer of a net 3.65 authorized positions to the Group Health and Life Insurance Fund and the addition of a Disabilities Program Coordinator position, which was previously a grant funded position in the Community Relations Department, and an Administrative Assistant position to coordinate City-wide charitable and award programs. This increase also includes funding for the City's FY2004-05 compensation plan.

B) The adopted budget increases by \$124,889 for contractual services for ongoing technology enhancements in the department.

C) The adopted budget increases by \$29,000 for the Leadership Development Program/New Employee Orientation Program based on historical data and FY2004-05 projected expenditures.

D) The adopted budget increases by \$20,640 for group health insurance based on plan enrollment and anticipated FY2004-05 cost increases.

E) The adopted budget increases by \$17,721 for workers' compensation costs based on historical actual claims.

F) The adopted budget decreases by (\$13,500) in consultant services due to the one-time costs associated with the hiring of the Human Resources Director.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
HUMAN RESOURCES

DEPARTMENT PURPOSE

To provide quality human resources services consistent with the mission of, "Helping People Succeed at Work" by leading and supporting the organization in hiring, developing and retaining a diverse, customer-focused workforce in a safe and respectful work environment, while complying with federal, state and local guidelines and maintaining professional and ethical work values. The departmental staff is also to provide management of employee benefit programs, including group health and life insurance, workers' compensation, safety programs, and unemployment compensation in a manner that effectively balances employee needs with the financial concerns of the City, while preserving the City's integrity.

FY2004-05 DEPARTMENTAL OBJECTIVES

To minimize the number of job classifications below the market median.

To improve workforce diversity by equipping employees with cultural competencies to serve a diverse community.

To improve workforce efficiency through technology improvement.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Number of job classifications below market median | 373 (83%) | 388 (86%) | 285 (63%) |
| Number of employees attending diversity Training | 31 | 80 | 1,500 |
| Turnover rate/comparison to Metroplex Median rate | 6.6% vs. 13.8% | 6% vs. 10% | 7.5% vs. 14.5% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT HUMAN RESOURCES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0141000 | <u>PERSONNEL ADMINIS- TRATION</u> HUMAN RESOURCES ADMINISTRATION | \$ 2,888,198 | \$ 2,918,908 | \$ 3,108,481 | \$ 3,129,619 | 37.00 | 37.00 | 35.00 | 35.00 |
| | Sub-Total | <u>\$ 2,888,198</u> | <u>\$ 2,918,908</u> | <u>\$ 3,108,481</u> | <u>\$ 3,129,619</u> | <u>37.00</u> | <u>37.00</u> | <u>35.00</u> | <u>35.00</u> |
| 0143000 | <u>BENEFITS ASSISTANCE PROGRAM</u> HEALTH BENEFITS | \$ 102,532 | \$ 119,452 | \$ 93,619 | \$ 94,351 | 2.00 | 2.00 | 2.35 | 2.35 |
| 0143010 | WELLNESS | 155,221 | 0 | 0 | 0 | 3.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 257,753</u> | <u>\$ 119,452</u> | <u>\$ 93,619</u> | <u>\$ 94,351</u> | <u>5.00</u> | <u>2.00</u> | <u>2.35</u> | <u>2.35</u> |
| 0144000 | <u>RISK MANAGEMENT</u> OCCUPATIONAL HEALTH AND SAFETY | \$ 480,803 | \$ 431,113 | \$ 458,467 | \$ 461,359 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 480,803</u> | <u>\$ 431,113</u> | <u>\$ 458,467</u> | <u>\$ 461,359</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> | <u>5.00</u> |
| | TOTAL | \$ 3,626,754 | \$ 3,469,473 | \$ 3,660,567 | \$ 3,685,329 | 47.00 | 44.00 | 42.35 | 42.35 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
INTERNAL AUDIT

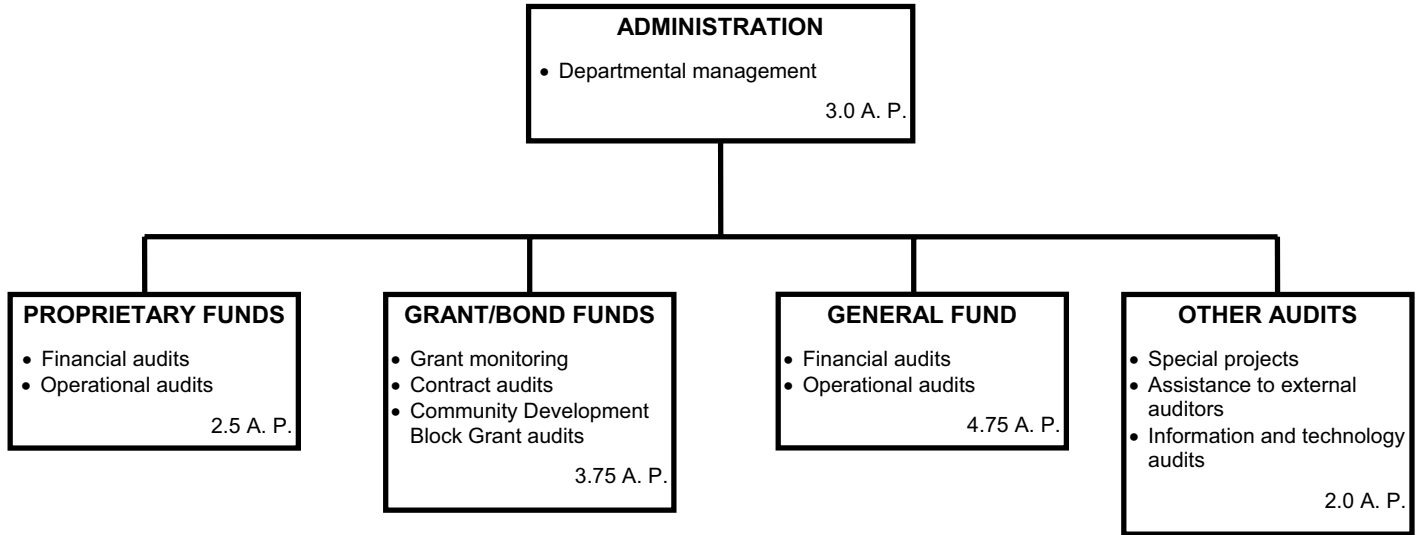
FUND/CENTER
GG01/0101000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Internal Audit Department is charged with conducting financial, fiscal compliance, risk assessment, and financial procedure audits of all City departments, offices, agencies, and programs, under the direction and control of the City Auditor, who is appointed by the City Council. The department also performs other activities as specified by the City Council.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 790,278 | \$ 784,693 | \$ 870,272 | \$ 879,596 |
| Supplies | 9,878 | 5,133 | 9,133 | 9,133 |
| Contractual | 156,749 | 98,942 | 94,151 | 94,151 |
| Capital Outlay | 0 | 0 | 1,500 | 1,500 |
| Total Expenditures | \$ 956,905 | \$ 888,768 | \$ 975,056 | \$ 984,380 |
| Authorized Positions | 15.00 | 14.50 | 16.00 | 16.00 |

INTERNAL AUDIT - 16.0 A. P.
(GENERAL FUND 12.25 A. P.)
(GRANT FUND 1.5 A. P.)
(BOND FUND 2.25 A. P.)



SIGNIFICANT BUDGET CHANGES

| | |
|--------------------------------------|------------------------------------|
| DEPARTMENT: INTERNAL AUDIT | FUND/CENTER GG01/0101000 |
|--------------------------------------|------------------------------------|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-----------|-------------|------|
| 2003-04 ADOPTED: | \$888,768 | A.P. | 14.5 |
| 2004-05 ADOPTED: | \$984,380 | A.P. | 16.0 |

- A) The adopted budget increases by \$100,752 for salaries of employees due to the FY2004-05 compensation plan and the addition of one (1) Auditor and a half (0.5) grant Auditor position.
- B) The adopted budget decreases by (\$84,838) for salary savings budgeted due primarily to the retirement of the Assistant City Auditor who will occupy the position as a scheduled temporary.
- C) The adopted budget increases by \$80,960 for scheduled temporary expenses due to the retirement of the Assistant City Auditor who has been re-hired as a scheduled temporary.
- D) The adopted budget decreases by (\$26,962) for grant salaries of employees to reflect an increase in anticipated work in audits involving grant funds. A half (0.5) Grant Auditor position was added due to this increase in anticipated work with grants.
- E) The adopted budget increases by \$20,004 for group health insurance based on anticipated enrollment and increasing health care costs for FY2004-05.
- F) The adopted budget increases by \$10,433 for retirement contributions, which are calculated as a percentage of salary costs.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **INTERNAL AUDIT**

DEPARTMENT PURPOSE

To examine the City's financial and operational activities; to provide City Management and the City Council with an independent assessment of the accuracy of data, adequacy of controls, and compliance with financial rules and regulations; and, where appropriate, to review operations for their efficiency and effectiveness.

FY2004-05 DEPARTMENTAL OBJECTIVES

To complete (through fieldwork phase) 90 percent of the audits identified in the Annual Audit Plan.

To receive ratings of "good" or "excellent" from auditees on at least 90 percent of audits completed during FY2004-05.

To identify cost recoveries or potential cost savings of at least 1.25 times departmental General Fund expenditures.

To complete all special request audits within the timeframe specified by the requestor.

To achieve an average utilization rate of 82.5 percent (i.e. 1,716 hours of audit related work) for staff auditors and 77.5 percent (i.e. 1,612 hours of audit related work) for audit supervisors.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Percentage of audits in Annual Audit Plan completed | 63% | 75% | 90% |
| Percent of good/excellent ratings from auditees | 100% | 92% | 90% |
| Annual cost recoveries/savings identified | \$503,270 | \$800,000 | \$1,000,000 |
| Percentage of special request audits completed within requested timeframe | 100% | 100% | 100% |
| Average utilization rate for supv/staff | 84%/85.2% | 78%/82% | 78%/83% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT INTERNAL AUDIT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0101000 | <u>INTERNAL AUDIT</u> | | | | | | | | |
| | INTERNAL AUDIT | \$ 956,905 | \$ 888,768 | \$ 975,056 | \$ 984,380 | 15.00 | 14.50 | 16.00 | 16.00 |
| | Sub-Total | <u>\$ 956,905</u> | <u>\$ 888,768</u> | <u>\$ 975,056</u> | <u>\$ 984,380</u> | <u>15.00</u> | <u>14.50</u> | <u>16.00</u> | <u>16.00</u> |
| | TOTAL | \$ 956,905 | \$ 888,768 | \$ 975,056 | \$ 984,380 | 15.00 | 14.50 | 16.00 | 16.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

LAW

GG01/0121000

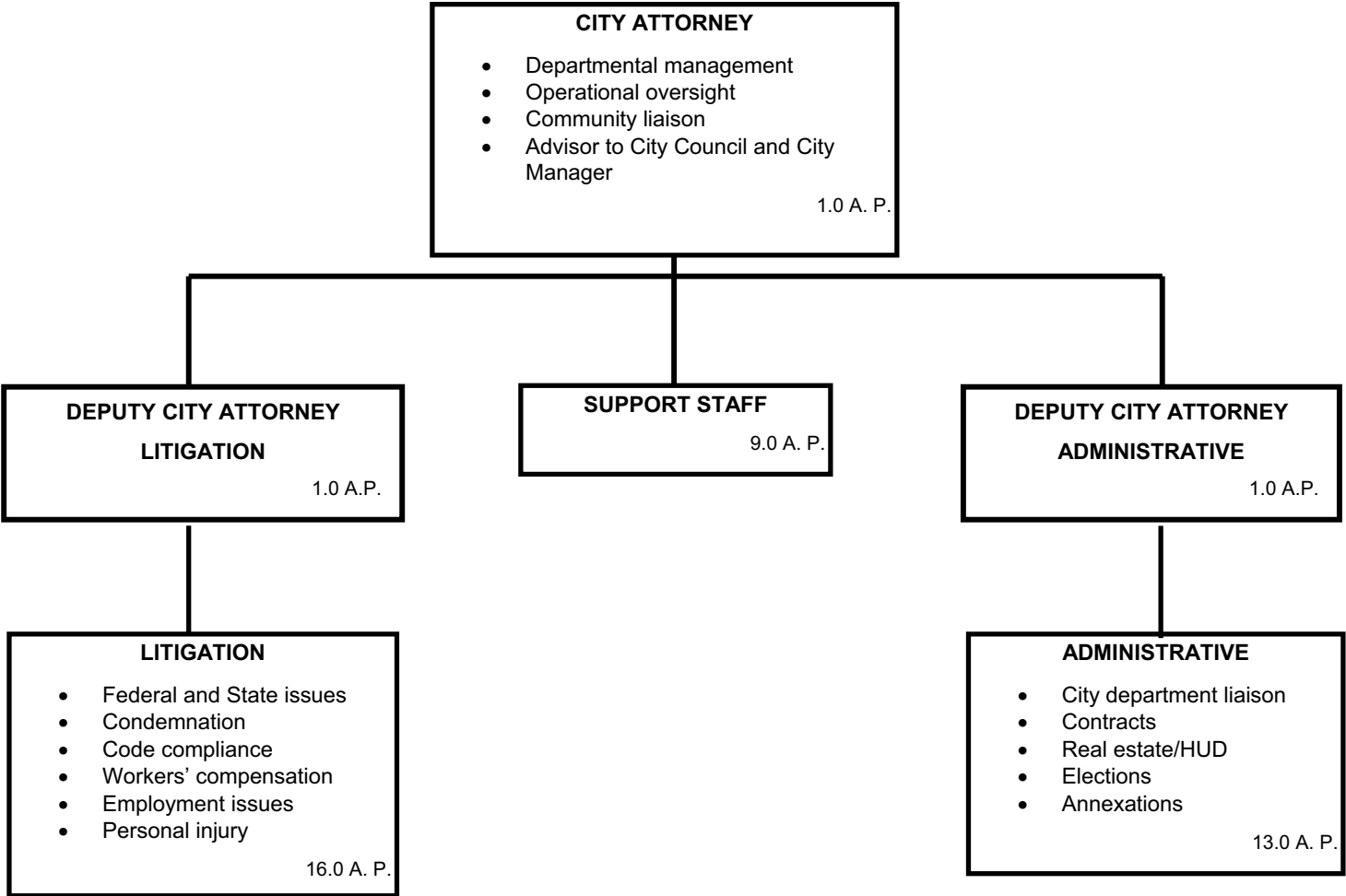
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Department of Law, under the direction of the City Attorney, is responsible for administration of all legal affairs of the City; City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions for the City Council, City Manager and City departments.

Departmental duties are divided along the following lines of specialization: Litigation, Administrative, Intergovernmental Management and Code Compliance, and Support Services. Attorneys in the department's Litigation Section represent the City in cases in which the City of Fort Worth is a party. In instances where the departmental workload is too great or a case requires highly specialized knowledge, the City will sometimes use outside legal counsel instead. The Administrative Section counsels the City Council and City staff on matters relating to the administrative functions of government. The Intergovernmental Management and Code Compliance Section includes the attorney advising the Police Department, prosecuting attorneys for the City's municipal courts and attorneys specializing in code compliance and environmental issues. The Support Services Section provides clerical and other assistance to the attorneys in all sections of the department.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 3,039,419 | \$ 3,167,504 | \$ 3,421,856 | \$ 3,453,044 |
| Supplies | 62,656 | 78,968 | 54,040 | 54,040 |
| Contractual | 283,266 | 280,193 | 289,352 | 289,352 |
| Total Expenditures | \$ 3,385,341 | \$ 3,526,665 | \$ 3,765,248 | \$ 3,796,436 |
| Authorized Positions | 42.00 | 41.00 | 41.00 | 41.00 |

LAW - 41.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---------------------------|------------------------------------|
| DEPARTMENT: LAW | FUND/CENTER GG01/0121000 |
|---------------------------|------------------------------------|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$3,526,665 | A.P. | 41.0 |
| 2004-05 ADOPTED: | \$3,796,436 | A.P. | 41.0 |

A) The adopted budget increases by a net of \$227,049 due to the City's FY2004-05 compensation plan, the addition of an Assistant City Attorney, and the elimination of a Paralegal position.

B) The adopted budget increases by \$32,664 for group health insurance costs based on individual employee plans and projected FY2004-05 plan increases.

C) The adopted budget increases by \$37,406 for IT Solutions costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.

D) The adopted budget decreases by (\$22,492) for books and materials due to cancellation of subscription renewals, books, and updates. The department anticipates utilizing more online resources.

E) The adopted budget decreases by (\$27,290) for miscellaneous rentals by utilizing a multi-year contract for Electronic Legal Research, which reduces the price versus an annual contract.

F) The adopted budget increases by \$19,331 for contributions to employee retirements, which is based on a percentage of salary costs.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **LAW**

DEPARTMENT PURPOSE

To administer all legal affairs of the City, including City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions for the City Council, City Manager and City departments.

FY2004-05 DEPARTMENTAL OBJECTIVES

To continue to utilize in-house staff and resources to defend lawsuits and control outside attorney fees.

To review and prosecute an increasing number of criminal and code compliance cases within the department's budget appropriation.

To continue to improve customer service.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Number of pending lawsuits involving outside counsel (includes conflict cases) | 24 | 25 | 25 |
| Outside attorneys fees | \$255,067 | \$399,000 | \$399,000 |
| Criminal and code compliance cases requiring attorney review / action | 338,165 | 365,218 | 365,218 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT LAW DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0121000 | <u>LAW DEPARTMENT</u> | | | | | | | | |
| | ADMINISTRATION | \$ 3,385,341 | \$ 3,526,665 | \$ 3,765,248 | \$ 3,796,436 | 42.00 | 41.00 | 41.00 | 41.00 |
| | Sub-Total | <u>\$ 3,385,341</u> | <u>\$ 3,526,665</u> | <u>\$ 3,765,248</u> | <u>\$ 3,796,436</u> | <u>42.00</u> | <u>41.00</u> | <u>41.00</u> | <u>41.00</u> |
| | TOTAL | \$ 3,385,341 | \$ 3,526,665 | \$ 3,765,248 | \$ 3,796,436 | 42.00 | 41.00 | 41.00 | 41.00 |

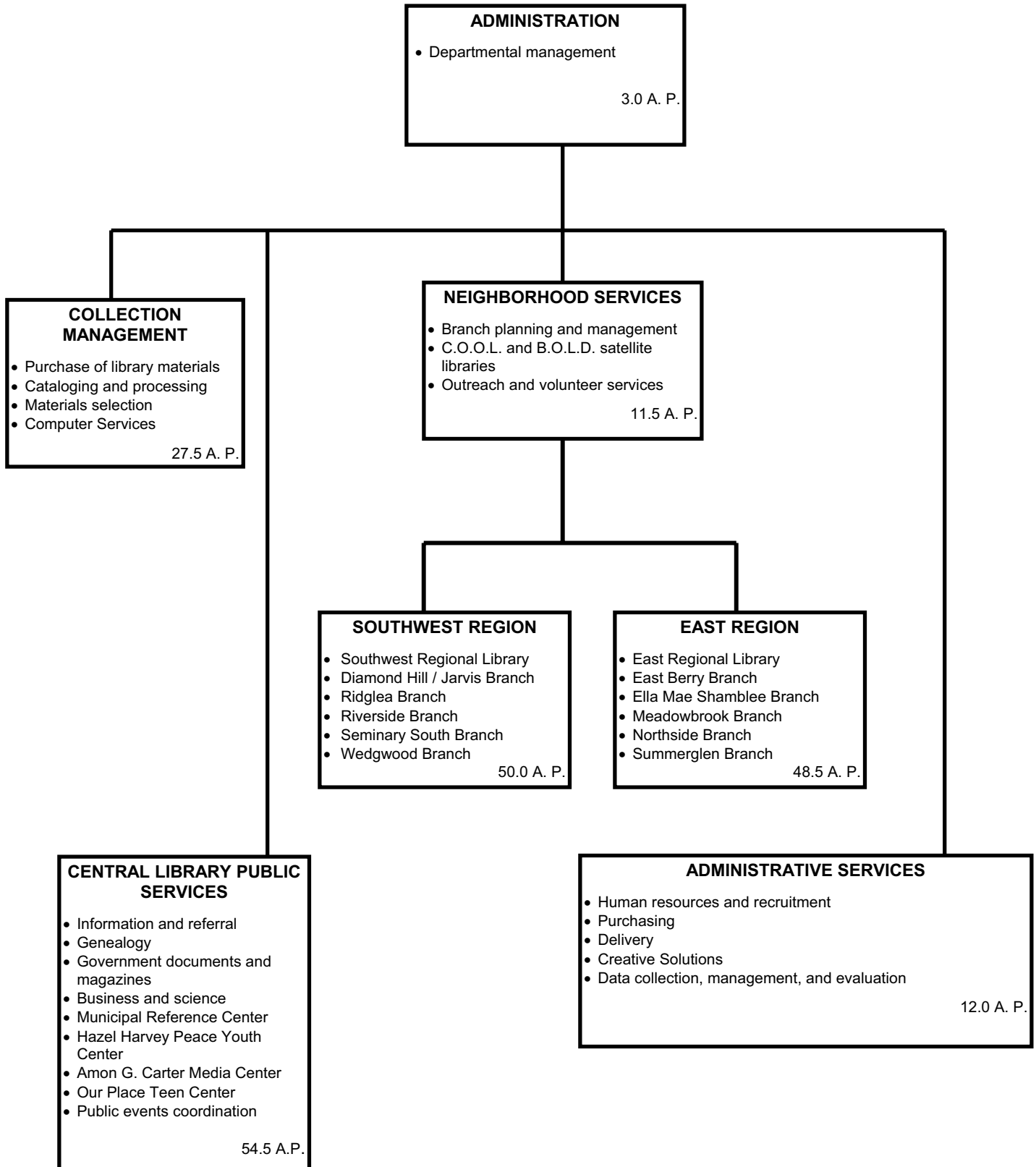
FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | | | | |
|--|--|----------------------------|------------------------------------|-----------------------------------|
| DEPARTMENT: LIBRARY | FUND/CENTER GG01/0841000:0844002 | | | |
| SUMMARY OF DEPARTMENT RESPONSIBILITIES: | | | | |
| <p>The Fort Worth Public Library is responsible for delivering library services to meet the educational, informational, cultural, and recreational needs of Fort Worth residents of all ages. The department is divided into five divisions: Administration, Collection Management, Central Library, Neighborhood Services, and Administrative Services.</p> <p>The Administration Division provides overall direction for library operations and plans for the delivery of library services to the community. The newly created Administrative Services Division is responsible for all departmental administrative functions, including human resources management and recruitment, purchasing, materials delivery, data collection, management and evaluation, and "Creative Solutions." The Collection Management Division is responsible for all aspects of the materials procurement and distribution process, registration of patrons, preparation of borrowers' cards, processing of invoices, and repair of damaged and worn materials. The division is also responsible for departmental computer services.</p> <p>The Central Library is the main source of research information for the Fort Worth Public Library System and the North Texas Library System, including genealogy information. It is the repository for local government and historical documents. The Central Library is also responsible for operation of the City's Municipal Reference Center, the Hazel Harvey Peace Youth Center, the Amon G. Carter Media Center, and "Our Place" Teen Center. The Central Library staff is also responsible for public events coordination. Neighborhood Services directly delivers library services through 12 neighborhood branch libraries located throughout the city. In addition to the 12 branch libraries, the Neighborhood Services Division also provides management for the B.O.L.D. and C.O.O.L. library branches, as well as coordinates outreach and volunteer services. The Southwest Regional Library and East Regional Library, both under the direction of the Neighborhood Services Division, provide a wider range of services than those provided by the branch libraries and primarily serve the residents of their respective areas of the city.</p> | | | | |
| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Personal Services | \$ 8,727,960 | \$ 8,950,748 | \$ 9,630,513 | \$ 9,713,988 |
| Supplies | 2,197,541 | 2,083,740 | 2,066,040 | 2,066,040 |
| Contractual | 2,241,861 | 2,259,024 | 2,842,829 | 2,842,829 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 13,167,362 | \$ 13,293,512 | \$ 14,539,382 | \$ 14,622,857 |
| Authorized Positions | 207.00 | 207.00 | 207.00 | 207.00 |

LIBRARY – 207.0 A. P. (GRANTS FUND 3.5 A. P.)



SIGNIFICANT BUDGET CHANGES

| | |
|-------------------------------|--|
| DEPARTMENT: LIBRARY | FUND/CENTER GG01/0841000:0844002 |
|-------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$13,293,512 | A.P. | 207.00 |
| 2004-05 ADOPTED: | \$14,622,857 | A.P. | 207.00 |

- A) The adopted budget increases by \$545,411 for salaries of regular employees due to scheduled step increases and for the projected FY2004-05 compensation plan.
- B) The adopted budget increases by \$280,557 for other contractual services primarily for the purchase of a new integrated library system (ILS); and for the increases in system mainframe maintenance, peripheral maintenance; pagers, THEnet and frame relay costs and includes funds for the service of armored car transport of branch revenues.
- C) The adopted budget increases by \$177,840 for IT computer leases for the addition of new Library staff and public PCs.
- D) The adopted budget increases by \$135,363 for budgeted salary savings thereby decreasing this account to reflect the vacancy rate that is expected in the department for FY2004-05.
- E) The adopted budget increases by \$128,387 for information technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- F) The adopted budget increases by \$87,132 for group health insurance costs due to the projected increases for FY2004-05.
- G) The adopted budget decreases by (\$79,588) for worker's compensation per the FY2004-05 Human Resources Department assessment for this account.
- H) The adopted budget increases by \$60,988 for contributions to employee retirement, which are calculated as a percentage of salary costs.
- I) The adopted budget decreases by (\$15,000) for postage costs due primarily to the implementation of an automated notification system, which will reduce the number of mailing overdue and hold notices.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|---|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| LIBRARY | | | |
| DEPARTMENT PURPOSE | | | |
| <p>To contribute to the development of individuals and the economic vitality of neighborhoods by providing library and information services through an array of materials in various formats and staff professional expertise. These services and information respond specifically to the educational, informational, cultural and recreational needs of users of all ages. Furthermore, services and information are provided in an open and non-judgmental environment.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To provide on-site service to 2.36 million users (5% increase).</p> <p>To check out 4.45 million items (5% increase).</p> <p>To attain 1.45 million web page visits (100,000 increase).</p> <p>To increase total program/tour attendance to 172,000 (5% increase).</p> <p>To issue 39,000 new library cards (5% increase).</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Number of customers entering libraries | 2,046,130 | 2,250,743 | 2,363,280 |
| Number of items checked out annually | 3,691,862 | 4,245,641 | 4,457,920 |
| Number of Library Web page visits | 1,236,000 | 1,359,600 | 1,459,600 |
| Number of persons attending programs | 131,618 | 164,523 | 172,750 |
| Number of new library cards issued | 30,131 | 37,664 | 39,547 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT LIBRARY | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---------------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>LIBRARY ADMINISTRATION</u> | | | | | | | | |
| 0841000 | LIBRARY ADMINISTRATION | \$ 2,143,705 | \$ 1,977,096 | \$ 2,340,571 | \$ 2,348,911 | 18.00 | 17.00 | 16.00 | 16.00 |
| 0841020 | AUTOMATION SERVICES | 437,716 | 462,902 | 811,646 | 813,862 | 5.00 | 6.00 | 6.00 | 6.00 |
| 0841030 | OUTREACH UNIT | 234,706 | 274,825 | 272,338 | 274,450 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 2,816,127</u> | <u>\$ 2,714,823</u> | <u>\$ 3,424,555</u> | <u>\$ 3,437,223</u> | <u>28.00</u> | <u>28.00</u> | <u>27.00</u> | <u>27.00</u> |
| | <u>CENTRAL LIBRARY</u> | | | | | | | | |
| 0842001 | SUPPORT SERVICES | \$ 2,892,381 | \$ 2,875,687 | \$ 2,941,030 | \$ 2,949,730 | 23.00 | 22.00 | 23.00 | 23.00 |
| 0842002 | CENTRAL LIBRARY | 2,816,665 | 2,724,745 | 2,770,067 | 2,791,749 | 56.50 | 56.50 | 53.50 | 53.50 |
| | Sub-Total | <u>\$ 5,709,046</u> | <u>\$ 5,600,432</u> | <u>\$ 5,711,097</u> | <u>\$ 5,741,479</u> | <u>79.50</u> | <u>78.50</u> | <u>76.50</u> | <u>76.50</u> |
| | <u>BRANCH LIBRARIES</u> | | | | | | | | |
| 0843001 | WEDGWOOD BRANCH | \$ 248,402 | \$ 260,203 | \$ 272,636 | \$ 274,946 | 6.00 | 6.00 | 6.00 | 6.00 |
| 0843002 | MEADOWBROOK BRANCH | 290,179 | 277,318 | 294,887 | 297,376 | 6.50 | 6.50 | 6.50 | 6.50 |
| 0843003 | NORTHEAST BRANCH | 197,628 | 189,509 | 244,876 | 246,844 | 4.00 | 4.00 | 5.00 | 5.00 |
| 0843004 | NORTHSIDE BRANCH | 174,356 | 223,867 | 242,806 | 244,737 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0843005 | SEMINARY SOUTH BRANCH | 215,686 | 242,439 | 304,302 | 306,752 | 5.00 | 5.00 | 6.00 | 6.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT LIBRARY | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-----------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0843006 | EAST BERRY BRANCH | 186,200 | 180,962 | 192,063 | 193,575 | 4.00 | 4.00 | 4.00 | 4.00 |
| 0843007 | RIDGLEA BRANCH | 340,267 | 348,089 | 372,522 | 375,432 | 7.00 | 7.00 | 7.00 | 7.00 |
| 0843008 | E M SHAMBLEE BRANCH | 154,797 | 158,809 | 167,423 | 168,969 | 3.50 | 3.50 | 3.50 | 3.50 |
| 0843009 | DIAMOND HILL BRANCH | 208,917 | 222,064 | 228,720 | 230,505 | 4.00 | 4.00 | 4.00 | 4.00 |
| 0843010 | C.O.O.L. | 76,275 | 79,288 | 85,931 | 86,663 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0843011 | BOLD | 105,405 | 120,821 | 129,754 | 130,872 | 2.00 | 3.00 | 3.00 | 3.00 |
| 0843012 | SUMMERGLEN BRANCH | 631,102 | 737,421 | 813,329 | 816,592 | 7.00 | 7.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 2,829,214</u> | <u>\$ 3,040,790</u> | <u>\$ 3,349,249</u> | <u>\$ 3,373,263</u> | <u>56.00</u> | <u>57.00</u> | <u>60.00</u> | <u>60.00</u> |
| | <u>REGIONAL LIBRARIES</u> | | | | | | | | |
| 0844001 | SOUTHWEST REGIONAL LIBRARY | \$ 960,818 | \$ 997,390 | \$ 1,072,983 | \$ 1,081,589 | 22.50 | 22.50 | 22.50 | 22.50 |
| 0844002 | EAST REGIONAL | 852,157 | 940,076 | 981,497 | 989,302 | 21.00 | 21.00 | 21.00 | 21.00 |
| | Sub-Total | <u>\$ 1,812,975</u> | <u>\$ 1,937,467</u> | <u>\$ 2,054,481</u> | <u>\$ 2,070,892</u> | <u>43.50</u> | <u>43.50</u> | <u>43.50</u> | <u>43.50</u> |
| | TOTAL | \$ 13,167,362 | \$ 13,293,512 | \$ 14,539,382 | \$ 14,622,857 | 207.00 | 207.00 | 207.00 | 207.00 |

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

MAYOR AND CITY COUNCIL

FUND/CENTER

GG01/0010000:0010009

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The legislative and policy-making body in Fort Worth's Council-Manager form of government is comprised of the Mayor and eight City Council members. Since a Charter amendment in April 1975, City Council members, with the exception of the Mayor, are elected to represent single-member districts. The Single-Member District Representation Plan became effective as of the City Council election in April 1977.

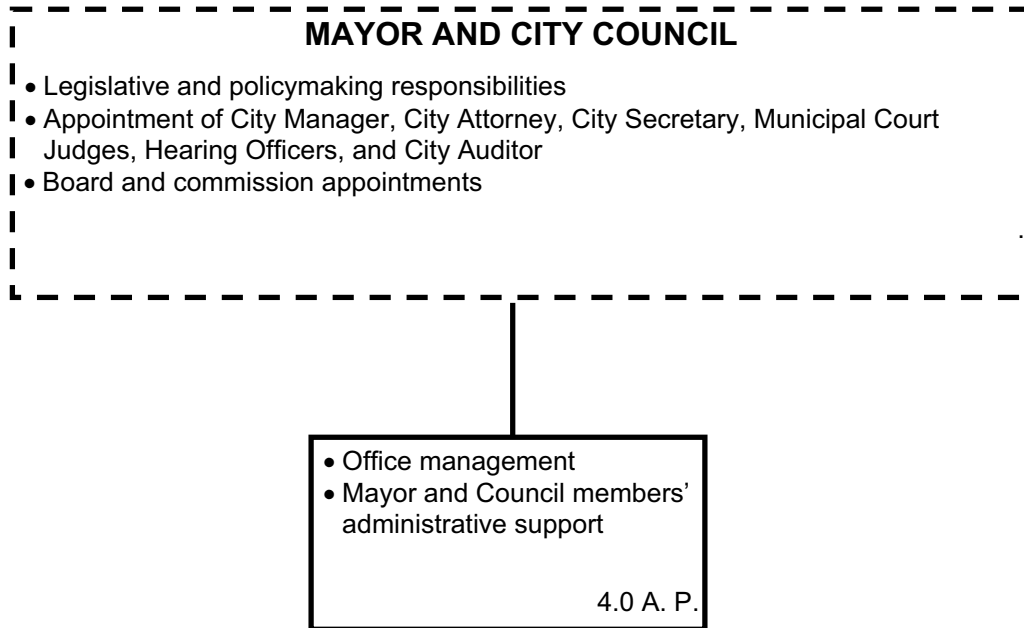
Responsibilities of the City Council include: 1) appointment of the City Manager, City Secretary, City Attorney, City Auditor, Municipal Court Judges, and various other officials and citizens' boards; and 2) the determination of policy regarding the types and levels of service to be provided by the City government.

The Mayor and Council members are supported by a full-time staff of four, which provides oversight of office operations; handles citizen/constituent customer service issues; drafts correspondence, speeches, and reports; provides office support as needed; develops research and reports; organizes special events; serves on committees or as liaisons for the Mayor and City Council; staffs conferences; and works on various special projects.

The Mayor and City Council offices are also supported by part-time Council Aides (one for each Council member). Council Aides perform a wide variety of duties dependent upon the needs of their particular Council member and his/her district, including but not limited to: attending community meetings, handling constituent complaints, drafting correspondence, performing research, organizing events, serving on committees, and working on special projects.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 527,572 | \$ 526,219 | \$ 552,207 | \$ 554,355 |
| Supplies | 67,218 | 50,564 | 54,856 | 54,856 |
| Contractual | 228,493 | 214,501 | 201,319 | 201,319 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 823,283 | \$ 791,284 | \$ 808,382 | \$ 810,530 |
| Authorized Positions | 4.00 | 4.00 | 4.00 | 4.00 |

MAYOR AND CITY COUNCIL - 4.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: MAYOR AND CITY COUNCIL | FUND/CENTER GG01/0010000:0010009 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-----------|-------------|------|
| 2003-04 ADOPTED: | \$791,284 | A.P. | 4.00 |
| 2004-05 ADOPTED: | \$810,530 | A.P. | 4.00 |

A) The adopted budget decreases by (\$28,844) for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.

B) The adopted budget increases by \$25,769 for salaries of regular employees, per increases in the adopted FY2004-05 compensation plan.

C) The adopted budget increases by \$9,595 for basic telephone service based on a new funding strategy to more equitably distribute costs citywide.

D) The adopted budget increases by \$9,000 for graphics due to the issuance of quarterly newsletters for all councilmembers.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
MAYOR AND CITY COUNCIL

DEPARTMENT PURPOSE

To represent the citizens of Fort Worth effectively; to ensure delivery of City services in the most efficient way possible; and to provide leadership as the legislative and policy-making body of Fort Worth.

FY2004-05 DEPARTMENTAL OBJECTIVES

To identify issues and concerns of high priority for Fort Worth citizens by conducting various types of public forums to gather citizens' input.

To represent the City in intergovernmental activities with other entities on the local, state, federal, and international levels by monitoring and influencing legislative decisions affecting municipalities. Such entities will include, but not be limited to, the Texas Municipal League (TML), the National League of Cities (NLC), and the United States Conference of Mayors (USCM).

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Number of public forums held in Council members' districts annually | 35 | 35 | 35 |
| Number of TML, NLC, and USCM annual meetings and subcommittee meetings attended by Council members each year | 20 | 20 | 20 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT MAYOR AND COUNCIL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>MAYOR AND COUNCIL</u> | | | | | | | | |
| 0010000 | MAYOR & COUNCIL ADMINISTRATION | \$ 808,031 | \$ 768,784 | \$ 785,882 | \$ 788,030 | 4.00 | 4.00 | 4.00 | 4.00 |
| 0010001 | MAYOR | 92 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010002 | COUNCIL DISTRICT 2 | 1,023 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010003 | COUNCIL DISTRICT 3 | 883 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010004 | COUNCIL DISTRICT 4 | 3,724 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010005 | COUNCIL DISTRICT 5 | 2,783 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010006 | COUNCIL DISTRICT 6 | 611 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010007 | COUNCIL DISTRICT 7 | 1,023 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010008 | COUNCIL DISTRICT 8 | 3,953 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0010009 | COUNCIL DISTRICT 9 | 1,160 | 2,500 | 2,500 | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 823,283</u> | <u>\$ 791,284</u> | <u>\$ 808,382</u> | <u>\$ 810,530</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | TOTAL | \$ 823,283 | \$ 791,284 | \$ 808,382 | \$ 810,530 | 4.00 | 4.00 | 4.00 | 4.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|---------------------------------------|--|
| DEPARTMENT: MUNICIPAL COURT | FUND/CENTER GG01/0381000:0385000 |
|---------------------------------------|--|

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Municipal Court is a Court of Record comprised of five municipal courts that have jurisdiction within the City of Fort Worth's territorial limits over all Class C misdemeanor criminal cases brought under City ordinances and the Texas Penal Code. These cases are punishable by fine only.

Court operations are divided into four divisions: Administration Division, Judicial Division, Court Clerk's Division and the City Marshal's Division. The Administration Division has responsibility for management of overall departmental operations and acts as the liaison with other departments and agencies. The Student Attendance Court and Arraignment Court operations are encompassed in the Administration Division. The Attendance Court hears truancy cases filed by the Fort Worth Independent School District (FWISD). The cost to operate this particular court is reimbursed by the FWISD.

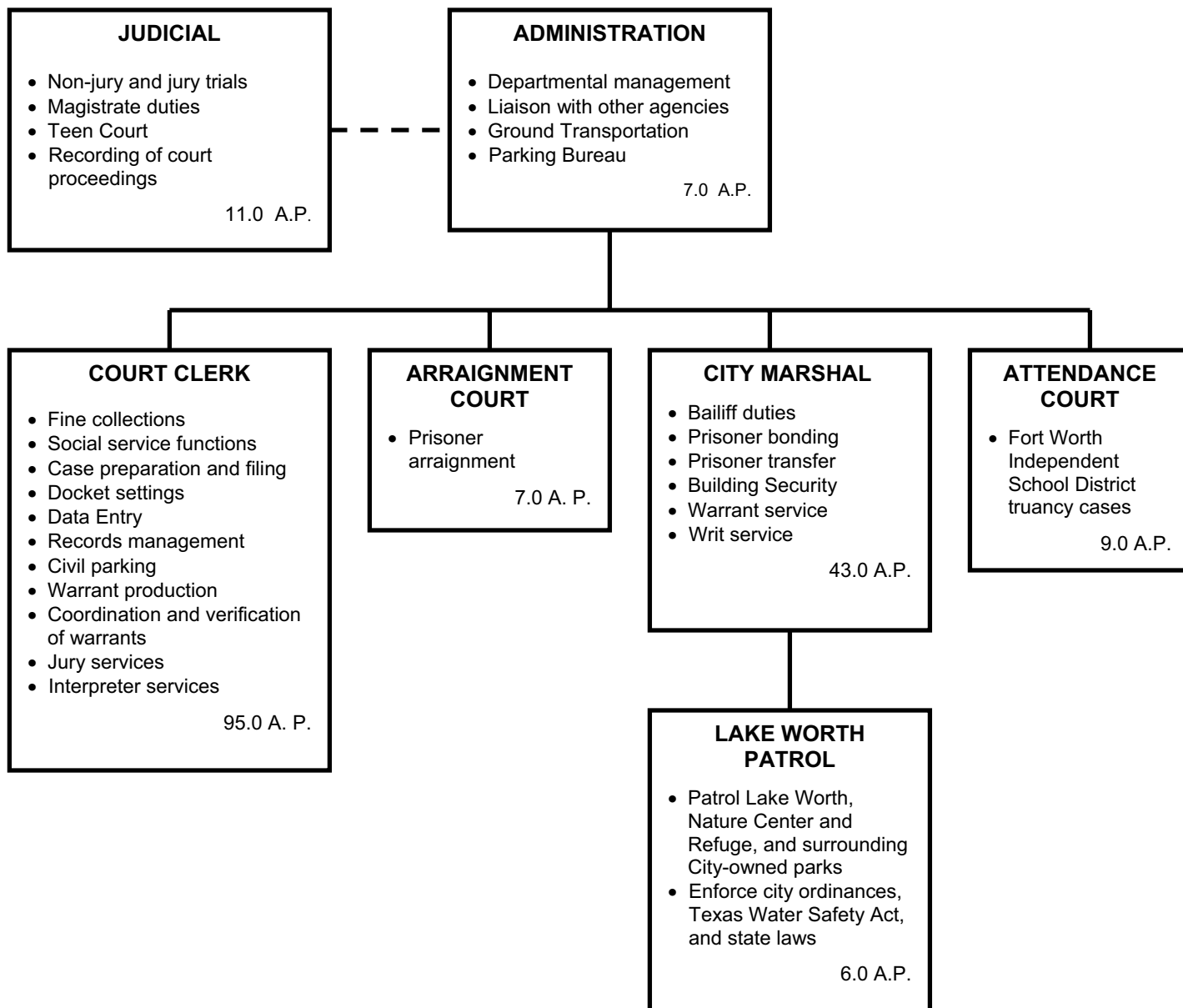
The Judicial Division is comprised of eleven judges, including a Chief Judge and a Deputy Chief Judge. All judges are appointed by the City Council. The Judicial Division is responsible for administering the Teen Court Program.

The Court Clerk's Division is responsible for the collection of fines, community service work programs, the updating and filing of citation information, warrant issuance, management of the City's jury system, the setting of court dockets and processing of civil parking tickets, and other related activities.

The Warrants Division is overseen by the City Marshal and is responsible for bailiff duties, prisoner bonding and transfer, building security, and warrant and writ services. The division is also responsible for oversight of the officers at the Lake Worth Office. The Lake Worth Patrol section is part of the Warrants division and includes five Deputy City Marshals and one Senior Deputy City Marshal who are responsible for patrolling approximately 3,560 acres of the Lake Worth recreational area, the Fort Worth Nature Center & Refuge, area leased-property neighborhoods, and 14 surrounding City-owned parks.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 7,445,713 | \$ 7,536,260 | \$ 8,072,867 | \$ 8,145,859 |
| Supplies | 355,530 | 297,736 | 262,416 | 262,416 |
| Contractual | 1,707,197 | 1,655,685 | 1,273,900 | 1,273,900 |
| Capital Outlay | 24,398 | 77,700 | 0 | 46,900 |
| Total Expenditures | \$ 9,532,838 | \$ 9,567,381 | \$ 9,609,183 | \$ 9,729,075 |
| Authorized Positions | 177.00 | 177.00 | 178.00 | 178.00 |

MUNICIPAL COURT – 178.0 A.P.



SIGNIFICANT BUDGET CHANGES

| | |
|---------------------------------------|--|
| DEPARTMENT: MUNICIPAL COURT | FUND/CENTER GG01/0381000:0385000 |
|---------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|-------|
| 2003-04 ADOPTED: | \$9,567,381 | A.P. | 177.0 |
| 2004-05 ADOPTED: | \$9,729,075 | A.P. | 178.0 |

- A) The adopted budget increases by \$477,432 for salaries of regular employees due to employee's projected step increases and the FY2004-05 compensation plan and the addition of one Deputy City Marshal to provide security in the Development Department.
- B) The adopted budget decreases by (\$722,164) for Information Technology costs. The decrease is based on a new funding strategy to more equitably distribute costs city wide.
- C) The adopted budget increases by \$339,456 for information technology leased equipment for new staff PC and printer leases and for the upgrade and leasing of new mobile data computers (MDC's) for the Marshals in the Warrants Division.
- D) The adopted budget decreases by (\$124,408) for worker's compensation based on the FY2004-05 Human Resources Department assessment for this account.
- E) The adopted budget increases by \$119,160 for group health insurance due to projected cost increases for FY2004-05.
- F) The adopted budget increases by \$68,802 for scheduled temporary expenses due primarily to the hiring of the new full-time City Marshal who will be paid as a scheduled temporary employee.
- G) The adopted budget increases by \$51,687 for retirement contributions, which are calculated as a percentage of salary costs.
- H) The adopted budget decreases by (\$40,744) in other contractual due to the passing of the collection agency's collection fees to the defendant per reference article 103.0031, Code of Criminal Procedure.
- I) The adopted budget decreases by (\$30,800) for motor vehicles due to the Equipment Services Department's recommendations for scheduled vehicle replacements for FY2004-05.
- J) The adopted budget decreases by (\$25,604) for minor equipment due to one time purchases for the School Attendance Court.
- K) The adopted budget increases by \$22,436 for consultants and professional services due to increased usage of the Court's pro-tem costs.
- L) The adopted budget increases by \$12,150 for Equipment Services Department's administrative charges per vehicle.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

MUNICIPAL COURT

DEPARTMENT PURPOSE

To provide statutory courts for adjudication of criminal cases under the Municipal Court's jurisdiction, in accordance with City ordinances and the criminal laws of the State of Texas and to promote a safe community where people are free from fear and threats to life, health and property.

FY2004-05 DEPARTMENTAL OBJECTIVES

To have 95 percent of cases scheduled on a court docket within 60 days of receipt of the request for a court setting.

To generate 95 percent of all warrants within 90 days from the date cases become eligible for issuance of a warrant.

To attain a clearance rate of 200,000 warrants for the year.

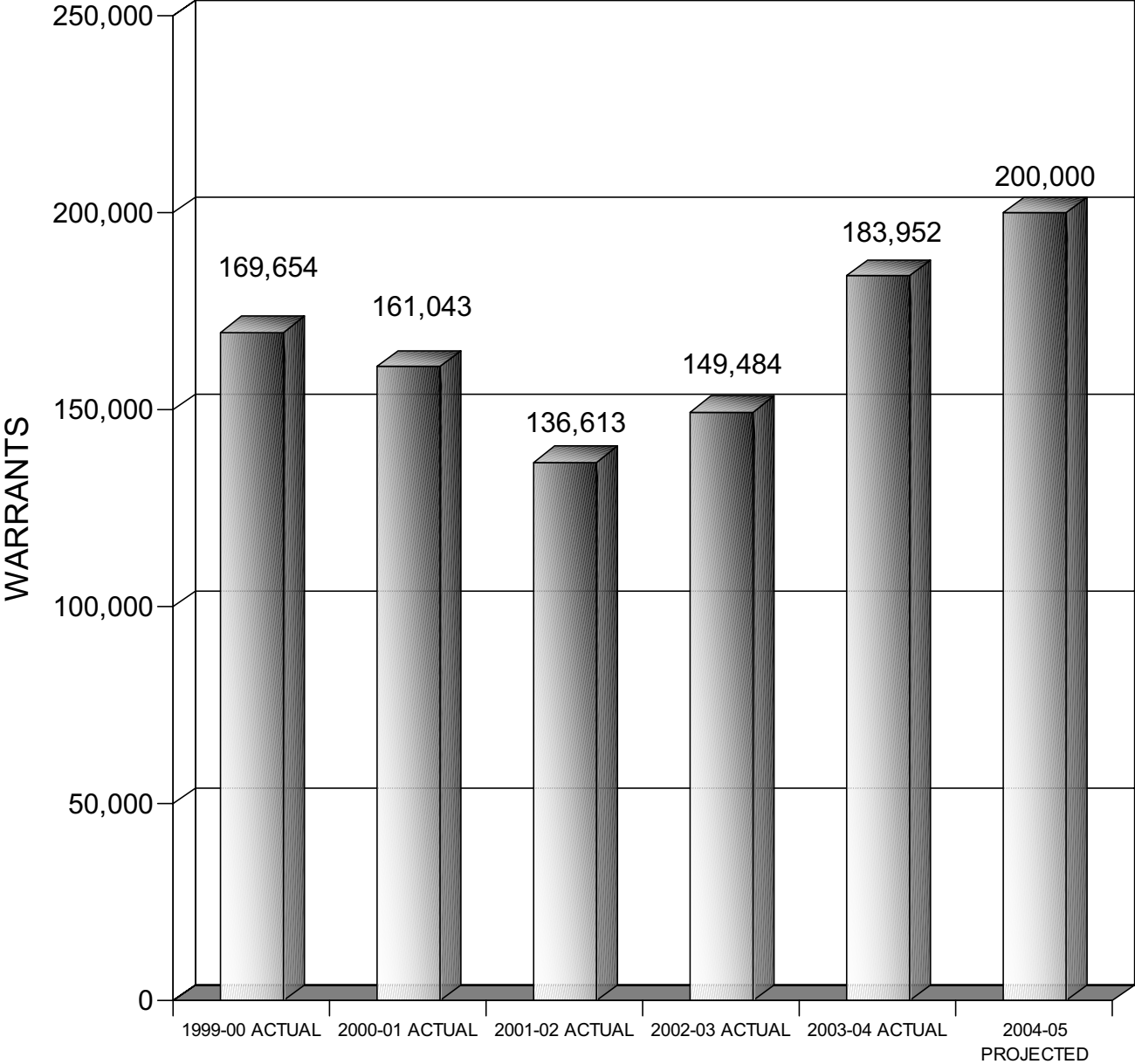
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| Number/percent of cases docketed in less than 60 days | 66,802 / 73% | 83,682 / 95% | 83,682 / 95% |
| Number/percent of warrants issued within 90 days | 229,621 / 98.8% | 240,826 / 98.9% | 240,826 / 95% |
| Number of annual warrants cleared | 149,484 | 183,874 | 200,000 |

FORT WORTH



MUNICIPAL COURT

NUMBER OF WARRANTS CLEARED



FISCAL YEARS

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT MUNICIPAL COURT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ADMINISTRATION</u> | | | | | | | | |
| 0381000 | ADMINISTRATION | \$ 1,757,929 | \$ 1,769,247 | \$ 1,083,334 | \$ 1,088,134 | 7.00 | 7.00 | 7.00 | 7.00 |
| 0381010 | ATTENDANCE COURT | 335,209 | 531,743 | 501,128 | 505,294 | 5.00 | 10.00 | 9.00 | 9.00 |
| 0381020 | ARRAIGNMENT COURT | 291,527 | 313,416 | 342,638 | 345,893 | 7.00 | 7.00 | 7.00 | 7.00 |
| | Sub-Total | <u>\$ 2,384,665</u> | <u>\$ 2,614,406</u> | <u>\$ 1,927,100</u> | <u>\$ 1,939,321</u> | <u>19.00</u> | <u>24.00</u> | <u>23.00</u> | <u>23.00</u> |
| | <u>JUDICIAL</u> | | | | | | | | |
| 0382000 | JUDICIAL | \$ 1,073,276 | \$ 1,011,435 | \$ 1,090,123 | \$ 1,098,715 | 12.00 | 11.00 | 11.00 | 11.00 |
| | Sub-Total | <u>\$ 1,073,276</u> | <u>\$ 1,011,435</u> | <u>\$ 1,090,123</u> | <u>\$ 1,098,715</u> | <u>12.00</u> | <u>11.00</u> | <u>11.00</u> | <u>11.00</u> |
| | <u>COURT CLERK</u> | | | | | | | | |
| 0383000 | COURT CLERK | \$ 3,498,519 | \$ 3,346,970 | \$ 3,547,016 | \$ 3,577,522 | 97.00 | 95.00 | 95.00 | 95.00 |
| | Sub-Total | <u>\$ 3,498,519</u> | <u>\$ 3,346,970</u> | <u>\$ 3,547,016</u> | <u>\$ 3,577,522</u> | <u>97.00</u> | <u>95.00</u> | <u>95.00</u> | <u>95.00</u> |
| | <u>WARRANTS</u> | | | | | | | | |
| 0384000 | WARRANTS | \$ 1,721,487 | \$ 1,753,878 | \$ 2,128,234 | \$ 2,164,009 | 34.00 | 32.00 | 33.00 | 33.00 |
| 0384010 | BUILDING SECURITY | 405,453 | 422,754 | 506,599 | 510,511 | 9.00 | 9.00 | 10.00 | 10.00 |
| | Sub-Total | <u>\$ 2,126,940</u> | <u>\$ 2,176,632</u> | <u>\$ 2,634,833</u> | <u>\$ 2,674,520</u> | <u>43.00</u> | <u>41.00</u> | <u>43.00</u> | <u>43.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT MUNICIPAL COURT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|--------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0385000 | <u>LAKE WORTH PATROL</u> | | | | | | | | |
| | LAKE WORTH PATROL | \$ 449,438 | \$ 417,938 | \$ 410,111 | \$ 438,997 | 6.00 | 6.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 449,438</u> | <u>\$ 417,938</u> | <u>\$ 410,111</u> | <u>\$ 438,997</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> |
| | TOTAL | \$ 9,532,838 | \$ 9,567,381 | \$ 9,609,183 | \$ 9,729,075 | 177.00 | 177.00 | 178.00 | 178.00 |

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

NON-DEPARTMENTAL

GG01/0901000:0909900

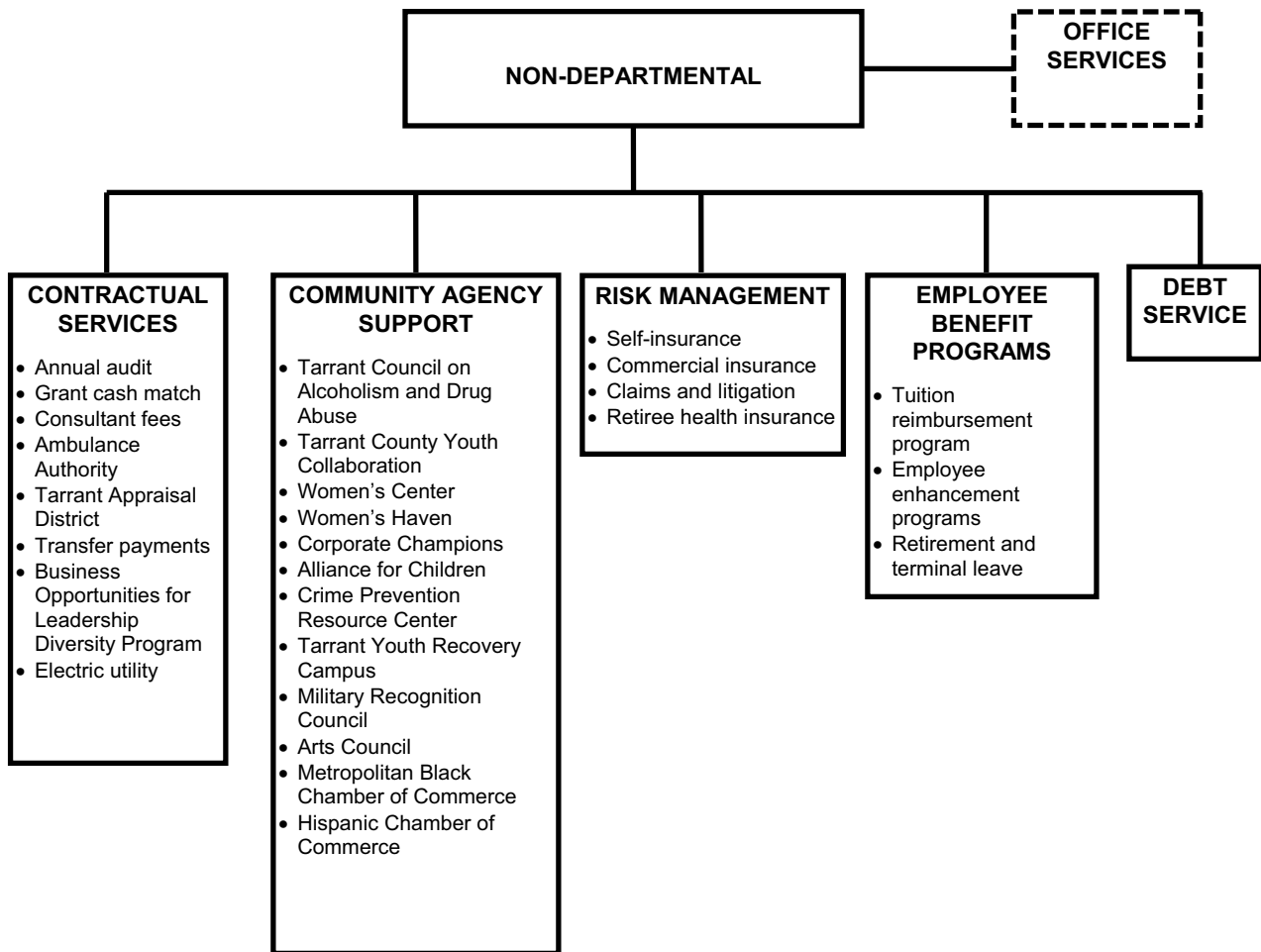
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Non-Departmental cost centers record all costs for expenditure items not exclusively within the programmatic responsibilities of any one General Fund department. Non-Departmental accounts include expenditures associated with the annual audit, which is performed by an outside firm in preparation for the City's Comprehensive Annual Financial Report. Other costs include self-insurance, retiree health insurance, and commercial insurance for General Fund departments.

Non-Departmental costs also include, but are not limited to, expenditures for litigation expenses for General Fund departments, a cash match for grant contributions, consultant fees, contributions to outside service agencies, debt service expenses, retirement and terminal leave costs for both civil service and civilian employees, and utility costs for electricity.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 10,119,192 | \$ 12,402,531 | \$ 15,103,696 | \$ 12,918,713 |
| Supplies | 31,156 | 31,400 | 33,600 | 33,600 |
| Contractual | 70,559,678 | 67,664,330 | 67,883,425 | 67,670,321 |
| Capital Outlay | 0 | 0 | 1,475,300 | 0 |
| Total Expenditures | \$ 80,710,026 | \$ 80,098,261 | \$ 84,496,021 | \$ 80,622,634 |
| Authorized Positions | 0.00 | 0.00 | 0.00 | 0.00 |

NON-DEPARTMENTAL - 0.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: NON-DEPARTMENTAL | FUND/CENTER GG01/0901000:0909900 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|-----|
| 2003-04 ADOPTED: | \$80,098,261 | A.P. | 0.0 |
| 2004-05 ADOPTED: | \$80,622,634 | A.P. | 0.0 |

- A) The adopted budget decreases by (\$1,067,496) for transferring of funds for City insurance claims and lawsuits based on FY2004-05 required budget levels.
- B) The adopted budget increases by \$1,001,832 for other contractual services due primarily to increased funding for the Crime Control and Prevention District and charter elections.
- C) The adopted budget increases by \$833,213 for retiree health insurance contributions based on enrollment and projected increases in health insurance costs.
- D) The adopted budget decreases by a net of (\$804,291) for IT Solutions costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- E) The adopted budget increases by \$650,000 for facility rental and space allocation costs for the moving of various General Fund departments in FY2004-05.
- F) The adopted budget increases by \$644,463 for utility costs based on projected electric costs and average city facility usage.
- G) The adopted budget decreases by (\$494,517) for transfers out of Police grant matches that are no longer paid from non-departmental for FY2004-05.
- H) The adopted budget decreases by (\$230,889) for civil service and general employee terminal leave costs due to anticipated FY2004-05 retirements.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|---------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0901000 | <u>ANNUAL AUDIT</u> | | | | | | | | |
| | ANNUAL AUDIT | \$ 243,460 | \$ 242,000 | \$ 272,000 | \$ 272,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 243,460</u> | <u>\$ 242,000</u> | <u>\$ 272,000</u> | <u>\$ 272,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>G.F. INS. CONTRIBU- TIONS</u> | | | | | | | | |
| 0901501 | CITY SELF INSURANCE | \$ 270,654 | \$ 216,724 | \$ 172,920 | \$ 172,920 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0901502 | CITY COMMERCIAL INS. | 829,652 | 1,137,900 | 1,130,205 | 1,130,205 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0901506 | RETIREE INS CONTRIB | 7,323,484 | 9,293,004 | 10,126,217 | 10,126,217 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0901507 | UNEMPLOYMENT COMP INS | 258,495 | 236,097 | 289,562 | 289,562 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 8,682,285</u> | <u>\$ 10,883,725</u> | <u>\$ 11,718,904</u> | <u>\$ 11,718,904</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>G.F. UTILITIES</u> | | | | | | | | |
| 0902501 | ELECTRICITY | \$ 11,062,695 | \$ 9,115,537 | \$ 9,760,000 | \$ 9,760,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 11,062,695</u> | <u>\$ 9,115,537</u> | <u>\$ 9,760,000</u> | <u>\$ 9,760,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>G.F. CLAIMS/LITG CON- TRIB</u> | | | | | | | | |
| 0903001 | CLAIMS EXPENSE | \$ 2,963,126 | \$ 2,956,263 | \$ 1,823,601 | \$ 1,823,601 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 2,963,126</u> | <u>\$ 2,956,263</u> | <u>\$ 1,823,601</u> | <u>\$ 1,823,601</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0904510 | <u>CITY MEMBERSHIPS</u> | | | | | | | | |
| | CITY MEMBERSHIPS | \$ 315,481 | \$ 289,354 | \$ 352,080 | \$ 352,080 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 315,481</u> | <u>\$ 289,354</u> | <u>\$ 352,080</u> | <u>\$ 352,080</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>TUITION REIMBURSEMENTS</u> | | | | | | | | |
| 0904600 | TUITION REIMBURSEMENTS | \$ 198,172 | \$ 169,520 | \$ 196,813 | \$ 196,813 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 198,172</u> | <u>\$ 169,520</u> | <u>\$ 196,813</u> | <u>\$ 196,813</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>OUTSIDE CONSULTANTS</u> | | | | | | | | |
| 0905500 | CONSULTANT FEES | \$ 1,665,583 | \$ 2,814,447 | \$ 4,182,390 | \$ 2,230,297 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0905502 | GRANT MATCH | 0 | 0 | 0 | 80,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0905515 | CFW TIMELINE PROJECT | 8,883 | 17,129 | 24,490 | 24,490 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,674,466</u> | <u>\$ 2,831,576</u> | <u>\$ 4,206,880</u> | <u>\$ 2,334,787</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>AMBULANCE</u> | | | | | | | | |
| 0905600 | AMBULANCE | \$ 1,311,021 | \$ 1,311,021 | \$ 1,311,021 | \$ 1,311,021 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,311,021</u> | <u>\$ 1,311,021</u> | <u>\$ 1,311,021</u> | <u>\$ 1,311,021</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0905700 | <u>TARRANT APPRAISAL DISTRICT</u> TARRANT APPRAISAL DISTRICT | \$ 1,374,032 | \$ 1,434,292 | \$ 1,456,795 | \$ 1,456,795 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,374,032</u> | <u>\$ 1,434,292</u> | <u>\$ 1,456,795</u> | <u>\$ 1,456,795</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0905800 | <u>PUBLIC IMPROVEMENT DISTRICT</u> DOWNTOWN ASSESSMENT DISTRICT | \$ 393,989 | \$ 319,489 | \$ 385,714 | \$ 385,714 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 393,989</u> | <u>\$ 319,489</u> | <u>\$ 385,714</u> | <u>\$ 385,714</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0906200 | <u>OTHER CONTRIBUTIONS</u> COMMUNITY AGENCIES | \$ 965,663 | \$ 987,663 | \$ 982,663 | \$ 1,108,662 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 965,663</u> | <u>\$ 987,663</u> | <u>\$ 982,663</u> | <u>\$ 1,108,662</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0906300 | <u>INFORMATION SYSTEMS</u> GEOGRAPICAL INFORMATION SYSTEM | \$ 863,681 | \$ 832,387 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 863,681</u> | <u>\$ 832,387</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|--|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>BONDED DEBT SERVICE</u> | | | | | | | | |
| 0908000 | BONDED DEBT SERVICE | \$ 46,943,912 | \$ 45,130,973 | \$ 45,130,973 | \$ 45,130,973 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 46,943,912</u> | <u>\$ 45,130,973</u> | <u>\$ 45,130,973</u> | <u>\$ 45,130,973</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>SPECIAL TRANSFERS</u> | | | | | | | | |
| 0909101 | ELECTIONS | \$ 303,602 | \$ 317,352 | \$ 952,056 | \$ 952,056 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0909103 | TRANSFERS | 710,770 | 355,778 | 342,948 | 342,948 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,014,372</u> | <u>\$ 673,130</u> | <u>\$ 1,295,004</u> | <u>\$ 1,295,004</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>EMPLOYEE SUGGES- TION PROGRAM</u> | | | | | | | | |
| 0909500 | EMPLOYEE SUGGES- TION PROGRAM | \$ 178,587 | \$ 104,143 | \$ 134,674 | \$ 134,674 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 178,587</u> | <u>\$ 104,143</u> | <u>\$ 134,674</u> | <u>\$ 134,674</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>SALARY ADJUSTMENTS</u> | | | | | | | | |
| 0909800 | SALARY ADJUSTMENTS | \$ 0 | \$ 30,600 | \$ 2,043,597 | \$ -114,093 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0909801 | RET. TERM. LEAVE/SICK PAY | 2,525,084 | 2,786,588 | 2,582,992 | 2,555,699 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 2,525,084</u> | <u>\$ 2,817,188</u> | <u>\$ 4,626,589</u> | <u>\$ 2,441,606</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 | GENERAL FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0909900 | <u>SPACE ALLOC/SECURITY/FIRE STAFFING</u> | | | | | | | | |
| | BUILDING INITIATIVES | \$ 0 | \$ 0 | \$ 842,310 | \$ 900,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 842,310 | \$ 900,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL | \$ 80,710,026 | \$ 80,098,261 | \$ 84,496,021 | \$ 80,622,634 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------|--|------------------------------|------------------------------|
| 0901000 | Annual Audit Funds allocated for payment of external auditors for the audit of the City's financial records in preparation of the City's Comprehensive Annual Financial Report (CAFR). | \$242,000 | \$272,000 |
| 0901501 | Self Insurance Self insurance premiums for General Fund departments. | \$216,724 | \$172,920 |
| 0901502 | Commercial Insurance Budget requirement for commercial insurance premiums on property and equipment, as identified by the Finance Department. | \$1,137,900 | \$1,130,205 |
| 0901506 | Retiree Health Insurance Contribution Funds allocated for health insurance benefits for retirees. | \$9,293,004 | \$10,126,217 |
| 0901507 | Unemployment Compensation Funds allocated for unemployment benefits for General Fund employees. | \$236,097 | \$289,562 |
| 0902501 | Electricity Funds allocated for electricity payments for General Fund departments. | \$9,115,537 | \$9,760,000 |
| 0903001 | Claims/Litigation Allocation of funds to pay claims and lawsuits for General Fund departments. | \$2,956,263 | \$1,823,601 |
| 0904510 | CITY MEMBERSHIPS | | |
| | Texas Municipal League (TML) TML meets the needs and advocates the interests of its members. Its purpose is to render services that individual cities have neither the resources nor the power to provide on their own. | \$25,588 | \$25,588 |
| | North Central Texas Council of Governments State-designed regional planning organization that serves 16 area counties; Fort Worth has a seat on the board. | \$55,670 | \$57,750 |
| | U. S. Conference of Mayors Official nonpartisan organization of cities with a population of 30,000 or more. The organization aids the development of effective national urban policy, strengthens federal/city relationships, and provides mayors with leadership and management tools of value to their cities. | \$20,000 | \$21,384 |

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NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------------|--|---------------------------------------|---------------------------------------|
| | National League of Cities Network of elected and top appointed officials from cities nationwide. | \$19,423 | \$20,200 |
| | North Texas Commission Promotes economic vitality and an improved quality of life in the metroplex. | \$47,320 | \$47,320 |
| | Public Technology, Inc. (PTI) A non-profit organization of the National League of Cities, National Association of Counties, and International City/County Management Association. PTI is dedicated to furthering the use of technology in both cities and counties, for both elected officials and professional managers. | \$15,000 | \$15,000 |
| | Fort Worth Metropolitan Black Chamber of Commerce Creates partnerships that bring people and resources together for the common good of individuals and small businesses in the African-American community. | \$10,133 | \$10,133 |
| | Hispanic Chamber of Commerce Identifies and assists small to medium-sized businesses in Fort Worth providing services that will allow them to attain international business goals. | \$12,500 | \$12,500 |
| | Fort Worth Chamber of Commerce Promotes the interest of its members by assuming a leadership role in making Fort Worth an excellent place in which to live and do business. | \$3,519 | \$3,880 |
| | City/FW Chamber/Tarrant County Legislative Delegation Coordinator - Speaker Open Sponsorship Funds allocated for intergovernmental networking with state and federal legislative delegates. | \$3,000 | \$3,000 |
| | International City/County Management Association Aids cities and counties in obtaining accurate, fair, and comparable data about the quality and efficiency of service delivery to their citizens. | \$5,000 | \$5,000 |
| | Texas Coalition of Cities on Franchise Utility Issues TCCFUI is a coalition of more than 100 Texas cities dedicated to supporting the interests of the citizens and cities of Texas. TCCFUI monitors the activities of the Texas Legislature, provides franchising expertise and model franchise documents to member cities. | \$16,701 | \$17,325 |

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NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------------|--|---------------------------------------|---------------------------------------|
| | <p>Mental Health Connection Funds allocated for the ongoing development, enhancement, and implementation of mental health service plans for the City of Fort Worth and Tarrant County.</p> | \$20,000 | \$20,000 |
| | <p>Transportation Excellence for the 21st Century Funds allocated for Transportation Excellence for the 21st Century (TEX21) in conjunction with other Texas cities to address transportation issues.</p> | \$25,000 | \$25,000 |
| | <p>Emergency Preparedness Planning Council The Emergency Preparedness Planning Council serves in an advisory role to the North Central Texas Council of Governments Executive Board. It is responsible for providing policy direction and oversight functions for the development and maintenance of a coordinated regional approach of emergency management planning and response systems.</p> | \$10,500 | \$10,500 |
| | <p>Fort Worth Tarrant Regional Transportation Coalition The Tarrant Regional Transportation Coalition advocates at the state and federal level for issues regarding transportation, bridge, mass transit and air quality issues.</p> | \$0 | \$40,000 |
| | <p>Texas Transportation Summit The Texas Transportation Summit is a state-wide forum attended by various state legislators regarding transportation issues and funding sources.</p> | \$0 | \$5,500 |
| | <p>D/FW Electric Consumer Coalition This coalition was formed to advocate sensible solutions to the issue of electric transmission congestion. This group represents consumers' concerns to the Public Utility Commission, ERCOT and the Texas Legislature.</p> | \$0 | \$10,000 |
| | <p>Electric Reliability Council Of Texas (ERCOT) This group is responsible for researching, studying and planning for the future needs of electricity throughout the area.</p> | \$0 | \$2,000 |
| 0904600 | <p>Tuition Reimbursement Funds allocated for financial assistance for college tuition through the City's Tuition Reimbursement Program (reimburses 100 percent for state schools and 75 percent for private institutions).</p> | \$169,520 | \$196,813 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------|---|------------------------------|------------------------------|
| 0905500 | CONSULTANT FEES | | |
| | Pension Benefits Funds allocated for the cost of pension overages for retired Assistant City Attorney and City Manager. | \$12,512 | \$12,512 |
| | Council/Management Workshops Funds allocated for the City Council/City Management planning workshops and retreats. | \$15,000 | \$15,000 |
| | Indirect Cost Study Payment for external auditor's preparation of the Indirect Cost Study. | \$40,000 | \$41,500 |
| | State Representation Allocation of funds for Austin consultation services (Charlie Evans). | \$82,000 | \$85,000 |
| | North America's Super Highway Coalition (NASCO) Promotes economic development, trade, and tourism along the I-35 corridor and between the NAFTA nations by developing linear trade corridors and fostering business-to-business contacts. | \$15,000 | \$15,000 |
| | Federal Representation Allocation of funds for federal consultant services and representation related to issues of concern for the City of Fort Worth before the Congress of the United States and federal agencies. | \$219,000 | \$180,000 |
| | Business Opportunities for Leadership Diversity (BOLD) Joint public/private sector program for the development and promotion of minorities and women in Fort Worth's corporate workforce. | \$25,000 | \$25,000 |
| | Federal Resources Contract Funding allocated for a professional services contract with Virginia M. Mayer to aid Fort Worth in the proactive strategic pursuit of federal grants. | \$56,000 | \$0 |
| | Base Realignment And Closure (BRAC) Funding allocated for a consultant to study the economic impact and develop strategies to prevent the closing of the Naval Air Station Joint Reserve Base of Fort Worth (NASJRBFW). | \$0 | \$25,000 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|--------|--|------------------------------|------------------------------|
| | Grant Match Funds allocated City-wide to leverage grant opportunities for the upcoming fiscal year. | \$1,005,326 | \$377,414 |
| | Comin' Up Gang Intervention Program Collaborative effort between the City of Fort Worth and the Boys and Girls Clubs of Greater Fort Worth to reduce the level of gang violence in Fort Worth. | \$500,000 | \$500,000 |
| | Information Technology Enhancements Funds allocated for the maintenance of the Citywide budgeting system (BRASS). | \$40,108 | \$42,537 |
| | Small Contractor Development Program Funds allocated for administration of a Citywide program for all construction-related projects to small contractors to increase their ability to become contributing economic entities. | \$300,000 | \$300,000 |
| | Citizen Survey Funds allocated for the annual citizen survey for FY2004-05. | \$48,000 | \$48,000 |
| | Bank Fees Payment for standard banking services. | \$200,000 | \$72,000 |
| | Reverse 911 Funding allocated for maintenance and the service contract with Sigma Communications for the City's Reverse 911 Public Notification System. | \$12,501 | \$14,501 |
| | Operations Subsidy Funding allocated as an operational subsidy for new organization(s) that will occupy the former Modern Art Museum complex. | \$200,000 | \$200,000 |
| | Ripley Arnold Study Funding allocated for the study of the effects of re-locating the residents of the former Ripley Arnold Apartments. | \$20,000 | \$20,000 |
| | City of Northlake Funding allocated for use of the City of Northlake's ETJ for the Texas Motor Speedway. | \$9,000 | \$9,000 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------|---|------------------------------|------------------------------|
| | ASCAP & BMI License Agreements Provides funding for license agreements between the City and the American Society of Composers And Producers (ASCAP) and Broadcast Music, Inc. (BMI) to provide public performance of copyrighted materials. | \$0 | \$7,833 |
| | Cable Franchise Renewal Provides funding for cable franchise renewal consultant and related legal council. | \$0 | \$240,000 |
| 0905515 | Timeline Project Funds allocated for a database and web site link that provides an ongoing, updated Fort Worth historical resource. | \$17,129 | \$24,490 |
| 0905600 | Ambulance Authority Subsidy payment from the City of Fort Worth to the Area Metropolitan Ambulance Authority (MedStar). Amount is based on approximately \$2.27 per capita for a population of 577,500. | \$1,311,021 | \$1,311,021 |
| 0905700 | Tarrant Appraisal District Allocation of funds for payment to the Tarrant Appraisal District for appraisal services. | \$1,434,292 | \$1,456,795 |
| 0905800 | Public Improvement Districts Funds allocated as payment to Downtown Fort Worth, Inc., for provision of the following services for public improvement districts: maintenance and landscaping, security, enhancements, promotions and special events, marketing, transportation, and parking. | \$319,489 | \$385,714 |
| 0906200 | OTHER CONTRIBUTIONS | | |
| | Alliance For Children Allocation to strive to lessen the emotional trauma to child abuse victims and improve the justice system's response to child abuse by uniting efforts of public agencies and enlisting community support. | \$63,998 | \$63,998 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|--------|---|------------------------------|------------------------------|
| | <p>Collaborative Leadership Council Brings together representatives from each of Fort Worth's essential policy-making institutions to identify common challenges and collaborative solutions to improve services and conserve public resources in the community.</p> | \$5,000 | \$5,000 |
| | <p>Corporate Champions Serves youth by providing, through a program of informal education, opportunities for youth to realize their full potential and function effectively as caring, self-directed individuals, responsible for themselves and others.</p> | \$10,000 | \$10,000 |
| | <p>Crime Prevention Resource Center Coordinates and implements strategies to prevent and reduce crime and violence in the City of Fort Worth, with an emphasis on gangs and youth crime issues.</p> | \$60,195 | \$60,195 |
| | <p>Imagination Celebration Arts education program to introduce students to the arts, such as ballet, museums, gardens, and other arts and cultural organizations.</p> | \$50,000 | \$50,000 |
| | <p>Tarrant Council on Alcoholism and Drug Abuse Strives to improve the overall quality of life in Tarrant County by reducing substance abuse through education, prevention, and intervention referral efforts.</p> | \$50,000 | \$50,000 |
| | <p>Tarrant County Youth Recovery Campus An alliance between public and private organizations, which assists young persons with drug and alcohol addiction, as well as helps families cope with these problems (MHMR of Tarrant County).</p> | \$51,000 | \$51,000 |
| | <p>Arts Council of Fort Worth and Tarrant County Serves the city's low-income neighborhood residents, primarily children, by providing funding for local art groups to develop and execute mentoring and participation programs in the visual and performing arts.</p> | \$280,000 | \$280,000 |
| | <p>Metropolitan Black Chamber of Commerce Funding allocated for support of the Business Assistance Program, which gives formalized training and support to individuals seeking to become small business owners.</p> | \$76,760 | \$113,134 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------|--|------------------------------|------------------------------|
| | Fort Worth Hispanic Chamber of Commerce Funding allocated for support of Business Assistance Program, which gives formalized training and support to individuals seeking to become small business owners. | \$82,710 | \$132,710 |
| | Tarrant County Veterans Council Funds allocated for assistance with programs honoring the veterans of Fort Worth. | \$5,000 | \$5,000 |
| | Tarrant County Youth Collaboration Promotes safe and nurturing communities that foster the development of each child's potential through advocacy, collaboration, and youth/adult partnerships. | \$15,000 | \$15,000 |
| | Women's Center Provides comprehensive sexual assault intervention and prevention services for adults and children, collaborative case support and professional training for law enforcement personnel. | \$75,000 | \$75,000 |
| | Women's Haven Serves as a shelter for battered women. Open 24 hours a day, seven days a week, the shelter also provides emergency transportation, legal advice, and childcare. | \$90,000 | \$90,000 |
| | World Affairs Council The World Affairs Council hosts emerging foreign leaders in the United States to experience our society firsthand. The goal is to provide the participants an in-depth exposure to their professional fields and provide opportunities to interact with their U.S. counterparts. | \$0 | \$39,625 |
| | Youth As Resources Provides small grants to young people to design and implement projects to meet the needs of the community | \$5,000 | \$0 |
| | Summer Youth Program Funds allocated per an agreement with Tarrant County to fund a summer youth employment program (Boys & Girls Club Summer Works Program).. | \$68,000 | \$68,000 |
| 0906300 | Networking Project Funds allocated for General Fund departments for Geographic Information System networking services. | \$832,387 | \$0 |

NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------|---|------------------------------|------------------------------|
| 0908000 | Debt Service Funds budgeted for General Fund payment of debt service. | \$45,130,973 | \$45,130,973 |
| 0909101 | Elections Funds allocated for the City's various elections (charter amendment, crime district and council member elections). | \$317,353 | \$952,056 |
| 0909103 | SPECIAL TRANSFERS | | |
| | Solid Waste Sales Tax Transfer Funds allocated for transfer to the Solid Waste Fund from the General Fund. Solid Waste customers pay sales tax to the State, and then the State returns one percent of the total collected to the City. | \$255,778 | \$242,948 |
| | ADA Projects Funds allocated for compliance with the Americans with Disabilities Act. | \$100,000 | \$100,000 |
| 0909500 | EMPLOYEE ENHANCEMENT PROGRAMS | | |
| | PAY\$ Program rewarding employees for cost saving suggestions that merit recognition. | \$46,097 | \$46,429 |
| | Clerical Conference Annual conference that honors support staff in the City. | \$8,000 | \$14,000 |
| | Commission on the Status of Women Recognizes women in all segments of Fort Worth society. | \$10,145 | \$10,145 |
| | Mayor's Committee on Persons with Disabilities Funds allocated for a committee that is dedicated to working with persons who have disabilities. | \$4,000 | \$4,000 |
| | MLK/Juneteenth Funds for the annual Martin Luther King, Jr. and Juneteenth programs for City employees. | \$1,000 | \$1,000 |
| | Service Awards Recognizes employees' longevity with the City. | \$14,000 | \$36,000 |
| | Exceptional Performance Award Funds allocated for the recognition of employees who have demonstrated exceptional performance during a given quarter. | \$10,000 | \$10,000 |

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NON-DEPARTMENTAL CENTER DESCRIPTIONS

| CENTER | DESCRIPTION | 2003-04 ADOPTED BUDGET | 2004-05 ADOPTED BUDGET |
|---------------|---|---------------------------------------|---------------------------------------|
| | Customer Service Awards Funds allocated for the new "Pat on the Back" award that rewards employees for providing good customer service or for good communication. | \$2,400 | \$4,600 |
| | Hispanic Heritage Celebration Funding allocated for the recognition of Hispanic heritage and history and its contributions to the City. | \$5,000 | \$4,250 |
| | African American History Celebration Funding allocated for the recognition of African Americans and their contributions. | \$3,500 | \$4,250 |
| 0909801 | Terminal Leave Funds paid to employees upon either retirement or separation of employment. Based on an average of the highest three years of salary multiplied by accrued vacation leave. | \$2,817,188 | \$2,555,699 |
| | | \$80,098,261 | \$80,622,634 |

DEPARTMENTAL BUDGET SUMMARY

| | |
|------------------------------|----------------------|
| DEPARTMENT: | FUND/CENTER |
| PARKS AND COMMUNITY SERVICES | GG01/0800500:0809040 |

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning and administration of the City's recreational and human services programs. The department is organized into five divisions.

The Administration Division provides overall planning and direction for and administrative support to the department, as well as coordinating centralized information management, fiscal and human resources support for the other departmental elements.

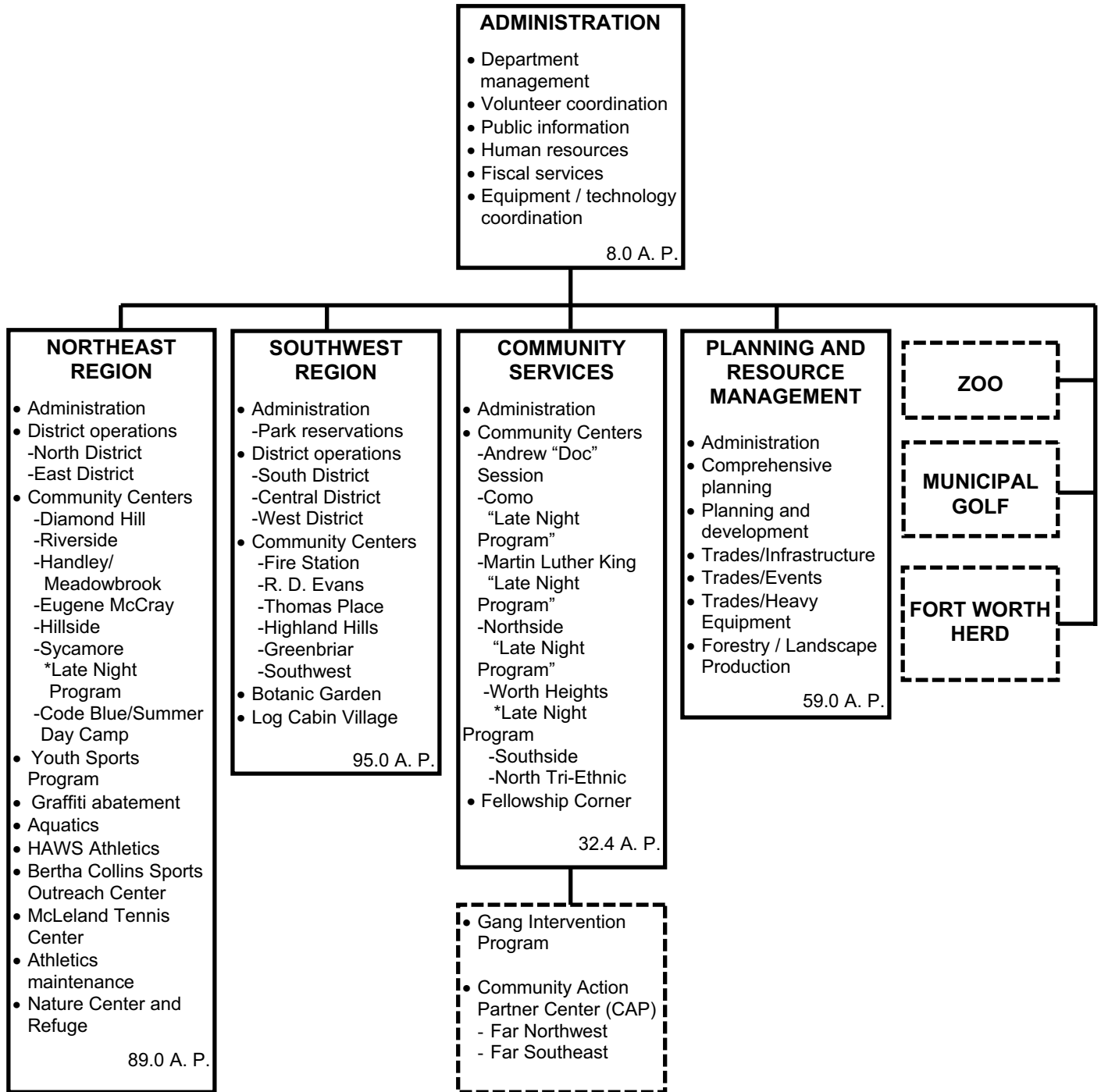
The Northeast Region Division is responsible for the operation of six community centers, the afternoon, evening and Late Night program at one community center, and the maintenance of the park system on the City's northeast side, including contract mowing. This division also oversees the department's aquatics and athletics operations, graffiti abatement program, and the Nature Center and Refuge. The Southwest Region Division is responsible for the operation of six community centers, park reservations coordination and the maintenance of the park system on the southwest side of the City, including contract mowing. The division also operates the Log Cabin Village, the Water Gardens and the Botanic Garden Center and Conservatory.

The Planning and Resource Management Division is responsible for identification of park system needs and the acquisition, master planning, design, engineering, grantsmanship and construction of park development projects. The division is also responsible for park system infrastructure maintenance.

The Community Services Division is responsible for the coordination of volunteer activities, operation of seven community centers and Fellowship Corner, the afternoon, evening and Late Night programs at four community centers, two Community Action Partner (CAP) Centers, the coordination of the Comin' Up gang intervention program and oversight of human services programs, such as those at the CAP Centers.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 12,341,066 | \$ 12,466,700 | \$ 13,245,000 | \$ 13,356,402 |
| Supplies | 1,593,171 | 1,741,350 | 1,751,462 | 1,751,462 |
| Contractual | 5,995,987 | 5,056,159 | 5,644,650 | 5,704,650 |
| Capital Outlay | 500,255 | 111,500 | 0 | 193,500 |
| Total Expenditures | \$ 20,430,479 | \$ 19,375,709 | \$ 20,641,112 | \$ 21,006,014 |
| Authorized Positions | 287.40 | 287.40 | 283.40 | 283.40 |

PARKS AND COMMUNITY SERVICES – 283.4 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: PARKS AND COMMUNITY SERVICES | FUND/CENTER GG01/0800500:0809040 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$19,375,709 | A.P. | 287.40 |
| 2004-05 ADOPTED: | \$21,006,014 | A.P. | 283.40 |

- A) The adopted budget increases by a net of \$504,498 to reflect the City's compensation plan. The FY2004-05 adopted budget also includes the reduction of one Administrative Assistant position, one Administrative Technician Position, and two Pesticide Applicator positions.

- B) The adopted budget increases by \$218,725 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.

- C) The adopted budget increases by \$154,298 for scheduled temporaries for seasonal assistance at City-owned swimming pools. This is due to the cancellation of the contract with the YMCA to manage various facilities during the FY2003-04.

- D) The adopted budget increases by \$148,446 for group health insurance costs based on the number of employees enrolled in the various plans and projected cost increases.

- E) The adopted budget increases by \$95,009 for water and sewer utility costs based on historical and FY2004-05 projected usage.

- F) The adopted budget increases by \$136,830 for the Equipment Services Department's administrative charges, which is based on a \$675 per vehicle fee.

- G) The adopted budget decreases by (\$111,500) for motor vehicles due to the one-time purchase of vehicles during FY2003-04.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
PARKS AND COMMUNITY SERVICES

DEPARTMENT PURPOSE

To enrich the lives of our citizens through the stewardship of our resources and the responsive provision of quality recreational opportunities and community services. To assist in the achievement of the City's Strategic Goals through accomplishment of objectives in the Department's Annual Business Plan.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To mow and clean 3,146 acres of parks, 140 miles of medians and 409 traffic islands within established mowing cycles.
- To provide service for 798,406 visits annually at 20 community centers during an average of 45 hours per week at 11 centers and an average of 74 hours per week at 9 centers that offer Late Night Program, Neighborhood Resources Development Program, daycare and health services.
- To respond to 2,700 requests for tree work through the Forestry Section.
- To complete 3,528 playground maintenance inspections through the Trade Section.
- To provide a year-round Youth Sports Program involving 6,500 youth.
- To provide educational programs for 453 schools at the Log Cabin Village, Botanic Garden and the Fort Worth Nature Center.
- To enhance the department's ability to provide adequate support for on-going programs and special projects by sustaining the number of volunteer participants.
- To provide reservation services for park sites to accommodate resident groups and event sponsors.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Mowing cycles completed | 20 / 20 | 20 / 20 | 20 / 20 |
| Contacts served at centers | 660,194 | 725,824 | 798,406 |
| Responses to Forestry Section | 2,337 | 2,633 | 2,700 |
| Number of Playground inspections | 3,480 | 3,480 | 3,528 |
| Youth Sports participants | 6,521 | 6,000 | 6,500 |
| Number of school served through educational programs | 372 | 437 | 453 |
| Volunteers/volunteer hours | 37,752 / 230,867 | 35,000 / 220,750 | 35,000 / 220,75 00 |
| Number of site reservations | 830 | 850 | 875 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-----------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>COMMUNITY SERVICES</u> | | | | | | | | |
| 0800500 | COMMUNITY SERVICES ADMINISTRATION | \$ 241,567 | \$ 163,334 | \$ 170,044 | \$ 171,040 | 2.90 | 1.90 | 1.90 | 1.90 |
| 0800504 | SOUTHSIDE COMMUNITY CENTER | 107,007 | 105,208 | 109,908 | 110,690 | 2.50 | 2.50 | 2.50 | 2.50 |
| 0800509 | RIVERSIDE MPC COMMUNITY CENTER | 106,872 | 99,817 | 110,748 | 111,624 | 2.50 | 2.50 | 2.50 | 2.50 |
| 0800510 | FELLOWSHIP CORNER | 3,639 | 5,230 | 5,230 | 5,230 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0800522 | NORTHSIDE COMMUNITY CENTER | 0 | 255,179 | 279,739 | 281,671 | 0.00 | 5.50 | 5.50 | 5.50 |
| 0800523 | COMO COMMUNITY CENTER | 253 | 282,074 | 304,200 | 306,252 | 0.00 | 5.50 | 5.50 | 5.50 |
| 0800526 | NORTH TRI ETHNIC COMMUNITY CENTER | 0 | 145,299 | 163,892 | 165,116 | 0.00 | 3.50 | 3.50 | 3.50 |
| 0800532 | WORTH HEIGHTS COMMUNITY CENTER | 5 | 307,488 | 281,986 | 283,836 | 0.00 | 5.50 | 5.50 | 5.50 |
| 0800535 | MLK COMMUNITY CENTER | 0 | 284,097 | 296,300 | 298,263 | 0.00 | 5.50 | 5.50 | 5.50 |
| | Sub-Total | <u>\$ 459,343</u> | <u>\$ 1,647,726</u> | <u>\$ 1,722,047</u> | <u>\$ 1,733,722</u> | <u>7.90</u> | <u>32.40</u> | <u>32.40</u> | <u>32.40</u> |
| | <u>PACS ADMINISTRATION</u> | | | | | | | | |
| 0801000 | PACS ADMINISTRATION | \$ 2,006,235 | \$ 1,338,417 | \$ 1,394,671 | \$ 1,400,491 | 9.00 | 10.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 2,006,235</u> | <u>\$ 1,338,417</u> | <u>\$ 1,394,671</u> | <u>\$ 1,400,491</u> | <u>9.00</u> | <u>10.00</u> | <u>8.00</u> | <u>8.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SOUTHWEST REGION</u> | | | | | | | | |
| 0807010 | SW REGION ADMINIS- TRATION | \$ 345,507 | \$ 429,163 | \$ 443,390 | \$ 446,654 | 5.00 | 6.00 | 6.00 | 6.00 |
| 0807021 | WEST DISTRICT OPERA- TIONS | 1,636,622 | 1,511,406 | 584,087 | 659,436 | 20.00 | 20.00 | 10.00 | 10.00 |
| 0807023 | COMO COMMUNITY CENTER | 342,773 | 0 | 0 | 0 | 5.50 | 0.00 | 0.00 | 0.00 |
| 0807027 | FIRE STATION COMMU- NITY CTR | 139,800 | 148,100 | 156,176 | 157,292 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807028 | RD EVANS COMMUNITY CENTER | 195,419 | 196,170 | 209,148 | 210,228 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807029 | THOMAS PLACE COM- MUNITY CENTER | 131,131 | 154,761 | 138,383 | 139,375 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807031 | SOUTH DISTRICT OPERA- TIONS | 1,108,335 | 1,021,173 | 1,145,508 | 1,187,151 | 15.00 | 14.00 | 14.00 | 14.00 |
| 0807032 | WORTH HEIGHTS COM- MUNITY CENTER | 227,722 | 0 | 0 | 0 | 5.50 | 0.00 | 0.00 | 0.00 |
| 0807033 | HIGHLAND HILLS COM- MUNITY CENTER | 127,082 | 148,942 | 164,396 | 165,500 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807038 | GREENBRIAR COMMU- NITY CENTER | 148,394 | 158,315 | 173,175 | 174,277 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807039 | SW COMMUNITY CEN- TER | 215,972 | 207,136 | 220,738 | 221,770 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0807041 | CENTRAL DISTRICT | 0 | 0 | 1,286,639 | 1,291,518 | 0.00 | 0.00 | 13.00 | 13.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0807080 | BOTANIC GARDEN | 1,918,000 | 1,879,940 | 2,029,867 | 2,041,401 | 31.00 | 31.00 | 31.00 | 31.00 |
| 0807090 | LOG CABIN VILLAGE | 284,658 | 306,603 | 328,397 | 329,717 | 3.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 6,821,415</u> | <u>\$ 6,161,709</u> | <u>\$ 6,879,904</u> | <u>\$ 7,024,319</u> | <u>103.00</u> | <u>92.00</u> | <u>95.00</u> | <u>95.00</u> |
| | <u>NORTHEAST REGION</u> | | | | | | | | |
| 0808010 | NE REGION ADMINIS- TRATION | \$ 268,401 | \$ 344,181 | \$ 367,062 | \$ 369,834 | 4.00 | 5.00 | 5.00 | 5.00 |
| 0808021 | NORTH DISTRICT OPER- ATIONS | 1,069,410 | 1,161,324 | 1,091,271 | 1,095,347 | 16.00 | 15.00 | 11.00 | 11.00 |
| 0808022 | NORTH SIDE COMMU- NITY CENTER | 245,040 | 0 | 0 | 0 | 5.50 | 0.00 | 0.00 | 0.00 |
| 0808026 | NORTH TRI-ETHNIC COMMUNITY CENTER | 148,358 | 0 | 0 | 0 | 3.50 | 0.00 | 0.00 | 0.00 |
| 0808027 | BERTHA COLLINS COM- MUNITY CENTER | 34,708 | 44,133 | 40,053 | 40,053 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0808028 | DIAMOND HILL COMMU- NITY CENTER | 128,892 | 136,894 | 142,492 | 143,488 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0808029 | RIVERSIDE COMMU- NITY CENTER | 168,339 | 169,641 | 185,634 | 186,870 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0808031 | EAST DISTRICT OPERA- TIONS | 988,077 | 986,025 | 993,537 | 1,058,551 | 15.00 | 15.00 | 14.00 | 14.00 |
| 0808034 | MCCRAY COMMUNITY CENTER | 167,967 | 178,099 | 182,960 | 184,136 | 3.00 | 3.00 | 3.00 | 3.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0808035 | MLK COMMUNITY CENTER | 237,374 | 0 | 0 | 0 | 5.50 | 0.00 | 0.00 | 0.00 |
| 0808036 | HANDLEY-MEADOW-BROOK COMMUNITY | 158,466 | 161,341 | 169,198 | 170,295 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0808038 | HILLSIDE COMMUNITY CENTER | 135,498 | 135,479 | 148,987 | 150,019 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0808039 | SYCAMORE COMMUNITY CENTER | 223,317 | 239,523 | 261,288 | 263,138 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0808040 | GRAFFITI ABATEMENT | 98,718 | 105,377 | 112,042 | 112,798 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0808050 | CODE:BLUE | 140,045 | 54,157 | 55,781 | 55,781 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0808060 | NORTHEAST REGION/YOUTH SPORTS | 278,345 | 271,605 | 278,840 | 278,840 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0808070 | AQUATICS | 439,154 | 463,348 | 488,988 | 488,988 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0808080 | HAWS ATHLETICS CENTER | 504,723 | 570,731 | 608,328 | 611,514 | 8.00 | 8.00 | 8.00 | 8.00 |
| 0808081 | MCLELAND TENNIS CENTER | 21,683 | 26,500 | 26,500 | 26,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0808085 | ATHLETICS MAINTENANCE | 1,669,762 | 1,581,369 | 1,650,001 | 1,657,048 | 22.00 | 22.00 | 22.00 | 22.00 |
| 0808090 | NATURE CENTER & REFUGE | 458,434 | 431,015 | 446,680 | 449,584 | 7.00 | 7.00 | 7.00 | 7.00 |
| | Sub-Total | <u>\$ 7,584,711</u> | <u>\$ 7,060,742</u> | <u>\$ 7,249,642</u> | <u>\$ 7,342,784</u> | <u>108.50</u> | <u>94.00</u> | <u>89.00</u> | <u>89.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PLANNING & RESOURCE MANAGEMENT</u> | | | | | | | | |
| 0809010 | PRM ADMINISTRATION | \$ 404,289 | \$ 260,137 | \$ 300,358 | \$ 302,878 | 5.00 | 4.00 | 4.00 | 4.00 |
| 0809015 | COMPREHENSIVE PLANNING | 187,971 | 212,242 | 225,480 | 227,052 | 2.00 | 3.00 | 3.00 | 3.00 |
| 0809020 | PLANNING & DEVELOPMENT | 411,879 | 238,566 | 271,671 | 275,007 | 7.00 | 7.00 | 7.00 | 7.00 |
| 0809030 | TRADES/INFRASTRUCTURE | 917,170 | 972,056 | 1,003,734 | 1,010,532 | 17.00 | 17.00 | 17.00 | 17.00 |
| 0809034 | TRADES/EVENTS | 165,635 | 149,290 | 153,331 | 154,363 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0809035 | TRADES/HEAVY EQUIPMENT | 252,803 | 269,275 | 303,988 | 305,764 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0809040 | FORESTRY & LANDSCAPE PRODUCTION | 1,219,028 | 1,065,549 | 1,136,287 | 1,229,103 | 21.00 | 21.00 | 21.00 | 21.00 |
| | Sub-Total | <u>\$ 3,558,775</u> | <u>\$ 3,167,115</u> | <u>\$ 3,394,849</u> | <u>\$ 3,504,699</u> | <u>59.00</u> | <u>59.00</u> | <u>59.00</u> | <u>59.00</u> |
| | TOTAL | \$ 20,430,479 | \$ 19,375,709 | \$ 20,641,112 | \$ 21,006,014 | 287.40 | 287.40 | 283.40 | 283.40 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
PLANNING**FUND/CENTER**
GG01/0221000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

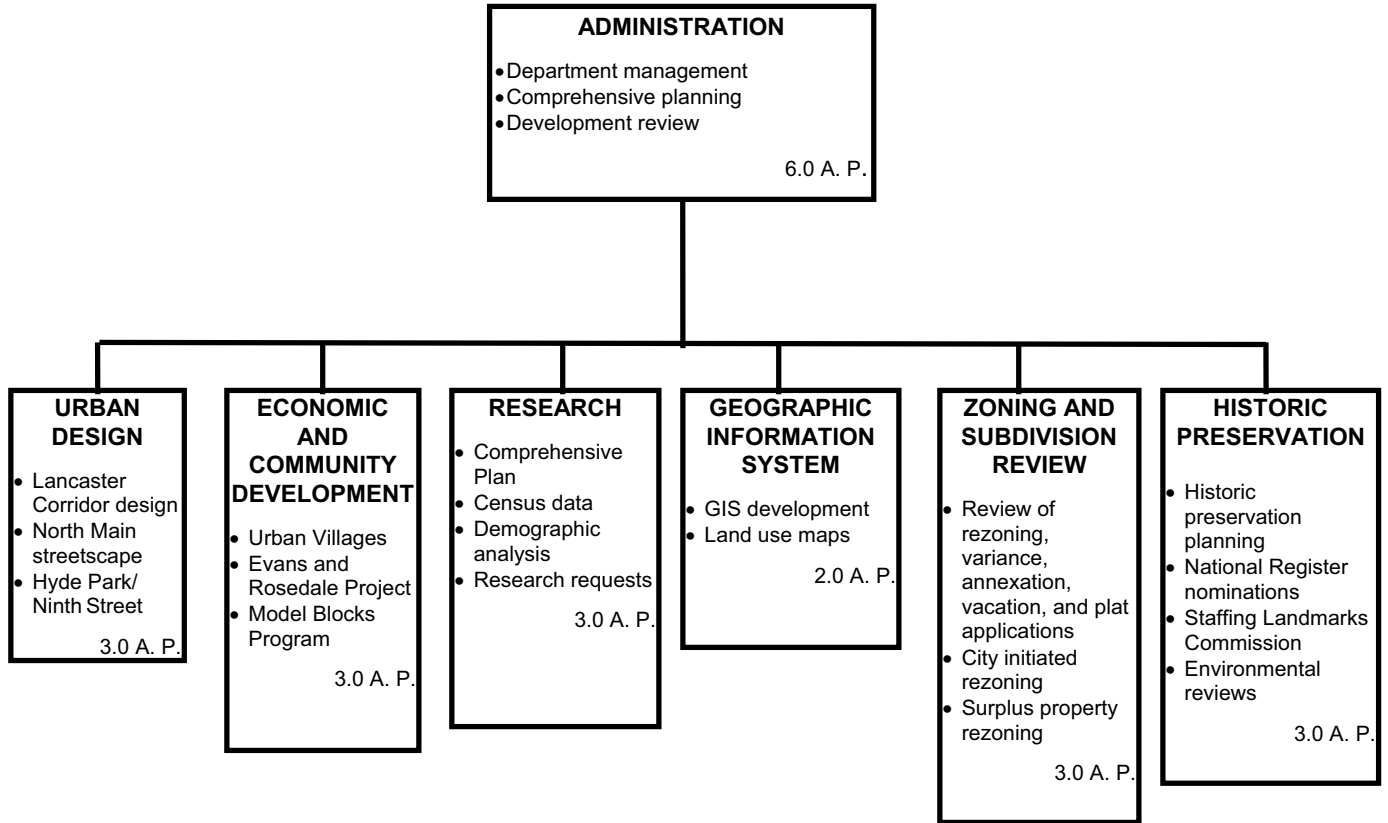
The Planning Department advises the City Manager, the Planning and Zoning Commissions, and the City Council on City planning-related matters. Planning also actively participates in and positively impacts the charting of Fort Worth's future by developing the City's Comprehensive Plan. The policies and programs contained in the plan encourage the establishment of a rational, coherent, urban form that promotes economic vitality and an improved quality of life for all residents.

To ensure rational, coherent city planning and development, the department focuses its efforts in two distinct functional divisions: 1) The Comprehensive Planning Division, which includes Urban Design, Research, and Economic and Community Development; and 2) The Development Review Division, which includes Zoning and Subdivision Review, Historic Preservation, and GIS teams.

In accordance with the City's Financial Management Policy Statements (FMPS), which state that, "To seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the City's current priorities and policy objectives" (FMPS, Ch. VIII), the department also utilizes grant funds to accomplish its goals.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 1,186,088 | \$ 1,244,867 | \$ 1,297,519 | \$ 1,310,077 |
| Supplies | 23,509 | 20,045 | 19,685 | 19,685 |
| Contractual | 209,905 | 172,135 | 165,878 | 165,878 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 1,419,502 | \$ 1,437,047 | \$ 1,483,082 | \$ 1,495,640 |
| Authorized Positions | 21.00 | 21.00 | 21.00 | 21.00 |

PLANNING – 23.0 A. P.
GENERAL FUND 21.0
(GRANT FUNDS 2.0)



SIGNIFICANT BUDGET CHANGES

| | |
|--------------------------------|------------------------------------|
| DEPARTMENT: PLANNING | FUND/CENTER GG01/0221000 |
|--------------------------------|------------------------------------|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$1,437,047 | A.P. | 21.0 |
| 2004-05 ADOPTED: | \$1,495,640 | A.P. | 21.0 |

- A) The adopted budget increases by \$63,438 for salaries of regular employees due to the projected compensation costs for FY2004-05.
- B) The adopted budget decreases by (\$31,413) in budgeted salary savings thereby increasing the savings by the same amount for anticipated vacancies in FY2004-05.
- C) The adopted budget increases by \$25,452 for group health insurance costs based on the projected increases for health costs and anticipated enrollment.
- D) The adopted budget increases by \$5,856 for retirement contributions, which are calculated as a percentage of salary costs.
- E) The adopted budget decreases by (\$5,000) for IT leased equipment based on less than anticipated costs for the department.
- F) The adopted budget decreases by (\$1,257) for Information Technology costs. The decrease is based on a new funding strategy to more equitably distribute costs city wide.
- G) The adopted budget increases by \$1,055 for worker's compensation costs due to the Human Resources Department's assessment of projected costs.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **PLANNING**

DEPARTMENT PURPOSE

The Planning Department helps people to make sound decisions about Fort Worth's growth and development. We do so by listening to our customers - the City Manager, the City Council, other City officials, and the general public - and providing them with reliable information and advice.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To secure \$3 million to encourage central city redevelopment and transit-oriented development.
- To prepare the 2005 Comprehensive Plan, update, and secure City Council adoption by February 22, 2005.
- To increase the consistency of zoning decisions with the Comprehensive Plan to 85 percent.
- To rezone 100 parcels of surplus property in accordance with the Comprehensive Plan.
- To rezone 200 acres through the City's petition-based process.
- To fulfill approximately 250 demographic/census tract research requests and 750 GIS requests from City staff, the City Council, and the general public.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Total value of resources secured | \$2.8 million | \$4 million | \$3 million |
| Date of adoption of Comprehensive Plan | Feb-03 | Feb-04 | Feb-05 |
| Percent consistency of zoning decisions | 84% | 80% | 85% |
| Surplus property zoning changes | 101 | 100 | 100 |
| Total acreage rezoned through petition-based process | 401 | 200 | 200 |
| Number of research/GIS requests fulfilled | 952 | 1000 | 1000 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PLANNING | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0221000 | <u>ADMINISTRATION</u> | | | | | | | | |
| | ADMINISTRATION | \$ 1,419,502 | \$ 1,437,047 | \$ 1,483,082 | \$ 1,495,640 | 21.00 | 21.00 | 21.00 | 21.00 |
| | Sub-Total | <u>\$ 1,419,502</u> | <u>\$ 1,437,047</u> | <u>\$ 1,483,082</u> | <u>\$ 1,495,640</u> | <u>21.00</u> | <u>21.00</u> | <u>21.00</u> | <u>21.00</u> |
| | TOTAL | \$ 1,419,502 | \$ 1,437,047 | \$ 1,483,082 | \$ 1,495,640 | 21.00 | 21.00 | 21.00 | 21.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|--------------------|----------------------|
| DEPARTMENT: | FUND/CENTER |
| POLICE | GG01/0351000:0359700 |

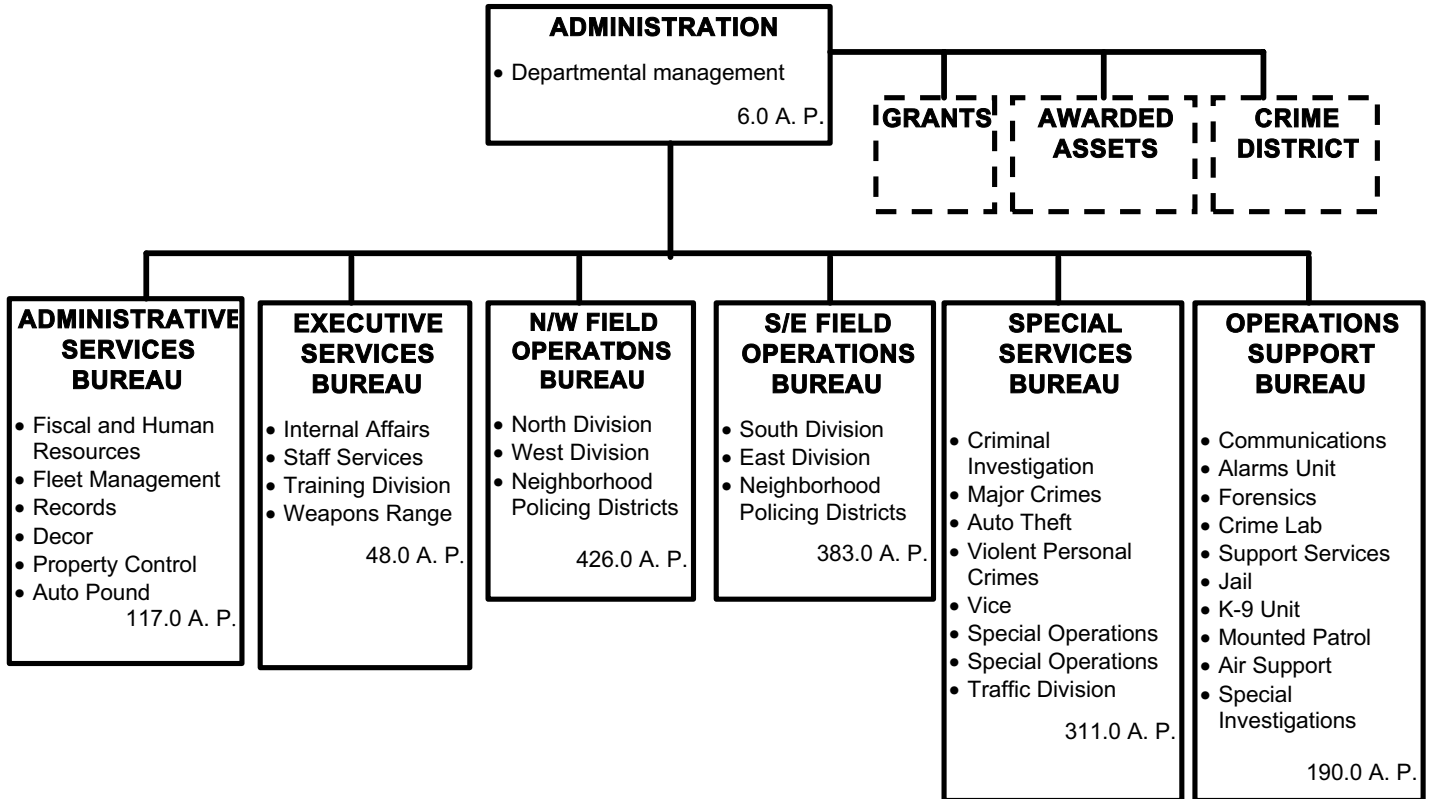
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and enforce traffic laws to protect life and property within the City of Fort Worth. Specific departmental responsibilities include crime prevention, the apprehension of persons suspected of committing crimes, recovery of stolen property, and regulation of non-criminal activities such as traffic enforcement.

The department's Administrative Services Bureau is responsible for fiscal and human resources management, fleet management, records, property control, and the auto pound. The Executive Services Bureau is responsible for internal affairs investigations, staff services, training, and the weapons range. The North / West Field Operations Bureau oversees daily law enforcement operations in the northern and western sections of the city. The South / East Field Operations Bureau oversees daily law enforcement operations in the southern and eastern sections of the city. The Special Services Bureau conducts investigations related to major crimes, conducts special operations, and provides citywide traffic enforcement. The Operations Support Bureau provides a wide variety of support functions for the entire department, including communications, offense reporting, jail services, and specialized units such as canine patrol, mounted patrol, and helicopter patrol. All six bureaus are overseen by the Police Administration Division, which includes the Chief of Police.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 90,114,482 | \$ 95,856,244 | \$ 103,920,244 | \$ 104,751,550 |
| Supplies | 4,157,730 | 4,513,323 | 4,315,347 | 4,315,347 |
| Contractual | 11,657,441 | 11,416,370 | 15,002,227 | 15,002,227 |
| Capital Outlay | 0 | 156,571 | 103,654 | 103,654 |
| Total Expenditures | \$ 105,929,653 | \$ 111,942,508 | \$ 123,341,472 | \$ 124,172,778 |
| Authorized Positions | 1,438.00 | 1,446.00 | 1,481.00 | 1,481.00 |

POLICE – 1,683.0 A. P.
GENERAL FUND 1,481.0 A. P.
(CRIME CONTROL AND PREVENTION DISTRICT 190 A. P.)
(GRANTS FUND 5.0 A. P.)



SIGNIFICANT BUDGET CHANGES

| | |
|------------------------------|--|
| DEPARTMENT: POLICE | FUND/CENTER GG01/0351000:0356500 |
|------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|---------------|-------------|---------|
| 2003-04 ADOPTED: | \$111,942,508 | A.P. | 1,446.0 |
| 2004-05 ADOPTED: | \$124,172,778 | A.P. | 1,481.0 |

- A) The adopted budget increases by \$4,526,156 for civil service compensation and full-year funding for positions added in FY2003-04, as well as, a mid-year increase in civil service personnel to address alarm responses. Additional increases provide 13 police officers, one corporal/detective, and two sergeants for full restoration of the Gang Unit; and seven police officers to provide split beats staffing.
- B) The adopted budget increases \$1,867,412 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- C) The adopted budget increases by \$786,510 for budgeted salary savings to reflect lower personnel vacancy rates projected for FY2004-05.
- D) The proposed budget increases by \$777,220 for group health insurance due to projected cost increases.
- E) The adopted budget increases by \$903,604 for salaries of regular employees for compensation increases and to provide one Cable Producer to allow the current civil service incumbent to serve full-time as the department's Assistant Weapons Range Master.
- F) The adopted budget increases by \$623,769 for contractual costs associated with the Auto Pound. The increase in expenditures will be offset by a corresponding increase in revenues due to an increase in towing fees.
- G) The adopted budget increases by \$706,094 for contributions to employee retirement. This is composed of \$586,575 for civil service retirement and \$119,519 for civilian retirement.
- H) The adopted budget increases by \$447,343 for restoration of the Equipment Services Administrative fee, which was temporarily reduced for FY2003-04.
- I) The adopted budget increase by \$402,739 for contributions to the Workers' Compensation Fund, as directed by the Human Resources Department.
- J) The adopted budget increases by \$384,609 for overtime costs based on current year projections and anticipated requirements.
- K) The adopted budget decreases by (\$332,211) for motor vehicle repair based on current year projections and anticipated requirements.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **POLICE**

DEPARTMENT PURPOSE

To protect the lives and property of Fort Worth residents, preserve law and order, and enforce the City's laws and ordinances through a comprehensive law enforcement and crime prevention programs.

FY2004-05 DEPARTMENTAL OBJECTIVES

To reduce the Part I crime rate by 2 percent per 100,000 population through a proactive enforcement policy and increased resident participation at the community level, at a cost not to exceed budgeted levels. The FBI Uniform Crime Reporting program identifies murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft as Part I crimes.

To reduce drug and gang activity within city neighborhoods by an increased focus on Special Operations Division arrests, warrants, and cases filed, while remaining within budgeted levels.

To reduce the number of fatal and injury traffic accidents through enforcement efforts, while remaining within budgeted levels.

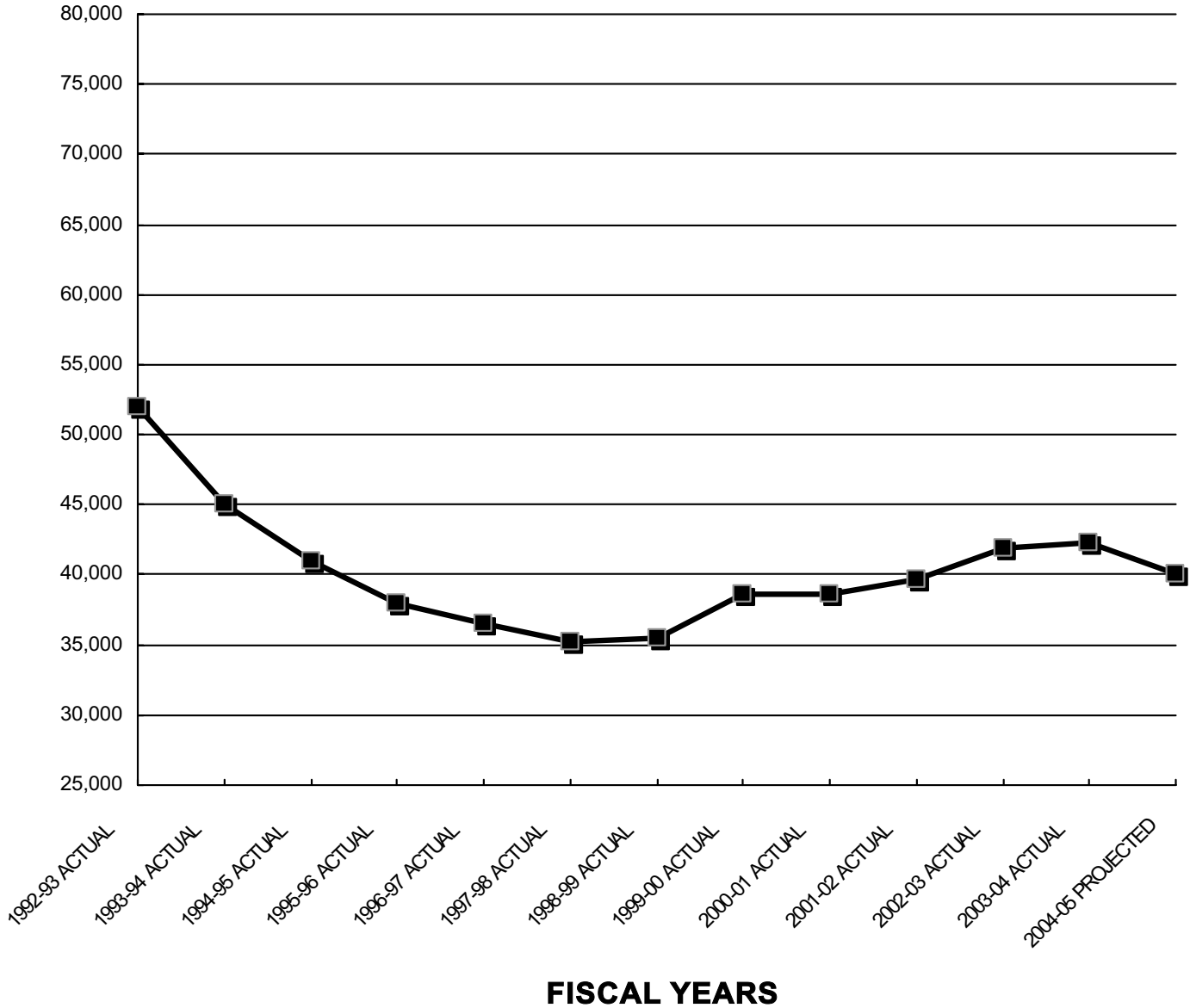
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Part I crime rate per 100,000 residents | 7261.65 | 6,978.87 | 6,839.30 |
| Number of arrests by Special Operations Division | 2,252 | 2,364 | 2,482 |
| Number of fatal / injury accidents | 56/5,189 | 75/5,380 | 80/5,720 |

FORT WORTH



POLICE

NUMBER OF PART 1 OFFENSES* COMMITTED FY1992-93 THROUGH FY2004-05 (PROJECTED)



* Under the FBI's Uniform Crime Reporting, Part I crimes include murder, rape, robbery, aggravated assault, burglary, larceny/theft and auto theft.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0351000 | <u>POLICE ADMINISTRATION</u> POLICE ADMINISTRATION | \$ 789,189 | \$ 1,865,887 | \$ 4,477,575 | \$ 4,481,910 | 6.00 | 6.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 789,189</u> | <u>\$ 1,865,887</u> | <u>\$ 4,477,575</u> | <u>\$ 4,481,910</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> |
| 0352000 | <u>EXECUTIVE SERVICES BUREAU</u> EXECUTIVE SERVICES BUREAU | \$ 443,436 | \$ 375,219 | \$ 473,294 | \$ 477,070 | 5.00 | 4.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 443,436</u> | <u>\$ 375,219</u> | <u>\$ 473,294</u> | <u>\$ 477,070</u> | <u>5.00</u> | <u>4.00</u> | <u>5.00</u> | <u>5.00</u> |
| 0352100 | <u>FISCAL & EQUIPMENT MANAGEMENT</u> FISCAL & EQUIPMENT MANAGEMENT | \$ 0 | \$ 0 | \$ 2,457 | \$ 2,457 | 19.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 2,457</u> | <u>\$ 2,457</u> | <u>19.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0352200 | <u>PSYCHOLOGICAL SERVICES</u> PSYCHOLOGICAL SERVICES | \$ 3,335 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 3,335</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|-----------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>INTERNAL AFFAIRS DIVISION</u> | | | | | | | | |
| 0352300 | INTERNAL AFFAIRS DIVISION | \$ 934,964 | \$ 961,546 | \$ 995,652 | \$ 1,003,708 | 12.00 | 12.00 | 12.00 | 12.00 |
| | Sub-Total | <u>\$ 934,964</u> | <u>\$ 961,546</u> | <u>\$ 995,652</u> | <u>\$ 1,003,708</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> | <u>12.00</u> |
| | <u>STAFF SERVICES DIVISION</u> | | | | | | | | |
| 0352400 | STAFF SERVICES DIVISION | \$ 3,905,755 | \$ 3,611,932 | \$ 3,207,838 | \$ 3,213,592 | 7.00 | 9.00 | 9.00 | 9.00 |
| | Sub-Total | <u>\$ 3,905,755</u> | <u>\$ 3,611,932</u> | <u>\$ 3,207,838</u> | <u>\$ 3,213,592</u> | <u>7.00</u> | <u>9.00</u> | <u>9.00</u> | <u>9.00</u> |
| | <u>TRAINING DIVISION</u> | | | | | | | | |
| 0352500 | TRAINING DIVISION | \$ 1,734,355 | \$ 1,782,926 | \$ 1,947,701 | \$ 1,959,794 | 19.00 | 19.00 | 20.00 | 20.00 |
| 0352501 | WEAPONS RANGE | 241,902 | 220,277 | 344,869 | 345,877 | 2.00 | 2.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 1,976,257</u> | <u>\$ 2,003,203</u> | <u>\$ 2,292,570</u> | <u>\$ 2,305,671</u> | <u>21.00</u> | <u>21.00</u> | <u>22.00</u> | <u>22.00</u> |
| | <u>OPERATIONAL SUPPORT BUREAU</u> | | | | | | | | |
| 0353000 | OPERATIONAL SUPPORT BUREAU | \$ 258,571 | \$ 259,527 | \$ 270,971 | \$ 273,308 | 3.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 258,571</u> | <u>\$ 259,527</u> | <u>\$ 270,971</u> | <u>\$ 273,308</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---------------------------|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>COMMUNICATIONS DIVISION</u> | | | | | | | | |
| 0353100 | COMMUNICATIONS DIVISION | \$ 4,645,208 | \$ 4,690,744 | \$ 5,015,086 | \$ 5,054,507 | 98.00 | 104.00 | 104.00 | 104.00 |
| 0353101 | COMMUNICATIONS - PIC | 546,570 | 577,809 | 603,149 | 607,579 | 11.00 | 11.00 | 11.00 | 11.00 |
| 0353102 | ALARMS UNIT | 214,126 | 215,681 | 234,852 | 236,652 | 5.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 5,405,904</u> | <u>\$ 5,484,234</u> | <u>\$ 5,853,087</u> | <u>\$ 5,898,738</u> | <u>114.00</u> | <u>120.00</u> | <u>120.00</u> | <u>120.00</u> |
| | <u>SPECIAL INVESTIGATIONS</u> | | | | | | | | |
| 0353200 | SPECIAL INVESTIGATIONS DIVISION | \$ 153,040 | \$ 149,721 | \$ 157,329 | \$ 158,673 | 0.00 | 2.00 | 2.00 | 2.00 |
| 0353201 | SID - YOUTH | 1,225,556 | 1,112,417 | 1,140,083 | 1,144,706 | 0.00 | 8.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 1,378,596</u> | <u>\$ 1,262,138</u> | <u>\$ 1,297,412</u> | <u>\$ 1,303,379</u> | <u>0.00</u> | <u>10.00</u> | <u>10.00</u> | <u>10.00</u> |
| | <u>RECORDS DIVISION</u> | | | | | | | | |
| 0353300 | RECORDS DIVISION | \$ 0 | \$ 0 | \$ 0 | \$ 0 | 25.00 | 0.00 | 0.00 | 0.00 |
| 0353301 | DECOR | 1,351,265 | 1,437,382 | 0 | 0 | 37.00 | 37.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,351,265</u> | <u>\$ 1,437,382</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>62.00</u> | <u>37.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>FORENSICS/PROPERTY DIVISION</u> | | | | | | | | |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|----------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0353400 | FORENSICS/PROPERTY DIVISION | \$ 92,592 | \$ 74,990 | \$ 114,249 | \$ 115,449 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0353401 | CRIME LAB | 824,489 | 790,082 | 1,109,052 | 1,116,684 | 10.00 | 10.00 | 14.00 | 14.00 |
| 0353402 | PROPERTY CONTROL | 0 | 0 | 0 | 0 | 11.00 | 0.00 | 0.00 | 0.00 |
| 0353403 | AUTO POUND | 2,572,843 | 2,866,739 | 0 | 0 | 23.00 | 23.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 3,489,924</u> | <u>\$ 3,731,811</u> | <u>\$ 1,223,301</u> | <u>\$ 1,232,133</u> | <u>47.00</u> | <u>36.00</u> | <u>17.00</u> | <u>17.00</u> |
| | <u>SUPPORT SERVICES DIVISION</u> | | | | | | | | |
| 0353500 | SUPPORT SERVICES DIVISION | \$ 160,121 | \$ 145,385 | \$ 151,279 | \$ 152,530 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0353501 | JAIL | 3,988,951 | 4,068,242 | 4,201,217 | 4,207,014 | 9.00 | 9.00 | 9.00 | 9.00 |
| 0353502 | K-9 | 693,381 | 672,963 | 705,496 | 710,883 | 8.00 | 8.00 | 8.00 | 8.00 |
| 0353503 | MOUNTED | 785,578 | 802,714 | 859,414 | 865,433 | 10.00 | 10.00 | 10.00 | 10.00 |
| | Sub-Total | <u>\$ 5,628,031</u> | <u>\$ 5,689,304</u> | <u>\$ 5,917,406</u> | <u>\$ 5,935,860</u> | <u>29.00</u> | <u>29.00</u> | <u>29.00</u> | <u>29.00</u> |
| | <u>AIR SUPPORT</u> | | | | | | | | |
| 0353600 | AIR SUPPORT | \$ 1,036,815 | \$ 1,175,462 | \$ 1,164,043 | \$ 1,170,832 | 11.00 | 11.00 | 11.00 | 11.00 |
| | Sub-Total | <u>\$ 1,036,815</u> | <u>\$ 1,175,462</u> | <u>\$ 1,164,043</u> | <u>\$ 1,170,832</u> | <u>11.00</u> | <u>11.00</u> | <u>11.00</u> | <u>11.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>N/W FIELD OPERATIONS BUREAU</u> | | | | | | | | |
| 0354000 | N/W FIELD OPERATIONS BUREAU | \$ 780,802 | \$ 1,335,039 | \$ 830,912 | \$ 836,272 | 7.00 | 7.00 | 7.00 | 7.00 |
| | Sub-Total | <u>\$ 780,802</u> | <u>\$ 1,335,039</u> | <u>\$ 830,912</u> | <u>\$ 836,272</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> |
| | <u>NORTH DIVISION</u> | | | | | | | | |
| 0354100 | NORTH DIVISION | \$ 2,239,150 | \$ 1,584,191 | \$ 2,138,711 | \$ 2,152,824 | 22.00 | 22.00 | 23.00 | 23.00 |
| 0354101 | NORTH NPD1 | 3,940,475 | 4,352,839 | 4,724,340 | 4,763,684 | 74.00 | 72.00 | 71.00 | 71.00 |
| 0354102 | NORTH NPD2 | 3,621,991 | 3,873,032 | 4,053,837 | 4,088,169 | 62.00 | 59.00 | 59.00 | 59.00 |
| 0354103 | NORTH NPD3 | 3,223,824 | 3,923,526 | 4,504,971 | 4,543,092 | 51.00 | 59.00 | 66.00 | 66.00 |
| | Sub-Total | <u>\$ 13,025,440</u> | <u>\$ 13,733,588</u> | <u>\$ 15,421,859</u> | <u>\$ 15,547,769</u> | <u>209.00</u> | <u>212.00</u> | <u>219.00</u> | <u>219.00</u> |
| | <u>WEST DIVISION</u> | | | | | | | | |
| 0354900 | WEST DIVISION | \$ 2,150,558 | \$ 1,676,039 | \$ 1,801,790 | \$ 1,816,427 | 22.00 | 23.00 | 24.00 | 24.00 |
| 0354901 | NPD 10 | 4,078,088 | 5,096,294 | 5,269,896 | 5,314,114 | 61.00 | 75.00 | 76.00 | 76.00 |
| 0354902 | WEST NPD 11 | 3,565,358 | 3,782,253 | 4,236,483 | 4,271,754 | 53.00 | 58.00 | 61.00 | 61.00 |
| 0354903 | WEST NPD 12 | 2,934,972 | 2,654,380 | 2,813,381 | 2,837,070 | 44.00 | 39.00 | 39.00 | 39.00 |
| | Sub-Total | <u>\$ 12,728,976</u> | <u>\$ 13,208,966</u> | <u>\$ 14,121,550</u> | <u>\$ 14,239,365</u> | <u>180.00</u> | <u>195.00</u> | <u>200.00</u> | <u>200.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>S/E FIELD OPERATIONS BUREAU</u> | | | | | | | | |
| 0355000 | S/E FIELD OPERATIONS | \$ 390,821 | \$ 379,924 | \$ 396,276 | \$ 398,677 | 3.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 390,821</u> | <u>\$ 379,924</u> | <u>\$ 396,276</u> | <u>\$ 398,677</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| | <u>SOUTH DIVISION</u> | | | | | | | | |
| 0355100 | SOUTH DIVISION | \$ 1,935,647 | \$ 1,404,235 | \$ 1,600,300 | \$ 1,613,218 | 19.00 | 19.00 | 21.00 | 21.00 |
| 0355101 | SOUTH NPD 8 | 3,633,954 | 3,845,482 | 4,232,487 | 4,268,429 | 67.00 | 61.00 | 61.00 | 61.00 |
| 0355102 | SOUTH NPD 9 | 3,500,375 | 4,117,518 | 4,426,791 | 4,462,797 | 53.00 | 61.00 | 63.00 | 63.00 |
| 0355103 | SOUTH DIVISION | 0 | 0 | 3,007,129 | 3,032,478 | 0.00 | 0.00 | 43.00 | 43.00 |
| | Sub-Total | <u>\$ 9,069,976</u> | <u>\$ 9,367,235</u> | <u>\$ 13,266,707</u> | <u>\$ 13,376,922</u> | <u>139.00</u> | <u>141.00</u> | <u>188.00</u> | <u>188.00</u> |
| | <u>EAST DIVISION</u> | | | | | | | | |
| 0355900 | EAST DIVISION | \$ 2,718,770 | \$ 1,930,401 | \$ 1,938,729 | \$ 1,954,115 | 25.00 | 26.00 | 25.00 | 25.00 |
| 0355901 | EAST NPD 4 | 2,362,986 | 2,903,501 | 3,052,391 | 3,077,900 | 36.00 | 42.00 | 43.00 | 43.00 |
| 0355902 | EAST NPD 5 | 3,800,851 | 3,748,966 | 4,064,290 | 4,096,890 | 57.00 | 56.00 | 56.00 | 56.00 |
| 0355903 | EAST NPD 6 | 4,417,018 | 4,351,380 | 4,688,001 | 4,727,181 | 71.00 | 66.00 | 68.00 | 68.00 |
| 0355904 | EAST NPD 7 | 2,587,892 | 2,805,747 | 0 | 0 | 46.00 | 43.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 15,887,517</u> | <u>\$ 15,739,995</u> | <u>\$ 13,743,411</u> | <u>\$ 13,856,086</u> | <u>235.00</u> | <u>233.00</u> | <u>192.00</u> | <u>192.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SPECIAL SERVICES BUREAU</u> | | | | | | | | |
| 0356000 | SPECIAL SERVICES BUREAU | \$ 367,198 | \$ 332,251 | \$ 344,099 | \$ 347,091 | 4.00 | 4.00 | 4.00 | 4.00 |
| 0356001 | INTELLIGENCE UNIT | 828,854 | 0 | 0 | 0 | 12.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,196,052</u> | <u>\$ 332,251</u> | <u>\$ 344,099</u> | <u>\$ 347,091</u> | <u>16.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | <u>CRIMINAL INVESTIGATIONS DIVISION</u> | | | | | | | | |
| 0356100 | CRIMINAL INVESTIGATIONS DIVISI | \$ 346,329 | \$ 312,783 | \$ 336,235 | \$ 339,079 | 6.00 | 6.00 | 6.00 | 6.00 |
| 0356101 | MAJOR CRIMES | 2,104,731 | 2,120,652 | 2,189,456 | 2,207,316 | 28.00 | 28.00 | 28.00 | 28.00 |
| 0356102 | CID - AUTO THEFT | 1,658,626 | 1,699,676 | 1,694,193 | 1,707,839 | 26.00 | 26.00 | 25.00 | 25.00 |
| 0356103 | ROBBERY | 992,606 | 658,110 | 979,611 | 987,427 | 12.00 | 8.00 | 12.00 | 12.00 |
| 0356106 | VPC - CSSU | 1,106,659 | 1,118,771 | 1,191,463 | 1,200,906 | 15.00 | 15.00 | 15.00 | 15.00 |
| 0356107 | VPC - CACU | 702,020 | 697,596 | 813,013 | 819,444 | 9.00 | 9.00 | 10.00 | 10.00 |
| 0356108 | VPC - SCRAM | 472,001 | 423,621 | 559,822 | 563,438 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0356109 | VPC - HOMICIDE | 1,096,916 | 1,124,869 | 979,717 | 987,183 | 13.00 | 13.00 | 11.00 | 11.00 |
| | Sub-Total | <u>\$ 8,479,888</u> | <u>\$ 8,156,078</u> | <u>\$ 8,743,510</u> | <u>\$ 8,812,632</u> | <u>114.00</u> | <u>110.00</u> | <u>112.00</u> | <u>112.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SPECIAL INVESTIGATIONS DIVISION</u> | | | | | | | | |
| 0356200 | SPECIAL INVESTIGATIONS DIVISION | \$ 0 | \$ 0 | \$ 0 | \$ 0 | 2.00 | 0.00 | 0.00 | 0.00 |
| 0356201 | SID - YOUTH | 0 | 0 | 0 | 0 | 8.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 0 | \$ 0 | \$ 0 | \$ 0 | 10.00 | 0.00 | 0.00 | 0.00 |
| | <u>SPECIAL OPERATIONS DIVISION</u> | | | | | | | | |
| 0356300 | SPECIAL OPERATIONS | \$ 7,915,420 | \$ 7,065,617 | \$ 7,329,565 | \$ 7,385,034 | 103.00 | 89.00 | 88.00 | 88.00 |
| 0356302 | SOD - TCNICU | 1,958 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0356304 | GANG | 0 | 81,044 | 1,146,052 | 1,147,984 | 0.00 | 0.00 | 4.00 | 4.00 |
| | Sub-Total | \$ 7,917,378 | \$ 7,146,661 | \$ 8,475,617 | \$ 8,533,018 | 103.00 | 89.00 | 92.00 | 92.00 |
| | <u>TRAFFIC DIVISION</u> | | | | | | | | |
| 0356500 | TRAFFIC DIVISION | \$ 6,948,897 | \$ 7,868,219 | \$ 8,428,174 | \$ 8,491,326 | 86.00 | 98.00 | 103.00 | 103.00 |
| | Sub-Total | \$ 6,948,897 | \$ 7,868,219 | \$ 8,428,174 | \$ 8,491,326 | 86.00 | 98.00 | 103.00 | 103.00 |
| | <u>ADMINISTRATIVE SERVICES BUREAU</u> | | | | | | | | |
| 0357000 | ADMINISTRATIVE SERVICES BUREAU | \$ 0 | \$ 0 | \$ 114,108 | \$ 115,128 | 0.00 | 0.00 | 1.00 | 1.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|---------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | Sub-Total | \$ 0 | \$ 0 | \$ 114,108 | \$ 115,128 | 0.00 | 0.00 | 1.00 | 1.00 |
| | <u>FISCAL AND HR MAN- AGEMENT</u> | | | | | | | | |
| 0357100 | FISCAL AND HR MAN- AGEMENT | \$ 1,428,371 | \$ 702,223 | \$ 843,152 | \$ 848,648 | 0.00 | 13.00 | 13.00 | 13.00 |
| | Sub-Total | \$ 1,428,371 | \$ 702,223 | \$ 843,152 | \$ 848,648 | 0.00 | 13.00 | 13.00 | 13.00 |
| | <u>FLEET MANAGEMENT</u> | | | | | | | | |
| 0357200 | FLEET MANAGEMENT | \$ 0 | \$ 4,584,378 | \$ 4,660,488 | \$ 4,663,236 | 0.00 | 7.00 | 7.00 | 7.00 |
| | Sub-Total | \$ 0 | \$ 4,584,378 | \$ 4,660,488 | \$ 4,663,236 | 0.00 | 7.00 | 7.00 | 7.00 |
| | <u>RECORDS</u> | | | | | | | | |
| 0357300 | RECORDS DIVISION | \$ 1,021,379 | \$ 1,085,657 | \$ 1,159,494 | \$ 1,168,408 | 0.00 | 25.00 | 25.00 | 25.00 |
| 0357301 | DECOR | 0 | 0 | 1,564,054 | 1,575,783 | 0.00 | 0.00 | 37.00 | 37.00 |
| 0357302 | PROPERTY CONTROL | 452,114 | 444,649 | 490,425 | 494,397 | 0.00 | 11.00 | 11.00 | 11.00 |
| 0357303 | AUTO POUND | 0 | 0 | 3,561,047 | 3,568,379 | 0.00 | 0.00 | 23.00 | 23.00 |
| | Sub-Total | \$ 1,473,493 | \$ 1,530,306 | \$ 6,775,020 | \$ 6,806,967 | 0.00 | 36.00 | 96.00 | 96.00 |
| | <u>AIR SUPPORT</u> | | | | | | | | |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---------------------------------------|--------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0357400 | AIR SUPPORT | \$ 0 | \$ 0 | \$ 983 | \$ 983 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 983</u> | <u>\$ 983</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 105,929,653 | \$ 111,942,508 | \$ 123,341,472 | \$ 124,172,778 | 1,438.00 | 1,446.00 | 1,481.00 | 1,481.00 |

POLICE DEPARTMENT STAFFING

GENERAL FUND GG01

| Center | Section | Officer X03 | Detective X04 | Sergeant X07 | Lieutenant X08 | Captain X09 | Deputy Chief X10 | Total |
|---|---|----------------|------------------|-----------------|-------------------|----------------|---------------------|------------|
| 0351000 | Administration | <u>2</u> | | | <u>1</u> | | | <u>3</u> |
| | Sub-Total | 2 | | | 1 | | | 3 |
| <u>Executive Services Bureau</u> | | | | | | | | |
| 0352000 | Executive Services | 1 | 1 | | 1 | | 1 | 4 |
| 0352300 | Internal Affairs | 1 | | 6 | 1 | 1 | | 9 |
| 0352400 | Staff Services | | | 1 | | 1 | | 2 |
| 0352500 | Training Division | 10 | | 3 | 2 | 1 | | 16 |
| 0352501 | Weapons Range | <u>1</u> | | | | | | <u>1</u> |
| | Sub-Total | 13 | 1 | 10 | 4 | 3 | 1 | 32 |
| <u>Operations Support Bureau</u> | | | | | | | | |
| 0353000 | Operations Support | | | | 1 | | 1 | 2 |
| 0353200 | Special Investigations | | | | | 1 | | 1 |
| 0353201 | SID - Youth | 4 | | 1 | 1 | | | 6 |
| 0353500 | Support Services | | | | | 1 | | 1 |
| 0353501 | Jail | | | | 5 | | | 5 |
| 0353502 | K-9 Unit | 6 | | 1 | 1 | | | 8 |
| 0353503 | Mounted Patrol | 8 | | 1 | | | | 9 |
| 0353600 | Air Support | <u>4</u> | | | | | | <u>4</u> |
| | Sub-Total | 22 | | 3 | 8 | 2 | 1 | 36 |
| <u>North/West Field Operations Bureau</u> | | | | | | | | |
| 0354000 | N/W Field Operations | | | | 4 | | 1 | 5 |
| 0354100 | North Division | 1 | 14 | 1 | 1 | 1 | | 18 |
| 0354101 | Neighborhood Policing District (NPD 1) | 51 | 3 | 6 | 1 | | | 61 |
| 0354102 | NPD 2 | 49 | 3 | 6 | 1 | | | 59 |
| 0354103 | NPD 3 | 56 | 3 | 6 | 1 | | | 66 |
| 0354900 | West Division | 1 | 15 | 1 | 1 | 1 | | 19 |
| 0354901 | NPD 10 | 65 | 3 | 7 | 1 | | | 76 |
| 0354902 | NPD 11 | 50 | 4 | 6 | 1 | | | 61 |
| 0354903 | NPD 12 | <u>29</u> | <u>3</u> | <u>6</u> | <u>1</u> | | | <u>39</u> |
| | Sub-Total | 302 | 48 | 39 | 12 | 2 | 1 | 404 |

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
PUBLIC EVENTS

FUND/CENTER
GG01/0251000:0252000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

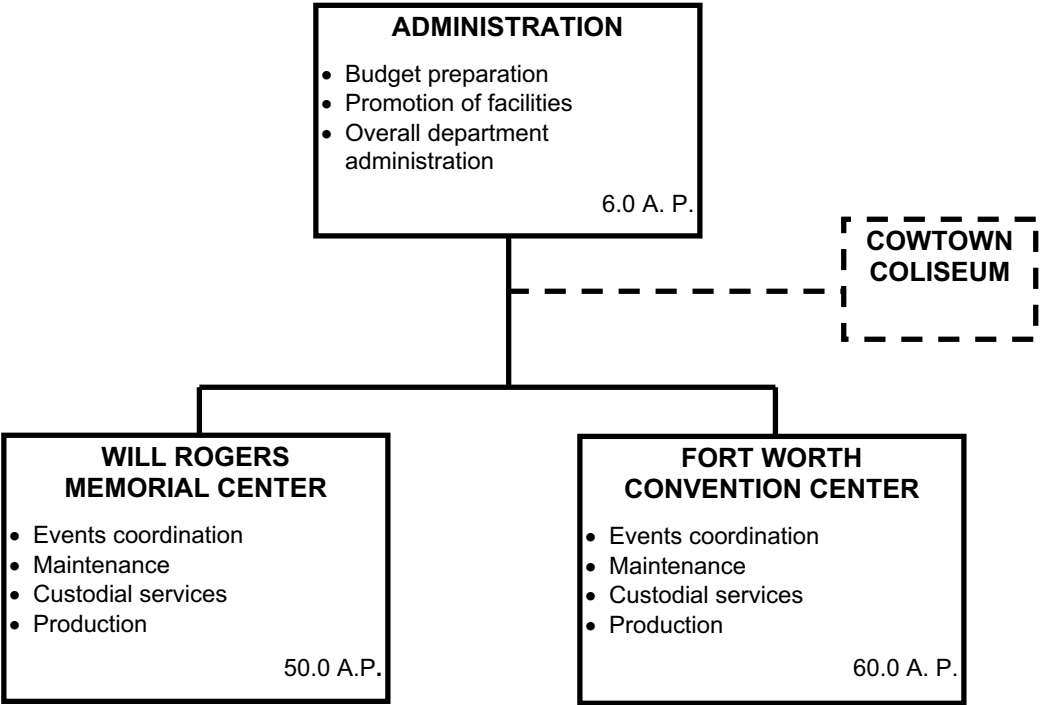
The Public Events Department operates and maintains both the Will Rogers Memorial Center and the Fort Worth Convention Center. The department promotes and schedules events in these facilities. Among the events hosted at the facilities are the Southwestern Exposition and Livestock Show, political and other conventions and conferences, equestrian events, banquets, circuses, concerts, hockey games, theatrical performances, and various community events.

In addition to its events facilities, the Convention Center also provides both daily and monthly parking for individuals working in or visiting downtown.

The Cowtown Coliseum is a City-owned facility; however, it is currently under private management. The Coliseum is utilized for rodeos and other public events in support of the Fort Worth Stockyards Historic District.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 5,608,493 | \$ 5,497,574 | \$ 5,818,909 | \$ 5,862,492 |
| Supplies | 858,020 | 850,477 | 787,727 | 787,727 |
| Contractual | 2,114,338 | 2,078,871 | 2,163,631 | 2,163,631 |
| Capital Outlay | 85,364 | 47,000 | 0 | 34,000 |
| Total Expenditures | \$ 8,666,215 | \$ 8,473,922 | \$ 8,770,267 | \$ 8,847,850 |
| Authorized Positions | 115.00 | 116.00 | 116.00 | 116.00 |

PUBLIC EVENTS - 116.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|-------------------------------------|--|
| DEPARTMENT: PUBLIC EVENTS | FUND/CENTER GG01/0251000:0252000 |
|-------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|-------|
| 2003-04 ADOPTED: | \$8,473,922 | A.P. | 116.0 |
| 2004-05 ADOPTED: | \$8,847,850 | A.P. | 116.0 |

- A) The adopted budget increases by \$259,065 for salaries of regular employees, per increases in the adopted FY2004-05 compensation plan.
- B) The adopted budget increases by \$147,564 for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.
- C) The adopted budget increases by \$95,846 for contributions to the Workers' Compensation Fund per assessment of historical usage and medical, personnel, administrative and other associated workers' compensation costs.
- D) The adopted budget decreases by (\$80,000) for scheduled temporaries costs based on re-estimates and historical expenditures.
- E) The adopted budget increases by \$69,852 for group health insurance based on plan enrollment and anticipated cost increases for FY2004-05.
- F) The adopted budget increases by \$60,000 due to a decrease in budgeted salary savings based on the historical vacancy rate and the filling of several vacant positions in FY2003-04.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

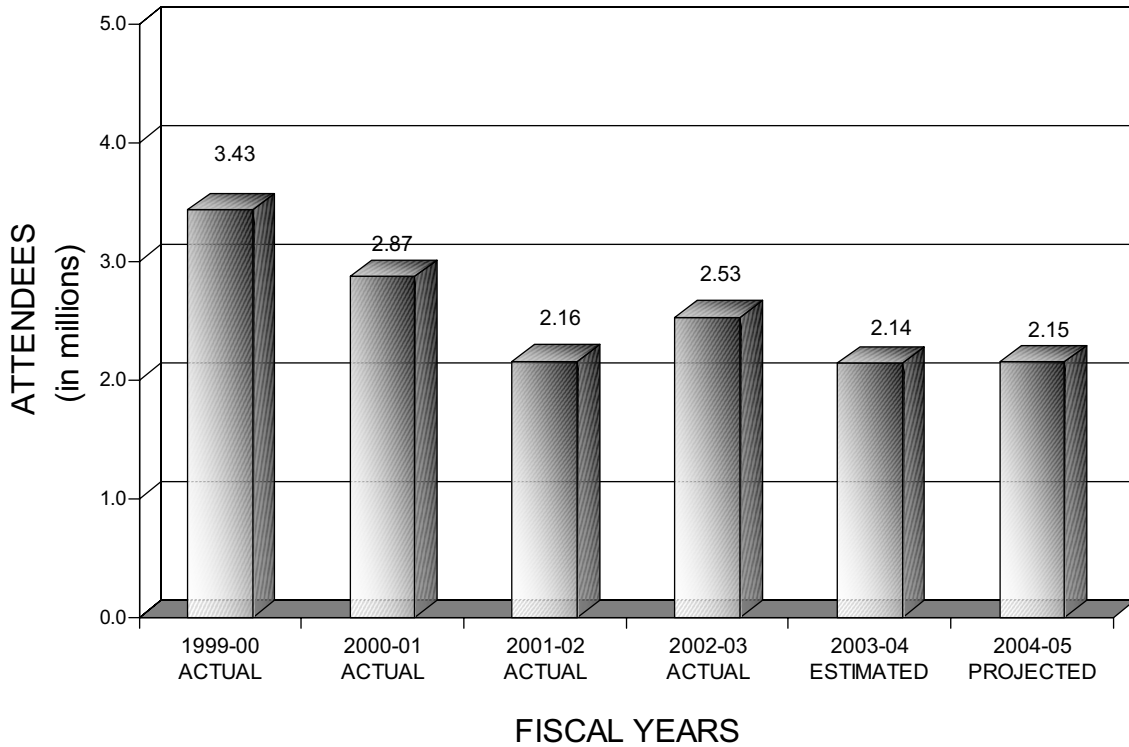
| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| PUBLIC EVENTS | | | |
| DEPARTMENT PURPOSE | | | |
| <p>To consistently provide excellent facilities with outstanding customer service, to generate a positive economic impact and to improve the quality of life for Fort Worth citizens.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To achieve target level of facility usage at the Will Rogers Memorial Center (WRMC) (measured by use days, attendance, event days, number of events, and days with no events or "dark days").</p> | | | |
| <p>To maintain or increase facility usage despite construction at the Fort Worth Convention Center (measured by attendance, use days, event days, number of events, and dark days).</p> | | | |
| <p>To deliver outstanding customer service (measured by client evaluations).</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Use Days WRMC/FWCC | 2,241 / 1,286 | 2,200 / 1,210 | 2,200 / 1,400 |
| Attendance WRMC/FWCC | 1,508,000/ 1,017,000 | 1,200,000 / 935,000 | 1,200,000 / 950,000 |
| Event Days WRMC/FWCC | 825 / 634 | 810 / 600 | 780 / 650 |
| Number of Events WRMC/FWCC | 477 / 510 | 477 / 330 | 400 / 510 |
| Dark Days WRMC/FWCC | 6 / 32 | 10 / 30 | 10 / 30 |
| Client Evaluation Score | 85% | 85% | 85% |

FORT WORTH

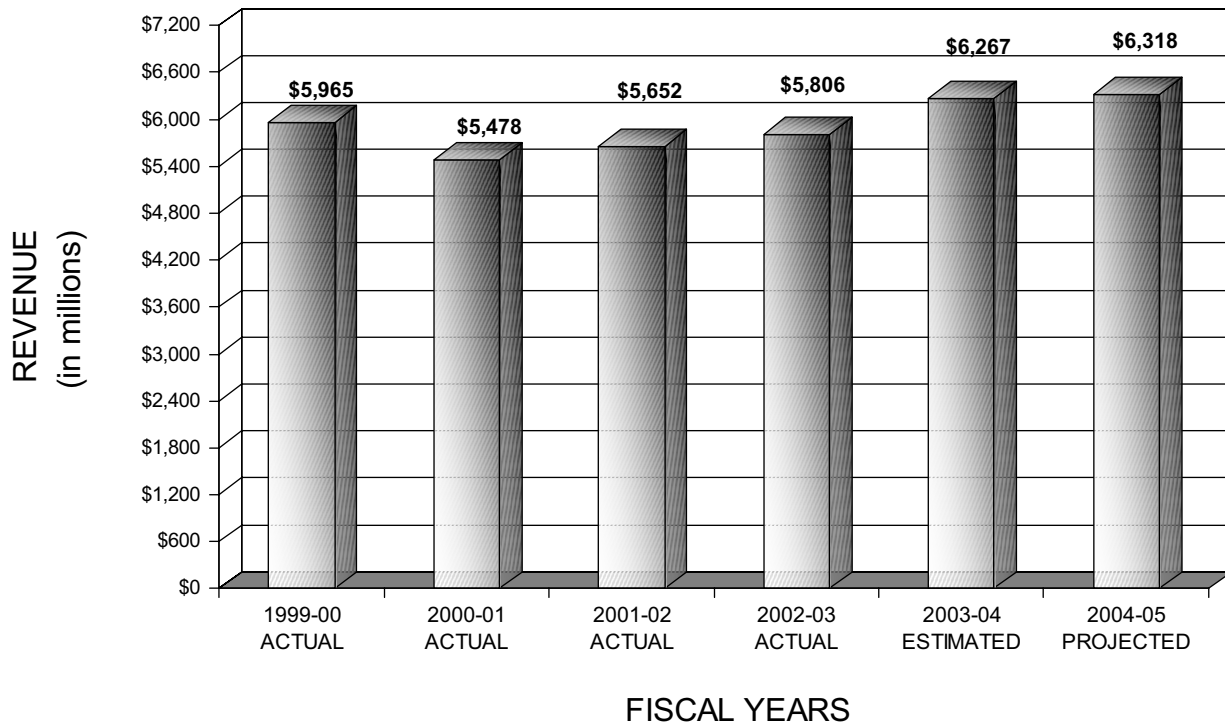


PUBLIC EVENTS

ATTENDANCE AT PUBLIC EVENTS FACILITIES



FACILITIES REVENUE



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PUBLIC EVENTS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0251000 | <u>WILL ROGERS MEMORIAL CENTER</u> WILL ROGERS MEMORIAL CENTER | \$ 5,120,654 | \$ 4,604,859 | \$ 4,761,462 | \$ 4,814,779 | 52.00 | 52.00 | 52.00 | 52.00 |
| | Sub-Total | <u>\$ 5,120,654</u> | <u>\$ 4,604,859</u> | <u>\$ 4,761,462</u> | <u>\$ 4,814,779</u> | <u>52.00</u> | <u>52.00</u> | <u>52.00</u> | <u>52.00</u> |
| 0252000 | <u>FORT WORTH CONVENTION CENTER</u> FORT WORTH CONVENTION CENTER | \$ 3,545,561 | \$ 3,869,063 | \$ 4,008,805 | \$ 4,033,071 | 63.00 | 64.00 | 64.00 | 64.00 |
| | Sub-Total | <u>\$ 3,545,561</u> | <u>\$ 3,869,063</u> | <u>\$ 4,008,805</u> | <u>\$ 4,033,071</u> | <u>63.00</u> | <u>64.00</u> | <u>64.00</u> | <u>64.00</u> |
| | TOTAL | \$ 8,666,215 | \$ 8,473,922 | \$ 8,770,267 | \$ 8,847,850 | 115.00 | 116.00 | 116.00 | 116.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
PUBLIC HEALTH**FUND/CENTER**
GG01/0501000:0505004**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Public Health Department, which consists of four divisions, is responsible for safeguarding the general public health of the City's residents.

The Administration Division supervises departmental operations. The Administration Division includes the Health Promotion and Education Section, which educate citizens about healthier behaviors. The section facilitates personal responsibility for one's health through a variety of educational methods.

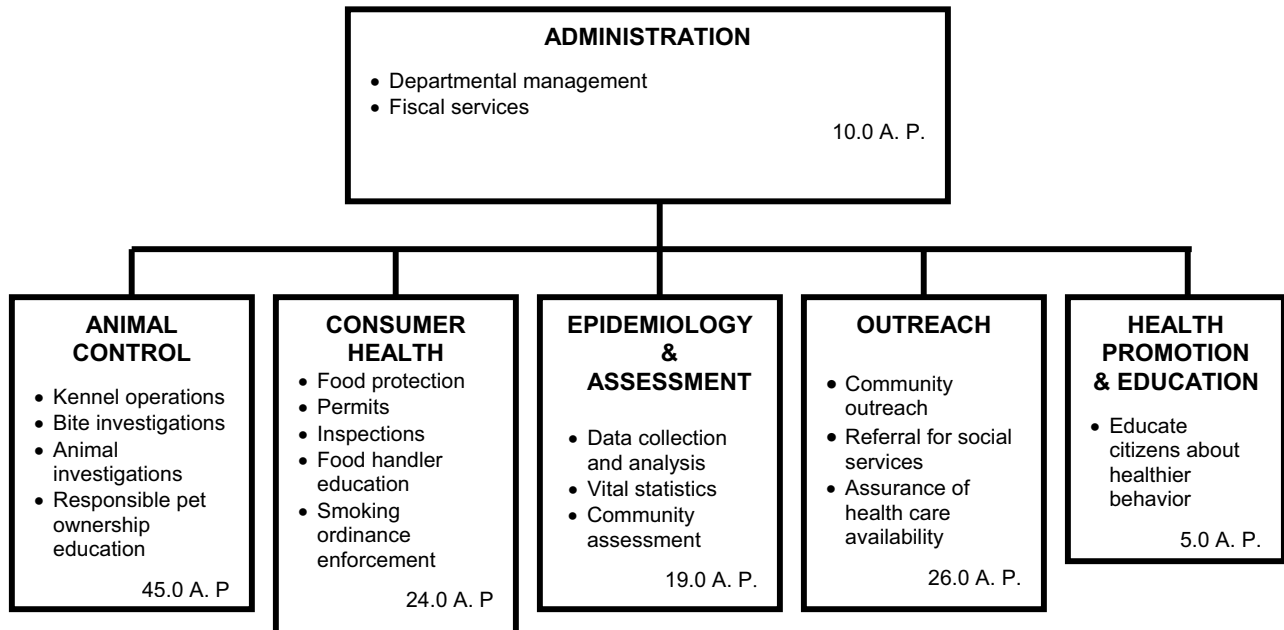
The Consumer Health Division is responsible for enforcing all City ordinances and state laws pertaining to consumer safety and employee training.

The Animal Control Division is responsible for enforcing all City ordinances and state laws pertaining to animal control. In FY2003-04, the Animal Control Division has added two Animal Welfare Investigators that are responsible for animal cruelty and neglect cases reported in Fort Worth.

The Epidemiology and Assessment Division is responsible for maintaining data on the overall well being of the community. The Vital Statistics Section records births, deaths, and adoptions and issues certified copies of vital statistics records, as requested. The division also includes the Health Information Systems and Automation Section, which provide technical/programming assistance for the departmental information system. The division also includes the Outreach, which provides education and advocacy, and facilitates linkages with other City departments and agencies, with a focus on prevention of injury and disease. Six teams of Community Health Nurses and Community Health Aides provide neighborhood-based services to the residents of Fort Worth.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 4,837,650 | \$ 5,137,036 | \$ 5,714,331 | \$ 5,764,407 |
| Supplies | 370,673 | 274,624 | 273,453 | 273,453 |
| Contractual | 1,328,582 | 1,286,001 | 1,229,996 | 1,229,996 |
| Capital Outlay | 131,047 | 171,500 | 250 | 78,250 |
| Total Expenditures | \$ 6,667,952 | \$ 6,869,161 | \$ 7,218,030 | \$ 7,346,106 |
| Authorized Positions | 122.00 | 126.00 | 129.00 | 129.00 |

PUBLIC HEALTH - 129.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|-------------------------------------|--|
| DEPARTMENT: PUBLIC HEALTH | FUND/CENTER GG01/0501000:0505004 |
|-------------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|--------|
| 2003-04 ADOPTED: | \$6,869,161 | A.P. | 126.00 |
| 2004-05 ADOPTED: | \$7,346,106 | A.P. | 129.00 |

- A) The adopted budget increases by \$416,498 to reflect a net increase of three authorized positions and the implementation of the FY2003-04 compensation plan. The department will add one Consumer Health Specialist in Consumer Health Division responsible for the implementation of a vector control program, one Dispatcher for Animal Control Center as well as one Custodian Position at the Public Health Center.

- B) The adopted budget increases by \$91,212 for group health insurance based on plan enrollment and anticipated cost increases for FY2004-05.

- C) The adopted budget decreases by a net of (\$82,117) for contractual services primarily based on savings generated from the termination of the janitorial contract and the hiring of a full time staff to perform janitorial services (see item A above).

- D) The adopted budget increases by \$80,079 for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.

- E) The adopted budget decreases by (\$78,000) for one-time cost for vehicle replacements in FY04-05.

- F) The adopted budget increases by \$52,640 due to a decrease in budgeted salary savings based on the historical vacancy rate and the filling of three positions (Assistant Director, Consumer Health Manager, and Outreach Manager) in FY2004-05.

- G) The adopted budget increases by \$44,489 for contribution to employee retirement based on increases contained in the adopted compensation plan.

- H) The adopted budget increases by \$40,878 for contributions to the Workers' Compensation Fund per assessment of historical usage and medical, personnel, administrative and other associated workers' compensation costs.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

PUBLIC HEALTH

DEPARTMENT PURPOSE

The purpose of the Fort Worth Public Health Department is to protect the health of the public by assessing health conditions in the community by reaching out to community groups to organize educational programs that promote healthy lifestyles; by enforcing public health and animal control ordinances and codes that prevent the spread of disease, injury, disability and death; as well as assuring the quality and accessibility of essential health services through health fairs, community events and referrals to health-related providers.

FY2004-05 DEPARTMENTAL OBJECTIVES

To link individuals with healthcare needs to the appropriate community and private health providers.

To maintain or increase animal adoption and licensing in the city.

To continue enforcement of animal control (AC) laws and maintain a safe and healthy environment.

To monitor the health status of the community and identify community health problems.

To limit food-borne illnesses by enforcing state and local consumer health laws.

To provide education programs to empower the community with respect to health issues.

To improve effectiveness of services as indicated by customer service survey results.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|-------------------|----------------------|----------------------|
| Referrals in/out per outreach team | 1,026 / 1,675 | 800 / 1,500 | 800 / 1,500 |
| Percent of animals adopted or placed | 25% | 25% | 27% |
| Percent of animals licensed | 6% | 10% | 8% |
| Percent of same-day AC call response | 90% | 90% | 85% |
| Calls per animal control officer per day | 13 | 12 | 13 |
| Community assessment interviews | 6,009 | 2,500 | 2,650 |
| Number of Consumer Health Inspections | 8,485 | 8,600 | 8,730 |
| Education program attendance | 81,360 | 80,530 | 82,300 |
| Customer satisfaction rate | 95% | 95% | 94% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PUBLIC HEALTH | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------------------|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PUBLIC HEALTH ADMINISTRATION</u> | | | | | | | | |
| 0501000 | ADMINISTRATION | \$ 1,133,935 | \$ 1,123,164 | \$ 1,080,756 | \$ 1,085,820 | 8.00 | 9.00 | 10.00 | 10.00 |
| 0501005 | HEALTH PROMOTION AND EDUCATION | 284,759 | 301,568 | 308,434 | 310,522 | 6.00 | 5.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 1,418,694</u> | <u>\$ 1,424,732</u> | <u>\$ 1,389,190</u> | <u>\$ 1,396,342</u> | <u>14.00</u> | <u>14.00</u> | <u>15.00</u> | <u>15.00</u> |
| | <u>CONSUMER HEALTH</u> | | | | | | | | |
| 0503002 | CONSUMER HEALTH | \$ 1,281,047 | \$ 1,223,807 | \$ 1,433,816 | \$ 1,444,431 | 24.00 | 23.00 | 24.00 | 24.00 |
| | Sub-Total | <u>\$ 1,281,047</u> | <u>\$ 1,223,807</u> | <u>\$ 1,433,816</u> | <u>\$ 1,444,431</u> | <u>24.00</u> | <u>23.00</u> | <u>24.00</u> | <u>24.00</u> |
| | <u>ANIMAL CONTROL</u> | | | | | | | | |
| 0504001 | ANIMAL CONTROL | \$ 1,407,940 | \$ 1,512,705 | \$ 1,510,847 | \$ 1,599,636 | 27.00 | 29.00 | 30.00 | 30.00 |
| 0504002 | ANIMAL KENNEL | 484,133 | 530,984 | 586,667 | 590,896 | 13.00 | 15.00 | 15.00 | 15.00 |
| | Sub-Total | <u>\$ 1,892,073</u> | <u>\$ 2,043,689</u> | <u>\$ 2,097,514</u> | <u>\$ 2,190,532</u> | <u>40.00</u> | <u>44.00</u> | <u>45.00</u> | <u>45.00</u> |
| | <u>EPIDEMIOLOGY AND ASSESSMENT</u> | | | | | | | | |
| 0505000 | VITAL STATISTICS | \$ 476,747 | \$ 507,163 | \$ 531,413 | \$ 534,917 | 10.00 | 11.00 | 11.00 | 11.00 |
| 0505001 | HEALTH INFORMATION SYSTEMS AND AUTOMATION | 131,489 | 134,850 | 135,300 | 136,260 | 2.00 | 2.00 | 2.00 | 2.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PUBLIC HEALTH | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------------------|--------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0505003 | ASSESSMENT | 288,325 | 270,035 | 307,661 | 310,529 | 6.00 | 6.00 | 6.00 | 6.00 |
| 0505004 | OUTREACH | 1,179,577 | 1,264,884 | 1,323,135 | 1,333,094 | 26.00 | 26.00 | 26.00 | 26.00 |
| | Sub-Total | <u>\$ 2,076,138</u> | <u>\$ 2,176,933</u> | <u>\$ 2,297,510</u> | <u>\$ 2,314,801</u> | <u>44.00</u> | <u>45.00</u> | <u>45.00</u> | <u>45.00</u> |
| | TOTAL | \$ 6,667,952 | \$ 6,869,161 | \$ 7,218,030 | \$ 7,346,106 | 122.00 | 126.00 | 129.00 | 129.00 |

DEPARTMENTAL BUDGET SUMMARY

| | |
|---|----------------------|
| DEPARTMENT: | FUND/CENTER |
| TRANSPORTATION AND PUBLIC WORKS | GG01/0201000:0208012 |
| SUMMARY OF DEPARTMENT RESPONSIBILITIES: | |

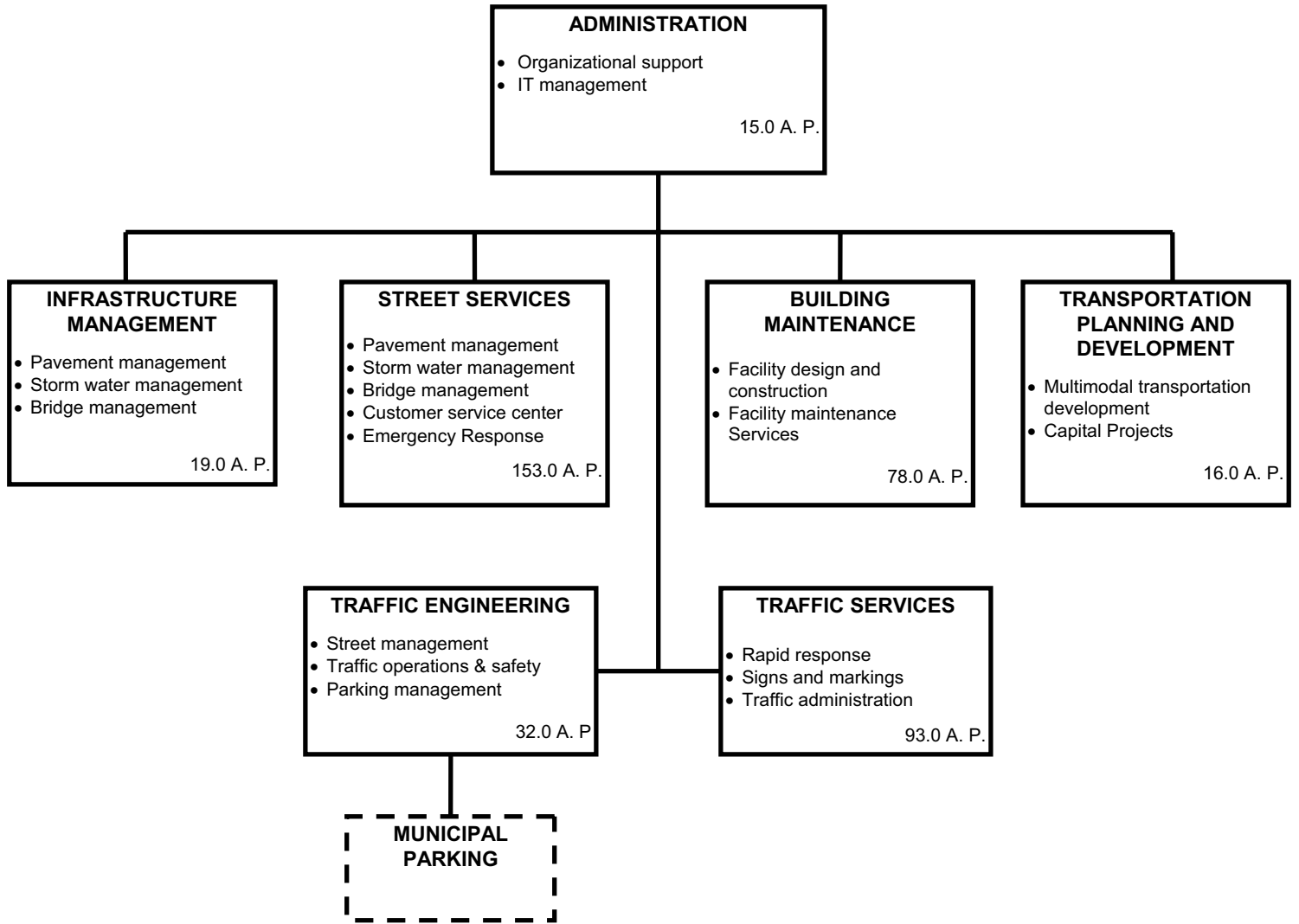
The Transportation and Public Works Department strives to improve the physical condition of the City by maintaining city roadways, drainage structures, street lights, signs, markings and traffic signals, as well as City-owned facilities. The department's seven divisions are: Business Support, Infrastructure Management, Street Services, Facilities Management, Transportation Development, Traffic Engineering, and Traffic Services.

The Business Support Division is responsible for managing and coordinating the department's business related activities including Budget, Human Resources, and Information Technology Services. The Street Services Division performs maintenance and repair work on more than 6,106 lane miles of city streets annually. This division consists of the following sections: Scheduled Maintenance (repair of moderately damaged streets); Customer Response (24-hour emergency repairs, special projects, crack sealing, and pothole patching); Rehabilitation/Overlay (complete rehabilitation of street surfaces, as well as in-house asphalt overlay program); Concrete Maintenance (curb, gutter, sidewalk, and concrete drainage system repair); and Drainage Maintenance (maintenance of storm drainage systems). The Facilities Management Division is responsible for managing building maintenance and repair programs as well as performing City-wide facilities planning, architectural services, and project prioritization. Transportation Development provides planning for future city transportation needs. Traffic Engineering and Traffic Services provide for the design, installation, and maintenance of street lights, traffic signals, and parking meters as well as addressing the City's street lighting needs. This division also manages the Municipal Parking facilities.

In accordance with the City's Financial Management Policy Statements (FMPS), which state that, "Within the resources available each fiscal year, the City shall maintain capital assets...to minimize future replacement and maintenance costs..." (FMPS, ch. II, Section C), the department uses allocated funds to preserve the integrity of streets, applies cost effective techniques to prolong the useful life of asphalt and concrete streets, and when possible, enters into interlocal agreements to share street maintenance costs.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 17,190,103 | \$ 18,211,170 | \$ 19,655,363 | \$ 19,875,574 |
| Supplies | 5,820,871 | 5,511,860 | 5,458,870 | 5,461,103 |
| Contractual | 11,789,000 | 13,837,921 | 14,229,656 | 14,612,390 |
| Capital Outlay | 1,039,488 | 81,500 | 49,980 | 636,880 |
| Total Expenditures | \$ 35,839,462 | \$ 37,642,451 | \$ 39,393,869 | \$ 40,585,947 |
| Authorized Positions | 403.00 | 399.00 | 405.00 | 406.00 |

TRANSPORTATION AND PUBLIC WORKS - 406.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---|--|
| DEPARTMENT: TRANSPORTATION AND PUBLIC WORKS | FUND/CENTER GG01/0201000:0208012 |
|---|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$37,642,451 | A.P. | 399.00 |
| 2004-05 ADOPTED: | \$40,585,947 | A.P. | 406.00 |

A) The adopted budget increases by \$1,501,362 for an increase in staffing and for implementation of the FY2004-05 compensation plan. The department added one overage Senior Administrative Assistant to coordinate and monitor core programs, two Senior Engineering Technicians to perform the condition update of the City's street network using the Pavement Management Application (PMA) system. Two Senior Construction Inspectors for CIP as well as one Professional Engineer for CIP Management are also part of the adopted budget. The adopted budget also reflects the reduction of one vacant Transportation Manager position.

B) The adopted budget increases by \$319,301 for salary and benefits for a Senior Engineering Technician and other contractual costs associated with the cleanup and maintenance of 50 blocks of alleys and the abandonment of up to 10 alley blocks per year. The technician will work with PACS, Police and Code Compliance Departments to develop the Alley Maintenance Program. This package is being submitted in conjunction with the Parks and Community Services' alley package to establish ground cover and provide continued mowing and maintenance of alleys following the initial major cleanup by Transportation and Public Works.

C) The adopted budget increases by \$49,008 for the transfer of one Conservation Engineer position from Environmental Management department to T/PW to work on a master plan for approaching energy conservation in City facilities.

D) The adopted budget increases by \$559,568 for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.

E) The adopted budget increases by \$529,900 for one-time cost for vehicle replacements and additions in FY04-05.

F) The adopted budget increases by \$364,731 for street light materials to separately track purchase of replacement parts for street light repairs. It is offset by a reduction in the Repair & Maintenance Supplies account (see item G below).

G) The adopted budget decreases by (\$357,916) for repair and maintenance supplies. This line item was reduced and the expenditures previously budgeted in this catch-all account were moved to specialized accounts (see item F above).

H) The adopted budget decreases by (\$269,000) for Sidewalk Program. This program will be addressed through Capital Improvement Program funding.

I) The adopted budget decreases by (\$227,177) based on a projected increase in the use of bond funds to pay employees.

J) The adopted budget decreases by (\$198,383) for operating supplies based on historical and projected expenditures.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
TRANSPORTATION AND PUBLIC WORKS

DEPARTMENT PURPOSE

The Transportation and Public Works Department seeks to protect and preserve the health, safety, and well-being of the residents of Fort Worth through effective and efficient maintenance and operation of the City's transportation infrastructure. To this end, every member of the Transportation and Public Works Department strives for responsiveness, dedication, effectiveness, and excellence in public service.

FY2004-05 DEPARTMENTAL OBJECTIVES

To maintain the City's network at an average pavement quality index (PQI) of 7 or better with the percentage of streets rated as "poor" are below 12 percent.

To provide for the orderly flow of traffic and traffic safety through the design and installation of traffic signals.

To conduct planned public meetings to discuss master thoroughfare improvements.

To improve customer satisfaction with City-maintained facilities.

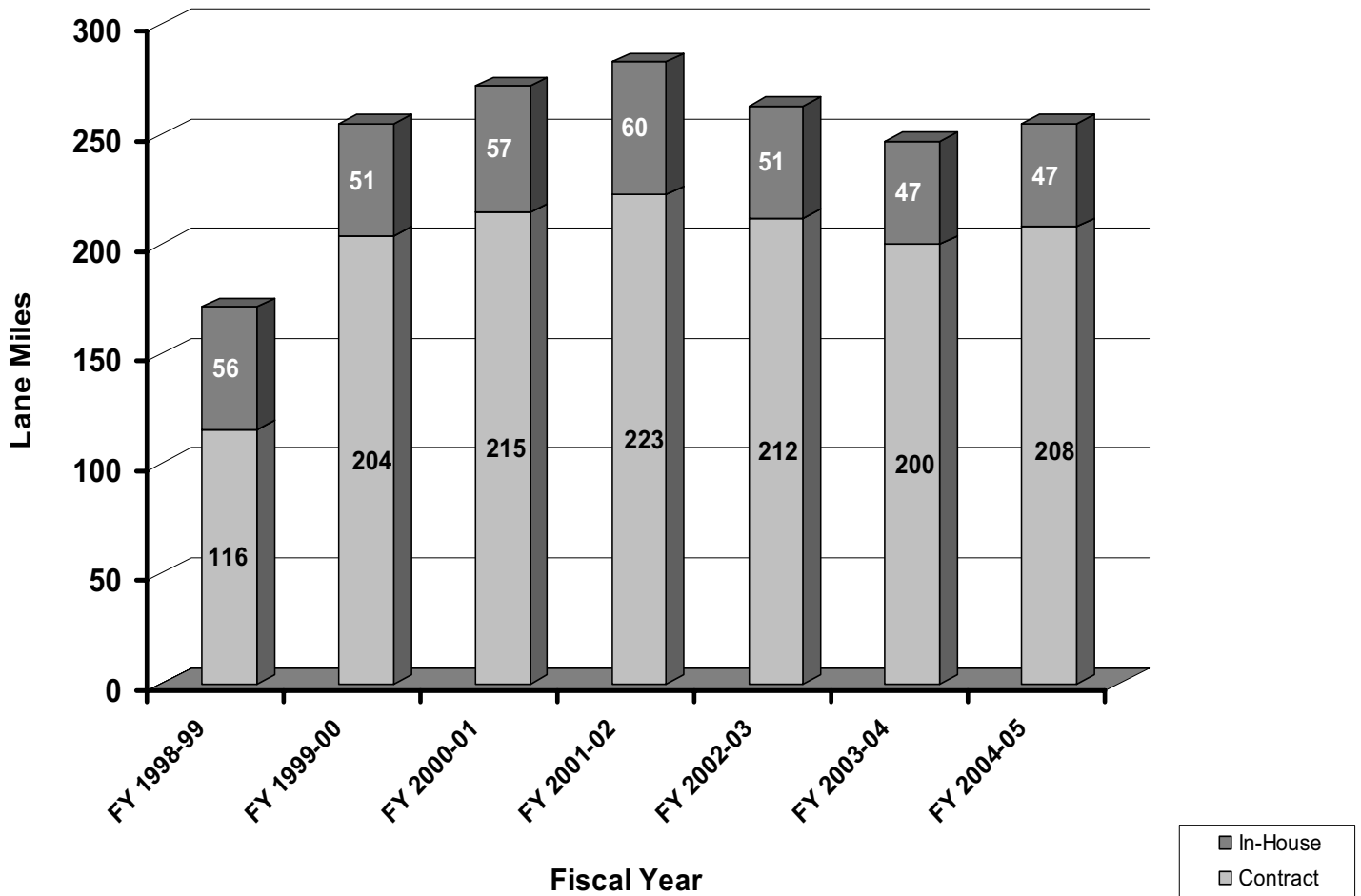
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Lane miles programmed | | | |
| Reconstruction (CIP) | 20 | 20 | 7 |
| Resurfacing (General Fund) | 263 | 247 | 255 |
| Plans, specifications, estimates (PS&E) for traffic signals. | 11 | 15-18 | 15-18 |
| Master Thoroughfare public meetings | 4 | 4 | 4 |
| Facilities annual survey index of customer satisfaction | 94% | 95% | 95% |

FORT WORTH



TRANSPORTATION AND PUBLIC WORKS

LANE MILES OF ASPHALT RESURFACING BY FISCAL YEAR FUNDING 1998-2005



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT TRANSPORTATION & PUBLIC WKS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ADMINISTRATION</u> | | | | | | | | |
| 0201000 | ORGANIZATIONAL MANAGEMENT | \$ 1,876,654 | \$ 1,762,860 | \$ 1,897,395 | \$ 2,466,863 | 18.00 | 18.00 | 13.00 | 13.00 |
| 0201001 | TPW IT MANAGEMENT | 8,854,923 | 11,187,333 | 231,005 | 231,977 | 13.00 | 14.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 10,731,577</u> | <u>\$ 12,950,193</u> | <u>\$ 2,128,400</u> | <u>\$ 2,698,840</u> | <u>31.00</u> | <u>32.00</u> | <u>15.00</u> | <u>15.00</u> |
| | <u>INFRASTRUCTURE</u> | | | | | | | | |
| 0202001 | INFRASTRUCTURE DIVISION SUPPORT | \$ 0 | \$ 0 | \$ 390,221 | \$ 393,437 | 0.00 | 0.00 | 5.00 | 5.00 |
| 0202002 | STREETS | 0 | 0 | 9,530,768 | 9,853,669 | 0.00 | 0.00 | 7.00 | 8.00 |
| 0202003 | BRIDGES | 0 | 0 | 805,159 | 805,663 | 0.00 | 0.00 | 1.00 | 1.00 |
| 0202004 | DRAINAGE | 0 | 0 | 818,113 | 820,861 | 0.00 | 0.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 11,544,261</u> | <u>\$ 11,873,630</u> | <u>0.00</u> | <u>0.00</u> | <u>17.00</u> | <u>18.00</u> |
| | <u>TRAFFIC ENGINEERING</u> | | | | | | | | |
| 0202501 | OPERATIONS & SAFETY | \$ 2,495,116 | \$ 2,229,923 | \$ 1,371,423 | \$ 1,518,133 | 35.00 | 28.00 | 16.00 | 16.00 |
| 0202502 | STREET MANAGEMENT | 0 | 0 | 987,549 | 993,968 | 0.00 | 0.00 | 13.00 | 13.00 |
| 0202503 | PARKING MANAGEMENT | 0 | 0 | 125,625 | 126,563 | 0.00 | 0.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 2,495,116</u> | <u>\$ 2,229,923</u> | <u>\$ 2,484,597</u> | <u>\$ 2,638,664</u> | <u>35.00</u> | <u>28.00</u> | <u>32.00</u> | <u>32.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT TRANSPORTATION & PUBLIC WKS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-----------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PLANNING & DEVELOPMENT</u> | | | | | | | | |
| 0203001 | TRANS PLANNING SUPPORT | \$ 454,734 | \$ 559,074 | \$ 165,389 | \$ 166,829 | 9.00 | 11.00 | 2.00 | 2.00 |
| 0203002 | TRANSPORTATION PLANNING | 0 | 0 | 412,320 | 415,860 | 0.00 | 0.00 | 6.00 | 6.00 |
| 0203003 | DEVELOPMENT | 0 | 0 | 319,811 | 322,439 | 0.00 | 0.00 | 5.00 | 5.00 |
| 0203004 | CAPITAL PROJECTS | 0 | 0 | -13,837 | -11,545 | 0.00 | 0.00 | 5.00 | 5.00 |
| | Sub-Total | <u>\$ 454,734</u> | <u>\$ 559,074</u> | <u>\$ 883,683</u> | <u>\$ 893,583</u> | <u>9.00</u> | <u>11.00</u> | <u>18.00</u> | <u>18.00</u> |
| | <u>TRAFFIC SERVICES</u> | | | | | | | | |
| 0204001 | TRAFFIC DIVISION SUPPORT | \$ 558,756 | \$ 802,904 | \$ 856,511 | \$ 862,804 | 9.00 | 13.00 | 13.00 | 13.00 |
| 0204002 | TRAFFIC INFRASTRUCTURE | 1,211,729 | 1,386,958 | 1,998,045 | 2,014,484 | 23.00 | 23.00 | 44.00 | 44.00 |
| 0204003 | OPERATIONAL RESPONSE | 948,920 | 784,564 | 2,598,441 | 2,614,583 | 20.00 | 19.00 | 36.00 | 36.00 |
| | Sub-Total | <u>\$ 2,719,405</u> | <u>\$ 2,974,427</u> | <u>\$ 5,452,998</u> | <u>\$ 5,491,872</u> | <u>52.00</u> | <u>55.00</u> | <u>93.00</u> | <u>93.00</u> |
| | <u>STREET LIGHTING</u> | | | | | | | | |
| 0204501 | INSTALLATION & MAINTENANCE | \$ 2,342,408 | \$ 2,125,166 | \$ 245 | \$ 245 | 37.00 | 37.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 2,342,408</u> | <u>\$ 2,125,166</u> | <u>\$ 245</u> | <u>\$ 245</u> | <u>37.00</u> | <u>37.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT TRANSPORTATION & PUBLIC WKS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>BUILDING MAINTENANCE</u> | | | | | | | | |
| 0205001 | FACILITIES OPERATIONS | \$ 977,484 | \$ 1,101,776 | \$ 1,208,072 | \$ 1,215,363 | 17.00 | 17.00 | 19.00 | 19.00 |
| 0205002 | FACILITIES MAINTENANCE | 3,617,883 | 3,603,753 | 3,501,714 | 3,522,246 | 47.00 | 46.00 | 46.00 | 46.00 |
| 0205003 | FACILITIES SUPPORT | 1,009,204 | 1,015,305 | 707,685 | 711,033 | 14.00 | 13.00 | 6.00 | 6.00 |
| 0205004 | ARCHITECTUAL SERVICES | 0 | 0 | 268,132 | 271,468 | 0.00 | 0.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 5,604,571</u> | <u>\$ 5,720,834</u> | <u>\$ 5,685,603</u> | <u>\$ 5,720,110</u> | <u>78.00</u> | <u>76.00</u> | <u>77.00</u> | <u>77.00</u> |
| | <u>STREET SERVICES</u> | | | | | | | | |
| 0208001 | STREETS DIVISION SUPPORT | \$ 811,769 | \$ 879,816 | \$ 222,593 | \$ 224,465 | 14.00 | 14.00 | 3.00 | 3.00 |
| 0208002 | SOUTHSIDE ROUTINE MAINTENANCE | 2,377,498 | 2,253,456 | 2,353,105 | 2,363,269 | 29.00 | 26.00 | 29.00 | 29.00 |
| 0208003 | NORTHSIDE ROUTINE MAINTENANCE | 2,056,865 | 2,019,596 | 2,063,223 | 2,074,397 | 32.00 | 35.00 | 31.00 | 31.00 |
| 0208004 | OVERLAY/REHABILITATION | 4,016,539 | 3,761,406 | 3,894,552 | 3,909,744 | 45.00 | 44.00 | 43.00 | 43.00 |
| 0208005 | DRAINAGE MAINTENANCE | 1,180,000 | 1,190,114 | 2,381,631 | 2,396,449 | 23.00 | 22.00 | 42.00 | 42.00 |
| 0208006 | BRIDGE MAINTENANCE | 1,048,980 | 964,947 | 492 | 492 | 18.00 | 19.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT TRANSPORTATION & PUBLIC WKS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-----------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0208007 | STREET SWEEPING | 0 | 500 | 502 | 502 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0208008 | EMERGENCY RESPONSE | 0 | 2,000 | 2,002 | 2,002 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0208009 | TPW CUSTOMER SERVICE CENTER | 0 | 2,000 | 286,977 | 288,678 | 0.00 | 0.00 | 5.00 | 5.00 |
| 0208010 | ALLEY MAINTENANCE | 0 | 1,500 | 1,502 | 1,502 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0208011 | SPECIAL PROJECTS | 0 | 2,500 | 2,502 | 2,502 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0208012 | INCLEMENT WEATHER | 0 | 5,000 | 5,002 | 5,002 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 11,491,651</u> | <u>\$ 11,082,835</u> | <u>\$ 11,214,083</u> | <u>\$ 11,269,004</u> | <u>161.00</u> | <u>160.00</u> | <u>153.00</u> | <u>153.00</u> |
| | TOTAL | \$ 35,839,462 | \$ 37,642,451 | \$ 39,393,869 | \$ 40,585,947 | 403.00 | 399.00 | 405.00 | 406.00 |

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

ZOO

FUND/CENTER

GG01/0815010

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City of Fort Worth has contracted with the Fort Worth Zoological Association to manage daily operations at Fort Worth's zoological park since FY1990-91. The City's Zoo Department provides for a contractual subsidy for daily operations and salaries and benefits for the City employees at the zoo. The Parks and Community Services Department provides contractual oversight for this operation.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 245,213 | \$ 251,088 | \$ 175,178 | \$ 176,570 |
| Supplies | 0 | 0 | 0 | 0 |
| Contractual | 4,003,124 | 4,384,890 | 4,570,794 | 4,552,128 |
| Total Expenditures | \$ 4,248,337 | \$ 4,635,978 | \$ 4,745,972 | \$ 4,728,698 |
| Authorized Positions | 5.00 | 5.00 | 3.08 | 3.08 |

ZOO - 3.08 A. P.

ADMINISTRATION

- Education
- Animal care and conservation
- Daily operations support through contract subsidy

3.08 A. P.

SIGNIFICANT BUDGET CHANGES

| | |
|---------------------------|------------------------------------|
| DEPARTMENT: ZOO | FUND/CENTER GG01/0815010 |
|---------------------------|------------------------------------|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$4,635,978 | A.P. | 5.0 |
| 2004-05 ADOPTED: | \$4,728,698 | A.P. | 3.08 |

A) The adopted budget increases by \$92,720 as part of the City is contractual obligation to increase the Zoological Association Contract based on the Consumer Price Index. For FY2004-05 the contract amount reflects a two percent increased in addition to the tranfer of 1.92 authorized positions to the Zoological Association.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| ZOO | | | |
| DEPARTMENT PURPOSE | | | |
| <p>The Fort Worth Zoo, through effective and efficient management of resources, pursues excellence by providing conservation and other educational programs designed to foster an appreciation and respect for the dignity and intrinsic value of the world's biodiversity, while at the same time ensuring a high quality leisure experience and promoting the City's Strategic Goals to revitalize central city neighborhoods and commercial districts and to ensure quality customer service.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To promote and secure the zoological park as a leading cultural institution in the Fort Worth community, the Dallas-Fort Worth Metroplex, and the State of Texas.</p> | | | |
| <p>To educate zoo visitors about the value of animal life and the conservation of nature, and their relationship to the quality of human life.</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Annual Zoo attendance | 921,680 | 950,000 | 1,000,000 |
| Number of participants in educational programs | 27,925 | 29,000 | 30,600 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ZOO | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG01 GENERAL FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0815010 | <u>ZOOLOGICAL PARK</u> | | | | | | | | |
| | ADMINISTRATION | \$ 4,248,337 | \$ 4,635,978 | \$ 4,745,972 | \$ 4,728,698 | 5.00 | 5.00 | 3.08 | 3.08 |
| | Sub-Total | <u>\$ 4,248,337</u> | <u>\$ 4,635,978</u> | <u>\$ 4,745,972</u> | <u>\$ 4,728,698</u> | <u>5.00</u> | <u>5.00</u> | <u>3.08</u> | <u>3.08</u> |
| | TOTAL | \$ 4,248,337 | \$ 4,635,978 | \$ 4,745,972 | \$ 4,728,698 | 5.00 | 5.00 | 3.08 | 3.08 |

FORT WORTH



Tab G

DEBT SERVICE

DEBT SERVICE

The City will utilize nine debt service funds to accumulate the resources to make principal and interest payments on 60 existing bond issues as of September 30, 2004 and two commercial paper programs. The debt service funds are also used to set aside funds for future arbitrage rebate payments to the Federal government and to pay the handling charges and fees due on outstanding issues. The total debt service requirements for all funds, including projected new issues in the upcoming fiscal year plus associated fees, are estimated to be \$118,468,749.

General Obligation (G.O.) Debt

Of the total amount projected for the upcoming fiscal year, \$44,363,999 (37.45%) is for general obligation bonds, certificates of obligation and commercial paper. The following items finance debt service:

| | |
|------------------------------------|------------------|
| Current Year Tax Levy | \$44,130,973 |
| Prior Years Tax Levies | 1,000,000 |
| Southwestern Expo & Livestock Show | 285,000 |
| Interest Earned on Investments | <u>2,500,000</u> |
| Total | \$47,915,973 |

State property tax law allows the City to levy a property tax to pay for its long-term (over 1 year) debt obligations. With a tax rate of \$.8650 per \$100 in value for the next fiscal year, \$.1704 (19.69%) of the total tax rate) is devoted to pay long-term debt service obligations.

Other revenues help fund the entire amount due. Besides current property taxes, the City collects approximately \$1,000,000 from the debt levy portion of collections from prior years' (delinquent) taxes. The City estimates it will earn approximately \$2,500,000 in interest from bond proceeds. The Southwestern Exposition and Livestock Show pays the City 80 percent of the debt service of a \$5,000,000 Certificate of Obligation. This totals \$285,000 next year. Projections indicate that this fund will have an available balance at the end of the fiscal year of \$16,677,604.

In 2004, voters approved the sale of \$273,500,000 in general obligation bonds for the following purposes:

| Purpose | Authorized |
|--|----------------------|
| Street and Storm Sewer Improvements | \$232,900,000 |
| Parks, Recreation, and Community Services Improvements | 21,615,000 |
| Library System Improvements | 4,490,000 |
| Fire Service Improvements | 12,635,000 |
| Telecommunications System Improvements | 1,195,000 |
| Public Health Facilities Improvements | <u>665,000</u> |
| Total | \$273,500,000 |

In combination with its long-term bond issuance program, the City uses its general obligation commercial paper program to fund these projects. This mix of long-term and short-term financing enables the City to hold down its debt service payments.

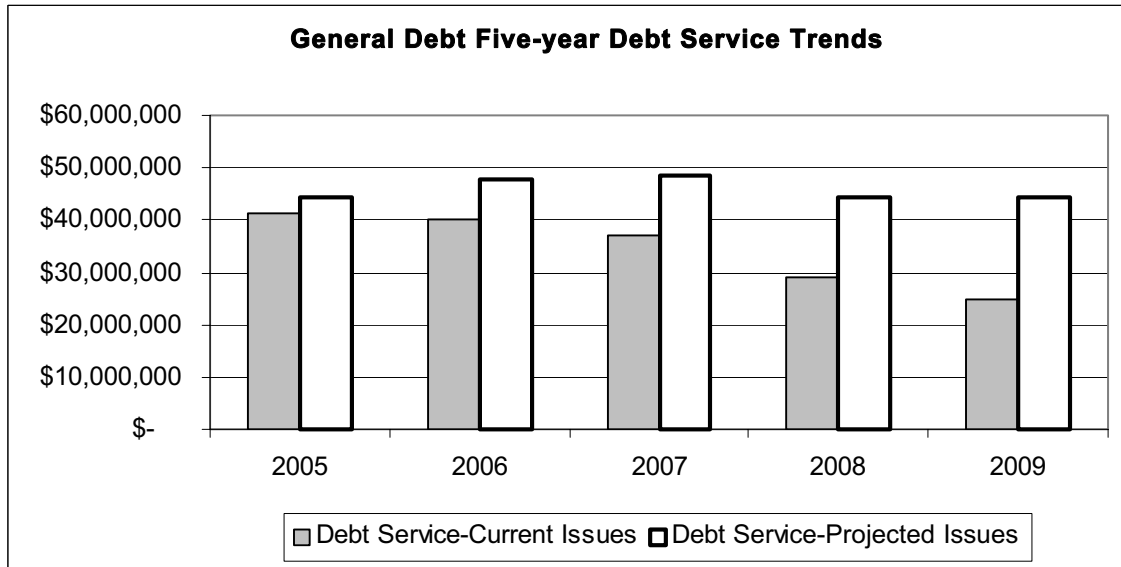
As seen in the table below, the City's existing general obligation debt maturity schedule is rapid, with 44.6% of the currently outstanding principal retired in five years and 70.2% maturing in ten years.

**OUTSTANDING GENERAL OBLIGATION DEBT
PRINCIPAL AND INTEREST REQUIREMENTS BY YEAR**

| Fiscal Year | Principal | Interest | Total |
|--------------------|------------------|-----------------|----------------|
| 2005 | \$ 29,327,836 | \$ 12,106,402 | \$ 41,434,238 |
| 2006 | \$ 29,386,112 | \$ 10,733,632 | \$ 40,119,744 |
| 2007 | \$ 27,445,795 | \$ 9,435,396 | \$ 36,881,191 |
| 2008 | \$ 20,528,480 | \$ 8,382,039 | \$ 28,910,519 |
| 2009 | \$ 17,312,773 | \$ 7,562,543 | \$ 24,875,316 |
| 2010 | \$ 16,626,158 | \$ 6,818,136 | \$ 23,444,294 |
| 2011 | \$ 15,320,000 | \$ 6,100,271 | \$ 21,420,271 |
| 2012 | \$ 13,555,000 | \$ 5,459,076 | \$ 19,014,076 |
| 2013 | \$ 12,820,000 | \$ 4,871,380 | \$ 17,691,380 |
| 2014 | \$ 12,755,000 | \$ 4,287,970 | \$ 17,042,970 |
| 2015 | \$ 12,295,000 | \$ 3,702,144 | \$ 15,997,144 |
| 2016 | \$ 12,340,000 | \$ 3,117,881 | \$ 15,457,881 |
| 2017 | \$ 11,010,000 | \$ 2,560,204 | \$ 13,570,204 |
| 2018 | \$ 9,420,000 | \$ 2,049,153 | \$ 11,469,153 |
| 2019 | \$ 9,420,000 | \$ 1,599,216 | \$ 11,019,216 |
| 2020 | \$ 9,370,000 | \$ 1,144,194 | \$ 10,514,194 |
| 2021 | \$ 7,870,000 | \$ 728,331 | \$ 8,598,331 |
| 2022 | \$ 6,265,000 | \$ 389,019 | \$ 6,654,019 |
| 2023 | \$ 5,000,000 | \$ 119,131 | \$ 5,119,131 |
| | \$ 278,067,154 | \$ 91,166,118 | \$ 369,233,272 |

The Projected Debt Service in the chart below assumes the following new debt issues over the next five years:

| | |
|---------------------|---------------|
| Equipment Note 2005 | \$ 6,000,000 |
| Series 2005 | \$ 41,000,000 |
| Series 2006 | \$ 35,000,000 |
| Series 2007 | \$ 35,000,000 |
| Series 2008 | \$ 40,000,000 |
| Series 2009 | \$ 38,000,000 |



There is no specific debt limit established by law. The limit is governed by the City's ability to levy and collect taxes to service the debt. By Charter, the City's total tax rate, to include maintenance and operation expenditures and debt service expenditures, is limited to \$1.90 per \$100.

Revenue Supported Debt Water and Sewer

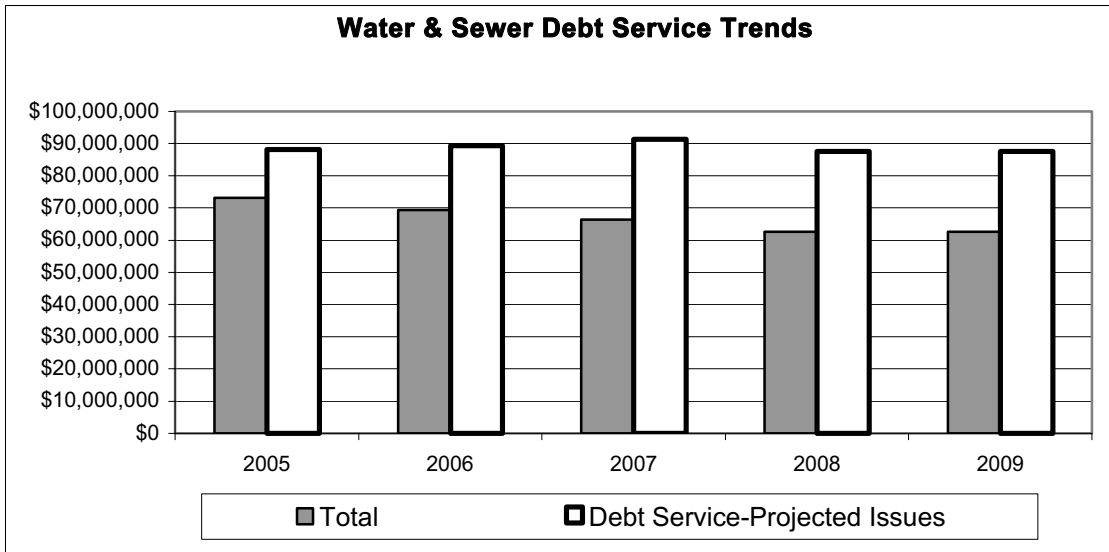
In addition to the outstanding general obligation debt, the City has a debt service obligation of \$73,118,694 for previously issued debt due in the new fiscal year. Issues include Water and Sewer revenue bonds, Sewer revenue supported G. O. debt and loans from the Texas Water Development Board's (TWDB) Revolving Loan Fund. The Water and Sewer Operating Fund collects fees for its services equal to the amounts required for its outstanding debt service obligations.

| Fund | Available Balance End of Fiscal Year |
|------------------------------|---|
| Water and Sewer Revenue Debt | \$ 10,712,421 |
| Water and Sewer G.O. Debt | \$ (492,350) |
| State Revolving Loan Fund | \$ (1,809,581) |
| Total Available | \$ 8,410,490 |

**OUTSTANDING WATER AND SEWER DEBT SERVICE
PRINCIPAL AND INTEREST REQUIREMENTS BY YEAR**

| | Principal | Interest | Total |
|------|-----------------------|-----------------------|-----------------------|
| 2005 | \$ 42,455,264 | \$ 30,663,430 | \$ 73,118,694 |
| 2006 | \$ 40,596,886 | \$ 28,697,819 | \$ 69,294,705 |
| 2007 | \$ 39,547,063 | \$ 26,791,678 | \$ 66,338,741 |
| 2008 | \$ 37,593,523 | \$ 24,972,752 | \$ 62,566,275 |
| 2009 | \$ 39,415,599 | \$ 23,177,223 | \$ 62,592,822 |
| 2010 | \$ 38,396,376 | \$ 21,323,116 | \$ 59,719,492 |
| 2011 | \$ 40,275,000 | \$ 19,423,208 | \$ 59,698,208 |
| 2012 | \$ 42,190,000 | \$ 17,430,851 | \$ 59,620,851 |
| 2013 | \$ 38,440,000 | \$ 15,463,831 | \$ 53,903,831 |
| 2014 | \$ 40,385,000 | \$ 13,505,552 | \$ 53,890,552 |
| 2015 | \$ 41,160,000 | \$ 11,450,771 | \$ 52,610,771 |
| 2016 | \$ 36,580,000 | \$ 9,485,471 | \$ 46,065,471 |
| 2017 | \$ 37,130,000 | \$ 7,627,156 | \$ 44,757,156 |
| 2018 | \$ 39,050,000 | \$ 5,719,743 | \$ 44,769,743 |
| 2019 | \$ 31,050,000 | \$ 3,949,799 | \$ 34,999,799 |
| 2020 | \$ 23,725,000 | \$ 2,546,290 | \$ 26,271,290 |
| 2021 | \$ 13,545,000 | \$ 1,599,573 | \$ 15,144,573 |
| 2022 | \$ 13,615,000 | \$ 918,881 | \$ 14,533,881 |
| 2023 | \$ 7,630,000 | \$ 379,798 | \$ 8,009,798 |
| 2024 | \$ 3,775,000 | \$ 83,207 | \$ 3,858,207 |
| | <u>\$ 646,554,711</u> | <u>\$ 265,210,149</u> | <u>\$ 911,764,860</u> |

The Water Department projects \$50,000,000 in annual revenue bonds will be issued for the next five years.



Revenue Supported Debt- Other

The City's other revenue supported debt includes \$386,750 in the Airport Debt Service Fund, \$2,641,960 in the Culture/Tourism Fund, \$426,203 in the Golf Debt Service Fund and \$113,904 in the Solid Waste Fund.

| Summary of Requirements Fiscal Year | 2005 | | | | |
|--|---------------------|---------------------|---------------------|------------------|---------------------|
| Fund | Principal | Interest | Sub-Total | Fees | Total |
| Aviation - PE41 | | | | | |
| General Debt | <u>\$350,000</u> | <u>\$36,750</u> | <u>\$386,750</u> | <u>\$0</u> | <u>\$386,750</u> |
| Sub-Total | \$350,000 | \$36,750 | \$386,750 | \$0 | \$386,750 |
| Culture/Tourism - D100 | | | | | |
| Revenue | <u>\$0</u> | <u>\$2,641,960</u> | <u>\$2,641,960</u> | <u>\$0</u> | <u>\$2,641,960</u> |
| Sub-Total | \$0 | \$2,641,960 | \$2,641,960 | \$0 | \$2,641,960 |
| General Fund - GD06 | | | | | |
| General Debt | <u>\$29,327,836</u> | <u>\$14,806,163</u> | <u>\$44,133,999</u> | <u>\$230,000</u> | <u>\$44,363,999</u> |
| Sub-Total | \$29,327,836 | \$14,806,163 | \$44,133,999 | \$230,000 | \$44,363,999 |
| Golf - D102 | | | | | |
| General Debt | <u>\$255,220</u> | <u>\$170,983</u> | <u>\$426,203</u> | <u>\$0</u> | <u>\$426,203</u> |
| Sub-Total | \$255,220 | \$170,983 | \$426,203 | \$0 | \$426,203 |
| Solid Waste - PE75 | | | | | |
| Revenue | <u>\$99,198</u> | <u>\$14,706</u> | <u>\$113,904</u> | <u>\$0</u> | <u>\$113,904</u> |
| Sub-Total | \$99,198 | \$14,706 | \$113,904 | \$0 | \$113,904 |
| Water and Sewer | | | | | |
| General Debt - PS48 | \$340,264 | \$57,569 | \$397,833 | \$0 | \$397,833 |
| Revenue - PE47 | \$32,340,000 | \$23,105,950 | \$55,445,950 | \$117,000 | \$55,562,950 |
| SRLF - PE15 | <u>\$9,775,000</u> | <u>\$7,499,911</u> | <u>\$17,274,911</u> | <u>\$0</u> | <u>\$17,274,911</u> |
| Sub-Total | <u>\$42,455,264</u> | <u>\$30,663,430</u> | <u>\$73,118,694</u> | <u>\$117,000</u> | <u>\$73,235,694</u> |
| Total | \$72,487,518 | \$45,634,231 | \$118,121,749 | \$347,000 | \$118,468,749 |

GENERAL DEBT SERVICE FUND**Expenditures****Budget Requirements
FY 2004-2005**

| | | |
|---|-------|---------------|
| Principal - Long-term Debt | \$ | 29,327,836 |
| Interest - Long-term Debt | \$ | 12,693,663 |
| Interest - Short-term Debt (Commercial Paper) | \$ | 2,112,500 |
| Fees | \$ | 230,000 |
| | | |
| | Total | \$ 44,363,999 |

Financing

| | | |
|------------------------------------|-------|---------------|
| Current Year Tax Levy | \$ | 44,130,973 |
| Prior Years Tax Levies | \$ | 1,000,000 |
| Southwestern Expo & Livestock Show | \$ | 285,000 |
| Interest Earned on Investments | \$ | 2,500,000 |
| Use of Debt Service Fund Reserve | | - |
| | | |
| | Total | \$ 47,915,973 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|---------------------------------------|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 19,395,198 | \$ 18,319,106 |
| Plus: | | |
| Current Year Tax Levy | \$ 44,130,973 | \$ 44,130,973 |
| Prior Years Tax Levies | \$ 1,000,000 | \$ 1,000,000 |
| Southwestern Expo & Livestock Show | \$ 295,000 | \$ 285,000 |
| Interest Earned on Investments | \$ 2,500,000 | \$ 2,500,000 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 48,772,065 | \$ 42,021,499 |
| Fees/Arbitrage | \$ 230,000 | \$ 230,000 |
| Short-term Debt Service Requirements | \$ - | \$ 2,112,500 |
| | | |
| Total Fund Balance | \$ 18,319,106 | \$ 21,871,079 |
| (Less Required Reserve) | \$ (4,872,190) | \$ (5,193,475) |
| | | |
| Estimated Available Fund Balance 9/30 | \$ 13,446,915 | \$ 16,677,604 |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

FY 2005

General Fund- GD06 General Debt

| | | Principal | Interest | Total |
|--|----------------------------------|---------------------|---------------------|---------------------|
| Series 1992a GO | Refunding | \$123,942 | \$33,441 | \$157,383 |
| Series 1994 GO | Streets, Library | \$0 | \$93,750 | \$93,750 |
| Series 1996 GO | Streets, Parks | \$1,375,000 | \$790,625 | \$2,165,625 |
| Series 1996a CO | Texas International Raceway | \$1,775,000 | \$193,475 | \$1,968,475 |
| Series 1996a GO | Refunding | \$1,267,981 | \$161,094 | \$1,429,075 |
| Series 1996b CO | Communications System | \$685,000 | \$51,033 | \$736,033 |
| Series 1997 CO | Animal Control Shelter | \$500,000 | \$65,000 | \$565,000 |
| Series 1997 GO | Streets | \$750,000 | \$520,125 | \$1,270,125 |
| Series 1998 CO | Central Library renovation | \$860,000 | \$146,630 | \$1,006,630 |
| Series 1998 TC | Convention Center | \$445,000 | \$442,695 | \$887,695 |
| Series 1999 GO | Streets, Parks, Fire | \$1,500,000 | \$1,182,375 | \$2,682,375 |
| Series 2000 Fire Equipment Note | Ladder Tender, Brush Truck | \$58,660 | \$8,696 | \$67,356 |
| Series 2000A CO | Aviation Runway | \$55,000 | \$42,213 | \$97,213 |
| Series 2001 CO | Improvements | \$260,000 | \$196,815 | \$456,815 |
| Series 2001 Fire Equipment Note | Equipment | \$501,667 | \$47,235 | \$548,901 |
| Series 2001 GO | GP Projects | \$1,250,000 | \$575,588 | \$1,825,588 |
| Series 2001-A | Convention Center | \$950,000 | \$724,850 | \$1,674,850 |
| Series 2001-B CO | Cultural District | \$0 | \$155,215 | \$155,215 |
| Series 2002 CO | Alarm, Improvements | \$1,270,000 | \$990,038 | \$2,260,038 |
| Series 2002 Fire Equipment Note | Fire Trucks | \$457,734 | \$85,808 | \$543,542 |
| Series 2002 Refunding | Refund Series 92A | \$2,647,801 | \$780,673 | \$3,428,474 |
| Series 2002-A Refunding | Refunding 93A, 94 | \$6,974,792 | \$1,020,535 | \$7,995,327 |
| Series 2003 CO | Streets | \$985,000 | \$736,381 | \$1,721,381 |
| Series 2003 Fire Equipment Note | Fire Trucks | \$645,260 | \$71,583 | \$716,843 |
| Series 2003 GP Bonds | 1998 CIP Bonds | \$2,125,000 | \$1,535,206 | \$3,660,206 |
| Series 2003 GP Refund, Improvement | Refund 98 CIP CP, Projects | \$1,865,000 | \$1,455,325 | \$3,320,325 |
| Prj. Series 2004 GP Bonds | GP Projects | \$ - | \$ 587,259 | \$ 587,259 |
| Total | General Fund-General Debt | \$29,327,837 | \$12,693,663 | \$42,021,499 |

REMAINING PRINCIPAL OUTSTANDING

| General Fund- GD06 | General Debt | |
|------------------------------------|--|--------------|
| Series 1992a GO | Refunding | \$643,545 |
| Series 1994 GO | Streets, Library | \$2,500,000 |
| Series 1996 GO | Streets, Parks | \$16,500,000 |
| Series 1996a CO | Texas International Raceway infrastructure | \$3,550,000 |
| Series 1996a GO | Refunding | \$3,780,547 |
| Series 1996b CO | Communications System | \$1,370,000 |
| Series 1997 CO | Animal Control Shelter | \$1,500,000 |
| Series 1997 GO | Streets | \$9,750,000 |
| Series 1998 CO | Central Library renovation | \$3,440,000 |
| Series 1998 TC | Convention Center | \$8,050,000 |
| Series 1999 GO | Streets, Parks, Fire | \$24,000,000 |
| Series 2000 Fire Equipment Note | Ladder Tender, Brush Truck | \$175,979 |
| Series 2000A CO | Aviation Runway | \$780,000 |
| Series 2001 CO | Improvements | \$4,345,000 |
| Series 2001 Equip Note | Equipment | \$1,254,167 |
| Series 2001 GO | GP Projects | \$13,250,000 |
| Series 2001-A | Convention Center | \$16,150,000 |
| Series 2001-B CO | Cultural District | \$3,700,000 |
| Series 2002 CO | Alarm, Improvements | \$22,795,000 |
| Series 2002 Equipment | Fire Trucks | \$2,059,804 |
| Series 2002 Refunding | Refund Series 92A | \$16,963,753 |
| Series 2002-A Refunding | Refunding 93A, 94 | \$24,098,320 |
| Series 2003 CO | Streets | \$18,895,000 |

REMAINING PRINCIPAL OUTSTANDING

| | | |
|-------------------------------|----------------------------|----------------------|
| Series 2003 Equipment Note | Fire Trucks | \$2,581,040 |
| Series 2003 GP Bonds | 1998 CIP Bonds | \$40,435,000 |
| Series 2003 GP Refund, | Refund 98 CIP CP, Projects | \$35,500,000 |
| | Total: | \$278,067,154 |

AVIATION DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | \$ 350,000 |
| Interest - Long-term Debt | \$ 36,750 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$ 386,750</u> |

Financing

| | |
|------------------------|-------------------|
| Airport Operating Fund | <u>\$ 386,750</u> |
| Total | \$ 386,750 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 72,993 | \$ 76,993 |
| Plus: | | |
| Airport Operating Fund | \$ 385,675 | \$ 386,750 |
| Interest Earned on Investments | \$ 4,000 | \$ 4,000 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 385,375 | \$ 386,750 |
| Fees/Arbitrage | <u>300</u> | <u>-</u> |
| Estimated Fund Balance 9/30 | \$ 76,993 | \$ 80,993 |
| Less Long-term Debt Reserve Requirement 9/30 | <u>\$ 20,500</u> | <u>\$ 14,000</u> |
| Estimated Available Fund Balance 9/30 | \$ 56,493 | \$ 66,993 |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Aviation- PE41 | | General Debt | | Principal | Interest | Total |
|-----------------------|-----------------------|------------------------|--|------------------|-----------------|------------------|
| Series 1990 CO | | Alliance Control Tower | | \$350,000 | \$36,750 | \$386,750 |
| Total | Aviation- PE41 | General Debt | | \$350,000 | \$36,750 | \$386,750 |

REMAINING PRINCIPAL OUTSTANDING

| Aviation- PE41 | | General Debt | | |
|-----------------------|--|------------------------|--|------------------|
| Series 1990 CO | | Alliance Control Tower | | \$700,000 |
| Total: | | | | \$700,000 |

CULTURE AND TOURISM DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | - |
| Interest - Long-term Debt | \$ 2,641,960 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$ 2,641,960</u> |

Financing

| | |
|------------------------------|---------------------|
| Hotel Occupancy Tax (2%) | \$ 2,000,000 |
| Auto Rental Facility Revenue | <u>\$ 1,500,000</u> |
| Total | \$ 3,500,000 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 8,756,912 | \$ 6,609,936 |
| Plus: | | |
| Hotel Occupancy Tax (2%) | - | \$ 2,000,000 |
| Auto Rental Facility Revenue | - | \$ 1,500,000 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 2,146,976 | \$ 2,641,960 |
| Fees/Arbitrage | <u>-</u> | <u>-</u> |
| Estimated Fund Balance 9/30 | \$ 6,609,936 | \$ 7,467,976 |
| Less Long-term Debt Reserve Requirement 9/30 | <u>\$ 1,109,600</u> | <u>\$ 1,072,100</u> |
| Estimated Available Fund Balance 9/30 | \$ 5,500,336 | \$ 6,395,876 |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Culture/Tourism- D100 | Revenue | Principal | Interest | Total |
|---------------------------------|--------------------------------|------------------|--------------------|--------------------|
| Series 2001-A CO | Convention Center II | \$0 | \$662,023 | \$662,023 |
| Series 2003A Refunding Bonds | Convention Center II | \$0 | \$1,979,938 | \$1,979,938 |
| Total | Culture/Tourism Revenue | \$0 | \$2,641,961 | \$2,641,961 |

REMAINING PRINCIPAL OUTSTANDING

| Culture/Tourism- D100 | Revenue | |
|---------------------------------|----------------------|---------------------|
| Series 2001-A CO | Convention Center II | \$13,755,000 |
| Series 2003A Refunding Bonds | Convention Center II | \$42,700,000 |
| | Total: | \$56,455,000 |

GOLF DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | \$ 255,220 |
| Interest - Long-term Debt | \$ 170,983 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$ 426,203</u> |

| Financing | |
|-------------------------|------------|
| Transfer from Golf Fund | \$ 426,203 |
| Use of Reserves | - |
| Interest on Investments | <u>-</u> |
| Total | \$ 426,203 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 275,974 | \$ 275,974 |
| Plus: | | |
| Transfer from Golf Fund | \$ 471,139 | \$ 426,203 |
| Interest Earned on Investments | - | - |
| Less: | | |
| Long-term Debt Service Requirements | \$ 471,139 | \$ 426,203 |
| Fees/Arbitrage | <u>-</u> | <u>-</u> |
| Estimated Fund Balance 9/30 | \$ 275,974 | \$ 275,974 |
| Less Long-term Debt Reserve Requirement 9/30 | \$ 74,782 | 69,082 |
| Estimated Available Fund Balance 9/30 | \$ 201,192 | \$ 206,892 |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Golf - D102 | General Debt | Principal | Interest | Total |
|-------------------------|---------------------------------|------------------|------------------|------------------|
| Series 1992a GO | Refunding | \$234 | \$63 | \$297 |
| Series 1996a GO | Refunding | \$5,322 | \$676 | \$5,999 |
| Series 1999 CO | Course Improvements | \$205,000 | \$163,539 | \$368,539 |
| Series 2002 Refunding | Refund Series 92A | \$4,527 | \$1,038 | \$5,565 |
| Series 2002-A Refunding | Refunding 93A, 94 | \$40,137 | \$5,666 | \$45,803 |
| Total | Golf - D102 General Debt | \$255,220 | \$170,983 | \$426,203 |

REMAINING PRINCIPAL OUTSTANDING

| Golf - D102 | General Debt | |
|-------------------------|---------------------|--------------------|
| Series 1992a GO | Refunding | \$1,215 |
| Series 1996a GO | Refunding | \$15,869 |
| Series 1999 CO | Course Improvements | \$3,280,000 |
| Series 2002 Refunding | Refund Series 92A | \$23,031 |
| Series 2002-A Refunding | Refunding 93A, 94 | \$134,009 |
| | Total: | \$3,454,124 |

SOLID WASTE DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | \$ 99,198 |
| Interest - Long-term Debt | \$ 14,706 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$ 113,904</u> |

Financing

| | |
|--------------------------------|-------------------|
| Transfer from Solid Waste Fund | <u>\$ 113,904</u> |
| Total | \$ 113,904 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 413 | \$ 413 |
| Plus: | | |
| Transfer from Solid Waste Fund | \$ 119,786 | \$ 113,904 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 119,786 | \$ 113,904 |
| Fees/Arbitrage | <u>-</u> | <u>-</u> |
| | - | - |
| Estimated Fund Balance 9/30 | \$ 413 | \$ 413 |
| Less Long-term Debt Reserve Requirement 9/30 | <u>\$ 5,952</u> | <u>\$ 2,950</u> |
| Estimated Available Fund Balance 9/30 | \$ (5,539) | \$ (2,537) |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Solid Waste- PE75 | | Revenue | Principal | Interest | Total |
|---------------------------------------|---------------------|----------------|------------------|-----------------|------------------|
| Solid Waste Equipment Note 2000 | Trucks | | \$99,198 | \$14,706 | \$113,904 |
| Total | Solid Waste- | Revenue | \$99,198 | \$14,706 | \$113,904 |

REMAINING PRINCIPAL OUTSTANDING

| Solid Waste- PE75 | | Revenue | |
|------------------------------------|--------|----------------|------------------|
| Solid Waste Equipment Note 2000 | Trucks | | \$198,395 |
| | | Total: | \$198,395 |

SEWER DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | \$ 340,264 |
| Interest - Long-term Debt | \$ 57,569 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$ 397,833</u> |

Financing

| | |
|---------------------------------|-------------------|
| Water and Sewer Operating Funds | <u>\$ 454,490</u> |
| Total | \$ 454,490 |

Projected Change in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ (529,518) | \$ (529,518) |
| Plus: | | |
| Water and Sewer Operating Funds | \$ 454,490 | \$ 454,490 |
| Interest Earned on Investments | - | - |
| Transfer for Amortizations | \$ 6,600 | \$ 6,600 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 454,490 | \$ 397,833 |
| Amortizations for Refundings | \$ 6,600 | \$ 6,600 |
| Fees - Long-term Debt | - | - |
| Arbitrage Rebate | <u>-</u> | <u>-</u> |
| Estimated Fund Balance 9/30 | \$ (529,518) | \$ (472,861) |
| Less Long-term Debt Reserve Requirement 9/30 | <u>\$ 26,294</u> | <u>\$ 19,489</u> |
| Estimated Available Fund Balance 9/30 | \$ (555,812) | \$ (492,350) |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Water and Sewer | General Debt- PS48 | Principal | Interest | Total |
|-------------------------|--------------------------------------|------------------|-----------------|------------------|
| Series 1992a GO | Refunding Sewer | \$5,824 | \$1,571 | \$7,395 |
| Series 1996a GO | Refunding Sewer | \$81,697 | \$10,379 | \$92,076 |
| Series 2002 Refunding | Refund 92A | \$112,672 | \$25,844 | \$138,516 |
| Series 2002-A Refunding | Refunding 93A | \$140,071 | \$19,774 | \$159,845 |
| Total | Water and Sewer General Debt- | \$340,264 | \$57,568 | \$397,832 |

REMAINING PRINCIPAL OUTSTANDING

| Water and Sewer | General Debt- PS48 | |
|-------------------------|---------------------------|--------------------|
| Series 1992a GO | Refunding Sewer | \$30,240 |
| Series 1996a GO | Refunding Sewer | \$243,584 |
| Series 2002 Refunding | Refund 92A | \$573,216 |
| Series 2002-A Refunding | Refunding 93A | \$467,671 |
| | Total: | \$1,314,711 |

WATER REVENUE DEBT SERVICE FUND

| Expenditures | Budget Requirements <u>FY 2004-2005</u> |
|----------------------------|--|
| Principal - Long-term Debt | \$ 32,340,000 |
| Interest - Long-term Debt | \$ 23,105,950 |
| Fees/Arbitrage | <u>-</u> |
| Total | \$ 55,445,950 |

Financing

| | |
|--------------------------------|------------------|
| Water and Sewer Operating Fund | \$ 55,445,950 |
| Interest Earned on Investments | \$ 150,000 |
| Other | <u>\$ 50,000</u> |
| Total | \$ 55,645,950 |

Projected Changes in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|--|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ 15,029,422 | \$ 12,812,421 |
| Plus: | | |
| Water and Sewer Operating Fund | \$ 55,700,728 | \$ 55,445,950 |
| Interest Earned on Investments | \$ 150,000 | \$ 150,000 |
| Other | \$ 50,000 | \$ 50,000 |
| Transfer for Amortizations | \$ 313,300 | \$ 313,300 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 55,700,729 | \$ 55,445,950 |
| Amortizations on Refundings | \$ 313,300 | \$ 313,300 |
| Fees/Arbitrage | <u>\$ 117,000</u> | <u>-</u> |
| Less Long-term Debt Reserve Requirement 9/30 | \$ 2,300,000 | \$ 2,300,000 |
| Estimated Fund Balance 9/30 | \$ 12,812,421 | \$ 10,712,421 |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Water and Sewer | Revenue- PE47 | Principal | Interest | Total |
|--|--------------------------------------|---------------------|---------------------|---------------------|
| Series 1996 Rev | Refunding (56.0% Water, 44.0% Sewer) | \$2,340,000 | \$763,805 | \$3,103,805 |
| Series 1997 Rev | Water & Sewer Improvements | \$2,655,000 | \$2,706,963 | \$5,361,963 |
| Series 1998 Rev | Refunding SRLF 89, CP, new projects | \$5,015,000 | \$3,578,880 | \$8,593,880 |
| Series 2000 Rev | Water & Sewer | \$840,000 | \$1,170,269 | \$2,010,269 |
| Series 2000B Rev | Water & Sewer | \$12,375,000 | \$3,257,988 | \$15,632,988 |
| Series 2001 Revenue | Water Improvements | \$1,565,000 | \$2,459,431 | \$4,024,431 |
| Series 2003 Auction Bonds | Water Projects | \$1,600,000 | \$2,637,947 | \$4,237,947 |
| Series 2003 Water Refunding/Improvements | Refund and Projects | \$5,950,000 | \$4,063,106 | \$10,013,106 |
| Series 2003A Water Refunding | Refunding | \$0 | \$2,467,563 | \$2,467,563 |
| Total | Water and Sewer Revenue- PE47 | \$32,340,000 | \$23,105,952 | \$55,445,952 |

REMAINING PRINCIPAL OUTSTANDING

| Water and Sewer | Revenue- PE47 | |
|--|--------------------------------------|----------------------|
| Series 1996 Rev | Refunding (56.0% Water, 44.0% Sewer) | \$16,045,000 |
| Series 1997 Rev | Water & Sewer Improvements | \$52,210,000 |
| Series 1998 Rev | Refunding SRLF 89, CP, new projects | \$74,025,000 |
| Series 2000 Rev | Water & Sewer | \$22,230,000 |
| Series 2000B Rev | Water & Sewer | \$66,595,000 |
| Series 2001 Revenue | Water Improvements | \$46,215,000 |
| Series 2003 Auction Bonds | Water Projects | \$50,800,000 |
| Series 2003 Water Refunding/Improvements | Refund and Projects | \$83,300,000 |
| Series 2003A Water Refunding | Refunding | \$49,355,000 |
| | Total: | \$460,775,000 |

STATE REVOLVING LOAN DEBT SERVICE FUND

| Expenditures | Budget Requirements FY 2004-2005 |
|----------------------------|---|
| Principal - Long-term Debt | \$ 9,775,000 |
| Interest - Long-term Debt | \$ 7,499,911 |
| Fees - Long-term Debt | - |
| Arbitrage Rebate | - |
| Total | <u>\$17,274,911</u> |

Financing

| | |
|--------------------------------|---------------------|
| Water and Sewer Operating Fund | \$17,324,911 |
| Use of Reserves | - |
| Interest | \$ 75,000 |
| Total | <u>\$17,399,911</u> |

Projected Change in Fund Balance

| | <u>FY 2003-2004</u> | <u>FY 2004-2005</u> |
|-------------------------------------|----------------------------|----------------------------|
| Estimated Fund Balance 10/01 | \$ (1,959,581) | \$ (1,934,581) |
| Plus: | | |
| Water and Sewer Operating Fund | \$ 17,869,423 | \$ 17,324,911 |
| Interest Earned on Investments | \$ 75,000 | \$ 75,000 |
| Less: | | |
| Long-term Debt Service Requirements | \$ 17,869,423 | \$ 17,274,911 |
| Fees/Arbitrage | <u>\$ 50,000</u> | <u>-</u> |
| Estimated Fund Balance 9/30 | \$ (1,934,581) | \$ (1,809,581) |

ANNUAL PRINCIPAL AND INTEREST REQUIREMENTS BY SERIES

| Water and Sewer | SRLF - PE15 | Principal | Interest | Total | |
|------------------------|------------------------|--------------------|--------------------|--------------------|---------------------|
| Series 1995 SRLF | Sewer | \$885,000 | \$68,433 | \$953,433 | |
| Series 1996 SRLF | Sewer | \$790,000 | \$539,205 | \$1,329,205 | |
| Series 1998 SRLF | Sewer | \$2,565,000 | \$1,855,124 | \$4,420,124 | |
| Series 1999 SRLF | Sewer | \$1,540,000 | \$1,285,713 | \$2,825,713 | |
| Series 1999A SRLF | Sewer | \$2,365,000 | \$2,347,563 | \$4,712,563 | |
| Series 2001 SRLF | Generator | \$315,000 | \$257,051 | \$572,051 | |
| Series 2002 SRLF | | \$1,315,000 | \$1,146,824 | \$2,461,824 | |
| Total | Water and Sewer | SRLF - PE15 | \$9,775,000 | \$7,499,913 | \$17,274,913 |

REMAINING PRINCIPAL OUTSTANDING

| Water and Sewer | SRLF - PE15 | |
|------------------------|--------------------|----------------------|
| Series 1995 SRLF | Sewer | \$1,820,000 |
| Series 1996 SRLF | Sewer | \$12,090,000 |
| Series 1998 SRLF | Sewer | \$47,370,000 |
| Series 1999 SRLF | Sewer | \$31,150,000 |
| Series 1999A SRLF | Sewer | \$53,110,000 |
| Series 2001 SRLF | Generator | \$7,180,000 |
| Series 2002 SRLF | | \$31,745,000 |
| | Total: | \$184,465,000 |

Tab H

CAPITAL PROJECTS PLAN

CAPITAL PROJECTS PLAN FY2004-05

In order to study, acquire, replace, design, and construct various capital improvements, the City of Fort Worth utilizes proceeds from: general obligation bonds, revenue bonds, commercial paper, the Capital Projects Reserve Fund, the State Revolving Loan Fund, Federal and State grants, private contributions/assessments, and certificates of obligation. These improvements may include new construction; an expansion, upgrade, replacement; or other addition designed to improve, conserve, or maintain the value of City assets or enhance service capacity and visual environment. Capital improvements are expected to have an ordinary useful life of at least 15-20 years, which is the approximate time required to repay the bonds issued to fund a specific improvement. The City has literally hundreds of capital projects in various stages that include: public hearing, project study, site exploration/analyses, site selection, right-of-way acquisition, utility relocation, design, construction, and inspection. The projects listed on the following pages are scheduled for project initiation, design, and/or construction award in fiscal year 2004-05.

COST OF ADMINISTRATION AND OPERATING IMPACTS

General Fund:

The General Fund is the largest fund in the City of Fort Worth with the largest amount of revenue in the overall City budget and accounts for all financial resources of the City, with the exception of those accounted for in other specific funds. Several positions in the General Fund are directly involved with capital projects and funded by capital projects funds through reimbursement. However, some positions devote only a partial amount of time to administer capital projects, and as a result, the General Fund absorbs the capital project related personnel costs.

Approximately 37 positions in the Transportation and Public Works Department are directly engaged in design, inspection, contract administration, and project management related to street and drainage, traffic devices, facilities, and other general government capital projects. The total cost of administering construction of these projects is estimated to be \$1.6 million, of which 68% or \$1,130,974 is charged to capital project funds. The remainder of the cost is absorbed by the General Fund budget. The Parks and Community Services Department has seven positions involved in the administration of parks, community facilities, and related capital projects. The total cost of administering these projects is estimated to be \$317,662, which is absorbed by the General Fund budget. One position is involved in the administration of capital projects in the Information Technology Solutions Department, and the total cost of administering these projects is estimated to be \$80,000, which is absorbed by the General Fund budget. In the Public Health Department, two positions are involved in the administration of capital projects in the Animal Control Division and 9 positions are in the Public Health Center Management Team for facility planning. The total cost for administering these projects is estimated to be \$9,000, which is absorbed by the General Fund budget. In the Library Department, two positions are involved in the administration of capital projects, and the total cost of administering these projects is estimated to be \$9,000, which is absorbed by the General Fund budget. There is one position involved in the administration of capital projects in the Public Events Department. The total cost of administering construction of these projects is estimated to be \$15,000, which is absorbed by the General Fund budget. In the Fire Department, one position is involved in the administration of capital projects, and the total cost of administering these projects is estimated to be \$5,000, which is absorbed by the General Fund budget.

Municipal Airports Fund:

The Municipal Airports Fund is an enterprise fund, whereby revenues are collected to support its Fund activities. In this fund, four positions are directly involved with airport capital projects, and the total administrative cost of these construction projects is estimated to be \$90,220, which is absorbed by the Municipal Airports Fund.

CAPITAL PROJECTS PLAN FY2004-05

Aviation capital projects impact the operating funds for both the Municipal Airports Fund and the General Fund. Debt service costs are paid annually on bonds issued to finance the capital projects by the Municipal Airports Fund.

Water and Sewer Fund:

The Water Department of the City of Fort Worth provides safe and reliable water and wastewater services to residential, commercial, industrial, and wholesale customers. The Water and Sewer Fund is an Enterprise Fund, whereby revenues collected from the provision of water and sewer services recover operating costs and debt service costs. In the Water Department, several positions are directly involved with capital projects. Many of these positions are funded by the Water and Sewer Capital Projects Fund; however, some positions devote only a partial amount of time to administer capital projects, and as a result, these capital project related personnel costs are absorbed by the Water and Sewer Operating Fund. Approximately 30 positions in the Water department are directly engaged in design, inspection, and contract administration of water and wastewater projects. The total cost of administering the construction of these projects is estimated to be \$1.83 million, of which 21% is charged to the Water and Sewer Capital Projects Fund, and the remainder of these costs is absorbed by the Water and Sewer Operating Fund.

At the same time, the cash financing costs and the debt service costs associated with the financing of water and wastewater capital projects are absorbed by the Water and Sewer Operating Fund. These costs are comprised of two components: a) debt that must be paid annually on revenue bonds issued to finance the projects, and b) the cash financing allotted in the annual budget to fund rehabilitation projects on existing infrastructure. The Water Department has planned to spend approximately \$30M on cash financing for FY 2004-05.

Engineering Fund:

The Engineering Department of the City of Fort Worth manages the Engineering Fund and provides comprehensive engineering services to City departments for most infrastructure/capital projects. These services include: design, mapping, project management, surveying, quality control testing, construction management, inspection, and Real Property Services. It is anticipated that the Engineering Department will provide engineering related services to the Water, Transportation and Public Works, Aviation, and Parks and Community Services departments during FY 2004-2005. The Engineering Department has 176 positions authorized in the FY2004-05, which will be devoted to providing services to its customer departments.

The Engineering Department is an internal service fund that derives revenue from customer departments to offset the actual costs of services rendered. As a result, the impact from Engineering Services on the General Fund, bond funds, or any of the other City funds is the amount for charges that must be reimbursed for services provided. Charges are assessed by project to the customer departments based on actual salary costs times a multiplier of 2.0, that includes all Engineering administrative and operating costs.

ANNUAL OPERATING IMPACTS OF CAPITAL PROJECTS:

Upon completion, many capital projects will impact the operating budget. In some cases, there will be an increase in operating expenditures to fund personnel, supplies, and/or contractual services associated with the operation of a facility, such as a Communications Tower, or a fire station. For example, it is anticipated that once the Western Communications Tower in northwest Fort Worth is operational, it will cost \$12,000 in electricity on annual basis. Also, it is anticipated that once the new fire station in northwest Fort Worth is constructed and operational, it will cost \$756,000 annually to operate. All costs of this nature have been delineated in the Annual Operating Impact column, where applicable.

**CAPITAL PROJECTS PLAN
FY2004-05**

At the same time, upon completion, many projects will not impact the operating budget, as they are not additional or new improvements but represent an upgrade, renovation, or reconstruction of an existing project or facility due to aging and deterioration. For example, the reconstruction of neighborhood streets with bond monies will not impact the operating budget, as no maintenance will be necessary due to a warranty period. Conversely, it is not anticipated that any savings will result in the street maintenance budget of the General Fund. Due to the magnitude of streets in poor condition, any maintenance savings realized from reconstructing streets with bond funds will be redirected and fully utilized on maintenance efforts for the remaining inventory that could not be funded in the 2004 bond program.

CAPITAL IMPROVEMENTS BOND PROGRAM

In February of 1998, the citizens of Fort Worth voted to approve a \$120 million bond program as proposed in a bond referendum election and all five propositions in the proposed package passed successfully. Voters authorized bonds for improvements in five program areas by specific propositions, as follows:

| | |
|---|----------------------|
| Street and Storm Sewer Improvements..... | \$80,000,000 |
| Convention Center and Public Events Facilities..... | 20,700,000 |
| Parks and Community Services Projects..... | 11,800,000 |
| Fire Services Projects..... | 4,800,000 |
| Library Services Projects | <u>2,700,000</u> |
| Total 1998 Bond Program: | \$120,000,000 |

An implementation schedule was developed for initiation or completion of each of the projects approved, and many 1998 bond projects have been completed since inception. A summary of completion by proposition as of the Summer 2004 follows:

| | |
|---|------------|
| Street and Storm Sewer Improvements..... | 79% |
| Convention Center and Public Events Facilities..... | 100% |
| Parks and Community Services Projects..... | 96% |
| Fire Services Projects..... | 67% |
| Library Services Projects | 100% |
| 1998 Bond Program Average % of Completion : | 88% |

In February of 2004, the citizens of Fort Worth voted to approve a \$273.5 million bond program as proposed in a bond referendum election. All six propositions in the proposed package passed successfully. Voters authorized bonds for improvements in six program areas by specific propositions, as follows:

| | |
|---|----------------------|
| Strs Street and Storm Sewer Improvements..... | \$232,900,000 |
| Parks, Recreation, and Community Services Improvements..... | 21,615,000 |
| Library System Improvements..... | 4,490,000 |
| Fire Safety Improvements..... | 12,635,000 |
| Telecommunications System Improvements..... | 1,195,000 |
| Public Health Facilities Improvements..... | <u>665,000</u> |
| Total 2004 Bond Program: | \$237,500,000 |

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A six-year implementation schedule has been developed for initiation or completion of each of the projects approved (for more information or specific projects visit the City's website at <http://www.fortworthgov.org/cmo/bond-update/index.asp>).

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STREET AND DRAINAGE IMPROVEMENTS

Primarily funded from the proceeds of Street Improvement bonds approved in 2004 (indicated below as "CIP") , these projects include improvements to traffic flow throughout the City, improvements and/or construction of sidewalks, drainage systems, neighborhood streets, thoroughfares, collectors, traffic signals, and storm drains.

Neighborhood Streets Rehabilitation Program

Improvements will be made to the following neighborhood streets:

| PROJECT: | Limits: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|---------------|------------------------------|------------------------|-----------------|---------------------|-------------------------|--------------------------|----------------------------|----------------------|
| PEAK ST | Neal to Irion | \$443,136 | 2004 CIP | 25-Mar-02 | 31-Jul-04 | 30-Nov-04 | 31-Jul-05 | N/A |
| STANLEY AVE | W. Berry to W. Dickson | 784,080 | 2004 CIP | 3-Oct-02 | 30-Jun-04 | 30-Oct-04 | 30-Sep-05 | N/A |
| STANLEY AVE | W. Pafford to W. Bolt | 566,112 | 2004 CIP | 3-Oct-02 | 30-Jun-04 | 30-Oct-04 | 30-Sep-05 | N/A |
| MINDEN ST | South Fwy to Cole | 342,144 | 2004 CIP | 3-Oct-02 | 31-Oct-04 | 27-Feb-05 | 30-Sep-05 | N/A |
| HITSON LN | Meadowbrook to Acapulco | 362,560 | 2004 CIP | 3-Oct-02 | 30-Apr-05 | 31-Jul-05 | 30-Mar-06 | N/A |
| WARNER RD | Windsor to S. Dead End | 713,424 | 2004 CIP | 3-Oct-02 | 31-Dec-04 | 30-Mar-05 | 30-Nov-05 | N/A |
| NEW YORK AVE | E. Terrell to Rosedale | 228,096 | 2004 CIP | 31-Dec-03 | 30-Sep-04 | 31-Dec-04 | 30-Jun-05 | N/A |
| DONNELLY AVE | Alamo to Ashland | 375,408 | 2004 CIP | 31-Dec-03 | 31-Oct-04 | 31-Jan-05 | 31-Aug-05 | N/A |
| BIRCHMAN AVE | Ashland to Hulen | 285,120 | 2004 CIP | 31-Jan-04 | 31-Dec-04 | 30-Apr-05 | 31-Dec-05 | N/A |
| BIRCHMAN AVE | Hulen to Camp Bowie | 893,376 | 2004 CIP | 31-Jan-04 | 31-Dec-04 | 30-Apr-05 | 31-Dec-05 | N/A |
| SAUNDERS RD | Marie Jones to E Loop 820 | 620,000 | 2004 CIP | 29-Apr-04 | 31-Jul-04 | 30-Nov-04 | 31-Oct-05 | N/A |
| NW 26TH ST | Robinson to Titus | 643,920 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| NW 25TH ST | Macie to McCandless | 514,816 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| NW 24TH ST | McKinley to Hanna | 357,600 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| NW 27TH ST | Robinson to W. Dead End | 811,760 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| NW 26TH ST | Pearl to Loving | 218,592 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| PIEDMONT RD | Trappingham to SW Blvd. | 285,120 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| CRESTON AVE | Stadium to Westcreek | 229,584 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| STANDISH RD | W. Seminary to S. Cul de Sac | 114,048 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| WILSON LN | W. Seminary to S. Cul de Sac | 114,048 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| STANDISH RD | Cherokee to W. Seminary | 190,080 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| WILSON LN | Cherokee to W. Seminary | 128,304 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| PREWETT RD | N. Beach to Silver Sage | 190,080 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| BIRD ST | Bonnie Brae to E. Dead End | 137,808 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| GWYNNE ST | E. Belknap to Bird | 129,492 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| KIMBO CT | Kimbo Rd. to S. Cul de Sac | 81,264 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| MESQUITE RD | Fossil to Carolea | 295,824 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| IDA WAY | Hillside to S. Hughes | 95,040 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| SUN VALLEY DR | E. Loop 820 South to Kay | 278,000 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| S. HUGHES AVE | Ida Way to MLK Fwy | 120,000 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| CANBERRA CT | Thannish to Berry Hill | 498,000 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| WINNIE ST | Dallas to S. Hampshire | 449,088 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |

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STREET AND DRAINAGE IMPROVEMENTS (cont.)

Neighborhood Streets Rehabilitation Program (cont.)

| PROJECT: | Limits: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|----------------|--------------------------------|------------------------|-----------------|---------------------|-------------------------|--------------------------|----------------------------|----------------------|
| LANGSTON ST | Strong to Burton | 175,724 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| DONALEE ST | Reed to MLK Fwy | 684,912 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| KILLIAN ST | Shackleford to MLK Fwy | 408,672 | 2004 CIP | 29-Apr-04 | 31-Aug-05 | TBD | TBD | N/A |
| COCKRELL AVE | SW Loop 820 to Rutland | 128,304 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| ODESSA AVE | SW Loop 820 to Wosley | 285,120 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| WEDGMONT CIR N | Wilkie Way to Whitman | 805,359 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| WESSEX AVE | Welch to Wedgmont Cir N | 209,088 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| DENNIS AVE | Burton Hill to Roaring Springs | 413,424 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| FURSMAN AVE | Burton Hill to Roaring Springs | 380,160 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| MATTISON AVE | Virginia to Washington | 237,600 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| GRIGGS AVE | Panola to S. Dead End | 300,864 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| MARTHA LN | Montclair to Junius | 61,776 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| MARTHA LN | Junius to Queen | 80,784 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| SAN JOSE DR | Meadowbrook to Jewell | 71,280 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| VIEW ST | Barron to 3312 View St | 247,104 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| MARION AVE | S. Jones to South Fwy | 114,048 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| E ROBERT ST | S. Jones to South Fwy | 142,560 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| OLLIE ST | Martin to Pioneer | 128,304 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| BUNDY ST | Rodeo to Pecos | 152,064 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| PIONEER ST | Old Mansfield Rd to Wichita | 807,840 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| LUCINDA LN | Pecos to Ray Alvin | 171,072 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| CHILDRESS ST | Wichita to Erath | 661,155 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| EASTLAND ST | Wichita to Nolan | 237,600 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| GRAYSON ST | Wichita to Foard | 137,808 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| CUTTER ST | Foard to Nolan | 95,040 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| W BOYCE AVE | Hemphill to S. Adams | 447,888 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| W BOYCE AVE | S. Adams to 6th Ave | 247,104 | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |
| JAMES AVE | Cleburn to W. Berry | <u>218,592</u> | 2004 CIP | 29-Apr-04 | 30-Sep-05 | TBD | TBD | N/A |

TOTAL: \$19,547,170

STREET AND DRAINAGE IMPROVEMENTS (cont.)

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Contract Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|---|------------------------|-----------------|---------------------|-------------------------|----------------------|----------------------------|----------------------|
| Streets and Storm Drainage Projects (Excluding Neighborhood Street Projects) | | | | | | | |
| Bailey's Industrial (pending design approval from FEMA and Trinity River Vision (TRV) progress) | \$970,000 | 1998 CIP | Pending TRV design | TBD | TBD | TBD | N/A |
| Dry Branch Creek Drainage Improvements | <u>3,500,000</u> | 1998 CIP | Mar-99 | Jul-02 | Nov-02 | Feb-05 | N/A |
| TOTAL: | \$4,470,000 | | | | | | |
| Other Related Projects | | | | | | | |
| TRAFFIC SIGNAL PROGRAM - Various Projects as identified | \$999,300 | 2004 CIP | May-04 | May-10 | Various | Various | \$21,600 |
| SIDEWALK PROGRAM - Various Projects as identified | 330,000 | 2004 CIP | May-04 | Various | Various | Various | N/A |
| INTERSECTION PROGRAM - Various Projects as identified | 155,500 | 2004 CIP | May-04 | Various | Various | Various | N/A |
| STREET LIGHT PROGRAM - Various Projects as identified | <u>199,677</u> | 2004 CIP | May-04 | May-10 | Various | Various | \$34,385 |
| TOTAL: | \$1,684,477 | | | | | | |

Regional Thoroughfare and Arterial Projects

Some of these projects are jointly funded by state and federal sources with some City participation.

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Projected Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|--|------------------------|--------------------------------|---------------------|-------------------------|-----------------------|----------------------------|----------------------|
| ALTAMESA BLVD (Vegas/McCart) | \$668,000 | 1998 CIP | May-02 | Jan-03 | Jul-03 | Dec-04 | N/A |
| BELLAIRE DRIVE SOUTH (Overton View Court to Bryant Irvin Road) Huitt-Zollars Inc. has completed schematic design for the original project. Project completion date pending the study results of Arborlawn Drive extension/SH-121T coordination. | 3,040,000 | 1998 CIP | Mar-99 | TBD | TBD | TBD | N/A |
| BERRY STREET STREETScape (Priority Projects) Utility completed March 2004. Letting for the University, Residential, Park, and Gateway District projects is December 2004. | 4,179,840 | 1998 CIP, Fed. FHA, TCSP, STEP | Feb-99 | Fall 2004 | Dec-04 | Fall 2005 | N/A |
| CAMP BOWIE BLVD (Eldridge to IH-30) Reconstruct 6-lane divided brick roadway. | 4,500,000 | 2004 CIP | Mar-04 | Fall 2004 | Spring 2005 | Spring 2006 | N/A |
| CHAPEL CREEK BLVD (IH-30 to Chapin Road) Add 3 lanes next to existing 2-lane road. | 655,000 | 2004 CIP | May-05 | Fall 2005 | Spring 2006 | Summer 2006 | N/A |
| EAST 1ST STREET (Beach to Oakland) Reconstruction to a 4-lane divided arterial street. | 3,850,000 | 2004 CIP | Apr-04 | Summer 2005 | Spring 2006 | Spring 2007 | N/A |
| GOLDEN TRIANGLE BLVD (IH-35W to US 377) Construct northern half and reconstruct southern half to complete 4-lane divided rural section. | 7,300,000 | 2004 CIP | Apr-05 | Spring 2006 | Summer 2006 | Fall 2007 | N/A |
| HARLEY STREET RELOCATION (Conservatory to Montgomery) Construct 4-lane divided arterial street, drainage improvements, and partial parking lot. | 9,060,000 | 2004 CIP | Jan-07 | Winter 2007 | Fall 2008 | Dec-09 | N/A |
| HEMPHILL STREET (Vickery Blvd. to 13th Street) final design and construction. Construct 4-lane divided arterial roadway under Union Pacific Rail Road (UPRR) and IH-30. | 9,705,000 | 2004 CIP | Jan-06 | Jan-08 | Feb-08 | Dec-08 | N/A |
| HENDERSON STREET (3rd St. to Northside Dr.) Provide City's share of funding for intersection improvements and new bridges over the Fort Worth and Western Rail Road (FWWRR) and Trinity River. | 4,500,000 | 2004 CIP | Jul-06 | Fall 2008 | Jan-09 | Dec-09 | N/A |
| HENDERSON UNDERPASS @ UPRR (Broadway to Rio Grande Construction) Design Plans are 100% completed. The initiation of Environmental Assessment (EA) is underway. | 3,347,668 | 1998 CIP, Fed STP-MM | Oct-98 | TBD | TBD | TBD | N/A |
| JENNINGS UNDERPASS @ UPRR Included in Lancaster Avenue scope of work. | 100,000 | 1998 CIP | Feb-00 | May-04 | Fall 2004 | Mar-06 | N/A |

STREET AND DRAINAGE IMPROVEMENTS (cont.)

Regional Thoroughfare and Arterial Projects

| PROJECT: | Total | | Project | Design | Contract | Projected | Annual |
|---|--------------------|--|---------|-------------|-------------|-------------|---------|
| | Project | Funding | Start | Completion | Award | Completion | Oper. |
| | Funding: | Source: | Date: | Date: | Date: | Date: | Impact: |
| LANCASTER AVE (Henderson to IH-35W) Phase II Contract with EDAW, Inc. approved by City Council on 2/12/02. Design will be completed in May 2004. TxDOT plans to start construction in December 2004. | 14,908,961 | 1998 CIP, State, Fed STP-MM, FHA | Feb-00 | May-04 | Fall 2004 | Mar-06 | N/A |
| MAIN ST UNDERPASS @ PRRR Included in Lancaster Avenue scope of work. | 100,000 | 1998 CIP | Feb-00 | May-04 | Fall 2004 | Mar-06 | N/A |
| N MAIN STREET Phase I, streetscape plan completed; Kimley-Horn addressing TxDOT review comments. | 4,192,960 | 1998 CIP, Fed STEP, FHA, TCSP | Jun-99 | Fall 2004 | Dec-04 | Nov-05 | N/A |
| PRECINCT LINE RD (1,000' north and south of Trinity Blvd.) Reconstruction to a 4-lane divided arterial street (rural section). | 635,000 | 2004 CIP | Jun-04 | Fall 2005 | Winter 2006 | Jan-07 | N/A |
| RIVERSIDE DRIVE (US 287 to Rosedale) Project will initiate after completion of Water Dept design and construction of water line. | 150,000 | 1998 CIP | On Hold | On Hold | TBD | TBD | N/A |
| RIVERSIDE DRIVE (I-30 to US 287) | 800,000 | 1998 CIP | Oct-03 | Feb-04 | May-04 | Jan-05 | N/A |
| EAST ROSEDALE STREET (IH-35W to US 287) Reconstruction to a 6-lane divided arterial street. | 13,020,000 | 2004 CIP, Cert. Of Oblig., TxDOT | Nov-90 | Spring 2005 | Summer 2005 | Fall 2008 | N/A |
| EAST ROSEDALE STREET (US 287 to Stalcup) Reconstruction as a 6-lane divided arterial street from US 287 to Ayers and from Miller to Stalcup. The existing 4-lane undivided section from Ayers to Miller will remain intact. | 22,157,500 | 2004 CIP, Cert. Of Oblig., TxDOT | Nov-90 | Dec-04 | Spring 2008 | Spring 2010 | N/A |
| WEST ROSEDALE ST (Forest Park Blvd. to Main Street) Reconstruction to a 6-lane divided arterial street. | 32,344,000 | 2004 CIP, Cert. Of Oblig., TxDOT | Nov-90 | Spring 2004 | Summer 2004 | Aug-07 | N/A |
| N TARRANT PARKWAY (IH-35W to Rainy Lake) New 4-lane divided roadway to be let by TxDOT. | 3,648,031 | Hillwood CFA, Fed STP-MM | Oct-99 | Summer 2004 | Fall 2004 | Fall 2006 | N/A |
| N TARRANT PARKWAY (Rainy Lake to US 377) Widen to a 4-lane divided roadway to be let by TxDOT. | 12,272,086 | 2004 CIP, Fed STP-MM | Oct-99 | Summer 2004 | Fall 2004 | Fall 2006 | N/A |
| N TARRANT PARKWAY / IH-35W INTERCHANGE A Federal Congressional High Priority Project. New bridge and frontage roads let by TxDOT in July 2003. Construction started in February 2004. | 10,613,542 | Hillwood CFA, Fed | Jun-01 | Summer 2003 | Fall 2003 | Aug-05 | N/A |
| SOUTHWEST PARKWAY - Continuation from Interstate 30 to City of Cleburne. Public meetings held in June, November, and December 2001; City Council approved an M&C for project planning and design services with Prime Strategies, Inc. on March 5, 2002. City's Locally Preferred Alternative selected in February 2003 and presented at the Public Hearing on the Environmental Impact Statement held on April 22, 2003. Available funding: \$500,000 - 98 CIP; \$500,000 - 93 CIP. \$49.5 million approved in 2004 CIP. \$39.5 million in federal grant funding approved January, 2004 by RTC, and \$10,000,000 Municipal Water Fund. | <u>100,000,000</u> | 1993CIP, 1998 CIP, 2004 CIP, Municipal Water Fund, and Federal Funds | Mar-03 | Dec-06 | Dec-06 | Dec-08 | TBD |

TOTAL: \$265,747,588

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PARKS AND COMMUNITY SERVICES IMPROVEMENTS

These projects include renovating, upgrading, and enlarging existing park and community service facilities, as well as the construction of new facilities, in selected areas of the City. They are funded primarily from the proceeds of Parks and Community Services CIP bonds and other sources to include:

CIP - Capital Improvements Program
CDBG - Community Development Block Grant Funds

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|--|------------------------|----------------------------|---------------------|-------------------------|--------------------------|----------------------------|----------------------|
| Botanic Garden - Greenhouse Relocation | \$830,049 | 86, 98 CIP / Lease Revenue | 1-Feb-02 | 30-Sep-04 | 31-Nov-04 | 31-Oct-05 | \$30,000 |
| Southwest Community Park - Phase I Development | 750,000 | 86 CIP | Pending | Pending | Pending | Pending | \$60,000 |
| Near Eastside / Lancaster - Park Development | 50,000 | CDBG | Pending | Pending | Pending | Pending | \$5,000 |
| Englewood Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Tandy Hills Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Sycamore Community Center - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Handley Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Oakland Lake East Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Gateway Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Sunset Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Leonard Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Diamond Hill Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Seminary Hills Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| South Z Boaz Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Tadlock Park - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Cobb Park South - Playground Renovation | 87,500 | 2004 CIP | 1-Jun-04 | 31-Dec-04 | 28-Feb-05 | 30-Sep-05 | \$2,379 |
| Eastern Hills Park - Playground Renovation | 90,125 | 2004 CIP | 1-Apr-05 | 30-Sep-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Springdale Park - Playground Renovation | 90,125 | 2004 CIP | 1-Apr-05 | 30-Sep-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Bonnie Brae Park - Playground Renovation | 90,125 | 2004 CIP | 1-Apr-05 | 30-Sep-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Sunset Hills Park - Playground Renovation | 90,125 | 2004 CIP | 1-Apr-05 | 30-Sep-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Wedgwood Park - Playground Renovation | 90,125 | 2004 CIP | 1-Dec-04 | 30-Jun-05 | 30-Sep-05 | 28-Feb-06 | \$2,379 |
| Hulen Meadow Park - Playground Renovation | 90,125 | 2004 CIP | 1-Dec-04 | 30-Jun-05 | 30-Sep-05 | 28-Feb-06 | \$2,379 |
| Fire Station Park - Playground Renovation | 90,125 | 2004 CIP | 1-Dec-04 | 30-Jun-05 | 30-Sep-05 | 28-Feb-06 | \$2,379 |
| Buck Sansom Park - Playground Renovation | 90,125 | 2004 CIP | 1-Mar-05 | 31-Oct-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Paz Hernandez Park - Playground Renovation | 90,125 | 2004 CIP | 1-Mar-05 | 31-Oct-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Trail Drivers Park - Playground Renovation | 90,125 | 2004 CIP | 1-Mar-05 | 31-Oct-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| Silver Sage Park - Playground Renovation | 90,120 | 2004 CIP | 1-Mar-05 | 31-Oct-05 | 28-Feb-06 | 31-Aug-06 | \$2,379 |
| George Markos Park - Playground Renovation | 90,805 | 2004 CIP | 1-Feb-05 | 30-Sep-05 | 31-Jan-06 | 31-Jul-06 | \$2,379 |
| Westwind Park - Playground Renovation | 90,125 | 2004 CIP | 1-Feb-05 | 30-Sep-05 | 31-Jan-06 | 31-Jul-06 | \$2,379 |
| Como Community Center - Playground Renovation | 90,125 | 2004 CIP | 1-Feb-05 | 30-Sep-05 | 31-Jan-06 | 31-Jul-06 | \$2,379 |
| Thomas Place Park - Playground Renovation | 90,125 | 2004 CIP | 1-Feb-05 | 30-Sep-05 | 31-Jan-06 | 31-Jul-06 | \$2,379 |
| Hillside Community Center - Renovation | 200,000 | 2004 CIP | 1-Nov-04 | 28-Feb-05 | 31-May-05 | 30-Nov-05 | \$8,000 |
| Summerfields Chisholm Park - Reserve Park Develop. | 154,500 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Jul-05 | 31-Jan-06 | \$6,369 |
| J.T. Hinkle Park - Reserve Park Develop. | 63,600 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Jul-05 | 31-Jan-06 | \$5,406 |
| River Trails Park - Reserve Park Develop. | 150,000 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Aug-05 | 31-Jan-06 | \$6,000 |

PARKS AND COMMUNITY SERVICES IMPROVEMENTS (cont.)

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|---|------------------------|-----------------|---------------------|-------------------------|--------------------------|----------------------------|----------------------|
| Post Oak Village Park - Reserve Park Develop. | 150,000 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Aug-05 | 31-Jan-06 | \$7,167 |
| Dabney Park - Reserve Park Develop. | 95,400 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Oct-05 | 30-Apr-06 | \$5,172 |
| South Meadows Park - Reserve Park Develop. | 150,000 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Oct-05 | 30-Apr-06 | \$6,000 |
| Willow Creek Park - Reserve Park Develop. | 154,500 | 2004 CIP | 1-Jul-04 | 30-Apr-05 | 31-Oct-05 | 30-Apr-06 | \$8,763 |
| Oakmont Park - Reserve Park Develop. | 150,000 | 2004 CIP | 1-Jun-05 | 30-Mar-06 | 30-Jun-06 | 31-Dec-06 | \$6,000 |
| Greenway Park - Parking Improvements | 306,000 | 2004 CIP | 1-Aug-05 | 30-Mar-06 | 30-Jun-06 | 31-Nov-06 | \$4,896 |
| Como Community Center - Parking Improvements | 150,000 | 2004 CIP | 1-Jun-04 | 31-Jan-05 | 31-May-05 | 31-Sep-05 | \$2,400 |
| Village Creek Park - Parking Improvements | 73,500 | 2004 CIP | 1-Jun-04 | 31-Jan-05 | 31-May-05 | 31-Sep-05 | \$2,940 |
| Botanic Gardens - Parking Improvements (Design) | 80,325 | 2004 CIP | 1-Feb-05 | 30-Sep-05 | NA | NA | \$0 |
| Riverside Park - Replace Ballfield Lighting | 100,000 | 2004 CIP | 1-Jun-04 | 31-Jul-04 | NA | 31-Jan-05 | \$4,000 |
| Centralized Computer Lighting Control | 140,000 | 2004 CIP | 1-Jun-04 | 1-Nov-04 | NA | 31-Sept-05 | \$6,750 |
| Park Development Unspecified (YR 1) | 200,000 | 2004 CIP | TBD | TBD | NA | TBD | TBD |
| Park Development Unspecified (YR 2) | 250,000 | 2004 CIP | TBD | TBD | NA | TBD | TBD |
| Service Center Improvements (YR 2) | 250,000 | 2004 CIP | TBD | TBD | NA | TBD | TBD |
| Ridglea Hills Park - Security Lighting | 8,925 | 2004 CIP | 1-Jun-04 | NA | NA | 31-Oct-04 | \$350 |
| Rosenthal Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Patricia LeBlanc Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Far Northside Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Kellis Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Crestwood Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Oakland Lake Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Forest Park - Security Lighting | 7,725 | 2004 CIP | 1-Dec-04 | 1-Mar-05 | NA | 30-Nov-05 | \$350 |
| Forest Park - Drainage & Erosion Control | 144,000 | 2004 CIP | 1-Oct-04 | 31-Aug-05 | 31-Nov-05 | 31-Aug-06 | \$5,600 |
| Forest Park - Road & Parking Replacement | 400,000 | 2004 CIP | 1-Oct-04 | 31-Aug-05 | 31-Nov-05 | 31-Aug-06 | \$2,667 |
| Chamberlin Park - Replace Exist. Athletic Field | 150,000 | 2004 CIP | 1-Jan-05 | 30-Jun-05 | 31-Oct-05 | 28-Feb-06 | \$6,000 |
| Chamberlin Park - Replace Deteriorated Lighting | 103,000 | 2004 CIP | 1-Jan-05 | 30-Jun-05 | NA | 30-Apr-06 | \$4,150 |
| Trinity River Vision | 140,000 | 2004 CIP | TBD | TBD | NA | TBD | NA |
| Nature Center Acquisition- Lakeland Property Purchase | 200,000 | 2004 CIP | TBD | TBD | NA | TBD | TBD |
| McCray Community Center - Parking Expansion | 76,500 | CDBG | 1-Nov-04 | 31-Mar-05 | 30-Jun-05 | 31-Oct-05 | \$3,060 |
| Eugene McCray Park - Shelter Installation | 15,000 | CDBG | 1-Oct-04 | NA | NA | 31-May-05 | \$750 |
| Pate Park - Shelter Installation | 12,369 | CDBG | 1-Oct-04 | NA | NA | 31-May-05 | \$620 |
| Martin Luther King Park - Trail Installation | 46,131 | CDBG | 1-Dec-04 | NA | NA | 30-Jun-05 | \$500 |
| Nature Center - Walks & Trails Replacement | 112,000 | 2004 CIP | 1-Apr-05 | 31-Jan-06 | 30-Apr-06 | 31-Dec-06 | \$4,480 |
| Nature Center - Boardwalk Replacement | 168,000 | 2004 CIP | 1-Apr-05 | 31-Jan-06 | 30-Apr-06 | 31-Dec-06 | \$6,720 |
| Foster Park - Trails & Bridges | 112,000 | 2004 CIP | 1-Apr-05 | 31-Mar-06 | 31-Jul-06 | 31-Jan-07 | \$4,480 |
| Foster Park - Drainage & Erosion control | 100,000 | 2004 CIP | 1-Apr-05 | 31-Mar-06 | 31-Jul-06 | 31-Jan-07 | \$4,000 |
| Foster Park - Road & Parking Improvements | <u>76,500</u> | 2004 CIP | 1-Apr-05 | 31-Mar-06 | 31-Jul-06 | 31-Jan-07 | \$3,060 |
| Total: \$8,856,424 | | | | | | | |

H-12

MAJOR PROJECTS AND FACILITIES IMPROVEMENTS

These projects include new construction, improvements, renovations, and expansion of major City facilities and other improvement projects in various areas. They are funded by various improvement bonds.

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Operating Impact: |
|--|------------------------|---|---------------------|-------------------------|--------------------------|----------------------------|--------------------------|
| FIRE STATION #8 (Rosedale & 12th Ave): Construction of a new three company, four-bay station to replace existing Fire Station #8 which will be relocated in association with the Rosedale widening project. Estimated City cost \$2.3M. | \$3,500,000 | Cert.of Oblig./TxDOT / Land Sale/2004 CIP | Mar-01 | Jun-04 | Fall 04 | Fall 05 | N/A |
| FIRE STATION #38 (Alliance Corridor): Construction of new two-bay station to serve growing population. | 1,800,000 | 1998 CIP | Jan-03 | Sep-04 | Jan-05 | Dec-05 | \$900,000 |
| Diesel Exhaust Extraction System: Retrofit of exhaust extraction system to all fire station apparatus bays. | 1,000,000 | 2004 CIP | Summer 04 | various | various | Dec-07 | \$20,560 |
| Compressed Air Foam System: Installation of compressed air foam system to 20 fire pumps. | 1,000,000 | Equipment Notes | Sep-04 | various | various | Dec-09 | \$30,000 |
| Fire Station in Northwest Area: Construction of fire station in 287/Bonds Ranch Road annexation area. | 3,100,000 | 2004 CIP | TBD | TBD | TBD | TBD | \$756,000 |
| Female Restrooms: Addition of female restrooms to fire stations. | 735,000 | 2004 CIP | Summer 04 | various | various | Dec-09 | N/A |
| HYDE PARK TRANSIT PLAZA AND NINTH STREET IMPROVEMENTS: Transit-oriented public plaza at ninth and Throckmorton Streets, and streetscape improvements to Ninth Street between Houston and Jones Streets. Federal contribution for Hyde Park: \$1.6M Federal Transit Authority appropriation and \$1.184M CMAQ grant, both awarded to the "T". State contribution for Ninth Street: \$1.125M TxDOT STEP grant awarded to the City. The City and the "T" share local matching funds totaling \$535,500 each. | 4,980,000 | FTA / Cert. of Oblig./TxDOT | Jan-04 | Jul-05 | Aug-05 | Aug-06 | N/A |
| BOTANIC GARDEN GREENHOUSE: development of greenhouse area, staff / volunteer area, and parking area. | 830,049 | 1986 & 1998 CIP/ lease revenue | Oct-02 | Nov-02 | Feb-05 | Oct-05 | \$30,000 |
| HILLSIDE COMMUNITY CENTER RENOVATION: Renovation of existing facility. | 200,000 | 2004 CIP | Oct-04 | Mar-05 | May-05 | Dec-05 | N/A |
| WESTERN COMMUNICATIONS TOWER: Construction of new communications tower in western segment of City to support public safety service for Lake Country Estates area, general western segment of Fort Worth to the Parker County line, and the City's ExtraTerritorial Jurisdiction in northwest Tarrant County; extension of existing public safety trunked radio system. | 5,200,000 | CCPD / Cert. of Oblig. | Dec-03 | Aug-04 | Aug-04 | Jul-05 | \$12,000 |
| BOLT TOWER: Replacement of self-supporting tower in the southwest segment of the city, engineered for the immediate and future equipment upgrades necessary to maintain the integrity of the Public Safety communications infrastructure. | 205,000 | 2004 CIP/ CCPD | TBD | TBD | TBD | TBD | \$12,000 |
| HOLLY TOWER: Replacement of self-supporting tower in the central segment of the city, engineered for the immediate and future equipment upgrades necessary to maintain the integrity of the Public Safety communications infrastructure. | 364,000 | 2004 CIP/ CCPD | TBD | TBD | TBD | TBD | \$12,000 |

H-13

MAJOR PROJECTS AND FACILITIES IMPROVEMENTS (cont.)

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Operating Impact: |
|---|------------------------------|-------------------------------|---------------------------|-------------------------------|--------------------------------|----------------------------------|--------------------------------|
| LEVEE TOWER: Replacement of self-supporting tower in the northwest segment of the city, engineered for the immediate and future equipment upgrades necessary to maintain the integrity of the Public Safety communications infrastructure. | 415,000 | 2004 CIP/ CCPD | TBD | TBD | TBD | TBD | \$12,000 |
| ROLLING HILLS TOWER: Replacement of self-supporting tower in the southeast segment of the city, engineered for the immediate and future equipment upgrades necessary to maintain the integrity of the Public Safety communications infrastructure. | 424,000 | 2004 CIP/ CCPD | TBD | TBD | TBD | TBD | \$12,000 |
| PUBLIC HEALTH SURGICAL UNIT: Add neuter and spay surgical clinic to the existing Animal Care and Control Center. | 665,000 | 2004 CIP | Jan-05 | Apr-05 | Feb-06 | Mar-07 | \$150,000 |
| PUBLIC HEALTH CENTER / LIBRARY: Public Health Center and Branch Library co-location at Evans Ave. and Rosedale St. | 6,934,580 | HUD Section 108 | Aug-03 | Feb-05 | Jun-05 | Sep-06 | N/A |
| FORT WORTH CONVENTION CENTER: Renovation/expansion of the existing facility to broaden convention services. | <u>2,000,000</u> | 1998 CIP / Cert. of Oblig. | Jan-99 | Dec-99 | Oct-01 | Dec-04 | N/A |
| TOTAL: | \$33,352,629 | | | | | | |

H-14

AVIATION IMPROVEMENTS

These projects include improvements and expansion of general aviation facilities at Meacham, Spinks, and Alliance Airports. Projects are generally funded from the proceeds of airport improvement bonds, general obligation bonds, and other sources to include:

ACIP - Aviation Capital Improvement Project Fund

FAA/AIP - Federal Aviation Administration - Airport Improvement Project Grant

TXDOT/ACIP - Texas Department of Transportation "Pass-Through" FAA AIP Grant

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Construction Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|--|-------------------------------|------------------------|----------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------|
| <u>Meacham International Airport:</u> | | | | | | | |
| Meacham Noise Mitigation - Phase IV | \$4,444,444 | FAA/ACIP | Sep-02 | Jan-03 | Feb-03 | Dec-04 | N/A |
| Meacham Noise Mitigation - Phase IVB | 4,305,263 | FAA/ACIP | TBD | TBD | TBD | TBD | N/A |
| Meacham Airport Upgrades | 722,000 | TxDOT | May-03 | Jul-04 | Aug-04 | Dec-04 | N/A |
| <u>Alliance Airport:</u> | | | | | | | |
| Alliance Runway Extension | 11,000,000 | FAA/ACIP | Jun-01 | Jun-02 | Sep-02 | Oct-05 | N/A |
| Alliance Taxiway "H" | 270,021 | FAA | Sep-02 | Feb-04 | Mar-04 | Dec-05 | N/A |
| <u>Spinks Airport:</u> | | | | | | | |
| Spinks Ramp Drainage | 264,000 | TxDOT | Jan-02 | Jun-04 | Aug-04 | Feb-05 | N/A |
| Spinks Air Traffic Control Tower | 1,000,000 | FAA/TxDOT | May-03 | Aug-04 | TBD | Dec-05 | N/A |
| Spinks Phase I | <u>870,000</u> | TxDOT | Mar-04 | Jun-04 | TBD | Jan-05 | N/A |
| TOTAL: | \$22,875,728 | | | | | | |

H-15

WATER AND WASTEWATER IMPROVEMENTS

Water Projects

These projects include the construction, expansion, and upgrading of water treatment facilities, transmission lines, pump stations, and storage facilities. They are funded generally from the proceeds of several sources to include:

OB - Operating Budget (cash financing)

CP- Commercial Paper (eventually converted to Water and Sewer revenue bonds)

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Proj. Award Date: | Projected Completion Date: | Annual Oper. Impact |
|--|------------------------------|--------------------|---------------------------|-------------------------------|-------------------------|----------------------------------|---------------------------|
| Water /Street Maintenance Related Projects | \$17,370,300 | OB | Oct-03 | Sep-04 | Oct-04 | Sep-05 | N/A |
| Rolling Hills Water Treatment Plant (WTP) Expansion From 160 To 200 Million Gallon per Day (MGD) | 4,000,000 | CP | Jun-00 | Oct-04 | Feb-05 | Mar-06 | N/A |
| Eagle Mountain WTP Expansion From 70 To 105 MGD (Construction Management) | 2,797,000 | CP | Jul-04 | Jun-05 | Sep-05 | May-07 | N/A |
| McCart St. Pump Station | 2,948,600 | CP | Oct-00 | Feb-05 | Jun-05 | Dec-06 | N/A |
| 5 Million Gallon (MD) Ground Storage At McCart Pump Station | 1,150,000 | CP | Oct-00 | Feb-05 | Jun-05 | Dec-06 | N/A |
| Expand Como Pump Station to Total Capacity of 55 MGD (Construction) | 2,500,000 | CP | Feb-04 | Sep-04 | Dec-04 | Aug-05 | N/A |
| Expand Jenkin Heights Pump Station to 5 MGD (Design & Construction) | 858,000 | CP | Jan-05 | Jun-05 | Sep-05 | Mar-06 | N/A |
| Cyber Vulnerability Assessment Plan Improvements (Study) | 85,000 | CP | Jul-04 | Mar-05 | NA | NA | N/A |
| Water Vulnerability Assessment Plan Improvements, Phase 1 | 1,843,000 | CP | Sep-03 | Jul-04 | Dec-04 | Jun-05 | N/A |
| Water Vulnerability Assessment Plan Improvements, Phase 2 | 1,719,000 | CP | Jul-04 | Dec-04 | Mar-05 | Dec-05 | N/A |
| Water Vulnerability Assessment Plan Improvements, Phase 3 (Design) | 198,000 | CP | Mar-05 | Sep-05 | Feb-06 | Aug-06 | N/A |
| Sendera Ranch 3 MG Ground Storage Tank (Design) | 144,000 | CP | Feb-05 | Jan-06 | May-06 | Jun-07 | N/A |
| Northside IV Pump Station, 1 MG Elevated Storage & 24-inch Water Line at Sendera Ranch (Design) | 521,760 | CP | Apr-05 | Mar-06 | Jul-06 | Jun-07 | N/A |
| S.H. 121 Water Main | 5,000,000 | CP | Sep-04 | Jul-05 | Sep-05 | Jun-06 | N/A |
| 36-inch Water Main from Holly to Como Pump Station | 3,000,000 | CP | Aug-02 | Dec-04 | Apr-05 | Dec-05 | N/A |
| 24-inch Water Line in Bonds Ranch | 2,100,000 | CP | Feb-04 | Nov-04 | Mar-05 | Oct-05 | N/A |
| 54-inch Water Line in Oak Grove Road from Rolling Hills Water Treatment Plant to Rissenger Road | 5,300,000 | CP | Mar-03 | Nov-04 | Apr-05 | Mar-07 | N/A |
| 36-inch Water Line from McCart Pump Station along McCart & McPherson Road to Cleburne Road | 1,200,000 | CP | Mar-04 | Mar-05 | Jun-05 | Dec-06 | N/A |
| 16-inch Water Line along IH-35 from Burtleson Cardinal Road to McPherson | 290,000 | CP | Aug-04 | Mar-05 | Jul-05 | Jun-06 | N/A |
| 12-inch Water Line in Crowley Road from Kings Canyon Circle to Rissinger | 260,000 | CP | Aug-04 | May-05 | Sep-05 | Jul-06 | N/A |
| 24/30-inch Water Line in Westside IV Pump Station in Walsh Ranch | 6,200,000 | CP | Aug-03 | Nov-04 | Feb-05 | Mar-06 | N/A |
| 36-inch Water Line extension in Trinity Blvd. From Greenbelt Road to HWY. 360 | 2,500,000 | CP | Mar-02 | Jan-05 | Apr-05 | Dec-06 | N/A |
| Northside II Pump Station 48-inch Water Line from Eagle Mountain Water Treatment Plant to Creek Pkwy | 1,300,000 | CP | May-03 | Mar-05 | Jun-05 | Dec-06 | N/A |
| Westside II Water Transmission Main Alignment Study | <u>700,000</u> | CP | Mar-05 | Mar-05 | N/A | N/A | N/A |
| TOTAL: | \$63,984,660 | | | | | | |

H-16

WATER AND WASTEWATER IMPROVEMENTS (Cont.)

Wastewater Projects

These projects include the construction, expansion, and upgrading of wastewater treatment facilities, collection mains, and lift stations. They are funded generally from the proceeds of several sources to include:

- OB - Operating Budget (cash financing)
- CP - Commercial Paper (eventually converted to Water and Sewer revenue bonds)
- SRLF - Texas Water Development Board State Revolving Loan Fund Program

| PROJECT: | Total Project Funding: | Funding Source: | Project Start Date: | Design Completion Date: | Projected Award Date: | Projected Completion Date: | Annual Oper. Impact: |
|--|------------------------------|--------------------|---------------------------|-------------------------------|-----------------------------|----------------------------------|----------------------------|
| Wastewater /Street Maintenance Related Projects | \$14,671,406 | OB | Oct-03 | Sep-04 | Oct-04 | Sep-05 | N/A |
| Fossil Creek Satellite Plant (Land Purchase & Siting Permit) | 2,500,000 | SRLF | Dec-04 | Jun-06 | Oct-06 | Oct-08 | N/A |
| Mary's Creek Satellite Plant (Walsh Ranch) (Land Purchase) | 1,500,000 | SRLF | Feb-05 | Sep-06 | Feb-07 | Dec-09 | N/A |
| Village Creek Waste Water Treatment Plant Siphon | 2,700,000 | SRFL | Sep-02 | Jul-04 | Nov-04 | Dec-05 | N/A |
| Riverside Equalization Basin | 2,000,000 | CP | Sep-03 | May-05 | Aug-05 | Jul-06 | N/A |
| Sludge Removal from Riverside Remaining Digesters | 7,300,000 | CP | Mar-04 | Sep-04 | Dec-04 | Sep-06 | N/A |
| Cyber Vulnerability Assessment Plan Improvements (Study) | 85,000 | CP | Jul-04 | Mar-05 | NA | NA | N/A |
| Gate & Alert Notification Improvements | 264,000 | CP | Oct-01 | Aug-04 | Dec-04 | Aug-05 | N/A |
| Wastewater Vulnerability Assessment Plan Improvements, Phase 1 | 158,000 | CP | Sep-03 | Jul-04 | Dec-04 | Jun-05 | N/A |
| Wastewater Vulnerability Assessment Plan Improvements, Phase 3 (Design) | 86,500 | CP | Jul-04 | Dec-04 | Mar-05 | Dec-05 | N/A |
| Drainage Area M-189 Improvements, Clear Fork Part 1 | 1,500,000 | OB | Apr-02 | Feb-05 | May-05 | Apr-06 | N/A |
| Drainage Area M-286 Improvements, Clear Fork Part 2 | 1,250,000 | OB | Jun-02 | Feb-05 | May-05 | Apr-06 | N/A |
| Low Pressure Sewer System South Shore of Lake Worth | 1,500,000 | CP | May-03 | Jul-04 | Oct-04 | Jun-05 | N/A |
| Sanitary Sewer M-244 Parallel Relief Sewer (Rush Creek) | 7,906,401 | SRLF | Apr-01 | Mar-05 | Jun-05 | Dec-06 | N/A |
| Study for M-314 from Village Creek Collector to Rolling Hills Water Treatment Plant (Design) | 150,000 | CP | Feb-05 | Mar-06 | Jul-06 | Jan-07 | N/A |
| Grinder Pump Installation at Lake Worth | 800,000 | CP | Jul-04 | Oct-04 | Jan-05 | Jun-06 | N/A |
| Walsh Ranch Phase 1A, 1B, & 1D Line | 3,500,000 | CP | Aug-03 | Nov-04 | Feb-05 | Jul-06 | N/A |
| E. 7th. Street Deep Sewer from Main DS-100 at Commerce to Main-545 | 3,000,000 | CP | Mar-03 | Feb-05 | Jun-05 | Sep-06 | N/A |
| Woodvale Sewer Line Extension (Design) | 90,000 | CP | May-05 | Sep-05 | Jan-06 | Dec-06 | N/A |
| Trinity River Vision Project (Design) | 1,000,000 | CP | Jul-05 | Jun-06 | Oct-07 | Sep-08 | N/A |
| Trinity River Oxbow at Riverside (Design) | 1,000,000 | CP | Jul-05 | Jun-06 | Oct-07 | Sep-08 | N/A |
| Lake Worth Lift Station | <u>550,000</u> | CP | Aug-03 | Dec-04 | Mar-05 | Dec-05 | N/A |
| TOTAL: | \$53,511,307 | | | | | | |

Tab I

WATER & SEWER FUND

FUND STATEMENT**FUND:****WATER AND SEWER FUND**

The Water and Sewer Fund is an Enterprise Fund that has responsibility for providing water and wastewater services to residential, commercial, industrial and wholesale customers. It serves approximately 800,000 people in Fort Worth and 29 surrounding communities by providing more than 220 million gallons of water for use everyday.

The Water and Sewer Fund provides resources for two separate departments: Water and Wastewater. Water and wastewater services are billed separately to more accurately capture the cost of each service. However, the departments share an administrative staff and many of the employees are partially expensed to both departments.

Operations are completely financed through fees for services. In addition, debt is issued for larger capital projects. Capital improvement projects have been the primary cause of recent significant debt service increases experienced by the fund. Capital projects to improve and expand infrastructure related to growth, replace aging infrastructure in older portions of the system, and upgrade technology in water treatment plants will continue to add to debt service requirements in the future. Additionally, the costs for purchase of raw water and contractual services continue to rise moderately on an annual basis.

FORT WORTH



WATER AND SEWER FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|--|-------------------|
| Utility Income | \$239,769,688 |
| Connections and Extensions | 2,848,400 |
| Revenue from the Use of Money and Property | 469,592 |
| Other Revenue | <u>13,126,768</u> |

TOTAL REVENUE \$256,214,448

EXPENDITURES

| | |
|----------------------|--------------------|
| Personal Services | \$42,178,509 |
| Supplies | 11,109,174 |
| Contractual Services | <u>120,190,789</u> |

TOTAL RECURRING EXPENSE \$173,478,472

DEBT SERVICE AND CAPITAL OUTLAY

| | |
|----------------|-------------------|
| Capital Outlay | \$2,724,002 |
| Debt Service | <u>75,859,699</u> |

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$78,583,701

TOTAL EXPENDITURE \$252,062,173

**PROJECTED
FY2004-05 CASH FLOW
WATER AND SEWER FUND**

| | |
|--|------------------------|
| CASH BALANCE AT 9/30/04 * | \$23,858,875 |
| LESS: USE OF RETAINED EARNINGS | 0 |
| ADJUSTED CASH BALANCE | \$23,858,875 |
| PLUS: ESTIMATED CASH RECEIPTS | |
| SALES OF WATER/WASTEWATER SERVICE | \$239,769,688 |
| CONNECTIONS AND EXTENSIONS | 2,848,400 |
| USE OF MONEY AND PROPERTY | 469,592 |
| OTHER REVENUE | <u>13,126,768</u> |
| ESTIMATED TOTAL CASH RECEIPTS IN FY2004-05 | \$256,214,448 |
| LESS: ESTIMATED CASH DISBURSEMENTS | |
| PERSONNEL COSTS | (\$42,178,509) |
| MATERIALS AND SUPPLIES | (11,109,174) |
| CONTRACTUAL PAYMENTS | (120,190,789) |
| CAPITAL OUTLAY PURCHASES | (2,724,002) |
| DEBT SERVICE | <u>(75,859,699)</u> |
| ESTIMATED CASH DISBURSED IN FY2004-05 | (\$252,062,173) |
| 20% RESERVE REQUIREMENT ** | (28,287,353) |
| Plus: Unrealized Gain *** | <u>27,942</u> |
| ESTIMATED AVAILABLE CASH AT 9/30/05 | (\$248,261) |

* Preliminary cash balance due to pending audit of actual ending balances

** Excludes rehabilitation projects, capital outlays, and debt service from 20% calculation

*** The increase in the market value of the City's investment portfolio that has not been turned into cash

**COMPARISON OF WATER AND SEWER FUND
WATER EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Water Administration | \$2,352,626 | \$2,103,299 | \$1,961,486 | \$1,967,370 | \$3,785,060 |
| Education | 382,840 | 244,489 | 257,256 | 258,028 | 265,739 |
| Raw Water Purchases | 34,508,606 | 33,867,998 | 35,841,203 | 35,948,727 | 37,043,308 |
| Engineering | 708,333 | 896,794 | 1,059,345 | 1,062,523 | 954,201 |
| Laboratory Services | 1,030,592 | 1,156,375 | 1,052,709 | 1,055,867 | 1,191,938 |
| Customer Service | 9,081,865 | 8,183,185 | 7,727,278 | 7,750,460 | 8,104,138 |
| Production | 16,668,194 | 18,458,723 | 18,295,837 | 18,350,725 | 18,738,868 |
| Pretreatment | 219,219 | 203,688 | 292,599 | 293,477 | 322,220 |
| Field Operations | 10,184,249 | 11,160,474 | 10,817,936 | 10,850,390 | 10,830,603 |
| Bonded Debt Service | 18,853,446 | 22,533,787 | 31,849,541 | 31,849,541 | 34,697,512 |
| Non-Departmental | <u>31,852,219</u> | <u>35,622,526</u> | <u>24,836,316</u> | <u>24,910,825</u> | <u>26,414,757</u> |
| TOTAL | \$125,842,189 | \$134,431,338 | \$133,991,506 | \$134,297,932 | \$142,348,344 |

**COMPARISON OF WATER AND SEWER FUND
WASTEWATER EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Sewer Administration | \$1,715,933 | \$1,712,333 | \$1,977,779 | \$2,096,446 | \$3,671,742 |
| Education | 149,686 | 171,912 | 206,475 | 218,864 | 218,937 |
| Engineering | 916,020 | 931,956 | 1,161,253 | 1,230,928 | 1,177,008 |
| Laboratory Services | 997,393 | 1,066,782 | 1,336,799 | 1,417,007 | 1,341,140 |
| Customer Service | 3,106,712 | 3,070,197 | 2,954,539 | 3,131,811 | 2,788,215 |
| Treatment | 16,439,771 | 21,665,371 | 19,504,000 | 20,674,240 | 21,585,459 |
| Pretreatment | 943,585 | 971,232 | 940,681 | 997,122 | 906,762 |
| Field Operations | 9,934,255 | 10,229,680 | 10,598,489 | 11,234,398 | 11,883,125 |
| Bonded Debt Service | 38,777,852 | 39,861,089 | 42,298,100 | 39,599,836 | 41,162,187 |
| Non-Departmental | <u>34,474,492</u> | <u>38,110,570</u> | <u>24,729,093</u> | <u>26,212,839</u> | <u>24,979,254</u> |
| TOTAL | \$107,455,699 | \$117,791,122 | \$105,707,208 | \$106,813,490 | \$109,713,829 |

**COMPARISON OF WATER AND SEWER FUND
WATER REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Utility Income | | | | | |
| Water Service Revenue | \$76,199,806 | \$85,772,939 | \$97,766,191 | \$97,970,022 | \$104,693,787 |
| Water Contracts | <u>23,700,217</u> | <u>27,570,100</u> | <u>27,401,830</u> | <u>29,602,701</u> | <u>28,471,898</u> |
| Sub-Total | \$99,900,023 | \$113,343,039 | \$125,168,021 | \$127,572,723 | \$133,165,685 |
| Connections and Extensions | | | | | |
| Water Taps | \$507,314 | \$538,079 | \$524,000 | \$523,124 | \$600,000 |
| Water Extensions | <u>1,009,935</u> | <u>1,242,848</u> | <u>1,300,000</u> | <u>954,806</u> | <u>1,448,400</u> |
| Sub-Total | \$1,517,249 | \$1,780,927 | \$1,824,000 | \$1,477,930 | \$2,048,400 |
| Use of Money and Property | | | | | |
| Interest on Investments | \$705,740 | \$464,642 | \$853,658 | \$252,016 | \$260,000 |
| Unrealized Gain | -69,057 | -398,190 | 0 | 0 | 0 |
| Sale of Equipment | 120,417 | 92,562 | 0 | 19,418 | 0 |
| Sale of Land | 81,690 | 721,559 | 20,000 | 0 | 20,000 |
| Salvage Sales | <u>3,566</u> | <u>5,331</u> | <u>2,300</u> | <u>6,110</u> | <u>3,000</u> |
| Sub-Total | \$842,356 | \$885,904 | \$875,958 | \$277,544 | \$283,000 |
| Interdepartmental Charges | | | | | |
| Insurance Fund | <u>\$77,199</u> | <u>\$4,118</u> | <u>\$0</u> | <u>\$4,161</u> | <u>\$0</u> |
| Sub-Total | \$77,199 | \$4,118 | \$0 | \$4,161 | \$0 |
| Other Revenue | | | | | |
| Impact Fees | \$2,050,527 | \$4,550,527 | \$4,550,527 | \$4,550,527 | \$6,380,759 |
| Bad Debts Recovered | 269,350 | 128,572 | 125,000 | 132,914 | 150,000 |
| Miscellaneous Revenues | 1,460,411 | 1,508,195 | 1,400,000 | 2,099,770 | 1,981,774 |
| Unused Facility Funds | 0 | 4,791,352 | 0 | 0 | 0 |
| Tower Leases | <u>15,823</u> | <u>50,923</u> | <u>48,000</u> | <u>70,459</u> | <u>78,676</u> |
| Sub-Total | \$3,796,111 | \$11,029,569 | \$6,123,527 | \$6,853,670 | \$8,591,209 |
| Total Water Revenues | \$106,132,938 | \$127,043,557 | \$133,991,506 | \$136,186,028 | \$144,088,294 |
| Use of Retained Earnings | | | | | |
| Total A11Water Revenue | \$106,132,938 | \$127,043,557 | \$133,991,506 | \$136,186,028 | \$144,088,294 |

**COMPARISON OF WATER AND SEWER FUND
SEWER REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Utility Income | | | | | |
| Sewer Service Revenue | \$69,742,574 | \$73,473,449 | \$80,775,285 | \$79,899,946 | \$85,447,764 |
| Sewer Contracts | <u>18,939,605</u> | <u>16,929,945</u> | <u>18,736,750</u> | <u>17,223,365</u> | <u>21,156,239</u> |
| Sub-Total | \$88,682,179 | \$90,403,394 | \$99,512,035 | \$97,123,311 | \$106,604,003 |
| Connections and Extensions | | | | | |
| Sewer Taps | \$276,642 | \$305,381 | \$320,000 | \$354,004 | \$400,000 |
| Sewer Extensions | <u>598,604</u> | <u>444,072</u> | <u>545,000</u> | <u>177,140</u> | <u>400,000</u> |
| Sub-Total | \$875,246 | \$749,453 | \$865,000 | \$531,144 | \$800,000 |
| Use of Money and Property | | | | | |
| Interest on Investments | \$599,934 | \$353,282 | \$746,342 | \$187,456 | \$176,592 |
| Unrealized Gain | 49,003 | 298,900 | 0 | 0 | 0 |
| Sale of Equipment | 0 | 0 | 0 | 0 | 0 |
| Sale of Land | 0 | 0 | 0 | 0 | 0 |
| Salavage Sales | <u>119,953</u> | <u>50,475</u> | <u>800</u> | <u>50,475</u> | <u>10,000</u> |
| Sub-Total | \$768,890 | \$702,657 | \$747,142 | \$237,931 | \$186,592 |
| Interdepartmental Charges | | | | | |
| Insurance Fund | <u>\$0</u> | <u>\$4,118</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| Sub-Total | \$0 | \$4,118 | \$0 | \$0 | \$0 |
| Other Revenue | | | | | |
| Impact Fees | \$1,821,314 | \$4,016,596 | \$4,016,663 | \$4,016,663 | \$4,016,663 |
| Industrial Waste Monitor | 309,737 | 333,949 | 332,000 | 327,143 | 323,191 |
| Resale of Treated Waste | 47,934 | 47,653 | 79,368 | 40,000 | 35,000 |
| Liquid Waste Program | 38,820 | 37,270 | 50,000 | 87,000 | 50,000 |
| Bad Debts Recovered | 72,932 | 55,104 | 45,000 | 38,604 | 45,000 |
| Unused Facility Funds | 0 | 7,728,431 | 0 | 0 | 0 |
| Miscellaneous Revenue | 804,539 | 724,905 | 55,000 | 161,646 | 60,705 |
| Tower Leases | <u>405</u> | <u>3,153</u> | <u>5,000</u> | <u>8,476</u> | <u>5,000</u> |
| Sub-Total | \$3,095,681 | \$12,947,061 | \$4,583,031 | \$4,679,532 | \$4,535,559 |
| Total Sewer Revenues | \$93,421,996 | \$104,806,683 | \$105,707,208 | \$102,571,918 | \$112,126,154 |
| Use of Retained Earnings | | | | \$4,241,572 | |
| Total Sewer Revenue | \$93,421,996 | \$104,806,683 | \$105,707,208 | \$106,813,490 | \$112,126,154 |

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

WATER

PE45/0601000:0609020

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

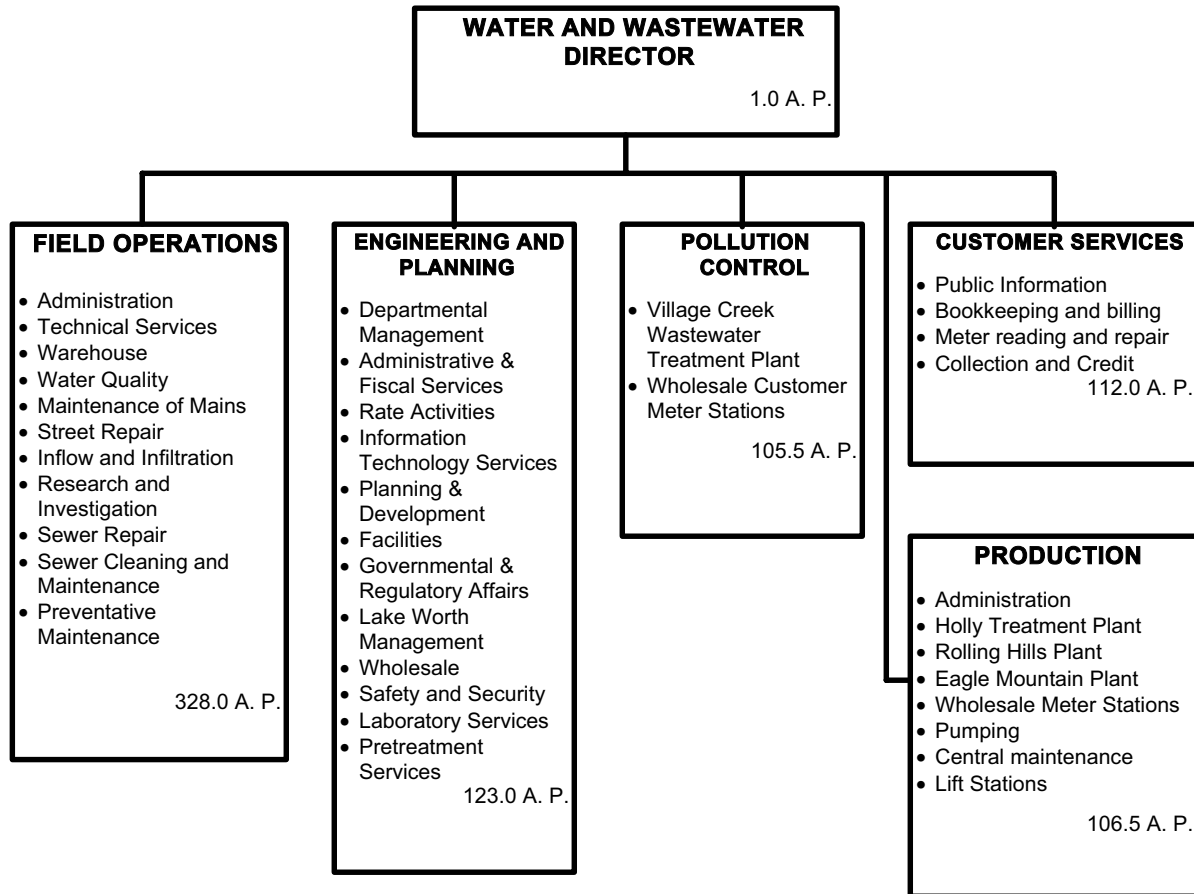
The Water Department is responsible for providing safe, clean drinking water to Fort Worth residents and customer cities. The department's Customer Services Division performs billing functions for water, sewer, and refuse collection services, processes orders for new services, collects delinquent payments, and investigates complaints. The Division also is responsible for coordinating the department's internal and external communications. The City plans requirements for raw water to be sold to citizens and customer cities in the Raw Water Purchase Division.

The Engineering Division coordinates with the Engineering Department on water-related projects and performs in-house engineering work. In addition, the division serves as the departmental liaison on all intergovernmental issues. The division also is responsible for coordinating administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, compiling reports and information on operations, and information technology services.

Technical support and laboratory analysis for all other divisions are provided by the Laboratory Services Division. The Water Production Division treats and distributes a safe water supply to meet customer needs. The maintenance and construction of the water distribution system is performed by the Water Field Operations Division.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 19,699,745 | \$ 19,919,096 | \$ 20,735,377 | \$ 20,892,673 |
| Supplies | 7,901,444 | 7,162,058 | 6,636,031 | 6,636,031 |
| Contractual | 84,149,696 | 73,582,342 | 79,041,579 | 78,317,368 |
| Capital Outlay | 146,666 | 1,478,468 | 1,804,760 | 1,804,760 |
| Debt Service | 22,533,787 | 31,849,541 | 34,697,512 | 34,697,512 |
| Total Expenditures | \$ 134,431,338 | \$ 133,991,506 | \$ 142,915,259 | \$ 142,348,344 |
| Authorized Positions | 393.00 | 392.00 | 389.00 | 389.00 |

WATER AND SEWER- 776.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|--|---------------|--|--------|
| DEPARTMENT: WATER AND WASTEWATER | | FUND/CENTER PE45/0601000:0709020 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$239,698,714 | A.P. | 774.00 |
| 2004-05 ADOPTED: | \$252,062,173 | A.P. | 776.00 |
| <p>A) The adopted budget increases by \$1,851,882 for salary increases based on the FY2004-05 compensation plan and the addition of two customer service positions.</p> <p>B) The adopted budget increases by \$1,712,058 for debt service related to expansion of the water and wastewater systems in the city. The increase, \$2,847,971 is for debt service related to expansion of the water system. The remaining \$1,135,913 decreases from the wastewater system. Funds budgeted for the cash financing of capital projects includes an increase for public art.</p> <p>C) The adopted budget increases by \$1,202,105 for contractual payments for raw water purchases.</p> <p>D) The adopted budget increases by \$1,015,019 for Information Technology costs for telephone, wireless/ radio charges, and computing services. The increase is based on a new funding strategy to more equitably distribute costs citywide.</p> <p>E) The adopted budget increases by \$859,876 for electricity costs. These cost increases are partially related to higher usage by the ozone water treatment system, the cost of which is offset by a decrease of (\$433,462) in water treatment chemicals.</p> <p>F) The adopted budget increases by \$601,226 for street rental payments to the City's General Fund. The Water and Sewer Fund, as a utility, pays the City 4 percent of its revenue for use of public street rights of way.</p> <p>G) The adopted budget increases by \$581,108 for gas utility costs. This increase is based on current year reestimates and the current utility agreement to purchase landfill gas as a supplement to methane gas for turbine usage.</p> <p>H) The adopted budget decreases by (\$502,776) for industrial waste charges, which is an intradepartmental charge for disposal of water plant residuals into the sanitary system. This decrease is based on increased usage of ozone water treatment procedures.</p> <p>I) The adopted budget decreases by (\$433,462) for water treatment chemicals, as mentioned in item E above.</p> <p>J) The adopted budget increases by \$292,718 for restoration of the Equipment Services Administrative fee, which was temporarily reduced for FY2003-04.</p> | | | |

FORT WORTH



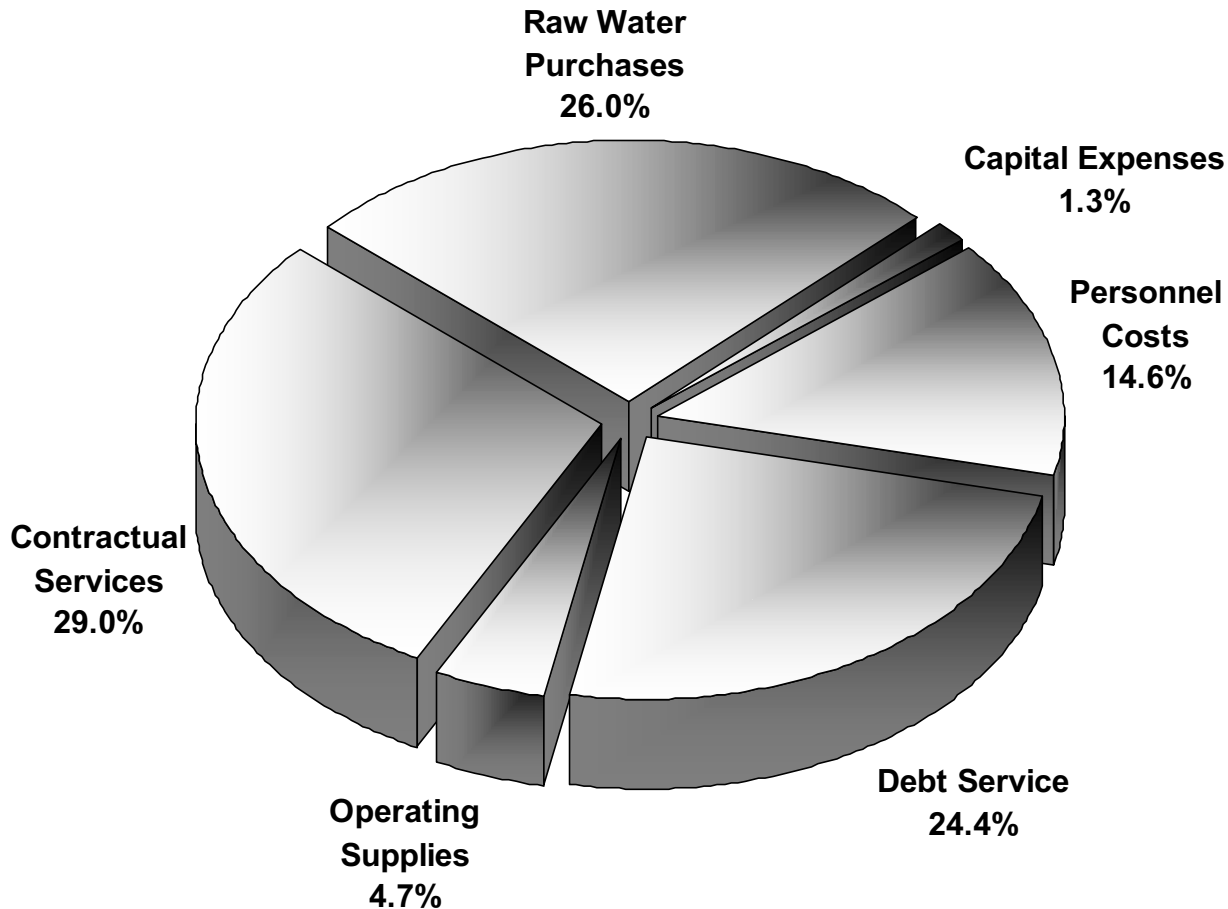
DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| WATER | | | |
| DEPARTMENT PURPOSE | | | |
| To provide safe, reliable water and wastewater services with environmental integrity.. | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| To ensure distribution of safe drinking water by meeting or exceeding local, state and federal requirements and ensuring 95 percent of pumps operational at any given time by maintaining a .15 NTU or less in measured samples from finished water. | | | |
| To maintain and enhance the water distribution system in accordance with federal and state standards, while minimizing customer inconvenience. | | | |
| To provide a timely, professional response to requests for service and complaints. | | | |
| To increase the number of speakers bureau presentations to provide quality educational programming to the community at large. | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Maintain .15 NTU or less in measured samples from finished water | 95% | 95% | 95% |
| Corrosiveness of drinking water tap pH leaving plants 8.0 – 8.5. | 99% | 95% | 95% |
| Resolve meter service investigations within 24 hours | 90% | 90% | 92% |
| Repair main breaks/leaks in 7 days | 90% | 95% | 99% |
| Answer customer calls within 1 minute | 68% | 80% | 80% |
| Number of speaker presentations | 53 | 59 | 59 |

FORT WORTH



DISTRIBUTION OF EXPENDITURES WATER, FY2004-05



| DIVISION | AMOUNT | PERCENT |
|----------------------|----------------------|---------------|
| Personnel Costs | \$20,892,673 | 14.6% |
| Operating Supplies | 6,636,031 | 4.7% |
| Contractual Services | 41,344,104 | 29.0% |
| Raw Water Purchases | 36,973,264 | 26.0% |
| Capital Expenses | 1,804,760 | 1.3% |
| Debt Service | <u>34,697,512</u> | <u>24.4%</u> |
| Total | \$142,348,344 | 100.0% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-----------------------------------|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE45 WATER AND SEWER FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>WATER ADMINISTRATION</u> | | | | | | | | |
| 0601000 | WATER ADMINISTRATION | \$ 914,806 | \$ 669,406 | \$ 662,387 | \$ 665,735 | 5.00 | 5.50 | 6.50 | 6.50 |
| 0601001 | INFORMATION TECHNICAL SERVICES | 1,188,493 | 1,292,080 | 2,431,038 | 2,434,374 | 5.00 | 6.00 | 5.50 | 5.50 |
| 0601004 | WHOLESALE | 0 | 0 | 101,947 | 102,739 | 0.00 | 0.00 | 2.00 | 2.00 |
| 0601005 | SAFETY AND SECURITY | 0 | 0 | 578,504 | 582,212 | 0.00 | 0.00 | 11.50 | 11.50 |
| | Sub-Total | <u>\$ 2,103,299</u> | <u>\$ 1,961,486</u> | <u>\$ 3,773,876</u> | <u>\$ 3,785,060</u> | <u>10.00</u> | <u>11.50</u> | <u>25.50</u> | <u>25.50</u> |
| | <u>EDUCATION</u> | | | | | | | | |
| 0601500 | PUBLIC INFORMATION | \$ 244,489 | \$ 257,256 | \$ 264,911 | \$ 265,739 | 1.50 | 1.50 | 1.50 | 1.50 |
| | Sub-Total | <u>\$ 244,489</u> | <u>\$ 257,256</u> | <u>\$ 264,911</u> | <u>\$ 265,739</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |
| | <u>RAW WATER PURCHASE</u> | | | | | | | | |
| 0602000 | RAW WATER PURCHASE | \$ 33,867,998 | \$ 35,841,203 | \$ 37,767,519 | \$ 37,043,308 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 33,867,998</u> | <u>\$ 35,841,203</u> | <u>\$ 37,767,519</u> | <u>\$ 37,043,308</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>ENGINEERING</u> | | | | | | | | |
| 0602501 | ENGINEERING ADMINISTRATION | \$ 358,074 | \$ 412,306 | \$ 409,669 | \$ 411,361 | 1.50 | 2.00 | 2.00 | 2.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE45 | WATER AND SEWER FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0602502 | PLANNING/DEVELOP- MENT | 449,339 | 416,891 | 299,028 | 302,388 | 6.50 | 7.50 | 5.50 | 5.50 |
| 0602503 | FACILITIES | 75,936 | 98,386 | 83,288 | 84,560 | 3.00 | 2.00 | 2.00 | 2.00 |
| 0602504 | LAKE WORTH | 13,445 | 131,762 | 154,776 | 155,892 | 0.00 | 2.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 896,794</u> | <u>\$ 1,059,345</u> | <u>\$ 946,761</u> | <u>\$ 954,201</u> | <u>11.00</u> | <u>13.50</u> | <u>11.50</u> | <u>11.50</u> |
| | <u>ENGINEERING - WATER</u> | | | | | | | | |
| 0603001 | LABORATORY SER- VICES | \$ 1,156,375 | \$ 1,052,709 | \$ 1,185,310 | \$ 1,191,938 | 13.50 | 13.50 | 13.50 | 13.50 |
| | Sub-Total | <u>\$ 1,156,375</u> | <u>\$ 1,052,709</u> | <u>\$ 1,185,310</u> | <u>\$ 1,191,938</u> | <u>13.50</u> | <u>13.50</u> | <u>13.50</u> | <u>13.50</u> |
| | <u>CUSTOMER SERVICE- WATER</u> | | | | | | | | |
| 0604001 | ADMINISTRATION | \$ 276,787 | \$ 241,588 | \$ 229,000 | \$ 230,416 | 3.00 | 2.50 | 2.50 | 2.50 |
| 0604002 | CUSTOMER SERVICES | 718,559 | 729,588 | 777,471 | 783,086 | 15.50 | 15.50 | 16.00 | 16.00 |
| 0604003 | BOOKKEEPING & BILL- ING | 1,983,720 | 1,615,280 | 1,755,879 | 1,757,783 | 4.00 | 4.00 | 4.50 | 4.50 |
| 0604004 | SATELLITE OFFICE | 149,154 | 128,110 | 215,532 | 216,538 | 2.50 | 2.50 | 3.50 | 3.50 |
| 0604005 | BUSINESS DEVELOP- MENT | 4,097 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0604006 | SPECIAL METER ACTIVI- TIES | 23,470 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-----------------------------------|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE45 WATER AND SEWER FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0604007 | COLLECTIONS AND CREDIT | 127,545 | 99,604 | 298,139 | 299,067 | 2.50 | 2.50 | 2.50 | 2.50 |
| 0604008 | WHOLESALE CUSTOMERS | 63,782 | 56,073 | 0 | 0 | 1.00 | 1.00 | 0.00 | 0.00 |
| 0604009 | METER SHOP | 4,222,629 | 4,219,843 | 4,615,392 | 4,631,518 | 47.00 | 46.00 | 45.00 | 45.00 |
| 0604010 | SAFETY AND SECURITY | 613,442 | 637,192 | 0 | 0 | 12.50 | 13.00 | 0.00 | 0.00 |
| 0604011 | WATER APPLICATIONS | 0 | 0 | 184,266 | 185,730 | 0.00 | 0.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 8,183,185</u> | <u>\$ 7,727,278</u> | <u>\$ 8,075,679</u> | <u>\$ 8,104,138</u> | <u>88.00</u> | <u>87.00</u> | <u>77.00</u> | <u>77.00</u> |
| | <u>PRODUCTION</u> | | | | | | | | |
| 0605001 | ADMINISTRATION | \$ 657,451 | \$ 719,389 | \$ 702,593 | \$ 707,537 | 9.00 | 10.00 | 9.00 | 9.00 |
| 0605002 | HOLLY COMPLEX | 4,921,535 | 5,658,970 | 5,931,290 | 5,945,474 | 34.00 | 33.00 | 35.00 | 35.00 |
| 0605003 | ROLLING HILLS PLANT | 6,077,641 | 5,815,028 | 5,345,151 | 5,354,511 | 19.00 | 20.00 | 21.00 | 21.00 |
| 0605004 | DISTRIBUTION SYSTEMS | 1,684,971 | 2,070,211 | 2,041,464 | 2,045,508 | 6.00 | 8.00 | 8.00 | 8.00 |
| 0605005 | CENTRAL MAINTENANCE | 737,824 | 823,176 | 801,104 | 806,300 | 13.00 | 13.00 | 12.00 | 12.00 |
| 0605006 | LAKE WORTH MANAGEMENT ADMINIST | 203,448 | 0 | 0 | 0 | 3.00 | 0.00 | 0.00 | 0.00 |
| 0605007 | SCADA CONTROL SYSTEMS | 296,598 | 0 | 0 | 0 | 3.00 | 0.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|---|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE45 | WATER AND SEWER FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0605011 | EAGLE MOUNTAIN LAKE PLANT | 3,585,228 | 2,912,180 | 3,483,112 | 3,488,596 | 13.00 | 13.00 | 11.00 | 11.00 |
| 0605012 | CUSTOMER CITIES METERS | 294,027 | 296,884 | 388,795 | 390,943 | 4.00 | 3.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 18,458,723</u> | <u>\$ 18,295,837</u> | <u>\$ 18,693,508</u> | <u>\$ 18,738,868</u> | <u>104.00</u> | <u>100.00</u> | <u>100.00</u> | <u>100.00</u> |
| | <u>PRETREATMENT</u> | | | | | | | | |
| 0605500 | PRETREATMENT | \$ 203,688 | \$ 292,599 | \$ 320,480 | \$ 322,220 | 3.00 | 3.00 | 3.50 | 3.50 |
| | Sub-Total | <u>\$ 203,688</u> | <u>\$ 292,599</u> | <u>\$ 320,480</u> | <u>\$ 322,220</u> | <u>3.00</u> | <u>3.00</u> | <u>3.50</u> | <u>3.50</u> |
| | <u>FIELD OPERATIONS & MAINTENANCE - WATER</u> | | | | | | | | |
| 0607001 | ADMINISTRATION-FIELD OP. | \$ 930,334 | \$ 909,792 | \$ 913,737 | \$ 919,017 | 11.00 | 11.00 | 10.00 | 10.00 |
| 0607002 | TECHNICAL SERVICES | 266,693 | 274,119 | 214,786 | 216,358 | 4.50 | 3.50 | 3.50 | 3.50 |
| 0607003 | WAREHOUSE & SUPPORT SERVICES | 672,511 | 633,179 | 802,442 | 808,078 | 13.50 | 14.00 | 16.00 | 16.00 |
| 0607005 | SERVICES | 1,612,964 | 1,748,325 | 1,782,749 | 1,791,917 | 25.00 | 25.00 | 26.00 | 26.00 |
| 0607006 | WATER QUALITY | 745,332 | 747,383 | 220,247 | 221,431 | 9.00 | 9.00 | 3.00 | 3.00 |
| 0607007 | MAINT MAINS & SERVICE | 4,696,963 | 4,379,920 | 4,676,748 | 4,699,034 | 64.50 | 66.00 | 67.00 | 67.00 |
| 0607011 | STREET REPAIR | 2,235,677 | 2,125,218 | 2,164,525 | 2,174,768 | 33.50 | 32.50 | 30.50 | 30.50 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------|------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE45 | WATER AND SEWER FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | Sub-Total | \$ 11,160,474 | \$ 10,817,936 | \$ 10,775,234 | \$ 10,830,603 | 161.00 | 161.00 | 156.00 | 156.00 |
| | <u>BONDED DEBT SERVICE</u> | | | | | | | | |
| 0608001 | BONDED DEBT SERVICE | \$ 22,533,787 | \$ 31,849,541 | \$ 34,697,512 | \$ 34,697,512 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 22,533,787 | \$ 31,849,541 | \$ 34,697,512 | \$ 34,697,512 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>NONDEPARTMENTAL - WATER</u> | | | | | | | | |
| 0609000 | NONDEPARTMENTAL - WATER | \$ 20,657,494 | \$ 9,088,287 | \$ 8,904,409 | \$ 8,904,409 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0609010 | RATE HEARINGS | 88,167 | 63,571 | 139,757 | 140,045 | 1.00 | 1.00 | 0.50 | 0.50 |
| 0609020 | WATER CAPITAL PROJECTS | 14,876,865 | 15,684,458 | 17,370,303 | 17,370,303 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 35,622,526 | \$ 24,836,316 | \$ 26,414,469 | \$ 26,414,757 | 1.00 | 1.00 | 0.50 | 0.50 |
| | TOTAL | \$ 134,431,338 | \$ 133,991,506 | \$ 142,915,259 | \$ 142,348,344 | 393.00 | 392.00 | 389.00 | 389.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
WASTEWATER**FUND/CENTER**
PE45/0701000:0709020

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Wastewater Department collects, monitors, treats and processes domestic and industrial waterborne waste from Fort Worth and other contracting communities. The Wastewater Department provides adequate sewage pumping capacity to handle all sewage from all areas of the City. The department's Customer Services Division performs billing functions for water, sewer, and refuse collection services, processes orders for new services, collects delinquent payments, and investigates complaints.

The Engineering Division coordinates with the Engineering Department on all wastewater-related projects and performs in-house engineering work in the Planning/Development and Facilities sections. The division also serves as the departmental liaison on all intergovernmental issues. The division also is responsible for coordinating administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, compiling reports and information on operations, and coordinating the department's internal and external communications.

In addition, technical support and laboratory analysis for all other divisions are provided by the Laboratory Services Division. Responsibilities of the Field Operations Division include replacement, maintenance and cleaning of the wastewater collection system.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 19,201,548 | \$ 19,846,649 | \$ 21,124,321 | \$ 21,285,836 |
| Supplies | 4,625,924 | 4,197,767 | 4,473,143 | 4,473,143 |
| Contractual | 54,102,561 | 38,609,648 | 41,873,420 | 41,873,420 |
| Capital Outlay | 0 | 755,044 | 919,242 | 919,242 |
| Debt Service | 39,861,089 | 42,298,100 | 41,162,187 | 41,162,187 |
| Total Expenditures | \$ 117,791,122 | \$ 105,707,208 | \$ 109,552,314 | \$ 109,713,829 |
| Authorized Positions | 381.00 | 382.00 | 387.00 | 387.00 |

FORT WORTH



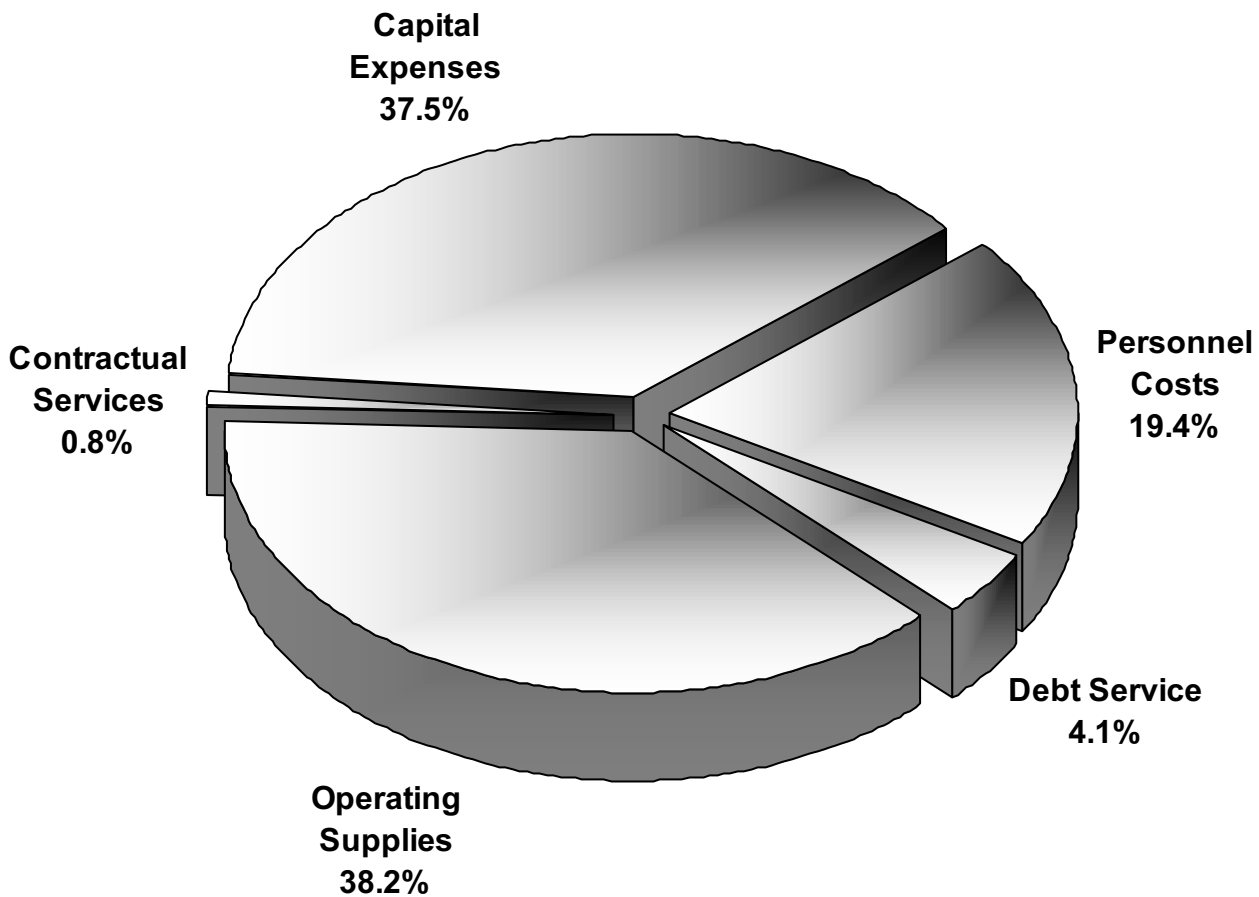
DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| WASTEWATER | | | |
| DEPARTMENT PURPOSE | | | |
| To protect public health and the environment through effective wastewater treatment operations, sound environmental practices, and proactive strategic initiatives. | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| To maintain and enhance the wastewater collection system in accordance with federal and state standards in a timely manner, while minimizing customer inconvenience. | | | |
| To improve coordination and communication in the execution of neighborhood CIP by resolving neighborhood concerns in one public meeting. | | | |
| To ensure compliance with pretreatment requirements by increasing pretreatment inspections. | | | |
| To increasingly identify and survey industrial and commercial facilities that discharge into the collection system. | | | |
| To provide safe and reliable wastewater services with sound environmental practices. | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Respond to sewer blockages and overflows within 35 minutes | 100% | 100% | 100% |
| Neighborhood concerns in 1 meeting | 95% | 98% | 100% |
| Number of pretreatment inspections | 117 | 120 | 123 |
| Industrial surveys conducted | 240 | 250 | 300 |
| Number of months to meet TCEQ requirements | 12 | 12 | 12 |
| Amount of biosolids produced (dry ton) | 100.26 | 100 | 108 |

FORT WORTH



DISTRIBUTION OF EXPENDITURES WASTEWATER, FY2004-05



| DIVISION | AMOUNT | PERCENT |
|----------------------|----------------------|---------------|
| Personnel Costs | \$21,285,836 | 19.4% |
| Operating Supplies | 4,473,143 | 4.1% |
| Contractual Services | 41,873,420 | 38.2% |
| Capital Expenses | 919,242 | 0.8% |
| Debt Service | <u>41,162,187</u> | <u>37.5%</u> |
| Total | \$109,713,828 | 100.0% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WASTEWATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE45 WATER AND SEWER FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SEWER ADMINISTRATION</u> | | | | | | | | |
| 0701000 | SEWER ADMINISTRATION | \$ 646,754 | \$ 687,884 | \$ 646,679 | \$ 650,015 | 5.00 | 5.50 | 6.50 | 6.50 |
| 0701001 | INFORMATION TECHNICAL SERVICES | 1,065,427 | 1,289,895 | 2,365,619 | 2,368,907 | 5.50 | 6.00 | 5.50 | 5.50 |
| 0701002 | GOVERNMENTAL AFFAIRS | 91 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0701003 | PUBLIC INFORMATION | 61 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0701004 | WHOLESALE | 0 | 0 | 61,865 | 62,357 | 0.00 | 0.00 | 1.00 | 1.00 |
| 0701005 | SAFETY AND SECURITY | 0 | 0 | 586,875 | 590,463 | 0.00 | 0.00 | 11.50 | 11.50 |
| | Sub-Total | <u>\$ 1,712,333</u> | <u>\$ 1,977,779</u> | <u>\$ 3,661,038</u> | <u>\$ 3,671,742</u> | <u>10.50</u> | <u>11.50</u> | <u>24.50</u> | <u>24.50</u> |
| | <u>EDUCATION</u> | | | | | | | | |
| 0701500 | PUBLIC INFORMATION | \$ 171,912 | \$ 206,475 | \$ 218,109 | \$ 218,937 | 1.50 | 1.50 | 1.50 | 1.50 |
| | Sub-Total | <u>\$ 171,912</u> | <u>\$ 206,475</u> | <u>\$ 218,109</u> | <u>\$ 218,937</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> | <u>1.50</u> |
| | <u>ENGINEERING</u> | | | | | | | | |
| 0702501 | ENGINEERING ADMINISTRATION | \$ 311,731 | \$ 384,817 | \$ 357,856 | \$ 359,536 | 1.50 | 2.00 | 2.00 | 2.00 |
| 0702502 | PLANNING/DEVELOPMENT | 399,902 | 484,756 | 414,463 | 417,835 | 6.50 | 7.50 | 5.50 | 5.50 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WASTEWATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE45 WATER AND SEWER FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0702503 | FACILITIES | 220,323 | 291,680 | 395,449 | 399,637 | 7.00 | 5.00 | 6.00 | 6.00 |
| | Sub-Total | \$ 931,956 | \$ 1,161,253 | \$ 1,167,768 | \$ 1,177,008 | 15.00 | 14.50 | 13.50 | 13.50 |
| | <u>ENGINEERING - SEWER</u> | | | | | | | | |
| 0703001 | LABORATORY SERVICES | \$ 1,066,782 | \$ 1,336,799 | \$ 1,334,504 | \$ 1,341,140 | 13.50 | 13.50 | 13.50 | 13.50 |
| | Sub-Total | \$ 1,066,782 | \$ 1,336,799 | \$ 1,334,504 | \$ 1,341,140 | 13.50 | 13.50 | 13.50 | 13.50 |
| | <u>CUSTOMER SERVICE-SEWER</u> | | | | | | | | |
| 0704001 | ADMINISTRATION | \$ 236,719 | \$ 237,437 | \$ 225,229 | \$ 226,621 | 3.00 | 2.50 | 2.50 | 2.50 |
| 0704002 | CUSTOMER SERVICES | 635,902 | 729,858 | 768,086 | 773,608 | 15.50 | 15.50 | 16.00 | 16.00 |
| 0704003 | BOOKKEEPING & BILLING | 1,295,415 | 1,065,072 | 1,089,048 | 1,090,880 | 3.50 | 4.00 | 4.50 | 4.50 |
| 0704004 | SATELLITE OFFICE | 143,987 | 128,359 | 211,331 | 212,309 | 2.50 | 2.50 | 3.50 | 3.50 |
| 0704005 | BUSINESS DEVELOPMENT | 4,097 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0704006 | SPECIAL METER ACTIVITIES | 23,470 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0704007 | COLLECTION AND CREDIT | 92,481 | 99,817 | 297,347 | 298,245 | 2.50 | 2.50 | 2.50 | 2.50 |
| 0704008 | WHOLESALE CUSTOMERS | 53,085 | 56,154 | 0 | 0 | 1.00 | 1.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WASTEWATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|---|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE45 | WATER AND SEWER FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0704010 | SAFETY AND SECURITY | 585,041 | 637,842 | 0 | 0 | 12.50 | 13.00 | 0.00 | 0.00 |
| 0704011 | WATER APPLICATIONS | 0 | 0 | 185,148 | 186,552 | 0.00 | 0.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 3,070,197</u> | <u>\$ 2,954,539</u> | <u>\$ 2,776,189</u> | <u>\$ 2,788,215</u> | <u>40.50</u> | <u>41.00</u> | <u>32.00</u> | <u>32.00</u> |
| | <u>TREATMENT - SEWER</u> | | | | | | | | |
| 0705002 | WATER & WASTE DIS- POSAL | \$ 21,317,240 | \$ 19,143,977 | \$ 20,713,959 | \$ 20,761,126 | 112.00 | 112.00 | 105.00 | 105.00 |
| 0705004 | CUSTOMER CITY METER STATIONS | 348,131 | 360,023 | 0 | 0 | 4.00 | 4.00 | 0.00 | 0.00 |
| 0705011 | LIFT STATIONS | 0 | 0 | 455,894 | 458,090 | 0.00 | 0.00 | 5.00 | 5.00 |
| 0705012 | CUSTOMER CITY METERS | 0 | 0 | 364,287 | 366,243 | 0.00 | 0.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 21,665,371</u> | <u>\$ 19,504,000</u> | <u>\$ 21,534,140</u> | <u>\$ 21,585,459</u> | <u>116.00</u> | <u>116.00</u> | <u>114.00</u> | <u>114.00</u> |
| | <u>PRETREATMENT</u> | | | | | | | | |
| 0705500 | PRETREATMENT | \$ 971,232 | \$ 940,681 | \$ 899,322 | \$ 906,762 | 16.00 | 16.00 | 15.50 | 15.50 |
| | Sub-Total | <u>\$ 971,232</u> | <u>\$ 940,681</u> | <u>\$ 899,322</u> | <u>\$ 906,762</u> | <u>16.00</u> | <u>16.00</u> | <u>15.50</u> | <u>15.50</u> |
| | <u>FIELD OPERATIONS AND MAINTENANCE</u> | | | | | | | | |
| 0707001 | ADMINISTRATION FIELD OPERATION | \$ 869,763 | \$ 899,815 | \$ 884,187 | \$ 889,539 | 11.00 | 11.00 | 10.00 | 10.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WASTEWATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE45 | WATER AND SEWER FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0707002 | TECHNICAL SERVICES | 316,255 | 219,220 | 208,538 | 210,098 | 5.50 | 3.50 | 3.50 | 3.50 |
| 0707003 | WAREHOUSE & SUP- PORT SERVICES | 662,996 | 721,148 | 941,115 | 946,698 | 13.50 | 14.00 | 16.00 | 16.00 |
| 0707006 | SEWER REPAIR AND TAPS | 3,247,182 | 3,161,736 | 3,601,804 | 3,620,101 | 49.00 | 49.00 | 51.00 | 51.00 |
| 0707007 | SEWER CLEANING & MAINTENANCE | 2,261,959 | 2,391,733 | 2,411,722 | 2,425,704 | 42.50 | 41.00 | 41.00 | 41.00 |
| 0707008 | STREET REPAIR | 939,455 | 920,093 | 960,900 | 965,415 | 11.50 | 12.50 | 12.50 | 12.50 |
| 0707010 | TV & INVESTIGATION | 599,706 | 0 | 0 | 0 | 11.00 | 0.00 | 0.00 | 0.00 |
| 0707015 | PREVENTIVE MAINTENANCE | 1,332,364 | 2,284,744 | 2,811,837 | 2,825,570 | 23.00 | 36.00 | 38.00 | 38.00 |
| | Sub-Total | <u>\$ 10,229,680</u> | <u>\$ 10,598,489</u> | <u>\$ 11,820,103</u> | <u>\$ 11,883,125</u> | <u>167.00</u> | <u>167.00</u> | <u>172.00</u> | <u>172.00</u> |
| | <u>BONDED DEBT</u> | | | | | | | | |
| 0708001 | BONDED DEBT SERVICE | \$ 39,861,089 | \$ 42,298,100 | \$ 41,162,187 | \$ 41,162,187 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 39,861,089</u> | <u>\$ 42,298,100</u> | <u>\$ 41,162,187</u> | <u>\$ 41,162,187</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>NONDEPARTMENTAL - SEWER</u> | | | | | | | | |
| 0709000 | NONDEPARTMENTAL - SEWER | \$ 25,683,260 | \$ 10,773,122 | \$ 10,274,032 | \$ 10,274,032 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0709010 | RATE HEARINGS | 57,198 | 136,699 | 33,516 | 33,816 | 1.00 | 1.00 | 0.50 | 0.50 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT WASTEWATER DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE45 WATER AND SEWER FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0709020 | SEWER CAPITAL PROJECTS | 12,370,112 | 13,819,272 | 14,671,406 | 14,671,406 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 38,110,570</u> | <u>\$ 24,729,093</u> | <u>\$ 24,978,954</u> | <u>\$ 24,979,254</u> | <u>1.00</u> | <u>1.00</u> | <u>0.50</u> | <u>0.50</u> |
| | TOTAL | \$ 117,791,122 | \$ 105,707,208 | \$ 109,552,314 | \$ 109,713,829 | 381.00 | 382.00 | 387.00 | 387.00 |

FORT WORTH



Tab J

SOLID WASTE FUND

FUND STATEMENT**FUND:****SOLID WASTE FUND**

The Solid Waste Fund is an Enterprise Fund supported by revenues from solid waste collection and disposal services rendered. Solid Waste Management was previously a division of the City Services Department. In 2001 however, in a Citywide effort to realign certain departments along more functionally similar lines, the division became a part of the Environmental Management Department.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, primarily to manage a number of new solid waste service contracts and to improve services to customers. Four major service areas exist under the new organizational structure, including Contract Management, Field Operations, Customer Service, and Community Education. The four service areas are overseen by the Administration Section.

Contract Management oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for residential and commercial collection, recycling, landfill operation, and brush & bulky waste collection.

Field Operations is staffed by City employees, and provides illegal dump cleanup services, enforcement of City ordinances, and operation of four strategically placed "convenience centers" for customer dropoff.

Customer Service is also staffed by City employees, and handles incoming calls for individuals seeking new service arrangements, registering complaints, or modifying existing service arrangements. The Customer Service staff has implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction.

Community Education employs three Public Education Specialists to create and distribute materials and programs to teach residents about available solid waste services. The specialists promote direct citizen involvement in volunteer activities that encourage individual responsibility for a cleaner city. Although the staff has reached a peak of activity during initial rollout of new programs and services in FY2002-03, their efforts will continue in coming years to ensure that residents maximize the use of available services.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill. The monthly residential fee is structured in three tiers: \$12.00 for a 32-gallon cart, \$18.00 for a 64-gallon cart, and \$22.00 for a 96-gallon cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

FORT WORTH



**SOLID WASTE FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|-------------------------|---------------------|
| Interest on Investments | \$340,000 |
| Landfill | 512,475 |
| Residential Collection | 30,504,361 |
| Commercial Collection | 516,670 |
| Refuse Hauling Permits | 23,290 |
| Grants of Privilege | 1,302,617 |
| Dead Animal Pickup | 560 |
| Garbage Sales Tax | 242,948 |
| Recycling Waste | 2,693,299 |
| Bad Debts Recovered | 40,000 |
| Miscellaneous Revenue | <u>558,192</u> |
| TOTAL REVENUE | \$36,734,412 |

OTHER FINANCING SOURCES:

| | |
|--|---------------------|
| Use of Fund Balance | <u>\$0</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$36,734,412 |

EXPENDITURES:

| | |
|---------------------------------|---------------------|
| Personal Services | \$2,979,700 |
| Supplies | 1,054,445 |
| Contractual Services | <u>32,454,463</u> |
| TOTAL RECURRING EXPENSES | \$36,488,608 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|---------------------|
| Capital Outlay | \$131,900 |
| Debt Service | <u>113,904</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$245,804 |
| TOTAL EXPENDITURES | \$36,734,412 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
SOLID WASTE FUND**

| | |
|--|-----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$17,168,730) |
| Plus: Projected Revenues | \$36,734,412 |
| Less: Projected Expenditures | (\$36,734,412) |
| Unreserved retained earnings as of 9/30/05 | (\$17,168,730) |
| Plus: Unrealized gain ** | (\$338,311) |
| Revised unreserved retained earnings as of 9/30/05 | (\$17,507,041) |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF SOLID WASTE FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Administration | \$1,938,438 | \$2,021,914 | \$2,859,846 | \$2,438,963 | \$2,738,420 |
| Collection Contracts | 21,881,833 | 34,111,739 | 16,985,343 | 18,442,998 | 22,043,567 |
| Contract Compliance | 738,887 | 548,437 | 237,739 | 336,877 | 562,148 |
| Disposal Contracts | 381,808 | 1,737,863 | 4,008,004 | 4,236,345 | 4,547,865 |
| Convenience Centers | 0 | 46,375 | 1,093,565 | 1,174,348 | 1,536,765 |
| Non-Departmental | 802,739 | 2,649,597 | 1,313,076 | 1,543,786 | 2,031,138 |
| Illegal Dump Cleanup | 726,673 | 799,648 | 1,276,134 | 1,000,299 | 1,433,841 |
| Dead Animal Pickup | 139,798 | 163,481 | 162,822 | 184,321 | 200,940 |
| SWM Education | 121,016 | 614,738 | 678,358 | 787,897 | 922,179 |
| Customer Service | 0 | 119,214 | 960,293 | 832,430 | 713,549 |
| SWM Code Compliance | <u>0</u> | <u>12,277</u> | <u>352,768</u> | <u>387,430</u> | <u>4,000</u> |
| TOTAL | \$26,731,192 | \$42,825,283 | \$29,927,948 | \$31,365,694 | \$36,734,412 |

FORT WORTH



**COMPARISON OF SOLID WASTE FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| REVENUES | | | | | |
| Interest on Investments | \$499,318 | \$406,240 | \$275,000 | \$335,107 | \$340,000 |
| Landfill | 197,665 | 10,022,583 | 1,467,884 | 255,578 | 512,475 |
| Residential Collection | 22,835,341 | 25,287,679 | 24,093,036 | 23,528,592 | 30,504,361 |
| Commercial Collection | 657,717 | 524,724 | 627,714 | 498,532 | 516,670 |
| Refuse Coupons | 146,180 | 58,915 | 0 | 0 | 0 |
| Refuse Hauling Permits | 17,215 | 29,455 | 30,000 | 12,657 | 23,290 |
| Grants of Privilege | 1,344,127 | 1,301,117 | 1,278,704 | 1,278,704 | 1,302,617 |
| Dead Animal Pickup | 250 | 570 | 600 | 600 | 560 |
| Garbage Sales Tax | 223,559 | 251,660 | 289,766 | 238,471 | 242,948 |
| Recycling Waste | 98 | 1,058,849 | 1,495,526 | 1,513,215 | 2,693,299 |
| Bad Debts Recovered | 81,312 | 33,083 | 33,000 | 38,854 | 40,000 |
| Miscellaneous Revenues | 397,184 | 212,715 | 0 | 837,190 | 558,192 |
| Sale of Equipment | <u>2,646</u> | <u>3,544</u> | <u>0</u> | <u>158,382</u> | <u>0</u> |
| Total Revenues | \$26,402,612 | \$39,191,134 | \$29,591,230 | \$28,695,882 | \$36,734,412 |

FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:

ENVIRONMENTAL MGT, SOLID WASTE FUND

FUND/CENTER

PE64/0525001:0525011

SUMMARY OF FUND RESPONSIBILITIES:

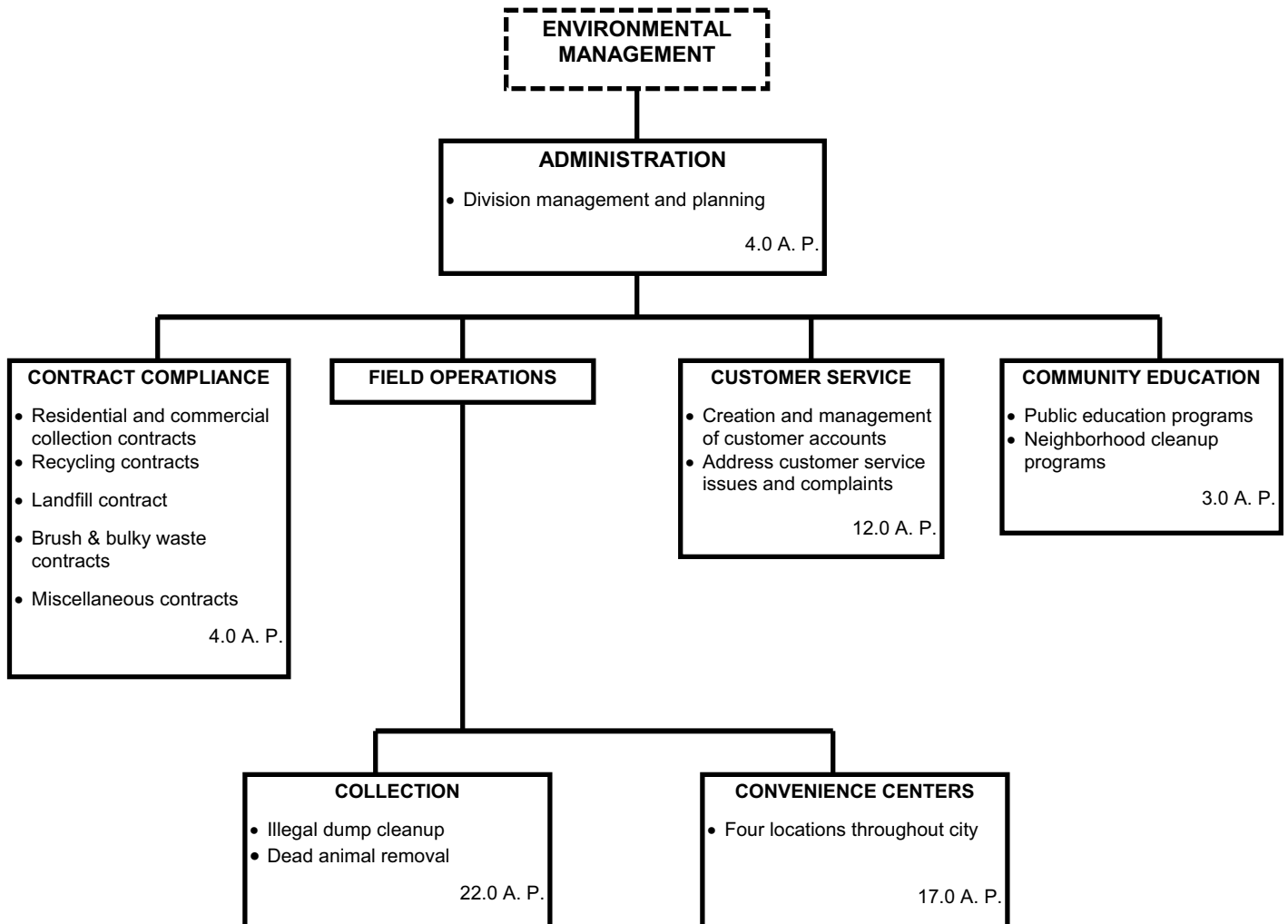
In 2001, the Solid Waste Management Division was moved from the City Services Department to the Environmental Management Department. The Solid Waste Division was transferred to enhance efficiency and effectiveness by grouping divisions with similar functions and objectives in the Department of Environmental Management. The division provides for solid waste collection and disposal, as well as other solid waste management-related services, for Fort Worth residents. It fulfills those duties by primarily using and managing service contracts.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, by establishing new service provision contracts, creating a customer service call center, and implementing new variable rate fee structures. Under the new organizational structure, the Solid Waste Management Division has four functional areas, including Contract Administration, Field Operations, Customer Service Center, and the Administration Section. The Administration Section is responsible for oversight of all functional areas within the division, as well as overall solid waste management for Fort Worth residents.

The Department of Environmental Management's Community Education Section develops programs and educates citizens on solid waste issues. It also encourages citizen involvement in volunteer activities that promote individual responsibility for a cleaner Fort Worth. The division also works with and provides assistance to the Code Compliance Department in its enforcement of the City Code as it relates to illegal dumping and other refuse-related issues.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 4,310,419 | \$ 3,484,863 | \$ 3,482,188 | \$ 2,979,700 |
| Supplies | 12,040,350 | 450,253 | 1,034,655 | 1,054,445 |
| Contractual | 25,752,200 | 25,616,046 | 32,224,905 | 32,454,463 |
| Capital Outlay | 0 | 257,000 | 30,500 | 131,900 |
| Debt Service | 722,314 | 119,786 | 113,904 | 113,904 |
| Total Expenditures | \$ 42,825,283 | \$ 29,927,948 | \$ 36,886,152 | \$ 36,734,412 |
| Authorized Positions | 81.00 | 71.00 | 68.00 | 62.00 |

SOLID WASTE FUND - 62.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: SOLID WASTE FUND | FUND/CENTER PE64/0525001:0525011 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|-------|
| 2003-04 ADOPTED: | \$29,927,948 | A.P. | 71.00 |
| 2004-05 ADOPTED: | \$36,734,412 | A.P. | 62.00 |

A) The adopted budget decreases by (\$191,035) for salaries of regular employees due to the adopted FY2004-05 compensation plan and a reduction of nine regular employees.

B) The adopted budget increases by \$568,400 for transfers of eight Solid Waste Fund Code Compliance officers to the Code Compliance Department.

C) The adopted budget increases by \$4,582,312 for payments to waste disposal vendors for trash collection under the various contractual arrangements. The budget reflects the rising costs of the City's contracts and the contract modification to implement a new brush and bulky collection program.

D) The adopted budget increases by \$1,822,019 for increased costs associated with processing recyclable trash.

E) The adopted budget decreases by (\$115,452) for IT Solutions charges reflecting the new method of allocating communications technology costs across the departments.

F) The adopted budget increases by \$150,950 for advertising, printing and binding associated with educating the public on the new collection rules, routes, days and times.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
ENVIRONMENTAL MANAGEMENT, SOLID WASTE FUND

DEPARTMENT PURPOSE

To provide efficient, effective and compliant solid waste management services.

FY2004-05 DEPARTMENTAL OBJECTIVES

To provide weekly curbside garbage collection with carts, brush/bulky waste pick-up and recycling at a cost not to exceed the approved budget.

To provide weekly, curbside, single-stream recycling and yard waste collection, and increase the diversion rate of recyclable materials from disposal to greater than 20 percent.

To continue removing debris from the City's rights of way in a timely manner at a cost not to exceed \$1,382,380.

To pick up dead animals from the City's rights of way in a timely manner at a cost not to exceed \$195,863.

To educate the public on the City's waste minimization programs and effective use of the big trash and brush pickup program.

To continue utilizing work release crews to collect litter along public rights of way at a cost not to exceed \$9,846.

To answer 88 percent of the calls to the Solid Waste Division's Call Center in 60 seconds or less.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Number of customers served | 159,266 | 155,595 | 168,043 |
| Percent of waste stream recycled | 12% | 18% | >20% |
| Tons of illegal dump debris cleaned up | 8,501 | 12,600 | 12,600 |
| Total tires removed from rights of way | 33,920 | 35,000 | 35,000 |
| Number of work release labor hours used in litter removal | 5,408 | 6,000 | 6,000 |
| Percent of incoming calls answered in 60 seconds or less | 69% | 83% | 88% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENVIRONMENTAL MANAGEMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|-------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE64 SOLID WASTE FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>SOLID WASTE MANAGE- MENT</u> | | | | | | | | |
| 0525001 | ADMINISTRATION | \$ 2,021,914 | \$ 2,859,846 | \$ 2,804,048 | \$ 2,738,420 | 4.00 | 4.00 | 4.00 | 3.00 |
| 0525002 | COLLECTION CON- TRACTS | 34,111,739 | 16,985,343 | 22,535,865 | 22,043,567 | 42.00 | 0.00 | 0.00 | 0.00 |
| 0525003 | CONTRACT COMPLI- ANCE | 548,437 | 237,739 | 263,474 | 562,148 | 8.00 | 4.00 | 4.00 | 10.00 |
| 0525004 | DISPOSAL CONTRACTS | 1,737,863 | 4,008,004 | 4,547,865 | 4,547,865 | 5.00 | 0.00 | 0.00 | 0.00 |
| 0525005 | CONVENIENCE CEN- TERS | 46,375 | 1,093,565 | 2,071,261 | 1,536,765 | 0.00 | 17.00 | 17.00 | 9.00 |
| 0525006 | NON-DEPARTMENTAL | 2,649,597 | 1,313,076 | 1,486,651 | 2,031,138 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0525007 | ILLEGAL DUMP CLEANUP | 799,648 | 1,276,134 | 1,419,153 | 1,433,841 | 16.00 | 16.00 | 19.00 | 19.00 |
| 0525008 | DEAD ANIMAL PICKUP | 163,481 | 162,822 | 199,880 | 200,940 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0525009 | SWM EDUCATION | 614,738 | 678,358 | 741,813 | 922,179 | 3.00 | 3.00 | 3.00 | 3.00 |
| 0525010 | CUSTOMER SERVICE | 119,214 | 960,293 | 816,142 | 713,549 | 0.00 | 18.00 | 18.00 | 15.00 |
| 0525011 | SWM CODE COMPLI- ANCE | 12,277 | 352,768 | 0 | 4,000 | 0.00 | 6.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 42,825,283</u> | <u>\$ 29,927,948</u> | <u>\$ 36,886,152</u> | <u>\$ 36,734,412</u> | <u>81.00</u> | <u>71.00</u> | <u>68.00</u> | <u>62.00</u> |
| | TOTAL | \$ 42,825,283 | \$ 29,927,948 | \$ 36,886,152 | \$ 36,734,412 | 81.00 | 71.00 | 68.00 | 62.00 |

FORT WORTH



Tab K

MUNICIPAL GOLF FUND

FUND STATEMENT

FUND:

MUNICIPAL GOLF FUND

The Municipal Golf Fund was established to offer enjoyable, safe, and comprehensive golf programs. In FY1981-82, the City Council decided that the golf program should be operated as an Enterprise Fund. This action represented a significant policy commitment to the concept of a self-supporting golf program.

The Golf Division of the City of Fort Worth Parks and Community Services Department provides a safe and comprehensive golf program through quality customer service, community involvement and responsible golf course management. The division, which is managed directly by the City, is divided into four sections: Golf Management, Pro Shop Operations, Snack Shop Operations, and Golf Course Maintenance. Snack shop operations have been contracted at three of the City's golf facilities.

The City of Fort Worth operates five regulation-length golf courses that promote golf as a lifetime sport: Pecan Valley, Z. Boaz, Meadowbrook, Rockwood, and Sycamore Creek. Pecan Valley is a 36-hole course in southwest Fort Worth. Z. Boaz is an 18-hole course in the western sector. Rockwood is a 27-hole course in the near northwest. At the eastern edge of the City is the 18-hole Meadowbrook course, and in the near southeast is Sycamore Creek, a 9-hole course with double tee boxes.

FORT WORTH



**MUNICIPAL GOLF FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|--------------------------|--------------------|
| Taxable Revenue | \$1,755,598 |
| Non-Taxable Revenue | 2,824,096 |
| Lease - PRP Food Service | 40,000 |
| Miscellaneous Revenue | <u>1,200</u> |
| TOTAL REVENUE | \$4,620,894 |

OTHER FINANCING SOURCES:

| | |
|--|--------------------|
| Interest on Investments | <u>\$750</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$4,621,644 |

EXPENDITURES:

| | |
|---------------------------------|--------------------|
| Personal Services | \$2,240,501 |
| Supplies | 482,230 |
| Contractual Services | <u>1,472,710</u> |
| TOTAL RECURRING EXPENSES | \$4,195,441 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|--------------------|
| Debt Service | \$426,203 |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$426,203 |
| TOTAL EXPENDITURES | \$4,621,644 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
MUNICIPAL GOLF FUND**

| | |
|--|----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$4,417,160) |
| Plus: Projected Revenues | \$4,621,644 |
| Less: Projected Expenditures | (\$4,621,644) |
| Unreserved retained earnings as of 9/30/05 | (\$4,417,160) |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | (\$4,417,160) |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF MUNICIPAL GOLF FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Golf Course Management | \$842,279 | \$1,352,737 | \$751,058 | \$706,606 | \$703,872 |
| Non-Departmental | 584,181 | 510,453 | 491,028 | 461,966 | 447,680 |
| Pecan Valley Greens Maint. | 927,407 | 635,686 | 589,370 | 554,487 | 621,413 |
| Pecan Valley Pro Shop | 506,191 | 438,328 | 369,635 | 347,758 | 390,671 |
| Z. Boaz Greens Maint. | 438,171 | 300,102 | 339,041 | 318,974 | 334,877 |
| Z. Boaz Pro Shop | 331,083 | 307,690 | 272,201 | 256,090 | 315,211 |
| Z. Boaz Snack Shop | 48,947 | 23,437 | 33,878 | 31,873 | 0 |
| Meadowbrook Greens Maint. | 474,038 | 375,722 | 364,922 | 343,324 | 386,189 |
| Meadowbrook Pro Shop | 405,295 | 367,438 | 320,437 | 301,472 | 321,407 |
| Rockwood Greens Maint. | 525,818 | 442,022 | 350,921 | 330,151 | 361,593 |
| Rockwood Pro Shop | 350,902 | 359,308 | 311,028 | 292,619 | 320,177 |
| Sycamore Creek Greens Maintenance | 274,406 | 227,329 | 218,383 | 205,458 | 224,774 |
| Sycamore Creek Pro Shop | <u>183,373</u> | <u>195,104</u> | <u>186,061</u> | <u>175,049</u> | <u>193,780</u> |
| TOTAL | \$5,892,091 | \$5,535,356 | \$4,597,963 | \$4,325,827 | \$4,621,644 |

FORT WORTH



**COMPARISON OF MUNICIPAL GOLF FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Pecan Valley Golf Course | \$1,723,078 | \$1,596,940 | \$1,584,624 | \$1,604,794 | \$1,847,535 |
| Z. Boaz Golf Course | 875,904 | 740,758 | 817,192 | 741,221 | 801,963 |
| Meadowbrook Golf Course | 980,082 | 889,260 | 1,033,019 | 901,451 | 691,152 |
| Rockwood Golf Course | 895,278 | 673,278 | 840,674 | 678,532 | 963,713 |
| Sycamore Creek Golf Course | 335,897 | 286,190 | 318,004 | 275,774 | 315,331 |
| Other Income | <u>24,389</u> | <u>40,642</u> | <u>4,450</u> | <u>23,839</u> | <u>1,950</u> |
| TOTAL | \$4,834,628 | \$4,227,068 | \$4,597,963 | \$4,225,611 | \$4,621,644 |

FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:

MUNICIPAL GOLF FUND

FUND/CENTER

PE39/0804005:0804520

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Municipal Golf Fund, through the Golf Division of the Parks and Community Services Department, provides for enjoyable, safe, and comprehensive golf programs through five municipally-owned golf courses: Pecan Valley, Z. Boaz, Meadowbrook, Rockwood and Sycamore Creek.

Pecan Valley Golf Course is a 36-hole facility located in the southwest part of the city with a fully equipped pro shop, snack shop and driving range. In FY1999-00 and FY2000-01, the "River" course at Pecan Valley was closed for extensive renovations; however, it became fully operational beginning in FY2001-02.

Z. Boaz Golf Course and Meadowbrook Golf Course are 18-hole facilities located on the west and east sides of the city, respectively. Each has a fully equipped pro shop; however, Meadowbrook is equipped with a full snack bar and grill service.

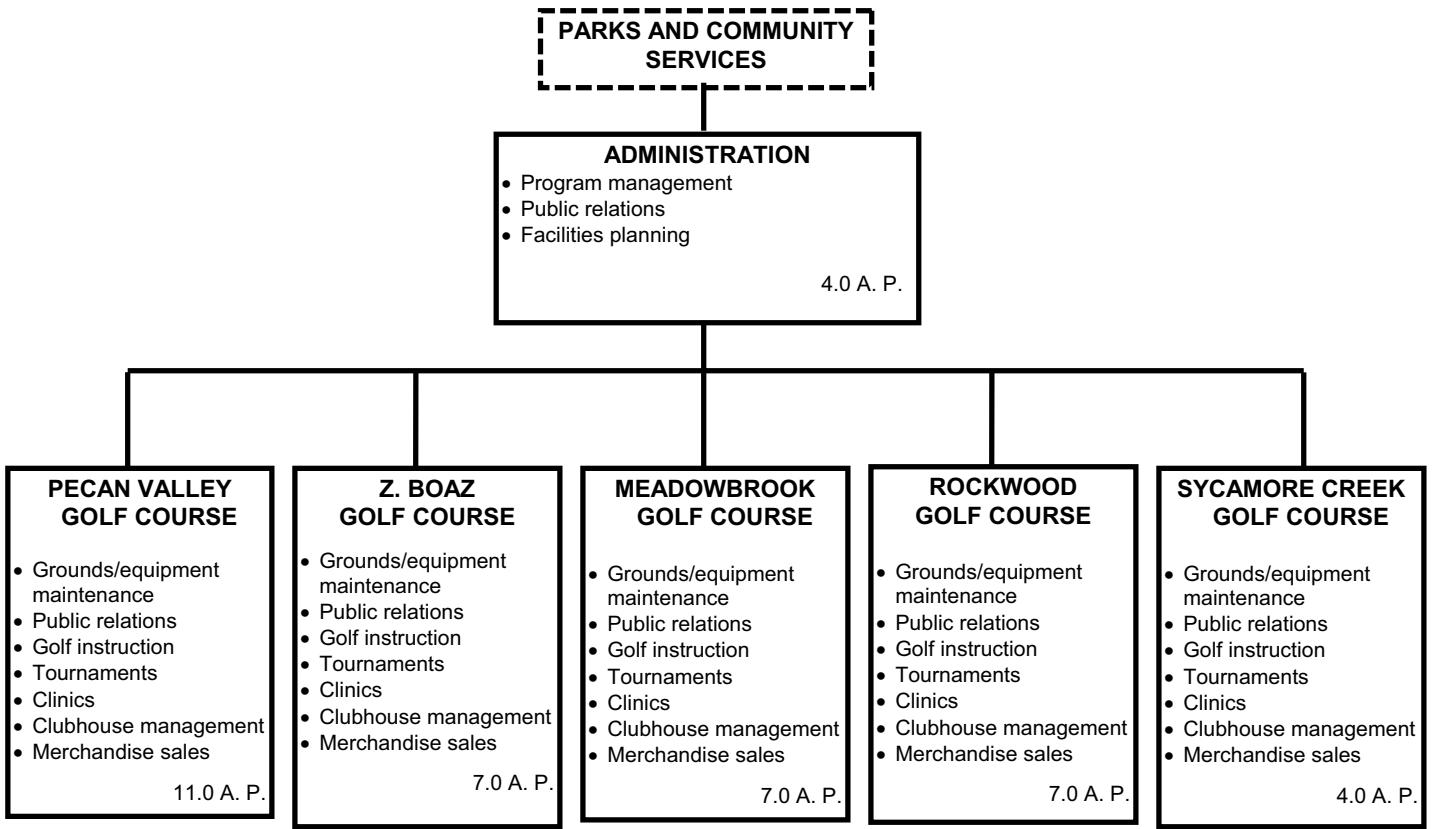
Rockwood Golf Course is a 27-hole facility with pro and snack shops, which is located in the near northwest part of the city.

The Sycamore Creek Golf Course is a nine-hole course with a pro shop that is located in the near southeast part of the city. Sycamore Creek was reconstructed during FY1992-93.

FY2003-04 Municipal Golf Fund expenditures are being financed primarily from taxable and non-taxable revenue, in the form of greens fees, cart rentals and other fees at all golf courses. Given current market conditions, no fee increases are proposed for FY2004-05.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 2,467,446 | \$ 2,159,157 | \$ 2,220,964 | \$ 2,240,501 |
| Supplies | 514,109 | 528,558 | 482,230 | 482,230 |
| Contractual | 2,043,346 | 1,439,109 | 1,472,710 | 1,472,710 |
| Capital Outlay | 2 | 0 | 0 | 0 |
| Debt Service | 510,453 | 471,139 | 426,203 | 426,203 |
| Total Expenditures | \$ 5,535,356 | \$ 4,597,963 | \$ 4,602,107 | \$ 4,621,644 |
| Authorized Positions | 63.00 | 40.00 | 40.00 | 40.00 |

MUNICIPAL GOLF FUND - 40.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---|--|
| DEPARTMENT: MUNICIPAL GOLF FUND | FUND/CENTER PE39/0804005:0804520 |
|---|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|-------|
| 2003-04 ADOPTED: | \$4,597,963 | A.P. | 40.00 |
| 2004-05 ADOPTED: | \$4,621,644 | A.P. | 40.00 |

- A) The adopted budget increases by \$86,116 for salaries of regular employees due to the implementation of the City's adopted FY2004-05 compensation plan.
- B) The adopted budget decreases by a net of (\$44,936) for principal and interest payments on General Obligation Bonds, per the established debt service schedule for the Municipal Golf Fund.
- C) The adopted budget increases by \$41,149 for the Equipment Services Department's administrative fee. This fee of \$675 per vehicle is being reinstated for FY2004-05.
- D) The adopted budget decreases by (\$23,273) for workers' compensation costs due to actual historical expenditures.
- E) The adopted budget increases by \$21,456 for group health insurance costs due to plan enrollment and projected FY2004-05 cost increases.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

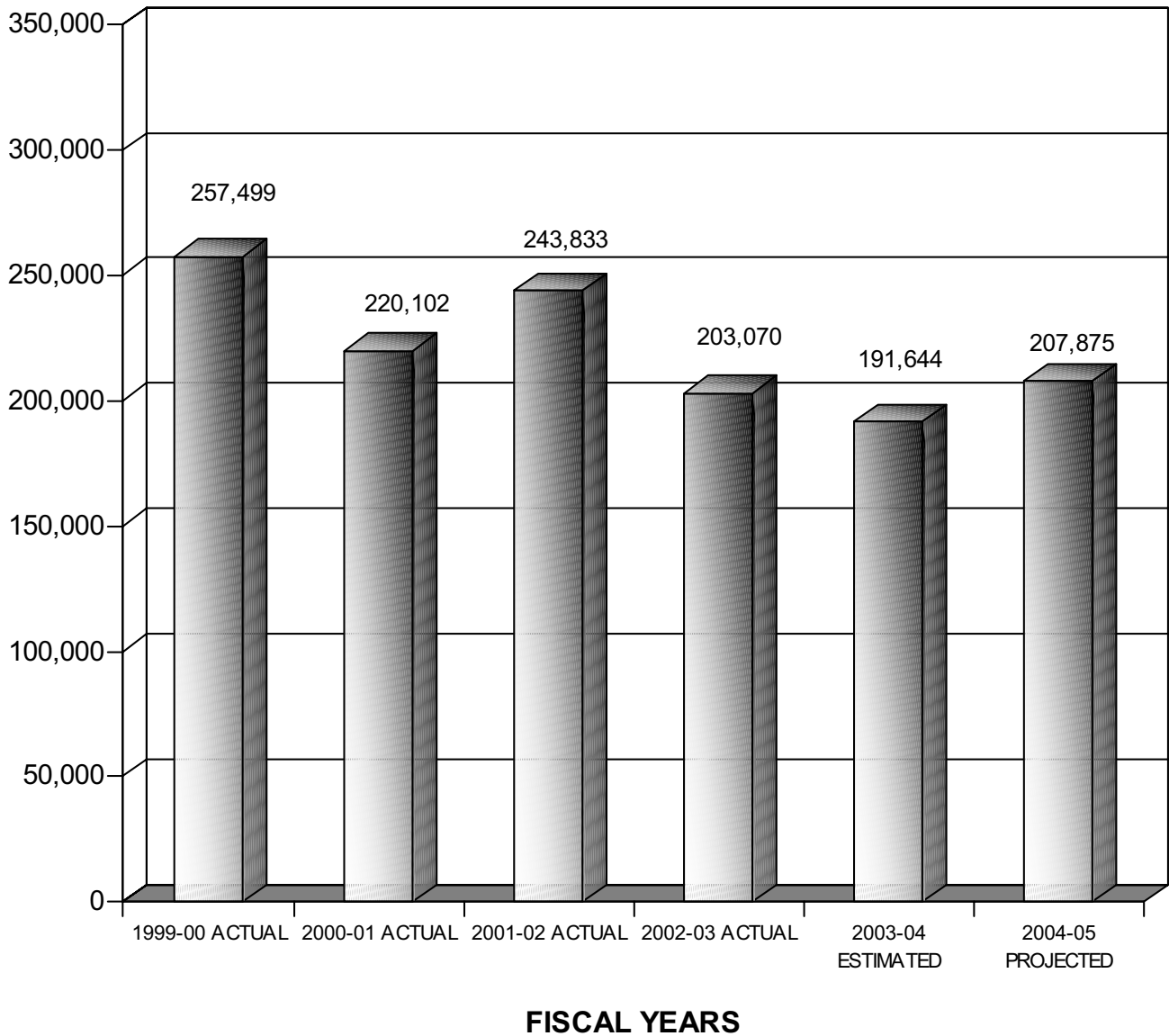
| | | | |
|---|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| MUNICIPAL GOLF FUND | | | |
| DEPARTMENT PURPOSE | | | |
| Working together to provide a safe and comprehensive golf program, through quality customer service, community involvement, and responsible golf course management. | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| To maximize net revenues through increased marketing exposure and special facility access programs. Objectives measured through change in total revenues and expenditures per round played. | | | |
| To grow the game through number of instructional programs and tournaments offered. Objectives measured through increased participation and satisfaction. | | | |
| To enhance facility conditions through quarterly inspections and completion of special projects that enhance golfer enjoyment. Measured through increased participation, golfer satisfaction and maintenance expenditures per round played. | | | |
| To improve retained earnings by meeting revenue and expenditure targets. Objectives measured through change in Golf Fund's unrestricted cash levels. | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Total annual rounds of golf | 203,070 | 191,644 | 2 07,875 |
| Revenue/expenditures per round | \$20.79 / \$24.16 | \$21.06 / \$22.76 | \$19.11 / \$21.85 |
| Number of tournament events / Junior programs | 575 / 68 | 575 / 70 | 600 / 40 |
| Average score of quarterly inspections | 90.0% | 90.0% | 90.0% |
| Available cash levels in fund | (\$2,220,424) | (\$2,700,000) | (\$3,024,184) |

FORT WORTH



PARKS AND COMMUNITY SERVICES GOLF DIVISION

NUMBER OF ROUNDS PLAYED



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE39 MUNICIPAL GOLF FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>GOLF & TENNIS</u> | | | | | | | | |
| 0804005 | GOLF COURSE MANAGEMENT | \$ 1,000,519 | \$ 751,058 | \$ 701,364 | \$ 703,872 | 5.00 | 4.00 | 4.00 | 4.00 |
| 0804090 | NON-DEPARTMENTAL | 862,671 | 491,028 | 447,680 | 447,680 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,863,190</u> | <u>\$ 1,242,086</u> | <u>\$ 1,149,044</u> | <u>\$ 1,151,552</u> | <u>5.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | <u>PECAN VALLEY GOLF COURSE</u> | | | | | | | | |
| 0804110 | GREENS MAINTENANCE | \$ 635,686 | \$ 589,370 | \$ 611,420 | \$ 621,413 | 14.00 | 8.00 | 8.00 | 8.00 |
| 0804120 | PRO SHOP | 438,328 | 369,635 | 392,289 | 390,671 | 4.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 1,074,014</u> | <u>\$ 959,005</u> | <u>\$ 1,003,709</u> | <u>\$ 1,012,084</u> | <u>18.00</u> | <u>11.00</u> | <u>11.00</u> | <u>11.00</u> |
| | <u>Z. BOAZ GOLF COURSE</u> | | | | | | | | |
| 0804210 | GREENS MAINTENANCE | \$ 300,102 | \$ 339,041 | \$ 331,632 | \$ 334,877 | 6.00 | 4.00 | 4.00 | 4.00 |
| 0804220 | PRO SHOP | 307,690 | 272,201 | 314,364 | 315,211 | 4.00 | 3.00 | 3.00 | 3.00 |
| 0804230 | ZBOAZ SNACK BAR | 23,437 | 33,878 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 631,229</u> | <u>\$ 645,120</u> | <u>\$ 645,996</u> | <u>\$ 650,088</u> | <u>10.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> |
| | <u>MEADOWBROOK GOLF COURSE</u> | | | | | | | | |
| 0804310 | GREENS MAINTENANCE | \$ 375,722 | \$ 364,922 | \$ 382,446 | \$ 386,189 | 7.00 | 4.00 | 4.00 | 4.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-----------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE39 MUNICIPAL GOLF FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0804320 | PRO SHOP | 367,438 | 320,437 | 319,940 | 321,407 | 4.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 743,160</u> | <u>\$ 685,359</u> | <u>\$ 702,386</u> | <u>\$ 707,596</u> | <u>11.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> |
| | <u>ROCKWOOD GOLF COURSE</u> | | | | | | | | |
| 0804410 | GREENS MAINTENANCE | \$ 442,022 | \$ 350,921 | \$ 356,697 | \$ 361,593 | 9.00 | 4.00 | 4.00 | 4.00 |
| 0804420 | PRO SHOP | 359,308 | 311,028 | 321,823 | 320,177 | 4.00 | 3.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 801,330</u> | <u>\$ 661,949</u> | <u>\$ 678,520</u> | <u>\$ 681,770</u> | <u>13.00</u> | <u>7.00</u> | <u>7.00</u> | <u>7.00</u> |
| | <u>SYCAMORE GOLF COURSE</u> | | | | | | | | |
| 0804510 | GREENS MAINTENANCE | \$ 227,329 | \$ 218,383 | \$ 223,584 | \$ 224,774 | 3.00 | 2.00 | 2.00 | 2.00 |
| 0804520 | PRO SHOP | 195,104 | 186,061 | 198,868 | 193,780 | 3.00 | 2.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 422,433</u> | <u>\$ 404,444</u> | <u>\$ 422,452</u> | <u>\$ 418,554</u> | <u>6.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| | TOTAL | \$ 5,535,356 | \$ 4,597,963 | \$ 4,602,107 | \$ 4,621,644 | 63.00 | 40.00 | 40.00 | 40.00 |

Tab L

AIRPORTS FUND

FUND STATEMENT

FUND:

MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on that fund to finance the promotion, development, maintenance and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. The department also provides information and guidance to the Aviation Advisory Board, which in turn makes recommendations to the City Council regarding all City aviation assets. Although the City owns Fort Worth Alliance Airport, the airport is currently under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports, which are designated as General Aviation/reliever airports for the Dallas/Fort Worth International Airport, collectively support more than 490,000 flight operations per year.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports, and a profit-sharing arrangement with Alliance Airport. Fund expenditures include personnel costs for an Aviation Departmental staff, operating supplies, capital equipment costs for vehicles and maintenance equipment, and debt service for bonds or Certificates of Obligation sold on the department's behalf.

FORT WORTH



**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|------------------------------------|--------------------|
| Meacham Airport Operations | \$1,737,467 |
| Spinks Airport Operations | 180,625 |
| Spinks Fixed Base Operations (FBO) | 484,725 |
| Alliance Airport Operations | 735,866 |
| Other Revenue | <u>1,000</u> |
| TOTAL REVENUE | \$3,139,683 |

EXPENDITURES:

| | |
|---------------------------------|--------------------|
| Personal Services | \$1,392,029 |
| Supplies | 483,825 |
| Contractual Services | <u>614,582</u> |
| TOTAL RECURRING EXPENSES | \$2,490,436 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|--------------------|
| Capital Outlays | \$47,500 |
| Debt Service | <u>484,263</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$531,763 |
| TOTAL EXPENDITURES | \$3,022,199 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
MUNICIPAL AIRPORTS FUND**

| | |
|--|----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$1,733,884) |
| Plus: Projected Revenues | \$3,139,683 |
| Less: Projected Expenditures | (\$3,022,199) |
| Unreserved retained earnings as of 9/30/05 | (\$1,616,400) |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | (\$1,616,400) |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF MUNICIPAL AIRPORTS FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| General Administration | \$6,311,500 | \$6,377,483 | \$718,584 | \$804,814 | \$578,583 |
| Meacham Airport | 1,151,050 | 1,049,620 | 1,135,765 | 1,277,736 | 1,183,655 |
| Spinks Airport | 862,940 | 808,563 | 795,778 | 895,250 | 847,911 |
| Alliance Airport | <u>496,842</u> | <u>427,801</u> | <u>410,675</u> | <u>462,009</u> | <u>412,050</u> |
| TOTAL | \$8,822,332 | \$8,663,467 | \$3,060,802 | \$3,439,809 | \$3,022,199 |

FORT WORTH



**COMPARISON OF MUNICIPAL AIRPORTS FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Interest on Investment | \$791 | \$1,675 | \$1,000 | \$87 | \$0 |
| Unrealized Gain | 112 | 7,240 | 0 | 0 | 0 |
| Sale of Property | 5,434 | 1,985 | 1,000 | 4,475 | 1,000 |
| Gain/Loss on Assets | 0 | 295,345 | 0 | 0 | 0 |
| FAA Lease Revenue | 441,863 | 522,202 | 482,032 | 482,032 | 482,032 |
| Control Tower - Burleson | 84,820 | 49,782 | 68,475 | 18,653 | 0 |
| Unleaded Sales | 405,339 | 293,274 | 430,000 | 486,147 | 475,000 |
| Tnsfr from General Fund | 0 | 0 | 0 | 0 | 0 |
| Tnsfr from Insurance Fund | 11,899 | 1,525 | 0 | 0 | 0 |
| Unused Facility Funds | 0 | 0 | 0 | 0 | 0 |
| Alliance Revenue Sharing | 255,185 | 193,365 | 247,000 | 287,664 | 247,000 |
| Fuel Flowage Fees | 355,570 | 382,866 | 429,310 | 400,000 | 400,000 |
| Landing Fees | 23,751 | 10,347 | 18,000 | 7,855 | 12,000 |
| Land (Improved) | 148,150 | 135,155 | 142,501 | 132,400 | 133,593 |
| Aircraft Parking | 3,155 | 8,837 | 3,600 | 6,251 | 3,640 |
| Miscellaneous Operations | 8,157 | 51,155 | 10,054 | 7,542 | 9,000 |
| Auto Rental | 3,961 | 4,158 | 6,970 | 6,970 | 6,970 |
| Auto Park Revenue | 877 | 718 | 850 | 284 | 0 |
| Terminal Building Revenue | 187,366 | 253,079 | 244,290 | 247,169 | 227,000 |
| Hangar Revenue | 566,798 | 556,907 | 534,480 | 548,359 | 544,516 |
| Other Building Revenue | 16,500 | 10,750 | 18,000 | 2,572 | 2,040 |
| Land (Unimproved) | 406,779 | 416,720 | 475,800 | 475,471 | 525,500 |
| Miscellaneous Income | 11,206 | 135,870 | 1,000 | 15,284 | 192 |
| Miscellaneous L/H Income | 105,198 | 79,222 | 83,972 | 69,509 | 70,000 |
| Charts | 16 | 0 | 0 | 0 | 0 |
| Oil | 459 | 324 | 200 | 298 | 200 |
| Restaurant Income | 1,716 | 0 | 0 | 192 | 0 |
| G.S.I.A. Possession Fee | 119,250 | 97,640 | 0 | 0 | 0 |
| Other Interest | <u>118,424</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | \$3,282,776 | \$3,510,141 | \$3,198,534 | \$3,199,214 | \$3,139,683 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

AVIATION

PE40/0551000:0556002

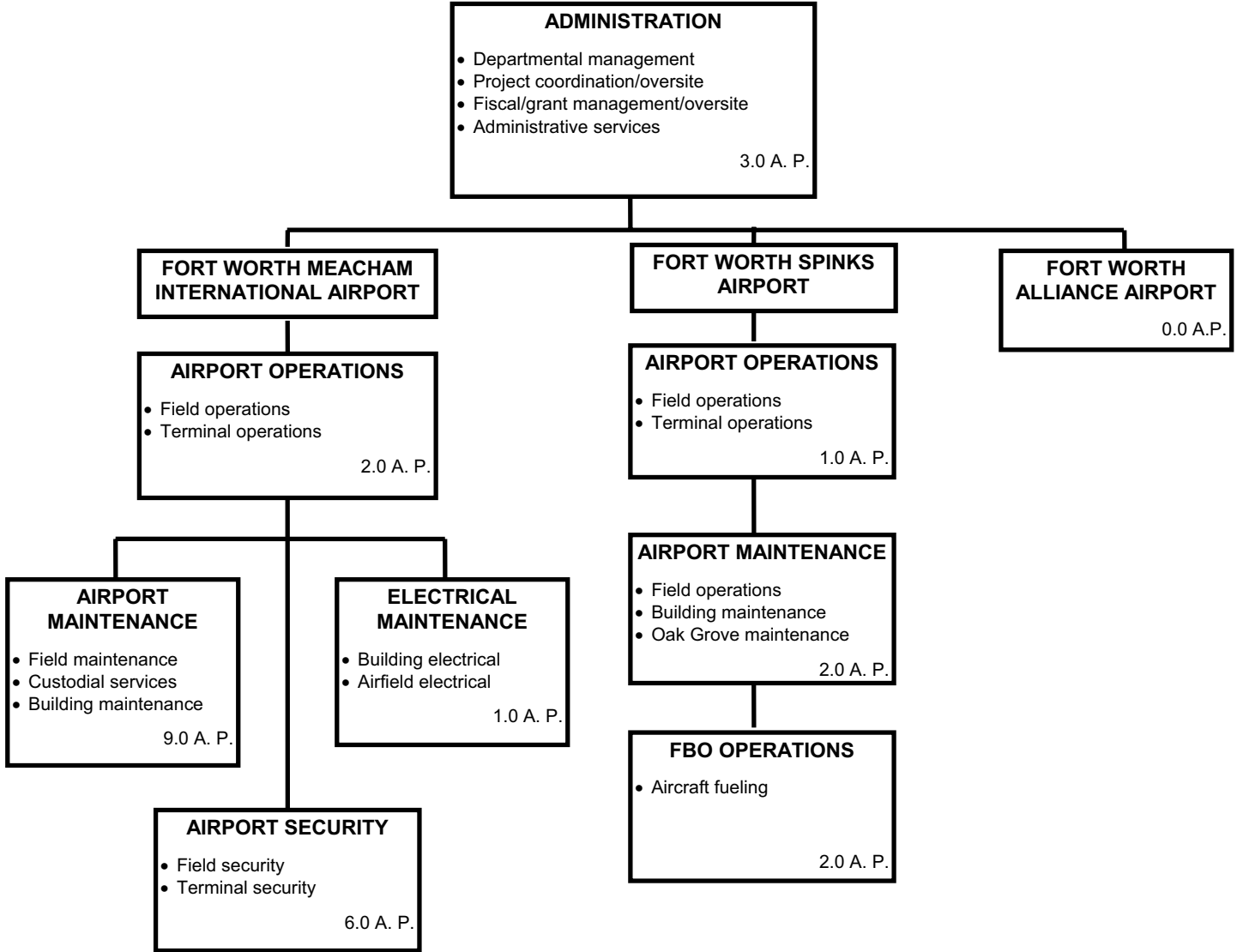
SUMMARY OF FUND RESPONSIBILITIES:

The Aviation Department operates the City's multi-airport system, which includes Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Fort Worth Alliance Airport, while a City facility, is under private management with a contracted firm responsible for its upkeep and daily operation. These airports are designed to relieve Dallas/Fort Worth International Airport of general aviation pressures. The Director of Airport Systems is responsible for planning, supervising, developing and promoting these facilities, and providing information and guidance to the Aviation Advisory Board, which makes recommendations to the City Council regarding management, operation and maintenance of the City's aviation facilities.

Airport Administration is responsible for grant applications, project coordination, contract monitoring, clerical support, and overall departmental management. Airport Operations keeps airport grounds in working order, coordinates building maintenance, oversees field mowing, and helps maintain general airport security.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 1,364,624 | \$ 1,403,300 | \$ 1,381,962 | \$ 1,392,029 |
| Supplies | 314,618 | 436,895 | 483,825 | 483,825 |
| Contractual | 6,575,881 | 734,694 | 614,582 | 614,582 |
| Capital Outlay | 0 | 0 | 47,500 | 47,500 |
| Debt Service | 408,344 | 485,913 | 484,263 | 484,263 |
| Total Expenditures | \$ 8,663,467 | \$ 3,060,802 | \$ 3,012,132 | \$ 3,022,199 |
| Authorized Positions | 27.00 | 27.00 | 26.00 | 26.00 |

AVIATION – 26.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|---|-------------|--|-------|
| DEPARTMENT: AVIATION | | FUND/CENTER PE40/0551000:0556002 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$3,060,802 | A.P. | 27.00 |
| 2004-05 ADOPTED: | \$3,022,199 | A.P. | 26.00 |
| <p>A) The adopted budget decreases by a net of (\$4,136) for salaries based on the City's FY2004-05 compensation Plan. This also includes the elimination of four authorized positions associated with the fixed base operations at Spinks Airport.</p> <p>B) The adopted budget decreases by (\$67,088) for Property and Casualty costs based on the use of fund balance.</p> <p>C) The adopted budget increases by \$45,000 for fuel purchases based on anticipated consumption and projected fuel prices.</p> <p>D) The adopted budget decreases by (\$28,458) for IT Solutions costs. The decrease is based on a new funding strategy to more equitably distribute costs citywide.</p> <p>E) The adopted budget decreases by (\$15,000) for budgeted salary savings based on FY2004-05 vacancy rates.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|---|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| AVIATION | | | |
| DEPARTMENT PURPOSE | | | |
| <p>To provide aviation users with a first-class airport system that promotes, develops, maintains, and protects its aviation assets by providing safe facilities and services that contribute significant benefits to the citizens of Fort Worth.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To maintain at least 87 percent occupancy in the Meacham Terminal Building.</p> <p>To increase aircraft operations at Spinks Airport by 17 percent to 86,000.</p> <p>To increase based aircraft at Meacham Airport by 2.5 percent to 222.</p> <p>To increase based aircraft at Spinks Airport by 6 percent to 180.</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Meacham Terminal Building occupancy | 87% | 87% | 87% |
| Aircraft Operations at Spinks | 65,000 | 71,500 | 86,000 |
| Based Aircraft at Meacham Airport | 217 | 196 | 222 |
| Based Aircraft at Spinks Airport | 165 | 169 | 180 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT AVIATION | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------------|-------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE40 MUNICIPAL AIRPORTS FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>GENERAL ADMINISTRATION</u> | | | | | | | | |
| 0551000 | GENERAL ADMINISTRATION | \$ 411,507 | \$ 338,581 | \$ 367,806 | \$ 370,335 | 4.00 | 4.00 | 5.00 | 5.00 |
| 0551002 | NON-DEPARTMENTAL | 0 | 380,003 | 208,248 | 208,248 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 411,507</u> | <u>\$ 718,584</u> | <u>\$ 576,054</u> | <u>\$ 578,583</u> | <u>4.00</u> | <u>4.00</u> | <u>5.00</u> | <u>5.00</u> |
| | <u>MEACHAM AIRPORT</u> | | | | | | | | |
| 0551101 | MEACHAM OPERATIONS | \$ 204 | \$ 279,585 | \$ 270,412 | \$ 271,336 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0551102 | MEACHAM MAINTENANCE | 0 | 544,168 | 573,829 | 576,855 | 9.00 | 9.00 | 9.00 | 9.00 |
| 0551103 | MEACHAM SECURITY | 0 | 224,380 | 244,354 | 246,274 | 6.00 | 6.00 | 6.00 | 6.00 |
| 0551104 | ELECTRICAL MAINTENANCE | 0 | 87,632 | 88,674 | 89,190 | 1.00 | 1.00 | 1.00 | 1.00 |
| | Sub-Total | <u>\$ 204</u> | <u>\$ 1,135,765</u> | <u>\$ 1,177,269</u> | <u>\$ 1,183,655</u> | <u>18.00</u> | <u>18.00</u> | <u>18.00</u> | <u>18.00</u> |
| | <u>SPINKS AIRPORT</u> | | | | | | | | |
| 0551201 | SPINKS OPERATIONS | \$ 0 | \$ 270,932 | \$ 281,245 | \$ 281,821 | 2.00 | 1.00 | 1.00 | 1.00 |
| 0551202 | SPINKS MAINTENANCE | 0 | 104,794 | 154,232 | 154,808 | 3.00 | 2.00 | 2.00 | 2.00 |
| 0551203 | SPINKS FBO OPERATIONS | 0 | 420,052 | 411,282 | 411,282 | 0.00 | 2.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 795,778</u> | <u>\$ 846,759</u> | <u>\$ 847,911</u> | <u>5.00</u> | <u>5.00</u> | <u>3.00</u> | <u>3.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT AVIATION | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------|----------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE40 | MUNICIPAL AIRPORTS FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ALLIANCE AIRPORT</u> | | | | | | | | |
| 0551301 | ALLIANCE OPERATIONS | \$ 0 | \$ 385,675 | \$ 387,050 | \$ 387,050 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0551302 | ALLIANCE MAINTENANCE | 0 | 25,000 | 25,000 | 25,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 0 | \$ 410,675 | \$ 412,050 | \$ 412,050 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>AIRPORT OPERATIONS</u> | | | | | | | | |
| 0552001 | MEACHAM AIRPORT | \$ 278,646 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0552002 | SPINKS AIRPORT | 280,717 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0552003 | ALLIANCE AIRPORT | 408,344 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 967,707 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>AIRPORT SECURITY</u> | | | | | | | | |
| 0553010 | AIRPORT SECURITY | \$ 243,107 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 243,107 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>NON-DEPARTMENTAL</u> | | | | | | | | |
| 0554000 | NON-DEPARTMENTAL | \$ 5,965,976 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | \$ 5,965,976 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT AVIATION | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|----------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PE40 MUNICIPAL AIRPORTS FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>AIRPORT MAINTENANCE</u> | | | | | | | | |
| 0555001 | MEACHAM AIRPORT | \$ 430,385 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0555002 | SPINKS AIRPORT | 123,750 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0555003 | ALLIANCE | 19,457 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0555010 | ELECTRICAL MAINTENANCE | 97,278 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 670,870</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>FBO OPERATIONS</u> | | | | | | | | |
| 0556002 | FBO OPERATIONS | \$ 404,096 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 404,096</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 8,663,467 | \$ 3,060,802 | \$ 3,012,132 | \$ 3,022,199 | 27.00 | 27.00 | 26.00 | 26.00 |

FORT WORTH



Tab M

MUNICIPAL PARKING FUND

FUND STATEMENT

FUND:

MUNICIPAL PARKING FUND

The Municipal Parking Fund is a City of Fort Worth Enterprise Fund that generates revenues from fees charged for the use of parking space and the lease of office space. Parking spaces not allocated to designated City employees or used for transitory parking are leased either to the public or to non-designated City employees at a fixed monthly rate. Allocated parking spaces in the Municipal Parking Garage are routinely assigned to the Mayor, the City Manager, Assistant City Managers, Assistants to the City Manager, Department Heads, and Assistant Department Heads. All parking spaces are clearly marked and numbered for assigned spaces or labeled "in-and-out" for transitory parking spaces. Available office space, which is located on the ground level of the City garage, is leased to either City departments or to the public for a fixed monthly fee.

The Municipal Parking Program is under the direction of the City Traffic Engineering division in the Transportation and Public Works Department. The program maintains and manages two parking garages (one located at 10th and Taylor Street and the other at 8th and Main, currently under long term lease to the Radisson Hotel) and twelve surface lot/street locations. Of the twelve surface lots, one is entirely designated for citizens conducting business at City Hall and two lots are used to park City vehicles. The remaining locations provide parking space for the personal vehicles of City employees. The parking fees are designed to serve as an incentive to decrease traffic and pollution by providing special reduced rates to employees who carpool to work.

FORT WORTH



**MUNICIPAL PARKING FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|-------------------------|------------------|
| Interest on Investments | \$2,024 |
| Parking Lot Rentals | 70,065 |
| Parking Space Rentals | 180,175 |
| Parking - Tax Exempt | 8,280 |
| Office Space Rentals | 20,676 |
| Recovery of Utilities | 400 |
| Late Payments | <u>500</u> |
| TOTAL REVENUE | \$282,120 |

EXPENDITURES:

| | |
|---------------------------------|------------------|
| Personal Services | \$53,698 |
| Supplies | 950 |
| Contractual Services | <u>156,070</u> |
| TOTAL RECURRING EXPENSES | \$210,718 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|------------------|
| Capital Outlay | \$0 |
| Debt Service | <u>0</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$0 |
| TOTAL EXPENDITURES | \$210,718 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
MUNICIPAL PARKING FACILITIES FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$1,768,691 |
| Plus: Projected Revenues | \$282,120 |
| Less: Projected Expenditures | (\$210,718) |
| Unreserved retained earnings as of 9/30/05 | \$1,840,093 |
| Plus: Unrealized gain ** | (\$2,615) |
| Revised unreserved retained earnings as of 9/30/05 | \$1,837,478 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF MUNICIPAL PARKING FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Municipal Parking | <u>\$310,896</u> | <u>\$347,921</u> | <u>\$233,772</u> | <u>\$214,465</u> | <u>\$210,718</u> |
| TOTAL | \$310,896 | \$347,921 | \$233,772 | \$214,465 | \$210,718 |

FORT WORTH



**COMPARISON OF MUNICIPAL PARKING FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Interest on Investments | \$14,546 | \$813 | \$2,024 | \$2,340 | \$2,024 |
| Parking Lot Rentals | 40,958 | 47,869 | 54,837 | 49,085 | 70,065 |
| Parking Space Rentals | 121,294 | 123,089 | 147,055 | 136,460 | 180,175 |
| Parking - Tax Exempt | 39,072 | 29,713 | 8,280 | 9,296 | 8,280 |
| Office Space Rentals | 33,607 | 23,628 | 20,676 | 21,450 | 20,676 |
| Recovery of Utilities | 0 | 0 | 400 | 400 | 400 |
| Late Payments | <u>345</u> | <u>376</u> | <u>500</u> | <u>222</u> | <u>500</u> |
| TOTAL | \$251,502 | \$231,291 | \$233,772 | \$219,253 | \$282,120 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

T/PW, MUNICIPAL PARKING FUND

FUND/CENTER

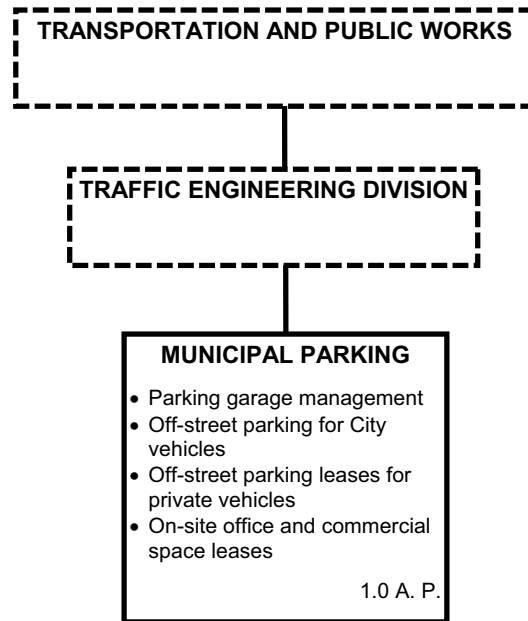
PE59/0208500:0208501

SUMMARY OF FUND RESPONSIBILITIES:

Municipal Parking, under the direction of the Traffic Engineering division in the Transportation and Public Works Department, maintains and manages two parking garages (one located at 10th and Taylor Street and the other at 8th and Main, currently under long term lease to the Radisson Hotel), and twelve surface lots, which provide space for City vehicles and the personal vehicles of City employees. Parking and office space not needed by the City are leased to the general public.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 43,953 | \$ 48,706 | \$ 53,134 | \$ 53,698 |
| Supplies | 378 | 950 | 950 | 950 |
| Contractual | 303,590 | 184,116 | 156,070 | 156,070 |
| Total Expenditures | \$ 347,921 | \$ 233,772 | \$ 210,154 | \$ 210,718 |
| Authorized Positions | 1.00 | 1.00 | 1.00 | 1.00 |

MUNICIPAL PARKING FUND - 1.0 A. P.



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
T/PW, MUNICIPAL PARKING FUND

DEPARTMENT PURPOSE

To maintain and manage two parking garages and 10 surface lots at various downtown locations, as well as office space located within the City parking garage. The facilities provide parking and office space for City use, as well as valuable downtown parking for lease to both City employees and the general public.

FY2004-05 DEPARTMENTAL OBJECTIVES

To maintain a revenue level reflective of 100 percent occupancy rate for surface parking lots.

To receive revenue equivalent to 100 percent occupancy of parking garage office space.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| Revenue for surface parking | \$40,958 | \$55,000 | \$59,800 |
| Revenue in parking garage office rental | \$33,607 | \$20,676 | \$20,676 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT TRANSPORTATION & PUBLIC WKS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PE59 MUNICIPAL PARKING FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0208500 | <u>MUNICIPAL PARKING GARAGE</u> | | | | | | | | |
| | ADMINISTRATION | \$ 347,921 | \$ 233,772 | \$ 210,154 | \$ 210,718 | 1.00 | 1.00 | 1.00 | 1.00 |
| | Sub-Total | <u>\$ 347,921</u> | <u>\$ 233,772</u> | <u>\$ 210,154</u> | <u>\$ 210,718</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| | TOTAL | \$ 347,921 | \$ 233,772 | \$ 210,154 | \$ 210,718 | 1.00 | 1.00 | 1.00 | 1.00 |

FORT WORTH



Tab N

INTERNAL SERVICE FUNDS

FUND STATEMENT

FUND:

INTERNAL SERVICE FUNDS

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The City currently operates five funds on this basis: Equipment Services, Information Systems, Engineering Services, Office Services, and Temporary Labor.

The Equipment Services Fund enables the Equipment Services Department to procure, manage, maintain and repair all vehicles and equipment in the City fleet.

The Information Systems Fund supports all operations of the City's Information Technology (IT) Solutions Department. The IT Solutions Department manages all City information services, including technical support, electronic systems development and telecommunications.

The Engineering Services Fund, through the Engineering Department, provides engineering services for other City departments. Engineering services provided include project design and management, surveying, quality control testing, and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

The Office Services Fund provides for the mailroom, copy machine, Print Shop, and graphics services used by all City departments.

Temporary Labor, under the Human Resources Department, depends upon revenue from City departments for services rendered to maintain a pool of temporary employees to fill those departments' non-technical, short-term labor needs.

FORT WORTH



FUND STATEMENT

FUND:

EQUIPMENT SERVICES FUND

The Equipment Services Fund, an Internal Service Fund, through the Equipment Services Department (ESD), is charged with maintaining the City's fleet. ESD procures and services vehicles and equipment for all City departments. In fact, the Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments for the provision of fuel, parts, and other vehicle and equipment related services. An administrative charge, added to all auto parts, maintenance work, and other fleet-related services provided to City departments, is included in the interdepartmental charges.

ESD operates the following six service centers, located throughout the city: Harley, Southside, Brennan, Water and Sewer, Downtown, and the Tire Shop. Each service center stocks a wide variety of auto parts, functions as a fueling station for unleaded gas and/or propane, and provides vehicle and equipment repair and maintenance.

In a continuing effort to provide the best possible fleet services, the Equipment Services Department also contracts a wide variety of fleet-related services. These services are contracted out: 1) when the required expertise is not available in-house; 2) when a substantial capital investment would be necessary to perform the service in-house; 3) when it is determined that the service could be performed less expensively by an outside vendor; or 4) when workload overflow relief is needed. As part of that strategy, ESD privatized its parts inventory system at the end of FY2001-02. This FY2004-05 budget contains the continuation of that program.

In FY1995-96, ESD implemented a vehicle replacement plan. As a part of that plan, each year ESD analyzes the entire City fleet, evaluating each vehicle's maintenance costs, useful life, mileage, down time, and other factors. Based on that yearly analysis, ESD rates the vehicles, and then compiles a prioritized vehicle replacement list. Equipment Services staff subsequently meets with departments to fine-tune the proposed rankings. The refined list is then used to determine replacement vehicle priorities for the coming fiscal year.

Under the United States Clean Air Act, at least 20 percent of fleets in cities, like Fort Worth, that are in areas of Environmental Protection Agency (EPA) air quality non-attainment must be comprised of alternative fuel vehicles. Currently, Fort Worth exceeds the mandated percentage, requiring that 50 percent of City vehicles purchased be alternative fuel vehicles.

FORT WORTH



EQUIPMENT SERVICES FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|-----------------------------------|---------------------|
| Interest on Investments | \$10,000 |
| Equipment Maintenance Labor Costs | 5,842,703 |
| Fuel Costs and Overhead | 4,656,133 |
| Repair and Maintenance Parts | 2,706,500 |
| ESD Administrative Charge | 2,025,000 |
| Outside Repair and Maintenance | 1,290,000 |
| Other Charges | <u>283,000</u> |
| TOTAL REVENUE | \$16,813,336 |

EXPENDITURES:

| | |
|---------------------------------|---------------------|
| Personal Services | \$7,000,265 |
| Supplies | 5,931,179 |
| Contractual Services | <u>3,649,376</u> |
| TOTAL RECURRING EXPENSES | \$16,580,820 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|---------------------|
| Capital Outlay | <u>\$232,516</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$232,516 |
| TOTAL EXPENDITURES | \$16,813,336 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
EQUIPMENT SERVICES FUND**

| | |
|--|-----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$8,229,791) |
| Plus: Projected Revenues | \$16,813,336 |
| Less: Projected Expenditures | (\$16,813,336) |
| Unreserved retained earnings as of 9/30/05 | (\$8,229,791) |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | (\$8,229,791) |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF EQUIPMENT SERVICES FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Administration | \$1,691,509 | \$1,755,868 | \$1,865,541 | \$2,064,662 | \$2,218,212 |
| Equipment Materials | 780,850 | 3,827,237 | 3,362,623 | 3,109,336 | 3,340,580 |
| Harley Street | 1,923,689 | 1,728,086 | 1,831,648 | 1,812,358 | 1,947,144 |
| Southside Service Center | 788,622 | 811,584 | 780,381 | 812,989 | 873,452 |
| Brennan Street | 1,516,887 | 1,401,388 | 1,235,761 | 1,406,097 | 1,510,669 |
| Water & Sewer Center | 813,458 | 800,549 | 765,461 | 851,973 | 915,335 |
| Downtown Center | 1,529,626 | 1,395,177 | 1,245,365 | 1,297,016 | 1,393,476 |
| Fuel Services | 259,637 | 203,292 | 376,256 | 289,663 | 311,205 |
| Technical Services | 310,280 | 309,186 | 203,101 | 240,604 | 258,498 |
| Tire Shop | 256,744 | 276,665 | 266,096 | 266,106 | 285,896 |
| Parts & Fuel Inventory | 6,375,005 | 3,755,976 | 3,098,146 | 3,498,670 | 3,758,869 |
| Non-Departmental | <u>301,314</u> | <u>240,578</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | \$16,547,621 | \$16,505,586 | \$15,030,379 | \$15,649,474 | \$16,813,336 |

FORT WORTH



**COMPARISON OF EQUIPMENT SERVICES FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Interest on Investments | \$4,779 | \$365 | \$10,000 | \$29 | \$10,000 |
| Gain/Loss on Investments | 0 | 104,800 | 0 | 0 | 0 |
| Motor Pool Revenue | 0 | 0 | 0 | 0 | 0 |
| Equipment Maint/Labor Cost | 6,076,912 | 6,002,899 | 5,700,000 | 5,974,613 | 5,831,715 |
| Fuel Overhead | 173,984 | 121,930 | 120,000 | 104,925 | 120,000 |
| Veh Repair & Maint Overhead | 869,784 | 923,650 | 972,000 | 903,832 | 972,000 |
| Other Labor Charges | 10,988 | 9,878 | 10,988 | 15,696 | 10,988 |
| Rev from Sale of Auto Parts | 280 | 16,377 | 8,000 | 8,000 | 8,000 |
| Diesel Sales | 887,491 | 1,127,725 | 1,140,146 | 1,160,482 | 1,162,398 |
| Used Parts & Oil | 5,700 | 999 | 6,500 | 2,602 | 6,500 |
| Veh & Equipment Sales | 30,592 | 9,431 | 70,000 | 4,716 | 70,000 |
| Unleaded Sales | 996,191 | 1,111,883 | 1,122,424 | 1,082,857 | 1,139,035 |
| Propane Sales | 80,695 | 105,580 | 98,395 | 127,854 | 111,000 |
| Veh Repair & Maint Supplies | 3,090,150 | 2,668,415 | 2,700,000 | 2,397,851 | 2,700,000 |
| Outside Rep & Main Costs | 1,830,482 | 1,395,674 | 1,290,000 | 1,001,530 | 1,290,000 |
| Outside Rep & Main Ovrhd | 183,049 | 139,568 | 111,356 | 100,154 | 111,356 |
| Lubricant Costs | 70,934 | 57,255 | 85,000 | 47,861 | 85,000 |
| Lubricant Overhead | 4,871 | 2,418 | 15,000 | 1,761 | 15,000 |
| Fuel Cards | 135 | 0 | 0 | 0 | 0 |
| Diesel Overhead | 161,796 | 130,119 | 129,073 | 121,976 | 129,073 |
| Propane Overhead | 25,109 | 19,198 | 18,771 | 18,431 | 18,771 |
| Jet A Fuel Sales | 65,209 | 0 | 0 | 0 | 0 |
| Jet A Fuel Overhead | 2,256 | 0 | 0 | 0 | 0 |
| Gas Card Revenue | 670,689 | 888,905 | 812,500 | 856,762 | 858,000 |
| Gas Card Overhead | 17,895 | 20,521 | 19,500 | 19,038 | 19,500 |
| ESD Admin Charge | 845,665 | 584,190 | 500,000 | 512,830 | 2,025,000 |
| Transfers from Other Funds | 0 | 0 | 0 | 0 | 0 |
| Gas Tax Refund | 20,344 | 216 | 45,000 | 38,195 | 45,000 |
| Misc. Revenue | 14,864 | 55,176 | 35,000 | 7,347 | 35,000 |
| EPA Revenue | <u>30,212</u> | <u>123,113</u> | <u>40,000</u> | <u>111,642</u> | <u>40,000</u> |
| TOTAL | \$16,171,056 | \$15,620,285 | \$15,059,653 | \$14,620,984 | \$16,813,336 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

EQUIPMENT SERVICES

PI61/0212010:0212095

SUMMARY OF FUND RESPONSIBILITIES:

The Equipment Services Department (ESD) has responsibility for vehicle and equipment acquisition, monitoring, servicing, and repair for the entire City fleet.

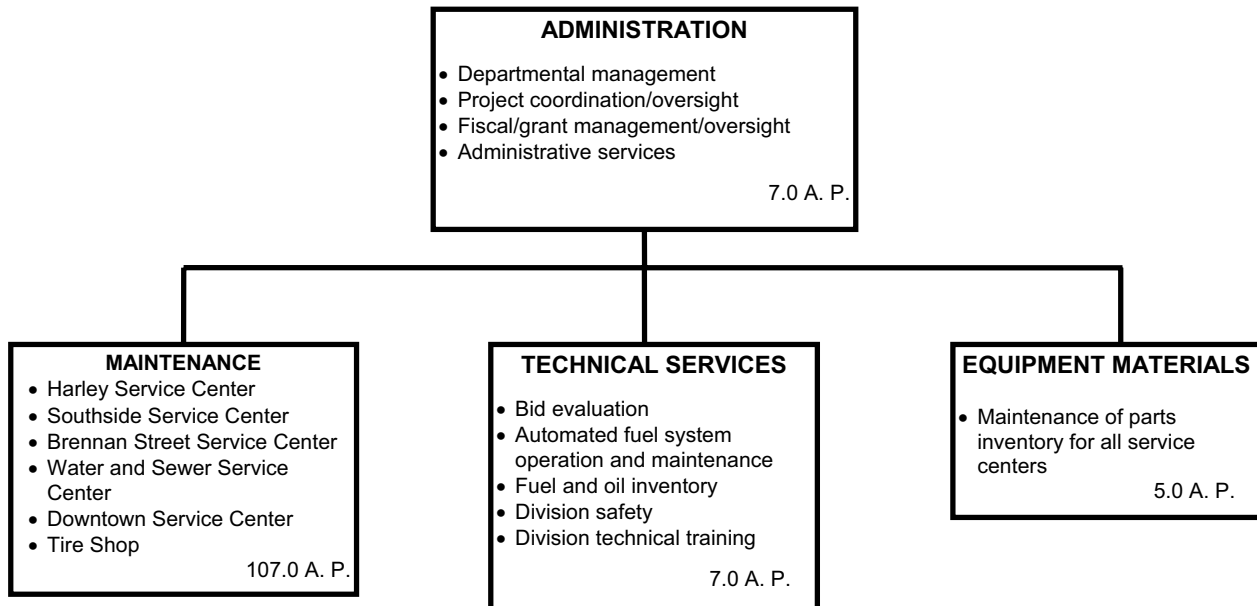
Within the department, field services, mechanical maintenance, fuel, lubricants, and other supplies are provided by the following six service centers: Harley, Southside, Brennan, Water and Sewer, Downtown, and the Tire Shop. Equipment Services also contracts certain services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. In addition, the department has a Fuel Services Section that provides for fueling services for all City vehicles and equipment. ESD's Technical Services Section performs procurement and other fleet administrative functions.

ESD privatized its parts inventory system at the end of FY2001-02. This FY2004-05 Budget contains the continuation of this program. NAPA, as the contracted provider of that service, now supplies all City departments with required repair parts.

As an Internal Service Fund, the majority of ESD's operating funds come from reimbursements from other City departments for all fuel, parts, and services provided. The application of an administration fee to all charges allows ESD to support its general, non-department specific administrative functions.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 6,484,670 | \$ 6,449,255 | \$ 6,947,409 | \$ 7,000,265 |
| Supplies | 6,404,340 | 5,324,286 | 5,931,179 | 5,931,179 |
| Contractual | 3,616,576 | 3,256,838 | 3,649,376 | 3,649,376 |
| Capital Outlay | 0 | 0 | 232,516 | 232,516 |
| Total Expenditures | \$ 16,505,586 | \$ 15,030,379 | \$ 16,760,480 | \$ 16,813,336 |
| Authorized Positions | 125.00 | 126.00 | 126.00 | 126.00 |

EQUIPMENT SERVICES - 126.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: EQUIPMENT SERVICES | FUND/CENTER PI61/0212010:0212095 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$15,030,379 | A.P. | 126.00 |
| 2004-05 ADOPTED: | \$16,813,336 | A.P. | 126.00 |

- A) The adopted budget increases by \$517,397 for fuel purchases based on projected price per gallon and consumption rate.
- B) The adopted budget increases by \$265,480 for other contractual costs. This includes costs associated with the purchase and implementation of a new equipment management system and vehicles lease costs.
- C) The adopted budget increases by \$227,291 for motor vehicle repairs by outside vendors.
- D) The adopted budget increases by \$180,008 for worker's compensation cost based on actual historical claims.
- E) The adopted budget increases by \$219,379 for salaries of regular employees based on the City's compensation plan.
- F) The adopted budget decreases by (\$167,642) for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- G) The adopted budget increases by \$142,400 for motor vehicles for the purchase of two service vans at Brennan Service Center, one service van at the South Side Service Center, and two service trucks at the Water and Sewer Center.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
EQUIPMENT SERVICES

DEPARTMENT PURPOSE

To provide City departments with the services and information necessary for them to optimally utilize and manage the vehicles and equipment required by them to accomplish their missions.

FY2004-05 DEPARTMENTAL OBJECTIVES

To maintain fleet availability to user departments at 95 percent during FY 2004-2005 at a cost not to exceed budgeted levels.

To maintain fleet reliability during FY 2004-2005 by maintaining scheduled preventive maintenance at 55 percent of all vehicles in the City fleet at a cost not to exceed budgeted levels.

To complete 70 percent of in-shop repairs within three (3) working days at a cost not to exceed budgeted levels.

To remain in compliance with present Environmental Protection Agency (EPA) mandates related to the operation of fuel storage facilities, including overfill/spill tank, line leak monitoring, and required monitoring of EPA sensors.

To ensure that repeat repairs do not exceed 4 percent of total work orders written during FY 2004-2005.

To ensure that variance of fuel supply inventories is no more than 1 percent.

To provide 3000 hours of formal manufacturer's training to ensure continued knowledge and proficiency in latest technology and safety precautions.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Percent of fleet availability | 95.67% | 93% | 95% |
| % of maintenance scheduled | 55.15% | 56% | 56% |
| % of repairs completed within 3 working days | 75% | 70% | 70% |
| % of repeat repairs due to mechanic error | .70% | 4% | 4% |
| % of variance in fuel inventories | 1% | 1% | 1% |
| Number of hours in formal training | 3008 | 3800 | 3000 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT EQUIPMENT SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PI61 EQUIPMENT SERVICES FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>EQUIPMENT SERVICES</u> | | | | | | | | |
| 0212010 | ADMINISTRATION | \$ 1,755,868 | \$ 1,865,541 | \$ 2,213,544 | \$ 2,218,212 | 8.00 | 7.00 | 7.00 | 7.00 |
| 0212015 | EQUIPMENT MATERIALS | 3,827,237 | 3,362,623 | 3,338,936 | 3,340,580 | 5.00 | 5.00 | 4.00 | 4.00 |
| 0212030 | HARLEY STREET | 1,728,086 | 1,831,648 | 1,934,326 | 1,947,144 | 31.00 | 31.00 | 32.00 | 32.00 |
| 0212035 | SOUTHSIDE SERVICE CENTER | 811,584 | 780,381 | 868,748 | 873,452 | 11.00 | 11.00 | 11.00 | 11.00 |
| 0212045 | BRENNAN STREET | 1,401,388 | 1,235,761 | 1,501,489 | 1,510,669 | 24.00 | 22.00 | 22.00 | 22.00 |
| 0212050 | WATER & SEWER CENTER | 800,549 | 765,461 | 909,836 | 915,335 | 13.00 | 13.00 | 13.00 | 13.00 |
| 0212055 | DOWNTOWN CENTER | 1,395,177 | 1,245,365 | 1,383,966 | 1,393,476 | 22.00 | 25.00 | 25.00 | 25.00 |
| 0212070 | FUEL SERVICES | 203,292 | 376,256 | 309,633 | 311,205 | 2.00 | 4.00 | 4.00 | 4.00 |
| 0212071 | TECHNICAL SERVICES | 309,186 | 203,101 | 256,926 | 258,498 | 4.00 | 3.00 | 3.00 | 3.00 |
| 0212080 | TIRE SHOP | 276,665 | 266,096 | 284,207 | 285,896 | 5.00 | 5.00 | 5.00 | 5.00 |
| 0212085 | PARTS & FUEL INVENTORY | 3,755,976 | 3,098,146 | 3,758,869 | 3,758,869 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0212095 | NON-DEPARTMENTAL | 240,578 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 16,505,586</u> | <u>\$ 15,030,379</u> | <u>\$ 16,760,480</u> | <u>\$ 16,813,336</u> | <u>125.00</u> | <u>126.00</u> | <u>126.00</u> | <u>126.00</u> |
| | TOTAL | \$ 16,505,586 | \$ 15,030,379 | \$ 16,760,480 | \$ 16,813,336 | 125.00 | 126.00 | 126.00 | 126.00 |

FORT WORTH



FUND STATEMENT

FUND:

INFORMATION SYSTEMS FUND

The Information Systems Fund provides for the management of the City's mainframe, network, and telecommunications equipment and services. In October 1994, the Information Technology Solutions Department (IT Solutions) was transferred from the General Fund to the Information Systems Fund.

IT Solutions is responsible for coordinating all information technology resources to support the strategic vision of the City of Fort Worth to provide quality service to the community. This coordination of information technology resources is accomplished through such services as administrative support, technical services, software applications development and acquisition, and telecommunications.

In the past, costs associated with information technology were dispersed across departments according to formulas based loosely on technology usage. In FY1998-99, the department began operating on a business model in which it bills City departments for services rendered. Thus, departments can make resource allocation decisions based on true cost analysis.

All City departments are IT Solutions customers, and the department receives the bulk of its revenue from these customers. The department's expenditures include personnel costs, operating supplies, contractual/consulting services, and such capital equipment as computers and other hardware and software.

FORT WORTH



**INFORMATION SYSTEMS FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|---------------------------|---------------------|
| Computing Services | \$11,272,812 |
| Telephone Services | 4,306,405 |
| Radio Services | 1,122,623 |
| External Customer Revenue | <u>620,000</u> |
| TOTAL REVENUE | \$17,321,840 |

EXPENDITURES

| | |
|--------------------------------|---------------------|
| Personal Services | \$7,689,085 |
| Supplies | 626,227 |
| Contractual Services | <u>8,024,959</u> |
| TOTAL RECURRING EXPENSE | \$16,340,271 |

CAPITAL OUTLAY

| | |
|-----------------------------|---------------------|
| Capital Outlay | <u>\$373,000</u> |
| TOTAL CAPITAL OUTLAY | \$373,000 |
| TOTAL EXPENDITURE | \$16,713,271 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
INFORMATION SYSTEMS FUND**

| | |
|--|-----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$2,943,362) |
| Plus: Projected Revenues | \$17,321,840 |
| Less: Projected Expenditures | (\$16,713,271) |
| Unreserved retained earnings as of 9/30/05 | (\$2,334,793) |

* Preliminary fund balance due to pending audit of actual fund balances

**COMPARISON OF INFORMATION SYSTEMS FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Administration | \$1,650,842 | \$486,489 | \$879,076 | \$879,076 | \$848,215 |
| Security | 0 | 503,025 | 0 | 0 | 816,417 |
| Technical Services | 0 | 0 | 0 | 0 | 0 |
| Infrastructure | 0 | 3,488,052 | 2,685,195 | 2,685,195 | 2,776,858 |
| Finance | 1,002,954 | 871,395 | 876,835 | 876,835 | 730,761 |
| Operations | 6,834,599 | 2,509,681 | 1,969,910 | 1,969,910 | 3,518,479 |
| Communications | 2,644,017 | 5,141,502 | 5,667,335 | 5,667,335 | 6,477,169 |
| Finance | 986,587 | 296,469 | 0 | 0 | 0 |
| Customer Service | 3,858,401 | 1,601,170 | 1,699,619 | 1,699,619 | 1,264,836 |
| Department Overhead | <u>122,690</u> | <u>311,244</u> | <u>905,726</u> | <u>905,726</u> | <u>280,536</u> |
| TOTAL | \$17,100,090 | \$15,209,027 | \$14,683,696 | \$14,683,696 | \$16,713,271 |

FORT WORTH



**COMPARISON OF INFORMATION SYSTEMS FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Coin Phone Commission | \$6,868 | \$628 | \$0 | \$0 | \$0 |
| Antenna Lease | 33,131 | 0 | 42,000 | 42,084 | 0 |
| Gain/Loss on Assets | 0 | 143,180 | 0 | 0 | 0 |
| Transfer from Accounts | 2,266 | 0 | 0 | 0 | 0 |
| Computing Services | 5,246,124 | 4,823,635 | 3,996,575 | 4,004,568 | 11,099,807 |
| Telephone Services | 3,197,713 | 3,709,335 | 3,715,138 | 3,722,568 | 4,260,902 |
| Radio Services | 1,412,394 | 1,796,539 | 1,618,622 | 1,621,859 | 1,341,131 |
| Software Based Charges | 5,397,052 | 5,021,837 | 4,878,099 | 4,887,855 | 0 |
| External Customers | 473,524 | 634,859 | 486,638 | 487,611 | 620,000 |
| Miscellaneous Revenue | <u>24,406</u> | <u>38,033</u> | <u>52,000</u> | <u>52,104</u> | <u>0</u> |
| TOTAL | \$15,793,478 | \$16,168,046 | \$14,789,072 | \$14,818,650 | \$17,321,840 |

FORT WORTH



FUND BUDGET SUMMARY

| | |
|--|--|
| DEPARTMENT: INFORMATION SYSTEMS FUND | FUND/CENTER PI68/0041000:0049000 |
|--|--|

SUMMARY OF FUND RESPONSIBILITIES:

The Information Technology Solutions (IT Solutions) Department is organized into the following groups: Administration and IT Security, Application Services, Finance and Contract Administration, Communications and Infrastructure Services, and Customer Service and Strategic Business Resources.

IT Solutions Administration and IT Security provides overall department direction, as well as information technology planning and coordination of information technology security policy and procedures for all City departments.

The Finance and Contract Administration Group is responsible for all business-administrative functions, including IT Solutions billing and rate structures, financial and budget management, procurement of information technology equipment and services for all City departments, and contract administration.

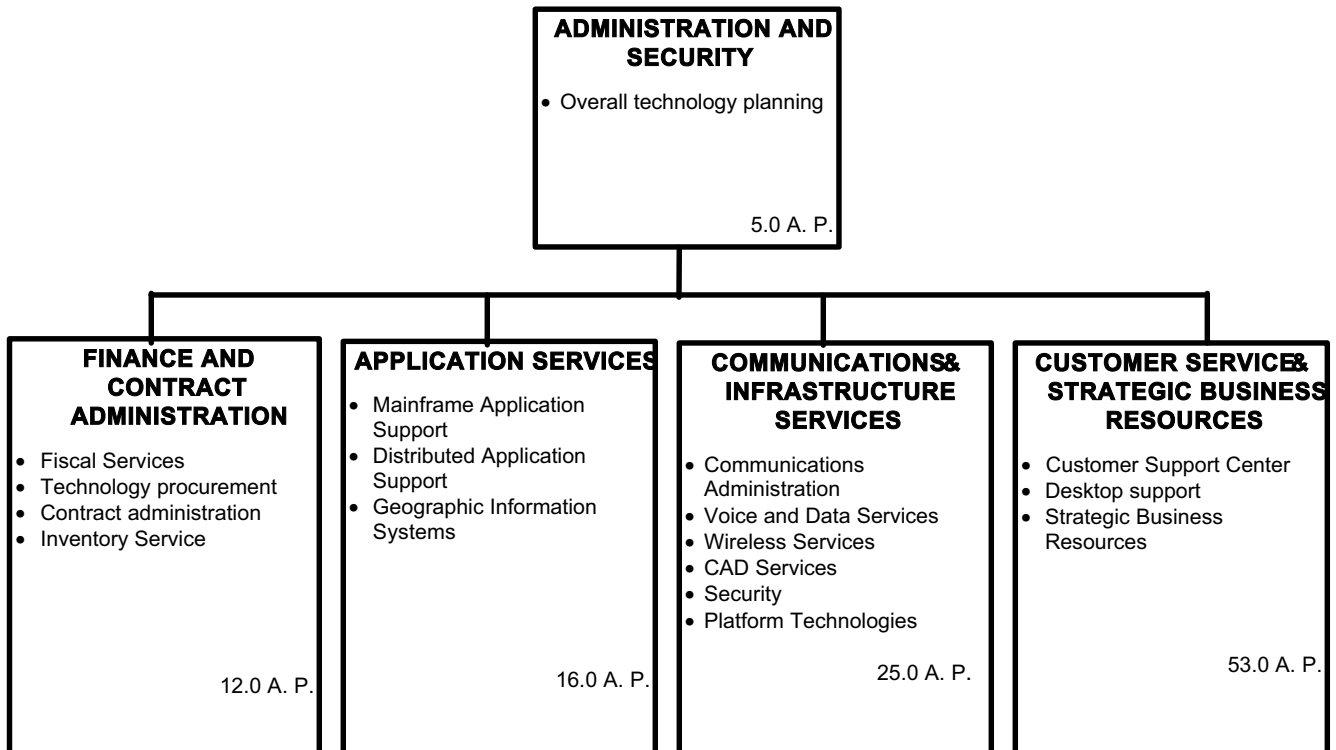
Application Services provides mainframe application support, distributed application support, and geographic information systems support.

The Communications & Infrastructure Group provides technical management and development of the City's telephone system, wireless systems and the public safety Computer-Aided Dispatch system; and technical management and development for the City's network infrastructure and mainframe computer operations.

The Customer Service and Strategic Operations Group serves as IT Solutions' primary point of contact for customers. The group is responsible for coordination of customer accounts, management of the Customer Support Center, as well as maintenance, support and replacement of all desktop computers and IT training coordination.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 6,536,604 | \$ 6,409,270 | \$ 7,689,085 | \$ 7,689,085 |
| Supplies | 574,029 | 562,170 | 626,227 | 626,227 |
| Contractual | 8,098,394 | 7,346,256 | 8,024,959 | 8,024,959 |
| Capital Outlay | 0 | 366,000 | 373,000 | 373,000 |
| Total Expenditures | \$ 15,209,027 | \$ 14,683,696 | \$ 16,713,271 | \$ 16,713,271 |
| Authorized Positions | 100.00 | 100.00 | 111.00 | 111.00 |

INFORMATION SYSTEMS FUND 111.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: INFORMATION SYSTEMS FUND | FUND/CENTER PI68/0041000:0049000 |
|--|--|

| | | | |
|--|--|--|--|
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
|--|--|--|--|

| | | | |
|-------------------------|--------------|-------------|-------|
| 2003-04 ADOPTED: | \$14,683,696 | A.P. | 100.0 |
| 2004-05 ADOPTED: | \$16,713,271 | A.P. | 111.0 |

- A) The adopted budget increases by \$977,033 for the compensation increases related to the FY2004-05 adopted compensation plan, the addition of ten employees added mid-year, and the addition of one employee for CAD support activities.

- B) The adopted budget increases by \$739,555 for costs associated with the 392 project. This increase is partially offset by a reduction of (\$166,000) for radio and communication equipment.

- C) The adopted budget increases by \$500,000 for E-GOV implementation, which will provide the infrastructure for electronic bill pay and an ADA compliant website.

- D) The adopted budget increases by \$235,000 for scheduled temporary employees to perform disaster recovery and information system security activities.

- E) The adopted budget decreases by (\$232,611) for leased telephone lines, which results in planned savings for the 392 Project.

- F) The adopted budget increases by \$173,000 for Phase I of the 3-1-1 Project. The 3-1-1 Project will provide enhanced call-based customer service to the community by improving the City call centers' technology.

- G) The adopted budget decreases by (\$166,000) for radio and communication equipment due to savings from the 392 Project, as mentioned above in item B.

- H) The adopted budget increases by \$143,675 for leased equipment for additional PCs and Enterprise Storage Area Network (SAN) backup, which is necessary due to an increase in the number of servers connected to the network and growth of the City's critical data.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **INFORMATION SYSTEMS FUND**

DEPARTMENT PURPOSE

To provide high quality, value added, economical information and communications solutions and services to customers in support of the City's strategic vision for providing quality service to the community.

FY2004-05 DEPARTMENTAL OBJECTIVES

To maintain application software availability and integrity in excess of 99 percent of the time at a cost not to exceed budgeted levels.

To maintain voice network availability and integrity in excess of 99 percent of the time at a cost not to exceed budgeted levels.

To maintain Customer Support Service performance levels to help desk industry standards at a cost not to exceed budgeted levels.

To maintain application software availability and integrity in excess of 99 percent at a cost not to exceed budgeted levels.

To have good or excellent customer satisfaction for equipment installation and desktop support at a cost not to exceed budgeted levels.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Applications on-line availability | >99% | >99% | >99% |
| Mobile Data System availability | 100% | 100% | 100% |
| Time to relocate equipment | 2 days | 2 days | 2 days |
| Customer satisfaction with equipment installation (Scale 10) | 9 | 9 | 9 |
| Good/Excellent customer satisfaction with desktop support | 97% | 98% | 98% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT IT SOLUTIONS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------|---|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PI68 | INFORMATION SYSTEMS FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ADMINISTRATION AND IT SECURITY</u> | | | | | | | | |
| 0041000 | ADMINISTRATION | \$ 460,849 | \$ 879,076 | \$ 848,215 | \$ 848,215 | 2.00 | 7.00 | 2.00 | 2.00 |
| 0041010 | STRATEGY & PLANNING | 25,640 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 486,489</u> | <u>\$ 879,076</u> | <u>\$ 848,215</u> | <u>\$ 848,215</u> | <u>2.00</u> | <u>7.00</u> | <u>2.00</u> | <u>2.00</u> |
| | <u>IT SECURITY</u> | | | | | | | | |
| 0041100 | IT SECURITY | \$ 503,025 | \$ 0 | \$ 816,417 | \$ 816,417 | 4.00 | 0.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 503,025</u> | <u>\$ 0</u> | <u>\$ 816,417</u> | <u>\$ 816,417</u> | <u>4.00</u> | <u>0.00</u> | <u>3.00</u> | <u>3.00</u> |
| | <u>INFRASTRUCTURE</u> | | | | | | | | |
| 0043010 | PLATFORM TECHNOLOGIES | \$ 2,008,535 | \$ 1,181,324 | \$ 1,265,133 | \$ 1,265,133 | 6.00 | 8.00 | 5.00 | 5.00 |
| 0043020 | DATA CENTER OPERATIONS | 1,479,517 | 1,503,871 | 1,511,725 | 1,511,725 | 11.00 | 10.00 | 11.00 | 11.00 |
| | Sub-Total | <u>\$ 3,488,052</u> | <u>\$ 2,685,195</u> | <u>\$ 2,776,858</u> | <u>\$ 2,776,858</u> | <u>17.00</u> | <u>18.00</u> | <u>16.00</u> | <u>16.00</u> |
| | <u>FINANCE</u> | | | | | | | | |
| 0044000 | FINANCE & CONTRACT ADMINISTRATION | \$ 871,395 | \$ 876,835 | \$ 730,761 | \$ 730,761 | 11.00 | 11.00 | 12.00 | 12.00 |
| | Sub-Total | <u>\$ 871,395</u> | <u>\$ 876,835</u> | <u>\$ 730,761</u> | <u>\$ 730,761</u> | <u>11.00</u> | <u>11.00</u> | <u>12.00</u> | <u>12.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT IT SOLUTIONS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PI68 | INFORMATION SYSTEMS FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>OPERATIONS</u> | | | | | | | | |
| 0045000 | STRATEGIC BUSINESS RESOURCES | \$ 137,264 | \$ 0 | \$ 929,872 | \$ 929,872 | 1.00 | 0.00 | 11.00 | 11.00 |
| 0045010 | MAINFRAME APPLICATIONS | 333,352 | 1,131,440 | 675,815 | 675,815 | 3.00 | 13.00 | 6.00 | 6.00 |
| 0045020 | DISTRIBUTED APPLICATIONS | 811,432 | 0 | 917,625 | 917,625 | 6.00 | 0.00 | 10.00 | 10.00 |
| 0045030 | MAINFRAME OPS | 34,083 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0045050 | GEOGRAPHIC INFORMATION SERVICES | 894,412 | 838,470 | 995,167 | 995,167 | 9.00 | 8.00 | 9.00 | 9.00 |
| 0045060 | PROGRAM MANAGEMENT OFFICE | 299,138 | 0 | 0 | 0 | 6.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 2,509,681</u> | <u>\$ 1,969,910</u> | <u>\$ 3,518,479</u> | <u>\$ 3,518,479</u> | <u>25.00</u> | <u>21.00</u> | <u>36.00</u> | <u>36.00</u> |
| | <u>COMMUNICATIONS</u> | | | | | | | | |
| 0046000 | IT COMMUNICATIONS SERVICES GROUP | \$ 415,385 | \$ 333,904 | \$ 354,721 | \$ 354,721 | 2.00 | 2.00 | 3.00 | 3.00 |
| 0046001 | RADIO SYSTEMS | 19,928 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0046002 | TELEPHONE SYSTEMS | 22,687 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0046010 | VOICE & DATA SERVICES | 3,332,697 | 3,553,185 | 4,083,541 | 4,083,541 | 10.00 | 10.00 | 10.00 | 10.00 |
| 0046020 | WIRELESS SERVICES | 1,156,846 | 1,474,545 | 1,783,771 | 1,783,771 | 10.00 | 10.00 | 10.00 | 10.00 |
| 0046030 | INVENTORY SERVICES | 102,858 | 221,669 | 0 | 0 | 2.00 | 2.00 | 0.00 | 0.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT IT SOLUTIONS | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------|-------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PI68 | INFORMATION SYSTEMS FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0046040 | CAD SERVICES | 91,101 | 84,032 | 255,136 | 255,136 | 1.00 | 1.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 5,141,502</u> | <u>\$ 5,667,335</u> | <u>\$ 6,477,169</u> | <u>\$ 6,477,169</u> | <u>25.00</u> | <u>25.00</u> | <u>25.00</u> | <u>25.00</u> |
| | <u>FINANCE/ADMINISTRATION</u> | | | | | | | | |
| 0047000 | ADMINISTRATION/ FINANCE | \$ 296,469 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 296,469</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>CUSTOMER SERVICE</u> | | | | | | | | |
| 0048000 | CUSTOMER SUPPORT CENTER | \$ 1,601,170 | \$ 1,699,619 | \$ 609,208 | \$ 609,208 | 16.00 | 18.00 | 8.00 | 8.00 |
| 0048001 | DESKTOP SUPPORT | 0 | 0 | 655,628 | 655,628 | 0.00 | 0.00 | 9.00 | 9.00 |
| | Sub-Total | <u>\$ 1,601,170</u> | <u>\$ 1,699,619</u> | <u>\$ 1,264,836</u> | <u>\$ 1,264,836</u> | <u>16.00</u> | <u>18.00</u> | <u>17.00</u> | <u>17.00</u> |
| | <u>DEPT OVERHEAD</u> | | | | | | | | |
| 0049000 | DEPT OVERHEAD | \$ 311,244 | \$ 905,726 | \$ 280,536 | \$ 280,536 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 311,244</u> | <u>\$ 905,726</u> | <u>\$ 280,536</u> | <u>\$ 280,536</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 15,209,027 | \$ 14,683,696 | \$ 16,713,271 | \$ 16,713,271 | 100.00 | 100.00 | 111.00 | 111.00 |

FORT WORTH



FUND STATEMENT**FUND:****ENGINEERING SERVICES FUND**

The Engineering Services Fund is a City of Fort Worth Internal Service Fund that provides for comprehensive engineering design, project management, surveying, quality control testing, and construction inspection for water, street, storm drain, sidewalk, and other infrastructure improvements. The Engineering Services Fund derives approximately 86 percent of its revenue from Capital Improvement Program (CIP) projects, primarily in the Transportation and Public Works and Water/Sewer departments.

The Department of Engineering, in the Engineering Services Fund, operates based on a philosophy that focuses on the following: 1) operations driven by the balance of customer needs and revenue; 2) a staffing level driven by workload and customer needs; 3) the study and use of innovative private sector business concepts; 4) the combination of public and private resource opportunities; and 5) the provision of competitive and timely services.

During FY2003-04, the Department of Engineering underwent an internal reorganization. As a result of the reorganization, the department consists of four strategically aligned service delivery groups (operational divisions). This structure allows the department to conduct operations in a manner similar to that of a successful private sector engineering consulting firm.

The Fiscal and Business Service Delivery Group is responsible for overall departmental administrative operations, contract administration, network and technology services, public information services and coordination of administrative and fiscal activities among all department service groups.

The Construction Service Delivery Group provides for laboratory testing of construction materials and construction inspection services to ensure compliance with approved construction plans, specifications and contract documents. Real Property Services is part of this division and is responsible for obtaining all necessary easements and rights-of-way for City of Fort Worth projects, management of the sale or lease of property on behalf of the City; management and sale or lease of City-owned Lake Worth properties; and management of the Surplus Property program. Survey Services is also part of this division and is responsible for providing preliminary survey, construction staking, easement description services, as well as real property surveys for platting.

The Engineering Service Delivery Group consists of several sections that provide engineering services for a broad array of programs. These programs include street reconstruction (CIP); development plan review; water and sanitary sewer pipeline rehabilitation, replacement and extensions; and airport and park improvements. These programs may use in-house design teams or be contracted out to private consultants based on resource availability and response time required. The private utility coordination function is also provided through this service group and is available for use by other departments managing their own design processes. Consistent with the Engineering Department's charter, resources may shift from one program to another depending on work demands. The Mapping Section within this service group is responsible for Federal Emergency Management Administration (FEMA) floodplain management activities within the city, as well as the preparation and maintenance of the City's water, sewer, and storm drainage maps.

The Staff Development Service Delivery Group is responsible for the Engineering Co-op Program, professional development, staff recruitment and process analysis and tracking.

FORT WORTH



ENGINEERING SERVICES FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|--|---------------------|
| General Fund (Real Property Services) | \$0 |
| Transfer from Water and Sewer Operating Fund | 30,000 |
| Transfer from Lake Worth Trust Fund | 231,000 |
| Parks & Community Services Capital Projects | 39,923 |
| T/PW General Fund Programs | 235,000 |
| Aviation Capital Projects | 75,000 |
| T/PW Capital Projects | 3,082,478 |
| Water Capital Projects | 3,972,625 |
| Wastewater Capital Projects | 2,794,387 |
| Receipts from Other Funds | 110,000 |
| Contract Street Maintenance | 973,359 |
| Environmental Services | 214,885 |
| Miscellaneous Revenues | <u>165,342</u> |
| TOTAL REVENUE | \$11,923,999 |

OTHER FINANCING SOURCES:

| | |
|--|---------------------|
| Use of Fund Balance | <u>378,349</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$12,302,348 |

EXPENDITURES:

| | |
|---------------------------------|---------------------|
| Personal Services | \$10,140,503 |
| Supplies | 435,280 |
| Contractual Services | <u>1,361,065</u> |
| TOTAL RECURRING EXPENSES | \$11,936,848 |

CAPITAL OUTLAY:

| | |
|-----------------------------|---------------------|
| Capital Outlay | <u>\$365,500</u> |
| TOTAL CAPITAL OUTLAY | \$365,500 |
| TOTAL EXPENDITURES | \$12,302,348 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
ENGINEERING FUND**

| | |
|--|-----------------------|
| Unreserved retained earnings as of 9/30/04 * | (\$17,543) |
| Plus: Projected Revenues | \$11,923,999 |
| Less: Projected Expenditures | (\$12,302,348) |
| Unreserved retained earnings as of 9/30/05 | (\$395,892) |
| Plus: Unrealized gain ** | (\$23,800) |
| Revised unreserved retained earnings as of 9/30/05 | (\$419,692) |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF ENGINEERING SERVICES FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Engineering Services | <u>\$9,264,935</u> | <u>\$10,146,339</u> | <u>\$9,952,494</u> | <u>\$10,030,538</u> | <u>\$12,302,348</u> |
| TOTAL | \$9,264,935 | \$10,146,339 | \$9,952,494 | \$10,030,538 | \$12,302,348 |

FORT WORTH



**COMPARISON OF ENGINEERING SERVICES FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| General Fund (Real Property Services) | \$70,507 | \$106,709 | \$125,000 | \$22,416 | \$0 |
| Transfer from Water and Sewer Operating Fund | 79,613 | 165,366 | 150,000 | 24,785 | 30,000 |
| Transfer from Lake Worth Trust Fund | 229,823 | 201,441 | 238,648 | 232,202 | 231,000 |
| Parks & Community Services Capital Projects-GF | 97,140 | 89,025 | 39,923 | 60,279 | 39,923 |
| T/PW General Fund Programs | 253,215 | 272,664 | 287,851 | 260,673 | 235,000 |
| Aviation Capital Projects | 114,399 | 88,057 | 50,464 | 62,931 | 75,000 |
| T/PW Capital Projects | 2,210,342 | 2,169,972 | 1,300,000 | 2,030,357 | 3,082,478 |
| Water Capital Projects | 3,076,285 | 3,268,060 | 3,958,879 | 3,339,038 | 3,972,625 |
| Wastewater Capital Projects | 2,473,704 | 2,744,909 | 2,230,029 | 2,747,702 | 2,794,387 |
| Receipts from Other Funds | 183,908 | 147,846 | 158,000 | 121,337 | 110,000 |
| Contract Street Maintenance | 570,876 | 633,635 | 528,000 | 691,889 | 973,359 |
| Environmental Services | 2,618 | 3,804 | 845,000 | 8,688 | 214,885 |
| Miscellaneous Revenues | <u>61,077</u> | <u>123,552</u> | <u>40,700</u> | <u>225,590</u> | <u>165,342</u> |
| Sub-Total | \$9,423,507 | 9,908,331 | \$9,952,494 | \$9,827,887 | \$11,923,999 |
| Use of Fund Balance | \$0 | \$238,008 | \$0 | \$202,651 | \$378,349 |
| TOTAL | \$9,423,507 | \$10,146,339 | \$9,952,494 | \$10,030,538 | \$12,302,348 |

FORT WORTH



FUND BUDGET SUMMARY

| | |
|---|--|
| DEPARTMENT: ENGINEERING SERVICES FUND | FUND/CENTER PI19/0301000:0307010 |
|---|--|

SUMMARY OF FUND RESPONSIBILITIES:

The Engineering Department is responsible for providing engineering design, project management, surveying, quality control, material testing and construction inspection services for most water, sewer, storm drain, sidewalk, and other infrastructure improvement projects.

The Fiscal and Business Service Delivery Group is responsible for overall departmental administrative operations, contract administration, network and technology services, public information services and coordination of fiscal activities within the department.

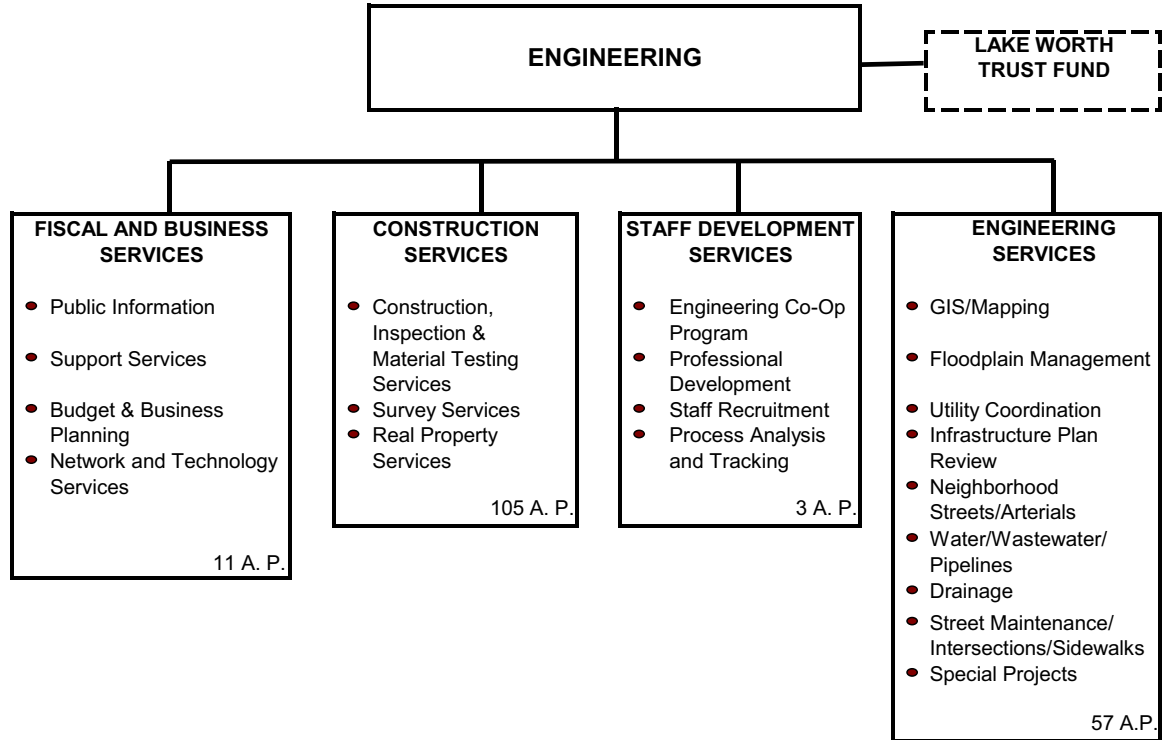
The Construction Service Delivery Group provides quality control and construction inspection services for most City projects to ensure compliance with approved plans, specifications, and contract documents. Real Property is responsible for the purchase, sale or lease of real property on behalf of all City departments. It also manages Lake Worth properties and the associated Lake Worth Trust Fund. Surveying Services provides preliminary survey and design, construction staking and easement description services, as well as real property surveys for platting.

The Engineering Service Delivery Group consists of several sections that provide engineering services for a broad array of programs. These programs include street reconstruction (CIP), development plan review, water and sanitary sewer pipeline rehabilitation, replacement and extensions, airport and park improvements. The private utility coordination function is also provided through this service group and is available for use by other departments managing their own design processes. The Mapping Section, within the service group, is responsible for Federal Emergency Management Administration (FEMA) floodplain management activities within the city, as well as the preparation and maintenance of the City's water, sewer, and storm drainage maps.

The Staff Development Service Delivery Group is responsible for the Engineering Co-Op Program, professional development, staff recruitment and process analysis and tracking.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 8,731,172 | \$ 8,486,802 | \$ 10,063,975 | \$ 10,140,503 |
| Supplies | 335,491 | 367,741 | 435,280 | 435,280 |
| Contractual | 1,079,676 | 977,901 | 1,361,065 | 1,361,065 |
| Capital Outlay | 0 | 120,050 | 365,500 | 365,500 |
| Total Expenditures | \$ 10,146,339 | \$ 9,952,494 | \$ 12,225,820 | \$ 12,302,348 |
| Authorized Positions | 152.00 | 155.00 | 176.00 | 176.00 |

ENGINEERING SERVICES FUND – 176 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|---|--|
| DEPARTMENT: ENGINEERING SERVICES FUND | FUND/CENTER PI19/0301000:0307010 |
|---|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|--------------|-------------|--------|
| 2003-04 ADOPTED: | \$9,952,494 | A.P. | 155.00 |
| 2004-05 ADOPTED: | \$12,302,348 | A.P. | 176.00 |

A) The adopted budget increases by \$1,245,911 for salaries of regular employees which is based on the projected compensation plan for FY2004-05 and on the addition of 21 new positions. These 21 positions breakdown as follows: seven Construction Inspector I's and one Engineering Manager in the Construction Inspection Services Group, one Professional Engineer and one Office Assistant II to assist in the Neighborhood Street CIP program; one Senior Engineering Technician and one Office Assistant II to assist in the Infrastructure Plan Review Center; one Engineering Technician I responsible for the preparation of red line drawings in Construction Inspection Services; one Senior Professional Engineer, one Professional Engineer and one Office Assistant II to manage the Contract Street Maintenance program; one Senior Professional Engineer and one Office Assistant II to manage the drainage CIP program; one Office Assistant II to assist in the data management for CIP tracking; one Engineering Co-Op Manager for the Staffing Development Services Group; and one Engineering Technician I responsible for document scanning in the Engineering vault.

B) The adopted budget increases by \$191,280 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.

C) The adopted budget increases by \$168,800 for the replacement costs for seven vehicles.

D) The adopted budget increases by \$156,588 for group health insurance based on plan enrollment and anticipated cost increases for FY2004-05.

E) The adopted budget increases by \$122,566 for retirement contributions, which are calculated as a percentage of salaries.

F) The adopted budget increases by \$92,000 for specialized equipment primarily for the replacement of four robotic total stations and the purchase of a new electronic scanner for the vault.

G) The adopted budget increases by \$89,481 for mileage reimbursement based on re-estimates for the Construction Inspection Services group.

H) The adopted budget increases by \$64,535 for minor equipment based on various equipment for the new positions added to the department.

I) The adopted budget increases by \$51,293 for terminal leave based on anticipated employee retirements for the department in FY2004-05.

J) The adopted budget increases by \$49,500 for a facility rental of additional space for various new positions added to the department.

K) The adopted budget increases by \$40,364 for worker's compensation costs based on Human Resources' assessment of projected costs for FY2004-05.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

ENGINEERING, ENGINEERING SERVICES FUND

DEPARTMENT PURPOSE

To deliver innovative engineering, mapping and asset management services that are critical to building, restoring and revitalizing our community.

FY2004-05 DEPARTMENTAL OBJECTIVES

To maintain an average cost of service of 20% of the total cost of construction for all capital projects requiring full engineering related services.

To maintain a gross change order rate of less than 2% other than those associated with changes in scope for infrastructure projects (national average 3%-6%).

To complete the initial review of developer projects within 25 working days or less, for 95% of the projects submitted.

To prepare/map 24,000 datapoints per year for infrastructure maps using GIS mapping technologies.

To increase diversity within the department through targeted recruitment, diverse interview panels and use of the Engineering Co-Op program.

To provide an initial response within one hour of receipt for 100% of citizen construction concern calls received.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|------------------------------------|---------------------------|------------------------------|------------------------------|
| Average cost of service | 19% | 20% | 20% |
| Preliminary survey and design | 9% | 9% | 9% |
| Project management | 2% | 2% | 2% |
| Construction survey and Inspection | 7% | 8% | 8% |
| Materials testing | 1% | 1% | 1% |
| Gross change order rate | 1% | 1.5% | 1.5% |
| Infrastructure plan review rate | - | - | 100% |
| Datapoints mapped | - | 36,549 | 24,000 |
| Co-Op students hired | 3 | 2 | 1 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENGINEERING DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------------|--|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND P119 | ENGINEERING SERVICES FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>ENGINEERING ADMINISTRATION DIVISION</u> | | | | | | | | |
| 0301000 | ADMINISTRATION | \$ 1,001,907 | \$ 924,963 | \$ 940,979 | \$ 946,703 | 11.00 | 11.00 | 12.00 | 12.00 |
| | Sub-Total | <u>\$ 1,001,907</u> | <u>\$ 924,963</u> | <u>\$ 940,979</u> | <u>\$ 946,703</u> | <u>11.00</u> | <u>11.00</u> | <u>12.00</u> | <u>12.00</u> |
| | <u>CONSTRUCTION DIVISION</u> | | | | | | | | |
| 0302010 | INSPECTION & SURVEY SECTION | \$ 3,520,125 | \$ 3,471,773 | \$ 4,456,544 | \$ 4,480,752 | 51.00 | 51.00 | 60.00 | 60.00 |
| 0302030 | LABORATORY SECTION | 474,845 | 474,341 | 498,115 | 502,075 | 9.00 | 9.00 | 9.00 | 9.00 |
| | Sub-Total | <u>\$ 3,994,970</u> | <u>\$ 3,946,114</u> | <u>\$ 4,954,659</u> | <u>\$ 4,982,827</u> | <u>60.00</u> | <u>60.00</u> | <u>69.00</u> | <u>69.00</u> |
| | <u>ENGINEERING SERVICES</u> | | | | | | | | |
| 0303010 | CONSULTANT SERVICES SECTION | \$ 200,803 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0303020 | DESIGN SERVICES | 1,923,978 | 2,084,466 | 2,656,524 | 2,674,908 | 29.00 | 32.00 | 39.00 | 39.00 |
| 0303030 | MAPPING SERVICES | 1,039,793 | 1,001,859 | 1,138,892 | 1,146,248 | 14.00 | 16.00 | 17.00 | 17.00 |
| | Sub-Total | <u>\$ 3,164,574</u> | <u>\$ 3,086,325</u> | <u>\$ 3,795,416</u> | <u>\$ 3,821,156</u> | <u>43.00</u> | <u>48.00</u> | <u>56.00</u> | <u>56.00</u> |
| | <u>IN-HOUSE DESIGN DIVISION</u> | | | | | | | | |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENGINEERING DEPARTMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--------------------------------------|---------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PI19 | ENGINEERING SERVICES FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0304010 | MAPPING SECTION | \$ 33,291 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0304020 | IN-HOUSE DESIGN SECTION | 67,406 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 100,697</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>SURVEY DIVISION</u> | | | | | | | | |
| 0305010 | SURVEY SECTION | \$ 1,199,863 | \$ 1,160,110 | \$ 1,385,688 | \$ 1,395,216 | 24.00 | 21.00 | 22.00 | 22.00 |
| | Sub-Total | <u>\$ 1,199,863</u> | <u>\$ 1,160,110</u> | <u>\$ 1,385,688</u> | <u>\$ 1,395,216</u> | <u>24.00</u> | <u>21.00</u> | <u>22.00</u> | <u>22.00</u> |
| | <u>REAL PROPERTY</u> | | | | | | | | |
| 0306010 | REAL PROPERTY SERVICES | \$ 684,328 | \$ 834,982 | \$ 861,566 | \$ 867,914 | 14.00 | 15.00 | 14.00 | 14.00 |
| | Sub-Total | <u>\$ 684,328</u> | <u>\$ 834,982</u> | <u>\$ 861,566</u> | <u>\$ 867,914</u> | <u>14.00</u> | <u>15.00</u> | <u>14.00</u> | <u>14.00</u> |
| | <u>STAFF DEVELOPMENT</u> | | | | | | | | |
| 0307010 | STAFF DEVELOPMENT | \$ 0 | \$ 0 | \$ 287,512 | \$ 288,532 | 0.00 | 0.00 | 3.00 | 3.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 287,512</u> | <u>\$ 288,532</u> | <u>0.00</u> | <u>0.00</u> | <u>3.00</u> | <u>3.00</u> |
| | TOTAL | \$ 10,146,339 | \$ 9,952,494 | \$ 12,225,820 | \$ 12,302,348 | 152.00 | 155.00 | 176.00 | 176.00 |

FUND STATEMENT**FUND:****OFFICE SERVICES FUND**

The Office Services Fund is an Internal Service Fund that consists of three divisions: the Print Shop, Graphics, and the Mailroom. Prior to 1990, these three divisions operated as three independent City shops. To achieve efficiency and cost-effectiveness, the Print Shop and Graphics were merged in 1990, and the Mailroom was added in 1992. Currently, the Office Services Fund is the City's in-house Reprographics Department, managed by a single coordinator, which offers a "one-stop shop" for reprographic services for all City departments.

The Print Shop accommodates small and medium-size print jobs that are needed quickly. Most jobs completed by the Print Shop involve City forms, letterhead, envelopes, newsletters, and brochures for each department. The Print Shop also offers bindery services, makes identification cards for City employees, provides high-speed copying, makes blue line reproductions, and does some spot-color work. However, all four-color process work is contracted to outside firms. Since FY2003-04, the Print Shop has produced both banners and street signs on a limited basis for City Departments. This function was moved from the City Store to the Print Shop upon its closing.

In addition, the Print Shop manages the City's walk-up copiers, administers contracts with copier vendors, and orders supplies for copiers. Walk-up copiers are available throughout City Hall and other City facilities.

Graphics provides a full line of services, including desktop publishing, logo creation, displays, posters, photography, camera-ready art, and audio-visual checkout. When four-color work is created for outside printing, the artist writes print specifications for the bid, delivers the job on disk or as camera-ready art, and acts as a liaison between the printer and departmental users.

The receipt and distribution of all outgoing and incoming mail is the responsibility of the Mailroom. Mailroom employees deliver and pick up mail at remote City facilities and operate the equipment that folds bills and places them, along with return envelopes, newsletters, and any other inserts, into envelopes that are then processed and mailed.

Studies have been conducted to determine if it would be more cost-effective and efficient for the City to delete the in-house Reprographics Department and send all work to outside vendors. These studies concluded that the in-house operation is more cost-effective and efficient because Office Services' prices are competitive or below market rates, and the turnaround time is shorter. In addition, the in-house shop employees recognize the sensitivity of City jobs, such as Mayor and Council Communications and the proposed and adopted budgets. These documents contain information that should be confidential until printed and distributed to the City Council.

FORT WORTH



**OFFICE SERVICES FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|---------------------------------------|--------------------|
| Errands | \$3,600 |
| Interest Earned - Office Services | 11,700 |
| Invoice Entry | 25,560 |
| Kodak Printing | 195,994 |
| Labor - Inter-Departmental Billing | 321,406 |
| Mail and Messenger | 30,089 |
| Miscellaneous Revenue | 142,000 |
| Office Copy Charges | 955,786 |
| Postage | 134,960 |
| Printing | 66,944 |
| Rush - Inter-Departmental Billing | 2,800 |
| Sale of Business Cards | 28,617 |
| Supplies - Inter-Departmental Billing | 372,614 |
| Photography | 6,500 |
| Translation Services | <u>1,000</u> |
| TOTAL REVENUE | \$2,299,570 |

OTHER FINANCING SOURCES:

| | |
|--|--------------------|
| Use of Fund Balance | <u>\$0</u> |
| TOTAL REVENUE AND OTHER FINANCING RESOURCES | \$2,299,570 |

EXPENDITURES:

| | |
|---------------------------------|--------------------|
| Personal Services | \$855,182 |
| Supplies | 305,811 |
| Contractual Services | <u>1,138,577</u> |
| TOTAL RECURRING EXPENSES | \$2,299,570 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|---------------------------|--------------------|
| TOTAL EXPENDITURES | \$2,299,570 |
|---------------------------|--------------------|

**PROJECTED
UNRESERVED RETAINED EARNINGS
OFFICE SERVICES FUND**

| | |
|--|------------------------|
| Unreserved retained earnings as of 9/30/04 * | \$49,510 |
| Plus: Projected Revenues | \$2,299,570 |
| Less: Projected Expenditures | (\$2,299,570) |
| Unreserved retained earnings as of 9/30/05 | \$49,510 |
| Plus: Unrealized gain ** | (\$5,116) |
| Unreserved retained earnings as of 9/30/05 | \$44,394 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF OFFICE SERVICES FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Print Shop | \$1,486,258 | \$1,742,329 | \$1,526,129 | \$1,418,893 | \$1,655,586 |
| Graphics | 219,543 | 225,924 | 269,430 | 213,166 | 256,073 |
| Mailroom | <u>450,859</u> | <u>344,846</u> | <u>348,105</u> | <u>335,126</u> | <u>387,911</u> |
| Total | \$2,156,660 | \$2,313,099 | \$2,143,664 | \$1,967,185 | \$2,299,570 |

FORT WORTH



**COMPARISON OF OFFICE SERVICES FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Interest On Investments | \$20,261 | \$9,236 | \$11,700 | \$6,199 | \$11,700 |
| Unrealized Gain | 20,219 | 8,899 | 0 | 0 | 0 |
| Gain/Loss On Assets | 0 | 7,437 | 0 | 0 | 0 |
| Postage | 132,120 | 134,876 | 136,000 | 133,397 | 134,960 |
| Office Copy Charges | 698,046 | 866,891 | 883,707 | 887,234 | 955,786 |
| Fax Revenue-Office Service | 52 | 38 | 0 | 0 | 0 |
| Mail And Messenger Service | 26,630 | 28,655 | 28,000 | 27,994 | 30,089 |
| Misc Revenue | 70,956 | 140,749 | 142,000 | 150,854 | 142,000 |
| Business Cards | 24,899 | 22,700 | 25,000 | 27,756 | 28,617 |
| Translation Services | 0 | 0 | 1,000 | 0 | 1,000 |
| Invoice Entry | 19,258 | 18,025 | 17,657 | 17,633 | 25,560 |
| Printing | 24,323 | 36,103 | 33,000 | 45,339 | 66,944 |
| Labor - IDB Revenue | 305,964 | 318,704 | 316,000 | 257,426 | 321,406 |
| Rush - IDB Revenue | 2,437 | 2,896 | 2,800 | 2,355 | 2,800 |
| Supplies - IDB Revenue | 338,673 | 338,585 | 333,500 | 329,317 | 372,614 |
| Customer Alterations | 57 | 0 | 0 | 525 | 0 |
| Errands | 2,025 | 2,450 | 1,300 | 1,378 | 3,600 |
| Printing Kodak | 207,232 | 189,037 | 175,000 | 183,476 | 195,994 |
| Photography | 0 | 0 | 6,500 | 0 | 6,500 |
| Xfers FM Fund FE71 | <u>0</u> | <u>8,035</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Sub-Total | \$1,893,152 | \$2,133,316 | \$2,113,164 | \$2,070,883 | \$2,299,570 |
| Use of Fund Balance | <u>\$263,508</u> | <u>\$179,783</u> | <u>\$30,500</u> | <u>\$0</u> | <u>\$0</u> |
| Total | \$2,156,660 | \$2,313,099 | \$2,143,664 | \$2,070,883 | \$2,299,570 |

FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:

FUND/CENTER

NON-DEPARTMENTAL: REPROGRAPHICS

PI60/0901310:0901330

SUMMARY OF FUND RESPONSIBILITIES:

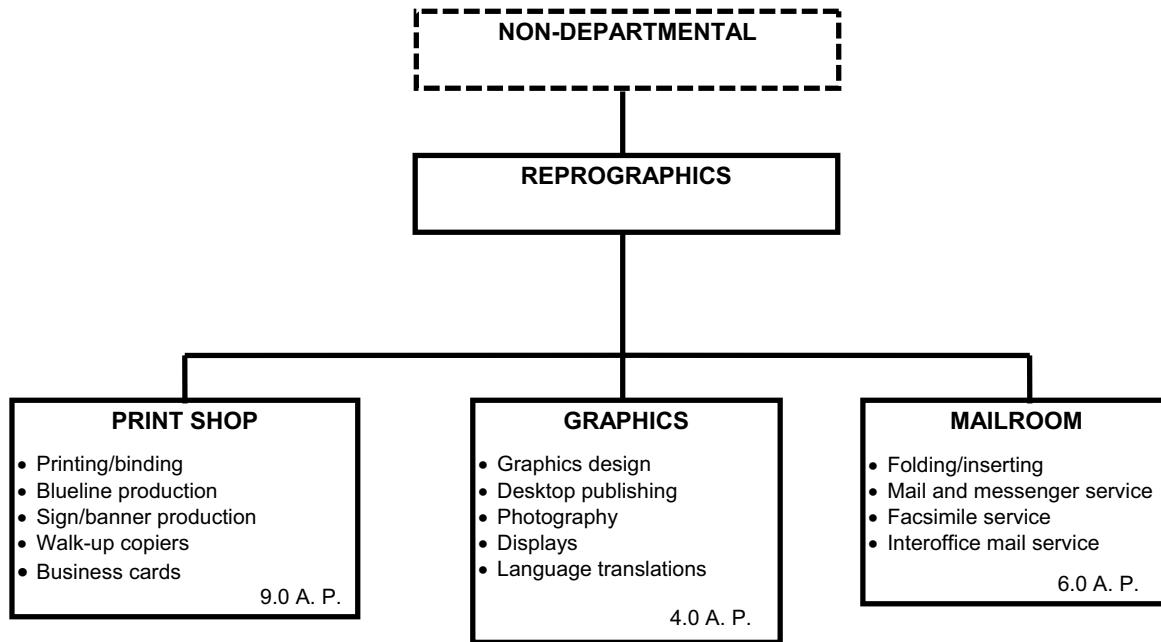
The Office Services Fund consists of three divisions: the Print Shop, Graphics, and the Mailroom. The Print Shop is responsible for typesetting, printing, binding, engineering copy production, small scale sign and banner production, and walk-up copier service.

The Graphics Division provides centralized graphic design and printing for all City departments. This division prepares a variety of illustrative materials such as maps, sketches, charts, posters, covers, exhibits, graphs, diagrams, and photographic illustrations.

The Mailroom Division provides centralized mail folding and inserting services for City departments.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 795,393 | \$ 815,461 | \$ 848,011 | \$ 855,182 |
| Supplies | 325,931 | 305,664 | 305,811 | 305,811 |
| Contractual | 1,191,775 | 1,022,539 | 1,138,577 | 1,138,577 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 2,313,099 | \$ 2,143,664 | \$ 2,292,399 | \$ 2,299,570 |
| Authorized Positions | 19.00 | 19.00 | 19.00 | 19.00 |

OFFICE SERVICES FUND - 19.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|--|--|
| DEPARTMENT: NON-DEPARTMENTAL - REPROGRAPHICS | FUND/CENTER PI60/0901310:0901330 |
|--|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED

| | | | |
|-------------------------|-------------|-------------|------|
| 2003-04 ADOPTED: | \$2,143,664 | A.P. | 19.0 |
| 2004-05 ADOPTED: | \$2,299,570 | A.P. | 19.0 |

- A) The adopted budget increases by \$72,755 for administrative services charges for FY2004-05.
- B) The adopted budget increases by \$36,977 for salaries of regular employees due to the projected compensation costs for FY2004-05.
- C) The adopted budget increases by \$27,360 for Information Technology costs. The increase is based on a new funding strategy to more equitably distribute costs citywide.
- D) The adopted budget increases by \$12,750 in other contractual for various anticipated services needed in FY2004-05.
- E) The adopted budget decreases by (\$8,356) for retiree group health insurance contributions due to the Human Resources Department's assessment of costs for this account for FY2004-05.
- F) The adopted budget increases by \$7,068 for group health insurance costs for regular employees due to the projected health increases for FY2004-05.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **OFFICE SERVICES FUND**

DEPARTMENT PURPOSE

Reprographics' employees provide desktop publishing, printing, and mail service. Each individual in Reprographics is dedicated to supporting City departments with quality, cost-effective and timely service.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To attain excellent customer satisfaction ratings in Print and Graphics shop turnaround.
- To attain excellent customer satisfaction ratings in Reprographics' overall service.
- To save City dollars on in-plant printing over outsourcing to private industry.
- To save City dollars by sending mail to presort company.
- To meet or exceed the in-plant national average of \$65,000 per employee revenue to ensure proper staffing levels and equipment usage.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Percentage of customers rating print and graphics turnaround as excellent | 97% | 97% | 98% |
| Percentage rating overall satisfaction with Reprographics' services as excellent | 93% | 95% | 97% |
| Percentage of savings with inplant printing over outsourcing | 37% | 37% | 37% |
| Number of dollars saved by sending mail to presort firm | \$100,000 | \$100,000 | \$100,000 |
| Revenue per employee compared to avg. | \$108,000 | \$109,100 | \$109,100 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT NON-DEPARTMENTAL | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-----------------------------------|---------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND PI60 OFFICE SERVICES FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PUBLIC INFORMATION</u> | | | | | | | | |
| 0901310 | PRINT SHOP | \$ 1,742,329 | \$ 1,526,129 | \$ 1,651,670 | \$ 1,655,586 | 9.00 | 9.00 | 10.00 | 10.00 |
| 0901320 | GRAPHICS | 225,924 | 269,430 | 254,750 | 256,073 | 4.00 | 4.00 | 3.00 | 3.00 |
| 0901330 | MAILROOM | 344,846 | 348,106 | 385,980 | 387,912 | 6.00 | 6.00 | 6.00 | 6.00 |
| | Sub-Total | <u>\$ 2,313,099</u> | <u>\$ 2,143,664</u> | <u>\$ 2,292,399</u> | <u>\$ 2,299,570</u> | <u>19.00</u> | <u>19.00</u> | <u>19.00</u> | <u>19.00</u> |
| | TOTAL | \$ 2,313,099 | \$ 2,143,664 | \$ 2,292,399 | \$ 2,299,570 | 19.00 | 19.00 | 19.00 | 19.00 |

FORT WORTH



FUND STATEMENT**FUND:****TEMPORARY LABOR FUND**

The Temporary Labor Fund is a City of Fort Worth Internal Service Fund. The Fund was established to provide a centralized temporary employee source for all City departments.

In 1987, a study was conducted regarding contracting the City's temporary labor service to an entity outside the City. However, it was found to be more cost-effective for the City to provide the service in-house. In fact, it was estimated that the City's provision of such services could potentially save the City 38 to 40 percent. Thus, the Temporary Labor Fund was established in October 1987.

The Human Resources Department (HR) manages the Temporary Labor Fund, which is responsible for recruiting and referring qualified applicants to fill City departments' temporary staffing needs. The service allows departments to operate at maximum efficiency during peak workload periods, vacation periods, extended leaves of absence and under other circumstances that create temporary staffing challenges.

Human Resources is responsible for performing the pre-screening and testing of all potential Temporary Labor pool employees. Thus, the department is able to monitor temporary employees to ensure that they meet the test score, experience, typing and education requirements of the City's regular/permanent positions.

Departments utilizing Temporary Labor's services are billed by the Fund for the temporary employee's salary and all associated administrative costs. There are, on average, 65 to 70 temporary employees working in a variety of City departments during any given pay period.

A temporary assignment typically lasts from one day to three months. However, extensions beyond a three-month period may be granted on an as-needed basis.

FORT WORTH



**TEMPORARY LABOR FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|----------------------|--------------------|
| Labor Charges | <u>\$1,047,787</u> |
| TOTAL REVENUE | \$1,047,787 |

EXPENDITURES:

| | |
|---------------------------|--------------------|
| Personal Services | \$981,920 |
| Supplies | 700 |
| Contractual Services | <u>19,758</u> |
| TOTAL EXPENDITURES | \$1,002,378 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
TEMPORARY LABOR FUND**

| | |
|--|------------------------|
| Unreserved retained earnings as of 9/30/04 * | \$157,884 |
| Plus: Projected Revenues | \$1,047,787 |
| Less: Projected Expenditures | (\$1,002,378) |
| Unreserved retained earnings as of 9/30/05 | \$203,293 |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | \$203,293 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

COMPARISON OF TEMPORARY LABOR FUND
EXPENDITURES

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|--------------------|--------------------|--------------------|------------------------|--------------------|
| Temporary Labor Services | <u>\$1,114,168</u> | <u>\$1,074,622</u> | <u>\$1,036,604</u> | <u>\$1,183,662</u> | <u>\$1,002,378</u> |
| Total | \$1,114,168 | \$1,074,622 | \$1,036,604 | \$1,183,662 | \$1,002,378 |

FORT WORTH



**COMPARISON OF TEMPORARY LABOR FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Labor Charges | \$981,366 | \$909,728 | \$900,000 | \$922,870 | \$835,925 |
| Labor Overhead | <u>233,091</u> | <u>228,142</u> | <u>136,604</u> | <u>206,163</u> | <u>211,862</u> |
| TOTAL | \$1,214,457 | \$1,137,870 | \$1,036,604 | \$1,129,034 | \$1,047,787 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

TEMPORARY LABOR FUND

FUND/CENTER

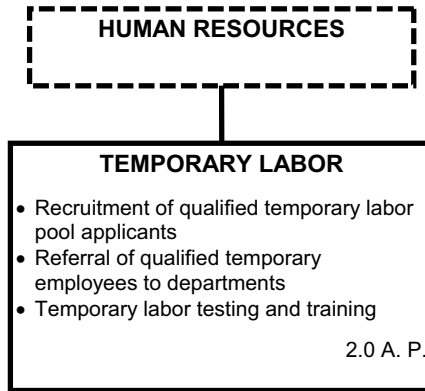
PI17/0140000

SUMMARY OF FUND RESPONSIBILITIES:

The Temporary Labor Fund, with oversight by the Human Resources Department, provides temporary employees to meet the City's short-term labor needs. The Temporary Labor staff maintains a top-quality temporary labor pool to fill all City departmental requests. The Temporary Labor Fund ensures quality service by performing the pre-screening and testing of all applicants for temporary positions. The staff also functions as a liaison between City departments and the temporary labor pool, scheduling and coordinating the temporary employees in the most efficient and effective manner possible.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 1,040,043 | \$ 1,017,485 | \$ 981,053 | \$ 981,920 |
| Supplies | 131 | 700 | 700 | 700 |
| Contractual | 34,448 | 18,419 | 19,758 | 19,758 |
| Total Expenditures | \$ 1,074,622 | \$ 1,036,604 | \$ 1,001,511 | \$ 1,002,378 |
| Authorized Positions | 2.00 | 2.00 | 2.00 | 2.00 |

TEMPORARY LABOR FUND- 2.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|--|-------------|------------------------------------|------|
| DEPARTMENT: TEMPORARY LABOR FUND | | FUND/CENTER PI17/0140000 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$1,036,604 | A.P. | 2.00 |
| 2004-05 ADOPTED: | \$1,002,378 | A.P. | 2.00 |
| <p>A) The adopted budget decreases by (\$64,075) for scheduled temporaries based on current and anticipated usage of temporary labor for FY2004-05.</p> <p>B) The adopted budget increases by \$26,586 for workers' compensation cost based on actual historical claims.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **TEMPORARY LABOR FUND**

DEPARTMENT PURPOSE

To provide a centralized temporary employee source to meet the short-term employment needs of all City departments.

FY2004-05 DEPARTMENTAL OBJECTIVES

To continue to provide temporary employees to meet department's short-term labor needs at a cost at least 30 percent below the cost to obtain temporary workers from private agencies.

To maintain the current quick turn-around time to fill department's temporary labor requests.

To maintain the percentage of temporary labor pool workers who are offered full-time employment with the City.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|---------------------------|------------------------------|------------------------------|
| Percent Temporary Labor Fund costs below those of private agencies | 30% | 31% | 31% |
| Number of days to fill temporary labor requests | 3 | 3 | 3 |
| Percent of temporary workers placed in authorized positions in City | 44% | 30% | 30% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT HUMAN RESOURCES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND PI17 TEMPORARY LABOR FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0140000 | <u>HUMAN RESOURCES</u> | | | | | | | | |
| | HUMAN RESOURCES | \$ 1,074,622 | \$ 1,036,604 | \$ 1,001,511 | \$ 1,002,378 | 2.00 | 2.00 | 2.00 | 2.00 |
| | Sub-Total | <u>\$ 1,074,622</u> | <u>\$ 1,036,604</u> | <u>\$ 1,001,511</u> | <u>\$ 1,002,378</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| | TOTAL | \$ 1,074,622 | \$ 1,036,604 | \$ 1,001,511 | \$ 1,002,378 | 2.00 | 2.00 | 2.00 | 2.00 |

FORT WORTH



Tab O

SPECIAL FUNDS

FUND STATEMENT

FUND:

INSURANCE

In FY2001-02, the City's Risk Management Department, which had previously managed all insurance funds and matters, was eliminated and its functions transferred to other departments. Under the new structure, the Finance Department now manages the Property and Casualty Insurance Fund and is responsible for coordinating loss identification, reduction, and prevention programs. The Human Resources Department now administers the City's Unemployment Compensation and Workers' Compensation funds and oversees the group medical benefits program for active and retired City employees.

Insurance program revenues primarily come from transfer payments from other City departments. The Group Health and Life Insurance Fund also derives revenue from active and retired City employee contributions. Revenue is budgeted based on expected cash expenditures required to meet current year expenses, as well as payments towards prior years' incurred expenses.

The designated insurance operating funds are as follows:

WORKERS' COMPENSATION (Human Resources Department): This program is self-insured, with single incident excess insurance maintained with a \$750,000 Self-Insured Retention (SIR) and Employer's Liability Insurance at a \$1,000,000 limit. A third party administrator handles claims.

UNEMPLOYMENT COMPENSATION (Human Resources Department): The City is a reimbursing agency for unemployment compensation. The Texas Workforce Commission (TWC) sends quarterly reports to the City concerning claims that are paid on behalf of the City to eligible former employees. Human Resources personnel then review all claims and file reports to TWC accordingly.

GROUP HEALTH AND LIFE INSURANCE (Human Resources Department): FY2001-02 was the first year that the City was self-insured for the medical benefits it offers City employees, retirees, and their eligible spouses and/or dependents. The City is also reinsured with excess coverage as follows: \$60,000 Specific Stop Loss insurance on an "all cause" basis per person per plan year; and \$1,000,000 annual Aggregate Stop Loss insurance. In addition to group health insurance, the City provides a basic \$10,000 life insurance policy for each eligible full-time, permanent employee, at no cost to the employee. An additional \$10,000 for Accidental Death and Dismemberment (AD&D) is also included. A \$3,000 death benefit is provided for each eligible retiree from the Retired Employees Group Death Benefit Fund.

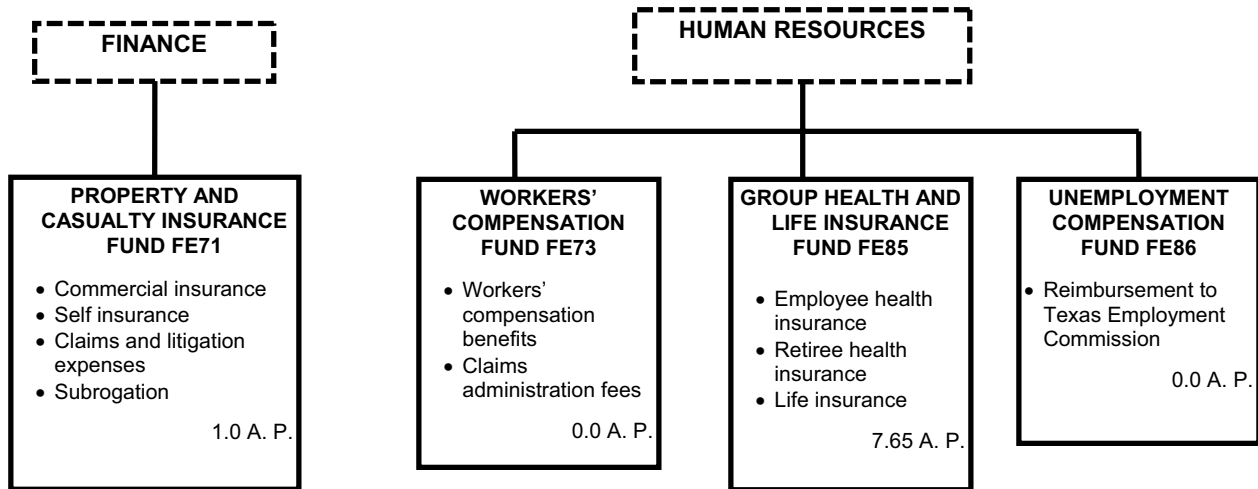
PROPERTY AND CASUALTY INSURANCE (Finance Department): The Finance - Risk Management Division manages the Property and Casualty Insurance Fund, which is comprised of the City's commercial and self-insured programs, claims and litigation management and subrogation programs.

Risk Management focuses on controlling losses and costs incurred by the City, and provides an integrated program responsible for the protection and preservation of the City's resources and assets through loss prevention, loss control and loss financing. The goals of risk management are first, to minimize the threat of accidents and other forms of risk, and second, to minimize the impact when losses occur. Protection and preservations of City resources and assets are accomplished by identifying and analyzing accidental and unforeseen risks facing the City and developing remedies to effectively deal with those risks. A central feature of impact minimization efforts is the securing of appropriate insurance protection or risk transfer method.

FORT WORTH



INSURANCE - 8.65 A. P.



FORT WORTH



PROPERTY AND CASUALTY INSURANCE FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|-------------------------------|--------------------|
| City Fund Contributions | |
| General Fund | \$3,417,297 |
| Water and Sewer Fund | 961,300 |
| Solid Waste Fund | 14,681 |
| Municipal Airports Fund | 69,115 |
| Equipment Services Fund | 27,693 |
| Municipal Golf Fund | 24,116 |
| Municipal Parking Fund | 20,883 |
| Engineering Services Fund | 32,631 |
| Information Systems Fund | 213,604 |
| Environmental Management Fund | <u>152,904</u> |
| Sub-Total City Contributions | \$4,934,224 |
| Use of Fund Balance | <u>\$1,946,846</u> |
| TOTAL REVENUES | \$6,881,070 |

EXPENDITURES:

| | |
|-------------------------------|--------------------|
| Claims and Related Expenses | \$471,432 |
| Lawsuit Payments and Expenses | 4,045,827 |
| Commercial Insurance Premiums | 2,150,032 |
| Other | <u>213,779</u> |
| TOTAL EXPENDITURES | \$6,881,070 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
PROPERTY AND CASUALTY INSURANCE FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$8,493,219 |
| Plus: Projected Revenues | \$4,934,224 |
| Less: Projected Expenditures | (\$6,881,070) |
| Unreserved retained earnings as of 9/30/05 | \$6,546,373 |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | \$6,546,373 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF PROPERTY AND CASUALTY INSURANCE FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|-----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Claims & Related Expenses | \$442,650 | \$317,588 | \$471,432 | \$445,754 | \$428,783 |
| Lawsuit Payments & Expenses | 5,089,029 | 2,253,534 | 4,045,827 | 3,085,255 | 3,372,013 |
| Other Legal Expenses | 8,320 | 14,109 | 75,000 | 37,384 | 21,500 |
| Water Dept. Legal Expenses | 244,538 | 224,479 | 200,000 | 400,000 | 424,000 |
| Commercial Insurance | 957,611 | 1,816,628 | 2,766,016 | 1,899,644 | 2,150,032 |
| Self-Insurance Premiums | 626,670 | 147,840 | 421,950 | 398,738 | 417,974 |
| Administration | <u>0</u> | <u>0</u> | <u>0</u> | <u>48,167</u> | <u>66,768</u> |
| TOTAL | \$7,368,818 | \$4,774,178 | \$7,980,225 | \$6,266,775 | \$6,881,070 |

FORT WORTH



**COMPARISON OF PROPERTY AND CASUALTY INSURANCE FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| General Fund | \$4,059,996 | \$4,272,565 | \$4,310,887 | \$4,361,402 | \$3,417,297 |
| Water & Sewer Fund | 1,102,436 | 1,165,441 | 1,265,680 | 1,945,554 | 961,300 |
| Municipal Airports Fund | 269,277 | 235,468 | 131,758 | 166,165 | 69,115 |
| Equipment Services Fund | 52,149 | 67,149 | 73,907 | 116,552 | 27,693 |
| Solid Waste Fund | 55,968 | 50,323 | 18,038 | 15,486 | 14,681 |
| Municipal Parking Fund | 26,143 | 57,866 | 36,815 | 32,699 | 20,883 |
| Municipal Golf Fund | 15,305 | 41,707 | 38,393 | 38,393 | 24,116 |
| Information Systems Fund | 7,745 | 13,062 | 151,572 | 127,162 | 213,604 |
| Engineering Fund | 12,071 | 12,071 | 128,218 | 26,285 | 32,631 |
| Environmental Management | 20,201 | 50,230 | 144,957 | 27,802 | 152,904 |
| Other | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| SUBTOTAL | \$5,621,291 | \$5,965,882 | \$6,300,225 | \$6,857,500 | \$4,934,224 |
| Use of Fund Balance | <u>\$1,747,527</u> | <u>\$1,747,527</u> | <u>\$1,680,000</u> | <u>\$0</u> | <u>\$1,946,846</u> |
| TOTAL REVENUES | \$7,368,818 | \$7,713,409 | \$7,980,225 | \$6,857,500 | \$6,881,070 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT FINANCE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND FE71 PROPERTY & CASUALTY INSURANCE FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>PROPERTY AND CASUALTY DIVISION</u> | | | | | | | | |
| 0137110 | CLAIM PAYMENTS AND COSTS | \$ 317,588 | \$ 471,432 | \$ 428,783 | \$ 428,783 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0137120 | LAWSUIT PAYMENTS AND COSTS | 2,253,534 | 4,045,827 | 3,372,013 | 3,372,013 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0137121 | OTHER LEGAL EXPENSES | 14,109 | 75,000 | 21,500 | 21,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0137122 | WATER DEPARTMENT LEGAL COSTS | 224,479 | 200,000 | 424,000 | 424,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0137130 | COMMERCIAL INSURANCE PREMIUMS | 1,816,628 | 2,766,016 | 2,150,032 | 2,150,032 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0137140 | SELF INSURANCE PREMIUMS | 147,840 | 421,950 | 417,974 | 417,974 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 4,774,178</u> | <u>\$ 7,980,225</u> | <u>\$ 6,814,302</u> | <u>\$ 6,814,302</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>INSURANCE</u> | | | | | | | | |
| 0139010 | RISK MANAGEMENT | \$ 0 | \$ 0 | \$ 66,768 | \$ 66,768 | 0.00 | 0.00 | 1.00 | 1.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 66,768</u> | <u>\$ 66,768</u> | <u>0.00</u> | <u>0.00</u> | <u>1.00</u> | <u>1.00</u> |
| | TOTAL | \$ 4,774,178 | \$ 7,980,225 | \$ 6,881,070 | \$ 6,881,070 | 0.00 | 0.00 | 1.00 | 1.00 |

FORT WORTH



WORKERS' COMPENSATION FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|--|---------------------|
| City Fund Contributions | |
| Cable Communications Fund | \$653 |
| Crime Control and Prevention District Fund | 9,894 |
| Engineering Services Fund | 161,170 |
| Equipment Services Fund | 528,380 |
| General Fund | 7,034,191 |
| Information Systems Fund | 13,691 |
| Municipal Airports Fund | 29,020 |
| Municipal Golf Fund | 3,949 |
| Solid Waste Fund | 160,554 |
| Temporary Labor Fund | 36,023 |
| Water and Sewer Fund | 2,394,278 |
| Insurance Fund | 1,407 |
| Culture and Tourism | <u>403</u> |
| TOTAL REVENUE | \$10,373,613 |

OTHER FINANCING SOURCES:

| | |
|--|---------------------|
| Use of Fund Balance | <u>921,959</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$11,295,572 |

EXPENDITURES:

| | |
|---------------------------|---------------------|
| Personal Services | \$25,000 |
| Supplies | 2,000 |
| Contractual Services | <u>11,268,572</u> |
| TOTAL EXPENDITURES | \$11,295,572 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
WORKERS' COMPENSATION FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$3,699,687 |
| Plus: Projected Revenues | \$10,373,613 |
| Less: Projected Expenditures | (\$11,295,572) |
| Unreserved retained earnings as of 9/30/05 | \$2,777,728 |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | \$2,777,728 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF WORKERS' COMPENSATION FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Workers' Compensation and Related Costs | \$10,503,420 | \$10,067,919 | \$10,262,105 | \$10,190,986 | \$11,080,572 |
| Excess Catastrophic Loss Insurance | <u>0</u> | <u>209,395</u> | <u>209,350</u> | <u>212,438</u> | <u>215,000</u> |
| Total | \$10,503,420 | \$10,277,314 | \$10,471,455 | \$10,403,424 | \$11,295,572 |

FORT WORTH



**COMPARISON OF WORKERS' COMPENSATION FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| City Fund Contributions | | | | | |
| Cable Communications Fund | \$2,990 | \$100,000 | \$54,600 | \$54,600 | \$653 |
| Crime Control and Prevention | 1,000 | 2,000 | 1,000 | 1,000 | 9,894 |
| Culture and Tourism | 2,990 | 0 | 0 | 0 | 403 |
| Engineering Services Fund | 119,197 | 133,785 | 120,806 | 120,805 | 161,170 |
| Equipment Services Fund | 348,620 | 405,480 | 348,372 | 348,372 | 528,380 |
| General Fund | 7,571,921 | 7,008,729 | 6,398,802 | 6,398,795 | 7,034,191 |
| Grants Fund | 209,117 | 184,113 | 64,872 | 89,275 | 0 |
| Information Systems Fund | 2,900 | 36,579 | 47,491 | 47,491 | 13,691 |
| Insurance Fund | 0 | 0 | 0 | 2,332 | 1,407 |
| Municipal Airports Fund | 104,706 | 47,178 | 38,916 | 38,916 | 29,020 |
| Municipal Golf Fund | 42,588 | 54,289 | 27,223 | 27,233 | 3,949 |
| Solid Waste Fund | 127,706 | 264,288 | 262,286 | 262,279 | 160,554 |
| Temporary Labor Fund | 50,761 | 11,839 | 9,437 | 9,437 | 36,023 |
| Water and Sewer Fund | 1,818,864 | 2,198,934 | 2,205,905 | 2,205,902 | 2,394,278 |
| Other Sources | <u>116,770</u> | <u>300,373</u> | <u>175,000</u> | <u>164,272</u> | <u>0</u> |
| Sub-Total | \$10,520,130 | \$10,747,587 | \$9,754,710 | \$9,770,709 | \$10,373,613 |
| Use of Fund Balance | <u>\$0</u> | <u>\$0</u> | <u>\$716,735</u> | <u>\$632,717</u> | <u>\$921,959</u> |
| TOTAL | \$10,520,130 | \$10,747,587 | \$10,471,445 | \$10,403,426 | \$11,295,572 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

WORKERS' COMPENSATION FUND

FUND/CENTER

FE73/0147310

SUMMARY OF FUND RESPONSIBILITIES:

Workers' Compensation Fund expenditures are based on actual workers' compensation claims for the previous year, as well as anticipated claims and administrative costs for the upcoming year. Fund expenditures include medical, legal, administrative, and other costs, as well as applicable impairment benefits. Workers' Compensation Fund revenue comes from all City operating funds, capital projects and other miscellaneous sources.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 10,840 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| Supplies | 1,591 | 2,000 | 2,000 | 2,000 |
| Contractual | 10,264,883 | 10,444,455 | 11,268,572 | 11,268,572 |
| Total Expenditures | \$ 10,277,314 | \$ 10,471,455 | \$ 11,295,572 | \$ 11,295,572 |
| Authorized Positions | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT HUMAN RESOURCES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|--------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND FE73 WORKERS COMP FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0147310 | <u>WORKERS' COMP INS</u> | | | | | | | | |
| | WORKERS' COMP INS. | \$ 10,277,314 | \$ 10,471,455 | \$ 11,295,572 | \$ 11,295,572 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 10,277,314</u> | <u>\$ 10,471,455</u> | <u>\$ 11,295,572</u> | <u>\$ 11,295,572</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 10,277,314 | \$ 10,471,455 | \$ 11,295,572 | \$ 11,295,572 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



GROUP HEALTH AND LIFE INSURANCE FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

| <u>REVENUES:</u> | <u>Active Employee</u> <u>Requirement</u> | <u>Retiree</u> <u>Requirement</u> | <u>Total</u> |
|---------------------------|--|--------------------------------------|---------------------|
| City Fund Contributions | | | |
| General Fund | \$19,327,375 | \$10,126,217 | \$29,453,592 |
| Cable Communication Fund | 50,976 | 0 | 50,976 |
| CCPD | 1,152,192 | 0 | 1,152,192 |
| Culture and Tourism Fund | 31,475 | 0 | 31,475 |
| Engineering Services Fund | 733,895 | 5,369 | 739,264 |
| Environmental Mgt. Fund | 92,217 | 0 | 92,217 |
| Equipment Services Fund | 607,636 | 289,934 | 897,570 |
| Grants Fund | 0 | 26,846 | 26,846 |
| Information Systems Fund | 446,995 | 21,477 | 468,472 |
| Municipal Airports Fund | 78,900 | 37,584 | 116,484 |
| Municipal Golf Fund | 187,198 | 21,477 | 208,675 |
| Municipal Parking Fund | 4,683 | 0 | 4,683 |
| Office Services Fund | 77,127 | 21,476 | 98,603 |
| Solid Waste Fund | 311,514 | 295,303 | 606,817 |
| Temporary Labor Fund | 8,152 | 0 | 8,152 |
| Water and Sewer Fund | <u>3,317,494</u> | <u>1,406,717</u> | <u>4,724,211</u> |
| TOTAL REVENUE | \$26,427,829 | \$12,252,400 | \$38,680,229 |

OTHER FINANCING SOURCES:

| | |
|--|---------------------|
| Interest on Investments | \$250,000 |
| Miscellaneous Revenue | 250,000 |
| Contributions for Medical Coverage: | |
| Active Employees and Dependents | 10,908,096 |
| Retirees and Dependents | <u>3,973,089</u> |
| | 15,381,185 |
| Use of Fund Balance | <u>\$328,716</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$54,390,130 |

EXPENDITURES:

| | |
|---|---------------------|
| Medical Claims and Services-Retirees and Dependents | \$18,550,111 |
| Medical Claims and Services-Active Employees and Dependents | 34,500,435 |
| Basic Life Insurance | 148,500 |
| Accidental Death Premiums | 24,800 |
| Health Benefits Administration | 731,547 |
| Wellness - Health Maintenance | <u>434,737</u> |
| TOTAL EXPENDITURES | \$54,390,130 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
HEALTH AND LIFE INSURANCE FUND**

| | |
|--|---------------------|
| Unreserved retained earnings as of 9/30/04 * | \$17,393,767 |
| Plus: Projected Revenues | \$54,061,414 |
| Less: Projected Expenditures | (\$54,390,130) |
| Unreserved retained earnings as of 9/30/05 | \$17,065,051 |
| Plus: Unrealized gain ** | (\$137,693) |
| Revised unreserved retained earnings as of 9/30/05 | \$16,927,358 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Medical Claims & Services | | | | | |
| Retirees and Dependents | \$9,858,594 | \$12,724,846 | \$16,328,700 | \$16,257,527 | \$18,550,111 |
| Employees and Dependents | <u>28,147,992</u> | <u>27,202,211</u> | <u>33,556,606</u> | <u>30,236,572</u> | <u>34,500,435</u> |
| Sub-Total | \$38,006,586 | \$39,927,057 | \$49,885,306 | \$46,494,099 | \$53,050,546 |
| Basic Life Insurance | \$222,830 | \$207,307 | \$227,000 | \$130,147 | \$148,500 |
| Accidental Death Premiums | 35,090 | 31,821 | 40,000 | 21,735 | 24,800 |
| Group Health & Life Services | 213,415 | 210,257 | 272,894 | 641,136 | 731,547 |
| Wellness-Health Maintenance | <u>144,357</u> | <u>334,903</u> | <u>444,378</u> | <u>381,008</u> | <u>434,737</u> |
| TOTAL | \$38,622,278 | \$40,711,345 | \$50,869,578 | \$47,668,126 | \$54,390,130 |

FORT WORTH



**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Employee Contributions | \$9,158,890 | \$10,455,382 | \$10,816,037 | \$9,488,060 | \$10,908,095 |
| Retiree Contributions | 2,511,090 | 4,028,890 | 4,670,482 | 4,217,064 | 3,973,089 |
| Interest Income | 514,810 | 317,923 | 273,650 | 282,852 | 250,000 |
| Interest Earned | 0 | 0 | 0 | 0 | 0 |
| Unrealized Gain/Loss | <u>18,418</u> | <u>3,075</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Sub-Total | \$12,203,208 | \$14,805,270 | \$15,760,169 | \$13,987,976 | \$15,131,184 |
| City Fund Contributions | | | | | |
| General Fund | \$18,395,392 | \$21,910,623 | \$26,416,688 | \$26,497,742 | \$29,453,592 |
| Cable Communications Fund | 27,456 | 40,356 | 47,340 | 47,376 | 50,976 |
| City Store | 8,028 | 9,324 | 0 | 0 | 0 |
| Crime Control and Prevention District Fund | 864,097 | 911,124 | 1,065,912 | 1,065,912 | 1,152,192 |
| Culture and Tourism Fund | 25,068 | 31,176 | 27,096 | 27,096 | 31,475 |
| Engineering Services Fund | 526,382 | 575,124 | 652,752 | 676,392 | 739,264 |
| Environmental Mgt. Fund | 53,640 | 75,984 | 97,920 | 97,920 | 92,217 |
| Equipment Services Fund | 635,121 | 786,546 | 841,994 | 841,993 | 897,570 |
| Grants Fund | 289,940 | 471,126 | 239,846 | 499,044 | 26,846 |
| Information Systems Fund | 333,670 | 351,994 | 353,497 | 353,497 | 468,472 |
| Municipal Airports Fund | 111,859 | 102,823 | 113,429 | 113,427 | 116,484 |
| Municipal Golf Fund | 202,623 | 200,703 | 185,585 | 185,583 | 208,675 |
| Municipal Parking Fund | 2,570 | 3,228 | 4,656 | 4,656 | 4,683 |
| Office Services Fund | 55,634 | 76,959 | 99,864 | 99,864 | 98,603 |
| Solid Waste Fund | 466,216 | 501,574 | 566,683 | 566,685 | 606,817 |
| Temporary Labor Fund | 6,984 | 5,700 | 7,308 | 7,308 | 8,152 |
| Water and Sewer Fund | <u>3,325,310</u> | <u>3,882,100</u> | <u>4,388,839</u> | <u>4,396,958</u> | <u>4,724,213</u> |
| Sub-Total | \$25,329,990 | \$29,936,464 | \$35,109,409 | \$35,481,453 | \$38,680,229 |
| Miscellaneous Revenue | \$642,006 | \$748,066 | \$0 | \$483,941 | \$250,000 |
| Use of Fund Balance | <u>447,074</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>328,717</u> |
| TOTAL | \$38,622,278 | \$45,489,800 | \$50,869,578 | \$49,953,370 | \$54,390,130 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

GROUP HEALTH AND LIFE INSURANCE

FUND/CENTER

FE85/0148500:0148540

SUMMARY OF FUND RESPONSIBILITIES:

Funds for various health insurance benefits, such as health insurance for employees, retirees, and their dependents and life insurance, are budgeted in the Group Health and Life Insurance Fund. Fund revenues come from active employee and retiree contributions, contributions from City funds, interest on investments and other sources.

The FY2001-02 Group Health and Life Insurance Fund budget included funds to implement a Wellness Program. Since the City of Fort Worth became self-insured for its medical benefits that same fiscal year, the Wellness Program was added to reduce or control medical costs through the promotion of healthier lifestyles and more informed member decision-making. Based on its focus and key functions, the program's in-house staff will be funded out of the Group Health and Life Insurance Fund. In addition for FY2004-05, the Human Resources Department has transferred a net total of 3.65 positions to the Fund. These positions deal directly with issues concerning the City's health benefit plans for active employee, retirees and eligible dependents/spouses.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 57,040 | \$ 140,183 | \$ 461,035 | \$ 464,695 |
| Supplies | 32,228 | 29,513 | 30,585 | 30,585 |
| Contractual | 40,622,077 | 50,699,882 | 53,569,794 | 53,894,850 |
| Total Expenditures | \$ 40,711,345 | \$ 50,869,578 | \$ 54,061,414 | \$ 54,390,130 |
| Authorized Positions | 0.00 | 3.00 | 7.65 | 7.65 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT HUMAN RESOURCES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|--------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND FE85 GROUP HEALTH FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>GROUP HEALTH INSURANCE</u> | | | | | | | | |
| 0148500 | HEALTH MAINTENANCE | \$ 334,903 | \$ 444,378 | \$ 433,693 | \$ 434,737 | 0.00 | 3.00 | 2.00 | 2.00 |
| 0148510 | HEALTH BENEFITS ADMINISTRATION | 210,257 | 272,894 | 728,931 | 731,547 | 0.00 | 0.00 | 5.65 | 5.65 |
| 0148520 | ACTIVE EMPLOYEE INSURANCE | 27,439,693 | 33,821,606 | 34,459,861 | 34,671,485 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0148540 | RETIRED EMPLOYEE INSURANCE | 12,726,492 | 16,330,700 | 18,438,929 | 18,552,361 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 40,711,345</u> | <u>\$ 50,869,578</u> | <u>\$ 54,061,414</u> | <u>\$ 54,390,130</u> | <u>0.00</u> | <u>3.00</u> | <u>7.65</u> | <u>7.65</u> |
| | TOTAL | \$ 40,711,345 | \$ 50,869,578 | \$ 54,061,414 | \$ 54,390,130 | 0.00 | 3.00 | 7.65 | 7.65 |

FORT WORTH



**UNEMPLOYMENT COMPENSATION FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|---------------------------------------|------------------|
| City Fund Contributions | |
| General Fund | \$289,562 |
| Water and Sewer Fund | 58,695 |
| Solid Waste Fund | 3,913 |
| Municipal Airports Fund | 3,913 |
| Equipment Services Fund | 7,827 |
| Engineering Services Fund | 3,913 |
| Municipal Golf Fund | 3,913 |
| Culture and Tourism Fund | 3,913 |
| Office Services Fund | 3,913 |
| Information Systems Fund | 3,913 |
| Crime Control and Prevention District | 3,913 |
| Cable Communications Fund | <u>3,913</u> |
| TOTAL REVENUE | \$391,301 |

OTHER FINANCING SOURCES:

| | |
|--|------------------|
| Use of Fund Balance | <u>\$5,199</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$396,500 |

EXPENDITURES:

| | |
|--|------------------|
| Reimbursement to Texas Employment Commission | \$391,300 |
| Administrative Expenses | <u>5,200</u> |
| TOTAL EXPENDITURES | \$396,500 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
UNEMPLOYMENT COMPENSATION FUND**

| | |
|--|------------------|
| Unreserved retained earnings as of 9/30/04 * | \$392,155 |
| Plus: Projected Revenues | \$391,301 |
| Less: Projected Expenditures | (\$396,500) |
| Unreserved retained earnings as of 9/30/05 | \$386,956 |
| Plus: Unrealized gain ** | \$0 |
| Revised unreserved retained earnings as of 9/30/05 | \$386,956 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Reimbursement to Texas Unemployment Commission | \$331,075 | \$274,172 | \$434,673 | \$325,318 | \$391,300 |
| Administrative Expenses | <u>103,601</u> | <u>6,588</u> | <u>7,500</u> | <u>7,500</u> | <u>5,200</u> |
| TOTAL | \$434,676 | \$280,760 | \$442,173 | \$332,818 | \$396,500 |

FORT WORTH



**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| City Fund Contributions | | | | | |
| General Fund | \$266,121 | \$258,495 | \$236,097 | \$236,097 | \$289,562 |
| Cable Communications | 870 | 3,191 | 3,422 | 3,422 | 3,913 |
| Culture and Tourism Fund | 515 | 3,191 | 3,422 | 4,565 | 3,913 |
| Engineering Services Fund | 10,053 | 3,191 | 3,422 | 2,069 | 3,913 |
| Equipment Services Fund | 10,290 | 6,383 | 6,844 | 6,843 | 7,827 |
| Grants Fund | 7,225 | \$ 7,140 | 0 | 7,191 | 0 |
| Information Systems Fund | 7,350 | 15,957 | 13,687 | 13,687 | 3,913 |
| Municipal Airports Fund | 1,985 | 9,573 | 10,265 | 10,265 | 3,913 |
| Municipal Golf Fund | 4,044 | \$ 6,383 | 6,844 | 6,842 | 3,913 |
| Municipal Parking Fund | 0 | 0 | 0 | 0 | |
| Office Services Fund | 1,251 | 3,191 | 3,422 | 3,912 | 3,913 |
| Solid Waste Fund | 5,182 | \$ 6,383 | 6,844 | 6,844 | 3,913 |
| Temporary Labor Fund | 27 | 0 | 0 | 0 | |
| Water and Sewer Fund | 50,090 | 51,062 | 47,904 | | 58,695 |
| Other Sources | <u>315</u> | <u>0</u> | <u>0</u> | <u>47,902</u> | <u>3,913</u> |
| Sub-Total | \$365,318 | \$374,140 | \$342,173 | \$349,639 | \$391,301 |
| Use of Fund Balance | <u>\$69,408</u> | <u>\$0</u> | <u>\$100,000</u> | <u>\$0</u> | <u>\$5,199</u> |
| TOTAL | \$434,726 | \$374,140 | \$442,173 | \$349,639 | \$396,500 |

FORT WORTH



FORT WORTH



FUND STATEMENT

FUND:

CULTURE AND TOURISM FUND

The Culture and Tourism Fund is a special fund of the City of Fort Worth, established in 1989 to provide funding for organizations that either enhance tourism or promote, develop, and maintain cultural activities in Fort Worth. Currently, these organizations include the Fort Worth Convention and Visitors Bureau (CVB), the Arts Council of Fort Worth and Tarrant County, the Fort Worth Museum of Science and History, Fort Worth Sister Cities International and the Van Cliburn Foundation.

The Culture and Tourism Fund is supported solely by the hotel/motel occupancy tax. Contracts with the administering organizations are based on projected collections for the upcoming fiscal year. Between FY1994-95 and FY2000-01, revenues in this area increased, on average, 13.23 percent. However, between FY2000-01 and FY2001-02, there was a sharp decline in revenue growth. A quarter-by-quarter comparison shows a drop in revenues for the first half of FY2001-02. This was the result of the September 11 terrorist activities, which directly affected the travel industry. Revenues did rebound over the last half of the year allowing the City to end its fiscal year 1.63 percent above FY2000-01 actual revenues. For FY2002-03 actual revenues continued to improve, allowing the City to end its fiscal year approximately 4.32 percent above FY2001-02 revenues. A faster than expected recovery is projected for the City, but under the current economic climate long-term growth is projected to remain flat.

In FY1997-98, the City acquired the Fort Worth Convention Center, expanding the Public Events Department facilities beyond the Will Rogers Memorial Center. Funding has been allocated in the Culture and Tourism Fund for a portion of the operation and maintenance of these facilities.

This fund also supports the Fort Worth Herd, a living history project introduced in FY1998-99 to educate citizens and visitors about the heritage of Fort Worth.

FORT WORTH



**CULTURE AND TOURISM FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|--|---------------------|
| Hotel/Motel Occupancy Tax | \$8,315,039 |
| Hotel/Motel Occupancy Tax - Convention Center* | 2,375,725 |
| Interest/Penalty on Delinquent tax | 10,615 |
| Loan from Convention and Visitors Bureau | 62,592 |
| Use of Fund Balance | <u>50,000</u> |
| TOTAL REVENUE | \$10,813,971 |

EXPENDITURES:

| | |
|---------------------------------|--------------------|
| Personal Services | \$392,501 |
| Supplies | 44,577 |
| Contractual Services | <u>8,001,168</u> |
| TOTAL RECURRING EXPENSES | \$8,438,246 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|---------------------|
| Debt Service* | <u>\$2,375,725</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$2,375,725 |
| TOTAL EXPENDITURES | \$10,813,971 |

*Funds accruing for capital improvements to the Fort Worth Convention Center.

**PROJECTED
UNRESERVED RETAINED EARNINGS
CULTURE AND TOURISM FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$1,536,519 |
| Plus: Projected Revenues ** | \$8,438,246 |
| Less: Projected Expenditures | (\$8,438,246) |
| Unreserved retained earnings as of 9/30/05 | \$1,536,519 |

* Preliminary fund balance due to pending audit of actual fund balances

** Excludes revenues that are directed toward Convention Center renovation

**COMPARISON OF CULTURE AND TOURISM FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| WRMC/FWCC Ops & Maint | \$1,230,954 | \$1,631,714 | \$1,688,633 | \$1,747,633 | \$1,688,633 |
| FWCC/WRMC Cap Improvemnts | 251,550 | 468,117 | 482,160 | 482,160 | 0 |
| Fort Worth Herd | 362,684 | 392,363 | 457,240 | 442,713 | 486,506 |
| Convention & Visitors Bureau | 4,849,017 | 5,100,841 | 5,522,611 | 5,033,529 | 5,169,535 |
| Arts Council | 96,749 | 104,500 | 110,000 | 110,000 | 110,000 |
| Museum of Science & History | 442,575 | 1,017,872 | 539,072 | 539,072 | 539,072 |
| Modern Art Museum | 352,934 | 0 | 0 | 0 | 0 |
| Van Cliburn Foundation | 55,059 | 62,500 | 62,500 | 62,500 | 62,500 |
| Public Events Marketing | 0 | 0 | 0 | 0 | 50,000 |
| Fort Worth Sister Cities | <u>258,503</u> | <u>355,862</u> | <u>412,000</u> | <u>412,000</u> | <u>332,000</u> |
| TOTAL | \$7,900,025 | \$9,133,769 | \$9,274,216 | \$8,829,607 | \$8,438,246 |

FORT WORTH



**COMPARISON OF CULTURE AND TOURISM FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Hotel/Motel Occupancy Tax | \$8,048,986 | \$8,485,701 | \$9,132,020 | \$8,315,931 | \$8,315,039 |
| Interest/Penalty Delinquent | 60,381 | 31,920 | 0 | 10,615 | 10,615 |
| Loan from Convention and Visitors Bureau | 0 | 0 | 0 | 0 | 62,592 |
| Hotel/Motel Occupancy Tax - Convention Center* | <u>2,299,710</u> | <u>2,424,486</u> | <u>2,609,149</u> | <u>2,375,980</u> | <u>2,375,725</u> |
| Subtotal | \$10,409,077 | \$10,942,107 | \$11,741,169 | \$10,702,526 | \$10,763,971 |
| Use of Fund Balance | <u>\$0</u> | <u>\$108,996</u> | <u>\$145,196</u> | <u>\$513,676</u> | <u>\$50,000</u> |
| TOTAL | \$10,409,077 | \$11,051,103 | \$11,886,365 | \$11,216,202 | \$10,813,971 |

*Funds accruing for capital improvements to the Fort Worth Convention Center.

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

CULTURE AND TOURISM

FUND/CENTER

GG04/0240500:0247000

SUMMARY OF FUND RESPONSIBILITIES:

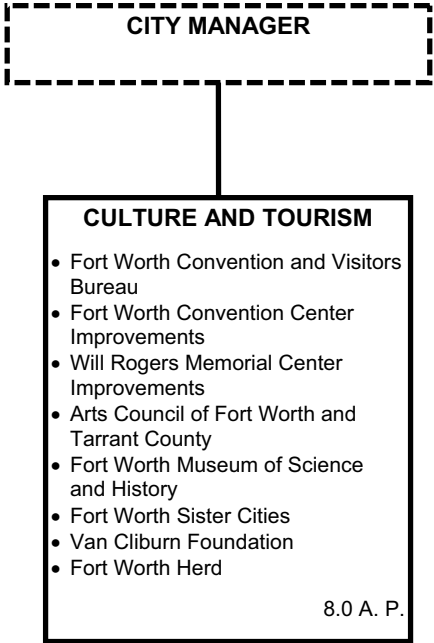
The Culture and Tourism Fund currently promotes the cultural and educational interests of residents and visitors through contributions to the Fort Worth Convention Center, the Will Rogers Memorial Center, the Fort Worth Convention and Visitors Bureau, the Arts Council of Fort Worth and Tarrant County, the Fort Worth Museum of Science and History, the Van Cliburn Foundation and Fort Worth Sister Cities.

Activities in this fund are supported through collection of a hotel/motel occupancy tax. Funding for the Fort Worth Convention and Visitors Bureau includes agreements for promoting the Fort Worth Convention Center, the Equestrian Center, and the Will Rogers Memorial Center.

In FY1998-99 the City established the Fort Worth Herd as a highlight to the City's sesquicentennial celebration. Since that time it has been promoted as a living history exhibition with twice-daily cattle drives.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 313,658 | \$ 375,768 | \$ 389,741 | \$ 392,501 |
| Supplies | 43,819 | 46,177 | 44,577 | 44,577 |
| Contractual | 8,776,292 | 8,370,111 | 7,938,576 | 8,001,168 |
| Capital Outlay | 0 | 482,160 | 0 | 0 |
| Total Expenditures | \$ 9,133,769 | \$ 9,274,216 | \$ 8,372,894 | \$ 8,438,246 |
| Authorized Positions | 8.00 | 8.00 | 8.00 | 8.00 |

CULTURE AND TOURISM - 8.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|---|-------------|--|-----|
| DEPARTMENT: CULTURE AND TOURISM | | FUND/CENTER GG04/0241000:0247000 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$9,274,216 | A.P. | 8.0 |
| 2004-05 ADOPTED: | \$8,438,246 | A.P. | 8.0 |
| <p>A) The adopted budget decreases by (\$482,160) for FF&E fund in the Public Events Department. These funds are used to replace furniture, fixtures and capital improvements for the Public Events facilities. Funding was deleted for FY2004-05 due to a projected loss of revenue.</p> <p>B) The adopted budget decreases by a net amount of (\$382,196) for contractual payments based on the revised terms of the new contract with the Fort Worth Convention and Visitors Bureau, the elimination of a one time cost to continue the search for a new sister city in Africa in FY2003-04 and the allocation of funds to increase Marketing for the Public Events department.</p> <p>C) The adopted budget increases by \$18,347 for salaries of regular employees, per increases in the adopted FY2004-05 compensation plan.</p> <p>D) The adopted budget increases by \$13,268 for Information Technology charges based on a new funding strategy to more equitably distribute costs citywide.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
CULTURE AND TOURISM

DEPARTMENT PURPOSE

To distribute the revenue from the Hotel/Motel Occupancy Tax to cultural institutions and activities that promote tourism and encourage participation in cultural and educational activities by Fort Worth's residents and visitors.

FY2004-05 DEPARTMENTAL OBJECTIVES

- To have 12,000 students participate in the Herd Education Program.
- To serve at least 1,700,000 people through various Arts Council programs.
- To service 155 booked conventions, meetings, and other groups, involving approximately 200,000 participants, while also attracting individual tourists to Fort Worth.
- To attract 994,079 visitors to the Fort Worth Museum of Science and History.
- To generate a \$1.5 million of economic impact to the City of Fort Worth through various Sister Cities exchange programs.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|--|---------------------------|------------------------------|------------------------------|
| Students participated at the Herd Education program | 10,914 | 12,000 | 12,000 |
| Attendance at Arts Council programs | 1,621,800 | 1,600,000 | 1,700,000 |
| Meetings and conventions brought by the CVB / participants | 141 / 161,009 | 163 / 208,000 | 155 / 200,000 |
| Visitors to the Fort Worth Museum of Science and History | 957,052 | 991,246 | 994,079 |
| Sister Cities exchange programs economic impact | \$1,200,000 | \$3,000,000 | \$1,500,000 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CULTURE AND TOURISM | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|---------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG04 CULTURE AND TOURISM FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>WRMC/FWCC O&M</u> | | | | | | | | |
| 0240500 | WRMC/FWCC O&M | \$ 1,631,714 | \$ 1,688,633 | \$ 1,688,633 | \$ 1,688,633 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,631,714</u> | <u>\$ 1,688,633</u> | <u>\$ 1,688,633</u> | <u>\$ 1,688,633</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>WRMC/FWCC CAPITAL IMPROVEMENTS</u> | | | | | | | | |
| 0240600 | WRMC/FWCC CAPITAL IMPROVEMENTS | \$ 468,117 | \$ 482,160 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 468,117</u> | <u>\$ 482,160</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>THE HERD</u> | | | | | | | | |
| 0240700 | THE HERD | \$ 392,363 | \$ 457,240 | \$ 483,746 | \$ 486,506 | 8.00 | 8.00 | 8.00 | 8.00 |
| | Sub-Total | <u>\$ 392,363</u> | <u>\$ 457,240</u> | <u>\$ 483,746</u> | <u>\$ 486,506</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> |
| | <u>CONVENTION BUREAU</u> | | | | | | | | |
| 0241000 | CONVENTION BUREAU | \$ 5,100,841 | \$ 5,522,611 | \$ 5,169,535 | \$ 5,169,535 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 5,100,841</u> | <u>\$ 5,522,611</u> | <u>\$ 5,169,535</u> | <u>\$ 5,169,535</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>ARTS COUNCIL</u> | | | | | | | | |
| 0242000 | ARTS COUNCIL | \$ 104,500 | \$ 110,000 | \$ 103,402 | \$ 110,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 104,500</u> | <u>\$ 110,000</u> | <u>\$ 103,402</u> | <u>\$ 110,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CULTURE AND TOURISM | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|---|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GG04 CULTURE AND TOURISM FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0243010 | <u>MUSEUMS</u> MUSEUM OF SCIENCE & HISTORY | \$ 1,017,872 | \$ 539,072 | \$ 506,740 | \$ 539,072 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 1,017,872</u> | <u>\$ 539,072</u> | <u>\$ 506,740</u> | <u>\$ 539,072</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0244000 | <u>VAN CLIBURN FOUNDATION</u> VAN CLIBURN FOUNDATION | \$ 62,500 | \$ 62,500 | \$ 58,751 | \$ 62,500 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 62,500</u> | <u>\$ 62,500</u> | <u>\$ 58,751</u> | <u>\$ 62,500</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0246000 | <u>PUBLIC EVENTS MARKETING</u> PUBLIC EVENTS MARKETING | \$ 0 | \$ 0 | \$ 50,000 | \$ 50,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 50,000</u> | <u>\$ 50,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CULTURE AND TOURISM | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|-------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GG04 CULTURE AND TOURISM FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0247000 | <u>INTERNATIONAL ACTIV- ITY</u> | | | | | | | | |
| | SISTER CITIES | \$ 355,862 | \$ 412,000 | \$ 312,087 | \$ 332,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 355,862</u> | <u>\$ 412,000</u> | <u>\$ 312,087</u> | <u>\$ 332,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 9,133,769 | \$ 9,274,216 | \$ 8,372,894 | \$ 8,438,246 | 8.00 | 8.00 | 8.00 | 8.00 |

FORT WORTH



FUND STATEMENT**FUND:****ENVIRONMENTAL MANAGEMENT FUND**

The Environmental Management Fund was established in 1992 to provide sufficient funds to meet the expanding environmental needs of the City. Currently, much of the Fund is devoted to implementing and monitoring the City's Storm Water Permit Program. The permit, granted by the Environmental Protection Agency, became effective on December 1, 1996. Funds not designated for the permit are utilized for emergency environmental situations, such as chemical spills, and special needs, such as asbestos abatement at City-owned properties.

The Environmental Management Department manages the Environmental Management Fund, and is responsible for the oversight of all personnel and projects implemented under the Fund. Currently, there are eight projects set up within the Fund: Undesignated, Compliance, Regulatory, Construction Inspection, Spill Response, the Environmental Collection Center, Storm Water Monitoring, and Education.

The Environmental Management Fund is supported by: 1) the Environmental Protection Fee, which is charged on residential and commercial water bills; 2) revenue from the Environmental Collection Center, which is collected from participating cities in the Household Hazardous Waste Program; and 3) interest on investments. The Fund's expenditures include personnel costs associated with its 25 staff members, operating supply costs, and capital equipment, such as vehicles and heavy machinery.

The Environmental Protection Fee is a monthly charge that varies based upon customer category. Homeowners and apartment complex customers are charged \$0.50; municipal and non-profit organizations are charged \$0.75; residential duplexes are charged \$1.00; commercial properties are charged \$10.00; commercial multi-unit properties are charged \$20.00; and industrial properties are charged \$35.00. A 12-member panel composed of private citizens and businesses recommends any rate changes to City Council for their approval.

FORT WORTH



**ENVIRONMENTAL MANAGEMENT FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|------------------------------|--------------------|
| Environmental Protection Fee | \$2,757,250 |
| Miscellaneous Revenue | 9,828 |
| Participating Cities | 480,560 |
| Interest on Investments | <u>100,000</u> |
| TOTAL REVENUE | \$3,347,638 |

EXPENDITURES:

| | |
|---------------------------------|--------------------|
| Personal Services | \$1,358,138 |
| Supplies | 128,926 |
| Contractual Services | <u>1,536,187</u> |
| TOTAL RECURRING EXPENSES | \$3,023,251 |

DEBT SERVICE AND CAPITAL OUTLAY:

| | |
|--|--------------------|
| Capital Outlay | \$33,000 |
| Debt Service | <u>303,151</u> |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | \$336,151 |
| TOTAL EXPENDITURES | \$3,359,402 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
ENVIRONMENTAL MANAGEMENT FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$4,636,579 |
| Plus: Projected Revenues | \$3,347,638 |
| Less: Projected Expenditures | (\$3,359,402) |
| Unreserved retained earnings as of 9/30/05 | \$4,624,815 |
| Plus: Unrealized gain ** | (\$47,616) |
| Revised unreserved retained earnings as of 9/30/05 | \$4,577,199 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF ENVIRONMENTAL MANAGEMENT FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Engineering Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Remediation | 0 | 0 | 0 | 0 | 0 |
| Asbestos Abatement | 0 | 0 | 0 | 0 | 0 |
| T/PW Street Sweeping | 0 | 0 | 0 | 0 | 0 |
| City Waste Disposal | 0 | 0 | 0 | 0 | 0 |
| Remodeling of 7th Floor | 0 | 0 | 0 | 0 | 0 |
| Demolition of Sub-Standard Buildings | 0 | 0 | 0 | 0 | 0 |
| Lab Services | 0 | 0 | 0 | 0 | 0 |
| UST Electronic Monitoring | 0 | 0 | 0 | 0 | 0 |
| Undesignated | 607,414 | 835,335 | 533,101 | 302,640 | 317,228 |
| Regulatory Function | 103,807 | 260,303 | 509,929 | 507,244 | 511,071 |
| Construction Inspection | 109,665 | 108,733 | 107,281 | 108,298 | 111,365 |
| Spill Response Program | 218,566 | 218,896 | 263,266 | 279,756 | 306,197 |
| Environmental Collection Center | 744,682 | 586,872 | 807,314 | 877,219 | 901,511 |
| Storm Water Program | 221,065 | 223,277 | 235,647 | 215,598 | 205,713 |
| Education Component | 170,321 | 192,419 | 220,183 | 228,008 | 239,842 |
| Compliance | <u>493,209</u> | <u>288,977</u> | <u>667,576</u> | <u>704,633</u> | <u>766,476</u> |
| TOTAL | \$2,668,729 | \$2,714,812 | \$3,344,296 | \$3,223,396 | \$3,359,402 |

FORT WORTH



**COMPARISON OF ENVIRONMENTAL MANAGEMENT
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Environmental Protection Fee | \$2,759,540 | \$2,934,089 | \$2,757,250 | \$2,757,250 | \$2,757,250 |
| Miscellaneous Revenue | 69,276 | 36,092 | 2,750 | 8,755 | 9,828 |
| Participating Cities | 485,733 | 549,131 | 468,000 | 472,250 | 480,560 |
| Interest on Investments | <u>138,638</u> | <u>106,924</u> | <u>132,000</u> | <u>98,238</u> | <u>100,000</u> |
| TOTAL | \$3,453,187 | \$3,626,236 | \$3,360,000 | \$3,336,493 | \$3,347,638 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

ENVIRONMENTAL MANAGEMENT FUND

FUND/CENTER

R103/0521100:0524106

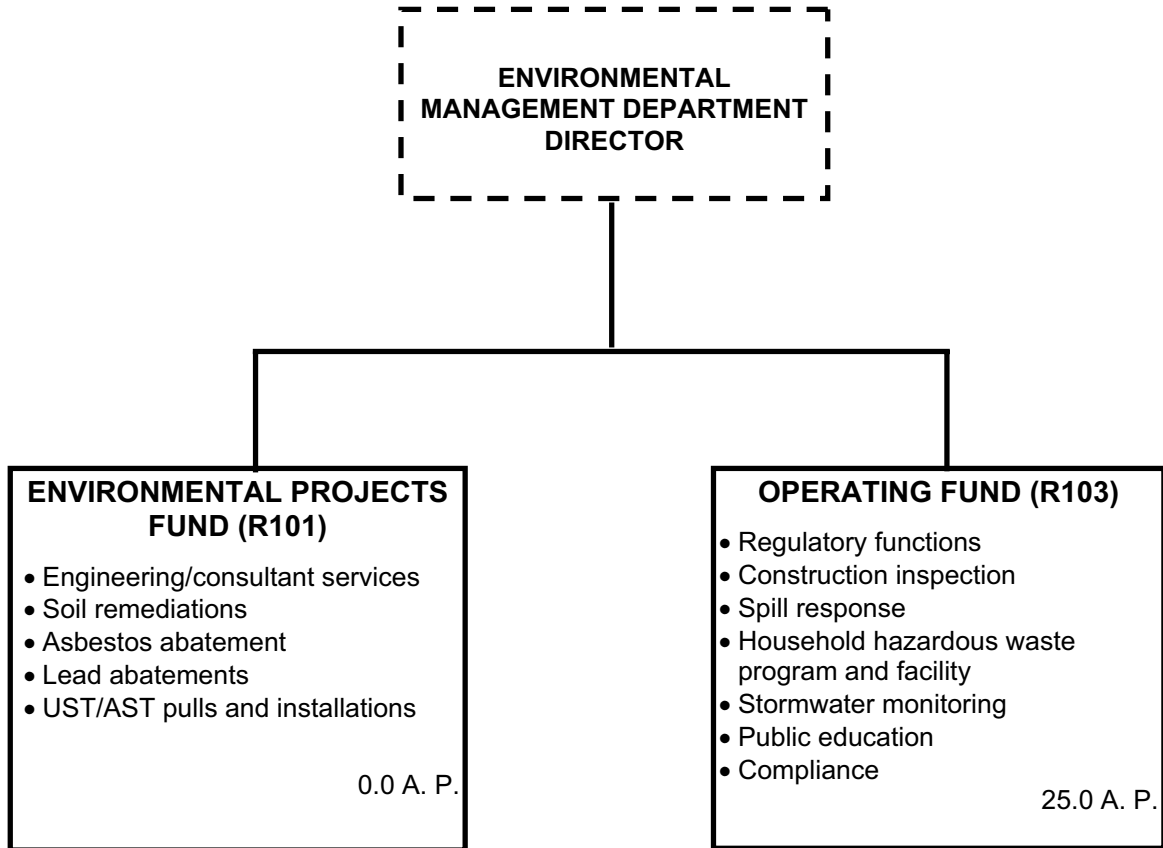
SUMMARY OF FUND RESPONSIBILITIES:

The Environmental Management Fund is used to ensure that the City is in compliance, or developing means to achieve compliance, with its National Pollutant Discharge Elimination System (NPDES) Storm Water permit, as well as other state and federal environmental regulations. The Fund supports eight components: Undesignated, Compliance, Regulatory, Construction Inspection, Spill Response, the Environmental Collection Center, the Storm Water Program, and Education.

The Undesignated funds will be used in emergency situations and for funding major compliance issue projects. The Compliance Unit performs the tasks required to keep the City's facilities and operations in compliance with state and federal environmental regulations. The Regulatory Section is responsible for the interpretation of all federal and state environmental regulations, and oversees the Brownfields Program and Project XL. Construction Inspection performs reviews of construction permit applications, plans, and sites. The Spill Response Program responds to spills that could adversely affect the storm water system. The Environmental Collection Center (ECC) collects and disposes household hazardous waste. A mobile collection unit is also part of ECC operations. The Storm Water Program monitors and analyzes the storm water system to ensure chemical parameters are within the limits required by the permit. The Education Section educates the public on storm water pollution prevention, air quality issues, and household hazardous waste disposal methods.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 1,141,966 | \$ 1,316,031 | \$ 1,346,374 | \$ 1,358,138 |
| Supplies | 130,599 | 114,472 | 128,926 | 128,926 |
| Contractual | 1,439,586 | 1,913,793 | 1,536,187 | 1,536,187 |
| Capital Outlay | 2,661 | 0 | 33,000 | 33,000 |
| Debt Service | 0 | 0 | 303,151 | 303,151 |
| Total Expenditures | \$ 2,714,812 | \$ 3,344,296 | \$ 3,347,638 | \$ 3,359,402 |
| Authorized Positions | 23.00 | 25.00 | 25.00 | 25.00 |

ENVIRONMENTAL MANAGEMENT FUND - 25.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|---|-------------|--|------|
| DEPARTMENT: ENVIRONMENTAL MANAGEMENT FUND | | FUND/CENTER R103/0521100:0524106 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$3,344,296 | A.P. | 25.0 |
| 2004-05 ADOPTED: | \$3,359,402 | A.P. | 25.0 |
| <p>A) The adopted budget increases by \$303,151 for principal and interest payments due on energy loans during FY2003-04.</p> <p>B) The adopted budget decreases by (\$165,137) in the Transfers Out account based on anticipated projects for FY2004-05.</p> <p>C) The adopted budget increases by \$57,900 for disposal for anticipated increase in the number of household served as part of the Household Hazardous Waste Program.</p> <p>D) The adopted budget decreases by (\$51,215) for Property and Casualty Insurance transfers due to the use of Fund balance.</p> <p>E) The adopted budget decreases by \$15,835 for workers' compensation costs based on historical actual expenditures.</p> <p>F) The adopted budget increases by \$14,577 for operating supplies for the purchase of various tools and equipment at the Environmental Collection Center.</p> <p>G) The adopted budget increases by \$12,870 for scheduled temporaries based on costs associated with the department's mobile collection unit.</p> <p>H) The adopted budget increases by \$12,435 for laboratory testing based on a 3.6 percent contract increase with CERTES Laboratories.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|---|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| ENVIRONMENTAL MANAGEMENT FUND | | | |
| DEPARTMENT PURPOSE | | | |
| To provide efficient, effective, and compliant environmental and solid waste management services. | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| To continue performing dry weather field screens. | | | |
| To continue performing wet weather watershed screens. | | | |
| To operate a permanent household hazardous waste collection facility with increased participation from surrounding municipalities. | | | |
| To maintain a spill response program as required by the storm water federal permit to address the anticipated numbers of small spills throughout the City. | | | |
| To maintain an active construction inspection program to ensure compliance with NPDES regulations and reduce surface water pollution due to construction site runoff. | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Dry weather field screens | 197 | 200 | 200 |
| Wet weather watershed screens | 18 | 30 | 50 |
| Households served at Environmental Collection Center | 17,076 | 18,800 | 19,500 |
| Spill responses | 1,531 | 2,500 | 2,500 |
| Construction Site Inspections | 1,916 | 2,500 | 2,500 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENVIRONMENTAL MANAGEMENT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|--|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND R103 | ENVIRONMENTAL MAN- AGEMENT FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>REVENUE AND TRANS- FERS OUT</u> | | | | | | | | |
| 0521100 | UNDESIGNATED | \$ 835,335 | \$ 533,101 | \$ 317,228 | \$ 317,228 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 835,335</u> | <u>\$ 533,101</u> | <u>\$ 317,228</u> | <u>\$ 317,228</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>ENVIRONMENTAL MAN- AGEMENT</u> | | | | | | | | |
| 0524100 | REGULATORY | \$ 260,303 | \$ 509,929 | \$ 509,511 | \$ 511,071 | 4.00 | 3.00 | 3.00 | 3.00 |
| 0524101 | CONSTRUCTION INSPECTION | 108,733 | 107,281 | 110,453 | 111,365 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0524102 | SPILL RESPONSE | 218,896 | 263,266 | 304,457 | 306,197 | 4.00 | 4.00 | 4.00 | 4.00 |
| 0524103 | ENV COLLECTION CEN- TER | 586,872 | 807,314 | 899,023 | 901,511 | 6.00 | 6.00 | 6.00 | 6.00 |
| 0524104 | STORM WATER MONI- TORING | 223,277 | 235,647 | 204,309 | 205,713 | 4.00 | 4.00 | 3.00 | 3.00 |
| 0524105 | EDUCATION | 192,419 | 220,183 | 238,210 | 239,842 | 2.00 | 3.00 | 3.00 | 3.00 |
| 0524106 | COMPLIANCE | 288,977 | 667,576 | 764,448 | 766,476 | 1.00 | 3.00 | 4.00 | 4.00 |
| | Sub-Total | <u>\$ 1,879,477</u> | <u>\$ 2,811,195</u> | <u>\$ 3,030,410</u> | <u>\$ 3,042,174</u> | <u>23.00</u> | <u>25.00</u> | <u>25.00</u> | <u>25.00</u> |
| | TOTAL | \$ 2,714,812 | \$ 3,344,296 | \$ 3,347,638 | \$ 3,359,402 | 23.00 | 25.00 | 25.00 | 25.00 |

FORT WORTH



FUND STATEMENT

FUND:

AWARDED ASSETS FUNDS

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture," and each asset received by the department is considered an "awarded asset." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government, and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes, and that the assets be held in a special fund, subject to audit and review by the appropriate authorities.

The City of Fort Worth Police Department is responsible for the receipt, expenditure, and oversight of awarded assets. Prior to FY2000-01, revenues and expenditures budgeted from the City's awarded assets were held in the Special Project Trust Fund. In an effort to improve tracking and auditing capabilities in FY2000-01, the department worked with the Accounting Division of the Finance Department to establish two new operating funds for awarded asset proceeds: the Federal Awarded Assets Fund and the State Awarded Assets Fund.

FORT WORTH



**FEDERAL AWARDED ASSETS FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|-------------------------|---------------|
| Federal Awarded Assets | \$131,919 |
| Interest on Investments | <u>10,560</u> |

| | |
|----------------------|------------------|
| TOTAL REVENUE | \$142,479 |
|----------------------|------------------|

OTHER FINANCING SOURCE

| | |
|---------------------|----------------|
| Use of fund balance | <u>215,502</u> |
|---------------------|----------------|

| | |
|---|------------------|
| TOTAL REVENUE AND OTHER FINANCING SOURCE | \$357,981 |
|---|------------------|

EXPENDITURES

| | |
|----------------------------|---------------|
| Executive Services Bureau | |
| DART Grant Match | \$37,825 |
| Enhanced DART Grant Match | 60,530 |
| SCRAM Training Grant Match | 9,938 |
| Explorer Program | 20,000 |
| Explorer Overtime | 8,000 |
| Police Facility Furniture | 75,000 |
| TPA Membership | <u>32,500</u> |
| Sub-Total | \$243,793 |

| | |
|-------------------------|----------------|
| Field Operations Bureau | |
| NPO Youth Programs | <u>\$8,000</u> |
| Sub-Total | \$8,000 |

| | |
|--------------------------------------|--------------|
| Special Services Bureau | |
| Public Database Investigation System | \$76,188 |
| Special Operations Informant Funds | 25,000 |
| DARE Summer Program | <u>5,000</u> |
| Sub-Total | \$106,188 |

| | |
|---------------------------|------------------|
| TOTAL EXPENDITURE: | \$357,981 |
|---------------------------|------------------|

**PROJECTED
UNRESERVED RETAINED EARNINGS
FEDERAL AWARDED ASSETS FUND**

| | |
|--|------------------|
| Unreserved retained earnings as of 9/30/04 * | \$486,942 |
| Plus: Projected Revenues | \$357,981 |
| Less: Projected Expenditures | (\$357,981) |
| Unreserved retained earnings as of 9/30/05 | \$486,942 |
| Plus: Unrealized gain ** | (\$7,171) |
| Revised unreserved retained earnings as of 9/30/05 | \$479,771 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND R107 FEDERAL AWARDED ASSETS FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0352000 | <u>EXECUTIVE SERVICES BUREAU</u> | | | | | | | | |
| | EXECUTIVE SERVICES BUREAU | \$ 256,725 | \$ 59,373 | \$ 243,793 | \$ 173,325 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 256,725</u> | <u>\$ 59,373</u> | <u>\$ 243,793</u> | <u>\$ 173,325</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0353000 | <u>OPERATIONAL SUPPORT BUREAU</u> | | | | | | | | |
| | OPERATIONAL SUPPORT BUREAU | \$ 4,300 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 4,300</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 0354000 | <u>N/W FIELD OPERATIONS BUREAU</u> | | | | | | | | |
| | N/W FIELD OPERATIONS BUREAU | \$ 44,556 | \$ 8,000 | \$ 8,000 | \$ 8,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 44,556</u> | <u>\$ 8,000</u> | <u>\$ 8,000</u> | <u>\$ 8,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-----------------------------|--|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND R107 | FEDERAL AWARDED ASSETS FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0356000 | <u>SPECIAL SERVICES BUREAU</u> | | | | | | | | |
| | SPECIAL SERVICES BUREAU | \$ 80,729 | \$ 101,612 | \$ 106,188 | \$ 106,188 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 80,729</u> | <u>\$ 101,612</u> | <u>\$ 106,188</u> | <u>\$ 106,188</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 386,310 | \$ 168,985 | \$ 357,981 | \$ 287,513 | 0.00 | 0.00 | 0.00 | 0.00 |

**STATE AWARDED ASSETS FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|-------------------------|--------------|
| State Awarded Assets | \$20,695 |
| Auction Proceeds | 4,384 |
| Interest on Investments | <u>1,564</u> |

| | |
|----------------------|-----------------|
| TOTAL REVENUE | \$26,643 |
|----------------------|-----------------|

OTHER FINANCING SOURCE

| | |
|---------------------|---------------|
| Use of fund balance | <u>33,050</u> |
|---------------------|---------------|

| | |
|---|-----------------|
| TOTAL REVENUE AND OTHER FINANCING SOURCE | \$59,693 |
|---|-----------------|

EXPENDITURES

| | |
|--------------------------------|--------------|
| Executive Services Bureau | |
| Comprehensive STEP Grant Match | \$58,226 |
| WAVESTEP Grant Match | <u>1,467</u> |

| | |
|---------------------------|-----------------|
| TOTAL EXPENDITURE: | \$59,693 |
|---------------------------|-----------------|

**PROJECTED
UNRESERVED RETAINED EARNINGS
STATE AWARDED ASSETS FUND**

| | |
|--|------------------|
| Unreserved retained earnings as of 9/30/04 * | \$107,661 |
| Plus: Projected Revenues | \$59,693 |
| Less: Projected Expenditures | (\$59,693) |
| Unreserved retained earnings as of 9/30/05 | \$107,661 |
| Plus: Unrealized gain ** | \$681 |
| Revised unreserved retained earnings as of 9/30/05 | \$108,342 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|--|--------------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND R108 STATE AWARDED ASSETS FUND | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0352000 | <u>EXECUTIVE SERVICES BUREAU</u> | | | | | | | | |
| | EXECUTIVE SERVICES BUREAU | \$ 234,049 | \$ 0 | \$ 59,693 | \$ 59,693 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 234,049</u> | <u>\$ 0</u> | <u>\$ 59,693</u> | <u>\$ 59,693</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 234,049 | \$ 0 | \$ 59,693 | \$ 59,693 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



FUND STATEMENT

FUND:

LAKE WORTH TRUST FUND

Under the direction of the Department of Engineering, the Lake Worth Trust Fund manages more than 300 lease properties adjacent to Lake Worth. Upon expiration of the leases, the Fund purchases improvements located on the leased properties and markets the properties for sale to the public. The Lake Worth Trust Fund also provides funding for the maintenance of park grounds located along the lake.

The Fund is responsible for all costs associated with five Deputy City Marshal positions and one Senior Deputy City Marshal position. These six officers provide protection for the parks and neighborhoods adjacent to the lake.

FORT WORTH



LAKE WORTH TRUST FUND BUDGET SUMMARY
FISCAL YEAR
2004-05

REVENUES:

| | |
|--------------------------------|--------------|
| Interest Earned on Leases | \$2,500 |
| Interest Earned on Investments | 144,000 |
| Boat Fees | 20,000 |
| Lease Income | 383,000 |
| Lease Transfer Fees | <u>7,500</u> |

TOTAL REVENUE \$557,000

OTHER FINANCING SOURCES:

| | |
|---------------------|----------------|
| Use of Fund Balance | <u>327,588</u> |
|---------------------|----------------|

TOTAL REVENUE AND OTHER FINANCING SOURCES \$884,588

EXPENDITURES:

| | |
|----------------------|----------------|
| Park Maintenance | \$170,000 |
| Engineering Services | 278,577 |
| Lake Patrol | <u>410,111</u> |

TOTAL RECURRING EXPENSES \$858,688

CAPITAL OUTLAY:

| | |
|----------------|-----------------|
| Capital Outlay | <u>\$25,900</u> |
|----------------|-----------------|

TOTAL CAPITAL OUTLAY \$25,900

TOTAL EXPENDITURES \$884,588

**PROJECTED
UNRESERVED RETAINED EARNINGS
LAKE WORTH TRUST FUND**

| | |
|--|--------------------|
| Unreserved retained earnings as of 9/30/04 * | \$1,534,333 |
| Plus: Projected Revenues | \$557,000 |
| Less: Projected Expenditures | (\$884,588) |
| Unreserved retained earnings as of 9/30/05 | \$1,206,745 |
| Plus: Unrealized gain ** | \$0 |
| Unreserved retained earnings as of 9/30/05 | \$1,206,745 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF LAKE WORTH TRUST FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Park Maintenance | \$239,912 | \$302,704 | \$169,697 | \$106,518 | \$170,000 |
| Engineering Services | 710,175 | 465,695 | 301,225 | 413,680 | 278,577 |
| Lake Patrol | <u>344,031</u> | <u>447,968</u> | <u>417,938</u> | <u>421,360</u> | <u>436,011</u> |
| TOTAL | \$1,294,118 | \$1,216,367 | \$888,860 | \$941,558 | \$884,588 |

FORT WORTH



**COMPARISON OF LAKE WORTH TRUST FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Interest Earned on Leases | \$1,921 | \$3,752 | \$1,429 | \$1,299 | \$2,500 |
| Rental Income Lake Worth | \$0 | \$125 | \$0 | \$0 | \$0 |
| Interest on Investments | 140,531 | 101,579 | 144,000 | 137,090 | 144,000 |
| Boat Fees | 23,364 | 22,996 | 23,000 | 21,220 | 20,000 |
| Lease Income | 392,210 | 391,017 | 327,417 | 387,995 | 383,000 |
| Lease Transfer Fees | <u>3,554</u> | <u>6,193</u> | <u>2,835</u> | <u>6,507</u> | <u>7,500</u> |
| Subtotal | \$561,580 | \$525,662 | \$498,681 | \$554,111 | \$557,000 |
| Use of Fund Balance | <u>732,538</u> | <u>690,705</u> | <u>390,179</u> | <u>387,447</u> | <u>327,588</u> |
| TOTAL | \$1,294,118 | \$1,216,367 | \$888,860 | \$941,558 | \$884,588 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|-------------------------------------|--------------------|
| DEPARTMENT: | FUND/CENTER |
| ENGINEERING - LAKE WORTH TRUST FUND | FE70/030001002000 |

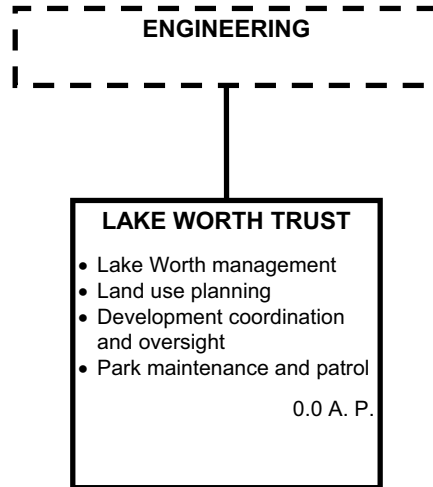
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Lake Worth Trust Fund, which is managed by the Engineering Department, includes activities involving Municipal Court and the Parks and Community Services departments. There are three departmental budget summary pages from these departments for Lake Worth Trust Fund, and each page contains the department's own budget information.

The Engineering Department manages more than 300 leaseholds adjacent to Lake Worth; purchases improvements located on the properties upon expiration of the leases; and markets the properties for sale to the public.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|---------------------------|-------------------|--------------------|----------------------------|---------------------------|
| Personal Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Supplies | 34 | 0 | 0 | 0 |
| Contractual | 270,216 | 301,225 | 278,577 | 278,577 |
| Capital Outlay | 195,445 | 0 | 0 | 0 |
| Total Expenditures | \$ 465,695 | \$ 301,225 | \$ 278,577 | \$ 278,577 |

LAKE WORTH TRUST FUND- 0.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | | | |
|--|-----------|--|------|
| DEPARTMENT: ENGINEERING, LAKE WORTH TRUST FUND | | FUND/CENTER FE70/030:038:080 | |
| CHANGES FROM 2003-04 ADOPTED TO 2004-05 ADOPTED | | | |
| 2003-04 ADOPTED: | \$888,860 | A.P. | 0.00 |
| 2004-05 ADOPTED: | \$884,588 | A.P. | 0.00 |
| <p>A) The adopted budget decreases by (\$15,000) for demolition costs based on projected expenditures.</p> <p>B) The adopted budget increases by \$18,073 for transfer costs for Municipal Court operational costs for FY2004-05.</p> <p>C) The adopted budget decreases by (\$7,648) for engineering services costs per projected expenditures.</p> | | | |

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

ENGINEERING, LAKE WORTH TRUST FUND

DEPARTMENT PURPOSE

To manage more than 300 leaseholds adjacent to Lake Worth, purchase improvements located on those properties upon lease expiration, market the properties for sale to the public, and provide funding for maintenance of park grounds located along the lake. The Lake Worth Trust Fund also funds five Deputy City Marshal positions and one Senior Deputy City Marshal position. The marshal positions provide lake patrol and protection of parks and neighborhoods surrounding the lake.

FY2004-05 DEPARTMENTAL OBJECTIVES

To complete sales requests within 90 days of receipt of purchasers' notice for eligible properties.

| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
|---|-------------------|----------------------|----------------------|
| % of sales requests completed within 90 days of receipt of purchaser's notice | N/A | 100% | 100% |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT ENGINEERING | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|----------------------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND FE70 | LAKE WORTH TRUST FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 030 | <u>ENGINEERING</u> | | | | | | | | |
| | ENGINEERING | \$ 465,695 | \$ 301,225 | \$ 278,577 | \$ 278,577 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 465,695</u> | <u>\$ 301,225</u> | <u>\$ 278,577</u> | <u>\$ 278,577</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 465,695 | \$ 301,225 | \$ 278,577 | \$ 278,577 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

PACS, LAKE WORTH TRUST FUND

FUND/CENTER

FE70/080001002000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Lake Worth Trust Fund, which is managed by the Engineering Department, includes activities involving the Municipal Court and Parks and the Community Services (PACS) departments. There are three departmental budget summary pages from these departments for the Lake Worth Trust Fund, and each page contains the department's own budget information.

The Parks and Community Services Department provides for maintenance of park grounds adjacent to the lake, primarily through contracted maintenance services.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|---------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Supplies | 0 | 0 | 0 | 0 |
| Contractual | 156,449 | 169,697 | 170,000 | 170,000 |
| Capital Outlay | 146,255 | 0 | 0 | 0 |
| Total Expenditures | \$ 302,704 | \$ 169,697 | \$ 170,000 | \$ 170,000 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS AND COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND FE70 | LAKE WORTH TRUST FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 080 | <u>PARKS & COMMUNITY SERVICES</u> PARKS AND COMMUNITY SERVICES | \$ 302,704 | \$ 169,697 | \$ 170,000 | \$ 170,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 302,704</u> | <u>\$ 169,697</u> | <u>\$ 170,000</u> | <u>\$ 170,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 302,704 | \$ 169,697 | \$ 170,000 | \$ 170,000 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|--|--------------------|
| DEPARTMENT: | FUND/CENTER |
| MUNICIPAL COURT, LAKE WORTH TRUST FUND | FE70/038001002000 |

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Lake Worth Trust Fund, which is managed by the Engineering Department, also includes activities involving the Municipal Court and the Parks and Community Services Departments. There are three departmental budget summary pages from these departments for the Lake Worth Trust Fund, and each page contains the department's own budget information.

The Municipal Court Department provides lake patrol services and security for the parks and neighborhoods adjacent to Lake Worth. Five Deputy City Marshals and one Senior Deputy City Marshal provide 16-hour patrols each day using patrol sedans and watercraft. Funds are transferred from the Lake Worth Trust Fund to the General Fund to cover costs associated with these patrol services.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|---------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Supplies | 348 | 0 | 0 | 0 |
| Contractual | 447,620 | 417,938 | 436,011 | 436,011 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 447,968 | \$ 417,938 | \$ 436,011 | \$ 436,011 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT MUNICIPAL COURT | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|--------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND FE70 | LAKE WORTH TRUST FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 038 | <u>MUNICIPAL COURT</u> | | | | | | | | |
| | MUNICIPAL COURT | \$ 447,968 | \$ 417,938 | \$ 436,011 | \$ 436,011 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 447,968</u> | <u>\$ 417,938</u> | <u>\$ 436,011</u> | <u>\$ 436,011</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 447,968 | \$ 417,938 | \$ 436,011 | \$ 436,011 | 0.00 | 0.00 | 0.00 | 0.00 |

FORT WORTH



FUND STATEMENT

FUND:

CABLE COMMUNICATIONS FUND

The Cable Communications Fund was created in 1981 shortly after the franchise agreement with Sammons Cable was approved by the City Council. The Cable Communications Fund was established to meet construction obligations and regulations as outlined in the original contract. In 1995, Sammons Cable was purchased by Marcus Cable, resulting in a revised franchise agreement. In 1999, a new franchise agreement was implemented when Charter Communications purchased Marcus Cable.

The Cable Communications Fund is part of the City Manager's Office. The primary functions of the Fund include: 1) management of all matters relating to the cable television franchise and other limited franchises; 2) administration of the portion of the Special Trust Fund that finances the City's cable television operation; and 3) quarterly production of 210 hours of original programming hours for the two cable television channels for which the City is responsible, Channels 7 and 31.

In an effort to produce the required programming, the Cable Communications Office covers and records City meetings for public viewing, while providing in-house studios to produce a variety of special interest programming. The Cable production crews also film a variety of topics in the field. In addition, they produce a televised version of the City Page publication that appears in area newspapers. Finally, the production crews accept and schedule videotapes from private citizens and organizations to be aired during public access hours.

Revenue for the Cable Communications Fund is derived from several sources. For instance, the Fund receives a portion of each cable subscriber's monthly fee in order to produce a targeted level of original programming hours. Another revenue source is the production classes offered to the general public on a fee-for-service basis. In addition to subscriptions and classes, revenue is also generated from interest on investments.

FORT WORTH



**CABLE COMMUNICATIONS FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES:

| | |
|----------------------|------------------|
| Program Income | \$777,400 |
| Investment Income | 19,200 |
| Video Charges | <u>9,000</u> |
| TOTAL REVENUE | \$805,600 |

OTHER FINANCING SOURCES:

| | |
|--|------------------|
| Use of Fund Balance | <u>\$135,519</u> |
| TOTAL REVENUE AND OTHER FINANCING SOURCES | \$941,119 |

EXPENDITURES:

| | |
|--|------------------------|
| Personal Services | \$672,418 |
| Supplies | 46,500 |
| Contractual Services | <u>196,701</u> |
| TOTAL RECURRING EXPENSES | \$915,619 |
| TOTAL DEBT SERVICE AND CAPITAL OUTLAY | <u>\$25,500</u> |
| TOTAL EXPENDITURES | \$941,119 |

**PROJECTED
UNRESERVED RETAINED EARNINGS
CABLE COMMUNICATIONS FUND**

| | |
|--|------------------|
| Unreserved retained earnings as of 9/30/04 * | \$965,873 |
| Plus: Projected Revenues | \$941,119 |
| Less: Projected Expenditures | (\$941,119) |
| Unreserved retained earnings as of 9/30/05 | \$965,873 |
| Plus: Unrealized gain ** | \$0 |
| Unreserved retained earnings as of 9/30/05 | \$965,873 |

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF CABLE COMMUNICATIONS FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Cable Communications | <u>\$905,038</u> | <u>\$959,226</u> | <u>\$1,017,703</u> | <u>\$1,017,703</u> | <u>\$941,119</u> |
| TOTAL | \$905,038 | \$995,428 | \$1,017,703 | \$1,017,703 | \$941,119 |

FORT WORTH



**COMPARISON OF CABLE COMMUNICATIONS FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Program Income | \$874,468 | \$751,040 | \$755,000 | \$77,400 | \$777,400 |
| Consolidated Investments | 81,934 | 59,272 | 40,000 | 19,200 | 19,200 |
| Video Charges | 21,773 | 19,120 | 9,000 | 9,000 | 9,000 |
| Use of Reserves | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | \$978,175 | \$829,432 | \$804,000 | \$796,738 | \$805,600 |

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

CABLE COMMUNICATIONS

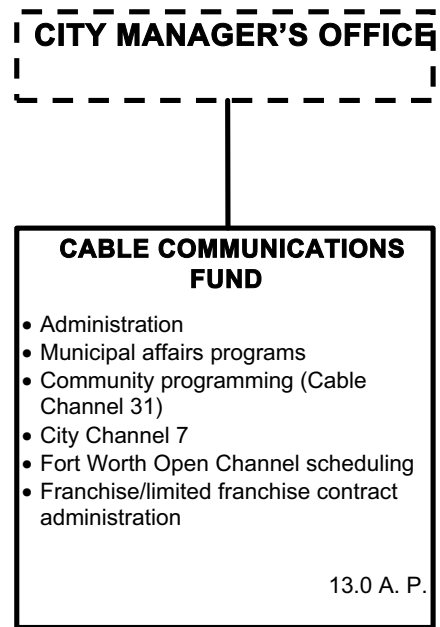
FE72/002500100000

SUMMARY OF FUND RESPONSIBILITIES:

The Cable Communications Fund is part of the City Manager's Office. The primary functions of the Fund include: management of all matters relating to the cable television franchise and limited franchises, administration of the portion of Special Trust Fund that funds the City's cable television operation, and minimum quarterly production of 210 hours of original programming hours for the two cable television channels under the City's management.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 759,292 | \$ 699,274 | \$ 672,418 | \$ 672,418 |
| Supplies | 48,636 | 43,500 | 46,500 | 46,500 |
| Contractual | 176,421 | 199,929 | 196,701 | 196,701 |
| Capital Outlay | 11,079 | 75,000 | 25,500 | 25,500 |
| Total Expenditures | \$ 995,428 | \$ 1,017,703 | \$ 941,119 | \$ 941,119 |
| Authorized Positions (FTE) | 13.00 | 13.00 | 13.00 | 13.00 |

CABLE COMMUNICATIONS FUND- 13.0 A. P.



DEPARTMENTAL OBJECTIVES AND MEASURES

| | | | |
|--|---------------------------|------------------------------|------------------------------|
| DEPARTMENT: | | | |
| CABLE COMMUNICATIONS FUND | | | |
| DEPARTMENT PURPOSE | | | |
| <p>The purpose of the Cable Communications Fund is to provide an information delivery system for the citizens of Fort Worth, City of Fort Worth departments, and their employees. Efficient and effective information delivery is vital to support the City's strategic goals.</p> | | | |
| FY2004-05 DEPARTMENTAL OBJECTIVES | | | |
| <p>To provide programming that will highlight the culture and interests of the citizens of Fort Worth, as well as meet and exceed the minimum quarterly requirement of 210 hours (840 hours annually) of non-repeat, non-character generated programming per quarter as required by the contract with the cable company.</p> | | | |
| <p>To provide studio space and technical assistance to local individuals, groups, and organizations wishing to produce programming for Open Channel 28 and deliver the programming to the cable company.</p> | | | |
| <p>To monitor the customer service of the local cable operator to insure it meets minimum standards as set by the Federal Communications Commission (FCC) and the City's franchise agreement, and to report this information to City Council.</p> | | | |
| DEPARTMENTAL MEASURES | ACTUAL 2002-03 | ESTIMATED 2003-04 | PROJECTED 2004-05 |
| Annual Programming Hours | 1,030 | 1,030 | 1,030 |
| Number of Open Channel Programs | 62 | 75 | 75 |
| Number of Open Channel Workshop Students | 18 | 50 | 25 |
| Residents' complaints investigated | 208 | 200 | 200 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT CITY MANAGER'S OFFICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------------|-----------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND FE72 | SPECIAL TRUST FUND | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 002 | <u>CABLE OFFICE</u> | | | | | | | | |
| | CITY MANAGER'S OFFICE | \$ 995,428 | \$ 1,017,703 | \$ 941,119 | \$ 941,119 | 13.00 | 13.00 | 13.00 | 13.00 |
| | Sub-Total | <u>\$ 995,428</u> | <u>\$ 1,017,703</u> | <u>\$ 941,119</u> | <u>\$ 941,119</u> | <u>13.00</u> | <u>13.00</u> | <u>13.00</u> | <u>13.00</u> |
| | TOTAL | \$ 995,428 | \$ 1,017,703 | \$ 941,119 | \$ 941,119 | 13.00 | 13.00 | 13.00 | 13.00 |

FORT WORTH



O-123

SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2004-05 COST INVOLVEMENT

| <u>TITLE</u> | <u>TOTAL COST</u> | <u>AGENCY COST</u> | <u>OTHER MATCH</u> | <u>CITY OF FORT WORTH MATCH</u> |
|--|-------------------|--------------------|--------------------|---------------------------------|
| <u>Bureau of Justice Assistance</u> | | | | |
| Local Law Enforcement Block Grant Program | \$795,000 | \$715,000 | \$0 | \$80,000 |
| <u>Criminal Justice Division of the Office of the Governor of Texas</u> | | | | |
| Diamond Hill Connection After-School Program | 130,370 | 130,370 | 0 | 0 |
| <u>Federal Emergency Management Act</u> | | | | |
| Fire Protection and Safety | 20,000 | 14,000 | | 6,000 |
| <u>Fort Worth Botanical Society, Inc.</u> | | | | |
| Botanic Garden Staff | 76,866 | 76,866 | 0 | 0 |
| <u>Fort Worth Garden Club, Inc.</u> | | | | |
| Botanic Garden Staff | 186,218 | 186,218 | 0 | 0 |
| <u>Fuller Foundation</u> | | | | |
| Botanic Garden Staff | 83,576 | 83,576 | 0 | 0 |
| <u>Institute of Museum and Library Sciences</u> | | | | |
| Public Dimension Assessment | 3,750 | 2,970 | 0 | 780 |
| <u>North Central Texas Council of Governments</u> | | | | |
| COG Railroad Grant | 2,663,000 | 1,947,200 | 715,800 | 0 |
| Deferred Adjudication Program | 39,020 | 26,200 | 2,956 | 9,864 |
| Illegal Dumping Video Surveillance System | 19,819 | 19,819 | 0 | 0 |
| Master Compost Program | 11,635 | 9,950 | 1,685 | 0 |
| Refrigiant Extraction Program | 10,338 | 10,338 | 0 | 0 |
| <u>Texas Commission on Environmental Quality</u> | | | | |
| TCEQ Complainece Contract | 409,776 | 274,550 | 0 | 135,226 |
| EPA/TCEQ PM 10 Grant | 127,560 | 85,467 | 0 | 42,093 |
| EPA/TCEQ PM 2.5 Grant | 506,921 | 506,921 | 0 | 0 |
| TCEQ EMPACT Ozone Monitoring Contract | 60,000 | 60,000 | 0 | 0 |
| <u>Texas Criminal Justice Division</u> | | | | |
| Domestic Assault Response Team | 117,825 | 80,000 | 0 | 37,825 |
| Enhanced Domestic Assault Response Team | 138,050 | 77,520 | 0 | 60,530 |
| SCRAM Sexual Assault Training | 39,650 | 29,712 | 0 | 9,938 |
| <u>Texas Division of Emergency Management</u> | | | | |
| Hazardous Material Planning | 20,000 | 15,000 | 0 | 5,000 |

O-124

| <u>TITLE</u> | <u>TOTAL COST</u> | <u>AGENCY COST</u> | <u>OTHER MATCH</u> | <u>CITY OF FORT WORTH MATCH</u> |
|---|---------------------|---------------------|--------------------|---------------------------------|
| <u>Texas Department of Health</u> | | | | |
| Diabetes Awareness and Education in the Community | 80,000 | 80,000 | 0 | 0 |
| Immunization Program "HotShots" | 100,000 | 100,000 | 0 | 0 |
| OPHP "000" Local Public Health Support Funds | 40,000 | 40,000 | 0 | 0 |
| <u>Texas Department of Housing and Community Affairs</u> | | | | |
| Community Service Block Grant | 1,108,933 | 1,108,933 | 0 | 0 |
| Comprehensive Energy Assistance Program | 1,239,086 | 1,239,086 | 0 | 0 |
| <u>Texas Department of Human Services</u> | | | | |
| Summer Food Program | 439,000 | 439,000 | 0 | 0 |
| <u>Texas State Library and Archives Commission</u> | | | | |
| Interlibrary Loan | 256,834 | 256,834 | 0 | 0 |
| <u>United States Department of Homeland Security</u> | | | | |
| Facilities and Equipment | 20,000 | 10,000 | 0 | 10,000 |
| <u>United States Department of Housing and Urban Development</u> | | | | |
| Community Development Block Grant | 8,400,000 | 8,400,000 | 0 | 0 |
| HOME | 3,342,272 | 3,342,272 | 0 | 0 |
| Emergency Shelter Grant | 293,404 | 293,404 | 0 | 0 |
| Housing Opportunities for Persons with AIDS | 835,000 | 835,000 | 0 | 0 |
| Fair Housing Assistance Program | 479,000 | 479,000 | 0 | 0 |
| Neighborhood Capacity Building and Fair Housing Outreach | 52,800 | 48,000 | 4,800 | 0 |
| Community Center Computer Labs | 291,530 | 70,000 | 221,530 | 0 |
| <u>United States Equal Employment Opportunity Commission</u> | | | | |
| Fair Employment Practices Program | 159,150 | 159,150 | 0 | 0 |
| TOTAL | \$22,596,383 | \$21,252,356 | \$946,771 | \$397,256 |

Tab P

**CRIME CONTROL
& PREVENTION DISTRICT**

FUND STATEMENT**FUND:****CRIME CONTROL AND PREVENTION DISTRICT**

The Crime Control and Prevention District (CCPD) was implemented during FY1995-96. The CCPD was made possible through voters' authorization of a half-cent increase in sales tax, effective October 1, 1995. The district was initially authorized for five years. Revenue from this tax has been used to employ additional Police Officers, purchase replacement and new CCPD vehicles, increase security at schools, and expand other crime fighting programs. Through the use of this revenue, the City of Fort Worth planned to reduce crime by an average of 10 percent for each of the five years.

On May 6, 2000, a new election was held to re-authorize the district for an additional five-year period. Fort Worth residents voted in favor of re-authorization, which will allow the City of Fort Worth to continue the half-cent portion of the sales tax until the expiration of the five-year period. The new period began October 1, 2000, and will continue until September 30, 2005. Voters will be given the opportunity to evaluate and possibly re-authorize the district again in the spring of 2005.

A nine-member board of directors appointed by the City Council establishes the budget and policies of the Crime Control and Prevention District. By law, the City Manager proposes the annual district budget to the board, which then votes approval or disapproval after holding a mandatory public hearing. After the district board has approved the annual budget, it is forwarded to the City Council, which votes approval or disapproval after holding a mandatory public hearing of its own.

A substantial portion of the fund balance is set aside for a multiyear phase-out of the Crime Control and Prevention District. The phase-out plan goes into effect if voters do not re-authorize the district in 2005. The plan mainly provides funding for CCPD employees for a limited time so they can fill openings that become available elsewhere in the City. However, the board of directors may also decide to use a portion of the fund balance for other purposes, such as upgrades to the public safety communication system and newly created programs.

FORT WORTH



**CRIME CONTROL AND PREVENTION DISTRICT FUND BUDGET SUMMARY
FISCAL YEAR
2004-05**

REVENUES

| | |
|----------------------------|----------------|
| Sales Tax Revenue | \$34,714,534 |
| School Security Initiative | 2,092,342 |
| Interest on Investments | 875,931 |
| Miscellaneous Revenue | <u>135,000</u> |

TOTAL REVENUE \$37,817,807

OTHER FINANCING SOURCES

| | |
|---------------------|------------------|
| Use of Fund Balance | <u>\$642,097</u> |
|---------------------|------------------|

TOTAL REVENUE AND OTHER FINANCING SOURCES \$38,459,904

EXPENDITURES

| | |
|----------------------|-------------------|
| Personal Services | \$18,672,553 |
| Supplies | 1,141,346 |
| Contractual Services | <u>15,649,263</u> |

TOTAL RECURRING EXPENSE \$35,463,162

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$2,996,742

TOTAL EXPENDITURE \$38,459,904

**PROJECTED
UNRESERVED RETAINED EARNINGS
CRIME CONTROL AND PREVENTION DISTRICT FUND**

| | |
|--|---------------------|
| Unreserved retained earnings as of 9/30/04 * | \$31,216,427 |
| Plus: Projected Revenues | \$38,459,904 |
| Less: Projected Expenditures | (\$38,459,904) |
| Unreserved retained earnings as of 9/30/05 | \$31,216,427 |
| Plus: Unrealized gain ** | (\$292,708) |
| Revised unreserved retained earnings as of 9/30/05 | \$30,923,719 |

* Preliminary fund balance due to pending audit of actual fund balances

*** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|---|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| <u>Administration</u> | <u>\$0</u> | <u>\$227,437</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| Sub-Total | \$0 | \$227,437 | \$0 | \$0 | \$0 |
| <u>Violent Crime and Gangs</u> | | | | | |
| Crime Response Teams | \$3,322,084 | \$3,454,534 | \$3,781,582 | \$3,781,582 | \$3,978,142 |
| Strategic Operations Fund | 479,232 | 456,287 | 610,728 | 610,728 | 641,999 |
| Expanded Narcotics Investigation | 665,936 | 635,450 | 764,656 | 764,656 | 771,648 |
| Gang Graffiti Enforcement | 401,818 | 551,248 | 986,552 | 986,552 | 1,013,725 |
| Gang Graffiti Abatement | 245,461 | 266,955 | 277,155 | 277,155 | 284,147 |
| SCRAM | 186,164 | 174,978 | 433,440 | 433,440 | 462,140 |
| Homeland Security | <u>0</u> | <u>0</u> | <u>983,207</u> | <u>983,207</u> | <u>992,314</u> |
| Sub-Total | \$5,300,695 | \$5,539,452 | \$7,837,320 | \$7,837,320 | \$8,144,115 |
| <u>Neighborhood Crime</u> | | | | | |
| Neighborhood Patrol Officers | \$2,213,735 | \$2,824,078 | \$2,836,582 | \$2,836,582 | \$3,233,910 |
| Additional Patrol Officers | 407,468 | 0 | 0 | 0 | 0 |
| Neighborhood Policing Districts | 3,839,332 | 3,616,625 | 2,624,569 | 2,624,569 | 2,642,343 |
| CODE BLUE | 144,421 | 183,809 | 156,600 | 156,600 | 202,019 |
| Police Storefronts | 64,228 | 53,956 | 76,150 | 76,150 | 76,150 |
| Neighborhood Crime Demolition - Residential | 22,736 | 0 | 58,000 | 58,000 | 58,000 |
| Neighborhood Crime Demolition - Commercial/Multi-Family | 27,020 | 98,097 | 351,300 | 351,300 | 351,300 |
| Parks Community Policing | 708,928 | 598,307 | 449,031 | 449,031 | 471,483 |
| Sub-Total | \$7,427,868 | \$7,374,872 | \$6,552,232 | \$6,552,232 | \$7,035,205 |

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| <u>School Safety and Youth</u> | | | | | |
| School Security Initiative | \$3,809,695 | \$3,791,559 | \$4,351,629 | \$4,351,629 | \$4,717,121 |
| After School Program | 1,383,380 | 1,390,723 | 1,400,000 | 1,400,000 | 1,400,000 |
| Safe Haven | <u>0</u> | <u>283,401</u> | <u>262,810</u> | <u>262,810</u> | <u>262,810</u> |
| | | | | <u>0</u> | |
| Sub-Total | \$5,193,075 | \$5,465,683 | \$6,014,439 | \$6,014,439 | \$6,379,931 |
| <u>Police Department Enhancements</u> | | | | | |
| Recruit Officer Training | \$1,769,304 | \$1,438,951 | \$1,465,729 | \$1,465,729 | \$1,629,095 |
| Civil Service Pay Plan | 5,329,547 | 5,329,547 | 5,329,547 | 5,329,547 | 5,329,547 |
| Increased Jail Costs | 2,217,347 | 2,417,629 | 2,603,400 | 2,603,400 | 2,667,979 |
| Replacement of High Mileage Vehicles | 3,549,866 | 3,425,535 | 2,857,804 | 2,857,804 | 2,857,804 |
| Special Operations Division Vehicles | 258,021 | 404,408 | 385,168 | 385,168 | 391,165 |
| Police Cadets | 155,995 | 167,893 | 0 | 0 | 0 |
| Special Events Overtime | 573,094 | 503,796 | 575,366 | 575,366 | 604,135 |
| Technology Infrastructure | 2,508,474 | 1,802,859 | 1,716,805 | 1,716,805 | 1,742,523 |
| Video Cameras in Beat Patrol Vehicles | 88,776 | 0 | 0 | 0 | 0 |
| Mobile Data Computers/CAD | | | | | |
| Operating Exp. Program | 1,439,332 | 803,992 | 334,100 | 334,100 | 959,443 |
| Evaluation/Resource Analysis | 545,000 | 0 | 0 | 0 | 0 |
| Construction of Western Communication Tower | 2,600,000 | 0 | 0 | 0 | 0 |
| Crime Lab Facility | 0 | 6,470 | 0 | 0 | 0 |
| Crime Lab | 0 | 87,241 | 175,986 | 175,986 | 0 |
| Helicopter Lease & Equipment | 0 | 0 | 314,660 | 314,660 | 418,962 |
| Communications Towers | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>300,000</u> |
| Sub-Total | \$21,034,756 | \$16,388,321 | \$15,758,565 | \$15,758,565 | \$16,900,653 |
| Total Expenditures | \$38,956,394 | \$34,995,765 | \$36,162,556 | \$36,162,556 | \$38,459,904 |

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
REVENUES**

| | ACTUAL 2001-02 | ACTUAL 2002-03 | BUDGET 2003-04 | RE-ESTIMATE 2003-04 | ADOPTED 2004-05 |
|----------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|----------------------------|
| Sales Tax Collections | \$33,521,406 | \$33,181,335 | \$34,998,643 | \$34,998,643 | \$34,714,534 |
| School Security Initiative | 1,787,503 | 1,799,821 | 1,878,729 | 1,878,729 | 2,092,342 |
| Interest Earned | 1,305,994 | 578,329 | 1,485,040 | 1,485,040 | 875,931 |
| Miscellaneous Revenue | 356,146 | 799,804 | 135,000 | 135,000 | 135,000 |
| Use of Reserves | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>642,097</u> |
| TOTAL | \$36,971,049 | \$36,359,289 | \$38,497,412 | \$38,497,412 | \$38,459,904 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|------------------------------|--|
| DEPARTMENT: POLICE | FUND/CENTER GR79/0359000:0359904 |
|------------------------------|--|

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and enforce traffic laws to protect life and property within the City of Fort Worth. Specific departmental responsibilities include crime prevention, the apprehension of persons suspected of committing crimes, recovery of stolen property, and regulation of such non-criminal conduct as traffic enforcement.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 15,877,852 | \$ 17,195,380 | \$ 18,270,482 | \$ 18,270,482 |
| Supplies | 1,676,380 | 1,094,688 | 1,133,016 | 1,133,016 |
| Contractual | 13,609,661 | 14,199,863 | 15,304,034 | 15,304,034 |
| Capital Outlay | 2,966,610 | 2,946,439 | 2,996,742 | 2,996,742 |
| Total Expenditures | \$ 34,130,503 | \$ 35,436,370 | \$ 37,704,274 | \$ 37,704,274 |
| Authorized Positions | 186.00 | 195.00 | 226.70 | 197.00 |

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>POLICE ADMINISTRATION</u> | | | | | | | | |
| 0351000 | POLICE ADMINISTRATION | \$ 227,437 | \$ 0 | \$ 0 | \$ 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 227,437</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>CRIME RESPONSE TEAMS</u> | | | | | | | | |
| 0359000 | NORTH | \$ 879,193 | \$ 924,473 | \$ 985,135 | \$ 985,135 | 12.00 | 12.00 | 12.00 | 12.00 |
| 0359001 | WEST | 963,486 | 1,063,386 | 1,092,941 | 1,092,941 | 12.00 | 12.00 | 12.00 | 12.00 |
| 0359002 | SOUTH | 813,069 | 887,844 | 953,097 | 953,097 | 12.00 | 12.00 | 12.00 | 12.00 |
| 0359003 | EAST | 798,786 | 905,879 | 946,969 | 946,969 | 12.00 | 12.00 | 12.00 | 12.00 |
| | Sub-Total | <u>\$ 3,454,534</u> | <u>\$ 3,781,582</u> | <u>\$ 3,978,142</u> | <u>\$ 3,978,142</u> | <u>48.00</u> | <u>48.00</u> | <u>48.00</u> | <u>48.00</u> |
| | <u>SPECIAL SERVICES BUREAU</u> | | | | | | | | |
| 0359200 | EXPANDED NARCOTICS INVESTIGATION | \$ 635,450 | \$ 764,656 | \$ 771,648 | \$ 771,648 | 10.00 | 10.00 | 10.00 | 10.00 |
| 0359201 | GANG ENFORCEMENT | 551,248 | 986,552 | 1,013,725 | 1,013,725 | 8.00 | 13.00 | 13.00 | 13.00 |
| 0359202 | SCRAM | 174,978 | 433,440 | 462,140 | 462,140 | 2.00 | 6.00 | 6.00 | 6.00 |
| 0359203 | HOMELAND SECURITY | 0 | 983,207 | 992,314 | 992,314 | 0.00 | 11.00 | 11.00 | 11.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|--|-----------------------------------|------------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | Sub-Total | \$ 1,361,676 | \$ 3,167,855 | \$ 3,239,827 | \$ 3,239,827 | 20.00 | 40.00 | 40.00 | 40.00 |
| | <u>NW FOB</u> | | | | | | | | |
| 0359300 | NEIGHBORHOOD PATROL OFFICERS | \$ 2,824,078 | \$ 2,836,582 | \$ 3,233,910 | \$ 3,233,910 | 43.00 | 40.00 | 44.00 | 44.00 |
| | Sub-Total | \$ 2,824,078 | \$ 2,836,582 | \$ 3,233,910 | \$ 3,233,910 | 43.00 | 40.00 | 44.00 | 44.00 |
| | <u>NEIGHBORHOOD POLICING DISTRICTS</u> | | | | | | | | |
| 0359400 | NPD1 | \$ 534,012 | \$ 513,780 | \$ 521,944 | \$ 521,944 | 2.00 | 1.00 | 1.00 | 1.00 |
| 0359401 | NPD2 | 340,142 | 265,091 | 275,719 | 275,719 | 2.00 | 1.00 | 1.00 | 1.00 |
| 0359402 | NPD3 | 225,056 | 244,464 | 268,431 | 268,431 | 1.00 | 1.00 | 1.00 | 1.00 |
| 0359403 | NPD4 | 497,406 | 238,049 | 231,780 | 231,780 | 3.00 | 1.00 | 1.00 | 1.00 |
| 0359404 | NPD6 | 413,403 | 304,950 | 308,475 | 308,475 | 2.00 | 1.00 | 1.00 | 1.00 |
| 0359405 | NPD7 | 406,305 | 237,191 | 224,951 | 224,951 | 3.00 | 1.00 | 1.00 | 1.00 |
| 0359406 | NPD8 | 421,578 | 343,378 | 308,037 | 308,037 | 3.00 | 1.00 | 1.00 | 1.00 |
| 0359407 | NPD10 | 392,943 | 262,173 | 255,230 | 255,230 | 3.00 | 1.00 | 1.00 | 1.00 |
| 0359408 | NPD12 | 385,780 | 215,493 | 247,776 | 247,776 | 3.00 | 1.00 | 1.00 | 1.00 |
| | Sub-Total | \$ 3,616,625 | \$ 2,624,569 | \$ 2,642,343 | \$ 2,642,343 | 22.00 | 9.00 | 9.00 | 9.00 |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>NEIGHBORHOOD CRIME</u> | | | | | | | | |
| 0359500 | CODE BLUE | \$ 183,809 | \$ 156,600 | \$ 202,019 | \$ 202,019 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359501 | POLICE STOREFRONTS | 53,956 | 76,150 | 76,150 | 76,150 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359502 | NCD/RESIDENTIAL | 0 | 58,000 | 58,000 | 58,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359503 | NCD/COMMERCIAL MULTI-FAMILY | 98,097 | 351,300 | 351,300 | 351,300 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 335,862</u> | <u>\$ 642,050</u> | <u>\$ 687,469</u> | <u>\$ 687,469</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>SCHOOL SAFETY AND YOUTH</u> | | | | | | | | |
| 0359600 | SCHOOL SECURITY INI- TIATIVE | \$ 3,791,559 | \$ 4,351,629 | \$ 4,717,121 | \$ 4,717,121 | 53.00 | 54.00 | 56.00 | 56.00 |
| 0359601 | AFTER SCHOOL PRO- GRAM | 1,390,723 | 1,400,000 | 1,400,000 | 1,400,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 5,182,282</u> | <u>\$ 5,751,629</u> | <u>\$ 6,117,121</u> | <u>\$ 6,117,121</u> | <u>53.00</u> | <u>54.00</u> | <u>56.00</u> | <u>56.00</u> |
| | <u>TRAINING</u> | | | | | | | | |
| 0359700 | RECRUIT OFFICER TRAINING | \$ 1,438,951 | \$ 1,465,729 | \$ 1,629,095 | \$ 1,629,095 | 0.00 | 0.00 | 29.70 | 0.00 |
| | Sub-Total | <u>\$ 1,438,951</u> | <u>\$ 1,465,729</u> | <u>\$ 1,629,095</u> | <u>\$ 1,629,095</u> | <u>0.00</u> | <u>0.00</u> | <u>29.70</u> | <u>0.00</u> |
| | <u>PD ENHANCEMENTS</u> | | | | | | | | |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|-------------------------------|--------------------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| 0359800 | CIVIL SERVICE PAY PLAN | \$ 5,329,547 | \$ 5,329,547 | \$ 5,329,547 | \$ 5,329,547 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359801 | INCREASED JAIL COSTS | 2,417,629 | 2,603,400 | 2,667,979 | 2,667,979 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359802 | REPLACEMENT OF HIGH-MILEAGE VEHICLES | 3,425,535 | 2,857,804 | 2,857,804 | 2,857,804 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359803 | SPECIAL OPERATIONS DIVISION VEHICLES | 404,408 | 385,168 | 391,165 | 391,165 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359804 | POLICE CADETS | 167,893 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359805 | SPECIAL EVENTS OVERTIME | 503,796 | 575,366 | 604,135 | 604,135 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359806 | TECHNOLOGY INFRA-STRUCTURE | 1,802,859 | 1,716,805 | 1,742,523 | 1,742,523 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359807 | MOBILE DATA COMPUTERS/CAD | 803,992 | 334,100 | 959,443 | 959,443 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359808 | SAFE HAVEN | 283,401 | 262,810 | 262,810 | 262,810 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359809 | CRIME LAB - FACILITY | 6,470 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359810 | CRIME LAB - DNA | 87,241 | 175,986 | 0 | 0 | 0.00 | 4.00 | 0.00 | 0.00 |
| 0359811 | HELICOPTER LEASE / FLIR SYSTEM | 0 | 314,660 | 418,962 | 418,962 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359812 | COMMUNICATION TOWERS | 0 | 0 | 300,000 | 300,000 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 15,232,771</u> | <u>\$ 14,555,646</u> | <u>\$ 15,534,368</u> | <u>\$ 15,534,368</u> | <u>0.00</u> | <u>4.00</u> | <u>0.00</u> | <u>0.00</u> |

DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT POLICE | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|------------------------|-----------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>STRATEGIC OPERATIONS</u> | | | | | | | | |
| 0359900 | NORTH | \$ 75,530 | \$ 85,540 | \$ 90,063 | \$ 90,063 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359901 | WEST | 148,053 | 200,557 | 210,584 | 210,584 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359902 | SOUTH | 66,826 | 85,540 | 90,062 | 90,062 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359903 | EAST | 118,923 | 85,540 | 90,062 | 90,062 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0359904 | SSB | 46,955 | 153,551 | 161,228 | 161,228 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 456,287</u> | <u>\$ 610,728</u> | <u>\$ 641,999</u> | <u>\$ 641,999</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL | \$ 34,130,503 | \$ 35,436,370 | \$ 37,704,274 | \$ 37,704,274 | 186.00 | 195.00 | 226.70 | 197.00 |

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

| | |
|--|--|
| DEPARTMENT: PARKS AND COMMUNITY SERVICES | FUND/CENTER GR79/0800511:0808080 |
|--|--|

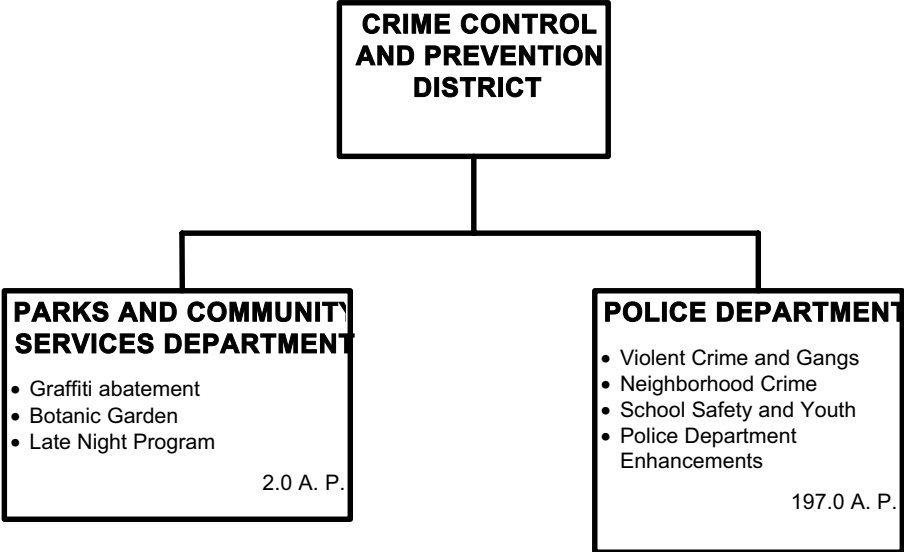
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks as well as for the planning and administration of various recreation and human services programs that the City offers.

Parks and Community policing and security and graffiti abatement are integral parts of crime control and prevention. While aggressive law enforcement activity is an obvious need in making Fort Worth the safest large city in the United States, this alone does not ensure that Fort Worth will remain a first-class city. It is important that the public also have available quality of life amenities, including libraries, entertainment, and parks. People will use these amenities, particularly the parks, only if they feel safe in them. Graffiti, if left unabated, breeds even more graffiti and potential violent conflict among the gangs that spread it.

| Allocations | Actual 2002-03 | Adopted 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
|-----------------------------|---------------------------|----------------------------|------------------------------------|-----------------------------------|
| Personal Services | \$ 497,853 | \$ 383,799 | \$ 402,071 | \$ 402,071 |
| Supplies | 6,985 | 8,330 | 8,330 | 8,330 |
| Contractual | 360,424 | 334,057 | 345,229 | 345,229 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 865,262 | \$ 726,186 | \$ 755,630 | \$ 755,630 |
| Authorized Positions | 2.00 | 2.00 | 2.00 | 2.00 |

CRIME CONTROL AND PREVENTION DISTRICT- 199.0 A. P.



SIGNIFICANT BUDGET CHANGES

| | |
|------------------------------|--|
| DEPARTMENT: POLICE | FUND/CENTER GR79/0359000:0359904 |
|------------------------------|--|

CHANGES FROM 2003-04 ADOPTED TO 2004-05 PROPOSED

| | | | |
|--------------------------|--------------|-------------|-------|
| 2003-04 ADOPTED: | \$36,162,556 | A.P. | 197.0 |
| 2004-05 PROPOSED: | \$38,459,904 | A.P. | 199.0 |

A) The proposed budget increases by \$625,000 for one of two biannual mobile data computer lease payments that will be restored in FY2005. The leased equipment was purchased during FY2002-03 and will be in service until December 2004 when the five-year lifecycle will be exhausted.

B) The proposed budget increases by \$970,710 for for civil service compensation, to increase length of Recruit Officer Training Program from 26 to 28 weeks due to necessary curriculum changes, and two officers for new schools participating in the School Security Initiative Program. They include the existing Tarrant County Juvenile Justice Alternative Education campus and the new Eagle Mountain/Saginaw Creekview Middle School.

C) The proposed budget increases by \$138,826 for civil service retirement costs related to additional personnel and the FY2004-05 proposed compensation plan.

D) The proposed budget increases by \$104,302 for full year lease costs for replacement helicopter acquired in February 2004.

E) The proposed budget increases by \$300,000 for 30% of the construction of three replacement communication towers.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

| DEPARTMENT PARKS & COMMUNITY SERVICES | | ALLOCATIONS | | | | AUTHORIZED POSITIONS | | | |
|---|---------------------------|--------------------------------|---------------------------|----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| FUND GR79 CCPD | | Actual Expenditures 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 | Adopted Budget 2002-03 | Adopted Budget 2003-04 | Proposed Budget 2004-05 | Adopted Budget 2004-05 |
| Center | Center Description | | | | | | | | |
| | <u>COMMUNITY SERVICES</u> | | | | | | | | |
| 0800511 | LATE NIGHT PROGRAM | \$ 461,060 | \$ 325,059 | \$ 341,313 | \$ 341,313 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 461,060</u> | <u>\$ 325,059</u> | <u>\$ 341,313</u> | <u>\$ 341,313</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>SOUTHWEST REGION</u> | | | | | | | | |
| 0807080 | BOTANIC GARDEN | \$ 121,790 | \$ 123,972 | \$ 130,170 | \$ 130,170 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 121,790</u> | <u>\$ 123,972</u> | <u>\$ 130,170</u> | <u>\$ 130,170</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | <u>NORTHEAST REGION</u> | | | | | | | | |
| 0808040 | GRAFFITI ABATEMENT | \$ 266,955 | \$ 277,155 | \$ 284,147 | \$ 284,147 | 2.00 | 2.00 | 2.00 | 2.00 |
| 0808080 | HAWS ATHLETICS CENTER | 15,457 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Sub-Total | <u>\$ 282,412</u> | <u>\$ 277,155</u> | <u>\$ 284,147</u> | <u>\$ 284,147</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| | TOTAL | \$ 865,262 | \$ 726,186 | \$ 755,630 | \$ 755,630 | 2.00 | 2.00 | 2.00 | 2.00 |

FORT WORTH



Tab Q

SALARY SCHEDULE



FY2004-05 SALARY SCHEDULE

The City Council has approved the Fiscal Year 2004/2005 budget, which includes funding for next year's step increases and across the board (ATB) increases for all pay plans. The budget also includes funding for market increases to specific classifications. The compensation plan for FY 2004/2005 will be implemented at the beginning of pay period 21 (September 18, 2004). The ATB and market increases for those eligible employees will be effective pay period 21.

Following are the general guidelines and information on the implementation of salary increases for this year. Salary increases for this year will be limited in general to no more than 9% based on a combination of market increases, across the board, or step increases, with some exceptions. These exceptions will be detailed in the information below. This information needs to be shared with staff responsible for completing the appropriate paperwork.

I. Non-exempt Employee Step Plan (Non-Civil Service)

- All non-exempt employees will receive a 4% across the board increase on pay period 21.
- No employee will be permitted to receive more than a 9% salary increase based on either the ATB and a market or a step increase. If an employee receives a market increase at the beginning of this fiscal year (pay period 21), the employee will not be eligible to receive a step increase until the employee's anniversary date in the next fiscal year. Employees in this category will have this limitation stated on their PRD.
- Employees who have their anniversary dates during pay period 21 (September 18 - October 1) and who do not receive a market increase will be eligible for a step increase beginning pay period 21 (September 18). For this fiscal year, non-exempts will ONLY be allowed one step increase. Employees must receive at least a "Competent" (3) rating to move to the next step. The amount of the step increase will be either 2.5% or 5% depending on what step the employee will move to. No employee will be permitted to exceed the top step (L) of the range.

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- The only exception to the one-step requirement is for non-exempt employees who are currently at the “A” step and who are **not** eligible for a market increase. These employees will be eligible for more than a one-step increase during FY 04/05 on their scheduled anniversary dates. Once the employee reaches the “C” step, the employee will not be eligible for another step increase until the next fiscal year.
- Non-exempt employees who are currently on the “A” step as of September 18, 2004 and who also receive a market increase will have their anniversary date moved to April 1, 2004. These employees will then be allowed to move to the “B” step in April. This will prevent an employee on the “A” step who also receives a market increase from exceeding the 9% salary limitation by 5%. Employees who receive a market increase and are currently at the “B” step will be allowed to move to step “C” on their normal anniversary date in FY 2004/2005. Employees eligible for this type of step movement will be identified on their PRDs.
- Employees currently above the “L” step after the ATB and any market increase will be eligible for a lump-sum performance bonus on their anniversary date. Employees in this situation must receive at least a “Competent” (3) rating on their annual performance review to receive a 2% performance bonus. The bonus will be paid at the end of the appropriate pay period associated with the employee’s anniversary date. The bonus will not be added to base pay.
- Individuals with anniversary dates other than October 1st who do not receive a market increase will be eligible for a step increase based on their normal anniversary date. The 9% limitation on salary increases based on the ATB and either the market increase or step increase will apply throughout the year.

II. Exempt Employee Pay Plan (Non-Civil Service)

- Exempt employees will receive a 4% ATB increase on pay period 21.
- No employees will be permitted to receive a salary increase greater than 9% based on the ATB and a market increase.
- Employees categorized as “D”, “E”, and “F” key codes and appointed officials will be eligible for an ATB increase beginning pay period 21 (September 18, 2004) for the first paycheck received in October.
- No performance increases will be made.
- For employees who are over the top of their range, if the 4% ATB or the market increase brings them below the top of the range, they will receive the percent increase that moves them to the top of the range, up to a maximum increase of 9%.
- **Human Resources will make the appropriate changes to implement the Across the Board increases. Departments will not have to submit any paperwork for the ATB increases unless you have an employee who is**

below the current range for disciplinary or other reasons. In addition, if you have an employee who should not receive an ATB due to special circumstances, a written request should be submitted to Richard Hodapp in the Human Resources Department. In both cases, HR should be informed of your intent in regards to the employee as soon as possible but no later than October 1.

III. Market Increases [Exempt and Non-Exempt Employees (non-Civil Service)]

- Market increases to specific classifications will be made effective September 18, 2004. Classifications will receive either a 5% or 10% market increase as appropriate. Employees in classifications receiving a 10% market increase will be limited to a 5% increase in pay. The ATB increase of 4% and the maximum market increase of 5% will equal the 9% maximum salary increase any one employee may receive. The only exception to this limitation will be for employees who are below the minimum of the salary range after receiving a 9% increase. These employees will be brought to the new entry level.
- Market increases will be made by changing the classification's pay grade to a new grade level. Employees will maintain their relative position in the new pay grade. A listing of the classifications within your department that will be receiving a 5% or 10% market increase and the employees affected will be sent to each department within the next week. A list of all classifications receiving market increases is currently listed on the HR web site.
- **Human Resources will make the appropriate changes to implement the ATB and market increases. Departments will not have to submit any paperwork for the ATB or market increases unless you have an employee who is below the current range for disciplinary or other reasons. In addition, if you have an employee who should not receive an ATB or market increase due to special circumstances, a written request should be submitted Richard Hodapp in the Human Resources Department. In both cases, HR should be informed of your intent in regards to the employee as soon as possible but no later than October 1st.**

IV. Sworn Police and Fire

- A 4% increase to the salary range of all sworn ranks will be made effective September 18th.
- Individuals eligible for a regular step increase will receive it based on their normal anniversary date.

V. General Information

- To simplify the implementation of the salary increases, **HR is requesting that all personnel actions affecting an employee's pay rate, excluding new hires and terminations, be frozen for the time period of September 18th to October 1st.**

This includes promotions, transfers, demotions, reclassifications or any other transaction that affects rate of pay.

- All S01 positions are eligible for the 4% Across the Board. These ATB increases will be performed by HR automatically, unless a request is received by a Department Director to reduce or freeze a salary increase on an individual. If giving the 4% ATB to S01s will not be financially feasible for a department, please inform Richard Hodapp by October 1 so the automatic increase will not be passed on to the S01s.
- Since S01 positions “shadow” regular classifications in terms of the type and level of work, it will be left to the discretion of the Department Director to decide if a market increase of no more than 5% will be passed on to an SO1 if the equivalent classification received a market increase. This may be done if the classification that an S01 position shadows receives a market increase. If a market increase is to be passed on to an S01, a PAR will need to be submitted for the individual in the position. To help control costs, these market increases can be applied at any time within the fiscal year. There will be no back pays for S01 employees. All salary increases for S01s must be made within a department’s FY 2004/2005 approved budget.
- Departments must submit appropriate paperwork (PAR) to Human Resources – HRIS/Records Division to process all other budget changes. This includes but is not limited to adding new positions, deleting positions, changing Fund Account Center numbers, or moving positions from one division to another. If any of these changes will affect your positions, a PAR will need to be submitted by September 24, 2004 for processing. Large volume changes should be coordinated with the HRIS Records Division of Human Resources. Contact Trisha Thomason at 817-392-7798.
- A new salary schedule will be prepared for released by November 15, 2004.

I know that this is a lot of information to consider. There will certainly be numerous questions from employees and it is best to be as prepared as possible to answer them. You may wish to pass this memo on to the individuals on your staff who are responsible for interfacing with Human Resources in these areas.

If you wish to have Human Resources staff meet with you, your managers and/or your employees to go over the policies or procedures described in this memo, please contact Dindy Robinson or Rosia Lee Kelley.

Feel free to contact Dick Hodapp, 392-7770, Dindy Robinson, 392-7772, Rosia Lee Kelley, 392-7781, or Trisha Thomason, 392-7798, if you have questions about implementation procedures. As always, we appreciate your cooperation.

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| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|---------------------------------|----------------------|--------|
| J21 | ACCOUNT CLERK | \$ 2,025 - \$ 2,857 | 5.0% |
| J23 | ACCOUNT TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| C10 | ACCOUNTANT | \$ 2,921 - \$ 4,614 | 5.0% |
| G10 | ACCOUNTING SERVICES SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| G12 | ACCOUNTS PAYABLE SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| D03 | ACTION CENTER MANAGER | \$ 3,550 - \$ 5,607 | 5.0% |
| K03 | ADMINISTRATIVE ASSISTANT | \$ 2,586 - \$ 3,647 | 5.0% |
| J14 | ADMINISTRATIVE SECRETARY | \$ 2,125 - \$ 2,999 | 5.0% |
| D26 | ADMINISTRATIVE SERVICES MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| J12 | ADMINISTRATIVE TECHNICIAN | \$ 2,233 - \$ 3,153 | 5.0% |
| W66 | AFIS TECHNICIAN | \$ 2,714 - \$ 3,831 | 5.0% |
| D76 | AIRPORT MANAGER | \$ 4,110 - \$ 6,491 | |
| A77 | AIRPORT OPERATIONS COORD | \$ 2,524 - \$ 3,985 | |
| F76 | AIRPORT SYSTEMS DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| W24 | ALARM ENFORCEMENT TECHNICIAN | \$ 2,586 - \$ 3,647 | |
| D60 | ANIMAL CONTROL MANAGER | \$ 3,914 - \$ 6,181 | |
| W50 | ANIMAL CONTROL OFFICER | \$ 2,345 - \$ 3,311 | |
| A50 | ANIMAL CONTROL SUPERVISOR | \$ 3,066 - \$ 4,845 | |
| W54 | ANIMAL CRUELTY INVESTIGATOR | \$ 2,850 - \$ 4,021 | |
| N63 | ANIMAL SHELTER ATTENDANT | \$ 1,837 - \$ 2,591 | |
| N61 | ARBORIST | \$ 1,837 - \$ 2,591 | |
| D59 | ARCHITECTURAL SERVICES MANAGER | \$ 4,756 - \$ 7,516 | |
| C34 | ASSISTANT CITY ATTORNEY | \$ 4,531 - \$ 7,157 | 5.0% |
| F05 | ASSISTANT CITY MANAGER | \$ 8,443 - \$ 13,927 | 5.0% |
| F01 | ASSISTANT TO CITY MANAGER | \$ 4,465 - \$ 7,363 | 5.0% |
| D02 | ASSISTANT TO THE MAYOR | \$ 3,221 - \$ 5,086 | 5.0% |
| K16 | ASSOCIATE PLANNER | \$ 2,463 - \$ 3,475 | |
| G41 | ASST BLDG SERVICES SUPT | \$ 3,728 - \$ 5,888 | |
| D32 | ASST BUILDING OFFICIAL | \$ 3,914 - \$ 6,181 | |
| D11 | ASST CHIEF ACCOUNTING OFFICER | \$ 4,314 - \$ 6,814 | 5.0% |
| E16 | ASST CITY AUDITOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E10 | ASST CITY SECRETARY | \$ 5,581 - \$ 9,209 | 5.0% |
| G13 | ASST CITY TREASURER | \$ 3,550 - \$ 5,607 | 5.0% |
| E20 | ASST CODE ENFORCEMENT DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| W17 | ASST COMMUNICATION SHIFT SUPV | \$ 3,299 - \$ 4,652 | |
| A92 | ASST CUSTOMER SERVICE MANAGER | \$ 3,550 - \$ 5,607 | 5.0% |
| E44 | ASST DEVELOPMENT DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E45 | ASST ENGINEERING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E41 | ASST ENVRNMNTL MGMT DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| E39 | ASST EQUIPMENT SERV DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|---------------------------------|----------------------|--------|
| A43 | ASST FIELD OPERATIONS SUPV | \$ 2,782 - \$ 4,392 | |
| E12 | ASST FINANCE DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| K60 | ASST GOLF PROFESSIONAL | \$ 2,233 - \$ 3,153 | 5.0% |
| E65 | ASST GOVERNMENTAL AFFAIRS COORD | \$ 6,141 - \$ 10,130 | 5.0% |
| E50 | ASST HEALTH DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| B67 | ASST HISTORICAL CURATOR | \$ 2,650 - \$ 4,186 | 5.0% |
| E47 | ASST HOUSING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E25 | ASST HUMAN RESOURCES DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E81 | ASST ITS DIR-BUSINESS SERV | \$ 5,581 - \$ 9,209 | 5.0% |
| E80 | ASST ITS DIR-OPERATIONS | \$ 6,141 - \$ 10,130 | 5.0% |
| E83 | ASST LIBRARIES DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E60 | ASST PARKS/COMMUNITY SERV DIR | \$ 6,141 - \$ 10,130 | 5.0% |
| P30 | ASST PARTS/MATERIALS SUPV | \$ 2,586 - \$ 3,647 | 5.0% |
| E57 | ASST PLANNING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E14 | ASST POLICE DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E74 | ASST PUB FAC/EVENTS MRKTNG DIR | \$ 4,465 - \$ 7,363 | 5.0% |
| E78 | ASST PUB FACILITIES/EVENTS DIR | \$ 5,581 - \$ 9,209 | 5.0% |
| G72 | ASST PUBLIC SAFETY SUPPORT MGR | \$ 4,110 - \$ 6,491 | 5.0% |
| G19 | ASST RETIREMENT FUND ADMIN | \$ 4,110 - \$ 6,491 | 5.0% |
| G49 | ASST STREETS AND LIGHTS SUPT | \$ 3,914 - \$ 6,181 | |
| G47 | ASST SURVEY SUPERINTENDENT | \$ 3,914 - \$ 6,181 | 5.0% |
| G48 | ASST TRAFFIC SERVICES SUPT | \$ 3,914 - \$ 6,181 | |
| E49 | ASST TRANS/PUBLIC WORKS DIR | \$ 6,141 - \$ 10,130 | 5.0% |
| E90 | ASST WATER DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| A93 | ASST WATER SYSTEMS PLANT SUPV | \$ 2,921 - \$ 4,614 | |
| A96 | ASST WATER SYSTEMS SUPT | \$ 3,914 - \$ 6,181 | |
| A65 | ASST ZOO CURATOR | \$ 2,921 - \$ 4,614 | 5.0% |
| G64 | ATHLETIC COORDINATOR | \$ 3,382 - \$ 5,342 | 5.0% |
| N80 | AUDIO/VISUAL SPECIALIST | \$ 1,929 - \$ 2,721 | |
| G21 | AUDIT PROJECT SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| C14 | AUDITOR | \$ 3,221 - \$ 5,086 | 5.0% |
| N52 | AUTO BODY REPAIRER | \$ 2,233 - \$ 3,153 | |
| D22 | BENEFITS ADMINISTRATOR | \$ 5,507 - \$ 8,700 | 5.0% |
| K11 | BENEFITS SPECIALIST | \$ 3,143 - \$ 4,437 | 5.0% |
| F07 | BUDGET DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D10 | BUDGET MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| E43 | BUILDING OFFICIAL | \$ 5,581 - \$ 9,209 | 5.0% |
| A41 | BUILDING SERVICES SUPERVISOR | \$ 3,382 - \$ 5,342 | |
| D05 | BUSINESS DEVELOPMENT COORD | \$ 4,314 - \$ 6,814 | 5.0% |
| D01 | BUSINESS DIVERSITY COORD | \$ 4,995 - \$ 7,890 | 5.0% |

Q-7

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|------------------------------|-----------------------|--------|
| B31 | BUYER | \$ 2,921 - \$ 4,614 | 5.0% |
| B89 | CABLE PRODUCER/DIRECTOR | \$ 2,782 - \$ 4,392 | 5.0% |
| D89 | CABLE SERVICES MANAGER | \$ 4,110 - \$ 6,491 | 5.0% |
| G89 | CABLE SERVICES SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| D09 | CAPITAL PROJECTS MANAGER | \$ 5,245 - \$ 8,287 | 5.0% |
| B96 | CHEMIST | \$ 3,066 - \$ 4,845 | 5.0% |
| D12 | CHIEF ACCOUNTING OFFICER | \$ 4,756 - \$ 7,516 | 5.0% |
| A21 | CHIEF DEPUTY CITY MARSHAL | \$ 3,728 - \$ 5,888 | |
| D70 | CHIEF HELICOPTER PILOT | \$ 4,314 - \$ 6,814 | 5.0% |
| AJ1 | CHIEF JUDGE | \$ 7,325 - \$ 13,331 | |
| AE3 | CITY ATTORNEY | \$ 11,882 - \$ 19,597 | |
| AE5 | CITY AUDITOR | \$ 7,325 - \$ 13,331 | |
| G65 | CITY FORESTER | \$ 3,728 - \$ 5,888 | |
| AE1 | CITY MANAGER | \$ 11,882 - \$ 19,597 | |
| E31 | CITY MARSHAL | \$ 5,581 - \$ 9,209 | 5.0% |
| AE7 | CITY SECRETARY | \$ 7,325 - \$ 13,331 | |
| F41 | CITY SERVICES DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D47 | CITY TRAFFIC ENGINEER | \$ 5,507 - \$ 8,700 | |
| D14 | CITY TREASURER | \$ 4,756 - \$ 7,516 | 5.0% |
| A14 | CLERICAL SUPERVISOR | \$ 2,404 - \$ 3,794 | 5.0% |
| E30 | CLERK OF MUNICIPAL COURT | \$ 5,581 - \$ 9,209 | 5.0% |
| F23 | CODE COMPLIANCE DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| W20 | CODE COMPLIANCE OFFICER | \$ 2,850 - \$ 4,021 | |
| A36 | CODE COMPLIANCE SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| D38 | CODE COMPLIANCE SUPT | \$ 4,110 - \$ 6,491 | |
| W21 | CODE ENFORCEMENT TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| A70 | COMMUNICATIONS SHIFT SUPV | \$ 3,550 - \$ 5,607 | |
| N55 | COMMUNITY CENTER AIDE | \$ 1,837 - \$ 2,591 | |
| G62 | COMMUNITY CENTER COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| A69 | COMMUNITY CENTER SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| C61 | COMMUNITY COUNSELOR | \$ 3,221 - \$ 5,086 | 5.0% |
| G06 | COMMUNITY DEVELOPMENT COORD | \$ 3,914 - \$ 6,181 | 5.0% |
| B58 | COMMUNITY HEALTH NURSE | \$ 3,382 - \$ 5,342 | 5.0% |
| J50 | COMMUNITY HEALTH WORKER | \$ 1,749 - \$ 2,468 | 5.0% |
| D64 | COMMUNITY OPERATIONS MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D67 | COMMUNITY SERVICES MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B55 | CONSERVATION SPECIALIST | \$ 3,382 - \$ 5,342 | |
| G45 | CONSTRUCTION INSPECTION SUPV | \$ 3,914 - \$ 6,181 | |
| K27 | CONSTRUCTION INSPECTOR I | \$ 2,586 - \$ 3,647 | |
| K29 | CONSTRUCTION INSPECTOR II | \$ 2,992 - \$ 4,222 | |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| D50 | CONSUMER HEALTH MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| K53 | CONSUMER HEALTH SPECIALIST | \$ 2,992 - \$ 4,222 | 5.0% |
| G50 | CONSUMER HEALTH SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| B43 | CONTRACT COMPLIANCE SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| D27 | CONTRACT SERVICES ADMIN | \$ 4,314 - \$ 6,814 | 5.0% |
| N12 | COURIER | \$ 2,345 - \$ 3,311 | 5.0% |
| K08 | COURT INTERPRETER | \$ 2,345 - \$ 3,311 | 5.0% |
| K05 | COURT REPORTER | \$ 2,850 - \$ 4,021 | 5.0% |
| B79 | CRIME ANALYST | \$ 2,782 - \$ 4,392 | 5.0% |
| G71 | CRIME LAB SUPERVISOR | \$ 4,531 - \$ 7,157 | 5.0% |
| B30 | CRIMINAL INTELLIGENCE ANALYST | \$ 4,314 - \$ 6,814 | 5.0% |
| N92 | CROSS CONNECTION TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| P81 | CUSTODIAL SERVICES SUPV | \$ 2,125 - \$ 2,999 | |
| N23 | CUSTODIAN | \$ 1,666 - \$ 2,352 | |
| J33 | CUSTOMER SERVICE INFORM SPEC | \$ 2,463 - \$ 3,475 | 5.0% |
| J30 | CUSTOMER SERVICE REP I | \$ 1,929 - \$ 2,721 | 5.0% |
| J32 | CUSTOMER SERVICE REP II | \$ 2,025 - \$ 2,857 | 5.0% |
| A90 | CUSTOMER SERVICE SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| C91 | DATABASE ADMINISTRATOR | \$ 4,756 - \$ 8,084 | |
| A74 | DECOR SHIFT SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| J70 | DECOR TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| A72 | DECOR UNIT SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| AJ3 | DEPUTY CHIEF JUDGE | \$ 5,507 - \$ 8,700 | |
| E13 | DEPUTY CITY ATTORNEY | \$ 6,344 - \$ 11,546 | 5.0% |
| W07 | DEPUTY CITY MARSHAL | \$ 2,850 - \$ 4,021 | |
| G14 | DEPUTY CITY TREASURER | \$ 3,914 - \$ 6,181 | 5.0% |
| A23 | DEPUTY COURT CLERK | \$ 3,550 - \$ 5,607 | 5.0% |
| E92 | DEPUTY PUBLIC WORKS DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| F43 | DEVELOPMENT DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| A34 | DEVELOPMENT INSPECTION SUPV | \$ 3,550 - \$ 5,607 | |
| K38 | DEVELOPMENT INSPECTOR | \$ 2,850 - \$ 4,021 | |
| G40 | DEVELOPMENT PROJECT COORD | \$ 3,550 - \$ 5,607 | |
| D36 | DEVELOPMENT SERVICES ADMIN | \$ 4,756 - \$ 7,516 | |
| D61 | DISTRICT SUPERINTENDENT | \$ 3,914 - \$ 6,181 | |
| N68 | DROVER | \$ 2,125 - \$ 2,999 | 5.0% |
| F09 | ECONOMIC DEVELOPMENT DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| C07 | ECONOMIC DEVELOPMENT SPEC | \$ 3,550 - \$ 5,607 | 5.0% |
| D04 | ECONOMIC/COMMUNITY DEVL P MGR | \$ 5,245 - \$ 8,287 | 5.0% |
| G23 | EDP AUDIT SUPERVISOR | \$ 4,314 - \$ 6,814 | 5.0% |
| K72 | ELECTRONICS TECHNICIAN | \$ 2,125 - \$ 2,999 | |

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| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|------------|-----------------------------------|----------------------|---------------|
| K20 | ELIGIBILITY SPECIALIST | \$ 2,233 - \$ 3,153 | 5.0% |
| D74 | EMERGENCY MANAGEMENT COORD | \$ 4,110 - \$ 6,491 | |
| B26 | EMERGENCY MANAGEMENT OFFICER I | \$ 2,782 - \$ 4,392 | |
| B27 | EMERGENCY MGMT OFFICER II | \$ 3,382 - \$ 5,342 | |
| F45 | ENGINEERING DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D45 | ENGINEERING MANAGER | \$ 5,245 - \$ 8,287 | |
| G31 | ENGINEERING PROGRAM ADMINISTRATOR | \$ 4,314 - \$ 6,814 | 5.0% |
| K30 | ENGINEERING TECHNICIAN I | \$ 2,345 - \$ 3,311 | 5.0% |
| K32 | ENGINEERING TECHNICIAN II | \$ 2,714 - \$ 3,831 | 5.0% |
| F56 | ENVIRONMENTAL MANAGEMENT DIR | \$ 6,344 - \$ 11,546 | 5.0% |
| D56 | ENVIRONMENTAL PROGRAM MANAGER | \$ 4,531 - \$ 7,157 | |
| K19 | ENVIRONMENTAL SPECIALIST | \$ 2,992 - \$ 4,222 | |
| G56 | ENVIRONMENTAL SUPERVISOR | \$ 4,110 - \$ 6,491 | |
| B54 | EPIDEMIOLOGIST | \$ 3,382 - \$ 5,342 | 5.0% |
| G52 | EPIDEMIOLOGY COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| B52 | EPIDEMIOLOGY SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| K73 | EQUIPMENT COORDINATOR | \$ 2,714 - \$ 3,831 | |
| N25 | EQUIPMENT OPERATOR | \$ 2,233 - \$ 3,153 | 5.0% |
| P41 | EQUIPMENT SERVICES CREWLEADER | \$ 2,992 - \$ 4,222 | |
| G43 | EQUIPMENT SERVICES MANAGER | \$ 3,914 - \$ 6,181 | |
| N47 | EQUIPMENT SERVICES MECHANIC I | \$ 2,025 - \$ 2,857 | |
| N49 | EQUIPMENT SERVICES MECHANIC II | \$ 2,345 - \$ 3,311 | |
| A42 | EQUIPMENT SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| D42 | EQUIPMENT SERVICES SUPT | \$ 4,531 - \$ 7,157 | |
| K48 | EQUIPMENT SERVICES TECHNICIAN | \$ 1,837 - \$ 2,591 | |
| J18 | EXEC SECT TO MAYOR/COUNCIL | \$ 2,714 - \$ 3,831 | 5.0% |
| AR1 | EXECUTIVE DIR RETIREMENT FUND | \$ 8,866 - \$ 14,624 | |
| J16 | EXECUTIVE SECRETARY | \$ 2,463 - \$ 3,475 | 5.0% |
| D41 | FACILITIES MAINTENANCE SUPT | \$ 4,110 - \$ 6,491 | |
| D43 | FACILITIES MANAGER | \$ 5,245 - \$ 8,287 | |
| P43 | FIELD OPERATIONS CREWLEADER | \$ 2,586 - \$ 3,647 | 5.0% |
| A45 | FIELD OPERATIONS SUPERVISOR | \$ 3,221 - \$ 5,086 | |
| D44 | FIELD OPERATIONS SUPT | \$ 3,914 - \$ 6,181 | |
| J34 | FIELD SERVICES REPRESENTATIVE | \$ 2,125 - \$ 2,999 | 5.0% |
| F14 | FINANCE DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D19 | FINANCIAL SERVICES MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| Y05 | FIRE BATTALION CHIEF | \$ 6,376 - \$ 7,029 | |
| Y04 | FIRE CAPTAIN | \$ 5,832 - \$ 6,124 | |
| F72 | FIRE CHIEF | \$ 6,977 - \$ 12,697 | 5.0% |
| Y11 | FIRE DEPUTY CHIEF | \$ 7,571 - \$ 8,348 | |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|----------------------------------|----------------------|--------|
| Y02 | FIRE ENGINEER | \$ 4,694 - \$ 4,928 | |
| Y01 | FIRE FIGHTER | \$ 3,477 - \$ 4,438 | |
| Y03 | FIRE LIEUTENANT | \$ 5,204 - \$ 5,466 | |
| C41 | FIRE PROTECTION SPECIALIST | \$ 3,914 - \$ 6,181 | |
| Y17 | FIRE TRAINEE | \$ 2,700 - \$ 2,700 | |
| D28 | FORENSIC DIVISION MANAGER | \$ 4,995 - \$ 7,890 | 5.0% |
| C72 | FORENSIC SCIENTIST | \$ 3,550 - \$ 5,607 | 5.0% |
| B74 | FORESTER | \$ 2,650 - \$ 4,186 | |
| N56 | GARDENER | \$ 2,125 - \$ 2,999 | |
| D66 | GOLF COURSE MAINT AND OPS SUPT | \$ 4,314 - \$ 6,814 | 5.0% |
| A63 | GOLF PROFESSIONAL | \$ 3,382 - \$ 5,342 | 5.0% |
| F04 | GOVERNMENTAL AFFAIRS COORDINATOR | \$ 6,344 - \$ 11,546 | 5.0% |
| C43 | GRADUATE ENGINEER | \$ 3,550 - \$ 5,607 | |
| D08 | GRANTS MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| B60 | GRANTS SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| K12 | GRAPHIC ARTIST | \$ 2,850 - \$ 4,021 | 5.0% |
| N58 | GREENHOUSE ATTENDANT | \$ 2,125 - \$ 2,999 | |
| G34 | GROUND TRANSPORTATION COORD | \$ 4,110 - \$ 6,491 | |
| D52 | HEALTH INFO ASSESSMENT MGR | \$ 4,314 - \$ 6,814 | 5.0% |
| G51 | HEALTH OUTREACH COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| D54 | HEALTH OUTREACH MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| AJ7 | HEARING OFFICER | \$ 2,921 - \$ 4,614 | 5.0% |
| N70 | HELICOPTER MECHANIC | \$ 3,637 - \$ 5,127 | 5.0% |
| K70 | HELICOPTER PILOT | \$ 3,637 - \$ 5,127 | 5.0% |
| B69 | HISTORICAL CURATOR | \$ 3,066 - \$ 4,845 | 5.0% |
| W60 | HORSE TRAINER | \$ 2,233 - \$ 3,153 | 5.0% |
| D65 | HORTICULTURE SUPERINTENDENT | \$ 4,531 - \$ 7,157 | |
| B70 | HORTICULTURIST | \$ 3,066 - \$ 4,845 | |
| B05 | HOUSING DEVELOPMENT SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| F47 | HOUSING DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D29 | HOUSING PROGRAM MANAGER | \$ 4,756 - \$ 7,516 | |
| G29 | HOUSING PROGRAM SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| K23 | HOUSING REHABILITATION TECH I | \$ 2,345 - \$ 3,311 | |
| K25 | HOUSING REHABILITATION TECH II | \$ 2,586 - \$ 3,647 | |
| C25 | HRI SPECIALIST | \$ 3,382 - \$ 5,746 | 5.0% |
| F36 | HUMAN RELATIONS DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D80 | HUMAN RELATIONS MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B41 | HUMAN RELATIONS SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| B21 | HUMAN RESOURCES ANALYST | \$ 3,221 - \$ 5,086 | 5.0% |
| B25 | HUMAN RESOURCES CONSULTANT | \$ 4,110 - \$ 6,491 | 5.0% |

Q-11

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| G25 | HUMAN RESOURCES COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| F25 | HUMAN RESOURCES DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D23 | HUMAN RESOURCES MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D68 | HUMAN SERVICES ADMINISTRATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| G67 | HUMAN SERVICES COORDINATOR | \$ 3,550 - \$ 5,607 | 5.0% |
| K10 | HUMAN SERVICES SPECIALIST | \$ 2,586 - \$ 3,647 | 5.0% |
| G68 | HUMAN SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| W62 | IDENTIFICATION TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| N07 | INDUSTRIAL SEWING TECHNICIAN | \$ 2,125 - \$ 2,999 | |
| A99 | INSTRUMENTATION/ELECT SUPV | \$ 3,382 - \$ 5,342 | |
| K90 | INSTRUMENTATION/ELECT TECH | \$ 2,714 - \$ 3,831 | 5.0% |
| W64 | INTOXILYZER OPERATOR | \$ 2,345 - \$ 3,311 | 5.0% |
| G78 | IT BUSINESS PLANNER | \$ 3,914 - \$ 6,653 | 5.0% |
| G81 | IT BUSINESS SYSTEMS COORD | \$ 3,914 - \$ 6,653 | 5.0% |
| G83 | IT COMMUNICATIONS CONSULTANT | \$ 3,727 - \$ 6,334 | 5.0% |
| K85 | IT COMMUNICATIONS TECHNICIAN | \$ 3,143 - \$ 4,437 | 5.0% |
| C90 | IT LEAD PROGRAMMER/ANALYST | \$ 4,995 - \$ 8,490 | 5.0% |
| D81 | IT MANAGER | \$ 4,995 - \$ 8,490 | 5.0% |
| K81 | IT OPERATIONS SPECIALIST | \$ 2,233 - \$ 3,153 | |
| K79 | IT PC SUPPORT SPECIALIST | \$ 2,992 - \$ 4,222 | |
| C85 | IT PROGRAMMER/ANALYST I | \$ 3,221 - \$ 5,472 | 5.0% |
| C87 | IT PROGRAMMER/ANALYST II | \$ 3,727 - \$ 6,334 | 5.0% |
| G86 | IT PROJECT CONSULTANT | \$ 4,995 - \$ 8,490 | 5.0% |
| K83 | IT SERVICES SPECIALIST | \$ 2,714 - \$ 3,831 | |
| F80 | IT SOLUTIONS DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| A81 | IT SUPERVISOR | \$ 3,221 - \$ 5,086 | |
| C81 | IT TECH SUPPORT ANALYST I | \$ 3,066 - \$ 5,212 | |
| C83 | IT TECH SUPPORT ANALYST II | \$ 3,550 - \$ 6,032 | |
| K88 | IT TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| K07 | JURY COORDINATOR | \$ 2,586 - \$ 3,647 | 5.0% |
| K55 | LABORATORY ASST | \$ 2,025 - \$ 2,857 | 5.0% |
| G54 | LABORATORY SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| C92 | LAKE WORTH COORDINATOR | \$ 3,550 - \$ 5,607 | |
| B38 | LAND AGENT | \$ 3,382 - \$ 5,342 | 5.0% |
| N41 | LANDFILL SCALE OPERATOR | \$ 1,666 - \$ 2,352 | |
| C53 | LANDSCAPE ARCHITECT | \$ 3,221 - \$ 5,086 | |
| G63 | LANDSCAPE ARCHITECT SUPERVISOR | \$ 4,110 - \$ 6,491 | |
| G80 | LEAD IT BUSINESS PLANNER | \$ 4,995 - \$ 8,490 | 5.0% |
| J10 | LEGAL SECRETARY | \$ 2,345 - \$ 3,311 | 5.0% |
| B83 | LIBRARIAN | \$ 2,921 - \$ 4,614 | 5.0% |

Q-12

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|-------------------------------|----------------------|--------|
| D69 | LIBRARIAN MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| G70 | LIBRARIAN SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| K86 | LIBRARY ASSISTANT | \$ 2,463 - \$ 3,475 | 5.0% |
| B88 | LIBRARY DEVELOPMENT OFFICER | \$ 3,728 - \$ 5,888 | 5.0% |
| F83 | LIBRARY DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| B87 | LIBRARY MATERIALS COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| J83 | LIBRARY PAGE | \$ 1,666 - \$ 2,352 | 5.0% |
| K26 | LOAN SERVICES REPRESENTATIVE | \$ 2,586 - \$ 3,647 | 5.0% |
| D07 | M/WBE PROGRAM COORDINATOR | \$ 4,314 - \$ 6,814 | 5.0% |
| N20 | MAINTENANCE WORKER | \$ 1,837 - \$ 2,591 | |
| B14 | MANAGEMENT ANALYST I | \$ 2,921 - \$ 4,614 | 5.0% |
| B16 | MANAGEMENT ANALYST II | \$ 3,550 - \$ 5,607 | 5.0% |
| K35 | MEDIA SERVICES TECHNICIAN | \$ 2,850 - \$ 4,021 | |
| N90 | METER SERVICES TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| B61 | MICROBIOLOGIST | \$ 3,066 - \$ 4,845 | 5.0% |
| F30 | MUNICIPAL COURT SERVICES DIR | \$ 6,344 - \$ 11,546 | 5.0% |
| AJ5 | MUNICIPAL JUDGE | \$ 4,995 - \$ 7,890 | |
| G61 | NATURE CENTER SUPERVISOR | \$ 3,066 - \$ 4,845 | |
| J03 | OFFICE ASSISTANT I | \$ 1,749 - \$ 2,468 | 5.0% |
| J05 | OFFICE ASSISTANT II | \$ 1,837 - \$ 2,591 | 5.0% |
| K09 | PARALEGAL | \$ 2,714 - \$ 3,831 | 5.0% |
| B76 | PARK NATURALIST | \$ 2,524 - \$ 3,985 | |
| B75 | PARK NATURALIST ASSISTANT | \$ 2,290 - \$ 3,616 | |
| F60 | PARKS/COMMUNITY SERVICES DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| J45 | PARTS EXPEDITER | \$ 2,233 - \$ 3,153 | 5.0% |
| A18 | PARTS/MATERIALS SUPERVISOR | \$ 3,066 - \$ 4,845 | 5.0% |
| N69 | PESTICIDE APPLICATOR | \$ 2,125 - \$ 2,999 | |
| C57 | PLANNER | \$ 3,066 - \$ 4,845 | |
| K14 | PLANNING ASSISTANT | \$ 2,463 - \$ 3,475 | 5.0% |
| F57 | PLANNING DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D58 | PLANNING MANAGER | \$ 4,314 - \$ 6,814 | |
| K34 | PLANS EXAMINER | \$ 2,992 - \$ 4,222 | |
| A32 | PLANS EXAMINER SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| X09 | POLICE CAPTAIN | \$ 6,469 - \$ 7,488 | |
| F70 | POLICE CHIEF | \$ 6,977 - \$ 12,697 | 5.0% |
| X04 | POLICE CORPORAL | \$ 4,378 - \$ 5,588 | |
| X10 | POLICE DEPUTY CHIEF | \$ 7,462 - \$ 8,637 | |
| G07 | POLICE EMPLOYMENT SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| X08 | POLICE LIEUTENANT | \$ 5,588 - \$ 6,791 | |
| X03 | POLICE OFFICER | \$ 3,427 - \$ 5,063 | |

Q-13

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| W68 | POLICE RANGE TECHNICIAN | \$ 1,929 - \$ 2,721 | |
| X07 | POLICE SERGEANT | \$ 5,067 - \$ 6,159 | |
| X17 | POLICE TRAINEE | \$ 2,701 - \$ 2,701 | |
| W70 | POLYGRAPH EXAMINER | \$ 4,009 - \$ 5,652 | 5.0% |
| C45 | PROFESSIONAL ENGINEER | \$ 4,110 - \$ 6,491 | |
| N14 | PROPERTY CONTROL ATTENDANT | \$ 2,125 - \$ 2,999 | 5.0% |
| J43 | PROPERTY CONTROL SPECIALIST | \$ 2,233 - \$ 3,153 | 5.0% |
| A16 | PROPERTY CONTROL SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| C30 | PROSECUTING ATTORNEY | \$ 4,110 - \$ 6,491 | 5.0% |
| G32 | PUBLIC EDUCATION PROGRAM COORD | \$ 3,728 - \$ 5,888 | 5.0% |
| B34 | PUBLIC EDUCATION SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| N78 | PUBLIC EVENTS ATTENDANT | \$ 1,749 - \$ 2,468 | |
| P78 | PUBLIC EVENTS COORDINATOR | \$ 2,714 - \$ 3,831 | |
| D79 | PUBLIC EVENTS MANAGER | \$ 3,550 - \$ 5,607 | |
| F78 | PUBLIC FACILITIES/EVENTS DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| F50 | PUBLIC HEALTH DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| W12 | PUBLIC SAFETY COMMUNICATOR I | \$ 2,233 - \$ 3,153 | |
| W13 | PUBLIC SAFETY COMMUNICATOR II | \$ 2,586 - \$ 3,647 | |
| D72 | PUBLIC SAFETY SUPPORT MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D16 | PURCHASING MANAGER | \$ 4,995 - \$ 7,890 | 5.0% |
| G18 | PURCHASING SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| B65 | QUALITY CONTROL SPECIALIST | \$ 3,221 - \$ 5,086 | 5.0% |
| D40 | REAL PROPERTY MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| C18 | RECORDS ANALYST | \$ 2,921 - \$ 4,614 | 5.0% |
| D18 | RECORDS MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B78 | RECREATION PROGRAMMER | \$ 2,404 - \$ 3,794 | 5.0% |
| G69 | REGIONAL LIBRARIAN SUPERVISOR | \$ 4,110 - \$ 6,491 | 5.0% |
| C51 | REGISTERED ARCHITECT | \$ 3,728 - \$ 5,888 | |
| D90 | REGULATORY/ENVIRONMENTAL COORD | \$ 4,531 - \$ 7,157 | |
| G38 | REPROGRAPHICS COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N03 | REPROGRAPHICS TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| J81 | RETAIL SALES ATTENDANT | \$ 1,929 - \$ 2,721 | 5.0% |
| A30 | RETAIL SALES SUPERVISOR | \$ 2,524 - \$ 3,985 | 5.0% |
| C21 | RISK MANAGEMENT ANALYST | \$ 3,221 - \$ 5,086 | 5.0% |
| D20 | RISK MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| W40 | SECURITY GUARD | \$ 2,233 - \$ 3,153 | 5.0% |
| A76 | SECURITY SUPERVISOR | \$ 2,524 - \$ 3,985 | 5.0% |
| G79 | SENIOR IT BUSINESS PLANNER | \$ 4,756 - \$ 8,084 | 5.0% |
| N35 | SIGNS FABRICATOR | \$ 1,929 - \$ 2,721 | |
| N45 | SKILLED TRADES TECHNICIAN I | \$ 2,345 - \$ 3,311 | |

Q-14

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|---------------------|--------|
| N46 | SKILLED TRADES TECHNICIAN II | \$ 2,586 - \$ 3,647 | |
| B07 | SPECIAL ASST TO CITY MGR | \$ 3,221 - \$ 5,086 | 5.0% |
| P23 | SR ACCOUNT CLERK | \$ 2,233 - \$ 3,153 | 5.0% |
| P25 | SR ACCOUNT TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| C12 | SR ACCOUNTANT | \$ 3,550 - \$ 5,607 | 5.0% |
| B10 | SR ADMINISTRATIVE ASST | \$ 3,221 - \$ 5,086 | 5.0% |
| D24 | SR ADMINISTRATIVE SERVICES MGR | \$ 4,756 - \$ 7,516 | 5.0% |
| W52 | SR ANIMAL CONTROL OFFICER | \$ 2,586 - \$ 3,647 | |
| C36 | SR ASSISTANT CITY ATTORNEY | \$ 5,507 - \$ 8,700 | 5.0% |
| F03 | SR ASSISTANT TO CITY MANAGER | \$ 5,581 - \$ 9,209 | 5.0% |
| C16 | SR AUDITOR | \$ 3,550 - \$ 5,607 | 5.0% |
| B32 | SR BUYER | \$ 3,382 - \$ 5,342 | 5.0% |
| B98 | SR CHEMIST | \$ 3,550 - \$ 5,607 | 5.0% |
| W22 | SR CODE COMPLIANCE OFFICER | \$ 3,299 - \$ 4,652 | |
| P29 | SR CONSTRUCTION INSPECTOR | \$ 3,299 - \$ 4,652 | |
| B51 | SR CONSUMER HEALTH SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| B45 | SR CONTRACT COMPLIANCE SPEC | \$ 3,382 - \$ 5,342 | 5.0% |
| P14 | SR CUSTOMER SERVICE REP | \$ 2,233 - \$ 3,153 | 5.0% |
| P70 | SR DECOR TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| W09 | SR DEPUTY CITY MARSHAL | \$ 3,299 - \$ 4,652 | |
| P38 | SR DEVELOPMENT INSPECTOR | \$ 2,992 - \$ 4,222 | |
| P72 | SR ELECTRONICS TECHNICIAN | \$ 2,345 - \$ 3,311 | |
| B29 | SR EMERGENCY MGMT OFFICER | \$ 3,728 - \$ 5,888 | |
| P32 | SR ENGINEERING TECHNICIAN | \$ 2,992 - \$ 4,222 | 5.0% |
| B57 | SR ENVIRONMENTAL SPECIALIST | \$ 3,550 - \$ 5,607 | |
| P27 | SR EQUIPMENT OPERATOR | \$ 2,345 - \$ 3,311 | 5.0% |
| P50 | SR EQUIPMENT SERVICES MECHANIC | \$ 2,714 - \$ 3,831 | |
| C74 | SR FORENSIC SCIENTIST | \$ 4,110 - \$ 6,491 | 5.0% |
| P56 | SR GARDENER | \$ 2,345 - \$ 3,311 | |
| B72 | SR HORTICULTURIST | \$ 3,728 - \$ 5,888 | |
| B42 | SR HUMAN RELATIONS SPECIALIST | \$ 3,728 - \$ 5,888 | 5.0% |
| B23 | SR HUMAN RESOURCES ANALYST | \$ 3,550 - \$ 5,607 | 5.0% |
| B33 | SR HUMAN SERVICES SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| P94 | SR INSTRUMENTATION/ELECT TECH | \$ 2,992 - \$ 4,222 | 5.0% |
| P87 | SR IT COMMUNICATIONS TECH | \$ 3,463 - \$ 4,885 | 5.0% |
| P83 | SR IT OPERATIONS SPECIALIST | \$ 2,714 - \$ 3,831 | |
| C89 | SR IT PROGRAMMER/ANALYST | \$ 4,314 - \$ 7,332 | 5.0% |
| K84 | SR IT SERVICES SPECIALIST | \$ 2,992 - \$ 4,222 | |
| D83 | SR IT SOLUTIONS MANAGER | \$ 4,995 - \$ 8,490 | 5.0% |
| C84 | SR IT TECH SUPPORT ANALYST | \$ 4,110 - \$ 6,985 | |

Q-15

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|---------------------|--------|
| B40 | SR LAND AGENT | \$ 3,914 - \$ 6,181 | 5.0% |
| C55 | SR LANDSCAPE ARCHITECT | \$ 3,550 - \$ 5,607 | |
| B85 | SR LIBRARIAN | \$ 3,382 - \$ 5,342 | 5.0% |
| B03 | SR LOAN SERVICES REP | \$ 2,921 - \$ 4,614 | 5.0% |
| P21 | SR MAINTENANCE WORKER | \$ 1,929 - \$ 2,721 | |
| D21 | SR MANAGEMENT ANALYST | \$ 4,314 - \$ 6,814 | 5.0% |
| B63 | SR MICROBIOLOGIST | \$ 3,550 - \$ 5,607 | 5.0% |
| C59 | SR PLANNER | \$ 3,914 - \$ 6,181 | |
| P36 | SR PLANS EXAMINER | \$ 3,299 - \$ 4,652 | |
| C49 | SR PROFESSIONAL ENGINEER | \$ 4,756 - \$ 7,516 | |
| P74 | SR PROPERTY CONTROL SPECIALIST | \$ 2,463 - \$ 3,475 | 5.0% |
| W15 | SR PUBLIC SAFETY COMMUNICATOR | \$ 2,992 - \$ 4,222 | |
| B77 | SR RECREATION PROGRAMMER | \$ 2,650 - \$ 4,186 | 5.0% |
| P05 | SR REPROGRAPHICS TECHNICIAN | \$ 2,586 - \$ 3,647 | |
| C23 | SR RISK MANAGEMENT ANALYST | \$ 3,728 - \$ 5,888 | 5.0% |
| P47 | SR SKILLED TRADES TECHNICIAN | \$ 2,850 - \$ 4,021 | |
| P45 | SR SURVEY TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| C96 | SR UTILITY RATE ANALYST | \$ 3,914 - \$ 6,181 | 5.0% |
| B36 | SR VICTIM ASST SPECIALIST | \$ 3,066 - \$ 4,845 | 5.0% |
| P98 | SR WATER SYSTEMS MECHANIC | \$ 2,714 - \$ 3,831 | 5.0% |
| P96 | SR WATER SYSTEMS TECHNICIAN | \$ 2,850 - \$ 4,021 | 5.0% |
| P67 | SR ZOO KEEPER | \$ 2,586 - \$ 3,647 | 5.0% |
| N79 | STAGEHAND | \$ 2,345 - \$ 3,311 | |
| P76 | STAGEHAND CREWLEADER | \$ 2,714 - \$ 3,831 | |
| J41 | STOCK CLERK | \$ 2,025 - \$ 2,857 | 5.0% |
| D49 | STREET SERVICES MANAGER | \$ 4,756 - \$ 7,516 | |
| D46 | SURVEY SUPERINTENDENT | \$ 4,314 - \$ 6,814 | 5.0% |
| A47 | SURVEY SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| K40 | SURVEY TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| G04 | TEEN COURT COORDINATOR | \$ 2,782 - \$ 4,392 | 5.0% |
| P68 | TOP HAND | \$ 2,714 - \$ 3,831 | 5.0% |
| W32 | TRAFFIC CONTROL SUPERVISOR | \$ 2,992 - \$ 4,222 | 5.0% |
| W30 | TRAFFIC CONTROL TECHNICIAN | \$ 2,025 - \$ 2,857 | 5.0% |
| D48 | TRAFFIC SERVICES SUPT | \$ 4,110 - \$ 6,491 | |
| N33 | TRAFFIC SERVICES WORKER | \$ 1,837 - \$ 2,591 | |
| P52 | TRAFFIC SYSTEMS CREWLEADER | \$ 2,992 - \$ 4,222 | 5.0% |
| A49 | TRAFFIC SYSTEMS SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N30 | TRAFFIC SYSTEMS TECHNICIAN I | \$ 2,233 - \$ 3,153 | 5.0% |
| N32 | TRAFFIC SYSTEMS TECHNICIAN II | \$ 2,714 - \$ 3,831 | 5.0% |
| B92 | TRAINING SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |

Q-16

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|-------------------------------|----------------------|--------|
| D39 | TRANSPORTATION MANAGER | \$ 4,756 - \$ 7,516 | |
| F49 | TRANSPORTATION/PUBLIC WKS DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| D25 | UTILITY ADMINISTRATOR | \$ 4,756 - \$ 7,516 | 5.0% |
| K46 | UTILITY LINE TECHNICIAN | \$ 2,463 - \$ 3,475 | 5.0% |
| C94 | UTILITY RATE ANALYST | \$ 3,066 - \$ 4,845 | 5.0% |
| K64 | VETERINARIAN TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| G36 | VICTIM ASSISTANCE COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| B35 | VICTIM ASSISTANCE SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| G99 | VITAL STATISTICS REGISTRAR | \$ 3,382 - \$ 5,342 | 5.0% |
| C09 | VOLUNTEER COORDINATOR | \$ 2,782 - \$ 4,392 | 5.0% |
| D92 | WATER CUSTOMER SERVICE MGR | \$ 4,314 - \$ 6,814 | 5.0% |
| F90 | WATER DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| N88 | WATER METER READER | \$ 1,929 - \$ 2,721 | 5.0% |
| D98 | WATER QUALITY MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| G90 | WATER SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| N94 | WATER SYSTEMS MECHANIC I | \$ 2,125 - \$ 2,999 | 5.0% |
| N96 | WATER SYSTEMS MECHANIC II | \$ 2,463 - \$ 3,475 | 5.0% |
| A98 | WATER SYSTEMS MECHANIC SUPV | \$ 3,066 - \$ 4,845 | |
| A94 | WATER SYSTEMS PLANT SUPV | \$ 3,382 - \$ 5,342 | |
| K94 | WATER SYSTEMS SAMPLER | \$ 2,125 - \$ 2,999 | 5.0% |
| D96 | WATER SYSTEMS SUPERINTENDENT | \$ 4,531 - \$ 7,157 | |
| K96 | WATER SYSTEMS TECHNICIAN I | \$ 2,125 - \$ 2,999 | 5.0% |
| K98 | WATER SYSTEMS TECHNICIAN II | \$ 2,463 - \$ 3,475 | 5.0% |
| G02 | WEB MANAGING EDITOR | \$ 4,110 - \$ 6,491 | 5.0% |
| A67 | ZOO CURATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N65 | ZOO KEEPER | \$ 2,233 - \$ 3,153 | 5.0% |

Q-5

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|---------------------------------|----------------------|--------|
| J21 | ACCOUNT CLERK | \$ 2,025 - \$ 2,857 | 5.0% |
| J23 | ACCOUNT TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| C10 | ACCOUNTANT | \$ 2,921 - \$ 4,614 | 5.0% |
| G10 | ACCOUNTING SERVICES SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| G12 | ACCOUNTS PAYABLE SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| D03 | ACTION CENTER MANAGER | \$ 3,550 - \$ 5,607 | 5.0% |
| K03 | ADMINISTRATIVE ASSISTANT | \$ 2,586 - \$ 3,647 | 5.0% |
| J14 | ADMINISTRATIVE SECRETARY | \$ 2,125 - \$ 2,999 | 5.0% |
| D26 | ADMINISTRATIVE SERVICES MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| J12 | ADMINISTRATIVE TECHNICIAN | \$ 2,233 - \$ 3,153 | 5.0% |
| W66 | AFIS TECHNICIAN | \$ 2,714 - \$ 3,831 | 5.0% |
| D76 | AIRPORT MANAGER | \$ 4,110 - \$ 6,491 | |
| A77 | AIRPORT OPERATIONS COORD | \$ 2,524 - \$ 3,985 | |
| F76 | AIRPORT SYSTEMS DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| W24 | ALARM ENFORCEMENT TECHNICIAN | \$ 2,586 - \$ 3,647 | |
| D60 | ANIMAL CONTROL MANAGER | \$ 3,914 - \$ 6,181 | |
| W50 | ANIMAL CONTROL OFFICER | \$ 2,345 - \$ 3,311 | |
| A50 | ANIMAL CONTROL SUPERVISOR | \$ 3,066 - \$ 4,845 | |
| W54 | ANIMAL CRUELTY INVESTIGATOR | \$ 2,850 - \$ 4,021 | |
| N63 | ANIMAL SHELTER ATTENDANT | \$ 1,837 - \$ 2,591 | |
| N61 | ARBORIST | \$ 1,837 - \$ 2,591 | |
| D59 | ARCHITECTURAL SERVICES MANAGER | \$ 4,756 - \$ 7,516 | |
| C34 | ASSISTANT CITY ATTORNEY | \$ 4,531 - \$ 7,157 | 5.0% |
| F05 | ASSISTANT CITY MANAGER | \$ 8,443 - \$ 13,927 | 5.0% |
| F01 | ASSISTANT TO CITY MANAGER | \$ 4,465 - \$ 7,363 | 5.0% |
| D02 | ASSISTANT TO THE MAYOR | \$ 3,221 - \$ 5,086 | 5.0% |
| K16 | ASSOCIATE PLANNER | \$ 2,463 - \$ 3,475 | |
| G41 | ASST BLDG SERVICES SUPT | \$ 3,728 - \$ 5,888 | |
| D32 | ASST BUILDING OFFICIAL | \$ 3,914 - \$ 6,181 | |
| D11 | ASST CHIEF ACCOUNTING OFFICER | \$ 4,314 - \$ 6,814 | 5.0% |
| E16 | ASST CITY AUDITOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E10 | ASST CITY SECRETARY | \$ 5,581 - \$ 9,209 | 5.0% |
| G13 | ASST CITY TREASURER | \$ 3,550 - \$ 5,607 | 5.0% |
| E20 | ASST CODE ENFORCEMENT DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| W17 | ASST COMMUNICATION SHIFT SUPV | \$ 3,299 - \$ 4,652 | |
| A92 | ASST CUSTOMER SERVICE MANAGER | \$ 3,550 - \$ 5,607 | 5.0% |
| E44 | ASST DEVELOPMENT DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E45 | ASST ENGINEERING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E41 | ASST ENVRNMNTL MGMT DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| E39 | ASST EQUIPMENT SERV DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|---------------------------------|----------------------|--------|
| A43 | ASST FIELD OPERATIONS SUPV | \$ 2,782 - \$ 4,392 | |
| E12 | ASST FINANCE DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| K60 | ASST GOLF PROFESSIONAL | \$ 2,233 - \$ 3,153 | 5.0% |
| E65 | ASST GOVERNMENTAL AFFAIRS COORD | \$ 6,141 - \$ 10,130 | 5.0% |
| E50 | ASST HEALTH DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| B67 | ASST HISTORICAL CURATOR | \$ 2,650 - \$ 4,186 | 5.0% |
| E47 | ASST HOUSING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E25 | ASST HUMAN RESOURCES DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E81 | ASST ITS DIR-BUSINESS SERV | \$ 5,581 - \$ 9,209 | 5.0% |
| E80 | ASST ITS DIR-OPERATIONS | \$ 6,141 - \$ 10,130 | 5.0% |
| E83 | ASST LIBRARIES DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E60 | ASST PARKS/COMMUNITY SERV DIR | \$ 6,141 - \$ 10,130 | 5.0% |
| P30 | ASST PARTS/MATERIALS SUPV | \$ 2,586 - \$ 3,647 | 5.0% |
| E57 | ASST PLANNING DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E14 | ASST POLICE DIRECTOR | \$ 5,581 - \$ 9,209 | 5.0% |
| E74 | ASST PUB FAC/EVENTS MRKTNG DIR | \$ 4,465 - \$ 7,363 | 5.0% |
| E78 | ASST PUB FACILITIES/EVENTS DIR | \$ 5,581 - \$ 9,209 | 5.0% |
| G72 | ASST PUBLIC SAFETY SUPPORT MGR | \$ 4,110 - \$ 6,491 | 5.0% |
| G19 | ASST RETIREMENT FUND ADMIN | \$ 4,110 - \$ 6,491 | 5.0% |
| G49 | ASST STREETS AND LIGHTS SUPT | \$ 3,914 - \$ 6,181 | |
| G47 | ASST SURVEY SUPERINTENDENT | \$ 3,914 - \$ 6,181 | 5.0% |
| G48 | ASST TRAFFIC SERVICES SUPT | \$ 3,914 - \$ 6,181 | |
| E49 | ASST TRANS/PUBLIC WORKS DIR | \$ 6,141 - \$ 10,130 | 5.0% |
| E90 | ASST WATER DIRECTOR | \$ 6,141 - \$ 10,130 | 5.0% |
| A93 | ASST WATER SYSTEMS PLANT SUPV | \$ 2,921 - \$ 4,614 | |
| A96 | ASST WATER SYSTEMS SUPT | \$ 3,914 - \$ 6,181 | |
| A65 | ASST ZOO CURATOR | \$ 2,921 - \$ 4,614 | 5.0% |
| G64 | ATHLETIC COORDINATOR | \$ 3,382 - \$ 5,342 | 5.0% |
| N80 | AUDIO/VISUAL SPECIALIST | \$ 1,929 - \$ 2,721 | |
| G21 | AUDIT PROJECT SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| C14 | AUDITOR | \$ 3,221 - \$ 5,086 | 5.0% |
| N52 | AUTO BODY REPAIRER | \$ 2,233 - \$ 3,153 | |
| D22 | BENEFITS ADMINISTRATOR | \$ 5,507 - \$ 8,700 | 5.0% |
| K11 | BENEFITS SPECIALIST | \$ 3,143 - \$ 4,437 | 5.0% |
| F07 | BUDGET DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D10 | BUDGET MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| E43 | BUILDING OFFICIAL | \$ 5,581 - \$ 9,209 | 5.0% |
| A41 | BUILDING SERVICES SUPERVISOR | \$ 3,382 - \$ 5,342 | |
| D05 | BUSINESS DEVELOPMENT COORD | \$ 4,314 - \$ 6,814 | 5.0% |
| D01 | BUSINESS DIVERSITY COORD | \$ 4,995 - \$ 7,890 | 5.0% |

Q-7

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|------------------------------|-----------------------|--------|
| B31 | BUYER | \$ 2,921 - \$ 4,614 | 5.0% |
| B89 | CABLE PRODUCER/DIRECTOR | \$ 2,782 - \$ 4,392 | 5.0% |
| D89 | CABLE SERVICES MANAGER | \$ 4,110 - \$ 6,491 | 5.0% |
| G89 | CABLE SERVICES SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| D09 | CAPITAL PROJECTS MANAGER | \$ 5,245 - \$ 8,287 | 5.0% |
| B96 | CHEMIST | \$ 3,066 - \$ 4,845 | 5.0% |
| D12 | CHIEF ACCOUNTING OFFICER | \$ 4,756 - \$ 7,516 | 5.0% |
| A21 | CHIEF DEPUTY CITY MARSHAL | \$ 3,728 - \$ 5,888 | |
| D70 | CHIEF HELICOPTER PILOT | \$ 4,314 - \$ 6,814 | 5.0% |
| AJ1 | CHIEF JUDGE | \$ 7,325 - \$ 13,331 | |
| AE3 | CITY ATTORNEY | \$ 11,882 - \$ 19,597 | |
| AE5 | CITY AUDITOR | \$ 7,325 - \$ 13,331 | |
| G65 | CITY FORESTER | \$ 3,728 - \$ 5,888 | |
| AE1 | CITY MANAGER | \$ 11,882 - \$ 19,597 | |
| E31 | CITY MARSHAL | \$ 5,581 - \$ 9,209 | 5.0% |
| AE7 | CITY SECRETARY | \$ 7,325 - \$ 13,331 | |
| F41 | CITY SERVICES DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D47 | CITY TRAFFIC ENGINEER | \$ 5,507 - \$ 8,700 | |
| D14 | CITY TREASURER | \$ 4,756 - \$ 7,516 | 5.0% |
| A14 | CLERICAL SUPERVISOR | \$ 2,404 - \$ 3,794 | 5.0% |
| E30 | CLERK OF MUNICIPAL COURT | \$ 5,581 - \$ 9,209 | 5.0% |
| F23 | CODE COMPLIANCE DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| W20 | CODE COMPLIANCE OFFICER | \$ 2,850 - \$ 4,021 | |
| A36 | CODE COMPLIANCE SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| D38 | CODE COMPLIANCE SUPT | \$ 4,110 - \$ 6,491 | |
| W21 | CODE ENFORCEMENT TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| A70 | COMMUNICATIONS SHIFT SUPV | \$ 3,550 - \$ 5,607 | |
| N55 | COMMUNITY CENTER AIDE | \$ 1,837 - \$ 2,591 | |
| G62 | COMMUNITY CENTER COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| A69 | COMMUNITY CENTER SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| C61 | COMMUNITY COUNSELOR | \$ 3,221 - \$ 5,086 | 5.0% |
| G06 | COMMUNITY DEVELOPMENT COORD | \$ 3,914 - \$ 6,181 | 5.0% |
| B58 | COMMUNITY HEALTH NURSE | \$ 3,382 - \$ 5,342 | 5.0% |
| J50 | COMMUNITY HEALTH WORKER | \$ 1,749 - \$ 2,468 | 5.0% |
| D64 | COMMUNITY OPERATIONS MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D67 | COMMUNITY SERVICES MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B55 | CONSERVATION SPECIALIST | \$ 3,382 - \$ 5,342 | |
| G45 | CONSTRUCTION INSPECTION SUPV | \$ 3,914 - \$ 6,181 | |
| K27 | CONSTRUCTION INSPECTOR I | \$ 2,586 - \$ 3,647 | |
| K29 | CONSTRUCTION INSPECTOR II | \$ 2,992 - \$ 4,222 | |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| D50 | CONSUMER HEALTH MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| K53 | CONSUMER HEALTH SPECIALIST | \$ 2,992 - \$ 4,222 | 5.0% |
| G50 | CONSUMER HEALTH SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| B43 | CONTRACT COMPLIANCE SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| D27 | CONTRACT SERVICES ADMIN | \$ 4,314 - \$ 6,814 | 5.0% |
| N12 | COURIER | \$ 2,345 - \$ 3,311 | 5.0% |
| K08 | COURT INTERPRETER | \$ 2,345 - \$ 3,311 | 5.0% |
| K05 | COURT REPORTER | \$ 2,850 - \$ 4,021 | 5.0% |
| B79 | CRIME ANALYST | \$ 2,782 - \$ 4,392 | 5.0% |
| G71 | CRIME LAB SUPERVISOR | \$ 4,531 - \$ 7,157 | 5.0% |
| B30 | CRIMINAL INTELLIGENCE ANALYST | \$ 4,314 - \$ 6,814 | 5.0% |
| N92 | CROSS CONNECTION TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| P81 | CUSTODIAL SERVICES SUPV | \$ 2,125 - \$ 2,999 | |
| N23 | CUSTODIAN | \$ 1,666 - \$ 2,352 | |
| J33 | CUSTOMER SERVICE INFORM SPEC | \$ 2,463 - \$ 3,475 | 5.0% |
| J30 | CUSTOMER SERVICE REP I | \$ 1,929 - \$ 2,721 | 5.0% |
| J32 | CUSTOMER SERVICE REP II | \$ 2,025 - \$ 2,857 | 5.0% |
| A90 | CUSTOMER SERVICE SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| C91 | DATABASE ADMINISTRATOR | \$ 4,756 - \$ 8,084 | |
| A74 | DECOR SHIFT SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| J70 | DECOR TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| A72 | DECOR UNIT SUPERVISOR | \$ 3,221 - \$ 5,086 | 5.0% |
| AJ3 | DEPUTY CHIEF JUDGE | \$ 5,507 - \$ 8,700 | |
| E13 | DEPUTY CITY ATTORNEY | \$ 6,344 - \$ 11,546 | 5.0% |
| W07 | DEPUTY CITY MARSHAL | \$ 2,850 - \$ 4,021 | |
| G14 | DEPUTY CITY TREASURER | \$ 3,914 - \$ 6,181 | 5.0% |
| A23 | DEPUTY COURT CLERK | \$ 3,550 - \$ 5,607 | 5.0% |
| E92 | DEPUTY PUBLIC WORKS DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| F43 | DEVELOPMENT DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| A34 | DEVELOPMENT INSPECTION SUPV | \$ 3,550 - \$ 5,607 | |
| K38 | DEVELOPMENT INSPECTOR | \$ 2,850 - \$ 4,021 | |
| G40 | DEVELOPMENT PROJECT COORD | \$ 3,550 - \$ 5,607 | |
| D36 | DEVELOPMENT SERVICES ADMIN | \$ 4,756 - \$ 7,516 | |
| D61 | DISTRICT SUPERINTENDENT | \$ 3,914 - \$ 6,181 | |
| N68 | DROVER | \$ 2,125 - \$ 2,999 | 5.0% |
| F09 | ECONOMIC DEVELOPMENT DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| C07 | ECONOMIC DEVELOPMENT SPEC | \$ 3,550 - \$ 5,607 | 5.0% |
| D04 | ECONOMIC/COMMUNITY DEVL P MGR | \$ 5,245 - \$ 8,287 | 5.0% |
| G23 | EDP AUDIT SUPERVISOR | \$ 4,314 - \$ 6,814 | 5.0% |
| K72 | ELECTRONICS TECHNICIAN | \$ 2,125 - \$ 2,999 | |

Q-9

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|------------|-----------------------------------|----------------------|---------------|
| K20 | ELIGIBILITY SPECIALIST | \$ 2,233 - \$ 3,153 | 5.0% |
| D74 | EMERGENCY MANAGEMENT COORD | \$ 4,110 - \$ 6,491 | |
| B26 | EMERGENCY MANAGEMENT OFFICER I | \$ 2,782 - \$ 4,392 | |
| B27 | EMERGENCY MGMT OFFICER II | \$ 3,382 - \$ 5,342 | |
| F45 | ENGINEERING DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D45 | ENGINEERING MANAGER | \$ 5,245 - \$ 8,287 | |
| G31 | ENGINEERING PROGRAM ADMINISTRATOR | \$ 4,314 - \$ 6,814 | 5.0% |
| K30 | ENGINEERING TECHNICIAN I | \$ 2,345 - \$ 3,311 | 5.0% |
| K32 | ENGINEERING TECHNICIAN II | \$ 2,714 - \$ 3,831 | 5.0% |
| F56 | ENVIRONMENTAL MANAGEMENT DIR | \$ 6,344 - \$ 11,546 | 5.0% |
| D56 | ENVIRONMENTAL PROGRAM MANAGER | \$ 4,531 - \$ 7,157 | |
| K19 | ENVIRONMENTAL SPECIALIST | \$ 2,992 - \$ 4,222 | |
| G56 | ENVIRONMENTAL SUPERVISOR | \$ 4,110 - \$ 6,491 | |
| B54 | EPIDEMIOLOGIST | \$ 3,382 - \$ 5,342 | 5.0% |
| G52 | EPIDEMIOLOGY COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| B52 | EPIDEMIOLOGY SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| K73 | EQUIPMENT COORDINATOR | \$ 2,714 - \$ 3,831 | |
| N25 | EQUIPMENT OPERATOR | \$ 2,233 - \$ 3,153 | 5.0% |
| P41 | EQUIPMENT SERVICES CREWLEADER | \$ 2,992 - \$ 4,222 | |
| G43 | EQUIPMENT SERVICES MANAGER | \$ 3,914 - \$ 6,181 | |
| N47 | EQUIPMENT SERVICES MECHANIC I | \$ 2,025 - \$ 2,857 | |
| N49 | EQUIPMENT SERVICES MECHANIC II | \$ 2,345 - \$ 3,311 | |
| A42 | EQUIPMENT SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| D42 | EQUIPMENT SERVICES SUPT | \$ 4,531 - \$ 7,157 | |
| K48 | EQUIPMENT SERVICES TECHNICIAN | \$ 1,837 - \$ 2,591 | |
| J18 | EXEC SECT TO MAYOR/COUNCIL | \$ 2,714 - \$ 3,831 | 5.0% |
| AR1 | EXECUTIVE DIR RETIREMENT FUND | \$ 8,866 - \$ 14,624 | |
| J16 | EXECUTIVE SECRETARY | \$ 2,463 - \$ 3,475 | 5.0% |
| D41 | FACILITIES MAINTENANCE SUPT | \$ 4,110 - \$ 6,491 | |
| D43 | FACILITIES MANAGER | \$ 5,245 - \$ 8,287 | |
| P43 | FIELD OPERATIONS CREWLEADER | \$ 2,586 - \$ 3,647 | 5.0% |
| A45 | FIELD OPERATIONS SUPERVISOR | \$ 3,221 - \$ 5,086 | |
| D44 | FIELD OPERATIONS SUPT | \$ 3,914 - \$ 6,181 | |
| J34 | FIELD SERVICES REPRESENTATIVE | \$ 2,125 - \$ 2,999 | 5.0% |
| F14 | FINANCE DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D19 | FINANCIAL SERVICES MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| Y05 | FIRE BATTALION CHIEF | \$ 6,376 - \$ 7,029 | |
| Y04 | FIRE CAPTAIN | \$ 5,832 - \$ 6,124 | |
| F72 | FIRE CHIEF | \$ 6,977 - \$ 12,697 | 5.0% |
| Y11 | FIRE DEPUTY CHIEF | \$ 7,571 - \$ 8,348 | |

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|----------------------------------|----------------------|--------|
| Y02 | FIRE ENGINEER | \$ 4,694 - \$ 4,928 | |
| Y01 | FIRE FIGHTER | \$ 3,477 - \$ 4,438 | |
| Y03 | FIRE LIEUTENANT | \$ 5,204 - \$ 5,466 | |
| C41 | FIRE PROTECTION SPECIALIST | \$ 3,914 - \$ 6,181 | |
| Y17 | FIRE TRAINEE | \$ 2,700 - \$ 2,700 | |
| D28 | FORENSIC DIVISION MANAGER | \$ 4,995 - \$ 7,890 | 5.0% |
| C72 | FORENSIC SCIENTIST | \$ 3,550 - \$ 5,607 | 5.0% |
| B74 | FORESTER | \$ 2,650 - \$ 4,186 | |
| N56 | GARDENER | \$ 2,125 - \$ 2,999 | |
| D66 | GOLF COURSE MAINT AND OPS SUPT | \$ 4,314 - \$ 6,814 | 5.0% |
| A63 | GOLF PROFESSIONAL | \$ 3,382 - \$ 5,342 | 5.0% |
| F04 | GOVERNMENTAL AFFAIRS COORDINATOR | \$ 6,344 - \$ 11,546 | 5.0% |
| C43 | GRADUATE ENGINEER | \$ 3,550 - \$ 5,607 | |
| D08 | GRANTS MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| B60 | GRANTS SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| K12 | GRAPHIC ARTIST | \$ 2,850 - \$ 4,021 | 5.0% |
| N58 | GREENHOUSE ATTENDANT | \$ 2,125 - \$ 2,999 | |
| G34 | GROUND TRANSPORTATION COORD | \$ 4,110 - \$ 6,491 | |
| D52 | HEALTH INFO ASSESSMENT MGR | \$ 4,314 - \$ 6,814 | 5.0% |
| G51 | HEALTH OUTREACH COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| D54 | HEALTH OUTREACH MANAGER | \$ 4,314 - \$ 6,814 | 5.0% |
| AJ7 | HEARING OFFICER | \$ 2,921 - \$ 4,614 | 5.0% |
| N70 | HELICOPTER MECHANIC | \$ 3,637 - \$ 5,127 | 5.0% |
| K70 | HELICOPTER PILOT | \$ 3,637 - \$ 5,127 | 5.0% |
| B69 | HISTORICAL CURATOR | \$ 3,066 - \$ 4,845 | 5.0% |
| W60 | HORSE TRAINER | \$ 2,233 - \$ 3,153 | 5.0% |
| D65 | HORTICULTURE SUPERINTENDENT | \$ 4,531 - \$ 7,157 | |
| B70 | HORTICULTURIST | \$ 3,066 - \$ 4,845 | |
| B05 | HOUSING DEVELOPMENT SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| F47 | HOUSING DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D29 | HOUSING PROGRAM MANAGER | \$ 4,756 - \$ 7,516 | |
| G29 | HOUSING PROGRAM SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| K23 | HOUSING REHABILITATION TECH I | \$ 2,345 - \$ 3,311 | |
| K25 | HOUSING REHABILITATION TECH II | \$ 2,586 - \$ 3,647 | |
| C25 | HRI SPECIALIST | \$ 3,382 - \$ 5,746 | 5.0% |
| F36 | HUMAN RELATIONS DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D80 | HUMAN RELATIONS MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B41 | HUMAN RELATIONS SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| B21 | HUMAN RESOURCES ANALYST | \$ 3,221 - \$ 5,086 | 5.0% |
| B25 | HUMAN RESOURCES CONSULTANT | \$ 4,110 - \$ 6,491 | 5.0% |

Q-11

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| G25 | HUMAN RESOURCES COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| F25 | HUMAN RESOURCES DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| D23 | HUMAN RESOURCES MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D68 | HUMAN SERVICES ADMINISTRATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| G67 | HUMAN SERVICES COORDINATOR | \$ 3,550 - \$ 5,607 | 5.0% |
| K10 | HUMAN SERVICES SPECIALIST | \$ 2,586 - \$ 3,647 | 5.0% |
| G68 | HUMAN SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| W62 | IDENTIFICATION TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| N07 | INDUSTRIAL SEWING TECHNICIAN | \$ 2,125 - \$ 2,999 | |
| A99 | INSTRUMENTATION/ELECT SUPV | \$ 3,382 - \$ 5,342 | |
| K90 | INSTRUMENTATION/ELECT TECH | \$ 2,714 - \$ 3,831 | 5.0% |
| W64 | INTOXILYZER OPERATOR | \$ 2,345 - \$ 3,311 | 5.0% |
| G78 | IT BUSINESS PLANNER | \$ 3,914 - \$ 6,653 | 5.0% |
| G81 | IT BUSINESS SYSTEMS COORD | \$ 3,914 - \$ 6,653 | 5.0% |
| G83 | IT COMMUNICATIONS CONSULTANT | \$ 3,727 - \$ 6,334 | 5.0% |
| K85 | IT COMMUNICATIONS TECHNICIAN | \$ 3,143 - \$ 4,437 | 5.0% |
| C90 | IT LEAD PROGRAMMER/ANALYST | \$ 4,995 - \$ 8,490 | 5.0% |
| D81 | IT MANAGER | \$ 4,995 - \$ 8,490 | 5.0% |
| K81 | IT OPERATIONS SPECIALIST | \$ 2,233 - \$ 3,153 | |
| K79 | IT PC SUPPORT SPECIALIST | \$ 2,992 - \$ 4,222 | |
| C85 | IT PROGRAMMER/ANALYST I | \$ 3,221 - \$ 5,472 | 5.0% |
| C87 | IT PROGRAMMER/ANALYST II | \$ 3,727 - \$ 6,334 | 5.0% |
| G86 | IT PROJECT CONSULTANT | \$ 4,995 - \$ 8,490 | 5.0% |
| K83 | IT SERVICES SPECIALIST | \$ 2,714 - \$ 3,831 | |
| F80 | IT SOLUTIONS DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| A81 | IT SUPERVISOR | \$ 3,221 - \$ 5,086 | |
| C81 | IT TECH SUPPORT ANALYST I | \$ 3,066 - \$ 5,212 | |
| C83 | IT TECH SUPPORT ANALYST II | \$ 3,550 - \$ 6,032 | |
| K88 | IT TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| K07 | JURY COORDINATOR | \$ 2,586 - \$ 3,647 | 5.0% |
| K55 | LABORATORY ASST | \$ 2,025 - \$ 2,857 | 5.0% |
| G54 | LABORATORY SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| C92 | LAKE WORTH COORDINATOR | \$ 3,550 - \$ 5,607 | |
| B38 | LAND AGENT | \$ 3,382 - \$ 5,342 | 5.0% |
| N41 | LANDFILL SCALE OPERATOR | \$ 1,666 - \$ 2,352 | |
| C53 | LANDSCAPE ARCHITECT | \$ 3,221 - \$ 5,086 | |
| G63 | LANDSCAPE ARCHITECT SUPERVISOR | \$ 4,110 - \$ 6,491 | |
| G80 | LEAD IT BUSINESS PLANNER | \$ 4,995 - \$ 8,490 | 5.0% |
| J10 | LEGAL SECRETARY | \$ 2,345 - \$ 3,311 | 5.0% |
| B83 | LIBRARIAN | \$ 2,921 - \$ 4,614 | 5.0% |

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| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|-------------------------------|----------------------|--------|
| D69 | LIBRARIAN MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| G70 | LIBRARIAN SUPERVISOR | \$ 3,914 - \$ 6,181 | 5.0% |
| K86 | LIBRARY ASSISTANT | \$ 2,463 - \$ 3,475 | 5.0% |
| B88 | LIBRARY DEVELOPMENT OFFICER | \$ 3,728 - \$ 5,888 | 5.0% |
| F83 | LIBRARY DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| B87 | LIBRARY MATERIALS COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| J83 | LIBRARY PAGE | \$ 1,666 - \$ 2,352 | 5.0% |
| K26 | LOAN SERVICES REPRESENTATIVE | \$ 2,586 - \$ 3,647 | 5.0% |
| D07 | M/WBE PROGRAM COORDINATOR | \$ 4,314 - \$ 6,814 | 5.0% |
| N20 | MAINTENANCE WORKER | \$ 1,837 - \$ 2,591 | |
| B14 | MANAGEMENT ANALYST I | \$ 2,921 - \$ 4,614 | 5.0% |
| B16 | MANAGEMENT ANALYST II | \$ 3,550 - \$ 5,607 | 5.0% |
| K35 | MEDIA SERVICES TECHNICIAN | \$ 2,850 - \$ 4,021 | |
| N90 | METER SERVICES TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| B61 | MICROBIOLOGIST | \$ 3,066 - \$ 4,845 | 5.0% |
| F30 | MUNICIPAL COURT SERVICES DIR | \$ 6,344 - \$ 11,546 | 5.0% |
| AJ5 | MUNICIPAL JUDGE | \$ 4,995 - \$ 7,890 | |
| G61 | NATURE CENTER SUPERVISOR | \$ 3,066 - \$ 4,845 | |
| J03 | OFFICE ASSISTANT I | \$ 1,749 - \$ 2,468 | 5.0% |
| J05 | OFFICE ASSISTANT II | \$ 1,837 - \$ 2,591 | 5.0% |
| K09 | PARALEGAL | \$ 2,714 - \$ 3,831 | 5.0% |
| B76 | PARK NATURALIST | \$ 2,524 - \$ 3,985 | |
| B75 | PARK NATURALIST ASSISTANT | \$ 2,290 - \$ 3,616 | |
| F60 | PARKS/COMMUNITY SERVICES DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| J45 | PARTS EXPEDITER | \$ 2,233 - \$ 3,153 | 5.0% |
| A18 | PARTS/MATERIALS SUPERVISOR | \$ 3,066 - \$ 4,845 | 5.0% |
| N69 | PESTICIDE APPLICATOR | \$ 2,125 - \$ 2,999 | |
| C57 | PLANNER | \$ 3,066 - \$ 4,845 | |
| K14 | PLANNING ASSISTANT | \$ 2,463 - \$ 3,475 | 5.0% |
| F57 | PLANNING DIRECTOR | \$ 6,344 - \$ 11,546 | 5.0% |
| D58 | PLANNING MANAGER | \$ 4,314 - \$ 6,814 | |
| K34 | PLANS EXAMINER | \$ 2,992 - \$ 4,222 | |
| A32 | PLANS EXAMINER SUPERVISOR | \$ 3,550 - \$ 5,607 | |
| X09 | POLICE CAPTAIN | \$ 6,469 - \$ 7,488 | |
| F70 | POLICE CHIEF | \$ 6,977 - \$ 12,697 | 5.0% |
| X04 | POLICE CORPORAL | \$ 4,378 - \$ 5,588 | |
| X10 | POLICE DEPUTY CHIEF | \$ 7,462 - \$ 8,637 | |
| G07 | POLICE EMPLOYMENT SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| X08 | POLICE LIEUTENANT | \$ 5,588 - \$ 6,791 | |
| X03 | POLICE OFFICER | \$ 3,427 - \$ 5,063 | |

Q-13

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|----------------------|--------|
| W68 | POLICE RANGE TECHNICIAN | \$ 1,929 - \$ 2,721 | |
| X07 | POLICE SERGEANT | \$ 5,067 - \$ 6,159 | |
| X17 | POLICE TRAINEE | \$ 2,701 - \$ 2,701 | |
| W70 | POLYGRAPH EXAMINER | \$ 4,009 - \$ 5,652 | 5.0% |
| C45 | PROFESSIONAL ENGINEER | \$ 4,110 - \$ 6,491 | |
| N14 | PROPERTY CONTROL ATTENDANT | \$ 2,125 - \$ 2,999 | 5.0% |
| J43 | PROPERTY CONTROL SPECIALIST | \$ 2,233 - \$ 3,153 | 5.0% |
| A16 | PROPERTY CONTROL SUPERVISOR | \$ 2,921 - \$ 4,614 | 5.0% |
| C30 | PROSECUTING ATTORNEY | \$ 4,110 - \$ 6,491 | 5.0% |
| G32 | PUBLIC EDUCATION PROGRAM COORD | \$ 3,728 - \$ 5,888 | 5.0% |
| B34 | PUBLIC EDUCATION SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| N78 | PUBLIC EVENTS ATTENDANT | \$ 1,749 - \$ 2,468 | |
| P78 | PUBLIC EVENTS COORDINATOR | \$ 2,714 - \$ 3,831 | |
| D79 | PUBLIC EVENTS MANAGER | \$ 3,550 - \$ 5,607 | |
| F78 | PUBLIC FACILITIES/EVENTS DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| F50 | PUBLIC HEALTH DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| W12 | PUBLIC SAFETY COMMUNICATOR I | \$ 2,233 - \$ 3,153 | |
| W13 | PUBLIC SAFETY COMMUNICATOR II | \$ 2,586 - \$ 3,647 | |
| D72 | PUBLIC SAFETY SUPPORT MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| D16 | PURCHASING MANAGER | \$ 4,995 - \$ 7,890 | 5.0% |
| G18 | PURCHASING SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| B65 | QUALITY CONTROL SPECIALIST | \$ 3,221 - \$ 5,086 | 5.0% |
| D40 | REAL PROPERTY MANAGER | \$ 4,756 - \$ 7,516 | 5.0% |
| C18 | RECORDS ANALYST | \$ 2,921 - \$ 4,614 | 5.0% |
| D18 | RECORDS MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| B78 | RECREATION PROGRAMMER | \$ 2,404 - \$ 3,794 | 5.0% |
| G69 | REGIONAL LIBRARIAN SUPERVISOR | \$ 4,110 - \$ 6,491 | 5.0% |
| C51 | REGISTERED ARCHITECT | \$ 3,728 - \$ 5,888 | |
| D90 | REGULATORY/ENVIRONMENTAL COORD | \$ 4,531 - \$ 7,157 | |
| G38 | REPROGRAPHICS COORDINATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N03 | REPROGRAPHICS TECHNICIAN | \$ 2,233 - \$ 3,153 | |
| J81 | RETAIL SALES ATTENDANT | \$ 1,929 - \$ 2,721 | 5.0% |
| A30 | RETAIL SALES SUPERVISOR | \$ 2,524 - \$ 3,985 | 5.0% |
| C21 | RISK MANAGEMENT ANALYST | \$ 3,221 - \$ 5,086 | 5.0% |
| D20 | RISK MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| W40 | SECURITY GUARD | \$ 2,233 - \$ 3,153 | 5.0% |
| A76 | SECURITY SUPERVISOR | \$ 2,524 - \$ 3,985 | 5.0% |
| G79 | SENIOR IT BUSINESS PLANNER | \$ 4,756 - \$ 8,084 | 5.0% |
| N35 | SIGNS FABRICATOR | \$ 1,929 - \$ 2,721 | |
| N45 | SKILLED TRADES TECHNICIAN I | \$ 2,345 - \$ 3,311 | |

Q-14

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|---------------------|--------|
| N46 | SKILLED TRADES TECHNICIAN II | \$ 2,586 - \$ 3,647 | |
| B07 | SPECIAL ASST TO CITY MGR | \$ 3,221 - \$ 5,086 | 5.0% |
| P23 | SR ACCOUNT CLERK | \$ 2,233 - \$ 3,153 | 5.0% |
| P25 | SR ACCOUNT TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| C12 | SR ACCOUNTANT | \$ 3,550 - \$ 5,607 | 5.0% |
| B10 | SR ADMINISTRATIVE ASST | \$ 3,221 - \$ 5,086 | 5.0% |
| D24 | SR ADMINISTRATIVE SERVICES MGR | \$ 4,756 - \$ 7,516 | 5.0% |
| W52 | SR ANIMAL CONTROL OFFICER | \$ 2,586 - \$ 3,647 | |
| C36 | SR ASSISTANT CITY ATTORNEY | \$ 5,507 - \$ 8,700 | 5.0% |
| F03 | SR ASSISTANT TO CITY MANAGER | \$ 5,581 - \$ 9,209 | 5.0% |
| C16 | SR AUDITOR | \$ 3,550 - \$ 5,607 | 5.0% |
| B32 | SR BUYER | \$ 3,382 - \$ 5,342 | 5.0% |
| B98 | SR CHEMIST | \$ 3,550 - \$ 5,607 | 5.0% |
| W22 | SR CODE COMPLIANCE OFFICER | \$ 3,299 - \$ 4,652 | |
| P29 | SR CONSTRUCTION INSPECTOR | \$ 3,299 - \$ 4,652 | |
| B51 | SR CONSUMER HEALTH SPECIALIST | \$ 3,382 - \$ 5,342 | 5.0% |
| B45 | SR CONTRACT COMPLIANCE SPEC | \$ 3,382 - \$ 5,342 | 5.0% |
| P14 | SR CUSTOMER SERVICE REP | \$ 2,233 - \$ 3,153 | 5.0% |
| P70 | SR DECOR TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| W09 | SR DEPUTY CITY MARSHAL | \$ 3,299 - \$ 4,652 | |
| P38 | SR DEVELOPMENT INSPECTOR | \$ 2,992 - \$ 4,222 | |
| P72 | SR ELECTRONICS TECHNICIAN | \$ 2,345 - \$ 3,311 | |
| B29 | SR EMERGENCY MGMT OFFICER | \$ 3,728 - \$ 5,888 | |
| P32 | SR ENGINEERING TECHNICIAN | \$ 2,992 - \$ 4,222 | 5.0% |
| B57 | SR ENVIRONMENTAL SPECIALIST | \$ 3,550 - \$ 5,607 | |
| P27 | SR EQUIPMENT OPERATOR | \$ 2,345 - \$ 3,311 | 5.0% |
| P50 | SR EQUIPMENT SERVICES MECHANIC | \$ 2,714 - \$ 3,831 | |
| C74 | SR FORENSIC SCIENTIST | \$ 4,110 - \$ 6,491 | 5.0% |
| P56 | SR GARDENER | \$ 2,345 - \$ 3,311 | |
| B72 | SR HORTICULTURIST | \$ 3,728 - \$ 5,888 | |
| B42 | SR HUMAN RELATIONS SPECIALIST | \$ 3,728 - \$ 5,888 | 5.0% |
| B23 | SR HUMAN RESOURCES ANALYST | \$ 3,550 - \$ 5,607 | 5.0% |
| B33 | SR HUMAN SERVICES SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |
| P94 | SR INSTRUMENTATION/ELECT TECH | \$ 2,992 - \$ 4,222 | 5.0% |
| P87 | SR IT COMMUNICATIONS TECH | \$ 3,463 - \$ 4,885 | 5.0% |
| P83 | SR IT OPERATIONS SPECIALIST | \$ 2,714 - \$ 3,831 | |
| C89 | SR IT PROGRAMMER/ANALYST | \$ 4,314 - \$ 7,332 | 5.0% |
| K84 | SR IT SERVICES SPECIALIST | \$ 2,992 - \$ 4,222 | |
| D83 | SR IT SOLUTIONS MANAGER | \$ 4,995 - \$ 8,490 | 5.0% |
| C84 | SR IT TECH SUPPORT ANALYST | \$ 4,110 - \$ 6,985 | |

Q-15

| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|--------------------------------|---------------------|--------|
| B40 | SR LAND AGENT | \$ 3,914 - \$ 6,181 | 5.0% |
| C55 | SR LANDSCAPE ARCHITECT | \$ 3,550 - \$ 5,607 | |
| B85 | SR LIBRARIAN | \$ 3,382 - \$ 5,342 | 5.0% |
| B03 | SR LOAN SERVICES REP | \$ 2,921 - \$ 4,614 | 5.0% |
| P21 | SR MAINTENANCE WORKER | \$ 1,929 - \$ 2,721 | |
| D21 | SR MANAGEMENT ANALYST | \$ 4,314 - \$ 6,814 | 5.0% |
| B63 | SR MICROBIOLOGIST | \$ 3,550 - \$ 5,607 | 5.0% |
| C59 | SR PLANNER | \$ 3,914 - \$ 6,181 | |
| P36 | SR PLANS EXAMINER | \$ 3,299 - \$ 4,652 | |
| C49 | SR PROFESSIONAL ENGINEER | \$ 4,756 - \$ 7,516 | |
| P74 | SR PROPERTY CONTROL SPECIALIST | \$ 2,463 - \$ 3,475 | 5.0% |
| W15 | SR PUBLIC SAFETY COMMUNICATOR | \$ 2,992 - \$ 4,222 | |
| B77 | SR RECREATION PROGRAMMER | \$ 2,650 - \$ 4,186 | 5.0% |
| P05 | SR REPROGRAPHICS TECHNICIAN | \$ 2,586 - \$ 3,647 | |
| C23 | SR RISK MANAGEMENT ANALYST | \$ 3,728 - \$ 5,888 | 5.0% |
| P47 | SR SKILLED TRADES TECHNICIAN | \$ 2,850 - \$ 4,021 | |
| P45 | SR SURVEY TECHNICIAN | \$ 2,586 - \$ 3,647 | 5.0% |
| C96 | SR UTILITY RATE ANALYST | \$ 3,914 - \$ 6,181 | 5.0% |
| B36 | SR VICTIM ASST SPECIALIST | \$ 3,066 - \$ 4,845 | 5.0% |
| P98 | SR WATER SYSTEMS MECHANIC | \$ 2,714 - \$ 3,831 | 5.0% |
| P96 | SR WATER SYSTEMS TECHNICIAN | \$ 2,850 - \$ 4,021 | 5.0% |
| P67 | SR ZOO KEEPER | \$ 2,586 - \$ 3,647 | 5.0% |
| N79 | STAGEHAND | \$ 2,345 - \$ 3,311 | |
| P76 | STAGEHAND CREWLEADER | \$ 2,714 - \$ 3,831 | |
| J41 | STOCK CLERK | \$ 2,025 - \$ 2,857 | 5.0% |
| D49 | STREET SERVICES MANAGER | \$ 4,756 - \$ 7,516 | |
| D46 | SURVEY SUPERINTENDENT | \$ 4,314 - \$ 6,814 | 5.0% |
| A47 | SURVEY SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| K40 | SURVEY TECHNICIAN | \$ 2,125 - \$ 2,999 | 5.0% |
| G04 | TEEN COURT COORDINATOR | \$ 2,782 - \$ 4,392 | 5.0% |
| P68 | TOP HAND | \$ 2,714 - \$ 3,831 | 5.0% |
| W32 | TRAFFIC CONTROL SUPERVISOR | \$ 2,992 - \$ 4,222 | 5.0% |
| W30 | TRAFFIC CONTROL TECHNICIAN | \$ 2,025 - \$ 2,857 | 5.0% |
| D48 | TRAFFIC SERVICES SUPT | \$ 4,110 - \$ 6,491 | |
| N33 | TRAFFIC SERVICES WORKER | \$ 1,837 - \$ 2,591 | |
| P52 | TRAFFIC SYSTEMS CREWLEADER | \$ 2,992 - \$ 4,222 | 5.0% |
| A49 | TRAFFIC SYSTEMS SUPERVISOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N30 | TRAFFIC SYSTEMS TECHNICIAN I | \$ 2,233 - \$ 3,153 | 5.0% |
| N32 | TRAFFIC SYSTEMS TECHNICIAN II | \$ 2,714 - \$ 3,831 | 5.0% |
| B92 | TRAINING SPECIALIST | \$ 2,921 - \$ 4,614 | 5.0% |

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| KEY | CLASS TITLE | SALARY RANGE | MARKET |
|-----|-------------------------------|----------------------|--------|
| D39 | TRANSPORTATION MANAGER | \$ 4,756 - \$ 7,516 | |
| F49 | TRANSPORTATION/PUBLIC WKS DIR | \$ 6,977 - \$ 12,697 | 5.0% |
| D25 | UTILITY ADMINISTRATOR | \$ 4,756 - \$ 7,516 | 5.0% |
| K46 | UTILITY LINE TECHNICIAN | \$ 2,463 - \$ 3,475 | 5.0% |
| C94 | UTILITY RATE ANALYST | \$ 3,066 - \$ 4,845 | 5.0% |
| K64 | VETERINARIAN TECHNICIAN | \$ 2,345 - \$ 3,311 | 5.0% |
| G36 | VICTIM ASSISTANCE COORDINATOR | \$ 4,110 - \$ 6,491 | 5.0% |
| B35 | VICTIM ASSISTANCE SPECIALIST | \$ 2,782 - \$ 4,392 | 5.0% |
| G99 | VITAL STATISTICS REGISTRAR | \$ 3,382 - \$ 5,342 | 5.0% |
| C09 | VOLUNTEER COORDINATOR | \$ 2,782 - \$ 4,392 | 5.0% |
| D92 | WATER CUSTOMER SERVICE MGR | \$ 4,314 - \$ 6,814 | 5.0% |
| F90 | WATER DIRECTOR | \$ 6,977 - \$ 12,697 | 5.0% |
| N88 | WATER METER READER | \$ 1,929 - \$ 2,721 | 5.0% |
| D98 | WATER QUALITY MANAGER | \$ 4,531 - \$ 7,157 | 5.0% |
| G90 | WATER SERVICES SUPERVISOR | \$ 3,550 - \$ 5,607 | 5.0% |
| N94 | WATER SYSTEMS MECHANIC I | \$ 2,125 - \$ 2,999 | 5.0% |
| N96 | WATER SYSTEMS MECHANIC II | \$ 2,463 - \$ 3,475 | 5.0% |
| A98 | WATER SYSTEMS MECHANIC SUPV | \$ 3,066 - \$ 4,845 | |
| A94 | WATER SYSTEMS PLANT SUPV | \$ 3,382 - \$ 5,342 | |
| K94 | WATER SYSTEMS SAMPLER | \$ 2,125 - \$ 2,999 | 5.0% |
| D96 | WATER SYSTEMS SUPERINTENDENT | \$ 4,531 - \$ 7,157 | |
| K96 | WATER SYSTEMS TECHNICIAN I | \$ 2,125 - \$ 2,999 | 5.0% |
| K98 | WATER SYSTEMS TECHNICIAN II | \$ 2,463 - \$ 3,475 | 5.0% |
| G02 | WEB MANAGING EDITOR | \$ 4,110 - \$ 6,491 | 5.0% |
| A67 | ZOO CURATOR | \$ 3,728 - \$ 5,888 | 5.0% |
| N65 | ZOO KEEPER | \$ 2,233 - \$ 3,153 | 5.0% |

Tab R

GLOSSARY

GLOSSARY

The *Annual Budget and Program Objectives* contains specialized and technical terminology that is unique to public finance and budgeting. To help the reader of this document understand these terms, this budget glossary has been included.

Account: A six-digit numerical code of which the first character defines the specific classification of dollar values in the financial records, i.e., assets, liabilities, equities, revenues and expenditures/expense. The remaining digits provide a further breakdown of account types into specific character and object groupings.

Accrual Accounting: A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. For example, in accrual accounting, revenue that was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than July 10.

Appropriation: A legal authorization made by the City Council that permits the City to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and the time in which it may be expended.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Tarrant Appraisal District.)

Audit: A comprehensive examination of how an organization's resources were actually utilized, concluding in a written report of the findings. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the organization met its stated goals.

Authorized Position (A.P.): A position included in the proposed budget document, authorized by the City Council as part of the total authorized strength of a department. Positions are specifically approved by designated classification titles and corresponding salary level, based on an analysis by the Human Resources Department of the tasks to be performed.

Balance Sheet: A financial statement that discloses the assets, liabilities, and equity of a specific governmental fund as of a specific date.

Bond: An interest-bearing certificate of debt; a written contract by an issuer to pay to the lender a fixed principal amount on a stated future date, and a series of interest payments on the principal amount until it is paid.

Budget: A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them.

Budget Adjustment: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. The City of Fort Worth's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any interdepartmental or interfund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the City staff to present a comprehensive financial program to the City Council.

Budget Message: The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager's Message or Budget Transmittal Letter.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not yet been formally or legally appropriated by the legislative body. The budget document that is submitted for City Council approval is comprised of budgeted funds.

Capital Equipment Budget: The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, such as salaries, services, and supplies. The Capital Equipment Budget includes funds for capital equipment purchases, which are usually distinguished from operating items according to their value and projected useful life. Examples include vehicles, minor equipment, furniture, machinery, building improvements, and special tools. The dollar value varies according to the policy established by each jurisdiction. For the City of Fort Worth, this limit is \$5,000.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be acquired over a fixed period of years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling. The City Council receives a separate document that details the CIP costs for the upcoming fiscal year.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Balance: Cash on hand and cash equivalents at any point in time, net of inflows and outflows.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Center: A numerical code that details financial responsibility for revenues and expenditures. The center specifically shows the department-division-section for operating funds, department-fund-project for bond funds, and department-project for grants and other capital project funds.

Character: A basis for distinguishing types of expenditures; the five major characters used by the City of Fort Worth are: personal services-01, supplies-02, contractual services-03, capital outlays-04, and debt service-05.

Commitment: The pledge of appropriated funds to purchase an item or service. Funds are committed when a requisition is issued through the Purchasing Division of the City.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date due, on which a penalty for nonpayment is attached.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The process of estimating and recording the lost usefulness or expired useful life from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Encumbrance: The commitment of appropriated funds to purchase an item or service. Committed funds become encumbered when a purchasing requisition becomes an actual purchase order.

Enterprise Fund: A governmental accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds within the City of Fort Worth are established for services such as water and sewer, parking facilities, airports, solid waste management, and golf courses.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditure.

Expenditure: Decreases in the use of net financial resources other than through interfund transfer.

Expenses: Outflows or other depletion of assets or incurrence of liabilities during a specific period of time which result from the delivery or production of goods, rendering of services, or carrying out of other activities that constitute the entity's ongoing major central operations.

Fiscal Year: The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Fort Worth's fiscal year is October 1 through September 30.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Function: A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.

Fund: A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities of government functions. Seven major fund types and two account groups are commonly used: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, general fixed asset account group, and general long-term debt account group.

Fund Balance: The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

General Fund: The largest fund within the City that accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, public health, parks and community services, libraries, public works and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position and results of governmental operations.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed to the grantee.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another governmental entity for a specified purpose. In Fort Worth, these are funds from Tarrant County, the State of Texas, and through recovery of indirect costs from federal and state agencies.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Examples of some of these funds are as follows: the Office Services Fund, the Equipment Services Fund, the Temporary Labor Fund, and the Information Systems Fund.

Inventory: A detailed listing of property currently held by the government showing quantities, descriptions and values of the property, units of measure, and unit prices.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of City activities.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately along with the dollar amount budgeted for each specified category.

Long-Term Debt: Any unmatured debt that is not a fund liability and at the same time has a maturity of more than one year.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Operating Fund: A fund restricted to a fiscal budget year.

Performance Budget: A budget that focuses upon activities rather than line items. Workload and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include miles of streets paved per year, cost of paved streets per mile, tons of garbage collected per employee hour, or cost per employee hour of garbage collection.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goal and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

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Property Tax: Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Reconciliation: A detailed analysis of changes in revenue or expenditure balances within a fund.

Requisition: A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Retained Earnings: The difference between assets and liabilities for enterprise and internal service funds.

Revenue: Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers, and increases in net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Included are such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. All or part of the revenue is used to pay the principle and interest of the bond.

Risk Management: An organized attempt to protect a government's assets against accidental loss, utilizing the most economical methods.

Source of Revenue: Revenues are classified according to their source or point of origin.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

Voucher: A document indicating that a transaction has occurred. It usually specifies the accounts related to the transaction.