

Environmental Quality Checklist for Grading Permit

For all submittals to Environmental Quality, electronic copies are preferred and will process faster.

Please allow up to 10 days for review. If further information is requested, please allow for additional days to review.

All submissions must include:

Note: The following items are all a state requirement under the TCEQ's Construction General Permit TXR150000.

Copy of a complete Stormwater Pollution Prevention Plan (SWP3 or SWPPP) as defined by the TCEQ including:
(NOTE: The following list is not a complete SWP3, but is provided as a reference.)

- The SWP3 must include a signed certification page
- The SWP3 should include a description of the nature of activity, schedule of the sequence of activities, total number of acres of disturbance, name of receiving waters, detailed erosion control plan/BMP map, description of BMPs to be utilized, inspection schedule, inspector qualifications, copy of current TPDES TXR150000 permit
- Delegation of Authority Page, if applicable
- Delegation of Responsibilities for Operators (if a shared SWP3), if applicable

NOTE: A sedimentation basin or equivalent control measure is required as a BMP measure for areas draining 10 acres or more, per the TPDES permit – if this is not included, a statement must be included detailing why it was not included and what additional BMPs are being implemented.

For projects over 1 acre and under 5 acres and not part of a larger common plan of development:

- Copy of the signed Small Construction Site Notice (SCSN) for each operator
- Copy of Stormwater Pollution Prevention Plan (SWP3)

For projects over 5 acres or part of a larger common plan of development:

- Copy of Notice of Intent (NOI) signed and executed (copy of electronic submittal to TCEQ is acceptable)
- Copy of the Large Construction Site Notice (LCSN) for each operator
- Copy of the signed Secondary Operator's Construction Site Notice (CSN), if applicable
- Copy of Stormwater Pollution Prevention Plan (SWP3)

What is a Common Plan of Development?

For projects that are being developed alongside other projects that disturb greater than 5 acres in total, properties must be permitted as a large site. Projects are also considered a part of a larger Common Plan of Development if they are completed in separate stages or phases. It can include one operator or many operators.

To Submit:

For submittal of documents and for any questions, send emails to constructionstormwater@fortworthtexas.gov. Include grading permit number (CG __ - ____) for reference.

For additional information and resources please visit:

<http://fortworthtexas.gov/env/construction/>

<https://www.tceq.texas.gov/permitting/stormwater/construction>