

FUND STATEMENT

FUND:

SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste collection and disposal services. Solid Waste Management was previously a division of the City Services Department. In 2001 however, in a Citywide effort to realign certain departments along more functionally similar lines, the division became a part of the Environmental Management Department.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, primarily to manage a number of new solid waste service contracts and to improve services to customers. Four major service areas exist under the new organizational structure, including Contract Management, Field Operations, Customer Service, and Community Education. The four service areas are overseen by the Administration Section.

Contract Management oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for residential garbage, recycling, brush and yard waste collection; recycle processing; operation of the City's Southeast Landfill, processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for disposal of wastes.

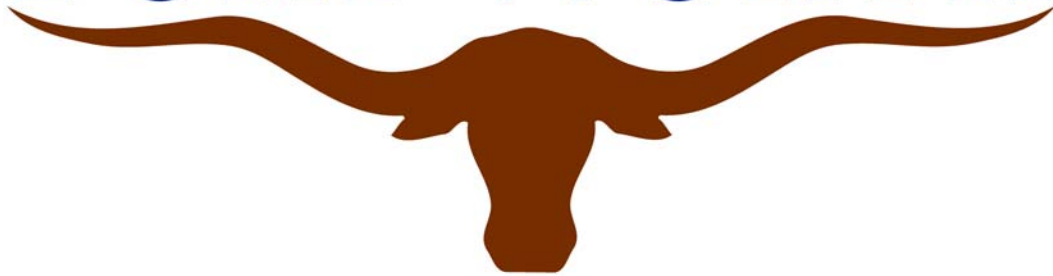
Field Operations is staffed by City employees, and provides illegal dump site cleanup, operation of two Drop-off Stations for customer drop-off of waste and recycling and enforcement of City ordinances. In FY2004-05, Code Compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with eight authorized Code Compliance Officer positions.

Customer Service is also staffed by City employees, and handles incoming calls for individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The Customer Service staff has implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction.

Community Education employs three Public Education Specialists to create and distribute materials and programs to teach residents about available solid waste services. The specialists promote direct citizen involvement in volunteer activities that encourage individual responsibility for a cleaner city. Although the staff has reached a peak of activity during initial rollout of new programs and services in FY2002-03, their efforts will continue in coming years to ensure that residents maximize the use of available services.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$11.45 for a 32-gallon garbage cart, \$16.45 for a 64-gallon garbage cart, and \$21.45 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

FORT WORTH



**SOLID WASTE FUND BUDGET SUMMARY
FISCAL YEAR
2005-06**

REVENUES:

Interest on Investments	\$340,000
Landfill	548,722
Residential Collection	31,927,838
Commercial Collection	477,999
Refuse Hauling Permits	23,290
Grants of Privilege	1,341,356
Gas Well Bonus/Royalties	307,392
Garbage Sales Tax	324,058
Recycling Waste	3,063,859
Bad Debts Recovered	44,658
Miscellaneous Revenue	<u>841,029</u>
TOTAL REVENUE	\$39,240,201

OTHER FINANCING SOURCES:

Use of Fund Balance	<u>\$0</u>
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$39,240,201

EXPENDITURES:

Personal Services	\$3,220,010
Supplies	1,056,205
Contractual Services	<u>34,244,414</u>
TOTAL RECURRING EXPENSES	\$38,520,629

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$236,000
Debt Service	<u>483,572</u>
TOTAL DEBT SERVICE AND CAPITAL OUTLAY	\$719,572
TOTAL EXPENDITURES	\$39,240,201

**PROJECTED
UNRESERVED RETAINED EARNINGS
SOLID WASTE FUND**

Unreserved retained earnings as of 9/30/05 *	\$19,309,647
Plus: Projected Revenues	\$39,240,201
Less: Projected Expenditures	(\$39,240,201)
Unreserved retained earnings as of 9/30/06	\$19,309,647
Plus: Unrealized gain **	\$0
Revised unreserved retained earnings as of 9/30/06	\$19,309,647

* Preliminary fund balance due to pending audit of actual fund balances

** The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF SOLID WASTE FUND
EXPENDITURES**

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	RE-ESTIMATE 2004-05	ADOPTED 2005-06
Administration	\$2,021,914	\$3,019,653	\$2,738,420	\$2,538,963	\$2,672,303
Collection Contracts	34,111,739	19,157,556	22,043,567	22,942,998	23,574,190
Contract Compliance	548,437	552,344	562,148	436,877	475,922
Disposal Contracts	1,737,863	6,035,742	4,547,865	4,236,345	4,364,710
Convenience Centers	46,375	946,375	1,536,765	1,904,348	2,275,415
Non-Departmental	2,649,597	2,149,597	2,031,138	2,243,786	2,318,693
Illegal Dump Cleanup	799,648	1,000,648	1,433,841	1,300,299	1,502,375
Dead Animal Pickup	163,481	163,481	200,940	184,321	173,284
SWM Education	614,738	814,738	922,179	787,897	906,852
Customer Service	119,214	619,214	713,549	832,430	974,451
SWM Code Compliance	<u>12,277</u>	<u>11,365</u>	<u>4,000</u>	<u>3,430</u>	<u>2,006</u>
TOTAL	\$42,825,283	\$34,470,713	\$36,734,412	\$37,411,694	\$39,240,201

FORT WORTH



**COMPARISON OF SOLID WASTE FUND
REVENUES**

	ACTUAL 2002-03	ACTUAL 2003-04	BUDGET 2004-05	RE-ESTIMATE 2004-05	ADOPTED 2005-06
REVENUES					
Interest on Investments	\$406,240	\$417,811	\$340,000	\$335,107	\$340,000
Landfill	10,022,583	854,676	512,475	1,255,578	307,392
Gas Lease Bonus	0	0	0	833,984	548,722
Residential Collection	25,287,679	24,178,685	30,504,361	31,228,592	31,927,838
Commercial Collection	524,724	486,086	516,670	474,225	477,999
Refuse Coupons	58,915	0	0	0	0
Refuse Hauling Permits	29,455	13,370	23,290	22,657	23,290
Grants of Privilege	1,301,117	1,313,564	1,302,617	1,302,617	1,341,356
Dead Animal Pickup	570	330	560		
Garbage Sales Tax	251,660	241,615	242,948	268,471	324,058
Recycling Waste	1,058,849	2,414,803	2,693,299	2,813,215	3,063,859
Bad Debts Recovered	33,083	43,334	40,000	41,854	44,658
Miscellaneous Revenues	212,715	1,012,667	558,192	901,068	841,029
Sale of Equipment	<u>3,544</u>	<u>174,542</u>	<u>0</u>	<u>39,160</u>	<u>0</u>
Total Revenues	\$39,191,134	\$31,151,483	\$36,734,412	\$39,516,528	\$39,240,201

FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
ENVIRONMENTAL MGT, SOLID WASTE FUND	PE64/0525001:0525011

SUMMARY OF FUND RESPONSIBILITIES:

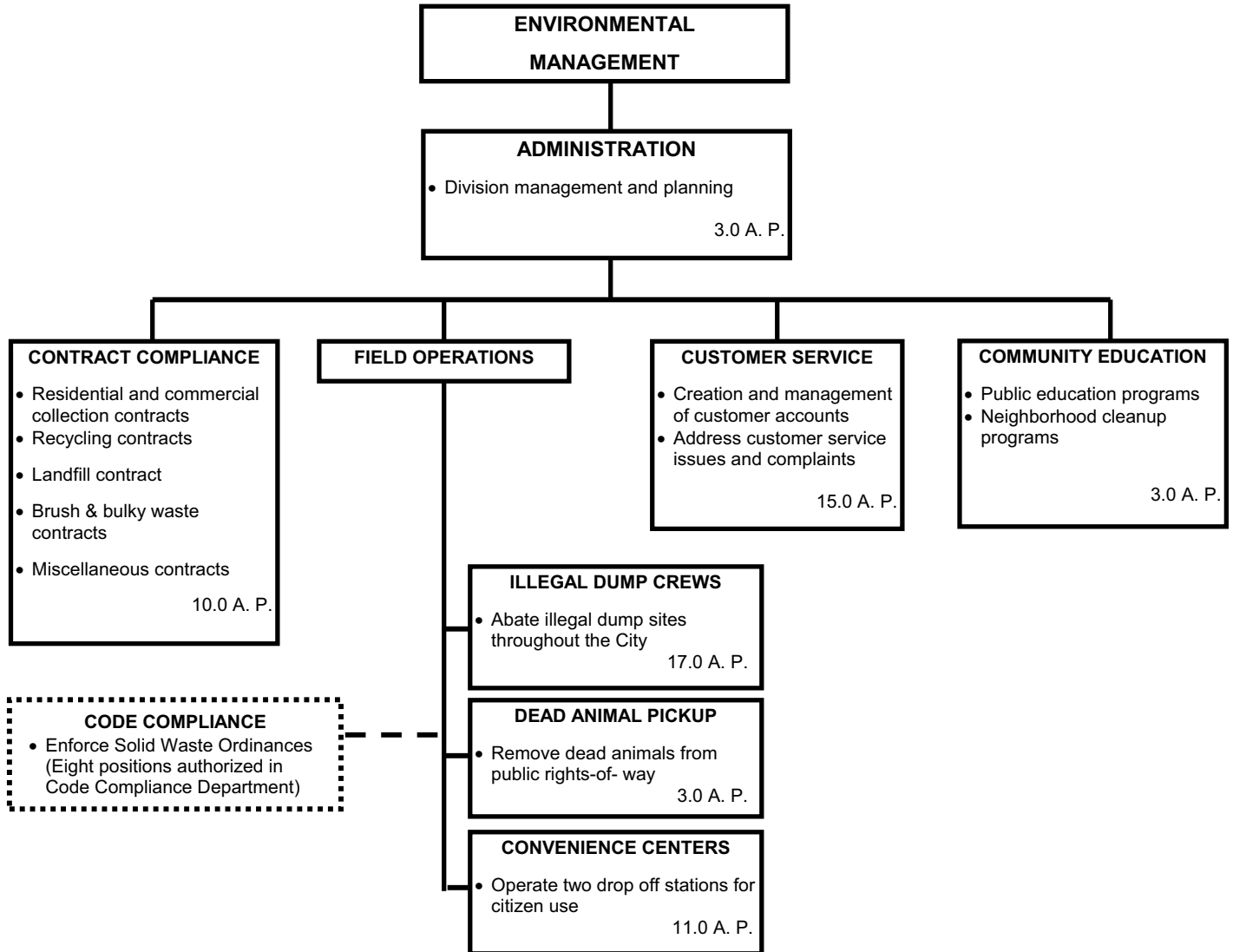
In 2001, the Solid Waste Management Division was moved from the City Services Department to the Environmental Management Department. The Solid Waste Division was transferred to enhance efficiency and effectiveness by grouping divisions with similar functions and objectives in the Department of Environmental Management. The division provides for solid waste collection and disposal, as well as other solid waste management-related services, for Fort Worth residents. It fulfills those duties by primarily using and managing service contracts.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, by establishing new service provision contracts, creating a customer service call center, and implementing new variable rate fee structures. Under the new organizational structure, the Solid Waste Management Division has four functional areas, including Contract Administration, Field Operations, Customer Service Center, and the Administration Section. The Administration Section is responsible for oversight of all functional areas within the division, as well as overall solid waste management for Fort Worth residents. In FY2004-05, Code Compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with eight Code Compliance Officer positions.

The Department of Environmental Management's Community Education Section develops programs and educates citizens on solid waste issues. It also encourages citizen involvement in volunteer activities that promote individual responsibility for a cleaner Fort Worth. The division also works with and provides assistance to the Code Compliance Department in its enforcement of the City Code as it relates to illegal dumping and other refuse-related issues.

Allocations	Actual 2003-04	Adopted 2004-05	Proposed Budget 2005-06	Adopted Budget 2005-06
Personal Services	\$ 3,746,687	\$ 2,979,700	\$ 3,220,010	\$ 3,220,010
Supplies	817,567	1,054,445	1,056,205	1,056,205
Contractual	29,726,914	32,454,463	34,244,414	34,244,414
Capital Outlay	59,759	131,900	236,000	236,000
Debt Service	119,786	113,904	483,572	483,572
Total Expenditures	\$ 34,470,713	\$ 36,734,412	\$ 39,240,201	\$ 39,240,201
Authorized Positions	71.00	62.00	62.00	62.00

SOLID WASTE FUND - 62.0 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT: SOLID WASTE FUND	FUND/CENTER PE64/0525001:0525011
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CHANGES FROM 2004-05 ADOPTED TO 2005-06 ADOPTED

2004-05 ADOPTED:	\$36,734,412	A.P.	62.00
2005-06 ADOPTED:	\$39,240,201	A.P.	62.00

A) The adopted budget increases by \$117,432 for salaries of regular employees due to the adopted FY2005-06 compensation plan.

B) The adopted budget increases by \$99,647 for advertising and legal costs due to increased emphasis on public education.

C) The adopted budget increases by \$1,723,577 for payments to waste disposal vendors for trash collection under the City's contractual arrangements. The budget reflects the rising costs of the City's contracts and the growth of the City.

D) The adopted budget increases by \$169,071 for IT Solutions charges, and basic telephone and radio services due to the increased cost of providing technology and communications services across the City.

E) The adopted budget increases by \$369,668 for interest payments on Certificates of Obligation related to the construction of an access road to the Southeast Landfill.

F) The adopted budget decreases by (\$78,092) for bad debt collection due to improved collection rates.

G) The adopted budget decreases by (\$119,700) for outside printing and binding reflecting near-completion of acquisition of the materials required for implementation of the new brush and bulky trash program.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
ENVIRONMENTAL MANAGEMENT, SOLID WASTE FUND

DEPARTMENT PURPOSE

To provide efficient, effective and compliant solid waste management services.

FY2005-06 DEPARTMENTAL OBJECTIVES

To provide weekly curbside garbage collection with carts, brush/bulky waste pick-up and recycling at a cost not to exceed the approved budget.

To provide weekly, curbside, single-stream recycling and yard waste collection, and increase the diversion rate of recyclable materials from disposal to greater than 20 percent.

To continue removing debris from the City's rights of way in a timely manner at a cost not to exceed \$1,382,380.

To pick up dead animals from the City's rights of way in a timely manner at a cost not to exceed \$195,863.

To educate the public on the City's waste minimization programs and effective use of the big trash and brush pickup program.

To continue utilizing work release crews to collect litter along public rights of way at a cost not to exceed \$9,846.

To answer 88 percent of the calls to the Solid Waste Division's Call Center in 60 seconds or less.

DEPARTMENTAL MEASURES	ACTUAL 2003-04	ESTIMATED 2004-05	PROJECTED 2005-06
Number of customers served	159,266	155,595	168,043
Percent of waste stream recycled	12%	18%	20%
Tons of illegal dump debris cleaned up	8,501	12,600	12,600
Total tires removed from rights of way	33,920	35,000	35,000
Number of work release labor hours used in litter removal	5,408	6,000	6,000
Percent of incoming calls answered in 60 seconds or less	69%	83%	88%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT ENVIRONMENTAL MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 SOLID WASTE FUND		Actual Expenditures 2003-04	Adopted Budget 2004-05	Proposed Budget 2005-06	Adopted Budget 2005-06	Adopted Budget 2003-04	Adopted Budget 2004-05	Proposed Budget 2005-06	Adopted Budget 2005-06
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0525001	ADMINISTRATION	\$ 2,569,669	\$ 2,738,420	\$ 2,672,303	\$ 2,672,303	4.00	3.00	3.00	3.00
0525002	COLLECTION CON- TRACTS	20,685,168	22,043,567	23,574,190	23,574,190	0.00	0.00	0.00	0.00
0525003	CONTRACT COMPLI- ANCE	527,507	562,148	475,922	475,922	4.00	10.00	10.00	10.00
0525004	DISPOSAL CONTRACTS	4,267,610	4,547,865	4,364,710	4,364,710	0.00	0.00	0.00	0.00
0525005	CONVENIENCE CEN- TERS	1,442,064	1,536,765	2,275,415	2,275,415	17.00	9.00	11.00	11.00
0525006	NON-DEPARTMENTAL	1,905,972	2,031,138	2,318,693	2,318,693	0.00	0.00	0.00	0.00
0525007	ILLEGAL DUMP CLEANUP	1,345,483	1,433,841	1,502,375	1,502,375	16.00	19.00	17.00	17.00
0525008	DEAD ANIMAL PICKUP	188,557	200,940	173,284	173,284	3.00	3.00	3.00	3.00
0525009	SWM EDUCATION	865,351	922,179	906,852	906,852	3.00	3.00	3.00	3.00
0525010	CUSTOMER SERVICE	669,578	713,549	974,451	974,451	18.00	15.00	15.00	15.00
0525011	SWM CODE COMPLI- ANCE	3,754	4,000	2,006	2,006	6.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 34,470,713</u>	<u>\$ 36,734,412</u>	<u>\$ 39,240,201</u>	<u>\$ 39,240,201</u>	<u>71.00</u>	<u>62.00</u>	<u>62.00</u>	<u>62.00</u>
	TOTAL	\$ 34,470,713	\$ 36,734,412	\$ 39,240,201	\$ 39,240,201	71.00	62.00	62.00	62.00

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