



MEETING AGENDA
DOWNTOWN DESIGN REVIEW BOARD
Thursday, May 1, 2025
Public Hearing: 2:00 p.m.

In-Person:
City Hall, City Council Work Session Room
100 Fort Worth Trail
Fort Worth, Texas 76102

Videoconference
<https://fortworthtexas.webex.com/webex/register/rfb32ceb3a449c374669e223003671e92>

Webinar number
2558 926 1266

Teleconference
(817) 392-1111 or 1-650-479-3208
Meeting / Access Code: 2558 926 1266

For more information on attending or speaking at this meeting either through Videoconference or Teleconference, please visit the City's website: www.fortworthtexas.gov

To view the docket for this meeting visit: <http://fortworthtexas.gov/calendar/boards/>

Members of the Downtown Design Review Board may be participating remotely by videoconference in accordance with the Texas Open Meetings Act. The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting.


****Any member of the public who wishes to address the Board regarding an item on the listed agenda must sign up to speak no later than 5:00 PM on April 30, 2025. To sign up, either contact Laura Young at Laura.Young@fortworthtexas.gov or 817-392-8001 or register through Webex per the directions on the City's website above.**

Please note that the City of Fort Worth is using a third-party vendor to assist with City meetings. If there are service interruptions, including call-in number changes, we will provide alternative call-in numbers on our website whenever possible.

BOARD MEMBERS

	Paul Rietema	- Place 1		Andrew Blake	- Place 5
	Laura Bird	- Place 2		Vacant	- Place 6
	Leah Dunn	- Place 3		Tony Pham	- Place 7
	Matthijs Melchioris	- Place 4		Vacant	- Alternate

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time Friday, April 25, 2025 at 3:35 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


City Secretary for the City of Fort Worth, Texas

I. PUBLIC HEARING: 2:00 P.M.

A. CALL TO ORDER: STATEMENT REGARDING THE TEXAS OPEN MEETINGS ACT

B. ANNOUNCEMENTS

C. APPROVAL OF APRIL 3, 2025, MEETING MINUTES

D. NEW CASES

**DG25 – 011 500 Throckmorton Street (H Zoning)
Downtown Urban Design District overlay
Council District: 9
Owner / Applicant: Humberto Novoa, Polanco Fort Worth / Jose Martinez JEM
Design + Consulting.**

1. Request a Certificate of Appropriateness to install a non-illuminated ground floor wall sign.
2. Request the following waiver from the Downtown Urban Design Standards and Guidelines:
 - a) A waiver from the allocation of sign area standards to allow for a 46.59 square foot ground floor wall sign, which exceeds the maximum allowable area of 35.00 square feet.

**DG25 – 012 500 West 7th Street (H Zoning)
Downtown Urban Design District overlay
Council District: 9
Owner / Applicant: Jack Clark, 1st on 7th LP / Fort Worth Economic Development
Partnership.**

1. Request a Certificate of Appropriateness for the installation of window decals along the section of storefront facing Lamar and West 7th Streets.
2. Request the following waiver from the Downtown Urban Design Standards and Guidelines:
 - a) A waiver from the window sign and decal standards to install window decals that cover 35.5 percent of the transparent glass area of windows parallel to the street, instead of the maximum area of 25 percent of the transparent glass area of windows parallel to the street.

E. ADJOURNMENT

ASSISTANCE AT THE PUBLIC MEETINGS:

This meeting site is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive a notification at least 48 hours prior to the meeting, the City will still make a reasonable attempt to provide the necessary accommodations.

ASISTENCIA A REUNIONES PUBLICAS:

Este sitio de reunión es accesible con silla de ruedas. Se solicita a las personas con discapacidades que planean asistir a esta reunión y que necesitan acomodaciones, ayudas auxiliares o servicios tales como intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapacitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552 o por correo electrónico a ADA@FortWorthTexas.gov por lo menos 48 horas antes de la reunión, de modo que puedan hacerse los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar las acomodaciones necesarias.

EXECUTIVE SESSION

The Downtown Design Review Board will conduct a closed meeting, as necessary, to seek the advice of its attorneys concerning pending or contemplated litigation related to any item appearing on this agenda or concerning other matters that are exempt from public disclosure as authorized by Section 551.071 of Texas Government Code.