

## **Environmental Quality Checklist for Grading Permit**

*For all submittals to Environmental Quality, electronic copies are preferred and will process faster.*

Please allow up to 10 days for review. If further information is requested, please allow for additional days to review.

### **All submissions must include:**

*\*Note: The following items are all a state requirement under the TCEQ's Construction General Permit TXR150000.\**

Copy of a complete Stormwater Pollution Prevention Plan (SWP3 or SWPPP) as defined by the TCEQ including:  
(NOTE: The following list is not a complete SWP3, but is provided as a reference.)

- The SWP3 must include a signed certification page
- The SWP3 should include a description of the nature of activity, schedule of the sequence of activities, total number of acres of disturbance, name of receiving waters, detailed erosion control plan/BMP map, description of BMPs to be utilized, inspection schedule, inspector qualifications, copy of current TPDES TXR150000 permit
- Delegation of Authority Page, if applicable
- Delegation of Responsibilities for Operators (if a shared SWP3), if applicable

NOTE: A sedimentation basin or equivalent control measure is required as a BMP measure for areas draining 10 acres or more, per the TPDES permit – if this is not included, a statement must be included detailing why it was not included and what additional BMPs are being implemented.

### **For projects over 1 acre and under 5 acres and not part of a larger common plan of development:**

- Copy of the signed Small Construction Site Notice (SCSN) for each operator
- Copy of Stormwater Pollution Prevention Plan (SWP3)

### **For projects over 5 acres or part of a larger common plan of development:**

- Copy of Notice of Intent (NOI) signed and executed (copy of electronic submittal to TCEQ is acceptable)
- Copy of the Large Construction Site Notice (LCSN) for each operator
- Copy of the signed Secondary Operator's Construction Site Notice (CSN), if applicable
- Copy of Stormwater Pollution Prevention Plan (SWP3)

### **What is a Common Plan of Development?**

For projects that are being developed alongside other projects that disturb greater than 5 acres in total, properties must be permitted as a large site. Projects are also considered a part of a larger Common Plan of Development if they are completed in separate stages or phases. It can include one operator or many operators.

### **To Submit:**

For submittal of documents and for any questions, send emails to [constructionstormwater@fortworthtexas.gov](mailto:constructionstormwater@fortworthtexas.gov). Include grading permit number (CG \_\_ - \_\_\_\_ ) for reference.

For additional information and resources please visit:

<http://fortworthtexas.gov/env/construction/>

<https://www.tceq.texas.gov/permitting/stormwater/construction>