

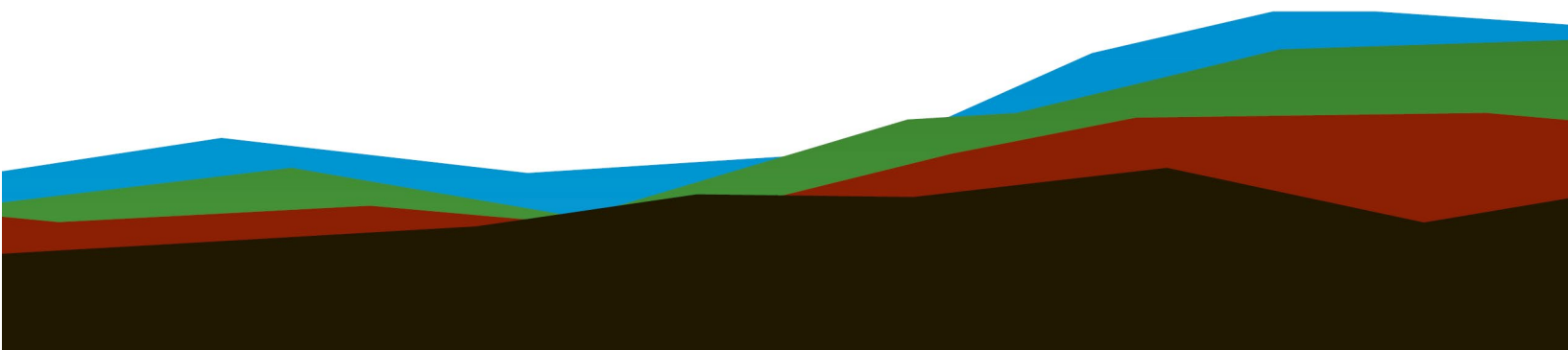
# Community Involvement Plan



**Fort Worth, Texas**  
**Brownfields Cleanup Grant**  
**EPA Cooperative Agreement #4B-02F40201**  
**(817) 392-5146 - <https://www.fortworthtexas.gov/Home>**  
December 20, 2023  
Terracon Project No. 95237607

**Prepared for:**  
**City of Fort Worth, Texas**

**Prepared by:**  
**Terracon Consultants, Inc.**  
**Fort Worth, Texas**



# Table of Contents

---

<b>1</b>	<b>Community Involvement Plan Overview</b>	<b>1</b>
<b>2</b>	<b>Brownfield Project and Area Description</b>	<b>1</b>
2.1	Project Description	1
2.2	Project Area	2
2.3	Community Involvement Plan Objectives	2
<b>3</b>	<b>Community Involvement Activities</b>	<b>3</b>
3.1	Point of Contact	4
3.2	Distribution of Information	4
3.3	Public Meetings and City Hall Forums	5
3.4	Digital Engagement	5
3.5	Community Support	6
3.6	Information Repository	6
3.6.1	Table 1 - Community Involvement Activities	6
	Appendix A – Contact Information	8
A.1	Community Contacts	8
A.2	Environmental Consultant Contacts	8
A.3	Federal Elected Officials	8
A.4	State Elected Officials	9
A.5	Local Officials - Crawford County Commissioners:	9
A.6	City of Fort Worth	9
A.7	U.S. EPA Region 5 Officials	9
A.8	State Environmental Agency Officials (Ohio EPA)	9
A.9	Media	10
	Appendix B – Information Repository and Meeting Location	11
B.1	Information Repository	11
B.2	Meeting Locations	11
	Appendix C – Glossary of Terms	12
	Appendix D – Acronyms	13
	Appendix E – Figure 1 Area Map	14



Table of Contents

# 1 Community Involvement Plan Overview

---

This Community Involvement Plan (CIP) has been developed for the City of Fort Worth (City) and outlines the ways in which the City intends to engage with the community within the Area of the Fort Worth Convention Center. The plan will identify the surrounding areas and how the City will continue to encourage communication between all parties throughout the duration of the project. This can be accomplished through methods including:

- Identify community stakeholders, including but not limited to local residents, local businesses, local churches, property owners, City personnel and officials, local schools, and other interested parties to encourage involvement.
- Development of informative community flyers and other public material to inform and educate the local community of the activities to be performed under the grant.
- Continue discussion of the needs, concerns and aspirations of neighbors and stakeholders with active interests in the project. This can be accomplished through community informational sessions and by utilizing electronic outreach methods such as the City website and social media platforms.
- Establish a clear understanding throughout the community of the project outcome(s).
- Ensure that the community engagement has real worth. Value all voices and ensure that they are heard.

# 2 Brownfield Project and Area Description

---

## 2.1 Project Description

The mission of the City's Brownfields Redevelopment Program is to develop a self-sustaining model program for the identification, assessment, remediation, and redevelopment of brownfield sites. The City seeks to raise awareness regarding economic incentives for redevelopment of the Fort Worth Convention Center within the target area (City limits). Through this project, the City intends to bring citizens, environmental regulatory agencies, consultants, developers, landowners, and lenders together around a common goal of redevelopment. The City will use the FY 2023 Brownfield Cleanup Grant to work towards this mission over the life of the project.

The objectives/tasks of the four-year Cooperative Agreement period are to conduct inclusive community outreach activities, and to perform Asbestos Abatement on the Fort Worth Convention Center prior to renovation and demolition activities. This grant will further the efforts of the City towards redeveloping the downtown area and improving communities. The City intends to accomplish the following over the four-year time period of this award:

### **Program Objectives:**

1. Educate the local community about the impact of Brownfields and the redevelopment of the Convention Center in fostering redevelopment as a part of a larger community reinvestment strategy.
2. Develop an asbestos abatement scope of work for the Convention Center.
3. Oversee and abate the asbestos from the Convention Center in accordance with the scope of work prior to renovation and/or demolition activities.

### **Program Activities:**

1. Finalize the Analysis Brownfields Cleanup Alternatives (ABCA) Reports with recommendations from the environmental assessments.
2. Develop the City Brownfields Program Site Specific Quality Assurance Project Plan (QAPP) with a Health and Safety Plan.
3. Prepare a Community Involvement Plan and conduct community engagement activities.
4. Conduct a Community Meeting in January each year.
5. Maintain grant reporting requirements and coordination with the EPA.

## **2.2 Project Area**

The focus for this cleanup grant application is the Fort Worth Convention Center. The City will utilize EPA Cleanup Grant funding to complete the asbestos abatement of the Convention Center prior to planned renovation and demolition activities.

## **2.3 Community Involvement Plan Objectives**

Through this Community Involvement Plan, the community will be provided opportunities for participation and engagement in the project through an effective and efficient two-way communication system. Members of the community will gain knowledge of the Brownfields Cleanup Grant process. This Plan will ensure that the communication process is ongoing, evolving and information is available as the project moves forward. The City will maintain an open line of communication with the community so that they remain informed.

### 3 Community Involvement Activities

---

The City understands that community engagement is crucial for a successful Brownfields Program. The City will use its resources to develop the necessary community engagement efforts to generate community involvement and participation. The City will utilize the following 3-step approach to promote community involvement:

1. **Plan** – The **Community Involvement Plan** will lay the foundation for community involvement efforts and establish a schedule for community engagement activities. **Meetings** with the project team will provide project updates.
2. **Get Involved** – An initial community-wide **kick-off meeting** will notify the community of project commencement, present an anticipated project schedule, and solicit public comment and input. **Community meetings and presentations** will serve to keep the community updated on project happenings and provide a platform for public comment and input. The City will collaborate with local schools and universities to provide **educational opportunities** and promote interest and career development in environmental sciences and services.
3. **Spread the Word** – The City understands that utilizing multiple forms of media are necessary to expand outreach efforts. The City will utilize various forms of media to communicate with the community throughout the life of their Brownfields Program and beyond, including:
  - a. Update the Brownfields **webpage** to provide project news, updates, educational materials, and other information;
  - b. Regular **press releases** to local newspapers to keep the community up to date on project milestones and upcoming project events;
  - c. Utilization of **social media** to provide real-time project updates, project photos, news, and provide easily accessible opportunities for public comment and input; and,
  - d. **Word-of-mouth**...By properly educating the community, this time-tested method of communicating will serve as the cornerstone of public outreach activities, allowing community members to take ownership of their Brownfields Program and express their pride in its accomplishments.

**Communicating Progress** - The City will provide regular updates and project news to the community and stakeholders by utilizing the 3-step approach described above. By utilizing a wide range of communication methods, the 3-step approach will effectively communicate progress of grant activities to all community members. Frequent communication will keep the community engaged and invested in their Brownfields Program and will ensure the program's success.

### **3.1 Point of Contact**

Mr. Daniel Miracle will serve as the City's Brownfields Program Coordinator and will be the primary point of contact and be responsible for the day to day activities. Mr. Roger Grantham will serve as the Brownfield Program Manager and will be responsible for overall management of the project. Mr. Grantham will also serve as the Emergency Contact should any issues arise during the course of the project.

Information will be distributed to the community on the City's Brownfields webpage that is also linked to the City site <https://www.fortworthtexas.gov/>. Mr. Miracle's contact information is as follows:

Daniel Miracle, Brownfields Program Coordinator  
City of Fort Worth  
200 Texas St., Fort Worth, TX 76102  
817-392-5146 | [Brownfields@FortWorthTexas.gov](mailto:Brownfields@FortWorthTexas.gov)

Roger Grantham, Brownfields Program Manager  
City of Fort Worth  
200 Texas St., Fort Worth, TX 76102  
817-392-8592 | [Roger.Grantham@FortWorthTexas.gov](mailto:Roger.Grantham@FortWorthTexas.gov)

Additional points of contact for community stakeholders, media, and federal, state, and local representatives are presented in Appendix A.

### **3.2 Distribution of Information**

Information will be provided on a dedicated Fort Worth Brownfields webpage that will have a link from the City's website, <https://www.fortworthtexas.gov/>. The site will include information regarding this project, as well as important dates including any pre-scheduled meetings. Announcements of additional or un-scheduled meetings will be distributed to the community at least 2 weeks (10 business days) prior to such meetings.

Presentations and agendas from all public meetings will be archived on the Brownfields Program webpage and will be made available upon written request to the City's Brownfield Project Manager.

Project information will be released in appropriate newspapers and press releases. The City regularly communicates with residents via its website and e-mail distribution lists to establish and maintain interest in ongoing projects. In addition to web-based information, written correspondence and community meetings, the local media outlets are alternative sources of

information for the community regarding the project. Contact information for the media is provided in Appendix A.

### **3.3 Public Meetings and City Hall Forums**

The City is actively seeking and encourages citizen input throughout the Brownfields process and will continue these efforts throughout the grant implementation process, including preparing outreach/promotional materials to be distributed via email, neighborhood and stakeholder meetings, professional association meeting(s), newspapers, and through social media blasts, postings on the website and other social multi-media resources. Local officials and Community-based Organizations (CBOs) involved in the initial grant process will be included and kept informed of community meetings and project status. Meetings are always open and accessible to the public.

The use of public meetings and City Hall forums are vital to the exchange of information between the City and community stakeholders. To ensure ample opportunity for full participation of stakeholders, meetings will mostly be held during evening hours. The following is a list of potential facilities that are heavily utilized by the community and are accessible to people of all abilities:

City of Fort Worth

City Hall

200 Texas

Fort Worth, Texas 76102

Fort Worth Public Libraries

Fort Worth Community Centers

Fort Worth Convention Center

Other Fort Worth venues to be determined

### **3.4 Digital Engagement**

Keeping the public and community informed about the City's Brownfields Program is an essential economic development strategy. The City team members will work with Terracon to develop and implement a digital engagement process to reach community members and stakeholders, for those who prefer this method of communication over in-person meetings.

Digital engagement provides an alternative to the traditional in-person meeting. The digital engagement process will increase awareness, encourage participation in virtual meetings, and provide an opportunity for comments and questions. Digital engagement also increases participation among residents who prefer to receive their information via social media communications. Effective use of social media and virtual meetings will increase awareness among individuals who have an interest in the redevelopment of the urban core. Digital engagement will provide timely information for City residents and will give the community a voice before, during, and after community meetings and events.

The City’s digital engagement process will include several social media and digital platforms including the City Brownfields webpage, social media (Facebook and Instagram), YouTube, virtual meetings such as Zoom or Teams, and e-mail. The digital engagement process will complement the traditional meeting process. One of the benefits of digital engagement is the real-time data provided by metrics and reports, which will help guide the team to adjust the outreach program as needed.

**3.5 Community Support**

The City will continue its partnership with the community stakeholders, as well as state and federal agencies. The grant project values the support of local partnerships that are detailed within Appendix A under Contacts. Community Contacts are outlined as well as federal, state, local, environmental, municipal, state agencies and media. The City is open to and is actively encouraging new partners to join the initiative.

**3.6 Information Repository**

Keeping the public and community informed about the City’s Brownfields Program and benefits to local stakeholders is essential to the economic development strategy. The City will establish and maintain a dedicated Brownfields webpage that links to the City’s website to provide general information and meeting notices in support of the program. The City will make project related information available to local residents within the Brownfields website. Information that needs Council action will be advertised per City regulations and be readily available for the public, municipal, officials, agencies, partners and media for easy access and review.

A physical copy will also be made available at City offices through the assistance of:

Daniel Miracle, Brownfields Program Coordinator  
 City of Fort Worth  
 200 Texas St., Fort Worth, TX 76102  
 817-392-5146 | [Brownfields@FortWorthTexas.gov](mailto:Brownfields@FortWorthTexas.gov)

**3.6.1 Table 1 - Community Involvement Activities**

Date	Event	Representatives/Attendees
October 2024	Project Kick-off Town Hall Meeting	Community Members, City Personnel, and Brownfields Project Team
March 2025	Update Website and create Social Media Posts	Environmental Services Staff participation and consultant
June 2025	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team

**Community Involvement Plan****City of Fort Worth****Brownfields Cleanup Grant**

December 20, 2023 ■ EPA Cooperative Agreement 4B-02F40201

<b>Date</b>	<b>Event</b>	<b>Representatives/Attendees</b>
December 2025	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
March 2026	Community Meeting	Community Members, City Personnel, and Brownfields Project Team
June 2026	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
December 2026	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
March 2027	Community Meeting	Community Members, City Personnel, and Brownfields Project Team
June 2027	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
December 2027	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
March 2028	Community Meeting	Community Members, City Personnel, and Brownfields Project Team
June 2028	City Council Meeting: Grant Project Update	Community Members, City Personnel, and Brownfields Project Team
January 2029	Community Meeting	Community Members, City Personnel, and Brownfields Project Team

## **Appendix A – Contact Information**

### **A.1 Community Contacts**

Fort Worth Housing Solutions  
Mary Margaret Lemons  
817-333-3401

Tony Wilson  
817-810-9797

Downtown Fort Worth, Inc.  
Andy Taft  
817-870-1692

Cynthia Serrano  
Fort Worth Convention Center  
Assistant Director / General Manager  
817-392-2598

Day Resource Center

### **A.2 Environmental Consultant Contacts**

Jack McCranie  
Regional Environmental Manager  
Terracon Consultants, Inc.  
Jack.McCranie@terracon.com  
817.268.8600

Belinda Richard  
National Brownfields Program Manager  
Terracon Consultants, Inc.  
Belinda.Richard@terracon.com  
813.321.0345

Theron Epp  
Environmental Department Manager  
Terracon Consultants, Inc.  
Theron.Epp@terracon.com  
D 469.347.6015

### **A.3 Federal Elected Officials**

U.S. Senator Ted Cruz  
167 Russell  
Washington, D.C. 20510  
202-224-5922

U.S. Senator John Cornyn  
517 Hart Senate Office  
Washington, DC 20510  
202-224-2934

12<sup>th</sup> District  
U.S. Congressman Kay Granger  
2308 Rayburn House Office Building  
Washington, D.C. 20515  
202.225-5071

**A.4 State Elected Officials**

District 33  
House of Representatives  
Mr. Marc Vessy  
6707 Brentwood Stair Rd., Suite 200  
Fort Worth, TX 76112  
Phone: 817-920-9086

District 9  
Senate of State of Texas  
Senator Kelly Hancock  
306 W Seventh Street, Suite 508  
Fort Worth, TX 76102  
817-332-1131

**A.5 Local Officials - Tarrant County Commissioners:**

Tarrant County Commissioners  
100 E Weatherford Street  
Fort Worth, TX 76106

Roy Charles Brooks  
817-370-4500

Alisa Simmons  
817-248-6099

Gary Fickes  
817-248-6295

Manny Ramirez  
817-238-4400

**A.6 City of Fort Worth**

Administrative Offices: 200 Texas Street, Fort Worth, Texas 76102; 817-392-6118

Mattie Parker, Mayor  
David Cooke, City Manager

**A.7 U.S. EPA Region 6 Officials**

Marsha Lay  
EPA Project Officer  
214-665-7562  
Lay.Marsha@epa.gov

**A.8 State Environmental Agency Official (TCEQ)**

Texas Commission on Environmental  
Director, Beth Seaton  
512-239-2526  
Beth.Seaton@tceq.texas.gov

## A.9 Media

### Local Newspapers

Fort Worth Star Telegram  
817-390-7400  
Steve Coffman, Publisher  
[www.star-telegram.com](http://www.star-telegram.com)

### Local Radio Station

WBAP  
Dallas, Texas  
214-765-5296  
[www.wbap.com](http://www.wbap.com)

### Local Television Stations

Fox 4 Dallas/Fort Worth  
Dallas, Texas  
214-720-3237  
[www.fox4news.com](http://www.fox4news.com)

NBC 5 Dallas/Fort Worth  
Fort Worth, Texas  
817-429-5555  
[www.nbcdfw.com](http://www.nbcdfw.com)

## Appendix B – Information Repository and Meeting Location

### B.1 Information Repository

Keeping the public and community informed about the City’s Brownfield Program and benefits to local stakeholders is an essential economic development strategy. The City will establish and maintain a dedicated Brownfields website that links to the City website to provide general information and meeting notices in support of the program. The City will make project related information available to local residents within the Brownfields website.

A physical copy will also be made available at City Hall through the assistance of:

Daniel Miracle, Brownfields Program Coordinator  
City of Fort Worth  
200 Texas St., Fort Worth, TX 76102  
817-392-5146 | [Brownfields@FortWorthTexas.gov](mailto:Brownfields@FortWorthTexas.gov)

### B.2 Meeting Locations

Public meetings will be held at and advertised for one of the following locations at least 2 weeks prior to the meeting:

City of Fort Worth

City Hall

200 Texas

Fort Worth, Texas 76102

Fort Worth Public Libraries

Fort Worth Community Centers

Fort Worth Convention Center

Other Fort Worth venues to be determined

## Appendix C – Glossary of Terms

**Analysis of Brownfield Cleanup Alternative (ABCA):** Remedial plan document that includes analysis of cleanup alternatives: identifies the objectives of the cleanup and provides an analysis of cleanup alternatives based on effectiveness, ability to be implemented and cost; documents if the situation meets the need for a cleanup; provides information pertaining to the site background and health and safety; and identifies the proposed action, and explains the rationale for its selection.

**Brownfields:** Abandoned, idled, or under used industrial, commercial, or residential facilities/sites where expansion or redevelopment is complicated by real or perceived environmental contamination.

**Community:** An interacting population of various types of individuals in a common location; a neighborhood or specific area where people live.

**Community Involvement:** The term used by the Environmental Protection Agency (EPA) to identify its process for engaging in dialogue and collaboration with communities. EPA community involvement is founded in the belief that people have a right to know what the Agency is doing in their community and to have a voice in it. The purpose is to give stakeholders the opportunity to become involved in Brownfields activities and help shape the decisions that are made.

**Community Involvement Plan:** A management and planning tool outlining the specific community involvement activities to be undertaken during the course of a site investigation and cleanup. It is designed to (1) share communication between the affected community and the EPA, and (2) ensure public input in the decision-making process related to the affected communities.

**Grant:** An award of financial assistance, including cooperative agreements, in the form of money, or property in lieu of money, by the Federal Government to an eligible grantee.

**Information Repository:** A dedicated Brownfields Website that is convenient for local residents, community members, stakeholders and developers.

**Objective:** Something that one's efforts or actions are intended to attain or accomplish; purpose; goal; target.

**Public:** The community or people in general or a part or section of the community grouped because of a common interest or activity.

**Public Meeting:** Formal public sessions that are characterized by a presentation to the public followed by a question and answer session.

**Site:** Location selected for brownfields or environmental activity; place for potential redevelopment.

**Spokesperson:** An advocate who represents the policy or purpose of a particular organization/entity.

**Stakeholder:** Any organization, government entity or individual affected by the project or with a particular interest in the project.

**Preservation:** To maintain in safety from injury, peril or harm; protect.

**Enhancements:** To make greater, as in value, beauty, or effectiveness; augment.

## **Appendix D – Acronyms**

ABCA	Analysis of Brownfields Cleanup Alternatives
CIP	Community Involvement Plan
EPA	Environmental Protection Agency
ESA	Environmental Site Assessment
QAPP	Quality Assurance Project Plan

### Appendix E – Figure 1 Area Map

