CITY OF FORT WORTH MUNICIPAL COURT

Join Parking Virtual Court

BEFORE YOU START

Have your **ID** and **email address** ready. Use a phone, tablet, or computer with a camera, microphone, and reliable internet.

Install or update Webex: webex.com/downloads.html

1 Open the court webpage

Friday parking hearings: 8:30-11:30 a.m. or 1:00-4:00 p.m.

Open Virtual Court webpage Click the button to open the page.

2 Select VC6

VC6 Virtual Courtroom 6

Join **VC6** during parking hearing hours to see the hearing officer.

3 Open Webex and enter your name

Choose **Open Webex** or **Launch meeting** if prompted.
Enter your **full name and email**. Choose **Join as a guest** if offered.

4 Turn on your camera and audio



Allow camera and microphone access.
Select **Use computer audio** or your device's audio option.

5 Select Join Meeting and wait

Join Meeting Stay connected in the waiting room.
Unmute when court staff ask you to speak.

Button names and screens may vary by device.

COURT REMINDERS

Dress appropriately. Use a quiet, well-lit location. Do not drive during court.
Follow court instructions.
Email hearing documents to **ParkingOffice@fortworthtexas.gov**.
Virtual court may be recorded, broadcast live, and viewed by the public.

Need help connecting? Call 817-392-6700.