

FORT WORTH



PUBLIC EVENTS DEPARTMENT
OUTDOOR EVENTS MANAGER
1201 HOUSTON STREET
FORT WORTH TX 76102
(817) 392-7894 FAX (817) 392-2756 Email:special events@fortworthgov.org

NEIGHBORHOOD EVENT APPLICATION

APPLICATION DATE:

NEIGHBORHOOD ORGANIZATION

NAME OF APPLICANT

APPLICANTS ADDRESS

CITY ST ZIP CODE PHONE#
FAX# EMAIL ADDRESS

EVENT DESCRIPTION / PURPOSE:

HISTORICAL / PROMOTIONAL INFORMATION

EVENT DATE BEGIN TIME END TIME
SETUP DATE & TIME REMOVAL DATE & TIME

ANTICIPATED ATTENDANCE:

STREET TO BE CLOSED (LIMITS - LIST CROSS STREET/INTERSECTIONS)

STREET FROM TO
I prefer my permit to be : Mailed E-mailed Faxed Ready for pick up at office

Neighborhood organization and applicant understands the rules, regulations and terms and agrees to abide by all requirements of the outdoor Events Ordinance No 1925-08-2010.

Date:

Signature of neighborhood representative

EVENT HOLDER IS RESPONSIBLE FOR PROVIDING STANDARD TYPE 1 BARRICADES ON CLOSED STREETS DURING EVENT. BARRICADES MUST BE STAFFED BY AN ADULT AT LEAST 18 YEARS OLD AT ALL TIMES. BARRICADE STAFF MUST WEAR SAFETY VESTS. ACCESS TO CLOSED STREETS MUST BE PROVIDED FOR EMERGENCY VEHICLES (AMBULANCE/FIRE TRUCK/POLICE) IN CASE OF AN EMERGENCY A 12 FOOT UNOBSTRUCTED ROADWAY IS REQUIRED ALONG CLOSED SECTIONS OF STREET. NO STRUCTURES, INCLUDING TENTS, STAGES AND BOUNCE HOUSES ARE ALLOWED IN THE UNOBSTRUCTED ROADWAY WIDTH OR ANY SIDEWALK OR PARKWAY.

NEIGHBORHOOD EVENT STREET CLOSURE REQUIREMENTS

- Event holder is responsible for providing standard **Type 1 Barricades** on closed streets during event. Barricades must be staffed by an adult at least 18 years old at all times and Barricade staff must wear reflective safety vest.
- Access to closed streets must be provided for emergency vehicles (ambulance or fire truck) in case of an emergency.
- A twelve (12) foot unobstructed roadway is required along closed sections of the street, and no structures, including tents, stages and bounce houses are allowed in the unobstructed roadway width or on the sidewalk or parkway.
- Streets must be cleared and open to traffic no later than 11:00 p.m.

