

## FUND STATEMENT

**FUND:**

### SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste monthly residential fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Solid Waste Services is a division of the Environmental Management Department.

Four major service areas in the Solid Waste Fund are Contract Management, Field Operations, Customer Service, and Community Education. The four service areas are overseen by the Administration Section.

Contract Management oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for residential garbage, recycling, brush and yard waste collection; recycle processing; operation of the City's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for disposal of wastes.

Field Operations is staffed by City employees, and provides illegal dump site cleanup as well as the operation of two Drop-off Stations for customer drop-off of waste and recycling. In FY2004-05, code compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with 8 authorized Code Compliance Officer positions; funding for expenses associated with compliance is transferred from the Solid Waste Enterprise Fund to the General Fund. Two additional Drop-off Stations will be constructed during FY 2006-07.

Customer Service is also staffed by City employees, and handles incoming calls for individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The Customer Service staff has implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction. In addition to supporting inbound calls for the Solid Waste Services Division, the Customer Service staff also answers calls for the Code Compliance Department and the City's Switchboard.

Community Education employs three Public Education Specialists to create and distribute materials and programs to teach residents about available solid waste services. The specialists promote direct citizen involvement in volunteer activities that encourage individual responsibility for a cleaner city. Although the staff reached a peak of activity during initial rollout of new programs and services in FY2002-03, their efforts will continue in coming years to ensure that residents maximize the use of available services.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.75 for a 32-gallon garbage cart, \$17.75 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. In each tier, the rate increased by \$1.30 beginning October 1, 2006. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

**FORT WORTH**



**SOLID WASTE FUND BUDGET SUMMARY  
FISCAL YEAR  
2006-07**

**REVENUES:**

Interest on Investments	\$427,000
Landfill	551,016
Residential Collection	37,410,965
Commercial Collection	474,286
Refuse Hauling Permits	13,830
Grants of Privilege	1,442,674
Dead Animal Pick-up	570
Garbage Sales Tax	394,129
Recycling Waste	3,036,676
Bad Debts Recovered	55,294
Miscellaneous Revenue	<u>1,016,746</u>
<b>TOTAL REVENUE</b>	<b>\$44,823,186</b>

**EXPENDITURES:**

Personal Services	\$3,733,422
Supplies	1,525,646
Contractual Services	<u>38,786,359</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$44,045,427</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$370,000
Debt Service	<u>407,759</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$777,759</b>
<b>TOTAL EXPENDITURES</b>	<b>\$44,823,186</b>

**PROJECTED  
UNRESERVED FUND BALANCE  
SOLID WASTE FUND**

Unreserved retained earnings as of 9/30/06 *	<b>\$11,703,400</b>
Plus: Projected Revenues	\$44,823,186
Less: Projected Expenditures	(\$44,823,186)
Unreserved retained earnings as of 9/30/07	<b>\$11,703,400</b>

\* Preliminary fund balance due to pending audit of actual fund balances

\*\* The increase in the market value of the City's portfolio that has not been turned into cash

**COMPARISON OF SOLID WASTE FUND  
EXPENDITURES**

	<b>ACTUAL 2003-04</b>	<b>ACTUAL 2004-05</b>	<b>BUDGET 2005-06</b>	<b>RE-ESTIMATE 2005-06</b>	<b>ADOPTED 2006-07</b>
Administration	\$3,019,653	\$4,224,395	\$2,672,303	\$2,773,271	\$3,184,162
Collection Contracts	19,157,556	21,663,883	23,574,190	22,939,305	26,338,017
Contract Compliance	552,344	552,667	475,922	517,154	593,776
Disposal Contracts	6,035,742	5,002,592	4,364,710	3,919,952	4,500,736
Convenience Centers	946,375	2,481,030	2,275,415	3,508,211	4,027,991
Non-Departmental	2,149,597	1,579,209	2,318,693	2,223,776	2,553,253
Illegal Dump Cleanup	1,000,648	1,462,747	1,502,375	1,439,909	1,653,248
Dead Animal Pickup	163,481	193,285	173,284	177,694	204,021
SWM Education	814,738	633,760	906,852	822,196	944,013
Customer Service	619,214	685,530	974,451	717,642	823,969
SWM Code Compliance	<u>11,365</u>	<u>18,632</u>	<u>2,006</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$34,470,713</b>	<b>\$38,497,730</b>	<b>\$39,240,201</b>	<b>\$39,039,110</b>	<b>\$44,823,186</b>

**FORT WORTH**



**COMPARISON OF SOLID WASTE FUND  
REVENUES**

	<b>ACTUAL 2003-04</b>	<b>ACTUAL 2004-05</b>	<b>BUDGET 2005-06</b>	<b>RE-ESTIMATE 2005-06</b>	<b>ADOPTED 2006-07</b>
<b>REVENUES</b>					
Interest on Investments	\$417,811	\$361,921	\$340,000	\$582,701	\$427,000
Gas Lease Bonus	854,676	833,984	307,392	188,216	0
Landfill	0	2,708,081	548,722	517,553	551,016
Residential Collection	24,178,685	30,942,878	31,927,838	34,148,504	37,410,965
Commercial Collection	486,086	474,225	477,999	481,675	474,286
Refuse Hauling Permits	13,370	11,410	23,290	15,965	13,830
Grants of Privilege	1,313,564	1,331,953	1,341,356	1,476,159	1,442,674
Dead Animal Pickup	330	0	0	807	570
Garbage Sales Tax	241,615	299,891	324,058	346,336	394,129
Recycling Waste	2,414,803	2,845,758	3,063,859	2,205,536	3,036,676
Bad Debts Recovered	43,334	44,120	44,658	114,960	55,294
Miscellaneous Revenues	1,012,667	901,068	841,029	1,129,179	1,016,746
Sale of Equipment	174,542	39,159	0	61,481	0
Other	<u>0</u>	<u>(4,394)</u>	<u>0</u>	<u>252,000</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$31,151,483</b>	<b>\$40,790,054</b>	<b>\$39,240,201</b>	<b>\$41,521,072</b>	<b>\$44,823,186</b>

**FORT WORTH**





## FUND BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
ENVIRONMENTAL MGT, SOLID WASTE FUND	PE64/0525001:0525011

**SUMMARY OF FUND RESPONSIBILITIES:**

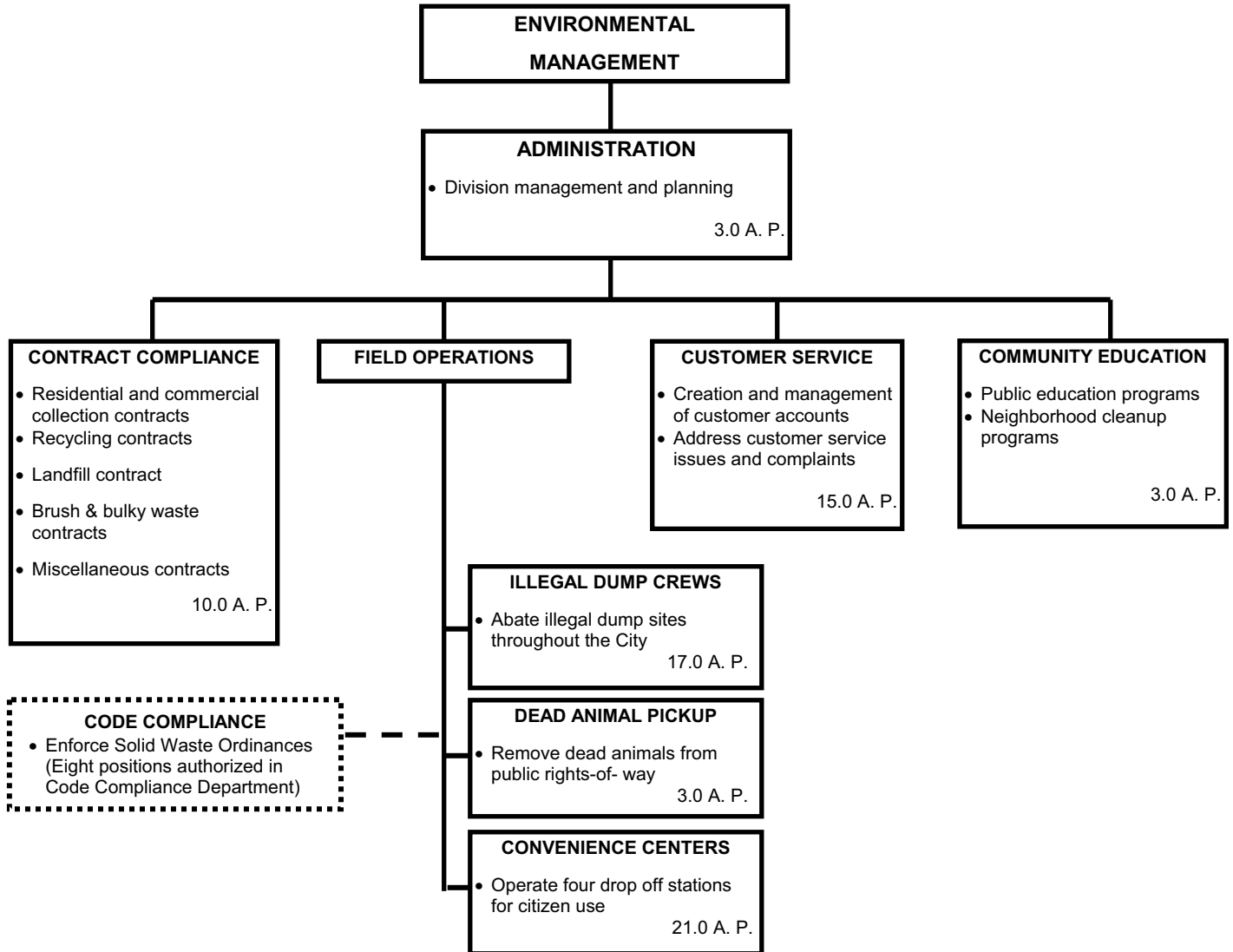
In 2001, the Solid Waste Management Division was moved from the City Services Department to the Environmental Management Department. The Solid Waste Division was transferred to enhance efficiency and effectiveness by grouping divisions with similar functions and objectives in the Department of Environmental Management. The Division provides for solid waste collection and disposal, as well as other solid waste management-related services, for Fort Worth residents. It fulfills those duties by primarily using and managing service contracts.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, by establishing new service provision contracts, creating a customer service call center, and implementing new variable rate fee structures. Under the new organizational structure, the Solid Waste Management Division has four functional areas, including Contract Administration, Field Operations, Customer Service Center, and the Administration Section. The Administration Section is responsible for oversight of all functional areas within the division, as well as overall solid waste management for Fort Worth residents. In FY2004-05, Code Compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with eight Code Compliance Officer positions.

The Department of Environmental Management's Community Education Section develops programs and educates citizens on solid waste issues. It also encourages citizen involvement in volunteer activities that promote individual responsibility for a cleaner Fort Worth. The division also works with and provides assistance to the Code Compliance Department in its enforcement of the City Code as it relates to illegal dumping and other refuse-related issues.

Allocations	Actual 2004-05	Adopted 2005-06	Proposed Budget 2006-07	Adopted Budget 2006-07
<b>Personal Services</b>	\$ 3,223,710	\$ 3,220,010	\$ 3,554,262	\$ 3,733,422
<b>Supplies</b>	1,031,506	1,056,205	1,525,646	1,525,646
<b>Contractual</b>	33,755,126	34,244,414	38,786,359	38,786,359
<b>Capital Outlay</b>	373,484	236,000	370,000	370,000
<b>Debt Service</b>	113,904	483,572	407,759	407,759
<b>Total Expenditures</b>	\$ 38,497,730	\$ 39,240,201	\$ 44,644,026	\$ 44,823,186
<b>Authorized Positions</b>	62.00	62.00	72.00	72.00

# SOLID WASTE FUND - 72.0 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
SOLID WASTE FUND		PE64/0525001:0525011	
<b>CHANGES FROM 2005-06 ADOPTED TO 2006-07 ADOPTED</b>			
<b>2005-06 ADOPTED:</b>	\$39,240,201	<b>A.P.</b>	62.00
<b>2006-07 ADOPTED:</b>	\$44,823,186	<b>A.P.</b>	72.00
<p>A) The adopted budget increases by \$434,654 in salaries of regular employees due to the FY2006-07 compensation plan.</p> <p>B) The adopted budget increases by \$2,505,824 for collection contract increases (residential and commercial), and processing costs. This increase is for required contract adjustments and growth in the city.</p> <p>C) The adopted budget increases by \$1,469,763 in disposal due to the addition of two drop-off stations. When operational, the city will have four stations available to citizens.</p> <p>D) The adopted budget increases by \$445,095 in minor equipment due to the added drop-off stations.</p> <p>E) the adopted budget increases by \$413,736 in transfers out due to an increased grants of privilege transfer, repayment of interim funding for the temporary drop-off station, and an increased transfer to the code compliance department for the 8 solid waste code compliance inspectors transferred to that department in 2005.</p> <p>F) The adopted budget increases by \$204,000 in motor vehicles due to the FY2006-07 replacement plan.</p> <p>G) The adopted budget increases by \$143,172 for increased bad debt expense write-offs. This increase is due to the impact of the posting order change which moves solid waste from the front of the water bill disbursement sequence to the end of that sequence.</p>			

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**ENVIRONMENTAL MANAGEMENT, SOLID WASTE FUND**

**DEPARTMENT PURPOSE**

To provide efficient, effective and compliant environmental and solid waste management services.

**FY2006-07 DEPARTMENTAL OBJECTIVES**

To provide once a week curbside garbage and recycling collection with carts, once per week yard waste collection and once per month bulk collection to the residents of Fort Worth at a cost not to exceed the FY 2006-2007 approved budget.

To provide once-a-week curbside single stream recycling and yard waste collection and increase the diversion rate of recyclable materials from disposal to exceed 20%.

To continue removing debris from illegal dump sites during FY 2006-2007 at a cost not to exceed \$1,610,849.

To pickup dead animals from city right-of-ways in a timely manner during FY 2006-2007 at a cost not to exceed \$196,236.

To educate the public on the City's waste minimization programs.

To answer 85% of the incoming calls to the Call Center in 60 seconds or less.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL 2004-05</b>	<b>ESTIMATED 2005-06</b>	<b>PROJECTED 2006-07</b>
Number of customers served	171,010	178,881	185,771
Garbage misses/1000 customers (NTE)	1.03	0.62	0.62
Recycling misses/1000 customers (NTE)	0.47	0.32	0.32
Bulk misses/1000 customers	6.81	2.68	2.68
% waste stream recycled	20%	21%	21%
Tons of Illegal Dump Removed	9,706	7,800	7,800
Loads of Tires Removed	30	50	75
Percent of incoming calls answered			
in 30 seconds or less	79%	80%	80%
in 60 seconds or less	87%	85%	85%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT ENVIRONMENTAL MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 <b>SOLID WASTE FUND</b>		Actual Expenditures 2004-05	Adopted Budget 2005-06	Proposed Budget 2006-07	Adopted Budget 2006-07	Adopted Budget 2004-05	Adopted Budget 2005-06	Proposed Budget 2006-07	Adopted Budget 2006-07
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0525001	ADMINISTRATION	\$ 4,224,395	\$ 2,672,303	\$ 3,168,814	\$ 3,184,162	3.00	3.00	3.00	3.00
0525002	COLLECTION CON- TRACTS	21,663,883	23,574,190	26,338,017	26,338,017	0.00	0.00	0.00	0.00
0525003	CONTRACT COMPLI- ANCE	552,667	475,922	567,700	593,776	10.00	10.00	10.00	10.00
0525004	DISPOSAL CONTRACTS	5,002,592	4,364,710	4,500,736	4,500,736	0.00	0.00	0.00	0.00
0525005	CONVENIENCE CEN- TERS	2,481,030	2,275,415	3,994,079	4,027,991	9.00	11.00	22.00	22.00
0525006	NON-DEPARTMENTAL	1,579,209	2,318,693	2,553,253	2,553,253	0.00	0.00	0.00	0.00
0525007	ILLEGAL DUMP CLEANUP	1,462,747	1,502,375	1,607,492	1,653,248	19.00	17.00	16.00	16.00
0525008	DEAD ANIMAL PICKUP	193,285	173,284	195,621	204,021	3.00	3.00	3.00	3.00
0525009	SWM EDUCATION	633,760	906,852	935,229	944,013	3.00	3.00	3.00	3.00
0525010	CUSTOMER SERVICE	685,530	974,451	783,085	823,969	15.00	15.00	15.00	15.00
0525011	SWM CODE COMPLI- ANCE	18,632	2,006	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 38,497,730</u>	<u>\$ 39,240,201</u>	<u>\$ 44,644,026</u>	<u>\$ 44,823,186</u>	<u>62.00</u>	<u>62.00</u>	<u>72.00</u>	<u>72.00</u>
	<b>TOTAL</b>	\$ 38,497,730	\$ 39,240,201	\$ 44,644,026	\$ 44,823,186	62.00	62.00	72.00	72.00

**FORT WORTH**

