This Document contains:

**Plan Holder Registration** Page 1

**Plan Holder Registration Instructions** Page 2

To the Plan Holder,

By downloading this form to your computer, completing, and emailing to the individuals listed below, you help insure that you are kept up to date of any new information pertaining to this project such as addendums.

Please email this completed document to:

Timothy Welch, P.E.

Welch Engineering, Inc.

Twelch@welcheng.com

AND

George Marquez, City of Fort Worth City of Fort Worth

george.marquez@fortworthtexas.gov

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Below To Be Completed by Plan Holder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLAN HOLDER REGISTRATION**

|  |  |
| --- | --- |
| Plan Holder:       | [ ]  Prime |
| Contact Name:       | [ ]  Sub |
| Address:       | [ ]  Both |
| City:       | [ ]  Reprographic Service |
| State:       Zip:       | [ ]  Information Service |
| Phone:       | [ ]  Supplier |
| Fax:       |  |
| Email:       |  |
| Comments:       |

**Plan Holder Registration Instructions**

Complete the Registration on page 1 then

1. Click File – Save As, then

2. Change the portion of the file name ‘***Plan Holder Name Here’*** with your company name, then

3. ***Save*** to your computer

See next page



Replace “Plan Holder Name Here” with your Company Name.