

City of Fort Worth
Community Action Partners (CAP) Council
Neighborhood Services Department
Worth Heights Community Center
3551 New York Avenue
Fort Worth, TX. 76110
Thursday, June 15, 2023
1:30 p.m.

MEETING MINUTES

PRESENT:

CITY COUNCIL REPRESENTATIVES:

Leon Polk, Place 5 (virtual)
Nakia Cole, Representative for Place 6

COUNTY COMMISSIONER REPRESENTATIVES:

NEIGHBORHOOD REPRESENTATIVES:

LaGina Kissentaner-Thomas, Place 7
Carol Brown, Representative for Place 8
Johnathan Pride, Place 9 (virtual)

COMMUNITY GROUP REPRESENTATIVES:

Mervil Johnson, Representative for Place 12
Lisa Martin, Place 13
Jennifer Laney, Place 15 (virtual)

ABSENT:

Roxanne Martinez, Representative for Place 1
Jesse Taylor, Representative for Place 2
Jerome Johnson, Representative for Place 3
Kelly Rodriguez, Representative for Place 4
Abel Gonzalez, Representative for Place 11
David Johnson, Representative for Place 14

STAFF:

Sonia Singleton, Assistant Director
Michael Vega, Graphic Artist
Liliana Castaneda, Administrative Assistant

I. Call to Order

Mervil Johnson, Neighborhood Representative volunteered to call the meeting to order at 1:53 pm.

Johnathan Pride, CAP Council Member

II. Invocation

The invocation was carried out by Jonathan Pride, CAP Council Member.

David Johnson, CAP Council Member

III. Recite the Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

IV. Consideration of April 20, 2023 Minutes

LaGina Kissentaner-Thomas made a motion to approve the minutes of April 20, 2023 as presented. Carol Brown seconded the motion. Motion passed unanimously.

Nakia Cole, CAP Council Chair

V. Information Items

- A. Discuss Two Grant Awards from the Texas Veterans Commission
a. Housing for Texas Heroes, A Home Modification Grant

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body's consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair's discretion, time limits may be reasonably extended.

The amount of \$300,000 was received to modify homes to support independent living for disables and low-income veterans; the grant cycle will begin July 1, 2023.

b. Fund for Veteran’s Assistance, General Financial Assistance for Crisis

The amount of \$300,000 was received support the critical needs if Tarrant County veterans; the grant cycle will begin July 1, 2023.

B. Discuss the Required Composition of the CAP Council According to Statute

Sonia Singleton briefly discussed the requirement according to Statute.

C. Board Governance Category 5.8: Conduct training on board members duties and responsibilities.

Board Members were provided with the Bylaws, Roles and Responsibilities of the chair.

VI. Action Items

Sonia Singleton, Assistant Director

A. Review Current CAP Council Vacancies and Set an Election Date for Place 6 and Place 10

The election will take place in October or November, with the exact date to be announced at a later date.

VII. Report of the Assistant Director

Sonia Singleton, Assistant Director

A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives.

Board members were provided a financial report along with a performance report.

B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding.

Board members were provided with a financial report that listed the entities involved in the Comprehensive Energy Assistance program along with each entities budget.

C. Review of Monthly Performance and Financial Reports for Low-Income Housing Water Assistance Program and Supplemental funding.

Board members were provided a financial report on expenditures and numbers served.

VIII. Announcements

CAP Council Members and Staff

IX. Future Agenda Items

CAP Council Members and Staff

Future agenda items include CAP Council open positions; retreat planning.

X. Adjourn

Nakia Cole, CAP Council Chair

The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.

The next regularly scheduled CAP Council meeting will be held on August 17, 2023 at Worth Heights Community Center.

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