



CIVIL SERVICE COMMISSION
CITY OF FORT WORTH, TEXAS
ANNOUNCEMENT AND STUDY LIST
FOR PROMOTIONAL EXAMINATION
FOR POLICE SERGEANT

PLACE: Bob Bolen Public Safety Complex, 505 West Felix Street, Fort Worth, TX
Multi-Purpose Room #1101
DATE: Wednesday, April 9, 2025
TIME: 9:00 A.M. [Time allowed for answering questions is two (2) hours.]

ELIGIBILITY REQUIREMENTS: The promotional examination for Police Sergeant shall be held in accordance with Texas Local Government Code Chapter 143, the Fort Worth Firefighters' and Police Officers' Civil Service Commission Rules, and the Meet and Confer Labor Agreement between City of Fort Worth, Texas and Fort Worth Police Officers Association (Expires September 30, 2028) and shall be open to all eligible applicants provided that they have served in the Fort Worth Police Department as a Corporal/Detective or a higher rank specified by the Civil Service Commission for at least two (2) continuous years immediately before the date the promotional eligibility examination is held. Applicants shall be required, as an additional eligibility requirement for promotion, to satisfactorily complete a management training course of study before an applicant may take the promotional eligibility examination.

APPLICANTS: Registration of all eligible persons desiring to take the examination must be made electronically on the City of Fort Worth's website no later than 9:00 A.M., Wednesday, March 26, 2025. Eligible promotional candidates must click on the link in the body of the email sent to zz_CPD on January 6, 2025 or type in the link below to apply:

https://app3.greenhouse.io/internal_job_board/applications/6315369003

EXAMINATION SECTIONS: The final score will consist of two factors as follows:

- a. Written Examination - 100 Points Maximum
- b. Up to 13 additional points for education and/or years in rank will be awarded.

CONTENTS OF WRITTEN EXAMINATION: Examination questions will be taken from the following materials as approved by the Civil Service Director pursuant to authority granted by the Civil Service Commission.

Note: Books may be ordered from many online bookstores or the publishers at the phone numbers and internet sites provided below.

Questions

- 15 The 21 Irrefutable Laws of Leadership: Follow Them and People Will Follow You (25th Anniversary Edition). Maxwell, John C.; HarperCollins Leadership, 2022
Order: www.amazon.com. ISBN-13: 978-1400236169
- 20 Police Leadership and Administration: A 21st-Century Strategic Approach (2nd Edition). Vito, Gennaro F., Vito, Anthony G., and Walsh, William F.; Routledge, 2024
Order: www.amazon.com. ISBN-13: 978-1032604305

- 15 The POWER Manual: A Step-by-Step Guide to Improving Police Officer Wellness, Ethics, and Resilience (APA LifeTools Series). Blumberg, Daniel, Papazoglou, Konstantinos, and Schlosser, Michael; APA Lifetools, 2021
Order: www.amazon.com or <https://www.apa.org/pubs/books/the-power-manual>. ISBN-13 978-1433836305
- 35 Fort Worth Police Department General Orders as issued and revised 90 days prior to the examination date. This source can be downloaded from the Police Enterprise Portal at <https://pdportal.fortworthtexas.gov/EPortal/> and may be found under Forms and Documents / Operational.
- 200 Series
 - 300 Series
 - 500 Series
 - 600 Series
 - 700 Series
- 15 Meet and Confer Labor Agreement between City of Fort Worth, Texas and Fort Worth Police Officers Association (Expires September 30, 2028). This source can be downloaded from the Police Enterprise Portal at <https://pdportal.fortworthtexas.gov/EPortal/> and may be found under Forms and Documents / Administrative

The Director may use such charts, maps or pictures as they, in their exercise of discretion, may deem reasonable, necessary and useful as additional aids.

ELIGIBILITY LIST: Applicants meeting the requirements set out in Texas Local Government Code Chapter 143, the Fort Worth Firefighters' and Police Officers' Civil Service Commission Rules, and the Meet and Confer Labor Agreement will be placed on the eligibility list according to their final grades and such list shall be in force for one year from the date of examination unless exhausted prior to that date. Announcement of final scores will be posted in the same manner and in the same places as provided in the posting notices for applicants.

SPECIAL NOTES: Applicants must make arrangements to be present at this examination regardless of vacation leave or days off. Exceptions to this rule may be made for those deployed for military service as dictated by the Uniformed Services Employment and Reemployment Rights Act, the Fort Worth Firefighters' and Police Officers' Civil Service Commission Rules, and the Meet and Confer Labor Agreement.

Promotional Examination Accommodations

If a promotional exam candidate requires accommodations, it is the candidate's responsibility to notify Human Resources / Civil Service Testing Division at Comp-ClassCviiSvc@fortworthtexas.gov no later than Wednesday, March 19, 2025 (Close of Business).

ALL APPLICANTS WILL BE REQUIRED TO PRESENT PROPER IDENTIFICATION BEFORE BEING ADMITTED TO THE WRITTEN EXAMINATION.

APPLICANTS ARE NOT PERMITTED TO WEAR BODY CAMERAS OR ELECTRONIC SURVEILLANCE EQUIPMENT OR BRING RECORDING DEVICES INSIDE THE WRITTEN EXAMINATION ROOM.

No member of the Fort Worth Police Department will be allowed in the examination room at the time of the examination, except qualified applicants.

UNLAWFUL ACTS PROHIBITED: City of Fort Worth Municipal Code, Section 2-187, Unlawful Acts. No person shall make any false statement, certificate, mark, rating or report with regard to any test, certification or appointment made under any provision of this Article or in any manner

commit or attempt to commit any fraud preventing the impartial execution of the provisions of this Article and policies under this Article.

No person shall, directly or indirectly, give, render, pay, offer, solicit or accept any money, service or other valuable consideration for any appointment, proposed appointment, promotion or proposed promotion to, or any advantage in, a position in the City service.

No employee of the Human Resources Department, examiner or other person shall deceive or obstruct persons in their right to examination, eligibility, certification or appointment under this Article or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the City service.

(Ord. No. 11921, § 2(12), 4-18-95)



Dianna Giordano
CIVIL SERVICE DIRECTOR

Posted: January 6, 2025