

City of Fort Worth, Texas

FY2017

ADOPTED ANNUAL BUDGET AND PROGRAM OBJECTIVES



CITY OF FORT WORTH, TEXAS FISCAL YEAR 2016-2017 ANNUAL BUDGET

This budget will raise more revenue from property taxes than last year's budget by an amount of \$30,932,727, which is a 7.3 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$13,632,484.

CITY COUNCIL RECORD VOTE

The members of the governing body voted on the adoption of the budget, excluding the General Fund allocation for the Police Department as follows:

FOR: Mayor Betsy Price, Mayor Pro tem Sal Espino, Councilmembers Zim Zimmerman, Cary Moon, Gyna Bivens, Jungus Jordan, Dennis Shingleton, Kelly Allen Gray and Ann Zadeh
 AGAINST: None
 PRESENT but abstained from voting: None
 ABSENT: None

The members of the governing body voted on the adoption of the budget General Fund allocation for the Police Department as follows:

FOR: Mayor Betsy Price, Mayor Pro tem Sal Espino, Councilmembers Zim Zimmerman, Cary Moon, Gyna Bivens, Jungus Jordan, Dennis Shingleton, and Ann Zadeh.
 AGAINST: None
 PRESENT but abstained from voting: Councilmember Kelly Allen Gray
 ABSENT: None

MUNICIPAL PROPERTY TAX RATES

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Tax Rate	Adopted FY2015-16	Adopted FY2016-17
Property Tax Rate	\$0.855000	\$0.835000
Effective Tax Rate	0.892253	0.814481
Effective Maintenance and Operations Tax Rate	0.697666	0.637548
Rollback Tax Rate	0.932579	0.887107
Debt Rate	0.179100	0.173500

MUNICIPAL DEBT OBLIGATIONS

The total amount of outstanding municipal debt obligations (including principal and interest) secured by property taxes is \$997,301,311.

This cover page and the information it contains are included with the adopted budget as required by Section 102.007 of the Texas Local Government Code.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fort Worth
Texas**

For the Fiscal Year Beginning

October 1, 2015

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to **City of Fort Worth, Texas** for its annual budget for the fiscal year beginning **October 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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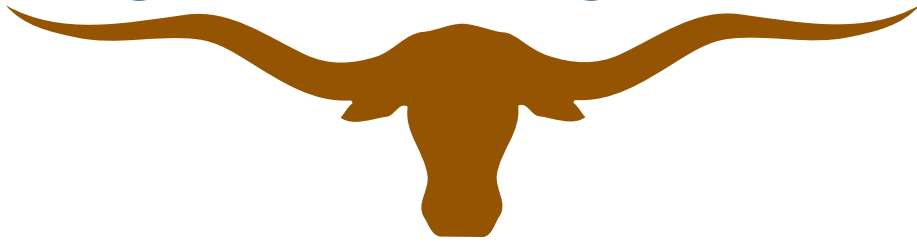
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FORT WORTH®



City of Fort Worth, Texas City Officials

Betsy Price
Mayor

Salvador Espino
District 2

W.B. “Zim” Zimmerman
District 3

Cary Moon
District 4

Gyna Bivens
District 5

Jungus Jordan
District 6

Dennis Shingleton
District 7

Kelly Allen Gray
District 8

Ann Zadeh
District 9

David Cooke
City Manager

Susan Alanis
Assistant City Manager
Community and Strategic
Services

Jay Chapa
Assistant City Manager
Infrastructure and
Economic Development

Fernando Costa
Assistant City Manager
Neighborhoods

Valerie Washington
Assistant City Manager
Public Safety

Aaron Bovos
Chief Financial Officer

Performance and Budget Staff

Lynda Johnson
Director, Performance and Budget Department

Terry A. Hanson
Assistant Director, Budget and Analysis Division

Kip Dernovich, Budget Manager
Rodney Arnold, Management Analyst II
Junior Duran, Management Analyst II
Ann Marie Mendez, Management Analyst II
Kenya Buckley, Management Analyst I
Justin McLaughlin, Management Analyst I

Eric Garretty, Budget Manager
Samuel Kigo, Management Analyst II
Suzie Wagner, Management Analyst II
Kristina Ashton, Management Analyst I
Jesus Hernandez, Technical Support

Pamela Kacmarynski, Budget Manager
Loraine Coleman, Senior Management Analyst
David Reitz, Management Analyst II
Juanita Jimenez, Management Analyst I
Danielle Pickle, Project Info Systems Specialist



Betsy Price
Mayor of Fort Worth



Salvador Espino
District 2



Dennis Shingleton
District 7



W.B. "Zim" Zimmerman
District 3



Cary G. Moon
District 4



Ann Zadeh
District 9



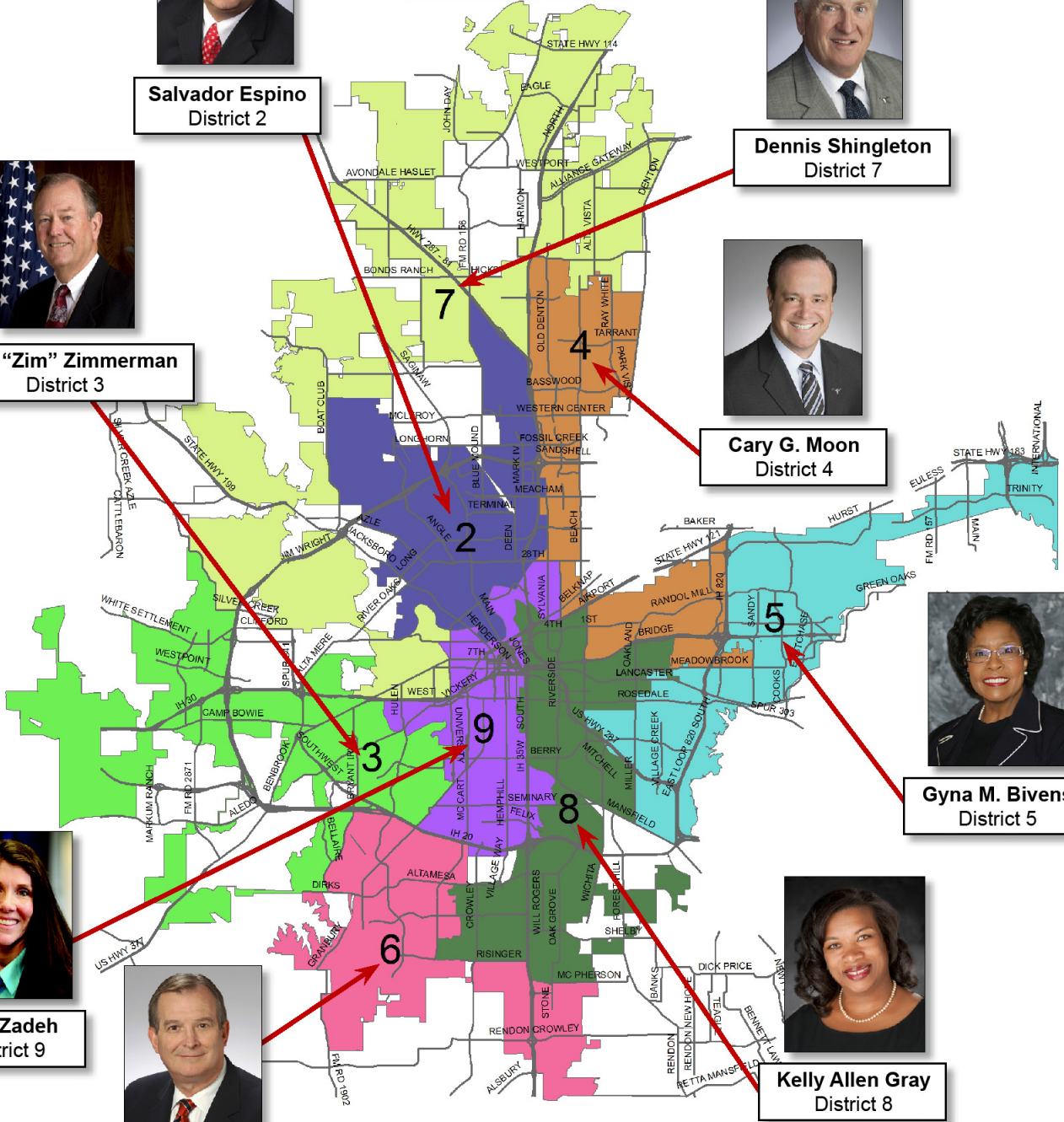
Jungus Jordan
District 6



Gyna M. Bivens
District 5



Kelly Allen Gray
District 8



- 2 - Salvador Espino
- 3 - W.B. "Zim" Zimmerman
- 4 - Cary G. Moon
- 5 - Gyna M. Bivens
- 6 - Jungus Jordan
- 7 - Dennis Shingleton
- 8 - Kelly Allen Gray
- 9 - Ann Zadeh

**CITY OF FORT WORTH
Council Districts**

List of Departments and Directors

Aviation

Bill Welstead
Director, 817-392-5402

Fire

Rudy Jackson
Fire Chief, 817-392-6801

Park & Recreation

Richard Zavala
Director, 817-392-5711

City Attorney's Office

Sarah Fullenwider
City Attorney, 817-392-7606

Economic Development

Robert Sturns
Director, 817-212-2663

Performance and Budget

Lynda Johnson
Director, 817-392-6222

City Auditor's Office

Patrice Randle
City Auditor, 817-392-6132

Human Resources

Brian Dickerson
Director, 817-392-7783

Planning and Development

Randle Harwood
Director, 817-392-6101

City Manager's Office

David Cooke
City Manager, 817-392-6192

IT Solutions

Kevin Gunn
Director, 817-392-2015

Police

Joel Fitzgerald
Police Chief, 817-392-4140

City Secretary's Office

Mary J. Kayser
City Secretary, 817-392-6161

Library

Gleniece Robinson
Director, 817-392-7706

Property Management

Steve Cooke
Director, 817-392-5134

Code Compliance

Brandon Bennett
Director, 817-392-6322

Municipal Court

Theresa Ewing
Director, 817-392-7461

Public Events

Kirk Slaughter
Director, 817-392-2501

Financial Management Services

Aaron Bovos
Director, 817-392-8517

Neighborhood Services

Aubrey Thagard
Director, 817-392-8187

Transportation/Public Works

Douglas Wiersig
Director, 817-392-7801

Water & Wastewater

John Carman
Director, 817-392-8246

City of Fort Worth 2016 Awards

Aviation

- **No discrepancies on FAA Part 139 Inspection:** Presented by the Federal Aviation Administration Achieving a zero discrepancy inspection is very difficult. All commercial airports are governed by federal regulations in the form of CFR 49 Part 139. The FAA inspects all aspects of the airport from the length of the grass, perimeter fencing, color of signage, color of markings, reflectivity of markings, airfield lighting, pavement surfaces, obstruction lighting, training records, inspection records, fueling, fuel farm inspections etc.... Typically there is always something that the FAA inspector can find at any airport to ding them on but we pride ourselves in our excellent training and expert operations and maintenance staff to operate the airport as safely and efficiently as possible.

Code Compliance

- **2016 Keep America Beautiful Presidents Circle Award:** Keep Fort Worth Beautiful received the Keep America Beautiful President's Circle Award. The President's Circle Award recognizes exemplary performance made by certified affiliates of the national nonprofit to reduce litter, minimize waste, and beautify and improve their local communities.
- **2016 Keep Texas Beautiful Gold Star Affiliate Award:** For Keep Texas Beautiful affiliates to achieve this status they are required to share information on their mission and goals, answer questions about their public education programs, partnerships, and sustainability efforts, participate in the Keep Texas Beautiful or Governor's Community Achievement Awards programs, and provide a letter of support from their community.
- **2016 Keep America Beautiful Teacher of the Year:** awarded to Jamie Cox, Poly Technic High School, Fort Worth through Keep Fort Worth Beautiful.
- **2016 - Top 10 Most Adoption-Friendly Cities, Fort Worth is Number One:** PetSmart and PetSmart Charities congratulate Fort Worth, which adopted out the most pets in the U.S. during the week-long September National Adoption Week event.

Financial Management Services

- **2016 Investment Policy Certification:** Received from the Government Treasurer's Organization of Texas for meeting the requirements of the Public Funds Investment Act for prudent public funds investment in the State of Texas.
- **Certificate of Achievement for Excellence in Financial Reporting:** For CAFR Ending September 30, 2015.
- **Procurement Achievement Excellence Award:** 2016 Achievement of Excellence in Procurement award from the National Purchasing Institute.

Fire

- **Liberty Mutual Firemark Award for Heroism:** Presented to Firefighter Shane Harmon to honor firefighters who go beyond the call of duty to keep our communities safe.
- **The Auxiliary to the Fort Worth Professional Firefighters Association:** Recognized David Tompkins of Station 15 with the Firefighter of the Year award for 2016.

Municipal Court

- **Behavioral Health and Justice Leadership Academy:** Judge Ann Y. Collins was selected by the Research Associates and Council of State Governments Justice Center to participate in the Behavioral Health and Justice Leadership Academy in Bethesda, Maryland. She was one of 15 applicants selected from across the United States to participate in this year-long program. The goal of the program is “to improve public health and public safety outcomes for people with mental and substance use disorders in the justice system by supporting leaders to implement effective strategies in their cities and counties.”
- **Leadership State Bar of Texas (SBOT) Program:** Judge Benita Falls Harper was selected as a member of the 2016-2017 class of the Leadership SBOT Program. This is a joint program of the State Bar of Texas and the Texas Young Lawyers Association.
- **Life Saving Award:** Senior Deputy Wade saved the life of a 2 year old child choking on a particle of food.
- **Municipal Court Judges Section Board of Directors:** Judge Raquel D. Brown was elected to the Board of Directors of the Municipal Court Judges Section of the State Bar of Texas during the Annual meeting of the SBOT held in Fort Worth, Texas.
- **State Bar of Texas Legal Services (Poor in Criminal Matters Committee):** Judge Ann Y. Collins was appointed to serve as a member of the State Bar of Texas Legal Services to the Poor in Criminal Matters committee. Her term on the committee began in June 2016 and ends in June 2019.
- **Texas Municipal Court Education Center – Level 1 Court Clerk Certification:** Carrillo, Jessica; Laney, LaMysa; Burnett, Sandra.
- **Texas Teen Court Competition:** The Fort Worth Teen Court participated in the 2016 Annual Texas Teen Court Competition and won 2nd place. A total of 20 teams from across the state competed in this year’s competition.

Neighborhood Services

- **2015 Achievement Award:** This award was received from the Texas Association of Local Housing Finance Agencies (TALHFA) for the Terrell Heights single-family infill. The TALHFA is a non-profit organization with approximately 250 members statewide consisting of Local Housing Finance Corporations, Bankers, Attorneys, Developers, Trustees, Service Providers, Consultants, and others.

- **2016 Achievement Award:** This award was received from the Texas Association of Local Housing Finance Agencies (TALHFA) for the Terrell Heights single-family infill. The TALHFA is a non-profit organization with approximately 250 members statewide consisting of Local Housing Finance Corporations, Bankers, Attorneys, Developers, Trustees, Service Providers, Consultants, and others.
- **2016 Audrey Nelson Community Development Achievement Award:** This award was received from the National Community Development Association (NCDA) for the Terrell Heights single-family infill. The NCDA is a national non-profit organization comprised of more than 300 local governments across the country that administer federally-supported community and economic development, housing and human services programs, including programs of the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME).
- **2016 Audrey Nelson Community Development Achievement Award:** This award was received from the National Community Development Association (NCDA) for Pinnacle Bank. The NCDA is a national non-profit organization comprised of more than 300 local governments across the country that administer federally-supported community and economic development, housing and human services programs, including programs of the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME).

Park and Recreation

- **American Institute of Architects Excellence in Sustainable Development Award:** Presented to the Friends of Tandy Hills Natural Area.
- **Fort Worth Child Magazine's - Best Place to Get Outdoors:** Presented to the Fort Worth Botanic Garden.
- **Recognition of the Fort Worth Heritage Tree, the Regional Champion Green Ash** (largest Green Ash Tree in the Metroplex): in collaboration with the City of Fort Worth Forestry Section and the Texas Forest Service.
- **Texas Park and Recreation Society Lone Star Legacy Park designation:** Presented to the Fort Worth Nature Center and Refuge.
- **The First Tee of Fort Worth, Two STEM (Science, Technology, Engineering and Math) Grants:** Presented from the USGA (United States Golf Association) for camp and field trip initiatives.
- **The First Tee recognized the First Tee of Fort Worth as an ACE Chapter:** Awarded to only fifteen chapters in the entire network.
- **Tree City USA:** Awarded to the City of Fort Worth, 37th consecutive year, from the National Arbor Day Foundation.
- **Tree Growth Award:** Awarded to the City of Fort Worth, 16th consecutive year, from the National Arbor Day Foundation.
- **Trip Advisor 2016 Certificate of Excellence Award:** Awarded to Fort Worth Log Cabin Village, Fort Worth Botanic Garden, Fort Worth Nature Center and Refuge and the Fort Worth Water Gardens.

Property Management

Fleet Division:

- **Leading Fleet Award:** This is the third year of this fleet award. The Leading Fleet Award recognizes the Top 50 fleets each year. The Property Management Department – Fleet Division was identified as #15 in fleet operations in 2016.
- **Top 100 Fleets in North America Award:** Named one of the “Top 100 Fleets in North America” for the 12th consecutive year, the Property Management Department – Fleet Division ranked 5th out of over 38,000 government fleets in 2016. The program recognizes and rewards peak performing fleet operations in North America. Currently in its twelfth year, 100 Best Fleets identifies and encourages ever-increasing levels of performance improvement within the fleet industry.

Transportation and Public Works

- **2015 Top Storm Water & Erosion Control Projects:** Storm Water Solutions recognized the City of Fort Worth Stormwater Utility for the 2015 Top Storm Water & Erosion Control Project for the Luella Merrett Detention Basin Project. The Stormwater Utility teamed up with the Fort Worth Independent School District (FWISD) to mitigate flooding due to undersized storm drains upstream by creating a 9,400-gal detention basin using an open area at Luella Merrett Elementary School. The area provides recreational enhancements for the school including a soccer field, a softball backstop and a basketball court, while protecting the neighborhood from flooding through storm water detention.
- **American Public Works Association’s Management Innovation Award:** In June, the Transportation & Public Works department’s Street Operations division was honored with the Management Innovation Award by the American Public Works Association for their cost of service report. This 2015 report compared the city’s cost of street operations services by sector – labor, materials, fuel, repair, etc. – to the same numbers in their 2014 report. Compared to 2014, the 2015 report showed a 32 percent increase in production and a 24 percent decrease in costs for street repairs, which reflects the work that TPW field crews have been doing to actively identify and implement new ways to provide more efficient services to Fort Worth residents with available resources. The American Public Works Association highlighted this report as “an implementation of a creative idea, process and system that enhances public work goals.”
- **Innovation in Asset Management:** Storm Water Solutions recognized the City of Fort Worth in July 2016 for their innovation in asset management in a feature on Asset Management: Criticality as a Business Tool: The publication highlights the efforts the Stormwater Utility is taking to better manage their assets. By analyzing the probability of failure and the consequences of failure, the Utility is able to make data driven decisions for infrastructure rehabilitation and maintenance by quantifying the risk and determining which assets are critical. The information is being used to better focus and prioritize resources.

Water and Sewer

- **Platinum 26 Peak Performance Award:** Presented by the National Association of Clean Water Agencies, the award recognizes member agency facilities for outstanding compliance with their National Pollutant Discharge Elimination System (NPDES) permit limits. Platinum Awards recognize 100 percent compliance with NPDES permits over at least a consecutive five year period. The Village Creek Water Reclamation Facility has 26 consecutive years of 100 percent compliance with its permit.
- **The Communicator Gold Award of Excellence (Print - Overall Design):** This international award is presented by the Academy of Interactive & Visual Arts in New York. The Design & Print category recognizes the use of design as a communication aid to promote a brand or product message in print or on the internet. The Fort Worth Water Department was honored for the design of the Texas Smartscape Flora Online Magazine.
- **The Communicator Silver Award of Distinction (Government):** This award of distinction from the Academy of Interactive & Visual Arts in New York recognizes the effectiveness of creative communication with government. The Fort Worth Water Department was honored for the Texas Smartscape Flora Online Magazine.
- **TCEQ Texas Environmental Excellence Award for Innovative Operations/Management:** TCEQ presents these awards every spring in nine categories across the public and private sectors to encourage other citizens to initiate like-minded projects and to reinforce a spirit of environmental service. The Water Department was honored for the creation and implementation of the Interceptor Condition Assessment Program (ICAP), which uses HDTV, sonar and laser technology to assess the condition and remaining useful life of large diameter sewer pipe. This allows for real data to estimate the existing life of sanitary sewer pipe and initiate strategic repair and replacement, thus preventing catastrophic sanitary sewer overflows which can cause environmental contamination. This targeted approach will result in significant cost savings to the City and ratepayers.
- **Water Environment Research Foundation's Award for Excellence in Innovation:** WERF recognized the Village Creek Water Reclamation Facility for its use of research to guide the implementation of a series of sustainable facility upgrades. In order to improve energy efficiency, enhance energy reduction, and achieve energy independence, VCWRF executed a \$35 million Energy Savings Performance Contract that has reduced electrical consumption by an additional 39 percent, allowing VCWRF to meet up to 75% of its energy demand. The reduced electrical consumption has also lowered the facility's carbon footprint by nearly 58,000 metric tons of greenhouse gas emissions.
- **Texas Water 2016™ Awards:** Texas Water™ is the joint annual educational and technical conference of the Water Environment Association of Texas and the Texas Section- American Water Works Association. It is the Largest Regional Water Conference in the U.S.™
 - **Alan H. Plummer Environmental Sustainability Award:** Presented by the Water Environment Association of Texas to recognize an individual who has made outstanding contributions in the field of environmental sustainability practices within the State of Texas. The 2016 recipient is Sebastian "Buster" Fichera, assistant director over the Water Department's Reclamation division.
 - **First place in the Texas Section-American Water Works Association's Top Ops Competition:** The Top Ops competition recognizes and promotes excellence and professionalism in all aspects of water operations by establishing a contest that gives operators the opportunity to showcase their talents. The competition tests the everyday know-how of water treatment operators in a "college bowl" format.

- **Second place in the Texas Section-American Water Works Association's Men's Pipe Tapping Competition:** The AWWA National Tapping Contest is a high energy competition of skill and strength in which water operators open a cement-lined, ductile iron pipe and install a tap in a race against time.
- **Second place in the Texas Section-American Water Works Association's Women's Pipe Tapping Competition:** The AWWA National Tapping Contest is a high energy competition of skill and strength in which water operators open a cement-lined, ductile iron pipe and install a tap in a race against time. This year was the first year that a women's team was entered in the competition representing the Fort Worth Water Department.
- **Watermark Award for Communications Excellence:** Presented by the Texas Section American Water Works Association and the Water Environment Association of Texas to recognize members that have produced top quality communications. Awards were received for the Annual Water Quality Report: 2014 Data and the Texas Smartscape Flora Online Magazine.

CITIZENS OF FORT WORTH

MAYOR AND COUNCIL



\$1,625,784 7.00 A.P.

CITY ATTORNEY



\$6,326,798 51.00 A.P.

CITY MANAGER



1.00 A.P.

CITY SECRETARY



\$1,322,167 11.00 A.P.

CITY AUDITOR



\$1,804,115 15.00 A.P.

Community and Strategic Services

CITY MANAGER'S OFFICE ADMINISTRATION General Fund \$2,892,450	13.00 A.P.
COMMUNICATIONS AND PUBLIC ENGAGEMENT \$1,825,149	18.00 A.P.
CABLE OFFICE FUND \$1,475,000	0.00 A.P.
PERFORMANCE AND BUDGET \$5,662,328	25.00 A.P.
CULTURE & TOURISM	133.00 A.P.
DFW REVENUE SHARE FUND \$5,500,000	0.00 A.P.
HOTEL OCCUPANCY TAX FUND \$6,118,492	0.00 A.P.
HUMAN RESOURCES General Fund \$4,376,467	33.00 A.P.
GROUP HEALTH FUND \$75,656,046	9.65 A.P.
RISK FINANCING FUND Worker's Compensation & Risk Management \$20,075,590	15.00 A.P.
RETIREE HEALTH CARE TRUST \$30,306,193	1.35 A.P.
INFORMATION SYSTEMS \$30,658,832	135.50 A.P.
NON-DEPARTMENTAL \$50,816,439	0.00 A.P.
PARK & RECREATION \$43,847,073	317.10 A.P.
MUNICIPAL GOLF \$5,285,573	42.50 A.P.
COMMUNITY PROGRAMS \$3,290,796	23.00 A.P.
COMMUNITY TREE PLANTING \$383,428	0.00 A.P.

Infrastructure and Economic Development Services

CITY MANAGER'S OFFICE INTERGOVERNMENTAL AFFAIRS General Fund \$1,134,254	2.00 A.P.
ECONOMIC DEVELOPMENT \$17,974,825	14.50 A.P.
WATER AND SEWER	949.00 A.P.
PROPERTY MANAGEMENT General Fund \$10,915,692	93.50 A.P.
EQUIPMENT SERVICES FUND \$24,961,744	113.50 A.P.
WATER AND SEWER FUND \$94,337	1.00 A.P.
ALLIANCE AIRPORT FACILITY MAINTENANCE FUND \$6,197,476	0.00 A.P.
LAKE WORTH TRUST \$191,000	0.00 A.P.
TRANSPORTATION & PUBLIC WORKS General Fund \$32,753,154	243.80 A.P.
CAPITAL PROJECTS SERVICE FUND Construction, Inspection and Project Management \$7,953,731	69.00 A.P.
MUNICIPAL PARKING \$7,235,614	12.00 A.P.
RED LIGHT ENFORCEMENT \$9,328,696	4.00 A.P.
STORMWATER UTILITY \$38,130,407	113.20 A.P.

Neighborhoods

AVIATION \$5,853,615	24.00 A.P.
CITY MANAGER'S OFFICE HUMAN RELATIONS General Fund \$466,656	4.25 A.P.
CODE COMPLIANCE General Fund \$19,983,542	215.20 A.P.
SOLID WASTE \$63,448,352	119.00 A.P.
ENVIRONMENTAL PROTECTION FUND \$7,363,510	25.50 A.P.
LIBRARY \$19,125,037	210.50 A.P.
LIBRARY AUTOMATION SYSTEMS SHARING FUND \$153,990	2.00 A.P.
NEIGHBORHOOD SERVICES \$8,974,744	50.15 A.P.
COMMUNITY PROGRAMS \$276,986	0.00 A.P.
PLANNING AND DEVELOPMENT General Fund \$13,530,411	138.00 A.P.

Public Safety

FIRE \$138,966,469	975.00 A.P.
MUNICIPAL COURTS General Fund \$17,268,127	175.00 A.P.
TECHNOLOGY FUND \$329,603	00.00 A.P.
BUILDING SECURITY FUND \$358,840	4.00 A.P.
JUVENILE CASE MANAGEMENT FUND \$201,925	3.00 A.P.
LAW ENFORCEMENT OFFICER STANDARDS & EDUCATION FUND \$4,224	0.00 A.P.
TRUANCY PREVENTION \$56,790	0.00 A.P.
POLICE General Fund \$226,302,414	1,810.00 A.P.
TREASURY ASSET FORFEITURE FUND \$1,724,147	0.00 A.P.
JUSTICE ASSET FORFEITURE FUND \$986,981	0.00 A.P.
STATE ASSET FORFEITURE FUND \$861,541	0.00 A.P.
LAW ENFORCEMENT OFFICER STANDARDS & EDUCATION FUND \$148,089	0.00 A.P.
CRIME CONTROL & PREVENTION DISTRICT \$74,884,251	281.50 A.P.

FINANCIAL MANAGEMENT SERVICES

General Fund \$11,122,156	91.00 A.P.
DEBT SERVICE FUND \$210,154,185	0.00 A.P.

- ELECTED OFFICIAL
- APPOINTED BY CITY COUNCIL
- GOVERNMENTAL FUNCTIONS
- DEPARTMENTS/FUNDS

CITY OPERATING FUND STRUCTURE

GOVERNMENTAL FUNDS

PROPRIETARY FUNDS

GENERAL FUND

SPECIAL REVENUE FUNDS

CAPITAL PROJECTS FUNDS

DEBT SERVICE

ENTERPRISE FUNDS

INTERNAL SERVICE FUND

OPERATING DEPARTMENTS

OPERATING FUNDS

OPERATING FUNDS

OPERATING FUNDS

- City Attorney's Office
- City Auditor's Office
- City Manager's Office
- City Secretary's Office
- Code Compliance
- Financial Management Services
- Fire
- Economic Development
- Human Resources
- Library
- Municipal Court
- Neighborhood Services
- Non-Departmental
- Park & Recreation
- Performance and Budget
- Planning & Development
- Police
- Property Management
- Transportation & Public Works

- Alliance Airport Facility Maintenance
- Asset Forfeiture Funds
 - * Justice Asset Forfeiture
 - * State Asset Forfeiture
 - * Treasury Asset Forfeiture
- Cable Office
- Community Tree Planting Program
- Crime Control and Prevention District
- Culture and Tourism
- Culture and Tourism DFW Revenue Share
- Culture and Tourism Hotel Occupancy Tax
- Environmental Protection
- Lake Worth Trust
- Law Enforcement Officer Standards and Education
- Library Automation Systems Sharing
- Municipal Golf
- Red Light Enforcement
- Special Donations
- Special Trust Fund
 - * Municipal Court Building Security
 - * Municipal Court Technology
 - * Juvenile Case Management
 - * Community Programs

- Municipal Airports
- Municipal Parking
- Solid Waste
- Stormwater Utility
- Water and Sewer

- Capital Projects Service
- Equipment Services
- Information Systems
- Insurance
 - * Group Health and Life Insurance
 - * Retiree Healthcare Trust
 - * Risk Financing
 - * Risk Management
 - * Worker's Compensation

CITY PROFILE

LOCATION AND HISTORY: Fort Worth, seat of Tarrant County, Texas, is located in Tarrant and Denton Counties in North Central Texas at 97° 55' west longitude and 32° 36' north latitude. Situated on the Trinity River, Fort Worth is approximately 75 miles south of the Oklahoma state line and 270 miles northwest of the Gulf of Mexico. The city is a cultural gateway into the American West and covers nearly 300 square miles.

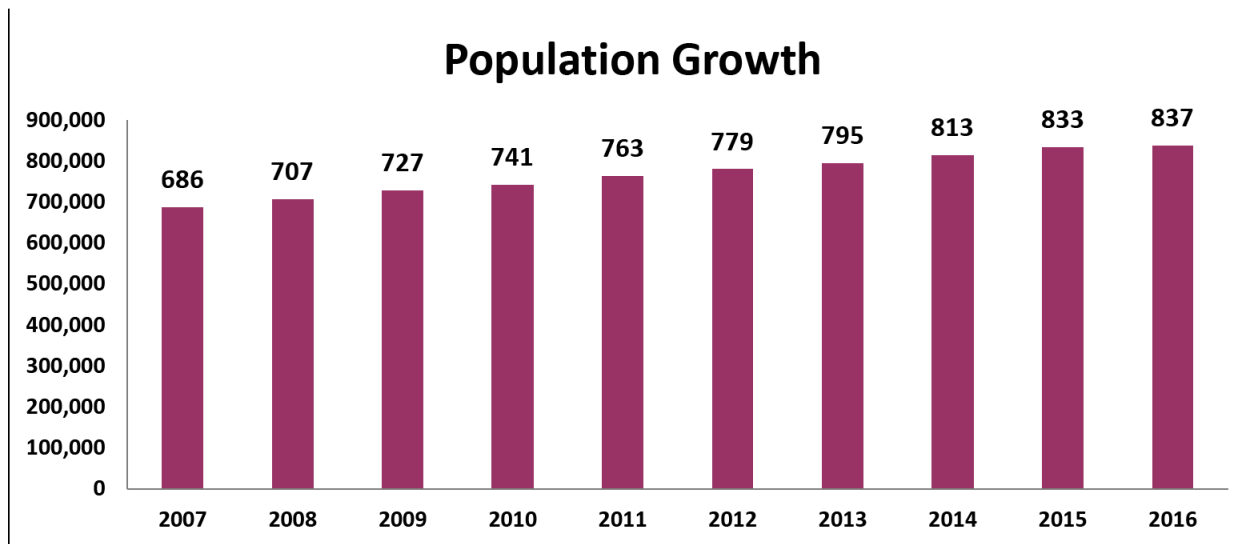
Fort Worth was established as a frontier army post in 1849 by Major Ripley Arnold and named after General William Jenkins Worth, who distinguished himself in the War with Mexico. The outpost became a stopping place on the famous Old Chisholm Trail and a shipping point for the great herds of Longhorn cattle being driven to northern markets. Progressive City leadership brought the first of nine railroads to Fort Worth in 1876 and with the subsequent West Texas oil boom, guided the City into a metropolitan county of more than 1.8 million people. Fort Worth's economy has always been associated with cattle, oil, finance and manufacturing. Since World War II, Fort Worth has also become an aerospace, education, high-tech, transportation and industry service center.

For the third time in nearly half a century, Fort Worth was named one of the National Civic League's *All American Cities* in 2011. Fort Worth also won the award in 1964 and 1993.

GOVERNMENT: Fort Worth operates under the Council-Manager form of municipal government. A mayor chosen at-large by popular vote and an eight-member, single-district council are elected to two-year terms. In turn, the Mayor and City Council appoint the City Manager who is the chief administrative and executive officer. The City Council is also responsible for the appointment of the City Attorney, municipal judges, City Secretary, and the City Auditor.

AREA AND POPULATION: According to the U.S. Census Bureau, Fort Worth was the fastest growing large city with more than 500,000 in population growth between 2000 and 2010. The 2010 Census count for Fort Worth is 741,206. From 2000 to 2010, Fort Worth's total population increased by 206,512 persons. This represents an average annual increase of approximately 20,650 persons and a growth rate of 3.9% per year. Since the 2010 Census, the population has increased at a slower rate than it did during the 2000s. According to the U.S. Census Bureau, the 2016 population estimate for Fort Worth is 836,969, an increase of 95,763 persons since the April 1, 2010 Census. This represents an average annual growth rate of 1.4%. This growth rate is similar to the growth Fort Worth experienced in the 1990s when total population increased from 447,619 in 1990 to 534,694 in 2000, an annual average growth rate of approximately 2%. If growth continues at this rate, the City's population is expected to exceed one million people by 2030.

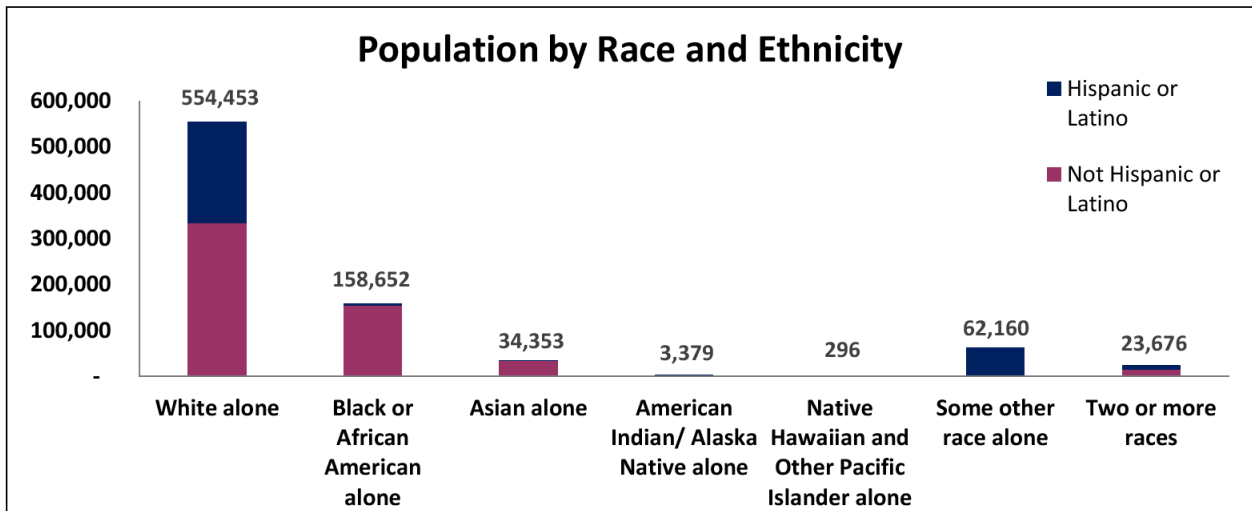
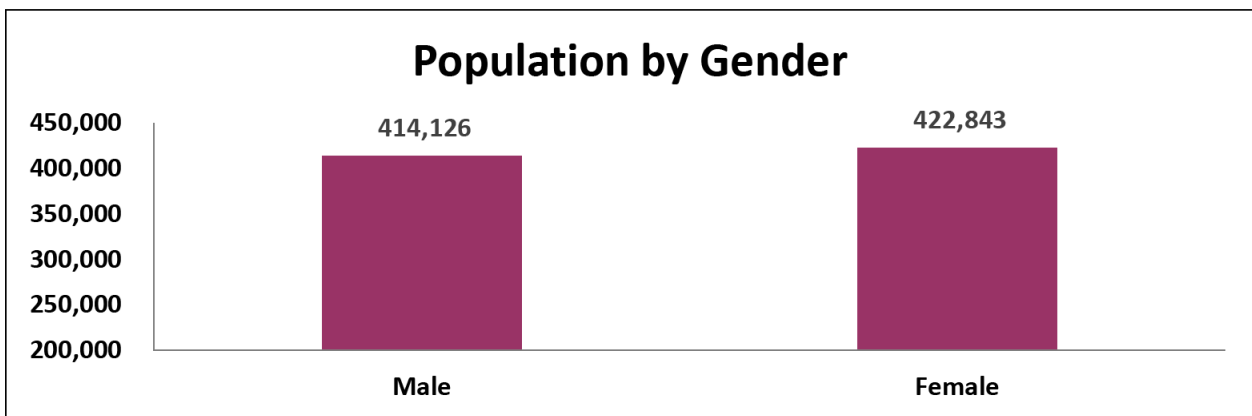
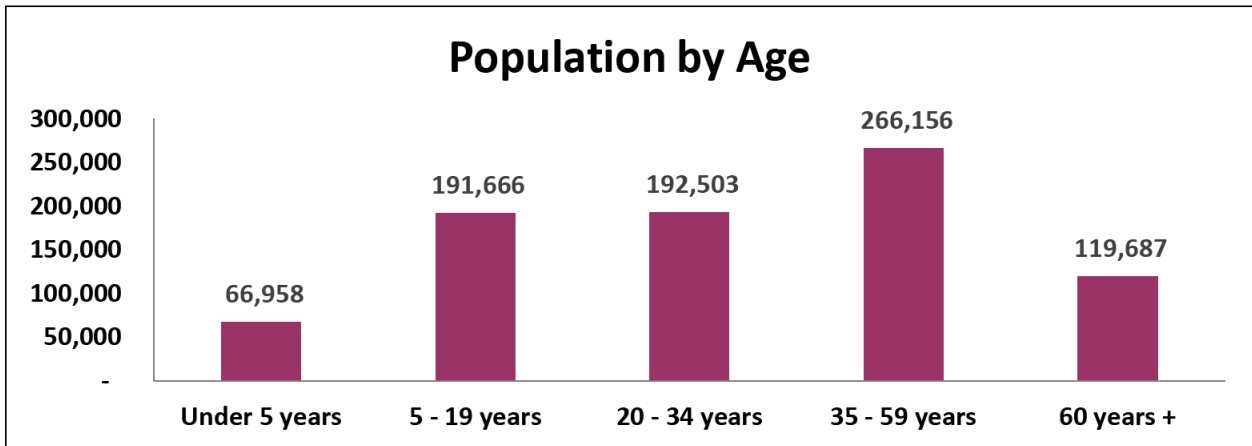
The chart below shows Fort Worth's population growth over the last decade.



Source: U.S. Census Bureau

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According to the 2015 American Community Survey estimates, Fort Worth's population by age, gender and race/ethnicity is distributed as follows:



Source: U.S. Census Bureau, 2015 American Community Survey, 1-Year Estimates

TRANSPORTATION: The Dallas/Fort Worth International Airport (the "Airport" or "DFW") is the third busiest airport in the world in terms of logistical operations and ranks 9th in the world based on passengers. The Airport is the principal air carrier facility serving the Dallas/Fort Worth metropolitan area. First opened on January 13, 1974, the Airport is located halfway between the cities of Dallas and Fort Worth, Texas. DFW International offers 1,850 flights per day and serves more than 63 million passengers per year. DFW provides non-stop service to 149 domestic and 56 international destinations worldwide. For seven consecutive years, DFW has ranked in the top ten for customer service among large airports worldwide in surveys conducted by Airports Council International.

In addition, the City owns three general aviation airports, each with all-weather capability. Meacham International Airport is centrally located 5 miles from downtown Fort Worth and is equipped with parallel runways, the longest of which is a 7,500 ft. runway. Fort Worth Spinks Airport, a general aviation airport located along I-35 in the south portion of the City is equipped with a 6,000 ft. runway. Alliance Airport is located on I-35 to the north, serves the needs of industrial, business and general aviation users, and is equipped with a 9,600 ft. runway. Alliance Airport is home to the annual Bell Helicopter Fort Worth Alliance Air Show. These three airports combined handled over 272,254 operations in fiscal year 2015.

Three interstate highways (Interstate 20, Interstate 30 and Interstate 35), combined with five federal and four state highways provide all-weather routes within the Fort Worth area and the rest of the nation. Interstate 820, which encircles the City, allows quick access to all parts of the Fort Worth area. The Texas Highway Commission has completed a master highway construction plan for Tarrant County to provide for transportation needs through the foreseeable future. The relocation project was completed in 2001 and will promote redevelopment of Lancaster Avenue, the south end of the Central Business District and the Hospital District southwest of downtown.

Fort Worth is served by six major railroad systems, one of which, BNSF (Burlington Northern/Santa Fe Railroad), has its corporate headquarters in Fort Worth. Rail passenger service is provided through Fort Worth, including AMTRAK service on the Texas Eagle to Chicago, St. Louis, Little Rock, Dallas, San Antonio and Los Angeles and on the Heartland Flyer to Oklahoma City. Fort Worth's position as a major southwest distribution center is supported by the presence of 75 regular route motor carriers with over 750 schedules. Local transit service is provided by The T, operated by the Fort Worth Transportation Authority. Greyhound Lines, Inc. furnishes Fort Worth with transcontinental bus passenger service.

EDUCATION: The Fort Worth Independent School District serves a major portion of Fort Worth. The 146 schools in the District operate on the 5-3-4 plan in which the elementary schools (83) teach grades 1-5; middle schools and sixth-grade centers (29), grades 6-8; and senior high schools (18), grades 9-12. The District also has 16 special campuses. The Fort Worth School District employs 5,217.5 classroom teachers (full-time equivalents) to instruct over 86,000 students. Special education programs are provided for the blind, handicapped, mentally disabled, brain-injured, emotionally disturbed and those who require speech and hearing therapy in seven special schools. Vocational training is provided at the secondary level for the educable mentally disabled. Bilingual programs are also offered at the primary and secondary level. While Fort Worth is served primarily by Fort Worth Independent School District, it is also serviced by eight other districts.

Tarrant County has 42 college and university campuses with an enrollment of more than 100,000 students in both undergraduate and graduate programs. Included in these colleges and universities are: Southwestern Baptist Theological Seminary; Tarleton State University-Fort Worth Campus; Tarrant County College, Trinity River, South, Northeast, Southeast, and Northwest Campuses; Texas Christian University; Texas Wesleyan University; Texas A&M University School of Law; the University of Texas at Arlington; and the University of North Texas Health Science Center.

HEALTH SERVICES: Medical facilities in Tarrant County offer excellent and convenient care. There are approximately 44 hospitals with nearly 5,837 beds; one children's hospital licensed for 457 beds; four public hospitals; 77 nursing homes; the Tarrant County Public Health Center; Cancer Clinic; Carter BloodCare and the University of North Texas Health Science Center.

MILITARY: Carswell Air Force Base closed as an active air force facility in September of 1993. In October of 1994, the base was reopened and transformed into Naval Air Station (NAS) Fort Worth, Joint Reserve

Base, Carswell Field, a navy reserve base. Now that all of the units have been transferred here from NAS Dallas, Glenview NAS, Detroit, and Memphis, there are nearly 10,000 personnel utilizing the facilities. Approximately \$130 million of construction, remodeling and renovation was invested over the transition period. The PX Mart continues to operate the Base Exchange store and the grocery store for the benefit of active duty military and retired military in the Metroplex. The golf course is now under lease to the Carswell Redevelopment Authority and is operated as a public use facility. The Justice Department has established a Federal Medical Center in the area around the old base hospital. The facility is for female Federal inmates and employs approximately 384 personnel.

THE ECONOMY: Fort Worth is consistently ranked among the top places in the nation to live, work, and play. With a growing workforce, top educational facilities, low cost of doing business, high quality of life, and prime location and climate, the city is an attractive choice for companies looking to expand their operations.

Major employers in Fort Worth include AMR/American Airlines (1), Lockheed Martin, JPS Health Network, Cook Children's Healthcare System, Tarrant County, NAS Fort Worth Joint Reserve Base, Fort Worth Independent School District, Texas Health Harris Methodist Fort Worth Hospital, Alcon Laboratories, City of Fort Worth, Bell Helicopter, and Genco ATC. Manufacturing and distribution remains an important part of the Fort Worth economy. The list of companies in distribution and manufacturing operations include Acme Brick, Alcon Labs, Allied Electronics, ATC Logistics & Electronics, Haggar Clothing, Federal Express, J.C. Penney's, Mother Parker's Tea and Coffee, Coca-Cola Enterprises, Ben E. Keith Co., Miller Coors LLC, Williamson-Dickie, Pratt Industries USA, Inc., NGC Renewables, LLC, Carolina Beverage Group, LLC, GE Manufacturing Solutions, and The Dannon Company.

A released economic impact study by The Perryman Group credits oil and natural gas exploration for adding \$11.8 billion in gross product per year and more than 107,650 permanent jobs to the North Texas region. Oil and gas production, driven by the Barnett Shale, has provided a number of economic benefits from exploration, drilling and related activity. Covering approximately 5,000 square miles and 25 counties the annual tax impact is about \$480.6 million to municipalities, counties and other governmental entities, as well as \$644.7 million to the state of Texas. The Barnett Shale has yielded over 15 trillion cubic feet of natural gas with about 18,000 wells in the shale since 2001. That's 66 percent more than the 9 trillion cubic feet in 2011 and despite only 19 rigs operating in the Barnett as of September 1, 2014. The study credited almost 40 percent of the region's incremental growth since 2001 as a direct result of Barnett Shale activity. Emerging economic sectors include financial services, semiconductor manufacturing, communications equipment manufacturing, corporate offices, and distribution. The City has recently added facilities from Blue Cross Blue Shield of Texas, CUNA Mutual Group and Daimler Financial.

The City's industry clusters remain diverse with trade, transportation, and utilities making up the largest percentage of the Fort Worth-Arlington Metropolitan Division (MD) industry composition at 23%. Since 2010 trade, transportation, and utilities companies have grown considerably adding over 18,900 jobs to the area. Education and health services, manufacturing, retail trade, professional and business services, and leisure and hospitality are also large sectors, comprising 20.4%, 11.7%, 10.9%, 10.4%, and 9% of the Fort Worth's workforce respectively.

There are over 37,500 registered business firms in the Fort Worth-Arlington MD. About 50% of these businesses are small to mid-size firms that employ anywhere from one to 249 individuals, which highlights the continued importance of small business development. Large business firms with over 1,000 employees make the other half of the area's workforce.

LABOR FORCE: The Fort Worth-Arlington MD boasts a strong labor force of over one million that continues to grow. Although the recession has slowed much growth across the United States, the Fort Worth-Arlington MD has experienced positive annual employment growth since summer 2010. The unemployment rate of 4.3% is still less than the 5.5% state unemployment rate and the 6.3% national unemployment rate through August 2016.

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The chart below shows annual labor force data for the City of Fort Worth, the Dallas-Fort Worth Metropolitan Statistical Area and Tarrant County.

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
City of Fort Worth											
Labor Force	306,858	314,976	323,314	332,419	357,927	369,487	377,356	385,557	390,808	389,136	402,022
Unemployed	15,255	14,020	16,210	25,879	28,441	27,636	24,271	22,827	19,147	15,966	17,118
Unemployment Rate	5.0%	4.5%	5.0%	7.8%	7.9%	7.5%	6.4%	5.9%	4.9%	4.1%	4.3%
Dallas-Fort Worth-Arlington MSA											
Labor Force	3,083,408	3,106,964	3,146,487	3,187,001	3,300,761	3,372,335	3,422,689	3,486,903	3,559,552	3,569,582	3,727,133
Unemployed	146,544	132,080	153,563	248,383	266,593	255,374	225,135	210,765	177,101	139,885	152,983
Unemployment Rate	4.8%	4.3%	4.9%	7.8%	8.1%	7.6%	6.6%	6.0%	5.0%	3.9%	4.1%
Tarrant County											
Labor Force	859,737	868,680	880,826	896,305	924,951	949,924	966,855	985,073	998,520	992,473	1,018,562
Unemployed	40,498	36,823	42,048	68,936	75,375	71,812	62,867	58,967	49,734	39,994	42,993
Unemployment Rate	4.7%	4.2%	4.8%	7.7%	8.1%	7.6%	6.5%	6.0%	5.0%	4.0%	4.2%

Source: Texas Workforce Commission, Labor Market Information

TOURISM: Tourism is an important contributor to the local economy. More than 6.5 million people visit each year for business and leisure, generating a \$1.6 billion annual economic impact, according to the Fort Worth Convention & Visitors Bureau (FWCVB). This activity supports more than 143,000 jobs in the local hospitality industry. Tax revenue generated by visitor spending contributes to city projects, saving the average household approximately \$840 per year. The city has seen significant growth in the number of visitors from within the region and from other nations through DFW International Airport. In addition to conventions, visitors are drawn here by authentic experiences, western heritage, performing and visual arts, dynamic food scene and quality of life. The City's neighborhoods and districts drawing high interest include downtown and Sundance Square, the Cultural District, Near Southside, Panther Island and the Stockyards National Historic District. The Stockyards features the Fort Worth Herd, the world's only twice-daily cattle drive owned and operated by the Fort Worth Convention and Visitors Bureau. In response to growing demand for conventions and leisure visits, Fort Worth is planning to add more than 1,400 hotel rooms downtown in the next five years.

Sundance Square and Downtown Fort Worth, Inc. (DFWI) is a nonprofit organization dedicated to the promotion and redevelopment of downtown Fort Worth. Coordinated efforts by DFWI have resulted in new entertainment, housing, and retail facilities throughout downtown Fort Worth. The City joined this partnership in 1995 with the creation of the Downtown Tax Increment Financing District in order to provide public infrastructure to support the private investment within this development.

The Alliance Texas development in far north Fort Worth continued its growth by adding more than 2,400 jobs over the past 12 months, one of its largest increases since the recession. Employment at the 18,000-acre development, which includes the huge logistics park, subdivisions, shopping centers and the Circle T Ranch, topped 37,000 in 2014.

CITY DEVELOPMENTS: Fort Worth-based Trademark Property Co. is in development of the \$185 million Waterside project planned for the Lockheed Martin Recreation Association property off Bryant Irvin Road in west Fort Worth. Trademark will invest a minimum of \$90 million in the first phase, with development of at least 465,000 square feet of mixed-use commercial/residential space. Phase two must have an additional \$35 million investment and a minimum 165,000 square feet of commercial or residential space, and Phase Three will consist of another \$60 million investment and at least 200,000 square feet of space. Plans for the Waterside development include residential development, about two or three hotels, 200,000 square feet of retail space, and about 800 apartments along the Trinity River. Tenants announced include Whole Foods, Taco Diner, and Zoe's Kitchen. Construction on Waterside began in 2014, with the initial phase slated for completion in late spring 2016. The initial phase of Waterside also includes 375 luxury apartments.

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The Dannon Company plans to expand its Fort Worth manufacturing facility to include a new product line and consolidate product lines from other manufacturing sites to Fort Worth. The expansion will occur in two phases and conclude by January 2017. Dannon will also create 20 new jobs by the end of 2016.

Fort Worth Heritage Development, LLC will construct a mixed-use redevelopment and new development project located in the historic Fort Worth Stockyards. The project will comprise approximately one million square feet of space consisting of a hotel, retail, restaurants, office and residential apartment units among other uses. The development will be constructed in three phases completing by December 2024.

HRI Properties, a New Orleans-based hotel developer, plans a \$52 million, six-story, 250-room Westin-branded hotel directly across University Drive from the Modern Art Museum. The hotel will serve as the primary hotel for the new 14,000-seat multipurpose arena planned for Will Rogers Memorial Center. The facility promises not only guests rooms, but also a full-service restaurant, three-story parking garage able to accommodate up to 210 vehicles, and 15,000 square feet of meeting space. The hotel is expected to be completed by December 31, 2017 and will create at least 130 full-time jobs by Dec. 31, 2018.

Clearfork is a 270 acre, multi-phase development project that ultimately will incorporate 2 million square feet of office space, 1.2 million square feet of retail, dining and entertainment, and 2,500 multifamily residential units at completion. The first phase of development is currently under construction. Opening this fall are the 400 luxury apartments known as the Kelton at Clearfork.

Two apartment projects planned for Lancaster Avenue in downtown Fort Worth – one at the west end and the other at the east end – are expected to be completed by the end of 2017. Conine Residential Group in Frisco and Odyssey Residential Holdings in Dallas, operating as TX Kent Apartments L.P., plan a \$26.6 million, 200-unit project called Cadillac Lofts on the former Frank Kent Cadillac site at the southeast corner of Lancaster Avenue and Main Street. The Lancaster Tax Increment Financing Board approved \$7.2 million in funding to facilitate the deal.

The City of Fort Worth's Local Development Corp. began construction in 2015 on the five-story, mixed-use Pinnacle Bank Place downtown. The ground floor will be the bank offices and retail. The four floors above will have 130 apartments. In addition, the project will include a parking garage on the back of the project. Total project cost is estimated at about \$19.7 million. The building is located on West Lancaster Avenue between Jennings and Throckmorton streets, and is expected to be completed in the first quarter of 2016.

Facebook is opening a large \$1 billion plus data center in Ft. Worth. The data center will be built in the Alliance Corridor, in north Fort Worth. The new data center will be located at the corner of Park Vista Blvd. and State Highway 170 and ultimately consist of three 250,000-square-foot buildings on a 110-acre site. Construction on the first phase is expected to be complete in late 2016.

In September 2015, American Airlines unveiled a new Integrated Operations Center adjacent to the Southern Reservations Office at 4700 American Blvd. American's operations center is the first new building on its Fort Worth campus in 20 years. The new facility is all part of the merger between American Airlines and US Airways. More than 1,600 people will work at the center. The center will create approximately 100 new jobs and more than 300 employees will be relocated to the new site.

Smith & Nephew Inc. will lease a 55,000-square-foot building at Chisholm Trail Parkway and Clearfork Main Street. The firm plans to make Fort Worth the U.S. headquarters of its Advanced Wound Management division. The London-based maker of wound care and surgical products agreed to add 80 positions to its local staff by Dec. 31, 2021, pushing total staffing to 250, with an \$85,000 average salary for all full-time employees.

Tanger Outlets will build a 350,000 square foot shopping center in north Fort Worth across from Texas Motor Speedway. Tanger plans to invest \$70 million to build the shopping center, and Fine Line Diversified Development in Fort Worth, developer of Champions Circle, must invest \$60 million in 500,000 square feet of commercial space and 100,000 square feet of apartments. The initial phase is expected to be completed by December 31, 2018. Fine Line plans to have 250 full time employees and Tanger Outlets 350 full time employees by December 31, 2019.

Victory Real Estate Group has acquired an 18.5-acre tract along Eastchase Parkway and Interstate 30 in east Fort Worth. Plans call for a mixed-use retail development comprising six pad sites, with two hotels, a big-box retailer and up to 50,000 square feet of additional retail space. Construction is planned to be complete by the end of 2016.

Victory Real Estate Group has secured 22 acres at Alliance Town Center for a mixed-use development planned to feature a big box retailer, medical retailers and pad sites. The project, on the northwest corner of Interstate 35W and Heritage Trace Parkway in north Fort Worth, is expected to reach completion by the end of 2015.

Detroit-based Title Source, the largest independent provider of title insurance, property valuations and settlement services in the nation, will move its Denton office to a new location in Fort Worth. The new, 10,000-square-foot office is located at Hillwood Commons 1, 9800 Hillwood Parkway in north Fort Worth. Title Source plans to add 15 more employees by the end of 2015.

Construction is expected to begin by the end of 2015 on the Anthracite Building at 640 Taylor Street downtown. The \$115 million, 25-story office tower will have ground-floor retail space and 15 floors of parking, including 4 underground. It will have an additional 14 floors of office, residential and restaurant space. It will be the new headquarters for Fort Worth-based oil and gas company Jetta Operating, with space leased to other tenants.

Downtown Fort Worth's historic Sinclair Building will be transformed into an upscale 165-room Marriott Autograph Collection hotel, and the empty and former Hilton Annex will be made over into corporate apartments. The group that owns the Sanger Bros. buildings, which once housed Color Tile's headquarters, plan facade and streetscape improvements, ground-floor retail, one floor of meeting and banquet space that connects to the hotel by sky bridge, a spa, and potentially office remodeling, conversion of some empty space to house data centers, and conversion of more space for hotel services. The first and second phases are expected to be completed by December 31, 2017 and December 31, 2018. The Sinclair project must create 100 permanent jobs.

Eyeworks Group and Regions Bank will operate new locations when a five-story, 60,000 square foot office building opens on the southeast corner of West Seventh Street and University Drive in Fort Worth. The building is expected to be complete by January 2016.

In 2015 GDC Technics, began operating at the former American Airlines complex at Alliance. GDC Technics, an aircraft modification company based in San Antonio, signed a 25-year lease for 840,000 square feet at facilities that have been owned by the city of Fort Worth since Feb. 1, 2015. The company expects to add over 600 employees in Fort Worth over the next several years, with 100 coming on board in 2015. GDC anticipates investing in major capital improvements and upgrades to the hangar, maintenance buildings, wash bay and parking lot areas.

MISCELLANEOUS: Water, sewer and solid waste services are furnished by the City of Fort Worth and natural gas service is provided by Atmos Energy. Electricity, telephone and other service utilities are provided by various providers.

The Fort Worth Public Library system consists of a Central Library, 12 branch libraries, one job education center and two satellite libraries that are located in public housing developments. Additionally, the City has inter-local agreements with six of the surrounding suburban communities to share library resources and services. The Central Library, open 52 hours and seven days a week, is the flagship of the system. Branches operate 40 hours each week including Saturdays.

In December 2011, the City Council adopted the **20/20 Vision Master Plan** for the Library which charts future facility and service needs. Service priorities for FY2017 are early childhood learning and school readiness; improving use of technology to include online card registration; improve services to Spanish-speaking communities; improving customer service; and moving forward with construction of two new libraries funded in the 2014 bond program. The Library's 5 Year Vision is to be recognized as a premier organization and first choice for materials to support pleasure/recreation, learning and information, and to showcase the diversity and rich history of Fort Worth through materials, programs and exhibits. The library

system circulates more than 3.8 million library materials annually; provides computers at all facilities with informational databases and the Internet; answers questions; supports a website with downloadable audios, videos, e-books, and other online services; offers educational, cultural, and early literacy programming; and serves as a gathering place and destination for local neighborhoods.

More than 400 churches with 45 denominations and synagogues in Fort Worth contribute vitally to the lives of city residents. The city is also world-famous for its many museums. The Fort Worth Convention Center offers exhibit and meeting space of over 185,000 square feet, including a 14,000 seat arena. Will Rogers Memorial Center is located in the heart of Fort Worth's Cultural District and includes Will Rogers Coliseum Auditorium, the new Multi-Purpose Equestrian Center and Amon G. Carter Jr. Exhibits Building.

The Nancy Lee and Perry R. Bass Performance Hall, now recognized as one of the best performance halls in the world, is a state-of-the-art \$70 million performing arts hall funded entirely from private donations.

CITY OF FORT WORTH BUILDING PERMITS

Fiscal Year Ended 9/30	Number of Issued Building Permits by Type				
	New * Residential	New Commercial	Additions	Remodels	TOTAL PERMITS
FY2007	6,862	866	802	3,430	11,960
FY2008	5,351	1,076	1,030	4,351	11,808
FY2009	3,756	597	981	4,346	9,680
FY2010	3,891	669	819	4,595	9,974
FY2011	3,433	721	949	4,707	9,810
FY2012	3,861	779	788	4,575	10,003
FY2013	4,540	835	676	4,525	10,576
FY2014	4,828	1,031	646	4,330	10,835
FY2015	5,260	857	603	4,602	11,322
FY2016	4,899	1,061	586	5,779	12,325

Source: Planning and Development Department, City of Fort Worth, 2016.

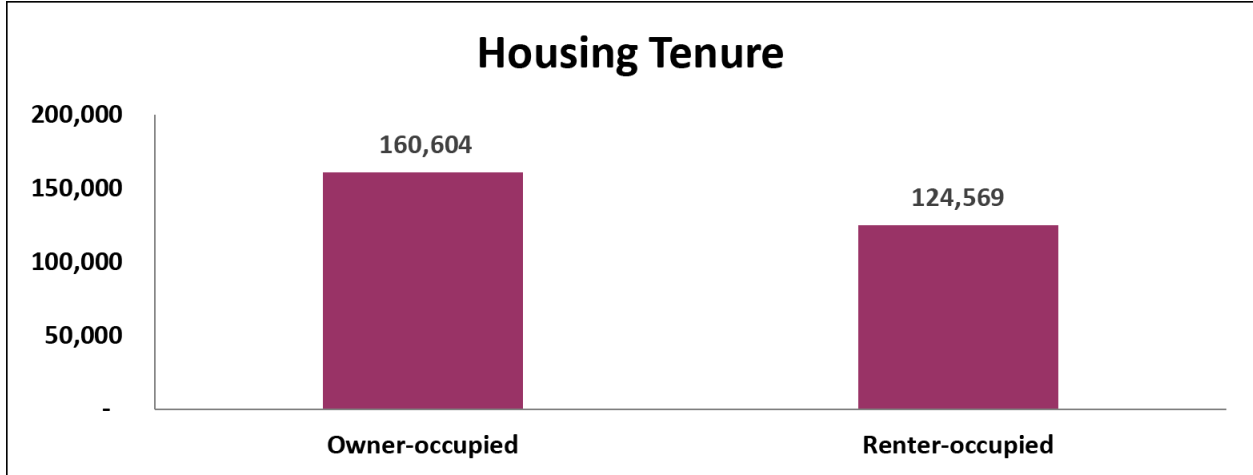
*Includes multi-family, pools and other improvements.

Fiscal Year Ended 9/30	Dollar Value of Building Permits Issued				
	New Residential	New Commercial	Additions	Remodels	TOTAL VALUE
FY2007	\$968,052,419	\$1,016,567,625	\$54,856,877	\$176,590,429	\$2,216,067,350
FY2008	\$654,418,116	\$1,115,953,916	\$82,493,604	\$333,482,697	\$2,186,348,332
FY2009	\$415,957,553	\$530,521,519	\$177,397,373	\$363,419,136	\$1,487,295,581
FY2010	\$449,663,304	\$740,594,972	\$95,498,713	\$392,421,899	\$1,678,178,888
FY2011	\$395,395,022	\$573,784,677	\$144,681,007	\$238,577,958	\$1,352,438,664
FY2012	\$432,754,592	\$629,082,573	\$65,067,950	\$328,012,060	\$1,454,917,176
FY2013	\$557,615,578	\$1,218,617,199	\$57,346,267	\$406,518,978	\$2,240,098,026
FY2014	\$584,324,940	\$1,137,494,082	\$68,260,165	\$353,410,831	\$2,143,490,012
FY2015	\$754,786,787	\$875,805,327	\$119,305,417	\$437,114,798	\$2,187,012,329
FY2016	\$599,046,500	\$1,474,404,342	\$133,927,426	\$546,584,389	\$2,753,962,674

Source: Planning and Development Department, City of Fort Worth, FY2016.

HOUSING TENURE

According to Housing Occupancy data from the American Community Survey, the number of total housing units in Fort Worth is estimated at 315,201 of which 90.5 percent are occupied and the remaining 9.5 percent vacant. In terms of housing tenure, the survey estimated that out of the 285,173 occupied housing units, 56.3 percent were owner-occupied and 43.7 percent were renter-occupied.



Source: U.S. Census Bureau, 2015 American Community Survey, 1-Year Estimates, Calendar Year.

CITY OF FORT WORTH EXTRATERRITORIAL JURISDICTION AND ANNEXATION POLICY

Under the provisions of State law, incorporated cities in Texas have the power to exercise certain controls in unincorporated areas adjacent to their city limits. For a city the size of Fort Worth, these adjacent areas extend a distance of five (5) miles from its city limits. This adjacent unincorporated area within five miles is known as the extraterritorial jurisdictional area (“ETJ”).

PERSONAL INCOME AND BUYING POWER

	Median Household
Fort Worth	\$55,888
Tarrant County	\$60,737

Source: U.S. Census Bureau, 2015 American Community Survey, 1-Year Estimates

HOUSEHOLD INCOME

	Fort Worth	Tarrant County
Less than \$15,000 to \$34,999	32.1%	28.3%
\$35,000 - \$49,999	12.7%	12.6%
\$50,000 - \$74,999	19.5%	19.6%
\$75,000 or more	35.7%	39.7%

Source: U.S. Census Bureau, 2015 American Community Survey, 1-Year Estimates

THE MUNICIPAL AIRPORT SYSTEM: Fort Worth has a long-standing commitment to aviation. From the landing of the first airplane in Fort Worth in 1915 to today, Fort Worth has understood and served the needs of the aviation industry. The City is home to Lockheed, American Airlines, Bell Helicopter-Textron, Naval Air Station Joint Reserve Base Fort Worth and hundreds of other aviation related businesses. Dallas/Fort Worth International Airport, owned jointly by the two cities and operated by the Dallas/Fort Worth International Airport Board, stands as a symbol of excellence to which the City is committed.

An integral part of this dedication is exhibited by the City of Fort Worth's Aviation Department which consists of three municipal airports. These airports and their individual characteristics are as follows:

Fort Worth Meacham International Airport

In operation since 1925

- 7,500 ft. runway, with Category I Instrument Landing System ("CAT I ILS"), 4,000 ft. parallel runway
- 24-hour FAA flight control tower,
- 24-hour aviation fuel services
- Major/minor maintenance
- Hangar rental space for large and small aircraft
- Located in North Fort Worth
- Award winning Fixed Based Operators
- Centrally located 5 miles from downtown Fort Worth

Fort Worth Spinks Airport

Opened in summer of 1988

- 6,000 ft. runway, 4,000 ft. runway, with ILS
- FAA flight control tower
- Fixed Based Operator
- Serving general and corporate aviation
- Aircraft maintenance and paint services
- Flight training
- Site for hangars available
- Located at Interstate 35 South Industrial Corridor

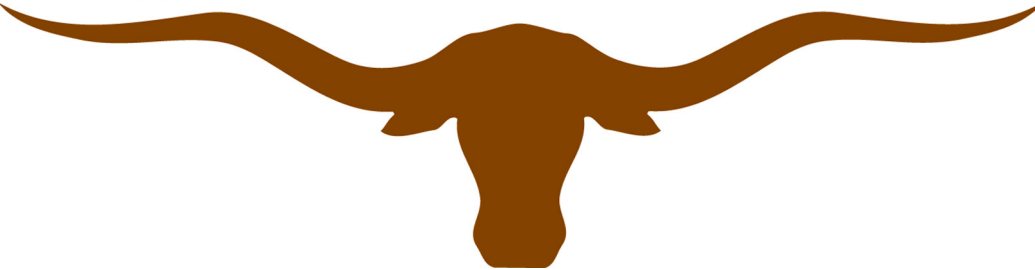
Alliance Airport

Opened in winter of 1989

- 9,600 ft. runway, with Category II/III Instrument Landing System (CAT II/III ILS), 8,220 ft. runway
- FAA flight control tower
- Fixed Based Operator
- 24-hour aviation fuel services
- Serving general and industrial/manufacturing cargo aviation
- Nine square miles of airport property available for development
- Near developing high-tech industrial center
- Located in Interstate 35 North Corridor, with rail access

EMPLOYEE RELATIONS: Under the laws of the State of Texas, municipal employees cannot strike, be forced to join a union, pay dues for union membership, or collectively bargain for wages, hours or working conditions; however, they may form associations for the presentation of grievances. State law, however, provides for local referenda on collective bargaining for police and firefighters. Pursuant to prior elections, police officers have the right to meet and confer and firefighters have the right to collectively bargain with the City, each group through their own recognized associations under the State's laws. Overall, employee relations are considered by the City to be good.

FORT WORTH®





An Open Letter to the Citizens of Fort Worth

Creating a Vision for the Future

Fort Worth City Council in June of every year begins priority planning – a process to deal proactively with the many opportunities and challenges facing the community. This planning will help guide the activities of citizens, council and staff for the next five years. From this, the “Fort Worth Strategic Goals” have been developed.

The strategic goals will enable the City Council to:

- Better understand Fort Worth’s cultural heritage
- Have a consensus on what to accomplish over the next five years
- Translate the vision into an action plan
- Prioritize the use of limited city resources
- Support staff and community groups in focusing efforts on the vision and priorities

City Council will refine and adjust the strategic goals, as circumstances change. Overall, the City of Fort Worth will concentrate on five top-priority strategic goals for fiscal year 2017. The strategic goals intend to provide a clear and concise statement about where the City Council wants Fort Worth to go over the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. A number of ongoing administrative and community processes will make the goals reality.

The City Council’s strategic goals are:

1. Make Fort Worth the nation’s safest major city
2. Improve mobility and air quality
3. Create and maintain a clean, attractive city
4. Strengthen the economic base, develop the future workforce, and create quality job opportunities
5. Promote orderly and sustainable development

These strategic goals enable the City Council to have a consensus on values, vision and a mission for the future as follows:

Mission: Working together to build a strong community.

Building a strong community means building strong neighborhoods, developing a sound economy, providing a safe community and fostering a healthy environment.

Vision: Fort Worth will be the most livable and best managed city in the country.

The city’s vision statement sets forth our aspiration to become even better than we are today as a community and as an organization.

Values: There are six values that guide our employees as they go about this work.

- Exceptional Customer Experience
- Accountability
- Ethical Behavior
- Diversity
- Mutual Respect
- Continuous Improvement



In Fort Worth, the City continues to take a lead role in identifying and addressing community needs. As in the business sector, the role of government is evolving. The City of Fort Worth will continue to address community problems through the most appropriate methods possible, including partnership arrangements, brokering of services from agencies, contracting for services and other solutions. Success will require the assistance, support and partnership of the entire community. On behalf of the City:

Betsy Price, Mayor

Salvador Espino,
District 2

W. B. "Zim" Zimmerman,
District 3

Cary Moon,
District 4

Gyna Bivens,
District 5

Jungus Jordan,
District 6

Dennis Shingleton,
District 7

Kelly Allen-Gray,
District 8

Ann Zadeh,
District 9



October 1, 2016

Honorable Mayor and Members of the City Council
City of Fort Worth, Texas

I am pleased to present you with the Fiscal Year 2017 (FY2017) Adopted Budget. For a second consecutive year, the City's economic outlook is positive—from improvements in local job growth and sales tax collections to increases in residential and commercial values and new building permits. Along with this growth have come increased demands on City services and infrastructure, and ultimately the requests for and use of City dollars. We will continue to build upon previous years' efforts to make the City leaner and more effective to ensure the long-term protection of our quality of life.

I am presenting you with a balanced \$639 million General Fund budget that achieves the following:

- Lowers the property tax rate by two cents; the tax rate goes to 83.5 cents from 85.5 cents per \$100 of assessed taxable value
- Increases the cash funding dedicated to capital projects, including additional funds for street maintenance and repair and funds to improve neighborhood vitality and safety
- Staffs new facilities approved by voters in the 2014 bond program which includes a new fire station at Spinks Airport, Victory Forest Community Center, the expanded Silcox Animal Shelter, and new parks
- Emphasizes public safety with the second year implementation of Police's Sixth Patrol Division, additional school resource officers, funding for body cameras to equip all patrol officers, and the City funding 10 firefighters previously funded by a federal grant
- Provides funds for "pay for performance" for general employees
- Continue the practice of not using reserves to balance the General Fund budget

Reflecting the growing demands on our City's resources, the citywide FY2017 Adopted Budget—which includes the Debt Service Fund and most operating funds (less transfers to Debt Service) — totals just over \$1.6 billion, an increase of 2.3% over the FY2016 Adopted Budget. The citywide recommended budget also includes a total of 6,596 authorized positions overall, an increase of 142.6 AP from the FY2016 Adopted Budget.

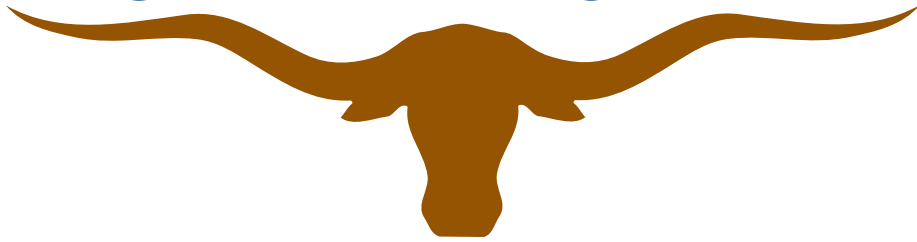
As one of the fastest growing cities in the nation, as well as one of the most livable communities, we believe the future is bright for the City of Fort Worth. We expect that job growth will continue and people will continue to move to Fort Worth. The FY2017 Adopted Budget represents our plan to meet our responsibility to ensure appropriate infrastructure investment and maintenance and quality levels of services. I look forward to working with you throughout our budget process and also encourage citizen input and feedback as well.

Respectfully submitted,

A handwritten signature in cursive script that reads "David Cooke". The signature is written in dark ink and is positioned above the printed name and title.

David Cooke
City Manager

FORT WORTH®



EXECUTIVE SUMMARY

The Fiscal Year 2017 (FY2017) Adopted Budget is the product of prioritizing revenue sources with expenditures through a comprehensive process of looking at the City's financial health for not only the upcoming year, but well into the future. In order to make integrated funding and other decisions to address top priority needs across the organization, the City will continue to move from department specific actions to a broader, organizationally focused decision-making process. These philosophies and processes shift our corporate focus towards identifying and building infrastructure investment.

The local Fort Worth economy continues to show steady signs of improvement; however, the growing demands on the City's limited financial resources continue to set the parameters within which the City must operate.

OVERVIEW

The FY2017 Adopted Budget totals slightly over \$1.6 billion and consists of 20 different operating departments plus four appointed officials across various funds, including the General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds and Internal Service Funds. Of the total budget, 35.5%, or \$639 million, reflects the cost of General Fund activities such as public safety, parks, neighborhood services, economic development, property management, transportation and public works, planning and development, public libraries and general management of the City. The remaining 64.5%, or \$1.1 billion, will fund the operations of the other funds, including Special Revenue Funds, Debt Service Funds, Enterprise Funds and Internal Service Funds.

The citywide budget also includes 6,596 authorized positions (AP), which is a net increase of 142.60 AP from the FY2016 Adopted Budget. The General Fund includes 4,516.30 AP which is an increase of 92.20 AP from the FY2016 Adopted Budget.

*See Significant Budget Changes within Departmental pages for more information.

BUDGET DEVELOPMENT PROCESS

Staff began the FY2016 budget process in January of 2016 by presenting the City Executive staff with projection data for FY2015. February of 2016 brought the City Council retreat and an effort to align City Council goals with City Executive staff guiding principles. In early March, the Performance and Budget Office hosted a citywide Budget Kickoff to mark the formal beginning of the budget development process. The meeting brought together the executive team, department heads, Budget and Analysis division staff and departmental fiscal coordinators to discuss the overall strategy for developing the FY2017 budget. City staff set out to prepare the FY2017 Adopted Budget by relying on the following budget development strategies:

1. Fund current operations without a property tax rate increase
2. General Fund reserves will not be used for operations
3. Increase investment in infrastructure
4. Build a five-year Capital Improvement Plan and fund obligations from completed capital improvements
5. Fix negative funds and close legacy funds
6. Increase integration of external stakeholders in the budget process

As staff worked to close the budget gap, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs and existing service levels were all evaluated against these strategies.

In addition, the Management Plan, developed by City staff, provided key guidance in weighing critical decisions throughout the budget development process. The Management Plan, which is displayed below, was designed to provide staff with a framework to help Fort Worth in fulfilling its vision to *be the most livable and best managed city in the country*. These core objectives are a useful measure for allocating limited resources among competing needs.



Throughout the budget development process, staff updated City Executive staff on the performance of the FY2016 budget. To take advantage of the City's new Enterprise Resource Planning (ERP) software, the FY2016 City Forecast process was modified to provide more up to date data. This was accomplished by presenting data twice per year (March and July of FY2016).

While a revenue upturn has been a hallmark of the FY2016 budget thus far, in reality, the cost of providing even the same level of City services continues to increase. Beyond that, maintenance needs are growing. The City's population also continues to grow, putting a further strain on existing services and infrastructure. Even after combining these factors with fund balance reserve requirements and debt service payments, the City, for the first time since FY2010, presented a balanced General Fund budget without the use of excess reserves.

City staff continued to review all current processes to ensure that City services are the most efficient and effective possible. The Performance and Budget Department is also an available resource to City Departments to fine tune service delivery. Ultimately, the fruit of these efforts is a FY2017 Adopted Budget that is balanced. Due to improvements in revenue forecasts, tough reduction cuts and cost savings, there is no need to use excess fund balance in the General Fund.

Another welcome outcome of this budget process is that the City was able to lower the property tax rate to \$0.8350 per \$100 of assessed valuation from \$0.8550 per \$100 of assessed valuation. Staff continues to review and adhere to this and other policies set by the City Council when making budgetary and operational decisions.

SIGNIFICANT ISSUES

Before highlighting specifics of the FY2017 budget, included below are several topics that received significant attention during the budget development process: budget development improvements, pay plan study/pay for performance, Enterprise Resource Planning, and capital projects planning.

Budget Development Improvements. Continuing updated budget processes are intended to provide more funding to support City infrastructure, focusing on maintenance of current assets before funding expansions; to facilitate a more proactive approach to budget management; to develop long-range debt and capital financing plans for all funds; to enhance budget accuracy; and to increase transparency and stakeholder participation in financial planning and budget development. Continued updated processes for the FY2017 financial planning and budgeting process to assist in “continuing the journey,” both as a City and as individual departments, include the following:

- Emphasizing corporate decision-making regarding needs and funding priorities based on performance measures;
- Eliminating reliance on use of fund balance;
- Developing a five-year, master plan-based capital funding plan to include operating and capital expenses, secured and potential funding, funding prioritization and annual spending schedules by project/budget item;
- Growing departments’ pay-as-you-go capital funding;
- Holding monthly budget development stakeholder meetings beginning in March 2016; and,
- Producing attainable revenue and expenditure budgets that come in neither over nor under, but rather on budget at fiscal year-end.

Capital Planning. The City continues to enhance the process to develop a Five Year Capital Improvement Plan which includes identification and prioritization of current and future funding requirements for capital projects. As part of that process, capital funds are included in the current year budget for pay-as-you-go funding to pay for capital assets and expenses. The City is allocating \$0.0650 of the property tax rate, from General Fund operating expense to General Fund capital items in FY2017, while decreasing the overall tax rate. This allocation is an increase of \$0.0156 from FY2016 and is 6.5 percent of the property tax dedicated to Maintenance and Operations. For the General Fund, this translates to a capital investment of \$33,286,079. The increased emphasis on capital planning will focus primarily on maintenance of existing capital.

Pay Plan Study/Pay for Performance. In October 2014, the City of Fort Worth initiated a pay plan study of over 3,700 general government employees (excluded sworn Fire and Police personnel). The purpose of the study was to assess and make changes to the pay plan structure based on both internal (hierarchy) and external (market) factors to allow the City to be competitive in the recruitment and retention of a highly effective workforce. Initial assessment and implementation of a new structure along with new job descriptions was completed by the end of FY 2015. In FY 2016, an appeals process was conducted and 157 employees appealed their classification with 50 being reclassified. Additionally, as a part of the implementation of the new pay structure, in January 2016 raises for general government employees were provided based upon tenure and salary in order to more appropriately place employees in their new ranges. Within the FY2017 Adopted Budget, City Executive Staff have budgeted 3% of general employee salaries for pay for performance. The goal of these funds are to retain quality staff and reward general employees providing exceptional service to the City.

Enterprise Resource Planning Phase II (ERP). On October 1, 2015 the City implemented a new business system to enable staff to adopt and put into action financial industry best practices. This implementation included the following functionality: Accounts Payable, Accounts Receivable (Deposit), Cash Management, Commitment Control, General Ledger, and integration with the PeopleSoft Payroll/Timekeeping and the BuySpeed Purchasing Systems. It replaced antiquated systems and consolidated stand-alone systems into one enterprise system. Upon implementation, the City has begun to standardize business processes through the adoption of best business practices, strengthen internal controls, establish a single source of financial record, provide real-time data and strengthen City financial systems. Future modules are being planned to continue to improve financial practices and they include: Accounts Receivable/Point of Sale System, Budget System, and an HCM upgrade.

MAJOR FUNDING AND ORGANIZATIONAL CHANGES

FUNDING CHANGES

Changes to the FY2017 budget reflect the challenges presented as the City strives to continue providing its citizens with high levels of services, while operating within constrained budget parameters. These changes include program improvements necessitated by contractual, statutory, and other obligations, along with program reductions to ensure City services operate in the most efficient and effective manner possible.

Program Improvements. Providing essential public programs and required levels of service sometimes necessitate program improvements, even in the most challenging of times. As part of the budget development process, departments submitted requests for program improvements, which were then vetted against the core objectives of the Management Plan. In addition, staff took into consideration any relevant contractual or statutory mandates. Based on this analysis, \$6.3 million in program improvements for the General Fund, and \$3.4 million in program improvements for other funds are included in the FY2017 Adopted Budget.

*See Significant Budget Changes within Departmental pages for more information.

Program Reductions. To ensure that essential public services have the necessary resources to meet performance goals and citizen expectations, funding decisions among competing needs is inevitable. \$2.4 million of reductions are included in the FY2017 Adopted Budget. A total of \$661,820 in the General Fund, and \$1.7 million in other funds. These competing needs were evaluated in every attempt to maintain acceptable citizen service standards, and avoid eliminating critical programs, if objectives could continue to be met at a reduced cost.

Non Departmental Funding. Non-Departmental centers are used for budgeting purposes only. The major Non-Departmental accounts include electric utility contingency, separation leave costs, election costs and the Tuition Reimbursement Program. In FY2017 these accounts were expanded to include transfers out for pay-as-you-go capital, vehicle and equipment replacement, and computer equipment, along with training and education costs. No expenses are charged to these appropriations. Any funding remaining is considered contingency funding and may be transferred to a departmental budget to cover expenses, as needed.

Special Donation Fund. The Special Donation Fund was created in FY2016 to capture and monitor monetary donations received by various departments within the City. Each year some departments receive donations from private entities. These revenues may be limited in use by the donor. In the past these funds were commingled with other types of revenue and the Special Donations Fund was set up to budget for these cash/monetary donations separately. The budget is based on the anticipated revenue from each department that receives donations and is included in the budget appropriation for the fiscal year. Revenues and expenditures are budgeted within the Special Donation Fund and once a donation is received, both the revenue and expense is transferred to the applicable center for the department receiving the donation within the Special Donation Fund. Any expenses associated with these donations must be paid from the Special Donation Fund and funds may not be expended until the donation has been received and appropriated.

Chapter 380 Economic Development Agreements. Chapter 380 agreements, made in accordance with Texas Local Government Code 380, may be used as a gap-financing tool and are proposed by the City Council to serve as local grants to reimburse private developers for a range of expenses that may otherwise render development projects financially unfeasible. Public support of these projects yields significant positive impact to the community and neighborhoods surrounding the project. During FY2016, funding was budgeted for 28 projects at \$15.2 million. For FY2017, one project was completed and two additional projects are expected to come online for a total of 33 projects and \$15.0 million to satisfy all the projected agreements included in the budget.

Vehicles and Specialized Equipment. To address deficiencies in the City's vehicle and heavy equipment fleet, the FY2017 Adopted Budget includes funding for replacements and acquisitions of \$3.4 million from the General Fund and \$232,000 from other funds. Additionally in FY2015, in order to improve long-range capital budgeting for vehicle and equipment purchases, the City created the Vehicle and Equipment Replacement Fund (VERF). The VERF was set up as a capital projects fund to be used in managing revenues and expenditures associated with acquisition of the City's rolling stock, which includes automobiles, motorcycles, specialized mobile equipment and other motor driven capital assets. The VERF provides a mechanism for departments to set aside funding in preparation for upcoming vehicle-related capital expenditures and enhance transparency and auditing efforts by providing a central account repository for the purchase of most vehicles and equipment acquired by the City. Participating funds in the VERF include the General, Environmental Protection, Red Light Enforcement and Culture and Tourism Funds. Funds budgeted for equipment and capital purchases in these funds will be transferred to the VERF to provide a systematic, citywide approach to procurement and disposition of fleet, as well as to ensure adequate funds are available to purchase vehicles and equipment.

ORGANIZATIONAL CHANGES

The FY2017 Adopted Budget includes a few major changes to the City's organizational structure, including the following:

Gas Well Revenues/Expenditures. In an effort to better align City resources with operational tasks, one Management Analyst II position was transferred from the Property Management Department to the Financial Services Management Department. By transferring this position, the administrative tasks associated with Gas Well revenues and expenditures will be conducted in a more efficient and effective process.

Capital Project Services Fund. Two Senior Engineer positions were added to the Capital Project Services Fund – TPW to assist with the administration and operational facets of capital projects throughout the City.

Police Department. The implementation of the second year of the Sixth Patrol Division staffing plan is included in the FY2017 Proposed Budget. The plan includes the addition of 31 Officers targeted for a starting date of January 2017.

Fire Department. Fire Station #42 is scheduled to be opened at Spinks International Airport in January of 2017. 14 AP’s will staff the station after successfully completing appropriate training.

Creation of the Performance and Budget Department. In June of 2016, City Executive Staff decided to combine the Performance Management Office (PMO) with the Budget and Research Division of the Financial Management Services Department to create the Performance and Budget Department (PBD). Six AP’s from the PMO joined 18 AP’s from the Budget and Research Division to finalize staffing for the PBD. This newly created office will perform numerous budgeting, analysis and efficiency related tasks and serve as an internal consulting source for City departments as well as the City Manager’s Office.

Planning and Development. Five AP’s (Inspectors and Examiners) are being added to the Planning and Development Department to assist with inspections and examinations for development and re-development throughout the City of Fort Worth. AP’s will be offset by increased fees that have been vetted and agreed to by the development community. Additional AP’s will allow for the Planning and Development Department to maintain and enhance service delivery.

GENERAL FUND REVENUES

The economic outlook for Fort Worth is encouraging with property and sales tax revenue, along with fee income, continuing to grow.

Proposed General Fund Revenue Budget

FY2016	FY2017	Percent	Dollar
<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
\$610,902,639	\$639,004,871	4.6%	\$28,102,232

PROPERTY TAX

The City receives a significant portion of its revenues from property taxes assessed on real and personal property. City staff works with appraisal districts from Tarrant, Denton, Wise, and Parker Counties to prepare property tax revenue projections. By State law, each appraisal district is responsible for the valuation of all property within its jurisdiction. The certified property tax rolls received from all four districts in July 2016 showed an increase in the City’s property tax base. In comparison to the July 2015 certified property tax roll, the July 2016 certified property tax roll reflected a 9.9% growth in adjusted net taxable property value.

B-11

When updating the five-year financial forecast and preparing the budget for City Council consideration, staff analyzed many of the factors affecting property tax revenue, including anticipated population growth, historical change in values for residential and commercial properties, current and projected permitting data, the impact of foreclosures, as well as exemptions and protests. Staff also evaluated the allocation of the levy amount, and resulting availability of revenue for operations and maintenance (O&M), as compared to the amount available to repay the City's debt.

For FY2017, the City's combined property tax rate was lowered to \$0.8350 per \$100 of assessed valuation with a 98.5% collection rate. Based on the O&M levy rate of \$0.6615 per \$100 of assessed valuation, the General Fund portion of the property tax rate is expected to yield approximately \$338.7 million in revenue for FY2017. The debt service levy rate of \$0.1735 per \$100 of assessed valuation is expected to yield approximately \$88.8 million, which will allow the repayment of all current and proposed debt obligations.

SALES TAX

Sales tax collections are a major revenue component. Economic conditions in FY2016 continued to improve with the 12-month rolling average of sales tax collections achieving new record highs throughout much of the year. This trend is positioned to continue through FY2017 given that the Dallas-Fort Worth area was named one of the top retail construction markets in 2015 calendar year and in 2016 it was noted that Dallas-Fort Worth leads the nation in industrial building construction, according to the business section of the Dallas Morning News. There are continued increases in permitting volumes as well as new and existing homes values. Based on the FY2016 year-end budget projections, sales tax revenue is expected to match the FY2016 adopted budget at \$103,065,427.

Among large Texas cities, Fort Worth is continuing a positive trend with year-to-date sales tax collections up 3.5% over the same period last year, which puts Fort Worth's sales tax performance ahead of Houston, San Antonio and El Paso.

There were no significant audit adjustments at the time of the third quarter re-estimates for FY2016, and the City continues to follow the 20-year incremental repayment plan agreement with the State Comptroller to refund the \$9.3 million in audit adjustments identified in FY2011. As of June 2016, the City has \$7.01 million remaining to repay with the last payment expected in August 2031.

GENERAL FUND EXPENDITURES

Adopted General Fund Expenditure Budget			
FY2016	FY2017	Percent	Dollar
<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
\$610,902,639	\$639,004,871	4.6%	\$28,102,232

For FY2017 General Fund expenditures are keeping pace with revenues. However costs are increasing due to a variety of factors, including rising supply and contractual service costs, program and service level improvements, and personnel cost increases.

Salary and Benefits Changes. In keeping with the City's commitment to invest in its employees, the following salary and benefits changes are included in the FY2017 budget:

- Salary increases for sworn Police Officers as stipulated by the Meet and Confer contract
- Fire Civil Service employees will receive salary increases in accordance with the Collective Bargaining Agreement between the City and the Fort Worth Professional Firefighters Association
- The continued implementation of the compensation and classification study for general employees as well as a budgeted 3% of salaries dedicated to pay for performance.

BUDGET HIGHLIGHTS

The FY2017 Adopted Budget includes numerous actions that move the City forward under the guidance of the FY2017 Budget Principles and Management Plan. Included below are highlights of those changes.

Property Tax Rate Reduction. In an effort to increase commercial development and lower the tax burden to City of Fort Worth residents and businesses, part of the FY2017 tax levy revenue increases are being rebated back to citizens and businesses. The City of Fort Worth Property Tax rate is being reduced \$0.02 cents to \$0.8350 per \$100 of assessed value from \$0.8550 per \$100 of assessed value.

Increased Funding for New Capital Projects and Maintenance. A portion of the FY2017 tax levy revenue increases are being directed toward new capital investment and the maintenance of existing capital projects in specific categories. Categories and funding have been broken out as follow:

- Transportation/Public Works – An additional \$0.005 cents or \$2,560,468 in FY2017
- Neighborhood Services – An additional \$0.005 cents or \$2,560,468 in FY2017
- Information Technology – An additional \$0.005 cents or \$2,560,468 in FY2017
- Property Management – An additional \$0.0025 cents or \$1,280,234 in FY2017

Increased Funding for Pay As You Go (PAYGO) Capital. One way that City Departments are able to maintain or purchase capital items on a one-time basis is through the use of PAYGO capital funding. In an effort to increase PAYGO funding levels for Departments, a portion of FY2017 levy revenue increases have been set aside for this purpose. PAYGO capital funding will increase \$0.0156 cents or \$9,960,479 in FY2017.

GENERAL FUND

City Attorney's Office. Under the direction of the City Attorney, the assistant city attorneys and staff are responsible for the administration of all City legal affairs; City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions to the City Council, City Manager and City departments. In FY16 the department implemented an electronic case file management system to provide consistency and efficiency in managing office files, and through renegotiation of the legal research contract, the department will realize an approximate savings of \$37,000 in FY17.

City Auditor's Office. Under the direction of the City Auditor, staff is responsible for ensuring City operations are effective, efficient and have adequate internal controls to ensure accountability, transparency, and accuracy, through independent assessments of operations and business practices. The department conducts financial audits to verify financial transactions and balances; operational audits, which involve reviewing the performance of a program or service; grant audits focusing on compliance with the financial, contractual, and operational terms of grant agreements; construction project audits, which include reviews of construction project costs; and information system audits to verify that computer systems are accurate and efficient. There are no significant changes in the FY2017 Adopted Budget.

City Manager's Office. The City Manager's Office is composed of five divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, and the Office of Communications and Public Engagement. The FY2017 Adopted Budget reflects a decrease primarily due to the transfer of the Performance Management Office division including seven authorized positions and associated allocations to the newly created Performance and Budget Office Department. The budget also included the transfer of a Transportation Coordinator position from the City Manager's Office to Transportation and Public Works. In addition, the budget includes a 3.0% increase in budgeted salaries available for Pay for Performance, BIM Table and ITS allocations.

City Secretary's Office. The City Secretary's Office serves as a coordinator for City Council meetings and maintains records of all official City Council actions. The department also coordinates the City Council's boards and commissions' process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The Records and Information Management division oversees the City's comprehensive records management program, including lifecycle management of information in all mediums across the enterprise and coordinates Citywide responses to public information requests to ensure compliance, efficiency and transparency. The FY2017 Adopted Budget increases are a result of personnel costs, BIM allocations, and IT Allocations. The City Secretary's Office is requesting an improvement package for a Senior Records Analyst experienced in enterprise information management to coordinate the citywide deployment and use of Laserfiche, the City's Enterprise Information Management System.

Code Compliance. The Code Compliance Department preserves and enhances public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. It consists of the Code Enforcement Services, Health Services (including Animal Care and Control) and Administration Divisions as well as oversight of the Solid Waste Management Fund and the Environmental Protection Fund. The FY2017 Adopted Budget increases due, in part, to the addition of two veterinarian positions and one superintendent in the Animal Care and Control, and the transfer of 0.50 assistant director from Transportation and Public Works. Also, 0.20 of an environmental manager was reallocated to the Environmental Protection Fund. Other increases are a result of personnel costs, BIM

allocations, IT Allocations, building board-ups and funds for a comprehensive mosquito surveillance program. Offsetting reductions include a decrease in funds for vehicle and equipment replacement and contractual veterinarian services.

Economic Development. The Economic Development Department develops and administers programs that improve the economic well-being of the City through business growth, job creation/retention, development of the future workforce and enhancing the overall tax base. The Department works to facilitate improvement and growth for small and emerging mid-size companies through the delivery of training programs, workshops and small business consulting, as well as implements and tracks compliance with the City's Business Diversity Enterprise (BDE) Ordinance in order to create more diversified procurement and contracting opportunities throughout the City. The FY2017 Adopted Budget reflects an increase in contractual costs associated with the Chapter 380 Economic Development Agreements as well as a reduction in funding for Tech Fort Worth as mandated by the contract.

Financial Management Services. The Financial Management Services Department is responsible for providing timely and accurate financial, operational, and management information through a variety of functions and is composed of five divisions, including Administration, Accounting, Financial Reporting, Purchasing, and Treasury. The FY2017 Adopted Budget decreases due to a transfer out of the Budget Division, including 18 authorized positions and all associated budgeted expenses, to a new department: the Performance and Budget Department. Additionally, 0.3 positions were transferred from the Risk Financing Fund to the General Fund for an assistant director position located in the Financial Management Services Department.

Fire Department. The Fire Department, under the direction of the Fire Chief, currently has 42 stations in six battalions. It is anticipated that the construction of Fire Station 42 in far south Fort Worth, which was approved as part of the 2014 Bond Program and commenced construction in FY2016, will be completed by the end of FY2017. The primary changes to this budget include the addition of funding associated with the Collective Bargaining Agreement (CBA) approved in October 2014 and the implementation of a recruit training class for the staffing of the new Fire Station 42. The budget increase also reflects increased costs for allocated expenses such as retiree health insurance and workers' compensation. Other increases include funding for the addition of three civil service positions for the Public Safety Training Complex and funding for the reinstatement for 10 firefighter positions currently funded by the SAFER (Staffing for Adequate Fire and Emergency Response) grant which expires in FY2017. The budget also increases due to the addition of funds to capture the salary and benefits cost adjustments for the class and compensation study effective in January 2016. The budget also had reductions for one-time capital costs budgeted for FY2016 and increased salary savings.

Human Resources. The Human Resources Department administers the City's compensation and fringe benefits program; prepares and revises job classifications; administers recruitment and selection processes; maintains employee records; and administers the Risk Financing and Group Health and Life Insurance Funds. The Human Resources staff will continue to look for ways to reduce health care costs, improve employee health and wellness, and provide cost effective health care. The FY2017 Adopted budget increases due to allocations in unemployment, workers' compensation, retiree health insurance, tuition reimbursement, and ITS services; change in citywide method of budgeting for group health insurance for active employees and vacant positions; and additional funding for job advertising via job boards and social media sources, automated/electronic pre-employment checks, and outsourcing of Fire and Police entry and promotional examinations. The budget also includes 3% increase for budgeted salaries for Pay for Performance. The Fund has 33.0 total authorized positions.

Library. The City's library system consists of the Central Library, 13 branches and two satellite facilities. The Department is divided into two divisions, the Public Services Division and the System-wide Services Division. The FY2017 Adopted Budget decreases expenditures due to reduced allocations in personnel benefits, information technology services, equipment and vehicles. Other expenditure decreases include the transfer of Debt Service for the Energy Savings Program to the Non-Departmental Fund. The revenue budget increases due to the transfer of the Federal Passport Acceptance Program from Tarrant County to the City of Fort Worth which the Library Department will manage.

Municipal Court. The Municipal Court is a court of record with five courtrooms located in the historic A.D. Marshall Public Safety and Courts Building and two courtrooms and full payment services located at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail and two five-day-a-week satellite payment locations. These courts have jurisdiction within the City's territorial limits over all Class C misdemeanor criminal cases brought under City Ordinances and the Texas Penal Code, as well as civil parking cases within the City.

The FY2017 Adopted Budget decreased due to the closure of the dedicated Truancy Court based the decision by the Fort Worth Independent School District (FWISD) to take a different approach in regards to truancy misconduct. The full staffing level for the Court included a judge, two deputy city Marshals, one senior human services specialist and two senior customer service representatives within the Clerk of Court. The Clerk of Court staff is fully funded in the Juvenile Case Management Project of the Special Trust Fund. The proposed reduction package eliminates the deputy city marshal positions, associated benefits and operational expenditures. The intention of the FWISD is to continue to file with Municipal Court. As a result, the judge position will be retained to manage the cases, as well as providing support to various courts and initiatives. In an effort to streamline resources and functionality during FY2016, the task of printing identification badges for city employees was transferred from Human Resources to the Marshal Division. The FY2017 Adopted Budget includes funding to support this transfer.

Neighborhood Services. The Neighborhood Services Department was newly created in FY2016 from segments of Park and Recreation, Economic Development, and Code Compliance departments. The Neighborhood Services Department develops and administers programs that promote a strong economy and enhance the quality of life by providing sustainable housing and educational programs. The department consists of five divisions: Community Development, Community Services, Homelessness Initiative, Neighborhood Education and Performance, and Administration and Loan Services. The FY2017 Adopted Budget increases primarily due to leasing of office space for department staff, contracting for Community Center promotional materials, and for operational costs that were not allocated when the department was created last year.

Non-Departmental. Non-Departmental is a General Fund department that records all expenditure items not exclusively within the programmatic responsibilities of particular General Fund departments. Significant decreases to the FY2017 Adopted Budget are mainly attributable to the elimination of the subsidy to Public Events for electric utility costs and the reduction of funds for a special charter amendment election. These decreases are offset by the addition of funds for transfers out to fund pay-as-you-go-capital projects, vehicle and equipment replacement funds, computer equipment, a training and education initiative as well as funds for the bi-annual city election.

Park and Recreation. The Park and Recreation Department operations include the maintenance of over 272 parks and public spaces encompassing over 11,855 acres, as well as the provision of recreational and cultural activities and educational programming—all of which make Fort Worth a great place to live, work and play. Significant decreases to the FY2017 Adopted Budget are due to the removal of the capital funding (PAYGO), fleet replacement (VERF) allocations and adjustments for benefit savings to capture changes in the benefits savings based on vacancy rate. In addition to the reallocation of resources for the Comin Up Gang Intervention Program to the Police Department and Senior Citizens Services annual agreement to Neighborhood Services Department. The budget increase includes funding for Victory Forest Recreation Center operations scheduled to open in FY2017. Other increases include a 3.0% increases in budgeted salaries available for Pay for Performance, and prior year commitments for various M&C obligations for grounds maintenance services, utilities, and supplies for new capital improvements including parkland, streetscapes and athletic fields. Additional funds for operation and maintenance of new streetscapes and partial funding for the SPARC initiative agreement. Also an authorized position and funds for the two new soccer fields at Chisholm Trail Community Park. The budget also includes funding for conversion of temporary positions to 18.60 regular part time or full time authorized positions.

Planning and Development. The Planning and Development Department seeks to make Fort Worth the most livable city in the country by promoting orderly growth and development, safe construction and neighborhood vitality. The FY17 Adopted Budget request includes 5 additional authorized positions to facilitate increases in development activity throughout the City; all suggested increased expenditures have offsetting recommended fee increases to cover costs. Additionally the Public Art Program was previously managed by the Transportation and Public Works Department. For the FY2017 Managing Department will be Planning and Development. FY2017 transfer request for Public Art from the Water/Sewer Fund will be \$1,044,429, of which \$543,329 is budgeted revenues and expenditures in the Planning and Development Department.

Police Department. The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and protect life and property within the City of Fort Worth. The FY2017 Adopted Budget increases due to higher civil service personnel costs associated with the Meet and Confer Agreement and due to the addition of 31 officers to staff the Sixth Division. The budget decreases for the transfer of 31 Neighborhood Patrol Officers, 12 Mounted Patrol Officers, and 5 Special Events and Emergency Response Officers to the Crime Control and Prevention District. The budget also includes decreases in allocations for information technology services, equipment and vehicles.

Property Management. The Property Management Department manages the City's facilities and handles property acquisition and sales. The FY2017 Adopted Budget includes an increase of 14.50 authorized positions after the funding and approval of several decision packages. The budget includes funding for maintenance of new facilities added to inventory in FY2016. In addition, the budget includes an increase in the General Fund debt principal and interest payments for the energy savings program implemented citywide.

Transportation and Public Works. The Transportation and Public Works Department manages the City's traffic and pedestrian-orientated mobility. The most significant changes to the department's FY2017 Adopted Budget include the transfer of Regional Transportation Coordinator from the City Manager's Office and transferring one-half position of the Assistant Director of the Air Quality section to the Code Compliance Department. In addition, the budget includes the addition of 25 positions from the Red Light Enforcement Fund.

SPECIAL REVENUE FUNDS

Community Tree Planting Program Fund. As part of the Park and Recreation Department, the Community Tree Planting Fund is responsible for financing the operation of the program including tree production and staff. The program includes the salary and benefits for five authorized full-time positions, related supplies, materials and equipment. It also provides education and training for the Citizen Forester Program and trains volunteers for tree planting, data collection and on-going care and maintenance of the City's tree farm. The budget includes funding from the transfer of revenue from the PACS Gas Lease Fund and funds from tree removal mitigation fees collected through the tree ordinance administered by the Planning and Development Department and from tree removals on City property administered by the Park and Recreation Department.

Crime Control and Prevention District Fund. In 1995, the citizens of Fort Worth voted to establish a Crime Control and Prevention District (CCPD), supported by a ½ cent sales tax for a five-year period, with the mission to enhance the Fort Worth Police Department's ability to provide quality service and to work in partnership with the community to reduce crime and to create a safe environment for all. The District has since been renewed by voters in 2000, 2005, 2009, and 2014 for subsequent five-year periods. Significant changes to the FY2017 Adopted Budget include increased revenue from sales tax collection. The budget increases due to the addition of 31 Neighborhood Patrol Officers, 12 Mounted Patrol Officers, 5 Special Events and Emergency Response Officers from the General Fund, 5 civil service positions for the School Security Program and 5 part-time Code Blue Coordinators. The budget increases for additional training classes help fill vacancies. The budget also includes increases for 400 additional body cameras and additional funding for in-car video camera systems. \$3.2 million is budgeted towards the purchase of a helicopter. The budget decreases due to a reduction in capital transfer out that funded facility renovations last year and a reduction in the operating transfer out due to the elimination of a transfer to the General Fund for Civil Service Staffing.

Culture and Tourism Funds. The Culture and Tourism Fund was established primarily to manage revenue from the City's Hotel Occupancy Tax (HOT). The Public Events Department uses the revenue received through the collection of HOT, DFW revenue share, and events scheduled at the Will Rogers Memorial Center (WRMC) and the Fort Worth Convention Center (FWCC) to operate the two venues, fund the Convention and Visitor's Bureau and HERD; as well as pay debt service for the venue improvements and the new arena. The FY2017 Adopted Budget includes three operating funds. The two new funds were added to allow for the tracking of the 2% HOT tax for debt service and the DFW revenue sharing as these funds are restricted in use to the payment of debt and facility improvements. The overall budget increased mainly for the addition of funds for the new arena debt service, facility repair and maintenance, citywide allocations and contractual increases for the Convention and Visitor's Bureau and HERD contracts. The request includes 133 authorized positions, which remains static over FY2016

Environmental Protection Fund. As part of the Code Compliance Department the Environmental Protection Fund is responsible for providing stormwater permit compliance (inspections, monitoring, enforcement and education), internal City compliance with state and federal environmental regulations and the household hazardous waste program. The primary changes to the FY2017 Adopted Budget include the addition of 1.2 positions including a management analyst and the reallocation of 0.20 of an environmental manager from the General Fund along with increased funding for environmental capital projects.

Lake Worth Trust Fund. The Lake Worth Trust Fund is managed by the Property Management Department and is used to fund a portion of the Municipal Court Lake Patrol operations at and around Lake Worth. The main source of revenue for this fund is lease income from properties surrounding the lake. The FY2017 Adopted Budget includes an increase in contractual services and a reduction in transfers that support the municipal court lake patrols.

Municipal Golf Fund. The Municipal Golf Fund provides enjoyable, safe and comprehensive golf programs through four municipally-owned golf courses: Pecan Valley, Meadowbrook, Rockwood and Sycamore Creek. Municipal Golf Fund expenditures are financed primarily from charges for service, classified as taxable and non-taxable revenue, in the form of green fees, cart rentals, and other fees at all golf courses. In September 2014, the City Council approved a resolution providing an annual subsidy to the Municipal Golf Fund beginning in FY2015. The FY2017 Adopted Budget increases are mainly due to the completion of the renovation at Rockwood Park Golf Course, scheduled to reopen in the fall of 2016. The golf course was under renovations for 11 months in FY2016. The expenditure increases are in salaries, temporary employee, merchandise and alcohol for resale, utilities, repairs, equipment lease and other contractual. The budget also includes 3.0% increases in budgeted salaries available for Pay for Performance, separation leave, temporary employees, required BIM table adjustments, ITS and ESD allocations, other contractual services, equipment lease, merchandise for resale, minor equipment, general supplies, and minor facility repair and maintenance.

Red Light Enforcement Fund. The Red Light Enforcement Fund was formally established in FY2011 as a special revenue fund. Automated red light enforcement is an effective tactic for reducing red light running violations, which decreases accidents and improves community safety. Revenues are derived from the issuance of citations to red light violators through automated camera enforcement and cover the program's cost. The budget is based on using 58 cameras at 43 roadway intersections. Half of the annual revenue after expenses is sent to the State Trauma Fund. The remaining revenue is available for traffic safety activities. As the program continues to show success in changing behavior, the number of citations issued on an annual basis is anticipated to decline. The primary change to the FY2017 Adopted Budget is the transfer of all costs belonging to the Traffic Improvements center, Traffic Safety Signs/Markings center and the Traffic Signal Maintenance center to the TPW General Fund. Therefore, the FY2017 Adopted Budget has the Red Light administration center only, with 4.0 authorized positions.

Asset Forfeiture Funds. The Justice, State and Treasury Asset Forfeiture Funds are used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted state and/or federal law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated.

Municipal Court Technology Fund. The Municipal Court Technology Project of the Special Trust Fund was recently established under the authority of Article 102.0172 of the Texas Code of Criminal Procedure to finance the purchase and maintenance of technological enhancements for the Municipal Court. For the FY2017 Adopted budget, the funding includes contractual obligations for the current and new case management system.

Municipal Court Building Security Fund. The Municipal Court Building Security Project of the Special Trust Fund was established under the authority of Article 102.017 of the Texas Code of Criminal Procedure to provide security services, including personnel and security equipment, for buildings that house the operations of the Municipal Court. The Adopted Budget for FY2017 includes the following authorized positions: four deputy city marshal positions in addition to court security related training and equipment.

Juvenile Case Manager Fund. The Municipal Court Juvenile Case Management Project of the Special Trust Fund was recently established under the authority of Article 102.0174 of the Texas Code of Criminal Procedure to pay for costs related to juvenile case manager positions. The Adopted Budget for FY2017 includes the following authorized positions: one human services specialist, one customer service representative and one senior customer service representative along with operational and training expenditures.

Law Enforcement Officer Standards and Education (LEOSE) Fund. The State Comptroller of Public Accounts is directed, under Section 1701.157 of the Texas Occupations Code, to make allocations from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies. LEOSE funds are used to provide necessary training, as determined by the City Marshal, to full-time law enforcement support personnel within the Marshal Division including all Deputy City Marshals and telecommunicators. The Adopted Budget for FY2017 includes funding for training expenditures.

Municipal Court Truancy Fund. The Municipal Court Truancy Prevention & Diversion Project of the Special Trust Fund was established under the authority of Article 102.015 of the Texas Code of Criminal Procedure. This legislation allows a governing body of a municipality by ordinance to create a juvenile case manager fund. The Adopted Budget for FY2017 includes operational expenditures associated with truancy and juvenile programs.

ENTERPRISE FUNDS

Municipal Airports Fund. The FY2017 Adopted Budget for the Aviation Department provides funds for the operations of Alliance, Meacham and Spinks airports. The budget increased due to the addition of funds to cover the Management Agreement with Alliance Air Services and other operational expenses. Revenues are projected to increase due to additional landing fees collected and the availability of leasable space upon completion of the renovation of the Meacham Airport Administration Building scheduled for completion during FY2017.

Municipal Parking Fund. The FY2017 Municipal Parking Fund maintains five parking garages, 20 surface lots, and 2,700 metered spaces. The primary changes to the FY2017 Adopted Budget include a contribution to fund balance and a decrease in contractual services. In addition, the budget includes an increase for contract services for Standard Plus for the management and operation of parking garages. In addition, the budget includes 12 authorized positions.

Solid Waste Fund. As part of the Code Compliance Department, the Solid Waste Division is responsible for providing residential solid waste and recycling collection and disposal, operations at the drop-off stations, contract compliance, illegal dump cleanup, dead animal removal, and customer service through the City Call Center. The FY2017 Adopted Budget primary increases include pay-as-you-go capital projects, the addition of four positions related to the recycling program, one superintendent for nuisance abatement, one position for the litter abatement program and personnel costs. The elimination of the contractual recycle program partially offsets increases in expenses.

Stormwater Utility Fund. The Stormwater Utility Fund was authorized by the City Council in FY2006 to address storm runoff issues, reduce the risk of flooding in Fort Worth, preserve streams, minimize water pollution, and to more effectively operate the stormwater drainage system in compliance with state and federal regulatory requirements. The revenue budget is generated almost entirely from the Stormwater Fee charged to approximately 215,000 residential and commercial customers based on impervious surface area quantified into an Equivalent Residential Unit (ERU). For FY2017, the City's rate per ERU remains unchanged at \$5.40 per month. Additionally, major capital projects are funded by long-term debt and pay-as-you-go cash funding, allowing the Fund to program and implement system expansions related to the City's growth and to replace aging and undersized infrastructure in an orderly manner. Over \$1.5 billion of capital projects are identified as capital needs to address known flooding problems. Over \$340 million of this backlog involves areas of the city where chronic flooding has occurred and presents an urgent threat to life and property. The Stormwater Capital Projects Program is heavily supported by revenue bond sales, with three sales totaling \$150 million to date. The FY2017 budget includes a reduction in Debt Service Principal and Interest from the final payment of an Aviation Gas Lease Loan.

Water and Sewer Fund. The Water and Sewer Fund provides regional water and wastewater services to retail customers, including residential, commercial, and industrial users; as well as wholesale customers (other cities). The annual budget is based on the anticipated amount of services the various customers will require for the year. The primary increases in this budget include raw water purchase costs, wastewater treatment services provided by the Trinity River Authority, electricity costs, debt service due to a refunding and new debt issuance, and increases in transfers to the General Fund for street rental and other services. The budget also includes increases to capture the salary and benefits cost adjustments for the pay for performance program and for retired employees' group health insurance. In addition the budget reflects a reduction in fleet allocations due to the reduced cost of fuel, oil, and lubricants as well as a decrease in payment in lieu of taxes based on the fixed asset valuation of the Utility's plant and property and additional savings in salaries and benefits based on high vacancies.

INTERNAL SERVICE FUNDS

Capital Projects Service Fund. The Capital Projects Service Fund provides internal services to various departments for their capital infrastructure project needs based on a fee structure. The annual revenue and expenditure budgets are based on the anticipated amount of services the various departments and funds will require for the year. The FY2017 Adopted Budget fee structure stayed the same as FY2016 with an annual plan to decrease the rate of the fee structure over the next three to five years.

Equipment Services Fund. The Equipment Services Fund is the City's fleet management fund. The Fleet Services Division of the Property Management Department manages all fuel purchased and provided for City vehicles and equipment; as well as the maintenance, oil and lube services, repair, acquisition and replacement of the City's fleet. The most significant change to the FY2017 Adopted Budget includes a decrease in the cost of motor vehicle fuel owing to the continued slide in the unit cost of fuel for gasoline, diesel, and the fleet fuel card purchases. In addition, the adopted budget includes an increase of 7.50 authorized positions to a total of 113.50 authorized positions after the funding and approval of an improvement package. This will facilitate the servicing of the Water departments and other city vehicles.

Group Health and Life Insurance Fund. The Group Health and Life Insurance Fund provides funds for the health insurance for employees and their dependents, basic life insurance for employees and funding for the Employees' Wellness Program. Expenditures are dependent on the aggregate cost of annual claims. The Fund's revenues come from active employee contributions, contributions from City funds, and interest on investments. The FY2017 Adopted Budget decreased by a net of (\$26,444,188) due to the transfer of funds for retiree healthcare expenses to the Retiree Healthcare Trust Fund. The budget decreased by 0.85 authorized positions transferred to the Retiree Healthcare Trust Fund. The Fund has 9.65 total authorized positions.

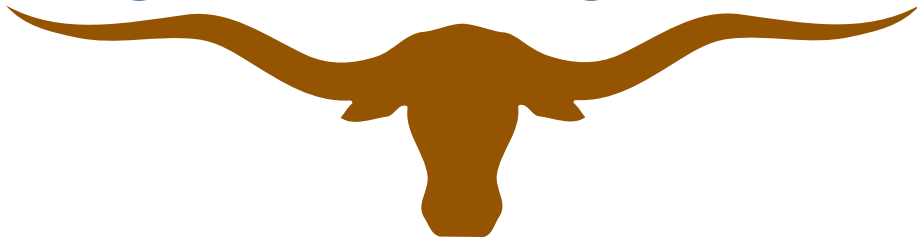
Information Systems Fund. The Information Technology (IT) Solutions Department provides internal services to General Fund departments and other funds for their IT services based on a fee structure through the Information Systems Fund. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. Interdepartmental charges are primarily based on numbers for radio, telephone, and computing services. The primary changes to the FY2017 Adopted Budget include an increase for costs associated with the Enterprise Resource Planning financials going into operational status, radio system maintenance, and salaries adjustments regarding the class and compensation study.

Risk Financing Fund. Formed in FY2016, the Risk Financing Fund is comprised of Risk Management and Workers' Compensation. The Risk Management function is comprised of the City's commercial insurance program and self-insured programs, claims and litigation management and subrogation programs. It focuses on controlling costs from losses and costs incurred by the City due to accidents, as well as managing an integrated program responsible for the preservation and protection of the City's resources and assets through loss prevention, loss control, and risk financing mechanisms. The Workers' Compensation function is responsible for providing statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. The FY2017 Adopted budget decreases due to transferring 0.50 of authorized positions to the Group Health and Life Insurance Fund and 0.30 of authorized positions to Financial Management Services-General Fund; changes in allocations for unemployment, tuition reimbursement, and ITS services; decrease in reinsurance premium and workers' compensation expenses; and reduction of funds for pre-employment drug and alcohol testing. The budget increases due to a change in citywide method of budgeting for group health insurance for active employees and vacant positions and includes 3% increase for budgeted salaries for Pay for Performance.

The revenue allocations for the Risk Management Division remain at prior year level, which includes \$500,000 as a planned contribution to the negative net position of the Fund - as part of a plan to bring the Fund into compliance with the established Financial Management Policy Statement Reserve Policies. The revenue allocations for the Workers' Compensation Division remain at prior year level, excluding the \$500,000 planned contribution towards fund balance. The Fund has 15.0 total authorized positions.

Retiree Healthcare Trust Fund. The Retiree Healthcare Trust Fund was formed in FY2016 to aid in the financial management activities and to demonstrate legal compliance with the administration of retired employee's group benefits. This fund segregates functions and activities related to the administration of retirees and accounts for revenue generated and expenditures incurred for such administration. The Fund has 1.35 total authorized positions.

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Financial Management Policy Statements

September 15, 2015

To establish and document a policy framework for fiscal decision-making, the City Manager will develop and maintain a comprehensive set of Financial Management Policy Statements. The aim of these policies is to ensure that financial resources are properly managed to meet the present and future needs of the citizens of Fort Worth. Specifically this policy framework mandates the pursuit of the following fiscal objectives:

- I. **Revenues:** Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.
- II. **Expenditures:** Ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resource.
- III. **Fund Balance/Net Position:** Maintain the fund balance and net position of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.
- IV. **Capital Expenditures and Improvements:** Review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.
- V. **Debt:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.
- VI. **Interfund Loans:** Establish guidelines for loans between funds.
- VII. **Investments:** Invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield
- VIII. **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support favorable legislation at the state and federal level.
- IX. **Grants:** Seek, apply for and effectively administer federal, state, and foundation grants-in-aid, which address the City's current priorities and policy objectives.
- X. **Economic Development:** Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.
- XI. **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
- XII. **Financial Consultants:** Seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.
- XIII. **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

- XIV. ***Retirement System:*** Ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.
 - XV. ***Internal Controls:*** Establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.
 - XVI. ***E-Commerce:*** To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.
-

I.

REVENUES

To design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

B. *User Fees*

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. The City Council shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

C. *Property Tax Revenues/Tax Burden*

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Fort Worth citizens.

D. *Utility/Enterprise Funds User Fees*

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

E. *Administrative Services Charges*

The City shall establish a method to determine annually the administrative services charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. *Revenue Estimates for Budgeting*

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends

in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

G. *Revenue Collection and Administration*

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control and reduce administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City

H. *Write-Off of Uncollectible Accounts*

The City shall monitor payments due to the City (accounts receivable) and periodically write-off accounts where collection efforts have been exhausted and/or collection efforts are not feasible or cost-effective.

I. *Revenues from Gas Leases and Pipeline Agreements* (M&C G-14767, April 26, 2005; M&C G-15715, May 8, 2007; M&C G-16013, January 8, 2008; July 21, 2009 M&C G-16632)

1. Trust/Endowment Fund

- a. The City shall establish a Trust Fund that will be structured and governed in such a manner to achieve maximum investment flexibility, maximum investment protection, and professional investment management. The trust will be managed to ensure the long-term preservation and growth of the trust principal.
- b. The Trust will be managed by a corporate trustee appointed by the City Council in accordance with the City Charter and the State Local Government Code. The City's Chief Financial Officer (CFO) will be empowered to make fund management decisions and recommendations that are consistent with an adopted investment policy of the City Council. The CFO shall serve as the financial guardian of the Trust ensuring fiscal stability, overseeing the Trustee that is appointed by the City Council, monitoring fund performance and recommending to the City Council the amount of funds available for disbursement annually, in accordance with *Section f*. The CFO shall be excluded from making specific expenditure decisions, which will be made by the City Council upon recommendation by the City Manager.
- c. The Trust instrument may be substantively amended upon the affirmative vote of at least three-fourths of the City Council. Prior to such vote, the City Council shall hold three public hearings. Any vote to substantively amend the Trust instrument shall occur six or more months after the initial public hearing.
- d. To the extent not in conflict with any other common law or any other statutes applicable to the Trust Fund, the trustee shall retain all powers granted to trustees by the Texas Trust Code, and particularly is to have the power to invest and reinvest the trust estate in accordance with the goals and stipulations of the governing trust instrument.

- e. The determined percentage of bonus and royalty revenue from various sources are to be held in a consolidated account which will be divided into different sub-accounts and such other sub accounts that may be approved by the City Council including, but not limited to, the General Endowment Gas Lease Fund, the Aviation Endowment Gas Lease Fund, the Park System Endowment Gas Lease Fund, the Nature Center Endowment Gas Lease Fund, and the Water and Sewer Endowment Gas Lease Fund.
- f. The goal of the Trust Fund is to produce income from investments and be a long-term source of revenue for the benefit of both present and future citizens of Fort Worth. The trustee, in close cooperation with the CFO, will recommend to the City Council distribution procedures for the different funds of the trust consistent with the goal to preserve, as well as increase, the principal of the trust. The amount of income available to be distributed each year from a particular fund of the trust shall be determined by the trustee and the CFO by July 1 of each year and shall be based on a spending rule which allows for reasonable growth of the principal. In the event that investment regulations prohibit the intended growth and expansion of the trust, a provision for dissolution of the trust will be incorporated into the initial trust instrument. Dissolution of the Trust will first require a determination and recommendation of the Corporate Trustee and the CFO.

2. Amendment of the Public Funds Investment Act

During the 81st Legislative Session, the Public Funds Investment Act (State of Texas Local Government Code Chapter 2256) was successfully pursued in order to maximize investment flexibility. Amendments to the Act were consistent with the Uniform Prudent Management of Institutional Funds Act (State of Texas Property Code Chapter 163.005).

3. Ad Valorem Tax Revenue Management

The ad valorem receipts on mineral valuations will be allocated to the general fund.

4. Gas-Related Revenue Management

a. Water and Sewer Fund

Bonus, royalty and other natural gas related fee revenue derived from Water and Sewer assets, including pipeline easements and license agreements, will be allocated in the following manner, subject to compliance with the Master Ordinance No.10968 and, upon appropriate action by the City Council declaring a surplus in the Water and Sewer Fund on an annual basis in accordance with state law.

Funds from Water and Sewer property and park land located in and around Lake Worth (except the Nature Center and Refuge) shall be designated for qualified expenditures in the development and execution of the 2007 Lake Worth Capital Improvement Implementation Plan, until such time as the plan projects are completed.

All other revenue derived from Water and Sewer assets will be allocated as follows unless a surplus is declared for the purpose of funding other City projects:

- i. Fifty percent to Water and Sewer Gas Lease Capital Projects Fund.
- ii. Twenty-five percent of the revenues will be allocated to the Water and Sewer Endowment Gas Lease Fund; and
- iii. Twenty-five percent of the revenues will be allocated to the Utility Street Reconstruction Capital Improvement Projects Fund.

b. Parks Bonuses

Bonus revenues from gas leases associated with park land will be recorded in the Park Gas Lease Project Fund and will be designated for use for capital improvements at the park where the gas leases are located.

c. Federal/State Restricted Park Royalties and Fees

Royalties and other fees received from gas leases or license agreements associated with park land that has federal and/or state restrictions requiring proceeds to be spent within the park system, except for the Nature Center, shall be allocated as follows:

- i. Fifty percent to the Park Gas Lease Project Fund; and
- ii. Fifty percent to the Park System Endowment Gas Lease Fund.

d. Fort Worth Nature Center and Refuge

Bonus revenues from gas leases associated with the Nature Center will be allocated first to establish the Nature Center Endowment Gas Lease Fund with \$10 million. Any remaining bonus funds will be allocated 50 percent to Nature Center Capital Improvement Program to implement the Nature Center Master Plan and 50 percent to the Citywide Park Capital Improvement Projects Fund. All royalties received from gas leases associated with the Nature Center will be allocated as follows:

- i. Twenty-five percent to the Nature Center Capital Improvement Program;
- ii. Twenty-five percent to the Park Gas Lease Project Fund; and
- iii. Fifty percent to the Park-System Endowment Gas Lease Fund

Once a total of \$62 million, as adjusted with the Consumer Price Index to reflect the actual implementation schedule, in bonus, royalty and fee revenue, has been allocated to the Nature Center Endowment Gas Lease Fund and the Nature Center Capital Improvement Program, 50 percent of the subsequent revenues will be allocated to the Park Gas Lease Project Fund and 50 percent to the Park System Endowment Gas Lease Fund.

e. Municipal Golf Fund

Bonus, royalty and other natural gas related fee revenue derived from designated golf course property, including pipeline easements and license agreements, will be allocated in the following manner:

- i. Fifty percent to retire existing debt in the Golf Debt Service Fund and upon retirement of all debt, the revenue will be applied to the restricted fund balance until such time that the required fund policy reserve of 10 percent in excess of the annual operating budget is achieved; and
- ii. Fifty percent to the Golf Gas Lease Capital Project Fund to cash fund golf capital projects.

f. Municipal Airports Fund

Bonus, royalty and other natural gas related fee revenue derived from airport property, including pipeline easements and license agreements, will be recorded in the Municipal Airports Fund and will be allocated in the following manner:

- i. Fifty percent to the Airports Gas Lease Project Fund for aviation capital improvement projects; and
- ii. Fifty percent to the Aviation Endowment Gas Lease Fund.

g. Pipelines in Public Rights of Way

Revenue derived from pipeline easements and license agreements in the public rights of way will be deposited to the General Fund to offset the staff costs associated with reviewing and managing the pipeline locations in relation to other utilities.

h. Property Owned by City-Affiliated Corporation

All gas-related revenues derived from property titled to any City-affiliated corporation, such as local development corporations, Alliance Airport Authority, or the Housing Finance Corporation, shall be deposited to separate accounts to support lawful activities of such corporations per the policies and oversight of their respective governing boards.

i. All Other Revenue

Except as noted in prior sections, all other revenue from bonuses, royalties and fees from gas leases, pipelines or related activities located on all other City property, including unrestricted park land, will be allocated as follows:

- i. Fifty percent of the revenue will be allocated to the Capital Projects Reserve Fund; and
- ii. Fifty percent of the revenue will be allocated to the General Endowment Gas Lease Fund

j. Minimum Payment Threshold

Notwithstanding anything in *Section a* through *Section i* to the contrary, if a gas lease related revenue payment is \$500 or less, one hundred percent of the payment will be allocated to the respective Gas Lease Capital Projects Fund.

5. Expenditure Criteria

Expenditures for gas lease revenues derived from lease bonus and royalties, ad valorem tax revenues, other gas related revenue and distributions from the Trust/Endowment Funds shall be appropriated for one time program initiatives and capital projects which meet one or more of the program and project criteria listed below:

- a. To expend on capital projects with a minimum 10-year useful life;
- b. To provide matching grant funds to leverage funds for capital projects;
- c. To expend on technology with a minimum 5-year useful life;
- d. To contribute toward an equipment/fleet revolving replacement fund;
- e. To expend on capital equipment with a minimum 10-year useful life;
- f. To fund one-time community-wide economic and neighborhood development initiatives and projects;
- g. To fund labor and materials associated with production, distribution and establishment activities for trees on public property (including schools and Counties.);
- h. To periodically transfer gas lease revenues to the General Fund to offset budgeted administrative costs in Planning and Development, Law, and the Financial Management Services Department for the leasing program. The allocation of the cost among all gas revenue funds will be proportional to revenue collected in all funds, including the Trust/Endowment funds and City affiliated corporation funds, during that reporting period;
- i. To periodically transfer Parks gas lease and pipeline revenues to the General Fund to offset program costs associated with leases, conversions, pipelines, etc.; and
- j. To replenish the Unassigned Fund Balance (for the General Fund), Assigned Fund Balance (all other Governmental Funds except the General Fund), or Net Position (for Enterprise Funds), if necessary, in any designated City fund, to meet the minimum requirements established for that fund.
- k. To make payments in support of arts organizations **provided, however**, that such payments may only be made using distributions from the General Endowment Gas Lease Fund and not from bonus, royalties, ad valorem tax revenues, or any other gas-related revenue.

J. *DFW Airport Car Rental Revenue Sharing*

All revenues derived from the DFW Airport car rental revenue sharing shall be dedicated to facility improvements of the Fort Worth Convention Center and the Will Rogers Memorial Center.

K. *Water and Sewer Payment-In-Lieu-of-Taxes (PILOT)*

The Water and Sewer Operating Fund shall make a Payment-In-Lieu-of-Taxes (PILOT) to the General Fund to offset the ad valorem taxes lost due to the non-profit status of the Water and Sewer System. The PILOT shall be calculated by applying the effective property tax rate to the net book value of the applicable assets. Assets subject to PILOT shall be limited to the assets classified as Plant and Property allocated to the retail portion of the Water and Sewer Systems.

An example of the PILOT calculation:

$(\text{Plant Assets} - \text{Accumulated Depreciation} + \text{Work in Progress}) * \text{Current Tax Rate}$

The Plant Assets are defined as the retail portion of audited plant and property assets of the utility as represented in the Fixed Assets Inventory and the Retail Cost of Service Rate Models. The Accumulated Depreciation is defined as the audited accumulated depreciation directly applied to the Plant Assets. The Work in Progress is defined as all audited Capital Project Expenditures not included in the Fixed Assets Inventory. The values used to complete the most recently available Comprehensive Annual Financial Report shall be used to determine the value of Plant Assets, Accumulated Depreciation and Work in Progress. The PILOT will be treated as a transfer to the General Fund from the Water and Sewer Fund, provided that the Water and Sewer Operating Fund balance shall remain in excess of the reserve requirements for Operating and Debt Service Funds. The transfer shall not exceed the PILOT calculation described above in any given year.

For the purposes of revenue recovery, the amount of the PILOT will be included in annual retail cost of service studies performed by the Water Department and included in the annual operating budget. The PILOT shall be treated as an operating expense of the Water and Sewer System. One twelfth of the budgeted PILOT transfer amount shall be transferred to the General Fund monthly.

L. *Use of One-time Revenues*

The City shall discourage the use of one-time revenues for ongoing expenditures.

M. *Use of Unpredictable Revenues*

The City shall exercise caution with the use of unpredictable revenues for ongoing expenditures.

II.

EXPENDITURES

To ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

A. *Current Funding Basis*

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The Fund Balance/Net Position Policy Statements shall guide the use of fund balance.)

B. *Avoidance of Operating Deficits*

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Net Position Policy Statements. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

C. *Maintenance of Capital Assets*

Within the resources available each fiscal year, the City shall strive to maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

D. *Periodic Program Reviews*

The City Manager shall strive to undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. As appropriate, the privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

E. *Purchasing*

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and “best value” purchasing.

F. ***Fund Balance Spending Priorities (M&C G-17398, September 27, 2011)***

Where an expenditure is incurred for purposes for which both restricted and unrestricted funds are available, the City will consider restricted funds to be spent before unrestricted funds. Further, if there is an expenditure incurred for purposes for which committed, assigned, or unassigned fund balance classifications could be used, the City will consider committed funds to be spent before assigned funds, and will consider assigned funds to be spent before unassigned funds.

The City Manager, or designee, may designate or commit assigned fund balances without further City Council approval. This authority only gives the ability to designate future "intended" uses of fund balance that is in excess of nonspendable, restricted, and committed amounts, and the minimum required net position (fund balance). It does not vest additional spending authority in the City Manager. Subsequent appropriations of fund balance would continue to require City Council approval.

III.

FUND RESERVE POLICY

The former Section III “Fund Reserve Policy” is replaced by specific reserve policies for each fund type. Those policies are:

Capital Projects Fund Reserve Policy

General Fund and Debt Service Fund Reserve Policy

Enterprise Fund Reserve Policy

Internal Service Fund Reserve Policy – Insurance Funds

Internal Service Fund Reserve Policy – Non-Insurance Funds

Special Revenue Fund Reserve Policy

Glossary

The full text of these policies can be found in Attachments A-1 through A-7 of these Financial Management Policy Statements.

IV.

CAPITAL EXPENDITURES AND IMPROVEMENTS

To review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.

A. *Capital Improvements Planning*

The City shall review annually the needs for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance, and replacement costs shall be fully costed.

B. *Replacement of Capital Assets on a Regular Schedule*

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

C. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from unassigned fund balance, assigned fund balance, or Net Position as allowed by the Unassigned/Assigned Fund Balance or Net Position Policy Statements; or it can borrow money through the issuance of debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

D. *Capital Projects Reserve Fund*

A Capital Projects Reserve Fund shall be established and maintained to accumulate reimbursements from other governmental agencies for the prior purchase of real property assets, proceeds from an occasional sale of surplus real property as approved by Council, bonuses and royalties received from gas leases (as described in "Revenues" Policy Statements, Section I., Revenues from Gas Leases and Pipeline Agreements), and transfers from the General Fund unassigned fund balance. This fund shall only be used to pay for non-routine and one-time expenditures such as land and building purchases, construction and maintenance projects with at least a 10-year life, feasibility, design and engineering studies related to such projects, capital equipment and vehicles with at least a 10-year life, and technology improvements with at least a 5-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of

citizens and employees, protecting the existing assets of the City, ensuring public access to City facilities and information, and promoting community-wide economic development.

E. *Demolition Fund*

Generally, proceeds from the sale of surplus real property assets, other than Lake Worth leases, shall be escrowed and designated for paying the costs of demolishing substandard and condemned buildings and for the maintenance of tax foreclosed properties the City maintains as trustee. Exceptions to this general policy shall be approved by the Council prior to the use of these proceeds for other purposes.

F. *Lake Worth Infrastructure Fund*

Proceeds from the sale of Lake Worth leases shall be escrowed and designated for water and wastewater improvements within the area of the City of Fort Worth surrounding and adjoining Lake Worth.

G. *Surplus Bond Funds (M&C G-14441, July 27, 2004)*

A “Restricted Residual Account” shall be established to record and manage surplus project funds. Surplus project funds may become available after the completion of a specific, voter-approved bond project or may result when a bond project is modified or eliminated without being simultaneously replaced by another eligible project.

Funds in the Restricted Residual Account may be used for projects consistent with the voted purpose of the bonds to:

- Finance cost overruns on bond projects within the same bond proposition;
- Fund emergency projects (as defined in Finance Directive 15);
- Reduce outstanding debt at the end of the bond program; and
- Fund newly identified projects within the voted purposes of an approved bond proposition only after all voter-approved projects /categories within the same proposition are substantially complete. A project would be considered substantially complete when design has been fully completed, construction is substantially underway, and staff has prepared cost projections that include ample contingencies to complete the project in the event unforeseen costs should arise.

V.

DEBT

To establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.

A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, commercial paper, tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets and equipment that cannot be prudently acquired from either current revenues, assigned fund balance, or Net Position, and to fund infrastructure improvements and additions. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes.

B. *Assumption of Additional Debt*

The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the City's ability to assume and support additional debt service payments. When appropriate, self-supporting revenue bonds shall be considered before general obligation bonds. To the extent permitted by State law, commercial paper may be utilized and/or issued in the City's tax-supported and revenue-supported bond programs in order to: (1) provide appropriation authority for executing contracts on bond-funded projects; (2) provide interim construction financing; and (3) take advantage of lower interest rates in the short-term variable rate market; all of which provide the City with flexibility in timing its entry into the long-term fixed rate market.

C. *Affordability Targets***1. General Obligation Bonds**

The City shall use an objective analytical approach to determine whether it can afford to assume new general purpose debt (General Obligation bonds, tax notes, and Certificates of Obligation) beyond what it retires each year. This process shall take into consideration any potential impact to the City's credit ratings, the growth in the City's taxable assessed value, and the targeted debt service tax rate. The process shall also examine the direct costs and benefits of the proposed expenditures. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to "afford" new debt as determined by the aforementioned standards.

2. Revenue Bonds

Revenue bonds are secured solely by the revenues of an enterprise fund. As a result, the credit markets look at the type of enterprise securing the payment of debt service on the bonds to determine the level of security necessary for the purchase of the bonds.

Whether revenue bonds can be secured with gross revenues of the enterprise or net revenues (i.e., those revenues remaining after paying costs of operation and maintenance) is often determined by state law. Coverage requirements, and the need for and level of reserve funds to provide additional security in support of revenue bonds, are subject to rating agency review and market standards.

Generally, for the City to issue additional water and sewer revenue bonds, net revenues, as defined in the ordinance authorizing the revenue bonds, shall be a minimum of 125% of the average annual debt service and 110% of the debt service for the year in which requirements are scheduled to be the greatest, but should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor. Exceptions to these standards must be fully explained and justified.

Generally, for the City to issue additional stormwater revenue bonds, gross revenues, as defined in the ordinance authorizing the revenue bonds, shall be at least of 150% of the maximum annual debt service, however net revenues (after operations and maintenance expenses) should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor using net revenues.

Revenue bonds that may be issued to finance improvements for other enterprise fund activities (e.g., airports or convention center facilities) will necessitate the consideration of coverage and reserve fund requirements unique to the enterprise fund, such that the revenue bonds will be creditworthy and marketable.

3. Certificates of Obligation

Certificates of Obligation may be issued without a public election to finance any public work project or capital improvement, as permitted by State law. However, it is the policy of the City to utilize Certificates of Obligation to finance public improvements only in special circumstances and only after determining the City's ability to assume additional debt based on the standards identified above. Those special circumstances in which Certificates might be issued include, but are not limited to, situations where:

- Cost overruns on a general obligation bond-financed capital improvement have occurred;
- “Emergency” conditions require a capital improvement to be funded rapidly;
- Financial opportunities unexpectedly arise to leverage funds from other entities and reduce the City's capital cost for a community improvement;
- A capital improvement is a revenue-producing facility, but due to the nature of the project or the time it takes for the facility to become operational and produce revenues, the improvement may not generate sufficient revenues throughout the life of the improvement to support the indebtedness secured solely by the revenues to be produced by the improvement;

- It would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- The timing of the construction of a capital improvement and the expense of calling a bond election for a single proposition would, in the opinion of staff and with the approval of the Council, warrant the issuance of Certificates of Obligation to finance the capital improvement.

D. *Debt Structure*

Generally, the City shall issue bonds with an average life of approximately 10.5 years for general obligation bonds and approximately 12.0 years for revenue bonds. The structure should approximate level principal on general obligation bonds and level debt service for revenue bonds. With respect to the issuance of revenue bonds for a stand-alone or self-supporting project, the term of the debt and debt service structure shall be consistent with the useful life of the project and the revenue-generating capability of the project.

There shall be no debt structures, which include increasing debt service levels in subsequent years, with the exception of the first and second year of a payment schedule. There shall be no "balloon" bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. In the case of a revenue generating project, principal repayment should begin no later than the first full year after the project has been placed in service. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw. The outstanding general obligation debt and revenue debt of the City may each be comprised of a variable rate component (including commercial paper and auction rate bonds) not to exceed 25% of each such category of debt.

E. *Call Provisions*

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

F. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis that the NIC basis can satisfactorily determine the lowest and best bid.

G. *Timing of Sales*

The City may use the cash received through the issuance of notes pursuant to, or the appropriation authority that may be available in accordance with the commercial paper programs to begin capital projects approved under those programs. The City may also consider using reimbursement resolutions and its cash to initiate certain projects. Consideration should be given to any lost interest earnings on the City's cash compared to the anticipated interest expense associated with the issuance of obligations by the City. This process will improve the City's

ability to time its entry into the long-term fixed rate market and to manage its debt issuances and debt payments in order to minimize the impact on tax rates and utility rates.

H. *Rating Agencies Presentations*

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's, Standard & Poor's, and Fitch.

I. *Continuing Disclosure*

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff will undertake to update financial and pertinent credit information within six months of the end of the City's fiscal year and at such other times as may be indicated by material changes in the City's financial situation.

J. *Debt Refunding*

City staff shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular advance refunding (i.e., bonds that are paid off on a date that is more than 90 days after the date the refunding bonds are issued) should exceed 3.5% of the par amount of the refunded maturities.

K. *Interest Earnings*

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

L. *Lease/Purchase Agreements*

Over the lifetime of a lease, the total cost to the City will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment, and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

M. *Proposals from Investment Bankers*

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to City's Financial Management Services Department. City staff will review to determine the viability of proposals.

N. *Underwriting Syndicates*

The City attempts to involve qualified and experienced firms, which consistently submit ideas to the City and actively participate in the City's competitive sales in its negotiated underwritings. City staff will recommend the structure of underwriting syndicates, which will be effective for the type and amount of debt being issued. The City will consider its M/WBE goals in structuring syndicates.

O. *Interest Rate Swaps*

The City will consider the utilization of interest rate swap transactions only as they relate to the City's debt management program and not as an investment instrument. As a result, any swap transaction should not impair the outstanding bond rating of the City or negatively affect the amount of credit enhancement capacity available to the City. The City is always open to innovative ideas and proposals; however, before a commitment is made on a transaction, the proposed transaction as well as any variations from the following guidelines shall be fully explained and justified to the Council.

1. The Transaction

- ❑ Will comply with all applicable outstanding bond ordinance and insurance covenants.
- ❑ Will be a market transaction for which competing quotes can be obtained at the discretion of the City staff.
- ❑ Will include a market termination provision with third party involvement.
- ❑ Will produce a material economic benefit not attainable through the use of conventional debt instruments.
- ❑ Will introduce no leverage in order to produce an economic benefit.
- ❑ Will not impair the utilization of outstanding call features on outstanding bonds.
- ❑ Will be structured to minimize any basis risk, tax-law risk and credit risk to the City.
- ❑ Will not cause the total amount of swap transactions as measured on a fair market value basis to exceed 40 percent (40%) of the outstanding indebtedness of a particular fund.

2. The Counterparty

- ❑ Shall pay all costs associated with the transaction. All fees and expenses paid by the counterparty to third parties will be disclosed in writing to the City.
- ❑ Shall have a rating at the time of execution that is at least equal to that of the City's indebtedness against which the transaction is to be entered, or must provide for the purchase of credit enhancement to enhance the proposed transaction's rating to that of such City indebtedness.

- Shall consider downgrade protection, when possible and cost effective.
- Shall not assign the swap contract without the consent of the City.
- Shall clearly explain the impact on the transaction of the counterparty's bankruptcy.

3. Analysis

- Swap proposals submitted by investment firms for consideration by the City shall include a clear analysis, which identifies both the potential benefits and risks associated with the proposed transaction.
- The City will produce an analysis of various interest rate market fluctuations at periodic intervals to demonstrate the impact of interest rate market movements.
- The City's cost of the transaction and any anticipated future costs will be included in any cost/benefit analysis.
- The City will monitor the results of an adopted swap transaction throughout its life and may recommend termination when substantial economic benefit would accrue to the City upon termination.

4. Legal

- The documentation of the swap shall be in the form of an International Swaps and Derivatives Association, Inc., Master Agreement with schedules and annexes, commonly referred to as an ISDA document set.
- The swap, whenever possible, shall be transacted under Texas law and jurisdiction.
- Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

5. Disclosure

- Disclosure of the terms of the swap will be made in accordance with then prevailing industry standards.

6. Reporting

- In order to comply with State statutes, the governing body of the City shall appoint an officer of the City to provide an annual written report to the governing body of the City which discusses the following items:
 - The terms of the outstanding interest rate management transactions.
 - The fair value of each interest rate management transaction.

- The value of any collateral posted to or by the City under the interest rate management transactions with each counterparty at year's end, and the cash flows of each interest rate management transaction.
- Identify the counterparties to each interest rate management transaction, any guarantor of such counterparties, and the credit ratings of each counterparty and guarantor.
- Determine whether the continuation of any swap transactions under the agreement would comply with the City's financial management policy statements.

P. *Synthetic Advanced Refundings*

The City may consider synthetic advance refundings when they produce a material economic benefit and will in no way impair the outstanding bond rating of the City.

1. The present value savings of any proposed transaction must be quantifiable, exceed 7 percent (7%) of the par amount of the refunded maturities, and not be based on projections.
2. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.
3. Additional transaction costs such as bond counsel, trustee, and financial/swap advisor shall be included in the savings calculation required above.
4. The City shall produce an analysis of the implications of paying a forward premium versus waiting to the current call date of the bonds.
5. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

VI.

INTERFUND LOANS

Interfund loans are amounts provided between funds and blended component units of the City of Fort Worth with a requirement for repayment.

A. *Review and Approval*

In accordance with the City of Fort Worth Charter any movement of funds from one fund to another requires the approval of City Council. Additionally, all interfund loan proposals must be reviewed and approved by the Chief Financial Officer and the City Manager or the designee thereof (who shall not be the Chief Financial Officer).

B. *Funding Source for Loans*

The funding source of all interfund loans must be idle cash on deposit in a fund. During the term of the loan, the outstanding balance at any time must not be needed to finance normal operations. Adequate documentation, i.e. cash flow analysis, is required to support that loaned funds are idle.

C. *Use of Loan Proceeds*

Interfund loans must only be made to finance short-term capital needs of the borrowing fund. Short-term is defined as a period up to five (5) years. The exception to this policy is loans from the General Fund to other funds.

D. *Repayment Source*

The borrowing fund must have an identified revenue stream for the repayment of all principal and interest incurred. Management must provide documentation of ability to repay the obligation, and the department incurring the loan must execute an agreement described in paragraph F, below). Loans will not be approved if the obligor fund cannot substantiate the ability to finance current business and capital operations, make agreed upon loan repayments, and maintain sufficient cash to meet emergency cash needs.

E. *Repayment Term*

All interfund loans must be repaid in no more than five (5) years from the date loan documents are executed.

F. *Legal Documentation*

All interfund loans are approved by the City Council by M&C action, and are consummated by loan agreements. Those agreements will stipulate the loan purpose, the loan amount, the term, repayment source, interest rate, and other information as required by the City's legal department.

G. *Repayment*

All idle City cash is pooled and invested to earn a return. The lending fund should recover this foregone investment revenue. Therefore interfund loans are interest bearing except for advance funding for grants, reimbursement resolutions, or when senior management finds it appropriate to forego the payment of interest. The interest rate charged and paid must comply with all applicable laws and regulation. At a minimum the rate charged will equal the return earned on the City's pooled cash.

H. *Water and Sewer Fund Loans*

In accordance with the Water and Sewer System Master Ordinance, excess pledged revenues can be used to make loans to other City Departments. Before making that determination, the Water and Sewer fund must cover all obligations for Operation and Maintenance Expenses, Debt Service Expenses, Debt Service Coverage, Transfers to the General Fund, and Operating Reserve Requirement (from Net Position)

1. *Purpose of the Loan*

To fund non-water and sewer capital projects for which there is no other viable funding source, and which total amount falls between a minimum and maximum threshold.

2. *Agreement*

A formal written agreement between the Water Department and the receiving department, clearly defining the terms and conditions of the agreement should be in place.

3. *Use of Gas Lease Revenue*

Uncommitted Gas Lease Revenues are the preferred source for making such loans as described in this policy, because the receipt of Gas Lease Revenues is not factored into the annual calculation of revenues available for operating and maintenance expenditures or for pledged for debt service, Gas Lease Revenues could be permanently considered surplus revenues and loaned to other City Departments without adverse affects to the Water Department's financial health or provision of service to its customers. Any prior commitments of the City Council and/or City management for these revenues should be taken into consideration (i.e. the 2007 Lake Worth Capital Improvement Plan). If Gas Lease Revenues are not available for a loan, then a declaration of surplus from the Water and Sewer Fund would be required before such loans could be made.

4. *Determination of Surplus*

Prior to a loan or transfer agreement being made, a determination of surplus must be made by meeting the following criteria: 1) there are sufficient Excess Pledged Revenues; 2) coverage amounts meet or exceed the recommended ratios; and 3) the reserve requirement meets or exceeds the required amounts as set forth in the Master Ordinance and the Fiscal Management Policy Statements.

VII.

INVESTMENTS

To invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield.

A. *Cash Management Policy (M&C G-9552, March 12, 1992)*

Subject to approval by the City Manager and the Director of Finance, the City Treasurer is both authorized and required to promulgate a written Statement of Cash Management Rules and Regulations governing the City's cash management and investment activities (exclusive of the investment activities of the Employees' Retirement Fund), and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy and the Public Funds Investment Act (Texas Government Code Chapter 2256). Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the safety and integrity of the City's financial assets.
2. Cash management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines, standards, and practices promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), and the Government Finance Officers Association (GFOA), whenever practicable.
3. Operating within appropriately established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions that engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate member of the financial or investment community.
4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility or selection of various financial intermediaries and counterparties, documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
5. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of

their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

B. *Investment Strategy (M&C G-11199, August 21, 1995 - Modified March 31, 1997)*

The City of Fort Worth maintains a Consolidated Portfolio in which it pools its funds for investment purposes. The City's cash management program seeks to achieve four objectives in this order of priority: safety of principal, adequate liquidity to meet daily cash needs, diversification, and finally a reasonable yield commensurate with the preservation of principal and liquidity. The following investment strategy has been designed to accomplish these objectives:

1. The City invests in "money market instruments," high credit quality, highly liquid investments with maturities of one year or less, and in intermediate-term securities of high credit quality with maturities no greater than five years. The City will only invest in those securities specified in its "List of Eligible Investments". These include U.S. Treasury Bills and Notes, high quality obligations of certain U.S. agencies and instrumentalities, and AAA-rated local government investment pools and no-load money market mutual funds. Any securities not on this list will not be eligible investments.
2. At all times, the City shall maintain a cash position sufficient to meet daily liquidity requirements. This will be accomplished by maintaining approximately 10 percent of the total portfolio in money market funds, local government investment pools, bank accounts, and/or overnight repurchase agreements. The City shall also position some investments to provide liquidity for certain predictable obligations such as debt service payments.
3. The City shall not exceed a weighted average maturity of two and one-half years for the Consolidated Portfolio, with no single investment exceeding a maximum stated maturity of five years. In addition, the portfolio shall be structured to achieve a proper level of diversification along maturity, issuer, and security type guidelines.

There may be times when the City has more or less of its funds in any one category due to cash flow needs, prevailing market conditions, and other factors. The diversification schedules serves as general guidelines for making investment decisions. In this way, the portfolio will be able to take advantage of rising interest rates by re-investing maturing securities at higher yields. In falling rate environments, it will profit from having investments that were made at higher interest rates. At all times, the exposure to a single issuer or security type will be minimized.

Following this discipline ensures that the City will always have sufficient cash available for daily needs, preserves its principal and encourage diversification in multiple areas. In this manner, the Consolidated Portfolio will endeavor to earn a competitive market yield without assuming unacceptable risk.

C. *Interest Earnings*

Interest earned from investments shall be distributed to the operating, internal service, and other City funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

D. *Designated Investment Committee*

Upon Council adoption of the Investment Policy, an Investment Committee comprised of the Chief Financial Officer and/or the Financial Management Services Department Director, the City Treasurer, and others as deemed appropriate by the City Manager is established. This group serves as the City's designated investment committee required under the State Public Funds Investment Act. The committee will regularly examine and evaluate the City's cash management and investment activities and recommend revisions to operational rules and regulations, the Investment Policy, and the Investment Strategy. The committee may also approve the annual broker/dealer list and authorized training organizations. Modifications to the administrative rules and regulations will be submitted to the City Manager for approval. Amendments to the Investment Policy will be presented to the Council for adoption. According to State statute, the Investment Policy and Strategy will be reviewed and adopted by Council at least annually.

E. *Credit Rating*

An Investment Officer or Investment Advisor shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, an Investment Officer shall notify the Chief Financial Officer of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within two weeks after the loss of the required rating.

VIII.

INTERGOVERNMENTAL RELATIONS

To coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.

A. *Interlocal Cooperation in Delivering Services*

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

B. *Legislative Program*

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.

IX.

GRANTS

To seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the City's current priorities and policy objectives.

A. *Grant Guidelines*

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Council. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Indirect Costs*

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

C. *Grant Review*

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Council approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the appropriate Assistant City Manager and then, at the earliest feasible time, seek formal Council approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

D. *Grant Program Termination*

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

X.

ECONOMIC DEVELOPMENT

Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.

A. *Positive Business Environment*

The City shall endeavor, through its regulatory and administrative functions, to provide a positive business environment in which local businesses can grow, flourish and create jobs. The Council and City staff will be sensitive to the needs, concerns and issues facing local businesses.

B. *Commitment to Business Expansion, Diversification, and Job Creation*

The City shall encourage and participate in economic development efforts to expand Fort Worth's economy and tax base and to increase local employment. These efforts shall not only focus on newly developing areas but on “central city” areas, the Central Business District, and other established sections of Fort Worth where development can generate additional jobs and other economic benefits. The “central city” is defined, by the Council, as the area within Interstate Loop 820 consisting of:

- All Community Development Block Grant (CDBG)–eligible census block groups; and
- All state-designated enterprise zones within Interstate Loop 820; and
- All census block groups that are contiguous by 75 percent or more of their perimeter to CDBG-eligible block groups or enterprise zones.

C. *Tax Abatements*

The City shall follow a tax abatement policy (adopted October 17, 2006, M&C G-15458) to encourage investment and development throughout Fort Worth. The City shall use due caution in the analysis of any tax incentives used to encourage development. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Fort Worth's economy. Tax abatement contracts may contain certain conditions to the receipt, both initially and throughout the term of the contract, of the abatement. The City will annually review tax abatement contracts to ensure the community is receiving promised benefits, and the Council may seek to modify, re-negotiate, or terminate an abatement contract if it is determined that the firm receiving the abatement has failed to keep its part of the agreement.

D. *Increase Non-residential Share of Tax Base*

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

E. *Coordinate Efforts with Other Jurisdictions*

The City's economic development program shall encourage close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well being of this area.

F. *Use of Other Incentives*

The City shall use enterprise zones, tax increment reinvestment zones, or other incentives as allowed by law to encourage new investment and business expansion in target areas as designated by resolution of the Council. Petitions presented to the City Council seeking the creation of a tax increment reinvestment zone shall be considered by the City Council in a manner consistent with applicable Texas law and the City of Fort Worth Policy, Guidelines, and Procedures for Tax Increment Reinvestment Zones (adopted February 28, 2006, M&C G-15100).. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion. The factors used to evaluate possible recipients of any incentives shall include those listed in C. Tax Abatements. Economic development incentive agreements involving tax abatements or grants of public funds shall be subject to prior review and approval of the Council.

XI.

FISCAL MONITORING

To prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.

A. *Financial Status and Performance Reports*

Strive for quarterly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of unassigned fund balances, assigned fund balances, or available cash balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Council.

B. *Five-year Forecast of Revenues and Expenditures*

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Council to potential problem areas requiring attention.

C. *Status Reports on Capital Projects*

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Council.

D. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed annually by the Council and updated, revised or refined as deemed necessary. Policy statements adopted by the Council are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

XII.

FINANCIAL CONSULTANTS

To seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.

Advisors and consultants shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling.

XIII.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Accounting, Auditing and Financial Reporting: Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

A. *Conformance to Accounting Principles and Recommended Practices*

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. *Popular Reporting*

In addition to issuing a Comprehensive Annual Financial Report (CAFR) in conformity with GAAP, the City may supplement its CAFR with a simpler, "popular" report designed to assist those citizens who need or desire a less detailed overview of the City's financial activities. This report should be issued no later than six months after the close of the fiscal year.

C. *Selection of Auditors*

Every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Council shall approve the selection of an independent firm of certified public accountants to perform an annual audit of the books of account, records and transactions, opining of the Comprehensive Annual Financial Report and Single Audit Report and reporting the results and recommendations to the Council.

D. *Audit Completion*

The City seeks to have its CAFR and Single Audit Report audited and available within 180 days and 270 days respectively after the close of its previous fiscal year, which ends September 30. In the event the presentation of the CAFR and Single Audit is delayed beyond the first Council meeting in April, the City Manager shall provide a report on the status of the audit and the expected completion date of the CAFR and Single Audit to the City Council at its first meeting in April.

XIV.

RETIREMENT SYSTEM**A. To ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries:**1. *Benefit Improvements*

The Board of Trustees of the Employees' Retirement Fund (Retirement Fund) shall certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels. The City Council (City) will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels.

2. *Qualified Plan*

The City and the Retirement Fund will maintain the qualified status of the Retirement System. As deemed necessary from time to time, the City and/or the Retirement Fund will request a "determination letter" from the IRS relative to whether or not the City's retirement system conforms to the Internal Revenue Code in order to assure the tax-exempt status of the income earned on the Retirement Fund's investments, the retiree pension payments, and the accrued benefits for active employees.

3. *Funding Level*

In accordance with Article 16, Section 66 of the Texas Constitution which charges the City and the Retirement Fund with the responsibility for ensuring that accrued benefits are not reduced or impaired, the City shall continue to monitor contribution levels of both the City and employees, along with retirement benefits, to ensure that the Retirement Fund is sufficiently funded and benefits can be paid as they become due. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

4. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget, such as compensation increases, retirement contributions, and any changes in staffing to the City's selected actuarial firm. The actuarial firm will determine the actuarial impact of assumptions included in the City Manager's Proposed Budget on the Employees' Retirement Fund. The City Manager will present the City Council with the results of the actuarial analysis, prior to the adoption of the budget and communicate the results of the actuarial study to the Employees' Retirement Fund's actuary.

B. To ensure that the Health Fund is adequately funded and operated for the exclusive benefit of eligible employees, retirees, and beneficiaries:

1. *Benefit Improvements*

Staff shall routinely present to the City Council the actuarial impact of any proposed benefit improvements or changes. The City Council will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes.

2. *Funding Level*

The City shall continue to monitor retiree healthcare benefits, to ensure that the Health Fund is sufficiently funded and City Council-approved benefits can be paid according to the approved benefit program. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

3. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget related to the actuarially determined Annual Required Contribution (ARC) and the period of time necessary to fully fund the ARC in accordance with Governmental Standards Accounting Board Statement 45 (GASB 45).

XV.

INTERNAL CONTROLS

To establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.

A. *Proper Authorizations*

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

B. *Separation of Duties*

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. *Proper Recording*

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded, and that all financial reports may be relied upon as accurate, complete and up-to-date.

D. *Access to Assets and Records*

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

E. *Independent Checks*

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

F. *Costs and Benefits*

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

XVI.

E-COMMERCE

To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.

A. *Fully Integrated Financial Systems*

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

B. *Emerging Technologies*

The City will work closely with its depository bank and other financial partners to evaluate and implement the standard industry accepted technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

C. *Vendor E-Payments*

The City will actively migrate vendor payments from paper checks to other forms of payment, including but not limited to: 1) Automated Clearing House (ACH) payments; 2) Wire transfers; and 3) Procurement Card payments.

D. *Direct Deposits*

The City will actively migrate payroll payments from paper checks, to electronic formats, including but not limited to: 1) Direct deposits and 2) Electronic pay cards.

E. *Internet Payment Options*

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options of best practices which will allow customers and citizens to pay bills due the City conveniently and securely.

F. *Information Security*

The City will employ security measures consistent with best practice and the City's information security policy to ensure the integrity and confidentiality of customer and citizen data that is stored or is a component of transactions utilizing the City's information technology infrastructure or that of its service providers.

XVII.

LONG-TERM FINANCIAL PLANNING POLICY

A new “Long-Term Financial Planning Policy” is adopted in Fiscal Year 2015. The full text of the policy can be found as Attachment B to these Financial Management Policy Statements.

ATTACHMENTS

City of Fort Worth
Department of Finance
Capital Projects Fund Reserve Policy



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. The Capital Project Fund Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its Capital Projects Fund Reserve, how the Reserve will be funded, and the conditions under which the Reserve may be used.

III. **Applicability and Scope:**

This policy shall apply to the Capital Projects Funds under the budgetary and fiscal control of the City Manager and the City Council. This policy does not apply to a Proprietary Fund, which shall be governed by a separate policy.

IV. **Glossary** - See definitions related to this policy provided in the appendix

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy

VI. **Policy:**

Reserve Levels – The City will maintain reserves in Capital Projects Funds that will not exceed the amount needed to fully fund the approved projects set forth in the five-year Capital Improvement Plan.

VII. **Monitoring Performance**

- A. The City will measure its compliance with this policy on an annual basis as of September 30th each year or as soon as practical after final fiscal year-end financial information becomes available. During the course of the fiscal year the Department of Finance shall

City of Fort Worth
Department of Finance
Capital Projects Fund Reserve Policy



closely monitor the City's revenues and expenditures to ensure Reserves are not used beyond any planned usage.

- B. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- C. Funding the Reserve – Funding of Reserve targets will generally come from excess revenues over expenditures or one-time revenues.
- D. Periodic Review of the Targets – At a minimum, during the annual financial planning/budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance – In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenditures, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

IX. Conditions for Use of Reserves

It is the intent of the City to limit the use of Capital Project Fund Reserves to address non-routine and one-time expenditures.

X. Excess of Reserves

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

1. Appropriated to lower the amount of bonds or increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan;
2. To pay for non-routine and one-time expenditures such as land and building purchases, construction and maintenance projects with at least a 10-year life, feasibility, design, and engineering studies related to such projects, capital equipment and vehicles with at least a 10-year life, and technology improvements with at least a 5-year life.

City of Fort Worth
Department of Finance
Capital Projects Fund Reserve Policy



XI. Authority over Reserves

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. Quality Control and Quality Assurance:

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provides sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. Metrics:

To be developed and managed accordingly.

XIV. Records:

There are no records associated with this policy.

XV. Process Flow Map:

Not applicable.

XVI. Forms:

Not Applicable

XVII. Appendices:

Not applicable.

City of Fort Worth
Department of Finance
General Fund and General Debt
Service Fund Reserve Policy



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its General Fund and Debt Service Fund Reserves, how the Reserves will be funded, and the conditions under which the Reserves may be used.

III. **Applicability and Scope:**

This policy shall apply to the General Fund and the General Debt Service Fund under the budgetary and fiscal control of the City Manager and the City Council.

This policy is applicable to Governmental Funds, and is intended to supplement, not supersede, provisions of the City governing the issuance of bonds or other obligations secured in whole or in part by revenues held in or credited to a Governmental Fund.

IV. **Glossary** - See definitions related to this policy provided in the appendix.

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy
- D. Debt Management Policy

City of Fort Worth
 Department of Finance
 General Fund and General Debt
 Service Fund Reserve Policy



VI. Policy:

General Fund

- A. Reserve Levels - The City will maintain a minimum Unassigned Fund Balance in the General Fund equivalent to ten percent (10%) of regular ongoing operating expenditures, with a goal of two months (16.67%) of regular ongoing operating expenditures.
- B. Committed Fund Balance – The City Council maintains the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an item placed on the City Council's agenda and approved at a City Council meeting. The action must either approve or rescind, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
- C. Assigned Fund Balance – The City Council, through adoption of this policy, have authorized the City Manager and Chief Financial Officer / Director of Finance to jointly designate or commit assigned fund balances without further City Council approval. It should be noted that this authority only gives the ability to designate future "intended" uses of fund balance that is in excess of nonspendable, restricted, and committed amounts, and the minimum required reserve. It does not vest additional spending authority in the City Manager or Chief Financial Officer / Director of Finance. Subsequent appropriations of fund balance would continue to require City Council approval.

Spending Priorities - When expenditures are incurred for the purposes for which both restricted and unrestricted fund balance is available, the City will consider restricted funds to be spent before unrestricted funds. Further, if there is an expenditure incurred for purposes for which committed, assigned, or unassigned fund balance classifications could be used, the City will consider committed funds to be spent before assigned funds, and will consider assigned funds to be spent before unassigned funds.

For the purposes of this policy, current fiscal year's actual expenditures will exclude significant Non-Recurring Items.

Debt Service Fund

- D. Reserve Levels – The City will maintain a minimum level of Restricted, Committed, and Assigned Fund Balance in the General Debt Service Fund between two (16.67%) to three (25%) months of the highest projected debt service over the succeeding debt service forecast. Amounts used in this calculation shall not include any amounts allocated for other purposes by the City Council.

While reserves for the General Fund and the Debt Service Fund are calculated separately, the resulting individual Reserve requirements will be combined into one figure to be compared with the total General Fund and Debt Service Fund's fund balance.

City of Fort Worth
 Department of Finance
 General Fund and General Debt
 Service Fund Reserve Policy



VII. Monitoring Performance

- E. The City will measure its compliance with this policy on an annual basis as of September 30th each year or as soon as practical after final fiscal year-end financial information becomes available. During the course of the fiscal year the Department of Finance shall closely monitor the City's revenues and expenditures to ensure Reserves are not used beyond any planned usage.
- F. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- G. Funding the Reserve – Funding of Reserve targets will generally come from excess revenues over expenditures or one-time revenues.
- H. Periodic Review of the Targets – At a minimum, during the annual financial planning / budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance – In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenditures, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

IX. Conditions for Use of Reserves

General Fund

It is the intent of the City to limit the use of General Fund Reserves to address unanticipated, Non-Recurring needs. Reserves shall not be applied to recurring annual operating expenditures. Reserves may, however, be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term plan.

Debt Service Fund

It is the intent of the City to limit the use of Debt Service Reserves to address the re-payment of any outstanding debt.

City of Fort Worth
Department of Finance
General Fund and General Debt
Service Fund Reserve Policy



X. **Excess of Reserves**

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

General Fund

1. Fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget ordinance. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
2. Appropriated to lower the amount of bonds or increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan;
3. One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
4. Start-up expenditures for new programs, provided that such action is approved by the City Council and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Department of Finance.

Debt Service Fund

1. Use to re-pay any outstanding debt or obligations.

XI. **Authority over Reserves**

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. **Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provide sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. **Metrics:**

To be developed and managed accordingly.

XIV. **Records:**

There are no records associated with this policy.

City of Fort Worth
Department of Finance
General Fund and General Debt
Service Fund Reserve Policy



XV. **Process Flow Map:**

Not Applicable.

XVI. **Forms:**

Not Applicable

XVII. **Appendices:**

Not Applicable.

City of Fort Worth
Department of Finance
Enterprise Fund Reserve Policy



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/ Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenses. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. The Enterprise Funds Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its Enterprise Fund Reserve, how the Reserve will be funded, and the conditions under which the Reserves may be used. This policy is intended to supplement, but not supersede, provisions of ordinances of the City governing the issuance or incurrence of bonds or other obligations secured in whole or in part by revenues or credited to an Enterprise Fund.

III. **Applicability and Scope:**

This policy shall apply to all Enterprise Funds under the budgetary and fiscal control of the City Manager and the City Council.

This policy is applicable to Enterprise Funds, and is intended to supplement, not supersede, provisions of the City governing the issuance of bonds or other obligations secured in whole or in part by revenues held in or credited to an Enterprise Fund.

IV. **Glossary** - See definitions related to this policy provided in the appendix

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy

City of Fort Worth
 Department of Finance
 Enterprise Fund Reserve Policy



VI. Policy:

Reserve Levels- The City will maintain the following minimum reserve levels in each Enterprise Fund, consistent with State law and the terms of ordinances pursuant to which obligations have been issued or incurred that are secured in whole or in part by revenues held in or credited to an Enterprise Fund:

A. Water and Sewer Fund

1. A goal of a minimum level of Working Capital in Enterprise Funds equivalent to three (25%) months of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
2. A goal of a minimum level of Working Capital in Enterprise Funds equivalent to three (25%) months of the amount being paid in Debt Service payments for the subsequent fiscal year.
3. A minimum Reserve of 62 Days Cash on Hand with a goal of 250 Days Cash on Hand.

B. All other Enterprise Funds

1. A goal of a minimum level of Working Capital in Enterprise Funds equivalent to three (25%) months of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
2. A goal of a minimum level of Working Capital in Enterprise Funds equivalent to three (25%) months of the amount being paid in Debt Service payments for the subsequent fiscal year.
3. A minimum Reserve of 62 Days Cash on Hand with a goal of 150 Days Cash on Hand.
4. The City's goal is that no Enterprise Fund shall have a negative Unrestricted Net Position.
5. In addition, The City acknowledges that initially, not all funds will meet the minimum requirement for Working Capital and/or Days Cash on Hand outlined in this policy. A fund will be considered compliant with this policy as long as the financial position shows continuous improvement each fiscal year.

VII. Monitoring Performance

- A. For purposes of this calculation, Working Capital will include long-term investments that can be liquidated within five business days. The City will measure its compliance

City of Fort Worth
 Department of Finance
 Enterprise Fund Reserve Policy



with this policy on an annual basis as of September 30th each year or as soon as practical after final fiscal year-end financial information becomes available. During the course of the fiscal year the Department of Finance shall closely monitor the City's revenues and expenses to ensure Reserves are not used beyond any planned usage.

- B. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- C. Funding the Reserve- Funding of Reserve targets will generally come from excess revenues over expenses or one-time revenues.
- D. Periodic Review of the Targets – At a minimum, during the annual financial planning/budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance- In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenses, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

IX. Conditions for Use of Reserves

It is the intent of the City to limit use of Enterprise Reserves to address unanticipated, Non-Recurring needs. Reserves shall not be applied to recurring annual operating expenses. Reserves may, however, be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term plan.

X. Excess of Reserves

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

1. Fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget ordinance. Priority will be given to those items that relieve budget or financial operating pressure in future periods;

City of Fort Worth
 Department of Finance
 Enterprise Fund Reserve Policy



2. Appropriated to lower the amount of bonds or increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan;
3. One-time expenses that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
4. Start-up expenses for new programs, provided that such action is approved by the City Council and is considered in the context of multi-year projections of revenue and expenses as prepared by the Department of Finance.

XI. **Authority over Reserves**

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. **Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provide sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. **Metrics:**

To be developed and managed accordingly.

XIV. **Records:**

There are no records associated with this policy.

XV. **Process Flow Map:**

Not Applicable.

XVI. **Forms:**

Not Applicable.

XVII. **Appendices:**

Not Applicable.

City of Fort Worth
 Department of Finance
 Internal Service Fund Reserve Policy
 Insurance Funds



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day to day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/ Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenses. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. The Internal Service Insurance Funds Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its Internal Service Insurance Funds Reserve, how the Reserve will be funded, and the conditions under which the Reserves may be used.

III. **Applicability and Scope:**

This policy shall apply to all Internal Service Insurance Funds under the budgetary and fiscal control of the City Manager and the City Council.

IV. **Glossary** - See definitions related to this policy provided in the appendix

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy

VI. **Policy:**

Reserve Levels- The City will maintain the following minimum reserve levels in all Internal Service Insurance Funds:

1. A minimum level of Working Capital in Insurance Funds between two and three months of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.

City of Fort Worth
Department of Finance
Internal Service Fund Reserve Policy
Insurance Funds



2. No Insurance Fund shall have a negative Unrestricted Net Position.
3. In addition, The City acknowledges that initially, not all funds will meet the minimum requirement for Working Capital outlined in this policy. A fund will be considered compliant with this policy as long as the financial position shows continuous improvement each fiscal year.

VII. Monitoring Performance

- A. The City will measure its compliance with this policy on an annual basis as of September 30th each year or as soon as practical after final year-end account information becomes available. During the course of the fiscal year the Department of Finance shall closely monitor the City's revenues and expenses to ensure Reserves are not used beyond any planned usage.
- B. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- C. Funding the Reserve- Funding of internal service insurance funds Reserve targets will generally come from excess revenues over expenses or one-time revenues.
- D. Periodic Review of the Targets – At a minimum, during the annual financial planning/budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance- In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenses, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

IX. Conditions for Use of Reserves

It is the intent of the City to limit use of internal service insurance fund Reserves to address unanticipated, Non-Recurring needs. Reserves shall not be applied to recurring annual operating expenses. Reserves may, however, be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term plan.

City of Fort Worth
Department of Finance
Internal Service Fund Reserve Policy
Insurance Funds



X. **Excess of Reserves**

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

1. Fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget ordinance. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
2. One-time expenses that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
3. Start-up expenses for new programs, provided that such action is approved by the City Council and is considered in the context of multi-year projections of revenue and expenses as prepared by the Department of Finance.

XI. **Authority over Reserves**

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. **Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provide sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. **Metrics:**

To be developed and managed accordingly.

XIV. **Records:**

There are no records associated with this policy.

XV. **Process Flow Map:**

Not Applicable.

XVI. **Forms:**

Not Applicable.

City of Fort Worth
Department of Finance
Internal Service Fund Reserve Policy
Insurance Funds



XVII. **Appendices:**
Not Applicable.

City of Fort Worth
 Department of Finance
 Internal Service Fund Reserve Policy
 Non-Insurance Funds



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day to day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/ Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenses. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. The Internal Service Fund Reserves (for non-insurance funds) are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/ or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its Non-Insurance Internal Service Fund Reserve, how the Reserve will be funded, and the conditions under which the Reserves may be used.

III. **Applicability and Scope:**

This policy shall apply to all Non-Insurance Internal Service Funds under the budgetary and fiscal control of the City Manager and the City Council.

IV. **Glossary** - See definitions related to this policy provided in the appendix

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy

VI. **Policy:**

Reserve Levels- The City will maintain the following minimum reserve levels in all Non-Insurance Internal Service Insurance Funds:

1. A minimum level of Working Capital in Non-Insurance Internal Service Funds equivalent to three percent (3%) of regular, on-going operating expenses (including transfers out). This calculation does not include non-recurring items.
2. No Internal Service Fund shall have a negative Unrestricted Net Position.

City of Fort Worth
Department of Finance
Internal Service Fund Reserve Policy
Non-Insurance Funds



3. In addition, The City acknowledges that initially, not all funds will meet the minimum requirement for Working Capital outlined in this policy. A fund will be considered compliant with this policy as long as the financial position shows continuous improvement each fiscal year.

VII. Monitoring Performance

- a. The City will measure its compliance with this policy on an annual basis as of September 30th each year or as soon as practical after final year-end account information becomes available. During the course of the fiscal year the Department of Finance shall closely monitor the City's revenues and expenses to ensure Reserves are not used beyond any planned usage.
- b. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- c. Funding the Reserve- Funding of internal service Reserve targets will generally come from excess revenues over expenses or one-time revenues.
- d. Periodic Review of the Targets – At a minimum, during the annual financial planning/budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance- In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenses, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

IX. Conditions for Use of Reserves

It is the intent of the City to limit use of internal service Working Capital Reserves to address unanticipated, Non-Recurring needs. Reserves shall not be applied to recurring annual operating expenses. Reserves may, however, be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term plan.

X. Excess of Reserves

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

City of Fort Worth
 Department of Finance
 Internal Service Fund Reserve Policy
 Non-Insurance Funds



1. Fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget ordinance. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
2. One-time expenses that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
3. Start-up expenses for new programs, provided that such action is approved by the City Council and is considered in the context of multi-year projections of revenue and expenses as prepared by the Department of Finance.

XI. **Authority over Reserves**

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. **Quality Control and Quality Assurance:**

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provide sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. **Metrics:**

To be developed and managed accordingly.

XIV. **Records:**

There are no records associated with this policy.

XV. **Process Flow Map:**

Not Applicable.

XVI. **Forms:**

Not Applicable.

XVII. **Appendices:**

Not Applicable.

City of Fort Worth
Department of Finance
Special Revenue Fund Reserve Policy



I. **Authority:**

The Fort Worth City Council is responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of the executive departments, including the Department of Finance. This policy shall be administered on behalf of the City Manager by the Chief Financial Officer/Director of Finance.

II. **Purpose:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate Reserve level to protect the City's credit worthiness and provide adequate cash flow based upon the traditional operating cycle. Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities and to minimize the costs associated with short-term cash borrowing.

This policy establishes the amounts the City will strive to maintain in its Special Revenue Funds as Reserves, how the Reserves will be funded, and the conditions under which Reserves may be used.

III. **Applicability and Scope:**

This policy shall apply to all Special Revenue Funds under the budgetary and fiscal control of the City Manager and the City Council.

This policy is applicable to Governmental Funds, and is intended to supplement, not supersede, provisions of the City governing the issuance of bonds or other obligations secured in whole or in part by revenues held in or credited to a Governmental Fund.

IV. **Glossary** - See definitions related to this policy provided in the appendix

V. **Related Documents and References:**

- A. Operating and Capital Budget Policy
- B. Long-Term Financial Planning Policy
- C. Capital Asset Investment and Management Policy

VI. **Policy:**

Reserve Levels - The City will maintain the following minimum Assigned Fund Balance:

1. A minimum Fund Balance in Special Revenue Funds equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including operating transfers out). This calculation shall not include Non-Recurring Items.
-

City of Fort Worth
Department of Finance
Special Revenue Fund Reserve Policy



2. A minimum Fund Balance in Special Revenue Funds equivalent to two months (16.67%) of the amount being paid in Debt Service payments for the subsequent year.
3. The applicable cumulative total of all above requirements will be the minimum reserve requirement for each Special Revenue Fund.
4. In addition, The City acknowledges that initially, not all funds will meet the minimum requirement for Fund Balance outlined in this policy. A fund will be considered compliant with this policy as long as the financial position shows continuous improvement each fiscal year.

VII. Monitoring Performance

- A. The City will measure its compliance with this policy on an annual basis as of September 30th each year or as soon as practical after final fiscal year-end financial information becomes available. During the course of the fiscal year the Department of Finance shall closely monitor the City's revenues and expenditures to ensure Reserves are not used beyond any planned usage.
- B. If, based on staff's analysis and forecasting, the target level of Reserves is not met at fiscal year-end or is not likely to be met at any point within a five-year time horizon, then during the annual budget process a plan to replenish the Reserve levels will be developed by collaboration among affected departments and the Department of Finance based on the requirements outlined in this policy.
- C. Funding the Reserve – Funding of Reserve targets will generally come from excess revenues over expenditures or one-time revenues.
- D. Periodic Review of the Targets – At a minimum, during the annual financial planning / budget process staff shall review the current and five-year projected Reserves to ensure that they are appropriate given the economic and financial risk factors the City is subject to.

VIII. Pooled Cash

Cash Balance – In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenditures, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The Reserve is intended to support this effort and counterbalance the tax collection cycle.

City of Fort Worth
Department of Finance
Special Revenue Fund Reserve Policy



IX. Conditions for Use of Reserves

It is the intent of the City to limit use of special revenue fund Reserves to address unanticipated, Non-Recurring needs. Reserves shall not normally be applied to recurring annual operating expenditures. Reserves may, however, be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place in the context of an adopted long-term plan.

X. Excess of Reserves

In the event Reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess Reserves may be used in the following ways:

1. Fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits as directed and approved within the long-term financial plan and the annual budget ordinance. Priority will be given to those items that relieve budget or financial operating pressure in future periods;
2. Appropriated to lower the amount of bonds or increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan;
3. One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
4. Start-up expenditures for new programs, provided that such action is approved by the City Council and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Department of Finance.

XI. Authority over Reserves

The City Council may authorize the use of Reserves. The Department of Finance will regularly report both current and projected Reserve levels to the City Manager and City Council.

XII. Quality Control and Quality Assurance:

It is the responsibility of the Chief Financial Officer/Director of Finance to ensure the presence of procedures that provide sufficient guidance to affected City personnel to fulfill the intent of this policy.

These policies will be reviewed at least annually and updated on an as-needed basis.

XIII. Metrics:

To be developed and managed accordingly.

City of Fort Worth
Department of Finance
Special Revenue Fund Reserve Policy



- XIV. **Records:**
There are no records associated with this policy.

- XV. **Process Flow Map:**
Not Applicable.

- XVI. **Forms:**
Not Applicable.

- XVII. **Appendices:**
Not Applicable.

City of Fort Worth
Department of Finance
Glossary for Financial Management Policies



- a. **Accrual Basis of Accounting** – A basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows. For example, in accrual accounting, revenue that was earned on April 1 but for which payment was not received until July 10, is recorded as revenue on April 1st regardless of the timing of when the payment is received.
 - b. **Annually Completed Actuarial Report** – An Actuarial Report includes a type of appraisal which requires making economic and demographic assumptions in order to estimate future liabilities.
 - c. **Business Plan**- A department-level plan. In this plan, departments outline each division’s Service Areas and associated key performance indicators, and priority initiatives for each. This document is meant to serve as a high-level annual performance plan, in which measures are periodically updated to facilitate continuous observation, trend analysis, and improvement of department activities and services.
 - d. **Capital Improvement Plan (CIP)** – A plan that describes the capital projects and associated funding sources the City intends to undertake in the current fiscal year plus four successive fiscal years, including the acquisition or construction of capital facilities and assets, and the maintenance thereof.
 - e. **Capital Projects Fund** – A governmental fund established to account for resources used for the acquisition of large capital improvements and non-reoccurring expense other than those acquisitions accounted for in proprietary or trust funds.
 - f. **Cash Flow** – The net cash balance at any given point. The Chief Financial Officer/Director of Finance shall prepare a cash flow analysis which projects the inflow, outflow, and net balance of cash reserves on a daily/weekly/monthly / annual basis.
 - g. **Days Cash on Hand** – A measure of cash saved that is not earmarked or designated for any purpose (unrestricted cash) which calculates the number of days a system can pay expenses associated with daily operations and maintenance before complete depletion of unrestricted cash occurs. Days Cash on Hand is calculated by dividing unrestricted cash by the system’s average daily cost of operations (annual operating expenses, excluding depreciation, divided by 365).
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City of Fort Worth
Department of Finance
Glossary for Financial Management Policies



- h. Debt Service - The cash that is required for a particular time period to cover the repayment of interest and principal on a debt. Debt Service is projected on an annual basis.
- i. Debt Service Fund - a fund established to accumulate resources and to account for revenues and expenditures used to repay the principal and interest on debt.
- j. Deferred Inflows of Resources - resources that flow into a fund during the fiscal year, but are related to a future period. Deferred Inflows have a negative effect on net position, similar to liabilities. (Examples include: property taxes levied in the current year to finance the subsequent year's budget).
- k. Deferred Outflows of Resources - resources that flow out of a fund during the fiscal year, but are related to a future period. Deferred Outflows have a positive effect on net position, similar to assets. (Examples include: resources provided to a grantee before the grantee has met related time requirements, but after all other eligibility criteria have been met).
- l. Department of Finance - includes the references in the City Charter to the Department of Finance and the Department of Financial Management Services. For purposes of this policy, the Department of Finance is the department responsible for the corporate financial operations of the City.
- m. Enterprise Fund - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.
- n. Expenditure - refers to the value of goods and services *received* during a period of time, regardless of when they are *used* (accrual basis of accounting) or *paid* for (cash basis of accounting).
- o. Expense - refers to the value of goods and services *used* during a period of time, regardless of when they were *received* (modified accrual basis of accounting) or *paid* for (cash basis of accounting).
- p. Fiduciary Fund - A fund that accounts for resources that governments hold in trust for other entities.
- q. Fund Balance - Fund balance is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources. Fund Balance is broken up into five categories:



City of Fort Worth

Department of Finance

Glossary for Financial Management Policies

1. Non-spendable Fund Balance – Includes amounts that are not in a spendable form or are required to be maintained intact. Examples are consumable inventories.
 2. Restricted Fund Balance – Includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and donations.
 3. Committed Fund Balance – Includes amounts that can be used only for the specific purposes determined by a formal action (for example, legislation, resolution, ordinance) of the City Council. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.
 4. Assigned Fund Balance – Comprises amounts intended to be used by the City of Fort Worth for specific purposes. Intent should be expressed by the City Manager. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at minimum, intended to be used for the purpose of that fund.
 5. Unassigned Fund Balance - Represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to a specific purpose within the General Fund. Unassigned amounts are technically available for any purpose.
- r. General Fund – One of five governmental fund types. The General Fund typically serves as the chief operating fund of a government. The General Fund is used to account for all financial resources not accounted for or restricted to another fund.
 - s. Governmental Fund – funds generally used to account for tax-supported activities. There are five different types of governmental funds including: General Fund, Special Revenue Funds, General Debt Service Fund, Capital Project Funds, and Permanent Funds.
 - t. Incurred but not Reported Claims – Claims/and or events that have transpired, but have not yet been reported.

City of Fort Worth
Department of Finance
Glossary for Financial Management Policies



- u. Internal Service Fund- Proprietary fund type used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.
- v. Long-Term Financial plan (LTFP) - A Long-Term Financial Plan includes an analysis of the financial and economic environment, long-term forecasts, debt analysis, and financial strategies.
- w. Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis of accounting, revenues are recognized when they become both “measurable” and “available” to finance expenditures in the current period. For example, revenue that is earned and measurable on April 1, is billed on April 30th, and paid on May 1st would not be recorded as revenue until payment is received on May 1st.
- x. Net Position - Net Position is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a proprietary fund.
- y. Non-Recurring Item - An expenditure that has not occurred in the previous two years and is not expected to occur in the following year.
- z. Operating Expenditures (Governmental Funds) - An expenditure incurred in carrying out the City’s day-to-day activities. Operating Expenditures include such things as payroll, employee benefits and pension contributions, transportation and travel.
- aa. Operating Expenses (Proprietary Funds) - An expense incurred in carrying out the City’s day-to-day activities. Operating Expenses include such things as payroll, employee benefits and pension contributions, transportation and travel, amortization and depreciation. Notwithstanding the foregoing, with respect to a City Enterprise for which obligations, secured in whole or in part by the revenues of such Enterprise (such as the City’s Water and Sewer System), have been issued or incurred, Operating Expenses shall be determined in accordance with State law and terms of the ordinances pursuant to which such obligations were issued or incurred.
- bb. Pay As You Go Financing - The use of currently available cash resources to pay for capital investment. It is an alternative to debt financing.

City of Fort Worth
Department of Finance
Glossary for Financial Management Policies

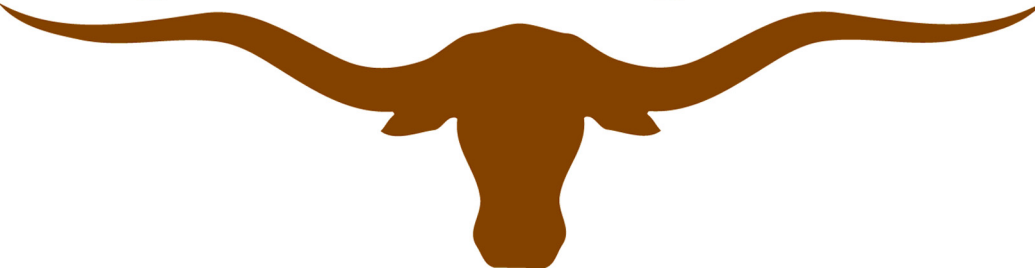


- cc. Pooled Cash – The sum of unrestricted cash and investments of several accounting funds that are consolidated for cash management and investment purposes. Investment income or expenditure is allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- dd. Program - A set of activities, operations, or organizational units designed and directed to accomplish specific service outcomes or objectives for a defined customer.
- ee. Proprietary Fund – A class of fund types that account for a local government’s businesslike activities. Proprietary funds are of two types: enterprise funds and internal service funds. Both use the accrual basis of accounting and receive their revenues from charges to users. (Enterprise Fund examples: Water and Sewer Fund, Stormwater Utility Fund, Municipal Parking Fund; Internal Service Fund examples: Equipment Services, Information Systems Fund).
- ff. Reserve (Governmental Funds) - Reserve refers only to the portion of Fund Balance that is intended to provide stability and respond to unplanned events or opportunities. See associated Reserve Policy for specific details.
- gg. Reserve (Proprietary Funds) - Reserve refers only to the portion of Working Capital that is intended to provide stability and respond to unplanned events or opportunities. See associated Reserve Policy for specific details.
- hh. Special Revenue Fund- Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purpose other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations, or other governments.
- ii. Unrestricted Net Position - The portion of a fund’s net position that is not restricted for a specific purpose.
- jj. Working Capital - An accounting term defined as current assets less current liabilities in a proprietary fund. Working Capital is used to express the Reserves available in proprietary funds for use.

**Financial Management
Policy Statements**

Revised: November 21, 1995 (M&C G-11307)
February 11, 1997 (M&C G-11750)
September 16, 1997 (M&C G-11997)
September 15, 1998 (M&C G-12319)
September 28, 1999 (M&C G-12682)
February 22, 2000 (M&C G-12821)
May 16, 2000 (M&C G-12916)
August 15, 2000 (M&C G-12988)
August 21, 2001 (M&C G-13349)
September 17, 2002 (M&C G-13741)
April 15, 2003 (M&C G-13944)
August 26, 2003 (M&C G-14068)
September 21, 2004 (M&C G-14500)
September 13, 2005 (M&C G-14918)
September 19, 2006 (M&C G-15401)
September 25, 2007 (M&C G-15883)
October 9, 2007 (M&C G-15919)
January 8, 2008 (M&C G-16013)
October 7, 2008 (M&C G-16309)
July 21, 2009 (M&C G-16632)
November 3, 2009 (M&C G-16747)
March 9, 2010 (M&C G-16866)
December 14, 2010 (M&C G-17156)
September 27, 2011 (M&C G-17398)
December 13, 2011 (M&C G-17470)
March 20, 2012 (M&C G-17551)
February 5, 2013 (M&C G-17801)
December 3, 2013 (M&C G-18067)
May 5, 2015 (M&C G-18466)
June 2, 2015 (M&C G-18490)
July 28, 2015 (M&C G-18519)
August 18, 2015 (M&C G-18530)
September 15, 2015 (M&C G-18552)

FORT WORTH®



BUDGET FORMAT

The FY2017 adopted budget document for the City of Fort Worth provides historical, current, and future comparisons of revenues and expenditures; planned allocations of resources - both fiscal and personnel; and brief descriptions of the anticipated annual accomplishments of City programs outlined in each department's business plan.

FUND STRUCTURE

Operating budgets are divided into several different funds. Activities supported by tax dollars are included in the General Fund and Debt Service Fund. Enterprise Funds are those that are funded on a fee-for-service basis, such as the Water and Sewer Fund and the Municipal Airports Fund. Services that are provided internally by City departments on a fee-for-service basis for other City departments, such as the Equipment Services Fund, are specified as Internal Service Funds. Finally, Special Revenue Funds are financial accounts for special revenue sources. An example is the Culture and Tourism Fund, which administers revenue collected from the City's hotel and motel occupancy tax and from the operation of the City's public venues. Each of these fund types is included in the City of Fort Worth adopted budget.

BUDGET DOCUMENT STRUCTURE

The budget document itself is divided into several sections. The document begins with an overview of the City's adopted budget in the City Manager's message. It is followed by introductory information and summaries of revenues and expenditures, including tax base and rate data. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

CITY STRATEGIC GOALS FOR CITY DEPARTMENTS

The Fort Worth City Council conducted a priority planning process to deal proactively with the many opportunities and challenges facing the Fort Worth community. This process was very influential in guiding the activities of citizens, council and staff for the next five years. Overall, the City of Fort Worth will continue to concentrate on five top-priority strategic goals for FY2017:

- Make Fort Worth the nation's safest major city
- Improve mobility and air quality
- Create and maintain a clean, attractive city
- Strengthen the economic base, develop the future workforce, and create quality job opportunities
- Promote orderly and sustainable development

The intention of these strategic goals is to provide a clear and concise statement about where the City Council wants Fort Worth to go in the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. These strategic goals are interrelated and all departments strive toward the achievement and realization of these goals.

GOVERNMENTAL FUNDS

These funds are used primarily for revenues and appropriations associated with the City's "governmental-type activities", such as public safety and regulatory functions, that are funded primarily by non-exchange revenues such as taxes and accounted for on a modified accrual basis.

General Funds:

Departments that comprise the General Fund are listed in an alphabetical order in the budget document.

- | | |
|-------------------------------|---------------------------------|
| City Attorney's Office | Municipal Court |
| City Auditor's Office | Neighborhood Services |
| City Manager's Office | Non-Departmental |
| City Secretary's Office | Park and Recreation |
| Code Compliance | Performance and Budget |
| Economic Development | Planning and Development |
| Financial Management Services | Property Management |
| Fire | Police |
| Human Resources | Transportation and Public Works |
| Library | |

Special Revenue Funds:

Alliance Airport Facility Maintenance	Lake Worth Trust
Community Tree Planting Program	Library Automation Systems Sharing
Crime Control & Prevention District	Municipal Golf
Culture and Tourism 2% Hotel Occupancy Tax	Red Light Enforcement
Culture and Tourism DFW Revenue Share	Special Donations
Culture and Tourism	Special Trust
Environmental Protection	State Asset Forfeiture
Justice Asset Forfeiture	Treasury Asset Forfeiture
Lake Worth Trust	Special Trust

General Debt Service Fund:

This fund accounts for money used to pay the interest and principal of the City's long-term, tax-supported debt.

PROPRIETARY FUNDS

This section is comprised of the Proprietary Funds, which includes Enterprise Funds and Internal Service Funds, that account for the City's organizations and activities that are similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis.

Enterprise Funds:

Municipal Airports Fund	Stormwater Utility Fund
Municipal Parking Fund	Water and Sewer Fund
Solid Waste Management Fund	

Internal Service Funds:

Capital Projects Service Fund	Information Technology Systems Fund
Equipment Services Fund	Risk Financing Fund
Group Health and Life Insurance Fund	

BUDGET PROCEDURE, BASIS AND PHILOSOPHY

BASIS AND PHILOSOPHY

The City Council is responsible for legislation, policy formulation and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of the City of Fort Worth. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of the executive departments, including the Department of Finance. The Chief Financial Officer/Director of Finance administers policy on behalf of the City Manager.

The City's framework for fiscal decision-making is a comprehensive set of Financial Management Policy Statements. As required by charter, the City adopts an annual balanced budget for which the level of expenditure for each department or fund may not legally exceed the appropriations for that department/fund. The budget was constructed around the City Council vision for the long-term direction of City services and the associated desired culture and environment. The City's departments created plans that address the appropriate level of funding required to meet stakeholders' needs based upon the City vision previously established. The budget is prepared in a manner that reflects the full cost of providing services and display estimated beginning fund balances/net position, estimated revenue and receipts, appropriations, and the estimated year-end fund balances/net position.

The City budgets for governmental funds, which include the General Fund, Capital Projects Service Fund, Special Revenue Funds and Debt Service Fund, using the modified accrual basis of accounting with the exception that changes in the fair value of investments are not treated as adjustments to revenue in the annual operating budget.

The budgets for all proprietary funds, which include enterprise funds and internal service funds, are prepared using the full accrual basis of accounting. Internal service funds shall be maintained to account for services provided primarily to departments within the City. Under this method, with limited exceptions, revenues are recorded when they become measurable and available to finance expenditures, and expenses are recorded at the time liabilities are incurred. Exceptions to the foregoing general principle are:

- Changes in the fair value of investments are not treated as adjustments to revenue in the annual operating budget;
- Debt service and capital lease principal payments are treated as expenses in the annual operating budget;
- Depreciation expense is not recognized in the annual operating budget; and
- Capital purchases are recognized as expense in the annual operating budget

Budgetary Control:

Budgetary controls begin with City Charter requirements that the City adopt an annual balanced budget by formal resolution for all City funds. Further, at a minimum, the legal level of control is at the department level for each fund for which a budget is adopted. The department is responsible for administering their respective programs within the financial constraints described by the adopted budget. The Chief Financial Officer/Director of Finance will provide regular reporting to the City Council regarding the status of actual expenditures, expenses, and revenues compared to the adopted budget.

Balanced Budget:

A budget ordinance is balanced when the sum of estimated revenues and appropriated fund balances/net position is equal to appropriations. Operating revenues and other financing sources must fully cover operating expenditures/expenses, including debt service and other financing uses. Operating expenditures/expenses for the purposes of balancing the annual budget shall include that year's contribution to capital funds required to maintain existing assets. Furthermore, operating expenditures/expenses shall include the portion of funds required to maintain the viability of internal service funds for the purposes in which they were created. In addition, minimum reserve levels as

outlined in the Financial Management Policy Statements must be maintained unless reserves are being used in accordance with the purposes permitted by the City's policy.

The City shall take an objective and analytical approach to forecasting revenues, expenditures and expenses as accurately as possible. Though the City will use the best information available to estimate revenues accurately, including mileage rates and tax revenues, absolute certainty is impossible. Should revenues be overestimated, the spending plans and priorities established during the budget process shall be used to propose appropriations and spending as required to bring the budget into balance. The Financial Management Services Department shall monitor revenue incomes and expenditure/expense outflows to assess the implications of the annual budget in order to provide timely updates on actual financial performance. Current portions of long-term liabilities are fully funded in order to maintain the trust of creditors and avoid accumulating excessive liabilities over the long-term.

The overall budget appropriation may be increased via a supplemental appropriation ordinance that allocates funds that are certified as being in excess of those included in the budget and as being otherwise unencumbered. These amendments shall be considered and adopted by the City Council at formal business meetings except for specific adjustments when limited authority is delegated to the City Manager, Chief Financial Officer/Director of Finance as prescribed within the adopted budget ordinance.

The City Manager, as empowered by the charter, may transfer part or all of any unencumbered appropriation balance among programs within a department, division or section upon compliance with such conditions as the City Council may establish by ordinance. Upon request by the City Manager, the Council may by ordinance transfer part or all of any unencumbered appropriation balance from one department to another. No such transfers shall be made of revenues or earnings of any non-tax supported public entity to any other purpose.

PROCEDURE

The operating budgets are developed on an annual basis through supplemental programs, such as departmental business plans and performance measures/ key performance indicators. Together, these documents and activities provide a comprehensive plan to deliver efficient services to residents and stakeholders of the City in a manner that aligns resources with the policy, goals, mission, and vision of the City. The formulation of the budget, includes the publication of a comprehensive budget document and is one of the most important financial activities that the City of Fort Worth undertakes each year.

The City's fiscal year runs from October 1 through September 30th. The Fort Worth City Charter provides that on or before August 15th each year, the City Manager must submit to the City Council a proposed balanced budget that provides a complete financial plan for all city funds and activities for the ensuing year. The budget is required to be adopted by the City Council at least ten days after the first publication of the appropriations ordinance, which when so adopted shall constitute the City Council's appropriation of all funds for such year. Regarding these factors, the Budget and Research Division establishes a budget schedule each year to enable the City Manager and their staff to prepare a proposed budget that will meet all provisions of the City Charter and provide the City Council with a thorough, informative description of the level of municipal services being proposed and their costs.

Below is a synopsis of each budget process phase as it pertained to the FY2016 budget preparation:

Personnel Data (SBFS) Cleanup:

The annual budget preparation process took place in early February when the Budget and Research Division opened the Budget Reporting and Analysis Support System (BRASS) budget software to the departments to start the salary and benefits adjustment/clean up process. The personnel data cleanup allowed departments to make any necessary corrections to personnel information from the previous fiscal year to ensure that the appropriate amount of funding is budgeted for salaries and related personnel costs in the following fiscal year.

Budget Kickoff:

The “Budget Kickoff” meeting was on March 3, 2016. During the meeting, the City Manager outlined the financial policies used to guide departments during the budget process. The Budget and Research Division distributed budget instructions and standard budget forms to departments. This also marked the opening of the BRASS Budget system for the departments to input their budget requests.

Multi-Year Financial Forecast:

The Budget Office prepared the City's Multi-Year Financial Forecast (MYFF) for the General Fund. The intention was to give the Council a big-picture framework and long-term context in which to make annual budget decisions. The forecast also served to prepare the Council for any anticipated discrepancies between projected revenues and expenditures in future years.

This comprehensive forecast was developed over the course of three months with the assistance of staff in Financial Management Services, Planning and Development, Human Resources, Economic Development, and other departments. It featured detailed projections for each expenditure account, including the following: general and civil service salaries; group health insurance; motor vehicle fuel cost as well as gas and electric utilities. Revenue accounts were projected with similar scrutiny. Property tax revenue was projected using permitting data and historical growth trends, sales tax revenue using historical analysis and the impact of the current economic environment as well as licenses, permits and fines based on an in-depth analysis by the associated departments. The forecast also included other assumptions, including Police and Fire contractual increases. The forecast projected revenues to outpace expenditures. Property taxes – the largest single component of General Fund revenue – were projected to show steady increase based on strong growth in real estate construction. Another concern that was highlighted during the forecast was the volatility of sales tax revenues, which are heavily influenced by prevailing economic conditions, individual consumer discretion and world events.

Departmental Request Phase:

Departments prepared base budget requests to continue current services within a specified target figure. Any new programs a department considered were submitted as improvement/exception decision packages. The consequences of the failure to fund these items also had to be provided. The departmental budget request was comprised of a line-item expenditure request that was supplemented with detailed justifications. All requests for funding had to be related to specific program needs and had to be measurable in terms of effectiveness. This phase lasted until late March, when the BRASS Budget System was closed and departments were required to submit their requests for the next fiscal year.

Analyst Recommendation Phase:

The Analyst Recommendation Phase of the budget process began with careful budget analyst review of the budget requests submitted by their assigned departments. Based on analysis of historical spending patterns, current year-end budget estimates, budgetary supporting detail and other information provided, the budget analyst adjusted the department's budget request. During that analysis process, some budget analysts returned to a department for clarification regarding budget requests. In that manner, budget analysts formulated their budget recommendations, which summarized the recommended budget and authorized position levels, as well as all proposed major funding changes. The recommendations were presented to the Director of the Financial Management Services Department / Chief Financial Officer, budget managers, and each department's director and fiscal staff who provided feedback for the analysts to make any necessary modifications to the budget recommendation for each department.

Proposed Budget Phase:

The City Manager, the Assistant City Managers, budget staff and the department fiscal staff met to review budget submissions and to develop consensus-based recommendations and make any necessary adjustments. Budget staff implemented the final changes and began preparation of the City Manager's proposed budget document, entitled the Annual Budget and Program Objectives as Proposed by the City Manager.

The proposed budget document is supplemented with a book that contains copies of funded program improvement packages, as well as program reduction packages. While improvement packages represent expanded or new programs, reduction packages represent a department's proposal for potential programs or items to be cut from the budget, should the City Council determine that budget reductions are necessary. These improvement and reduction packages are reviewed as part of the budget process. The City Council is advised to use the decision package book as a means to evaluate various service levels within existing budget parameters. The decision packages allow the Council to compare the needs in a system-wide perspective with clear, programmatic consequences of funding decisions.

Once the City Manager's proposed budget is presented to the City Council, the City Council deliberation phase begins. In this phase, the City Council will hold a number of budget workshops in which the departmental budgets are presented to Council members for their review and input. These budget workshops occur over one month and may result in City Council-directed modifications to the proposed budget. These study sessions result in the adoption of the budget at a City Council meeting in mid-September after a minimum of two public hearings where citizens' comments have been received and considered by the City Council. The newly adopted budget becomes effective October 1.

Adopted Budget Phase:

In the Adopted Budget Phase, budget staff incorporates all budget changes agreed upon by the City Council into the budget document. The budget document is divided into separate sections for each of the City's funds, and each fund is subdivided into departments. Supplementary data is provided for each department, including a departmental summary that explains the primary purpose of the department and lists the expenditure and staffing data, an organization chart outlining the various functional divisions of the department, a listing of departmental objectives and corresponding program measures, a five-year revenue and expenditure forecast and a summary of expenditure and staffing levels by cost center.

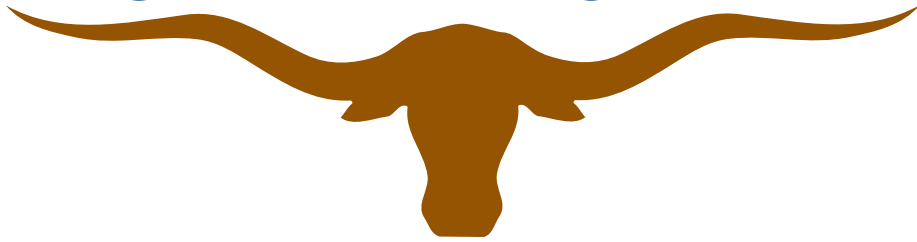
Budget and Property Tax Setting Calendar and Schedule of Meetings
 (Proposed Tax Rate Exceeds Effective or Rollback Tax Rate)
 (September 13th Budget Adoption)

Throughout the process, residents are provided opportunities to give input for the budget's development through Public Hearings. Also, a number of City Council budget workshops and presentations are held on the Proposed Budget. The below represents the schedule needed to meet statutory requirements for the FY2017 Budget:

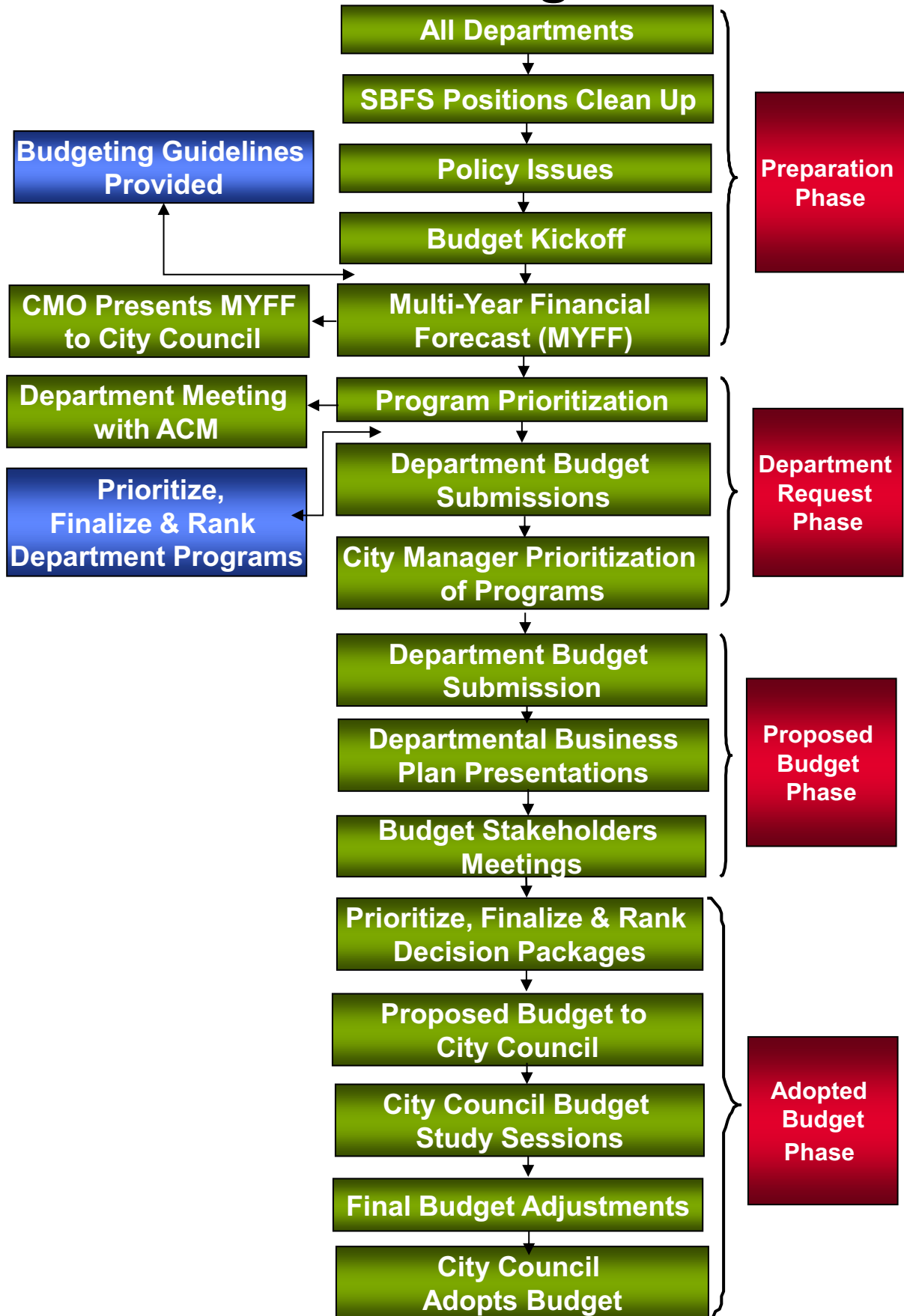
Tuesday – August 2, 2016	Pre-Council Meeting (3 p.m.)
• Presentation on City Manager's Proposed Fiscal Year (FY) 2017 Capital Budget	
Tuesday – August 9, 2016	Pre-Council Meeting (3 p.m.)
• Presentation on City Manager's Proposed FY2017 Operating Budget	
• M&C to authorize submitting Application for Funding to CCPD Board	City Council Meeting (7 p.m.)
Thursday and Friday – August 18/19, 2016	Budget Workshop (9 a.m.)
– Welcome – Honorable Betsy Price, Mayor	
– Discussion of FY2017 Operating and Capital Budgets – David Cooke, City Manager	
– Wrap-Up Discussion – Honorable Betsy Price, Mayor	
Thursday – August 18, 2016	CCPD Meeting (5:30 p.m.)
• Presentation of Proposed CCPD Budget to CCPD Board	
• CCPD 1 st Public Hearing on its Budget	
Tuesday – August 23, 2016	Pre-Council Meeting (3 p.m.)
1 st Public Hearing on City Budget at City Council Meeting (7 p.m.)	
1 st Public Hearing on Tax Revenue Increase at City Council Meeting (7 p.m.)	
Thursday – August 25, 2016	Budget Workshop – if needed (9 a.m.)
Thursday – August 25, 2016	CCPD Meeting (5:30 p.m.)
• 2 nd CCPD Public Hearing on its Budget	
• CCPD Board Adopts CCPD Budget	
Tuesday – August 30, 2016	Pre-Council Meeting (3 p.m.)
2 nd Public Hearing on City Budget at City Council Meeting (7 p.m.)	
2 nd Public Hearing on Tax Revenue Increase at City Council Meeting (7 p.m.)	
Thursday – September 1, 2016	Budget Workshop – if needed (9 a.m.)
Monday – September 5, 2016	Labor Day Holiday
Tuesday – September 6, 2016	CANCELLED City Council Meeting
Tuesday – September 13, 2016	Pre-Council Meeting (3 p.m.)
Council holds Public Hearing on Board Approved CCPD Budget at City Council Meeting (7 p.m.)	
Council approves or rejects CCPD Budget at City Council Meeting (7 p.m.)	
Proposed Budget Adoption at City Council Meeting (7 p.m.)	
Proposed Adoption of Tax Rate at City Council Meeting (7 p.m.)	

* Denotes statutes that were amended. No amendments will impact the City until the FY2018 budget.

FORT WORTH®



Annual Budget Process



POLICY ISSUES

This section provides an overview of issues for FY2017 that are expected to result in some level of budgetary and/or operational impact over the next one to five years. The issues listed are often in the preliminary or problem identification stage, could pose significant resource allocation challenges in the near future, and/or adequately addressing the issue will require some sort of City Council action/decision. While some of the issues may result in requests for funding, others may require setting broader policy to meet future or existing service needs or adjustments to service level expectations in the City of Fort Worth.

AVIATION

Meacham Airport Administration Building Renovation. Complete construction on the \$21.4 million Meacham Airport Administration Building renovation project, with completion scheduled for December 2016. The Administration Building at Fort Worth Meacham International Airport was built in 1968. Other than a first floor addition in 1982, there have been no updates to the original structure. The renovation will remove the 1982 addition increasing the size of the apron. To make up for the loss of the 1982 addition, a third floor encompassing 23,000 square feet will be added. The lower level, currently used as basement space, has been designed to allow natural lighting on the east, south and north ends making the space more attractive for leasing. This renovation project will also address many deficiencies that include an outdated heating ventilation and air conditioning system, cooling towers that are under constant repair, lack of fire protection systems on the ground level and second floor, and Americans with Disabilities Act accessibility concerns.

Spinks Airport North Service Road. Complete construction on the \$3 million Spinks Airport North Service road, with completion scheduled for December 2016. Currently, a gravel road exists that begins at the Air Traffic Control Tower and extends north connecting the Airport's east and west sides. This road is inadequate for most vehicles, notably fuel trucks that need to offload fuel to self-serve tanks on the east side of the airport. At present, drivers are required to contact Air Traffic Control and obtain permission to cross active runways. This is a safety concern recognized by the Texas Department of Transportation (TxDOT) and requires constant monitoring by Staff to ensure there will be no collisions on the runways. The new perimeter road will be a two lane concrete road of 1.3 miles in length and upon completion will eliminate the need for any vehicles to cross active runways. The road will also open up the northwest side of the airport for development.

CITY ATTORNEY'S OFFICE

Need for Additional Attorneys. An increase in construction contracts due to the implementation of the Capital Improvement Program has resulted in the need to dedicate another attorney to the process which takes resources away from other areas. The number and complexity of employment law claims has also increased, as well as the number of real estate transactions, which has resulted in the need to add attorneys to both areas of law, further reducing existing resources. Lack of legal personnel available to dedicate to legislative issues during the legislative session has further diverted resources from other areas and has slowed response time on general services.

The 1.161 million dollar bond program for the expansion of municipal court services was approved and the new jury courtroom. This new courtroom will create the need for additional prosecutors to handle the expected increase in workload. Additionally, there will be a need for additional prosecutors over the next five years due to the reorganization of the Municipal Court under its new director, the City's population growth and as the number of courtrooms increases. Lack of additional prosecutors will delay, if not completely prevent, the opening of any additional satellite courts, which has been a goal of City Council. Due to the growth and increasing complexity of the issues facing the Police Department, it is anticipated that there will be a need for an additional police legal advisor with experience and expertise. Funding for succession planning will be crucial as several senior lawyers will be eligible for retirement in the near future.

Need for Paralegals. Support Staff and Mid-Range Attorney Salary Deficiencies. Support Staff: Most of the support staff salary inequities were remedied with the 1% increase in payroll set aside in FY2015 to address the compensation issues, but support staff salaries remain under market, ranging from 3% to 5.93%. The administrative services coordinator salary is currently 21% below mid-range. These factors make it difficult to retain and recruit experienced support staff but it is expected that the Pay for Performance will alleviate some of the salary shortfall except for the administrative services coordinator position. Pay for Performance increases will not, however, address the concern that the support staff is often functioning in the capacity of a paralegal without corresponding compensation.

Attorneys. Based on the recent compensation and classification study completed by the Human Resources Department, attorney salaries are behind other comparable cities and well below the mid-range established by the study. There are thirty-five attorney positions in the office, including the City Attorney. The deputies and three assistant city attorneys are at or above mid-range. There are four attorneys that are 7% to 12% below mid-range, fifteen attorneys are 13% to 19% below mid-range and ten attorneys are 20% to 26% below the mid-range. The salaries for the attorneys assigned to DFW are comparable to their Dallas counterparts and are not included in the above numbers. Funds set aside for Pay for Performance will not address these deficiencies. We have lost five attorneys in the last year, including three minorities. Salary issues will have to be addressed to avoid the loss of expertise, diversity and strong performers within the Department.

CITY SECRETARY'S OFFICE

Enterprise Information Management System (EIMS) and Staffing. Acting upon the initiative of the City Secretary's Office in FY2012, which acquired available Laserfiche document management licenses exceeded by closure of the City's Public Health Department, the Information Technology Solutions Department identified reserve funds to acquire additional software and professional services to deploy Laserfiche as the City's Enterprise Information Management System (EIMS). Initial funding for the system included the acquisition of 200 licenses to be used among deployments not only in the City Secretary's Office, but ultimately within the Police, Library, Human Resources, Transportation/Public Works, IT Solutions, and Financial Management Services Departments.

Continued funding is required for the eventual enterprise-wide deployment and continued support of the system, including incremental software funding identified in IT Solutions' budget. The expanded use of the system has necessitated the hiring of one additional Records Information Management (RIM) position to provide comprehensive oversight for the expanded deployment and use of EIMS. This position was approved, included in the FY2016-2017 budget, and, upon hiring will work in collaboration with IT Solutions and user departments to oversee the enhanced citywide management of electronic records. This enterprise-wide coordination will greatly enhance collaboration across the organization, cost avoidance, efficiency and transparency of information and processes.

Restoration of City Council Minute Books. Approximately 70 to 80 historical minute books need to be restored which includes de-acidification of pages and imaging of books. Eleven (11) of the books have been restored with annual funding allocations. At this pace, the process will take many years to complete. During that time, the condition of the books will continue to deteriorate. Increased funding in upcoming budgets will be needed to complete this project. While imaging of the books is vital for research purposes, it would be in the best interest of the City to have the handwritten minutes transcribed into typed documents to make them searchable by City staff and interested residents.

CODE COMPLIANCE

Mosquito Surveillance and Response. During the 2017 budget process the City funded mosquito surveillance and response primarily through a professional services agreement with the University of North Texas Health Science Center. With the continued development of new mosquito borne illnesses this level of funding will need to be maintained or possibly increased in the years to come. Consumer Health staff are over-extended during the mosquito season. We must continue to look for technology, efficiencies or revenue to support additional staff to ensure that the safety of our restaurants, daycare centers, and public pools are not compromised.

Revenue Billing and Collection. The Code Compliance Department currently has several legacy systems that inefficiently track accounts receivable for high weeds and grass, demolitions, boarding/securing, and nuisance abatements. This data will need a review for accuracy prior to the conversion to PeopleSoft Accounts Receivable Module and interfaces with existing work order systems will need to be created. The end goal is to increase efficiency of accounts receivable, to reduce delinquent accounts and ensure receivables are properly tracked. These legacy systems remain in use for FY2017.

North Shelter and Extended Hours of Service for Animal Field Operations. The City will open its first Animal Shelter Annex in November 2016 to provide better service and availability to citizens in north and far-north areas of the City. Though this will provide increased efficiency for Field Officers servicing the north area, it also provides need for more efficient logistics and transport of animals between the main shelter and the annex. During FY2016 the City Manager appointed a Task Force to perform an in-depth study of departmental operations and several weaknesses in staffing were identified to better meet residents' needs. These staffing needs are compounded as we face increasing pressure to extend Field Operational hours. Adding to our current operational demands, the 2014 Bond program approved funding to acquire land and design a second city animal shelter in north Fort Worth.

CODE COMPLIANCE / SOLID WASTE FUND

Comprehensive Solid Waste Management Plan (CSWMP). The practice of solid waste management in the United States has significantly changed over the past 20 years since the City's last solid waste management plan was approved in 1995. In many cases, practices have caught up with or exceeded the forward thinking program that Fort Worth implemented in 2003 and has enhanced over the past 12 years. A long range CSWMP that recommends where Fort Worth needs to advance over the next 20 years to handle the waste generated (commercial and residential) by one of the fastest growing major cities in the United States in a more sustainable manner is necessary.

The department has presented the Draft CSWMP to City Management, City Council and the community, and is striving to present the Final CSWMP for City Council adoption in early 2017. The Draft CSWMP has identified over 130 individual action items that will be evaluated, implemented or maintained through 2036, once approved.

Addition of One or Two Drop-off Stations. The City currently operates three drop-off stations where residential customers can dispose of excess trash, brush and recyclables. The existing stations are located at 2400 Brennan Avenue on the near north side, 5150 Martin Luther King Freeway in southeast Fort Worth and 6260 Old Hemphill Road in south Fort Worth. An additional drop-off station, currently under construction, at 301 Hillshire Drive will serve residents in the Alliance corridor area of far north Fort Worth. Future plans include construction of a drop-off station in west Fort Worth and an additional drop-off station in far east Fort Worth. In addition, allowing residents to drop off household chemicals (currently restricted to the Environmental Collection Center at 6400 Bridge Street) and reusable items that typically are donated will be implemented in the next year.

Comprehensive Litter Plan (CLP). The department began developing the City's CLP to improve the community aesthetics, stormwater quality and economic vibrancy, while reducing the impacts of neighborhood blight and mosquito breeding areas. Additional services such as completing street sweeping along major thoroughfares and arterial road, enhanced placement and servicing of public trash (and in some cases recycling) containers, and expanded litter education and abatement programs will be implemented in conjunction with key partnerships (internal and external). These services are currently being developed and implemented with no offsetting revenues.

Disaster Debris Management Plan (DDMP). In conjunction with the Emergency Management Office, the City's DDMP has been developed and rolled out to other key City departments. Handling debris following a significant disaster or storm event is very resource intensive (equipment, personnel, time and potentially additional contractors) and extremely costly. Our DDMP will help the City successfully navigate future event effectively and efficiently to lessen the impacts to the entire community and City services.

One Call Customer Service System Staffing. Previously a study to review and research the need for a centralized call center, using 311 and a single 10-digit telephone number to absorb the city call centers was conducted. An analysis of this study has been formulated to determine the cost, how and when the City should implement a centralized system. Once implemented as a citywide asset, additional staffing needs from the Code Compliance Department may be required to support this new service system.

CODE COMPLIANCE / ENVIRONMENTAL PROTECTION FUND

Changing State and Federal Environmental Mandates/Clean Air Act Compliance Requirements. North Texas is currently in nonattainment for ozone by National Ambient Air Quality Standards. The existing standard, revised in 2008 to 75 parts-per-billion (ppb) from 85 ppb, has resulted in the need for implementation of additional control measures. The Environmental Protection Agency is currently considering a further reduction to between 60 and 70 ppb. Potential control measures that may be enacted and affect the City of Fort Worth operations include, but may not be limited to, regional policies and partnerships, the institution of fees and fines, an independent enforcement situation, and/or other tactics to limit or reduce ozone precursor emission production. Costs associated with these requirements cannot be determined until the Clean Air Steering Committee completes control measures anticipated for the new State Implementation Plan (SIP) to improve air quality in the Dallas-Fort Worth (DFW) area and meet the requirements of the Federal Clean Air Act. Additional costs may also be associated with the U.S. Supreme Court decision regarding cross-state carbon dioxide emissions, especially from coal-fired plants.

Sustainability. Sustainability is a broad term used to define a business practice wherein an organization's environmental "footprint" is defined and policies and measures are implemented to minimize or eliminate this impact. Sustainability issues potentially include, but are not limited to, the minimization of the City's waste stream, implementation and enforcement of a clean fleet policy, the application of smart growth and resource conservation programs, and green economic development models. Sustainability continues to drive compliance and development issues. As the City looks to implement the recommendations of the City's Sustainability Task Force, in addition to required state and federal resource conservation and preservation rules, increased effort will be required to ensure that appropriate evaluation, reductions, and compliance measures are being recorded in the public, private, and commercial sectors. No cost estimate has been determined at this time.

ECONOMIC DEVELOPMENT

Implementation of Economic Development Strategic Plan. The Economic Development Department will lead an effort in partnership with identified stakeholders and with the assistance of an outside consultant to develop a Strategic Economic Development Plan ("the plan") for the City of Fort Worth. The plan will coordinate, as appropriate, with adopted local, regional (and sub-regional) economic development plans and initiatives.

Additionally, the plan must outline clear lines of responsibility, partnerships, defined and expected outcomes, and the ability to measure progress and update the plan over time.

More specifically the plan will address the multiple challenges identified by the City Council during its annual retreat that should be part of an effective economic development program:

- The growth of residential based tax base outpacing the growth of commercial tax base
- The stagnation of the average income of households in Fort Worth
- Growing income and education disparities Engaging in education and meeting future workforce demands
- Central City Revitalization
- Review/update of growth policies and standards

The plan is intended to define, identify, and revise specific strategies, actions, and programs for the City of Fort Worth and partner organizations to address the desires of the City Council and the citizenry.

Customer Relation Management and B2G Now Software. Economic Development is a diverse and increasingly complicated business with significant demands for accountability and transparency. In order to enhance the department's efforts to comply with GASB77, as well as 49 CFR Part 23 & 26, the need for appropriate resources and technology remains a key priority for the department. Both resources would allow for a streamlined approach to project and compliance management, as well as improving communications with stakeholders, such as certified firms and prime contractors. B2G Now also protects the organization by preventing fraud through the procurement process.

Facility/Maintenance Needs for the Guinn School. The buildings on the Guinn campus were completed almost 20 years ago and while the buildings are structurally sound, there are ongoing maintenance, repair and renovation needs that have not been addressed. New roofing and HVAC systems have been identified as areas of concern as the campus has not had a comprehensive maintenance plan in place. Signage at the campus is inadequate and the buildings cannot be identified even though the campus is situated on the access road of I-35. The telecom and internet networks are sub-par which leads to challenges not only with city staff, but with tenants leasing space on the campus.

Construction of Guinn Plaza. In February 2007, the City Council assembled a citizen committee to consider conceptual designs for a commemorative plaza to be located on the historic James E. Guinn School campus at I-35 South and East Rosedale Street. By June 2007, Komatsu & Associates architects had presented a conceptual design of the plaza, which was approved by the committee. The Fort Worth Public Art staff provided examples of the types of public art that could be integrated into the plaza in order to commemorate James E. Guinn and the historic elementary school that once existed on the site. Funding for the design, construction and public art components of the plaza was approved in 2008 through the Southside TIF and the Fort Worth Public Art Program. However, work was not completed due to the economic downturn and the cost estimates for the plaza design have risen over the last few years resulting in a funding gap that needs to be addressed in order to reach project completion. This has been a high priority item for the near southeast community for several years and would complete the overall footprint of the Guinn school campus once completed.

Need for Office of Business Diversity Outreach Specialist. As the Office of Business Diversity takes on expanded efforts to increase capacity for minority and women owned firms, the increased workload is impacting our resources in the areas of contracting compliance. The need for a specific outreach coordinator will allow the department to focus efforts on joint venture programs, mentor/protégée relationship building with larger prime contractors and sub-contractors, and coordination with partner entities such as the North Central Texas Regional Certification Agency.

Need for Business Assistance Center Manager. Over the past five years, the Business Assistance Center (BAC) has lost five (5) staff members due to reorganization and budget cuts. These positions include two Business Development Managers, two Marketing Coordinators and one Web Master. These duties have been spread out over existing staff, but as our client impact continues to grow, it is becoming increasingly difficult to administer and promote programs that serve our small business community. Since the BAC is partially funded through a grant from the University of North Texas Health Science Center and has job creation/retention as performance metric, it is vital that the program has adequate staffing in place to complete its mission. If the BAC is not able to adequately manage and report its success in implementation of the grant, there is a potential loss of funding of over \$500,000 annually that could become a general fund impact in order to keep the Center operating.

Need for additional office space. There is a consistent need for additional conference room and office space for clients and partner organizations the Guinn Campus. Underutilized space that is currently being used as a breakroom could potentially be reconfigured for additional office or conference room space. This would allow the BAC to bring in additional small business resources and have space for additional staff if necessary.

FINANCIAL MANAGEMENT SERVICES

Enterprise Resource Planning (ERP) Phase II Implementation. The City is in the midst of moving from multiple fragmented systems to an integrated business management system or ERP software. The transition from decades old systems to a true ERP system requires a hard look at current processes. Implementation presents an opportunity to reengineer and update business processes across the organization. Change management organizationally requires ongoing effective communication and training with stakeholders to create alignment with the overall strategic direction of the organization.

Revenue Collection and Diversification. The City utilizes a decentralized system to collect revenues included within the annual financial plan and budget. As a result, different operating procedures and practices are deployed by different business units. The time has come for the City to take a look at our revenues and collection policies and practices to ensure collection rates are commensurate with industry best practices. In addition, the City needs to complete a review of available revenue sources and combinations of revenues starting with the determination of what the City is eligible to collect under Texas state law. Developing new sustainable revenue streams will help to withstand fluctuations in property tax and sales tax.

HUMAN RESOURCES

Health Plan Funding. The North Texas healthcare market is the 3rd most expensive in the nation. Despite efforts through plan design changes to mitigate increases in claims for FY2016, claims rose well above target by nearly \$13M. For FY2017 additional plan design changes are being enacted to further mitigate claim increases including increasing out-of-pocket maximums and emergency room co-pays, eliminating out-of-network laboratories, providing incentives to use a specific surgical provider for certain procedures, broadening drug step therapy, requiring the use of generic drugs, eliminating coverage for over-the-counter drugs, limiting pharmacy network, adding a specialty drug co-pay and increasing premiums to employees. While it is believed that these measures will mitigate potential claim increases for FY2017, the exact impact is unknown.

Meet and Confer and Collective Bargaining. The Meet and Confer Agreement with the Fort Worth Police Officers Association expired on September 30, 2016 and shall remain in effect until a new contract is agreed upon or until the expiration of the evergreen period on September 30, 2017. A new Collective Bargaining Agreement was implemented in FY2015 with the Fort Worth Professional Firefighters Association, IAFF Local 440. Both of these contracts will result in additional costs for the terms of the contracts and beyond as additional resources may be required to monitor the contracts and respond to any grievances or litigation that may result from the implementation of the contracts.

Pension. The City's retirement fund continues to fall short of the funded status that ensures its long-term sustainability. The City Manager has assembled a task forces to evaluate alternatives regarding benefits and contributions in preparation to submit a Funding Soundness Restoration Plan to the State in 2017. Failure to address the issues could have significant impacts to future employees and taxpayers to ensure that all future commitments are funded.

LIBRARY

Collection Demands. As Fort Worth continues to grow, the demand for up-to-date materials that are available in a variety of formats grows. Funds for material collections have not increased to meet this demand. The Fort Worth Library's materials budget is below average among U.S. libraries serving populations of 500,000 to 999,000, ranking 36th out of 53 libraries. As residents acquire smart phones, tablets and e-readers, their demand for downloadable books, music and video has increased dramatically. Publishers charge libraries three to five times more than standard consumer retail prices for these new e-formats. Meeting demand for these new downloadable formats places additional strain on the budget. An estimated additional \$500,000 is needed annually to absorb the costs of these new formats without seriously affecting the library's ability to continue providing books and other traditional, heavily-used materials.

Facilities/Maintenance Needs. While structurally sound, existing library facilities continue to have ongoing maintenance, repair and renovation needs. A number of the branch libraries are badly in need of re-carpeting, painting and other cosmetic maintenance. Signage is also inadequate. Older facilities have significant problems with mechanical systems and inadequate electrical, telecommunication and network capabilities, which hamper the Library's transition to 21st century library services. Studies done in conjunction with the Library System Master Plan, 20/20 Vision, approved by Council in 2011, found that most library users are within an eight-minute drive from their library. Residents in far north, far west, and far southwest Fort Worth, and several pockets inside Loop 820 do not have equitable access to library services. Additional facilities recommended in the Library System Master Plan would address these underserved areas of the City. The new libraries in the far north and southeast portions of the City were approved in the 2014 bond package and will address some (but not all) of these issues. Ongoing operational costs for the two facilities approved in the 2014 bond election will place an additional burden on the General Fund.

Central Library Utilization. Although in a good location, the Central Library is underutilized due to its poor street presence, perceived inadequate parking, and poor space layout and utilization. It is a large facility and basic maintenance items such as carpet replacement, which has not been done since 1995, are expensive. As the local neighborhood library for downtown workers, businesses and residents, it needs to make its most highly used services and materials more convenient to those entering the facility. Recommendations from Downtown Fort Worth, Inc.'s unfunded 3rd Street Plan address some of the street presence issues. The unfunded Library System Master Plan, 20/20 Vision Master Plan, as recommended to the Council for consideration and approved by the Library Advisory Board, outlines recommended space layout and utilization improvements and estimated costs.

Technology Upgrades. In order to adapt to the growing use of mobile technology and bring your own devices (BYOD), the Library is seeing an increased demand on its broadband capacity and speed. Additional resources will be needed to keep up with the ever-increasing need to expand our technology infrastructure.

MUNICIPAL COURT

Technology/Accessibility. As a Court of Record, case and document management is at the core of what the department does on a daily basis. The current system is tedious and does not provide the efficiencies that are necessary for a court of our size (volume/transaction). The City Council approved a contract with Journal Technologies Inc. to implement its eCourt CMS. eCourt will replace our current CMS, CourtView.

The implementation project is currently in the execution phase and projected to go live in September 2017.

The new case management system will significantly change the operations in the department. The department has the support of the City Manager's Office and the City Council in this effort. As we move forward with the aforementioned project, we will continue to explore ways to enhance accessibility and the convenience of case disposition in the interim. This exploration includes but is not limited to planning the bond approved virtual court solution to be included in the new Far North Library and providing a comprehensive visual solution in the courtrooms for evidentiary review.

Space Expansion/Equipment Needs. There are currently two full service Court facilities. The main downtown location is housed in a building that was constructed in 1938. As a result, heating and cooling is often challenging to maintain for good staff working conditions. In addition, the maintenance and repair costs for this facility will continue to increase as the building ages.

This facility is in need of improvements in the near term. There are some opportunities developing. The third floor was vacated with the movement of Fire Administration to the new Police and Fire Training Complex. The passage of 2014 Approved Bond Program included funding for an additional courtroom on the fourth floor and ADA accessibility enhancements. The Bond Counsel approved the request to change the location from the fourth to the third floor of the facility. Even with this change, there are still some office location changes that need to happen for the sake of efficiency and convenience. Overall, courtrooms are severely outdated. Judicial benches and furniture do not meet ergonomic/ durability requirements. The overall appearance and functionality of the courtrooms need to be updated in the near future. The department is planning further general fund enhancements for the first floor by centralizing direct customer service functions to improve customer service to the public, improve financial controls, and enhance overall security of personnel and data.

The department works cooperatively with the Police Department to operate the 24/7 arraignment jail at 350 Belknap. The current facility does not provide adequate secure space for all assigned staff and limits the number of persons who can be arraigned. In addition the current facility is not equipped with a bond window which could serve to more timely resolve cases and/or the posting of bonds.

Human Capital. The department continues to strive for improvements in recruiting, retaining and appropriately compensating our staff. In recent years, we have worked very closely with Human Resources to find ways to increase our applicant pool through enhanced language in postings and reviewing job classifications. For FY2017, the newly established Pay for Performance Plan will officially be underway making big strides in the compensation arena leading to the department's efforts to retain employees.

There are several tenured staff in critical positions in the department that are eligible (or nearing eligibility) for retirement. The department continues to monitor this potential and minimize the negative impact by working to develop a leadership succession plan to identify individuals with the potential to assume greater responsibility, to provide professional development experiences, and training in an effort to improve employee commitment and retention. In an effort to guarantee there is staff with the appropriate training and skills, additional resources for training and certifications is needed. The goal is to provide opportunities for training and encourage staff to become certified clerks. In FY2016, the department started a Clerk Certification Incentive Program.

Case Management. Case filings over the last five years have dropped almost 50 percent. This reduction in new filings has provided the department the opportunity to focus on the reduction of previous filings remaining undisposed. The department has made significant strides in improving the management of case activity to include the elimination of a backlog on bench trials and significant reduction on jury cases. Currently bench trials are generally set within 60 days of a request and jury trials are set within 90 to 120 days of a request. Additionally, the State Legislature convenes every two years. The Court must monitor this activity closely for any final bills that may impact how we do business. Most recently legislation was passed that completely revised the truancy laws. Accordingly, the City's Truancy Court must change in nature and how it operates. The CMS and facility enhancements previously mentioned in this document will also serve to improve case processing and customer service.

Audits and Regulatory Reports. The Internal Audit department performed an audit of 2013 activity related to cash and non-cash transactions, petty cash, and the external collections contract. The report was released in December 2014. The Department continues to integrate the recommendations into the court business processes, financial policies, and programming of the new CMS.

Other regular occurring audits/reports include:

- CA (Office of Court Administration) In-House Collections
- City Wide CAFR Audit
- DPS(Department of Public Safety) – CJIS Compliance
- Department of State Health Services (X-Ray Machines)
- Governor's Office – Juvenile Arrests by Marshals
- State Comptroller – Asset Forfeitures
- Tarrant County Juvenile Court
- State Comptroller's-Quarterly Court Cost Report and Payment
- TCOLE(Texas Commission on Law Enforcement)

Lake Worth Patrol. Over the years, the Lake Worth Trust Fund revenue has decreased due to the loss of lease opportunities resulting from the sale of properties around the lake. As a result, the fund no longer supports the lake patrol operations of six marshals and vehicles. Due to the reduced funding, staffing levels were reduced to three marshals in FY2012. With regards to the ongoing lake patrol operations, several options have been explored, including transferring operational control to the Police Department; however the increased cost associated with staffing the lake patrol with police officers rather than marshals is thought to be cost prohibitive. If the current level or any desires for enhanced levels of security at Lake Worth and the surrounding park area will continue to be provided by the Marshal Division, a permanent funding source must be identified.

NEIGHBORHOOD SERVICES

Directions Home Plan. The department will be conducting an update of the City's plan to end homelessness, *Directions Home*. The process to update the plan will be done over several months and include a wide variety of stakeholders. The outcome from this process may create a variety of potential changes that could lead to new priorities related to the City's efforts in dealing with homelessness. Funding continues to lag to meet housing needs.

Grant Funding. The department depends heavily on Federal and or State grant funds as its primary source for program funding. There are strict guidelines and limits (caps) for staff costs (staff salaries and fringe benefits) in these grants. While grant amounts have remained static over the last few years, staff costs has continuously increased to a point which dictates the need for more general fund allocation to maintain the same level of service. Additionally, any reduction in federal and state funding will adversely affect the level of service. Technology needs for staff have been unmet due to limited grant funding.

Addition of Community Centers. 2014 Bond Election allowed for building a new community center, Como Community Center. The original bond was set for \$5.3M with solicitation of private donations of \$1.7M to build up to a 25,000 square foot facility.

Residents of the community pushed for a larger facility requesting up to a 45,000 square foot facility adding possible additional operation cost of approximately \$688,875. The additional square footage will increase ongoing operational costs.

Facility Renovation. Requests have been made to renovate four (4) community centers with vacated health/wellness clinics and daycares at the following facilities: Andrew Doc Session, Northside, North Tri Ethnic and Southside Community Center to maximize use of the facility and reduce unusable space. With the fulfillment of this request there will be an increase in minor equipment and operation cost to supply areas with needed equipment to make facility operable, slight increase in utilities, expanded IT infrastructure (computers, phones, security, surveillance) and custodial supplies.

The administrative and program delivery divisions of the Neighborhood Services Department are spread in three locations, one of which is a leased building. In order to limit lease costs, suitable city facilities are required to be identified to move staff from the leased location. Renovation of space adequate to meeting space requirement needs would free nearly \$70,000 per year in rental fees.

Facility Maintenance. Three facilities (Worth Heights Community Center; Northside Community Center; North Tri-Ethnic Community Center) have been approved through the utilization of Community Development Block Grant funds to complete needed renovations to make the facility ADA compliant. Overall, the City of Fort Worth has 22 Community Centers, within the Neighborhood Services Department there are seven (7) and one (1) exclusive senior center. Fellowship Corner Senior Center, Andrew "Doc" Session, Como, Martin Luther King, and Southside Community Centers require enhancements to improve access to facility, entrance doors, handrails in restrooms, and interior improvements to ramps. Replacement of activity room dividers at Andrew "Doc" Session, Martin Luther King, Southside and Worth Heights Community Centers. These facilities are frequently used for public meetings. These improvements will have a significant increase in minor equipment and inside repair costs.

PARK AND RECREATION

Growth and Annexation Impacts. Growth of the City in new developing areas located further away from existing infrastructure, operational support and services continues to place increased demands on the City resources. As budget dollars are directed to these new areas, a greater burden is put on the operations and maintenance activities in older, central city areas where much of the infrastructure has exceeded its useful life. This dynamic will continue to increase the need for additional funding and facilities.

Increases in Park Units, Acreage and Landscaped Areas. As a result of the 2000 Neighborhood and Community Park Dedication Policy, fully-developed parks are coming online requiring immediate services in developing areas. Since 2000, the City has acquired over 1,669.25 acres of new parkland. Due to city growth over the last decade, there will be a continued need for both neighborhood and community parks in underserved areas in accordance with the Park, Recreation and Open Space Master Plan. Additional park acreage annual maintenance is currently estimated at \$3,300 to \$5,000 per acre for undeveloped/developed parkland resulting in a need to increase total operating expenses accordingly. Funding will be needed for park/athletic field staff and maintenance facilities to increase efficiency and meet current standards. All park district operation compounds are located inside Loop 820. Parks in "outlying areas" currently require an approximate 30-minute drive to reach. As construction of landscaped streetscapes, roundabouts, and medians occur, significant resource allocations will be needed for on-going operating costs and maintenance of these investments and these costs will vary depending upon the design of the landscaping and plant material selected.

Movement of Maintenance Facilities. The extension of Trail Drive from Lancaster to University Drive will provide the opportunity to recapture open space in Trinity Park adjacent to the historic Van Zandt Cottage. The roadway project will necessitate the relocation of the park service center which houses park maintenance and citywide mowing operations.

In order to capitalize on this opportunity the department has undertaken a comprehensive analysis of other service center relocation and consolidation options including the graffiti abatement program and athletic field maintenance sections. As pricing and plans are developed and accepted, future capital funding will be required for implementation.

Botanic Garden. On November 15, 2016 the City Council accepted and referred the Botanic Garden Strategic Plan to the City Manager and staff. The Plan was developed by EMD Consulting Services, Inc. in collaboration with the Fort Worth Botanical Society, Fort Worth Garden Club, other Botanic Garden stakeholders and the City of Fort Worth. Five key goals were identified: Transform the guest experience, expand public programs, implement key parts of the 2010 Master Plan, repair, renovated and improve the gardens, features and facilities, and reorganize support groups and increase private support. Initial steps authorized in FY2017 include addressing future governance, undertaking a capital facilities assessment and obtaining more visitor information. Future Plan recommendations considerations will include public engagement, input from the Park and Recreation Advisory Board and policy action by the City Council.

Contractual Zoo Management. The renewal agreement with the Fort Worth Zoological Association for the provision of management services and oversight of the operations of the Fort Worth Zoo approved May 4, 2010, includes an annual adjustment for the Consumer Price Index. The contract has a 20-year term, beginning October 1, 2010 and expiring September 30, 2030.

City of Fort Worth Aquatics Program. In accordance with the *City-wide Aquatic Master Plan* amended in March 2012, the ground work for a long-term comprehensive approach to replace existing facilities which have exhausted their useful life has been laid. The Five- to 10- year plan calls for construction of five enhanced neighborhood family aquatic centers, one in each sector of the city. The Marine Enhanced Neighborhood and Family Aquatic Center (ENFAC) was built and opened in FY2013. The Forest Park Swimming Pool re-opened in FY2013. The demolitions of the remaining five out-of-service pools, ranging in age of 54 to 88 years, a critical element of the master plan, were completed with funding provided in FY2015. In FY2016 the City Council approved a partnership with the YMCA of Metropolitan Tarrant County to design and construct an ENFAC in southeast Fort Worth. The City is participating with \$2.3 million in capital dollars and will provide an annual operational subsidy and capital endowment throughout the initial term of the twenty year agreement. The pool is scheduled to open in summer 2017.

Addition of Community Centers. The Victory Forest Community Center, is scheduled to open in January 2017. Initial costs for FF&E to open the Center were funded in FY2016. On-going funding to maintain programs and operations are funded in FY2017. On May 10, 2014, the voters of Fort Worth approved \$31.4 million in bond funds for the Park and Recreation Department. Proposition Two includes community center expansions at the Handley-Meadowbrook and Eugene McCray centers; and a completely new center in the Como Community, athletic field complex development and phase one development of community parks. All of these improvements will result in additional on-going operating costs to ensure the sustainability of these capital improvements.

PARK AND RECREATION/MUNICIPAL GOLF FUND

Municipal Golf Fund. The Golf Fund was transferred from Enterprise Fund to Special Revenue Fund and will continue to receive a subsidy of less than 20% of their operating budget on an annual basis. Rockwood Park Golf Course will reopen 2017. The course is priced appropriately to compete with other courses within the golf market with respect to the amenities offered at the new course. The new course is projected to operate at a profit rather than the losses that have existed since 2009. This will allow the Municipal Golf Fund to move closer to being self-sufficient. Ongoing improvements to golf facilities will be necessary in order to improve the self-sustainability of the operations.

PARK AND RECREATION/COMMUNITY TREE PLANTING FUND

Community Tree Planting Fund. The Community Tree Planting Fund is a Special Operating Fund, formally the Tree Fund Revenue fund, created by the Tree Preservation Ordinance and whose fees are collected through the tree ordinance administered by the Planning and Development Department and from tree removals on City property administered by the Park and Recreation Department to provide for the replacement and replanting of trees that are lost through development.

The Community Tree Planting Program is funded through FY2017 using the remaining fund balance of the program funds, gas revenues and tree removal fees. No funding has currently been identified for FY2018 and beyond.

PLANNING AND DEVELOPMENT

Development. The City is experiencing a large increase in development activity. FY2016 was our third busiest year in the history of the department. The City added \$2.7 Billion in new construction and remodels with a 9.3% increase in the number of permits issued for new construction and remodels. The increase in workload is causing service delivery times that are much higher than published timeframes for customer service, plan reviews and inspections. Following input from the development community, the Planning and Development Department is continuously working on development process improvements with all pertinent departments. The changes have included implementation of many new policies and practices, and an increase in the number of authorized positions in FY17 that begin to restore staffing levels reduced during the recession. Staffing will continue to be an issue as demand is projected to increase throughout FY17 and the next few years. The Department continues to work with stakeholders to improve and enhance development process improvements and customer service delivery.

The department is also engaged in evaluating the cost of doing business in Fort Worth compared to other competitive cities. The development cost survey should be complete in December 2016 and reviewed by City Council in January 2017. The survey will serve as an evaluation tool determine if our costs are competitive and will allow for the review of transportation impact fees, park dedication fees and other fees attributable to the cost of growth and development. All of these evaluations will occur in FY 2017.

Revenue. The Department exceeded revenue forecasts by over one million dollars in FY16 due to rapidly increasing demands for service; however, we are not fully recuperating the cost of administering the Planning & Development function for the City. A fee review is conducted biennially with input from stakeholders and as requests for increased services arise, discussions ensue with stakeholders on how to best support the function financially. Currently, the Department does not have a financial interface with the new ERP system and revenue reconciliation is done manually on a daily basis. With approximately 14.5M in revenue annually, manual reconciliation is not a best practice.

POLICE

Staffing. The North Central Texas Council of Governments projects the population in Fort Worth will grow to an estimated 950,000 by 2021 and may exceed 1.3 million by 2040. Since 2000, Fort Worth added approximately 135,000 residents and 39 square miles to the area north of Loop 820 alone. Population growth, development and service expectations affect every area of FWPD operations including staffing, facilities, technology and equipment.

Significant development growth is projected to continue in an outward sprawling pattern primarily to the north, south and west where major developments are currently in the planning, design and/or construction phase that could impact response times and potentially quality of service depending on the availability of additional resources.

Since 2011, average Police response times to Priority 1 calls have increased citywide from 8:34 to 9:29. (as of June 30, 2016) Each of the five current Patrol Divisions have experienced Priority 1 response time increases over the past five years, with the North Patrol Division having the largest increase in response time from 10:02 to 11:43. Highest response times in far northern portions of Fort Worth are primarily due to significant growth, transportation infrastructure, substantial highway and arterial road congestion, sprawling development patterns, lack of connectivity and poor accessibility.

As the City's service area has continued to increase at a rapid pace, staffing levels will need to increase to keep the pace of the growth. In 2016, the City Council approved the creation of a new Sixth Patrol Division, which included incremental staffing increases over a three year period for a total of 83 sworn and 13 civilian positions to support the rapid growth north of Loop 820.

Facilities. The Police Department is currently operating in nearly 40 facilities including a new Public Safety Complex for administration and training. The size of the city demands more strategically placed patrol division facilities to better serve the size of the community. To address the growth north of Loop 820, a Sixth Patrol Division facility was approved in FY2015. Design of a new Sixth Patrol Division facility is currently underway with groundbreaking expected in late 2016 and completion in late 2017 (or early 2018).

Training. The Police Department must accelerate and expand recruitment, training, and promotion through the ranks to keep up with a growing city and attrition. As outlined in the staffing section in the department's Five-Year Strategic Plan, it is necessary that FWPD increase staffing while also contending with substantial attrition, as over 400 officers are or will be eligible for retirement in the next five-years. Currently, the Training Division is comprised of three sections: Career Development, Enhanced Skills, and Backgrounds and Recruiting. The Training Division endeavors to hire the most qualified applicants to become police officers for the City of Fort Worth and to keep those officers highly trained throughout their career.

The Training Division is responsible for documenting department training and working towards ensuring all training exceeds the level of compliance established by the Texas Commission on Law Enforcement (TCOLE). TCOLE is the state agency created in 1965 to provide oversight for the licensing, training, and regulations pertaining to all state certified peace officers. The Training Division will strive to provide advanced training, enhanced skills training, reality based training, as well as recruit and train a diverse skilled workforce. Funding to support training and certification will be needed.

Community Relations. The Fort Worth Police Department remains one of the largest "Community Policing" agencies in the United States. The Code Blue program, Citizens on Patrol, has been assisting with crime suppression strategies for more than 25 years. With their support, the City has seen a 43% decrease in crime rate in the last 15 years. However, with an aging program, many members can no longer effectively patrol their communities. The Police Department has appointed a "Director of Volunteer Programs" to increase volunteerism for this program and many others that make Fort Worth one of the safest major cities in the United States. Neighborhood Patrol Officers (NPO) work hand-in-hand with Citizens on Patrol, and serve to further the department's Community Policing philosophy. Each police beat is assigned a NPO, which attend neighborhood association meetings, business owner meetings, and stay up-to-date on crime offenses in their beat.

Recent nationwide issues regarding minority distrust and police use of force have reaffirmed Fort Worth Police Department's continued efforts to further Community Policing efforts and continue to build relationships with all members of our City, particularly our minority communities. It has become increasingly important to provide officers with enhanced training so that they have tools to build strong relationships with the community and make good decisions in highly stressful situations. As part of this effort, the Police Department is participating in the National Initiative for Building Community Trust and Justice pilot site project.

The National Initiative for Building Community Trust and Justice is a three-year program initiated in six pilot cities around the United States. Fort Worth earned selection as one of the pilot cities in March 2015. The other five pilot cities include Birmingham, Alabama; Gary, Indiana; Minneapolis, Minnesota; Pittsburgh, Pennsylvania; and Stockton, California. The mission of the National Initiative for Building Community Trust and Justice is to improve relationships and increase trust between communities and the criminal justice system. It also aims to advance the public and scholarly understandings of the issues contributing to those relationships. The program is funded through the National Network for Safe Communities at John Jay College of Criminal Justice in New York with a \$4.75 million grant from the U.S. Department of Justice. The program is organized through a research partnership that includes John Jay College, the Justice Collaboratory at Yale Law School, The Center for Policing Equity at UCLA, and the Urban Institute in Washington D.C.

The program invests in training, evidence-based strategies, policy development, and research to combat distrust and mend relationships between law enforcement and the community. The overall goal of the project is to develop and implement intervention strategies aimed at enhancing procedural justice, reducing implicit bias, and encouraging reconciliation processes. The information gathered in the three-year pilot program will be analyzed from the six pilot cities and will provide the foundation for a similar program nationwide.

The National Initiative program focuses on the following three pillars to help improve relationships and increase trust between the Police Department and the community:

- **Racial reconciliation** facilitates frank conversations between minority communities and law enforcement that allow them to address historic tensions, grievances, and misconceptions between them and reset relationships.
- **Procedural justice** focuses on how the characteristics of law enforcement interactions with the public shape the public's views of the police, their willingness to obey the law, and actual crime rates.
- **Implicit bias** focuses on how largely unconscious psychological processes can shape authorities' actions and lead to racially disparate outcomes even where actual racism is not present.

From 2015 through August 2016, the Fort Worth Police Department held site visits with National Initiative representatives, conducted training, and workshops covering the following topics.

- Procedural Justice Training Classes
- Implicit Bias Training Classes
- Climate Assessment and Attitude Behavior Matching
- The National Justice Database (NJD)
- Policies and Practices Review
- Reconciliation and Truth-Telling Process
- Unique Interventions
- Community Surveys

National Initiative training is **mandatory** for all police personnel. It is provided to police recruits before they graduate from the police academy, and tenets are included on promotional exams. The Fort Worth Police Department is committed to working with representatives from the National Initiative project to implement key recommendations and strategies to ensure the mission is accomplished. In 2016, the department began providing training classes for the Procedural Justice Pillar and additional classes in the remainder of 2016 through 2017 are scheduled. Racial Reconciliation and Implicit Bias classes are among those planned, and five permanent trainers are dedicated to teaching National Initiative classes.

Technology. It is critical that the Police Department keep pace with rapid development of technology-based applications within law enforcement. Technology drives policy changes as new and emergent innovations play an increasingly critical role in the daily work of officers. Enhanced technology has the potential to revolutionize policing, by offering better information quickly, which allows them to design their own plans to prevent or investigate crimes in specific police beats. In order to support current and future operational needs, technological improvements must be as responsive and adaptive to change, as we expect from every police officer. The Department must also continue to be aggressive in cultivating relationships with internal and external stakeholders, to identify possibilities for public private partnerships in support of technological enhancements. Expansion of the current infrastructure is critical to operations.

The Police Department has been one of the leaders nationwide in implementing body camera technology. In FY17, FWPD will obtain additional body camera systems to fulfill the commitment of outfitting every uniformed officer in the department with a body camera. The FWPD will continue to purchase the necessary amount of systems to equip every new officer with a camera as they graduate from the academy. Overall funding increases are necessary for FWPD to keep up with the technology demands. Please see the Fort Worth Police Department's Five-Year Strategic Plan for more details related to specific technology needs.

PERFORMANCE AND BUDGET

Customer Relationship Management (CRM) Solution. The implementation of the city wide CRM solution will change our ability to engage with citizens through multiple channels and track service requests. Current processes will be streamlined and services levels for citizen establish to create greater efficiency and transparency in service delivery. Additional technical staff will be required for the eventual city-wide deployment and support of this robust citizen centric system that will interface with other systems and provide analytic tools to support informed decision making.

PROPERTY MANAGEMENT

Construction of the new Water Service Center. The Water Service Center was constructed in 1969 with 11 service bays which are only adequate for providing support to a fleet of 200 pieces of equipment. Currently, 826 pieces of equipment are serviced by the Water Service Center. A total of 16 bays are needed for the current fleet size. The recommendation from the City Manager's Office is that a new facility be built and paid for as a Water Capital Project. The Water Capital Fund was able to contribute \$7.2 million to build a service center with a total of 12 bays. Fleet will require the use of the existing facility to meet the Water Department's requirement for a second shift to maintain their fleet. Seven additional positions were approved in the FY2017 budget to maintain acceptable service levels due to the age of the City fleet and to provide for the second shift to respond to after hours' repairs. This item won citizen approval as Proposition #6 in the City's 2014 Bond Program on May 10, 2014. The seven additional positions will be filled in the second half of FY2017 in anticipation of the opening of the Water Service Center in the summer of 2017.

Fuel Management Reconciliation System. The Fleet Division currently has 63 fuel sites. This reconciliation system will fulfill requests from a previous fuel audit to assist with improved internal controls for fuel management. This system includes a new pricing structure to more accurately calculate the value of the fuel inventory. Also, fuel gallons will be tracked in all automated fuel sites to meet state regulatory requirements. Finally, these internal controls will assist in the monitoring for fuel levels to prevent fuel theft or spillage. The completion of this system is necessary for the transition to the upgraded FASTER Web version.

FASTER Web Upgrade. The FASTER Fleet Management System will be upgraded from a client server program to a Web based program. The upgraded system will make the following improvements to the fleet management system: more flexible and robust reporting, better asset management with pictures of each vehicle viewed on work orders and asset records, role based permissions for more specific system controls, easier maintenance of the system from one server rather than 300+ client users and the system will be accessible from mobile devices (i.e. tablets, laptops and remote computers).

Construction of Fleet's portion of North Service Center. The new North Service Center is scheduled to open in the fall of 2017. The service center will have a new fuel island with ten dispensers (four for unleaded and six for diesel/diesel exhaust fluid). A Propane fuel site is also included at the fuel island. The first phase of a fleet maintenance facility will be constructed to service some of the vehicles that will be located at this site. Additional phases of the fleet maintenance facility will be submitted for the FY2018 Bond and another future Bond election. This facility will be needed to maintain the number of vehicles that the city will own when the service center is completed in the next decade.

Fleet Management Policy. The Fleet Division will develop a fleet management policy to govern service levels to customer departments. Also, the policy will address vehicle acquisition and disposition statutes to give direction to the Fleet Division on issues such as standardization of the fleet, alternative fuel priorities, vehicle replacement, take home vehicle policy and subrogation, etc. The policy will be presented to the City Council to address these issues and assist in capital improvement planning.

Land Asset Management. The Real Property Division is responsible for the management of the City's real property asset inventory. This includes the purchase and sale of land rights, developing and maintaining comprehensive information systems and databases that identify properties that the City owns in fee simple title (approx. 3,000) and tax foreclosed properties held in trust for itself and local taxing entities (approx. 600). Since the inception of the Property Management Department, Real Property staff has worked with the ITS Department to leverage technological resources to help management identify and track the disposition of these properties. Additionally the Real Property Division has planned to reduce the City's inventory of Tax Foreclosed Properties through holding six Sealed Bid Sales and 20+ Direct Sales each year. A realignment of duties was required in order to address the increased workload.

Lease Management. The City leases space to private and governmental entities within City facilities in support of initiatives to improve quality of life, promote education, and in support of the arts. Additionally, the City leases space from private entities when existing space is unavailable for City operations within City facilities or when the City needs a presence within the community. Since the inception of Property Management Department, staff has been compiling an inventory of the property leases, entering into new leases when necessary, and assuring that existing leases are renewed timely so that City operations and community initiatives are met. Improved technology is required to track the lease assets, assess space needs and track revenues and expenditures for better planning and utilization of space in City facilities and to analyze the cost/benefit of renting space in private facilities.

Mineral Management. The City has an estimated total of 18,000 mineral acres with 11,402 mineral acres under lease with various gas companies. Leasing of the remaining 7,000 mineral acres of City properties for subsurface natural gas drilling is dependent on a sustained and remarkable increase in the natural gas market prices. The variability of the gas market (prices), well decline (production) and other market factors cause unforeseen fluctuations in annual royalty revenues which may be higher or lower than estimated at the beginning of a budget year.

Assurance of an accurate royalty revenue stream requires consistent due diligence review of the City's mineral interest, market price and production for the 604 mineral leases in the City inventory. Lease assignments and transfers between gas companies, lawsuits, and audits add a further complexity to assuring the accuracy of the City's royalty revenue stream and distribution of the revenue per Federal guidelines and the City's financial management policies. Improved technology, process review and sufficient staff resources will be required for optimum management of this estimated \$1 billion mineral asset.

Lake Worth. Staff is currently developing a policy outlining requirements for the sale of residential platted lots at Lake Worth taking into consideration existing water quality studies, future land use studies, and state and local regulations. Policies are also being developed to address the use of the revenue from the sale of the leased residential properties and to identify a funding source for the purchase of residential improvements on these properties if not sold when leases expire in 2032. These policies will be presented to City Council for approval and implementation. Additionally, royalty revenues from mineral leases of Lake Worth properties have declined limiting the capital improvements that can be completed as outlined in the 2007 Lake Worth Capital Improvement Implementation Plan. As a result, other sources of funding may be required to complete the capital projects identified in the Plan and to provide for the necessary City facilities required to bring leased residential lots into compliance prior to sale.

TRANSPORTATION AND PUBLIC WORKS

Street Infrastructure Performance. The national standard for major street networks is a pavement condition index of seven, on a scale of 0 (failed) to 10 (excellent). In order to maintain the street network at this minimum standard, it is estimated that the level of funding would need to be over \$30 million annually. This leaves a significant funding gap of more than \$20 million.

Traffic Management:

- **Traffic Signals.** Current funding levels are approximately 51% of the required funding needed to establish adequate preventive maintenance programs to keep the City's traffic signal infrastructure operational and performing at industry standard.
- **Street Lights.** Current funding levels are approximately 26% of the required funding needed to establish adequate preventive maintenance programs and lighting system upgrades to keep the City's traffic signal infrastructure. In late 2016 it was decided to conduct an LED pilot program in FY2017 that essentially will upgrade 5% of our street lights to LED which are higher performing products expected to deliver energy savings and have at least a 10-year life span compared to a 3-4 life span of our current lighting products. This project requires infrastructure repairs prior to LED upgrading, therefore 10% of allocated funding will be used in the LED pilot program.
- **Pavement Markings.** Current funding levels are approximately 22% of the required funding needed to establish an adequate maintenance program for pavement markings to ensure reflectivity. This funding level requirement includes a \$8.5 million backlog in pavement markings that are beyond the life expectancy for reflectivity.
- **Traffic Signs.** Current funding levels are approximately 22% of the required funding needed to establish an adequate maintenance program for traffic signs to support critical traffic safety operations. Funding level includes updating signs to improve reflectivity, installing new signs as a result of growth and replace missing signage to ensure roadways meet national standards and citizens expectations.
- **Traffic Engineering.** Current funding levels are approximately 60% of the required funding needed to conduct the necessary traffic safety evaluations/studies for schools, neighborhoods and commercial areas.

TRANSPORTATION AND PUBLIC WORKS/STORMWATER UTILITY

Capital Improvement Program. Throughout the City, an estimated \$300 million in capital infrastructure needs have been identified to address serious flood risks. The current capital improvement plan invests \$6 million to \$8 million per year in Pay As You Go cash funding. Additional Stormwater Utility revenue will need to be generated and/or alternative funding sources identified to continue making steady progress addressing the major deficiencies in the City's drainage system.

Additionally, correcting flooding problems in the numerous older, fully-developed sections of the City is going to be cost prohibitive using current standards and conventional construction (individual projects can cost \$50 - \$100 million). The Stormwater Utility Fund is in the process of developing a master plan strategy for approaching such issues that will be used to guide the prioritization of projects and the framework for developing implementable solutions.

Water Quality Protection. The emphasis on integrating water quality in flood control projects will increase in FY2016. Two primary drivers of this are the Environmental Protection Agency and the Trinity River Vision Authority. The Environmental Protection Agency will place emphasis on stormwater treatment with green infrastructure approaches, watershed based coordination of permitted discharges, and treatment requirements on development. The Trinity River Vision project will increase the need for point and non-point source Best Management Practices (BMPs) in critical drainage areas. Temporary BMPs during construction will be a growing concern for all departments, which implement capital projects or participate in developer projects.

Federal Flood Insurance Reform. Recent revisions to the National Flood Insurance Program (NFIP) may result in increased demand for resolutions to potential flooding problems in these areas, from home buy-outs to structural improvement projects. NFIP began to be phased in to existing flood insurance policies in 2013. Affordable flood insurance is available to all residents of Fort Worth because the City has participated in the NFIP since 1980. The Stormwater Utility's Floodplain Management Program has enhanced the level of participation in the NFIP through the Community Rating System (CRS) and has improved the City's rating to a Level 8 Community under CRS. This improved rating has resulted in a ten percent reduction in the flood insurance premiums for residents with policies within mapped floodplains throughout the City. Among the 2012 revisions to the NFIP is the requirement to revise flood insurance premiums to match actuarial rates based upon the risk of flooding. Actuarially-based flood insurance premiums are significantly higher than the NFIP discounted rates, and the difference in premiums is planned to be incrementally phased into affected policies over the next four years. The increased premiums placed on mortgages in floodplains will significantly impact annual expenses for those residents and properties. The demand from citizens for resolutions of potential flooding problems may increase due to the direct financial impact of NFIP and flood insurance premiums.

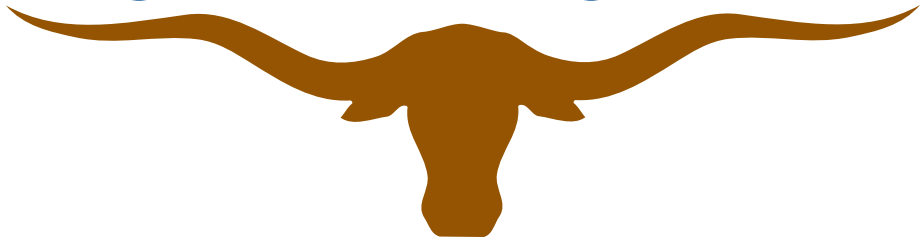
Development Review Activities. Economic recovery has spurred significant growth of development activities resulting in increased demands for review of new development projects for compliance with City drainage standards. There has been a recent push from various circles for additional review of small lot development in flood prone areas. To accommodate this additional review and maintain service levels, more resources would need to be devoted to the development review function.

Stormwater Infrastructure Management. 67 percent of the Fund's operational budget provides ongoing infrastructure system maintenance and support for infrastructure rehabilitation or capital improvements. Maintenance includes inlet inspection and cleaning, storm drainage system and pipe repair, mowing and vegetation management for channels and rehabilitation of degraded channels. The City's Stormwater infrastructure system continues to grow from new development, City road and drainage projects, and annexations. Funding requirements are increasing for ongoing maintenance of aging and additional infrastructure. Current funding levels are still almost exclusively reactive for 920 miles of pipe with 30 percent of pipe over 50 years old. Funding allows annual maintenance on only 20 percent of the over 35,000 inlets in the inventory. Through recent accomplishments, the Stormwater Utility is working toward effective prioritization of maintenance projects and strategic allocation of resources

WATER DEPARTMENT

Impact Fees. Impact fees help pay the cost of building or expanding facilities in order to meet the needs of new development. The Water Department charges impact fees to offset the cost of water and wastewater facilities needed to meet new development service requirements. This reduces the affect these costs might have on existing customer rates. Chapter 395 of the Texas Local Government Code requires that impact fees be updated at least every five years. The Water Department's current impact fees took effect on January 1, 2013, with the next update required by January 1, 2018. The process includes updating land use assumptions, population growth projections, and growth-related Capital Improvement Plans over a 20-year planning period. For the first time, the Department is including financing costs as well as growth-related debt from entities from which it purchases raw water supply and wastewater treatment services. The Department is contractually obligated to pay these capital improvement costs. The City Council will be asked to review the impact fee recommendations and determine to what extent costs should be borne by new development versus existing ratepayers.

FORT WORTH®



ORDINANCE NO. 22393-09-2016

AN ORDINANCE APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF CONDUCTING EACH DEPARTMENT, DIVISION, AND OFFICE OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FORT WORTH FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, INCLUDING AN APPROPRIATION OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENT ON OUTSTANDING INDEBTEDNESS; AND DELEGATING AUTHORITY FOR CERTAIN TRANSFERS AND ALLOCATIONS WITHIN BUDGETED AMOUNTS; AND RATIFYING CITY COUNCIL APPROVED APPROPRIATION ORDINANCES EFFECTING THIS BUDGET; AND INCORPORATING THE BUDGET ON FILE WITH THE CITY SECRETARY, AS REVISED BY CITY COUNCIL; AND PROHIBITING THE EXPENDING, OBLIGATING, OR COMMITTING OF FUNDS IN EXCESS OF APPROPRIATIONS OR ACTUAL AVAILABLE RESOURCES; AND ESTABLISHING LEGAL LEVEL OF CONTROL; AND PROVIDING FOR PUBLICATION; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That appropriation for the ensuing fiscal year, beginning October 1, 2016 and ending September 30, 2017, for the different funds, departments and purposes of the City of Fort Worth be fixed and determined as detailed below. The budget includes 6,674 total authorized positions as shown in Section D (Authorized Positions and Expenditures) of the budget of the City Manager.

GOVERNMENTAL FUNDS

Governmental Funds are used to account for activities traditionally associated with the government and are primarily funded from tax revenues. Examples of such activities include public safety services, acquisition or construction of infrastructure and other capital assets, and servicing of debt. Governmental Fund appropriations appear below, organized in descending order of dollar amount.

I. GENERAL FUND

The General Fund is the City's primary governmental fund and chief operating fund. It is used to account for all resources not required to be accounted for in another, more specialized fund and to manage funds from ad valorem property taxes, general-use sales taxes, and license and permit fees. The General Fund shall be provided with such revenue as may be secured from the various sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the General Fund, as provided in the City Manager's budget, which includes a total General Fund appropriation of \$639,004,871, allocated among departments as follows:

REVENUES:

LICENSE AND PERMITS	\$13,811,793
INTERGOVERNMENTAL REVENUES	\$608,679
CHARGES FOR SERVICES	\$34,980,669
FINES AND FORFEITURES	\$7,798,483
USE OF MONEY AND PROPERTY	\$723,698
OTHER REVENUE	\$1,632,021
PROPERTY TAX	\$341,308,460
OTHER TAXES	\$57,490,453
SALES TAX	\$140,468,044
SALE OF ABANDONED PROPERTY	\$2,417,753
SALVAGE SALES	\$165,000
TRANSFER FROM PAC ENDOW GAS CP	\$26,478
TRANSFER FROM GEN ENDOW GAS LS	\$99,293
TRANSFER FROM GEN GAS ENDW	\$200,000
TRANSFER FROM SPEC PURPOSE	\$3,000
TRANSFER FROM LK WRTH TR	\$141,300
TRANSFER FROM RED LIGHT	\$3,248,260
TRANSFER FROM FW CNT CTY	\$43
TRANSFER FROM FWLDC	\$1,209
TRANSFER FROM HFC	\$5,368
TRANSFER FROM PACS DED	\$203,219
TRANSFER FROM LKWRTH GAS	\$86,054
TRANSFER FROM PACS GAS	\$181,406
TRANSFER FROM GOLF GAS LS CP	\$13,239
TRANSFER FROM GENERAL GAS CP	\$105,912
TRANSFER FROM STORMWATER UTIL	\$3,049,214
TRANSFER FROM AVIA ENDW	\$105,912
TRANSFER FROM AVIATION GAS LEA	\$105,912
TRANSFER FROM WTR ENDW	\$19,859
TRANSFER FROM W/S GAS LEASE	\$59,576
TRANSFER FROM SOLID WASTE	\$2,708,170
TRANSFER FROM WATER/SEWER	\$27,236,394
	\$639,004,871

EXPENDITURES:

POLICE	\$226,302,414
CITY ATTORNEY'S OFFICE	\$6,326,798
CITY AUDITOR'S OFFICE	\$1,804,115
CITY MANAGERS OFFICE	\$7,932,913
CITY SECRETARY'S OFFICE	\$1,322,167
CODE COMPLIANCE	\$19,983,542
ECONOMIC DEVELOPMENT	\$17,974,825
FINANCIAL MANAGEMENT SERVICES	\$11,122,156
FIRE	\$138,822,043
HUMAN RESOURCES	\$4,376,467
LIBRARY	\$19,125,037
MUNICIPAL COURT	\$17,268,127
PARK AND RECREATION	\$43,847,073
NEIGHBORHOOD SERVICES	\$8,974,744
NON-DEPARTMENTAL	\$10,987,888
PERFORMANCE AND BUDGET OFFICE	\$5,662,328
PLANNING & DEVELOPMENT	\$13,530,411
PROPERTY MANAGEMENT	\$10,915,692
TRANSPORTATION & PUBLIC WKS	\$32,403,154
OPERATING TRANSFER OUT	\$2,072,205
CAPITAL TRANSFER OUT	\$33,536,079
VERF TRANSFER OUT	\$3,451,665
IT REFRESH TRANSFER OUT	\$1,262,728
TRANSFER HANDLING CHG SRL	\$300
	\$639,004,871

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for proceeds of specific revenue sources (other than major capital projects and trusts benefitting third parties) that are restricted or committed to expenditures for specified purposes. Appropriations in special revenue funds for the ensuing fiscal year are shown below, organized in descending order of dollar amount.

II. CRIME CONTROL AND PREVENTION DISTRICT FUND

The Crime Control and Prevention District (CCPD) Fund is used to manage funds generated from a special dedicated sales tax, which may be used to fund specific programs aimed at crime reduction, control, and prevention. The Crime Control and Prevention District Fund shall be provided with such revenue as shall be approved by the Board of the Fort Worth Crime Control and Prevention District to be used for all lawful purposes as specified by the District and as provided in the budget of the City Manager, which includes a total Crime Control and Prevention District Fund appropriation of \$74,884,251, allocated among departments as follows:

REVENUES:

SALES TAX	\$67,394,786
INTERGOVERNMENTAL REVENUES	\$5,019,634
USE OF MONEY AND PROPERTY	\$94,013
OTHER REVENUE	\$60,794
SALE OF CAPITAL ASSET	\$144,918
USE OF FUND BALANCE/NET POSITION	\$2,170,106
	\$74,884,251

EXPENDITURES:

POLICE	\$57,112,236
PARK AND RECREATION	\$1,054,766
NEIGHBORHOOD SERVICES	\$788,170
OPERATING TRANSFER OUT	\$2,987,541
CAPITAL TRANSFER OUT	\$12,656,538
IT REFRESH TRANSFER OUT	\$285,000
	\$74,884,251

III. CULTURE AND TOURISM FUND

The Culture and Tourism Fund is used to manage funds generated from the collection of a portion of the City's Hotel Occupancy Tax (seven out of nine percent) and from operation of the City's public venues. The Culture and Tourism Fund shall be provided with such revenue as may be secured from the Hotel Occupancy Tax and other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Culture and Tourism Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Culture and Tourism Fund appropriation of \$34,246,893, allocated largely to the Public Events Department.

REVENUES:

OTHER TAXES	\$21,464,721
LICENSE AND PERMITS	\$20,000
CHARGES FOR SERVICES	\$3,368,400
USE OF MONEY AND PROPERTY	\$6,246,505
OTHER REVENUE	\$1,943,500
TRANSFER FROM GENERAL	\$1,203,767
	\$34,246,893

EXPENDITURES:

CULTURE AND TOURISM	\$31,852,771
CAPITAL TRANSFER OUT	\$2,043,000
IT REFRESH TRANSFER OUT	\$7,750
DEBT TRANSFER OUT	\$343,372
	\$34,246,893

IV. RED LIGHT ENFORCEMENT FUND

The Red Light Enforcement Fund is used to manage funds associated with the operation of the City’s Red Light Camera Program. The Red Light Enforcement Fund shall be provided with such revenue as may be secured from the automatic red light camera enforcement program and other sources as shown in the City Manager’s budget, and such money shall be used to meet the requirements of the Red Light Enforcement Program, administered by the Transportation and Public Works Department as provided in the budget of the City Manager, which includes a total Red Light Enforcement Fund appropriation of \$9,328,696.

REVENUES:

CHARGES FOR SERVICES	\$3,000
FINES AND FORFEITURES	\$7,913,088
OTHER REVENUE	\$1,412,608
	\$9,328,696

EXPENDITURES:

TRANSPORTATION & PUBLIC WKS	\$5,948,940
OPERATING TRANSFER OUT	\$3,248,260
IT REFRESH TRANSFER OUT	\$6,335
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$125,161
	\$9,328,696

V. SPECIAL DONATIONS FUND

The Special Donations Fund is a fund used to manage funds generated from outside entities, groups, organizations, or other sources as identified in Addendum B, “List of Anticipated and Potential Donors.” The Special Donations Fund shall be provided with such revenue as may be secured from donations, contributions, and gifts and shall be used to meet the requirements specified for the recipient departments in the budget of the City Manager, which includes a total Special Donations Fund appropriation of \$7,540,257.

REVENUES:

USE OF MONEY AND PROPERTY	\$7,540,257
	\$7,540,257

EXPENDITURES:

NON-DEPARTMENTAL	\$7,540,257
	\$7,540,257

VI. ENVIRONMENTAL PROTECTION FUND

The Environmental Protection Fund is used to manage funds associated with offsetting the costs of complying with state and federally mandated environmental regulations throughout the City. The Environmental Protection Fund shall be provided with such revenue as may be secured from the City's environmental fee and other such sources as may become available from environmental projects or as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Environmental Protection Fund, as administered by the Code Compliance, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Environmental Protection Fund appropriation of \$7,363,510.

REVENUES:

CHARGES FOR SERVICES	\$4,728,664
USE OF MONEY AND PROPERTY	\$71,500
OTHER REVENUE	\$13,000
USE OF FUND BALANCE/NET POSITION	\$2,550,346
	\$7,363,510

EXPENDITURES:

CODE COMPLIANCE	\$4,371,510
CAPITAL TRANSFER OUT	\$2,967,000
IT REFRESH TRANSFER OUT	\$25,000
	\$7,363,510

VII. ALLIANCE AIRPORT FACILITY MAINTENANCE FUND

The Alliance Airport Facility Maintenance Fund is used to manage funds associated with the agreement between the City of Fort Worth and Hillwood regarding property previously owned by American Airlines at the Alliance Airport. The Alliance Airport Facility Maintenance Fund shall be provided with such revenue as may be secured from property lease revenues and other sources as shown in the City Manager’s budget, and such money shall be used to meet requirements of the Alliance Airport Facility Maintenance Fund, as provided in the budget of the City Manager, which includes a total Alliance Airport Facility Maintenance Fund appropriation of \$6,197,476 in the Property Management Department.

REVENUES:

USE OF MONEY AND PROPERTY	\$553,667
OTHER REVENUE	\$2,094,861
USE OF FUND BALANCE/NET POSITION	\$3,548,948
	\$6,197,476

EXPENSES:

PROPERTY MANAGEMENT	\$5,897,476
CAPITAL TRANSFER OUT	\$300,000
	\$6,197,476

VIII. SPECIAL PURPOSE FUND

The Special Purpose Fund is used to manage funds associated with various City programs and projects. The Special Purpose Fund shall be provided with such revenue as may be secured from charges for service, investment income, taxes, or other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the specified program for the recipient departments in the budget of the City Manager, which includes a total Special Purpose Fund appropriation of \$6,142,253.

REVENUES:

INTERGOVERNMENTAL REVENUES	\$152,313
CHARGES FOR SERVICES	\$2,370,756
USE OF MONEY AND PROPERTY	\$1,889,019
OTHER TAXES	\$1,200,000
TRANSFER FROM GENERAL	\$82,965
USE OF FUND BALANCE/NET POSITION	\$447,200
	\$6,142,253

EXPENSES:

POLICE	\$148,089
MUNICIPAL COURT	\$704,434
PARK AND RECREATION	\$3,283,796
NEIGHBORHOOD SERVICES	\$276,986
OPERATING TRANSFER OUT	\$7,000
CAPITAL TRANSFER OUT	\$1,475,000
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$246,948
	\$6,142,253

IX. CULTURE AND TOURISM 2% CITY HOT (HOTEL OCCUPANCY TAX) FUND

The Culture and Tourism 2% City HOT Fund is used to manage funds generated from a portion of the City's Hotel Occupancy Tax (two out of nine percent). The Culture and Tourism 2% City HOT Fund shall be provided with such revenue as may be secured from the Hotel Occupancy Tax and other sources as shown in the City Manager's budget, and such money shall be used in accordance with state law restrictions to meet the requirements of the Culture and Tourism 2% City HOT Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Culture and Tourism 2% City HOT Fund appropriation of \$6,118,492.

<u>REVENUES:</u>	
OTHER TAXES	\$6,118,492
	\$6,118,492
<u>EXPENDITURES:</u>	
DEBT TRANSFER OUT	\$4,325,000
TRANSFER INTEREST STATE	\$1,793,492
	\$6,118,492

X. CULTURE AND TOURISM DFW REVENUE SHARE FUND

The Culture and Tourism DFW Revenue Share Fund is used to manage funds generated from the City's portion of incremental tax and other revenues within the geographical boundaries of the Dallas/Fort Worth International Airport. The Culture and Tourism DFW Revenue Share Fund shall be provided with such revenue as may be secured from taxes, revenue sharing agreements, and other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Culture and Tourism DFW Revenue Share Fund, including payment of principal and interest on outstanding debt obligations, as provided in the City Manager's budget, which includes a total Culture and Tourism DFW Revenue Share Fund appropriation of \$5,500,000.

REVENUES:

OTHER REVENUE	\$5,500,000
	\$5,500,000

EXPENDITURES:

CAPITAL TRANSFER OUT	\$3,898,528
DEBT TRANSFER OUT	\$1,415,000
TRANSFER INTEREST STATE	\$186,472
	\$5,500,000

XI. MUNICIPAL GOLF FUND

The Municipal Golf Fund is used to manage funds associated with maintenance and operation of the City of Fort Worth's four municipal golf courses. The Municipal Golf Fund shall be provided with such revenue as may be secured from the operation of the Pecan Valley, Rockwood, Meadowbrook, and Sycamore Creek Golf Courses and other sources as administered by the Park and Recreation Department as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Municipal Golf Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Golf Fund appropriation of \$5,285,573.

REVENUES:

CHARGES FOR SERVICES	\$4,660,573
OTHER REVENUE	\$10,000
TRANSFER FROM GENERAL	\$615,000
	\$5,285,573

EXPENDITURES:

PARK AND RECREATION	\$5,165,332
CAPITAL TRANSFER OUT	\$107,000
IT REFRESH TRANSFER OUT	\$13,241
	\$5,285,573

XII. TREASURY ASSET FORFEITURE FUND

The Treasury Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted the U.S. Treasury Department. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The Treasury Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with legal restrictions to meet the requirements of the Treasury Asset Forfeiture Fund, as administered by the Police Department and as provided in the budget of the City Manager, which includes a total Treasury Asset Forfeiture Fund appropriation of \$1,724,147.

REVENUES:

USE OF FUND BALANCE/NET POSITION	\$1,724,147
	\$1,724,147

EXPENDITURES:

POLICE	\$974,147
CAPITAL TRANSFER OUT	\$750,000
	\$1,724,147

XIII. JUSTICE ASSET FORFEITURE FUND

The Justice Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with the City of Fort Worth Police Department assisting federal law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The Justice Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with applicable legal restrictions to meet the requirements of the Justice Asset Forfeiture Fund, as administered by the Police Department and as provided in the budget of the City Manager, which includes a total Justice Asset Forfeiture Fund appropriation of \$986,981.

REVENUES:

USE OF FUND BALANCE/NET POSITION	\$986,981
	\$986,981

EXPENDITURES:

POLICE	\$637,881
OPERATING TRANSFER OUT	\$43,000
CAPITAL TRANSFER OUT	\$306,100
	\$986,981

XIV. STATE ASSET FORFEITURE FUND

The State Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted state law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The State Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with legal restrictions to meet the requirements of the State Asset Forfeiture Fund, as administered by the Police Department and as provided in the budget of the City Manager, which includes a total State Asset Forfeiture Fund appropriation of \$861,541.

REVENUES:

USE OF FUND BALANCE/NET POSITION	\$861,541
	\$861,541

EXPENDITURES:

POLICE	\$722,253
CAPITAL TRANSFER OUT	\$139,288
	\$861,541

XV. COMMUNITY TREE PLANTING PROGRAM FUND

The Community Tree Planting Program Fund is used to manage funds associated with the annual planting of trees on public property in partnership with neighborhood associations, schools, businesses and organizations. The Community Tree Planting Program Fund shall be provided with such revenue as may be secured from tree removal fees and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Community Tree Planting Program Fund, as administered by the Park and Recreation Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Community Tree Planting Program Fund appropriation of \$383,428.

REVENUES:

CHARGES FOR SERVICES	\$40,000
TRANSFER FROM PACS GAS LSE CAP	\$101,778
USE OF FUND BALANCE/NET POSITION	\$241,650
	\$383,428

EXPENDITURES:

PARK AND RECREATION	\$383,428
	\$383,428

XVI. LAKE WORTH TRUST FUND

The Lake Worth Trust Fund is used to manage funds generated from the surface lease of City-owned property around the lake and from transfers of mineral revenue and other monies in accordance with City policy, with such funds to be used for maintenance of park grounds and the purchase of improvements on leased properties in the event the properties are not purchased by the lessees. The Lake Worth Trust Fund shall be provided with such revenue as may be secured from leases of Lake Worth properties and other sources as shown in the budget of the City Manager, and such money shall be used to meet requirements of the Lake Worth Trust Fund, as administered primarily by Property Management and as provided in the budget of the City Manager, which includes a total Lake Worth Trust Fund appropriation of \$191,000.

REVENUES:

CHARGES FOR SERVICES	\$32,000
USE OF MONEY AND PROPERTY	\$159,000
	\$191,000

EXPENDITURES:

WATER DEPARTMENT	\$49,700
OPERATING TRANSFER OUT	\$141,300
	\$191,000

XVII. LIBRARY AUTOMATION SYSTEM SHARING SPECIAL REVENUE FUND

The Library Automation System Sharing Special Revenue Fund is used to manage funds associated with facilitating shared library technology services among Fort Worth and other area cities. The Library Automation System Sharing Special Revenue Fund shall be provided with such revenue as may be secured from grants and state awards, participating cities' contributions, and other sources as shown in the City Manager's budget, and such money shall be used to meet requirements of the Library Automation System Sharing Special Revenue Fund, as administered by the Library Department and as provided in the budget of the City Manager, which includes a total Library Automation System Sharing Special Revenue Fund appropriation of \$153,990.

REVENUES:

INTERGOVERNMENTAL REVENUES	\$74,371
USE OF FUND BALANCE/NET POSITION	\$79,619
	\$153,990

EXPENDITURES:

LIBRARY	\$153,990
	\$153,990

DEBT SERVICE FUNDS

Debt service funds are used to account for the accumulation of resources for, and the payment of, principal and interest on outstanding debt obligations as shown below, organized in descending order of dollar amount. The Financial Management Services Department is charged with administration and oversight of the City's debt service funds with departmental appropriations identified below being used primarily to pay principal and interest on outstanding debt.

XVIII. GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on general long-term debt obligations and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with the City's tax-supported debt obligations. The General Debt Service Fund shall be provided with such revenue as may be secured from tax revenues and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the General Debt Service Fund, as provided in the budget of the City Manager, which includes a total General Debt Service Fund appropriation of \$95,959,278.

REVENUES:

PROPERTY TAX	\$89,707,166
OTHER TAXES	\$500,000
USE OF MONEY AND PROPERTY	\$2,706,156
TRANSFER FROM CCPD	\$3,045,956
	<u>\$95,959,278</u>

EXPENSES:

FINANCIAL MANAGEMENT SERVICES	\$89,417,962
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$6,541,316
	<u>\$95,959,278</u>

XIX. WATER PRIORITY LIEN DEBT SERVICE FUND

The Water Priority Lien Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the City's water and sewer system and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with first lien, parity debt obligations of the City's Water and Sewer Systems. The Water Priority Lien Debt Service Fund shall be provided with such revenue as may be secured from charges for services and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Water Priority Lien Debt Service Fund, as provided in the budget of the City Manager, which includes a total Water Priority Lien Debt Service Fund appropriation of \$86,309,032.

REVENUES:	
TRANSFER FROM WATER/SEWER	\$86,309,032
	\$86,309,032
EXPENSES:	
FINANCIAL MANAGEMENT SERVICES	\$86,309,032
	\$86,309,032

XX. STORMWATER DEBT SERVICE FUND

The Stormwater Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the City's stormwater infrastructure and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with such debt obligations. The Stormwater Debt Service Fund shall be provided with such revenue as may be secured from the provision of Stormwater services and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Stormwater Debt Service Fund, as provided in the budget of the City Manager, which includes a total Stormwater Debt Service Fund appropriation of \$9,125,205.

REVENUES:

TRANSFER FROM STORMWATER UTIL	\$9,125,205
	\$9,125,205

EXPENSES:

FINANCIAL MANAGEMENT SERVICES	\$9,125,205
	\$9,125,205

XXI. CULTURE AND TOURISM DEBT SERVICE FUND

The Culture and Tourism Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the Culture and Tourism Fund and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with such debt obligations. The Culture and Tourism Debt Service Fund shall be provided with such revenue as may be secured from Hotel Occupancy Tax and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Culture and Tourism Debt Service Fund, as provided in the budget of the City Manager, which includes a total Culture and Tourism Debt Service Fund appropriation of \$8,203,337.

REVENUES:

USE OF MONEY AND PROPERTY	\$140,001
TRANSFER FROM CULTURE TOURISM	\$8,063,336
	\$8,203,337

EXPENSES:

FINANCIAL MANAGEMENT SERVICES	\$8,064,537
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$138,800
	\$8,203,337

XXII. WATER SUBORDINATE LIEN DEBT SERVICE FUND

The Water Subordinate Lien Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the City's State revolving loans and other subordinate lien debt, if any, for water and sewer improvements and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with subordinate lien debt obligations of the City's Water and Sewer Systems. The Water Subordinate Lien Debt Service Fund shall be provided with such revenue as may be secured from charges for services and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Water Subordinate Lien Debt Service Fund, as provided in the budget of the City Manager, which includes a total Water Subordinate Lien Debt Service Fund appropriation of \$5,957,616.

<u>REVENUES:</u>	
TRANSFER FROM WATER/SEWER	\$5,957,616
	\$5,957,616
<u>EXPENSES:</u>	
FINANCIAL MANAGEMENT SERVICES	\$5,957,616
	\$5,957,616

XXIII. MUNICIPAL PARKING DEBT SERVICE FUND

The Municipal Parking Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the City's municipal parking lots and garages and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with such debt obligations. The Municipal Parking Debt Service Fund shall be provided with such revenue as may be secured from commercial off-street parking to employees and citizens and commercial office space leases in the Municipal Parking Garage and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Municipal Parking Debt Service Fund, as provided in the budget of the City Manager, which includes a total Municipal Parking Debt Service Fund appropriation of \$4,040,410.

REVENUES:

TRANSFER FROM MUNI PKG	\$4,040,410
	\$4,040,410

EXPENSES:

FINANCIAL MANAGEMENT SERVICES	\$4,040,410
	\$4,040,410

XXIV. SOLID WASTE DEBT SERVICE FUND

The Solid Waste Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on certain long-term debt obligations associated with the City's Solid Waste infrastructure and is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with such debt obligations. The Solid Waste Debt Service Fund shall be provided with such revenue as may be secured from charges and payments associated with the collection of municipal solid waste and other sources as shown in the City Manager's budget, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the Solid Waste Debt Service Fund, as provided in the budget of the City Manager, which includes a total Solid Waste Debt Service Fund appropriation of \$559,307.

REVENUES:

TRANSFER FROM SOLID WASTE	\$559,307
	\$559,307

EXPENSES:

FINANCIAL MANAGEMENT SERVICES	\$559,307
	\$559,307

PROPRIETARY FUNDS

Proprietary Funds are used to account for the City's organizations and activities that are similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis. Appropriations in proprietary funds are presented below in alphabetical order.

ENTERPRISE FUNDS

Enterprise funds are proprietary funds that are used for services provided to external customers on an exchange-based, user charge basis, in which customers receive a benefit equivalent to the amount being paid and which is similar to the operation of a commercial enterprise.

XXV. MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund is used to manage funds associated with the maintenance, management, operations, development, and promotion of Alliance, Meacham International, and Spinks Airports. The Municipal Airports Fund shall be provided with such revenue as may be secured from the various sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Municipal Airports Fund, as administered primarily by the Aviation Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Airports Fund appropriation of \$5,853,615.

REVENUES:

USE OF MONEY AND PROPERTY	\$3,119,841
CHARGES FOR SERVICES	\$2,713,174
OTHER REVENUE	\$20,600
	\$5,853,615

EXPENSES:

AVIATION	\$5,460,066
OPERATING TRANSFER OUT	\$59,000
CAPITAL TRANSFER OUT	\$248,214
IT REFRESH TRANSFER OUT	\$6,335
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$80,000
	\$5,853,615

XXVI. MUNICIPAL PARKING FUND

The Municipal Parking Fund is used to manage funds associated with the City's parking operations, which include metered parking spaces, parking garages, surface lots, parking-garage office space, valet parking permits, designated mobility-impaired street parking, and shared departmental responsibility for parking enforcement. The Municipal Parking Fund shall be provided with such revenue as may be secured from commercial off-street parking to employees and citizens and commercial office space leases in the Municipal Parking Garage and from other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Municipal Parking Fund, as administered by the Transportation and Public Works Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Parking Fund appropriation of \$7,235,614.

REVENUES:

LICENSE AND PERMITS	\$12,413
CHARGES FOR SERVICES	\$7,110,019
USE OF MONEY AND PROPERTY	\$112,312
OTHER REVENUE	\$870
	\$7,235,614

EXPENSES:

TRANSPORTATION & PUBLIC WKS	\$2,907,122
CAPITAL TRANSFER OUT	\$35,000
IT REFRESH TRANSFER OUT	\$3,369
DEBT TRANSFER OUT	\$1,710,000
TRANSFER INTEREST STATE	\$2,343,548
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$236,575
	\$7,235,614

XXVII. SOLID WASTE FUND

The Solid Waste Fund is used to manage funds associated with the solid waste and recyclable material collection and disposal services provided to Fort Worth residents. The Solid Waste Fund shall be provided with such revenue as may be secured from the collection of municipal solid waste and other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Solid Waste Fund, as administered by the Code Compliance Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total appropriation for the Solid Waste Fund of \$63,448,352.

REVENUES:

LICENSE AND PERMITS	\$18,900
CHARGES FOR SERVICES	\$50,206,520
USE OF MONEY AND PROPERTY	\$3,752,326
OTHER REVENUE	\$4,379,265
USE OF FUND BALANCE/NET POSITION	<u>\$5,091,341</u>
	\$63,448,352

EXPENSES:

CODE COMPLIANCE	\$54,374,618
OPERATING TRANSFER OUT	\$2,565,744
CAPITAL TRANSFER OUT	\$5,790,500
PAYMENT IN LIEU OF TAXES	\$142,426
IT REFRESH TRANSFER OUT	\$15,757
DEBT TRANSFER OUT	\$471,700
TRANSFER INTEREST STATE	\$87,307
TRANSFER HANDLING CHG SRL	<u>\$300</u>
	\$63,448,352

XXVIII. STORMWATER UTILITY FUND

The Stormwater Utility Fund is used to manage funds generated from the storm water utility fee, which funds projects to protect people and property from harmful stormwater runoff. The Stormwater Utility Fund shall be provided with such revenue as may be secured from the provision of Stormwater services and other sources as shown in the City Manager's budget, and such money shall be used to meet the requirements of the Stormwater Utility Fund, as administered by the Transportation and Public Works Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Stormwater Utility Fund appropriation of \$38,130,407.

REVENUES:

CHARGES FOR SERVICES	\$37,792,240
USE OF MONEY AND PROPERTY	\$278,167
OTHER REVENUE	\$20,000
SALE OF CAPITAL ASSET	\$40,000
	\$38,130,407

EXPENSES:

TRANSPORTATION & PUBLIC WKS	\$13,998,401
CAPITAL TRANSFER OUT	\$10,613,567
PAYMENT IN LIEU OF TAXES	\$1,148,852
IT REFRESH TRANSFER OUT	\$33,372
STREET RENTAL	\$1,900,362
DEBT TRANSFER OUT	\$4,300,000
TRANSFER INTEREST STATE	\$4,825,205
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$1,310,648
	\$38,130,407

XXIX. WATER AND SEWER FUND

The Water and Sewer Fund is used to manage funds generated from revenues generated by the water and wastewater services provided to retail (including residential, commercial, industrial, irrigation, super user and gas well drillers) and wholesale customers. The Water and Sewer Fund shall be provided with such revenue as may be secured from the sale of water, sewer services, and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Water and Sewer Fund, as administered by the Water Department, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total appropriation for the Water and Sewer Fund of \$434,575,335

REVENUES:

LICENSE AND PERMITS	\$775,000
USE OF MONEY AND PROPERTY	\$715,578
OTHER REVENUE	\$10,450,000
SALE OF CAPITAL ASSET	\$43,500
TRANSFER FROM WATER IMPACT	\$6,206,967
TRANSFER FROM SEWER IMPACT	\$2,838,453
CHARGES FOR SERVICES	\$413,545,837
	\$434,575,335

EXPENSES:

WATER	\$253,788,442
OPERATING TRANSFER OUT	\$1,044,429
CAPITAL TRANSFER OUT	\$4,615,800
PAYMENT IN LIEU OF TAXES	\$5,559,860
STREET RENTAL	\$20,880,383
DEBT TRANSFER OUT	\$63,187,054
TRANSFER INTEREST STATE	\$29,089,580
INTRAFUND TRANSFERS	\$52,696,073
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$3,713,714
	\$434,575,335

INTERNAL SERVICE FUNDS

Internal service funds are proprietary funds used for operations provided to internal customers (other City funds or departments) on a cost-reimbursement basis, in which customer departments and funds pay on a pro-rata, per-employee basis for operating costs of the department or fund that is providing services.

XXX. CAPITAL PROJECTS SERVICES FUND

The Capital Projects Services Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services associated with implementation of capital projects. The Capital Projects Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of engineering services and other such sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the Capital Projects Services Fund, as administered by the Transportation and Public Works Department and as provided in the budget of the City Manager, which includes a total Capital Projects Services Fund appropriation of \$7,857,317.

REVENUES:

CHARGES FOR SERVICES	\$709,252
USE OF MONEY AND PROPERTY	\$25,000
OTHER REVENUE	\$17,747
SALVAGE SALES	\$1,500
TRANSFER FROM TPW CFA	\$3,594,013
TRANSFER FROM WATER CAP	\$1,465,321
TRANSFER FROM SEWER CAP	\$1,212,536
TRANSFER FROM GENERAL	\$746,791
TRANSFER FROM WATER/SEWER	\$50,000
TRANSFER FROM AIRPORT CAP	\$35,157
	\$7,857,317

EXPENSES:

TRANSPORTATION & PUBLIC WKS	\$7,625,447
IT REFRESH TRANSFER OUT	\$23,274
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$208,596
	\$7,857,317

XXXI. EQUIPMENT SERVICES FUND

The Equipment Services Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with maintenance of the City's fleet of motor vehicles. The Equipment Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the performance of vehicle maintenance and other operations at the City's service centers, and other sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the Equipment Services Fund, as administered by the Property Management Department and as provided in the budget of the City Manager, which includes a total Equipment Services Fund appropriation of \$24,961,744.

REVENUES:

INTERGOVERNMENTAL REVENUES	\$15,000
CHARGES FOR SERVICES	\$24,492,362
OTHER REVENUE	\$18,500
SALE OF CAPITAL ASSET	\$5,000
SALVAGE SALES	\$5,000
TRANSFER FROM GRANTS CAP	\$100,000
USE OF FUND BALANCE/NET POSITION	\$325,882
	\$24,961,744

EXPENSES:

PROPERTY MANAGEMENT	\$23,804,425
CAPITAL TRANSFER OUT	\$784,000
IT REFRESH TRANSFER OUT	\$373,319
	\$24,961,744

XXXII. GROUP HEALTH AND LIFE INSURANCE FUND

The Group Health and Life Insurance Fund is used to manage funds generated from the internal service fee and health benefit expenses paid by General Fund departments, other funds, and participating individuals for services and costs associated with employee health benefit and life insurance coverage. With very limited exceptions, the City can make changes to its benefit offerings at any time; these changes could include discontinuing benefit programs or changing the rates at which the City contributes toward benefit costs. In general, employee benefits, except for previously accrued retirement benefits, are not guaranteed to continue, and City contributions to any benefit program are subject to sufficient funds being available and allocated in the annual budget process, which includes appropriations solely for benefits projected to be payable during the ensuing fiscal year in accordance with the pay-as-you-go funding plan for other post-employment benefit (OPEB) liabilities that was adopted in Resolution 4464-06-2015. The Group Health and Life Insurance Fund shall be provided with such revenue as may be secured from payments from each operating department/fund, from contributions from participating individuals, and from the various sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the Group Health and Life Insurance Fund, as administered primarily by the Human Resources Department and as provided in the budget of the City Manager, which includes a total Group Health and Life Insurance Fund appropriation of \$75,656,046.

REVENUES:

USE OF MONEY AND PROPERTY	\$357,366
OTHER REVENUE	\$75,298,680
	\$75,656,046

EXPENSES:

HUMAN RESOURCES	\$75,647,084
IT REFRESH TRANSFER OUT	\$8,962
	\$75,656,046

XXXIII. INFORMATION TECHNOLOGY SYSTEMS FUND

The Information Technology Systems Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with information technology services. The Information Technology Systems Fund shall be provided with such revenue as may be secured from payments from City departments for the provision of information technology services and other sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the Information Technology Systems Fund, as administered by the Information Technology Solutions Department and as provided in the budget of the City Manager, which includes a total Information Technology Systems Fund appropriation of \$30,658,832.

REVENUES:

CHARGES FOR SERVICES	\$30,658,832
	\$30,658,832

EXPENSES:

IT SOLUTIONS	\$30,449,022
IT REFRESH TRANSFER OUT	\$209,810
	\$30,658,832

XXXIV. RETIREE HEALTHCARE TRUST FUND

The Retiree Healthcare Trust Fund is used to manage funds generated from the internal service fee and health benefit expenses paid by General Fund departments, other funds, and participating retired individuals for services and costs associated with retiree employee health benefit and life insurance coverage. With very limited exceptions, the City can make changes to its benefit offerings at any time; these changes could include discontinuing benefit programs or changing the rates at which the City contributes toward benefit costs. In general, employee benefits, except for previously accrued retirement benefits, are not guaranteed to continue, and City contributions to any benefit program are subject to sufficient funds being available and allocated in the annual budget process, which includes appropriations solely for benefits projected to be payable during the ensuing fiscal year in accordance with the pay-as-you-go funding plan for other post-employment benefit (OPEB) liabilities that was adopted in Resolution 4464-06-2015. The Retiree Healthcare Trust Fund shall be provided with such revenue as may be secured from payments from each operating department/fund, from contributions from participating individuals, and from the various sources as shown in the budget of the City Manager, and such money shall be used to meet the requirements of the Retiree Healthcare Trust Fund, as administered primarily by the Human Resources Department and as provided in the budget of the City Manager, which includes a total Retiree Healthcare Trust Fund appropriation of \$30,306,193.

REVENUES:	
OTHER REVENUE	\$30,306,193
	\$30,306,193
EXPENSES:	
HUMAN RESOURCES	\$30,306,193
	\$30,306,193

XXXV. RISK FINANCING FUND

The Risk Financing Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for implementation of statutorily mandated workers' compensation benefits for City employees and services associated with both City and third-party injury and property claims and risk reduction and avoidance strategies related thereto. The Risk Financing Fund shall be provided with such revenue as may be secured from transfers from each operating fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Risk Financing Fund, as administered primarily by the Human Resources Department and as provided in the budget of the City Manager, which includes a total Risk Financing Fund appropriation of \$20,075,590.

REVENUES:

USE OF MONEY AND PROPERTY	\$38,000
OTHER REVENUE	\$20,037,590
	\$20,075,590

EXPENSES:

HUMAN RESOURCES	\$19,161,302
IT REFRESH TRANSFEROUT	\$18,359
CONTRIBUTION TO FUND BALANCE/NET POSITION	\$895,929
	\$20,075,590

XXXVI. CIVIL SERVICE SALARIES

Attached as Addendum A, and made a part of this ordinance by incorporation, are the salary schedules for Fort Worth Fire Department civil service classifications below the classification of Deputy Chief and Fort Worth Police Department civil service classifications below the classification of Deputy Chief for the fiscal year beginning October 1, 2016. These schedules set out the annual base pay for each listed civil service classification in the Fort Worth Fire Department and in the Fort Worth Police Department and provide for additional seniority pay as determined by each civil service employee's anniversary date. The seniority pay provided for in this ordinance is in addition to and not in lieu of the longevity pay provided for by Texas Local Government Code section 141.032.

SECTION 2.

That, in accordance with Chapter X of the Charter of the City of Fort Worth, Texas, by adoption of this ordinance, the City Council authorizes and delegates to the City Manager or his designee the authority to take all actions necessary to effect transfers of monies that are designated in the budget for transfer between and among departments and funds of the City during the upcoming fiscal year, provided, however, that the City Manager or his designee shall be required to report such transfers to the City Council in a periodic financial report, which shall be submitted no less than quarterly throughout the fiscal year.

That appropriations in the Special Donations Fund in Section 1 of this ordinance specifically identify and allocate monies, such as grant funds and donations, that are anticipated to be received during the fiscal year. In accordance with Chapter X of the Charter of the City of Fort Worth, Texas, by adoption of this ordinance, the City Council authorizes and delegates to

the City Manager or his designee the authority, following the actual receipt or availability of such monies, to enact and make transfers and allocations of such monies in a cumulative amount not to exceed the total amount budgeted, with such transfers and allocations to be made from the Non-Departmental Center of the Special Donations Fund to the receiving department's center within the Special Donations Fund, provided, however, that the City Manager or his designee shall be required to report such transfers and allocations to the City Council in periodic financial reports, which shall be submitted no less than quarterly throughout the fiscal year.

That the Special Revenue Fund appropriation in Section 1 of this ordinance includes projects that encompass fee-based revenues, such as third-party instructor payments and summer day camp fees, that the Park and Recreation Department is anticipated to receive during the fiscal year. In accordance with Chapter X of the Charter of the City of Fort Worth, Texas, by adoption of this ordinance, the City Council authorizes and delegates to the City Manager or his designee the authority, following the actual receipt or availability of such monies, to enact and make transfers and allocations of such monies in a cumulative amount not to exceed the total amount budgeted, with such transfers and allocations to be made from the Non-Departmental Center of the Special Revenue Fund to the appropriate project center within the Special Revenue Fund, provided, however, that the City Manager or his designee shall be required to report such transfers and allocations to the City Council in periodic financial reports, which shall be submitted no less than quarterly throughout the fiscal year.

That appropriations in the Municipal Airports Fund in Section 1 of this ordinance include one or more projects that encompass airport-revenue-based payments that are owed to Alliance Air Services for its management of Alliance Airport and that are tied to and contingent upon Alliance Airport revenues that are anticipated to be received during the fiscal year. In

accordance with Chapter X of the Charter of the City of Fort Worth, Texas, by adoption of this ordinance, the City Council authorizes and delegates to the City Manager or his designee the authority, following the actual receipt of applicable Alliance Airport revenues, to enact and make transfers and allocations for resulting payments owed to Alliance Air Services with the cumulative amount of such payments not to exceed the total amount budgeted for the project(s), with such transfers and allocations to be made from the Non-Departmental Center of the Municipal Airports Fund to the appropriate center within the Municipal Airports Fund, provided, however, that the City Manager or his designee shall be required to report such transfers and allocations to the City Council in periodic financial reports, which shall be submitted no less than quarterly throughout the fiscal year.

That, as detailed in the City Manager's budget, appropriations in Section 1 of this ordinance specifically identify and allocate monies within the Non-Departmental Center of the General Fund for designated purposes, such as terminal leave payouts and departmental relocations that are anticipated to occur during the upcoming fiscal year. The City Manager or his designee is hereby authorized and delegated authority, in connection with the occurrence of an event within a designated purpose, to take all actions necessary to effect transfers and allocations of such monies in a cumulative amount not to exceed the total amount budgeted for the designated purpose, with such transfers and appropriation to be made from the Non-Departmental Center of the General Fund to the applicable fund of the department incurring the cost, provided, however, that the City Manager or his designee shall be required to report such transfers and allocations to the City Council in periodic financial reports, which shall be submitted no less than quarterly throughout the fiscal year.

SECTION 3.

That all appropriation ordinances approved by the City Council effecting this budget for the ensuing fiscal year beginning October 1, 2016, and ending September 30, 2017, are hereby ratified and incorporated into the same.

SECTION 4.

That the distribution and division of the above named appropriations be made in accordance with the budget of expenditures submitted by the City Manager and as revised by the City Council in accordance with the provisions of the City Charter and adopted by the City Council, which budget is on file with the City Secretary, incorporated herein, and made a part of this ordinance by reference thereto and shall be considered in connection with the expenditures of the above appropriations.

SECTION 5.

That no department, division, officer, or employee of the City may expend, obligate, or commit any funds in an amount that exceeds the lesser of: (i) appropriations authorized by the adopted budget, including any duly enacted amendments thereto, or (ii) actual available resources. Further, that no department, division, officer, or employee of the City may expend, obligate, or commit any monies, such as grant funds or donations, that are anticipated to be received or any monies, such as asset forfeiture fund balance, that are anticipated to become available for expenditure unless and until such funds have been transferred and allocated in accordance with Section 2.

SECTION 6.

That, except as otherwise provided in this section, the legal level of control shall be at the department for each fund for which a budget is adopted herein, meaning that, notwithstanding

appropriation or expense category details outlined in the budget documents incorporated herein under Section 4 of this ordinance, the City Manager or his designee may, in consultation with a department head, approve reallocation of funds between and among categories of budgeted expenses within a department's budget without the approval of the City Council so long as such reallocation otherwise complies with all applicable laws and ordinances and does not result in a net increase to the department's overall appropriation. Notwithstanding the foregoing, the City Manager or his designee is authorized: (i) to make transfers and allocations in accordance with Section 2 of this ordinance and (ii) to transfer revenues, appropriations, and associated authorized positions between departments within a single fund in order to reflect any organizational changes occurring during the fiscal year.

SECTION 7.

That following the final passage, the caption of this ordinance shall be published in the official newspaper of the City of Fort Worth.

SECTION 8.

That should any part, portion, section, or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, or parts of sections of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

SECTION 9.

All rights and remedies of the City of Fort Worth, Texas, are expressly saved as to any and all violations of the provisions of the Code of the City of Fort Worth, or any other ordinances of the

City, that have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance, but may be prosecuted until final disposition by the courts.

SECTION 10.

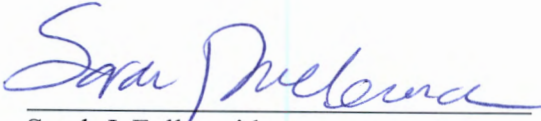
That all ordinances and appropriations for which provisions have previously been made are hereby expressly repealed if in conflict with the provisions of this ordinance.


SECTION 11.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

ATTEST:


Sarah J. Fullenwider
City Attorney


Mary J. Kayser
City Secretary

Adopted: September 13, 2016

Effective: September 13, 2016

Published: September 18, 2016

ADDENDUM A - Fire Civil Service Classifications
 (Effective beginning with the first pay period of FY2017)

CODE	TITLE / 40 HOURSCHEDULE	SCH	Base	Base + 1	Base + 2	Base + 3	Base + 4	Base + 5	Base + 6	Base + 7	Base + 8	Base + 9	Base + 14
			Pay*	(1 st Year)	(2 nd Year)	(3 rd Year)	(4 th Year)	(5 th Year)	(6 th Year)	(7 th Year)	(8 th Year)	(9 th Year)	(14 th Year)
			STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1032	FIRE FIGHTER	HR Annual	24.96 51,917	26.19 54,475	27.50 57,200	28.88 60,070	31.23 64,958	32.79 68,203	32.79 68,203	32.79 68,203	32.79 68,203	33.75 70,200	34.70 72,176
1031	FIRE ENGINEER	HR Annual			33.18 69,014	34.84 72,467	35.89 74,651	35.89 74,651	35.89 74,651	35.89 74,651	35.89 74,651	36.94 76,835	37.98 78,998
1030	FIRE LIEUTENANT	HR Annual					37.52 78,042	39.39 81,931	39.39 81,931	39.39 81,931	39.39 81,931	40.53 84,302	41.68 86,694
1029	FIRE CAPTAIN	HR Annual							41.83 87,006	43.91 91,333	43.91 91,333	45.19 93,995	46.47 96,658
1028	FIRE BATTALION CHIEF	HR Annual									47.79 99,403	51.64 107,411	53.10 110,448

CODE	TITLE / 56 HOURSCHEDULE	SCH	Base	Base + 1	Base + 2	Base + 3	Base + 4	Base + 5	Base + 6	Base + 7	Base + 8	Base + 9	Base + 14
			Pay*	(1 st Year)	(2 nd Year)	(3 rd Year)	(4 th Year)	(5 th Year)	(6 th Year)	(7 th Year)	(8 th Year)	(9 th Year)	(14 th Year)
			STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1032	FIRE FIGHTER	HR Annual	17.83 51,917	18.71 54,475	19.64 57,200	20.63 60,070	22.31 64,958	23.42 68,203	23.42 68,203	23.42 68,203	23.42 68,203	24.11 70,200	24.79 72,176
1031	FIRE ENGINEER	HR Annual			23.70 69,014	24.89 72,467	25.64 74,651	25.64 74,651	25.64 74,651	25.64 74,651	25.64 74,651	26.39 76,835	27.13 78,998
1030	FIRE LIEUTENANT	HR Annual					26.80 78,042	28.14 81,931	28.14 81,931	28.14 81,931	28.14 81,931	28.95 84,302	29.77 86,694
1029	FIRE CAPTAIN	HR Annual						29.88 87,006	31.36 91,333	31.36 91,333	32.28 93,995	33.19 96,658	
1028	FIRE BATTALION CHIEF	HR Annual									34.14 99,403	36.89 107,411	37.93 110,448

Notes:
 Step 5 includes additional 3%
 Step 10 includes additional 6%
 Step 11 includes additional 9%
 2.20% Effective first pay period of FY 2017

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ADDENDUM A - Police Civil Service Classifications
(Effective beginning with the first pay period of FY2017)

Key	Title	Base Pay Step 1	1st Year 2	2nd Year 3	3rd Year 4	4th Year 5	6th Year 6	8th Year 7	10th Year 8	12th Year 9	14th Year 10	16th Year 11
		Base Pay	Base+1	Base+2	Base+3	Base+4	Base+5	Base+6	Base+7	Base+8	Base+9	Base+10
X03	Police Officer	26.63	27.95	29.36	30.82	32.36	33.17	33.99	34.84	35.71	37.50	39.44
						4th Year 5	6th Year 6	8th Year 7	10th Year 8	12th Year 9	14th Year 10	16th Year 11
X04	Police Corporal 4 Years					Base Pay 35.72	Base+1 36.62	Base+2 37.53	Base+3 38.46	Base+4 39.43	Base+5 41.40	Base+6 43.54
							7th Year 6	8th Year 7	10th Year 8	12th Year 9	14th Year 10	16th Year 11
X07	Police Sergeant 7 Years						Base Pay 40.37	Base+1 41.38	Base+2 42.41	Base+3 43.47	Base+4 45.65	Base+5 47.97
									10th Year 8	12th Year 9	14th Year 10	16th Year 11
X08	Police Lieutenant 10 Years								Base Pay 46.73	Base+1 47.90	Base+2 50.30	Base+3 52.89
										13th Year 9	14th Year 10	16th Year 11
X09	Police Captain 13 Years									Base Pay 52.83	Base+1 55.47	Base+2 58.30

ADDENDUM - B

List of Anticipated and Potential Donors

The “Revenue from Other Agencies” portion of the General Fund includes revenues as may be secured from contributions, gifts, and transfers from entities, groups, organizations, or outside sources. Appropriations of anticipated revenues are included in the total for the Special Trust Fund budget. The budgets for the following departments/funds are impacted: City Manager’s Office; Code Compliance; Fire; Housing and Economic Development; Library; Parks and Community Services; and Police. The anticipated and potential donors and the sources of available fund balance are listed below.

Anticipated and Potential Donors

Addie Levy Trust; Aetna; Amon G. Carter Foundation; American Airlines; Artes de la Rosa; AT&T; Atmos Energy; Bank of America; Bank of America Home Loans; Bank of Texas; Bass Hall for the Performing Arts; Bass Security; Bassham Foods; BCI Technologies; Bell Helicopter Textron; Best Buy; Best Impressions; Bridgestone Firestone; Burlington Northern Santa Fe Corporation; Burros Promotional; Cash America; Chase Mortgage Bank; Chesapeake Energy Corporation; Clickit; Cobham Tracking; Coca Cola Bottling Company of North Texas; Collins & Mott LP; Comerica Bank; Community Action Partners; Community Centers Advisory Group; Community Foundation of North Texas; Corporate Express; Corporate Safe Specialists; Cowtown Loves Shelter Pets; CVS, Inc.; Downtown Fort Worth Inc.; Downtown Fort Worth Initiatives, Inc.; Dream Park Inc.; Dubose Family Foundation; E Developments; Easter Seals

Greater Northwest Texas; Elliott Inc.; Enviro-Health Systems; Federal Express; FedEx Office; Fire Safety Education Trust; Fit For Life; Fort Worth & Western Railroad; Fort Worth Association of Realtists; Fort Worth Black Law Enforcement Officers Association; Fort Worth Botanical Society; Fort Worth Catholic Charities; Fort Worth Chamber of Commerce; Fort Worth Dog Park Association; Fort Worth Garden Club; Fort Worth Genealogical Society; Fort Worth Hispanic Chamber of Commerce; Fort Worth Housing Authority; Fort Worth Independent School District; Fort Worth Latino Police Officers Association; Fort Worth Lawn and Sprinkler; Fort Worth Modern Art Museum; Fort Worth Mortgage Bankers Association; Fort Worth Museum of Science and History; Fort Worth Police Officers Association; Fort Worth Police Support Groups (Bike Patrol; K-9; Mounted Patrol; SWAT); Fort Worth Promotion Fund c/o Mayor's Office; Fort Worth Public Library Foundation; Fort Worth Star Telegram; Fort Worth Transportation Authority; Fort Worth Water Department; Fossil Creek Little League; Freese-Nichols, Inc.; Fresnel Technologies; Friends of the Fort Worth Nature Center and Refuge, Inc.; Friends of the Fort Worth Public Library, Inc.; Fuller Foundation; Going Green; Goff Family Foundation; Goodwill Industries; Gray Trust; Greater Fort Worth Association of Realtors; Green Mountain Energy; GT Distributors; Hazel Vaughn Leigh Trust; Home Depot; Housing Opportunities of Fort Worth; The Human Source Foundation; Impart Financial; Jacobs Engineering; J.C. Penney; John Peterson; Johnson Controls; JP Morgan Bank; JPS Health Network; Junior League of Fort Worth; Justin Brands, Inc.; Kaploss Security; Kensington Properties; KERA; Kline & Co.; Kroger Grocery Store; Liberty Mutual Insurance; Life Fitness; Lockheed

Martin; Log Cabin Village; Log Cabin Village Heritage Foundation; Mayfest, Inc.; Medica-Rents Company; Mental Health Connection; Metropolitan Black Chamber of Commerce; Miracle League; Miscellaneous Animal Control Agencies; Miscellaneous Animal Rescue Groups; Multicultural Alliance; Miller Brewing Company; Motorola; National Association of Town Watch; Nestle; Office Depot; Oncor; Optimists Club; Ozarka Spring Water Company; Parks and Recreation Program Registrants; Patrons of East Regional Library; PepsiCo; Perdue, Brandon, Fielder, Collins, Dunaway Associates, LP; PetSmart, Inc.; PetSmart Charities; Pier 1 Imports; PNC Mortgage; Progressive; Q Cinema; Quarles; Quicksilver Resources; Quorum Architects, Inc.; Randy Parham, DDS; RBI Productions; Reilly Family Foundation; Rent-A-Center; Republic Services; The Ryan Foundation; Sam's Club Foundation; Sid W. Richardson Foundation; Silver Creek Materials; Sophie S. Bass Foundation; Southside Bank, Southwest Water; Southwestern Exposition & Livestock; Speedway Children's Charities; Sports Advisory Council; Sports Authority; Starbucks; State Farm Insurance; Streams and Valleys, Inc.; Supercircuits Inc.; Tandy RadioShack; Target; Tarleton State University; Tarrant County College; Tarrant County Government; Tarrant County Housing Partnership; Tarrant County MHMR; Tech Depot; Texas Christian University; Texas Department of Agriculture; Texas Health and Human Services Commission; Texas Health Resources; Texas International Energy Partners; Texas Wesleyan University; TigerDirect.com; Trash Busters; TXU Electric; TXU Energy; University of Texas at Arlington; United States Department of Housing and Urban Development; United Way of Tarrant County; Valet Waste; Van Zandt Cottage Friends, Inc.; Videology Imaging; Virginia

O'Donnell Trust; Wal-Mart; Wal-Mart and Sam's Club Foundation; Wal-Mart Foundation; Waste Management, Inc.; Wells Fargo Home Mortgage; Western Hills North Neighborhood Association; Westside Unitarian Universalist Church; Wiley X Eyewear; Woodhaven Community Development, Inc.; Workforce Donors.

ORDINANCE NO. 22395-09-2016

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL AD VALOREM TAX ON ALL PROPERTY, REAL, PERSONAL AND MIXED, SITUATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF FORT WORTH, TEXAS, AND ALL PERSONAL PROPERTY OWNED IN SAID CITY OF FORT WORTH, TEXAS, ON THE FIRST DAY OF JANUARY, A.D. 2016, EXCEPT SUCH PROPERTY AS MAY BE EXEMPT FROM TAXATION BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS; AND PROVIDING FOR A PENALTY; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That there is hereby levied, adopted and shall be collected by the City of Fort Worth, Texas, as provided by law, an annual ad valorem tax for the year 2016, at the rate of \$0.8350 on every one hundred dollar (\$100.00) valuation on all property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, on the first day of January, A.D. 2016, liable under the law to taxation and not exempt therefrom by the Constitution and laws of the State of Texas. The ad valorem tax rate is divided into a maintenance and operation levy of \$0.6615 for general fund operations and a debt levy of \$0.1735 for servicing outstanding debt obligations.

SECTION 2.

That the debt portion of the tax levy, which is hereinbefore made, is to provide for the payment of interest and to create a redemption fund to discharge and pay principal and interest on

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addition to levies for the same purpose in the respective ordinances authorizing and creating such obligations, but the levy hereinbefore made is made pursuant to and for the purpose of carrying out and complying with the provisions of said prior ordinances. The General Debt Service Fund shall receive payment of twenty and seventy-eight hundredths percent (20.78%) of the current taxes collected.

SECTION 3.

That the taxes provided for herein are levied upon all taxable property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, as assessed, valued and described in the assessment tax rolls and the tax books of the City of Fort Worth, Texas, for the year 2016, and any supplemental assessments thereof, as the same have been or shall be presented to the City Council of the City of Fort Worth, Texas, by the Assessor and Collector of Taxes of said City of Fort Worth, Texas.

SECTION 4.

That, because the total amount of revenue generated from taxes to fund maintenance and operations will be greater than last year and because the tax rate exceeds the effective maintenance and operations rate, the following statements are made as required by Section 26.05 of the Texas Tax Code: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE DUE TO INCREASED PROPERTY VALUATIONS. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.76% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000

HOME BY APPROXIMATELY \$21.00.

SECTION 5.

That the taxes provided for herein are due on receipt of a tax bill and are delinquent if not paid before February 1, 2017. Unless otherwise specifically set forth by law, failure to send or receive the tax bill shall not, however, affect the validity of the taxes, penalty or interest herein imposed, the due date, the existence of a tax lien, or any procedure instituted to collect such taxes, penalty or interest.

SECTION 6.

That if a person pays one-half of the taxes required to be paid by virtue of this Ordinance before December 1, 2016, he or she may pay the remaining one-half of such taxes without penalty or interest at any time before July 1, 2017.

SECTION 7.

(a) That a delinquent tax incurs a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2017. However, a tax delinquent on July 1, 2017, incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

(b) That if a person who exercises the split payment option provided by Section 6 above fails to make the second payment before July 1, 2017, the second payment is delinquent and incurs

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a penalty of twelve percent (12%) of the amount of the unpaid tax.

SECTION 8.

That in addition to the penalty set out above, a delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Said interest of one percent (1%) per month shall be added to said taxes in the event the payment thereof shall become delinquent as above set forth, and said interest shall attach on the first day of each month thereafter until the taxes shall have been paid, which interest and the penalty provided for above shall be and become a part of said taxes and be payable as such.

SECTION 9.

That a tax that becomes delinquent on or after February 1, 2017, but not later than May 1, 2017, and that remains delinquent on July 1, 2017, shall incur an additional penalty of twenty percent (20%) of the amount of the delinquent tax, penalty and interest to defray costs of collection. Such twenty percent (20%) penalty and collection procedures are imposed pursuant to Sections 6.30 and 33.07 of the Property Tax Code and are in addition to the other penalties and interest which are due and owing according to law.

SECTION 10.

That a tax that becomes delinquent on or after June 1, 2017, under Section 26.07(f), 26.15(e), 31.03, 31.031, 31.032, 31.04, or 42.42 of the Tax Code shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due, to defray costs of collection, pursuant to Section 33.08 of the Property Tax Code. Such additional penalty is in

addition to the other penalties and interest which are due and owing according to law.

SECTION 11.

That a tax imposed on tangible personal property that becomes delinquent on or after February 1, 2017, shall incur an additional penalty of twenty percent (20%), to defray costs of collection, pursuant to Property Tax Code Section 33.11, on the later of the date the tax becomes subject to the outside attorney collection contract of Section 6.30 of the Tax Code or 60 days after the date the taxes become delinquent. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION 12.

That such taxes, penalty and interest shall be and become a lien upon the property on which the taxes are levied, as prescribed by the Charter of the City of Fort Worth, Texas, and the laws of the State of Texas, and such lien shall be and is hereby made a paramount, first and superior lien to all other liens whatsoever on the property on which said taxes are levied.

SECTION 13.

That should any part, portion, section or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, sections or parts of sections of this ordinance, which provision shall be, remain and continue to be in full force and effect.

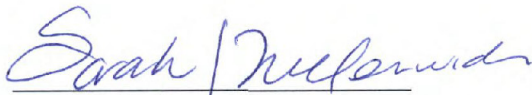
SECTION 14.

That all ordinances for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 15.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:




Sarah J. Fullenwider
City Attorney

Adopted: September 13, 2016

Effective: September 18, 2016

ATTEST:



Mary J. Kayser
City Secretary

GENERAL FUND REVENUE SUMMARY

	ADOPTED FY2016	RE-ESTIMATE FY2016*	ADOPTED FY2017	CHANGE FROM FY2016 ADOPTED	% CHANGE	CHANGE FROM RE-ESTIMATE	% CHANGE
Taxes							
Property Tax	\$323,681,859	\$324,262,046	\$343,677,416	\$19,995,557	6.2%	\$19,415,370	6.0%
Sales Tax	135,065,427	135,065,427	140,468,044	5,402,617	4.0%	5,402,617	4.0%
Other Taxes	53,676,011	55,011,489	55,121,497	1,445,486	2.7%	110,008	0.2%
License & Permits	13,433,484	14,085,990	13,811,793	378,309	2.8%	(274,197)	(1.9%)
Intergovernmental Revenue	1,109,991	640,961	608,679	(501,312)	(45.2%)	(32,282)	(5.0%)
Charges for Services	28,622,840	30,946,180	34,980,669	6,357,829	22.2%	4,034,489	13.0%
Fines, Forfeitures & Special Assessments	8,032,544	7,742,308	7,798,483	(234,061)	(2.9%)	56,175	0.7%
Use of Money & Property	3,554,712	3,216,878	723,698	(2,831,014)	(79.6%)	(2,493,180)	(77.5%)
Other Revenue	791,333	2,174,318	1,632,021	840,688	106.2%	(542,297)	(24.9%)
Operating Transfers	42,934,437	40,734,481	40,182,571	(2,751,866)	(6.4%)	(551,910)	(1.4%)
Total Revenue	\$610,902,639	\$613,880,078	\$639,004,871	\$28,102,233	4.6%	\$25,124,793	4.1%
Use of Fund Balance	\$0	\$0	\$0				
Total General Fund Resources	\$610,902,639	\$613,880,078	\$639,004,871				

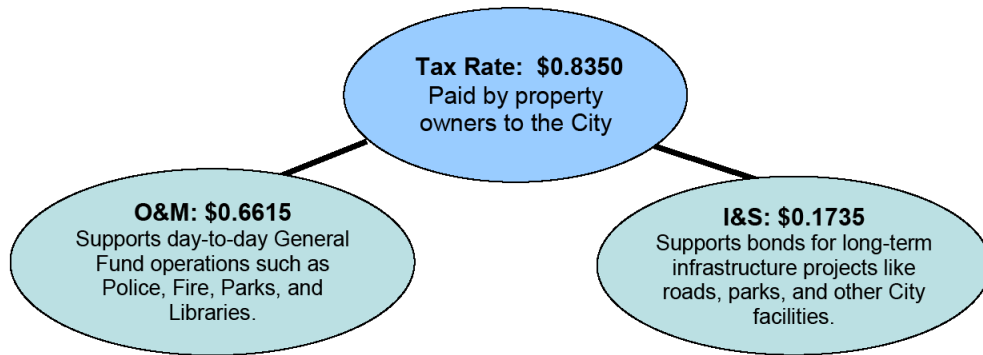
*As of Fiscal Month 8

TAXES

PROPERTY TAXES

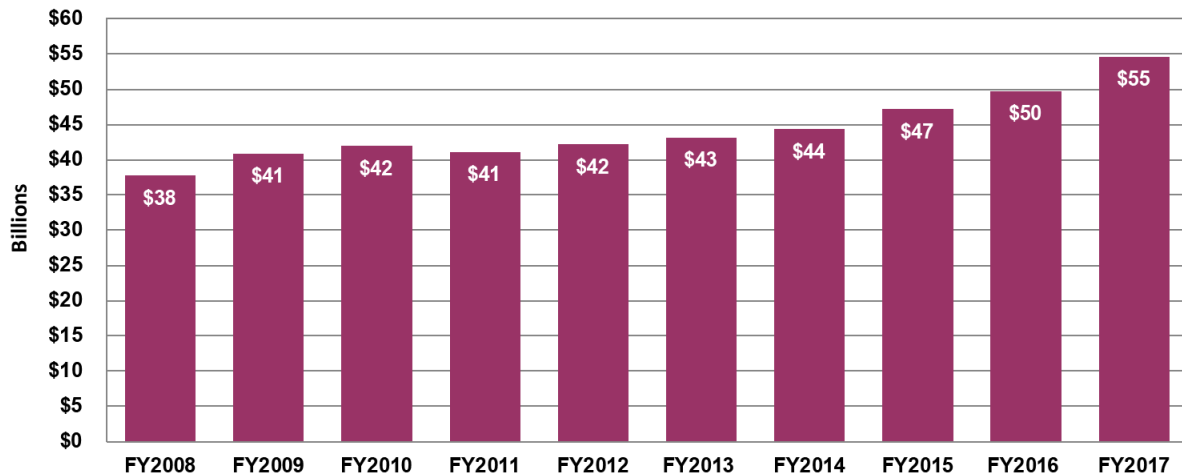
The FY2017 adopted budget decreases the City’s property tax rate at \$0.8350 per \$100 net taxable valuation. The total appraised value of the City’s property tax roll increased \$7.9 billion or 11.8 percent from the July 2015 certified roll to the July 2016 certified roll. Adjusted Net Taxable Value (which is the Net Taxable Value plus the value of incomplete properties and properties under protest), increased \$4.9 billion or 9.9 percent in the same time period across all properties within the City of Fort Worth. Adjusted Net Taxable Value is the basis for the City’s property tax revenue calculation.

The allocation and use of operations and maintenance (O&M) versus the interest and sinking (I&S) rate is depicted in the diagram below.



As a result of the increase in values, the City is projected to collect \$20 million more in General Fund property tax revenue (which includes delinquent, penalty, and interest) than in FY2015. The increase in property tax revenue from FY2016 is primarily due to a 9.9% increase in the adjusted net taxable value for properties primarily within the Tarrant County Appraisal District for FY2015. The graph below shows the ten-year property tax trend.

Adjusted Net Taxable Value



The estimate of the FY2017 tax revenue is based on the certified roll provided by the central appraisal districts of Tarrant, Denton, Wise and Parker Counties in July 2016. The assumed collection rate is 98.5 percent. Other factors affecting current property tax revenue are the exemptions to assessed valuation authorized by the State and additional exemptions and freezes granted on a local option and approved by City Council. The most significant exemptions approved by the City Council are the general homestead exemption of 20 percent available to all residential homestead properties, an additional \$40,000

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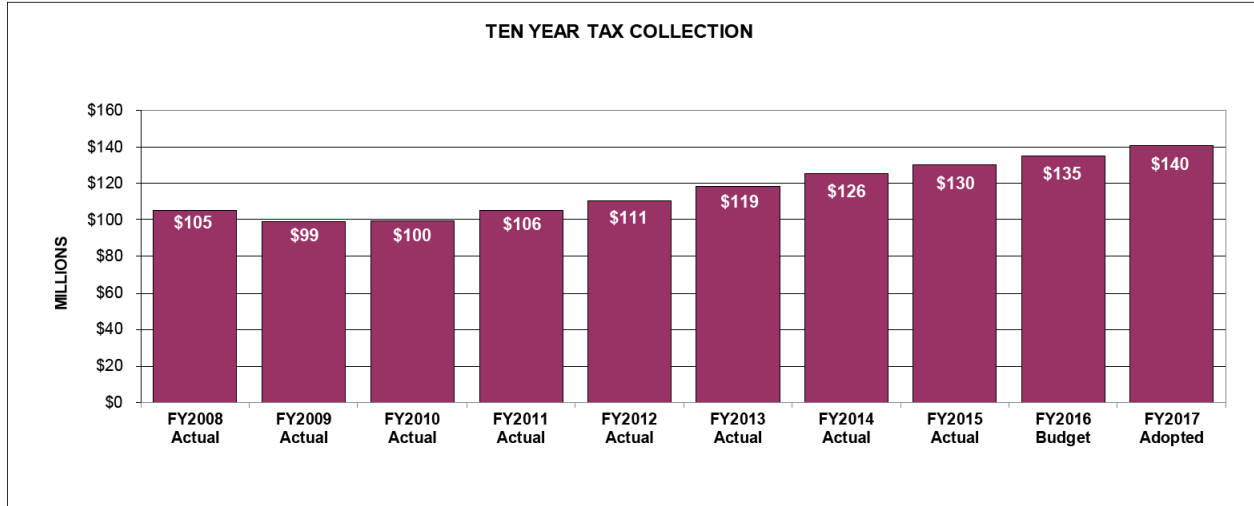
homestead exemption granted to senior citizens, and the Freeport exemption for commercial goods to be exported from the state.

The following indicates the loss of taxable value for various exemptions from the certified roll:

Total Appraised Value	\$74,906,924,377
Less	
Agricultural (Deferral)	\$74,001,971
Scenic Land (Deferral)	\$0
Disabled Veteran	\$171,408,154
Over 65	\$1,282,029,801
Homestead	\$4,567,039,240
Disabled Person	\$116,928,521
Inventory	\$2,908,627,197
Solar / Wind Power	\$13,890
Pollution Control	\$7,946,225
Foreign Tradezone	\$343,961,015
Historic Site	\$69,753,238
Prorated Absolute	\$14,901
Comm Hse Dev	\$104,250,145
Abatement Value Loss	\$235,348,450
PP Nominal Value Loss	\$5,731,925
Homestead Cap (Denton)	\$11,144,370
Misc Personal Property	\$91,885,297
Absolute abatement	\$8,410,392,124
Sub-Total Exemptions	\$18,400,476,464
Net Taxable Value	\$56,506,447,913
Less	
Appraised value of protests	\$4,306,563,165
Appraised value of incomplete properties	\$2,464,696,540
Appraised Value of In Process Accounts	\$30,209,627
Certified Net Taxable Value	\$49,704,978,581
Plus	
Minimum value of protested properties	\$2,653,010,185
Incomplete properties	\$2,138,516,654
Est. Net Taxable Value of In Process	\$24,069,445
Adjusted Net Taxable Value	\$54,520,574,865
 Tax Rate per \$100 of Value	 \$0.83500
Total Levy	\$455,246,800
Less	
Collection Rate	98.5%
Estimated Collection of Levy	\$448,418,098
Less	
Levy Lost due to Frozen	(\$3,340,082)
Estimated TIF Contribution	(\$17,436,900)
Budgeted Revenues	\$427,641,116

SALES TAX

Revenue from the City's one percent of the sales tax, exclusive of the one-half percent special use tax for the Crime Control and Prevention District Fund, is projected to equal \$140,468,044, an increase of \$5,402,617 or 4.0 percent from the FY2016 budget. This revenue is dependent on the level of wholesale and retail sales. Over the past ten years the City of Fort Worth sales tax collection grew from \$105M in 2008 to the anticipated amount of \$140M in 2017. This represents a 33.3 percent growth over the last ten years.



The projected increase from FY2016 is primarily due to improving economic conditions demonstrated by actual receipts reported by the State Comptroller's Office. This growth is projected to continue throughout FY2017. Current data suggests collection growth in retail and wholesale trade is driving the growth.

OTHER TAXES

Other Taxes includes revenue from communications providers, taxes on beverage sales and bingo-game receipts. Taxes on beverage sales increased primarily due to changes in the taxing structure for mixed beverages by the State Comptroller's Office. There is an increase in franchise fees tax from the gas utility due, in part, to a slight rate increase which is offset by lower gross receipts from telephone services which continue to decline as technology shifts to mobile and cellular phones rather than landlines.

LICENSES AND PERMITS

Licenses and Permits are primarily made up of building, residential, alarm and health permit fees. Revenues in this category are anticipated to increase by \$378,309 or 2.8 percent from the FY2016 budget. The increase is due to higher fees for building and alarm permits, which are economy driven.

INTERGOVERNMENTAL REVENUE

Revenue from other agencies is mainly made up of reimbursement for indirect costs. Revenues in this category are projected to decrease by \$501,312 or 45.2 percent from the FY2016 budget.

CHARGES FOR SERVICES

Service Charges are mainly made up of administrative service charges, gas well annual fees, deferred and penalty fees, site reservations, auto pound fees, mowing fees, athletic fees and library charges. Revenues in this category are projected to increase by \$6,357,829 or 22.2% percent from the FY2016 budget.

FINES, FORFEITURES AND SPECIAL ASSESSMENTS

Fines, Forfeitures and Special Assessments are mainly made up of traffic fines, general fines, parking fines, and lost/overdue book fines. Revenues in this category are projected to decrease by \$234,061 or 2.9 percent from the FY2016 budget. The primary cause of this revenue decline is lower than anticipated collection of fees related to citations, such as penalty fees, traffic fines and parking fines.

USE OF MONEY AND PROPERTY

Revenue from Use of Money and Property consists primarily of interest on investments, commercial exhibit building rentals and lease revenue. Revenues in this category are projected to decrease by \$2,831,014 or 79.6 percent from the FY2016 budget. The decrease is primarily due to interest and gain/loss of investment revenues on invested City funds and cash balances in the General Fund.

OTHER REVENUE

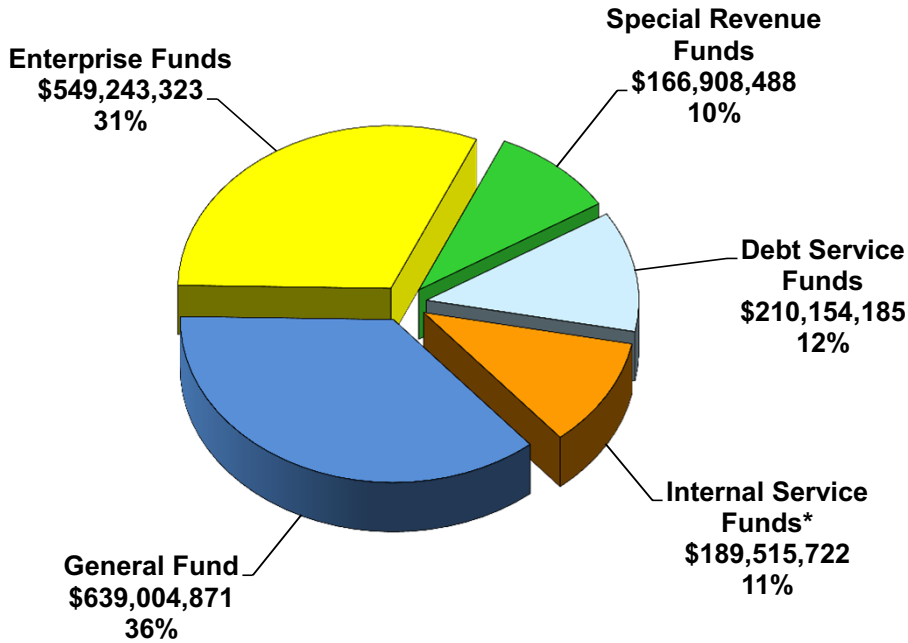
Other Revenues are mainly made up of reimbursement of labor costs and miscellaneous revenues. Revenues in this category are projected to increase by \$840,687 or 106.2 percent from the FY2016 budget.

OPERATING TRANSFERS

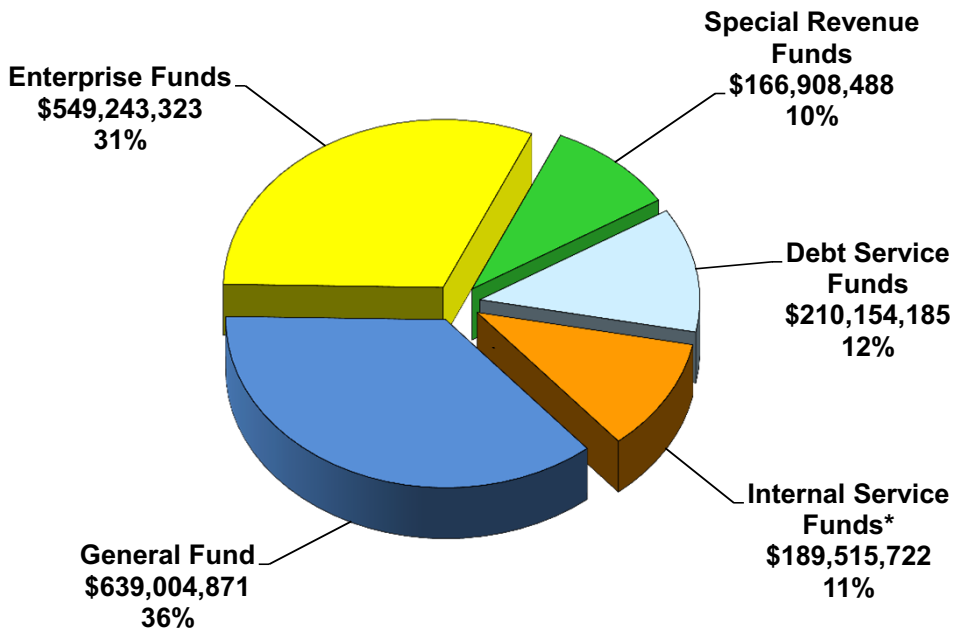
Transfer payments consist of revenues that are transferred from funds such as Solid Waste, Water and Sewer, Storm Water, and Crime Control Prevention District to the General Fund. Revenues in this category are projected to decrease by \$2,751,866 or 6.4 percent from the FY2016 budget. The decrease is primarily due to the Crime Control and Prevention District (CCPD) eliminating a transfer to the General Fund to offset Civil Service positions within the Police Department. This decrease was offset by increases in the transfers from the Storm Water Utility Fund and Solid Waste. The Stormwater Utility Fund transfer funds for the budgeted Payment in Lieu of Taxes and street rental. The increase is the result of rate increases for Water and Sewer Fund and customer growth for both funds. The Solid Waste Fund transfers for Grants of Privilege are higher due to increases in the number of registered commercial waste haulers.

FY2017 ADOPTED BUDGET
CITY OF FORT WORTH
TOTAL OPERATING BUDGET

REVENUES: \$ 1,754,826,589



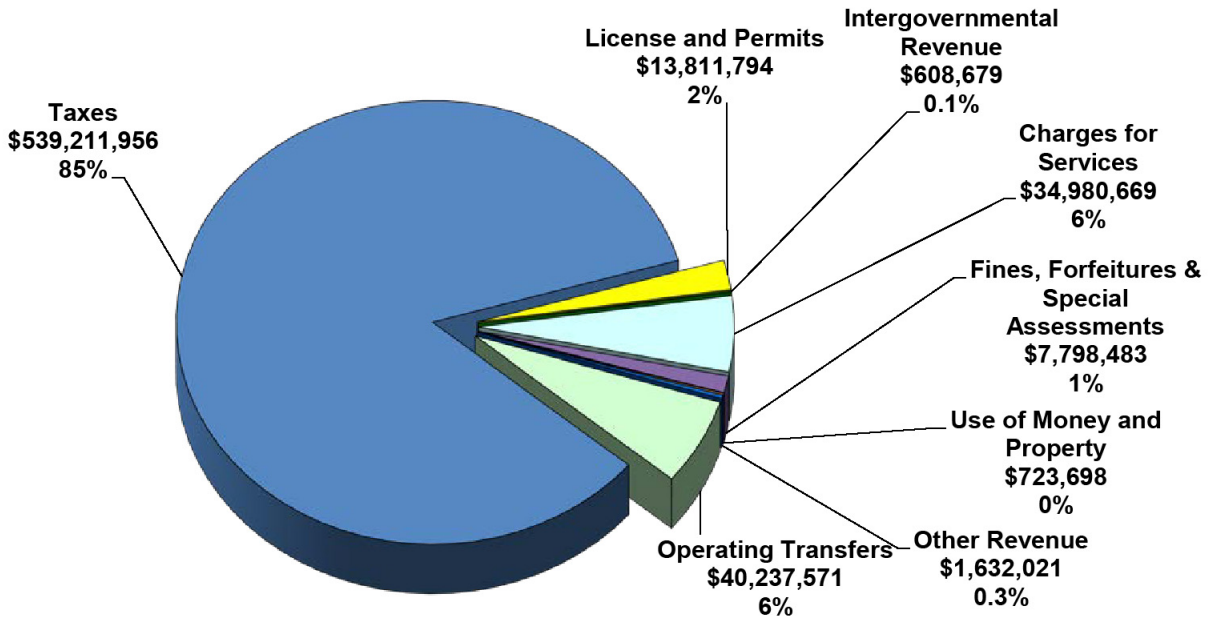
EXPENDITURES: \$ 1,754,826,589



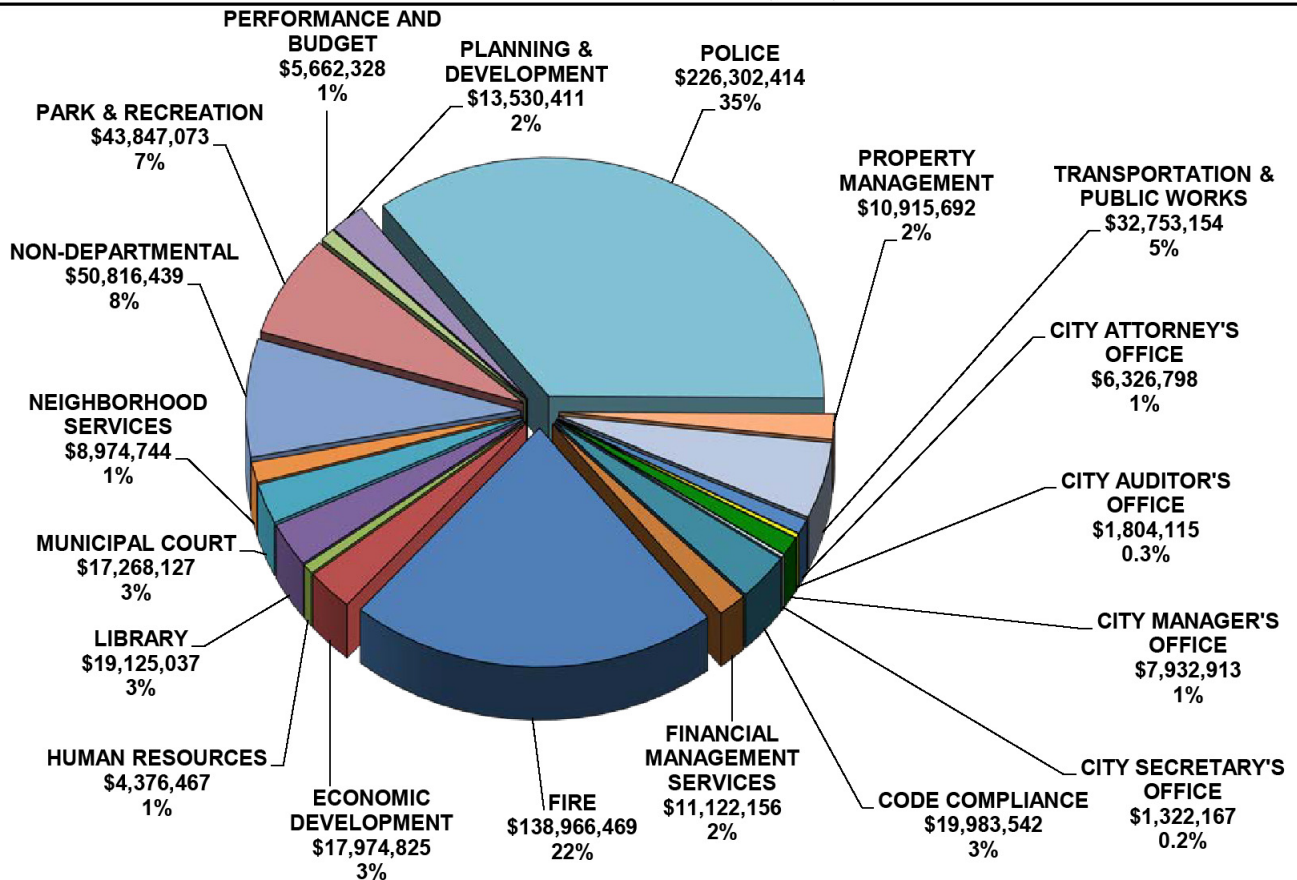
*Internal Service Funds include Insurance Funds.

**FY2017 ADOPTED BUDGET
CITY OF FORT WORTH
GENERAL FUND BUDGET**

REVENUES: \$ 639,004,871



EXPENDITURES: \$ 639,004,871



**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2016	Adopted FY2017	A.P. Change	% Change	Adopted FY2016	Adopted FY2017	\$ Change	% Change
CITY ATTORNEY'S OFFICE	50.00	51.00	1.00	2.0%	\$6,263,916	\$6,326,798	\$62,882	1.0%
CITY AUDITOR'S OFFICE	15.00	15.00	0.00	0.0%	\$1,626,860	\$1,804,115	\$177,255	10.9%
CITY MANAGER'S OFFICE	52.25	44.25	(8.00)	(15.3%)	\$8,594,176	\$7,932,913	(\$661,263)	(7.7%)
CITY SECRETARY'S OFFICE	11.00	11.00	0.00	0.0%	\$1,233,982	\$1,322,167	\$88,185	7.1%
CODE COMPLIANCE	215.20	218.50	3.30	1.5%	\$18,822,358	\$19,983,542	\$1,161,184	6.2%
ECONOMIC DEVELOPMENT	14.50	14.50	0.00	0.0%	\$16,477,358	\$17,974,825	\$1,497,467	9.1%
FINANCIAL MANAGEMENT SERVICES	99.70	91.00	(8.70)	(8.7%)	\$14,373,837	\$11,122,156	(\$3,251,681)	(22.6%)
FIRE	951.00	975.00	24.00	2.5%	\$132,415,791	\$138,966,469	\$6,550,678	4.9%
HUMAN RESOURCES	33.00	33.00	0.00	0.0%	\$3,862,985	\$4,376,467	\$513,482	13.3%
LIBRARY	210.50	210.50	0.00	0.0%	\$20,111,091	\$19,125,037	(\$986,054)	(4.9%)
MUNICIPAL COURT	177.00	175.00	(2.00)	(1.1%)	\$17,390,360	\$17,268,127	(\$122,233)	(0.7%)
NEIGHBORHOOD SERVICES	48.15	50.15	2.00	4.2%	\$7,701,177	\$8,974,744	\$1,273,567	16.5%
NON-DEPARTMENTAL	0.00	0.00	0.00	0.0%	\$15,078,463	\$50,816,439	\$35,737,976	237.0%
PARK & RECREATION	292.50	317.10	24.60	8.4%	\$45,735,040	\$43,847,073	(\$1,887,967)	(4.1%)
PERFORMANCE & BUDGET	0.00	25.00	25.00	100.0%	\$0	\$5,662,328	\$5,662,328	100.0%
PLANNING & DEVELOPMENT	132.00	138.00	6.00	4.5%	\$12,289,904	\$13,530,411	\$1,240,507	10.1%
POLICE	1,827.00	1,810.00	(17.00)	(0.9%)	\$229,073,957	\$226,302,414	(\$2,771,543)	(1.2%)
PROPERTY MANAGEMENT	79.00	93.50	14.50	18.4%	\$10,945,204	\$10,915,692	(\$29,512)	(0.3%)
TRANSPORTATION & PUBLIC WORKS	216.30	243.80	27.50	12.7%	\$48,906,180	\$32,753,154	(\$16,153,026)	(33.0%)
GENERAL FUND TOTAL	4,424.10	4,516.30	92.20	2.1%	\$610,902,639	\$639,004,871	\$28,102,232	4.6%

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
OTHER FUNDS**

	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2016	Adopted FY2017	A.P. Change	% Change	Adopted FY2016*	Adopted FY2017	\$ Change	% Change
GOVERNMENTAL FUNDS								
SPECIAL REVENUE FUNDS								
Alliance Airport Facility Maintenance Fund	0.00	0.00	0.00	0.0%	\$0	\$6,197,476	\$6,197,476	100.0%
Cable Office Fund	0.00	0.00	0.00	0.0%	\$1,200,000	\$1,475,000	\$275,000	22.9%
Community Tree Planting Program	0.00	0.00	0.00	0.0%	\$429,112	\$383,428	(\$45,684)	(10.6%)
Crime Control and Prevention District	226.00	281.50	55.50	24.6%	\$86,002,513	\$74,884,251	(\$11,118,262)	(12.9%)
Environmental Protection Fund	24.30	25.50	1.20	4.9%	\$4,821,164	\$7,363,510	\$2,542,346	52.7%
Municipal Golf Fund	38.00	42.50	4.50	11.8%	\$4,470,482	\$5,285,573	\$815,091	18.2%
Lake Worth Trust Fund	0.00	0.00	0.00	0.0%	\$186,000	\$191,000	\$5,000	2.7%
Law Enforcement Officer Standards and Education Fund (Police-LEOSE)	0.00	0.00	0.00	0.0%	\$0	\$148,089	\$148,089	100.0%
Library Automation Systems Sharing Fund	2.00	2.00	0.00	0.0%	\$0	\$153,990	\$153,990	100.0%
Red Light Enforcement Fund	30.00	4.00	(26.00)	(86.7%)	\$9,461,369	\$9,328,696	(\$132,673)	(1.4%)
Special Donations Fund	0.00	0.00	0.00	0.0%	\$7,540,257	\$7,540,257	\$0	0.0%
CULTURE AND TOURISM								
Culture and Tourism Fund	133.00	133.00	0.00	0.0%	\$32,286,705	\$34,246,893	\$1,960,188	6.1%
Culture and Tourism Fund 2% City HOT Fund	0.00	0.00	0.00	0.0%	\$5,892,126	\$6,118,492	\$226,366	3.8%
Culture and Tourism DFW Revenue Share Fund	0.00	0.00	0.00	0.0%	\$5,500,000	\$5,500,000	\$0	0.0%
Culture and Tourism Funds Total	133.00	133.00	0.00	0.0%	\$43,678,831	\$45,865,385	\$2,186,554	5.0%
ASSET FORFEITURE FUNDS								
Justice Asset Forfeiture Fund	0.00	0.00	0.00	0.0%	\$560,149	\$986,981	\$426,832	76.2%
State Asset Forfeiture Fund	0.00	0.00	0.00	0.0%	\$221,500	\$861,541	\$640,041	289.0%
Treasury Asset Forfeiture Fund	0.00	0.00	0.00	0.0%	\$343,000	\$1,724,147	\$1,381,147	402.7%
Asset Forfeiture Funds Total	0.00	0.00	0.00	0.0%	\$1,124,649	\$3,572,669	\$2,448,020	217.7%
MUNICIPAL COURT SPECIAL PROJECTS								
Municipal Court Technology Fund	0.00	0.00	0.00	0.0%	\$354,326	\$329,603	(\$24,723)	(7.0%)
Municipal Court Building Security	4.00	4.00	0.00	0.0%	\$426,570	\$358,840	(\$67,730)	(15.9%)
Juvenile Case Manager Fund	3.00	3.00	0.00	0.0%	\$201,841	\$201,925	\$84	0.0%
Law Enforcement Officer Standards and Education Fund (LEOSE)	0.00	0.00	0.00	0.0%	\$0	\$4,224	\$4,224	100.0%
Truancy Prevention	0.00	0.00	0.00	0.0%	\$0	\$56,790	\$56,790	100.0%
Municipal Court Special Projects Total	7.00	7.00	0.00	100.0%	\$982,737	\$951,382	(\$31,355)	(3.2%)

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
OTHER FUNDS**

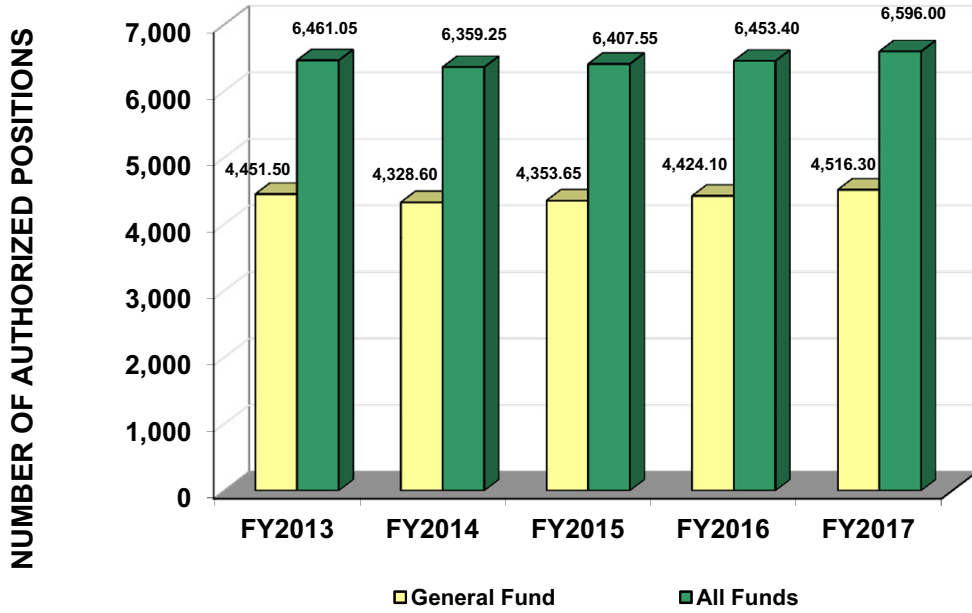
	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2016	Adopted FY2017	A.P. Change	% Change	Adopted FY2016*	Adopted FY2017	\$ Change	% Change
COMMUNITY PROGRAMS								
Andrew "DOC" Session CC Program Support	0.00	0.00	0.00	0.0%	\$16,500	\$16,500	\$0	0.0%
Botanic Garden BRIT - Maintenance	0.00	2.00	2.00	100.0%	\$0	\$102,923	\$102,923	100.0%
Botanic Garden Fuller Foundation	4.00	2.00	(2.00)	(50.0%)	\$192,796	\$102,328	(\$90,468)	(46.9%)
Botanic Garden FWBS - Education	3.00	3.00	0.00	0.0%	\$184,045	\$196,624	\$12,579	6.8%
Botanic Garden FWBS - Maintenance	5.00	5.00	0.00	0.0%	\$230,864	\$257,191	\$26,327	11.4%
Botanic Garden FWGC - Maintenance	4.00	4.00	0.00	0.0%	\$186,810	\$203,764	\$16,954	9.1%
Botanic Garden FWGC - Support	5.00	5.00	0.00	0.0%	\$304,598	\$758,556	\$453,958	149.0%
Chisholm Trail CC Program Support	0.00	0.00	0.00	0.0%	\$147,500	\$111,154	(\$36,346)	(24.6%)
Community Services Special Trust	0.00	0.00	0.00	0.0%	\$30,000	\$30,000	\$0	0.0%
Como CC Program Support	0.00	0.00	0.00	0.0%	\$20,000	\$20,000	\$0	0.0%
Day Camp - Neighborhood Services	0.00	0.00	0.00	0.0%	\$119,186	\$119,186	\$0	0.0%
Day Camp - Park and Recreation	0.00	0.00	0.00	0.0%	\$380,814	\$488,200	\$107,386	28.2%
Diamond Hill CC Program Support	0.00	0.00	0.00	0.0%	\$15,000	\$34,600	\$19,600	130.7%
Eugene McCray CC Program Support	0.00	0.00	0.00	0.0%	\$15,000	\$9,300	(\$5,700)	(38.0%)
Fire Station CC Program Support	0.00	0.00	0.00	0.0%	\$61,000	\$58,131	(\$2,869)	(4.7%)
Greenbiar CC Program Support	0.00	0.00	0.00	0.0%	\$65,360	\$65,360	\$0	0.0%
Handley-Meadowbrook CC Program Support	0.00	0.00	0.00	0.0%	\$8,000	\$6,440	(\$1,560)	(19.5%)
Highland Hills CC Program Support	0.00	0.00	0.00	0.0%	\$40,000	\$30,928	(\$9,072)	(22.7%)
Hillside CC Program Support	0.00	0.00	0.00	0.0%	\$10,000	\$7,240	(\$2,760)	(27.6%)
Mayfest	0.00	0.00	0.00	0.0%	\$234,377	\$58,600	(\$175,777)	(75.0%)
MLK CC Program Support	0.00	0.00	0.00	0.0%	\$9,000	\$9,000	\$0	0.0%
Mobile Recreation Program Support	0.00	0.00	0.00	0.0%	\$90,000	\$90,000	\$0	0.0%
Nature Center Gate Operations	1.00	1.00	0.00	0.0%	\$71,316	\$231,212	\$159,896	224.2%
Nature Center Program Supervisor	1.00	1.00	0.00	0.0%	\$121,539	\$152,855	\$31,316	25.8%
North Tri-Ethnic CC Program Support	0.00	0.00	0.00	0.0%	\$5,000	\$5,000	\$0	0.0%
Northside CC Program Support	0.00	0.00	0.00	0.0%	\$30,000	\$30,000	\$0	0.0%
R D Evans CC Program Support	0.00	0.00	0.00	0.0%	\$70,000	\$46,811	(\$23,189)	(33.1%)
Riverside CC Program Support	0.00	0.00	0.00	0.0%	\$30,000	\$18,540	(\$11,460)	(38.2%)
Southside CC Program Support	0.00	0.00	0.00	0.0%	\$6,000	\$6,000	\$0	0.0%
Southwest CC Program Support	0.00	0.00	0.00	0.0%	\$140,500	\$105,333	(\$35,167)	(25.0%)
Summer Swim Program	0.00	0.00	0.00	0.0%	\$10,000	\$10,000	\$0	0.0%
Sycamore CC Program Support	0.00	0.00	0.00	0.0%	\$10,000	\$6,370	(\$3,630)	(36.3%)
Thomas Place CC Program Support	0.00	0.00	0.00	0.0%	\$52,500	\$38,336	(\$14,164)	(27.0%)
Victory Forest CC Program Support	0.00	0.00	0.00	0.0%	\$0	\$100,000	\$100,000	100.0%
Water Aid Program	0.00	0.00	0.00	0.0%	\$24,000	\$24,000	\$0	0.0%
Worth Heights CC Program Support	0.00	0.00	0.00	0.0%	\$17,300	\$17,300	\$0	0.0%
Community Programs Total	23.00	23.00	0.00	0.0%	\$2,949,005	\$3,567,782	\$618,777	21.0%
Special Revenue Funds Total	483.30	518.50	35.20	7.3%	\$162,846,119	\$166,908,488	\$4,062,369	2.5%

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
OTHER FUNDS**

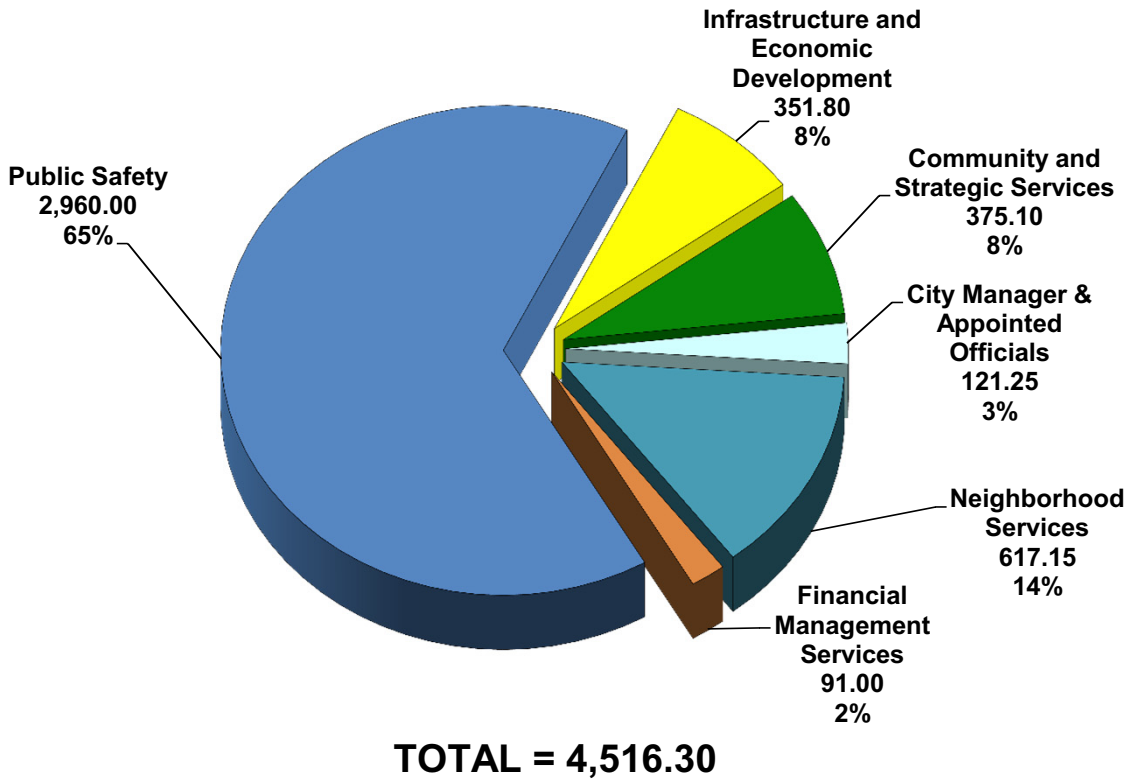
	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2016	Adopted FY2017	A.P. Change	% Change	Adopted FY2016*	Adopted FY2017	\$ Change	% Change
<u>DEBT SERVICE FUNDS</u>								
General Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$95,959,278	\$95,959,278	100.0%
Culture and Tourism Debt Service	0.00	0.00	0.00	0.0%	\$0	\$8,203,337	\$8,203,337	100.0%
Golf Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$0	\$0	100.0%
Stormwater Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$9,125,205	\$9,125,205	100.0%
Solid Waste Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$559,307	\$559,307	100.0%
Municipal Parking Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$4,040,410	\$4,040,410	100.0%
Water Prior Lien Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$86,309,032	\$86,309,032	100.0%
Water Sub Lien Debt Service Fund	0.00	0.00	0.00	0.0%	\$0	\$5,957,616	\$5,957,616	100.0%
Debt Service Funds Total	0.00	0.00	0.00	0.0%	\$0	\$210,154,185	\$95,959,278	100.0%
<u>PROPRIETARY FUNDS</u>								
<u>ENTERPRISE FUNDS</u>								
Municipal Airports Fund	24.00	24.00	0.00	0.0%	\$5,157,422	\$5,853,615	\$696,193	13.5%
Municipal Parking Fund	12.00	12.00	0.00	0.0%	\$7,201,640	\$7,235,614	\$33,974	0.5%
Solid Waste Fund	113.00	119.00	6.00	5.3%	\$58,450,241	\$63,448,352	\$4,998,111	8.6%
Stormwater Utility Fund	113.20	113.20	0.00	0.0%	\$37,085,478	\$38,130,407	\$1,044,929	2.8%
Water and Sewer Fund	937.00	949.00	12.00	1.3%	\$425,583,755	\$434,575,335	\$8,991,580	2.1%
Enterprise Funds Total	1,199.20	1,217.20	18.00	1.5%	\$533,478,536	\$549,243,323	\$15,764,787	3.0%
<u>INTERNAL SERVICE FUNDS</u>								
Capital Projects Service Fund	77.00	69.00	(8.00)	(10.4%)	\$8,705,232	\$7,857,317	(\$847,915)	(9.7%)
Equipment Services Fund	106.00	113.50	7.50	7.1%	\$28,014,081	\$24,961,744	(\$3,052,337)	(10.9%)
Group Health & Life Insurance Fund	10.50	9.65	(0.85)	(8.1%)	\$102,100,234	\$75,656,046	(\$26,444,188)	(25.9%)
Information Technology Systems Fund	137.50	135.50	(2.00)	(1.5%)	\$28,282,200	\$30,658,832	\$2,376,632	8.4%
Retiree Healthcare Trust	0.00	1.35	1.35	100.0%	\$0	\$30,306,193	\$30,306,193	100.0%
Risk Financing Fund	15.80	15.00	(0.80)	(5.1%)	\$20,210,822	\$20,075,590	(\$135,232)	(0.7%)
Internal Service Funds Total	346.80	344.00	(2.80)	(0.8%)	\$187,312,569	\$189,515,722	\$2,203,153	1.2%
<u>TOTAL ALL FUNDS</u> <u>(including GENERAL FUND)</u>	6,453.40	6,596.00	142.60	2.2%	1,494,539,863.00	1,754,826,589.00	146,091,819.00	17.4%

* Funds with \$0 budget represent first year data included as part of the operating budget in FY2017.

CHANGES IN AUTHORIZED POSITIONS



**AUTHORIZED POSITION BY FUNCTION
GENERAL FUND, FY2017**



FUND STATEMENT

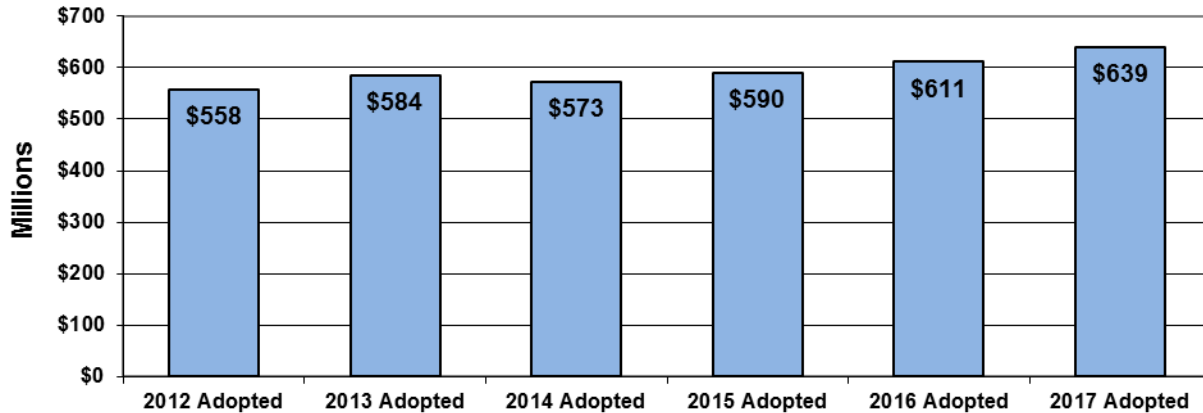
FUND: 10100

GENERAL FUND

The General Fund is the largest fund within the City. The fund has the largest amount of revenue in the overall City budget. In accordance with the City's Financial Management Policy Statements (FMPS) with regard to a reliable, equitable and diversified revenue stream, the General Fund revenues include property tax, sales tax, operating transfers, charges for service, license and permit fees, fines forfeitures and special assessment, and other miscellaneous revenues such as intergovernmental revenue, use of money and property and other revenue. These revenues are used to finance City departments that provide basic services. There are several other funds in the City of Fort Worth; however, most activities that are supported by tax dollars are included in the General Fund and Debt Service Fund.

In FY2012, the City restored staffing and imperative City services reduced during prior years. The FY2013 budget was characterized as a maintenance budget focusing on community needs and desires. The FY2014 through FY2016 budget were an alignment budget with the City making attentive efforts to align expenditures and revenues. The FY2017 adopted budget is a continuation of the FY2016 budget progress. The following chart provides a historical perspective of the General Fund total annual adopted budgets since FY2012.

Total Annual Budget Expenditures



Property tax generates the largest percentage of General Fund revenue. Property taxes are levied on both real estate and personal property, according to the property's valuation and the tax rate. For FY2017, the City was able to lower the property tax rate to \$0.8350 per \$100 of assessed valuation from \$0.8550 per \$100 of assessed valuation. Approximately \$0.6615, or 79%, of that property tax rate funds General Fund operating expenditures, such as supplies and contracts, and approximately \$0.1735, or 21%, goes to debt service to pay the principal and interest on capital projects. Sales tax, the second largest revenue source for the City, achieved new record highs throughout much of the FY2016 and the trend is positioned to carry through FY2017.

General debt service the City's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule. It is funded from taxes levied by the City and is estimated to be \$89,411,962. Property tax revenues associated with debt service are deposited directly in the General Debt Service Fund.

General Fund departments provide primary services directly to the public, as well as support services to other City departments. In accordance with the FMPS, the City's Financial Management Services Department determines administrative service charges due to the General Fund. These charges are then budgeted accordingly in all other funds.

FUND STATEMENT

FUND: 10100

GENERAL FUND

The City also makes a concerted effort to maintain the General Fund's unassigned fund balance at 10.0% of current year, with a goal of 16.67%, of regular ongoing operating expenditures. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures, as well as performance indicators. Additionally, the City also prepares an annual Financial Forecast that discusses trends affecting the City, as well as critical issues. The General Fund budget supports 4,516.30 authorized positions and 18 operating departments (excluding Non-Departmental). Each department, listed alphabetically in the General Fund section, has a primary focus.

**GENERAL FUND BUDGET SUMMARY
FY2017**

REVENUES:

Taxes	\$539,266,957
Property Tax	343,677,416
Sales Tax	140,468,044
Other Tax (Franchise Fee, State Mixed Beverage)	55,121,497
License & Permits	13,811,793
Intergovernmental Revenue	608,679
Charges for Services	34,980,669
Fines Forfeitures & Special Assessments	7,798,483
Use of Money & Property	723,698
Other Revenue	<u>1,632,021</u>
TOTAL REVENUE	\$598,822,300

OTHER FINANCING SOURCES:

Transfer from the Water and Sewer Fund	\$27,236,394
Transfer from Red Light Fund	3,248,260
Transfer from the Solid Waste Fund	2,708,170
Transfer from the Stormwater Utility Fund	3,049,214
Transfer from the Lake Worth Fund	141,300
Other Transfers	<u>3,799,233</u>
TOTAL OTHER FINANCING SOURCES	\$40,182,571

USE OF FUND BALANCE

\$0

TOTAL REVENUE **\$639,004,871**

EXPENDITURES:

CITY ATTORNEY'S OFFICE	\$6,326,798
CITY AUDITOR'S OFFICE	1,804,115
CITY MANAGERS OFFICE	7,932,913
CITY SECRETARY'S OFFICE	1,322,167
CODE COMPLIANCE	19,983,542
ECONOMIC DEVELOPMENT	17,974,825
FINANCIAL MANAGEMENT SERVICES	11,122,156
FIRE	138,966,469
HUMAN RESOURCES	4,376,467
LIBRARY	19,125,037
MUNICIPAL COURT	17,268,127
NEIGHBORHOOD SERVICES	8,974,744
NON-DEPARTMENTAL	50,816,439
PARK AND RECREATION	43,847,073
PERFORMANCE AND BUDGET	5,662,328
PLANNING & DEVELOPMENT	13,530,411
POLICE	226,302,414
PROPERTY MANAGEMENT	10,915,692
TRANSPORTATION & PUBLIC WORKS	32,753,154
SUBTOTAL EXPENDITURES	\$639,004,871

CONTRIBUTION TO FUND BALANCE

\$0

TOTAL EXPENDITURES **\$639,004,871**

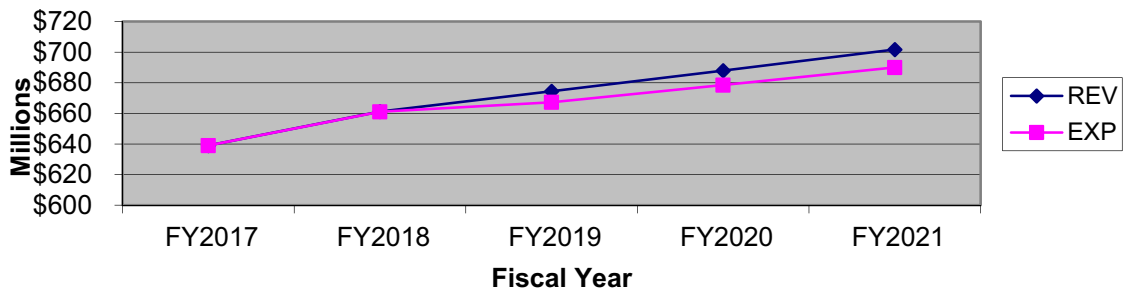
**PROJECTED
FY2017 FUND BALANCE
GENERAL FUND**

Fund Balance as of 9/30/2015:	\$124,561,000
Nonspendable Fund Balance	(\$5,427,000)
Restricted Fund Balance	(\$12,153,000)
Committed Fund Balance	(\$22,508,000)
Assigned Fund Balance	(\$193,000)
FY2016 Unassigned Fund Balance:	\$84,280,000
Total Projected revenues for FY2016	\$610,902,639
Total Projected expenditure for FY2016	(\$610,902,639)
FY2016 Net Available Fund Balance:	\$84,280,000
Projected Revenues for FY2017	\$639,004,871
Projected Expenditures for FY2017	(\$639,004,871)
Unaudited, Unassigned Fund Balance as of 9/30/2016:	\$84,280,000
Minimum 10% Reserve requirement	\$63,900,487
With a goal of 16.67% Reserve requirement	\$106,522,112
Fund Balance Available over/(under) the Minimum	\$20,379,513
Percent of Fund Balance over/(under) the Minimum	13.19%

GENERAL FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Fund Balance	\$84,280,000	\$84,280,000	\$84,440,525	\$91,611,915	\$101,062,288
Revenues*					
Taxes (Including Sales Tax)	\$539,266,957	\$559,432,405	\$570,621,053	\$582,033,475	\$593,674,144
License & Permits	\$13,811,793	\$14,088,029	\$14,369,789	\$14,657,185	\$14,950,329
Intergovernmental Revenue	\$608,679	\$620,853	\$633,270	\$645,935	\$658,854
Charges for Services	\$34,980,669	\$35,680,282	\$36,393,888	\$37,121,766	\$37,864,201
Fines Forfeitures & Special	\$7,798,483	\$7,954,453	\$8,113,542	\$8,275,813	\$8,441,329
Use of Money & Property	\$723,698	\$738,172	\$752,935	\$767,994	\$783,354
Other Revenue	\$1,632,021	\$1,664,661	\$1,697,955	\$1,731,914	\$1,766,552
Operating Transfers	\$40,182,571	\$41,042,322	\$41,863,169	\$42,700,432	\$43,554,441
Total Revenue	\$639,004,871	\$661,221,178	\$674,445,601	\$687,934,513	\$701,693,204
Total Resources	\$723,284,871	\$745,501,178	\$758,886,127	\$779,546,428	\$802,755,491
Expenditures					
Salaries & Wages	\$321,611,006	\$340,147,385	\$345,533,571	\$355,899,578	\$366,576,565
Employee Benefits	\$135,865,765	\$138,574,016	\$138,574,016	\$138,574,016	\$138,574,016
Professional & Technical Services	\$75,479,067	\$75,479,067	\$75,479,067	\$75,479,067	\$75,479,067
Utilities Repairs & Rentals	\$28,679,261	\$28,679,261	\$28,679,261	\$28,679,261	\$28,679,261
Other Purchased Services	\$12,386,374	\$12,386,374	\$12,386,374	\$12,386,374	\$12,386,374
Supplies	\$23,579,070	\$23,579,070	\$23,579,070	\$23,579,070	\$23,579,070
Property/Capital Assets	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
Debt	\$830,776	\$830,776	\$830,776	\$830,776	\$830,776
Transfer and Others	\$40,557,552	\$41,368,703	\$42,196,077	\$43,039,999	\$43,900,799
Total Expenditure	\$639,004,871	\$661,060,652	\$667,274,212	\$678,484,141	\$690,021,928
Projected Variance	\$0	\$160,525	\$7,171,389	\$9,450,373	\$11,671,276
Projected Fund Balance	\$84,280,000	\$84,440,525	\$91,611,915	\$101,062,288	\$112,733,563
Reserve Requirement (10%)	\$63,900,487	\$66,106,065	\$66,727,421	\$67,848,414	\$69,002,193
With a goal of 16.67% Reserve	\$106,522,112	\$110,198,811	\$111,234,611	\$113,103,306	\$115,026,655
Excess/(Deficit)	\$20,379,513	\$18,334,460	\$24,884,494	\$33,213,873	\$43,731,370

GENERAL FUND PROJECTED REVENUES AND EXPENDITURES



***Assumptions included in this model:**

1. No fee or property tax rate increases for the next five years
2. Approximately 2.80% average annual growth in the adjusted net taxable property value
3. Approximately 2.75% average annual growth in sales tax year over year
4. Contractual increases for Police and Fire as stipulated in the agreements
5. Operating Costs for 2014 Bond-Funded Projects
6. 3.0% pay increase for General Employees
7. No funds planned for potential decision packages in future years

**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2016	Adopted FY2017	A.P. Change	% Change	Adopted FY2016	Adopted FY2017	\$ Change	% Change
CITY ATTORNEY'S OFFICE	50.00	51.00	1.00	2.0%	\$6,263,916	\$6,326,798	\$62,882	1.0%
CITY AUDITOR'S OFFICE	15.00	15.00	0.00	0.0%	\$1,626,860	\$1,804,115	\$177,255	10.9%
CITY MANAGER'S OFFICE	52.25	44.25	(8.00)	(15.3%)	\$8,594,176	\$7,932,913	(\$661,263)	(7.7%)
CITY SECRETARY'S OFFICE	11.00	11.00	0.00	0.0%	\$1,233,982	\$1,322,167	\$88,185	7.1%
CODE COMPLIANCE	215.20	218.50	3.30	1.5%	\$18,822,358	\$19,983,542	\$1,161,184	6.2%
ECONOMIC DEVELOPMENT	14.50	14.50	0.00	0.0%	\$16,477,358	\$17,974,825	\$1,497,467	9.1%
FINANCIAL MANAGEMENT SERVICES	99.70	91.00	(8.70)	(8.7%)	\$14,373,837	\$11,122,156	(\$3,251,681)	(22.6%)
FIRE	951.00	975.00	24.00	2.5%	\$132,415,791	\$138,966,469	\$6,550,678	4.9%
HUMAN RESOURCES	33.00	33.00	0.00	0.0%	\$3,862,985	\$4,376,467	\$513,482	13.3%
LIBRARY	210.50	210.50	0.00	0.0%	\$20,111,091	\$19,125,037	(\$986,054)	(4.9%)
MUNICIPAL COURT	177.00	175.00	(2.00)	(1.1%)	\$17,390,360	\$17,268,127	(\$122,233)	(0.7%)
NEIGHBORHOOD SERVICES	48.15	50.15	2.00	4.2%	\$7,701,177	\$8,974,744	\$1,273,567	16.5%
NON-DEPARTMENTAL	0.00	0.00	0.00	0.0%	\$15,078,463	\$50,816,439	\$35,737,976	237.0%
PARK & RECREATION	292.50	317.10	24.60	8.4%	\$45,735,040	\$43,847,073	(\$1,887,967)	(4.1%)
PERFORMANCE & BUDGET	0.00	25.00	25.00	100.0%	\$0	\$5,662,328	\$5,662,328	100.0%
PLANNING & DEVELOPMENT	132.00	138.00	6.00	4.5%	\$12,289,904	\$13,530,411	\$1,240,507	10.1%
POLICE	1,827.00	1,810.00	(17.00)	(0.9%)	\$229,073,957	\$226,302,414	(\$2,771,543)	(1.2%)
PROPERTY MANAGEMENT	79.00	93.50	14.50	18.4%	\$10,945,204	\$10,915,692	(\$29,512)	(0.3%)
TRANSPORTATION & PUBLIC WORKS	216.30	243.80	27.50	12.7%	\$48,906,180	\$32,753,154	(\$16,153,026)	(33.0%)
GENERAL FUND TOTAL	4,424.10	4,516.30	92.20	2.1%	\$610,902,639	\$639,004,871	\$28,102,232	4.6%

COMPARISON OF GENERAL FUND REVENUES AND OTHER FINANCING RESOURCES

	ACTUALS FY2014	ACTUALS FY2015	ADOPTED FY2016	ADOPTED FY2017	\$ VARIANCE	% VARIANCE
Taxes						
Property Tax	\$290,663,255	\$308,037,000	\$323,681,859	\$343,677,416	\$19,995,557	6.2%
Sales Tax	125,547,039	130,299,000	135,065,427	140,468,044	5,402,617	4.0%
Other Taxes	55,336,389	9,248,000	53,676,011	55,121,497	1,445,486	2.7%
License & Permits	12,757,277	52,233,000	13,433,484	13,811,793	378,309	2.8%
Intergovernmental Revenue	694,512	904,000	1,109,991	608,679	(501,312)	(45.2%)
Charges for Services	26,572,929	19,651,000	28,622,840	34,980,669	6,357,829	22.2%
Fines Forfeitures & Special Assessment	8,373,305	15,915,000	8,032,544	7,798,483	(234,061)	(2.9%)
Use of Money & Property	2,757,861	4,086,000	3,554,712	723,698	(2,831,014)	(79.6%)
Other Revenue	1,405,907	2,340,000	791,334	1,632,021	840,687	106.2%
Operating Transfers	57,371,947	43,305,000	42,934,437	40,182,571	(2,751,866)	(6.4%)
Total Revenue	\$581,480,421	\$586,018,000	\$610,902,639	\$639,004,871	\$28,102,232	4.6%
Use of Fund Balance	\$0	(\$4,537,579)	\$0	\$0	\$0	0.0%
Total General Fund Resources	\$581,480,421	\$581,480,421	\$610,902,639	\$639,004,871	28,102,232	4.6%

COMPARATIVE SUMMARY OF AD VALOREM TAX LEVIES AND COLLECTIONS

	ADOPTED FY2014	ADOPTED FY2015	ADOPTED FY2016	ADOPTED FY2017
Adjusted Net Taxable Value	\$44,265,767,682	\$47,075,949,924	\$49,627,376,942	\$54,520,574,865
Tax Rate	0.8550	0.8550	0.8550	0.8350
Operating	0.6759	0.6759	0.6759	0.6615
Debt Service	0.1791	0.1791	0.1791	0.1735
Total Levy	\$378,472,314	\$402,499,372	\$424,314,073	\$455,246,800
Collection Rate	98.50%	98.50%	98.50%	98.50%
Total Collection of Levy	\$372,795,229	\$396,461,881	\$417,949,362	\$448,418,098
Estimated Levy Lost due to Frozen TIF Contributions	(\$10,587,524)	(\$11,568,250)	(\$14,323,934)	(3,340,082) (\$17,436,900)
Estimated Refunds	\$0	\$0	\$0	\$0
Budgeted Revenues				
General Fund	\$286,334,723	\$304,268,544	\$319,076,522	\$338,783,950
Debt Levy	<u>\$75,872,982</u>	<u>\$80,625,087</u>	<u>\$84,548,905</u>	<u>\$88,857,166</u>
Subtotal Current Property Taxes	\$362,207,705	\$384,893,631	\$403,625,428	\$427,641,116
OTHER PROPERTY TAXES				
Delinquent Property Taxes	\$3,624,131	\$2,427,413	\$2,427,413	\$2,524,510
Vehicle Inventory	\$76,457	\$267,600	\$267,600	\$267,600
Interest/Penalty Charges	<u>\$3,266,426</u>	<u>\$1,910,324</u>	<u>\$1,910,324</u>	<u>\$2,101,356</u>
Subtotal Other Property Taxes	\$6,967,014	\$4,605,337	\$4,605,337	\$4,893,466
TOTAL PROPERTY TAXES				
Operating Taxes	\$293,301,737	\$308,873,881	\$323,681,859	\$343,677,416
Debt Service Taxes	\$75,872,982	\$80,625,087	\$84,548,905	\$88,857,166

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
023	CODE COMPLIANCE DEPARTMENT					
4212001	HEALTH PERMIT	\$1,683,484	\$1,841,256	\$1,886,250	\$1,952,150	\$2,075,325
4212002	TEMPORARY HEALTH PERMIT	\$188,785	\$179,320	\$186,660	\$186,660	\$187,344
4216005	FOOD MANAGER CERTIFICATION	\$24,841	\$23,370	\$23,625	\$19,290	\$23,505
4226001	DOG LICENSE	\$99,862	\$101,685	\$95,500	\$109,757	\$100,000
4411014	IMPOUNDMENT FEE	\$84,247	\$94,945	\$80,000	\$80,000	\$80,000
4413004	PLAN REVIEW FEE	\$80,565	\$77,455	\$80,060	\$86,985	\$77,400
4413008	DEMOLITION FEES PRINCIPAL	\$32,673	\$84,106	\$35,000	\$42,607	\$35,000
4413017	SINGLE/DUPLEX 1ST YEAR	\$200	\$0	\$0	\$0	\$0
4413018	SINGLE/DUPLEX 2ND YEAR	\$0	\$0	\$0	\$0	\$0
4413019	MULTIFAMILY 3-8 PER UNIT	\$31,782	\$36,240	\$37,280	\$36,239	\$37,280
4413020	MULTIFAMILY 9+ PER UNIT	\$756,000	\$712,513	\$768,800	\$768,800	\$768,800
4422002	RE-INSPECTION FEE	\$12,180	\$13,675	\$14,250	\$14,250	\$14,250
4443004	OFFENDER EDUCATION CLASS	\$12,584	\$23,405	\$14,075	\$29,610	\$20,000
4450001	HEALTH CARD FEE	\$292,772	\$257,403	\$293,510	\$195,377	\$252,684
4450003	MOWING FEE	\$391,340	\$383,386	\$395,000	\$395,000	\$425,998
4450004	MOWING FEE INTEREST	\$87,354	\$79,821	\$75,740	\$73,208	\$75,740
4450005	TRASH FEE	\$52,600	\$76,680	\$37,000	\$76,680	\$37,000
4450009	TAX FRCLSE PROP MAINT FEE	\$19,000	\$6,000	\$29,079	\$10,600	\$30,000
4450010	VACANT STRUCTURE FEE	\$48,602	\$56,471	\$43,500	\$74,643	\$43,500
4450011	CIVIL PENALTIES	\$28,049	\$55,128	\$32,631	\$55,128	\$32,631
4452001	HEALTH PERMIT REISSUE FEE	\$36,622	\$38,094	\$36,600	\$38,728	\$36,600
4452002	HEALTH REINSPECTION FEE	\$30,875	\$32,060	\$31,250	\$65,465	\$32,250
4455001	BOARDING	\$21,390	\$8,549	\$21,000	\$9,931	\$9,000
4455002	QUARANTINE FEE	\$1,400	\$927	\$500	\$500	\$0
4455003	ADOPTION FEE	\$44,094	\$61,511	\$93,793	\$168,628	\$150,000
4455004	ANIMAL HEAD SHIPPING FEE	\$7,125	\$0	\$6,600	\$0	\$0
4455005	VETERINARY SERVICE FEE	\$55,549	\$29,531	\$20,000	\$83,157	\$80,000
4455006	DOG KENNEL FEE	\$25,023	\$14,025	\$30,000	\$64,168	\$120,000
4471006	LITERATURE SALES	\$0	\$0	\$0	\$0	\$0
4472002	POOL OPERATOR COURSE	\$14,505	\$21,174	\$14,625	\$20,360	\$21,475
4490103	PROGRAM SERVICES	\$0	\$0	\$0	\$1,670,880	\$1,639,880
4640001	CONTRIBUTIONS FROM OTHERS	\$6,768	\$50,090	\$0	\$2,094	\$0
4800100	MISCELLANEOUS REVENUE	\$19,087	\$16,215	\$15,575	\$15,575	\$15,475
4800101	LATE FEE	\$7,540	\$7,055	\$7,560	\$7,560	\$7,000
4800899	CASH OVER AND SHORT	\$2	(\$11)	\$0	(\$98)	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$286,824	\$0	\$110,000	\$110,000	\$0
4954001	TRANSFER FROM SOLID WASTE	\$2,434,204	\$1,832,655	\$1,670,878	\$0	\$0
	Total: Code Compliance	\$6,917,928	\$6,214,734	\$6,186,341	\$6,463,931	\$6,428,137
017	ECONOMIC DEVELOPMENT DEPARTMENT					
4401001	ADMINISTRATIVE FEE	\$0	\$348,572	\$487,031	\$6,070	\$0
4450009	TAX FRCLSE PROP MAINT FEE	\$173,019	\$43,982	\$0	\$0	\$0
4490102	ADMINISTRATIVE SERVICES	\$0	\$0	\$0	\$487,032	\$506,608
4620001	LEASE REVENUE	\$1,967	\$8,696	\$8,064	\$8,285	\$8,306
4620005	REVENUE FROM GUINN SCHOOL	\$162,503	\$123,678	\$140,545	\$148,125	\$149,292
4620101	TERMINAL OFFICE LEASE	\$0	\$0	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$14,000	\$68,089	\$0	\$0	\$150
4928005	TRANSFER FROM FW LDC	\$0	\$211,000	\$0	\$0	\$0
4928007	TRANSFER FROM FW HOUSING CORP	\$0	\$287,000	\$0	\$0	\$0
4960102	TRANSFER FROM CAP PROJ SRV	\$30,029	\$0	\$0	\$0	\$0
	Total: Economic Development	\$381,519	\$1,091,017	\$635,640	\$649,512	\$664,356
013	FINANCIAL MANAGEMENT SERVICES DEPARTMENT					
4111010	CURRENT PROPERTY TAXES	\$283,962,690	\$302,062,163	\$319,076,522	\$317,576,522	\$338,783,950
4111020	DELINQUENT PROPERTY TAX	\$3,591,366	\$2,934,663	\$2,427,413	\$3,658,776	\$2,524,510
4120020	VEHICLE INVENTORY TAX	\$214,239	\$228,521	\$267,600	\$307,613	\$267,600
4130010	SALES TAX REVENUE	\$125,547,039	\$130,298,917	\$135,065,427	\$135,065,427	\$140,468,044
4143010	STATE MIXED BEVERAGE TAX	\$3,827,143	\$4,125,896	\$3,830,588	\$4,035,331	\$4,325,543
4161010	GROSS RECEIPTS TAX - TELEPHONE	\$5,034,050	\$4,809,978	\$5,064,653	\$5,064,653	\$5,324,238
4164100	GROSS RECEIPTS TAX - BINGO	\$303,780	\$312,378	\$295,400	\$295,400	\$301,308
4182010	ONCOR FRANCHISE FEE	\$27,746,608	\$27,486,930	\$27,483,913	\$27,483,913	\$27,521,333
4182020	ATMOS ENERGY FRANCHISE FEE	\$8,528,931	\$7,497,299	\$7,419,643	\$7,419,643	\$7,419,643
4182030	TELCOM FRANCHISE FEE	\$2,904,993	\$3,395,699	\$2,724,330	\$2,724,330	\$2,887,790
4182040	CABLE FRANCHISE FEE	\$6,766,484	\$9,081,763	\$6,680,684	\$7,832,128	\$7,064,842
4191010	PENALTY & INTEREST - PROP TAX	\$2,894,960	\$2,811,809	\$1,910,324	\$2,719,137	\$2,101,356
4210008	JUNK DEALER LICENSE	\$3,459	\$4,452	\$3,552	\$3,552	\$3,552
4210009	SERVICE STATION LICENSE	\$9,026	\$21,317	\$20,000	\$12,250	\$20,000
4210010	DANCE HALL LICENSE	\$4,300	\$3,600	\$4,300	\$4,500	\$4,300

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
4211001	ALCOHOL PERMIT	\$282,073	\$255,925	\$282,073	\$282,073	\$282,073
4216007	OTHER OCCUPATIONAL LICENSE	\$1,003	\$872	\$1,016	\$807	\$1,016
4221108	R O W LICENSE	\$0	\$0	\$0	\$0	\$0
4221301	COIN OPERATED MACHINES PERMIT	\$17,355	\$20,550	\$19,010	\$20,220	\$19,010
4341003	INTRGV REV - TX COMPTROLLER	\$158,344	\$0	\$500,019	\$48,615	\$300,011
4401001	ADMINISTRATIVE FEE	\$7,418,166	\$7,086,679	\$7,856,246	\$7,741,857	\$9,287,191
4401003	RETD CHECK PROCESSING FEE	\$1,830	\$2,200	\$1,880	\$1,880	\$1,880
4401006	TITLE FEE	\$135	\$0	\$0	\$0	\$0
4401008	PAYROLL SERVICE FEE	\$45,961	\$39,919	\$41,884	\$37,452	\$41,884
4404002	RECEIPT COPIES	\$12	\$21	\$0	\$54	\$19
4405503	SERVICES TO AMERICAN AIRLINES	\$16,250	\$15,000	\$0	\$15,000	\$15,000
4490107	FIRE SERVICES	\$0	\$0	\$0	\$50,000	\$0
4611010	INTEREST EARNINGS	\$1,513,708	\$831,495	\$1,506,156	\$1,506,156	\$0
4613001	GAIN/LOSS ON INVESTMENTS	(\$312,678)	\$785,687	\$387,671	\$0	\$387,671
4620001	LEASE REVENUE	\$0	\$0	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$258,065	\$313,387	\$171,610	\$171,610	\$348,000
4800205	SALES TAX ADJUSTMENT	\$0	\$58,618	\$0	\$12,399	\$0
4800899	CASH OVER AND SHORT	\$156	(\$241)	\$0	(\$1,250)	\$0
4800900	PURCHASE DISCOUNT TAKEN	\$0	\$0	\$0	\$529	\$0
4901001	SALE OF CAPITAL ASSET	\$392,025	\$64,375	\$0	\$38,850	\$0
4901003	SALVAGE SALES	\$670	\$28,540	\$165,000	\$0	\$165,000
4910100	TRANSFER FROM GENERAL	\$833,159	\$0	\$0	\$0	\$0
4927001	TRANSFER FROM RED LIGHT	\$0	\$0	\$0	\$0	\$0
4939007	TRANSFER FROM SPEC FD CAP	\$159,007	\$0	\$0	\$0	\$0
4939100	TRANSFER FROM CAP PROJ RESERVE	\$2,163,000	\$0	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$2,412,644	\$2,681,458	\$2,975,661	\$2,975,661	\$3,049,214
4954001	TRANSFER FROM SOLID WASTE	\$2,216,100	\$2,271,807	\$2,589,786	\$2,589,787	\$2,708,170
4955001	TRANSFER FROM AIRPORT	\$246,206	\$50,000	\$50,000	\$0	\$0
4956001	TRANSFER FROM WATER/SEWER	\$22,895,473	\$24,467,889	\$26,734,078	\$27,354,116	\$26,693,065
4956501	TRANSFER FROM STRMWTR UTIL	\$0	\$2,689,244	\$0	\$0	\$0
4960107	TRANSFER FROM RISK MGT	\$3,000,000	\$0	\$0	\$0	\$0
4960108	TRANSFER FROM WORK COMP	\$500,000	\$0	\$0	\$0	\$0
4960110	TRANSFER FROM UNEMPL	\$250,000	\$0	\$0	\$0	\$0
Total: Financial Management Services		\$515,807,732	\$536,738,810	\$555,556,439	\$557,048,991	\$582,317,213
036	FIRE DEPARTMENT					
4213001	FIRE-RELATED PERMIT	\$108,050	\$94,015	\$110,000	\$77,692	\$6,000
4220004	MOBILE FUELING PERMIT	\$16,100	\$24,300	\$10,000	\$12,706	\$10,000
4221101	BUILDING PERMIT	\$0	\$0	\$0	\$0	\$992,799
4221110	ALARM PERMIT	\$933,775	\$918,550	\$925,799	\$1,005,614	\$0
4403601	FALSE FIRE ALARM FEES	\$0	\$0	\$0	\$0	\$0
4422007	FIRE INSPECTION FEE	\$560,428	\$489,217	\$503,500	\$416,047	\$537,500
4422009	FIRE SVC - WESTOVER HILLS	\$164,744	\$165,743	\$165,000	\$255,205	\$166,865
4422010	FIRE SVC - WESTWORTH VILLAGE	\$66,569	\$284,287	\$266,277	\$308,732	\$293,938
4490107	FIRE SERVICES	\$0	\$0	\$0	\$0	\$55,000
4800100	MISCELLANEOUS REVENUE	\$1,371	\$137,259	\$500	\$11,387	\$10,000
4800301	FIRE REPORT FEE	\$835	\$465	\$500	\$311	\$500
4800501	RECOVERY OF LABOR COSTS	\$286,725	\$653,986	\$273,375	\$358,512	\$276,375
4925003	TRANSFER FROM SPEC DONATIONS	\$23,793	\$40,640	\$0	\$0	\$0
Total: Fire		\$2,162,390	\$2,808,462	\$2,254,951	\$2,446,206	\$2,348,977
084	LIBRARY DEPARTMENT					
4401004	DEBT COLLECTION FEE	\$5,215	\$3,457	\$6,375	\$5,700	\$4,448
4401009	TEMP SERVICES REVENUE	\$1,457	\$0	\$0	\$0	\$0
4471001	MERCHANDISE SALES	\$3,749	\$2,846	\$5,401	\$2,627	\$2,210
4476001	MATERIALS RESERVATION CHARGE	\$45	\$0	\$0	\$0	\$0
4476002	OUT-OF-COUNTY FEE	\$1,340	\$740	\$2,106	\$903	\$800
4476003	MEETING ROOM RENTAL	\$24,671	\$25,160	\$29,074	\$25,937	\$20,879
4476006	TAXABLE LIBRARY COPIER SALES	\$87,394	\$88,440	\$79,073	\$94,894	\$89,083
4476009	LIBRARY PASSPORT REVENUE	\$0	\$0	\$0	\$0	\$70,000
4512001	OVERDUE BOOK FINES	\$474,046	\$920,232	\$470,713	\$423,616	\$439,814
4512002	LOST BOOK FINES	\$1,244	\$1,077	\$18,798	\$13,571	\$12,804
4640001	CONTRIBUTIONS FROM OTHERS	\$0	\$0	\$0	\$0	\$0
4640004	SPECIAL GIFTS TO LIBRARY	\$245	\$183	\$196	\$211	\$196
4800100	MISCELLANEOUS REVENUE	\$8,782	\$5,115	\$5,809	\$5,208	\$4,961
4800111	REFNDS ON PREPAID MATERIAL	\$0	\$0	\$0	\$578	\$0
4800899	CASH OVER AND SHORT	(\$37)	(\$13)	\$0	\$165	\$0
4925003	TRANSFER FROM SPEC DONATIONS	\$0	\$0	\$0	\$0	\$0
4925004	TRANSFER FROM LIBRARY	\$333,966	\$0	\$0	\$0	\$0
Total: Library		\$942,117	\$1,047,237	\$617,545	\$573,411	\$645,195
038	MUNICIPAL COURT DEPARTMENT					
4371004	INTRGV REV - FWISD	\$227,835	\$208,378	\$313,210	\$146,950	\$0
4401003	RETD CHECK PROCESSING FEE	\$1,275	\$1,218	\$858	\$1,345	\$1,439
4404002	RECEIPT COPIES	\$0	\$0	\$0	\$0	\$0

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
4411001	STATE TRAFFIC FEE - CFW	\$76,585	\$72,487	\$73,100	\$72,415	\$65,908
4411002	ADMIN FEE - PROOF DISMISSAL	\$75,060	\$53,970	\$69,681	\$34,167	\$44,882
4411003	EXPUNCTION FEE/MOTOR CARRIER	\$5,750	\$2,396	\$3,150	\$6,300	\$3,002
4411004	ADMIN FEE - TEEN COURT	\$17,280	\$14,240	\$7,106	\$16,183	\$14,579
4411006	DEFERRED DISPO FEE	\$3,223,033	\$2,795,677	\$3,321,695	\$3,653,156	\$3,015,061
4411007	EXTERNAL COLLECTION AGENCY FEE	\$1,552,669	\$1,666,668	\$1,730,163	\$1,730,163	\$1,728,910
4411008	APPEALS FEE	\$715	\$580	\$715	\$1,163	\$580
4411009	SUMMONS FEE	\$4,317	\$3,092	\$3,261	\$304	\$1,750
4411010	PENALTY FEE	\$1,536,533	\$1,883,071	\$1,578,247	\$1,594,674	\$1,669,110
4411011	BOND FORFEITURES	\$229	\$0	\$53	\$578	\$331
4411012	OPEN RECORDS REQUEST FEE	\$16,438	\$15,748	\$15,698	\$15,537	\$15,633
4411013	DSC - ADMINISTRATIVE FEE	\$64,045	\$66,346	\$58,777	\$69,577	\$70,226
4411015	ARREST FEE - TRAFFIC	\$367,774	\$360,260	\$328,221	\$344,065	\$335,905
4411016	ARREST FEE - GENERAL	\$25,029	\$24,133	\$25,443	\$19,126	\$21,558
4411017	CITATION LISTING FEE	\$400	\$0	\$500	\$0	\$0
4411018	JURY FEE	\$123	\$159	\$76	\$164	\$173
4411019	UNIDENTIFIED COURT RECEIPTS	\$552	\$0	\$80	\$7	\$0
4411020	NISI FEES	\$222	\$0	\$0	\$435	\$0
4411051	CHILD SAFETY FUND - CFW	\$107,281	\$89,716	\$242,619	\$156,929	\$160,233
4411052	UNIFORM TRAFFIC ACT - CFW	\$154,128	\$145,883	\$168,903	\$141,433	\$134,515
4411053	TPP FEE - CFW	\$206,759	\$231,989	\$192,174	\$212,005	\$209,372
4411054	STATE JURY FEE - CFW	\$31,887	\$30,947	\$30,800	\$30,800	\$28,819
4411055	CIVIL JUSTICE FEE - CFW	\$520	\$514	\$487	\$536	\$497
4411056	INDIGENT DEFENSE FEE - CFW	\$13,400	\$14,018	\$13,432	\$14,035	\$13,408
4411057	TPP - COURT IMPROVEMENTS	\$51,671	\$57,975	\$57,921	\$52,979	\$53,765
4411058	JUDICIAL FUND - CFW	\$47,711	\$46,359	\$46,125	\$44,616	\$43,787
4411059	COURT SERVICE FEE 10%	\$325,818	\$316,812	\$342,151	\$297,431	\$294,828
4411060	COURT SECURITY FEE	\$0	\$0	\$0	\$0	\$0
4511001	TRAFFIC FINES	\$4,771,814	\$4,818,779	\$4,611,514	\$4,688,357	\$4,572,530
4511002	GENERAL FINES	\$1,564,194	\$1,387,148	\$1,523,527	\$1,101,764	\$1,237,761
4511003	PARKING FINES	\$1,528,712	\$1,472,305	\$1,407,992	\$1,500,000	\$1,535,574
4511005	CHILD SAFETY SEAT FINES-CFW	\$0	\$0	\$0	\$15,000	\$0
4620001	LEASE REVENUE	\$30,000	\$0	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$98,323	\$57,501	\$40,000	\$60,934	\$53,765
4800501	RECOVERY OF LABOR COSTS	\$0	\$0	\$0	\$0	\$0
4800899	CASH OVER AND SHORT	(\$4,845)	(\$2,487)	\$3,213	\$10	\$3,213
4925002	TRANSFER FROM SPEC PURPOSE	\$434,121	\$495,665	\$0	\$0	\$0
4925008	TRANSFER FROM LK WRTH TR	\$206,000	\$181,000	\$165,000	\$165,000	\$141,300
4939100	TRANSFER FROM CAP PROJ RESERVE	\$0	\$0	\$0	\$0	\$0
Total: Municipal Court		\$16,763,356	\$16,512,547	\$16,375,892	\$16,188,138	\$15,472,414
019 NEIGHBORHOOD SERVICES DEPARTMENT						
4401001	ADMINISTRATIVE FEE	\$0	\$0	\$230,574	\$0	\$0
4470107	I D CARDS	\$0	\$0	\$37,100	\$46,046	\$37,978
4471002	REGISTRATION	\$0	\$0	\$42,416	\$23,019	\$17,581
4490102	ADMINISTRATIVE SERVICES	\$0	\$0	\$0	\$230,580	\$502,212
4620001	LEASE REVENUE	\$0	\$0	\$47,719	\$25,719	\$0
4620106	ROOM RENTAL FEES	\$0	\$0	\$28,700	\$18,930	\$23,125
4800100	MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$813	\$0
4800899	CASH OVER AND SHORT	\$0	\$0	\$0	\$500	\$0
Total: Neighborhood Services		\$0	\$0	\$386,509	\$345,607	\$580,896
090 NON-DEPARTMENTAL						
4371005	INTRGV REV - NCTCOG	\$654,872	\$654,108	\$0	\$0	\$0
4620001	LEASE REVENUE	\$60,826	\$461,576	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$130,211	\$79,436	\$0	\$12,022	\$0
4910100	TRANSFER FROM GENERAL	\$0	\$0	\$0	\$0	\$0
4920101	TRANSFER FROM CULTURE TOURISM	\$360,000	\$0	\$0	\$0	\$0
4923002	TRANSFER FROM GEN GAS ENDW	\$0	\$213,692	\$200,000	\$200,000	\$200,000
4925002	TRANSFER FROM SPEC PURPOSE	\$26,793	\$0	\$0	\$0	\$0
4927001	TRANSFER FROM RED LIGHT	\$100,000	\$100,000	\$100,000	\$0	\$0
4930101	TRANSFERS FROM C192	\$0	\$0	\$0	\$22,636	\$0
4939003	TRANSFER FROM ITS CAP	\$652,994	\$0	\$0	\$0	\$0
4939004	TRANSFER FROM ERP CAP	\$2,637,335	\$0	\$0	\$0	\$0
4939007	TRANSFER FROM SPEC FD CAP	\$1,518,631	\$530,607	\$0	\$511,607	\$0
4939209	TRANSFER FROM C&T CAP PR CLOSE	\$0	\$22,636	\$0	\$0	\$0
4960103	TRANSFER FROM OFFCE SERV	\$0	(\$95,289)	\$0	\$0	\$0
4960107	TRANSFER FROM RISK MGT	\$0	\$0	\$0	\$0	\$0
4905680	LOAN PROCEEDS	\$0	\$0	\$0	\$0	\$0
Total: Non-Departmental		\$6,141,662	\$1,312,658	\$300,000	\$746,265	\$200,000
080 PARK AND RECREATION DEPARTMENT						
4401009	TEMP SERVICES REVENUE	\$2,205	\$0	\$0	\$0	\$0
4413001	TRANSPORTATION IMPACT FEE	\$474	\$0	\$0	\$0	\$0
4450009	TAX FRCLSE PROP MAINT FEE	\$239,941	\$54,515	\$0	\$25,200	\$36,000
4470101	LOG CABIN VILLAGE ADMISSIONS	\$81,293	\$79,354	\$85,355	\$89,600	\$89,835

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
4470102	CONCESSION SALES	\$7,592	\$4,335	\$11,500	\$4,376	\$11,500
4470103	TRAIN RIDE SALES	\$62,600	\$48,068	\$62,500	\$48,068	\$77,303
4470104	LCV SOUVENIR SALES	\$23,255	\$21,576	\$25,500	\$24,000	\$24,500
4470105	LCV SOUVENIR SALES-TAX EXEMPT	\$1,768	\$1,379	\$1,500	\$1,800	\$1,380
4470106	CORNMEAL SALES	\$0	\$0	\$0	\$0	\$0
4470107	I D CARDS	\$207,478	\$250,247	\$220,476	\$190,878	\$249,456
4470108	PHOTO FEE	\$450	\$525	\$225	\$225	\$225
4471001	MERCHANDISE SALES	\$1,562	\$0	\$0	\$0	\$0
4471002	REGISTRATION	\$77,338	\$261,227	\$226,356	\$199,820	\$264,810
4472001	SWIMMING POOL FEE	\$164,480	\$214,470	\$186,300	\$196,300	\$186,635
4473002	ACTIVITY FEE - ATHLETICS	\$133,116	\$117,733	\$146,690	\$90,651	\$129,990
4473003	BRADLEY CENTER RENTAL FEE	\$11,675	\$9,370	\$15,010	\$15,150	\$11,992
4473101	NATURE CENTER ENTRY FEE	\$5,410	\$6,767	\$9,157	\$0	\$7,890
4473102	SITE RESERVATIONS	\$545,237	\$629,089	\$703,746	\$615,491	\$631,426
4473103	FESTIVAL EQUIPMENT	\$6,575	\$6,275	\$6,000	\$6,000	\$7,001
4473104	POLE BANNERS	\$200	\$400	\$400	\$200	\$123
4474001	CONCESSIONS	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
4490103	PROGRAM SERVICES	\$0	\$0	\$0	\$43,288	\$43,228
4620001	LEASE REVENUE	\$57,889	\$58,789	\$17,200	\$10,500	\$20,000
4620106	ROOM RENTAL FEES	\$150,539	\$149,294	\$108,461	\$110,869	\$135,108
4640001	CONTRIBUTIONS FROM OTHERS	\$0	\$171	\$0	\$15,342	\$0
4800100	MISCELLANEOUS REVENUE	\$21,085	\$19,655	\$14,047	\$36,039	\$43,947
4800899	CASH OVER AND SHORT	(\$5,048)	\$32,119	\$0	\$34	\$0
4901001	SALE OF CAPITAL ASSET	\$1	\$0	\$0	\$0	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$1,228,368	\$1,711,029	\$42,528	\$0	\$3,000
4930110	TRANSFER FROM PACS DED	\$83,666	\$83,666	\$171,483	\$192,339	\$203,219
4933002	TRANSFER FROM PACS GAS	\$126,228	\$124,539	\$141,268	\$0	\$148,308
4939302	TRANSFER FROM PACS GAS LSE CAP	\$0	\$0	\$0	\$141,268	\$0
4939802	TRANSFER FROM PRK IMPR	\$0	\$0	\$0	\$0	\$0
4956001	TRANSFER FROM WATER/SEWER	\$48,507	\$39,528	\$0	\$0	\$0
Total: Park and Recreation		\$3,285,881	\$4,013,937	\$2,218,558	\$2,059,438	\$2,328,876
006 PLANNING & DEVELOPMENT DEPARTMENT						
4210002	PARKWAY LICENSE FEES	\$160,550	\$165,025	\$156,788	\$156,799	\$152,788
4210003	FILMING PERMIT	\$3,500	\$3,250	\$3,500	\$3,250	\$3,500
4210004	SIGN PERMIT	\$228,541	\$234,847	\$243,931	\$291,552	\$251,472
4210005	SEXUALLY ORIENTED PERMIT	\$6,950	\$8,000	\$8,500	\$7,000	\$7,500
4210007	GAS WELL DRILLING PERMIT	\$153,270	\$119,190	\$150,000	\$67,080	\$60,000
4210011	DOOR TO DOOR VENDOR PERMIT	\$2,300	\$31,250	\$25,000	\$19,150	\$27,250
4216001	ELECT MASTER LICENSE	\$124,781	\$107,773	\$99,500	\$108,713	\$121,167
4216002	ELECT JOURNEY LICENSE	\$516	\$864	\$600	\$0	\$0
4216003	MECHANIC LICENSE	\$82,921	\$71,245	\$76,131	\$76,131	\$72,216
4216006	BACKFLOW/IRRIGATOR LICENSE	\$25,667	\$24,590	\$21,771	\$25,036	\$26,212
4220001	PRIVATE STREET USE PERMIT	\$62,375	\$93,486	\$66,763	\$66,763	\$75,670
4220002	TEMPORARY ENCROACHMENTS	\$120,464	\$80,639	\$120,600	\$607,000	\$157,401
4220003	PERMANENT ENCROACHMENTS	\$45,794	\$53,274	\$59,976	\$48,393	\$50,936
4221101	BUILDING PERMIT	\$5,249,955	\$5,017,320	\$5,284,955	\$5,400,000	\$5,543,922
4221102	ELECTRICAL PERMIT	\$327,940	\$453,127	\$440,003	\$440,003	\$440,003
4221103	MECHANICAL PERMIT	\$223,249	\$295,455	\$321,718	\$321,718	\$286,249
4221104	PLUMBING PERMIT	\$372,605	\$441,336	\$442,524	\$442,524	\$467,138
4221105	CERTIFICATE OF OCCUPANCY	\$23,100	\$84,080	\$45,000	\$84,000	\$83,665
4221106	HOUSE MOVING PERMIT	\$3,887	\$4,922	\$3,895	\$6,814	\$4,423
4221107	RESIDENTIAL PERMIT	\$1,254,970	\$1,302,534	\$1,310,072	\$1,310,072	\$1,299,903
4221108	R O W LICENSE	\$13,030	\$0	\$10,040	\$0	\$0
4221109	TEMPORARY POWER PERMIT	\$41,173	\$36,800	\$37,422	\$37,422	\$38,955
4221110	ALARM PERMIT	\$326,880	\$323,271	\$326,647	\$326,647	\$328,242
4221111	DOUBLE PERMIT	\$544	\$1,371	\$586	\$586	\$2,284
4221112	THIRD PARTY PLUMBING PERMIT	\$44,577	\$14,557	\$45,500	\$35,896	\$37,035
4221201	PARKWAY INSPECTION PERMIT	\$325,000	\$398,375	\$405,025	\$361,427	\$388,283
4221202	PARKWAY RE-INSPECTION PERMIT	\$2,475	\$8,100	\$3,262	\$3,262	\$4,875
4221203	SIGN PERMIT	\$17,190	\$19,680	\$16,350	\$18,475	\$18,960
4221204	SIGN KIOSK PERMIT	\$71,980	\$50,670	\$68,040	\$68,040	\$62,480
4223002	MOVING/WRECKING LICENSE	\$120	\$0	\$0	\$0	\$0
4401017	ALCOHOL DISTANCE CHECKS	\$2,850	\$12,550	\$12,000	\$15,141	\$15,000
4403001	GAS WELL INSPECTION FEE	\$19,250	\$19,075	\$19,600	\$40,325	\$40,850
4403002	GAS WELL PIPELINE REVIEW FEE	\$0	\$0	\$0	\$0	\$0
4403003	GAS WELL ANNUAL FEES	\$1,156,800	\$1,209,400	\$1,284,600	\$1,210,600	\$1,207,000
4411008	APPEALS FEE	\$295	\$295	\$295	\$295	\$295
4413003	COMM FACILITY AGREEMENT	\$47,582	\$116,120	\$80,000	\$130,000	\$204,250
4413006	RESID REMODEL FEE	\$273,775	\$273,480	\$227,000	\$273,480	\$275,963
4413007	BOARD OF ADJUSTMENT FEE	\$118,110	\$134,000	\$107,038	\$118,649	\$134,324
4413008	DEMOLITION FEES PRINCIPAL	\$83,296	\$97,684	\$89,327	\$117,684	\$113,037
4413009	ZONING COMMISSION FEE	\$179,935	\$266,676	\$204,489	\$298,545	\$340,983
4413010	PLANNING COMMISSION FEE	\$392,418	\$425,599	\$307,895	\$506,000	\$533,562
4413011	NEZ APPLICATION FEE	\$2,720	\$2,900	\$1,980	\$3,251	\$2,810
4413012	ORDINANCE INSPECTION FEE	\$442,103	\$411,389	\$451,155	\$451,155	\$438,149

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
4413013	AFTER HOURS FEE	\$8,466	\$8,639	\$6,618	\$6,618	\$18,907
4413014	PLAN CHECK FEE	\$21,665	\$18,906	\$20,321	\$21,247	\$21,298
4413015	BILLBOARD REGISTRATION FEE	\$19,300	\$2,788	\$90,000	\$90,000	\$22,200
4413016	RESID PARKWAY SURVEY FEE	\$13,450	\$4,000	\$8,950	\$0	\$0
4413021	URBAN FORESTRY FEE	\$58,910	\$72,595	\$49,948	\$114,012	\$100,000
4413022	URBAN FORESTRY APPEAL FEE	\$0	\$885	\$2,270	\$2,270	\$1,264
4413025	DEV PRE-SUBMITTAL MEETING FEE	\$0	\$1,750	\$2,500	\$1,000	\$2,000
4413026	ZONING LETTER	\$0	\$0	\$0	\$0	\$0
4422001	ALARMS SERVICE FEE	\$264,355	\$237,427	\$253,164	\$253,164	\$247,473
4422003	RESIDENTIAL SERVICE FEE	\$33,322	\$24,252	\$30,302	\$30,302	\$28,176
4422004	BOARD APPEALS - CFPBOA	\$4,465	\$6,800	\$4,337	\$4,337	\$4,958
4422005	CONSTRUCTION CODE BOOK SALES	\$0	\$0	\$0	\$0	\$0
4422008	REINSPECTION FEE	\$5,057	\$5,142	\$5,549	\$8,500	\$5,057
4800100	MISCELLANEOUS REVENUE	\$81,939	\$106,278	\$80,961	\$115,243	\$155,375
4800111	REFUNDS ON PREPAID MATERI	\$0	\$37,933	\$0	\$0	\$0
4800204	MAP/PUBL SALE REVENUE	\$0	\$58	\$300	(\$100)	\$300
4923001	TRANSFER FROM PACS GAS ENDW	\$20,569	\$24,088	\$0	\$0	\$0
4923002	TRANSFER FROM GEN GAS ENDW	\$85,992	\$62,262	\$0	\$0	\$0
4925003	TRANSFER FROM SPEC DONATIONS	\$112,649	\$0	\$0	\$0	\$0
4925005	TRANSFER FROM ENVIRON MGT	\$75,000	\$0	\$0	\$0	\$0
4925007	TRANSFER FROM FWHFC	\$0	\$3,510	\$0	\$0	\$0
4928002	TRANSFER FROM FW CNT CTY	\$0	\$0	\$0	\$0	\$0
4928005	TRANSFER FROM FW LDC	\$46	\$12	\$0	\$0	\$0
4933002	TRANSFER FROM PACS GAS	\$25,733	\$0	\$0	\$0	\$0
4939100	TRANSFER FROM CAP PROJ RESERVE	\$91,593	\$70,921	\$0	\$0	\$0
4939301	TRANSFER FROM LK WORTH GAS CAP	\$0	\$148,533	\$0	\$0	\$0
4939302	TRANSFER FROM PACS GAS LSE CAP	\$0	\$29,788	\$0	\$0	\$0
4939304	TRANSFER FROM GPLF GAS LSE CAP	\$0	\$6,678	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$12,500	\$0	\$0	\$0	\$0
4953001	TRANSFER FROM AVIA ENDW	\$235,021	\$96,791	\$0	\$0	\$0
4953003	TRANSFER FROM WTR ENDW	\$22,150	\$32,451	\$0	\$0	\$0
4953005	TRANSFER FROM GOLF CAP	\$11,860	\$0	\$0	\$0	\$0
4954001	TRANSFER FROM SOLID WASTE	\$175,000	\$0	\$0	\$0	\$0
4956001	TRANSFER FROM WATER/SEWER	\$1,042	\$0	\$0	\$0	\$543,329
4956002	TRANSFER FROM WATER CAP	\$66,707	\$0	\$0	\$0	\$0
4959302	TRANSFER FROM AVIATION GAS CAP	\$0	\$105,169	\$0	\$0	\$0
4959605	TRANSFER FROM WTR CAP PROJ CLS	\$0	\$97,714	\$0	\$0	\$0
Total: Planning & Development		\$13,482,229	\$13,619,569	\$13,134,698	\$14,145,471	\$14,469,089
035 POLICE DEPARTMENT						
4210001	METAL RECYCLING PERMITS	\$0	\$2,250	\$0	\$1,000	\$1,500
4223001	WRECKER BUSINESS LICENSE	\$23,355	\$5,255	\$6,600	\$8,420	\$7,840
4371003	INTRGV REV TARRANT CO	\$0	\$0	\$0	\$115,687	\$0
4401009	TEMP SERVICES REVENUE	\$2,000	\$0	\$1,800	\$0	\$1,800
4411005	NOTIFICATION FEE	\$166,363	\$182,350	\$176,280	\$143,478	\$308,490
4411014	IMPOUNDMENT FEE	\$178,860	\$185,820	\$181,632	\$136,224	\$322,129
4421001	VEHICLE POUND STORAGE FEE	\$752,170	\$840,010	\$789,660	\$607,315	\$1,381,866
4421002	VEHICLE POUND TOWAGE FEE	\$1,237,401	\$1,174,400	\$1,236,334	\$927,251	\$2,063,552
4422006	SALE OF ACCIDENT REPORTS	\$164,938	\$177,059	\$174,093	\$174,093	\$174,093
4490103	PROGRAM SERVICES	\$0	\$0	\$0	\$34,944	\$78,600
4800100	MISCELLANEOUS REVENUE	\$250,857	\$265,006	\$50,348	\$1,146,775	\$469,760
4800103	ABANDONED FUNDS	\$25,423	\$3,665	\$4,653	\$68,742	\$64,043
4800203	AUTO SCRAP METAL SALES	\$14,784	\$4,455	\$3,171	\$3,171	\$5,834
4800302	CRIMINAL RESTITUTION	\$4,743	\$986	\$3,120	\$0	\$2,520
4800501	RECOVERY OF LABOR COSTS	\$0	\$43,195	\$0	\$24,504	\$24,504
4800899	CASH OVER AND SHORT	\$126	(\$140)	\$0	(\$22,854)	\$0
4826001	CONTR FROM CRIME DISTRICT	\$0	\$5	\$0	\$0	\$0
4901002	SALE OF ABANDONED PROPERTY	\$1,792,288	\$679,991	\$1,320,599	\$305,971	\$2,452,697
4901003	SALVAGE SALES	\$62,730	\$3,070	\$0	\$0	\$0
4921001	TRANSFER FROM GRANTS OP FUND	\$0	\$0	\$0	\$0	\$0
4926001	TRANSFER FROM CCPD	\$11,471,823	\$5,329,547	\$5,329,547	\$5,329,547	\$0
4927001	TRANSFER FROM RED LIGHT	\$41,520	\$41,520	\$41,520	\$6,576	\$0
Total: Police		\$16,189,381	\$8,938,444	\$9,319,357	\$9,010,843	\$7,359,228
021 PROPERTY MANAGEMENT DEPARTMENT						
4401010	LABOR - IDB REVENUE	\$0	\$0	\$60,000	\$60,000	\$60,000
4450009	TAX FRCLSE PROP MAINT FEE	\$0	\$0	\$65,809	\$30,000	\$30,000
4620001	LEASE REVENUE	\$0	\$0	\$310,000	\$370,647	\$0
4620101	TERMINAL OFFICE LEASE	\$0	\$0	\$1,000,000	\$1,000,000	\$0
4800100	MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$45	\$0
4800105	SALE OF SCRAP METAL	\$0	\$0	\$0	\$235	\$0
4800501	RECOVERY OF LABOR COSTS	\$0	\$0	\$10,000	\$10,000	\$10,000
4913001	TRANSFER FROM PAC ENDOW GAS CP	\$0	\$0	\$0	\$0	\$26,478
4913002	TRANSFER FROM GEN ENDOW GAS LS	\$0	\$0	\$0	\$0	\$99,293
4921001	TRANSFER FROM GRANTS OP FUND	\$0	\$0	\$72,398	\$72,398	\$0
4923001	TRANSFER FROM PACS GAS ENDW	\$0	\$0	\$21,648	\$21,648	\$21,648

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	FM08 FORECAST FY2016	ADOPTED FY2017
4923002	TRANSFER FROM GEN GAS ENDW	\$0	\$0	\$186,906	\$186,906	\$186,906
4925003	TRANSFER FROM SPEC DONATIONS	\$0	\$0	\$151,530	\$151,530	\$151,530
4925007	TRANSFER FROM FWHFC	\$0	\$0	\$3,530	\$3,530	\$5,368
4928002	TRANSFER FROM FW CNT CTY	\$0	\$0	\$39	\$39	\$43
4928005	TRANSFER FROM FW LDC	\$0	\$0	\$1,123	\$1,123	\$1,209
4928007	TRANSFER FROM HFC	\$0	\$0	\$0	\$0	\$0
4933001	TRANSFER FROM LKWRTH GAS	\$0	\$0	\$0	\$0	\$86,054
4933002	TRANSFER FROM PACS GAS	\$0	\$0	\$12,482	\$12,482	\$33,098
4933004	TRANSFER FROM GOLF GAS LS CP	\$0	\$0	\$0	\$0	\$13,239
4933005	TRANSFER FROM GENERAL GAS CP	\$0	\$0	\$0	\$0	\$105,912
4953001	TRANSFER FROM AVIA ENDW	\$0	\$0	\$195,314	\$195,314	\$105,912
4953002	TRANSFER FROM AVIATION GAS LEA	\$0	\$0	\$0	\$0	\$105,912
4953003	TRANSFER FROM WTR ENDW	\$0	\$0	\$35,139	\$35,139	\$19,859
4953005	TRANSFER FROM GOLF CAP	\$0	\$0	\$27,084	\$27,084	\$0
4953004	TRANSFER FROM W?S GAS LEASE	\$0	\$0	\$0	\$0	\$59,576
4956002	TRANSFER FROM WATER CAP	\$0	\$0	\$105,416	\$105,416	\$0
Total: Property Management Department		\$0	\$0	\$2,258,418	\$2,283,536	\$1,122,037
020 TRANSPORTATION & PUBLIC WORKS DEPARTMENT						
4182050	TAXICAB FRANCHISE FEE	\$224,400	\$258,155	\$176,800	\$65,527	\$176,800
4216004	TAXICAB DRIVER LICENSE	\$31,778	\$24,915	\$20,000	\$17,642	\$20,000
4220001	PRIVATE STREET USE PERMIT	\$11,503	\$10,486	\$0	\$7,672	\$0
4221201	PARKWAY INSPECTION PERMIT	\$0	\$0	\$0	\$0	\$0
4221202	PARKWAY RE-INSPECTION PERMIT	\$0	\$0	\$0	\$0	\$0
4223003	VALET PARKING PERMIT	\$46,800	\$48,550	\$45,000	\$30,231	\$45,000
4401005	OPEN RECORDS FEE	\$0	\$21	\$20	\$0	\$20
4401010	LABOR - IDB REVENUE	\$53,578	\$41,137	\$0	\$0	\$0
4402502	PKG METER RENT DAILY	\$0	\$104	\$0	\$75	\$0
4413004	PLAN REVIEW FEE	\$0	\$0	\$707,928	\$885,542	\$885,000
4450008	MAINTENANCE SERVICE FEE	\$7,260	\$0	\$7,260	\$0	\$7,260
4450009	TAX FRCLSE PROP MAINT FEE	\$0	\$12	\$0	\$0	\$0
4490103	PROGRAM SERVICES	\$0	\$0	\$0	\$18,624	\$0
4490104	UTILITY SERVICES	\$0	\$0	\$0	\$100,000	\$0
4640001	CONTRIBUTIONS FROM OTHERS	\$20,000	\$0	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$29,408	\$33,005	\$22,991	\$12,000	\$41,615
4800501	RECOVERY OF LABOR COSTS	\$100,106	\$13,746	\$600	\$0	\$80,600
4905100	PROCEEDS FROM SALE OF BONDS	\$344,221	\$0	\$0	\$0	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$74,061	\$80,229	\$0	\$0	\$0
4927001	TRANSFER FROM RED LIGHT	\$0	\$0	\$0	\$0	\$3,099,900
4930100	TRANSFER FROM GEN CAP PROJ	\$0	(\$7,744)	\$0	\$0	\$0
4931001	TRANSFER FROM GRANTS CAP	\$0	\$0	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$18,624	\$18,624	\$18,624	\$0	\$0
4956501	TRANSFER FROM PE69	\$0	\$0	\$0	\$0	\$0
Total: Transportation & Public Works		\$961,739	\$521,240	\$999,223	\$1,137,312	\$4,356,195
OTHER DEPARTMENTS						
MISCELLANEOUS REVENUE		\$1,315,297	\$840,330	\$659,067	\$781,340	\$712,257
Total: Other Departments		\$1,315,297	\$840,330	\$659,067	\$781,340	\$712,257
GENERAL FUND TOTALS		\$584,351,230	\$593,658,985	\$610,902,639	\$613,880,003	\$639,004,871

FUND BUDGET SUMMARY

DEPARTMENT:
GENERAL FUND

FUND/CENTER
10100

SUMMARY OF FUND RESPONSIBILITIES:

The General Fund is the City's tax and fee supported operating fund. Ad valorem property taxes account for approximately 54% of General Fund revenue. The levy collected for operations and maintenance of the General Fund represents a 6% increase over the FY2016 adopted budget. Sales Tax is the second largest revenue source for the General Fund. Sales Taxes account for approximately 22% of the General Fund revenue. This revenue source has increased 4% from the FY2016 adopted budget. Other major sources of revenue are:

- A. Street rental and franchise fees from local utilities;
- B. Fines and forfeitures;
- C. Community services charges;
- D. Library fees;
- E. Building inspection fees;
- F. Health permits and fees;
- G. Return on the investment of General Fund monies; and
- H. Licenses and permit fees.

General Fund expenditures provide the following services: general administration and management, public safety, park and recreation services, neighborhood services, transportation and public works, planning and development, code compliance, property management, and the public library.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 289,441,977	\$ 316,216,021	\$ 321,611,006	\$ 321,845,706
Employee Benefits	\$ 135,828,534	\$ 131,522,696	\$ 135,865,765	\$ 135,865,416
Professional & Tech Svcs	\$ 70,686,462	\$ 66,026,300	\$ 75,479,067	\$ 75,484,815
Utilities Repairs & Rentals	\$ 32,194,563	\$ 31,322,235	\$ 28,679,261	\$ 28,679,261
Other Purchased Services	\$ 5,314,190	\$ 10,045,802	\$ 12,386,374	\$ 12,390,362
Supplies	\$ 23,451,495	\$ 23,731,965	\$ 23,579,070	\$ 23,579,683
Property/Capital Assets	\$ 1,996,768	\$ 97,557	\$ 16,000	\$ 16,000
Debt Service	\$ 2,230,631	\$ 964,948	\$ 830,776	\$ 830,776
Transfers and Others	\$ 27,322,440	\$ 30,975,114	\$ 40,557,552	\$ 40,322,852
Total Expenditures	\$ 588,467,060	\$ 610,902,638	\$ 639,004,871	\$ 639,004,871
Authorized Positions	4,353.65	4,424.10	4,516.30	4,516.30

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CITY ATTORNEY'S OFFICE	10100/0121000:0122000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

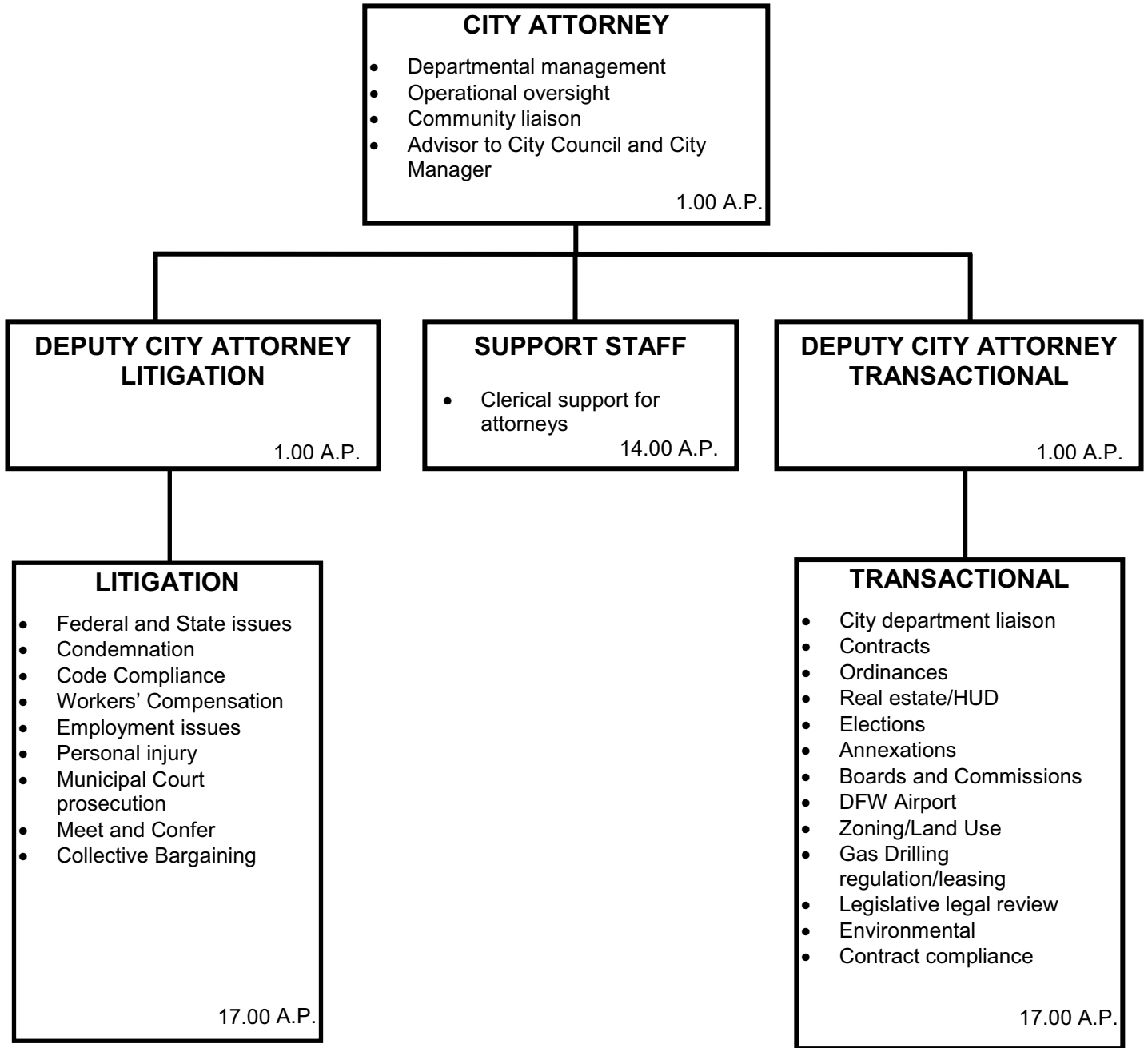
The City Attorney's Office, under the direction of the City Attorney, is responsible for the administration of all legal affairs of the City, City representation in all lawsuits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents and the rendering of legal advice and opinions to the City Council, City Manager, and City departments.

The City Attorney's Office provides transactional and advisory services as general counsel and litigation services, handling the bulk of lawsuits in-house. The Department has two divisions, Litigation and Transactional, each of which is comprised of three sections based on areas of practice. Each section is supervised by a senior assistant city attorney who acts as the Section Chief. In addition, two Section Chiefs serve on the Executive Team, along with the City Attorney and Deputy City Attorneys. Support Services provide clerical and other assistance to the attorneys in all sections of the department.

Attorneys in the Department's Litigation division represent the City in cases in which the City of Fort Worth is a party. The Litigation division also handles civil rights, code compliance, employment, general litigation, and prosecution in municipal court. The Transactional division handles all City contracts, advises all City boards and commissions, and counsels the City Council and City staff on matters relating to the administrative functions of government, such as taxation, elections and budgeting. Outside counsel is retained only in those instances where specialized expertise is needed, there are workload constraints, or a conflict exists.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 3,838,186	\$ 4,300,653	\$ 4,269,267	\$ 4,269,267
Employee Benefits	\$ 1,293,330	\$ 1,465,777	\$ 1,547,925	\$ 1,547,925
Professional & Tech Svcs	\$ 140,452	\$ 145,192	\$ 219,642	\$ 219,642
Utilities Repairs & Rentals	\$ 59,658	\$ 78,596	\$ 37,483	\$ 37,483
Other Purchased Services	\$ 219,716	\$ 124,409	\$ 127,045	\$ 127,045
Supplies	\$ 140,057	\$ 143,751	\$ 125,436	\$ 125,436
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 5,538	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 5,691,399	\$ 6,263,916	\$ 6,326,798	\$ 6,326,798
Authorized Positions	51.00	50.00	51.00	51.00

CITY ATTORNEY'S OFFICE – 51.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY ATTORNEY'S OFFICE	10100/0121000:0122010

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

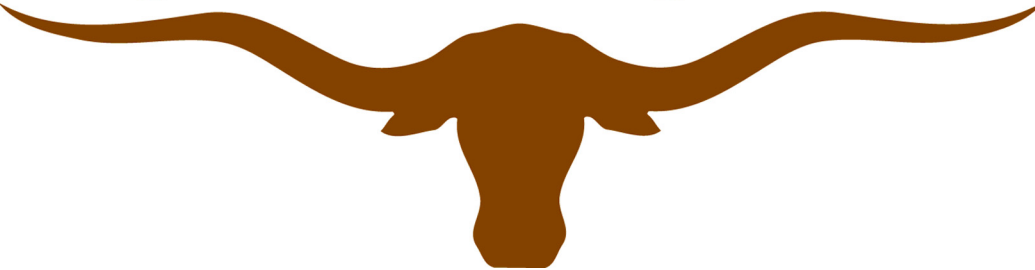
FY2016 ADOPTED:	\$6,263,916	A.P.	50.00
FY2017 ADOPTED:	\$6,326,798	A.P.	51.00

- A. The adopted budget increases by \$45,780 and one authorized position with the approval of an Improvement Package. City Attorney had an Office Assistant overage position, with the addition of funds for this position, the position has become converted to permanent status.
- B. The adopted budget increases by \$114,494 due to higher costs required for ITS services allocations.
- C. The adopted budget decreases by (\$90,025) due to reductions in costs required for IT Systems Support allocations.
- D. The adopted budget decreases by (\$48,446) due to moving the Retirement over Limit funds to City Manager's Office. The Retirement over Limit funds are budgeted in City Manager's Office, the funds are moving to where they are budgeted.
- E. The adopted budget increases by \$45,036 due to an increase in costs required for Regular Employee salaries, a 3% increase in budgeted salaries has been made available for Pay for Performance.
- F. The adopted budget decreases by (\$41,227) due to a reduction in costs required for Telecom Services allocations.
- G. The adopted budget increases by \$35,520 due to increased costs required for Choice Health Insurance costs.
- H. The adopted budget decreases by (\$25,776) due to a reduction in costs required for Telecom Services allocations.
- I. The adopted budget increases by \$25,343 due to increased costs required Network Services allocations.
- J. The adopted budget increases by \$14,712 due to increased costs required for Group Health Insurance costs.
- K. The adopted budget increases by \$13,600 due to increased costs required for Other Contractual Services.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CITY ATTORNEY'S OFFICE**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
LITIGATION				
Process all claims and litigation				
General Litigation	54	70	63	63
Employment Law	41	44	30	38
Municipal Court criminal and City ordinance cases				
Criminal (w/o ordinance violations)	170,145	146,367	135,154	125,000
City Ordinance violations				
TRANSACTIONAL				
Ordinances, resolution and contracts				
Ordinances	548	501	410	500
Resolutions	108	115	160	150
Contracts	1,883	1,438	1,120	1,440

FORT WORTH®



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY ATTORNEY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0121000	<u>CITY ATTORNEY'S OFFICE</u> CITY ATTY ADMINISTRATION	\$ 5,289,910	\$ 6,170,297	\$ 6,232,321	\$ 6,232,321	49.00	49.00	50.00	50.00
	Sub-Total	<u>\$ 5,289,910</u>	<u>\$ 6,170,297</u>	<u>\$ 6,232,321</u>	<u>\$ 6,232,321</u>	<u>49.00</u>	<u>49.00</u>	<u>50.00</u>	<u>50.00</u>
0122000	<u>ENVIRONMENTAL ATTORNEY</u> CITY ATTY ENVIRONMENTAL ATTY	\$ 86,619	\$ 93,619	\$ 94,477	\$ 94,477	1.00	1.00	1.00	1.00
0122010	CITY ATTY UTILITIES MANAGEMENT	314,870	0	0	0	1.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 401,489</u>	<u>\$ 93,619</u>	<u>\$ 94,477</u>	<u>\$ 94,477</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	TOTAL	\$ 5,691,399	\$ 6,263,916	\$ 6,326,798	\$ 6,326,798	51.00	50.00	51.00	51.00

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

CITY AUDITOR'S OFFICE

FUND/CENTER

10100/0101000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Auditor is appointed by and serves at the discretion of the Fort Worth City Council. The City Auditor is assigned the responsibility to direct financial, procedural, operational, fiscal compliance, information technology and program audits for all City functions and activities; to undertake special projects, analyses and investigations as assigned by the City Council and/or City Manager and to direct and manage internal audit services and activities.

The City Auditor's Office assesses citywide risks and conducts audits to help ensure proper risk management and good governance.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 971,921	\$ 1,097,379	\$ 1,247,571	\$ 1,247,571
Employee Benefits	\$ 299,091	\$ 401,837	\$ 438,871	\$ 438,871
Professional & Tech Svcs	\$ 1,076,615	\$ 42,674	\$ 62,882	\$ 62,882
Utilities Repairs & Rentals	\$ 17,572	\$ 26,283	\$ 11,639	\$ 11,639
Other Purchased Services	\$ 27,868	\$ 47,547	\$ 37,857	\$ 37,857
Supplies	\$ 15,244	\$ 9,446	\$ 5,295	\$ 5,295
Property/Capital Assets	\$ 26,877	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 1,694	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 2,435,188	\$ 1,626,860	\$ 1,804,115	\$ 1,804,115
Authorized Positions	15.00	15.00	15.00	15.00

CITY AUDITOR’S OFFICE – 15.00 A.P.

**GENERAL FUND
(ADMINISTRATION)**
• Departmental management
5.00 A.P.

**GENERAL FUND
(NON-ADMINISTRATION)**
• Performance audits
• Financial audits
• Compliance audits
• IT audits
• Grant audits
• Construction Contract audits
• Special Projects
10.00 A.P.

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY AUDITOR'S OFFICE	10100/0101000

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

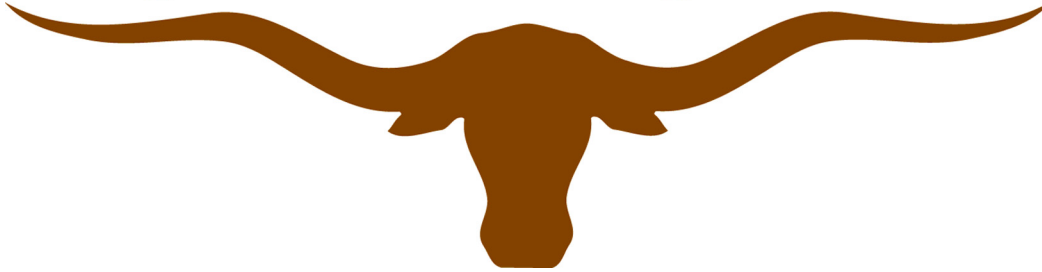
FY2016 ADOPTED:	\$1,804,115	A.P.	15.00
FY2017 ADOPTED:	\$1,804,115	A.P.	15.00

- A. The adopted budget increases by \$165,224 due to an organizational change in how the contra-expense of Salary Savings budgeted for time spent on capital projects. The expense has been spread as an allocation in the Budget Instruction Manual (BIM) for FY17.
- B. The adopted budget decreases by (\$101,220) due to a reduction in costs for Temporary Employees to help offset the removal of the contra expenses of Salary Savings budgeted for projects and grants
- C. The adopted budget increases by \$46,938 due to an increase in costs required for Regular Employee salaries, a 3% increase in budgeted salaries has been made available for Pay for Performance
- D. The adopted budget increases by \$40,000 due to an organizational change in how the contra-expense of Salary Savings budgeted for time spent on grants. The expense has been spread as an allocation in the BIM for FY17.
- E. The adopted budget increases by \$30,059 due to increased costs required for ITS Services allocations.
- F. The adopted budget decreases by (\$27,082) due to a reduction in costs for IT System Support allocations.
- G. The adopted budget decreases by (\$14,171) due to a reduction in costs for Telecom Services allocations.
- H. The adopted budget increases by \$13,140 for costs associated with health insurance based on the rates effective on January 1, 2016 and implementing a composite rate applied on vacant positions.
- I. The adopted budget decreases by (\$6,940) due to a reduction in costs for Training and Workshops.
- J. The adopted budget decreases by (\$5,528) due to a reduction in costs needed for the employee Buy-Back option.
- K. The adopted budget decreases by (\$3,776) due to a reduction in costs required for ITS Computer Equipment.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CITY AUDITOR'S OFFICE**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
Internal Audit				
Grant Audits				
Utilization percent of available grant funding	100%	100%	80%	85%
Bond Audits				
Utilization percent of available bond funding	28%	32%	80%	85%
General Fund Audits				
Number of audits completed	N/A	N/A	85%	85%
Audit Recommendations				
Audit recommendations implemented	N/A	N/A	85%	85%

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DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY AUDITOR'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0101000	<u>CITY AUDITOR'S OFFICE</u>								
	CITY AUDITOR'S OFFICE	\$ 2,435,188	\$ 1,626,860	\$ 1,804,115	\$ 1,804,115	15.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 2,435,188</u>	<u>\$ 1,626,860</u>	<u>\$ 1,804,115</u>	<u>\$ 1,804,115</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	TOTAL	\$ 2,435,188	\$ 1,626,860	\$ 1,804,115	\$ 1,804,115	15.00	15.00	15.00	15.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CITY MANAGER'S OFFICE	10100/0021000:0029000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Manager's Office is composed of five divisions: Administration, Mayor and Council, Human Relations, Governmental Relations and the Office of Communications and Public Engagement.

Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of City departments and informs and advises the City Council regarding City transactions, existing conditions and future requirements.

The Mayor and Council Office supports the City Council with a full-time staff and council aides, provides oversight of office operations, handles citizen concerns and suggestions, drafts correspondence and speeches and works on various special projects.

The Human Relations Division is responsible for enforcing the City's anti-discrimination laws, carrying out the civil rights enforcement functions of the City Code and the policy directives of the Human Relations Commission.

Governmental Relations is responsible for researching and assisting in the passage of federal and state legislative initiatives that favorably affect the City of Fort Worth and its citizens.

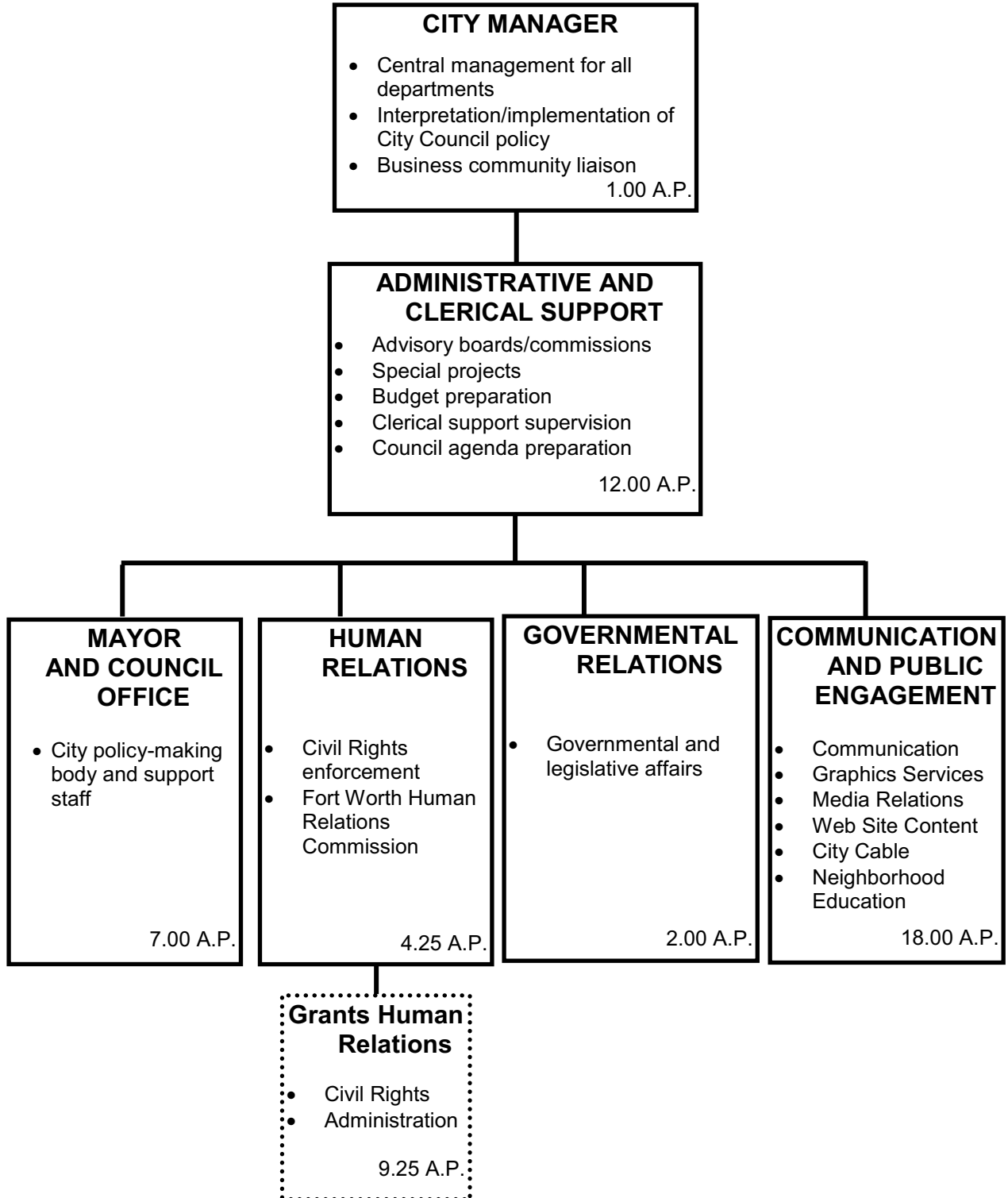
The Office of Communication and Public Engagement has oversight of the City's website, Cable Communications Office, and the Community Engagement Team. The division is responsible for communicating news and information accurately and quickly about the City's strategic goals, services, policies and programs to citizens through a variety of communication channels.

Effective FY2016, management of the Performance Management Office division including the seven authorized positions and associated allocations were transferred to the newly-created Performance and Budget Office department.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 3,769,115	\$ 5,132,385	\$ 4,373,728	\$ 4,324,336
Employee Benefits	\$ 1,010,644	\$ 1,533,476	\$ 1,521,738	\$ 1,502,694
Professional & Tech Svcs	\$ 1,104,514	\$ 961,580	\$ 1,205,039	\$ 1,205,039
Utilities Repairs & Rentals	\$ 132,389	\$ 210,490	\$ 145,199	\$ 145,199
Other Purchased Services	\$ 398,058	\$ 590,087	\$ 703,387	\$ 703,387
Supplies	\$ 161,796	\$ 146,164	\$ 52,258	\$ 52,258
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 19,995	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 6,576,516	\$ 8,594,176	\$ 8,001,349	\$ 7,932,913
Authorized Positions	47.25	52.25	45.25	44.25

CITY MANAGER'S OFFICE – 54.50 A.P.

**GENERAL FUND 44.25 A.P.
GRANTS FUND 9.25 A.P.**



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY MANAGER'S OFFICE	10100/0021000:0029000

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$8,017,749	A.P.	46.25
FY2017 ADOPTED:	\$7,609,108	A.P.	45.25

- A. The adopted budget decreases by (\$502,564) six authorized positions, and their salaries, for the transfer of the Performance Measurement Office staff from the City Manager's Office to the newly-created Performance and Budget Department, as well as one position being transferred to Planning and Development.
- B. The adopted budget increases by \$232,369 due to increased costs required for ITS Services.
- C. The adopted budget decreases by (\$114,318) due to the removal of funds for the Retirement over Limit account due to the funds not being used for multiple fiscal years.
- D. The adopted budget decreases by (\$110,600) due to Retirement benefits of six authorized positions being transferred along with the Performance Measurement Office staff from the City Manager's Office to the newly-created Performance and Budget Department, as well as one position being transferred to Planning and Development.
- E. The adopted budget increases by \$94,914 due to increased costs required for Training and Workshops.
- F. The adopted budget increased by \$91,615 due to increased costs required for Health Insurance for Retirees.
- G. The adopted budget decreases by (\$90,339) due to increased costs required for IT System Support Services.
- H. The adopted budget decreases by (\$80,209) due to the reallocation of funds that were moved from Temp Employee to Other Contractual Services, Meals and Budget Instruction Manual (BIM) allocations to offset increases in those accounts.
- I. The adopted budget increases by \$64,075 due to increased costs required for Network Services allocations.
- J. The adopted budget decreases by (\$53,590) due to lower costs required for Telecom Services allocations.
- K. The adopted budget decreases by (\$42,427) due to lower costs required for Other Contractual Services.
- L. The adopted budget decreases by (\$42,221) due to lower costs required for ITS Computer equipment.
- M. The adopted budget decreases by (\$24,500) due to lower costs required for Training Supplies.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CITY MANAGER'S OFFICE**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
Human Relations Commission				
Enforcement				
Resolve housing discrimination complaints within 100 days	82	70	61	90
Resolve employment discrimination complaints within 180 days	223	155	114	160
Performance Office				
Process Improvement				
Total cost savings/avoidance achieved through Lean Six Sigma projects	N/A	\$465,952	\$722,855	\$300,000
Total productivity hours savings/avoidance achieved through Lean Six Sigma projects.	N/A	39,511	19,000	25,000
Communications and Public Engagement				
Communications				
Increase the total # of subscribers to the City news by 20%	7,245	7,557	8,057	9,700
Increase the total number of news stories sent out by 10%	642	651	788	830
Increase the # of likes on the City's Facebook page by 20%	3,853	5,236	8,057	9,688
increase the City's number of Twitter followers by 20%	9,305	20,364	41,100	49,320

**CITY MANAGER'S OFFICE
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

The U.S. Department of Housing and Urban Development (HUD) Cooperative Agreement provides for payment of the investigation and resolution of fair housing complaints (in the amount of \$1,000 or \$4,000 depending on the type of investigation), staff training in HUD investigative procedures and outreach efforts to educate the community on fair housing laws. Fair housing cases are processed in accordance with the legislative authority granted under Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Act of 1988 and City of Fort Worth Ordinance No. 11075, as amended.

The Equal Employment Opportunity Commission (EEOC) pays the City \$700 per case up to the contracted number of cases accepted and \$50 per deferred in-take, as specified in the contract. EEOC cases are processed in accordance with the legislative authority granted under the Civil Rights Act of 1964 and City of Fort Worth Ordinance No. 7278, as amended.

STATUS OF FUNDING

	FY2015	FY2016	FY2017
New Funds	\$795,480	\$690,000	\$690,000
Expenditures/Commitments	<u>70,450</u>	<u>85,550</u>	<u>75,750</u>
Balance	\$865,930	\$775,550	\$765,750
Approved Grant Positions	10.25	10.25	9.25

**CITY MANAGER'S OFFICE
BUDGET OVERVIEW
FOR THE PERIOD
June 1, 2016 - May 31, 2017**

GRANT FUNDS

U.S. Department of Housing and Urban Development (HUD)*	\$690,000
Equal Employment Opportunity Commission (EEOC)**	75,750
TOTAL GRANT FUNDS:	\$765,750

TOTAL ALL FUNDING SOURCES: \$765,750

TOTAL APPROVED GRANT POSITIONS: 9.25

*In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned Catalog of Federal Domestic Assistance (CFDA) numbers are 14.401. Office of Management and Budget (OMB) Circular numbers A-87, A-102, and A-133 apply to this grant.

** In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned CFDA number is 30.002. This program is excluded from coverage under OMB Circular numbers A-87, A-102 and A-133.

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>CITY MANAGER ADMINISTRATION</u>								
0021000	CMO CITY MANAGER'S OFFICE	\$ 2,335,363	\$ 3,086,008	\$ 2,910,886	\$ 2,842,450	15.00	15.00	14.00	13.00
0021030	CMO PERFORMANCE & LEARNING SVC	809,263	972,745	-11,380	-11,380	5.00	6.00	0.00	0.00
	Sub-Total	<u>\$ 3,144,626</u>	<u>\$ 4,058,753</u>	<u>\$ 2,899,506</u>	<u>\$ 2,831,070</u>	<u>20.00</u>	<u>21.00</u>	<u>14.00</u>	<u>13.00</u>
	<u>MAYOR AND COUNCIL ADMINISTRATION</u>								
0021100	MAYOR AND COUNCIL ADMINISTRATION	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0021101	CMO MAYOR	671,504	768,917	866,048	866,048	7.00	7.00	7.00	7.00
0021102	CMO COUNCIL DISTRICT 2	94,614	91,652	94,967	94,967	0.00	0.00	0.00	0.00
0021103	CMO COUNCIL DISTRICT 3	87,853	91,652	95,267	95,267	0.00	0.00	0.00	0.00
0021104	CMO COUNCIL DISTRICT 4	89,723	91,652	94,667	94,667	0.00	0.00	0.00	0.00
0021105	CMO COUNCIL DISTRICT 5	92,636	91,652	94,667	94,667	0.00	0.00	0.00	0.00
0021106	CMO COUNCIL DISTRICT 6	93,610	91,652	95,267	95,267	0.00	0.00	0.00	0.00
0021107	CMO COUNCIL DISTRICT 7	63,982	91,652	94,967	94,967	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0021108	CMO COUNCIL DISTRICT 8	95,630	91,652	94,667	94,667	0.00	0.00	0.00	0.00
0021109	CMO COUNCIL DISTRICT 9	94,990	91,652	95,267	95,267	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,384,542</u>	<u>\$ 1,502,133</u>	<u>\$ 1,625,784</u>	<u>\$ 1,625,784</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEDIA, CABLE AND PUBLIC AFFAIRS</u>								
0021200	CMO COMM & PUBLIC ENGAGEMENT	\$ 546,585	\$ 828,096	\$ 883,791	\$ 883,791	4.00	8.00	8.00	8.00
0021201	CMO CABLE OFFICE	285,664	333,371	347,661	347,661	3.00	3.00	3.00	3.00
0021202	CMO COMMUNITY ENGAGEMENT TEAM	0	592,331	593,697	593,697	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 832,249</u>	<u>\$ 1,753,798</u>	<u>\$ 1,825,149</u>	<u>\$ 1,825,149</u>	<u>14.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
	<u>ARTS AND COMMUNITY SERVICES</u>								
0021330	CMO SISTER CITIES	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>HUMAN RELATIONS</u>								
0022001	CMO HUMAN RELATIONS UNIT	\$ 510,940	\$ 453,868	\$ 466,656	\$ 466,656	4.25	4.25	4.25	4.25

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 510,940	\$ 453,868	\$ 466,656	\$ 466,656	4.25	4.25	4.25	4.25
	<u>PUBLIC INFORMATION OFFICE</u>								
0025000	PUBLIC INFORMATION OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>BUDGET AND ORGANIZATIONAL ANALYSIS</u>								
0026000	ORGANIZATIONAL ANALYSIS UNIT	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>EMERGENCY MANAGEMENT</u>								
0028000	EMERGENCY MANAGEMENT OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>GOVERNMENTAL RELATIONS</u>								
0029000	CMO GOVERNMENTAL RELATIONS	\$ 704,159	\$ 775,625	\$ 1,134,254	\$ 1,134,254	2.00	2.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 704,159	\$ 775,625	\$ 1,134,254	\$ 1,134,254	2.00	2.00	2.00	2.00
	TOTAL	\$ 6,576,516	\$ 8,594,176	\$ 8,001,349	\$ 7,932,913	47.25	52.25	45.25	44.25

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CITY SECRETARY'S OFFICE	10100/0111000:0116000

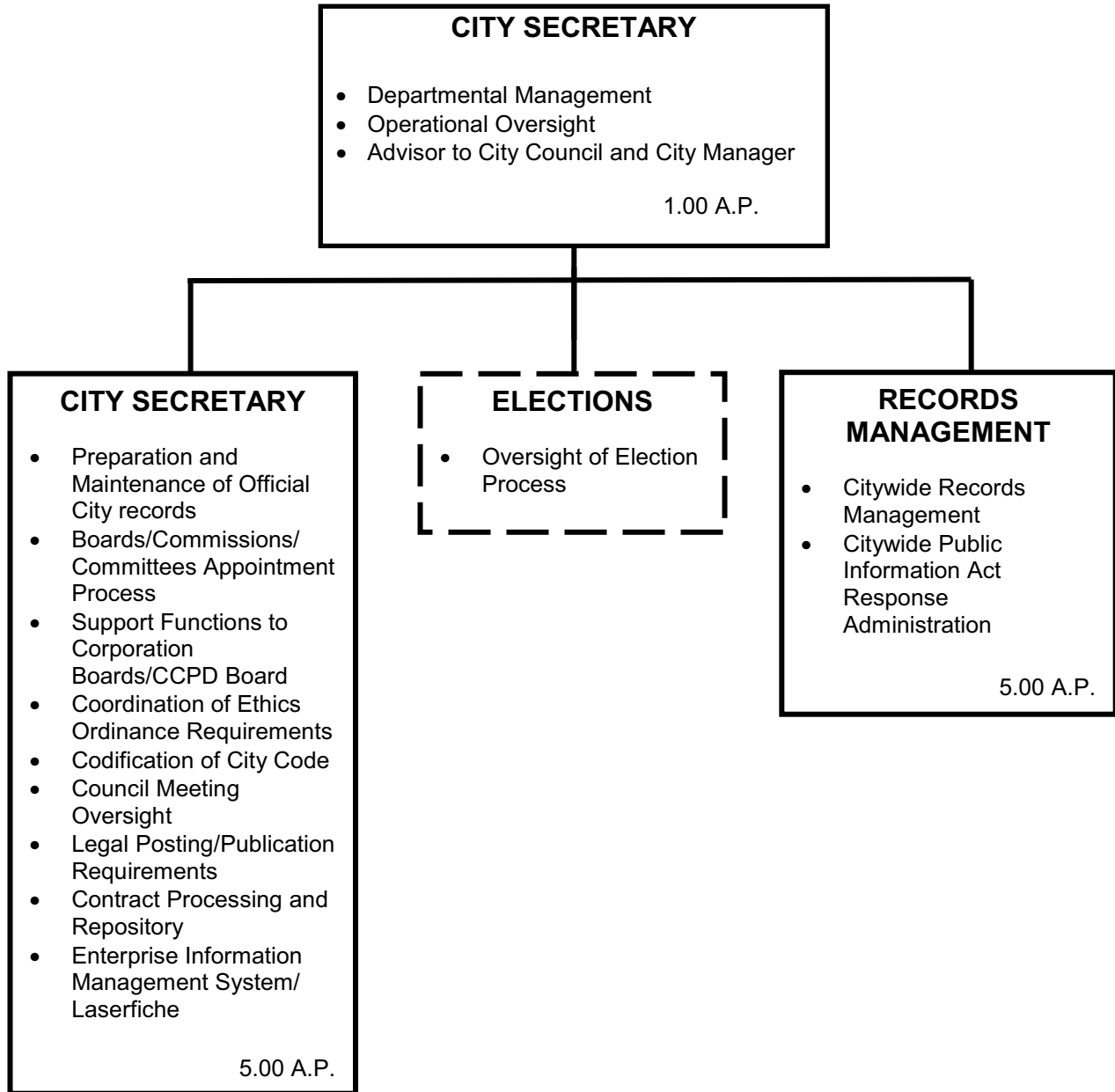
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Secretary, appointed by the City Council, is responsible for the supervision of the City Secretary's Office, including the Records and Information Management Office as well as the Elections division. The City Secretary's Office serves as a coordinator for the City Council meetings, records and maintains all of the official City Council minutes. The Department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The City Secretary's Office also coordinates the Public Official Ethics Ordinance and serves as the official repository for associated document filings and campaign filings. The Department is responsible for the publication of official notice requirements, posting of all meeting notice requirements and for updating and distribution of the City's Code of Ordinances. The Department provides support services to various corporation boards, including the Crime Control and Prevention District Board. The Department serves as a central repository for a wide variety of official municipal records, contracts and other information, and the staff performs research and responds to requests for information from the City Council, City staff and citizens.

The Records and Information Management Office advises and facilitates the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 585,732	\$ 690,316	\$ 737,977	\$ 737,977
Employee Benefits	\$ 245,802	\$ 305,033	\$ 354,495	\$ 354,495
Professional & Tech Svcs	\$ 62,540	\$ 109,290	\$ 141,590	\$ 141,590
Utilities Repairs & Rentals	\$ 43,811	\$ 51,542	\$ 22,280	\$ 22,280
Other Purchased Services	\$ 42,051	\$ 62,989	\$ 59,788	\$ 59,788
Supplies	\$ 26,460	\$ 11,000	\$ 6,037	\$ 6,037
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 3,812	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 1,006,396	\$ 1,233,982	\$ 1,322,167	\$ 1,322,167
Authorized Positions	11.00	11.00	11.00	11.00

CITY SECRETARY'S OFFICE – 11.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY SECRETARY'S OFFICE	10100/0111000:0116000

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

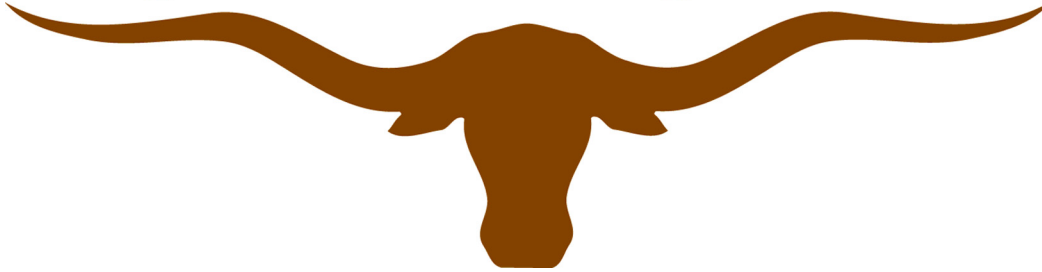
FY2016 ADOPTED:	\$1,233,982	A.P.	11.00
FY2017 ADOPTED:	\$1,322,167	A.P.	11.00

- A. The adopted budget increases by \$46,036 due to an increase in costs required for Regular Employee salaries, a 3% increase in budgeted salaries has been made available for Pay for Performance. Included in increased salaries costs are funds for an approved decision package adding an Enterprise Information Management Records Analyst. The increased funds we partially offset by the elimination of an Administrative Technician position.
- B. The adopted budget increases by \$42,087 due to increased costs required for ITS Services allocations.
- C. The adopted budget decreases by (\$28,644) due to a reduction in costs for Telecom Services allocations.
- D. The adopted budget increases by \$25,620 due to increased costs required for Group Health Insurance costs.
- E. The adopted budget decreases by (\$19,860) due to a reduction in costs for IT System Support allocations.
- F. The adopted budget increases by \$9,073 due to increased costs required for Retirement benefits.
- G. The adopted budget increases by \$6,576 due to increased costs required for Group Health Insurance costs.
- H. The adopted budget increases by \$6,005 due to increased costs required for Health Insurance for Retirees.
- I. The adopted budget decreases by (\$5,203) due to a reduction in costs for ITS Computer Equipment.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CITY SECRETARY'S OFFICE**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
City Secretary				
Elected/ Appointed Official Support				
98% of presentation materials for all meeting of the Council available on the Granicus system within four days of meetings.	N/A	N/A	90	80
Scan 5,000 current and historical documents into Laserfiche and M&C indexing system annually.	N/A	N/A	34,500	5,000
Legislative Document Management				
98% of ordinances and resolutions passed within five days of Council	N/A	N/A	90%	95%
95% of contracts processed, scanned, indexed, and filed within four days of receipt.	N/A	N/A	90%	95%
Records Management				
Information Inventory and Retention				
Destroy City records according to legal processes (cubic feet)	8,721	8,097	8,800	8,000
Increase number of department/divisions utilizing Laserfiche in some capacity by two.	5	8	9	11
Administer the City's public information requests				
Process public information requests	8,101	7,702	8,250	8,200
Process public information requests within six and a half median days	7.6	7	7.1	6.5

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DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY SECRETARY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0111000	<u>CITY SECRETARY'S OFFICE</u> CITY SECRETARY'S OFFICE	\$ 620,631	\$ 832,621	\$ 817,475	\$ 817,475	7.00	7.00	6.00	6.00
	Sub-Total	\$ 620,631	\$ 832,621	\$ 817,475	\$ 817,475	7.00	7.00	6.00	6.00
0116000	<u>RECORDS MANAGEMENT</u> CITY SECRETARY RECORDS MGT	\$ 385,765	\$ 401,361	\$ 504,692	\$ 504,692	4.00	4.00	5.00	5.00
	Sub-Total	\$ 385,765	\$ 401,361	\$ 504,692	\$ 504,692	4.00	4.00	5.00	5.00
	TOTAL	\$ 1,006,396	\$ 1,233,982	\$ 1,322,167	\$ 1,322,167	11.00	11.00	11.00	11.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CODE COMPLIANCE	10100/0231010:0239004

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Code Compliance Department's mission is to preserve and enhance public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. This mission is accomplished through six divisions: Administration, Code Enforcement, Environmental and Health Services, Animal Welfare, Solid Waste Services and Environmental Protection.

The Code Enforcement Division includes the following sections: Neighborhood Investigations, Building Standards and Special Projects. Neighborhood Investigations provides neighborhood code enforcement, including investigating citizen complaints specific to trash and debris, junk vehicles, zoning violations, environmental investigations and high grass and weeds. Building Standards investigates sub-standard housing issues, facilitates the activities of the Building Standards Commission, performs multifamily housing inspections and coordinates structural demolitions.

The Environmental and Health Services Division includes Consumer Health as well as Air and Water Quality monitoring. Consumer Health issues permits, performs health inspections, and complaint investigations of food establishments, public swimming pools/spas, day care centers and hotel/motels. Additional responsibilities include plan reviews, food handler and pool operator training and mosquito disease surveillance. Environmental provides 24 hour air quality monitoring across the Metroplex and surrounding areas. They also monitor storm water quality and investigate possible violations.

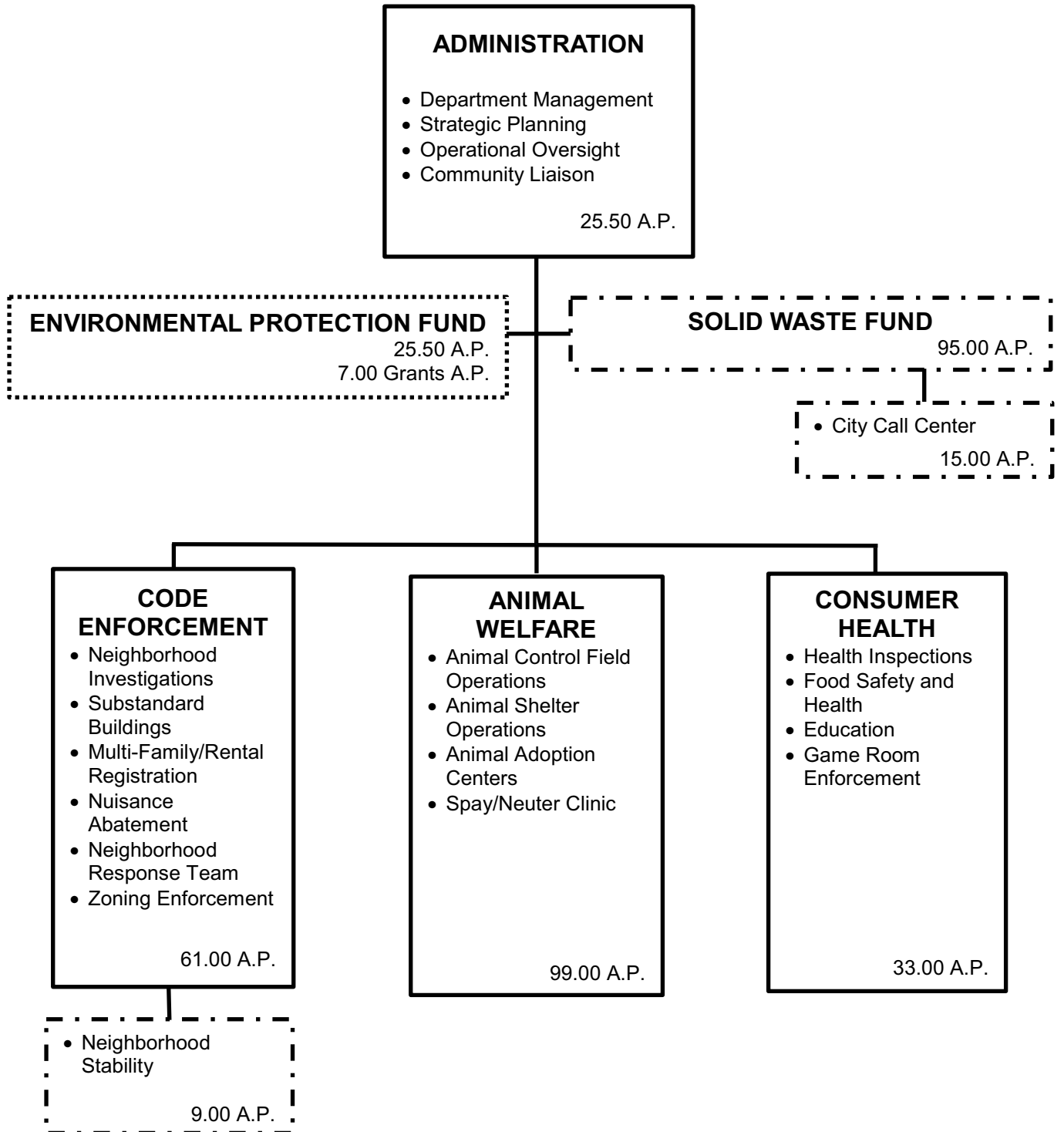
Animal Welfare provides field responses for stray animals, wildlife, animal cruelty complaints and bite investigations. It also provides care and a safe environment for sheltered animals, as well as facilitating animal adoptions at the Shelter and at two satellite adoption centers located at local PetSmart stores. The Department's spay/neuter clinic is administered through this division.

The Solid Waste Fund is overseen by the Department. Details regarding the Solid Waste Services Division, including the City Call Center, are in the Solid Waste Fund section of the budget book. In FY2016, management of the Environmental Protection Division was transferred from the Transportation and Public Works Department to the Code Compliance Department. Details regarding the Division may be found in the Environmental Protection Fund section of the budget book.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 7,959,333	\$ 9,485,971	\$ 10,095,435	\$ 10,095,435
Employee Benefits	\$ 3,630,365	\$ 4,592,417	\$ 4,895,496	\$ 4,895,496
Professional & Tech Svcs	\$ 1,607,681	\$ 1,315,961	\$ 1,804,401	\$ 1,804,401
Utilities Repairs & Rentals	\$ 1,590,126	\$ 1,487,031	\$ 1,667,066	\$ 1,667,066
Other Purchased Services	\$ 139,850	\$ 321,302	\$ 332,625	\$ 332,625
Supplies	\$ 1,434,727	\$ 1,172,967	\$ 1,188,519	\$ 1,188,519
Property/Capital Assets	\$ 258,612	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 11,215	\$ 0	\$ 0
Transfers and Others	\$ 104,000	\$ 435,494	\$ 0	\$ 0
Total Expenditures	\$ 16,724,694	\$ 18,822,358	\$ 19,983,542	\$ 19,983,542
Authorized Positions	218.00	215.20	218.50	218.50

CODE COMPLIANCE – 370.00 A.P.

GENERAL FUND 218.50 A.P.
SOLID WASTE FUND 119.00 A.P.
ENVIRONMENTAL PROTECTION FUND 25.50 A.P
GRANTS FUND 7.00 A.P.



SIGNIFICANT BUDGET CHANGES

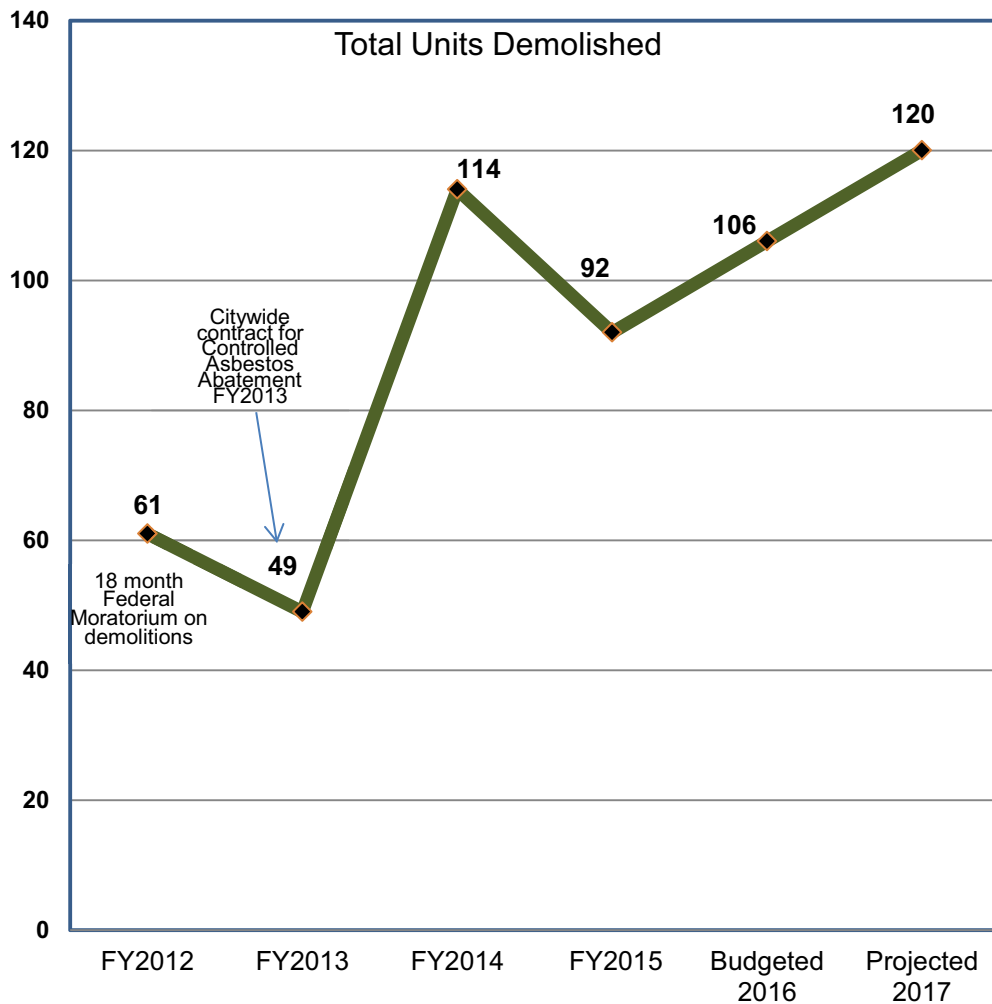
DEPARTMENT:		FUND/CENTER	
CODE COMPLIANCE		10100/0231010:0239004	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$18,822,358	A.P.	215.20
FY2017 ADOPTED:	\$19,983,542	A.P.	218.50
<p>A. The adopted budget increases by \$277,438 and two authorized positions to fund an improvement package providing staff veterinarians and associated costs at the Chuck Silcox Animal Care Center (“the shelter”). The cost of adding these positions is completely offset by a corresponding reduction in contractual veterinarian services.</p> <p>B. The adopted budget increases by \$89,100 and one authorized position to fund an approved improvement package including one superintendent to oversee customer services, animal intake and other shelter activities.</p> <p>C. The adopted budget increases by \$83,256 and 0.50 authorized positions for the transfer of an assistant director allocation from Transportation and Public Works to Code Compliance. This position oversees both Public Health and the Environmental Protection Fund (the other 0.50 of the position resides in the Environmental Protection Fund and was moved in FY2016).</p> <p>D. The adopted budget decreases by (\$21,653) and 0.20 authorized positions for the transfer of environmental manager position to Environmental Protection Fund. This position was originally budgeted 80/20 between Environmental Protection Fund and the General Fund, respectively.</p> <p>E. The adopted budget increases by \$489,058 in salaries and benefits as a result of Pay for Performance, annual updates in the Salary and Benefits Forecasting System including costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions.</p> <p>F. The adopted budget decreases (\$435,494) in transfers out for the Vehicle and Equipment Replacement Fund. In FY2017 these funds are budgeted in Non Departmental.</p> <p>G. The adopted budget increases by \$300,000 to fund an approved improvement package for a comprehensive mosquito surveillance, sampling, analysis and spray program in response to health threats from West Nile and Zika viruses which are mosquito-borne diseases.</p> <p>H. The adopted budget decreases by (\$277,438) for the contractual veterinarian service program. This reduction is offset by the addition of two full time veterinarians noted above.</p> <p>I. The adopted budget increases by \$206,954 for information technology allocations related to computing, radio, telephone, network and system support services as well as the FY2017 equipment replacement and purchase plan.</p> <p>J. The adopted budget increases by \$134,598 for the second year implementation of a FY2016 improvement package for shelter staff.</p> <p>K. The adopted budget increases by \$146,875 for building board ups due to increased material costs and for durability and also contractual costs.</p> <p>L. The adopted budget decreases by (\$66,120) in vehicle repairs and oil and lubricants based on allocations from the Equipment Services Department.</p> <p>M. The adopted budget increases by \$48,350 for costs associated with private mowing across the city.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CODE COMPLIANCE**

	FY2014	FY2015	FY2016 Actuals	2017 Projected
CODE ENFORCEMENT				
Building Standards				
<i>Demolish 80% of hazardous structures within 45 days of authorization</i>	N/A	N/A	Moved to Environmental	Moved to Environmental
<i>80% of new cases presented to the Building Standards Commission are priority 1 hazardous structures</i>	N/A	N/A	88%	80%
Field Investigations				
<i>80% of neighborhood code investigations are priority 1 and 2 violations</i>	82%	83%	92%	80%
<i>Secure 95% of vacant and open structures within 30 days</i>	N/A	N/A	99%	95%
ANIMAL SERVICES				
Animal Shelter				
<i>Live Release Rate: Maintain over 80% LRR</i>	66%	77%	87%	>90
<i>Total number of animals altered, vaccinated and microchipped</i>	7,140	8,933	7,843	9,000
Field Operations				
<i>Stray Dogs Impounded: Increase stray dog impounds by 200 per month</i>	10,376	11,543	12,188	13,500
CALL CENTER				
City Call Center				
<i>80% of calls answered in 60 seconds</i>	64%	73%	81%	80%
<i>Average Wait Time 60 seconds</i>	0.88	0.50	0.35	0.60
<i>Call Abandonment Rate less than 5%</i>		5%	5%	5%
CONSUMER HEALTH				
Plan Review, Permitting & Health Inspections				
<i>Complete 100% of High Risk Inspections at Food Establishments</i>	100%	100%	100%	100%
<i>Investigate 100% of Foodborne Illness Complaints at Food Establishments within 24 hours</i>	100%	100%	100%	100%
Disease Monitoring & Education				
<i>Conduct weekly mosquito surveillance at 42 FW fire stations (May - Oct Seasonal Surveillance)</i>	100%	100%	100%	100%
<i>Conduct 24 hour Public Education Response in 1st Positive West Nile Virus Neighborhoods</i>	100%	100%	100%	100%

Code Compliance

Demolition Abatements



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>CODE COMPLIANCE ADMIN</u>								
0231010	CODE ADMINISTRATION	\$ 1,563,339	\$ 3,415,762	\$ 4,040,766	\$ 4,040,766	15.00	23.00	25.50	25.50
	Sub-Total	<u>\$ 1,563,339</u>	<u>\$ 3,415,762</u>	<u>\$ 4,040,766</u>	<u>\$ 4,040,766</u>	<u>15.00</u>	<u>23.00</u>	<u>25.50</u>	<u>25.50</u>
	<u>BUILDING INSPECTIONS</u>								
0234003	CODE NEIGHBORHOOD STABILITY SECTION	\$ 870,810	\$ 0	\$ 0	\$ 0	12.00	0.00	0.00	0.00
0234010	CODE MULTI FAMILY	870,992	843,376	678,697	678,697	11.00	10.00	9.00	9.00
0234020	CODE SUB STANDARD BUILDING	1,788,729	1,675,178	1,584,179	1,584,179	14.00	13.00	13.00	13.00
	Sub-Total	<u>\$ 3,530,531</u>	<u>\$ 2,518,554</u>	<u>\$ 2,262,876</u>	<u>\$ 2,262,876</u>	<u>37.00</u>	<u>23.00</u>	<u>22.00</u>	<u>22.00</u>
	<u>ENVIRONMENTAL MAN- AGEMENT</u>								
0234107	CODE AIR QUALITY	\$ 0	\$ 170,704	\$ 0	\$ 0	0.00	2.20	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 170,704</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>2.20</u>	<u>0.00</u>	<u>0.00</u>
	<u>CODE COMPLIANCE SPEC PROJECTS</u>								
0235040	CODE ENVIRON INVES- TIGATION UNT	\$ 875,119	\$ 0	\$ 0	\$ 0	11.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 875,119	\$ 0	\$ 0	\$ 0	11.00	0.00	0.00	0.00
	<u>EAST FIELD OPERATIONS</u>								
0236010	CODE FIELD OPERATIONS	\$ 3,250,189	\$ 3,567,716	\$ 3,731,490	\$ 3,731,490	0.00	40.00	39.00	39.00
0236011	CODE FIELD OPS EAST SECT 1	0	0	0	0	10.00	0.00	0.00	0.00
0236012	CODE FIELD OPS EAST SECT 2	0	0	0	0	10.00	0.00	0.00	0.00
0236013	CODE FIELD OPS EAST SECT 3	0	0	0	0	9.00	0.00	0.00	0.00
	Sub-Total	\$ 3,250,189	\$ 3,567,716	\$ 3,731,490	\$ 3,731,490	29.00	40.00	39.00	39.00
	<u>WEST FIELD OPERATIONS</u>								
0237014	CODE FIELD OPS WEST SECT 4	\$ 0	\$ 0	\$ 0	\$ 0	7.00	0.00	0.00	0.00
0237015	CODE FIELD OPS WEST SECT 5	0	0	0	0	4.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	11.00	0.00	0.00	0.00
	<u>NEIGHBORHOOD RESPONSE TEAM</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0238000	CODE NEIGHBORHOOD RESPONSE TM	\$ 0	\$ 0	\$ 0	\$ 0	5.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	5.00	0.00	0.00	0.00
	<u>PUBLIC HEALTH</u>								
0239001	CODE SAT PET ADOP- TION CENTERS	\$ 475,645	\$ 643,720	\$ 636,329	\$ 636,329	12.00	12.00	12.00	12.00
0239002	CODE ANIMAL CON- TROL	2,982,891	3,087,474	3,178,878	3,178,878	48.00	43.00	47.00	47.00
0239003	CODE ANIMAL KENNEL	1,927,084	2,835,769	3,336,089	3,336,089	24.00	39.00	40.00	40.00
0239004	CODE CONSUMER HEALTH	2,119,896	2,582,659	2,887,100	2,887,100	26.00	33.00	33.00	33.00
	Sub-Total	\$ 7,505,516	\$ 9,149,622	\$ 10,038,396	\$ 10,038,396	110.00	127.00	132.00	132.00
	<u>SOLID WASTE MANAGE- MENT</u>								
0239901	CODE ADMINISTRATION	\$ 0	\$ 0	\$ -89,986	\$ -89,986	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ -89,986	\$ -89,986	0.00	0.00	0.00	0.00
	TOTAL	\$ 16,724,694	\$ 18,822,358	\$ 19,983,542	\$ 19,983,542	218.00	215.20	218.50	218.50

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
ECONOMIC DEVELOPMENT DEPARTMENT	10100/0171000:0176000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Economic Development Department develops and administers programs that promote a strong economy and enhance the quality of life by providing economic development programs throughout Fort Worth by focusing on improving the economic well-being of the City through business growth, job creation/retention, development of the future workforce and enhancing the overall tax base.

The Economic Development Department implements a number of programs to achieve its goals:

The Administration Division oversees the Department's budget, payroll and human resources functions.

The Economic Development Division provides programs for business recruitment and retention activities and international economic development. This division develops relationships with local businesses to prevent their relocation, establish early warning systems to identify at-risk businesses that require assistance and/or promote the expansion of the business that adds jobs and investment. As part of its international economic development activities, this division participates in foreign trade missions and hosts foreign delegations to bolster the local economy and identify potential new markets for business expansion and to promote foreign investment in Fort Worth.

The Property Development Division manages the City's Tax Increment Financing Districts, as well as the Local Development Corporation, partners with developers and investors on the development/redevelopment of land within the City to expand commercial growth and tax base.

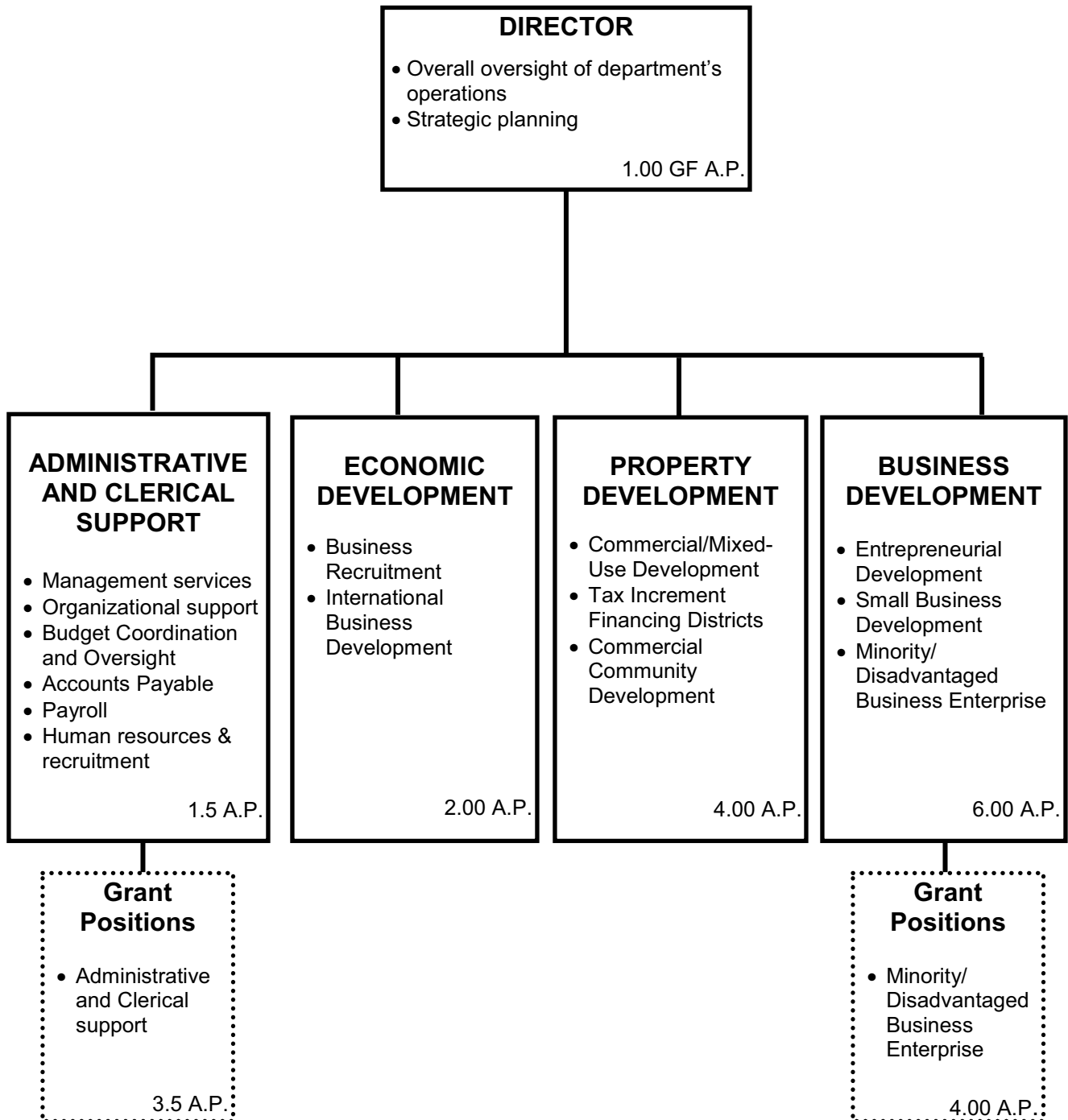
The Business Development Division facilitates improvement and growth for small and emerging mid-size companies through the delivery of training programs, workshops and small business consulting. The division also implements and tracks compliance with the city's Business Diversity Enterprise (BDE) Ordinance in order to create more diversified procurement and contracting opportunities. Additionally, this division provides assistance to small and medium-sized businesses focused on increasing direct awards and City procurement dollars to Minority Business Enterprise (MBE)/Small Business Enterprise (SBE) firms through training and support programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 1,147,024	\$ 1,093,120	\$ 1,123,677	\$ 1,123,677
Employee Benefits	\$ 476,161	\$ 435,683	\$ 467,715	\$ 467,715
Professional & Tech Svcs	\$ 2,948,743	\$ 14,308,963	\$ 15,790,647	\$ 15,790,647
Utilities Repairs & Rentals	\$ 88,926	\$ 94,622	\$ 59,325	\$ 59,325
Other Purchased Services	\$ 189,433	\$ 506,777	\$ 508,029	\$ 508,029
Supplies	\$ 46,543	\$ 35,729	\$ 25,432	\$ 25,432
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 2,464	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 4,896,830	\$ 16,477,358	\$ 17,974,825	\$ 17,974,825
Authorized Positions	27.70	14.50	14.50	14.50

ECONOMIC DEVELOPMENT – 22.00 A.P.

GENERAL FUND 14.50 A.P.

GRANTS FUND 7.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
ECONOMIC DEVELOPMENT	10100/0171000:0178000

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

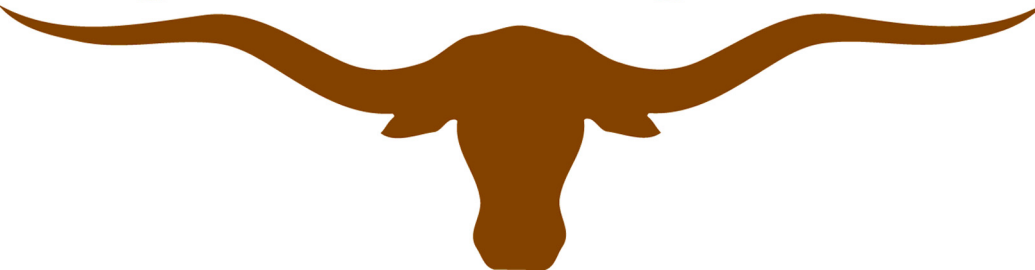
FY2016 ADOPTED:	\$16,477,358	A.P.	14.50
FY2017 ADOPTED:	\$17,974,825	A.P.	14.50

- A. The adopted budget increases by \$1,404,527 due to increased costs for Chapter 380 economic development agreements. The increase is largely due to higher payments owed to Bell Helicopter reflecting higher property values.
- B. The adopted budget increases by \$62,577 due to increased costs for ITS Services allocations.
- C. The adopted budget increases by \$11,476 due to increased costs for Network Services allocations.
- D. The adopted budget increases by \$11,217 due to increased costs for Health Insurance benefits for retirees.
- E. The adopted budget increases by \$8,544 due to increased costs for Group Health Insurance benefits.
- F. The adopted budget increases by \$7,835 due to increased costs for Dues and Memberships.
- G. The adopted budget decreases by (\$34,565) due to lower costs required for Telecom Services allocations.
- H. The adopted budget decreases by (\$13,438) due to lower costs required for IT System Support allocations.
- I. The adopted budget decreases by (\$8,934) due to lower costs required for ITS Computer Equipment.
- J. The adopted budget decreases by (\$4,000) due to a lower amount required for International Affairs.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
ECONOMIC DEVELOPMENT**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
Economic Development				
Business Recruitment				
Number of jobs created from projects attracted to Fort Worth	54	70	63	63
Total new investment from projects attracted to Fort Worth	41	44	30	38
Business Development				
Small Business Development				
Provide development opportunities to entrepreneurs	170,145	146,367	135,154	125,000
Number of jobs created or retained by small and mid-sized businesses				
Minority/Women Business Enterprise				
Meet or exceed the overall MBE construction goal of 25%	18%	19%	18%	25%
Meet or exceed the overall MBE Professional Services Goal of 15%	21%	13%	14%	15%
Property				
Commercial Community Development				
New commercial development invested in target areas of Fort Worth	N/A	N/A	N/A	N/A

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**ECONOMIC DEVELOPMENT DEPARTMENT BUDGET
October 1, 2016 to September 30, 2017
BUDGET OVERVIEW**

FUNDING SOURCES

	<u>Allocation This Period</u>	<u>Total Available</u>
<u>General Fund</u>	\$17,415,783	\$17,415,783
<u>State Grant Funds</u>		
UNT HEALTH SCIENCE GRANT October 1, 2016 - September 30, 2017	\$500,000	\$500,000
	<hr/>	<hr/>
	\$500,000	\$500,000
<u>Other Funds</u>		
Administrative Fees	\$487,031	\$487,031
Local Development Corporation	\$900,000	\$900,000
Lone Star Government	\$686,400	\$686,400
Guinn Lease Revenue	\$148,609	\$148,609
	<hr/>	<hr/>
Total Other Funds	\$2,222,040	\$2,222,040
Total All Funding Sources	<hr/> <hr/>	<hr/> <hr/>
	\$20,137,823	\$20,137,823

EXPENDITURES

Administrative Costs		
Salary and Wages		\$1,112,227
Employee Benefits		\$453,335
Professional & Technical Services		\$15,255,625
Utilities		\$65,193
Other Purchased Services		\$494,640
Supplies		\$29,896
Debt Service		\$4,867
Total Administrative Costs		<hr/>
		\$17,415,783
Operational Costs		<hr/>
		\$2,722,040
TOTAL EXPENDITURES		<hr/> <hr/>
		\$20,137,823

APPROVED POSITIONS

22.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT ECONOMIC DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ECONOMIC DEVEL ADMINISTRATION</u>								
0171000	ED ADMIN & ECON DEVELOPMENT	\$ 575,028	\$ 755,957	\$ 1,015,017	\$ 1,015,017	4.05	1.00	2.50	2.50
0171100	ED ECONOMIC DEVELOPMENT	167,605	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 742,633</u>	<u>\$ 755,957</u>	<u>\$ 1,015,017</u>	<u>\$ 1,015,017</u>	<u>4.05</u>	<u>1.00</u>	<u>2.50</u>	<u>2.50</u>
	<u>ED AGENCY CON- TRACTS</u>								
0172000	ED AGENCY CON-TRACTS	\$ 113,670	\$ 14,082,780	\$ 15,523,441	\$ 15,523,441	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 113,670</u>	<u>\$ 14,082,780</u>	<u>\$ 15,523,441</u>	<u>\$ 15,523,441</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>WORKFORCE DEVEL- OPMENT</u>								
0173001	ED INTERNAL TEAM	\$ 0	\$ 0	\$ 262,233	\$ 262,233	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 262,233</u>	<u>\$ 262,233</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>ECONOMIC DIVERSIFI- CATION</u>								
0174000	ED BUSINESS ASSISTANCE CENTER (BAC)	\$ 460,128	\$ 529,001	\$ 153,709	\$ 153,709	2.80	2.50	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT ECONOMIC DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0174010	INTERNATIONAL CENTER	0	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 460,128</u>	<u>\$ 529,000</u>	<u>\$ 153,709</u>	<u>\$ 153,709</u>	<u>2.80</u>	<u>2.50</u>	<u>0.00</u>	<u>0.00</u>
	<u>MWBE</u>								
0175000	HED MWBE	\$ 476,790	\$ 569,564	\$ 564,300	\$ 564,300	6.00	6.00	6.00	6.00
	Sub-Total	<u>\$ 476,790</u>	<u>\$ 569,564</u>	<u>\$ 564,300</u>	<u>\$ 564,300</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>COMMUNITY DEVELOPMENT</u>								
0176000	ED LAND DEVELOPMENT	\$ 763,282	\$ 540,057	\$ 456,125	\$ 456,125	12.85	5.00	4.00	4.00
	Sub-Total	<u>\$ 763,282</u>	<u>\$ 540,057</u>	<u>\$ 456,125</u>	<u>\$ 456,125</u>	<u>12.85</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>HOMELESSNESS INITIATIVE</u>								
0178000	HED HOMELESSNESS INITIATIVE	\$ 2,340,327	\$ 0	\$ 0	\$ 0	2.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,340,327</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 4,896,830	\$ 16,477,358	\$ 17,974,825	\$ 17,974,825	27.70	14.50	14.50	14.50

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
FINANCIAL MANAGEMENT SERVICES	10100/0131010:0139600

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Financial Management Services Department has complete responsibility for the financial administration of the City. These duties are performed by the following divisions: Administration, Accounting, Financial Reporting, Purchasing, Treasury, Financial Systems Administration, and the Mailroom.

The Administration Division is responsible for providing overall planning and control to the other elements of the Department including strategic business development and process improvement.

The Accounting Division maintains the general ledger, grant accounting, capital assets, bank account reconciliations, and certain accounts receivable for the City in an accounting system conforming to City Charter requirements and municipal accounting principles.

The Financial Reporting Division prepares all financial publications including the monthly management reports and the City's Comprehensive Annual Financial Report (CAFR). The Purchasing Division provides purchasing support for all City departments and disposes of obsolete or surplus materials/equipment and confiscated property.

The Treasury Division manages the City's investment and debt portfolios and is responsible for primary billing, collection, and deposit of general revenue, cash management, and oversight of payroll and accounts payable.

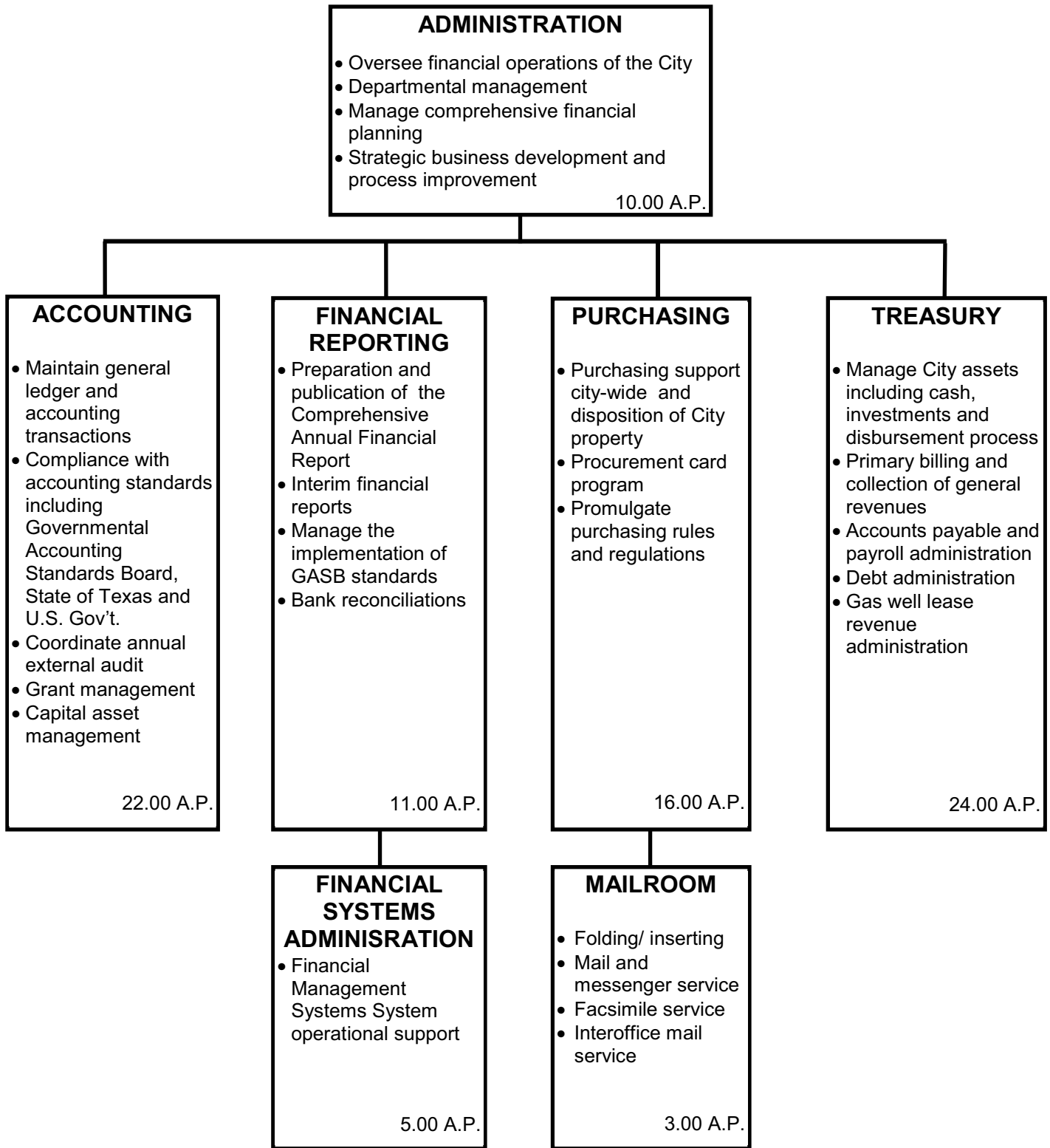
The Financial Systems Administration Division is responsible for ongoing maintenance of the financial management software systems.

Finally, the Mailroom provides mail services for all City departments and has responsibility for the receipt and distribution of all outgoing and incoming mail. Mailroom employees deliver and pick up mail at remote City facilities and operate the equipment that folds invoices and places them, along with return envelopes; newsletters; and any other inserts, into envelopes that are then processed and mailed.

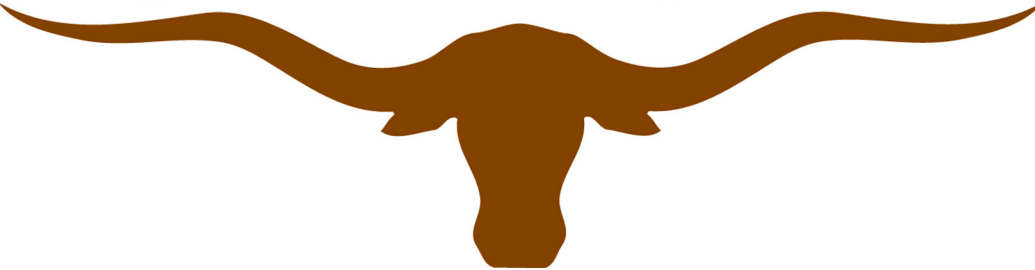
In FY2017, the Budget Division was transferred to the newly created Performance and Budget Department.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 4,335,598	\$ 6,140,569	\$ 5,828,911	\$ 5,915,275
Employee Benefits	\$ 1,616,730	\$ 2,549,750	\$ 2,381,357	\$ 2,408,237
Professional & Tech Svcs	\$ 1,780,735	\$ 5,030,233	\$ 2,354,968	\$ 2,354,968
Utilities Repairs & Rentals	\$ 172,812	\$ 230,532	\$ 120,402	\$ 120,402
Other Purchased Services	\$ 76,413	\$ 211,077	\$ 178,656	\$ 178,656
Supplies	\$ 129,022	\$ 198,804	\$ 139,337	\$ 144,618
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 12,872	\$ 0	\$ 0
Transfers and Others	\$ 5,985	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 8,117,295	\$ 14,373,837	\$ 11,003,631	\$ 11,122,156
Authorized Positions	90.70	99.70	90.00	91.00

FINANCIAL MANAGEMENT SERVICES – 91.00 A.P.



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SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
FINANCIAL MANAGEMENT SERVICES		10100/0131010:0139600	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$14,373,837	A.P.	99.70
FY2017 ADOPTED:	\$11,122,156	A.P.	91.00
<p>A. The adopted budget decreases by (\$4,561,423) and 18 authorized positions for the transfer of the Budget and Research Division to the Performance and Budget Department.</p> <p>B. The adopted budget increases by \$419,005 and four authorized positions for funding of an improvement package to transfer four senior accountants from the ERP Project to the Financial Reporting Division responsible for account reconciliation, fund review, and variance analysis.</p> <p>C. The adopted budget increases by \$355,572 and four authorized positions for funding of an improvement package to transfer three senior IT business planners from the ERP Project to the Administration Division, and for the addition of one senior IT business planner responsible for supporting the PeopleSoft Financial Systems application.</p> <p>D. The adopted budget increases by \$94,354 and one authorized position for the transfer of a management analyst II position from the Property Management Department responsible for the administration of the gas well revenue.</p> <p>E. The adopted budget increases by \$50,814 and 0.3 authorized positions for the transfer of an assistant director position from the Risk Financing Fund responsible for the administration of the Treasury Division.</p> <p>F. The adopted budget increases by \$1,060,086 for salary and benefits increases related to the FY2016 Classification and Compensation Study, with an additional 3% budgeted for Pay for Performance Plan increases.</p> <p>G. The adopted budget decreases by (\$239,332) for budgeted salary and benefits savings based on a projected 4% departmental vacancy rate.</p> <p>H. The adopted budget decreases by (\$419,500) to capture cost savings associated with changing audit firms, and to offset the improvement package for four senior accountant positions.</p> <p>I. The adopted budget increases by \$155,522 for IT allocations related to computing and telephone services.</p> <p>J. The adopted budget decreases by (\$118,220) for computer equipment refresh and replacement transferred to Non-Departmental.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
FINANCIAL MANAGEMENT SERVICES**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
ACCOUNTING				
Cash/Bank Reconciliation				
<i>Average days to complete bank reconciliations</i>	N/A	N/A	20	21
<i>Percent of accounts on auto reconciliation system using BAT file</i>	N/A	N/A	100%	100%
Capital Assets				
<i>Average number of days to close capital asset period</i>	N/A	N/A	20	20
Grant Management				
<i>Average number of non compliance incidents per grant</i>	N/A	N/A	0	0
<i>Percent of grant financial reports produced within designated timeframe</i>	N/A	N/A	100%	100%
General Ledger				
<i>Average number of days to perform a month end close</i>	N/A	N/A	10	11
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	100%	100%
FINANCIAL SYSTEMS AND REPORTING				
Reporting				
<i>Percent of monthly reports completed within 10 days of month end</i>	N/A	N/A	100%	100%
<i>Number of days to complete CAFR</i>	N/A	N/A	170	162
<i>GFOA award received</i>	Yes	Yes	Yes	Yes
Financial Systems Administration				
<i>Average number of days to complete ad-hoc request</i>	N/A	N/A	3	3
<i>Survey score from emailed evaluations at close of help ticket</i>	N/A	N/A	4.0	4.0
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	100%	100%

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
FINANCIAL MANAGEMENT SERVICES**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
PURCHASING				
Procurement				
<i>Average calendar days from approved requisition to issued purchase order</i>	N/A	N/A	2	2
<i>Dollars saved through sourcing</i>	N/A	N/A	\$5 Million	\$5.5 Million
Vendor Management				
<i>Percent of vendors that have updated W9 in the past year</i>	N/A	N/A	100%	100%
<i>Percent of vendors with ACH account</i>	N/A	N/A	100%	100%
<i>Vendor questionnaire</i>	N/A	N/A	4	5
Mailroom				
<i>Volume of mail processed in 24 hours</i>	N/A	N/A	100%	100%
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	100%	100%
TREASURY				
Cash Operations				
<i>Percent of cashier entry errors</i>	N/A	N/A	0%	0%
<i>Number of basis point the investment portfolio exceeds benchmark</i>	N/A	N/A	10	12
<i>Employee customer service observation</i>	N/A	N/A	5	8
Accounts Payable & Payroll				
<i>Dollars saved from meeting discount criteria on invoice payment</i>	N/A	N/A	\$1 Million	\$1.5 Million
<i>Percent of errors per payment processed</i>	N/A	N/A	0%	0%
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	100%	100%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>FINANCE ADMINISTRATION</u>								
0131010	FMS ADMINISTRATION	\$ 892,417	\$ 1,689,024	\$ 1,987,982	\$ 2,106,507	7.00	7.00	9.00	10.00
	Sub-Total	<u>\$ 892,417</u>	<u>\$ 1,689,024</u>	<u>\$ 1,987,982</u>	<u>\$ 2,106,507</u>	<u>7.00</u>	<u>7.00</u>	<u>9.00</u>	<u>10.00</u>
	<u>ACCOUNTING DIVISION</u>								
0132010	FMS ACCOUNTING	\$ 3,440,389	\$ 2,116,605	\$ 2,055,172	\$ 2,055,172	24.00	24.00	22.00	22.00
0132050	FMS FINANCIAL REPORTING	100,000	2,121,898	2,604,983	2,604,983	7.00	7.00	11.00	11.00
	Sub-Total	<u>\$ 3,540,389</u>	<u>\$ 4,238,503</u>	<u>\$ 4,660,155</u>	<u>\$ 4,660,155</u>	<u>31.00</u>	<u>31.00</u>	<u>33.00</u>	<u>33.00</u>
	<u>PURCHASING DIVISION</u>								
0133000	FMS PURCHASING DIVISION	\$ 966,910	\$ 1,196,262	\$ 1,246,740	\$ 1,246,740	14.00	15.00	16.00	16.00
	Sub-Total	<u>\$ 966,910</u>	<u>\$ 1,196,262</u>	<u>\$ 1,246,740</u>	<u>\$ 1,246,740</u>	<u>14.00</u>	<u>15.00</u>	<u>16.00</u>	<u>16.00</u>
	<u>CASH MANAGEMENT</u>								
0134010	FMS TREASURY ADMINISTRATION	\$ 1,084,776	\$ 4,681,756	\$ 2,355,799	\$ 2,355,799	19.70	20.70	24.00	24.00
	Sub-Total	<u>\$ 1,084,776</u>	<u>\$ 4,681,756</u>	<u>\$ 2,355,799</u>	<u>\$ 2,355,799</u>	<u>19.70</u>	<u>20.70</u>	<u>24.00</u>	<u>24.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>FINANCIAL SYSTEMS ADMINISTRATION</u>								
0135010	FMS FINANCIAL SYSTEM ADMIN	\$ 623,305	\$ 656,438	\$ 489,827	\$ 489,827	7.00	6.00	5.00	5.00
	Sub-Total	<u>\$ 623,305</u>	<u>\$ 656,438</u>	<u>\$ 489,827</u>	<u>\$ 489,827</u>	<u>7.00</u>	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>BUDGET OFFICE</u>								
0136010	FMS BUDGET AND RESEARCH	\$ 790,603	\$ 1,598,295	\$ 0	\$ 0	9.00	16.00	0.00	0.00
0136050	FMS PID ADMINISTRATION	0	79,008	0	0	0.00	1.00	0.00	0.00
	Sub-Total	<u>\$ 790,603</u>	<u>\$ 1,677,303</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>9.00</u>	<u>17.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>MAILROOM</u>								
0139600	FMS MAILROOM OPERATION	\$ 218,895	\$ 234,551	\$ 263,128	\$ 263,128	3.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 218,895</u>	<u>\$ 234,551</u>	<u>\$ 263,128</u>	<u>\$ 263,128</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	TOTAL	\$ 8,117,295	\$ 14,373,837	\$ 11,003,631	\$ 11,122,156	90.70	99.70	90.00	91.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
FIRE	10100/0361000:0368050

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fire Department provides protection of life and property from fires and other emergencies, first response for emergency medical service, fire safety and prevention programs and arson and fire cause investigations.

The Department is organized into four major sections: Administration, Executive Services, Operations, and Educational and Support Services.

The Administration Section administers fiscal and administrative responsibilities, including budget, human resources, payroll, revenue, asset management and purchasing, along with the information technology needs of the Department. The Executive Services Section oversees all arson/bomb activities, investigations, inspections, and fire safety education functions.

The Operations Division, which employs the majority of the department personnel, conducts daily emergency response activities, as well as specialized responses and maintenance of self-contained breathing apparatus (SCBA) equipment. Operations also manages some aspects of facility maintenance.

The Educational and Support Services Division performs initial training for new firefighters, as well as continuing education and health and wellness programs for all personnel. This division is also responsible for the Department's vehicle and firefighting apparatus fleet, along with the storage and distribution of operating supplies such as fire hoses and ladder equipment. The dispatch and alarm services function is under Educational and Support Services as well. The Office of Emergency Management is responsible for preparing, protecting, and serving the community through disaster education, prevention, preparedness and response.

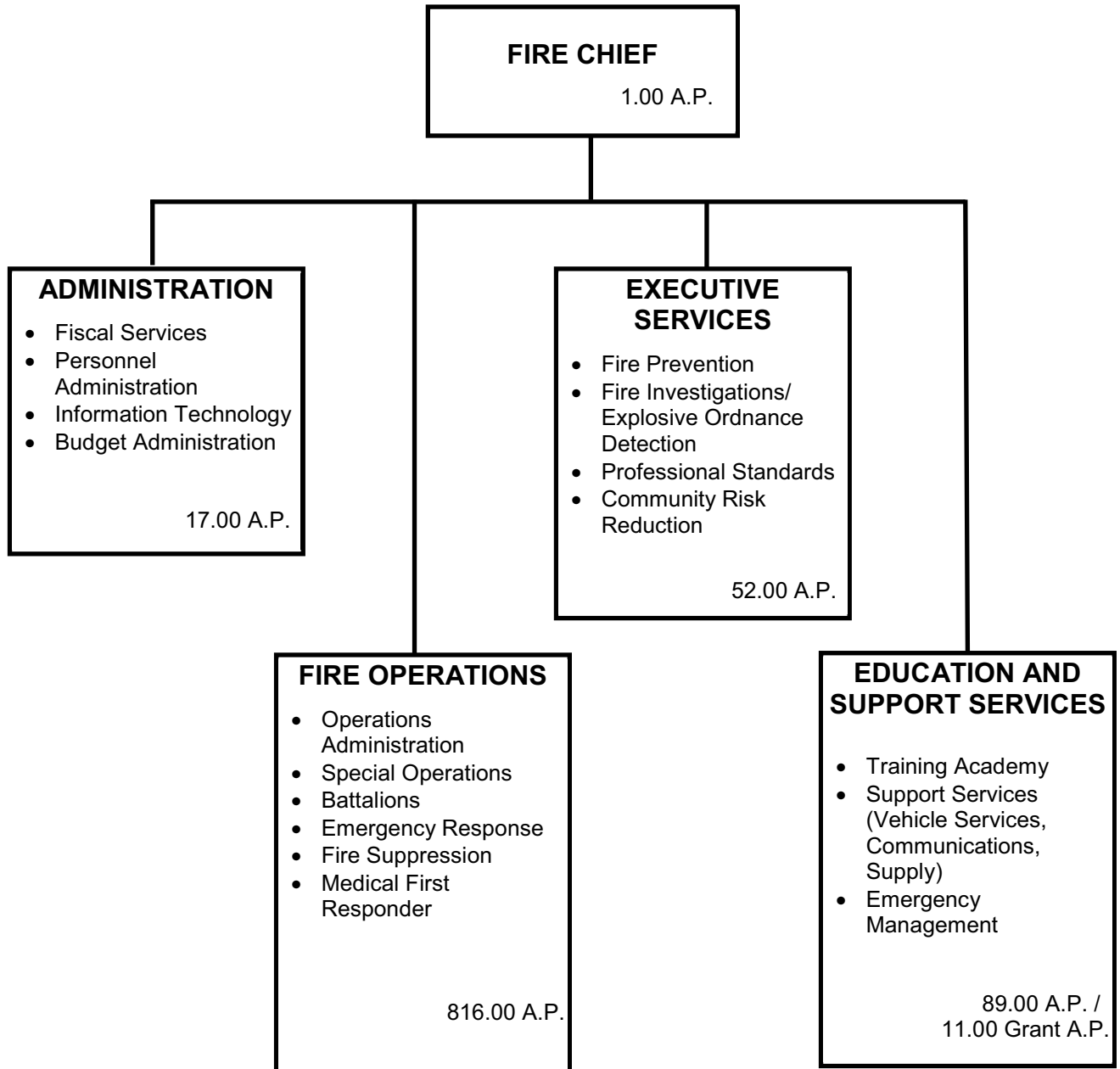
*The detail listed below varies from the budget ordinance expenditure detail due to transfers from the Fire Department for the City's portion of grant matches.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 80,307,018	\$ 84,282,508	\$ 88,940,541	\$ 88,940,541
Employee Benefits	\$ 28,135,432	\$ 32,928,177	\$ 35,389,096	\$ 35,389,096
Professional & Tech Svcs	\$ 4,158,872	\$ 4,628,578	\$ 5,317,568	\$ 5,317,568
Utilities Repairs & Rentals	\$ 4,499,506	\$ 5,399,864	\$ 5,313,311	\$ 5,313,311
Other Purchased Services	\$ 217,191	\$ 755,439	\$ 810,907	\$ 810,907
Supplies	\$ 3,358,524	\$ 3,462,949	\$ 3,050,620	\$ 3,050,620
Property/Capital Assets	\$ 179,574	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 99,270	\$ 0	\$ 0
Transfers and Others	\$ 219,305	\$ 859,006	\$ 439,604	\$ 144,426
Total Expenditures	\$ 121,075,422	\$ 132,415,791	\$ 139,261,647	\$ 138,966,469
Authorized Positions	931.00	951.00	975.00	975.00

FIRE – 986.00 A.P.

GENERAL FUND 975.00 A.P.

GRANTS 11.00 A.P.



SIGNIFICANT BUDGET CHANGES

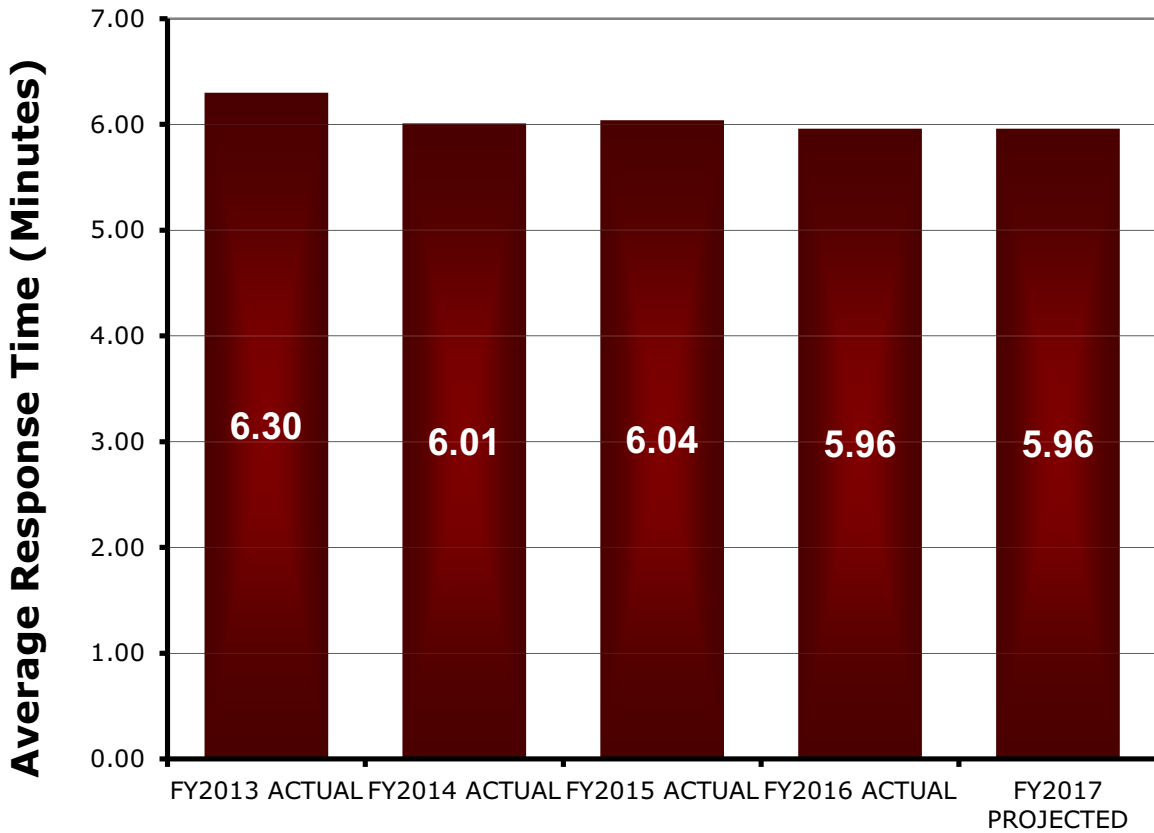
DEPARTMENT:	FUND/CENTER		
FIRE	10100/0361000:0368050		
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$132,415,791	A.P.	951.00
FY2017 ADOPTED:	\$138,966,469	A.P.	975.00
<p>A. The proposed budget increases by \$614,880 for funding of 14 authorized positions for a recruit training class. Fire Station 42 will be operational in FY2018 and will need the positions to staff the facility according to guidelines.</p> <p>B. The proposed budget increases by \$419,808 for funding of 10 authorized positions, which is a result of the transition of funding from the City's expiring SAFER grant to the City's General Fund effective in April 2017.</p> <p>C. The proposed budget increases by a net of \$4,650,175 for compensation changes related to the Collective Bargaining Agreement approved in October 2014.</p> <p>D. The proposed budget increases by \$855,636 for costs associated with health insurance based on the rates effective on January 1, 2016 and implementing a composite rate applied on vacant positions.</p> <p>E. The proposed budget decreases by (\$793,438) for costs associated with changes in calculating salary and benefit savings.</p> <p>F. The proposed budget increases by a net of \$598,287 for Fleet Services outside repairs, parts, and labor based on historic expenditures in this department and a decrease in the fuel and oil allocation based on projected fuel costs.</p> <p>G. The proposed budget increases by \$449,457 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees and pay for performance incentive that may be applied in FY2017.</p> <p>H. The proposed budget increases by \$425,360 for costs associated with the retiree health benefits and death benefits.</p> <p>I. The proposed budget decreases by a net of (\$419,402) for transfers to the Vehicle and Equipment Replacement Fund (VERF) due to one-time purchases made in FY2016.</p> <p>J. The proposed budget decreases by (\$237,792) based on IT allocations and supplies related to computing, radio, telephone services, cell phones, and equipment.</p> <p>K. The proposed budget increases by \$175,750 for Workers' Compensation and Unemployment Compensation costs based on cost projections prepared by the Human Resources and allocated to this department.</p> <p>L. The proposed budget decreases by (\$110,618) for costs regarding debt service for the energy savings program, utility costs and risk management costs for self-insurance premiums, and claims and legal payments.</p> <p>M. The proposed budget increases by a net of \$62,898 for miscellaneous adjustments regarding facility rentals, supplies, professional services, contractual costs and one-time purchases made in FY2016.</p> <p>N. The proposed budget decreases by a net of \$55,340 for civil service personnel cost adjustments related to incentive and assignment pays, longevity pay and salary continuation.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
FIRE**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
EMERGENCY RESPONSE				
First Responder Services				
<i>Respond to emergency calls within 5 min 75% of time</i>	5:29	5:31	5:38	5:38
First Responder Services				
<i>Fire Containment to within room of origin 45% of the time</i>	51%	52%	53%	53%
COMMUNITY RISK REDUCTION				
Fire Inspections				
<i>Perform annual fire inspections of all (17,650) commercial businesses</i>	70%	71%	74%	74%

Fire

Average Emergency Incident Response Time



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>FIRE ADMINISTRATION</u>								
0361000	FIRE ADMINISTRATION	\$ 5,831,521	\$ 6,501,423	\$ 5,820,594	\$ 5,820,594	18.00	18.00	18.00	18.00
0361010	FIRE EMERGENCY MGT	839,964	840,481	621,117	621,117	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 6,671,485</u>	<u>\$ 7,341,904</u>	<u>\$ 6,441,711</u>	<u>\$ 6,441,711</u>	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>PREVENTION</u>								
0362010	FIRE EXECUTIVE SERVICES	\$ 353,006	\$ 308,053	\$ 655,838	\$ 655,838	3.00	2.00	4.00	4.00
0362020	FIRE INSPECTIONS	3,043,735	3,417,513	3,684,393	3,684,393	25.00	25.00	26.00	26.00
0362030	FIRE INVESTIGATIONS	1,897,199	2,084,852	2,135,590	2,135,590	15.00	15.00	15.00	15.00
0362050	FIRE PUBLIC EDUCATION	900,428	1,131,077	858,081	858,081	8.00	9.00	7.00	7.00
	Sub-Total	<u>\$ 6,194,368</u>	<u>\$ 6,941,495</u>	<u>\$ 7,333,902</u>	<u>\$ 7,333,902</u>	<u>51.00</u>	<u>51.00</u>	<u>52.00</u>	<u>52.00</u>
	<u>OPERATIONS</u>								
0363500	FIRE OPERATIONS ADMINISTRATION	\$ 1,738,002	\$ 1,118,709	\$ 954,247	\$ 954,247	11.00	7.00	6.00	6.00
0363510	FIRE BATTALIONS	92,894,989	100,472,396	106,170,861	106,170,861	783.00	799.00	810.00	810.00
0363520	FIRE SCBA	1,056,567	1,058,352	1,079,804	1,079,804	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 95,689,558</u>	<u>\$ 102,649,457</u>	<u>\$ 108,204,912</u>	<u>\$ 108,204,912</u>	<u>801.00</u>	<u>813.00</u>	<u>823.00</u>	<u>823.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>EDUCATIONAL AND SUPPORT SERVICES</u>								
0368000	FIRE TRAINING	\$ 3,266,553	\$ 5,450,241	\$ 6,571,930	\$ 6,571,930	14.00	21.00	34.00	34.00
0368020	FIRE VEHICLE SERVICES	5,136,847	5,539,807	6,148,505	5,853,327	10.00	11.00	11.00	11.00
0368030	FIRE SUPPLY	680,696	877,230	1,005,334	1,005,334	7.00	7.00	8.00	8.00
0368050	FIRE COMMUNICATION	3,435,915	3,615,657	3,555,353	3,555,353	28.00	28.00	27.00	27.00
	Sub-Total	<u>\$ 12,520,011</u>	<u>\$ 15,482,935</u>	<u>\$ 17,281,122</u>	<u>\$ 16,985,944</u>	<u>59.00</u>	<u>67.00</u>	<u>80.00</u>	<u>80.00</u>
	TOTAL	\$ 121,075,422	\$ 132,415,791	\$ 139,261,647	\$ 138,966,469	931.00	951.00	975.00	975.00

F-75

FIRE DEPARTMENT STAFFING

GENERAL FUND 10100

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361000	Administration	0	0	0	0	0	1	0	1	17	18
0361010	Emergency Mgmt.	0	0	0	0	0	0	0	0	2	2
	Sub-Total	0	0	0	0	0	1	0	1	19	20
0362010	Executive Services	0	0	0	0	0	0	1	1	1	2
0362020	Fire Prevention	3	4	6	5	1	0	0	19	6	25
0362030	Fire Investigations	0	7	5	1	1	0	0	14	1	15
0362050	Fire Public Education	3	2	0	1	1	0	0	7	2	9
	Sub-Total	6	13	11	7	3	0	1	41	10	51
0363500	Operations Admin.	0	0	2	2	1	0	1	6	1	7
0363510	Battalions	441	177	99	68	21	3	0	809	0	809
0363520	SCBA	0	6	1	0	0	0	0	7	0	7
	Sub-Total	441	183	102	70	22	3	1	822	1	823
0368000	Fire Training	15	2	4	4	2	1	1	29	6	35
0368020	Vehicle Services	0	0	0	1	0	1	0	2	9	11
0368030	Supply	1	1	0	1	0	0	0	3	4	7
0368050	Fire Communications	17	4	5	1	0	0	0	27	1	28
	Sub-Total	33	7	9	7	2	2	1	61	20	81
	General Fund Total Civil Service	480	203	122	84	27	6	3	925		
	General Fund Total Civilians									50	
	GENERAL FUND TOTAL	480	203	122	84	27	6	3	925	50	975

GRANT FUNDS 26001

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361010	Emergency Mgmt. ¹	0	0	0	0	0	0	0	0	11	11
0363510	Battalions ²	0	0	0	0	0	0	0	0	0	0
	Grant Funds Total Civil Service	0	0	0	0	0	0	0	0		
	Grant Funds Total Civilians									11	
	GRANT FUNDS TOTAL	0	0	0	0	0	0	0	0	11	11
	CIVIL SERVICE TOTAL ALL FUNDS	480	203	122	84	27	6	3	925		
	CIVILIAN TOTAL ALL FUNDS									61	
	TOTAL DEPARTMENT STAFFING								925	61	986

¹Includes 10 civilian APs funded by other grants.

²Includes 10 civil service APs (firefighters) funded by the SAFER grant.

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
HUMAN RESOURCES	10100/0141000:0149001

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Human Resources Department administers the City's compensation and fringe benefits program, prepares and revises job classifications, maintains employee records and administers the Risk Financing, Group Health and Life Insurance and Retiree Healthcare Trust Funds. Other departmental functions include recruitment of a diverse applicant pool for all City positions; underlying activities of worker's compensation; development and administration of valid employment selection instruments; evaluation and referral of qualified applicants to departments; maintaining employee time and labor, personnel transactions and employee compensation data; and monitoring of processes that encompass employee relations, labor relations, administration of the Civil Service Commission and grievance appeals.

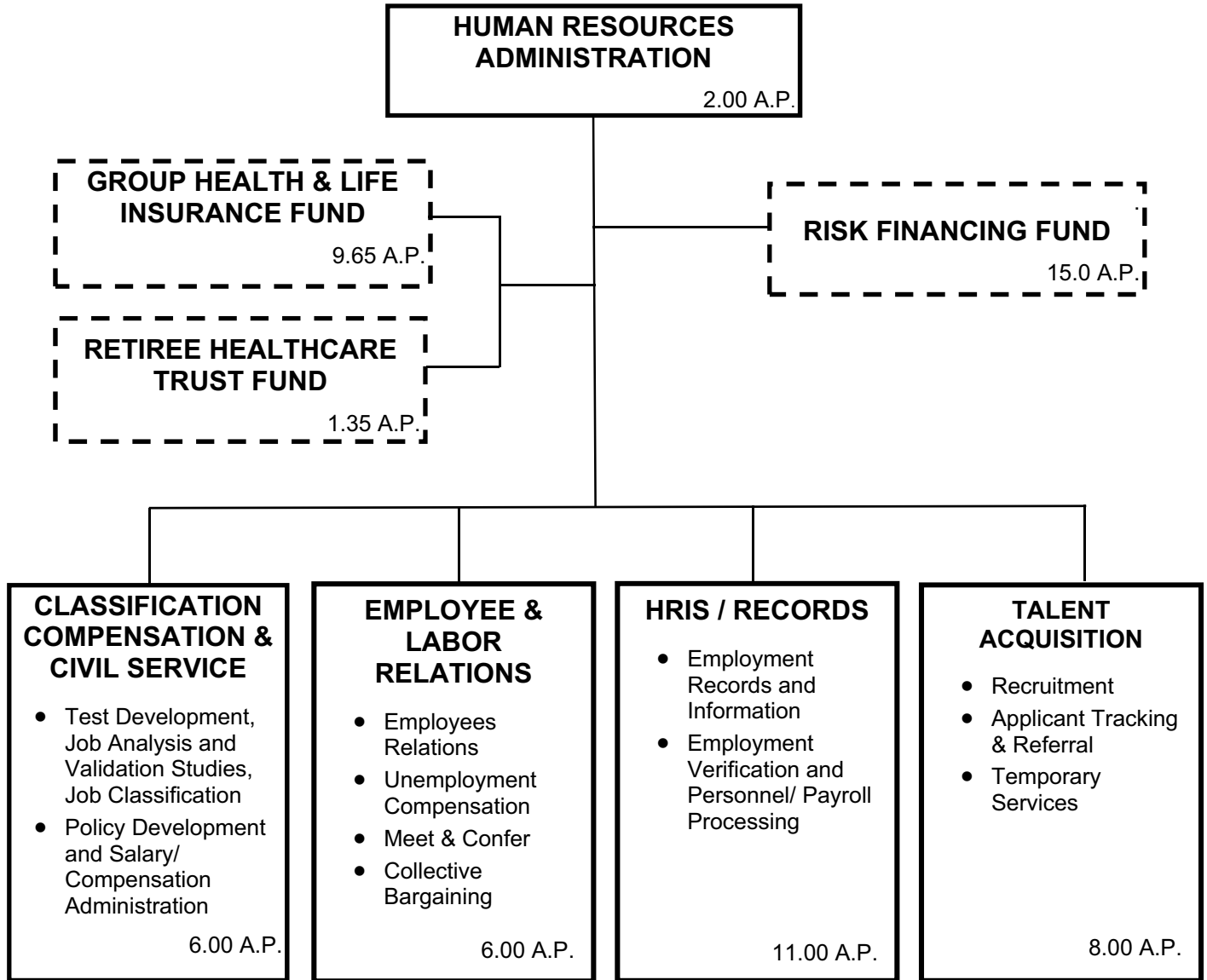
The Human Resources Department also provides temporary employees to meet the City's short-term administrative and clerical needs. The Temporary Labor staff manages a top-quality pool of pre-qualified candidates to fill all City department requests.

Additionally, the department oversees interpretation and administration of the City's personnel rules and regulations; providing personnel policy revision recommendations to the City Manager; referral of employees with substance abuse or other personal problems; development and implementation of the City's Wellness Program, Return to Work and disability hiring programs; and administration of Civil Service recruiting, testing and disciplinary processes.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 2,607,702	\$ 2,174,612	\$ 2,321,900	\$ 2,321,900
Employee Benefits	\$ 845,504	\$ 1,067,960	\$ 1,231,624	\$ 1,231,624
Professional & Tech Svcs	\$ 336,588	\$ 329,989	\$ 665,544	\$ 665,544
Utilities Repairs & Rentals	\$ 101,400	\$ 107,491	\$ 54,052	\$ 54,052
Other Purchased Services	\$ 80,461	\$ 88,356	\$ 88,252	\$ 88,252
Supplies	\$ 64,782	\$ 87,126	\$ 15,095	\$ 15,095
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 7,450	\$ 0	\$ 0
Transfers and Others	\$ 250,000	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 4,286,437	\$ 3,862,985	\$ 4,376,467	\$ 4,376,467
Authorized Positions	32.70	33.00	33.00	33.00

HUMAN RESOURCES – 59.00 A.P.

GENERAL FUND 33.00 A.P.
GROUP HEALTH AND LIFE INSURANCE FUND 9.65 A.P.
RETIREE HEALTHCARE TRUST FUND 1.35 A.P.
RISK FINANCING FUND 15.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
HUMAN RESOURCES	10100/0141000:0149001

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$3,862,985	A.P.	33.00
FY2017 ADOPTED:	\$4,376,467	A.P.	33.00

- A. The adopted budget increases by \$118,240 for salary increases from the FY2016 Comp and class study and includes a 3% increase in budgeted salaries for Pay for Performance.
- B. The adopted budget decreases by (\$29,523) in salary savings budgeted and (\$21,872) in benefit savings budgeted based on the use of a 3% departmental vacancy rate.
- C. The adopted budget increases by \$22,128 for costs associated with health insurance based on the rates effective on January 1, 2016 and implementing a composite rate applied on vacant positions.
- D. The adopted budget increases by \$137,686 for allocations for death benefits, retiree health insurance, unemployment, workers compensation and stormwater utility fee.
- E. The adopted budget increases by \$46,894 for IT allocations related to computing and telephone services.
- F. The adopted budget increases by \$235,200 for professional services for development of civil service entry and promotional exam questions, advertisement on job boards and social media sites, and automation of the pre-employment drug testing and background screening process.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
HUMAN RESOURCES**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
HEALTH & BENEFITS				
Employee Health and Well-Being				
<i>Annual healthcare cost trend</i>	4%	4%	7%	7.0%
<i>Completion of all three Viverae requirements for Health Insurance</i>	N/A	85%	86%	90%
EMPLOYEE & LABOR RELATIONS				
Labor Relations				
<i>Resolve 65% of Contract complaints prior to Arbitration proceedings</i>	75%	80%	100%	75%
CLASSIFICATION/COMPENSATION & CIVIL SERVICE				
Classification/Compensation				
<i>Complete 80% of all Job Classification Action Requests submitted to Human Resources in 60 days</i>	70%	82%	89%	90%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>HUMAN RESOURCES</u>								
0140000	HR TEMP SERVICES	\$ 964,129	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 964,129</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PERSONNEL ADMINIS- TRATION</u>								
0141000	HR ADMINISTRATION	\$ 2,994,690	\$ 3,626,106	\$ 4,150,652	\$ 4,150,652	28.60	31.50	31.50	31.50
	Sub-Total	<u>\$ 2,994,690</u>	<u>\$ 3,626,106</u>	<u>\$ 4,150,652</u>	<u>\$ 4,150,652</u>	<u>28.60</u>	<u>31.50</u>	<u>31.50</u>	<u>31.50</u>
	<u>BENEFITS ASSISTANCE PROGRAM</u>								
0143000	HR BENEFITS ADMINIS- TRATION	\$ 139,291	\$ 77,955	\$ 82,817	\$ 82,817	0.80	0.00	0.00	0.00
	Sub-Total	<u>\$ 139,291</u>	<u>\$ 77,955</u>	<u>\$ 82,817</u>	<u>\$ 82,817</u>	<u>0.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>RISK MANAGEMENT</u>								
0144000	HR OCCUPATIONAL HEALTH/SAFETY	\$ 42,196	\$ 4,532	\$ -146	\$ -146	0.80	0.00	0.00	0.00
	Sub-Total	<u>\$ 42,196</u>	<u>\$ 4,532</u>	<u>\$ -146</u>	<u>\$ -146</u>	<u>0.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>MEET AND CONFER</u>								
0145000	HR MEET & CONFER	\$ 118,658	\$ 70,498	\$ 64,765	\$ 64,765	1.00	0.50	0.50	0.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 118,658	\$ 70,498	\$ 64,765	\$ 64,765	1.00	0.50	0.50	0.50
	<u>COMMUNITY RELATIONS AND OUTREACH</u>								
0146000	HR OUTREACH ADMINISTRATION	\$ 5,672	\$ 6,160	\$ 6,160	\$ 6,160	0.00	0.00	0.00	0.00
	Sub-Total	\$ 5,672	\$ 6,160	\$ 6,160	\$ 6,160	0.00	0.00	0.00	0.00
	<u>RISK MANAGEMENT</u>								
0149001	HR TEMPORARY LABOR SERVICES	\$ 21,801	\$ 77,733	\$ 72,219	\$ 72,219	1.50	1.00	1.00	1.00
	Sub-Total	\$ 21,801	\$ 77,733	\$ 72,219	\$ 72,219	1.50	1.00	1.00	1.00
	TOTAL	\$ 4,286,437	\$ 3,862,985	\$ 4,376,467	\$ 4,376,467	32.70	33.00	33.00	33.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
LIBRARY	10100/0841000:0849040

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fort Worth Library welcomes and supports all people in their enjoyment of reading and recreational materials and their pursuit of learning and information. The Department is divided into two divisions.

The Public Services Division comprises the Central Library, 13 branches and two satellite facilities. This division is the first point of contact for residents. Dedicated staff help residents of all ages use library resources, including public computers, Internet resources, reading materials, public meeting rooms and e-resources. The division offers classes and programs to enrich and improve people's lives.

Special emphasis is placed on targeted services. The Youth/Teen Services Unit engages teens and children in activities that accelerate learning and provide recreational opportunities. Early literacy is supported through the Families Reading Together program, which teaches families how to prepare their children for kindergarten. At the eSkills Library and Job Center, job searching skills are taught to support the economic vitality of the City. The Central Library maintains City's municipal archives and special collections, and is a cultural attraction for Fort Worth.

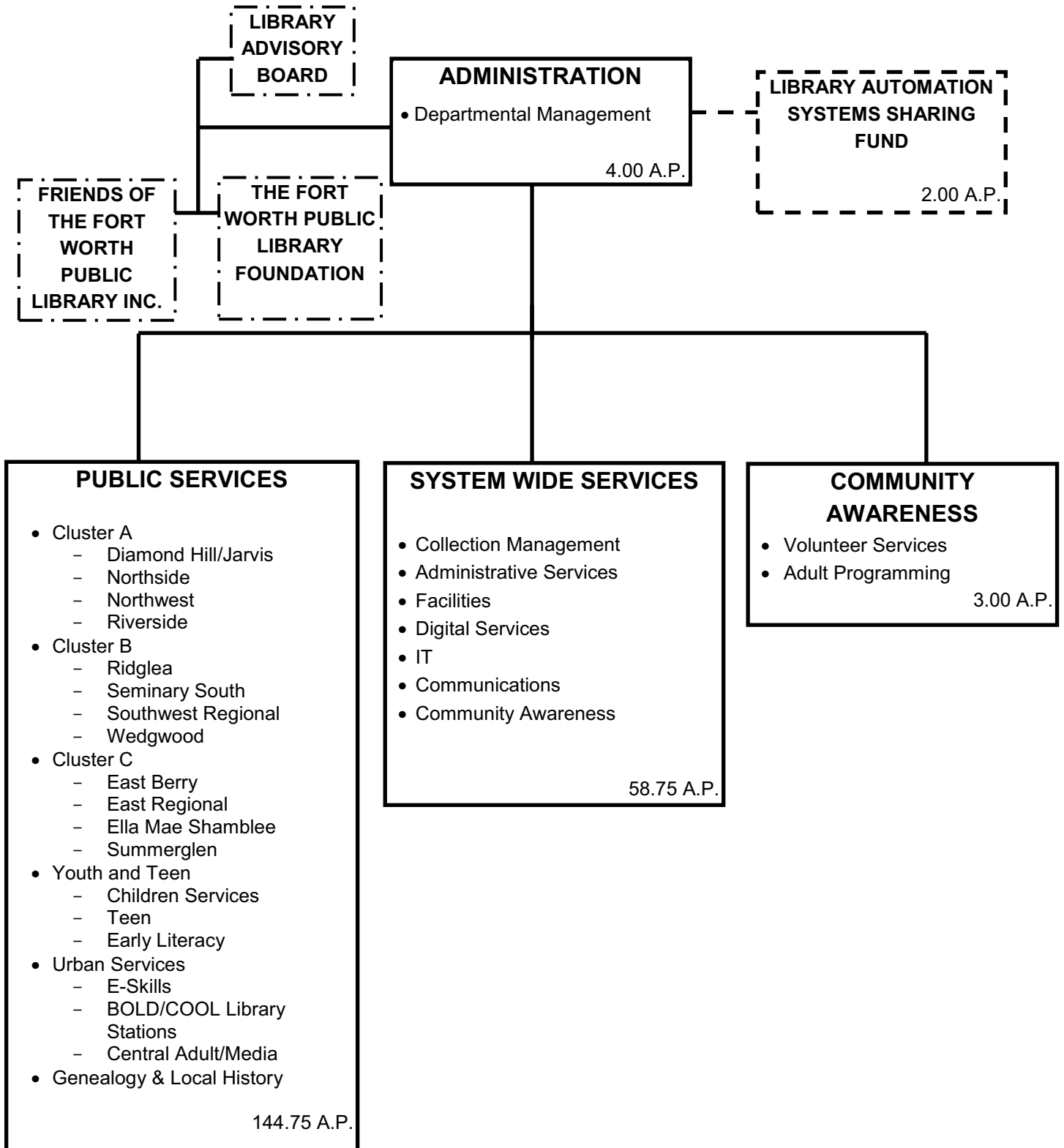
The Operations Division provides the structure and systems needed to maintain library services. The division consists of five operational units: Administrative Services, Collection Management, Communications, Facilities Management and Information Technology. Each has a unique responsibility to support the system-wide delivery of library services.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 8,875,405	\$ 9,227,162	\$ 8,633,424	\$ 8,633,424
Employee Benefits	\$ 3,466,999	\$ 4,142,032	\$ 4,065,688	\$ 4,065,688
Professional & Tech Svcs	\$ 1,996,118	\$ 1,629,603	\$ 2,074,446	\$ 2,074,446
Utilities Repairs & Rentals	\$ 615,639	\$ 940,817	\$ 651,561	\$ 651,561
Other Purchased Services	\$ 206,631	\$ 322,712	\$ 310,373	\$ 310,373
Supplies	\$ 3,477,118	\$ 3,581,858	\$ 3,389,545	\$ 3,389,545
Property/Capital Assets	\$ 82,371	\$ 97,557	\$ 0	\$ 0
Debt Service	\$ 0	\$ 169,350	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 18,720,281	\$ 20,111,091	\$ 19,125,037	\$ 19,125,037
Authorized Positions	214.50	210.50	210.50	210.50

LIBRARY – 212.50 A.P.

GENERAL FUND 210.50 A.P.

LIBRARY AUTOMATION SYSTEMS SHARING FUND 2.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
LIBRARY	10100/0841000:0849040

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

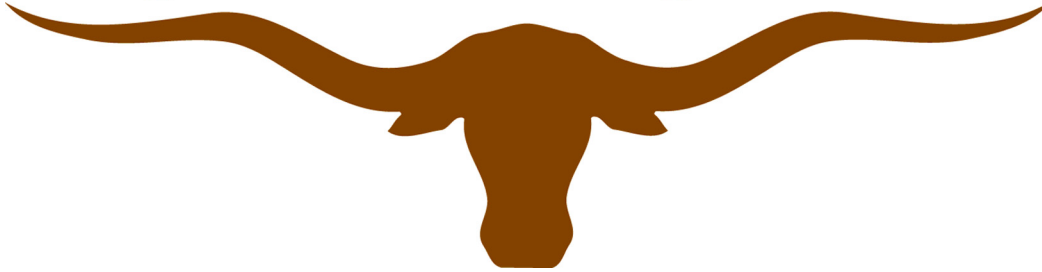
FY2016 ADOPTED:	\$20,111,091	A.P.	210.50
FY2017 ADOPTED:	\$19,125,037	A.P.	210.50

- A. The adopted budget increases by \$450,969 due to an allocation for IT services.
- B. The adopted budget decreases by (\$434,637) to increase salary savings budgeted due to anticipated vacancies in the department in FY2017.
- C. The adopted budget decreases by (\$390,484) due to an allocation for IT system support.
- D. The adopted budget decreases by (\$332,363) due to the creation of benefit savings accounts budgeted for anticipated vacancies in the department in FY2017.
- E. The adopted budget decreases by (\$300,035) due to an allocation for telecom services.
- F. The adopted budget decreases by (\$252,292) for temporary employees due to a reduction in temporary employees and an increase in contractual temps.
- G. The adopted budget increases by \$171,186 due to an allocation for network services.
- H. The adopted budget decreases by (\$169,350) for the transfer of funds to Non-Departmental which was appropriated for debt service payments in FY2016. For FY2017 these allocations were transferred back to Non-Departmental.
- I. The adopted budget increases by \$135,409 for other contractual services due to a reduction in temporary employees and an increase in contractual temps.
- J. The adopted budget increases by \$100,329 for part-time employees.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
LIBRARY**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
DIVISION 1				
Branch/Neighborhood Services				
<i>Increase materials checked out by 2%</i>	4,078,314	3,689,214	3,887,850	3,965,607
<i>Maintain number of hours of onsite computer uses</i>	288,008	271,042	229,532	229,532
Urban Services				
<i>Maintain number of workforce development</i>	N/A	627	627	627
<i>Number of passport application processed</i>	N/A	N/A	N/A	N/A
Local History, Archives & Genealogy				
<i>Increase number of archival items digitized by 5%</i>	1850	2082	2176	2285
DIVISION 2				
Acquisitions, Processing and Cataloging				
<i>Percent of materials budget encumbered</i>	N/A	N/A	N/A	100%
<i>Increase number of Spanish materials added to the collection by 5%</i>	N/A	N/A	14160	14868
Circulation				
<i>Percent of new card registrations completed electronically</i>	N/A	N/A	N/A	N/A
<i>KPI</i>				
Communications & Marketing				
<i>Number of events Library spaces are rented</i>	N/A	N/A	N/A	N/A
<i>Number of hours Library spaces are rented</i>	N/A	N/A	N/A	N/A
Information Technology				
<i>Number of HotSpot checkouts</i>	N/A	N/A	N/A	N/A

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DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>LIBRARY ADMINISTRATION</u>								
0841000	LIBRARY ADMINISTRATION	\$ 5,105,038	\$ 577,902	\$ 1,387,599	\$ 1,387,599	4.00	4.00	4.00	4.00
0841010	LIBRARY COMMUNITY AWARENESS	0	192,803	-4,979	-4,979	3.00	3.00	0.00	0.00
0841060	DECISION PACKAGES	0	364,371	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,105,038</u>	<u>\$ 1,135,076</u>	<u>\$ 1,382,620</u>	<u>\$ 1,382,620</u>	<u>7.00</u>	<u>7.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>LIBRARY SYSTEM-WIDE SERVICES</u>								
0842000	LIBRARY SYSTEM-WIDE SERVICES	\$ 0	\$ 1,145,073	\$ 968,486	\$ 968,486	0.00	0.00	0.00	0.00
0842003	LIBRARY EARLY CHILDHOOD	644,410	0	0	0	0.00	0.00	0.00	0.00
0842010	LIBRARY ADMIN SERVICES	3,843,785	505,726	601,761	601,761	6.00	6.00	6.00	6.00
0842020	LIBRARY IT	624,724	1,942,856	586,275	586,275	5.00	4.00	4.00	4.00
0842030	LIBRARY COMMUNICATIONS	0	365,690	593,102	593,102	4.00	4.00	7.00	7.00
0842040	LIBRARY DIGITAL SERVICES	0	76,769	-3,320	-3,320	2.00	1.00	0.00	0.00
0842050	LIBRARY FACILITIES	0	614,468	541,529	541,529	6.00	6.00	6.00	6.00
	Sub-Total	<u>\$ 5,112,919</u>	<u>\$ 4,650,582</u>	<u>\$ 3,287,833</u>	<u>\$ 3,287,833</u>	<u>23.00</u>	<u>21.00</u>	<u>23.00</u>	<u>23.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>COLLECTIONS MANAGEMENT</u>								
0843000	LIBRARY COLLECTIONS MANAGEMENT	\$ 0	\$ 142,223	\$ 223,929	\$ 223,929	1.00	1.00	2.00	2.00
0843002	LIBRARY MEADOW-BROOK BRANCH	216,846	0	0	0	0.00	0.00	0.00	0.00
0843003	LIBRARY NORTHEAST BRANCH	272,797	0	0	0	0.00	0.00	0.00	0.00
0843020	LIBRARY ACQUISITIONS	620	3,360,263	3,436,841	3,436,841	11.00	9.00	10.00	10.00
0843030	LIBRARY PROCESSING & CATALOGUE	0	853,045	780,531	780,531	9.00	9.00	8.00	8.00
0843040	LIBRARY CENTRAL CIRCULATION	3,007,013	1,005,292	999,029	999,029	16.75	18.75	18.75	18.75
	Sub-Total	<u>\$ 3,497,276</u>	<u>\$ 5,360,823</u>	<u>\$ 5,440,330</u>	<u>\$ 5,440,330</u>	<u>37.75</u>	<u>37.75</u>	<u>38.75</u>	<u>38.75</u>
	<u>ARCHIVES</u>								
0844000	LIBRARY ARCHIVES	\$ 0	\$ 437,878	\$ 511,146	\$ 511,146	6.00	6.00	6.00	6.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 437,878</u>	<u>\$ 511,146</u>	<u>\$ 511,146</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>URBAN SERVICES</u>								
0845000	LIBRARY URBAN SERVICES ADMIN	\$ 0	\$ 109,044	\$ 3,728	\$ 3,728	1.00	1.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0845010	LIBRARY CENTRAL ADULT AND MEDI	0	896,306	972,612	972,612	11.75	9.75	10.75	10.75
0845020	LIBRARY eSKILLS LIBRARY	0	230,025	255,195	255,195	3.00	3.00	3.00	3.00
0845030	LIBRARY COOL LIBRARY	104,199	106,728	115,285	115,285	2.00	2.00	2.00	2.00
0845040	LIBRARY BOLD LIBRARY	124,069	134,352	142,781	142,781	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 228,268</u>	<u>\$ 1,476,455</u>	<u>\$ 1,489,601</u>	<u>\$ 1,489,601</u>	<u>19.75</u>	<u>17.75</u>	<u>17.75</u>	<u>17.75</u>
	<u>YOUTH AND TEEN SERVICES</u>								
0846000	LIBRARY YOUTH & TEEN SERVICES	\$ 0	\$ 1,308,386	\$ 1,337,612	\$ 1,337,612	19.50	18.50	18.50	18.50
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,308,386</u>	<u>\$ 1,337,612</u>	<u>\$ 1,337,612</u>	<u>19.50</u>	<u>18.50</u>	<u>18.50</u>	<u>18.50</u>
	<u>CLUSTER A</u>								
0847000	LIBRARY CLUSTER A ADMIN	\$ 0	\$ 119,501	\$ 4,358	\$ 4,358	1.00	1.00	0.00	0.00
0847010	LIBRARY NORTHWEST BRANCH	544,495	654,140	771,902	771,902	10.00	11.00	12.00	12.00
0847020	LIBRARY RIVERSIDE BRANCH	815	275,393	248,003	248,003	5.25	5.25	5.25	5.25
0847030	LIBRARY NORTHSIDE BRANCH	306,033	317,716	267,443	267,443	5.50	5.25	5.25	5.25

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0847040	LIBRARY DIAMOND HILL BRANCH	273,125	309,952	288,896	288,896	5.25	5.25	5.25	5.25
	Sub-Total	<u>\$ 1,124,468</u>	<u>\$ 1,676,702</u>	<u>\$ 1,580,602</u>	<u>\$ 1,580,602</u>	<u>27.00</u>	<u>27.75</u>	<u>27.75</u>	<u>27.75</u>
	<u>CLUSTER B</u>								
0848000	LIBRARY CLUSTER B ADMIN	\$ 0	\$ 94,888	\$ 4,393	\$ 4,393	1.00	1.00	0.00	0.00
0848010	LIBRARY SOUTHWEST REGIONAL	846,906	892,813	959,927	959,927	16.00	16.00	17.00	17.00
0848020	LIBRARY WEDGWOOD BRANCH	316,981	302,197	323,227	323,227	7.00	6.25	6.25	6.25
0848030	LIBRARY SEMINARY SOUTH BRANCH	308,509	369,539	348,973	348,973	7.00	7.75	7.75	7.75
0848040	LIBRARY RIDGLEA BRANCH	413,659	421,372	453,923	453,923	8.00	8.75	8.75	8.75
	Sub-Total	<u>\$ 1,886,055</u>	<u>\$ 2,080,809</u>	<u>\$ 2,090,443</u>	<u>\$ 2,090,443</u>	<u>39.00</u>	<u>39.75</u>	<u>39.75</u>	<u>39.75</u>
	<u>CLUSTER C</u>								
0849000	LIBRARY CLUSTER C ADMIN	\$ 0	\$ 114,180	\$ 3,573	\$ 3,573	1.00	1.00	0.00	0.00
0849010	LIBRARY EAST REGIONAL	567,552	678,779	805,106	805,106	11.00	11.00	12.00	12.00
0849020	LIBRARY EAST BERRY BRANCH	290,290	269,752	231,803	231,803	5.25	5.25	5.25	5.25

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0849030	LIBRARY ELLA M SHAM- BLEE BRANCH	301,227	295,763	286,441	286,441	5.25	5.25	5.25	5.25
0849040	LIBRARY SUMMER- GLEN BRANCH	607,188	625,906	677,927	677,927	13.00	12.50	12.50	12.50
	Sub-Total	<u>\$ 1,766,257</u>	<u>\$ 1,984,380</u>	<u>\$ 2,004,850</u>	<u>\$ 2,004,850</u>	<u>35.50</u>	<u>35.00</u>	<u>35.00</u>	<u>35.00</u>
	TOTAL	\$ 18,720,281	\$ 20,111,091	\$ 19,125,037	\$ 19,125,037	214.50	210.50	210.50	210.50

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
MUNICIPAL COURT	10100/0381000:0386000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Municipal Court is a Court of Record with five courtrooms and full court/payment services located in the historic A.D. Marshall Public Safety & Courts Building, two courtrooms and full court/payment services at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment court operated at 350 W. Belknap, and two satellite payment locations. These courts have jurisdiction within the City of Fort Worth's territorial limits over all Class C misdemeanor criminal cases brought under City ordinances and the Texas Penal Code. These cases are punishable by fine only. The Department also processes civil parking cases filed within the territorial limits of the City of Fort Worth.

The Department is divided into four divisions: Administration, Judicial, Clerk of the Court and Marshals. The Administration Division has responsibility for management of overall departmental operations, fiscal/resource/technology coordination, administrative hearings and acts as the liaison with other departments and agencies. The Arraignment Court is a separate cost center that falls under the direction of the Clerk of the Court.

The Judicial Division is comprised of thirteen judges, including a Chief Judge and a Deputy Chief Judge; in addition, there are substitute judges. All judges are appointed by the City Council. The Judicial Division is responsible for adjudication of jury and non-jury trials, performing magistrate duties, and administering the Teen Court Program.

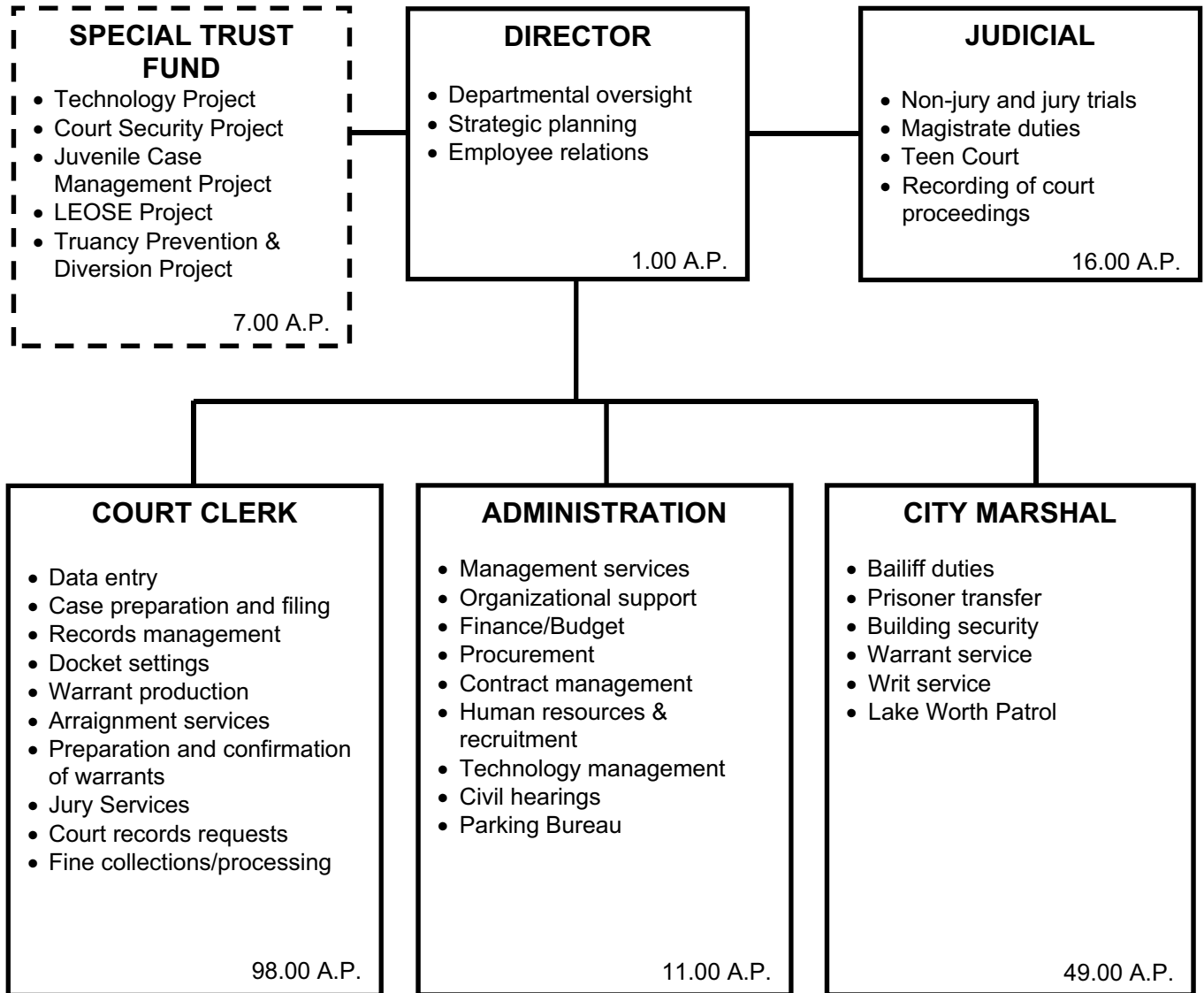
The Clerk of the Court Division is responsible for filing of citations, case preparation, setting court dockets, fine collections, administering community service programs, warrant production, management of the City's jury system, processing civil parking citations, and performing other court-related non-judicial activities.

The Marshal Division is responsible for bailiff duties, prisoner transfer, building security and warrant services. The Division is also responsible for lake patrol operations at Lake Worth. The Lake Patrol section, part of the Marshal Division, includes three Deputy City Marshals and one Sr. Deputy City Marshal, which have responsibility for patrolling approximately 3,560 acres of the Lake Worth recreational area, the Fort Worth Nature Center and Refuge, area leased-property neighborhoods and 14 surrounding City-owned parks. This operation is partially reimbursed annually from the Lake Worth Trust Fund.

For FY2017, the Truancy Court is the primary change for the department. Based on a joint decision by the Fort Worth Independent School District and the City, the dedicated Truancy Court located at Eastern Hills High School will cease operations effective June 30, 2016. All truancy case activity was relocated to the Southwest Municipal Court location.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 8,695,511	\$ 9,097,686	\$ 8,985,908	\$ 8,985,908
Employee Benefits	\$ 3,389,790	\$ 3,950,753	\$ 3,961,126	\$ 3,961,126
Professional & Tech Svcs	\$ 1,017,157	\$ 1,019,486	\$ 1,367,534	\$ 1,367,534
Utilities Repairs & Rentals	\$ 498,948	\$ 461,909	\$ 767,726	\$ 767,726
Other Purchased Services	\$ 1,719,371	\$ 1,943,019	\$ 1,949,455	\$ 1,949,455
Supplies	\$ 372,892	\$ 299,061	\$ 236,378	\$ 236,378
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 276,387	\$ 161,154	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 457,292	\$ 89,421	\$ 0
Total Expenditures	\$ 15,970,056	\$ 17,390,360	\$ 17,357,548	\$ 17,268,127
Authorized Positions	184.00	177.00	175.00	175.00

MUNICIPAL COURT – 182.00 A.P.
GENERAL FUND 175.00 A.P.
SPECIAL TRUST FUND 7.00 A.P.



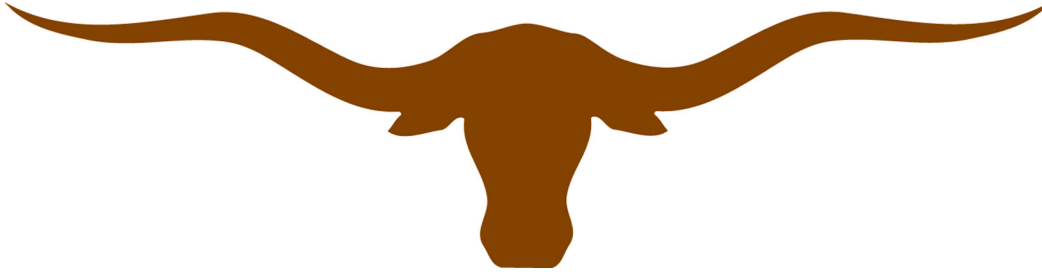
SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
MUNICIPAL COURT		10100/0381000:0386000	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$17,390,361	A.P.	177.00
FY2017 ADOPTED:	\$17,268,127	A.P.	175.00
<p>A. The adopted budget decreases by (\$307,318) and two Deputy City Marshal authorized positions as a result of the approval of the reduction package for the elimination of a dedicated truancy court. This reduction includes \$132,356 in funding for scheduled temporaries.</p> <p>B. The adopted budget increases by \$233,263 based on IT allocations and supplies related to computing, radio, telephone services, cell phones, and equipment.</p> <p>C. The adopted budget decreases by (\$188,930) for salary and benefit savings based on historic staff turnover.</p> <p>D. The adopted budget increases by \$135,408 for costs associated with health insurance based on the rates effective on January 1, 2016 and implementing a composite rate applied on vacant positions.</p> <p>E. The adopted budget decreased by (\$88,000) for transfers to the Vehicle and Equipment Replacement Fund (VERF) based on the number of vehicles planned for FY2017. For FY2017, the funding for the vehicle replacement plan will be in Non-Departmental.</p> <p>F. The adopted budget increases by \$53,005 due to increased costs for Workers Compensation payments.</p> <p>G. The adopted budget increases by \$39,910 due to increased costs for Health Insurance for retirees.</p> <p>H. The adopted budget decreases by (\$35,919) due to the decreased costs in postage throughout the department.</p> <p>I. The adopted budget increases by \$30,600 due to increased costs for Choice Health insurance costs for employees.</p> <p>J. The adopted budget decreases by (\$26,136) due to the decreased costs in motor vehicle fuel across the department.</p> <p>K. The adopted budget increases by \$21,375 primarily due to the addition of funds for the identification badge program supplies transferred from the Human Resources Department in FY2016.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
MUNICIPAL COURT**

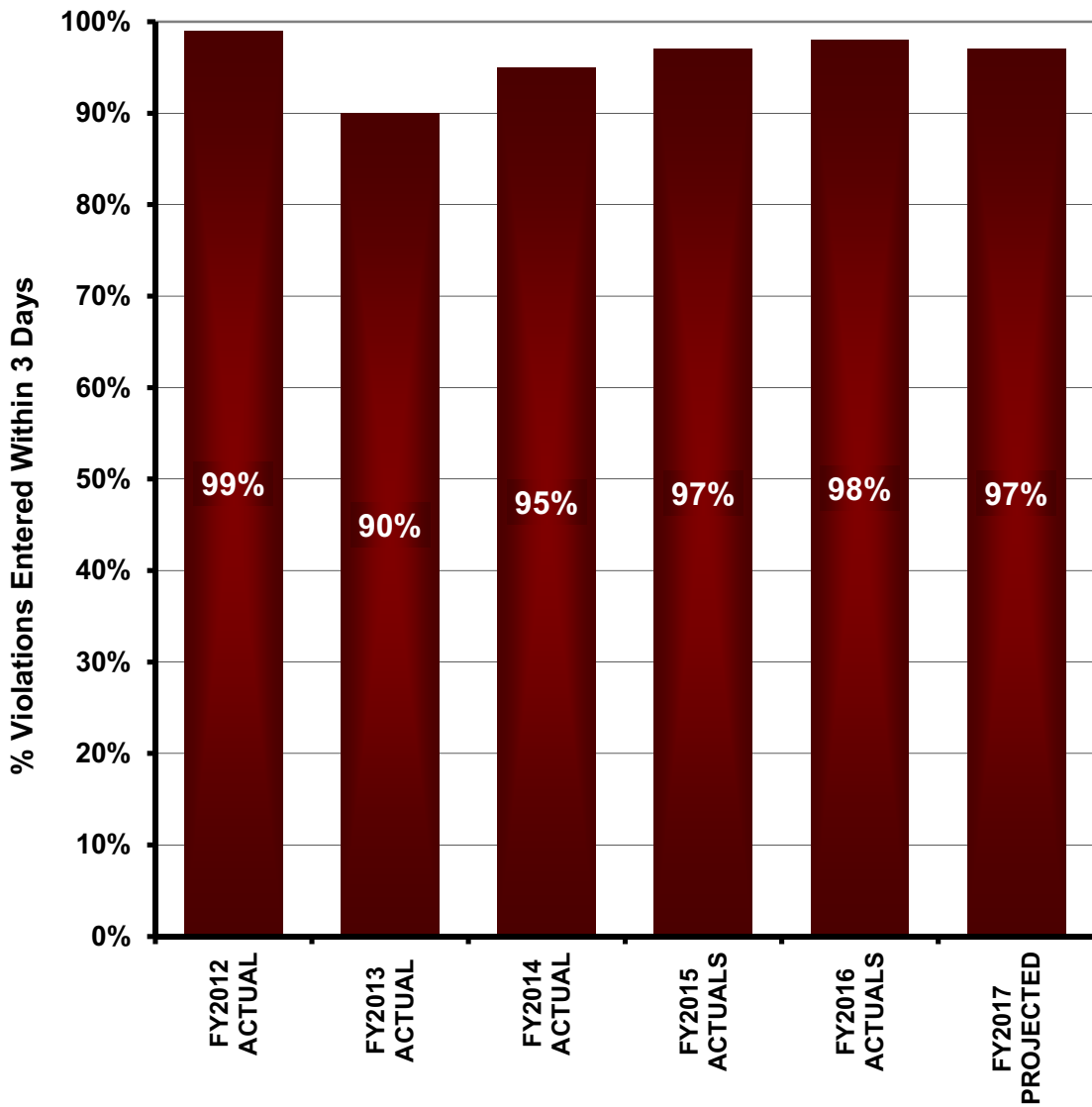
	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
CLERK OF THE COURT				
Records & Case Management				
<i>Enter citations within 3 business days of filing</i>	95%	97%	98%	97%
<i>To process at least 95% of mail payments within 2 business days</i>	98%	93%	97%	95%
MARSHAL DIVISION				
Warrants Section				
<i>To serve an average of 2,600 warrants per month (2,800 for FY2017)</i>	96%	100%	100%	100%

FORT WORTH®



Municipal Court

% of Violations Received And Entered Within 3 Days



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ADMINISTRATION</u>								
0381000	MUNI COURT ADMINIS- TRATION	\$ 3,246,366	\$ 1,838,953	\$ 1,583,141	\$ 1,583,141	15.00	14.00	12.00	12.00
0381010	MUNI COURT ATTEN- DANCE COURT	535,319	424,106	-3,011	-3,011	6.00	4.00	0.00	0.00
0381020	MUNI COURT ARRAIGN- MENT COURT	678,417	758,068	498,517	498,517	6.00	6.00	6.00	6.00
0381040	MUNI COURT HOME- LESS COURT PROG	30,466	61,685	54,613	54,613	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 4,490,568</u>	<u>\$ 3,082,811</u>	<u>\$ 2,133,260</u>	<u>\$ 2,133,260</u>	<u>28.00</u>	<u>25.00</u>	<u>19.00</u>	<u>19.00</u>
	<u>JUDICIAL</u>								
0382000	MUNI COURT JUDICIAL	\$ 1,283,107	\$ 1,346,651	\$ 1,398,534	\$ 1,398,534	10.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 1,283,107</u>	<u>\$ 1,346,651</u>	<u>\$ 1,398,534</u>	<u>\$ 1,398,534</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>COURT CLERK</u>								
0383000	MUNI COURT CLERK OF COURT ADMN	\$ 508,316	\$ 934,378	\$ 1,122,341	\$ 1,122,341	5.00	5.00	6.00	6.00
0383010	MUNI COURT COLLECT AND ENFORCE	400,108	2,292,002	2,312,626	2,312,626	8.00	10.00	10.00	10.00
0383020	MUNI COURT FINANCIAL MGMT	787,766	992,809	1,032,221	1,032,221	18.00	18.00	18.00	18.00
0383030	MUNI COURT RECORDS/ CASE MGMT	1,813,609	1,130,642	1,161,227	1,161,227	28.00	21.00	21.00	21.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0383040	MUNI COURT WARRANT CLERKS	1,042,158	1,080,047	1,115,741	1,115,741	20.00	21.00	21.00	21.00
	Sub-Total	<u>\$ 4,551,957</u>	<u>\$ 6,429,878</u>	<u>\$ 6,744,156</u>	<u>\$ 6,744,156</u>	<u>79.00</u>	<u>75.00</u>	<u>76.00</u>	<u>76.00</u>
	<u>WARRANTS</u>								
0384000	MUNI COURT WAR-RANTS	\$ 2,062,918	\$ 2,415,569	\$ 2,674,754	\$ 2,585,333	24.00	23.00	25.00	25.00
0384010	MUNI COURT BUILDING SECURITY	1,289,066	1,259,327	1,429,405	1,429,405	17.00	15.00	16.00	16.00
	Sub-Total	<u>\$ 3,351,984</u>	<u>\$ 3,674,896</u>	<u>\$ 4,104,159</u>	<u>\$ 4,014,738</u>	<u>41.00</u>	<u>38.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>LAKE WORTH PATROL</u>								
0385000	MUNI COURT LAKE WORTH PATROL	\$ 352,953	\$ 261,745	\$ 258,570	\$ 258,570	3.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 352,953</u>	<u>\$ 261,745</u>	<u>\$ 258,570</u>	<u>\$ 258,570</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>SOUTHWEST MUNICIPAL COURT</u>								
0386000	MUNI COURT SOUTH-WEST COURT	\$ 1,939,487	\$ 2,594,379	\$ 2,718,869	\$ 2,718,869	23.00	26.00	26.00	26.00
	Sub-Total	<u>\$ 1,939,487</u>	<u>\$ 2,594,379</u>	<u>\$ 2,718,869</u>	<u>\$ 2,718,869</u>	<u>23.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
	TOTAL	\$ 15,970,056	\$ 17,390,360	\$ 17,357,548	\$ 17,268,127	184.00	177.00	175.00	175.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

FUND/CENTER

NEIGHBORHOOD SERVICES

10100/0190500:0199000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Created in 2015, the Neighborhood Services Department strives to promote economic independence, sustainable housing, and healthy successful neighborhoods by partnering with residents, businesses, non-profit, and government agencies through community development, life enriching programs and social services. The Neighborhood Services Department enhances the quality of life for residents by strengthening neighborhoods through services and partnerships in Fort Worth and surrounding areas. The Neighborhood Services Department implements a number of programs to achieve. These functions are performed by the following divisions: Community Development, Administration and Loan Services, Homelessness Initiative, Community Services, and Neighborhood Performance and Education.

The Community Development Division coordinates redevelopment projects/plans and administers the Neighborhood Empowerment Zone (NEZ) program, as well as grant-funded and non-grant-funded economic and community development projects. The division also coordinates the Priority Repair, Weatherization and Lead Safe programs.

The Administration and Loan Services Division oversees the Department's budget, payroll, and human resources functions while also administering homebuyer assistance programs (HAP) and performing loan intake and servicing functions for homebuyer down-payment assistance/rehabilitation programs.

The Homelessness Initiative Division is responsible for the Directions Home Program, the City's 10-year plan to end homelessness, while making chronic and persistent homelessness non-existent in the City of Fort Worth.

The Community Services Division oversees seven of the City's network of community centers and administers recreational and human services. This division also delivers more than \$12 million in state and federal grant-funded social services to eligible households in Fort Worth and Tarrant County through the Community Action Partners program.

The Neighborhood Performance and Education Division is responsible for implementing the Neighborhood Profile Area/Performance Indicators Initiative, which tracks key performances measures for the City's neighborhoods. This division also coordinates a multi-departmental workgroup that identifies solutions by addressing emerging trends that will ultimately improve economic and social outcomes in Fort Worth.

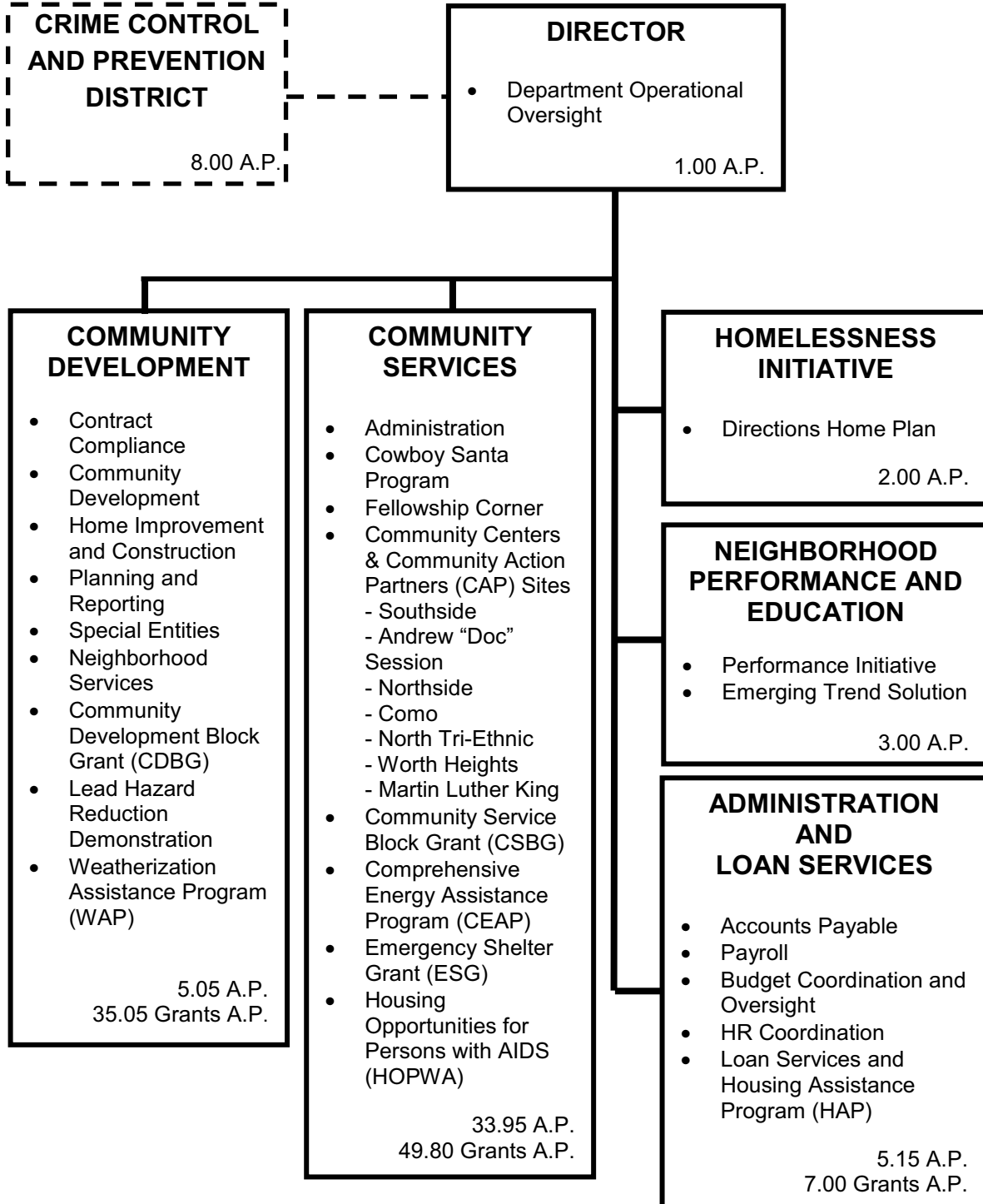
Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 2,413,259	\$ 2,674,678	\$ 2,674,678
Employee Benefits	\$ 0	\$ 973,784	\$ 1,200,070	\$ 1,200,070
Professional & Tech Svcs	\$ 0	\$ 3,457,545	\$ 3,971,134	\$ 4,303,948
Utilities Repairs & Rentals	\$ 0	\$ 413,286	\$ 362,186	\$ 362,186
Other Purchased Services	\$ 0	\$ 194,870	\$ 198,087	\$ 198,087
Supplies	\$ 0	\$ 245,969	\$ 235,775	\$ 235,775
Debt Service	\$ 0	\$ 2,464	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 7,701,177	\$ 8,641,930	\$ 8,974,744
Authorized Positions	0.00	48.15	50.15	50.15

NEIGHBORHOOD SERVICES – 150.00 A.P.

GENERAL FUND 50.15 A.P.

CRIME CONTROL AND PREVENTION DISTRICT 8.00 A.P.

GRANTS FUND 91.85 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
NEIGHBORHOOD SERVICES	10100/0190500:0199000

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$7,701,177	A.P.	48.15
FY2017 ADOPTED:	\$8,974,744	A.P.	50.15

- A. The adopted budget increases by \$271,638 and two authorized positions for funding of an improvement package to add two neighborhood development specialists to the Administration Division responsible for the administration of the Housing Finance Corporation (HFC), offset by an increase in revenue from the HFC.
- B. The adopted budget increases by \$332,814 for transfer of the Alleyway Maintenance Program from the Transportation and Public Works Department.
- C. The adopted budget increases by \$301,892 for funding of an improvement package to add additional funds for the United Way Directions Home Program.
- D. The adopted budget increases by \$315,462 for salary and benefits increases related to the FY2016 Classification and Compensation Study, with an additional 3% budgeted for Pay for Performance Plan increases.
- E. The adopted budget decreases by (\$95,263) for budgeted salary and benefits savings based on a projected 5% departmental vacancy rate.
- F. The adopted budget increases by \$107,349 for IT allocations related to computing and telephone services.
- G. The adopted budget increases by \$80,000, transferred from Park and Recreation for funding of Senior Citizens Services of Greater Tarrant County.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
NEIGHBORHOOD SERVICES**

	FY2013	FY2014	FY2015 Estimated	FY2016 Projected
HOUSING, SOCIAL SERVICES AND MANAGEMENT				
Community Development				
<i>Increase Accessibility of Affordable Housing Stock</i>	60	39	70	80
Compliance and Planning				
<i>Increase number of monitoring visits performed</i>	43	58	60	61
<i>Increase number of technical assistance workshops and visits</i>	N/A	N/A	N/A	95%
HOUSING PROGRAMS				
Homebuyer Assistance				
<i>Provide 100 families with down payment and closing cost assistance</i>	100	95	50	100
<i>Number of approved lenders using the Homebuyer Assistance Program</i>	100%	95%	50%	100%
Home Improvement and Construction				
<i>Minor home repairs performed for existing single-family low-income housing units</i>	194	275	219	277
OUTSIDE ENTITIES AND OUTREACH				
Management of outside entities				
<i>Reduce inventory of vacant properties</i>	73	90	74	70

**NEIGHBORHOOD SERVICES DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY
GRANT FUNDING**

GENERAL INFORMATION:

The Community Development Block Grant (CDBG) is an entitlement grant authorized by the Housing and Community Development Act of 1974, as amended. Its purpose is to develop viable urban communities by providing quality housing, a suitable living environment and expanding economic opportunities, principally for persons of low and very low-income. The U.S. Department of Housing and Urban Development (HUD) is the source agency for this entitlement funding. CDBG funds the following: priority repairs program, the Cowtown Brush-Up exterior paint program and public services. Public services include childcare and after school programs, facility projects such as park improvements and infrastructure, and economic developments.

The HOME Investment Partnership Program (HOME) is an entitlement grant designed to be a partnership among the federal government, local government and those in the for-profit and non-profit sectors who build, own, manage, finance or support low-income housing initiatives. The HOME program mandates the participation of non-profit developers, sponsors and owners. HUD is the source agency for this entitlement grant funding. HOME funds the following: the Homebuyer's Assistance Program, Community Housing Development Organization (CHDO) Programs and the development of multi-family and single-family homes.

The Emergency Solutions Grant (HESG) is an entitlement grant designed to help increase the services of emergency shelters and transitional housing facilities for homeless individuals and families. This grant helps provide essential services that assist in regaining the stability of permanent rehousing and preventing homelessness. HUD is the source agency for this entitlement grant funding.

The Housing Opportunities for Persons with HIV/AIDS (HOPWA) is an entitlement grant designed to assist with all forms of housing to prevent homelessness for persons with HIV/AIDS and their families. HUD is the source agency for this entitlement grant funding.

The Lead Hazard Reduction Demonstration Grant (LHRD) is a competitive grant designed to assist units of local government in undertaking programs to identify and control lead-based paint hazards in eligible privately-owned rental or owner-occupied housing. Housing is generally made lead-safe through use of interim controls, consisting of encapsulation of lead-paint surfaces and replacement of friction surface components that can create lead dust. HUD is the source agency for this competitive grant funding.

Community Services Block Grant (CSBG) program provides services designed to eliminate poverty and foster self-sufficiency. The funds are non-competitive and are distributed by the U.S. Department of Health and Human Services through the Texas Department of Housing and Community Affairs (TDHCA). TDHCA is the granting agency to Texas municipalities. Low to moderate income residents in Tarrant County are provided with direct services such as job training, utility bill payment assistance, case management assistance (setting life goals and removing barriers to independence), limited childcare, job skill/educational seminars, transportation, emergency food, school supplies and holiday programs for youth and the elderly.

Comprehensive Energy Assistance Program (CEAP) provides assistance with utilities (gas, electric, propane) and limited HVAC repair, retrofit, or replacement window units for low to moderate income residents of Tarrant County. Priority is given to households most vulnerable to extreme weather conditions with members that are elderly, disabled, or children 5 years of age and under. This program consists of two components: 1) Utility Assistance and 2) Household Crisis Program. The source agency for this grant funding is Texas Department of Housing and Community Affairs with funds originating from U.S. Department of Health and Human Services. The funds are non-competitive; however the city frequently receives additional allocations of funds.

The Weatherization Assistance Program (WAP) TACAA Oncor serves extremely low income residents of Tarrant County, primarily persons with disabilities and the elderly. The source agency for this grant funding is Oncor; funds are administered by Texas Association of Community Action Agencies. The weatherization program provides attic insulations, weather stripping, caulking, window or door repairs and replacement of HVAC systems.

**NEIGHBORHOOD SERVICES DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY
GRANT FUNDING**

GENERAL INFORMATION:

Weatherization Assistance Program Low Income Household Energy Assistance Program (LIHEAP) serves extremely low income residents of Tarrant County, primarily persons with disabilities, the elderly, or those with children under the age of 5 in the household. The weatherization program helps low income customers control their energy costs through the installation of weatherization measures and conservation education. The program's goal is to reduce the energy cost burden of low income households through energy efficiency. Weatherization measures include: attic insulation, weather stripping, caulking, window and door repairs, and replacement of HVAC systems. The source agency for this grant funding is the Texas Department of Housing and Community Affairs with funds originating from the U.S. Department of Health and Human Services.

The Weatherization Assistance Program (DOE): is funded by the U.S. Department of Energy (DOE) and serves extremely low income residents of Tarrant County, primarily person with disabilities and the elderly. The weatherization program provides attic insulation, weather stripping, caulking, window and door repairs, and the replacement of Air conditioning units. The source agency for this grant is Texas Department of Housing and Community Affairs with funds from the DOE.

The Summer Food Service Program is funded through the Texas Department of Agriculture. It is designed to provide healthy and nutritious lunches, snacks, and beverages during the summer months to children at sites where 50% of the participants are eligible to receive free or reduced school lunches. These meals are provided to youths ages 1 to 18 throughout Tarrant County.

The After School Snack and Supper Program is funded through the Texas Department of Agriculture. It is designed to provide healthy and nutritious evening meals, snacks, and beverages during the after school hours to children at sites where 50% of the participants are eligible to receive free or reduced school lunches.

The Como Elementary School After School Program goals are to: 1) ensure academic success for youth through the provision of homework assistance, tutorial, and relevant educational programs; 2) emphasize the importance of learning; 3) reduce the level of truancy; 4) address students' physical needs; 5) provide activities that promote social development; 6) reduce juvenile arrests and juvenile victims of crimes during the target hours. The program is funded by the FWISD through its Fort Worth After School Initiative in partnership with the Crime Control and Prevention District.

Community Action Partners Neighborhood Centers, Far Northwest and Far Southeast: Community Action Partners (CAP) is required to serve all of Tarrant County. Funds are used to pay monthly rent, utilities and repairs at two county sites. The far northwest and far southeast locations were selected to ensure that low to moderate income residents are provided with direct services (utility assistance, limited childcare, educational seminars, transportation, emergency food, school supplies and holiday programs for youth and the elderly), and information/referral to access assistance from other social services agencies. In addition to the county sites, Community Action Partners is located in the following community centers: Andrew "Doc" Session, Como, Martin Luther King, Northside, North Tri-Ethnic, Southside, Worth Heights and Central Administration – La Gran Plaza.

**NEIGHBORHOOD SERVICES DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY
GRANT FUNDING**

GENERAL INFORMATION:

The TXU Energy Aid Program was developed by the Texas Energy Retail Company, L.P. as a supplement to government and community aid programs, and designed to assist low income TXU Energy customers in financial distress with their electric bills. Funds are provided to the City to administer on behalf of TXU for their customers.

The Atmos Energy "Share the Warmth" Program was developed by the Atmos Energy Corporation as a supplement to government and community programs, and designed to assist Atmos Energy customers in financial distress to pay their natural gas bills.

The Volunteer Income Tax Assistance Program (VITA) is an Internal Revenue Service supported, income tax preparation program for low and moderate income individuals and families. This program also helps promote self-sufficiency by providing disadvantaged families and individuals with financial education to invest their tax refunds in an advantageous manner.

**NEIGHBORHOOD SERVICES DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY
OTHER FUNDING**

GENERAL INFORMATION:

Hilton Parking Lease Revenue comes from an underground parking garage located across the street from the Hilton Hotel, (formerly Radisson Hotel) that was completed in September, 1981. The garage was funded by an Urban Development Action Grant (UDAG) from HUD. The parking garage lease was amended to expire on April 30, 2070. The Hotel operates the parking garage and pays the City the fixed minimum rent of \$100,872 each year plus 30% of annual net profits, if such percentage rent is greater than the fixed minimum rent. This revenue can be used for any CDBG eligible activity.

**NEIGHBORHOOD SERVICES DEPARTMENT
October 1, 2016 to September 30, 2017
BUDGET OVERVIEW**

<u>FUNDING SOURCES</u>	<u>Carryover Balance</u>	<u>Allocation This Period</u>	<u>Total Available</u>
<u>General Fund</u>	\$ -	\$ 8,641,930	\$ 8,641,930
<u>Grant Funds</u>			
Community Development Block Grant (CDBG) (06/01/1995 - until expended including PI)	\$7,000,000	\$ 6,414,009	\$ 13,414,009
HOME Investment Partnership Program (06/01/2003 - until expended including PI)	8,000,000	2,143,383	10,143,383
Emergency Solutions Grant (HESG) (10/01/2016 - 09/30/2017)	300,000	493,901	793,901
HOPWA Grant (HOPWA) (10/01/2014 - 09/30/2017)	900,000	996,018	1,896,018
Lead Hazard Reduction Demonstration (LHRD) Grant (06/01/2015 - 05/31/2017)	1,900,000	-	1,900,000
Community Services Block Grant (CSBG) (01/01/2016 - 12/31/2016)	400,000	1,260,378	1,660,378
Comprehensive Energy Assistance Program (CEAP) (01/01/2016 - 12/31/2016)	2,000,000	3,000,000	5,000,000
Weatherization Assistance Program (WAP) TACAA Oncor (01/01/2015 - 12/31/2016)	300,000	825,000	1,125,000
Weatherization Assistance Program (WAP) LIHEAP (01/01/2016 - 12/31/2016)	300,000	900,000	1,200,000
Weatherization Assistance Program (WAP) DOE (01/01/2016 - 12/31/2016)	-	300,000	300,000
Summer Food Service Program (10/01/2016 - 09/30/2017)	-	920,000	920,000
After School Snack and Supper Program (10/01/2016 - 09/30/2017)	-	165,000	165,000
Como Elementary School After School Program (08/01/2016 - 07/31/2017)	-	51,026	51,026
Community Action Partners Neighborhood Centers (10/01/2016 - 09/30/2017)	-	30,000	30,000
TXU Energy Aid Program (01/01/2016 - 12/31/2016)	-	300,000	300,000
Atmos Energy "Share the Warmth" Program (01/01/2016 - 12/31/2016)	-	225,000	225,000
Volunteer Income Tax Assistance Program (VITA) (01/01/2016 - 12/31/2016)	-	200,000	200,000
Total Grants Funds	\$ 21,100,000	\$ 18,223,715	\$ 39,323,715
<u>Other Funds</u>			
Hilton Parking Lease	\$1,003,908	\$100,872	\$1,104,780
Total Other Funds	\$1,003,908	\$100,872	\$1,104,780
TOTAL ALL FUNDING SOURCES	\$ 22,103,908	\$ 26,966,517	\$ 49,070,425

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>NS COMMUNITY SERVICES ADMIN</u>								
0190500	NS COMMUNITY SERVICES ADMIN	\$ 0	\$ 498,122	\$ 167,628	\$ 167,628	0.00	4.45	0.00	0.00
0190503	NS COWBOY SANTAS PROGRAM	0	180,342	173,741	171,939	0.00	0.00	0.00	0.00
0190504	NS SOUTHSIDE NEIGHBORHOOD CENTER	0	246,039	244,219	244,219	0.00	3.50	3.50	3.50
0190509	NS ANDREW DOC SESSION NEIGHBORHOOD CENTER	0	245,600	240,702	240,702	0.00	3.50	3.50	3.50
0190510	NS FELLOWSHIP CORNER	0	11,447	11,449	11,449	0.00	0.00	0.00	0.00
0190522	NS NORTHSIDE NEIGHBORHOOD CENTER	0	333,736	318,837	317,837	0.00	4.50	4.50	4.50
0190523	NS COMO NEIGHBORHOOD CENTER	0	410,549	377,333	376,333	0.00	6.00	6.00	6.00
0190526	NS NORTH TRI ETHNIC NEIGHBORHOOD CENTER	0	272,485	259,137	259,137	0.00	3.50	3.50	3.50
0190532	NS WORTH HEIGHTS NEIGHBORHOOD CENTER	0	310,553	316,881	315,881	0.00	4.50	4.50	4.50
0190535	NS MARTIN LUTHER KING NEIGHBORHOOD CENTER	0	304,864	281,694	281,694	0.00	4.00	4.00	4.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 0	\$ 2,813,737	\$ 2,391,621	\$ 2,386,819	0.00	33.95	29.50	29.50
	<u>NS ADMIN & LOAN SERVICES</u>								
0191000	NS ADMIN & LOAN SERVICES	\$ 0	\$ 679,367	\$ 1,794,920	\$ 1,799,620	0.00	4.15	10.60	10.60
	Sub-Total	\$ 0	\$ 679,367	\$ 1,794,920	\$ 1,799,620	0.00	4.15	10.60	10.60
	<u>NS UNITED WAY</u>								
0191320	NS UNITED WAY CONTRACT	\$ 0	\$ 210,750	\$ 210,750	\$ 210,750	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 210,750	\$ 210,750	\$ 210,750	0.00	0.00	0.00	0.00
	<u>NS COMMUNITY DEVELOPMENT</u>								
0196000	NS COMMUNITY DEVELOPMENT	\$ 0	\$ 939,497	\$ 804,816	\$ 804,816	0.00	5.05	5.05	5.05
	Sub-Total	\$ 0	\$ 939,497	\$ 804,816	\$ 804,816	0.00	5.05	5.05	5.05
	<u>NS HOMELESSNESS INITIATIVE</u>								
0198000	NS HOMELESSNESS INITIATIVE	\$ 0	\$ 2,870,165	\$ 3,163,624	\$ 3,163,726	0.00	2.00	2.00	2.00
	Sub-Total	\$ 0	\$ 2,870,165	\$ 3,163,624	\$ 3,163,726	0.00	2.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	TOTAL	\$ 0	\$ 7,701,177	\$ 8,641,930	\$ 8,974,744	0.00	48.15	50.15	50.15

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

NON-DEPARTMENTAL

10100/0902501:0909801

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

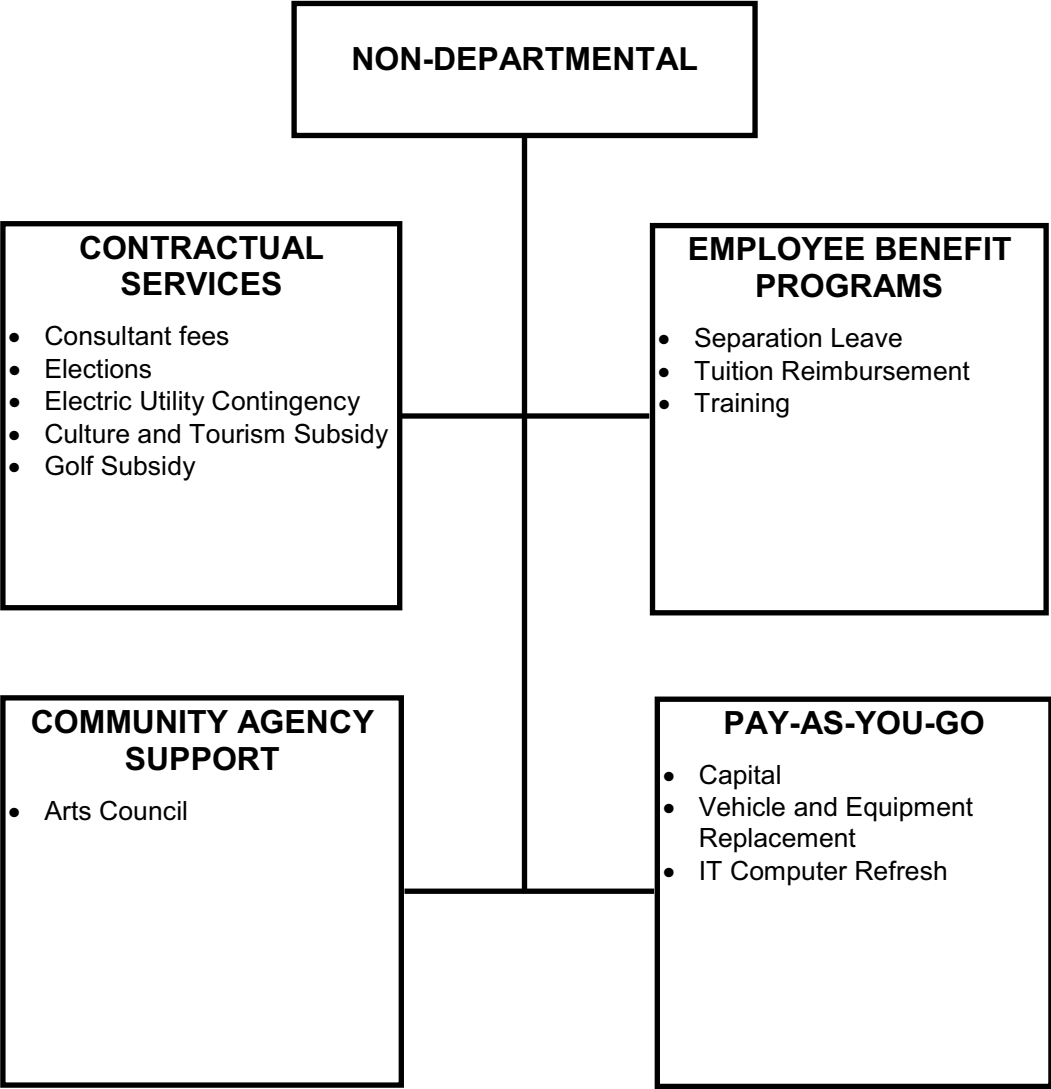
Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. In FY2016 many of these allocations such as retiree health benefits, economic incentives, debt service for the energy savings program, electric utility costs, risk management costs, and appraisal district fees were transferred out to the responsible departments. The remaining major Non-Departmental accounts include, but are not limited to, electric utility contingency, separation leave costs for General Fund employees, election costs, Arts Council funding, training and education, the Tuition Reimbursement Program and pay-as-you-go capital.

Fundamental changes were made to Non-Departmental in FY2016. This department is now used mainly for budgeting, with no funds paid from a Non-Departmental account. Many prior allocations were transferred to participating departments, with the goal of having all the costs of an activity shown in the respective department at the end of the fiscal year. The Non-Departmental budget retains allocations for electric utility contingency costs, separation leave costs for General Fund employees, election costs and the Tuition Reimbursement Program. In FY2017 all pay-as-you-go capital and vehicle and equipment replacement funds for the General Fund departments are budgeted in Non Departmental, along with funds for employee training. The budget in Non-Department will go through a "true up" at least annually for any expenditures paid from the responsible department. The budget for such expenditures will be moved from Non-Departmental to the participating department as needed and approved by the City Manager or his delegate.

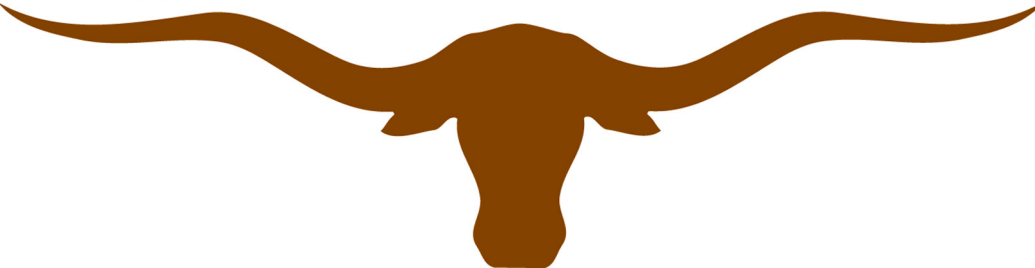
*The detail listed below varies from the budget ordinance expenditure detail due to an adjustment to expenditures that moved from the transfer account to the O&M accounts.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 6,067,924	\$ 4,754,968	\$ 4,754,968	\$ 4,989,668
Employee Benefits	\$ 28,936,048	\$ 159,017	\$ 152,111	\$ 152,111
Professional & Tech Svcs	\$ 16,244,882	\$ 2,015,000	\$ 2,027,500	\$ 2,027,500
Utilities Repairs & Rentals	\$ 9,671,499	\$ 2,768,734	\$ 2,768,734	\$ 2,768,734
Other Purchased Services	\$ 779,674	\$ 60,000	\$ 1,047,000	\$ 1,047,000
Supplies	\$ 135	\$ 2,500	\$ 3,000	\$ 3,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 1,714,697	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 11,607,571	\$ 5,318,244	\$ 39,611,461	\$ 39,828,426
Total Expenditures	\$ 75,022,430	\$ 15,078,463	\$ 50,364,774	\$ 50,816,439

NON-DEPARTMENTAL – 0.00 A.P.



FORT WORTH®



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
NON-DEPARTMENTAL	10100/0902501:0909801

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$15,078,463	A.P.	0.00
FY2017 ADOPTED:	\$50,816,439	A.P.	0.00

- A. The adopted budget increases by \$31,285,346 to fund pay-as-you-go capital projects for General Fund departments.
- B. The adopted budget increases by \$3,451,665 to fund vehicle and equipment replacement for General Fund departments.
- C. The adopted budget increases by \$1,262,728 to fund computer equipment refreshment and replacement for General Fund departments.
- D. The adopted budget decreases by (\$1,254,857) for the elimination of a subsidy to Culture and Tourism for electricity costs.
- E. The adopted budget increases by \$1,000,000 for a city-wide training initiative to support education and workforce development.

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ECONOMIC DEVELOPMENT</u>								
0901100	NONDEPT CONTINGENCY FUNDS	\$ 202,376	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 202,376	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>G.F. INS. CONTRIBUTIONS</u>								
0901506	NONDEPT RETIREE INS CONTRIB	\$ 17,999,473	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901507	NONDEPT UNEMPLOYMENT COMP INS	344,487	0	0	0	0.00	0.00	0.00	0.00
0901508	NONDEPT TIBS CONTRIB PAYMENTS	67,568	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 18,411,528	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>G.F. UTILITIES</u>								
0902501	NONDEPT ELECTRICITY	\$ 9,268,897	\$ 4,023,591	\$ 2,768,734	\$ 2,768,734	0.00	0.00	0.00	0.00
0902506	NONDEPT STRMWTR WTR & GAS UTIL	402,602	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 9,671,499	\$ 4,023,591	\$ 2,768,734	\$ 2,768,734	0.00	0.00	0.00	0.00
	<u>TUITION REIMBURSEMENTS</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0904600	NONDEPT TUITION REIMBURSEMENTS	\$ 260,216	\$ 159,017	\$ 1,152,111	\$ 1,152,111	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 260,216</u>	<u>\$ 159,017</u>	<u>\$ 1,152,111</u>	<u>\$ 1,152,111</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OUTSIDE CONSULTANTS</u>								
0905500	NONDEPT CONSULTANT FEES	\$ 15,096	\$ 200,000	\$ 200,000	\$ 200,000	0.00	0.00	0.00	0.00
0905501	NONDEPT GASB 45 TRUST	10,474,927	0	0	0	0.00	0.00	0.00	0.00
0905503	NONDEPT 380 AGREEMENTS	10,841,255	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 21,331,278</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>TARRANT APPRAISAL DISTRICT</u>								
0905700	NONDEPT TARRANT APPRAISAL DIST	\$ 2,342,887	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,342,887</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OTHER CONTRIBUTIONS</u>								
0906210	NONDEPT ARTS COUNCIL	\$ 1,918,205	\$ 1,377,500	\$ 1,377,500	\$ 1,377,500	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0906220	NONDEPT UNITED WAY	210,750	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,128,955</u>	<u>\$ 1,377,500</u>	<u>\$ 1,377,500</u>	<u>\$ 1,377,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BONDED DEBT SERVICE</u>								
0908002	NONDEPT ENERGY PROJ DEBT SVC	\$ 1,764,697	\$ 1,212,654	\$ 1,212,654	\$ 1,212,654	0.00	0.00	0.00	0.00
0908005	NONDEPT CPMS	187,607	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,952,304</u>	<u>\$ 1,212,654</u>	<u>\$ 1,212,654</u>	<u>\$ 1,212,654</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SPECIAL TRANSFERS</u>								
0909101	NONDEPT ELECTIONS	\$ 129,383	\$ 20,000	\$ 520,000	\$ 520,000	0.00	0.00	0.00	0.00
0909102	NONDEPT BOND ELEC- TION	439,880	0	0	0	0.00	0.00	0.00	0.00
0909103	NONDEPT TRANSFERS	26,500	0	0	0	0.00	0.00	0.00	0.00
0909106	TRANSFER TO PAYG CAPITAL	0	2,000,733	37,548,807	38,000,472	0.00	0.00	0.00	0.00
0909109	NONDEPT SPECIAL ELECTION	305	500,000	0	0	0.00	0.00	0.00	0.00
0909111	NONDEPT RADIO COMM TOWER XFER	2,571,776	0	0	0	0.00	0.00	0.00	0.00
0909114	NONDEPT GOLF FUND SUBSD TRNSFR	8,798,188	850,000	850,000	615,300	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 11,966,032	\$ 3,370,733	\$ 38,918,807	\$ 39,135,772	0.00	0.00	0.00	0.00
	<u>EMPLOYEE BENEFITS</u>								
0909800	NONDEPT EMPLOYEE BENEFITS	\$ 699,893	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0909801	NONDEPT RET TERM LEAV/SICK PAY	6,049,363	4,734,968	4,734,968	4,969,668	0.00	0.00	0.00	0.00
	Sub-Total	\$ 6,749,256	\$ 4,734,968	\$ 4,734,968	\$ 4,969,668	0.00	0.00	0.00	0.00
	<u>BUILDING/SECURITY INITIATIVES</u>								
0909900	NONDEPT BUILDING INITIATIVES	\$ 6,099	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 6,099	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	TOTAL	\$ 75,022,430	\$ 15,078,463	\$ 50,364,774	\$ 50,816,439	0.00	0.00	0.00	0.00

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2016 ADOPTED BUDGET	FY2017 ADOPTED BUDGET	VARIANCE
GENERAL FUND UTILITIES			
ELECTRICITY	\$2,768,734	\$2,768,734	\$0
This funding is for electricity payments for all General Fund departments/facilities. In FY2016 these funds were allocated out to affected departments based on actual usage in FY2014 and occupancy. 80% of utility costs were allocated with 20% remaining for contingency. There is no change to funding in FY2017.			
TRANSFERS OUT	\$1,254,857	\$0	(\$1,254,857)
Funds were allocated to subsidize a portion of the electricity costs for the Culture and Tourism Department. Based on agreement with City Managers' Office in FY2015, electricity payments for the Fort Worth Convention Center and the Will Rogers Memorial Center will be paid by Culture and Tourism, however a portion of these costs will be subsidized by a transfer from the General Fund. In FY2016 the Culture and Tourism Fund generated sufficient revenues to cover this expense, and in FY2017 the subsidy was eliminated.			
EMPLOYEE BENEFITS			
EDUCATION (TUITION) REIMBURSEMENT	\$159,017	\$152,111	(\$6,906)
These funds are allocated for financial assistance for college tuition through the City's Tuition Reimbursement Program for General Fund employees. Increase is determined by the Human Resources Department which oversees the program.			
TRAINING	\$0	\$1,000,000	\$1,000,000
This allocation is for a citywide initiative to support education and workforce development. Funds provide resources to support training, education and workforce development to accomplish strategic city goals, challenges and opportunities.			
OUTSIDE CONSULTANTS			
CONSULTANT & PROFESSIONAL SERVICES	\$200,000	\$200,000	\$0
Funding for a consultant to perform ongoing efficiency studies across departments. Evaluations allow the City to assess effectiveness and performance of programs and suggest modifications and efficiencies.			
OTHER CONTRIBUTIONS			
ARTS COUNCIL	\$1,377,500	\$1,377,500	\$0
The Arts Council serves the City's low-income neighborhood residents, primarily children, by providing funding for local art groups to develop and execute mentoring and participation programs in the visual and performing arts. FY2017 funding levels are: Arts Council \$1,127,500 from the General Fund, Community Art Center \$200,000, and Artes De La Rosa \$50,000. Funding for FY2017 remains the same as FY2016.			

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2016 ADOPTED BUDGET	FY2017 ADOPTED BUDGET	VARIANCE
CULTURE AND TOURISM SUBSIDY Funds are allocated to subsidize the Energy Savings Program debt service principal and interest costs to the Culture and Tourism Fund. In FY2016 funding for the Energy Savings Program debt service was reallocated to participating departments, including Culture and Tourism. Based on agreement with the City Managers' Office, Culture and Tourism will pay their portion of these costs which will be subsidized entirely by this transfer from the General Fund. Funding for FY2017 remains the same as FY2016.	\$1,212,654	\$1,212,654	\$0
SPECIAL TRANSFERS			
ELECTIONS Funding is for the City Council election which is a biennial activity with the next election included in the FY2017 budget.	\$20,000	\$520,000	\$500,000
SPECIAL ELECTIONS Funding in FY2016 provided funds of \$500,000 for a city-wide charter amendment election. There are no special elections scheduled for FY2017. Net decrease of \$500,000 for FY2017.	\$500,000	\$0	(\$500,000)
GOLF FUND SUBSIDY - OPERATING Annual subsidy from General Fund to the Municipal Golf Operating Fund on an on-going basis to ensure the stability of the fund. Amount decreased for FY2017 based on current needs.	\$850,000	\$615,000	(\$235,000)
TRANSFER TO PAY AS YOU GO CAPITAL Allocation for pay as you go capital projects for the General Fund.	\$2,000,733	\$33,286,079	\$31,285,346
TRANSFER TO VERF Allocation for vehicle and equipment replacement for General Fund.	\$0	\$3,451,665	\$3,451,665
TRANSFER OUT FOR IT EQUIPMENT REFRESH Allocation for computer equipment replacement for General Fund.	\$0	\$1,262,728	\$1,262,728
TERMINAL LEAVE Funds paid to General Fund employees upon either retirement or separation of employment. Slight increase based on current trends.	\$4,734,968	\$4,969,968	\$235,000
	\$15,078,463	\$50,816,439	\$35,737,976

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
PARK AND RECREATION	10100/0801000:0809045

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Park and Recreation Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning and administering of the City's recreational programs. The Department is organized into five divisions.

The Administration Division provides overall administrative support, manages the Fort Worth Zoo contract and provides staff support for the Park and Recreation Advisory Board. During emergencies, this division provides coordination of the emergency response. The Park Operations Division manages the Botanic Garden, the Water Gardens, park reservations, and grounds maintenance for the City parks, medians, rights-of-way, commercial corridors, tax-foreclosed properties and other departments' City-owned properties. This division also manages the Crime Control and Prevention District (CCPD) funded Graffiti Abatement Program.

The Recreation Division manages 14 recreation centers, one recreation center in construction – Victory Forest, the mobile recreation program, the aquatics facilities and programs, the youth athletics program, and the CCPD funded Late Night Program (FW@6) at Sycamore Community Center. This division also provides oversight for special use facilities including: the Log Cabin Village and the Fort Worth Nature Center and Refuge. The Planning and Resource Management Division manages the identification of park system needs/inventory, new parkland acquisition and oversight of park development projects, park system infrastructure maintenance, in-house small capital project construction and the care for trees on City-owned property. Additionally, this division is responsible for tracking the expenditure of park gas well funds in compliance with the City's Financial Management Policy Statements. The Golf and Athletics Division includes the Municipal Golf Fund and the General Fund Athletics Facilities and Programs. Athletics includes Haws Athletics Center, Bertha Collins Sports Center, McLeland Tennis Center, Athletics Maintenance, Adult Athletics Programs and the CCPD community policing programs. The Municipal Golf Fund is discussed in the Special Revenue Section.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 13,807,364	\$ 13,384,808	\$ 13,658,132	\$ 13,658,132
Employee Benefits	\$ 5,423,171	\$ 6,824,781	\$ 6,979,758	\$ 6,979,758
Professional & Tech Svcs	\$ 14,470,442	\$ 13,116,876	\$ 13,768,756	\$ 13,768,756
Utilities Repairs & Rentals	\$ 4,108,443	\$ 5,759,832	\$ 5,328,570	\$ 5,328,570
Other Purchased Services	\$ 242,309	\$ 862,674	\$ 1,784,817	\$ 1,784,817
Supplies	\$ 2,869,278	\$ 2,496,591	\$ 2,327,040	\$ 2,327,040
Property/Capital Assets	\$ 365,855	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 113,671	\$ 0	\$ 0
Transfers and Others	\$ 832,108	\$ 3,175,807	\$ 0	\$ 0
Total Expenditures	\$ 42,118,970	\$ 45,735,040	\$ 43,847,073	\$ 43,847,073
Authorized Positions	343.10	292.50	317.10	317.10

PARK AND RECREATION – 390.60 A.P.

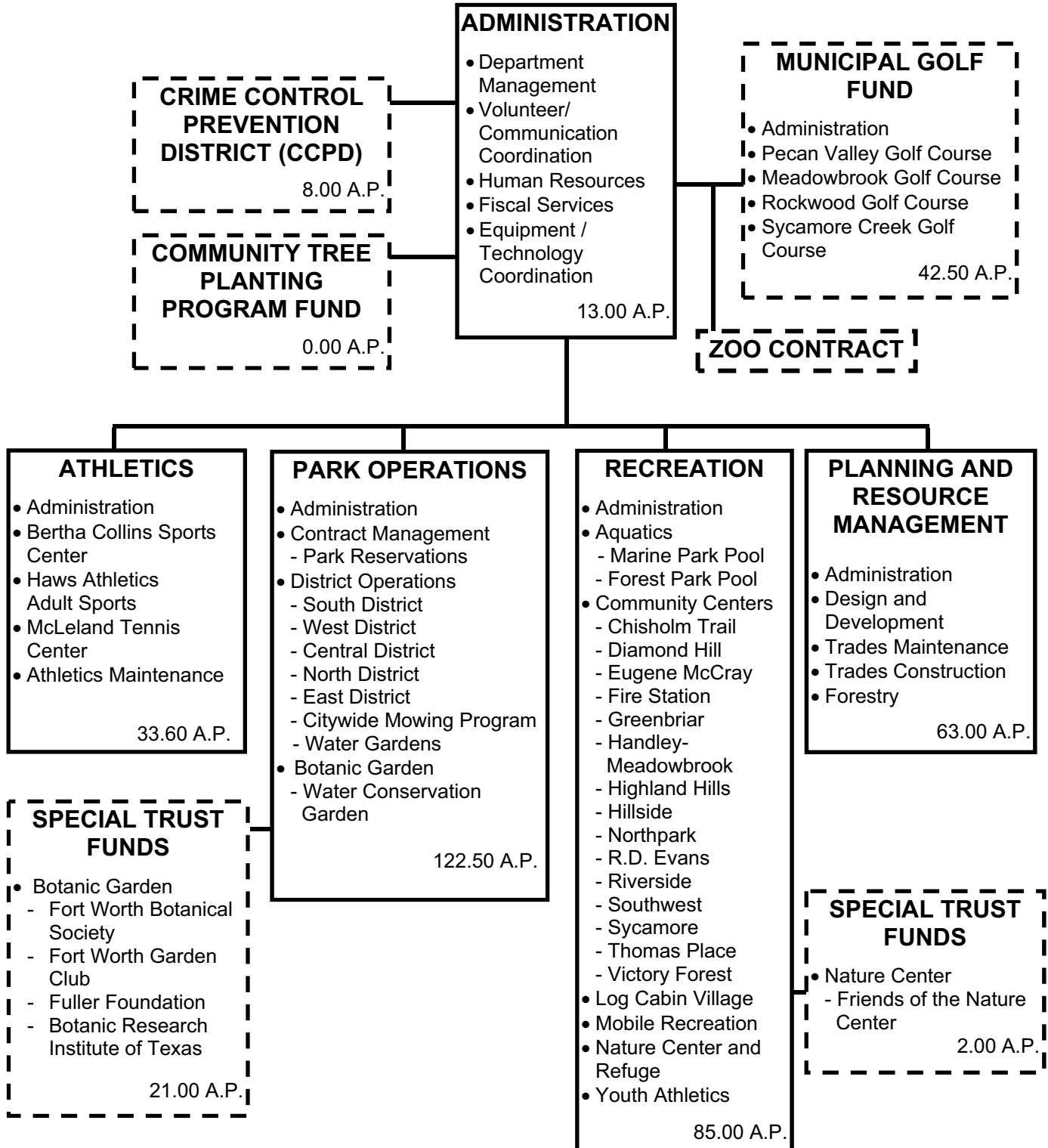
GENERAL FUND 317.10 A.P.

MUNICIPAL GOLF FUND 42.50 A.P.

SPECIAL TRUST FUNDS 23.00 A.P.

COMMUNITY TREE PLANTING PROGRAM FUND 0.00 A.P.

CRIME CONTROL AND PREVENTION DISTRICT FUND 8.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PARK AND RECREATION	10100/0800500:0809045

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$45,735,040	A.P.	292.50
FY2017 ADOPTED:	\$43,847,073	A.P.	317.10

- A. The adopted budget increases by \$471,991 to annualize the FY2016 improvement package for five authorized positions, which includes supplies, utilities, operational costs and contractual services associated with the Victory Forest Community Center’s opening and becoming operational in FY2017. The positions include a sr. recreation programmer, recreation programmer, custodian and four part-time community center aides.
- B. The adopted budget increases by \$102,322 for funding of approved improvement package for salaries of full-time and part-time employees including associated benefits, which reflect the conversion to 18.60 temporary positions to regular and part-time positions. The converted positions equate to six full time maintenance positions and 24 part time regular positions to include an administrative technician, contract compliance technician, gardener, water systems mechanic, customer service representatives, community center aides and maintenance workers to retain the services and skillsets provided by these tenured temporary employees.
- C. The adopted budget increases by \$60,636 for funding of approved improvement package, one authorized position, maintenance worker, including supplies for the athletics maintenance operations. This position will be responsible for the maintenance and operation of the two new soccer fields constructed at Chisolm Trail Park.
- D. The adopted budget decreases by (\$2,314,791) for vehicle replacement and the Pay As You Go (PAYGO) portion for capital items. Funding for vehicles is based on approved FY2017 vehicle replacement plan.
- E. The adopted budget increases by a \$294,096 for costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions.
- F. The adopted budget decreases by (\$289,003) for salary and benefit savings to capture the changes based on anticipated vacancy rate in the department in FY2017.
- G. The adopted budget decreases by a net of (\$123,952) for Equipment Services department (ESD) outside repairs, parts, labor based on ESD projected expenditures in this department for FY2017.
- H. The adopted budget increases by a \$111,653 for funding of approved improvement package for grounds maintenance in the East and South districts.
- I. The adopted budget decreases by (\$85,802) for motor vehicle fuel based on costs prepared by the Equipment Services department.
- J. The adopted budget increases by a \$50,000 for funding of approved improvement package for the Fort Worth SPARC (Strengthening Programs Through Advocacy, Resources and Collaboration) Initiative Agreement to be in compliance with the contractual agreement.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
PARK AND RECREATION**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
STEWARDSHIP & SUSTAINABILITY				
Resource Management				
<i>To increase number of Park Infrastructure Priority 3 work orders completed within 10 days from an average of 78% to 90%</i>	N/A	N/A	78%	90%
<i>To increase number of Park Infrastructure Priority 4 work orders completed within 4 months from an average of 33% to 75%</i>	N/A	N/A	33%	75%
RECREATION, HEALTH & WELLNESS				
Recreational Opportunities				
<i>Increase "Learn to Swim" enrollment by 5% from FY2016</i>	864	772	1,039	1,100
Park Facilities				
<i>To increase by 25% the total golf rounds played in FY2016</i>	119,108	120,481	106,784	133,959
ECONOMIC GROWTH & STABILITY				
Events & Venues				
<i>Host a minimum of 1,200,000 residents and tourists at Park and Recreation Department venue facilities</i>	1,189,613	1,189,211	1,214,337	1,200,000
<i>Maintain or exceed a 4 (80%) out of 5 (100%) rating on TripAdvisor at Park and Recreation Department venue facilities</i>	N/A	N/A	90%	80%
LIVABLE COMMUNITY				
Program Services				
<i>Increase enrollment in the After School Programs in the 14 Recreation Centers by 5% from FY2016</i>	N/A	N/A	569	597

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800500	PACS COMMUNITY SERVICES ADMIN	\$ 1,303,101	\$ 401,531	\$ 0	\$ 0	5.15	1.00	0.00	0.00
0800503	PACS COWBOY SANTAS PROGRAM	124,267	0	0	0	0.00	0.00	0.00	0.00
0800504	PACS SOUTHSIDE COMMUNITY CTR	225,602	0	0	0	3.50	0.00	0.00	0.00
0800509	PACS ANDREW D SESSION CMM CTR	222,570	0	0	0	3.75	0.00	0.00	0.00
0800510	PACS FELLOWSHIP CORNER	6,353	0	0	0	0.00	0.00	0.00	0.00
0800522	PACS NSIDE COMM CTR LT NT PROG	300,254	0	0	0	4.25	0.00	0.00	0.00
0800523	PACS COMO COMM CTR LT NT PROG	416,119	0	0	0	5.80	0.00	0.00	0.00
0800526	PACS NORTH TRI ETHNIC COMM CTR	223,055	0	0	0	4.00	0.00	0.00	0.00
0800528	PACS DIAMOND HILL COMM CTR	580	283,701	0	0	4.00	4.00	0.00	0.00
0800529	PACS RIVERSIDE COMM CTR	0	320,353	0	0	5.00	4.50	0.00	0.00
0800532	PACS WTH HT COM CTR LT NT PROG	289,466	0	0	0	4.50	0.00	0.00	0.00
0800534	PACS MCCRAY COMM CTR	0	255,180	0	0	3.50	3.50	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0800535	PACS MLK COMM CTR LT NT PROG	312,985	0	0	0	4.00	0.00	0.00	0.00
0800536	PACS HANDLEY MEAD- WBRK COMM CTR	0	263,383	0	0	3.50	3.50	0.00	0.00
0800538	PACS HILLSIDE COMM CTR	0	301,472	0	0	4.25	4.50	0.00	0.00
0800539	PACS SYCAMORE COMM CTR	0	179,879	0	0	2.00	2.00	0.00	0.00
	Sub-Total	<u>\$ 3,424,352</u>	<u>\$ 2,005,499</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>57.20</u>	<u>23.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PACS ADMINISTRATION</u>								
0801000	PACS ADMINISTRATION	\$ 1,957,922	\$ 6,946,559	\$ 4,840,131	\$ 4,840,131	13.30	13.50	13.50	13.50
	Sub-Total	<u>\$ 1,957,922</u>	<u>\$ 6,946,559</u>	<u>\$ 4,840,131</u>	<u>\$ 4,840,131</u>	<u>13.30</u>	<u>13.50</u>	<u>13.50</u>	<u>13.50</u>
	<u>PARD CONVERSIONS</u>								
0802407	PARD CONVERSIONS	\$ 0	\$ 0	\$ 704,369	\$ 704,369	0.00	0.00	18.60	18.60
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 704,369</u>	<u>\$ 704,369</u>	<u>0.00</u>	<u>0.00</u>	<u>18.60</u>	<u>18.60</u>
	<u>PROGRAM ADMINIS- TRATION</u>								
0803010	PACS BOT GARDEN FWGC-SUPPORT	\$ 235,992	\$ 0	\$ 0	\$ 0	4.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0803020	PACS BOT GARDEN FWBS-MAINT	220,625	0	0	0	5.00	0.00	0.00	0.00
0803030	PACS BOT GARDEN FWGC-MAINT	136,923	0	0	0	4.00	0.00	0.00	0.00
0803040	PACS BOT GARD FULLER FOUND SUP	113,792	0	0	0	2.00	0.00	0.00	0.00
0803050	PACS BOT GARDEN WATER CONSRV	41,732	43,591	0	0	1.00	1.00	0.00	0.00
0803060	PACS BOT GARDEN FWBS-EDUCATION	181,936	0	0	0	3.00	0.00	0.00	0.00
0803070	PACS NATURE CENTER GATE OPS	69,306	0	0	0	1.00	0.00	0.00	0.00
0803080	PACS NATURE CENTER PROGRAM SUP	71,339	0	0	0	1.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,071,645</u>	<u>\$ 43,591</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>21.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ZOOLOGICAL PARK</u>								
0805000	PACS ZOO OPERATION	\$ 8,982,210	\$ 10,050,824	\$ 10,050,824	\$ 10,050,824	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,982,210</u>	<u>\$ 10,050,824</u>	<u>\$ 10,050,824</u>	<u>\$ 10,050,824</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>RECREATION ADMIN</u>								
0806000	PACS RECREATION PROGRAMS ADMINIS- TRATION	\$ 0	\$ 257,799	\$ 621,502	\$ 621,502	0.00	2.00	5.00	5.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 0	\$ 257,799	\$ 621,502	\$ 621,502	0.00	2.00	5.00	5.00
	<u>PACS RECREATION</u>								
0806105	PACS CHISHOLM TRAIL RECREATION CENTER	\$ 0	\$ 0	\$ 375,640	\$ 375,640	0.00	0.00	5.00	5.00
0806110	PACS DIAMOND HILL RECREATION CENTER	0	0	280,401	280,401	0.00	0.00	4.00	4.00
0806115	PACS FIRE STATION RECREATION CENTER	0	0	271,558	271,558	0.00	0.00	3.50	3.50
0806120	PACS GREEN BRIAR RECREATION CENTER	0	0	299,532	299,532	0.00	0.00	3.50	3.50
0806125	PACS HANDLEY-MEAD-WBRK RECREATION CENTER	0	0	270,058	270,058	0.00	0.00	3.50	3.50
0806130	PACS HIGHLAND HILLS RECREATION CENTER	0	0	274,858	274,858	0.00	0.00	3.50	3.50
0806135	PACS HILLSIDE RECREATION CENTER	0	0	304,981	304,981	0.00	0.00	4.50	4.50
0806140	PACS MCCRAY RECREATION CENTER	0	0	258,520	258,520	0.00	0.00	3.50	3.50
0806145	PACS RD EVANS RECREATION CENTER	0	0	339,565	339,565	0.00	0.00	4.50	4.50
0806150	PACS RIVERSIDE RECREATION CENTER	0	0	328,866	328,866	0.00	0.00	4.50	4.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0806155	PACS SOUTHWEST RECREATION CENTER	0	0	316,926	316,926	0.00	0.00	4.00	4.00
0806160	PACS SYCAMORE RECREATION CENTER	0	0	181,798	181,798	0.00	0.00	2.00	2.00
0806165	PACS THOMAS PLACE RECREATION CENTER	0	0	307,453	307,453	0.00	0.00	4.00	4.00
0806170	PACS VICTORY FOREST RECREATION CENTER	0	0	536,545	536,545	0.00	0.00	6.00	6.00
0806175	PACS MOBILE RECREATION	0	0	184,903	184,903	0.00	0.00	1.00	1.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,531,604</u>	<u>\$ 4,531,604</u>	<u>0.00</u>	<u>0.00</u>	<u>57.00</u>	<u>57.00</u>
	<u>PACS LOG CABIN</u>								
0806200	PACS LOG CABIN VILLAGE	\$ 0	\$ 0	\$ 371,592	\$ 371,592	0.00	0.00	5.00	5.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 371,592</u>	<u>\$ 371,592</u>	<u>0.00</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>PACS NATURE CENTER</u>								
0806300	PACS NATURE CENTER AND REFUGE	\$ 0	\$ 0	\$ 723,355	\$ 723,355	0.00	0.00	8.00	8.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 723,355</u>	<u>\$ 723,355</u>	<u>0.00</u>	<u>0.00</u>	<u>8.00</u>	<u>8.00</u>
	<u>PACS YOUTH ATHLETICS</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0806400	PACS YOUTH ATHLETICS PROGRAM	\$ 0	\$ 0	\$ 306,173	\$ 306,173	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 306,173</u>	<u>\$ 306,173</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>PACS AQUATICS</u>								
0806500	PACS AQUATICS ADMINISTRATION	\$ 0	\$ 0	\$ 101,940	\$ 101,940	0.00	0.00	1.00	1.00
0806505	PACS FOREST PARK AQUATICS CENTER	0	0	200,655	200,655	0.00	0.00	0.00	0.00
0806510	PACS MARINE PARK AQUATICS CENTER	0	0	151,054	151,054	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 453,649</u>	<u>\$ 453,649</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>PARK OPERATIONS</u>								
0807010	PACS PARK OPERATIONS ADMIN	\$ 617,374	\$ 515,558	\$ 395,225	\$ 395,225	4.00	5.00	3.00	3.00
0807011	PACS OPERATIONS CONTRACT MGT	0	692,313	796,366	796,366	5.00	5.00	5.00	5.00
0807015	PACS MOBILE RECREATION PROG	137,909	170,332	0	0	1.00	1.00	0.00	0.00
0807021	PACS WEST DISTRICT OPERATIONS	1,095,701	1,201,720	1,189,381	1,189,381	10.00	10.00	10.00	10.00
0807027	PACS FIRE STATION COMM CTR	258,263	253,708	0	0	3.50	3.50	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0807028	PACS RD EVANS COMM CTR	301,930	315,617	0	0	4.30	4.50	0.00	0.00
0807029	PACS THOMAS PLACE COMM CTR	292,431	300,318	0	0	4.00	4.00	0.00	0.00
0807030	PACS VICTORY FOREST COMM CTR	0	741,596	0	0	0.00	1.00	0.00	0.00
0807031	PACS SOUTH DISTRICT OPERATIONS	1,535,055	1,647,277	1,638,664	1,638,664	15.00	15.00	15.00	15.00
0807033	PACS HIGHLAND HILLS COMM CTR	226,989	272,472	0	0	3.50	3.50	0.00	0.00
0807036	PACS CHISHOLM TRAIL COMM CTR	464,787	377,554	0	0	5.00	5.00	0.00	0.00
0807038	PACS GREENBRIAR COMM CTR	242,502	311,412	0	0	3.50	3.50	0.00	0.00
0807039	PACS SOUTHWEST COMM CTR	392,272	329,089	0	0	3.80	4.00	0.00	0.00
0807041	PACS CENTRAL DISTRICT	1,415,614	1,291,793	1,248,014	1,248,014	9.00	9.00	9.00	9.00
0807051	PACS WATER GARDEN	705,046	809,127	792,951	792,951	7.00	7.00	7.00	7.00
0807061	PACS CITYWIDE MOWING	1,102,724	836,055	808,847	808,847	11.00	10.00	10.00	10.00
0807071	PACS NORTH DISTRICT OPERATIONS	2,352	2,066,480	1,955,063	1,955,063	15.00	15.00	15.00	15.00
0807080	PACS BOTANICAL GARDEN	2,910,981	2,742,871	2,864,533	2,864,533	27.00	27.00	28.00	28.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0807081	PACS EAST DISTRICT OPERATIONS	3,691	1,227,108	1,210,417	1,210,417	13.00	13.00	13.00	13.00
0807090	PACS LOG CABIN VIL-LAGE	432,060	469,254	0	0	5.00	5.00	0.00	0.00
0807095	PACS NATURE CENTER AND REFUGE	103	706,412	-4,341	-4,341	8.00	8.00	0.00	0.00
	Sub-Total	<u>\$ 12,137,784</u>	<u>\$ 17,278,066</u>	<u>\$ 12,895,120</u>	<u>\$ 12,895,120</u>	<u>157.60</u>	<u>159.00</u>	<u>115.00</u>	<u>115.00</u>
	<u>ATHLETICS AND ACQUATICS</u>								
0808010	PACS ATHLETIC & AQUATIC ADMIN	\$ 405,980	\$ 138,463	\$ 135,909	\$ 135,909	1.00	1.00	1.00	1.00
0808021	PACS NORTH DISTRICT OPERATONS	2,119,471	0	0	0	0.00	0.00	0.00	0.00
0808027	PACS BERTHA COLLINS SPORTS CTR	5,988	7,979	7,854	7,854	0.00	0.00	0.00	0.00
0808028	PACS DIAMOND HILL COMM CTR	267,980	0	0	0	0.00	0.00	0.00	0.00
0808029	PACS RIVERSIDE COMM CTR	319,264	0	0	0	0.00	0.00	0.00	0.00
0808031	PACS EAST DISTRICT OPERATIONS	1,208,276	0	0	0	0.00	0.00	0.00	0.00
0808034	PACS EUGENE MCCRAY COMM CTR	244,069	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0808036	PACS HANDLEY/MEAD-WBRK COMM CTR	245,014	0	0	0	0.00	0.00	0.00	0.00
0808038	PACS HILLSIDE COMM CTR	258,239	0	0	0	0.00	0.00	0.00	0.00
0808039	PACS SYCAMORE CM CTR LT NT PRG	135,699	0	0	0	0.00	0.00	0.00	0.00
0808040	PACS GRAFFITI ABATEMENT	0	0	0	0	0.00	0.00	0.00	0.00
0808050	PACS NORTHEAST DIST OPERATIONS	388,499	0	0	0	0.00	0.00	0.00	0.00
0808060	PACS YOUTH ATHLETICS PROGRAM	201,194	193,593	1	1	1.00	1.00	0.00	0.00
0808070	PACS SWIMMING POOL SECURITY	100,635	98,933	0	0	1.00	1.00	0.00	0.00
0808071	PACS MARINE PARK AQUATICS CTR	159,657	154,368	0	0	0.00	0.00	0.00	0.00
0808072	PACS FOREST PARK SWIMMING POOL	164,876	215,121	0	0	0.00	0.00	0.00	0.00
0808080	PACS ADULTS SPORTS SECURITY	688,967	746,628	576,518	576,518	6.00	6.00	5.00	5.00
0808081	PACS MCLELAND TENNIS CENTER	10,331	11,608	12,534	12,534	0.00	0.00	0.00	0.00
0808085	PACS ATHLETICS MAINTENANCE	1,955,653	2,144,010	2,206,709	2,206,709	22.00	22.00	23.00	23.00
0808090	PACS NATURE CENTER & REFUGE	716,686	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 9,596,478	\$ 3,710,703	\$ 2,939,525	\$ 2,939,525	31.00	31.00	29.00	29.00
	<u>PLANNING & RESOURCE MANAGE- MENT</u>								
0809010	PACS PRM ADMINISTRA- TION	\$ 680,784	\$ 766,549	\$ 831,856	\$ 831,856	7.00	7.00	7.00	7.00
0809020	PACS DESIGN & DEVEL- OPMENT	558,307	570,090	577,080	577,080	9.00	9.00	9.00	9.00
0809030	PACS TRADES MAINTEN- ANCE	1,351,694	1,437,101	1,395,177	1,395,177	13.00	13.00	13.00	13.00
0809035	PACS TRADES CON- STRUCTION	670,754	784,074	733,678	733,678	13.00	13.00	13.00	13.00
0809040	PACS FORESTRY	1,687,040	1,884,184	1,814,535	1,814,535	21.00	21.00	16.00	16.00
0809045	PAR COMMUNITY TREE PLANTING	0	0	56,903	56,903	0.00	0.00	5.00	5.00
	Sub-Total	\$ 4,948,579	\$ 5,441,999	\$ 5,409,229	\$ 5,409,229	63.00	63.00	63.00	63.00
	TOTAL	\$ 42,118,970	\$ 45,735,040	\$ 43,847,073	\$ 43,847,073	343.10	292.50	317.10	317.10

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
PERFORMANCE AND BUDGET OFFICE	10100/0031030:0036050

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

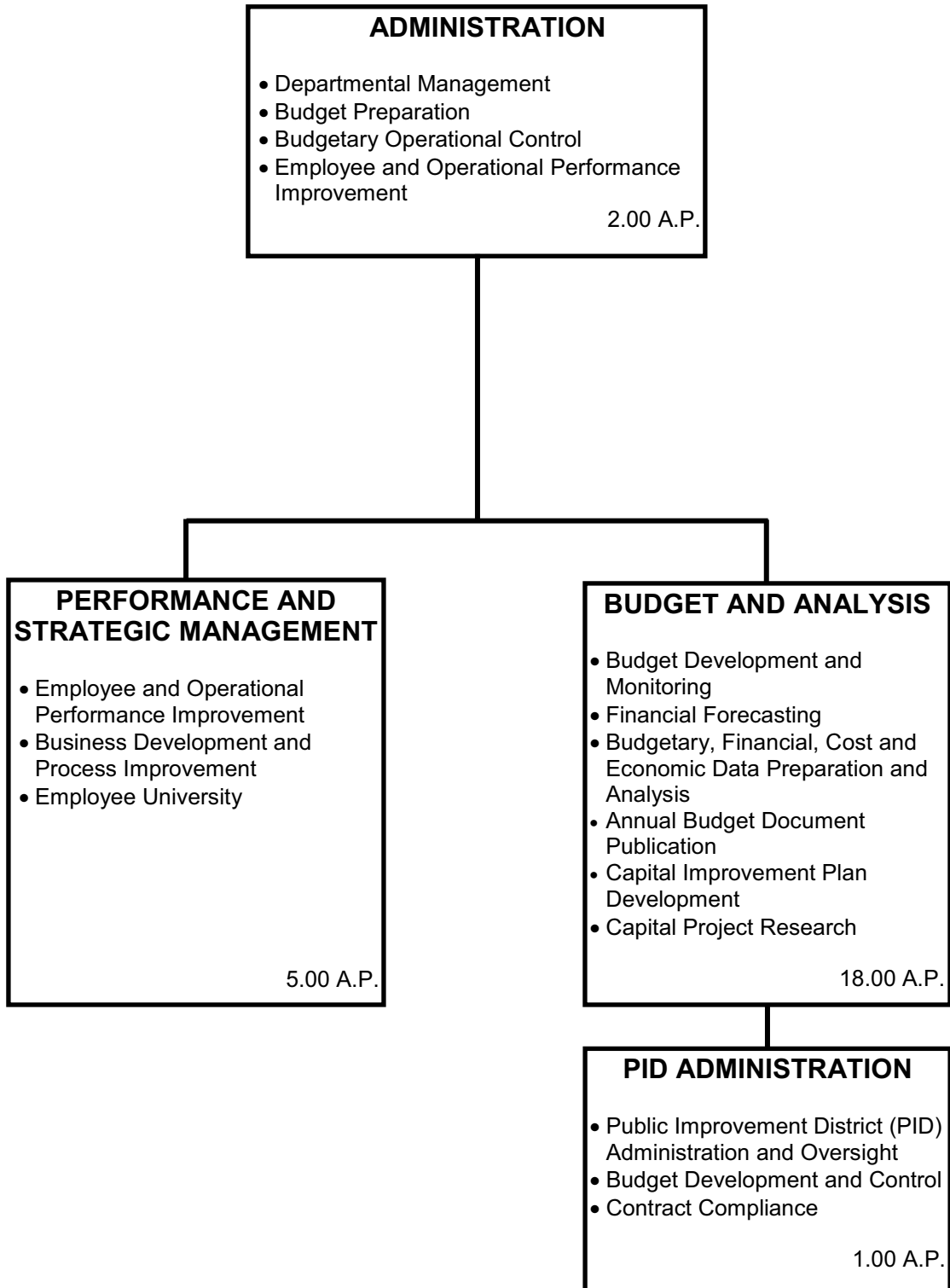
The Performance Office is composed of two divisions: the Performance and Strategic Management Division and the Budget and Analysis Division.

The Performance and Strategic Management Division is responsible for supporting departments with the tools and training necessary to improve employee and operational performance and efficiency. The office oversees various programs including performance management, Fort Worth Employee University, Lean Six Sigma and the strategic management plan. Department administration is also contained within the Performance and Strategic Management Division and is responsible for administering related programs and policies established by City Council, departmental and employee management, budget preparation, and budgetary operational control.

The Budget and Analysis Division includes both operating and capital functions. The responsibilities include: coordinating, establishing and monitoring city budgetary revenues and expenses, citywide tracking and reporting of the Capital Improvement Program (CIP), providing capital projects research and policy development; other responsibilities are performing management studies including five-year projections and research and organizational analysis. The Budget and Analysis Division also: develops, maintains and executes a 5-year strategic capital plan as well as provides tools, processes and analyses that support and enhance the delivery of high-quality capital projects. The Budget and Analysis Division includes the PID Administration section, which is responsible for administering the City's Public Improvement Districts, coordinating budget development, budgetary control, and ensuring compliance with enabling legislation; contracts; City ordinances; and appropriate policies.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 1,979,114	\$ 1,892,750
Employee Benefits	\$ 0	\$ 0	\$ 740,975	\$ 714,095
Professional & Tech Svcs	\$ 0	\$ 0	\$ 2,843,172	\$ 2,843,172
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 28,963	\$ 28,963
Other Purchased Services	\$ 0	\$ 0	\$ 109,036	\$ 107,616
Supplies	\$ 0	\$ 0	\$ 79,592	\$ 75,732
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 5,780,852	\$ 5,662,328
Authorized Positions	0.00	0.00	26.00	25.00

PERFORMANCE AND BUDGET OFFICE – 25.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PERFORMANCE AND BUDGET OFFICE	10100/0031000:0035020

CHANGES FROM FY2017 PROPOSED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$5,764,452	A.P.	26.00
FY2017 ADOPTED:	\$5,662,328	A.P.	25.00

- A. The adopted budget increases by \$2,890,029 and 18 authorized positions, including salaries and benefits, for the transfer of the Budget and Research Division to the newly-created Performance and Budget Office.
- B. The adopted budget increases by \$453,172 and six authorized positions, including salaries and benefits, for the transfer of the Performance Measurement Office staff from the City Manager's Office to the newly-created Performance and Budget Office.
- C. The adopted budget increases by \$2,421,251 for Operational and Maintenance costs including: ITS charges, supplies, printing, dues and memberships and service charges.

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PERFORMANCE AND BUDGET OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0031030	<u>PBO PERFORMANCE AND LEARNING</u> PBO PERFORMANCE AND LEARNING	\$ 0	\$ 0	\$ 1,104,171	\$ 1,104,171	0.00	0.00	7.00	7.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,104,171</u>	<u>\$ 1,104,171</u>	<u>0.00</u>	<u>0.00</u>	<u>7.00</u>	<u>7.00</u>
0036010	<u>PBO BUDGET AND ANALYSIS</u> PBO BUDGET AND ANALYSIS	\$ 0	\$ 0	\$ 4,579,349	\$ 4,460,825	0.00	0.00	18.00	17.00
0036050	PBO PID ADMINISTRATION	0	0	97,332	97,332	0.00	0.00	1.00	1.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,676,681</u>	<u>\$ 4,558,157</u>	<u>0.00</u>	<u>0.00</u>	<u>19.00</u>	<u>18.00</u>
	TOTAL	\$ 0	\$ 0	\$ 5,780,852	\$ 5,662,328	0.00	0.00	26.00	25.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

PLANNING AND DEVELOPMENT

FUND/CENTER

10100/0061000:0065050

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Planning and Development Department's mission is to build the most livable city in Texas by helping people make sound decisions about the City's growth and development and, accordingly, develop property in ways that benefit the community. The Department consists of three divisions:

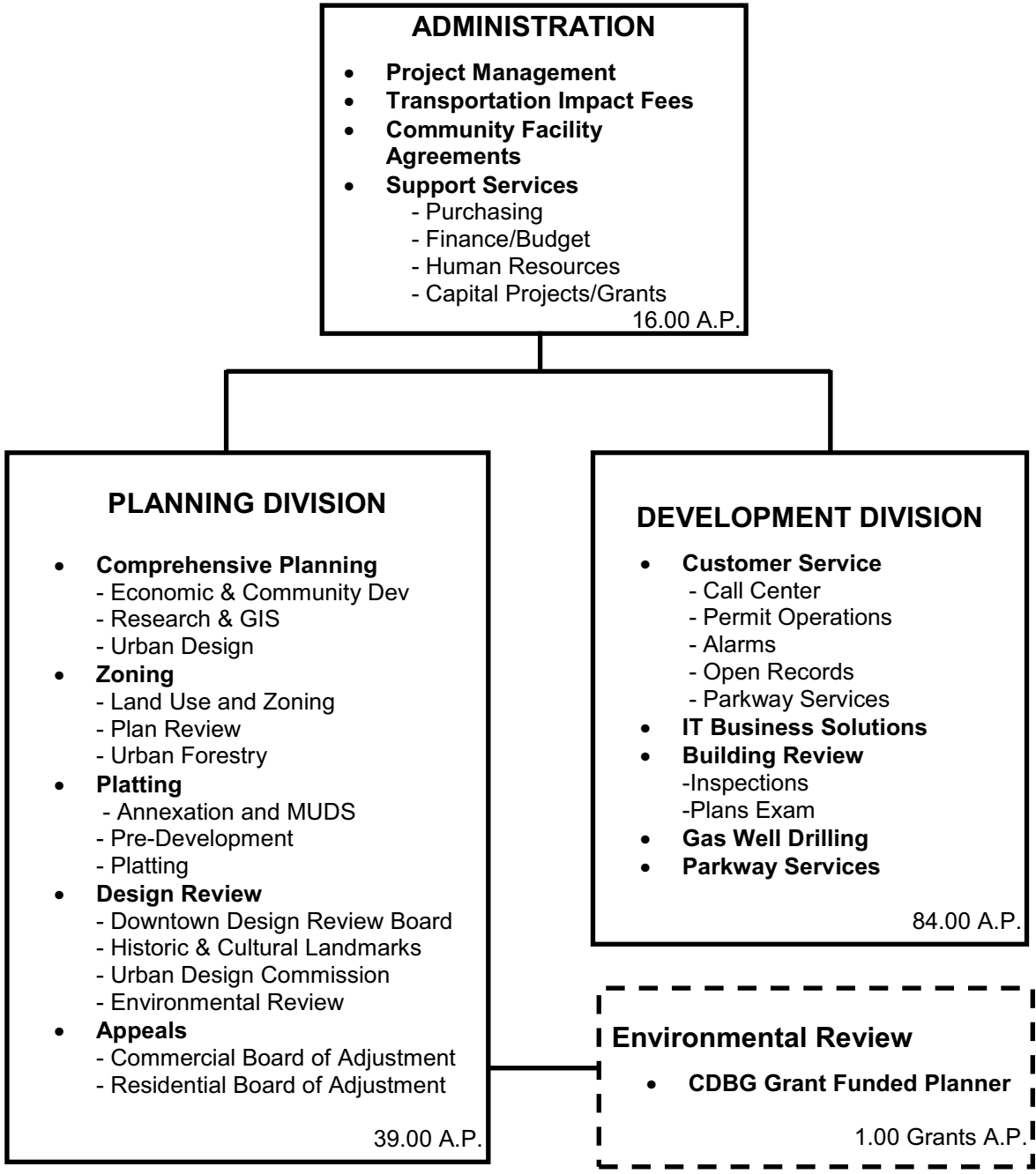
The Administration Division is responsible for overall management and policy development, Community Facility Agreements, Project Facilitation, Transportation Planning, Finance and Human Resources.

The Development Division has four sections. Customer Service is responsible for permitting services and customer intake. The IT Section provides IT management and support. The Building Section provides plans examination, building inspections, sign ordinance inspections, parkway services and in FY2015 the Gas Well Inspectors were added to the division. This division reviews and inspects all construction projects for compliance with construction codes to ensure safety and sound building practices and now also ensures compliance with the City's Gas Well Ordinance.

The Planning Division has five sections. The Comprehensive Planning Section coordinates updates of the Comprehensive Plan, conducts research and policy analysis, promotes the development of urban villages, prepares neighborhood plans and manages grants and design contracts for streetscape projects. The Zoning Section administers the City's zoning regulations including Urban Forestry regulations. The Platting Section administers the City's subdivision regulations and implements the City's annexation policy. The Design Review Section administers the City's historic preservation and urban design ordinances. The Appeals Section staffs two Zoning Boards of Adjustment and provides record management for the Division.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 6,355,651	\$ 7,089,642	\$ 7,508,011	\$ 7,557,403
Employee Benefits	\$ 2,523,735	\$ 3,239,509	\$ 3,458,924	\$ 3,477,968
Professional & Tech Svcs	\$ 1,248,303	\$ 871,672	\$ 1,716,495	\$ 1,716,495
Utilities Repairs & Rentals	\$ 281,400	\$ 310,568	\$ 197,925	\$ 197,925
Other Purchased Services	\$ 259,149	\$ 340,006	\$ 342,217	\$ 342,217
Supplies	\$ 316,670	\$ 403,649	\$ 238,403	\$ 238,403
Property/Capital Assets	\$ 151,655	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 12,001	\$ 0	\$ 0
Transfers and Others	\$ 22,500	\$ 22,857	\$ 67,066	\$ 0
Total Expenditures	\$ 11,159,063	\$ 12,289,904	\$ 13,529,041	\$ 13,530,411
Authorized Positions	135.00	132.00	138.00	139.00

PLANNING AND DEVELOPMENT – 140.00 A.P.
GENERAL FUND 139.00 A.P.
GRANT FUND – 1.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PLANNING AND DEVELOPMENT	10100/0061000:0065050

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$12,289,904	A.P.	132.00
FY2017 ADOPTED:	\$13,530,411	A.P.	139.00

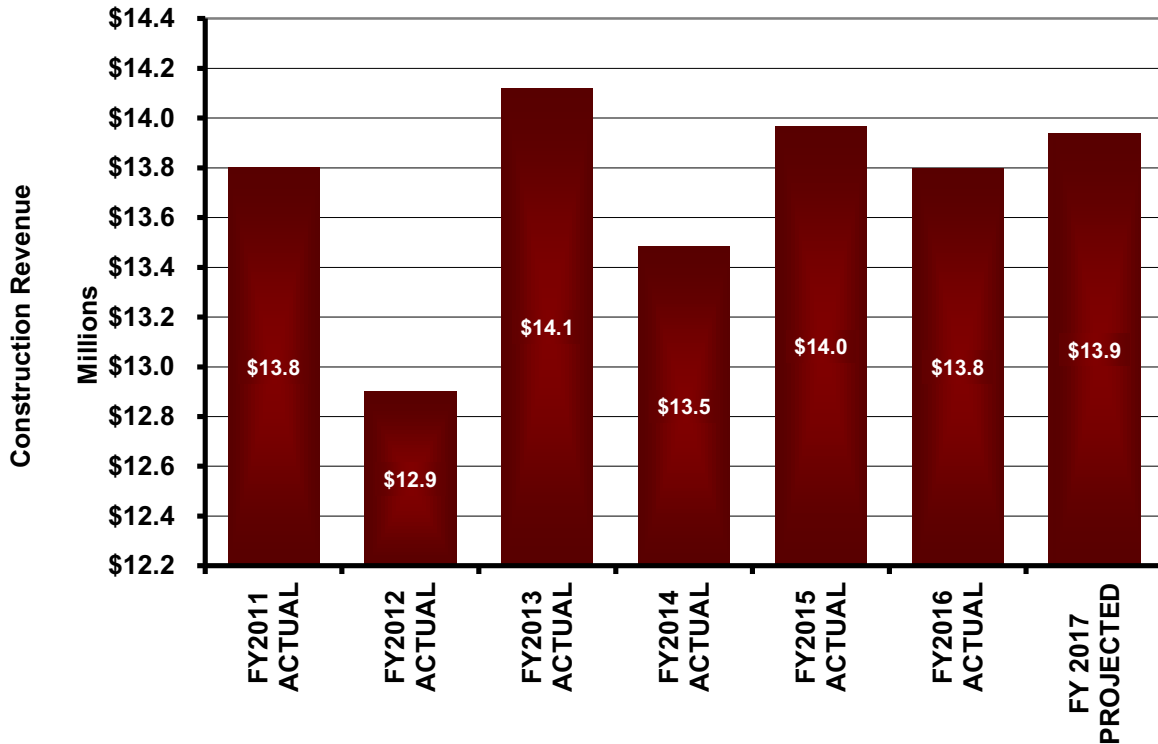
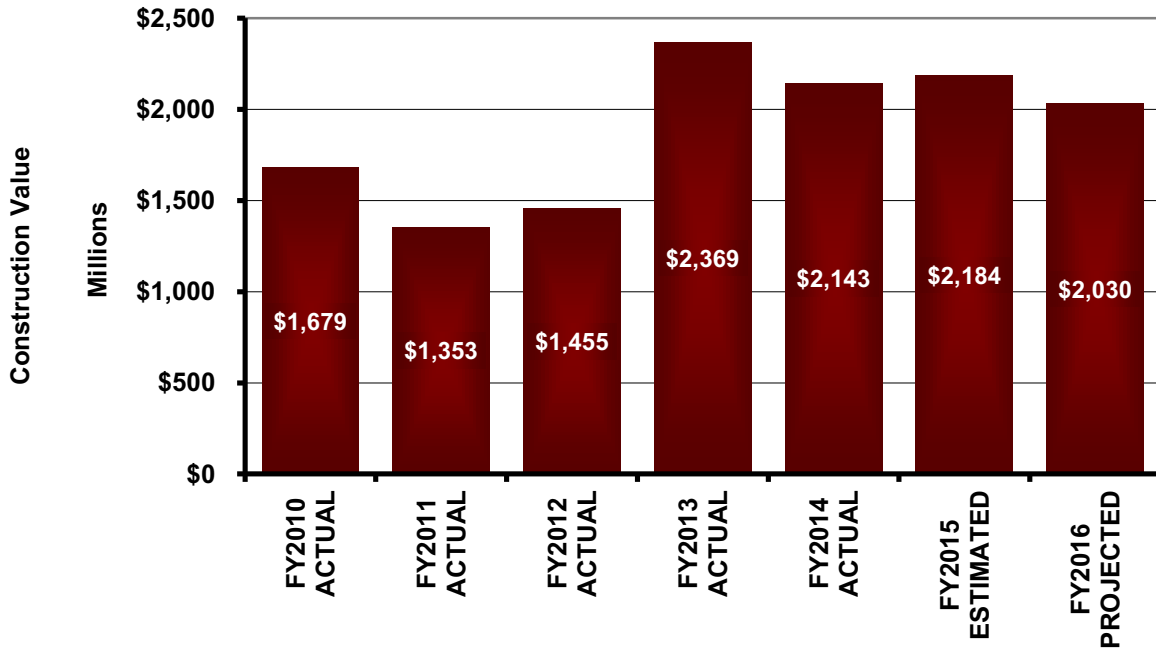
- A. The proposed budget increases by \$83,152 and one authorized position for funding of an approved improvement package which includes a senior planner position in the Project Facilitation Division to assist in the growth and high demand for services in the development community. The position is expected to be fully funded through department revenue and proposed FY2017 fee increases.
- B. The adopted budget increases by \$66,604 and one authorized position for funding an approved improvement package which includes a planner position in the Comprehensive Planning Section to assist in the development and implementation of urban village plans.
- C. The adopted budget increases by \$66,604 and one authorized position for funding an approved improvement package which includes a planner position in the Platting and Annexation Section to assist with the significant increases in applications. The cost of the position is expected to be offset by a proposed fee increase.
- D. The adopted budget increases by \$62,596 and one authorized position for funding an approved improvement package which includes a plans examiner in the Plans Exam Section to assist with more complex residential and zoning third party plan reviews.
- E. The adopted budget increases by \$62,596 and one authorized position for funding of an approved improvement package which includes a Plans Examiner position to assist with plan review for sign and parkway permits. The cost of the position is expected to be offset by increases in permits reviewed and proposed fee increase in FY2017.
- F. The adopted budget increases by \$68,436 and one authorized position for the transfer of an Administrative Assistant position from the City Manager's Office.
- G. The adopted budget increases by \$490,897 for costs related to public art programming and offset by a transfer from the Water Department.
- H. The adopted budget increases by a net of \$236,520 for various personnel costs based on the annual update to the Salary Benefits and Forecasting System including a 3% increase for Pay for Performance, and increases in bilingual, longevity and overtime pay.
- I. The adopted budget increases by a net of \$145,070 for benefit costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions. Increases are partially offset by budgeted benefit savings for vacant positions.
- J. The adopted budget increases by \$140,808 for costs associated with credit card payment fees.
- K. The adopted budget decreases by (\$107,849) for IT allocations related to computer and telephone services.
- L. The adopted budget increases by a total of \$67,000 to fund approved improvement packages including \$30,000 for costs associated with an independent audit of the building inspection program to ensure consistency and accuracy; \$25,000 to fund a contract for zoning plan review during high demand; and \$12,000 to purchase uniforms for inspection staff.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
PLANNING AND DEVELOPMENT**

	FY 2014	FY 2015	FY 2016 Estimated	FY 2017 Projected
Planning				
Comprehensive Planning				
Added number of residential units within designated mixed-use areas	561	1,005	523	750
Land Use and Design				
Percentage of City Council zoning decisions that are consistent with the Comprehensive Plan	84%	85%	80%	80%
Development				
Permitting Activities				
Percentage of inspections performed within 1 working day	97%	93%	97%	98%
Customer Service				
Percentage of phone calls offered that are answered within 3 minutes	30%	47%	75%	90%
Administration				
Pre-Development				
Number of pre-development conferences held	7,245	7,557	8,057	9,700

Planning and Development

Construction and Revenue Indicators



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PLANNING AND DEVELOPMENT ADMINISTRATION</u>								
0061000	PLAN & DEV ADMINISTRATION	\$ 801,957	\$ 1,026,902	\$ 1,318,392	\$ 1,386,828	8.00	8.00	11.00	12.00
0061010	PLAN & DEV SUPPORT SERVICES	74,730	361,745	421,588	421,588	1.00	4.00	5.00	5.00
	Sub-Total	<u>\$ 876,687</u>	<u>\$ 1,388,647</u>	<u>\$ 1,739,980</u>	<u>\$ 1,808,416</u>	<u>9.00</u>	<u>12.00</u>	<u>16.00</u>	<u>17.00</u>
	<u>BUILDING ADMINISTRATION</u>								
0062000	PLAN & DEV DEVELOPMENT ADMIN	\$ 328,195	\$ 574,588	\$ 689,705	\$ 689,705	4.00	1.00	1.00	1.00
0062010	PLAN & DEV CUST INTAKE/CNTRL	1,095,868	1,439,561	1,460,720	1,460,720	23.00	25.00	25.00	25.00
0062020	PLAN & DEV ALARMS	310,888	287,224	298,374	298,374	4.00	4.00	4.00	4.00
0062030	PLAN & DEV IT BUSINESS SYSTEMS	1,096,611	1,221,704	1,119,040	1,119,040	3.00	4.00	3.00	3.00
0062040	PLAN & DEV GAS WELL MGT	420,091	347,705	352,448	352,448	5.00	4.00	4.00	4.00
0062050	PLAN & DEV GAS LEASE	553,434	0	0	0	6.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,805,087</u>	<u>\$ 3,870,782</u>	<u>\$ 3,920,287</u>	<u>\$ 3,920,287</u>	<u>45.00</u>	<u>38.00</u>	<u>37.00</u>	<u>37.00</u>
	<u>INSPECTIONS</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0063000	PLAN & DEV CON- STRUCTION DIV	\$ 142,314	\$ 2,552,586	\$ 2,681,370	\$ 2,614,304	0.00	31.00	31.00	31.00
0063010	PLAN & DEV PLANS EXAM	771,136	826,189	899,511	899,511	11.00	10.00	11.00	11.00
0063020	PLAN & DEV PARKWAY SERVICES	1,520	473,443	424,875	424,875	0.00	6.00	6.00	6.00
0063021	PLAN & DEV COMMER- CIAL INSPECT	420,494	0	0	0	6.00	0.00	0.00	0.00
0063022	PLAN & DEV ELECTRI- CAL INSPECT	476,408	0	0	0	9.00	0.00	0.00	0.00
0063023	PLAN & DEV MECHANI- CAL INSPECT	214,110	0	0	0	3.00	0.00	0.00	0.00
0063024	PLAN & DEV PLUMBING INSPECT	167,207	0	0	0	2.00	0.00	0.00	0.00
0063025	PLAN & DEV RESIDEN- TIAL INSPECT	776,005	0	0	0	12.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,969,194</u>	<u>\$ 3,852,218</u>	<u>\$ 4,005,756</u>	<u>\$ 3,938,690</u>	<u>43.00</u>	<u>47.00</u>	<u>48.00</u>	<u>48.00</u>
	<u>DEVELOPMENT COOR- DINATION</u>								
0064000	PLAN & DEV DEVELOP- MENT COORD	\$ 370,103	\$ 175,972	\$ 543,829	\$ 543,829	5.00	2.00	0.00	0.00
	Sub-Total	<u>\$ 370,103</u>	<u>\$ 175,972</u>	<u>\$ 543,829</u>	<u>\$ 543,829</u>	<u>5.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PLANNING</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0065000	PLAN & DEV PLANNING ADMIN	\$ 199,838	\$ 359,937	\$ 399,205	\$ 399,205	1.00	1.00	1.00	1.00
0065010	PLAN & DEV ZONING	757,774	788,034	877,972	877,972	10.00	10.00	11.00	11.00
0065020	PLAN & DEV APPEALS	221,775	217,797	291,202	291,202	3.00	3.00	4.00	4.00
0065030	PLAN & DEV PLATTING	434,563	521,328	587,754	587,754	6.00	6.00	7.00	7.00
0065040	PLAN & DEV COMP PLANNING	680,763	630,273	565,323	565,323	7.00	7.00	6.00	6.00
0065050	PLAN & DEV DESIGN REVIEW	412,349	484,919	597,733	597,733	6.00	6.00	8.00	8.00
	Sub-Total	<u>\$ 2,707,062</u>	<u>\$ 3,002,286</u>	<u>\$ 3,319,189</u>	<u>\$ 3,319,189</u>	<u>33.00</u>	<u>33.00</u>	<u>37.00</u>	<u>37.00</u>
	<u>NEIGHBORHOOD EDUCATION</u>								
0067000	PLAN & DEV NEIGHBORHOOD EDUC	\$ 430,930	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 430,930</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 11,159,063	\$ 12,289,904	\$ 13,529,041	\$ 13,530,411	135.00	132.00	138.00	139.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
POLICE	10100/0351000:0357400

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Fort Worth. Specific departmental responsibilities are:

- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

FY2017 Major Initiatives

- The Fort Worth Police Department expects the following facility projects to be under construction or renovation in FY2017: Sixth Patrol Division, Tactical Center, and Auto Pound/TRVA.
- Implementation of updated Five-Year Strategic Plan.
- Continue three-year partnership with National Initiative for Building Community Trust and Justice Project that began in FY2015.
- FY2017 technology projects:
 - o Records Management System (RMS) – current system is end-of-life
 - o Crime Lab Equipment
 - o AirWatch – Mobile device management system
 - o Mobile Data Computer (MDC) – upgrade Police MDCs to 4G
 - o Citywide Camera System – 160 moveable cameras in crime zones
 - o Mobile wireless mesh for citywide camera system
- Continue to evaluate enforcement strategies to address emerging crime trends including human trafficking, cyber-crimes, and economic crimes.
- Increase partnerships in the community through volunteer programs by recruiting more volunteers to join the Code Blue program.

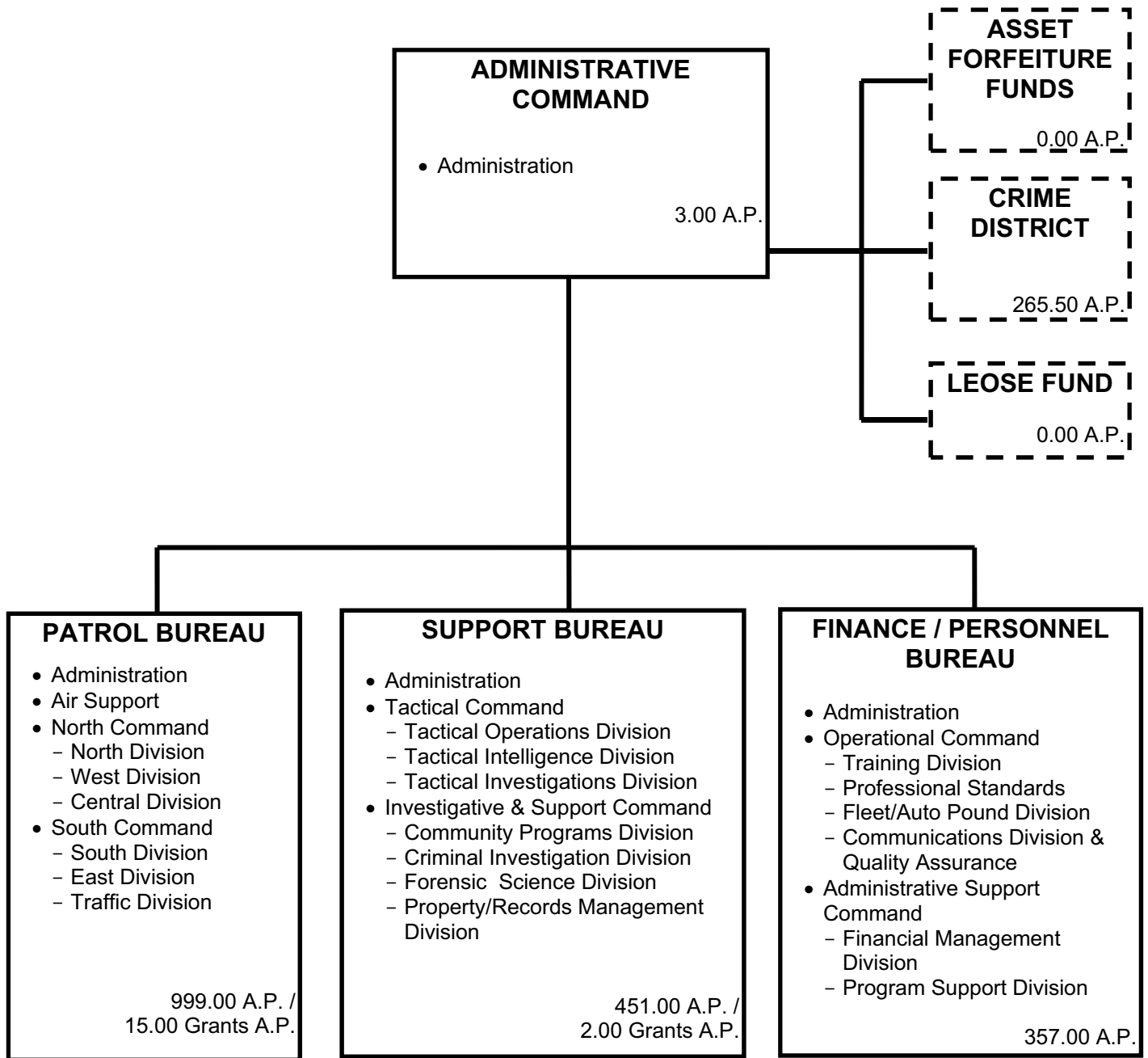
Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 129,262,394	\$ 141,681,960	\$ 138,557,948	\$ 138,360,924
Employee Benefits	\$ 48,995,953	\$ 57,787,433	\$ 57,310,525	\$ 57,296,656
Professional & Tech Svcs	\$ 17,886,514	\$ 13,983,781	\$ 16,173,150	\$ 16,173,150
Utilities Repairs & Rentals	\$ 5,583,857	\$ 7,007,789	\$ 5,729,655	\$ 5,729,655
Other Purchased Services	\$ 602,175	\$ 2,669,698	\$ 2,752,606	\$ 2,752,606
Supplies	\$ 6,080,865	\$ 5,726,499	\$ 5,514,024	\$ 5,514,024
Property/Capital Assets	\$ 17,785	\$ 0	\$ 16,000	\$ 16,000
Debt Service	\$ 122,606	\$ 194,296	\$ 262,375	\$ 262,375
Transfers and Others	\$ 827,404	\$ 22,500	\$ 0	\$ 0
Total Expenditures	\$ 209,379,553	\$ 229,073,957	\$ 226,316,283	\$ 226,302,414
Authorized Positions	1,791.00	1,827.00	1,810.00	1,810.00

POLICE – 2,092.50 A.P.

GENERAL FUND 1,810.00 A.P.

CRIME CONTROL AND PREVENTION DISTRICT 265.50 A.P.

GRANTS FUND 17.00 A.P.



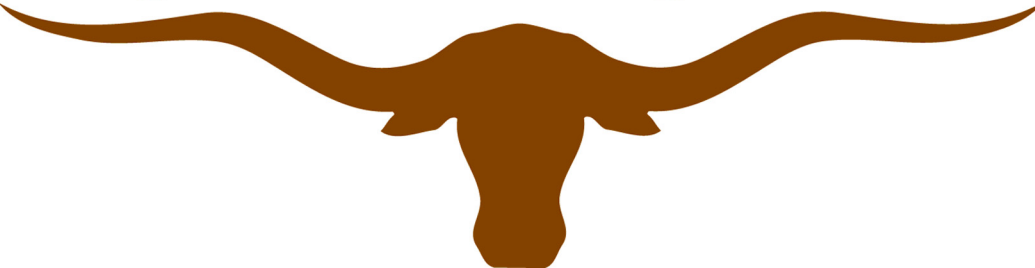
SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
POLICE	10100/0351000:0357400		
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$229,073,958	A.P.	1,827.00
FY2017 ADOPTED:	\$226,302,414	A.P.	1,810.00
<p>A. The adopted budget increases by \$3,555,787 for funding of approved FY2016 improvement package which includes 31 civil service authorized positions for operation of the Sixth Patrol Division in far north Fort Worth.</p> <p>B. The adopted budget decreases by (\$3,544,476) and 31 civil service authorized positions for the transfer of the Neighborhood Patrol Unit to the Crime Control and Prevention District Fund.</p> <p>C. The adopted budget decreases by (\$1,483,209) and 12 civil service authorized positions for the transfer of the Mounted Patrol Unit to the Crime Control and Prevention District Fund.</p> <p>D. The adopted budget decreases by (\$904,768) and five civil service authorized positions for the transfer of the Emergency Management EPIC Unit to the Crime Control and Prevention District Fund.</p> <p>E. The adopted budget decreases by (\$5,545,418) due to the creation of civil service salary savings account budgeted for anticipated vacancies in the department in FY2017.</p> <p>F. The adopted budget decreases by (\$3,898,374) for IT system support allocation.</p> <p>G. The adopted budget increases by \$3,736,620 for ITS services allocation.</p> <p>H. The adopted budget increases by \$2,045,977 for civil service base pay.</p> <p>I. The adopted budget decreases by (\$1,357,934) for telecom services allocation.</p> <p>J. The adopted budget decreases by (\$1,297,173) due to the creation of civil service benefit savings accounts budgeted for anticipated vacancies in the department in FY2017.</p> <p>K. The adopted budget increases by \$1,157,658 for network services allocation.</p> <p>L. The adopted budget decreases by (\$962,042) due to the creation of regular benefit savings accounts budgeted for anticipated vacancies in the department in FY2017.</p> <p>M. The adopted budget increases by \$936,540 for retiree health insurance.</p> <p>N. The adopted budget decreases by (\$915,728) for oil and lubricants for vehicles.</p> <p>O. The adopted budget increases by \$936,540 for retiree health insurance.</p> <p>P. The adopted budget increases by \$722,565 computer services allocation.</p> <p>Q. The adopted budget increases by \$627,276 choice health insurance.</p> <p>R. The adopted budget increases by \$556,772 in other supplies for ammunitions for the weapons range.</p> <p>S. The adopted budget increases by \$528,769 to decrease regular salary savings budgeted due to anticipated vacancies in the department in FY2017.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
POLICE**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
Operations				
Crime Suppression				
<i>Crimes Against Persons offenses below 3-year average</i>	12,434	12,689	13,541	12,888
<i>Crimes Against Property offenses below 3-year average</i>	43,849	41,319	40,732	41,967
Call Response				
<i>Citywide average Priority 1 call response time of 8 minutes 54 seconds or less</i>	8:44	9:31	9:53	8:54
<i>Citywide average Priority 2 call response time of 17 minutes 18 seconds or less</i>	17:04	18:02	20:05	17:18
<i>Citywide average Priority 3 call response time of 40 minutes 46 seconds or less</i>	51:11:00	55:54:00	69:66	52:00:00
Community Policing				
<i>Number of active Citizens on Patrol volunteers</i>	770	811	788	830
Public Safety and Support				
Training				
<i>Match hiring demands associated with expansion and attrition by graduating recruits</i>	20	51	100	160
<i>Increase number of diverse recruits graduated to meet or exceed 50% of total graduates</i>	33%	41%	39%	35%

FORT WORTH®



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>POLICE ADMINISTRATION</u>								
0351000	POLICE ADMINISTRATION	\$ 6,383,423	\$ 19,263,258	\$ 14,874,677	\$ 14,874,677	6.00	7.00	3.00	3.00
0351010	POLICE DIGNITARY PROTECTION	630,458	743,907	874,488	874,488	6.00	6.00	6.00	6.00
0351011	POLICE MAYOR'S SECURITY DETAIL	0	215,815	0	0	0.00	0.00	0.00	0.00
0351040	POLICE HOMELESSNESS PRGM	100,326	117,428	6,771	6,771	1.00	1.00	0.00	0.00
	Sub-Total	<u>\$ 7,114,207</u>	<u>\$ 20,340,408</u>	<u>\$ 15,755,936</u>	<u>\$ 15,755,936</u>	<u>13.00</u>	<u>14.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>PROFESSIONAL STANDARDS DIVISION</u>								
0351101	POLICE INTERNAL AFFAIRS UNIT	\$ 1,702,411	\$ 1,612,285	\$ 1,840,730	\$ 1,840,730	14.00	14.00	15.00	15.00
0351102	POLICE SPEC INVESTIGATION UNIT	1,046,316	1,033,244	1,245,167	1,245,167	8.00	9.00	10.00	10.00
0351103	POLICE PUBLIC AFFAIRS UNIT	558,871	604,016	74,930	74,930	5.00	5.00	0.00	0.00
	Sub-Total	<u>\$ 3,307,598</u>	<u>\$ 3,249,545</u>	<u>\$ 3,160,827</u>	<u>\$ 3,160,827</u>	<u>27.00</u>	<u>28.00</u>	<u>25.00</u>	<u>25.00</u>
	<u>PROGRAM SUPPORT DIVISION</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0351200	POLICE PROGRAM SUPPORT DIV	\$ 102,836	\$ 105,111	\$ 112,287	\$ 112,287	1.00	1.00	1.00	1.00
0351201	POLICE RESEARCH/ PLANNING UNIT	378,348	356,188	364,176	364,176	5.00	4.00	4.00	4.00
0351202	GRANTS	386,554	220,402	516,679	516,679	4.00	2.00	3.00	3.00
	Sub-Total	<u>\$ 867,738</u>	<u>\$ 681,701</u>	<u>\$ 993,142</u>	<u>\$ 993,142</u>	<u>10.00</u>	<u>7.00</u>	<u>8.00</u>	<u>8.00</u>
	<u>INFORMATION MANAGEMENT DIVISION</u>								
0351301	POLICE TECHNOLOGY SERVICES SECTION	\$ 8,586,660	\$ 9,568,367	\$ 10,891,654	\$ 10,891,654	6.00	6.00	7.00	7.00
0351302	POLICE INFORMATION MGT SECT	1,189,524	1,236,810	1,298,314	1,298,314	14.00	14.00	14.00	14.00
0351303	RTCC GRANT REQUIREMENT	0	0	530,128	530,128	0.00	0.00	5.00	5.00
	Sub-Total	<u>\$ 9,776,184</u>	<u>\$ 10,805,177</u>	<u>\$ 12,720,096</u>	<u>\$ 12,720,096</u>	<u>20.00</u>	<u>20.00</u>	<u>26.00</u>	<u>26.00</u>
	<u>EMERGENCY MANAGEMENT EPIC UNIT</u>								
0351401	POLICE SPEC EVENTS EMERG RSP (SEER) UNIT	\$ 466,788	\$ 532,917	\$ 0	\$ 0	4.00	4.00	0.00	0.00
	Sub-Total	<u>\$ 466,788</u>	<u>\$ 532,917</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>	<u>0.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>OPERATIONAL SUP- PORT BUREAU</u>								
0353000	POLICE SUPPORT BUREAU	\$ 478,216	\$ 392,378	\$ 410,756	\$ 410,756	3.00	3.00	3.00	3.00
0353004	POLICE INVESTIG & SUPPORT COMM	616,748	553,125	511,269	511,269	2.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 1,094,964</u>	<u>\$ 945,503</u>	<u>\$ 922,025</u>	<u>\$ 922,025</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>COMMUNICATIONS DIVI- SION</u>								
0353100	POLICE COMMUNICA- TIONS	\$ 7,805,411	\$ 8,686,067	\$ 7,980,628	\$ 7,980,628	128.00	128.00	128.00	128.00
0353101	POLICE COMMUNICA- TIONS PIC	848,246	870,414	132,444	132,444	13.00	13.00	13.00	13.00
	Sub-Total	<u>\$ 8,653,657</u>	<u>\$ 9,556,481</u>	<u>\$ 8,113,072</u>	<u>\$ 8,113,072</u>	<u>141.00</u>	<u>141.00</u>	<u>141.00</u>	<u>141.00</u>
	<u>SPECIAL INVESTIGA- TIONS</u>								
0353200	POLICE COMMUNITY SERVICES DIV	\$ 223,654	\$ 209,729	\$ 225,083	\$ 225,083	2.00	2.00	2.00	2.00
0353201	POLICE YOUTH SEC- TION	1,353,176	1,414,390	1,446,924	1,446,924	7.00	7.00	7.00	7.00
0353202	POLICE GANG SECTION	3,658,538	4,253,461	4,464,654	4,464,654	37.00	37.00	37.00	37.00
	Sub-Total	<u>\$ 5,235,368</u>	<u>\$ 5,877,580</u>	<u>\$ 6,136,661</u>	<u>\$ 6,136,661</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>SUPPORT SERVICES DIVISION</u>								
0353500	POLICE CRIME INTERV SRVCE SEC	\$ 289,536	\$ 232,828	\$ 242,068	\$ 242,068	2.00	2.00	2.00	2.00
0353501	POLICE JAIL UNIT	7,514,569	1,695,569	1,678,957	1,678,957	11.00	11.00	11.00	11.00
	Sub-Total	<u>\$ 7,804,105</u>	<u>\$ 1,928,397</u>	<u>\$ 1,921,025</u>	<u>\$ 1,921,025</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>TRAINING DIVISION</u>								
0353700	POLICE TRAINING DIVI- SION	\$ 2,125,526	\$ 1,954,076	\$ 2,771,130	\$ 2,771,130	13.00	12.00	18.00	18.00
0353701	POLICE WEAPONS	1,706,001	2,276,000	3,845,757	3,845,757	7.00	18.00	17.00	17.00
0353702	POLICE BACKGROUND UNIT	1,634,451	1,559,047	2,189,283	2,189,283	14.00	14.00	18.00	18.00
0353703	POLICE ADVANCED TRAINING UNIT	1,239,545	1,384,339	1,243,502	1,243,502	10.00	10.00	9.00	9.00
	Sub-Total	<u>\$ 6,705,523</u>	<u>\$ 7,173,462</u>	<u>\$ 10,049,672</u>	<u>\$ 10,049,672</u>	<u>44.00</u>	<u>54.00</u>	<u>62.00</u>	<u>62.00</u>
	<u>N/W FIELD OPERA- TIONS BUREAU</u>								
0354000	POLICE PATROL BUREAU	\$ 441,945	\$ 4,042,646	\$ 4,331,283	\$ 4,331,283	3.00	28.00	36.00	36.00
0354003	POLICE AIR SUPPORT UNIT	1,431,764	1,669,239	1,788,187	1,788,187	11.00	11.00	11.00	11.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0354004	POLICE NORTH COM- MAND	562,687	592,980	432,904	432,904	4.00	4.00	3.00	3.00
	Sub-Total	<u>\$ 2,436,396</u>	<u>\$ 6,304,865</u>	<u>\$ 6,552,374</u>	<u>\$ 6,552,374</u>	<u>18.00</u>	<u>43.00</u>	<u>50.00</u>	<u>50.00</u>
	<u>NORTH DIVISION</u>								
0354100	NORTH DIVISION	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0354110	POLICE CENTRAL DIVI- SION ADMIN	3,936,353	3,868,847	3,768,625	3,768,625	33.00	31.00	29.00	29.00
0354111	POLICE CENTRAL DIV PATROL UNIT	13,595,562	14,350,137	14,898,993	14,898,993	140.00	141.00	144.00	144.00
0354112	POLICE BIKE PATROL UNIT	2,144,630	2,271,231	2,453,354	2,453,354	22.00	21.00	23.00	23.00
	Sub-Total	<u>\$ 19,676,545</u>	<u>\$ 20,490,215</u>	<u>\$ 21,120,972</u>	<u>\$ 21,120,972</u>	<u>195.00</u>	<u>193.00</u>	<u>196.00</u>	<u>196.00</u>
	<u>EAST DIVISION</u>								
0354210	POLICE NORTH DIVI- SION ADMIN	\$ 3,148,763	\$ 3,096,176	\$ 3,388,875	\$ 3,388,875	26.00	26.00	28.00	28.00
0354211	POLICE NORTH DIV PATROL UNIT	14,563,595	14,941,900	15,643,484	15,643,484	143.00	141.00	147.00	147.00
0354212	POLICE NEIGHBOR- HOOD PATROL	3,024,999	3,240,035	0	0	30.00	30.00	0.00	0.00
	Sub-Total	<u>\$ 20,737,357</u>	<u>\$ 21,278,111</u>	<u>\$ 19,032,359</u>	<u>\$ 19,032,359</u>	<u>199.00</u>	<u>197.00</u>	<u>175.00</u>	<u>175.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ZERO TOLERANCE TEAMS</u>								
0354310	POLICE WEST DIVISION ADMIN	\$ 2,974,085	\$ 2,808,124	\$ 2,866,638	\$ 2,866,638	25.00	24.00	24.00	24.00
0354311	POLICE WEST DIV PATROL UNIT	14,335,671	15,126,548	15,244,282	15,244,282	147.00	147.00	146.00	146.00
	Sub-Total	<u>\$ 17,309,756</u>	<u>\$ 17,934,672</u>	<u>\$ 18,110,920</u>	<u>\$ 18,110,920</u>	<u>172.00</u>	<u>171.00</u>	<u>170.00</u>	<u>170.00</u>
	<u>S/E FIELD OPERATIONS BUREAU</u>								
0355004	POLICE SOUTH COMMAND	\$ 500,849	\$ 638,080	\$ 528,080	\$ 528,080	4.00	4.00	3.00	3.00
	Sub-Total	<u>\$ 500,849</u>	<u>\$ 638,080</u>	<u>\$ 528,080</u>	<u>\$ 528,080</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>SOUTH DIVISION</u>								
0355110	POLICE EAST DIV ADMINISTRATION	\$ 2,892,081	\$ 2,701,707	\$ 3,114,043	\$ 3,114,043	23.00	23.00	25.00	25.00
0355111	POLICE EAST DIV PATROL UNIT	14,052,589	14,686,087	14,618,067	14,618,067	149.00	147.00	141.00	141.00
0355113	POLICE EASTCHASE OVERTIME OP	55,596	50,461	52,368	52,368	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 17,000,266</u>	<u>\$ 17,438,255</u>	<u>\$ 17,784,478</u>	<u>\$ 17,784,478</u>	<u>172.00</u>	<u>170.00</u>	<u>166.00</u>	<u>166.00</u>
	<u>WEST DIVISION</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0355210	POLICE SOUTH DIVI- SION ADMIN	\$ 2,517,278	\$ 2,585,477	\$ 2,847,966	\$ 2,847,966	21.00	22.00	24.00	24.00
0355211	POLICE SOUTH DIV PATROL UNIT	14,051,617	14,725,591	13,744,065	13,744,065	146.00	145.00	133.00	133.00
	Sub-Total	<u>\$ 16,568,895</u>	<u>\$ 17,311,068</u>	<u>\$ 16,592,031</u>	<u>\$ 16,592,031</u>	<u>167.00</u>	<u>167.00</u>	<u>157.00</u>	<u>157.00</u>
	<u>TRAFFIC DIVISION</u>								
0355310	POLICE TRAFFIC DIVI- SION	\$ 1,111,049	\$ 1,142,054	\$ 1,387,101	\$ 1,387,101	15.00	14.00	15.00	15.00
0355311	POLICE ENFORCE- MENT UNIT	6,311,277	7,049,437	6,988,058	6,988,058	54.00	54.00	53.00	53.00
0355312	POLICE TRAFFIC INVEST UNIT	1,191,135	1,196,883	1,234,703	1,234,703	10.00	10.00	10.00	10.00
0355314	POLICE MOUNTED UNIT	1,396,136	1,436,050	0	0	11.00	12.00	0.00	0.00
0355315	POLICE COMM ENFORCEMENT UNIT	471,705	515,111	540,512	540,512	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 10,481,302</u>	<u>\$ 11,339,535</u>	<u>\$ 10,150,374</u>	<u>\$ 10,150,374</u>	<u>94.00</u>	<u>94.00</u>	<u>82.00</u>	<u>82.00</u>
	<u>SPECIAL SERVICES BUREAU</u>								
0356004	POLICE TACTICAL COM- MAND	\$ 360,532	\$ 413,738	\$ 394,970	\$ 394,970	3.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 360,532</u>	<u>\$ 413,738</u>	<u>\$ 394,970</u>	<u>\$ 394,970</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>CRIMINAL INVESTIGATIONS DIVISION</u>								
0356100	POLICE CRIMINAL INVEST DIV	\$ 240,637	\$ 310,730	\$ 566,483	\$ 566,483	4.00	4.00	4.00	4.00
0356101	POLICE MAJOR CASE UNIT	1,113,647	1,147,802	1,004,995	1,004,995	9.00	9.00	8.00	8.00
0356103	POLICE ROBBERY UNIT	1,812,999	1,932,654	1,979,406	1,979,406	15.00	15.00	15.00	15.00
0356108	POLICE FUGITIVE UNIT	1,060,797	960,113	1,220,385	1,220,385	9.00	8.00	10.00	10.00
0356109	POLICE HOMICIDE UNIT	1,474,855	1,550,603	1,405,398	1,405,398	11.00	11.00	10.00	10.00
0356110	POLICE SPECIAL VICTIMS SECTION	119,198	147,982	154,565	154,565	1.00	1.00	1.00	1.00
0356111	POLICE DOMESTIC VIOLENCE UNIT	1,719,424	1,722,163	1,741,879	1,741,879	14.00	15.00	15.00	15.00
0356112	POLICE MISSING PERSONS	300,378	322,630	363,207	363,207	3.00	3.00	3.00	3.00
0356113	POLICE SEX CRIMES UNIT	1,759,557	1,835,482	2,066,591	2,066,591	15.00	15.00	17.00	17.00
0356114	POLICE VICTIM ASSISTANCE	399,390	429,610	440,404	440,404	6.00	6.00	6.00	6.00
0356115	POLICE CRIMES AGNST CHLDRN UNT	1,394,834	1,432,821	1,749,099	1,749,099	12.00	12.00	14.00	14.00
	Sub-Total	<u>\$ 11,395,716</u>	<u>\$ 11,792,588</u>	<u>\$ 12,692,412</u>	<u>\$ 12,692,412</u>	<u>99.00</u>	<u>99.00</u>	<u>103.00</u>	<u>103.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>SPECIAL INVESTIGATIONS DIVISION</u>								
0356201	POLICE FRAUD UNIT	\$ 1,136,850	\$ 1,115,975	\$ 1,212,403	\$ 1,212,403	10.00	9.00	10.00	10.00
0356202	POLICE COMM AUTO THEFT UNIT	1,011,660	987,590	1,002,071	1,002,071	9.00	9.00	8.00	8.00
0356203	POLICE CRIME SCENE UNIT	1,836,846	2,013,948	2,030,839	2,030,839	17.00	17.00	17.00	17.00
0356204	POLICE DIGITAL FORENSICS UNIT	622,729	715,013	899,566	899,566	5.00	6.00	7.00	7.00
	Sub-Total	<u>\$ 4,608,085</u>	<u>\$ 4,832,526</u>	<u>\$ 5,144,879</u>	<u>\$ 5,144,879</u>	<u>41.00</u>	<u>41.00</u>	<u>42.00</u>	<u>42.00</u>
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356300	POLICE TACTICAL INVEST DIV	\$ 367,294	\$ 230,919	\$ 252,381	\$ 252,381	1.00	1.00	1.00	1.00
0356301	POLICE NARCOTICS SECTION	5,829,561	6,212,091	6,451,109	6,451,109	53.00	53.00	54.00	54.00
0356302	POLICE K9 UNIT	1,259,047	1,344,927	1,366,945	1,366,945	11.00	11.00	11.00	11.00
0356303	POLICE SWAT UNIT	2,369,227	2,489,228	2,520,042	2,520,042	18.00	18.00	18.00	18.00
0356304	POLICE TACTICAL OPERATIONS DIV	366,828	382,717	395,243	395,243	3.00	3.00	3.00	3.00
0356305	POLICE ZT GRANT REQUIREMENT	0	0	1,097,989	1,097,989	0.00	0.00	10.00	10.00
	Sub-Total	<u>\$ 10,191,957</u>	<u>\$ 10,659,882</u>	<u>\$ 12,083,709</u>	<u>\$ 12,083,709</u>	<u>86.00</u>	<u>86.00</u>	<u>97.00</u>	<u>97.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>AIR SUPPORT</u>								
0356400	POLICE TACTICAL INTELLGNCCE DIV	\$ 335,347	\$ 363,519	\$ 392,477	\$ 392,477	3.00	3.00	3.00	3.00
0356401	POLICE HOMELAND SECURITY	831,464	783,053	781,763	781,763	5.00	5.00	5.00	5.00
0356402	POLICE CRIMINAL TRACKING UNIT	1,041,399	985,628	3,584	3,584	8.00	8.00	0.00	0.00
0356403	POLICE VICE UNIT	354,631	532,590	574,959	574,959	5.00	5.00	5.00	5.00
0356404	POLICE CRIMINAL INT-LLGNCCE UNIT	912,272	1,007,597	1,008,810	1,008,810	7.00	8.00	8.00	8.00
0356405	POLICE ELECTRONIC SURV UNIT	607,309	616,029	871,163	871,163	5.00	5.00	6.00	6.00
0356406	POLICE HOSTAGE NEGOT TEAM	52,070	35,924	37,679	37,679	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,134,492</u>	<u>\$ 4,324,340</u>	<u>\$ 3,670,435</u>	<u>\$ 3,670,435</u>	<u>33.00</u>	<u>34.00</u>	<u>27.00</u>	<u>27.00</u>
	<u>FORENSICS DIVISION</u>								
0356600	POLICE FORENSICS DIVISION	\$ 648,392	\$ 629,689	\$ 824,817	\$ 824,817	4.00	4.00	4.00	4.00
0356601	POLICE CHEMISTRY UNIT	652,829	644,901	731,771	731,771	7.00	6.00	7.00	7.00
0356602	POLICE LATENT PRINTS UNIT	401,888	383,170	395,640	395,640	6.00	5.00	5.00	5.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0356603	POLICE FIRE ARMS UNIT	284,261	304,890	285,588	285,588	3.00	3.00	3.00	3.00
0356604	POLICE EVIDENCE SCREENING UNIT	173,765	393,982	325,423	325,423	3.00	5.00	4.00	4.00
0356605	POLICE COLD CASE PROGRAM	324,049	355,306	377,203	377,203	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 2,485,184</u>	<u>\$ 2,711,937</u>	<u>\$ 2,940,442</u>	<u>\$ 2,940,442</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
	<u>ADMINISTRATIVE SERVICES BUREAU</u>								
0357000	POLICE FINANCE/PERSONNL BUREAU	\$ 866,327	\$ 1,133,277	\$ 2,492,515	\$ 2,492,515	7.00	10.00	20.00	20.00
	Sub-Total	<u>\$ 866,327</u>	<u>\$ 1,133,277</u>	<u>\$ 2,492,515</u>	<u>\$ 2,492,515</u>	<u>7.00</u>	<u>10.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>FISCAL AND HR MANAGEMENT</u>								
0357100	POLICE FISCAL SECTION	\$ 917,624	\$ 993,966	\$ 1,023,996	\$ 1,023,996	13.00	12.00	12.00	12.00
0357101	ERP II	204,013	0	264	264	0.00	0.00	0.00	0.00
0357102	POLICE EMPLOYMENT SECTION	703,958	738,385	709,823	709,823	11.00	10.00	9.00	9.00
0357103	PURCHASING	0	215,342	309,986	309,986	0.00	3.00	4.00	4.00
0357104	POLICY MANAGEMENT	0	169,044	197,432	197,432	0.00	2.00	2.00	2.00

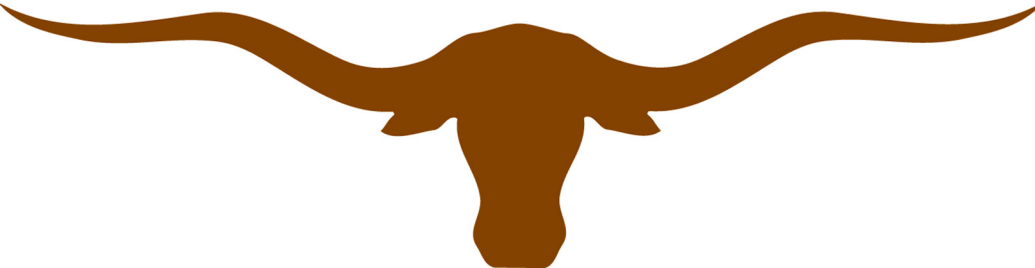
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 1,825,595	\$ 2,116,737	\$ 2,241,501	\$ 2,241,501	24.00	27.00	27.00	27.00
	<u>FLEET MANAGEMENT</u>								
0357200	POLICE FLEET MANAGEMENT	\$ 8,934,662	\$ 7,974,350	\$ 6,870,696	\$ 6,870,696	8.00	9.50	10.50	10.50
0357201	POLICE AUTO POUND	3,189,186	3,297,130	2,679,711	2,679,711	26.00	28.50	27.50	27.50
	Sub-Total	\$ 12,123,848	\$ 11,271,480	\$ 9,550,407	\$ 9,550,407	34.00	38.00	38.00	38.00
	<u>RECORDS</u>								
0357300	POLICE RECORDS DIVISION	\$ 1,142,439	\$ 1,154,999	\$ 1,149,239	\$ 1,149,239	16.00	16.00	16.00	16.00
0357301	POLICE DATA REPORTING UNIT	1,621,195	1,976,895	1,328,945	1,328,945	34.00	34.00	34.00	34.00
0357302	POLICE PROPERTY CONTROL	1,206,617	1,296,708	1,282,000	1,282,000	21.00	21.00	21.00	21.00
0357303	POLICE ID UNIT	697,153	771,901	763,021	763,021	12.00	12.00	12.00	12.00
	Sub-Total	\$ 4,667,404	\$ 5,200,503	\$ 4,523,205	\$ 4,523,205	83.00	83.00	83.00	83.00
	<u>CONTRACTS & GRANTS</u>								
0357400	POLICE CENTRAL PAYROLL TEAM	\$ 982,915	\$ 790,977	\$ 699,810	\$ 699,810	12.00	9.00	8.00	8.00
	Sub-Total	\$ 982,915	\$ 790,977	\$ 699,810	\$ 699,810	12.00	9.00	8.00	8.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	TOTAL	\$ 209,379,553	\$ 229,073,957	\$ 226,316,283	\$ 226,302,414	1,791.00	1,827.00	1,810.00	1,810.00

FORT WORTH®



POLICE CIVIL SERVICE AUTHORIZED STAFFING

GENERAL FUND 10100

	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	Deputy Chief X13 / 1530	Assistant Chief X10 / 1006	Total Positions
Civilians								
General Fund Total Civil Service	930.0	224.0	151.0	47.0	16.0	5.0	3.0	1,376.0
General Fund Total Civilians	434.0							434.0
GENERAL FUND TOTAL	434.0	930.0	224.0	151.0	47.0	16.0	3.0	1,810.0

GRANTS FUND 21001

	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	Deputy Chief X13 / 1530	Assistant Chief X10 / 1006	Total Positions
Civilians								
Grant Fund Total Civil Service	15.0	1.0	-	-	-	-	-	16.0
Grant Fund Total Civilians	1.0							1.0
GRANT FUND TOTAL	1.0	1.0	-	-	-	-	-	17.0

CRIME CONTROL AND PREVENTION DISTRICT FUND 26001

	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	Deputy Chief X13 / 1530	Assistant Chief X10 / 1006	Total Positions
Civilians								
CCPD Fund Total Civil Service	214.0	6.0	22.0	1.0	-	-	-	243.0
CCPD Fund Total Civilians	22.5							22.5
CCPD FUND TOTAL	22.5	6.0	22.0	1.0	-	-	-	265.5

CIVIL SERVICE TOTAL ALL FUNDS	1,159.0	231.0	173.0	48.0	16.0	5.0	3.0	1,635.0
CIVILIAN TOTAL ALL FUNDS	457.5							457.5
DEPARTMENT GRAND TOTAL ALL FUNDS	457.5	1,159.0	231.0	173.0	48.0	16.0	3.0	2,092.5
Staffing Ord. 11/08/16	1,159.0	231.0	173.0	48.0	16.0	5.0	3.0	

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

PROPERTY MANAGEMENT

FUND/CENTER

10100/0213010:0214040

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Property Management Department centralizes the location for functions such as Fleet and Fuel, Facilities maintenance and planning, Land and property acquisition and sales. The Property Management Department consists of four divisions including the Administration, Facilities, Fleet and Real Property divisions.

The Administration Division, funded by the General Fund, includes four sections. The Administrative Services Section oversees fiscal and administrative responsibilities, including budget, human resources, payroll, revenue, asset management and purchasing. The Property and Lease Administration Section, which moved from the Economic Development Department, manages tax foreclosed properties, negotiates lease terms and rates for City use of private property and coordinates space planning with the Facilities Division as related to leasing of City-owned property. The Mineral Management Section, which moved from the Planning and Development Department, manages the City's natural gas leases and performs other services related to the City's natural gas assets. The cost of this section is reimbursed via gas lease royalty revenues. The Utility Administration Section manages the City's conservation initiatives, negotiates the electricity contract for all departments, acts as the liaison between departments and its retail electric provider, negotiates and oversees the City's franchise agreements with utility companies that utilize City rights-of-way and addresses issues with non-franchised utilities that utilize the City's rights-of-way.

The Facilities Division, funded by the General Fund, moved from the Transportation and Public Works Department and is responsible for managing building maintenance and repair, facility planning, architectural and construction management services for City facilities.

The Fleet Division is funded by the Equipment Services Fund, an internal service fund. Formerly the Equipment Services Department, the Fleet Division is charged with maintaining the City's fleet (see Equipment Services Fund section).

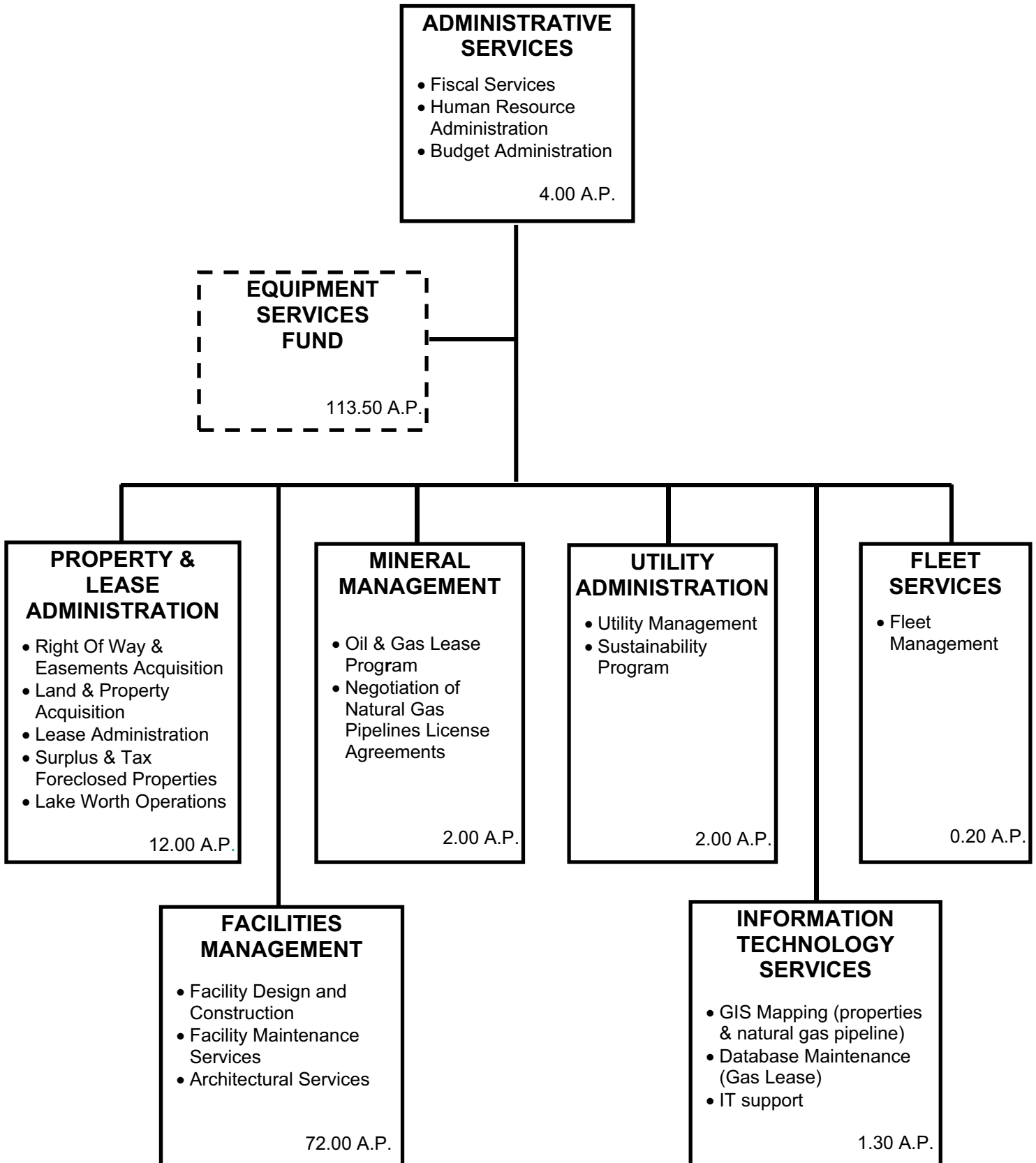
The Real Property Division, funded by the Capital Projects Service Fund, moved from the Transportation and Public Works Department as the Acquisition and Sales Section and is responsible for land and property acquisitions as well as sales and right-of-way and easement acquisitions.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 3,965,398	\$ 4,242,379	\$ 4,242,379
Employee Benefits	\$ 0	\$ 1,629,988	\$ 1,942,126	\$ 1,936,376
Professional & Tech Svcs	\$ 0	\$ 1,202,742	\$ 1,297,983	\$ 1,303,731
Utilities Repairs & Rentals	\$ 0	\$ 1,159,365	\$ 856,959	\$ 856,959
Other Purchased Services	\$ 0	\$ 326,097	\$ 346,955	\$ 346,955
Supplies	\$ 0	\$ 1,097,114	\$ 1,660,891	\$ 1,660,891
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 568,401	\$ 568,401
Transfers and Others	\$ 0	\$ 1,564,500	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 10,945,204	\$ 10,915,694	\$ 10,915,692
Authorized Positions	0.00	79.00	93.50	93.50

PROPERTY MANAGEMENT – 207.00 A.P.

GENERAL FUND 93.50 A.P.

EQUIPMENT SERVICES FUND 113.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PROPERTY MANAGEMENT	10100/0213010:0214040

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$10,945,204	A.P.	79.00
FY2017 ADOPTED:	\$10,915,692	A.P.	93.50

- A. The adopted budget increases by a total of 14.50 authorized positions after the funding and approval of several improvement decision packages.
- B. The adopted budget includes \$281,507 for funding of approved improvement package which includes 8.0 authorized positions in the Property Lease Administration section. These additional positions will be in Transfer of Real Property, Land Acquisition and the Sales group. The positions were transferred from the Capital Projects Services fund.
- C. The adopted budget includes \$480,266 for funding of approved improvement package which includes 5.0 authorized positions in the Facilities Maintenance section. The additional positions will be a construction crew for building renovations and remodelling and includes two vehicles. The total cost of the decision package is offset by personnel costs fully charged to capital projects.
- D. The adopted budget includes \$82,779 for funding of an approved improvement package which includes 1.0 authorized position in the Facilities Support. This position is for one senior contract compliance specialist.
- E. The adopted budget increased by a 0.5 authorized positions transferred from the Equipment Services Fund. Specifically, 0.3 authorized position of an IT Support Analyst from the Fleet Management transferred to the IT Services section and 0.20 authorized position of a Management Analyst II from Technical Services section. As a result of the consolidation of several city services in the newly created Property Management department in FY2016, both positions will start to proportionally perform General Fund duties in FY2017.
- F. The adopted budget increased by \$96,492 for the transfer of a Sr. Land Agent from the Water and Sewer Fund to the Property Management in the General Fund. This transfer will align the incumbent's current duties with those performed by the Real Property section of the Property Management department. The cost of the position service to the Water department will be recovered by the administrative services fee assessed on Proprietary funds.
- G. The adopted budget decreased by \$94,354 for the transfer of a Management Analyst II in Mineral Management section of the Property Management department to the Treasury section of the Financial Management Services (FMS) department. This initiative will provide better alignment of the incumbent's duties with the FMS department and will ensure better utilization of the incumbent skills.
- H. The adopted budget increases by \$1,031,142 to capture the salary and benefits cost adjustments for the adopted class and compensation study for regular employees and pay-for-performance incentive that may be applied in FY2017.
- I. The adopted budget increases by a net of \$166,956 for group health based on plan migration, turnover and increased costs required for Group Health Insurance.
- J. The adopted budget increases by \$326,573 for Electricity based on additional cost for electricity in the Municipal Complex that Property Management department absorbed from other departments/funds. Those departments will pay for the electricity through an administrative fee.
- K. The adopted budget includes \$64,000 for funding of an approved exception package for maintenance of new facilities added to inventory in FY2016.
- L. The adopted budget increased by \$568,401 for the General Fund Debt Principal and Interest Payments for the Energy Savings program implemented citywide. During FY2016, this expense item was proportionally allocated to participating departments, however, management opted to have it all budgeted and paid from the Property Management department.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
PROPERTY MANAGEMENT**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
FACILITIES				
Planning, Design & Construction				
<i>Award 100% of construction contracts within four months of design completion.</i>	N/A	N/A	100%	100%
Maintenance				
<i>% of emergency work orders with a response time of one day or less.</i>	100%	100%	90%	90%
<i>% of preventative building maintenance completed on schedule.</i>	94%	84%	75%	90%
<i>% of routine work orders completed within seven days.</i>	89%	86%	90%	90%
REAL PROPERTY				
Acquisitions (Right-of-way & Easements)				
<i>% of negotiated acquisitions completed within seven months.</i>	N/A	54%	38%	90%
<i>% of eminent domain acquisitions for capital projects completed within 17 months.</i>	N/A	N/A	67%	90%
Sales (City-owned and Tax Foreclosed Properties)				
<i>Number of tax foreclosed properties sold.</i>	N/A	91	86	60
Lease Management				
<i>% of negotiated new leases completed within agreed-upon time frame.</i>	N/A	N/A	100%	100%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PM FACILITIES</u>								
0213010	PM FACILITIES OPERATIONS	\$ 0	\$ 2,412,387	\$ 2,593,890	\$ 2,593,075	0.00	18.00	17.00	17.00
0213020	PM FACILITIES MAINTENANCE	0	5,067,625	3,650,128	3,645,872	0.00	34.00	39.00	39.00
0213030	PM FACILITIES SUPPORT	0	1,216,398	811,097	811,097	0.00	5.00	6.00	6.00
0213040	PM ARCHITECTURAL SERVICES	0	584,004	565,023	562,235	0.00	10.00	10.00	10.00
0213050	PM UTILITIES & SUSTAINABILITY PROGRAM	0	742,330	-2,788	0	0.00	3.00	0.00	0.00
	Sub-Total	\$ 0	\$ 10,022,744	\$ 7,617,350	\$ 7,612,279	0.00	70.00	72.00	72.00
	<u>PM GENERAL SERVICES</u>								
0214002	FIELD OPERATIONS	\$ 0	\$ 0	\$ -4,256	\$ 0	0.00	0.00	0.00	0.00
0214011	PM ADMINISTRATIVE SERVICES	0	0	470,741	476,489	0.00	0.00	3.00	3.00
0214012	PM FLEET SERVICES	0	0	19,523	19,523	0.00	0.00	0.20	0.20
0214013	PM UTILITY ADMINISTRATION	0	0	1,542,015	1,542,015	0.00	0.00	2.00	2.00
0214014	PM IT SERVICES	0	0	139,982	139,982	0.00	0.00	1.30	1.30
0214020	PM PROPERTY & LEASE ADMINISTRATION	0	330,309	840,283	834,533	0.00	3.00	13.00	13.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0214040	PM MINERAL MANAGE- MENT	0	592,151	290,871	290,871	0.00	6.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 922,460</u>	<u>\$ 3,299,159</u>	<u>\$ 3,303,413</u>	<u>0.00</u>	<u>9.00</u>	<u>21.50</u>	<u>21.50</u>
	<u>PM MAILROOM</u>								
0219600	PM MAILROOM	\$ 0	\$ 0	\$ -815	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ -815</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 10,945,204	\$ 10,915,694	\$ 10,915,692	0.00	79.00	93.50	93.50

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

TRANSPORTATION AND PUBLIC WORKS

FUND/CENTER

10100/0201000:0209820

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Transportation and Public Works Department strives to improve the condition of the City's infrastructure by effectively managing City roadways, drainage structures, alleyways, street lights, street signs, pavement markings, traffic signals and City-owned buildings. The Department includes the Business Support and Administration, Infrastructure Management / Street Services, Transportation Programming and Traffic Management, Infrastructure Plan Review and Utility Construction Inspection.

Business Support is responsible for managing and coordinating the Department's business-related activities including budget management, human resources, information technology services, occupational health and parking services.

Transportation Programming and Traffic Management is responsible for Traffic Engineering services/studies/reviews, the oversight of safety programs and the planning, maintenance and operation of street lights, traffic signals, traffic signs and roadway markings. Safety programs include railroad crossings, school zones, ground transportation regulation and safety, the Red-light Enforcement and Municipal Parking programs.

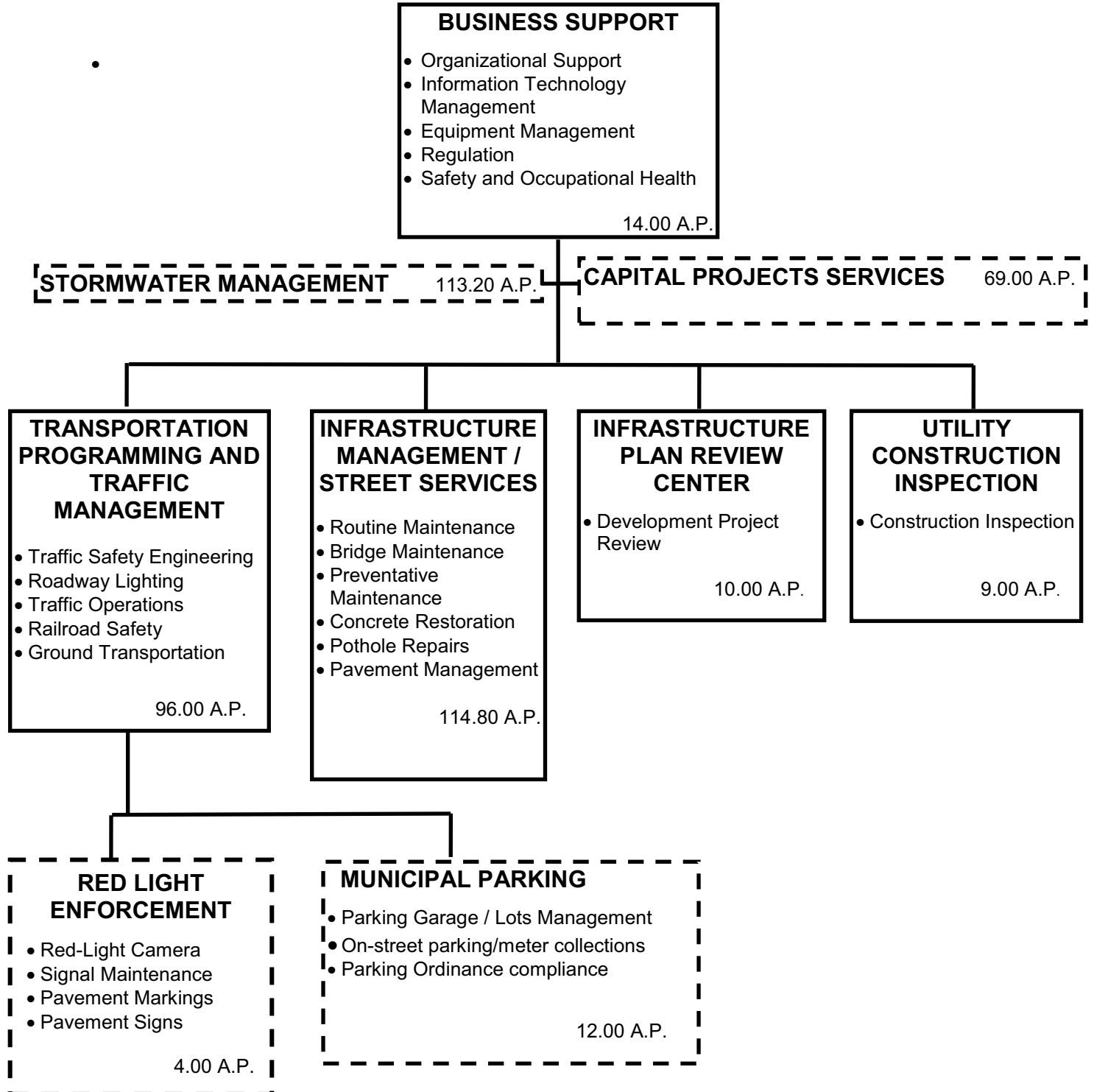
Infrastructure Management is responsible for managing the City's street and bridge network. This includes planning and programming capital improvements (reconstruction) and major maintenance (resurfacing and rehabilitation). Street Services is responsible for roadway maintenance, to include pavement repairs, pothole repairs, concrete restoration, and bridge and guardrail maintenance and repairs. In addition, Street Services is responsible for continual pavement condition assessments as part of the overall priority planning for the entire street network.

Infrastructure Plan Review Center is responsible for reviewing all developer funded projects and Utility Construction Inspection is responsible for inspection of all construction projects whether city and developer funded.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 10,856,099	\$ 10,203,625	\$ 11,677,437	\$ 11,677,437
Employee Benefits	\$ 5,539,779	\$ 7,535,289	\$ 7,845,415	\$ 7,845,415
Professional & Tech Svcs	\$ 4,606,306	\$ 1,857,134	\$ 2,676,616	\$ 2,343,802
Utilities Repairs & Rentals	\$ 4,728,577	\$ 4,813,485	\$ 4,556,225	\$ 4,556,225
Other Purchased Services	\$ 113,840	\$ 618,743	\$ 694,690	\$ 694,690
Supplies	\$ 4,957,382	\$ 4,610,788	\$ 5,285,585	\$ 5,285,585
Property/Capital Assets	\$ 914,039	\$ 0	\$ 0	\$ 0
Debt Service	\$ 116,941	\$ 147,702	\$ 0	\$ 0
Transfers and Others	\$ 13,453,567	\$ 19,119,414	\$ 350,000	\$ 350,000
Total Expenditures	\$ 45,286,530	\$ 48,906,180	\$ 33,085,968	\$ 32,753,154
Authorized Positions	261.70	216.30	243.80	243.80

TRANSPORTATION AND PUBLIC WORKS – 442.0 A.P.

**GENERAL FUND 243.8 A.P.
 CAPITAL PROJECTS SERVICE FUND 69.0 A.P.
 STORMWATER MANAGEMENT FUND 113.2 A.P.
 MUNICIPAL PARKING FUND 12.0 A.P.
 RED LIGHT ENFORCEMENT FUND 4.0 A.P.**



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
TRANSPORTATION AND PUBLIC WORKS	10100/0201000:0209820

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

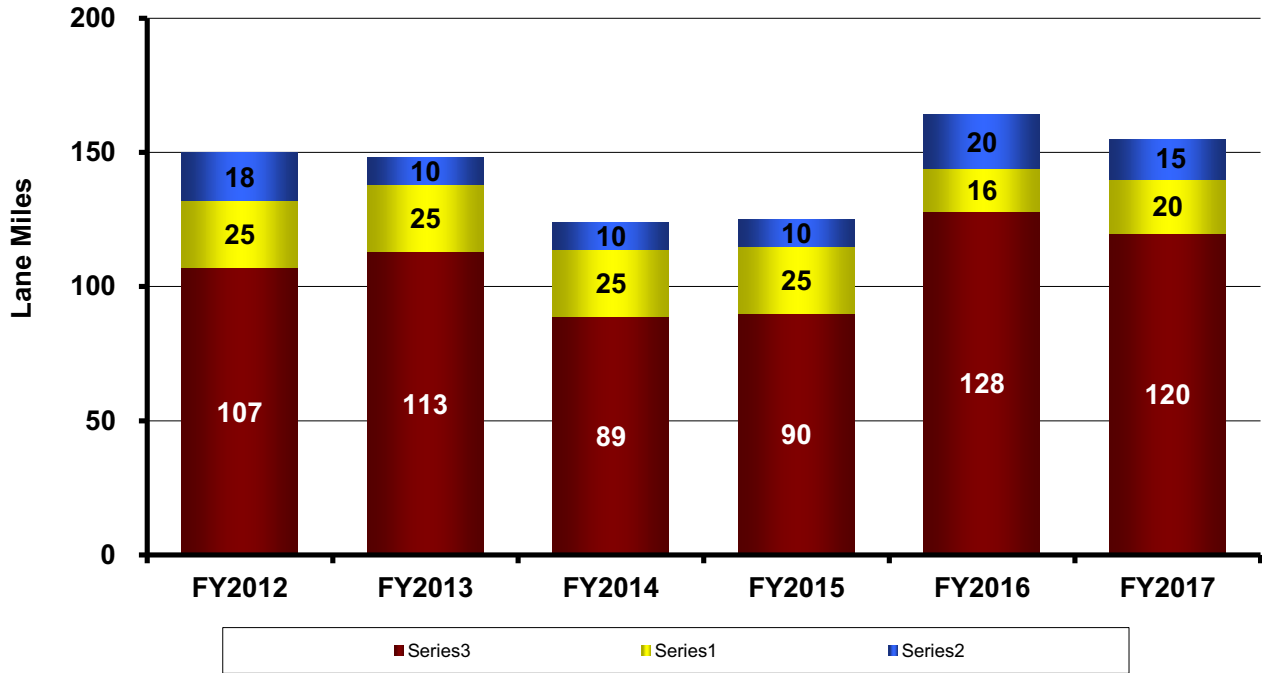
FY2016 ADOPTED:	\$48,906,180	A.P.	216.30
FY2017 ADOPTED:	\$32,753,154	A.P.	243.80

- A. The adopted budget increases by \$190,000 and one authorized position for the transfer of the Regional Transportation Coordinator from the City Manager’s Office.
- B. The adopted budget decreases by (\$83,256.00) for the transfer of 0.5 authorized position Assistant Director of Environmental Management to Code Compliance Department.
- C. The adopted budget increases by \$3,199,900 and 25 authorized positions for the transfer from Red Light Camera Fund to the General Fund resulting from the reorganization of the Fund.
- D. The adopted budget increases by \$201,444 and one authorized position as a result of the approval of an improvement package which approved one authorized position and associated costs to support the Asset Management and Work Order Software being implemented.
- E. The adopted budget increases by a net of \$139,022 and one authorized position as a result of the approval of an improvement package which approved one authorized position for a Senior Professional Engineer to support the Infrastructure Plan Review Center Section.
- F. The adopted budget increases by \$838,906.00 for personnel costs for regular employees based on adjustments made per class and comp study and a 3% increase in budgeted salaries made available for pay for performance.
- G. The adopted budget decreases by (\$874,251.00) to capture the 3% increase in salary savings and benefits savings adjustment which was based on vacancy rate trend.
- H. The adopted budget decreases by (\$19,119,414) for the FY2016 allotment for pay as you go capital. The FY2017 allotment for pay as you go capital now resides in Non-Department and upon adoption of the budget the FY2017 allocation for Transportation and Public Works will be transferred from General Fund Non-Departmental to the General Capital Projects Fund.
- I. The adopted budget decreases by (\$332,814) for the transfer of the alley maintenance program to the Neighborhood Services Department.

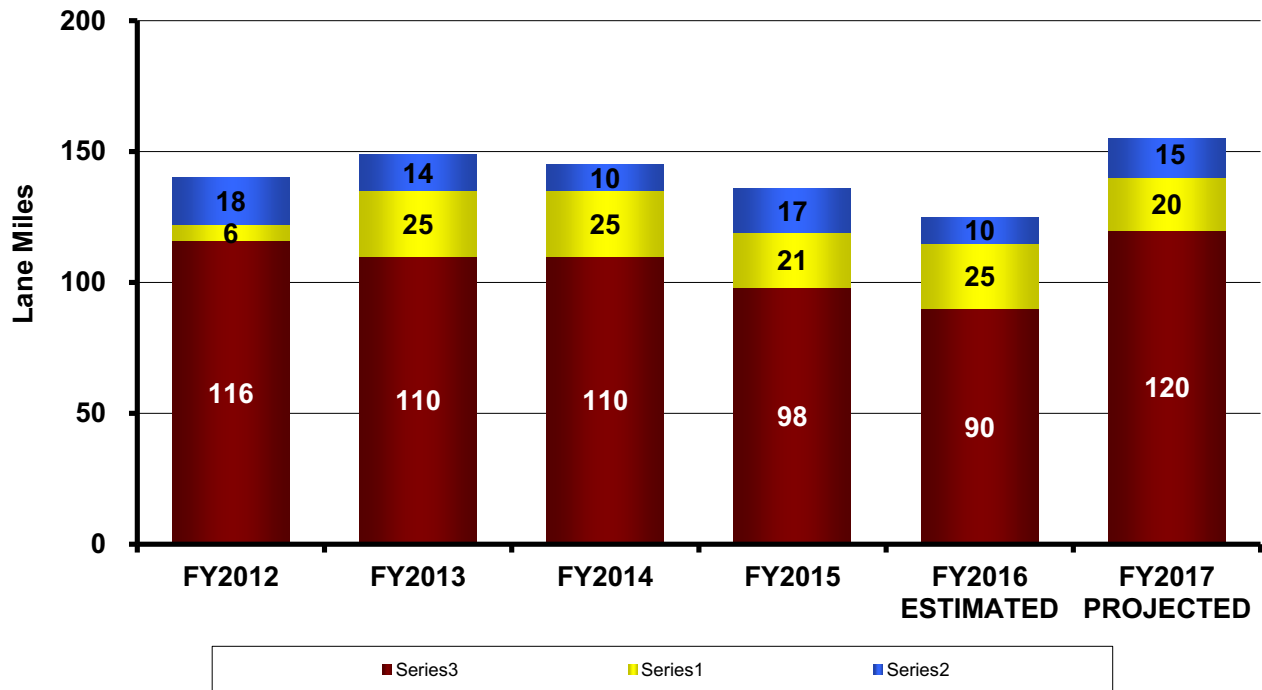
**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
TRANSPORTATION AND PUBLIC WORKS**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
STREETS				
Street Operations				
<i>Number of Potholes Repaired</i>	36,400	55,000	41,000	45,000
<i>Streets Resurfaced (Lane Miles)</i>	16	17.61	18.31	12
Pavement Management				
<i>Street Network Condition (0-10)</i>	7.1	7.1	7.75	7.2
TRANSPORTATION MANAGEMENT				
Transportation Planning & Programming				
<i>Maintain a 10 day development review turnaround</i>	N/A	N/A	100%	100%
<i>48 hour response time for all development related questions</i>	N/A	N/A	100%	100%
<i>Complete citizen requests within 28 days</i>	N/A	N/A	N/A	50%
Transportation Operations				
<i>Review coordinated corridors/areas on a 3 year year cycle</i>	N/A	60%	100%	100%
<i>Achieve 90% of all streetlights working as expected</i>	N/A	86%	80%	75%
Transportation Maintenance				
<i>Perform a Preventative Maintenance check of all traffic signals twice per year</i>	10%	70%	50%	75%
<i>% of Assets Maintained based on budget levels - Pavement Markings</i>	N/A	16%	12%	29%
<i>% of Assets Maintained based on budget levels - Traffic Signs</i>	N/A	13%	28%	28%
<i>% of Assets Maintained based on budget levels - Streetlights</i>	N/A	18%	25%	23%
INFRASTRUCTURE PLAN REVIEW (IPRC)				
<i>Timely infrastructure plan reviews</i>	95%	95%	89%	90%

Transportation & Public Works Asphalt Resurfacing Program Lane Miles Budgeted Funding for Resurfacing



Actual Lane Miles Resurfaced



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ADMINISTRATION</u>								
0201000	TPW ORGANIZATIONAL MANAGEMENT	\$ 3,739,394	\$ 25,723,378	\$ 7,270,449	\$ 7,270,449	8.50	10.50	11.00	11.00
0201001	TPW IT MANAGEMENT	1,030,553	1,114,541	1,401,449	1,401,449	1.00	2.00	3.00	3.00
0201002	TPW GROUND TRANSP REGULATION	121,387	130,431	135,936	135,936	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 4,891,334</u>	<u>\$ 26,968,350</u>	<u>\$ 8,807,834</u>	<u>\$ 8,807,834</u>	<u>10.50</u>	<u>13.50</u>	<u>15.00</u>	<u>15.00</u>
	<u>INFRASTRUCTURE</u>								
0202001	TPW INFRASTRUC- TURE DIV SUPPORT	\$ 288,793	\$ 676,710	\$ 921,346	\$ 921,346	3.00	5.80	8.80	8.80
0202002	TPW STREETS	11,586,035	250,070	95,983	95,983	1.00	1.00	1.00	1.00
0202003	TPW BRIDGES	2,554,215	91,129	88,363	88,363	1.00	1.00	1.00	1.00
0202005	TPW ALLEYWAY PRO- GRAM	320,471	346,700	343,859	11,045	0.00	0.00	0.00	0.00
0202006	TPW CONTR CON- CRETE PAVEMT PROG	1,703,571	0	0	0	0.00	0.00	0.00	0.00
0202007	TPW CONTR BRICK PAVEMENT PROG	415,827	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 16,868,912</u>	<u>\$ 1,364,609</u>	<u>\$ 1,449,551</u>	<u>\$ 1,116,737</u>	<u>5.00</u>	<u>7.80</u>	<u>10.80</u>	<u>10.80</u>
	<u>TRAFFIC ENGINEERING</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0202501	TPW OPERATIONS AND SAFETY	\$ 654,946	\$ 1,488,024	\$ 1,073,255	\$ 1,073,255	11.00	15.00	13.00	13.00
0202502	TPW STREET MANAGEMENT	420,304	462,688	0	0	6.00	6.00	0.00	0.00
0202504	TPW RED LIGHT ENFORCEMENT ADMN	1,427	0	0	0	0.00	0.00	0.00	0.00
0202506	TPW TRAFFIC SAFTY SIGNS/MARKNG	23,147	388,279	0	0	0.00	7.00	0.00	0.00
	Sub-Total	<u>\$ 1,099,824</u>	<u>\$ 2,338,991</u>	<u>\$ 1,073,255</u>	<u>\$ 1,073,255</u>	<u>17.00</u>	<u>28.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>TRANS PROGRAM AND CAPITAL PROJECTS</u>								
0203001	TPW TRANSP PLANNING SUPPORT	\$ 223,221	\$ 134,353	\$ 162,870	\$ 162,870	1.00	1.00	1.00	1.00
0203002	TPW TRANSPORTATION PLANNING	211,785	0	0	0	3.00	0.00	0.00	0.00
0203005	TPW PAVEMENT MANAGEMENT GROUP	300,366	14,005	0	0	3.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 735,372</u>	<u>\$ 148,358</u>	<u>\$ 162,870</u>	<u>\$ 162,870</u>	<u>7.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>TRAFFIC SERVICES</u>								
0204001	TPW TRAFFIC DIVISION SUPPORT	\$ 1,348,351	\$ 1,443,967	\$ 752,337	\$ 752,337	10.00	12.00	9.00	9.00
0204002	TPW SIGNS AND MARKINGS	0	0	1,841,142	1,841,142	0.00	0.00	14.00	14.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0204003	TPW SIGNALS	0	0	1,847,242	1,847,242	0.00	0.00	18.00	18.00
0204004	TPW STREET LIGHTS	3,313,669	3,619,135	3,830,842	3,830,842	31.00	31.00	32.00	32.00
0204005	TPW SIGNAL OPERATIONS ENGINRNG	312,201	625,347	838,240	838,240	7.00	7.00	8.00	8.00
	Sub-Total	<u>\$ 4,974,221</u>	<u>\$ 5,688,449</u>	<u>\$ 9,109,803</u>	<u>\$ 9,109,803</u>	<u>48.00</u>	<u>50.00</u>	<u>81.00</u>	<u>81.00</u>
	<u>ENVIRONMENTAL MANAGEMENT</u>								
0204100	TPW ADMINISTRATION	\$ 253	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 253</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FACILITIES MANAGEMENT</u>								
0205001	TPW FACILITIES OPERATIONS	\$ 1,080,865	\$ 0	\$ 0	\$ 0	14.00	0.00	0.00	0.00
0205002	TPW FACILITIES MAINTENANCE	3,462,833	0	0	0	35.00	0.00	0.00	0.00
0205003	TPW FACILITIES SUPPORT	769,007	0	0	0	5.00	0.00	0.00	0.00
0205004	TPW ARCHITECTURAL SERVICES	524,754	0	0	0	9.00	0.00	0.00	0.00
0205005	TPW SUSTAINABILITY PROGRAM	389,925	0	0	0	1.00	0.00	0.00	0.00

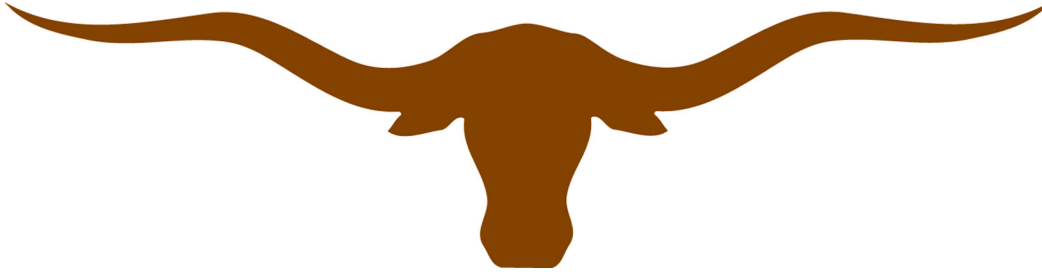
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 6,227,384	\$ 0	\$ 0	\$ 0	64.00	0.00	0.00	0.00
	<u>ENVIRONMENTAL QUALITY</u>								
0206000	TPW AIR QUALITY	\$ 193,485	\$ 0	\$ 0	\$ 0	2.20	0.00	0.00	0.00
	Sub-Total	\$ 193,485	\$ 0	\$ 0	\$ 0	2.20	0.00	0.00	0.00
	<u>STREET SERVICES</u>								
0208001	TPW STREETS DIVISION SUPPORT	\$ 188,822	\$ 364,803	\$ 346,498	\$ 346,498	3.00	4.00	4.00	4.00
0208002	TPW SOUTHWEST ROUTINE MAINT	1,235,029	1,273,817	1,144,458	1,144,458	14.00	13.00	13.00	13.00
0208003	TPW NORTHEAST ROUTINE MAINT	1,249,273	1,416,444	1,179,013	1,179,013	15.00	15.00	15.00	15.00
0208004	TPW OVERLAY/REHABILITATION	2,558,828	3,501,620	3,174,015	3,174,015	16.00	23.00	23.00	23.00
0208005	TPW SOUTHEAST ROUTINE MAINT	1,248,057	1,475,331	1,364,208	1,364,208	15.00	16.00	14.00	14.00
0208006	TPW BRIDGE MAINTENANCE	677,401	734,875	734,968	734,968	8.00	8.00	8.00	8.00
0208007	TPW NORTHWEST ROUTINE MAINT	1,186,822	1,427,010	1,328,090	1,328,090	15.00	16.00	15.00	15.00
0208008	TPW EMERGENCY RESPONSE	41,972	35,914	35,914	35,914	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0208009	TPW CENTRAL CITY ROUTINE MAINT	851,188	0	0	0	12.00	0.00	0.00	0.00
0208011	TPW SPECIAL PROJECTS	6,700	6,500	6,500	6,500	0.00	0.00	0.00	0.00
0208012	TPW INCLEMENT WEATHER	102,621	25,000	25,000	25,000	0.00	0.00	0.00	0.00
0208013	TPW IN-HSE CONCRETE PVMNT REST	949,032	1,134,680	1,119,514	1,119,514	10.00	12.00	12.00	12.00
	Sub-Total	<u>\$ 10,295,745</u>	<u>\$ 11,395,994</u>	<u>\$ 10,458,178</u>	<u>\$ 10,458,178</u>	<u>108.00</u>	<u>107.00</u>	<u>104.00</u>	<u>104.00</u>
	<u>INFRASTRUCTURE PLAN REVIEW</u>								
0209810	INFRASTRUCTURE PLAN REVIEW CENTER	\$ 0	\$ 1,001,429	\$ 1,199,079	\$ 1,199,079	0.00	9.00	10.00	10.00
0209820	TPW INFRASTRUCTURE CONSTRUCTION INSPECTION	0	0	825,398	825,398	0.00	0.00	9.00	9.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,001,429</u>	<u>\$ 2,024,477</u>	<u>\$ 2,024,477</u>	<u>0.00</u>	<u>9.00</u>	<u>19.00</u>	<u>19.00</u>
	TOTAL	\$ 45,286,530	\$ 48,906,180	\$ 33,085,968	\$ 32,753,154	261.70	216.30	243.80	243.80

FORT WORTH®



FUND STATEMENT

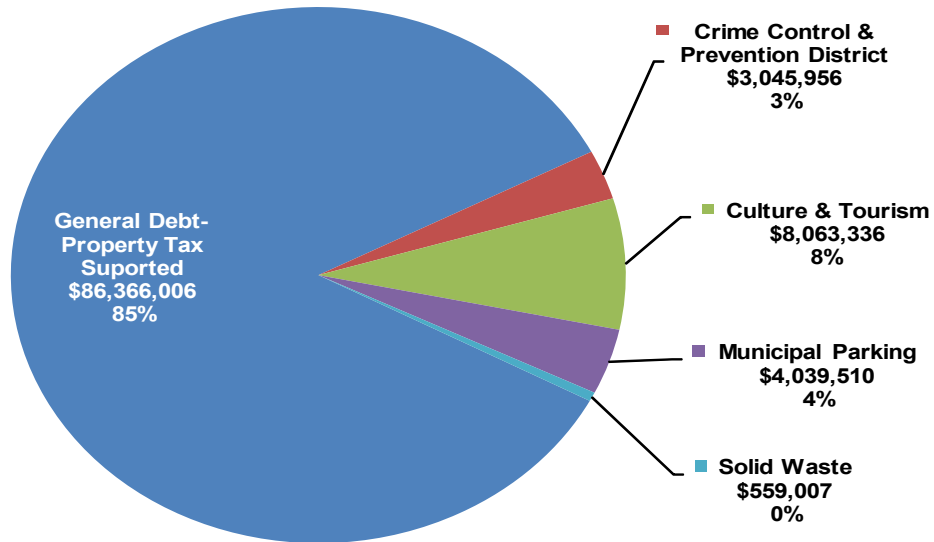
FUND: 40100

DEBT SERVICE

Debt service funds account for the accumulation of financial resources for the payment of principal, interest and related costs on long-term obligations paid primarily from taxes levied by the City. The City will utilize seven debt service funds to accumulate the resources to make principal and interest payments on 45 existing bond issues as of July 25, 2016. Debt service funds include the General Fund Debt Service, Culture and Tourism Debt Service Fund, Stormwater Debt Service Fund, Solid Waste Debt Service Fund, Municipal Parking Debt Service Fund, and two Water and Sewer debt service funds. The total FY2017 debt service requirements for all fund's outstanding debt are \$203,460,869.

TOTAL GENERAL OBLIGATION DEBT

Of the total debt amount projected for the upcoming fiscal year (FY2017), \$102,073,815 is for general obligation bonds, certificates of obligation, loans, and tax notes.



Ad Valorem Tax Supported Debt

Current property tax collections cover most of the general debt service assisted by delinquent property tax collections. Other revenues include a transfer to the General Debt Service Fund from the Crime Control and Prevention District (CCPD) for CCPD eligible activities and interest earnings. Projected revenues for debt service are as follows:

Current Property Tax	\$88,857,166
Other Revenue	<u>\$7,102,112</u>
	\$95,959,278

State property tax law allows the City to levy a property tax to pay for its long-term (over 1 year) debt obligations and for the next fiscal year \$0.1735 (20.8%) of the total tax rate is devoted to pay long-term debt service

FUND STATEMENT

FUND: 40100

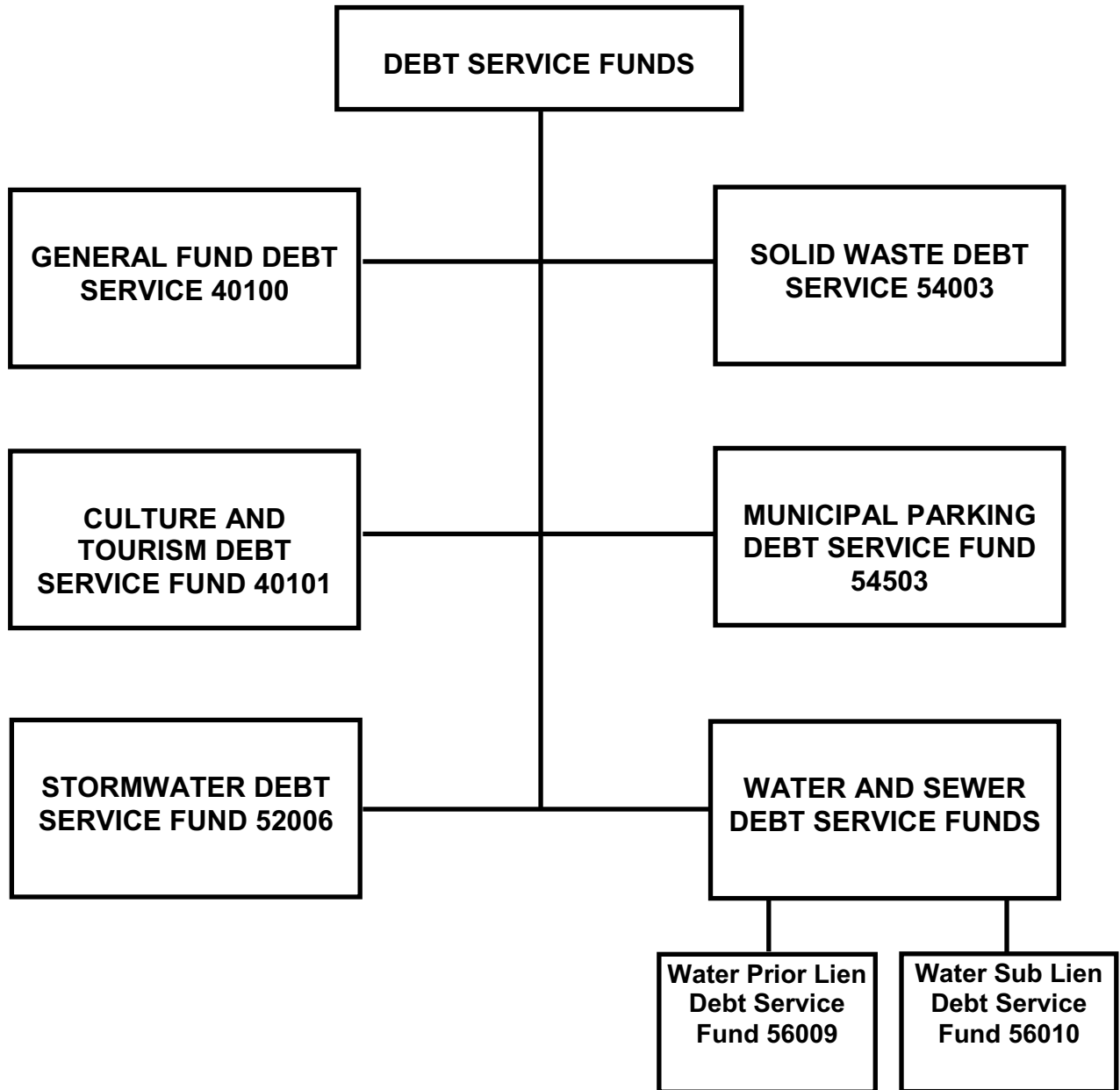
DEBT SERVICE

obligations. For fiscal year 2017 the City's combined proposed property tax rate is \$0.8350 per \$100 of assessed valuation with a 98.5% collection rate. This represents a decrease of \$0.02 from the prior year property tax rate. Based on the M&O levy rate of \$0.6615 per \$100 of assessed valuation, the General Fund portion of the property tax rate is expected to yield approximately \$338.7 million in revenue for fiscal year 2017. The debt service levy rate of \$0.1735 per \$100 of assessed valuation is expected to yield approximately \$88.8 million, which will allow the repayment of all current general debt obligations, along with other revenue.

The State Constitution limits the tax rate to \$2.50 per \$100. Administratively, the Texas Attorney General will only allow up to \$1.50 per \$100 for all tax supported debt. This amount is calculated at the time the bonds are sold and based on 90% collection rate. Self-supporting debt does not count against the \$1.50.

As part of the 2016 debt plan the City completed rating agency presentations to Moody's, Fitch, and Standard and Poor's the week of April 25th. As a result, the City of Fort Worth General Purpose Refunding and Improvement Bonds are rated "Aa2" by Moody's Investors Services (Moody's) and "AA+" by both Standard and Poor Ratings (S&P) and Fitch Rating Services (Fitch). The water and sewer system revenue debts are rated "Aa1" by Moody's, "AA+" by S&P and "AA" by Fitch.

DEBT SERVICE – 0.00 A.P.



**GENERAL DEBT SERVICE FUND
FY2017**

REVENUES:

Taxes	\$90,207,166
Current Property Taxes	\$88,857,166
Delinquent Property Taxes	\$850,000
Penalty and Interest on Delinquent Property Taxes	\$500,000
Use of Money and Property	\$2,706,156
Interest Earnings	\$2,706,156
Transfers	\$3,045,956
Transfer from CCPD*	\$3,045,956

SUBTOTAL REVENUE **\$95,959,278**

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$95,959,278**

EXPENDITURES:

Debt	\$89,417,962
Debt Principal Payment	\$61,363,300
Debt Interest Payment	\$28,048,662
Handling Charges	\$6,000

SUBTOTAL EXPENDITURES **\$89,417,962**

CONTRIBUTION TO FUND BALANCE \$6,541,316

TOTAL EXPENDITURES **\$95,959,278**

**The Crime Control and Prevention District (CCPD) makes a contribution to General Debt Service for CCPD eligible activities.*

FUND BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

GENERAL DEBT SERVICE FUND

40100/0132000

SUMMARY OF FUND RESPONSIBILITIES:

The General Debt Service Fund debt is used to provide funds for capital needs including equipment purchases, upgrades, and repairs, construction of buildings, streets, and infrastructure to meet the needs of the City. These will include the debt paid by property tax authority and not a debt paid by an enterprise fund revenue source. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	\$61,363,300	\$28,048,662	\$89,411,962
Series 2007 CO	\$2,015,000	\$50,375	\$2,065,375
Series 2007 GP Bonds	\$2,500,000	\$56,000	\$2,556,000
Series 2007A GP Bonds	\$4,880,000	\$106,872	\$4,986,872
Series 2008 CO	\$2,845,000	\$198,012	\$3,043,012
Series 2008 GP Bonds	\$2,235,000	\$155,556	\$2,390,556
Series 2009 CO	\$2,385,000	\$1,049,225	\$3,434,225
Series 2009 GP Bonds	\$4,260,000	\$532,500	\$4,792,500
Series 2010 GP Bonds	\$1,030,000	\$515,000	\$1,545,000
Series 2010A CO	\$2,650,000	\$1,015,550	\$3,665,550
Series 2011 GP Refunding	\$5,090,000	\$1,540,300	\$6,630,300
Series 2012 CO	\$4,480,000	\$2,644,850	\$7,124,850
Series 2012 GP Ref & Imp	\$4,255,000	\$5,643,875	\$9,898,875
Series 2013 GP Ref & Imp	\$570,000	\$379,425	\$949,425
Series 2013A CO	\$2,485,000	\$1,710,175	\$4,195,175
Series 2013C CO	\$920,000	\$598,431	\$1,518,431
Series 2014 GP Refunding	\$3,945,000	\$563,585	\$4,508,585
Series 2015 GP Refunding	\$418,300	\$77,424	\$495,724
Series 2015A GP Ref & Imp	\$1,520,000	\$5,392,838	\$6,912,838
Series 2016 GP Ref & Imp	\$12,040,000	\$5,769,950	\$17,809,950
Convention Center Loan	\$840,000	\$48,720	\$888,720

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 84,799,368	\$ 0	\$ 91,909,920	\$ 89,417,962
Transfers and Others	\$ 0	\$ 0	\$ 4,049,358	\$ 6,541,316
Total Expenditures	\$ 84,799,368	\$ 0	\$ 95,959,278	\$ 95,959,278

**CULTURE & TOURISM DEBT SERVICE FUND
FY2017**

REVENUES:

Use of Money and Property		\$140,001
Interest Earnings		\$140,001
Transfers		\$8,063,336
Transfer from Culture and Tourism		\$343,372
Transfer from Culture and Tourism 2% HOT Tax		\$6,118,492
Transfer from Culture and Tourism DFW Revenue Sharing		\$1,601,472
	SUBTOTAL REVENUE	\$8,203,337

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$8,203,337**

EXPENDITURES:

Debt		\$8,064,537
Debt Principal Payment		\$5,740,000
Debt Interest Payment		\$2,323,337
Handling Charges		\$1,200
	SUBTOTAL EXPENDITURES	\$8,064,537

CONTRIBUTION TO FUND BALANCE \$138,800

TOTAL EXPENDITURES **\$8,203,337**

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CULTURE AND TOURISM DEBT SERVICE FUND	40101/0132000

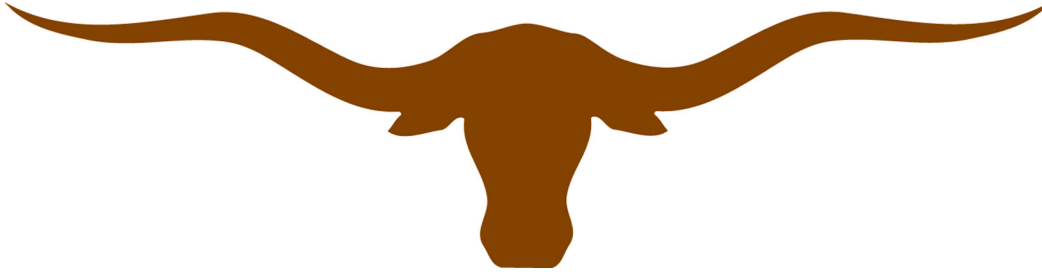
SUMMARY OF FUND RESPONSIBILITIES:

The Convention Center debt is used to finance upgrades, updates, and construction projects to City owned facilities that will serve as culture and tourism draws. Examples include the Convention Center or Will Rogers Memorial Coliseum. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	<u>\$5,740,000</u>	<u>\$2,323,337</u>	<u>\$8,063,337</u>
Series 2010 WRMC CO	\$1,415,000	\$1,083,733	\$2,498,733
Series 2013 GP Ref & Imp	\$2,895,000	\$626,825	\$3,521,825
Series 2013B Taxable CO	\$425,000	\$415,429	\$840,429
Series 2015A GP Ref & Imp	\$1,005,000	\$197,350	\$1,202,350

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 8,037,914	\$ 0	\$ 8,064,537	\$ 8,064,537
Transfers and Others	\$ 0	\$ 0	\$ 138,800	\$ 138,800
Total Expenditures	\$ 8,037,914	\$ 0	\$ 8,203,337	\$ 8,203,337

FORT WORTH®



FUND BUDGET SUMMARY

DEPARTMENT: GOLF DEBT SERVICE FUND	FUND/CENTER 40102/0132000
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SUMMARY OF FUND RESPONSIBILITIES:

The Golf Debt Service Fund debt was used to provide funds for capital needs at the city owned golf courses including equipment purchases, upgrades, and repairs, construction of buildings, streets, and infrastructure to meet the needs of the City.

In FY2016 the Golf Fund transition to a Special Revenue Fund was completed and the debt was assumed by the General Fund. The Golf Debt Service Fund was eliminated in FY2017.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 234,875	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 2,575	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 237,450	\$ 0

**STORMWATER DEBT SERVICE FUND
FY2017**

REVENUES:

Transfers		\$9,125,205
	Transfer from Stormwater	\$9,125,205
	SUBTOTAL REVENUE	\$9,125,205

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$9,125,205**

EXPENDITURES:

Debt		\$9,125,205
	Debt Principal Payment	\$4,300,000
	Debt Interest Payment	\$4,824,305
	Handling Charges	\$900
	SUBTOTAL EXPENDITURES	\$9,125,205

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$9,125,205**

FUND BUDGET SUMMARY

DEPARTMENT: STORMWATER DEBT SERVICE FUND	FUND/CENTER 52006/0132000
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SUMMARY OF FUND RESPONSIBILITIES:

The Stormwater debt is used to fund projects which update, upgrade, or improve the City's current Storm water system. It also includes long range development planning of the system as well. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	<u>\$4,300,000</u>	<u>\$4,824,305</u>	<u>\$9,124,305</u>
Series 2007 Drainage Utility Revenue Bonds	\$740,000	\$16,650	\$756,650
Series 2009 Drainage Utility Revenue Bonds	\$1,275,000	\$1,524,286	\$2,799,286
Series 2011 Drainage Utility Revenue Bonds	\$2,285,000	\$2,605,719	\$4,890,719
Series 2016 Drainage Utility Rev Ref Bonds	\$0	\$677,650	\$677,650

In FY2016 the debt service payments were budgeted in the Stormwater Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 9,125,205	\$ 9,125,205
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 9,125,205	\$ 9,125,205

**SOLID WASTE DEBT SERVICE FUND
FY2017**

REVENUES:

Transfers		\$559,307
	Transfer from Solid Waste	\$559,307
	SUBTOTAL REVENUE	\$559,307

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$559,307**

EXPENDITURES:

Debt		\$559,307
	Debt Principal Payment	\$471,700
	Debt Interest Payment	\$87,307
	Handling Charges	\$300
	SUBTOTAL EXPENDITURES	\$559,307

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$559,307**

FUND BUDGET SUMMARY

DEPARTMENT:

SOLID WASTE DEBT SERVICE FUND

FUND/CENTER

54003/0132000

SUMMARY OF FUND RESPONSIBILITIES:

The Solid Waste debt is used to pay for street repairs, repairs, and upgrades to the City's Eastside landfill. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	<u>\$471,700</u>	<u>\$87,307</u>	<u>\$559,007</u>
Series 2015 GP Bonds	\$471,700	\$87,307	\$559,007

In FY2016 the debt service payments were budgeted in the Solid Waste Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 559,307	\$ 559,307
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 559,307	\$ 559,307

**MUNICIPAL PARKING DEBT SERVICE FUND
FY2017**

REVENUES:

Transfers		\$4,040,410
	Transfer from Municipal Parking Fund	\$4,040,410
	SUBTOTAL REVENUE	\$4,040,410

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$4,040,410**

EXPENDITURES:

Debt		\$4,040,410
	Debt Principal Payment	\$2,305,000
	Debt Interest Payment	\$1,734,510
	Handling Charges	\$900
	SUBTOTAL EXPENDITURES	\$4,040,410

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$4,040,410**

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
MUNICIPAL PARKING DEBT SERVICE FUND	54503/0132000

SUMMARY OF FUND RESPONSIBILITIES:

The Municipal Parking debt is used to finance upgrades, repairs, and construction of City parking facilities. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	\$2,305,000	\$1,734,510	\$4,039,510
Series 2007 Parking CO	\$645,000	\$16,125	\$661,125
Series 2009 WRMC Park Rev CO	\$860,000	\$116,185	\$976,185
Series 2010A CO	\$205,000	\$29,675	\$234,675
Series 2016 Rev Ref & Imp	\$595,000	\$1,572,525	\$2,167,525

In FY2016 the debt service payments were budgeted in the Municipal Parking Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 4,040,410	\$ 4,040,410
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 4,040,410	\$ 4,040,410

**WATER PRIOR LIEN DEBT SERVICE FUND
FY2017**

REVENUES:

Transfers		\$86,309,032
	Transfer from Water	\$86,309,032
	SUBTOTAL REVENUE	\$86,309,032

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$86,309,032**

EXPENDITURES:

Debt		\$86,309,032
	Debt Principal Payment	\$58,580,000
	Debt Interest Payment	\$27,726,632
	Handling Charges	\$2,400
	SUBTOTAL EXPENDITURES	\$86,309,032

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$86,309,032**

FUND BUDGET SUMMARY

DEPARTMENT:

WATER PRIOR LIEN DEBT SERVICE FUND

FUND/CENTER

56009/0132000

SUMMARY OF FUND RESPONSIBILITIES:

In addition to the outstanding general obligation debt, the City has a debt service obligation for previously issued Water-related debt. Issues include Water and Sewer revenue bonds and loans from the Texas Water Development Board's State Revolving Loan Fund. The Water and Sewer Operating Fund collects fees for its services to support ongoing operation and its outstanding debt service obligations.

Water revenue debt is used to fund projects which update, upgrade, or improve the City's current water and sewer system. It also includes long range development and planning of the systems. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

FY2017	Principal	Interest	Total
	\$58,580,000	\$27,726,632	\$86,306,632
Series 2007 WSSR Rev Bonds	\$4,690,000	\$117,250	\$4,807,250
Series 2008 WSSR Ref Bond	\$2,765,000	\$933,431	\$3,698,431
Series 2009 WSSR DWSRF	\$810,000	\$0	\$810,000
Series 2010 WSSR Ref Bonds	\$11,435,000	\$1,445,100	\$12,880,100
Series 2010A WSSR DWSRF	\$1,840,000	\$594,648	\$2,434,648
Series 2010B WSSR CWSRF	\$1,280,000	\$444,910	\$1,724,910
Series 2010C WSSR Rev Bonds	\$1,910,000	\$1,528,838	\$3,438,838
Series 2011 W&SS Ref & Imp	\$7,790,000	\$5,676,250	\$13,466,250
Series 2012 W&SS Ref	\$2,450,000	\$1,094,650	\$3,544,650
Series 2014 W&SS Ref & Imp	\$10,435,000	\$6,275,250	\$16,710,250
Series 2015 W&SS Rev, TWDB	\$1,835,000	\$466,401	\$2,301,401
Series 2015A W&SS Rev, Ref and Imp	\$7,865,000	\$5,773,169	\$13,638,169
Series 2015B W&SS Rev, TWDB	\$810,000	\$165,737	\$975,737
Series 2016 W&SS Rev, Ref and Imp	\$2,665,000	\$3,211,000	\$5,876,000

In FY2016 the debt service payments were budgeted in the Water and Sewer Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 85,333,297	\$ 86,309,032
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 85,333,297	\$ 86,309,032

**WATER SUB LIEN DEBT SERVICE FUND
FY2017**

REVENUES:

Transfers		\$5,957,616
Transfer from Water		\$5,957,616
	SUBTOTAL REVENUE	\$5,957,616

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$5,957,616**

EXPENDITURES:

Debt		\$5,957,616
Debt Principal Payment		\$4,595,000
Debt Interest Payment		\$1,361,116
Handling Charges		\$1,500
	SUBTOTAL EXPENDITURES	\$5,957,616

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$5,957,616**

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
WATER SUB LIEN DEBT SERVICE FUND	56010/0132000

SUMMARY OF FUND RESPONSIBILITIES:

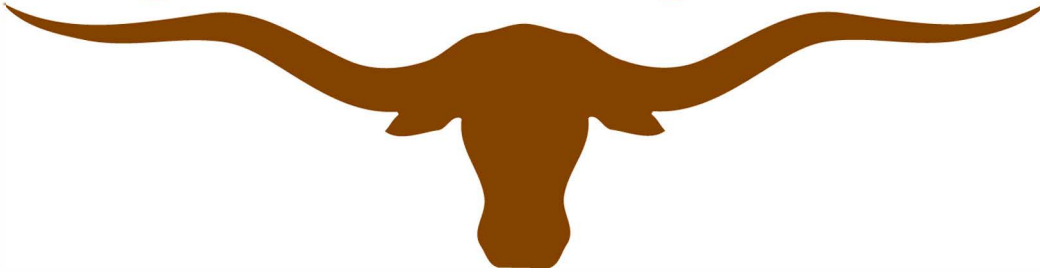
In addition to the outstanding general obligation debt, State revolving loan debt is used to fund projects which update, upgrade, or improve the City's current water and sewer system. It also includes long range development and planning of the systems. This debt works in conjunction with the City's water and sewer debt. They are subordinate liens to the primary water and sewer system debt. The chart below shows principal and interest by Series for each bond issuance that has a payment due in 2017.

	Principal	Interest	Total
FY2017	<u>\$4,595,000</u>	<u>\$1,361,116</u>	<u>\$5,956,116</u>
Series 2005 SRLF	\$385,000	\$3,658	\$388,658
Series 2007A WSS SRLF	\$1,700,000	\$485,575	\$2,185,575
Series 2007B WSS SRLF	\$2,510,000	\$871,883	\$3,381,883

In FY2016 the debt service payments were budgeted in the Water and Sewer Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 5,957,616	\$ 5,957,616
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 5,957,616	\$ 5,957,616

FORT WORTH®



FUND STATEMENT

FUND:

CRIME CONTROL AND PREVENTION DISTRICT

In the late 1980s, Fort Worth experienced double-digit increases in crime and had one of the highest crime rates in the United States. In 1995, the citizens of Fort Worth voted to establish a Crime Control and Prevention District (CCPD), supported by a ½ cent sales tax for a five-year period, with the mission to enhance the Fort Worth Police Department's ability to provide quality service and to work in partnership with the community to reduce crime and to create a safe environment for all. The District has since been renewed by voters in 2000, 2005, 2009, and 2014 for subsequent five-year periods.

Revenue from the ½ cent sales tax provides the necessary resources to effectively implement crime reduction strategies pertaining to the following funding categories: enhanced enforcement; neighborhood crime prevention; partners with a shared mission; recruitment and training; and, equipment, technology, and infrastructure. These strategies include deploying officers to respond to emerging crime trends, supporting citizen participation and crime prevention programs, replacing vehicles and equipment critical to crime control, increasing security at schools, and providing an adequate number of officers throughout Fort Worth's neighborhoods.

The Fund is administered by the Fort Worth Police Department and is managed by a nine-member Board of Directors that establishes the annual budget and policies, oversees expenditures, and evaluates programs funded by the district. Each year, the Board adopts a budget which is then submitted to the City Council. The Council approves or rejects the budget as submitted by the CCPD Board.

The CCPD maintains a comprehensive set of Financial Management Policy Statements that are administered by City staff on behalf of the Crime Control and Prevention District. The aim of these policies is to ensure that financial resources are available to meet the present and future needs through effective program planning for CCPD revenue.

CCPD Goals:

- 1) Manage the budget based on funding priorities.
- 2) Continue to provide opportunities for citizens to learn about CCPD.
- 3) Support efforts to reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 4) Support efforts to increase safety of residents and decrease crime throughout Fort Worth neighborhoods.
- 5) Support efforts to increase safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 6) Support efforts to enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers; technology and equipment; and capital improvements.

**CRIME CONTROL AND PREVENTION DISTRICT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Taxes	\$67,394,786
Sales Tax Revenue	\$67,394,786
Intergovernmental Revenue	\$5,019,634
Fort Worth ISD	\$5,019,634
Use of Money and Property	\$94,013
Interest Earnings	\$94,013
Other Revenue	\$60,794
Miscellaneous Revenues	7,218
Auto Scrap Metal Sales	\$2,609
Recovery of Labor Costs	50,967

SUBTOTAL REVENUE **\$72,569,227**

Operating Transfers	\$141,123
Revenue from the Sale of Capital Asset	141,123

SUBTOTAL OPERATING TRANSFERS **\$141,123**

USE OF FUND BALANCE 2,173,901

TOTAL REVENUE **\$74,884,251**

EXPENDITURES:

Crime Control and Prevention District Fund Appropriations	\$58,879,810
Debt	\$0
Principal Payment	-
Transfers and Others	\$16,004,441
Transfer to Debt Service - Radio Tower Project	2,987,541
Transfer - Capital Fund	12,731,900
Transfer - IT Refresh	285,000

SUBTOTAL EXPENDITURES **\$74,884,251**

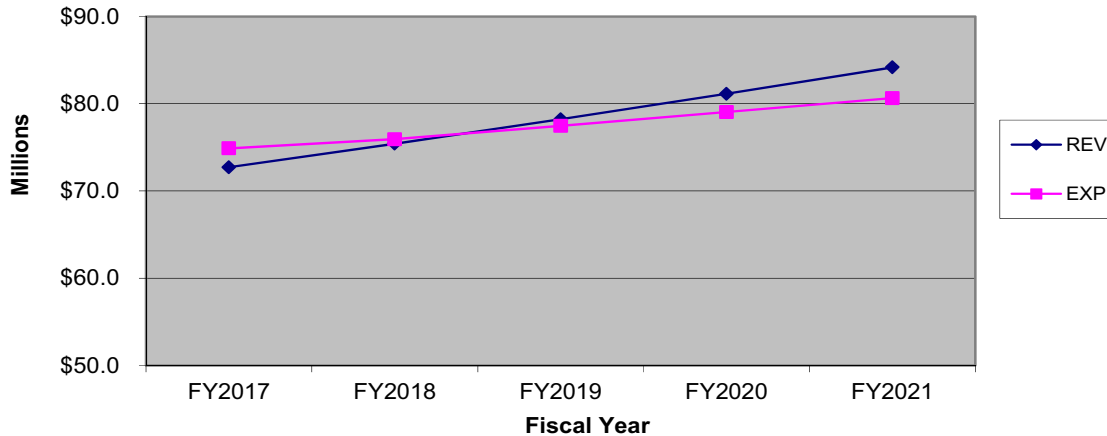
CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$74,884,251**

**CRIME CONTROL AND PREVENTION DISTRICT FUND
FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Fund Balance	\$10,891,561	\$8,721,455	\$8,203,515	\$8,967,657	\$11,053,710
Revenues					
Interest earned on investments	\$94,013	\$94,013	\$94,013	\$94,013	\$94,013
Sales Tax	\$67,394,786	\$70,090,577	\$72,894,201	\$75,809,969	\$78,842,367
Reimbursement from other agencies	\$5,019,634	\$5,019,634	\$5,019,634	\$5,019,634	\$5,019,634
Other Revenue	<u>\$205,712</u>	<u>\$205,712</u>	<u>\$205,712</u>	<u>\$205,712</u>	<u>\$205,712</u>
Total Revenue	\$72,714,145	\$75,409,936	\$78,213,560	\$81,129,328	\$84,161,726
Total Resources	\$83,605,706	\$84,131,391	\$86,417,074	\$90,096,984	\$95,215,436
Expenditures					
Personnel Services	\$29,608,089	\$30,216,629	\$30,965,133	\$31,736,092	\$32,530,180
Employee Benefits	\$9,858,907	\$10,105,380	\$10,408,541	\$10,720,797	\$11,042,421
Professional & Technical Services	\$13,644,881	\$13,972,358	\$14,265,778	\$14,593,891	\$14,885,768
Utilities, Repairs and Rentals	\$973,565	\$997,904	\$1,027,841	\$1,058,676	\$1,090,437
Other Purchased Services	\$410,556	\$420,409	\$429,238	\$439,110	\$447,893
Supplies	\$4,477,741	\$4,589,685	\$4,727,375	\$4,869,196	\$5,015,272
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	<u>\$15,910,512</u>	<u>\$15,625,512</u>	<u>\$15,625,512</u>	<u>\$15,625,512</u>	<u>\$15,625,512</u>
Total Expenditures	\$74,884,251	\$75,927,877	\$77,449,418	\$79,043,275	\$80,637,483
Projected Variance	(\$2,170,106)	(\$517,940)	\$764,142	\$2,086,053	\$3,524,244
Projected Fund Balance	\$8,721,455	\$8,203,515	\$8,967,657	\$11,053,710	\$14,577,953
Reserve Requirement ⁽¹⁾	\$10,376,456	\$10,550,427	\$10,804,068	\$11,069,764	\$11,335,519
Excess/(Deficit) ⁽²⁾	(\$1,655,001)	(\$2,346,912)	(\$1,836,411)	(\$16,055)	\$3,242,435

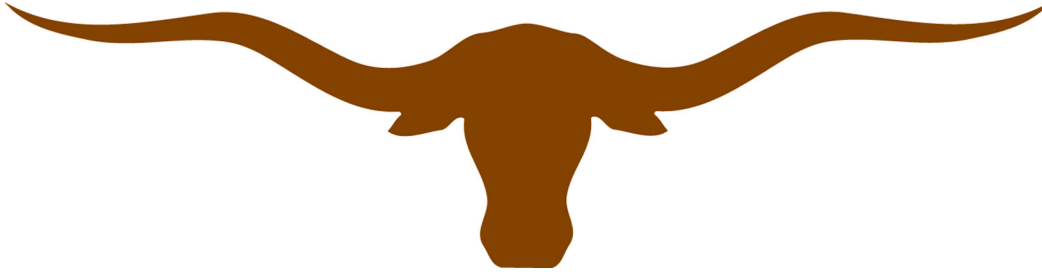
**CRIME CONTROL PREVENTION DISTRICT FUND
PROJECTED REVENUES AND EXPENDITURES**



(1) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

(2) Over the next five years excess reserves are planned to be used in facility improvements.

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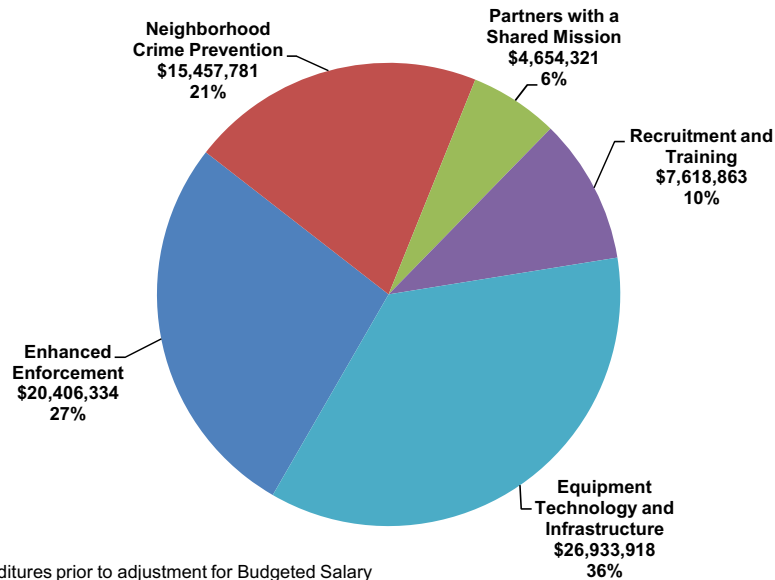


**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	ADOPTED FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
<u>Enhanced Enforcement</u>					
Mounted Patrol Unit	\$0	\$0	\$0	\$0	\$1,483,209
School Resource Unit	7,233,906	7,073,845	7,558,408	7,558,408	8,174,390
Special Response Team	5,305,986	7,417,348	5,999,721	5,999,719	6,314,622
Special Events & Emergency Response	1,410,217	1,639,968	1,304,758	1,304,758	2,209,526
Expanded S.W.A.T.	872,179	884,687	902,033	902,033	959,379
Parks Community Policing	671,225	647,908	675,451	675,451	646,458
Strategic Operations Fund	756,405	689,940	590,179	590,179	493,602
Stockyards Overtime Detail	<u>123,117</u>	<u>124,276</u>	<u>125,235</u>	<u>125,235</u>	<u>125,148</u>
Sub-Total	\$16,373,035	\$18,477,972	\$17,155,785	\$17,155,783	\$20,406,334
<u>Neighborhood Crime Prevention</u>					
Neighborhood Patrol Officers	\$7,255,832	\$7,247,316	\$7,565,066	\$7,565,066	\$11,109,542
Patrol Support	2,425,880	2,544,350	2,795,879	2,795,879	2,310,830
Gang Graffiti Abatement	489,796	496,104	494,953	494,953	491,162
Code Blue	368,827	709,355	1,068,348	1,042,348	1,111,279
Crime Prevention Units	0	462,233	471,239	497,239	388,214
Police Storefronts	<u>40,807</u>	<u>44,346</u>	<u>42,634</u>	<u>42,634</u>	<u>46,755</u>
Sub-Total	\$10,581,142	\$11,503,704	\$12,438,119	\$12,438,119	\$15,457,781
<u>Partners with a Shared Mission</u>					
After School Program	\$1,603,040	\$1,550,034	\$1,600,000	\$1,600,000	\$1,600,000
Safe Haven Youth Program	440,001	440,005	440,005	440,005	440,005
Late Night Program	427,194	460,653	667,207	667,207	705,316
Comin' Up Gang Intervention Program	1,129,000	1,129,000	1,129,000	1,129,000	1,129,000
Family Advocacy Center	300,000	300,240	300,000	300,000	300,000
Crime Prevention Agency Partnership	250,000	250,000	250,000	250,000	250,000
Community Based Programs	202,864	198,796	200,000	200,000	200,000
Alliance for Children	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Sub-Total	\$4,382,099	\$4,358,728	\$4,616,212	\$4,616,212	\$4,654,321
<u>Recruitment and Training</u>					
Recruit Officer Training	\$3,027,968	\$2,504,022	\$5,681,954	\$5,681,955	\$6,978,537
Expanded Training Staff	238,048	220,371	237,057	237,057	252,917
New Officer Recruitment	<u>235,088</u>	<u>215,647</u>	<u>303,853</u>	<u>303,853</u>	<u>387,409</u>
Sub-Total	\$3,501,104	\$2,940,040	\$6,222,864	\$6,222,865	\$7,618,863

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

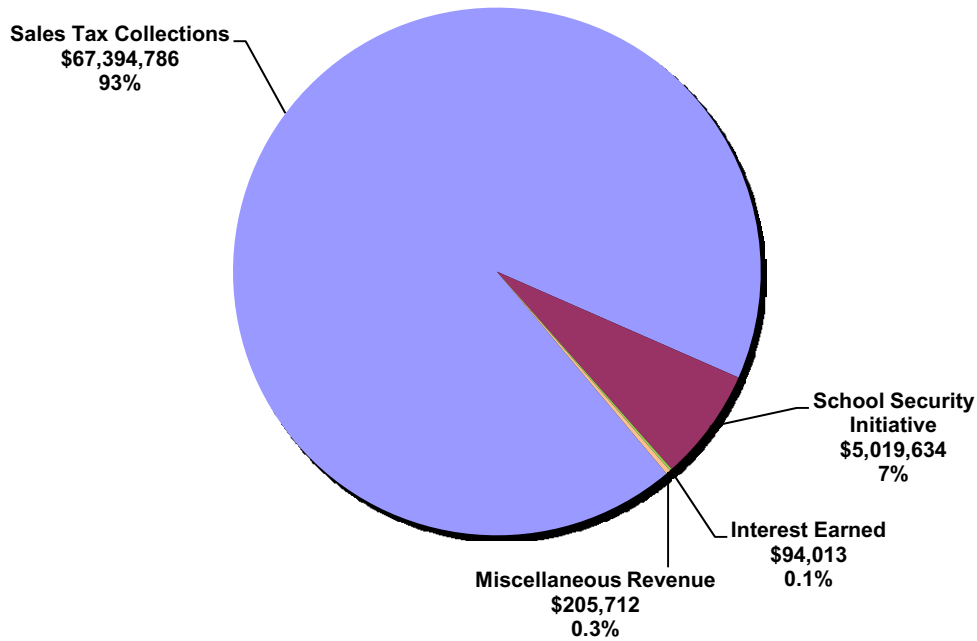
	ACTUAL FY2014	BUDGET FY2015	ADOPTED FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
<u>Equipment Technology and Infrastructure</u>					
High Mileage Vehicle Replacement	\$7,803,770	\$3,901,976	\$6,470,260	\$9,920,112	\$8,228,938
Civil Service Pay Plan	5,329,547	5,329,547	5,329,547	5,329,547	0
Jail Cost Allocation	6,142,276	6,387,968	6,643,486	6,643,486	6,975,661
Technology Infrastructure	1,533,518	1,644,648	1,765,175	1,765,175	1,730,332
Lease Vehicles	561,476	0	0	0	0
DNA Crime Lab Support	329,583	346,923	409,472	409,472	480,309
Helicopter Matching Funds	0	0	0	0	3,200,000
Motorcycle Replacement	17,619	375,833	309,129	309,129	121,429
Mobile Data Computers	246,453	55,685	567,464	595,684	588,890
Officer Safety Equipment	457,947	731,317	1,095,358	1,095,358	1,580,223
Digital Cameras for Vehicle Replacement	113,805	37,225	120,000	202,775	907,600
Police Radio System	2,200,000	5,304,372	3,045,956	3,045,956	2,987,541
Elections	22,356	0	0	0	0
Facility Requirements	<u>6,251,971</u>	<u>128,444</u>	<u>20,257,257</u>	<u>21,767,257</u>	<u>132,995</u>
Sub-Total	\$31,010,321	\$24,243,938	\$46,013,104	\$51,083,951	\$26,933,918
Total Program Expenditures*	\$65,847,701	\$61,524,382	\$86,446,084	\$91,516,930	\$75,071,217
Budgeted Salary Savings	0	0	(443,570)	(443,570)	(186,966)
SUBTOTAL EXPENDITURES	<u>\$65,847,701</u>	<u>\$61,524,382</u>	<u>\$86,002,514</u>	<u>\$91,073,360</u>	<u>\$74,884,251</u>
Contribution to Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$65,847,701</u>	<u>\$61,524,382</u>	<u>\$86,002,514</u>	<u>\$91,073,360</u>	<u>\$74,884,251</u>



*Chart reflects Total Program Expenditures prior to adjustment for Budgeted Salary

COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Sales Tax Collections	\$58,166,541	\$60,135,656	\$64,802,679	\$64,802,679	\$67,394,786
School Security Initiative	4,243,879	4,048,205	4,770,810	4,770,810	5,019,634
Interest Earned	239,337	134,304	81,346	81,346	94,013
Miscellaneous Revenue	1,571,798	573,022	109,206	109,206	205,712
SUBTOTAL REVENUE	\$64,221,555	\$64,891,187	\$69,764,041	\$69,764,041	\$72,714,145
Use of Fund Balance	\$0	\$0	\$16,238,472	\$21,309,319	\$2,170,106
TOTAL REVENUE	\$64,221,555	\$64,891,187	\$86,002,513	\$91,073,360	\$74,884,251



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
POLICE	26001/0359000:0359910

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

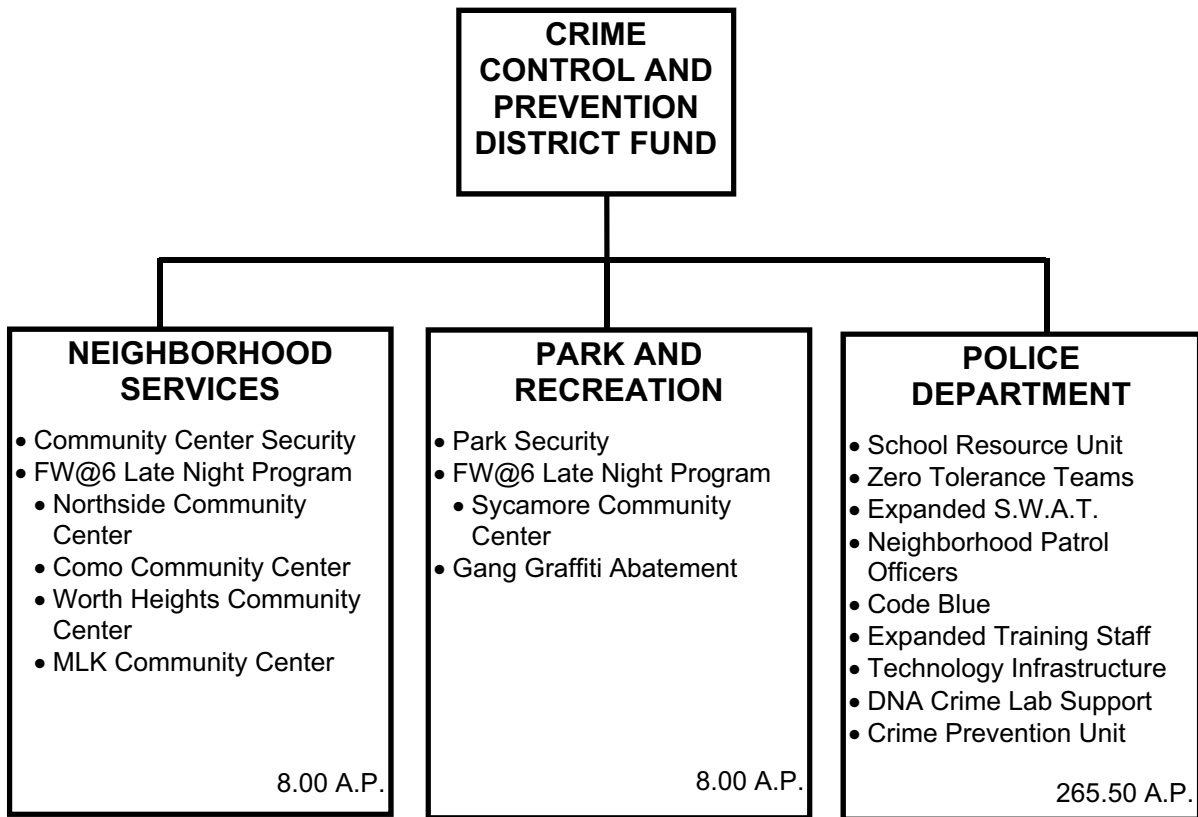
The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property within Fort Worth. Specific departmental responsibilities are:

- 1) To reduce violent crime and gang-related activities through enhanced activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high-quality officers, technology and equipment, and capital improvements.

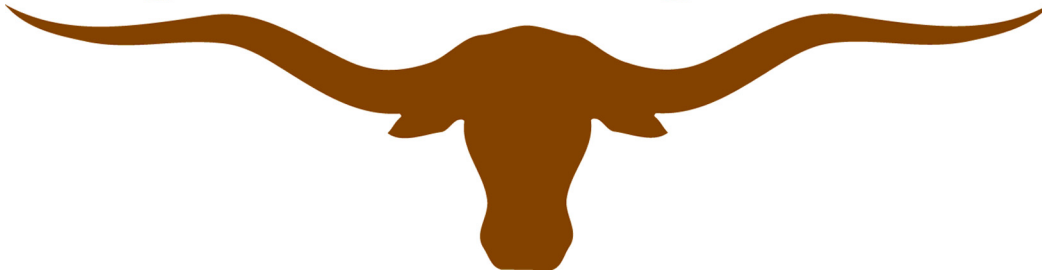
Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 20,616,265	\$ 22,652,871	\$ 28,520,846	\$ 28,520,743
Employee Benefits	\$ 6,740,476	\$ 8,176,879	\$ 9,476,045	\$ 9,476,045
Professional & Tech Svcs	\$ 12,278,201	\$ 13,071,199	\$ 13,286,588	\$ 13,353,024
Utilities Repairs & Rentals	\$ 886,314	\$ 793,777	\$ 937,467	\$ 937,467
Other Purchased Services	\$ 423,886	\$ 628,738	\$ 404,979	\$ 404,979
Supplies	\$ 3,110,925	\$ 4,422,089	\$ 4,419,978	\$ 4,438,545
Property/Capital Assets	\$ 1,358,185	\$ 0	\$ 0	\$ 0
Debt Service	\$ 114,057	\$ 123,657	\$ 0	\$ 0
Transfers and Others	\$ 14,391,364	\$ 34,295,693	\$ 16,004,412	\$ 15,910,512
Total Expenditures	\$ 59,919,673	\$ 84,164,903	\$ 73,050,315	\$ 73,041,315
Authorized Positions	225.00	226.00	281.50	281.50

CRIME CONTROL AND PREVENTION DISTRICT FUND– 281.50 A.P.

**NEIGHBORHOOD SERVICES DEPARTMENT 8.00 A.P.
PARK AND RECREATION DEPARTMENT 8.00 A.P.
POLICE DEPARTMENT 265.50 A.P.**



FORT WORTH®



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
POLICE, PARK & RECREATION, NEIGHBORHOOD SERVICES		26001/0190522:0808080	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$86,002,514	A.P.	226.00
FY2017 ADOPTED:	\$74,884,251	A.P.	281.50
<p>A. The adopted budget increases by \$3,544,476 and 31 civil service authorized positions for the transfer of the Neighborhood Patrol Unit from the General Fund.</p> <p>B. The adopted budget increases by \$1,483,209 and 12 civil service authorized positions for the transfer of the Mounted Patrol Unit from the General Fund.</p> <p>C. The adopted budget increases by \$904,768 and five civil service authorized positions for the transfer of the Special Events Overtime Unit from the General Fund.</p> <p>D. The adopted budget increases by \$615,982 and five civil service authorized positions to increase the School Security Initiative Unit.</p> <p>E. The adopted budget increases by \$42,931 and five part-time regular authorized positions to increase the Code Blue program.</p> <p>F. The adopted budget decreases by (13,188,319) in capital transfers out for the FY2017 Police capital improvement plan.</p> <p>G. The adopted budget decreases by (\$5,387,962) in operating transfers out to eliminate a transfer to the general fund for the civil service pay plan.</p> <p>H. The adopted budget increases by \$4,546,359 for civil service base pay.</p> <p>I. The adopted budget increases by \$884,539 for civil service retirement.</p> <p>J. The adopted budget increases by \$648,533 to decrease regular salary savings budgeted due to anticipated vacancies in the department in FY2017.</p> <p>K. The adopted budget decreases by (\$626,164) for IT solutions computing equipment.</p> <p>L. The adopted budget decreases by (\$538,894) for IT system support.</p> <p>M. The adopted budget increases by \$528,839 for ITS equipment and supplies.</p> <p>N. The adopted budget increases by 462,220 for ITS services allocation.</p>			

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356301	SOD DEA TASK FORCE	\$ 420	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 420</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CRIME RESPONSE TEAMS</u>								
0359000	CCPD NORTH ZERO TOLERANCE	\$ 1,192,046	\$ 1,182,796	\$ 1,265,250	\$ 1,265,250	10.00	10.00	10.00	10.00
0359001	CCPD WEST ZERO TOLERANCE	1,129,062	1,123,596	1,176,172	1,176,172	10.00	10.00	10.00	10.00
0359002	CCPD SOUTH ZERO TOLERANCE	1,151,100	1,218,113	1,266,979	1,266,979	10.00	10.00	10.00	10.00
0359003	CCPD EAST ZERO TOLERANCE	1,138,412	1,148,998	1,209,500	1,209,500	10.00	10.00	10.00	10.00
0359004	CCPD CENTRAL ZERO TOLERANCE	1,246,078	1,255,146	1,289,825	1,289,825	10.00	10.00	10.00	10.00
0359005	CCPD FAR NORTH ZERO TOLERANCE	1,560,648	71,072	106,896	106,896	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,417,346</u>	<u>\$ 5,999,721</u>	<u>\$ 6,314,622</u>	<u>\$ 6,314,622</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
	<u>POLICE PS</u>								
0359100	CCPD CRIME PREV AGCY PARTNRSHP	\$ 174,999	\$ 175,000	\$ 175,000	\$ 175,000	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0359101	CCPD COMIN' UP PROGRAM	1,129,000	1,129,000	1,129,000	1,129,000	0.00	0.00	0.00	0.00
0359102	CCPD CRIME STOPPERS	75,000	75,000	75,000	75,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,378,999</u>	<u>\$ 1,379,000</u>	<u>\$ 1,379,000</u>	<u>\$ 1,379,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SPECIAL SERVICES BUREAU</u>								
0359201	GANG ENFORCEMENT	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0359202	CCPD FAMILY ADVOCACY CENTER	300,239	300,000	300,000	300,000	0.00	0.00	0.00	0.00
0359204	CCPD MOUNTED PATROL UNIT	0	0	1,483,209	1,483,209	0.00	0.00	12.00	12.00
	Sub-Total	<u>\$ 300,239</u>	<u>\$ 300,000</u>	<u>\$ 1,783,209</u>	<u>\$ 1,783,209</u>	<u>0.00</u>	<u>0.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>N/W FOB</u>								
0359300	CCPD FOB NPO	\$ 7,247,318	\$ 7,565,066	\$ 11,109,542	\$ 11,109,542	66.00	66.00	97.00	97.00
	Sub-Total	<u>\$ 7,247,318</u>	<u>\$ 7,565,066</u>	<u>\$ 11,109,542</u>	<u>\$ 11,109,542</u>	<u>66.00</u>	<u>66.00</u>	<u>97.00</u>	<u>97.00</u>
	<u>NEIGHBORHOOD POLICING DISTRICTS</u>								
0359410	CCPD CENTRAL POLICE SUPPORT	\$ 554,176	\$ 602,835	\$ 433,497	\$ 433,497	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0359411	CCPD NORTH POLICE SUPPORT	400,202	518,002	447,539	447,539	0.00	0.00	0.00	0.00
0359412	CCPD EAST POLICE SUPPORT	432,232	398,207	452,571	452,571	0.00	0.00	0.00	0.00
0359413	CCPD SOUTH POLICE SUPPORT	582,130	641,901	441,830	441,830	0.00	0.00	0.00	0.00
0359414	CCPD WEST POLICE SUPPORT	522,480	573,765	447,104	447,104	0.00	0.00	0.00	0.00
0359415	CID SOF	0	0	24,382	24,382	0.00	0.00	0.00	0.00
0359416	CCPD EASTCHASE NEW	53,133	61,169	63,907	63,907	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,544,353</u>	<u>\$ 2,795,879</u>	<u>\$ 2,310,830</u>	<u>\$ 2,310,830</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NEIGHBORHOOD CRIME</u>								
0359500	CCPD CODE BLUE	\$ 709,408	\$ 1,068,348	\$ 1,111,279	\$ 1,111,279	8.00	8.00	10.50	10.50
0359501	CCPD POLICE STORE-FRONTs	44,347	42,634	46,755	46,755	0.00	0.00	0.00	0.00
0359504	CCPD CRIME PREVENTION PROGRAM	198,796	200,000	200,000	200,000	0.00	0.00	0.00	0.00
0359506	CCPD CRIME PREVENTION UNIT	462,233	471,239	388,214	388,214	6.00	6.00	5.00	5.00
	Sub-Total	<u>\$ 1,414,784</u>	<u>\$ 1,782,221</u>	<u>\$ 1,746,248</u>	<u>\$ 1,746,248</u>	<u>14.00</u>	<u>14.00</u>	<u>15.50</u>	<u>15.50</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001	CCPD	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>SCHOOL SAFETY AND YOUTH</u>								
0359600	CCPD POLICE SSI	\$ 7,073,846	\$ 7,558,408	\$ 8,174,390	\$ 8,174,390	65.00	66.00	71.00	71.00
0359601	CCPD AFTER SCHOOL PROGRAM	1,550,034	1,600,000	1,600,000	1,600,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,623,880</u>	<u>\$ 9,158,408</u>	<u>\$ 9,774,390</u>	<u>\$ 9,774,390</u>	<u>65.00</u>	<u>66.00</u>	<u>71.00</u>	<u>71.00</u>
	<u>FIRE TRAINING</u>								
0359700	CCPD RECRUIT OFFICER TRAINING	\$ 2,504,024	\$ 5,681,954	\$ 6,960,072	\$ 6,978,536	0.00	0.00	0.00	0.00
0359701	FIRE TRAINING	220,371	237,057	252,917	252,917	2.00	2.00	2.00	2.00
0359702	CCPD RECRUITMENT	90,052	123,348	163,348	163,348	0.00	0.00	0.00	0.00
0359703	CCPD BACKGROUND/APPL TESTING	72,962	123,570	171,030	171,030	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,887,409</u>	<u>\$ 6,165,929</u>	<u>\$ 7,547,367</u>	<u>\$ 7,565,831</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>PD ENHANCEMENTS</u>								
0359800	CCPD CIVIL SERVICE PAY PLAN	\$ 5,329,548	\$ 5,329,547	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0359801	CCPD INCREASED JAIL COSTS	6,387,970	6,643,486	6,909,225	6,975,661	0.00	0.00	0.00	0.00
0359802	CCPD REPLACE HIGH-MILE VEHICLE	3,901,977	6,470,260	8,322,838	8,228,938	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0359804	CCPD EXPLORER PROGRAM	52,759	56,935	53,031	53,031	0.00	0.00	0.00	0.00
0359805	CCPD SPECIAL EVENTS OVERTIME	1,639,967	1,304,758	2,209,526	2,209,526	0.00	0.00	5.00	5.00
0359806	CCPD TECHNOLOGY INFRASTRUCTURE	1,644,651	1,765,175	1,730,332	1,730,332	1.00	1.00	1.00	1.00
0359807	CCPD MOBILE DATA COMPUTERS/CAD	55,685	567,464	588,890	588,890	0.00	0.00	0.00	0.00
0359808	CCPD SAFE HAVEN	440,005	440,005	440,005	440,005	0.00	0.00	0.00	0.00
0359810	CCPD CRIME LAB -DNA	346,917	409,472	480,309	480,309	3.00	3.00	4.00	4.00
0359811	HELICOPTER LEASE / FLIR SYSTEM	0	0	3,200,000	3,200,000	0.00	0.00	0.00	0.00
0359812	CCPD RADIO TOWER	5,304,372	3,045,956	2,987,541	2,987,541	0.00	0.00	0.00	0.00
0359814	CCPD EXPANDED SWAT	884,041	902,033	959,379	959,379	8.00	8.00	8.00	8.00
0359815	CCPD OFFICER EQUIPMENT	731,317	1,095,358	1,580,223	1,580,223	0.00	0.00	0.00	0.00
0359816	CCPD IN-CAR VIDEO SYSTEM	37,225	120,000	907,600	907,600	0.00	0.00	0.00	0.00
0359818	CCPD SALARY SAVINGS	0	-443,570	-186,966	-186,966	0.00	0.00	0.00	0.00
0359822	CCPD STOCKYARDS DETAIL	124,273	125,235	125,148	125,148	0.00	0.00	0.00	0.00
0359823	CCPD MOTORCYCLE REPL PROGRAM	375,833	309,129	121,429	121,429	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0359827	CCPD POLICE FACILITY REQUIREMT	128,445	20,257,257	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 27,384,985</u>	<u>\$ 48,398,500</u>	<u>\$ 30,428,510</u>	<u>\$ 30,401,046</u>	<u>12.00</u>	<u>12.00</u>	<u>18.00</u>	<u>18.00</u>
	<u>STRATEGIC OPERATIONS</u>								
0359900	CCPD SOF (MANAGED BY IMD)	\$ 689,940	\$ 590,179	\$ 132,995	\$ 132,995	0.00	0.00	0.00	0.00
0359901	WEST SOF	0	0	146,206	146,206	0.00	0.00	0.00	0.00
0359902	SOUTH SOF	0	0	127,462	127,462	0.00	0.00	0.00	0.00
0359903	EAST SOF	0	0	116,215	116,215	0.00	0.00	0.00	0.00
0359905	CENTRAL SOF	0	0	103,719	103,719	0.00	0.00	0.00	0.00
0359910	CCPD ALLIANCE FOR CHILDREN	30,000	30,000	30,000	30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 719,940</u>	<u>\$ 620,179</u>	<u>\$ 656,597</u>	<u>\$ 656,597</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 59,919,673	\$ 84,164,903	\$ 73,050,315	\$ 73,041,315	225.00	226.00	281.50	281.50

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
PARK AND RECREATION DEPARTMENT	26001/0800511:0808080

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Park and Recreation Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning, managing and administration of various recreation programs that the City of Fort Worth offers.

The Parks Community Policing and Gang Graffiti Abatement programs are integral parts of crime control and prevention. While aggressive law enforcement activity is an obvious need in making Fort Worth the safest large city in the United States, this alone does not ensure that Fort Worth will remain a first-class city. The Parks Community Policing program provides a safe environment for the public and staff at all Park and Recreation Department (P&R) facilities and P&R-sponsored programs by having an officer present at specific sites and events. In addition, private security is provided at the Fort Worth Botanic Garden and Diamond Hill Community Center. The Gang Graffiti Abatement Program provides assistance to remove graffiti from tagged or vandalized properties.

The FW@6 Late Night Program is offered at the Sycamore Community Center. The program creates a safe haven for "at-risk" youth living in high-crime areas of the city. The program goal is to decrease youth participation in crime and gangs through enrichment and recreational activities designed to reduce crime, stimulate self-determination and increase community pride. This program is also offered at four sites within the Neighborhood Services Department.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 905,955	\$ 736,183	\$ 535,568	\$ 535,568
Employee Benefits	\$ 315,574	\$ 207,288	\$ 178,230	\$ 178,230
Professional & Tech Svcs	\$ 289,498	\$ 276,435	\$ 259,640	\$ 268,640
Utilities Repairs & Rentals	\$ 35,876	\$ 24,366	\$ 36,098	\$ 36,098
Other Purchased Services	\$ 4,111	\$ 5,554	\$ 3,865	\$ 3,865
Supplies	\$ 45,045	\$ 42,965	\$ 32,365	\$ 32,365
Property/Capital Assets	\$ 8,364	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 1,604,423	\$ 1,292,791	\$ 1,045,766	\$ 1,054,766
Authorized Positions	16.00	8.00	8.00	8.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800511	LATE NIGHT OVERTIME COMM POLICING	\$ 249,863	\$ 239,580	\$ 47,914	\$ 47,914	0.00	0.00	0.00	0.00
0800522	CCPD LATE NIGHT PROG NORTHSIDE	110,081	0	0	0	2.00	0.00	0.00	0.00
0800523	CCPD LATE NIGHT PRO- GRAM COMO	102,986	0	0	0	2.00	0.00	0.00	0.00
0800532	CCPD LATE NIGHT PROG WORTH HTS	65,110	0	0	0	2.00	0.00	0.00	0.00
0800535	CCPD LATE NIGHT PROG MLK	91,733	0	0	0	2.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 619,773</u>	<u>\$ 239,580</u>	<u>\$ 47,914</u>	<u>\$ 47,914</u>	<u>8.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PACS COMMUNITY CEN- TERS</u>								
0806161	PACS SYCAMORE FW AFTER 6 - CCPD	\$ 0	\$ 0	\$ 131,717	\$ 131,717	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 131,717</u>	<u>\$ 131,717</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>SOUTHWEST REGION</u>								
0807080	CCPD BOTANICAL GAR- DEN	\$ 169,731	\$ 152,750	\$ 160,031	\$ 160,031	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 169,731</u>	<u>\$ 152,750</u>	<u>\$ 160,031</u>	<u>\$ 160,031</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>NORTHEAST REGION</u>								
0808010	ADMINISTRATIVE FEE	\$ 25,624	\$ 13,456	\$ 20,470	\$ 20,470	0.00	0.00	0.00	0.00
0808020	SPECIAL EVENTS	4,056	5,044	5,043	5,043	0.00	0.00	0.00	0.00
0808030	PKS & COMM SVC CULT/ RECREATION	23,303	27,488	4,581	13,581	0.00	0.00	0.00	0.00
0808039	CCPD LATE NIGHT PROG SYCAMORE	90,502	122,387	0	0	2.00	2.00	0.00	0.00
0808040	PACS GRAFFITI ABATE- MENT	496,105	494,953	491,162	491,162	6.00	6.00	6.00	6.00
0808060	PACS YOUTH ATHLET- ICS PROGRAM	21,354	49,231	25,946	25,946	0.00	0.00	0.00	0.00
0808070	CCPD SWIMMING POOL SECURITY	66,568	96,317	71,317	71,317	0.00	0.00	0.00	0.00
0808080	CCPD ADULTS SPORTS SECURITY	87,407	91,585	87,585	87,585	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 814,919</u>	<u>\$ 900,461</u>	<u>\$ 706,104</u>	<u>\$ 715,104</u>	<u>8.00</u>	<u>8.00</u>	<u>6.00</u>	<u>6.00</u>
	TOTAL	\$ 1,604,423	\$ 1,292,791	\$ 1,045,766	\$ 1,054,766	16.00	8.00	8.00	8.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NEIGHBORHOOD SERVICES DEPARTMENT	26001/0190522:0190590

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Neighborhood Services Department is responsible for the administration of various recreational and human services programs that the City of Fort Worth offers.

The FW@6 Late Night Program is offered at the Northside, Como, Worth Heights, and Martin Luther King Community Centers. The program creates a safe haven for "at-risk" youth living in high-crime areas of the city. The program goal is to decrease youth participation in crime and gangs through enrichment and recreational activities designed to reduce crime, stimulate self-determination and increase community pride.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 384,475	\$ 551,778	\$ 551,778
Employee Benefits	\$ 0	\$ 135,916	\$ 204,632	\$ 204,632
Professional & Tech Svcs	\$ 240	\$ 7,400	\$ 23,217	\$ 23,217
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 2,762	\$ 1,712	\$ 1,712
Supplies	\$ 0	\$ 14,267	\$ 6,831	\$ 6,831
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 240	\$ 544,820	\$ 788,170	\$ 788,170
Authorized Positions	0.00	8.00	8.00	8.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26001 CCPD		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>NS CTR LT NT PROG</u>								
0190522	NS LATE NIGHT PROG NORTHSIDE	\$ 0	\$ 131,479	\$ 145,312	\$ 145,312	0.00	2.00	2.00	2.00
0190523	NS LATE NIGHT PRO- GRAM COMO	240	145,187	150,340	150,340	0.00	2.00	2.00	2.00
0190532	NS LATE NIGHT PROG WORTH HTS	0	133,581	135,304	135,304	0.00	2.00	2.00	2.00
0190535	NS LATE NIGHT PROG MLK	0	134,573	142,643	142,643	0.00	2.00	2.00	2.00
0190590	NS COMMUNITY POLIC- ING	0	0	214,571	214,571	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 240</u>	<u>\$ 544,820</u>	<u>\$ 788,170</u>	<u>\$ 788,170</u>	<u>0.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
	TOTAL	\$ 240	\$ 544,820	\$ 788,170	\$ 788,170	0.00	8.00	8.00	8.00

FUND STATEMENT

FUND:

CULTURE AND TOURISM FUNDS

The Culture and Tourism Fund is a special revenue fund of the City of Fort Worth, established in 1989 to provide funding to enhance tourism and promote, develop, and maintain cultural activities in Fort Worth. In FY2016, four additional operating funds and two additional capital funds were added to allow for tracking of the 2% hotel occupancy tax (HOT) for debt service, the DFW Revenue Share, the Project Finance Zone, Venue Project and associated capital enhancements.

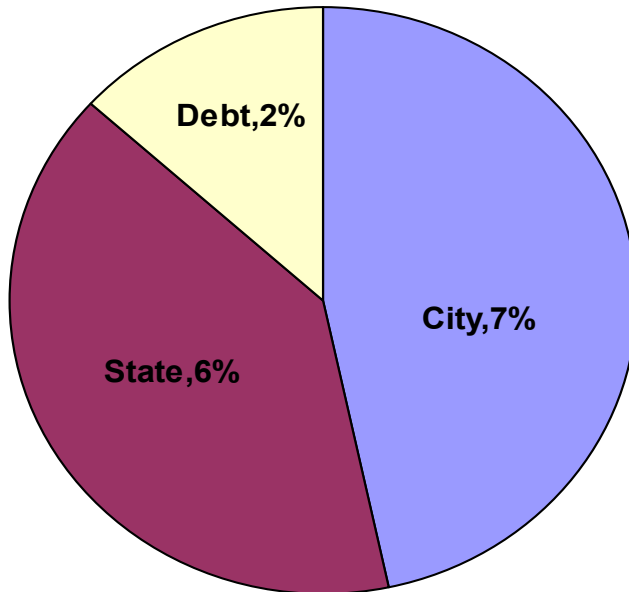
Culture and Tourism is supported by three primary revenue sources: the hotel/motel occupancy tax, the Dallas/Fort Worth revenue sharing and the revenues generated by the Fort Worth Convention Center and the Will Rogers Memorial Center.

In FY1998, the City acquired the Fort Worth Convention Center, expanding the Public Events Department facilities beyond the Will Rogers Memorial Center. Funding has been allocated in the Culture and Tourism Fund for the Public Events Department's operations as well as the debt service for the Fort Worth Convention Center.

The fund also provides funding for the operations of the Fort Worth Convention and Visitor's Bureau.

In FY2010, the entire Public Events department was moved from the General Fund to the Culture and Tourism Fund. This was done to more closely align the Department's revenues and expenditures, particularly with regard to the impact its activities have on the hotel occupancy tax.

The HOT captures revenues collected from hotels, motels, and bed and breakfasts, as well as condominiums, apartments and houses rented for less than 30 consecutive days. The current HOT rate of 15% levied on every room night charge is split 7% for the City, 6% for the State and the remaining 2% for debt service for the Fort Worth Convention Center and Will Rogers Memorial Center. The following chart illustrates the allocation of the HOT rate.



Adopted FY2017 Hotel Occupancy Tax (HOT) rate (15%)

**CULTURE AND TOURISM FUND BUDGET SUMMARY
FY2017**

REVENUES:

Taxes	\$21,464,721
Hotel/Motel Tax	\$21,414,721
Penalty & Interest - Hot/Mot Tax	\$50,000
Licenses & Permits	\$20,000
Outdoor Events Permit	\$20,000
Charges for Service	\$3,368,400
Catering Revenue	\$1,501,200
Concessions	\$685,000
Service Commissions	\$546,000
RV Parking Revenue	\$525,000
Events Equipment Rental	\$78,500
Events Trust Fund	\$25,000
Revenue from Other Funds	\$5,000
Merchandise Commission	\$2,700
Use of Money and Property	\$6,246,505
Commercial Exhibit Building Lease	\$5,703,133
Contributions from Others	\$343,372
Interest Earning	\$200,000
Other Revenue	\$1,943,500
Recovery of Supplies	\$660,000
Recovery of Labor Costs	\$605,000
Miscellaneous Revenue	\$398,500
Recovery of Utilities	\$205,000
Recovery of Costs for Special Equip/Facility Damages	\$75,000
SUBTOTAL REVENUE	\$33,043,126
Operating Transfers	\$1,203,767
Transfer from General Fund - Energy Savings Subsidy	\$1,203,767

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$34,246,893**

EXPENDITURES:

Culture and Tourism Appropriations	\$30,649,004
Transfers and Others	\$3,597,889
Capital Transfer - Pay as You Go Capital	\$2,043,000
Debt Transfer Out	\$1,547,139
IT Refresh Transfer Out	\$7,750
SUBTOTAL EXPENDITURES	\$34,246,893

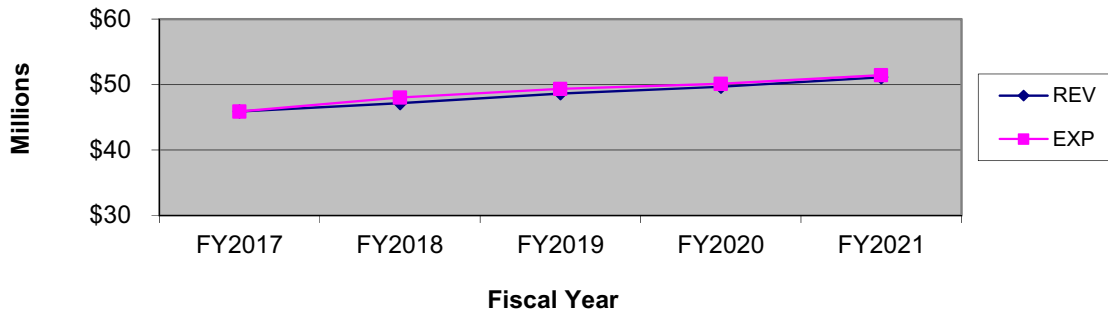
CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$34,246,893**

**CULTURE AND TOURISM FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Fund Balance	\$1,917,741	\$1,917,741	\$1,049,565	\$352,462	(\$104,017)
Revenues ^{(1), (2)}					
Hotel Occupancy Tax (7%)	\$21,414,721	\$22,482,758	\$23,587,173	\$24,747,170	\$25,965,608
Public Events Revenue	\$11,378,405	\$11,605,893	\$11,859,585	\$11,454,123	\$11,399,293
Hotel Occupancy Tax (2%)	\$6,118,492	\$6,132,071	\$6,396,389	\$6,672,179	\$6,959,941
DFW Revenue Share	\$5,500,000	\$5,500,000	\$5,500,000	\$5,500,000	\$5,500,000
Transfer from General Fund	\$1,203,767	\$1,167,897	\$1,033,287	\$1,033,287	\$1,033,287
Interest	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Penalties	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Total Revenue	\$45,865,385	\$47,138,619	\$48,626,434	\$49,656,759	\$51,108,129
Total Resources	\$47,783,126	\$49,056,360	\$49,675,999	\$50,009,221	\$51,004,112
Expenditures					
CVB/Herd	\$11,092,844	\$11,363,836	\$11,644,267	\$13,407,185	\$14,019,292
WRMC Operating Expenses	\$10,660,280	\$11,033,390	\$11,419,558	\$11,819,243	\$12,232,916
FWCC Operating Expenses	\$8,570,088	\$8,870,041	\$9,180,493	\$8,721,468	\$8,721,468
Transfer to Debt Service	\$9,267,104	\$8,223,885	\$8,096,568	\$8,101,201	\$8,102,492
Future Debt Service	\$ -	\$ -	\$ -	\$ -	\$234,108
Transfer to Capital Projects	\$3,918,527	\$4,949,455	\$5,206,480	\$5,477,637	\$5,530,000
Transfer to Venue Project Fund	\$1,800,000	\$3,000,000	\$3,200,000	\$2,000,000	\$2,000,000
Marketing	\$280,945	\$280,945	\$280,945	\$280,945	\$280,945
Office of Outdoor Events	\$223,561	\$231,386	\$239,484	\$247,866	\$256,541
FWCC/WRMC Maintenance	\$52,036	\$53,857	\$55,742	\$57,693	\$59,713
Total Expenditures	\$45,865,385	\$48,006,795	\$49,323,537	\$50,113,238	\$51,437,475
Projected Variance	\$0	(\$868,176)	(\$697,103)	(\$456,479)	(\$329,346)
Projected Fund Balance	\$1,917,741	\$1,049,565	\$352,462	(\$104,017)	(\$433,363)
Adjustment for Other Funds ⁽³⁾	\$11,618,492	\$11,632,071	\$11,896,389	\$12,172,179	\$12,459,941
Reserve Requirement ⁽⁴⁾	\$4,755,679	\$4,738,492	\$4,837,745	\$5,078,252	\$5,242,304
Excess/(Deficit)	(\$2,837,938)	(\$3,688,927)	(\$4,485,283)	(\$5,182,269)	(\$5,675,667)

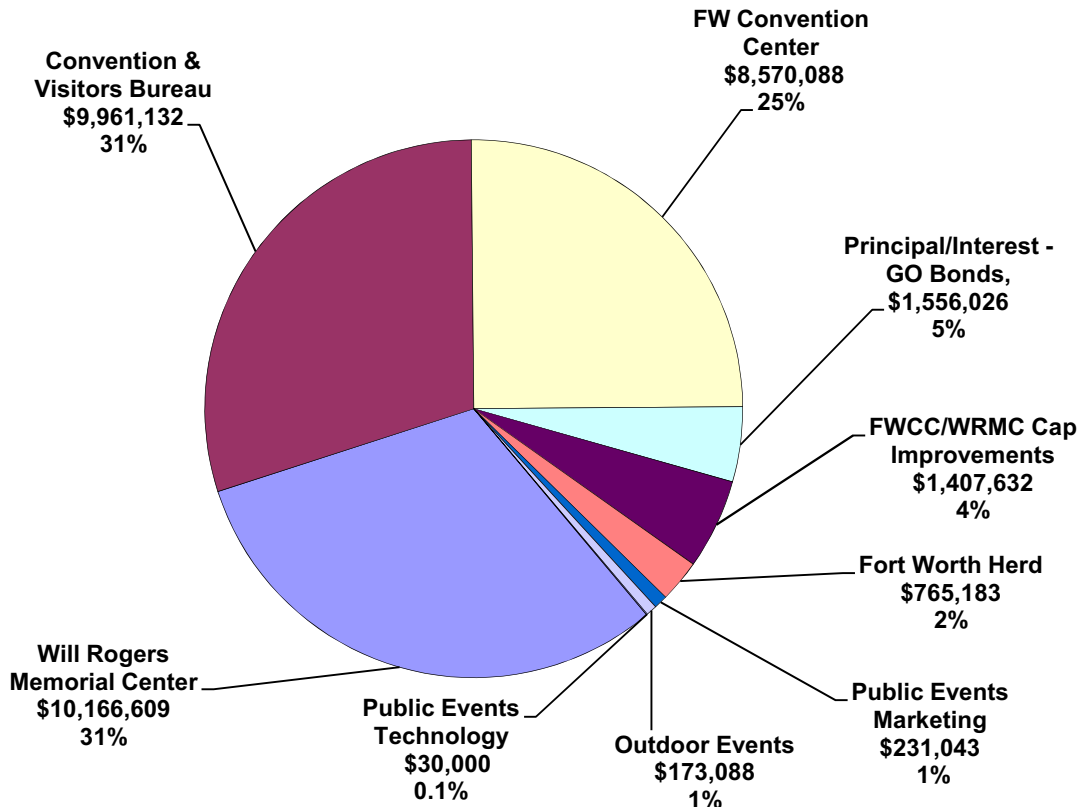
**CULTURE AND TOURISM FUND
PROJECTED REVENUES AND EXPENDITURES**



- (1) This model includes revenues and expenditures from the three Culture and Tourism funds.
- (2) This model does not reflect any rate increases for the next five years.
- (3) The reserve policy only applies the main operating Culture and Tourism Fund (20101).
- (4) A minimum Fund Balance in Special Revenue Funds equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including operating transfers out) plus two months (16.67%) of the amount being paid in Debt Service payments for the subsequent year.

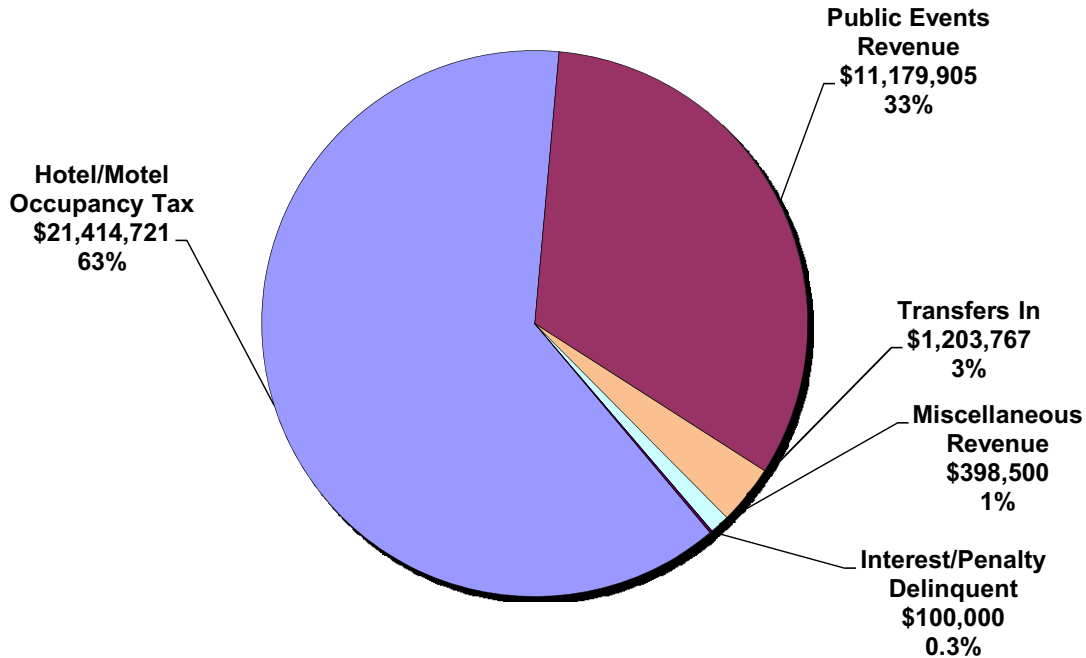
**COMPARISON OF CULTURE AND TOURISM FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Will Rogers Memorial Center	\$7,710,537	\$9,598,022	\$10,182,929	\$10,166,609	\$10,660,280
Convention & Visitors Bureau	8,335,192	11,754,127	9,128,038	18,230,390	10,216,280
FW Convention Center	14,595,516	7,225,736	8,032,752	8,028,492	8,570,088
Principal/Interest - GO Bonds	0	8,032,724	8,032,724	1,556,026	1,547,139
FWCC/WRMC Cap Improvements	1,904,953	1,160,523	1,606,082	1,407,632	1,852,036
Fort Worth Herd	800,172	734,826	732,481	835,533	876,564
Public Events Marketing	185,558	137,727	250,000	231,043	280,945
Outdoor Events	0	154,204	169,231	173,088	223,561
Public Events Technology	0	0	30,000	30,000	20,000
WRMC Arena	0	52,398	200,000	200,000	0
SUBTOTAL EXPENDITURES	\$33,531,928	\$38,850,288	\$38,164,237	\$40,858,813	\$34,246,893
Contribution to Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$33,531,928	\$38,850,288	\$38,164,237	\$40,858,813	\$34,246,893



COMPARISON OF CULTURE AND TOURISM FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Hotel/Motel Occupancy Tax	\$18,385,639	\$19,233,770	\$17,953,272	\$19,725,813	\$21,414,721
Public Events Revenue	12,452,036	11,619,240	8,505,538	9,694,881	11,179,905
Hotel/Motel Occupancy Tax -CC	5,296,902	5,463,326	5,063,744	0	0
DFW Revenue Share	5,505,915	5,701,160	4,800,000	0	0
Transfers In	0	0	1,495,857	2,467,511	1,203,767
Miscellaneous Revenue	27,931	468,101	0	331,000	398,500
Interest/Penalty Delinquent	120,018	51,488	35,000	100,000	50,000
SUBTOTAL REVENUE	\$41,788,441	\$42,537,086	\$37,853,411	\$32,319,205	\$34,246,893
Use of Fund Balance	\$1,025,664	\$0	\$480,826	\$8,539,608	\$0
TOTAL REVENUE	\$42,814,105	\$42,537,086	\$38,334,237	\$40,858,813	\$34,246,893



FUND BUDGET SUMMARY**DEPARTMENT:**

CULTURE AND TOURISM

FUND/CENTER

20101/0240100:0246040

SUMMARY OF FUND RESPONSIBILITIES:

The Culture and Tourism Fund promotes increased economic activity through visitor spending generated by events held at the Fort Worth Convention Center (FWCC) and the Will Rogers Memorial Center (WRMC). The Convention and Visitor's Bureau (CVB) has a contract with the City to market the destination to meeting planners and visitors.

All activities in this fund are supported through the collection of the 7% hotel/motel occupancy taxes and the revenues generated by events scheduled at the Fort Worth Convention Center and the Will Rogers Memorial Center.

The Public Events administration is responsible for operating and maintaining both the Fort Worth Convention Center and the Will Rogers Memorial Center. Events are scheduled and held at these facilities most days during the year. The venues host national, regional and state conventions, conferences, world-class equestrian events, concerts, sporting events, theatrical performances, community events and the Southwestern Exposition and Livestock Show.

The Convention and Visitor's Bureau is a contractor with the City and serves to enhance tourism and promote activities in Fort Worth. Public Events acts as a liaison between the City and Cowtown Coliseum. Property Management manages the contract with Rodeo Plaza. In addition to these responsibilities, the CVB also manages the full-time operations of the Fort Worth Herd. The Fort Worth Herd is a living history project introduced in FY1999 to educate citizens and visitors about the heritage of Fort Worth.

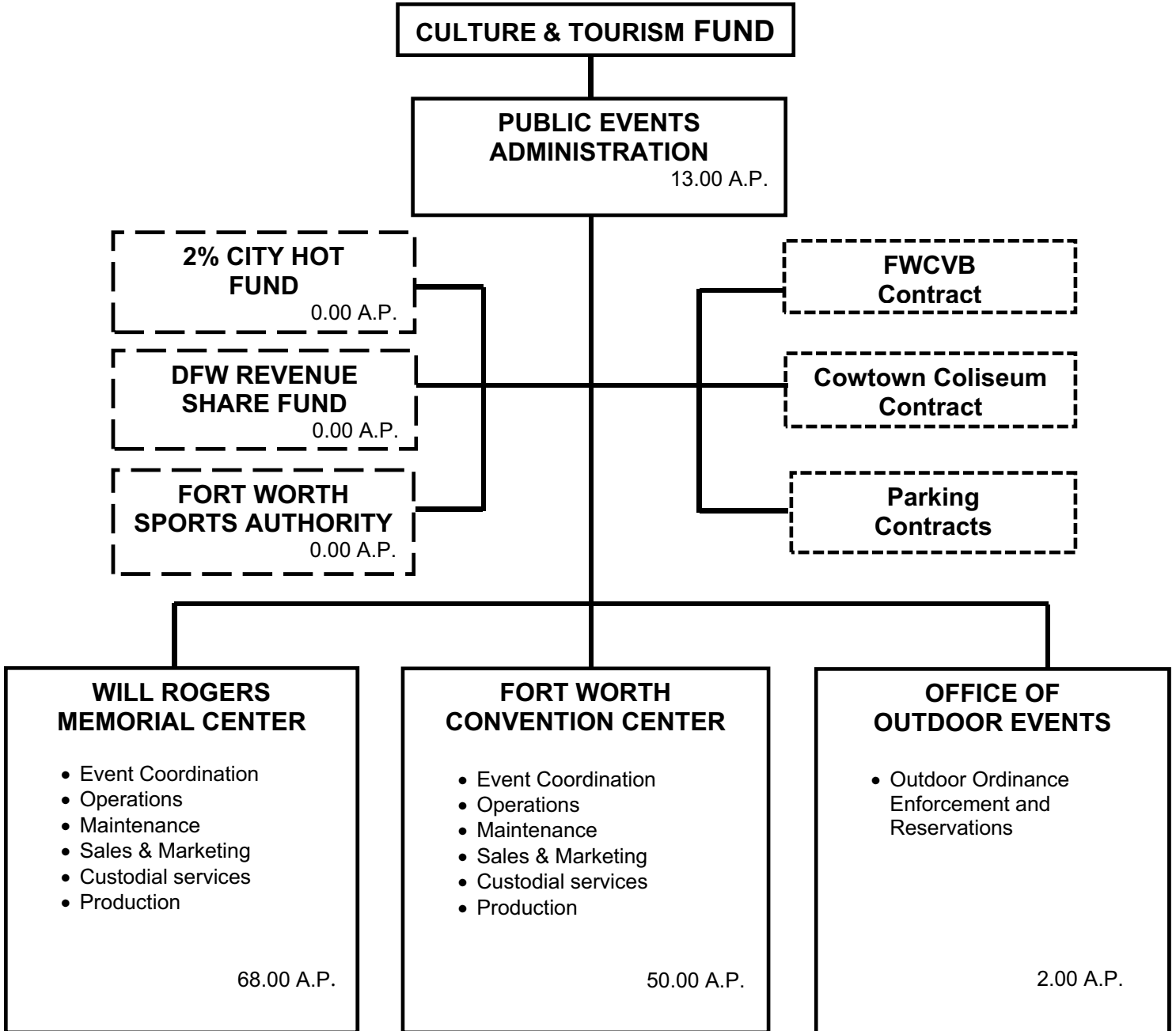
Revenues from this fund are used to cover the costs of maintaining and operating the facilities of the Public Events Department, the contract with the Convention and Visitor's Bureau and the debt associated with the Convention Center expansion and the new facilities at Will Rogers Memorial Center that exceeds the capacity of the 2% HOT tax and DFW Revenue Sharing.

In Fiscal Year 2016, revenues from the DFW Revenue Sharing and the 2% hotel occupancy tax were segregated into separate funds in order to more accurately track the uses of the different revenue sources and restrictions.

In FY2016 Debt Service payments were budgeted in the Culture and Tourism Fund, for FY2017 the Culture and Tourism Fund transfers money to the appropriate debt service funds.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 5,879,389	\$ 6,497,578	\$ 6,413,704	\$ 6,413,704
Employee Benefits	\$ 2,548,302	\$ 2,578,577	\$ 2,673,589	\$ 2,673,589
Professional & Tech Svcs	\$ 15,828,958	\$ 13,903,103	\$ 15,010,643	\$ 15,010,643
Utilities Repairs & Rentals	\$ 2,620,520	\$ 4,261,239	\$ 4,452,762	\$ 4,452,762
Other Purchased Services	\$ 127,278	\$ 703,416	\$ 723,412	\$ 723,412
Supplies	\$ 1,078,527	\$ 1,304,666	\$ 1,374,894	\$ 1,374,894
Property/Capital Assets	\$ 777,149	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 1,212,654	\$ 1,203,767	\$ 1,203,767
Transfers and Others	\$ 13,932,284	\$ 1,825,472	\$ 2,394,122	\$ 2,394,122
Total Expenditures	\$ 42,792,407	\$ 32,286,705	\$ 34,246,893	\$ 34,246,893
Authorized Positions	133.00	133.00	133.00	133.00

CULTURE AND TOURISM FUND – 133.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CULTURE AND TOURISM	20101/024100:0246040

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$32,286,705	A.P.	133.00
FY2017 ADOPTED:	\$32,246,893	A.P.	133.00

- A. The adopted budget increases by \$858,488 in other contractual services for the Convention and Visitors Bureau as well as other operating contracts.
- B. The adopted budget increases by \$560,900 in capital transfer out for the FY2017 Culture and Tourism capital improvement plan.
- C. The adopted budget increases by \$388,114 in facility maintenance for outside vendors for external and internal repairs.
- D. The adopted budget increases by \$266,786 in ITS services allocation.
- E. The adopted budget decreases by (\$251,281) in IT system support allocation.
- F. The adopted budget decreases by (\$225,742) in telecom services allocation.
- G. The adopted budget decreases by (\$222,194) to increase salary savings budgeted due to anticipated vacancies in the department in FY2017.
- H. The adopted budget increases by \$149,842 for administrative cost allocations for the fund's portion of general fund services used.
- I. The adopted budget increases by \$123,474 for regular employee salaries.
- J. The adopted budget decreases by (\$94,110) due to the creation of benefit savings accounts budgeted for anticipated vacancies in the department in FY2017.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CULTURE AND TOURISM FUND**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
DIVISION 1: Will Rogers Memorial Center				
Service Area 1 - Management				
<i>KPI - 90% of clients are satisfied with the overall quality of service at WRMC</i>	98%	99%	98%	90%
<i>KPI - Meet or exceed the WRMC's Fiscal year approved revenue budget goal</i>	\$5,455,911	\$5,694,831	\$5,628,558	\$5,430,833
Service Area 2 - Facility Improvement				
<i>KPI - CIP projects authorized in FY16 plan</i>	N/A	N/A	\$3,474,500	\$4,550,000
<i>KPI - Maintain and improve WRMC facilities within approved operating expense budget (Char.</i>	N/A	N/A	\$4,929,653	\$5,898,970
Service Area 3 - Business Development				
<i>KPI - Meet or exceed prior years WRMC Attendance</i>	1,398,695	1,277,851	1,139,062	1,250,000
<i>KPI - Meet or exceed prior years WRMC Event Days</i>	817	692	629	700
<i>KPI - Meet or exceed prior years WRMC Use Days</i>	2,677	2,768	2,450	2,600
DIVISION 2: Convention Center				
Service Area 1 - Management				
<i>KPI - 90% of clients are satisfied with the overall quality of service at the FWCC</i>	100%	99%	98%	90%
<i>KPI - Meet or exceed the FWCC's Fiscal year</i>	\$5,769,075	\$5,353,337	\$5,434,438	\$5,534,200
Service Area 2 - Facility Improvement				
<i>KPI - CIP projects authorized in FY16 plan</i>	N/A	N/A	\$994,571	\$355,000
<i>KPI - Maintain and improve FWCC facilities within approved operating expense budget (Char.</i>	N/A	N/A	\$3,911,399	\$4,245,782
Service Area 3 - Business Development				
<i>KPI - Meet or exceed prior years' FWCC Attendance</i>	772,445	735,650	679,536	750,000
<i>KPI - Meet or exceed prior years' FWCC Event Days</i>	534	490	343	330
<i>KPI - Meet or exceed prior year's FWCC Use Days</i>	1,840	1,529	1,612	1,200

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
CULTURE AND TOURISM FUND**

DIVISION 3: Outdoor Events

Service Area 1 - Management

KPI - # of permits issued by the Office of Outdoor Events	350	375	350	350
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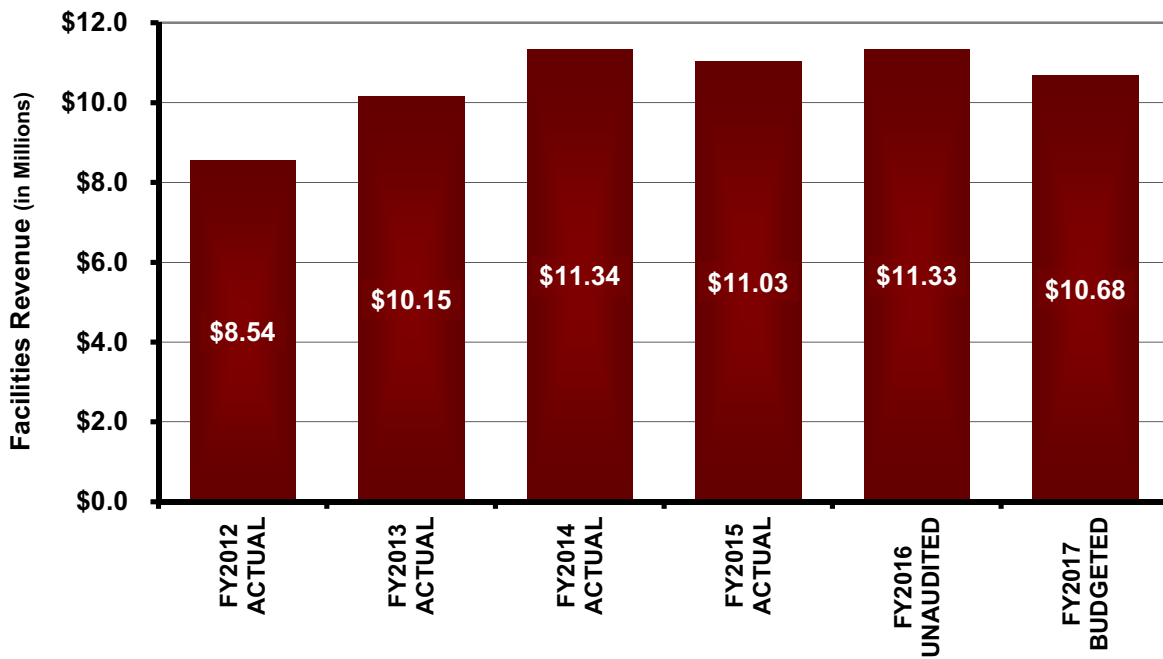
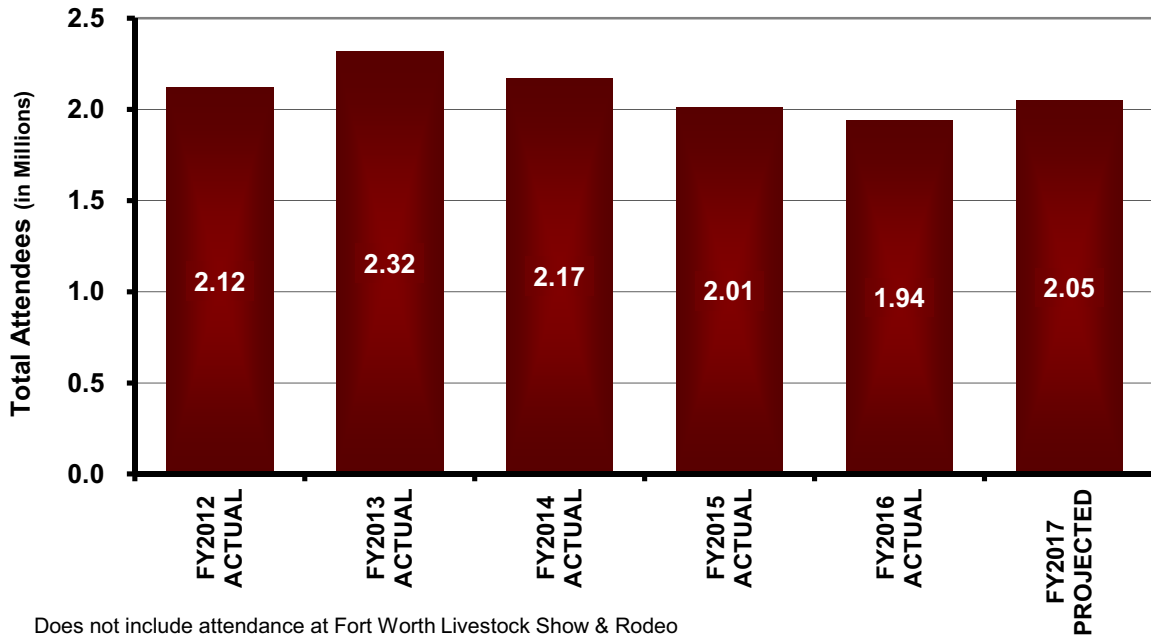
DIVISION 4: Economic Development

Service Area 1 - Economic Development

KPI - Meet or exceed budgeted hotel occupancy tax (HOT) revenue (Total 9% plus penalties)	\$23,802,559	\$22,693,698	\$26,359,286	\$27,583,213
Meet or exceed 225,000 future room nights booked for Fort Worth hotels	225,761	228,892	225,000	225,000
Meet or exceed Culture & Tourism Fiscal year revenue goal (All funds 20101-20103-20105)	\$40,923,644	\$40,323,054	\$40,667,496	\$45,865,385

Public Events

Attendance and Revenue at Public Events Facilities



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20101 CULTURE AND TOURISM FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>DEBT SERVICE</u>								
0240100	CULT/TOUR DEBT SERVICE	\$ 8,005,794	\$ 1,556,026	\$ 1,547,139	\$ 1,547,139	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,005,794</u>	<u>\$ 1,556,026</u>	<u>\$ 1,547,139</u>	<u>\$ 1,547,139</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FWCC/WRMC MAINTENANCE AND IMPROVEMENTS</u>								
0240600	CULT/TOUR FWCC/WRMC MAINT & IM	\$ 1,277,758	\$ 1,407,632	\$ 1,852,036	\$ 1,852,036	0.00	0.00	0.00	0.00
0240601	PUBLIC EVENTS TECHNOLOGY	0	30,000	20,000	20,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,277,758</u>	<u>\$ 1,437,632</u>	<u>\$ 1,872,036</u>	<u>\$ 1,872,036</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>THE HERD</u>								
0240700	THE HERD	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CONVENTION BUREAU</u>								
0241000	CULT/TOUR CONVENTION BUREAU	\$ 13,871,563	\$ 9,961,132	\$ 10,216,280	\$ 10,216,280	0.00	0.00	0.00	0.00
0241001	CULT/TOUR CVB/HERD CONTRACT	683,126	765,183	876,564	876,564	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20101	CULTURE AND TOURISM FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 14,554,689	\$ 10,726,315	\$ 11,092,844	\$ 11,092,844	0.00	0.00	0.00	0.00
	<u>PUBLIC EVENTS OPER- ATIONS</u>								
0246000	CULT/TOUR FT WORTH CONV CENTER	\$ 9,833,105	\$ 7,995,992	\$ 8,570,088	\$ 8,570,088	58.00	58.00	58.00	58.00
0246010	CULT/TOUR WILL ROGER MEM CTR	8,997,931	10,166,609	10,660,280	10,660,280	73.00	73.00	73.00	73.00
0246030	CULT/TOUR PUBLIC EVENTS MKTG	123,130	231,043	280,945	280,945	0.00	0.00	0.00	0.00
0246040	CULT/TOUR OUTDOOR EVENTS	0	173,088	223,561	223,561	2.00	2.00	2.00	2.00
	Sub-Total	\$ 18,954,166	\$ 18,566,732	\$ 19,734,874	\$ 19,734,874	133.00	133.00	133.00	133.00
	TOTAL	\$ 42,792,407	\$ 32,286,705	\$ 34,246,893	\$ 34,246,893	133.00	133.00	133.00	133.00

**CULTURE AND TOURISM 2% CITY HOT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Taxes	\$6,118,492
Hotel/Motel Tax -Convention Center	\$6,118,492
SUBTOTAL REVENUE	\$6,118,492

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$6,118,492**

EXPENDITURES:

Transfers and Others	\$6,118,492
Debt Transfer Out - Principal - Convention Center/WRMC	\$4,325,000
Debt Transfer Out - Interest - Convention Center/WRMC	\$1,793,492
SUBTOTAL EXPENDITURES	\$6,118,492

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$6,118,492**

**COMPARISON OF CULTURE AND TOURISM 2% CITY HOT FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Principal/Interest - GO Bonds	\$0	\$0	\$5,892,126	\$5,892,126	\$6,118,492
SUBTOTAL EXPENDITURES	\$0	\$0	\$5,892,126	\$5,892,126	\$6,118,492
Contribution to Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$5,892,126	\$5,892,126	\$6,118,492

COMPARISON OF CULTURE AND TOURISM 2% CITY HOT FUND
REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Hotel/Motel Occ. Tax-Conv Center	\$0	\$0	\$0	\$5,892,126	\$6,118,492
SUBTOTAL REVENUE	\$0	\$0	\$0	\$5,892,126	\$6,118,492
Use of Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0	\$5,892,126	\$6,118,492

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CULTURE AND TOURISM 2% CITY HOT	20103/0240100

SUMMARY OF FUND RESPONSIBILITIES:

The Culture and Tourism Fund promotes increased economic activity through visitor spending generated by events held at the Fort Worth Convention Center (FWCC) and the Will Rogers Memorial Center (WRMC).

On November 18, 1997, the City Council increased the Hotel Occupancy Tax Rate to 9% of which 2% tax collected is to be used only for the construction of an expansion of an existing convention center facility or pledging payment of revenue or revenue refunding bonds issued in accordance with state law for the construction of the expansion.

This fund was created in FY2016 to segregate the 2% portion of the hotel/motel occupancy tax dedicated to the debt of the facilities and expansion and improvements associated with the Fort Worth Convention Center and the Will Rogers Memorial Center from the other revenue sources of the Culture & Tourism Fund to more accurately track the uses of the different revenue sources and restrictions.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 5,892,126	\$ 6,118,492	\$ 6,118,492
Total Expenditures	\$ 0	\$ 5,892,126	\$ 6,118,492	\$ 6,118,492

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20103 CULTURE AND TOURISM 2% CITY		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0240100	<u>DEBT SERVICE</u>								
	CULT/TOUR DEBT SERVICE	\$ 0	\$ 5,892,126	\$ 6,118,492	\$ 6,118,492	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 5,892,126	\$ 6,118,492	\$ 6,118,492	0.00	0.00	0.00	0.00
	TOTAL	\$ 0	\$ 5,892,126	\$ 6,118,492	\$ 6,118,492	0.00	0.00	0.00	0.00

**CULTURE AND TOURISM DFW REVENUE SHARE FUND BUDGET SUMMARY
FY2017**

REVENUES:

Other Revenue	\$5,500,000
DFW Revenue Share	\$5,500,000
SUBTOTAL REVENUE	\$5,500,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$5,500,000**

EXPENDITURES:

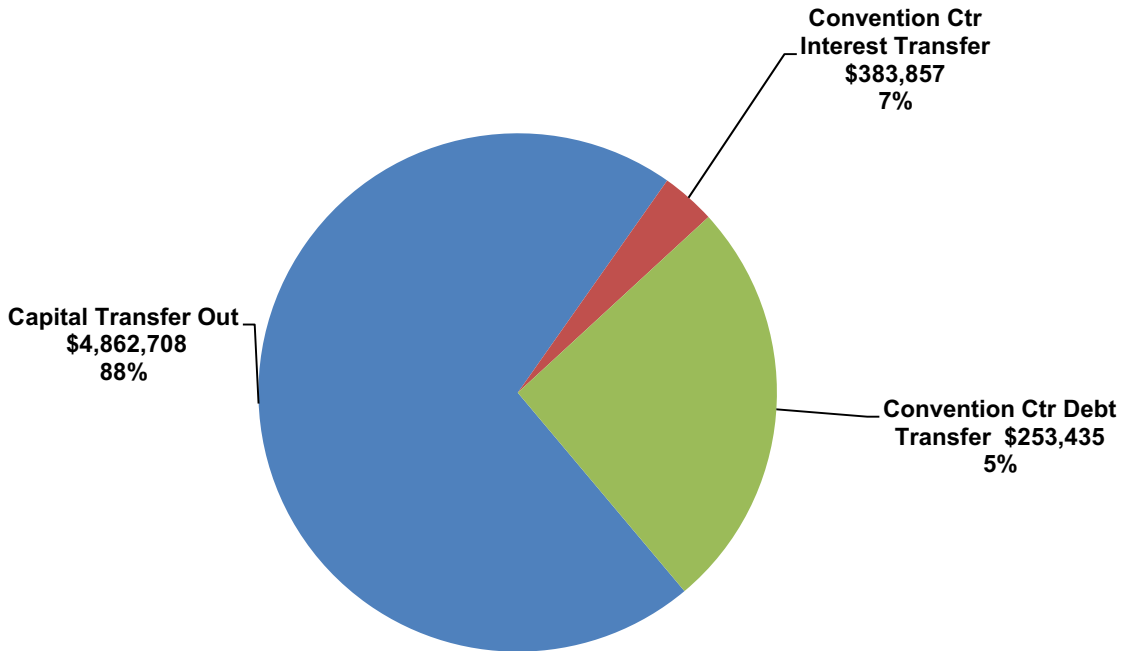
Transfers and Others	\$5,500,000
Capital Transfer - Pay as You Go Capital	\$3,898,528
Debt Transfer Out - Principal - Convention Center/WRMC	\$1,415,000
Debt Transfer Out - Interest - Convention Center/WRMC	\$186,472
SUBTOTAL EXPENDITURES	\$5,500,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$5,500,000**

**COMPARISON OF CULTURE AND TOURISM DFW REVENUE SHARE FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Capital Transfer Out	\$0	\$0	\$4,862,708	\$4,862,708	\$3,898,528
Convention Ctr Interest Transfer	0	0	383,857	383,857	186,472
Convention Ctr Debt Transfer	0	0	253,435	253,435	1,415,000
SUBTOTAL EXPENDITURES	\$0	\$0	\$253,435	\$253,435	\$5,500,000
Contribution to Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$253,435	\$253,435	\$5,500,000



COMPARISON OF CULTURE AND TOURISM DFW REVENUE SHARE
REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
DFW Revenue Share	\$0	\$0	\$5,500,000	\$5,500,000	\$5,500,000
SUBTOTAL REVENUE	\$0	\$0	\$5,500,000	\$5,500,000	\$5,500,000
Use of Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$5,500,000	\$5,500,000	\$5,500,000

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CULTURE AND TOURISM DFW REVENUE SHARE	20105/0240100

SUMMARY OF FUND RESPONSIBILITIES:

The Culture and Tourism Fund promotes increased economic activity through visitor spending generated by events held at the Fort Worth Convention Center (FWCC) and the Will Rogers Memorial Center (WRMC).

In 1998, the City of Fort Worth entered into an interlocal agreement with the City of Euless and the Dallas/Fort Worth International Airport Board to provide for the sharing of incremental tax revenues generated by future economic development projects within the geographical boundaries of the Airport. The City subsequently entered into agreements with additional Cities at DFW Airport. In 2009, the City Council amended the financial management policy statements providing that the revenues from Dallas/Fort Worth Revenue Sharing be dedicated to facility improvements at the Fort Worth Convention Center and Will Rogers Memorial Center.

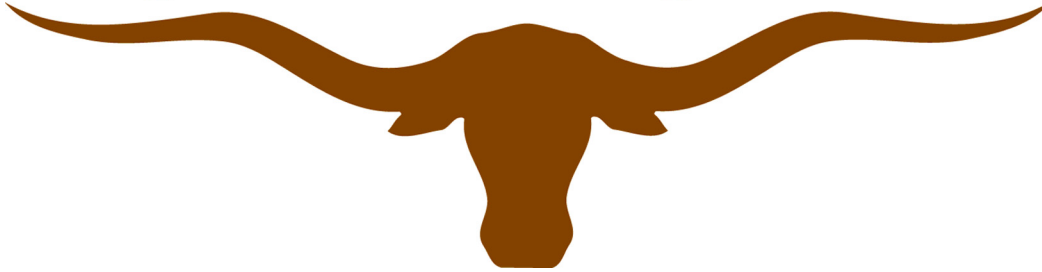
This fund was established in FY2016 to segregate the revenues of the DFW revenue sharing from the other revenue sources in the Culture and Tourism Fund. Revenues received in this fund remain dedicated to the debt associated with the Fort Worth Convention Center expansion and the new facilities at Will Rogers Memorial Center. Excess funds are used to support improvement and expansions at each facility.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000
Total Expenditures	\$ 0	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20105 CULTURE & TOUR DFW REVENUE SHARE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0240100	<u>DEBT SERVICE</u>								
	CULT/TOUR DEBT SERVICE	\$ 0	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 5,500,000</u>	<u>\$ 5,500,000</u>	<u>\$ 5,500,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	0.00	0.00	0.00	0.00

FORT WORTH®



FUND STATEMENT

FUND: 25005

ENVIRONMENTAL PROTECTION FUND

The Environmental Protection Fund (formerly named Environmental Management Fund) was established in 1992 to provide funds to meet the expanding environmental needs of the City. Currently, much of the Fund is devoted to implementing and monitoring the City's Stormwater Permit Program. The permit, granted by the Texas Commission on Environmental Quality, became effective on February 22, 2006. Funds not designated for the permit are primarily utilized for environmental compliance on City properties including hazardous waste issues, storage tank compliance, site cleanup, etc. Remaining funds are used for emergency environmental situations, such as chemical spills and special needs, including asbestos abatement at City-owned properties.

Effective FY2016, the Environmental Protection Fund management operations were transferred to Code Compliance Department and is responsible for the oversight of all personnel and projects implemented through the Fund. Currently, the areas receiving funding include the following: Administration, Stormwater Construction/Industrial Inspection, Stormwater Monitoring (including Emergency Spill Response), the Environmental Collection Center (ECC) and Household Hazardous Waste Program, Compliance, Public Education, and Air Quality Program.

The Environmental Protection Fund is supported by: the Environmental Protection Fee, which is charged on residential and commercial water bills; revenue from the ECC, which is collected from entities contracting with the ECC for household hazardous waste management; interest on investments; and a transfer from the Solid Waste Fund.

The Environmental Protection Fee is a monthly charge that varies based upon customer category. The last rate change was in 1996 and affected commercial/industrial properties. Homeowners and apartment complex customers are charged \$0.50, municipal and non-profit organizations are charged \$0.75, residential duplexes are charged \$1.00, commercial properties are charged \$10.00, commercial multi-unit properties are charged \$20.00, and industrial properties are charged \$35.00.

**ENVIRONMENTAL PROTECTION FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$4,728,664
Environmental Fee	\$3,645,015
Environmental Collection Center Disposal Fee	\$710,000
Power Washer Fee	\$600
Program Services	\$373,049
Use of Money & Property	\$71,500
Interest Earnings	\$65,000
Gain/Loss on Investments	\$6,500
Other Revenue	\$13,000
Miscellaneous Revenues	\$13,000
SUBTOTAL REVENUE	\$4,813,164

USE OF FUND BALANCE \$2,550,346

TOTAL REVENUE **\$7,363,510**

EXPENDITURES:

Environmental Protection Fund Appropriations	\$4,371,510
Transfers and Others	\$2,992,000
Transfer - Capital	\$2,967,000
IT Refresh Transfer Out	\$25,000
SUBTOTAL EXPENDITURES	\$7,363,510

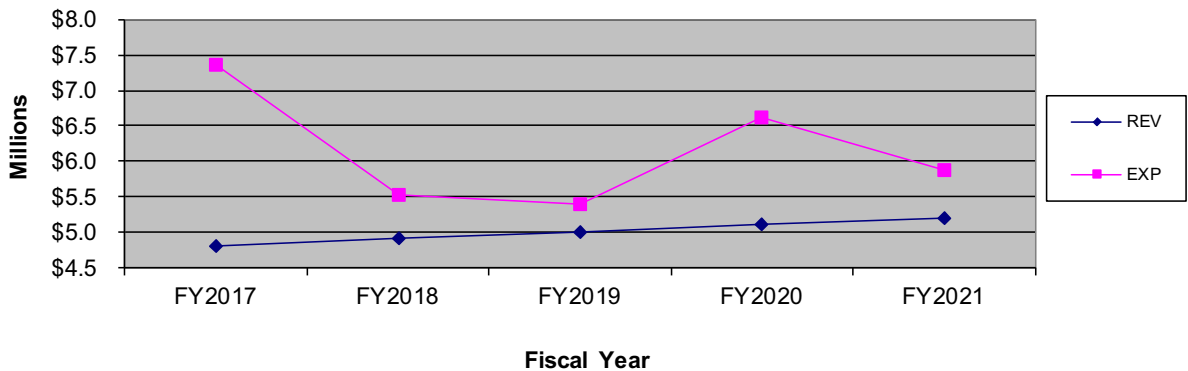
CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$7,363,510**

**ENVIRONMENTAL PROTECTION FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Fund Balance	\$4,790,910	\$2,240,564	\$1,629,009	\$1,233,630	(\$291,217)
Revenues					
Environmental Fees	\$3,645,015	\$3,717,915	\$3,792,274	\$3,868,119	\$3,945,481
Other Revenue	\$1,103,149	\$1,125,212	\$1,147,716	\$1,170,671	\$1,194,084
Interest	<u>\$65,000</u>	<u>\$65,000</u>	<u>\$65,000</u>	<u>\$65,000</u>	<u>\$65,000</u>
Total Revenue	\$4,813,164	\$4,908,127	\$5,004,990	\$5,103,790	\$5,204,565
Total Resources	\$9,604,074	\$7,148,691	\$6,633,999	\$6,337,419	\$4,913,348
Expenditures					
Personnel Services	\$1,598,498	\$1,645,717	\$1,694,338	\$1,744,402	\$1,795,954
Employee Benefits	\$587,418	\$597,987	\$608,863	\$620,056	\$631,573
Professional & Technical Ser	\$866,982	\$884,322	\$902,008	\$920,048	\$938,449
Utilities, Repairs and Rentals	\$631,765	\$644,400	\$657,288	\$670,434	\$683,843
Other Purchased Services	\$507,964	\$518,123	\$528,486	\$539,055	\$549,837
Supplies	\$176,407	\$176,407	\$176,407	\$176,407	\$176,407
Property/Capital Assets	\$2,967,000	\$1,025,000	\$805,000	\$1,930,000	\$1,070,000
Debt	\$2,476	\$2,476	\$2,476	\$2,476	\$2,476
Transfers and Others	<u>\$25,000</u>	<u>\$25,250</u>	<u>\$25,503</u>	<u>\$25,758</u>	<u>\$26,015</u>
Total Expenditures	\$7,363,510	\$5,519,683	\$5,400,369	\$6,628,636	\$5,874,553
Projected Variance	(\$2,550,346)	(\$611,555)	(\$395,379)	(\$1,524,847)	(\$669,988)
Projected Fund Balance	\$2,240,564	\$1,629,009	\$1,233,630	(\$291,217)	(\$961,205)
Reserve Requirement ⁽¹⁾	\$1,114,941	\$803,366	\$783,434	\$988,144	\$862,395
Excess/(Deficit)	\$1,125,623	\$825,643	\$450,195	(\$1,279,361)	(\$1,823,600)

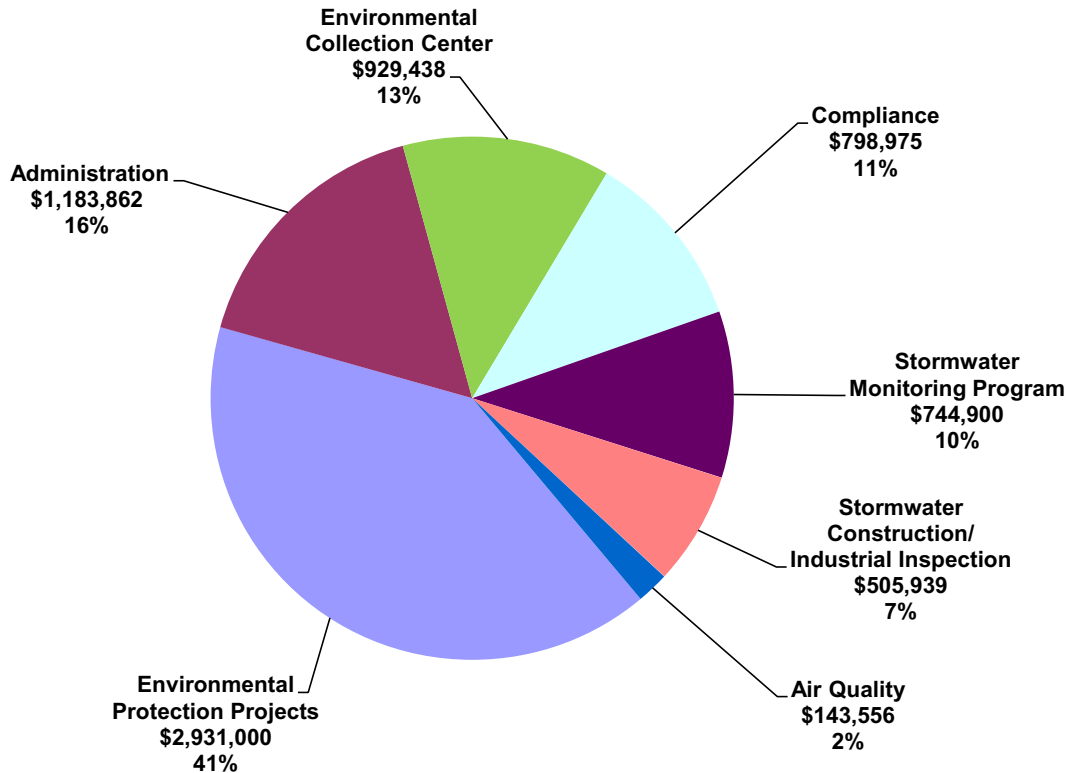
**ENVIRONMENTAL PROTECTION FUND
PROJECTED REVENUES AND EXPENDITURES**



- (1) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.
- (2) This model does not reflect any rate increases for the next five years.

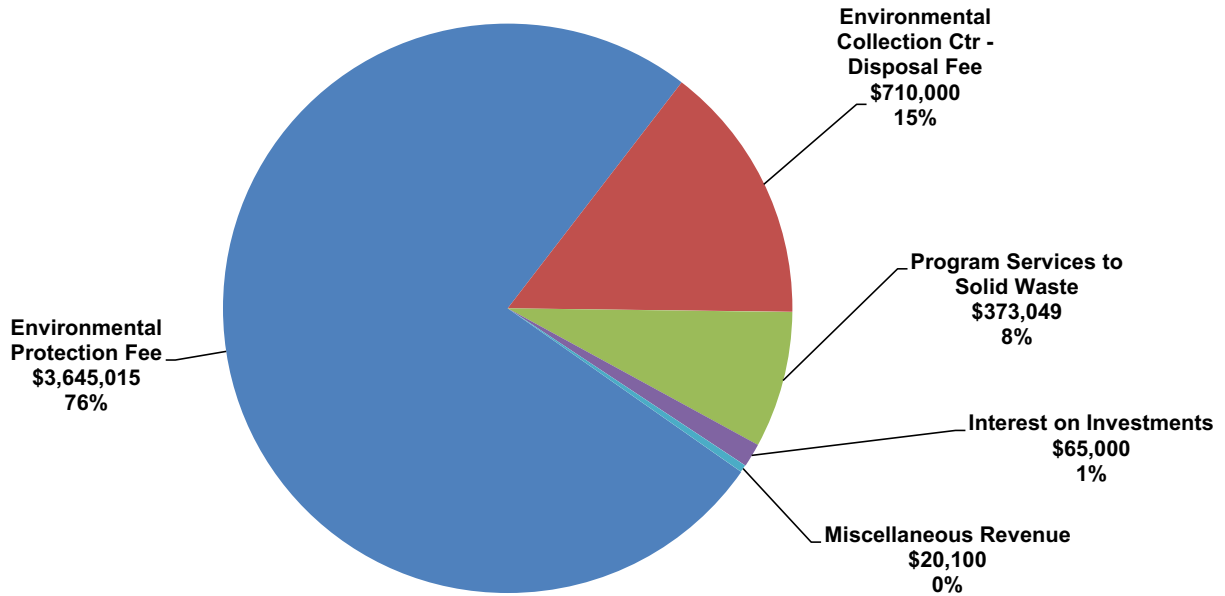
**COMPARISON OF ENVIRONMENTAL PROTECTION FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Administration	\$1,166,399	\$1,155,728	\$803,597	\$1,703,597	\$1,183,862
Environmental Collection Center	881,524	819,672	900,193	910,693	929,438
City Wide Compliance	683,190	879,759	912,870	1,112,870	798,975
Stormwater Monitoring	610,591	467,620	735,013	524,513	744,900
Stormwater Inspection	386,955	396,601	568,804	568,804	505,939
Air Quality	0	0	0	0	143,556
Public Education	146,918	133,281	208,603	208,603	125,840
Environmental Protection Projects	443,529	1,178,463	692,084	2,717,084	2,931,000
SUBTOTAL EXPENSES	\$4,319,106	\$5,031,123	\$4,821,164	\$7,746,164	\$7,363,510
Contribution to Fund Balance	\$462,180	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$4,781,286	\$5,031,123	\$4,821,164	\$7,746,164	\$7,363,510



COMPARISON OF ENVIRONMENTAL PROTECTION FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Environmental Protection Fee	\$3,545,487	\$3,348,811	\$3,645,015	\$3,645,015	\$3,645,015
Environmental Collection Ctr - Disposal Fee	692,280	705,330	718,000	718,000	710,000
Program Services to Solid Waste	373,049	373,049	373,049	373,049	373,049
Interest on Investments	77,571	38,967	65,000	65,000	65,000
Miscellaneous Revenue	92,899	67,613	20,100	20,100	20,100
SUBTOTAL REVENUE	\$4,781,286	\$4,533,770	\$4,821,164	\$4,821,164	\$4,813,164
Use of Fund Balance	\$0	\$497,353	\$0	\$2,925,000	\$2,550,346
TOTAL REVENUE	\$4,781,286	\$5,031,123	\$4,821,164	\$7,746,164	\$7,363,510



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

ENVIRONMENTAL PROTECTION FUND

25005/0231100:0234107

SUMMARY OF FUND RESPONSIBILITIES:

The Environmental Protection Fund is used to ensure that the City is in compliance, or developing means to achieve compliance, with its Texas Pollutant Discharge Elimination System (TPDES) Stormwater permits, as well as other state and federal environmental regulations. The Fund supports the following sections: , Compliance, Administration, Stormwater Monitoring, Stormwater Inspection, the Environmental Collection Center (household hazardous waste), Air Quality and Public Education.

The Compliance Section performs the tasks required to keep the City's facilities and operations in compliance with state and federal environmental regulations. The Regulatory/Administrative Section is responsible for the interpretation of all federal and state environmental regulations, and administrative/fiscal support. Stormwater Inspection performs review of construction/industrial permit applications, plans, and sites. The Stormwater Monitoring Section performs citywide sample collection and analysis regarding the quality of stormwater and responds to spills that could adversely affect the stormwater system. The Environmental Collection Center (ECC) collects and disposes household hazardous waste for City of Fort Worth Residents as well as 52 plus participating entities. Mobile collection units are also part of ECC operations.

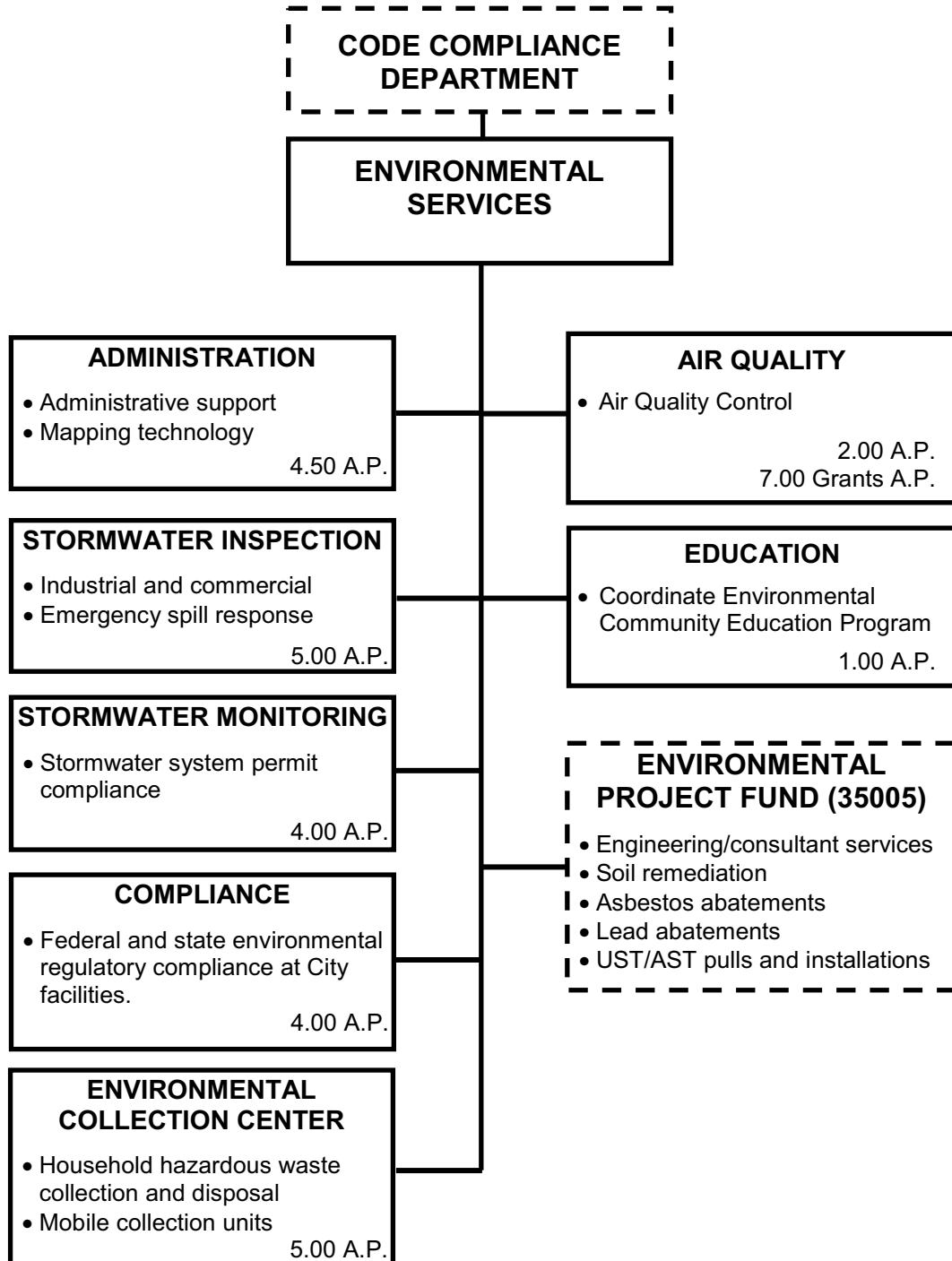
The Environmental Management Division Air Quality program is responsible for tracking, monitoring and enforcing the City's Texas Pollutant Discharge Elimination System permit. Inspectors work with the regulated community including the City and its' contractors on permit compliance requirements. Notices of Violation along with citations are issued by the Environmental Services – Stormwater staff.

The Education Section includes one position and non-personnel related funding for public education on storm-water pollution prevention, air quality issues and household hazardous waste disposal methods.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 1,416,685	\$ 1,598,498	\$ 1,598,498
Employee Benefits	\$ 0	\$ 526,094	\$ 587,418	\$ 587,418
Professional & Tech Svcs	\$ 0	\$ 781,260	\$ 866,982	\$ 866,982
Utilities Repairs & Rentals	\$ 0	\$ 745,405	\$ 631,765	\$ 631,765
Other Purchased Services	\$ 0	\$ 53,003	\$ 507,964	\$ 507,964
Supplies	\$ 0	\$ 159,827	\$ 176,407	\$ 176,407
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 2,476	\$ 2,476
Transfers and Others	\$ 0	\$ 1,138,890	\$ 2,992,000	\$ 2,992,000
Total Expenditures	\$ 0	\$ 4,821,164	\$ 7,363,510	\$ 7,363,510
Authorized Positions	0.00	24.30	25.50	25.50

ENVIRONMENTAL PROTECTION – 32.50 A.P.

Environmental Protection Fund 25.50 A.P.
Grants Fund 7.00 A.P.



*Assistant Director split 50/50 between Environmental Protection Fund and General Fund Code Compliance

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
ENVIRONMENTAL PROTECTION FUND	25005/0231100:0234107

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$4,821,164	A.P. 24.30
FY2017 ADOPTED:	\$7,363,510	A.P. 25.50

- A. The adopted budget increases by \$82,038 and one authorized position to fund an approved improvement package to convert a management analyst position to a regular full-time position. This position provides support related to regulatory affairs and compliance, as well as to special projects and citizen communications.
- B. The adopted budget increases by \$21,653 and 0.20 authorized positions for the transfer of environmental manager position to Environmental Protection Fund. This position was originally budgeted 80/20 between Environmental Protection Fund and the General Fund, respectively.
- C. The adopted budget increases capital transfers by \$2,264,800 for pay as you go capital projects.
- D. The adopted budget increases by a net of \$164,249 in salaries and benefits as a result of Pay for Performance, annual updates in the Salary and Benefits Forecasting System including costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions.
- E. The adopted budget decreases by (\$75,670) for disposal costs based on historical and current trends.
- F. The adopted budget increases transfers by \$52,000 to fund an approved improvement package for purchase two passenger vehicles.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
ENVIRONMENTAL PROTECTION FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
AIR & STORMWATER QUALITY				
Air & Stormwater Quality				
<i>No. of high-priority environmental complaints responded to within 24 hours</i>	68	68	76	76
<i>Percentage of high-priority environmental complaints responded to within 24 hours</i>	95%	100%	100%	100%
<i>No. of routine environmental investigations completed in accordance with authorized timelines</i>	2,034	4,038	3,186	3,200
<i>Percentage of routine environmental investigations completed in accordance with authorized timelines</i>	62%	76%	80%	80%
<i>No. of uninterrupted ambient air quality monitoring per regulations</i>	8,521	8,535	8,530	8,530
<i>Percentage of uninterrupted ambient air quality monitoring per regulations</i>	97%	97%	97%	97%
<i>No. of water quality samples that are analyzed within established timelines</i>	962	402	541	550
<i>Percentage of water quality samples that are analyzed within established timelines</i>	188%	79%	100%	100%
HOUSEHOLD HAZARDOUS WASTE				
Household Hazardous Waste				
<i>Volume of hazardous, non hazardous and special wastes generated and disposed of by the City</i>	-	176,541	129,670	125,000
<i>HHW - volume & households (residents & non-residents)</i>	-	3,192,175 24,698	3,025,137 24,652	3,100,000 25,000

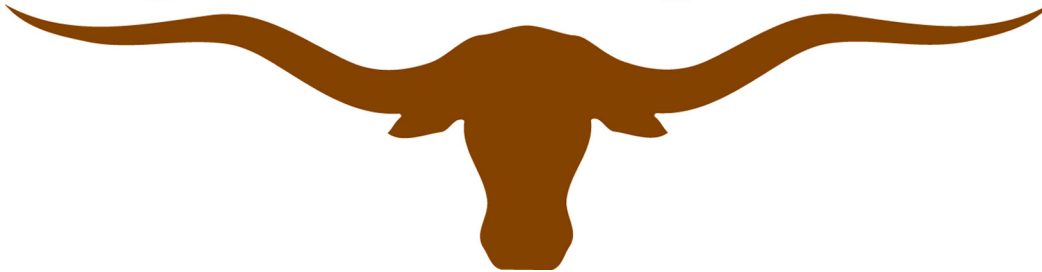
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 25005	ENVIRONMENTAL PROTECTION FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>REVENUE AND TRANSFERS OUT</u>								
0231100	CODE ENVIRONMENTAL PROTECTION PROJECTS	\$ 0	\$ 692,084	\$ 2,931,000	\$ 2,931,000	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 692,084	\$ 2,931,000	\$ 2,931,000	0.00	0.00	0.00	0.00
	<u>ENVIRONMENTAL MANAGEMENT</u>								
0234100	CODE ADMINISTRATION	\$ 0	\$ 803,597	\$ 1,183,862	\$ 1,183,862	0.00	3.50	5.50	5.50
0234101	CODE ENVIRONMENTAL PROTECTION INSPECTION	0	568,804	505,939	505,939	0.00	5.80	5.00	5.00
0234103	CODE ENVIRON COLLECTION CENTER	0	900,193	929,438	929,438	0.00	5.00	5.00	5.00
0234104	CODE ENVIRONMENTAL PROTECTION MONITORING	0	735,013	744,900	744,900	0.00	4.00	4.00	4.00
0234105	CODE PUBLIC EDUCATION	0	208,603	125,840	125,840	0.00	1.00	0.00	0.00
0234106	CODE CITY WIDE COMPLIANCE	0	912,870	798,975	798,975	0.00	5.00	4.00	4.00
0234107	CODE AIR QUALITY	0	0	143,556	143,556	0.00	0.00	2.00	2.00
	Sub-Total	\$ 0	\$ 4,129,080	\$ 4,432,510	\$ 4,432,510	0.00	24.30	25.50	25.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 25005 ENVIRONMENTAL PROTECTION FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	TOTAL	\$ 0	\$ 4,821,164	\$ 7,363,510	\$ 7,363,510	0.00	24.30	25.50	25.50

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FUND STATEMENT

FUND: 25006

SPECIAL OPERATING FUND

Under the direction of the Park and Recreation Department, the Special Operating Fund includes the Community Tree Planting Program.

The Community Tree Planting Program Special Operating Fund is dedicated to financing the operation of the tree production and planting crew, program and staff. The program includes the salary and benefits for five authorized full-time positions, related supplies, materials and equipment. The program provides an average of 1,600 trees annually for neighborhoods and public facilities for planting on public property. The program also provides education and training for the Citizen Forester Program and trains volunteers for tree planting, data collection and on-going care and maintenance of the City's tree farm.

Funds are received from the Tree Fund which is comprised of tree removal mitigation fees collected through the tree ordinance administered by the Planning and Development Department and from tree removals on City property administered by the Park and Recreation Department. Revenue is also received from private grants and donations. Annual benefits of the program besides the beautification of the City include: improved air quality, sequestering carbon, reduction of storm water runoff, and reduction of energy consumption.

**COMMUNITY TREE PLANTING PROGRAM BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$40,000	
Tree Removal Fees		\$40,000

SUBTOTAL REVENUE		\$40,000
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Operating Transfers	\$101,778	
Transfer from PACS Gas Lease		\$101,778

SUBTOTAL OPERATING TRANSFERS		\$101,778
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<u>USE OF FUND BALANCE</u>		<u>\$241,650</u>
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TOTAL REVENUE		\$383,428
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EXPENDITURES:

Community Tree Planting Program Appropriations	\$383,428	
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SUBTOTAL EXPENDITURES		\$383,428
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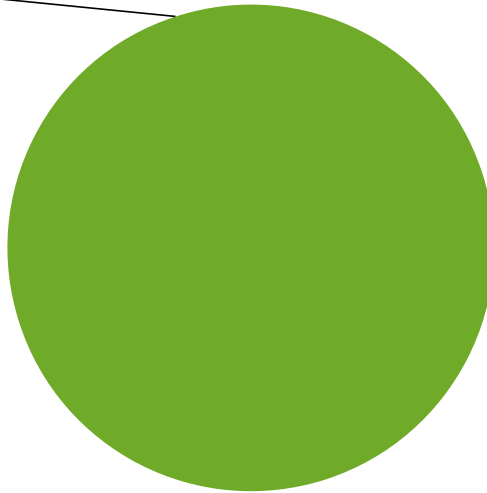
<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$383,428
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COMPARISON OF COMMUNITY TREE PLANTING PROGRAM FUND
EXPENDITURES

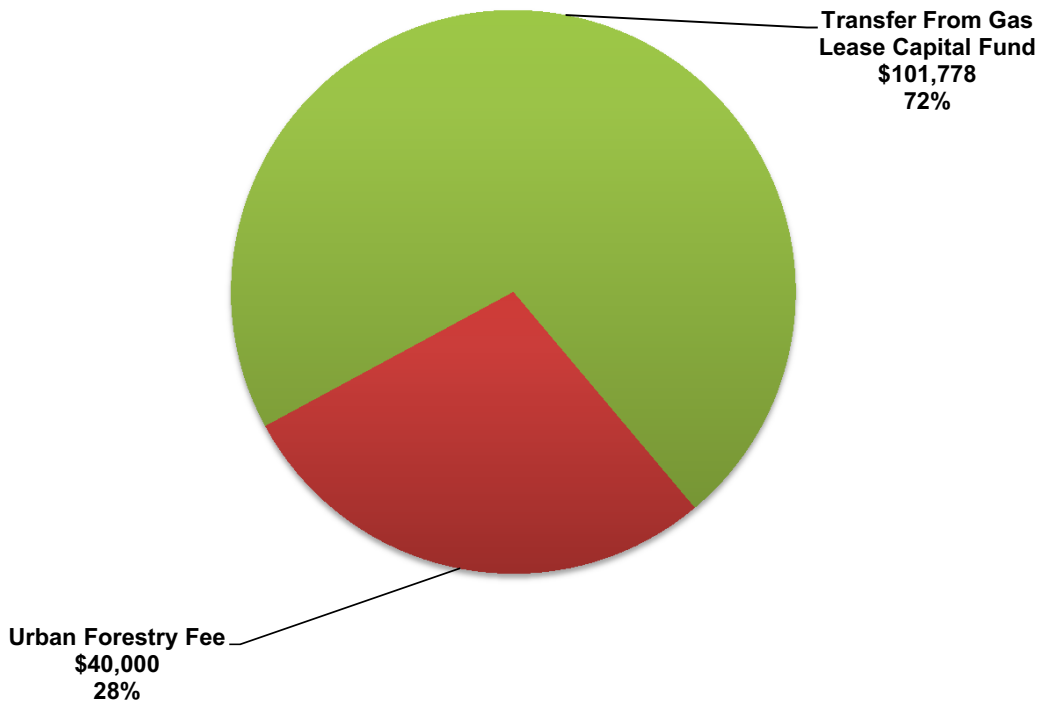
	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Administration	\$0	\$470,314	\$429,112	\$429,112	\$383,428
SUBTOTAL EXPENDITURE	\$0	\$470,314	\$429,112	\$429,112	\$383,428
Contributions to Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$0	\$470,314	\$429,112	\$429,112	\$383,428

Administration
\$383,428
100%



**COMPARISON OF COMMUNITY TREE PLANTING PROGRAM FUND
REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Urban Forestry Fee	\$0	\$58,225	\$429,112	\$429,112	\$40,000
Transfer From Gas Lease Capital Fund	0	0	0	0	101,778
Developer Cash Contributions	0	62,265	0	0	0
Miscellaneous Revenue	0	600	0	0	0
SUBTOTAL REVENUE	\$0	\$121,091	\$429,112	\$429,112	\$141,778
Use of Fund Balance	\$0	\$349,223	\$0	\$0	\$241,650
TOTAL REVENUE	\$0	\$470,314	\$429,112	\$429,112	\$383,428



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
P&R, COMMUNITY TREE PLANTING PROGRAM	25006/0809045

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

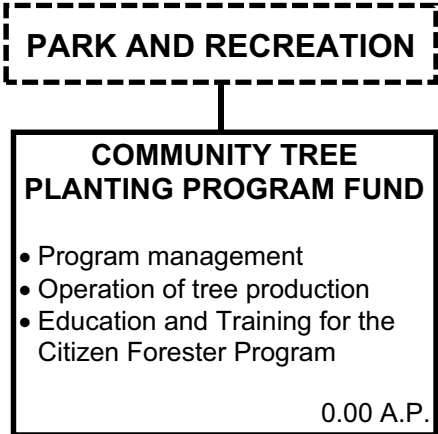
Under the direction of the Park and Recreation Department, the Special Operating Fund includes the Community Tree Planting Program.

The Community Tree Planting Program Special Operating Fund is dedicated to offsetting financing the operation of the tree production and planting crew, program and staff, planting trees since 1930. The program includes the salary and benefits for five authorized full-time positions, related supplies, materials and equipment. The program provides an average of 1,600 trees annually for neighborhoods and public facilities for planting on public property. The program also provides education and training for the Citizen Forester Program and trains volunteers for tree planting, data collection and on-going care and maintenance of the City's tree farm.

Funds received by the Community Tree Planting Fund, formally the Tree Revenue Fund, created by the Tree Preservation Ordinance in 2007, is comprised of tree removal mitigation fees collected through the tree ordinance administered by the Planning and Development Department and from tree removals on City property administered by the Park and Recreation Department. Revenue is also received from private grants and donations. Annual benefits of the program besides the beautification of the City include: improved air quality, sequestering carbon, reduction of storm water runoff, and reduction of energy consumption.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 251,839	\$ 307,961	\$ 102,778	\$ 281,263
Employee Benefits	\$ 122,058	\$ 10,305	\$ 2,400	\$ 2,400
Professional & Tech Svcs	\$ 4,700	\$ 9,774	\$ 10,098	\$ 10,098
Utilities Repairs & Rentals	\$ 31,259	\$ 50,343	\$ 49,473	\$ 49,473
Other Purchased Services	\$ 311	\$ 140	\$ 1,150	\$ 1,150
Supplies	\$ 60,149	\$ 50,589	\$ 39,044	\$ 39,044
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 470,314	\$ 429,112	\$ 204,943	\$ 383,428
Authorized Positions	0.00	0.00	0.00	0.00

COMMUNITY TREE PLANTING PROGRAM FUND – 0.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
COMMUNITY TREE PLANTING PROGRAM	25006/0809045

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$429,112	A.P.	0.00
FY2017 ADOPTED:	\$383,428	A.P.	0.00

- A. The adopted budget is established with \$283,663 for salaries and benefits for the posting of five full-time positions for the operations of the program.
- B. The adopted budget is established with \$99,765 for related supplies, materials and equipment to operate the program, provide educational and training for the Citizen Forester Program and volunteers.

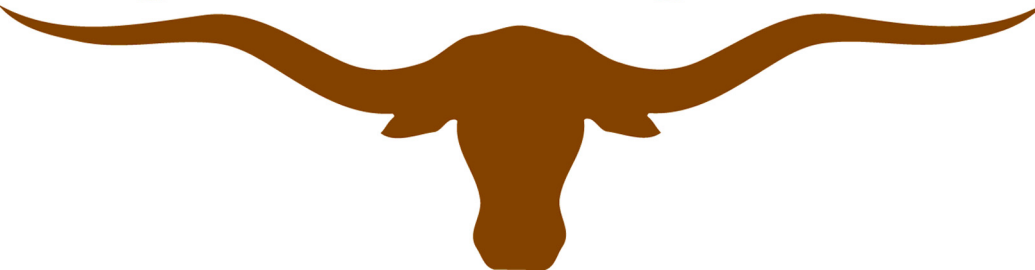
**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
COMMUNITY TREE PLANTING PROGRAM FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
RECREATION, HEALTH AND WELLNESS				
Conservation & Preservation				
<i>80% Tree grant trees planted are Grade A</i>	N/A	N/A	78%	90%
<i>Plant 1,600 trees on public property</i>	1,692	1,614	1,548	1,600

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 25006 COMMUNITY TREE PLANTING PROG		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0806000	<u>RECREATION CENTERS</u> PACS RECREATION PROGRAMS ADMINISTRATION	\$ 422,788	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 422,788	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0809045	<u>PLANNING & RESOURCE MANAGEMENT</u> PAR COMMUNITY TREE PLANTING	\$ 47,526	\$429,112	\$ 204,943	\$ 383,428	0.00	0.00	0.00	0.00
	Sub-Total	\$ 47,526	\$ 429,112	\$ 204,943	\$ 383,428	0.00	0.00	0.00	0.00
	TOTAL	\$ 470,314	\$ 429,112	\$ 204,943	\$ 383,428	0.00	0.00	0.00	0.00

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FUND STATEMENT**FUND: 20102****MUNICIPAL GOLF FUND**

In FY1982, City Council approved the recommendation by staff to operate the golf program as an Enterprise Fund. This action represented a significant policy commitment to the concept of a self-supporting golf program. The establishment of a Municipal Golf Fund offered all citizens of Fort Worth enjoyable, safe, comprehensive and affordable golf programs.

Fort Worth Golf, a division of the Park and Recreation Department, provides a safe and comprehensive golf program through quality customer service, community involvement and responsible golf course management. The division, which is managed directly by the City, is divided into four sections: Golf Management, Pro Shop Operations, Snack Shop Operations and Golf Course Maintenance.

The City of Fort Worth operates four regulation-length golf courses that promote golf as a lifetime sport: Pecan Valley (two 18-hole courses and driving range facility located in southwest Fort Worth), Meadowbrook (an 18-hole course located on the eastern edge of the City), Rockwood (an 18-hole course with a six-hole practice course and a driving range facility, in partnership with the First Tee of Fort Worth, is located in the near northwest) and Sycamore Creek (a nine-hole course with double tee boxes, which is located in southeast Fort Worth).

As a Special Revenue Fund, the Municipal Golf Fund revenues come from greens fees, golf cart rentals, merchandise sales, annual passes, interest on investments, revenue from food and beverage sales, golf club rentals and other miscellaneous income. The City's golf program has been negatively impacted by several factors, including a saturated local market for golf courses, little growth in the number of area golfers, and the continued need to improve each golf course's infrastructure from greens to irrigation system to the clubhouses. The Golf Division monitors revenues and expenditures throughout the fiscal year and adjusts accordingly to insure a balanced budget.

However, due to the continued negative impacts of the factors noted above, the fund continued to operate at a loss, which created a negative fund balance. In September 2014, the City Council approved a transfer from the General Fund to eliminate the Municipal Golf Fund's negative fund balance of \$8,798,187. Beginning in FY2015, the fund was converted to a Special Revenue Fund and in an effort to eliminate future fund deficits, the City Council committed a General Fund subsidy of \$850,000 in Fiscal Year 2016 and \$615,000 in Fiscal Year 2017 to the Municipal Golf Fund to ensure the stability of the fund.

In the 2014 Bond Program, \$2,000,000 was approved to assist with the funding of renovations at Rockwood Golf Course. The course closed in November 2015 for the renovations and is scheduled to reopen in 2017.

**MUNICIPAL GOLF FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services		\$4,660,573
	Taxable Revenue includes all carts, electric cart rentals pull cart rentals, rent clubs, resale merchandise and driving range.	\$2,217,419
	Non-Taxable Revenue includes all rounds, cart trail, gift certificate sold, junior/senior golf pass, pavilion rental.	\$2,443,154
Other Revenue		\$10,000
	Coca-Cola Contract	\$10,000
SUBTOTAL REVENUE		\$4,670,573

Operating Transfers		
	Transfer from General Fund for the annual subsidy.	\$615,000
SUBTOTAL OPERATING TRANSFERS		\$615,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$5,285,573**

EXPENDITURES:

Municipal Golf Fund Appropriations		\$5,165,332
Transfers and Others		\$120,241
	Capital Transfer for the Intra Fund equipment loan for Toro mowing equipment* and Rockwood Green Covers.	\$107,000
	IT Refresh Transfer Out	\$13,241
SUBTOTAL EXPENDITURES		\$5,285,573

CONTRIBUTION TO FUND BALANCE \$0

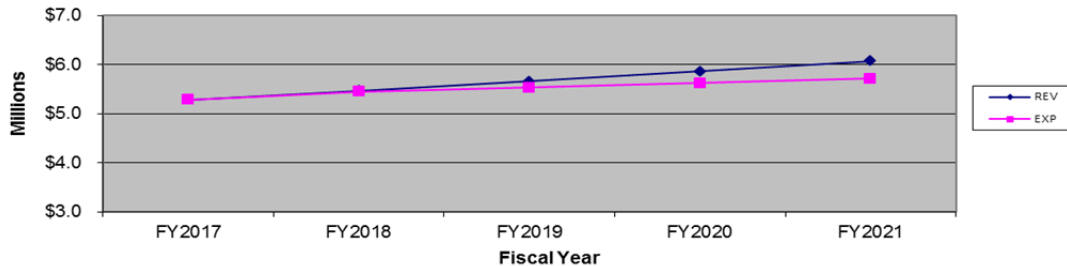
TOTAL EXPENDITURES **\$5,285,573**

* Equipment Loan: October 2016 - September 2021 for various mowing equipment to maintain the City's golf courses.

**MUNICIPAL GOLF FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017	FY2018	FY2019	FY2020	FY2021
	Adopted	Projected	Projected	Projected	Projected
Beginning Fund Balance	\$328,597	\$328,597	\$345,687	\$472,322	\$714,208
Revenues⁽¹⁾					
Non-taxable	\$2,443,154	\$2,540,880	\$2,642,515	\$2,748,216	\$2,858,145
Taxable	\$2,217,419	\$2,306,116	\$2,398,360	\$2,494,295	\$2,594,067
Transfer from General Fund	\$615,000	\$615,000	\$615,000	\$615,000	\$615,000
Miscellaneous Revenue	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Revenue	\$5,285,573	\$5,471,996	\$5,665,876	\$5,867,511	\$6,077,211
Total Resources	\$5,614,170	\$5,800,592	\$6,011,562	\$6,339,833	\$6,791,419
Expenditures					
Personnel Services	\$2,015,730	\$2,277,753	\$2,334,065	\$2,391,947	\$2,451,444
Employee Benefits	\$757,612	\$768,108	\$778,905	\$790,011	\$801,435
Professional & Technical Services	\$686,506	\$686,506	\$686,506	\$686,506	\$686,506
Utilities, Repairs and Rentals	\$657,233	\$663,805	\$670,443	\$677,148	\$683,919
Other Purchased Services	\$98,435	\$99,419	\$100,414	\$101,418	\$102,432
Supplies	\$949,816	\$959,314	\$968,907	\$978,596	\$988,382
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	\$120,241	\$0	\$0	\$0	\$0
Total Expenditures	\$5,285,573	\$5,454,906	\$5,539,240	\$5,625,625	\$5,714,118
Projected Variance	\$0	\$17,090	\$126,636	\$241,885	\$363,093
Projected Fund Balance	\$328,597	\$345,687	\$472,322	\$714,208	\$1,077,301
Reserve Requirement ⁽²⁾	\$861,061	\$909,333	\$923,391	\$937,792	\$952,543
Excess/(Deficit)	(\$532,464)	(\$563,646)	(\$451,069)	(\$223,584)	\$124,757

**MUNICIPAL GOLF FUND
PROJECTED REVENUES AND EXPENDITURES**

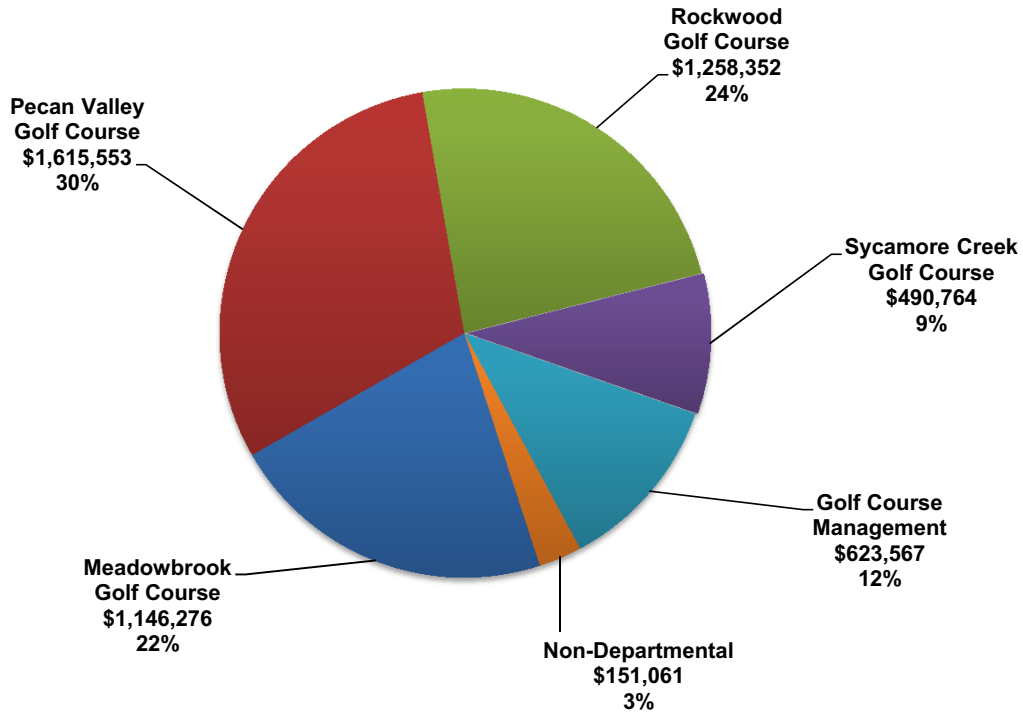


(1) This model does **not** reflect any rate increases for the next five years.

(2) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

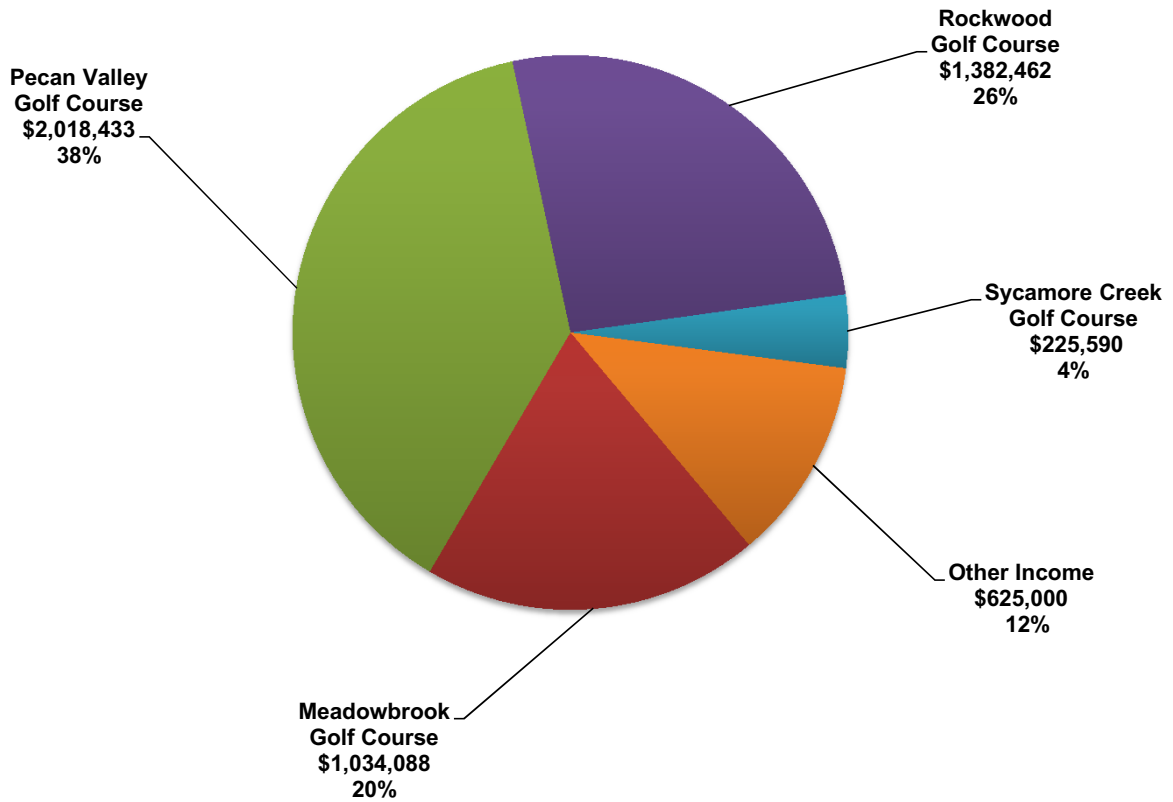
**COMPARISON OF MUNICIPAL GOLF FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Meadowbrook Golf Course	\$966,875	\$939,947	\$1,008,021	\$1,008,021	\$1,146,276
Pecan Valley Golf Course	1,415,103	1,326,426	1,431,957	1,431,957	1,615,553
Rockwood Golf Course	979,911	924,330	680,375	690,375	1,258,352
Sycamore Creek Golf Course	466,343	453,647	466,825	466,825	490,764
Golf Course Management	855,540	664,796	759,276	832,788	623,567
Non-Departmental	371,809	64,149	124,028	114,028	151,061
SUBTOTAL EXPENDITURE	\$5,055,581	\$4,373,295	\$4,470,482	\$4,543,994	\$5,285,573
Contributions to Net Position	\$8,299,425	\$90,785	\$0	\$0	\$0
TOTAL EXPENDITURE	\$13,355,006	\$4,464,080	\$4,470,482	\$4,543,994	\$5,285,573



COMPARISON OF MUNICIPAL GOLF FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Meadowbrook Golf Course	\$887,787	\$890,682	\$1,053,858	\$1,053,858	\$1,034,088
Pecan Valley Golf Course	1,853,615	1,800,021	2,172,647	2,172,647	2,018,433
Rockwood Golf Course	730,411	692,195	115,862	115,862	1,382,462
Sycamore Creek Golf Course	261,199	206,606	267,615	267,615	225,590
Other Income	9,621,994	874,575	860,500	860,500	625,000
SUBTOTAL REVENUE	\$13,355,006	\$4,464,080	\$4,470,482	\$4,470,482	\$5,285,573
Use of Fund Balance	\$0	\$0	\$0	\$73,512	\$0
TOTAL REVENUE	\$13,355,006	\$4,464,080	\$4,470,482	\$4,543,994	\$5,285,573



FUND BUDGET SUMMARY

DEPARTMENT:

MUNICIPAL GOLF FUND

FUND/CENTER

20102/0804005:0804530

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City of Fort Worth Municipal Golf Fund, managed by the Golf Division of the Park and Recreation Department, provides enjoyable, safe and comprehensive golf programs through four municipally-owned golf courses: Pecan Valley, Meadowbrook, Rockwood and Sycamore Creek.

Pecan Valley Golf Course is a 36-hole facility located in the southwest part of the City with a fully-equipped pro shop, snack shop and driving range.

Meadowbrook Golf Course is an 18-hole facility located in the east side of the City. It has a fully-equipped pro shop and features a full snack bar and grill service.

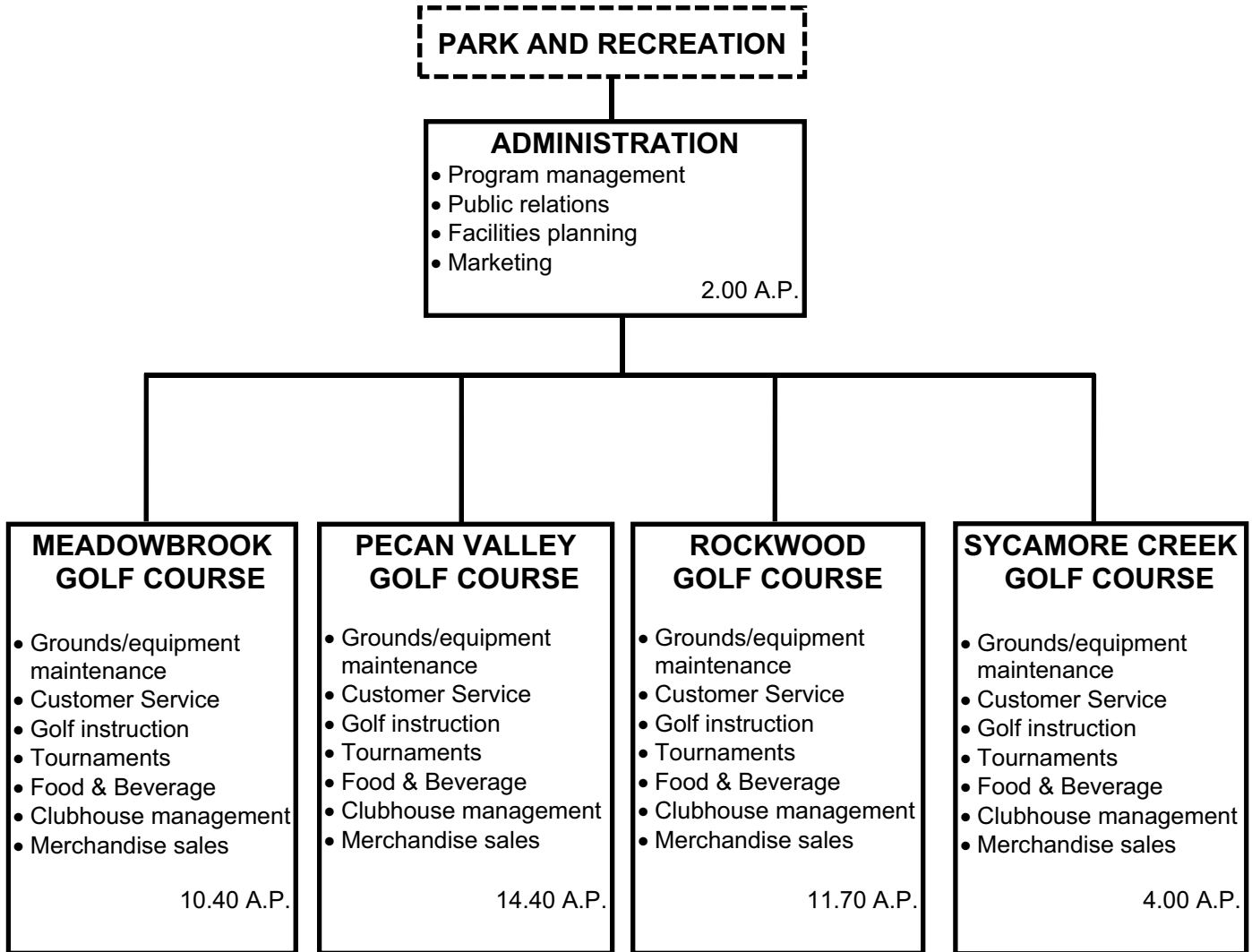
Rockwood Golf Course is an 18-hole facility with a driving range and six-hole practice course, nine-hole Foot Golf course operating in partnership with the First Tee of Fort Worth, and also has pro and snack shops. The 18-hole course has received an extensive renovation and is due to reopen in late 2016. It is located in the near northwest part of the city.

The Sycamore Creek Golf Course is a unique nine-hole course with dual tee-boxes, allowing the golfer to play an 18-hole round as well as a nine-hole Foot Golf course. The clubhouse also features a fully-equipped pro shop and is located in the near southeast part of the city.

Municipal Golf Fund expenditures are financed primarily from charges for service, classified as taxable and non-taxable revenue, in the form of green fees, cart rentals, and other fees at all golf courses. In August 2014, the City Council approved a resolution providing an annual subsidy to the Municipal Golf Fund beginning in FY2015. In July 2015 the Municipal Golf was transferred from an Enterprise Fund to Special Revenue Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 1,818,581	\$ 1,731,602	\$ 2,015,730	\$ 2,015,730
Employee Benefits	\$ 652,224	\$ 713,848	\$ 757,612	\$ 757,612
Professional & Tech Svcs	\$ 504,997	\$ 594,977	\$ 686,506	\$ 686,506
Utilities Repairs & Rentals	\$ 582,477	\$ 599,029	\$ 657,233	\$ 657,233
Other Purchased Services	\$ 64,081	\$ 83,939	\$ 98,435	\$ 98,435
Supplies	\$ 702,569	\$ 679,460	\$ 949,816	\$ 949,816
Property/Capital Assets	\$ 48,621	\$ 0	\$ 0	\$ 0
Debt Service	\$ 1,034	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 67,627	\$ 120,241	\$ 120,241
Total Expenditures	\$ 4,374,585	\$ 4,470,482	\$ 5,285,573	\$ 5,285,573
Authorized Positions	38.00	38.00	42.50	42.50

MUNICIPAL GOLF FUND – 42.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
MUNICIPAL GOLF FUND	20102/0804005:0804530

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

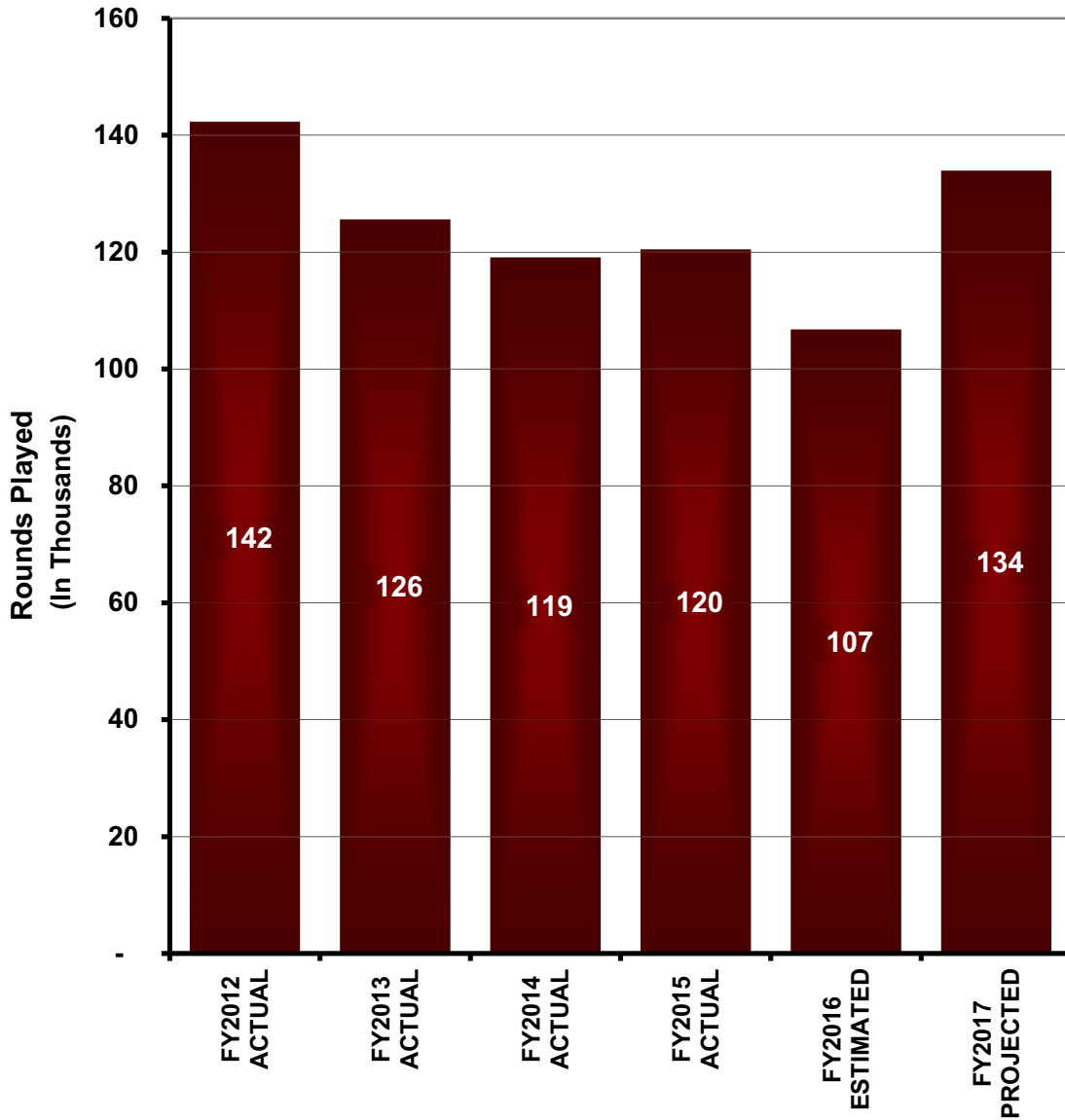
FY2016 ADOPTED:	\$4,470,482	A.P.	38.00
FY2017 ADOPTED:	\$5,285,573	A.P.	42.50

- A. The adopted budget increases by \$45,945 for funding of approved improvement package which includes one new authorized position, maintenance worker, associated benefits and supplies at the renovated Rockwood Golf Course. This position is responsible for maintaining the new courses, forty additional bunkers and one new lake feature.
- B. The adopted budget increases by \$40,248 for funding of approved improvement package which includes salaries of part-time employees and associated benefits, which reflect the conversion of 3.50 temporary positions to regular part-time positions at Rockwood, Pecan Valley and Meadowbrook Golf Courses. These positions equate to 2.10 food and beverage attendants and 1.40 golf shop attendants.
- C. The adopted budget increases by \$513,206 for the reinstatement of funds for the Rockwood Golf Course, which was under renovations from November 2015 – September 2016. The changes include increases in temporary staffing, salary savings, equipment lease, alcohol and merchandise for resale, advertising, agricultural and botanical supplies and minor equipment.
- D. The adopted budget decreases by (\$96,529) in salary and benefit savings to capture the changes based on anticipated vacancy rate in the department in FY2017.
- E. The adopted budget increases by a \$65,724 for costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions.
- F. The adopted budget increases by \$60,000 for separation leave associated with anticipated retirement of employees of the fund.
- G. The adopted budget increases by \$39,373 for capital transfer out for increased cost for equipment and the green covers for Rockwood Golf Course.
- H. The adopted budget increases by \$38,446 for facility repair and maintenance due to the aging golf courses.
- I. The adopted budget increases by \$22,062 for the administrative costs associated with the fund.
- J. The adopted budget increases by \$19,636 for information technology allocations related to computing, radio, telephone services and the FY2017 information technology replacement plan.
- K. The adopted budget increases by \$19,561 for motor vehicle fuel based on cost projections prepared by the Equipment Services department.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
MUNICIPAL GOLF FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
RECREATION, HEALTH AND WELLNESS				
Recreational Opportunities				
<i>Rounds Played at the Municipal Golf Courses</i>	119,108	120,481	106,784	133,959
Recreational Opportunities				
<i>Number of City Sponsored Golf Championships</i>	10	10	11	11
<i>Actual</i>	100%	100%	N/A	N/A
Recreational Opportunities				
<i>Number of First Tee Junior Participants (Life Skills Program)</i>	3,200	3,500	4,000	4,000
<i>Actual</i>	100%	97%	N/A	N/A

Park and Recreation Golf Division Number of Paid Rounds Played



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20102 MUNICIPAL GOLF FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>GOLF COURSE MAN- AGEMENT</u>								
0804005	PACS GOLF COURSE MGMT	\$ 0	\$ 759,276	\$ 623,567	\$ 623,567	3.00	3.00	2.00	2.00
0804090	PACS NON-DEPART- MENTAL	0	124,028	151,061	151,061	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 883,304</u>	<u>\$ 774,628</u>	<u>\$ 774,628</u>	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>PECAN VALLEY GOLF COURSE</u>								
0804110	PACS PECAN VALLEY GREENS MAINT	\$ 0	\$ 781,767	\$ 874,889	\$ 874,889	8.00	8.00	9.00	9.00
0804120	PACS PECAN VALLEY PRO SHOP	0	466,556	538,017	538,017	3.00	3.00	3.70	3.70
0804130	PACS PECAN VALLEY SNACK BAR	0	183,634	202,647	202,647	1.00	1.00	1.70	1.70
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,431,957</u>	<u>\$ 1,615,553</u>	<u>\$ 1,615,553</u>	<u>12.00</u>	<u>12.00</u>	<u>14.40</u>	<u>14.40</u>
	<u>MEADOWBROOK GOLF COURSE</u>								
0804310	PACS MEADOWBROOK GREENS	\$ 0	\$ 498,460	\$ 592,933	\$ 592,933	5.00	5.00	6.00	6.00
0804320	PACS MEADOWBROOK PRO SHOP	0	380,735	404,987	404,987	3.00	3.00	2.70	2.70

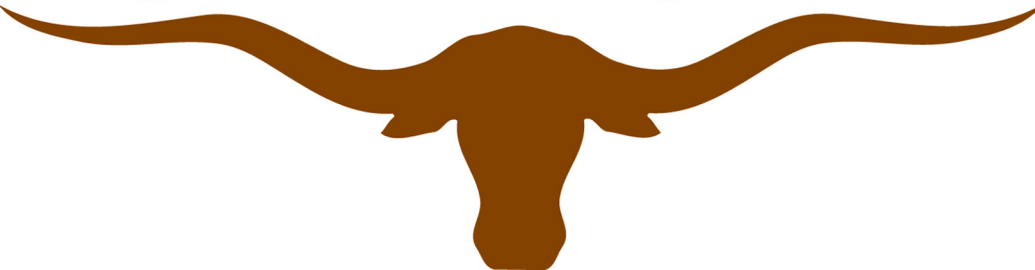
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20102 MUNICIPAL GOLF FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0804330	PACS MEADOWBROOK SNACK SHOP	0	128,826	148,356	148,356	1.00	1.00	1.70	1.70
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,008,021</u>	<u>\$ 1,146,276</u>	<u>\$ 1,146,276</u>	<u>9.00</u>	<u>9.00</u>	<u>10.40</u>	<u>10.40</u>
	<u>ROCKWOOD GOLF COURSE</u>								
0804410	PACS ROCKWOOD GREENS	\$ 0	\$ 443,834	\$ 640,458	\$ 640,458	6.00	6.00	7.00	7.00
0804420	PACS ROCKWOOD PRO SHOP	0	185,936	440,819	440,819	3.00	3.00	3.00	3.00
0804430	PACS ROCKWOOD SNACK SHOP	0	50,605	177,075	177,075	1.00	1.00	1.70	1.70
	Sub-Total	<u>\$ 0</u>	<u>\$ 680,375</u>	<u>\$ 1,258,352</u>	<u>\$ 1,258,352</u>	<u>10.00</u>	<u>10.00</u>	<u>11.70</u>	<u>11.70</u>
	<u>SYCAMORE GOLF COURSE</u>								
0804510	PACS SYCAMORE GREENS	\$ 0	\$ 271,610	\$ 290,677	\$ 290,677	2.00	2.00	2.00	2.00
0804520	PACS SYCAMORE PRO SHOP	0	180,730	184,509	184,509	2.00	2.00	2.00	2.00
0804530	PACS SYCAMORE SNACK SHOP	0	14,485	15,578	15,578	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 466,825</u>	<u>\$ 490,764</u>	<u>\$ 490,764</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 20102 MUNICIPAL GOLF FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	TOTAL	\$ 4,374,585	\$ 4,470,482	\$ 5,285,573	\$ 5,285,573	38.00	38.00	42.50	42.50

FORT WORTH®



FUND STATEMENT

FUND: 27001

RED-LIGHT ENFORCEMENT FUND

The City began the Red-light Enforcement Program on January 1, 2008. The goal of the program is to improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signal operations improvements. Since 2008, the program has grown and includes 58 cameras at 43 intersections. Two cameras were removed permanently in fiscal year 2013 because of the Texas Department of Transportation I-35 expansion project.

A private vendor, American Traffic Solutions (ATS), operates the City's Red-Light Enforcement Program. The City leases each camera from the vendor for a flat monthly fee.

Camera age as of May 29, 2015	Number of Cameras	Current Monthly Camera Lease Fee	Number of Cameras	New Monthly Camera Lease Fee
0-4 years	25	\$4,970.00	15	\$4,970.00
5 years	10	\$4,970.00	10	\$4,820.00
6 years	9	\$4,970.00	10	\$4,620.00
7+ years	14	\$4,970.00	23	\$4,120.00
Annual Camera Lease Costs	58	\$3,459,120.00	58	\$3,164,520.00

A \$75 violation notice is mailed to owners of the vehicles that are photographed running a red-light. A \$25 late fee is assessed if the violation is not paid within 30-days. Violation fees are established by Chapter 707 of the State of Texas Transportation Code.

Revenues from violation fees are used to cover the program's cost with a State law requirement that the City submit half of the violation fees after program expenses are subtracted to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs that include the installation and maintenance of traffic signs, pavement markings, traffic signals and school safety.

**RED-LIGHT ENFORCEMENT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$3,000	
Returned Check Processing Fee		\$3,000
Fines, Forfeitures and Special Assessments	\$7,913,088	
Red Light Fines		\$7,913,088
Other Revenue	\$1,412,608	
Late Fees		\$870,440
Liquidated Damages		\$537,968
Miscellaneous Revenue		\$4,200
SUBTOTAL REVENUE		\$9,328,696

USE OF FUND BALANCE\$0

TOTAL REVENUE **\$9,328,696**

EXPENDITURES:

Red Light Enforcement Fund Appropriations	\$5,948,940
Transfers and Others	\$3,254,595
Operating Transfer out	\$3,248,260
IT Refresh Transfer out	\$6,335
SUBTOTAL EXPENDITURES	\$9,203,535

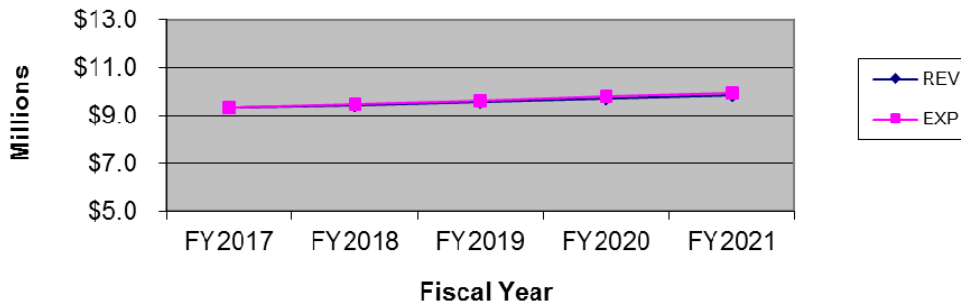
CONTRIBUTION TO FUND BALANCE \$125,161

TOTAL EXPENDITURES **\$9,328,696**

**RED-LIGHT ENFORCEMENT FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Fund Balance	\$3,084,214	\$3,084,214	\$3,055,123	\$2,996,197	\$2,906,681
Revenues⁽¹⁾					
Red Light Fines	\$7,913,088	\$7,992,219	\$8,072,141	\$8,152,862	\$8,234,391
Late Fees	\$870,440	\$905,258	\$941,468	\$979,127	\$1,018,292
Liquidated Damages	\$537,968	\$543,348	\$548,781	\$554,269	\$559,812
Miscellaneous Revenue	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200
Returned Check Processing	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Total Revenue	\$9,328,696	\$9,448,024	\$9,569,590	\$9,693,458	\$9,819,694
Total Resources	\$12,412,910	\$12,532,238	\$12,624,713	\$12,689,655	\$12,726,375
Expenditures⁽²⁾					
Personnel Services	\$198,363	\$204,384	\$210,589	\$216,983	\$223,572
Employee Benefits	\$84,963	\$86,355	\$87,791	\$89,273	\$90,801
Professional & Technical Services	\$555,430	\$577,647	\$600,753	\$624,783	\$649,775
Utilities, Repairs and Rentals	\$3,166,963	\$3,198,633	\$3,230,619	\$3,262,925	\$3,295,554
Other Purchased Services	\$1,934,057	\$1,953,398	\$1,972,932	\$1,992,661	\$2,012,587
Supplies	\$6,800	\$6,936	\$7,075	\$7,216	\$7,361
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$2,364	\$2,411	\$2,460	\$2,509	\$2,559
Transfers and Others	\$3,379,756	\$3,447,351	\$3,516,298	\$3,586,624	\$3,658,357
Total Expenditures	\$9,328,696	\$9,477,115	\$9,628,516	\$9,782,974	\$9,940,566
Projected Variance	\$0	(\$29,091)	(\$58,926)	(\$89,516)	(\$120,871)
Projected Fund Balance	\$3,084,214	\$3,055,123	\$2,996,197	\$2,906,681	\$2,785,810
Reserve Requirement ⁽³⁾	\$1,555,094	\$1,579,835	\$1,605,074	\$1,630,822	\$1,657,092
Excess/(Deficit)	\$1,529,120	\$1,475,288	\$1,391,123	\$1,275,859	\$1,128,717

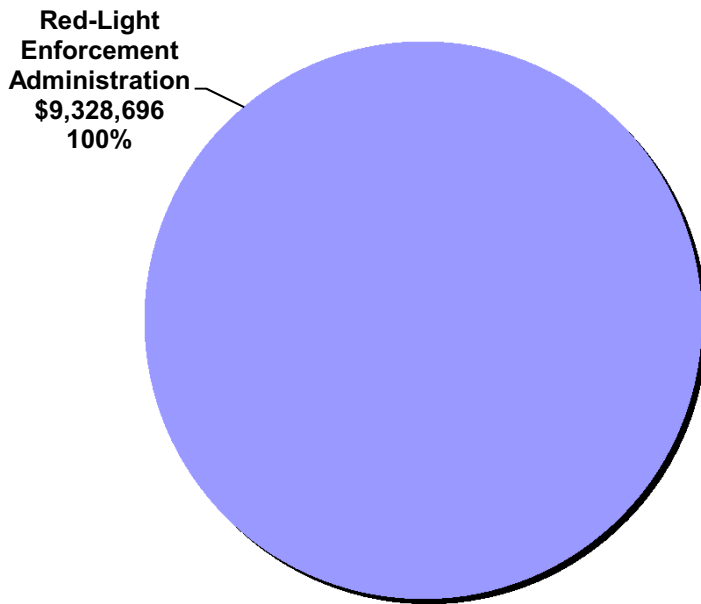
**RED LIGHT ENFORCEMENT FUND
PROJECTED REVENUES AND EXPENDITURES**



- (1) This model does **not** reflect any rate increases or decreases for the next five years.
- (2) This model does **not** reflect any plans to move expenses back to the General Fund.
- (3) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

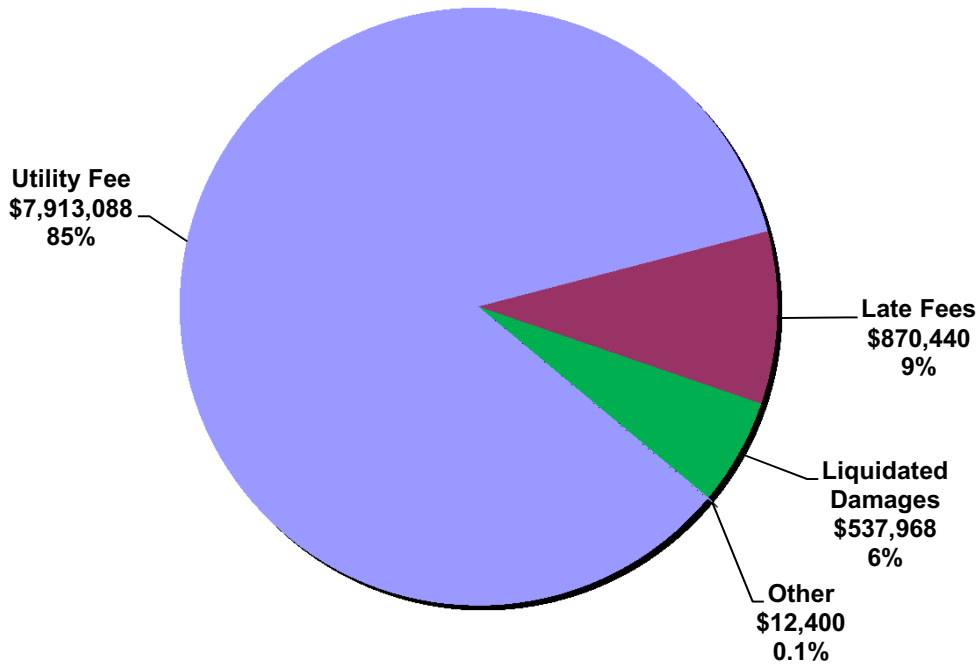
**COMPARISON OF RED-LIGHT ENFORCEMENT FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Red-Light Enforcement Administration	\$6,813,909	\$5,979,762	\$5,926,327	5,926,327	\$9,328,696
Traffic Signal Maintenance	2,162,745	1,625,320	1,834,703	1,834,703	-
Traffic Safety Signs & Markings	1,488,557	1,419,726	1,292,986	1,292,986	-
Traffic Safety Improvements	172,673	354,757	407,353	407,353	-
SUBTOTAL EXPENDITURES	<u>\$10,637,884</u>	<u>\$9,379,565</u>	<u>\$9,461,369</u>	<u>\$9,461,369</u>	<u>\$9,328,696</u>
Contribution to Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$10,637,884</u>	<u>\$9,379,565</u>	<u>\$9,461,369</u>	<u>\$9,461,369</u>	<u>\$9,328,696</u>



COMPARISON OF RED-LIGHT ENFORCEMENT FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Utility Fee	\$9,392,724	\$7,876,038	\$7,534,650	\$7,534,650	\$7,913,088
Late Fees	\$843,827	\$721,589	\$675,000	675,000	870,440
Liquidated Damages	\$0	\$509,688	\$363,000	363,000	537,968
Over/Short Miscellaneous & Other Revenue	\$73,051	\$46,785	\$10,000	10,000	4,200
Returned Check Processing	\$3,150	\$2,450	\$2,400	2,400	3,000
Interest on Investment	\$59,349	\$20,172	\$0	0	0
SUBTOTAL REVENUE	\$10,372,101	\$9,176,722	\$8,585,050	\$8,585,050	\$9,328,696
Use of Fund Balance	\$265,783	\$202,843	\$876,319	\$803,292	\$0
TOTAL REVENUE	\$10,637,884	\$9,379,565	\$9,461,369	\$9,388,342	\$9,328,696



FUND BUDGET SUMMARY**DEPARTMENT:**

RED-LIGHT ENFORCEMENT FUND

FUND/CENTER

27001/0202504

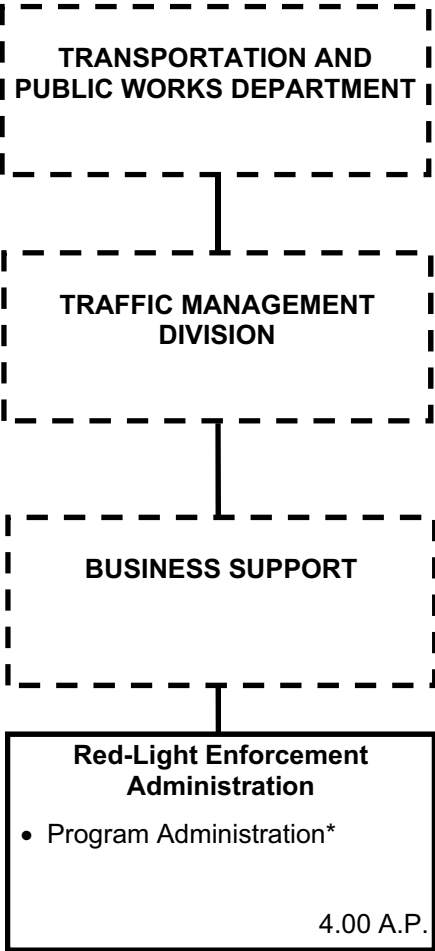
SUMMARY OF FUND RESPONSIBILITIES:

The City initiated the Red-light Enforcement Program on January 1, 2008. The goal of the program is to improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signal improvements.

At the inception of the Red-light Enforcement Program, program operations were included in the Transportation and Public Works (TPW) Department as part of the General Fund. In FY2011, the Red-light Enforcement Program was established as a separate Special Revenue Fund, but still under the direction of TPW. Revenues from violation fees are used to cover the program's cost with a State law requirement that the City submit half of the violation fee revenue after subtracting program expenses to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs that include the installation and maintenance of traffic signs, pavement markings, and traffic signals and school safety.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 1,559,384	\$ 1,309,039	\$ 198,363	\$ 198,363
Employee Benefits	\$ 639,573	\$ 577,012	\$ 84,963	\$ 84,963
Professional & Tech Svcs	\$ 6,676,113	\$ 1,560,752	\$ 555,430	\$ 555,430
Utilities Repairs & Rentals	\$ 243,671	\$ 3,728,086	\$ 3,166,963	\$ 3,166,963
Other Purchased Services	\$ 874	\$ 1,651,133	\$ 1,934,057	\$ 1,934,057
Supplies	\$ 745,134	\$ 500,403	\$ 6,800	\$ 6,800
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 2,364	\$ 2,364
Transfers and Others	\$ 598,159	\$ 134,944	\$ 3,379,756	\$ 3,379,756
Total Expenditures	\$ 10,462,908	\$ 9,461,369	\$ 9,328,696	\$ 9,328,696
Authorized Positions	43.00	30.00	4.00	4.00

RED-LIGHT ENFORCEMENT FUND - 4.00 A.P.



*Fund also pays for 1 FTE (Police Technician) within the Police Department to review violations.

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
RED-LIGHT ENFORCEMENT FUND	27001/0202504

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$9,461,369	A.P.	29.00
FY2017 ADOPTED:	\$9,328,696	A.P.	4.00

- A. The adopted budget decreases by (\$132,673) and by 25.0 authorized positions after the transfer of all costs for the Traffic Safety Improvements center, Traffic Safety Signs/markings center and the Traffic Signal Maintenance center to TPW General Fund.
- B. The adopted budget decrease is based on expenses remaining after the other centers' transfer, leaving only the Red Light Enforcement Administration center with 4.0 authorized positions.
- C. The adopted budget increases by \$282,166 for payments to the State Of Texas Trauma Fund for 50% of revenue earned based on a projected increase in citation revenue collection for FY2017.
- D. The adopted budget decreases by (\$294,600) for camera lease payments to the American Traffic Solutions due to a new contractual rate based on the age of the cameras.
- E. The adopted budget decreases by a(\$95,666) for motor vehicle fuel based on the impact of the transfer of the three cost centers to the General Fund and a continued slide of cost per unit of oil.
- F. The adopted budget decreases by (\$1,602,725) based on the transfer of the three cost centers to the General Fund and to capture the salary and benefits cost adjustments for regular employees effective first pay period FY2017.
- G. The adopted budget decreases by (\$29,496) for IT System Support allocation, Network Services Allocation and ITS Services Allocation based on cost projections prepared by IT and allocated to the department.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
RED-LIGHT ENFORCEMENT FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
RED-LIGHT ENFORCEMENT FUND				
Management of Program				
<i>Reduction in citations issued</i>	192,401	196,705	221,386	250,166
<i>Maintain collection rate at 70%</i>	61%	55%	55%	55%
<i>Respond to customer service calls within 24 hours</i>	N/A	N/A	1,252	1,200
<i>Percentage of customer service calls responded to within 24 hours</i>	N/A	98%	98%	98%
 <i>Percentage of inspections of intersections conducted for Signs and Markings</i>	100%	100%	100%	100%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 27001 RED LIGHT ENFORCE- MENT FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>TRAFFIC ENGINEERING</u>								
0202504	TPW RED LIGHT ENFORCEMENT ADMN	\$ 6,638,935	\$ 5,926,327	\$ 9,328,696	\$ 9,328,696	4.00	4.00	4.00	4.00
0202505	TPW TRAFFIC SAFETY IMPROVEMNTS	172,672	407,353	0	0	0.00	0.00	0.00	0.00
0202506	TPW TRAFFIC SAFTY SIGNS/MARKNG	1,488,557	1,292,986	0	0	20.00	7.00	0.00	0.00
0202507	TPW TRAFFIC SIGNAL MAINTENANCE	2,162,744	1,834,703	0	0	19.00	19.00	0.00	0.00
	Sub-Total	<u>\$ 10,462,908</u>	<u>\$ 9,461,369</u>	<u>\$ 9,328,696</u>	<u>\$ 9,328,696</u>	<u>43.00</u>	<u>30.00</u>	<u>4.00</u>	<u>4.00</u>
	TOTAL	\$ 10,462,908	\$ 9,461,369	\$ 9,328,696	\$ 9,328,696	43.00	30.00	4.00	4.00

FUND STATEMENT

FUND:

ASSET FORFEITURE FUNDS

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture."

The City currently receives four types of asset forfeitures: federal, state, treasury and high intensity drug trafficking areas (HIDTA) programs. The Federal (Justice) Asset Forfeiture Program is authorized by the Comprehensive Crime Control Act of 1984, while the State Asset Forfeiture Program is authorized by Chapter 59 of the Texas Code of Criminal Procedure. The Treasury Asset Forfeiture Program is authorized by Title 31, Section 9703 of the U.S. Code. The HIDTA Asset Forfeiture Program was created through the Anti-Drug Abuse Act of 1988.

The main goals of asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. These programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund subject to audit and review by the appropriate authorities.

The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeitures. Prior to FY2001, revenues and expenditures budgeted from the City's asset forfeitures were held in the Special Project Trust Fund. To ensure compliance with asset forfeiture guidelines, and to improve tracking and auditing capabilities, the department began working with the Accounting Division of the Financial Management Services Department to establish separate operating funds for each type of asset forfeiture proceed: the Justice Asset Forfeiture Fund, State Asset Forfeiture Fund, Treasury Asset Forfeiture Fund and HIDTA Asset Forfeiture Fund.

**TREASURY ASSET FORFEITURE FUND BUDGET SUMMARY
FY2017**

REVENUES:

Intergovernmental Revenue	\$0	
Federal Awarded Assets*		\$0
SUBTOTAL REVENUE		\$0

USE OF FUND BALANCE \$1,724,147

TOTAL REVENUE **\$1,724,147**

EXPENDITURES:

Treasury Asset Forfeiture Fund Appropriations	\$840,147	
Transfers and Others	\$884,000	
Transfer - Capital Fund		\$884,000
SUBTOTAL EXPENDITURES		\$1,724,147

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$1,724,147**

* Funds that have not been received are not allowed to be budgeted in Asset Forfeiture Funds.

FUND BUDGET SUMMARY**DEPARTMENT:**

TREASURY ASSET FORFEITURE FUND

FUND/CENTER

26002/0351000

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure, and oversight of asset forfeiture.

The Treasury Asset Forfeiture Fund is specifically assets forfeited through the Internal Revenue Service, U.S. Customs and Border Protection, U.S. Immigration and Customs Enforcement, U.S. Secret Service and the U.S. Coast Guard.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 840,147	\$ 974,147
Property/Capital Assets	\$ 341,412	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 343,000	\$ 884,000	\$ 750,000
Total Expenditures	\$ 341,412	\$ 343,000	\$ 1,724,147	\$ 1,724,147

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26002 TREASURY ASSET FOR-FEITURE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u>								
	POLICE ADMINISTRATION	\$ 341,412	\$ 343,000	\$ 1,724,147	\$ 1,724,147	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 341,412</u>	<u>\$ 343,000</u>	<u>\$ 1,724,147</u>	<u>\$ 1,724,147</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 341,412	\$ 343,000	\$ 1,724,147	\$ 1,724,147	0.00	0.00	0.00	0.00

**JUSTICE ASSET FORFEITURE FUND BUDGET SUMMARY
FY2017**

REVENUES:

Intergovernmental Revenue	\$0	
Federal Awarded Assets*		\$0
SUBTOTAL REVENUE		\$0

USE OF FUND BALANCE \$986,981

TOTAL REVENUE **\$986,981**

EXPENDITURES:

Justice Asset Forfeiture Fund Appropriations	\$943,981	
Transfers and Others	\$43,000	
Grant Match		\$43,000
SUBTOTAL EXPENDITURES		\$986,981

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$986,981**

* Funds that have not been received are not allowed to be budgeted in Asset Forfeiture Funds.

FUND BUDGET SUMMARY**DEPARTMENT:**

JUSTICE ASSET FORFEITURE FUND

FUND/CENTER

26003/0351000

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeiture.

The Justice Asset Forfeiture Fund is specifically assets forfeited through the Criminal Division Asset Forfeiture and Money Laundering Section, Justice Management Division Asset Management Staff, Bureau of Alcohol, Tobacco, Firearms, and Explosives, Drug Enforcement Administration, Federal Bureau of Investigations, U.S. Attorney's Office, and U.S. Marshals Service.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 81,733	\$ 75,000	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 697,395	\$ 0	\$ 943,981	\$ 637,881
Property/Capital Assets	\$ 2,379,697	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 55,300	\$ 485,149	\$ 43,000	\$ 349,100
Total Expenditures	\$ 3,214,125	\$ 560,149	\$ 986,981	\$ 986,981

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26003 JUSTICE ASSET FORFEITURE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u>								
	POLICE ADMINISTRATION	\$ 3,214,125	\$ 560,149	\$ 986,981	\$ 986,981	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,214,125</u>	<u>\$ 560,149</u>	<u>\$ 986,981</u>	<u>\$ 986,981</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 3,214,125	\$ 560,149	\$ 986,981	\$ 986,981	0.00	0.00	0.00	0.00

**STATE ASSET FORFEITURE FUND BUDGET SUMMARY
FY2017**

REVENUES:

Intergovernmental Revenue	\$0	
State Awarded Assets*		\$0
SUBTOTAL REVENUE		\$0

USE OF FUND BALANCE \$819,541

TOTAL REVENUE **\$819,541**

EXPENDITURES:

State Asset Forfeiture Fund Appropriations	\$819,541	
Transfers and Others	\$42,000	
Transfer - Capital Fund		\$42,000
SUBTOTAL EXPENDITURES		\$861,541

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$861,541**

* Funds that have not been received are not allowed to be budgeted in Asset Forfeiture Funds.

FUND BUDGET SUMMARY**DEPARTMENT:**

STATE ASSET FORFEITURE FUND

FUND/CENTER

26004/0351000

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeiture.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ -5,000	\$ 0	\$ 819,541	\$ 722,253
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 1,083,340	\$ 221,500	\$ 42,000	\$ 139,288
Total Expenditures	\$ 1,078,340	\$ 221,500	\$ 861,541	\$ 861,541

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 26004 STATE ASSET FORFEITURE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u>								
	POLICE ADMINISTRATION	\$ 1,078,340	\$ 221,500	\$ 861,541	\$ 861,541	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,078,340</u>	<u>\$ 221,500</u>	<u>\$ 861,541</u>	<u>\$ 861,541</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 1,078,340	\$ 221,500	\$ 861,541	\$ 861,541	0.00	0.00	0.00	0.00

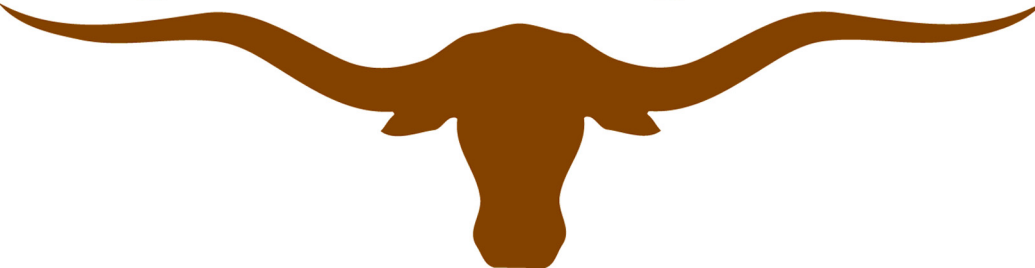
FUND STATEMENT

FUND: 25004

LIBRARY AUTOMATION SYSTEMS SHARING FUND

Under the direction of the Library Department, the Library Automation Systems Sharing Fund was established in 1986 and provides for the purchase and maintenance of an Integrated Library System (ILS), a software system which manages the Library's materials inventory, borrower database, check-out and check-in processes, fines accounting, acquisitions and materials budget, on-line catalog and related functions. Through Inter-local Agreements, the Fort Worth Library provides ILS, telecommunications, delivery services and reciprocal borrowing for client libraries in Benbrook, Burleson, Haltom City, Keller, Richland Hills and Watauga, Texas. All revenue received from buy-in, annual maintenance and delivery service received from these client libraries is deposited in this fund.

FORT WORTH®



**LIBRARY AUTOMATION SYSTEMS SHARING FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$74,371	
Library Automation System		\$74,371

SUBTOTAL REVENUE		\$74,371
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<u>USE OF FUND BALANCE</u>		<u>\$79,619</u>
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TOTAL REVENUE		\$153,990
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EXPENDITURES:

Library Automation Systems Sharing Appropriations	\$153,990	
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SUBTOTAL EXPENDITURES		\$153,990
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$153,990
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FUND BUDGET SUMMARY**DEPARTMENT:**

LIBRARY AUTOMATION SYSTEMS SHARING FUND

FUND/CENTER

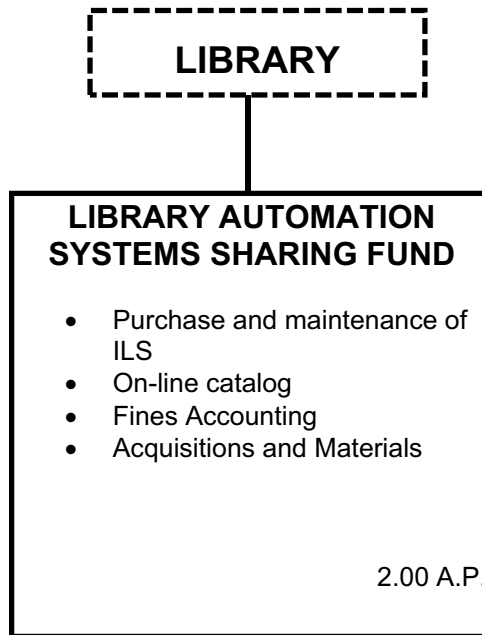
25004/S00141

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Library Automation Systems Sharing Fund was established in 1986 (M&C G-73110) to facilitate shared technology services among Fort Worth and other area cities. Currently, the fund supports the Fort Worth, Benbrook, Burleson, Haltom City, Keller, Richland Hills and Watauga libraries. Participating cities pay into the fund. Funds in this account are reserved to offset the costs associated with operating and improving library system operations.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 106,320	\$ 112,332	\$ 112,332
Employee Benefits	\$ 0	\$ 35,952	\$ 41,316	\$ 41,316
Professional & Tech Svcs	\$ 0	\$ 160,000	\$ 333	\$ 333
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 12,728	\$ 9	\$ 9
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 315,000	\$ 153,990	\$ 153,990
Authorized Positions	0.00	2.00	2.00	2.00

LIBRARY AUTOMATION SYSTEMS SHARING FUND – 2.00 A.P.



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 25004 LIBRARY AUTOMATION SYSTEMS SHARING SPC		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>LIBRARY SYSTEM-WIDE SERVICES</u>								
0842020	LIBRARY IT	\$ 0	\$ 259,492	\$ 153,990	\$ 153,990	0.00	1.00	2.00	2.00
0842050	LIBRARY FACILITIES	0	55,508	0	0	0.00	1.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 315,000</u>	<u>\$ 153,990</u>	<u>\$ 153,990</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 0	\$ 315,000	\$ 153,990	\$ 153,990	0.00	2.00	2.00	2.00

FUND STATEMENT

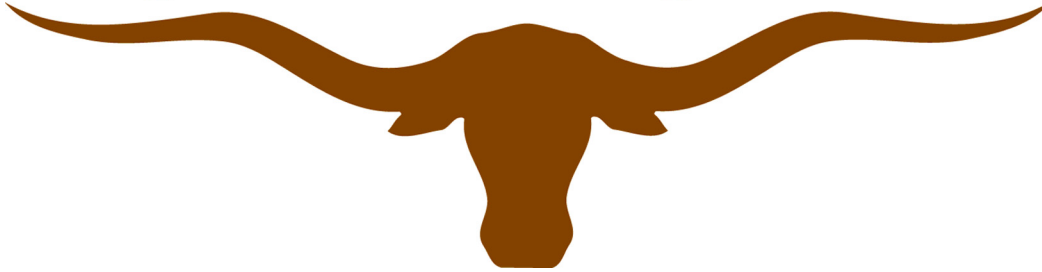
FUND:

SPECIAL DONATIONS FUND

The Special Donations Fund was created in FY2016 to capture and track monetary donations received by various departments within the City. Each year some departments receive donations or revenues from private entities on a regular basis. These revenues may be limited in use by the donor. In the past these funds were commingled with other types of revenue and the Special Donations Fund was set up to budget for these cash/monetary donations only.

The budget is based on the anticipated revenue from each general fund department that receives donations and is included in the budget appropriation for the fiscal year. Revenues and expenditures are budgeted in a Non-Departmental center within the Special Donations Fund and once a donation is received, a budget journal entry will transfer both the revenue and expenditure budget to the applicable center for the department receiving the donation within the Fund. Participating departments include the City Manager's Office, Economic Development, Neighborhood Services, Code Compliance, Police, Fire, Park and Recreation Department and the Library Department.

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**SPECIAL DONATION FUND BUDGET SUMMARY
FY2017**

REVENUES:

Use of Money and Property	\$7,540,257
Contributions from Others/Donations	\$7,540,257
SUBTOTAL REVENUE	\$7,540,257

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$7,540,257**

EXPENDITURES:

Transfers and Others	\$7,540,257
Intrafund Transfers - Appropriations to be administratively moved to the receiving department when donations are received and deposited.	\$7,540,257

SUBTOTAL EXPENDITURES **\$7,540,257**

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$7,540,257**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

SPECIAL DONATIONS FUND

FUND/CENTER

25010/0901900

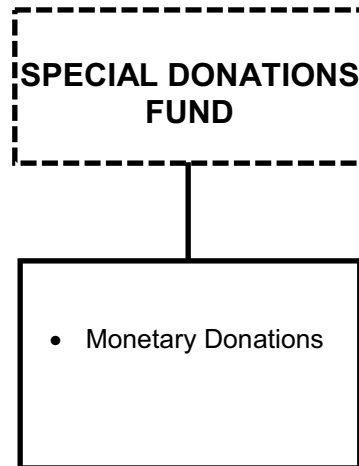
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Special Donations Fund was created in FY2016 to capture and track monetary donations received by various departments within the City. Each year some departments receive donations or revenues from private entities on a regular basis. These revenues may be limited in use by the donor. In the past these funds were commingled with other types of revenue and the Special Donations Fund was set up to budget for these cash/monetary donations only.

The budget is based on the anticipated revenue from each general fund department that receives donations and is included in the budget appropriation for the fiscal year. Revenues and expenditures are budgeted in a Non-Departmental center within the Special Donations Fund and once a donation is received, a budget journal entry will transfer both the revenue and expenditure budget to the applicable center for the department receiving the donation within the Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 7,540,257	\$ 7,540,257	\$ 7,540,257
Total Expenditures	\$ 0	\$ 7,540,257	\$ 7,540,257	\$ 7,540,257

SPECIAL DONATIONS FUND – 0.00 A.P.



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 25010 SPECIAL DONATIONS FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0901900	<u>SPECIAL DONATIONS</u> NON DEPARTMENTAL SPECIAL DONATIONS	\$ 0	\$ 7,540,257	\$ 7,540,257	\$ 7,540,257	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 7,540,257</u>	<u>\$ 7,540,257</u>	<u>\$ 7,540,257</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 7,540,257	\$ 7,540,257	\$ 7,540,257	0.00	0.00	0.00	0.00

FUND STATEMENT

FUND: 28009

ALLIANCE AIRPORT MAINTENANCE FUND

On or about February 5, 2015, the Alliance Airport Authority, Inc. transferred ownership of the Alliance Fort Worth Maintenance Base (Facility) to the City of Fort Worth as approved by the City Council (M&C L-15748).

As part of the transfer of ownership of the Facility, the parties agreed that all contracts and agreements relating to the operations, maintenance, property management and leases of the Facility would be assigned to the City of Fort Worth. This assignment includes the property management agreement (City Secretary Contract No. 46423) with AFWM Services, LLC, which will be administered under the direction of the Property Management Department.

The property management agreement requires AFWM Services, LLC, to provide the City of Fort Worth an operating budget for management of the Facility for each Fiscal Year. The budget is used as a guide for the actual operational costs on an annual basis.

H-116

ALLIANCE AIRPORT FACILITY MAINTENANCE FUND BUDGET SUMMARY*
FY2017

REVENUES:

Use of Money & Property	\$6,197,476
All Revenue	\$6,197,476
Other Revenue	\$0
Interest Earnings	\$0
SUBTOTAL REVENUE	\$6,197,476

USE OF NET POSITION

\$0

TOTAL REVENUE **\$6,197,476**

EXPENSES:

Alliance Airport Facility Maintenance Fund Appropriations	\$5,897,476
Other Contractual Services	\$2,754,611
Electricity	\$1,905,134
Gas Utility Service	\$370,174
Other Utility Costs	\$382,801
Water & Waste Disposal	\$387,856
Depreciation	\$96,900
Transfers/Others	\$300,000
Capital Transfer Out	\$300,000
SUBTOTAL EXPENSES	\$6,197,476

CONTRIBUTION TO NET POSITION

\$0

TOTAL EXPENSES **\$6,197,476**

*This fund will be reported as part of the General Fund in the Comprehensive Annual Financial Report

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

ALLIANCE AIRPORT MAINTENANCE FUND

FUND/CENTER

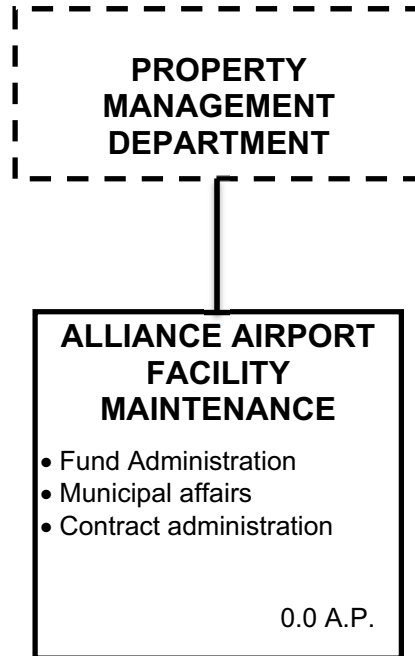
28009/0214020

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Alliance Airport Facility was transferred to the General Fund from the Alliance Airport Authority and the financial reporting of the Alliance Airport Maintenance Fund is still under consideration; it will either be reported as a stand-alone Special Revenue Fund or combined with the General Fund. The revenue generated from this facility in excess of the agreement and expenses is transferred to the General Fund revenue. The City pays for the expenses related to the facility based on the invoices provided by the Hillwood Management Company.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 2,754,611	\$ 2,454,611
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 3,345,965	\$ 3,345,965
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 96,900	\$ 96,900
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 300,000
Total Expenditures	\$ 0	\$ 0	\$ 6,197,476	\$ 6,197,476

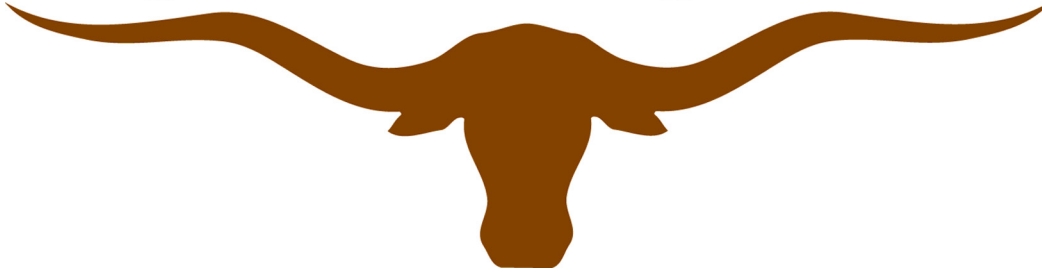
ALLIANCE AIRPORT FACILITY MAINTENANCE FUND - 0.00 A. P.



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 28009 ALLIANCE AIRPORT FACILITY MAIN		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0214020	<u>PM GENERAL SERVICES</u>								
	PM PROPERTY & LEASE ADMINISTRATION	\$ 0	\$ 0	\$ 6,197,476	\$ 6,197,476	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 6,197,476</u>	<u>\$ 6,197,476</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 0	\$ 6,197,476	\$ 6,197,476	0.00	0.00	0.00	0.00

FORT WORTH®



FUND STATEMENT

FUND: 25002

SPECIAL TRUST FUND

Under the direction of the Municipal Court Department, the Special Trust Fund includes the Court Technology, Court Security, Juvenile Case Management, LEOSE, and Truancy Prevention & Diversion sub-funds.

The Municipal Court Technology Special Trust Fund is dedicated to financing the purchase and maintenance of technological enhancements for the Municipal Court. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a technology fee not to exceed \$4 as court cost (Article 102.0172, Texas Code of Criminal Procedure).

The Municipal Court Building Security Special Trust Fund is dedicated to providing security services for municipal courts. It may only be used for security personnel, services, and items related to buildings that house the operations of municipal courts. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a \$3 security fee as a court cost (Article 102.017, Texas Code of Criminal Procedure).

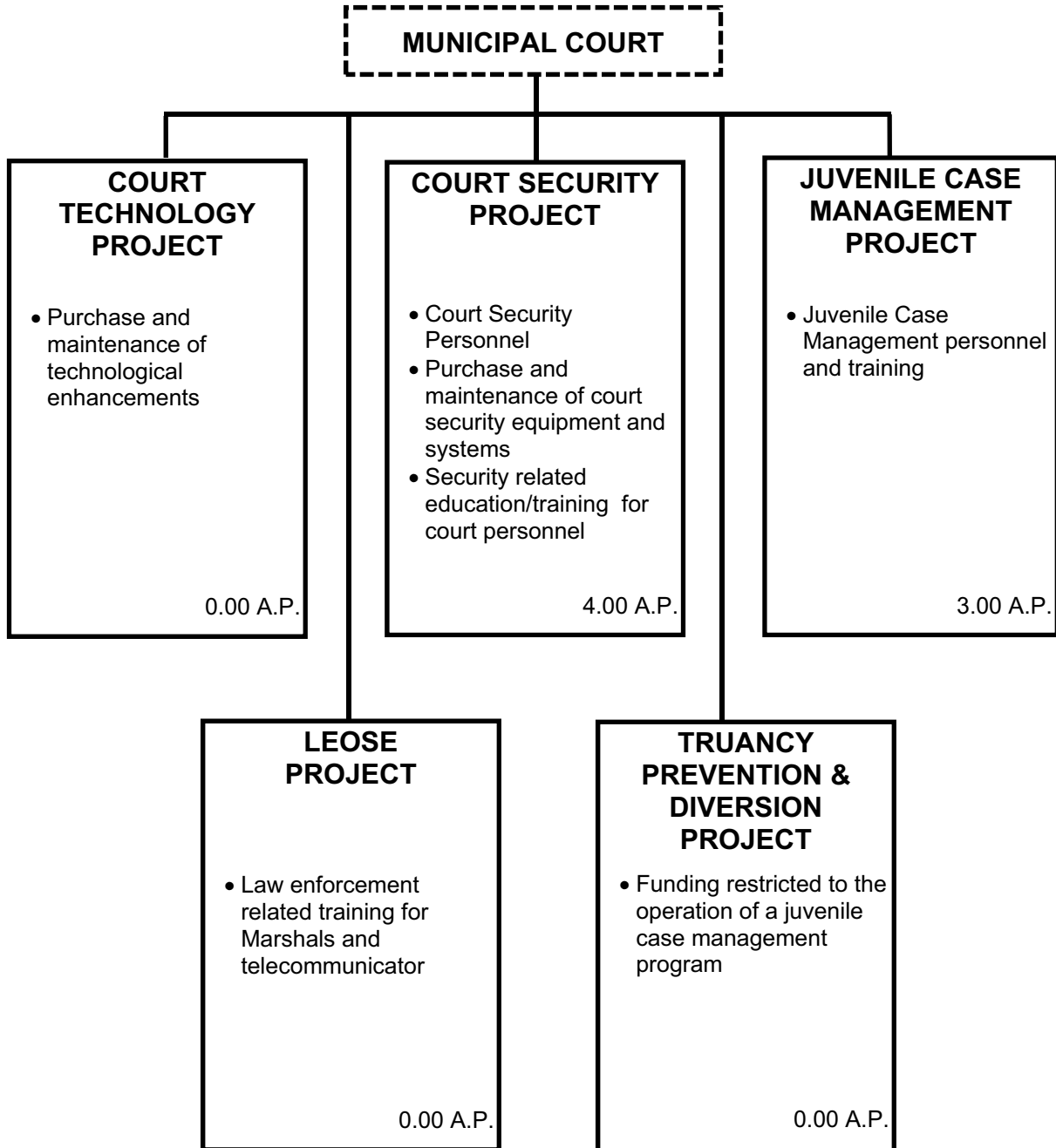
The Juvenile Case Management Special Trust Fund is responsible for the salaries and benefits of juvenile case managers employed by the Municipal Court under Article 102.0174. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a specific-use fee not to exceed \$5 as a court cost (Article 102.0174, Texas Code of Criminal Procedure).

The Law Enforcement Officer Standards and Education (LEOSE) Special Trust Fund. The State Comptroller of Public Accounts is directed, under Section 1701.157 of the Texas Occupations Code, to make allocations from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies. Twenty percent of the LEOSE funds are allocated to all local law enforcement agencies in Texas in equal shares. The Marshal Division receives funds from Comptroller of Public Accounts (Comptroller). Under the direction of the Marshal Division, funds received from the LEOSE account may be used to provide for the continuing education of licensed law enforcement officers and telecommunicator training.

The Truancy Prevention & Diversion Special Trust Fund is funding restricted for the purpose of operating a juvenile case management program. Fifty percent of these funds are sent to the state. Collection of funds for this purpose requires a person convicted in municipal or justice court of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle, to pay as a court cost \$2 in addition to the other court costs cost (Article 102.015, Texas Code of Criminal Procedure).

SPECIAL TRUST FUND – 7.00 A.P.

**COURT SECURITY 4.00 A.P.
JUVENILE CASE MANAGEMENT 3.00 A.P.**



**MUNICIPAL COURT TECHNOLOGY FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$313,491	
Court Technology Fees		\$313,491
Use of Money & Property	\$16,112	
Interest Earnings		\$16,112
SUBTOTAL REVENUE		\$329,603

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$329,603**

EXPENDITURES:

Municipal Court Technology Fund Appropriations	\$126,010	
SUBTOTAL EXPENDITURES		\$126,010

CONTRIBUTION TO FUND BALANCE \$203,593

TOTAL EXPENDITURES **\$329,603**

FUND BUDGET SUMMARY**DEPARTMENT:**

MUNICIPAL COURT, TECHNOLOGY SPECIAL TRUST FUND

FUND/CENTER

25002/S00095

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Court Technology Project of the Special Trust Fund was established under the authority of Article 102.0172 of the Texas Code of Criminal Procedure. This article provides authority for a governing body of a municipality to adopt an ordinance to establish a technology fund. The fund is to be administered by or under the direction of the governing body of the municipality.

The ordinance creates a fee in an amount not to exceed \$4 to be collected upon all convictions. The fund must be dedicated to financing the purchase and maintenance of technological enhancements for the Municipal Court including, but not exclusively limited to: computer systems, computer hardware, computer software, imaging systems and docket management systems.

The Code Construction Act (Ch. 311, G.C) defines "include" and "including" as terms of enlargement and not of limitation or exclusive enumeration. Hence, the purchase of technological enhancements is not limited to the list of items described above, but must be specifically for court technology.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 126,500	\$ 126,010	\$ 126,010
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 227,826	\$ 203,593	\$ 203,593
Total Expenditures	\$ 0	\$ 354,326	\$ 329,603	\$ 329,603

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT - COURT TECH		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 505010000 MC CASE MANG SYSTEM		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
038	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - COURT TECH	\$ 0	\$ 354,326	\$ 329,603	\$ 329,603	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 354,326</u>	<u>\$ 329,603</u>	<u>\$ 329,603</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 354,326	\$ 329,603	\$ 329,603	0.00	0.00	0.00	0.00

**MUNICIPAL COURT BUILDING SECURITY FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$230,943
Court Security Fee	\$230,943
Use of Money & Property	\$2,120
Interest Earnings	\$2,120
SUBTOTAL REVENUE	\$233,063

USE OF FUND BALANCE \$125,777

TOTAL REVENUE **\$358,840**

EXPENDITURES:

Municipal Court Building Security Fund Appropriations	\$358,840
SUBTOTAL EXPENDITURES	\$358,840

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$358,840**

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
MUNICIPAL COURT, BUILDING SECURITY SPECIAL TRUST FUND	25002/S00094

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Court Security Project of the Special Trust Fund was established under the authority of Article 102.017 of the Texas Code of Criminal Procedure. This legislation allows a governing body of municipality, by ordinance, to create a municipal court building security fund.

Article 102.017 of the Code of Criminal Procedure provides authority for cities to create a \$3 Building Security Fee. After the City adopts an ordinance to establish the fund, the court must assess the fee upon all convictions. The money collected under this fund is dedicated to providing security services for municipal courts. It may be used only for security personnel services, and items related to buildings that house the operations of municipal courts including:

- The purchase or repair of x-ray machines and conveying systems;
- Handheld and walk-through metal detectors and signage, identification cards and systems;
- Locks, chains, alarms, or similar security devices and electronic locking and surveillance equipment;
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- Confiscated weapon inventory and tracking systems;
- The purchase or repair of bullet-proof glass, and
- Continuing education on security for court personnel and security personnel.

In 2011, state legislature expanded the list of approved uses for this fund to include warrant officers and related equipment. Sec 102.107(d-1)(12). Attorney General Opinion JC-0014 (1999) stated that given the legislative history and the express terms of Article 102.017(d), security items that may be purchased are limited to the items in Article 102.017. However, in 1999, the Legislature amended Article 102.017 and added the word "including". The Code Construction Act (Ch. 311, G.C.) says that the word "including" is a term of enlargement and not of limitation or exclusive enumeration, and use of the term does not create a presumption that components not expressed are excluded. Hence, the purchase of security items is not limited to the list, but must be specifically for court security.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 183,216	\$ 201,624	\$ 201,624
Employee Benefits	\$ 0	\$ 38,820	\$ 72,216	\$ 72,216
Professional & Tech Svcs	\$ 0	\$ 185,000	\$ 35,000	\$ 35,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 25,000	\$ 25,000
Supplies	\$ 0	\$ 19,534	\$ 25,000	\$ 25,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 426,570	\$ 358,840	\$ 358,840
Authorized Positions	0.00	4.00	4.00	4.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT - COURT SECU		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 535009000 MC COURT SECURITY		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
039	<u>MUNICIPAL COURT</u>								
	MUNICIPAL COURT - COURT SECURITY	\$ 0	\$ 426,570	\$ 358,840	\$ 358,840	0.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 426,570</u>	<u>\$ 358,840</u>	<u>\$ 358,840</u>	<u>0.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	TOTAL	\$ 0	\$ 426,570	\$ 358,840	\$ 358,840	0.00	4.00	4.00	4.00

**MUNICIPAL COURT JUVENILE CASE MANAGEMENT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$198,695	
Juvenile Case Manager Fees		\$198,695
Use of Money & Property	\$3,230	
Interest Earnings		\$3,230
SUBTOTAL REVENUE		\$201,925

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$201,925**

EXPENDITURES:

Municipal Court Juvenile Case Management Fund Appropriations	\$192,860	
SUBTOTAL EXPENDITURES		\$192,860

CONTRIBUTION TO FUND BALANCE \$9,065

TOTAL EXPENDITURES **\$201,925**

FUND BUDGET SUMMARY**DEPARTMENT:**

MUN COURT, JUVENILE CASE MGMT SPECIAL TRUST FUND

FUND/CENTER

25002/S00096

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Juvenile Case Management Project of the Special Trust Fund was established under the authority of Article 102.0174 of the Texas Code of Criminal Procedure. This legislation allows a governing body of a municipality by ordinance to create a juvenile case manager fund.

Article 102.0174 of the Code of Criminal Procedure provides city councils with the authority to create a Juvenile Case Manager Fund and may require a defendant convicted of a fine-only misdemeanor offense to pay a Juvenile Case Manager Fee not to exceed \$5. Prior to a 2011 amendment, a city could collect and accumulate these funds prior to the establishment of the position and the hiring of a juvenile case manager. Article 102.0174 was amended, effective September 1, 2011, to prohibit a local government from collecting the juvenile case manager fee if they do not employ a juvenile case manager.

The Juvenile Case Manager Fee collected under article 102.0174 is distinct from the Truancy Prevention and Diversion Fund fee collected per Article 102.015 of the Code of Criminal Procedure.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 114,769	\$ 124,812	\$ 124,812
Employee Benefits	\$ 0	\$ 53,788	\$ 57,048	\$ 57,048
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 4,500	\$ 4,500
Supplies	\$ 0	\$ 0	\$ 6,500	\$ 6,500
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 33,284	\$ 9,065	\$ 9,065
Total Expenditures	\$ 0	\$ 201,841	\$ 201,925	\$ 201,925
Authorized Positions	0.00	3.00	3.00	3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT - JUVENILE CASE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 535020000 MC JUVENILE CASE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
040	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - JUVENILE CASE	\$ 0	\$ 201,841	\$ 201,925	\$ 201,925	0.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 201,841</u>	<u>\$ 201,925</u>	<u>\$ 201,925</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	TOTAL	\$ 0	\$ 201,841	\$ 201,925	\$ 201,925	0.00	3.00	3.00	3.00

**LEOSE TRAINING FUND BUDGET SUMMARY
FY2017**

REVENUES:

Intergovernmental	\$4,224	
Federal Awarded Assets		\$4,224
SUBTOTAL REVENUE		\$4,224

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$4,224**

EXPENDITURES:

Leose Training Fund Appropriations	\$4,224	
SUBTOTAL EXPENDITURES		\$4,224

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$4,224**

FUND BUDGET SUMMARY**DEPARTMENT:**

MUNICIPAL COURT, LEOSE SPECIAL TRUST FUND

FUND/CENTER

25002/S00092

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The State Comptroller of Public Accounts is directed, under Section 1701.157 of the Texas Occupations Code, to make allocations from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies.

Twenty percent of the LEOSE funds are allocated to all local law enforcement agencies in Texas in equal shares. Eighty percent of the LEOSE funds are allocated to local law enforcement agencies based on the agency's ability to meet certain statutory requirements.

Under the direction of the Municipal Court Department, the Marshal Division receives funds from Comptroller of Public Accounts (Comptroller). The Comptroller collects and deposits proceeds from court costs into the account. Section 1701.157 of the Texas Occupations Code sets forth the two permissible uses of these funds. LEOSE funds are used to provide necessary training, as determined by the City Marshal, to full-time law enforcement and support personnel within the Marshal Division such as a telecommunicator.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 4,224	\$ 4,224
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 4,224	\$ 4,224

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT - LEOSE TRAINING		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND S00092 LEOSE TRAINING FUNDS		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
041	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - LEOSE TRAINING	\$ 0	\$ 0	\$ 4,224	\$ 4,224	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,224</u>	<u>\$ 4,224</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 0	\$ 4,224	\$ 4,224	0.00	0.00	0.00	0.00

**COURT TRUANCY FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$54,290	
Truancy Prevention Fee		\$54,290
Use of Money & Property		
Truancy Court Costs		\$2,500
SUBTOTAL REVENUE		\$56,790

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$56,790**

EXPENDITURES:

Court Truancy Fund Appropriations	\$22,500	
SUBTOTAL EXPENDITURES		\$22,500

CONTRIBUTION TO FUND BALANCE \$34,290

TOTAL EXPENDITURES **\$56,790**

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
MUNICIPAL COURT, TRUANCY PREVENTION SPECIAL TRUST FUND	25002/S00097

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Truancy Prevention & Diversion Project of the Special Trust Fund was established under the authority of Article 102.015 of the Texas Code of Criminal Procedure. This legislation allows a governing body of a municipality by ordinance to create a juvenile case manager fund.

Article 102.015 of the Code of Criminal Procedure establishing the Truancy Prevention and Diversion Fund as a dedicated account in the general revenue fund. The bill requires a person convicted in municipal or justice court of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle, to pay as a court cost \$2 in addition to other court costs, and establishes that, for purposes of the bill's provisions, a person is considered to have been convicted if a sentence is imposed or the defendant receives deferred disposition in the case. The bill establishes that such court costs are collected in the same manner as other fines or costs and requires an officer collecting the costs to keep separate records of the funds collected as costs under the bill's provisions and to deposit the funds in the county treasury or municipal treasury, as applicable.

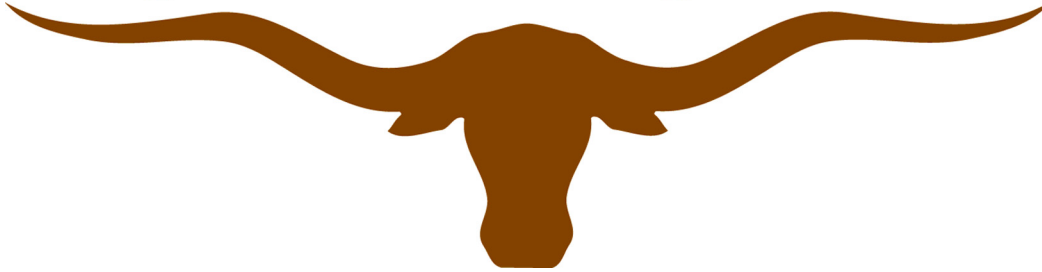
The fee collected under article 102.0174 (the juvenile case manager fee) is distinct from the Truancy Prevention and Diversion Fund fee collected per Article 102.015 of the Code of Criminal Procedure.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 15,000	\$ 15,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 2,500	\$ 2,500
Supplies	\$ 0	\$ 0	\$ 5,000	\$ 5,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 34,290	\$ 34,290
Total Expenditures	\$ 0	\$ 0	\$ 56,790	\$ 56,790

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT - COURT TRUANCY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND S00097 TRUANCY PREVENTION & DIVERSION		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
042	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - COURT TRUANCY	\$ 0	\$ 0	\$ 56,790	\$ 56,790	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 56,790</u>	<u>\$ 56,790</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 0	\$ 56,790	\$ 56,790	0.00	0.00	0.00	0.00

FORT WORTH®



FUND STATEMENT**FUND: 25002****SPECIAL TRUST FUND – NEIGHBORHOOD SERVICES**

The City of Fort Worth Neighborhood Services Department receives revenue from donations, trust funds, etc. the Special Trust Fund includes 37 subfunds.

Providing additional Community Center Program Support:

- Separate trust sub funds provide for enhanced programming and additional staffing for extended operational hours for each community center: Southwest, Andrew “Doc” Session, Como, Martin Luther King Jr., North Tri-Ethnic, Northside, Southside and Worth Heights. Funds received include private donations and grants, and fees for enhanced programming conducted by contract instructors or provision of staffing for additional center operational hours. Enhanced program fees also provide for after school program supplies and staffing.

Providing Other Program Support includes:

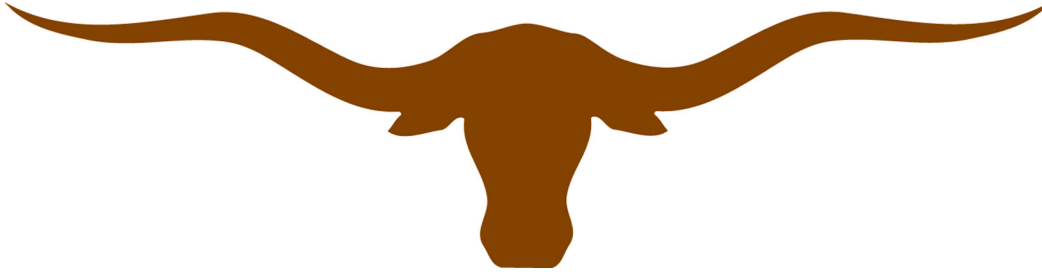
- Day Camp which provides for the summer day camp program and intercession programs through the collection of registration fees and receipt of private donations and grants;

Providing additional Operational Support:

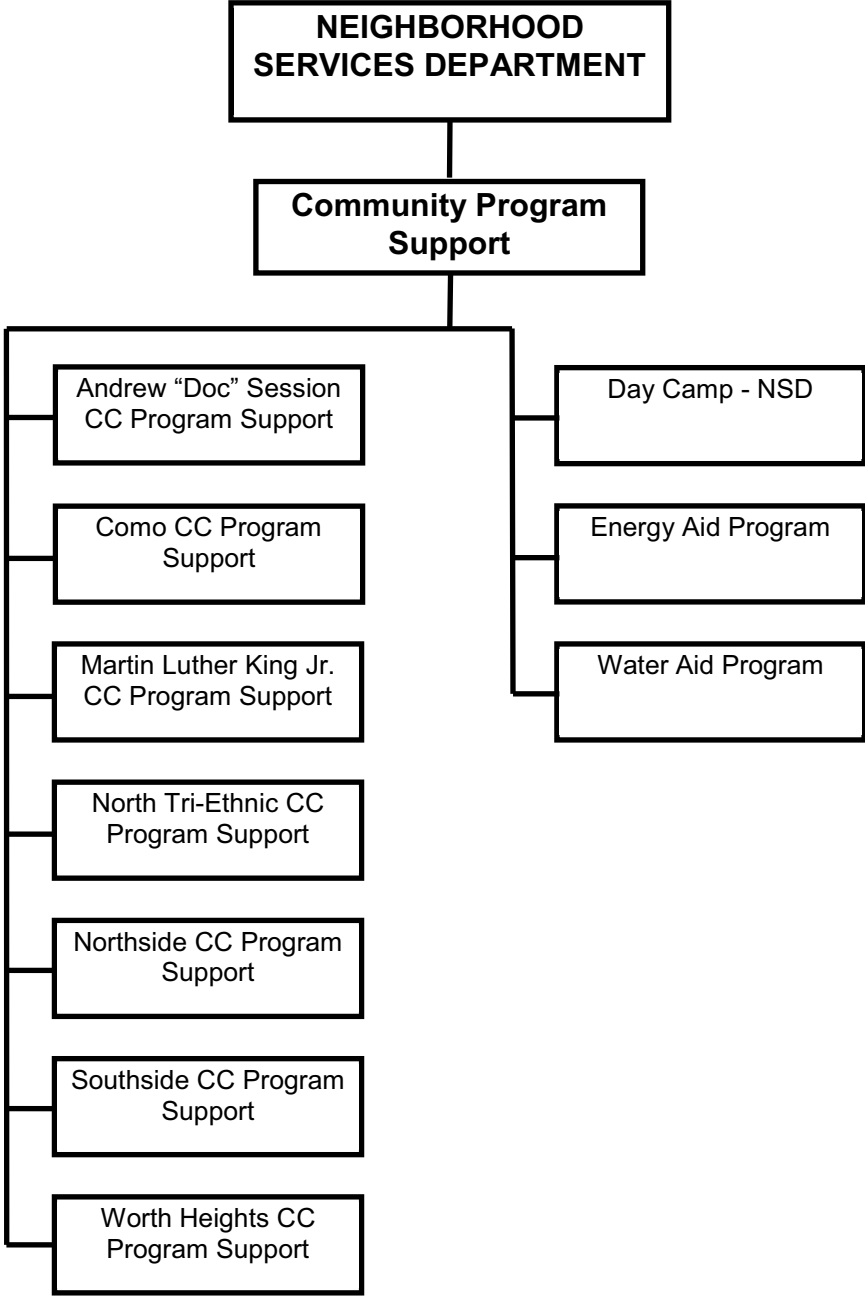
- Water Aid which provides for assistance to eligible City of Fort Worth Water Department customers in paying their water bills and/or repairs to plumbing related to pressurized leaks through private donations received through the water billing system and administered by the Community Action Partners Program.
- Community Services Special Trust Fund which provides for additional funds to assist City of Fort Worth Community Action Partners Program in addressing additional funding needs to deliver assistance and referral services through funding from eligible savings and other funding sources as available.

Funding is provided by the various donors quarterly or semi-annually; any funds remaining from the current year’s donations are used to offset the following year’s costs. Fees are collected prior to the programs being provided. The items shown are a portion of the Neighborhood Services Department Special Trust Fund subfunds that will provide support for FY2017. Other subfunds not shown are not anticipated to have activity in FY2017 and will be included in the annual budgets once activity is anticipated. Any remaining funds in the Special Trust Fund not used in FY2017 will be available for future year’s program uses.

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SPECIAL TRUST FUND – 0.00 A.P.



**ANDREW DOC SESSION COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$15,000	
Contract Instructor Revenue		\$13,000
Registration		\$2,000
Use of Money & Property	\$1,500	
Contribution from Others		\$1,500
SUBTOTAL REVENUE	\$16,500	

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$16,500**

EXPENDITURES:

Andrew Doc Session CC Program Support Fund Appropriations	\$16,500	
SUBTOTAL EXPENDITURES	\$16,500	

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$16,500**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NS, ANDREW DOC SESSION CC PROGRAM SUPPORT	25002/S00040

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Andrew “Doc” Session Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year’s programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 13,000	\$ 13,000	\$ 13,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 3,500	\$ 3,500	\$ 3,500
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 16,500	\$ 16,500	\$ 16,500

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502401000 ANDREW "DOC" SESSION CC PRO		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 16,500	\$ 16,500	\$ 16,500	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 16,500</u>	<u>\$ 16,500</u>	<u>\$ 16,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 16,500	\$ 16,500	\$ 16,500	0.00	0.00	0.00	0.00

FUND STATEMENT

FUND: 25002

SPECIAL TRUST FUND – PARK AND RECREATION

The City of Fort Worth Park and Recreation Department receives revenue from donations, trust funds , etc. The Special Trust Fund includes the following 26 subfunds:

Providing additional support to the Botanic Garden operation and facilities:

- Botanic Garden – FWGC which provides for the staffing of the Deborah Beggs Moncrief Garden Center and the Dorothea Leonhardt Lecture Hall through annual donations from the Fort Worth Garden Club Inc.;
- Botanic Garden FWGC - Maintenance which provides for additional maintenance support of the Botanic Garden and the wedding garden of the Texas State Garden Club Headquarters located in the Botanic Garden through funding donated by the Fort Worth Botanical Society;
- Botanic Garden FWBS – Maintenance which provides for the staffing of the Japanese Garden and the Victor and Cleyonne Tinsley Garden through funds from the Fort Worth Botanical Society;
- Botanic Garden FWBS – Education Program which provides for the Botanic Garden education and volunteer program through annual partial funding donated by the Fort Worth Botanical Society contingent upon the remaining balance of costs to be funded by the General Fund;
- Botanic Garden Fuller Foundation which provides maintenance support for the donated Adelaide Polk Fuller Memorial Garden located in the Botanic Garden through the annual donations from the Fuller Foundation; and
- Botanic Garden BRIT – Maintenance which provides for the maintenance of 9.30 acres of the landscaped area of the north Botanic Garden parking lot including the bio swales and the research pond area between the Botanical Research Institute of Texas and the Deborah Beggs Moncrief Garden Center located in the Fort Worth Botanic Garden through annual funding from the Botanical Research Institute of Texas.

Providing additional support to the Nature Center and Refuge operation and programs:

- Nature Center FONC –Gate Operations which provides for the staffing and operation of the Nature Center and Refuge Entry Gate through funding from the Friends of the Nature Center and Refuge, Inc.; and
- Nature Center FONC – Program Support which provides for full-time supervisory staffing of the volunteer program and part time naturalists to conduct program offerings at the Nature Center and Refuge through funding from the Friends of the Nature Center and Refuge, Inc. In addition, other private donations, grants and fees may augment the provision of the program offerings.

Providing Other Program Support includes:

- Day Camp which provides for the summer day camp program and intercession programs through the collection of registration fees and receipt of private donations and grants;
- Mobile Recreation Program Support which provides for enhanced programming opportunities including field trips and class resources through private donations and grants for the South Central community participants served by this free summer recreation program;
- Summer Swim Program which provides the underwriting of registrations and aquatic programs for eligible participants enrolled in the City’s “Learn to Swim” program; and
- Mayfest which provides for support of our city’s parks, and in particular Trinity Park, with proceeds received through a license agreement with Mayfest, Inc., a non-profit organization, which plans and implements the annual Spring festival.

FUND STATEMENT**FUND: 25002****SPECIAL TRUST FUND – PARK AND RECREATION**

Providing additional Community Center Program Support:

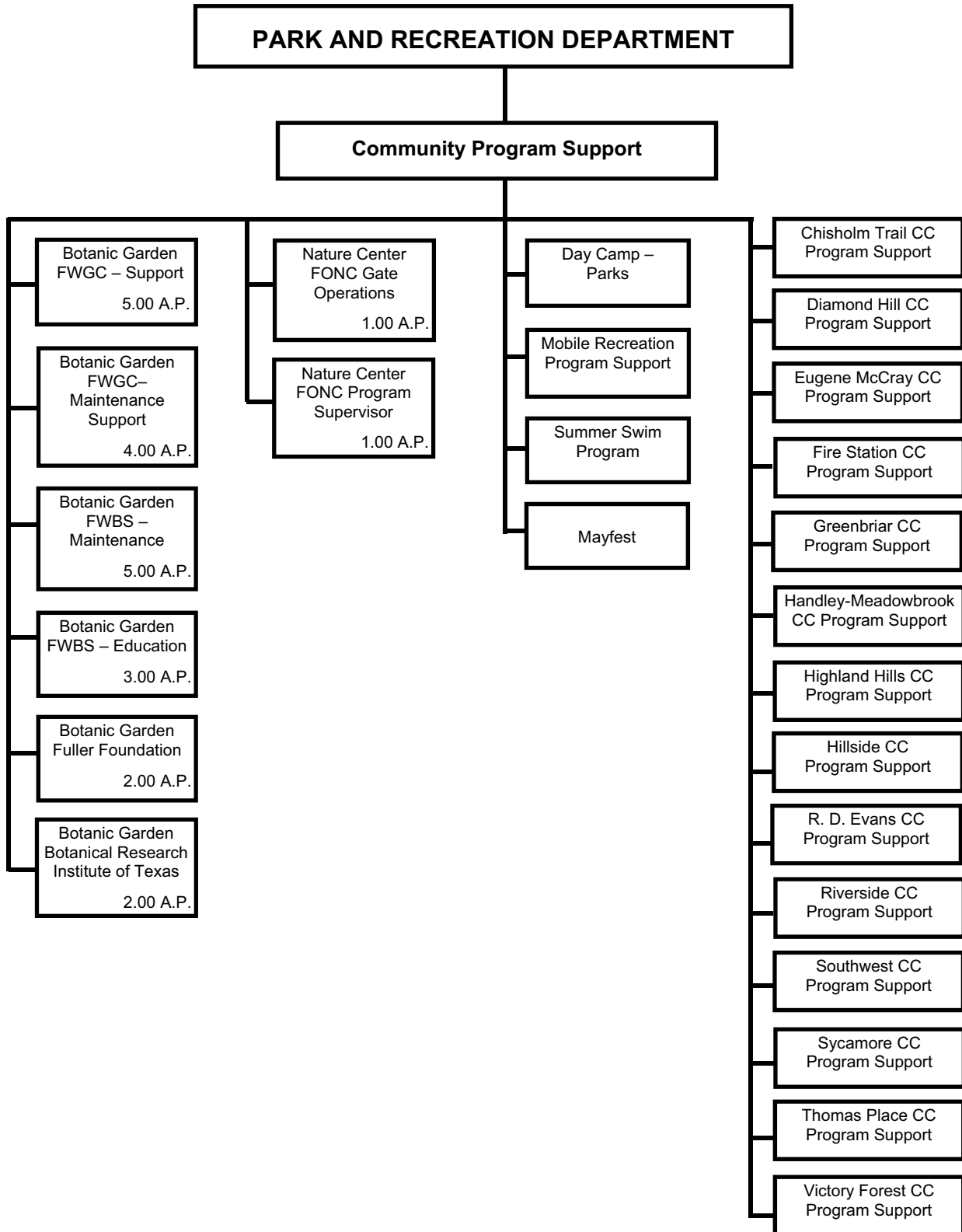
- Separate trust sub-funds provide for enhanced programming and additional staffing for extended operational hours for each community center: Chisholm Trail, Diamond Hill, Eugene McCray, Fire Station, Greenbriar, Handley-Meadowbrook, Highland Hills, Hillside, R.D. Evans, Riverside, Southwest, Sycamore, Thomas Place and Victory Forest. Funds received include private donations and grants, and fees for enhanced programming conducted by contract instructors or provision of staffing for additional center operational hours, such as a fitness program fee for Chisholm Trail and Victory Forest. Enhanced program fees also provide for after school program supplies and staffing. On April 5, 2016 (M&C G-18715), the City Council authorized delegated authority to the Chief Financial Officer for monthly appropriation of the fee-based revenue received by these projects.

Funding is provided by the various donors quarterly or twice a year; any funds remaining from the current year's donation is used to offset the following year's costs. Fees are collected prior to the programs being provided. The items shown are a portion of the Park and Recreation Department Special Trust Fund subfunds that will provide support for FY2017. Other subfunds not shown are not anticipated to have activity in FY2017 and will be included in the annual budgets once activity is anticipated. Any remaining funds in any of the Park and Recreation Special Trust Fund not used in FY2017 will be available for future years program uses.

Projects closed include the following two subfunds:

- Commemorative Park Bench Program which provides for the privately funded placement of memorial park benches on park property along the Trinity River Trail through private donations is now shown in the Special Donation Fund.
- Teel Trust which provides for the park system and support of the parks through the private donation from the James C. and Josephine C. Teel Trust has been used to partially fund a capital project: Trinity Park Area Study.

SPECIAL TRUST FUND – 23.00 A.P.



**SPECIAL TRUST FUND BUDGET SUMMARY
BOTANIC GARDEN FULLER FOUNDATION
FY2017**

REVENUES:

Use of Money & Property	\$100,000	
Contributions from Fuller Foundation for program support		\$100,000

SUBTOTAL REVENUE		\$100,000
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<u>USE OF FUND BALANCE</u>		<u>\$2,328</u>
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TOTAL REVENUE		\$102,328
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EXPENDITURES:

Botanic Garden Fuller Foundation Appropriations	\$102,328	
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SUBTOTAL EXPENDITURES		\$102,328
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$102,328
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DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

P&R, BOTANIC GARDEN FULLER FOUNDATION

FUND/CENTER

25002/S00153

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Garden Fuller Foundation of the Special Trust Fund was originally established in 1991 with continuous funding from the Fuller Foundation to maintain the Adelaide Polk Fuller Memorial Garden, a 3.5 acre garden located west of the Deborah Beggs Moncrief Botanic Garden Center. This garden was a gift to the City and the Trust has supported the maintenance of this gift since its opening to the public in 1991. This gifted support provides for the salary and benefits of two full time maintenance employees: a Gardener and a Senior Maintenance Worker and operating expenses for the Fuller Garden up to \$100,000 annually with the understanding that no indirect costs will be charged and any additional amount needed will be funded by the City. The City is reimbursed quarterly.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 133,280	\$ 68,685	\$ 68,685
Employee Benefits	\$ 0	\$ 46,840	\$ 28,537	\$ 28,537
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 12,676	\$ 5,106	\$ 5,106
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 192,796	\$ 102,328	\$ 102,328
Authorized Positions	0.00	4.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502101080 BOTANIC GARDEN FULLER FOUN		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 192,796	\$ 102,328	\$ 102,328	0.00	4.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 192,796</u>	<u>\$ 102,328</u>	<u>\$ 102,328</u>	<u>0.00</u>	<u>4.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 0	\$ 192,796	\$ 102,328	\$ 102,328	0.00	4.00	2.00	2.00

H-151

SPECIAL TRUST FUND BUDGET SUMMARY
BOTANIC GARDEN FWBS - EDUCATION
FY2017

REVENUES:

Charges for Service	\$82,965	
Program Services from the General Fund for program support		\$82,965

Use of Money & Property	\$100,000	
Contributions from the Botanical Society for program support		\$100,000

SUBTOTAL REVENUE	\$182,965	
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<u>USE OF FUND BALANCE</u>		<u>\$13,659</u>
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TOTAL REVENUE	\$196,624	
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EXPENDITURES:

Botanic Garden Fort Worth Botanical Society Education Appropriations	\$196,624	
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SUBTOTAL EXPENDITURES	\$196,624	
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES	\$196,624	
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, BOTANIC GARDEN FWBS – EDUCATION

FUND/CENTER

25002/S00156

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Garden FWBS Education support of the Special Trust Fund was originally established in FY2010 with the Fort Worth Botanical Society (FWBS) agreement (M&C G-16831, 2/2/2010) to partially fund the Botanic Garden Education Program staffing consisting of three full time employees: an Education Horticulturalist/Natural Scientist, a Public Education Specialist/Volunteer Coordinator, and a Customer Service Representative.

The program activities include workshops, classes, tours, volunteer coordination, docent and teacher training, grant writing, outreach, program material development, and exhibit coordination. The FWBS agreed to partially fund the program in order to save the program from elimination in the FY2010 Proposed Budget. The FWBS agreement to partially fund the education program up to \$100,000 annually is contingent upon the remaining portion of the funding for staffing costs provided by the City and no indirect costs are charged. The Botanic reprogrammed their General Fund allocation to provide the remaining funds necessary to fully fund the program. The City's portion of funding is transferred annually from the General Fund Botanic Garden allocation to the Special Trust Fund to fully fund the program. The City is reimbursed every six months, twice-a-year.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 135,761	\$ 152,200	\$ 152,200
Employee Benefits	\$ 0	\$ 48,284	\$ 44,424	\$ 44,424
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 184,045	\$ 196,624	\$ 196,624
Authorized Positions	0.00	3.00	3.00	3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502101130 BOTANIC GARDEN FWBS - EDUCATION		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 184,045	\$ 196,624	\$ 196,624	0.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 184,045</u>	<u>\$ 196,624</u>	<u>\$ 196,624</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	TOTAL	\$ 0	\$ 184,045	\$ 196,624	\$ 196,624	0.00	3.00	3.00	3.00

**SPECIAL TRUST FUND BUDGET SUMMARY
BOTANIC GARDEN FWBS - MAINTENANCE
FY2017**

REVENUES:

Use of Money & Property	\$257,191	
Contributions from Botanical Society for program support		\$257,191

SUBTOTAL REVENUE		\$257,191
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$257,191
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EXPENDITURES:

Botanic Garden Fort Worth Botanical Society Maintenance Appropriations	\$257,191	
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SUBTOTAL EXPENDITURES		\$257,191
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$257,191
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, BOTANIC GARDEN FWBS – MAINTENANCE

FUND/CENTER

25002/S00154

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Garden Fort Worth Botanical Society (FWBS) Maintenance Support of the Special Trust Fund was originally established in 1985 to provide support for the maintenance of the Botanic Garden and its specialty gardens, namely the Japanese Garden and the Victor and Cleyonne Tinsley Rock Springs Garden. Since 1985 the Fort Worth Botanical Society has presented the Park and Recreation Department with a gift in the understanding that it will be appropriated to continue funding Botanic Garden and specialty garden maintenance staff.

For FY2016, the gift will fund five full-time positions at Botanic Garden: two Senior Maintenance Worker positions, two Gardener positions and a Greenhouse Attendant position. In FY2015, a Gardener position was funded to maintain the \$2,200,000 donated improvements to the 4.25 acre Victor and Cleyonne Tinsley Rock Springs Garden accepted by the City Council on May 21, 2013 (M&C G-17903). This continued support is provided from the Fort Worth Botanical Society with the understanding that no indirect costs will be charged. The City is reimbursed twice a year. Any funds received and not expensed are used to offset the next year's expenses.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 163,508	\$ 186,597	\$ 186,597
Employee Benefits	\$ 0	\$ 67,356	\$ 70,594	\$ 70,594
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 230,864	\$ 257,191	\$ 257,191
Authorized Positions	0.00	5.00	5.00	5.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502101110 BOTANIC GARDEN FWBS - MAINTENANCE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 230,864	\$ 257,191	\$ 257,191	0.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 230,864</u>	<u>\$ 257,191</u>	<u>\$ 257,191</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
	TOTAL	\$ 0	\$ 230,864	\$ 257,191	\$ 257,191	0.00	5.00	5.00	5.00

**SPECIAL TRUST FUND BUDGET SUMMARY
FWGC MAINTENANCE
FY2017**

REVENUES:

Use of Money & Property	\$203,764	
Contributions from the Garden Club for program support		\$203,764

SUBTOTAL REVENUE		\$203,764
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$203,764
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EXPENDITURES:

Fort Worth Garden Club Maintenance Appropriations	\$203,764	
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SUBTOTAL EXPENDITURES		\$203,764
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$203,764
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, BOTANIC GARDEN - FWGC MAINTENANCE

FUND/CENTER

25002/S00155

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Garden Fort Worth Garden Club, Inc.(FWGC) Maintenance Support of the Special Trust Fund was originally established in 1986 to provide support for the administration of the Botanic Garden and Garden Center. Since 1987 the Fort Worth Garden Club, Inc. has presented the Park and Recreation Department with a gift in the understanding that it will be appropriated to continue funding Botanic Garden maintenance staff. The gift funds four full-time positions at Botanic Garden: three Senior Maintenance Worker positions and a Gardener. The Gardener position was funded in FY2015 to maintain the donated improvements to the wedding garden of the Texas Garden Club Headquarters located in the Botanic Garden. This continued support is provided from the Fort Worth Garden Club, Inc. with the understanding that no indirect costs will be charged. The City is reimbursed twice a year. Any funds received and not expensed are used to offset the next year's expenses.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 132,397	\$ 146,224	\$ 146,224
Employee Benefits	\$ 0	\$ 54,413	\$ 57,540	\$ 57,540
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 186,810	\$ 203,764	\$ 203,764
Authorized Positions	0.00	4.00	4.00	4.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502101120 BOTANIC GARDEN FWGC - MAINTENANCE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 186,810	\$ 203,764	\$ 203,764	0.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 186,810</u>	<u>\$ 203,764</u>	<u>\$ 203,764</u>	<u>0.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	TOTAL	\$ 0	\$ 186,810	\$ 203,764	\$ 203,764	0.00	4.00	4.00	4.00

**SPECIAL TRUST FUND BUDGET SUMMARY
FWGC SUPPORT
FY2017**

REVENUES:

Use of Money & Property	\$758,556	
Contributions from Fort Worth Garden Club for program		\$758,556

SUBTOTAL REVENUE **\$758,556**

USE OF FUND BALANCE **\$0**

TOTAL REVENUE **\$758,556**

EXPENDITURES:

Fort Worth Garden Club Support Appropriations	\$758,556	
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SUBTOTAL EXPENDITURES **\$758,556**

CONTRIBUTION TO FUND BALANCE **\$0**

TOTAL EXPENDITURES **\$758,556**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, BOTANIC GARDEN - FWGC SUPPORT

FUND/CENTER

25002/S00152

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Garden Fort Worth Garden Club, Inc. (FWGC) Garden Center Support of the Special Trust Fund was originally established in 1986 to provide support for the administration of the Botanic Garden and Garden Center. Since 1987 the Fort Worth Garden Club, Inc. has presented the Park and Recreation Department with a gift in the understanding that it will be appropriated to continue funding four full-time and two part-time positions at Botanic Garden: a Garden Center Coordinator, a Customer Service Supervisor, a Customer Service Representative II, an Audio Visual Specialist, and two part-time Customer Service Representatives. The continued support is provided from the Fort Worth Garden Club, Inc. with the understanding that no indirect costs will be charged. In accordance with the contractual agreement with the Fort Worth Garden Club, Inc., proceeds from the rental and use of the Deborah Beggs Moncrief Garden Center provide funding for the positions with the remaining funds paid to the Fort Worth Garden Club, Inc. each month.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 227,510	\$ 259,418	\$ 259,418
Employee Benefits	\$ 0	\$ 77,088	\$ 83,388	\$ 83,388
Professional & Tech Svcs	\$ 0	\$ 0	\$ 415,750	\$ 415,750
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 304,598	\$ 758,556	\$ 758,556
Authorized Positions	0.00	5.00	5.00	5.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502101040 BOTANIC GARDEN FWGC - SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 304,598	\$ 758,556	\$ 758,556	0.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 304,598</u>	<u>\$ 758,556</u>	<u>\$ 758,556</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
	TOTAL	\$ 0	\$ 304,598	\$ 758,556	\$ 758,556	0.00	5.00	5.00	5.00

**SPECIAL TRUST FUND BUDGET SUMMARY
BOTANIC BRIT MAINTENANCE
FY2017**

REVENUES:

Use of Money & Property	\$102,923	
Contributions from Botanical Research Institute of Texas for program support		\$102,923

SUBTOTAL REVENUE		\$102,923
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$102,923
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EXPENDITURES:

Botanical Research Institute of Texas Appropriations	\$102,923	
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SUBTOTAL EXPENDITURES		\$102,923
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$102,923
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DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
P&R, BOTANIC GARDEN – BRIT MAINTENANCE	25002/S00161

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Botanic Research Institute of Texas, Inc.(BRIT) Maintenance Support of the Special Trust Fund was originally established in 2015 to provide maintenance of the research gardens, parking lot landscaping shared by the Botanic Garden and the Botanical Research Institute of Texas, Inc.

In 2005, the City entered into a lease agreement with the Botanical Research Institute of Texas, Inc. (BRIT), for property adjacent to the Deborah Beggs Moncrief Garden Center at the Fort Worth Botanic Garden (M&C L-14012) for the development of a new BRIT headquarters. As part of the construction of the new facility, BRIT constructed a 246 space parking lot (North Lot) that is used jointly by BRIT and patrons of the Botanic Garden.

BRIT provided initial landscaping on this parking lot and around its facility. Under the terms of the initial Share Use Agreement for the North Lot (City Secretary Contract No. 41888), BRIT maintained its Research Garden, retention pond, landscaping around its building and the building's "green roof" garden. All remaining maintenance in and around the North Lot is provided by the City.

In 2015, BRIT and the City determined that the most effective and efficient manner of maintaining the landscaping was for BRIT to donate funds to the Park and Recreation Department to pay the costs of two maintenance workers and necessary supplies and to enter into a supplemental agreement with the City for the Botanic Garden staff to assume maintenance responsibility for all of the maintenance and landscaping except the retention pond water and the green roof (M&C G-18429, 3/3/2015). BRIT's donation is used to fund two positions on an annual basis and provide a portion of the funding necessary to provide plant material and supplies. It is BRIT's intention to contribute funding to continue these positions and supplement maintenance costs in future years. BRIT is invoiced monthly for the costs of the assigned maintenance staff and supplies. Any funds received and not expensed are used to offset the next year's expenses.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 72,499	\$ 72,499
Employee Benefits	\$ 0	\$ 0	\$ 27,516	\$ 27,516
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 2,908	\$ 2,908
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 102,923	\$ 102,923
Authorized Positions	0.00	0.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND S00161 BOTANIC GARDEN BRIT - MAINTENANCE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 0	\$ 102,923	\$ 102,923	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 102,923</u>	<u>\$ 102,923</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 0	\$ 0	\$ 102,923	\$ 102,923	0.00	0.00	2.00	2.00

**SPECIAL TRUST FUND BUDGET SUMMARY
CHISHOLM TRAIL CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$107,857	
ID Cards		\$55,000
Registration		\$40,545
Contract Instructor Revenue		\$12,312

SUBTOTAL REVENUE **\$107,857**

USE OF FUND BALANCE \$3,297

TOTAL REVENUE **\$111,154**

EXPENDITURES:

 Chisholm Trail Community Center Program Support Appropriations \$111,154

SUBTOTAL EXPENDITURES **\$111,154**

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$111,154**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, CHISHOLM TRAIL CC PROGRAM SUPPORT

FUND/CENTER

25002/S00060

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Chisholm Trail Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Fees collected also support the costs for enhanced fitness center offerings and to staff additional hours of operation up to 50 hours per week for this facility beyond the basic center hours of 45 hours per week. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use of the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 71,015	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 53,285	\$ 111,154	\$ 111,154
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 23,200	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 147,500	\$ 111,154	\$ 111,154

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502422000 CHISHOLM TRAIL CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 147,500	\$ 111,154	\$ 111,154	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 147,500</u>	<u>\$ 111,154</u>	<u>\$ 111,154</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 147,500	\$ 111,154	\$ 111,154	0.00	0.00	0.00	0.00

**ENERGY AID PROGRAM FUND BUDGET SUMMARY
FY2017**

REVENUES:

Use of Money & Property	\$30,000	
Contribution from Others		\$30,000
SUBTOTAL REVENUE		\$30,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$30,000**

EXPENDITURES:

Energy Aid Program Fund Appropriations	\$30,000	
SUBTOTAL EXPENDITURES		\$30,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$30,000**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

NS, ENERGY AID PROGRAM

FUND/CENTER

25002/S00104

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Energy Aid Program was established to assist the Community Action Partners (CAP) Program in addressing refunds from utility service providers. Under CAP, the Comprehensive Energy Assistance Program (CEAP) provides electric, natural gas, and propane payments to citizens meeting eligibility requirements. The CEAP grant period runs from January to December. If a client closes their account with a service provider before the utility payment is received, the service provider returns the payment to the City. If the refund is received after the grant closes, the refunds are placed in the Special Purpose Fund and the funds are returned to the granting agency, the Texas Department of Housing and Community Affairs. The fund is also used to deposit donations made to the CAP for events and marketing materials and items.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 28,000	\$ 28,000	\$ 28,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 537000000 COMMUNITY SERVICES SPECIAL TRUST FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00

**COMO COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$5,000	
Contract Instructor Revenue		\$3,000
Registration		\$2,000
Use of Money & Property	\$15,000	
Contribution from Others		\$15,000
SUBTOTAL REVENUE	\$20,000	

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$20,000**

EXPENDITURES:

Como CC Program Support Fund Appropriations	\$20,000	
SUBTOTAL EXPENDITURES		\$20,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$20,000**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

NS, COMO COMMUNITY CENTER PROGRAM SUPPORT

FUND/CENTER

25002/S00041

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Como Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502402000 COMO CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SER- VICES</u> NEIGHBORHOOD SER- VICES	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	0.00	0.00	0.00	0.00

**DAY CAMP NEIGHBORHOOD SERVICES FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$104,186	
Registration		\$104,186
Use of Money & Property	\$15,000	
Contribution from Others		\$15,000
SUBTOTAL REVENUE		\$119,186

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$119,186**

EXPENDITURES:

Day Camp Neighborhood Services Fund Appropriations	\$119,186	
SUBTOTAL EXPENDITURES		\$119,186

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$119,186**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

NS, DAY CAMP

FUND/CENTER

25002/S00159

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Day Camp Program of the Special Trust Fund was established initially to provide support for a summer day camp for youth ages 5 to 13 and has since expanded to include out-of-school time break session camps. These are fee based programs and the registration fees provide for the operation of the day camp program at all community centers including field trips. Operation costs include the temporary recreation leaders in accordance with the city's adopted Standards of Care, admission and transportation fees for field trips, T-shirts and supplies for conducting the program. Additionally, private donations and grants received provide underwriting for some participants and enhanced programming. Revenue not fully expensed each year is retained for use for the next year's programs. The department has been providing a day camp program since 1989.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 85,211	\$ 85,211	\$ 85,211
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 18,075	\$ 18,075	\$ 18,075
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 900	\$ 900	\$ 900
Supplies	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 119,186	\$ 119,186	\$ 119,186

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502119111 DAY CAMP - NS		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 119,186	\$ 119,186	\$ 119,186	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 119,186</u>	<u>\$ 119,186</u>	<u>\$ 119,186</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 119,186	\$ 119,186	\$ 119,186	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
DAY CAMP - PARK AND RECREATION
FY2017**

REVENUES:

Charges for Service	\$483,200	
Registration for Summer Day Camp		\$483,200
Use of Money & Property	\$5,000	
Contributions from Others		\$5,000
SUBTOTAL REVENUE		\$488,200

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$488,200**

EXPENDITURES:

Day Camp - Park and Recreation Appropriations	\$488,200	
SUBTOTAL EXPENDITURES		\$488,200

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$488,200**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

P&R, DAY CAMP – PARK AND RECREATION

FUND/PROJECT

25002/S00035

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Day Camp Program Project of the Special Trust Fund was established initially to provide support for a summer day camp for youth ages 5 to 13 and has since expanded to include out-of-school time break session camps. These are fee-based programs and the registration fees provide for the operation of the day camp program at all community centers including field trips. Operation costs include the temporary recreation leaders in accordance with the City's adopted Standards of Care, admission and transportation fees for field trips, T-shirts and supplies for conducting the program. Additionally, private donations and grants received provide underwriting for some participants and enhanced programming. Revenue not fully expensed each year is retained for use in next year's programs and/or other capital and operating needs associated with the provision of recreation services through the Park and Recreation Department. The department has been providing a day camp program since 1989.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 168,914	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 165,000	\$ 488,200	\$ 488,200
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 9,200	\$ 0	\$ 0
Supplies	\$ 0	\$ 37,700	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 380,814	\$ 488,200	\$ 488,200

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502119110 DAY CAMP - PACS		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 380,814	\$ 488,200	\$ 488,200	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 380,814</u>	<u>\$ 488,200</u>	<u>\$ 488,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 380,814	\$ 488,200	\$ 488,200	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
DIAMOND HILL CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$24,040	
Registration		\$21,040
Contract Instructor Revenue		\$3,000
SUBTOTAL REVENUE		\$24,040

USE OF FUND BALANCE \$10,560

TOTAL REVENUE **\$34,600**

EXPENDITURES:

Diamond Hill Community Center Program Support Appropriations	\$34,600	
SUBTOTAL EXPENDITURES		\$34,600

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$34,600**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: P&R, DIAMOND HILL CC PROGRAM SUPPORT	FUND/CENTER 25002/S00042
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Diamond Hill Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 13,000	\$ 34,600	\$ 34,600
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,000	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 15,000	\$ 34,600	\$ 34,600

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502403000 DIAMOND HILL CC PRO- GRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 15,000	\$ 34,600	\$ 34,600	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 15,000</u>	<u>\$ 34,600</u>	<u>\$ 34,600</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 15,000	\$ 34,600	\$ 34,600	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
EUGENE MCCRAY CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$9,300	
Registration		\$8,300
Contract Instructor Revenue		\$1,000
SUBTOTAL REVENUE		\$9,300

USE OF FUND BALANCE\$0**TOTAL REVENUE****\$9,300****EXPENDITURES:**

Eugene McCray Community Center Program Support Appropriations	\$9,300	
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SUBTOTAL EXPENDITURES**\$9,300****CONTRIBUTION TO FUND BALANCE**\$0**TOTAL EXPENDITURES****\$9,300**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

FUND/CENTER

P&R, EUGENE MCCRAY CC PROGRAM SUPPORT

25002/S00043

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Eugene McCray Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 12,500	\$ 9,300	\$ 9,300
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,500	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 15,000	\$ 9,300	\$ 9,300

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502404000 EUGENE MCCRAY CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 15,000	\$ 9,300	\$ 9,300	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 15,000</u>	<u>\$ 9,300</u>	<u>\$ 9,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 15,000	\$ 9,300	\$ 9,300	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
FIRE STATION CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$58,131	
Registration		\$40,215
Contract Instructor Revenue		\$17,916
SUBTOTAL REVENUE		\$58,131

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$58,131**

EXPENDITURES:

Fire Station Community Center Program Support Appropriations	\$58,131	
SUBTOTAL EXPENDITURES		\$58,131

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$58,131**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, FIRE STATION CC PROGRAM SUPPORT

FUND/CENTER

25002/S00044

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Fire Station Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 6,000	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 34,029	\$ 58,131	\$ 58,131
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 20,971	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 61,000	\$ 58,131	\$ 58,131

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502405000 FIRE STATION CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 61,000	\$ 58,131	\$ 58,131	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 61,000</u>	<u>\$ 58,131</u>	<u>\$ 58,131</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 61,000	\$ 58,131	\$ 58,131	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
GREENBRIAR CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$62,860	
Contract Instructor Revenue		\$49,319
Registration		\$13,541
Use of Money & Property	\$2,500	
Contributions from Others		\$2,500
SUBTOTAL REVENUE		\$65,360

USE OF FUND BALANCE\$0

TOTAL REVENUE	\$65,360
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EXPENDITURES:

Greenbriar Community Center Program Support Appropriations	\$65,360
SUBTOTAL EXPENDITURES	\$65,360

CONTRIBUTION TO FUND BALANCE\$0

TOTAL EXPENDITURES	\$65,360
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, GREENBRIAR CC PROGRAM SUPPORT

FUND/CENTER

25002/S00045

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Greenbriar Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 35,660	\$ 35,660	\$ 35,660
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 29,700	\$ 29,700	\$ 29,700
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 65,360	\$ 65,360	\$ 65,360

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502406000 GREENBRIAR CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 65,360	\$ 65,360	\$ 65,360	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 65,360</u>	<u>\$ 65,360</u>	<u>\$ 65,360</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 65,360	\$ 65,360	\$ 65,360	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
HANDLEY-MEADOWBROOK CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$1,440	
Registration		\$1,440
Use of Money & Property	\$5,000	
Contributions from Others		\$5,000
SUBTOTAL REVENUE		\$6,440

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$6,440**

EXPENDITURES:

Handley-Meadowbrook Community Center Program Support Appropriations	\$6,440	
SUBTOTAL EXPENDITURES		\$6,440

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$6,440**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
P&R, HANDLEY-MEADOWBROOK CC PROGRAM SUPPORT	25002/S00046

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Handley-Meadowbrook Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 6,000	\$ 6,440	\$ 6,440
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,000	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 8,000	\$ 6,440	\$ 6,440

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502407000 HANDLEY-MEADOW-BROOK CC PROGRAM		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 8,000	\$ 6,440	\$ 6,440	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 8,000</u>	<u>\$ 6,440</u>	<u>\$ 6,440</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 8,000	\$ 6,440	\$ 6,440	0.00	0.00	0.00	0.00

SPECIAL TRUST FUND BUDGET SUMMARY
HIGHLAND HILLS CC PROGRAM SUPPORT
FY2017

REVENUES:

Charges for Service	\$30,928	
Registration		\$29,287
Contract Instructor Revenue		\$1,641
SUBTOTAL REVENUE	\$30,928	

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$30,928**

EXPENDITURES:

Highland Hills Community Center Program Support Appropriations	\$30,928	
SUBTOTAL EXPENDITURES	\$30,928	

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$30,928**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, HIGHLAND HILLS CC PROGRAM SUPPORT

FUND/CENTER

25002/S00047

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Highland Hills Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 7,500	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 17,500	\$ 30,928	\$ 30,928
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 15,000	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 40,000	\$ 30,928	\$ 30,928

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502408000 HIGHLAND HILLS CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 40,000	\$ 30,928	\$ 30,928	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 40,000</u>	<u>\$ 30,928</u>	<u>\$ 30,928</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 40,000	\$ 30,928	\$ 30,928	0.00	0.00	0.00	0.00

SPECIAL TRUST FUND BUDGET SUMMARY
HILLSIDE CC PROGRAM SUPPORT
FY2017

REVENUES:

Charges for Service	\$7,240	
Registration		\$6,240
Contract Instructor Revenue		\$1,000
SUBTOTAL REVENUE	\$7,240	

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$7,240**

EXPENDITURES:

Hillside Community Center Program Support Appropriations	\$7,240	
SUBTOTAL EXPENDITURES	\$7,240	

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$7,240**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, HILLSIDE CC PROGRAM SUPPORT

FUND/CENTER

25002/S00048

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Hillside Community Center Program Support Project in the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 6,000	\$ 7,240	\$ 7,240
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 4,000	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 10,000	\$ 7,240	\$ 7,240

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502409000 HILLSIDE CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 10,000	\$ 7,240	\$ 7,240	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 10,000</u>	<u>\$ 7,240</u>	<u>\$ 7,240</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 10,000	\$ 7,240	\$ 7,240	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
MAYFEST
FY2017**

REVENUES:

Use of Money & Property	\$58,600	
Contributions from Others		\$58,600

SUBTOTAL REVENUE		\$58,600
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$58,600
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EXPENDITURES:

Mayfest Appropriations	\$58,600	
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SUBTOTAL EXPENDITURES		\$58,600
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$58,600
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DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

P&R, MAYFEST

FUND/CENTER

25002/S00032

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Mayfest Program of the Special Trust Fund was established to provide proceeds received through a license agreement with Mayfest, Inc., a non-profit organization, which plans and implements the annual Spring festival. The annual Mayfest event began in 1973 as the Trinity River Festival and whose purpose is to raise funds for community programs, recreational development of the Trinity River and for support of our city's parks and involved sponsors which continue their participation today: the Junior League of Fort Worth, Inc., the City of Fort Worth Parks, Streams and Valleys, Inc., and the Tarrant Regional Water District. The festival attracts more than 225,000 visitors annually. The proceeds are used to support: operating expenditures that benefit Trinity Park; capital improvements/expenditures that benefit Trinity Park; long range planning that benefits Trinity Park; capital improvements that benefit the park system as a whole; operating expenditures which benefit program areas at the Botanic Garden, Community Centers, Log Cabin Village, or the Nature Center; and operating expenditures which provide for education and training for department employees in areas of environmental education, safety, promotion of the park system, special events/festivals and revenue programs. In the event of a cancellation of the event, no proceeds are received. Funds are used to address expenses and improvements at the site of the annual event and for the park system. Accumulated balances are retained to fund scheduled improvements in Trinity Park.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 218,977	\$ 43,200	\$ 43,200
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 13,400	\$ 13,400	\$ 13,400
Supplies	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 234,377	\$ 58,600	\$ 58,600

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502110030 MAYFEST		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 234,377	\$ 58,600	\$ 58,600	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 234,377</u>	<u>\$ 58,600</u>	<u>\$ 58,600</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 234,377	\$ 58,600	\$ 58,600	0.00	0.00	0.00	0.00

**MLK COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$4,000	
Contract Instructor Revenue		\$1,500
Registration		\$2,500
Use of Money & Property	\$5,000	
Contribution from Others		\$5,000
SUBTOTAL REVENUE		\$9,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$9,000**

EXPENDITURES:

MLK CC Program Support Fund Appropriations	\$9,000	
SUBTOTAL EXPENDITURES		\$9,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$9,000**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NS, MLK COMMUNITY CENTER PROGRAM SUPPORT	25002/S00049

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the MLK Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 9,000	\$ 9,000	\$ 9,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502411000 MLK CC PROGRAM SUP- PORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SER- VICES</u> NEIGHBORHOOD SER- VICES	\$ 0	\$ 9,000	\$ 9,000	\$ 9,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 9,000</u>	<u>\$ 9,000</u>	<u>\$ 9,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 9,000	\$ 9,000	\$ 9,000	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
MOBILE RECREATION PROGRAM
FY2017**

REVENUES:

Use of Money & Property	\$90,000	
Contributions from Others to support the Mobile Recreation Program		\$90,000

SUBTOTAL REVENUE **\$90,000**

USE OF FUND BALANCE **\$0**

TOTAL REVENUE **\$90,000**

EXPENDITURES:

Mobile Recreation Program Appropriations	\$90,000	
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SUBTOTAL EXPENDITURES **\$90,000**

CONTRIBUTION TO FUND BALANCE **\$0**

TOTAL EXPENDITURES **\$90,000**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, MOBILE RECREATION PROGRAM SUPPORT

FUND/CENTER

25002/S00125

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Mobile Recreation Program Support Project of the Special Trust Fund was established to provide additional support for underwriting the free summer mobile recreation summer camps for eligible youth residing in the South Central area of Fort Worth. This program is a collaborative effort between the City and the Fort Worth Independent School District (FWISD). The program is conducted in Daggett Middle, R.L. Paschal High, George C. Clarke Elementary, and Seminary Hills Park Elementary Schools serving over 850 children. Private and business donations and grants, both in-kind and monetary, provide transportation, field trips, and enhanced programming materials and access to programs. Revenue not fully expensed each year is retained for use for the next year's programs and classes.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 80,000	\$ 80,000	\$ 80,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 90,000	\$ 90,000	\$ 90,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 580011000 MOBILE RECREATION PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 90,000	\$ 90,000	\$ 90,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 90,000</u>	<u>\$ 90,000</u>	<u>\$ 90,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 90,000	\$ 90,000	\$ 90,000	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
NATURE CENTER GATE OPERATIONS
FY2017**

REVENUES:

Charges for Service	\$231,212	
Nature Center Entry Fee		\$231,212

SUBTOTAL REVENUE		\$231,212
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$231,212
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EXPENDITURES:

Nature Center Gate Operations Appropriations	\$231,212	
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SUBTOTAL EXPENDITURES		\$231,212
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$231,212
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, NATURE CENTER GATE OPERATIONS

FUND/CENTER

25002/S00062

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Nature Center Gate Operations of the Special Trust Fund was established in 2005 with the establishment of a user fee structure and an entry gate to the Nature Center and Refuge.

The Fort Worth Nature Center and Refuge Strategic Master Plan, adopted by the City Council in June 2003, recommended the development and implementation of a user fee for patrons of the Fort Worth Nature Center and Refuge. The Park and Recreation Department staff worked with the Friends of the Fort Worth Nature and Refuge, Inc. and the Fort Worth Nature Center and Refuge Conservancy to develop user fees, an entry gate and membership fees. The Fort Worth Nature Center and Refuge Conservancy gifted a gate house to the Fort Worth Nature Center and Refuge on November 29, 2005 (M&C G-15023) for use at the entrance to the Fort Worth Nature Center and Refuge. On November 29, 2005 with M&C G-15022, City Council authorized the City Manager to execute a contract with the Fort Worth Nature Center and Refuge Conservancy to manage funds derived from the entrance fees to fund the entry gate staff and provide for minor capital improvements. On November 29, 2005, the City Council adopted a resolution 3278 authorizing the Park and Recreation Department to establish a user fee structure for implementation at the Fort Worth Nature Center and Refuge. In accordance with the resolution, the Park and Recreation Department is authorized to make administrative changes to fees that do not exceed the sum of the Annual Consumer Price Index and with thirty days notification to the City Council for review. In December 31, 2011, the Fort Worth Conservancy and the Friends of the Fort Worth Nature Center and Refuge, Inc. support group merged and the gate operations are managed by the merged organization which retained The Friends of the Fort Worth Nature Center and Refuge, Inc. name.

The Friends of the Fort Worth Nature Center and Refuge, Inc. provide the funding from the gate proceeds to support the City gate employees and operation and other nature center program delivery support. In FY17, funding is proposed for one full-time Customer Service Representative position, temporary customer service employees as needed, basic supplies required for the successful operation of the entry gate and supplemental funding for full time Natural Scientist Supervisor position at approximately 60%.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 54,696	\$ 73,066	\$ 73,066
Employee Benefits	\$ 0	\$ 13,780	\$ 15,986	\$ 15,986
Professional & Tech Svcs	\$ 0	\$ 600	\$ 142,160	\$ 142,160
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,240	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 71,316	\$ 231,212	\$ 231,212
Authorized Positions	0.00	1.00	1.00	1.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502850000 NATURE CENTER GATE OPERATIONS		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 71,316	\$ 231,212	\$ 231,212	0.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 71,316</u>	<u>\$ 231,212</u>	<u>\$ 231,212</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	TOTAL	\$ 0	\$ 71,316	\$ 231,212	\$ 231,212	0.00	1.00	1.00	1.00

**SPECIAL TRUST FUND BUDGET SUMMARY
NATURE CENTER PROGRAM SUPERVISOR
FY2017**

REVENUES:

Use of Money & Property	\$78,023	
Contributions from Friends of the Nature Center for program support		\$78,023
Charges for Service	\$74,832	
Registration for classes at Nature Center		\$74,832
SUBTOTAL REVENUE		\$152,855

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$152,855**

EXPENDITURES:

Nature Center Program Supervisor Appropriations	\$152,855	
SUBTOTAL EXPENDITURES		\$152,855

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$152,855**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: P&R, NATURE CENTER PROGRAM SUPERVISOR	FUND/CENTER 25002/S00031
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Friends of the Nature Center and Refuge (FONC) Program Support Project of the Special Trust Fund was originally established as the Greer Island Support Trust. Initially, this program account was created in the Trust to distribute mitigation funds received from utility easements and activity at the Fort Worth Nature Center and Refuge's Greer Island. The original funds have long been expended and this project of the Special Trust Fund is now used to receive funds for program delivery and support at the Fort Worth Nature Center and Refuge. Funds are received primarily from the Friends of the Fort Worth Nature Center and Refuge, Inc. support group. Other donations may also be received to provide for programs and program delivery at the Fort Worth Nature Center and Refuge.

The Friends of the Fort Worth Nature Center and Refuge, Inc. provides funding to the Fort Worth Nature Center and Refuge from the management of the Nature Center and Refuge entry gate proceeds per City Council authorized agreement (M&C G-15023, November 29, 2005) and other fundraising activities conducted by the support group. Funding for Nature Center and Refuge program delivery includes partial funding at approximately 40% for a full-time Natural Scientist Supervisor position to manage the Nature Center volunteer and educational programs, part-time employees to deliver the program offerings and other items as determined by the funding availability and the support group.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 104,444	\$ 124,259	\$ 124,259
Employee Benefits	\$ 0	\$ 15,888	\$ 28,596	\$ 28,596
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 432	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 775	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 121,539	\$ 152,855	\$ 152,855
Authorized Positions	0.00	1.00	1.00	1.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502107010 NATURE CENTER PROGRAM SUPERVISOR		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 121,539	\$ 152,855	\$ 152,855	0.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 121,539</u>	<u>\$ 152,855</u>	<u>\$ 152,855</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	TOTAL	\$ 0	\$ 121,539	\$ 152,855	\$ 152,855	0.00	1.00	1.00	1.00

**NORTH TRI-ETHNIC COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$4,000	
Contract Instructor Revenue		\$3,000
Registration		\$1,000
Use of Money & Property	\$1,000	
Contribution from Others		\$1,000
SUBTOTAL REVENUE		\$5,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$5,000**

EXPENDITURES:

North Tri-Ethnic CC Program Support Fund Appropriations	\$5,000	
SUBTOTAL EXPENDITURES		\$5,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$5,000**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NS, NORTH TRI-ETHNIC COMM. CENTER PROGRAM SUPPORT	25002/S00050

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the North Tri-Ethnic Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502412000 NORTH TRI-ETHNIC CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SER- VICES</u> NEIGHBORHOOD SER- VICES	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	0.00	0.00	0.00	0.00

**NORTHSIDE COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$27,500	
Contract Instructor Revenue		\$25,000
Registration		\$2,500
Use of Money & Property	\$2,500	
Contribution from Others		\$2,500
SUBTOTAL REVENUE	\$30,000	

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$30,000**

EXPENDITURES:

Northside CC Program Support Appropriations	\$30,000	
SUBTOTAL EXPENDITURES		\$30,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$30,000**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NS, NORTHSIDE COMMUNITY CENTER PROGRAM SUPPORT	25002/S00051

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Northside Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502413000 NORTHSIDE CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
RD EVANS CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$43,018	
Registration		\$29,136
Contract Instructor Revenue		\$13,882
SUBTOTAL REVENUE		\$43,018

USE OF FUND BALANCE \$3,793

TOTAL REVENUE **\$46,811**

EXPENDITURES:

RD Evans Community Center Program Support Appropriations	\$46,811	
SUBTOTAL EXPENDITURES		\$46,811

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$46,811**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, R.D. EVANS CC PROGRAM SUPPORT

FUND/CENTER

25002/S00052

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the R. D. Evans Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 7,609	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 32,891	\$ 46,811	\$ 46,811
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 29,500	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 70,000	\$ 46,811	\$ 46,811

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502414000 RD EVANS CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 70,000	\$ 46,811	\$ 46,811	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 70,000</u>	<u>\$ 46,811</u>	<u>\$ 46,811</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 70,000	\$ 46,811	\$ 46,811	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
RIVERSIDE CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$18,540	
Contract Instructor Revenue		\$9,600
Registration		\$8,940
SUBTOTAL REVENUE		\$18,540

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$18,540**

EXPENDITURES:

Riverside Community Center Program Support Appropriations	\$18,540	
SUBTOTAL EXPENDITURES		\$18,540

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$18,540**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, RIVERSIDE CC PROGRAM SUPPORT

FUND/CENTER

25002/S00053

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Riverside Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 13,000	\$ 18,540	\$ 18,540
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 17,000	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 30,000	\$ 18,540	\$ 18,540

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502415000 RIVERSIDE CC PRO-GRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 30,000	\$ 18,540	\$ 18,540	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 30,000</u>	<u>\$ 18,540</u>	<u>\$ 18,540</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 30,000	\$ 18,540	\$ 18,540	0.00	0.00	0.00	0.00

**SOUTHSIDE COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$5,000	
Contract Instructor Revenue		\$4,000
Registration		\$1,000
Use of Money & Property	\$1,000	
Contribution from Others		\$1,000
SUBTOTAL REVENUE		\$6,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$6,000**

EXPENDITURES:

Southside CC Program Support Appropriations	\$6,000	
SUBTOTAL EXPENDITURES		\$6,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$6,000**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
NS, SOUTHSIDE COMMUNITY CENTER PROGRAM SUPPORT	25002/S00054

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Southside Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 3,500	\$ 3,500	\$ 3,500
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 2,500	\$ 2,500	\$ 2,500
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 6,000	\$ 6,000	\$ 6,000

**SPECIAL TRUST FUND BUDGET SUMMARY
SOUTHWEST CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$105,333	
Contract Instructor Revenue		\$54,552
Registration		\$50,781

SUBTOTAL REVENUE		\$105,333
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$105,333
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EXPENDITURES:

Southwest Community Center Program Support Appropriations	\$105,333	
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SUBTOTAL EXPENDITURES		\$105,333
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$105,333
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, SOUTHWEST CC PROGRAM SUPPORT

FUND/CENTER

25002/S00055

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Southwest Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 55,000	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 63,300	\$ 105,333	\$ 105,333
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 22,200	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 140,500	\$ 105,333	\$ 105,333

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502417000 SOUTHWEST CC PRO- GRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 140,500	\$ 105,333	\$ 105,333	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 140,500</u>	<u>\$ 105,333</u>	<u>\$ 105,333</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 140,500	\$ 105,333	\$ 105,333	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
SUMMER SWIM PROGRAM
FY2017**

REVENUES:

Use of Money & Property	\$10,000	
Contributions from summer swim registrations.		\$10,000

SUBTOTAL REVENUE		\$10,000
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<u>USE OF FUND BALANCE</u>		<u>\$0</u>
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TOTAL REVENUE		\$10,000
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EXPENDITURES:

Summer Swim Program Appropriations	\$3,000	
Transfers and Others	\$7,000	
Operating Transfer Out to the General Fund for the summer swim classes.		7,000

SUBTOTAL EXPENDITURES		\$10,000
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$10,000
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, SUMMER SWIM PROGRAM

FUND/CENTER

25002/S00036

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Summer Swim Program Project of the Special Trust Fund was established to provide support for underwriting summer "Learn to Swim" class registration for eligible youth. Proceeds from fund-raising events, i.e. Dive-in Movie Nights and private donations provide the funds for registrations. The funds are deposited in this program account and transferred to the aquatics program in the General Fund to offset the cost of "Learn to Swim" swimming class registrations for eligible youth. Revenue not fully expensed each year is retained for use for the next year's programs and classes.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 7,000	\$ 7,000	\$ 7,000
Total Expenditures	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502123000 SUMMER SWIM PROGRAM		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
SYCAMORE CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$6,370	
Registration		\$3,970
Contract Instructor Revenue		\$2,400
SUBTOTAL REVENUE		\$6,370

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$6,370**

EXPENDITURES:

Sycamore Community Center Program Support Appropriations	\$6,370	
SUBTOTAL EXPENDITURES		\$6,370

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$6,370**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, SYCAMORE CC PROGRAM SUPPORT

FUND/CENTER

25002/S00056

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Sycamore Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 6,500	\$ 6,370	\$ 6,370
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 3,500	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 10,000	\$ 6,370	\$ 6,370

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502418000 SYCAMORE CC PRO-GRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 10,000	\$ 6,370	\$ 6,370	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 10,000</u>	<u>\$ 6,370</u>	<u>\$ 6,370</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 10,000	\$ 6,370	\$ 6,370	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
THOMAS PLACE CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$25,550	
Registration		\$23,268
Contract Instructor Revenue		\$2,282

SUBTOTAL REVENUE		\$25,550
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<u>USE OF FUND BALANCE</u>		<u>\$12,786</u>
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TOTAL REVENUE		\$38,336
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EXPENDITURES:

Thomas Place Community Center Program Support Appropriations		\$38,336
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SUBTOTAL EXPENDITURES		\$38,336
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<u>CONTRIBUTION TO FUND BALANCE</u>		<u>\$0</u>
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TOTAL EXPENDITURES		\$38,336
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DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, THOMAS PLACE CC PROGRAM SUPPORT

FUND/CENTER

25002/S00057

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Thomas Place Community Center Program Support Project of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 21,891	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 14,000	\$ 38,336	\$ 38,336
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 1,000	\$ 0	\$ 0
Supplies	\$ 0	\$ 15,609	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 52,500	\$ 38,336	\$ 38,336

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502419000 THOMAS PLACE CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 52,500	\$ 38,336	\$ 38,336	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 52,500</u>	<u>\$ 38,336</u>	<u>\$ 38,336</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 52,500	\$ 38,336	\$ 38,336	0.00	0.00	0.00	0.00

**SPECIAL TRUST FUND BUDGET SUMMARY
VICTORY FOREST CC PROGRAM SUPPORT
FY2017**

REVENUES:

Charges for Service	\$100,000
ID Cards	\$50,000
Registration	\$30,000
Contract Instructor Revenue	\$20,000

SUBTOTAL REVENUE **\$100,000**

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$100,000**

EXPENDITURES:

Victory Forest Community Center Program Support Appropriations	\$100,000
SUBTOTAL EXPENDITURES	\$100,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$100,000**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

P&R, VICTORY FOREST CC PROGRAM SUPPORT

FUND/CENTER

25002/S00162

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Park and Recreation Department, the Victory Forest Community Center Program Project Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee-based programs conducted by contract instructors. Some of the fee-based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Fees collected will also support the costs for enhanced fitness center offerings and to staff additional hours of operation, which are still to be determined, for this new center anticipated for opening in January of 2017. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs. On April 5, 2016 (M&C G-18715), delegated authority was given to the Chief Financial Officer by the City Council for monthly appropriation of fee-based revenue received by this project in the Special Trust Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 100,000	\$ 100,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 100,000	\$ 100,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND S00162	VICTORY FOREST CC PROGRAM	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PARK AND RECREATION</u>								
080	PARK AND RECREATION	\$ 0	\$ 0	\$ 100,000	\$ 100,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 0	\$ 100,000	\$ 100,000	0.00	0.00	0.00	0.00

**WATER AID PROGRAM FUND BUDGET SUMMARY
FY2017**

REVENUES:

Use of Money & Property	\$24,000	
Contribution from Others		\$24,000
SUBTOTAL REVENUE		\$24,000

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$24,000**

EXPENDITURES:

Water Aid Program Fund Appropriations	\$24,000	
SUBTOTAL EXPENDITURES		\$24,000

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$24,000**

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

FUND/CENTER

NS, WATER AID PROGRAM

25002/S00063

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Water Aid Program of the Special Trust Fund was established to assist City of Fort Worth Water customers in paying their water bills or to provide for plumbing repairs related to a pressurized leak that has led to increased consumption. This program is funded from donations received from City of Fort Worth Water customers who select and make the donation through their utility billing payments. To be eligible, participants must be a resident of Tarrant County and some assistance may only be available to customers in certain cities depending on the donation received and the water service area. This program is administered through the Community Action Partners and requires participants to be at a specific level of household income according to the Federal Income Guidelines. Participants must provide documentation including picture identification, proof of citizenship, proof of household income for all adults ages 18 and older in the household, a current utility bill and proof of residence. The program is subject to funding availability received through customer donations.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 24,000	\$ 24,000	\$ 24,000
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 24,000	\$ 24,000	\$ 24,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502900000 WATER AID PROGRAM		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 24,000	\$ 24,000	\$ 24,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 24,000</u>	<u>\$ 24,000</u>	<u>\$ 24,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 24,000	\$ 24,000	\$ 24,000	0.00	0.00	0.00	0.00

**WORTH HEIGHTS COMMUNITY CENTER PROGRAM SUPPORT FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$16,300	
Contract Instructor Revenue		\$7,000
Registration		\$9,300
Use of Money & Property	\$1,000	
Contribution from Others		\$1,000
SUBTOTAL REVENUE		\$17,300

USE OF FUND BALANCE \$0

TOTAL REVENUE **\$17,300**

EXPENDITURES:

Worth Heights CC Program Support Fund Appropriations	\$17,300	
SUBTOTAL EXPENDITURES		\$17,300

CONTRIBUTION TO FUND BALANCE \$0

TOTAL EXPENDITURES **\$17,300**

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

NS, WORTH HEIGHTS CC PROGRAM SUPPORT

FUND/CENTER

25002/S00059

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Neighborhood Services Department, the Worth Heights Community Center Program Support of the Special Trust Fund was established to provide funding for enhanced programming for the Community Center through the receipt of private donations and the support of fee based programs conducted by contract instructors. Some of the fee based programs conducted through contract instructors include: martial arts, fitness, dance, art, gymnastics and special interest classes as requested by the patrons of the center. Private donations may also underwrite special interest classes. Fees provide for the costs of the instructor, materials and equipment, if not provided by the instructor. Additionally, a portion of the fee is paid to the General Fund for facility use and a portion retained to provide for future programming and equipment. Revenue not fully expensed each year is retained for use for the next year's programs.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 7,500	\$ 7,500	\$ 7,500
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 17,300	\$ 17,300	\$ 17,300

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 502421000 WORTH HEIGHTS CC PROGRAM SUPPORT		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
019	<u>NEIGHBORHOOD SERVICES</u>								
	NEIGHBORHOOD SERVICES	\$ 0	\$ 17,300	\$ 17,300	\$ 17,300	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 17,300</u>	<u>\$ 17,300</u>	<u>\$ 17,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 17,300	\$ 17,300	\$ 17,300	0.00	0.00	0.00	0.00

FUND STATEMENT

FUND:

LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION FUND

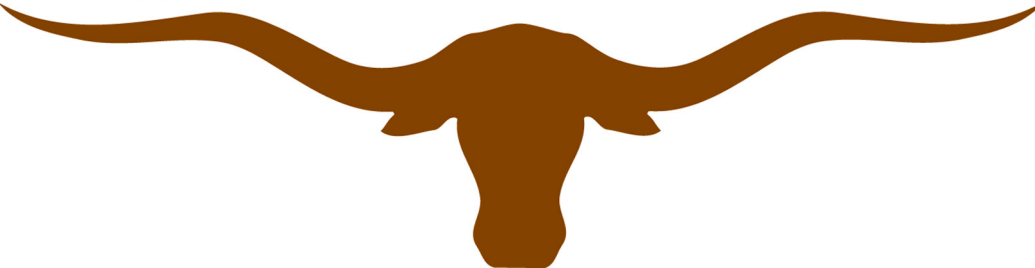
The State Comptroller of Public Accounts is directed, under Section 1701.157 of the Texas Occupations Code, to make allocations from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies.

Twenty percent of the LEOSE funds are allocated to all local law enforcement agencies in Texas in equal shares. Eighty percent of the LEOSE funds are allocated to local law enforcement agencies based on the agency's ability to meet certain statutory requirements.

The City of Fort Worth Police Department receives funds from Comptroller of Public Accounts (Comptroller). The Comptroller collects and deposits proceeds from court costs into the account. Section 1701.157 of the Texas Occupations Code sets forth the two permissible uses of LEOSE funds.

Under the direction of the Fort Worth Police Department, funds received from the LEOSE account may be used to provide for the continuing education of licensed law enforcement officers. Additionally, LEOSE funds are used to provide necessary training, as determined by the Chief of Police, to full-time law enforcement support personnel within the Fort Worth Police Department.

FORT WORTH®



LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (LEOSE) FUND BUDGET SUMMARY
 FY2017

REVENUES:

Intergovernmental Revenue	\$148,089
Texas Comptroller	\$148,089

SUBTOTAL REVENUE	\$148,089
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<u>USE OF FUND BALANCE</u>	\$0
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TOTAL REVENUE	\$148,089
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EXPENDITURES:

LEOSE Fund Appropriations	\$148,089
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SUBTOTAL EXPENDITURES	\$148,089
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<u>CONTRIBUTION TO FUND BALANCE</u>	<u>\$0</u>
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TOTAL EXPENDITURES	\$148,089
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FUND BUDGET SUMMARY**DEPARTMENT:**

POLICE,LEOSE FUND

FUND/CENTER

25002/035:S00160

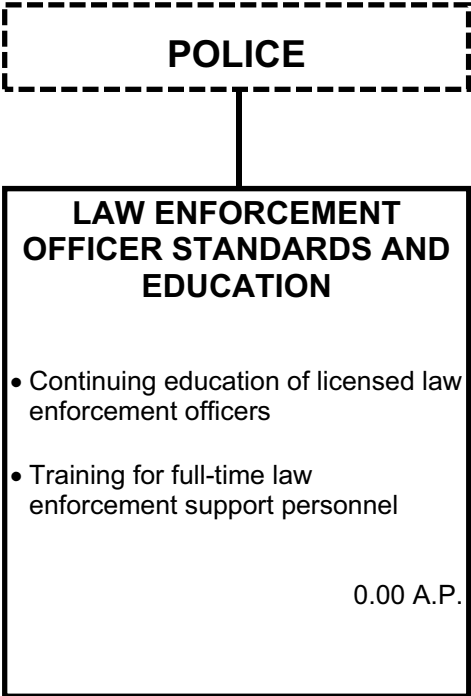
SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the Texas Comptroller of Public Accounts.

Funds received from the Law Enforcement Officer Standards and Education (LEOSE) account may be used to provide for the continuing education of licensed law enforcement officers. Additionally, LEOSE funds may be used to provide necessary training, as determined by the Chief of Police, to full-time law enforcement support personnel within the Fort Worth Police Department.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089

**LAW ENFORCEMENT OFFICER STANDARDS AND
EDUCATION FUND – 0.00 A. P.**



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 535001030 POLICE-LEOSE FUNDS		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
035	<u>POLICE</u>	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089	0.00	0.00	0.00	0.00
	POLICE	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089	0.00	0.00	0.00	0.00
	TOTAL	\$ 0	\$ 148,089	\$ 148,089	\$ 148,089	0.00	0.00	0.00	0.00

FUND STATEMENT

FUND:

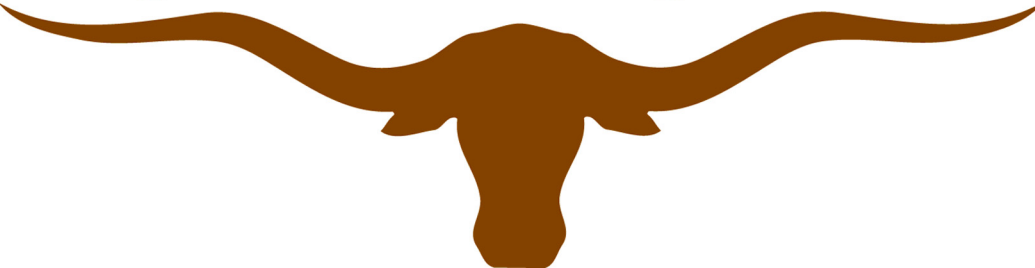
CABLE COMMUNICATIONS FUND

The Cable Communications Fund was created in 1988 shortly after the amended franchise agreement with Sammons Cable was approved by the City Council. The Cable Communications Fund was established to meet construction obligations and regulations as outlined in the original contract with the Cable Communications Office producing programming for the Municipal and Community access channels. In 1995, Sammons Cable was purchased by Marcus Cable, resulting in a revised franchise agreement. In 1999, a new franchise agreement was implemented when Charter Communications purchased Marcus Cable.

In FY2011 management of the Cable Communications Fund transferred from the Community Relations Department to the City Manager's Office. In FY2012 the operating expenses were transferred to the General Fund. The primary functions of the Fund include: 1) management of all matters relating to state cable television franchises; 2) administration of the portion of the Special Trust Fund that finances the City's cable television operation; and 3) creation of original programming hours to exceed state requirements for the Municipal and Community cable television access channels for which the City is responsible.

Before the City's municipal cable franchises were terminated, the Cable Communications Fund received operational funding from Public, Educational and Governmental (PEG) fees from cable subscribers and derived additional revenue from several sources such as production classes offered to the general public on a fee-for-service basis and interest on investments. Due to changes in state legislation the Cable Office must now utilize all cable subscriber PEG revenues for equipment replacement.

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**SPECIAL TRUST FUND BUDGET SUMMARY
CABLE OFFICE
FY2017**

REVENUES:

Taxes	\$1,200,000
Public, Educational, and Governmental (PEG) Programming	\$1,200,000
SUBTOTAL REVENUE	<u>\$1,200,000</u>

USE OF FUND BALANCE

\$275,000

TOTAL REVENUE	\$1,475,000
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EXPENSES:

Transfer Out	\$1,475,000
Capital Transfer Out for Equipment	\$1,475,000
SUBTOTAL EXPENSES	<u>\$1,475,000</u>

CONTRIBUTION TO FUND BALANCE\$0

TOTAL EXPENSES	\$1,475,000
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FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

CABLE COMMUNICATIONS FUND

25002/002:S00022

SUMMARY OF FUND RESPONSIBILITIES:

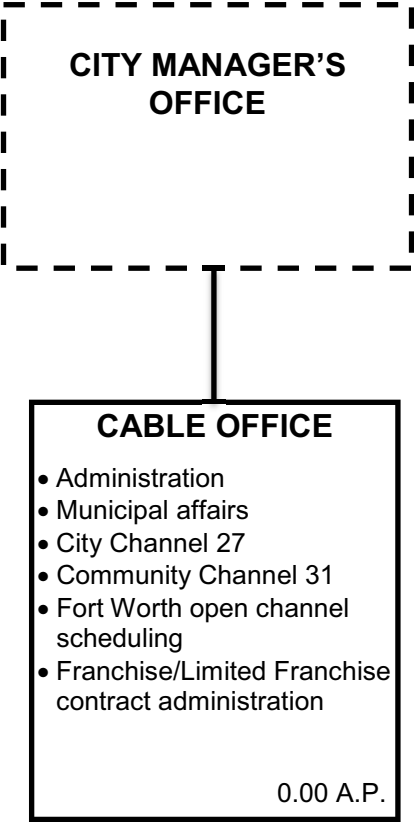
As part of the City-wide reorganization in FY2011, the Cable Communications Fund reports to the City Manager's Office. In FY2012, the operating expenses of the Cable Communications Fund transferred to the General Fund. The operation of the Cable Communication Office is now overseen by the Office of Media and Public Affairs Division.

The primary functions of the Cable Communications Fund include management of all matters relating to the State and municipal cable television franchises, administration of the portion of Special Trust Fund that funds the City's cable television operation, and creation of original programming hours to exceed state requirements for the two cable television access channels under the City's management.

New state and federal laws have changed the method in which this division is funded. In 2005, the Texas Legislature passed a law creating statewide cable/video franchising. The State law allows cities to receive fees for Public, Educational and Governmental (PEG) access channel capital expenditures, but eliminated fees for daily operations. To maintain operations, the Cable Communications Office operating expenses have been transferred to to the General Fund.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 0	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 300,000	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 900,000	\$ 1,475,000	\$ 1,475,000
Total Expenditures	\$ 0	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000

CABLE COMMUNICATIONS FUND - 0.00 A.P.



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 500100000 CABLE OFFICE		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
002	<u>CMO</u> CITY MANAGER'S OFFICE	\$ 0	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,200,000</u>	<u>\$ 1,475,000</u>	<u>\$ 1,475,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	0.00	0.00	0.00	0.00

**SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2017 COST INVOLVEMENT**

This section provides an overview of departments' planned grant program participation for FY2017. Information includes the issuing agent, the name of the grant and the City department responsible for the grant. The table below also includes the total FY2017 Cost, which is the sum of the Agency Cost and the City of Fort Worth grant match. Departments have applied for all grants listed below; however, not all grants listed have been awarded. The grants, if awarded, will be managed in compliance with all applicable laws, regulations and grantor guidance. All gifts and donations will be managed and expended according to the wishes and instructions of the donor.

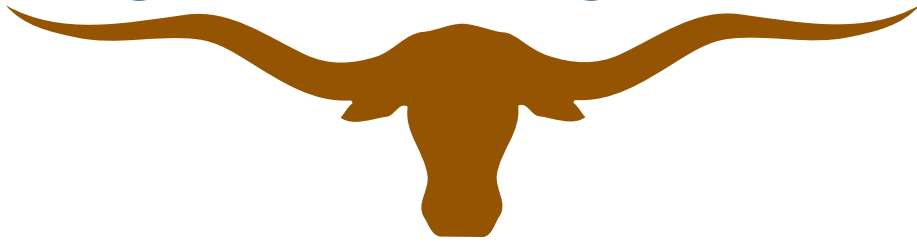
TITLE	DEPARTMENT	TOTAL FY2017 COST	AGENCY COST	CITY OF FORT WORTH GRANT MATCH
<u>Atmos Energy</u>				
Share the Warmth - Energy Assistance	Neighborhood Services	\$100,000	\$100,000	\$0
<u>Botanical Research Institute of Texas</u>				
Botanic Garden - Parking Lot Experimental Gardens	Park and Recreation	102,923	102,923	0
<u>Crystelle Waggoner Foundation/Bank of America</u>				
Summer Day Camp Program	Neighborhood Services	30,000	30,000	0
<u>Federal Aviation Administration</u>				
AFW Runway Extension (Cargo grant funds were included in one agreement, with Discretionary/Runway Extension funds)	Aviation	22,222,222	20,000,000	2,222,222
<u>Federal Emergency Management Agency</u>				
Staffing for Adequate Fire and Emergency Response (SAFER)	Fire	918,886	918,886	0
<u>Fort Worth Botanical Society</u>				
Botanic Garden - Education Program	Park and Recreation	196,624	100,000	96,624
Botanic Garden - Maintenance	Park and Recreation	257,191	257,191	0
<u>Fort Worth Garden Club</u>				
Botanic Garden - Deborah Moncrief Beggs Garden Center Support	Park and Recreation	367,970	367,970	0
Botanic Garden - Maintenance	Park and Recreation	203,764	203,764	0
<u>Fort Worth Independent School District</u>				
Como Elementary School After School Program	Neighborhood Services	51,026	51,026	0
<u>Fort Worth Water Department</u>				
Fort Worth Conservation Garden at the Botanic Garden	Park and Recreation	51,683	43,288	8,395
Water Aid - Water Billing Assistance	Neighborhood Services	24,000	24,000	0
<u>Friends of the Nature Center</u>				
Nature Center Education Program and Maintenance	Park and Recreation	152,855	78,023	74,832
Nature Center Gate Operations	Park and Recreation	91,252	91,252	0
<u>Fuller Foundation</u>				
Fuller Garden in the Botanic Garden	Park and Recreation	102,328	100,000	2,328
<u>Historic Southside</u>				
Mobile Recreation Summer Day Camp	Park and Recreation	90,000	90,000	0
<u>Log Cabin Heritage Foundation</u>				
Log Cabin Promotions and Programs	Park and Recreation	25,000	25,000	0
<u>Mayfest, Inc.</u>				
Park Enhancements	Park and Recreation	50,000	50,000	0
<u>PetSmart Charities</u>				
PetSmart Charities	Code Compliance	25,000	25,000	0
<u>Sid Richardson Foundation</u>				
Summer Day Camp Program	Neighborhood Services	8,000	8,000	0
<u>Sid Richardson Foundation/Walsh Foundation</u>				
Rising Stars Leadership	Neighborhood Services	12,500	12,500	0
<u>Tarrant County</u>				
Community Action Partners Neighborhood Centers - Far Northwest and Far Southeast	Neighborhood Services	30,000	30,000	0
<u>Tarrant Regional Water District</u>				
Mistletoe Heights Trail Connection	Park and Recreation	14,000	14,000	0
<u>Texas Association of Community Action Agencies (TACAA)</u>				
Weatherization Assistance Program	Neighborhood Services	1,200,000	1,200,000	0

**SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2017 COST INVOLVEMENT**

This section provides an overview of departments' planned grant program participation for FY2017. Information includes the issuing agent, the name of the grant and the City department responsible for the grant. The table below also includes the total FY2017 Cost, which is the sum of the Agency Cost and the City of Fort Worth grant match. Departments have applied for all grants listed below; however, not all grants listed have been awarded. The grants, if awarded, will be managed in compliance with all applicable laws, regulations and grantor guidance. All gifts and donations will be managed and expended according to the wishes and instructions of the donor.

TITLE	DEPARTMENT	TOTAL FY2017 COST	AGENCY COST	CITY OF FORT WORTH GRANT MATCH
<u>Texas Commission on Environmental Quality</u>				
EPA/TCEQ PM 2.5	Code Compliance/Environmental	36,102	36,102	0
EPA/TCEQ PM 10	Code Compliance/Environmental	154,428	103,467	50,961
EPA/TCEQ Whole Air Monitoring	Code Compliance/Environmental	429,159	429,159	0
TCEQ Compliance Contract	Code Compliance/Environmental	410,796	275,233	135,563
TCEQ Ozone	Code Compliance/Environmental	35,000	35,000	0
TCEQ/Envir Develop	Code Compliance/Solid Waste	87,475	87,475	0
<u>Texas Department of Agriculture</u>				
After School Snack Program	Neighborhood Services	200,000	200,000	0
Summer Food Service Program	Neighborhood Services	650,000	650,000	0
<u>Texas Department of Housing & Community Affairs</u>				
Community Services Block Grant	Neighborhood Services	2,000,000	2,000,000	0
Comprehensive Energy Assistance Program	Neighborhood Services	6,000,000	6,000,000	0
Weatherization Assistance Program/Department of Energy	Neighborhood Services	350,000	350,000	0
Weatherization Assistance Program/Low Income Household Energy Assistance Program	Neighborhood Services	900,000	900,000	0
<u>Texas Department of Transportation</u>				
Alliance-Routine Airport Maintenance (RAMP Grant)	Aviation	100,000	50,000	50,000
CMAQ - Centreport Trail	Park and Recreation	2,600,000	2,080,000	520,000
LPAFA-Meandering Rd/LTJG Barnett Rd	Transportation & Public Works	1,000,000	1,000,000	0
LPAFA-Garden Acres	Transportation & Public Works	11,337,045	6,147,505	5,189,540
LPAFA - Rosedale Corridor Mgt System	Transportation & Public Works	1,068,259	792,856	275,403
Meacham-Routine Airport Maintenance (RAMP Grant)	Aviation	100,000	50,000	50,000
Meacham Taxiway-E and Hangar-Line Taxilane Pavement Rehab Project	Aviation	2,430,670	2,209,700	220,970
Meacham- Terminal Area Taxiway Construction (CSJ 1402MEACM)	Aviation	2,090,000	1,900,000	190,000
Spinks-Perimeter Road (CSJ 1402SPINK)	Aviation	2,836,500	2,552,850	283,650
Spinks-Routine Airport Maintenance (RAMP Grant)	Aviation	100,000	50,000	50,000
STEP - Neighborhood Transportation Connections for Pedestrian and Bicycles Grant Project (also city match provided by Streams & Valleys, Inc.)	Park and Recreation	4,216,100	3,416,100	800,000
STEP - Trinity River Trails - Clear Fork East Bank Extension	Park and Recreation	3,656,000	2,156,000	1,500,000
TAP 2014- Trinity Trail - East FW Extension	Park and Recreation	2,933,824	2,347,940	585,884
<u>Texas Parks and Wildlife Department</u>				
Arcadia Trails Park - South Trail Connection	Park and Recreation	164,080	131,264	32,816
Urban Outdoor Recreation Grant - Alliance Community Park Master Plan	Park and Recreation	2,250,000	1,000,000	1,250,000
Urban Outdoor Recreation Grant - Northwest Community Park Phase 2	Park and Recreation	3,508,000	1,000,000	2,508,000
<u>TXU Energy</u>				
Energy Aid - Energy Assistance	Neighborhood Services	150,000	150,000	0
<u>United States Department of Homeland Security</u>				
Homeland Security Grant Program	Fire	2,987,850	2,987,850	0
<u>United States Department of Housing and Urban Development</u>				
Community Development Block Grant	Neighborhood Services	6,414,009	6,414,009	0
Emergency Shelter Grant	Neighborhood Services	570,031	570,031	0
Fair Housing Assistance Program	City Manager's Office	859,562	859,562	0
HOME (HOME Investment Partnerships Program)	Neighborhood Services	2,078,039	2,078,039	0
Housing Opportunities for Persons with AIDS	Neighborhood Services	1,032,529	1,032,529	0
Lead Grant	Neighborhood Services	966,667	800,000	166,667
<u>United Way of Tarrant County</u>				
Volunteer Income Tax Assistance Program	Neighborhood Services	150,708	150,708	0
<u>University of North Texas Health Science Center</u>				
Guinn Elementary Construction & Operations	Economic Development	500,000	500,000	0
<u>Van Zandt Cottage Friends, Inc.</u>				
Van Zandt Cottage Restoration	Park and Recreation	40,000	40,000	0
TOTAL		\$93,720,056	\$77,456,201	\$16,263,855

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FY2017 BUDGETED CAPITAL EXPENDITURES

INTRODUCTION

The FY2017 Adopted Budget document includes a total of \$188,792,350 in budgeted capital expenditures. Budgeted capital expenditures are organized into three broad categories: (1) Capital Projects and Programs, (2) 2014 Bond Projects, and (3) Capital Outlays. Capital Projects and Programs are presented within Capital Improvement Plans that include General Capital Improvement Plan, Municipal Airports Capital Improvement Plan, Public Events Capital Improvement Plan, Stormwater Capital Improvement Plan, Solid Waste and Environmental Management Capital Improvement Plan, and Water Capital Improvement Plan. Capital Outlays are presented within the corresponding department or fund.

CAPITAL EXPENDITURES DEFINED

Capital Expenditures are defined as expenditures resulting in the acquisition of, or addition to, the government's general capital assets.

BUDGETED CAPITAL PROJECT EXPENDITURES BY CAPITAL IMPROVEMENT PLAN / PROGRAM

The City of Fort Worth utilizes six Capital Improvement Plans and one Bond Program for the allocation of funds to capital projects. The FY2017 appropriation of funds is presented at the following table:

Capital Improvement Plan / Program	FY2017 Appropriation
General	\$41,088,895
Municipal Airports	\$3,759,230
Public Events	\$5,181,000
Stormwater	\$12,646,100
Solid Waste and Environmental Management	\$5,694,000
Water	\$23,524,000
2014 Bond Program	\$61,806,422
Total	\$153,699,647

BUDGETED CAPITAL OUTLAY EXPENDITURES BY DEPARTMENT / FUND

The City of Fort Worth allocates Capital Outlay appropriations as presented at the following table:

Department / Fund	FY2017 Appropriation
City Manager's Office	\$1,475,000
Information Technology Services department	\$6,853,079
Crime Control and Prevention District Fund	\$12,637,971
Treasury Asset Forfeiture Fund	\$750,000
Justice Asset Forfeiture Fund	\$306,100
State Asset Forfeiture Fund	\$139,288
Vehicle Equipment and Replacement Fund	\$3,674,665
Alliance Airport Maintenance Fund	\$300,000
Municipal Airports Fund	\$219,000
Municipal Parking Fund	\$35,000
Park and Recreation department	\$66,000
Stormwater Fund	\$957,300
Solid Waste Fund	\$2,259,500
Environmental Protection Fund	\$804,000
Water department	\$4,615,800
Total	\$35,092,703

FY2017 BUDGETED CAPITAL EXPENDITURES

SIGNIFICANT NONRECURRING BUDGETED CAPITAL EXPENDITURES

The City of Fort Worth appropriated \$64,774,857 in significant nonrecurring budgeted capital expenditures. The FY2017 appropriation of significant nonrecurring budgeted capital expenditures is presented at the following table:

Project Title	FY2017 Appropriation	Funding Source(s)
Eastside Library	\$1,400,000	Gas Well Revenues - General
Speed Control Signage	\$200,000	Gas Well Revenues - General
Freeway Lighting	\$1,000,000	Pay As You Go – General Fund
Customer Relationship Management System	\$1,000,000	Gas Well Revenues - General
Network Infrastructure and Telephone	\$3,929,284	Gas Well Revenues - General and ITS Capital Fund
Gateway Park to Quannah Parker Park	\$1,000,000	Gas Well Revenues - General
Airport Frontage Improvement	\$1,800,000	Gas Well Revenues - Aviation
Acquire Hangar Leasehold Interest	\$1,600,000	Gas Well Revenues - Aviation
Taxiway-E and Hangarline Taxilane Project	\$229,230	Gas Well Revenues - Aviation
Meacham Airport Administration Building	\$130,000	Gas Well Revenues - Aviation
Campus Technology	\$2,000,000	Pay As You Go – DFW Revenue Sharing and Culture and Tourism Fund
Burnett Building – Permanent Stall Replacement	\$1,150,000	Pay As You Go – DFW Revenue Sharing
Richardson Bass/Burnett Stall Area Asphalt Replacement	\$400,000	Pay As You Go – DFW Revenue Sharing
Justin Meeting Room Addition	\$750,000	Pay As You Go – DFW Revenue Sharing
Fire Alarm Replacement	\$276,000	Pay As You Go – DFW Revenue Sharing
Dry Branch Creek Phase 2 Detention Improvements	\$600,000	Pay As You Go – Stormwater Utility and Fund Balance - Stormwater Utility
Eastern Hills Drainage Improvements	\$1,917,500	Pay As You Go – Stormwater Utility and Fund Balance - Stormwater Utility
Montgomery Street - Camp Bowie	\$3,000,000	Stormwater Revenue Bonds and Pay As You Go – Stormwater Utility
Overton Woods Drainage Improvements	\$2,431,400	Pay As You Go – Stormwater Utility
Kimbo Court Drainage Improvements	\$700,000	Pay As You Go – Stormwater Utility
Solid Waste Administrative Office Consolidation (Fire Station #12)	\$1,161,000	Solid Waste Fund
Customer Relationship Management System	\$1,000,000	Solid Waste Fund

Project Title	FY2017 Appropriation	Funding Source(s)
Call Center Expansion	\$870,000	Solid Waste Fund
Drop-Off Station Buildings	\$500,000	Solid Waste Fund
Environmental Resource Center Leaking Underground Storage Tank Mitigation	\$200,000	Environmental Protection Fund
Household Hazardous Waste Update	\$45,000	Environmental Protection Fund
Montgomery Street-Camp Bowie	\$6,582,000	2014 Bond Program
Timberland Blvd and Park Vista	\$4,684,009	2014 Bond Program
McCart Avenue and McPherson Boulevard	\$5,481,994	2014 Bond Program
Trentman Street Bridge	\$600,000	2014 Bond Program
East 4th Street Bridge	\$275,000	2014 Bond Program
School Warning Beacons	\$290,000	2014 Bond Program
North Riverside Dr. – North Tarrant	\$10,000	2014 Bond Program
Citywide Communication Network	\$1,077,000	2014 Bond Program
Central Business District Area Signals	\$177,000	2014 Bond Program
I-20, James, and Crowley Signals	\$20,000	2014 Bond Program
Seminary and Evans Signals	\$25,000	2014 Bond Program
West 7th Street and Penn and West 7th Street and Summit Signals	\$30,000	2014 Bond Program
Bicycle Infrastructure	\$100,000	2014 Bond Program
Transit Oriented Development at Vickery and Main	\$4,000,000	2014 Bond Program
Six Points Urban Village	\$1,637,440	2014 Bond Program
Deer Creek Park	\$275,000	2014 Bond Program
Remington Pointe Park	\$275,000	2014 Bond Program
East Fort Worth Extension (Quanah Parker Park)	\$900,000	2014 Bond Program
Eastside Library	\$2,947,000	2014 Bond Program
Fire Station 43 - Walsh Ranch	\$4,324,000	2014 Bond Program
New Animal Care and Control Facility (Design)	\$300,000	2014 Bond Program
Replace Broadcast Vans and Cameras	\$1,475,000	Special Purpose Fund –Fees
TOTAL	\$64,774,857	

Note: The City of Fort Worth Water department appropriates nonrecurring capital expenses on an as-needed basis. Therefore, there are no significant, nonrecurring, budgeted, capital project expenditures for the Water department.

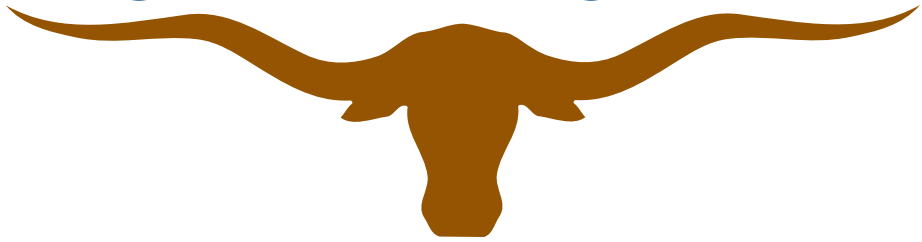
OPERATIONAL IMPACT OF NONRECURRING BUDGETED CAPITAL EXPENDITURES

The non-recurring capital expenditures that will have current or future operational impacts are detailed in the table below:

Project Title	FY2017 Operational Impact*	FY2018 Operational Impact
New 6th Patrol Division (Police)	\$3,555,787	\$4,210,150
Fire Station 42	\$625,000	\$1,175,000
Fire Station 43	\$625,000	\$1,175,000
Victory Forest Community Center	\$609,079	n/a
Como Neighborhood Center	n/a	\$76,230
TOTAL	\$5,414,866	\$6,636,380

*These values are annual and exclusive of prior year impact. For example, the Victory Forest Community Center incurred operational impacts prior to FY2017; the \$609,079 listed in the table above is additive to any prior year operational impacts.

FORT WORTH®



FUND STATEMENT

ENTERPRISE FUNDS

Enterprise funds provide direct deliverables to customers who receive goods or services in exchange for payment. The City charges rates for these services and deposits the revenue into separate operating funds. This revenue pays for the delivery of each service or product. Each operation is intended to be a self-supporting business, therefore employing the enterprise financial model. The City currently operates five funds on this basis: Water and Sewer, Municipal Airports, Municipal Parking, Stormwater Utility and Solid Waste.

The Water and Sewer Fund is responsible for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. The fund serves approximately 1.2 million people in Fort Worth and 30 surrounding communities. Operations are financed through a rate structure based on the amount of service used, which is billed to customers on a monthly basis. Debt is issued for large capital projects.

The Municipal Airports Fund supports the operations of Alliance, Meacham and Spinks Airports through the collection of revenue primarily generated by land and terminal building leases, as well as landing fees, hangar rental and fuel flowage.

The Municipal Parking Fund is managed by the Transportation and Public Works Department and maintains five parking garages, twenty surface lots and 2,700 metered spaces. Revenues are generated from fees charged to users of those surface lots, garages and street metered parking spaces, the lease of office and retail space and fines collected from parking ordinance violations. Operations are financed from these revenues and debt is issued for large capital projects.

The Stormwater Utility Fund has the responsibility of providing stormwater management to approximately 200,000 residential, commercial and industrial customers. Program operations are financed through utility fees for residents and commercial customers based on the measure of impervious surface area or equivalent residential units of each property and its impact on stormwater management. Debt is issued for large capital projects and utility charges are collected from residents through a monthly fee added to their water bill.

The Solid Waste Fund is responsible for the collection of refuse and recycling throughout the city. Operations are financed by monthly residential refuse collection rates, service charges for special bulk/brush collection, residential recycling rates and other miscellaneous fees. These comprehensive solid waste service charges are collected from residents through a monthly fee added to their water bill.

FUND STATEMENT**FUND: 56001****WATER AND SEWER FUND**

The Water and Sewer Fund is an Enterprise Fund that has responsibility for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. It serves approximately 1.2 million people in Fort Worth and 30 surrounding communities.

The Water and Sewer Fund provides resources for three separate departments: Water, Wastewater and Reclaimed Water. These services are billed separately to more accurately capture the cost of each service. However, the Water and Wastewater Departments share administrative staff and many of the employees are partially expensed to both departments.

Operations are completely financed through fees for services. The systemwide revenue requirement increase is 1.38% for the Water system, 1.10% for the Sewer system and a 5% increase, by contract, for the Reclaimed system for FY2017. The primary drivers of the system revenue requirement increases are a 7.17% increase in the raw water rate, additional debt service and pay-go cash financing to support the City Council-adopted Capital Improvement Plan and improve debt service coverage ratios, and increases in transfers to the General Fund for street rental and services received from General Fund departments. These increases are partially offset by a \$2.5 million reduction in the budgeted contribution to reserves in FY2017 made possible by strong financial performance and an anticipated additional contribution to reserves in FY2016 to improve liquidity and financial indicators.

The FY2017 adopted budget also includes funding for an additional 13.0 authorized positions required to meet new regulatory requirements and the demands of a growing regional water and sewer system for sampling and monitoring; to manage capital facility needs based on criticality and reliability and provide additional maintenance of new and expanded electrical systems at the water reclamation facility; and to improve customer service levels for engineering planning and modeling activities due to an increase in the number of development and operational requests. This additional staffing is offset by the transfer of one position to the General Fund, for a net increase of 12.0 authorized positions.

The revenue requirements for both Water and Sewer reflect continuation of multi-year plans to increase cost recovery from more stable fixed revenues through the monthly water and sewer meter charges to improve revenue stability.

The budget also includes a wholesale revenue requirement increase of 1.31% for Water and a decrease of 1.59% for Sewer.

**WATER AND SEWER FUND BUDGET SUMMARY
FY2017**

REVENUES:

License & Permits	\$775,000
Grease Trap Discharge Permit	\$325,000
Cross Connect and Liquid Waste Permit	\$450,000
Charges for Services	\$413,545,837
Water Service	\$178,951,845
Sewer Service	\$142,373,330
Water Contracts	\$58,400,000
Sewer Contracts	\$26,000,000
Commercial Waste	\$900,000
Water Line Extensions	\$1,665,000
Sewer Line Extensions	\$725,000
Water Taps	\$620,000
Sewer Taps	\$428,000
Wholesale Reclaimed Water	\$305,000
Industrial Waste Monitoring	\$400,000
Resale of Treated Wastewater	\$120,000
Water Lab Fees	\$160,000
Billing Services	\$2,430,662
Other Miscellaneous Fees	67,000
Use of Money & Property	\$715,578
Interest Earnings	\$450,000
Cellular Lease Revenue	\$265,578
Other Revenue	\$10,450,000
Miscellaneous Service Fees (activation and reactivation fee, and locked meter)	\$10,450,000
SUBTOTAL REVENUE	\$425,486,415
Operating Transfers	
Transfer from Water Impact Fees	\$6,206,967
Transfer from Sewer Impact Fees	\$2,838,453
Sale of surplus equipment	\$43,500
SUBTOTAL OPERATING TRANSFERS	\$9,088,920
<u>USE OF NET POSITION</u>	<u>\$0</u>
TOTAL REVENUE	\$434,575,335

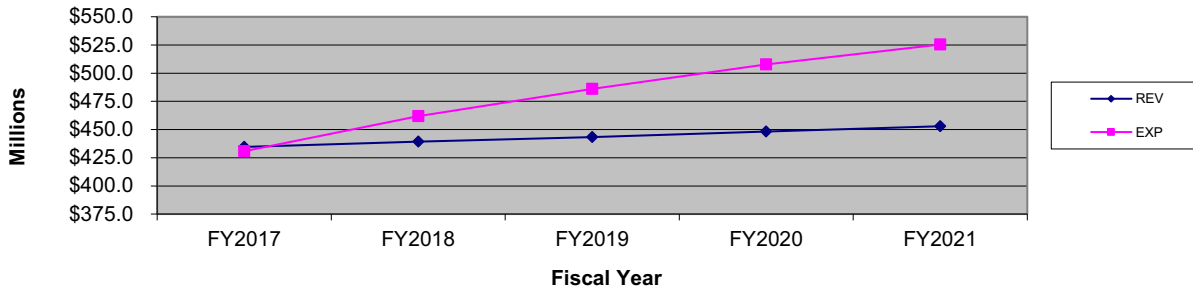
EXPENSES:

Water and Sewer Fund Appropriations	\$251,586,629
Debt Service Payments	\$94,478,447
Debt Service for Principal - Revenue Bonds	\$64,695,216
Debt Service for Interest - Revenue Bonds	\$29,321,231
Handling Charges for debt issuance and direct purchase note program	\$462,000
Transfers and Others	\$84,796,545
Intrafund Transfer for Cash Funded Capital Projects	\$52,696,073
Transfer for Payment in Lieu of Taxes	\$5,559,860
Capital Transfer - Vehicle and Equipment Replacement	\$4,615,800
Street Rental (Franchise Fee)	\$20,880,383
Other Operating Transfers: Public Art	\$1,044,429
 SUBTOTAL EXPENSES	 \$430,861,621
 <u>CONTRIBUTION TO NET POSITION</u>	 <u>\$3,713,714</u>
 TOTAL EXPENSES	 \$434,575,335

**WATER AND SEWER FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Projected Days Cash on Hand	\$80,312,057	\$84,025,771	\$61,427,811	\$18,739,701	(\$40,771,287)
Revenues ⁽¹⁾					
Interest	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
Utility Income	\$406,150,177	\$409,161,235	\$412,217,120	\$415,320,594	\$418,472,511
Connections and Extensions	\$3,438,000	\$3,518,080	\$3,600,332	\$3,684,818	\$3,771,604
Impact Fees	\$9,045,420	\$10,500,000	\$11,500,000	\$13,000,000	\$14,500,000
Other Revenue	\$15,491,739	\$15,557,906	\$15,625,882	\$15,695,716	\$15,767,461
Total Revenue	\$434,575,335	\$439,187,221	\$443,393,333	\$448,151,128	\$452,961,576
Total Resources	\$514,887,392	\$523,212,993	\$504,821,144	\$466,890,829	\$412,190,289
Expenditures					
Personnel Services	\$45,384,519	\$46,746,055	\$48,148,436	\$49,592,889	\$51,080,676
Employee Benefits	\$22,209,410	\$23,434,581	\$24,737,571	\$26,123,748	\$27,598,873
Professional & Technical Services	\$51,338,507	\$55,074,196	\$59,093,351	\$63,418,316	\$68,073,253
Utilities, Repairs and Rentals	\$18,860,197	\$19,625,959	\$20,426,424	\$21,263,255	\$22,138,195
Other Purchased Services	\$90,348,660	\$94,787,428	\$99,784,258	\$104,709,973	\$110,075,792
Supplies	\$23,389,488	\$25,062,331	\$26,857,773	\$28,785,007	\$30,853,929
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$88,566,107	\$100,129,496	\$108,342,049	\$115,079,118	\$116,889,554
Transfers and Others	\$90,764,733	\$96,925,135	\$98,691,581	\$98,689,808	\$98,696,896
Total Expenditures	\$430,861,621	\$461,785,182	\$486,081,443	\$507,662,116	\$525,407,168
Projected Variance	\$3,713,714	(\$22,597,960)	(\$42,688,110)	(\$59,510,988)	(\$72,445,592)
Projected Cash Balance	\$84,025,771	\$61,427,811	\$18,739,701	(\$40,771,287)	(\$113,216,879)
Reserve Requirement ⁽²⁾	\$41,920,740	\$44,138,741	\$46,545,839	\$49,041,897	\$51,747,396
Excess/(Deficit)	\$42,105,032	\$17,289,070	(\$27,806,138)	(\$89,813,184)	(\$164,964,275)

**WATER AND SEWER FUND
PROJECTED REVENUES AND EXPENDITURES**

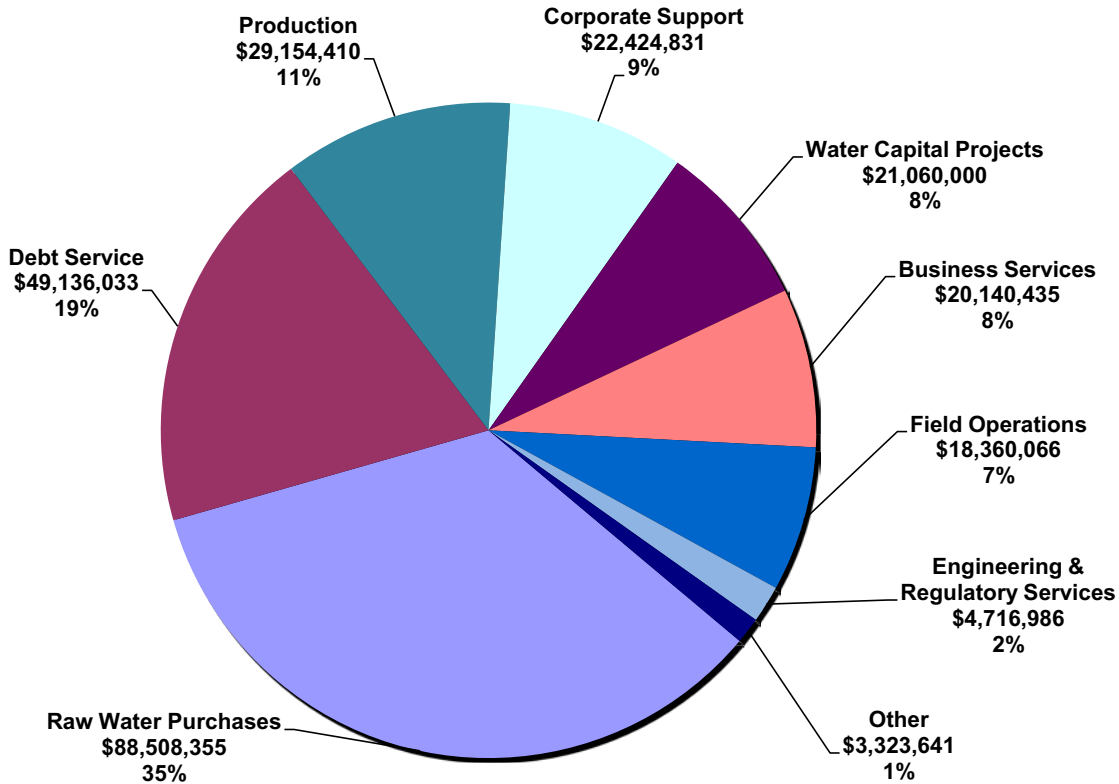


(1) This model does **not** reflect any rate increases for the next five years.

(2) The Water & Sewer Fund will measure reserves as of September 30th each year by calculating Days Cash on Hand rather than calculating Working Capital as in other Enterprise Funds.

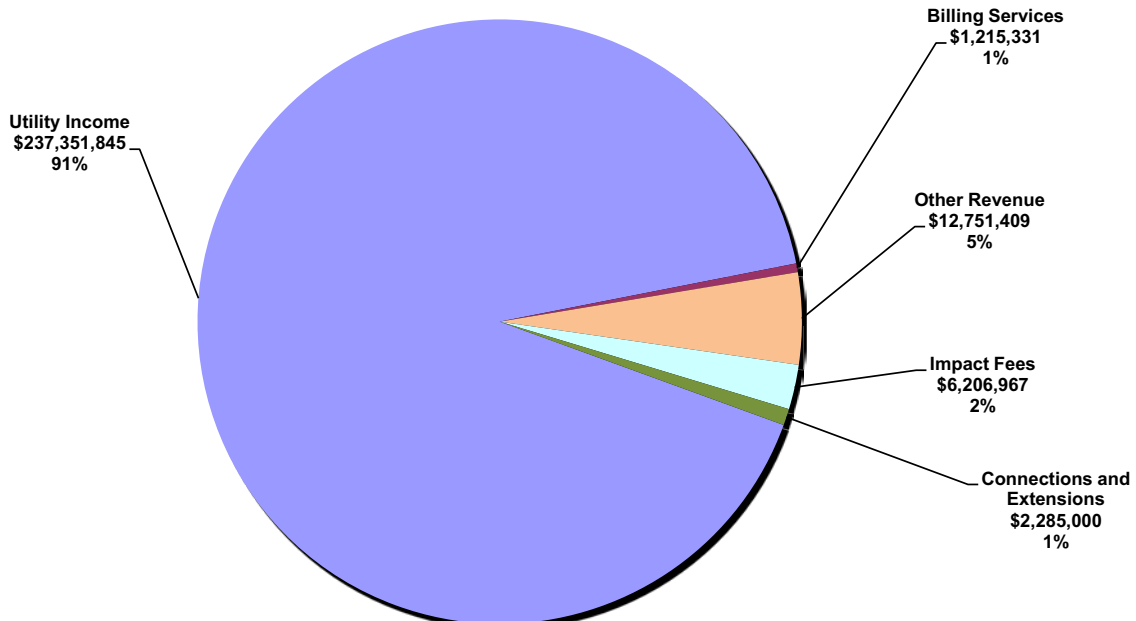
**COMPARISON OF WATER AND SEWER FUND
WATER EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Raw Water Purchases	\$71,581,610	\$74,661,447	\$83,853,380	\$83,853,380	\$88,508,355
Debt Service	50,100,951	39,345,318	47,878,377	47,917,293	49,136,033
Production	24,894,452	27,323,674	26,610,496	26,610,496	29,154,410
Water Capital Projects	15,421,129	20,201,859	26,068,353	26,068,353	21,060,000
Corporate Support	20,661,737	20,703,222	20,774,330	20,774,330	22,424,831
Business Services	18,195,724	19,752,737	19,901,441	19,901,441	20,140,435
Field Operations	18,716,776	20,072,975	17,445,042	17,445,042	18,360,066
Engineering & Regulatory Services	4,766,865	5,086,194	4,723,017	4,723,017	4,716,986
Administration	970,171	2,842,257	1,329,434	1,329,434	1,656,648
Pretreatment	574,589	651,490	600,851	600,851	559,185
Customer City Meters	481,496	548,233	556,617	556,617	607,243
Contract Transmission	491,196	536,421	499,168	499,168	500,565
TOTAL WATER EXPENSES	\$226,856,697	\$231,725,827	\$250,240,507	\$250,279,421	\$256,824,757



**COMPARISON OF WATER AND SEWER FUND
WATER REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Utility Income					
Retail Service	\$146,149,368	\$158,627,579	\$178,476,780	\$178,476,780	\$178,951,845
Wholesale Service	51,379,844	61,742,375	56,390,360	56,390,360	58,400,000
Sub-Total	\$197,529,212	\$220,369,954	\$234,867,140	\$234,867,140	\$237,351,845
Connections and Extensions					
Taps	\$574,958	\$550,798	\$583,729	\$583,729	\$620,000
Extensions	1,945,365	1,945,608	1,401,283	1,401,283	1,665,000
Sub-Total	\$2,520,323	\$2,496,407	\$1,985,012	\$1,985,012	\$2,285,000
Impact Fees	\$3,623,005	\$5,623,005	\$3,623,005	\$3,623,005	\$6,206,967
Other Revenue					
Miscellaneous Service Fees	\$10,419,286	\$10,360,531	\$11,651,253	\$11,651,253	\$10,400,000
Interest on Investments	1,119,421	407,701	151,768	151,768	250,000
Billing Services	792,438	1,065,367	1,197,476	1,197,476	1,215,331
Others	979,774	1,148,347	542,761	542,761	886,078
Sub-Total	\$13,310,919	\$12,981,946	\$13,543,258	\$13,543,258	\$12,751,409
TOTAL WATER REVENUE	\$216,983,459	\$241,471,312	\$254,018,415	\$254,018,415	\$258,595,221



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
WATER	56001/0601000:0609030

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Water Department is responsible for providing safe, clean drinking water to Fort Worth residents and customer cities. The Department's Business Services Division performs metering services and billing and collection functions for water, wastewater, stormwater, environmental and solid waste services; processes orders for new services; collects delinquent payments; and investigates complaints. Also, the division manages water programs to encourage efficient water use, coordinates fiscal and administrative functions for the department, prepares budget requests, determines rates, and compiles reports and information on operations. The division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the utility.

The Engineering and Regulatory Services Division is responsible for planning and managing all water and wastewater capital projects and performing in-house engineering work. The Regulatory Affairs Section serves as the departmental liaison on all intergovernmental and regulatory issues related to water. The Laboratory Section provides water sampling and laboratory analysis.

The Production Division treats and distributes a safe water supply to meet customer needs, and includes five water treatment plants and various water storage and pumping facilities located throughout the city. It is also responsible for the metering of all the wholesale customer cities' water and wastewater services.

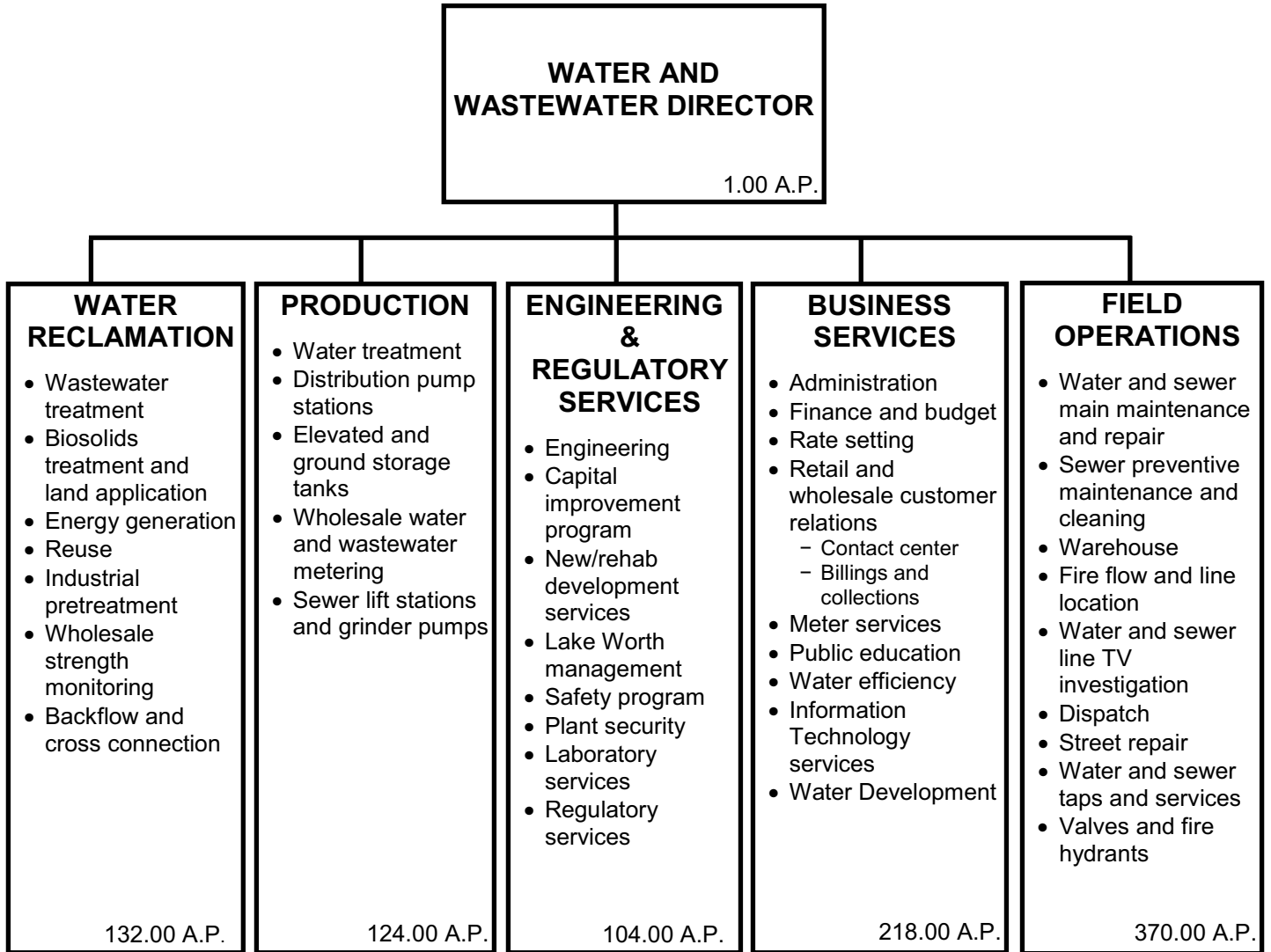
The Pre-Treatment Section provides backflow prevention services.

The Field Operations Division is responsible for the maintenance and repair of the water distribution system.

In FY2016 Debt Service payments for the Water Department were budgeted in the Water and Sewer Fund; for FY2017 the Water Department transfers money to the appropriate debt service funds.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 22,094,066	\$ 23,621,965	\$ 24,061,461	\$ 24,061,461
Employee Benefits	\$ 14,285,023	\$ 11,659,146	\$ 11,868,869	\$ 11,868,869
Professional & Tech Svcs	\$ 11,287,814	\$ 12,797,337	\$ 15,680,307	\$ 15,680,307
Utilities Repairs & Rentals	\$ 22,676,251	\$ 25,047,114	\$ 12,994,958	\$ 12,994,958
Other Purchased Services	\$ 72,005,461	\$ 84,908,740	\$ 89,687,994	\$ 89,687,994
Supplies	\$ 13,638,378	\$ 12,480,006	\$ 12,604,294	\$ 12,604,294
Property/Capital Assets	\$ 28,568,894	\$ 0	\$ 0	\$ 0
Debt Service	\$ -2,424,193	\$ 47,656,878	\$ 228,500	\$ 228,500
Transfers and Others	\$ 63,033,689	\$ 35,752,893	\$ 91,468,838	\$ 91,468,838
Total Expenditures	\$ 245,165,383	\$ 253,924,078	\$ 258,595,221	\$ 258,595,221
Authorized Positions	497.25	497.75	504.75	504.75

WATER AND SEWER FUND– 949.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
WATER AND WASTEWATER	56001/0601000:0709030

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$425,583,755	A.P.	937.00
FY2017 ADOPTED:	\$434,575,335	A.P.	949.00

- A. The adopted budget increases by \$369,660 and four authorized positions as a result of an approved exception package for two utility line technicians to perform utility line locates and two ULTs to perform water quality investigations. This package includes vehicles for these positions.
- B. The adopted budget increases by \$230,505 and three authorized positions as a result of two approved improvement packages for two water systems technicians and a quality control specialist at the Holly Complex.
- C. The adopted budget increases by \$219,810 and three authorized positions as a result of two approved improvement packages for two instrumentation/electrical technicians and a senior water systems mechanic at Village Creek Water Reclamation Facility.
- D. The adopted budget increases by \$172,532 and two authorized positions as a result of two approved exception packages for a microbiologist at the laboratory for regulatory compliance testing and a water systems sampler at the laboratory for distribution system monitoring.
- E. The adopted budget decreases by \$94,337 and one authorized position as a result of a prior year commitment to move the Lake Worth Coordinator to the Property Management department, funded by the General Fund.
- F. The adopted budget increases by \$81,808 and one authorized position as a result of an approved improvement package for a senior engineering technician for engineering planning section support.
- G. The adopted budget increases by \$4,654,975 for an increase in the raw water purchase from the Tarrant Regional Water District.
- H. The adopted budget decreases by \$2,366,830 for the planned contribution to fund balance as a result of an anticipated surplus in the FY2016 actuals.
- I. The adopted budget increases by \$1,517,802 for salary costs to capture the salary cost adjustments for the proposed pay for performance incentive and to allow for increased overtime and temporary work while the fund experiences temporarily high vacancies.
- J. The adopted budget increases by \$1,507,917 for debt principal and interest from the issuance of \$50M in new debt in FY2016.
- K. The adopted budget increases by \$1,375,041 for additional pay-go cash financing to improve debt service coverage ratios and support the capital improvement program.
- L. The adopted budget increases by \$1,148,675 for street rental and administrative costs transferred to the General Fund.
- M. The adopted budget increases by \$300,000 as a result of an approved improvement package for professional services to obtain a Sewer Certificate of Convenience & Necessity from the Public Utility Commission.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
WATER AND SEWER FUND**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
FINANCIAL PERSPECTIVE				
Service Area - Financial Viability				
<i>KPI - Cash Reserves in Days</i>	100	98	125	62 - 250
<i>KPI - Debt Ratio</i>	0.25	0.26	0.26	<.50
INTERNAL BUSINESS PERSPECTIVE				
Service Area - Operational Optimization				
<i>KPI - Total Population Served per FTE - Water Production</i>	2,353	2,385	2,420	>2,300
<i>KPI - Total Population Served per FTE - Wastewater Treated</i>	2,492	2,544	2,588	>2,500
Service Area - Water Resource Adequacy				
<i>KPI - Gallons Per Capital Per Day</i>	160	159.00	158.00	<168.00
INNOVATION & LEADERSHIP PERSPECTIVE				
Service Area - Employee & Leadership Development				
<i>KPI - Turnover Rate (Terminations as % of APs)</i>	11.8%	7.7%	11.2%	<7%
CUSTOMER PERSPECTIVE				
Service Area - Customer Satisfaction				
<i>KPI - Percent of calls answered in 60 seconds</i>	83%	87%	80%	>80%
Service Area - Product Quality				
<i>KPI - Water Quality complaints per 1,000 accounts</i>	3.74	2.41	1.60	<3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>WATER ADMINISTRATION</u>								
0601000	WATER ADMINISTRATION	\$ -2,466,717	\$ 1,164,981	\$ 1,448,714	\$ 1,448,714	7.50	8.00	10.50	10.50
0601001	INFORMATION TECHNICAL SERVICES	8,316	0	0	0	0.00	0.00	0.00	0.00
0601004	WATER WHOLESALE	144,756	164,453	207,934	207,934	2.00	2.00	2.00	2.00
0601005	WATER SAFETY AND SECURITY	972,271	1,038,827	1,014,714	1,014,714	13.50	13.50	13.50	13.50
	Sub-Total	<u>\$ -1,341,374</u>	<u>\$ 2,368,262</u>	<u>\$ 2,671,362</u>	<u>\$ 2,671,362</u>	<u>23.00</u>	<u>23.50</u>	<u>26.00</u>	<u>26.00</u>
	<u>RAW WATER PURCHASE</u>								
0602000	WATER RAW WATER PURCHASE	\$ 71,581,964	\$ 83,853,380	\$ 88,508,355	\$ 88,508,355	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 71,581,964</u>	<u>\$ 83,853,380</u>	<u>\$ 88,508,355</u>	<u>\$ 88,508,355</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENGINEERING</u>								
0602501	WATER ENGINEERING ADMIN	\$ 1,507,593	\$ 1,548,964	\$ 1,528,499	\$ 1,528,499	20.50	21.00	19.50	19.50
0602504	WATER LAKE WORTH	345,906	213,695	213,000	213,000	4.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 1,853,499</u>	<u>\$ 1,762,658</u>	<u>\$ 1,741,499</u>	<u>\$ 1,741,499</u>	<u>24.50</u>	<u>23.00</u>	<u>21.50</u>	<u>21.50</u>
	<u>ENGINEERING - WATER</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0603000	WATER REG & ENVIRONMENT COMPL	\$ 72,398	\$ 52,390	\$ 69,547	\$ 69,547	0.50	0.50	0.50	0.50
0603001	WATER LABORATORY SERVICES	1,735,149	1,869,141	1,891,226	1,891,226	16.50	16.50	17.50	17.50
	Sub-Total	<u>\$ 1,807,547</u>	<u>\$ 1,921,531</u>	<u>\$ 1,960,773</u>	<u>\$ 1,960,773</u>	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>
	<u>CUSTOMER SERVICE - WATER</u>								
0604000	WATER BUSINESS SERVICES ADMIN	\$ 248,735	\$ 230,371	\$ 164,254	\$ 164,254	1.50	1.50	1.00	1.00
0604001	WATER CUSTOMER RELATIONS	210,401	198,504	191,401	191,401	2.00	2.00	2.00	2.00
0604002	WATER CUSTOMER SERVICES	1,744,981	1,814,012	1,900,905	1,900,905	29.00	29.00	30.50	30.50
0604003	WATER ACCOUNTING & BILLING	2,029,392	2,432,477	2,264,765	2,264,765	6.50	7.00	7.00	7.00
0604004	WATER SATELLITE OFFICE	325,517	182,046	0	0	3.50	2.50	0.00	0.00
0604007	WATER COLLECTIONS AND CREDIT	877,812	1,002,712	1,040,588	1,040,588	4.00	4.00	4.50	4.50
0604009	WATER METER SERVICES	6,651,920	6,476,890	6,833,246	6,833,246	54.00	53.00	51.00	51.00
0604011	WATER DEVELOPMENT	220,073	244,704	246,895	246,895	3.50	3.50	3.50	3.50
0604012	WATER IT SERVICES	4,160,470	4,930,498	5,035,151	5,035,151	15.50	15.50	16.00	16.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0604013	WATER PUBLIC INFORM OFFICE	323,738	413,713	482,007	482,007	1.50	1.50	2.00	2.00
0604014	WATER CONSERVATION PROGRAM	1,752,851	1,975,514	1,981,223	1,981,223	10.00	11.00	11.00	11.00
	Sub-Total	<u>\$ 18,545,890</u>	<u>\$ 19,901,441</u>	<u>\$ 20,140,435</u>	<u>\$ 20,140,435</u>	<u>131.00</u>	<u>130.50</u>	<u>128.50</u>	<u>128.50</u>
	<u>PRODUCTION</u>								
0605001	WATER PRODUCTION ADMIN	\$ 1,514,953	\$ 1,543,575	\$ 1,521,992	\$ 1,521,992	9.00	9.00	9.00	9.00
0605002	WATER HOLLY COMPLEX	6,497,473	5,719,359	6,979,540	6,979,540	31.00	33.00	36.00	36.00
0605003	WATER ROLLNG TRMNT HILLS PLANT	8,216,305	7,775,532	7,830,460	7,830,460	22.00	24.00	23.00	23.00
0605004	WATER DISTRIBUTION SYSTEMS	3,593,268	3,407,302	3,587,530	3,587,530	8.50	8.50	8.50	8.50
0605005	CENTRAL MAINTENANCE	0	0	0	0	0.00	0.00	0.00	0.00
0605008	WATER WESTSIDE TRMNT PLANT	3,769,939	2,759,366	2,532,008	2,532,008	19.00	18.00	18.00	18.00
0605011	WATER EAGLE MTN TRMNT PLANT	6,052,085	5,405,362	6,702,880	6,702,880	21.00	18.00	19.00	19.00
0605012	WATER CUSTOMER CITY METERS	385,282	556,617	607,243	607,243	4.50	4.50	4.50	4.50
0605014	OUTSIDE AGENCY AGREEMENTS - TRANSMISSION	0	499,168	500,565	500,565	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

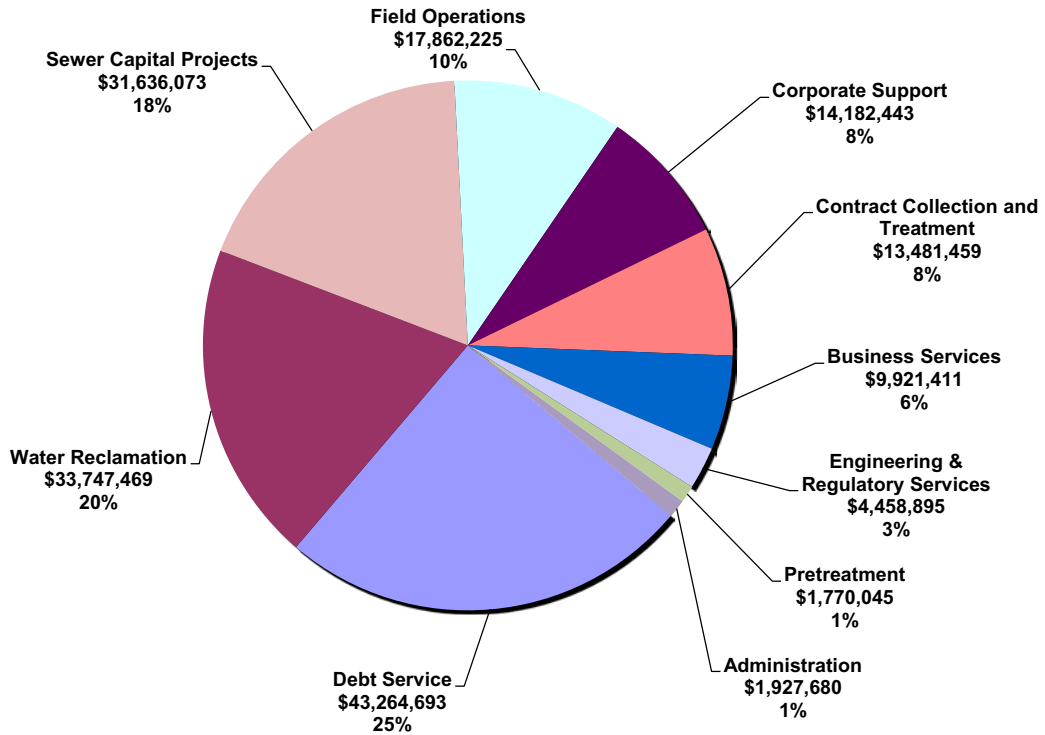
DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001	WATER AND SEWER FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 30,029,305	\$ 27,666,280	\$ 30,262,218	\$ 30,262,218	115.00	115.00	118.00	118.00
	<u>PRETREATMENT</u>								
0605500	WATER PRETREATMENT	\$ 592,658	\$ 600,851	\$ 559,185	\$ 559,185	7.25	7.25	7.25	7.25
0605501	WATER CONSERVATION COMPLIANCE	0	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 592,658	\$ 600,851	\$ 559,185	\$ 559,185	7.25	7.25	7.25	7.25
	<u>FIELD OPERATIONS & MAINTENANCE - WATER</u>								
0607001	WATER FIELD OPERA- TIONS ADMIN	\$ 1,577,825	\$ 1,501,473	\$ 1,520,136	\$ 1,520,136	12.00	12.00	11.50	11.50
0607002	WATER FIRE FLOW & LINE LOCATON	591,042	711,299	1,140,448	1,140,448	6.50	8.50	13.00	13.00
0607003	WATER WAREHOUSE	906,086	767,786	841,350	841,350	6.00	7.00	7.00	7.00
0607004	WATER VALVES AND FIRE HYDRANTS	30,301,523	2,718,528	2,771,088	2,771,088	36.00	36.00	36.00	36.00
0607005	WATER TAPS AND SER- VICES	3,118,609	2,712,600	2,696,750	2,696,750	30.00	30.00	30.00	30.00
0607006	WATER INVESTIGATION	381,736	323,077	486,406	486,406	5.00	5.00	7.00	7.00
0607007	WATER MAIN REPAIR	4,114,093	3,663,262	3,882,457	3,882,457	35.00	37.00	35.00	35.00
0607008	WATER CONSERVATION	221,556	223,275	223,863	223,863	3.00	3.00	3.00	3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001	WATER AND SEWER FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0607009	WATER DISPATCH	295,167	312,272	305,011	305,011	5.50	5.50	5.50	5.50
0607010	WATER NIGHT SUPERVI- SORS	324,885	332,384	324,865	324,865	4.00	4.00	4.00	4.00
0607011	WATER STREET REPAIR	4,961,431	4,179,086	4,167,692	4,167,692	36.50	33.50	33.50	33.50
	Sub-Total	<u>\$ 46,793,953</u>	<u>\$ 17,445,043</u>	<u>\$ 18,360,066</u>	<u>\$ 18,360,066</u>	<u>179.50</u>	<u>181.50</u>	<u>185.50</u>	<u>185.50</u>
	<u>BONDED DEBT SERVICE</u>								
0608001	WATER BONDED DEBT SERVICE	\$ 39,794,615	\$ 47,878,377	\$ 49,136,033	\$ 49,136,033	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 39,794,615</u>	<u>\$ 47,878,377</u>	<u>\$ 49,136,033</u>	<u>\$ 49,136,033</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CORPORATE SUPPORT - WATER</u>								
0609000	WATER CORPORATE SUPPORT	\$ 20,086,197	\$ 20,774,330	\$ 22,424,831	\$ 22,424,831	0.00	0.00	0.00	0.00
0609020	WATER CAPITAL PROJ- ECTS	15,421,129	26,068,353	21,060,000	21,060,000	0.00	0.00	0.00	0.00
0609030	WATER CASH RESERVES	0	3,683,571	1,770,464	1,770,464	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 35,507,326</u>	<u>\$ 50,526,254</u>	<u>\$ 45,255,295</u>	<u>\$ 45,255,295</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 245,165,383	\$ 253,924,078	\$ 258,595,221	\$ 258,595,221	497.25	497.75	504.75	504.75

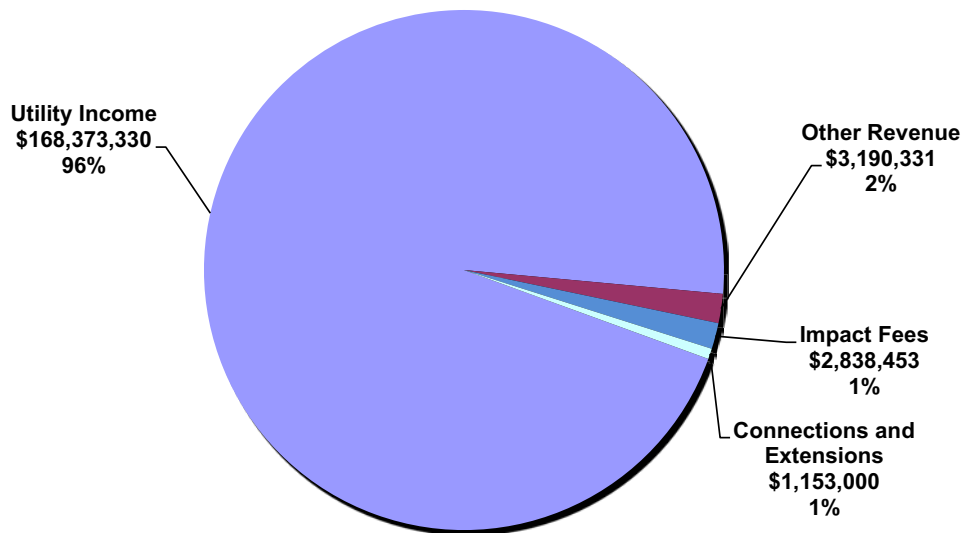
**COMPARISON OF WATER AND SEWER FUND
SEWER EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Debt Service	\$40,180,372	\$35,418,635	\$42,961,502	\$42,922,586	\$43,264,693
Water Reclamation	22,714,734	33,657,488	33,629,003	33,629,003	33,747,469
Sewer Capital Projects	15,509,733	21,905,217	26,300,046	26,300,046	31,636,073
Field Operations	18,196,085	21,104,346	19,698,718	19,698,718	17,862,225
Corporate Support	14,439,723	14,195,851	13,974,536	13,974,536	14,182,443
Contract Collection and Treatment	11,113,620	11,681,640	13,311,417	13,311,417	13,481,459
Business Services	8,891,773	9,528,994	9,897,452	9,897,452	9,921,411
Engineering & Regulatory Services	4,201,975	4,863,934	4,423,974	4,423,974	4,458,895
Pretreatment	1,618,558	1,865,275	1,857,052	1,857,052	1,770,045
Administration	884,373	2,848,923	1,456,666	1,456,666	1,927,680
Lift Stations	462,820	563,578	600,532	600,532	941,538
Customer City Meters	309,660	328,481	457,473	457,473	417,933
TOTAL SEWER EXPENSES	\$138,523,427	\$157,962,362	\$168,568,367	\$168,529,455	\$173,611,864
Contributions to Net Position	\$10,761,391	\$9,192,483	\$6,080,544	\$6,080,544	\$3,713,714
TOTAL WATER AND SEWER EXPENSES	\$376,936,491	\$399,612,041	\$425,583,755	\$425,583,755	\$434,575,335



**COMPARISON OF WATER AND SEWER FUND
SEWER REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Utility Income					
Retail Service	\$119,573,973	\$124,147,103	\$140,241,192	\$140,241,192	\$142,373,330
Wholesale Service	<u>25,819,453</u>	<u>26,563,842</u>	<u>25,000,000</u>	<u>25,000,000</u>	<u>26,000,000</u>
Sub-Total	\$145,393,426	\$150,710,945	\$165,241,192	\$165,241,192	\$168,373,330
Connections and Extensions					
Taps	\$374,513	\$428,781	\$415,000	\$415,000	\$428,000
Extensions	<u>834,075</u>	<u>735,841</u>	<u>600,000</u>	<u>600,000</u>	<u>725,000</u>
Sub-Total	\$1,208,588	\$1,164,621	\$1,015,000	\$1,015,000	\$1,153,000
Impact Fees	\$2,639,672	\$2,639,672	\$2,639,672	\$2,639,672	\$2,838,453
Other Revenue					
Miscellaneous Service Fees	\$731,220	\$632,747	\$50,000	\$50,000	\$50,000
Interest on Investments	201,061	95,266	125,000	125,000	200,000
Transfers from Other Funds	7,511,318	0	0	0	0
Billing Services	792,438	1,065,367	1,197,476	1,197,476	1,215,331
Others	<u>862,317</u>	<u>1,418,511</u>	<u>697,000</u>	<u>697,000</u>	<u>1,725,000</u>
Sub-Total	\$10,098,354	\$3,211,891	\$2,069,476	\$2,069,476	\$3,190,331
TOTAL SEWER REVENUE	<u>\$159,340,040</u>	<u>\$157,727,130</u>	<u>\$170,965,340</u>	<u>\$170,965,340</u>	<u>\$175,555,114</u>
Use of Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL WATER AND SEWER REVENUE	<u>\$376,936,491</u>	<u>\$399,612,041</u>	<u>\$425,583,755</u>	<u>\$425,583,755</u>	<u>\$434,575,335</u>



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:
WASTEWATER

FUND/CENTER
56001/0701000:0709030

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Wastewater (Sewer) Department collects, monitors, treats and processes domestic and industrial water-borne waste from Fort Worth and other contracting communities. The Wastewater Department provides adequate capacity to collect and treat sewage from all areas of the City and its regional wholesale customers.

The Water Reclamation Division provides wastewater treatment through one water reclamation facility and treats biosolids for beneficial re-use through partial land application. The facility re-uses biogas resulting from the treatment process within the facility to reduce its energy demand. The division also provides industrial pre-treatment by permitting and monitoring businesses and industries that produce a high level of concentrated waste to reduce the impact to the wastewater system.

The Department's Business Services Division performs billing and collection functions for water, wastewater, stormwater, environmental and solid waste services, processes orders for new services, collects delinquent payments and investigates complaints. The division is also responsible for coordinating fiscal and administrative functions for the department, preparing budget requests, determining rates, and compiling reports and information on operations. The division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the Utility.

The Engineering and Regulatory Services Division is responsible for planning and management of all water and wastewater capital projects and performs in-house engineering work. The Regulatory Affairs section serves as the departmental liaison on all intergovernmental and regulatory issues related to wastewater. The Laboratory section provides wastewater sampling and laboratory analysis.

Responsibilities of the Field Operations Division include replacement, maintenance and cleaning of the wastewater collection system.

In FY2016 Debt Service payments for the Wastewater Department were budgeted in the Water and Sewer Fund; for FY2017 the Wastewater Department transfers money to the appropriate debt service funds.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 19,144,590	\$ 20,907,086	\$ 21,323,058	\$ 21,323,058
Employee Benefits	\$ 13,177,536	\$ 10,273,395	\$ 10,340,541	\$ 10,340,541
Professional & Tech Svcs	\$ 28,455,263	\$ 35,044,933	\$ 35,651,956	\$ 35,651,956
Utilities Repairs & Rentals	\$ 12,611,460	\$ 13,667,063	\$ 5,864,406	\$ 5,864,406
Other Purchased Services	\$ 335,380	\$ 678,057	\$ 716,514	\$ 716,514
Supplies	\$ 7,085,022	\$ 10,301,019	\$ 10,711,246	\$ 10,711,246
Property/Capital Assets	\$ 4,738,496	\$ 0	\$ 0	\$ 0
Debt Service	\$ -756,120	\$ 42,735,001	\$ 1,973,313	\$ 1,973,313
Transfers and Others	\$ 55,502,383	\$ 37,358,785	\$ 88,974,080	\$ 88,974,080
Total Expenditures	\$ 140,294,010	\$ 170,965,340	\$ 175,555,114	\$ 175,555,114
Authorized Positions	439.75	438.25	444.25	444.25

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001	WATER AND SEWER FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>SEWER ADMINISTRATION</u>								
0701000	SEWER ADMINISTRATION	\$ 6,171,750	\$ 1,204,694	\$ 1,782,805	\$ 1,782,805	7.50	8.00	10.50	10.50
0701004	SEWER WHOLESALE	71,028	251,972	144,875	144,875	1.00	1.00	1.00	1.00
0701005	SEWER SAFETY AND SECURITY	952,611	979,226	981,978	981,978	13.50	13.50	13.50	13.50
	Sub-Total	<u>\$ 7,195,389</u>	<u>\$ 2,435,891</u>	<u>\$ 2,909,658</u>	<u>\$ 2,909,658</u>	<u>22.00</u>	<u>22.50</u>	<u>25.00</u>	<u>25.00</u>
	<u>ENGINEERING</u>								
0702501	SEWER ENGINEERING ADMIN	\$ 1,353,080	\$ 1,534,917	\$ 1,515,662	\$ 1,515,662	20.50	21.00	19.50	19.50
	Sub-Total	<u>\$ 1,353,080</u>	<u>\$ 1,534,917</u>	<u>\$ 1,515,662</u>	<u>\$ 1,515,662</u>	<u>20.50</u>	<u>21.00</u>	<u>19.50</u>	<u>19.50</u>
	<u>ENGINEERING - SEWER</u>								
0703000	SEWER REG & ENVIRONMENT COMPL	\$ 143,053	\$ 127,726	\$ 147,419	\$ 147,419	0.50	0.50	0.50	0.50
0703001	SEWER LABORATORY SERVICES	1,766,864	1,782,105	1,813,836	1,813,836	16.50	16.50	17.50	17.50
	Sub-Total	<u>\$ 1,909,917</u>	<u>\$ 1,909,830</u>	<u>\$ 1,961,255</u>	<u>\$ 1,961,255</u>	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>
	<u>CUSTOMER SERVICE - SEWER</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0704000	SEWER BUSINESS SERVICES ADMIN	\$ 247,292	\$ 228,213	\$ 161,858	\$ 161,858	1.50	1.50	1.00	1.00
0704001	SEWER CUSTOMER SERVICE ADMIN	206,384	196,856	191,985	191,985	2.00	2.00	2.00	2.00
0704002	SEWER CUSTOMER SERVICES	1,739,423	1,804,941	1,906,079	1,906,079	29.00	29.00	30.50	30.50
0704003	SEWER ACCOUNTING & BILLING	1,443,340	1,668,337	1,556,286	1,556,286	6.50	7.00	7.00	7.00
0704004	SEWER SATELLITE OFFICE	324,996	173,896	0	0	3.50	2.50	0.00	0.00
0704007	SEWER COLLECTIONS AND CREDIT	875,590	1,000,820	1,040,868	1,040,868	4.00	4.00	4.50	4.50
0704011	SEWER APPLICATIONS	220,204	242,705	243,997	243,997	3.50	3.50	3.50	3.50
0704012	SEWER IT SERVICES	3,694,204	4,327,524	4,486,775	4,486,775	15.50	15.50	16.00	16.00
0704013	SEWER PUBLIC INFORM OFFICE	175,037	254,160	333,563	333,563	1.50	1.50	2.00	2.00
	Sub-Total	<u>\$ 8,926,470</u>	<u>\$ 9,897,451</u>	<u>\$ 9,921,411</u>	<u>\$ 9,921,411</u>	<u>67.00</u>	<u>66.50</u>	<u>66.50</u>	<u>66.50</u>
	<u>TREATMENT - SEWER</u>								
0705001	SEWER ADMINISTRATION	\$ 564,761	\$ 578,675	\$ 517,402	\$ 517,402	3.00	3.00	3.00	3.00
0705002	SEWER WATER & WASTE DISPOSAL	1,819,860	1,889,390	1,891,976	1,891,976	0.00	0.00	0.00	0.00
0705005	SEWER OPERATIONS	4,009,857	4,008,848	6,416,125	6,416,125	31.00	31.00	32.00	32.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001	WATER AND SEWER FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0705006	SEWER MAINTENANCE	4,132,593	5,037,401	5,871,889	5,871,889	41.00	41.00	42.00	42.00
0705007	SEWER TECHINICAL SERVICES	4,590,211	5,529,786	5,630,337	5,630,337	8.00	8.00	8.00	8.00
0705008	SEWER BIOSOLIDS & RESIDUALS	7,355,189	14,781,868	11,212,498	11,212,498	5.75	5.75	5.75	5.75
0705009	SEWER INSTRUMENT & ELECTRICAL	1,098,645	1,214,585	1,603,096	1,603,096	8.00	8.00	10.00	10.00
0705010	SEWER WAREHOUSE	492,901	588,450	604,146	604,146	6.00	6.00	5.00	5.00
0705011	SEWER LIFT STATIONS	516,915	600,532	941,538	941,538	2.50	2.50	2.50	2.50
0705012	SEWER CUSTOMER CITY METERS	343,988	457,473	417,933	417,933	3.50	3.50	3.50	3.50
0705013	OUTSIDE AGENCY AGREEMENTS - TREATMENT	0	12,521,780	12,690,101	12,690,101	0.00	0.00	0.00	0.00
	Sub-Total	\$ 24,924,920	\$ 47,208,787	\$ 47,797,041	\$ 47,797,041	108.75	108.75	111.75	111.75
	<u>PRETREATMENT</u>								
0705500	SEWER PRETREATMENT	\$ 1,607,075	\$ 1,857,052	\$ 1,770,045	\$ 1,770,045	19.00	19.00	19.00	19.00
	Sub-Total	\$ 1,607,075	\$ 1,857,052	\$ 1,770,045	\$ 1,770,045	19.00	19.00	19.00	19.00
	<u>FIELD OPERATIONS AND MAINTENANCE</u>								

DEPARTMENTAL SUMMARY BY CENTER

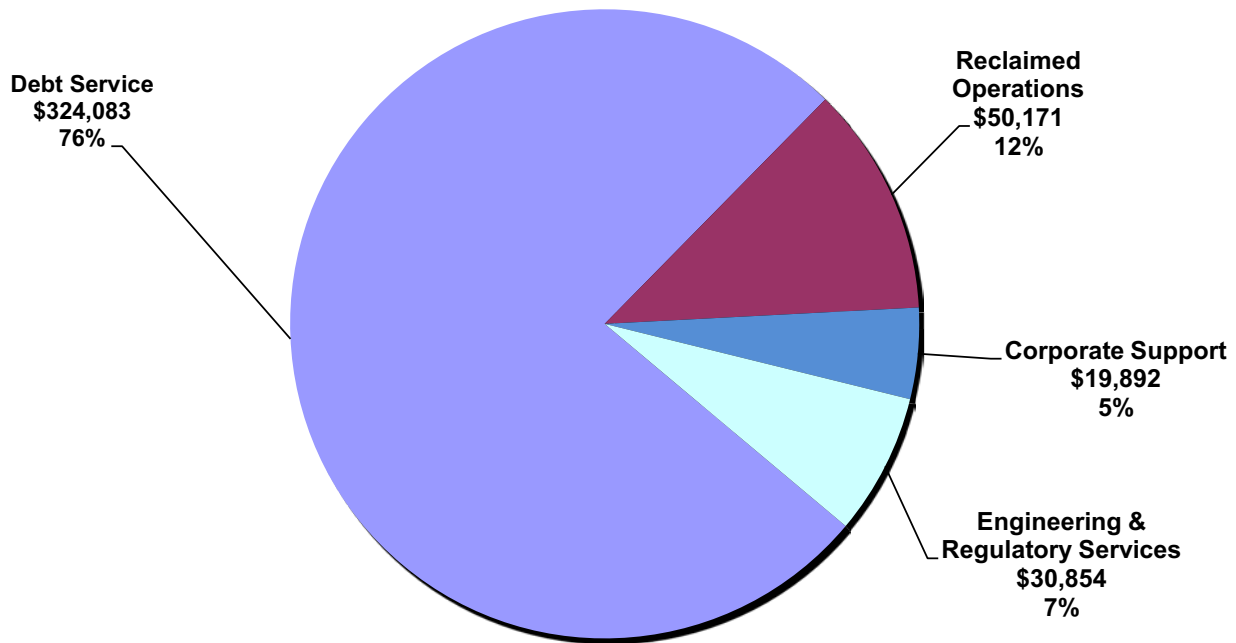
DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0707001	SEWER FIELD OPERATIONS ADMIN	\$ 2,763,419	\$ 2,383,831	\$ 2,335,970	\$ 2,335,970	12.00	12.00	11.50	11.50
0707002	SEWER FIRE FLOW & LINE LOCATON	482,988	345,323	378,503	378,503	6.50	4.50	5.00	5.00
0707003	SEWER WAREHOUSE	693,521	682,191	833,550	833,550	6.00	7.00	7.00	7.00
0707006	SEWER MAIN REPAIR	2,892,669	2,621,894	2,951,614	2,951,614	30.00	30.00	30.00	30.00
0707007	SEWER STOPS	3,236,350	3,396,258	2,788,058	2,788,058	48.00	39.00	39.00	39.00
0707008	SEWER STREET REPAIR	2,164,247	1,498,402	1,613,617	1,613,617	10.50	9.50	9.50	9.50
0707009	SEWER DISPATCH	294,769	310,069	305,269	305,269	5.50	5.50	5.50	5.50
0707010	SEWER TAPS AND SERVICES	2,448,057	2,584,676	2,503,678	2,503,678	27.00	30.00	30.00	30.00
0707012	SEWER TV INVESTIGATIONS	1,305,446	1,585,743	1,316,192	1,316,192	19.50	18.50	18.50	18.50
0707015	SEWER PM AND CLEANING	1,810,888	2,056,069	1,669,403	1,669,403	20.50	16.50	16.50	16.50
0707016	SANITARY SEWER ASSET MANAGEMENT	0	2,234,262	1,166,371	1,166,371	0.00	11.00	12.00	12.00
0707017	OUTSIDE AGENCY AGREEMENTS - COLLECTION	0	789,637	791,358	791,358	0.00	0.00	0.00	0.00
	Sub-Total	\$ 18,092,354	\$ 20,488,354	\$ 18,653,583	\$ 18,653,583	185.50	183.50	184.50	184.50
	<u>BONDED DEBT</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001 WATER AND SEWER FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0708001	SEWER BONDED DEBT SERVICE	\$ 34,136,313	\$ 42,961,502	\$ 43,264,693	\$ 43,264,693	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 34,136,313</u>	<u>\$ 42,961,502</u>	<u>\$ 43,264,693</u>	<u>\$ 43,264,693</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CORPORATE SUPPORT - SEWER</u>								
0709000	SEWER CORPORATE SUPPORT	\$ 26,638,759	\$ 13,974,536	\$ 14,182,443	\$ 14,182,443	0.00	0.00	0.00	0.00
0709020	SEWER CAPITAL PROJECTS	15,509,733	26,300,046	31,636,073	31,636,073	0.00	0.00	0.00	0.00
0709030	SEWER CASH RESERVES	0	2,396,973	1,943,250	1,943,250	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 42,148,492</u>	<u>\$ 42,671,555</u>	<u>\$ 47,761,766</u>	<u>\$ 47,761,766</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 140,294,010	\$ 170,965,340	\$ 175,555,114	\$ 175,555,114	439.75	438.25	444.25	444.25

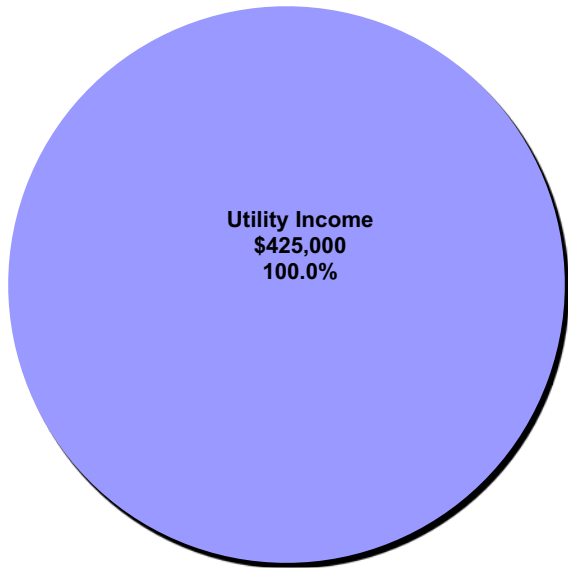
**COMPARISON OF WATER AND SEWER FUND
RECLAIMED WATER EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Debt Service	\$648,048	\$655,567	\$376,951	\$376,951	\$324,083
Reclaimed Operations	69,550	27,085	162,411	162,411	50,171
Corporate Support	54,100	20,680	30,000	30,000	19,892
Laboratory Services	23,278	27,697	30,638	30,638	30,854
TOTAL RECLAIMED EXPENSES	\$794,976	\$731,029	\$600,000	\$600,000	\$425,000



**COMPARISON OF WATER AND SEWER FUND
RECLAIMED WATER REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Utility Income					
Retail Service	\$153,547	\$118,425	\$120,000	\$120,000	\$120,000
Wholesale Service	459,444	295,174	480,000	480,000	305,000
TOTAL RECLAIMED REVENUE	\$612,991	\$413,599	\$600,000	\$600,000	\$425,000



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: RECLAIMED WATER	FUND/CENTER 56001/0653001:0659000
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Reclaimed Water Department provides highly treated effluent from Fort Worth's water reclamation facility, distributed through a separate system dedicated to reclaimed water, to wholesale and retail reclaimed water customers for non-potable uses such as irrigation and industrial water cooling towers. The Department is working to expand the use of the reclaimed water system to additional customers.

In FY2016 Debt Service payments for the Reclaimed Water Department were budgeted in the Water and Sewer Fund; for FY2017 the Reclaimed Water Department transfers money to the appropriate debt service funds.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Professional & Tech Svcs	\$ 22,898	\$ 16,172	\$ 6,244	\$ 6,244
Utilities Repairs & Rentals	\$ 31,153	\$ 107,880	\$ 833	\$ 833
Other Purchased Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	\$ 45,182	\$ 98,997	\$ 73,948	\$ 73,948
Property/Capital Assets	\$ 24,245	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 376,951	\$ 0	\$ 0
Transfers and Others	\$ 648,048	\$ 0	\$ 343,975	\$ 343,975
Total Expenditures	\$ 771,526	\$ 600,000	\$ 425,000	\$ 425,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT RECLAIMED WATER		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 56001	WATER AND SEWER FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>REGULATORY & LAB SERVICES</u>								
0653001	RECL WATER LABORA- TORY SERVICES	\$ 23,278	\$ 30,638	\$ 30,854	\$ 30,854	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 23,278</u>	<u>\$ 30,638</u>	<u>\$ 30,854</u>	<u>\$ 30,854</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OPERATIONS</u>								
0655000	RECL WATER OPERA- TIONS	\$ 69,550	\$ 162,411	\$ 50,171	\$ 50,171	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 69,550</u>	<u>\$ 162,411</u>	<u>\$ 50,171</u>	<u>\$ 50,171</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BONDED DEBT SERVICE</u>								
0658001	RECL WATER DEBT SERVICE	\$ 648,048	\$ 376,951	\$ 324,083	\$ 324,083	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 648,048</u>	<u>\$ 376,951</u>	<u>\$ 324,083</u>	<u>\$ 324,083</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CORPORATE SUPPORT - RECL WATER</u>								
0659000	RECL WATER CORPO- RATE SUPPORT	\$ 30,650	\$ 30,000	\$ 19,892	\$ 19,892	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 30,650</u>	<u>\$ 30,000</u>	<u>\$ 19,892</u>	<u>\$ 19,892</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 771,526	\$ 600,000	\$ 425,000	\$ 425,000	0.00	0.00	0.00	0.00

FUND STATEMENT**FUND: 54001****SOLID WASTE FUND**

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste residential collection fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Since FY2011 the Code Compliance Department has managed the Solid Waste Fund. Five major service areas exist under the organizational structure of the Solid Waste Services Division including: Contract Compliance, Field Operations, Community Education, Planning & Research, and Customer Service.

Contract Compliance, staffed by city employees, oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for the collection of residential garbage, recycling, brush and yard waste; recyclable material processing; operation of the city's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for waste disposal. The division also provides oversight over the contract to haul waste and recycling from city facilities.

Field Operations is staffed by city employees, and provides illegal dump site cleanup investigation and clean up, dead animal collection, litter abatement and street sweeping as well as the operation of three Drop-off Stations for customer drop-off of waste and recycling. A fourth drop-off station is under construction and scheduled to be in operation during FY2017.

Community Education is responsible for the creation and distribution of materials and programs to teach residents about available solid waste services. The intent of the program is to educate residents to properly use the solid waste program and encourage individual responsibility for a cleaner city. A public education coordinator oversees and coordinates all departmental public education programs. The Solid Waste Fund also transfers monies to the General Fund to cover the personnel cost for one public education coordinator and two public education specialists in the Neighborhood Education section of the Communications and Public Engagement Division. These individuals assist the Code Compliance Department by providing public outreach.

Planning & Research is a staffed by city employees and coordinates the development and implementation of the City's 20 Year Comprehensive Solid Waste Management Plan and Disaster Debris Management Plan through the assistance of identified consultants. In addition, the team oversees the Keep Fort Worth Beautiful Program and several related litter prevention and clean-up programs, community beautification and composting initiatives, commercial solid waste and recycling activities and implementing the multifamily recycling programs.

The Customer Care Division of Code Compliance encompasses the City's Call Center, the Code IT Section, Code Safety and Code's Customer Solutions Analyst. The City's Call Center answers inbound calls and initiates work orders for the following City of Fort Worth Department's Divisions: Animal Care and Control, Code Enforcement, Environmental Management, Solid Waste, City Switchboard, Transportation and Public Works Department, Construction Services, Parking Meters, Storm Water, Streets & Traffic, Park and Recreation Department – Forestry.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill covering not only weekly garbage, recycle and yard waste collection, but also monthly bulk collection, use of the Drop off Stations and Environmental Collection Center. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.50 for a 32-gallon garbage cart, \$17.50 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

**SOLID WASTE FUND BUDGET SUMMARY
FY2017**

REVENUES:

Licenses & Permits	\$18,900
Waste Vehicle Permits	\$18,900
Charges for Service	\$50,206,520
Residential Billing Revenue	\$47,098,004
Container Hauling Fee	\$2,565,744
Commercial Waste Revenue	\$542,772
Use of Money and Property	\$3,752,326
Landfill Lease Revenue	\$3,579,352
Interest Earnings	\$172,974
Other Revenue	\$4,379,265
Recycling Waste	\$2,529,141
Contractually Required Payments for Solid Waste Program	\$950,264
Misc. Charges incl. Year End Amortization of Landfill Rent	\$605,672
Yard Cart Sales	\$100,844
Bad Debts Recovered	\$115,772
Non-Compliant Brush/Bulk	\$68,000
Compliant Brush/Bulk	\$9,572

SUBTOTAL REVENUE **\$58,357,011**

USE OF NET POSITION **\$5,091,341**

TOTAL REVENUE **\$63,448,352**

EXPENSES:

Solid Waste Appropriations	\$54,374,618
Transfers and Others	\$9,073,734
Operating Transfer to General Fund for Grants of Privilege	\$2,565,744
IT Refresh Transfer Out	\$15,757
Capital Transfer Out	\$5,790,500
Payment in Lieu of Taxes	\$142,426
Debt/Interest Transfer Out*	\$559,307

SUBTOTAL EXPENSES **\$63,448,352**

CONTRIBUTION TO NET POSITION **\$0**

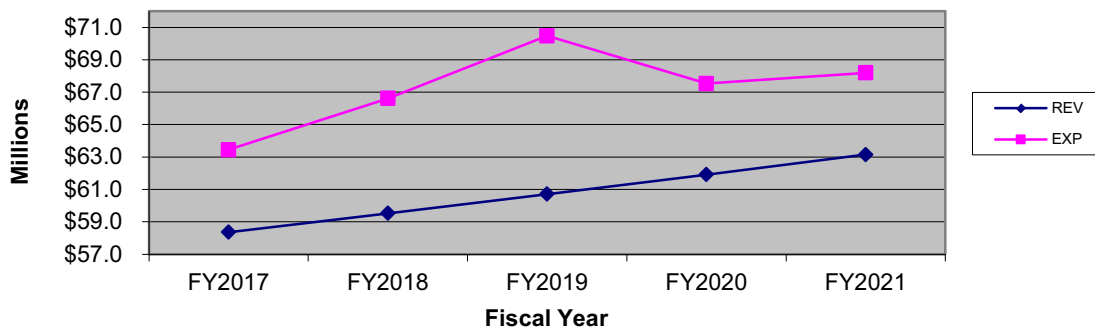
TOTAL EXPENSES **\$63,448,352**

*In FY2016 Debt Service payments were budgeted in the Solid Waste Fund, for FY2017 the Solid Waste Fund transfers money to the appropriate debt service funds.

SOLID WASTE FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$23,188,183	\$18,096,842	\$11,007,067	\$1,239,038	(\$4,371,662)
Revenues ⁽¹⁾					
Interest	\$172,974	\$172,974	\$172,974	\$172,974	\$172,974
Residential billing	\$47,098,004	\$48,039,964	\$49,000,763	\$49,980,779	\$50,980,394
Recycling Waste Revenue	\$2,529,141	\$2,579,724	\$2,631,318	\$2,683,945	\$2,737,624
Landfill ⁽²⁾	\$3,579,352	\$3,650,939	\$3,723,958	\$3,798,437	\$3,874,406
Other Revenue	<u>\$4,977,540</u>	<u>\$5,077,091</u>	<u>\$5,178,633</u>	<u>\$5,282,205</u>	<u>\$5,387,849</u>
Total Revenue	\$58,357,011	\$59,520,692	\$60,707,646	\$61,918,340	\$63,153,247
Total Resources	\$81,545,194	\$77,617,534	\$71,714,713	\$63,157,378	\$58,781,585
Expenses					
Personnel Services	\$5,675,761	\$5,843,861	\$6,016,961	\$6,195,209	\$6,378,760
Employee Benefits	\$2,610,977	\$2,655,150	\$2,700,537	\$2,747,172	\$2,795,090
Professional and Technical Ser	\$34,682,468	\$35,029,293	\$35,379,586	\$35,733,381	\$36,090,715
Utilities, Repairs and Rentals	\$6,615,861	\$6,748,178	\$6,883,142	\$7,020,805	\$7,161,221
Other Purchased Services	\$3,580,724	\$3,652,338	\$3,725,385	\$3,799,893	\$3,875,891
Supplies	\$1,180,327	\$1,203,934	\$1,228,012	\$1,252,572	\$1,277,624
Transfer to Capital	\$5,819,000	\$8,140,000	\$11,165,000	\$7,365,000	\$7,165,000
Debt Service	\$559,307	\$559,307	\$543,079	\$524,354	\$505,815
Transfers and Others	<u>\$2,723,927</u>	<u>\$2,778,405</u>	<u>\$2,833,973</u>	<u>\$2,890,653</u>	<u>\$2,948,466</u>
Total Expenses	\$63,448,352	\$66,610,467	\$70,475,675	\$67,529,039	\$68,198,581
Projected Variance	(\$5,091,341)	(\$7,089,775)	(\$9,768,029)	(\$5,610,700)	(\$5,045,334)
Projected Working Capital	\$18,096,842	\$11,007,067	\$1,239,038	(\$4,371,662)	(\$9,416,996)
Reserve Requirement ⁽³⁾	\$14,407,338	\$14,617,617	\$14,827,669	\$15,041,010	\$15,258,395
Excess/(Deficit)	\$3,689,504	(\$3,610,550)	(\$13,588,631)	(\$19,412,672)	(\$24,675,391)

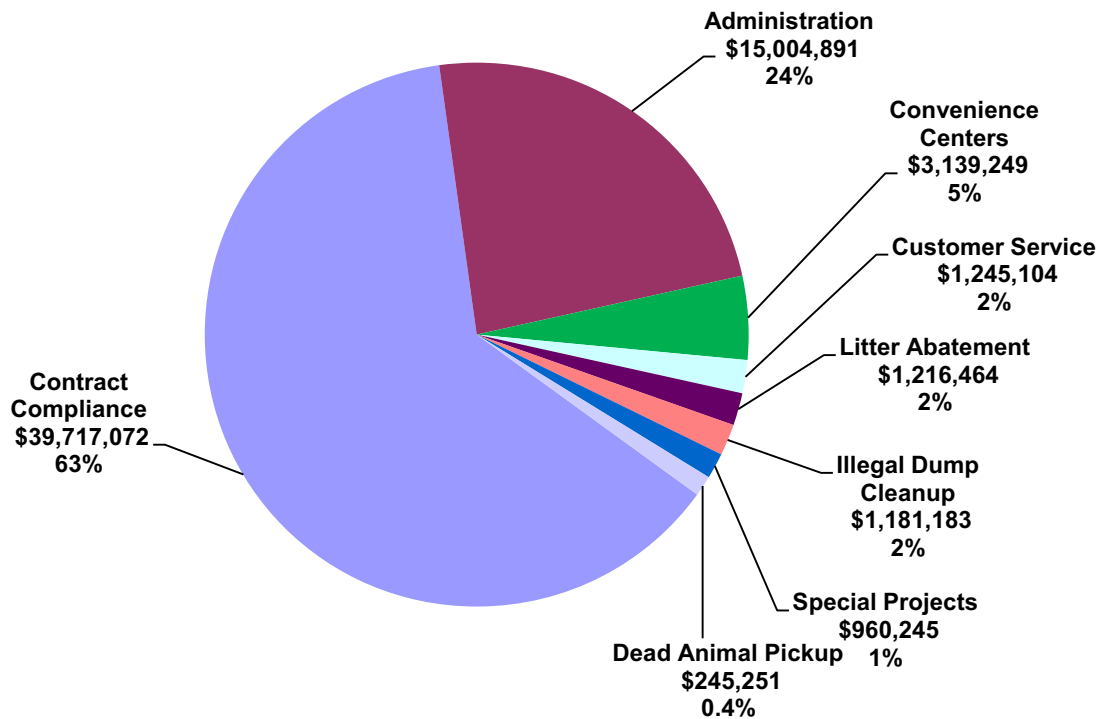
SOLID WASTE FUND PROJECTED REVENUES AND EXPENSES



- (1) This model does **not** reflect any rate increases for the next five years.
- (2) Landfill Revenue is contingent upon the outcome of the Department of Justice mandated divestiture of Allied Waste Industries, Inc. As a result, the current lease may be renegotiated on the open market.
- (3) Enterprise Fund Reserve Policy: A minimum Fund Balance equivalent to three months (25%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

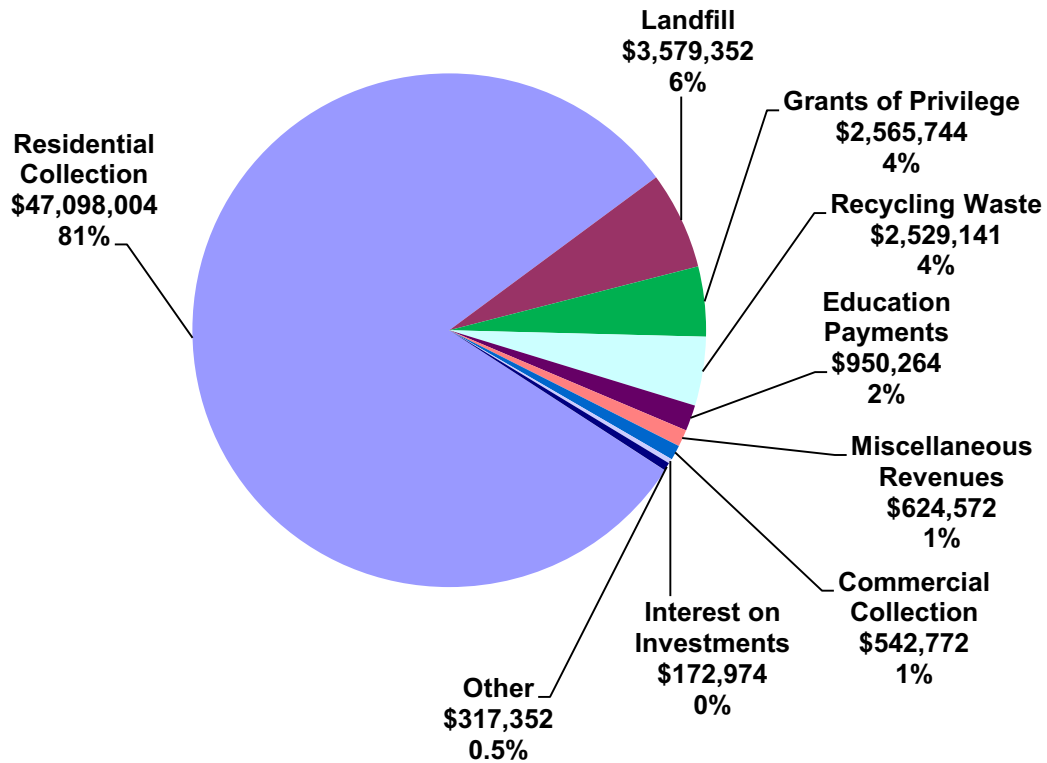
**COMPARISON OF SOLID WASTE FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED FY2016	ADOPTED FY2017
Contract Compliance	\$1,329,728	\$1,558,285	\$41,303,582	\$41,218,582	\$39,717,072
Administration	5,476,392	11,411,299	9,092,107	11,897,107	15,004,891
Convenience Centers	2,096,504	2,415,424	2,627,914	2,627,914	3,139,249
Customer Service	1,203,399	1,373,341	1,152,140	1,232,140	1,245,104
Litter Abatement	338,076	463,150	2,087,526	2,087,526	1,216,464
Illegal Dump Cleanup	1,090,984	1,610,532	1,150,147	1,150,147	1,181,183
Special Projects	0	0	0	0	960,245
SWM Education	810,328	842,190	791,574	791,574	776,990
Dead Animal Pickup	227,628	232,637	245,251	245,251	207,154
Collection Contracts	37,562,171	39,506,841	0	0	0
Non-Departmental	3,813,351	4,016,293	0	0	0
SUBTOTAL EXPENSES	\$53,948,561	\$63,429,992	\$58,450,241	61,250,241	\$63,448,352
Contribution to Net Position	\$4,912,716	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$58,861,277	\$63,429,992	\$58,450,241	\$61,250,241	\$63,448,352



COMPARISON OF SOLID WASTE FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Residential Collection	\$46,440,556	\$46,144,820	\$46,231,687	\$46,231,687	\$47,098,004
Landfill	3,103,416	3,277,239	3,992,184	3,992,184	3,579,352
Grants of Privilege	2,833,045	2,398,617	2,448,875	2,448,875	2,565,744
Recycling Waste	3,081,476	3,112,157	3,054,676	3,054,676	2,529,141
Education Payments	853,579	1,086,042	904,064	904,064	950,264
Miscellaneous Revenues	1,188,085	702,797	621,379	621,379	624,572
Commercial Collection	532,949	533,219	522,774	522,774	542,772
Interest on Investments	533,843	173,016	375,000	375,000	172,974
Bad Debts Recovered	80,967	132,094	85,000	85,000	115,772
Yard Cart Sales	124,791	132,145	123,375	123,375	100,844
Brush & Bulky Waste	88,570	76,315	91,227	91,227	77,572
Litigated Settlements	0	855,592	0	0	0
SUBTOTAL REVENUE	\$58,861,277	\$58,624,053	\$58,450,241	\$58,450,241	\$58,357,011
Use of Net Position	\$0	\$4,805,939	\$0	\$2,800,000	\$5,091,341
TOTAL REVENUE	\$58,861,277	\$63,429,992	\$58,450,241	\$61,250,241	\$63,448,352



FUND BUDGET SUMMARY

DEPARTMENT:

SOLID WASTE FUND

FUND/CENTER

54001/0234003:0239911

SUMMARY OF FUND RESPONSIBILITIES:

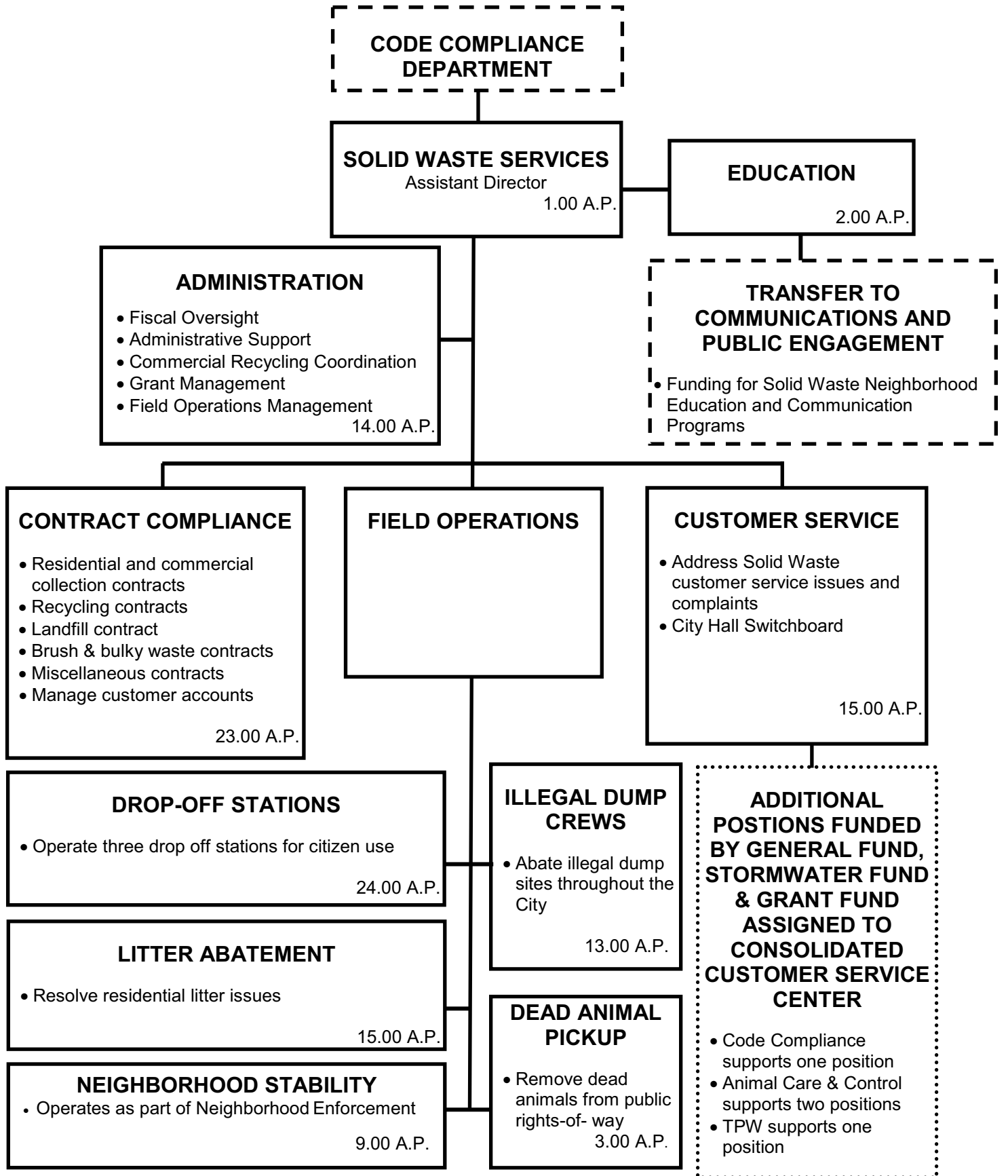
The Solid Waste Services Division provides residential solid waste collection, recycle processing and waste disposal, as well as other solid waste management-related services within the City. It fulfills those duties by using and managing contracts for solid waste services.

The Solid Waste Services Division has five functional areas: Contract Compliance provides management over seven solid waste service contracts; Field Operations manages City forces that operate the drop off stations and provides illegal dump investigation and clean up, litter abatement, Keep Fort Worth Beautiful, and dead animal collections; Community Education provides public education and outreach; Planning & Research develops long term plans for Solid Waste and other areas within the Code Compliance Department; and the Customer Service Center.

Solid Waste Customer Service began accepting customer service inquiries for Code Compliance and the City Switchboard in FY2005 and in FY2009 the section was expanded to be the "consolidated call center" for the City. The Customer Care Division of Code Compliance has a single goal – offer excellence in customer service to the residents of Fort Worth. Residents calling the call center want convenience, quality and a quick resolution to their issues. Whether the issue is a simple question about hours of operation for the animal shelter or to report an illegal dump site in a neighborhood, the call center is at the core of resolving issues and providing information.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 3,425,122	\$ 5,202,789	\$ 5,674,681	\$ 5,675,761
Employee Benefits	\$ 2,395,342	\$ 2,290,841	\$ 2,612,057	\$ 2,610,977
Professional & Tech Svcs	\$ 33,476,912	\$ 35,386,992	\$ 34,682,468	\$ 34,682,468
Utilities Repairs & Rentals	\$ 6,399,087	\$ 6,976,553	\$ 6,615,861	\$ 6,615,861
Other Purchased Services	\$ 209,219	\$ 255,362	\$ 3,580,724	\$ 3,580,724
Supplies	\$ 815,187	\$ 1,276,303	\$ 1,180,327	\$ 1,180,327
Property/Capital Assets	\$ 1,130,190	\$ 0	\$ 28,500	\$ 28,500
Debt Service	\$ 0	\$ 578,041	\$ 0	\$ 0
Transfers and Others	\$ 6,772,556	\$ 6,483,360	\$ 9,073,734	\$ 9,073,734
Total Expenditures	\$ 54,623,615	\$ 58,450,241	\$ 63,448,352	\$ 63,448,352
Authorized Positions	92.00	113.00	119.00	119.00

SOLID WASTE FUND – 119.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
SOLID WASTE FUND	54001/0234003:0239911

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$58,450,241	A.P.	113.00
FY2017 ADOPTED:	\$63,448,352	A.P.	119.00

- A. The adopted budget increases by \$487,676 and four authorized positions to fund an approved improvement package to create an internal residential/commercial recycling/landfill diversion program. This improvement is completely offset by the reduction of funds for the outsourced Recycle Bank.
- B. The adopted budget increases by \$118,324 to fund an approved improvement package which includes one authorized position. This package provides resources to add a superintendent to oversee critical nuisance abatement program areas.
- C. The adopted budget increases by \$98,876 and one authorized position to fund an approved improved staff two litter abatement crews which will focus on litter abatement at the entryways to the Central Business, Cultural and Medical Districts.
- D. The adopted budget increases by \$5,623,422 for the addition of funds for pay as you go capital projects.
- E. The adopted budget decreases by (\$1,000,000) for elimination of the Recycle Bank program which will be replaced by in internal program as noted above.
- F. The adopted budget decreases by (\$478,437) for reductions in the Waste Management contract costs, and cart purchases. These decreases were offset by increases in contract services for Goodwill services for processing electronics at drop off stations and litter abatement services.
- G. The adopted budget decreases (\$391,451) in minor equipment primarily for cart purchases based on historical and current purchasing trends.
- H. The adopted budget decreases by (\$314,327) for disposal costs based on projection for the cost of disposal at drop off stations.
- I. The adopted budget increases by \$208,176 for benefit costs associated with health insurance based on the rates effective on January 1, 2017 and implementing a composite rate applied on vacant positions.
- J. The adopted budget increases by \$200,000 to fund an approved package to replace and upgrade current surveillance cameras and related equipment to reduce illegal dumping.
- K. The adopted budget increases by a net of \$181,384 for various personnel costs based on the annual update to the Salary Benefits and Forecasting System including a 3% increase for Pay for Performance, a reinstatement of one time salary savings for four months of salary for staff at Drop Off Station #4, and increases in incentive, bilingual, longevity and overtime pay. These increases were offset by reductions in separation leave pay and budgeted salary savings.
- L. The adopted budget increases by \$170,200 to fund an approved improvement package for consultants to evaluate and assist in advancement of the Solid Waste Master Plan.
- M. The adopted budget increases by \$138,669 for vehicle maintenance costs for outside repair and maintenance based on historical trends and current year forecasts.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
SOLID WASTE FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
SOLID WASTE				
Management				
<i>Provide once a week curbside collection of garbage, recycling & yard trimmings with less than 1 missed collection per 1,000 households</i>	1.12	1.28	1.446	<1 miss/1K
<i>Increase the diversion rate of residential wastes from landfill disposal to 25%</i>	21.50%	21.27%	21.25%	25.00%
Drop Off Stations				
<i>Number of visits to all Drop off Station goal is increased 5% over previous FY visits</i>	199,403	211,379	215607	220,000
Abatement and Enforcement				
<i>Tons of litter collected</i>	639.9	750.8	414	550

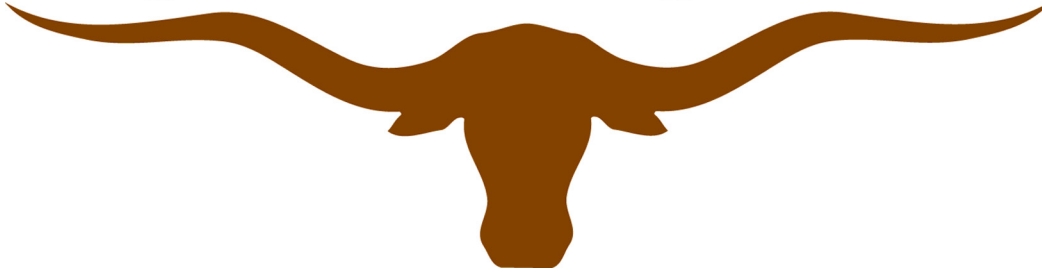
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 54001 SOLID WASTE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>BUILDING INSPECTIONS</u>								
0234003	CODE NEIGHBORHOOD STABILITY SECTION	\$ 0	\$ 0	\$ 960,245	\$ 960,245	0.00	0.00	9.00	9.00
	Sub-Total	\$ 0	\$ 0	\$ 960,245	\$ 960,245	0.00	0.00	9.00	9.00
	<u>SOLID WASTE MANAGEMENT</u>								
0239901	CODE ADMINISTRATION	\$ 5,833,475	\$ 9,092,107	\$ 15,004,891	\$ 15,004,891	8.00	9.00	17.00	17.00
0239902	CODE RESIDENTIAL COLLECTION	37,561,979	0	0	0	0.00	0.00	0.00	0.00
0239903	CODE CONTRACT COMPLIANCE	1,353,624	41,303,582	39,717,072	39,717,072	22.00	23.00	23.00	23.00
0239905	CODE CONVENIENCE CENTERS	2,246,551	2,627,914	3,139,249	3,139,249	24.00	24.00	24.00	24.00
0239906	CODE NON-DEPARTMENTAL	3,813,351	0	0	0	0.00	0.00	0.00	0.00
0239907	CODE ILLEGAL DUMP CLEANUP	1,285,072	1,150,147	1,181,183	1,181,183	13.00	13.00	13.00	13.00
0239908	CODE DEAD ANIMAL PICKUP	218,293	245,251	207,154	207,154	3.00	3.00	3.00	3.00
0239909	CODE SWIM EDUCATION CENTER	810,328	791,574	776,990	776,990	2.00	2.00	2.00	2.00
0239910	CODE CUSTOMER SERVICE	1,162,867	1,152,140	1,245,104	1,245,104	15.00	15.00	13.00	13.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 54001 SOLID WASTE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0239911	CODE LITTER ABATE- MENT	338,075	2,087,526	1,216,464	1,216,464	5.00	24.00	15.00	15.00
	Sub-Total	<u>\$ 54,623,615</u>	<u>\$ 58,450,241</u>	<u>\$ 62,488,107</u>	<u>\$ 62,488,107</u>	<u>92.00</u>	<u>113.00</u>	<u>110.00</u>	<u>110.00</u>
	TOTAL	\$ 54,623,615	\$ 58,450,241	\$ 63,448,352	\$ 63,448,352	92.00	113.00	119.00	119.00

FORT WORTH®



FUND STATEMENT**FUND: 55001****MUNICIPAL AIRPORTS FUND**

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on that fund to finance the promotion, development, maintenance, and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the Fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Although the City owns Fort Worth Alliance Airport, the airport is under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports are designated as General Aviation Reliever airports providing relief for Dallas/Fort Worth International airport and Dallas Love Field. Collectively, the three airports support more than 300,013 flight operations per year.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, fuel flowage fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports, and a profit-sharing arrangement with Alliance Airport. Fund expenditures include personnel costs for Aviation Department staff, operating supplies, and capital equipment.

**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services		\$2,713,174
Fuel Flowage Fee		\$1,101,235
Aircraft Landing Fee		\$1,505,939
Aircraft Parking		\$51,000
Fire Services		\$55,000
Use of Money & Property		\$3,119,841
Land Lease		\$1,694,578
Hangar Lease Revenue		\$1,126,105
Other Leases		\$119,151
Terminal Office Lease		\$180,007
Other Revenue		\$20,600
Miscellaneous Revenues		\$20,600
SUBTOTAL REVENUE		\$5,853,615

USE OF NET POSITION\$0**TOTAL REVENUE****\$5,853,615****EXPENSES:**

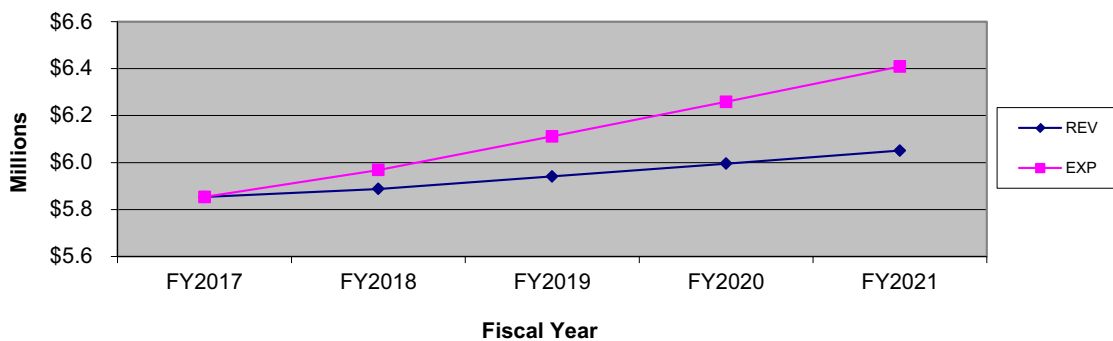
Municipal Airport Fund Appropriations		\$5,466,401
Transfers and Others		\$307,214
Transfer - Operating to the General Fund for fire services		\$59,000
Transfer - Capital		\$248,214
SUBTOTAL EXPENSES		\$5,773,615

CONTRIBUTION TO NET POSITION\$80,000**TOTAL EXPENSES****\$5,853,615**

MUNICIPAL AIRPORTS FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Cash Balance	\$3,978,438	\$3,978,438	\$3,897,744	\$3,727,358	\$3,464,541
Revenues⁽¹⁾					
Fuel Flowage	\$1,101,235	\$1,101,235	\$1,101,235	\$1,101,235	\$1,101,235
ACFT Landing Fees	\$1,505,939	\$1,525,516	\$1,556,027	\$1,587,147	\$1,618,890
Land Revenue	\$0	\$0	\$0	\$0	\$0
Hangar Revenue	\$1,126,105	\$1,140,744	\$1,163,559	\$1,186,830	\$1,210,567
Other Revenue	<u>\$2,120,336</u>	<u>\$2,120,336</u>	<u>\$2,120,336</u>	<u>\$2,120,336</u>	<u>\$2,120,336</u>
Total Revenue	\$5,853,615	\$5,887,832	\$5,941,157	\$5,995,548	\$6,051,028
Total Resources	\$9,832,053	\$9,866,270	\$9,838,901	\$9,722,907	\$9,515,569
Expenses					
Personnel Services	\$1,305,982	\$1,344,711	\$1,384,783	\$1,426,053	\$1,468,555
Employee Benefits	\$599,007	\$608,590	\$619,469	\$630,646	\$642,127
Professional & Technical Service:	\$2,633,415	\$2,667,649	\$2,721,002	\$2,775,422	\$2,830,931
Utilities, Repairs and Rentals	\$471,857	\$477,991	\$487,551	\$497,302	\$507,248
Other Purchased Services	\$277,917	\$281,530	\$287,161	\$292,904	\$298,762
Supplies	\$171,888	\$178,764	\$185,914	\$193,351	\$201,085
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	<u>\$393,549</u>	<u>\$409,291</u>	<u>\$425,663</u>	<u>\$442,689</u>	<u>\$460,397</u>
Total Expenses	\$5,853,615	\$5,968,525	\$6,111,543	\$6,258,366	\$6,409,103
Projected Variance	\$0	(\$80,694)	(\$170,386)	(\$262,818)	(\$358,075)
Projected Cash Balance	\$3,978,438	\$3,897,744	\$3,727,358	\$3,464,541	\$3,106,465
Reserve Requirement ⁽²⁾	\$1,405,029	\$1,433,756	\$1,469,511	\$1,506,217	\$1,543,901
Excess/(Deficit)	\$2,573,409	\$2,463,988	\$2,257,847	\$1,958,324	\$1,562,564

MUNICIPAL AIRPORTS FUND PROJECTED REVENUES AND EXPENDITURES

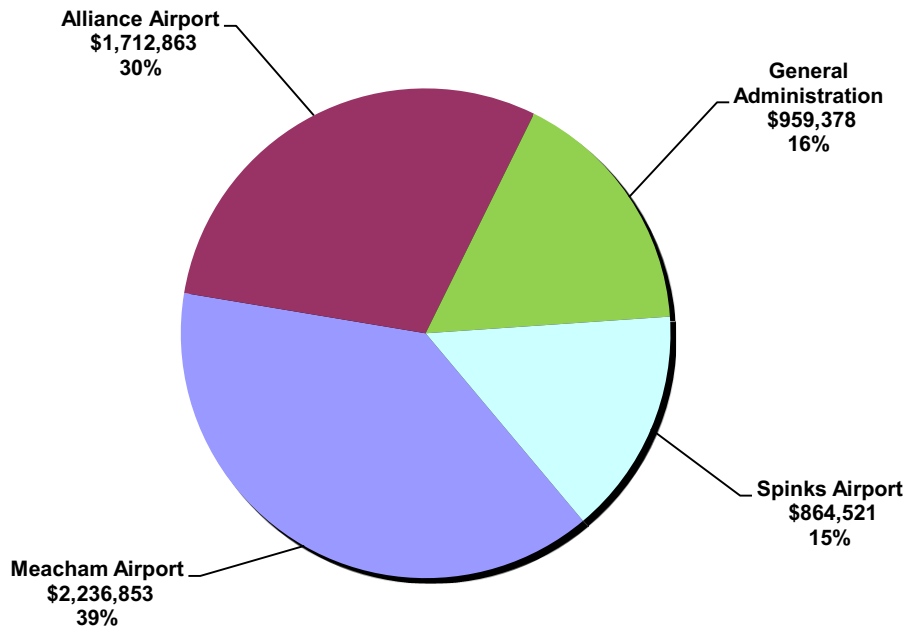


(1) This model does not reflect any rate increases for the next five years.

(2) Enterprise Fund Reserve Policy: A minimum Fund Balance equivalent to three months (25%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

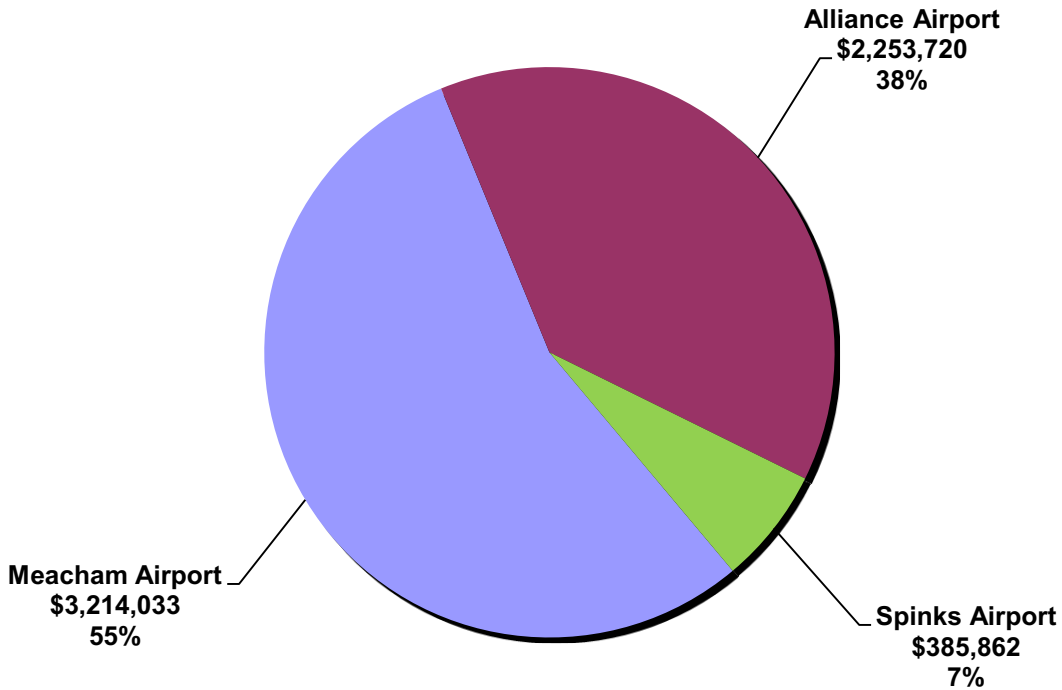
**COMPARISON OF MUNICIPAL AIRPORT FUND
EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Meacham Airport	\$1,966,374	\$2,066,693	\$2,211,749	\$2,211,749	\$2,236,853
Alliance Airport	1,324,163	1,481,875	1,213,907	2,113,907	1,712,863
General Administration	3,029,539	1,277,391	1,018,244	938,244	959,378
Spinks Airport	735,473	1,418,067	713,522	713,522	864,521
SUBTOTAL EXPENSES	\$7,055,549	\$6,244,027	\$5,157,422	\$5,977,422	\$5,773,615
Contribution to Net Position	\$0	\$0	\$0	\$80,000	\$80,000
TOTAL EXPENSES	\$7,055,549	\$6,244,027	\$5,157,422	\$6,057,422	\$5,853,615



COMPARISON OF MUNICIPAL AIRPORTS FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Meacham Airport	\$3,044,345	\$3,167,204	\$3,024,902	\$3,024,902	\$3,214,033
Alliance Airport	1,759,933	1,986,522	1,760,719	2,660,719	2,253,720
Spinks Airport	467,740	377,749	371,802	371,802	385,862
General Administration	1,422,203	(57,628)	0	0	0
SUBTOTAL REVENUE	\$6,694,221	\$5,473,847	\$5,157,422	\$6,057,422	\$5,853,615
Use of Net Position	\$361,328	\$1,581,702	\$0	\$0	\$0
TOTAL REVENUE	\$7,055,549	\$7,055,549	\$5,157,422	\$6,057,422	\$5,853,615



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
AVIATION	55001/0551000:0551310

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Aviation Department oversees a system of airports, which include Fort Worth Alliance Airport (Alliance), Fort Worth Meacham International Airport (Meacham) and Fort Worth Spinks Airport (Spinks). The Department is responsible for airport operations, budget administration, grant administration, facility and land leasing and capital project planning for all airports. Airport management oversees and maintains the airports infrastructure in compliance with Federal Aviation Administration (FAA) regulations.

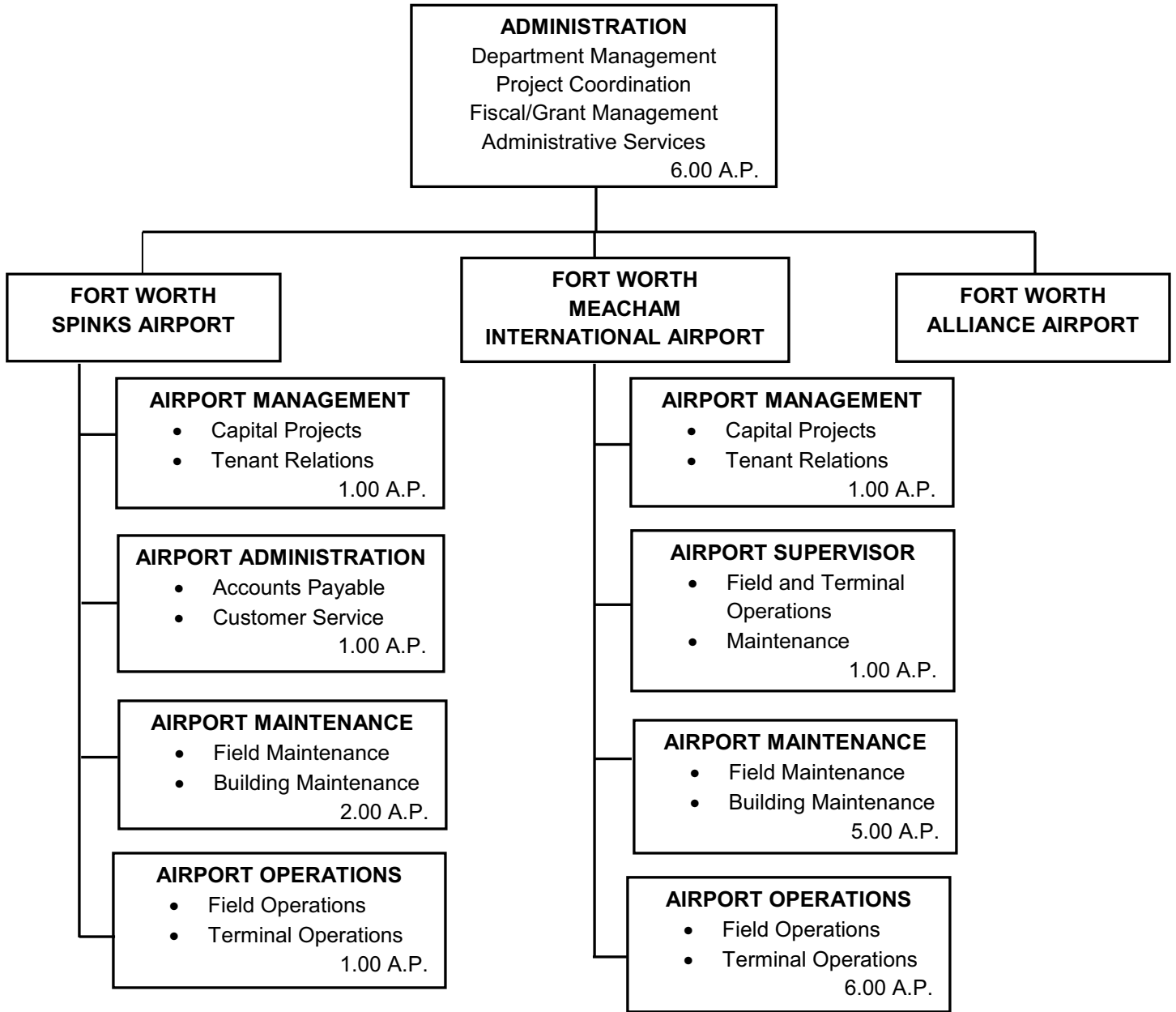
Alliance, constructed in 1989, is one component of a master planned mixed use community known as Alliance Texas developed by Hillwood. The airport serves as an inland logistics port with air, rail and trucking. Alliance has two runways, precision instrument approaches and a 24 hour FAA control tower. The infrastructure and grounds at Alliance are maintained by Alliance Air Management through a management agreement with the City.

Meacham, constructed in 1925, was the first airport in the Fort Worth system and has a rich history of providing aeronautical services to the community. The airport is named after H. C. Meacham who was the Mayor of Fort Worth from 1925 to 1927. Meacham was named the 2013 Airport of the Year by the Texas Department of Transportation Aviation Division. Meacham has three runways, precision instrument approaches and a 24 hour FAA control tower. A large variety of companies that provide aviation services choose Meacham as a base of operations.

Spinks became a part of the system in 1988 when the Oak Grove Airport was acquired from a private operator Maurice Hunter "Pappy" Spinks, a renowned aerobatic competitor/promoter and aviation manufacturer. Spinks has two runways, a precision instrument approach, and an FAA contract control tower. A variety of companies that provide aviation services choose Spinks as a base of operations.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 1,128,884	\$ 1,254,247	\$ 1,305,982	\$ 1,305,982
Employee Benefits	\$ 717,909	\$ 535,912	\$ 599,007	\$ 599,007
Professional & Tech Svcs	\$ 2,667,281	\$ 2,150,449	\$ 2,533,415	\$ 2,633,415
Utilities Repairs & Rentals	\$ 518,501	\$ 484,576	\$ 471,857	\$ 471,857
Other Purchased Services	\$ 89,872	\$ 254,302	\$ 277,917	\$ 277,917
Supplies	\$ 174,497	\$ 109,436	\$ 171,888	\$ 171,888
Property/Capital Assets	\$ 949,497	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 1,534,700	\$ 368,500	\$ 1,174,716	\$ 393,549
Total Expenditures	\$ 7,781,141	\$ 5,157,422	\$ 6,534,782	\$ 5,853,615
Authorized Positions	24.00	24.00	24.00	24.00

AVIATION – 24.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
AVIATION	55001/0551000:0551310		
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$5,157,422	A.P.	24.00
FY2017 ADOPTED:	\$5,853,615	A.P.	24.00
<p>A. The adopted budget increases by \$781,167 due to an increased amount being contributed to Net Position.</p> <p>B. The adopted budget increases by \$302,411 due to an increase in aircraft landing fee revenues. The increase in Other Contractual Services is to account for the increase in projected revenue. Per management contract, 75% of expected revenue goes back to Alliance Air Services for managing Alliance Airport.</p> <p>C. The adopted budget increases by \$86,381 due to increased costs for Network Services allocations.</p> <p>D. The adopted budget increases by \$55,000 to account for the budgeting of Fire Services within Aviation's budget rather than using a transfer account.</p> <p>E. The adopted budget increases by \$54,610 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees and pay for performance incentive that may be applied in FY2017.</p> <p>F. The adopted budget decreases by (\$49,826) due to a reduced amount required for Telecom Services allocations.</p> <p>G. The adopted budget increases by \$46,380 due to higher utilities costs for Electricity and Gas.</p> <p>H. The adopted budget decreases by (\$45,344) based on IT allocations and supplies related to computing, radio, telephone services, cell phones, and equipment.</p> <p>I. The adopted budget decreases by (\$43,000) for costs associated with advertising to market the airports in periodicals, web and other media outlets.</p> <p>J. The adopted budget decreases by (\$20,633) for a reduction in repair and maintenance costs for vehicles, facilities and equipment.</p> <p>K. The adopted budget increases by \$33,852 for costs associated with Choice Health Insurance benefits.</p> <p>L. The adopted budget increases by \$25,000 for costs associated with chemicals use by Aviation employees.</p> <p>M. The adopted budget increases by \$18,714 for transfers to the Capital Projects and General Funds as part of the City's matching contribution.</p> <p>N. The adopted budget increases by \$15,500 for costs associated with Minor Equipment.</p> <p>O. The adopted budget increases by \$12,911 for costs associated with Network Services allocations.</p> <p>P. The adopted budget increases by \$10,603 for costs associated with Retirement benefits for employees.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
MUNICIPAL AIRPORTS FUND**

	FY 2014	FY 2015	FY 2016 Estimated	FY 2017 Projected
Administration				
Business Development				
Airport hangar occupancy of 90%	N/A	N/A	90%	90%
Rates and charges remain in line with market on 90% of new leases	N/A	N/A	90%	90%
Operations				
Airport maintains an open status 98% of the time	N/A	N/A	98%	98%
Maintenance				
Address airport work orders with 24 hours 90% of the time during normal business hours	N/A	N/A	90%	90%

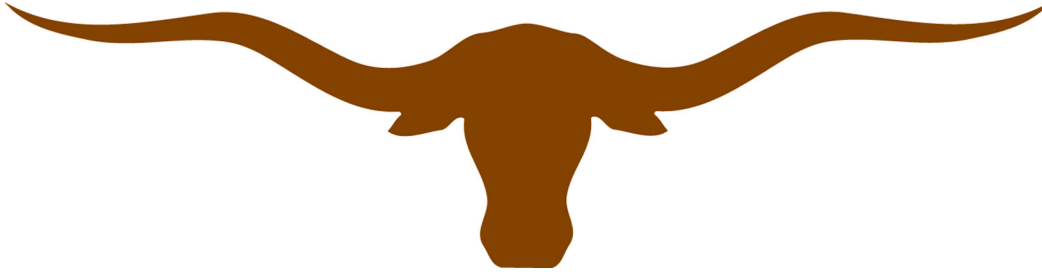
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 55001 MUNICIPAL AIRPORTS FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>GENERAL ADMINISTRATION</u>								
0551000	AVIATION GENERAL ADMIN	\$ 3,156,406	\$ 1,018,244	\$ 1,820,545	\$ 1,039,378	7.00	7.00	6.00	6.00
	Sub-Total	\$ 3,156,406	\$ 1,018,244	\$ 1,820,545	\$ 1,039,378	7.00	7.00	6.00	6.00
	<u>MEACHAM AIRPORT</u>								
0551101	AVIATION MEACHAM OPERATIONS	\$ 1,974,580	\$ 1,968,549	\$ 2,064,073	\$ 2,114,073	13.00	13.00	13.00	13.00
0551110	AVIATION MEACHAM CUSTOMS OFFICE	0	65,000	0	0	0.00	0.00	0.00	0.00
0551120	AVIATION MEACHAM ADMINISTRATION BUILDING	0	178,200	122,780	122,780	0.00	0.00	0.00	0.00
	Sub-Total	\$ 1,974,580	\$ 2,211,749	\$ 2,186,853	\$ 2,236,853	13.00	13.00	13.00	13.00
	<u>SPINKS AIRPORT</u>								
0551201	AVIATION SPINKS OPERATIONS	\$ 1,325,992	\$ 555,952	\$ 656,951	\$ 706,951	4.00	4.00	5.00	5.00
0551210	AVIATION SPINKS CONTROL TOWER	0	157,570	157,570	157,570	0.00	0.00	0.00	0.00
	Sub-Total	\$ 1,325,992	\$ 713,522	\$ 814,521	\$ 864,521	4.00	4.00	5.00	5.00
	<u>ALLIANCE AIRPORT</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 55001 MUNICIPAL AIRPORTS FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0551301	AVIATION ALLIANCE OPERATIONS	\$ 1,324,163	\$ 1,156,452	\$ 1,647,863	\$ 1,647,863	0.00	0.00	0.00	0.00
0551310	AVIATION ALLIANCE CONTROL TOWER	0	57,455	65,000	65,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,324,163</u>	<u>\$ 1,213,907</u>	<u>\$ 1,712,863</u>	<u>\$ 1,712,863</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 7,781,141	\$ 5,157,422	\$ 6,534,782	\$ 5,853,615	24.00	24.00	24.00	24.00

FORT WORTH®



FUND STATEMENT

FUND: 54501

MUNICIPAL PARKING FUND

The Municipal Parking Fund is a City of Fort Worth Enterprise Fund that generates revenues from the fees paid for the use of metered parking spaces by the general public, the lease of office space, fees charged for the use of surface lots, parking spaces at City parking garages, and designated street parking spaces for the mobility impaired for both City employees and non-City employees.

The Municipal Parking Program is under the direction of the Traffic Management Division of the Transportation and Public Works Department. The program currently maintains and manages five parking garages and 20 parking lots, as well as 2,700 metered parking spaces and parking ordinance compliance responsibilities. The fund has twelve positions.

All revenue from parking meters, surface lots and all parking garages is retained by the Municipal Parking Fund. Parking citation receipts are deposited directly into the General Fund.

**MUNICIPAL PARKING FUND BUDGET SUMMARY
FY2017**

REVENUES:

License & Permits		\$12,413
Private Street Use Permit		\$7,413
Parking Meter Permit		\$5,000
Charges for Services		\$7,110,019
Parking Garages		\$4,877,634
Parking Meters		\$2,073,046
Parking Surface Lot		\$97,429
Parking Hang Tag		\$54,150
Mobility Impaired Non-city		\$7,760
Use of Money & Property		\$112,312
Office Lease		\$109,812
Interest Earnings		\$2,500
Other Revenue		\$870
Other Revenue		\$870
	SUBTOTAL REVENUE	\$7,235,614

USE OF NET POSITION**\$0****TOTAL REVENUE****\$7,235,614****EXPENSES:**

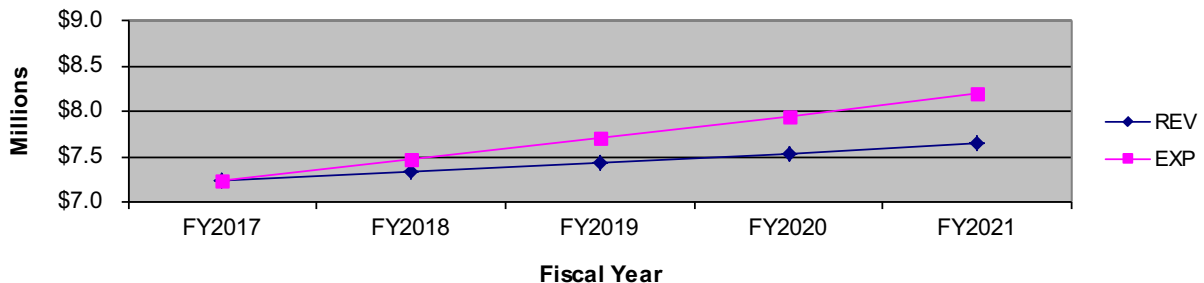
Municipal Parking Fund Appropriations		\$2,907,122
Transfers/Others		\$4,091,917
IT Refresh Out		\$3,369
Debt Transfer Out		\$1,710,000
Transfer Interest State		\$2,343,548
Capital Transfer Out		\$35,000
	SUBTOTAL EXPENSES	\$6,999,039

CONTRIBUTION TO NET POSITION**\$236,575****TOTAL EXPENSES****\$7,235,614**

**MUNICIPAL PARKING FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Cash Balance	(\$1,081,980)	(\$1,081,980)	(\$1,213,158)	(\$1,482,256)	(\$1,896,300)
Revenues⁽¹⁾					
Daily Parking	\$3,772,910	\$3,810,639	\$3,848,745	\$3,887,233	\$3,926,105
Parking Meters	\$2,073,046	\$2,114,507	\$2,156,797	\$2,199,933	\$2,243,932
Monthly Parking	\$763,741	\$771,378	\$779,092	\$786,883	\$794,752
Contract Parking	\$86,650	\$88,383	\$90,151	\$91,954	\$93,793
Surface Lots	\$97,429	\$98,403	\$99,387	\$100,381	\$101,385
Other Revenue / Interest	\$441,838	\$450,675	\$459,688	\$468,882	\$478,260
Total Revenue	\$7,235,614	\$7,333,985	\$7,433,861	\$7,535,266	\$7,638,226
Total Resources	\$6,153,634	\$6,252,005	\$6,220,703	\$6,053,010	\$5,741,927
Expenses					
Personnel	\$505,262	\$520,715	\$536,638	\$553,045	\$569,950
Employee Benefits	\$204,076	\$207,577	\$211,180	\$214,888	\$218,704
Professional & Technical Services	\$1,807,459	\$1,843,608	\$1,880,480	\$1,918,090	\$1,956,452
Utilities, Repairs and Rentals	\$233,988	\$233,988	\$233,988	\$233,988	\$233,988
Other Purchased Services	\$65,302	\$66,608	\$67,940	\$69,299	\$70,685
Supplies	\$91,034	\$91,034	\$91,034	\$91,034	\$91,034
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debts	\$1	\$1	\$1	\$1	\$1
Transfers and Others	\$4,328,492	\$4,501,632	\$4,681,697	\$4,868,965	\$5,063,723
Total Expenses	\$7,235,614	\$7,465,163	\$7,702,959	\$7,949,310	\$8,204,537
Projected Variance	\$0	(\$131,178)	(\$269,098)	(\$414,044)	(\$566,311)
Projected Cash Balance	(\$1,081,980)	(\$1,213,158)	(\$1,482,256)	(\$1,896,300)	(\$2,462,610)
Reserve Requirement ⁽²⁾	\$1,808,904	\$1,866,291	\$1,925,740	\$1,987,327	\$2,051,134
Excess/(Deficit)	(\$2,890,884)	(\$3,079,449)	(\$3,407,996)	(\$3,883,627)	(\$4,513,745)

**MUNICIPAL PARKING FUND
PROJECTED REVENUES AND EXPENDITURES**

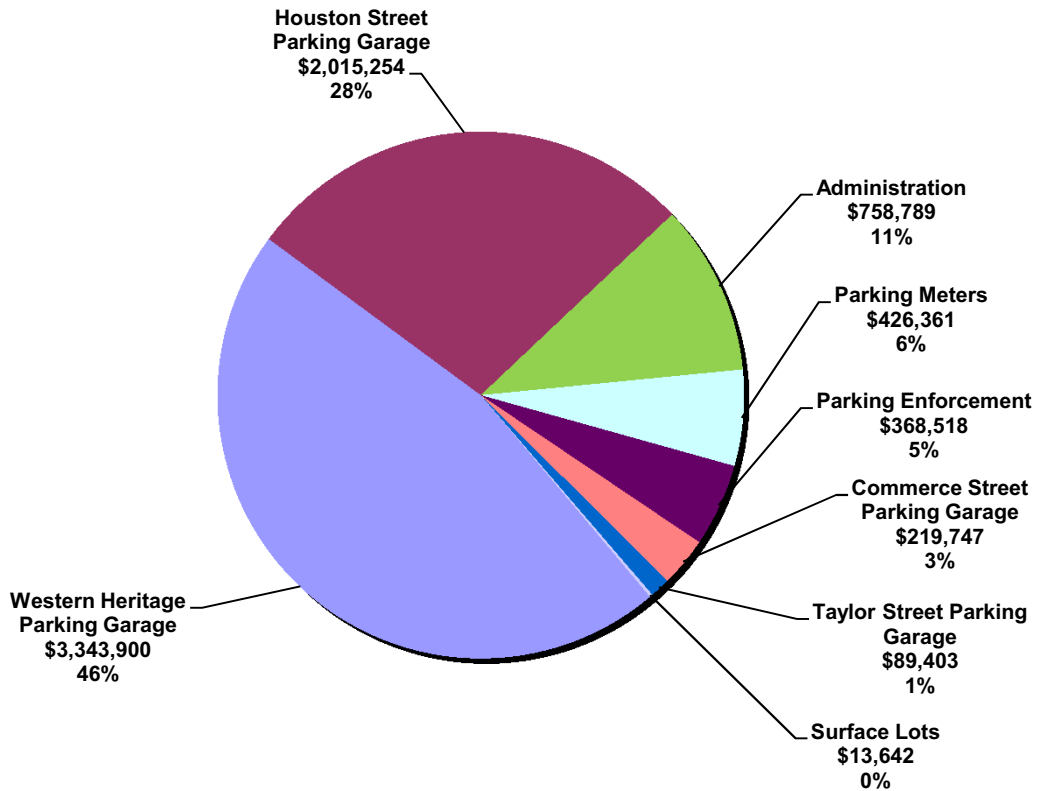


(1) This model does not reflect any rate increases for the next five years.

(2) Enterprise Fund Reserve Policy: A minimum Fund Balance equivalent to three months (25%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

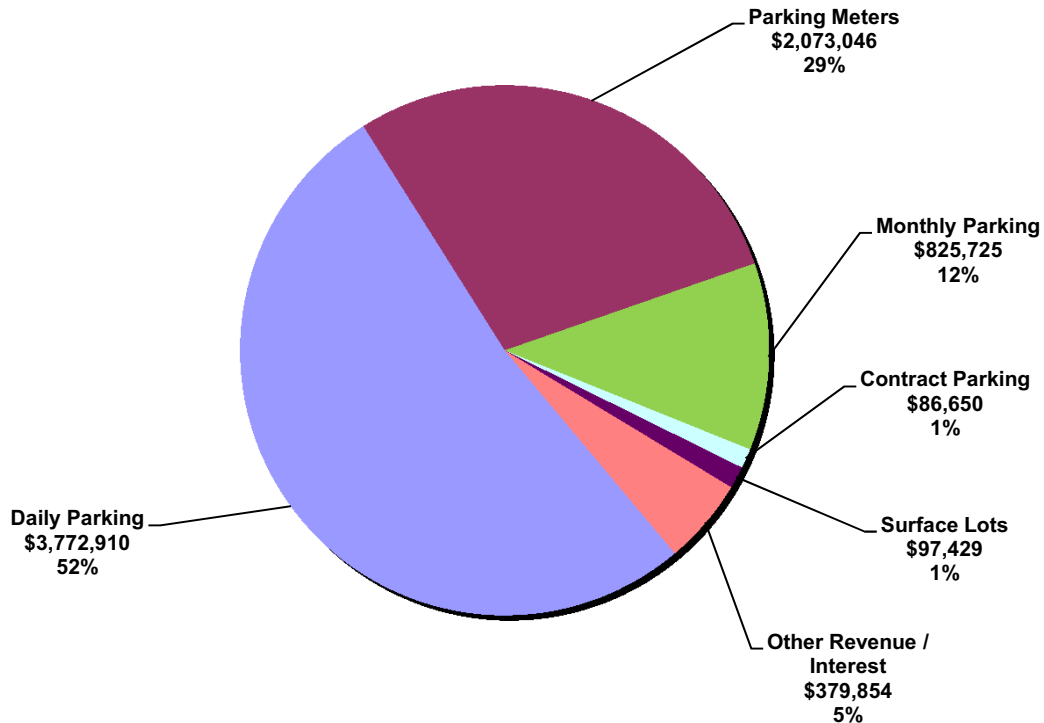
COMPARISON OF MUNICIPAL PARKING FUND EXPENSES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Western Heritage Parking Garage	\$3,342,203	\$3,381,360	\$3,349,133	\$3,349,132	\$3,343,900
Houston Street Parking Garage	1,885,234	1,996,255	2,018,404	2,018,404	2,015,254
Administration	705,475	693,845	715,268	715,269	758,789
Parking Meters	387,895	1,924,479	449,373	477,873	426,361
Parking Enforcement	316,239	442,738	348,037	348,037	368,518
Commerce Street Parking Garage	171,847	140,701	223,839	241,645	219,747
Taylor Street Parking Garage	80,254	82,966	86,638	86,638	89,403
Surface Lots	4,641	3,422	10,948	10,948	13,642
SUBTOTAL EXPENSES	\$6,893,788	\$8,665,766	\$7,201,640	\$7,247,946	\$7,235,614
Contribution to Net Position	\$202,104	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$7,095,892	\$8,665,766	\$7,201,640	\$7,247,946	\$7,235,614



COMPARISON OF MUNICIPAL PARKING FUND REVENUE

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Daily Parking	\$3,672,100	\$3,886,702	\$3,804,470	\$3,804,470	\$3,772,910
Parking Meters	2,163,281	2,101,421	2,046,628	2,046,628	2,073,046
Monthly Parking	716,228	738,189	820,725	820,725	825,725
Contract Parking	30,028	22,961	86,650	86,650	86,650
Surface Lots	95,052	83,348	81,457	81,457	97,429
Other Revenue / Interest	419,203	493,196	361,710	361,710	379,854
SUBTOTAL REVENUE	\$7,095,892	\$7,325,817	\$7,201,640	\$7,201,640	\$7,235,614
Use of Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$7,095,892	\$7,325,817	\$7,201,640	\$7,201,640	\$7,235,614



FUND BUDGET SUMMARY

DEPARTMENT: MUNICIPAL PARKING FUND	FUND/CENTER 54501/0208500:0208510
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SUMMARY OF FUND RESPONSIBILITIES:

The Parking Services Division in the Transportation and Public Works Department maintains and manages five parking garages, 20 surface lots and 2,700 metered parking spaces citywide.

The City garages are located at 10th and Taylor Street, 1200 Houston Street, 1301 Commerce Street, 1401 Gendy Street, and 8th and Main Street under a long-term lease to the Hilton Hotel. These facilities provide parking for the general public, especially as it relates to the Will Rogers Memorial Center, Museum of Science and History, Amon Carter Exhibits Hall, the Community Arts Center in the Cultural District, the Fort Worth Convention Center, City Hall and Central Business District in Downtown, City vehicles and the personal vehicles of City employees. The remaining parking and office space not needed by the City is leased on a contractual basis. The City entered into a contractual agreement with SP Plus to begin managing the operations for Western Heritage Parking Garage in FY2010 and for Commerce Street and Houston Street in FY2011.

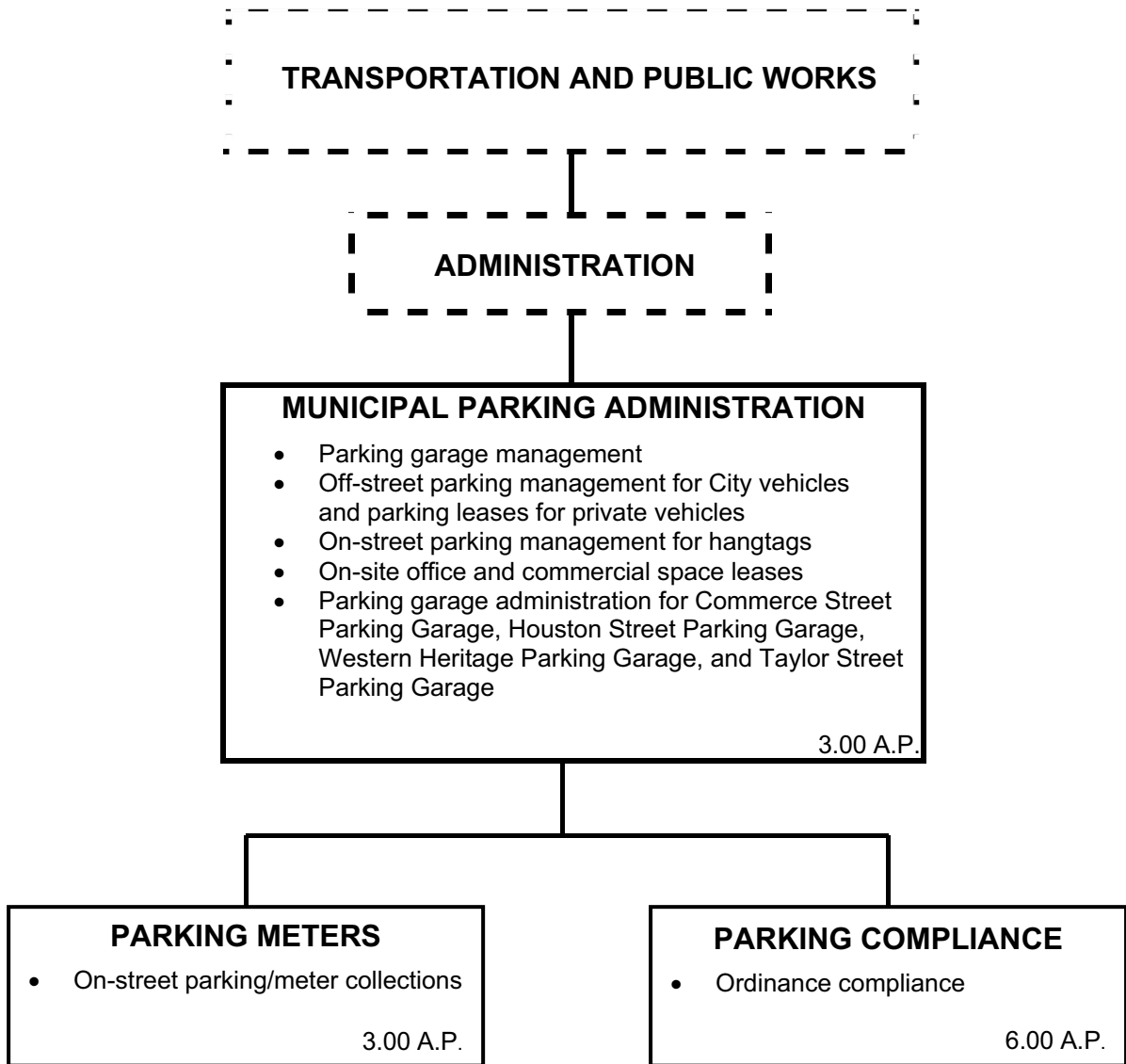
Metered parking exists throughout the Downtown Central Business District, the Texas Christian University/Berry Street area, the Cultural District and the Hospital District.

¹In FY2016 Debt Service Payments were budgeted in the Municipal Parking Fund, for FY2017 the Municipal Parking Fund transfers money to the appropriate debt service fund.

1.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 463,931	\$ 534,741	\$ 505,262	\$ 505,262
Employee Benefits	\$ 235,377	\$ 209,175	\$ 204,076	\$ 204,076
Professional & Tech Svcs	\$ 1,713,128	\$ 1,857,362	\$ 1,807,459	\$ 1,807,459
Utilities Repairs & Rentals	\$ 225,513	\$ 236,708	\$ 233,989	\$ 233,989
Other Purchased Services	\$ 4,516	\$ 61,254	\$ 65,302	\$ 65,302
Supplies	\$ 60,764	\$ 122,018	\$ 91,034	\$ 91,034
Property/Capital Assets	\$ 1,511,698	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 4,180,381	\$ 0	\$ 0
Transfers and Others	\$ 4,104,951	\$ 0	\$ 4,328,492	\$ 4,328,492
Total Expenditures	\$ 8,319,878	\$ 7,201,640	\$ 7,235,614	\$ 7,235,614
Authorized Positions	12.00	12.00	12.00	12.00

MUNICIPAL PARKING FUND – 12.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
MUNICIPAL PARKING		54501/0208500:0208510	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$7,201,640	A.P.	12.00
FY2017 ADOPTED:	\$7,235,614	A.P.	12.00
<p>A. The adopted budget increases by \$33,974 with a contribution to fund balance of \$236,575.</p> <p>B. The adopted budget decreases by (\$105,540) in contractual services for Parking Meters, Maintenance and upgrades to the garages based on the department's forecasted expenditure in FY2017.</p> <p>C. The adopted budget increases by \$13,892 to capture the employee salary and benefits cost adjustments for for regular employees effective first pay period FY2017.</p> <p>D. The adopted budget decreases by (\$102,000) for costs associated with Bank Charges due to the projected increased bank processing fees in FY2017.</p> <p>E. The adopted budget increases by a net of \$6,504 for group health based on plan migration and turnover.</p> <p>F. The adopted budget decreases by (\$35,000) for Parking Meter Supplies based on cost projections by the Municipal Parking Department.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
MUNICIPAL PARKING FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
PARKING METER OPERATIONS				
Revenue from Parking Meter Operations				
<i>Receipts collected</i>	\$2,207,672	\$2,164,409	\$2,352,011	\$2,119,909
SURFACE LOT OPERATIONS				
Revenue from Surface Lots				
<i>Receipts collected</i>	\$104,307	\$92,010	\$85,563	\$105,314
GARAGE OPERATIONS				
Revenue from Taylor Street Garage				
<i>Receipts collected</i>	\$346,765	\$324,975	\$330,086	\$344,476
Revenue from Commerce Street Garage				
<i>Receipts collected</i>	\$541,285	\$711, 232	\$850,576	\$655,915
Revenue from Houston Street Garage				
<i>Receipts collected</i>	\$1,629,199	\$1,737,725	\$1,959,400	\$1,650,000
Revenue from Will Rogers Memorial Center				
<i>Receipts collected</i>	\$2,262, 067	\$2,276,811	\$2,170,706	\$2,360,000

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 54501 MUNICIPAL PARKING FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>MUNICIPAL PARKING GARAGE</u>								
0208500	TPW ADMINISTRATION	\$ 693,178	\$ 715,268	\$ 758,789	\$ 758,789	3.00	3.00	3.00	3.00
0208501	TPW SURFACE LOTS	4,641	10,948	13,642	13,642	0.00	0.00	0.00	0.00
0208503	TPW PARKING METERS	1,753,193	449,373	426,361	426,361	3.00	3.00	3.00	3.00
0208504	TPW PARKING COMPLI- ANCE PROGRAM	389,328	348,037	368,518	368,518	6.00	6.00	6.00	6.00
0208505	TPW TAYLOR ST PARK- ING GARAGE	80,255	86,638	89,403	89,403	0.00	0.00	0.00	0.00
0208508	TPW COMMERCE ST PARKING GARAGE	171,847	223,839	219,747	219,747	0.00	0.00	0.00	0.00
0208509	TPW HOUSTON ST PARKING GARAGE	1,885,234	2,018,404	2,015,254	2,015,254	0.00	0.00	0.00	0.00
0208510	TPS WESTERN HERI- TAGE PKG GAR	3,342,202	3,349,132	3,343,900	3,343,900	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,319,878</u>	<u>\$ 7,201,640</u>	<u>\$ 7,235,614</u>	<u>\$ 7,235,614</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	TOTAL	\$ 8,319,878	\$ 7,201,640	\$ 7,235,614	\$ 7,235,614	12.00	12.00	12.00	12.00

FUND STATEMENT**FUND: 52001****STORMWATER UTILITY FUND**

Stormwater is the rainfall runoff that comes from impervious surfaces, such as parking lots and rooftops, and flows into the City's streams and rivers via storm drains and drainage system infrastructure. In addition to adding pollutants to stormwater, urban development increases the quantity and velocity of runoff, so that downstream properties become more susceptible to flooding, erosion increases in channels and streams, and the land's natural beauty and habitats are lost.

Municipal governments in Texas are empowered to establish stormwater utilities and adopt a stormwater service fee under Section 552 of the Texas Local Government Code. Stormwater utility fees have been adopted in hundreds of communities nationally to pay for stormwater management programs and to fund specific stormwater functions and facilities.

Fort Worth's Stormwater Utility Fund was established in FY2006 to address runoff issues, reduce the risk of flooding in Fort Worth, preserve streams, minimize water pollution, and to more effectively operate the stormwater system in compliance with state and federal regulatory requirements. This is to be accomplished by improved master planning, enhanced coordination with developers, increased development reviews, initiating watershed studies and capital projects, more aggressive attention to infrastructure maintenance and reconstruction, and increased public education and outreach.

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 215,000 residential, commercial and industrial customers. Stormwater management is a vital issue in Fort Worth, and staff has identified over \$1.5 billion of capital projects needed to address known flooding problems. Stormwater projects are necessary to address life safety issues, mitigate flooding and erosion, and replace undersized and deteriorated stormwater infrastructure. Over \$340 million of this backlog involves areas of the city where chronic flooding has occurred and presents an urgent threat to life and property.

The Stormwater Utility rates are structured based on impervious surface area as the measure of each property's contribution to stormwater runoff, and the applicable fee is billed monthly. Impervious surface is quantified into an Equivalent Residential Unit (ERU). The City's current "per ERU rate" of \$5.40 has been effective since January 1, 2012.

Operations are completely financed through fees for service. Additionally, major capital projects are funded by long-term debt and pay-as-you-go cash funding, allowing the Fund to program and implement system expansions related to the City's growth and to replace aging infrastructure in older portions of the system in an orderly manner.

**STORMWATER UTILITY FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Service	\$37,792,240	
Utility Fee for commercial (non-residential) customers - 59%		\$22,297,422
Utility Fee for residential (single family) customers - 41%		\$15,494,818
Use of Money & Property	\$278,167	
Interest Earnings		\$278,167
Other Revenue	\$50,000	
Miscellaneous Revenue		\$10,000
Recovery of Labor Costs		\$40,000

SUBTOTAL REVENUE **\$38,120,407**

Operating Transfers		
Sale of Capital Asset		\$10,000

SUBTOTAL OPERATING TRANSFERS **\$10,000**

USE OF NET POSITION \$0

TOTAL REVENUE **\$38,130,407**

EXPENSES:

Stormwater Utility Fund Appropriations	\$15,894,900
Transfers and Others	\$21,171,310
Transfer - Capital	\$10,613,567
Transfer - Payment in Lieu of Taxes	\$1,148,852
Transfer - IT Refresh	\$33,372
Transfer - Debt	\$4,303,863
Transfer - Interest State	\$5,071,656

SUBTOTAL EXPENSES **\$37,066,210**

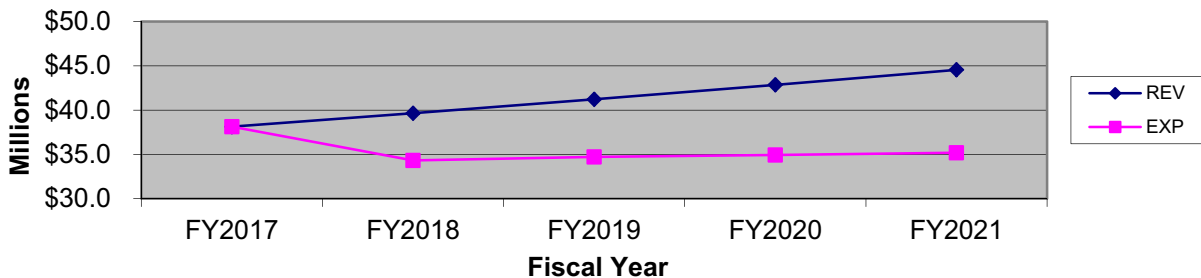
CONTRIBUTION TO NET POSITION \$1,064,197

TOTAL EXPENSES **\$38,130,407**

**STORMWATER UTILITY FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$13,467,961	\$13,467,961	\$18,925,851	\$25,558,381	\$33,610,088
Revenues ⁽¹⁾					
Interest	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Utility Income	\$37,792,240	\$39,303,930	\$40,876,087	\$42,511,130	\$44,211,575
Other Revenue	\$188,167	\$188,167	\$188,167	\$188,167	\$188,167
Total Revenue	\$38,130,407	\$39,642,097	\$41,214,254	\$42,849,297	\$44,549,742
Total Resources	\$51,598,368	\$53,110,058	\$60,140,105	\$68,407,679	\$78,159,831
Expenses					
Personnel Services	\$5,562,773	\$5,816,916	\$5,956,596	\$6,097,422	\$6,239,288
Employee Benefits	\$2,044,795	\$2,155,915	\$2,148,281	\$2,137,374	\$2,122,954
Professional & Technical Services	\$4,940,875	\$4,940,875	\$4,940,875	\$4,940,875	\$4,940,875
Utilities, Repairs and Rentals	\$736,586	\$736,586	\$736,586	\$736,586	\$736,586
Other Purchased Services	\$211,374	\$211,374	\$211,374	\$211,374	\$211,374
Supplies	\$498,135	\$498,135	\$498,135	\$498,135	\$498,135
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$3,863	\$9,000,000	\$9,000,000	\$9,000,000	\$9,000,000
Transfers and Others	\$24,132,006	\$10,824,405	\$11,089,876	\$11,175,824	\$11,300,000
Total Expenditures	\$38,130,407	\$34,184,206	\$34,581,724	\$34,797,590	\$35,049,211
Projected Variance	\$0	\$5,457,890	\$6,632,530	\$8,051,707	\$9,500,531
Projected Working Capital	\$13,467,961	\$18,925,851	\$25,558,381	\$33,610,088	\$43,110,619
Reserve Requirement ⁽²⁾	\$6,879,210	\$8,546,052	\$8,645,431	\$8,699,398	\$8,762,303
Excess/(Deficit)	\$6,588,751	\$10,379,800	\$16,912,950	\$24,910,691	\$34,348,317

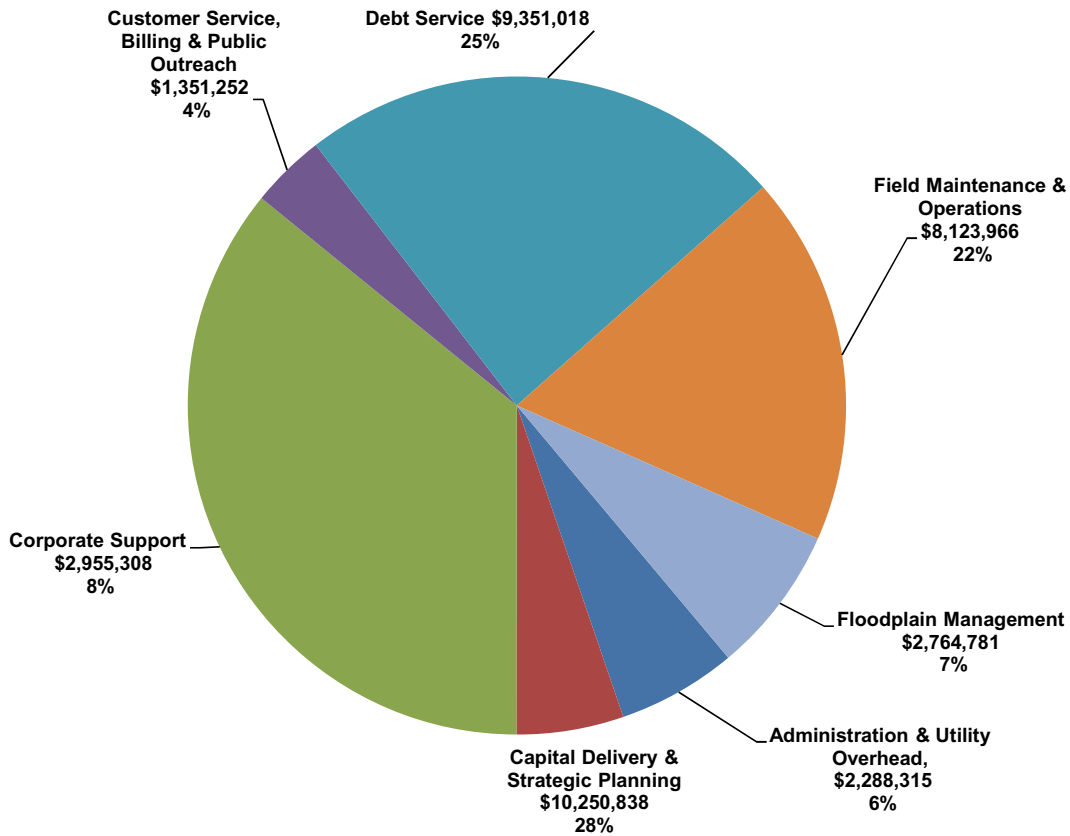
**STORMWATER UTILITY FUND
PROJECTED REVENUES AND EXPENSES**



(1) This model does **not** reflect any rate increases for the next five years.
 (2) Enterprise Fund Reserve Policy: A minimum Fund Balance equivalent to three months (25%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

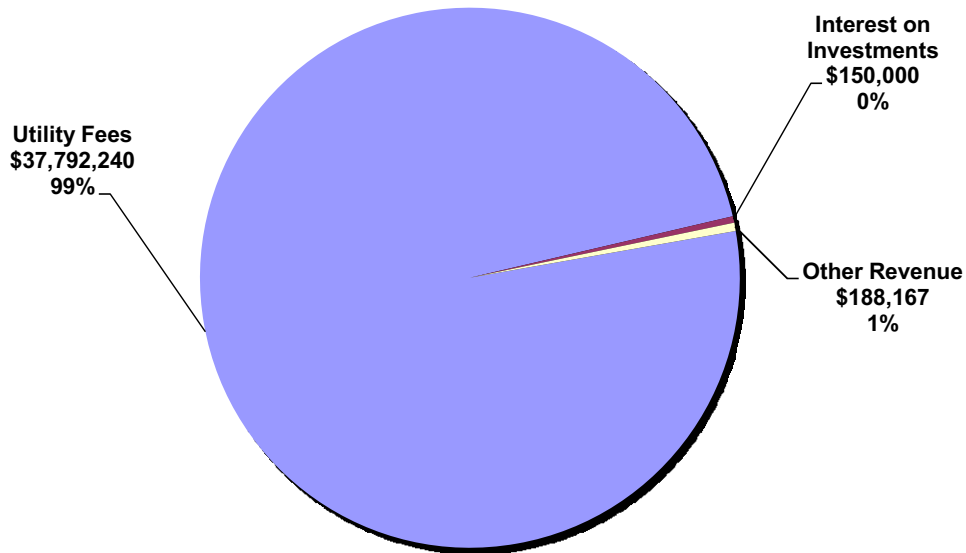
**COMPARISON OF STORMWATER UTILITY FUND
EXPENDITURES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Administration & Utility Overhead	\$4,898,929	\$6,522,055	\$2,288,315	\$10,055,465	\$2,235,079
Capital Delivery & Strategic Planning	6,474,527	\$18,897,089	\$2,118,173	\$2,058,173	\$2,011,155
Corporate Support		\$0	\$13,796,267	\$13,856,533	\$13,662,781
Customer Service, Billing & Public Outreach	291,199	\$583,956	\$1,351,252	\$1,351,252	\$1,400,324
Debt Service	9,539,387	\$10,598,334	\$9,351,018	\$9,351,018	\$9,125,205
Field Maintenance & Operations	7,728,347	\$9,736,440	\$7,040,672	\$7,044,172	\$6,928,277
Floodplain Management	1,993,219	\$2,877,906	\$1,139,781	\$1,139,781	\$2,767,586
SUBTOTAL EXPENSES	\$ 30,925,608	\$ 49,215,780	\$ 37,085,478	\$ 44,856,394	\$ 38,130,407
Contributions to Net Position	\$ 6,037,773	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$ 36,963,381	\$ 49,215,780	\$ 37,085,478	\$ 44,856,394	\$ 38,130,407



COMPARISON OF STORMWATER UTILITY FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Utility Fees	\$36,616,193	\$36,184,797	\$36,870,478	\$36,870,478	\$37,792,240
Interest on Investments	271,411	167,335	192,000	192,000	150,000
Salvage Sales Revenue	18,925	0	20,000	20,000	40,000
Miscellaneous	128,638	9,393,724	3,000	3,000	20,000
Unrealized Gain	(71,786)	182,711	0	0	128,167
SUBTOTAL REVENUE	\$36,963,381	\$45,928,567	\$37,085,478	\$37,085,478	\$38,130,407
Use of Net Position	\$0	\$0	\$0	\$7,767,150	\$0
TOTAL REVENUE	\$36,963,381	\$45,928,567	\$37,085,478	\$44,852,628	\$38,130,407



FUND BUDGET SUMMARY

DEPARTMENT:

TPW, STORMWATER UTILITY FUND

FUND/CENTER

52001/0209000:0209600

SUMMARY OF FUND RESPONSIBILITIES:

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 215,000 residential and non-residential customers in the City of Fort Worth. The Stormwater Management Division is responsible for managing the entire municipal storm drain system, including discharges to and from the municipal system.

Stormwater Management is within two divisions of the Transportation and Public Works Department, formed around the recognized requirement for the City to develop and implement a cohesive, focused program to protect people and property from harmful stormwater runoff.

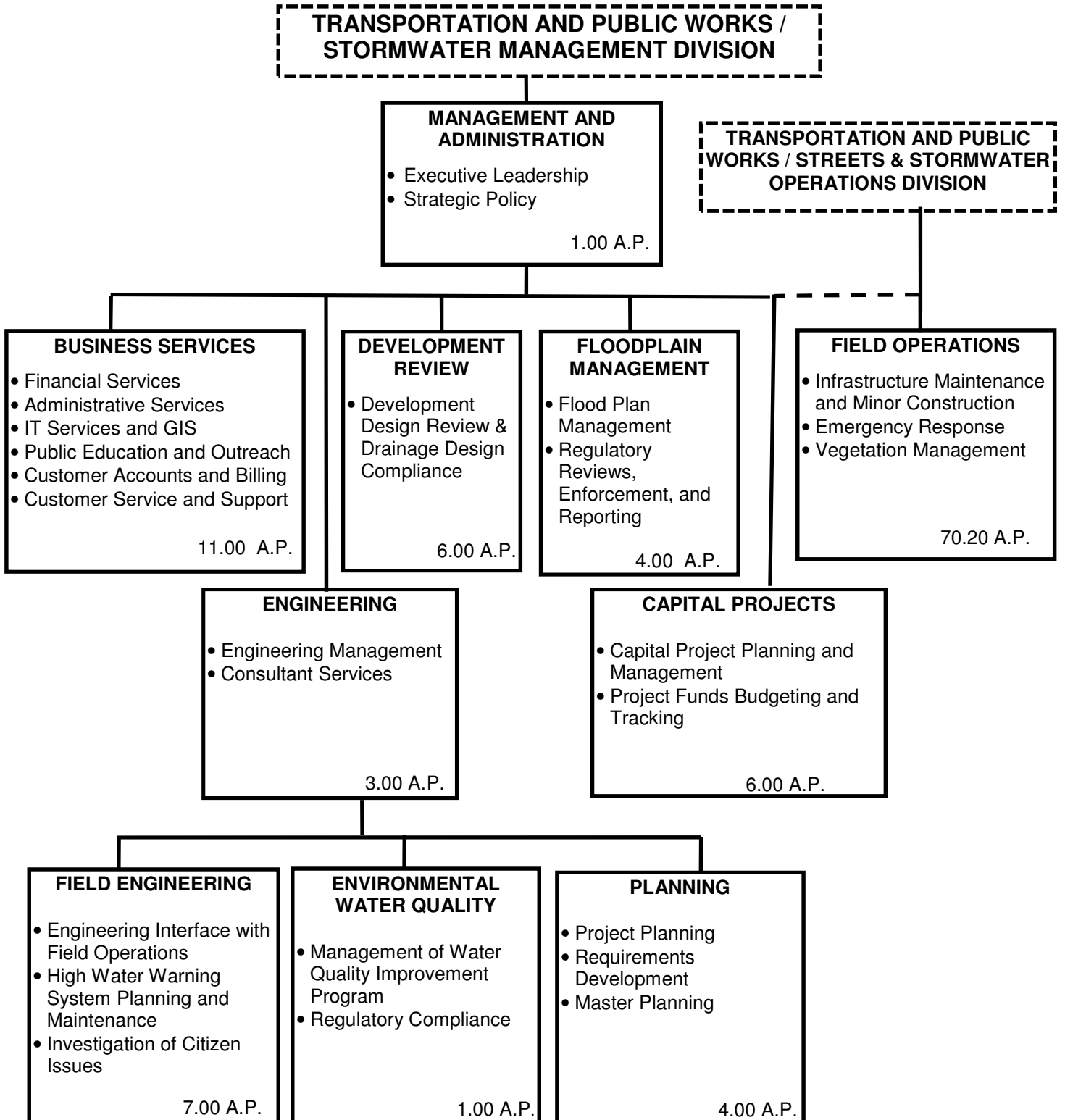
Stormwater Management is responsible for planning, constructing, operating and maintaining the city-owned storm system including conducting watershed studies to identify needed improvements, reviewing new development for compliance with stormwater plans and standards; cleaning open channels, catch basins, storm drains, and culverts; reestablishing vegetation following construction or due to flooding/erosion; performing repairs in response to system failures, aging and damages; and responding to storms and other emergencies.

The assessment of the stormwater infrastructure is an ongoing effort; however the current estimate for needed capital improvements to address known flooding problems is over \$1.5 billion. Stormwater projects are necessary to address life safety issues, mitigate flooding and erosion, and replace undersized and deteriorated stormwater infrastructure. Over \$340 million of this backlog involves areas of the city where chronic flooding has occurred and presents an urgent threat to life and property.

In FY2016 Debt Service payments were budgeted in the Stormwater Utility Fund, for FY2017 the Stormwater Utility Fund transfers money to the appropriate debt service funds.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 4,759,664	\$ 5,876,451	\$ 5,562,773	\$ 5,562,773
Employee Benefits	\$ 2,783,768	\$ 2,300,366	\$ 2,044,795	\$ 2,044,795
Professional & Tech Svcs	\$ 6,017,938	\$ 1,927,910	\$ 4,940,875	\$ 4,940,875
Utilities Repairs & Rentals	\$ 2,522,357	\$ 2,812,562	\$ 2,636,948	\$ 736,586
Other Purchased Services	\$ 71,428	\$ 205,698	\$ 211,374	\$ 211,374
Supplies	\$ 1,230,538	\$ 715,594	\$ 498,135	\$ 498,135
Property/Capital Assets	\$ 1,271,244	\$ 0	\$ 0	\$ 0
Debt Service	\$ -95,449	\$ 10,150,587	\$ 3,863	\$ 3,863
Transfers and Others	\$ 13,581,715	\$ 13,096,310	\$ 22,231,644	\$ 24,132,006
Total Expenditures	\$ 32,143,203	\$ 37,085,478	\$ 38,130,407	\$ 38,130,407
Authorized Positions	113.00	113.20	113.20	113.20

STORMWATER UTILITY FUND - 113.20 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
STORMWATER UTILITY FUND	52001/0209000:0209600

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$37,085,478	A.P.	113.20
FY2017 ADOPTED:	\$38,130,407	A.P.	113.20

- A. The adopted budget decreases by (\$5,524,828) for debt interest payments due to the final payment of an Aviation Gas Well Loan.
- B. The adopted budget increases by \$5,071,656 for transfer interest state for payments to the Stormwater Debt Service Fund for three revenue bonds.
- C. The adopted budget decreases by (\$4,891,896) for debt principal payments due to the final payment of an Aviation Gas Well Loan.
- D. The adopted budget increases by \$4,300,000 for debt transfer out payments to the Stormwater Debt Service Fund for three revenue bonds.
- E. The adopted budget increases by \$2,101,501 for capital transfer out for the Stormwater pay as you go FY2017 capital improvement plan.
- F. The adopted budget increases by \$1,548,750 for other professional services for contractual drainage design review services that were moved to capital transfer out in FY2016.
- G. The adopted budget decreases by (\$1,264,696) for contribution to fund balance.
- H. The adopted budget decreases by (\$475,509) to increase salary savings budgeted due to anticipated vacancies in the department in FY2017.
- I. The adopted budget decreases by (\$401,348) due to the creation of benefit savings accounts budgeted for anticipated vacancies in the department in FY2017.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
STORMWATER UTILITY FUND**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
Stormwater Operations				
Stormwater Inlet Cleaning Program				
<i>Inlets Cleaned and Inspected</i>	7,000	7,200	9,583	8,200
Channel Restoration Program				
<i>Drainage Channels Repaired (Miles)</i>	3.5	5	4.83	5
Vegetation Maintenance				
<i>Mowing Maintenance (Acres)</i>	N/A*	N/A*	850.3	900
N/A* - This metric was tracked differently in prior years				
Stormwater Management				
Drainage Management - City				
<i>Substantially mitigate flood risk to private properties through capital projects.</i>	50	50	52	95
<i>Protect motorists from road over-topping through capital projects.</i>	35,000	11,000	19,000	1,275
	Average	Average	Average	Average
	Daily	Daily	Daily	Daily
	Traffic	Traffic	Traffic	Traffic
Drainage Management - Private				
<i>Average number of reviews to approve private drainage plans</i>	N/A	N/A	N/A	3.5
<i>Complete drainage reviews within 10 business days</i>	80%	80%	78%	85%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 52001	STORMWATER UTILITY FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>MANAGEMENT AND ADMIN</u>								
0209000	TPW GENERAL ADMIN- ISTRATION	\$ 6,560,341	\$ 2,288,315	\$ 2,049,002	\$ 2,295,453	4.00	4.00	4.00	4.00
0209001	TPW CUSTOMER SER- VICE	103,635	1,042,660	1,052,003	1,052,003	2.00	2.00	2.00	2.00
0209002	TPW PUBLIC OUT- REACH	187,563	308,592	350,321	350,321	1.00	1.00	1.00	1.00
0209003	TPW IT SERVICES	472,522	977,995	849,006	849,006	5.00	6.00	5.00	5.00
	Sub-Total	<u>\$ 7,324,061</u>	<u>\$ 4,617,562</u>	<u>\$ 4,300,332</u>	<u>\$ 4,546,783</u>	<u>12.00</u>	<u>13.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>PLANNING AND ENGI- NEERING</u>								
0209201	TPW ENGINEERING	\$ 353,500	\$ 256,703	\$ 297,382	\$ 297,382	3.00	2.00	3.00	3.00
0209202	TPW PLANNING	2,861,322	425,851	427,633	427,633	4.00	4.00	4.00	4.00
0209203	TPW FIELD ENGINEER- ING	1,055,514	1,202,085	1,195,107	1,195,107	7.00	7.00	7.00	7.00
0209204	TPW GIS	197,773	0	0	0	0.00	0.00	0.00	0.00
0209205	TPW CAPITAL PROJ- ECTS	2,585,615	457,624	374,760	374,760	7.00	6.00	6.00	6.00
0209206	CONSULTANT SER- VICES	0	553,949	1,684,765	1,684,765	0.00	6.00	6.00	6.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 52001	STORMWATER UTILITY FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0209207	TPW FLOODPLAIN MAN- AGEMENT	1,987,291	464,707	959,113	959,113	9.00	4.00	4.00	4.00
0209208	TPW STRMWTR ENVI- RON QUALITY	6,305	121,125	123,708	123,708	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 9,047,320</u>	<u>\$ 3,482,044</u>	<u>\$ 5,062,468</u>	<u>\$ 5,062,468</u>	<u>31.00</u>	<u>30.00</u>	<u>31.00</u>	<u>31.00</u>
	<u>OPERATION AND MAIN- TENANCE</u>								
0209301	TPW FIELD OPERA- TIONS	\$ 6,617,273	\$ 579,649	\$ 680,828	\$ 680,828	70.00	3.20	3.20	3.20
0209302	CHANNEL MAINTEN- ANCE SOUTH	0	1,851,797	1,749,447	1,749,447	0.00	22.00	22.00	22.00
0209303	SITE INVESTIGATION	0	1,144,494	1,033,005	1,033,005	0.00	15.00	14.00	14.00
0209304	INLET MAINTENANCE SOUTH	0	1,075,765	1,165,262	1,165,262	0.00	13.00	15.00	15.00
0209305	VEGETATION MAINTEN- ANCE SOUTH	0	1,186,882	1,104,628	1,104,628	0.00	17.00	16.00	16.00
	Sub-Total	<u>\$ 6,617,273</u>	<u>\$ 5,838,587</u>	<u>\$ 5,733,170</u>	<u>\$ 5,733,170</u>	<u>70.00</u>	<u>70.20</u>	<u>70.20</u>	<u>70.20</u>
	<u>NON DEPARTMENTAL</u>								
0209500	CORPORATE SUPPORT	\$ 0	\$ 13,796,267	\$ 13,662,781	\$ 13,662,781	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 13,796,267</u>	<u>\$ 13,662,781</u>	<u>\$ 13,662,781</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 52001 STORMWATER UTILITY FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>DEBT SERVICE</u>								
0209600	TPW DEBT SERVICE	\$ 9,154,549	\$ 9,351,018	\$ 9,371,656	\$ 9,125,205	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,154,549</u>	<u>\$ 9,351,018</u>	<u>\$ 9,371,656</u>	<u>\$ 9,125,205</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 32,143,203	\$ 37,085,478	\$ 38,130,407	\$ 38,130,407	113.00	113.20	113.20	113.20

FUND STATEMENT

FUND: 60101

INTERNAL SERVICE FUNDS

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The City currently operates three funds on this basis: Equipment Services, Information Systems and Capital Projects Service.

The Equipment Services Fund enables the Property Management Department to procure and manage fuel and acquire, maintain, repair and dispose of vehicles and equipment in the City fleet.

The Information Systems Fund supports all operations of the City's Information Technology (IT) Solutions Department. The IT Solutions Department manages all City information services, including technical support, electronic systems development and telecommunications.

The Capital Projects Service Fund, through the Transportation and Public Works Department and the Property Management Department, provides engineering services for other City departments. Engineering services provided include project design and management, surveying, quality control testing and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

FUND STATEMENT

FUND:

EQUIPMENT SERVICES FUND

The Equipment Services Fund, an Internal Service Fund, managed by the Fleet Services division of the Property Management Department, is charged with maintaining the City's fleet. The Fleet Services division procures and services vehicles and equipment for all City departments. The Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments for the provision of fuel, parts, and other vehicle and equipment-related services. An administrative charge, added to all auto parts, maintenance work, and other fleet-related services provided to City departments, is included in the interdepartmental charges.

Fleet Services operates the following three service centers located throughout the city: James Avenue, Southside and Water. During FY2017, Fleet Services will add the Holly Service Center in North Fort Worth. The Holly Service Center was funded using monies from the 2014 Bond Program. Each service center stocks a wide variety of auto parts; functions as a fueling station for unleaded gas, diesel, and/or propane; and provides vehicle and equipment repair and maintenance. In addition, Fleet Services operates non-manned fueling sites in Southeast and Downtown Fort Worth.

In a continuing effort to provide the best possible fleet services, the Fleet Services division also contracts a wide variety of fleet-related services. Maintenance and repair services are contracted out for the following reasons:

- the required expertise is not available in-house
- a substantial capital investment would be necessary to perform the service in-house
- the service could be performed less expensively by an outside vendor, and
- workload overflow relief is needed.

As part of the strategy, Fleet Services privatized its parts inventory system at the end of FY2002. The FY2017 budget contains the continuation of that program.

In FY1996, Fleet Services implemented a vehicle replacement plan. As a part of that plan, each year, the department analyzes the entire City fleet, evaluating each vehicle's maintenance costs, useful life, mileage, down time, and other factors. Based on that yearly analysis, Fleet Services rates the vehicles then compiles a prioritized vehicle replacement list. Fleet Services staff subsequently meets with departments to fine-tune the proposed rankings. The refined list is then used to determine replacement vehicle priorities for the coming fiscal year.

Additionally, in order to stabilize budgeting for major purchases in vehicles and equipment, the City created a Vehicle and Equipment Replacement Fund in FY2014. This provides a systematic, citywide approach to procurement and disposition of fleet, as well as ensures adequate funds are available to purchase vehicles and equipment.

Under the United States Clean Air Act, at least 20% of fleets in cities like Fort Worth, that are in areas of Environmental Protection Agency (EPA) air quality non-attainment, must be comprised of alternative fuel vehicles. Currently, Fort Worth exceeds the mandated percentage, requiring that 50% of City vehicles purchased be alternative fuel vehicles.

Beginning with FY2014, the Fleet Services Division adjusted the rates in order to more accurately reflect the cost associated with fleet maintenance and to begin to stabilize the negative net position of the Equipment Services Fund. According to the FY2015 Comprehensive Annual Financial Report, the fund has returned to a positive net position.

**EQUIPMENT SERVICES FUND BUDGET SUMMARY
FY2017**

REVENUES:

Intergovernmental Revenue	\$15,000
Environmental Protection Agency	\$15,000
Charges for Services	\$24,492,362
Equipment/Maintenance Labor Costs	\$8,413,500
Motor Vehicle Repair & Maintenance Supplies	\$5,427,573
Outside Repair & Maintenance Costs	\$2,786,560
Fuel Sales	\$5,385,342
ESD Administrative Charge	\$2,284,448
Lubricant & Propane Sales	\$134,189
Car Washes	\$51,750
Others	\$9,000
Other Revenue	\$18,500
Miscellaneous Revenues	\$18,500

SUBTOTAL REVENUE **\$24,525,862**

Operating Transfers

Transfer from Grants Capital Projects for alternative-fueled vehicles	\$100,000
Salvage Sales	\$10,000

SUBTOTAL OPERATING TRANSFERS **\$110,000**

USE OF NET POSITION

\$325,882

TOTAL REVENUE **\$24,961,744**

EXPENSES:

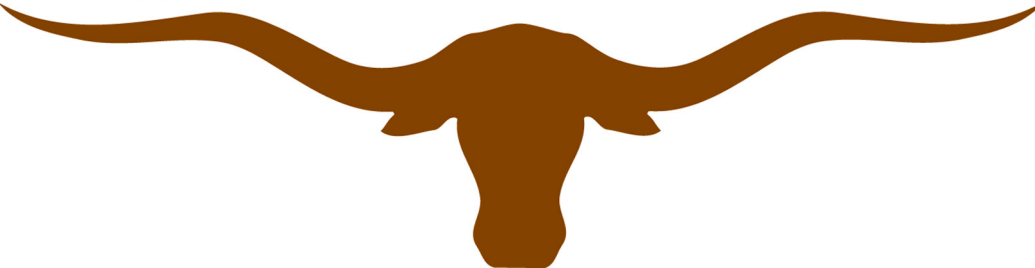
Equipment Services Fund Appropriations	\$23,804,425
Transfers and Others	\$1,157,319
Transfer - Capital Fund	\$784,000
IT Refresh Transfer Out	\$373,319
SUBTOTAL EXPENSES	\$24,961,744

CONTRIBUTION TO NET POSITION

\$0

TOTAL EXPENSES **\$24,961,744**

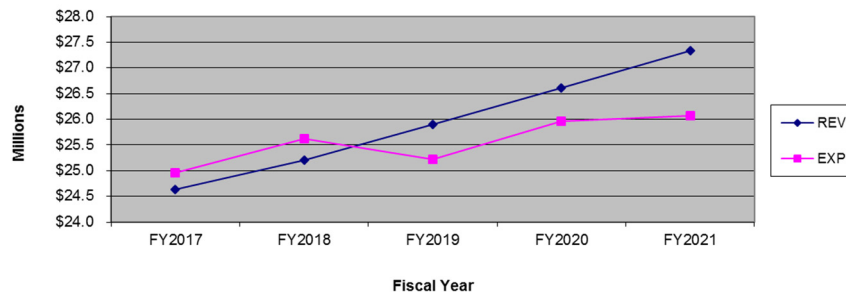
FORT WORTH®



EQUIPMENT SERVICES FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$1,031,176	\$705,295	\$287,784	\$954,292	\$1,590,450
Revenues ⁽¹⁾					
Equipment Maintenance/Labor Costs	\$8,413,500	\$8,750,040	\$9,100,042	\$9,464,043	\$9,842,605
Fuel Costs and Overhead	\$5,519,532	\$5,629,923	\$5,742,521	\$5,857,372	\$5,974,519
Repair and Maintenance Parts	\$5,442,573	\$5,551,424	\$5,662,453	\$5,775,702	\$5,891,216
Administrative Charge	\$2,284,447	\$2,284,447	\$2,284,447	\$2,284,447	\$2,284,447
Outside Repair and Maintenance	\$2,786,560	\$2,898,022	\$3,013,943	\$3,134,501	\$3,259,881
Car Wash	\$51,750	\$51,750	\$51,750	\$51,750	\$51,750
Other Charges	\$137,500	\$37,500	\$37,500	\$37,500	\$37,500
Total Revenue	\$24,635,862	\$25,203,107	\$25,892,656	\$26,605,315	\$27,341,918
Total Resources	\$25,667,038	\$25,908,402	\$26,180,440	\$27,559,607	\$28,932,368
Expenses					
Personnel Services	\$5,401,198	\$5,559,891	\$5,723,346	\$5,891,704	\$6,065,112
Employee Benefits	\$3,122,611	\$3,176,832	\$3,232,458	\$3,289,526	\$3,348,075
Professional & Technical Services	\$2,562,969	\$2,614,228	\$2,666,513	\$2,719,843	\$2,774,240
Utilities, Repairs and Rentals	\$7,180,519	\$7,324,129	\$7,470,612	\$7,620,024	\$7,772,425
Other Purchased Services	\$193,870	\$197,747	\$201,702	\$205,736	\$209,851
Supplies	\$5,333,615	\$5,440,287	\$5,549,093	\$5,660,075	\$5,773,276
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$9,643	\$9,643	\$9,643	\$9,643	\$9,643
Transfers and Others	\$1,157,319	\$1,297,859	\$372,781	\$572,606	\$122,606
Total Expenses	\$24,961,743	\$25,620,618	\$25,226,148	\$25,969,157	\$26,075,228
Projected Variance	(\$325,881)	(\$417,511)	\$666,508	\$636,158	\$1,266,690
Projected Working Capital	\$705,295	\$287,784	\$954,292	\$1,590,450	\$2,857,140
Reserve Requirement ⁽²⁾	\$722,131	\$737,861	\$753,779	\$770,075	\$782,257
Excess/(Deficit) ⁽³⁾	(\$16,836)	(\$450,077)	\$200,513	\$820,375	\$2,074,883

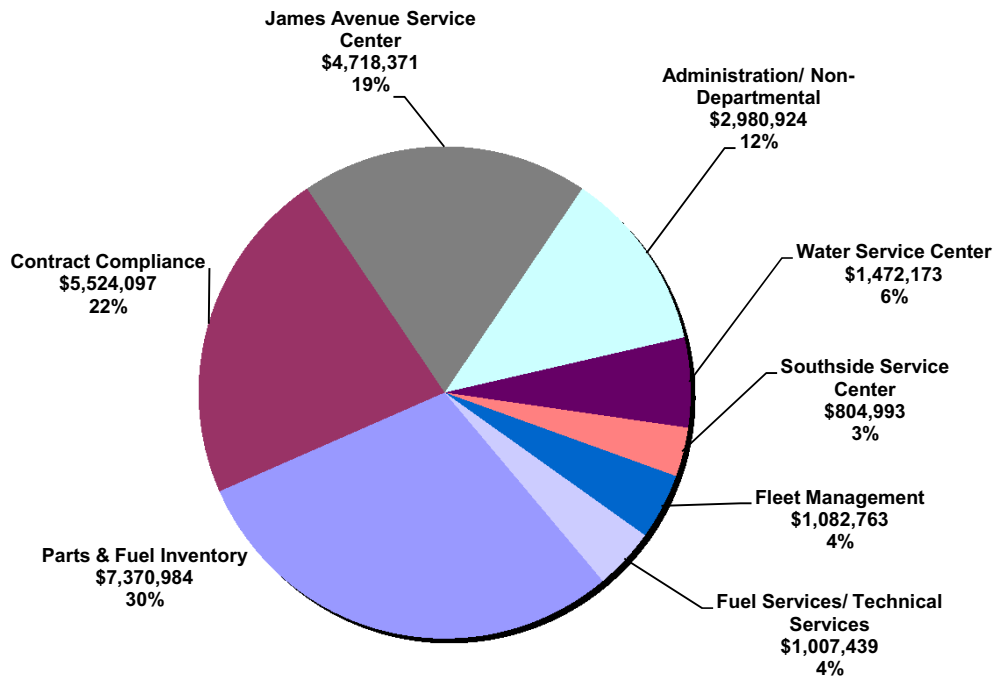
**EQUIPMENT SERVICES FUND
PROJECTED REVENUES AND EXPENSES**



- (1) This model does **not** reflect any rate increases for the next five years.
- (2) Internal Service Fund Reserve Policy: A minimum level of Working Capital (not to include Insurance Funds) equivalent to three percent (3%) of regular, on-going operating expenses (including transfers out). This calculation does not include recurring items. In addition, no Internal Service Fund shall have a negative Unrestricted Net Position.
- (3) This model does not include any unknown potential capital projects. Excess reserves could be used for future capital improvements.

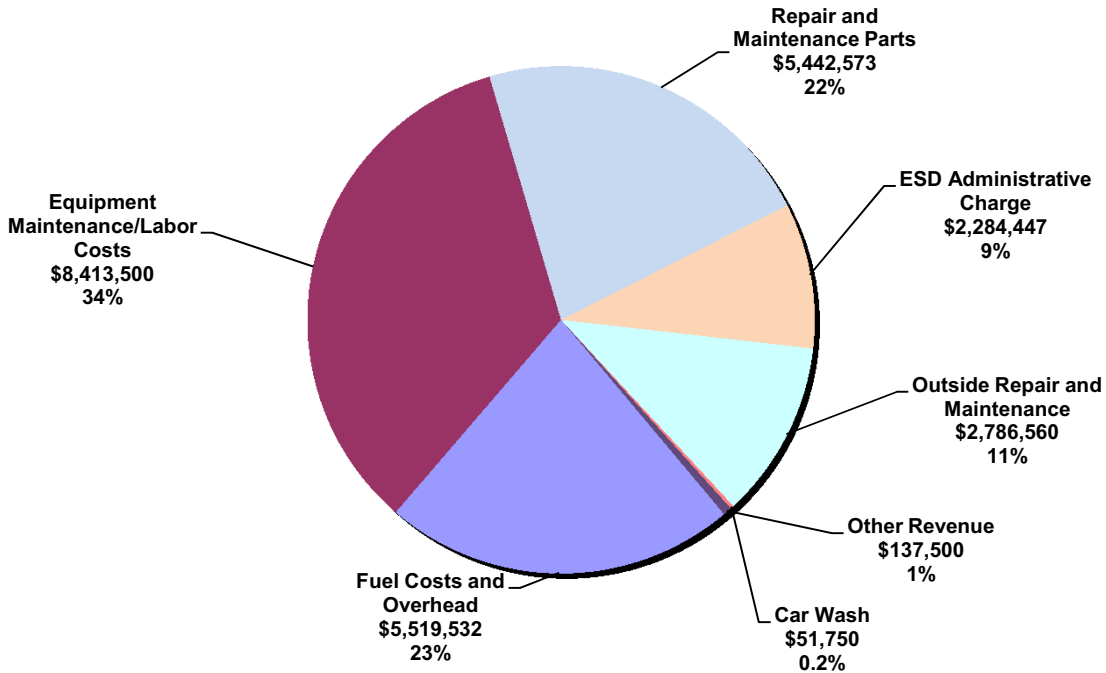
COMPARISON OF EQUIPMENT SERVICES FUND EXPENSES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Parts & Fuel Inventory	\$11,154,306	\$9,900,484	\$10,470,668	\$10,470,668	\$7,370,984
Contract Compliance	5,704,833	5,053,486	5,955,043	5,955,042	5,524,097
James Avenue Service Center	4,106,538	4,121,212	4,428,469	4,498,469	4,718,371
Administration	2,573,717	2,164,742	2,103,492	2,103,491	2,980,924
Water Service Center	978,470	974,021	1,056,460	1,056,461	1,472,173
Southside Service Center	733,779	856,524	793,043	793,043	804,993
Fleet Management	718,173	638,284	773,084	1,287,471	1,082,763
Fuel Services	352,527	431,628	555,595	555,595	747,083
Technical Services	308,068	443,401	355,974	355,974	260,356
Brennan Body Shop	198,325	204,361	214,627	214,627	0
Non-Departmental	24,494	24,494	0	0	0
US Marshal's Service	0	0	16,418	16,418	0
SUBTOTAL EXPENSES	\$26,853,230	\$24,812,637	\$26,722,872	\$27,307,259	\$24,961,744
Contribution to Net Position	\$0	\$1,791,291	\$1,291,209	\$706,822	\$0
TOTAL EXPENSES	\$26,853,230	\$26,603,928	\$28,014,083	\$28,014,083	\$24,961,744



**COMPARISON OF EQUIPMENT SERVICES FUND
REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Fuel Costs and Overhead	\$9,408,841	\$6,722,201	\$7,898,476	\$7,898,476	\$5,519,532
Equipment Maintenance/Labor Costs	7,102,223	9,172,988	9,478,500	9,478,500	8,413,500
Repair and Maintenance Parts	5,130,834	4,771,986	5,600,380	5,600,380	5,442,573
ESD Administrative Charge	1,971,311	2,031,881	2,089,620	2,089,620	2,284,447
Outside Repair and Maintenance	2,439,386	3,788,682	2,757,553	2,757,553	2,786,560
Car Wash	39,683	46,890	52,050	52,050	51,750
Other Revenue	70,285	69,300	137,500	137,500	137,500
SUBTOTAL REVENUE	\$26,162,563	\$26,603,928	\$28,014,081	\$28,014,081	\$24,635,862
Use of Net Position	\$690,667	\$0	\$0	\$0	\$325,882
TOTAL REVENUE	\$26,853,230	\$26,603,928	\$28,014,081	\$28,014,081	\$24,961,744



FUND BUDGET SUMMARY**DEPARTMENT:**

EQUIPMENT SERVICES FUND

FUND/CENTER

60101/0212010:0212085

SUMMARY OF FUND RESPONSIBILITIES:

Through management of the Equipment Services Fund, the Fleet Services Division of the Property Management Department is responsible for vehicle and equipment acquisition, as well as monitoring, servicing, repairing, fueling and disposition for the entire City fleet.

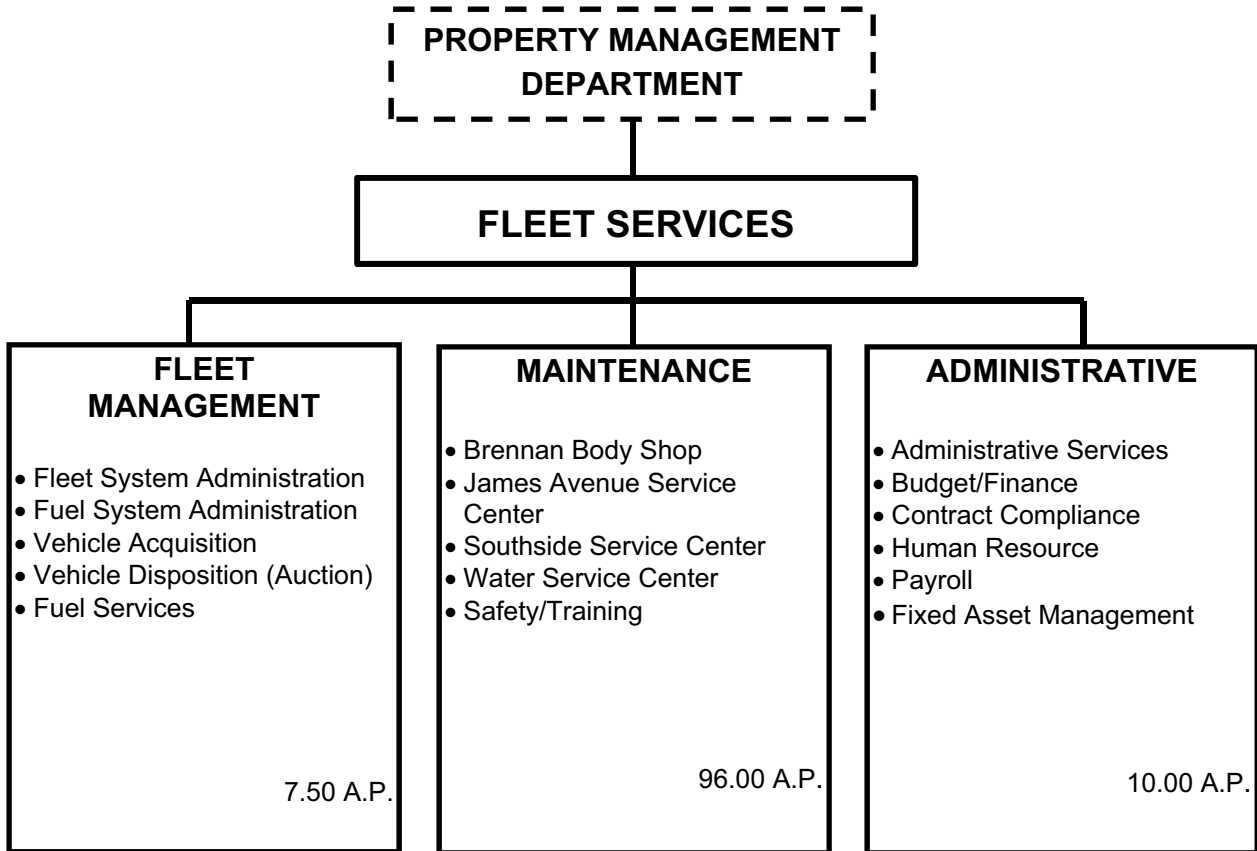
Within the division, field services, mechanical maintenance and repairs, fuel, lubricants, and other supplies are provided by the following three service centers: James Avenue, Southside, and Water. In addition, body work is provided by the Brennan Body Shop. Fleet Services also contracts certain services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. The Division has a Fuel Services section that provides fueling services for all City vehicles and equipment. Fleet Services' Technical Services Section performs procurement, disposition and other fleet administrative functions.

Fleet Services privatized its parts inventory system in FY2002. NAPA, as the current contracted provider, supplies the Division with vehicle and equipment parts.

As an Internal Service Fund, the majority of Equipment Services' operating funds come from reimbursements from other City departments for fuel, parts and services provided. The application of an overhead charge to all vehicle repair parts, fuel, and outside services, as well as an annual administrative fee assessed on most numbered vehicles and equipment, allows Fleet Services to support its general, non-department specific administrative functions.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 4,657,120	\$ 4,998,298	\$ 5,401,198	\$ 5,401,198
Employee Benefits	\$ 3,285,996	\$ 2,924,500	\$ 3,122,611	\$ 3,122,611
Professional & Tech Svcs	\$ 2,314,790	\$ 2,341,913	\$ 2,562,969	\$ 2,562,969
Utilities Repairs & Rentals	\$ 7,032,631	\$ 6,728,790	\$ 7,180,519	\$ 7,180,519
Other Purchased Services	\$ 99,240	\$ 175,997	\$ 193,870	\$ 193,870
Supplies	\$ 9,209,546	\$ 9,403,375	\$ 5,333,615	\$ 5,333,615
Property/Capital Assets	\$ 228,448	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 9,643	\$ 9,643
Transfers and Others	\$ 0	\$ 1,441,209	\$ 1,348,207	\$ 1,157,319
Total Expenditures	\$ 26,827,771	\$ 28,014,081	\$ 25,152,632	\$ 24,961,744
Authorized Positions	106.00	106.00	113.50	113.50

EQUIPMENT SERVICES FUND – 113.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
EQUIPMENT SERVICES FUND	60101/0212010:0212105

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$28,014,081	A.P.	106.00
FY2017 ADOPTED:	\$24,961,744	A.P.	113.50

- A. The adopted budget increases by a net of 7.50 authorized positions based on the funding and approval of an improvement decision package and the transfer of 0.50 approved position to the Property Management General Fund.
- B. The adopted budget includes 7 approved positions to capture the funding of an approved improvement package. These additional positions will service the Water Department's and other City vehicles. The cost recovery for these positions would come from billing to the Water Department for service of their vehicles.
- C. The adopted budget includes \$62,664 for funding of an approved improvement package which includes 1 authorized position as recommended by the Performance and Budget Office in order to reduce the current equipment acquisition backlog.
- D. The adopted budget increases by \$951,219 for Outside Repairs and Maintenance based on the department's projected expenditure and growth of fleet in FY2017.
- E. The adopted budget decreases by a total of (\$4,166,454) for Motor Vehicle Fuel based on continued slide of the unit cost of fuel for gasoline, diesel fuel and fleet fuel card purchases for FY2017.
- F. The adopted budget increases by a total of \$375,460 to capture benefits cost adjustments reflecting an increase in Separation Leave, Group Health Insurance, Retirement and Health Insurance for Retirees. It includes the impact of the approved improvement packages.
- G. The adopted budget decreases by (\$347,266) for Vehicle Repairs and Maintenance based on the department's forecasted expenditure in FY2017.
- H. The adopted budget increases by \$784,000 for Capital Transfer Out which includes \$634,000 for buying vehicles including a fuel truck, a tractor, golf carts and for purchase/conversion of LPG/CNG equipment for other departments and \$150,000 for the purchase of two column hydraulic lifts as part of the decision package for the new water service center.
- I. The adopted budget increases by \$191,236 for Administrative Services due to an increase in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.
- J. The adopted budget increases by \$290,432 to capture the salary and benefits cost adjustments for the adopted class and compensation study for regular employees and pay-for-performance incentive that may be applied in FY2017.
- K. The adopted budget decreases by \$1,291,209 for the elimination of the budgeted contribution to net position. In FY2016, the budget was adopted with the intention to contribute to the negative net position over the last two fiscal years. The Fund is projected to end FY2017 with positive net position and working capital.
- L. The adopted budget increases by \$373,319 for IT refresh transfer out which includes \$325,713 for ESF portion of the new telephone system citywide and \$47,606 for the FY2017 scheduled computer replacement program in ESF.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
EQUIPMENT SERVICES FUND**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
FLEET				
Fleet Management				
<i>% of contracts renewed prior to expiration date.</i>	N/A	N/A	86%	100%
<i>% fleet availability</i>	94%	91%	92%	93%
Fleet Maintenance				
<i>% of vehicles in compliance with preventive maintenance.</i>	38%	35%	47%	50%
Acquisition, Disposition & Fuel				
<i>% of budget approved vehicles placed in service within budgeted year.</i>	31%	7%	15%	65%
<i>% of vehicles disposed within 90 days</i>	100%	100%	32%	100%
<i>Maintain a fuel inventory variance of +/- 1%</i>	<1%	<1%	<1%	<1%

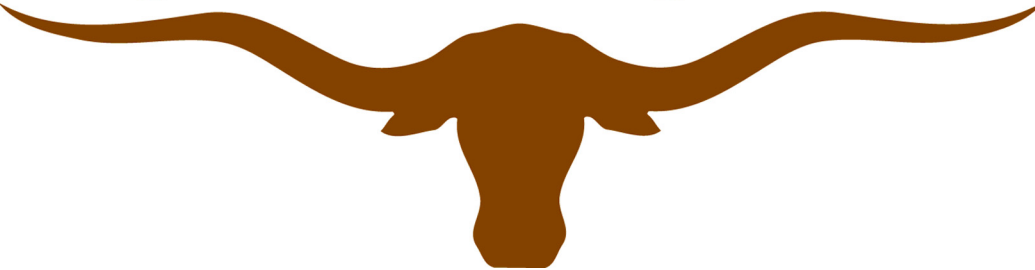
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60101 EQUIPMENT SERVICES FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>FLEET SERVICES</u>								
0212010	PM ADMINISTRATION	\$ 2,373,243	\$ 3,394,701	\$ 3,193,313	\$ 3,171,812	5.00	5.00	9.00	9.00
0212011	PM FLEET MANAGEMENT	717,221	773,084	1,082,763	1,082,763	2.00	2.00	1.50	1.50
0212015	PM CONTRACT COMPLIANCE	5,703,459	5,955,043	5,524,097	5,524,097	4.00	4.00	2.00	2.00
0212030	PM JAMES AVE SERVICE CENTER	4,122,422	4,428,469	4,718,371	4,718,371	61.00	61.00	65.00	65.00
0212035	PM SOUTHSIDE SERVICE CENTER	851,353	793,043	810,563	804,993	9.00	9.00	9.00	9.00
0212045	PM BRENNAN BODY SHOP	203,928	214,627	-5,570	0	3.00	3.00	0.00	0.00
0212050	PM WATER SERVICE CENTER	973,846	1,056,460	1,085,899	1,472,173	15.00	15.00	21.00	21.00
0212055	PM JAMES LIGHT	0	0	-21,501	0	0.00	0.00	0.00	0.00
0212070	PM FUEL SERVICES	386,090	555,595	747,083	556,195	3.00	3.00	3.00	3.00
0212071	PM TECHNICAL SERVICES	317,410	355,974	260,356	260,356	4.00	4.00	3.00	3.00
0212080	TIRE SHOP	0	0	0	0	0.00	0.00	0.00	0.00
0212085	ESD PARTS & FUEL INVENTORY	11,154,305	10,470,668	7,757,258	7,370,984	0.00	0.00	0.00	0.00
0212095	ESD NON-DEPARTMENTAL	24,494	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60101	EQUIPMENT SERVICES FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	Sub-Total	\$ 26,827,771	\$ 27,997,663	\$ 25,152,632	\$ 24,961,744	106.00	106.00	113.50	113.50
	<u>ESD OUTSIDE SER- VICES</u>								
0212105	ESD US MARSHALS SERVICES	\$ 0	\$ 16,418	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 16,418	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	TOTAL	\$ 26,827,771	\$ 28,014,081	\$ 25,152,632	\$ 24,961,744	106.00	106.00	113.50	113.50

FORT WORTH®



FUND STATEMENT

FUND: 60105

INFORMATION SYSTEMS FUND

The Information Systems Fund provides for the management of the City's information technology infrastructure, systems, and services.

IT Solutions is responsible for coordinating all information technology resources to support the strategic vision of the City of Fort Worth to provide quality service to the community. This coordination of information technology resources is accomplished through such services as planning and project management, administrative support, technical and administrative services, software applications development and acquisition, and telecommunications.

As an internal service fund, the department allocates costs to city departments for services. All City departments are IT Solutions customers, and the department receives the bulk of its revenue from these customers' allocations. The Department's expenditures include personnel costs, operating supplies, contractual/consulting services, licensing, maintenance, and such capital equipment as servers, vehicles and other hardware and software.

**INFORMATION SYSTEMS FUND BUDGET SUMMARY
FY2017**

REVENUES:

Charges for Services	\$30,658,832
Computing Services Allocation	\$2,434,798
Telephone Service Allocation	\$1,693,633
Radio Service Allocation	\$1,953,873
Radio Tower & Other Subscribers	\$2,006,791
IT System Support Allocation	\$5,065,888
Network Services Allocation	\$3,102,869
CAD Services Allocation	\$701,399
ITS Services Allocation	\$13,699,581
SUBTOTAL REVENUE	\$30,658,832

USE OF NET POSITION \$0

TOTAL REVENUE **\$30,658,832**

EXPENSES:

Information Technology Systems Fund Appropriations	\$30,449,022
Transfers and Others	\$209,810
Transfer - IT PC Refresh	\$209,810
SUBTOTAL EXPENSES	\$30,658,832

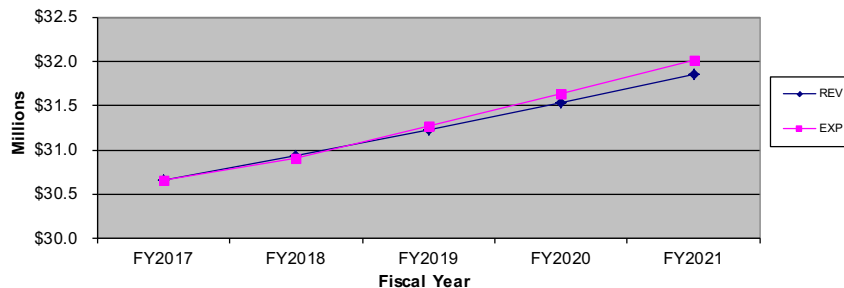
CONTRIBUTION TO NET POSITION \$0

TOTAL EXPENSES **\$30,658,832**

**INFORMATION SYSTEMS FUND FIVE YEAR FORECAST
FISCAL YEAR 2016 THROUGH 2020**

	FY2017	FY2018	FY2019	FY2020	FY2021
	Adopted	Projected	Projected	Projected	Projected
Beginning Working Capital	\$1,518,549	\$1,518,549	\$1,551,234	\$1,519,783	\$1,425,304
Revenues⁽¹⁾					
Computing Services	\$2,434,798	\$2,434,798	\$2,434,798	\$2,434,798	\$2,434,798
Telephone Services	\$1,693,633	\$1,693,633	\$1,693,633	\$1,693,633	\$1,693,633
Radio Services Allocation	\$1,953,873	\$2,032,028	\$2,113,309	\$2,197,841	\$2,285,755
Radio Tower Subscribers	\$2,006,791	\$2,087,063	\$2,170,545	\$2,257,367	\$2,347,662
IT Systems Support Allocatio	\$5,065,888	\$5,065,888	\$5,065,888	\$5,065,888	\$5,065,888
Network Services Allocation	\$3,102,869	\$3,226,984	\$3,356,063	\$3,490,306	\$3,629,918
CAD Services Allocation	\$701,399	\$701,399	\$701,399	\$701,399	\$701,399
ITS Services Allocation	\$13,699,581	\$13,699,581	\$13,699,581	\$13,699,581	\$13,699,581
Total Revenue	\$30,658,832	\$30,941,373	\$31,235,216	\$31,540,813	\$31,858,634
Total Resources	\$32,177,381	\$32,459,922	\$32,786,451	\$33,060,596	\$33,283,938
Expenses					
Personnel Services	\$9,841,477	\$10,033,694	\$10,332,307	\$10,639,782	\$10,956,381
Employee Benefits	\$3,659,133	\$3,716,772	\$3,776,139	\$3,837,288	\$3,900,271
Professional & Technical Ser	\$7,907,167	\$7,907,167	\$7,907,167	\$7,907,167	\$7,907,167
Utilities, Repairs and Rentals	\$8,185,603	\$8,185,603	\$8,185,603	\$8,185,603	\$8,185,603
Other Purchased Services	\$414,767	\$414,767	\$414,767	\$414,767	\$414,767
Supplies	\$428,821	\$428,821	\$428,821	\$428,821	\$428,821
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$12,054	\$12,054	\$12,054	\$12,054	\$12,054
Transfers and Others	\$209,810	\$209,810	\$209,810	\$209,810	\$209,810
Total Expenses	\$30,658,832	\$30,908,688	\$31,266,668	\$31,635,292	\$32,014,874
Projected Variance	\$0	\$32,685	(\$31,452)	(\$94,479)	(\$156,241)
Projected Working Capital	\$1,518,549	\$1,551,234	\$1,519,783	\$1,425,304	\$1,269,063
Reserve Requirement ⁽²⁾	\$913,471	\$920,966	\$931,706	\$942,764	\$954,152
Excess/(Deficit)	\$605,078	\$630,268	\$588,077	\$482,540	\$314,911

**INFORMATION SYSTEMS FUND
PROJECTED REVENUES AND EXPENSES**

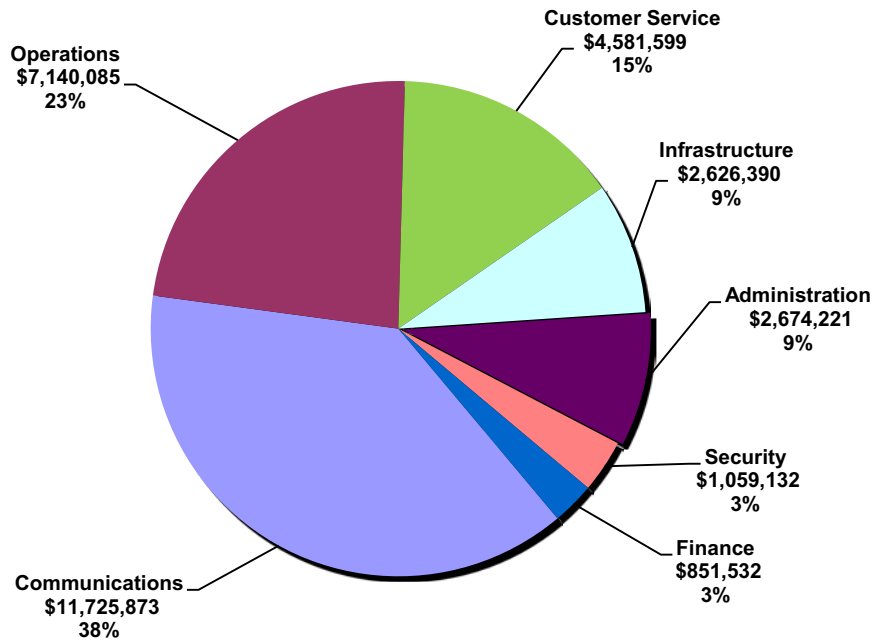


(1) This model does not reflect any rate increases for the next five years.

(2) Internal Service Fund Reserve Policy: A minimum level of Working Capital (not to include Insurance Funds) equivalent to three percent (3%) of regular, on-going operating expenses (including transfers out). This calculation does not include recurring items. In addition, no Internal Service Fund shall have a negative

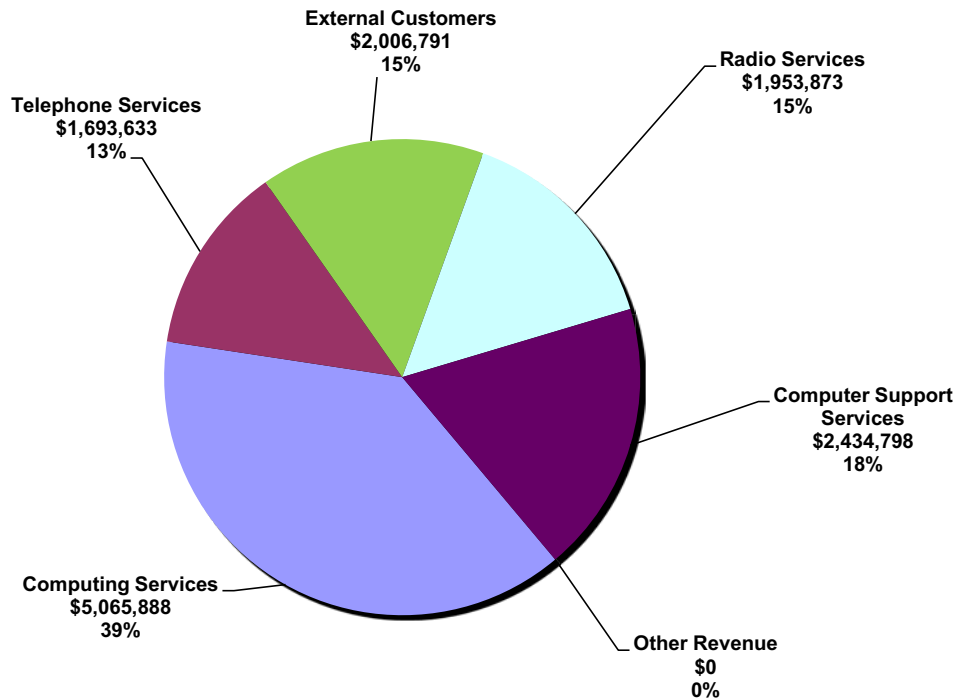
**COMPARISON OF INFORMATION SYSTEMS FUND
EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Communications	\$9,532,939	\$9,852,110	\$10,596,061	\$11,345,351	\$11,725,873
Operations	6,962,624	6,697,304	7,499,308	7,499,308	7,140,085
Customer Service	2,632,936	2,871,847	3,658,590	3,658,590	4,581,599
Infrastructure	3,517,463	3,648,147	2,922,203	2,922,203	2,626,390
Administration	2,309,222	5,670,121	2,093,526	2,093,526	2,674,221
Security	979,143	610,757	761,382	911,382	1,059,132
Finance	738,781	797,098	751,130	751,130	851,532
SUBTOTAL EXPENSES	\$26,673,108	\$30,147,384	\$28,282,202	\$29,181,490	\$30,658,832
23921042 Contribution to Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$26,673,108	\$30,147,384	\$28,282,202	\$29,181,490	\$30,658,832



COMPARISON OF INFORMATION SYSTEMS FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Computing Services	\$16,611,506	\$17,109,374	\$17,759,743	\$17,759,743	\$5,065,888
Telephone Services	5,697,248	6,108,091	6,471,607	6,471,607	1,693,633
External Customers	1,071,898	1,114,153	1,144,953	1,144,953	2,006,791
Radio Services	1,111,908	1,300,895	1,396,040	1,396,040	1,953,873
Computer Support Services	941,663	892,443	809,774	809,774	2,434,798
Other Revenue	117,306	131,763	700,083	700,083	0
Network Sservices Allocation	0	0	0	0	3,102,869
CAD Services Allocation	0	0	0	0	701,399
ITS Services Allocation	0	0	0	0	13,699,581
SUBTOTAL REVENUE	\$25,551,529	\$26,656,720	\$28,282,202	\$28,282,200	\$30,658,832
Use of Net Position	\$1,121,579	\$3,490,664	\$0	\$899,290	\$0
TOTAL REVENUE	\$26,673,108	\$30,147,384	\$28,282,202	\$29,181,490	\$30,658,832



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
INFORMATION SYSTEMS FUND	60105/0041000:0048002

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Information Technology Solutions (IT Solutions) Department is organized into the following areas: Administration, Services, Infrastructure Engineering, and Enterprise Resource Planning (ERP) & IT Finance.

IT Solutions Administration provides overall department direction, as well as planning and coordination of information technology policy and procedures for all city departments.

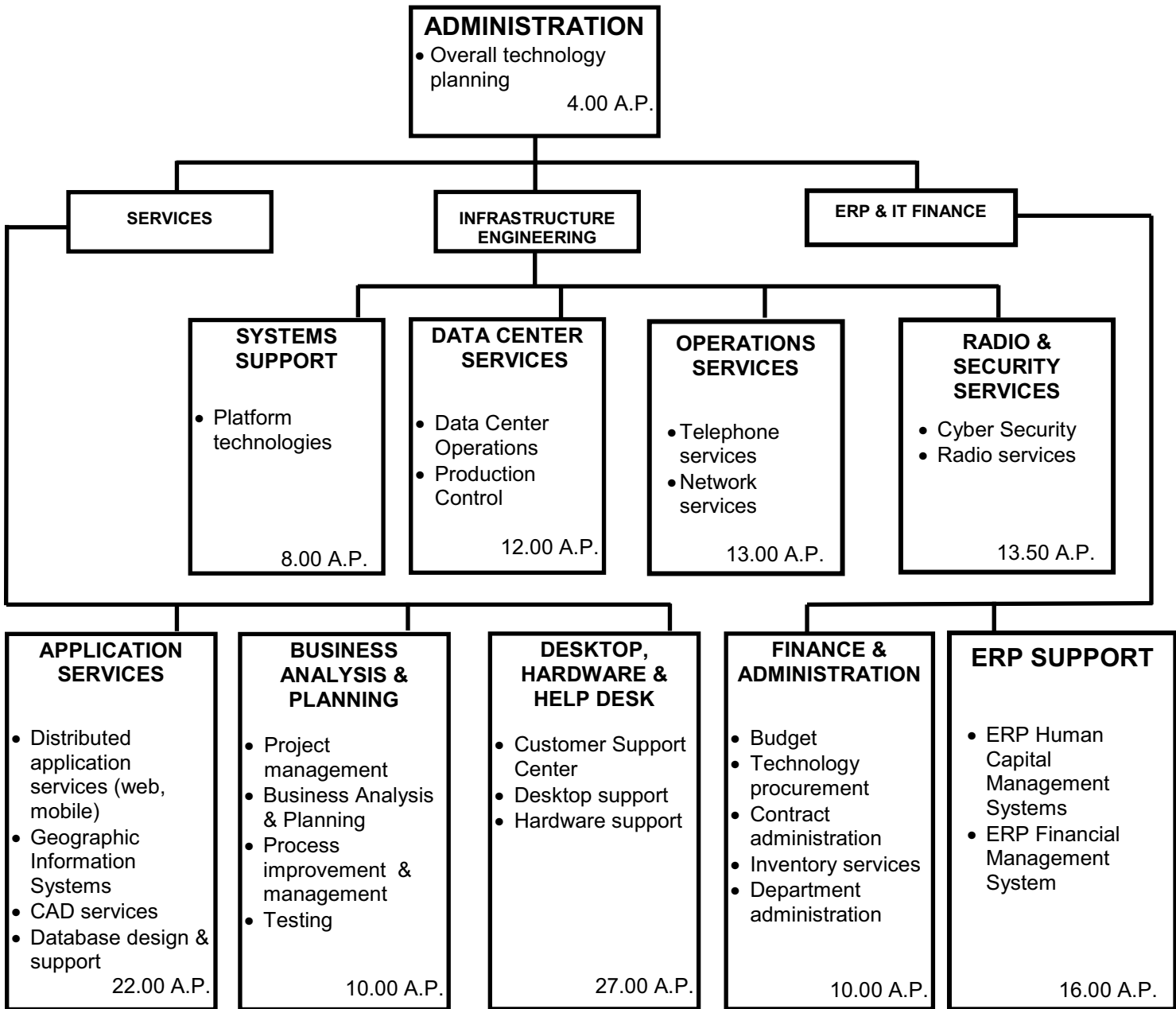
The Services Division provides Application Services, Business Analysis & Planning and Desktop and Hardware Support and Help Desk services. These services include application development and implementation of software systems together with computer aided design (CAD), database and geographic information systems support. The Business Analysis and Planning group provides business analysis and project management for IT projects. Desktop and Hardware Support manages the City's desktop computing functions and devices. The Help Desk provides IT assistance and services for all City departments.

The Infrastructure Engineering Division provides System Support, Data Center Services, Operations Services, Radio Services and Security Services. The system support (Platform Technologies) provides server and storage operations and support including email administration. Operations Services include operation and maintenance of City's network and telephone systems. Radio Services includes technical management and operation of the City's public safety and public works radio systems. Security services include cyber security monitoring and protection of the City's information systems.

The ERP and IT Finance Division is responsible for the operation and maintenance of the City's ERP System and is responsible for the IT Solutions Department's financial and administration operations. The ERP includes human capital management functions such as personnel, recruiting, payroll, general ledger, asset management, and budget. The division also is responsible for the IT Solutions Department human resources related functions, training and travel, IT Solutions billing and allocations, financial and budget management, procurement of information technology equipment and services for all city departments, wireless procurement and management, asset management and contract administration.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 7,958,702	\$ 8,910,630	\$ 9,841,477	\$ 9,841,477
Employee Benefits	\$ 3,295,186	\$ 3,731,035	\$ 3,659,133	\$ 3,659,133
Professional & Tech Svcs	\$ 5,910,468	\$ 5,814,947	\$ 7,907,167	\$ 7,907,167
Utilities Repairs & Rentals	\$ 7,823,201	\$ 8,014,493	\$ 8,185,603	\$ 8,185,603
Other Purchased Services	\$ 197,450	\$ 367,351	\$ 414,767	\$ 414,767
Supplies	\$ 607,016	\$ 569,744	\$ 428,821	\$ 428,821
Property/Capital Assets	\$ 396,702	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 12,054	\$ 12,054
Transfers and Others	\$ 0	\$ 874,000	\$ 209,810	\$ 209,810
Total Expenditures	\$ 26,188,725	\$ 28,282,200	\$ 30,658,832	\$ 30,658,832
Authorized Positions	139.00	137.50	135.50	135.50

IT SOLUTIONS – 135.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
INFORMATION SYSTEMS FUND		60105/0041000:0048002	
CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED			
FY2016 ADOPTED:	\$28,282,200	A.P.	137.50
FY2017 ADOPTED:	\$30,658,832	A.P.	135.50
<p>A. The proposed budget decreases by (\$335,424) and three authorized positions for the transfer of two Business Planners and one Accounting Services Supervisor to Financial Management Services department.</p> <p>B. The proposed budget increases by \$87,790 one authorized position to provide support for the City's public facing communication website.</p> <p>C. The proposed budget increases by a net of \$1,901,948 for costs associated with contractual services for software and radio tower maintenance.</p> <p>D. The proposed budget decreases by (\$874,000) for vehicle and equipment replacement and the Pay-As-You-Go (PAYG) portion for Capital items.</p> <p>E. The proposed budget increases by \$866,535 for costs associated with informatin technology leased equipment.</p> <p>F. The proposed budget decreases by (\$780,618) for costs associated with mainframe licensing and mintainence, computing, and telephone services.</p> <p>G. The proposed budget increases by \$768,371 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees, pay for performance incentive that may be applied in FY2017, and separation leave based on historical trends.</p> <p>H. The proposed budget increases by a net of \$263,593 for costs associated with the unemployment, workers compensation, retiree health benefits and death benefits, rentals, supplies, and professional services.</p> <p>I. The proposed budget increases by \$209,810 for information technology supplies based on FY2016 equipment replacement and purchase plan.</p> <p>J. The proposed budget increases by \$155,712 for costs associated with health insurance based on the rates effective on January 1, 2016 and implementing a composite rate applied on vacant positions.</p> <p>K. The proposed budget increases by \$112,915 in salary savings budgeted for salary and benefit savings based on historic staff turnover</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
INFORMATION SYSTEMS FUND**

	FY2014	FY2015	FY2016 (Estimate)	FY2017 (Projected)
INFRASTRUCTURE				
Infrastructure Support & Disaster Recovery				
5% increase in use of public safety trunked radio system channel use without affecting system availability. (note: 34% growth in FY2015 was due to the Radio System	N/A	34%	5%	5%
99.99% availability for public safety trunked radio channel system.	99%	99%	99%	99%
 Security				
99% of employees have completed cyber security awareness training.	N/A	99%	99%	99%
SERVICES				
Customer Service & End User Experience				
96.5% of customers are satisfied with response to IT requests/tickets	N/A	96%	90%	96.5%
Average customer satisfaction survey response of at least 15%.	N/A	17%	15%	15%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60105	INFORMATION SYSTEMS FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ADMINISTRATION AND IT SECURITY</u>								
0041000	IT SOLUTIONS ADMINIS- TRATION	\$ 736,090	\$ 634,320	\$ 2,674,221	\$ 2,674,221	3.00	3.00	4.00	4.00
	Sub-Total	\$ 736,090	\$ 634,320	\$ 2,674,221	\$ 2,674,221	3.00	3.00	4.00	4.00
	<u>IT SECURITY</u>								
0041100	IT SECURITY	\$ 979,142	\$ 761,382	\$ 1,059,132	\$ 1,059,132	4.00	4.00	5.00	5.00
	Sub-Total	\$ 979,142	\$ 761,382	\$ 1,059,132	\$ 1,059,132	4.00	4.00	5.00	5.00
	<u>INFRASTRUCTURE</u>								
0043010	IT PLATFORM TECHNOL- OGIES	\$ 2,675,568	\$ 1,754,903	\$ 1,384,349	\$ 1,384,349	5.00	6.00	8.00	8.00
0043020	IT DATA CENTER OPER- ATIONS	1,106,066	1,167,300	1,242,041	1,242,041	12.00	12.00	12.00	12.00
	Sub-Total	\$ 3,781,634	\$ 2,922,203	\$ 2,626,390	\$ 2,626,390	17.00	18.00	20.00	20.00
	<u>FINANCE</u>								
0044000	IT FINANCE & CON- TRACT ADMIN	\$ 738,779	\$ 751,130	\$ 851,532	\$ 851,532	10.00	10.00	11.00	11.00
	Sub-Total	\$ 738,779	\$ 751,130	\$ 851,532	\$ 851,532	10.00	10.00	11.00	11.00
	<u>OPERATIONS</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60105	INFORMATION SYSTEMS FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0045000	IT BUSINESS ANALYSIS & PLAN	\$ 1,172,354	\$ 1,119,881	\$ 1,117,539	\$ 1,117,539	10.00	10.00	10.00	10.00
0045010	IT MAINFRAME APPLI- CATIONS	1,181,182	894,775	0	0	3.00	2.00	0.00	0.00
0045020	IT DISTRIBUTED APPLI- CATIONS	1,598,001	1,749,048	2,102,936	2,102,936	10.00	10.00	11.00	11.00
0045021	IT ERP SUPPORT	1,331,289	2,552,228	2,635,863	2,635,863	18.00	20.00	16.00	16.00
0045022	IT ERP PROJECT	242,929	0	0	0	6.00	0.00	0.00	0.00
0045030	IT DATABASE DESIGN AND SUPPORT	427,194	446,135	531,657	531,657	4.00	3.00	3.00	3.00
0045050	IT GEOGRAPHIC INFOR- MATION SVC	663,156	737,241	752,090	752,090	5.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 6,616,105</u>	<u>\$ 7,499,308</u>	<u>\$ 7,140,085</u>	<u>\$ 7,140,085</u>	<u>56.00</u>	<u>50.00</u>	<u>45.00</u>	<u>45.00</u>
	<u>COMMUNICATIONS</u>								
0046002	IT CIRCUITS	\$ 3,660,082	\$ 3,687,899	\$ 3,420,411	\$ 3,420,411	0.00	0.00	0.00	0.00
0046010	IT VOICE SERVICES	1,033,189	652,547	644,125	644,125	3.00	3.00	3.00	3.00
0046020	IT RADIO SERVICES	1,785,180	2,995,239	4,634,240	4,634,240	9.00	9.50	8.50	8.50
0046030	IT DATA SERVICES	1,492,722	2,029,618	1,873,158	1,873,158	10.00	10.00	8.00	8.00
0046040	IT CAD SERVICES	1,563,830	1,230,758	1,153,939	1,153,939	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 9,535,003</u>	<u>\$ 10,596,061</u>	<u>\$ 11,725,873</u>	<u>\$ 11,725,873</u>	<u>26.00</u>	<u>26.50</u>	<u>23.50</u>	<u>23.50</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60105	INFORMATION SYSTEMS FUND	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>CUSTOMER SERVICE</u>								
0048000	IT CUSTOMER SUP- PORT CENTER	\$ 422,277	\$ 472,892	\$ 454,225	\$ 454,225	7.00	7.00	7.00	7.00
0048001	IT DESKTOP SUPPORT	1,420,856	2,402,478	3,358,707	3,358,707	10.00	10.00	11.00	11.00
0048002	IT HARDWARE SUP- PORT	722,032	783,220	768,667	768,667	6.00	9.00	9.00	9.00
	Sub-Total	<u>\$ 2,565,165</u>	<u>\$ 3,658,590</u>	<u>\$ 4,581,599</u>	<u>\$ 4,581,599</u>	<u>23.00</u>	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>
	<u>DEPT OVERHEAD</u>								
0049000	IT DEPARTMENT OVER- HEAD	\$ 1,236,807	\$ 1,459,206	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,236,807</u>	<u>\$ 1,459,206</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 26,188,725	\$ 28,282,200	\$ 30,658,832	\$ 30,658,832	139.00	137.50	135.50	135.50

FUND STATEMENT**FUND:****CAPITAL PROJECTS SERVICE FUND**

The Capital Projects Service Fund is managed by the Transportation and Public Works Department and is responsible for providing program management, engineering design, project management, surveying quality control, and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. These services are provided through the following organizational work-groups:

The Infrastructure Design and Construction Group provide services for the technical development and project construction phases of capital infrastructure project delivery. The core functions of the group include:

1. Project Design / Project Management – Provision of engineering services for a broad array of programs. These programs include street reconstruction (capital improvement programs), major street maintenance, development plan review, water and sanitary sewer pipeline rehabilitation, replacement and extensions and airport and park improvements
2. Construction Inspection / Management – Provision of quality control and construction inspection services for most City infrastructure projects to ensure compliance with approved plans, specifications and contract documents. Also, laboratory work is provided by a materials testing group as a part of the quality control effort.
3. Utility Coordination / Surveying / Mapping – Provision of utility coordination services including the coordination of franchise utility relocation efforts. Surveying is provided for design, construction and property acquisitions. The Vault/Technical Drawing Section within this service group is responsible for the preparation and maintenance of the City's water, sewer, and storm drainage maps.

**CAPITAL PROJECTS SERVICE FUND BUDGET SUMMARY
2017**

REVENUES:

Charges for Services		\$7,813,070
Contract Street Maintenance		\$709,252
TPW CFA		\$3,594,013
Water Capital		\$1,465,321
Sewer Capital		\$1,212,536
General Fund		\$746,791
Airport Capital		\$35,157
Water/Sewer		\$50,000
Use of Money & Property		\$26,500
Interest Earnings		\$25,000
Salvage Sales		\$1,500
Other Revenue		\$17,747
Miscellaneous Revenue		\$17,747
SUBTOTAL REVENUE		\$7,857,317

USE OF NET POSITION\$0

TOTAL REVENUE	\$7,857,317
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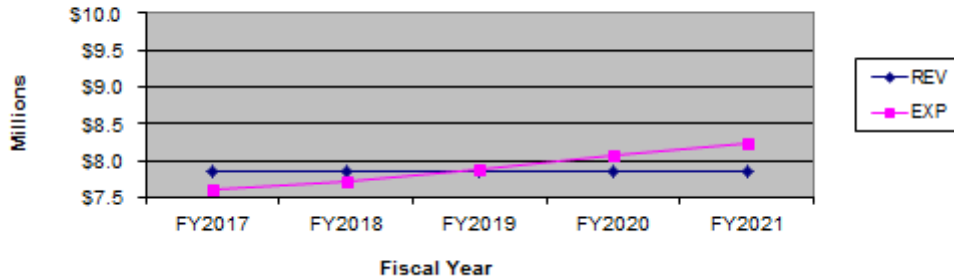
EXPENSES:

Capital Project Services Fund Appropriations		\$7,625,447
Transfers Out		\$23,274
IT Refresh		\$23,274
SUBTOTAL EXPENSES		\$7,648,721
<u>CONTRIBUTION TO NET POSITION</u>		<u>\$208,596</u>
TOTAL EXPENSES		\$7,857,317

**CAPITAL PROJECTS SERVICE FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$1,323,434	\$1,555,304	\$1,681,182	\$1,644,329	\$1,439,864
Revenues ⁽¹⁾					
TPW Capital Projects	\$3,594,013	\$3,594,013	\$3,594,013	\$3,594,013	\$3,594,013
Water/Wastewater Capital Projects	\$2,677,857	\$2,677,857	\$2,677,857	\$2,677,857	\$2,677,857
Contract Street Maintenance	\$709,252	\$709,252	\$709,252	\$709,252	\$709,252
TPW General Fund Programs	\$746,791	\$746,791	\$746,791	\$746,791	\$746,791
Aviation Capital Projects	\$35,157	\$35,157	\$35,157	\$35,157	\$35,157
Water/Wastewater Operating Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Other Revenue	\$44,247	\$44,247	\$44,247	\$44,247	\$44,247
Total Revenue	\$7,857,317	\$7,857,317	\$7,857,317	\$7,857,317	\$7,857,317
Total Resources	\$9,180,751	\$9,412,621	\$9,538,499	\$9,501,646	\$9,297,181
Expenses					
Personnel Services	\$4,478,065	\$4,610,811	\$4,747,540	\$4,888,370	\$5,033,426
Employee Benefits	\$1,510,568	\$1,535,813	\$1,561,816	\$1,588,599	\$1,616,185
Professional and Technical Services	\$790,714	\$790,714	\$790,714	\$790,714	\$790,714
Utilities, Repairs and Rentals	\$459,301	\$459,301	\$459,301	\$459,301	\$459,301
Other Purchased Services	\$96,399	\$96,399	\$96,399	\$96,399	\$96,399
Supplies	\$235,333	\$235,333	\$235,333	\$235,333	\$235,333
Property/Capital Assets	\$52,000	\$0	\$0	\$0	\$0
Debt Service	\$3,067	\$3,067	\$3,067	\$3,067	\$3,067
Transfers and Others	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$7,625,447	\$7,731,438	\$7,894,170	\$8,061,783	\$8,234,424
Projected Variance	\$231,870	\$125,879	(\$36,853)	(\$204,466)	(\$377,107)
Projected Working Capital	\$1,555,304	\$1,681,182	\$1,644,329	\$1,439,864	\$1,062,756
Reserve Requirement ⁽²⁾	\$228,763	\$231,943	\$236,825	\$241,853	\$247,033
Excess/(Deficit)	\$1,326,540	\$1,449,239	\$1,407,504	\$1,198,010	\$815,724

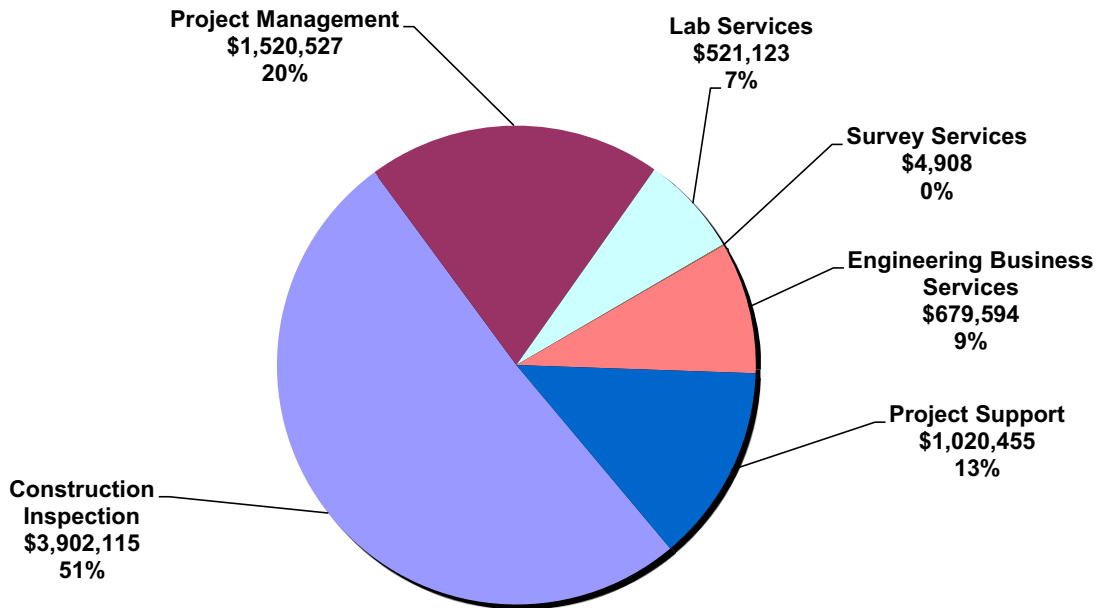
**CAPITAL PROJECTS SERVICE FUND
PROJECTED REVENUES AND EXPENSES**



- (1) This model does **not** reflect any rate increases for the next five years.
- (2) Internal Service Fund Reserve Policy: A minimum level of Working Capital (not to include Insurance Funds) equivalent to three percent (3%) of regular, on-going operating expenses (including transfers out). This calculation does not include recurring items. In addition, no Internal Service Fund shall have a negative Unrestricted Net Position

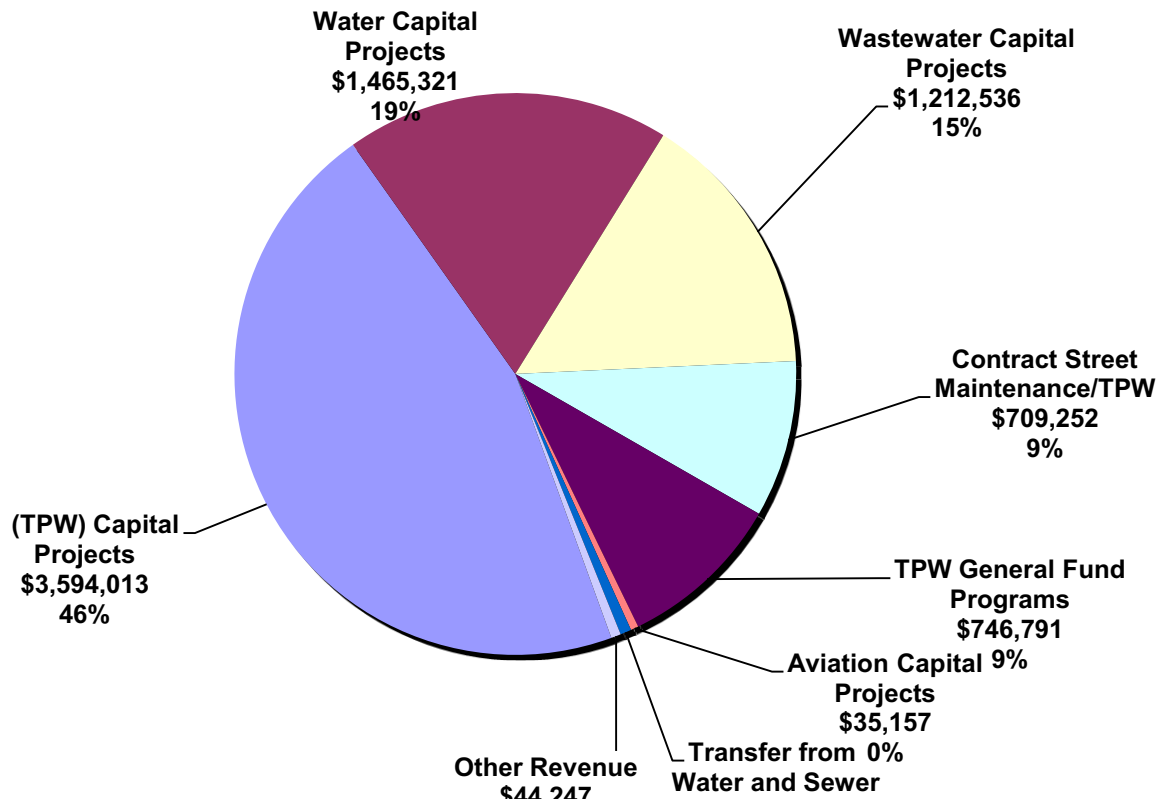
COMPARISON OF CAPITAL PROJECTS SERVICE FUND - TRANSPORTATION AND PUBLIC WORKS EXPENSES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Construction Inspection	\$1,056,929	\$903,660	\$3,864,300	\$3,864,300	\$3,902,115
Project Management	1,432,890	829,552	982,829	982,829	1,520,527
Program Management Office	966,107	874,071	845,856	845,856	0
Lab Services	603,088	515,665	623,642	623,642	521,123
Survey Services	971,999	866,122	575,996	575,996	4,908
Engineering Business Services	1,924,039	1,888,350	511,965	509,381	679,594
Project Support	725,291	1,069,971	448,445	448,445	1,020,455
Staff Development	167,730	141,254	51,959	51,959	0
New Development Review	1,387,735	951,139	48,740	48,740	0
Real Property	635,089	770,442	0	0	0
Planning Services	240,952	98,933	0	0	0
Capital Projects	549,132	419,113	0	0	0
Heavy Maintenance	1,471,897	1,456,045	0	0	0
SUBTOTAL EXPENSES	\$12,132,878	\$10,784,316	\$7,953,732	\$7,951,148	\$7,648,721
Contribution to Net Position	\$0	\$0	\$0	\$4,184,000	\$208,596
TOTAL EXPENSES	\$12,132,878	\$10,784,316	\$7,953,732	\$12,135,148	\$7,857,317



COMPARISON OF CAPITAL PROJECTS SERVICE FUND - TRANSPORTATION AND PUBLIC WORKS REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Transportation and Public Works (TPW) Capital Projects	\$4,868,863	\$4,315,430	\$3,679,420	\$3,679,420	\$3,594,013
Water Capital Projects	2,765,261	2,890,532	1,530,321	1,530,321	1,465,321
Wastewater Capital Projects	1,290,553	1,491,750	1,213,076	1,213,076	1,212,536
Contract Street Maintenance/TPW	629,342	327,904	709,252	709,252	709,252
TPW General Fund Programs	333,044	153,927	596,791	596,791	746,791
Aviation Capital Projects	51,635	24,076	120,624	120,624	35,157
Transfer from Water and Sewer	47,752	76,751	50,000	50,000	50,000
Other Revenue	5,804	405,847	54,247	54,247	44,247
SUBTOTAL REVENUE	\$9,992,254	\$9,686,217	\$7,953,731	\$7,953,731	\$7,857,317
Use of Net Position	\$2,140,624	\$0	\$0	\$4,184,000	\$0
TOTAL REVENUE	\$12,132,878	\$9,686,217	\$7,953,731	\$12,137,731	\$7,857,317



FUND BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

CAPITAL PROJECTS SERVICE FUND

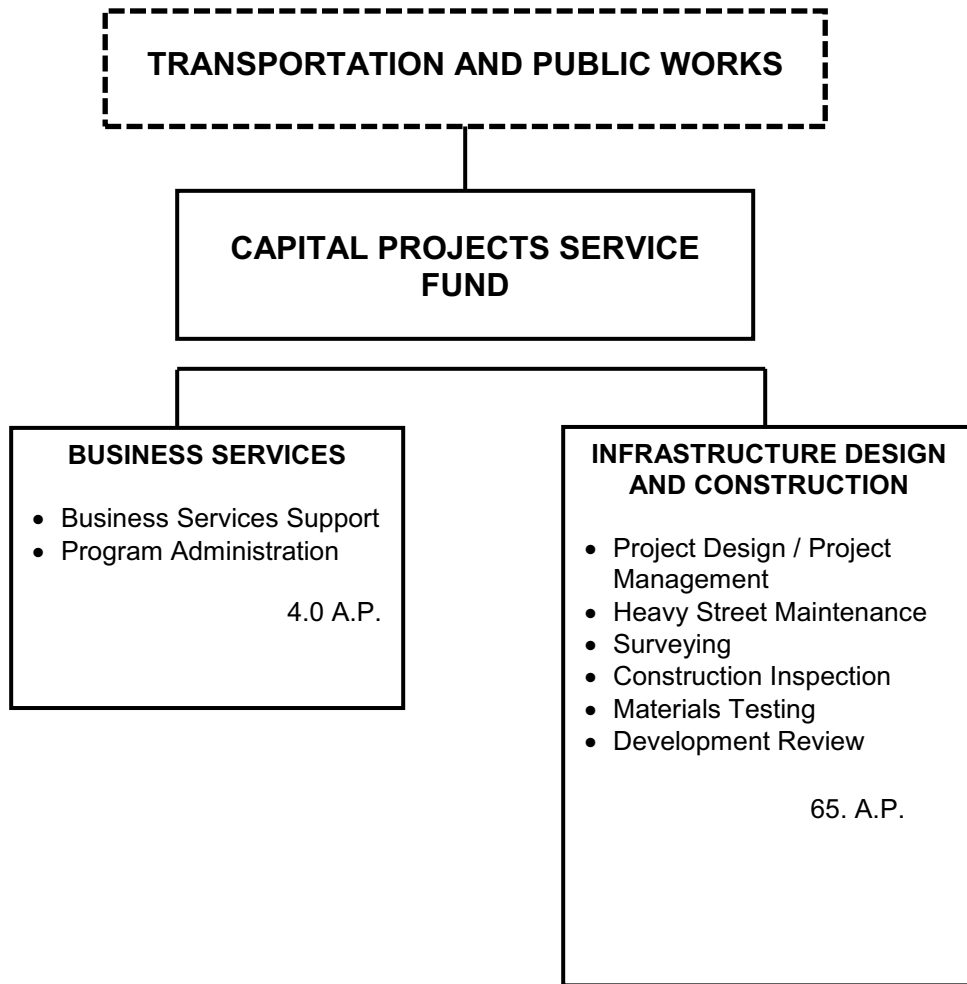
60102/0209900:0209912

SUMMARY OF FUND RESPONSIBILITIES:

The Capital Projects Service Fund through the Infrastructure Design and Construction Group provides for program management, engineering design, project management, surveying, quality control and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. The core functions include: leadership and management of the City's high profile capital programs and projects; implementation of Integrated Program Management; facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department; improvement and capacity expansion of the City capital program and project delivery systems; and synchronization of the City's capital planning process with the City's Comprehensive Plan.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 7,091,002	\$ 4,276,153	\$ 4,478,065	\$ 4,478,065
Employee Benefits	\$ 2,745,308	\$ 1,753,665	\$ 1,504,571	\$ 1,511,446
Professional & Tech Svcs	\$ 818,277	\$ 862,180	\$ 790,714	\$ 789,836
Utilities Repairs & Rentals	\$ 670,848	\$ 654,750	\$ 459,301	\$ 459,300
Other Purchased Services	\$ 69,618	\$ 96,105	\$ 96,399	\$ 96,399
Supplies	\$ 303,466	\$ 307,773	\$ 235,333	\$ 235,333
Property/Capital Assets	\$ 193,355	\$ 0	\$ 52,000	\$ 52,000
Debt Service	\$ 0	\$ 3,106	\$ 3,067	\$ 3,067
Transfers and Others	\$ 130,686	\$ 0	\$ 1,085,400	\$ 231,870
Total Expenditures	\$ 12,022,560	\$ 7,953,731	\$ 8,704,850	\$ 7,857,316
Authorized Positions	137.00	69.00	69.00	69.00

CAPITAL PROJECTS SERVICE FUND – 69 A.P.
TRANSPORTATION AND PUBLIC WORKS 69.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CAPITAL PROJECTS SERVICE FUND	60102/0209900:0209913/0214010

CHANGES FROM FY2016 ADOPTED TO FY2017 ADOPTED

FY2016 ADOPTED:	\$ 8,705,232	A.P.	77.00
FY2017 ADOPTED:	\$ 7,857,317	A.P.	69.00

- A. The adopted budget decreases by (\$376,548) and two authorized positions for the reduction in force of a Deputy Director and a Senior Capital Projects Officer from the Project Management Office.
- B. The adopted budget decreases by (\$884,607) and eight authorized positions for the elimination of 8 authorized positions in the property sales and acquisitions from the Property Management Department of the Capital Projects Service Fund to the Property Management Department's General Fund as part of the realignment strategy. This change will zero out all funds related to center 0214010 in the Capital Projects Services Fund.
- C. The adopted budget increases by \$261,844 and two authorized positions as a result of the approval of an improvement package for two Senior Professional Engineers.
- D. The adopted budget decreases by an overall (\$61,869) for personnel costs for regular employees based on adjustments made per FY2016 class and comp study and a FY2017 3% increase in budgeted salaries made available for pay for performance.
- E. The adopted budget increases by \$208,596 for the Fund's anticipated contribution to net position.
- F. The adopted budget decreased the multiplier from 3.0 to 2.85 in the Capital Projects Service Fund.

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT
TRANSPORTATION AND PUBLIC WORKS**

	FY2014	FY2015	FY2016 Estimated	FY2017 Projected
CAPITAL PROJECTS SERVICE FUND				
Capital Project Design & Construction				
<i>Average total contract amendment cost as percentage of the original design agreement cost</i>	N/A	N/A	N/A	<10%
<i>Average total change order as percentage of the original contract cost</i>	N/A	N/A	N/A	<5%
Private Development Review				
<i>Review accepted developer project designs and return to consultant within 14 days of acceptance</i>	N/A	N/A	N/A	95%
<i>Minimize the number of project review iterations before final approval</i>	N/A	N/A	N/A	<2.75%
Project Support				
<i>Percent of warranty inspections without significant issues</i>	N/A	N/A	N/A	>95%

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60102 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>ENGINEERING BUSINESS SERVICES</u>								
0209900	TPW ENGINEERING BUSINESS SRVC	\$ 1,924,038	\$ 511,965	\$ 1,745,091	\$ 888,189	7.00	4.00	4.00	4.00
0209901	TPW STAFF DEVELOPMENT	164,732	51,959	0	0	2.00	0.00	0.00	0.00
0209903	TPW SURVEY SERVICES	983,127	575,996	4,428	4,907	17.00	5.00	5.00	5.00
0209904	TPW REAL PROPERTY	621,724	0	0	0	8.00	0.00	0.00	0.00
0209905	TPW CONSTRUCT INSPECTION	1,146,894	3,864,300	3,898,818	3,902,115	13.00	37.00	36.00	36.00
0209906	TPW LAB SERVICES	593,150	623,642	520,763	521,123	9.00	4.00	4.00	4.00
0209907	TPW PROJECT MANAGEMENT	1,432,889	982,829	1,519,627	1,520,527	11.00	9.00	12.00	12.00
0209908	TPW NEW DEVELOPMNT REVIEW	1,305,238	48,740	0	0	21.00	0.00	0.00	0.00
0209909	TPW PLANNING SERVICES	209,003	0	0	0	4.00	0.00	0.00	0.00
0209910	TPW PROJECT MANAGEMENT OFFICE	966,106	845,856	-3,732	0	7.00	5.00	0.00	0.00
0209911	TPW CAPITAL PROJECTS	517,835	0	0	0	6.00	0.00	0.00	0.00
0209912	TPW PROJECT SUPPORT	685,929	448,445	1,019,855	1,020,455	10.00	5.00	8.00	8.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60102 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0209913	TPW HEAVY MAINTENANCE	1,471,895	0	0	0	22.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 12,022,560</u>	<u>\$ 7,953,731</u>	<u>\$ 8,704,850</u>	<u>\$ 7,857,316</u>	<u>137.00</u>	<u>69.00</u>	<u>69.00</u>	<u>69.00</u>
	TOTAL	\$ 12,022,560	\$ 7,953,731	\$ 8,704,850	\$ 7,857,316	137.00	69.00	69.00	69.00

FUND BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CAPITAL PROJECTS SERVICE FUND	60102/0214010

SUMMARY OF FUND RESPONSIBILITIES:

In FY2015 the Real Property Section of the Transportation and Public Works Department moved to the new Property Management Department as the Acquisition and Sales Section of the Real Property Division. This section is responsible for land and property acquisitions and sales and right-of-way and easement acquisitions.

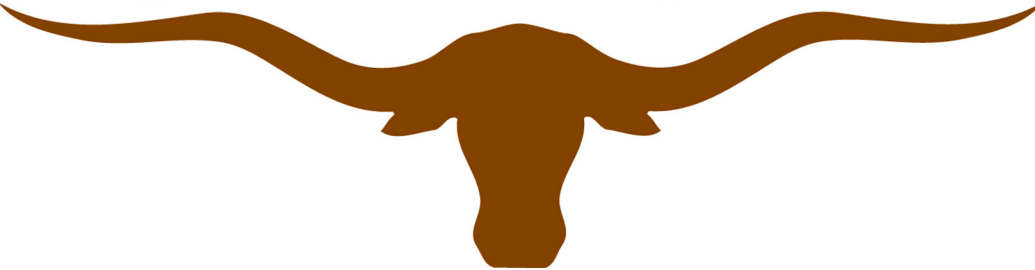
In FY2017 the Real Property Section was transferred out of the Capital Project Services Fund and in to the Property Management Department's General Fund Budget.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 473,184	\$ 0	\$ 0
Employee Benefits	\$ 0	\$ 145,668	\$ 0	\$ 0
Professional & Tech Svcs	\$ 0	\$ 37,083	\$ 0	\$ 0
Utilities Repairs & Rentals	\$ 0	\$ 75,550	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 7,647	\$ 0	\$ 0
Supplies	\$ 0	\$ 12,369	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 751,501	\$ 0	\$ 0
Authorized Positions	0.00	8.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60102 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PM GENERAL SERVICES</u>								
0214010	PM ACQUISITION & SALES	\$ 0	\$ 751,501	\$ 0	\$ 0	0.00	8.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 751,501</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>8.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 0	\$ 751,501	\$ 0	\$ 0	0.00	8.00	0.00	0.00

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FUND STATEMENT**FUND: 60111****INSURANCE**

The Human Resources Department oversees the Group Health and Life Insurance Fund, Retiree Healthcare Trust Fund, and Risk Financing Fund. In FY2016, as a result of the reevaluation of the way “risk” was managed in the City, the risk functions between Finance and Human Resources were combined into a single unit. The Risk Management Fund and the Workers’ Compensation Fund were combined into the new Risk Financing Fund. The Risk Financing Fund, which manages the Risk Management and Workers’ Compensation Divisions, is responsible for property and liability insurance and claims management, coordinating loss identification, reduction, and prevention programs, and providing workers’ compensation benefits. Human Resources oversees the Group Health and Life Insurance and Retiree Healthcare Trust Funds for the group medical benefits program for active and retired city employees.

Insurance program revenues primarily come from transfer payments from other City departments. Revenue is budgeted based on expected expenditures required to meet current year expenses, as well as payments towards prior years’ incurred expenses. The Group Health and Life Insurance Fund also derive revenue from active City employee contributions. In FY2016, to aid in the financial management activities and to demonstrate legal compliance, a new fund was created segregating functions and activities related to the administration of retirees. The new fund, Retiree Healthcare Trust Fund, will account for revenue generated and expenditures incurred in administering retired employee’s group benefits.

The designated insurance operating funds are as follows:

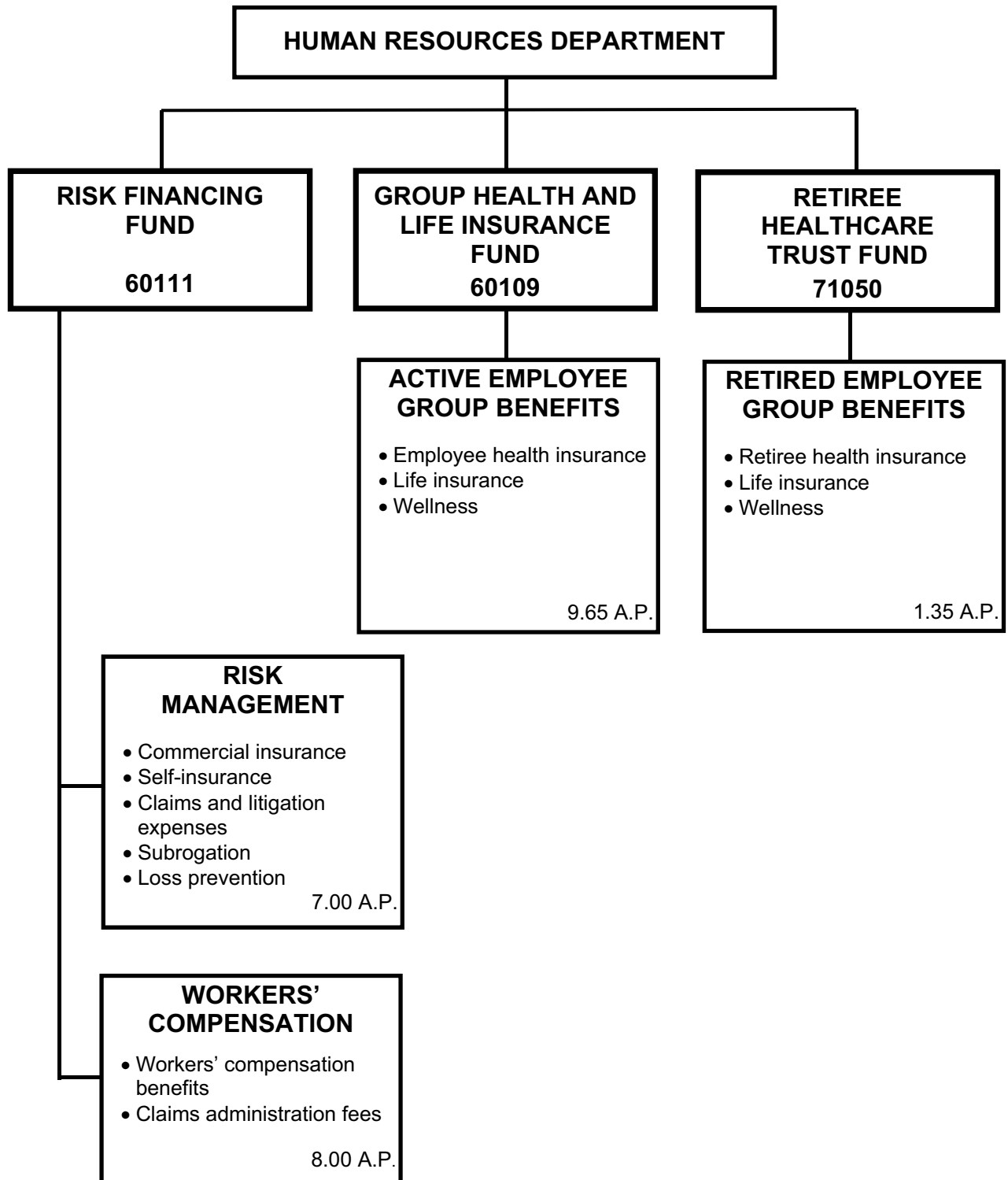
RISK MANAGEMENT: The Risk Management Division manages the risk management program which is comprised of the City’s commercial insurance program and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling costs from losses and costs incurred by the City due to accidents, as well as managing an integrated program responsible for the preservation and protection of the City’s resources and assets through loss prevention, loss control, and risk financing mechanisms. The goals of risk management are the protection of City resources and to minimize the financial impact when losses occur. This is accomplished by proactively analyzing risks and exposures that face the City in its daily operations.

WORKERS’ COMPENSATION: The Workers’ Compensation Division is responsible for providing statutorily-mandated workers’ compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers’ Compensation Act. This program is self-insured and a third-party administrator/contractor handles claims. The City purchases commercial excess insurance that provides per occurrence statutory limits of liability coverage, but with self-insured retention levels per occurrence of \$2,500,000 for police officers and fire fighters, and \$1,750,000 for all other employees.

GROUP HEALTH AND LIFE INSURANCE: Since FY2002, the City has been self-insured for the medical benefits it offers City employees, retirees, and their eligible spouses and/or dependents. However, the City is reinsured with excess coverage at \$1,000,000 Specific Stop Loss insurance per person per plan year. Since January 1, 2015, the City provides coverage basic life and AD&D of one time each employee’s annual salary at no cost to employees. A \$5,000 death benefit is provided for each eligible retiree from the Retired Employees Group Death Benefit Fund.

RETIREE HEALTHCARE TRUST: The City provides postemployment health care benefits established under legal authority of the City Charter and administered by the City. In FY2016, the single-employer defined benefit retirement health care trust was established and is administered by Human Resources. The City also provides a \$5,000 lump sum death benefit single employer plan for beneficiaries of retired employees who retired on or after January 1, 1970.

INSURANCE – 26.00 A.P.



**RISK FINANCING FUND
FUND BUDGET SUMMARY
FY2017**

REVENUES:

City Fund Contributions	\$20,075,590
Capital Project Services	\$66,480
Culture and Tourism Fund	\$715,777
Environmental Protection Fund	\$21,635
Equipment Services Fund	\$298,941
General Fund	\$13,857,849
Group Health	\$6,588
Information Systems Fund	\$167,258
Municipal Airports Fund	\$149,616
Municipal Golf Fund	\$53,566
Municipal Parking Fund	\$65,826
Red Light Enforcement	\$19,379
Risk Financing Fund	\$28,951
Solid Waste Fund	\$141,378
Storm Water Utility Fund	\$200,900
Water and Sewer Fund	\$3,089,409
Workers' Compensation Reimbursement	\$1,152,992
Miscellaneous Revenue (Subrogation)	\$39,045
SUBTOTAL REVENUE	\$20,075,590

USE OF NET POSITION \$0

TOTAL REVENUE **\$20,075,590**

EXPENDITURES:

Total Recurring Expenses	\$19,161,302
Salaries and Wages	\$1,116,570
Employee Benefits	\$482,071
Professional & Technical Services	\$742,611
Utilities, Repairs and Rentals	\$6,960
Other Purchased Services	\$16,778,859
Supplies	\$34,231
Administrative Service Charge	\$0
Capital Outlay, Debt Service and Transfers	\$18,359
Property/Capital Assets	\$0
Debt Service	\$0
Transfer and Others - IT Refresh Transfer Out	\$18,359
SUBTOTAL EXPENSES	\$19,179,661

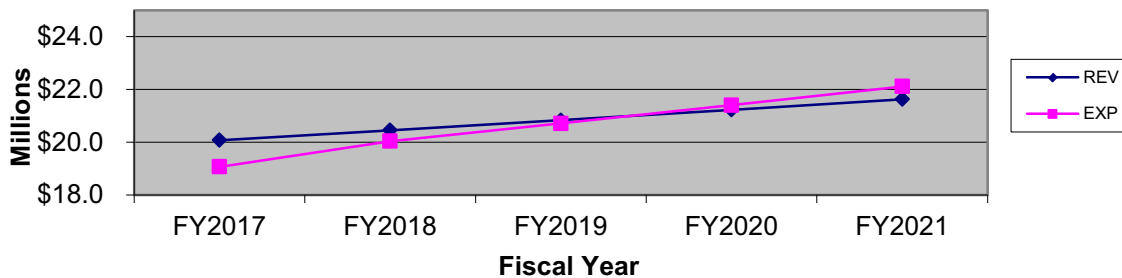
CONTRIBUTION TO NET POSITION \$895,929

TOTAL EXPENDITURES **\$20,075,590**

**RISK FINANCING FUND FIVE YEAR FORECAST
FISCAL YEAR 2017 THROUGH 2021**

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	(\$7,675,797)	(\$6,675,797)	(\$6,263,956)	(\$6,138,770)	(\$6,311,579)
Revenues ⁽¹⁾					
General Fund Contribution	\$13,857,849	\$14,135,006	\$14,417,706	\$14,706,060	\$15,000,181
Enterprise Funds	\$3,647,129	\$3,720,072	\$3,794,473	\$3,870,362	\$3,947,770
Internal Services Funds	\$568,218	\$579,582	\$591,174	\$602,997	\$615,057
Special Funds	\$810,357	\$826,564	\$843,095	\$859,957	\$877,156
Other Revenue	\$1,192,037	\$1,192,037	\$1,192,037	\$1,192,037	\$1,192,037
Total Revenue	\$20,075,590	\$20,453,261	\$20,838,486	\$21,231,415	\$21,632,202
Total Resources	\$12,399,793	\$13,777,464	\$14,574,530	\$15,092,644	\$15,320,623
Expenses					
Personnel Services	\$1,116,570	\$1,224,972	\$1,216,037	\$1,202,875	\$1,185,140
Employee Benefits	\$482,071	\$566,818	\$533,496	\$495,195	\$451,545
Professional & Technical Services	\$742,611	\$757,463	\$772,612	\$788,065	\$803,826
Utilities, Repairs and Rentals	\$6,960	\$7,238	\$7,528	\$7,829	\$8,142
Other Purchased Services	\$16,778,859	\$17,450,013	\$18,148,014	\$18,873,934	\$19,628,892
Supplies	\$34,231	\$34,916	\$35,613	\$36,325	\$37,052
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	(\$85,712)	\$0	\$0	\$0	\$0
Total Expenses	\$19,075,590	\$20,041,420	\$20,713,300	\$21,404,223	\$22,114,597
Projected Variance	\$1,000,000	\$411,841	\$125,186	(\$172,809)	(\$482,395)
Projected Working Capital	(\$6,675,797)	(\$6,263,956)	(\$6,138,770)	(\$6,311,579)	(\$6,793,974)
Reserve Requirement ⁽²⁾	\$3,194,189	\$3,340,905	\$3,452,907	\$3,568,084	\$3,686,503
Excess/(Deficit)	(\$9,869,986)	(\$9,604,860)	(\$9,591,677)	(\$9,879,663)	(\$10,480,477)

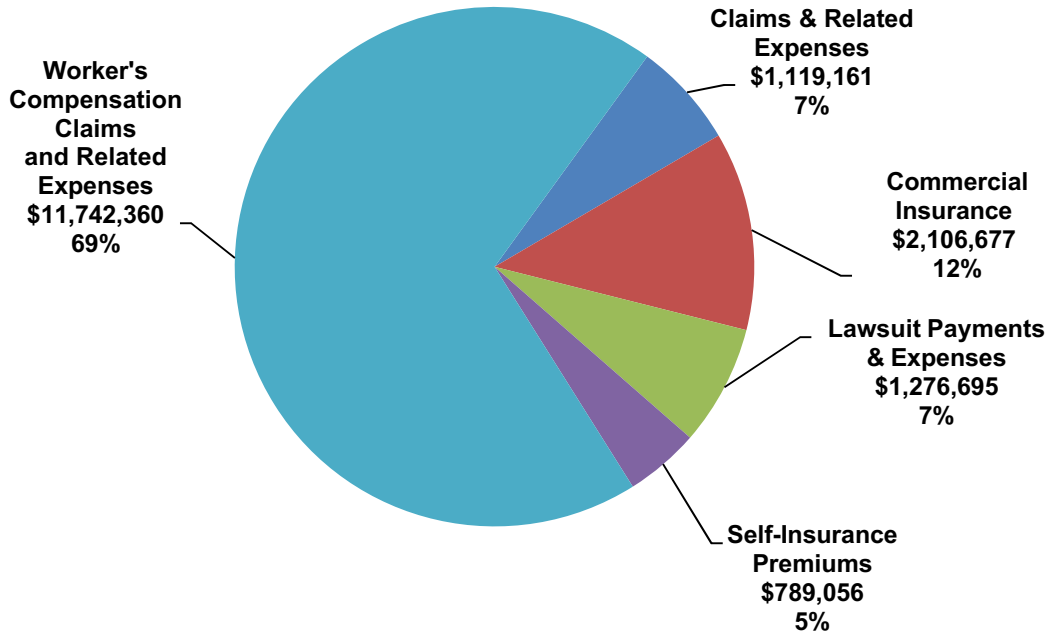
**RISK FINANCING FUND
PROJECTED REVENUES AND EXPENDITURES**



- (1) This model **reflects** average rate increases of 4% for the next four years beginning in FY2017.
- (2) This model does not assume any growth in Administrative Costs or Single Stop Loss.
- (3) This model assumes a growth in Claims and Medicare Advantage.
- (4) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

**COMPARISON OF RISK FINANCING FUND
EXPENSES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Claims & Related Expenses	\$1,157,703	\$1,045,512	\$1,119,161	\$1,127,461	\$1,119,161
Commercial Insurance	2,065,982	2,059,566	2,106,677	2,106,677	2,106,677
Lawsuit Payments & Expenses	1,102,500	1,189,978	1,276,695	1,726,695	1,276,695
Self-Insurance Premiums	580,540	758,450	789,056	789,056	789,056
Worker's Compensation Claims and Related Expenses	9,994,407	9,948,106	11,670,182	11,670,182	11,742,360
Admin & Operating Expenses	36,051,244	1,585,838	2,249,051	2,249,051	2,145,712
SUBTOTAL EXPENSES	\$50,952,376	\$16,587,448	\$19,210,822	\$19,669,122	\$19,179,661
Contribution to Net Position	\$3,479,570	\$0	\$1,000,000	\$1,000,000	\$895,929
TOTAL EXPENSES	\$54,431,946	\$16,587,448	\$20,210,822	\$20,669,122	\$20,075,590

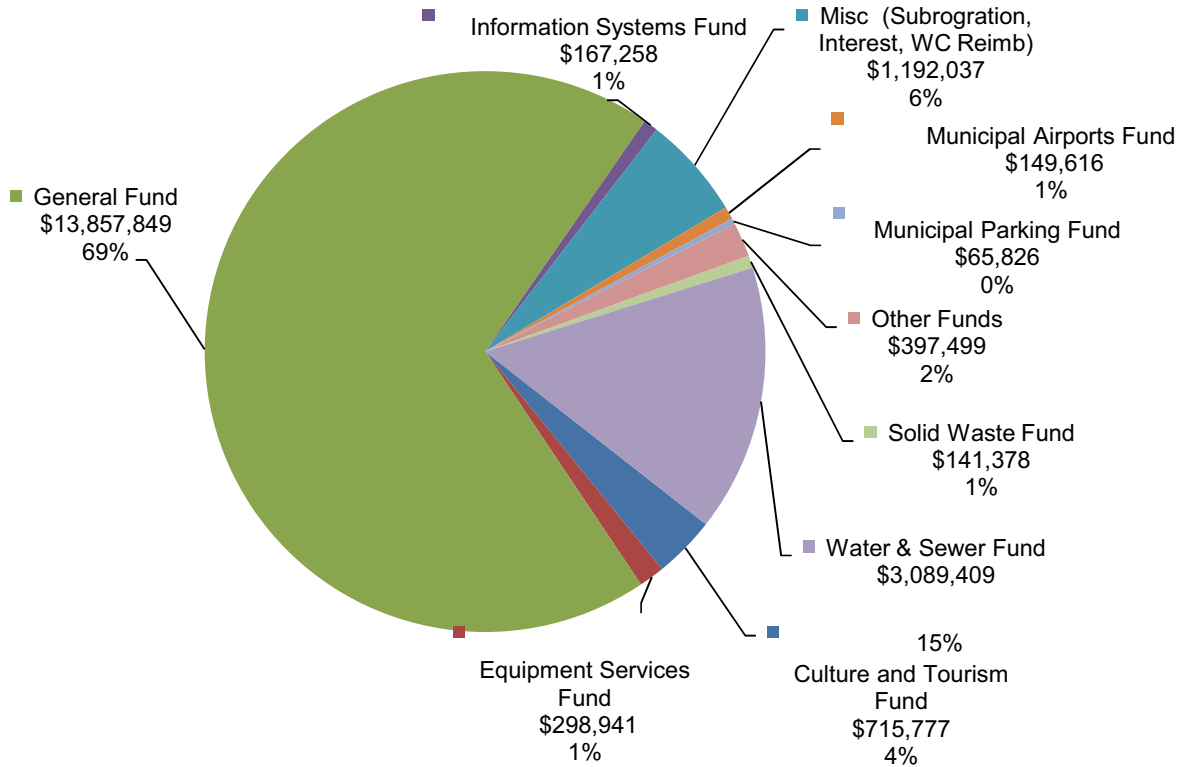


COMPARISON OF RISK FINANCING FUND - RISK FINANCING REVENUES

	ACTUAL FY2014*	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Culture and Tourism Fund	\$81,148	\$498,645	\$702,674	\$702,674	\$715,777
Equipment Services Fund	416,761	396,767	328,230	328,230	298,941
General Fund	8,665,435	13,155,282	13,885,660	14,335,660	13,857,849
Information Systems Fund	0	115,243	144,813	144,813	167,258
Misc (Subrogation, Interest, WC Reimb)	1,464,244	2,466,124	1,290,527	1,298,827	1,192,037
Municipal Airports Fund	0	171,979	144,727	144,727	149,616
Municipal Parking Fund	0	95,076	66,578	66,578	65,826
Other Funds	1,842,683	625,875	370,928	370,928	397,499
Solid Waste Fund	0	98,005	116,787	116,787	141,378
Water & Sewer Fund	2,059,036	3,627,052	3,159,898	3,159,898	3,089,409
SUBTOTAL REVENUE	\$14,529,307	\$21,250,047	\$20,210,822	\$20,669,122	\$20,075,590
Use of Net Position	\$36,423,069	\$0	\$0	\$8,300	\$0
TOTAL REVENUE	\$50,952,376	\$21,250,047	\$20,210,822	\$20,677,422	\$20,075,590

*FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfers resumed in FY2015.

*FY2015 The Risk Management and Workers Comp Funds were merged



FUND BUDGET SUMMARY**DEPARTMENT:**

RISK FINANCING FUND

FUND/CENTER

60111/0147110:0149010

SUMMARY OF FUND RESPONSIBILITIES:

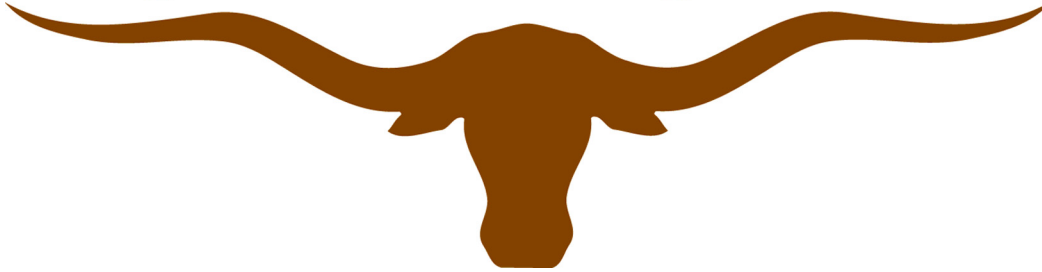
In FY2016, the Workers' Compensation Fund and the Risk Management Fund were combined into the new Risk Financing Fund.

The Risk Management Division of the Risk Financing Fund receives revenue from all City operating funds by allocations from departments based on current insurance rates, prior claims experience, current claim indemnity reserves, litigation costs, administrative costs, claim expenses, and predictive actuarial recommendations. The Risk Management division also obtains revenue from property insurance policy payments when a catastrophic loss exceeds the applicable policy deductible.

The Workers' Compensation Division of the Risk Financing Fund provides statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. The Fund expenses are experience-rated, based on actual workers' compensation claims for the previous three years of claims experience, as well as administrative costs for the upcoming year. Workers' Compensation expenses include indemnity medical, legal, administrative and other occupational health and safety-related costs. Workers' Compensation revenue comes from all City operating funds, capital projects and other miscellaneous sources.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 1,150,681	\$ 1,116,570	\$ 1,116,570
Employee Benefits	\$ 0	\$ 534,587	\$ 482,071	\$ 482,071
Professional & Tech Svcs	\$ 0	\$ 1,847,493	\$ 1,838,641	\$ 1,838,641
Utilities Repairs & Rentals	\$ 0	\$ 20,976	\$ 6,960	\$ 6,960
Other Purchased Services	\$ 0	\$ 15,602,575	\$ 15,682,829	\$ 15,682,829
Supplies	\$ 0	\$ 54,510	\$ 34,231	\$ 34,231
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 1,000,000	\$ 914,288	\$ 914,288
Total Expenditures	\$ 0	\$ 20,210,822	\$ 20,075,590	\$ 20,075,590
Authorized Positions	0.00	15.80	15.00	15.00

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DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60111 RISK FINANCING FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>PROPERTY AND CASUALTY DIVISION</u>								
0147110	HR CLAIMS PMTS AND COSTS	\$ 0	\$ 1,119,161	\$ 1,119,161	\$ 1,119,161	0.00	0.00	0.00	0.00
0147120	HR LAWSUIT PMTS AND COSTS	0	1,276,695	1,276,695	1,276,695	0.00	0.00	0.00	0.00
0147130	HR COMM INSURANCE PREMIUMS	0	2,106,677	2,106,677	2,106,677	0.00	0.00	0.00	0.00
0147140	HR SELF INSURANCE PREMIUMS	0	789,056	789,056	789,056	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 5,291,589	\$ 5,291,589	\$ 5,291,589	0.00	0.00	0.00	0.00
	<u>WORKERS' COMP INS</u>								
0147310	HR WORKER'S COMP INSURANCE	\$ 0	\$ 13,598,553	\$ 13,462,872	\$ 13,462,872	0.00	8.50	8.00	8.00
	Sub-Total	\$ 0	\$ 13,598,553	\$ 13,462,872	\$ 13,462,872	0.00	8.50	8.00	8.00
	<u>RISK MANAGEMENT</u>								
0149010	HR RISK MANAGEMENT	\$ 0	\$ 1,320,680	\$ 1,321,129	\$ 1,321,129	0.00	7.30	7.00	7.00
	Sub-Total	\$ 0	\$ 1,320,680	\$ 1,321,129	\$ 1,321,129	0.00	7.30	7.00	7.00
	TOTAL	\$ 0	\$ 20,210,822	\$ 20,075,590	\$ 20,075,590	0.00	15.80	15.00	15.00

**GROUP HEALTH AND LIFE INSURANCE FUND BUDGET SUMMARY
FY2017**

REVENUES:

City Fund Contributions	\$56,089,233
Capital Projects Service Fund	\$616,452
Crime Control and Prevention District Fund	\$3,524,316
Culture and Tourism Fund	\$1,051,716
Environmental Protection Fund	\$245,964
General Fund	\$42,452,592
Group Health & Life Insurance Fund	\$72,276
Information Systems Fund	\$1,210,104
Municipal Airports Fund	\$199,932
Municipal Golf Fund	\$359,988
Municipal Parking Fund	\$90,300
Property Management Fund (Equipment Svcs)	\$993,042
Red Light Enforcement Fund	\$40,572
Retiree Healthcare Trust	\$15,696
Risk Financing Fund	\$119,256
Solid Waste Fund	\$979,908
Storm Water Utility Fund	\$927,516
Water and Sewer Fund	\$8,092,536
Allowance for Vacancies	(\$4,902,933)
TOTAL REVENUE	\$56,089,233

OTHER FINANCING SOURCES:

Interest on Investments	\$357,366
Miscellaneous Revenue-Wellness Incentive Premium	\$700,000
Contributions for Medical Coverage:	
Active Employees and Dependents	\$18,509,447
TOTAL REVENUES	\$75,656,046

Use of Fund Balance \$0

TOTAL REVENUE AND OTHER FINANCING SOURCES \$75,656,046

EXPENDITURES:

Salaries and Wages	\$685,210
Employee Benefits	\$1,157,731
Professional & Technical Services	\$683,843
Utilities, Repairs and Rentals	\$6,633
Other Purchased Services	\$73,083,055
Supplies	\$30,612
TOTAL RECURRING EXPENSES	\$75,647,084

CAPITAL OUTLAY, DEBT SERVICE AND TRANSFERS:

Property/Capital Assets	\$0
Debt Service	\$0
Transfer and Others	\$8,962
TOTAL CAPITAL OUTLAY, DEBT SERVICE AND TRANSFERS	\$8,962

OTHER FINANCING USE:

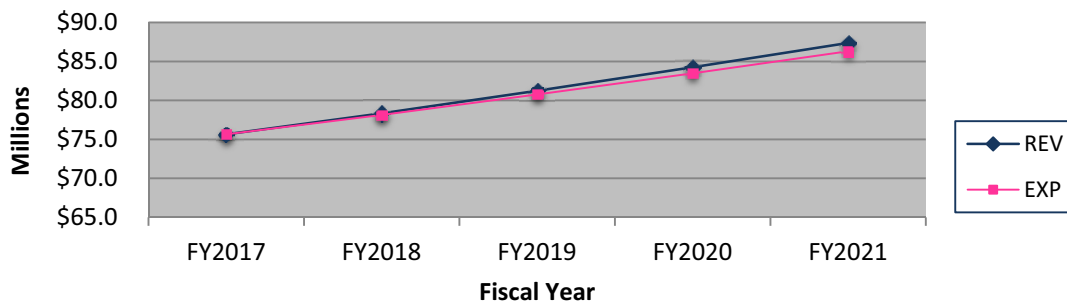
Contribution to Net Position \$0

TOTAL EXPENDITURES \$75,656,046

GROUP HEALTH AND LIFE INSURANCE FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$14,875,000	\$14,875,000	\$15,142,874	\$15,688,984	\$16,524,087
Revenues⁽¹⁾					
Interest	\$357,366	\$371,661	\$386,527	\$401,988	\$418,068
Miscellaneous	\$0	\$0	\$0	\$0	\$0
General Fund Contribution	\$42,452,592	\$44,023,338	\$45,652,201	\$47,341,333	\$49,092,962
Other Funds Contribution	\$18,539,544	\$19,225,507	\$19,936,851	\$20,674,514	\$21,439,471
Employee Contribution	\$19,209,447	\$19,920,197	\$20,657,244	\$21,421,562	\$22,214,160
Contra Revenue-Vacancy Savings	<u>(\$4,902,903)</u>	<u>(\$5,084,310)</u>	<u>(\$5,272,430)</u>	<u>(\$5,467,510)</u>	<u>(\$5,669,808)</u>
Total Revenue	\$75,656,046	\$78,456,392	\$81,360,393	\$84,371,887	\$87,494,853
Total Resources	\$90,531,046	\$93,331,392	\$96,503,268	\$100,060,872	\$104,018,940
Expenses					
Personnel Services	\$685,210	\$704,530	\$724,430	\$744,927	\$766,039
Employee Benefits	\$1,157,731	\$1,161,605	\$1,165,594	\$1,169,704	\$1,173,937
Professional & Technical Services ⁽²⁾	\$5,432,951	\$5,446,628	\$5,460,578	\$5,474,808	\$5,489,322
Utilities, Repairs and Rentals	\$6,633	\$6,766	\$6,901	\$7,039	\$7,180
Other Purchased Services ^{(2) (3)}	\$68,333,947	\$70,828,803	\$73,415,969	\$76,098,859	\$78,881,015
Supplies	\$30,612	\$31,224	\$31,849	\$32,486	\$33,135
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	<u>\$8,962</u>	<u>\$8,962</u>	<u>\$8,962</u>	<u>\$8,962</u>	<u>\$8,962</u>
Total Expenses	\$75,656,046	\$78,188,517	\$80,814,284	\$83,536,785	\$86,359,590
Projected Variance	\$0	\$267,874	\$546,110	\$835,103	\$1,135,263
Projected Working Capital	\$14,875,000	\$15,142,874	\$15,688,984	\$16,524,087	\$17,659,350
Reserve Requirement ⁽⁴⁾	\$12,610,369	\$13,032,532	\$13,470,247	\$13,924,088	\$14,394,650
Excess/(Deficit)	\$2,264,631	\$2,110,343	\$2,218,737	\$2,599,999	\$3,264,700

Group Health and Life Insurance Fund Projected Revenues and Expenses



(1) This model **reflects** average rate increases of 4% for the next four years beginning in FY2017.

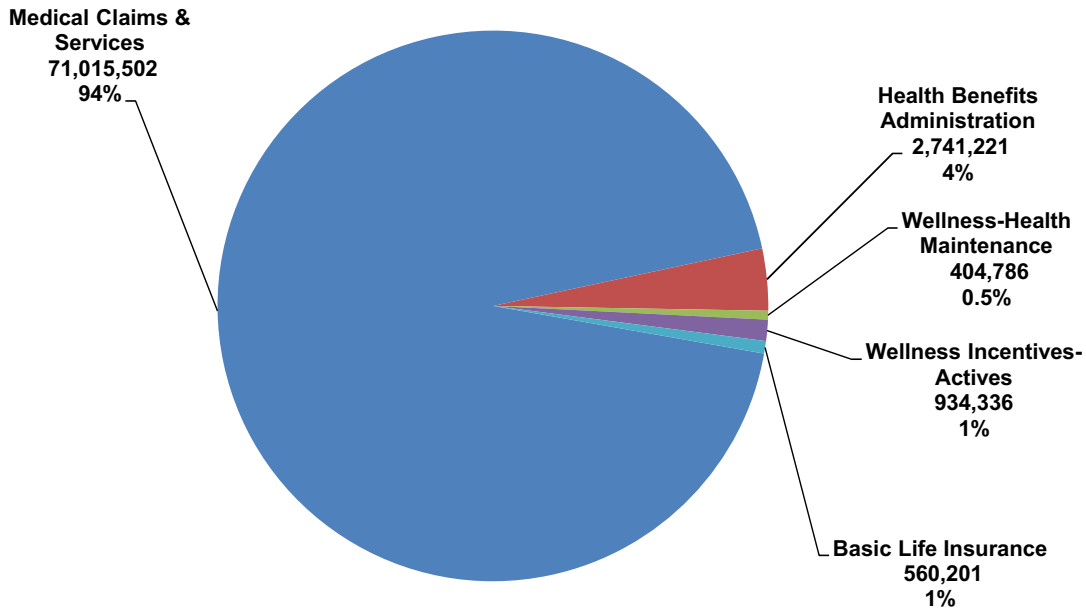
(2) This model does not assume any growth in Administrative Costs or Single Stop Loss.

(3) This model assumes a growth in Claims and Medicare Advantage.

(4) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

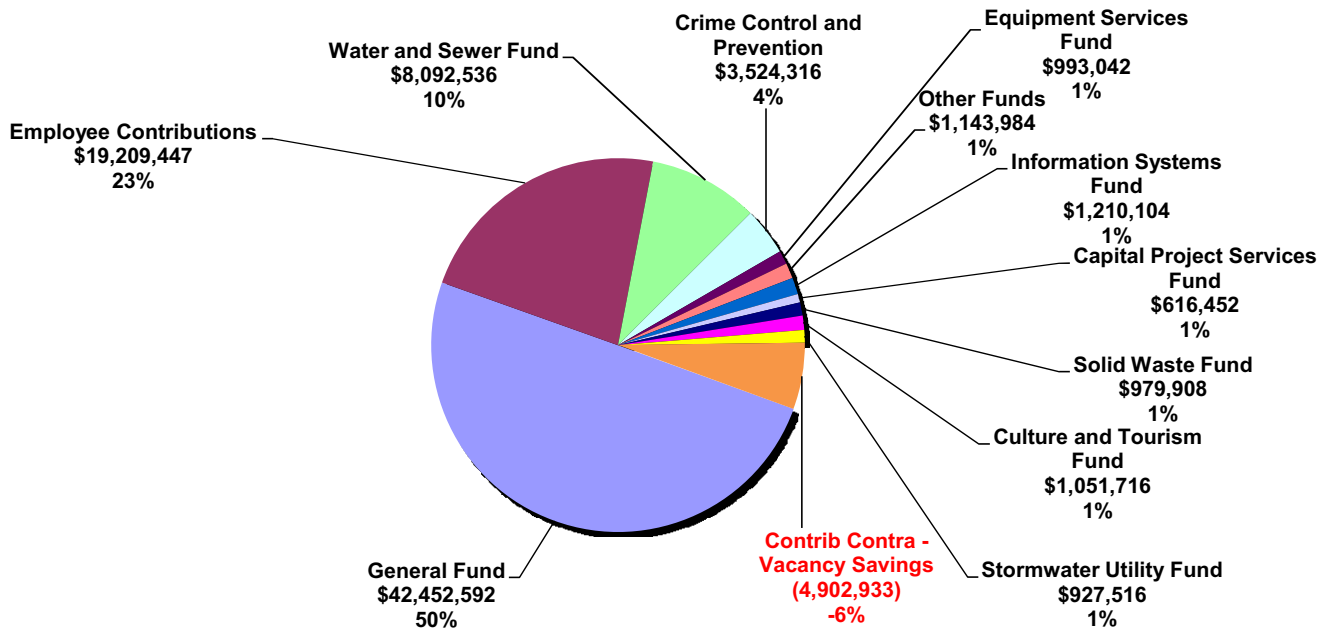
COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND EXPENSES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Medical Claims & Services					
Employees and Dependents	\$88,892,097	\$68,805,253	\$65,503,315	\$77,131,589	\$71,015,502
Retirees and Dependents	<u>882,988</u>	<u>2,753,295</u>	<u>25,558,227</u>	<u>25,558,227</u>	<u>0</u>
SUBTOTAL	89,775,085	71,558,548	91,061,542	102,689,816	71,015,502
Medicare Advantage Premium	\$3,436,214	\$0	\$7,507,151	\$7,507,151	\$0
Health Benefits Administration	919,722	1,852,766	1,681,693	1,681,693	2,741,221
Wellness-Health Maintenance	831,413	851,515	1,316,324	1,316,324	404,786
Wellness Incentives-Actives	0	0	0	0	934,336
Basic Life Insurance	161,167	440,346	533,525	533,525	560,201
Refunding Loss	9,161,172	0	0	0	0
SUBTOTAL EXPENSES	\$104,284,773	\$74,703,175	\$102,100,235	\$113,728,509	\$75,656,046
Contributions to Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$104,284,773	\$74,703,175	\$102,100,235	\$113,728,509	\$75,656,046



**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND
REVENUES**

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Employee Contributions	\$18,217,916	\$18,384,374	\$19,075,830	\$19,075,830	\$19,209,447
Retiree Contributions	<u>6,784,552</u>	<u>0</u>	<u>7,604,335</u>	<u>7,604,335</u>	<u>0</u>
SUBTOTAL	\$25,002,468	\$18,384,374	\$26,680,165	\$26,680,165	\$19,209,447
City Fund Contributions					
General Fund	\$55,674,943	\$23,155,252	\$54,473,316	\$54,473,316	\$42,452,592
Water and Sewer Fund	10,071,926	9,875,471	9,686,315	9,686,315	8,092,536
Crime Control and Prevention District Fund	2,677,773	2,711,641	2,694,672	2,694,672	3,524,316
Equipment Services Fund	1,527,460	1,485,209	1,541,558	1,541,558	993,042
Other Funds	2,653,659	1,920,534	1,744,543	1,744,543	1,143,984
Information Systems Fund	1,375,342	1,417,910	1,404,669	1,404,669	1,210,104
Miscellaneous Revenue	87,531	416,445	110,905	110,905	357,366
Capital Project Services Fund	1,209,395	2,195,235	707,460	707,460	616,452
Solid Waste Fund	1,011,763	1,040,657	1,110,665	1,110,665	979,908
Culture and Tourism Fund	1,006,627	973,805	1,059,520	1,059,520	1,051,716
Stormwater Utility Fund	870,570	853,561	886,447	886,447	927,516
Contrib Contra - Vacancy Savings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(4,902,933)</u>
SUBTOTAL REVENUE	\$103,169,457	\$64,430,094	\$102,100,235	\$102,100,235	\$75,656,046
Use of Net Position	\$1,115,316	\$0	\$0	\$11,628,274	\$0
TOTAL REVENUE	\$104,284,773	\$64,430,094	\$102,100,235	\$113,728,509	\$75,656,046



FUND BUDGET SUMMARY**DEPARTMENT:**

GROUP HEALTH AND LIFE INSURANCE

FUND/CENTER

60109/0148500:0148540

SUMMARY OF FUND RESPONSIBILITIES:

Funds for the health insurance for employees, retirees, and their dependents, plus basic life insurance for employees, are budgeted in the Group Health and Life Insurance Fund. Since FY2002, the Group Health and Life Insurance Fund budget has included funds for the Employees' Wellness Program. Fund revenues come from active employee and retiree contributions, contributions from City funds and interest on investments.

The total FY2017 revenue for group health care and basic life coverage includes interest and other income. When determining the revenue contribution ratio, without the use of fund balance reserves and other income, the City contributes approximately 70% and employees and retirees contribute approximately 30%.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 603,552	\$ 702,924	\$ 685,210	\$ 685,210
Employee Benefits	\$ 596,091	\$ 972,229	\$ 1,157,731	\$ 1,157,731
Professional & Tech Svcs	\$ 3,652,326	\$ 4,357,119	\$ 5,432,951	\$ 5,432,951
Utilities Repairs & Rentals	\$ 12,079	\$ 11,630	\$ 6,633	\$ 6,633
Other Purchased Services	\$ 90,055,855	\$ 95,966,545	\$ 68,333,947	\$ 68,333,947
Supplies	\$ 32,230	\$ 39,788	\$ 30,612	\$ 30,612
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 9,161,172	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 50,000	\$ 8,962	\$ 8,962
Total Expenditures	\$ 104,113,305	\$ 102,100,234	\$ 75,656,046	\$ 75,656,046
Authorized Positions	9.57	10.50	9.65	9.65

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 60109 GROUP HEALTH FUND		Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
	<u>WORKERS' COMP INS</u>								
0147310	HR WORKER'S COMP INSURANCE	\$ 9,099,527	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,099,527</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>GROUP HEALTH INSURANCE</u>								
0148500	HR HEALTH MAINTENANCE	\$ 831,412	\$ 1,316,324	\$ 404,786	\$ 404,786	3.00	3.00	2.55	2.55
0148510	HR HEALTH BENEFITS ADMIN	977,843	1,681,692	2,741,221	2,741,221	6.57	7.50	7.10	7.10
0148520	HR ACTIVE EMPLOYEE INSURANCE	89,053,107	66,036,840	72,510,039	72,510,039	0.00	0.00	0.00	0.00
0148540	HR RETIRED EMPLOYEE INSURANCE	4,151,416	33,065,378	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 95,013,778</u>	<u>\$ 102,100,234</u>	<u>\$ 75,656,046</u>	<u>\$ 75,656,046</u>	<u>9.57</u>	<u>10.50</u>	<u>9.65</u>	<u>9.65</u>
	TOTAL	\$ 104,113,305	\$ 102,100,234	\$ 75,656,046	\$ 75,656,046	9.57	10.50	9.65	9.65

**RETIREE HEALTHCARE TRUST FUND
FY2017**

REVENUES:

City Fund Contributions	\$23,713,929
Culture and Tourism Fund	\$157,620
General Fund	\$18,906,519
Information Systems Fund	\$401,931
Municipal Airports Fund	\$86,691
Municipal Golf Fund	\$39,405
Property Management Fund (Equipment Svcs)	\$732,933
Risk Financing Fund	\$94,572
Solid Waste Fund	\$370,407
Storm Water Utility Fund	\$31,524
Water and Sewer Fund	\$2,892,327

SUBTOTAL REVENUE **\$23,713,929**

Other Financing Sources	\$6,592,264
Contributions for additional premiums:	\$150,000
Retirees and Dependents	\$6,442,264

USE OF NET POSITION \$0

TOTAL REVENUE **\$30,306,193**

EXPENDITURES:

Total Recurring Expenses	\$30,306,193
Salaries and Wages	\$85,696
Employee Benefits	\$267,480
Professional & Technical Services	\$0
Utilities, Repairs and Rentals	\$0
Other Purchased Services	\$29,953,017
Supplies	\$0

SUBTOTAL EXPENSES **\$30,306,193**

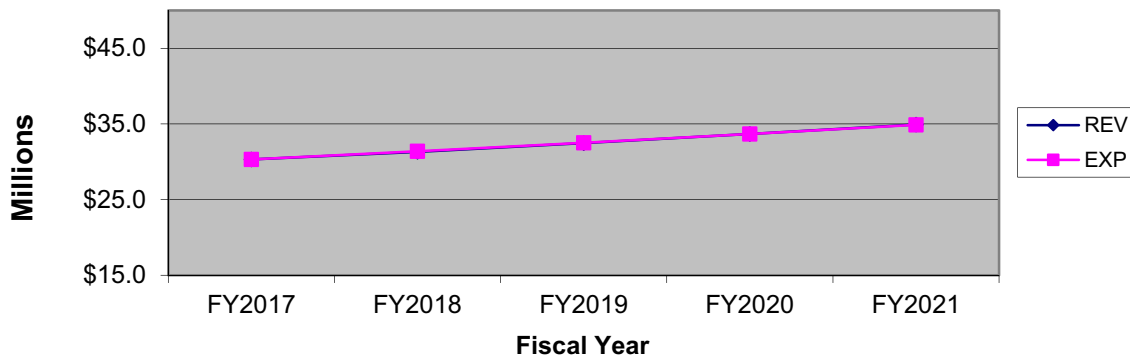
CONTRIBUTION TO NET POSITION \$0

TOTAL EXPENDITURES **\$30,306,193**

RETIREE HEALTHCARE TRUST FUND FIVE YEAR FORECAST FISCAL YEAR 2017 THROUGH 2021

	FY2017 Adopted	FY2018 Projected	FY2019 Projected	FY2020 Projected	FY2021 Projected
Beginning Working Capital	\$0	\$0	\$35,871	\$114,640	\$237,935
Revenues⁽¹⁾					
Interest	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$150,000	\$150,000	\$156,000	\$162,240	\$168,730
General Fund Contribution	\$18,906,519	\$19,606,060	\$20,331,484	\$21,083,749	\$21,863,848
Other Funds Contribution	\$4,807,410	\$4,985,284	\$5,169,740	\$5,361,020	\$5,559,378
Retiree Contribution	<u>\$6,442,264</u>	<u>\$6,680,628</u>	<u>\$6,927,811</u>	<u>\$7,184,140</u>	<u>\$7,449,953</u>
Total Revenue	\$30,306,193	\$31,421,972	\$32,585,035	\$33,791,149	\$35,041,909
Total Resources	\$30,306,193	\$31,421,972	\$32,620,906	\$33,905,790	\$35,279,844
Expenses					
Personnel Services	\$85,696	\$88,226	\$90,831	\$93,515	\$95,358
Employee Benefits	\$267,480	\$267,989	\$268,512	\$269,052	\$269,608
Professional & Technical Services ⁽²⁾	\$762,448	\$762,448	\$762,448	\$762,448	\$762,448
Utilities, Repairs and Rentals	\$0	\$0	\$0	\$0	\$0
Other Purchased Services ^{(2) (3)}	\$29,190,569	\$30,267,439	\$31,384,474	\$32,542,839	\$33,744,063
Supplies	\$0	\$0	\$0	\$0	\$0
Property/Capital Assets	\$0	\$0	\$0	\$0	\$0
Debt	\$0	\$0	\$0	\$0	\$0
Transfers and Others	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenses	\$30,306,193	\$31,386,101	\$32,506,266	\$33,667,854	\$34,871,476
Projected Variance	\$0	\$35,871	\$78,769	\$123,295	\$170,432
Projected Working Capital	\$0	\$35,871	\$114,640	\$237,935	\$408,367
Reserve Requirement ⁽⁴⁾	\$5,052,042	\$5,232,063	\$5,418,795	\$5,612,431	\$5,813,075
Excess/(Deficit)	(\$5,052,042)	(\$5,196,192)	(\$5,304,154)	(\$5,374,496)	(\$5,404,708)

RETIREE HEALTHCARE TRUST FUND PROJECTED REVENUES AND EXPENSES



(1) This model **reflects** average rate increases of 4% for the next four years beginning in FY2017.

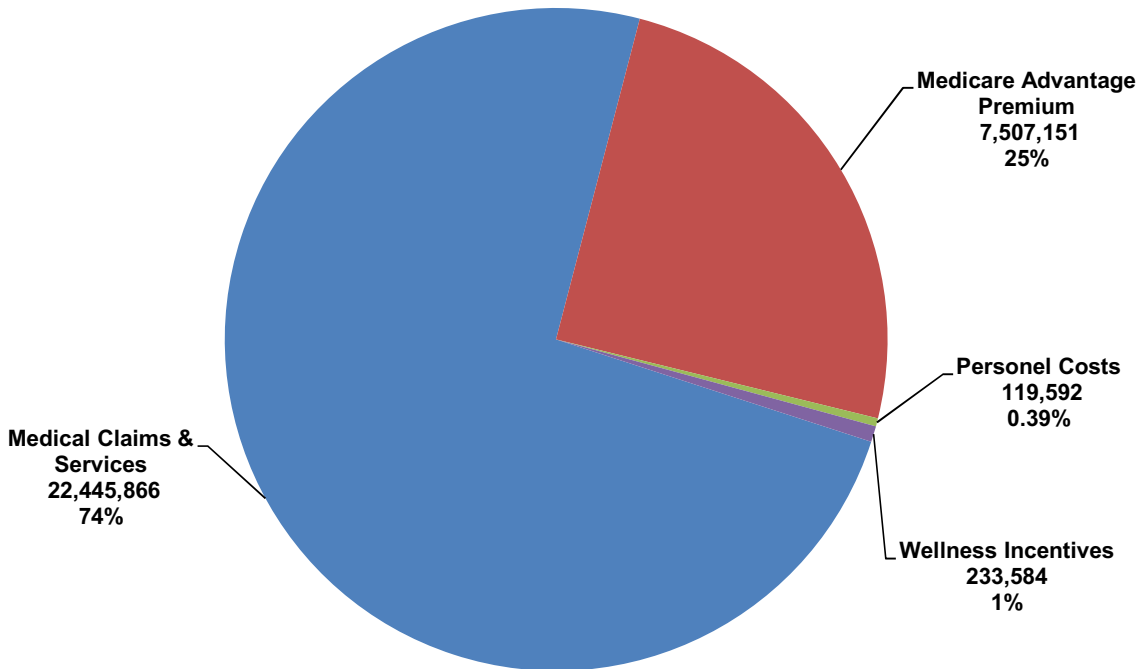
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(3) This model assumes a growth in Claims and Medicare Advantage.

(4) Special Revenue Fund Reserve Policy: A minimum Fund Balance equivalent to two months (16.67%) of regular, on-going Operating Expenditures (including transfers out). This calculation shall not include Non-Recurring Items.

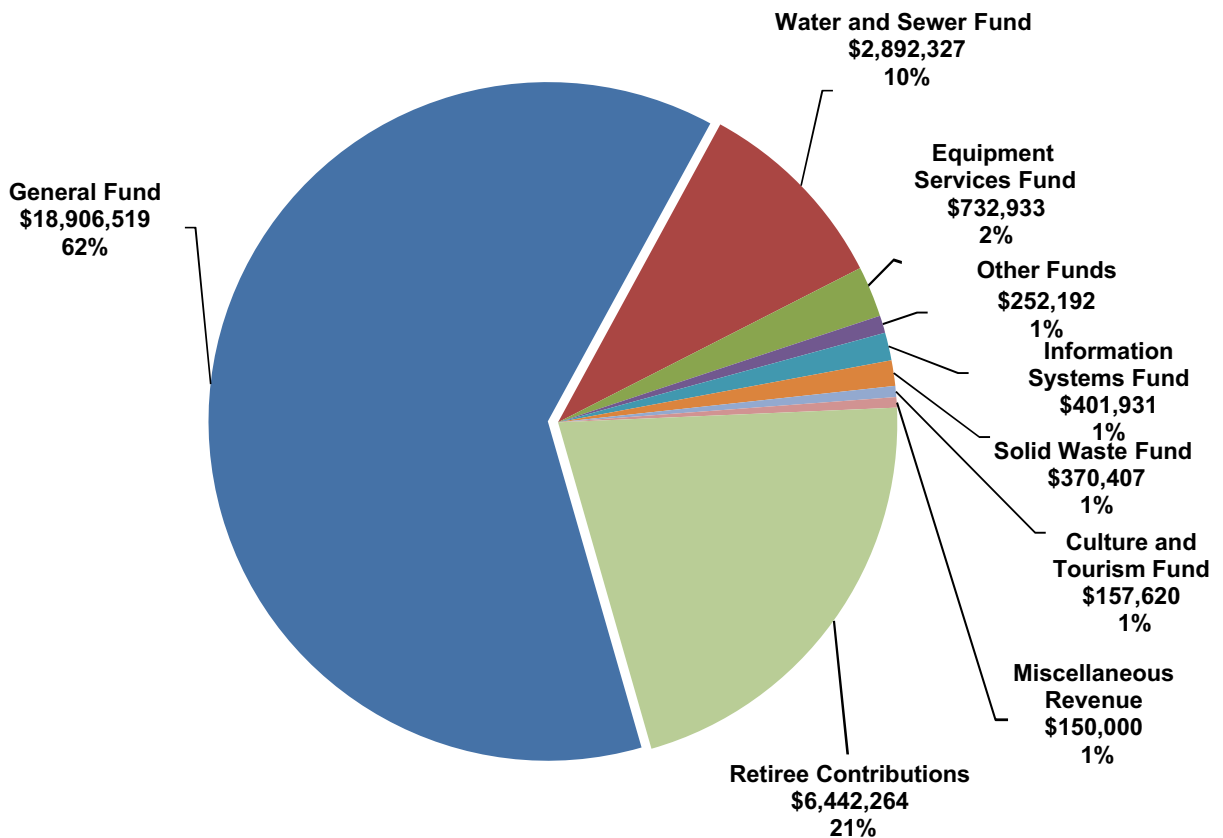
COMPARISON OF RETIREE HEALTHCARE TRUST FUND EXPENSES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Medical Claims & Services					
Retirees and Dependents	\$0	\$0	\$0	\$0	\$22,445,866
SUBTOTAL	\$0	\$0	\$0	\$0	\$22,445,866
Medicare Advantage Premium	\$0	\$0	\$0	\$0	\$7,507,151
Personel Costs	0	0	0	0	119,592
Wellness Incentives	0	0	0	0	233,584
SUBTOTAL EXPENSES	\$0	\$0	\$0	\$0	\$30,306,193
Contributions to Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$0	\$0	\$0	\$0	\$30,306,193



COMPARISON OF RETIREE HEALTHCARE TRUST FUND REVENUES

	ACTUAL FY2014	ACTUAL FY2015	BUDGET FY2016	REVISED BUDGET FY2016	ADOPTED FY2017
Retiree Contributions	\$0	\$0	\$0	\$0	\$6,442,264
SUBTOTAL	\$0	\$0	\$0	\$0	\$6,442,264
City Fund Contributions					
General Fund	\$0	\$0	\$0	\$0	\$18,906,519
Water and Sewer Fund	0	0	0	0	2,892,327
Equipment Services Fund	0	0	0	0	732,933
Other Funds	0	0	0	0	252,192
Information Systems Fund	0	0	0	0	401,931
Miscellaneous Revenue	0	0	0	0	150,000
Solid Waste Fund	0	0	0	0	370,407
Culture and Tourism Fund	0	0	0	0	157,620
SUBTOTAL REVENUE	\$0	\$0	\$0	\$0	\$30,306,193
Use of Net Position	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$0	\$0	\$0	\$0	\$30,306,193



FUND BUDGET SUMMARY**DEPARTMENT:**

RETIREE HEALTHCARE TRUST FUND

FUND/CENTER

71050/0148540

SUMMARY OF FUND RESPONSIBILITIES:

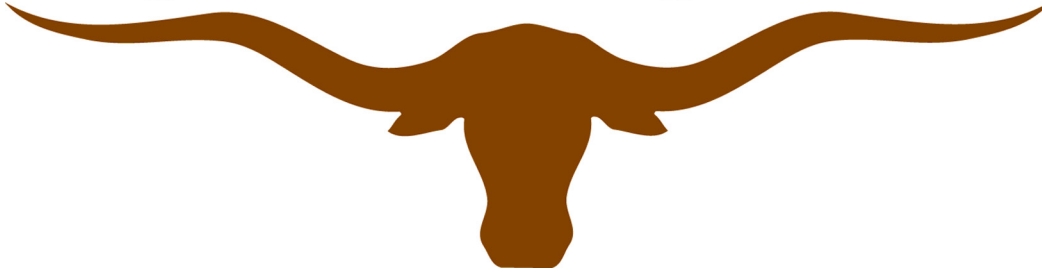
In FY2016, to aid in the financial management activities and to demonstrate legal compliance, a new fund was created segregating functions and activities related to the administration of retirees. The new fund, Retiree Healthcare Trust Fund, will account for revenue generated and expenditures incurred in administering retired employee's group benefits.

Allocations	Actual FY2015	Adopted FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Personnel Services	\$ 0	\$ 0	\$ 85,696	\$ 85,696
Employee Benefits	\$ 0	\$ 0	\$ 267,480	\$ 267,480
Professional & Tech Svcs	\$ 0	\$ 0	\$ 762,448	\$ 762,448
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 0	\$ 0
Other Purchased Services	\$ 0	\$ 0	\$ 29,190,569	\$ 29,190,569
Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 30,306,193	\$ 30,306,193
Authorized Positions	0.00	0.00	1.35	1.35

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 71050	RETIREE HEALTHCARE TRUST	Actual Expenditures FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017	Adopted Budget FY2015	Adopted Budget FY2016	Proposed Budget FY2017	Adopted Budget FY2017
Center	Center Description								
0148540	<u>GROUP HEALTH INSUR- ANCE</u> HR RETIRED EMPLOYEE INSURANCE	\$ 0	\$ 0	\$ 30,306,193	\$ 30,306,193	0.00	0.00	1.35	1.35
	Sub-Total	\$ 0	\$ 0	\$ 30,306,193	\$ 30,306,193	0.00	0.00	1.35	1.35
	TOTAL	\$ 0	\$ 0	\$ 30,306,193	\$ 30,306,193	0.00	0.00	1.35	1.35

FORT WORTH®





FY2017 SALARY SCHEDULE

The salary structures for non-exempt, exempt and exempt IT positions will be adjusted according to the changes illustrated below. These salary structure adjustments reflect changes in the job market conditions for pay structures and salaries for public and private sector organizations. Employees (exempt and non-exempt non-civil service) will receive adjustments to their pay based on their individual job performance using the City's Pay for Performance Program. Police Civil Service employees will receive increases in accordance with the Police Meet and Confer Agreement. Fire Civil Service employees will receive their increases in accordance with the Fire Collective Bargaining Contract.

I. Non-Exempt Salary Structures (Non-Civil Service)

- Salary structures will be adjusted by 2 percent

II. Exempt Salary Structures (Non-Civil Service)

- Salary structures will be adjusted by 2 percent

III. IT Exempt Salary Structures (Non-Civil Service)

- Salary structures will be adjusted by 4.25 percent

IV. Sworn Police

- Police Civil Service employees will receive salary increases in accordance with their Meet and Confer Agreement between the City of Fort Worth and the Fort Worth Police Officers Association.

V. Sworn Fire

- Fire Civil Service employees will receive salary increases in accordance with the Collective Bargaining Agreement between the City of Fort Worth and the Fort Worth Professional Firefighters Association.

VI. Temporary, Seasonal and Less Than Part-Time Employees

- Temporary, Seasonal and Less than Part-Time employees will not receive any salary increases.

VII. Council Aides

- Council Aides are eligible to receive a 3% salary increase.

P-2

Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Account Clerk-Temporary Pool	PT5010	N			
Account Technician	CL5010	N	506	16.21	24.32
Accountant	PR1010	E	609	23.92	38.27
Accounting Services Supervisor	PR1021	E	612	31.24	49.98
Administrative Assistant	TC5010	N	508	18.81	28.22
Administrative Assistant-Temp	PT5020	N			
Administrative Secretary-Temp	PT5030	N			
Administrative Services Mgr	MG1011	E	613	34.14	54.63
Administrative Svc Coordinator	PR1030	E	610	26.15	41.83
Administrative Technician	CL5020	N	506	16.21	24.32
Administrative Tech-Temporary	PT5040	N			
Adult Athletics Game Official	PT5050	N		20.00 per game	
Airport Manager	MG1021	E	613	34.14	54.63
Airport Operations Officer	PS5010	N	508	18.81	28.22
Airport Supervisor	PR1041	E	609	23.92	38.27
Animal Control Officer	PS5020	N	506	16.21	24.32
Animal Shelter Technician	ST5010	N	503	12.97	19.46
Arborist	ST5020	N	504	13.97	20.96
Architectural Services Mgr	MG1031	E	613	34.14	54.63
Assistant Water Director	AD1161	E	305	46.82	77.25
Asst Aviation Director	AD1241	E	305	46.82	77.25
Asst City Attorney I	PR1060	E	612	31.24	49.98
Asst City Attorney II	PR1070	E	614	37.32	59.71
Asst City Atty/DFW Airprt Atty	PR2800	E	616	44.58	71.33
Asst City Auditor	AD1021	E	305	46.82	77.25
Asst City Manager	EX1011	E	312	69.12	114.04
Asst City Secretary	AD1031	E	305	46.82	77.25
Asst Clerk of the Court	MG1041	E	613	34.14	54.63
Asst Code Compliance Dir	AD1041	E	305	46.82	77.25
Asst Data Reporting Supv	TC5651	N	508	18.81	28.22
Asst Econ Dev Director	AD1231	E	305	46.82	77.25
Asst Facilities Superintendent	PR1091	E	612	31.24	49.98
Asst Field Operations Supv	PR1101	E	608	22.83	35.02
Asst Finance Director	AD1051	E	307	51.13	84.37
Asst Fire Director	AD1011	E	305	46.82	77.25
Asst Golf Professional	TC5020	N	508	18.81	28.22
Asst Historic Site Supervisor	PR2931	E	609	23.92	38.27
Asst Human Resources Director	AD1061	E	305	46.82	77.25
Asst IT Solutions Director	AD1071	E	307	51.13	84.37
Asst Library Director	AD1081	E	305	46.82	77.25
Asst Municipal Court Serv Dir	AD1091	E	305	46.82	77.25
Asst Neighborhood Svcs Dir	AD1221	E	305	46.82	77.25
Asst Parks/Community Serv Dir	AD1101	E	305	46.82	77.25
Asst Parts/Materials Supv	TC5030	N	509	20.26	30.39
Asst Planning/Development Dir	AD1111	E	305	46.82	77.25

P-3

Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Asst Police Director	AD1121	E	305	46.82	77.25
Asst Pool Manager	PT5090	N		11.50	
Asst Property Mgmt Director	AD1131	E	305	46.82	77.25
Asst Pub Facilities/Events Dir	AD1141	E	305	46.82	77.25
Asst Public Safety Support Mgr	PR1111	E	611	28.58	45.73
Asst To City Manager	MG1051	E	301	41.02	67.69
Asst TPW Superintendent	PR1121	E	612	31.24	49.98
Asst Trans/Public Works Dir	AD1151	E	305	46.82	77.25
Asst Water Systems Supt	PR1131	E	612	31.24	49.98
Athletic Coordinator	PR1141	E	610	26.15	41.83
Athletics Program Assistant	PT5100	N		12.50	
Audit Manager	MG1061	E	613	34.14	54.63
Auditor	PR1150	E	608	22.83	35.02
Auto Body Repairer	ST5030	N	506	16.21	24.32
Aviation Director	DH1011	E	309	57.58	95.00
Billing & Accounting Manager	MG1071	E	613	34.14	54.63
Botanic Garden Superintendent	MG1081	E	613	34.14	54.63
Budget Analyst I	PR1160	E	608	22.83	35.02
Budget Analyst II	PR1171	E	610	26.15	41.83
Budget Manager	MG1091	E	613	34.14	54.63
Building Code Administrator	MG1101	E	613	34.14	54.63
Business Develop Coord	PR1180	E	611	28.58	45.73
Business Development Mgr	MG1111	E	613	34.14	54.63
Buyer	PR1190	E	608	22.83	35.02
Cable Services Supervisor	PR1200	E	609	23.92	38.27
Call Center Analyst	PR1210	E	609	23.92	38.27
Centralized PD Payroll Coord	PR1220	E	609	23.92	38.27
Chemist	PR5010	N	509	20.26	30.39
Chief Deputy City Marshal	PR1240	E	612	31.24	49.98
Chief Financial Svcs Officer	DH1021	E	309	57.58	95.00
Chief Helicopter Pilot	MG1131	E	612	31.24	49.98
Chief Judge	AP1011	E		Set by agreement	
Chief of Staff	MG1141	E	616	44.58	71.33
Chief Performance Officer	DH1031	E	309	57.58	95.00
Chief Prosecutor	PR1250	E	612	31.24	49.98
City Attorney	AP1021	E		Set by agreement	
City Auditor	AP1031	E		Set by agreement	
City Council Member	MC1011	E		\$25,000	
City Forester	PR1261	E	613	34.14	54.63
City Manager	AP1041	E		Set by agreement	
City Marshal	AD1171	E	305	46.82	77.25
City Secretary	AP1051	E		Set by agreement	
Clerk Of Municipal Court	AD1181	E	305	46.82	77.25
Code Compliance Director	DH1041	E	309	57.58	95.00
Code Compliance Officer	PS5030	N	508	18.81	28.22

P-4

Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Code Compliance Superintendent	MG1151	E	612	31.24	49.98
Code Compliance Supervisor	PR1281	E	611	28.58	45.73
Code Compliance Technician	ST5040	N	502	12.04	18.06
Combination Inspector	TC5040	N	509	20.26	30.39
Commun/Public Engagement Dir	DH1191	E	305	46.82	77.25
Communication Coordinator	PR1290	E	612	31.24	49.98
Communication Shift Supv	PS5041	N	511	23.51	35.27
Communications Specialist	PR1300	E	609	23.92	38.27
Community Center Aide	ST5050	N	502	12.04	18.06
Community Center Coordinator	PR1311	E	612	31.24	49.98
Community Center Supervisor	PR1321	E	609	23.92	38.27
Community Services Manager	MG1161	E	613	34.14	54.63
Compliance and Planning Mgr	MG1171	E	612	31.24	49.98
Computer Forensic Examiner	PR1330	E	612	31.24	49.98
Conservation Specialist	PR1340	E	608	22.83	35.02
Construction Inspection Supv	PR1351	E	611	28.58	45.73
Construction Inspector I	TC5050	N	508	18.81	28.22
Construction Inspector II	TC5060	N	509	20.26	30.39
Construction Manager	MG1181	E	614	37.32	59.71
Construction Superintendent	MG1191	E	612	31.24	49.98
Consumer Health Specialist	TC5070	N	509	20.26	30.39
Contract Compliance Specialist	PR1360	E	608	22.83	35.02
Contract Compliance Technician	TC5080	N	503	12.97	19.46
Contract Services Admin	MG1201	E	612	31.24	49.98
Council Aide	MC1021	E		set by council*	
Courier	ST5060	N	503	12.97	19.46
Crime Analyst	PR1370	E	608	22.83	35.02
Crime Lab Qa Coordinator	PR1380	E	612	31.24	49.98
Criminal Intelligence Analyst	PR1390	E	612	31.24	49.98
Cross Connection Tech Supv	PR1401	E	610	26.15	41.83
Cross Connection Technician	ST5070	N	510	21.83	32.74
Custodian	ST5080	N	502	12.04	18.06
Customer Service Administrator	MG1211	E	612	31.24	49.98
Customer Service Info Spec	CL5030	N	507	17.46	26.19
Customer Service Manager	MG1221	E	611	28.58	45.73
Customer Service Rep (Typing)	PT5110	N			
Customer Service Rep I	CL5040	N	503	12.97	19.46
Customer Service Rep II	CL5050	N	504	13.97	20.96
Customer Service Rep-Temp	PT5120	N			
Customer Service Supervisor	PR1411	E	608	22.83	35.02
Customer Solutions Analyst	PR1270	E	611	28.58	45.73
Data Reporting Supervisor	PR1421	E	608	22.83	35.02
Data Reporting Technician	CL5060	N	505	15.05	22.58
Database Administrator	PR1430	E	710	33.30	53.27
Deputy Chief Judge	AP1061	E	614	37.32	59.71

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Deputy Chief of Staff	PR1050	E	611	28.58	45.73
Deputy City Attorney	AD1191	E	307	51.13	84.37
Deputy City Marshal	PS5050	N	509	20.26	30.39
Deputy Court Clerk	PR1441	E	610	26.15	41.83
Development Inspection Spclst	TC5090	N	510	21.83	32.74
Development Inspection Supv	PR1451	E	610	26.15	41.83
Development Project Coord	PR1460	E	609	23.92	38.27
District Superintendent	MG1231	E	613	34.14	54.63
Economic Development Director	DH1051	E	309	57.58	95.00
Economic Development Manager	PR1471	E	614	37.32	59.71
Economic Development Spec	PR1480	E	609	23.92	38.27
Electronics Technician	TC5100	N	504	13.97	20.96
Eligibility Specialist	TC5110	N	506	16.21	24.32
Emergency Management Coord	MG1241	E	613	34.14	54.63
Emergency Management Officer I	PR1490	E	608	22.83	35.02
Emergency Mgmt Officer II	PR1500	E	610	26.15	41.83
Employee Labor Relations Mgr	MG1251	E	613	34.14	54.63
Engineering Manager	MG1261	E	615	40.79	65.26
Engineering Tech - Temp	PT5130	N			
Engineering Technician I	TC5120	N	506	16.21	24.32
Engineering Technician II	TC5130	N	508	18.81	28.22
Environmental Program Manager	MG1271	E	613	34.14	54.63
Environmental Specialist	TC5140	N	510	21.83	32.74
Environmental Supervisor	PR1511	E	611	28.58	45.73
Environmental Technician	ST5090	N	506	16.21	24.32
Equipment Operator	ST5100	N	505	15.05	22.58
Extra Help	PT5140	N			
Facilities Manager	MG1281	E	614	37.32	59.71
Facilities Planner	TC5150	N	511	23.51	35.27
Facilities Superintendent	MG1291	E	613	34.14	54.63
Facilities Supervisor	PR1521	E	610	26.15	41.83
FD Protection Specialist	PR1530	E	609	23.92	38.27
Field Operations Crewleader	ST5110	N	508	18.81	28.22
Field Operations Supervisor	PR1541	E	609	23.92	38.27
Field Operations Supt	MG1301	E	612	31.24	49.98
Field Services Representative	ST5120	N	504	13.97	20.96
Financial Reporting Coord	PR1551	E	613	34.14	54.63
Financial Services Manager	MG1311	E	614	37.32	59.71
Fire Assistant Chief	1027	E	Y08	Set by contract	
Fire Battalion Chief	1028	N	Y05	Set by contract	
Fire Cadet	PT5150	N		9.98	
Fire Captain	1029	N	Y04	Set by contract	
Fire Chief	DH1061	E	311	65.03	107.31
Fire Deputy Chief	1532	N	Y07	Set by contract	
Fire Engineer	1031	N	Y02	Set by contract	

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Fire Fighter	1032	N	Y01	Set by contract	
Fire Lieutenant	1030	N	Y03	Set by contract	
Fire Trainee	1026	N	Y17	19.19	
Fleet Coordinator	TC5160	N	507	17.46	26.19
Fleet Crewleader	ST5130	N	510	21.83	32.74
Fleet Mechanic I	ST5140	N	504	13.97	20.96
Fleet Mechanic II	ST5150	N	508	18.81	28.22
Fleet Superintendent	MG1321	E	613	34.14	54.63
Fleet Supervisor	PR1561	E	610	26.15	41.83
Food & Beverage Attendant	CL5070	N	500	10.35	15.53
Forensic Division Manager	MG1331	E	614	37.32	59.71
Forensic Scientist	PR1570	E	608	22.83	35.02
Forensic Supervisor	PR2821	E	612	31.24	49.98
Garden Center Coordinator	PR2831	E	611	28.58	45.73
Gardener	ST5160	N	505	15.05	22.58
Gas Well Inspector	TC5170	N	509	20.26	30.39
Gas Well Manager	MG1341	E	613	34.14	54.63
Golf Professional	PR1580	E	609	23.92	38.27
Golf Shop Attendant	CL5080	N	503	12.97	19.46
Governmental Affairs Liaison	PR1591	E	616	44.58	71.33
Graduate Engineer	PR1600	E	609	23.92	38.27
Grants Manager	MG1351	E	611	28.58	45.73
Grants Specialist	PR1610	E	608	22.83	35.02
Graphic Artist	TC5180	N	508	18.81	28.22
Greenhouse Attendant	ST5170	N	505	15.05	22.58
Ground Transportation Coord	PR1620	E	610	26.15	41.83
Head Lifeguard	PT5160	N		11.00	
Hearing Officer	AP1070	E	609	23.92	38.27
Helicopter Mechanic	ST5180	N	513	27.28	40.92
Helicopter Pilot	TC5190	N	513	27.28	40.92
Historic Site Supervisor	PR2921	E	611	28.58	45.73
Horse Trainer	PS5060	N	504	13.97	20.96
Housing Development Manager	PR1631	E	614	37.32	59.71
Housing Program Supervisor	PR1641	E	609	23.92	38.27
Housing Rehabilitation Tech I	TC5200	N	508	18.81	28.22
Housing Rehabilitation Tech II	TC5210	N	510	21.83	32.74
HRI Specialist	TC5660	N	507	17.46	26.19
Human Relations Administrator	MG1361	E	616	44.58	71.33
Human Relations Coordinator	PR1660	E	610	26.15	41.83
Human Relations Investigator	PR1670	E	608	22.83	35.02
Human Relations Manager	MG1371	E	613	34.14	54.63
Human Resources Analyst	PR1680	E	608	22.83	35.02
Human Resources Coordinator	PR1690	E	611	28.58	45.73
Human Resources Director	DH1071	E	309	57.58	95.00
Human Resources Manager	MG1381	E	613	34.14	54.63

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Human Services Coordinator	PR1700	E	608	22.83	35.02
Human Services Manager	MG1391	E	612	31.24	49.98
Human Services Specialist	TC5220	N	508	18.81	28.22
Infrastructure QC Specialist	PR1710	E	610	26.15	41.83
Instrumentation/Elect Supv	PR1721	E	610	26.15	41.83
Instrumentation/Elect Tech	TC5230	N	508	18.81	28.22
Intoxilyzer Operator	PS5070	N	505	15.05	22.58
IT Auditor	PR1730	E	611	28.58	45.73
IT Business Planner I	PR1740	E	708	27.52	44.03
IT Business Planner II	PR1750	E	709	30.27	48.43
IT Business Systems Coord	PR1760	E	708	27.52	44.03
IT Change Management Analyst	PR2840	E	707	25.02	40.03
IT Communications Technician	TC5240	N	509	20.26	30.39
IT Help Desk Technician	TC5250	N	506	16.21	24.32
IT Information Security Anlyst	PR1770	E	709	30.27	48.43
IT Operations Specialist	TC5260	N	506	16.21	24.32
IT PC Support Specialist	TC5270	N	507	17.46	26.19
IT Programmer/Analyst I	TC5670	N	509	20.26	30.39
IT Programmer/Analyst II	PR1790	E	708	27.52	44.03
IT Project Consultant	PR1800	E	711	36.50	58.40
IT Services Specialist	TC5280	N	506	16.21	24.32
IT Solutions Director	DH1081	E	309	57.58	95.00
IT Solutions Manager	MG1401	E	712	40.65	65.05
IT Solutions Supervisor	PR1811	E	707	25.02	40.03
IT Tech Support Analyst I	TC5620	N	509	20.26	30.39
IT Tech Support Analyst II	PR1830	E	707	25.02	40.03
IT Telecommunications Tech	TC5290	N	509	20.26	30.39
Jury Coordinator	TC5300	N	508	18.81	28.22
Laboratory Supervisor	PR1841	E	611	28.58	45.73
Lake Worth & Security Manager	MG1411	E	613	34.14	54.63
Land Agent	PR1850	E	609	23.92	38.27
Landscape Architect	PR1860	E	610	26.15	41.83
Landscape Architect Manager	PR1871	E	613	34.14	54.63
Latent Print Examiner	PS5080	N	513	27.28	40.92
Latent Print Supervisor	PR2851	E	611	28.58	45.73
Latent Print Technician	PS5090	N	507	17.46	26.19
Lease Manager	MG1421	E	613	34.14	54.63
Legal Assistant	CL5090	N	507	17.46	26.19
Librarian	PR5020	N	508	18.81	28.22
Librarian Manager	MG1431	E	613	34.14	54.63
Librarian Supervisor	PR1891	E	611	28.58	45.73
Library Assistant	TC5310	N	507	17.46	26.19
Library Director	DH1091	E	309	57.58	95.00
Library Page	CL5100	N	501	11.18	16.77
Lifeguard	PT5200	N		10.00	

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Loan Services Representative	TC5320	N	508	18.81	28.22
Maintenance Worker	ST5190	N	502	12.04	18.06
Management Analyst I	PR1900	E	608	22.83	35.02
Management Analyst II	PR1911	E	610	26.15	41.83
Mayor	MC1031	E		\$29,000	
Mayor Pro Tem	MC1041	E		\$25,000	
Media Services Specialist	TC5330	N	508	18.81	28.22
Microbiologist	PR5030	N	509	20.26	30.39
Municipal Court Clerk	CL5110	N	504	13.97	20.96
Municipal Court Services Dir	DH1101	E	309	57.58	95.00
Municipal Judge	AP1080	E	613	34.14	54.63
Natural Scientist	PR1930	E	609	23.92	38.27
Natural Scientist Assistant	PT5340	N			
Natural Scientist Supervisor	PR1941	E	611	28.58	45.73
Nature Center Manager	MG1441	E	613	34.14	54.63
Neighborhood Develop Coord	PR1950	E	611	28.58	45.73
Neighborhood Develop Manager	MG1451	E	612	31.24	49.98
Neighborhood Develop Spec	PR1960	E	609	23.92	38.27
Neighborhood Services Director	DH1111	E	309	57.58	95.00
Neighborhood Services Liaison	TC5630	N	508	18.81	28.22
Neighborhood Services Manager	PR2811	E	611	28.58	45.73
Office Assist (Typing) -Temp	PT5210	N			
Office Assistant	CL5120	N	502	12.04	18.06
Office Assistant-Temp Pool	PT5220	N			
Operation and Maintenance Tech	TC5340	N	508	18.81	28.22
Parking Compliance Technician	PS5100	N	507	17.46	26.19
Parking Operations Manager	PR1971	E	612	31.24	49.98
Parks/Community Services Dir	DH1121	E	309	57.58	95.00
Parts Expediter	CL5130	N	505	15.05	22.58
Parts/Materials Supervisor	PR1981	E	608	22.83	35.02
Payroll Supervisor	PR1991	E	608	22.83	35.02
Payroll Technician	CL5140	N	505	15.05	22.58
PeopleSoft Functional Analyst	PR2000	E	707	25.02	40.03
PeopleSoft Systems Admin	PR2010	E	710	33.30	53.27
Performance Administrator	MG1461	E	612	31.24	49.98
Performance Analyst	PR2020	E	610	26.15	41.83
Performance Manager	MG1471	E	614	37.32	59.71
Pesticide Applicator	ST5200	N	505	15.05	22.58
Planner	PR2030	E	608	22.83	35.02
Planning Assistant	TC5350	N	508	18.81	28.22
Planning Manager	MG1481	E	613	34.14	54.63
Planning/Development Director	DH1131	E	309	57.58	95.00
Plans Examiner	TC5360	N	509	20.26	30.39
Plans Examiner Supervisor	PR2041	E	610	26.15	41.83
Police Assistant Chief	1006	E	307	51.13	84.37

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Police Cadet	PT5230	N		9.98	
Police Captain	1005	E	X09	Set by contract	
Police Chief	DH1141	E	311	65.03	107.31
Police Corporal	1002	N	X04	Set by contract	
Police Deputy Chief	1530	E	306	48.97	80.81
Police Employment Services Mgr	MG1491	E	612	31.24	49.98
Police Employment Specialist	PR2051	E	610	26.15	41.83
Police Lieutenant	1004	N	X08	Set by contract	
Police Officer	1001	N	X03	Set by contract	
Police Range Technician	PS5110	N	503	12.97	19.46
Police Reserve (volunteer)	PT5240	N			
Police Sergeant	1003	N	X07	Set by contract	
Police Trainee	1000	N	X17	19.25	19.25
Policy Analyst	PR2060	E	609	23.92	38.27
Polygraph Examiner	PS5120	N	513	27.28	40.92
Pool Attendant	PT5250	N		8.25	
Pool/Lifeguard Manager	PT5260	N		12.50	
Professional Engineer	PR2070	E	611	28.58	45.73
Program Coordinator	PR2861	E	610	26.15	41.83
Program Support Division Admin	PR2080	E	614	37.32	59.71
Project Assistant	TC5640	N	510	21.83	32.74
Project Controls Specialist	PR2090	E	608	22.83	35.02
Project Mgmt Info Sys Spec	PR2100	E	708	27.52	44.03
Property Control Attendant	ST5210	N	504	13.97	20.96
Property Control Specialist	CL5160	N	505	15.05	22.58
Property Control Supervisor	PR2111	E	608	22.83	35.02
Property Management Director	DH1151	E	309	57.58	95.00
Prosecuting Attorney	PR2120	E	610	26.15	41.83
Protective Gear Specialist	ST5220	N	505	15.05	22.58
Public Education Prgm Coord	PR2130	E	609	23.92	38.27
Public Education Specialist	TC5680	N	509	20.26	30.39
Public Events Attendant	ST5230	N	503	12.97	19.46
Public Events Coordinator	TC5370	N	510	21.83	32.74
Public Facilities/Events Dir	DH1161	E	309	57.58	95.00
Public Information Coordinator	CL5170	N	509	20.26	30.39
Public Information Specialist	CL5180	N	508	18.81	28.22
Public Safety Communicator I	PS5130	N	506	16.21	24.32
Public Safety Communicator II	PS5140	N	508	18.81	28.22
Public Safety Support Manager	MG1501	E	613	34.14	54.63
Purchasing Manager	MG1511	E	613	34.14	54.63
Purchasing Supervisor	PR2151	E	611	28.58	45.73
Quality Control Specialist	PR2160	E	609	23.92	38.27
Quality Improvement Specialist	CL5290	N	508	18.81	28.22
Real Property Manager	MG1521	E	613	34.14	54.63
Records Analyst	PR2170	E	608	22.83	35.02

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Records Manager	MG1531	E	613	34.14	54.63
Recreation Programmer	TC5690	N	508	18.81	28.22
Regional Librarian Supervisor	PR2191	E	612	31.24	49.98
Regional Transportation Coord	PR2201	E	616	44.58	71.33
Registered Architect	PR2210	E	611	28.58	45.73
Regulatory/Environmental Admin	MG1541	E	613	34.14	54.63
Reprographics Coordinator	PR2221	E	608	22.83	35.02
Reprographics Technician	ST5240	N	505	15.05	22.58
Risk Management Analyst	PR2230	E	610	26.15	41.83
Risk Manager	MG1551	E	613	34.14	54.63
Sales and Events Manager	PR2240	E	610	26.15	41.83
Sales Associate	CL5200	N	508	18.81	28.22
School Crossing Guard	PT5270	N		7.49	
Scorekeeper	PT5280	N		9.00 per game	
Security Guard	PS5150	N	505	15.05	22.58
Security Supervisor	PS5231	N	509	20.26	30.39
Security Systems Technician	TC5380	N	508	18.81	28.22
Senior Arborist	ST5450	N	506	16.21	24.32
Service Writer	TC5390	N	504	13.97	20.96
Signal Systems Crewleader	ST5480	N	510	21.83	32.74
Signal Systems Supervisor	PR2891	E	610	26.15	41.83
Signal Systems Technician I	ST5460	N	504	13.97	20.96
Signal Systems Technician II	ST5470	N	508	18.81	28.22
Signs Fabricator	ST5250	N	504	13.97	20.96
Skilled Trades Technician I	ST5260	N	507	17.46	26.19
Skilled Trades Technician II	ST5270	N	508	18.81	28.22
Sr Account Technician	CL5210	N	507	17.46	26.19
Sr Accountant	PR2260	E	611	28.58	45.73
Sr Administrative Asst	PR2270	E	608	22.83	35.02
Sr Administrative Services Mgr	MG1561	E	614	37.32	59.71
Sr Assistant City Attorney	PR2280	E	616	44.58	71.33
Sr Asst City Attny Sect Chief	MG1571	E	617	48.73	77.97
Sr Auditor	PR2290	E	610	26.15	41.83
Sr Auto Body Repairer	ST5280	N	508	18.81	28.22
Sr Budget Analyst	PR2300	E	612	31.24	49.98
Sr Buyer	PR2310	E	609	23.92	38.27
Sr Capital Projects Officer	PR2320	E	616	44.58	71.33
Sr Chemist	PR2330	E	610	26.15	41.83
Sr Code Compliance Officer	PS5160	N	509	20.26	30.39
Sr Combination Inspector	TC5400	N	510	21.83	32.74
Sr Construction Inspector	TC5410	N	510	21.83	32.74
Sr Consumer Health Specialist	TC5420	N	511	23.51	35.27
Sr Contract Compliance Spec	PR2341	E	610	26.15	41.83
Sr Crime Analyst	PR2871	E	610	26.15	41.83
Sr Customer Service Rep	CL5220	N	506	16.21	24.32

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Sr Customer Service Rep-Temp	PT5290	N			
Sr Data Reporting Technician	CL5230	N	507	17.46	26.19
Sr Deputy City Marshal	PS5171	N	511	23.51	35.27
Sr Emergency Mgmt Officer	PR2351	E	611	28.58	45.73
Sr Engineering Technician	TC5430	N	510	21.83	32.74
Sr Environmental Specialist	PR2360	E	610	26.15	41.83
Sr Equipment Operator	ST5290	N	507	17.46	26.19
Sr Facilities Planner	PR2941	E	612	31.24	49.98
Sr Fld Services Representative	ST5300	N	507	17.46	26.19
Sr Fleet Mechanic	ST5310	N	509	20.26	30.39
Sr Food & Beverage Attendant	CL5240	N	501	11.18	16.77
Sr Forensic Scientist	PR2370	E	611	28.58	45.73
Sr Gardener	ST5320	N	508	18.81	28.22
Sr Grants Specialist	PR2381	E	610	26.15	41.83
Sr Graphic Artist	TC5440	N	509	20.26	30.39
Sr Human Rel Investigator	PR2391	E	610	26.15	41.83
Sr Human Resources Analyst	PR2400	E	610	26.15	41.83
Sr Human Services Specialist	TC5700	N	509	20.26	30.39
Sr Instrumentation/Elect Tech	TC5451	N	510	21.83	32.74
Sr IT Business Planner	PR2420	E	710	33.30	53.27
Sr IT Communications Tech	TC5460	N	510	21.83	32.74
Sr IT Help Desk Technician	TC5470	N	508	18.81	28.22
Sr IT Operations Specialist	TC5480	N	508	18.81	28.22
Sr IT Programmer/Analyst	PR2430	E	710	33.30	53.27
Sr IT Services Specialist	TC5490	N	508	18.81	28.22
Sr IT Solutions Manager	MG1581	E	713	45.13	72.20
Sr IT Tech Support Analyst	PR2440	E	709	30.27	48.43
Sr IT Telecommunications Tech	TC5500	N	510	21.83	32.74
Sr Land Agent	PR2880	E	611	28.58	45.73
Sr Landscape Architect	PR2450	E	611	28.58	45.73
Sr Librarian	PR2461	E	609	23.92	38.27
Sr Loan Services Rep	TC5510	N	509	20.26	30.39
Sr Maintenance Worker	ST5330	N	504	13.97	20.96
Sr Management Analyst	MG1591	E	612	31.24	49.98
Sr Microbiologist	PR2470	E	610	26.15	41.83
Sr Municipal Court Clerk	CL5250	N	506	16.21	24.32
Sr PeopleSoft Functionl Anlyst	PR2480	E	709	30.27	48.43
Sr PeopleSoft Systems Admin	PR2490	E	711	36.50	58.40
Sr Planner	PR2501	E	611	28.58	45.73
Sr Plans Examiner	TC5520	N	510	21.83	32.74
Sr Professional Engineer	PR2510	E	614	37.32	59.71
Sr Project Controls Specialist	PR2521	E	610	26.15	41.83
Sr Property Control Specialist	CL5260	N	507	17.46	26.19
Sr Public Events Manager	PR2531	E	613	34.14	54.63
Sr Public Safety Communicator	PS5180	N	509	20.26	30.39

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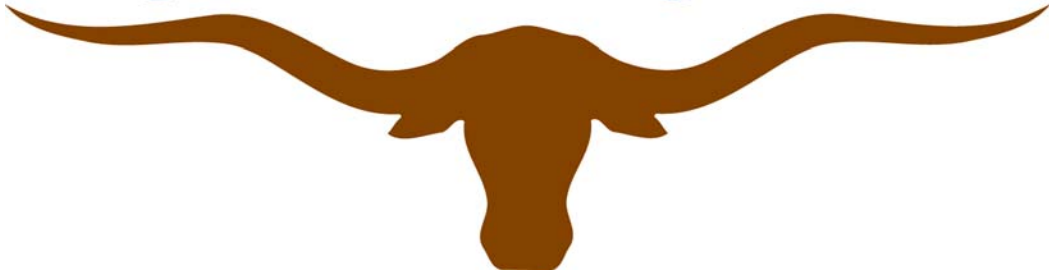
Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Sr Records Analyst	PR2540	E	609	23.92	38.27
Sr Recreation Programmer	TC5710	N	509	20.26	30.39
Sr Risk Management Analyst	PR2561	E	611	28.58	45.73
Sr Sales and Events Manager	PR2571	E	613	34.14	54.63
Sr Skilled Trades Technician	ST5340	N	509	20.26	30.39
Sr Strategic Business Analyst	PR2580	E	612	31.24	49.98
Sr Survey Technician	TC5530	N	509	20.26	30.39
Sr Utility Rate Analyst	PR2590	E	611	28.58	45.73
Sr Victim Asst Specialist	PR2600	E	608	22.83	35.02
Sr Warrant/Identification Tech	PS5190	N	506	16.21	24.32
Sr Water Dispatch Rep	CL5270	N	506	16.21	24.32
Sr Water Systems Mechanic	ST5350	N	510	21.83	32.74
Sr Water Systems Technician	TC5540	N	510	21.83	32.74
Stagehand	ST5360	N	505	15.05	22.58
Stagehand Crewleader	ST5371	N	509	20.26	30.39
Stock Clerk	CL5280	N	503	12.97	19.46
Strategic Business Analyst	PR2611	E	610	26.15	41.83
Survey Superintendent	MG1601	E	612	31.24	49.98
Survey Supervisor	PR2621	E	610	26.15	41.83
Survey Technician	TC5550	N	506	16.21	24.32
Sustainability Administrator	PR2631	E	612	31.24	49.98
Systems Administrator	PR2641	E	709	30.27	48.43
Technical Services Coordinator	MG1611	E	612	31.24	49.98
Teen Court Coordinator	TC5721	N	508	18.81	28.22
Temporary Pool Vacancy-Temp	PT5300	N			
TPW Superintendent	MG1621	E	613	34.14	54.63
Traffic Control Supervisor	PS5201	N	510	21.83	32.74
Traffic Control Technician	PS5210	N	506	16.21	24.32
Traffic Services Worker	ST5380	N	502	12.04	18.06
Traffic Systems Crewleader	ST5390	N	509	20.26	30.39
Traffic Systems Supervisor	PR2661	E	609	23.92	38.27
Traffic Systems Technician I	ST5400	N	503	12.97	19.46
Traffic Systems Technician II	ST5410	N	507	17.46	26.19
Training Specialist	PR2670	E	608	22.83	35.02
Transportation Coordinator	PR2681	E	611	28.58	45.73
Transportation Manager	MG1681	E	613	34.14	54.63
Transportation/Planning Admin	MG1631	E	614	37.32	59.71
Transportation/Public Wks Dir	DH1171	E	309	57.58	95.00
Treasury Supervisor	PR2691	E	611	28.58	45.73
Utility Administrator	MG1641	E	616	44.58	71.33
Utility Coordinator	TC5730	N	508	18.81	28.22
Utility Line Technician	TC5560	N	507	17.46	26.19
Veterinarian	PR2910	E	613	34.14	54.63
Veterinary Technician	TC5570	N	506	16.21	24.32
Victim Assistance Coordinator	PR2711	E	611	28.58	45.73

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Job Title	Job Code	FLSA Stat	Grade	Minimum	Maximum
Victim Assistance Specialist	PR5040	N	508	18.81	28.22
Video Producer/Director	PR5050	N	509	20.26	30.39
Volunteer Coordinator	TC5740	N	509	20.26	30.39
Warrant/Identification Supv	PR2751	E	608	22.83	35.02
Warrant/Identification Tech	PS5220	N	504	13.97	20.96
Water Conservation Manager	MG1651	E	612	31.24	49.98
Water Customer Relations Mgr	PR2761	E	614	37.32	59.71
Water Director	DH1181	E	309	57.58	95.00
Water Dispatch Representative	CL5300	N	504	13.97	20.96
Water Meter Reader	ST5420	N	503	12.97	19.46
Water Quality Manager	MG1661	E	612	31.24	49.98
Water Safety Instructor	PT5310	N		10.00	
Water Security Coordinator	PR2771	E	610	26.15	41.83
Water Systems Mechanic I	ST5430	N	505	15.05	22.58
Water Systems Mechanic II	ST5440	N	507	17.46	26.19
Water Systems Sampler	TC5580	N	506	16.21	24.32
Water Systems Specialist	TC5591	N	513	27.28	40.92
Water Systems Superintendent	MG1671	E	613	34.14	54.63
Water Systems Supv	PR2781	E	610	26.15	41.83
Water Systems Technician I	TC5600	N	505	15.05	22.58
Water Systems Technician II	TC5610	N	507	17.46	26.19
Web Managing Editor	PR2900	E	608	22.83	35.02
Webmaster	PR2790	E	611	28.58	45.73
Youth Athletics Game Official	PT5320	N		20.00 per game	
Youth Track Assistant	PT5330	N		7.25	

* Council Aide current rate: \$27.18

FORT WORTH®



GLOSSARY

The Annual Budget and Program Objectives document contains specialized and technical terminology that is unique to public finance and budgeting. To help both City departments and the general citizenry understand the terminology used during the budget process, this glossary is provided by the Budget and Research Division of the Financial Management Services Department and included in the adopted and published budget document as a reference.

Account: A seven-digit numerical code of which the first character defines the specific classification of dollar values in the financial records, i.e., assets, liabilities, equities, revenues and expenditures/expenses. The remaining digits provide a further breakdown of account types into specific character and object groupings.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis of Accounting: A basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows. For example, in accrual accounting, revenue that was earned on April 1, but for which payment was not received until July 10, is recorded as revenue on April 1st regardless of the timing of when the payment is received.

Activity: Activities are the major tasks performed to create outputs. One or more activities could be deemed critical for achieving *Council goals*.

Ad Valorem Tax: A tax based on value (e.g., a property tax).

Agency Fund: A fund normally used to account for assets held by a government as an agent for individuals, private organizations, or other governments and/or other funds.

Annual Financial Report: A financial report applicable to a single fiscal year.

Appraisal Cap: Limitation on value increases of residential homesteads from year to year.

Appraised Value: Either the market value or value determined by using another method of valuation according to the Property Tax Code Chapter 23.

Appropriation: A legal authorization made by the City Council that permits the City to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and the time in which it may be expended.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Assessor: A person either elected or appointed by the governing body that calculates taxes and prepares the tax bills.

Audit: A comprehensive examination of how an organization's resources were actually utilized, concluding in a written report of the findings. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the organization met its stated goals.

Authorized Position (A.P.): A position included in the budget document, authorized by the City Council as part of

the total authorized strength of a department. Positions are specifically approved by designated classification titles and corresponding salary level, based on an analysis by the Human Resources Department of the tasks to be performed.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other central government receipts.

Balance Sheet: A financial statement that discloses the assets, liabilities, and equity of a specific governmental fund as of a specific date.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers - and the related assets and liabilities - are recognized in the accounts and reported in the financial statements. Specifically, the basis of accounting relates to the timing of the measurements made, regardless of the nature of the measurement, through either the cash method or the accrual method.

Benchmark: A standard or point of reference against which processes, results, or data may be compared or assessed. Benchmarks may be internal or external.

Bond: An interest-bearing certificate of debt; a written contract by an issuer to pay to the lender a fixed principal amount on a stated future date, and a series of interest payments on the principal amount until it is paid.

BRASS: BRASS (Budget Research and Analysis Support System) is the software used to prepare the City of Fort Worth's annual budget. It allows departments to input budget data by FAC (fund-account-center) and account.

Budget: A financial plan for a specified period of time (i.e., a fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them.

Budget Adjustment: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. The City of Fort Worth's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any interdepartmental or interfund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

Budget Calendar: The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the City staff to present a comprehensive financial program to the City Council.

Budget Message: The opening section of the Budget Document that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager's Message or Budget Transmittal Letter.

Budget Reestimate: Process of taking year-to-date financial information, using that information to project future financial performance for the remainder of the fiscal year, then comparing the result to the fiscal year budgeted amount as a way to gauge financial performance. The reestimate process takes place throughout the fiscal year for most funds.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not yet been formally or legally appropriated by the legislative body. The budget document that is submitted for City Council approval is comprised of budgeted funds.

Business Plan: A department-level plan; in this plan, departments outline each division's Service Areas and associated key performance indicators, and priority initiatives for each. This document is meant to serve as a high-level annual performance plan, in which measures are periodically updated to facilitate continuous observation, trend analysis, and improvement of department activities and services.

Business Unit Department: A numerical code that details financial responsibility for revenues and expenditures. The center specifically shows the department-division-section for operating funds, department-fund-project for bond funds, and department-project for grants and other capital project funds.

Capital Assets: Long-lived tangible assets obtained or controlled as a result of past transactions, events, or circumstances. Capital assets include buildings, equipment, infrastructure, improvements other than buildings, and land. In the private sector, these assets are referred to most often as "property," "plant," and "equipment."

Capital Expenditures: Expenditures resulting in the acquisition of, or addition to, the government's general capital assets.

Capital Equipment Budget: The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, such as salaries, services, and supplies. The Capital Equipment Budget includes funds for capital equipment purchases, which are usually distinguished from operating items according to their value and projected useful life. Examples include vehicles, minor equipment, furniture, machinery, building improvements, and special tools. The dollar value varies according to the policy established by each jurisdiction. For the City of Fort Worth, this limit is \$5,000.

Capital Improvement Plan (CIP): A plan that describes the capital projects and associated funding sources the City intends to undertake in the current fiscal year plus four successive fiscal years, including the acquisition or construction of capital facilities and assets, and the maintenance thereof.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling. The City Council receives a separate document that details the CIP costs for the upcoming fiscal year.

Capital Projects Fund: A governmental fund established to account for resources used for the acquisition of large capital improvements and non-reoccurring expense other than those acquisitions accounted for in proprietary or trust funds.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Balance: The amount of cash on hand and cash equivalents at any point in time, net of inflows and outflows.

Cash Management: Refers to the management of the cash that is necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Character: A basis for distinguishing types of expenditures; the nine major characters used by the City of Fort Worth are: salary and wages-01, employee benefits-02, professional and technical services-03, utilities, repairs and rentals-04, and other purchased services-05, supplies-06, property/capital assests-07, debt-08, transfers and others-09

1. **Salary and Wages** are also referred to as Character 1 expenses, consist of the costs associated with

compensation to individuals providing services to the City as employees and includes all salary and supplemental costs.

2. **Employee Benefits** indirect and non-cash compensation paid to an employee; compensation can include: social security, unemployment compensation, workers compensation, health insurance, life insurance, medical plan, paid vacation, pension and gratuity.
3. **Professional and Technical Services** are also referred to as Character 3 expenses and represent costs associated with services or activities performed under expressed or implied costs and charges for professional, specialized or trade services rendered. This category includes services provided to City departments through Internal Service Funds such as computer technical support, copy and mailroom services, and vehicle fleet maintenance services and through per-capita-allocated service costs such as insurance, healthcare, legal, and administrative services.
4. **Utilities, Repairs and Rentals** items and supplies that are necessary to perform public service duties; these items and supplies often encumber the usage of funds and, in some cases, required static purchasing guidelines.
5. **Other Purchased Services** services that may be required in connection with a public works project meeting the definition of public work.
6. **Supplies** are also referred to as Character 6 expenses and consist of the costs associated with goods that are consumed or used in connection with providing City services and that are of either limited cost (less than \$5,000 per unit) or have a limited useful life (less than three years). Examples include basic office supplies; minor electronic equipment; books and magazines; construction raw materials; postage; uniforms; vehicle fuel and accessories; and library books.
7. **Property/Capital Assets (capital expenses)** are also referred to as Character 7 expenses and reflect outlays related to the acquisition or construction of fixed assets, which are those having a greater cost (\$5,000 or more per unit) or a longer projected useful life (three years or more) and that are often eligible for depreciation. The City's fixed assets fall primarily into the following categories: 1) Land; 2) Improvements other than buildings; 3) Buildings; and 4) Equipment.
8. **Debt** which is also referred to as Character 8 expenses refers to money paid as interest and principal on loans received or public securities issued by the City as borrower or issuer.
 - a. Principal refers to the unpaid balance of funds borrowed, excluding any interest or other fees.
 - b. Interest refers to money that is paid in exchange for borrowing or using another person's or organization's money.
9. **Transfers and Others** an approved movement of monies from one separate fund to another fund. Budgets can call for Transfers In to the General Fund to pay for centralized expenditures such as utilities, insurance, or fringe benefits. Transfers Out from the General Fund may be required to subsidize new special activity funds or those with insufficient or unreliable revenue sources.

Collector: A person who collects and accounts for the property taxes for the taxing unit.

Commitment: The pledge of appropriated funds to purchase an item or service. Funds are committed when a requisition is issued through the Purchasing Division of the City.

Community Indicator: Use of citizen survey response data to evaluate city progress toward *Council goals*. Community indicators can be used as *key performance indicators* for strategic level *objectives*, but it is important that they are used in coordination with internal measures.

Comprehensive Annual Financial Report (CAFR): A thorough and detailed presentation of a government's

financial condition. It reports on the government's activities and balances for each fiscal year. The CAFR is presented in three sections: 1. introductory section – includes transmittal letter with financial overview, discussion of the overall economy and organization charts of the entity. 2. Financial section – includes the independent auditor's report, management's discussion and analysis, government-wide financial statements, notes to the financial statements, required supplemental information, combining financial statements and schedules. 3. Statistical section – includes additional financial, economic, and demographic information on a multi-year basis.

Contribution to Fund Balance: Refers to an allocation of money from revenues received during the fiscal year in a Governmental Fund that the City receives, does not expend and carries forward for future use.

Contribution to Net Position: Refers to an allocation of money from revenues received during the fiscal year in a Proprietary or Fiduciary Fund that the City receives, does not expend and carries forward for future use.

Core Objective: The broad, continuous goals of the City as identified in the management plan. Core objectives are established to assist departments in aligning their activities with Council goals.

Council Goals: Goals set by City Council, based on citizen input, that all *management plan core objectives*, department *objectives*, programs, and *initiatives* strive to attain.

Current Taxes: Taxes that are levied and due within one year.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes. See Accounts Payable, Bond, Note Payable, Long-Term Debt, and General Long-Term Debt.

Debt Service: The cash that is required for a particular time period to cover the repayment of interest and principal on a debt. Debt Service is projected on an annual basis.

Deficit: (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period, or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Delinquent Taxes: Taxes that remain unpaid on and after the date due, after which a penalty for nonpayment is attached.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The process of estimating and recording the lost usefulness or expired useful life from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Designations: Designations are the desired uses of fund balance which are discretionary in nature in that the requested items were not budgeted in the prior year. To be a valid designation request, the department must not have spent their entire prior year budget (i.e., have savings), and must provide justification for the request approved by the appropriate Assistant City Manager.

Disbursement: Payment for goods and services in cash or by check.

Effective Rate: The rate that would generate the same amount of levy as last year's rated based on the current year's values.

Effectiveness: A measure of how adequately the intended purpose is accomplished and the intended or expected results are produced.

Encumbrance: The commitment of appropriated funds to purchase an item or service. Committed funds become

encumbered when a purchasing requisition becomes an actual purchase order.

Enterprise Fund: Enterprise Fund - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. Enterprise funds within the City of Fort Worth are established for services such as water and sewer, parking facilities, airports, solid waste management, and golf courses.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditure.

Exemption: Excluding all or part of a property value from taxation.

Expenditure: Decreases in the use of net financial resources other than through inter-fund transfer. Expenditures include current operating expenses requiring the present or future use of net current assets; debt service and capital outlays; and intergovernmental grants, entitlements, and shared revenues.

Expenses: Outflow or other depletion of assets or incurrence of liabilities during a specific period of time which results from the delivery or production of goods, rendering of services, or carrying out of other activities that constitute the entity's ongoing major central operations.

External Indicator: External entity data that is used to evaluate city progress toward *Council goals*. External indicators can be used as *key performance indicators* for strategic level *objectives*, but it is important that they are used in coordination with internal measures. Data sources could include TXDOT (Texas Department of Transportation), the T (the Fort Worth Transportation Authority), TCEQ (Texas Commission on Environmental Quality), TRWD (Texas Regional Watering District), NCTCOG (North Central Texas Council of Governments), or the Chamber of Commerce.

Fiduciary Funds: Fiduciary funds are used to account for assets that the City holds in trust for the benefit of other specified entities or individuals and that are unavailable for the City's own purposes.

Financial Resources: Cash and other assets that, in the normal course of operations, will become cash.

Fines and Forfeitures: Refers to payments as a result of or in connection with an alleged violation of law and include deferred disposition fees, penalty fees, traffic fines, general fines, court service fees, and truancy court fees.

Fiscal Year: The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Fort Worth's fiscal year is October 1 through September 30.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Function: A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.

Fund: A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities of government functions. Seven major fund types and two account groups are commonly used: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, general fixed asset account group, and general long-term debt account group.

Fund Accounting: An accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations. State and local govern-

ments use three broad categories of funds: governmental funds, proprietary funds and fiduciary funds. Governmental funds include the following fund types: General Fund, Special Revenue Funds, Capital Projects funds, debt service funds and permanent funds. Proprietary funds include the following types: enterprise funds and internal services funds. Fiduciary funds include pension trust funds, investment trust funds, private-purpose trust funds and agency funds.

Fund Balance: The difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources. Fund Balance is broken up into five categories:

1. **Non-spendable Fund Balance:** Includes amounts that are not in a spendable form or are required to be maintained intact. Examples are consumable inventories.
2. **Restricted Fund Balance:** Includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and donations.
3. **Committed Fund Balance:** Includes amounts that can be used only for the specific purposes determined by a formal action (for example, legislation, resolution, and ordinance) of the City Council. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.
4. **Assigned Fund Balance:** Comprises amounts intended to be used by the City of Fort Worth for specific purposes. Intent should be expressed by the City Manager. In governmental funds other than the General Fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at minimum, intended to be used for the purpose of that fund.
5. **Unassigned Fund Balance:** Represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to a specific purpose within the General Fund. Unassigned amounts are technically available for any purpose.

Fund Type: Any one of three categories into which all funds are classified in governmental accounting. The fund types are: general, special revenue, debt service, capital projects, permanent, enterprise, internal service, private-purpose trust, pension trust, investment trust, and agency.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. These principles govern the form and content of the financial statements of an entity, and encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. Including not only broad guidelines of general application, but detailed practices and procedures, these principles provide a standard by which to measure financial presentations. The primary authoritative body for the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Accounting Standards Board (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

General Debt Obligation: Refers to revenues generated from the sale of public securities.

General Debt Service Funds: Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

General Fund: The largest fund within the City that accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, public health, parks and community services, libraries, public works, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position and results of governmental operations.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the debt service portion of the City's property tax, and these bonds are backed by the full faith and credit of the issuing government. General obligation bonds are issued with the belief that a municipality will be able to repay its debt obligation through taxation or revenue from projects. To issue general obligation bond, bond election may require.

Goal: The result or achievement towards which an effort is directed and intended to accomplish.

Governmental Funds: Governmental Funds are used to account for activities traditionally associated with the government and that are primarily funded from tax revenues. Examples of such activities include public safety services, acquisition or construction of infrastructure and other capital assets, and the servicing of general long-term debt.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed to the grantee.

Initiative: A department action or project with a timeline and measureable *outcomes* that pursues a department *objective*. Initiatives are measured by *milestones* which are generally *qualitative*.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another governmental entity for a specified purpose. In Fort Worth, these are funds from Tarrant County, the State of Texas, and through recovery of indirect costs from federal and state agencies.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Examples of some of these funds are as follows: the Office Services Fund, the Equipment Services Fund, the Temporary Labor Fund, and the Information Systems Fund.

Inventory: A detailed listing of property currently held by the government showing quantities, descriptions and values of the property, units of measure, and unit prices.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Key Performance Indicator (KPI): A strategic level *performance measure* that demonstrates how well the City is achieving *Council goals* and *management plan core objectives*.

Key Performance Measure (KPM): A performance measure that demonstrates how effective a department is at achieving management plan *core objectives*. These may also be identified as *key performance indicators* by City management.

Levy: To impose taxes, special assessments, or service charges for the support of City activities. Also, the amount of tax for an individual property or the sum of all individual amounts of tax.

Liabilities: Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or to provide services to other entities in the future as a result of past transactions or events; what you owe.

Licenses and Permits: Payments received in connection with the City's regulatory activities and its review and issuance of permission to undertake an act or pursue an occupation; they include utility franchise fees; building, electrical, and plumbing permit fees; parking permit fees; health and safety permit fees; and occupational license

charges.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately along with the dollar amount budgeted for each specified category.

Long-Term Debt: Any un-matured debt that is not a fund liability and at the same time has a maturity of more than one year.

Maintenance and Operations (M&O): Taxes that are generated by the taxing unit for general expenses.

Management Plan: A high-level strategic plan developed by the City's executive-level staff that communicates overall guidance and direction on *Council goals* and the organizational actions required to pursue those goals. This plan assists departments in aligning their *activities* with *Council goals*.

Milestone: A task, event, or critical decision point related to an initiative or project. Milestones can be tracked to evaluate achievement or level of completion of an initiative or project.

Mission: A statement describing an organization's fundamental purpose.

Modified Accrual Accounting: Modified Accrual Basis of Accounting – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis of accounting, revenues are recognized when they become both “measurable” and “available” to finance expenditures in the current period. For example, revenue that is earned and measurable on April 1, is billed on April 30th, and paid on May 1st would not be recorded as revenue until payment is received on May 1st.

Municipal Bonds: Debt securities issued by a state, municipality or county to finance its capital expenditures. Municipal bonds are exempt from federal taxes and from most state and local taxes, especially if you live in the state in which the bond is issued.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses, and operating transfers out.

Net Position: Net Position is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a proprietary fund.

Objective: The reason for making specific efforts or taking deliberate actions with the intent to attain or accomplish an identified goal, targeted level, or meet a defined purpose; the broad, continuous goals of a department.

Operating Budget: The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Operating Expenditures (Governmental Funds): An expenditure incurred in carrying out the City's day-to-day activities. Operating Expenditures include such things as payroll, employee benefits and pension contributions, transportation and travel.

Operating Expenses (Proprietary Funds): An expense incurred in carrying out the City's day-to-day activities. Operating Expenses include such things as payroll, employee benefits and pension contributions, transportation and travel, amortization and depreciation. Notwithstanding the foregoing, with respect to a City Enterprise for which obligations, secured in whole or in part by the revenues of such Enterprise (such as the City's Water and Sewer System), have been issued or incurred, Operating Expenses shall be determined in accordance with State law and terms of the ordinances pursuant to which such obligations were issued or incurred.

Operating Fund: A fund restricted to a single fiscal year.

Operating Revenue: Revenues from regular taxes, fees, fines, permits, charges, for service and similar sources.

Operating Revenues exclude proceeds from long-term debt instruments used to finance capital projects and other financial sources.

Operating Statement: The financial statement disclosing the financial results of operations of an entity during an accounting period in conformity with Generally Accepted Accounting Principles (GAAP). In governmental financial reporting, operating statements and statements of changes in fund equity are combined into "all-inclusive" operating statement formats.

Operating Transfers: Interfund transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended) where there is no intent to repay. See Interfund Transfers and Residual Equity Transfers.

Other Local Taxes: Refers to specialized taxes that are limited to certain products, activities, or occupations; they include alcoholic beverage and other product-specific tax, hotel occupancy taxes, and communication provider taxes.

Other Revenue: Refers to miscellaneous receipts that fall outside of the other listed categories and include third-party reimbursement for labor costs and include some internal service charges.

Outcome: The actual effects, impacts, or results of programs, projects, or initiatives. Outcomes can be measured based on their efficiency or effectiveness.

Pay-As-You-Go Financing: The use of currently available cash resources to pay for capital investment. It is an alternative to debt financing.

Performance: The execution or accomplishment of work which produces results.

Performance Budget: A budget that focuses upon activities rather than line items. Workload and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include miles of streets paved per year, cost of paved streets per mile, tons of garbage collected per employee hour, or cost per employee hour of garbage collection.

Performance Measure (PM): A *quantitative*, tracked assessment of a department activity or process that logs achievement, change, or performance over a period of time. There are four basic categories of performance measures.

1. **Inputs:** The resources needed to complete an activity. Some inputs include FTEs, budget, and material data already in place in the department. Other inputs are equipment or information associated with each transaction.
2. **Outputs:** The immediate results of activities. These are measures of units provided, services provided, or people served by a program or department. Output measures are usually expressed in the past tense and are usually within the city's control.
3. **Efficiency measures:** A type of *outcome* measure that focuses on the City's view of performance, by measuring the cost to the organization in time and resources. Measuring efficiency tells us how well we are using resources to provide City services.
4. **Effectiveness measures:** A type of *outcome* measure that focuses on the customer's view of performance by measuring how well an activity or service meets customer's expectations.

Personal Property: Items that can be owned but are not real property – divided into two types: tangible and intangible.

Program Budget: A budget that focuses upon the goal and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

Projected Beginning Fund Balance: Refers to monies in a Governmental Fund that are expected to be collected and on hand at the beginning of the fiscal period.

Projected Beginning Net Position: Refers to monies in a Proprietary or Fiduciary Fund that are expected to be collected and on hand at the beginning of the fiscal period.

Projected Ending Fund Balance: Refers to monies in a Governmental Fund that are expected to have been collected and be on hand at the end of the fiscal period.

Projected Ending Net Position: Refers to monies in a Proprietary or Fiduciary Fund that are expected to have been collected and be on hand at the end of the fiscal period.

Property Tax: Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Proposed Rate: The rate that is under formal consideration by the governing body for the current year.

Proprietary Fund: A class of fund types that account for a local government's businesslike activities. Proprietary funds are of two types: enterprise funds and internal service funds. Both use the accrual basis of accounting and receive their revenues from charges to users. Examples of Enterprise Fund: Water and Sewer Fund, Stormwater Utility Fund, Municipal Parking Fund; Internal Service Fund examples: Equipment Services, Information Systems Fund.

Qualitative Data: Non-numeric information collected through interviews, focus groups, observation and the analysis of written documents. Qualitative data can be quantified to establish patterns or trends.

Quantitative Data: Information that is counted, or compared on a scale.

Reconciliation: A detailed analysis of changes in revenue or expenditure balances within a fund.

Regular Employees: This is referred to full time employees working 40 hrs. /week. They make up the total Authorized/Approved Positions (AP) adopted by the City Council every fiscal year. They are divided into two categories:

- o **General (civilian) employees:** All classification other than Police and Fire ranks. Their salary is charged to 5110101 "REGULAR EMPLOYEE SALARIES". Police and Fire trainees are considered General employees until they graduate from the academy and join the ranks.
- o **Civil Service Employees:** Pertains to Police and Fire all ranks. Their salary is charged to 5115101 "CIVIL SERVICE BASE PAY"

Requisition: A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Retained Earnings: The difference between assets and liabilities for enterprise and internal service funds.

Revenue: Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers, and increases in net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Included are such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. All or part of the revenue is used to pay the principal and interest of the bond. A revenue bond is a special type of municipal bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds, rather than from a tax. Revenue bonds may be issued to construct or expand upon various revenue-generating entities, including: Water and Sewer utilities; toll roads and bridges; airports, seaports, and other transportation hubs. Generally, any government agency or fund that is run like a business, generating operating revenues and expenses (sometimes known as an enterprise fund), can issue revenue bonds.

Revenue from Other Agencies: Consists of income received from third party private and public sector entities, including reimbursements of indirect costs associated with grant funds.

Risk Management: This is an organized attempt to protect a government's assets against accidental loss, utilizing the most economical methods.

Rollback Rate: This is a limiting rate. If a governing body adopts a rate that exceeds the rollback rate, the voters may be able to force the taxing unit to roll back or lower the rate to this limit.

Rollover: Rollovers are the desired uses of fund balance for the purpose of meeting prior year commitments. Rollovers may be requested for items that, a) were budgeted in the prior fiscal year, b) are from departments that did not spend to their appropriated budget the prior year (i.e., have savings), and c) can demonstrate that the funds were encumbered for the purpose identified in the rollover request.

SBFS: SBFS is the salary and benefits forecasting system within BRASS. It is used to project personnel costs for the coming fiscal year. It includes detailed personnel information such as, employee names, job titles, salaries, benefits, etc.

Sales Tax: An assessment based on the value of most goods and services sold or consumed in the City Sales tax is the second largest revenue source for the General Fund.

Scorecard: A tabular display of department *performance measures* and *initiatives* that highlights current status and overall progress.

Service Charges: Payments received as a result of administrative services such as inspections associated with issuance of building and other permits, automobile impoundment, private-property mowing, athletic league administration, and library charges.

Single Audit Report (SAR): An annual publication that provides information about the government's expenditures of Federal and State awards. The Single Audit Report also includes the Auditor's reports on internal control and compliance as well as findings and questioned costs relating to financial statements and Federal financial assistance programs. The SAR consists of 6 major sections. 1. The introductory section consists of purposes and contents of the report, letter of transmittal and overview. 2. Auditor's report on internal control over financial reporting, and report on compliance for each major federal and state program 3. Schedule of expenditures of federal and state awards, and notes to the schedule of expenditures of federal and state awards. 4. Schedule of findings and questioned costs. 5. Corrective action plan. 6. Status of prior audit findings.

Sinking Fund: Assets and their earnings earmarked for the retirement of bonds or other long-term liabilities. A fund arising from particular taxes, imposts, or duties, which is appropriated toward the payment of interest and principal on a public loan.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purpose other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations, or other governments.

Scheduled Temporary (S01s): Scheduled/Temporary employees include seasonal help employed for a set amount of time to work in a specific capacity or to complete a specific project. They are not part of the total authorized positions.

Surety Bond: Obligation of a guarantor to pay a second party upon the default of a third party in the performance the third party owes to the second party. See Bond.

Target: A quantifiable, desired result to be achieved within a stated time, against which actual results can be com-

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pared. Targets may be based on regulatory or industry standards, policy decisions, historical data, or *benchmark* data.

Tax Levy: The total property taxes imposed in a year.

Tax Rate: The number when multiplied by taxable value gives the amount of tax.

Taxable Value: The appraised value shown on the appraisal roll minus any applicable exemptions.

Taxing Unit: A local government that levies a property tax.

Total Exemption: An exemption that exempts all of a property's value from taxation.

Total Taxable Value: The sum of the taxable values of all properties on the appraisal roll for a taxing unit.

Transfers: Revenues provided from one City fund or department to another in connection with the provision of internal services or as an alternative to payment of property taxes and include some internal service charges.

Trust Funds: A fund held by a trustee for the specific purposes of the trust; in a more general sense, a fund which, legally or equitably, is subject to be devoted to a particular purpose and cannot, or should not, be diverted therefrom.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purchases.

Use of Fund Balance: Refers to an allocation out of money in a Governmental Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.

Use of Money and Property: Refers to money generated from the sale, loan, or rental of the City's tangible and intangible assets and includes interest earned on invested cash, short- and long-term rental income, concessionaire payments, and proceeds from the sale of surplus or abandoned property.

Use of Net Position: Refers to an allocation out of money in a Proprietary or Fiduciary Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.

Vision: A description of an organization's desired future state. The vision describes where the organization is headed, what it intends to be, or how it wishes to be perceived in the future.

Voucher: A document indicating that a transaction has occurred. It usually specifies the accounts related to the transaction.

ACRONYMS

ACEC	American Council of Engineering Companies
AHAS	Accessible Hazard Alert System
AICPA	American Institute of Certified Public Accountants
AP	Authorized positions
AR	Administrative Regulations
ARB	Appraisal Review Board
ARC	Annual required contribution
ATB	Across the Board
ATS	American Traffic Solutions
BMPs	Best Management Practices
BNSF	Burlington Northern/Santa Fe Railroad
BRASS	Budget Reporting and Analysis Support System
CAFR	Comprehensive Annual Financial Report
CAO	City Attorney's Office
CAP	Community Action Partner
CCPD	Crime Control and Prevention District
CDBG	Community Development Block Grant
CFDA	Catalog of Federal Domestic Assistance
CFO	Chief Financial Officer
CIP	Capital Improvement Program
CMO	City Manager's Office
CO	Certificates of Obligation
COP	Citizen on Patrol
CPI	Consumer Price Index
CPMS	Capital Project Management System
CRM	Customer Relationship Management
CRS	Community rating system
CSO	City Secretary's Office
CVB	Convention and Visitor's Bureau
DAL	Dallas Love Field
DFW	Dallas/Fort Worth International Airport
DFWI	Downtown Fort Worth Inc.
DOL	Department of Labor
ECC	Environmental Collection Center
EEOC	U.S. Equal Employment Opportunity Commission
EIMS	Enterprise Information Management System
EPA	Environmental Protection Agency
ERP	Enterprise Resource Planning
ERU	Equivalent Residential Unit
ESD	Equipment Services Department
ETJ	Extraterritorial Jurisdictional Area
FAA	Federal Aviation Administration
FATS	Fixed Assets Inventory Tracking System
FEMA	Federal Emergency Management Agency
FF&E	Furniture, fixtures and equipment
FHAP	Fair Housing Assistance Program
FMPS	Financial Management Policy Statements
FMS	Financial Management Services
FWCC	Fort Worth Convention Center

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FWHFC	Fort Worth Housing Finance Corporation
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geospatial Information Systems
GO	General obligation
HED	Housing and Economic Development Department
HESG	Housing Emergency Solutions Grant
HOPWA	Housing Opportunities for Persons with HIV/AIDS
HOT	Hotel and motel occupancy tax
HUD	U.S Department of Housing and Urban Development
I&S	Interest and sinking
ICMA	International City/County Management Association
IT	Information Technology
LHRD	Lead Hazard Reduction Demonstration Grant
LM	Lane miles
M&C	Mayor & Council; also refer to Mayor & Council Communications
M&O	Maintenance and operations
MBE	Minority Business Enterprise
MD	Metropolitan Division
MSA	Metropolitan statistical area
MYFF	Multi-Year Financial Forecast
NAS	Naval Air Station
NASJRB	Naval Air Station Joint Reserve Base Fort Worth
NFIP	National Flood Insurance Program
NIC	Net interest cost
NIMS	National Incident Management System
NOE	Notice of Enforcement
NOV	Notice of Violations
O&M	Operating and maintenance
OEM	Office of Emergency Management
OPEB	Other post-employment benefits
PACS	Parks and Community Services
PE	Public Events
PILOT	Payment in lieu of taxes
PIRs	Public information requests
PMA	Pavement Management Application
PMO	Project Management Office
PQI	Pavement Quality Index
RevPAR	Revenue per available room
RFID	Radio frequency identification technology
RIM	Records Information Management
RRBG	Rental Rehabilitation Block Grant
RRPI	Rental Rehabilitation Program Income
SAR	Single audit report
SBE	Small Business Enterprise
SBFS	Salaries/Benefits Forecasting System
SCBA	Self-contained breathing apparatus
SEC	Securities and Exchange Commission
SIR	Self-Insured Retention
SO1	Scheduled temporary personnel
SPFF	Special Public Facilities Fund
SWS	Storm Water Solutions

T

TCEQ	Texas Commission on Environmental Quality
TFW	TechFortWorth
TIBS	Temporary Income Benefit Supplement
TIC	True interest cost
TIF	Tax Increment Financing
TPDES	Texas Pollutant Discharge Elimination System
TPW	Transportation and Public Works
TPWA	Texas Public Works Association
TRWD	Tarrant Regional Water District
TWC	Texas Workforce Commission
UDAG	Urban Development Action Grant
USDA	United States Department of Agriculture
WAP	Weatherization Assistance Program
WBE	Women Business Enterprise