



**CIVIL SERVICE COMMISSION
ANNOUNCEMENT FOR EXAMINATION
FOR POLICE TRAINEE (#6341)**

PLACE: Bob Bolen Public Safety Complex
505 West Felix Street, Fort Worth, TX 76115

DATE: January 8 – 11, 2025

TIME: Multiple testing times will be offered, beginning at 9:00 a.m.
Time allowed for answering questions is 2 hours and 30 minutes.

REQUIREMENTS: Applicants must meet the minimum standards as established by the Civil Service Commission of the City of Fort Worth and the Texas Commission on Law Enforcement. A detailed review of an applicant to determine compliance with the minimum standards will occur during the background investigation phase of the selection process. Applicants must be 20 - 44 years of age on the date of their assigned entry-level test. (Applicants cannot have reached their 45th birthday as of the date of the test.)

ELIGIBILITY LIST: Applicants meeting the minimum standards set out in the Civil Service Rules and Regulations and relevant state laws will be placed on an eligibility list according to their eligibility score. Rank order of applicants achieving the same eligibility score will be determined by the tie-break number drawn by the applicant at the time of the examination. Applicants may be referred from the eligibility list for further applicant processing. This eligibility list will be effective for one year.

CONTENTS OF WRITTEN EXAMINATION: The examination may be in an electronic or written format and will consist of 100 multiple choice questions. A score of 70 percent or above is considered a passing score.

ADDITIONAL POINTS: Additional points up to a maximum of five (5) cumulative points may be added to a passing test score as follows:

- Military Veteran (with honorable discharge per DD 214) 5 points
- Bachelor's degree (or higher degree) 5 points
- Graduate of the Fort Worth Police Department's Cadet Program 2 points

Additional points will be awarded only for the highest educational degree. All college credits and degrees must be from an accredited college or university. A DD214 showing an honorable discharge, must be emailed no later than 9:00 a.m., January 7, 2025, to CCCTesting@fortworthtexas.gov to receive Military Veteran additional points.

APPLICATIONS: Applications for this examination will be accepted from August 1, 2024 through October 31, 2024. Apply online only at: <http://fortworthtexas.gov/hr> and click on the “Police Trainee” position.

SPECIAL NOTE: All applicants must make arrangements to be present at the appointed time for the examination. ALL APPLICANTS WILL BE REQUIRED TO PRESENT VALID PICTURE IDENTIFICATION BEFORE BEING ADMITTED TO THE EXAMINATION. Any exceptions must be approved by the Civil Service Director or his designee.

ACCOMODATIONS: Applicants who may need an ADA reasonable accommodation must contact the Human Resources Department at (817) 392-7751 or email backgroundunit@fortworthtexas.gov with supporting documentation by December 6, 2024, so that the requested accommodation can be evaluated and arrangements can be made. An accommodation may be provided if the request is supported by appropriate documentation, is reasonable, and does not constitute an undue hardship. If the City does not receive notification and appropriate documentation by December 6, 2024, the City may still provide, but is not obligated to provide, a reasonable accommodation.

UNLAWFUL ACTS PROHIBITED:

City of Fort Worth Municipal Code, Section 2-187, Unlawful Acts.

(a) No person shall make any false statement, certificate, mark, rating or report with regard to any test, certification or appointment made under any provision of this Article or in any manner commit or attempt to commit any fraud preventing the impartial execution of the provisions of this Article and policies under this Article.

(b) No person shall, directly or indirectly, give, render, pay, offer, solicit or accept any money, service or other valuable consideration for any appointment, proposed appointment, promotion or proposed promotion to, or any advantage in, a position in the City service.

(c) No employee of the Human Resources Department, examiner or other person shall deceive or obstruct persons in their right to examination, eligibility, certification or appointment under this Article or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the City service. (Ord. No. 11921, § 2(12), 4-18-95)



Dianna Giordano

Civil Service Director

Posting Date: August 1, 2024