

## FUND STATEMENT

**FUND:**
**SOLID WASTE FUND**

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste monthly residential fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Solid Waste Services is a division of the Environmental Management Department.

The Solid Waste Management Division underwent a significant reorganization in FY2002-03, primarily to manage a number of new solid waste service contracts and to improve services to customers. Four major service areas exist under the new organizational structure, including Contract Management, Field Operations, Customer Service, and Community Education.

Contract Management oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for residential garbage, recycling, brush and yard waste collection; recycle processing; operation of the City's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for disposal of wastes.

Field Operations is staffed by City employees, and provides illegal dump site cleanup as well as the operation of two Drop-off Stations for customer drop-off of waste and recycling. Two additional Drop-off Stations will be constructed during FY 2007-08. In FY2004-05, Code Compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with 8 authorized Code Compliance Officer positions; funding for expenses associated with compliance is transferred from the Solid Waste Enterprise Fund to the General Fund.

Customer Service is also staffed by City employees, and handles incoming calls for individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The Customer Service staff has implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction. In addition to supporting inbound calls for the Solid Waste Services Division, the Customer Service staff also answers calls for the Code Compliance Department and the City's Switchboard.

Community Education employs three Public Education Specialists to create and distribute materials and programs to teach residents about available solid waste services. The specialists promote direct citizen involvement in volunteer activities that encourage individual responsibility for a cleaner city. Although the staff reached a peak of activity during initial rollout of new programs and services in FY2002-03, their efforts will continue in coming years to ensure that residents maximize the use of available services.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.75 for a 32-gallon garbage cart, \$17.75 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

**FORT WORTH**



**SOLID WASTE FUND BUDGET SUMMARY  
FISCAL YEAR  
2007-08**

**REVENUES:**

Interest on Investments	\$619,000
Landfill	1,188,590
Residential Collection	39,327,654
Commercial Collection	451,250
Refuse Hauling Permits	13,830
Grants of Privilege	1,605,212
Dead Animal Pick-up	570
Garbage Sales Tax	402,979
Recycling Waste	3,455,717
Bad Debts Recovered	55,294
Miscellaneous Revenue	<u>1,278,810</u>
<b>TOTAL REVENUE</b>	<b>\$48,398,906</b>

**EXPENDITURES:**

Personal Services	\$4,163,305
Supplies	1,624,485
Contractual Services	<u>42,044,496</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$47,832,286</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$261,000
Debt Service	<u>305,620</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$566,620</b>
<b>TOTAL EXPENDITURES</b>	<b>\$48,398,906</b>

**PROJECTED  
2007-08 CASH FLOW  
SOLID WASTE FUND**

Cash Balance as of 9/30/07 *	<b>\$18,612,123</b>
Plus: Projected Revenues	\$48,398,906
Less: Projected Expenditures	(\$48,398,906)
Estimated Available Cash as of 9/30/08	<b>\$18,612,123</b>

\* Preliminary cash balance due to pending audit of actual fund balances.

**COMPARISON OF SOLID WASTE FUND  
EXPENDITURES**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>RE-ESTIMATE 2006-07</b>	<b>ADOPTED 2007-08</b>
Administration	\$4,224,395	\$2,672,303	\$3,184,162	\$4,750,905	\$5,339,561
Collection Contracts	21,663,883	23,574,190	26,338,017	24,489,310	28,302,660
Contract Compliance	552,667	475,922	593,776	735,288	850,519
Disposal Contracts	5,002,592	4,364,710	4,500,736	4,227,971	4,879,691
Convenience Centers	2,481,030	2,275,415	4,027,991	2,010,916	3,056,093
Non-Departmental	1,579,209	2,318,693	2,553,253	2,469,935	2,482,514
Illegal Dump Cleanup	1,462,747	1,502,375	1,653,248	1,724,719	1,484,774
Dead Animal Pickup	193,285	173,284	204,021	205,430	200,894
SWM Education	633,760	906,852	944,013	396,048	974,778
Customer Service	685,530	974,451	823,969	790,279	827,422
SWM Code Compliance	<u>18,632</u>	<u>2,006</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$38,497,730</b>	<b>\$39,240,201</b>	<b>\$44,823,186</b>	<b>\$41,800,801</b>	<b>\$48,398,906</b>

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**COMPARISON OF SOLID WASTE FUND  
REVENUES**

	<b>ACTUAL 2004-05</b>	<b>ACTUAL 2005-06</b>	<b>BUDGET 2006-07</b>	<b>RE-ESTIMATE 2006-07</b>	<b>ADOPTEED 2007-08</b>
<b>REVENUES</b>					
Interest on Investments	\$361,921	\$340,000	\$427,000	\$1,045,036	\$619,000
Gas Lease Bonus	833,984	307,392	0	0	0
Landfill	2,708,081	548,722	551,016	1,245,253	1,188,590
Residential Collection	30,942,878	31,927,838	37,410,965	37,312,529	39,327,654
Commercial Collection	474,225	477,999	474,286	473,774	451,250
Refuse Hauling Permits	11,410	23,290	13,830	20,800	13,830
Grants of Privilege	1,331,953	1,341,356	1,442,674	1,677,406	1,605,212
Dead Animal Pickup	0	0	570	210	570
Garbage Sales Tax	299,891	324,058	394,129	372,758	402,979
Recycling Waste	2,845,758	3,063,859	3,036,676	3,097,003	3,455,717
Bad Debts Recovered	44,120	44,658	55,294	82,674	55,294
Miscellaneous Revenues	901,068	841,029	1,016,746	1,172,022	1,278,810
Sale of Equipment	39,159	0	0	51,315	0
Other	<u>(4,394)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$40,790,054</b>	<b>\$39,240,201</b>	<b>\$44,823,186</b>	<b>\$46,550,780</b>	<b>\$48,398,906</b>

**FORT WORTH**

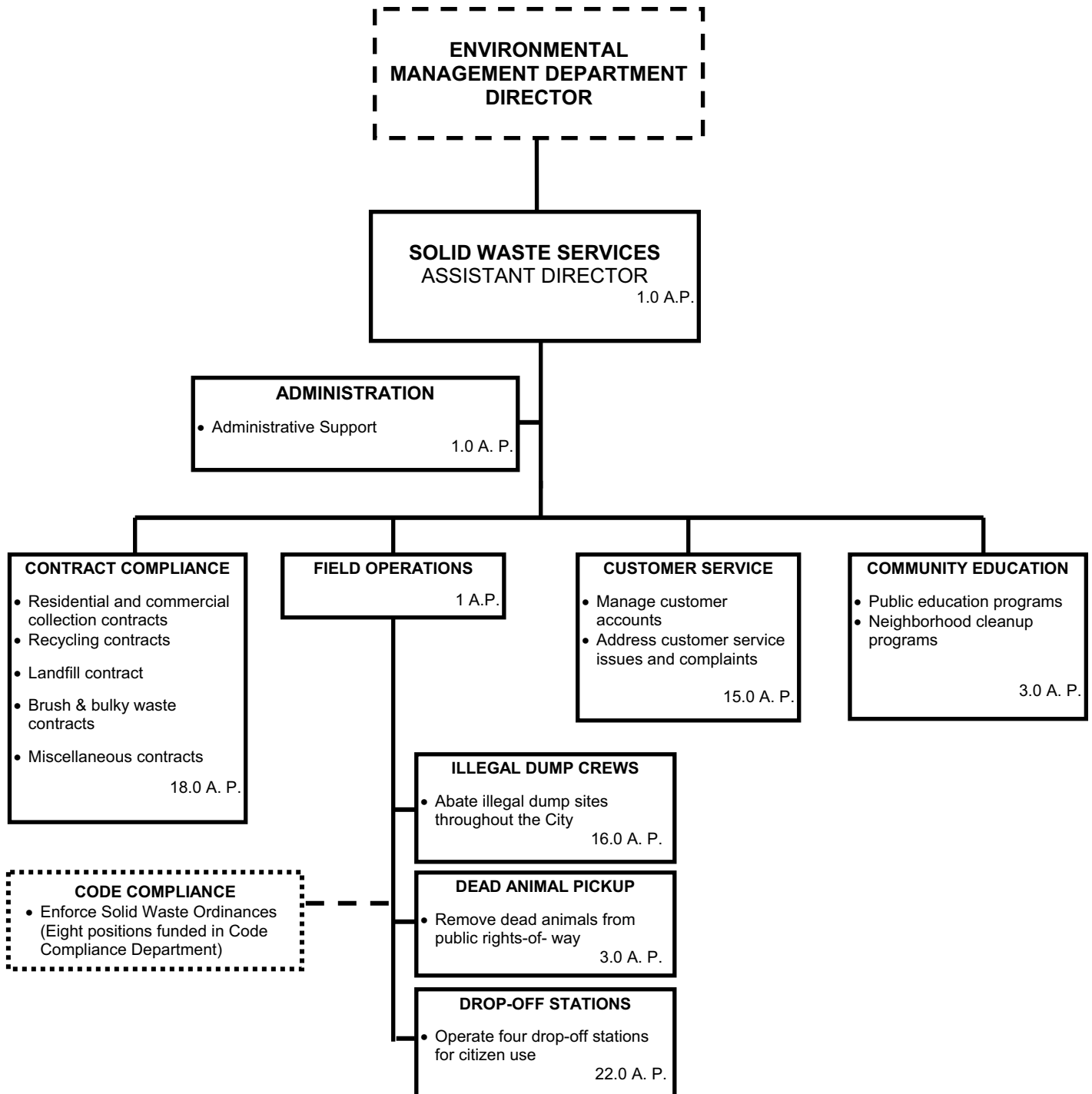




## FUND BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>			
ENVIRONMENTAL MGMT, SOLID WASTE FUND	PE64/0525001:0525011			
<b>SUMMARY OF FUND RESPONSIBILITIES:</b>				
<p>In 2001, the Solid Waste Management Division was moved from the City Services Department to the Environmental Management Department. The Solid Waste Division was transferred to enhance efficiency and effectiveness by grouping divisions with similar functions and objectives in the Department of Environmental Management. The division provides for solid waste collection and disposal, as well as other solid waste management-related services, for Fort Worth residents. It fulfills those duties by primarily using and managing service contracts.</p> <p>The Solid Waste Management Division underwent a significant reorganization in FY2002-03, by establishing new service provision contracts, creating a customer service call center, and implementing new variable rate fee structures. Under the new organizational structure, the Solid Waste Management Division has four functional areas, including Contract Administration, Field Operations, Customer Service Center, and the Administration Section. The Administration Section is responsible for oversight of all functional areas within the division, as well as overall solid waste management for Fort Worth residents. In FY2004-05, Code Compliance responsibilities for Solid Waste were moved to the Code Compliance Department along with eight Code Compliance Officer positions.</p> <p>The Department of Environmental Management's Community Education Section develops programs and educates citizens on solid waste issues. It also encourages citizen involvement in volunteer activities that promote individual responsibility for a cleaner Fort Worth. The division also works with and provides assistance to the Code Compliance Department in its enforcement of the City Code as it relates to illegal dumping and other refuse-related issues.</p>				
<b>Allocations</b>	<b>Actual 2005-06</b>	<b>Adopted 2006-07</b>	<b>Proposed Budget 2007-08</b>	<b>Adopted Budget 2007-08</b>
<b>Personal Services</b>	\$ 3,151,161	\$ 3,733,422	\$ 4,168,377	\$ 4,163,305
<b>Supplies</b>	1,293,619	1,525,646	1,624,485	1,624,485
<b>Contractual</b>	34,067,033	38,786,359	42,044,496	42,044,496
<b>Capital Outlay</b>	66,607	370,000	261,000	261,000
<b>Debt Service</b>	483,572	407,759	305,620	305,620
<b>Total Expenditures</b>	\$ 39,061,991	\$ 44,823,186	\$ 48,403,978	\$ 48,398,906
<b>Authorized Positions</b>	62.00	72.00	80.00	80.00

# SOLID WASTE FUND – 80.0 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b> SOLID WASTE FUND		<b>FUND/CENTER</b> PE64/0525001:0525011	
<b>CHANGES FROM 2006-07 ADOPTED TO 2007-08 ADOPTED</b>			
<b>2006-07 ADOPTED:</b>	\$44,823,186	<b>A.P.</b>	72.00
<b>2007-08 ADOPTED:</b>	\$48,398,906	<b>A.P.</b>	80.00
<p>A) The adopted budget increases by \$304,354 due to FY2007-08 step increases, the conversion of two overage account technicians to permanent, and the conversion of six SO1 temporaries to full-time maintenance workers.</p> <p>B) The adopted budget increases by \$1,975,122 in transfers out due to increased grants of privilege transfers for construction of the fourth Drop-off Station, and an increased transfer to the code compliance department for the eight solid waste code compliance inspectors transferred to that department.</p> <p>C) The adopted budget increased by \$1,858,680 in other contractual for consultants, annual maintenance contracts, and lease purchases for City trash and recycling carts.</p> <p>D) The adopted budget decreases by (\$622,868) in disposal due to cost adjustments in the Landfill contracts.</p> <p>E) The adopted budget increases by \$171,288 for Retirement based on the five percent increase in the City's contribution to employee retirement.</p> <p>F) The adopted budget decreases by (\$109,000) in motor vehicles due to the FY2007-08 replacement plan.</p>			

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**

**ENVIRONMENTAL MANAGEMENT, SOLID WASTE FUND**

**DEPARTMENT PURPOSE**

To provide efficient, effective and compliant environmental and solid waste management services.

**FY2007-08 DEPARTMENTAL OBJECTIVES**

To provide once a week curbside garbage and recycling collection with carts, once per week yard waste collection and once per month bulk collection to the residents of Fort Worth at a cost not to exceed the FY 2007-2008 approved budget.

To provide once-a-week curbside single stream recycling and yard waste collection and increase the diversion rate of recyclable materials from disposal to exceed 21%.

To continue removing debris from illegal dump sites during FY 2007-2008 at a cost not to exceed \$1,495,137.

To pickup dead animals from city right-of-ways in a timely manner during FY 2007-2008 at a cost not to exceed \$203,178.

To educate the public on the City's waste minimization programs.

To answer 85% of the incoming calls to the Call Center in 60 seconds or less.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL 2005-06</b>	<b>ESTIMATED 2006-07</b>	<b>PROJECTED 2007-08</b>
# of Customers Served by Contractor	178,930	187,338	192,368
# of Garbage misses/1,000 customers	0.99	0.75	0.75
# of Recycling misses/1,000 customers	0.36	0.34	0.32
# of Bulk misses/1,000 customers	4.01	3.98	3.96
% of Waste Stream Recycled	21%	21%	21%
Tons of illegal dump materials removed	5,992	6,000	6,000
# Loads of Tires Removed from R.O.W.	29	30	30
% of Incoming Calls Answered			
within 30 seconds or less	84%	85%	85%
within 60 seconds or less	6%	5%	5%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT ENVIRONMENTAL MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 <b>SOLID WASTE FUND</b>		Actual Expenditures 2005-06	Adopted Budget 2006-07	Proposed Budget 2007-08	Adopted Budget 2007-08	Adopted Budget 2005-06	Adopted Budget 2006-07	Proposed Budget 2007-08	Adopted Budget 2007-08
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0525001	ADMINISTRATION	\$ 3,037,425	\$ 3,184,162	\$ 5,344,633	\$ 5,133,465	3.00	3.00	3.00	3.00
0525002	COLLECTION CON- TRACTS	24,036,603	26,338,017	28,302,660	28,302,660	0.00	0.00	0.00	0.00
0525003	CONTRACT COMPLI- ANCE	586,092	593,776	850,519	887,431	10.00	10.00	18.00	18.00
0525004	DISPOSAL CONTRACTS	4,541,534	4,500,736	4,879,691	4,879,691	0.00	0.00	0.00	0.00
0525005	CONVENIENCE CEN- TERS	1,586,594	4,027,991	3,056,093	3,108,880	11.00	22.00	22.00	22.00
0525006	NON-DEPARTMENTAL	2,508,931	2,553,253	2,482,514	2,482,514	0.00	0.00	0.00	0.00
0525007	ILLEGAL DUMP CLEANUP	1,252,154	1,653,248	1,484,774	1,536,809	17.00	16.00	16.00	16.00
0525008	DEAD ANIMAL PICKUP	176,493	204,021	200,894	209,970	3.00	3.00	3.00	3.00
0525009	SWM EDUCATION	429,121	944,013	974,778	981,186	3.00	3.00	3.00	3.00
0525010	CUSTOMER SERVICE	907,045	823,969	827,422	876,300	15.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 39,061,991</u>	<u>\$ 44,823,186</u>	<u>\$ 48,403,978</u>	<u>\$ 48,398,906</u>	<u>62.00</u>	<u>72.00</u>	<u>80.00</u>	<u>80.00</u>
	<b>TOTAL</b>	\$ 39,061,991	\$ 44,823,186	\$ 48,403,978	\$ 48,398,906	62.00	72.00	80.00	80.00

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