



**CIVIL SERVICE COMMISSION
ANNOUNCEMENT FOR EXAMINATION
FOR POLICE TRAINEE (6907)**

PLACE: Bob Bolen Public Safety Complex
505 West Felix Street, Fort Worth, TX 76115

DATE: June 4 – 7, 2025

TIME: Multiple testing times will be offered.
Time allowed for answering questions is 2 hours and 10 minutes.

REQUIREMENTS: Applicants must meet the minimum standards as established by the Civil Service Commission of the City of Fort Worth and the Texas Commission on Law Enforcement. A detailed review of an applicant to determine compliance with the minimum standards will occur during the background investigation phase of the selection process. **Candidates must provide a valid email address and phone number to receive test notifications.**

EDUCATION: **High school diploma;** (or GED Certificate, plus 12 semester hours, with a “C” average, from an accredited college or university).

CITIZENSHIP: Must be a U. S. Citizen at the time of application. (Must be able to read and write the English Language).

AGE: Applicants must be 20 - 50 years of age. (Applicants must be 20 years of age and cannot have reached their 51st birthday as of the date of their test.)

LICENSE: Must present a valid and current driver’s license and possess an acceptable driving record.

ELIGIBILITY LIST: Applicants meeting the minimum standards set out in the Civil Service Rules and Regulations and relevant state laws will be placed on an eligibility list according to their eligibility score. Rank order of applicants achieving the same eligibility score will be determined by the tie-break number drawn by the applicant at the time of the examination. Applicants may be referred from the eligibility list for further applicant processing. This eligibility list will be effective for one year.

CONTENTS OF WRITTEN EXAMINATION: The examination may be in an electronic or written format and will consist of 100 multiple choice questions. A score of 70 percent or above is considered a passing score.

ADDITIONAL POINTS: Additional points up to a maximum of five (5) cumulative points may be added to a passing test score as follows:

- Military Veteran (with honorable discharge per DD 214) **5 points**
- Bachelor's degree (or higher degree) **5 points**
- Graduate of the Fort Worth Police Department's Cadet Program **2 points**

Additional points will be awarded only for the highest completed educational degree. All college credits and degrees must be from an accredited college or university. A DD214 showing an honorable discharge, must be emailed no later than 9:00 a.m., Tuesday June 3, 2025, to CCCTesting@fortworthtexas.gov to receive additional Military Veteran points.

APPLICATIONS: Applications for this examination will be accepted from January 13, 2025, through March 31, 2025. Apply online only at: <https://www.fortworthtexas.gov/job-board> and click on the "Police Trainee" position.

Once your information has been properly submitted online, **please expect an email after posting closes (March 31, 2025)** from the Fort Worth Police - Background Unit Email: backgroundunit@fortworthtexas.gov

SPECIAL NOTE: All applicants must make arrangements to be present at the appointed time for the examination. ALL APPLICANTS WILL BE REQUIRED TO PRESENT VALID PICTURE IDENTIFICATION BEFORE BEING ADMITTED TO THE EXAMINATION. Any exceptions must be approved by the Civil Service Director or their designee.

ACCOMMODATIONS: Applicants who may need an ADA reasonable accommodation must contact the Human Resources Department at (817) 392-7751 or email backgroundunit@fortworthtexas.gov with supporting documentation by May 2, 2025, so that the requested accommodation can be evaluated and arrangements can be made. An accommodation may be provided if the request is supported by appropriate documentation, is reasonable, and does not constitute an undue hardship. If the City does not receive notification and appropriate documentation by May 2, 2025, the City may still provide, but is not obligated to provide, reasonable accommodation.

For a review of all minimum standards for becoming a Police Officer, please see Chapter 5 of the following link:

- <https://www.fortworthtexas.gov/departments/hr/administration/pr/civilservice>


UNLAWFUL ACTS PROHIBITED:

City of Fort Worth Municipal Code, Section 2-187, Unlawful Acts.

(a) No person shall make any false statement, certificate, mark, rating or report with regard to any test, certification or appointment made under any provision of this Article or in any manner commit or attempt to commit any fraud preventing the impartial execution of the provisions of this Article and policies under this Article.

(b) No person shall, directly or indirectly, give, render, pay, offer, solicit or accept any money, service or other valuable consideration for any appointment, proposed appointment, promotion or proposed promotion to, or any advantage in, a position in the City service.

(c) No employee of the Human Resources Department, examiner or other person shall deceive or obstruct persons in their right to examination, eligibility, certification or appointment under this Article or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the City service. (Ord. No. 11921, § 2(12), 4-18-95)



Dianna Giordano
Civil Service Director
Posting Date: January 13, 2025