



AGENDA
COMMUNITY DEVELOPMENT COUNCIL
Wednesday, March 10 2021
6:30 PM

Videoconference

<https://fortworthtexas.webex.com/fortworthtexas/onstage/g.php?MTID=ec6fb7c20745467099656060d0a60b47f>

Meeting/Access Code: 126 322 3610

Teleconference

(817) 392-1111 or 1-650-479-3208

Meeting/Access Code: 126 322 3610

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T U-verse 99

City of Fort Worth Website Homepage: [Watch Live Online](#)

For more information on attending or speaking at this meeting either through Videoconference or Teleconference, please visit the City's website: <https://www.fortworthtexas.gov/calendar/boards-commission>

To view the docket for this meeting visit: <https://www.fortworthtexas.gov/calendar/boards-commission>

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act and the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted on March 13, 2020. Please note that the City of Fort Worth is using a third party vendor to assist with City meetings. If there are service interruptions, including call in number changes, we will provide alternative call numbers on our website whenever possible.

****Any member of the public who wishes to address the Community Development Council regarding an item on the listed agenda must sign up to speak no later than 5:00PM on March 9, 2021. To sign up, contact Sharon Burkley at Sharon.Burkley@fortworthtexas.gov or 817-392-5785 or register through WebEx per the directions on the City's website above.**

COMMUNITY DEVELOPMENT COUNCIL MEMBERS

Dr. Nancy Ellen Soteriou, Chair, Place 4

Deborah Gallardo, Member, Place 2

Will Mitchell, Member, Place 5

Jessica Morrison, Member, Place 7

Jeremy Raines, Member, Place 9

Ebony Rose, Member, Place 1

Eva Williams, Member, Place 3

Willie Tedoe, Member, Place 6

Robyne Kelly, Member, Place 8

Staff Liaison: Sharon Burkley, Senior Planner, Neighborhood Services Department
Jo Ann Pate, Assistant City Attorney II

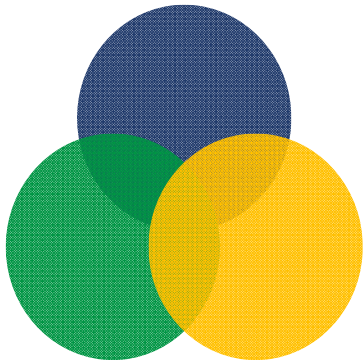
1. **Call to Order** – Dr. Nancy Ellen Soteriou, Chair
2. **Statement of Open Meetings Act** – Sharon A. Burkley, Senior Planner, Neighborhood Services Department
3. **Election to fill the Current Vacancy of the Vice Chairperson Position** –Dr. Nancy Ellen Soteriou, Chair
4. **Announcements by Council Members and Staff of Upcoming Events; District Updates** – Dr. Nancy Ellen Soteriou, Chair
5. **Approval of Minutes from the Meeting Held on February 10, 2021** – Dr. Nancy Ellen Soteriou, Chair
6. **Presentation on the City of Fort Worth Communications & Public Engagement Office**– Catherine Huckaby, Community Services Manager, Communications & Public Engagement Department
7. **Presentation on the United States Department of the Treasury Emergency Rental Assistance Program** – Terrance Jones, Senior Contract Compliance Specialist, Neighborhood Services Department
8. **Report on Pre-Applications Submitted in Response to the 2021-2022 Public Service Agencies Request for Proposals** – Sharon Burkley, Senior Planner, Neighborhood Services Department
9. **Presentation on the Application Review and Scoring Process for the City's 2021-2022 Request for Proposals for Public Service Agencies** – Sharon Burkley, Senior Planner, Neighborhood Services Department
10. **Citizen Participation** – Dr. Nancy Ellen Soteriou, Chair
11. **Information for Next Meeting** – Sharon Burkley, Senior Planner, Neighborhood Services Department
12. **Request for Future Agenda Items** – Dr. Nancy Ellen Soteriou, Chair
13. **Adjourn** – Dr. Nancy Ellen Soteriou, Chair

A quorum of the City Council may be attending this meeting for informational purposes. Members of the City Council who are not members of the Council will not be deliberating or voting on matters before the Council.

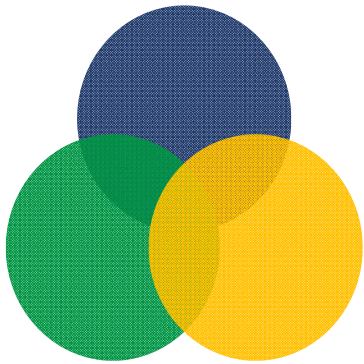
I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official website and said Notice was posted on the following date and time Friday, March 05, 2021 at 12:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Mary J. Kaiser

City Secretary for the City of Fort Worth, Texas



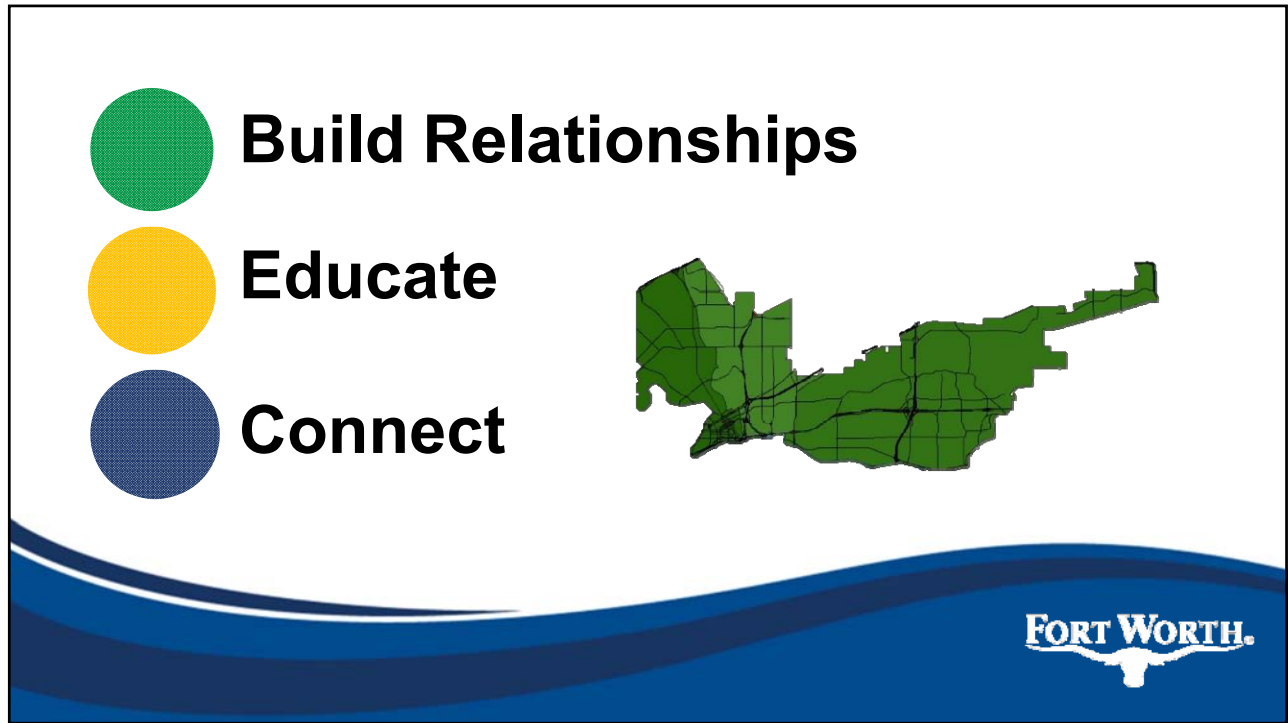
Engaged Neighborhoods Guide the Future



Communications & Public Engagement

Community Engagement Office

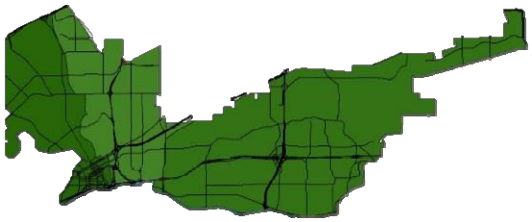




Build Relationships

Educate

Connect



FORT WORTH.

This slide features a legend on the left with three colored circles: a green circle for 'Build Relationships', a yellow circle for 'Educate', and a blue circle for 'Connect'. To the right is a green map of Fort Worth with a black grid of roads. The bottom of the slide has a blue wavy graphic with the 'FORT WORTH.' logo and a white silhouette of a longhorn.

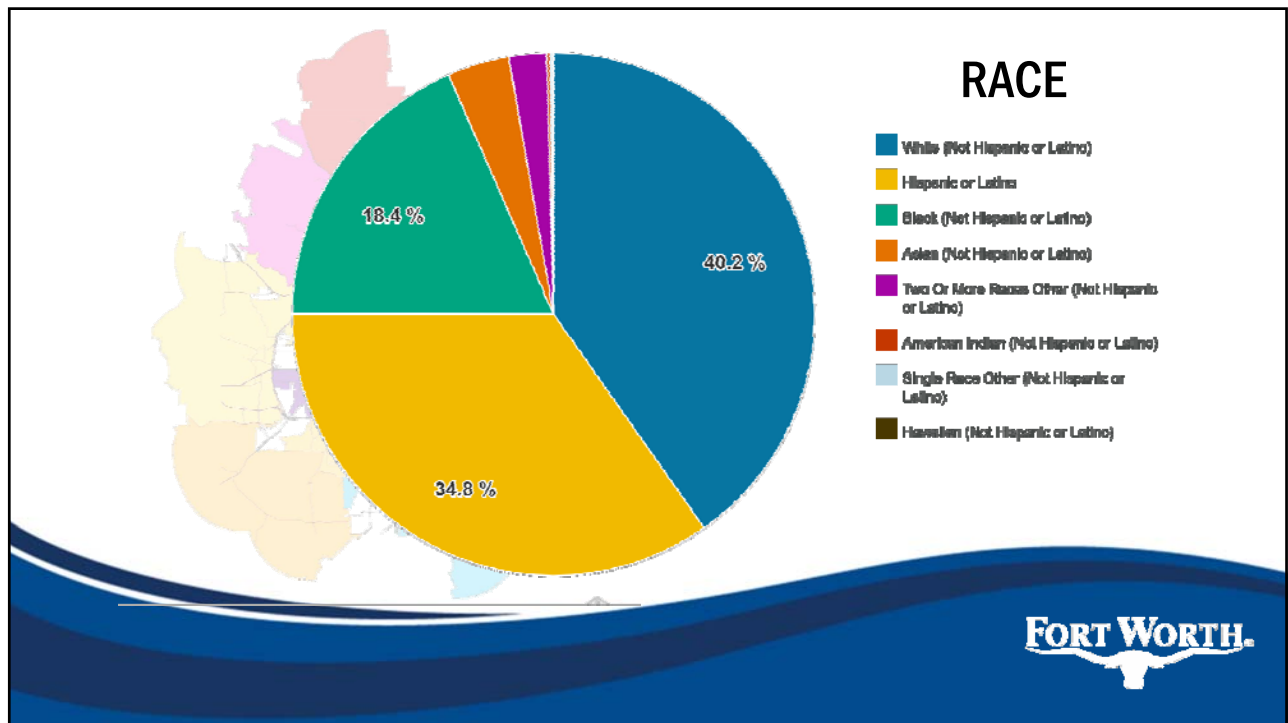
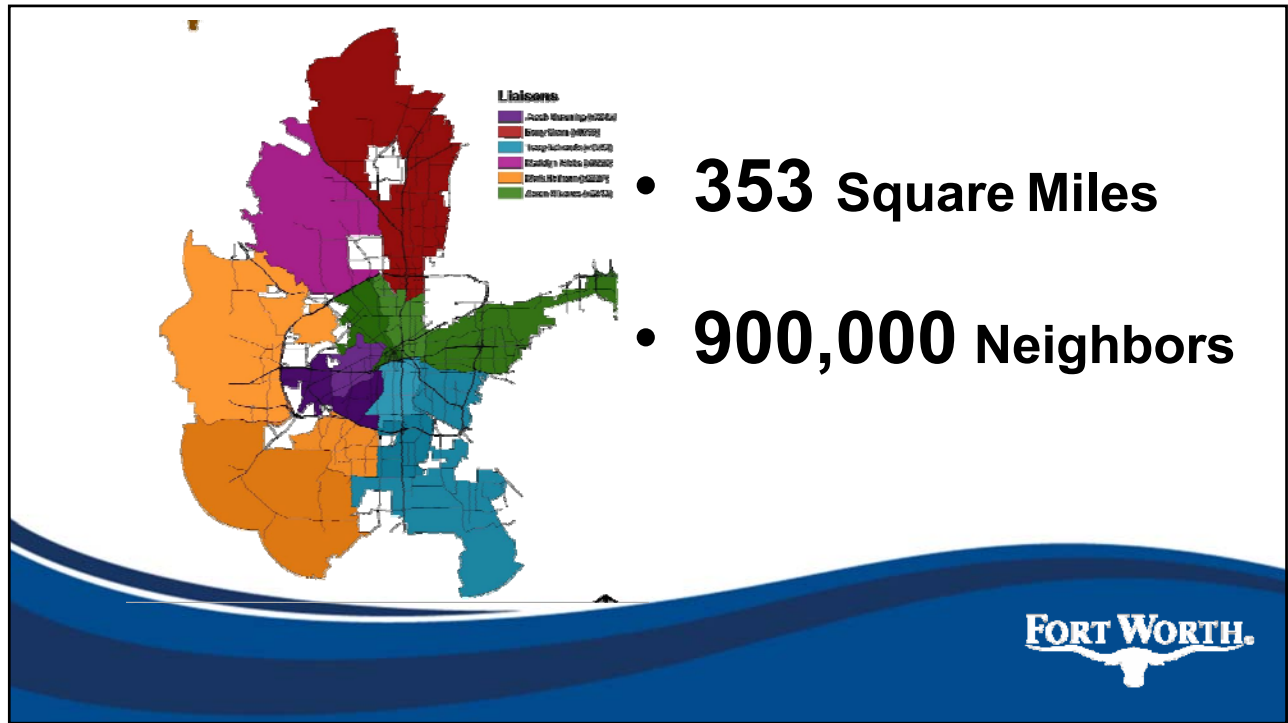


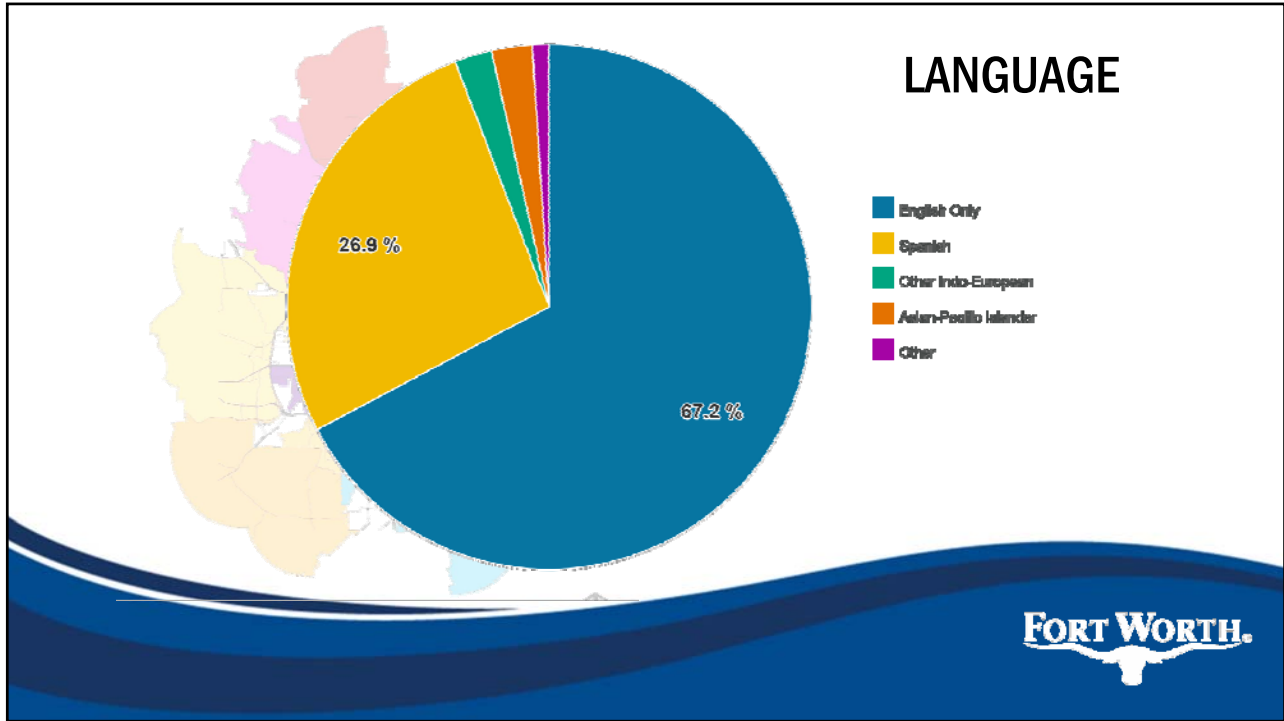
EXISTING Resources

NEW Opportunities

FORT WORTH.

This slide features a Venn diagram on the left with three overlapping circles: a green circle at the bottom left, a yellow circle at the bottom right, and a blue circle at the top. To the right of the diagram is the text 'EXISTING Resources' and 'NEW Opportunities'. The bottom of the slide has a blue wavy graphic with the 'FORT WORTH.' logo and a white silhouette of a longhorn.





Build relationships with...

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Neighborhood Patrol Officer (NPO)



FORT WORTH.

Code Compliance Officer



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Crime Prevention Specialist



FORT WORTH.

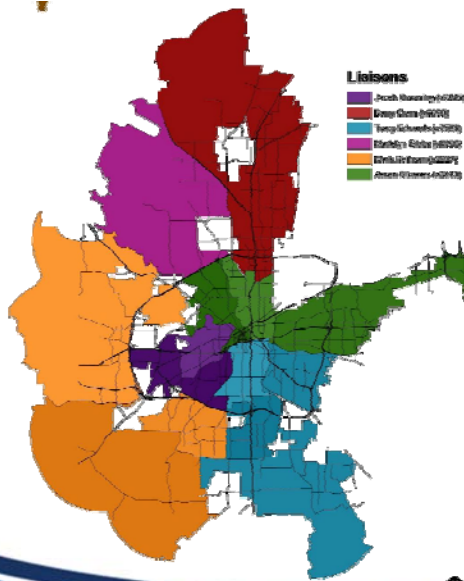
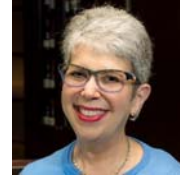
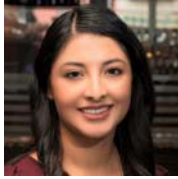
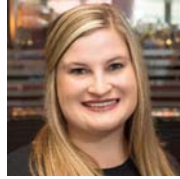


City Council



FORT WORTH.

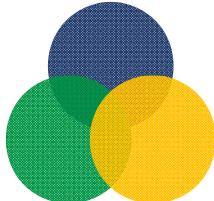
Community Engagement Liaisons




1400+



800+
**Adult
Presentations
& Meetings**



950+
**Student
(K-5)
Presentations**



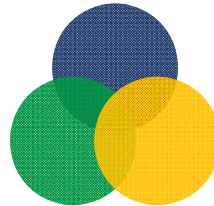
Free Workshops/Training

- Building Trust, Building Community
- City Hall 101
- Civics 101
- New Board/Leadership Training
- Outreach & Volunteer Recruitment
- Affordable Housing



Speakers Bureau

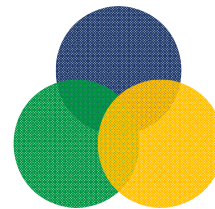
- Area Agencies
- City Staff
- Subject Matter Experts
- Panel Discussions



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Annual Update Forms

- Every 12 Months/After Elections
- Email/Call Leaders
- Council Notified
- Certified Letters



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PUBLIC

Association **Alamo Heights NA**

Association Type **Neighborhood Association**

Membership Type **Voluntary**

Website **alamoheightsfw.nextdoor.com**

Location

Mapsco **75L, 75M, 75Q**

Location(s)

Boundries: North **I-30**
 South **W Vickery Blvd**
 East **Montgomery St**
 West **Hulen St**



PUBLIC

Contacts

Emily Alexander
 Director at Large

Penny Moore
 Treasurer

Ron Morton
 President
 Cell Phone: **817-637-1549**
 Email Address: ronmorton@sbcglobal.net

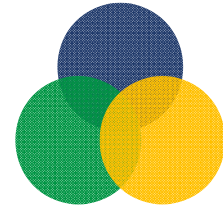
Barbara Rader
 Secretary

Jared Sloane
 Vice President
 Cell Phone: **812-606-8220**
 Email Address: jared.sloane@gmail.com



Annual Update Forms

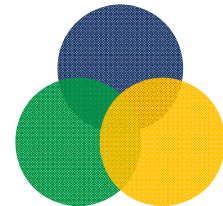
- **Zoning Notifications**
- Community Engagement Weekly Bulletin
- Public Meeting Notices
- Board/Commission Opportunities
- Partnership Opportunities



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Annual Update Forms

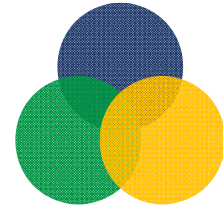
- **Zoning Notifications**
 - Share Notices with Members
 - Hold a Democratic Vote
 - Send a Formal Letter to Council w/Results
 - Attend Zoning/Council Meetings



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Annual Update Forms

- Zoning Notifications
- **Community Engagement Weekly Bulletin**
- Public Meeting Notices
- Board/Commission Opportunities
- Partnership Opportunities



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Community Engagement Weekly Bulletin

Citywide Headlines

File Your Income Tax with VITA for Free

VITA offers basic federal income tax returns prepared and e-filed by IRS certified volunteers. There are 8 VITA Centers... ([View Brochure](#))



Is your nonprofit seeking funding?

The City of Fort Worth Neighborhood Services Department invites nonprofit and social service agencies to respond to a Request for... ([More](#))

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Neighborhood News

Dist 2 - Marine Creek Ranch Park (Feb 27)

Tell us what you think. We need your input for this meeting hosted by the city's Park and Recreation Department... [\(More\)](#)

Dist 3 - Tim Watson Park Project (Feb 17)

Park and Recreation Dept will conduct a meeting to discuss plans for Tim Watson Park and receive resident input for the design... [\(More\)](#)

Dist 3 - Desert Ridge & Kilpatrick Infrastructure (Feb 20)

Make plans to attend the upcoming meeting concerning the replacement of water mains in an area that stretches from... [\(More\)](#)



Forward This Information

Download the PDF (in **English** or **Spanish**) and forward to your network



English version

Download & forward!

Version en Español

¡Descargue y reenvíe!



FORWORTH

Fort Worth Community Engagement Office

155,493 members

26% of 409,171 households

769 neighborhoods

818 Missouri Ave
Fort Worth, TX 76104
Get directions

817-392-6201

engagement@fortworthtexas.gov

fortworthtexas.gov/engagement/

Attend Westcreek Central NA Public Interest Meeting, Saturday, Sept. 22

Whether you're a renter or a homeowner, Westcreek Central NA needs your help to reorganize! When: Saturday, September 22 at 6:30 p.m. Where: Southwest Community Center, 6300 Welch Ave. The City of Fort Worth Community Engagement Office invites you to attend a public interest meeting to discuss new leadership. See more...

Annual Update Forms

- Zoning Notifications
- Community Engagement Weekly Bulletin
- Public Meeting Notices
- Board/Commission Opportunities
- **Partnership Opportunities**

In It to Win It:



- A Neighborhood Awards How-To Workshop -



Come learn best practices for completing the City of Fort Worth's 2018 Neighborhood Awards Application and discover how to celebrate your neighborhood's achievements!

Choose any one of these dates:

- Thursday, Sept. 27 from 6:30 - 8:30 p.m.
- Saturday, Sept. 29 from 9 - 11 a.m.
- Thursday, Oct. 4 from 9 - 11 a.m.

Hazel Harvey Peace Center for Neighborhoods
818 Missouri Avenue
Fort Worth, Texas 76104

Registration is FREE. Reserve your seat at fortWorthTexas.gov/en24item1.

Mini-workshops may also be scheduled by request. Contact Community Engagement at 817-392-6201 for more information.

Neighborhood Awards include:

- Fort Worth Pride
- Spirit of Fort Worth
- Mayor's Civic Engagement & Community Collaboration
- Mayor's Health & Wellness
- Neighborhood Newsletter
- Danny Scarth Trailblazer Award
- Neighborhood Patrol Officer of the Year
- Code Compliance Officer of the Year
- Neighborhood of the Year

Neighbors who attend will receive an autographed copy of the 2018 Neighborhood Awards Application.



Help the Tarrant Area Food Bank feed those in need!



July 2 - July 31, 2018

For more than 20 years the City of Fort Worth has held an employee food drive benefiting the Tarrant Area Food Bank (TAFB).

As a result of our efforts last year, approximately 185,000 meals were served to needy individuals and families. This year we're setting a course to reach even greater heights in our efforts to prevent and stamp out hunger in our community. The participation of our neighborhood organizations are an essential part of the City of Fort Worth's efforts. All you need is a volunteer to serve as your neighborhood's food drive coordinator and get your food drive going!

Each month the TAFB distributes food - working with more than 300 partner charities in Tarrant and 12 neighboring counties - to 47,000 or more households, helping families from all walks of life.

In an effort to increase the amount of aid we can bring to the TAFB, we are again asking Fort Worth departments and neighborhoods to join us in our annual drive.

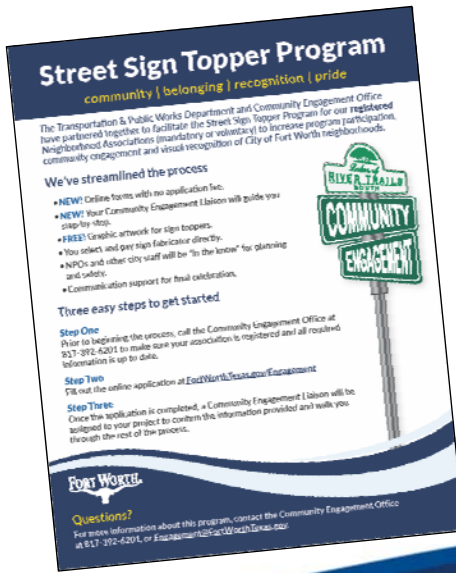
The departments and neighborhoods that collect the most pounds of food and/or monetary donations will be recognized by Mayor Price and earn bragging rights as the winner of the departments and neighborhoods donation competition.

Your support in this worthwhile effort is appreciated.

For more information about the Tarrant Area Food Bank, please visit www.tafb.org. For more information about the Food Drive, please contact Selena Ala-Municipal Court at 817-392-6711 or Selena.Ala@FortWorthTexas.gov.



Street Sign Topper Program



Street Sign Topper Program

- FREE Application
- FREE Graphic Support
- NA Votes on Locations & Artwork
- Community Celebration

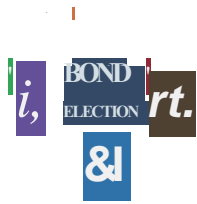


Worth Sharing Program



T eTCU
 Ne-ghbor o e-g bor
 WO KS OP





2018 Bond Election Public Input Meetings



Building a Stronger Community-Police Relationship Together

Summer 2020 Virtual Collaborative Conversation

Join the Office of the Police Oversight Monitor for police oversight through a community-led, virtual conversation. Invite police leaders, community leaders, and advocates to discuss how to build stronger community-police relationships. All discussions will also include a bilingual translation service.

NORTH DIVISION Sat, Jul 25, 2020 8 - 9 a.m.	WEST DIVISION Sat, Jul 25, 2020 10 a.m. - 11 a.m.
SOUTH DIVISION Sat, Jul 25, 2020 10 a.m. - 11 a.m.	EAST DIVISION Sat, Jul 25, 2020 8 - 9 p.m.
NORTHWEST DIVISION Sat, Jul 25, 2020 8 - 9 p.m.	CENTRAL DIVISION Sat, Jul 25, 2020 8 - 9 p.m.

Register online for this virtual event by visiting www.FortWorthInc.com/OPOM

Local police neighborhood relations by City Code on the map

WORKING TOGETHER TO IMPACT SUSTAINABLE CHANGE IN FORT WORTH

THE 2017 MAYOR'S COMMUNITY ENGAGEMENT Workshops & Neighborhood Awards
January 20, 2018
8 a.m. - 2 p.m. at The Riley Center at the Southwest Seminary
1701 W. Pope Ave.

Schedule:
8-9 a.m. Exhibits
9 a.m. - 1:30 p.m. Community Engagement workshops
12:30 p.m. - 2 p.m. Neighborhood Awards luncheon

Workshop descriptions:

A Neighborhood Guide to Fair & Affordable Housing
Fair housing law and affordable housing policy leads are changing the way Fort Worth thinks about housing. This workshop will explore the impact of the good & bad, and how to use the tools of the law to improve housing services.

Clean Air, Clean Water, Clean Land: Protecting Fort Worth's Environment and You
Environmental programs do more than just protect the health, property and natural resources. They also address a major public issue in our city. Join us for an hour of fun with fun facts, games, and more as we learn about the importance of sustainability and how you can help.

Be Better Prepared for Anything with CERT
Does the idea of a disaster scare you? You may be ready for Community Emergency Response Training, or CERT training, but you haven't taken the program. This workshop provides an opportunity for neighbors and neighbors to learn the ropes of emergency preparedness.

Cultivating a Culture of Racial Equity & Cultural Inclusion
Simple, innovative techniques can bring together people from all walks of life and improve their neighborhoods. See how best practices and the habits of Fort Worth can help your community see all of Fort Worth's diverse neighborhoods as equitable, respectful and compassionate. Contact us today!

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RE: Engage Program

STEP ONE →

- Board/CEO Agrees on Calendar Complete with NA
 - *Neighborhood Assessment*
 - *My Sidewalk Report*
- CEO Creates Targeted Outreach Plan
- CEO Shares with NA
- NA Votes to Participate

FORT WORTH

**RE:
Engage
Program**



Targeted Outreach Plan

- Neighborhood Survey
- Meeting Planning
- Graphic Support
- Workshops
- Special Events
- Guest Speakers
- Robocalls



www.nusa.org



KEY CONFERENCE COMPONENTS

- APA/AICP Workshops
- Keynote Speakers
- Roundtable Discussions
- Networking Opportunities
- Neighborhood Pride Tours
- Awards Ceremonies

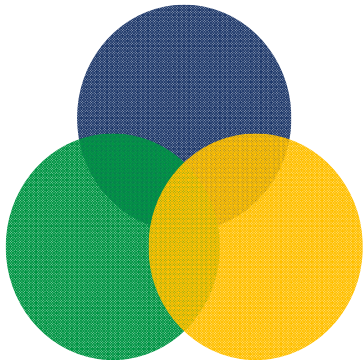


 **Build Relationships**

 **Educate**

 **Connect**





Communications & Public Engagement

Community Engagement Office

engagement@fortworthtexas.gov





U.S. Department of Treasury Emergency Rental Assistance Program

Terrance Jones
Senior Contract Compliance Specialist
Neighborhood Services Department
Community Development Council
March 10, 2021



Program Overview

- The U.S. Department of Treasury launched the \$25 billion Emergency Rental Assistance Program (ERAP) on January 5, 2021
- Program established by the Consolidated Appropriations Act
- ERAP assists households unable to pay rent and utilities due to the COVID-19 pandemic
- Eligible grantees must use the funds to provide assistance to eligible households through existing or newly created rental assistance programs





Program Overview

- Funding Amount: \$27,484,117.00
- Funding Source: United States Department of Treasury
- Contract Execution: January 11 by City Manager (as authorized by CARES emergency ordinance)
- M&C approved by City Council on February 23, 2021
- U.S. Department of Treasury funding and Texas Emergency Rental Assistance merged to form Fort Worth Emergency Rental Assistance Program (FWERAP)




2020 CDBG Income Limits

effective July 1, 2020




Family Size	30% AMI	50% AMI	60% AMI	80% AMI
1	\$17,150	\$28,550	\$34,260	\$45,650
2	\$19,600	\$32,600	\$39,120	\$52,200
3	\$22,050	\$36,700	\$44,040	\$58,700
4	\$24,450	\$40,750	\$48,900	\$65,200
5	\$26,450	\$44,050	\$52,860	\$70,450
6	\$28,400	\$47,300	\$56,760	\$75,650
7	\$30,350	\$50,550	\$60,660	\$80,850
8	\$32,300	\$53,800	\$64,560	\$86,100

* Area Median Income (Fort Worth-Arlington) – the midpoint of a region’s income distribution – half of families in a region earn more than the median and half earn less than the median



Emergency Rental Assistance Program (ERAP)

CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
(12/27/20)


Eligible Expenses

- Rent
- Rental arrears
- Utilities and home energy costs
- Other expenses related to housing


Up to 12 months of assistance (ADDITIONAL 3 MONTHS, IF NECESSARY)

Existing housing-related arrears that could result in eviction of an eligible household is prioritized:



- **Arrears must be paid prior to requesting future rent payments**
- **Future rent payments may only be committed for up to 3 months at a time**
- **Households may reapply for additional assistance at the end of 3-month period, if needed and overall limit for assistance is not exceeded**



5



Rental Assistance Programs Eligibility Comparison

	 TERAP \$1,840,489	 ERAP \$27,484,117
Income Eligibility	Under 80% AMI	Under 80% AMI
Length of Assistance	Six (6) months	12 months; (additional 3 months possible)
Other Eligibility Requirements	Have suffered <i>Financial Hardship due to COVID-19</i>	Eligible for Unemployment Benefits or have suffered <i>Financial Hardship due to COVID-19</i> ; Must show Housing Instability (past due rent notice, etc.)
Special Program Requirements	Must coordinate with Texas Eviction Diversion Program by coordinating with local JP Courts; Units built before 1978 must be inspected for lead-based paint if assistance covers 3 months or more	Preference for Households under 50% AMI with over 90 days unemployment
Rent Payments	Rent limited to 120% of Local FMR; Payments made to Landlord	<i>Payments must be made to landlord</i> or utility provider; Landlord can apply on tenant's behalf (with tenant signature on application)

6

FORT WORTH

U.S. TREASURY PROGRAM PARTNERS


SAMARITAN HOUSE™
Where there's a home, there's hope.


HOUSINGCHANNEL
.org

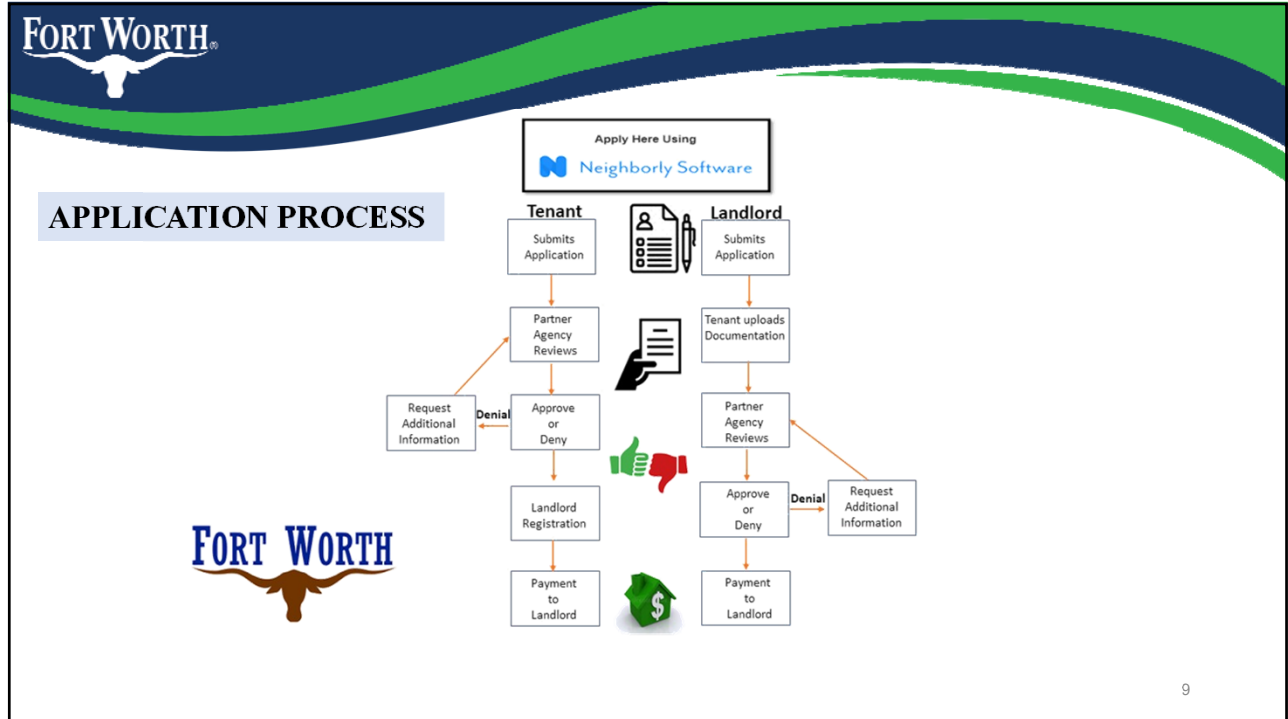

FORT WORTH HOUSING SOLUTIONS
Housing with a Mission

FORT WORTH

Administration & Next Steps

- Subaward to three (3) nonprofit subrecipients – Housing Channel, Tarrant County Samaritan Housing, Fort Worth Housing Solutions
- Selected on basis of:
 - Experience with delivery of housing/rental services and CDBG
 - Performance and compliance history with City HUD grants
 - Desire to implement program
- Agency training held on March 4; contracts expected to be executed in March
- Applications to be accepted in Neighborly Software; expected to open March 8
- 10% allowed for City Grant Administration





Texas Coronavirus Relief Bill Rental Assistance Program

The Texas Rent Relief Program is here to help. COVID-19 has affected Texans across the state. We have emergency funds available to help Texas renters pay rent and utility bills (including past due rent and utilities).

10

Questions?

Terrance Jones
Senior Contract Compliance Specialist
City of Fort Worth Neighborhood Services
(817) 392-7563

Terrance.Jones@fortworthtexas.gov





2021-2022 Public Service Agency (PSA) Request for Proposals (RFP) Pre-Applications Submitted

Sharon A. Burkley, Senior Planner
Neighborhood Services Department
Community Development Council
March 10, 2021



2021-2022 Pre-Applications Overview

• Pre-Applications Submitted	58
• Pre-Applications Approved	56
• Pre-Applications Denied	2
• Number of Applicants	48
• Applicants reapplying (<i>funded in 2020-2021</i>)	18
• Applicants reapplying (<i>not funded in 2020-2021</i>)	3
• New Applicants (<i>never funded/not funded in past three years</i>)	27
• New Programs	3



2021-2022 Pre-Applications Overview

- Community Development Block Grant 46
- Emergency Solutions Grant 10
- Housing Opportunities for Persons with AIDS 2



HUD Entitlement Grants



- Community development activities
- Construction of public facilities and improvements
- Public Services
- Preservation and restoration of historic properties in low income neighborhoods



Community Development Block Grant (CDBG)

Estimated Funding Allocation		\$1,111,814.00
Total Requested Amount	(46)	\$4,649,286.45
Children/Youth Training & Mentorship	(20)	\$1,737,476.00
Homeless Services	(2)	\$ 280,000.00
Improve Accessibility of Public and Private Spaces	(1)	\$ 115,000.00
Poverty Reduction and Household Stabilization	(15)	\$1,699,822.45
Promote Affordable Housing for Renters & Owners	(1)	\$ 125,000.00
Support Programming for Aging In Place	(5)	\$ 481,988.00
Targeted Neighborhood Revitalization	(2)	\$ 210,000.00



HUD Entitlement Grants

Emergency Solutions Grant

The infographic features four circular icons representing different grant categories: Homelessness Prevention (dollar sign and house), Street Outreach (person with bag), Emergency Shelter (bed in a house), and Rapid Re-housing (house with checkmark). Below these icons is a colorful illustration of a city skyline with various buildings and trees.



Emergency Solutions Grant (ESG)

Estimated Funding Allocation		\$ 590,944.00
Total Requested Amount	(10)	\$1,015,900.00
Shelter Services	(3)	\$ 450,000.00
Rapid Re-Housing	(1)	\$ 175,000.00
Homelessness Prevention	(3)	\$ 240,900.00
Multiple Programs	(3)	\$ 150,000.00



HUD Entitlement Grants



Housing assistance and
supportive services for
low-income persons
living with HIV/AIDS



Housing Opportunities for Persons with AIDS (HOPWA)

Estimated Funding Allocation		\$ 1,645,048.00
Total Requested Amount	(2)	\$1,200,000.00
AIDS Outreach Center		
Administration; STRMU; Supportive Services		\$ 400,000.00
Tarrant County Samaritan Housing		
Administration, Facility-Based Operations; STRMU, TBRA, Supportive Services		\$ 800,000.00

QUESTIONS/COMMENTS
Thank you!!!





2021-2022 Public Service Agencies Request for Proposal Reviewer Process

Community Development Council
Wednesday, March 10, 2021
Sharon A. Burkley, Senior Planner



Overview

- Grants Overview
- 2021-2022 HUD Funding Allocations
- Reviewer Team
- Reviewer Process
- Neighborly Software
- Action Plan Calendar
- Questions/Comments





2021-2022 PUBLIC SERVICE AGENCIES REQUEST FOR PROPOSAL REVIEWER PROCESS

Public Service Agencies (PSA) Request for Proposals (RFP)

- City of Fort Worth Neighborhood Services Department issues an annual PSA RFP, an invitation to nonprofit and social service agencies to apply for HUD grant funds for public service programs providing benefits to eligible households.

Grant Funding Period

- October 1, 2021 – September 30, 2022

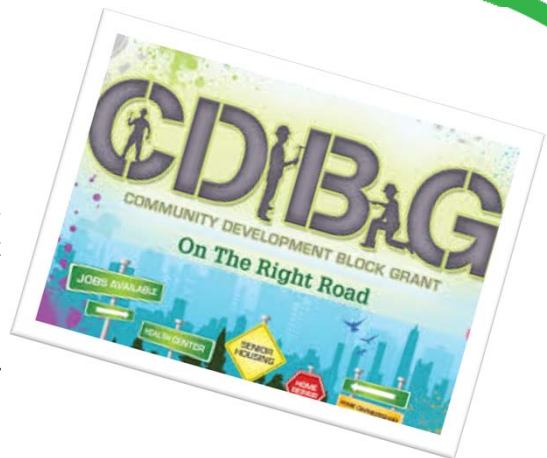


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Community Development Block Grant (CDBG)

Public services including but not limited to job training and employment services, child care services, housing counseling services, youth services, tutoring and educational services, senior services



4



Emergency Solutions Grant (ESG)

Services for persons experiencing homelessness or at risk of experiencing homelessness including homeless prevention, street outreach, shelter operations, rapid re-housing, and Homeless Management Information System (HMIS)

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Housing Opportunities for Persons with AIDS (HOPWA) Program


Services for persons with HIV/AIDS including Short-Term Rent, Mortgage, and Utility (STRMU) services; supportive services; Tenant-Based Rental Assistance (TBRA); facility-based operations; and administration

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FORT WORTH

2021-2022 HUD FUNDING ALLOCATIONS

	Grant Allocation	PSA Allocation
Community Development Block Grant (CDBG)	\$7,366,688 <i>decrease of \$43,405</i>	\$1,105,003 <i>(15% Public Services Cap)</i>
Emergency Solutions Grant (ESG)	\$ 632,124 <i>decrease of \$6,734</i>	\$ 584,715 <i>(7.5% Administration)</i>
Housing Opportunities for Persons With AIDS (HOPWA) Program	\$1,904,234 <i>increase of \$208,308</i>	\$1,847,107 <i>(3% Administration)</i>
TOTAL	\$9,903,046	\$3,536,8325



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2021-2022 PUBLIC SERVICE AGENCIES REQUEST FOR PROPOSAL REVIEWER PROCESS

FUNDING ALLOCATION REQUEST THRESHOLDS *(minimum request amounts; subject to funding availability)*

- TIER I: First-time applicants/Not funded in the past three years
\$45,000 or more
- TIER II: Funded 1-3 years; in operation 3+ years; good standing
\$60,000 or more
- TIER III: Funded 3+years; in operations 5+ years; good standing
\$75,000 or more

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2021-2022 PUBLIC SERVICE AGENCIES REQUEST FOR PROPOSALS REVIEWER TEAM

Neighborhood Services Department	Directions Home	Community Development Council*
Compliance & Planning (9); Community Services (2); Senior Management (7)	Directions Home Staff(2)	CDC Members (9)
Review assigned applications (CDBG/ESG/HOPWA)	Review assigned applications (CDBG/ESG/HOPWA - Homeless Services ONLY)	Review assigned applications (CDBG)
Make funding recommendations	Make funding recommendations	Review/Approve staff funding recommendations
Submit scores in Neighborly	Submit scores in Neighborly	Submit scores in Neighborly (partial – Organizational Capacity & Experience; Project Information; Project Results)
Scores to be averaged and used as part of funding determination/ allocation	Scores to be averaged and used as part of funding determination/ allocation	Scores to be reviewed as part of transitional process, <i>not to be used as a part of funding determination/allocation</i> ; will assess and revise process in 2022-23 grant year

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2021-2022 PUBLIC SERVICE AGENCIES REQUEST FOR PROPOSAL REVIEWER PROCESS

- **STEP 1:** Application (Case) Assignment; each reviewer may be assigned approximately 5-8 applications
- **STEP 2:** Sign In/Register/Neighborly Software
- **STEP 3:** Review assigned application(s)
- **STEP 4:** Score applications
- **STEP 5:** Provide reviewer comments; funding recommendations will be provided by Neighborhood Services Department staff
- **STEP 6:** Submit score sheet

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STEP 1: Application (Case) Assignment

Wed 3/3/2021 9:08 PM
 Neighborly Software <no-reply@neighborlysoftware.com>
 Action Required: You are a Reviewer for Public Service Agencies

To: Burkley, Sharon
 Cc: Burkley, Sharon
 Retention Policy: 2 Year - Entire Mailbox (2 years) Expires: 3/3/2023

If there are problems with how this message is displayed, click here to view it in a web browser.
 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

[Report Phish](#)



CAUTION: This email originated from outside of the City of Fort Worth email system. Do not click any links or open attachments unless you recognize the sender and know the content is safe.

You have been added as a Reviewer for the Cases below.

Case: 34445 - AB Christian Learning Center Center

Please log in to the Reviewer Portal to review and provide a score.

***If you have not used this system before, you will first need to click Register to create a Password. Click here to login: <https://portal.neighborlysoftware.com/FORTWORTHTX/administration>


 

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FORT WORTH


STEP 2: Sign In/Register

FORT WORTH



Welcome to City of Fort Worth
 Neighborhood Services
 Reviewer Portal

↓
Sign In
Register

Email Address 

Password

Remember my email address

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FORT WORTH

FORT WORTH

Welcome to City of Fort Worth Neighborhood Services Reviewer Portal

New users must first register their account before signing in to the portal

Technical issues email: support@neighborlysoftware.com

Sign In **Register**

Email Address

Re-enter Email Address

First Name

Last Name

Password

Re-enter Password

Password must be at least 8 characters and include one special character.

Continue

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Sign In **Register**


Thank you, a confirmation email has been sent to sharonburkley@gmail.com

To continue, please close this browser window and use the link contained in the email.

If you do not receive the email within 5 minutes, please check your Spam or Junk Mail folder, or contact

If the email has been moved to Spam/Junk Mail, you can improve delivery of future emails by right-clicking on the email and indicating "Not Spam", "Not Junk" or "Never Block Sender".

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Neighborly Software: Please confirm your account Inbox ☆


N Neighborly Software 12:25 AM
to me ▾

Thank you for registering your account with City of Fort Worth Neighborhood Services. Please confirm your account by [clicking here](#).


If you receive an error message using the confirmation link above, please copy and paste this link into your browser: <https://portal.neighborlysoftware.com/fortworthtx/reviewer/Account/ConfirmEmail?userId=6ebe0eb3-45ee-48df-84d9-036fcc17fc8f&code=2%2Fb%2FSsooYw1AVw0T59lyZp7tZkupglqf-fssCgoXtdnAjkimu1vf7vwmxe6DMmE0yKj4fYETx17Cn3P3Msrj4uiYUeodte1fzbGV1EWPW%2B5V48esCYCbMY2PX0V1bUai&email=sharonburkley@gmail.com>

Note: The confirmation link above will expire after use. To log back into the site after confirmation, please bookmark this link: <https://portal.neighborlysoftware.com/FORTWORTHTX/reviewer>

If you did not register this account or believe you have received this email in error, please contact support@neighborlysoftware.com.



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Welcome back!

Thank you for confirming your email.
Please log in to continue.

[Click here to log in](#)

Code: 11

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STEP 3: Review Assigned Application(s)

Good Morning, Sharon!

Applications Awaiting Score (1)

**Action Required

CASE ID	NAME	PROGRAM	YEAR	SCORE	LAST UPDATED	EXPIRES
34445	AB Christian Learning Center Center	Public Service Agencies	2021/22	0 out of 100	3/4/2021 12:18:04 AM	

Click on tab to open scoring sheet

Completed Scorings (0)

CASE ID	NAME	PROGRAM	YEAR	SCORE	LAST UPDATED
You have no completed scorings					



Home

- SUMMARY
- COMPLETE SCORING**
- APPLICATION
- DOCUMENTS

Case Id 34445
Name AB Christian Learning Center Center

Program Public Service Agencies
Scoring Status Not Yet Submitted

Summary

Click here for print options

Score

0 out of 100

Status: Not Yet Submitted

Last updated: 3/4/2021 12:18:04 AM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A. Organizational Capacity and Experience	0	20
B. Project Information	0	10
C. Project Results	0	20
D. Fiscal Capacity	0	25
E. Program Compliance	0	25
Total Score	0	100

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PRINT OPTIONS X

Include Summary
 Scoresheet
 Application

Print

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STEP 4: Score Applications(s)


Program: Public Service Agencies Name: AB Christian Learning Center Center
 Id: 34445 Address: 5565 Truman Drive
 Status: Application in Progress Fort Worth, TX 76112

Scoring > Reviewer: Sharon Jones

Summary Report

	POINTS AWARDED	AVAILABLE POINTS
A. ORGANIZATIONAL CAPACITY AND EXPERIENCE		
Experience in a field similar to the proposed program	0	5
Applicant has documented prior grants management experience; including City of Fort Worth, other local, state, and/or federal grants	0	5
Agency board diversity closely resembles demographic makeup of City population; additional points for clear written policy to increase/maintain diversity	0	5
Agency provides a detailed plan to collect community/client feedback, including assessment/utilization of feedback	0	5
Section Total	0	20


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SECTION	POINTS AWARDED	AVAILABLE POINTS
A. Organizational Capacity and Experience	0	20
B. Project Information	0	10
C. Project Results	0	20
D. Fiscal Capacity	0	25
E. Program Compliance	0	25
Total	0	100

Reviewer Notes:

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A: ORGANIZATIONAL CAPACITY AND EXPERIENCE	POINTS AWARDED	AVAILABLE POINTS
Experience in a field similar to the proposed program	0	5
Applicant has documented prior grants management experience; including City of Fort Worth, other local, state, and/or federal grants	0	5
Agency board diversity closely resembles demographic makeup of City population; additional points for clear written policy to increase/maintain diversity	0	5
Agency provides a detailed plan to collect community/client feedback, including assessment/utilization of feedback	0	5
Section Total	0	20

SECTION A: Organization Information (A.3.)
SECTION B: Program Description (B.4., B.15.)
SECTION C: Board Composition
SECTION D: Agency Experience (D.1.)

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B: PROJECT INFORMATION	POINTS AWARDED	AVAILABLE POINTS
Proposal identifies the population/area served and program location(s)	0	5
Describes need for the program, the services to be provided and schedule of work	0	5
Section Total	0	10

SECTION B: Program Description


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C: PROJECT RESULTS	POINTS AWARDED	AVAILABLE POINTS
Clear description of how program meets goal(s) of 2018-2022 Consolidated Plan	0	10
Clearly defined objectives focusing on results and measurable outcomes vs. only program activities and numbers served.	0	10
Section Total	0	20

SECTION D: Agency Experience


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D: FISCAL CAPACITY	POINTS AWARDED	AVAILABLE POINTS
Clear plan for continuation of program without grant funds, including identification of funding sources that will replace grant funds	0	5
Applicant maximizes financial, staff and volunteer resources and in-kind donations to provide services to clients	0	10
Financial Sustainability/Capacity	0	10
Section Total	0	25

SECTION E: Financial Capacity/Leveraging

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E: PROGRAM COMPLIANCE	POINTS AWARDED	AVAILABLE POINTS
<i>If previously funded</i> within the past three years through City of Fort Worth PSA RFP: Applicant has a strong record in managing previous HUD funds and maintaining regulatory compliance. (10)	0	10
OR		
<i>If not previously funded</i> within the past three years through City of Fort Worth PSA RFP: Applicant has performed well in managing grants from other funders for the program or a similar program. (10 pts.)		
Applicant has demonstrated administrative and organizational capacity to implement proposed program or continue existing program.	0	15
Section Total	0	25

SECTION F: Compliance & Auditing

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STEP 5: Provide Reviewer Comments; Make Funding Recommendations (NSD Staff)


FUNDING RECOMMENDATION AND COMMENTS

Enter funding recommendation and comments here...

Save
Submit as Final

STEP 6: Submit Review

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2021-2022 ACTION PLAN CALENDAR

PSA RFP Application Release Date	February 1, 2021	12:00 a.m.
Pre-Proposal Conferences	February 8, 2021	10:00 a.m.
<i>(MUST attend one to be considered for funding)</i>	February 9, 2021	6:00 p.m.
	February 11, 2021	1:00 p.m.
Pre-Application Questionnaire Due Date	February 22, 2021	11:59 p.m.
PSA RFP Application Due Date	March 15, 2021	11:59 p.m.
Application Assignments Sent to Reviewers	March 19, 2021	5:00 p.m.
PSA RFP Applications Review Public Hearing	April 7, 2021	6:30 p.m.

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2021-2022 ACTION PLAN CALENDAR

Agency Presentations to CDC	April 21, 2021 April 28, 2021	6:30 p.m. 6:30 p.m.
Reviewer Scores Due	April 30, 2021	5:00 p.m.
Funding Recommendations Public Hearing	May 12, 2021	6:30 p.m.
Action Public Hearing (held by staff)	July 14, 2021	5:30 p.m.
Funding Approvals by City Council Public Hearing	August 3, 2021	7:00 p.m.
Grant Program Year Begins	October 1, 2021	

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Thank you!

Questions/Comments

