



**City of Fort Worth
Park & Recreation Department
Neighborhood Based Park Concept Plan - Checklist**

The 2019 Neighborhood and Community Park Dedication Policy; Section III: Definition of Terms #12 defines a Neighborhood Based Park Development Concept Plan as: A park site plan drawn at an appropriate scale that indicates the required park facilities and the relationship of those facilities to the proposed park development.

PROJECT INFORMATION:

Project Name: _____ Date Submitted: _____
Description (Residential, Multi-Family): _____

OWNER REPRESENTATIVE:

Name: _____
Company: _____
Phone: _____
Email: _____
Address: _____

PROJECT ENGINEERS:

Name: _____
Company: _____
Phone: _____
Email: _____
Address: _____

1. The Neighborhood Based Park Development Concept Plan must indicate the following:

- Scale (graphic and numeric) no larger than 1" = 50';
- North Arrow;
- Topography indicating existing one foot (1') contours;
- Proposed topography/grading [one foot (1') contours] with appropriate spot elevations; and
- Location of required facilities proposed for the Neighborhood Base Park.

PARK & RECREATION DEPARTMENT

The City of Fort Worth * 4200 South Freeway, Suite 2200 * Fort Worth, Texas 76115-1499
(817) 392-5700 * FAX (817) 392-5724

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2. The concept plan must identify the following:

- Existing easements;
- Proposed easements;
- Existing vegetation, and indicate if the vegetation will remain or be removed;
- Indicate the 100-year floodplain;
- Indicate the 100-year floodway; and
- The course of any stream, river, creek, or drainage channel in the proposed Neighborhood Base Park.

3. The concept plan shall include the following recreational elements and show the proposed park configuration for these elements built by developer:

- Playground [CFW prototype or 2-5 & 5-12 (if private)];
- Picnic shelter;
- Practice field (baseball/soft ball/soccer) with backstop;
- Walking trail (Minimum 6' wide by ¼ mile long);
- Multi-use slab with standard size basketball backboard with rim and net; and
- Seeding, sod, or wildflower areas identified.

4. Additional plan items shall include the following:

- Total park site acreage: _____;
- Park acreage not in floodplain: Acres: _____ Percent: _____;
- Percent of park at a grade of 2% slope or less: _____;
- Linear street frontage of park: _____;
- Percent of population served within ½ mile radius of the park: _____;
- Percent of population served by existing public or private park: _____;
- Is proposed park contiguous with an existing park: _____
- Is the proposed park contiguous with a school property: _____?
- Map illustrating the park area out of floodplain: _____;
- Map illustrating the park area at 2% or less (per PROSMP 1/3 of the park is this slope): _____; and
- Map illustrating proposed slopes in park: _____

Please submit all information electronically to Lori.Gordon@fortworthtexas.gov for review and comment. Use file format: "**Project Name_Concept Plan_Date**" on email and attachments.

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