



MEETING AGENDA VOTING NOTES

URBAN DESIGN COMMISSION

March 20, 2025

Work Session: 10:00 A.M.

Public Hearing to Immediately Follow the Conclusion of Work Session

Room 2020

In Person

200 Texas Street

Room 2020

Fort Worth, Texas 76102

Videoconference

<https://fortworthtexas.webex.com/weblink/register/rd031087968f660beb206a4d659a6cbd9>

Meeting/ Access Code: 2558 373 6706

Registration Required

Teleconference

(817) 392-1111 or 1-469-210-7159

Meeting/ Access Code: 2552 109 0323

Viewing Only

Television: Charter 190; One Source 7; Verizon 5; AT&T Uverse 99

City of Fort Worth Website Homepage: [Watch Live Online](#)

To view the docket for this meeting visit: <https://www.fortworthtexas.gov/calendar/boards-commission> or <https://arcg.is/OKybDq>

This meeting will be conducted by videoconference or telephone call in accordance with the Texas Open Meetings Act.

Members of the Urban Design Commission may be attending remotely by Videoconference in compliance with the Texas Open Meetings Act. The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting.

Please note this meeting will be held in-person with the option to participate remotely by videoconference or teleconference. The meeting will be available for viewing through WebEx, the City's Website and FW Television.

Any member of the public who wishes to address the Commission regarding an item on the listed agenda must sign up to speak no later than 9:00AM on February 20, 2025. To sign up please register through WebEx per the directions on the City's website above.

Contact Laura Young at Laura.Young@fortworthtexas.gov or 817-392-8000 if there are any difficulties.

Please note that the City of Fort Worth is using a third-party vendor to assist with City meetings. If there are service interruptions, including call in number changes, we will provide alternative call in numbers on our website whenever possible.

COMMISSIONERS

<input checked="" type="checkbox"/> Gannon Gries - Mayor Appointee	<input type="checkbox"/> Aaron Thesman - District 7
<input checked="" type="checkbox"/> Cheryl West - District 2	<input checked="" type="checkbox"/> Mary Kay Hughes - District 8
<input type="checkbox"/> Tom Carr - District 3	<input type="checkbox"/> Douglas Cooper - District 9
<input checked="" type="checkbox"/> Terri Bailey - District 5	<input checked="" type="checkbox"/> Ronnie Ramsey - District 10
<input checked="" type="checkbox"/> Dorothy Debose - District 6	<input type="checkbox"/> Mia Moss - District 11
<input checked="" type="checkbox"/> Gareth Harrier - Alternate	<input checked="" type="checkbox"/> Gwen Harper - Alternate

I. **WORK SESSION**

A. **URBAN FORESTRY ORDINANCE UPDATE PRESENTATION**

II. **PUBLIC HEARING**

A. **CALL TO ORDER:** Statement of Open Meetings Act

B. **ANNOUNCEMENTS**

C. **APPROVAL OF FEBRUARY 20 MEETING MINUTES**

Motion:	Approve
Motion by:	Harper
2 nd :	Ramsey
Vote:	8-0

D. **NEW CASES**

1. **UDC-2025-038 – 11600 North Fwy – (UFC24-0208)**
Council District: 10
Address: 11600 North Fwy

Owner/Agent: Northwest ISD

Request: The applicant requests a Certificate of Appropriateness (COA) for a waiver from the Urban Forestry Ordinance's 25% tree preservation requirement to allow a 17% tree preservation requirement.

Motion:	Approve
Motion by:	Ramsey
2 nd :	Harper
Vote:	8-0

2. **UDC-2025-014 – 3021 S. University Dr
Berry/University Form-Based Code (BU-SH-4)**

Council District: 9

Address: 3021 S. University Dr

Owner/Agent: Jatedos LLC (Jimmy John's)/Michael Gary (Giant Sign CO)

Request: The applicant requests a Certificate of Appropriateness (COA) for a waiver from the Berry/University Form-Based Code to install an additional 9-square-foot projecting sign on the street-facing façade that makes a total of 33.67 square feet allocation when 30 square feet is the maximum allowed.

Motion:	Deny
Motion by:	Harper
2 nd :	West
Vote:	8-0

3. **UDC-2025-042 – 3232 Townsend Dr
Berry/University Form-Based Code (BU-RA-3)**

Council District: 9

Address: 3232 Townsend Dr

Owner/Agent: Chris Chavez

Request: The applicant requests a Certificate of Appropriateness (COA) for a waiver from the Berry University Form-Based Code to allow vehicle access from Townsend Drive (a primary street), where vehicle access from a primary street is not allowed.

Motion:	Deny without prejudice
Motion by:	Harper
2 nd :	Ramsey
Vote:	8-0

III. **ADJOURNMENT**

ASSISTANCE AT THE PUBLIC MEETINGS:

Old Fort Worth City Hall is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

El Edificio Municipal de la Ciudad de Fort Worth, o City Hall, tiene acceso para silla de ruedas. Se solicita a las personas que planean asistir a esta reunión y que necesitan ayudas auxiliares o servicios de intérpretes, lectores o impresiones con letra grande, que se comuniquen con el Coordinador de la Asociación Americana de Discapacitados (ADA) de la Ciudad llamando al teléfono (817) 392-8552; o por correo electrónico a ADA@FortWorthTexas.gov por lo menos 48 horas antes de la reunión para que se puedan hacer los arreglos adecuados. Si la Municipalidad no recibe una notificación por lo menos 48 horas antes de la reunión, ésta hará un intento razonable para proporcionar los servicios auxiliares necesarios.

Executive Session

The Urban Design Commission will conduct a closed meeting, as necessary, to seek the advice of its attorneys concerning pending or contemplated litigation, or other matters that are exempt from public disclosure as authorized by Section 551.071 of Texas Government Code, which are related to any item appearing on this agenda