



**WILL ROGERS VENUE ADMISSIONS TAX**

In accordance with Section 32-51 of the Code of the City Fort Worth City, the Will Rogers Venue Admissions Tax is ten percent (10%) of the price paid for each ticket sold as admission to or in connection with an event held within Dickies Arena and Will Rogers Memorial Center.

**EVENT SPONSOR INFORMATION**

Contact: \_\_\_\_\_ Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_ Tax ID: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Event Name: \_\_\_\_\_ Event Location: \_\_\_\_\_

**ADMISSIONS TAX INFORMATION**

**Event Date(s):**

\_\_\_\_\_ to \_\_\_\_\_

THIS RETURN IS DUE THE **NEXT BUSINESS DAY** FOLLOWING THE EVENT TO VENUE OPERATOR FOR APPROVAL. PAYMENT IS DUE BY THE 25TH DAY OF THE MONTH AFTER THE END OF THE MONTHLY REPORTING PERIOD AS NOTED BELOW. LATE FEES & INTEREST WILL BE ASSESSED ON DELINQUENT RETURNS.

Admission Price		Number of Admissions	Total
\$ _____	X	_____	= \$ _____
\$ _____	X	_____	= \$ _____
\$ _____	X	_____	= \$ _____
\$ _____	X	_____	= \$ _____
\$ _____	X	_____	= \$ _____

Gross Total: \_\_\_\_\_

Tax Due (10%): \_\_\_\_\_

Delinquent payments are subject to late fees & interest of the original tax as follows:

The greater of a 5% late fee on the outstanding balance or \$25 **AND** 10% interest per annum past the due date

Tax Due: \_\_\_\_\_

Late Fee Amount (if any): \_\_\_\_\_

Interest Amount (if any): \_\_\_\_\_

Total Tax Remitted: \_\_\_\_\_

**Remit Completed Form to:**

**Will Rogers Memorial Center**  
**3401 W Lancaster Ave**  
**Fort Worth, TX 76107**  
**Email: David.Reeves@fortworthtexas.gov**

**OFFICE USE ONLY**

Event ID: \_\_\_\_\_

\* **This is not an invoice.** You will receive an invoice from the City of Fort Worth Department of Financial Management Services and should remit payment accordingly.

*In addition to any criminal penalties and late fees imposed under this Code, an attorney acting on behalf of the City of Fort Worth may bring suit against any Operator or Event Sponsor who fails to collect any tax or to remit to the City any tax due.*