



BUREAU OF FIRE PREVENTION
FORT WORTH CITY HALL – LOWER LEVEL
200 TEXAS STREET
FORT WORTH, TEXAS 76102

PHONE: (817) 392-6830

FAX (817) 392-6867

website: www.fortworthtexas.gov/fire - email: firepermits@fortworthtexas.gov

FIRE ALARM PERMIT		
PERMIT #:	DATE:	PB #:
CONTRACTOR INFORMATION		PROJECT INFORMATION
COMPANY NAME:		NAME:
APPLICANT NAME:		ADDRESS:
ADDRESS:		
EMAIL:		
PHONE #		
ACR #:	EXP. DATE:	
FIRST SUBMITTAL (CHECK ONE) <input type="checkbox"/>	RESUBMITTAL (6) (PLANS REJECTED) <input type="checkbox"/>	ADDITIONAL SUBMITTAL (6) (7) (DEVICES ADDED, REMOVED OR RELOCATED) <input type="checkbox"/>
NUMBER OF DEVICES INSTALLED (1) (4) (5):		
NUMBER OF ADDITIONAL PANELS INSTALLED (2):		
NUMBER OF FLOORS WITH DEVICES INSTALLED (3):		

PERMIT FEES

ONE TO FOUR DEVICES INSTALLED (1) (4) (5):	\$300.00 (NO PLAN SUBMITTAL REQUIRED)
FIVE TO TWENTY-FIVE DEVICES INSTALLED (6):	\$500.00
OVER TWENTY-FIVE DEVICES INSTALLED (6):	\$500.00 PLUS \$100.00 PER EACH 100 DEVICES OVER 25 OR FRACTION THEREOF.
ADDITIONAL FLOORS (OVER ONE) (3):	\$80.00 EACH
ADDITIONAL PANELS (OVER ONE) (2):	\$80.00 EACH

FEE INCLUDES ONE PERMIT, ONE INSPECTION, AND ONE SUBMITTAL REVIEW.
RESUBMITTAL FEE IS ONE-HALF OF THE FIRST SUBMITTAL FEE.
ADDITIONAL SUBMITTAL FEE IS A FLAT \$200.00 FOR EACH ADDITIONAL REVIEW.
ADDITIONAL FIELD INSPECTION FEE IS \$110.00 PER HOUR FOR EACH INSPECTOR.

To request a final field inspection call 817-392-6844 and include the following information: Your company name, name and address of the project, permit number, call back number, contact person and requested date of inspection.

The field inspection requested date is not valid until confirmed by a returned call from this department.

Code amendments are located at www.fortworthtexas.gov/fire, click on "Fort Worth Fire Code".

REFERENCE NOTES:

- (1) INCLUDES ADDING NEW AND/OR RELOCATING EXISTING FIRE SYSTEM DEVICES OR FIRE SYSTEM PANELS.
- (2) INCLUDES FIRE ALARM PANELS, VOICE EVAC PANELS AND TRANSPONDERS (EXCLUDES NOTIFICATION POWER SUPPLIES AND REMOTE ANNUNCIATORS).
- (3) DOES NOT INCLUDE ELEVATOR RECALL SYSTEMS.
- (4) INSTALLATION OF ONE FIRE SYSTEM RELATED PANEL WILL REQUIRE A CUT SHEET AND BATTERY CALCULATION.
- (5) SCOPE OF WORK REQUIRED.
- (6) FULL SET OF PLANS AND EQUIPMENT SUBMITTAL REQUIRED. EXCLUDE EQUIPMENT LIST IF ONLY RELOCATING.
- (7) REQUIRED IF ADDING AND/OR RELOCATING MORE THAN 5% OF THE TOTAL DEVICE COUNT AS INDICATED ON THE PERMIT APPLICATION PRIOR TO TIME OF INSPECTION OR REQUIRED BY FIRE INSPECTOR AT TIME OF INSPECTION.

**FIRE ALARM
PLAN SUBMITTAL**

PERMIT # _____

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INDICATE IN EACH BOX WHAT INFORMATION IS INCLUDED WITH THE SUBMITTAL.

PROVIDE THE FOLLOWING ON ALL PLAN SHEETS:

- _____ 1. COMPANY NAME, ADDRESS, PHONE NUMBER, AND STATE LICENSE NUMBER.
- _____ 2. PLANNER'S NAME, LICENSE NUMBER AND VERIFIABLE ELECTRONIC SIGNATURE.
- _____ 3. PROJECT NAME AND ADDRESS.
- _____ 4. CITY OF FORT WORTH FIRE ALARM PERMIT NUMBER.
- _____ 5. SCALE (1/8" = 1' MINIMUM, 1/16" = 1' ACCEPTABLE FOR LARGE BUILDINGS).
- _____ 6. IDENTIFICATION OF AREAS THAT ARE "NOT IN CONTRACT".
- _____ 7. ROOM IDENTIFICATION AS TO USE.
- _____ 8. CEILING CONSTRUCTION AND HEIGHT (IF DEVICES ARE CEILING MOUNTED).
- _____ 9. POINT-TO-POINT WIRING FROM FIRE RELATED PANELS TO ALL DEVICES.
- _____ 10. ZONE OR ADDRESS POINT IDENTIFICATION OF INITIATING DEVICES.
- _____ 11. CIRCUIT IDENTIFICATION OF INDICATING AND RELEASING DEVICES.
- _____ 12. STROBE CANDELA RATING.
- _____ 13. SPEAKER TAP INFORMATION.
- _____ 14. "CLOUD", OR INDICATE, REVISIONS ON RESUBMITTAL OR ADDITIONAL SUBMITTAL.

PROVIDE THE FOLLOWING ON AT LEAST ONE PLAN SHEET:

- _____ 15. OCCUPANCY CLASSIFICATION AND OCCUPANT LOAD.
- _____ 16. INDICATE IF NEW OR EXISTING BUILDING.
- _____ 17. CONDUCTOR TYPES AND GAUGES.
- _____ 18. CONDUIT TYPES AND SIZES.
- _____ 19. SYMBOL LEGEND.
- _____ 20. SCHEMATIC RISER DIAGRAM.
- _____ 21. INPUT/OUTPUT MATRIX OR NARRATIVE DEFINING THE SEQUENCE OF EVENTS.
- _____ 22. DESCRIPTION OF SYSTEM MONITORING.

PROVIDE THE FOLLOWING FOR THE EQUIPMENT SUBMITTAL:

- _____ 23. SCOPE OF WORK.
- _____ 24. MANUFACTURER CUT SHEET FOR ALL FIRE RELATED PANELS, WIRE AND ALL DEVICES INDICATING THE APPLICABLE CURRENT DRAW, DECIBEL RATING, ETC. IDENTIFY WITH ARROW, OR OTHERWISE INDICATE, WHICH MODEL WILL BE INSTALLED.
- _____ 25. BATTERY CALCULATIONS FOR ALL FIRE SYSTEM RELATED PANELS.
- _____ 26. VOLTAGE DROP CALCULATIONS FOR INDICATING AND RELEASING DEVICES.
- _____ 27. AMPLIFIER LOAD CALCULATIONS.
- _____ 28. U.L. COMPATIBILITY LISTING BETWEEN SYSTEM COMPONENTS AND THE FACP.

- **I HEREBY CERTIFY THAT THIS SUBMITTAL CONTAINS THE ABOVE INFORMATION AS REQUIRED BY THE CITY OF FORT WORTH FIRE CODES AND STANDARDS.**

SIGNATURE: _____ APS or PE# _____
(MUST BE SIGNED BY SAME PERSON THAT SIGNED PLANS)

"The Fort Worth Fire Department no longer accepts paper/hard copy submittals of construction permit applications or plans/drawings. To apply for a permit with the FWFD, go to: <https://accela.fortworthtexas.gov/citizenaccess> and either log in if you already have an account or register as a new user. Then, just click on Fire - Create Application and follow the steps. Upload this completed permit application with your plans/documents."