

EVERYDAY

IS SHRED DAY IN FORT WORTH!

Starting in September, *everyday* will be shred day in Fort Worth. Secure shred carts have been installed at all four of the city's Drop-Off Stations providing you a location to bring your items for free shredding.

Residents of Fort Worth can **bring up to three boxes** (Letter/Legal Size Dimensions: **15"L x 12"W x 10"H**) **per visit and up to six boxes every 30 days** of personal, sensitive documents to be securely shredded.

QUESTIONS:

817-392-1234 or

www.FortWorthTexas.gov/solidwaste

Follow Keep Fort Worth Beautiful on Facebook to find other great opportunities.

www.facebook.com/KeepFortWorthBeautiful

Reduce, Reuse, Recycle, Rethink!

BRENNAN DROP-OFF STATION

2400 Brennan Avenue

SOUTHEAST DROP-OFF STATION

5150 Martin Luther King Freeway

OLD HEMPHILL ROAD DROP-OFF STATION

6260 Old Hemphill Road

HILLSHIRE DROP-OFF STATION

301 Hillshire Drive

Hours

Monday - Friday:

8 a.m. - 6 p.m.

Saturday:

8 a.m. - 5 p.m.

Closed Sunday

Closed Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and New Year's Day



Secure Document Shredding is Now Available at All 4 City Of Fort Worth Drop-Off Stations!

Fort Worth homeowners and some renters may now bring documents to be shredded to all 4 of the City of Fort Worth's Drop-Off Stations. Just show a recent Fort Worth water bill or current driver's license with a Fort Worth address and **have an active sanitation account. In partnership with Tarrant County**, each drop-off station will have secure shred carts for residents to deposit their confidential documents for shredding. **This shred program will be available year round.**

WHAT KINDS OF PAPER CAN I BRING?

Sensitive papers that carry your Social Security number, birth date, signature, account numbers, passwords or PIN numbers. These include: old tax information, old bills, dated bank statements, credit card statements, old checks, file folders, medical records, identification, contracts & other business documents. Please note you do not need to remove staples or paperclips.

WHAT IS NOT ACCEPTED:

Metal clips, binders, CDs, DVDs, floppy disks, photos, credit cards, plastic of any kind. No documents with name and address only, these should be recycled.

IS THERE A LIMIT ON HOW MUCH I CAN BRING?:

Yes. Residents are limited to 3 boxes per visit and up to 6 boxes every 30 days.

Example box: Basic Duty Storage Boxes,
Letter/Legal Size Dimensions: **15"L x 12"W x 10"H**



All paper collected at the Drop-Off Stations is transferred to the Tarrant County Secure Document Destruction Facility for shredding and recycling by Tarrant County. Unfortunately due to logistics, witnessing is not allowed. If document destruction witnessing is required then we ask that you please contact a company that allows for the witness of document destruction.

TIPS FOR REDUCING THE AMOUNT OF SECURE PAPER DOCUMENTS ACCUMULATED AT HOME.

- When possible sign up for electronic billing & statements
- Print only necessary pages versus the whole document
- Reduce junk mail - Contact senders to remove you from their mailing list
- Use a service to help reduce unwanted mail such as:
www.catalogchoice.org or
www.directmail.com/mail_preference

TO RECYCLE & REUSE OTHER ITEMS THROUGHOUT THE YEAR:

Fort Worth Drop-Off Stations: accept the following recyclable items from Fort Worth residents:

- Electronics – all computer equipment and up to two televisions every 6 months
- Tires (up to 4 every six months)
- Plastic grocery bags
- All household recyclables such as cardboard, paper, bottles and cans
- Scrap metal/fire extinguishers

Environmental Collection Center: accepts light bulbs, batteries and more

Fort Worth Goodwill: accepts all electronics, televisions and household items

Most Grocery Stores: accepts clean, dry plastic bags and plastic overwrap such as found over cases of water and other bulk items

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