

CITY OF FORT WORTH FAÇADE IMPROVEMENT GRANT PROGRAM (FIP) FOR URBAN VILLAGES PROGRAM APPLICATION

I. APPLICANT INFORMATION:	
Developer/Tenant Name:	
Address:	
Telephone Number:	E-mail:
Agent (if any):	
Address:	
Telephone Number:	E-mail:
PROPERTY OWNER INFORMATI	ION (may be same as above):
Address:	
Telephone Number:	E-mail:
Property Owner's or Agent's Signature If signed by agent, attach written author	:rization from owner to act on owner's behalf
PROPERTY INFORMATION:	
Property Address:	
Building or Business Name and Use:	
Property Legal Description:	
Tarrant Appraisal District Account Nur	nber (8-Digit):
REQUIRED DOCUMENTS SHOWN REQUIRED DOCUMENTS ARE NO RECEIVED, THE APPLICATION W THE FAÇADE IMPROVEMENT PI FOR THE PROPERTY AND BEFOR FUNDING FOR PROJECT WILL O	VILL NOT BE PROCESSED FOR CERTIFICATION UNTIL ALL N IN THE CHECKLIST BELOW ARE SUBMITTED. IF ALL OT SUBMITTED WITHIN 30 DAYS AFTER THE APPLICATION IS WILL BE AUTOMATICALLY DENIED. YOU MUST APPLY FOR ROGRAM (FIP) BEFORE ANY BUILDING PERMITS ARE ISSUED RE ANY IMPROVEMENTS ARE MADE TO THE PROPERTY. ONLY BE SET ASIDE AS LONG AS CONSTRUCTION PERMITS MMENCED ON THE FACADE WITHIN 180 DAYS OF PROJECT

APPROVAL.

1. Total development cost of project improvements:

2. Total development cost of eligible improvements*: _____

Please provide project details and amount of capital investment in the following chart:

Items	Amount	Notes
Total:		

* "Eligible improvements" under the FIP means any construction or aesthetic alteration made to the side of the building parallel to the primary right-of-way, and improvements to the interior wall of the facade caused as a result of improvements to the façade, as approved by City staff through the application process.

II. **APPLICATION CHECKLIST - Please submit the following documentation:**

- □ A completed application form
- □ Nonrefundable application fee (\$50)
- □ A list of all properties owned by all owners, including principals and partners
- □ If applicant is owner, copy of the recorded warranty deed, and copy of corporate, partnership or other entity organizational documents showing all principals and partners if property is not owned by an individual
- If applicant is a tenant, copy of the lease
 - Signed letter from property owner authorizing applicant to make proposed improvements
- Photographs of existing conditions
- Detailed explanation of proposed improvements, including renderings, elevations, drawings, etc.
- Construction cost breakdown including total estimated costs of all proposed improvements, and an indication of which costs you anticipate being reimbursed for by the grant
- □ Proposed timeline for completion of improvements, including commencement date and completion date

APPLICANT'S CERTIFICATION: III.

The Applicant certifies that all information in this application and all information furnished in support of this application is true and complete to the best of the applicant's knowledge and belief.

Signature: _____Date: _____

NOTE: Please be advised that application submitted is subject to disclosure under the Open Records Act, and as a result, may become public information within the limits of the law.

> Please mail or hand deliver your application to: City of Fort Worth Neighborhood Services Department 908 Monroe Street, 3rd floor, Fort Worth, Texas 76102 Tel: (817) 392-7540