



City of  
Fort Worth, Texas

**FY2015**  
**ADOPTED**  
**Annual Budget and**  
**Program Objectives**



*Image courtesy of Fort Worth Star-Telegram/Rodger Mallison*

Fort Worth Sundance Square Plaza, November 2013

# CITY OF FORT WORTH, TEXAS FISCAL YEAR 2014-2015 ANNUAL BUDGET

This budget will raise more revenue from property taxes than last year's budget by an amount of \$24,027,058, which is a 6.3% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$8,143,072.

## CITY COUNCIL RECORD VOTE

The members of the governing body voted on the adoption of the budget as follows:

FOR: Mayor Betsy Price; Mayor Pro tem Zim Zimmerman; Councilmembers Sal Espino, Danny Scarth, Gyna Bivens, Dennis Shingleton, Kelly Allen Gray and Ann Zadeh  
 AGAINST: Councilmember Jungus Jordan  
 PRESENT but abstained from voting: None  
 ABSENT: None

## MUNICIPAL PROPERTY TAX RATES

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Tax Rate	Adopted FY2013-14	Proposed FY2014-15
Property Tax Rate	\$0.855000	\$0.855000
Effective Tax Rate	0.859693	0.828730
Effective Maintenance and Operations Tax Rate	0.684707	0.649459
Rollback Tax Rate	0.918583	0.880515
Debt Rate	0.179100	0.179100

## MUNICIPAL DEBT OBLIGATIONS

The total amount of outstanding municipal debt obligations (including principal and interest) secured by property taxes is \$1,049,860,850.

This cover page and the information it contains are included with the adopted budget as required by Section 102.007 of the Texas Local Government Code.

NOTE – The adopted budget ordinance was amended on September 23, 2014 (Ordinance 21477-09-2014) to revise the Fire staffing levels and pay matrix, and a supplemental appropriation ordinance was adopted on October 28, 2014 (Ordinance 21519-10-2014) to address costs associated with a new Fire Collective Bargaining Agreement that was approved shortly after the start of the fiscal year.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Fort Worth**

**Texas**

For the Fiscal Year Beginning

**October 1, 2013**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to **City of Fort Worth, Texas** for its annual budget for the fiscal year beginning **October 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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**FORT WORTH**



# City of Fort Worth, Texas

## City Officials

**Betsy Price**  
Mayor

**Salvador Espino**  
District 2

**Jungus Jordan**  
District 6

**W.B. "Zim" Zimmerman**  
District 3

**Dennis Shingleton**  
District 7

**Danny Scarth**  
District 4

**Kelly Allen Gray**  
District 8

**Gyna Bivens**  
District 5

**Ann Zadeh**  
District 9

**David Cooke**  
City Manager

**Fernando Costa**  
Assistant City Manager  
  
Infrastructure Services

**Charles Daniels**  
Assistant City Manager  
  
Public Safety Services

**Susan Alanis**  
Assistant City Manager  
  
Community and Strategic Services

### Budget and Research Staff

**Aaron Bovos**  
Chief Financial Officer

**Katherine Beck**  
Assistant Director, Financial Management Services

**Alan Shuror**, Budget Manager  
**Kacey Bess**, Management Analyst II  
**Eliana Guevara**, Management Analyst I  
**Jesus Hernandez**, Technical Support

**Jeffrey Strawn**, Budget Manager  
**Suzie Wagner**, Management Analyst II  
**Loraine Coleman**, Management Analyst I  
**Kristin Navarro**, Management Analyst I

**Kristin Glass**, Budget Manager  
**Ann Marie Mendez**, Management Analyst II  
**Junior Duran**, Management Analyst II  
**Rodney Arnold**, Management Analyst I



**Betsy Price**  
Mayor of Fort Worth



**Salvador Espino**  
District 2



**Dennis Shingleton**  
District 7



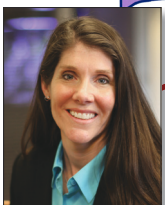
**W.B. "Zim" Zimmerman**  
District 3



**Danny Scarth**  
District 4



**Gyna M. Bivens**  
District 5



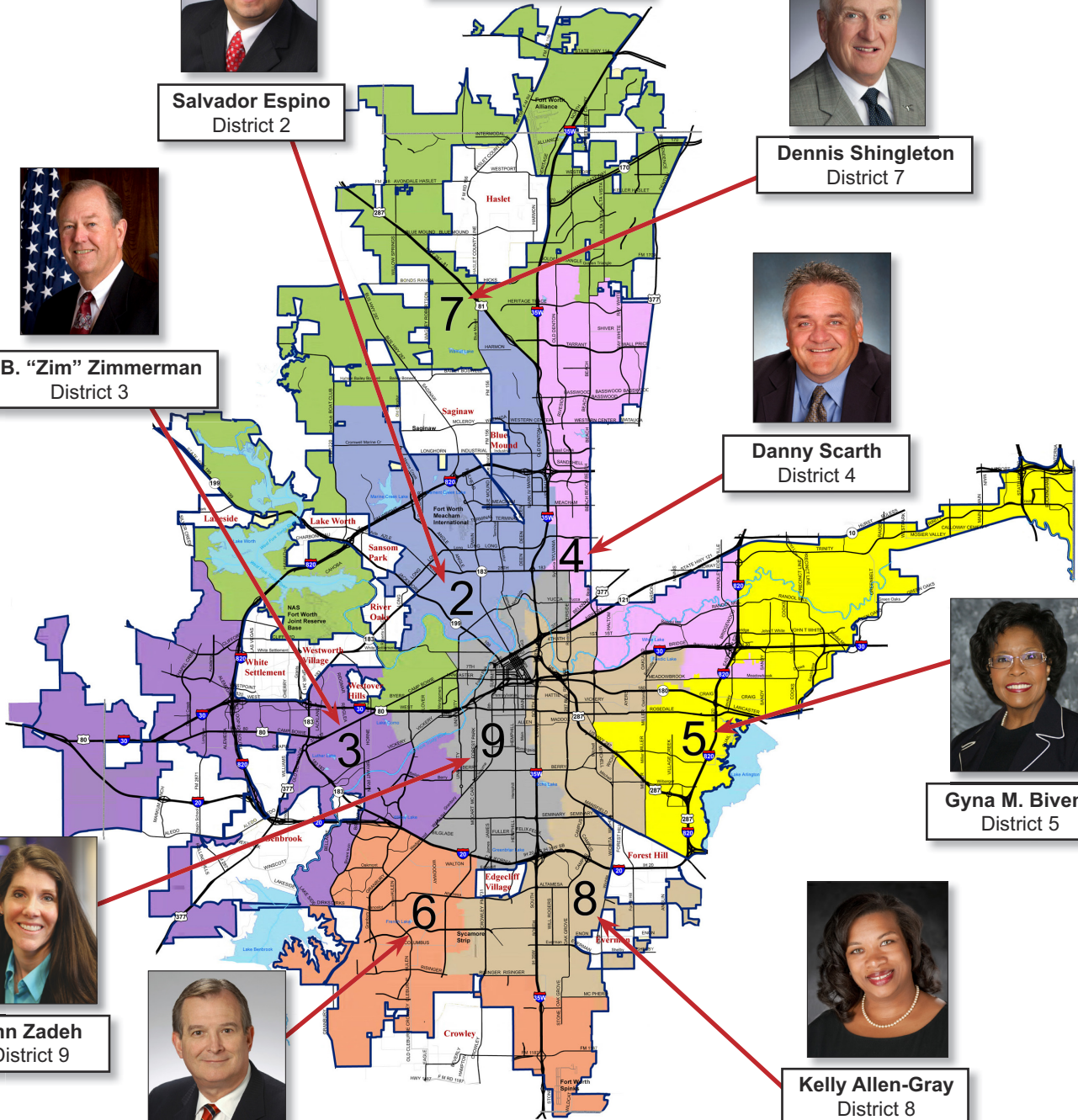
**Ann Zadeh**  
District 9



**Jungus Jordan**  
District 6



**Kelly Allen-Gray**  
District 8



- 2 - Salvador Espino**
- 6 - Jungus Jordan**
- 3 - W.B. "Zim" Zimmerman**
- 7 - Dennis Shingleton**
- 4 - Danny Scarth**
- 8 - Kelly Allen-Gray**
- 5 - Gyna M. Bivens**
- 9 - Ann Zadeh**

**CITY OF FORT WORTH**  
**Council Districts**  
**July 2014**



# List of Departments and Directors

**City Attorney's Office**

Sarah Fullenwider  
City Attorney, 817-392-7606

**Fire**

Rudy Jackson  
Fire Chief, 817-392-6801

**Parks & Community Services**

Richard Zavala  
Director, 817-392-5711

**City Auditor's Office**

Patrice Randle  
City Auditor, 817-392-6132

**Housing and Economic Dev.**

Jay Chapa  
Director, 817-392-5804

**Planning and Development**

Randle Harwood  
Director, 817-392-6101

**City Manager's Office**

David Cooke  
City Manager, 817-392-6192

**Human Resources**

Brian Dickerson  
Director, 817-392-7783

**Police**

Jeff Halstead  
Police Chief, 817-392-4200

**City Secretary's Office**

Mary J. Kayser  
City Secretary, 817-392-6161

**IT Solutions**

Steve Streiffert  
Acting Director, 817-392-2221

**Public Events**

Kirk Slaughtner  
Director, 817-392-2501

**Code Compliance**

Brandon Bennett  
Director, 817-392-6322

**Library**

Gleniece Robinson  
Director, 817-392-7706

**Transportation/Public Works**

Douglas Wiersig  
Director, 817-392-7801

**Equipment Services**

Wayne Corum  
Director, 817-392-5118

**Aviation**

Bill Welstead  
Director, 817-392-5402

**Water & Wastewater**

Andy Cronberg  
Acting Director, 817-392-8246

**Financial Management Services**

Aaron Bovos  
Director, 817-392-8517

**Municipal Court**

Deidra Emerson  
Director, 817-392-6711

# City of Fort Worth 2014 Awards

## Code Compliance

- **2014 Communicators Award of Excellence:** This award is presented to those who are judged by their peers to be the best in their field. City of Fort Worth, Solid Waste Division was honored with this award for “*Recycle Right*” Integrated marketing campaign.
- **Hermes Award:** Code Compliance, Solid Waste Services Fund won the prestigious international Hermes Award for our recycling marketing campaign – Recycle Right, Recycle More.
- **Keep America Beautiful Presidents Circle Award:** Keep Fort Worth Beautiful received the Keep America Beautiful President’s Circle Award. The President’s Circle Award recognizes exemplary performance made by certified affiliates of the national nonprofit to reduce litter, minimize waste, and beautify and improve their local communities.
- **Keep Texas Beautiful Gold Star Affiliate Award:** For Keep Texas Beautiful affiliates to achieve this status they are required to share information on their mission and goals, answer questions about their public education programs, partnerships, and sustainability efforts, participate in the Keep Texas Beautiful or Governor’s Community Achievement Awards programs, and provide a letter of support from their community.
- **North Texas Recycling Award for Superior Recycling Special Event:** Fort Worth hosts an annual America Recycles Day (ARD) event. Code Compliance received this award for the Solid Waste Divisions 2013 ARD event for providing recycling services to 1000 households in four hours for paper shredding and recycling, tire, light bulb, battery, electronics and household item recycling. Our partners were Waste Management, Goodwill, Bridgestone Firestone and Lighting Resources Texas.

## Equipment Services

- **Blue Seal of Excellence Award:** The James Avenue Service Center has been awarded the Blue Seal of Excellence from the National Institute for Automotive Service Excellence (ASE). ASE, an automotive industry professional certification program, awards the Blue Seal of Excellence to businesses that showcase highly qualified repair facilities with a commitment to provide excellent services. Recipients must maintain a staff certification level of at least 75 percent. There is only one Blue Seal public or private service center in Fort Worth and it is within the Equipment Services Department.
- **Leading Fleet Award:** This is the inaugural year of this fleet award. The Leading Fleet Award recognizes the Top 50 fleets each year. The Equipment Services Department was identified as the #9 fleet operations in 2015.
- **Top 100 Fleets in North America Award:** Named one of the “Top 100 Fleets in North America” for the 10<sup>th</sup> year in a row, the Equipment Services Department ranked 27<sup>th</sup> out of over 38,000 government fleets in 2014. The program recognizes and rewards peak performing fleet operations in North America. Currently in its tenth year, 100 Best Fleets identifies and encourages ever-increasing levels of performance improvement within the fleet industry.

## Financial Management Services

- **Certificate of Achievement for Excellence in Financial Reporting:** For CAFR Ending September 30, 2013.
- **Distinguished Budget Presentation Award:** Received from the Government Finance Officers Association and presented to City of Fort Worth.
- **Texas Comptroller Leadership Circle Silver Award:** Received from the Texas Comptroller of Public Accounts.

## Fire

- **Fort Worth South Rotary Club:** Recognized Captain Don Westmoreland of Station 17 with their Vince Genovese Firefighter of the Year award for 2014.

## Housing and Economic Development

- **National Association of Local Housing Finance Agencies:** Single Family Excellence Award for Terrell Heights Neighborhood Redevelopment - April 2014.

## Information Technology Solutions

- **Public Technology Institute 2013-2014 Technology Solutions Awards:**
  - **Disaster Recovery IT Infrastructure Enhancement:**

In FY2014, The City of Fort Worth was awarded grant funding to enhance the capabilities of its alternate data center for business continuity and disaster recovery activities. Principle among these enhancements was the purchase and implementation of an SSL VPN system, a virtual desktop environment, a tape library, and SAN upgrades. These enhancements allowed for more complex and multi-tiered systems to be validated during a disaster recovery exercise conducted in August 2014 as well as provide the capability to connect remotely to recovered systems and virtual desktops in the event of a disaster.
  - **Public Safety Interoperability Radio Communications:**

The multi-year project, led by the City of Fort Worth IT Solutions Department, involved approximately 35 jurisdictions and about 14,000 first responders in Tarrant, Johnson and Dallas counties of Texas. There were two primary objectives: (1) the replacement of disparate aging public safety radio systems with current technologies, and (2) establishment of an interoperable communications plan enabling all participating agencies to easily communicate with one another during joint operations.
- **Significant Achievement Awards:**
  - **Courts Citation Request:**

The City of Fort Worth wanted to expand accessibility to citizens by offering them the ability to contest traffic and criminal citations online. A web application was developed allowing citizens to contest citations using a PC browser, mobile device or tablet that leverages the technology available in each platform. In the first five months over 3500 citizens contested citations, with 25 percent of them using mobile devices or tablets to contest their citations.

➤ **Network and Mobility:**

Information Technology Solutions' (ITS) Network team implemented a mobile virtual private network (VPN), in which City employees can access the City's internal applications utilizing smart devices. This solution supports multiple devices (phones, tablets) and platforms (Android, Apple, Windows). The new mobile VPN solution also maintains session persistence allowing the employee to continue working when transitioning between networks. Since City employees are able to access information in the field, we are able to provide immediate response to citizen's needs. Travel by field and on-call employees is reduced which increases productivity, saves on vehicle operating costs and allows employee's more interaction with the citizens.

▪ **Honorable Mention Awards:**

➤ **City Services Mapping Application:**

The City Manager's Office (CMO) at the City of Fort Worth wanted a mapping site that allows employees and residents the ability to type in an address and verifies address related information such as City Council Representative, ISD and Waste Collection Days. The main focus of the site was to modernize an outdated tool that was not user friendly or comprehensive, and was built on deprecated technology. IT Solutions GIS staff set out to re-develop the customer service tool website to allow advanced viewing, searching, and printing of geographic maps and data. This project improved data accessibility, with an easier user interface and supported the city's goals of mobile accessibility and public transparency of information.

➤ **Downloadable GIS Data:**

The Geographic Information Systems (GIS) group in the IT Solutions Department at the City of Fort Worth wanted to improve GIS data accessibility by creating a mapping site that allows anyone to download GIS basemap layers. The ease of access to GIS data ensures the transparency of government and public process, and fosters relationship building between the city and those who live and work here. The IT Solutions GIS staff developed a completely new mapping site, which has the ability to download multiple GIS data layers at the same time, and customize the geographical area that the data covers through a user-friendly interface.

➤ **Equipment Services Department Parts Ordering Application (Managing Vendor Performance):**

In response to the Equipment Services Department need to manage the entire parts ordering process, as well as evaluate vendor (NAPA) performance, a web based system was designed in a collaborative effort between IT and ESD. The system allows part orders to be tracked from order entry to order fulfillment and provides a multitude of metrics to evaluate vendor performance to ensure contract compliance. During the first 6 months of implementation, ESD estimated soft savings of approximately \$200k in labor cost, as well as \$40k in contractual savings due to invoice reductions based vendor performance criteria.

➤ **Responsive Mobile Template:**

Mobile device access to City resources and services are rapidly growing in demand with the proliferation of smartphones and tablets. With a limited staff supporting an ever increasing number of applications for the City we looked for an effective way to provide applications which were mobile friendly. The existing application template was updated to render applications utilizing responsive web design techniques so that a single application would render appropriately whether viewed on a phone, tablet or computer regardless of browser.

## Library

- **Texas Library Association Branding Iron Award:** The Library's Worth Reading logo was recognized as the best new library logo for 2014.

## Parks and Community Services

- **2014 Leicester B. Holland Prize – National Park Service Historic American Buildings Survey:** Presented to local architect Paul Dennehy, AIA for his single-sheet drawing of the Civilian Conservation Corps' Broadview Shelter at the Fort Worth Nature Center & Refuge, honored as the best single-sheet measured drawing of an historic site, structure, or landscape submitted for the competition for inclusion in the permanent Historic American Buildings Survey (HABS), Historic American Engineering Record (HAER), and Historic American Landscapes Survey (HALS) collection at the Library of Congress. Award is given to increase awareness, knowledge and appreciation of historic sites, structures and landscapes throughout the United States.
- **2014 Steel Bridge Competition Prize Bridge Award Special Purpose Category Phyllis J. Tilley Memorial Pedestrian Bridge, Fort Worth, Texas** in recognition of outstanding design in structural steel presented to the City of Fort Worth, Owner by the National Steel Bridge Alliance.
- **Behler Turtle Conservation Award:** Presented to Fort Worth Zoo Conservation Biologist, Rick Hudson, given in honor of his outstanding 33-year career in turtle conservation.
- **Family Fun Magazine's Family Fun Travel Awards:** Ranked the Fort Worth Zoo as a Top 10 Zoo/Aquarium as kid-friendly travel destination.
- **Fort Worth Child Magazine's - Best Place for Open Space and Fresh Air:** Awarded to the Fort Worth Botanic Garden.
- **Fort Worth City Magazine's - Best Place to Spend a Lazy Sunday:** Awarded to the Fort Worth Botanic Garden.
- **Fort Worth Independent School District's Golden Achievement Award:** For Community and Strategic Partnerships to the Fort Worth Botanic Garden for the Backyard Vegetable Garden and Trial Garden.
- **Fort Worth Star-Telegram's - Best Wedding Spot Award:** Presented to the Fort Worth Botanic Garden.
- **Minority Leaders and Citizens Council - Men's Month Award:** Presented to Jerry McDowell, District Superintendent for a deserving man who has been instrumental throughout the years for the betterment of the community.
- **National Recreation and Park Association for an Out-of-School-Time Program Award:** \$30,000 was presented to Community Action Partners, City of Fort Worth Parks and Community Services Department to expand healthy meals and provide age appropriate nutrition education.
- **Red Tricycle, Inc. Award:** For the Most Awesome Family Hiking Trails in the Dallas-Fort Worth area awarded to the Fort Worth Nature Center & Refuge.
- **Texas Rangers Baseball Foundation's Reviving Baseball in Inner Cities (RBI) Program Award:** \$40,000 was presented to the Sports Advisory Council of Fort Worth for RBI Program sponsored by the City of Fort Worth.

- **Texas Recreation and Park Society Advocate of the Year:** Presented to the Fort Worth Mountain Biker's Association for significant contributions of time, funds and equipment to their community.
- **The Center for Interactive Learning and Collaboration's Pinnacle Award:** For Distance Learning (videoconferencing) Programming to the Fort Worth Nature Center and Refuge Education Staff.
- **The First Tee Outreach Award:** Presented to First Tee Chapter of Fort Worth for outreach initiatives, the only one in the network to receive such honor.
- **The First Tee recognized the First Tee of Fort Worth as an Eagle Chapter:** Placing the First Tee of Fort Worth in the top 10% of chapters in a network of 180 for overall performance for 2013.
- **The First Tee Social Media Award:** Presented to the First Tee Chapter of Fort Worth for being one of the top 5 chapters in the network recognized for their use of social media.
- **Tree City USA:** Awarded for the 35th consecutive year by the Arbor Day Foundation in cooperation with the United States Department of Agriculture (USDA) Forest Service and National Association of State Foresters for maintaining a viable tree management plan and program. Fort Worth is the oldest Tree City USA community in the state.
- **Tree City USA Growth Award:** The City of Fort Worth was the recipient for the 14th consecutive year by the Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. The award highlights innovative programs and projects and represents an increased commitment of resources for urban forestry. Fort Worth was one of only eight communities within the state to be presented with a Growth Award and represents the largest municipality within Texas to do so for the year.
- **Trip Advisor 2014 Certificate of Excellence Award:** Awarded to Log Cabin Village.
- **Trip Advisor 2014 Travelers' Choice Award:** Awarded to the Fort Worth Zoo ranked 10th in the nation.

## Police

- **Outstanding Crime Prevention Agency - Large Agency:** The Texas Chisholm Trail Crime Prevention Association annually recognizes top crime prevention specialists and activities in a number of categories throughout the state. Awards are presented to agencies that have made the most substantial contribution(s) to the field of crime prevention.
- **Star of Texas Award:** Presented by the Texas Legislature to Officer John Bell.
- **State of Texas Law Enforcement Achievement Award for Public Service:** Presented by the Texas Commission on Law Enforcement to Sergeant Casey D. Mills.
- **State of Texas Law Enforcement Achievement Award for Valor:** Presented by the Texas Commission on Law Enforcement to Officers Thomas A. Bamrick and Marty R. Stone.

## Transportation and Public Works, Storm Water Management

- **ESRI Special Achievement Award:** ESRI is the industry leader in Geographic Information Systems (GIS). In June 2014, Fort Worth's TPW Stormwater Management Division and IT Solutions Department were recognized by ESRI for a feasibility project integrating real-time Automatic Vehicle Location (AVL) data generated by Network Fleet in Accela's Asset Management System so that the City's field crews could easily identify which crews were the closest and improve overall response time. The project demonstrated the ability to integrate real-time GIS information in 3rd party software. Less than 1% of GIS user organizations are awarded this honor annually.
- **Federal Public Service Excellence Award:** Nomination for Interagency Collaboration. TPW staff participated as part of the Government Services Administration-led Fort Worth Taylor Made Green Team that worked on the CFW/GSA Earth Day Celebration. The award was presented in the Spring of 2014.
- **(Fall 2013) North Central Texas Council of Government's (NCTCOG) Air North Texas "Partner of the Year" Award:** For exemplary efforts in promoting clean air awareness in our region. The City of Fort Worth's TPW Environmental Management Division implemented a comprehensive outreach and communications plan that included events, videos, social media and media engagement. Outreach included combining funding with Air North Texas and Clean Air Texas to purchase custom-made air quality beach ball promotional items. Beach balls were distributed by Fort Worth to the Trinity River Vision Authority for the Tubing the Trinity summer concert series, to the city's two pools for grand openings, and to 19 community centers for summer programming; a two-minute segment on air quality and Air North Texas was featured in The Fort Report, the city's cable news show; a review of the 2012 ozone season was published in the Fort Worth Star Telegram and the Fort Worth Weekly; Air North Texas information was distributed at a number of outreach events and air quality information was posted on social media pages.
- **North Texas Commission's Working for Clean Air "Best Public Sector Employer over 1,000 Employees" Award:** In its ninth year, the awards program recognizes organizations in the region that demonstrate outstanding efforts to improve local air quality. More than 25 organizations representing over 75,000 employees in the North Texas region applied for awards in 2013. The city was honored for its support of bicycling, including its support of the Bike Share program, as well as continued employee commuter benefit incentives, outreach and education, support of locally-enforced heavy-vehicle idling restrictions, energy conservation in city facilities, and work to convert its fleet to alternative fuel vehicles. This award was presented to TPW Environmental Management Division in the Fall of 2013.
- **Public Technology Institute Award – Going Green:** Fort Worth's Mobile Solution Saves Paper and Money: In June 2013, the TPW Stormwater Management Division's Inlet cleaning crews started tracking their work in the field using Accela Mobile Office (AMO). By entering the data in the field, the City realized benefits that include improved data accuracy, a reduction in the amount of paper by at least 3,400 pages annually and roughly \$9,600 in financial savings in labor for data entry each year.
- **Texas Parking & Transportation Association (TPTA) 1st Annual Award for Parking Structure - Restoration:** Awarded to TPW Municipal Parking Division for Commerce Street Garage improvements. Improvements include: Installation of automated entryway and exit parking equipment, reversing the flow of traffic in the garage as well as changing the entryway and exit portals to facilitate improved traffic flow within and around the garage, renovation and improvement of all parking related infrastructure in the garage, renovation of lighting system on the ground floor, improving the garage's parking facilities to meet (TAS) Texas Accessibility Standards and requirements of the (ADA) America Disability Act.

- **Texas Public Works Association (TPWA) Public Works Project of the Year Award – Transportation Category Projects Less Than \$2M:** Awarded to the City for the Butler-McClure Water, Sewer, Drainage and Paving Improvements project which mitigated road overtopping using multiple box culverts, relief channel and additional storm drain. The TPW Stormwater Management project also included relocation/replacement of water and sewer facilities and reconstruction of roadway with new concrete pavement and curb and gutter.
- **United States Environmental Protection Agency, Region 6:** In July 2014, Fort Worth TPW Stormwater Management was recognized for supporting the protection of water resources from the harmful effects of storm water pollution.

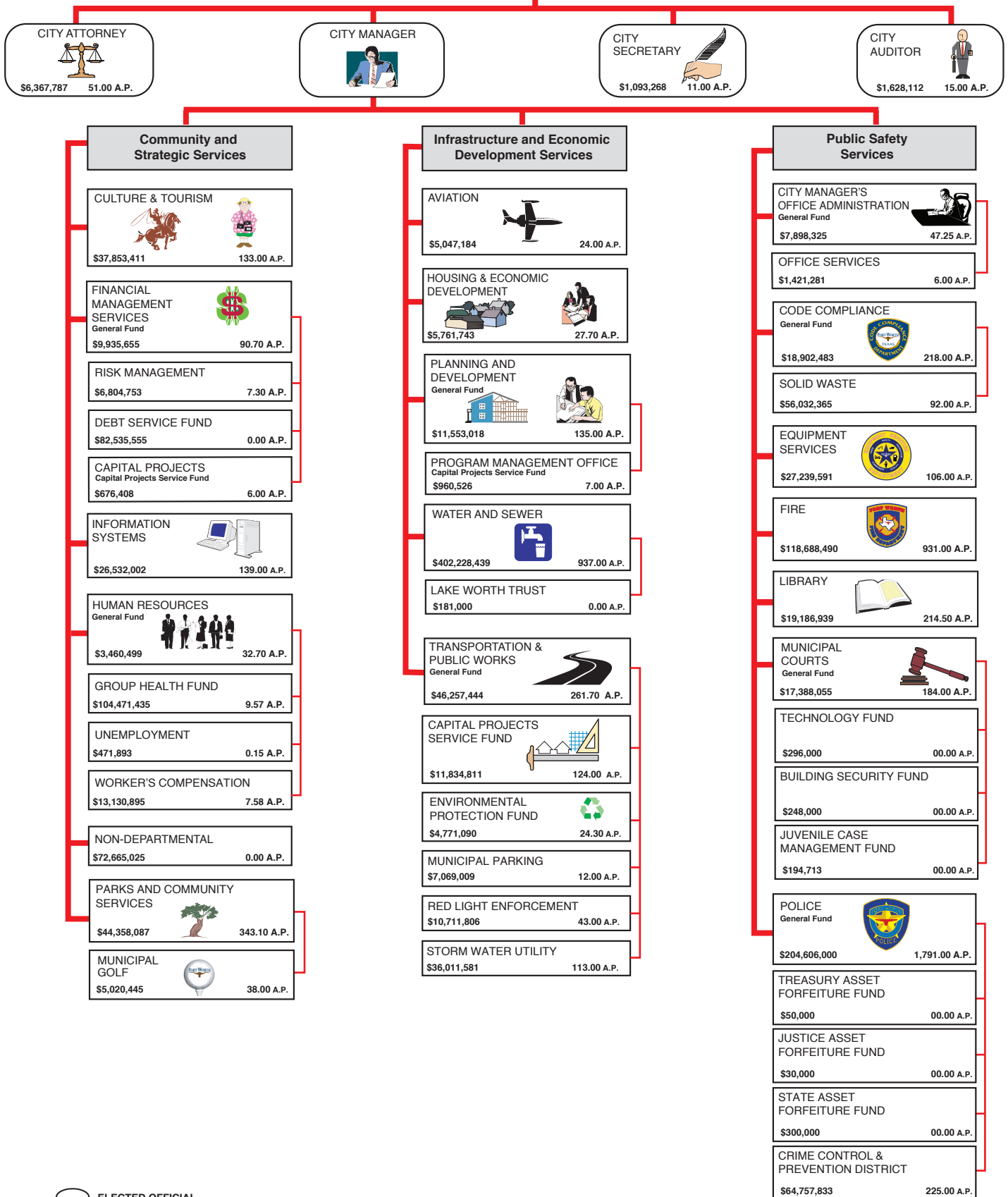
## Water and Sewer

- **First place in the Texas Section-American Water Works Association's Top Ops Competition:** The challenging Top Ops contest tests the everyday know-how of water treatment operators in a "college bowl" format.
- **First-runner up for Best Tasting Drinking Water in Texas:** Fort Worth's drinking water was selected in the Texas Section-American Water Works Association's annual competition.
- **Landmark Award:** Given by the American Water Works Association, the award recognizes American, Canadian or Mexican water landmarks that are at least 50 years old that have had a direct and significant relationship with water supply, treatment, distribution or technological development. The North Holly Water Treatment Plant, Fort Worth's first water treatment plant, received this designation.
- **Platinum 24 Peak Performance Award:** Given by the National Association of Clean Water Agencies, the award recognizes member agency facilities for outstanding compliance with their National Pollutant Discharge Elimination System (NPDES) permit limits. Platinum Awards recognize 100 percent compliance with NPDES permits over at least a consecutive five year period. The Village Creek Water Reclamation Facility has 24 consecutive years of 100 percent compliance with its permit.
- **Service to the Water Industry Award:** The American Water Works Association presented the award to the City of Fort Worth for 50 years of service. The award recognizes individuals, groups or organizations who may be members or nonmembers of AWWA and have made significant contributions to the water supply profession.
- **Watermark Award for Communications Excellence:** Presented jointly by the Texas Section-American Water Works Association and the Water Environment Association of Texas, the award recognizes members who have produced top quality communications. The Water Department received Watermark Awards for its Annual Water Quality Report and for the displays it created for the public meeting on the privatization exploration process.



# CITIZENS OF FORT WORTH

## MAYOR AND COUNCIL



- ELECTED OFFICIAL
- APPOINTED BY CITY COUNCIL
- GOVERNMENTAL FUNCTIONS
- DEPARTMENTS/FUNDS

# TOTAL CITY OPERATING FUND STRUCTURE

## GOVERNMENTAL FUNDS

## PROPRIETARY FUNDS

## FIDUCIARY FUNDS

### GENERAL FUND

### SPECIAL REVENUE FUNDS

### CAPITAL PROJECTS FUNDS

### DEBT SERVICE

### ENTERPRISE FUNDS

### INTERNAL SERVICE FUND

• Lake Worth Trust Fund

### OPERATING DEPARTMENTS

### OPERATING FUNDS

• 2014 G. O. Bond Funds

### OPERATING FUNDS

### OPERATING FUNDS

- City Attorney's Office
- City Auditor's Office
- City Manager's Office
- City Secretary's Office
- Code Compliance
- Financial Management Services
- Fire
- Housing and Economic Development
- Human Resources
- Library
- Municipal Court
- Non-Departmental
- Parks & Community Services
- Planning & Development
- Police
- Transportation & Public Works

- Asset Forfeiture Funds
  - \* Justice Asset Forfeiture
  - \* State Asset Forfeiture
  - \* Treasury Asset Forfeiture
- Crime Control and Prevention District
- Culture and Tourism
- Environmental Protection
- Red Light Enforcement
- Special Trust Fund
  - \* Municipal Court Building Security
  - \* Municipal Court Technology
  - \* Juvenile Case Management

- Municipal Airports
- Municipal Golf
- Municipal Parking
- Solid Waste
- Stormwater Utility
- Water and Sewer

- Capital Projects Service
- Equipment Services
- Information Systems
- Office Services
- Insurance
  - \* Group Health
  - \* Risk Management
  - \* Unemployment Compensation
  - \* Worker's Compensation

## CITY PROFILE

**LOCATION AND HISTORY:** Fort Worth, seat of Tarrant County, Texas, is located in Tarrant and Denton Counties in North Central Texas at 97° 55' west longitude and 32° 36' north latitude. Situated on the Trinity River, Fort Worth is approximately 75 miles south of the Oklahoma state line and 270 miles northwest of the Gulf of Mexico. The city is a cultural gateway into the American West and covers nearly 300 square miles.

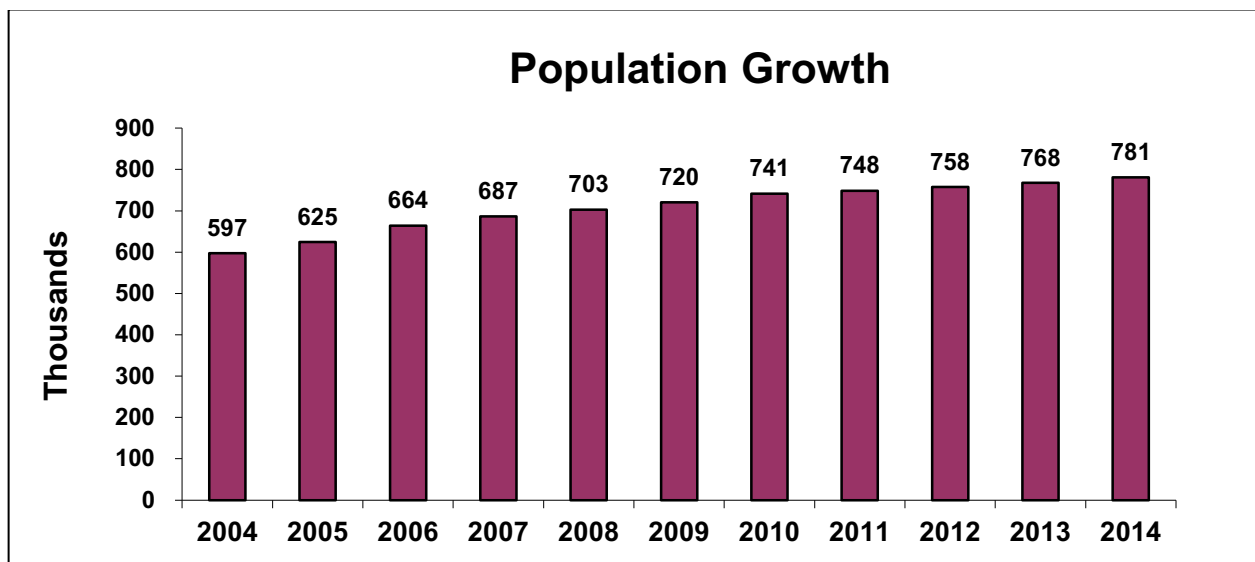
Fort Worth was established as a frontier army post in 1849 by Major Ripley Arnold and named after General William Jenkins Worth, who distinguished himself in the War with Mexico. The outpost became a stopping place on the famous Old Chisholm Trail and a shipping point for the great herds of Longhorn cattle being driven to northern markets. Progressive City leadership brought the first of nine railroads to Fort Worth in 1876 and with the subsequent West Texas oil boom, guided the City into a metropolitan county of more than 1.8 million people. Fort Worth's economy has always been associated with cattle, oil, finance and manufacturing. Since World War II, Fort Worth has also become an aerospace, education, high-tech, transportation and industry service center.

For the third time in nearly half a century, Fort Worth was named one of the National Civic League's *All American Cities* in 2011. Fort Worth also won the award in 1964 and 1993.

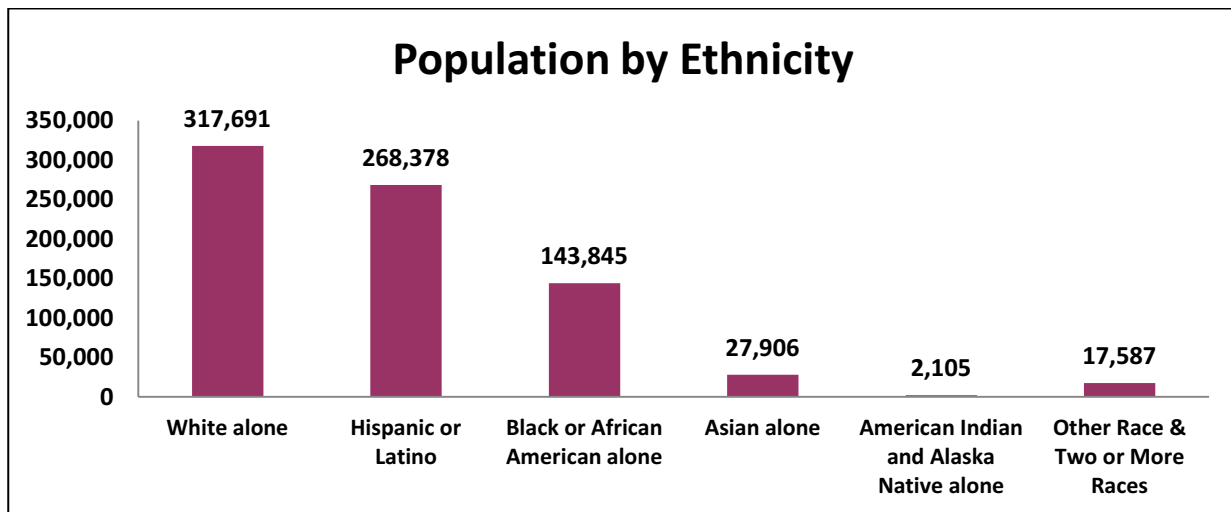
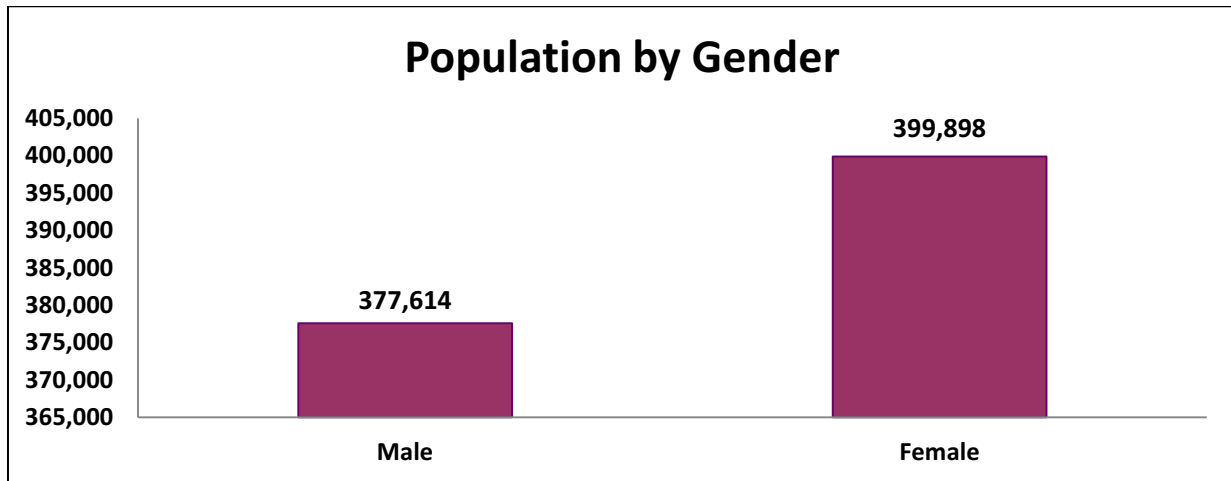
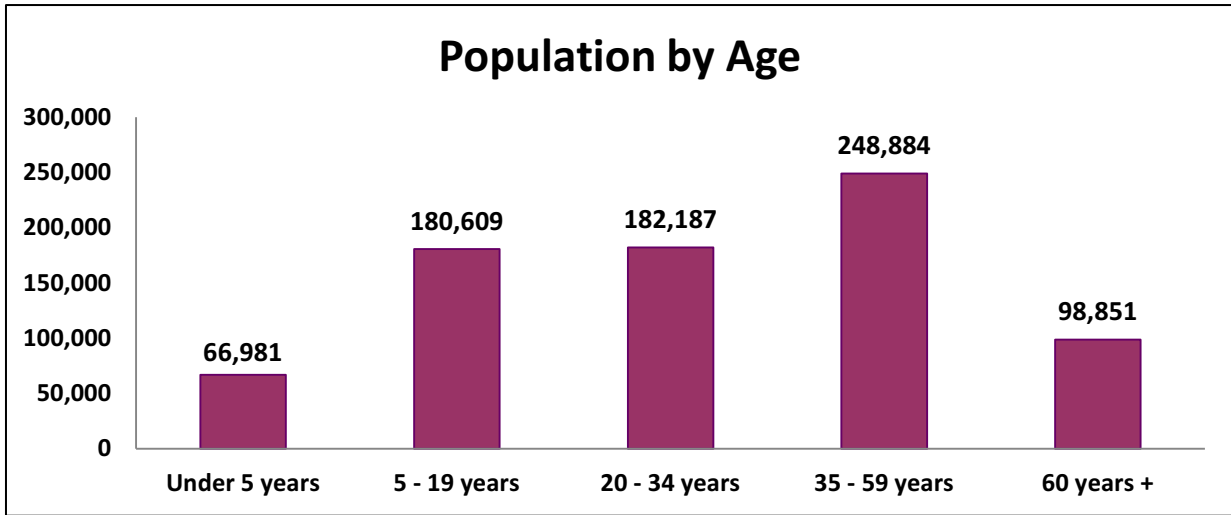
**GOVERNMENT:** Fort Worth operates under the Council-Manager form of municipal government. A mayor chosen at-large by popular vote and an eight-member, single-district council are elected to two-year terms. In turn, the Mayor and City Council appoint the City Manager who is the chief administrative and executive officer. The City Council is also responsible for the appointment of the City Attorney, municipal judges, City Secretary, and the City Auditor.

**AREA AND POPULATION:** According to the U.S. Census Bureau, Fort Worth was the fastest growing large city with more than 500,000 in population growth between 2000 and 2010. The 2010 Census count for Fort Worth is 741,206. From 2000 to 2010, Fort Worth's total population increased by 206,512 persons. This represents an average annual increase of approximately 20,650 persons and a growth rate of 3.9% per year. Since the 2010 Census, the population has increased at a slower rate than it did during the 2000s. According to the North Central Texas Council of Governments, the January 1, 2012 population estimate for Fort Worth is 757,810, an increase of 16,604 persons since the April 1, 2010 Census. This represents an average annual growth rate of 1.3%. This growth rate is similar to the growth Fort Worth experienced in the 1990s when total population increased from 447,619 in 1990 to 534,694 in 2000, an annual average growth rate of approximately 2%. If growth continues at this rate, the City's population is expected to exceed one million people by 2030.

The chart below shows Fort Worth's population growth over the last decade.



According to the 2013 American Community Survey estimates, Fort Worth's population by age, gender and ethnicity is distributed as follows:



Source: U.S. Census Bureau, 2013 American Community Survey, 3-Year Estimates

**TRANSPORTATION:** The Dallas/Fort Worth International Airport (the "Airport" or "DFW") is the fourth busiest airport in the world in terms of logistical operations and ranks 8th in the world based on passengers. The Airport is the principal air carrier facility serving the Dallas/Fort Worth metropolitan area. First opened on January 13, 1974, the Airport is located halfway between the cities of Dallas and Fort Worth, Texas. DFW International offers 1,800 flights per day and serves 60 million passengers per year. DFW provides non-stop service to 148 domestic and 59 international destinations worldwide. For seven consecutive years, DFW has ranked in the top ten for customer service among large airports worldwide in surveys conducted by Airports Council International.

In addition, the City owns three general aviation airports, each with all-weather capability. Meacham International Airport is equipped with parallel runways, the longest of which is a 7,500 ft. runway. Fort Worth Spinks Airport, a general aviation airport located along I-35 in the south portion of the City is equipped with a 6,000 ft. runway. Alliance Airport is located on I-35 to the north, serves the needs of industrial, business and general aviation users, and is equipped with a 9,600 ft. runway. These three airports combined handled over 257,944 operations in fiscal year 2014.

Three interstate highways (Interstate 20, Interstate 30 and Interstate 35), combined with five federal and four state highways provide all-weather routes within the Fort Worth area and the rest of the nation. Interstate 820, which encircles the City, allows quick access to all parts of the Fort Worth area. The Texas Highway Commission has completed a master highway construction plan for Tarrant County to provide for transportation needs through the foreseeable future. The relocation project was completed in 2001 and will promote redevelopment of Lancaster Avenue, the south end of the Central Business District and the Hospital District southwest of downtown.

Fort Worth is served by six major railroad systems, one of which, BNSF (Burlington Northern/Santa Fe Railroad), has its corporate headquarters in Fort Worth. Rail passenger service is provided through Fort Worth, including AMTRAK service on the Texas Eagle to Chicago, St. Louis, Little Rock, Dallas, San Antonio and Los Angeles and on the Heartland Flyer to Oklahoma City. Fort Worth's position as a major southwest distribution center is supported by the presence of 75 regular route motor carriers with over 750 schedules. Local transit service is provided by The T, operated by the Fort Worth Transportation Authority. Greyhound Lines, Inc. furnishes Fort Worth with transcontinental bus passenger service.

**EDUCATION:** The Fort Worth Independent School District serves a major portion of Fort Worth. The 140 schools in the District operate on the 5-3-4 plan in which the elementary schools (83) teach grades 1-5; middle schools and sixth-grade centers (28), grades 6-8; and senior high schools (14), grades 9-12. The District also has 17 special campuses. The Fort Worth School District employs 5,217 classroom teachers (full-time equivalents) to instruct over 84,000 students. Special education programs are provided for the blind, handicapped, mentally disabled, brain-injured, emotionally disturbed and those who require speech and hearing therapy in 10 special schools. Vocational training is provided at the secondary level for the educable mentally disabled. Bilingual programs are also offered at the primary and secondary level. While Fort Worth is served primarily by Fort Worth Independent School District, it is also serviced by eight other districts.

Tarrant County has 21 college and university campuses with an enrollment of more than 100,000 students in both undergraduate and graduate programs. Included in these colleges and universities are: Southwestern Baptist Theological Seminary; Tarleton State University-Fort Worth Campus; Tarrant County College, Trinity River, South, Northeast, Southeast, and Northwest Campuses; Texas Christian University; Texas Wesleyan University; Texas A&M University School of Law; the University of Texas at Arlington; and the University of North Texas Health Science Center.

**HEALTH SERVICES:** Medical facilities in Tarrant County offer excellent and convenient care. There are approximately 39 hospitals with nearly 5,000 beds and more than 348 bassinets available; one children's hospital licensed for 457 beds; four public hospitals; 71 nursing homes; the Tarrant County Public Health Center; Cancer Clinic; Carter BloodCare and the University of North Texas Health Science Center.

**MILITARY:** Carswell Air Force Base closed as an active air force facility in September of 1993. In October of 1994, the base was reopened and transformed into Naval Air Station (NAS) Fort Worth, Joint Reserve Base, Carswell Field, a navy reserve base. Now that all of the units have been transferred here from NAS

Dallas, Glenview NAS, Detroit, and Memphis, there are nearly 10,000 personnel utilizing the facilities. Approximately \$130 million of construction, remodeling and renovation was invested over the transition period. The PX Mart continues to operate the Base Exchange store and the grocery store for the benefit of active duty military and retired military in the Metroplex. The golf course is now under lease to the Carswell Redevelopment Authority and is operated as a public use facility. The Justice Department has established a Federal Medical Center in the area around the old base hospital. The facility is for female Federal inmates and employs approximately 300 personnel.

**THE ECONOMY:** According to the 2013 population estimates from the U.S. Census Bureau, Fort Worth grew 6.9% to 792,727 residents since 2010. Fort Worth is consistently ranked among the top places in the nation to live, work, and play. With a growing workforce, top educational facilities, low cost of doing business, high quality of life, and prime location and climate, the city is an attractive choice for companies looking to expand their operations. ( EG - Is this the most current data available?)

Major employers in Fort Worth include AMR/American Airlines (1), Lockheed Martin, JPS Health Network, Cook Children's Healthcare System, Tarrant County, NAS Fort Worth Joint Reserve Base, Fort Worth Independent School District, Texas Health Harris Methodist Fort Worth Hospital, Alcon Laboratories, City of Fort Worth, Bell Helicopter, and Genco ATC. Manufacturing and distribution remains an important part of the Fort Worth economy. The list of companies in distribution and manufacturing operations include Acme Brick, Alcon Labs, Allied Electronics, ATC Logistics & Electronics, Haggar Clothing, Federal Express, J.C. Penney's, Mother Parker's Tea and Coffee, Coca-Cola Enterprises, Ben E. Keith Co., Miller Coors LLC, Williamson-Dickie, Pratt Industries USA, Inc., NGC Renewables, LLC, Carolina Beverage Group, LLC, GE Manufacturing Solutions, and The Dannon Company.

A newly released economic impact study by The Perryman Group credits oil and natural gas exploration for adding \$11.8 billion in gross product per year and more than 107,650 permanent jobs to the North Texas region. Oil and gas production, driven by the Barnett Shale, has provided a number of economic benefits from exploration, drilling and related activity. Covering approximately 5,000 square miles and 25 counties the annual tax impact is about \$480.6 million to municipalities, counties and other governmental entities, as well as \$644.7 million to the state of Texas. The Barnett Shale has yielded over 15 trillion cubic feet of natural gas with about 18,000 wells in the shale since 2001. That's 66 percent more than the 9 trillion cubic feet in 2011 and despite only 19 rigs operating in the Barnett as of September 1, 2014. The study credited almost 40 percent of the region's incremental growth since 2001 as a direct result of Barnett Shale activity. Emerging economic sectors include financial services, semiconductor manufacturing, communications equipment manufacturing, corporate offices, and distribution. The City has recently added facilities from Blue Cross Blue Shield of Texas, CUNA Mutual Group and Daimler Financial.

The City's industry clusters remain diverse with trade, transportation, and utilities making up the largest percentage of the Fort Worth-Arlington Metropolitan Division (MD) industry composition at 23%. Since 2010 trade, transportation, and utilities companies have grown considerably adding over 18,900 jobs to the area. Education and health services, manufacturing, retail trade, professional and business services, and leisure and hospitality are also large sectors, comprising 20.4%, 11.7%, 10.9%, 10.4%, and 9% of the Fort Worth's workforce respectively.

There are over 37,500 registered business firms in the Fort Worth-Arlington MD. About 50% of these businesses are small to mid-size firms that employ anywhere from one to 249 individuals, which highlights the continued importance of small business development. Large business firms with over 1,000 employees make the other half of the area's workforce.

**LABOR FORCE:** The Fort Worth-Arlington MD boasts a strong labor force of over one million that continues to grow. Although the recession has slowed much growth across the United States, the Fort Worth-Arlington MD has experienced positive annual employment growth since summer 2010. The unemployment rate of 5.4% is still less than the 5.6% state unemployment rate and the 6.5% national unemployment rate through July 2014.

## A-17

The chart below shows annual labor force data for the City of Fort Worth, the Dallas-Fort Worth Metropolitan Statistical Area and Tarrant County.

	Average Annual 2013	Average Annual 2012	Average Annual 2011	Average Annual 2010	Average Annual 2009	Average Annual 2008	Average Annual 2007	Average Annual 2006	Average Annual 2005	Average Annual 2004(1)
<b>City of Fort Worth</b>										
Civilian Labor Force	362,329*	351,044*	350,384	337,366	329,318	320,814	311,466	308,087	297,953	292,922
Unemployed	22,826*	23,870*	28,043	28,538	25,947	16,534	14,058	15,476	16,102	21,263
Percent of Unemployed	6.30%	6.80%	8.00%	8.50%	7.90%	5.20%	4.50%	5.00%	5.40%	7.30%
<b>Dallas/Fort Worth</b>										
	Arlington MSA									
Civilian Labor Force	3,398,700	3,342,154	3,286,653	3,211,927	3,162,378	3,137,419	3,099,054	3,072,426	3,020,251	2,975,490
Unemployed	210,839	225,764	256,529	265,976	248,128	156,352	132,946	147,519	157,159	173,623
Percent of Unemployed	6.20%	6.80%	7.80%	8.30%	7.80%	5.00%	4.30%	4.80%	5.20%	5.80%
<b>Tarrant County</b>										
Civilian Labor Force	970,565	956,445	934,168	908,651	898,086	884,611	873,142	863,479	849,320	835,485
Unemployed	59,502	63,486	73,065	75,124	69,482	43,295	37,270	41,094	43,609	46,646
Percent of Unemployed	6.10%	6.60%	7.80%	8.30%	7.70%	4.90%	4.30%	4.80%	5.10%	5.60%
<small>(1) The Texas Workforce Commission's methodology changed in January 2005. Average Annual information has been restated for prior year Metropolitan Statistical Area (MSA) and County information, but has not been restated for the Cities. As a result prior years for the City may not be accurate. Source: Texas Workforce Commission and the Bureau of Labor Statistics, 2014. *Data extrapolated from the federal Bureau of Labor Statistics MSA Information, 2014.</small>										

**TOURISM:** Tourism is an important contributor to the local economy. More than 6.5 million people visit each year for business and leisure, generating a \$1.6 billion economic impact, according to the Fort Worth Convention & Visitors Bureau (CVB). This activity supports more than 13,000 jobs in the local hospitality industry. Tax revenue generated by visitor spending contributes to city projects, saving the average household \$840 per year. The city has seen significant growth in the number of visitors from within the region and from other nations through DFW International Airport. Attendance at conventions has increased more than 120 percent in the past five years. In addition to conventions, visitors are drawn here by authentic experiences, western heritage and quality of life and culture. The City's walkable districts drawing high interest include downtown, the Cultural District and the Stockyards National Historic District. The Stockyards features the Fort Worth Herd, the world's only twice-daily cattle drive owned and operated by the Fort Worth Convention and Visitors Bureau.

Sundance Square and Downtown Fort Worth, Inc. (DFWI) is a nonprofit organization dedicated to the promotion and redevelopment of downtown Fort Worth. Coordinated efforts by DFWI have resulted in new entertainment, housing, and retail facilities throughout downtown Fort Worth. The City joined this partnership in 1995 with the creation of the Downtown Tax Increment Financing District in order to provide public infrastructure to support the private investment within this development.

The Alliance Texas development in far north Fort Worth continued its growth by adding more than 2,400 jobs over the past 12 months, one of its largest increases since the recession. Employment at the 18,000-acre development, which includes the huge logistics park, subdivisions, shopping centers and the Circle T Ranch, topped 37,000 in 2014.

**CITY DEVELOPMENTS:** Genco ATC continues to grow in Fort Worth and recently acquired a fourth facility at Alliance Texas business park to continue its modernization and expansion plans. The company will complete its expansion plans by December 2016.

American Airlines is building an Integrated Operations Center adjacent to the Southern Reservations Office at 4700 American Blvd. The construction of the two-story Integrated Operations Center will conclude by December 31, 2015 adding 1,300 new jobs to Fort Worth.

October 1<sup>st</sup>, 2013, KXAS/NBC-5 opened the doors of their new state-of-the-art production facility in Centreport Business Park. The building brings Dallas and Fort Worth multimedia news operations together under one roof, including KXAS-TV, NBCUniversal, and Telemundo. The station made its inaugural transmission on September 28, 1948 as the first television station in Texas. At the time, the station was owned by Amon G. Carter, publisher of the Star-Telegram. To honor the station's legacy in Fort Worth, the new address is 4805 Amon Carter Boulevard: "48" to honor the first broadcast, "05" to recognize NBC-5, and Amon Carter Boulevard in appreciation of Mr. Carter's many contributions to the station and Fort Worth.

Bell Helicopter Textron is expanding and consolidating the main headquarters operations and associated facilities including the central distribution center in the vicinity of Highway 10 and Trinity Blvd. Phase I of this expansion has been completed adding a new cafeteria building, new machinery and equipment and renovating the outside of the main headquarters facility.

Sundance Square Management, LP has undertaken a development that consists of the construction of three new mixed-used buildings, the reconditioning of two historic buildings and the construction of a central plaza in the Sundance Square area of downtown Fort Worth. The Central Plaza held its grand opening on November 1, 2013.

PennyMac Financial Services of California announced an expansion of its new Fort Worth office that could increase employment to 600 full-time employees by the end of 2015. The company opened a 38,000-square-foot office in the CentrePort business park south of Dallas/Fort Worth Airport in May 2013 and has approximately 75 employees at the site. PennyMac plans to invest \$3 million in a new facility at 14800 Trinity Blvd. by December 2014. The company has also raised the possibility that it could grow to as many as 3,000 jobs through growth in its retail operations and potential acquisitions over the next five years.

The Baylor Health Care System broke ground on a three-story surgical center near Baylor All Saints Medical Center to replace a smaller unit nearby. Baylor Surgical Hospital at Fort Worth, 1800 Park Place Ave., will have 30 inpatient beds as well as a three-bed emergency department intended for minor emergencies and a four-bed intensive-care unit. The 82,000-square-foot facility is expected to be completed in September 2014.

Construction started on Trammell Crow 35/Eagle, a 1.6 million square-foot speculative industrial project in northeast Fort Worth. The project, which sits on 314 acres, is being developed by Trammell Crow Co. and Prudential Real Estate Investors. Completion is expected in late 2014 and full build-out of the park will include more than 4.2 million square feet of office, retail and industrial space. Located at the northwest corner of I-35W and Eagle Parkway, the development includes two speculative industrial buildings: Building B, comprising 1,041,879 square feet, and Building D, comprising 548,495 square feet.

Houston-based Victory Packaging plans to consolidate two Dallas locations into a new, more efficient facility near CentrePort in far east Fort Worth. The family-owned company, which specializes in distributing boxes, paper and cushion packaging and shipping supplies, will spend about \$12.5 million to build the 330,000 square foot facility by June 30, 2015.

Clearfork Development Company, LLC is constructing a mixed-use development consisting of residential units, office space, retail space, and a hotel on the property south of Chisholm Trail Parkway near the southwest intersection of West Vickery Blvd and South Hulen Street.

Fort Worth-based Trademark Property Co. is in development of the \$185 million Waterside project planned for the Lockheed Martin Recreation Association property off Bryant Irvin Road in west Fort Worth. Trademark will invest a minimum of \$90 million in the first phase, with development of at least 465,000 square feet of mixed-use commercial/residential space. Phase two must have an additional \$35 million investment and a minimum 165,000 square feet of commercial or residential space, and Phase Three will consist of another \$60 million investment and at least 200,000 square feet of space.

The Dannon Company plans to expand its Fort Worth manufacturing facility to include a new product line and consolidate product lines from other manufacturing sites to Fort Worth. The expansion will occur in two phases and conclude by January 2017.



MillerCoors LLC owns the one million square foot brewery at 7001 South Freeway which it plans to expand by adding new machinery and equipment related to a new package release automation system, a new grain handling system, and potentially a new state-of-the-art 12 oz bottle line. The proposed expansion will conclude in December 2014.

Victory Packaging, a leading provider of packaging solutions in North America, has entered into an agreement to construct a new production facility of approximately 325,000 square-feet located at 15101 Grand River Road.

Fort Worth Heritage Development, LLC will construct a mixed-use redevelopment and new development project located in the historic Fort Worth Stockyards. The project will comprise approximately one million square feet of space consisting of a hotel, retail, restaurants, office and residential apartment units among other uses. The development will be constructed in three phases completing by December 2024.

**MISCELLANEOUS:** Water, sewer and solid waste services are furnished by the City of Fort Worth and natural gas service is provided by Atmos Energy. Electricity, telephone and other service utilities are provided by various providers.

The Fort Worth Public Library system consists of a Central Library, 13 branch libraries and two satellite libraries that are located in public housing developments. Additionally, the City has inter-local agreements with six of the surrounding suburban communities to share library resources and services. The Central Library, open 52 hours and seven days a week, is the flagship of the system. Branches operate 40 hours each week including Saturdays.

In December 2011, the City Council adopted the **20/20 Vision Master Plan** for the Library which charts future facility and service needs. Service priorities for FY2015 are educational support in the form of early literacy/ youth / teen services, workforce development, genealogy and local history and technological enhancements. The Library's 5 Year Vision is recognized as the best place for materials to support pleasure/recreation, learning and information and to showcase the diversity and history of Fort Worth through materials, classes, programs and exhibits. The library system circulates more than 4 million library materials annually; provides computers at all facilities with informational databases and the Internet; answers questions; supports a website with downloadable audios, videos, e-books, and other online services; offers educational, cultural, and early literacy programming; and serves as a gathering place and destination for the local neighborhoods.

More than 400 churches with 45 denominations and synagogues in Fort Worth contribute vitally to the lives of city residents. The city is also world-famous for its many museums. The Fort Worth Convention Center offers exhibit and meeting space of over 185,000 square feet, including a 14,000 seat arena. Will Rogers Memorial Center is located in the heart of Fort Worth's Cultural District and includes Will Rogers Coliseum Auditorium, the new Multi-Purpose Equestrian Center and Amon G. Carter Jr. Exhibits Building.

The Nancy Lee and Perry R. Bass Performance Hall, now recognized as one of the best performance halls in the world, is a state-of-the-art \$70 million performing arts hall funded entirely from private donations.

## CITY OF FORT WORTH BUILDING PERMITS

Fiscal Year Ended 9/30	Number of Building Permits by Type				
	New * Residential	New Commercial	Additions	Remodels	TOTAL PERMITS
FY2003	7,369	615	1,270	2,459	11,713
FY2004	10,120	712	1,142	2,972	14,946
FY2005	9,283	786	753	2,857	13,679
FY2006	11,148	672	897	3,156	15,873
FY2007	6,862	866	802	3,430	11,960
FY2008	5,351	1,076	1,030	4,351	11,808
FY2009	3,756	597	981	4,346	9,680
FY2010	3,891	669	819	4,595	9,974
FY2011	3,433	721	949	4,707	9,810
FY2012	3,861	779	788	4,575	10,003
FY2013	4,540	835	676	4,525	10,576
FY2014	4,828	1,031	646	4,330	10,835

Source: Planning and Development Department, City of Fort Worth, 2014.

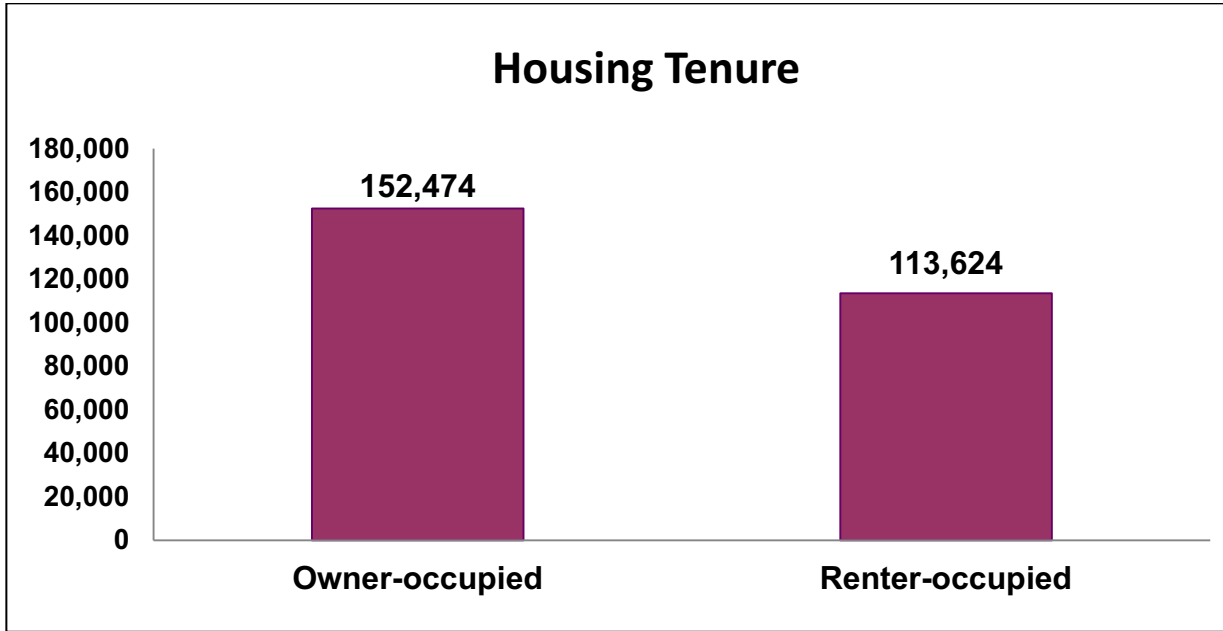
\*Includes multi-family, pools and other improvements.

## CITY OF FORT WORTH BUILDING PERMITS (CONTINUED)

Fiscal Year Ended 9/30	Dollar Value of Building Permits				
	New Residential	New Commercial	Additions	Remodels	TOTAL VALUE
FY2003	\$779,168,894	\$607,352,716	\$99,808,646	\$124,896,111	\$1,611,316,367
FY2004	\$928,075,900	\$440,642,153	\$85,169,764	\$238,176,443	\$1,692,064,259
FY2005	\$1,075,285,010	\$493,645,116	\$62,541,119	\$166,658,838	\$1,798,130,083
FY2006	\$1,437,198,834	\$650,999,578	\$30,557,422	\$155,053,608	\$2,273,829,441
FY2007	\$968,052,419	\$1,016,567,625	\$54,856,877	\$176,590,429	\$2,216,067,350
FY2008	\$654,418,116	\$1,115,953,916	\$82,493,604	\$333,482,697	\$2,186,348,332
FY2009	\$415,957,553	\$530,521,519	\$177,397,373	\$363,419,136	\$1,487,295,581
FY2010	\$449,663,304	\$740,594,972	\$95,498,713	\$392,421,899	\$1,678,178,888
FY2011	\$395,395,022	\$573,784,677	\$144,681,007	\$238,577,958	\$1,352,438,664
FY2012	\$432,754,592	\$629,082,573	\$65,067,950	\$328,012,060	\$1,454,917,176
FY2013	\$557,615,578	\$1,218,617,199	\$57,346,267	\$406,518,978	\$2,240,098,026
FY2014	\$584,324,940	\$1,137,494,082	\$68,260,165	\$353,410,831	\$2,143,490,012

Source: Planning and Development Department, City of Fort Worth, FY2014.

According to Housing Occupancy data from the American Community Survey, the number of total housing units in Fort Worth in 2013 was estimated at 295,157 of which 90.2 percent were occupied and the remaining 9.8% vacant. In terms of housing tenure, the survey estimated that out of the 266,098 occupied housing units, 57.3 percent were owner-occupied and 42.7 percent were renter-occupied.



Source: U.S. Census Bureau, 2013 American Community Survey, 3-Year Estimates, Calendar Year.

**CITY OF FORT WORTH EXTRATERRITORIAL JURISDICTION AND ANNEXATION POLICY**

Under the provisions of State law, incorporated cities in Texas have the power to exercise certain controls in unincorporated areas adjacent to their city limits. For a city the size of Fort Worth, these adjacent areas extend a distance of five (5) miles from its city limits. This adjacent unincorporated area within five miles is known as the extraterritorial jurisdictional area (“ETJ”).

**PERSONAL INCOME AND BUYING POWER**

Entity	Total Effective Buying Income	Median Household
Fort Worth	\$11,433,323,713	\$51,168
Tarrant County	\$32,202,859,214	\$56,412

Source: U.S. Census Bureau, 2011 and 2013 American Community Survey, 3-Year Estimates.

**HOUSEHOLD INCOME**

	Fort Worth	Tarrant County
Less than \$15,000 to \$34,999	35.4%	31.2%
\$35,000 - \$49,999	13.4%	13.3%
\$50,000 and over	51.2%	55.6%

Source: U.S. Census Bureau, 2013 American Community Survey, 3-Year Estimates.

**THE MUNICIPAL AIRPORT SYSTEM:** Fort Worth has a long-standing commitment to aviation. From the landing of the first airplane in Fort Worth in 1915 to today, Fort Worth has understood and served the needs of the aviation industry. The City is home to Lockheed, American Airlines, Bell Helicopter-Textron, Naval Air Station Joint Reserve Base Fort Worth and hundreds of other aviation related businesses. Dallas/Fort Worth International Airport, owned jointly by the two cities and operated by the Dallas/Fort Worth International Airport Board, stands as a symbol of excellence to which the City is committed.

An integral part of this dedication is exhibited by the City of Fort Worth's Aviation Department which consists of three municipal airports. These airports and their individual characteristics are as follows:

Fort Worth Meacham International Airport

Operated since 1925

- 7,500 ft. runway, 3,677 ft. crosswind runway, 4,000 ft. parallel runway
- FAA flight control tower, with Instrument Landing System ("ILS")
- 24-hour aviation fuel services
- Major/minor maintenance
- Hangar rental space for large and small aircraft
- Located in North Fort Worth
- Award winning Fixed Based Operators

Spinks Airport

Opened in summer of 1988

- 6,000 ft. runway, 4,000 ft. runway
- FAA flight control tower, with ILS
- Fixed Based Operator
- Serving general and corporate aviation
- Flight training
- Site for hangars available
- Located in Interstate 35 South Industrial Corridor

Alliance Airport

Opened in winter of 1989

- 9,600 ft. runway, with ILS, 8,200 ft. runway
- FAA flight control tower, with ILS
- Fixed Based Operator
- 24-hour aviation fuel services
- Serving general and industrial/manufacturing cargo aviation
- Nine square miles of airport property available for development
- Near developing high-tech industrial center
- Located in Interstate 35 North Corridor, with rail access

**EMPLOYEE RELATIONS:** Under the laws of the State of Texas, municipal employees cannot strike, be forced to join a union, pay dues for union membership, or collectively bargain for wages, hours or working conditions; however, they may form associations for the presentation of grievances. State law, however, provides for local referenda on collective bargaining for police and firefighters. Pursuant to prior elections, police officers have the right to meet and confer and firefighters have the right to collectively bargain with the City, each group through their own recognized associations under the State's laws. Overall, employee relations are considered by the City to be good.



## An Open Letter to the Citizens of Fort Worth

### Creating a Vision for the Future

Fort Worth City Council in June of every year begins priority planning – a process to deal proactively with the many opportunities and challenges facing the community. This planning will help guide the activities of citizens, council and staff for the next five years. From this, the “Fort Worth Strategic Goals” have been developed.

The strategic goals will enable the City Council to:

- Better understand Fort Worth’s cultural heritage
- Have a consensus on what to accomplish over the next five years
- Translate the vision into an action plan
- Prioritize the use of limited city resources
- Support staff and community groups in focusing efforts on the vision and priorities

City Council will refine and adjust the strategic goals, as circumstances change. Overall, the City of Fort Worth will concentrate on five top-priority strategic goals for fiscal year 2015. The strategic goals intend to provide a clear and concise statement about where the City Council wants Fort Worth to go over the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. A number of ongoing administrative and community processes will make the goals reality.

The City Council’s strategic goals are:

1. Make Fort Worth the nation’s safest major city
2. Improve mobility and air quality
3. Create and maintain a clean, attractive city
4. Strengthen the economic base, develop the future workforce, and create quality job opportunities
5. Promote orderly and sustainable development

These strategic goals enable the City Council to have a consensus on values, vision and a mission for the future as follows:

*Mission:* Working together to build a strong community.

*Building a strong community means building strong neighborhoods, developing a sound economy, providing a safe community and fostering a healthy environment.*

*Vision:* Fort Worth will be the most livable and best managed city in the country.

*The city’s vision statement sets forth our aspiration to become even better than we are today as a community and as an organization.*

*Values:* There are six values that guide our employees as they go about this work.

- Exceptional Customer Experience
- Accountability
- Ethical Behavior
- Diversity
- Mutual Respect
- Continuous Improvement



In Fort Worth, the City continues to take a lead role in identifying and addressing community needs. As in the business sector, the role of government is evolving. The City of Fort Worth will continue to address community problems through the most appropriate methods possible, including partnership arrangements, brokering of services from agencies, contracting for services and other solutions. Success will require the assistance, support and partnership of the entire community. The City's

Betsy Price, Mayor

Salvador Espino,  
District 2

W. B. "Zim" Zimmerman,  
District 3

Danny Scarth,  
District 4

Gyna Bivens,  
District 5

Jungus Jordan,  
District 6

Dennis Shingleton,  
District 7

Kelly Allen-Gray,  
District 8

Ann Zadeh,  
District 9



October 1, 2014

Honorable Mayor and Members of the City Council  
City of Fort Worth, Texas

I am pleased to present you with the Fiscal Year 2015 (FY2015) Adopted Budget. It is exciting to see the shift in the City's economic outlook—from improvements in unemployment levels and sales tax collections to upticks in residential and commercial development activity. Along with this growth have come increased demands on City services and infrastructure, and ultimately City dollars. While our financial future is optimistic, paramount to developing the FY2015 budget was building upon previous years' efforts to make the City leaner and more efficient and ensure the long-term protection of our quality of life.

I am impressed with the focused and difficult decisions made by the Mayor and City Council over the past several years, and continuing into this year's budget, to remain good stewards of the City's resources. For the FY2015 Adopted Budget, these decisions included reallocating and committing resources to:

- Provide more funding for capital and infrastructure, as evidenced by the success of the \$292 million 2014 Bond Program and the soon-to-be-opened Public Safety Training Center;
- Address financial issues and obligations for pensions and retiree health benefits; and
- Meet commitments for Police and Fire contract agreements.

We started the FY2015 budget process anticipating an estimated \$26.0 million shortfall in the City's General Fund budget. However, due to the diligence and persistence of the City Council and City staff, I am presenting you with a balanced General Fund budget that:

- Totals \$589.8 million, an increase of 2.9% over FY2014;
- Maintains the City's tax rate at \$0.8550 per \$100 of assessed values for the 8<sup>th</sup> year in a row; and
- Minimizes the Use of Fund Balance at \$4.1 million.

Reflecting the growing demands on our City's resources, the citywide FY2015 Adopted Budget—which includes the Debt Service Fund and most operating funds—totals \$1.5 billion, an increase of 2.9% over the FY2014 Adopted Budget. The citywide adopted budget also includes a total of 6,407.55 authorized positions overall, an increase of 48.30 AP from the FY2014 Adopted Budget.

As one of the fastest growing cities in the nation, as well as one of the most livable communities, we believe much is in store for the City of Fort Worth. With that in mind, I present to you the City of Fort Worth's FY2015 Adopted Budget. I appreciate your input throughout this budget process, along with the hard work of our dedicated staff.

Respectfully submitted,

David Cooke  
City Manager

**FORT WORTH**





## EXECUTIVE SUMMARY

The Fiscal Year 2015 (FY2015) Adopted Budget is the product of many difficult choices made through a dynamic process of looking at the City's financial health not only for the coming year, but well into the future. The local Fort Worth economy continues to show steady signs of improvement; however, the growing demands on the City's limited financial resources continue to set the parameters within which the City must operate.

### OVERVIEW

The FY2015 Adopted Budget totals \$1.5 billion and consists of 20 different operating departments and four appointed officials across 29 funds, including the General Fund, Special Revenue Funds, Capital Project Fund, Debt Service Fund, Enterprise Funds, Internal Service Funds and a Fiduciary Fund. Of the total budget, 39.2%, or \$589.8 million, reflects the cost of General Fund activities such as public safety, parks and community services, transportation and public works, planning and development, public libraries and general management of the City. The remaining 60.8%, or \$914.4 million, will fund the operations of 28 other funds, including Special Revenue Funds, Capital Project Fund, Debt Service Fund, Enterprise Funds, Internal Service Funds and a Fiduciary Fund. The citywide budget also includes 6,407.55 authorized positions (AP), which is a net increase of 48.30 AP from the FY2014 Adopted budget.

Significant AP transfers from the General Fund to other funds include the transfer of 6.0 AP in the Crime Prevention Unit to the Crime Control and Prevention District (CCPD) Fund. In addition, the budget includes the transfer in of 9.80 AP from various grant funds to the Housing and Economic Development Department, which would also be offset by revenue transfers from those funds. General Fund position reductions in the FY2015 Adopted Budget include a total of 13.5 AP, including 5.5 AP in Municipal Court, 5.0 AP in the Library Department and 3.0 AP in the City Attorney's Office. General Fund position increases include a total 36.0 AP, the most significant of which include 17.0 AP to support Code Compliance's ability to address nuisance abatement and consumer health functions, 5.0 AP for Planning and Development to enhance customer service and gas lease services, 5.0 AP for Parks and Community Services to support maintenance and gardening services, 4.0 AP in Financial Management Services to supplement the accounting and financial reporting functions, 2.0 AP for the City Manager's Office to provide administrative assistance and enhance civic engagement, 2.0 AP for Transportation and Public Works for facilities operations and maintenance for the new Public Safety Training Center and 1.0 AP for the conversion of a filled senior administrative services position to permanent status in the Police Department.

### BUDGET DEVELOPMENT PROCESS

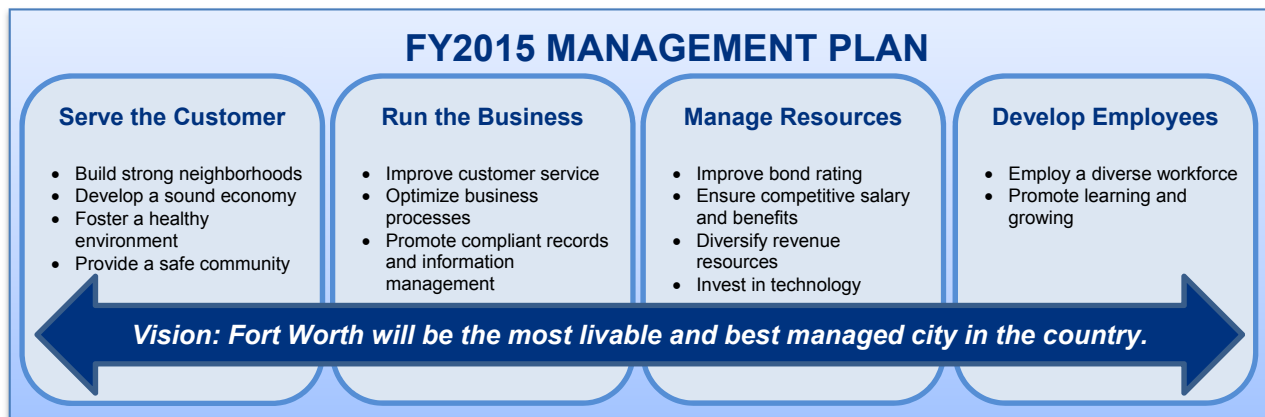
Staff began the FY2015 budget process on Dec. 10, 2013 by presenting the City Council with the FY2013 year-end budget performance results, including information on debt expenditure trends and capital program results. In late February, the Financial Management Services Department hosted a citywide Budget Kickoff to mark the formal beginning of the budget development process. The meeting brought together the Executive Team, department heads, Budget Office staff and departmental fiscal coordinators to discuss the overall strategy for developing the FY2015 budget. City staff set out to prepare the FY2015 Adopted Budget by relying on the following budget development strategies:

1. Align business resources with needs
2. Improve efficiency and effectiveness
3. Address service levels in areas of concern

4. Maintain infrastructure and investments
5. Invest in employees
6. Fund contractual and mandated expenses
7. Maintain funds at required reserve amounts

As staff worked to close the budget gap, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs and existing service levels were all evaluated against these strategies.

In addition, the Management Plan, developed by City staff, also provided key guidance in weighing critical decisions throughout the budget development process. The Management Plan, which is displayed below, was designed to provide staff with a framework to help Fort Worth in fulfilling its vision to *be the most livable and best managed city in the country*. These core objectives are a useful measure for allocating limited resources among competing needs.



Throughout the budget development process, staff also updated the City Council on the performance of the FY2014 budget. Council was provided with a first quarter FY2014 financial update on March 4, 2014, a second quarter FY2014 financial update on May 20, 2014 and a third quarter FY2014 financial update on August 12, 2014.

While a revenue uptick has been a hallmark of the FY2014 budget thus far, in reality, the cost of providing even the same level of City services continues to increase. Beyond that, maintenance needs are growing, as reflected by the 50 new acres of parkland and 18 new lane miles of roadway added in the past year. The City's population also continues to grow, putting a further strain on existing services and infrastructure. After combining these factors with higher costs for employee and retiree healthcare benefits, fund balance reserve requirements and debt service payments, the City was again faced with General Fund budget shortfall for FY2015 of approximately \$26.0 million.

As a result, staff initiated discussions on the impact a 2.8% across-the-board budget reduction would have for each individual department of the General Fund. With guidance from the City Council, staff took the deliberate approach of identifying potential service reductions and program eliminations to help balance the budget for the coming fiscal year and to strengthen the City's long-term financial prospects. The goal was to implement sustainable changes to the budget in order to expand the City's capacity to make future investments in infrastructure, services, operations and employees going forward.

Ultimately, the fruit of these efforts is a FY2015 Adopted Budget that is balanced. Due to improvements in revenue forecasts, tough reduction cuts and cost savings, the anticipated shortfall in the General Fund budget is expected to require the use of \$4.1 million of excess fund balance, while continuing to meet reserve requirements.

Another welcome outcome of this budget process is that there is again no change in the Adopted property tax rate of \$0.8550 per \$100 of assessed valuation. Staff continues to review and adhere to this and other policies set by the City Council when making budgetary and operational decisions.

### **SIGNIFICANT ISSUES**

Before highlighting specifics of the FY2015 budget, included below are several topics that received significant attention during the budget development process—other post-employment benefits (OPEB), pension funding and public safety contract negotiations.

**Other Post-Employment Benefits (OPEB).** The City's OPEB trust accumulates resources to address the City's liability for retiree healthcare benefits. In fiscal year 2009, the City established the trust fund to address the growing retiree healthcare unfunded liability. As with the City's pension obligation, an actuarial valuation was completed on the retiree healthcare benefit and, based on guidance from the City's financial advisers, the Mayor and Council approved a 20-year funding plan. As of January 1, 2013, the actuarial value of the plan assets was \$24 million and the unfunded accrued liability was \$980 million. Pending the outcome of the January 2015 actuarial valuation, the City Council plans to revisit the previously approved 20-year funding plan to discuss the suitability of the plan based on the City's current financial needs and requirements and determine any potential adjustments, as needed. Until the City Council provides further direction on the OPEB funding plan, transfers to the OPEB trust that are budgeted for FY2015 will be delayed.

**Pension Funding.** In fiscal year 2014 the City's unfunded pension liability was \$1.12 billion dollars, up from \$1.07 billion dollars in fiscal year 2013. Measures have been taken to assist in addressing the financial position of the plan. Some of those measures include the reduction of benefits while increasing the City's contributions. A realistic approach in estimating the fund's return on investment was adopted by the retirement fund; however, it will take time to close the gap, and volatility of returns both helps and hinders the pension plan. The City continues to look at ways to improve the health of the pension system and is preparing to implement statements 67 and 68 of the Governmental Accounting Standards Board.

**Public Safety Contract Negotiations.** The Council approved the current Police Meet & Confer contract in March 2013, which extends through September 2016, and provides pay raises of 1.0% for 2013-2014, 2.0% for 2014-15, and 1.0% at the beginning of the 2015-2016 year, with an additional 2.0% in the middle of that year. Other contractual provisions include changes to educational requirements and assessment center evaluations for certain promotions, disciplinary investigation processes and recruitment standards for officers currently working for other law enforcement agencies.

The Firefighter Collective Bargaining Agreement expired on Sep. 30, 2013 and remained in effect during the "evergreen" period through September 30, 2014. Negotiations between the Fort Worth Professional Firefighters Association and the City began in November 2012, with a final deal authorized by the City Council on October 21, 2014. As a result of this agreement, the City Council took action in late October 2014 to amend the FY2015 Adopted Budget to include \$3.96 million to fund additional compensation costs related to the agreement.

## **MAJOR FUNDING AND ORGANIZATIONAL CHANGES**

### **FUNDING CHANGES**

Changes to the FY2015 budget reflect the challenges presented as the City strives to continue providing its citizens with high levels of services, while operating within constrained budget parameters. These changes include program improvements necessitated by contractual, statutory, and other obligations, along with program reductions to address the budget gap and changes in service needs.

**Program Improvements.** Providing essential public programs and required levels of service sometimes necessitate program improvements, even in the most challenging of times. As part of the budget development process, departments submitted requests for program improvements, which were then vetted against the core objectives of the Management Plan. In addition, staff took into consideration any relevant contractual or statutory mandates. Based on this analysis, \$11.6 million in program improvements for the General Fund, and \$263,751 in program improvements for other funds are included in the FY2015 Adopted Budget.

**Program Reductions.** To address the budget gap and ensure that essential public services have the necessary resources to meet performance goals and citizen expectations, funding decisions among competing needs is inevitable. Of the more than \$16.7 million initially identified in potential General Fund reductions, \$5.1 million are included in the FY2015 Adopted Budget. These competing needs were evaluated in every attempt to maintain acceptable citizen service standards, and avoid eliminating critical programs, if objectives could continue to be met at a reduced cost.

**Risk Management Transfers.** The Risk Management Fund was established to provide services to General Fund departments and other funds based on a fee structure for the City's commercial and self-insurance programs, claims and litigation management, and subrogation programs. As a special trust fund according to the City's Financial Management Policy, the fund should have a minimum balance of 25% of its annual adopted expenditure budget. In FY2014, there was a one-time elimination of the citywide risk management transfers from other funds due to the fund's excess fund balance level. This decision provided savings of \$7 million citywide, including \$4.2 million for the General Fund. For FY2015, these citywide risk management transfers resume for all funds.

**Chapter 380 Economic Development Agreements.** Chapter 380 agreements, made in accordance with Texas Local Government Code 380, may be used as a gap-financing tool and are proposed by the City Council to serve as local grants to reimburse private developers for a range of expenses that may otherwise render projects financially unfeasible. Public support of these projects yields significant positive impact to the community and neighborhoods surrounding the project. During FY2014, funding was budgeted for 23 projects at \$11.6 million. For FY2015, four additional projects are expected to come online, with additional funding of \$3.5 million to satisfy all the projected agreements included in the budget.

**Vehicles and Specialized Equipment.** To address deficiencies in the City's vehicle and heavy equipment fleet, the FY2015 Adopted Budget includes funding for replacements and acquisitions of \$3.0 million for the General Fund and \$4.3 million for other funds. Additionally in FY2015, in order to improve long-range capital budgeting for vehicle and equipment purchases, the City is creating a Vehicle and Equipment Replacement Fund (VERF). The VERF has been set up as a capital projects fund to be used in managing revenues and expenditures associated with acquisition of the City's rolling stock, which includes automobiles, motorcycles,

specialized mobile equipment and other motor driven capital assets. The VERF will provide a mechanism for departments to set aside funding in preparation for upcoming vehicle-related capital expenditures and enhance transparency and auditing efforts by providing a central account repository for the purchase of most vehicles and equipment acquired by the City. Participating funds in the VERF include the General, Environmental Protection, Red Light Enforcement and Culture and Tourism Funds. Funds budgeted for equipment and capital purchases in these funds will be transferred to the VERF to provide a systematic, citywide approach to procurement and disposition of fleet, as well as ensure adequate funds are available to purchase vehicles and equipment.

**ORGANIZATIONAL CHANGES**

The FY2015 budget includes a few major changes to the City’s organizational structure, including the following:

- The Housing and Economic Development Department added 9.8 positions in order to adjust workload across the department. Five new positions were added to provide support in the Administration Division and Housing and Community Development Division and 4.8 positions were reallocated from grants funds to the General Fund.
- The Crime Control and Prevention District (CCPD) added 7.0 public safety communicators (911 dispatchers) to support the Code Blue program and one technology project coordinator position. In addition, the Crime Prevention Unit, including 6.0 positions, was transferred from the General Fund to the CCPD.
- The Planning and Development Department transferred 7.0 positions to the City Manager’s Office for the realignment of the Neighborhood Office with the Communications and Public Engagement Office.
- The Enterprise Resource Project Fund transferred 6.0 positions to the Information Systems Fund for the realignment of the City’s technology initiatives.
- The Temporary Labor Fund was eliminated following the consolidation of the fund into the General Fund during the latter part of FY2014.

**GENERAL FUND REVENUES**

Unlike other parts of the country, the economic outlook for Fort Worth is encouraging with property and sales tax revenue, along with fee income, continuing to grow.

<b>Adopted General Fund Revenue Budget</b>			
FY2014	FY2015	Percent	Dollar
<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
\$565,197,713	\$585,641,568	3.6%	\$20,443,855

**PROPERTY TAX**

The City receives a significant portion of its revenues (52.8% of the FY2015 Adopted revenue budget) from property taxes assessed on real and personal property. City staff works with appraisal districts from Tarrant, Denton, Wise, and Parker Counties to prepare property tax revenue projections. By State law, each appraisal district is responsible for the valuation of all

## B-10

property within its jurisdiction. The certified property tax rolls received from all four districts in July 2014 showed an increase in the City's property tax base. In comparison to the July 2013 certified property tax roll, the July 2014 certified property tax roll reflected the following improvements:

- 6.3% growth in adjusted net taxable property value
- 5.2% increase in property exemption values
- 30.6% increase in net taxable values for new residential construction
- 0.4% increase in net taxable values for new commercial construction

When updating the five-year financial forecast and preparing the presentation for City Council, staff analyzed many of the factors affecting property tax revenue, including anticipated population growth, historical change in values for residential and commercial properties, current and projected permitting data, the impact of foreclosures, as well as exemptions and protests. Staff also evaluated the allocation of the levy amount, and resulting availability of revenue for operations and maintenance (O&M), as compared to the amount available to repay the City's debt. In previous years, the City Council abided by its commitment to build capacity for capital projects by shifting a portion of the City's property tax from O&M to debt service. The City's ability to defer shifting an additional cent from O&M to debt for FY2015 until FY2016 is supported by:

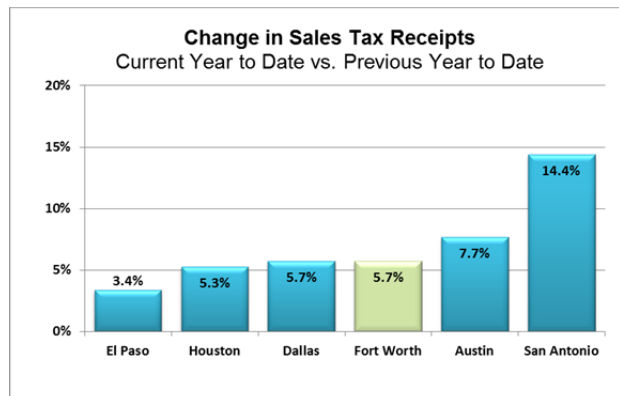
- Multiple transfers to debt service from residual project funds
- Reimbursements from other funds in an aggregate amount equivalent to one penny of tax rate

For FY2015, the City's combined property tax rate remains at \$0.8550 per \$100 of assessed valuation with a 98.5% collection rate. Based on the O&M levy rate of \$0.6759 per \$100 of assessed valuation, the General Fund portion of the property tax rate is expected to yield approximately \$304.3 million in revenue for FY2015. The debt service levy rate of \$0.1791 per \$100 of assessed valuation is expected to yield approximately \$80.6 million, which will allow the repayment of all current and proposed debt obligations.

### SALES TAX

At approximately 21.5% of the General Fund FY2015 Adopted revenue budget, sales tax collections are a major revenue component. Economic conditions in FY2014 continued to improve with the 12-month rolling average of sales tax collections achieving new record highs throughout much of the year. This trend is positioned to continue through FY2015 given that the Dallas-Fort Worth area was named one of the top retail construction markets in the country with over 2.6 million square feet of shopping, retail and entertainment space under construction at the start of the 2014 calendar year.

The Texas Comptroller's Office reported that statewide collections for July 2014 were 5.7% higher than the previous year. Based on the FY2014 year-end budget projections, sales tax revenue is expected to exceed the FY2014 adopted budget by \$4.6 million, or 3.8%.



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Among large Texas cities, Fort Worth is continuing a positive trend with year-to-date sales tax collections also up 5.7% over the same period last year, which puts Fort Worth's sales tax performance ahead of El Paso, Houston and Dallas.

There were no significant audit adjustments at the time of the third quarter re-estimates for FY2014, and the City continues to follow the 20-year incremental repayment plan agreement with the State Comptroller to refund the \$9.3 million in audit adjustments identified in FY2011. As of June 2014, the City has \$7.9 million remaining to repay with the last payment expected in August 2031.

### **GENERAL FUND EXPENDITURES**

<b>Adopted General Fund Expenditure Budget</b>			
FY2014	FY2015	Percent	Dollar
<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
\$572,935,411	\$589,750,930	2.9%	\$16,815,519

General Fund expenditures continue to outpace revenues due to a variety of factors, including rising supply and service costs, program and service level improvements and personnel cost increases. The General Fund portion of the FY2015 Adopted Budget includes a planned use of \$4.1 million of excess fund balance to close the funding gap.

**Salary and Benefits Changes.** In keeping with the City's commitment to invest in its employees, the following salary and benefits changes are included in the FY2015 budget:

- Salary increases for sworn officers as stipulated by the Meet and Confer contract
- A 4% across-the-board salary increase for general employees, plus a 1% payroll increase to address specific classifications with recruitment and retention challenges
- Funding to provide training to support employee performance and development

### **BUDGET HIGHLIGHTS**

The FY2015 adopted budget includes reductions, along with a minimal number of enhancements. Included below are highlights of those changes listed by service group.

As a note, two of the four Infrastructure Services departments, Water and Sewer, and Aviation, are addressed in the Enterprise Funds section along with the Stormwater Utility and Municipal Parking Funds. The Capital Projects Service, Environmental Protection, Lake Worth and Red Light Enforcement Funds are addressed in the Other Funds section.

### **PUBLIC SAFETY SERVICES GROUP**

**Code Compliance.** The Code Compliance Department preserves and enhances public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. It consists of the Code Enforcement Services, Solid Waste, Health Services (including Animal Care and Control) and Administration Divisions. In keeping with the objective of providing a safe community, the FY2015 Adopted Budget increases due to the addition of six code enforcement officers and one supervisor in the Code Enforcement Division. In the Health Services Division, a total of ten positions were added, including three animal control officer positions to form a stray animal team, two veterinarian technicians and three

animal shelter technicians to help provide support to animal control officers, and two consumer health specialists. In addition, this budget reflects a significant increase in demolition costs.

**Fire Department.** The Fire Department, under the direction of the Fire Chief, currently has 42 stations in six battalions. It is anticipated that the construction of Fire Station 43, which was approved as part of the 2014 Bond Program, will begin in FY2015. The FY2015 adopted budget decreases due to a partial reduction in the civil service longevity supplemental pay. This reduction is offset by additional funding for an annual recruit class, citywide allocations for information technology and equipment services and a rental agreement with the Aviation Department for Fire Station 25.

**Library.** The City's library system consists of the Central Library, 13 branches and two satellite facilities. The Department is divided into two divisions, the Public Services Division and the Systemwide Services Division. For FY2015, positions and funds were reallocated across existing and new divisions to better reflect the Department's management structure. The FY2015 adopted budget decreases due to the reduction in funds for scheduled temporaries and the elimination of five positions, one vacant senior IT tech support analyst, one vacant senior librarian, one vacant librarian supervisor, one filled senior administrative assistant and one filled IT manager. Reductions are partially offset by an increase in funds for information technology services and equipment.

**Municipal Court.** The Municipal Court is a court of record with five courtrooms located in the historic A.D. Marshall Public Safety and Courts Building and two courtrooms and full payment services located at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail, Truancy Court and a six-day-a-week satellite payment location. These courts have jurisdiction within the City's territorial limits over all Class C misdemeanor criminal cases brought under City Ordinances and the Texas Penal Code, as well as civil parking cases within the City. The FY2015 Adopted Budget decreases due to an increase in anticipated salary savings budgeted and the elimination of 6.5 vacant positions, a part-time administrative secretary, two customer service representatives II, two deputy marshals, and one human services specialist, with no anticipated negative impacts to the public. The elimination of the court interpreter position is offset by an increase in funding for contractual services to provide interpreter services. The adopted budget includes funding for the project manager responsible for implementation of the Case View Management System and reflects the addition of funds for the operation of the North Fort Worth satellite payment location as a result of the Water and Sewer Department's proposal to cease operations at this location.

**Police Department.** The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and protect life and property within the City of Fort Worth. The FY2015 Adopted Budget decreases due to the elimination of the transfer from the CCPD Fund to pay the full cost of jail services with the City of Mansfield. This contract will be paid directly from the CCPD Fund starting in FY2015. It also includes the transfer out of an assistant city attorney's position to the City Attorney's Office, as well as reductions in operating supplies and contractual services. In addition, the budget includes the transfer of the Crime Prevention Unit, including 6.0 AP, to the CCPD.

## **INFRASTRUCTURE AND ECONOMIC DEVELOPMENT SERVICES GROUP**

**Housing and Economic Development.** The Housing and Economic Development Department (HED) seeks to assist residential and commercial development through tax incentives, loan programs, property redevelopment and other homebuyer and small business assistance programs. Significant changes to the FY2015 adopted budget include the addition of five



positions, one housing and community development manager, one land agent, one administrative technician, one management analyst, and one administrative assistant, and the net transfer of 4.8 positions from grant funds to the General Fund. The cost of these positions is offset by revenue transfers from the Fort Worth Local Development Corporation, Fort Worth Housing Finance Corporation, tax increment financing districts and public improvement districts. The budget also reflects a reduction in funding for Tech Fort Worth and fewer funds for appraisals and surveys.

**Planning and Development.** The Planning and Development Department seeks to make Fort Worth the most livable city in Texas by promoting orderly growth and development, safe construction and neighborhood vitality. In FY2014, the Department implemented comprehensive electronic plan reviews and pursued a complete reorganization of the Development Division. The FY2015 budget includes an increase of five authorized positions and associated costs for the funding of approved improvement packages which include four customer service representatives in the Customer Intake Section as well as one administrative assistant in the Gas Lease Section. The addition of this administrative assistant position will be offset 100% annually by gas lease revenues; thus, there will be no impact to the General Fund. Additionally, the Planning and Development Department implemented several fee increases in FY2014 and is expected to bring in additional revenue in FY2015.

**Transportation and Public Works.** The Transportation and Public Works Department manages the City's traffic and pedestrian-orientated mobility. The most significant changes to the department's FY2015 Adopted Budget include the elimination of funding for one-time vehicle purchases made in FY2014. In addition, the FY2015 Adopted Budget includes the addition of funding for maintenance and staffing at two new municipal facilities, including the new Public Safety Training Center and the 900 Monroe building; vehicle replacements; energy saving roof coatings at four community centers; City Hall elevator upgrades; and citywide allocations for IT, equipment services and workers' compensation.

## **COMMUNITY AND STRATEGIC SERVICES GROUP**

**Financial Management Services.** The Financial Management Services Department is responsible for providing timely and accurate financial, operational and management information through a variety of functions and is composed of seven divisions, including Administration, Accounting, Budget, Financial Reporting, Purchasing, Treasury and the Mailroom. The FY2015 Adopted Budget increases primarily for the transfer of the Deloitte and Touche contract for the CAFR Audit from the City Auditor's department to Financial Management Services. Reorganization of the department added a new Financial Reporting division and four positions to supplement and support functions throughout the department.

**Human Resources.** The Human Resources Department administers the City's compensation and fringe benefits program; prepares and revises job classifications; administers recruitment and selection processes; maintains employee records; and administers the Workers' Compensation, Group Health and Life Insurance, as well as Unemployment Compensation Funds. The Human Resources staff will continue to look for ways to reduce health care costs, improve employee health and wellness, and provide cost effective health care. The primary change to the FY2015 Adopted Budget includes transfer of the Temporary Labor Fund to the General Fund and increased costs for 1.5 positions. The adopted budget also includes a decrease due to the transfer of an HR Assistant Director position to the CMO and net transfer of 0.65 positions to Insurance Funds.

**Non-Departmental.** Non-Departmental is a General Fund department that records all expenditure items not exclusively within the programmatic responsibilities of particular General Fund departments. Significant increases to the FY2015 Adopted Budget include reinstatement of the City's contribution to the Risk Management Fund for commercial claims and litigation costs and the addition of funds for Chapter 380 Economic Development Agreements. The budget also includes the addition of funds for the FY2015 City Council and Special Elections; the relocation of Fire and Police department units to new facilities; a subsidy to the Golf Fund, as well as the Culture and Tourism Fund; and funds to support the Directions Home program to end homelessness. These increases are offset by the transfer of the Radio Communication System payments to Debt service and the reduction of electricity costs for the Fort Worth Convention Center and Will Roger Memorial Center, which were transferred to Culture and Tourism.

**Parks and Community Services.** The Parks and Community Services operations include the maintenance of over 260 parks and public spaces encompassing over 11,660 acres, as well as the provision of recreational and cultural activities, community assistance and educational programming—all of which make Fort Worth a great place to live, work and play. Significant decreases to the FY2015 Adopted Budget include a reduction of funding for the contracted Comin' up Gang Intervention Program by 50%, salaries and benefits updates and reduced contractual services. Significant changes include an increase in the Fort Worth Zoo's management contract with the Fort Worth Zoological Association and funding for the demolition of pool infrastructure for five closed pools. The adopted budget also includes increased costs for three gardeners, two of which will be offset by revenue from the special trust fund, and two maintenance workers.

## **APPOINTED OFFICIALS**

**City Attorney's Office.** Under the direction of the City Attorney, the assistant city attorneys and staff are responsible for the administration of all City legal affairs; City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions to the City Council, City Manager and City departments. The FY2015 Adopted Budget increases due to a reduction in anticipated salary savings as fewer turnovers are expected while three attorney positions will be held vacant during FY2015. In addition, the budget includes the transfer in of one assistant city attorney position from Police to the City Attorney's Office.

**City Auditor's Office.** Under the direction of the City Auditor, staff is responsible for ensuring City operations are effective, efficient and have adequate internal controls to ensure accountability, transparency, and accuracy, through independent assessments of operations and business practices. The department conducts financial audits to verify financial transactions and balances; operational audits, which involve reviewing the performance of a program or service; grant audits focusing on compliance with the financial, contractual, and operational terms of grant agreements; construction project audits, which include reviews of construction project costs; and information system audits to verify that computer systems are accurate and efficient. The FY2015 Adopted Budget decreases due to reductions in contractual expenses as a result of the CAFR being transferred to the Financial Management Services Department, reduced funds for consultant and professional services related to independent audit services, and reduced costs for scheduled temporaries.

**City Manager's Office.** The City Manager's Office is composed of six divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, the Office of Communications and Public Engagement, and Performance and Learning Services. The FY2015 Adopted

## B-15

Budget reflects an increase primarily due to the increase in the City Manager's salary, the reduction in anticipated salary savings, the transfer of one authorized position from Human Resources to the Performance Learning Services Office, the transfer of one authorized position from the Capital Projects Service Fund to the City Manager's Office and the transfer of seven Neighborhood Education Group positions from Planning and Development to the City Manager's Office. The FY2015 Adopted Budget for Governmental Relations also increased, as there will be a legislative session during FY2015.

**City Secretary's Office.** The City Secretary's Office serves as a coordinator for City Council meetings and maintains records of all official City Council minutes. The department also coordinates the City Council's boards and commissions' appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The FY2015 Adopted Budget decreases are a result of reduction of funding for an offsite facility rental used to store records. Additional decreases were due to reduced allocation costs regarding IT and worker's compensation.

### SPECIAL REVENUE FUNDS

**Crime Control and Prevention District Fund.** In 1995, the citizens of Fort Worth voted to establish a Crime Control and Prevention District (CCPD), supported by a ½ cent sales tax for a five-year period, with the mission to enhance the Fort Worth Police Department's ability to provide quality service and to work in partnership with the community to reduce crime and to create a safe environment for all. The District has since been renewed by voters in 2000, 2005, 2009, and 2014 for subsequent five-year periods. Significant changes to the FY2015 Adopted Budget include increased transfers out due to increased funding for radio tower debt service payments, facility renovations and relocations and the transfer in of the Crime Prevention Unit from the General Fund to the CCPD Fund. The budget also includes a significant decrease for one-time vehicle and software purchases made in FY2014. The budget is adopted with a \$1,871,651 use of fund balance.

**Culture and Tourism Fund.** The Culture and Tourism Fund was established primarily to manage revenue from the City's hotel and motel occupancy tax (HOT). The Public Events Department uses the revenue received through the collection of HOT, DFW revenue sharing, and events scheduled at the Will Rogers Memorial Center (WRMC) and the Fort Worth Convention Center (FWCC). Significant changes to the FY2015 Adopted Budget include the addition of funds for facility improvements, repairs and supplies, as the department works to maintain its aging facilities. The budget also includes an increase for the Fort Worth Convention and Visitors Bureau contract and electricity subsidy from the General Fund. Additionally, FY2015 represents the final payment for ERP Phase II based on the revised payment plan. Debt service for bond interest payments will also increase slightly in FY2015.

**Environmental Protection Fund.** As part of the Transportation and Public Works Department, the Environmental Protection Fund is responsible for providing stormwater permit compliance (inspections, monitoring, enforcement and education), internal City compliance with state and federal environmental regulations and the household hazardous waste program. The primary changes to the FY2015 Adopted Budget include an increase in the Regulatory Division due to increased funding provided to the City Attorney's Office for its environmental attorney and a slight increase in motor vehicle repair parts and supplies. The budget also includes a reduction in funding for motor vehicles due to one-time purchases made in FY2014. This budget further, includes an increase in one authorized position due to a transfer of a grant funded position from Planning and Development. The budget is adopted with a \$222,441 use of fund balance.

**Red Light Enforcement Fund.** The Red Light Enforcement Fund was formally established in FY2011 as a special fund. Automated red light enforcement is an effective tactic for reducing red light running violations, which decreases accidents and improves community safety. Revenues are derived from the issuance of citations to red light violators through automated camera enforcement cover the program's cost. The budget is based on using 58 cameras at 44 roadway intersections. Half of the annual revenue after expenses is then sent to the State Trauma Fund Account. The remaining revenue is available for traffic safety activities. As the program continues to show success in changing behavior, the number of citations issued on an annual basis is anticipated to decline. The primary change to the FY2015 Adopted Budget is an increase in the anticipated State payment based on higher anticipated revenue. The budget is adopted with a \$1,898,906 use of fund balance.

**Special Trust Fund.** The Special Trust Fund is used to manage funds generated from donations, contributions, and gifts from entities, groups, organizations or outside sources.

**Asset Forfeiture Funds.** The Justice, State and Treasury Asset Forfeiture Funds are used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted state and/or federal law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated.

**Municipal Court Technology Fund.** The Municipal Court Technology Project of the Special Trust Fund was recently established under the authority of Article 102.0172 of the Texas Code of Criminal to finance the purchase and maintenance of technological enhancements for the Municipal Court.

**Municipal Court Building Security Fund.** The Municipal Court Project of the Special Trust Fund was established under the authority of Article 102.017 of the Texas Code of Criminal Procedure to provide security services, including personnel and security equipment, for buildings that house the operations of the Municipal Court.

**Juvenile Case Manager Fund.** The Municipal Court Juvenile Case Management Project of the Special Trust Fund was recently established under the authority of Article 102.0174 of the Texas Code of Criminal Procedure to pay for costs related to the juvenile case manager position.

## **ENTERPRISE FUNDS**

The FY2015 budgets for all enterprise funds include an increase for administrative services charges reimbursed to the General Fund. A 4% across-the-board salary increase for general employees, plus a 1% payroll increase to address specific classifications with recruitment and retention challenges, were also added. Additional changes for each of the funds are noted below.

**Municipal Airports Fund.** The FY2015 Adopted Budget for the Aviation Department includes the operations of the City's Alliance, Meacham and Spinks airports. The budget decreased due to the elimination of expenditures for fire fighters at Meacham Airport. Alliance Airport has a slight reduction in facility repair supplies and services as the result of a new contract with Alliance Air Services to manage the air traffic control tower and cover these costs. Planned renovations of the Meacham Airport Terminal Building may result in a slight decrease of revenues in FY2015 as temporary facilities are supplied to current tenants.

**Municipal Golf Fund.** The FY2015 Adopted Budget for the Municipal Golf Fund includes the operation of four municipal courses. Significant changes include an annual year-end subsidy of \$850K from the General Fund to balance revenues and expenditures. Significant decreases include the reduction of the ERP Phase II debt payment and its elimination from the operating budget. A mid-year transition from an Enterprise Fund to a Special Revenue Fund is also planned.

**Municipal Parking Fund.** The FY2015 Municipal Parking Fund maintains five parking garages, 20 surface lots, and 2,700 metered spaces. The primary changes to the FY2015 Adopted Budget include an increase in the debt services payment for the Western Heritage Garage, as well as for material costs for traffic and street signage in the Parking Meters Division due to plans to replace 89 commercial loading zone signs, 15 passenger loading zone signs and 106 no parking signs throughout the city.

**Solid Waste Fund.** As part of the Code Compliance Department, the Solid Waste Division is responsible for providing residential solid waste and recycling collection and disposal, operations at the drop-off stations, contract compliance, illegal dump cleanup, dead animal removal, and customer service through the City Call Center. While last year's budget was adopted with the use of \$1M fund balance, the FY2015 Adopted Budget increases the net position by \$400K. This net position improvement is due in part to a decrease of \$1.5M as a result of the removal of one-time costs for land purchases for a new drop off station, as well as additional revenue from residential trash collections of \$1.3M based on continued growth in Fort Worth. This budget includes increases in allocations for monthly billing costs, new equipment, disposal contracts, the addition of one position transferred from the General Fund, and the addition of seven positions to staff the new far north drop off station.

**Stormwater Utility Fund.** The Stormwater Utility Fund was authorized by the City Council in FY2006, and the first full year of operation was FY2007. As of this budget year, staff has identified over \$1.0 billion in stormwater projects necessary to address life safety issues, mitigate flooding and erosion, and replace undersized and deteriorated stormwater infrastructure. Over \$330 million of this backlog involves areas of the city where chronic flooding has occurred and presents a threat to life and property. The revenue budget is generated almost entirely from the Stormwater Fee charged to approximately 215,000 residential and commercial customers at an Equivalent Residential Unit (ERU) rate. For FY2015, the City's ERU rate remains unchanged at \$5.40. The Stormwater Capital Projects Program is supported by revenue bond sales, which have occurred every two years, with three sales occurring to date. The 2007 sale provided \$25 million, the 2009 sale provided \$45 million and the 2011 sale provided \$80 million for stormwater capital projects through FY2013. The FY2015 Adopted Budget includes an increase in the IT Services Section of \$1,254,212, mainly due to an increase in consultants and professional services, as well as an increase of \$500,000 for the collection of new data and cataloging of existing closed-circuit television (CCTV) data to the geographic information systems (GIS) database for asset management and asset criticality decision support. Authorized positions remain the same as for FY2014.

**Water and Sewer Fund.** The Water and Sewer Fund provides water and wastewater services to residential, commercial, industrial and wholesale customers. The annual revenue budget is based on the anticipated amount of services the various customers will require for the year. The FY2015 Adopted Budget increases due to an increase in the cost of raw water purchased from the Tarrant Regional Water District. This increase is partially offset by the elimination of the Northside Satellite Office, which includes the reduction of three positions, as well as decreases in various other costs. To cover anticipated costs, the new retail rates, effective January 2015, include increases of 7.4% and 4.9% for the Water System and Sewer System, respectively.

Additionally, the wholesale rates will include an 11.1% increase for Water and 2.0% decrease for Wastewater.

## INTERNAL SERVICE FUNDS

**Capital Projects Service Fund.** The Capital Projects Service Fund provides internal services to various departments for their capital infrastructure project needs based on a fee structure. The annual revenue and expenditure budgets are based on the anticipated amount of services the various departments and funds will require for the year. The FY2015 Adopted Budget decreases by one position due to the transfer out of the Regional Transportation Coordinator position to the City Manager's Office. The fund's budget also includes decreases in various other costs including contractual services, citywide allocations and one-time capital purchases made in FY2014.

**Equipment Services Fund.** The Equipment Services Fund is the City's fleet management fund. The Equipment Services Department manages all fuel purchased and provided for City vehicles and equipment; as well as the maintenance, oil and lube services, repair, acquisition and replacement of the City's fleet. The most significant change to the FY2015 Adopted Budget is an increase in ESD rates in order to more accurately reflect costs associated with fleet maintenance. Also included in the FY2015 Adopted Budget is the establishment of the Vehicle and Equipment Replacement Fund (VERF). The VERF has been set up as a capital projects fund to be used in managing revenues and expenditures associated with acquisition of the City's rolling stock, which includes automobiles, motorcycles, specialized mobile equipment and other motor driven capital assets. The VERF will aid in ongoing efforts to improve long-range capital planning by providing a mechanism for departments to set aside funding in preparation for upcoming vehicle-related capital expenditures. The VERF will also assist transparency and auditing efforts by providing a central account repository for the purchase of most vehicles and equipment acquired by the City.

**Group Health Insurance Fund.** The Group Health Insurance Fund is a special fund that provides services to General Fund departments and other funds for their employee health benefit coverage based on a fee structure. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. The primary changes to this budget include an increase for death benefits and active employee accidental death and dismemberment expenses. The budget also includes a decrease for the transfer of 0.38 of an authorized position from the Group Health Fund to the General Fund. The budget is adopted with a \$1,802,296 use of fund balance.

**Information Systems Fund.** The Information Technology (IT) Solutions Department provides internal services to General Fund departments and other funds for their IT services based on a fee structure through the Information Systems Fund. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. Interdepartmental charges are primarily based on numbers for radio, telephone, and computing services. The FY2015 Adopted Budget includes a significant increase from the FY2014 budget. The primary change to the budget is the addition of seven positions for technical support to the ERP project.

**Office Services Fund.** The Office Services Fund provides internal services to General Fund departments and other funds, mainly print shop and graphics services. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. The primary changes to the FY2015 Adopted Budget include a decrease in

rental costs for copiers and multifunctional devices throughout the City based on a new lease agreement. Authorized positions remain the same as FY2014.

**Risk Management Fund.** The Risk Management Fund is comprised of the City's commercial insurance program and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling costs from losses and costs incurred by the City due to accidents, as well as managing an integrated program responsible for the preservation and protection of the City's resources and assets thru loss prevention, loss control, and risk financing mechanisms. The primary changes to the FY2015 Adopted Budget include decreases for deductibles based on claim history and the frequency of several types of losses. The budget includes an increase for the transfer of 0.3 of an authorized position from the General Fund to the Risk Management Fund. The primary change to this budget includes a proposed decrease in unemployment claim expenses. Authorized positions remain the same as FY2014.

**Unemployment Compensation Fund.** The Unemployment Compensation Fund is responsible for providing reimbursement payments to the State-mandated, employer-paid unemployment insurance program. The primary change to this budget includes a proposed decrease in unemployment claim expenses. Authorized positions remain the same as FY2014. The budget is adopted with a \$21,250 use of fund balance.

**Workers' Compensation Fund.** The Workers' Compensation Fund provides statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. The primary change to this budget includes an increase in Workers' Compensation claims. The budget also includes a decrease for the transfer of 0.17 of an authorized position from the Workers' Compensation Fund to the General Fund.

## **FIDUCIARY FUNDS**

**Lake Worth Trust Fund.** The Lake Worth Trust Fund is managed by the Water Department and is used to fund a portion of the Municipal Court Lake Patrol operations at and around Lake Worth. The main source of revenue for this fund is lease income from properties surrounding the lake. Lake Worth patrol will continue to be staffed at three approved positions for FY2015.

**FORT WORTH**







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# Financial Management Policy Statements

December 3, 2013

To establish and document a policy framework for fiscal decision-making, the City Manager will develop and maintain a comprehensive set of Financial Management Policy Statements. The aim of these policies is to ensure that financial resources are properly managed to meet the present and future needs of the citizens of Fort Worth. Specifically this policy framework mandates the pursuit of the following fiscal objectives:

- I. **Revenues:** Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.
- II. **Expenditures:** Ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resource.
- III. **Fund Balance/Net Position:** Maintain the fund balance and net position of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.
- IV. **Capital Expenditures and Improvements:** Review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.
- V. **Debt:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.
- VI. **Interfund Loans:** Establish guidelines for loans between funds.
- VII. **Investments:** Invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield
- VIII. **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support favorable legislation at the state and federal level.
- IX. **Grants:** Seek, apply for and effectively administer federal, state, and foundation grants-in-aid, which address the City's current priorities and policy objectives.
- X. **Economic Development:** Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.
- XI. **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
- XII. **Financial Consultants:** Seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.
- XIII. **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

- XIV. *Retirement System:*** Ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.
  
- XV. *Internal Controls:*** Establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.
  
- XVI. *E-Commerce:*** To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.

## I.

**REVENUES**

To design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

**A. *Balance and Diversification in Revenue Sources***

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

**B. *User Fees***

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. The City Council shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

**C. *Property Tax Revenues/Tax Burden***

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Fort Worth citizens.

**D. *Utility/Enterprise Funds User Fees***

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

**E. *Administrative Services Charges***

The City shall establish a method to determine annually the administrative services charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

**F. *Revenue Estimates for Budgeting***

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends

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in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

**G. *Revenue Collection and Administration***

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control and reduce administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City

**H. *Write-Off of Uncollectible Accounts***

The City shall monitor payments due to the City (accounts receivable) and periodically write-off accounts where collection efforts have been exhausted and/or collection efforts are not feasible or cost-effective.

**I. *Revenues from Gas Leases and Pipeline Agreements* (M&C G-14767, April 26, 2005; M&C G-15715, May 8, 2007; M&C G-16013, January 8, 2008; July 21, 2009 M&C G-16632)**

1. Trust/Endowment Fund

- a. The City shall establish a Trust Fund that will be structured and governed in such a manner to achieve maximum investment flexibility, maximum investment protection, and professional investment management. The trust will be managed to ensure the long-term preservation and growth of the trust principal.
- b. The Trust will be managed by a corporate trustee appointed by the City Council in accordance with the City Charter and the State Local Government Code. The City's Chief Financial Officer (CFO) will be empowered to make fund management decisions and recommendations that are consistent with an adopted investment policy of the City Council. The CFO shall serve as the financial guardian of the Trust ensuring fiscal stability, overseeing the Trustee that is appointed by the City Council, monitoring fund performance and recommending to the City Council the amount of funds available for disbursement annually, in accordance with *Section f*. The CFO shall be excluded from making specific expenditure decisions, which will be made by the City Council upon recommendation by the City Manager.
- c. The Trust instrument may be substantively amended upon the affirmative vote of at least three-fourths of the City Council. Prior to such vote, the City Council shall hold three public hearings. Any vote to substantively amend the Trust instrument shall occur six or more months after the initial public hearing.
- d. To the extent not in conflict with any other common law or any other statutes applicable to the Trust Fund, the trustee shall retain all powers granted to trustees by the Texas Trust Code, and particularly is to have the power to invest and reinvest the trust estate in accordance with the goals and stipulations of the governing trust instrument.

- e. The determined percentage of bonus and royalty revenue from various sources are to be held in a consolidated account which will be divided into different sub-accounts and such other sub accounts that may be approved by the City Council including, but not limited to, the General Endowment Gas Lease Fund, the Aviation Endowment Gas Lease Fund, the Park System Endowment Gas Lease Fund, the Nature Center Endowment Gas Lease Fund, and the Water and Sewer Endowment Gas Lease Fund.
- f. The goal of the Trust Fund is to produce income from investments and be a long-term source of revenue for the benefit of both present and future citizens of Fort Worth. The trustee, in close cooperation with the CFO, will recommend to the City Council distribution procedures for the different funds of the trust consistent with the goal to preserve, as well as increase, the principal of the trust. The amount of income available to be distributed each year from a particular fund of the trust shall be determined by the trustee and the CFO by July 1 of each year and shall be based on a spending rule which allows for reasonable growth of the principal. In the event that investment regulations prohibit the intended growth and expansion of the trust, a provision for dissolution of the trust will be incorporated into the initial trust instrument. Dissolution of the Trust will first require a determination and recommendation of the Corporate Trustee and the CFO.

2. Amendment of the Public Funds Investment Act

During the 81st Legislative Session, the Public Funds Investment Act (State of Texas Local Government Code Chapter 2256) was successfully pursued in order to maximize investment flexibility. Amendments to the Act were consistent with the Uniform Prudent Management of Institutional Funds Act (State of Texas Property Code Chapter 163.005).

3. Ad Valorem Tax Revenue Management

The ad valorem receipts on mineral valuations will be allocated to the general fund.

4. Gas-Related Revenue Management

a. Water and Sewer Fund

Bonus, royalty and other natural gas related fee revenue derived from Water and Sewer assets, including pipeline easements and license agreements, will be allocated in the following manner, subject to compliance with the Master Ordinance No.10968 and, upon appropriate action by the City Council declaring a surplus in the Water and Sewer Fund on an annual basis in accordance with state law.

Funds from Water and Sewer property and park land located in and around Lake Worth (except the Nature Center and Refuge) shall be designated for qualified expenditures in the development and execution of the 2007 Lake Worth Capital Improvement Implementation Plan, until such time as the plan projects are completed.

All other revenue derived from Water and Sewer assets will be allocated as follows unless a surplus is declared for the purpose of funding other City projects:

- i. Fifty percent to Water and Sewer Gas Lease Capital Projects Fund.
- ii. Twenty-five percent of the revenues will be allocated to the Water and Sewer Endowment Gas Lease Fund; and
- iii. Twenty-five percent of the revenues will be allocated to the Utility Street Reconstruction Capital Improvement Projects Fund.

b. Parks Bonuses

Bonus revenues from gas leases associated with park land will be recorded in the Park Gas Lease Project Fund and will be designated for use for capital improvements at the park where the gas leases are located.

c. Federal/State Restricted Park Royalties and Fees

Royalties and other fees received from gas leases or license agreements associated with park land that has federal and/or state restrictions requiring proceeds to be spent within the park system, except for the Nature Center, shall be allocated as follows:

- i. Fifty percent to the Park Gas Lease Project Fund; and
- ii. Fifty percent to the Park System Endowment Gas Lease Fund.

d. Fort Worth Nature Center and Refuge

Bonus revenues from gas leases associated with the Nature Center will be allocated first to establish the Nature Center Endowment Gas Lease Fund with \$10 million. Any remaining bonus funds will be allocated 50 percent to Nature Center Capital Improvement Program to implement the Nature Center Master Plan and 50 percent to the Citywide Park Capital Improvement Projects Fund. All royalties received from gas leases associated with the Nature Center will be allocated as follows:

- i. Twenty-five percent to the Nature Center Capital Improvement Program;
- ii. Twenty-five percent to the Park Gas Lease Project Fund; and
- iii. Fifty percent to the Park-System Endowment Gas Lease Fund

Once a total of \$62 million, as adjusted with the Consumer Price Index to reflect the actual implementation schedule, in bonus, royalty and fee revenue, has been allocated to the Nature Center Endowment Gas Lease Fund and the Nature Center Capital Improvement Program, 50 percent of the subsequent revenues will be allocated to the Park Gas Lease Project Fund and 50 percent to the Park System Endowment Gas Lease Fund.

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e. Municipal Golf Fund

Bonus, royalty and other natural gas related fee revenue derived from designated golf course property, including pipeline easements and license agreements, will be allocated in the following manner:

- i. Fifty percent to retire existing debt in the Golf Debt Service Fund and upon retirement of all debt, the revenue will be applied to the restricted fund balance until such time that the required fund policy reserve of 10 percent in excess of the annual operating budget is achieved; and
- ii. Fifty percent to the Golf Gas Lease Capital Project Fund to cash fund golf capital projects.

f. Municipal Airports Fund

Bonus, royalty and other natural gas related fee revenue derived from airport property, including pipeline easements and license agreements, will be recorded in the Municipal Airports Fund and will be allocated in the following manner:

- i. Fifty percent to the Airports Gas Lease Project Fund for aviation capital improvement projects; and
- ii. Fifty percent to the Aviation Endowment Gas Lease Fund.

g. Pipelines in Public Rights of Way

Revenue derived from pipeline easements and license agreements in the public rights of way will be deposited to the General Fund to offset the staff costs associated with reviewing and managing the pipeline locations in relation to other utilities.

h. Property Owned by City-Affiliated Corporation

All gas-related revenues derived from property titled to any City-affiliated corporation, such as local development corporations, Alliance Airport Authority, or the Housing Finance Corporation, shall be deposited to separate accounts to support lawful activities of such corporations per the policies and oversight of their respective governing boards.

i. All Other Revenue

Except as noted in prior sections, all other revenue from bonuses, royalties and fees from gas leases, pipelines or related activities located on all other City property, including unrestricted park land, will be allocated as follows:

- i. Fifty percent of the revenue will be allocated to the Capital Projects Reserve Fund; and
- ii. Fifty percent of the revenue will be allocated to the General Endowment Gas Lease Fund



j. Minimum Payment Threshold

Notwithstanding anything in *Section a* through *Section i* to the contrary, if a gas lease related revenue payment is \$500 or less, one hundred percent of the payment will be allocated to the respective Gas Lease Capital Projects Fund.

5. Expenditure Criteria

Expenditures for gas lease revenues derived from lease bonus and royalties, ad valorem tax revenues, other gas related revenue and distributions from the Trust/Endowment Funds shall be appropriated for one time program initiatives and capital projects which meet one or more of the program and project criteria listed below:

- a. To expend on capital projects with a minimum 10-year useful life;
  - b. To provide matching grant funds to leverage funds for capital projects;
  - c. To expend on technology with a minimum 5-year useful life;
  - d. To contribute toward an equipment/fleet revolving replacement fund;
  - e. To expend on capital equipment with a minimum 10-year useful life;
  - f. To fund one-time community-wide economic and neighborhood development initiatives and projects;
  - g. To fund labor and materials associated with production, distribution and establishment activities for trees on public property (including schools and Counties.);
  - h. To periodically transfer gas lease revenues to the General Fund to offset budgeted administrative costs in Planning and Development, Law, and the Financial Management Services Department for the leasing program. The allocation of the cost among all gas revenue funds will be proportional to revenue collected in all funds, including the Trust/Endowment funds and City affiliated corporation funds, during that reporting period;
  - i. To periodically transfer Parks gas lease and pipeline revenues to the General Fund to offset program costs associated with leases, conversions, pipelines, etc.; and
  - j. To replenish the Unassigned Fund Balance (for the General Fund), Assigned Fund Balance (all other Governmental Funds except the General Fund), or Net Position (for Enterprise Funds), if necessary, in any designated City fund, to meet the minimum requirements established for that fund.
  - k. To make payments in support of arts organizations **provided, however**, that such payments may only be made using distributions from the General Endowment Gas Lease Fund and not from bonus, royalties, ad valorem tax revenues, or any other gas-related revenue.
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**J. *DFW Airport Car Rental Revenue Sharing***

All revenues derived from the DFW Airport car rental revenue sharing shall be dedicated to facility improvements of the Fort Worth Convention Center and the Will Rogers Memorial Center.

**K. *Water and Sewer Payment-In-Lieu-of-Taxes (PILOT)***

The Water and Sewer Operating Fund shall make a Payment-In-Lieu-of-Taxes (PILOT) to the General Fund to offset the ad valorem taxes lost due to the non-profit status of the Water and Sewer System. The PILOT shall be calculated by applying the effective property tax rate to the net book value of the applicable assets. Assets subject to PILOT shall be limited to the assets classified as Plant and Property allocated to the retail portion of the Water and Sewer Systems.

An example of the PILOT calculation:

$(\text{Plant Assets} - \text{Accumulated Depreciation} + \text{Work in Progress}) * \text{Current Tax Rate}$

The Plant Assets are defined as the retail portion of audited plant and property assets of the utility as represented in the Fixed Assets Inventory and the Retail Cost of Service Rate Models. The Accumulated Depreciation is defined as the audited accumulated depreciation directly applied to the Plant Assets. The Work in Progress is defined as all audited Capital Project Expenditures not included in the Fixed Assets Inventory. The values used to complete the most recently available Comprehensive Annual Financial Report shall be used to determine the value of Plant Assets, Accumulated Depreciation and Work in Progress. The PILOT will be treated as a transfer to the General Fund from the Water and Sewer Fund, provided that the Water and Sewer Operating Fund balance shall remain in excess of the reserve requirements for Operating and Debt Service Funds. The transfer shall not exceed the PILOT calculation described above in any given year.

For the purposes of revenue recovery, the amount of the PILOT will be included in annual retail cost of service studies performed by the Water Department and included in the annual operating budget. The PILOT shall be treated as an operating expense of the Water and Sewer System. One twelfth of the budgeted PILOT transfer amount shall be transferred to the General Fund monthly.

**L. *Use of One-time Revenues***

The City shall discourage the use of one-time revenues for ongoing expenditures.

**M. *Use of Unpredictable Revenues***

The City shall exercise caution with the use of unpredictable revenues for ongoing expenditures.

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## II.

**EXPENDITURES**

To ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

**A. *Current Funding Basis***

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The Fund Balance/Net Position Policy Statements shall guide the use of fund balance.)

**B. *Avoidance of Operating Deficits***

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Net Position Policy Statements. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

**C. *Maintenance of Capital Assets***

Within the resources available each fiscal year, the City shall strive to maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

**D. *Periodic Program Reviews***

The City Manager shall strive to undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. As appropriate, the privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

**E. *Purchasing***

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and “best value” purchasing.

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F. *Fund Balance Spending Priorities (M&C G-17398, September 27, 2011)*

Where an expenditure is incurred for purposes for which both restricted and unrestricted funds are available, the City will consider restricted funds to be spent before unrestricted funds. Further, if there is an expenditure incurred for purposes for which committed, assigned, or unassigned fund balance classifications could be used, the City will consider committed funds to be spent before assigned funds, and will consider assigned funds to be spent before unassigned funds.

The City Manager, or designee, may designate or commit assigned fund balances without further City Council approval. This authority only gives the ability to designate future "intended" uses of fund balance that is in excess of nonspendable, restricted, and committed amounts, and the minimum required net position (fund balance). It does not vest additional spending authority in the City Manager. Subsequent appropriations of fund balance would continue to require City Council approval.

## III.

**FUND RESERVE POLICY**

To maintain the fund reserves in the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies.

**A. *General Fund Unassigned Fund Balance***

The City shall strive to maintain the General Fund's Unassigned Fund Balance at 10 percent of the current year's budget appropriation for operations and maintenance. After completion of the annual audit, if the unassigned fund balance exceeds 10 percent, the excess must be specifically designated for subsequent year expenditures or transferred to the Capital Projects Reserve Fund (The use of the Capital Projects Reserve Fund shall be guided by the Capital Expenditures and Improvements Policy Statements.)

Because unassigned fund balance represents amounts that are not constrained in any way, not even by an intention to use them for a specific purpose, the general fund is the only appropriate place to report this classification of fund balance. In the other governmental funds, however, if the City spends more on a specific purpose than the resources available for that purpose in the fund, then a negative amount shall be reported as unassigned fund balance. If the City cannot cover the deficit with amounts assigned to other purposes in that fund, then the remaining deficit shall be reported as unassigned fund balance.

**B. *Available Cash Balance of Enterprise Operating Funds***

Unlike governmental funds, the fund balance of enterprise funds includes the value of capital assets and long-term liabilities. Inclusion of these values may mislead the reader regarding the ability to pay current obligations. Therefore, in characterizing these funds in reports or appropriation actions, an available cash balance test will be used to provide assurance that there is not only appropriate budgetary authority but also adequate available cash balance to cover the proposed cash outflow.

Using a modified working capital calculation that takes into consideration the liquidity of current assets against any immediate demand, the City shall strive to maintain a positive available cash balance reserve in each enterprise fund to provide sufficient funds for emergencies and revenue shortfalls. Specifically, in the Water and Sewer Fund, Solid Waste Fund, Municipal Parking Fund, Municipal Golf Fund, and Stormwater Utility Fund, available cash balance reserves will be established and maintained at 20 percent of the current year's budgeted maintenance and operations appropriation, which shall be calculated by taking the fund's total budget appropriation for the year and subtracting debt service and capital project expenditures. Should such use reduce the balance below the appropriate level set as the objective for that fund, restoration recommendations will accompany the decision to utilize said balance.

Additionally, in the Municipal Parking Fund, after completion of the annual audit, if the available cash balance exceeds the reserve requirement, the excess may be transferred to the General Fund.

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**C. *Use of Fund Balance/Net Position***

Fund Balance/ Net Position shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective for that fund, restoration recommendations will accompany the decision to utilize said balance.

**D. *Available Cash Balance of Internal Service Funds***

The City shall not maintain an available cash balance requirement for internal service funds. Normally, when an internal service fund's available cash balance exceeds 20 percent of budget appropriation, the City shall reduce the charges for services provided by the internal service fund to other City operating funds.

**E. *Culture and Tourism Fund Assigned Fund Balance***

The City shall strive to maintain the Culture and Tourism Fund assigned fund balance at 20 percent of the current year's budget appropriation, which is defined as the total budget less the annual transfer to the debt service funds, to pay for operations and maintenance costs during that fiscal year. If the assigned fund balance exceeds 20 percent, the excess shall be designated exclusively for improvements and maintenance to the Public Events Department Venues and related Public Events Department responsibilities in either the current or any future fiscal year.

**F. *Debt Service Restricted Funds***

The City shall maintain sufficient reserves in its debt service funds, which shall equal or exceed the requirements dictated by its bond ordinances.

**G. *Benefit and Insurance Funds***

So as to be in compliance with Governmental Accounting Standards Board (GASB) Statement 54, the Risk Management Fund, Workers Compensation Fund, Group Health and Life Insurance Fund, and Unemployment Compensation Insurance Fund are hereby committed for risk financing purposes (M&C G-17398, September 27, 2011).

The City shall seek to maintain unassigned fund balances in its benefit and insurance funds at the following levels:

1. Risk Management Fund – 25 percent of projected annual operating expenditures.
  2. Worker's Compensation Fund – 25 percent of projected annual operating expenditures.
  3. Group Health and Life Insurance Fund – 20 percent of projected annual operating expenditures.
  4. Unemployment Compensation Fund – 25 percent of projected annual operating expenditures.
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H. *Fund Balance Classifications (M&C G-17398, September 27, 2011)*

1. **Nonspendable fund balance**
    - Portion of net resources that cannot be spent because of their form
    - Portion of net resources that cannot be spent because they must be legally or contractually maintained intact.
  
  2. **Restricted fund balance**
    - Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments
    - Limitations imposed by law through constitutional provision or enabling legislation
  
  3. **Committed fund balance**
    - Internal limitations imposed at the highest level of decision making that requires formal action at the same level to remove. For the City, the City Council is the highest level of decision making.
  
  4. **Assigned fund balance**
    - Intended use is established by the City Council
    - Intended use is established by an official designated for that purpose. For the City, the City Manager, or designee, is the designated official.
  
  5. **Unassigned fund balance**
    - Total residual fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance
    - Excess of nonspendable, restricted and committed fund balance over total fund balance.
    - The general fund is the only fund that can report a positive unassigned fund balance. For all other governmental funds only a deficit balance will be reported as unassigned fund balance.
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## IV.

# CAPITAL EXPENDITURES AND IMPROVEMENTS

To review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.

**A. *Capital Improvements Planning***

The City shall review annually the needs for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance, and replacement costs shall be fully costed.

**B. *Replacement of Capital Assets on a Regular Schedule***

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

**C. *Capital Expenditure Financing***

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from unassigned fund balance, assigned fund balance, or Net Position as allowed by the Unassigned/Assigned Fund Balance or Net Position Policy Statements; or it can borrow money through the issuance of debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

**D. *Capital Projects Reserve Fund***

A Capital Projects Reserve Fund shall be established and maintained to accumulate reimbursements from other governmental agencies for the prior purchase of real property assets, proceeds from an occasional sale of surplus real property as approved by Council, bonuses and royalties received from gas leases (as described in "Revenues" Policy Statements, Section I., Revenues from Gas Leases and Pipeline Agreements), and transfers from the General Fund unassigned fund balance. This fund shall only be used to pay for non-routine and one-time expenditures such as land and building purchases, construction and maintenance projects with at least a 10-year life, feasibility, design and engineering studies related to such projects, capital equipment and vehicles with at least a 10-year life, and technology improvements with at least a 5-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of

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citizens and employees, protecting the existing assets of the City, ensuring public access to City facilities and information, and promoting community-wide economic development.

**E. *Demolition Fund***

Generally, proceeds from the sale of surplus real property assets, other than Lake Worth leases, shall be escrowed and designated for paying the costs of demolishing substandard and condemned buildings and for the maintenance of tax foreclosed properties the City maintains as trustee. Exceptions to this general policy shall be approved by the Council prior to the use of these proceeds for other purposes.

**F. *Lake Worth Infrastructure Fund***

Proceeds from the sale of Lake Worth leases shall be escrowed and designated for water and wastewater improvements within the area of the City of Fort Worth surrounding and adjoining Lake Worth.

**G. *Surplus Bond Funds (M&C G-14441, July 27, 2004)***

A “Restricted Residual Account” shall be established to record and manage surplus project funds. Surplus project funds may become available after the completion of a specific, voter-approved bond project or may result when a bond project is modified or eliminated without being simultaneously replaced by another eligible project.

Funds in the Restricted Residual Account may be used for projects consistent with the voted purpose of the bonds to:

- Finance cost overruns on bond projects within the same bond proposition;
- Fund emergency projects (as defined in Finance Directive 15);
- Reduce outstanding debt at the end of the bond program; and
- Fund newly identified projects within the voted purposes of an approved bond proposition only after all voter-approved projects /categories within the same proposition are substantially complete. A project would be considered substantially complete when design has been fully completed, construction is substantially underway, and staff has prepared cost projections that include ample contingencies to complete the project in the event unforeseen costs should arise.

## V.

**DEBT**

To establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.

**A. *Use of Debt Financing***

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, commercial paper, tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets and equipment that cannot be prudently acquired from either current revenues, assigned fund balance, or Net Position, and to fund infrastructure improvements and additions. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes.

**B. *Assumption of Additional Debt***

The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the City's ability to assume and support additional debt service payments. When appropriate, self-supporting revenue bonds shall be considered before general obligation bonds. To the extent permitted by State law, commercial paper may be utilized and/or issued in the City's tax-supported and revenue-supported bond programs in order to: (1) provide appropriation authority for executing contracts on bond-funded projects; (2) provide interim construction financing; and (3) take advantage of lower interest rates in the short-term variable rate market; all of which provide the City with flexibility in timing its entry into the long-term fixed rate market.

**C. *Affordability Targets*****1. General Obligation Bonds**

The City shall use an objective analytical approach to determine whether it can afford to assume new general purpose debt (General Obligation bonds, tax notes, and Certificates of Obligation) beyond what it retires each year. This process shall take into consideration any potential impact to the City's credit ratings, the growth in the City's taxable assessed value, and the targeted debt service tax rate. The process shall also examine the direct costs and benefits of the proposed expenditures. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to "afford" new debt as determined by the aforementioned standards.

**2. Revenue Bonds**

Revenue bonds are secured solely by the revenues of an enterprise fund. As a result, the credit markets look at the type of enterprise securing the payment of debt service on the bonds to determine the level of security necessary for the purchase of the bonds.

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Whether revenue bonds can be secured with gross revenues of the enterprise or net revenues (i.e., those revenues remaining after paying costs of operation and maintenance) is often determined by state law. Coverage requirements, and the need for and level of reserve funds to provide additional security in support of revenue bonds, are subject to rating agency review and market standards.

Generally, for the City to issue additional water and sewer revenue bonds, net revenues, as defined in the ordinance authorizing the revenue bonds, shall be a minimum of 125% of the average annual debt service and 110% of the debt service for the year in which requirements are scheduled to be the greatest, but should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor. Exceptions to these standards must be fully explained and justified.

Generally, for the City to issue additional stormwater revenue bonds, gross revenues, as defined in the ordinance authorizing the revenue bonds, shall be at least of 150% of the maximum annual debt service, however net revenues (after operations and maintenance expenses) should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor using net revenues.

Revenue bonds that may be issued to finance improvements for other enterprise fund activities (e.g., airports or convention center facilities) will necessitate the consideration of coverage and reserve fund requirements unique to the enterprise fund, such that the revenue bonds will be creditworthy and marketable.

### 3. Certificates of Obligation

Certificates of Obligation may be issued without a public election to finance any public work project or capital improvement, as permitted by State law. However, it is the policy of the City to utilize Certificates of Obligation to finance public improvements only in special circumstances and only after determining the City's ability to assume additional debt based on the standards identified above. Those special circumstances in which Certificates might be issued include, but are not limited to, situations where:

- Cost overruns on a general obligation bond-financed capital improvement have occurred;
- “Emergency” conditions require a capital improvement to be funded rapidly;
- Financial opportunities unexpectedly arise to leverage funds from other entities and reduce the City's capital cost for a community improvement;
- A capital improvement is a revenue-producing facility, but due to the nature of the project or the time it takes for the facility to become operational and produce revenues, the improvement may not generate sufficient revenues throughout the life of the improvement to support the indebtedness secured solely by the revenues to be produced by the improvement;

- It would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- The timing of the construction of a capital improvement and the expense of calling a bond election for a single proposition would, in the opinion of staff and with the approval of the Council, warrant the issuance of Certificates of Obligation to finance the capital improvement.

**D. *Debt Structure***

Generally, the City shall issue bonds with an average life of approximately 10.5 years for general obligation bonds and approximately 12.0 years for revenue bonds. The structure should approximate level principal on general obligation bonds and level debt service for revenue bonds. With respect to the issuance of revenue bonds for a stand-alone or self-supporting project, the term of the debt and debt service structure shall be consistent with the useful life of the project and the revenue-generating capability of the project.

There shall be no debt structures, which include increasing debt service levels in subsequent years, with the exception of the first and second year of a payment schedule. There shall be no "balloon" bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. In the case of a revenue generating project, principal repayment should begin no later than the first full year after the project has been placed in service. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw. The outstanding general obligation debt and revenue debt of the City may each be comprised of a variable rate component (including commercial paper and auction rate bonds) not to exceed 25% of each such category of debt.

**E. *Call Provisions***

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

**F. *Sale Process***

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis that the NIC basis can satisfactorily determine the lowest and best bid.

**G. *Timing of Sales***

The City may use the cash received through the issuance of notes pursuant to, or the appropriation authority that may be available in accordance with the commercial paper programs to begin capital projects approved under those programs. The City may also consider using reimbursement resolutions and its cash to initiate certain projects. Consideration should be given to any lost interest earnings on the City's cash compared to the anticipated interest expense associated with the issuance of obligations by the City. This process will improve the City's

ability to time its entry into the long-term fixed rate market and to manage its debt issuances and debt payments in order to minimize the impact on tax rates and utility rates.

**H. *Rating Agencies Presentations***

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's, Standard & Poor's, and Fitch.

**I. *Continuing Disclosure***

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff will undertake to update financial and pertinent credit information within six months of the end of the City's fiscal year and at such other times as may be indicated by material changes in the City's financial situation.

**J. *Debt Refunding***

City staff shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular advance refunding (i.e., bonds that are paid off on a date that is more than 90 days after the date the refunding bonds are issued) should exceed 3.5% of the par amount of the refunded maturities.

**K. *Interest Earnings***

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

**L. *Lease/Purchase Agreements***

Over the lifetime of a lease, the total cost to the City will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment, and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

**M. *Proposals from Investment Bankers***

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to City's Financial Management Services Department. City staff will review to determine the viability of proposals.

**N. *Underwriting Syndicates***

The City attempts to involve qualified and experienced firms, which consistently submit ideas to the City and actively participate in the City's competitive sales in its negotiated underwritings. City staff will recommend the structure of underwriting syndicates, which will be effective for the type and amount of debt being issued. The City will consider its M/WBE goals in structuring syndicates.

**O. *Interest Rate Swaps***

The City will consider the utilization of interest rate swap transactions only as they relate to the City's debt management program and not as an investment instrument. As a result, any swap transaction should not impair the outstanding bond rating of the City or negatively affect the amount of credit enhancement capacity available to the City. The City is always open to innovative ideas and proposals; however, before a commitment is made on a transaction, the proposed transaction as well as any variations from the following guidelines shall be fully explained and justified to the Council.

1. The Transaction

- Will comply with all applicable outstanding bond ordinance and insurance covenants.
- Will be a market transaction for which competing quotes can be obtained at the discretion of the City staff.
- Will include a market termination provision with third party involvement.
- Will produce a material economic benefit not attainable through the use of conventional debt instruments.
- Will introduce no leverage in order to produce an economic benefit.
- Will not impair the utilization of outstanding call features on outstanding bonds.
- Will be structured to minimize any basis risk, tax-law risk and credit risk to the City.
- Will not cause the total amount of swap transactions as measured on a fair market value basis to exceed 40 percent (40%) of the outstanding indebtedness of a particular fund.

2. The Counterparty

- Shall pay all costs associated with the transaction. All fees and expenses paid by the counterparty to third parties will be disclosed in writing to the City.
- Shall have a rating at the time of execution that is at least equal to that of the City's indebtedness against which the transaction is to be entered, or must provide for the purchase of credit enhancement to enhance the proposed transaction's rating to that of such City indebtedness.

- Shall consider downgrade protection, when possible and cost effective.
- Shall not assign the swap contract without the consent of the City.
- Shall clearly explain the impact on the transaction of the counterparty's bankruptcy.

3. Analysis

- Swap proposals submitted by investment firms for consideration by the City shall include a clear analysis, which identifies both the potential benefits and risks associated with the proposed transaction.
- The City will produce an analysis of various interest rate market fluctuations at periodic intervals to demonstrate the impact of interest rate market movements.
- The City's cost of the transaction and any anticipated future costs will be included in any cost/benefit analysis.
- The City will monitor the results of an adopted swap transaction throughout its life and may recommend termination when substantial economic benefit would accrue to the City upon termination.

4. Legal

- The documentation of the swap shall be in the form of an International Swaps and Derivatives Association, Inc., Master Agreement with schedules and annexes, commonly referred to as an ISDA document set.
- The swap, whenever possible, shall be transacted under Texas law and jurisdiction.
- Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

5. Disclosure

- Disclosure of the terms of the swap will be made in accordance with then prevailing industry standards.

6. Reporting

- In order to comply with State statutes, the governing body of the City shall appoint an officer of the City to provide an annual written report to the governing body of the City which discusses the following items:
  - The terms of the outstanding interest rate management transactions.
  - The fair value of each interest rate management transaction.

- The value of any collateral posted to or by the City under the interest rate management transactions with each counterparty at year's end, and the cash flows of each interest rate management transaction.
- Identify the counterparties to each interest rate management transaction, any guarantor of such counterparties, and the credit ratings of each counterparty and guarantor.
- Determine whether the continuation of any swap transactions under the agreement would comply with the City's financial management policy statements.

**P. *Synthetic Advanced Refundings***

The City may consider synthetic advance refundings when they produce a material economic benefit and will in no way impair the outstanding bond rating of the City.

1. The present value savings of any proposed transaction must be quantifiable, exceed 7 percent (7%) of the par amount of the refunded maturities, and not be based on projections.
2. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.
3. Additional transaction costs such as bond counsel, trustee, and financial/swap advisor shall be included in the savings calculation required above.
4. The City shall produce an analysis of the implications of paying a forward premium versus waiting to the current call date of the bonds.
5. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.



## VI.

**INTERFUND LOANS**

Interfund loans are amounts provided between funds and blended component units of the City of Fort Worth with a requirement for repayment.

**A. *Review and Approval***

In accordance with the City of Fort Worth Charter any movement of funds from one fund to another requires the approval of City Council. Additionally, all interfund loan proposals must be reviewed and approved by the Chief Financial Officer and the City Manager or the designee thereof (who shall not be the Chief Financial Officer).

**B. *Funding Source for Loans***

The funding source of all interfund loans must be idle cash on deposit in a fund. During the term of the loan, the outstanding balance at any time must not be needed to finance normal operations. Adequate documentation, i.e. cash flow analysis, is required to support that loaned funds are idle.

**C. *Use of Loan Proceeds***

Interfund loans must only be made to finance short-term capital needs of the borrowing fund. Short-term is defined as a period up to five (5) years. The exception to this policy is loans from the General Fund to other funds.

**D. *Repayment Source***

The borrowing fund must have an identified revenue stream for the repayment of all principal and interest incurred. Management must provide documentation of ability to repay the obligation, and the department incurring the loan must execute an agreement described in paragraph F, below). Loans will not be approved if the obligor fund cannot substantiate the ability to finance current business and capital operations, make agreed upon loan repayments, and maintain sufficient cash to meet emergency cash needs.

**E. *Repayment Term***

All interfund loans must be repaid in no more than five (5) years from the date loan documents are executed.

**F. *Legal Documentation***

All interfund loans are approved by the City Council by M&C action, and are consummated by loan agreements. Those agreements will stipulate the loan purpose, the loan amount, the term, repayment source, interest rate, and other information as required by the City's legal department.

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## G. *Repayment*

All idle City cash is pooled and invested to earn a return. The lending fund should recover this foregone investment revenue. Therefore interfund loans are interest bearing except for advance funding for grants, reimbursement resolutions, or when senior management finds it appropriate to forego the payment of interest. The interest rate charged and paid must comply with all applicable laws and regulation. At a minimum the rate charged will equal the return earned on the City's pooled cash.

## H. *Water and Sewer Fund Loans*

In accordance with the Water and Sewer System Master Ordinance, excess pledged revenues can be used to make loans to other City Departments. Before making that determination, the Water and Sewer fund must cover all obligations for Operation and Maintenance Expenses, Debt Service Expenses, Debt Service Coverage, Transfers to the General Fund, and Operating Reserve Requirement (from Net Position)

### 1. *Purpose of the Loan*

To fund non-water and sewer capital projects for which there is no other viable funding source, and which total amount falls between a minimum and maximum threshold.

### 2. *Agreement*

A formal written agreement between the Water Department and the receiving department, clearly defining the terms and conditions of the agreement should be in place.

### 3. *Use of Gas Lease Revenue*

Uncommitted Gas Lease Revenues are the preferred source for making such loans as described in this policy, because the receipt of Gas Lease Revenues is not factored into the annual calculation of revenues available for operating and maintenance expenditures or for pledged for debt service, Gas Lease Revenues could be permanently considered surplus revenues and loaned to other City Departments without adverse affects to the Water Department's financial health or provision of service to its customers. Any prior commitments of the City Council and/or City management for these revenues should be taken into consideration (i.e. the 2007 Lake Worth Capital Improvement Plan). If Gas Lease Revenues are not available for a loan, then a declaration of surplus from the Water and Sewer Fund would be required before such loans could be made.

### 4. *Determination of Surplus*

Prior to a loan or transfer agreement being made, a determination of surplus must be made by meeting the following criteria: 1) there are sufficient Excess Pledged Revenues; 2) coverage amounts meet or exceed the recommended ratios; and 3) the reserve requirement meets or exceeds the required amounts as set forth in the Master Ordinance and the Fiscal Management Policy Statements.

## VII.

**INVESTMENTS**

To invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield.

**A. *Cash Management Policy (M&C G-9552, March 12, 1992)***

Subject to approval by the City Manager and the Director of Finance, the City Treasurer is both authorized and required to promulgate a written Statement of Cash Management Rules and Regulations governing the City's cash management and investment activities (exclusive of the investment activities of the Employees' Retirement Fund), and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy and the Public Funds Investment Act (Texas Government Code Chapter 2256). Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the safety and integrity of the City's financial assets.
  2. Cash management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines, standards, and practices promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), and the Government Finance Officers Association (GFOA), whenever practicable.
  3. Operating within appropriately established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions that engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate member of the financial or investment community.
  4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility or selection of various financial intermediaries and counterparties, documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
  5. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of
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their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

**B. *Investment Strategy*** (*M&C G-11199, August 21, 1995 - Modified March 31, 1997*)

The City of Fort Worth maintains a Consolidated Portfolio in which it pools its funds for investment purposes. The City's cash management program seeks to achieve four objectives in this order of priority: safety of principal, adequate liquidity to meet daily cash needs, diversification, and finally a reasonable yield commensurate with the preservation of principal and liquidity. The following investment strategy has been designed to accomplish these objectives:

1. The City invests in "money market instruments," high credit quality, highly liquid investments with maturities of one year or less, and in intermediate-term securities of high credit quality with maturities no greater than five years. The City will only invest in those securities specified in its "List of Eligible Investments". These include U.S. Treasury Bills and Notes, high quality obligations of certain U.S. agencies and instrumentalities, and AAA-rated local government investment pools and no-load money market mutual funds. Any securities not on this list will not be eligible investments.
2. At all times, the City shall maintain a cash position sufficient to meet daily liquidity requirements. This will be accomplished by maintaining approximately 10 percent of the total portfolio in money market funds, local government investment pools, bank accounts, and/or overnight repurchase agreements. The City shall also position some investments to provide liquidity for certain predictable obligations such as debt service payments.
3. The City shall not exceed a weighted average maturity of two and one-half years for the Consolidated Portfolio, with no single investment exceeding a maximum stated maturity of five years. In addition, the portfolio shall be structured to achieve a proper level of diversification along maturity, issuer, and security type guidelines.

There may be times when the City has more or less of its funds in any one category due to cash flow needs, prevailing market conditions, and other factors. The diversification schedules serves as general guidelines for making investment decisions. In this way, the portfolio will be able to take advantage of rising interest rates by re-investing maturing securities at higher yields. In falling rate environments, it will profit from having investments that were made at higher interest rates. At all times, the exposure to a single issuer or security type will be minimized.

Following this discipline ensures that the City will always have sufficient cash available for daily needs, preserves its principal and encourage diversification in multiple areas. In this manner, the Consolidated Portfolio will endeavor to earn a competitive market yield without assuming unacceptable risk.

**C. *Interest Earnings***

Interest earned from investments shall be distributed to the operating, internal service, and other City funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

**D. *Designated Investment Committee***

Upon Council adoption of the Investment Policy, an Investment Committee comprised of the Chief Financial Officer and/or the Financial Management Services Department Director, the City Treasurer, and others as deemed appropriate by the City Manager is established. This group serves as the City's designated investment committee required under the State Public Funds Investment Act. The committee will regularly examine and evaluate the City's cash management and investment activities and recommend revisions to operational rules and regulations, the Investment Policy, and the Investment Strategy. The committee may also approve the annual broker/dealer list and authorized training organizations. Modifications to the administrative rules and regulations will be submitted to the City Manager for approval. Amendments to the Investment Policy will be presented to the Council for adoption. According to State statute, the Investment Policy and Strategy will be reviewed and adopted by Council at least annually.

**E. *Credit Rating***

An Investment Officer or Investment Advisor shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, an Investment Officer shall notify the Chief Financial Officer of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within two weeks after the loss of the required rating.

## VIII.

# INTERGOVERNMENTAL RELATIONS

To coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.

**A. *Interlocal Cooperation in Delivering Services***

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

**B. *Legislative Program***

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.

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IX.

**GRANTS**

To seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the City's current priorities and policy objectives.

**A. *Grant Guidelines***

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Council. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

**B. *Indirect Costs***

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

**C. *Grant Review***

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Council approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the appropriate Assistant City Manager and then, at the earliest feasible time, seek formal Council approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

**D. *Grant Program Termination***

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

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## X.

**ECONOMIC DEVELOPMENT**

Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.

**A. *Positive Business Environment***

The City shall endeavor, through its regulatory and administrative functions, to provide a positive business environment in which local businesses can grow, flourish and create jobs. The Council and City staff will be sensitive to the needs, concerns and issues facing local businesses.

**B. *Commitment to Business Expansion, Diversification, and Job Creation***

The City shall encourage and participate in economic development efforts to expand Fort Worth's economy and tax base and to increase local employment. These efforts shall not only focus on newly developing areas but on “central city” areas, the Central Business District, and other established sections of Fort Worth where development can generate additional jobs and other economic benefits. The “central city” is defined, by the Council, as the area within Interstate Loop 820 consisting of:

- All Community Development Block Grant (CDBG)–eligible census block groups; and
- All state-designated enterprise zones within Interstate Loop 820; and
- All census block groups that are contiguous by 75 percent or more of their perimeter to CDBG-eligible block groups or enterprise zones.

**C. *Tax Abatements***

The City shall follow a tax abatement policy (adopted October 17, 2006, M&C G-15458) to encourage investment and development throughout Fort Worth. The City shall use due caution in the analysis of any tax incentives used to encourage development. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Fort Worth's economy. Tax abatement contracts may contain certain conditions to the receipt, both initially and throughout the term of the contract, of the abatement. The City will annually review tax abatement contracts to ensure the community is receiving promised benefits, and the Council may seek to modify, re-negotiate, or terminate an abatement contract if it is determined that the firm receiving the abatement has failed to keep its part of the agreement.

**D. *Increase Non-residential Share of Tax Base***

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

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**E. *Coordinate Efforts with Other Jurisdictions***

The City's economic development program shall encourage close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well being of this area.

**F. *Use of Other Incentives***

The City shall use enterprise zones, tax increment reinvestment zones, or other incentives as allowed by law to encourage new investment and business expansion in target areas as designated by resolution of the Council. Petitions presented to the City Council seeking the creation of a tax increment reinvestment zone shall be considered by the City Council in a manner consistent with applicable Texas law and the City of Fort Worth Policy, Guidelines, and Procedures for Tax Increment Reinvestment Zones (adopted February 28, 2006, M&C G-15100).. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion. The factors used to evaluate possible recipients of any incentives shall include those listed in C. Tax Abatements. Economic development incentive agreements involving tax abatements or grants of public funds shall be subject to prior review and approval of the Council.

## XI.

**FISCAL MONITORING**

To prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.

**A. *Financial Status and Performance Reports***

Strive for quarterly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of unassigned fund balances, assigned fund balances, or available cash balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Council.

**B. *Five-year Forecast of Revenues and Expenditures***

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Council to potential problem areas requiring attention.

**C. *Status Reports on Capital Projects***

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Council.

**D. *Compliance with Council Policy Statements***

The Financial Management Policy Statements will be reviewed annually by the Council and updated, revised or refined as deemed necessary. Policy statements adopted by the Council are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

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## XII.

# FINANCIAL CONSULTANTS

To seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.

Advisors and consultants shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling.

## XIII.

# ACCOUNTING, AUDITING AND FINANCIAL REPORTING

***Accounting, Auditing and Financial Reporting:*** Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

***A. Conformance to Accounting Principles and Recommended Practices***

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

***B. Popular Reporting***

In addition to issuing a Comprehensive Annual Financial Report (CAFR) in conformity with GAAP, the City may supplement its CAFR with a simpler, "popular" report designed to assist those citizens who need or desire a less detailed overview of the City's financial activities. This report should be issued no later than six months after the close of the fiscal year.

***C. Selection of Auditors***

Every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Council shall approve the selection of an independent firm of certified public accountants to perform an annual audit of the books of account, records and transactions, opining of the Comprehensive Annual Financial Report and Single Audit Report and reporting the results and recommendations to the Council.

***D. Audit Completion***

The City seeks to have its CAFR and Single Audit Report audited and available within 180 days and 270 days respectively after the close of its previous fiscal year, which ends September 30. In the event the presentation of the CAFR and Single Audit is delayed beyond the first Council meeting in April, the City Manager shall provide a report on the status of the audit and the expected completion date of the CAFR and Single Audit to the City Council at its first meeting in April.

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## XIV.

**RETIREMENT SYSTEM****A. To ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries:**1. *Benefit Improvements*

The Board of Trustees of the Employees' Retirement Fund (Retirement Fund) shall certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels. The City Council (City) will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels.

2. *Qualified Plan*

The City and the Retirement Fund will maintain the qualified status of the Retirement System. As deemed necessary from time to time, the City and/or the Retirement Fund will request a "determination letter" from the IRS relative to whether or not the City's retirement system conforms to the Internal Revenue Code in order to assure the tax-exempt status of the income earned on the Retirement Fund's investments, the retiree pension payments, and the accrued benefits for active employees.

3. *Funding Level*

In accordance with Article 16, Section 66 of the Texas Constitution which charges the City and the Retirement Fund with the responsibility for ensuring that accrued benefits are not reduced or impaired, the City shall continue to monitor contribution levels of both the City and employees, along with retirement benefits, to ensure that the Retirement Fund is sufficiently funded and benefits can be paid as they become due. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

4. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget, such as compensation increases, retirement contributions, and any changes in staffing to the City's selected actuarial firm. The actuarial firm will determine the actuarial impact of assumptions included in the City Manager's Proposed Budget on the Employees' Retirement Fund. The City Manager will present the City Council with the results of the actuarial analysis, prior to the adoption of the budget and communicate the results of the actuarial study to the Employees' Retirement Fund's actuary.

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**B. To ensure that the Health Fund is adequately funded and operated for the exclusive benefit of eligible employees, retirees, and beneficiaries:**

1. *Benefit Improvements*

Staff shall routinely present to the City Council the actuarial impact of any proposed benefit improvements or changes. The City Council will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes.

2. *Funding Level*

The City shall continue to monitor retiree healthcare benefits, to ensure that the Health Fund is sufficiently funded and City Council-approved benefits can be paid according to the approved benefit program. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

3. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget related to the actuarially determined Annual Required Contribution (ARC) and the period of time necessary to fully fund the ARC in accordance with Governmental Standards Accounting Board Statement 45 (GASB 45).

## XV.

**INTERNAL CONTROLS**

To establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.

**A. *Proper Authorizations***

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

**B. *Separation of Duties***

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

**C. *Proper Recording***

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded, and that all financial reports may be relied upon as accurate, complete and up-to-date.

**D. *Access to Assets and Records***

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

**E. *Independent Checks***

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

**F. *Costs and Benefits***

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

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## XVI.

**E-COMMERCE**

To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.

**A. *Fully Integrated Financial Systems***

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

**B. *Emerging Technologies***

The City will work closely with its depository bank and other financial partners to evaluate and implement the standard industry accepted technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

**C. *Vendor E-Payments***

The City will actively migrate vendor payments from paper checks to other forms of payment, including but not limited to: 1) Automated Clearing House (ACH) payments; 2) Wire transfers; and 3) Procurement Card payments.

**D. *Direct Deposits***

The City will actively migrate payroll payments from paper checks, to electronic formats, including but not limited to: 1) Direct deposits and 2) Electronic pay cards.

**E. *Internet Payment Options***

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options of best practices which will allow customers and citizens to pay bills due the City conveniently and securely.

**F. *Information Security***

The City will employ security measures consistent with best practice and the City's information security policy to ensure the integrity and confidentiality of customer and citizen data that is stored or is a component of transactions utilizing the City's information technology infrastructure or that of its service providers.

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**Financial Management  
Policy Statements**

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Revised: November 21, 1995 (M&C G-11307)  
February 11, 1997 (M&C G-11750)  
September 16, 1997 (M&C G-11997)  
September 15, 1998 (M&C G-12319)  
September 28, 1999 (M&C G-12682)  
February 22, 2000 (M&C G-12821)  
May 16, 2000 (M&C G-12916)  
August 15, 2000 (M&C G-12988)  
August 21, 2001 (M&C G-13349)  
September 17, 2002 (M&C G-13741)  
April 15, 2003 (M&C G-13944)  
August 26, 2003 (M&C G-14068)  
September 21, 2004 (M&C G14500)  
September 13, 2005 (M&C G-14918)  
September 19, 2006 (M&C G-15401)  
September 25, 2007 (M&C G-15883)  
October 9, 2007 (M&C G-15919)  
January 8, 2008 (M&C G16013)  
October 7, 2008 (M&C G-16309)  
July 21, 2009 (M&C G-16632)  
November 3, 2009 (M&C G-16747)  
March 9, 2010 (M&C G-16866)  
December 14 2010 (M&C G-17156)  
September 27, 2011 (M&C G-17398)  
December 13, 2011 (M&C G-17470)  
March 20, 2012 (M&C G-17551)  
February 5, 2013 (M&C G-17801)  
December 3, 2013 (M&C G-18067)

**FORT WORTH**



## BUDGET FORMAT

The FY2015 adopted budget document for the City of Fort Worth provides historical, present, and future comparisons of revenues and expenditures; planned allocations of resources - both fiscal and personnel; and brief descriptions of the anticipated annual accomplishments of City programs outlined in each department's business plan.

### **FUND STRUCTURE**

Operating budgets are divided into several different funds. Activities supported by tax dollars are included in the General Fund and Debt Service Fund. Enterprise Funds are those that are funded on a fee-for-service basis, such as the Water and Sewer Fund and the Municipal Airports Fund. Services that are provided internally by City departments on a fee-for-service basis for other City departments, such as the Equipment Services Fund, are specified as Internal Service Funds. Finally, Special Revenue Funds are financial accounts for special revenue sources. An example is the Culture and Tourism Fund, which administers revenue collected from the City's hotel and motel occupancy tax and from the operation of the City's public venues. Each of these fund types is included in the City of Fort Worth adopted budget.

### **BUDGET DOCUMENT STRUCTURE**

The budget document itself is divided into several sections. The document begins with an overview of the City's adopted budget in the City Manager's message. It is followed by introductory information and summaries of revenues and expenditures, including tax base and rate data. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

### **CITY STRATEGIC GOALS FOR CITY DEPARTMENTS**

The Fort Worth City Council conducted a priority planning process to deal proactively with the many opportunities and challenges facing the Fort Worth community. This process was very influential in guiding the activities of citizens, council and staff for the next five years. Overall, the City of Fort Worth will continue to concentrate on five top-priority strategic goals for FY2015:

- Make Fort Worth the nation's safest major city
- Improve mobility and air quality
- Create and maintain a clean, attractive city
- Strengthen the economic base, develop the future workforce, and create quality job opportunities
- Promote orderly and sustainable development

The intention of these strategic goals is to provide a clear and concise statement about where the City Council wants Fort Worth to go in the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. These strategic goals are interrelated and all departments strive toward the achievement and realization of these goals.

### **GOVERNMENTAL FUNDS**

These funds are used primarily for revenues and appropriations associated with the City's "governmental-type activities", such as public safety and regulatory functions, that are funded primarily by non-exchange revenues such as taxes and accounted for on a modified accrual basis.

#### **General Funds:**

Departments that comprise the General Fund are listed in an alphabetical order in the budget document.

- |                                  |                                 |
|----------------------------------|---------------------------------|
| City Attorney's Office           | Human Resources                 |
| City Auditor's Office            | Library                         |
| City Manager's Office            | Municipal Court                 |
| City Secretary's Office          | Non-Departmental                |
| Code Compliance                  | Parks and Community Services    |
| Financial Management Services    | Planning and Development        |
| Fire                             | Police                          |
| Housing and Economic Development | Transportation and Public Works |

**Special Revenue Funds:**

- Capital Projects Fund
- Crime Control and Prevention District Fund
- Culture and Tourism Fund
- Environmental Protection Fund
- Justice Asset Forfeiture Fund
- Juvenile Case Management Fund
- Municipal Courts Building Security Fund
- Municipal Courts Technology Fund
- Red Light Enforcement Fund
- Special Trust Fund
- State Asset Forfeiture Fund
- Treasury Asset Forfeiture Fund
- Vehicle and Equipment Replacement Fund

**General Debt Service Fund:**

This fund accounts for money used to pay the interest and principal of the City's long-term, tax-supported debt.

**PROPRIETARY FUNDS**

This section is comprised of the Proprietary Funds, which includes Enterprise Funds and Internal Service Funds, that account for the City's organizations and activities that are similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis.

**Enterprise Funds:**

- Municipal Airports Fund
- Municipal Golf Fund
- Municipal Parking Fund
- Solid Waste Management Fund
- Stormwater Utility Fund
- Water and Sewer Fund

**Internal Service Funds:**

- Capital Projects Service Fund
- Equipment Services Fund
- Group Health and Life Insurance Fund
- Information Systems Fund
- Office Services Fund
- Risk Management Fund
- Unemployment Compensation Fund
- Workers' Compensation Fund

**FIDUCIARY FUNDS**

The remaining section includes a fund that is used to account for assets held in trust for the benefit of one or more individuals or entities or a particular purpose.

- Lake Worth Trust Fund

**DEPARTMENTAL BUDGET PAGES**

Each departmental budget is comprised of different summary forms. The *departmental/fund budget summary* pages provide a description of departmental/fund responsibilities and consolidation of departmental expenditures and staff levels. These resource allocations are provided for FY2013 unaudited actual expenditures, FY2014 adopted expenditures, FY2015 proposed and adopted expenditures. Expenditures are broken into five cost categories: personnel services, supplies, contractual services, capital outlays and debt service. Staffing levels, chain of command and major functions are depicted through an *organizational chart*. The *departmental objectives and measures* page explains the annual departmental objectives and provides program measures. The *departmental summary by center* pages provides a summary of each departmental center's past, present, and future expenditure and personnel allocations. The budget document is color-coded to allow the reader to reference specific pages more easily. The City Manager's Message and all other descriptive pages in the introductory section are printed on white unless otherwise noted in the following color-coding chart. This chart indicates the page color for each type of recurring page in this document.

<b><u>PAGE TITLE</u></b>	<b><u>PAGE COLOR</u></b>
Fund Statement	Ivory
Fund Budget Summary	Gray
Cash/Fund Balance	Gray
Fund Five-Year Forecast	Gray
Comparison of Expenditures	Yellow
Comparison of Revenues	Tan
Departmental/Fund Budget Summary	White
Organizational Chart	White
Significant Budget Changes	Green
Departmental Objectives and Measures	Gray
Departmental Summary by Center	Blue
Departmental Budget Summary Other Funding	Pink

A glossary is included near the end of the document to assist the reader with unfamiliar terminology.

**FORT WORTH**



## BUDGET PROCEDURE, BASIS AND PHILOSOPHY

### BASIS AND PHILOSOPHY

The City adopts an annual balanced budget for which the level of expenditure for each department or fund may not legally exceed the appropriations for that department/fund. Based on analysis and recommendations from City staff, the City Manager submits a proposed budget to the City Council, who may increase, decrease or reject any item, taking into consideration the recommendation of the City Manager, and who adopt the budget that is to apply during the forthcoming fiscal year.

The City budgets for governmental funds, which include the General Fund, Capital Projects Fund, Special Revenue Funds and Debt Service Fund, using the modified accrual basis of accounting. Under this method, revenues (income) are recorded in the period in which they become measurable and available to finance expenditures, and expenditures (expenses) are recorded when incurred.

The budgets for all proprietary funds, which include Enterprise Funds, Internal Service Funds, and Special Revenue Funds, are prepared using the full accrual basis of accounting. Under this method, with limited exceptions revenues are recorded when they become measurable and available to finance expenditures, and expenses are recorded at the time liabilities are incurred. Exceptions to the foregoing general principle are:

- Capital outlays, which are budgeted as expenditures in the year of purchase.
- Depreciation, which is not budgeted.
- Principal payments, which are shown as expenditures rather than reductions of the liability.
- Encumbrances, which are treated as expenditures in the year they are encumbered.

Operating expenditures are controlled at the department level and may not exceed appropriations at those levels. Amendments and supplements to the budget are sometimes required during the fiscal year to address changing circumstances. The nature of the budgetary revision dictates the process to be followed. The City Manager may transfer unencumbered appropriation balance within a department by complying with the conditions established under City ordinance. To transfer unencumbered appropriation balance between departments, the City Council must adopt an ordinance. The overall budget appropriation may be increased via a supplemental appropriation ordinance that allocates funds that are certified as being in excess of those included in the budget and as being otherwise unencumbered.

### PROCEDURE

The Fort Worth City Charter provides that on or before August 15 each year, the City Manager must submit to the City Council a proposed budget that provides a complete financial plan for all city funds and activities for the ensuing year. With this requirement in mind, the Budget and Research Division establishes a budget schedule each year to enable the City Manager and their staff to prepare a proposed budget that will meet all provisions of the City Charter and provide the City Council with a thorough, informative description of the level of municipal services being proposed and their costs.

Below is a synopsis of each budget process phase as it pertained to the FY2015 budget preparation:

#### ***Personnel Data (SBFS) Cleanup:***

The annual budget preparation process took place in early February when the Budget and Research Division opened the Budget Reporting and Analysis Support System (BRASS) budget software to the departments to start the salary and benefits adjustment/clean up process. The personnel data cleanup allowed departments to make any necessary corrections to personnel information from the previous fiscal year to ensure that the appropriate amount of funding is budgeted for salaries and related personnel costs in the following fiscal year.

***Budget Kickoff:***

The “Budget Kickoff” meeting was on February 28, 2014. During the meeting, the Budget and Research Division distributed budget instructions and standard budget forms to departments. This also marked the opening of the BRASS Budget system for the departments to input their budget requests.

***Multi-Year Financial Forecast:***

The Budget Office prepared the City's Multi-Year Financial Forecast (MYFF) for the General Fund. The intention was to give the Council a big-picture framework and long-term context in which to make annual budget decisions. The forecast also served to prepare the Council for any anticipated discrepancies between projected revenues and expenditures in future years.

This comprehensive forecast was developed over the course of three months with the assistance of staff in Financial Management Services, Planning and Development, Human Resources, Housing and Economic Development, and other departments. It featured detailed projections for each expenditure account, including the following: general and civil service salaries; group health insurance; motor vehicle fuel cost as well as gas and electric utilities. Revenue accounts were projected with similar scrutiny. Property tax revenue was projected using permitting data and historical growth trends, sales tax revenue using historical analysis and the impact of the current economic environment as well as licenses, permits and fines based on an in-depth analysis by the associated departments. The forecast also included other assumptions, including a 5% across the board increase for all employees as well as Police and Fire contractual increases. The forecast projected expenditures to outpace revenues in each of the five years, with an average annual growth rate of 3.44%. Revenue is growing modestly at an annual average of 2.38% while expenditure is growing at an average of 2.57%. Property taxes – the largest single component of General Fund revenue – are projected to increase at a slower rate based on continuing concerns with the housing market and economic difficulty. The forecast showed that without a realignment of priorities and a streamlining of the City's operations, the City would continue to struggle to maintain its General Fund reserve requirement of 10% of all operating costs. Another concern that was highlighted during the forecast was the volatility of sales tax revenues, which are heavily influenced by prevailing economic conditions, individual consumer discretion and world events. Therefore, the forecast projected sales tax revenues to be about 4.20% higher as compared to FY2014.

***Departmental Request Phase:***

Departments prepared base budget requests to continue current services within a specified target figure. Any new programs a department considered were submitted as improvement/exception decision packages. The consequences of the failure to fund these items also had to be provided. The departmental budget request was comprised of a line-item expenditure request that was supplemented with detailed justifications. All requests for funding had to be related to specific program needs and had to be measurable in terms of effectiveness and/or indicators. This phase lasted until late March, when the BRASS Budget System was closed and departments were required to submit their requests for the next fiscal year.

***Analyst Recommendation Phase:***

The Analyst Recommendation Phase of the budget process began with careful budget analyst review of the budget requests submitted by their assigned departments. Based on analysis of historical spending patterns and careful consideration of budgetary supporting detail and other information provided, the budget analyst made adjustments to a department's budget request. During that analysis process, some budget analysts returned to a department for clarification regarding budget requests. In that manner, budget analysts formulated their budget recommendations, which were then presented to the budget manager and subsequently to the department's director responsible for the budget. Once budget recommendations were determined, each budget analyst drafted a departmental reconciliation sheet for each of their departments, which summarized the recommended budget and authorized position levels, as well as all proposed major funding changes. Based on feedback from the budget manager and the



department's director, the analysts made any necessary modifications to the budget recommendation for each department.

***Proposed Budget Phase:***

The City Manager, the Assistant City Managers and budget staff met to review budget submissions and to develop consensus-based recommendations and make any necessary adjustments. Budget staff implemented the final changes and began preparation of the City Manager's proposed budget document, entitled the Annual Budget and Program Objectives as Proposed by the City Manager.

The proposed budget document is supplemented with a book that contains copies of funded and unfunded program improvement packages, as well as program reduction packages. While improvement packages represent expanded or new programs, reduction packages represent a department's proposal for potential programs or items to be cut from the budget, should the City Council determine that budget reductions are necessary. These improvement and reduction packages are reviewed as part of the budget process. The City Council is advised to use the decision package book as a means to evaluate various service levels within existing budget parameters. The decision packages allow the Council to compare the needs in a system-wide perspective with clear, programmatic consequences of funding decisions.

Once the City Manager's Proposed Budget is presented to the City Council, the City Council deliberation phase begins. In this phase, the City Council will hold a number of budget study sessions in which the departmental budgets are presented to Council members for their review and input. These budget study sessions occur over a one-month period and may result in City Council-directed modifications to the proposed budget. These study sessions result in the adoption of the budget at a City Council meeting in mid-September after a minimum of two public hearings where citizens' comments have been received and considered by the City Council. The newly adopted budget becomes effective October 1.

***Adopted Budget Phase:***

In the Adopted Budget Phase, budget staff incorporates all budget changes agreed upon by the City Council into the budget document. The budget document is divided into separate sections for each of the City's funds, and each fund is subdivided into departments. Supplementary data is provided for each department, including a departmental summary that explains the primary purpose of the department and lists the expenditure and staffing data, an organization chart outlining the various functional divisions of the department, a listing of departmental objectives and corresponding program measures, a five-year revenue and expenditure forecast and a summary of expenditure and staffing levels by cost center.

**FORT WORTH**



**2014 Schedule for Budgeting and Tax Collection**

(Proposed Tax Rate Exceeds Effective or Rollback Tax Rate - September 16<sup>th</sup> Budget Adoption)

Throughout the process, residents are provided opportunities to give input for the budget's development through Public Hearings. Also, a number of City Council budget work sessions and presentations are held on the Proposed Budget. The below represents the schedule needed to meet statutory requirements for the recently developed FY2015 Budget:

Date	Dep't.	Event	Statute / Code	City Charter
May 1 <sup>st</sup>		Mailing of Notices of appraised value by Chief Appraiser to non-homestead property owners "by May 1 or as soon thereafter as practicable."	Tax Code 25.19(a)	
May 15 <sup>th</sup>		Deadline for Chief Appraiser to submit appraisal records to Appraisal Review Board (ARB) for determination of protests - "by May 15 or as soon thereafter as practicable."	Tax Code 25.22(a)	
June 10 <sup>th</sup>  CC Meeting (N)	BUDGET	Deadline for City Council to make changes to the residence homestead exemption –exemption must be adopted by the governing body of the taxing unit before <b>July 1</b> in the manner provided by law for official action by the body.  Note: Adoption of homestead exemption must be by ordinance (no CC meeting on June 17 or 24)	Tax Code 11.13(n)	
July 15 <sup>th</sup>	ALL  TREASURY	Verify dates on Planning Calendar.  Treasury to ensure any forms modified by Comptroller for 2014 are distributed.		
July 21 <sup>st</sup>		Deadline for ARB to approve appraisal records (statutory deadline is July 20 <sup>th</sup> , which is a Sunday; therefore deadline moves to next regular business day (Tex Tax Code 1.06))	Tax Code 41.12	
July 22 <sup>rd</sup>	CITY SEC/BUDGET	IR on Notice Requirements and Budget Calendar		
July 25 <sup>th</sup>		Deadline for Chief Appraiser to certify rolls to taxing units.	Tax Code 26.01(a)	
July 31 <sup>st</sup>	TREASURY prepares; LAW reviews          TREASURY prepares; LAW reviews	Prepare IR for submission of appraisal roll to governing body and collector's certification of an estimate of the collection rate for the current year by <b>August 1</b> or as soon thereafter as practicable.  <i>NOTE: "If the collector certified an anticipated collection rate in the preceding year and the actual collection in that year exceeded the anticipated rate, the collector shall also certify the amount of debt taxes collected in excess of the anticipated amount in the preceding year."</i>  Prepare IR for submission of effective and rollback tax rates by <b>August 7</b> or as soon thereafter as practicable. (Comptroller has prescribed forms)	Tax Code 26.04(b)          Tax Code 26.04(e)	

**D-10**

<b>Date</b>	<b>Dep't.</b>	<b>Event</b>	<b>Statute / Code</b>	<b>City Charter</b>
August 5 <sup>th</sup> Pre-Council Meeting (N)	TREASURY  TREASURY  TREASURY	Submission of appraisal roll to governing body by IR, collector's certification of an estimate of the collection rate for the current year [26.04(b) "by <b>August 1</b> or as soon thereafter as practicable . . ."].  Submission to Council of effective and rollback tax rates [26.04(e) "by <b>August 7</b> or as soon thereafter as practicable . . ." by IR  Pre-Council briefing on effective and roll back tax rates, publication and notice requirements (if necessary)	Tax Code 26.04(b)  Tax Code 26.04(e)	
August 6 <sup>th</sup>	CITY SEC publishes    TREASURY publishes; CITY SEC verifies	Prepare, review and send Notice of Public Hearings on budget to newspaper to be published on <u>AUGUST 9</u>  [Notice of hearing on budget must be published no more than 30 and no less than 10 days before date of first budget hearing. If the proposed budget will require raising more revenue from property taxes than previous year, notice must contain statement set forth in LGC 102.005(b)]  Send effective and rollback tax rates, statement and schedules to newspaper for publication on <u>AUGUST 9</u> [26.04(e) "by <b>August 7</b> or as soon thereafter as practicable"]	LGC 102.005; .006; 0065   Tax Code 26.04(e)	
August 7 <sup>th</sup>	BUDGET; M&C CENTER  TREASURY	Ensure budget presentation is on pre-council agenda for presentation of the budget on August 12 <sup>th</sup>  <b>Ensure Resolution to consider tax revenue increase is on agenda for August 12<sup>th</sup></b>	  Tax Code 26.06(b)	Ch X, Sec 1
August 9 <sup>th</sup>	CITY SEC  CITY SEC	Verify publication of Notice of Budget Hearings in newspaper  Verify Effective and Roll Back tax rates published in newspaper	LGC 102.0065(c)  Tax Code 26.04(e)	
August 12 <sup>th</sup>  Pre-Council Meeting (N)	BUDGET	<b>Proposed budget presented</b> to City Council at the Pre-Council Meeting [On or before the <b>15<sup>th</sup> day of August</b> , the manager shall submit to the Council a proposed budget for the ensuing fiscal year . . . .]  Explanation of upcoming Resolution to consider tax revenue increase at CC mtg <b>Resolution to Consider Tax Revenue Increase</b>  For tax revenue increase - if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower); take record vote on Resolution (scheduled hearing dates must be listed in the Notice of Proposed Property Tax Rate)	   Tax Code 26.06(b) LGC 140.010	Ch X, Sec 1

D-11

Date	Dep't.	Event	Statute / Code	City Charter
August 13 <sup>th</sup>	BUDGET   CITY SEC  TREASURY prepares; CITY SEC verifies	<p><b>Proposed budget filed with the municipal clerk</b> [Budget officer shall file the proposed budget with the municipal clerk <b>before the 30<sup>th</sup> day</b> before the governing body makes its tax levy]</p> <p>If the proposed budget will require raising more revenue from property taxes than in the previous year, then the budget must contain a <b>cover page statement</b> as set forth in LGC 102.005(b)</p> <p>The proposed budget shall be made available for public inspection and posted to the City's website</p> <p>Send to newspaper for publication on August 16<sup>th</sup> the notice of both public hearings on proposed property tax rate in format prescribed by state law.</p>	LGC 102.005(a)  LGC 102.005(b)  LGC 102.005(c)  LGC 140.010	
<p><b>August 14<sup>th</sup></b>  (verify upcoming agenda)</p>	BUDGET, TREASURY prepares; LAW reviews  M&C CENTER; BUDGET; LAW	<p>Prepare Appropriation Ordinance and Ad Valorem Tax Ordinance to be finalized with the M&amp;C Center by August 14<sup>th</sup></p> <p>Ensure Public Hearing and all ordinances are on the Council agenda for first reading at <u>AUGUST 19</u> CC meeting [<b>full ordinance captions</b> to be listed on the agenda]</p>		Ch X, Sec 2
August 16 <sup>th</sup>	CITY SEC	<p>Verify notice of Proposed Property Tax Rate (inc Both Public Hearings) is</p> <p>(1) published in newspaper <i>at least 7 days before 1<sup>st</sup> hearing on proposed property tax rate</i> <i>at least ¼ page</i> <i>headline ≥ 24 point type</i> <b>NOT</b> in section for legal notices and classified ads.</p> <p>(2) posted on website <i>must contain substantially the same information as appears in the newspaper</i> <i>posted continuously from 7 days before 1<sup>st</sup> hearing through tax rate adoption</i></p> <p>(3) advertised on City TV station. <i>must contain substantially the same information as appears in the newspaper</i> <i>60-second notice</i> <i>5 times per day</i> <i>between 7am and 9pm</i> <i>daily from 7 days before 1<sup>st</sup> hearing through budget adoption*</i></p>	LGC 140.010  LGC 102.0065(c)  Tax Code 26.065 LGC 140.010  Tax Code 26.065	
August 19 <sup>th</sup>  CC MEETING (N)	CITY SEC reads into the record	<p>First reading of Appropriations Ordinance and Ad Valorem Tax Ordinance at Council Meeting with Budget Hearing</p> <p>- <b>Full ordinance captions</b> to be listed on the agenda and read into the record</p> <p>- <b>1<sup>st</sup> Budget Hearing</b> at Council meeting</p>		Ch. X , Sec 2

D-12

Date	Dep't.	Event	Statute / Code	City Charter
August 20 <sup>th</sup>	CITY SEC	Send appropriation ordinance to newspaper for publication on AUGUST 23. Note: Ordinances should be published in newspaper of general circulation following initial reading.  [Note: Publication should occur in standard publication time of 3 days or as soon thereafter as possible]		Ch. X, Sec 2
August 21 <sup>st</sup>  (verify upcoming agenda)	BUDGET  M&C CENTER; LAW	<b>City Council Budget Work Session (Pre-Council)</b>  Ensure Public Hearing and Appropriations Ordinance and Ad Valorem Tax Ordinance are on agenda for 2 <sup>nd</sup> budget hearing at meeting on AUGUST 26 <sup>th</sup>  Ensure 1 <sup>st</sup> public hearing on proposed property tax rate is on agenda for August 26 <sup>th</sup>		Ch X, Sec 2
August 22 <sup>nd</sup>	BUDGET	<b>City Council Budget Work Session (Pre-Council)</b>		
August 23 <sup>rd</sup>	CITY SEC	Verify appropriation ordinance is published in newspaper		Ch. X, Sec 2
August 26 <sup>th</sup>  CC MEETING (D)		<b>2<sup>nd</sup> Budget Hearing</b> on Appropriations Ordinance and Ad Valorem Tax Ordinance at City Council Meeting  Abbreviated captions of all ordinances on the agenda  <b>1<sup>st</sup> public hearing on proposed property tax rate</b>  <i>Note: Mayor's annotated agenda must include language to announce date, place and time of vote on tax rate</i>	Tax Code 26.06(d)	Ch. X, Sec 2
August 28 <sup>th</sup>	BUDGET	<b>City Council Budget Work Session (if necessary)</b>		
September 2 <sup>nd</sup>	<b>CITY COUNCIL MTG CANCELLED</b>			
September 4 <sup>th</sup>  (verify upcoming agenda)	M&C CENTER; LAW  BUDGET TREASURY	Ensure Public Hearing and Appropriations Ordinance and Ad Valorem Tax Ordinance are on agenda for 3 <sup>rd</sup> budget hearing  Ensure <b>2<sup>nd</sup> public hearing</b> on proposed property tax rate is on agenda for September 9 <sup>th</sup>  <b>City Council Budget Work Session (if necessary)</b>	Tax Code 26.06(e) – 2 <sup>nd</sup> pub. hearing between 3 and 14 days before vote	Ch X, Sec 2

Date	Dep't.	Event	Statute / Code	City Charter
<p>September 9<sup>th</sup></p> <p>CC MEETING (N)</p>		<p><b>3<sup>rd</sup> Budget Hearing</b> on Appropriations Ordinance and Ad Valorem Tax Ordinance at Council Meeting</p> <p>Abbreviated captions of ordinances on agenda</p> <p><b>2<sup>nd</sup> public hearing</b> on proposed property tax rate</p> <p><i>Note: Mayor's annotated agenda must include language to announce date, place and time of vote on tax rate</i></p> <p><b>-----FINAL DATE TO PROPOSE A HIGHER TAX RATE-----</b></p> <p><b>Note: A proposal to adopt a tax rate higher than the proposed tax rate will trigger new posting requirements and special called meetings to comply with Tax Code</b></p> <p>If CC wishes to propose a higher tax rate, a Resolution should be placed on the City Council agenda (as necessary) to adopt a tax rate higher than the proposed tax rate of \$0.08550</p>	<p>Tax Code 26.06(d)</p>	<p>Ch. X, Sec 2</p>
<p>September 11<sup>th</sup></p> <p>(verify upcoming agenda)</p>	<p>M&amp;C CENTER; LAW</p> <p>BUDGET prepares; LAW reviews; M&amp;C CENTER verifies</p> <p>TREASURY</p> <p>BUDGET</p>	<p>Ensure <b>full caption</b> of Appropriation Ordinance and Ad Valorem Tax Ordinance (<b>in that order</b>) are on Council Agenda for <u>September 16<sup>th</sup></u></p> <p>If taxes collected to fund Maintenance &amp; Operations is more than last year, ensure appropriate language is included in tax levy ordinance [26.05(b)(1)].</p> <p>If the proposed tax rate exceeds the effective tax rate, then ordinance must be approved by record vote. <i>Note: Ensure SPECIAL MOTION LANGUAGE for making the motion to adopt tax rate higher than effective rate is on Mayor's annotated agenda and is given to whichever Council member wishes to make the motion</i></p> <p>Ensure Resolution to ratify property tax revenue increase is on agenda to be considered at <u>September 16<sup>th</sup></u> Council meeting AFTER adoption of ordinances</p> <p><i>Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.</i></p> <p><b>City Council Budget Work Session (if necessary)</b></p>	<p>Tax Code 26.05(b)(1)</p> <p>Tax Code 26.05(b)</p> <p>LGC 102.007(c)</p>	<p>Ch. X, Sec 2</p>

D-14

Date	Dep't.	Event	Statute / Code	City Charter
September 16 <sup>th</sup>  CC MEETING (N)	CITY SEC reads into the record  M&C CENTER; CITY SEC	<p><b>Second reading</b> of Appropriations Ordinance and Ad Valorem Tax Ordinance (full ordinance captions to be listed on the agenda and read into the record)</p> <p><b>4<sup>th</sup> Budget Hearing</b> at Council Meeting; <b>BUDGET ADOPTION</b></p> <ul style="list-style-type: none"> <li>- (1) Council <b>adopts</b> Appropriations Ordinance by RECORD VOTE</li> <li>- (2) Council <b>adopts</b> Ad Valorem Tax Ordinance</li> <li>- (3) Council <b>adopts</b> other ordinances affecting budget such as transfer of fund balances to General Fund (if needed)</li> </ul> <p><i>SPECIAL MOTION LANGUAGE: "I move that the property tax revenues be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the effective tax rate) percent increase in the tax revenues."</i></p> <p>(4) Council adopts <b>Resolution</b> ratifying property tax revenue increase</p> <p>Note: OK to remove proposed-property-tax-rate notices from television and internet.</p>	LGC 102.007(a)  TAX CODE 26.05(b)  LGC 102.007(c)	Ch. X, Sec 2
September 17 <sup>th</sup> or ASAP	BUDGET  BUDGET/CITY SEC publishes and sends budget to webmaster	<p>Budget officer files approved budget with City Secretary and County Clerk (City Sec is considered Municipal Clerk for purposes of this section) and posts budget on website</p> <p><b>***** Budget must be adopted by Record Vote and must include a Cover Page to be included with the Budget Book and be posted on the website</b> that includes:</p> <ul style="list-style-type: none"> <li>(a) statutory statement on whether budget raises more, less, or same property tax rev;</li> <li>(b) record vote of each member of governing body by name;</li> <li>(c) city property tax rates for preceding and current fiscal years, including adopted rate, effective rate, effective maintenance and operations tax rate, rollback rate, and debt rate; and</li> <li>(d) total amount of city debt obligations secured by property taxes</li> </ul> <p>Send Appropriations Ordinance to newspaper for 2<sup>nd</sup> publication with schedule of changes made to original budget, and post budget on City website</p> <p>Publish Tax Levy Ordinance <u>twice</u> after passage</p> <p><u>Website Homepage Notice</u> is published after adoption of budget (must include statement that City adopted a tax rate that will raise more taxes for M&amp;O than last year's rate if applicable)</p>	LGC 102.008, .009(d)  LGC 102.007(d), (e)  Tax Code 26.05(b)(2)	Ch. X, Sec. 2  Ch. XXV, Sec. 2



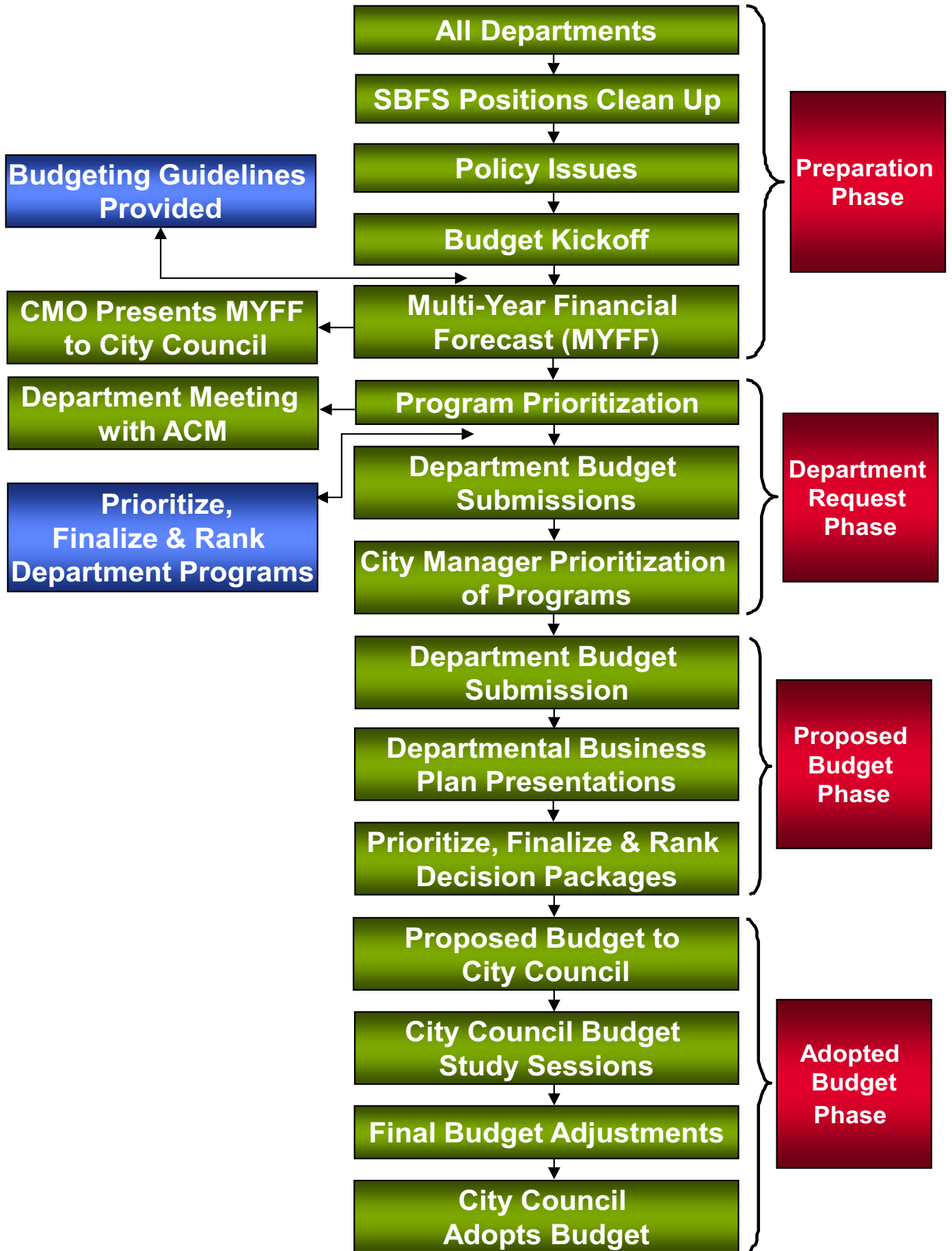
D-15

Date	Dep't.	Event	Statute / Code	City Charter
September 18 <sup>th</sup>	TREASURY	Submit tax rate to the Tax Assessor  Ensure M&C for Council to approve tax roll is on the agenda for Sept. 23 <sup>rd</sup> or (ASAP)		
September 20 <sup>th</sup>	CITY SEC	Verify that Appropriation Ordinance with Schedule of Changes are published in the newspaper;  <b>BUDGET BECOMES EFFECTIVE</b>		Ch. X, Sec 2
Sept 23 <sup>rd</sup> or ASAP  CC MEETING (D)	TREASURY drafts; LAW reviews; BUDGET sends to webmaster	City Council <b>approves M&amp;C</b> to approve Ad Valorem Tax Roll (Tax Assessor's calculation of taxes on each property using tax rate adopted)	Tax Code 26.09(e)	
September 30 <sup>th</sup>	M&C CENTER; CITY SEC	<b>DEADLINE TO ADOPT BUDGET [special called meeting required]</b>  [The governing body shall adopt a tax rate for the current tax year and shall notify the assessor of the rate before the later of Sept 30 or the 60 <sup>th</sup> day after the date the certified appraisal roll is received. If rate is not adopted by this date, the rate becomes the lower of the effective tax rate or the tax rate adopted for the preceding tax year]	Tax Code 26.05(a), (c)	
Oct. 1 or ASAP		County Tax Assessor mails tax bills		

**FORT WORTH**



# Annual Budget Process

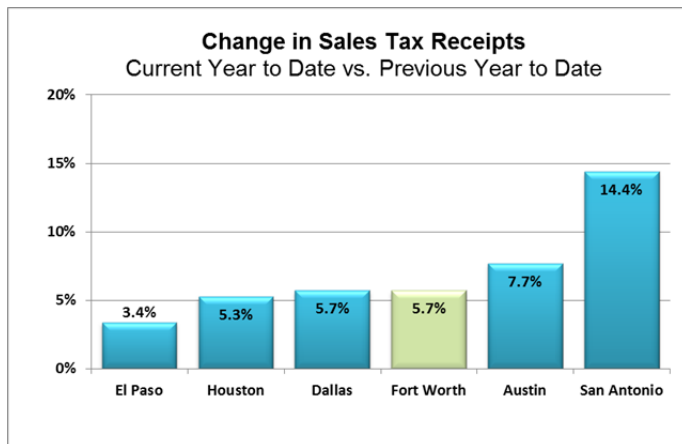
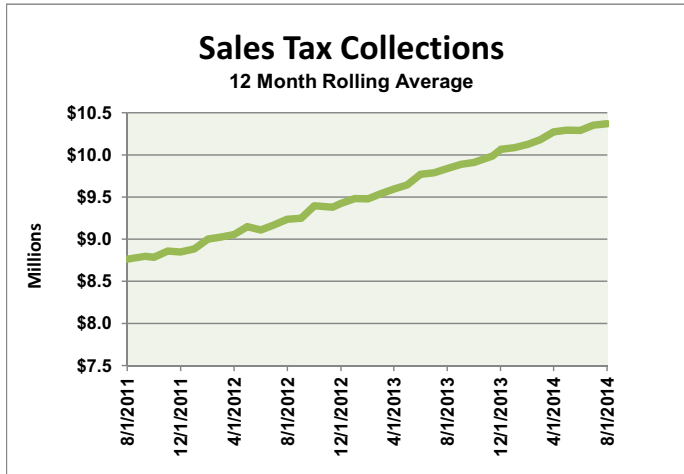


**FORT WORTH'S ECONOMIC ENVIRONMENT**

The economic outlook for Fort Worth showed signs of improvement throughout FY2014. Sales tax revenue climbed upward while unemployment levels dropped. Although the number of new home permits remained far below historic highs of 2008, improvements in new and existing home sales reflected greater confidence in the real estate market. The year brought many good things to Fort Worth including a steady stream of new residents.

**Sales Tax**

Economic conditions in FY2014 continued to improve with the 12-month rolling average of sales tax collections achieving new record highs throughout much of the year with the most recent high of \$10.37 million set in August 2014. This trend is positioned to carry through FY2015 given that the Dallas-Fort Worth area was recently named one of the top retail construction markets in the country with over 2.6 million square feet of shopping, retail and entertainment space under construction at the start of the 2014 calendar year.



Among large Texas cities, Fort Worth is continuing a positive trend with year-to-date sales tax collections for August 2014 up 5.7% over the same period last year. This puts Fort Worth's sales tax performance ahead of El Paso, Houston and Dallas.

Retail sales show strength based on sales tax collections reported this year and are expected to remain strong through the end of the year and into FY2015. It is important to note that

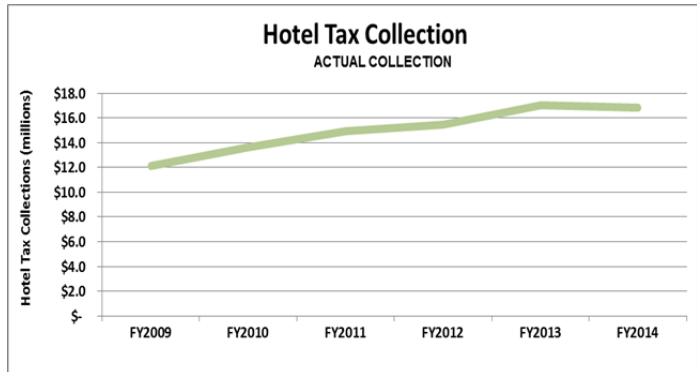
September collections will be reported by the Comptroller's Office in November, so they are not reflected in current year-to-date collections; however, the expectation is that the September collections will stay on pace with the increase in previous months.

**Hotel Demand**

The June – August 2014 edition of the *Econometric Forecasts of U.S. Lodging Markets* report indicated that the forecast for Fort Worth hotels occupancy rate would see an increase in ranking (currently #12 out of 50 markets) over the next four quarters. Year-over-

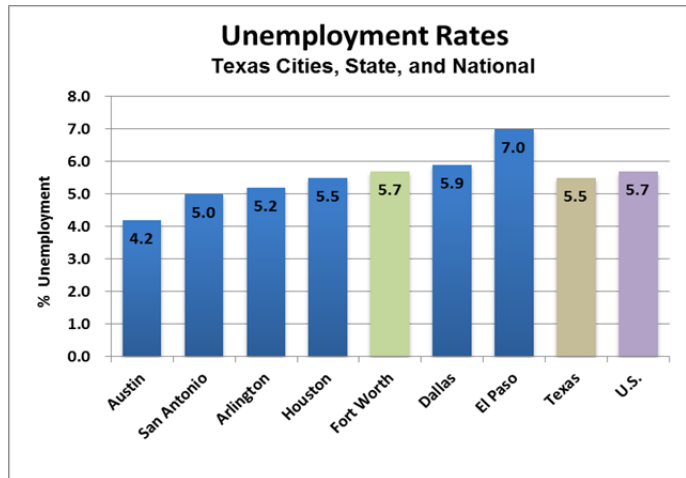
year increase in revenue per available room (RevPAR)--the hotel industry's key performance measure, is expected to climb the rankings up to #10 of 50 markets.

The success of the hotel industry is critical as the City uses hotel/motel occupancy taxes (HOT) to support operations at the Will Rogers Memorial Center and Fort Worth Convention Center, in addition to funding efforts to market the City nationally and internationally. Additionally, during periods of normal economic growth, the elasticity between hotel market and economic variables approximately equals 1.2 - meaning that for every one percent increase in employment, hotel room demand increases by 1.2 percent, according to an *Econometric Forecasts of U.S. Lodging Markets report*. Based on this assumption, as Fort Worth's unemployment rate continues to fall, Fort Worth will see an increase in the demand for hotel rooms, thus increasing hotel tax collections.



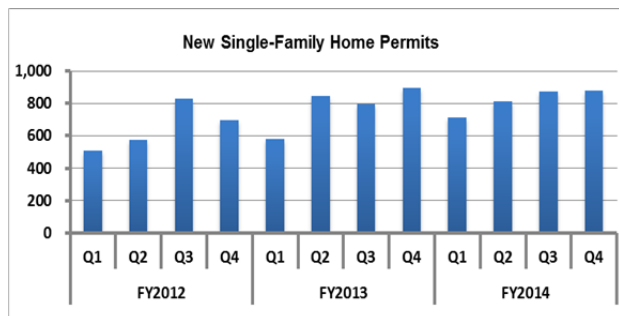
**Employment Growth**

Job growth in Fort Worth finished strong in FY2014. According to The U.S. Bureau of Labor and Statistics, Regional Commissioner Stanley W. Suchman noted that among the 12 largest metropolitan areas in the country, Dallas-Fort Worth ranked second in the rate of job growth and third in the number of jobs added. Even with slight seasonal fluctuations, both national and local unemployment rates continue to decline. As of August 2014, Fort Worth's unemployment rate is 5.7% compared to 6.2% in August 2013. In comparison, the national and state unemployment rates are 5.7% for the U.S. and 5.5% for Texas. Among major Texas cities, Austin has the lowest unemployment rate at 4.2%, while El Paso's 7.0% unemployment trailed behind not only the major Texas cities but national and state levels, as well.



**Real Estate**

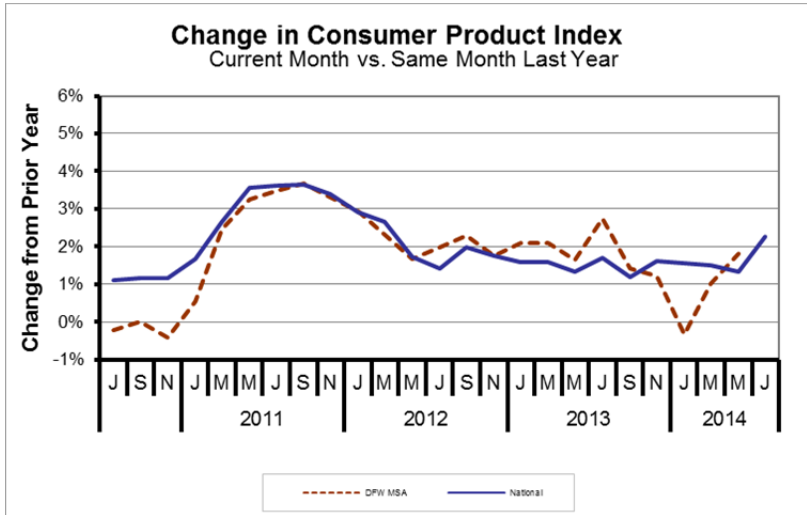
Building permit volume remained steady during the fourth quarter, with volume remaining consistent compared to the same quarter in FY2013. Existing values have seen a positive trend. According to the *Dallas Morning News*, Dallas-area home



sales have risen almost 20 percent from the last year, and prices have jumped more than 10 percent — more than double the average annual increase North Texas usually sees.

**Inflation**

Another point of interest is the persistently low inflation rate as measured by the Consumer Price Index (CPI)<sup>1</sup>. The most recent CPI for the DFW Metroplex (recorded in May 2014) showed inflation increasing by 1.81% compared to May 2013. The CPI for the nation (as of July 2014) increased 2.27% compared to July 2013. While the Federal Reserve says it is not alarmed yet by the slow growth nationwide (the target rate is 2%), it continues to monitor changes closely as inflation rates that are either too low or too high carry economic risks.



**Population Growth**

Job growth and other economic and lifestyle factors continued to make Texas, and specifically the Fort Worth area, a popular destination for new residents. In FY2013, *Forbes* ranked the City as the 6<sup>th</sup> fastest-growing city in the country, a trend that is expected to continue as other influencing factors continue to move in a positive direction. According to the magazine’s study, the City achieved this designation with a 14.3% population increase to 777,992 between 2007 (noted as the beginning of the recession) and 2012<sup>2</sup>.

According to recent research conducted by Vision North Texas, the DFW Metroplex is the fourth largest metropolitan area in the nation behind only New York, Los Angeles, and Chicago. Vision North Texas also suggested that “the region’s strong job market and international connectivity attract workers from all over the world. As long as the region’s economy remains strong, internal and external migration to the area is expected to continue.”

**Forecast**

The overall economic outlook for Fort Worth remains positive. Sales taxes have climbed steadily since the recession ended in late 2010. Declining unemployment rates and continued population growth suggest these trends should continue through the end of 2015. Existing households are likely to continue spending at current rates, while new residents will

<sup>1</sup> The Consumer Price Index (CPI) indicates the average price paid by households for a representative sample of goods and services.

<sup>2</sup> Population estimates based on U.S. Census Bureau numbers. The City of Fort Worth estimates its 2013 population at 767,560 based on data from the North Texas Council of Governments.

add to the City's sales tax base. Population growth and steady strides in the residential real estate market support improved property tax revenue in the future. The increasing volume of building permits increases the overall tax base. Demand for existing homes supports the slow but steady growth in values, which also yields more property tax revenues. Property tax revenue will be slower to materialize than sales taxes, as homes built in 2014 are added to the tax roll in 2015 and actually do not begin paying taxes until 2016. However, this revenue growth is more certain than other sources, as the lagging nature of the revenue buffers property tax revenue from short-term economic trends. Although the City faces budget challenges, current economic trends continue to offer reasons for optimism.

**FORT WORTH**





## POLICY ISSUES

This section provides an overview of issues for FY2015 that are expected to result in some level of budgetary and/or operational impact over the next one to five years. The issues listed are often in the preliminary or problem identification stage, could pose significant resource allocation challenges in the near future, and/or adequately addressing the issue will require some sort of City Council action/decision. While some of the issues may result in requests for funding, others may require setting broader policy to meet future or existing service needs or adjustments to service level expectations in the City of Fort Worth.

### AVIATION

**Meacham Airport Administration Building Renovation.** Complete design and begin construction in January 2015 on the \$17.2 million Meacham Airport Administration Building renovation project, with completion scheduled for May 2016. The Administration Building at Fort Worth Meacham International Airport was built in 1968. Other than a first floor addition in 1982, there have been no updates to the original structure. The renovation will remove the 1982 addition increasing the size of the apron. To make up for the loss of the 1982 addition, a third floor encompassing 23,000 square feet will be added. The lower level, currently used as basement space, has been designed to allow natural lighting on the east, south and north ends making the space more attractive for leasing. This renovation project will also address many deficiencies that include an outdated heating ventilation and air conditioning system, cooling towers that are under constant repair, lack of fire protection systems on the ground level and second floor, and Americans with Disabilities Act accessibility concerns.

**Spinks Airport Perimeter Road.** Complete design and begin construction in June 2015 on the \$3 million Spinks Airport perimeter road, with completion scheduled for April 2016. Currently, a gravel road exists that begins at the Air Traffic Control Tower and extends north connecting the Airport's east and west sides. This road is inadequate for most vehicles, notably fuel trucks that need to offload fuel to self-serve tanks on the east side of the airport. At present, drivers are required to contact Air Traffic Control and obtain permission to cross active runways. This is a safety concern recognized by the Texas Department of Transportation (TxDOT) and requires constant monitoring by Staff to ensure there will be no collisions on the runways. The new perimeter road will be a two lane concrete road of 1.3 miles in length and upon completion will eliminate the need for any vehicles to cross active runways. The road will also open up the northwest side of the airport for development.

### CITY ATTORNEY'S OFFICE

**Loss of Vacant Attorney and Support Staff Positions.** The City Attorney's Office held three positions frozen during FY2013 and FY2014, and held two additional positions open during FY2014 to create budget savings for the City. Three positions, including two prosecutor positions and one support staff position, will be eliminated in FY2015. All of these positions are vital to providing necessary legal services to the City. Eliminating prosecutor positions could hamper the ability to effectively prosecute cases under the current municipal court structure.

**Need for Additional Attorneys.** The \$1.16 million dollar bond program for the expansion of municipal court services was approved, and the new jury courtroom is expected to be ready in August 2015. This new courtroom will create the need for additional prosecutors to handle the expected increase in workload. There will also be a need for additional prosecutors over the next five years as the City's population grows and the number of courtrooms increases. Lack of additional prosecutors will delay, if not completely prevent, the opening of any additional satellite courts, which has been a goal of City Council. Due to the growth and increasing complexity of the issues facing the Police Department, it is anticipated that there will be a need for an additional police legal advisor with experience and expertise. Funding for succession planning will be crucial as several senior lawyers will be eligible for retirement in the near future.

**Need for Paralegals.** During the 2010 reorganization of the City Attorney's Office, two overage paralegal positions were authorized, but due to budget constraints these positions were not filled and subsequently were part of the City Attorney's Office reduction program for FY2011. The continued lack of paralegals creates time management and work productivity issues for the attorneys and should be reexamined as the City's budget improves.

**Existing Salary Inequities and Mid-Range Attorney Salary Deficiencies.** Support staff salaries are almost 13% under the market average and compensation inequities exist between current support staff with comparable experience. These factors make it difficult to retain and recruit experienced support staff. A second classification of legal secretary was requested, but that request was denied by the Human Resources Department. The second classification would have created promotional opportunities, but the denial of a second classification and ongoing budgetary concerns continue to inhibit management's ability to equalize pay. Based on responses from city attorneys across the country, starting salaries for attorneys appear to be competitive, but the lack of promotional opportunities and merit increases have put midrange attorney salaries behind other comparable cities. Salary issues will have to be addressed to avoid the loss of expertise, diversity and strong performers within the department.

**Case Management Software.** Pursuant to the City Council's direction to become more technology driven, the City Attorney's Office needs to purchase case management software in the near future which will benefit both litigation and transactional attorneys. Case management software will allow the organization and automation of cases, provide for a central repository for litigation documents and research, standardize case creation and tracking, provide deadline tracking, scheduling, ticklers (reminders) and manage electronic discovery. Research into software and licensing is on-going, and it is anticipated that an initial investment of \$30,000 - \$50,000 will be needed for an adequate number of user licenses and approximately \$10,000 annually for updates and maintenance fees.

**Need for an additional conference room and offices.** There is a constant need for network and audio and visual capabilities in a large conference room. Existing conference rooms are not large enough to support upgraded audio and visual equipment and attendees. Additionally, we have two unfilled attorney positions in our budget but do not have office space. There is one small conference room that could be converted to an office, but that leaves us short on conference rooms. Outside of this one possibility, there is no space for an additional office.

### **CITY SECRETARY'S OFFICE**

**Enterprise Information Management System (EIMS) and Staffing.** In FY2012, the City's Information Technology Solutions (ITS) Department identified reserve funds that provided for the purchase of software and professional services for the Laserfiche Electronic Document Management system for the City Secretary's Office. Initial funding for the system included the acquisition of 200 licenses that will provide use of the system by the City Secretary's Office, along with the Water, Police, Library and Human Resources Departments. However, continued funding is required for the eventual enterprise-wide deployment and continued support of the system. Incremental funding of approximately \$300,000 annually, for a total of \$1.2 million for the next four years, would be required to provide for a systematic funding and implementation process throughout all City departments. The expanded use of the system will necessitate the hiring of one additional Records Information Management (RIM) position to handle the increasing volume of electronic records that will be part of the EIMS system. This person will oversee the retention and disposition of the electronic records to ensure they are properly managed. This enterprise-wide coordination will greatly enhance information and process management, efficiency and collaboration across the organization.

**Restoration of City Council Minute Books.** Approximately 70 to 80 historical minute books need to be restored. Cost estimate for this project is \$120,000, which includes restoration of covers, de-acidification of pages and imaging of books. While imaging of the books is vital for research purposes, it would be in the best interest of the City to have the handwritten minutes transcribed into typed documents to make them searchable by City staff and interested residents.

**Granicus VoteCast for the Council Chamber.** Funding of this initiative would provide for an electronic voting system for the City Council and various boards, commissions and committees. This system would enhance the City's video streaming endeavor by providing for transparency in the voting process. It will also include the MinutesMaker software that provides automatic annotation into the Council minutes, thereby decreasing transcription challenges and improving accuracy. The automatic flow of information will help improve process efficiency and allow for the unquestionable credibility of the public record.

**Scanning Official Documents.** Additional funds are necessary for temporary labor for the scanning of official documents to make them easily accessible while reducing the volume of paper documents maintained on- and off-site. This initiative would eliminate the need to lease separate facilities to store the physical records, which currently includes 673 inactive record boxes. Temporary labor is significantly less than contractual and microfilming costs.

### **CODE COMPLIANCE**

**Mosquito Surveillance and Response.** The City has not funded mosquito surveillance and/or response capacity for several years. With the unprecedented levels of West Nile Virus reported in Fort Worth, Tarrant County and the Metroplex during 2012, there is a need to develop a sustainable plan for surveillance, prevention education, larviciding and adulticiding (spraying) should this level of disease return in subsequent years. Currently, the City has a professional services agreement with the University of North Texas Health Science Center to conduct mosquito surveillance. This service agreement is scheduled to be renewed in FY2015.

**Revenue Billing and Collection.** The Code Compliance Department currently has several legacy systems that inefficiently track accounts receivable for high weeds and grass, demolitions, boarding/securing, and nuisance abatements. This data will need a review for accuracy prior to the conversion to PeopleSoft (ERP Phase II) and interfaces with existing work order systems will need to be created. The end goal is to increase efficiency of accounts receivable, to reduce delinquent accounts and ensure receivables are properly tracked.

### **CODE COMPLIANCE/SOLID WASTE FUND**

**Addition of Two Drop-off Stations.** The City currently operates three drop-off stations where residents can dispose of trash, brush and recyclables. The existing stations are located at 2400 Brennan Avenue on the near north side, 5150 Martin Luther King Freeway in southeast Fort Worth and 6260 Old Hemphill Road in south Fort Worth. One additional drop-off station is being designed for construction to serve residents in the Alliance corridor area of far north Fort Worth. Construction will start in early FY2015. Future plans include construction of a drop-off station in west Fort Worth and an additional drop-off station in far east Fort Worth.

**Comprehensive Solid Waste Management Plan.** The practice of solid waste management in the United States has significantly changed over the past 20 years since the City's last solid waste management plan approved in 1995. In many cases, practices have caught up with or exceeded the forward thinking program that Fort Worth implemented in 2003. A long range management plan is needed to determine where Fort Worth needs to advance over the next 20 years to handle the waste generated by one of the fastest growing major cities in the United States in a sustainable manner. The department has hired a consultant to assist in the development of this long range plan, which is expected to be completed prior to the end of FY2016.

**Storm Debris Management Plan.** In conjunction with the Emergency Management Office, a formalized storm debris management plan needs to be developed. Handling debris following a significant storm event is very resource intensive (equipment, personnel and time) and extremely costly. A properly written Storm Debris Management Plan will help the City successfully navigate future debris collection, processing and disposal episodes efficiently and in a cost effective manner. This Storm Debris Management Plan will be done in conjunction with the Comprehensive Solid Waste Management Plan.

**One Call Customer Service System Staffing.** Over the past year, a study to review and research the need for a centralized call center, using 311 and a single 10-digit telephone number to absorb the city call centers has been conducted. An analysis of this study has been formulated to determine the cost, how and when the City should implement a centralized system. Once implemented as a citywide asset, additional staffing needs from the Code Compliance Department may be required to support this new service system.

## **EQUIPMENT SERVICES**

**Construction of a new Water Service Center.** The Water Service Center was constructed in 1969 with 11 service bays which are only adequate for providing support to a fleet of 200 pieces of equipment. Currently, 826 pieces of equipment are serviced by the Water Service Center. The recommendation from the City Manager's Office is that a new facility be built and paid for as a Water Capital Project with an estimated cost of \$7.2 million. The new Water Service Center includes a total of 22 bays. The new facility would require an additional 7.0 FTE to maintain acceptable service levels that are already strained by limited space and age of the City fleet and to provide for a second shift to respond to after hours' repairs. This item won citizen approval as Proposition Six in the City's 2014 Bond Program on May 10, 2014. The design phase will be completed in FY2015.

**Fuel Management System Conversion.** The Equipment Services Department currently uses some fuel management systems that are at end of life. This system is needed to replace the Megatronics system and some manual sites. The cost for a replacement system is under review as the scope of the project recently changed. A Request for Proposal (RFP) for a new fuel management system was issued on July 10, 2013. The bids were reviewed in the summer of 2014, however, City Management decided to reevaluate the scope of the proposal before selecting a vendor. New bids will be obtained from the seven vendors based upon the new scope of the project.

## **FINANCIAL MANAGEMENT SERVICES**

**Enterprise Resource Planning (ERP) Phase II Implementation.** The City is in the midst of moving from multiple fragmented systems to an integrated business management system or ERP software. The transition from decades old systems to a true ERP system requires a hard look at current processes. Implementation presents an opportunity to reengineer and update business processes across the organization. Change management organizationally requires ongoing effective communication and training with stakeholders to align stakeholders in the overall strategic direction of the organization.

**Revenue Collection and Diversification.** The City utilizes a decentralized system to collect revenues included within the annual financial plan and budget. As a result, different operating procedures and practices are deployed by different business units. The time has come for the City to take a look at our revenues and collection policies and practices to ensure collection rates are commensurate with industry best practices. In addition, the City needs to complete a review of available revenue sources and combinations of revenues starting with the determination of what the City is eligible to collect under Texas state law. Developing new sustainable revenue streams will help to withstand fluctuations in property tax and sales tax.

## **FIRE**

**Additional fire stations in rapidly expanding areas of the City.** Response times remain a challenge in some outer-portions of the city limits where population growth is occurring. Some areas of far north Fort Worth and new developments along the Chisolm Trail Parkway in the southwest will remain priorities for future expansion of services.

**Replacement of aging fire stations.** Several of the department's 42 existing fire stations were constructed in the 1960's. As these facilities reach 50 years of age, maintenance costs and an inability to accommodate new equipment and apparatus sizes and weights pose challenges.

**Consideration of mandating 10-year smoke detectors in City ordinances.** Newer technologies and advancements in smoke detectors have increased the effectiveness of these fire prevention tools. In an effort to prevent fire injuries and fatalities, consideration will be given to changing existing ordinance language to require 10-year smoke detectors where smoke detectors are currently required. The new devices are more costly, yet significantly more effective, than what is currently required.

## **HOUSING AND ECONOMIC DEVELOPMENT**

**Reorganization of the Housing & Community Development Division.** For FY2015, the department's staffing increased by five positions. The addition of these positions will allow for a reorganization of the Housing & Community Development Division to better segregate and align work assignments based on capacity. This reorganization should improve customer service response to community development initiatives and land sales.

**Update of the Directions Home Plan.** The department will be conducting an update of the City's plan to end homelessness, *Directions Home*. The process to update the plan will be done over several months and include a wide variety of stakeholders. The outcome from this process may create a variety of potential changes that could lead to new priorities related to the City's efforts in dealing with homelessness.

## **HUMAN RESOURCES**

**Meet and Confer and Collective Bargaining.** A new contract was implemented in FY2013 with the Fort Worth Police Officers Association. The Firefighter Collective Bargaining Agreement with the Fort Worth Professional Firefighters Association, IAFF Local 440, expired on Sep. 30, 2013 and remained in effect during the "evergreen" period through September 30, 2014. Negotiations between the Fort Worth Professional Firefighters Association and the City began in November 2012, with a final deal authorized by the City Council on October 21, 2014. As a result of this agreement, the City Council took action in late October 2014 to amend the FY2015 Adopted Budget to include \$3.96 million to fund additional compensation costs related to the agreement. These contracts will result in additional costs for the terms of the contracts and beyond. Additional resources may be required to monitor the contracts and respond to any grievances or litigation that may result from the implementation of the contracts.

## **INFORMATION TECHNOLOGY SOLUTIONS**

**New Telephone System.** The City's existing phone system is at the end of its life and no longer vendor supported. This initiative is planned to begin in FY2015. The estimate for a new system is \$6 million. The Information Solutions Fund's fund balance is planned to support this initiative.

**Customer Relationship Management (CRM) System.** A CRM system, such as 311/single number or similar call system will need further research and analyses soon, along with its electronic version via social media, web site and other applications. This focuses a new emphasis on customer service, especially to provide citizens an easy to remember number when calling the City for assistance. CRM also includes on-line and new media methods of communicating with City government, which again is a new focus of management. The cost estimate for this program is unknown.

**High Speed Fiber Network.** As technology and systems advance, a fast reliable network becomes more critical. City departments working together can collaborate on solutions to support requirements such as cameras, traffic management, and City IT network to achieve the best efficiencies and cost savings. Design for this solution will likely include City-owned fiber, as well as vendor provided communications services. This initiative will begin in FY2015/2016. It would be a multi-year initiative that could include capital costs in the range of \$25 million to \$50 million.

**Public Safety Replacement/New Technologies.** Public Safety will need software licensing upgrades, such as for call recording, ticket writers, and fire station alerting systems. A preliminary cost estimate is over \$1 million to complete a replacement/new technologies program.

**Enterprise Resource Planning (ERP) Phase I.** A software upgrade for the Human Resources/Payroll system will be required in FY2016. In order to accomplish this, the department will submit a program improvement decision package as part of its FY2016 budget request. Upgrades are part of the normal maintenance and use process of the software, which must be periodically upgraded to stay on a version that is supported by the vendor.

**New Digital Radio System.** The City's public safety and public works communications system supports City departments and all critical communication for emergency responders. The new system will require software maintenance/support that did not exist in the previous system. Additionally, manufacturer support will likely be required for hardware maintenance on the new system. A preliminary cost for the required maintenance to meet federal compliance and regulations is estimated to be \$1 million to \$3 million or more annually beginning in FY2016.

## **LIBRARY**

**Collection Demands.** As Fort Worth continues to grow, the demand for up-to-date materials that are available in a variety of formats grows. Funds for material collections have not increased to meet this demand. The Fort Worth Library's materials budget is below average among U.S. libraries serving populations of 500,000 to 999,000, ranking 36<sup>th</sup> out of 53 libraries. As residents acquire smart phones, tablets and e-readers, their demand for downloadable books, music and video has increased dramatically. Publishers charge libraries three to five times more than standard consumer retail prices for these new e-formats. Meeting demand for these new downloadable formats places additional strain on the budget. An estimated additional \$500,000 is needed annually to absorb the costs of these new formats without seriously affecting the library's ability to continue providing books and other traditional, heavily-used materials.

**Facilities/Maintenance Needs.** While structurally sound, existing library facilities continue to have ongoing maintenance, repair and renovation needs. A number of the branch libraries are badly in need of re-carpeting, painting and other cosmetic maintenance. Signage is also inadequate. Older facilities have significant problems with mechanical systems and inadequate electrical, telecommunication and network capabilities, which hamper the Library's transition to 21<sup>st</sup> century library services. Studies done in conjunction with the Library System Master Plan, *20/20 Vision*, approved by Council in 2011, found that most library users are within an eight-minute drive from their library. Residents in far north, far west, and far southwest Fort Worth, and several pockets inside Loop 820 do not have equitable access to library services. Additional facilities recommended in the Library System Master Plan would address these underserved areas of the City. The new libraries in the far north and southeast portions of the City were approved in the 2014 bond package and will address some (but not all) of these issues. Ongoing operational costs for the two facilities approved in the 2014 bond election will place an additional burden on the General Fund.

**Central Library Utilization.** Although in a good location, the Central Library is underutilized due to its poor street presence, perceived inadequate parking, and poor space layout and utilization. It is a large facility and basic maintenance items such as carpet replacement, which has not been done since 1995, are expensive. As the local neighborhood library for downtown workers, businesses and residents, it needs to make its most highly used services and materials more convenient to those entering the facility. Recommendations from Downtown Fort Worth, Inc.'s unfunded 3rd Street Plan address some of the street presence issues. The unfunded Library System Master Plan, *20/20 Vision Master Plan*, as recommended to the Council for consideration and approved by the Library Advisory Board, outlines recommended space layout and utilization improvements and estimated costs.

**Technology Upgrades.** In order to adapt to the growing use of mobile technology and bring your own devices (BYOD), the Library is seeing an increased demand on its broadband capacity and speed. Additional resources will be needed to keep up with the ever-increasing need to expand our technology infrastructure.

## **MUNICIPAL COURT**

**Lake Worth Patrol.** Over the years, the Lake Worth Trust Fund revenue has decreased due to the loss of lease opportunities resulting from the sale of properties around the lake. As a result, the fund no longer fully supports the lake patrol operations of six marshals and vehicles. Due to the reduced funding, staffing levels were reduced to three marshals in FY2012. With regards to the ongoing lake patrol operations, several options have been explored, including transferring operational control to the Police Department; however the increased cost associated with staffing the lake patrol with police officers rather than marshals is thought to be cost prohibitive. Due to the increased activity around the lake, there is a concern that the current operation is not adequate to service this area. The Lake Worth Patrol currently utilizes two boats to patrol the lake. Both pieces of equipment are critical and need to be replaced due to depreciation over the years. Consideration must be given to the adequate level of security needed and a permanent funding source must be identified. This will provide significant progress towards establishing a predictable, perpetuating presence at Lake Worth.

**Marshal Fleet.** The Marshal fleet is aged, and the majority of vehicles have high mileage. Vehicles funded through the General Fund are held to certain replacement criterion that leads to Marshal vehicles being kept in service past customary limits for front line law enforcement vehicles. Having vehicles in service past these limits increases repair and maintenance costs and produces dependability concerns. The Marshal Division needs to have the ability to replace vehicles before their operation becomes unreasonably expensive. The Marshal Division vehicles should be exempt from the standard vehicle replacement criteria. This would allow for earlier replacement of vehicles, reduce operational cost and increase dependability. A large number of law enforcement agencies across the country adhere to programs that remove vehicles from front line service at 100,000 miles. The Fort Worth Police Department uses such a model. The majority of Marshal Division vehicles are front line vehicles and the fleet should be managed as such. The fleet consists of 26 vehicles; and of those 26 vehicles, 11 have over 100,000 miles and an additional three have over 90,000 miles. A solid commitment to revise the criterion for Marshal vehicles in future budget years would enable the Marshal Division to reduce the average age and mileage of its fleet; thereby reducing annual operating expenses.

**Enhanced Accessibility (Virtual Court).** The Court is currently exploring technology-related enhancements to provide greater accessibility for citizens to resolve their citations. This initiative is known as "Video Court". The concept is currently being utilized in the City of San Antonio and involves the use of a remotely located kiosk, with audio and video screen capability, to provide real time capability to contact a clerk and judge at a current court location. The defendant would be able to speak to a clerk and judge to resolve citations without having to travel to a courthouse. This initiative has the potential to reduce foot traffic and mail at the current public service locations while providing increased accessibility to Court services. As a part of the 2014 Bond Program, a video court kiosk solution was approved for the proposed North Library facility.

**Case Management System Replacement.** Over the last couple years, the Court has been preparing to replace its current case management system (CMS), CourtView. Municipal Court employees participated in focus groups and worked with a consultant to develop business/technical requirements and an assessment of the department's needs. Those requirements became the foundation for the department to solicit proposals from prospective vendors in the CMS community. Based on this foundation, an evaluation committee reviewed and observed several software solutions. The Court is currently at the end of the procurement process for a new case management system that will further enhance the operations and functions of the department. However, the overall funding for the new Case Management System could pose a significant resource allocation for years to come. The new system will require annual operating costs that will exceed the projected revenue for the Municipal Court Technology Project Fund. A stable and recurring funding source must be identified.

## **PARKS AND COMMUNITY SERVICES**

**Growth and Annexation Impacts.** Growth of the city in new developing areas located further away from existing infrastructure, operational support and services continues to place increased demands on the

City resources. As budget dollars are directed to these new areas, a greater burden is put on the operations and maintenance activities in older, central city areas where much of the infrastructure has exceeded its useful life. This dynamic will continue to increase the need for additional funding and facilities.

**Increases in Park Units, Acreage and Landscaped Areas.** . As a result of the 2000 Neighborhood and Community Park Dedication Policy, fully-developed parks are coming online requiring immediate services in developing areas. Since 2000, the City has acquired over 1,540 acres of new parkland. Due to city growth over the last decade, there will be a continued need for both neighborhood and community parks in underserved areas in accordance with the Park, Recreation and Open Space Master Plan. Additional park acreage annual maintenance is currently estimated at \$3,300 to \$5,000 per acre for undeveloped/developed parkland resulting in a need to increase total operating expenses accordingly. Funding will be needed for park/athletic field staff and maintenance facilities to increase efficiency and meet current standards. All park district operation compounds are located inside Loop 820. Parks in “outlying areas” currently require an approximate 30-minute drive to reach. Although contract maintenance is the primary source for the delivery of new services, to be fully effective, a diversified operations and management strategy is necessary including the use of various internal staff hired to address these needs. As construction of landscaped streetscapes, roundabouts, and medians occur, significant resource allocations will be needed for on-going operating costs and maintenance of these investments and these costs will vary depending upon the design of the landscaping and plant material selected.

**Contractual Zoo Management.** The renewal agreement with the Fort Worth Zoological Association for the provision of management services and oversight of the operations of the Fort Worth Zoo approved May 4, 2010, includes incremental increases to the base contract fee for the first five years of the agreement, plus an annual adjustment for the Consumer Price Index. The fifth and remaining incremental increase for FY2015 is \$1 million. The contract has a 20-year term, beginning October 1, 2010 and expiring September 30, 2030.

**City of Fort Worth Aquatics Program.** In accordance with the *City-wide Aquatic Master Plan* amended in March 2012, the ground work for a long-term comprehensive approach to replace existing facilities which have exhausted their useful life has been laid. The 5- to 10-year plan calls for construction of five enhanced neighborhood family aquatic centers, one in each sector of the city. These contemporary designed facilities would encompass 25,000 square feet of full-service facilities in an accelerated manner. Capital funds for design and construction require allocation; and, once complete, operating dollars will be necessary to service and program these facilities, which most likely will rely on a subsidy for sustainability and affordability. The Marine Enhanced Neighborhood and Family Aquatic Center was built and opened in FY2013. The Forest Park Swimming Pool re-opened in FY2013. The demolition of the remaining five out-of service pools, ranging in age of 54 to 88 years is a critical element of the master plan with funding provided in FY2015.

**Addition of Community Centers.** The 2004 Capital Improvement Program (CIP) allocated \$7.5 million for the design and construction of three community centers. The Northpark Community Center was constructed in partnership with the YMCA and opened in 2008. It is located in the northern area of the City and is operated under contract with the YMCA. The Chisholm Trail Community Center, opened March 1, 2014. The south central area has been designated for the third community center, to be known as the Victory Forest Community Center, which is scheduled to come online in FY2016. The remaining facility will require funding for initial costs to open including furniture, supplies and equipment and thereafter, on-going funding to maintain programs and operations. On May 10, 2014, the voters of Fort Worth approved \$31.4 million in bond funds for the Parks and Community Services Department. Proposition Two includes community center expansions, athletic field complex development and phase one development of community parks. All of these improvements will result in additional on-going operating costs to ensure the sustainability of these capital improvements.



## **PARKS AND COMMUNITY SERVICES/GOLF FUND**

**Municipal Golf Fund.** The Parks and Community Services Department conducted an analysis in conjunction with the Golf Advisory Committee and the Parks and Community Services Advisory Board to formulate a program policy recommendation for consideration by the City Council on the future management and operational model for the City's four golf facilities. The recommended program policy will continue to focus on equity, access and affordability while continuing to provide the public with optimum playing conditions and the highest level of customer service. Beginning in FY2015, the Municipal Golf Enterprise Fund will shift to a Special Revenue Fund program operating on a 20% subsidy rate.

**Rockwood Golf Course Infrastructure.** Rockwood Golf Course, which was built in 1938, has exceeded its useful life. The aging infrastructure puts the course at a considerable disadvantage and course conditions have become exceedingly uneconomical to maintain due to outdated turf grasses, inadequate drainage systems and an inefficient irrigation system. The resulting conditions are not conducive to providing the acceptable level of product which is expected in today's competitive market. The need for a policy decision related to re-investment in the infrastructure has reached a critical juncture with respect to the sustainability of this physical asset. The initial step in this re-investment initiative was taken with the allocation of \$2 million in the 2014 Bond Program. It is anticipated that the golf course will undergo renovations in FY2016. Funding for a new pro shop, cart, storage and maintenance facility remains pending.

## **PLANNING AND DEVELOPMENT**

**Planning and Development Activities.** Several years ago, the City experienced a period of unprecedented growth and staff was unable to adequately service the demand. Service delivery times were high for customer service, inspections and plan reviews. Following input from the development community, the Development division underwent a series of changes in an attempt to improve the quality and speed of its service delivery. These changes included office renovations, implementation of many new policies and practices and an increase in the number of approved positions assigned to various Development sections. At the same time these improvements were being made, national and local development activity waned due to the nation's economic difficulties. Development activity has since stabilized and we have experienced mild growth in permitting and plan review activity. Resources have been allocated to ensure timely responses to citizens and developers and the department continues to work with stakeholders to improve and enhance development process improvements and customer service delivery.

## **POLICE**

**Staffing.** Service delivery requires adequate staffing throughout the department, including sworn and civilian personnel. Creating a succession plan to accommodate expected retirements of sworn personnel is critical to maintaining optimal operating efficiencies. The Police Executive Research Forum conducted a staffing study to examine existing staffing levels and efficiencies throughout the department. The study should be finalized in October or November of 2014.

**Intelligence-Led Policing.** FWPD's ability to respond to emerging crime trends, such as cybercrimes and economic crimes, requires significant resources and up-to-date technology and equipment. The rapid development of technology-based applications within law enforcement will achieve the fastest growth in history in the next several years. It will be difficult for the police department to keep up with technology demands without additional resources.

**Facility Improvements.** FWPD has nearly 40 facilities that are used for a variety of functions. Half of these facilities are leased, and the other half are City-owned. Short-term facility needs include renovations to the KXAS/Channel 5 building, reducing the number of leased facilities, determining new locations for several units due to the potential sale of 350 West Belknap Street, and other improvements to facilities that have exceeded capacity. A new facility in far north Fort Worth is necessary to accommodate a future Sixth Patrol Division. As the city continues to grow and new development

continues in far north Fort Worth, a Sixth Patrol Division is necessary to address the needs of the expanding region. Call response times are higher in the far north area of the city than other areas. A new Patrol Division facility will require the need for associated resources. A Strategic Facility Plan is currently being developed and should be complete by the end of calendar year 2014.

### **TRANSPORTATION AND PUBLIC WORKS**

**Traffic Management.** Current funding levels are approximately 20% of the required funding need to establish adequate preventive maintenance programs to keep the City's traffic safety infrastructure (streetlights, traffic signals, traffic signs, pavement markings, railroad crossing safety devices, and intelligent transportation systems) performing at industry standards.

**Street Infrastructure Performance.** The goal of the Major Street Maintenance Program is to maintain the street network at a service level of Pavement Quality Index 7, on a scale of 0 (poor) to 10 (excellent). This requires \$24 million annually. The projected FY2015 budget of \$9.5 million leaves a \$14.5 million funding gap. The goal of the Bridge Program is to maintain bridges at a rating of 6 on a scale of 0 (poor) to 9 (excellent). To achieve this goal, \$2.5 million is needed annually. The current budget of \$2.2 million leaves a funding gap of \$300,000. In FY2015, \$2.2 million in additional funding will be needed to add one concrete crew and one bridge maintenance crew.

### **TRANSPORTATION AND PUBLIC WORKS/ENVIRONMENTAL PROTECTION FUND**

**Changing State and Federal Environmental Mandates/Clean Air Act Compliance Requirements.** North Texas is currently in nonattainment for ozone by National Ambient Air Quality Standards. The existing standard, revised in 2008 to 75 parts-per-billion (ppb) from 85 ppb, has resulted in the need for implementation of additional control measures. The Environmental Protection Agency is currently considering a further reduction to between 60 and 70 ppb. Potential control measures that may be enacted and affect the City of Fort Worth operations include, but may not be limited to, regional policies and partnerships, the institution of fees and fines, an independent enforcement situation, and/or other tactics to limit or reduce ozone precursor emission production. Costs associated with these requirements cannot be determined until the Clean Air Steering Committee completes control measures anticipated for the new State Implementation Plan (SIP) to improve air quality in the Dallas-Fort Worth (DFW) area and meet the requirements of the Federal Clean Air Act. Additional costs may also be associated with the U.S. Supreme Court decision regarding cross-state carbon dioxide emissions, especially from coal-fired plants.

**Sustainability.** Sustainability is a broad term used to define a business practice wherein an organization's environmental "footprint" is defined and policies and measures are implemented to minimize or eliminate this impact. Sustainability issues potentially include, but are not limited to, the minimization of the City's waste stream, implementation and enforcement of a clean fleet policy, the application of smart growth and resource conservation programs, and green economic development models. Sustainability continues to drive compliance and development issues. As the City looks to implement the recommendations of the City's Sustainability Task Force, in addition to required state and federal resource conservation and preservation rules, increased effort will be required to ensure that appropriate evaluation, reductions, and compliance measures are being recorded in the public, private, and commercial sectors. No cost estimate has been determined at this time.

### **TRANSPORTATION AND PUBLIC WORKS/STORMWATER UTILITY**

**Capital Improvement Program.** There were 172 areas identified throughout the City that required critically needed capital improvements to address severe drainage problems. Since the Stormwater Utility was established in 2006, 70 of these areas have been addressed. Completed improvements resulted in 32 roadways improved, 150,000+ traffic vehicles per day protected from flooding, 320 properties protected from flooding, and 20 lane miles of roadways rebuilt by these projects. There are 19 areas with capital improvement projects in progress, and improvements for 15 areas are funded with the FY2014 bond package. Improvements for 68 areas requiring critical Stormwater capital improvements are

unfunded with an estimated cost of \$300 million. Additional Stormwater Utility revenue will need to be generated and/or alternative funding sources identified to continue making steady progress addressing the major deficiencies in the City's drainage system. Additionally, correcting flooding problems in the numerous older, fully-developed sections of the City is going to be cost prohibitive using current standards and conventional construction (individual projects can cost \$50 to \$100 million). The Stormwater Utility is in the process of developing a strategy for approaching such issues that will be used to guide the prioritization of projects and the framework for developing implementable solutions.

**Water Quality Protection.** The emphasis on integrating water quality in flood control projects will increase in FY2015. Two primary drivers of this are the Environmental Protection Agency and the Trinity River Vision Authority. The Environmental Protection Agency will place emphasis on stormwater treatment with green infrastructure approaches, watershed based coordination of permitted discharges, and treatment requirements on development. The Trinity River Vision project will increase the need for point and non-point source best management practices (BMPs) in critical drainage areas. Temporary BMPs during construction will be a growing concern for all departments implementing capital projects or participating in developer projects.

**Federal Flood Insurance Reform.** Recent revisions to the National Flood Insurance Program (NFIP) may result in increased demand for resolutions to potential flooding problems in these areas, from home buy-outs to structural improvement projects. The NFIP began to be phased into existing flood insurance policies in 2013. Affordable flood insurance is available to all residents of Fort Worth because the City has participated in the NFIP since 1980. The Stormwater Utility's Floodplain Management Program has enhanced the level of participation in the NFIP through the Community Rating System (CRS) and has improved the City's rating to a Level 8 Community under CRS. This improved rating has resulted in a 10% reduction in the flood insurance premiums for residents with policies within mapped floodplains throughout the City. Among the 2012 revisions to the NFIP is the requirement to revise flood insurance premiums to match actuarial rates based upon the risk of flooding. Actuarially-based flood insurance premiums are significantly higher than the NFIP discounted rates, and the difference in premiums is planned to be incrementally phased into affected policies over the next four years. The increased premiums placed on mortgages in floodplains will significantly impact annual expenses for those residents and properties. The demand from citizens for resolutions of potential flooding problems may increase due to the direct financial impact of NFIP and flood insurance premiums.

**Development Review Activities.** Economic recovery has spurred significant growth of development activities resulting in increased demands for review of new development projects for compliance with City drainage standards. Working with the development community, the Stormwater division has undergone a series of changes in an attempt to improve the quality and speed of its service delivery to ensure timely responses to citizens and developers. These changes have included: a review of drainage requirements and the review process to improve efficiency while ensuring that an adequate level of review is conducted to keep new development projects from creating new drainage problems; additional staffing, thereby increasing the reviewers and dedicating a manager to development review; and supplementing staffing with contractual development design review services to handle peak workload demands. The continued need for contractual resources is anticipated through FY2015 to ensure timely reviews.

**Stormwater Infrastructure Management.** Approximately 67% of the Fund's operational budget provides ongoing infrastructure system maintenance and support for infrastructure rehabilitation or capital improvements. Maintenance includes inlet inspection and cleaning, storm drainage system and pipe repair, mowing and vegetation management for channels and rehabilitation of degraded channels. The City's Stormwater infrastructure system continues to grow from new development, City road and drainage projects, and annexations. Funding requirements are increasing for ongoing maintenance of aging and additional infrastructure. Current funding levels are still almost exclusively reactive for 920 miles of pipe with 30% of pipes over 50 years old. Funding allows annual maintenance on only 20% of the over 35,000 inlets in the inventory. Through recent accomplishments, the Stormwater Utility is working toward effective prioritization of maintenance projects and strategic allocation of resources.

## **WATER DEPARTMENT**

**Water Supply.** The Tarrant Regional Water District (TRWD) is the exclusive provider of raw water to the City of Fort Worth and its wholesale water customers. The rate charged by TRWD for raw water is projected to increase by more than 75% over the next 10 years. The primary driver of this rate increase is the cost of the Integrated Pipeline project, which will transport additional water from the Cedar Creek and Richland Chambers Reservoirs to Tarrant County by 2020 to support regional community and economic growth. This significant increase will continue to place upward pressure on the water rates Fort Worth charges its retail and wholesale customers over the next 10 years.

**Biosolids.** The Village Creek Water Reclamation Facility has been treating and land applying Class A Biosolids since 1995. Each year, an average of 100 dry tons per day is dewatered, lime stabilized, transported and applied to pastures within a nine county area adjacent to Tarrant County. Since 1995, populations in the rural areas have been increasing, thereby creating impact issues related to biosolids land application. Odor complaints to the Texas Commission on Environmental Quality (TCEQ) have initiated a rule making process to the existing biosolids treatment and application regulations. The impact of these rule changes will require a re-evaluation of the biosolids program's treatment, dewatering and land application processes. It is expected that changes to the existing program will increase the biosolids costs by as much as 50% to 100%.

**Water Condition Assessment Program.** As part of the department's asset management program, the department is implementing a Water Condition Assessment Program for the water distribution system in FY2015. The program includes large main leak detection and condition assessment, as well risk based ranking of all pipe segments to enhance water conservation and more efficiently target renewal and repair expenditures. Proactively identifying leaks on large distribution mains will conserve water and support repairs prior to development of costly breaks, which often include property damage and disruption of public water supply. Data-based condition assessment and ranking of pipe segments will support more efficiently targeted water main repairs and renewal expenditures. In turn, these efforts will improve distribution system integrity and water conservation by reducing the number of main breaks and leaks per 100 miles of pipe. Funding in FY2015 will begin the implementation of this new program. Additional funding in future years may be desirable to further advance the benefits of the program.

**Utility-wide Asset Management Program Enhancements.** Based on the implementation plan developed in FY2014, the department plans to develop and implement a coordinated program that will enhance operations by unifying software platforms that will allow for more cohesive tracking of maintenance, collection of historical data, and reporting on assets. Consolidating to one asset management system for Field Operations and the Water Production and Reclamation plants leverages the existing investment the Utility has made in its asset management system, as well as provides a more cohesive view of historical data for analysis of financial, operational, and other data. The enhancements will result in a department-wide asset management methodology that will create a common platform for evidence-based capital project benefit analysis and prioritization. Future funding will be necessary to realize the full benefit of a utility-wide asset management program.

**Municipal Utility Districts.** A municipal utility district (MUD) is a political subdivision of the State of Texas authorized by the TCEQ to provide water, sewage, drainage and other services within the MUD boundaries. MUDs are an infrastructure financing system used to lower the lot cost and provide a way for developers to recover extensive infrastructure capital costs through ad valorem taxes. As MUD petitions increase with a more robust economy, the department can leverage MUD developers' desire for Fort Worth's water and sewer service to require other types of essential services (e.g., roadway, drainage and other district services) that are consistent with the City's Comprehensive Plan. These negotiations can include assessing the feasibility and desirability of using public-private partnerships to extend water and sewer service within the extraterritorial jurisdiction consistent with Fort Worth's Comprehensive Water and Wastewater Master Plans. The assessment would include an increase in the capital and operating costs due to accelerating the infrastructure investment in advance of the planned timeframe.

ORDINANCE NO. 21457-09-2014

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH DEPARTMENT, DIVISION, AND OFFICE OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FORT WORTH FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015, AND APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH ESTIMATE, INCLUDING AN APPROPRIATION OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENT ON OUTSTANDING GENERAL INDEBTEDNESS; AND AUTHORIZING THE DIRECTOR OF FINANCIAL MANAGEMENT SERVICES DEPARTMENT / CHIEF FINANCIAL OFFICER TO MAKE CERTAIN TRANSFERS AND ALLOCATIONS UP TO BUDGETED AMOUNTS; AND RATIFYING CITY-COUNCIL-APPROVED APPROPRIATION ORDINANCES EFFECTING THIS BUDGET; AND INCORPORATING THE BUDGET ON FILE WITH THE CITY SECRETARY AS REVISED BY CITY COUNCIL; AND PROHIBITING THE EXPENDING, OBLIGATING, OR COMMITTING OF FUNDS IN EXCESS OF APPROPRIATIONS OR ACTUAL AVAILABLE RESOURCES; AND ESTABLISHING A LEGAL LEVEL OF CONTROL; AND PROVIDING FOR PUBLIC HEARINGS ON THIS ORDINANCE BEFORE THE ENTIRE CITY COUNCIL SITTING AS A COMMITTEE OF THE WHOLE; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That appropriation for the ensuing fiscal year beginning October 1, 2014 and ending September 30, 2015, for the different funds, departments and purposes of the City of Fort Worth be fixed and determined as follows:

**I. GLOSSARY**

Attached as Addendum A, and made a part of this ordinance by incorporation, is a Glossary defining terminology used in this ordinance to describe categories of funds, revenues and appropriations.

**GOVERNMENTAL FUNDS**

**GENERAL FUND**

**II. GENERAL FUND**

The General Fund is used to manage funds from ad valorem property taxes, general-use sales taxes, and transfers from other City funds. The General Fund shall be provided with such revenue as may be secured from tax revenues and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the General Fund, as provided in the budget of the City Manager, which includes a total General Fund appropriation of \$589,750,930.

E-3

General Fund

Projected Beginning Fund Balance:	\$73,267,221
<b>Revenues:</b>	
Property Tax	\$308,873,881
Sales Tax	\$126,013,570
Other Local Taxes	\$8,735,302
Licenses and Permits	\$47,400,951
Fines and Forfeitures	\$17,930,692
Use of Money and Property	\$4,548,360
Revenue from Other Agencies	\$903,587
Services Charges	\$27,465,939
Transfers	\$41,845,997
Other Revenue	\$1,923,289
<b>Total Revenues without use of fund balance</b>	<b>\$585,641,568</b>
Use of fund balance	\$4,109,362
<b>Total Revenues</b>	<b>\$589,750,930</b>
<b>Appropriations:</b>	
City Attorney's Office	\$6,367,787
City Auditor's Office	\$1,628,112
City Manager's Office	\$7,898,325
City Secretary's Office	\$1,093,268
Code Compliance	\$18,902,483
Financial Management Services	\$9,935,655
Fire	\$118,688,490
Housing and Economic Development	\$5,761,743
Human Resources	\$3,460,499
Library	\$19,186,939
Municipal Court	\$17,388,055
Non-Departmental	\$72,665,025
Parks and Community Services	\$44,358,087
Planning and Development	\$11,553,018
Police	\$204,606,000
Transportation and Public Works	\$46,257,444
<b>Total appropriations without contribution to fund balance</b>	<b>\$589,750,930</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$589,750,930</b>
Projected Ending Fund Balance:	\$69,157,859

## SPECIAL REVENUE FUNDS

### III. CRIME CONTROL AND PREVENTION DISTRICT FUND

The Crime Control and Prevention District (CCPD) Fund is used to manage funds generated from a special dedicated sales tax, which may be used to fund specific programs aimed at crime reduction, control, and prevention. The Crime Control and Prevention District Fund shall be provided with such revenue as shall be approved by the board of the Fort Worth Crime Control and Prevention District to be used for all lawful purposes as specified by the Fort Worth Crime Control and Prevention District and as provided in the budget of the City Manager, which includes a total Crime Control and Prevention District Fund appropriation of \$64,757,833.

Projected Beginning Fund Balance:	\$24,632,691
<b>Revenues:</b>	
Sales Tax	\$58,227,401
Use of Money and Property	\$251,258
Revenue from Other Agencies	\$4,388,229
Other Revenue	\$19,294
<b>Total Revenues without use of fund balance</b>	<b>\$62,886,182</b>
Use of fund balance	\$1,871,651
<b>Total Revenues</b>	<b>\$64,757,833</b>
 <b>Appropriations:</b>	
Parks and Community Services	\$1,847,047
Police	\$62,910,786
<b>Total appropriations without contribution to fund balance</b>	<b>\$64,757,833</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$64,757,833</b>
Projected Ending Fund Balance:	\$22,761,040



## IV. CULTURE AND TOURISM FUND

The Culture and Tourism Fund is used to manage funds generated from the City's hotel and motel occupancy tax and from operation of the City's public venues. The Culture and Tourism Fund shall be provided with such revenue as may be secured from the Hotel/Motel Occupancy Tax and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Culture and Tourism Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Culture and Tourism Fund appropriation of \$37,853,411.

Projected Beginning Fund Balance:	\$12,439,440
<b>Revenues:</b>	
Other Local Taxes (Hotel/Motel Occupancy Tax)	\$23,017,016
Other Local Taxes (DFW Car Rental Revenue Tax)	\$4,800,000
Use of Money and Property	\$8,505,538
Transfers	\$1,495,857
Other Revenue	\$35,000
<b>Total Revenues without use of fund balance</b>	<b>\$37,853,411</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$37,853,411</b>
<b>Appropriations:</b>	
Public Events	\$29,820,687
Debt Service	
Principal	\$5,330,000
Interest	\$2,702,724
<b>Total appropriations without contribution to fund balance</b>	<b>\$37,853,411</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$37,853,411</b>
Projected Ending Fund Balance:	\$12,439,440

V. SPECIAL TRUST FUND

The Special Trust Fund is used to manage funds generated from donations, contributions, and gifts from entities, groups, organizations or outside sources. The Special Trust Fund shall be provided with such revenue as may be secured from donations, contributions, and gifts and shall be used to meet the requirements specified for the recipient departments in the budget of the City Manager, which includes a total Special Trust Fund estimated appropriation of \$7,540,257.

Projected Beginning Fund Balance:	\$0
<b>Revenues:</b>	
Other Revenue	\$7,540,257
<b>Total Revenues without use of fund balance</b>	<u>\$7,540,257</u>
Use of fund balance	\$0
<b>Total Revenues</b>	<u>\$7,540,257</u>
<b>Appropriations:</b>	
Transfers Out	\$7,540,257
<b>Total appropriations without contribution to fund balance</b>	<u>\$7,540,257</u>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<u>\$7,540,257</u>
Projected Ending Fund Balance:	\$0

Attached as Addendum B, and made a part of this ordinance by incorporation, is a “List of Anticipated and Potential Donors,” describing funding included above and characterized as donations.

VI. ENVIRONMENTAL PROTECTION FUND

The Environmental Protection Fund is used to manage funds generated from the City’s environmental protection fee, which are used to ensure state and federally mandated environmental standards throughout the city are met. The Environmental Protection Fund shall be provided with such revenue as may be secured from the City’s environmental protection fee and other such sources as may become available from environmental projects, and such money shall be used to meet the requirements of the Environmental Protection Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Environmental Protection Fund appropriation of \$4,771,090.

Projected Beginning Fund Balance:	\$6,866,662
<b>Revenues:</b>	
Use of Money and Property	\$66,500
Transfers	\$373,049
Other Revenue	\$4,115,682
<b>Total Revenues without use of fund balance</b>	<b>\$4,555,231</b>
Use of fund balance	\$215,859
<b>Total Revenues</b>	<b>\$4,771,090</b>
 <b>Appropriations:</b>	
Transportation and Public Works	\$4,454,348
Debt Service	
Principal	\$308,577
Interest	\$8,165
<b>Total appropriations without contribution to fund balance</b>	<b>\$4,771,090</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$4,771,090</b>
Projected Ending Fund Balance:	\$6,650,803

VII. JUSTICE ASSET FORFEITURE FUND

The Justice Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted federal law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The Justice Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with applicable legal restrictions to meet the requirements of the Justice Asset Forfeiture Fund, as provided in the budget of the City Manager, which includes a total Justice Asset Forfeiture Fund appropriation of \$30,000.

Projected Beginning Fund Balance:	\$30,000
<b>Revenues:</b>	
<b>Total Revenues without use of fund balance</b>	<b>\$0</b>
Use of fund balance	\$30,000
<b>Total Revenues</b>	<b>\$30,000</b>
<b>Appropriations:</b>	
Police	\$30,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$30,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$30,000</b>
Projected Ending Fund Balance:	\$0

VIII. MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund is used to manage funds generated from the court security fee imposed on cases in accordance with state law and the previously adopted ordinance. The Municipal Court Building Security Fund shall be provided with such revenue as may be secured from the court security fee and such money shall be used for security related measures and personnel in accordance with state law and as provided in the budget of the City Manager, which includes a total Municipal Court Building Security Fund appropriation of \$248,000.

Projected Beginning Fund Balance:	\$282,044
<b>Revenues:</b>	
Fines and Forfeitures	\$244,947
Use of Money and Property	\$3,053
<b>Total Revenues without use of fund balance</b>	<b>\$248,000</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$248,000</b>
<b>Appropriations:</b>	
Municipal Courts	\$248,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$248,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$248,000</b>
Projected Ending Fund Balance:	\$282,044

IX. JUVENILE CASE MANAGER FUND

The Juvenile Case Manager Fund is used to manage funds generated from the juvenile case manager fee imposed on cases in accordance with state law and the previously adopted ordinance. The Juvenile Case Manager Fund shall be provided with such revenue as may be secured from the juvenile case manager fee and such money shall be used for juvenile-case manager related expenses in accordance with state law and as provided in the budget of the City Manager, which includes a total Juvenile Case Manager Fund appropriation of \$194,713.

Projected Beginning Fund Balance:	\$329,947
<b>Revenues:</b>	
Fines and Forfeitures	\$192,248
Use of Money and Property	\$2,465
<b>Total Revenues without use of fund balance</b>	<b>\$194,713</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$194,713</b>
<b>Appropriations:</b>	
Municipal Courts	\$194,713
<b>Total appropriations without contribution to fund balance</b>	<b>\$194,713</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$194,713</b>
Projected Ending Fund Balance:	\$329,947

X. MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund is used to manage funds generated from the court technology fee imposed on cases in accordance with state law and the previously adopted ordinance. The Municipal Court Technology Fund shall be provided with such revenue as may be secured from the court technology fee and such money shall be used for municipal court technology-related expenses in accordance with state law and as provided in the budget of the City Manager, which includes a total Municipal Court Technology Fund appropriation of \$296,000.

Projected Beginning Fund Balance:	\$2,671,768
<b>Revenues:</b>	
Fines and Forfeitures	\$275,630
Use of Money and Property	\$20,370
<b>Total Revenues without use of fund balance</b>	<b>\$296,000</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$296,000</b>
 <b>Appropriations:</b>	
Municipal Courts	\$296,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$296,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$296,000</b>
Projected Ending Fund Balance:	\$2,671,768

XI. RED LIGHT ENFORCEMENT FUND

The Red Light Enforcement Fund is used to manage funds associated with the operation of the City’s Red Light Camera Program. The Red Light Enforcement Fund shall be provided with such revenue as may be secured from the automatic red light camera enforcement program and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Red Light Enforcement Program, as provided in the budget of the City Manager, which includes a total Red Light Enforcement Fund appropriation of \$10,711,806.

Projected Beginning Fund Balance:	\$2,779,020
<b>Revenues:</b>	
Fines and Forfeitures	\$8,800,500
Other Revenue	\$12,400
<b>Total Revenues without use of fund balance</b>	<b>\$8,812,900</b>
Use of fund balance	\$1,898,906
<b>Total Revenues</b>	<b>\$10,711,806</b>
 <b>Appropriations:</b>	
Transportation and Public Works	\$10,711,806
<b>Total appropriations without contribution to fund balance</b>	<b>\$10,711,806</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$10,711,806</b>
Projected Ending Fund Balance:	\$880,114



XII. STATE ASSET FORFEITURE FUND

The State Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted state law enforcement agencies. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The State Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with legal restrictions to meet the requirements of the State Asset Forfeiture Fund, as provided in the budget of the City Manager, which includes a total State Asset Forfeiture Fund appropriation of \$300,000.

Projected Beginning Fund Balance:	\$300,000
<b>Revenues:</b>	
<b>Total Revenues without use of fund balance</b>	<b>\$0</b>
Use of fund balance	\$300,000
<b>Total Revenues</b>	<b>\$300,000</b>
<b>Appropriations:</b>	
Police	\$300,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$300,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$300,000</b>
Projected Ending Fund Balance:	\$0

XIII. TREASURY ASSET FORFEITURE FUND

The Treasury Asset Forfeiture Fund is used to manage accrued fund balance from awarded assets associated with certain law enforcement activities in which the City of Fort Worth Police Department has assisted the U.S. Treasury Department. In accordance with applicable restrictions, appropriations are limited to actual accrued fund balance, and no anticipated revenues may be budgeted or appropriated. The Treasury Asset Forfeiture Fund shall be provided with accrued fund balance, and such money shall be used in accordance with legal restrictions to meet the requirements of the Treasury Asset Forfeiture Fund, as provided in the budget of the City Manager, which includes a total Treasury Asset Forfeiture Fund appropriation of \$50,000.

Projected Beginning Fund Balance:	\$50,000
<b>Revenues:</b>	
<b>Total Revenues without use of fund balance</b>	<b>\$0</b>
Use of fund balance	\$50,000
<b>Total Revenues</b>	<b>\$50,000</b>
<b>Appropriations:</b>	
Police	\$50,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$50,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$50,000</b>
Projected Ending Fund Balance:	\$0

## CAPITAL PROJECTS FUND

### XIV. 2014 BOND PROGRAM

The 2014 Bond Program Fund is used to manage revenues and expenditures associated with the sale of voter-approved public securities, in particular General Obligation (GO) Bonds, and the associated major infrastructure and facility improvement projects. In accordance with the reimbursement resolution previously adopted by the City Council in compliance with the Internal Revenue Code and regulations adopted thereunder, the 2014 Bond Program Fund shall be provided with interim financing from available General Fund balance that exceeds required reserve amounts and with such revenue as may be secured from public security sales and other sources as shown by other previously passed ordinances. Such money shall be used for requirements associated with the construction of infrastructure and facility improvement projects in accordance with the voter-approved propositions, including repayment to the General Fund of interim financing for actually incurred costs, as provided in the budget of the City Manager, which includes a total 2014 Bond Program Fund appropriation of \$53,394,178, plus a contribution to fund balance, as detailed below along with projected budgets for the remaining future fiscal years in the program.

	2015	2016*	2017*	2018*	2019*
Projected Beginning Fund Balance:	(\$3,949,000)	\$30,000,000	\$0	\$0	\$0
<b>Revenues:</b>					
General Debt Obligation	<u>\$87,343,178</u>	<u>\$55,497,217</u>	<u>\$51,561,250</u>	<u>\$59,281,175</u>	<u>\$38,392,180</u>
<b>Total Revenues without use of fund balance</b>	<b><u>\$87,343,178</u></b>	<b><u>\$55,497,217</u></b>	<b><u>\$51,561,250</u></b>	<b><u>\$59,281,175</u></b>	<b><u>\$38,392,180</u></b>
Use of fund balance	<u>\$ 0</u>	<u>\$30,000,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Total Revenues</b>	<b><u>\$87,343,178</u></b>	<b><u>\$85,497,217</u></b>	<b><u>\$51,561,250</u></b>	<b><u>\$59,281,175</u></b>	<b><u>\$38,392,180</u></b>
<b>Appropriations:</b>					
Capital Expense	<u>\$53,394,178</u>	<u>\$85,497,217</u>	<u>\$51,561,250</u>	<u>\$59,281,175</u>	<u>\$38,392,180</u>
<b>Total appropriations without contribution to fund balance</b>	<b><u>\$53,394,178</u></b>	<b><u>\$85,497,217</u></b>	<b><u>\$51,561,250</u></b>	<b><u>\$59,281,175</u></b>	<b><u>\$38,392,180</u></b>
Contribution to fund balance	<u>\$33,949,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Total Appropriations</b>	<b><u>\$87,343,178</u></b>	<b><u>\$85,497,217</u></b>	<b><u>\$51,561,250</u></b>	<b><u>\$59,281,175</u></b>	<b><u>\$38,392,180</u></b>
Projected Ending Fund Balance:	\$30,000,000	\$0	\$0	\$0	\$0

\*Projected

XV. VEHICLE AND EQUIPMENT REPLACEMENT FUND

The Vehicle and Equipment Replacement Fund is used to manage revenues and expenditures associated with acquisition of the City’s rolling stock, which includes automobiles, motorcycles, specialized mobile equipment and other motor driven capital assets. The Vehicle and Equipment Replacement Fund shall be provided with such revenue as may be secured from transfers from City Governmental Funds, the budgets for which include appropriations for vehicle and equipment acquisition during the fiscal year. Such money shall be used to meet the requirements of the Vehicle and Equipment Replacement Fund, as provided in the budget of the City Manager, which includes a total Vehicle and Equipment Replacement Fund appropriation of \$3,469,945.

Projected Beginning Fund Balance:	\$3,776,146
<b>Revenues:</b>	
Transfers	\$3,469,945
<b>Total Revenues without use of fund balance</b>	<b>\$3,469,945</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$3,469,945</b>
 <b>Appropriations:</b>	
Code Compliance	\$642,300
Fire	\$398,500
Municipal Court	\$132,500
Parks and Community Services	\$880,100
Planning and Development	\$38,400
Police	\$56,000
Public Events	\$147,000
Transportation and Public Works	\$1,175,145
<b>Total appropriations without contribution to fund balance</b>	<b>\$3,469,945</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$3,469,945</b>
Projected Ending Fund Balance:	\$3,776,146

**GENERAL DEBT SERVICE FUND**

## XVI. GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used to manage funds paid on loans and public securities of the City, as a borrower or issuer, for principal and interest costs associated with the City's tax-supported debt obligations. The General Debt Service Fund shall be provided with such revenue as may be secured from tax revenues and other sources as shown by other previously passed ordinances, and such money shall be used for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness to meet the requirements of the General Debt Service Fund, as provided in the budget of the City Manager, which includes a total General Debt Service Fund appropriation of \$82,535,555, plus a contribution to fund balance, as detailed below.

Projected Beginning Fund Balance:	\$14,013,030
<b>Revenues:</b>	
Current Property Tax	\$80,625,087
Delinquent Property Tax	\$500,000
Use of Money and Property	\$2,000,000
Transfers	\$3,104,000
<b>Total Revenues without use of fund balance</b>	<b>\$86,229,087</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$86,229,087</b>
<b>Appropriations:</b>	
Debt Service	
Principal	\$54,580,000
Interest	\$27,955,555
<b>Total appropriations without contribution to fund balance</b>	<b>\$82,535,555</b>
Contribution to fund balance	\$3,693,532
<b>Total Appropriations</b>	<b>\$86,229,087</b>
Projected Ending Fund Balance:	\$17,706,562

# PROPRIETARY FUNDS

## ENTERPRISE FUNDS

### XVII. MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund is used to manage funds associated with the maintenance, management, operations, development, and promotion of Alliance, Meacham International, and Spinks Airports. The Municipal Airports Fund shall be provided with such revenue as may be secured from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Municipal Airports Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Airports Fund appropriation of \$5,047,184.

Projected Beginning Net Position:	\$2,421,839
<b>Revenues:</b>	
Use of Money and Property	\$10,000
Revenue from Other Agencies	\$170,000
Services Charges	\$18,120
Transfers	\$4,794,064
Other Revenue	\$55,000
<b>Total Revenues without use of net position</b>	<b>\$5,047,184</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$5,047,184</b>
<b>Appropriations:</b>	
Aviation	\$5,047,184
Debt Service	\$0
Principal	\$0
Interest	\$0
<b>Total appropriations without contribution to net position</b>	<b>\$5,047,184</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$5,047,184</b>
Projected Ending Net position:	\$2,421,839

## XVIII. MUNICIPAL GOLF FUND

The Municipal Golf Fund is used to manage funds associated with maintenance and operation of the City of Fort Worth's four municipal courses. The Municipal Golf Fund shall be provided with such revenue as may be secured from the operation of the Pecan Valley, Rockwood, Meadowbrook, and Sycamore Creek Golf Courses and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Municipal Golf Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Golf Fund appropriation of \$5,020,445.

Projected Beginning Net Position:	\$935,952
<b>Revenues:</b>	
Services Charges	\$4,160,473
Transfers	\$850,000
Other Revenue	\$9,972
<b>Total Revenues without use of net position</b>	<b>\$5,020,445</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$5,020,445</b>
<b>Appropriations:</b>	
Parks and Community Services	\$5,020,445
Debt Service	
Principal	\$0
Interest	\$0
<b>Total appropriations without contribution to net position</b>	<b>\$5,020,445</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$5,020,445</b>
Projected Ending Net Position:	\$935,952

XIX. MUNICIPAL PARKING FUND

The Municipal Parking Fund is used to manage funds associated with the City’s parking operations, which include metered parking spaces, parking garages, surface lots, parking-garage office space, valet parking permits, designated mobility impaired street parking, and shared departmental responsibility for parking enforcement. The Municipal Parking Fund shall be provided with such revenue as may be secured from commercial off-street parking to employees and citizens and commercial office space leases in the Municipal Parking Garage and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Municipal Parking Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Municipal Parking Fund appropriation of \$7,069,008.

Projected Beginning Net Position:	\$447,435
<b>Revenues:</b>	
Licenses and Permits	\$2,079,434
Use of Money and Property	\$4,988,879
Other Revenue	\$695
<b>Total Revenues without use of net position</b>	<b>\$7,069,008</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$7,069,008</b>
 <b>Appropriations:</b>	
Transportation and Public Works	\$3,013,646
Debt Service	
Principal	\$1,565,000
Interest	\$2,490,362
<b>Total appropriations without contribution to net position</b>	<b>\$7,069,008</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$7,069,008</b>
Projected Ending Net Position:	\$447,435



XX. SOLID WASTE FUND

The Solid Waste Fund is used to manage funds associated with the solid waste and recyclable material collection and disposal services provided to Fort Worth residents. The Solid Waste Fund shall be provided with such revenue as may be secured from the collection of municipal solid waste and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Solid Waste Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total appropriation for the Solid Waste Fund of \$56,032,365, plus a contribution to net position, as detailed below.

Projected Beginning Net Position:	\$23,990,465
<b>Revenues:</b>	
Use of Money and Property	\$272,587
Services Charges	\$50,945,544
Other Revenue	\$5,238,234
<b>Total Revenues without use of net position</b>	<b>\$56,456,365</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$56,456,365</b>
 <b>Appropriations:</b>	
Code Compliance	\$55,408,728
Debt Service	
Principal	\$435,000
Interest	\$188,637
<b>Total appropriations without contribution to net position</b>	<b>\$56,032,365</b>
Contribution to net position	\$424,000
<b>Total Appropriations</b>	<b>\$56,456,365</b>
Projected Ending Net Position:	\$24,414,465

XXI. STORMWATER UTILITY FUND

The Stormwater Utility Fund is used to manage funds generated from the storm water utility fee, which funds projects to protect people and property from harmful stormwater runoff. The Stormwater Utility Fund shall be provided with such revenue as may be secured from the provision of Stormwater services, and such money shall be used to meet the requirements of the Stormwater Utility Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total Stormwater Utility Fund appropriation of \$36,011,581.

Projected Beginning Net Position:	\$19,311,509
<b>Revenues:</b>	
Use of Money and Property	\$35,996,581
Other Revenue	\$15,000
<b>Total Revenues without use of net position</b>	<b>\$36,011,581</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$36,011,581</b>
<b>Appropriations:</b>	
Transportation and Public Works	\$24,617,589
Debt Service	
Principal	\$5,000,519
Interest	\$6,393,473
<b>Total appropriations without contribution to net position</b>	<b>\$36,011,581</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$36,011,581</b>
Projected Ending Net Position:	\$19,311,509

XXII. WATER AND SEWER FUND

The Water and Sewer Fund is used to manage funds generated from revenues generated by the water and wastewater services provided to residential, commercial, industrial, and wholesale customers. The Water and Sewer Fund shall be provided with such revenue as may be secured from the sale of water, sewer services, and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Water and Sewer Fund, including payment of principal and interest on outstanding debt obligations, as provided in the budget of the City Manager, which includes a total appropriation for the Water and Sewer Fund of \$402,228,439.

Projected Beginning Net Position:	\$51,266,317
<b>Revenues:</b>	
Licenses and Permits	\$375,000
Use of Money and Property	\$503,527
Transfers	\$8,380,361
Other Revenue	\$392,969,551
<b>Total Revenues without use of net position</b>	<b>\$402,228,439</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$402,228,439</b>
<b>Appropriations:</b>	
Reclaimed Water	\$259,433
Wastewater	\$116,343,415
Water	\$193,015,598
Debt Service	
Principal	\$61,479,602
Interest	\$31,130,391
<b>Total appropriations without contribution to net position</b>	<b>\$402,228,439</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$402,228,439</b>
Projected Ending Net Position:	\$51,266,317

## INTERNAL SERVICE FUNDS

## XXIII. CAPITAL PROJECTS SERVICES FUND

The Capital Projects Services Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services associated with implementation of capital projects. The Capital Projects Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of engineering services and other such sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Capital Projects Services, as provided in the budget of the City Manager, which includes a total Capital Projects Services Fund appropriation of \$13,471,745.

Projected Beginning Net Position:	(\$2,289,919)
<b>Revenues:</b>	
Use of Money and Property	\$36,500
Transfers	\$13,417,498
Other Revenue	\$17,747
<b>Total Revenues without use of net position</b>	<b>\$13,471,745</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$13,471,745</b>
 <b>Appropriations:</b>	
Financial Management Services	\$676,408
Planning and Development	\$960,526
Transportation and Public Works	\$11,834,811
<b>Total appropriations without contribution to net position</b>	<b>\$13,471,745</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$13,471,745</b>
Projected Ending Net Position:	(\$2,289,919)

## XXIV. EQUIPMENT SERVICES FUND

The Equipment Services Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with maintenance of the City's fleet of motor vehicles. The Equipment Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the performance of vehicle maintenance and other operations at the City's three service centers, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Equipment Services Fund, as provided in the budget of the City Manager, which includes a total Equipment Services Fund appropriation of \$27,239,591, plus a contribution to net position, as detailed below.

Projected Beginning Net Position:	(\$2,547,902)
<b>Revenues:</b>	
Services Charges	\$28,127,960
Transfers	\$100,000
Other Revenue	\$39,000
<b>Total Revenues without use of net position</b>	<b>\$28,266,960</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$28,266,960</b>
<b>Appropriations:</b>	
Equipment Services	\$27,239,591
<b>Total appropriations without contribution to net position</b>	<b>\$27,239,591</b>
Contribution to net position	\$1,027,369
<b>Total Appropriations</b>	<b>\$28,266,960</b>
Projected Ending Net Position:	(\$1,520,533)

XXV. GROUP HEALTH AND LIFE INSURANCE FUND

The Group Health and Life Insurance Fund is used to manage funds generated from the internal service fee and health benefit expenses paid by General Fund departments and other funds for services and costs associated with employee health benefit and life insurance coverage. The Group Health and Life Insurance Fund shall be provided with such revenue as may be secured from City transfers from each operating department/fund, from contributions from employees and retirees, and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Group Health and Life Insurance Fund, as provided in the budget of the City Manager, which includes a total Group Health and Life Insurance Fund appropriation of \$104,471,435.

Projected Beginning Net Position:	\$37,681,557
<b>Revenues:</b>	
Use of Money and Property	\$357,366
Other Revenue	\$102,311,773
<b>Total Revenues without use of net position</b>	<b>\$102,669,139</b>
Use of net position	\$1,802,296
<b>Total Revenues</b>	<b>\$104,471,435</b>
 <b>Appropriations:</b>	
Human Resources	\$104,471,435
<b>Total appropriations without contribution to net position</b>	<b>\$104,471,435</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$104,471,435</b>
Projected Ending Net Position:	\$35,879,261

## XXVI. INFORMATION SYSTEMS FUND

The Information Systems Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with information technology services. The Information Systems Fund shall be provided with such revenue as may be secured from transfers from City departments for the provision of information technology services and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Information Systems Fund, as provided in the budget of the City Manager, which includes a total Information Systems Fund appropriation of \$26,532,002.

Projected Beginning Net Position:	\$6,152,146
<b>Revenues:</b>	
Use of Money and Property	\$50,000
Transfers	\$26,482,002
<b>Total Revenues without use of net position</b>	<b>\$26,532,002</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$26,532,002</b>
 <b>Appropriations:</b>	
IT Solutions	\$26,532,002
<b>Total appropriations without contribution to net position</b>	<b>\$26,532,002</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$26,532,002</b>
Projected Ending Net Position:	\$6,152,146

XXVII. OFFICE SERVICES FUND

The Office Services Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for office services and supplies. The Office Services Fund shall be provided with such revenue as may be secured from transfers from City departments for the provision of microfilming and office copying services, printing and graphics services, plus other in-house functions such as messenger and mail services, and other sources as shown by other previously passed ordinances, and such money shall be used to meet the requirements of the Office Services Fund, as provided in the budget of the City Manager, which includes a total Office Services Fund appropriation of \$1,421,281, plus a contribution to net position, as detailed below.

Projected Beginning Net Position:	(\$644,167)
<b>Revenues:</b>	
Services Charges	\$846,533
Transfers	\$728,547
<b>Total Revenues without use of net position</b>	<b>\$1,575,080</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$1,575,080</b>
 <b>Appropriations:</b>	
City Manager's Office	\$1,421,281
<b>Total appropriations without contribution to net position</b>	<b>\$1,421,281</b>
Contribution to net position	\$153,799
<b>Total Appropriations</b>	<b>\$1,575,080</b>
Projected Ending Net Position:	(\$490,368)



XXVIII. RISK MANAGEMENT FUND

The Risk Management Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services associated with both City and third-party injury and property claims and risk reduction and avoidance strategies related thereto. The Risk Management Fund shall be provided with such revenue as may be secured from transfers from each operating fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Risk Management Fund, as provided in the budget of the City Manager, which includes a total Risk Management Fund appropriation of \$6,804,753.

Projected Beginning Net Position:	\$12,396,226
<b>Revenues:</b>	
Revenue from Other Agencies	\$100,018
Transfers	3,880,160
Other Revenue	\$2,824,575
<b>Total Revenues without use of net position</b>	<b>\$6,804,753</b>
Use of net position	<b>\$0</b>
<b>Total Revenues</b>	<b>\$6,804,753</b>
 <b>Appropriations:</b>	
Financial Management Services	<b>\$6,804,753</b>
<b>Total appropriations without contribution to net position</b>	<b>\$6,804,753</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$6,804,753</b>
Projected Ending Net Position:	\$12,396,226

XXIX. UNEMPLOYMENT COMPENSATION FUND

The Unemployment Compensation Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with the state-mandated unemployment insurance program. The Unemployment Compensation Fund shall be provided with such revenue as may be secured by transfers from City operating funds and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Unemployment Compensation Fund, as provided in the budget of the City Manager, which includes a total Unemployment Compensation Fund appropriation of \$471,893.

Projected Beginning Net Position:	\$558,966
<b>Revenues:</b>	
Use of Money and Property	\$749
Other Revenue	\$449,894
<b>Total Revenues without use of net position</b>	<b>\$450,643</b>
Use of net position	\$21,250
<b>Total Revenues</b>	<b>\$471,893</b>
<b>Appropriations:</b>	
Human Resources	\$471,893
<b>Total appropriations without contribution to net position</b>	<b>\$471,893</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$471,893</b>
Projected Ending Net Position:	\$537,716

XXX. WORKERS' COMPENSATION FUND

The Workers' Compensation Fund is used to manage funds generated from the internal service fee paid by General Fund departments and other funds for services and costs associated with implementation of statutorily mandated workers' compensation benefits for City employees. The Workers' Compensation Fund shall be provided with such revenue as may be secured from City transfers from each operating department/fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Workers' Compensation Fund, as provided in the budget of the City Manager, which includes a total Workers' Compensation Fund appropriation of \$13,130,895.

Projected Beginning Net Position:	\$5,976,567
<b>Revenues:</b>	
Use of Money and Property	\$54,879
Transfers	\$12,076,016
Other Revenue	\$1,000,000
<b>Total Revenues without use of net position</b>	<b>\$13,130,895</b>
Use of net position	\$0
<b>Total Revenues</b>	<b>\$13,130,895</b>
 <b>Appropriations:</b>	
Human Resources	\$13,130,895
<b>Total appropriations without contribution to net position</b>	<b>\$13,130,895</b>
Contribution to net position	\$0
<b>Total Appropriations</b>	<b>\$13,130,895</b>
Projected Ending Net Position:	\$5,976,567

## FIDUCIARY FUNDS

### XXXI. LAKE WORTH TRUST FUND

The Lake Worth Trust Fund is used to manage funds generated from the surface lease of City-owned property around the lake and from transfers of mineral revenue and other monies in accordance with City policy, with such funds to be used for maintenance of park grounds and the purchase of improvements on leased properties in the event the properties are not purchased by the lessees. The Lake Worth Trust Fund shall be provided with such revenue as may be secured from leases of Lake Worth properties and other sources, as shown in the budget of the City Manager, and such money shall be used to meet requirements of the Lake Worth Trust Fund as provided in the budget of the City Manager, which includes a total Lake Worth Trust Fund appropriation of \$181,000.

Projected Beginning Fund Balance:	\$1,011,283
<b>Revenues:</b>	
Use of Money and Property	\$150,000
Services Charges	\$31,000
<b>Total Revenues without use of fund balance</b>	<b>\$181,000</b>
Use of fund balance	\$0
<b>Total Revenues</b>	<b>\$181,000</b>
 <b>Appropriations:</b>	
Municipal Court	\$181,000
<b>Total appropriations without contribution to fund balance</b>	<b>\$181,000</b>
Contribution to fund balance	\$0
<b>Total Appropriations</b>	<b>\$181,000</b>
Projected Ending Fund Balance:	\$1,011,283

XXXII. CIVIL SERVICE STAFFING

Police Department:

Effective October 1, 2014, civil service staffing for the Police Department will consist of 1,559 Authorized Positions as follows: 1,113 officers, 212 detectives, 165 sergeants, 46 lieutenants, 15 captains, 5 deputy chiefs, and 3 assistant chiefs.

Fire Department:

Effective September 30, 2014, civil service staffing for the Fire Department will consist of 917 Authorized Positions as follows: 465 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 6 deputy chiefs, and 9 assistant chiefs. Effective October 1, 2014, civil service staffing for the Fire Department will consist of 911 Authorized Positions as follows: 465 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs and 9 assistant chiefs.

This ordinance does not create a new classification, rank, or position within the Police Department or the Fire Department. This ordinance does not authorize any change to the number of positions in any existing classification or create any vacancies within the Police Department. This ordinance increases the number of positions in the existing classification of assistant chief in the Fire Department by 6, creates 6 vacancies in the appointed classification of assistant chief effective September 30, and acknowledges the expiration of the classification of deputy chief effective October 1, which classification exists solely by virtue of the expiring collective bargaining agreement.

The Police Department staffing includes 10 positions in the classification of officer that are authorized by Ordinance 21250-05-2014, that are intended to meet a short-term need, and that will be funded for a period of two months in the proposed budget using projected savings. The Fire Department staffing includes 3 positions in the classification of captain that are intended to meet a short-term need and will be funded for a period of two months in the proposed budget using projected savings from current vacancies in the position of battalion chief. On or before December

1, 2014, staff in each of these departments will bring before the City Council an ordinance to address these positions, either by reducing the number of authorized positions or by amending or supplementing the budget with additional identified funds to provide for continued funding.

Attached as Addendum C, and made a part of this ordinance by incorporation, are the salary schedules for Fort Worth Fire Department civil service classifications below the classification of Chief and Fort Worth Police Department civil service classifications below the classification of Deputy Chief for the fiscal year beginning October 1, 2014. These schedules set out the annual base pay for each listed civil service classification in the Fort Worth Fire Department and in the Fort Worth Police Department and provide for additional seniority pay as determined by each civil service employee's anniversary date. The seniority pay provided for in this ordinance is in addition to and not in lieu of the longevity pay provided for by Texas Local Government Code section 141.032.

## SECTION 2.

That, in accordance with Chapter X of the Charter of the City of Fort Worth, Texas, by adoption of this ordinance, the City Council authorizes and delegates to the City's Chief Financial Officer authority to take all actions necessary to effect transfers of monies that are designated in the budget for transfer between and among departments and funds of the City during the upcoming fiscal year, provided, however, that the Chief Financial Officer shall be required to report such transfers to the City Council in a periodic financial report, which shall be submitted no less than quarterly throughout the fiscal year, and provided, further, that the Chief Financial Officer shall be required, following submission of the report, to present the City Council with a Mayor and Council communication to formalize such transfers.

That appropriations in Section 1 of this ordinance specifically identify and allocate monies within the Non-Departmental Center of the General Fund for designated purposes, such as terminal leave payouts and departmental relocations that are anticipated to occur during the

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upcoming fiscal year. The City's Chief Financial Officer is hereby authorized and delegated authority, in connection with the occurrence of an event within a designated purpose, to take all actions necessary to effect transfers and allocations of such monies in a cumulative amount not to exceed the total amount budgeted for the designated purpose, with such transfers and appropriation to be made from the Non-Departmental Center of the General Fund to the applicable fund of the department incurring the cost, provided, however, that the Chief Financial Officer shall be required to report such transfers and allocations to the City Council in periodic financial reports, which shall be submitted no less than quarterly throughout the fiscal year, and provided, further, that the Chief Financial Officer shall be required, following submission of the report, to present the City Council with a Mayor and Council communication to formalize such transfers and allocations.

### SECTION 3.

That all appropriation ordinances approved by the City Council effecting this budget for the ensuing fiscal year beginning October 1, 2014, and ending September 30, 2015, are hereby ratified and incorporated into the same.

### SECTION 4.

That the distribution and division of the above named appropriations be made in accordance with the budget of expenditures submitted by the City Manager and as revised by the City Council in accordance with the provisions of the City Charter and adopted by the City Council, which budget is on file with the City Secretary, incorporated herein, and made a part of this ordinance by reference thereto and shall be considered in connection with the expenditures of the above appropriations.

### SECTION 5.

That no department, division, officer, or employee of the City may expend, obligate, or commit any funds in an amount that exceeds the lesser of: (i) appropriations authorized by the

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adopted budget, including any duly enacted amendments thereto, or (ii) actual available resources. Further, that no department, division, officer, or employee of the City may expend, obligate, or commit any monies, such as grant funds or donations, that are anticipated to be received or any monies, such as asset forfeiture fund balance, that are anticipated to become available for expenditure unless and until such funds have been transferred and allocated in accordance with Section 2.

### SECTION 6.

That, except as otherwise provided in this section, the legal level of control shall be at the department for each fund for which a budget is adopted herein, meaning that, notwithstanding appropriation or expense category details outlined in the budget documents incorporated herein under Section 4 of this ordinance, the Chief Financial Officer acting on behalf of the City Manager may, in consultation with a department head, approve reallocation of funds between and among categories of budgeted expenses within a department's budget without the approval of the City Council so long as such reallocation otherwise complies with all applicable laws and ordinances and does not result in a net increase to the department's overall appropriation. Notwithstanding the foregoing, the Chief Financial Officer is authorized: (i) to make transfers from the Non-Departmental Center of the General Fund to another department in accordance with Section 2 of this ordinance and (ii) to transfer revenues, appropriations, and associated authorized positions between departments within a single fund in order to reflect any organizational changes occurring during the fiscal year.

### SECTION 7.

That on Tuesday, August 12, 2014, the City Manager presented to the City Council his budget estimate; that the City Council of the City of Fort Worth shall sit as a committee of the whole in the Council Chamber at the City Hall in the City of Fort Worth on the 19<sup>th</sup> day of August, A.D. 2014, at 7:00 o'clock P.M., to hear any complaints, suggestions, or observations that any



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citizen, taxpayer, or party interested may desire to make with reference to any or all of the provisions of this ordinance; and that such committee shall continue its deliberations from time to time and day to day until the public has been given a full opportunity to be heard.

### SECTION 8.

That following the commencement of the public hearings for which provision has been made in the preceding section, this ordinance shall be published two times.

### SECTION 9.

That this ordinance shall be first published in the official newspaper of the City of Fort Worth, which newspaper is one of general circulation in said City, after its initial reading.

### SECTION 10.

That this ordinance shall not be presented for second reading and final passage until ten (10) full days have elapsed after its first publication, as provided by the Charter of said City.

### SECTION 11.

That following the second reading and final passage, this ordinance shall again be published in the official newspaper of the City of Fort Worth along with a schedule of changes made by the City Council to the City Manager's originally proposed budget.

### SECTION 12.

That should any part, portion, section, or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, or parts of sections of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

### SECTION 13.

All rights and remedies of the City of Fort Worth, Texas, are expressly saved as to any and all violations of the provisions of the Code of the City of Fort Worth, or any other ordinances of the

City, that have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance, but may be prosecuted until final disposition by the courts.

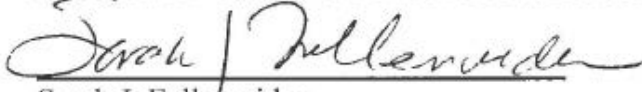
SECTION 14.

That all ordinances and appropriations for which provisions have previously been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

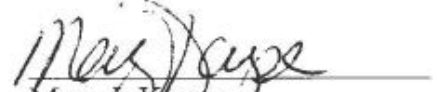
SECTION 15.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

  
Sarah J. Fullenwider  
City Attorney

ATTEST:

  
Mary J. Kayser  
City Secretary

Introduced on First Reading: August 19, 2014

Adopted: September 16, 2014

Effective: September 20, 2014

Addendum A  
Glossary

This Glossary contains explanations for the terms used in the ordinance to describe, by type and category, (i) funds, (ii) revenues, and (iii) appropriations. Terms are listed alphabetically under each of these three headings.

**FUNDS**

“Fund” refers to a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fiduciary Funds:** Fiduciary Funds are used to account for assets that the City holds in trust for the benefit of other specified entities or individuals and that are unavailable for the City’s own purposes.

**Governmental Funds:** Governmental Funds are used to account for activities traditionally associated with the government and that are primarily funded from tax revenues. Examples of such activities include public safety services, acquisition or construction of infrastructure and other capital assets, and the servicing of general long-term debt.

- **Capital projects funds** are used to account for the resources associated with the acquisition or construction of infrastructure, such as roads and bridges, and other capital assets that are funded primarily from tax-revenue, including tax-supported financing mechanisms such as public securities.

- **General debt service funds** are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
- **General fund** is the chief operating fund of government and is used to account for all resources that are not required to be accounted for in another, more specialized fund.
- **Special revenue funds** are used to account for the proceeds of specific revenue sources (other than major capital projects and trusts benefitting third parties) that are restricted or committed to expenditures for specified purposes.

**Proprietary funds:** - Proprietary Funds are used to account for the City's organizations and activities that are similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis.

- **Enterprise funds** are used for services provided to external customers on a user charge basis, similar to the operation of a commercial enterprise.
- **Internal service funds** are used for operations provided to internal customers (other City funds or departments) on a cost-reimbursement basis.

**Trust Funds:** See "Fiduciary Funds" above.

## **REVENUES**

"Revenue" refers to anticipated sources of income to be used by the City in providing services. The City divides and accounts for revenues using the categories listed and described below.

- **Fines and forfeitures** refers to payments as a result of or in connection with an alleged violation of law and include deferred disposition fees, penalty fees, traffic fines, general fines, court service fees, and truancy court fees.

- **General Debt Obligation** refers to revenues generated from the sale of public securities.
- **Licenses and permits** are payments received in connection with the City’s regulatory activities and its review and issuance of permission to undertake an act or pursue an occupation; they include utility franchise fees; building, electrical, and plumbing permit fees; parking permit fees; health and safety permit fees; and occupational license charges.
- **Other local taxes** refer to specialized taxes that are limited to certain products, activities, or occupations; they include alcoholic beverage and other product-specific tax, hotel occupancy taxes, and communication provider taxes.
- **Other revenue** refers to miscellaneous receipts that fall outside of the other listed categories and include third-party reimbursement for labor costs and include some internal service charges.
- **Projected beginning fund balance** refers to monies in a Governmental Fund that are expected to be collected and on hand at the beginning of the fiscal period.
- **Projected beginning net position** refers to monies in a Proprietary or Fiduciary Fund that are expected to be collected and on hand at the beginning of the fiscal period.
- **Property taxes** or “ad valorem” tax is an assessment based on the value of real and personal property within the City limits as such value is determined by the appraisal district for the county in which the property is located. Property tax is the primary revenue source for the General Fund.
- **Revenue from other agencies** consists of income received from third party private and public sector entities, including reimbursements of indirect costs associated with grant funds.

- **Sales tax** is an assessment based on the value of most goods and services sold or consumed in the City. Sales tax is the second largest revenue source for the General Fund.
- **Service Charges** are payments received as a result of administrative services such as inspections associated with issuance of building and other permits, automobile impoundment, private-property mowing, athletic league administration, and library charges.
- **Transfers** consist of revenues provided from one City fund or department to another in connection with the provision of internal services or as an alternative to payment of property taxes and include some internal service charges.
- **Use of fund balance** refers to an allocation out of money in a Governmental Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.
- **Use of net position** refers to an allocation out of money in a Proprietary or Fiduciary Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.
- **Use of money and property** refers to money generated from the sale, loan, or rental of the City's tangible and intangible assets and includes interest earned on invested cash, short- and long-term rental income, concessionaire payments, and proceeds from the sale of surplus or abandoned property.

**APPROPRIATIONS**

“Appropriation” refers to anticipated outlays to be made by the City in providing services. The City divides and accounts for appropriations on the basis of the categories listed and described below.

- **Personnel Services**, which are also referred to as Character 1 expenses, consist of the costs associated with compensation to individuals providing services to the City as employees and includes all salary, benefit, and supplemental costs.
- **Supplies**, which are also referred to as Character 2 expenses, consist of the costs associated with goods that are consumed or used in connection with providing City services and that are of either limited cost (less than \$5,000 per unit) or have a limited useful life (less than three years). Examples include basic office supplies; minor electronic equipment; books and magazines; construction raw materials; postage; uniforms; vehicle fuel and accessories; and library books.
- **Contractual**, which is also referred to as Character 3 expenses, represent costs associated with services or activities performed under expressed or implied agreements (including associated costs for the use of equipment or commodities) including utility costs and charges for professional, specialized or trade services rendered. This category includes services provided to City departments through Internal Service Funds such as computer technical support, copy and mailroom services, and vehicle fleet maintenance services and through per-capita-allocated service costs such as insurance, healthcare, legal, and administrative services.
- **Capital Outlays (Capital Expenses)**, which are also referred to as Character 4 expenses, reflect outlays related to the acquisition or construction of fixed assets, which are those having a greater cost (\$5,000 or more per unit) or a longer projected useful life (three years or more) and that are often eligible for depreciation. The City’s fixed assets fall

primarily into the following categories: 1) Land; 2) Improvements other than buildings; 3) Buildings; and 4) Equipment.

- **Debt Service**, which is also referred to as Character 5 expenses, refers to money paid as interest and principal on loans received or public securities issued by the City as borrower or issuer.
  - Principal refers to the unpaid balance of funds borrowed, excluding any interest or other fees.
  - Interest refers to money that is paid in exchange for borrowing or using another person's or organization's money.
- **Contribution to fund balance** refers to an allocation of money from revenues received during the fiscal year in a Governmental Fund that the City receives, does not expend and carries forward for future use.
- **Contribution to net position** refers to an allocation of money from revenues received during the fiscal year in a Proprietary or Fiduciary Fund that the City receives, does not expend and carries forward for future use.
- **Projected ending fund balance** refers to monies in a Governmental Fund that are expected to have been collected and be on hand at the end of the fiscal period.
- **Projected ending net position** refers to monies in a Proprietary or Fiduciary Fund that are expected to have been collected and be on hand at the end of the fiscal period.



Addendum B

List of Anticipated and Potential Donors

The “Revenue from Other Agencies” portion of the General Fund includes revenues as may be secured from contributions, gifts, and transfers from entities, groups, organizations, or outside sources. Appropriations of anticipated revenues are included in the total for the Special Trust Fund budget. The budgets for the following departments/funds are impacted: City Manager’s Office; Code Compliance; Fire; Housing and Economic Development; Library; Parks and Community Services; and Police. The anticipated and potential donors and the sources of available fund balance are listed below.

Anticipated and Potential Donors

Addie Levy Trust; Aetna; Amon G. Carter Foundation; American Airlines; Artes de la Rosa; AT&T; Atmos Energy; Bank of America; Bank of America Home Loans; Bank of Texas; Bass Hall for the Performing Arts; Bass Security; Bassham Foods; BCI Technologies; Bell Helicopter Textron; Best Buy; Best Impressions; Bridgestone Firestone; Burlington Northern Santa Fe Corporation; Burros Promotional; Cash America; Chase Mortgage Bank; Chesapeake Energy Corporation; Clickit; Cobham Tracking; Coca Cola Bottling Company of North Texas; Collins & Mott LP; Comerica Bank; Community Action Partners; Community Centers Advisory Group; Community Foundation of North Texas; Corporate Express; Corporate Safe Specialists; Cowtown Loves Shelter Pets; CVS, Inc.; Downtown Fort Worth Inc.; Downtown Fort Worth Initiatives, Inc.; Dream Park Inc.; Dubose Family Foundation; E Developments; Easter Seals Greater Northwest Texas; Elliott Inc.; Enviro-Health Systems; Federal Express; FedEx Office; Fire Safety Education Trust; Fit For Life; Fort Worth & Western Railroad; Fort Worth Association of Realtists; Fort Worth Black Law

Enforcement Officers Association; Fort Worth Botanical Society; Fort Worth Catholic Charities; Fort Worth Chamber of Commerce; Fort Worth Dog Park Association; Fort Worth Garden Club; Fort Worth Genealogical Society; Fort Worth Hispanic Chamber of Commerce; Fort Worth Housing Authority; Fort Worth Independent School District; Fort Worth Latino Police Officers Association; Fort Worth Lawn and Sprinkler; Fort Worth Modern Art Museum; Fort Worth Mortgage Bankers Association; Fort Worth Museum of Science and History; Fort Worth Police Officers Association; Fort Worth Police Support Groups (Bike Patrol; K-9; Mounted Patrol; SWAT); Fort Worth Promotion Fund c/o Mayor's Office; Fort Worth Public Library Foundation; Fort Worth Star Telegram; Fort Worth Transportation Authority; Fort Worth Water Department; Fossil Creek Little League; Freese-Nichols, Inc.; Fresnel Technologies; Friends of the Fort Worth Nature Center and Refuge, Inc.; Friends of the Fort Worth Public Library, Inc.; Fuller Foundation; Going Green; Goff Family Foundation; Goodwill Industries; Gray Trust; Greater Fort Worth Association of Realtors; Green Mountain Energy; GT Distributors; Hazel Vaughn Leigh Trust; Home Depot; Housing Opportunities of Fort Worth; The Human Source Foundation; Impart Financial; Jacobs Engineering; J.C. Penney; John Peterson; Johnson Controls; JP Morgan Bank; JPS Health Network; Junior League of Fort Worth; Justin Brands, Inc.; Kaploss Security; Kensington Properties; KERA; Kline & Co.; Kroger Grocery Store; Liberty Mutual Insurance; Life Fitness; Lockheed Martin; Log Cabin Village; Log Cabin Village Heritage Foundation; Mayfest, Inc.; Medica-Rents Company; Mental Health Connection; Metropolitan Black Chamber of Commerce; Miracle League; Miscellaneous Animal Control Agencies; Miscellaneous Animal Rescue Groups; Multicultural Alliance; Miller

Brewing Company; Motorola; National Association of Town Watch; Nestle; Office Depot; Oncor; Optimists Club; Ozarka Spring Water Company; Parks and Recreation Program Registrants; Patrons of East Regional Library; PepsiCo; Perdue, Brandon, Fielder, Collins, Dunaway Associates, LP; PetSmart, Inc.; PetSmart Charities; Pier 1 Imports; PNC Mortgage; Progressive; Q Cinema; Quarles; Quicksilver Resources; Quorum Architects, Inc.; Randy Parham, DDS; RBI Productions; Reilly Family Foundation; Rent-A-Center; Republic Services; The Ryan Foundation; Sam's Club Foundation; Sid W. Richardson Foundation; Silver Creek Materials; Sophie S. Bass Foundation; Southside Bank, Southwest Water; Southwestern Exposition & Livestock; Speedway Children's Charities; Sports Advisory Council; Sports Authority; Starbucks; State Farm Insurance; Streams and Valleys, Inc.; Supercircuits Inc.; Tandy RadioShack; Target; Tarleton State University; Tarrant County College; Tarrant County Government; Tarrant County Housing Partnership; Tarrant County MHMR; Tech Depot; Texas Christian University; Texas Department of Agriculture; Texas Health and Human Services Commission; Texas Health Resources; Texas International Energy Partners; Texas Wesleyan University; TigerDirect.com; Trash Busters; TXU Electric; TXU Energy; University of Texas at Arlington; United States Department of Housing and Urban Development; United Way of Tarrant County; Valet Waste; Van Zandt Cottage Friends, Inc.; Videology Imaging; Virginia O'Donnell Trust; Wal-Mart; Wal-Mart and Sam's Club Foundation; Wal-Mart Foundation; Waste Management, Inc.; Wells Fargo Home Mortgage; Western Hills North Neighborhood Association; Westside Unitarian Universalist Church; Wiley X Eyewear; Woodhaven Community Development, Inc.; Workforce Donors.

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				<u>AVERAGE 56 HOUR SCHEDULE</u>				
Job Title	Job Code		A (Base Pay)	B (Plus One Year)	C (Plus Two Years)	D (Plus Three Years)	E (Plus Four Years)	F (Plus Five Years)
FIRE FIGHTER	Y01 / 1032	HR	\$17.06	\$17.91	\$18.81	\$19.75	\$20.74	\$21.77
		MO	\$4,141	\$4,347	\$4,564	\$4,793	\$5,032	\$5,283
		AN	\$49,691	\$52,166	\$54,766	\$57,512	\$60,382	\$63,398
		OT*	\$25.59	\$26.87	\$28.22	\$29.63	\$31.11	\$32.66
FIRE ENGINEER	Y02 / 1031	HR	\$22.69	\$23.83				
		MO	\$5,507	\$5,782				
		AN	\$66,082	\$69,389				
		OT*	\$34.04	\$35.75				
FIRE LIEUTENANT	Y03 / 1030	HR	\$24.91	\$26.15				
		MO	\$6,044	\$6,346				
		AN	\$72,530	\$76,149				
		OT*	\$37.37	\$39.23				
FIRE CAPTAIN	Y04 / 1029	HR	\$27.77	\$29.16				
		MO	\$6,739	\$7,075				
		AN	\$80,870	\$84,906				
		OT*	\$41.66	\$43.74				
FIRE BATTALION CHIEF	Y05 / 1028	HR	\$31.73	\$33.31				
		MO	\$7,700	\$8,084				
		AN	\$92,394	\$97,011				
		OT*	\$47.59	\$49.97				
FIRE ASSISTANT CHIEF	Y08 / 1027	HR	\$42.16	\$44.27				
		MO	\$10,246	\$10,758				
		AN	\$122,949	\$129,096				

				<u>40 HOUR SCHEDULE</u>				
Job Title	Job Code		A (Base Pay)	B (Plus One Year)	C (Plus Two Years)	D (Plus Three Years)	E (Plus Four Years)	F (Plus Five Years)
FIRE FIGHTER	Y01 / 1032	HR	\$23.89	\$25.08	\$26.33	\$27.65	\$29.03	\$30.48
		MO	\$4,141	\$4,347	\$4,564	\$4,793	\$5,032	\$5,283
		AN	\$49,691	\$52,166	\$54,766	\$57,512	\$60,382	\$63,398
		OT*	\$35.84	\$37.62	\$39.50	\$41.48	\$43.55	\$45.72
FIRE ENGINEER	Y02 / 1031	HR	\$31.77	\$33.36				
		MO	\$5,507	\$5,782				
		AN	\$66,082	\$69,389				
		OT*	\$47.66	\$50.04				
FIRE LIEUTENANT	Y03 / 1030	HR	\$34.87	\$36.61				
		MO	\$6,044	\$6,346				
		AN	\$72,530	\$76,149				
		OT*	\$52.31	\$54.92				
FIRE CAPTAIN	Y04 / 1029	HR	\$38.88	\$40.82				
		MO	\$6,739	\$7,075				
		AN	\$80,870	\$84,906				
		OT*	\$58.32	\$61.23				
FIRE BATTALION CHIEF	Y05 / 1028	HR	\$44.42	\$46.64				
		MO	\$7,700	\$8,084				
		AN	\$92,394	\$97,011				
		OT*	\$66.63	\$69.96				
FIRE ASSISTANT CHIEF	Y08 / 1027	HR	\$59.11	\$62.07				
		MO	\$10,246	\$10,758				
		AN	\$122,949	\$129,096				

**Longevity Supplement Pay**

With the exception of assistant chief, personnel in each listed classification shall, based on years of service in the department, receive Longevity Supplement Pay equal to: (a) 3% of step rate from the beginning of the sixth year of service through the end of the tenth year of service; (b) 5% of step rate from the beginning of the eleventh year of service through the end of the fifteenth year of service; and (c) 9% of step rate from the beginning of the sixteenth year of service through the date of separation from the department.

\*All listed overtime rates are estimated minimum overtime rates reflecting base pay only. Actual overtime rates will also include other eligible pay elements for each individual firefighter.

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FY 2014/2015<sup>1</sup>

Key	Title	Base Pay	1st Year	2nd Year	3rd Year	4th Year	6th Year	8th Year	10th Year	12th Year	14th Year	16th Year
X03	Police Officer	Step 1	2	3	4	5	6	7	8	9	10	11
		Base Pay	Base+1	Base+2	Base+3	Base+4	Base+5	Base+6	Base+7	Base+8	Base+9	Base+10
		25.85	27.14	28.50	29.92	31.41	32.19	33.00	33.82	34.67	36.40	38.28
X04	Police Corporal 4 Years					4th Year	6th Year	8th Year	10th Year	12th Year	14th Year	16th Year
						5	6	7	8	9	10	11
						Base Pay	Base+1	Base+2	Base+3	Base+4	Base+5	Base+6
						34.68	35.54	36.43	37.33	38.27	40.19	42.26
X07	Police Sergeant 7 Years						7th Year	8th Year	10th Year	12th Year	14th Year	16th Year
							6	7	8	9	10	11
							Base Pay	Base+1	Base+2	Base+3	Base+4	Base+5
							39.19	40.17	41.17	42.20	44.31	46.57
X08	Police Lieutenant 10 Years								10th Year	12th Year	14th Year	16th Year
									8	9	10	11
									Base Pay	Base+1	Base+2	Base+3
									45.36	46.49	48.82	51.33
X09	Police Captain 13 Years									13th Year	14th Year	16th Year
										9	10	11
										Base Pay	Base+1	Base+2
										51.28	53.85	56.59

**1. NOTES**

**Across the Board (ATB) Pay Raise Percentages:**

FY 2014/2015      2.00 % Effective first pay period of FY 2014/2015

ORDINANCE NO. 21458-09-2014

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL AD VALOREM TAX ON ALL PROPERTY, REAL, PERSONAL AND MIXED, SITUATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF FORT WORTH, TEXAS, AND ALL PERSONAL PROPERTY OWNED IN SAID CITY OF FORT WORTH, TEXAS, ON THE FIRST DAY OF JANUARY, A.D. 2014, EXCEPT SUCH PROPERTY AS MAY BE EXEMPT FROM TAXATION BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS; AND PROVIDING FOR A PENALTY; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That there is hereby levied, adopted and shall be collected by the City of Fort Worth, Texas, as provided by law, an annual ad valorem tax for the year 2014, at the rate of \$0.8550 on every one hundred dollar (\$100.00) valuation on all property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, on the first day of January, A.D. 2014, liable under the law to taxation and not exempt therefrom by the Constitution and laws of the State of Texas. The ad valorem tax rate is divided into a maintenance and operation levy of \$0.6759 for general fund operations and a debt levy of \$0.1791 for servicing outstanding debt obligations.

SECTION 2.

That the debt portion of the tax levy, which is hereinbefore made, is to provide for the payment of interest and to create a redemption fund to discharge and pay principal and interest on any general obligations due or owing by the City of Fort Worth, Texas, and shall not be taken as an

addition to levies for the same purpose in the respective ordinances authorizing and creating such obligations, but the levy hereinbefore made is made pursuant to and for the purpose of carrying out and complying with the provisions of said prior ordinances. The General Debt Service Fund shall receive payment of twenty, and ninety-five hundredths percent (20.95%) of the current taxes collected.

SECTION 3.

That the taxes provided for herein are levied upon all taxable property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, as assessed, valued and described in the assessment tax rolls and the tax books of the City of Fort Worth, Texas, for the year 2014, and any supplemental assessments thereof, as the same have been or shall be presented to the City Council of the City of Fort Worth, Texas, by the Assessor and Collector of Taxes of said City of Fort Worth, Texas.

SECTION 4.

That, because the total amount of revenue generated from taxes to fund maintenance and operations will be greater than last year and because the tax rate exceeds the effective maintenance and operations rate, the following statements are made as required by Section 26.05 of the Texas Tax Code: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE DUE TO INCREASED PROPERTY VALUATIONS. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.07% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$26.40.

SECTION 5.

That the taxes provided for herein are due on receipt of a tax bill and are delinquent if not paid before February 1, 2015. Unless otherwise specifically set forth by law, failure to send or receive the tax bill shall not, however, affect the validity of the taxes, penalty or interest herein imposed, the due date, the existence of a tax lien, or any procedure instituted to collect such taxes, penalty or interest.

SECTION 6.

That if a person pays one-half of the taxes required to be paid by virtue of this Ordinance before December 1, 2014, he or she may pay the remaining one-half of such taxes without penalty or interest at any time before July 1, 2015.

SECTION 7.

(a) That a delinquent tax incurs a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2015. However, a tax delinquent on July 1, 2015, incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

(b) That if a person who exercises the split payment option provided by Section 6 above fails to make the second payment before July 1, 2015, the second payment is delinquent and incurs a penalty of twelve percent (12%) of the amount of the unpaid tax.



SECTION 8.

That in addition to the penalty set out above, a delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Said interest of one percent (1%) per month shall be added to said taxes in the event the payment thereof shall become delinquent as above set forth, and said interest shall attach on the first day of each month thereafter until the taxes shall have been paid, which interest and the penalty provided for above shall be and become a part of said taxes and be payable as such.

SECTION 9.

That a tax that becomes delinquent on or after February 1, 2015, but not later than May 1, 2015, and that remains delinquent on July 1, 2015, shall incur an additional penalty of twenty percent (20%) of the amount of the delinquent tax, penalty and interest to defray costs of collection. Such twenty percent (20%) penalty and collection procedures are imposed pursuant to Sections 6.30 and 33.07 of the Property Tax Code and are in addition to the other penalties and interest which are due and owing according to law.

SECTION 10.

That a tax that becomes delinquent on or after June 1, 2015, under Section 26.07(f), 26.15(e), 31.03, 31.031, 31.032, 31.04, or 42.42 of the Tax Code shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due, to defray costs of collection, pursuant to Section 33.08 of the Property Tax Code. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION 11.

That a tax imposed on tangible personal property that becomes delinquent on or after February 1, 2015, shall incur an additional penalty of twenty percent (20%) pursuant to Property Tax Code Section 33.11, on the later of the date the tax becomes subject to the outside attorney collection contract of Section 6.30 of the Tax Code or 60 days after the date the taxes become delinquent. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION 12.

That such taxes, penalty and interest shall be and become a lien upon the property on which the taxes are levied, as prescribed by the Charter of the City of Fort Worth, Texas, and the laws of the State of Texas, and such lien shall be and is hereby made a paramount, first and superior lien to all other liens whatsoever on the property on which said taxes are levied.

SECTION 13.

That should any part, portion, section or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, sections or parts of sections of this ordinance, which provision shall be, remain and continue to be in full force and effect.

SECTION 14.

That all ordinances for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 15.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

  
Sarah J. Fullenwider  
City Attorney

Introduced on First Reading: August 19, 2014

Adopted: September 16, 2014

Effective: September 24, 2014

ATTEST:

  
Mary J. Kayser  
City Secretary

**FORT WORTH**



**SCHEDULE OF CHANGES  
MADE BY THE CITY COUNCIL  
TO THE CITY MANAGER'S  
PROPOSED FY2015 BUDGET**

**EXPLANATION OF GENERAL FUND REVENUE CHANGES:**

<b>Original General Fund Revenue Estimate:</b>		<b>\$585,353,780</b>
<b>Property Tax</b>		
Original Estimate	\$308,873,881	\$0
Revised Estimate	\$308,873,881	
No Change		
<b>Sales Tax</b>		
Original Estimate	\$126,013,570	\$0
Revised Estimate	\$126,013,570	
No Change		
<b>Other Local Taxes</b>		
Original Estimate	\$8,735,302	\$0
Revised Estimate	\$8,735,302	
No Change		
<b>Licenses &amp; Permits</b>		
Original Estimate	\$47,400,951	\$0
Revised Estimate	\$47,400,951	
No Change		
<b>Fines &amp; Forfeitures</b>		
Original Estimate	\$17,930,692	\$0
Revised Estimate	\$17,930,692	
No Change		
<b>Use of Money &amp; Property</b>		
Original Estimate	\$4,548,360	\$0
Revised Estimate	\$4,548,360	
No Change		
<b>From Other Agencies</b>		
Original Estimate	\$903,587	\$0
Revised Estimate	\$903,587	
No Change		
<b>Service Charges</b>		
Original Estimate	\$27,465,939	\$0
Revised Estimate	\$27,465,939	

**Transfers**

Original Estimate	\$41,558,209	\$287,788
Revised Estimate	\$41,845,997	

An increase of \$287,788 has been made to reflect a transfer from the Solid Waste Fund to the General Fund for partially funding the new Code Compliance Safe Neighborhood Team including five authorized positions.

**Other Revenue**

Original Estimate	\$1,923,289	\$0
Revised Estimate	\$1,923,289	
No Change		

**General Fund Revenue Total without the Use of Fund Balance** **\$585,641,568**

**Net Changes from City Manager's Proposed Budget** **\$287,788**

**FY2014 Net Available Fund Balance:**

Original Estimate	\$72,469,967	\$797,254
Revised Estimate	\$73,267,221	

Variance in FY2014 net available fund balance is due to a transfer from the Golf Debt Service Fund to the Municipal Golf Fund (M&C G-18263) to reimburse past debt service payments and to improve the fund's negative net position. This transaction subsequently reduced the estimated funds reserved in the General Fund for advances to cover negative fund balance in Proprietary funds.

**Use of Fund Balance**

Original Estimate	\$1,928,424	\$2,180,938
Revised Estimate	\$4,109,362	

Additional excess fund balance used to fund critical services.

**General Fund Revenue Total with the Use of Fund Balance** **\$589,750,930**

**Net Changes from City Manager's Proposed Budget** **\$2,468,726**

**EXPLANATION OF GENERAL FUND APPROPRIATION CHANGES:**

<b>Original General Fund Appropriation:</b>		<b>\$587,282,204</b>
<b>City Attorney's Office</b>		
Original Estimate	\$6,367,787	\$0
Revised Estimate	\$6,367,787	
No Changes		
<b>City Auditor's Office</b>		
Original Estimate	\$1,628,112	\$0
Revised Estimate	\$1,628,112	
No Changes		
<b>City Manager's Office</b>		
Original Estimate	\$7,898,325	\$0
Revised Estimate	\$7,898,325	
No Changes		
<b>City Secretary's Office</b>		
Original Estimate	\$1,093,268	\$0
Revised Estimate	\$1,093,268	
No Changes		
<b>Code Compliance Department</b>		
Original Estimate	\$17,942,183	\$960,300
Revised Estimate	\$18,902,483	
<p>The budget increases by \$215,788 for the addition of two Veterinarian Technicians and three Animal Shelter Technicians to form a Stray Support Team in the animal shelter and \$264,865 for three Animal Control Officers to form a mobile stray/critical response team. Further, the budget increases by \$479,647 for the addition of a five-person Safe Neighborhood Team. The total increase in appropriation is \$960,300.</p>		
<b>Financial Management Services Department</b>		
Original Estimate	\$9,935,655	\$0
Revised Estimate	\$9,935,655	
No Changes		

**Fire Department**

Original Estimate	\$117,188,490	\$1,500,000
Revised Estimate	\$118,688,490	

The budget increases by \$1,500,00 for the cost associated with continuing the longevity supplemental pay for civil service employees until January 10, 2015. Additionally, the language in the Civil Service Staffing section of the Ordinance and in the Fire portion of Addendum C has been revised to reflect organizational impacts resulting from the expiration of the collective bargaining agreement.

**Housing and Economic Development Department**

Original Estimate	\$5,761,743	\$0
Revised Estimate	\$5,761,743	

No Changes

**Human Resources Department**

Original Estimate	\$3,460,499	\$0
Revised Estimate	\$3,460,499	

No Changes

**Library Department**

Original Estimate	\$19,186,939	\$0
Revised Estimate	\$19,186,939	

No Changes

**Municipal Court Department**

Original Estimate	\$17,379,629	\$8,426
Revised Estimate	\$17,388,055	

The budget increases by \$8,426 for the cost associated with the 4.3% pay rate adjustment for Municipal Court Judges who have completed five years of continuous service and approved per M&C G-18293.

**Non-Departmental**

Original Estimate	\$72,665,025	\$0
Revised Estimate	\$72,665,025	

No Changes

**Parks and Community Services Department**

Original Estimate	\$44,358,087	\$0
Revised Estimate	\$44,358,087	

No Changes



**Planning & Development Department**

Original Estimate	\$11,553,018	\$0
Revised Estimate	\$11,553,018	

No Changes

**Police Department**

Original Estimate	\$204,606,000	\$0
Revised Estimate	\$204,606,000	

No Changes

**TPW Department**

Original Estimate	\$46,257,444	\$0
Revised Estimate	\$46,257,444	

No Changes

**Revised General Fund Appropriation Total**

**\$589,750,930**

**Net Changes from City Manager's Proposed Budget**

**\$2,468,726**

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**Enterprise, Internal Service and Special Funds:**


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**Crime Control and Prevention District Fund**

Original Revenue Estimate	\$62,125,285	\$760,897
Revised Revenue Estimate	\$62,886,182	

An increase of \$760,897 has been made to the Sales Tax revenue category based on a revised growth projection for sales tax revenue.

Original Proposed Appropriation	\$62,125,285	\$2,632,548
Revised Appropriation	\$64,757,833	

The budget increases by \$432,548 for costs associated with the Crime Prevention Unit, including six authorized positions. This unit was previously funded in the General Fund. The budget also increases by \$2,200,000 for debt service costs associated with the radio system replacement project. The total increase in appropriation is \$2,632,548.

**Culture and Tourism Fund**

Original Revenue Estimate	\$37,853,411	\$0
Revised Revenue Estimate	\$37,853,411	

No Changes

Original Proposed Appropriation	\$37,853,411	\$0
Revised Appropriation	\$37,853,411	

No Changes

**Special Trust Fund**

Original Revenue Estimate	\$7,540,257	\$0
Revised Revenue Estimate	\$7,540,257	

No Changes

Original Proposed Appropriation	\$7,540,257	\$0
Revised Appropriation	\$7,540,257	

No Changes

**Environmental Protection Fund**

Original Revenue Estimate	\$4,555,231	\$0
Revised Revenue Estimate	\$4,555,231	

No Changes

Original Proposed Appropriation	\$4,771,090	\$0
Revised Appropriation	\$4,771,090	

No Changes

**Justice Asset Forfeiture Fund**

Original Revenue Estimate	\$0	\$0
Revised Revenue Estimate	\$0	

No Changes

Original Proposed Appropriation	\$30,000	\$0
Revised Appropriation	\$30,000	

No Changes

**Municipal Court Building Security Fund**

Original Revenue Estimate	\$248,000	\$0
Revised Revenue Estimate	\$248,000	

No Changes

Original Proposed Appropriation	\$248,000	\$0
Revised Appropriation	\$248,000	

No Changes

**Juvenile Case Management Fund**

Original Revenue Estimate	\$194,713	\$0
Revised Revenue Estimate	\$194,713	

No Changes

Original Proposed Appropriation	\$194,713	\$0
Revised Appropriation	\$194,713	

No Changes

**Municipal Court Technology Fund**

Original Revenue Estimate	\$296,000	\$0
Revised Revenue Estimate	\$296,000	

No Changes

Original Proposed Appropriation	\$296,000	\$0
Revised Appropriation	\$296,000	

No Changes

**Red Light Enforcement Fund**

Original Revenue Estimate	\$8,812,900	\$0
Revised Revenue Estimate	\$8,812,900	

No Changes

Original Proposed Appropriation	\$10,711,806	\$0
Revised Appropriation	\$10,711,806	

No Changes

**State Asset Forfeiture Fund**

Original Revenue Estimate	\$0	\$0
Revised Revenue Estimate	\$0	

Total Revenues have been corrected to reflect the use of fund balance.

Original Proposed Appropriation	\$300,000	\$0
Revised Appropriation	\$300,000	

No Changes

**Treasury Asset Forfeiture**

Original Revenue Estimate	\$0	\$0
Revised Revenue Estimate	\$0	

No Changes

Original Proposed Appropriation	\$50,000	\$0
Revised Appropriation	\$50,000	

No Changes

**Capital Projects Fund - 2014 BOND PROGRAM**

Original Revenue Estimate	\$87,343,178	\$0
Revised Revenue Estimate	\$87,343,178	

No Changes

Original Proposed Appropriation	\$53,394,178	\$0
Revised Appropriation	\$53,394,178	

Language has been added to acknowledge the contribution to fund balance.

**Vehicle and Equipment Replacement Fund**

Original Revenue Estimate	\$3,217,945	\$252,000
Revised Revenue Estimate	\$3,469,945	

A revenue increase of \$132,000 has been made to reflect the cost of additional vehicles as part of adding three Animal Control Officers to form a mobile stray/critical response team. Also an increase of \$120,000 has been made to reflect the cost of funding additional vehicles as part of adding the five-person Safe Neighborhood Team. The total increase in appropriation is \$252,000. Additionally, a reference in the fund description has been corrected.

Original Proposed Appropriation	\$3,217,945	\$252,000
Revised Appropriation	\$3,469,945	

An appropriation increase of \$132,000 has been made to reflect the cost of additional vehicles as part of adding three Animal Control Officers to form a mobile stray/critical response team. Also an increase of \$120,000 has been made to reflect the cost of funding additional vehicles as part of adding the five-person Safe Neighborhood Team. The total increase in appropriation is \$252,000. Additionally, a reference in the fund description has been corrected.

**Debt Service Fund**

Original Revenue Estimate	\$86,229,087	\$0
Revised Revenue Estimate	\$86,229,087	

The formatting has been changed to delineate current property tax from delinquent property tax collections.

Original Proposed Appropriation	\$82,535,555	\$0
Revised Appropriation	\$82,535,555	

Language has been added to acknowledge the contribution to fund balance.

**Municipal Airports Fund**

Original Revenue Estimate	\$5,047,184	\$0
Revised Revenue Estimate	\$5,047,184	

No Changes

Original Proposed Appropriation	\$5,047,184	\$0
Revised Appropriation	\$5,047,184	

No Changes

**Municipal Golf Fund**

Original Revenue Estimate	\$5,020,445	\$0
Revised Revenue Estimate	\$5,020,445	

No Changes

Original Proposed Appropriation	\$5,020,445	\$0
Revised Appropriation	\$5,020,445	

No Changes

**Municipal Parking Fund**

Original Revenue Estimate	\$7,069,009	\$0
Revised Revenue Estimate	\$7,069,009	

No Changes

Original Proposed Appropriation	\$7,069,009	\$0
Revised Appropriation	\$7,069,009	

No Changes

**Solid Waste Fund**

Original Revenue Estimate	\$56,456,365	\$0
Revised Revenue Estimate	\$56,456,365	

No Changes

Original Proposed Appropriation	\$55,744,577	\$287,788
Revised Appropriation	\$56,032,365	

This budget increases by \$287,788 to partially fund the new Code Compliance Safe Neighborhood Team, the cost for which will be allocated between the Solid Waste Fund and the General Fund. Additionally, language has been added to acknowledge the contribution to net position.

**Stormwater Utility Fund**

Original Revenue Estimate	\$36,011,581	\$0
Revised Revenue Estimate	\$36,011,581	

No Changes

Original Proposed Appropriation	\$36,011,581	\$0
Revised Appropriation	\$36,011,581	

No Changes

**Water and Sewer Fund**

Original Revenue Estimate	\$402,228,439	\$0
Revised Revenue Estimate	\$402,228,439	

No Changes

Original Proposed Appropriation	\$402,228,439	\$0
Revised Appropriation	\$402,228,439	

No Changes

**Capital Projects Service Fund**

Original Revenue Estimate	\$13,471,745	\$0
Revised Revenue Estimate	\$13,471,745	

No Changes

Original Proposed Appropriation	\$13,471,745	\$0
Revised Appropriation	\$13,471,745	

No Changes

**Equipment Services Fund**

Original Revenue Estimate	\$28,266,962	\$0
Revised Revenue Estimate	\$28,266,962	

No Changes

Original Proposed Appropriation	\$27,239,591	\$0
Revised Appropriation	\$27,239,591	

Language has been added to acknowledge the contribution to net position.

**Group Health & Life Insurance Fund**

Original Revenue Estimate	\$102,669,139	\$0
Revised Revenue Estimate	\$102,669,139	

No Changes

Original Proposed Appropriation	\$104,471,435	\$0
Revised Appropriation	\$104,471,435	

No Changes

**Information Systems Fund**

Original Revenue Estimate	\$26,532,002	\$0
Revised Revenue Estimate	\$26,532,002	

No Changes

Original Proposed Appropriation	\$26,532,002	\$0
Revised Appropriation	\$26,532,002	

No Changes

**Office Services Fund**

Original Revenue Estimate	\$1,575,080	\$0
Revised Revenue Estimate	\$1,575,080	

No Changes

Original Proposed Appropriation	\$1,421,281	\$0
Revised Appropriation	\$1,421,281	

Language has been added to acknowledge the contribution to net position.

**Risk Management Fund**

Original Revenue Estimate	\$6,804,753	\$0
Revised Revenue Estimate	\$6,804,753	

No Changes

Original Proposed Appropriation	\$6,804,753	\$0
Revised Appropriation	\$6,804,753	

No Changes



**Unemployment Compensation Fund**

Original Revenue Estimate	\$450,643	\$0
Revised Revenue Estimate	\$450,643	

No Changes

Original Proposed Appropriation	\$471,893	\$0
Revised Appropriation	\$471,893	

No Changes

**Workers' Compensation Fund**

Original Revenue Estimate	\$13,130,895	\$0
Revised Revenue Estimate	\$13,130,895	

No Changes

Original Proposed Appropriation	\$13,130,895	\$0
Revised Appropriation	\$13,130,895	

No Changes

**Lake Worth Trust Fund**

Original Revenue Estimate	\$181,000	\$0
Revised Revenue Estimate	\$181,000	

No Changes

Original Proposed Appropriation	\$181,000	\$0
Revised Appropriation	\$181,000	

No Changes

**FORT WORTH**



## GENERAL FUND REVENUE SUMMARY

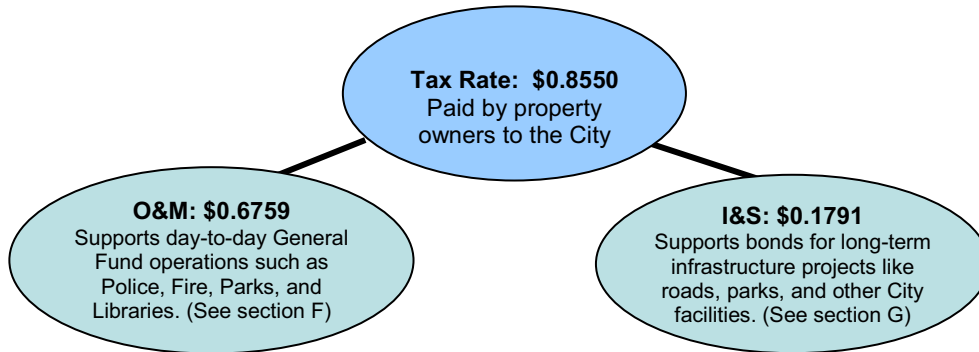
	ADOPTED FY2014	RE-ESTIMATE FY2014*	ADOPTED FY2015	CHANGE FROM FY2014 ADOPTED	% CHANGE	CHANGE FROM RE-ESTIMATE	% CHANGE
Property Taxes	\$293,301,737	\$293,842,726	\$308,873,881	\$15,572,144	5.3%	\$15,031,155	5.1%
Sales Tax	120,934,328	124,763,524	126,013,570	5,079,242	4.2%	1,250,046	1.0%
Other Local Taxes	8,666,437	8,392,910	8,735,302	68,865	0.8%	342,392	4.1%
Licenses and Permits	45,557,225	45,934,436	47,400,951	1,843,726	4.0%	1,466,515	3.2%
Fines and Forfeitures	18,630,093	16,573,690	17,930,692	(699,401)	(3.8%)	1,357,002	8.2%
Use of Money and Property	4,380,298	4,947,551	4,548,360	168,062	3.8%	(399,191)	(8.1%)
Revenue From Other Agencies	1,128,593	1,230,562	903,587	(225,006)	(19.9%)	(326,975)	(26.6%)
Service Charges	25,157,759	25,476,405	27,465,939	2,308,180	9.2%	1,989,534	7.8%
Transfers	47,011,368	54,265,198	41,845,997	(5,165,371)	(11.0%)	(12,419,201)	(22.9%)
Other Revenue	<u>429,875</u>	<u>20,576,011</u>	<u>1,923,289</u>	<u>1,493,414</u>	<u>347.4%</u>	<u>(18,652,722)</u>	<u>(90.7%)</u>
<b>Total Revenue</b>	\$565,197,713	\$596,003,013	\$585,641,568	\$20,443,855	3.6%	(\$10,361,445)	(1.7%)
Use of Fund Balance	\$7,737,698	\$0	\$4,109,362				
<b>Total General Fund Resources</b>	\$572,935,411	\$596,003,013	\$589,750,930				

\*As of Fiscal Month 9

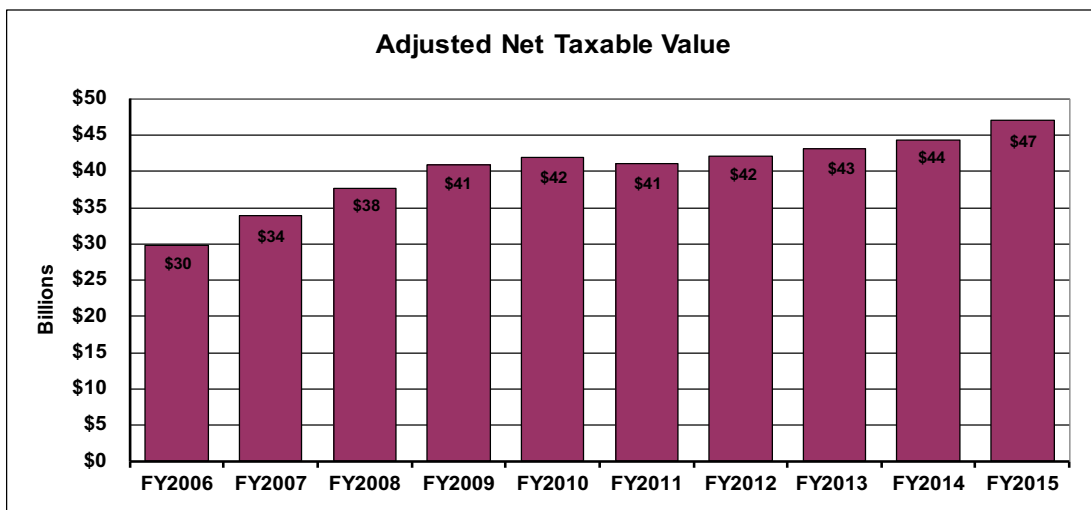
**PROPERTY TAXES**

The FY2015 adopted budget maintains the City's property tax rate at \$0.8550 per \$100 net taxable valuation. The total appraised value of the City's property tax roll increased \$3.7 billion or 6.1 percent from the July 2013 certified roll to the July 2014 certified roll. Adjusted Net Taxable Value (which is the Net Taxable Value plus the value of incomplete properties and properties under protest), increased \$2.8 billion or 6.3 percent in the same time period across all properties within the City of Fort Worth. Adjusted Net Taxable Value is the basis for the City's property tax revenue calculation.

The allocation and use of operating and maintenance (O&M) versus the interest and sinking (I&S) rate is depicted in the diagram below.



As a result of the increase in values, the City is projected to collect \$15.6 million more in General Fund property tax revenue (which includes delinquent, penalty, and interest) than in FY2014. The increase in property tax revenue from FY2014 is primarily due to a 6.3% growth in the adjusted net taxable value for properties primarily within the Tarrant County Appraisal District for FY2014. The graph below shows the ten-year property tax trend.



The estimate of the FY2015 tax revenue is based on the certified roll provided by the central appraisal districts of Tarrant, Denton, Wise and Parker Counties in July 2014. The assumed collection rate is 98.5 percent. Other factors affecting current property tax revenue are the exemptions to assessed valuation authorized by the State and additional exemptions and freezes granted on a local option and approved by City Council. The most significant exemptions approved by the City Council are the general homestead exemption of 20 percent available to all residential homestead properties, an additional \$40,000

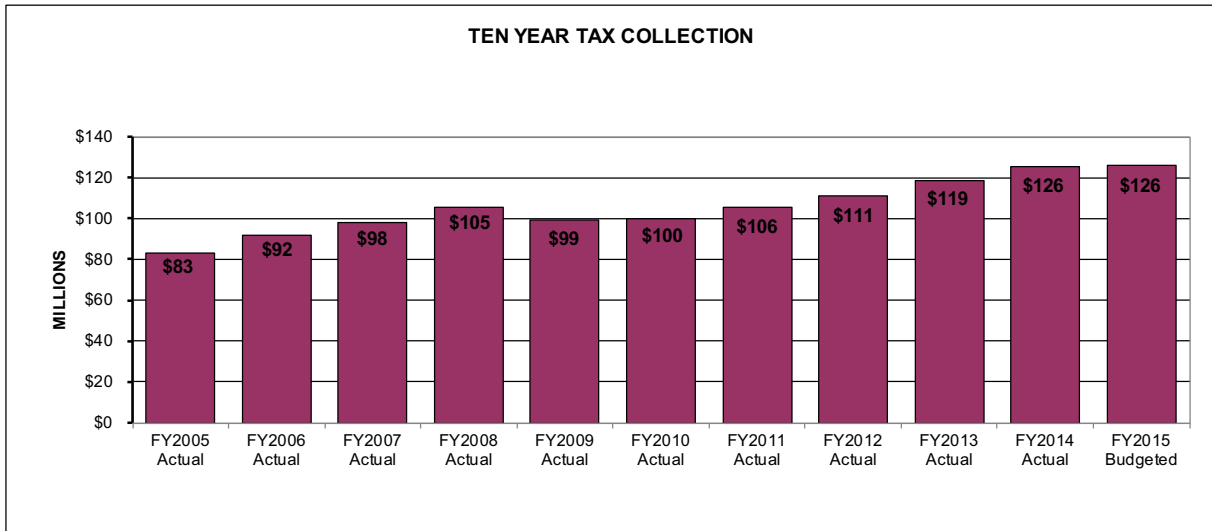
homestead exemption granted to senior citizens, and the Freeport exemption for commercial goods to be exported from the state.

The following indicates the loss of taxable value for various exemptions from the certified roll:

<b>Total Appraised Value</b>	\$64,934,531,075
<b>Less</b>	
Agricultural	\$564,705,792
Scenic Land	\$6,471,762
Disabled Veteran	\$158,735,363
Over 65	\$1,157,826,040
Homestead	\$3,930,666,568
Disabled Person	\$101,700,816
Freeport Inventory	\$2,716,026,506
Solar / Wind Power	\$13,889
Pollution Control	\$8,468,032
Foreign Tradezone	\$404,984,281
Historic Site	\$71,337,024
Prorated Absolute	\$82,312,840
Comm Hse Dev	\$112,685,510
Abatement Value Loss	\$261,863,281
PP Nominal Value Loss	\$8,270,493
Freeze Taxable (Denton)	\$18,403,787
Homestead Cap (Denton)	\$9,748,630
Absolute abatement	\$7,454,672,417
<b>Sub-Total Exemptions</b>	<b>\$17,068,893,031</b>
<b>Net Taxable Value</b>	<b>\$47,865,638,044</b>
<b>Less</b>	
Appraised value of protested properties	\$1,084,797,839
Appraised value of incomplete properties	\$889,148,285
<b>Certified Net Taxable Value</b>	<b>\$45,891,691,920</b>
<b>Plus</b>	
Minimum value of protested properties	\$678,302,500
Incomplete properties	\$505,955,504
<b>Adjusted Net Taxable Value</b>	<b>\$47,075,949,924</b>
Tax Rate per \$100 of Value	\$0.85500
<b>Total Levy</b>	<b>\$402,499,372</b>
<b>Less</b>	
Collection Rate	98.5%
<b>Estimated Collection of Levy</b>	<b>\$396,461,881</b>
<b>Less</b>	
Estimated TIF Contribution	(\$11,568,250)
<b>Budgeted Revenues</b>	<b>\$384,893,631</b>

## SALES TAX

Revenue from the City's one percent of the sales tax, exclusive of the one-half percent special use tax for the Crime Control and Prevention District Fund, is projected to equal \$126,013,570, an increase of \$5,079,242 or 4.2 percent from the FY2014 budget. This revenue is dependent on the level of wholesale and retail sales. Over the past ten years the City of Fort Worth sales tax collection grew from \$83M in 2005 to the anticipated amount of \$126M in 2015. This represents a 52% growth over the last ten years.



The increase from FY2014 is primarily due to improving economic conditions demonstrated by actual receipts reported by the State Comptroller's Office. The actual collection for FY2014 shows an additional 3.8 percent or \$4.6M in sales tax revenue realized over the budgeted amount. This growth is projected to continue throughout FY2015. Current data suggests substantial collection growth in retail and wholesale trade is driving the growth.

## OTHER LOCAL TAXES

Other Local Taxes include revenue from communications providers, taxes on beverage sales and bingo-game receipts. Revenues in this category are anticipated to increase by \$68,865 or 0.8 percent from the FY2014 adopted budget. There is an increase in state mixed beverage tax which is offset by a slight decrease due to lower gross receipts from telephone services. The reduction of land line service is due to culture and technology shift to mobile and cellular phones.

## LICENSES AND PERMITS

Licenses and Permits are primarily made up of gas, electric, telecom and cable franchise fees and health permit fees. Revenues in this category are anticipated to increase by \$1,843,726 or 4.0 percent from the FY2014 budget. The increase is primarily due to higher Cable Street Rental fees which are calculated as a percentage of cable revenue. Cable utility revenue increases are attributable to an increasing number of cable subscribers coupled with higher rates charged to consumers. Over the last three years the cable rate has increased between 7% and 10%. An additional increase is projected in franchise fees charged to electric utilities due to population growth.

## FINES AND FORFEITURES

Fines and Forfeitures are mainly made up of deferred disposition fees, penalty fees, traffic fines, general fines, court service fees and truancy court fees. Revenues in this category are projected to decrease by \$699,401 or 3.8 percent from the FY2014 budget. The decrease is primarily due to lower traffic and parking fine revenue based on a decline in the number of new cases filed related to traffic/non traffic citations. These decreases are slightly offset by higher revenues from deferred disposition based on current re-estimates.

### REVENUE FROM USE OF MONEY AND PROPERTY

Revenue from Use of Money and Property consists primarily of interest on investments, commercial exhibit building rentals, concession sales, and sales of abandoned vehicles. Revenues in this category are projected to increase by \$168,062 or 3.8 percent from the FY2014 budget. The increase is primarily due to lease/rental revenues in the recently acquired Gordon Swift building. This increase is offset by slight decreases due to lower interest revenue on invested City funds based on decreased cash balances in the General Fund.

### REVENUE FROM OTHER AGENCIES

Revenue from Other Agencies is mainly made up of reimbursement for indirect costs. Revenues in this category are projected to decrease by \$225,006 or 19.9 percent from the FY2014 budget. This decrease is based on the actual number of state and federal grants being charged indirect costs.

### SERVICE CHARGES

Service Charges are mainly made up of administrative service charges, housing and building related permits, auto pound fees, mowing fees, athletic fees and library charges. Revenues in this category are projected to increase by \$2,308,180 or 9.2 percent from the FY2014 budget due mainly to increased service fees proposed by the Planning and Development Department and the Parks and Community Services Department. The increase is also attributable to a new contract to provide fire suppression and other fire protection services to the city of Westworth Village by the Fort Worth Fire Department. This increase is partially offset by decreases due to lower Water and Sewer administrative charges as well as lower towage and storage fees based on a lower volume of impounds at the auto pound.

### TRANSFERS

Transfer payments consist of revenues that are transferred from funds such as Solid Waste, Water and Sewer, Stormwater, and the Crime Control and Prevention District to the General Fund. Revenues in this category are projected to decrease by \$5,165,371 or 11 percent from the FY2014 budget. The decrease is primarily due to the revenue transfer from the Crime Control and Prevention District (CCPD). In prior years, the CCPD transferred revenue to the General Fund to support the cost of the jail contract with the City of Mansfield. Beginning in FY2015, CCPD will begin paying the City of Mansfield jail services contract directly instead of transferring the funds to the General Fund for payment. Also, the transfer from the Culture and Tourism Fund to reimburse the General Fund for Electricity costs will be eliminated in FY2015. Electricity payments for Fort Worth Convention Center and Will Rogers Memorial Center will be paid from the Culture and Tourism Fund. These decreases were offset by a net increase in transfers from the Water and Sewer Fund and Stormwater Utility Fund. The Water and Sewer and the Stormwater Utility funds transfer funds for the budgeted payment in lieu of taxes and street rental fee. The increase is the result of potential rate increases for Water and Sewer Fund and customer growth for both funds.

### OTHER REVENUE

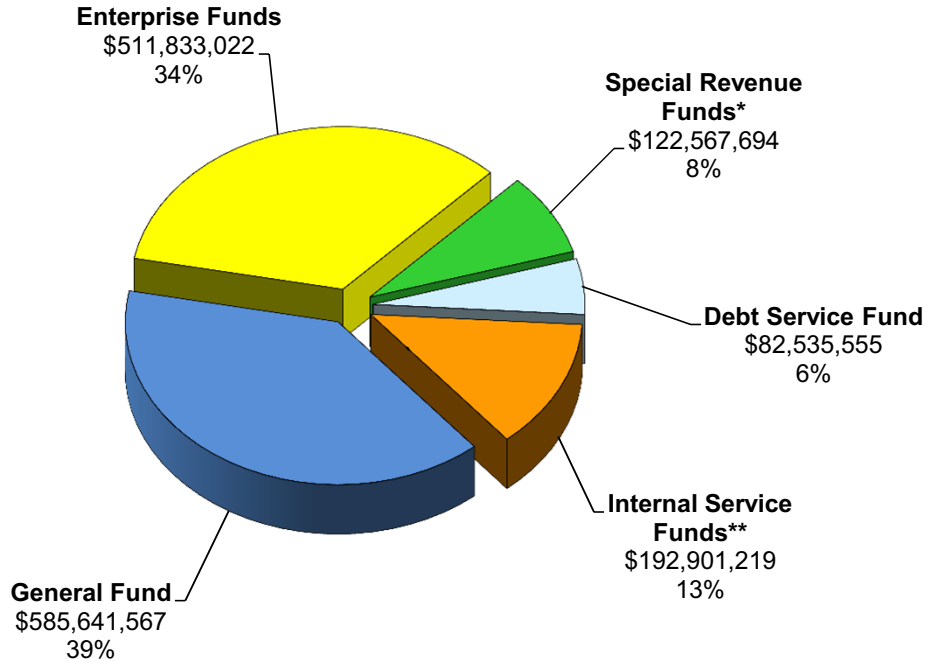
Other Revenues are mainly made up of reimbursement of labor costs and miscellaneous revenues. Revenues in this category are projected to increase by \$1,493,414 or 347.4 percent from the FY2014 budget. The increase is primarily due to reimbursements from Alliance for the Texas Aero Engine Services Limited lease at Alliance Airport, TxDOT for partially funding the transportation coordinator

FY2015 ADOPTED BUDGET  
CITY OF FORT WORTH  
TOTAL OPERATING BUDGET

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REVENUES: \$ 1,495,479,057

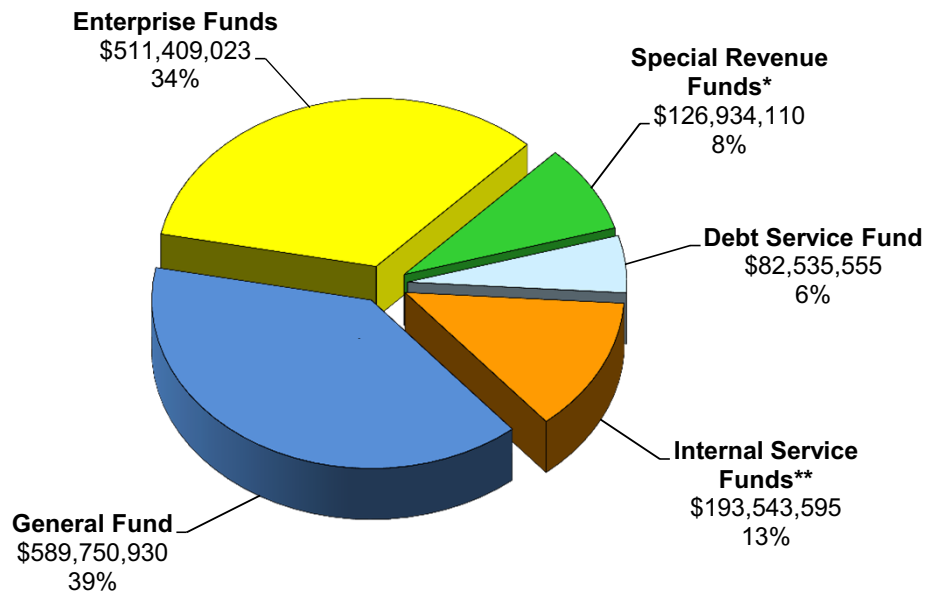
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EXPENDITURES: \$ 1,504,173,213

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\*Special Revenue Funds include Fiduciary Funds.  
\*\*Internal Service Funds include Insurance Funds.

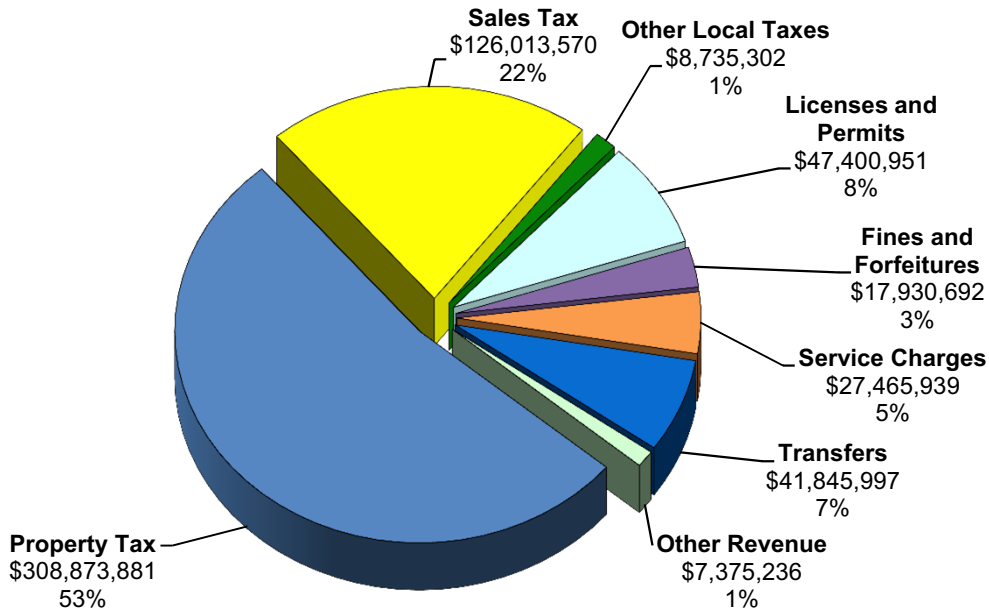


**FY2015 ADOPTED BUDGET  
CITY OF FORT WORTH  
GENERAL FUND BUDGET**

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**REVENUES: \$ 585,641,568**

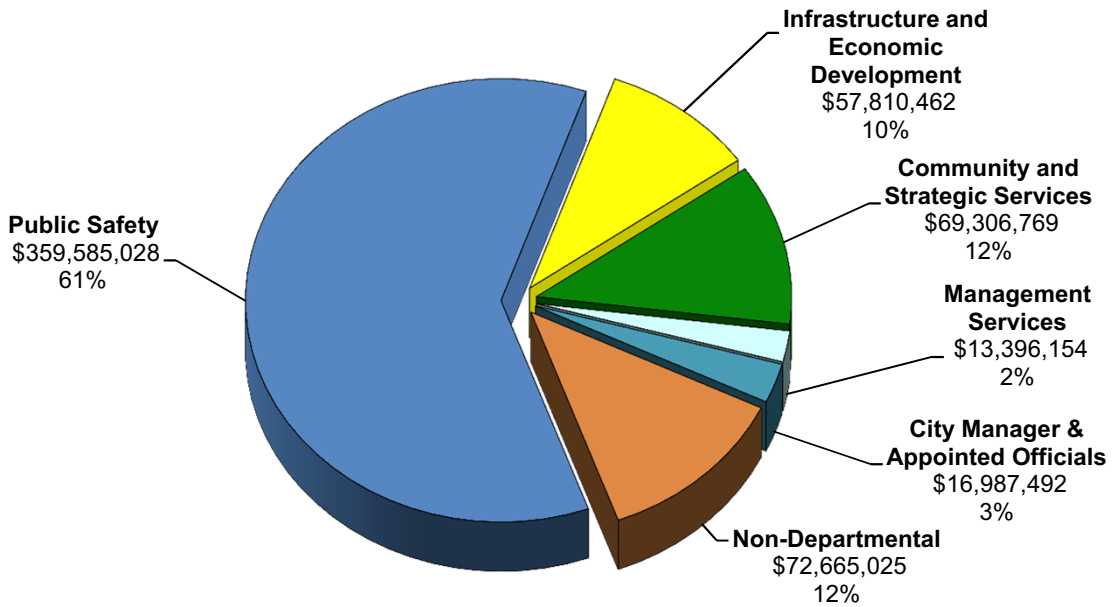
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**EXPENDITURES: \$ 589,750,930**

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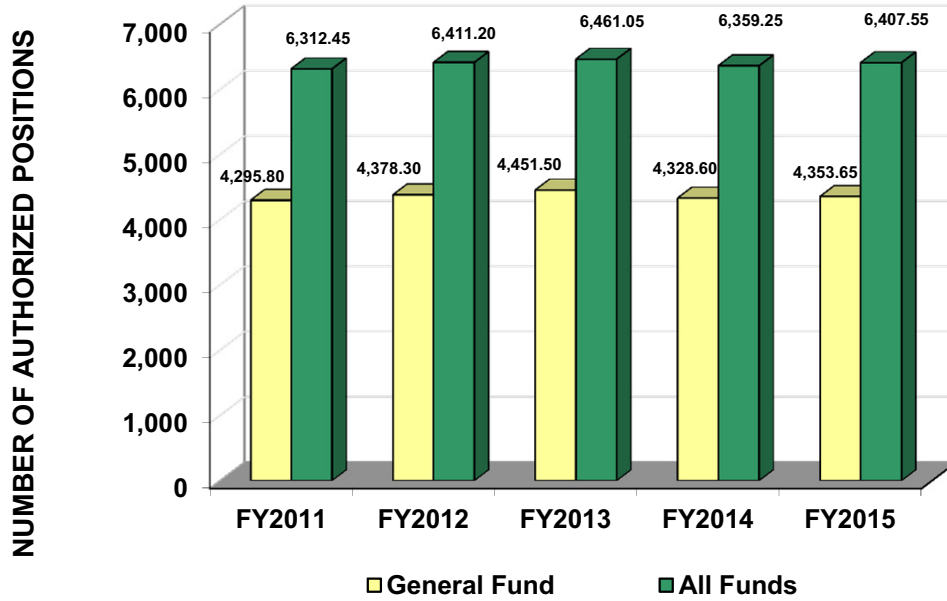
**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES  
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2013	Adopted FY2014	Adopted FY2015	A.P. Change	% Change	Actual FY2013	Adopted FY2014	Adopted FY2015	\$ Change	% Change
CITY ATTORNEY'S OFFICE	53.00	53.00	51.00	(2.00)	(3.8%)	\$ 5,745,235	\$ 6,012,150	\$ 6,367,787	\$ 355,637	5.9%
CITY AUDITOR'S OFFICE	15.00	15.00	15.00	0.00	0.0%	\$ 2,685,287	\$ 2,526,279	\$ 1,628,112	\$ (898,167)	(35.6%)
CITY MANAGER'S OFFICE	43.55	36.25	47.25	11.00	30.3%	\$ 6,459,905	\$ 5,896,726	\$ 7,898,325	\$ 2,001,599	33.9%
CITY SECRETARY'S OFFICE	11.50	11.00	11.00	0.00	0.0%	\$ 1,057,151	\$ 1,109,842	\$ 1,093,268	\$ (16,574)	(1.5%)
CODE COMPLIANCE	206.00	202.00	218.00	16.00	7.9%	\$ 16,737,117	\$ 17,013,264	\$ 18,902,483	\$ 1,889,219	11.1%
FINANCIAL MANAGEMENT SVCS	72.00	88.00	90.70	2.70	3.1%	\$ 7,864,822	\$ 8,231,317	\$ 9,935,655	\$ 1,704,338	20.7%
FIRE	955.00	931.00	931.00	0.00	0.0%	\$ 119,494,092	\$ 119,744,262	\$ 118,688,490	\$ (1,055,772)	(0.9%)
HOUSING & ECONOMIC DEVELOPMENT	19.90	17.90	27.70	9.80	54.7%	\$ 4,951,309	\$ 4,956,592	\$ 5,761,743	\$ 805,151	16.2%
HUMAN RESOURCES	34.25	31.65	32.70	1.05	3.3%	\$ 3,594,431	\$ 3,489,331	\$ 3,460,499	\$ (28,832)	(0.8%)
LIBRARY	219.50	219.50	214.50	(5.00)	(2.3%)	\$ 19,052,103	\$ 19,012,018	\$ 19,186,939	\$ 174,921	0.9%
MUNICIPAL COURT	197.50	190.50	184.00	(6.50)	(3.4%)	\$ 16,740,876	\$ 16,909,218	\$ 17,388,055	\$ 478,837	2.8%
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.0%	\$ 74,273,185	\$ 65,937,993	\$ 72,665,025	\$ 6,727,032	10.2%
PARKS & COMMUNITY SERVICES	352.10	338.10	343.10	5.00	1.5%	\$ 41,895,844	\$ 41,985,341	\$ 44,358,087	\$ 2,372,746	5.7%
PLANNING & DEVELOPMENT	147.00	138.00	135.00	(3.00)	(2.2%)	\$ 11,931,336	\$ 11,392,166	\$ 11,553,018	\$ 160,852	1.4%
POLICE	1,845.00	1,797.00	1,791.00	(6.00)	(0.3%)	\$ 204,025,265	\$ 204,225,440	\$ 204,606,000	\$ 380,560	0.2%
TRANSPORTATION & PUBLIC WORKS	280.20	259.70	261.70	2.00	0.8%	\$ 45,594,675	\$ 44,493,472	\$ 46,257,444	\$ 1,763,972	4.0%
<b>GENERAL FUND TOTAL</b>	<b>4,451.50</b>	<b>4,328.60</b>	<b>4,353.65</b>	<b>25.05</b>	<b>0.6%</b>	<b>\$ 582,102,633</b>	<b>\$ 572,935,411</b>	<b>\$ 589,750,930</b>	<b>\$ 16,815,519</b>	<b>2.9%</b>

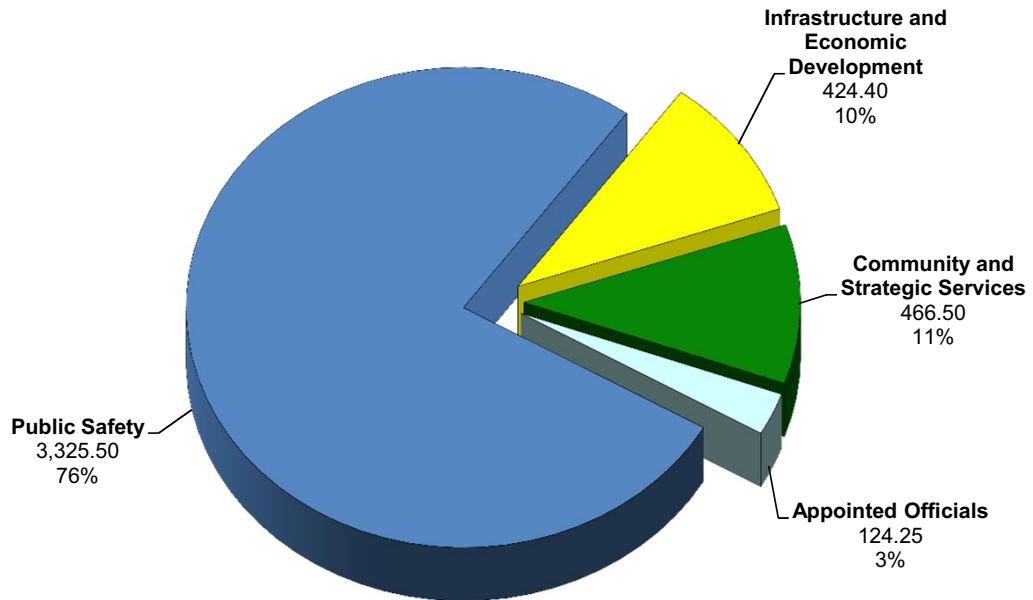
**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES  
OTHER FUNDS**

	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2013	Adopted FY2014	Adopted FY2015	A.P. Change	% Change	Actual FY2013	Adopted FY2014	Adopted FY2015	\$ Change	% Change
<b>GOVERNMENTAL FUNDS</b>										
<u>Special Revenue Funds</u>										
CRIME DISTRICT	195.00	211.00	225.00	14.00	6.6%	\$50,374,335	\$62,320,362	\$64,757,833	\$2,437,471	3.9%
CULTURE AND TOURISM FUND	132.00	133.00	133.00	0.00	0.0%	\$40,254,147	\$35,437,069	\$37,853,411	\$2,416,342	6.8%
ENVIRONMENTAL PROTECTION FUND	23.80	23.30	24.30	1.00	4.3%	\$4,743,017	\$4,742,916	\$4,771,090	\$28,174	0.6%
RED LIGHT ENFORCEMENT FUND	43.00	43.00	43.00	0.00	0.0%	\$10,444,827	\$9,843,330	\$10,711,806	\$868,476	8.8%
SPECIAL TRUST FUND	0.00	0.00	0.00	0.00	0.0%	\$6,773,257	\$7,540,257	\$7,540,257	\$0	0.0%
STATE ASSET FORFEITURE FUND	0.00	0.00	0.00	0.00	0.0%	\$0	\$0	\$300,000	\$300,000	0.0%
JUSTICE ASSET FORFEITURE FUND	0.00	0.00	0.00	0.00	0.0%	\$656,913	\$0	\$30,000	\$30,000	0.0%
TREASURY ASSET FORFEITURE FUND	0.00	0.00	0.00	0.00	0.0%	\$0	\$0	\$50,000	\$50,000	0.0%
MUNICIPAL COURT TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.0%	\$0	\$0	\$296,000	\$296,000	0.0%
MUNICIPAL COURT BLDG. SECURITY FUND	0.00	0.00	0.00	0.00	0.0%	\$0	\$0	\$248,000	\$248,000	0.0%
JUVENILE CASE MANAGER FUND	0.00	0.00	0.00	0.00	0.0%	\$0	\$0	\$194,713	\$194,713	0.0%
<b>Special Revenue Funds Total</b>	<b>393.80</b>	<b>410.30</b>	<b>425.30</b>	<b>15.00</b>	<b>3.7%</b>	<b>\$113,246,496</b>	<b>\$119,883,934</b>	<b>\$126,753,110</b>	<b>\$6,869,176</b>	<b>5.7%</b>
<u>General Debt Service Fund</u>										
DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.0%	\$108,420,964	\$79,838,122	\$82,535,555	\$2,697,433	3.4%
<b>General Debt Service Fund Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>\$108,420,964</b>	<b>\$79,838,122</b>	<b>\$82,535,555</b>	<b>\$2,697,433</b>	<b>3.4%</b>
<b>PROPRIETARY FUNDS</b>										
<u>Enterprise Funds</u>										
MUNICIPAL AIRPORTS FUND	24.00	24.00	24.00	0.00	0.0%	\$6,258,258	\$4,833,553	\$5,047,184	\$213,631	4.4%
MUNICIPAL GOLF FUND	38.00	38.00	38.00	0.00	0.0%	\$5,169,637	\$4,988,364	\$5,020,445	\$32,081	0.6%
MUNICIPAL PARKING FUND	12.00	12.00	12.00	0.00	0.0%	\$6,782,089	\$6,934,278	\$7,069,008	\$134,730	1.9%
SOLID WASTE FUND	83.00	84.00	92.00	8.00	9.5%	\$55,193,410	\$56,060,962	\$56,032,365	(\$28,597)	(0.1%)
STORMWATER UTILITY FUND	115.00	113.00	113.00	0.00	0.0%	\$31,847,949	\$35,278,001	\$36,011,581	\$733,580	2.1%
WATER AND SEWER FUND	934.00	940.00	937.00	(3.00)	(0.3%)	\$382,965,739	\$386,443,275	\$402,228,439	\$15,785,164	4.1%
<b>Enterprise Funds Total</b>	<b>1,206.00</b>	<b>1,211.00</b>	<b>1,216.00</b>	<b>5.00</b>	<b>0.4%</b>	<b>\$488,217,082</b>	<b>\$494,538,433</b>	<b>\$511,409,022</b>	<b>\$16,870,589</b>	<b>3.4%</b>
<u>Internal Service Funds</u>										
CAPITAL PROJECTS SERVICE FUND	143.00	138.00	137.00	(1.00)	(0.7%)	\$13,416,411	\$14,228,642	\$13,471,745	(\$756,897)	(5.3%)
EQUIPMENT SERVICES FUND	106.00	106.00	106.00	0.00	0.0%	\$26,491,925	\$28,219,625	\$27,239,591	(\$980,034)	(3.5%)
GROUP HEALTH FUND	9.05	9.95	9.57	(0.38)	(3.8%)	\$97,060,319	\$103,133,047	\$104,471,435	\$1,338,388	1.3%
INFORMATION SYSTEMS FUND	127.00	133.00	139.00	6.00	4.5%	\$23,516,481	\$25,327,781	\$26,532,002	\$1,204,221	4.8%
OFFICE SERVICES FUND	9.00	6.00	6.00	0.00	0.0%	\$1,705,837	\$1,482,852	\$1,421,281	(\$61,571)	(4.2%)
RISK MANAGEMENT FUND	7.00	7.00	7.30	0.30	4.3%	\$5,322,002	\$7,042,898	\$6,804,753	(\$238,145)	(3.4%)
TEMPORARY LABOR FUND	1.10	1.50	0.00	(1.50)	(100.0%)	\$790,540	\$982,620	\$0	(\$982,620)	(100.0%)
UNEMPLOYMENT COMP FUND	0.15	0.15	0.15	0.00	0.0%	\$287,033	\$522,470	\$471,893	(\$50,577)	(9.7%)
WORKERS COMP FUND	7.45	7.75	7.58	(0.17)	(2.2%)	\$12,295,076	\$13,117,131	\$13,130,895	\$13,764	0.1%
<b>Internal Service Funds Total</b>	<b>409.75</b>	<b>409.35</b>	<b>412.60</b>	<b>3.25</b>	<b>0.8%</b>	<b>\$180,885,624</b>	<b>\$194,057,066</b>	<b>\$193,543,595</b>	<b>(\$513,471)</b>	<b>(0.3%)</b>
<b>FIDUCIARY FUNDS</b>										
LAKE WORTH TRUST FUND	0.00	0.00	0.00	0.00	0.0%	\$259,051	\$206,000	\$181,000	(\$25,000)	(12.1%)
<b>Fiduciary Funds Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>\$259,051</b>	<b>\$206,000</b>	<b>\$181,000</b>	<b>(\$25,000)</b>	<b>(12.1%)</b>
<b>TOTAL ALL FUNDS (including GENERAL FUND)</b>	<b>6,461.05</b>	<b>6,359.25</b>	<b>6,407.55</b>	<b>48.30</b>	<b>0.8%</b>	<b>\$1,473,131,850</b>	<b>\$1,461,458,966</b>	<b>\$1,504,173,212</b>	<b>\$42,714,246</b>	<b>2.9%</b>

**CHANGES IN AUTHORIZED POSITIONS**



**AUTHORIZED POSITION BY FUNCTION  
GENERAL FUND, FY2015**



**TOTAL = 4,353.65**

## CITYWIDE FUND BALANCE SUMMARY

Fund balance is defined as the difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies. The City makes a concerted effort to maintain the fund balance and retained earnings of the various operating funds at the required level stipulated in the Financial Management Policy Statement sufficient to protect the City's creditworthiness as well as its financial position from emergencies. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures. The table below illustrates the fund balance requirement for each operating fund.

	Estimated Cash Balance as of 9/30/14 (3)	Projected Revenues	Projected Expenditures	Estimated Available Cash as of 9/30/15	Reserve Requirement % (4)	Reserve Requirement	Excess/ (Deficit)
<b>General Fund (1)</b>							
GENERAL FUND (6)	\$73,267,221	\$585,641,568	(\$589,750,930)	\$69,157,859	10%	\$58,975,093	\$10,182,766
<b>Enterprise Funds (2)</b>							
MUNICIPAL AIRPORTS FUND	\$2,421,839	\$5,047,184	(\$5,047,184)	\$2,421,839	20%	\$960,437	\$1,461,402
MUNICIPAL GOLF FUND (5)	\$628,943	\$5,020,445	(\$5,020,445)	\$628,943	20%	\$1,001,889	(\$372,946)
MUNICIPAL PARKING FUND	\$447,435	\$7,069,008	(\$7,069,008)	\$447,435	20%	\$597,029	(\$149,594)
SOLID WASTE FUND	\$23,990,465	\$56,456,365	(\$56,032,365)	\$24,414,465	20%	\$11,018,546	\$13,395,920
STORMWATER UTILITY FUND	\$19,311,509	\$36,011,581	(\$36,011,581)	\$19,311,509	20%	\$4,730,618	\$14,580,891
WATER AND SEWER FUND	\$51,266,317	\$402,228,439	(\$402,228,439)	\$51,266,317	20%	\$50,559,465	\$706,852
<b>Internal Service Funds (2)</b>							
CAPITAL PROJECTS SERVICE	(\$2,289,919)	\$13,471,745	(\$13,471,745)	(\$2,289,919)	0%	\$0	(\$2,289,919)
EQUIPMENT SERVICES FUND	(\$2,547,902)	\$28,266,960	(\$27,239,591)	(\$1,520,533)	0%	\$0	(\$1,520,533)
GROUP HEALTH FUND	\$37,681,557	\$102,669,139	(\$104,471,435)	\$35,879,261	15%	\$15,670,715	\$20,208,546
INFORMATION SYSTEMS FUND	\$6,152,146	\$26,532,002	(\$26,532,002)	\$6,152,146	0%	\$0	\$6,152,146
OFFICE SERVICES FUND	(\$644,167)	\$1,575,080	(\$1,421,281)	(\$490,368)	0%	\$0	(\$490,368)
RISK MANAGEMENT FUND	12,396,226	\$6,804,753	(\$6,804,753)	\$12,396,226	25%	\$1,701,188	\$10,695,038
UNEMPLOYMENT COMP FUND	\$558,966	\$450,643	(\$471,893)	\$537,716	25%	\$117,973	\$419,743
WORKERS' COMP FUND	\$5,976,567	\$13,130,895	(\$13,130,895)	\$5,976,567	25%	\$3,282,724	\$2,693,843
<b>FIDUCIARY FUNDS</b>							
LAKE WORTH TRUST FUND	\$1,011,283	\$181,000	(\$181,000)	\$1,011,283	0%	\$0	\$1,011,283
<b>Special Revenue Funds (2)</b>							
CRIME DISTRICT	\$24,632,691	\$62,886,182	(\$64,757,833)	\$22,761,040	37%	\$23,960,398	(\$1,199,358)
CULTURE AND TOURISM FUND	\$10,996,197	\$37,853,411	(\$37,853,411)	\$10,996,197	20%	\$5,964,137	\$5,032,059
ENVIRONMENTAL PROTECTION	\$6,866,662	\$4,555,231	(\$4,771,090)	\$6,650,803	20%	\$890,870	\$5,759,933
RED LIGHT ENFORCEMENT FUND	\$2,779,020	\$8,812,900	(\$10,711,806)	\$880,114	20%	\$2,142,361	(\$1,262,247)

1 - Fund/Cash balance information as of 9/30/14 for General Fund is based on information provided by the Financial Management Services (FMS) Department as it appeared in the 2013 Comprehensive Annual Financial Report (CAFR) for 9/30/13, then adjusted by estimated revenue and expenditure projections for each General Fund department based on financial data as of fiscal month nine of FY2014.

2 - Fund/Cash balance information as of 9/30/14 is based on information provided by the FMS Department as it appeared in the 2013 CAFR for 09/30/13, then adjusted by estimated revenue and expenditure projections for each fund based on financial data as of fiscal month nine of FY2014.

3 - Available Cash Balance which is the CAFR Ending Cash Balance minus Payables.

4 - Internal Service funds, with the exception of Insurance Funds, don't have fund balance requirement.

5 - Municipal Golf Fund (Golf) Estimated Cash Balance as of 9/30/14 includes the transfer of \$8,798,188 from the General Fund fund balance to Golf (M&C G-18306) and the transfer of \$797,254 from the Golf Debt Service Fund (D102) to reimburse previously made debt service payments and to improve the Funds' negative net position (M&C G-18263).

6 - Excess fund balance DOES NOT reflect a \$3,958,558.00 use of fund balance to fund compensation changes for FY2015 resulting from the approved collective bargaining agreement for Fire (M&C LOG NAME 36SUPPLEMENTAL APPROPRIATION ORDINANCE AMENDING FY2015 BUDGET).

**FORT WORTH**



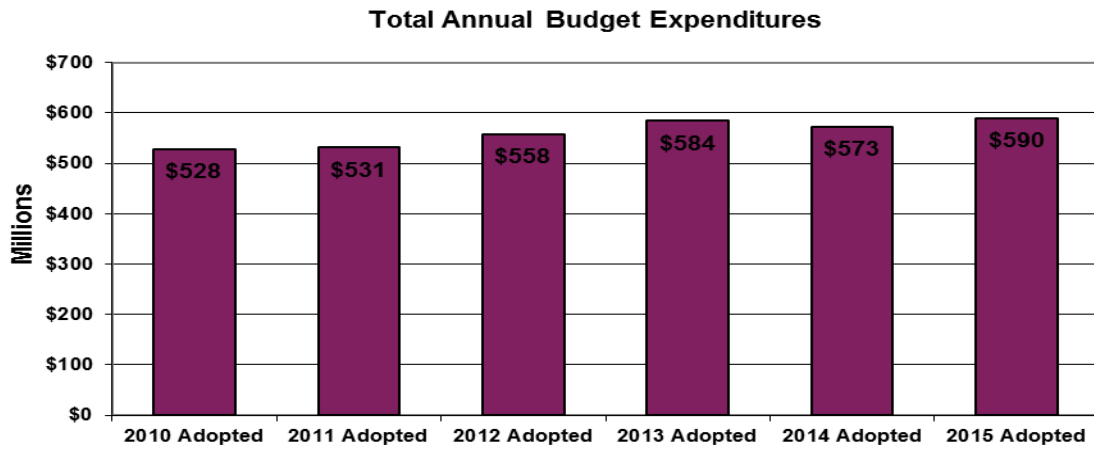
## FUND STATEMENT

**FUND:**

### GENERAL FUND

The General Fund is the largest fund within the City. The fund has the largest amount of revenue in the overall City budget. In accordance with the City's Financial Management Policy Statements (FMPS) with regard to a reliable, equitable and diversified revenue stream, the General Fund revenues include property taxes, sales tax, license and permit fees, service charges, fines and forfeitures, and other miscellaneous revenues such as other governmental agency revenues and interest revenue. These revenues are used to finance City departments that provide basic services. There are several other funds in the City of Fort Worth; however, all activities that are supported by tax dollars are included in the General Fund and Debt Service Fund.

In FY2012, the City restored staffing and imperative City services reduced during prior years. The FY2013 budget was characterized as a maintenance budget focusing on community needs and desires. The FY2014 budget is an alignment budget with the City making attentive efforts to align expenditures and revenues. The FY2015 adopted budget is a continuation of the FY2014 progress budget. The following chart provides a historical perspective of the General Fund total annual adopted budgets since FY2010.



Property tax generates the largest percentage of General Fund revenue. Property taxes are levied on both real estate and personal property, according to the property's valuation and the tax rate. For FY2015, the City's adopted property tax rate is \$0.8550 per \$100 of net taxable valuation. Approximately \$0.6759, or 79%, of that property tax rate funds General Fund operating expenditures, such as supplies and contracts, and approximately \$0.1791, or 21%, goes to debt service to pay the principal and interest on capital projects. This is unchanged from the FY2014 property tax rate. Sales tax, the second largest revenue source for the City, achieved new record highs throughout much of the FY2014 and the trend is positioned to carry through FY2015.

Debt Service, which is the City's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule, is estimated to be \$82,535,555. In FY2009, the decision was made that the debt service payment will no longer pass through the General Fund. Property tax associated with debt service will be deposited directly in the General Debt Service Fund.

General Fund departments provide primary services directly to the public, as well as support services to other City departments. In accordance with the FMPS, the City's Financial Management Services Department determines administrative service charges due to the General Fund. These charges are then budgeted accordingly in all other funds.

The City also makes a concerted effort to maintain the General Fund's unassigned fund balance at 10.0% of current year budgeted expenditures. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures, as well as performance indicators. Additionally, the City also prepares an annual Financial Forecast that discusses trends affecting the City, as well as critical issues. The General Fund budget funds 4,353.65 authorized positions and 15 operating departments (excluding Non-Departmental). Each department, listed alphabetically in the General Fund section, has a primary focus.



**GENERAL FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Property Tax	\$308,873,881
Sales Tax	126,013,570
Other Local Taxes	8,735,302
Licenses and Permits	47,400,951
Fines and Forfeitures	17,930,692
Use of Money and Property	4,548,360
Revenue from Other Agencies	903,587
Services Charges	27,465,939
Other Revenue	<u>1,923,289</u>

**TOTAL REVENUE** \$543,795,571

**OTHER FINANCING SOURCES:**

Transfer from the Water and Sewer Fund	\$24,646,924
Transfer from Crime Control Prevention District	5,329,547
Transfer from the Solid Waste Fund	5,147,946
Transfer from the Stormwater Utility Fund	2,712,582
Transfer from the Special Trust Fund	2,088,777
Transfer from the Airport Fund	50,000
Transfer from the Lake Worth Fund	158,000
Other Transfers	<u>1,712,221</u>

**TOTAL OTHER FINANCING SOURCES** \$41,845,997

**USE OF FUND BALANCE** \$4,109,362

**TOTAL REVENUE AND OTHER FINANCING SOURCES** \$589,750,930

**EXPENDITURES:**

Personnel Services	\$433,814,469
Supplies	26,454,288
Contractual Services	<u>123,298,014</u>

**TOTAL RECURRING EXPENSES** \$583,566,771

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$3,537,196
Debt Service	<u>2,646,963</u>

**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$6,184,159

**TOTAL EXPENDITURES** \$589,750,930

**PROJECTED  
FY2015 FUND BALANCE  
GENERAL FUND**

<b>Fund Balance as of 9/30/2013:</b>	<b>\$88,626,094</b>
Estimated Reserved For Inventories	(1,967,000)
Estimated Reserved For Advances (1)	(11,185,077)
Estimated Designated For Accum Savings Program	<u>(100,000)</u>
<b>FY2014 Unreserved, Undesignated Fund Balance:</b>	<b>\$75,374,017</b>
Total Projected revenues for FY2014	\$596,003,012
Total Projected expenditure for FY2014	(\$601,943,722)
<b>FY2014 Net Available Fund Balance:</b>	<b>\$69,433,307</b>
Estimated Receipts(2)	\$3,833,914
<b>FY2014 Net Available Fund Balance:</b>	<b>\$73,267,221</b>
Projected Revenues for FY2015	\$585,641,568
Projected Expenditures for FY2015	(\$589,750,930)
<b>Unaudited, Unassigned Fund Balance as of 9/30/2015:</b>	<b>\$69,157,859</b>
10% Reserve requirement	\$58,975,093
<b>Fund Balance Available over/(under) (3)</b>	<b>\$10,182,766</b>
<b>Percent of Fund Balance over/(under)</b>	<b>11.73%</b>

1- The total for advances includes fund transfer from the Golf Debt Service Fund to the Municipal Golf Fund to reimburse past debt service payments and to improve the fund's negative net position (M&C G-18263).

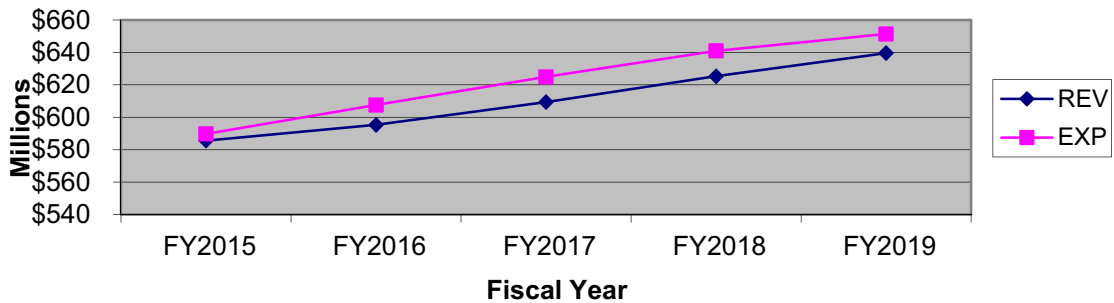
2- Transfers to the General Fund to strengthen fund balance. The amounts are as follows: \$3,468,914 reimbursement from ERP for Phase I stabilization funded through the General Fund (M&C G-18260) and \$363,834 to transfer back remaining fund balance in Temporary Labor Fund following its closure in FY2015.

3- Excess fund balance DOES NOT reflect a \$3,958,558.00 use of fund balance to fund compensation changes for FY2015 resulting from the approved collective bargaining agreement for Fire (M&C LOG NAME 36SUPPLEMENTAL APPROPRIATION ORDINANCE AMENDING FY2015 BUDGET).

### GENERAL FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Fund Balance</b>	\$73,267,221	\$69,157,859	\$56,907,240	\$41,375,109	\$25,700,653
<b>Revenues*</b>					
Property Tax	\$308,873,881	\$311,587,697	\$318,662,898	\$326,887,301	\$333,566,751
Sales Tax	\$126,013,570	\$131,306,140	\$136,820,998	\$142,567,480	\$148,555,314
Other Local Taxes	\$8,735,302	\$8,764,103	\$8,793,193	\$8,822,573	\$8,852,247
Licenses and Permits	\$47,400,951	\$47,875,536	\$48,352,424	\$48,830,668	\$49,313,942
Fines and Forfeitures	\$17,930,692	\$17,398,501	\$17,159,947	\$17,184,100	\$17,442,198
Use of Money and Property	\$4,548,360	\$4,643,375	\$4,742,480	\$4,845,872	\$4,953,759
Revenue from Other Agencies	\$903,587	\$903,587	\$903,587	\$903,587	\$903,587
Charges for Current Services	\$27,465,939	\$27,732,023	\$28,003,743	\$28,278,646	\$28,556,774
Other Revenue	\$1,923,289	\$1,942,522	\$1,961,947	\$1,981,567	\$2,001,382
Transfers	\$41,845,997	\$43,205,899	\$44,031,164	\$45,027,226	\$45,446,602
<b>Total Revenue</b>	<b>\$585,641,568</b>	<b>\$595,359,385</b>	<b>\$609,432,382</b>	<b>\$625,329,020</b>	<b>\$639,592,557</b>
<b>Total Resources</b>	<b>\$658,908,789</b>	<b>\$664,517,243</b>	<b>\$666,339,622</b>	<b>\$666,704,128</b>	<b>\$665,293,210</b>
<b>Expenditures</b>					
Personnel Services	\$433,814,469	\$442,828,275	\$452,058,510	\$460,862,340	\$467,886,455
Supplies	\$26,454,288	\$26,824,392	\$27,339,842	\$27,870,078	\$28,415,529
Contractual	\$123,298,014	\$131,767,821	\$139,370,057	\$146,068,169	\$148,877,525
Capital	\$3,537,196	\$3,542,552	\$3,549,140	\$3,555,926	\$3,562,916
Debt Service	\$2,646,963	\$2,646,963	\$2,646,963	\$2,646,963	\$2,646,963
<b>Total Expenditure</b>	<b>\$589,750,930</b>	<b>\$607,610,003</b>	<b>\$624,964,513</b>	<b>\$641,003,476</b>	<b>\$651,389,389</b>
Projected Variance	(\$4,109,362)	(\$12,250,619)	(\$15,532,131)	(\$15,674,457)	(\$11,796,832)
Projected Fund Balance	\$69,157,859	\$56,907,240	\$41,375,109	\$25,700,652	\$13,903,821
Reserve Requirement (10%)	\$58,975,093	\$60,761,000	\$62,496,451	\$64,100,348	\$65,138,939
Excess/(Deficit)	\$10,182,766	(\$3,853,760)	(\$21,121,342)	(\$38,399,695)	(\$51,235,118)

### GENERAL FUND PROJECTED REVENUES AND EXPENDITURES



\* This model does **not** reflect any fee or property tax rate increases for the next five years.

**FORT WORTH**



**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES  
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2013	Adopted FY2014	Adopted FY2015	A.P. Change	% Change	Actual FY2013	Adopted FY2014	Adopted FY2015	\$ Change	% Change
CITY ATTORNEY'S OFFICE	53.00	53.00	51.00	(2.00)	(3.8%)	\$ 5,745,235	\$ 6,012,150	\$ 6,367,787	\$ 355,637	5.9%
CITY AUDITOR'S OFFICE	15.00	15.00	15.00	0.00	0.0%	\$ 2,685,287	\$ 2,526,279	\$ 1,628,112	\$ (898,167)	(35.6%)
CITY MANAGER'S OFFICE	43.55	36.25	47.25	11.00	30.3%	\$ 6,459,905	\$ 5,896,726	\$ 7,898,325	\$ 2,001,599	33.9%
CITY SECRETARY'S OFFICE	11.50	11.00	11.00	0.00	0.0%	\$ 1,057,151	\$ 1,109,842	\$ 1,093,268	\$ (16,574)	(1.5%)
CODE COMPLIANCE	206.00	202.00	218.00	16.00	7.9%	\$ 16,737,117	\$ 17,013,264	\$ 18,902,483	\$ 1,889,219	11.1%
FINANCIAL MANAGEMENT SVCS	72.00	88.00	90.70	2.70	3.1%	\$ 7,864,822	\$ 8,231,317	\$ 9,935,655	\$ 1,704,338	20.7%
FIRE	955.00	931.00	931.00	0.00	0.0%	\$ 119,494,092	\$ 119,744,262	\$ 118,688,490	\$ (1,055,772)	(0.9%)
HOUSING & ECONOMIC DEVELOPMENT	19.90	17.90	27.70	9.80	54.7%	\$ 4,951,309	\$ 4,956,592	\$ 5,761,743	\$ 805,151	16.2%
HUMAN RESOURCES	34.25	31.65	32.70	1.05	3.3%	\$ 3,594,431	\$ 3,489,331	\$ 3,460,499	\$ (28,832)	(0.8%)
LIBRARY	219.50	219.50	214.50	(5.00)	(2.3%)	\$ 19,052,103	\$ 19,012,018	\$ 19,186,939	\$ 174,921	0.9%
MUNICIPAL COURT	197.50	190.50	184.00	(6.50)	(3.4%)	\$ 16,740,876	\$ 16,909,218	\$ 17,388,055	\$ 478,837	2.8%
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.0%	\$ 74,273,185	\$ 65,937,993	\$ 72,665,025	\$ 6,727,032	10.2%
PARKS & COMMUNITY SERVICES	352.10	338.10	343.10	5.00	1.5%	\$ 41,895,844	\$ 41,985,341	\$ 44,358,087	\$ 2,372,746	5.7%
PLANNING & DEVELOPMENT	147.00	138.00	135.00	(3.00)	(2.2%)	\$ 11,931,336	\$ 11,392,166	\$ 11,553,018	\$ 160,852	1.4%
POLICE	1,845.00	1,797.00	1,791.00	(6.00)	(0.3%)	\$ 204,025,265	\$ 204,225,440	\$ 204,606,000	\$ 380,560	0.2%
TRANSPORTATION & PUBLIC WORKS	280.20	259.70	261.70	2.00	0.8%	\$ 45,594,675	\$ 44,493,472	\$ 46,257,444	\$ 1,763,972	4.0%
<b>GENERAL FUND TOTAL</b>	<b>4,451.50</b>	<b>4,328.60</b>	<b>4,353.65</b>	<b>25.05</b>	<b>0.6%</b>	<b>\$ 582,102,633</b>	<b>\$ 572,935,411</b>	<b>\$ 589,750,930</b>	<b>\$ 16,815,519</b>	<b>2.9%</b>

**FORT WORTH**



## COMPARISON OF GENERAL FUND REVENUES AND OTHER FINANCING RESOURCES

	ACTUALS FY2012	ACTUALS FY2013	ADOPTED FY2014	ADOPTED FY2015	\$ VARIANCE	% VARIANCE
Property Tax	\$287,895,866	\$292,079,787	\$293,301,737	\$308,873,881	\$15,572,144	5.3%
Sales Tax	110,971,117	118,646,424	120,934,328	126,013,570	5,079,242	4.2%
Other Local Taxes	8,461,813	7,171,137	8,666,437	8,735,302	68,865	0.8%
Licenses & Permits	45,957,608	36,508,119	45,557,225	47,400,951	1,843,726	4.0%
Fines & Forfeitures	16,825,511	18,337,290	18,630,093	17,930,692	(699,401)	(3.8%)
Use of Money & Property	3,887,240	4,864,997	4,380,298	4,548,360	168,062	3.8%
From Other Agencies	1,234,659	769,492	1,128,593	903,587	(225,006)	(19.9%)
Service Charges	23,351,714	25,873,553	25,157,759	27,465,939	2,308,180	9.2%
Transfers	48,467,241	44,690,296	47,011,368	41,845,997	(5,165,371)	(11.0%)
Other Revenue	<u>6,669,290</u>	<u>3,132,461</u>	<u>429,875</u>	<u>1,923,289</u>	1,493,414	347.4%
<b>Total Revenue</b>	\$553,722,059	\$552,073,556	\$565,197,713	\$585,641,568		
Use of Fund Balance	<u>\$6,108,829</u>	<u>\$30,029,098</u>	<u>\$7,737,698</u>	<u>\$4,109,362</u>		
<b>Total General Fund Resources</b>	\$559,830,888	\$582,102,654	\$572,935,411	\$589,750,930		

**COMPARATIVE SUMMARY OF AD VALOREM TAX LEVIES AND COLLECTIONS**

	<b>ADOPTED FY2012</b>	<b>ADOPTED FY2013</b>	<b>ADOPTED FY2014</b>	<b>ADOPTED FY2015</b>
Adjusted Net Taxable Value	\$42,070,860,011	\$43,087,160,976	\$44,265,767,682	\$47,075,949,924
Tax Rate	0.8550	0.8550	0.8550	0.8550
Operating	0.7009	0.6859	0.6759	0.6759
Debt Service	0.1541	0.1691	0.1791	0.1791
Total Levy	\$359,705,853	\$368,395,226	\$378,472,314	\$402,499,372
Estimated Levy Adjustments	0.00%	0.00%	0.00%	0.00%
Levy Adjusted Collections	\$359,705,853	\$368,395,226	\$378,472,314	\$402,499,372
Collection Rate	98.00%	98.00%	98.50%	98.50%
Total Collection of Levy	\$352,511,736	\$361,027,322	\$372,795,229	\$396,461,881
TIF Contributions	(\$8,655,600)	(\$9,007,539)	(\$10,587,524)	(\$11,568,250)
Estimated Refunds	(\$2,250,000)	\$0	\$0	\$0
Budgeted Revenues				
General Fund	\$280,037,124	\$282,398,092	\$286,334,723	\$304,268,544
Debt Levy	<u>\$61,569,012</u>	<u>\$69,621,690</u>	<u>\$75,872,982</u>	<u>\$80,625,087</u>
Subtotal Current Property Taxes	\$341,606,136	\$352,019,783	\$362,207,705	\$384,893,631
<b>OTHER PROPERTY TAXES</b>				
Delinquent Property Taxes	\$3,552,722	\$3,588,249	\$3,624,131	\$2,427,413
Vehicle Inventory	\$76,457	\$76,457	\$76,457	\$267,600
Interest/Penalty Charges	<u>\$3,202,064</u>	<u>\$3,234,085</u>	<u>\$3,266,426</u>	<u>\$1,910,324</u>
Subtotal Other Property Taxes	\$6,831,243	\$6,898,791	\$6,967,014	\$4,605,337
<b>TOTAL PROPERTY TAXES</b>				
Operating Taxes	\$286,868,364	\$289,296,881	\$293,301,737	\$308,873,881
Debt Service Taxes	\$61,569,012	\$69,621,690	\$75,872,982	\$80,625,087



GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2012	ACTUAL FY2013	ADOPTED FY2014	FM09 RE-ESTIMATE FY2014	ADOPTED FY2015
<b>023</b>	<b>CODE COMPLIANCE DEPARTMENT</b>					
421392	DEMOLITION FEES PRINCIPAL	\$27,240	\$27,093	\$26,335	\$32,550	\$40,067
422502	HEALTH PERMITS FEES	\$1,568,641	\$1,586,712	\$1,508,350	\$1,624,019	\$1,670,682
422504	HEALTH PERMIT REISSUE	\$38,559	\$35,797	\$36,000	\$36,000	\$36,000
422506	HEALTH REINSPECTION	\$43,750	\$31,500	\$43,750	\$33,278	\$31,250
422694	FOOD MANAGER CERTIFICATIO	\$17,565	\$21,450	\$18,000	\$24,604	\$21,300
422832	LITERATURE SALES	\$0	\$0	\$50	\$0	\$50
424842	DOG LICENSE FEES	\$116,479	\$102,077	\$95,500	\$95,908	\$95,500
442102	PAST DUE CHARGES	\$7,800	\$6,780	\$7,800	\$5,880	\$6,800
462207	SINGLE FAMILY/DUPLEX	\$200	\$800	\$1,000	\$200	\$1,000
462208	SINGLE/DUPLEX 2ND YEAR	\$500	\$100	\$500	\$0	\$500
462215	MULTIFAMILY 3- 8 REGISTRATION	\$13,622	\$12,721	\$14,550	\$12,914	\$14,550
462216	MULTIFAMILY 3-8 PER UNIT	\$20,333	\$17,930	\$22,730	\$18,257	\$22,730
462219	MULTIFAMILY 9+ REGISTRATION	\$12,073	\$12,193	\$13,250	\$11,656	\$13,250
462220	MULTIFAMILY 9+ PER UNIT	\$688,686	\$731,770	\$755,550	\$719,440	\$755,550
462290	DOG KENNEL FEES	\$37,280	\$54,197	\$54,585	\$26,897	\$54,585
462374	SECURING VACANT STRUCTURE	\$42,759	\$39,276	\$35,490	\$39,989	\$41,448
462376	PENALTY SECURE VAC STRUT	\$13,839	\$69,518	\$14,507	\$16,221	\$32,631
462415	IMPOUNDMENT	\$51,648	\$55,543	\$67,225	\$66,194	\$67,225
462416	BOARDING	\$16,441	\$19,668	\$26,835	\$20,287	\$26,835
462417	QUARANTINE	\$25,469	\$4,444	\$0	\$1,560	\$0
462418	ADOPTIONS	\$60,096	\$55,145	\$48,793	\$45,713	\$48,793
462424	ANIMAL HEAD SHIPPING FEE	\$5,000	\$100	\$6,600	\$1,225	\$6,600
462434	VETERINARY SERVICES	\$16,702	\$31,121	\$16,050	\$60,824	\$16,050
462470	APT FOLLOWUP FEE	\$4,335	\$27,355	\$14,250	\$11,030	\$14,250
464204	POOL OPERATOR'S COURSE	\$22,690	\$23,620	\$19,500	\$14,900	\$22,750
464704	HEALTH CARD FEE	\$284,837	\$281,745	\$287,390	\$293,235	\$282,550
464774	PLAN REVIEW FEE	\$70,080	\$81,050	\$70,250	\$80,271	\$78,700
464884	MISC REVENUE	\$54,863	\$23,180	\$78,610	\$18,336	\$79,620
464924	WEED CUTTING FEES	\$303,010	\$392,693	\$407,629	\$323,950	\$400,591
464934	WEED CUTTING PENALTIES	\$58,414	\$74,049	\$69,586	\$79,883	\$67,468
464983	NUISANCE ABATEMENT	\$14,592	\$69,160	\$28,016	\$52,437	\$30,597
464984	TEMPORARY HEALTH PERMIT	\$174,405	\$159,790	\$181,775	\$183,937	\$176,250
464990	OFFENDER EDUCATION CLASS	\$13,830	\$9,783	\$7,800	\$8,614	\$7,800
472064	TRANSFER IN SOLID WASTE	\$2,347,772	\$2,512,446	\$2,434,205	\$2,434,206	\$2,761,095
472072	TRANSFER IN SPECIAL TRUST	\$360,254	\$429,333	\$473,224	\$473,224	\$473,224
475280	TAX FORECL PROP SALE FEES	\$24,952	\$29,850	\$12,500	\$15,000	\$4,079
481306	MISCELLANEOUS REVENUE	\$1,857	\$44,431	\$0	\$384	\$0
481399	OVER/SHORT MISCELLANEOUS	\$38	\$52	\$0	\$19	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$0	\$9,188	\$0	\$6,288	\$0
	<b>Total: Code Compliance</b>	<b>\$6,560,611</b>	<b>\$7,083,660</b>	<b>\$6,898,185</b>	<b>\$6,889,329</b>	<b>\$7,402,370</b>
<b>013</b>	<b>FINANCIAL MANAGEMENT SERVICES DEPARTMENT</b>					
411012	CURRENT PROPERTY TAXES	\$281,565,561	\$285,635,635	\$286,334,723	\$289,059,875	\$304,268,544
411022	PY DELINQUENT PROP TAX	\$3,372,829	\$3,443,724	\$3,624,131	\$2,541,172	\$2,427,413
411032	VEHICLE INVENTORY TAX	\$260,346	\$262,437	\$76,457	\$214,019	\$267,600
411042	INT/PEN CHAS-DEL TX	\$2,697,130	\$2,737,991	\$3,266,426	\$2,027,660	\$1,910,324
412072	GROSS RECEIPTS-TELEPHONE	\$5,640,059	\$4,042,343	\$5,621,771	\$5,053,805	\$5,565,553
412102	SALES TAX REVENUE	\$110,971,117	\$118,646,424	\$120,934,328	\$124,763,524	\$126,013,570
412122	STATE MIXED BEVERAGE TAX	\$2,524,782	\$2,913,191	\$2,742,991	\$3,042,991	\$2,880,141
412132	GROSS RECEIPTS-BINGO	\$296,972	\$215,603	\$301,675	\$296,113	\$289,608
421292	ONCOR FRANCHISE FEE	\$26,926,451	\$18,471,798	\$26,942,371	\$26,942,371	\$27,211,795
421322	ATMOS FRANCHISE FEE	\$5,836,155	\$5,335,819	\$6,678,347	\$6,678,347	\$6,745,130
421342	TELCOM FRANCHISE FEE	\$2,530,913	\$2,635,648	\$2,568,911	\$2,568,911	\$2,594,600
421362	STREET RENTAL-CABLE TV	\$6,083,090	\$6,342,082	\$6,062,327	\$6,062,327	\$7,032,299
421502	ROW LICENSE FEE	\$0	\$119,466	\$0	\$0	\$0
423602	LICENSE FEES	\$275,533	\$112,990	\$157,000	\$268,587	\$157,000
423632	JUNK DEALER'S LICENSE FEE	\$3,234	\$3,089	\$2,400	\$3,304	\$3,357
423652	SERVICE STATION LICENSE F	\$8,888	\$9,924	\$10,000	\$8,731	\$10,000
423732	OTHER OCCUPATIONAL LICENS	\$1,104	\$1,016	\$1,500	\$764	\$1,016
423742	COIN OPERATED MACHINES FE	\$22,080	\$17,595	\$25,000	\$17,245	\$17,595
423752	DANCE HALL FEES	\$5,701	\$4,700	\$6,500	\$4,082	\$4,700
441012	INTEREST ON INVESTMENTS	\$1,562,879	\$1,416,028	\$1,418,225	\$1,691,069	\$1,276,403
441072	UNREALIZED GAIN	\$75,291	\$0	\$0	\$0	\$0
442001	ANTENNA LEASE	\$0	\$1,140	\$0	\$0	\$0
444162	SALE CAPITAL ASSET	\$0	\$99,300	\$0	\$303,450	\$0
444553	SALVAGE REV (AUCTION)	\$119,570	\$1,990	\$165,000	\$670	\$165,000

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL	ACTUAL	ADOPTED	FM09 RE-ESTIMATE	ADOPTED
		FY2012	FY2013	FY2014	FY2014	FY2015
451693	REIMB INDIRECT COSTS	\$766,967	\$311,682	\$721,050	\$169,872	\$500,019
461024	I S REMOTE ACCESS FEE	\$12	\$24	\$0	\$12	\$0
461044	SERVICES TO AMERICAN AIRL	\$15,000	\$16,250	\$0	\$15,000	\$0
461094	WATER & SEWER ADMIN CHG PE45	\$3,868,755	\$4,152,479	\$4,256,799	\$4,256,798	\$3,883,957
461244	OFFICE SERVICES ADMIN CHG PI60	\$102,256	\$16,756	\$17,880	\$17,880	\$17,675
461806	CAPITAL PROJS ADMIN CHG PI19	\$460,368	\$380,084	\$324,394	\$324,394	\$264,445
461816	EQUIP SERV ADMIN CHG PI61	\$609,425	\$439,893	\$461,546	\$461,546	\$468,972
461823	TEMP LABOR ADMIN CHG PI17	\$5,723	\$4,837	\$4,516	\$4,515	\$4,704
461826	IT SOLUTION ADMIN CHG PI68	\$814,496	\$650,323	\$705,290	\$705,290	\$885,957
461833	STORMWATER ADMIN CHG PE69	\$232,263	\$220,332	\$297,896	\$297,897	\$326,985
461836	RED LIGHT ENFO ADMIN CHG R159	\$6,232	\$26,125	\$103,207	\$103,208	\$97,963
461843	CULTU & TOUR ADMIN CHG GG04	\$145,035	\$450,535	\$426,852	\$426,852	\$430,420
461853	ENV PROTEC ADMIN CHG R103	\$44,549	\$56,345	\$50,595	\$50,594	\$52,602
461863	AIRPORT ADMIN CHG PE40	\$90,360	\$118,233	\$120,598	\$120,598	\$109,303
461893	GOLF ADMIN CHG PE39	\$245,967	\$194,363	\$213,826	\$213,826	\$213,275
461913	PARKING ADMIN CHG PE59	\$80,387	\$32,814	\$38,556	\$38,556	\$89,488
461923	SOLID WASTE ADMIN CHG PE64	\$242,480	\$489,711	\$396,211	\$396,212	\$345,637
461963	REVENUE FROM PAYROLL SERV	\$58,383	\$57,409	\$56,415	\$46,927	\$54,428
461993	TITLE FEES	\$0	\$0	\$0	\$134	\$0
472010	TRANSFER FROM FUND GC10	\$0	\$0	\$0	\$2,163,000	\$0
472017	TRSFER FR MUN PRKG BLD	\$0	\$0	\$0	\$250,000	\$0
472035	TRANSFERS IN FM GC35	\$0	\$0	\$0	\$24,636	\$0
472040	TRANSFER IN AIRPORTS	\$218,850	\$328,275	\$328,275	\$328,274	\$50,000
472045	TRANSFER IN WATER & SEWER	\$22,090,128	\$23,218,018	\$23,986,511	\$23,367,960	\$24,634,424
472059	TRANSFER IN PARKING	\$3,978,707	\$0	\$0	\$0	\$0
472064	TRANSFER IN SOLID WASTE	\$1,961,198	\$1,957,787	\$2,216,100	\$2,216,100	\$2,211,851
472069	TRANSFER IN FROM PE69	\$1,811,583	\$2,073,963	\$2,412,644	\$2,412,645	\$2,681,458
472159	TRANSFER FROM FUND 159	\$0	\$37,879	\$0	\$0	\$0
472291	TRANSFERS FROM C291	\$0	\$0	\$0	\$134,372	\$0
476071	INTRA-FUND TRANS IN RISK MGMTFE71	\$0	\$0	\$0	\$3,000,000	\$0
476073	INTRA-FUND TRANS IN WKRS COMP FE73	\$0	\$0	\$0	\$500,000	\$0
476086	INTRA FUND TRANSFER UNEMPL FE86	\$0	\$0	\$0	\$250,000	\$0
481306	MISCELLANEOUS REVENUE	\$327,999	\$493,132	\$162,910	\$237,833	\$190,353
481366	RETURNED CK PROCESSING CH	\$2,408	\$1,860	\$1,746	\$1,746	\$2,040
481399	OVER/SHORT MISCELLANEOUS	\$401	\$439	\$0	\$734	\$0
481700	SALES TAX ADJUSTMENT	\$368	\$71	\$0	\$0	\$0
<b>Total: Financial Management Services</b>		<b>\$488,959,985</b>	<b>\$488,199,552</b>	<b>\$504,243,900</b>	<b>\$514,086,427</b>	<b>\$526,357,604</b>
<b>036 FIRE DEPARTMENT</b>						
424882	FIRE-RELATED PERMITS	\$60,358	\$72,394	\$60,468	\$103,600	\$110,000
461314	FALSE FIRE ALARM FEES	\$4,500	\$0	\$4,500	\$0	\$1,500
461324	MOBILE FUEL FEE	\$2,500	\$3,400	\$4,100	\$4,100	\$4,100
462252	FIRE ALARM SYS REGIS	\$802,431	\$755,050	\$591,976	\$896,629	\$650,000
462574	FIRE INSPECTION FEES	\$283,405	\$354,649	\$503,500	\$521,968	\$503,500
462604	FIRE SERV-WESTOVER HILLS	\$154,768	\$160,011	\$164,411	\$164,411	\$165,000
462606	FIRE SERV WESTWORTH VILLAGE	\$0	\$0	\$0	\$0	\$266,277
472088	Transfers FM FE88	\$27,000	\$36,090	\$0	\$11,715	\$0
481035	SALARY REIMB-OTHER AGENCY	\$234,891	\$364,939	\$0	\$279,472	\$200,000
481120	RECOVERY OF LABOR	\$0	\$224	\$0	\$0	\$0
481272	MISC REVENUE	\$180	\$879	\$0	\$866	\$500
481282	FEE:FIRE REPORTS & MISC R	\$2,833	\$1,031	\$0	\$662	\$500
481306	MISCELLANEOUS REVENUE	\$137,812	\$126,565	\$126,056	\$0	\$126,436
488100	CONTRIBUTION FM CAP PROJECTS	\$3,500	\$0	\$0	\$0	\$0
<b>Total: Fire</b>		<b>\$1,714,178</b>	<b>\$1,875,232</b>	<b>\$1,455,011</b>	<b>\$1,983,423</b>	<b>\$2,027,813</b>
<b>HOUSING &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b>						
<b>017 DEPARTMENT</b>						
442320	REV FRM LEASES/RENTALS	\$0	\$0	\$0	\$4,564	\$0
444200	REAL PROPERTY SALES REVEN	\$25,480	\$0	\$0	\$0	\$0
451669	REVENUE FROM GUINN SCHOOL	\$140,824	\$109,690	\$122,445	\$126,888	\$122,352
461813	PID & TIF ADMIN CHARGES	\$0	\$0	\$0	\$0	\$746,811
472019	TRANSFER IN ENGINEERING	\$15,683	\$27,700	\$30,029	\$30,028	\$30,029
475280	SURPLUS MNGT FEE	\$65,916	\$91,865	\$55,809	\$135,405	\$15,809
481306	MISCELLANEOUS REVENUE	\$45,788	\$10,778	\$0	\$14,000	\$0
488022	TEMP SERVICE CHARGES	\$5,253	\$0	\$0	\$0	\$0
488032	TEMP SERVICES REVENUE	\$1,027	\$0	\$0	\$0	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$698,774	\$0	\$0	\$0	\$0
491282	TERM BUILDING REVENUE	\$0	\$0	\$0	\$0	\$1,000,000
<b>Total: Housing &amp; Economic Development</b>		<b>\$998,745</b>	<b>\$240,033</b>	<b>\$208,283</b>	<b>\$310,885</b>	<b>\$1,915,001</b>

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2012	ACTUAL FY2013	ADOPTED FY2014	FM09 RE-ESTIMATE FY2014	ADOPTED FY2015
<b>084</b>	<b>LIBRARY DEPARTMENT</b>					
466412	MECHANDISE SALES	\$4,891	\$4,216	\$5,401	\$3,849	\$5,401
466550	TAXABLE LIB COPIER	\$71,732	\$77,633	\$79,073	\$81,680	\$79,073
467026	MISCELLANEOUS CHARGES	\$8,154	\$8,630	\$5,809	\$7,739	\$5,809
467036	RETRIVAL FEES	\$6,898	\$6,741	\$6,375	\$5,370	\$6,375
467855	OVERDUE BOOK CHARGES	\$532,737	\$489,798	\$470,713	\$469,112	\$470,713
467875	LOST BOOK PAYMENTS	\$31,047	\$40,324	\$18,798	\$8,832	\$18,798
467885	SPECIAL GIFTS TO LIBRARY	\$304	\$164	\$196	\$211	\$196
467945	MATERIALS RESERVATION CHA	\$20	\$0	\$0	\$40	\$0
467955	OUT-OF-COUNTY FEE	\$2,617	\$2,553	\$2,106	\$1,377	\$2,106
467960	MEETING ROOM RENTAL	\$16,203	\$24,563	\$26,449	\$29,049	\$26,449
472002	TRANSFER FROM GR03	\$0	\$0	\$83,676	\$83,676	\$83,676
472088	TRANSFER FROM FE88	\$0	\$154,074	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$2	\$13,018	\$0	\$0	\$0
481399	OVER/SHORT MISCELLANEOUS	\$118	\$272	\$0	(\$32)	\$0
488022	TEMP SERVICE CHARGES	\$8,721	\$11,357	\$0	\$0	\$0
488032	TEMP SERVICES REVENUE	\$1,888	\$1,819	\$0	\$0	\$0
	<b>Total: Library</b>	<b>\$685,332</b>	<b>\$835,162</b>	<b>\$698,596</b>	<b>\$690,904</b>	<b>\$698,596</b>
<b>038</b>	<b>MUNICIPAL COURT DEPARTMENT</b>					
431014	CHILD SAFTY FUND	\$105,691	\$124,638	\$102,845	\$109,479	\$171,152
431015	UNFORM TRAFFIC ACT	\$191,289	\$184,317	\$192,613	\$156,788	\$184,292
431019	TPP FEES	\$250,408	\$240,375	\$259,017	\$197,727	\$225,674
431023	DEFERRED DISPOSITION	\$2,742,602	\$3,261,180	\$2,758,523	\$3,245,838	\$3,272,364
431029	STATE JURY FEE	\$36,663	\$36,971	\$38,476	\$32,274	\$30,472
431031	CIVIL JUSTICE FEE - LOCAL	\$523	\$13,556	\$497	\$527	\$525
431032	INDIGENT DEFENSE FEE - CFW	\$14,680	\$14,745	\$17,849	\$13,324	\$11,795
431037	TPP-COURT IMPROVEMENTS	\$62,550	\$60,800	\$64,552	\$49,410	\$41,156
431041	COLLECTION FEE REVENUE	\$2,026,442	\$1,990,543	\$2,000,000	\$2,000,000	\$2,000,000
431053	PENALTY FEES	\$2,037,817	\$2,051,338	\$2,016,395	\$1,499,657	\$1,865,453
431083	CASH BOND RECEIPTS	\$377	\$0	\$325	\$229	\$176
431093	DRIVING SAFETY COURSE FEE	\$83,806	\$64,378	\$67,841	\$68,078	\$49,364
431095	OPEN RECORDS REQUEST	\$19,555	\$15,914	\$16,213	\$13,463	\$15,911
431120	FWISD TRUANCY COURT	\$365,770	\$373,275	\$313,210	\$414,659	\$313,210
431130	TRAFFIC FINES	\$6,147,558	\$5,424,483	\$6,103,342	\$4,727,497	\$5,381,519
431140	GENERAL FINES	\$1,696,048	\$1,720,075	\$1,700,704	\$1,600,688	\$1,654,522
431150	PARKING FINES	\$0	\$1,726,545	\$1,900,000	\$1,559,593	\$1,726,545
431160	NTA TRAFFIC	\$447,781	\$439,150	\$454,562	\$375,885	\$429,929
431170	NTA GENERAL COMPLAINT	\$29,986	\$31,323	\$31,541	\$24,508	\$23,291
431952	JUDICIAL FEE - LOCAL	\$54,555	\$55,196	\$59,750	\$48,327	\$45,527
431962	COURT SERVICE FEE-10%	\$391,101	\$384,210	\$408,694	\$332,301	\$386,997
431964	COURT COSTS - LOCAL	\$93,797	\$96,989	\$99,160	\$78,080	\$73,173
431982	APPEAL FEES	\$587	\$623	\$582	\$805	\$1,460
431983	SUMMONS FEE	\$3,698	\$4,290	\$3,307	\$4,767	\$7,680
462644	ADM FEES-\$10/OFFENSE	\$85,430	\$66,670	\$90,545	\$71,810	\$52,857
462654	ADM FEES-TEEN COURT	\$26,260	\$20,840	\$28,654	\$16,884	\$12,068
462658	EXPUNCTION FEE	\$7,517	\$8,077	\$7,160	\$8,810	\$8,229
472070	TRANSFER FROM LAKE WORTH	\$259,051	\$228,000	\$206,000	\$206,001	\$158,000
472072	TRANSFER IN SPECIAL TRUST	\$387,159	\$502,434	\$380,722	\$380,722	\$431,713
481120	RECOVERY OF LABOR	\$0	\$813,650	\$0	\$0	\$0
481132	CITATION LISTING FEES	\$1,666	\$1,150	\$2,061	\$836	\$0
481133	JURY FEE REVENUE	\$138	\$75	\$115	\$124	\$337
481286	UNIDENTIFIED COURT RECEIP	\$143	\$104	\$264	\$709	\$901
481306	MISCELLANEOUS REVENUE	\$66,339	\$42,162	\$40,825	\$123,891	\$40,000
481366	RETURNED CK PROCESSING CH	\$1,225	\$1,800	\$1,806	\$1,440	\$1,160
481399	OVER/SHORT MISCELLANEOUS	\$4,610	\$1,084	\$1,646	(\$4,218)	\$0
	<b>Total: Municipal Court</b>	<b>\$17,642,822</b>	<b>\$19,997,760</b>	<b>\$19,369,796</b>	<b>\$17,360,915</b>	<b>\$18,617,452</b>
<b>090</b>	<b>NON-DEPARTMENTAL</b>					
442320	REVENUE FROM LEASES/RENTALS	\$0	\$0	\$0	\$0	\$310,000
451911	REVENUE FROM 911	\$0	\$0	\$0	\$652,994	\$0
472004	TRANSFERS FM GG04	\$0	\$0	\$360,000	\$360,000	\$0
472072	TRANSFERS FM FUND FE72	\$0	\$0	\$0	\$26,793	\$0
472127	TRANSFER FROM GENERAL ENDOWMENT	\$0	\$0	\$0	\$0	\$200,000
472159	TRANSFER FROM FUND 159	\$100,000	\$100,000	\$100,000	\$99,999	\$100,000
472251	TRANSFER IN FROM P251	\$0	\$0	\$0	\$652,994	\$0
472291	TRANSFERS FROM C291	\$489,778	\$483,978	\$0	\$687,052	\$0
476071	INTRA-FUND TRANS IN FE71	\$225,950	\$335,554	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$3,842,888	\$97,800	\$0	\$57,393	\$0
485513	C O SERIES 2013C	\$0	\$0	\$0	\$19,535,909	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$29,072	\$0	\$0	\$0	\$0
	<b>Total: Non-Departmental</b>	<b>\$4,687,688</b>	<b>\$1,017,332</b>	<b>\$460,000</b>	<b>\$22,073,134</b>	<b>\$610,000</b>

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2012	ACTUAL FY2013	ADOPTED FY2014	FM09 RE-ESTIMATE FY2014	ADOPTED FY2015
<b>080</b>	<b>PARKS &amp; COMMUNITY SERVICES DEPARTMENT</b>					
432602	OTHER REVENUE	\$100	\$100	\$0	\$0	\$0
442273	CONCESSION-ATHLETIC FIELD	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
442303	BRADLEY CENTER RENTAL	\$12,680	\$12,070	\$12,000	\$11,995	\$15,800
444100	SALE OF PROPERTY	\$0	\$30	\$0	\$0	\$0
444162	SALE CAPITAL ASSET	\$0	\$0	\$0	\$5,150	\$0
465235	RENTAL FEES	\$85,501	\$114,750	\$118,654	\$117,188	\$167,810
465255	MO AGENCY RENTAL	\$59,047	\$48,992	\$50,815	\$43,690	\$50,815
466406	REGISTRATION	\$88,404	\$112,507	\$126,557	\$69,924	\$315,658
466412	MERCHANDISE SALES	\$0	\$0	\$0	\$1,221	\$0
466675	NATURE CENTER ENTRY FEES	\$5,526	\$8,977	\$8,975	\$12,773	\$9,157
466685	POLE BANNERS	\$400	\$300	\$400	\$0	\$400
466705	FESTIVAL EQUIPMENT	\$7,195	\$6,305	\$7,200	\$5,950	\$7,200
466715	SITE RESERVATIONS	\$149,346	\$491,271	\$583,470	\$490,529	\$827,415
466735	SWIMMING POOLS FEES	\$47,874	\$174,736	\$269,604	\$139,354	\$239,995
466745	ACTIVITY FEES-ATHLETICS	\$382,520	\$135,317	\$159,900	\$125,454	\$189,500
466775	LCV ADMISSIONS	\$77,976	\$88,219	\$85,600	\$88,116	\$85,355
466790	I. D. CARDS	\$122,690	\$145,874	\$154,014	\$202,543	\$346,589
466794	LCV SOUVENIR TAX EXEMPT	\$904	\$1,247	\$500	\$1,900	\$1,500
466795	LCV SOUVENIR SALES	\$24,831	\$26,485	\$26,000	\$22,364	\$25,500
466805	PHOTO FEE	\$150	\$75	\$75	\$500	\$225
466835	MISC. PARK REVENUE	\$15,348	\$11,707	\$8,000	\$14,584	\$14,047
466845	CORNMEAL SALES	\$372	\$374	\$405	\$0	\$0
466855	LEASE INCOME TENNIS OPER	\$10,500	\$10,500	\$10,500	\$7,500	\$10,500
467825	TRAIN CONCESSIONS	\$12,336	\$10,465	\$62,500	\$11,142	\$12,500
467835	TRAIN RIDE TICKET SALES	\$63,644	\$66,986	\$12,500	\$51,373	\$62,500
472045	TRANSFER IN WATER AND SEWER	\$0	\$43,288	\$0	\$45,969	\$0
472072	TRANSFER IN SPECIAL TRUST	\$0	\$1,710,539	\$1,036,557	\$1,017,814	\$1,183,840
472281	TRANSFR FROM C281 PARK DEDICATION FEES	\$139,903	\$142,320	\$133,896	\$133,896	\$134,433
472282	PARK GAS LEASE PROJECT FUND	\$147,284	\$124,794	\$126,228	\$126,228	\$144,554
475280	SURPLUS MNGT FEE	\$60,780	\$98,295	\$0	\$188,659	\$0
481306	MISCELLANEOUS REVENUE	\$22,778	\$17,038	\$1,200	\$5,852	\$1,200
481399	OVER/SHORT MISCELLANEOUS	\$2,414	\$2,272	\$0	(\$2,033)	\$0
488022	TEMP SERVICE CHARGES	\$0	\$50	\$0	\$0	\$0
488032	TEMP SERVICES REVENUE	\$0	\$11	\$0	\$0	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$68,030	\$124,351	\$0	\$0	\$0
	<b>Total: Parks &amp; Community Services</b>	<b>\$1,610,533</b>	<b>\$3,732,245</b>	<b>\$2,997,550</b>	<b>\$2,941,634</b>	<b>\$3,848,493</b>
<b>006</b>	<b>PLANNING &amp; DEVELOPMENT DEPARTMENT</b>					
421207	PKWY INSPECTION PERMIT	\$0	\$239,450	\$200,000	\$266,500	\$409,025
421208	PKWY RE-INSPECTION PERMIT	\$0	\$4,050	\$7,400	\$2,133	\$11,450
421209	FILMING PERMIT	\$0	\$3,500	\$3,000	\$3,333	\$3,500
421210	PRIVATE ST USE PERMIT	\$0	\$71,150	\$70,124	\$55,933	\$95,875
421212	TEMP ENCROACHMENTS	\$276,750	\$189,924	\$119,929	\$130,220	\$170,100
421232	PERM ENCROACHMENTS	\$25,795	\$31,248	\$32,545	\$30,567	\$38,321
421265	REG FEES NEIGHBORHOOD E ZONE	\$1,650	\$1,980	\$1,770	\$2,430	\$1,766
421392	WRECKING/MOVING PMTS	\$89,113	\$90,043	\$72,608	\$74,056	\$90,043
421402	HOUSE MOVERS PERMITS FEES	\$3,407	\$4,462	\$1,932	\$3,706	\$4,302
421472	CERTIFICATE OF OCCUPANCY	\$0	\$230	\$0	\$0	\$30,000
421492	GAS WELL DRILLING	\$617,760	\$213,690	\$105,000	\$126,270	\$105,000
421502	ROW LICENSE FEE	\$472,484	\$35,316	\$43,040	\$17,373	\$35,040
421532	GAS PIPELINE LICENSE REVIEWS	\$0	\$4,500	\$12,000	\$0	\$4,500
423622	SIGN KIOSK PERMIT FEES	\$92,970	\$108,070	\$93,567	\$73,920	\$73,000
423662	PLUMBING BUS REGISTRATION	\$19,274	\$28,380	\$19,274	\$27,903	\$21,771
423671	ALCOHOL DISTANCE CHECKS	\$0	\$0	\$0	\$0	\$12,000
423673	DEVELOPMENT PRE-SUBMITTAL MEETINGS	\$0	\$0	\$0	\$0	\$25,000
423692	ELEC JRNY LIC & REG	\$5,364	\$4,630	\$6,453	\$456	\$1,680
423702	ELEC MSTR LIC & REG	\$123,894	\$124,167	\$123,595	\$109,973	\$97,000
423772	MECH LIC & REG	\$63,226	\$84,009	\$69,548	\$79,519	\$86,613
423782	SIGN LIC & REG	\$16,385	\$24,505	\$44,388	\$14,010	\$10,350
423783	TEMP POWER PERMITS	\$35,409	\$29,696	\$38,141	\$40,377	\$34,619
423785	ZONING LETTER	\$0	\$0	\$50	\$0	\$50
431982	APPEAL FEES	\$885	\$295	\$605	\$295	\$605
446700	GAS WELL ANNUAL FEES	\$938,500	\$1,165,200	\$1,080,000	\$1,157,400	\$1,160,000
461080	BOARD OF ADJUSTMENT FEES	\$99,165	\$103,839	\$96,550	\$108,247	\$156,550
461090	ZONING COMMISSION FEES	\$147,573	\$229,043	\$175,000	\$170,280	\$220,950
461095	SEXUALLY ORIENTED FEES	\$6,270	\$5,910	\$6,820	\$6,820	\$10,000
461184	MOVING/WRECKING REG	\$7,920	\$8,460	\$10,172	\$0	\$9,026
461194	SALE OF MAPS/PUBLICATIONS	\$8	\$0	\$0	\$0	\$0
461903	PLANNING COMMISSION FEES	\$145,235	\$220,875	\$138,660	\$340,460	\$274,382
462124	LICENSE FEES	\$550	\$173,209	\$147,000	\$159,312	\$158,475
462304	BUILDING PERMITS	\$4,348,886	\$5,320,636	\$4,562,029	\$5,278,293	\$4,940,492
462314	ORDINANCE INSPECTIONS	\$375,281	\$461,036	\$367,946	\$434,667	\$460,206
462324	COMM FACILITY AGREEMENT	\$31,630	\$43,696	\$29,500	\$40,000	\$75,032

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL	ACTUAL	ADOPTED	FM09 RE-ESTIMATE	ADOPTED
		FY2012	FY2013	FY2014	FY2014	FY2015
462334	ELECTRICAL PERMITS	\$346,677	\$326,112	\$338,309	\$292,033	\$440,003
462344	ANNEXATION FEES	\$12,638	\$23,223	\$14,723	\$24,115	\$18,082
462345	BILLBOARD REGISTRATION	\$450	\$76,800	\$94,450	\$25,000	\$900
462364	MECHANICAL PERMITS	\$224,762	\$203,443	\$176,469	\$195,631	\$331,718
462384	PLUMBING PERMITS	\$320,758	\$348,531	\$334,103	\$339,561	\$437,022
462386	THIRD PRTY PLBG-REMODEL	\$0	\$930	\$0	\$267	\$0
462388	THIRD PRTY PLBG-NEW	\$21,598	\$51,973	\$25,000	\$0	\$45,502
462404	SIGN PERMITS	\$250,690	\$252,562	\$239,371	\$228,345	\$252,166
462452	PERMIT FEE - BURGLAR ALAR	\$342,142	\$334,750	\$334,764	\$314,373	\$336,647
462454	RESID REMODEL CONT	\$91,567	\$280,635	\$227,000	\$273,273	\$227,000
462462	SVC CHARGE - BURGLAR ALAR	\$254,499	\$240,640	\$232,967	\$252,120	\$232,967
462482	RESIDENTIAL PERMIT FEE	\$1,332,939	\$1,346,864	\$1,342,557	\$1,195,227	\$1,342,557
462492	RESIDENTIAL SERVICE CHARG	\$30,630	\$27,719	\$27,671	\$35,163	\$27,671
462494	BOARD APPEALS - CFPBOA	\$4,935	\$3,610	\$4,185	\$3,987	\$4,379
462504	CONST CODE BOOK SALES	\$1,991	\$348	\$750	\$0	\$400
462601	REINSPECTION FEES	\$6,655	\$4,937	\$6,397	\$4,727	\$6,397
462602	DOUBLE PERMIT FEE	\$12,759	\$4,937	\$4,946	\$716	\$11,586
462603	AFTER HOURS FEE	\$9,612	\$6,665	\$6,618	\$4,488	\$6,618
462754	RESID SURVEY PKWY	\$0	\$8,950	\$9,300	\$14,600	\$8,950
462800	DFW ARPT GAS WELL INSPECT FEES	\$19,950	\$19,950	\$19,600	\$19,250	\$19,600
462804	APPLICATION FEES	\$995	\$1,770	\$2,270	\$0	\$2,270
462814	TREE PRESERVATION APPEAL	\$42,650	\$71,413	\$48,285	\$51,479	\$48,285
472010	TRANSFER FROM FUND GC10	\$844,139	\$271,698	\$0	\$0	\$0
472045	TRANSFER IN WATER & SEWER	\$12,500	\$12,500	\$12,500	\$12,500	\$0
472064	TRANSFER IN SOLID WASTE	\$175,000	\$175,000	\$175,000	\$175,000	\$0
472069	TRANSFER IN FROM PE69	\$12,500	\$12,500	\$12,500	\$12,500	\$0
472103	TRANS FRM ENVIRN PROTEC FUND FOR PIO	\$75,000	\$75,000	\$75,000	\$75,000	\$0
472122	TRANSFER FROM COMMUNICATI	\$13,362	\$13,646	\$0	\$0	\$0
472124	TRANSFER FROM FUND 124	\$2,705	\$1,833	\$0	\$0	\$0
472125	TRANSFER FROM FUND 125	\$118,063	\$180,900	\$0	\$0	\$0
472152	TRANSFER FROM FUND 152	\$0	\$42	\$0	\$0	\$0
472240	AIRPORTS GAS LEASE PROJECT FUND	\$118,115	\$180,933	\$286,628	\$286,628	\$336,175
472243	GOLF CAPITAL PROJECTS FUND (GAS WELLS)	\$25,237	\$15,022	\$59,417	\$59,417	\$59,417
472245	WATER & SEWER CAPITAL PROJECTS FUND (GAS WELLS)	\$8,141	\$5,523	\$111,141	\$111,141	\$111,141
472246	TRANSFER FROM SPECIAL GIF	\$59,752	\$351,480	\$0	\$0	\$0
472282	PARK GAS LEASE PROJECT FUND	\$55,007	\$20,738	\$128,690	\$0	\$128,690
481306	MISCELLANEOUS REVENUE	\$35,961	\$61,005	\$35,961	\$79,281	\$35,961
481896	MAP SALE REVENUE	\$0	\$325	\$300	\$300	\$300
<b>Total: Planning &amp; Development</b>		<b>\$12,829,763</b>	<b>\$14,040,106</b>	<b>\$12,065,518</b>	<b>\$12,840,577</b>	<b>\$13,299,127</b>
<b>035 POLICE DEPARTMENT</b>						
421422	WRECKER BUSINESS LICENSE	\$14,290	\$15,215	\$15,052	\$15,052	\$15,805
444553	SALVAGE REV (AUCTION)	\$0	\$0	\$0	\$31,400	\$0
444563	SALE OF ABANDONED PROPERT	\$26,477	\$32,759	\$20,000	\$20,000	\$20,000
444952	SALE OF ABANDONED VEHICLE	\$952,220	\$2,057,119	\$1,656,573	\$1,690,019	\$1,569,547
444953	ABANDONED FUNDS	\$164,343	\$68,696	\$18,700	\$23,954	\$22,810
451130	SEXUAL ASSAULT EXAM REIMB	\$40,103	\$0	\$0	\$0	\$0
462514	SALE OF ACCIDENT REP	\$183,580	\$209,557	\$164,000	\$168,067	\$164,000
462564	VEHICLE POUND IMPOUNDMENT	\$179,560	\$188,760	\$179,560	\$169,733	\$169,529
462614	VEHICLE POUND STORAGE FEE	\$700,860	\$768,230	\$780,444	\$704,580	\$748,444
462624	VEHICLE POUND TOWAGE FEE	\$1,254,351	\$1,297,230	\$1,427,528	\$1,175,477	\$1,209,559
462664	NOTIFICATION FEE	\$159,280	\$177,640	\$170,328	\$159,929	\$168,512
472072	TRANSFER IN SPECIAL TRUST	\$64	\$0	\$0	\$0	\$0
472076	TRANSFER FROM GR76	\$0	\$2,550	\$0	\$0	\$0
472079	TRANSFER IN CRIME CONTROL	\$10,197,526	\$7,997,526	\$11,471,823	\$11,471,822	\$5,329,547
472159	TRANSFER FROM FUND 159	\$41,520	\$41,520	\$41,520	\$41,520	\$41,520
481035	SALARY REIMB-OTHER AGENCY	\$169,631	\$119,761	\$0	\$0	\$0
481120	RECOVERY OF LABOR	\$236,690	\$283,802	\$0	\$0	\$0
481300	CRIMINAL RESTITUTION	\$0	\$9,337	\$0	\$0	\$0
481326	OPEN RECORDS REVENUE	\$52	\$0	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$420,282	\$6,880	\$0	\$0	\$0
481399	OVER/SHORT MISCELLANEOUS	\$53	\$584	\$0	\$33	\$0
481432	CRIMINAL RESTITUTION	\$0	\$20,674	\$3,182	\$5,391	\$6,520
481836	AUTO SCRAP METAL SALES	\$12,220	\$22,504	\$12,758	\$29,535	\$14,986
481853	MISCELLANEOUS REVENUE	\$72,029	\$225,907	\$9,000	\$18,788	\$177,200
488022	TEMP SERVICE CHARGES	\$2,000	\$3,000	\$3,500	\$2,000	\$3,500
<b>Total: Police</b>		<b>\$14,827,131</b>	<b>\$13,549,251</b>	<b>\$15,973,968</b>	<b>\$15,727,299</b>	<b>\$9,661,479</b>

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2012	ACTUAL FY2013	ADOPTED FY2014	FM09 RE-ESTIMATE FY2014	ADOPTED FY2015
<b>TRANSPORTATION &amp; PUBLIC WORKS</b>						
<b>020</b>	<b>DEPARTMENT</b>					
421142	VALET PARKING	\$42,600	\$40,375	\$45,000	\$37,200	\$45,000
421152	METER PERMIT FEE	\$0	\$0	\$0	(\$27)	\$0
421202	PARKING METER DAILY RENTA	\$0	\$0	\$0	(\$1,585)	\$0
421207	PKWY INSPECTION PERMIT	\$207,025	\$2,025	\$0	\$0	\$0
421208	PKWY RE-INSPECTION PERMIT	\$8,275	\$125	\$0	\$0	\$0
421209	FILMING PERMIT	\$3,500	\$0	\$0	\$0	\$0
421210	PRIVATE ST USE PERMIT	\$77,400	\$7,502	\$0	\$10,900	\$0
421352	TAXICAB FRANCHISE FEE	\$173,160	\$191,165	\$170,000	\$275,733	\$176,800
423722	TAXICAB DRIVERS' LICENSES	\$22,136	\$27,562	\$20,000	\$33,855	\$20,000
451833	SIGN & MARKING FEES	\$0	\$0	\$4,290	\$0	\$0
462124	LICENSE FEES	\$147,050	\$0	\$0	\$0	\$0
462754	RESID SURVEY PKWY	\$12,235	\$0	\$0	\$0	\$0
471001	IDB LABOR	\$61,922	\$62,983	\$60,000	\$57,545	\$60,000
472064	TRANSFER IN FROM PE64	\$0	\$0	\$0	\$0	\$0
472069	TRANSFER IN FROM PE69	\$17,895	\$17,895	\$18,624	\$18,624	\$18,624
472072	TRANSFER IN SPECIAL TRUST	\$0	\$74,178	\$0	\$0	\$0
472293	TRANSFER IN FROM C293	\$1,720,929	\$0	\$0	\$0	\$0
481120	RECOVERY OF LABOR	\$101,633	\$100,102	\$10,600	\$100,633	\$10,600
481152	INSURANCE REIMBURSEMENT	\$4,926	\$13,546	\$1,210	\$3,672	\$1,210
481306	MISCELLANEOUS REVENUE	\$19,011	\$27,221	\$0	\$21,464	\$15,000
481326	OPEN RECORDS REVENUE	\$57	\$65	\$20	\$0	\$20
481956	MAINTENANCE SERVICES	\$0	\$29,040	\$7,260	\$7,260	\$7,260
488100	CONTRIBUTION FM CAP PROJECTS	\$71,125	\$190	\$0	\$20,000	\$0
<b>Total: Transportation &amp; Public Works</b>		<b>\$2,690,879</b>	<b>\$593,974</b>	<b>\$337,004</b>	<b>\$585,275</b>	<b>\$354,514</b>
<b>OTHER DEPARTMENTS</b>						
<i>MISCELLANEOUS REVENUE</i>		\$514,392	\$909,249	\$489,902	\$513,209	\$849,119
<b>Total: Other Departments</b>		<b>\$514,392</b>	<b>\$909,249</b>	<b>\$489,902</b>	<b>\$513,209</b>	<b>\$849,119</b>
<b>GENERAL FUND TOTALS</b>		<b>\$553,722,059</b>	<b>\$552,073,556</b>	<b>\$565,197,713</b>	<b>\$596,003,012</b>	<b>\$585,641,568</b>

## FUND BUDGET SUMMARY

**DEPARTMENT:**  
GENERAL FUND

**FUND/CENTER**  
GG01

**SUMMARY OF FUND RESPONSIBILITIES:**

The General Fund is the City's tax and fee supported operating fund. Ad valorem property taxes account for approximately 53% of General Fund revenue. The levy collected for operations and maintenance of the General Fund represents a 5% increase over the FY2014 adopted budget. Sales Tax is the second largest revenue source for the General Fund. Sales Taxes account for approximately 22% of the General Fund. This revenue source has increased 4% from the FY2014 adopted budget. Other major sources of revenue are:

- A. Street rental and franchise fees from local utilities;
- B. Fines and forfeitures;
- C. Community services charges;
- D. Library fees;
- E. Building inspection fees;
- F. Health permits and fees;
- G. Return on the investment of General Fund monies; and
- H. Licenses and permit fees.

General Fund expenditures provide the following services: general administration and management, public safety, parks and community services, transportation and public works, planning and development, code compliance and the public library.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 425,106,962	\$ 422,671,118	\$ 431,678,243	\$ 433,814,469
<b>Supplies</b>	26,605,924	26,614,220	26,418,237	26,454,288
<b>Contractual</b>	124,686,994	120,052,637	123,253,564	123,298,013
<b>Capital Outlay</b>	3,335,479	1,192,065	3,285,196	3,537,196
<b>Debt Service</b>	2,367,298	2,405,370	2,646,963	2,646,963
<b>Total Expenditures</b>	\$ 582,102,657	\$ 572,935,411	\$ 587,282,204	\$ 589,750,930
<b>Authorized Positions</b>	4,451.50	4,328.60	4,340.65	4,353.65

**FORT WORTH**





**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b> CITY ATTORNEY'S OFFICE	<b>FUND/CENTER</b> GG01/0121000:0122010
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Attorney's Office is responsible for the administration of all legal affairs of the City, City representation in all lawsuits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents and the rendering of legal advice and opinions to the City Council, City Manager, and City departments.

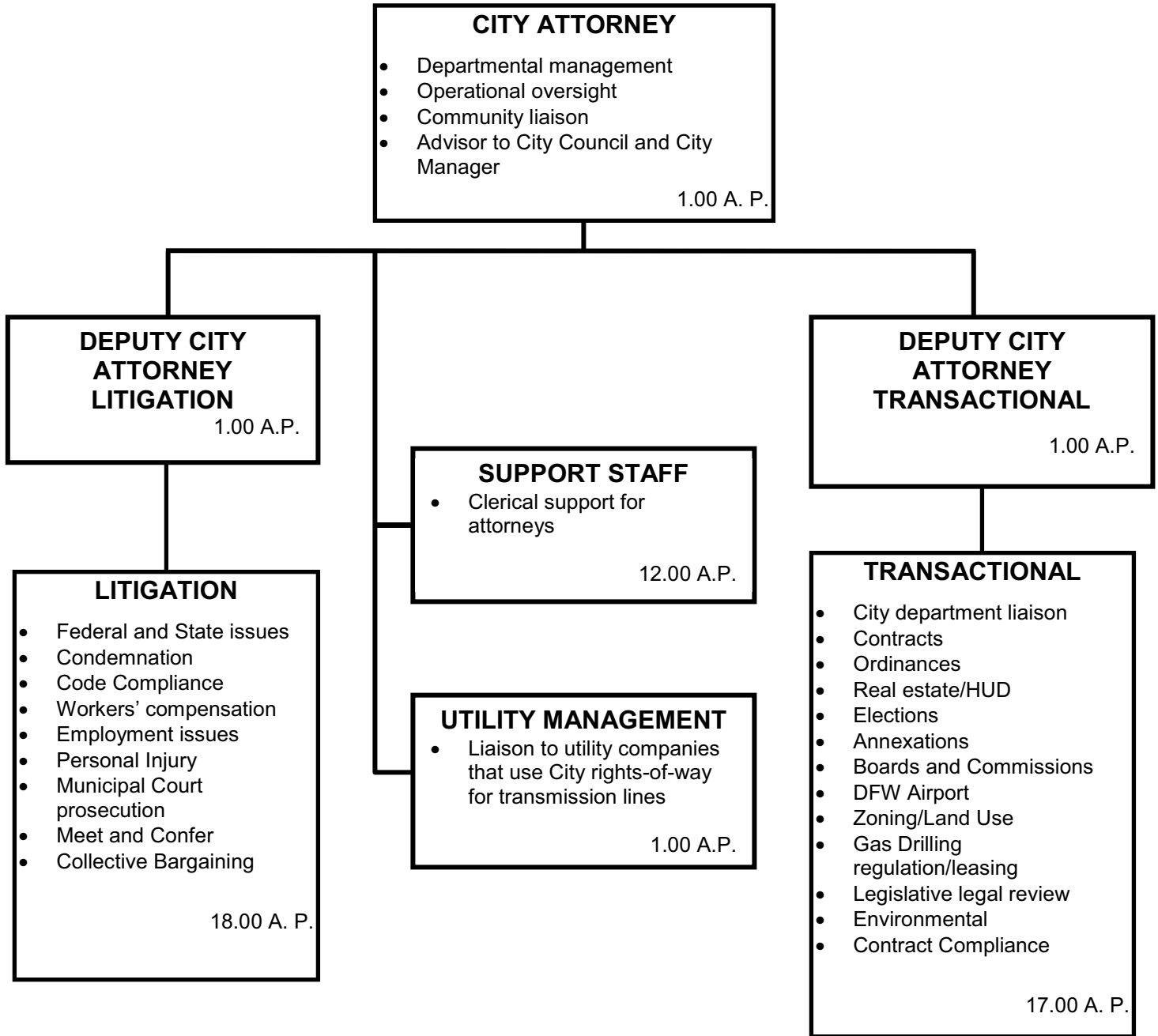
The City Attorney's Office provides transactional and advisory services as general counsel and litigation services, handling the bulk of lawsuits in-house. The Department has two divisions, Litigation and Transactional, each of which is comprised of three sections based on areas of practice. Each section is supervised by a senior assistant city attorney who acts as the Section Chief. In addition, two Section Chiefs serve on the Executive Team, along with the City Attorney and Deputy City Attorneys. Support Services provide clerical and other assistance to the attorneys in all sections of the department.

Attorneys in the Department's Litigation division represent the City in cases in which the City of Fort Worth is a party. The Litigation division also handles civil rights, code compliance, employment, general litigation, and prosecution in municipal court. The Transactional division handles all City contracts, advises all City boards and commissions, and counsels the City Council and City staff on matters relating to the administrative functions of government, such as taxation, elections and budgeting. Outside counsel is retained only in those instances where specialized expertise is needed, there are workload constraints, or a conflict exists.

The Department also contains the Utility Management division. The Utility Management division is responsible for negotiating the electricity contract for all City departments, acting as the liaison between City departments and its retail electric provider and Oncor; processing the City's monthly electric bills for payment, negotiating and overseeing the City's franchise agreements with utility companies that utilize City rights-of-way (gas, long-distance telephone, and electric), addressing issues with non-franchised utilities that utilize City rights-of-way (local telephone and cable) and serving as the City's representative on various utility related committees.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 5,219,529	\$ 5,247,238	\$ 5,632,565	\$ 5,632,565
<b>Supplies</b>	104,697	138,075	136,134	136,134
<b>Contractual</b>	421,009	626,837	599,088	599,088
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 5,745,235	\$ 6,012,150	\$ 6,367,787	\$ 6,367,787
<b>Authorized Positions</b>	53.00	53.00	51.00	51.00

## LAW – 51.00 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY ATTORNEY'S OFFICE	GG01/0121000:0122010

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$6,012,150	<b>A.P.</b>	53.00
<b>FY2015 ADOPTED:</b>	\$6,367,787	<b>A.P.</b>	51.00

A) The adopted budget decreases by (\$146,630) and two authorized position for the elimination of two Prosecuting Attorney positions as part of citywide budget reductions identified to close the General Fund budget gap.

B) The adopted budget increases by \$84,132 and one authorized position for the transfer of one attorney from Police to the City Attorney's Office.

C) The adopted budget decreases by (\$34,200) and one authorized position for the elimination of an Office Assistant II position as part of citywide budget reductions identified to close the General Fund budget gap.

D) The adopted budget increases by \$248,928 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

E) The adopted budget increases by \$213,968 in salary savings budgeted due to less anticipated vacancies in the department in FY2015.

F) The adopted budget decreases by (\$50,000) for costs associated with miscellaneous analyst adjustments for outside legal consultation.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**CITY ATTORNEY'S OFFICE**

**DEPARTMENT PURPOSE**

To administer all legal affairs of the City, including City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions for the City Council, City Manager, and City departments.

**FY2015 DEPARTMENTAL OBJECTIVES**

To continue to utilize in-house staff and resources to defend lawsuits and control outside attorney's fees.

To review and prosecute an increasing number of criminal and Code Compliance cases within the Department's budget appropriations.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Pending Lawsuits involving outside counsel (including conflict cases)	16	18	18
Municipal Court Criminal and Code Compliance cases requiring attorney review/action	252,912	225,000	200,000

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY ATTORNEY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>CITY ATTORNEY'S OFFICE</u>								
0121000	ADMINISTRATION	\$ 5,343,187	\$ 5,601,117	\$ 5,940,015	\$ 5,940,015	51.00	51.00	49.00	49.00
	Sub-Total	<u>\$ 5,343,187</u>	<u>\$ 5,601,117</u>	<u>\$ 5,940,015</u>	<u>\$ 5,940,015</u>	<u>51.00</u>	<u>51.00</u>	<u>49.00</u>	<u>49.00</u>
	<u>ENVIRONMENTAL ATTORNEY</u>								
0122000	ENVIRONMENTAL ATTORNEY	\$ 87,763	\$ 86,522	\$ 91,582	\$ 91,582	1.00	1.00	1.00	1.00
0122010	UTILITIES MANAGEMENT	314,285	324,511	336,190	336,190	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 402,048</u>	<u>\$ 411,033</u>	<u>\$ 427,772</u>	<u>\$ 427,772</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<b>TOTAL</b>	\$ 5,745,235	\$ 6,012,150	\$ 6,367,787	\$ 6,367,787	53.00	53.00	51.00	51.00

**FORT WORTH**





**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

CITY AUDITOR'S OFFICE

GG01/0101000

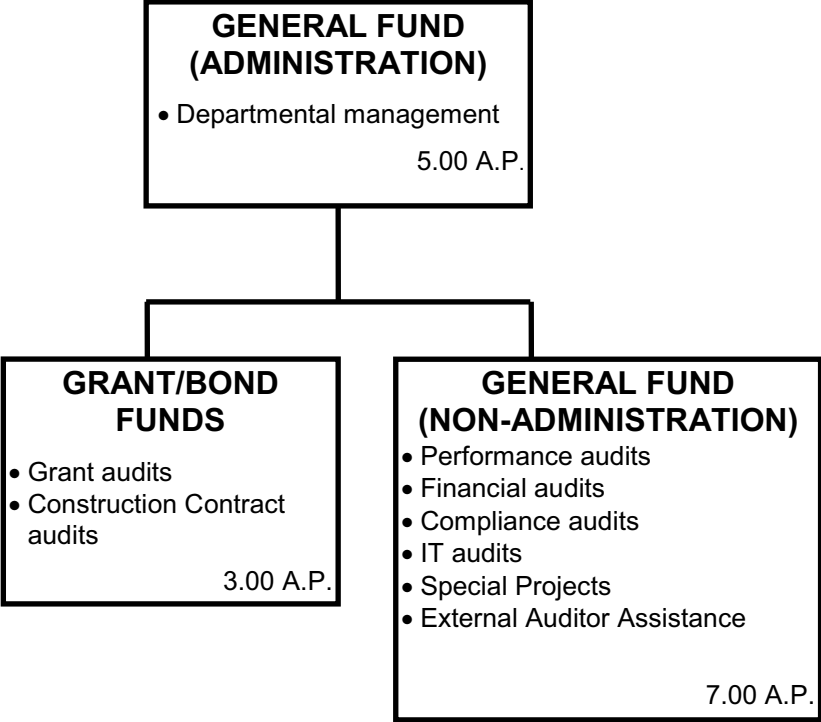
## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Auditor is appointed by and serves at the discretion of the Fort Worth City Council. The City Auditor is assigned the responsibility to direct financial, procedural, operational, fiscal compliance, information technology and program audits for all City functions and activities; to undertake special projects, analyses and investigations as assigned by the City Council and/or City Manager and to direct and manage internal audit services and activities.

The City Auditor's Office assesses citywide risks and conducts audits to help ensure proper risk management and good governance.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 1,200,483	\$ 1,283,072	\$ 1,445,109	\$ 1,445,109
<b>Supplies</b>	16,097	14,874	19,719	19,719
<b>Contractual</b>	1,468,707	1,228,333	163,284	163,284
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 2,685,287	\$ 2,526,279	\$ 1,628,112	\$ 1,628,112
<b>Authorized Positions</b>	15.00	15.00	15.00	15.00

**CITY AUDITOR’S OFFICE - 15.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY AUDITOR'S OFFICE	GG01/0101000

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$2,526,279	<b>A.P.</b>	15.00
<b>FY2015 ADOPTED:</b>	\$1,628,112	<b>A.P.</b>	15.00

A) The adopted budget decreases by (\$1,133,200) for costs associated with the City of Fort Worth's annual Single Audit and Comprehensive Annual Financial Report (CAFR) management being transferred from the City Attorney's Office to the Financial Management Services Department.

B) The adopted budget increases by \$70,874 based on Information Technology Department allocations related to computing, radio and telephone services.

C) The adopted budget increases by \$66,708 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

D) The adopted budget increases by \$62,532 for salary savings budgeted due to less than anticipated vacancies in the department in FY2015.

E) The adopted budget decreases by (\$30,000) for costs associated with the postponement of participation in the peer review as part of citywide budget reductions identified to close the General Fund budget gap.

F) The adopted budget decreases by (\$8,816) for costs associated with reducing scheduled temporaries as part of citywide budget reductions identified to close the General Fund budget gap.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

**CITY AUDITOR'S OFFICE**

**DEPARTMENT PURPOSE**

To examine the City's financial and operational activities; to provide city management and City Council with an independent assessment of accuracy of data, adequacy of controls, and compliance with financial rules and regulations; and where appropriate, to review operations for their efficiency and effectiveness.

**FY2015 DEPARTMENTAL OBJECTIVES**

To identify cost recoveries or potential cost savings of at least 1.25 times the departmental General Fund operating expenditures.

To complete all special request audits within the timeframe specified by the requester, unless there is a significant expansion of the audit scope that was communicated to and agreed upon by the requester.

To achieve a direct audit hour utilization rate of 82% for staff auditors and 50% for Audit Manager and Assistant City Auditor

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Annual cost recoveries/savings identified	\$1.7M	\$1.4M	\$1.1M
Percentage of special projects completed within timeframe	90%	90%	90%
Average utilization rate for audit staff/audit management (%)	77/55	81/58	82/50

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY AUDITOR'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01      GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0101000	<u>CITY AUDITOR'S OFFICE</u>								
	CITY AUDITOR'S OFFICE	\$ 2,685,287	\$ 2,526,279	\$ 1,628,112	\$ 1,628,112	15.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 2,685,287</u>	<u>\$ 2,526,279</u>	<u>\$ 1,628,112</u>	<u>\$ 1,628,112</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	<b>TOTAL</b>	\$ 2,685,287	\$ 2,526,279	\$ 1,628,112	\$ 1,628,112	15.00	15.00	15.00	15.00

**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY MANAGER'S OFFICE	GG01/0021000:0029000

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The City Manager's Office is composed of six divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, the Office of Communications and Public Engagement, and the Performance and Learning Services Office.

Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of City departments and informs and advises the City Council regarding City transactions, existing conditions and future requirements.

The Mayor and Council Office supports the City Council with a full-time staff and council aides, provides oversight of office operations, handles citizen concerns and suggestions, drafts correspondence and speeches and works on various special projects.

The Human Relations Division is responsible for enforcing the City's anti-discrimination laws, carrying out the civil rights enforcement functions of the City Code and the policy directives of the Human Relations Commission.

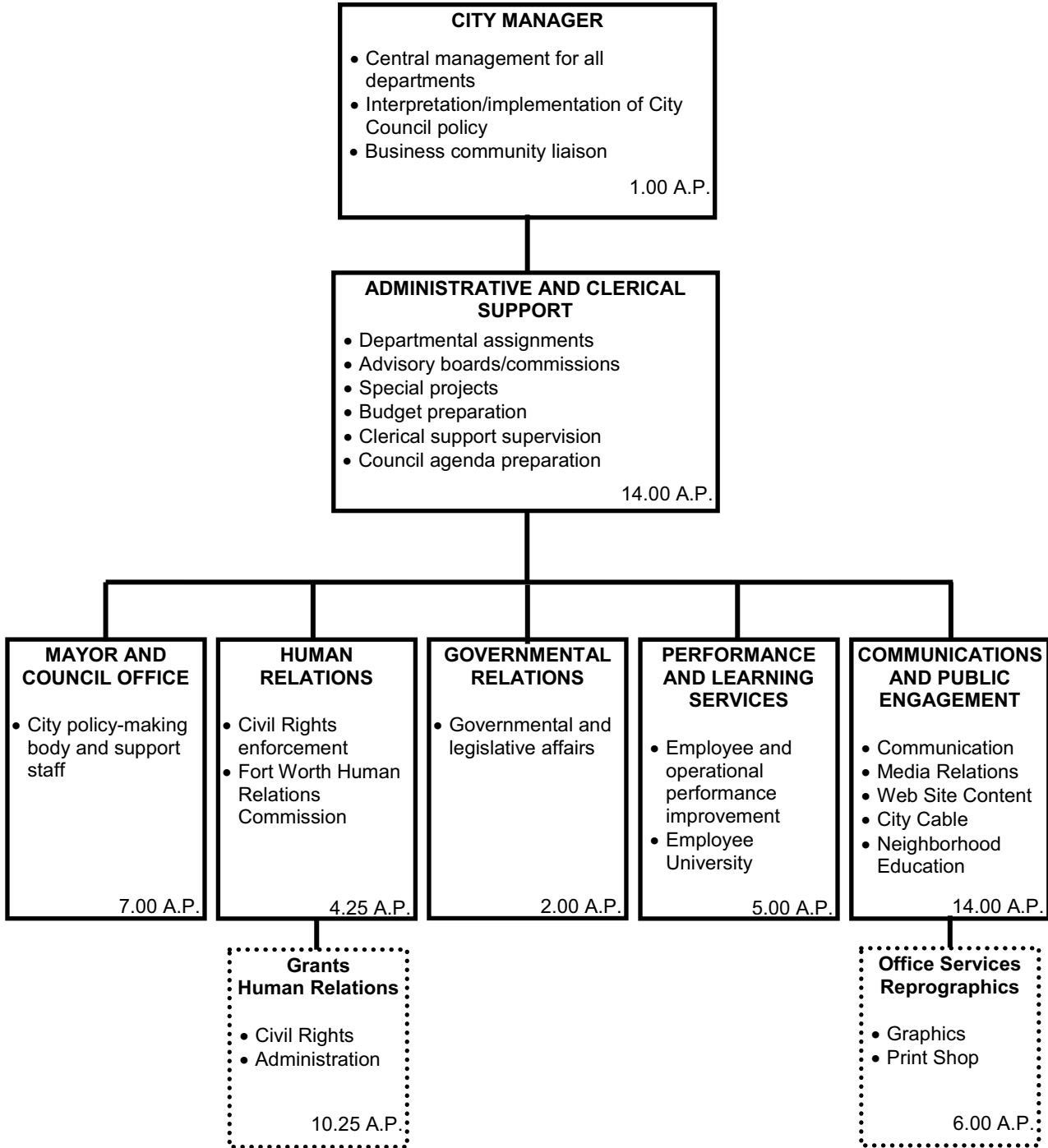
Governmental Relations is responsible for researching and assisting in the passage of federal and state legislative initiatives that favorably affect the City of Fort Worth and its citizens.

The Office of Communication and Public Engagement has oversight of the City's website, Cable Communications Office, Neighborhood Education Office and Office Services. The division is responsible for communicating news and information accurately and quickly about the City's strategic goals, services, policies and programs to citizens through a variety of communication channels.

The Performance and Learning Services Office is responsible for supporting departments with the tools and training necessary to improve employee and operational performance and efficiency. The office oversees various programs including performance management, Fort Worth Employee University, Lean Six Sigma and the strategic management plan.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 4,862,389	\$ 4,310,876	\$ 5,886,189	\$ 5,886,189
<b>Supplies</b>	106,416	159,420	201,457	201,457
<b>Contractual</b>	1,461,060	1,426,430	1,810,679	1,810,679
<b>Capital Outlay</b>	30,040	0	0	0
<b>Total Expenditures</b>	\$ 6,459,905	\$ 5,896,726	\$ 7,898,325	\$ 7,898,325
<b>Authorized Positions</b>	43.55	36.25	47.25	47.25

**CITY MANAGER’S OFFICE – 63.50 A.P.  
 GENERAL FUND 47.25 A.P.  
 GRANTS FUND 10.25 A.P.  
 OFFICE SERVICE FUND 6.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>		
CITY MANAGER'S OFFICE	GG01/0021000:0029000		
<b>CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED</b>			
<b>FY2014 ADOPTED:</b>	\$5,896,726	<b>A.P.</b>	36.25
<b>FY2015 ADOPTED:</b>	\$7,898,325	<b>A.P.</b>	47.25
<p>A) The adopted budget increases by \$523,926 and seven authorized positions for the transfer of the Neighborhood Education Group from Planning and Development to the City Manager's Office.</p> <p>B) The adopted budget increases by \$186,612 and one authorized positions for the transfer of the Senior Assistant to the City Manager, functioning as the Regional Transportation Coordinator, from the Capital Projects Service Fund to the General Fund.</p> <p>C) The adopted budget increases by \$150,156 and one authorized positions for the transfer of the Assistant Human Resources Director position to the Performance and Learning Services Office.</p> <p>D) The adopted budget increases by \$38,118 and one authorized positions for the addition of a Public Education Specialist for civic engagement in the Mayor's office.</p> <p>E) The adopted budget increases by \$36,274 and one authorized positions for the addition of an Office Assistant II in the Mayor's office.</p> <p>F) The adopted budget increases by \$362,290 for representation in Austin during the 2015 Texas Legislative Session.</p> <p>G) The adopted budget increases by \$345,105 by decreasing budgeted salary savings. Although budgeted salary savings was decreased, the department will continue to maintain one Assistant City Manager position vacant for part of FY2015.</p> <p>H) The adopted budget increases by \$209,777 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges</p> <p>I) The adopted budget decreases by (\$105,851) for the costs associated with the maintaining an Assistant City Manager position vacant for part of FY2015 (40% of position) and a reduction in scheduled temporaries as part of citywide budget reductions identified to close the General Fund budget gap.</p> <p>J) The adopted budget increases by \$100,776 for group health based on plan migration and turnover.</p> <p>K) The adopted budget increases by \$86,000 for the costs associated with providing classroom and online training for city employees to support performance improvement and the new performance management program.</p> <p>L) The adopted budget decreases by (\$81,665) due to the reclassification of a vacant Sr. Assistant to the City Manager position to a Senior Administrative Assistant position.</p> <p>M) The adopted budget decreases by (\$17,308) based on IT allocations for FY2015 computer replacement program throughout the department.</p>			

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**CITY MANAGER'S OFFICE**

**DEPARTMENT PURPOSE**

To represent the citizens of Fort Worth effectively; to ensure delivery of City services in the most efficient way possible; to serve as the focal point for administrative direction and coordination of the City's operational and staff agencies; to prepare and submit to the City Council a balanced plan of municipal services and to budget in adherence to the policies established by the City Council; and to improve organizational efficiency and service delivery to the residents of Fort Worth. The Department also provides staff support for the Human Relations Commission.

**FY2015 DEPARTMENTAL OBJECTIVES**

To increase civic engagement of residents by promoting and increasing subscriptions to Molly Mail/City News by 10% annually.

To provide timely resolution of discrimination complaints in Housing, Employment and Public Accommodations.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Increase subscriptions to Molly Mail and City News.	17%	10%	10%
Resolution of discrimination complaints.	315	315	315

**FORT WORTH**



**CITY MANAGER'S OFFICE  
DEPARTMENTAL BUDGET SUMMARY**

**OTHER FUNDING**

**GENERAL INFORMATION:**

The U.S. Department of Housing and Urban Development (HUD) Cooperative Agreement provides for payment of the investigation and resolution of fair housing complaints (in the amount of \$2,600 per investigation), staff training in HUD investigative procedures and outreach efforts to educate the community on fair housing laws. Fair housing cases are processed in accordance with the legislative authority granted under Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Act of 1988 and City of Fort Worth Ordinance No. 11075, as amended.

The Equal Employment Opportunity Commission (EEOC) pays the City \$650 per case up to the contracted number of cases accepted and \$50 per deferred in-take, as specified in the contract. EEOC cases are processed in accordance with the legislative authority granted under the Civil Rights Act of 1964 and City of Fort Worth Ordinance No. 7278, as amended.

**STATUS OF FUNDING**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
New Funds	\$796,015	\$805,453	\$795,480
Expenditures/Commitments	<u>(141,890)</u>	<u>0</u>	<u>70,450</u>
Balance	\$654,125	\$805,453	\$865,930
Approved Grant Positions	8.70	10.25	10.25

**CITY MANAGER'S OFFICE  
BUDGET OVERVIEW  
FOR THE PERIOD  
June 1, 2014 - May 31, 2015**

**GRANT FUNDS**

U.S. Department of Housing and Urban Development (HUD)*	\$795,480
Equal Employment Opportunity Commission (EEOC)**	\$70,450
<b>TOTAL GRANT FUNDS:</b>	<u>\$865,930</u>

**TOTAL ALL FUNDING SOURCES:** \$865,930

**TOTAL APPROVED GRANT POSITIONS:** 10.25

\*In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned Catalog of Federal Domestic Assistance (CFDA) numbers are 14.401. Office of Management and Budget (OMB) Circular numbers A-87, A-102, and A-133 apply to this grant.

\*\* In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned CFDA number is 30.002. This program is excluded from coverage under OMB Circular numbers A-87, A-102 and A-133.



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>CITY MANAGER ADMINISTRATION</u>								
0021000	CITY MANAGER'S OFFICE	\$ 2,039,237	\$ 1,943,305	\$ 2,559,099	\$ 2,559,099	14.00	14.00	15.00	15.00
0021030	PERFORMANCE AND LEARNING SERVICES OFFICE	0	435,120	802,732	802,732	0.00	4.00	5.00	5.00
	Sub-Total	<u>\$ 2,039,237</u>	<u>\$ 2,378,425</u>	<u>\$ 3,361,831</u>	<u>\$ 3,361,831</u>	<u>14.00</u>	<u>18.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>MAYOR AND COUNCIL ADMINISTRATION</u>								
0021100	MAYOR AND COUNCIL ADMINISTRATION	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0021101	MAYOR	678,075	638,129	758,519	758,519	6.00	5.00	7.00	7.00
0021102	COUNCIL DISTRICT 2	86,687	94,810	91,811	91,811	0.00	0.00	0.00	0.00
0021103	COUNCIL DISTRICT 3	81,749	92,411	91,811	91,811	0.00	0.00	0.00	0.00
0021104	COUNCIL DISTRICT 4	84,963	92,411	91,811	91,811	0.00	0.00	0.00	0.00
0021105	COUNCIL DISTRICT 5	94,444	95,021	91,811	91,811	0.00	0.00	0.00	0.00
0021106	COUNCIL DISTRICT 6	83,197	95,021	91,811	91,811	0.00	0.00	0.00	0.00
0021107	COUNCIL DISTRICT 7	60,066	94,810	91,811	91,811	0.00	0.00	0.00	0.00
0021108	COUNCIL DISTRICT 8	86,124	95,021	91,811	91,811	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0021109	COUNCIL DISTRICT 9	84,137	95,021	94,529	94,529	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,339,442</u>	<u>\$ 1,392,655</u>	<u>\$ 1,495,725</u>	<u>\$ 1,495,725</u>	<u>6.00</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEDIA, CABLE AND PUBLIC AFFAIRS</u>								
0021200	COMMUNICATION AND PUBLIC ENGAGEMENT	\$ 355,703	\$ 419,324	\$ 512,744	\$ 512,744	4.00	4.00	4.00	4.00
0021201	CABLE OFFICE	314,882	345,975	352,510	352,510	3.00	3.00	3.00	3.00
0021202	NEIGHBORHOOD EDU- CATION GROUP	0	0	533,335	533,335	0.00	0.00	7.00	7.00
	Sub-Total	<u>\$ 670,585</u>	<u>\$ 765,299</u>	<u>\$ 1,398,589</u>	<u>\$ 1,398,589</u>	<u>7.00</u>	<u>7.00</u>	<u>14.00</u>	<u>14.00</u>
	<u>HUMAN RELATIONS</u>								
0022001	HUMAN RELATIONS UNIT	\$ 493,099	\$ 448,582	\$ 487,557	\$ 487,557	4.55	4.25	4.25	4.25
	Sub-Total	<u>\$ 493,099</u>	<u>\$ 448,582</u>	<u>\$ 487,557</u>	<u>\$ 487,557</u>	<u>4.55</u>	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>
	<u>PUBLIC INFORMATION OFFICE</u>								
0025000	PUBLIC INFORMATION OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>BUDGET AND ORGANIZATIONAL ANALYSIS</u>								
0026000	ORGANIZATIONAL ANALYSIS UNIT	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0026010	BUDGET AND RESEARCH	877,725	0	0	0	10.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 877,725</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EMERGENCY MANAGEMENT</u>								
0028000	EMERGENCY MANAGEMENT OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>GOVERNMENTAL RELATIONS</u>								
0029000	GOVERNMENTAL RELATIONS	\$ 1,039,817	\$ 911,766	\$ 1,154,624	\$ 1,154,624	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 1,039,817</u>	<u>\$ 911,766</u>	<u>\$ 1,154,624</u>	<u>\$ 1,154,624</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<b>TOTAL</b>	<b>\$ 6,459,905</b>	<b>\$ 5,896,726</b>	<b>\$ 7,898,325</b>	<b>\$ 7,898,325</b>	<b>43.55</b>	<b>36.25</b>	<b>47.25</b>	<b>47.25</b>

**FORT WORTH**



## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY SECRETARY'S OFFICE	GG01/0111000:0116000

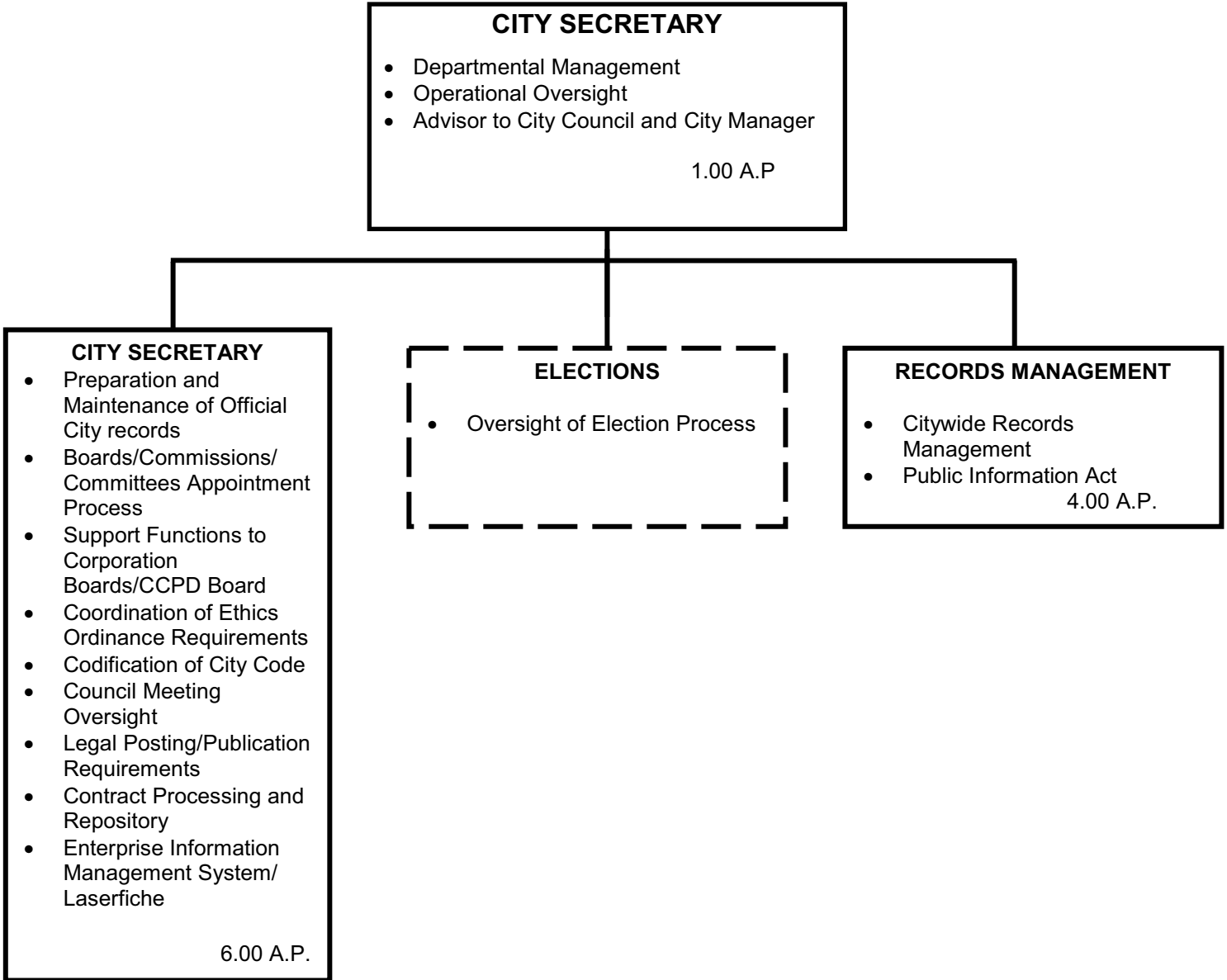
**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The City Secretary, appointed by the City Council, is responsible for the supervision of the City Secretary's Office, including the Records and Information Management Division. The City Secretary's Office serves as a coordinator for the City Council meetings, records and maintains all of the official City Council minutes. The Department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The City Secretary's Office also coordinates the Public Official Ethics Ordinance and serves as the official repository for associated document filings and campaign filings. The Department is responsible for the publication of official legal notice requirements, posting of all official meeting notice requirements and for updating and distribution of the City's Code of Ordinances. The Department provides support services to various corporation boards, including the Crime Control and Prevention District Board.

The Department serves as a central repository for a wide variety of official municipal records, contracts and other information, and the staff performs research and responds to requests for information from the City Council, City staff and citizens. The Records and Information Management division advises and facilitates the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 854,595	\$ 886,012	\$ 915,934	\$ 915,934
<b>Supplies</b>	17,632	17,397	20,297	20,297
<b>Contractual</b>	184,924	206,433	157,037	157,037
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 1,057,151	\$ 1,109,842	\$ 1,093,268	\$ 1,093,268
<b>Authorized Positions</b>	11.50	11.00	11.00	11.00

## CITY SECRETARY'S OFFICE – 11.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY SECRETARY'S OFFICE	GG01/0111000:0116000

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$1,109,842	<b>A.P.</b>	11.00
<b>FY2015 ADOPTED:</b>	\$1,093,268	<b>A.P.</b>	11.00

A) The adopted budget increases by \$37,397 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

B) The adopted budget decreases by (\$30,994) for costs associated in eliminating facility rental of an off-site storage facility to archive department records.

C) The adopted budget decreases by (\$13,462) based on Information Technology Department's allocations related to computing, radio and telephone services.

D) The adopted budget increases by \$11,456 for increase in scheduled temporaries to assist with backfile scanning.

E) The adopted budget decreases by (\$9,515) for workers compensation based on cost projections prepared by the Human Resources department and allocated to this department.

**FORT WORTH**





## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

**CITY SECRETARY'S OFFICE**

**DEPARTMENT PURPOSE**

The City Secretary's Office records, preserves, and has custodial authority over the official records and legislative acts of the City Council; administers and coordinates all City-held elections; coordinates the City's Boards and Commissions process; and provides for timely updates to the City's Code of Ordinances. The Records and Information Management Division facilitates and advises on the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests (PIR's).

**FY2015 DEPARTMENTAL OBJECTIVES**

To finalize and distribute all Council meeting minutes within two business days following each meeting.

To attain 100% accuracy in Council meeting minutes.

To ensure all approved contracts are processed within two business days of receipt by department.

To ensure approved ordinances are processed to the Code Company within three days of approval.

To ensure agendas of the City Council and all boards, commissions and committees are posted timely and within the guidelines of the Texas Open Meetings Act.

To ensure the proper management of information and records for maintenance and annual destruction.

To provide a centralized point of contact for requests for City records and information as required under the Public Information Act.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Percentage of minutes distributed within 2 days of each Council meeting.	100%	100%	100%
Contracts and Ordinances processed Within 2 to 3 days of receipt and approval.	100%	99%	100%
Timely posting of agendas.	100%	100%	100%
Cubic feet of documents destroyed.	8,880	8,000	8,000
Number of PIR's processed.	8,101	7,676	7,300

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CITY SECRETARY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0111000	<u>CITY SECRETARY'S OFFICE</u> CITY SECRETARY'S OFFICE	\$ 679,896	\$ 712,156	\$ 692,975	\$ 692,975	7.50	7.00	7.00	7.00
	Sub-Total	<u>\$ 679,896</u>	<u>\$ 712,156</u>	<u>\$ 692,975</u>	<u>\$ 692,975</u>	<u>7.50</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
0116000	<u>RECORDS MANAGEMENT</u> RECORDS MANAGEMENT	\$ 377,255	\$ 397,686	\$ 400,293	\$ 400,293	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 377,255</u>	<u>\$ 397,686</u>	<u>\$ 400,293</u>	<u>\$ 400,293</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<b>TOTAL</b>	\$ 1,057,151	\$ 1,109,842	\$ 1,093,268	\$ 1,093,268	11.50	11.00	11.00	11.00

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b> CODE COMPLIANCE	<b>FUND/CENTER</b> GG01/0231010:0239004
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Code Compliance Department's mission is to preserve and enhance public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. This mission is accomplished through three divisions: Code Enforcement, Health Services and Solid Waste Services.

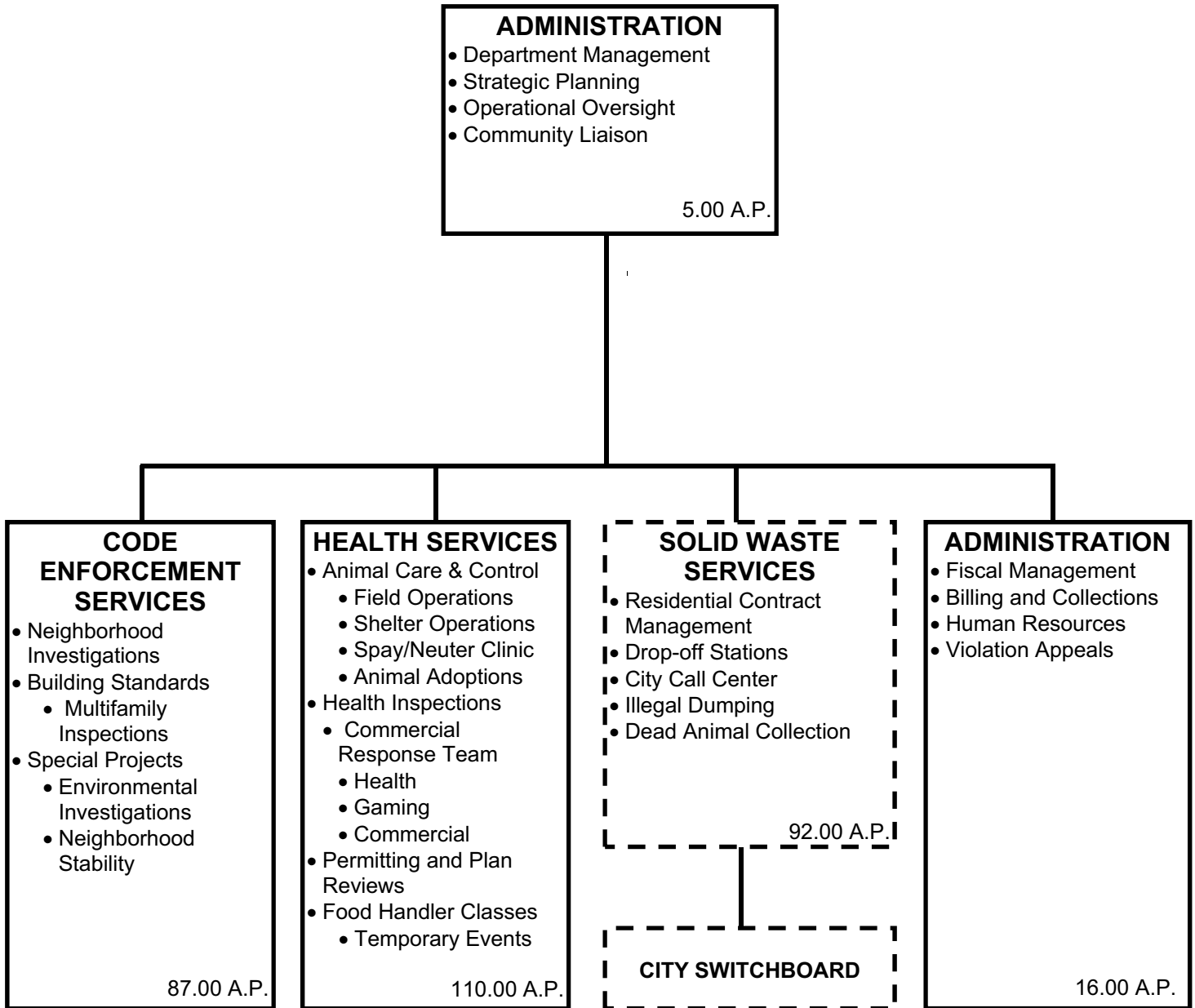
The Code Enforcement Division includes the following sections: Neighborhood Investigations, Building Standards and Special Projects. Neighborhood Investigations provides neighborhood code enforcement, including investigating citizen complaints specific to trash and debris, junk and abandoned vehicles, zoning violations, environmental investigations and high grass and weeds. Special Projects includes the Environmental Investigation Section charged with investigating illegal dumping and the Neighborhood Stability Section charged with facilitating the Code Ranger Program and commercial waste activities. Building Standards investigates sub-standard housing issues, facilitates the activities of the Building Standards Commission, performs multifamily housing inspections and coordinates structural demolitions.

The Health Services Division includes the following sections: Animal Care and Control, Consumer Health and Administration. Animal Care and Control provides field responses for stray animals, wildlife, animal cruelty complaints and bite investigations. It also provides care and a safe environment for sheltered animals, as well as facilitating animal adoptions at the Shelter and at two satellite adoption centers located at local PetSmart stores. Additionally, the Department's spay/neuter clinic is administered through this division. Consumer Health permits and performs health inspections for food establishments, public swimming pools/spas, day care centers and hotel/motels. Additional responsibilities include plan reviews, food handler training and investigating complaints specific to permitted facilities. Administration provides department management, fiscal and human resources administration, billing, collection and dispute resolution services.

The Solid Waste Services Division is also overseen by the Department. Details regarding the Solid Waste Services Division, including the City Call Center, are in the Solid Waste Fund section of the budget book.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 12,418,232	\$ 12,625,554	\$ 13,156,687	\$ 13,784,487
<b>Supplies</b>	1,140,816	1,330,772	1,268,841	1,304,892
<b>Contractual</b>	3,063,076	3,016,938	3,126,355	3,170,804
<b>Capital Outlay</b>	114,993	40,000	390,300	642,300
<b>Total Expenditures</b>	\$ 16,737,117	\$ 17,013,264	\$ 17,942,183	\$ 18,902,483
<b>Authorized Positions</b>	206.00	202.00	205.00	218.00

**CODE COMPLIANCE - 310.00 A.P.**  
**GENERAL FUND – 218.00 A.P.**  
**SOLID WASTE FUND – 92.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CODE COMPLIANCE	GG01/0231010:0239004

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$17,013,264	<b>A.P.</b>	202.00
<b>FY2015 ADOPTED:</b>	\$18,902,483	<b>A.P.</b>	218.00

A) The adopted budget increases by \$479,647 and four code compliance officers and one code enforcement supervisor for a Safe Neighborhood Team. This team will become the core recruitment and training section for new code compliance officers, providing city-wide support for all code, animal and miscellaneous violations with a solution oriented focus. The cost of this program will be partially funded by a transfer of \$287,788 from the Solid Waste Fund.

B) The adopted budget increases by \$264,865 and three authorized positions to provide critical response to aggressive dog calls around schools and bus stops, dog bite investigations and capture of dog packs.

C) The adopted budget increases by \$215,788 and three animal shelter technicians and two veterinarian technicians to provide assistance in the animal shelter and support to animal control officers.

D) The adopted budget increases by \$169,582 and one senior consumer health specialist and one consumer health specialist in Consumer Health to meet the required health inspections. Health permit fee increases offset the cost of this program.

E) The adopted budget increases by \$123,082 and two code compliance officers for a response team to handle complex nuisance abatement cases throughout the City.

F) The adopted budget decreases by (\$67,524) and one authorized position due to the transfer of a field crew leader to the Litter Abatement Division in Solid Waste. This position works primarily with illegal dump site clean-up which is a core function of Solid Waste. The cost was offset by a transfer in from the Solid Waste Fund.

G) The adopted budget increases by \$518,718 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

H) The adopted budget increases by \$312,300 for replacement vehicles based on approved FY2015 vehicle replacement plan.

I) The adopted budget increases by \$225,000 for single family demolitions due to cost increases across the board including asbestos abatement.

J) The adopted budget decreases by (\$166,611) based on non-renewal of two office leases. Affected personnel were relocated to City-owned facilities.

K) The adopted budget increases by \$120,000 for anticipated increases in the veterinary services contract for the animal shelter.

L) The adopted budget decreases by (\$70,077) for private property mowing based on reduced mowing needs in recent years.

M) The adopted budget decreases by (\$70,062) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

N) The adopted budget decreases by (\$67,350) in salary savings budgeted due to more anticipated vacancies in the department in FY2015.

**FORT WORTH**





**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:** **CODE COMPLIANCE**

**DEPARTMENT PURPOSE**

The Code Compliance Department is responsible for protecting and improving the health, safety and welfare of citizens in Fort Worth. The Department has five major area commands: Code Enforcement, Animal Welfare, Public Health, City Call Center and Solid Waste. The Code Compliance Department accomplishes its mission through education, enforcement and abatement of nuisances, code violations and public health and safety hazards. Specifically, the Department performs inspections and investigates complaints concerning dangerous buildings, substandard structures, junked and illegally parked vehicles, high grass and weeds, accumulations of trash and debris, dangerous and loose animals, animal licensing, foodborne illness, hotels/motels, swimming pools, mobile food vendors, temporary event vendors, illegal dumping, zoning and general nuisances. Additionally, the Department operates the animal shelter and pet adoption center; conducts food handler's class, vaccination and micro-chipping clinics; coordinates the Code Ranger Program which promotes healthy neighborhoods through community empowerment by training residents as Code Rangers who provide reports of suspected neighborhood code violations; and, permits/inspects facilities requiring health permits. Code Compliance also is the enforcement agency for several departments including Planning and Development, Transportation and Public Works, Parks and Community Services and the Real Property section of Housing and Economic Development

**FY2015 DEPARTMENTAL OBJECTIVES**

- To demolish 80% of hazardous structures within 30 days of authorization
- To complete 80% of neighborhood code investigations that are priority 1 and 2 violations
- To complete 100% of routine scheduled high risk health inspections identified by risk assessment matrix
- To investigate 100% of food borne illness complaints within 24 hours
- To investigate 95% of citizen complaints regarding permitted food facilities within 72 hours
- To train 20,000 food, daycare and pool/spa facility workers to prevent food-borne, water-borne and other illness
- To respond to 85% of all animal cruelty reports within 24 hours
- To respond to 85% of all bite reports within 24 hours
- To improve live release rate from 65% to 70%

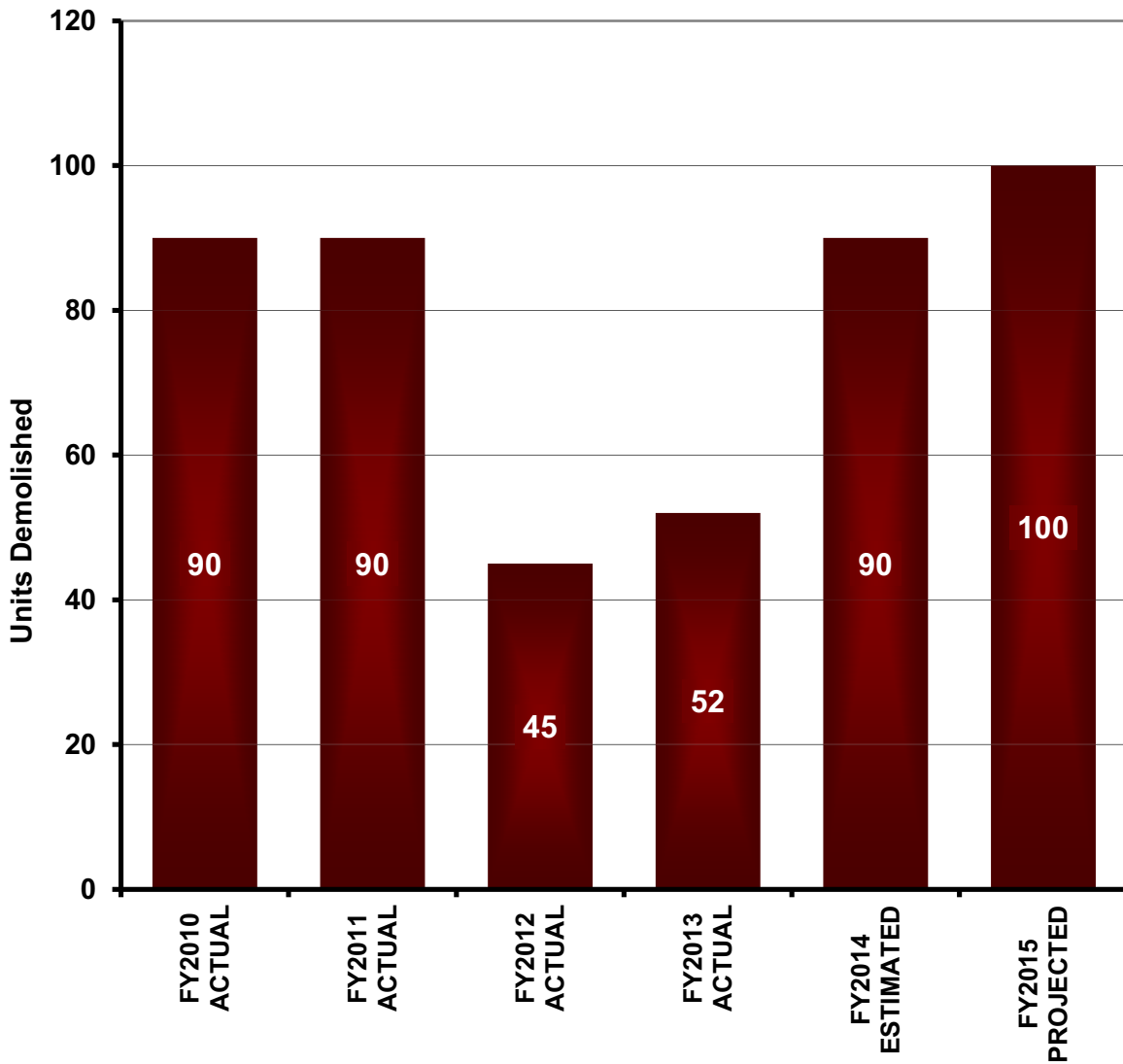
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Demol hazardous structures 80%/30	Not Tracked	Not Tracked	80%
Priority 1 & 2 violations	Not Tracked	Not Tracked	80%
High risk health inspections completed	100%	100%	100%
Foodborne illness cmlpts inv in 24 hours	94%	97%	100%
Food facilities citizen cmlpts inv in 72 hrs	78%	90%	95%
Permitted facility employees trained	21,132	20,784	20,000
Animal Cruelty responses within 24 hours	38%	43%	85%
Bite Report responses within 24 hours	88%	69%	85%
Improve live release rate	61%	65%	70%

**FORT WORTH**



# Code Compliance

## Single-Family Demolition Abatements



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>CODE COMPLIANCE ADMIN</u>								
0231010	ADMINISTRATION	\$ 1,683,802	\$ 1,728,550	\$ 1,685,473	\$ 1,685,473	15.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 1,683,802</u>	<u>\$ 1,728,550</u>	<u>\$ 1,685,473</u>	<u>\$ 1,685,473</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	<u>BUILDING INSPECTIONS</u>								
0234003	SPECIAL PROJECTS	\$ 744,404	\$ 819,052	\$ 988,245	\$ 988,245	10.00	10.00	12.00	12.00
0234010	MULTI FAMILY	816,267	868,208	859,682	859,682	11.00	11.00	11.00	11.00
0234020	SUB STANDARD BUILD- ING	1,521,178	1,541,360	1,685,505	1,685,505	14.00	14.00	14.00	14.00
	Sub-Total	<u>\$ 3,081,849</u>	<u>\$ 3,228,620</u>	<u>\$ 3,533,432</u>	<u>\$ 3,533,432</u>	<u>35.00</u>	<u>35.00</u>	<u>37.00</u>	<u>37.00</u>
	<u>CODE COMPLIANCE SPEC PROJECTS</u>								
0235040	ENVIRONMENTAL INVESTIGATION UNIT	\$ 1,017,050	\$ 1,076,957	\$ 909,501	\$ 909,501	12.00	12.00	11.00	11.00
	Sub-Total	<u>\$ 1,017,050</u>	<u>\$ 1,076,957</u>	<u>\$ 909,501</u>	<u>\$ 909,501</u>	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
	<u>EAST FIELD OPERA- TIONS</u>								
0236011	SECTOR 1	\$ 909,409	\$ 1,018,283	\$ 888,943	\$ 888,943	11.00	10.00	10.00	10.00
0236012	SECTOR 2	774,974	900,186	880,817	880,817	10.00	10.00	10.00	10.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0236013	SECTOR 3	792,672	724,168	806,034	806,034	9.00	9.00	9.00	9.00
	Sub-Total	<u>\$ 2,477,055</u>	<u>\$ 2,642,637</u>	<u>\$ 2,575,794</u>	<u>\$ 2,575,794</u>	<u>30.00</u>	<u>29.00</u>	<u>29.00</u>	<u>29.00</u>
	<u>WEST FIELD OPERA- TIONS</u>								
0237014	SECTOR 4	\$ 566,475	\$ 565,488	\$ 622,264	\$ 622,264	7.00	7.00	7.00	7.00
0237015	SECTOR 5	459,267	448,509	405,223	405,223	6.00	5.00	4.00	4.00
0237016	SECTOR 6	507	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,026,249</u>	<u>\$ 1,013,997</u>	<u>\$ 1,027,487</u>	<u>\$ 1,027,487</u>	<u>13.00</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
	<u>NEIGHBORHOOD RESPONSE TEAM</u>								
0238000	NEIGHBORHOOD RESPONSE TEAM	\$ 0	\$ 0	\$ 0	\$ 479,647	0.00	0.00	0.00	5.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 479,647</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.00</u>
	<u>PUBLIC HEALTH</u>								
0239001	SATELLITE PET ADOP- TION CENTERS	\$ 429,535	\$ 506,635	\$ 607,683	\$ 607,683	10.00	10.00	12.00	12.00
0239002	ANIMAL CONTROL	3,293,943	3,155,663	3,541,961	3,806,826	46.00	44.00	45.00	48.00
0239003	ANIMAL KENNEL	1,631,145	1,782,978	1,826,367	2,042,155	21.00	21.00	19.00	24.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01      GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0239004	CONSUMER HEALTH	2,096,489	1,877,227	2,234,485	2,234,485	24.00	24.00	26.00	26.00
	Sub-Total	<u>\$ 7,451,112</u>	<u>\$ 7,322,503</u>	<u>\$ 8,210,496</u>	<u>\$ 8,691,149</u>	<u>101.00</u>	<u>99.00</u>	<u>102.00</u>	<u>110.00</u>
	<b>TOTAL</b>	\$ 16,737,117	\$ 17,013,264	\$ 17,942,183	\$ 18,902,483	206.00	202.00	205.00	218.00

**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
FINANCIAL MANAGEMENT SERVICES	GG01/0131010:0139600

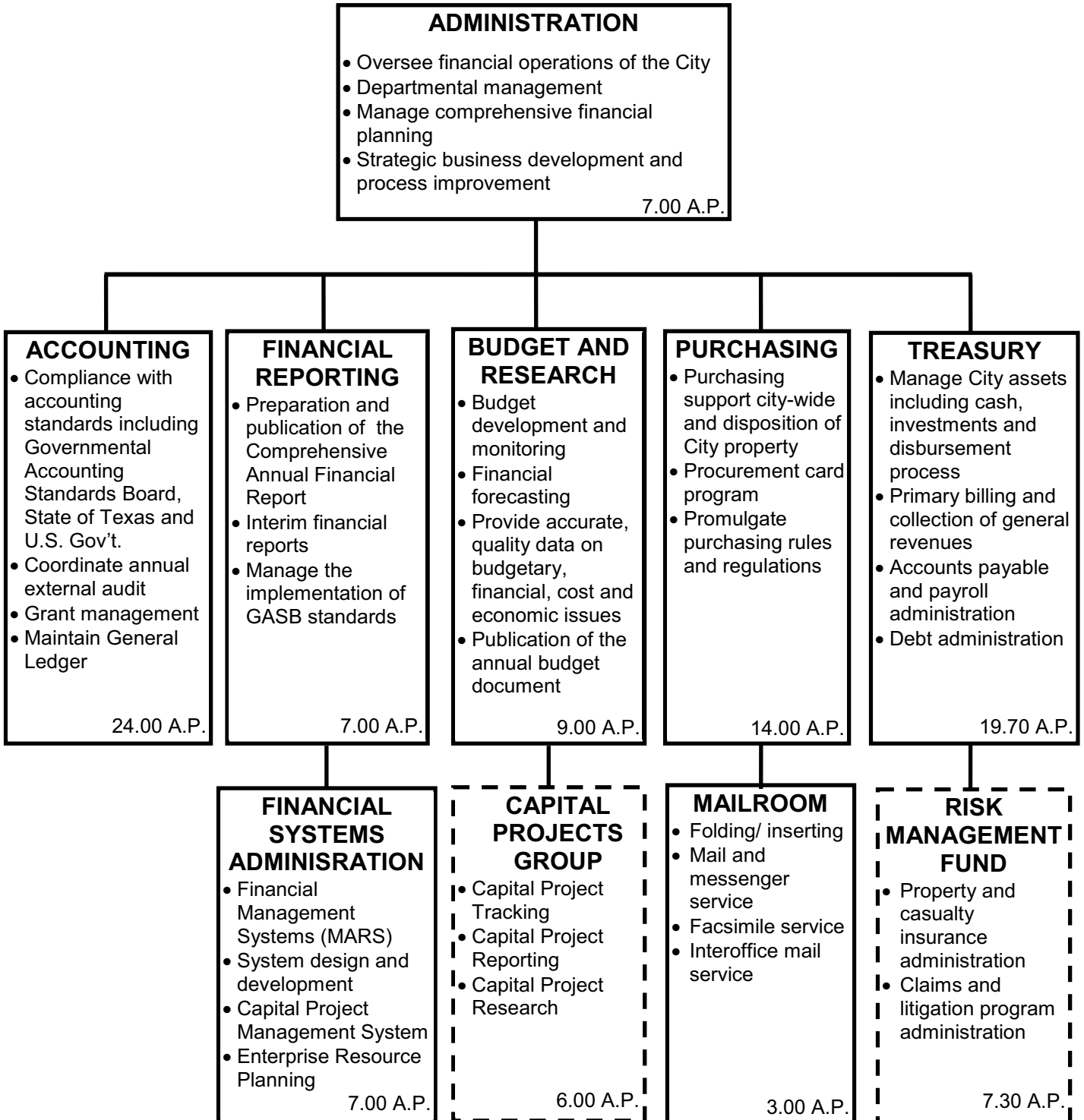
**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Financial Management Services Department has complete responsibility for the financial administration of the City. These duties are performed by the following divisions: Administration, Accounting, Financial Reporting, Purchasing, Treasury, Financial Systems Administration, Budget and Research and the Mailroom. The Financial Management Services Department also manages the Risk Management Fund (internal service) and the Capital Projects group which is part of the Capital Projects Service Fund.

The Administration Division is responsible for providing overall planning and control to the other elements of the Department including strategic business development and process improvement. The Accounting Division maintains the general ledger, grant accounting, capital assets and certain accounts receivable for the City in an accounting system conforming to City Charter requirements and municipal accounting principles. The Financial Reporting Division prepares all financial publications including the quarterly management reports and the City's Comprehensive Annual Financial Report (CAFR). The Purchasing Division provides purchasing support for all City departments and disposes of obsolete or surplus materials/equipment and confiscated property. The Financial Systems Administration Division is responsible for technical innovation and the ongoing maintenance of the financial management systems. The Treasury Division manages the City's investment and debt portfolios and is responsible for primary billing, collection of general revenue, bank deposits and cash management as well as oversight of payroll and accounts payable. The Budget and Research Division is responsible for coordinating, establishing and monitoring city budgetary revenues and expenses, citywide tracking and reporting of the Capital Improvement Program (CIP), providing capital projects research and policy development; as well as performing management studies including five-year forecasting, and research and organizational analysis. The Capital Projects group develops, maintains and executes an annual strategic capital plan; and provides tools, processes and analyses that support and enhance the delivery of high-quality capital projects. The Mailroom provides mail services for all City departments and has responsibility for the receipt and distribution of all outgoing and incoming mail. Mailroom employees deliver and pick up mail at remote City facilities and operate the equipment that folds invoices and places them, along with return envelopes, newsletters and any other inserts into envelopes that are then processed and mailed.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 5,155,017	\$ 6,091,172	\$ 6,952,242	\$ 6,952,242
<b>Supplies</b>	86,723	100,514	105,560	105,560
<b>Contractual</b>	2,608,815	2,039,631	2,877,853	2,877,853
<b>Capital Outlay</b>	14,267	0	0	0
<b>Debt Service</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 7,864,822	\$ 8,231,317	\$ 9,935,655	\$ 9,935,655
<b>Authorized Positions</b>	72.00	88.00	90.70	90.70

**FINANCIAL MANAGEMENT SERVICES – 104.00 A.P.  
 GENERAL FUND – 90.70 A.P.  
 RISK MANAGEMENT FUND – 7.30 A.P.  
 CAPITAL PROJECTS GROUP – 6.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
FINANCIAL MANAGEMENT SERVICES	GG01/0131010:0139600

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$ 8,231,317	<b>A.P.</b>	88.00
<b>FY2015 ADOPTED:</b>	\$ 9,935,655	<b>A.P.</b>	90.70

A) The adopted budget increases by \$235,876 and four authorized positions for staff to supplement the existing Accounting and Financial Reporting teams with the annual audit and publication of the Comprehensive Annual Financial Report (CAFR) as well as working on process improvements across the department. However, the cost of these positions is completely offset by additional reductions in contractual services budget for preparation of the CAFR and year end audit.

B) The adopted budget decreases by a net of (\$31,622) for the reduction of two authorized positions (accountants) in exchange for the addition of one senior accountant authorized position; the transfer of 30% of the funding for the Treasury assistant director now allocated in Risk Management, which is part of this department; and the elimination of bond funding for one manager.

C) The adopted budget increases by \$1,200,800 for the transfer of the Deloitte & Touche contract for the CAFR audit from the City Auditor's office to Financial Management Services.

D) The adopted budget decreases by (\$324,943) for reductions in contractual services with Crowe Horwath LLP related to the preparation of the CAFR and year end audit.

E) The adopted budget increases by \$323,065 in salary savings budgeted due to less anticipated vacancies in the department in FY2015.

F) The adopted budget increases by \$290,860 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

G) The adopted budget increases by a net of \$197,000 for reinstatement of banking fees used as a one-time reduction in FY2014.

H) The adopted budget increases by a net of \$122,772 for group health based on plan migration, turnover and additions to staff.

I) The adopted budget decreases by (\$67,602) for reductions in consultant costs associated with the development of a comprehensive analysis and reporting system for sales tax, and for the development of a multi-year financial forecast and long range planning tools. Both projects have since been completed. Decrease also includes printing and other miscellaneous costs which were reduced due to updated processes.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**FINANCIAL MANAGEMENT SERVICES**

**DEPARTMENT PURPOSE**

The Department of Financial Management Services comprehensively plans for the financial needs of the City's future through the design and implementation of strategies to finance the goals of the City's Comprehensive plan.

**FY2015 DEPARTMENTAL OBJECTIVES**

To improve bond rating status to yield cost-effective financing that meets the City's capital requirements.

- Prepare semi-annual updates to the rating agencies.
- Continue the timely publication of the Comprehensive Annual Financial Report (CAFR), Single Audit Report (SAR) and Annual Budget Document.
- Produce monthly comprehensive financial reports which include operating and capital funds expenditure statements, including trends and projections.

To ensure 100% of bank accounts are collateralized within the guidelines of state law.

To diversify revenue sources to improve cost recovery and supplement property and sales tax revenues. Complete a revenue discovery and recovery exercise for at least ten revenue sources in the General Fund.

To complete the development and implementation of a comprehensive five-year Capital Improvement Program (CIP).

To complete the development and implementation of a comprehensive five-year financial forecast for all funds.

To invest in technology that makes City operations efficient, accountable and transparent. Complete Phase II of the Enterprise Resource Planning (ERP) Project to replace the City's financial, budget and procurement systems by 2017. In FY2015, the project goal is 50% complete.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Semi-annual updates to rating agencies	N/A	0	2
Timely publication of CAFR, SAR, Budget	3	3	3
Produce monthly financial reports	N/A	0	6
Bank accounts collateralized	N/A	99.9%	100%
Complete revenue recovery exercise	N/A	0	10
Complete comprehensive five-year CIP	N/A	10%	100%
Complete five-year financial forecast	0	10%	100%
Complete ERP Phase II by 2017	N/A	25%	50%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>FINANCE ADMINISTRATION</u>								
0131000	FINANCE ADMINISTRATION	\$ 384	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0131010	FINANCE ADMINISTRATION	1,009,948	937,292	1,071,471	1,071,471	6.00	5.00	7.00	7.00
	Sub-Total	<u>\$ 1,010,332</u>	<u>\$ 937,292</u>	<u>\$ 1,071,471</u>	<u>\$ 1,071,471</u>	<u>6.00</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>ACCOUNTING DIVISION</u>								
0132010	ACCOUNTING	\$ 4,134,822	\$ 3,600,962	\$ 1,945,835	\$ 1,945,835	36.00	41.00	24.00	24.00
0132050	FINANCIAL REPORTING	0	0	1,967,102	1,967,102	0.00	0.00	7.00	7.00
	Sub-Total	<u>\$ 4,134,822</u>	<u>\$ 3,600,962</u>	<u>\$ 3,912,937</u>	<u>\$ 3,912,937</u>	<u>36.00</u>	<u>41.00</u>	<u>31.00</u>	<u>31.00</u>
	<u>PURCHASING DIVISION</u>								
0133000	PURCHASING DIVISION	\$ 898,779	\$ 914,021	\$ 1,047,551	\$ 1,047,551	13.00	14.00	14.00	14.00
	Sub-Total	<u>\$ 898,779</u>	<u>\$ 914,021</u>	<u>\$ 1,047,551</u>	<u>\$ 1,047,551</u>	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
	<u>CASH MANAGEMENT</u>								
0134010	TREASURY ADMINISTRATION	\$ 1,098,167	\$ 1,074,930	\$ 2,078,341	\$ 2,078,341	9.00	9.00	19.70	19.70
	Sub-Total	<u>\$ 1,098,167</u>	<u>\$ 1,074,930</u>	<u>\$ 2,078,341</u>	<u>\$ 2,078,341</u>	<u>9.00</u>	<u>9.00</u>	<u>19.70</u>	<u>19.70</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>FINANCIAL SYSTEMS ADMINISTRATION</u>								
0135010	FINANCIAL SYSTEM ADMINISTRATION	\$ 722,722	\$ 604,054	\$ 670,591	\$ 670,591	8.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 722,722</u>	<u>\$ 604,054</u>	<u>\$ 670,591</u>	<u>\$ 670,591</u>	<u>8.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>BUDGET OFFICE</u>								
0136010	BUDGET AND RESEARCH	\$ 0	\$ 868,025	\$ 920,513	\$ 920,513	0.00	9.00	9.00	9.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 868,025</u>	<u>\$ 920,513</u>	<u>\$ 920,513</u>	<u>0.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>MAILROOM</u>								
0139600	MAILROOM OPERATION	\$ 0	\$ 232,033	\$ 234,251	\$ 234,251	0.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 232,033</u>	<u>\$ 234,251</u>	<u>\$ 234,251</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	<b>TOTAL</b>	\$ 7,864,822	\$ 8,231,317	\$ 9,935,655	\$ 9,935,655	72.00	88.00	90.70	90.70



**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b> FIRE	<b>FUND/CENTER</b> GG01/0361000:0368050
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fire Department provides protection of life and property from fires and other emergencies, first response for emergency medical service, fire safety and prevention programs and arson and fire cause investigations.

The Department is organized into four major sections: Administration, Executive Services, Operations, and Educational and Support Services.

The Administration Section administers the fiscal responsibilities of budget, payroll, revenue and purchasing, along with the information technology needs of the Department. The Executive Services Section oversees all arson/bomb activities, investigations, inspections, and fire safety education functions.

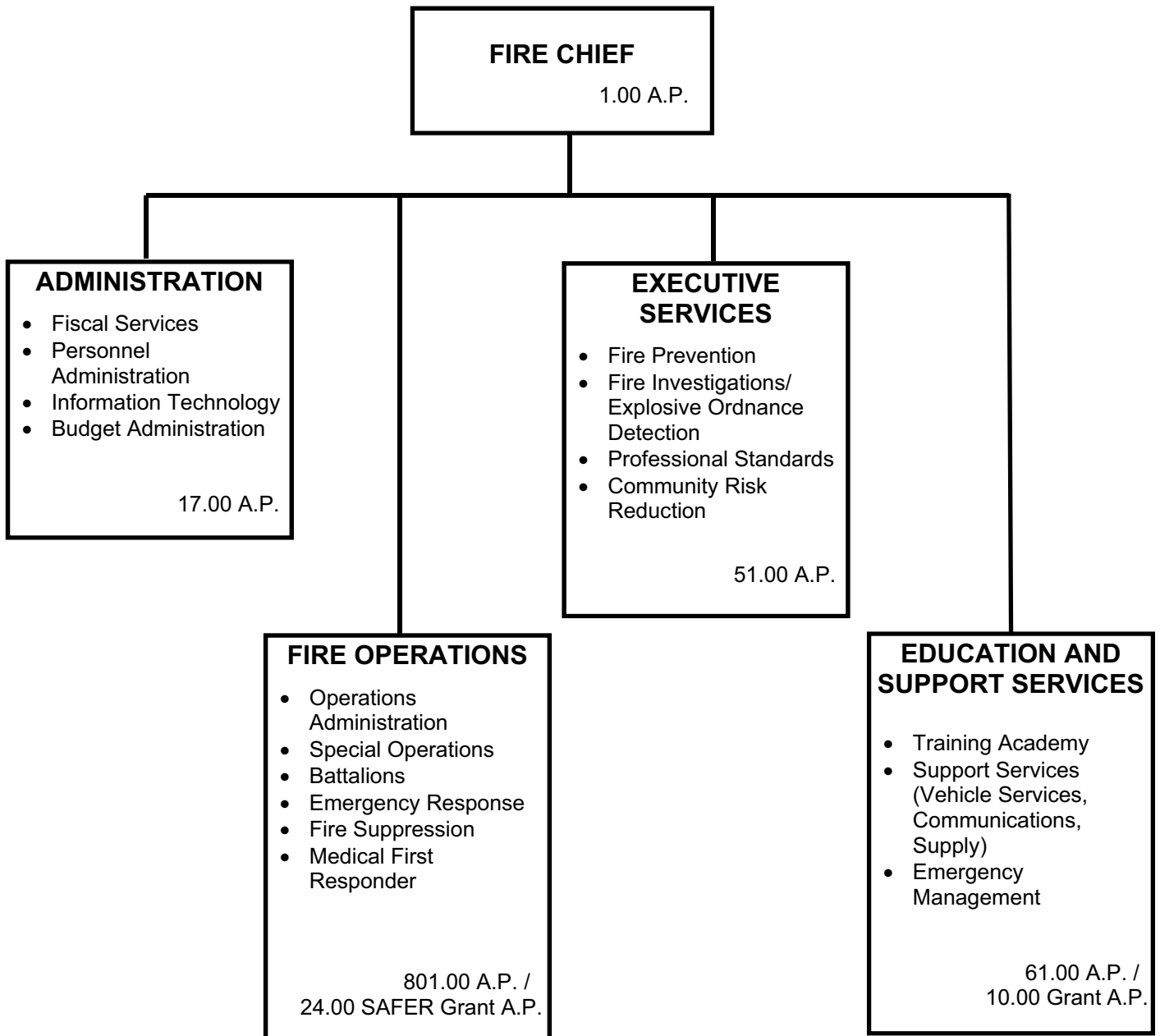
The Operations Division, which employs the majority of the department personnel, conducts daily emergency response activities, as well as specialized responses and maintenance of self-contained breathing apparatus (SCBA) equipment. Operations also manages some aspects of facility maintenance.

The Educational and Support Services Division performs initial training for new firefighters, as well as continuing education and health and wellness programs for all personnel. This division is also responsible for the Department's vehicle and firefighting apparatus fleet, along with the storage and distribution of operating supplies such as fire hoses and ladder equipment. The dispatch and alarm services function is under Educational and Support Services as well. The Office of Emergency Management is responsible for preparing, protecting, and serving the community through disaster education, prevention, preparedness and response.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 107,149,806	\$ 107,622,403	\$ 104,189,919	\$ 105,689,919
<b>Supplies</b>	4,298,262	4,232,654	4,268,618	4,268,618
<b>Contractual</b>	7,697,427	7,889,205	8,331,453	8,331,453
<b>Capital Outlay</b>	348,597	0	398,500	398,500
<b>Total Expenditures</b>	\$ 119,494,092	\$ 119,744,262	\$ 117,188,490	\$ 118,688,490
<b>Authorized Positions</b>	955.00	931.00	931.00	931.00

**FIRE – 965.00 A.P.**

**GENERAL FUND 931.00 A.P.**  
**SAFER GRANT 24.00 A.P.**  
**OTHER GRANTS 10.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
FIRE	GG01/0361000:0368050

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$119,744,262	<b>A.P.</b>	931.00
<b>FY2015 ADOPTED:</b>	\$118,688,490	<b>A.P.</b>	931.00

A) The adopted budget decreases by (\$3,833,749) for a reduction in longevity supplemental pay and related retirement costs based on continuing the longevity supplemental pay for civil service employees only through January 10, 2015.

B) The adopted budget increases by \$1,386,401 for the addition of funds for an annual fire training class, including increases for personnel costs, supplies and contractual services.

C) The adopted budget increases by a net of \$613,527 for various civil service personnel costs based on the annual update to the Salary Benefits and Forecasting System, including civil service incentive, constant staffing premium, base, overtime, holiday, bilingual and longevity pay.

D) The adopted budget increases by \$398,500 for vehicle replacements based on the approved FY2015 vehicle replacement plan.

E) The adopted budget increases by a net of \$179,099 for Equipment Services Department (ESD) outside repairs, parts and labor based on ESD-projected expenditures in this department for FY2015.

F) The adopted budget decreases by a net of (\$164,340) for group health based on plan migration and turn-over.

G) The adopted budget increases by \$157,497 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

H) The adopted budget decreases by (\$113,122) for motor vehicle fuel based on cost projections prepared by ESD.

I) The adopted budget increases by a net of \$104,330 based on IT allocations related to computing, radio and telephone services.

J) The adopted budget decreases by (\$74,106) for information technology supplies based on the FY2015 equipment replacement and purchase plan.

K) The adopted budget increases by a net of \$55,852 for gas and water and sewer utilities based on historical expenditures.

L) The adopted budget increases by a net of \$52,753 for the addition of funds for a rental agreement between the Fire and Aviation Departments for Fire Station 25.

M) The adopted budget increases by \$52,594 in ESD outside repairs and maintenance based on historical expenditures and planned needs for FY2015.

N) The adopted budget increases by a net of \$44,738 in salary savings budgeted due to more anticipated vacancies in the department in FY2015.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**FIRE**

**DEPARTMENT PURPOSE**

Vision: To be universally recognized as one of the most effective, efficient and innovative fire departments in the country.

Mission: To serve and protect our community through education, prevention, preparedness and response.

Strategies: The Fort Worth Fire Department protects life and property through an all-hazards approach to:

- Serve as first-responder to all medical emergencies and fires;
- Manage large-scale emergency preparedness and response efforts;
- Investigate arson and bomb threats; and
- Promote community risk reduction through inspections, permitting and public education.

**FY2015 DEPARTMENTAL OBJECTIVES**

1. To accomplish National Fire Protection Association standard for first-responder-on-scene response time (dispatch to on-scene) of 5 minutes to 90% of incidents.
2. To exceed the International City/County Management Association standard for containing residential fires to room of origin for 45% of all fires.
3. To perform 13,000 annual commercial fire inspections.

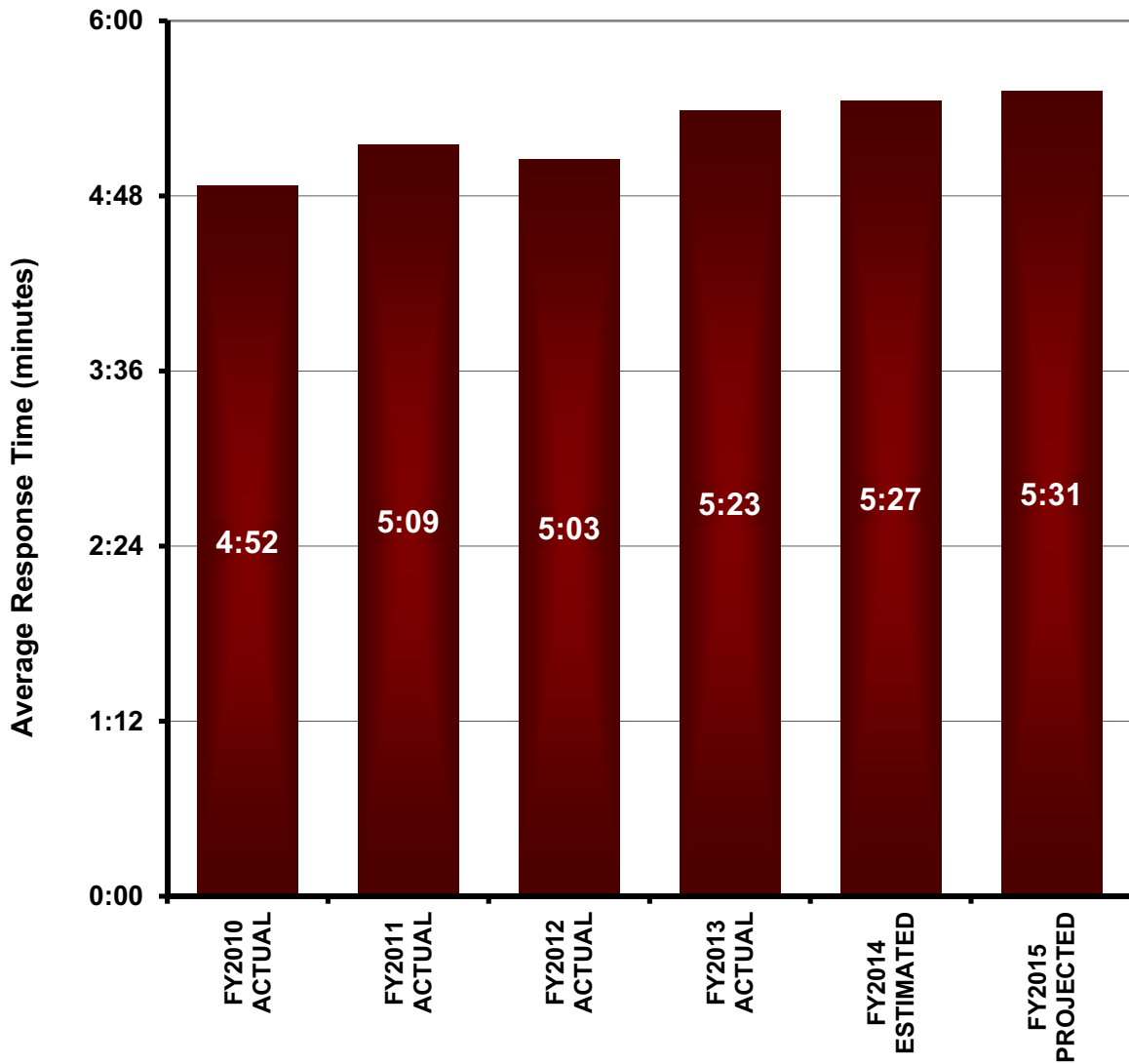
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Average first-responder response time	5:23	5:27	5:31
Percentage of fires contained to room of origin	48%	48%	48%
Number of annual commercial fire inspections	13,036	13,512	13,000

**FORT WORTH**



# Fire

## Average Response Time



**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>FIRE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>FIRE ADMINISTRATION</u>								
0361000	FIRE ADMINISTRATION	\$ 6,016,074	\$ 6,263,658	\$ 6,267,404	\$ 6,267,404	21.00	19.00	18.00	18.00
0361010	EMERGENCY MANAGEMENT	723,530	707,466	890,608	890,608	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 6,739,604</u>	<u>\$ 6,971,124</u>	<u>\$ 7,158,012</u>	<u>\$ 7,158,012</u>	<u>23.00</u>	<u>21.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>PREVENTION</u>								
0362010	EXECUTIVE SERVICES	\$ 389,490	\$ 409,020	\$ 379,499	\$ 379,499	3.00	3.00	3.00	3.00
0362020	FIRE PREVENTION	2,974,196	3,127,476	2,936,389	2,936,389	25.00	26.00	25.00	25.00
0362030	FIRE INVESTIGATIONS	1,956,342	1,975,091	1,868,397	1,868,397	15.00	15.00	15.00	15.00
0362050	PUBLIC EDUCATION	729,692	932,769	906,375	906,375	6.00	8.00	8.00	8.00
	Sub-Total	<u>\$ 6,049,720</u>	<u>\$ 6,444,356</u>	<u>\$ 6,090,660</u>	<u>\$ 6,090,660</u>	<u>49.00</u>	<u>52.00</u>	<u>51.00</u>	<u>51.00</u>
	<u>OPERATIONS</u>								
0363500	OPERATIONS ADMINISTRATION	\$ 1,517,187	\$ 1,505,781	\$ 1,529,758	\$ 1,529,758	10.00	10.00	11.00	11.00
0363510	BATTALIONS	92,352,908	92,753,286	88,763,067	90,263,067	808.00	783.00	783.00	783.00
0363520	SCBA	1,010,870	1,025,397	967,519	967,519	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 94,880,965</u>	<u>\$ 95,284,464</u>	<u>\$ 91,260,344</u>	<u>\$ 92,760,344</u>	<u>825.00</u>	<u>800.00</u>	<u>801.00</u>	<u>801.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>DIVISION 2</u>								
0364020	DISTRICT 5	\$ 605	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 605	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>ALARM</u>								
0364545	2011 SUPER BOWL	\$ 231,875	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 231,875	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>EDUCATIONAL AND SUPPORT SERVICES</u>								
0368000	TRAINING	\$ 2,456,507	\$ 2,363,218	\$ 3,761,749	\$ 3,761,749	13.00	13.00	14.00	14.00
0368020	VEHICLE SERVICES	4,938,031	4,597,038	5,041,788	5,041,788	10.00	10.00	10.00	10.00
0368030	SUPPLY	616,175	642,331	634,243	634,243	7.00	7.00	7.00	7.00
0368050	COMMUNICATIONS	3,580,610	3,441,731	3,241,694	3,241,694	28.00	28.00	28.00	28.00
	Sub-Total	\$ 11,591,323	\$ 11,044,318	\$ 12,679,474	\$ 12,679,474	58.00	58.00	59.00	59.00
	<b>TOTAL</b>	\$ 119,494,092	\$ 119,744,262	\$ 117,188,490	\$ 118,688,490	955.00	931.00	931.00	931.00

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FIRE DEPARTMENT STAFFING<sup>1</sup>

GENERAL FUND GG01

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361000	Administration	0	0	0	0	0	0	0	0	17	17
0361010	Emergency Mgmt.	0	0	0	0	0	0	0	0	2	2
	<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>19</b>
0362010	Executive Services	0	0	1	0	0	0	1	2	1	3
0362020	Fire Prevention	3	4	6	5	0	0	1	19	6	25
0362030	Fire Investigations	0	7	5	1	1	0	0	14	1	15
0362050	Fire Public Education	2	2	0	1	1	0	0	6	2	8
	<b>Sub-Total</b>	<b>5</b>	<b>13</b>	<b>12</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>41</b>	<b>10</b>	<b>51</b>
0363500	Operations Admin.	0	0	2	3	0	0	5	10	1	11
0363510	Battalions	419	177	99	68	24	0	0	787	0	787
0363520	SCBA	0	6	1	0	0	0	0	7	0	7
	<b>Sub-Total</b>	<b>419</b>	<b>183</b>	<b>102</b>	<b>71</b>	<b>24</b>	<b>0</b>	<b>5</b>	<b>804</b>	<b>1</b>	<b>805</b>
0368000	Fire Training	0	1	2	3	1	0	1	8	3	11
0368020	Vehicle Services	0	0	0	1	0	0	1	2	9	11
0368030	Supply	1	1	0	1	0	0	0	3	4	7
0368050	Fire Communications	16	4	5	1	0	0	0	26	1	27
	<b>Sub-Total</b>	<b>17</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>39</b>	<b>17</b>	<b>56</b>
	<b>General Fund Total Civil Service</b>	<b>441</b>	<b>202</b>	<b>121</b>	<b>84</b>	<b>27</b>	<b>0</b>	<b>9</b>	<b>884</b>		
	<b>General Fund Total Civilians</b>									<b>47</b>	
	<b>GENERAL FUND TOTAL</b>	<b>441</b>	<b>202</b>	<b>121</b>	<b>84</b>	<b>27</b>	<b>0</b>	<b>9</b>	<b>884</b>	<b>47</b>	<b>931</b>

GENERAL FUND GG01 - OVERAGE POSITIONS<sup>2</sup>

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0363500	Operations Admin.	0	0	0	1	0	0	0	1	0	1
0368000	Fire Training	0	0	0	2	0	0	0	2	0	2
	<b>Grant Funds Total Civil Service</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>		
	<b>GRANT FUNDS TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>

GRANT FUNDS GR76

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361010	Emergency Mgmt. <sup>3</sup>	0	0	0	0	0	0	0	0	10	10
0363510	Battalions <sup>4</sup>	24	0	0	0	0	0	0	24	0	24
	<b>Grant Funds Total Civil Service</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>		
	<b>Grant Funds Total Civilians</b>									<b>10</b>	
	<b>GRANT FUNDS TOTAL</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>10</b>	<b>34</b>
	<b>CIVIL SERVICE TOTAL ALL FUNDS</b>	<b>465</b>	<b>202</b>	<b>121</b>	<b>87</b>	<b>27</b>	<b>0</b>	<b>9</b>	<b>911</b>		
	<b>CIVILIAN TOTAL ALL FUNDS</b>									<b>57</b>	
	<b>TOTAL DEPARTMENT STAFFING</b>								<b>911</b>	<b>57</b>	<b>968</b>

<sup>1</sup>This chart is based on civil service staffing adjustments required with the expiration of the Fire Collective Bargaining Agreement (CBA) on September 30, 2014. Prior to September 30, 2014, civil service staffing for the Fire Department consists of 911 Authorized Positions as follows: 465 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 6 deputy chiefs, and 3 assistant chiefs. On September 30, 2014, a two-step process is required to eliminate the rank of Deputy Chief, which exists solely due to the expiring CBA. Step one is effective September 30, 2014 and temporarily adjusts the civil service staffing for the Fire Department to 917 Authorized Positions as follows: 465 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 6 deputy chiefs, and 9 assistant chiefs. Step two is effective October 1, 2014 and adjusts the civil service staffing for the Fire Department to 911 Authorized Positions as follows: 465 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 0 deputy chiefs, and 9 assistant chiefs.

As a note, following approval of the FY2015 budget, but prior to September 30, 2014, the City Council approved an alternative two-step method for adjusting the Fire Department's authorized staffing levels, required by the expiring CBA, that supersedes the budget document's staffing details reflected on this chart. The amended two-step process is as follows: Step one is effective September 30, 2014 and temporarily adjusts the civil service staffing for the Fire Department to 917 Authorized Positions as follows: 469 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 6 deputy chiefs, and 5 assistant chiefs. Step two is effective October 1, 2014 and adjusts the civil service staffing for the Fire Department to 911 Authorized Positions as follows: 469 firefighters, 202 engineers, 121 lieutenants, 87 captains, 27 battalion chiefs, 0 deputy chiefs, and 5 assistant chiefs.

<sup>2</sup>Includes three overage captain positions intended to meet a short-term need that will be reduced on or before December 1, 2014. (M&C G-18288).

<sup>3</sup>Includes 10 civilian APs funded by other grants.

<sup>4</sup>Includes 24 civil service APs (firefighters) funded by the SAFER grant.

**FORT WORTH**



## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
HOUSING AND ECONOMIC DEVELOPMENT	GG01/0171000:0178000

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Housing and Economic Development Department develops and administers programs that promote a strong economy and enhance the quality of life by providing sustainable housing and economic development programs throughout Fort Worth.

The Housing and Economic Development Department implements a number of programs to achieve its goals:

The Economic and Business Development Division provides programs for business recruitment and retention activities and international economic development. Additionally, this division provides assistance to small and medium-sized businesses focused on increasing direct awards and City procurement dollars to Minority Business Enterprise (MBE)/Small Business Enterprise (SBE) firms through training and support programs.

The Housing and Community Development Division coordinates redevelopment projects/plans and administers the Neighborhood Empowerment Zone program, grant-funded and non-grant-funded economic and community development projects, and manages City-owned and tax-foreclosed properties. This division also coordinates the Priority Repair and Lead Safe programs.

The Administration and Loan Services Division oversees the Department's budget, payroll and human resources functions, administers down-payment assistance programs, and performs loan intake/servicing functions for homebuyer down-payment assistance/rehabilitation programs.

The Directions Home Division (the homelessness program) is the City's 10-year plan to end homelessness and works toward making chronic and persistent homelessness non-existent in the City of Fort Worth.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 1,779,123	\$ 1,673,829	\$ 2,539,814	\$ 2,539,814
<b>Supplies</b>	20,568	22,975	23,825	23,825
<b>Contractual</b>	3,151,618	3,259,788	3,198,104	3,198,104
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 4,951,309	\$ 4,956,592	\$ 5,761,743	\$ 5,761,743
<b>Authorized Positions</b>	19.90	17.90	27.70	27.70

## HOUSING & ECONOMIC DEVELOPMENT – 76.00 A.P.

**GENERAL FUND 27.70 A.P.**

**GRANTS FUND 48.30 A.P.**

### ADMINISTRATION

- Overall oversight of department's operations

1.00 GF A.P.

### ECONOMIC & BUSINESS DEVELOPMENT

- Business Retention
- Business Recruitment
- International Business
- Business Assistance Center
- Small Business Certification

8.80 GF A.P. /  
5.20 Grants A.P.

### HOUSING & COMMUNITY DEVELOPMENT

- Contract Compliance
- Housing and Community Development
- Home Improvement and Construction
- Planning
- Real Property Services
- Tax Increment Financing Districts
- Public Improvement Districts
- Special Entities

12.85 GF A.P. /  
36.65 Grants A.P.

### ADMINISTRATION & LOAN SERVICES

- Accounts Payable
- Payroll
- Budget Coordination and Oversight
- HR Coordination
- Loan Services

3.05 GF A.P. /  
6.45 Grants A.P.

### HOMELESSNESS INITIATIVE

- Directions Home Plan

2.00 GF A.P.

**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
HOUSING AND ECONOMIC DEVELOPMENT	GG01/0171000:0178000

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$4,956,592	<b>A.P.</b>	17.90
<b>FY2015 ADOPTED:</b>	\$5,761,743	<b>A.P.</b>	27.70

A) The adopted budget increases by \$746,811 and 9.8 authorized positions due to the addition of five positions and the transfer of 4.8 positions from the grants fund. The cost of these positions is offset by revenue from Tax Increment Financing Districts, Public Improvement Districts, Fort Worth Local Development Corporation, and Fort Worth Housing Finance Corporation.

B) The adopted budget increases by \$106,716 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

C) The adopted budget decreases by (\$40,000) for engineering services due to the reduction of funds for appraisals and surveys.

D) The adopted budget decreases by (\$28,418) to account for the privatization of the TFW (TechFortWorth) contract. The program is scheduled to be phased out by FY2019.

E) The adopted budget increases by \$13,228 for the addition of two interns needed to work on special projects and supplement staff reductions in the Economic Development and Administration division.

F) The adopted budget increases by \$12,513 for Workers Compensation based on cost projections prepared by the Human Resources and allocated to this department.

G) The adopted budget increases by \$11,928 for court filing fees based on the increase in the sale of tax-foreclosed properties experienced during FY2014 and expected in FY2015.

**FORT WORTH**





**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**HOUSING AND ECONOMIC DEVELOPMENT**

**DEPARTMENT PURPOSE**

To facilitate sustainable development and investment through the administration of programs that preserve and expand the City's supply of decent, safe, quality, affordable and accessible housing; stimulate neighborhood revitalization in the Central City; develop local small and medium-sized businesses and promote job growth and opportunities.

These efforts are facilitated through the administration of federal grant funds on behalf of low and moderate-income persons, the structuring of public/private partnerships, tax incentives, business assistance for small and medium-sized businesses, and by providing contracting opportunities to local minority (MBE), women (WBE) and small business (SBE) enterprise firms.

**FY2015 DEPARTMENTAL OBJECTIVES**

To provide financial assistance to projects and developments that help create or retain a minimum of 3,000 announced jobs and that provide \$250 million in new announced capital investment annually.

To provide skills development, technical advice/counseling, and financial assistance to 1,735 entrepreneurs which typically represent small and medium-sized businesses and especially minority and women-owned businesses.

To meet or exceed the overall MBE Construction Goal of 25%, the overall MBE Professional Services (African-American) Goal of 15% and the overall SBE Goal of 15% of all applicable dollars spent.

To provide repair assistance to 325 low and very low-income homeowners.

To increase the number of quality, affordable housing units within the Central City by 200 units.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Announced jobs created/retained from City-supported projects	2,700	2,000	3,000
New capital investm. for announced proj.	\$224.1M	\$250.0M	\$250.0M
Number entrepreneurs trained/counseled	1,788	1,735	1,735
Percentage of MBE – Construction	18.0%	25.0%	25.0%
Percentage of MBE – Profess. (Afr.Am.)	21.0%	15.0%	15.0%
Percentage of SBE	N/A	15.0%	15.0%
Number of homeowners assisted w/repair	342	325	325
Number of housing units developed	150	200	200

**FORT WORTH**



**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT  
DEPARTMENTAL BUDGET SUMMARY**

**GRANT FUNDING**

**GENERAL INFORMATION:**

The Community Development Block Grant (CDBG) is an entitlement grant authorized by the Housing and Community Development Act of 1974, as amended. Its purpose is to develop viable urban communities by providing quality housing, a suitable living environment and expanding economic opportunities, principally for persons of low and very low-income. The U.S. Department of Housing and Urban Development (HUD) is the source agency for this entitlement funding. CDBG funds the following: priority repairs program, the Cowtown Brush-Up exterior paint program and public services. Public services include childcare and after school programs, facility projects such as park improvements and infrastructure, and economic developments.

The HOME Investment Partnership Program (HOME) is an entitlement grant designed to be a partnership among the federal government, local government and those in the for-profit and non-profit sectors who build, own, manage, finance or support low-income housing initiatives. The HOME program mandates the participation of non-profit developers, sponsors and owners. HUD is the source agency for this entitlement grant funding. HOME funds the following: Homebuyer's Assistance Program, Community Housing Development Organization (CHDO) Programs and development of multi-family and single-family homes.

The Emergency Solutions Grant (HESG) is an entitlement grant designed to help increase the services of emergency shelters and transitional housing facilities for homeless individuals and families, provide essential services and help prevent homelessness and regain stability of permanent rehousing. HUD is the source agency for this entitlement grant funding.

The Housing Opportunities for Persons with HIV/AIDS (HOPWA) is an entitlement grant designed to assist with all forms of housing to prevent homelessness for persons with HIV/AIDS and their families. HUD is the source agency for this entitlement grant funding.

The Lead Hazard Reduction Demonstration Grant (LHRD) is a competitive grant designed to assist units of local government in undertaking programs to identify and control lead-based paint hazards in eligible privately-owned rental or owner-occupied housing. Housing is generally made lead-safe through use of interim controls, consisting of encapsulation of lead-paint surfaces and replacement of friction surface components that can create lead dust. HUD is the source agency for this competitive grant funding.

**STATUS OF FUNDING**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
Balance Carried Forward	\$22,456,135	\$19,350,000	\$19,100,000
New Funds	9,278,851	9,413,143	9,827,252
<u>Expenditures/Commitments</u>	<u>(12,384,986)</u>	<u>(9,663,143)</u>	<u>(28,927,252)</u>
Balance Remaining	\$19,350,000	\$19,100,000	\$0
Approved Positions	46.80	45.30	48.30

**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT  
DEPARTMENTAL BUDGET SUMMARY**

**OTHER FUNDING**

**GENERAL INFORMATION:**

The Fort Worth Housing Finance Corporation (FWHFC) was incorporated under the Texas Housing Finance Corporations Act in 1986 as a public nonprofit corporation to provide for efficient and well-planned urban growth and development and to assist low and moderate income persons in acquiring and owning quality, affordable and accessible housing. The original Articles of Incorporation were amended in 1996, expanding its role to undertake the acquisition of land, development and the construction of new housing. The FWHFC Board of Directors is comprised of active City Council members, and the activities of the corporation are administered by the Housing and Economic Development Department.

A number of programs and activities benefiting low and moderate income families and communities are administered by the FWHFC, including land banking and the Infill Housing Program. General Funds are utilized to leverage federal HOME grant funds and Community Development Block Grant (CDBG) funds.

Hilton parking revenue comes from an underground parking garage located across the street from the downtown Hilton Hotel, (formerly Radisson Hotel) that was completed in September 1981. The garage was funded by an Urban Development Action Grant (UDAG) from HUD. The parking garage lease was amended to expire on April 30, 2070. The Hotel operates the parking garage and pays the City approximately \$95,670 in rent each year plus 30% of annual net profits. This revenue can be used for any CDBG-eligible activity.

Rental Rehabilitation Program Income (RRPI) is generated from loan repayments from owners previously assisted through the Rental Rehabilitation Block Grant (RRBG) program.

**STATUS OF FUNDING**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
Balance Carried Forward	\$8,527,775	\$8,752,457	\$8,568,466
New Funds	414,984	440,476	447,000
<u>Expenditures/Commitments</u>	<u>(190,302)</u>	<u>(624,467)</u>	<u>(9,015,466)</u>
Balance Remaining	\$8,752,457	\$8,568,466	\$0
Approved Positions	0.30	1.30	0.0

**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT BUDGET**  
**October 1, 2014 to September 30, 2015**  
**BUDGET OVERVIEW**

**FUNDING SOURCES**

	<b><u>Carryover Balance</u></b>	<b><u>Allocation This Period</u></b>	<b><u>Total Available</u></b>
<b><u>General Fund</u></b>		\$5,761,743	\$5,761,743
<b><u>Federal Grant Funds</u></b>			
Community Development Block Grant (CDBG) (06/01/95 - until expended including PI)	\$8,000,000	\$6,193,950	\$14,193,950
HOME Funds (06/01/03 - until expended including PI)	8,000,000	2,143,383	10,143,383
Emergency Solutions Grant (HESG) (10/01/2014 - 09/30/2016 )	300,000	493,901	793,901
HOPWA Grant (HOPWA) (10/01/2014 - 09/30/2017)	900,000	996,018	1,896,018
Lead Hazard Reduction Demonstration (LHRD) Grant (06/01/12 - 05/31/2015)	1,900,000	-	1,900,000
	<u>\$19,100,000</u>	<u>\$9,827,252</u>	<u>\$28,927,252</u>
<b><u>Other Funds</u></b>			
Housing Finance Corporation (HFC)	\$7,835,631	\$317,000	\$8,152,631
Rental Rehabilitation Program Income	40,000	10,000	50,000
Hilton Parking Revenues	692,835	120,000	812,835
	<u>\$8,568,466</u>	<u>\$447,000</u>	<u>\$9,015,466</u>
<b>Total Other Funds</b>			
<b>TOTAL ALL FUNDING SOURCES</b>	<u>\$27,668,466</u>	<u>\$16,035,995</u>	<u>\$43,704,461</u>

**EXPENDITURES**

Administrative Costs			
Personnel			\$4,829,164
Supplies			104,140
Contractual			3,926,000
Capital			0
<b>Total Administrative Costs</b>			<u>\$8,859,304</u>
Program Costs			<u>\$34,845,157</u>
<b>TOTAL EXPENDITURES</b>			<u>\$43,704,461</u>
<b>APPROVED POSITIONS</b>			76.00

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HOUSING AND ECONOMIC DEVELOP-		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ECONOMIC DEVEL ADMINISTRATION</u>								
0171000	ADMINISTRATION	\$ 582,291	\$ 595,753	\$ 659,493	\$ 659,493	2.75	2.70	4.05	4.05
0171100	ECONOMIC DEVELOP- MENT	234,671	228,018	0	0	2.00	1.50	0.00	0.00
	Sub-Total	<u>\$ 816,962</u>	<u>\$ 823,771</u>	<u>\$ 659,493</u>	<u>\$ 659,493</u>	<u>4.75</u>	<u>4.20</u>	<u>4.05</u>	<u>4.05</u>
	<u>TECH FORT WORTH</u>								
0172000	TECH FORT WORTH	\$ 142,088	\$ 113,670	\$ 85,252	\$ 85,252	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 142,088</u>	<u>\$ 113,670</u>	<u>\$ 85,252</u>	<u>\$ 85,252</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DIVERSIFI- CATION</u>								
0174000	BUSINESS ASSISTANCE CENTER	\$ 435,254	\$ 505,137	\$ 758,138	\$ 758,138	1.00	1.00	2.80	2.80
0174010	INTERNATIONAL CEN- TER	0	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 435,254</u>	<u>\$ 505,136</u>	<u>\$ 758,137</u>	<u>\$ 758,137</u>	<u>1.00</u>	<u>1.00</u>	<u>2.80</u>	<u>2.80</u>
	<u>MWBE</u>								
0175000	MWBE	\$ 468,637	\$ 438,025	\$ 567,353	\$ 567,353	5.00	5.00	6.00	6.00
	Sub-Total	<u>\$ 468,637</u>	<u>\$ 438,025</u>	<u>\$ 567,353</u>	<u>\$ 567,353</u>	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HOUSING AND ECONOMIC DEVELOP-		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>COMMUNITY DEVELOPMENT</u>								
0176000	COMMUNITY DEVELOPMENT	\$ 761,153	\$ 726,827	\$ 1,319,523	\$ 1,319,523	7.15	5.70	12.85	12.85
0176100	REAL PROPERTY	849	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 762,002</u>	<u>\$ 726,827</u>	<u>\$ 1,319,523</u>	<u>\$ 1,319,523</u>	<u>7.15</u>	<u>5.70</u>	<u>12.85</u>	<u>12.85</u>
	<u>HOMELESSNESS INITIATIVE</u>								
0178000	HOMELESSNESS INITIATIVE	\$ 2,326,366	\$ 2,349,163	\$ 2,371,985	\$ 2,371,985	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 2,326,366</u>	<u>\$ 2,349,163</u>	<u>\$ 2,371,985</u>	<u>\$ 2,371,985</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<b>TOTAL</b>	\$ 4,951,309	\$ 4,956,592	\$ 5,761,743	\$ 5,761,743	19.90	17.90	27.70	27.70



## DEPARTMENTAL BUDGET SUMMARY

**DEPARTMENT:****FUND/CENTER**

HUMAN RESOURCES

GG01/0141000:0149001

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Human Resources Department administers the City's compensation and fringe benefits program, prepares and revises job classifications, maintains employee records, and administers the Workers' Compensation, Group Health and Life Insurance and Unemployment Compensation Funds. Other departmental functions include recruitment of a diverse applicant pool for all City positions; development and administration of valid employment selection instruments; evaluation and referral of qualified applicants to departments; maintaining employee time and labor, personnel transactions and employee compensation data; and employee relations, labor relations and grievance appeal process monitoring.

The Human Resources Department also provides temporary employees to meet the City's short-term administrative and clerical needs. The Temporary Labor staff manages a top-quality pool of pre-qualified candidates to fill all City department requests.

Additionally, the department oversees interpretation of and employee counseling regarding the City's personnel rules and regulations; providing personnel policy revision recommendations to the City Manager; referral of employees with substance abuse or other personal problems; development and implementation of the City's Wellness Program, Return to Work and disability hiring programs; and Civil Service recruiting, testing and disciplinary administration.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 3,090,583	\$ 2,946,205	\$ 2,989,061	\$ 2,989,061
<b>Supplies</b>	19,843	20,415	20,215	20,215
<b>Contractual</b>	484,005	522,711	451,223	451,223
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 3,594,431	\$ 3,489,331	\$ 3,460,499	\$ 3,460,499
<b>Authorized Positions</b>	34.25	31.65	32.70	32.70

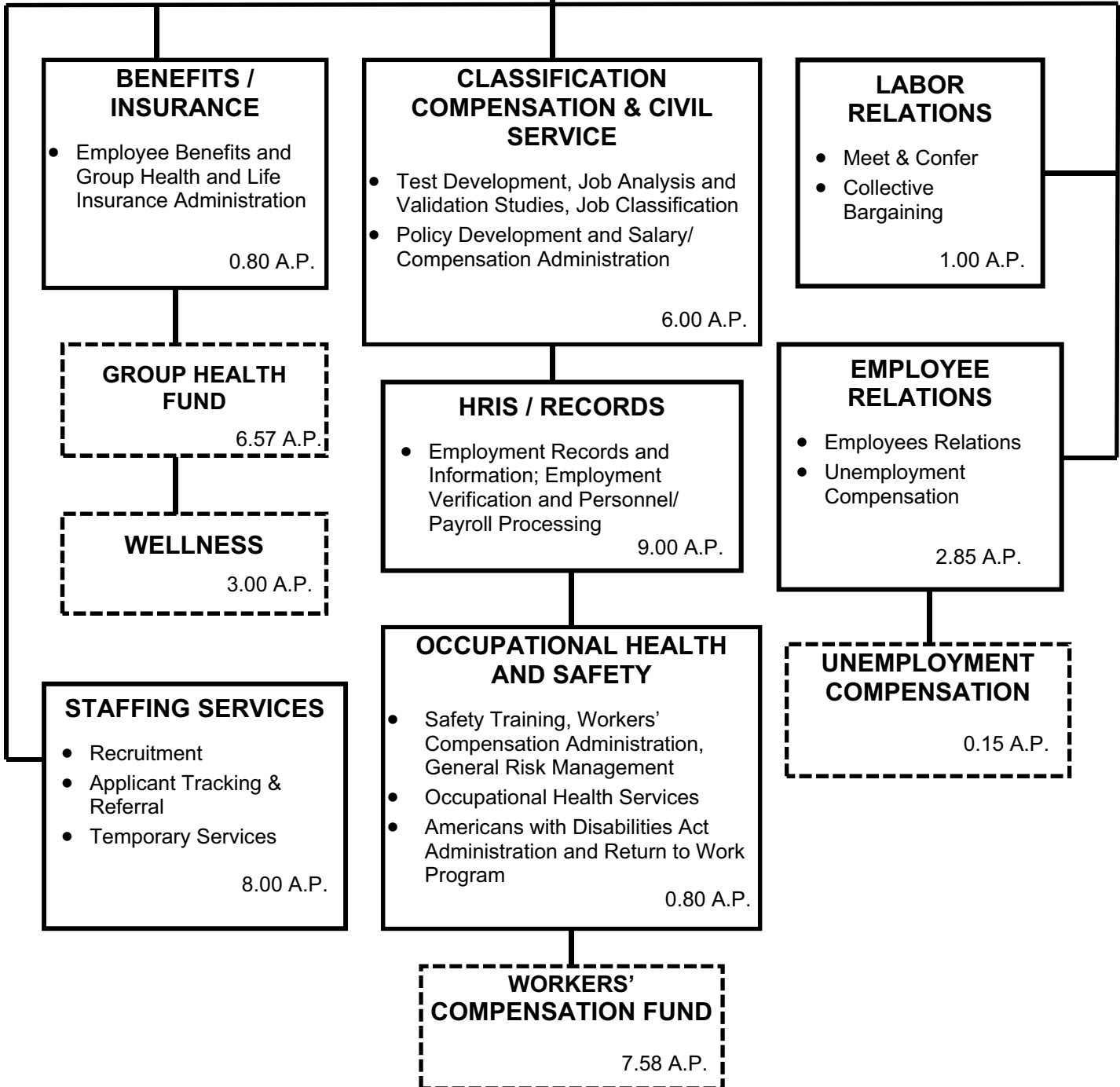
**HUMAN RESOURCES – 50.00 A.P.**

General Fund 32.70 A.P.

GROUP HEALTH 9.57 A.P.

WORKER'S COMPENSATION 7.58 A.P.

UNEMPLOYMENT COMPENSATION 0.15 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
HUMAN RESOURCES	GG01/0141000:0149001

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$3,489,331	<b>A.P.</b>	31.65
<b>FY2015 ADOPTED:</b>	\$3,460,499	<b>A.P.</b>	32.70

- A) The adopted budget increases by \$91,718 for the transfer of 1.70 authorized positions from the temporary labor staff, group health and worker’s compensation funds and due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS).
- B) The adopted budget decreases by (\$65,880) and transfer of 0.65 authorized positions to the group health and workers compensation funds.
- C) The adopted budget increases by \$128,887 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.
- D) The adopted budget decreases by a net of (\$35,640) for group health based on plan migration and turnover.
- E) The adopted budgeted decreases by (\$35,000) for other contractual services based on a reduction in consultant costs associated with the 457 RFP process and for miscellaneous accounts including graphics, office copy service, printing and postage which are reduced due to updated processes.
- F) The adopted budget decreases by (\$31,919) based on IT allocations related to computing, radio and telephone services.
- G) The adopted budget decreases by (\$22,703) for workers compensation based on cost projections prepared by the Human Resources and allocated to this department.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**HUMAN RESOURCES**

**DEPARTMENT PURPOSE**

To provide quality human resources services consistent with the mission of "Helping People Succeed at Work" by leading and supporting the organization in hiring, developing and retaining a diverse, customer-focused workforce in a safe and respectful work environment, while complying with federal, state and local guidelines and maintaining professional and ethical work values. The departmental staff provides management of employee benefit programs, including group health and life insurance, workers' compensation, safety programs and unemployment compensation in a manner that effectively balances employee needs with the financial concerns of the City, while respecting the worth and value of all parties.

**FY2015 DEPARTMENTAL OBJECTIVES**

- To maintain an annual healthcare cost trend at 5% which is below the national trend of 9%;
- To complete 80% of all submitted classification and reclassification requests within a 28-day period;
- To provide and maintain open lines of communication between unions and city management for the dissemination of information and early discovery and resolution of contract disputes and issues; and
- To improve the health status of employees which will result in increased productivity and improved attendance, by offering an annual health screening to identify health strengths and weaknesses, in order to provide targeted interventions and wellness services.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Annual healthcare cost trend	4%	8%	5%
Classification/Reclassification Request Completed Within 28-Days period	85%	85%	80%
Resolve 65% of Contract Complaints Prior to Arbitration Proceedings	75%	75%	75%
Participation in Healthy Challenge Health Screening	57%	58%	59%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0141000	<u>PERSONNEL ADMINISTRATION</u> HUMAN RESOURCES ADMINISTRATION	\$ 3,219,215	\$ 3,143,765	\$ 2,978,581	\$ 2,978,581	31.25	29.35	28.60	28.60
	Sub-Total	<u>\$ 3,219,215</u>	<u>\$ 3,143,765</u>	<u>\$ 2,978,581</u>	<u>\$ 2,978,581</u>	<u>31.25</u>	<u>29.35</u>	<u>28.60</u>	<u>28.60</u>
0143000	<u>BENEFITS ASSISTANCE PROGRAM</u> HEALTH BENEFITS	\$ 163,432	\$ 158,538	\$ 147,236	\$ 147,236	1.20	0.80	0.80	0.80
	Sub-Total	<u>\$ 163,432</u>	<u>\$ 158,538</u>	<u>\$ 147,236</u>	<u>\$ 147,236</u>	<u>1.20</u>	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>
0144000	<u>RISK MANAGEMENT</u> OCCUPATIONAL HEALTH AND SAFETY	\$ 74,808	\$ 42,743	\$ 75,515	\$ 75,515	0.80	0.50	0.80	0.80
	Sub-Total	<u>\$ 74,808</u>	<u>\$ 42,743</u>	<u>\$ 75,515</u>	<u>\$ 75,515</u>	<u>0.80</u>	<u>0.50</u>	<u>0.80</u>	<u>0.80</u>
0145000	<u>MEET AND CONFER</u> MEET AND CONFER	\$ 133,378	\$ 128,124	\$ 130,113	\$ 130,113	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 133,378</u>	<u>\$ 128,124</u>	<u>\$ 130,113</u>	<u>\$ 130,113</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>COMMUNITY RELATIONS AND OUTREACH</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01      GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0146000	OUTREACH ADMINIS- TRATION	\$ 3,598	\$ 16,160	\$ 6,160	\$ 6,160	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,598</u>	<u>\$ 16,160</u>	<u>\$ 6,160</u>	<u>\$ 6,160</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>TEMPORARY LABOR</u>								
0149001	TEMPORARY LABOR SERVICES	\$ 0	\$ 0	\$ 122,893	\$ 122,893	0.00	0.00	1.50	1.50
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 122,893</u>	<u>\$ 122,893</u>	<u>0.00</u>	<u>0.00</u>	<u>1.50</u>	<u>1.50</u>
	<b>TOTAL</b>	\$ 3,594,431	\$ 3,489,331	\$ 3,460,499	\$ 3,460,499	34.25	31.65	32.70	32.70



## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> LIBRARY	<b>FUND/CENTER</b> GG01/0841000:0849040
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**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Fort Worth Library welcomes and supports all people in their enjoyment of reading and recreational materials and their pursuit of learning and information. The Department is divided into two divisions.

The Public Services Division is comprised of the Central Library, 13 branches and two satellite facilities. This division is the first point of contact for residents. Dedicated staff help residents of all ages use library resources including public computers, internet resources, reading materials, public meeting rooms and e-resources. The division offers classes and programs to enrich and inform lives.

Special emphasis is focused on targeted services. Youth/Teen Services engages teens and children in activities that accelerate learning and provides recreational options. Early literacy is supported through the Early Childhood Matters programs that help families learn how to develop their children so they are ready for kindergarten. Through eSkills, job searching skills are provided to support the economic vitality of the City. The Central Library maintains municipal archives and special collections and is a cultural attraction for Fort Worth.

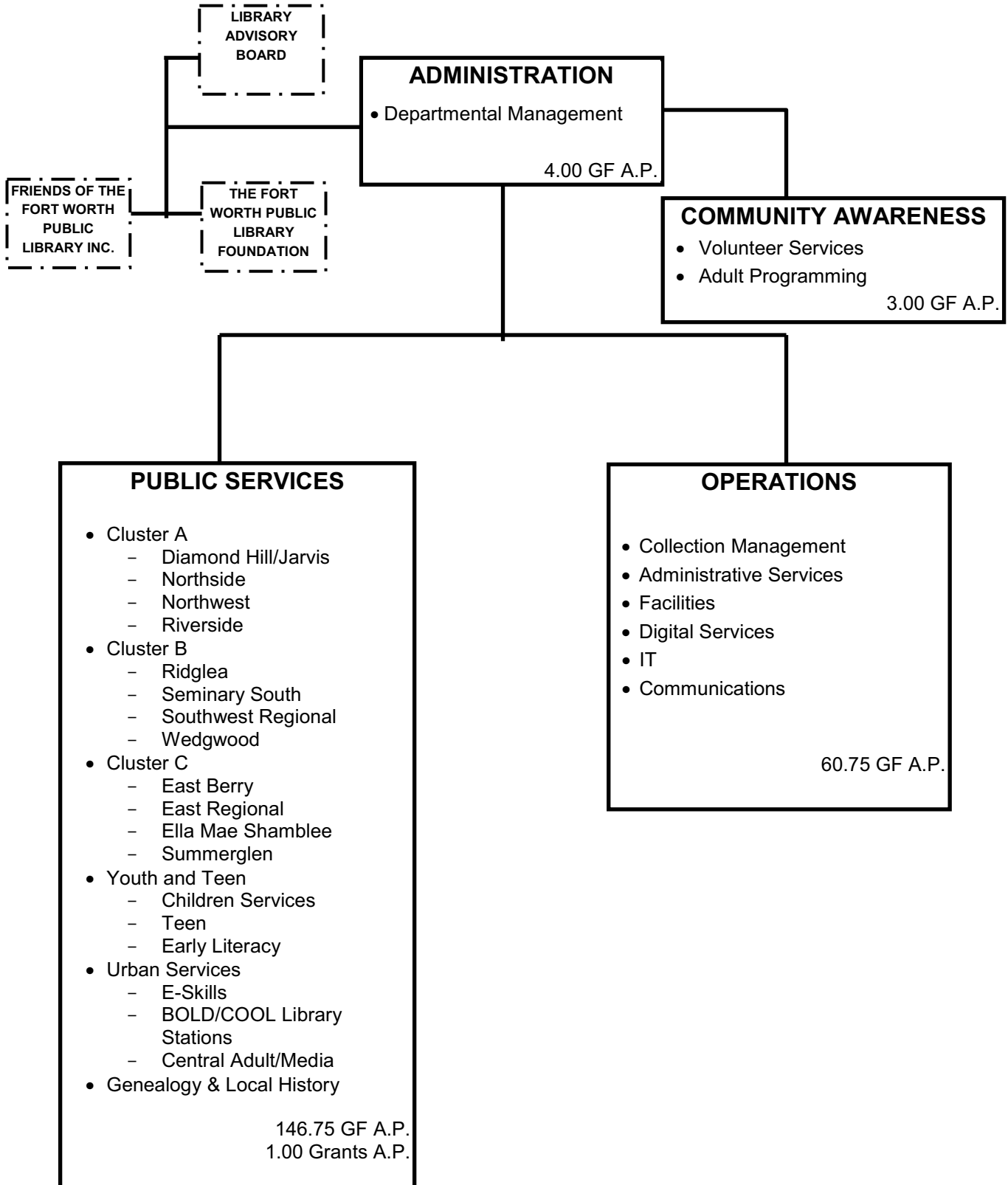
The Operations Division provides the structure and systems needed to maintain library services. The division consists of five operational units: Administrative Services, Collection Management, Communications, Facilities Management and Information Technology. Each has a unique responsibility to support the system-wide delivery of library services.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 12,544,123	\$ 12,693,798	\$ 12,998,625	\$ 12,998,625
<b>Supplies</b>	3,461,448	3,189,444	3,160,368	3,160,368
<b>Contractual</b>	2,965,152	3,128,776	3,027,946	3,027,946
<b>Capital Outlay</b>	81,380	0	0	0
<b>Total Expenditures</b>	\$ 19,052,103	\$ 19,012,018	\$ 19,186,939	\$ 19,186,939
<b>Authorized Positions</b>	219.50	219.50	214.50	214.50

**LIBRARY – 215.50 A.P.**

**GENERAL FUND 214.50 A.P.**

**GRANTS 1.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
LIBRARY	GG01/0841000:0849040

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$19,012,018	<b>A.P.</b>	219.50
<b>FY2015 ADOPTED:</b>	\$19,186,939	<b>A.P.</b>	214.50

A) The adopted budget decreases by (\$372,120) and 5.00 authorized positions based on City-wide reductions in the FY2015 budget. The reductions are not expected to have a significant impact on operations.

B) The adopted budget increases by \$546,979 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

C) The adopted budget decreases by (\$93,974) in scheduled temporaries due to fewer anticipated vacancies in the department in FY2015. Funding was partially reallocated to temporary labor, which increases by \$54,564.

D) The adopted budget decreases by (\$88,643) in contractual services for miscellaneous services based on current departmental needs.

E) The adopted budget increases by a net of \$85,020 for group health based on plan migration and turnover.

F) The adopted budget increases by \$69,157 based on IT allocations related to computing, radio and telephone services.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**LIBRARY**

**DEPARTMENT PURPOSE**

To contribute to the citizenry's quality of life, education and self-improvement and to support the continued economic prosperity of Fort Worth by providing services that support learning, reading and recreation. We will achieve these objectives by providing exceptional customer service, improving our processes and business practices, and training our employees.

**FY2015 DEPARTMENTAL OBJECTIVES**

To increase attendance at eSkills Library workforce and computer classes from 4,200 to 4,400.

To ensure that each employee will attend a minimum of three training sessions relevant to her or his position for a total of 644 classes for the entire employee population.

To increase annual Worth Reading #365 participants by 10%.

To increase the number of presentations by Speakers Bureau by 10%.

To increase remote use by 10%.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Attendance at eSkill workforce/computer classes	3,900	4,200	4,400
Number of training classes attended by staff	N/A	N/A	644
Number of Worth Reading participants	3,365	26,643	29,300
Number of presentations by Speakers Bureau	14	21	23
Number of Remote Uses	7,430,613	6,854,831	7,540,314

**FORT WORTH**



**LIBRARY  
DEPARTMENTAL BUDGET SUMMARY**

**OTHER FUNDING**

**GENERAL INFORMATION:**

The Library Cooperation Grant Program is an annual competitive grant program that helps Texas libraries fund collaborative projects. The Worth Reading - Year Round Reading Program, Texas State Library and Archives Commission grant supports the Fort Worth Library literacy initiative that was launched in 2013, Worth Reading (#wr365). The reading program serves our community in the promotion of the Library's mission—to welcome and support all people in their enjoyment of reading and recreational materials. Worth Reading (#wr365), provides a great opportunity for the City of Fort Worth to partner with the Fort Worth Independent School District, and other community based organizations and institutions in Fort Worth to participate in the design, promotion and implementation of a greatly expanded Reading Challenge for all ages, with a broader focus, value-added programs, and long-term objectives. Worth Reading (#wr365) provides learning opportunities designed to help boost literacy rates, develop the workforce, and help improve academic achievement by encouraging residents to read every day. Continuation of this grant in State Fiscal Year 2015 will fund one full-time position, a program coordinator, for one year.

This grant is for the State fiscal year of September 1, 2014 through August 31, 2015. This is the second year the Fort Worth Library has received this grant.

**STATUS OF FUNDING**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
New Funds	N/A	\$75,000	\$75,000
Approved Grant Positions	0	0	1

**LIBRARY  
BUDGET OVERVIEW  
FOR THE PERIOD  
SEPTEMBER 1, 2014 - AUGUST 31, 2015**

**GRANT FUNDS**

Texas State Library and Archives Commission	<u>\$75,000</u>
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<b>TOTAL ALL FUNDING SOURCES:</b>	<u>\$75,000</u>
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<b>TOTAL APPROVED GRANT POSITIONS:</b>	1.00
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The Texas State Library and Archives Commission Library Cooperation Grant Program supports the Worth Reading 365 - Year Round Reading Program that began in FY2013. This is a partnership project that brings together schools, businesses, community organizations and the library in a united effort to provide learning opportunities in the Fort Worth and Tarrant County community. The goals of the program are to positively affect literacy and student achievement, establish a culture of reading, and life-long learning and expand educational and cultural opportunities for people of all ages.



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>LIBRARY</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>LIBRARY ADMINISTRATION</u>								
0841000	LIBRARY ADMINISTRATION	\$ 4,955,438	\$ 4,594,487	\$ 583,840	\$ 583,840	31.00	35.00	4.00	4.00
0841010	COMMUNITY AWARENESS	0	0	194,485	194,485	0.00	0.00	3.00	3.00
0841020	AUTOMATION SERVICES	765,260	860,593	0	0	6.00	7.00	0.00	0.00
0841060	DECISION PACKAGES	468	0	0	0	19.50	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,721,166</u>	<u>\$ 5,455,080</u>	<u>\$ 778,325</u>	<u>\$ 778,325</u>	<u>56.50</u>	<u>42.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>LIBRARY SYSTEM-WIDE SERVICES</u>								
0842000	LIBRARY SYSTEM-WIDE SERVICES	\$ 0	\$ 0	\$ 533,671	\$ 533,671	0.00	0.00	0.00	0.00
0842001	SUPPORT SERVICES	4,245,371	4,013,851	0	0	19.00	20.00	0.00	0.00
0842002	CENTRAL LIBRARY	2,895,399	3,126,772	0	0	38.50	45.00	0.00	0.00
0842003	EARLY CHILDHOOD MATTERS	630,654	661,273	0	0	8.00	8.00	0.00	0.00
0842010	LIBRARY ADMINISTRATIVE SERVICES	0	0	508,628	508,628	0.00	0.00	6.00	6.00
0842020	LIBRARY IT	0	0	2,386,052	2,386,052	0.00	0.00	5.00	5.00
0842030	LIBRARY COMMUNICATIONS	0	0	322,007	322,007	0.00	0.00	4.00	4.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0842040	DIGITAL SERVICES	0	0	150,160	150,160	0.00	0.00	2.00	2.00
0842050	LIBRARY FACILITIES	0	0	548,415	548,415	0.00	0.00	6.00	6.00
	Sub-Total	<u>\$ 7,771,424</u>	<u>\$ 7,801,896</u>	<u>\$ 4,448,933</u>	<u>\$ 4,448,933</u>	<u>65.50</u>	<u>73.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>COLLECTIONS MAN- AGEMENT</u>								
0843000	COLLECTIONS MAN- AGEMENT	\$ 0	\$ 0	\$ 125,755	\$ 125,755	0.00	0.00	1.00	1.00
0843001	WEDGWOOD BRANCH	346,039	354,289	0	0	6.25	7.00	0.00	0.00
0843002	MEADOWBROOK BRANCH	190,893	207,276	0	0	0.00	3.00	0.00	0.00
0843003	NORTHEAST BRANCH	262,200	272,971	0	0	4.75	5.25	0.00	0.00
0843004	NORTHSIDE BRANCH	279,073	329,418	0	0	5.00	5.50	0.00	0.00
0843005	SEMINARY SOUTH BRANCH	351,113	352,721	0	0	6.50	7.00	0.00	0.00
0843006	EAST BERRY BRANCH	303,094	278,882	0	0	4.75	5.25	0.00	0.00
0843007	RIDGLEA BRANCH	436,257	396,054	0	0	7.00	8.00	0.00	0.00
0843008	E M SHAMBLEE BRANCH	283,982	382,687	0	0	4.75	5.25	0.00	0.00
0843009	DIAMOND HILL BRANCH	290,808	289,562	0	0	4.00	5.25	0.00	0.00
0843010	C.O.O.L.	101,246	65,634	0	0	2.00	2.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0843011	BOLD	112,577	98,069	0	0	2.00	2.00	0.00	0.00
0843012	SUMMERGLEN BRANCH	631,101	643,277	0	0	10.75	13.00	0.00	0.00
0843013	NORTHWEST BRANCH	537,248	620,693	0	0	10.00	10.00	0.00	0.00
0843020	ACQUISITIONS	0	0	3,074,050	3,074,050	0.00	0.00	11.00	11.00
0843030	PROCESSING AND CAT- ALOGUING	0	0	855,087	855,087	0.00	0.00	9.00	9.00
0843040	CENTRAL CIRCULATION	0	0	819,247	819,247	0.00	0.00	16.75	16.75
	Sub-Total	<u>\$ 4,125,631</u>	<u>\$ 4,291,533</u>	<u>\$ 4,874,139</u>	<u>\$ 4,874,139</u>	<u>67.75</u>	<u>78.50</u>	<u>37.75</u>	<u>37.75</u>
	<u>ARCHIVES</u>								
0844000	ARCHIVES	\$ 0	\$ 0	\$ 478,965	\$ 478,965	0.00	0.00	6.00	6.00
0844001	SOUTHWEST REGIONAL LIBRARY	884,292	896,322	0	0	19.00	16.00	0.00	0.00
0844002	EAST REGIONAL	549,590	567,187	0	0	10.75	10.00	0.00	0.00
	Sub-Total	<u>\$ 1,433,882</u>	<u>\$ 1,463,509</u>	<u>\$ 478,965</u>	<u>\$ 478,965</u>	<u>29.75</u>	<u>26.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>URBAN SERVICES</u>								
0845000	URBAN SERVICES ADMIN	\$ 0	\$ 0	\$ 113,355	\$ 113,355	0.00	0.00	1.00	1.00
0845010	CENTRAL ADULT AND MEDIA	0	0	995,528	995,528	0.00	0.00	11.75	11.75

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>LIBRARY</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0845020	eSKILLS LIBRARY	0	0	230,033	230,033	0.00	0.00	3.00	3.00
0845030	COOL LIBRARY	0	0	107,989	107,989	0.00	0.00	2.00	2.00
0845040	BOLD LIBRARY	0	0	127,974	127,974	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,574,879</u>	<u>\$ 1,574,879</u>	<u>0.00</u>	<u>0.00</u>	<u>19.75</u>	<u>19.75</u>
	<u>YOUTH AND TEEN SERVICES</u>								
0846000	YOUTH AND TEEN SERVICES	\$ 0	\$ 0	\$ 1,371,729	\$ 1,371,729	0.00	0.00	19.50	19.50
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,371,729</u>	<u>\$ 1,371,729</u>	<u>0.00</u>	<u>0.00</u>	<u>19.50</u>	<u>19.50</u>
	<u>CLUSTER A</u>								
0847000	CLUSTER A ADMIN	\$ 0	\$ 0	\$ 122,703	\$ 122,703	0.00	0.00	1.00	1.00
0847010	NORTHWEST BRANCH	0	0	544,594	544,594	0.00	0.00	10.00	10.00
0847020	RIVERSIDE BRANCH	0	0	280,078	280,078	0.00	0.00	5.25	5.25
0847030	NORTHSIDE BRANCH	0	0	327,349	327,349	0.00	0.00	5.50	5.50
0847040	DIAMOND HILL BRANCH	0	0	288,406	288,406	0.00	0.00	5.25	5.25
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,563,130</u>	<u>\$ 1,563,130</u>	<u>0.00</u>	<u>0.00</u>	<u>27.00</u>	<u>27.00</u>
	<u>CLUSTER B</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01      GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0848000	CLUSTER B ADMIN	\$ 0	\$ 0	\$ 99,915	\$ 99,915	0.00	0.00	1.00	1.00
0848010	SOUTHWEST REGIONAL	0	0	898,365	898,365	0.00	0.00	16.00	16.00
0848020	WEDGWOOD BRANCH	0	0	342,079	342,079	0.00	0.00	7.00	7.00
0848030	SEMINARY SOUTH BRANCH	0	0	355,618	355,618	0.00	0.00	7.00	7.00
0848040	RIDGLEA BRANCH	0	0	387,375	387,375	0.00	0.00	8.00	8.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,083,352</u>	<u>\$ 2,083,352</u>	<u>0.00</u>	<u>0.00</u>	<u>39.00</u>	<u>39.00</u>
	<u>CLUSTER C</u>								
0849000	CLUSTER C ADMIN	\$ 0	\$ 0	\$ 119,857	\$ 119,857	0.00	0.00	1.00	1.00
0849010	EAST REGIONAL	0	0	621,445	621,445	0.00	0.00	11.00	11.00
0849020	EAST BERRY BRANCH	0	0	315,590	315,590	0.00	0.00	5.25	5.25
0849030	ELLA MAE SHAMBLEE BRANCH	0	0	315,064	315,064	0.00	0.00	5.25	5.25
0849040	SUMMERGLEN BRANCH	0	0	641,531	641,531	0.00	0.00	13.00	13.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,013,487</u>	<u>\$ 2,013,487</u>	<u>0.00</u>	<u>0.00</u>	<u>35.50</u>	<u>35.50</u>
	<b>TOTAL</b>	\$ 19,052,103	\$ 19,012,018	\$ 19,186,939	\$ 19,186,939	219.50	219.50	214.50	214.50

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:**  
MUNICIPAL COURT**FUND/CENTER**  
GG01/0381000:0386000**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

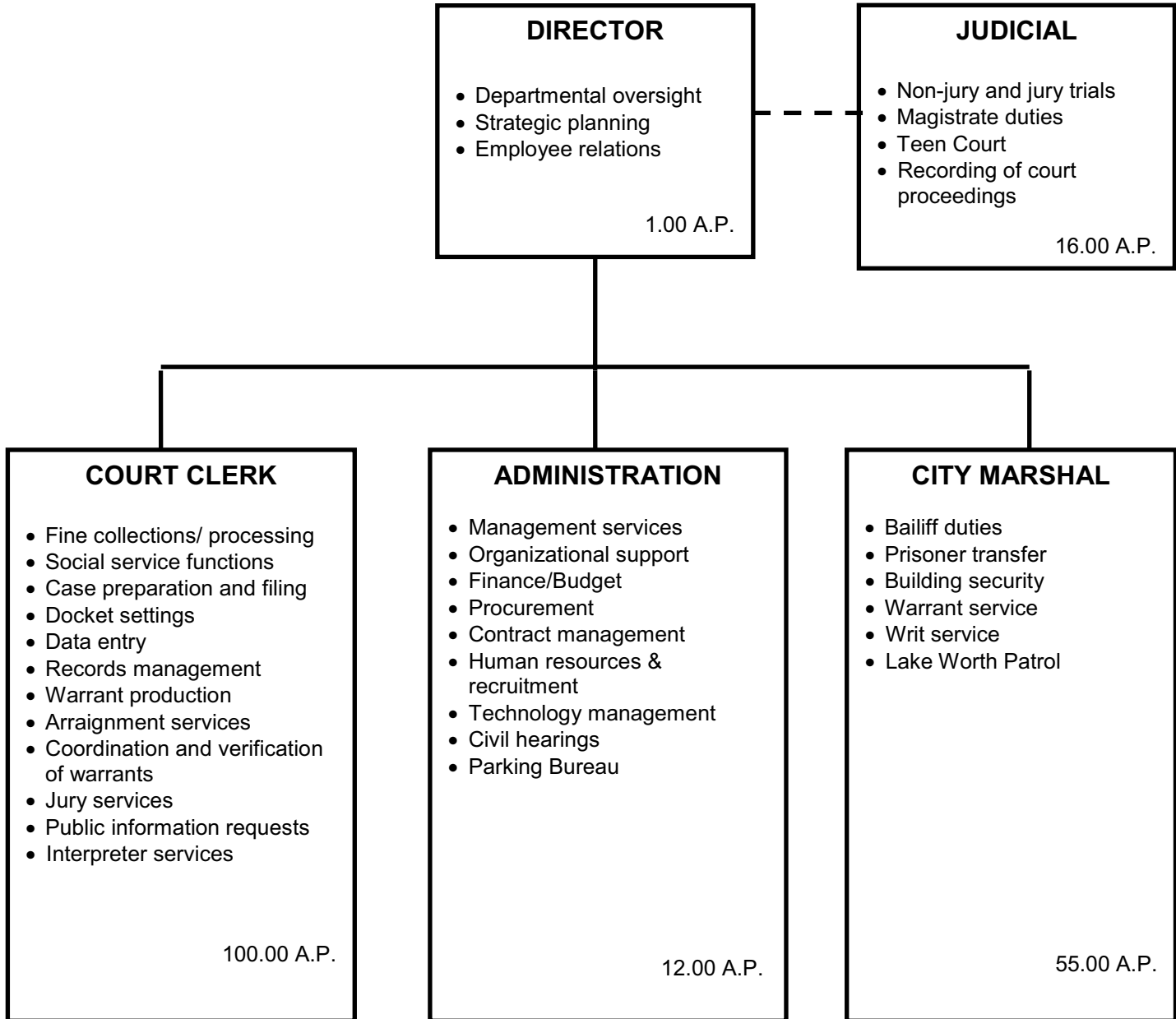
Municipal Court is a Court of Record with five courtrooms located in the historic A.D. Marshall Public Safety & Courts Building, two courtrooms and full payment services located at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail, Truancy Court and five day a week satellite payment location. These courts have jurisdiction within the City of Fort Worth's territorial limits over all Class C misdemeanor criminal cases brought under City ordinances and the Texas Penal Code. These cases are punishable by fine only. The Department also processes civil parking cases filed within the territorial limits of the City of Fort Worth.

Court operations are divided into four divisions: Administration, Judicial, Court Clerk and Marshals. The Administration Division has responsibility for management of overall departmental operations and acts as the liaison with other departments and agencies. The School Attendance Court and the Arraignment Court are separate cost centers that fall under the direction of the Court Clerk. The Attendance Court hears truancy cases filed by the Fort Worth Independent School District (FWISD). A portion of the cost to operate this particular court is reimbursed by the FWISD.

The Judicial division is comprised of twelve judges, including a chief judge and a deputy chief judge. In addition, there are 10 substitute judges. All judges are appointed by the City Council. The Judicial division is responsible for adjudication of jury and non-jury trials, performing magistrate duties and administering the Teen Court Program. The Court Clerk division is responsible for filing of citations, case preparation, setting court dockets, fine collections, administering community service programs, warrant production, managing the City's jury system, processing civil parking citations and performing other court-related non-judicial activities. The Marshal division is overseen by the city marshal and is responsible for bailiff duties, prisoner transfer, building security and warrant services. The division is also responsible for lake patrol operations at Lake Worth. The Lake Patrol Section, part of the Marshal division, includes three deputy city marshals, which have responsibility for patrolling approximately 3,560 acres of the Lake Worth recreational area, the Fort Worth Nature Center and Refuge, area leased-property neighborhoods and 14 surrounding City-owned parks. A portion of this operation is currently reimbursed annually from the Lake Worth Trust Fund.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 12,531,577	\$ 12,638,418	\$ 12,687,946	\$ 12,696,372
<b>Supplies</b>	366,155	443,827	365,833	365,833
<b>Contractual</b>	3,374,174	3,367,973	3,669,350	3,669,350
<b>Capital Outlay</b>	9,970	0	197,500	197,500
<b>Debt Service</b>	459,000	459,000	459,000	459,000
<b>Total Expenditures</b>	\$ 16,740,876	\$ 16,909,218	\$ 17,379,629	\$ 17,388,055
<b>Authorized Positions</b>	197.50	190.50	184.00	184.00

## MUNICIPAL COURT – 184.00 A.P.





**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
MUNICIPAL COURT	GG01/0381000:0386000

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$16,909,218	<b>A.P.</b>	190.50
<b>FY2015 ADOPTED:</b>	\$17,388,055	<b>A.P.</b>	184.00

A) The adopted budget decreases by (\$287,832) and 5.5 authorized positions for City-wide reductions in the FY2015 budget. The reductions are not expected to have a significant impact on operations.

B) The adopted budget increases by \$89,052 for the addition of funds for court interpreter contractual services. This addition offsets the elimination of one court interpreter position.

C) The adopted budget increases by \$538,754 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

D) The adopted budget increases by \$177,561 based on IT allocations related to computing, radio and telephone services.

E) The adopted budget increases by a net of \$132,500 for vehicles based on approved FY2015 vehicle replacement plan.

F) The adopted budget decreases by (\$103,488) in salary savings budgeted due to anticipated vacancies in the department in FY2015.

G) The adopted budget decreases by (\$87,516) for salaries of regular employees based on changes made during Salaries/Benefits Forecasting System (SBFS) clean-up.

H) The adopted budget increases by \$65,000 for renovation and upgrades to the main lobby of the Public Safety Building to consolidate customer service activities into one full service location, improve customer access and improve security and controls for the cash operations including the mailroom, vault, and cashier windows.

I) The adopted budget decreases by (\$44,414) due to the elimination of building lease and property tax costs resulting from the acquisition of the Southwest Municipal Court building by the Fort Worth Local Development Corporation. This decrease is partially offset by the addition of \$9,000 for the operation of the existing satellite payment location in north Fort Worth.

J) The adopted budget decreases by (\$41,715) due to the replacement of warrant letters with postcards.

K) The adopted budget increases by \$40,000 in consultants and professional services for the Project Manager responsible for the implementation of the new Case Management System.

L) The adopted budget increases by \$35,635 for workers compensation based on cost projections prepared by Human Resources and allocated to this department.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

**MUNICIPAL COURT**

**DEPARTMENT PURPOSE**

To provide statutory courts for the adjudication of criminal cases under the Municipal Court's jurisdiction, in accordance with City ordinances and the criminal laws of the State of Texas; and to promote a safe community where people are free from fear and threats to life, health and property.

**FY2015 DEPARTMENTAL OBJECTIVES**

To enter at least 90% of citations filed within 3 days.

To process at least 95% of mail payments within 48 business hours.

To answer at least 75% of external calls offered to the department within 3 minutes.

To achieve annual clearance rate of 90% (filed/disposed).

To clear a minimum of 2,640 warrants per month.

To make a minimum of 396 arrests per month.

To serve 75% of summons issued within two attempts.

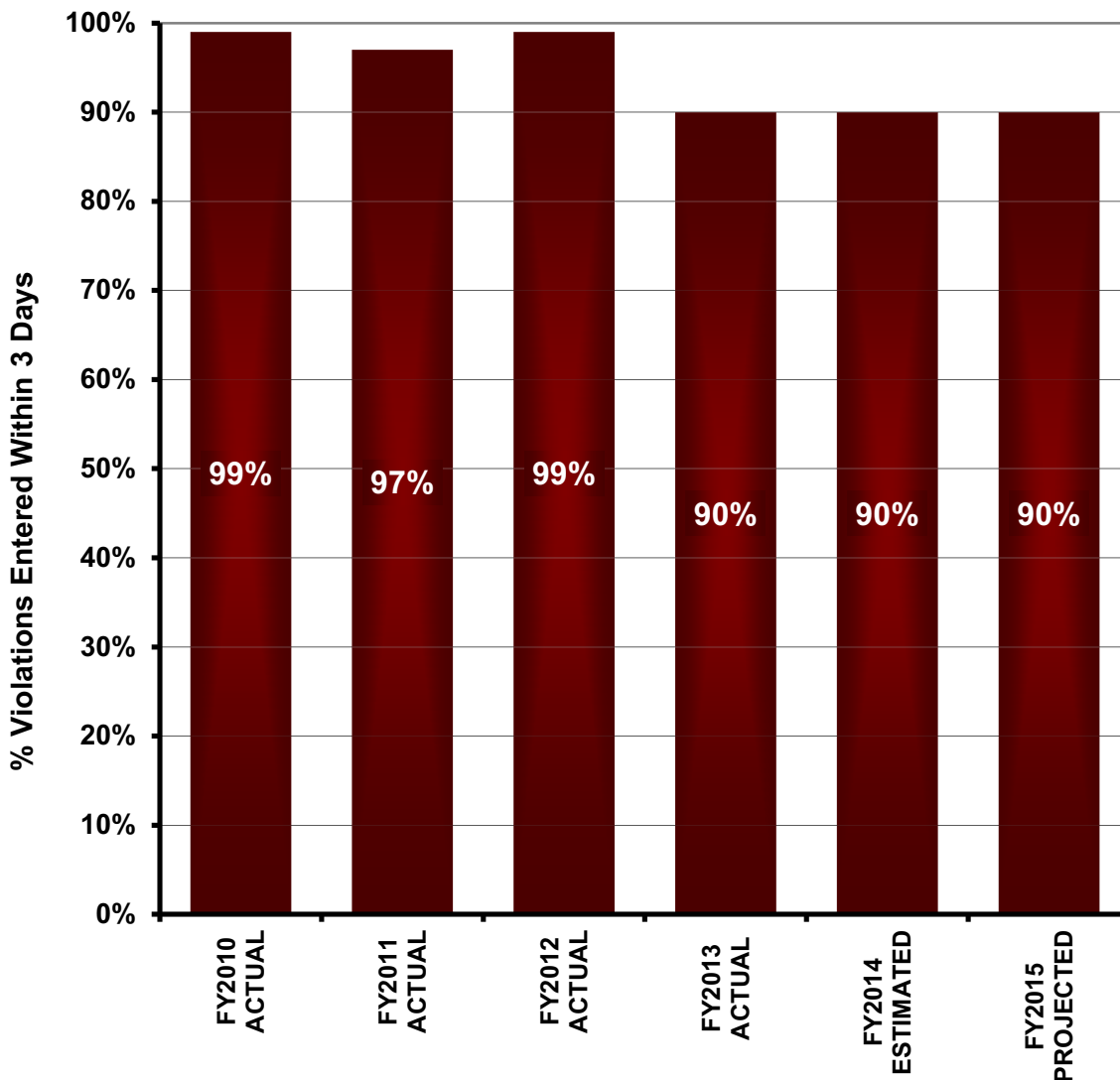
DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Citations entered within 3 days	90%	90%	90%
Payments processed within 48 hours	80%	80%	95%
External calls answered	86%	75%	75%
File disposal / cleared	103%	90%	90%
Warrants cleared per month	4,140	2,273	2,640
Persons arrested per month	629	400	396
Summons issued in two attempts	85%	84%	75%

**FORT WORTH**



# Municipal Court

## % of Violations Received And Entered Within 3 Days



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ADMINISTRATION</u>								
0381000	ADMINISTRATION	\$ 3,500,755	\$ 1,561,755	\$ 1,734,271	\$ 1,734,271	13.50	15.50	15.00	15.00
0381010	ATTENDANCE COURT	580,207	516,856	522,774	522,774	9.00	6.00	6.00	6.00
0381020	ARRAIGNMENT COURT	650,261	760,222	712,853	712,853	8.00	8.00	6.00	6.00
0381040	HOMELESSNESS COURT PROGRAM	39,058	55,161	56,692	56,692	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 4,770,281</u>	<u>\$ 2,893,994</u>	<u>\$ 3,026,590</u>	<u>\$ 3,026,590</u>	<u>31.50</u>	<u>30.50</u>	<u>28.00</u>	<u>28.00</u>
	<u>JUDICIAL</u>								
0382000	JUDICIAL	\$ 1,276,090	\$ 1,297,694	\$ 1,332,127	\$ 1,340,553	11.00	11.00	10.00	10.00
	Sub-Total	<u>\$ 1,276,090</u>	<u>\$ 1,297,694</u>	<u>\$ 1,332,127</u>	<u>\$ 1,340,553</u>	<u>11.00</u>	<u>11.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>COURT CLERK</u>								
0383000	CLERK OF THE COURT ADMIN	\$ 1,067,054	\$ 540,793	\$ 737,843	\$ 737,843	5.00	5.00	5.00	5.00
0383010	COLLECTIONS AND ENFORCEMENT	398,538	2,586,597	2,464,080	2,464,080	9.00	10.00	8.00	8.00
0383020	FINANCIAL MGMT	723,872	794,685	929,524	929,524	18.00	14.00	18.00	18.00
0383030	RECORDS / CASE MGMT	1,803,374	2,089,947	1,743,671	1,743,671	39.00	37.00	28.00	28.00
0383040	WARRANT CLERKS	879,873	920,953	954,279	954,279	19.00	18.00	20.00	20.00
	Sub-Total	<u>\$ 4,872,711</u>	<u>\$ 6,932,975</u>	<u>\$ 6,829,397</u>	<u>\$ 6,829,397</u>	<u>90.00</u>	<u>84.00</u>	<u>79.00</u>	<u>79.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>WARRANTS</u>								
0384000	WARRANTS	\$ 1,916,557	\$ 2,086,478	\$ 2,383,812	\$ 2,383,812	24.00	24.00	24.00	24.00
0384010	BUILDING SECURITY	1,328,375	1,368,241	1,325,289	1,325,289	20.00	18.00	17.00	17.00
	Sub-Total	<u>\$ 3,244,932</u>	<u>\$ 3,454,719</u>	<u>\$ 3,709,101</u>	<u>\$ 3,709,101</u>	<u>44.00</u>	<u>42.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>LAKE WORTH PATROL</u>								
0385000	LAKE WORTH PATROL	\$ 300,785	\$ 399,821	\$ 269,847	\$ 269,847	4.00	5.00	3.00	3.00
0385010	MARSHAL SECURITY LAKE WORTH	406,683	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 707,468</u>	<u>\$ 399,821</u>	<u>\$ 269,847</u>	<u>\$ 269,847</u>	<u>4.00</u>	<u>5.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>SOUTHWEST MUNI- PAL COURT</u>								
0386000	SOUTHWEST MUNI- PAL COURT	\$ 1,869,394	\$ 1,930,016	\$ 2,212,568	\$ 2,212,568	17.00	18.00	23.00	23.00
	Sub-Total	<u>\$ 1,869,394</u>	<u>\$ 1,930,016</u>	<u>\$ 2,212,568</u>	<u>\$ 2,212,568</u>	<u>17.00</u>	<u>18.00</u>	<u>23.00</u>	<u>23.00</u>
	<b>TOTAL</b>	\$ 16,740,876	\$ 16,909,218	\$ 17,379,629	\$ 17,388,055	197.50	190.50	184.00	184.00



**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

NON-DEPARTMENTAL

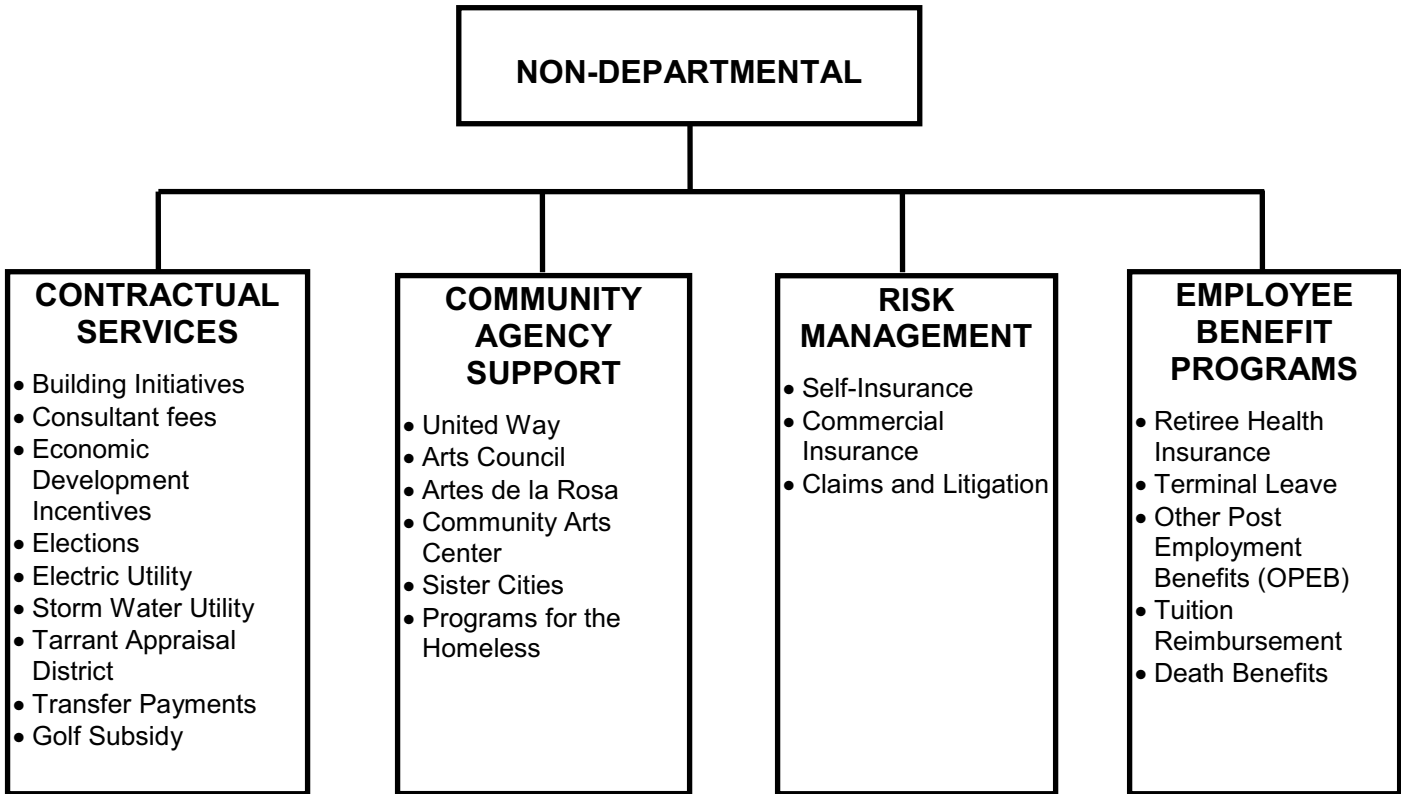
GG01/0901000:0909901

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Non-Departmental cost centers record all General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. Major Non-Departmental accounts include, but are not limited to, electric utility costs, the City's contribution to the group health plan, terminal leave costs for General Fund employees, election costs, commercial insurance premium costs, appraisal district fees, other post-employment benefits (OPEB), programs for the homeless, retiree health costs, the Tuition Reimbursement Program and the Public Art Program.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 36,274,146	\$ 34,043,807	\$ 33,520,480	\$ 33,520,480
<b>Supplies</b>	138	10,000	10,700	10,700
<b>Contractual</b>	36,209,493	29,937,816	37,189,013	37,189,013
<b>Capital Outlay</b>	0	0	0	0
<b>Debt Service</b>	1,789,408	1,946,370	1,944,832	1,944,832
<b>Total Expenditures</b>	\$ 74,273,185	\$ 65,937,993	\$ 72,665,025	\$ 72,665,025
<b>Authorized Positions</b>	0.00	0.00	0.00	0.00

**NON-DEPARTMENTAL - 0.00 A. P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
NON-DEPARTMENTAL	GG01/0901000:0909900

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$65,937,993	<b>A.P.</b>	0.0
<b>FY2015 ADOPTED:</b>	\$72,665,025	<b>A.P.</b>	0.0

A) The adopted budget increases by \$4,191,615 as a result of the reinstatement of planned transfers for commercial, claims and litigation insurance costs to the Risk Management Fund organization-wide for FY2015. These transfers were a one-time elimination during FY2014.

B) The adopted budget increases by \$3,527,375 based on the number of economic incentive agreements and their amounts. In FY2012, 16 projects participated in the amount of \$8.7M; in FY2013, 21 projects participated in the amount of \$11.2M; in FY2014, 23 projects participated in the amount of \$11.6M and in FY2015 it is anticipated that four more projects will come online for a total of \$15.2M.

C) The adopted budget decreases by (\$2,571,776) for the transfer of the radio tower system replacement project funding to debt service beginning FY2015.

D) The adopted budget decreases by (\$1,905,547) for electricity costs transferred to the Culture and Tourism Department for their facilities. Part of this cost will be offset by a transfer from the General Fund. See E below.

E) The adopted budget increases by \$1,495,857 for a transfer out to subsidize electricity costs for the Culture and Tourism Department facilities.

F) The adopted budget increases by \$850,000 for an annual subsidy to the Municipal Golf Operating Fund on an ongoing basis to ensure the stability of the fund.

G) The adopted budget increases by \$647,200 for the election costs related to the FY2015 City Council election which is a biannual activity.

H) The adopted budget increases by \$600,000 for a special election in FY2015 to determine whether a multi-purpose arena, adjacent support facilities and related infrastructure should be designated as a venue project and authorize proposed funding methods.

I) The adopted budget decreases by (\$600,000) for the Capital Improvement Program (CIP) Bond Election held in 2014.

J) The adopted budget decreases by (\$504,018) for the elimination of funding for the 5% across-the-board salary increase for one month in September 2014. Funding to continue the program is included in departmental budgets.

K) The adopted budget increases by \$496,000 for the expansion of the Directions Home Program, one of the City's initiatives to end homelessness. This program provides rental assistance, housing retention services and tenant support services.

L) The adopted budget increases by \$442,000 in moving expenses for the Police and Fire relocation to the new Public Safety Training Center and other new facilities throughout FY2015.

M) The adopted budget increases by \$200,000 for consultants to perform ongoing efficiency studies across departments.

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>COMPENSATION AND ANNUAL AUDIT</u>								
0901001	SALARY INCREASES	\$ 0	\$ 504,018	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901002	COMMISSIONING OF USS FORT WORTH	180	0	0	0	0.00	0.00	0.00	0.00
0901040	HOMELESSNESS PROGRAM	0	0	496,000	496,000	0.00	0.00	0.00	0.00
	Sub-Total	\$ 180	\$ 504,018	\$ 496,000	\$ 496,000	0.00	0.00	0.00	0.00
	<u>ECONOMIC DEVELOPMENT</u>								
0901100	CONTINGENCY FUNDS	\$ 58,717	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 58,717	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>G.F. INS. CONTRIBUTIONS</u>								
0901501	CITY SELF INSURANCE	\$ 472,740	\$ 0	\$ 613,177	\$ 613,177	0.00	0.00	0.00	0.00
0901502	CITY COMMERCIAL INS.	2,192,160	0	2,260,220	2,260,220	0.00	0.00	0.00	0.00
0901505	ERRP RETIREE INS CONTRIB	2,844,696	0	0	0	0.00	0.00	0.00	0.00
0901506	RETIREE INS CONTRIB	15,199,301	17,981,413	17,981,413	17,981,413	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0901507	UNEMPLOYMENT COMP INS	509,985	344,487	306,305	306,305	0.00	0.00	0.00	0.00
0901508	TIBS CONTRIBUTION PAYMENTS	71,939	69,172	71,250	71,250	0.00	0.00	0.00	0.00
0901509	VEBA TRUST FUND	1,600,000	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 22,890,821</u>	<u>\$ 18,395,072</u>	<u>\$ 21,232,365</u>	<u>\$ 21,232,365</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PUBLIC ARTS INFRA- STRUCTURE</u>								
0901600	PUBLIC ARTS INFRA- STRUCTURE	\$ 505,327	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 505,327</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>G.F. UTILITIES</u>								
0902501	ELECTRICITY	\$ 9,048,430	\$ 10,070,150	\$ 9,640,000	\$ 9,640,000	0.00	0.00	0.00	0.00
0902506	STORMWATER, WATER AND GAS UTILITIES	337,311	402,602	405,389	405,389	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,385,741</u>	<u>\$ 10,472,752</u>	<u>\$ 10,045,389</u>	<u>\$ 10,045,389</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>G.F. CLAIMS/LITG CON- TRIB</u>								
0903001	CLAIMS EXPENSE	\$ 3,145,340	\$ 0	\$ 1,318,218	\$ 1,318,218	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,145,340</u>	<u>\$ 0</u>	<u>\$ 1,318,218</u>	<u>\$ 1,318,218</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>TUITION REIMBURSEMENTS</u>								
0904600	TUITION REIMBURSEMENTS	\$ 196,960	\$ 103,346	\$ 158,425	\$ 158,425	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 196,960</u>	<u>\$ 103,346</u>	<u>\$ 158,425</u>	<u>\$ 158,425</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OUTSIDE CONSULTANTS</u>								
0905500	CONSULTANT FEES	\$ 82,264	\$ 73,303	\$ 224,668	\$ 224,668	0.00	0.00	0.00	0.00
0905501	GASB 45 TRUST	10,458,921	10,458,921	10,477,794	10,477,794	0.00	0.00	0.00	0.00
0905503	380 AGREEMENTS	10,416,258	11,628,750	15,156,125	15,156,125	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 20,957,443</u>	<u>\$ 22,160,974</u>	<u>\$ 25,858,587</u>	<u>\$ 25,858,587</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>TARRANT APPRAISAL DISTRICT</u>								
0905700	TARRANT APPRAISAL DISTRICT	\$ 2,245,924	\$ 2,296,724	\$ 2,342,864	\$ 2,342,864	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,245,924</u>	<u>\$ 2,296,724</u>	<u>\$ 2,342,864</u>	<u>\$ 2,342,864</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OTHER CONTRIBUTIONS</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0906210	ARTS COUNCIL	\$ 799,690	\$ 1,400,000	\$ 1,427,500	\$ 1,427,500	0.00	0.00	0.00	0.00
0906220	UNITED WAY	210,750	210,750	210,750	210,750	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,010,440</u>	<u>\$ 1,610,750</u>	<u>\$ 1,638,250</u>	<u>\$ 1,638,250</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BONDED DEBT SERVICE</u>								
0908002	ENERGY PROJECT DEBT SERVICE	\$ 1,901,483	\$ 1,925,910	\$ 1,944,832	\$ 1,944,832	0.00	0.00	0.00	0.00
0908005	CAPITAL PROJECTS MANAGEMENT SYSTEM	187,607	187,607	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,089,090</u>	<u>\$ 2,113,517</u>	<u>\$ 1,944,832</u>	<u>\$ 1,944,832</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SPECIAL TRANSFERS</u>								
0909101	ELECTIONS	\$ 124,144	\$ 20,000	\$ 647,200	\$ 647,200	0.00	0.00	0.00	0.00
0909102	BOND ELECTION	0	600,000	0	0	0.00	0.00	0.00	0.00
0909103	TRANSFERS	32,500	0	0	0	0.00	0.00	0.00	0.00
0909109	SPECIAL ELECTION	0	0	600,000	600,000	0.00	0.00	0.00	0.00
0909110	JAMES AVENUE LEASE TRANSFER	1,463,268	0	0	0	0.00	0.00	0.00	0.00
0909111	RADIO COMMUNICA- TION SYSTEM/TOWER TRANSFER	2,659,472	2,571,776	0	0	0.00	0.00	0.00	0.00



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0909114	GOLF FUND SUBSIDY TRANSFER	0	0	850,000	850,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,279,384</u>	<u>\$ 3,191,776</u>	<u>\$ 2,097,200</u>	<u>\$ 2,097,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EMPLOYEE BENEFITS</u>								
0909800	EMPLOYEE BENEFITS	\$ 291,447	\$ 337,096	\$ 353,927	\$ 353,927	0.00	0.00	0.00	0.00
0909801	RET. TERM. LEAVE/SICK PAY	7,216,126	4,734,968	4,734,968	4,734,968	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,507,573</u>	<u>\$ 5,072,064</u>	<u>\$ 5,088,895</u>	<u>\$ 5,088,895</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BUILDING/SECURITY INITIATIVES</u>								
0909900	BUILDING INITIATIVES	\$ 245	\$ 17,000	\$ 2,000	\$ 2,000	0.00	0.00	0.00	0.00
0909901	MOVING EXPENSES	0	0	442,000	442,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 245</u>	<u>\$ 17,000</u>	<u>\$ 444,000</u>	<u>\$ 444,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 74,273,185	\$ 65,937,993	\$ 72,665,025	\$ 72,665,025	0.00	0.00	0.00	0.00

**FORT WORTH**



## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2014 ADOPTED BUDGET	FY2015 ADOPTED BUDGET	VARIANCE
<b>GENERAL FUND INSURANCE CONTRIBUTION</b>			
<b>SELF INSURANCE</b> Funding for the self insurance premiums for General Fund departments, as identified by Risk Management. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated.	\$0	\$613,177	\$613,177
<b>COMMERCIAL INSURANCE</b> Funding for commercial insurance premiums on property and equipment for General Fund departments, as identified by Risk Management. The allocation is based on scheduled values and market trends. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated.	\$0	\$942,082	\$942,082
<b>CLAIM PAYMENTS &amp; COSTS</b> Funding for claim payments and costs as determined by Risk Management for General Fund departments. The allocation is based on the number of claims to the City and the severity of those claims. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated.	\$0	\$1,318,138	\$1,318,138
<b>RETIREE GROUP HEALTH INSURANCE CONTRIBUTION</b> Funds allocated for retiree health insurance benefits for General Fund departments as determined by the Group Health Fund in the Human Resources Department.	\$17,981,413	\$17,981,413	\$0
<b>UNEMPLOYMENT COMPENSATION</b> Funds are allocated for unemployment benefits for all General Fund departments as determined by the Unemployment Fund in the Human Resources Department.	\$344,487	\$306,305	(\$38,182)
<b>TEMPORARY INCOME BENEFIT SUPPLEMENT (TIBS)</b> Funds for the City's portion of the retirement contribution from the Worker's Compensation payments to the Temporary Income Benefits.	\$69,172	\$71,250	\$2,078
<b>GENERAL FUND UTILITIES</b>			
<b>ELECTRICITY</b> Funds are allocated for electricity payments for all General Fund departments/City facilities. Decreased due to the transfer of electrical costs for Culture and Tourism. Based on an agreement with the Assistant City Managers' Office, the electricity costs for Fort Worth Convention Center (FWCC) and Will Rogers Memorial Center (WRMC) will be paid by Culture and Tourism. Part of the cost will be offset by a transfer from the General Fund. See Transfers Out.	\$10,049,690	\$8,144,143	(\$1,905,547)

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2014 ADOPTED BUDGET	FY2015 ADOPTED BUDGET	VARIANCE
<p><b>TRANSFERS OUT</b> Funds are allocated to subsidize a portion of the electricity costs for the Culture and Tourism Department. Based on agreement with Assistant City Managers' Office electricity payments for FWCC and WRMC will be paid by Culture and Tourism, however a portion of these costs will be subsidized by a transfer from the General Fund. See Electricity.</p>	\$0	\$1,495,857	\$1,495,857
<p><b>WELLS FARGO PAYMENTS</b> Funds allocated for the loan payment on the Energy Savings Performance Contract. This loan was paid in full in FY2014.</p>	\$20,460	\$0	(\$20,460)
<p><b>STORM WATER UTILITY</b> Funds allocated for Stormwater Utility payments for General Fund departments.</p>	\$402,602	\$405,389	\$2,787
<b>GENERAL FUND CLAIMS / LITIGATIONS</b>			
<p><b>CLAIMS/LITIGATION</b> Funding for the claims allocation by Risk Management for General Fund departments. Allocation is based on the number of claims to the City and the severity of those claims. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated.</p>	\$0	\$1,318,218	\$1,318,218
<b>TUITION REIMBURSEMENT</b>			
<p><b>EDUCATION (TUITION) REIMBURSEMENT</b> Funds allocated for financial assistance for college tuition through the City's Tuition Reimbursement Program for General Fund employees. Increased based on FY2014 actuals and 10 year average.</p>	\$103,346	\$158,425	\$55,079
<b>OUTSIDE CONSULTANTS</b>			
<p><b>CONSULTANT &amp; PROFESSIONAL SERVICES</b> Funding for a consultant to perform ongoing efficiency studies across departments. Evaluations allow the City to assess effectiveness and performance of programs and suggest modifications and efficiencies.</p>	\$0	\$200,000	\$200,000
<p><b>ASCAP &amp; BMI LICENSE AGREEMENTS</b> Funds allocated for license agreements between the City and the American Society of Composers, Authors and Producers (ASCAP) and Broadcast Music, Inc. (BMI) to provide public performance of copyrighted materials.</p>	\$10,707	\$12,072	\$1,365
<p><b>CAFETERIA SUBSIDY</b> Funds allocated for maintenance, equipment and operational expenditures for the City Hall cafeteria.</p>	\$5,000	\$5,000	\$0

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2014 ADOPTED BUDGET	FY2015 ADOPTED BUDGET	VARIANCE
<b>THE ETHICSPPOINT</b> Funds allocated for a 24-hour hotline to reduce losses to the City from illegal or unethical activities, protect the anonymity of employees reporting concerns about illegal or unethical activities and promote ethical practices throughout the City organization.	\$2,500	\$2,500	\$0
<b>CITY OF NORTHLAKE</b> Funds allocated for use of the City of Northlake's extraterritorial jurisdiction (ETJ) for the Texas Motor Speedway.	\$5,096	\$5,096	\$0
<b>CITIZEN SURVEY</b> Funds allocated for the annual Citizen Survey. This expense moved to City Manager's Office for FY2015.	\$50,000	\$0	(\$50,000)
<b>GASB 45</b> GASB requirement for government entities that sponsor other post employment benefits (OPEB), primarily retiree healthcare, to account for benefits on an accrual basis.	\$10,458,921	\$10,477,794	\$18,873
<b>ECONOMIC DEVELOPMENT INCENTIVES</b> Funds allocated for economic development incentives for various organizations participating in the "380 agreements".	\$11,628,750	\$15,156,125	\$3,527,375
<b>TARRANT APPRAISAL DISTRICT</b>			
<b>TARRANT APPRAISAL DISTRICT</b> Funds allocated for payment to the Tarrant, Denton, Wise and Parker County Appraisal Districts for appraisal services. Increase based on contractual amount for appraisal services by the appraisal districts.	\$2,296,724	\$2,342,864	\$46,140
<b>OTHER CONTRIBUTIONS</b>			
<b>ARTS COUNCIL</b> Serves the City's low-income neighborhood residents, primarily children, by providing funding for local art groups to develop and execute mentoring and participation programs in the visual and performing arts. FY2015 funding levels will be: Arts Council \$1,127,500 (\$927,500 from the General Fund and \$200,000 from the Gas Well and Mineral Lease Trust Fund as recommended by the Task force), Community Art Center \$200,000, Sister Cities \$50,000 and Artes De La Rosa \$50,000.	\$1,400,000	\$1,427,500	\$27,500
<b>UNITED WAY</b> Funds allocated for a coordinated management approach to funding community agencies. These agencies apply for City funding through the United Way. FY2015 funding levels are: Recovery Resource Council \$37,500; Safe Haven \$67,500; TC Youth Collaboration \$11,250; Tarrant County Youth Recovery Campus \$38,250; and the Women's Center \$56,250.	\$210,750	\$210,750	\$0

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2014 ADOPTED BUDGET	FY2015 ADOPTED BUDGET	VARIANCE
<b>HOMELESSNESS PROGRAM</b> Funds allocated to support the Directions Home Program to end homelessness.	\$0	\$496,000	\$496,000
<b>BONDED DEBT SERVICE</b>			
<b>ENERGY PROJECT DEBT SERVICE</b> Funds allocated for the energy-related cost-reduction program loan repayment through the State Energy Conservation Office (SECO).	\$1,925,910	\$1,944,831	\$18,921
<b>CPMS DEBT SERVICE</b> Funding for the General Fund portion of the Capital Project Management System debt service. Debt paid in full in FY2014.	\$187,607	\$0	(\$187,607)
<b>SPECIAL TRANSFERS</b>			
<b>SALARY INCREASES</b> Funding for increase of 5% in Salary across the board for one month in FY2014 (September 2014).	\$504,018	\$0	(\$504,018)
<b>ELECTIONS</b> Funding for the City Council election which is a biannual activity with the next election included in the FY2015 budget.	\$20,000	\$647,200	\$627,200
<b>BOND ELECTIONS</b> Funding for the FY2014 CIP Bond Election costs associated with County charges for supporting the elections and overtime and supplies for City staff.	\$600,000	\$0	(\$600,000)
<b>SPECIAL ELECTIONS</b> Funding for a special election in FY2015 to determine whether a multipurpose arena, adjacent support facilities and related infrastructure should be designated as a venue project and authorize proposed funding methods.	\$0	\$600,000	\$600,000
<b>RADIO COMMUNICATION SYSTEM/TOWERS</b> Funding for a transfer to support the radio system replacement project. Beginning in FY2015 this will be paid via debt service.	\$2,571,776	\$0	(\$2,571,776)
<b>GOLF FUND SUBSIDY</b> Annual subsidy from General Fund to the Municipal Golf Operating Fund on an on-going basis to ensure the stability of the fund.	\$0	\$850,000	\$850,000

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2014 ADOPTED BUDGET	FY2015 ADOPTED BUDGET	VARIANCE
<b>EMPLOYEES BENEFITS</b>			
<b>LIFE INSURANCE</b> Funds allocated for death benefits that the City provides.	\$337,096	\$353,927	\$16,831
<b>TERMINAL LEAVE</b> Funds paid to General Fund employees upon either retirement or separation of employment.	\$4,734,968	\$4,734,968	\$0
<b>BUILDING/SECURITY INITIATIVES</b>			
<b>BUILDING INITIATIVES</b> Building security initiatives for City Hall, Public Safety Building and the Annex Building. Decreased for the one-time funding of \$15,000 for reconfiguration of the City Hall entrance check point in FY2014.	\$17,000	\$2,000	(\$15,000)
<b>MOVING EXPENSES</b>			
<b>MOVING EXPENSES</b> Funds allocated for moving expenses for the Police and Fire relocation to the new Public Safety Training Center and other new facilities throughout FY2015.	<u>\$0</u>	<u>\$442,000</u>	<u>\$442,000</u>
	<b><u>\$65,937,993</u></b>	<b><u>\$72,665,025</u></b>	<b><u>\$6,727,032</u></b>

**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
PARKS AND COMMUNITY SERVICES	GG01/0800500:0809040

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning and administering of the City's recreational and human services programs. The Department is organized into five divisions.

The Administration Division provides overall administrative support, manages the Fort Worth Zoo contract and provides staff support for the Parks and Community Services Advisory Board. During emergencies, this division provides coordination of the emergency response. The Park Operations Division manages recreational programs at seven community centers and provides oversight for special use facilities including: the Botanic Garden, the Water Gardens, the Log Cabin Village and the Fort Worth Nature Center and Refuge. This division also manages park reservations, grounds maintenance for the City parks, medians, rights-of-way, commercial corridors, tax-foreclosed properties and other departments' City-owned properties and the Crime Control and Prevention District funded Graffiti Abatement Program.

Community Services Division manages 14 community centers, provides contractual oversight for a contracted senior center, the Comin' Up Gang Intervention Program, operates the CCPD funded Late Night Program (FW@6) and the community policing programs. The division also delivers state and federal grant-funded social services to eligible households in Fort Worth and Tarrant County through the Community Action Partners Program. The Planning and Resource Management Division manages the identification of park system needs/inventory, new parkland acquisition and oversight of park development projects, park system infrastructure maintenance, in-house small capital project construction and the care for trees on City-owned property. Additionally, this division is responsible for tracking and the expenditure of park gas well funds in compliance with the City's Financial Management Policy Statements. The Golf and Athletics Division includes the Municipal Golf Fund and the General Fund Athletics/Aquatics Programs. Athletics includes Haws Athletics Center, Bertha Collins Sports Center, McLeland Tennis Center, Athletics Maintenance, Adult and Youth Athletics Programs and Aquatics. The Municipal Golf Fund is discussed in the Enterprise Funds Section.

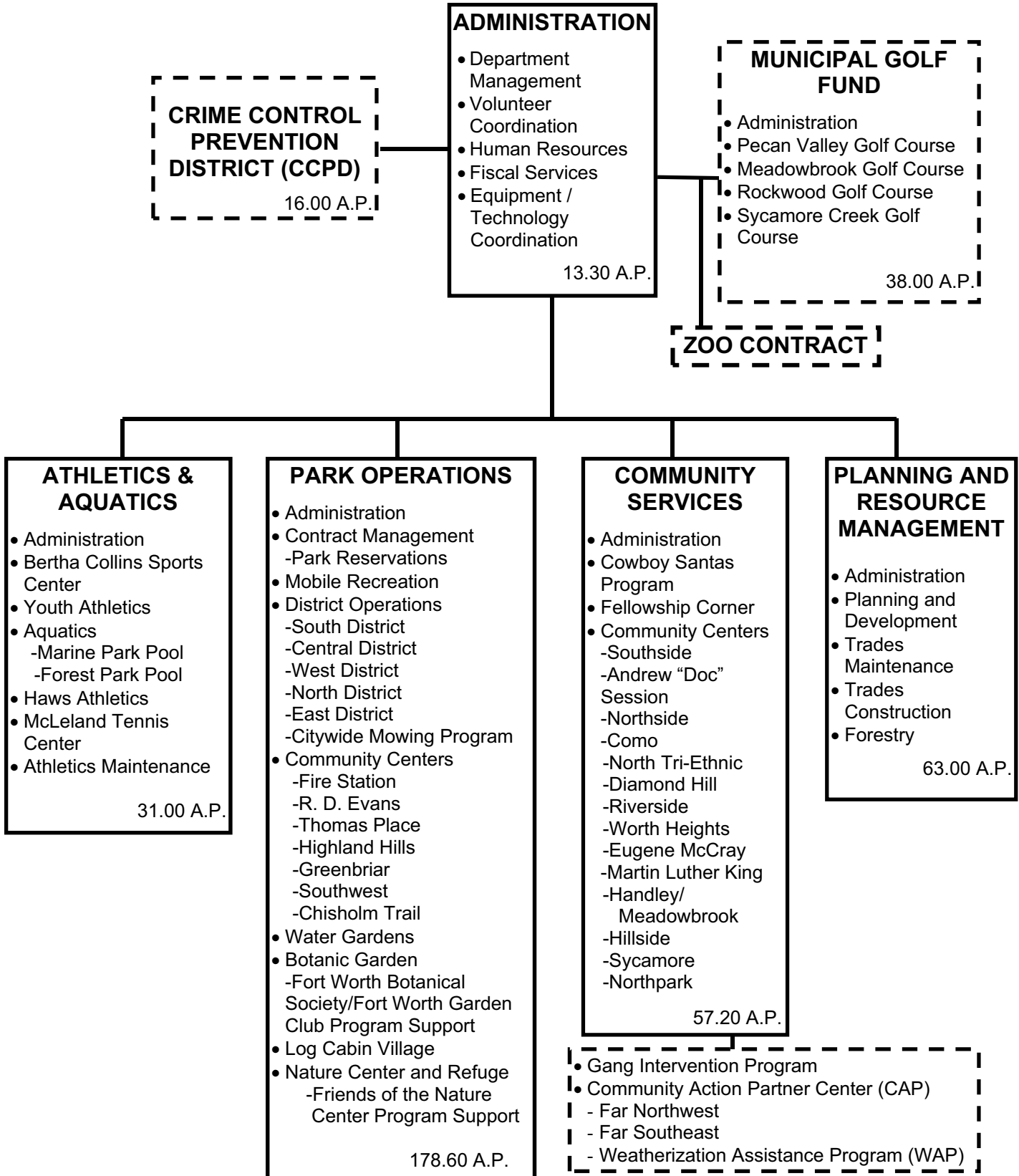
Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 19,454,932	\$ 19,814,979	\$ 20,847,475	\$ 20,847,475
<b>Supplies</b>	3,265,100	3,054,596	3,083,737	3,083,737
<b>Contractual</b>	18,261,236	18,900,766	19,546,774	19,546,774
<b>Capital Outlay</b>	914,576	215,000	880,100	880,100
<b>Total Expenditures</b>	\$ 41,895,844	\$ 41,985,340	\$ 44,358,087	\$ 44,358,087
<b>Authorized Positions</b>	352.10	338.10	343.10	343.10

**PARKS AND COMMUNITY SERVICES 397.10 – A.P.**

**GENERAL FUND – 343.10 A.P.**

**MUNICIPAL GOLF FUND – 38.00 A.P.**

**POLICE/CRIME CONTROL AND PREVENTION DISTRICT FUND – 16.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
PARKS AND COMMUNITY SERVICES	GG01/0800500:0809040

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$41,985,341	<b>A.P.</b>	338.10
<b>FY2015 ADOPTED:</b>	\$44,358,087	<b>A.P.</b>	343.10

A) The adopted budget increases by \$123,529 and three authorized positions, all Gardeners, to maintain improvements to the Botanic Garden. Two positions are fully funded by on-going donations and are to maintain donated specific improvements, namely, the Victor and Cleyonne Tinsley Garden and the rose colonnade/wedding rose garden improvements.

B) The adopted budget increases by \$61,241 and one authorized position for the maintenance and operation of secondary baseball and softball fields in athletics maintenance.

C) The adopted budget increases by \$34,200 and one authorized position, for a Maintenance Worker, for the North District Operations. This position is completely offset by a reduction of (\$34,200) in scheduled temporary funding.

D) The adopted budget increases by \$1,118,234 for the contractual management fee and annual CPI adjustments for operations of the Fort Worth Zoo.

E) The adopted budget increases by \$805,314 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

F) The adopted budget increases by a net of \$665,100 for vehicles and heavy equipment based on the approved FY2015 replacement plan.

G) The adopted budget decreases by (\$429,312) for contractual services due to the reduction of funds for the contracted Comin' Up Gang Intervention Program by 50% from general fund. This reduction is due to a decline in crime rate and gang related offenses over the last two years.

H) The adopted budget increases by \$262,668 for the demolition of pool infrastructure at Como, Hillside, Kellis, Sylvania and Sycamore parks.

I) The adopted budget decreases by (\$141,458) for employees paid with bond funds based on projected funded small capital projects and use of the small capital projects crew for the demolition of the pools.

J) The adopted budget decreases by (\$109,683) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

K) The adopted budget decreases by (\$97,602) for Equipment Services Department (ESD) equipment maintenance, outside repairs, parts, and labor based on ESD projected expenditure in this department for FY2015.

L) The adopted budget increases by \$80,000 to provide senior citizen services at community services.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**PARKS AND COMMUNITY SERVICES**

**DEPARTMENT PURPOSE**

To enrich the lives of our citizens through the stewardship of our resources and the responsive provision of quality recreational opportunities and community services.

**FY2015 DEPARTMENTAL OBJECTIVES**

- To increase volunteer agreements for the adoption of streets, parks or medians grounds maintenance.
- To manage 11,730 acres of parks, 156 miles of medians, 14 commercial corridors/urban villages streetscapes, 355.30 lane miles of rights-of-way, 236 traffic intersections and 360 traffic islands within established mowing cycles.
- To provide service for 933,850 visits annually at 21 community centers during an average of 45 hours per week at 14 centers and an average of 74 hours per week at 7 centers that offer the Late Night Program, Community Action Partners Program, daycare and dental services (in partnership with John Peter Smith).
- To respond to work order (W.O.) requests for the pruning/removal of 1,490 trees through the Forestry Section.
- To complete quarterly playground maintenance inspections through the Trade Section.
- To complete 2,300 work orders to repair/maintain shelters, trails and other park amenities.
- To recruit, register and utilize 25,524 volunteers and community service restitution workers generating 247,168 hours.
- To provide educational programs for 415 schools at the Log Cabin Village, Botanic Garden and the Nature Center.
- To provide 1,050 reservations at park sites for individual or group activities or special events.
- To mow and clean 1,531 City properties including tax-foreclosed properties and fee-owned property through the City-wide Mowing Program every 42 days.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Number of maintenance adoptions	86	90	99
Number of acres of parks	11,679	11,704	11,730
Participants served at community centers	841,030	907,850	933,850
Trees pruned/removed per Forestry W.O.	1,350	1,390	1,490
Number of playground inspections	2,148	744	744
Trade Maintenance W.O. processed	1,894	2,100	2,300
Volunteers/volunteer hours	25,455/ 246,767	25,480/ 245,223	25,524/ 247,168
Schools served through programs	380	421	415
Number of park reservations	1,005	1,010	1,050
Number of citywide mowing sites	1,508	1,508	1,531

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800500	COMMUNITY SERVICES ADMINISTRATION	\$ 2,070,313	\$ 1,203,283	\$ 1,110,206	\$ 1,110,206	3.15	3.15	5.15	5.15
0800503	COWBOY SANTAS PROGRAM	157,367	126,053	152,495	152,495	0.00	0.00	0.00	0.00
0800504	SOUTHSIDE COMMUNITY CENTER	191,063	252,881	251,318	251,318	3.50	3.50	3.50	3.50
0800509	ANDREW DOC SESSION COMMUNITY CENTER	206,639	205,033	237,255	237,255	3.25	3.25	3.75	3.75
0800510	FELLOWSHIP CORNER	3,342	6,183	7,142	7,142	0.00	0.00	0.00	0.00
0800511	LATE NIGHT PROGRAM	970	0	0	0	0.00	0.00	0.00	0.00
0800522	NORTHSIDE COMMUNITY CENTER	378,441	328,401	297,001	297,001	6.25	4.25	4.25	4.25
0800523	COMO COMMUNITY CENTER	520,348	459,454	383,727	383,727	9.30	7.30	5.80	5.80
0800526	NORTH TRI ETHNIC COMMUNITY CENTER	241,540	235,744	262,526	262,526	4.00	4.00	4.00	4.00
0800528	DIAMOND HILL COMMUNITY CENTER	0	0	283,613	283,613	0.00	0.00	4.00	4.00
0800529	RIVERSIDE COMMUNITY CENTER	0	0	335,158	335,158	0.00	0.00	5.00	5.00
0800532	WORTH HEIGHTS COMMUNITY CENTER	409,545	321,340	309,764	309,764	6.50	4.50	4.50	4.50

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0800534	McCRA Y COMMUNITY CENTER	0	0	268,627	268,627	0.00	0.00	3.50	3.50
0800535	MLK COMMUNITY CENTER	365,890	293,791	278,354	278,354	6.00	4.00	4.00	4.00
0800536	HANDLEY-MEADOW-BROOK COMMUNITY CENTER	0	0	260,773	260,773	0.00	0.00	3.50	3.50
0800538	HILLSIDE COMMUNITY CENTER	0	0	269,612	269,612	0.00	0.00	4.25	4.25
0800539	SYCAMORE COMMUNITY CENTER	0	0	174,644	174,644	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 4,545,458</u>	<u>\$ 3,432,163</u>	<u>\$ 4,882,215</u>	<u>\$ 4,882,215</u>	<u>41.95</u>	<u>33.95</u>	<u>57.20</u>	<u>57.20</u>
	<u>PACS ADMINISTRATION</u>								
0801000	PACS ADMINISTRATION	\$ 1,924,363	\$ 2,110,792	\$ 2,355,413	\$ 2,355,413	9.00	9.00	13.30	13.30
	Sub-Total	<u>\$ 1,924,363</u>	<u>\$ 2,110,792</u>	<u>\$ 2,355,413</u>	<u>\$ 2,355,413</u>	<u>9.00</u>	<u>9.00</u>	<u>13.30</u>	<u>13.30</u>
	<u>PROGRAM ADMINISTRATION</u>								
0803010	BOTANIC GARDEN FWGC-SUPPORT	\$ 239,478	\$ 266,621	\$ 284,159	\$ 284,159	4.00	4.00	4.00	4.00
0803020	BOTANIC GARDEN FWBS-MAINT	136,828	153,867	255,996	255,996	3.00	3.00	5.00	5.00
0803030	BOTANIC GARDEN FWGC-MAINT	122,738	130,584	211,897	211,897	3.00	3.00	4.00	4.00



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0803040	BOTANIC GARDEN FULLER FOUND SUP	132,967	100,273	102,376	102,376	2.00	2.00	2.00	2.00
0803050	BOTANIC GARDEN WATER CONSRV	46,294	51,706	45,818	45,818	1.00	1.00	1.00	1.00
0803060	BOTANIC GARDEN FWBS-EDUCATION	170,295	176,526	187,357	187,357	3.00	3.00	3.00	3.00
0803070	NATURE CENTER GATE OPERATIONS	68,191	72,531	77,329	77,329	1.00	1.00	1.00	1.00
0803080	NATURE CENTER PRO- GRAM SUP	42,183	143,745	127,158	127,158	2.00	2.00	1.00	1.00
	Sub-Total	<u>\$ 958,974</u>	<u>\$ 1,095,853</u>	<u>\$ 1,292,090</u>	<u>\$ 1,292,090</u>	<u>19.00</u>	<u>19.00</u>	<u>21.00</u>	<u>21.00</u>
	<u>SYCAMORE GOLF COURSE</u>								
0804545	2011 SUPER BOWL	\$ 1	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ZOOLOGICAL PARK</u>								
0805000	ZOO OPERATION	\$ 7,800,505	\$ 8,852,822	\$ 9,971,056	\$ 9,971,056	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,800,505</u>	<u>\$ 8,852,822</u>	<u>\$ 9,971,056</u>	<u>\$ 9,971,056</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PARK OPERATIONS</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0807010	PARK OPERATIONS ADMINISTRATION	\$ 612,358	\$ 638,745	\$ 429,683	\$ 429,683	7.00	7.00	4.00	4.00
0807011	OPERATIONS CONTRACT MANAGEMENT	0	0	713,038	713,038	0.00	0.00	5.00	5.00
0807015	MOBILE RECREATION PROGRAM	126,760	151,301	152,989	152,989	1.00	1.00	1.00	1.00
0807021	WEST DISTRICT OPERATIONS	1,040,958	1,110,965	1,299,098	1,299,098	10.00	10.00	10.00	10.00
0807027	FIRE STATION COMMUNITY CTR	257,712	221,822	238,698	238,698	3.50	3.50	3.50	3.50
0807028	R D EVANS COMM. CNT	330,870	266,590	273,169	273,169	4.30	4.30	4.30	4.30
0807029	THOMAS PLACE COMM. CNT	308,871	259,876	281,124	281,124	4.00	4.00	4.00	4.00
0807031	SOUTH DISTRICT OPERATIONS	1,403,551	1,736,768	1,706,054	1,706,054	15.00	15.00	15.00	15.00
0807032	WORTH HEIGHTS COMMUNITY CENTER	496	0	0	0	0.00	0.00	0.00	0.00
0807033	HIGHLAND HILLS COMMUNITY CENTER	242,118	221,844	250,537	250,537	3.50	3.50	3.50	3.50
0807036	CHISHOLM TRAIL COMM CENTER	248,250	323,094	359,020	359,020	5.00	5.00	5.00	5.00
0807038	GREENBRIAR COMM. CNT	288,283	270,678	260,406	260,406	3.80	3.80	3.50	3.50
0807039	SOUTHWEST COMM. CNT	381,213	280,649	281,549	281,549	4.30	4.30	3.80	3.80

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0807041	CENTRAL DISTRICT	1,133,396	1,484,177	1,321,747	1,321,747	9.00	9.00	9.00	9.00
0807051	WATER GARDEN	627,612	707,103	741,068	741,068	7.00	7.00	7.00	7.00
0807061	CITYWIDE MOWING	1,204,754	1,190,525	895,885	895,885	12.00	12.00	11.00	11.00
0807071	NORTH DISTRICT OPERATIONS	0	0	1,974,673	1,974,673	0.00	0.00	15.00	15.00
0807080	BOTANIC GARDEN	2,721,417	2,345,736	2,538,462	2,538,462	27.00	26.00	27.00	27.00
0807081	EAST DISTRICT OPERATIONS	0	0	1,162,762	1,162,762	0.00	0.00	13.00	13.00
0807090	LOG CABIN VILLAGE	439,881	434,262	447,970	447,970	5.00	5.00	5.00	5.00
0807095	NATURE CENTER AND REFUGE	0	0	699,600	699,600	0.00	0.00	8.00	8.00
	Sub-Total	\$ 11,368,500	\$ 11,644,135	\$ 16,027,532	\$ 16,027,532	121.40	120.40	157.60	157.60
	<u>ATHLETICS AND ACQUATICS</u>								
0808010	ATHLETICS AND ACQUATICS ADMINISTRATION	\$ 410,803	\$ 516,467	\$ 129,124	\$ 129,124	5.00	5.00	1.00	1.00
0808021	NORTH DISTRICT OPERATIONS	2,038,300	2,150,139	0	0	14.00	14.00	0.00	0.00
0808022	NORTH SIDE COMMUNITY CENTER	35	0	0	0	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0808027	BERTHA COLLINS SPORTS OUTREACH CENTER	9,994	7,799	7,979	7,979	0.00	0.00	0.00	0.00
0808028	DIAMOND HILL COMMUNITY CENTER	269,871	255,352	0	0	4.00	4.00	0.00	0.00
0808029	RIVERSIDE COMMUNITY CENTER	294,275	301,113	0	0	5.00	5.00	0.00	0.00
0808031	EAST DISTRICT OPERATIONS	1,181,300	1,135,625	0	0	13.00	13.00	0.00	0.00
0808034	EUGENE MCCRAY COMMUNITY CENTER	232,020	253,037	0	0	3.50	3.50	0.00	0.00
0808036	HANDLEY-MEADOW-BROOK COMMUNITY	261,769	253,210	0	0	3.50	3.50	0.00	0.00
0808038	HILLSIDE COMMUNITY CENTER	276,312	304,762	0	0	4.25	4.25	0.00	0.00
0808039	SYCAMORE COMMUNITY CENTER	269,005	278,115	0	0	5.50	3.50	0.00	0.00
0808040	GRAFFITI ABATEMENT	25,744	15,275	18,873	18,873	0.00	0.00	0.00	0.00
0808050	SUMMER DAY CAMP	435,154	0	0	0	0.00	0.00	0.00	0.00
0808060	YOUTH ATHLETICS PROGRAM	182,541	217,509	224,294	224,294	1.00	1.00	1.00	1.00
0808070	AQUATICS PROGRAMMING	461,277	82,982	94,486	94,486	1.00	1.00	1.00	1.00
0808071	MARINE PARK FAMILY AQUATICS CENTER	784	186,677	188,369	188,369	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0808072	FOREST PARK SWIMMING POOL	298	256,743	261,197	261,197	0.00	0.00	0.00	0.00
0808080	HAWS ATHLETICS CENTER	787,167	739,213	742,010	742,010	7.00	6.00	6.00	6.00
0808081	MCLELAND TENNIS CENTER	21,336	26,608	16,608	16,608	0.00	0.00	0.00	0.00
0808085	ATHLETICS MAINTENANCE	1,982,440	1,918,574	2,270,894	2,270,894	21.00	21.00	22.00	22.00
0808090	NATURE CENTER & REFUGE	726,075	677,140	0	0	8.00	8.00	0.00	0.00
	Sub-Total	<u>\$ 9,866,500</u>	<u>\$ 9,576,340</u>	<u>\$ 3,953,834</u>	<u>\$ 3,953,834</u>	<u>95.75</u>	<u>92.75</u>	<u>31.00</u>	<u>31.00</u>
	<u>PLANNING &amp; RESOURCE MANAGEMENT</u>								
0809010	PRM ADMINISTRATION	\$ 691,588	\$ 722,036	\$ 760,745	\$ 760,745	8.00	7.00	7.00	7.00
0809015	COMPREHENSIVE PLANNING	3,116	15,350	0	0	0.00	0.00	0.00	0.00
0809020	DESIGN & DEVELOPMENT	473,054	550,865	583,664	583,664	9.00	9.00	9.00	9.00
0809030	TRADES MAINTENANCE	1,364,035	1,384,104	1,410,643	1,410,643	14.00	13.00	13.00	13.00
0809035	TRADES CONSTRUCTION	940,284	745,607	1,043,070	1,043,070	13.00	13.00	13.00	13.00
0809040	FORESTRY	1,959,466	1,855,273	2,077,824	2,077,824	21.00	21.00	21.00	21.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	Sub-Total	\$ 5,431,543	\$ 5,273,236	\$ 5,875,947	\$ 5,875,947	65.00	63.00	63.00	63.00
	<b>TOTAL</b>	\$ 41,895,844	\$ 41,985,340	\$ 44,358,087	\$ 44,358,087	352.10	338.10	343.10	343.10

## DEPARTMENTAL BUDGET SUMMARY

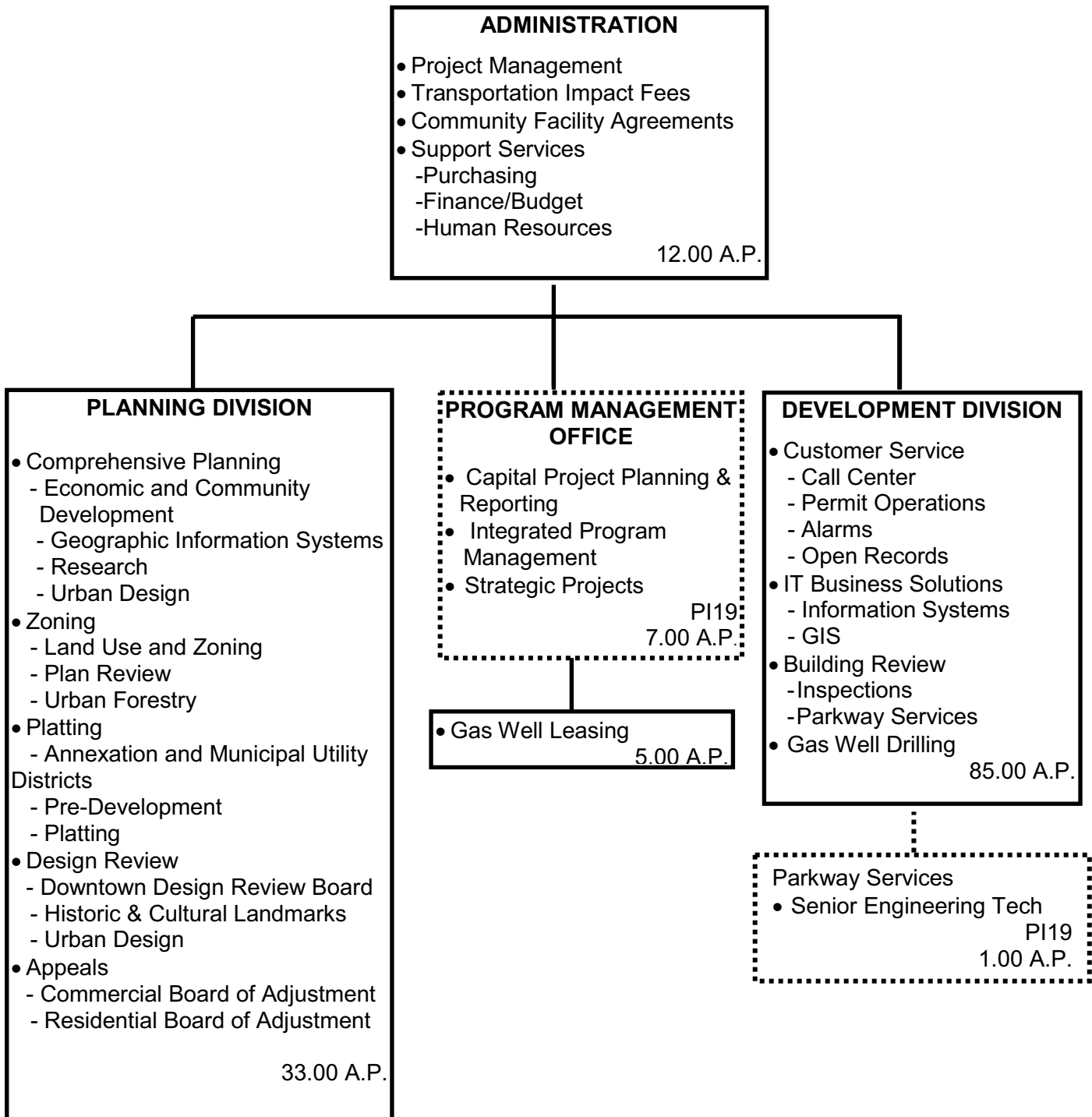
<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>			
PLANNING AND DEVELOPMENT	GG01/0061000:0065050			
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Planning and Development Department's mission is to build the most livable city in Texas by helping people make sound decisions about the City's growth and development and, accordingly, develop property in ways that benefit the community. The Department consists of four divisions:</p> <p>The Administration Division is responsible for overall management and policy development, community facility agreements, project facilitation, transportation planning and support services.</p> <p>The Program Management Office is funded by the Capital Projects Service Fund and manages large scale projects on a citywide basis and performs a lead role developing best practices for engineering and project management. A recent reorganization moved the Gas Lease Section under this division. The Gas Lease Section is funded in the General Fund and is reimbursed via gas lease royalty revenues and manages the City's natural gas leases and performs other services related to the City's natural gas assets.</p> <p>The Development Division has four sections. Customer Service is responsible for permitting services and customer intake. The Information Technology Section provides IT management and support. The Building Section provides plans examination, building inspections, sign ordinance inspections, and parkway services. In FY2015 the Gas Well Inspectors will be added to the division. This section reviews and inspects all construction projects for compliance with construction codes to ensure safety and sound building practices and now also ensures compliance with the City's Gas Well Ordinance.</p> <p>The Planning Division has five sections. The Comprehensive Planning Section coordinates updates of the Comprehensive Plan, conducts research and policy analysis, promotes the development of urban villages, prepares neighborhood plans and manages grants and design contracts for streetscape projects. The Zoning Section administers the City's zoning regulations, including Urban Forestry regulations. The Platting Section administers the City's subdivision regulations and implements the City's annexation policy. The Design Review Section administers the City's historic preservation and urban design ordinances. The Appeals Section staffs two Zoning Boards of Adjustment and provides record management for the division.</p>				
<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 9,536,732	\$ 9,456,384	\$ 9,596,902	\$ 9,596,902
<b>Supplies</b>	306,352	418,089	330,663	330,663
<b>Contractual</b>	1,531,830	1,495,193	1,587,053	1,587,053
<b>Capital Outlay</b>	556,422	22,500	38,400	38,400
<b>Total Expenditures</b>	\$ 11,931,336	\$ 11,392,166	\$ 11,553,018	\$ 11,553,018
<b>Authorized Positions</b>	147.00	138.00	135.00	135.00

**PLANNING AND DEVELOPMENT – 143.00 A.P.**

**GENERAL FUND 135.00 A.P.**

**CAPITAL PROJECTS SVC. FUND-PI19 (PROGRAM MANAGEMENT OFFICE) 7.00 A.P.**

**PARKWAY SERVICES FUND-PI19 1.00 A.P.**





**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
PLANNING AND DEVELOPMENT	GG01/0061000:0065050

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$11,392,166	<b>A.P.</b>	138.00
<b>FY2015 ADOPTED:</b>	\$11,553,018	<b>A.P.</b>	135.00

A) The adopted budget decreases by (\$542,347) and decreases by a net of eight authorized positions for the transfer of one position to Transportation and Public Works, Environmental Protection Fund and seven positions for the transfer of the Neighborhood Education Division to the City Manager's Office.

B) The adopted budget increases by \$211,339 and a total of five authorized positions including the addition of four Customer Service Representatives in the Customer Intake section and one administrative assistant position in the Gas Lease section. The cost of the administrative assistant is offset by gas lease revenue.

C) The adopted budget increases by \$398,195 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

D) The adopted budget decreases by (\$221,167) due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.

E) The adopted budget increases by \$86,497 based on the Information Technology Department's allocations related to computing, radio and telephone services.

F) The adopted budget decreases by (\$79,728) for group health based on plan migration and turnover.

G) The adopted budget decreases by (\$57,380) for miscellaneous departmental and analyst adjustments based on analysis of historical spending which includes office supplies, postage, operating supplies, graphics, training aids and office copy services.

H) The adopted budget decreases by (\$42,913) for motor vehicle fuel based on cost projections prepared by ESD.

I) The adopted budget decreases by (\$39,648) due to filling positions that were being held open for departmental re-organization.

J) The adopted budget increases by \$30,000 for the Entex contract amendment in the Gas Lease section.

K) The adopted budget decreases by (\$29,000) for inside printing and binding based on average historical spending.

L) The adopted budget decreases by (\$21,870) for scheduled temporaries due to the transfer of the Neighborhood Education Division out of the department.

M) The adopted budget decreases by (\$16,632) for workers compensation based on cost projections prepared by the Human Resources department and allocated to this department.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### PLANNING AND DEVELOPMENT

**DEPARTMENT PURPOSE**

Our mission is to build the most livable city in Texas by helping people make sound decisions that affect Fort Worth's growth and development, construct safe structures and develop vital neighborhoods.

**FY2015 DEPARTMENTAL OBJECTIVES**

To perform 88 percent of an estimated 150,000 annual inspections by the next working day.

To perform an estimated 2700 commercial and residential plans exams within established completion targets for each type of plan review.

To complete 6 plans/reports/policy documents for endorsement or adoption.

To deliver \$2,638,120 of streetscape or other capital project design and construction work.

To prepare the 2015 Comprehensive Plan update and secure City Council adoption by March 18, 2015.

To maintain the consistency of zoning decisions with the Comprehensive Plan at 85 percent or more.

To rezone 2000 acres through the City's petition-based and City Council-initiated processes.

To permit 50 gas wells citywide.

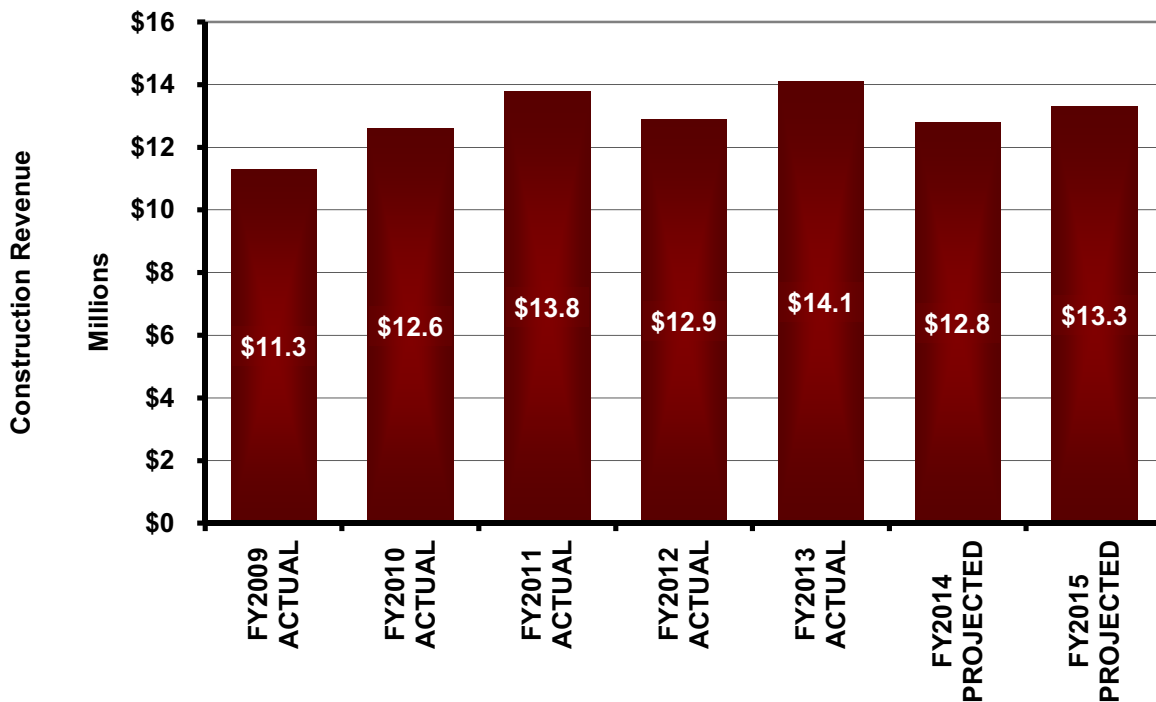
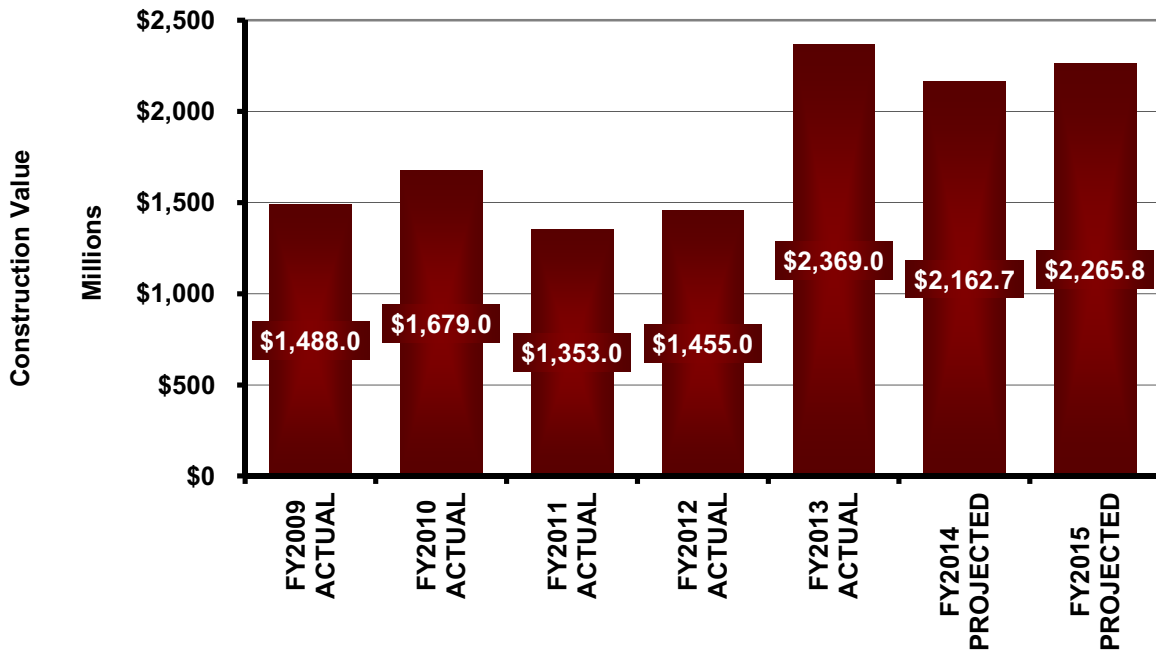
DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Inspections Performed within 1 day	98%	88%	88%
Average Working Days for Plans Exam:			
In-House Residential (5 day target)	4	5	5
In-House Commercial (7 day target)	6	7	7
Number of plans/policy reports endorsed	4	3	6
Value of capital project work delivered	\$3,219,588	\$4,263,688	\$2,638,120
Date of adoption of Comprehensive Plan	3/5/2013	6/5/2013	3/18/2015
% of consistency of zoning decisions	79%	79%	85%
Total acreage rezoned via petition	2,095	2,095	2,000
Wells Permitted Citywide	58	50	50

**FORT WORTH**



# Planning and Development

## Construction and Revenue Indicators



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PLANNING &amp; DEVELOPMENT</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>PLANNING AND DEVELOPMENT ADMINISTRATION</u>								
0061000	PLANNING AND DEVELOPMENT ADMINISTRATION	\$ 784,136	\$ 768,195	\$ 963,716	\$ 963,716	8.00	6.00	8.00	8.00
0061010	SUPPORT SERVICES	126,199	320,471	210,525	210,525	1.00	3.00	1.00	1.00
	Sub-Total	<u>\$ 910,335</u>	<u>\$ 1,088,666</u>	<u>\$ 1,174,241</u>	<u>\$ 1,174,241</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>BUILDING ADMINISTRATION</u>								
0062000	DEVELOPMENT ADMINISTRATION	\$ 343,212	\$ 367,429	\$ 272,228	\$ 272,228	3.00	4.00	4.00	4.00
0062010	CUSTOMER INTAKE/ CENTRAL FILES	1,012,424	1,070,766	1,267,851	1,267,851	19.00	19.00	23.00	23.00
0062020	ALARMS	311,960	281,538	289,717	289,717	5.00	4.00	4.00	4.00
0062030	IT BUSINESS SYSTEMS	1,335,790	1,091,846	1,102,848	1,102,848	4.00	4.00	3.00	3.00
0062040	GAS WELL MANAGEMENT	569,915	523,299	483,339	483,339	7.00	6.00	5.00	5.00
0062050	GAS LEASE	369,192	391,796	558,635	558,635	5.00	4.00	6.00	6.00
	Sub-Total	<u>\$ 3,942,493</u>	<u>\$ 3,726,674</u>	<u>\$ 3,974,618</u>	<u>\$ 3,974,618</u>	<u>43.00</u>	<u>41.00</u>	<u>45.00</u>	<u>45.00</u>
	<u>INSPECTIONS</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PLANNING &amp; DEVELOPMENT</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0063000	CONSTRUCTION DIVISION	\$ 359,744	\$ 114,687	\$ 273,029	\$ 273,029	1.00	0.00	0.00	0.00
0063010	PLANS EXAM	718,397	729,503	841,284	841,284	12.00	11.00	11.00	11.00
0063020	PARKWAY SERVICES	39,817	25,822	55,969	55,969	1.00	0.00	0.00	0.00
0063021	COMMERCIAL INSPECTION	469,356	349,715	425,658	425,658	7.00	5.00	6.00	6.00
0063022	ELECTRICAL INSPECTION	576,443	569,346	604,796	604,796	9.00	8.00	9.00	9.00
0063023	MECHANICAL INSPECTION	227,783	218,126	215,715	215,715	3.00	3.00	3.00	3.00
0063024	PLUMBING INSPECTION	244,684	274,695	150,645	150,645	5.00	4.00	2.00	2.00
0063025	RESIDENTIAL INSPECTION	872,628	812,469	819,215	819,215	13.00	10.00	12.00	12.00
	Sub-Total	<u>\$ 3,508,852</u>	<u>\$ 3,094,363</u>	<u>\$ 3,386,311</u>	<u>\$ 3,386,311</u>	<u>51.00</u>	<u>41.00</u>	<u>43.00</u>	<u>43.00</u>
	<u>DEVELOPMENT COORDINATION</u>								
0064000	DEVELOPMENT COORDINATION	\$ 351,434	\$ 357,725	\$ 332,412	\$ 332,412	0.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 351,434</u>	<u>\$ 357,725</u>	<u>\$ 332,412</u>	<u>\$ 332,412</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>PLANNING</u>								



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PLANNING &amp; DEVELOPMENT</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0065000	PLANNING ADMINISTRATION	\$ 192,536	\$ 194,215	\$ 200,338	\$ 200,338	1.00	1.00	1.00	1.00
0065010	ZONING	725,584	703,559	738,880	738,880	10.00	10.00	10.00	10.00
0065020	APPEALS	249,346	222,108	226,405	226,405	4.00	3.00	3.00	3.00
0065030	PLATTING	523,677	489,888	502,666	502,666	7.00	6.00	6.00	6.00
0065040	COMPREHENSIVE PLANNING	546,123	593,388	574,602	574,602	7.00	8.00	7.00	7.00
0065050	DESIGN REVIEW	520,007	434,954	442,547	442,547	8.00	7.00	6.00	6.00
	Sub-Total	<u>\$ 2,757,273</u>	<u>\$ 2,638,110</u>	<u>\$ 2,685,436</u>	<u>\$ 2,685,436</u>	<u>37.00</u>	<u>35.00</u>	<u>33.00</u>	<u>33.00</u>
	<u>NEIGHBORHOOD EDUCATION</u>								
0067000	NEIGHBORHOOD EDUCATION	\$ 460,949	\$ 486,628	\$ 0	\$ 0	7.00	7.00	0.00	0.00
	Sub-Total	<u>\$ 460,949</u>	<u>\$ 486,628</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 11,931,336	\$ 11,392,166	\$ 11,553,018	\$ 11,553,018	147.00	138.00	135.00	135.00

**FORT WORTH**



## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> POLICE	<b>FUND/CENTER</b> GG01/0351000:0357400
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**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Fort Worth. Specific departmental responsibilities are:

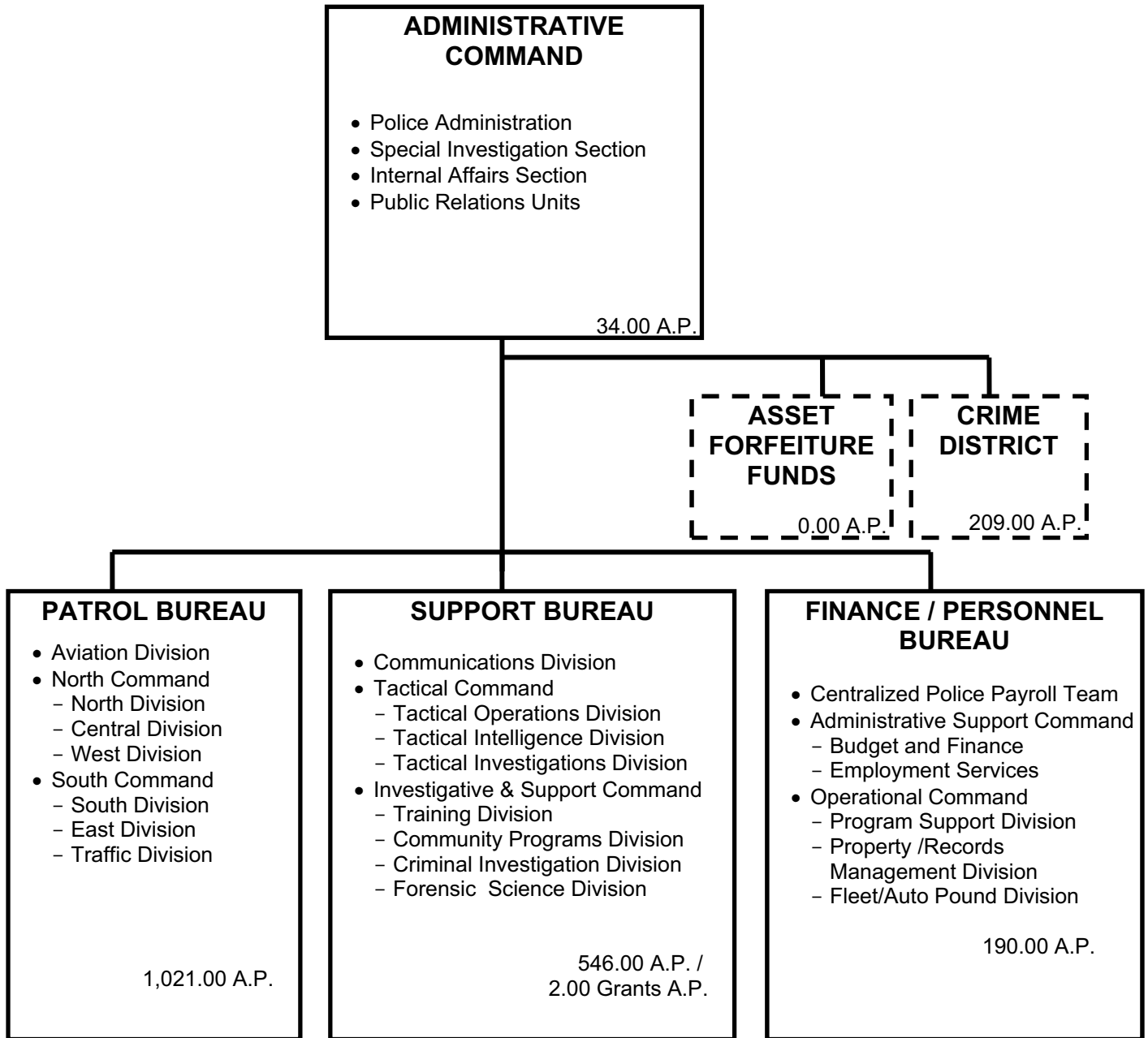
- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

FY2015 Major Initiatives

- The Fort Worth Police Department expects the following new and renovated facilities to be completed and operational in FY2015: Public Safety Training Center and Administration Building, Heliport, Mounted Patrol, West Patrol Division renovation, and KXAS renovation.
- Produce 2010-2014 Strategic Plan Implementation Report that includes progress updates on accomplishments during the past five years. Create new 2015-2019 Strategic Plan.
- Evaluate the Police Executive Research Forum (PERF) staffing allocation study and implement recommendations for operational efficiencies.
- Evaluate enforcement strategies to address emerging crime trends including human trafficking, cyber-crimes, and economic crimes.
- Enhance school security by recruiting more volunteers to join Code Blue in the Schools program. The volunteers patrol the perimeter of Fort Worth Independent School District elementary schools.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 174,866,848	\$ 174,103,792	\$ 180,182,976	\$ 180,182,976
<b>Supplies</b>	7,132,680	7,448,956	7,148,310	7,148,310
<b>Contractual</b>	21,663,478	22,650,192	17,092,583	17,092,583
<b>Capital Outlay</b>	243,369	22,500	56,000	56,000
<b>Debt Service</b>	118,890	0	126,131	126,131
<b>Total Expenditures</b>	\$ 204,025,265	\$ 204,225,440	\$ 204,606,000	\$ 204,606,000
<b>Authorized Positions</b>	1,845.00	1,797.00	1,791.00	1,791.00

**POLICE –2,002.00 A.P.**  
**GENERAL FUND 1,791.00 A.P.**  
**CRIME CONTROL AND PREVENTION DISTRICT 209.00 A.P.**  
**GRANTS FUND 2.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
POLICE	GG01/0351000:0357400

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$204,225,440	<b>A.P.</b>	1,797.00
<b>FY2015 ADOPTED:</b>	\$204,606,000	<b>A.P.</b>	1,791.00

- A) The adopted budget decreases by (\$432,548) and six authorized positions for the transfer of the Crime Prevention Unit to the Crime Control and Prevention District Fund. This unit provides support to the crime prevention specialists and neighborhood police officers and also coordinates various crime prevention programs.
- B) The adopted budget increases by \$104,496 and one authorized positions to convert an overage senior administrative services manager to permanent status. The additional position is responsible for planning and programming the Department’s capital projects and strategic facilities plan.
- B) The adopted budget decreases by (\$90,192) and one authorized positions for the transfer out of the assistant city attorney position to the City Attorney’s Office.
- C) The adopted budget decreases by (\$6,349,584) in contractual expenses primarily related to the jail services contract with the City of Mansfield. The City of Mansfield jail services contract will now be paid directly from the Crime Control and Prevention District (CCPD) Fund, which will result in a corresponding decrease in revenue transfers from the CCPD Fund.
- D) The adopted budget increases by \$2,169,250 in civil service base pay primarily as the result of compensation increases mandated by the Meet & Confer contract.
- E) The adopted budget increases by \$1,104,535 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.
- F) The adopted budget increases by \$1,053,966 for vacancy savings due to fewer vacancies anticipated in the department in FY2015.
- G) The adopted budget increases by \$718,462 in police and regular employee retirement contributions related to the annual update of the Salary and Benefits Forecasting System.
- H) The adopted budget increases by \$682,264 for Equipment Services Department (ESD) outside repairs, parts, labor based on ESD projected expenditure in this department for FY2015.
- I) The adopted budget increases by \$362,675 for scheduled temporaries based on historical expenditures.
- J) The adopted budget increases by a net of \$319,733 based on the Information Technology Department’s allocations related to computing, radio and telephone services.
- K) The adopted budget increases by \$307,352 for shift differential primarily as the result of compensation increases mandated by the Meet & Confer contract.
- L) The adopted budget decreases by (\$280,940) for motor vehicle fuel based on cost projections prepared by ESD.
- M) The adopted budget increases by \$234,216 for group health based on plan migration and turnover.
- N) The adopted budget increases by \$123,091 for civil service overtime based on historical expenditures.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**POLICE**

**DEPARTMENT PURPOSE**

To protect the lives and property of Fort Worth residents, preserve law and order, and enforce the City's ordinances and laws through comprehensive law enforcement and crime prevention programs.

**Department Mission Statement**

The Fort Worth Police Department provides quality service in partnership with the community to create a safe environment for all.

**FY2015 DEPARTMENTAL OBJECTIVES**

To maintain the crime rate at 10,467 crimes per 100,000 population through proactive enforcement and increased community participation in FY2015.

To increase the diversity of the Department's workforce through strategic recruitment efforts and programs promoting law enforcement as a career choice.

To increase the number of active Citizen on Patrol members from 730 to 800 in FY2015.

To maintain the three-year average number of deaths from alcohol-related traffic accidents at 52% through enforcement and educational efforts in FY2015.

To maximize existing resources and identify additional resources to maintain Priority 1 calls for service response time at 8:39 throughout the city.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Crime rate per 100,000 residents	10,565	9,774	10,467
Percentage of diverse recruits starting training academy	62%	38%	54%
Number of active Citizen on Patrol (COP) volunteers	766	766	800
Alcohol-related traffic accident deaths as percent of the total number of traffic accident deaths (3-year average)	52%	52%	52%
Priority 1 calls for service response time	8:26	8:43	8:39

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>POLICE ADMINISTRATION</u>								
0351000	POLICE ADMINISTRATION	\$ 5,583,430	\$ 6,841,923	\$ 6,628,621	\$ 6,628,621	10.00	9.00	6.00	6.00
0351010	MAYOR's SECURITY DETAIL	36,687	0	692,627	692,627	0.00	0.00	6.00	6.00
0351040	HOMELESSNESS PROGRAM	98,144	98,831	116,945	116,945	1.00	1.00	1.00	1.00
0351050	SUPERBOWL	10,342	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,728,603</u>	<u>\$ 6,940,754</u>	<u>\$ 7,438,193</u>	<u>\$ 7,438,193</u>	<u>11.00</u>	<u>10.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>PROFESSIONAL STANDARDS DIVISION</u>								
0351101	INTERNAL AFFAIRS UNIT	\$ 1,508,426	\$ 1,431,499	\$ 1,536,716	\$ 1,536,716	13.00	13.00	14.00	14.00
0351102	SPECIAL INVESTIGATIONS UNIT	1,020,635	974,708	999,492	999,492	7.00	8.00	8.00	8.00
0351103	PUBLIC AFFAIRS UNIT	616,328	580,392	592,214	592,214	6.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 3,145,389</u>	<u>\$ 2,986,599</u>	<u>\$ 3,128,422</u>	<u>\$ 3,128,422</u>	<u>26.00</u>	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>
	<u>PROGRAM SUPPORT DIVISION</u>								
0351200	PROGRAM SUPPORT DIVISION	\$ 142,658	\$ 156,680	\$ 106,121	\$ 106,121	2.00	2.00	1.00	1.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0351201	RESEARCH & PLANNING UNIT	297,773	392,538	426,386	426,386	5.00	5.00	5.00	5.00
0351202	CONTRACT & GRANT MANAGEMENT	407,437	353,217	399,512	399,512	3.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 847,868</u>	<u>\$ 902,435</u>	<u>\$ 932,019</u>	<u>\$ 932,019</u>	<u>10.00</u>	<u>11.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>INFORMATION MANAGEMENT DIVISION</u>								
0351300	INFORMATION MANAGEMENT DIVISION	\$ 0	\$ 0	\$ 0	\$ 0	2.00	0.00	0.00	0.00
0351301	DATA MANAGEMENT UNIT	8,272,497	8,606,882	8,914,812	8,914,812	3.00	3.00	6.00	6.00
0351302	INFORMATION MANAGEMENT SECTION	1,030,313	1,131,585	1,205,435	1,205,435	8.00	14.00	14.00	14.00
	Sub-Total	<u>\$ 9,302,810</u>	<u>\$ 9,738,467</u>	<u>\$ 10,120,247</u>	<u>\$ 10,120,247</u>	<u>13.00</u>	<u>17.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>EMERGENCY MANAGEMENT EPIC UNIT</u>								
0351401	EMERGENCY MANAGEMENT EPIC UNIT	\$ 389,068	\$ 437,467	\$ 468,278	\$ 468,278	9.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 389,068</u>	<u>\$ 437,467</u>	<u>\$ 468,278</u>	<u>\$ 468,278</u>	<u>9.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>STAFF SERVICES DIVISION</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0352400	INFORMATION MANAGEMENT	\$ 3	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0352440	DATA MANAGEMENT	1	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 4	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>OPERATIONAL SUPPORT BUREAU</u>								
0353000	SUPPORT BUREAU	\$ 476,933	\$ 515,411	\$ 547,289	\$ 547,289	3.00	3.00	3.00	3.00
0353004	INVESTIGATIVE & SUPPORT COMMAND	247,278	243,353	242,685	242,685	2.00	2.00	2.00	2.00
	Sub-Total	\$ 724,211	\$ 758,764	\$ 789,974	\$ 789,974	5.00	5.00	5.00	5.00
	<u>COMMUNICATIONS DIVISION</u>								
0353100	COMMUNICATIONS DIVISION	\$ 7,770,675	\$ 7,163,979	\$ 7,645,031	\$ 7,645,031	128.00	128.00	128.00	128.00
0353101	COMMUNICATIONS - PIC	838,024	819,698	857,603	857,603	13.00	13.00	13.00	13.00
	Sub-Total	\$ 8,608,699	\$ 7,983,677	\$ 8,502,634	\$ 8,502,634	141.00	141.00	141.00	141.00
	<u>SPECIAL INVESTIGATIONS</u>								
0353200	COMMUNITY SERVICES DIVISION	\$ 186,401	\$ 218,312	\$ 216,299	\$ 216,299	2.00	2.00	2.00	2.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0353201	YOUTH SECTION	1,473,148	1,411,769	1,384,370	1,384,370	7.00	7.00	7.00	7.00
0353202	GANG SECTION	3,858,151	3,984,731	4,038,359	4,038,359	37.00	37.00	37.00	37.00
	Sub-Total	<u>\$ 5,517,700</u>	<u>\$ 5,614,812</u>	<u>\$ 5,639,028</u>	<u>\$ 5,639,028</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>
	<u>FORENSICS/PROPERTY DIVISION</u>								
0353402	CRIME LAB-LATENT PRINTS	\$ 21	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 21</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SUPPORT SERVICES DIVISION</u>								
0353500	CRIME INTERVENTION SERVICES SECTION	\$ 355,518	\$ 350,226	\$ 253,820	\$ 253,820	3.00	3.00	2.00	2.00
0353501	JAIL UNIT	7,254,919	7,680,405	1,636,582	1,636,582	11.00	11.00	11.00	11.00
0353504	CRIME PREVENTION UNIT	0	0	25,536	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,610,437</u>	<u>\$ 8,030,631</u>	<u>\$ 1,915,938</u>	<u>\$ 1,890,402</u>	<u>14.00</u>	<u>14.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>TRAINING DIVISION</u>								
0353700	TRAINING DIVISION	\$ 2,179,602	\$ 2,240,965	\$ 2,128,975	\$ 2,128,975	13.00	13.00	13.00	13.00
0353701	WEAPONS	1,071,201	1,328,937	1,270,233	1,270,233	6.00	7.00	7.00	7.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0353702	BACKGROUND UNIT	1,609,245	1,521,578	1,570,437	1,570,437	8.00	14.00	14.00	14.00
0353703	ADVANCED TRAINING UNIT	872,249	877,202	1,329,937	1,329,937	8.00	6.00	10.00	10.00
	Sub-Total	<u>\$ 5,732,297</u>	<u>\$ 5,968,682</u>	<u>\$ 6,299,582</u>	<u>\$ 6,299,582</u>	<u>35.00</u>	<u>40.00</u>	<u>44.00</u>	<u>44.00</u>
	<u>N/W FIELD OPERATIONS BUREAU</u>								
0354000	PATROL BUREAU	\$ 436,051	\$ 504,531	\$ 527,290	\$ 527,290	3.00	3.00	3.00	3.00
0354001	CENTRAL CRIME PREVENTION UNIT	240	0	0	0	0.00	0.00	0.00	0.00
0354002	INCREASED PATROL OFFICERS	18,957	0	0	0	32.00	0.00	0.00	0.00
0354003	AIR SUPPORT UNIT	1,585,805	1,489,785	1,482,200	1,482,200	11.00	11.00	11.00	11.00
0354004	NORTH COMMAND	577,614	504,833	570,655	570,655	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 2,618,667</u>	<u>\$ 2,499,149</u>	<u>\$ 2,580,145</u>	<u>\$ 2,580,145</u>	<u>50.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
	<u>NORTH DIVISION</u>								
0354110	CENTRAL DIVISION ADMINISTRATION	\$ 3,950,543	\$ 3,855,543	\$ 3,922,923	\$ 3,922,923	50.00	34.00	33.00	33.00
0354111	CENTRAL DIVISION PATROL UNIT	13,062,624	13,437,728	13,535,063	13,535,063	140.00	141.00	140.00	140.00
0354112	BIKE PATROL UNIT	2,177,657	2,310,658	2,233,119	2,233,119	20.00	23.00	22.00	22.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	Sub-Total	\$ 19,190,824	\$ 19,603,929	\$ 19,691,105	\$ 19,691,105	210.00	198.00	195.00	195.00
	<u>EAST DIVISION</u>								
0354210	NORTH DIVISION ADMINISTRATION	\$ 3,340,986	\$ 2,929,952	\$ 2,948,259	\$ 2,948,259	29.00	27.00	26.00	26.00
0354211	NORTH DIVISION PATROL UNIT	13,846,790	13,925,657	14,372,051	14,372,051	141.00	143.00	143.00	143.00
0354212	NEIGHBORHOOD PATROL OFFICERS	3,278,506	3,158,928	3,127,543	3,127,543	32.00	30.00	30.00	30.00
	Sub-Total	\$ 20,466,282	\$ 20,014,537	\$ 20,447,853	\$ 20,447,853	202.00	200.00	199.00	199.00
	<u>ZERO TOLERANCE TEAMS</u>								
0354310	WEST DIVISION ADMINISTRATION	\$ 3,048,487	\$ 3,018,479	\$ 2,790,579	\$ 2,790,579	29.00	27.00	25.00	25.00
0354311	WEST DIVISION PATROL UNIT	13,783,827	13,829,805	14,539,996	14,539,996	146.00	148.00	147.00	147.00
	Sub-Total	\$ 16,832,314	\$ 16,848,284	\$ 17,330,575	\$ 17,330,575	175.00	175.00	172.00	172.00
	<u>S/E FIELD OPERATIONS BUREAU</u>								
0355000	S/E FIELD OPERATIONS BUREAU	\$ 1	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0355004	SOUTH COMMAND	530,902	603,710	629,375	629,375	4.00	4.00	4.00	4.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	Sub-Total	\$ 530,903	\$ 603,710	\$ 629,375	\$ 629,375	4.00	4.00	4.00	4.00
	<u>SOUTH DIVISION</u>								
0355110	EAST DIVISION ADMINISTRATION	\$ 3,047,244	\$ 2,858,697	\$ 2,671,144	\$ 2,671,144	30.00	26.00	23.00	23.00
0355111	EAST DIVISION PATROL UNIT	13,381,497	13,858,006	14,328,851	14,328,851	145.00	148.00	149.00	149.00
0355113	EASTCHASE OVERTIME OPERATION	54,522	47,767	47,767	47,767	0.00	0.00	0.00	0.00
	Sub-Total	\$ 16,483,263	\$ 16,764,469	\$ 17,047,761	\$ 17,047,761	175.00	174.00	172.00	172.00
	<u>WEST DIVISION</u>								
0355210	SOUTH DIVISION ADMINISTRATION	\$ 2,708,182	\$ 2,647,513	\$ 2,448,322	\$ 2,448,322	27.00	23.00	21.00	21.00
0355211	SOUTH DIVISION PATROL UNIT	13,554,052	13,910,972	14,164,549	14,164,549	146.00	147.00	146.00	146.00
	Sub-Total	\$ 16,262,234	\$ 16,558,485	\$ 16,612,871	\$ 16,612,871	173.00	170.00	167.00	167.00
	<u>TRAFFIC DIVISION</u>								
0355310	TRAFFIC DIVISION	\$ 931,889	\$ 1,036,142	\$ 1,143,315	\$ 1,143,315	6.00	16.00	15.00	15.00
0355311	ENFORCEMENT UNIT	6,944,465	5,997,240	6,544,072	6,544,072	62.00	53.00	54.00	54.00
0355312	TRAFFIC INVESTIGATIONS UNIT	1,211,581	1,243,569	1,227,584	1,227,584	10.00	10.00	10.00	10.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0355314	MOUNTED UNIT	1,188,590	1,389,800	1,355,678	1,355,678	14.00	12.00	11.00	11.00
0355315	COMMERCIAL ENFORCEMENT UNIT	438,742	475,778	487,154	487,154	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 10,715,267</u>	<u>\$ 10,142,529</u>	<u>\$ 10,757,803</u>	<u>\$ 10,757,803</u>	<u>96.00</u>	<u>95.00</u>	<u>94.00</u>	<u>94.00</u>
	<u>SPECIAL SERVICES BUREAU</u>								
0356004	TACTICAL COMMAND	\$ 400,402	\$ 362,532	\$ 369,747	\$ 369,747	3.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 400,402</u>	<u>\$ 362,532</u>	<u>\$ 369,747</u>	<u>\$ 369,747</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>CRIMINAL INVESTIGATIONS DIVISION</u>								
0356100	CRIMINAL INVESTIGATIONS DIVISI	\$ 302,114	\$ 334,406	\$ 315,914	\$ 315,914	5.00	4.00	4.00	4.00
0356101	MAJOR CASE UNIT	1,352,783	1,485,844	1,082,829	1,082,829	20.00	13.00	9.00	9.00
0356103	ROBBERY UNIT	1,825,717	1,780,511	1,808,927	1,808,927	14.00	15.00	15.00	15.00
0356108	FUGITIVE UNIT	1,099,469	1,036,130	1,074,161	1,074,161	8.00	9.00	9.00	9.00
0356109	HOMICIDE UNIT	1,446,836	1,434,159	1,441,998	1,441,998	11.00	11.00	11.00	11.00
0356110	SPECIAL VICTIMS SECTION	145,789	147,088	148,867	148,867	1.00	1.00	1.00	1.00
0356111	DOMESTIC VIOLENCE UNIT	1,657,988	1,455,832	1,529,103	1,529,103	15.00	14.00	14.00	14.00



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0356112	MISSING PERSONS	62,954	0	276,390	276,390	0.00	0.00	3.00	3.00
0356113	SEX CRIMES UNIT	1,707,939	1,651,149	1,785,921	1,785,921	12.00	14.00	15.00	15.00
0356114	VICTIM ASSISTANCE	329,778	354,881	410,309	410,309	6.00	6.00	6.00	6.00
0356115	CRIMES AGAINST CHILDREN UNIT	1,364,398	1,382,789	1,402,946	1,402,946	12.00	12.00	12.00	12.00
	Sub-Total	<u>\$ 11,295,765</u>	<u>\$ 11,062,787</u>	<u>\$ 11,277,363</u>	<u>\$ 11,277,363</u>	<u>104.00</u>	<u>99.00</u>	<u>99.00</u>	<u>99.00</u>
	<u>SPECIAL INVESTIGATIONS DIVISION</u>								
0356201	FRAUD UNIT	\$ 1,201,175	\$ 1,249,599	\$ 1,212,133	\$ 1,212,133	11.00	11.00	10.00	10.00
0356202	COMMERCIAL AUTO THEFT UNIT	1,125,749	965,292	984,177	984,177	7.00	9.00	9.00	9.00
0356203	CRIME SCENE UNIT	1,750,339	1,750,417	1,937,485	1,937,485	16.00	16.00	17.00	17.00
0356204	DIGITAL FORENSICS UNIT	500,093	474,323	579,499	579,499	0.00	4.00	5.00	5.00
	Sub-Total	<u>\$ 4,577,356</u>	<u>\$ 4,439,631</u>	<u>\$ 4,713,294</u>	<u>\$ 4,713,294</u>	<u>34.00</u>	<u>40.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356300	TACTICAL INVESTIGATIONS DIVISION	\$ 391,764	\$ 347,564	\$ 365,550	\$ 365,550	2.00	1.00	1.00	1.00
0356301	NARCOTICS SECTION	6,471,876	5,695,895	5,943,605	5,943,605	59.00	56.00	53.00	53.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0356302	K9 UNIT	1,229,005	1,181,032	1,284,330	1,284,330	11.00	11.00	11.00	11.00
0356303	S.W.A.T. SECTION	2,389,730	2,281,196	2,363,930	2,363,930	19.00	18.00	18.00	18.00
0356304	TACTICAL OPERATIONS DIVISION	243,571	354,196	374,110	374,110	2.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 10,725,946</u>	<u>\$ 9,859,883</u>	<u>\$ 10,331,525</u>	<u>\$ 10,331,525</u>	<u>93.00</u>	<u>89.00</u>	<u>86.00</u>	<u>86.00</u>
	<u>AIR SUPPORT</u>								
0356400	TACTICAL INTELLI- GENCE DIVISION	\$ 280,714	\$ 361,086	\$ 338,817	\$ 338,817	1.00	3.00	3.00	3.00
0356401	HOMELAND SECURITY	2,109,785	880,646	776,275	776,275	19.00	6.00	5.00	5.00
0356402	CRIMINAL TRACKING UNIT	887,570	967,181	946,362	946,362	8.00	8.00	8.00	8.00
0356403	VICE UNIT	432,445	620,581	517,497	517,497	11.00	6.00	5.00	5.00
0356404	CRIMINAL INTELLI- GENCE UNIT	519,526	778,897	874,602	874,602	0.00	7.00	7.00	7.00
0356405	ELECTRONIC SURVEIL- LANCE UNIT	0	541,442	566,176	566,176	0.00	5.00	5.00	5.00
0356406	HOSTAGE NEGOTIATION TEAM	0	33,465	34,851	34,851	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,230,040</u>	<u>\$ 4,183,298</u>	<u>\$ 4,054,580</u>	<u>\$ 4,054,580</u>	<u>39.00</u>	<u>35.00</u>	<u>33.00</u>	<u>33.00</u>
	<u>FORENSICS DIVISION</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0356600	FORENSICS DIVISION	\$ 601,622	\$ 669,244	\$ 729,660	\$ 729,660	4.00	4.00	4.00	4.00
0356601	CHEMISTRY UNIT	665,698	657,506	736,422	736,422	7.00	7.00	7.00	7.00
0356602	LATENT PRINTS UNIT	391,593	422,574	429,395	429,395	6.00	6.00	6.00	6.00
0356603	FIRE ARMS UNIT	234,627	269,952	296,046	296,046	3.00	3.00	3.00	3.00
0356604	EVIDENCE SCREENING UNIT	229,096	217,577	224,223	224,223	3.00	3.00	3.00	3.00
0356605	COLD CASE PROGRAM	271,371	332,179	343,336	343,336	0.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 2,394,007</u>	<u>\$ 2,569,031</u>	<u>\$ 2,759,081</u>	<u>\$ 2,759,081</u>	<u>23.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
	<u>ADMINISTRATIVE SERVICES BUREAU</u>								
0357000	FINANCE/PERSONNEL BUREAU	\$ 614,247	\$ 724,175	\$ 874,213	\$ 899,749	2.00	5.00	7.00	7.00
	Sub-Total	<u>\$ 614,247</u>	<u>\$ 724,175</u>	<u>\$ 874,213</u>	<u>\$ 899,749</u>	<u>2.00</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>FISCAL AND HR MANAGEMENT</u>								
0357100	FISCAL SECTION	\$ 856,185	\$ 857,550	\$ 1,014,375	\$ 1,014,375	12.00	12.00	13.00	13.00
0357101	TC911 PURCHASE & REIMBURSTMENT	469	0	0	0	1.00	0.00	0.00	0.00
0357102	EMPLOYMENT SECTION	569,479	687,407	816,309	816,309	9.00	11.00	11.00	11.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	Sub-Total	\$ 1,426,133	\$ 1,544,957	\$ 1,830,684	\$ 1,830,684	22.00	23.00	24.00	24.00
	<u>FLEET MANAGEMENT</u>								
0357200	FLEET MANAGEMENT	\$ 8,539,851	\$ 8,341,441	\$ 8,881,954	\$ 8,881,954	8.00	8.00	8.00	8.00
0357201	AUTO POUND	3,329,894	3,088,104	3,272,583	3,272,583	26.00	26.00	26.00	26.00
	Sub-Total	\$ 11,869,745	\$ 11,429,545	\$ 12,154,537	\$ 12,154,537	34.00	34.00	34.00	34.00
	<u>RECORDS</u>								
0357300	RECORDS DIVISION	\$ 1,803,023	\$ 1,073,476	\$ 1,124,806	\$ 1,124,806	28.00	16.00	16.00	16.00
0357301	DATA REPORTING UNIT	1,574,397	1,690,893	1,771,727	1,771,727	34.00	34.00	34.00	34.00
0357302	PROPERTY CONTROL	1,172,696	1,186,917	1,241,674	1,241,674	21.00	21.00	21.00	21.00
0357303	ID UNIT	11,699	724,723	743,049	743,049	0.00	12.00	12.00	12.00
	Sub-Total	\$ 4,561,815	\$ 4,676,009	\$ 4,881,256	\$ 4,881,256	83.00	83.00	83.00	83.00
	<u>CONTRACTS &amp; GRANTS</u>								
0357400	CENTRALIZED POLICE PAYROLL TEAM	\$ 1,222,948	\$ 976,211	\$ 1,027,916	\$ 1,027,916	13.00	13.00	12.00	12.00
	Sub-Total	\$ 1,222,948	\$ 976,211	\$ 1,027,916	\$ 1,027,916	13.00	13.00	12.00	12.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG01 GENERAL FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<b>TOTAL</b>	\$ 204,025,265	\$ 204,225,440	\$ 204,606,000	\$ 204,606,000	1,845.00	1,797.00	1,791.00	1,791.00

**FORT WORTH**



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POLICE CIVIL SERVICE AUTHORIZED STAFFING

GENERAL FUND GG01

Center	BRASS Adjustments Section	Civilians	Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Assistant	Deputy	All Positions Total	Civil Service Total
			X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	Chief X10 / 1006	Chief X13 / 1530		
<b>Police Administration</b>											
0351000	Police Administration	4			1		1			6	2
0351040	Homelessness Program	0	1							1	1
0351101	Internal Affairs Unit	4	1	5	3	1				14	10
0351102	Special Investigations Unit	0	3	4	1					8	8
0351103	Public Relations Unit	1	2	1	1					5	4
<b>Bureau Sub-Total</b>		<b>9</b>	<b>7</b>	<b>10</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>25</b>
<b>Support Bureau</b>											
0351010	Dignitary Protection Unit	0	5		1					6	6
0351302	Intelligence Analysis Unit	9	3		1	1				14	5
0353000	Support Bureau	1			1			1		3	2
0353004	Support Services Command	1							1	2	1
0353100	Communications Division	128								128	0
0353101	Communications - PIC	13								13	0
0353200	Community Services Division	1					1			2	1
0353201	Youth Section	2	4		1					7	5
0353202	Gang Section	1	26	6	3	1				37	36
0353500	Crime Intervention Services Section	0	1		1					2	2
0353501	Jail Unit	4			6	1				11	7
0353504	Crime Prevention Unit	0								0	0
0353700	Training Division	2	6	2	1	1	1			13	11
0353701	Weapons	1	5		1					7	6
0353703	Advanced Training Unit	0	7		2	1				10	10
0356004	Tactical Command	1			1				1	3	2
0356100	Criminal Investigations Division	3					1			4	1
0356101	Major Case Unit	1		6	1	1				9	8
0356103	Robbery Unit	1		13	1					15	14
0356108	Fugitive Unit	0	8		1					9	9
0356109	Homicide Unit	0		9	1	1				11	11
0356110	Special Victims	0				1				1	1
0356111	Domestic Violence Unit	1		12	1					14	13
0356112	Missing Persons	1	2							3	2
0356113	Sex Crimes Unit	0	6	8	1					15	15
0356114	Victim Assistance	6								6	0
0356115	Crimes Against Children Unit	1	1	9	1					12	11
0356201	Fraud Unit	0		9	1		1			10	10
0356202	Commercial Auto Theft Unit	2	1	5	1					9	7
0356203	Crime Scene Unit	0	15		2					17	17
0356204	Digital Forensics Unit	1		4						5	4
0356300	Tactical Investigations Division	0					1			1	1
0356301	Narcotics Section	2	37	8	5	1				53	51
0356302	K9 Unit	0	10		1					11	11
0356303	S.W.A.T. Section	0	12	3	2	1				18	18
0356304	Tactical Operations Division	1				1	1			3	2
0356400	Tactical Intelligence Division	1				1	1			3	2
0356401	Intelligence Section (Homeland Sec)	0	3	1	1					5	5
0356402	Criminal Tracking Unit	0	6	1	1					8	8
0356403	Vice Unit	0	4		1					5	5
0356404	Criminal Intelligence Unit	0	5	1	1					7	7
0356405	Electronic Surveillance Unit	0	3	1	1					5	5
0356600	Forensics Division	4								4	0
0356601	Chemistry Unit	7								7	0
0356602	Latent Prints Unit	6								6	0
0356603	Firearms Unit	3								3	0
0356604	Evidence Screening Unit	3								3	0
0356605	Cold Case Program	1		1						2	1
<b>Bureau Sub-Total</b>		<b>209</b>	<b>170</b>	<b>99</b>	<b>43</b>	<b>12</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>542</b>	<b>333</b>

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GENERAL FUND GG01 (continued)

Center	Section	Civilians	Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Assistant	Deputy	All	Civil
			X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	Chief X10 / 1006	Chief X13 / 1530	Positions Total	Service Total
<b>Patrol Bureau</b>											
0354000	Patrol Bureau	1			1				1	3	2
0351401	Emergency Management Epic Unit	0	3		1					4	4
0354003	Air Support Unit	7	4							11	4
0354004	North Command	1			1		1		1	4	3
0354110	Central Division Administration	6	5	16	4	1	1			33	27
0354111	Central Division Patrol Unit	0	122	1	12	5				140	140
0354112	Bike Patrol Unit	3	17		2					22	19
0354210	North Division Administration	4		16	4	1	1			26	22
0354211	North Division Patrol Unit	0	125	1	12	5				143	143
0354212	Neighborhood Patrol Officers	0	30							30	30
0354310	West Division Administration	4		16	3	1	1			25	21
0354311	West Division Patrol Unit	0	129	1	12	5				147	147
0355004	South Command	1			1		1		1	4	3
0355110	East Division Administration	3		15	3	1	1			23	20
0355111	East Division Patrol Unit	0	130	2	12	5				149	149
0355210	South Division Administration	2		15	2	1	1			21	19
0355211	South Division Patrol Unit	0	127	2	12	5				146	146
0355310	Traffic Division	12				2	1			15	3
0355311	Enforcement Unit	0	45		9					54	54
0355312	Traffic Investigations Unit	0		10						10	10
0355314	Mounted Unit	1	9		1					11	10
0355315	Commercial Enforcement Unit	0	4							4	4
	<b>Bureau Sub-Total</b>	<b>45</b>	<b>750</b>	<b>95</b>	<b>92</b>	<b>32</b>	<b>8</b>	<b>1</b>	<b>2</b>	<b>1025</b>	<b>980</b>
<b>Finance / Personnel Bureau</b>											
0351200	Program Support Division	1								1	0
0351201	Research & Planning Unit	5								5	0
0351202	Contract Services Unit	4								4	0
0351301	Data Management Unit	6								6	0
0353702	Background Unit	1	10	1	2					14	13
0357000	Finance/Personnel Bureau	3	1		1			1	1	7	4
0357100	Administrative Support Command	13								13	0
	/Fiscal Section										
	Administrative Support Command										
0357102	/Employment Section	11								11	0
0357200	Fleet Management	8								8	0
0357201	Auto Pound	26								26	0
0357300	Records Division	16								16	0
0357301	Data Collection And Reporting	34								34	0
0357302	Property Control	21								21	0
0357303	ID Unit	12								12	0
0357400	Centralized Police Payroll Team	10			2					12	2
	<b>Bureau Sub-Total</b>	<b>171</b>	<b>11</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>190</b>	<b>19</b>
<b>General Fund Total Civil Service</b>			<b>938</b>	<b>205</b>	<b>146</b>	<b>45</b>	<b>15</b>	<b>3</b>	<b>5</b>	<b>1791</b>	<b>1357</b>
<b>General Fund Total Civilians</b>			<b>434</b>								<b>434</b>
<b>GENERAL FUND TOTAL</b>										<b>1791</b>	<b>1357</b>



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GRANTS FUND GR76

Center	Section	Civilians	Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Assistant Chief	Deputy Chief	All Positions	Civil Service
			X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	X10 / 1006	X13 / 1530	Total	Total
<b>Grant Fund Total Civil Service</b>			0	1						1	1
<b>Grant Fund Total Civilians</b>		1								0	1
<b>GRANT FUND TOTAL</b>		<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>

CRIME CONTROL AND PREVENTION DISTRICT FUND GR79

Center	Section	Civilians	Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Assistant Chief	Deputy Chief	All Positions	Civil Service
			X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	X10 / 1006	X13 / 1530	Total	Total
0359000	North Zero Tolerance	0	8	1	1					10	10
0359001	West Zero Tolerance	0	8	1	1					10	10
0359002	South Zero Tolerance	0	8	1	1					10	10
0359003	East Zero Tolerance	0	8	1	1					10	10
0359004	Central Zero Tolerance	0	8	1	1					10	10
0359300	Neighborhood Patrol Ofcrs	0	56		10					66	66
0359500	Code Blue	8								8	0
0359506	Crime Prevention Unit	6								6	0
0359600	School Security Initiative	0	59	1	4	1				65	65
0359701	Training	0	2							2	2
0359806	Technology Infrastructure	1								1	0
0359810	Crime Lab - DNA	3								3	0
0359814	Expanded SWAT	0	8							8	8
<b>CCPD Fund Total Civil Service</b>			<b>165</b>	<b>6</b>	<b>19</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>209</b>	<b>191</b>
<b>CCPD Fund Total Civilians</b>		<b>18</b>									<b>18</b>
<b>CCPD FUND TOTAL</b>											<b>209</b>
<b>CIVIL SERVICE TOTAL ALL FUNDS</b>			<b>1,103</b>	<b>212</b>	<b>165</b>	<b>46</b>	<b>15</b>	<b>3</b>	<b>5</b>		<b>1549</b>
<b>CIVILIAN TOTAL ALL FUNDS</b>		<b>453</b>									<b>453</b>
<b>DEPARTMENT GRAND TOTAL ALL FUNDS</b>										<b>0</b>	<b>2002</b>

\*Excludes 10 overage officer positions authorized by Ordinance 21250-05-2014 that are intended to meet a short-term need.

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:**

TRANSPORTATION AND PUBLIC WORKS

**FUND/CENTER**

GG01/0201000:0208013

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Transportation and Public Works Department strives to improve the condition of the City's infrastructure by effectively managing City roadways, drainage structures, alleyways, street lights, street signs, pavement markings, traffic signals and City-owned buildings. The Department includes the Environmental Management, Business Support and Administration, Infrastructure Management, Transportation Programming, Traffic Management, Facilities Management and Street Services divisions.

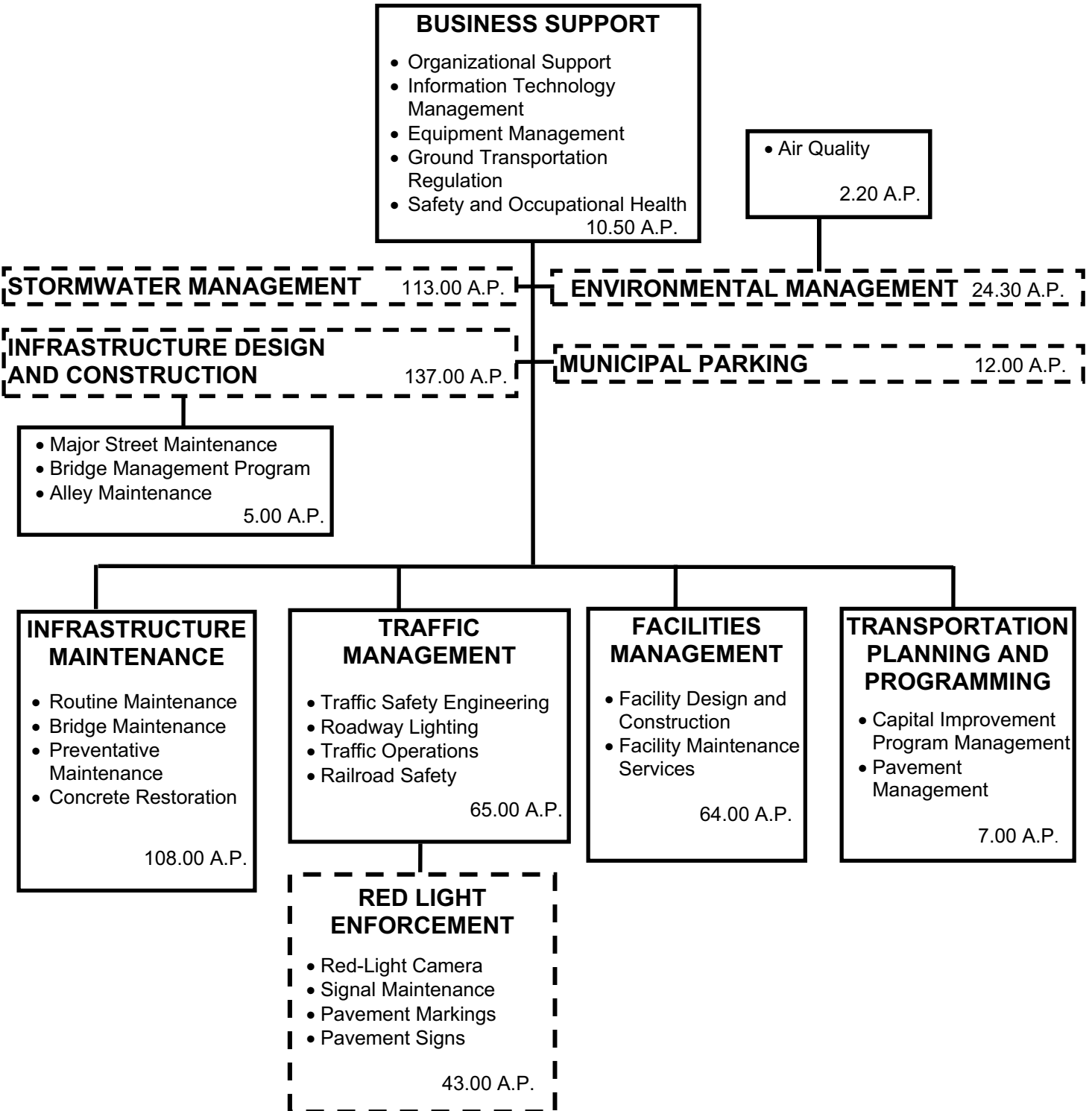
Business Support is responsible for managing and coordinating the Department's business-related activities including budget management, human resources, information technology services, ground transportation regulation and safety, occupational health and parking services. Infrastructure Management is responsible for managing the City's street and bridge network. This includes planning and programming capital improvements (reconstruction) and major maintenance (resurfacing and rehabilitation). Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and bridge maintenance and also responds during inclement weather and other emergencies. Traffic Management is responsible for traffic engineering services/studies/reviews; the oversight of safety programs; and the planning, maintenance and operation of street lights, traffic signals, traffic signs and roadway markings. Safety programs include railroad crossings, school zones and the red-light enforcement program.

Transportation Programming is responsible for future City transportation needs and managing the City's Pavement Management Application (PMA). The PMA is a tool for programming the maintenance and replacement of City roadways and bridges. Facilities Management is responsible for managing building maintenance and repair, facility planning, and architectural and construction management services for City facilities and managing the City's conservation initiatives. Environmental Services—Air Quality Section, under contract with the Texas Commission on Environmental Quality (TCEQ), is responsible for air quality compliance, facility inspections, permit review, and complaint investigations throughout the City of Fort Worth.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 18,168,847	\$ 17,233,579	\$ 18,136,319	\$ 18,136,319
<b>Supplies</b>	6,262,973	6,012,213	6,253,960	6,253,960
<b>Contractual</b>	20,140,990	20,355,615	20,425,769	20,425,769
<b>Capital Outlay</b>	1,021,865	892,065	1,324,396	1,324,396
<b>Debt Service</b>	0	0	117,000	117,000
<b>Total Expenditures</b>	\$ 45,594,675	\$ 44,493,472	\$ 46,257,444	\$ 46,257,444
<b>Authorized Positions</b>	280.20	259.70	261.70	261.70

**TRANSPORTATION AND PUBLIC WORKS – 591.00 A.P.**

- GENERAL FUND 261.70 A.P.**
- CAPITAL PROJECTS SERVICE FUND 137.00 A.P.**
- STORMWATER UTILITY FUND 113.00 A.P.**
- ENVIRONMENTAL PROTECTION FUND 24.30 A.P.**
- MUNICIPAL PARKING FUND 12.00 A.P.**
- RED LIGHT ENFORCEMENT FUND 43.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
TRANSPORTATION AND PUBLIC WORKS	GG01/0201000:0208013

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$44,493,472	<b>A.P.</b>	259.70
<b>FY2015 ADOPTED:</b>	\$46,257,444	<b>A.P.</b>	261.70

A) The adopted budget increases by \$259,557 and two authorized positions, including a senior skilled trades technician and skilled trades technician I (building equipment operator), in the Facilities division for facility operations and maintenance for the new Public Safety Training Center.

B) The adopted budget increases by \$741,332 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

C) The adopted budget increases by \$395,138 for workers compensation based on cost projections prepared by Human Resources and allocated to this department.

D) The adopted budget decreases by (\$234,624) in regular employee salary costs due to the annual update of the Salary and Benefits Forecasting System.

E) The adopted budget increases by a net of \$283,080 for vehicle and equipment replacements based on the approved FY2015 vehicle and equipment replacement plan.

F) The adopted budget increases by \$169,673 for the reduction of reimbursements from employees paid with bond funds.

G) The adopted budget increases by \$149,251 for the addition of funding to upgrade two City Hall elevators.

H) The adopted budget increases by \$141,986 for Equipment Services Department (ESD) outside repairs, parts and labor based on ESD projected expenditures in this department for FY2015.

I) The adopted budget decreases by (\$107,868) for group health based on plan migration and turnover.

J) The adopted budget increases by \$96,862 for operating supplies primarily based on historical expenditures.

K) The adopted budget increases by \$95,000 to install energy saving roof coating at five community centers.

L) The adopted budget decreases by (\$84,881) for facility replacements and unplanned repairs typically completed by outside contractors but managed in-house by the Facility Maintenance Division of the department based on historical expenditures

M) The adopted budget decreases by (\$73,700) in salary savings budgeted due to more anticipated vacancies in the department in FY2015.

N) The adopted budget increases by \$71,837 to provide facility operations and maintenance for the Gordon Swift building located at 900 Monroe.

O) The adopted budget decreases by (\$58,274) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**

**TRANSPORTATION AND PUBLIC WORKS**

**DEPARTMENT PURPOSE**

The Transportation and Public Works Department helps protect and preserve the health, safety and well-being of the residents of Fort Worth through effective and efficient maintenance and operation of the City's transportation, drainage, parking and facilities infrastructure. The Department's Operation and Maintenance divisions maintain all infrastructure within the City's rights-of-way. Streets Services maintains the City's street and bridge infrastructure consisting of 7,368 lane miles of street and 350 major bridges. Traffic Management provides mobility and safety through the design, installation, operation and maintenance of the City's traffic control and safety devices. Transportation Programming manages the implementation of the City's Infrastructure Capital Development Program. Facilities Management is responsible for planning, designing, constructing, operating and maintaining the City's facilities, while Stormwater Utility provides stormwater management to approximately 200,000 residential, commercial and industrial customers. Parking Services manages and operates the City's parking meters, surface lots and parking garages, while Environmental Services ensures that the City has effective, compliant environmental management.

**FY2015 DEPARTMENTAL OBJECTIVES**

The City's street network consists of 7,368 lane miles (LM) and a \$7.4 billion replacement value. TPW's key objectives are:

To maintain the City's street network at an average PQI of 7 or higher while keeping the LM of poor streets at or below the current level of 439 LM by performing: (1) timely routine and proactive major maintenance on 200 LM and (2) reconstruction of 30 LM of poor streets on which maintenance is no longer cost effective.

To update timing plans on 10% of all traffic signals.

To complete preventative maintenance inspections (PMIs) at 95% of the 774 traffic signals in the City's current traffic signal inventory.

To upgrade school flasher system at 207 school zones.

To maintain customer satisfaction level with city-maintained facilities at 93% as measured by customer surveys generated with every service call.

To complete initial review of developer projects within 14 calendar days or less for 95% of the projects submitted.

To coordinate an effective Air Pollution Program in support of the region's goal of achieving Clean Air Act attainment.

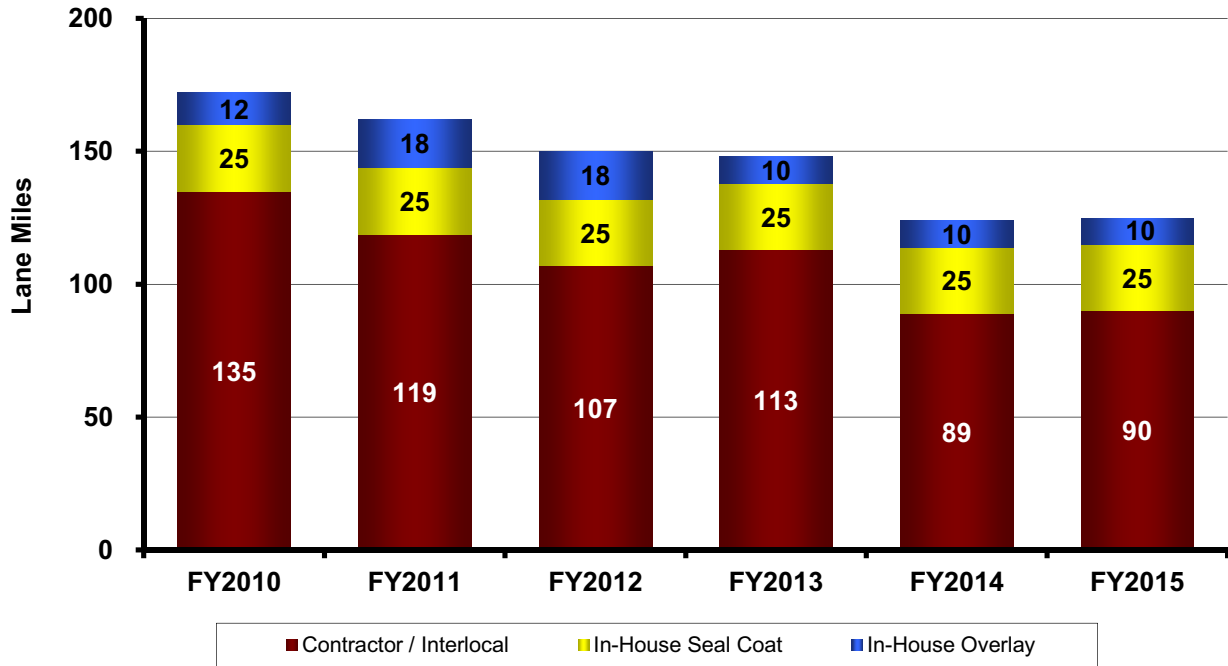
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Major maintenance resurfacing lane miles	159	145	133
Reconstruction CIP lane miles	18	31	62
# of signal timing plans evaluated/updated	125	125	77
Preventative maintenance inspections	N/A	N/A	735
School flasher zones upgraded	N/A	N/A	207
Facilities customer satisfaction via survey	93%	93%	93%
Timely infrastructure plan reviews	95%	95%	95%
Stage II inspections (Air Pollution Prog.)	222	234	249

**FORT WORTH**

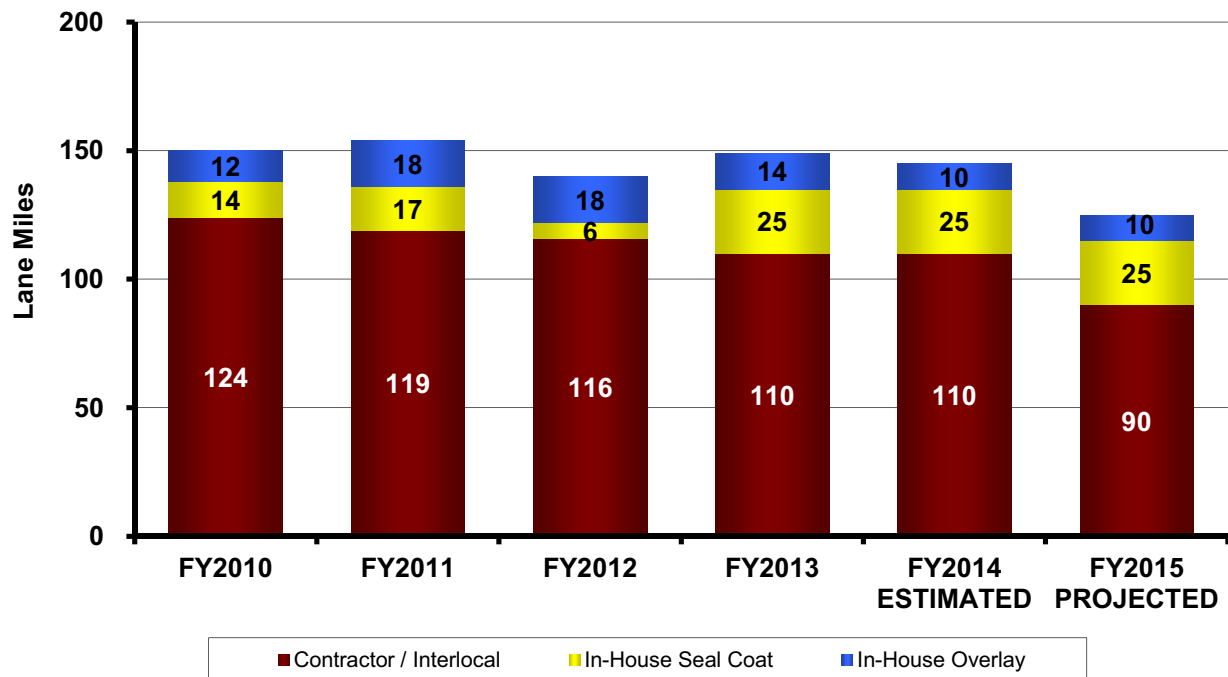




# Transportation & Public Works Asphalt Resurfacing Program Lane Miles Budgeted Funding for Resurfacing



## Actual Lane Miles Resurfaced



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ADMINISTRATION</u>								
0201000	ORGANIZATIONAL MANAGEMENT	\$ 1,619,374	\$ 1,774,510	\$ 2,084,833	\$ 2,084,833	9.00	8.50	8.50	8.50
0201001	TPW IT MANAGEMENT	1,196,764	985,871	1,105,896	1,105,896	1.00	0.00	1.00	1.00
0201002	GROUND TRANSPORTATION REGULATION	120,175	124,536	130,100	130,100	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 2,936,313</u>	<u>\$ 2,884,917</u>	<u>\$ 3,320,829</u>	<u>\$ 3,320,829</u>	<u>11.00</u>	<u>9.50</u>	<u>10.50</u>	<u>10.50</u>
	<u>INFRASTRUCTURE</u>								
0202001	INFRASTRUCTURE DIVISION SUPPORT	\$ 374,305	\$ 412,767	\$ 346,736	\$ 346,736	3.00	3.00	3.00	3.00
0202002	STREETS	15,551,537	11,903,673	11,923,278	11,923,278	1.00	1.00	1.00	1.00
0202003	BRIDGES	474,806	1,499,174	1,483,511	1,483,511	1.00	1.00	1.00	1.00
0202005	ALLEYWAY PROGRAM	157,469	376,697	419,065	419,065	1.00	1.00	0.00	0.00
0202006	CONTRACT CONCRETE PAVEMENT PROGRAM	0	2,065,600	2,039,317	2,039,317	0.00	0.00	0.00	0.00
0202007	CONTRACT BRICK PAVEMENT PROGRAM	0	330,590	325,811	325,811	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 16,558,117</u>	<u>\$ 16,588,501</u>	<u>\$ 16,537,718</u>	<u>\$ 16,537,718</u>	<u>6.00</u>	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>TRAFFIC ENGINEERING</u>								
0202501	OPERATIONS & SAFETY	\$ 742,803	\$ 876,544	\$ 885,782	\$ 885,782	9.00	8.00	11.00	11.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0202502	STREET MANAGEMENT	587,554	550,422	435,797	435,797	13.00	6.00	6.00	6.00
0202504	AUTOMATED RED LIGHT ENFORCEMENT ADMINISTRATION	1,905	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,332,262</u>	<u>\$ 1,426,966</u>	<u>\$ 1,321,579</u>	<u>\$ 1,321,579</u>	<u>22.00</u>	<u>14.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>TRANS PROGRAM AND CAPITAL PROJECTS</u>								
0203001	TRANS PLANNING SUPPORT	\$ 174,656	\$ 277,445	\$ 276,694	\$ 276,694	2.00	1.00	1.00	1.00
0203002	TRANSPORTATION PLANNING	169,882	194,981	300,046	300,046	2.00	2.00	3.00	3.00
0203004	CAPITAL PROJECTS	30,548	52,583	0	0	1.00	0.00	0.00	0.00
0203005	PAVEMENT MANAGEMENT GROUP	502,745	395,593	351,096	351,096	6.00	4.00	3.00	3.00
	Sub-Total	<u>\$ 877,831</u>	<u>\$ 920,602</u>	<u>\$ 927,836</u>	<u>\$ 927,836</u>	<u>11.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>TRAFFIC SERVICES</u>								
0204001	TRAFFIC DIVISION SUPPORT	\$ 1,819,124	\$ 1,200,732	\$ 1,192,794	\$ 1,192,794	20.00	12.00	10.00	10.00
0204002	SIGNS AND MARKINGS	2,072	0	0	0	0.00	0.00	0.00	0.00
0204004	STREET LIGHT	3,826,156	3,749,738	3,630,137	3,630,137	32.00	31.00	31.00	31.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0204005	SIGNAL OPERATIONS ENGINEERING	0	496,943	562,541	562,541	0.00	8.00	7.00	7.00
	Sub-Total	<u>\$ 5,647,352</u>	<u>\$ 5,447,413</u>	<u>\$ 5,385,472</u>	<u>\$ 5,385,472</u>	<u>52.00</u>	<u>51.00</u>	<u>48.00</u>	<u>48.00</u>
	<u>FACILITIES MANAGEMENT</u>								
0205001	FACILITIES OPERATIONS	\$ 1,306,203	\$ 1,043,606	\$ 1,386,324	\$ 1,386,324	13.00	12.00	14.00	14.00
0205002	FACILITIES MAINTENANCE	4,296,292	3,546,673	3,920,228	3,920,228	40.00	35.00	35.00	35.00
0205003	FACILITIES SUPPORT	945,634	786,763	828,103	828,103	6.00	5.00	5.00	5.00
0205004	ARCHITECTURAL SERVICES	514,403	423,029	500,098	500,098	9.00	9.00	9.00	9.00
0205005	SUSTAINABILITY PROGRAM	56,599	316,116	320,604	320,604	0.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 7,119,131</u>	<u>\$ 6,116,187</u>	<u>\$ 6,955,357</u>	<u>\$ 6,955,357</u>	<u>68.00</u>	<u>62.00</u>	<u>64.00</u>	<u>64.00</u>
	<u>ENVIRONMENTAL QUALITY</u>								
0206000	AIR QUALITY	\$ 182,893	\$ 176,918	\$ 180,740	\$ 180,740	2.20	2.20	2.20	2.20
	Sub-Total	<u>\$ 182,893</u>	<u>\$ 176,918</u>	<u>\$ 180,740</u>	<u>\$ 180,740</u>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>
	<u>STREET SERVICES</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0208001	STREETS DIVISION SUPPORT	\$ 237,075	\$ 184,852	\$ 289,697	\$ 289,697	2.00	2.00	3.00	3.00
0208002	SOUTHWEST ROUTINE MAINTENANCE	1,371,852	1,345,250	1,299,632	1,299,632	15.00	15.00	14.00	14.00
0208003	NORTHEAST ROUTINE MAINTENANCE	1,479,714	1,396,765	1,499,190	1,499,190	16.00	16.00	15.00	15.00
0208004	OVERLAY/REHABILITATION	2,611,912	2,565,934	2,752,879	2,752,879	16.00	16.00	16.00	16.00
0208005	SOUTHEAST ROUTINE MAINTENANCE	1,443,003	1,328,668	1,413,221	1,413,221	15.00	15.00	15.00	15.00
0208006	BRIDGE MAINTENANCE	675,205	695,548	779,537	779,537	8.00	8.00	8.00	8.00
0208007	NORTHWEST ROUTINE MAINTENANCE	1,350,033	1,492,706	1,424,723	1,424,723	16.00	16.00	15.00	15.00
0208008	EMERGENCY RESPONSE	33,870	35,914	35,914	35,914	0.00	0.00	0.00	0.00
0208009	CENTRAL CITY ROUTINE MAINTENANCE	967,711	932,726	1,075,745	1,075,745	11.00	11.00	12.00	12.00
0208011	SPECIAL PROJECTS	8,305	6,500	6,500	6,500	0.00	0.00	0.00	0.00
0208012	INCLEMENT WEATHER	10,293	25,000	25,000	25,000	0.00	0.00	0.00	0.00
0208013	IN-HOUSE CONCRETE PAVEMENT RESTORATION	751,803	922,105	1,025,875	1,025,875	9.00	9.00	10.00	10.00
	Sub-Total	<u>\$ 10,940,776</u>	<u>\$ 10,931,968</u>	<u>\$ 11,627,913</u>	<u>\$ 11,627,913</u>	<u>108.00</u>	<u>108.00</u>	<u>108.00</u>	<u>108.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<b>TOTAL</b>	\$ 45,594,675	\$ 44,493,472	\$ 46,257,444	\$ 46,257,444	280.20	259.70	261.70	261.70

**FORT WORTH**





**DEBT SERVICE**

The City will utilize eight debt service funds to accumulate the resources to make principal and interest payments on 44 existing bond issues as of October 1, 2014. The total FY2015 debt service requirements for all funds outstanding debt is \$200,031,100.

**General Obligation Debt**

Of the total amount projected for the upcoming fiscal year (FY2015), \$82,535,555 (41.26%) is for general obligation bonds, certificates of obligation, loans, and tax notes. Current property tax collections cover most of the debt service, assisted by delinquent property tax collections, a transfer from CCPD and investment earnings. Projected revenues to cover debt service are as follows:

Current Year Tax Levy	\$80,625,087
Other Revenue, Including Existing Fund Balance	<u>\$5,604,000</u>
	\$86,229,087

State property tax law allows the City to levy a property tax to pay for its long-term (over 1 year) debt obligations. With a tax rate of \$0.8550 per \$100 in value for the next fiscal year, \$0.1791 (20.95%) of the total tax rate is devoted to pay long-term debt service obligations.

The maximum tax rate for all of the City's obligations is \$2.50 per \$100. Administratively, the Texas Attorney General will only allow up to \$1.50 per \$100 for all tax supported debt. This amount is calculated at the time the bonds are sold and based on 90% collection rate. Self-supporting debt does not count against the \$1.50.

**Bond Programs**

In 2014, voters approved the sale of \$292,075,000 in general obligation bonds for the following purposes:

<b>Proposition</b>	<b>Purpose</b>	<b>Authorized</b>
1	Street and Transportation Improvements	\$219,740,000
2	Parks, Recreation, and Community Center Improvements	31,440,000
3	Library System Improvements	12,650,000
4	Fire Safety Improvements	9,285,000
5	Municipal Court Improvements	1,530,000
6	Municipal Service Facility Improvements	15,080,000
7	Animal Care and Control Facility Improvements	<u>2,350,000</u>
<b>Total</b>		<b>\$292,075,000</b>

The first anticipated debt issuance related to this bond program is estimated to be early to mid-2015. A reimbursement resolution was passed authorizing the City's intention of using existing fund balance to cover the initial costs of the bond program and reimbursing the fund balances with the proceeds of the debt sale.

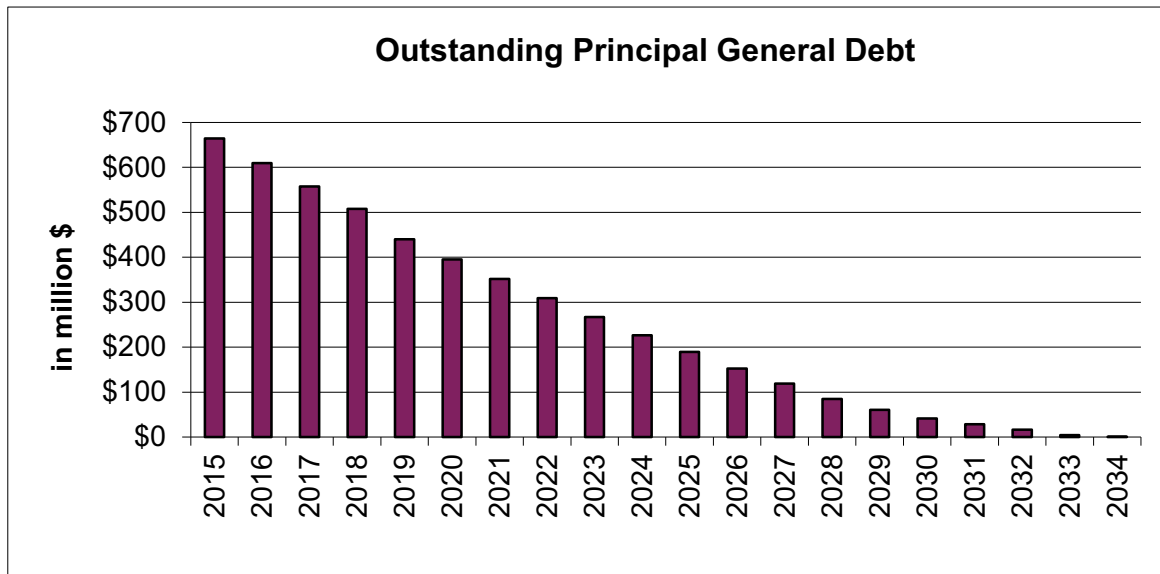
As demonstrated by the table on the following page, the City's existing general obligation debt matures on a rapid schedule.

**GENERAL DEBT SERVICE**

**Principal and Interest Requirements by Fiscal Year**

Fiscal Year	Principal	Interest	Total
2015	\$54,580,000	\$27,955,555	\$82,535,555
2016	\$52,195,000	\$25,747,947	\$77,942,947
2017	\$49,680,000	\$23,647,660	\$73,327,660
2018	\$67,870,000	\$21,356,544	\$89,226,544
2019	\$44,365,000	\$19,069,404	\$63,434,404
2020	\$43,915,000	\$17,044,841	\$60,959,841
2021	\$42,240,000	\$15,043,278	\$57,283,278
2022	\$42,235,000	\$13,057,339	\$55,292,339
2023	\$40,720,000	\$11,115,276	\$51,835,276
2024	\$36,800,000	\$9,288,638	\$46,088,638
2025	\$36,935,000	\$7,572,659	\$44,507,659
2026	\$33,735,000	\$5,946,021	\$39,681,021
2027	\$33,730,000	\$4,400,262	\$38,130,262
2028	\$24,345,000	\$3,084,291	\$27,429,291
2029	\$19,315,000	\$2,151,538	\$21,466,538
2030	\$13,070,000	\$1,497,419	\$14,567,419
2031	\$11,950,000	\$972,081	\$12,922,081
2032	\$11,940,000	\$465,444	\$12,405,444
2033	\$3,585,000	\$125,384	\$3,710,384
2034	\$915,000	\$20,016	\$935,016
<b>Total</b>	<b>\$664,120,000</b>	<b>\$209,561,597</b>	<b>\$873,681,597</b>

Principal maturing in five years	\$268,690,000	40.46%
Principal maturing in ten years	\$474,600,000	71.46%



**Revenue Supported Debt - Water and Sewer**

In addition to the outstanding general obligation debt, the City has a debt service obligation of \$95,209,155 for previously issued Water-related debt. Issues include Water and Sewer revenue bonds and loans from the Texas Water Development Board's State Revolving Loan Fund. The Water and Sewer Operating Fund collects fees for its services to support ongoing operation and its outstanding debt service obligations.

**Projects** – Water revenue debt is used to fund projects which update, upgrade, or improve the City's current water and sewer system. It also includes long range development planning of the systems.

**WATER DEBT SERVICE FUNDS****Principal and Interest Requirements by Fiscal Year**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>2015</b>	\$65,055,000	\$30,154,155	\$95,209,155
<b>2016</b>	\$64,750,000	\$27,878,915	\$92,628,915
<b>2017</b>	\$63,965,000	\$25,345,930	\$89,310,930
<b>2018</b>	\$66,720,000	\$22,592,676	\$89,312,676
<b>2019</b>	\$59,645,000	\$19,919,068	\$79,564,068
<b>2020</b>	\$52,970,000	\$17,566,001	\$70,536,001
<b>2021</b>	\$46,015,000	\$15,509,108	\$61,524,108
<b>2022</b>	\$47,935,000	\$13,585,590	\$61,520,590
<b>2023</b>	\$43,290,000	\$11,756,630	\$55,046,630
<b>2024</b>	\$41,110,000	\$10,076,806	\$51,186,806
<b>2025</b>	\$39,050,000	\$8,467,757	\$47,517,757
<b>2026</b>	\$32,145,000	\$7,050,103	\$39,195,103
<b>2027</b>	\$33,495,000	\$5,725,004	\$39,220,004
<b>2028</b>	\$21,185,000	\$4,582,357	\$25,767,357
<b>2029</b>	\$22,125,000	\$3,665,498	\$25,790,498
<b>2030</b>	\$21,955,000	\$2,715,426	\$24,670,426
<b>2031</b>	\$15,580,000	\$1,845,750	\$17,425,750
<b>2032</b>	\$9,225,000	\$1,225,625	\$10,450,625
<b>2033</b>	\$9,700,000	\$752,500	\$10,452,500
<b>2034</b>	\$10,200,000	\$255,000	\$10,455,000
	<hr/>	<hr/>	<hr/>
	\$766,115,000	\$230,669,899	\$996,784,899
<b>Year with highest requirements</b>	\$95,209,155	<b>2015</b>	
<b>Average annual requirements</b>	\$49,839,245		

**Revenue Supported Debt – Storm Water**

Stormwater has a debt service obligation to support Revenue Bond sales of \$150 million to date. The bonds provide capital funding for projects that address the design and construction of infrastructure to safely channel storm water run-off.

**Projects** – Stormwater debt is used to fund projects which update, upgrade, or improve the City’s current Storm water system. It also includes long range development planning of the system as well.

**STORM WATER DEBT SERVICE FUND**

**Principal and Interest Requirements by Fiscal Year**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2015	\$3,960,000	\$5,380,493	\$9,340,493
2016	\$4,130,000	\$5,221,018	\$9,351,018
2017	\$4,300,000	\$5,071,655	\$9,371,655
2018	\$4,460,000	\$4,925,305	\$9,385,305
2019	\$4,640,000	\$4,745,324	\$9,385,324
2020	\$4,855,000	\$4,530,793	\$9,385,793
2021	\$5,090,000	\$4,295,268	\$9,385,268
2022	\$5,320,000	\$4,050,593	\$9,370,593
2023	\$5,545,000	\$3,824,093	\$9,369,093
2024	\$5,780,000	\$3,616,793	\$9,396,793
2025	\$6,030,000	\$3,396,505	\$9,426,505
2026	\$6,285,000	\$3,160,671	\$9,445,671
2027	\$6,555,000	\$2,893,749	\$9,448,749
2028	\$6,835,000	\$2,605,149	\$9,440,149
2029	\$7,130,000	\$2,312,774	\$9,442,774
2030	\$7,440,000	\$2,007,624	\$9,447,624
2031	\$7,770,000	\$1,687,452	\$9,457,452
2032	\$8,120,000	\$1,351,355	\$9,471,355
2033	\$8,490,000	\$ 998,211	\$9,488,211
2034	\$7,365,000	\$ 665,999	\$8,030,999
2035	\$7,685,000	\$ 356,978	\$8,041,978
2036	\$4,970,000	\$ 99,400	\$5,069,400
	<u>\$132,755,000</u>	<u>\$67,197,202</u>	<u>\$199,952,202</u>

<b>Year with highest requirements</b>	\$9,488,211	<b>2033</b>
<b>Average annual requirements</b>	\$9,088,736	

## Summary of Fiscal Year Requirements by Fund

Fiscal Year 2015	Fund	Type	Principal	Interest	Total
	Convention Center - D100				
		Cert of Obligation	\$1,310,000.00	\$1,158,858.00	\$2,468,858.00
		Revenue	\$3,605,000.00	\$1,116,900.00	\$4,721,900.00
		Taxable Cert of Obligation	\$415,000.00	\$426,967.00	\$841,967.00
			<hr/>		
			\$5,330,000.00	\$2,702,725.00	\$8,032,725.00
	General Fund - GD06				
		Bond	\$26,505,000.00	\$17,144,325.00	\$43,649,325.00
		Cert of Obligation	\$19,145,000.00	\$9,854,540.00	\$28,999,540.00
		Loan	\$750,000.00	\$137,955.00	\$887,955.00
		Tax Notes	\$7,840,000.00	\$810,235.00	\$8,650,235.00
		Taxable Cert of Obligation	\$340,000.00	\$8,500.00	\$348,500.00
			<hr/>		
			\$54,580,000.00	\$27,955,555.00	\$82,535,555.00
	Golf - D102				
		Cert of Obligation	\$155,000.00	\$79,175.00	\$234,175.00
	Parking Fund - PE62				
		Cert of Obligation	\$1,565,000.00	\$2,490,361.00	\$4,055,361.00
	Solid Waste - PE75				
		Cert of Obligation	\$435,000.00	\$188,638.00	\$623,638.00
	SW Utility - D149				
		Revenue	\$3,960,000.00	\$5,380,493.00	\$9,340,493.00
	Water and Sewer Rev - PE47				
		Revenue	\$52,945,000.00	\$26,213,007.00	\$79,158,007.00
		SRLF	\$3,880,000.00	\$1,061,340.00	\$4,941,340.00
			<hr/>		
			\$56,825,000.00	\$27,274,347.00	\$84,099,347.00
	Water and Sewer SRLF - PE15				
		SRLF	\$8,230,000.00	\$2,879,808.00	\$11,109,808.00
			<hr/>		
	<b>Sub-total Water</b>		\$65,055,000.00	\$30,154,155.00	\$95,209,155.00
	<b>Total All Debt</b>		\$190,990,000.00	\$99,609,382.00	\$290,599,382.00

**GENERAL DEBT SERVICE FUND**

**Projects** – The City's General Debt service fund debt is used to provide funds for equipment purchases, upgrades, and repairs, construction of buildings, streets, and infrastructure to meet the needs of the City. These will include the debt paid by property tax authority and not a debt paid by a department revenue sources.

<b>Expenditures</b>	<b>FY 2015</b>		
Principal - Long-term Debt			\$54,580,000
Interest - Long-term Debt			\$27,955,555
			\$82,535,555
<b>Financing</b>			
Current Property Tax			\$80,625,087
Other Revenue			\$5,604,000
			\$86,229,087
<b>Projected Changes in Fund Balance</b>	<b>FY2014</b>	<b>FY 2015</b>	
<b>Estimated Fund Balance 10/01</b>	\$12,550,703	\$14,013,030	
Plus Revenues:			
	Current Property Tax	\$82,635,244	\$80,625,087
	Other Revenue	\$3,467,492	\$5,604,000
		\$86,102,736	\$86,229,087
	Sub-Total Revenues:		
Less Expenditures:			
	Principal - Long-term Debt	\$54,630,000	\$54,580,000
	Interest - Long-term Debt	\$29,893,725	\$27,955,555
	Other Expenses	\$116,684	\$5,700
	Sub-Total Expenditures:	\$84,640,409	\$82,541,255
<b>Estimated Fund Balance 9/30</b>		\$14,013,030	\$17,706,562
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$664,120,000	\$209,561,597	\$873,681,597
Less Annual Principal and Interest Payments	\$54,580,000	\$27,955,555	\$82,535,555
Plus Any New Issues	\$50,000,000	\$15,000,000	\$65,000,000
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$659,540,000</u>	<u>\$196,606,042</u>	<u>\$856,146,042</u>

**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the General Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<b>\$54,580,000</b>	<b>\$27,955,555</b>	<b>\$82,535,555</b>
Series 2004 Refunding Bonds	\$3,510,000	\$567,750	\$4,077,750
Series 2007 GP Bonds	\$2,500,000	\$1,400,000	\$3,900,000
Series 2007A GP Bonds	\$4,880,000	\$2,745,261	\$7,625,261
Series 2008 GP Bonds	\$2,235,000	\$362,964	\$2,597,964
Series 2009 GP Bonds	\$4,260,000	\$3,087,500	\$7,347,500
Series 2010 GP Bonds	\$1,030,000	\$561,350	\$1,591,350
Series 2011 GP Refunding	\$3,265,000	\$2,002,925	\$5,267,925
Series 2012 GP Refunding & Improvement	\$4,255,000	\$6,005,800	\$10,260,800
Series 2013 GP Refunding & Improvement	\$570,000	\$410,775	\$980,775
Series 2005A CO	\$385,000	\$166,955	\$551,955
Series 2007 CO	\$2,015,000	\$1,307,125	\$3,322,125
Series 2008 CO	\$2,845,000	\$462,028	\$3,307,028
Series 2009 CO	\$3,630,000	\$1,314,725	\$4,944,725
Series 2010A CO	\$2,390,000	\$1,091,700	\$3,481,700
Series 2012 CO	\$4,475,000	\$3,025,325	\$7,500,325
Series 2013A	\$2,485,000	\$1,846,850	\$4,331,850
Series 1998 TC	\$750,000	\$137,955	\$887,955
Series 2008 Tax Notes	\$3,925,000	\$65,155	\$3,990,155
Series 2011 Tax Notes	\$3,915,000	\$745,080	\$4,660,080
Series 2005 Taxable CO	\$340,000	\$8,500	\$348,500
Series 2013C CO	\$920,000	\$639,831	\$1,559,831

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the General Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

<b>Outstanding by Series</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
	<u>\$664,120,000</u>	<u>\$209,561,596</u>	<u>\$873,681,596</u>
Series 2004 Refunding Bonds	\$13,110,000	\$1,511,000	\$14,621,000
Series 2007 GP Bonds	\$32,500,000	\$9,464,000	\$41,964,000
Series 2007A GP Bonds	\$63,435,000	\$18,648,040	\$82,083,040
Series 2008 GP Bonds	\$8,940,000	\$829,632	\$9,769,632
Series 2009 GP Bonds	\$63,880,000	\$23,949,500	\$87,829,500
Series 2010 GP Bonds	\$16,480,000	\$4,987,775	\$21,467,775
Series 2011 GP Refunding	\$42,710,000	\$9,381,275	\$52,091,275
Series 2012 GP Refunding & Improvement	\$126,975,000	\$55,421,450	\$182,396,450
Series 2013 GP Refunding & Improvement	\$10,770,000	\$4,213,900	\$14,983,900
Series 2005A CO	\$4,235,000	\$961,980	\$5,196,980
Series 2007 CO	\$26,145,000	\$8,895,375	\$35,040,375
Series 2008 CO	\$11,380,000	\$1,056,064	\$12,436,064
Series 2009 CO	\$34,310,000	\$9,458,063	\$43,768,063
Series 2010A CO	\$28,790,000	\$6,870,525	\$35,660,525
Series 2012 CO	\$76,840,000	\$25,281,400	\$102,121,400
Series 2013 CO	\$43,395,000	\$18,841,650	\$62,236,650
Series 1998 TC	\$2,385,000	\$281,505	\$2,666,505
Series 2008 Tax Notes	\$3,925,000	\$65,155	\$3,990,155
Series 2011 Tax Notes	\$35,220,000	\$2,235,072	\$37,455,072
Series 2005 Taxable CO	\$340,000	\$8,500	\$348,500
Series 2013C CO	\$18,355,000	\$7,199,735	\$25,554,735



**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the General Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

<b>Outstanding by Series</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
	<u>\$609,540,000</u>	<u>\$181,606,041</u>	<u>\$791,146,041</u>
Series 2004 Refunding Bonds	\$9,600,000	\$943,250	\$10,543,250
Series 2007 GP Bonds	\$30,000,000	\$8,064,000	\$38,064,000
Series 2007A GP Bonds	\$58,555,000	\$15,902,779	\$74,457,779
Series 2008 GP Bonds	\$6,705,000	\$466,668	\$7,171,668
Series 2009 GP Bonds	\$59,620,000	\$20,862,000	\$80,482,000
Series 2010 GP Bonds	\$15,450,000	\$4,426,425	\$19,876,425
Series 2011 GP Refunding	\$39,445,000	\$7,378,350	\$46,823,350
Series 2012 GP Refunding & Improvement	\$122,720,000	\$49,415,650	\$172,135,650
Series 2013 GP Refunding & Improvement	\$10,200,000	\$3,803,125	\$14,003,125
Series 2005A CO	\$3,850,000	\$795,025	\$4,645,025
Series 2007 CO	\$24,130,000	\$7,588,250	\$31,718,250
Series 2008 CO	\$8,535,000	\$594,036	\$9,129,036
Series 2009 CO	\$30,680,000	\$8,143,338	\$38,823,338
Series 2010A CO	\$26,400,000	\$5,778,825	\$32,178,825
Series 2012 CO	\$75,365,000	\$22,256,075	\$94,621,075
Series 2013A	\$40,910,000	\$16,994,800	\$57,904,800
Series 1998 TC	\$1,635,000	\$143,550	\$1,778,550
Series 2011 Tax Notes	\$31,305,000	\$1,489,992	\$32,794,992
Series 2013C CO	\$17,435,000	\$6,559,903	\$23,994,903

**CONVENTION CENTER DEBT SERVICE FUND**

Projects – Convention Center debt is used to finance upgrades, updates, and construction to City owned facilities that will serve as culture and tourism draws. Examples include the Convention Center or Will Rogers Memorial Coliseum.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$5,330,000
Interest - Long-term Debt	<u>\$2,702,724</u>
	<u>\$8,032,724</u>

<b>Financing</b>	
Transfer from Operating Fund	\$8,032,724
Other Revenue	<u>\$0</u>
	<u>\$8,032,724</u>

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$5,588,574	\$4,925,467

Plus Revenues:		
	Transfer from Operating Fund	
	\$7,287,858	\$8,032,724
	Other Revenue	<u>\$0</u>
	\$87,249	<u>\$0</u>
	<u>Sub-Total Revenues:</u>	<u>\$8,032,724</u>
	\$7,375,107	\$8,032,724

Less Expenditures:		
	Principal - Long-term Debt	
	\$5,265,000	\$5,330,000
	Interest - Long-term Debt	\$2,702,724
	\$2,740,794	<u>\$900</u>
	Other Expenses	<u>\$32,420</u>
	<u>Sub-Total Expenditures:</u>	<u>\$8,033,624</u>
	\$8,038,214	\$8,033,624

<b>Estimated Fund Balance 9/30</b>	<u>\$4,925,467</u>	<u>\$4,924,567</u>
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	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$71,920,000	\$21,811,353	\$93,731,353
Less Annual Principal and Interest Payments	\$5,330,000	\$2,702,724	\$8,032,724
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$66,590,000</u>	<u>\$19,108,629</u>	<u>\$85,698,629</u>

**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Convention Center Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<b>\$5,330,000</b>	<b>\$2,702,724</b>	<b>\$8,032,724</b>
Series 2004 Refunding	\$860,000	\$334,750	\$1,194,750
Series 2010 WRMC CO	\$1,310,000	\$1,158,858	\$2,468,858
Series 2013 GP Refunding & Improvement	\$2,745,000	\$782,150	\$3,527,150
Series 2013B Taxable CO	\$415,000	\$426,967	\$841,967

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Convention Center Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<b>\$71,920,000</b>	<b>\$21,811,351</b>	<b>\$101,737,144</b>
Series 2004 Refunding	\$7,125,000	\$1,322,625	\$9,639,250
Series 2010 WRMC CO	\$31,050,000	\$11,744,334	\$45,238,891
Series 2013 GP Refunding & Improvement	\$23,040,000	\$3,499,750	\$30,071,851
Series 2013B Taxable CO	\$10,705,000	\$5,244,642	\$16,787,152

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Convention Center Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<b>\$66,590,000</b>	<b>\$19,108,626</b>	<b>\$85,698,626</b>
Series 2004 Refunding	\$6,265,000	\$987,875	\$7,252,875
Series 2010 WRMC CO	\$29,740,000	\$10,585,476	\$40,325,476
Series 2013 GP Refunding & Improvement	\$20,295,000	\$2,717,600	\$23,012,600
Series 2013B Taxable CO	\$10,290,000	\$4,817,675	\$15,107,675

**SOLID WASTE DEBT SERVICE FUND**

**Projects** – Solid Waste debt is being used to pay for street repairs, repairs, and upgrades to the City’s Eastside landfill.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$435,000
Interest - Long-term Debt	\$188,638
	<u>\$623,638</u>

<b>Financing</b>	
Transfer from Operating Fund	\$623,637
Other Revenue	\$0
	<u>\$623,637</u>

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$479,564	\$444,196

Plus Revenues:		
	Transfer from Operating Fund	
	\$589,952	\$623,637
	Other Revenue	\$0
	<u>\$589,952</u>	<u>\$623,637</u>
	Sub-Total Revenues:	\$623,637

Less Expenditures:		
	Principal - Long-term Debt	\$435,000
	Interest - Long-term Debt	\$188,835
	Other Expenses	\$1,485
	<u>\$625,320</u>	<u>\$623,638</u>
	Sub-Total Expenditures:	\$623,638

<b>Estimated Fund Balance 9/30</b>	<u>\$444,196</u>	<u>\$444,195</u>
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	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$4,785,000	\$1,086,913	\$5,871,913
Less Annual Principal and Interest Payments	\$435,000	\$188,638	\$623,638
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$4,350,000</u>	<u>\$898,275</u>	<u>\$5,248,275</u>

**Principal and Interest by Series Due in FY2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Solid Waste Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<u>\$435,000</u>	<u>\$188,638</u>	<u>\$623,638</u>
Series 2005A CO	\$435,000	\$188,638	\$623,638

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Solid Waste Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$4,785,000</u>	<u>\$1,086,913</u>	<u>\$5,871,913</u>
Series 2005A CO	\$4,785,000	\$1,086,913	\$5,871,913

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Solid Waste Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$4,350,000</u>	<u>\$898,275</u>	<u>\$5,248,275</u>
Series 2005A CO	\$4,350,000	\$898,275	\$5,248,275

**PARKING FACILITIES DEBT SERVICE FUND**

**Projects** - Parking debt is used to finance upgrades, repairs, and construction of City parking facilities.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$1,565,000
Interest - Long-term Debt	<u>\$2,490,361</u>
	\$4,055,361

<b>Financing</b>	
Transfer from Operating Fund	\$4,055,362
Other Revenue	<u>\$0</u>
	\$4,055,362

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$1,167,850	\$726,328

Plus Revenues:		
	Transfer from Operating Fund	\$3,365,288
	Other Revenue	<u>\$35,712</u>
	Sub-Total Revenues:	\$3,401,001

Less Expenditures:		
	Principal - Long-term Debt	\$1,495,000
	Interest - Long-term Debt	\$2,347,072
	Other Expenses	<u>\$450</u>
	Sub-Total Expenditures:	\$3,842,522

<b>Estimated Fund Balance 9/30</b>	<u>\$726,328</u>	<u>\$725,929</u>
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	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$45,530,000	\$28,479,745	\$74,009,745
Less Annual Principal and Interest Payments	\$1,565,000	\$2,490,361	\$4,055,361
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$43,965,000</u>	<u>\$25,989,384</u>	<u>\$69,954,384</u>

## G-15

### Principal and Interest by Series Due in FY 2015

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Parking Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<u>\$1,565,000</u>	<u>\$2,490,361</u>	<u>\$4,055,361</u>
Series 2007 Parking CO	\$585,000	\$950,175	\$1,535,175
Series 2009 WRMC Parking Revenue CO	\$785,000	\$1,498,511	\$2,283,511
Series 2010A CO	\$195,000	\$41,675	\$236,675

### Total Outstanding Principal and Interest by Series as of 10/1/2014

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Parking Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$45,530,000</u>	<u>\$28,479,742</u>	<u>\$74,009,742</u>
Series 2007 Parking CO	\$18,465,000	\$10,703,063	\$29,168,063
Series 2009 WRMC Parking Revenue CO	\$25,800,000	\$17,629,079	\$43,429,079
Series 2010A CO	\$1,265,000	\$147,600	\$1,412,600

### Total Outstanding Principal and Interest by Series as of 9/30/2015

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Parking Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$43,965,000</u>	<u>\$25,989,381</u>	<u>\$69,954,381</u>
Series 2007 Parking CO	\$17,880,000	\$9,752,888	\$27,632,888
Series 2009 WRMC Parking Revenue CO	\$25,015,000	\$16,130,568	\$41,145,568
Series 2010A CO	\$1,070,000	\$105,925	\$1,175,925

**G-16**

**GOLF DEBT SERVICE FUND**

**Projects** – Golf debt is used to finance, Golf’s portion of the ERP II project.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$155,000
Interest - Long-term Debt	\$79,175
	<hr/>
	\$234,175

<b>Financing</b>	
Transfer from Operating Fund	\$0
Other Revenue	\$190,000
	<hr/>
	\$190,000

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$854,699	\$691,656
Plus Revenues:		
	Transfer from Operating Fund	\$213,938
	Other Revenue	\$650,189
	<hr/>	<hr/>
	Sub-Total Revenues:	\$864,127
Less Expenditures:		
	Principal - Long-term Debt	\$150,000
	Interest - Long-term Debt	\$78,008
	Other Expenses	\$799,162
	<hr/>	<hr/>
	Sub-Total Expenditures:	\$1,027,170
<b>Estimated Fund Balance 9/30</b>	<hr/>	<hr/>
	\$691,656	\$647,381

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$2,060,000	\$506,250	\$2,566,250
Less Annual Principal and Interest Payments	\$155,000	\$79,175	\$234,175
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<hr/>	<hr/>	<hr/>
	\$1,905,000	\$427,075	\$2,332,075



**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Golf Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<u>\$155,000</u>	<u>\$79,175</u>	<u>\$234,175</u>
Series 2010A CO	\$155,000	\$79,175	\$234,175

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Golf Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$2,060,000</u>	<u>\$506,250</u>	<u>\$2,566,250</u>
Series 2010A CO	\$2,060,000	\$506,250	\$2,566,250

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Golf Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$1,905,000</u>	<u>\$427,075</u>	<u>\$2,332,075</u>
Series 2010A CO	\$1,905,000	\$427,075	\$2,332,075

**STATE REVOLVING LOAN DEBT SERVICE FUND**

**Projects** – State revolving loan debt is used to fund projects which update, upgrade, or improve the City’s current water and sewer system. It also includes long range development planning of the systems. This debt works in conjunction with the City’s water and sewer debt. They are subordinate liens to the primary water and sewer system debt.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$8,230,000
Interest - Long-term Debt	<u>\$2,879,808</u>
	\$11,109,808

<b>Financing</b>	
Transfer from Operating Fund	\$11,097,001
Other Revenue	<u>\$0</u>
	\$11,097,001

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$6,923,417	\$9,183,603

Plus Revenues:		
	Transfer from Operating Fund	
	\$12,957,903	\$11,097,001
	Other Revenue	<u>\$0</u>
	\$145,774	<u>\$0</u>
	Sub-Total Revenues:	\$13,103,677
		\$11,097,001

Less Expenditures:		
	Principal - Long-term Debt	\$8,030,000
	Interest - Long-term Debt	\$2,806,736
	Other Expenses	<u>\$6,755</u>
	Sub-Total Expenditures:	\$10,843,491
		\$11,111,308

<b>Estimated Fund Balance 9/30</b>	<u>\$9,183,603</u>	<u>\$9,170,796</u>
------------------------------------	--------------------	--------------------

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$111,870,000	\$19,359,829	\$131,229,829
Less Annual Principal and Interest Payments	\$8,230,000	\$2,879,808	\$11,109,808
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$103,640,000</u>	<u>\$16,480,021</u>	<u>\$120,120,021</u>

**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Water and Sewer System Subordinate Lien Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<b>\$8,230,000</b>	<b>\$2,879,808</b>	<b>\$11,109,808</b>
Series 2005 SRLF	\$385,000	\$94,388	\$479,388
Series 2005A CW SRLF	\$575,000	\$159,711	\$734,711
Series 2005B Installment DWSRF	\$3,250,000	\$1,077,575	\$4,327,575
Series 2007A WSS SRLF	\$1,635,000	\$553,908	\$2,188,908
Series 2007B WSS SRLF	\$2,385,000	\$994,226	\$3,379,226

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Water and Sewer System Subordinate Lien Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<b>\$111,870,000</b>	<b>\$19,359,826</b>	<b>\$131,229,826</b>
Series 2005 SRLF	\$4,660,000	\$588,803	\$5,248,803
Series 2005A CW SRLF	\$5,260,000	\$735,886	\$5,995,886
Series 2005B Installment DWSRF	\$40,915,000	\$6,675,580	\$47,590,580
Series 2007A WSS SRLF	\$24,380,000	\$4,059,251	\$28,439,251
Series 2007B WSS SRLF	\$36,655,000	\$7,300,306	\$43,955,306

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Water and Sewer System Subordinate Lien Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<b>\$103,640,000</b>	<b>\$16,480,018</b>	<b>\$120,120,018</b>
Series 2005 SRLF	\$4,275,000	\$494,415	\$4,769,415
Series 2005A CW SRLF	\$4,685,000	\$576,175	\$5,261,175
Series 2005B Installment DWSRF	\$37,665,000	\$5,598,005	\$43,263,005
Series 2007A WSS SRLF	\$22,745,000	\$3,505,344	\$26,250,344
Series 2007B WSS SRLF	\$34,270,000	\$6,306,080	\$40,576,080

**WATER REVENUE DEBT SERVICE FUND**

**Projects** – Water revenue debt is used to fund projects which update, upgrade, or improve the City’s current water and sewer system. It also includes long range development planning of the systems.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$56,825,000
Interest - Long-term Debt	<u>\$27,274,347</u>
	\$84,099,347

<b>Financing</b>	
Transfer from Operating Fund	\$79,417,876
Other Revenue	<u>\$0</u>
	\$79,417,876

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$40,064,740	\$36,719,475
Plus Revenues:		
Transfer from Operating Fund	\$72,407,267	\$79,417,876
Other Revenue	<u>\$2,571,775</u>	<u>\$0</u>
Sub-Total Revenues:	\$74,979,042	\$79,417,876
Less Expenditures:		
Principal - Long-term Debt	\$53,170,000	\$56,825,000
Interest - Long-term Debt	\$24,706,607	\$27,274,347
Other Expenses	<u>\$447,700</u>	<u>\$3,300</u>
Sub-Total Expenditures:	\$78,324,306	\$84,102,647
<b>Estimated Fund Balance 9/30</b>	<u>\$36,719,475</u>	<u>\$32,034,704</u>

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/13</b>	\$654,245,000	\$211,310,070	\$865,555,070
Less Annual Principal and Interest Payments	\$56,825,000	\$27,274,347	\$84,099,347
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/14</b>	<u>\$597,420,000</u>	<u>\$184,035,723</u>	<u>\$781,455,723</u>

**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Water and Sewer System Debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<b>\$56,825,000</b>	<b>\$27,274,347</b>	<b>\$84,099,347</b>
Series 2005A Water Refunding	\$5,825,000	\$2,289,875	\$8,114,875
Series 2007 Water and Sewer Revenue Bonds	\$4,240,000	\$3,681,750	\$7,921,750
Series 2008 Water and Sewer Refunding Bonds	\$2,560,000	\$1,139,944	\$3,699,944
Series 2010 WSSR Refunding Bonds	\$10,340,000	\$2,533,225	\$12,873,225
Series 2010C Water and Sewer Revenue Bonds	\$1,800,000	\$1,714,338	\$3,514,338
Series 2011 W&SS Ref & Improvement Bonds	\$7,085,000	\$6,383,450	\$13,468,450
Series 2012 W&SS Refunding Bonds	\$2,295,000	\$1,249,025	\$3,544,025
Series 2014 WSSR Ref & Improvement Bonds	\$18,800,000	\$7,221,400	\$26,021,400
Series 2009 WSSR DWSRF	\$810,000	\$0	\$810,000
Series 2010A DWSRF	\$1,810,000	\$595,168	\$2,405,168
Series 2010B WSSR CWSRF	\$1,260,000	\$466,173	\$1,726,173

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Water and Sewer System Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<b>\$654,245,000</b>	<b>\$211,310,066</b>	<b>\$865,555,066</b>
Series 2005A Water Refunding	\$48,710,000	\$7,449,250	\$56,159,250
Series 2007 Water and Sewer Revenue Bonds	\$75,755,000	\$27,254,625	\$103,009,625
Series 2008 Water and Sewer Refunding Bonds	\$30,660,000	\$6,327,698	\$36,987,698
Series 2010 WSSR Refunding Bonds	\$58,275,000	\$7,354,138	\$65,629,138
Series 2010C Water and Sewer Revenue Bonds	\$38,945,000	\$14,900,544	\$53,845,544
Series 2011 W&SS Ref & Improvement Bonds	\$131,920,000	\$51,641,325	\$183,561,325
Series 2012 W&SS Refunding Bonds	\$31,020,000	\$7,935,675	\$38,955,675
Series 2014 WSSR Ref & Improvement Bonds	\$171,415,000	\$78,014,000	\$249,429,000
Series 2009 WSSR DWSRF	\$12,905,000	\$0	\$12,905,000
Series 2010A DWSRF	\$31,710,000	\$5,761,525	\$37,471,525
Series 2010B WSSR CWSRF	\$22,930,000	\$4,671,286	\$27,601,286

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Water and Sewer System Debt Service fund. Shown is the amount by Series with principal and interest broken out separately.

<b>Outstanding by Series</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
	<u>\$597,420,000</u>	<u>\$184,035,720</u>	<u>\$781,455,720</u>
Series 2005A Water Refunding	\$42,885,000	\$5,159,375	\$48,044,375
Series 2007 Water and Sewer Revenue Bonds	\$71,515,000	\$23,572,875	\$95,087,875
Series 2008 Water and Sewer Refunding Bonds	\$28,100,000	\$5,187,754	\$33,287,754
Series 2010 WSSR Refunding Bonds	\$47,935,000	\$4,820,913	\$52,755,913
Series 2010C Water and Sewer Revenue Bonds	\$37,145,000	\$13,186,206	\$50,331,206
Series 2011 W&SS Ref & Improvement Bonds	\$124,835,000	\$45,257,875	\$170,092,875
Series 2012 W&SS Refunding Bonds	\$28,725,000	\$6,686,650	\$35,411,650
Series 2014 WSSR Ref & Improvement Bonds	\$152,615,000	\$70,792,600	\$223,407,600
Series 2009 WSSR DWSRF	\$12,905,000	\$0	\$12,905,000
Series 2010A DWSRF	\$29,900,000	\$5,166,358	\$35,066,358
Series 2010B WSSR CWSRF	\$21,670,000	\$4,205,114	\$25,875,114

**STORMWATER UTILITY DEBT SERVICE FUND**

**Projects** – Stormwater debt is used to fund projects which update, upgrade, or improve the City's current Storm water system. It also includes long range development planning of the system as well.

<b>Expenditures</b>	<b>FY 2015</b>
Principal - Long-term Debt	\$3,960,000
Interest - Long-term Debt	<u>\$5,380,493</u>
	\$9,340,493

<b>Financing</b>	
Transfer from Operating Fund	\$9,340,493
Other Revenue	<u>\$0</u>
	\$9,340,493

<b>Projected Changes in Fund Balance</b>	<b>FY 2014</b>	<b>FY 2015</b>
<b>Estimated Fund Balance 10/01</b>	\$3,094,929	\$2,441,091
Plus Revenues:		
	Transfer from Operating Fund	
	\$7,966,476	\$9,340,493
	Other Revenue	<u>\$0</u>
	\$32,792	
	Sub-Total Revenues:	\$9,340,493
Less Expenditures:		
	Principal - Long-term Debt	\$3,960,000
	Interest - Long-term Debt	\$5,380,493
	Other Expenses	<u>\$900</u>
	\$4,680	
	Sub-Total Expenditures:	\$9,341,393
<b>Estimated Fund Balance 9/30</b>	<u>\$2,441,091</u>	<u>\$2,441,091</u>

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding Principal and Interest 10/01/14</b>	\$132,755,000	\$67,197,202	\$199,952,202
Less Annual Principal and Interest Payments	\$3,960,000	\$5,380,493	\$9,340,493
Plus Any New Issues	\$0	\$0	\$0
<b>Outstanding Principal and Interest 9/30/15</b>	<u>\$128,795,000</u>	<u>\$61,816,709</u>	<u>\$190,611,709</u>

**Principal and Interest by Series Due in FY 2015**

This chart shows each bond issuance that has a payment due in 2015. The payment will be made with funds from the Storm Water Utility System debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Due FY 2015</b>	<u>\$3,960,000</u>	<u>\$5,380,493</u>	<u>\$9,340,493</u>
Series 2007 Drainage Utility Revenue Bonds	\$675,000	\$1,005,213	\$1,680,213
Series 2009 Drainage Utility Revenue Bonds	\$1,155,000	\$1,615,711	\$2,770,711
Series 2011 Drainage Utility Revenue Bonds	\$2,130,000	\$2,759,569	\$4,889,569

**Total Outstanding Principal and Interest by Series as of 10/1/2014**

This chart shows the total amount of debt outstanding by Series at the beginning of the fiscal year. This total amount is due to be paid from the Storm Water Utility System debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$132,755,000</u>	<u>\$67,197,197</u>	<u>\$199,952,197</u>
Series 2007 Drainage Utility Revenue Bonds	\$20,620,000	\$11,290,775	\$31,910,775
Series 2009 Drainage Utility Revenue Bonds	\$40,210,000	\$20,201,356	\$60,411,356
Series 2011 Drainage Utility Revenue Bonds	\$71,925,000	\$35,705,	
066 \$107,630,066			

**Total Outstanding Principal and Interest by Series as of 9/30/2015**

This chart shows the total amount of debt outstanding by Series at the end of the fiscal year. This total amount is due to be paid from the Storm Water Utility System debt service fund. Shown is the amount by Series with principal and interest broken out separately.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Outstanding by Series</b>	<u>\$128,795,000</u>	<u>\$61,816,705</u>	<u>\$190,611,705</u>
Series 2007 Drainage Utility Revenue Bonds	\$19,945,000	\$10,285,563	\$30,230,563
Series 2009 Drainage Utility Revenue Bonds	\$39,055,000	\$18,585,645	\$57,640,645
Series 2011 Drainage Utility Revenue Bonds	\$69,795,000	\$32,945,497	\$102,740,497



**FUND STATEMENT****FUND:****CRIME CONTROL AND PREVENTION DISTRICT**

In the late 1980s, Fort Worth experienced double-digit increases in crime and had one of the highest crime rates in the United States. In 1995, the citizens of Fort Worth voted to establish a Crime Control and Prevention District (CCPD), supported by a ½ cent sales tax for a five-year period, with the mission to enhance the Fort Worth Police Department's ability to provide quality service and to work in partnership with the community to reduce crime and to create a safe environment for all. The District has since been renewed by voters in 2000, 2005, 2009, and 2014 for subsequent five-year periods.

Revenue from the ½ cent sales tax provides the necessary resources to effectively implement crime reduction strategies pertaining to the following funding categories: enhanced enforcement; neighborhood crime prevention; partners with a shared mission; recruitment and training; and, equipment, technology, and infrastructure. These strategies include deploying officers to respond to emerging crime trends, supporting citizen participation and crime prevention programs, replacing vehicles and equipment critical to crime control, increasing security at schools, and providing an adequate number of officers throughout Fort Worth's neighborhoods.

The Fund is administered by the Fort Worth Police Department and is managed by a nine-member Board of Directors that establishes the annual budget and policies, oversees expenditures, and evaluates programs funded by the district. Each year, the Board adopts a budget which is then submitted to the City Council. The Council approves or rejects the budget as submitted by the CCPD Board.

The CCPD maintains a comprehensive set of Financial Management Policy Statements that are administered by City staff on behalf of the Crime Control and Prevention District. The aim of these policies is to ensure that financial resources are available to meet the present and future needs through effective program planning for CCPD revenue.

**CCPD Goals:**

- 1) Manage the budget based on funding priorities.
- 2) Continue to provide opportunities for citizens to learn about CCPD.
- 3) Support efforts to reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 4) Support efforts to increase safety of residents and decrease crime throughout Fort Worth neighborhoods.
- 5) Support efforts to increase safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 6) Support efforts to enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers; technology and equipment; and capital improvements.

**FORT WORTH**



**CRIME CONTROL AND PREVENTION DISTRICT FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Sales Tax Revenue	\$58,227,401
School Security Initiative Revenue	4,388,229
Miscellaneous Revenue	47,252
Interest on Investments	<u>223,300</u>

**TOTAL REVENUE** \$62,886,182

Uses/(Source) of Fund balance \$1,871,651

**TOTAL SOURCE OF FUNDS** \$64,757,833

**EXPENDITURES:**

Personnel Services	\$29,683,485
Supplies	3,560,205
Contractual Services	<u>26,869,253</u>

**TOTAL RECURRING EXPENSES** \$60,112,943

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$4,521,233
Debt Service	<u>123,657</u>

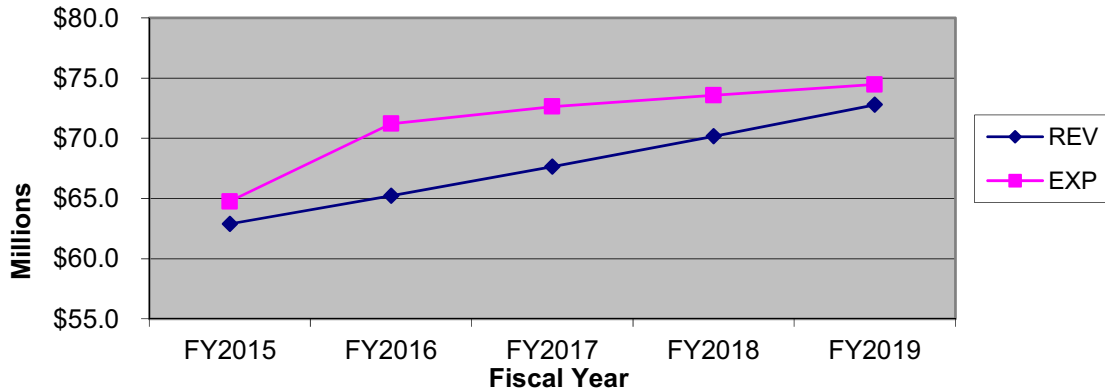
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$4,644,890

**TOTAL EXPENDITURES** \$64,757,833

**CRIME CONTROL AND PREVENTION DISTRICT FUND  
FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Fund Balance</b>	\$24,632,691	\$22,761,040	\$16,770,881	\$11,775,976	\$8,355,701
<b>Revenues*</b>					
Interest earned on investments	\$223,300	\$223,300	\$223,300	\$223,300	\$223,300
Sales Tax	\$58,227,401	\$60,556,497	\$62,978,757	\$65,497,907	\$68,117,823
Reimbursement from other agencies	\$4,388,229	\$4,388,229	\$4,388,229	\$4,388,229	\$4,388,229
Other Revenue	<u>\$47,252</u>	<u>\$47,252</u>	<u>\$47,252</u>	<u>\$47,252</u>	<u>\$47,252</u>
<b>Total Revenue</b>	<b>\$62,886,182</b>	<b>\$65,215,278</b>	<b>\$67,637,538</b>	<b>\$70,156,688</b>	<b>\$72,776,604</b>
<b>Total Resources</b>	<b>\$87,518,873</b>	<b>\$87,976,318</b>	<b>\$84,408,419</b>	<b>\$81,932,664</b>	<b>\$81,132,306</b>
<b>Expenditures</b>					
Personnel Services	\$29,683,485	\$29,817,998	\$30,043,981	\$30,288,042	\$30,551,628
Supplies	\$3,560,205	\$3,649,210	\$3,758,686	\$3,871,447	\$3,987,590
Contractual	\$26,869,253	\$27,514,115	\$28,091,911	\$28,738,025	\$29,312,786
Capital	\$4,521,233	\$10,100,456	\$10,614,207	\$10,555,792	\$10,497,376
Debt Service	<u>\$123,657</u>	<u>\$123,657</u>	<u>\$123,657</u>	<u>\$123,657</u>	<u>\$123,657</u>
<b>Total Expenditures</b>	<b>\$64,757,833</b>	<b>\$71,205,437</b>	<b>\$72,632,443</b>	<b>\$73,576,963</b>	<b>\$74,473,037</b>
Projected Variance	(\$1,871,651)	(\$5,990,159)	(\$4,994,905)	(\$3,420,275)	(\$1,696,433)
Projected Fund Balance	\$22,761,040	\$16,770,881	\$11,775,976	\$8,355,701	\$6,659,269
Reserve Requirement (37%)	\$23,960,398	\$26,346,012	\$26,874,004	\$27,223,476	\$27,555,024
Excess/(Deficit)	(\$1,199,358)	(\$9,575,131)	(\$15,098,028)	(\$18,867,775)	(\$20,895,755)

**CRIME CONTROL PREVENTION DISTRICT FUND  
PROJECTED REVENUES AND EXPENDITURES**



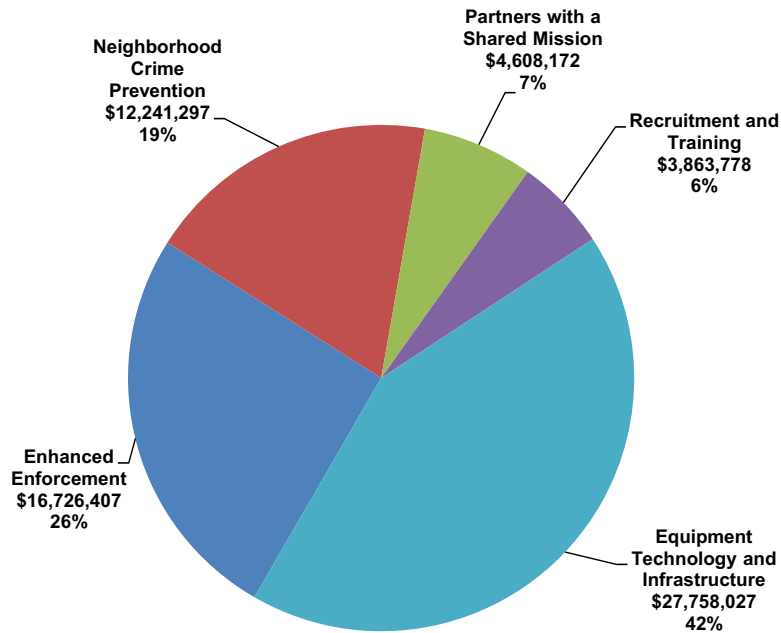
\* This model does **not** reflect any rate increases for the next five years

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND  
EXPENDITURES**

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ADOPTED</b>
	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>BUDGET</b>	<b>FY2015</b>
				<b>FY2014</b>	
<b><u>Enhanced Enforcement</u></b>					
School Security Initiative	\$6,456,608	\$6,610,457	\$7,194,037	\$7,194,037	\$7,461,190
Zero Tolerance Teams	5,937,994	5,463,785	5,947,252	5,947,252	5,713,139
Expanded Narcotics Investigation	1,424,289	0	0	0	0
Gang Unit	1,409,353	4,141	0	0	0
Homeland Security	29,972	1,823	0	0	0
Special Events Overtime	873,628	901,408	827,583	1,147,194	1,077,953
Expanded S.W.A.T.	242,056	839,603	830,007	830,007	945,748
Parks Community Policing	568,917	652,863	720,026	720,026	730,044
Strategic Operations Fund	444,854	491,743	707,917	707,917	674,074
Stockyards Overtime Detail	<u>111,633</u>	<u>102,917</u>	<u>128,631</u>	<u>128,631</u>	<u>124,259</u>
<b>Sub-Total</b>	<b>\$17,499,304</b>	<b>\$15,068,740</b>	<b>\$16,355,453</b>	<b>\$16,675,064</b>	<b>\$16,726,407</b>
<b><u>Neighborhood Crime Prevention</u></b>					
Neighborhood Patrol Officers	\$6,731,531	\$7,215,168	\$7,285,453	\$7,285,453	\$7,579,995
Patrol Support	2,629,800	2,380,335	2,415,313	2,415,313	2,636,453
Gang Graffiti Abatement	449,371	383,402	457,755	457,755	502,836
Code Blue	297,903	406,911	722,397	722,397	1,479,571
<u>Police Storefronts</u>	<u>33,536</u>	<u>40,913</u>	<u>38,266</u>	<u>38,266</u>	<u>42,443</u>
<b>Sub-Total</b>	<b>\$10,142,141</b>	<b>\$10,426,729</b>	<b>\$10,919,184</b>	<b>\$10,919,184</b>	<b>\$12,241,297</b>
<b><u>Partners with a Shared Mission</u></b>					
After School Program	\$1,512,565	\$1,581,965	\$1,600,000	\$1,600,000	\$1,600,000
Safe Haven Youth Program	427,531	447,070	440,005	440,005	440,005
Late Night Program	0	0	483,479	483,479	614,167
Comin' Up Gang Intervention Program	326,571	339,634	1,129,000	1,129,000	1,174,000
Family Advocacy Center	300,000	300,000	300,000	300,000	300,000
Crime Prevention Agency Partnership	250,000	250,000	250,000	250,000	250,000
Community Based Programs	178,293	165,592	200,000	200,000	200,000
Alliance for Children	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
<b>Sub-Total</b>	<b>\$2,994,960</b>	<b>\$3,114,261</b>	<b>\$4,432,484</b>	<b>\$4,432,484</b>	<b>\$4,608,172</b>
<b><u>Recruitment and Training</u></b>					
Recruit Officer Training	\$3,691,206	\$2,650,256	\$3,499,757	\$3,732,810	\$3,341,926
Expanded Training Staff	235,951	227,017	232,069	232,069	231,081
<u>New Officer Recruitment</u>	<u>97,641</u>	<u>236,793</u>	<u>297,238</u>	<u>297,238</u>	<u>290,771</u>
<b>Sub-Total</b>	<b>\$4,024,798</b>	<b>\$3,114,066</b>	<b>\$4,029,064</b>	<b>\$4,262,117</b>	<b>\$3,863,778</b>

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND  
EXPENDITURES**

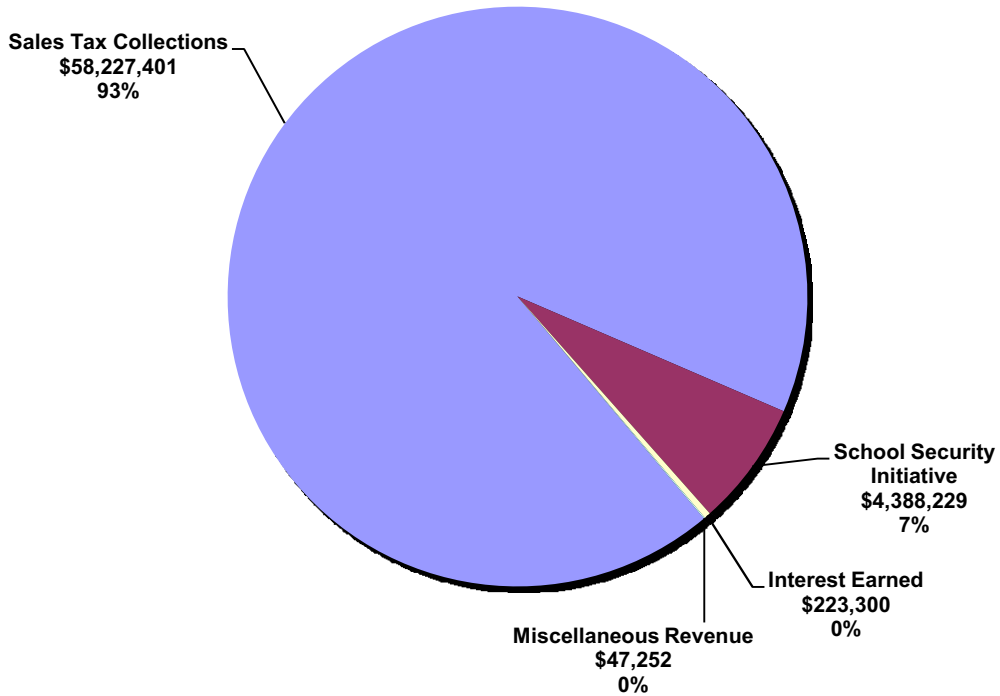
	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
<b><u>Equipment Technology and Infrastructure</u></b>					
High Mileage Vehicle Replacement	\$1,344,679	\$3,508,101	\$6,956,786	\$9,130,948	\$5,942,169
Civil Service Pay Plan	5,329,547	5,329,547	5,329,547	5,329,547	5,329,547
Jail Cost Allocation	2,667,979	2,667,979	6,142,276	6,142,276	6,387,967
Technology Infrastructure	2,139,677	2,268,002	2,056,351	2,272,053	1,559,285
Lease Vehicles	397,586	275,011	616,590	616,590	0
DNA Crime Lab Support	277,693	298,204	394,574	394,574	351,748
Motorcycle Replacement	125,480	119,394	196,429	196,429	196,429
Mobile Data Computers	351	3,948,035	195,510	195,510	195,510
Taser Replacement	73,909	147,400	424,500	424,500	736,000
Digital Cameras for Vehicle Replacemer	121,920	88,866	120,000	120,000	120,000
Police Radio System	5,000,000	0	2,200,000	2,200,000	5,304,372
Public Safety Training Center	10,000,000	0	0	0	0
Elections	0	0	50,000	50,000	0
Police Heliport	0	0	1,055,000	4,935,389	0
Loan to Purchase Police Training Center	2,200,000	0	0	0	0
Police Administration Facility	0	0	1,286,462	1,286,462	1,635,000
<b>Sub-Total</b>	<b>\$29,678,821</b>	<b>\$18,650,539</b>	<b>\$27,024,025</b>	<b>\$33,294,278</b>	<b>\$27,758,027</b>
<b>Total Program Expenditures</b>	<b>\$64,340,024</b>	<b>\$50,374,335</b>	<b>\$62,760,210</b>	<b>\$69,583,127</b>	<b>\$65,197,681</b>
Budgeted Salary Savings	<u>0</u>	<u>0</u>	<u>(439,848)</u>	<u>(439,848)</u>	<u>(439,848)</u>
<b>Total Expenditures</b>	<b>\$64,340,024</b>	<b>\$50,374,335</b>	<b>\$62,320,362</b>	<b>\$69,143,279</b>	<b>\$64,757,833</b>



\*Chart reflects Total Program Expenditures prior to adjustment for Budgeted Salary Savings.

**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Sales Tax Collections	\$50,275,651	\$54,573,512	\$54,715,598	\$54,715,598	\$58,227,401
School Security Initiative	3,794,990	3,263,847	4,243,288	\$4,243,288	4,388,229
Interest Earned	251,794	171,085	135,871	\$135,871	223,300
Miscellaneous Revenue	<u>595,004</u>	<u>632,643</u>	<u>283,720</u>	<u>283,720</u>	<u>47,252</u>
<b>TOTAL</b>	<b>\$54,917,439</b>	<b>\$58,641,087</b>	<b>\$59,378,477</b>	<b>\$59,378,477</b>	<b>\$62,886,182</b>



**FORT WORTH**

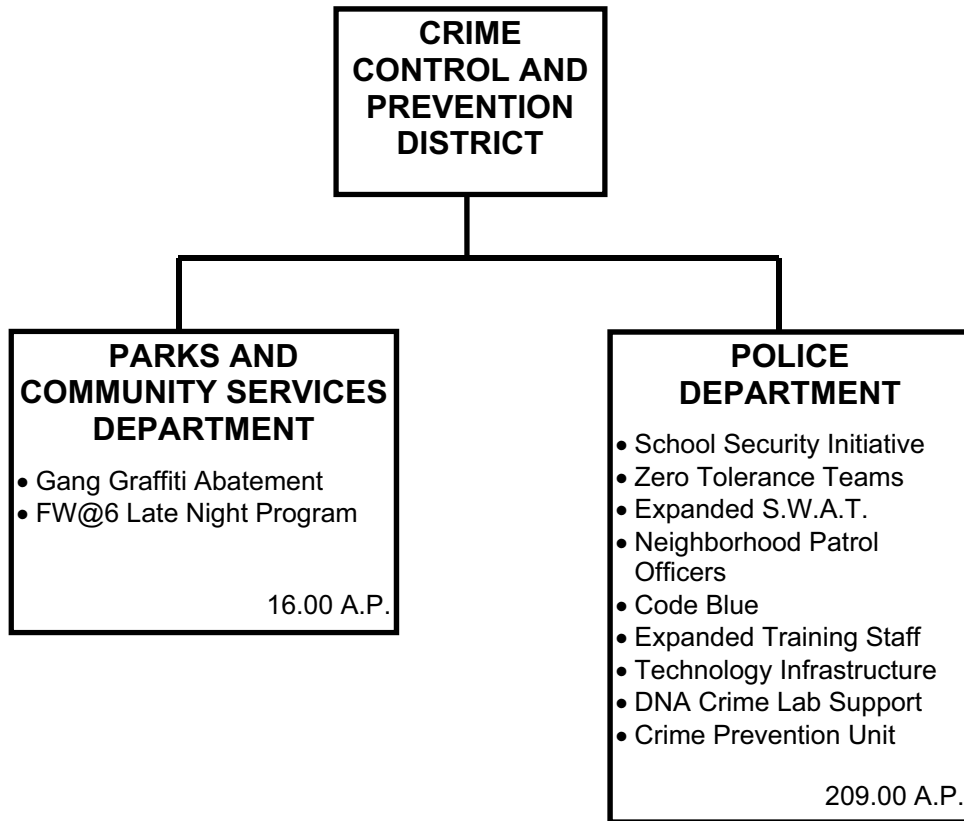




## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> POLICE	<b>FUND/CENTER</b> GR79/0359000:0359910			
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property within Fort Worth. Specific departmental responsibilities are:</p> <ol style="list-style-type: none"> <li>1) To reduce violent crime and gang-related activities through enhanced activities and crime prevention programs.</li> <li>2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.</li> <li>3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.</li> <li>4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high-quality officers, technology and equipment, and capital improvements.</li> </ol>				
<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 25,174,971	\$ 26,581,999	\$ 27,825,085	\$ 28,211,630
<b>Supplies</b>	6,667,471	4,032,887	3,460,628	3,495,272
<b>Contractual</b>	14,769,817	23,836,624	24,347,635	26,558,995
<b>Capital Outlay</b>	2,611,584	6,207,592	4,521,233	4,521,233
<b>Debt Service</b>	114,227	0	123,657	123,657
<b>Total Expenditures</b>	\$ 49,338,070	\$ 60,659,101	\$ 60,278,238	\$ 62,910,787
<b>Authorized Positions</b>	189.00	195.00	203.00	209.00

**CRIME CONTROL AND PREVENTION DISTRICT - 225.00 A.P.**  
**Parks and Community Services Department – 16.00 A.P.**  
**Police Department – 209.00 A.P.**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79          CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>CRIME RESPONSE TEAMS</u>								
0359000	NORTH ZERO TOLERANCE	\$ 1,069,556	\$ 1,165,343	\$ 1,115,551	\$ 1,115,551	10.00	10.00	10.00	10.00
0359001	WEST ZERO TOLERANCE	1,057,717	1,197,488	1,187,789	1,187,789	10.00	10.00	10.00	10.00
0359002	SOUTH ZERO TOLERANCE	1,095,769	1,163,803	1,190,380	1,190,380	10.00	10.00	10.00	10.00
0359003	EAST ZERO TOLERANCE	1,130,885	1,239,401	1,086,963	1,086,963	10.00	10.00	10.00	10.00
0359004	CENTRAL ZERO TOLERANCE	1,109,858	1,181,217	1,132,456	1,132,456	10.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 5,463,785</u>	<u>\$ 5,947,251</u>	<u>\$ 5,713,139</u>	<u>\$ 5,713,139</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
	<u>SUPPLEMENTAL POLICE APPROPRIATION</u>								
0359100	CRIME PREVENTION AGENCY PARTNERSHIP	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	0.00	0.00	0.00	0.00
0359101	COMIN' UP PROGRAM	339,634	1,129,000	1,174,000	1,174,000	0.00	0.00	0.00	0.00
0359102	CRIME STOPPERS	75,000	75,000	75,000	75,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 589,634</u>	<u>\$ 1,379,000</u>	<u>\$ 1,424,000</u>	<u>\$ 1,424,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79      CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>SPECIAL SERVICES BUREAU</u>								
0359201	GANG ENFORCEMENT	\$ 4,141	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0359202	FAMILY ADVOCACY CENTER	300,000	300,000	300,000	300,000	0.00	0.00	0.00	0.00
0359203	HOMELAND SECURITY	1,823	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 305,964</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>N/W FOB</u>								
0359300	NEIGHBORHOOD PATROL OFFICERS	\$ 7,215,168	\$ 7,285,453	\$ 7,579,995	\$ 7,579,995	66.00	66.00	66.00	66.00
	Sub-Total	<u>\$ 7,215,168</u>	<u>\$ 7,285,453</u>	<u>\$ 7,579,995</u>	<u>\$ 7,579,995</u>	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>
	<u>NEIGHBORHOOD POLICING DISTRICTS</u>								
0359410	CENTRAL POLICE SUPPORT	\$ 449,799	\$ 473,124	\$ 531,075	\$ 531,075	0.00	0.00	0.00	0.00
0359411	NORTH POLICE SUPPORT	422,536	414,703	499,208	499,208	0.00	0.00	0.00	0.00
0359412	EAST POLICE SUPPORT	488,291	359,499	395,279	395,279	0.00	0.00	0.00	0.00
0359413	SOUTH POLICE SUPPORT	421,239	577,723	597,157	597,157	0.00	0.00	0.00	0.00
0359414	WEST POLICE SUPPORT	561,158	531,448	554,918	554,918	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79          CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0359416	MILLER STREET OVER-TIME	37,312	58,816	58,816	58,816	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,380,335</u>	<u>\$ 2,415,313</u>	<u>\$ 2,636,453</u>	<u>\$ 2,636,453</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NEIGHBORHOOD CRIME</u>								
0359500	CODE BLUE	\$ 406,911	\$ 692,813	\$ 1,047,022	\$ 1,047,022	1.00	1.00	8.00	8.00
0359501	POLICE STOREFRONTS	40,913	38,266	42,443	42,443	0.00	0.00	0.00	0.00
0359504	CRIME PREVENTION PROGRAM	165,592	200,000	200,000	200,000	0.00	0.00	0.00	0.00
0359506	CRIME PREVENTION UNIT	0	5,693	0	432,549	0.00	0.00	0.00	6.00
0359507	DEAF & HARD OF HEARING CITIZENS POLICE ACADEMY	0	23,891	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 613,416</u>	<u>\$ 960,663</u>	<u>\$ 1,289,465</u>	<u>\$ 1,722,014</u>	<u>1.00</u>	<u>1.00</u>	<u>8.00</u>	<u>14.00</u>
	<u>SCHOOL SAFETY AND YOUTH</u>								
0359600	SCHOOL SECURITY INITIATIVE	\$ 6,610,457	\$ 7,194,037	\$ 7,461,190	\$ 7,461,190	59.00	65.00	65.00	65.00
0359601	AFTER SCHOOL PROGRAM	1,581,965	1,600,000	1,600,000	1,600,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,192,422</u>	<u>\$ 8,794,037</u>	<u>\$ 9,061,190</u>	<u>\$ 9,061,190</u>	<u>59.00</u>	<u>65.00</u>	<u>65.00</u>	<u>65.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79      CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>TRAINING</u>								
0359700	RECRUIT OFFICER TRAINING	\$ 2,650,256	\$ 3,499,757	\$ 3,341,926	\$ 3,341,926	0.00	0.00	0.00	0.00
0359701	TRAINING	227,017	232,069	231,081	231,081	2.00	2.00	2.00	2.00
0359702	RECRUITMENT	100,274	123,556	122,844	122,844	0.00	0.00	0.00	0.00
0359703	BACKGROUNDS/APPLICANT TESTING	96,072	126,630	116,992	116,992	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,073,619</u>	<u>\$ 3,982,012</u>	<u>\$ 3,812,843</u>	<u>\$ 3,812,843</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	<u>PD ENHANCEMENTS</u>								
0359800	CIVIL SERVICE PAY PLAN	\$ 5,329,547	\$ 5,329,547	\$ 5,329,547	\$ 5,329,547	0.00	0.00	0.00	0.00
0359801	INCREASED JAIL COSTS	2,667,979	6,142,276	6,387,967	6,387,967	0.00	0.00	0.00	0.00
0359802	REPLACEMENT OF HIGH-MILEAGE VEHICLES	3,508,101	6,956,786	5,942,169	5,942,169	0.00	0.00	0.00	0.00
0359803	UNDERCOVER VEHICLE PROGRAM	275,011	616,590	0	0	0.00	0.00	0.00	0.00
0359804	EXPLORER PROGRAM	40,447	47,052	50,935	50,935	0.00	0.00	0.00	0.00
0359805	SPECIAL EVENTS OVERTIME	901,408	827,583	1,077,953	1,077,953	0.00	0.00	0.00	0.00
0359806	TECHNOLOGY INFRASTRUCTURE	2,268,002	2,056,351	1,559,285	1,559,285	0.00	0.00	1.00	1.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79      CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0359807	MOBILE DATA COMPUTERS/CAD	3,948,035	195,510	195,510	195,510	0.00	0.00	0.00	0.00
0359808	SAFE HAVEN	447,070	440,005	440,005	440,005	0.00	0.00	0.00	0.00
0359810	CRIME LAB - DNA	298,204	394,574	351,748	351,748	3.00	3.00	3.00	3.00
0359812	POLICE RADIO SYSTEM	0	2,200,000	3,104,372	5,304,372	0.00	0.00	0.00	0.00
0359814	EXPANDED SWAT	839,603	830,007	945,748	945,748	8.00	8.00	8.00	8.00
0359815	OFFICER EQUIPMENT	147,400	424,500	736,000	736,000	0.00	0.00	0.00	0.00
0359816	IN-CAR VIDEO SYSTEMS	88,866	120,000	120,000	120,000	0.00	0.00	0.00	0.00
0359818	SALARY ADJUSTMENTS	0	-439,848	-439,848	-439,848	0.00	0.00	0.00	0.00
0359822	STOCKYARDS DETAIL	102,917	128,631	124,259	124,259	0.00	0.00	0.00	0.00
0359823	MOTORCYCLE REPLACEMENT PROGRAM	119,394	196,429	196,429	196,429	0.00	0.00	0.00	0.00
0359825	HELIPORT	0	1,055,000	0	0	0.00	0.00	0.00	0.00
0359826	ELECTIONS	0	50,000	0	0	0.00	0.00	0.00	0.00
0359827	POLICE ADMINISTRATION FACILITY	0	1,286,462	1,635,000	1,635,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 20,981,984</u>	<u>\$ 28,857,455</u>	<u>\$ 27,757,079</u>	<u>\$ 29,957,079</u>	<u>11.00</u>	<u>11.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>STRATEGIC OPERATIONS</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79      CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0359900	NORTH SOF	\$ 160,025	\$ 707,917	\$ 674,074	\$ 674,074	0.00	0.00	0.00	0.00
0359901	WEST SOF	70,183	0	0	0	0.00	0.00	0.00	0.00
0359902	SOUTH SOF	56,029	0	0	0	0.00	0.00	0.00	0.00
0359903	EAST SOF	92,480	0	0	0	0.00	0.00	0.00	0.00
0359904	SSB SOF	68,307	0	0	0	0.00	0.00	0.00	0.00
0359905	CENTRAL SOF	34,223	0	0	0	0.00	0.00	0.00	0.00
0359906	OSB SOF	10,496	0	0	0	0.00	0.00	0.00	0.00
0359910	ALLIANCE FOR CHILDREN	30,000	30,000	30,000	30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 521,743</u>	<u>\$ 737,917</u>	<u>\$ 704,074</u>	<u>\$ 704,074</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 49,338,070	\$ 60,659,101	\$ 60,278,238	\$ 62,910,787	189.00	195.00	203.00	209.00



**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>		
PARKS AND COMMUNITY SERVICES		GR79/0800511:0808080		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning, managing and administration of various recreation and human services programs that the City of Fort Worth offers.</p> <p>The Parks Community Policing and Gang Graffiti Abatement programs are integral parts of crime control and prevention. While aggressive law enforcement activity is an obvious need in making Fort Worth the safest large city in the United States, this alone does not ensure that Fort Worth will remain a first-class city. The Parks Community Policing program provides a safe environment for the public and staff at all Parks and Community Services Department (PACS) facilities and PACS-sponsored programs by having an officer present at specific sites and events. In addition, private security is provided at the Fort Worth Botanic Garden. The Gang Graffiti Abatement Program provides assistance to remove graffiti from tagged or vandalized properties.</p> <p>The FW@6 Late Night Program creates a safe haven for "at-risk" youth living in high-crime areas of the city. The program goal is to decrease youth participation in crime and gangs through enrichment and recreational activities designed to reduce crime, stimulate self-determination, and increase community pride.</p> <p>The goal of the Comin' Up Gang Intervention program is to positively impact the lives of youths involved in gangs by providing needs-based services and activities as part of the overall collaborative effort to reduce the level of gang violence in Fort Worth. This program is administered by the Boys and Girls Clubs of Greater Fort Worth.</p>				
<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 734,994	\$ 1,295,053	\$ 1,471,856	\$ 1,471,856
<b>Supplies</b>	60,670	51,638	64,933	64,933
<b>Contractual</b>	240,601	314,569	310,258	310,258
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 1,036,265	\$ 1,661,260	\$ 1,847,047	\$ 1,847,047
<b>Authorized Positions</b>	6.00	16.00	16.00	16.00

**FORT WORTH**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
POLICE	GR79/0359000:0359910:0800511:0808080

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$62,320,361A.P.	211.0
<b>FY2015 ADOPTED:</b>	\$64,757,833A.P.	225.0

A) The adopted budget increases by \$432,548 and six authorized positions for the transfer in of the Crime Prevention Unit from the General Fund to the Crime Control and Prevention District.

B) The adopted budget increases by \$327,600 and seven authorized positions to convert overage communications dispatcher positions to permanent status. The additional positions are responsible for monitoring Citizens on Patrol radio channels due to a change in policies set forth by the Criminal Justice Information Services Division of the Federal Bureau of Investigations.

C) The adopted budget increases by \$78,840 and one authorized positions for the addition of funds for a technology project coordinator position. This additional position will manage the department's technology-related initiatives, including research, procurement and implementation.

D) The adopted budget increases by a net of \$2,397,910 for transfers out due to the addition of funding for the FY2013 and FY2015 radio tower debt service payments and various facility renovations and relocations and the elimination of funding for one-time heliport construction costs incurred in FY2014.

E) The adopted budget decreases by (\$1,286,359) due to the elimination of one-time funding in motor vehicles associated with one-time vehicle purchases made in FY2014.

F) The adopted budget increases by a net of \$594,526 for contractual costs, which includes additional funding related to the jail services contract with the City of Mansfield, the purchase of body cameras and a performance impact evaluation and analysis of the Comin' Up Gang Program.

G) The adopted budget increases by \$461,916 for group health based on plan migration and turnover.

H) The adopted budget increases by \$411,133 for civil service base pay primarily as the result of compensation increases mandated by the Meet & Confer contract.

I) The adopted budget decreases by (\$400,000) due to the elimination of one-time funding in capitalized software due to the elimination of one-time purchases made in FY2014.

J) The adopted budget increases by \$345,118 for civil service overtime based on staffing projections for FY2015 and historical expenditures.

K) The adopted budget decreases by (\$328,585) for minor equipment based on historical expenditures and due to the elimination of one-time purchases made in FY2014.

L) The adopted budget increases by \$265,270 for civil service holiday pay based on staffing projections for FY2015 and historical expenditures.

M) The adopted budget decreases by (\$225,883) for operating supplies based on historical expenditures.

N) The adopted budget decreases by (\$218,006) based on Information Technology allocations related to computing, radio and telephone services.

O) The adopted budget increases by \$141,528 costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79          CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800511	COMMUNITY CENTER SECURITY	\$ 252,911	\$ 313,860	\$ 295,070	\$ 295,070	0.00	0.00	0.00	0.00
0800522	NORTHSIDE COMMUNITY CENTER LATE NIGHT PROGRAM	0	99,421	115,950	115,950	0.00	2.00	2.00	2.00
0800523	COMO COMMUNITY CENTER LATE NIGHT PROGRAM	0	105,567	145,225	145,225	0.00	2.00	2.00	2.00
0800532	WORTH HEIGHTS COMMUNITY CENTER LATE NIGHT PROG	0	90,540	121,517	121,517	0.00	2.00	2.00	2.00
0800535	MLK COMMUNITY CENTER LATE NIGHT PROGRAM	0	94,408	114,731	114,731	0.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 252,911</u>	<u>\$ 703,796</u>	<u>\$ 792,493</u>	<u>\$ 792,493</u>	<u>0.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
	<u>SOUTHWEST REGION</u>								
0807080	BOTANIC GARDEN	\$ 144,885	\$ 148,718	\$ 148,718	\$ 148,718	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 144,885</u>	<u>\$ 148,718</u>	<u>\$ 148,718</u>	<u>\$ 148,718</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NORTHEAST REGION</u>								
0808010	CCPD ADMINISTRATIVE FEE	\$ 12,327	\$ 20,119	\$ 18,004	\$ 18,004	0.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GR79            CCPD</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0808020	SPECIAL EVENTS	1,410	24,813	23,500	23,500	0.00	0.00	0.00	0.00
0808030	NON-LATE NIGHT SECURITY	19,284	35,802	35,802	35,802	0.00	0.00	0.00	0.00
0808039	SYCAMORE COMMUNITY CENTER	0	93,543	116,744	116,744	0.00	2.00	2.00	2.00
0808040	GRAFFITI ABATEMENT	383,402	457,755	502,836	502,836	6.00	6.00	6.00	6.00
0808060	YOUTH SPORTS SECURITY	33,251	36,013	41,656	41,656	0.00	0.00	0.00	0.00
0808070	SWIMMING POOL SECURITY	91,832	65,186	95,729	95,729	0.00	0.00	0.00	0.00
0808080	ADULT SPORTS SECURITY	96,963	75,515	71,565	71,565	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 638,469</u>	<u>\$ 808,746</u>	<u>\$ 905,836</u>	<u>\$ 905,836</u>	<u>6.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
	<b>TOTAL</b>	\$ 1,036,265	\$ 1,661,260	\$ 1,847,047	\$ 1,847,047	6.00	16.00	16.00	16.00

## FUND STATEMENT

**FUND:**

### CULTURE AND TOURISM FUND

The Culture and Tourism Fund is a special fund of the City of Fort Worth, established in 1989 to provide funding to enhance tourism and promote, develop, and maintain cultural activities in Fort Worth.

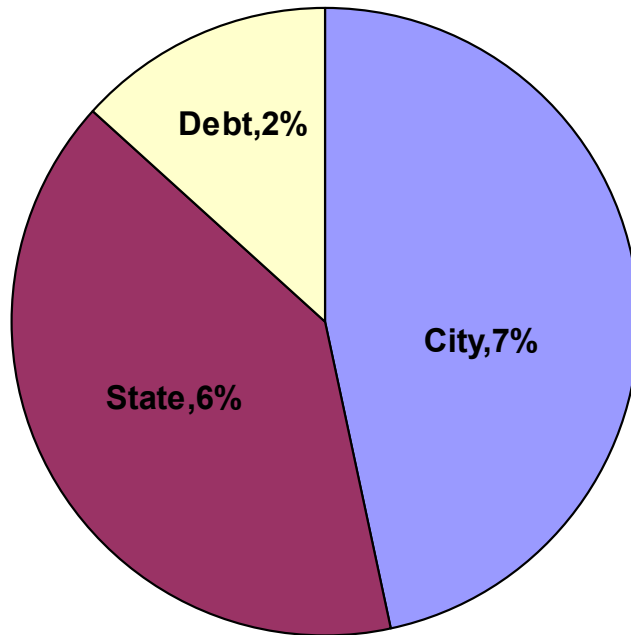
The Culture and Tourism Fund is supported by three primary revenue sources: the hotel/motel occupancy tax, the Dallas/Fort Worth car rental revenue sharing and the revenues generated by the Fort Worth Convention Center and the Will Rogers Memorial Center.

In FY1998, the City acquired the Fort Worth Convention Center, expanding the Public Events Department facilities beyond the Will Rogers Memorial Center. Funding has been allocated in the Culture and Tourism Fund for the Public Events Department's operations as well as the debt service for the Fort Worth Convention Center.

The fund also provides funding for the operations of the Fort Worth Convention and Visitor's Bureau.

In FY2010, the entire Public Events department was moved from the General Fund to the Culture and Tourism Fund. This was done to more closely align the Department's revenues and expenditures, particularly with regard to the impact its activities have on the hotel occupancy tax.

The hotel occupancy tax (HOT) captures revenues collected from hotels, motels, and bed and breakfasts, as well as condominiums, apartments and houses rented for less than 30 consecutive days. The current HOT rate of 15% levied on every room night charge is split 7% for the City, 6% for the State and the remaining 2% for debt service for the Fort Worth Convention Center. The following chart illustrates the allocation of the HOT rate.



Adopted FY2015 Hotel Occupancy Tax (HOT) rate (15%)

**FORT WORTH**





**CULTURE AND TOURISM FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Hotel/Motel Occupancy Tax	\$17,953,272
Hotel/Motel Occupancy Tax - Convention Center	5,063,744
Interest/Penalty	35,000
Public Events	8,505,538
Revenue Sharing	4,800,000
Transfer from General Fund	<u>1,495,857</u>
<b>TOTAL REVENUE</b>	<b>\$37,853,411</b>

**OTHER FINANCING SOURCES**

Use/(Source) of Fund Balance	<u>\$0</u>
<b>TOTAL REVENUE AND OTHER FINANCIAL SOURCES</b>	<b>\$37,853,411</b>

**EXPENDITURES:**

Personnel Services	\$8,878,678
Supplies	1,517,808
Contractual Services	<u>18,370,809</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$28,767,295</b>

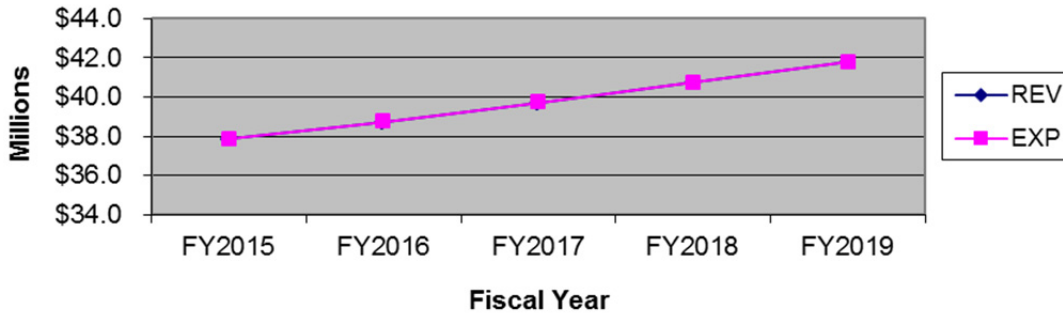
**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$1,053,392
Debt Service	<u>8,032,724</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$9,086,116</b>
<b>TOTAL EXPENDITURES</b>	<b>\$37,853,411</b>

**CULTURE AND TOURISM FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Fund Balance</b>	\$10,996,197	\$10,996,197	\$10,959,497	\$10,948,732	\$10,947,989
<b>Revenues*</b>					
Hotel/Motel Tax	\$17,953,272	\$18,402,104	\$18,954,167	\$19,522,792	\$20,108,476
Hotel/Motel Occupancy Tax-CC	\$5,063,744	\$5,190,338	\$5,346,048	\$5,506,429	\$5,671,622
Interst/Penalty on Delinquent Tax	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
DFW Car Rental Revenue Sharing	\$4,800,000	\$4,992,000	\$5,191,680	\$5,399,347	\$5,615,321
Transfer from GG01	\$1,495,857	\$1,495,857	\$1,495,857	\$1,495,857	\$1,495,857
Public Events	<u>\$8,505,538</u>	<u>\$8,590,593</u>	<u>\$8,676,499</u>	<u>\$8,763,264</u>	<u>\$8,850,897</u>
<b>Total Revenue</b>	<b>\$37,853,411</b>	<b>\$38,705,892</b>	<b>\$39,699,251</b>	<b>\$40,722,690</b>	<b>\$41,777,173</b>
<b>Total Resources</b>	<b>\$48,849,608</b>	<b>\$49,702,089</b>	<b>\$50,658,748</b>	<b>\$51,671,421</b>	<b>\$52,725,162</b>
<b>Expenditures</b>					
Personnel Services	\$8,878,678	\$8,950,487	\$9,060,867	\$9,178,676	\$9,304,466
Supplies	\$1,517,808	\$1,555,753	\$1,602,426	\$1,650,499	\$1,700,014
Contractual	\$18,370,809	\$19,105,641	\$19,869,867	\$20,664,662	\$21,491,248
Capital	\$1,053,392	\$1,079,727	\$1,112,119	\$1,145,482	\$1,179,847
Debt Service	<u>\$8,032,724</u>	<u>\$8,050,984</u>	<u>\$8,064,737</u>	<u>\$8,084,113</u>	<u>\$8,094,281</u>
<b>Total Expenditures</b>	<b>\$37,853,411</b>	<b>\$38,742,592</b>	<b>\$39,710,016</b>	<b>\$40,723,432</b>	<b>\$41,769,856</b>
Projected Variance	\$0	(\$36,700)	(\$10,765)	(\$742)	\$7,317
Projected Fund Balance	\$10,996,197	\$10,959,497	\$10,948,732	\$10,947,989	\$10,955,307
Reserve Requirement (20%)	\$5,964,137	\$6,138,322	\$6,329,056	\$6,527,864	\$6,735,115
Excess/(Deficit)	\$5,032,060	\$4,821,175	\$4,619,676	\$4,420,126	\$4,220,192

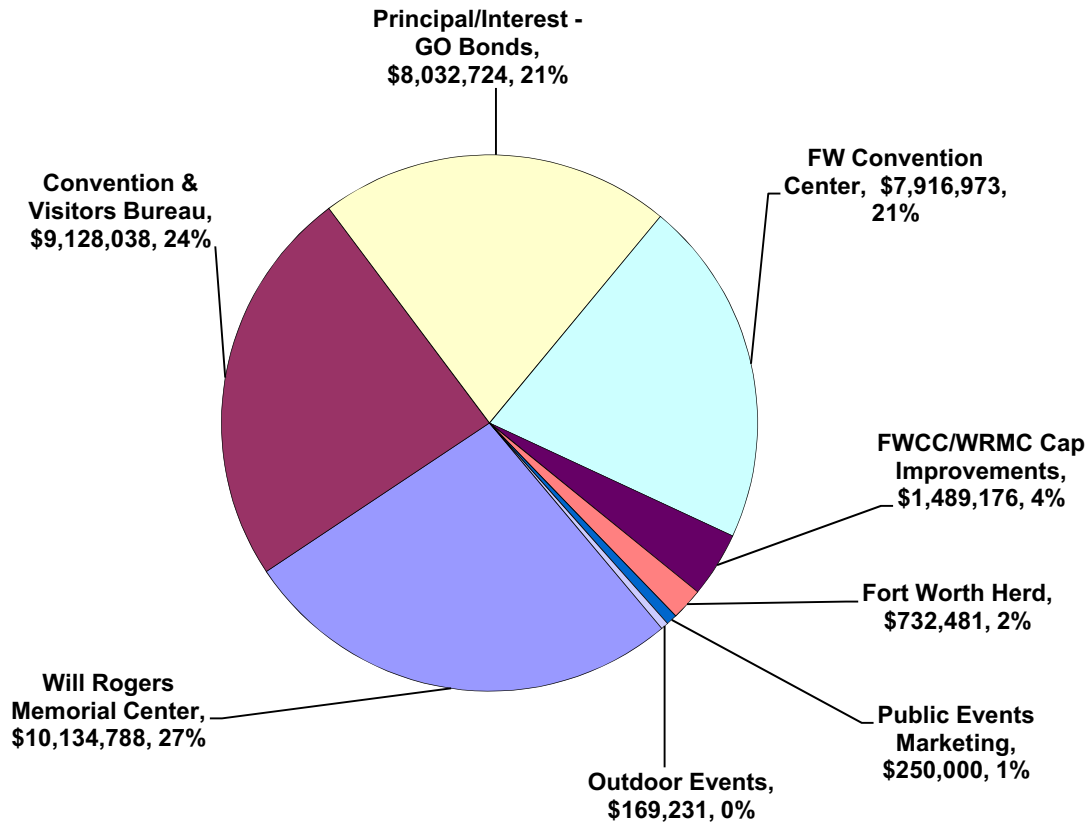
**CULTURE AND TOURISM FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF CULTURE AND TOURISM FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Will Rogers Memorial Center	\$7,493,966	\$7,693,084	\$8,181,755	\$8,568,352	\$10,134,788
Convention & Visitors Bureau	8,158,369	8,335,192	8,496,966	12,651,966	9,128,038
Principal/Interest - GO Bonds	7,226,545	7,247,495	7,271,744	7,271,744	8,032,724
FW Convention Center	10,007,587	14,256,759	7,120,071	10,486,462	7,916,973
FWCC/WRMC Cap Improvements	2,584,249	1,886,813	2,355,462	2,446,462	1,489,176
Fort Worth Herd	510,441	649,246	683,125	683,125	732,481
Public Events Marketing	119,783	185,558	200,000	200,000	250,000
Outdoor Events	0	0	0	0	169,231
Economic Development Incentive	0	0	<u>1,127,946</u>	<u>1,127,946</u>	<u>0</u>
<b>TOTAL</b>	<b>\$36,100,940</b>	<b>\$40,254,147</b>	<b>\$35,437,069</b>	<b>\$43,436,057</b>	<b>\$37,853,411</b>

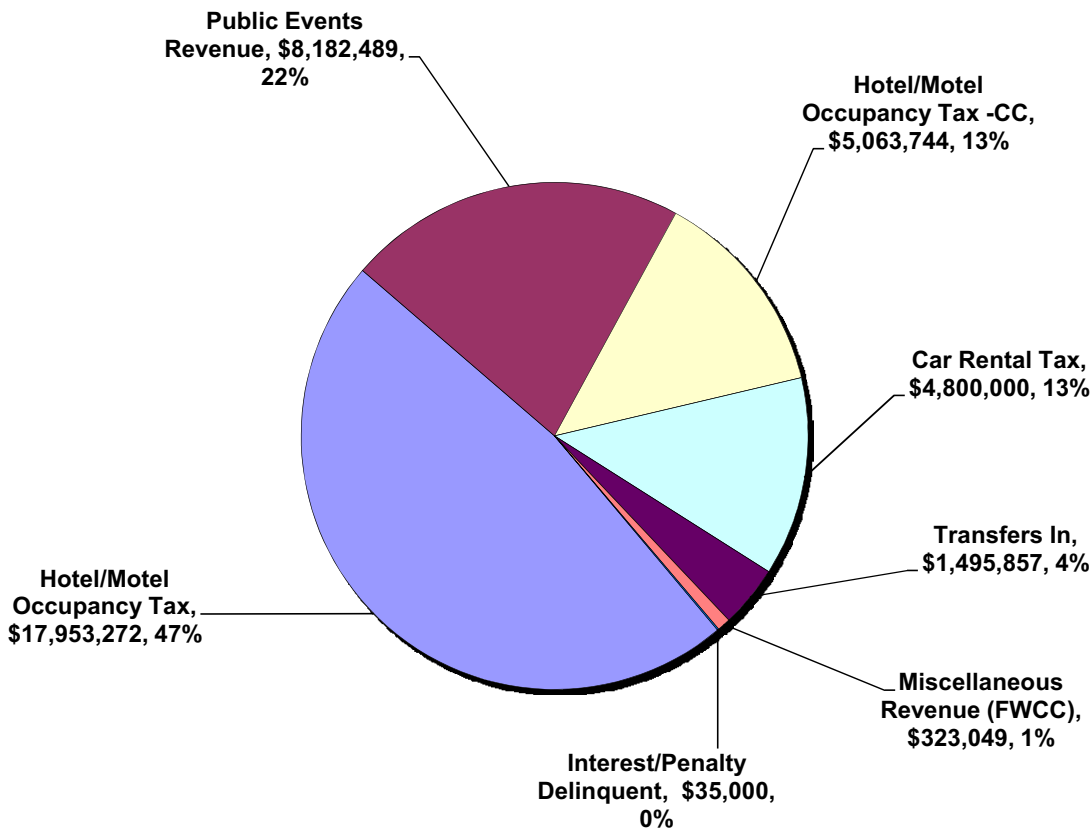


**FORT WORTH**



**COMPARISON OF CULTURE AND TOURISM FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Hotel/Motel Occupancy Tax	\$15,480,199	\$17,072,491	\$16,610,566	\$16,610,566	\$17,953,272
Public Events Revenue	8,310,166	9,849,918	7,625,375	7,978,525	8,182,489
Hotel/Motel Occupancy Tax -CC	4,421,971	4,878,931	4,685,032	4,685,032	5,063,744
Car Rental Tax	4,828,071	4,963,133	4,800,000	5,505,000	4,800,000
Transfers In	0	0	0	0	1,495,857
Miscellaneous Revenue (FWCC)	736,308	760,917	353,150	0	323,049
Interest/Penalty Delinquent	84,823	81,055	85,000	85,000	35,000
Events Trust Fund	0	0	1,277,946	1,277,946	0
Miscellaneous Revenue	<u>2,113</u>	<u>7,492</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$33,863,651</b>	<b>\$37,613,937</b>	<b>\$35,437,069</b>	<b>\$36,142,069</b>	<b>\$37,853,411</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

CULTURE AND TOURISM

**FUND/CENTER**

GG04/0240100:0246040

## SUMMARY OF FUND RESPONSIBILITIES:

The Culture and Tourism Fund promotes increased economic activity through visitor spending generated by events held at the Fort Worth Convention Center (FWCC) and the Will Rogers Memorial Center (WRMC). The Convention and Visitor's Bureau (CVB) has a contract with the City to market the destination to meeting planners and visitors.

All activities in this fund are supported through the collection of hotel/motel occupancy taxes, the DFW car rental revenue sharing and the revenues generated by events scheduled at the Fort Worth Convention Center and the Will Rogers Memorial Center.

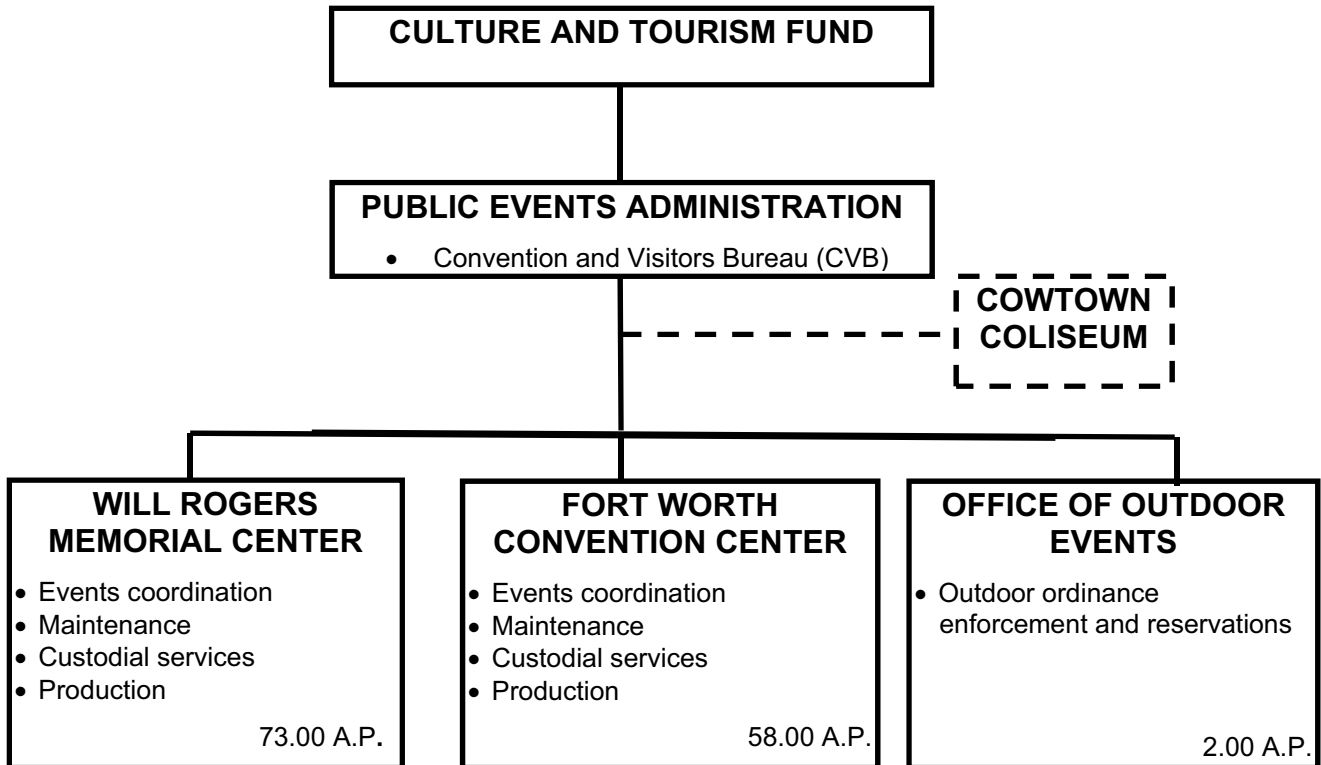
The Public Events administration is responsible for operating and maintaining both the Fort Worth Convention Center and the Will Rogers Memorial Center. Events are scheduled and held at these facilities most days during the year. The venues host national, regional and state conventions, conferences, world-class equestrian events, concerts, sporting events, theatrical performances, community events and the Southwestern Exposition and Livestock Show.

The Convention and Visitor's Bureau is a contractor with the City and serves to enhance tourism and promote activities in Fort Worth. Public Events acts as a liaison between the City and Cowtown Coliseum by managing the contract with Rodeo Plaza. In addition to these responsibilities, the CVB also manages the full-time operations of the Fort Worth Herd. The Fort Worth Herd is a living history project introduced in FY1999 to educate citizens and visitors about the heritage of Fort Worth.

Revenues from this fund are used to cover operating costs for the Public Events Department, the contract with the Convention and Visitor's Bureau and the debt associated with the Convention Center expansion and the new facilities at Will Rogers Memorial Center.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 8,130,469	\$ 8,553,977	\$ 8,878,678	\$ 8,878,678
<b>Supplies</b>	1,537,317	2,195,940	1,517,808	1,517,808
<b>Contractual</b>	23,245,140	16,521,738	18,370,809	18,370,809
<b>Capital Outlay</b>	93,726	893,670	1,053,392	1,053,392
<b>Debt Service</b>	7,247,495	7,271,744	8,032,724	8,032,724
<b>Total Expenditures</b>	\$ 40,254,147	\$ 35,437,069	\$ 37,853,411	\$ 37,853,411
<b>Authorized Positions</b>	132.00	133.00	133.00	133.00

**CULTURE AND TOURISM FUND – 133.00 A.P.**





**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CULTURE AND TOURISM	GG04/0240100:0246040

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$35,437,069	<b>A.P.</b>	133.00
<b>FY2015 ADOPTED:</b>	\$37,853,411	<b>A.P.</b>	133.00

A) The adopted budget increases by \$1,855,857 for electric utility costs with a general fund transfer to subsidize the fund for the Will Rogers Memorial Complex and Fort Worth Convention Center. This increase is offset by a decrease in the transfer out of (\$360,000) from Culture and Tourism fund to the General Fund (See item D below).

B) The adopted budget increases by \$760,980 for debt service requirements for FY2015.

C) The adopted budget decreases by (\$737,290) for operating supplies, repair maintenance supplies and minor equipment due to improved monitoring and management. This decrease was offset by increases in outside vendor repair/maintenance.

D) The adopted budget decreases by (\$124,463) in transfers out based on completion of ERP Phase II payments. The transfer out also decreased by (\$360,000) for electricity cost. Electricity cost is now directly paid by Culture and Tourism fund with offsetting transfers from General Fund in the amount of \$1,495,857 (See item A above).

E) The adopted budget increases by \$452,961 for facility-maintenance by outside vendors. This is due to frequent repairs associated with aging facilities and equipment and offsetting decreases in facility replacements/unplanned repairs and other contractual.

F) The adopted budget increases by \$374,696 for reinstatements of transfers to the Risk Management Fund related to commercial and self-insured programs and claims and litigation management.

G) The adopted budget increases by \$335,743 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

H) The adopted budget decreases by (\$317,084) for other contractual costs for the facilities.

I) The adopted budget increases by \$137,222 for capital improvements needed at both facilities. The goal is to set aside 5% of the total hotel occupancy tax collected to fund a capital improvement reserve.

J) The adopted budget increases by \$82,804 based on IT allocations related to computing, radio and telephone services.

K) The adopted budget decreases by (\$78,560) for overtime work based on needs at both facilities.

L) The adopted budget increases by a net of \$77,568 for group health based on plan migration and turnover.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### CULTURE AND TOURISM

**DEPARTMENT PURPOSE**

To consistently provide excellent facilities with outstanding customer service, to generate a positive economic impact and to improve the quality of life for Fort Worth citizens.

**FY2015 DEPARTMENTAL OBJECTIVES**

To achieve target level of facility usage at the Will Rogers Memorial Center (WRMC) (measured by use days, attendance, event days, number of events and days with no events or "dark days").

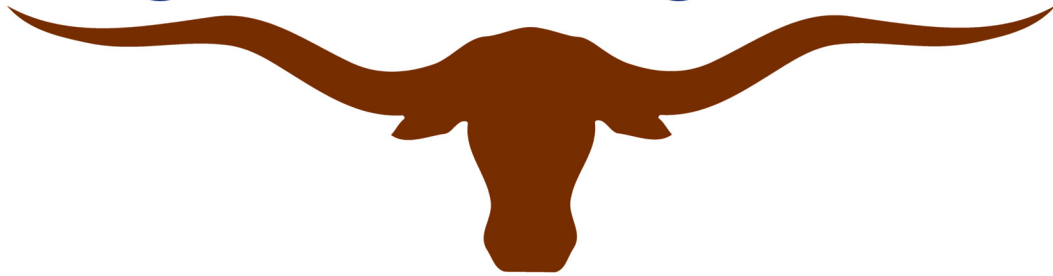
To increase Fort Worth Convention Center (FWCC) facility usage (measured by attendance, use days, event days, number of events and dark days).

To deliver outstanding customer service (measured by evaluations).

To book 225,000 future hotel room nights for Fort Worth (Fort Worth Convention & Visitors Bureau).

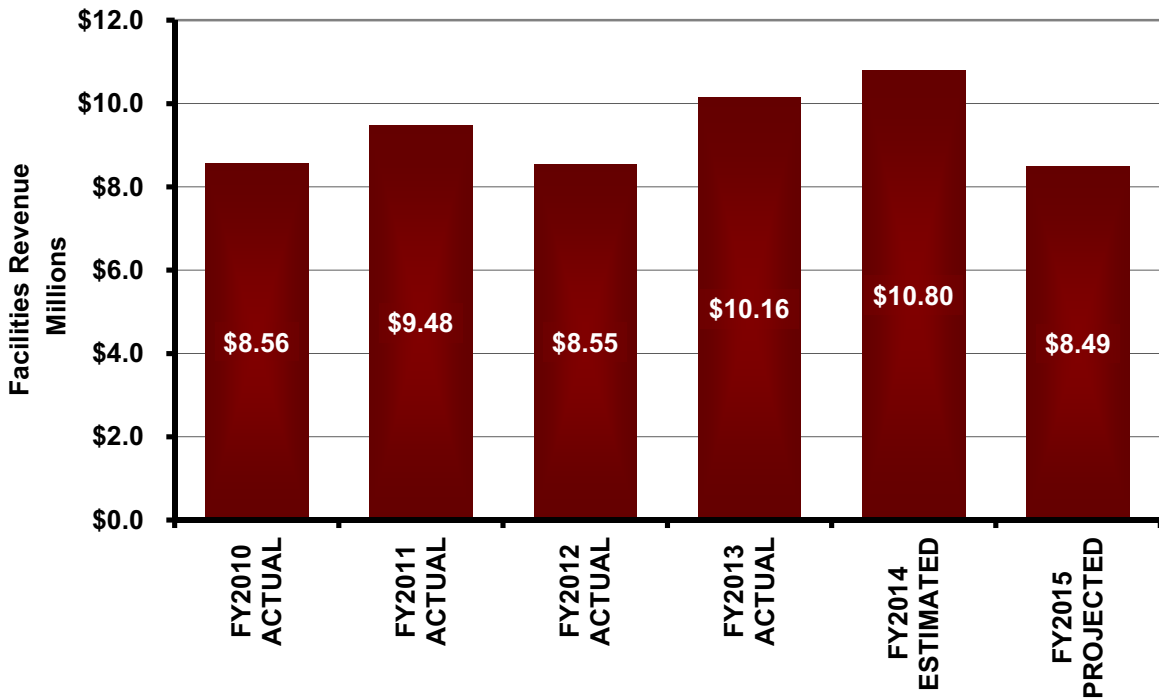
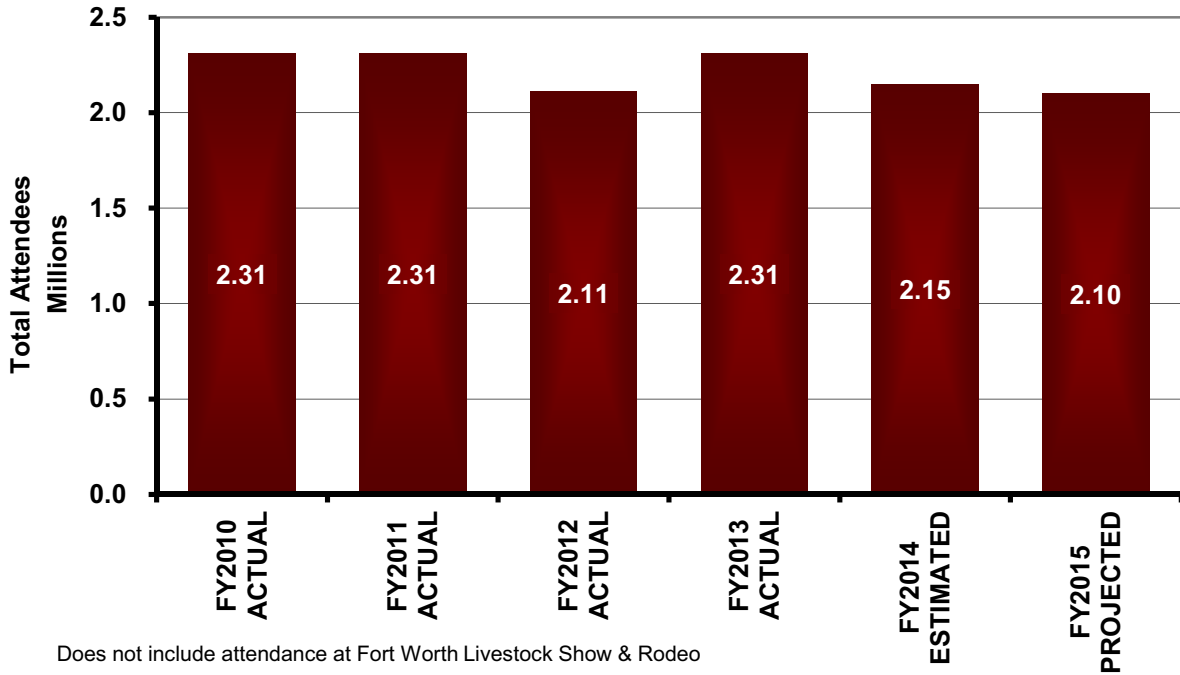
DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Use Days WRMC/FWCC	2,592/1,673	2,380/1,800	2,450/1,800
Attendance WRMC/FWCC	1.4M/891K	1.3M/850K	1.3M/800K
Event Days WRMC/FWCC	761/555	750/775	750/700
Number of Events WRMC/FWCC	341/410	330/400	330/400
Dark Days WRMC/FWCC	4/37	10/35	10/35
Client Evaluation Score	87%	80%	80%
Booked hotel room nights	234,404	225,000	225,000

**FORT WORTH**



# Public Events

## Attendance and Revenue at Public Events Facilities



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>CULTURE AND TOURISM</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG04 CULTURE AND TOURISM FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>DEBT SERVICE</u>								
0240100	DEBT SERVICE	\$ 7,247,495	\$ 7,271,744	\$ 8,032,724	\$ 8,032,724	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,247,495</u>	<u>\$ 7,271,744</u>	<u>\$ 8,032,724</u>	<u>\$ 8,032,724</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DEVELOPMENT INCENTIVES</u>								
0240200	EVENTS TRUST FUND	\$ 0	\$ 1,127,946	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,127,946</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FWCC/WRMC MAINTENANCE AND IMPROVEMENTS</u>								
0240600	FWCC/WRMC MAINTENANCE AND IMPROVEMENTS	\$ 1,886,813	\$ 2,355,462	\$ 1,489,176	\$ 1,489,176	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,886,813</u>	<u>\$ 2,355,462</u>	<u>\$ 1,489,176</u>	<u>\$ 1,489,176</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>THE HERD</u>								
0240700	THE HERD	\$ 200	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 200</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CONVENTION BUREAU</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>CULTURE AND TOURISM</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>GG04 CULTURE AND TOURISM FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0241000	CONVENTION BUREAU	\$ 8,335,192	\$ 8,496,966	\$ 9,128,038	\$ 9,128,038	0.00	0.00	0.00	0.00
0241001	CVB/HERD CONTRACT	649,046	683,125	732,481	732,481	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,984,238</u>	<u>\$ 9,180,091</u>	<u>\$ 9,860,519</u>	<u>\$ 9,860,519</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PUBLIC EVENTS OPERATIONS</u>								
0246000	FORT WORTH CONVENTION CENTER	\$ 14,256,759	\$ 7,120,071	\$ 7,916,973	\$ 7,916,973	61.00	60.00	58.00	58.00
0246010	WILL ROGER MEMORIAL CENTER	7,693,084	8,181,755	10,134,788	10,134,788	71.00	73.00	73.00	73.00
0246030	PUBLIC EVENTS MARKETING	185,558	200,000	250,000	250,000	0.00	0.00	0.00	0.00
0246040	OUTDOOR EVENTS	0	0	169,231	169,231	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 22,135,401</u>	<u>\$ 15,501,826</u>	<u>\$ 18,470,992</u>	<u>\$ 18,470,992</u>	<u>132.00</u>	<u>133.00</u>	<u>133.00</u>	<u>133.00</u>
	<b>TOTAL</b>	<b>\$ 40,254,147</b>	<b>\$ 35,437,069</b>	<b>\$ 37,853,411</b>	<b>\$ 37,853,411</b>	<b>132.00</b>	<b>133.00</b>	<b>133.00</b>	<b>133.00</b>



**FUND STATEMENT****FUND:****ENVIRONMENTAL PROTECTION FUND**

The Environmental Protection Fund (formerly named Environmental Management Fund) was established in 1992 to provide funds to meet the expanding environmental needs of the City. Currently, much of the Fund is devoted to implementing and monitoring the City's Stormwater Permit Program. The permit, granted by the Texas Commission on Environmental Quality, became effective on February 22, 2006. Funds not designated for the permit are primarily utilized for environmental compliance on City properties including hazardous waste issues, storage tank compliance, site cleanup, etc. Remaining funds are used for emergency environmental situations, such as chemical spills and special needs, including asbestos abatement at City-owned properties.

The Transportation and Public Works Department manages the Environmental Protection Fund (since FY2011) and is responsible for the oversight of all personnel and projects implemented under the Fund. Currently, the areas receiving funding include: Regulatory/Administration, Stormwater Construction/Industrial Inspection, Stormwater Monitoring (including Emergency Spill Response), the Environmental Collection Center (ECC) and Household Hazardous Waste Program, Compliance, Public Education, Air Quality Program and Special Projects.

The Environmental Protection Fund is supported by: the Environmental Protection Fee, which is charged on residential and commercial water bills; revenue from the ECC, which is collected from entities contracting with the ECC for household hazardous waste management; interest on investments and a transfer from the Solid Waste Fund for residential use of the environmental collection center.

The Environmental Protection Fee is a monthly charge that varies based upon customer category. The last rate change was in 1996 and affected commercial/industrial properties. Homeowners and apartment complex customers are charged \$0.50 per unit, municipal and non-profit organizations are charged \$0.75 per unit, residential duplexes are charged \$1.00 per unit, commercial properties are charged \$10.00, commercial multi-unit properties are charged \$20.00, and industrial properties are charged \$35.00.

**FORT WORTH**



**ENVIRONMENTAL PROTECTION FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Environmental Protection Fee	\$3,331,655
Participating Cities in the Environmental Collection Center	760,000
Transfer from Solid Waste Enterprise Fund	373,049
Interest on Investments	60,000
Miscellaneous Revenue	<u>30,527</u>

**TOTAL REVENUE** \$4,555,231

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$215,859</u>
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**TOTAL REVENUE AND OTHER FINANCING SOURCES** \$4,771,090

**EXPENDITURES:**

Personnel Services	\$1,839,062
Supplies	197,511
Contractual Services	<u>2,417,775</u>

**TOTAL RECURRING EXPENSES** \$4,454,348

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>316,742</u>

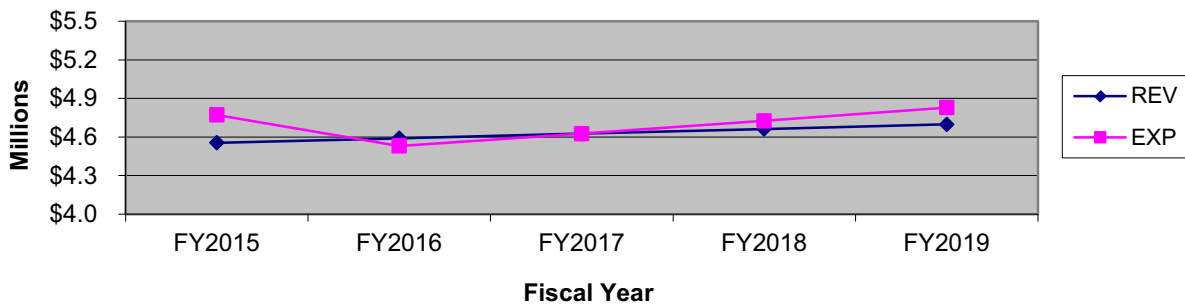
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$316,742

**TOTAL EXPENDITURES** \$4,771,090

**ENVIRONMENTAL PROTECTION FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Fund Balance</b>	\$6,866,662	\$6,650,803	\$6,711,354	\$6,711,246	\$6,647,292
<b><u>Revenues*</u></b>					
Environmental Fees	\$3,331,655	\$3,364,972	\$3,398,621	\$3,432,607	\$3,466,934
Other Revenue	\$1,163,576	\$1,163,576	\$1,163,576	\$1,163,576	\$1,163,576
Interest	<u>\$60,000</u>	<u>\$61,500</u>	<u>\$63,345</u>	<u>\$65,245</u>	<u>\$67,203</u>
<b>Total Revenue</b>	<b>\$4,555,231</b>	<b>\$4,590,048</b>	<b>\$4,625,542</b>	<b>\$4,661,429</b>	<b>\$4,697,712</b>
<b>Total Resources</b>	<b>\$11,421,893</b>	<b>\$11,240,851</b>	<b>\$11,336,896</b>	<b>\$11,372,675</b>	<b>\$11,345,004</b>
<b><u>Expenditures</u></b>					
Personnel Services	\$1,839,062	\$1,848,829	\$1,864,562	\$1,881,462	\$1,899,619
Supplies	\$197,511	\$202,449	\$208,522	\$214,778	\$221,221
Contractual	\$2,417,775	\$2,478,219	\$2,552,566	\$2,629,143	\$2,708,017
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	<u>\$316,742</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$4,771,090</b>	<b>\$4,529,497</b>	<b>\$4,625,650</b>	<b>\$4,725,383</b>	<b>\$4,828,857</b>
Projected Variance	<b>(\$215,859)</b>	\$60,551	<b>(\$108)</b>	<b>(\$63,954)</b>	<b>(\$131,145)</b>
Projected Fund Balance	\$6,650,803	\$6,711,354	\$6,711,246	\$6,647,292	\$6,516,147
Reserve Requirement (20%)	\$890,870	\$905,899	\$925,130	\$945,077	\$965,771
Excess/(Deficit)	\$5,759,933	\$5,805,454	\$5,786,116	\$5,702,215	\$5,550,375

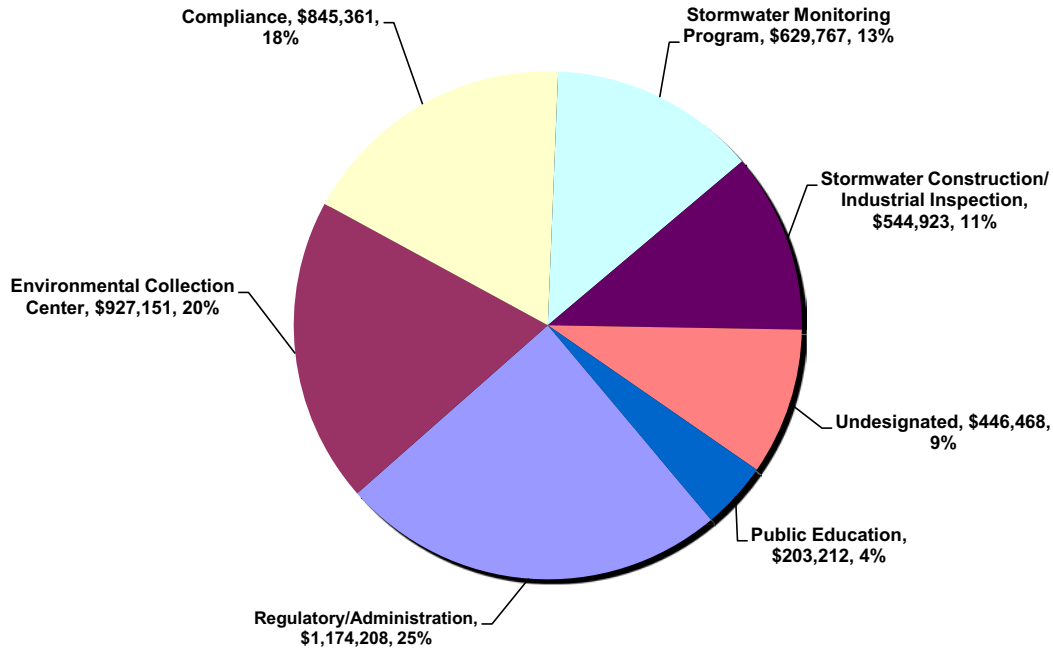
**ENVIRONMENTAL PROTECTION FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF ENVIRONMENTAL PROTECTION FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Regulatory/Administration	\$848,410	\$1,174,754	\$1,110,419	\$1,110,419	\$1,174,208
Environmental Collection Center	907,304	899,763	967,720	1,088,220	927,151
Compliance	826,114	671,869	857,591	857,591	845,361
Stormwater Monitoring Program	527,346	645,964	641,425	641,425	629,767
Stormwater Construction/ Industrial Inspection	392,648	421,861	512,101	512,101	544,923
Undesignated	734,122	752,401	453,053	453,053	446,468
Public Education	<u>155,954</u>	<u>176,405</u>	<u>200,607</u>	<u>200,607</u>	<u>203,212</u>
<b>TOTAL</b>	<b>\$4,391,898</b>	<b>\$4,743,017</b>	<b>\$4,742,916</b>	<b>\$4,863,416</b>	<b>\$4,771,090</b>

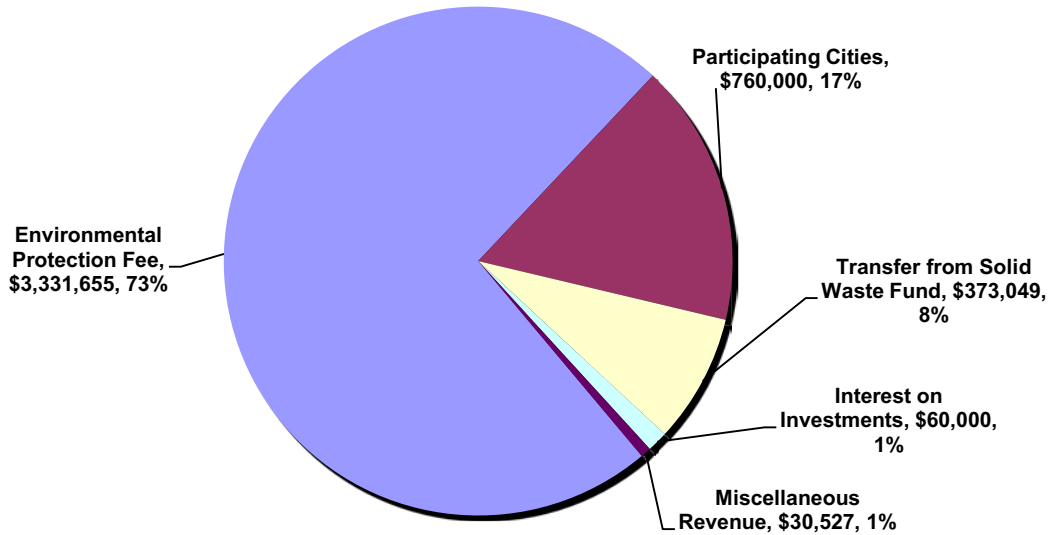


**FORT WORTH**



**COMPARISON OF ENVIRONMENTAL PROTECTION FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Environmental Protection Fee	\$3,468,818	\$3,402,154	\$3,331,655	\$3,331,655	\$3,331,655
Participating Cities	754,773	725,150	760,000	760,000	760,000
Transfer from Solid Waste Fund	373,049	373,049	373,049	373,049	373,049
Interest on Investments	71,265	65,784	60,000	60,000	60,000
Miscellaneous Revenue	<u>32,179</u>	<u>31,199</u>	<u>30,527</u>	<u>30,527</u>	<u>30,527</u>
<b>TOTAL</b>	<b>\$4,700,084</b>	<b>\$4,597,336</b>	<b>\$4,555,231</b>	<b>\$4,555,231</b>	<b>\$4,555,231</b>



**FORT WORTH**





**FUND BUDGET SUMMARY****DEPARTMENT:**

ENVIRONMENTAL PROTECTION FUND

**FUND/CENTER**

R103/0201100:0204106

## SUMMARY OF FUND RESPONSIBILITIES:

The Environmental Protection Fund is used to ensure that the City is in compliance, or developing means to achieve compliance, with its Texas Pollutant Discharge Elimination System (TPDES) Stormwater permit, as well as other state and federal environmental regulations. The Fund supports the following sections: Special Projects, Compliance, Regulatory/Administration, Stormwater Monitoring, Stormwater Inspection, the Environmental Collection Center (household hazardous waste), and Public Education.

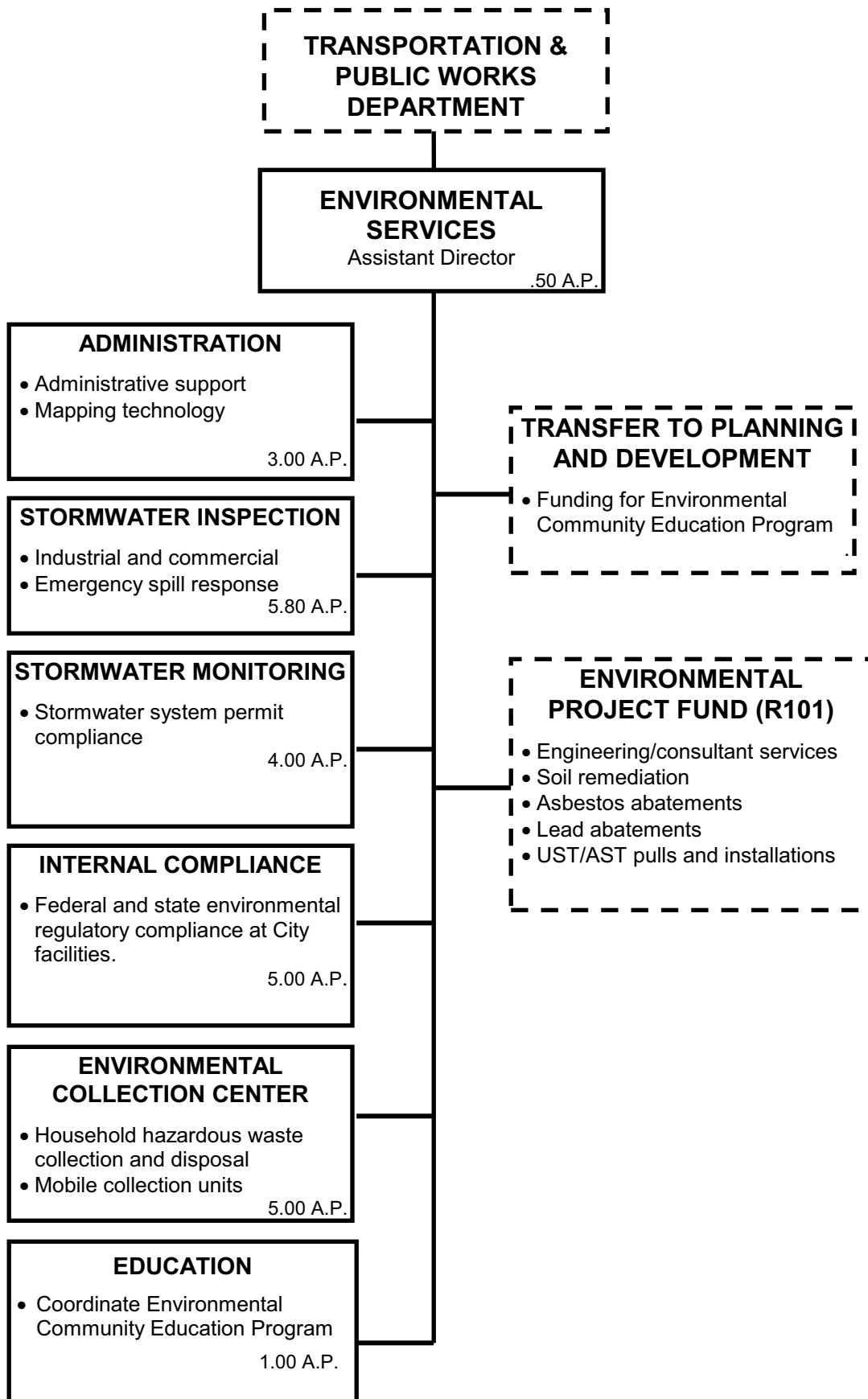
The Special Projects section is used to fund major compliance issue projects and emergency situations. The Compliance Unit performs the tasks required to keep the City's facilities and operations in compliance with state and federal environmental regulations. The Regulatory/Administrative Section is responsible for the interpretation of all federal and state environmental regulations, and administrative/fiscal support. Stormwater Inspection performs reviews of construction/industrial permit applications, plans, and sites. The Stormwater Monitoring Unit performs citywide sample collection and analysis regarding the quality of stormwater and responds to spills that could adversely affect the stormwater system. The Environmental Collection Center (ECC) collects and disposes household hazardous waste for City of Fort Worth residents as well as 45 plus participating entities. Mobile collection units are also part of ECC operations.

The Environmental Management Division is responsible for tracking, monitoring and enforcing the city's Texas Pollutant Discharge Elimination System (TPDES) permit. Inspectors work with the regulated community including the City and its contractors on permit compliance requirements. Notices of Violation along with citations are issued by the Environmental Services - Stormwater staff.

The Education Section includes one Coordinator position and funding for public education on stormwater pollution prevention, air quality issues, and household hazardous waste disposal methods.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 1,830,050	\$ 1,796,993	\$ 1,839,062	\$ 1,839,062
<b>Supplies</b>	173,053	202,776	197,511	197,511
<b>Contractual</b>	2,383,886	2,370,405	2,417,775	2,417,775
<b>Capital Outlay</b>	39,967	56,000	0	0
<b>Debt Service</b>	316,061	316,742	316,742	316,742
<b>Total Expenditures</b>	\$ 4,743,017	\$ 4,742,916	\$ 4,771,090	\$ 4,771,090
<b>Authorized Positions</b>	23.80	23.30	24.30	24.30

# ENVIRONMENTAL PROTECTION FUND – 24.30 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
ENVIRONMENTAL PROTECTION FUND	R103/0201100:0204106

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$4,742,916	<b>A.P.23.30</b>
<b>FY2015 ADOPTED:</b>	\$4,771,090	<b>A.P.24.30</b>

A) The adopted budget increases by \$59,604 and one authorized position for the transfer in of one environmental review employee to the compliance division. This is a grant funded position that has been transferred to the Environment Protection Fund from Planning and Development, General Fund.

B) The adopted budget increases by \$77,470 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

C) The adopted budget decreases by (\$56,000) for vehicles based on the approved FY2015 vehicle replacement plan.

D) The adopted budget increases by \$27,313 for transfers to the Water Department for increased cost allocations for billing/collections of Environmental Protection fees.

E) The adopted budget increases by \$11,187 for Equipment Services Department (ESD) maintenance, repairs, part and supplies.

F) The adopted budget increases by \$9,881 for the reinstatement of transfers to the Risk Management Fund for commercial and self-insurance.

G) The adopted budget decreases by (\$6,416) for postage based on historical spending trends.

H) The adopted budget increases by \$4,759 based on IT allocations related to computing equipment and services.

I) The adopted budget decreases by (\$3,800) for the total costs associated with inside printing and binding and outside printing and binding based on historical spending trends.

J) The adopted budget decreases by (\$3,761) for Equipment Services Department (ESD) fuel costs.

K) The adopted budget decreases by (\$2,820) for group health based on plan migration and turnover.

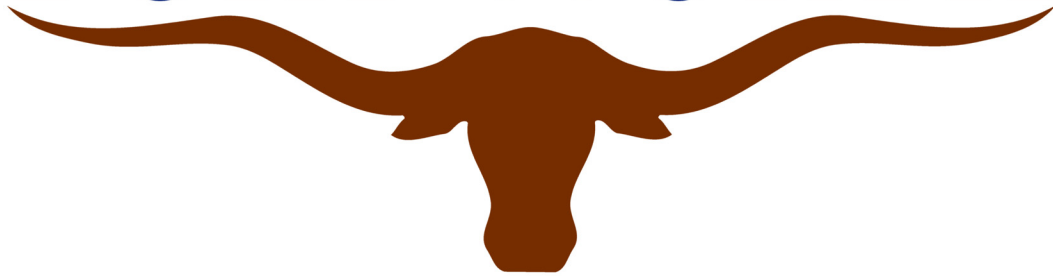
**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

<b>DEPARTMENT:</b>			
<b>ENVIRONMENTAL PROTECTION FUND</b>			
<b>DEPARTMENT PURPOSE</b>			
To provide efficient, effective, and compliant environmental management services.			
<b>FY2015 DEPARTMENTAL OBJECTIVES</b>			
To continue performing dry weather field screens.			
To continue performing wet weather field watershed screens.			
To continue operating a permanent household hazardous waste collection facility with participation from surrounding municipalities.			
To maintain an active industrial inspection program to ensure compliance with the Texas Pollutant Discharge Elimination System (TPDES) regulations and reduce surface water pollution due to industrial site runoff.			
To maintain an active construction inspection program to ensure compliance with TPDES regulations and reduce surface water pollution due to construction site runoff.			
To continue and improve environmental compliance at City facilities and on projects and ensure that no Notice of Violations (NOV) or Notice of Enforcement (NOE) are received.			
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Dry weather field screens	959	775	100
Wet weather watershed screens	54	51	50
Households served at the Environmental Collection Center	26,328	26,500	26,600
Industrial site stormwater inspections	490	700	500
Construction site stormwater inspection	2,800	2,500	3,000
Environmental compliance NOV/NOE	1	0	0

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND R103	ENVIRONMENTAL PROTECTION FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>REVENUE AND TRANSFERS OUT</u>								
0201100	UNDESIGNATED	\$ 752,401	\$ 453,053	\$ 446,468	\$ 446,468	0.00	0.00	0.00	0.00
	Sub-Total	\$ 752,401	\$ 453,053	\$ 446,468	\$ 446,468	0.00	0.00	0.00	0.00
	<u>ENVIRONMENTAL MANAGEMENT</u>								
0204100	REGULATORY	\$ 1,174,754	\$ 1,110,419	\$ 1,174,208	\$ 1,174,208	4.00	3.50	3.50	3.50
0204101	STORMWATER INSPECTION	421,861	512,101	544,923	544,923	5.80	5.80	5.80	5.80
0204103	ENV COLLECTION CENTER	899,763	967,720	927,151	927,151	5.00	5.00	5.00	5.00
0204104	STORMWATER MONITORING	645,964	641,425	629,767	629,767	4.00	4.00	4.00	4.00
0204105	EDUCATION	176,405	200,607	203,212	203,212	1.00	1.00	1.00	1.00
0204106	COMPLIANCE	671,869	857,591	845,361	845,361	4.00	4.00	5.00	5.00
	Sub-Total	\$ 3,990,616	\$ 4,289,863	\$ 4,324,622	\$ 4,324,622	23.80	23.30	24.30	24.30
	<b>TOTAL</b>	\$ 4,743,017	\$ 4,742,916	\$ 4,771,090	\$ 4,771,090	23.80	23.30	24.30	24.30

**FORT WORTH**





**FUND STATEMENT**

**FUND:**

**RED-LIGHT ENFORCEMENT FUND**

The City began the Red-light Enforcement Program on January 1, 2008. The goal of the program is to improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signal operations improvements. Since 2008, the program has grown and includes 58 cameras at 44 intersections. Two cameras were removed permanently in fiscal year 2013 because of the Texas Department of Transportation I-35 expansion project.

A private vendor, American Traffic Solutions (ATS), operates the City's Red-light Enforcement Program. The City leases each camera from the vendor for a flat monthly fee. A \$75 violation notice is mailed to owners of the vehicles that are photographed running a red-light. A \$25 late fee is assessed if the violation is not paid within 30-days. Violation fees are established by Chapter 707 of the State of Texas Transportation Code.

Revenues from violation fees are used to cover the program's cost with a State law requirement that the City submit half of the violation fees after program expenses are subtracted to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs that include the installation and maintenance of traffic signs, pavement markings, traffic signals and school safety.

**FORT WORTH**



**RED-LIGHT ENFORCEMENT FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Utility Fee	\$7,762,500
Late Fees	675,000
Liquidated Damages	363,000
Miscellaneous Revenue	10,000
Returned Check Processing	<u>2,400</u>

**TOTAL REVENUE** \$8,812,900

Uses/(Source) of Fund Balance \$1,898,906

**TOTAL REVENUE SOURCES** \$10,711,806

**EXPENDITURES:**

Personnel Services	\$2,521,955
Supplies	877,908
Contractual Services	<u>7,311,943</u>

**TOTAL RECURRING EXPENSES** \$10,711,806

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>

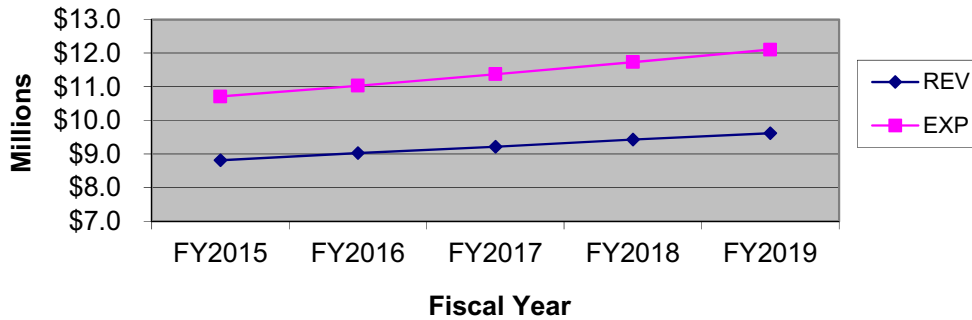
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$0

**TOTAL EXPENDITURES** \$10,711,806

**RED LIGHT ENFORCEMENT FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Cash Balance</b>	\$2,779,020	\$880,114	(\$1,127,518)	(\$3,288,744)	(\$5,595,700)
<b>Revenues*</b>					
Utility Fee	\$7,762,500	\$7,948,800	\$8,115,725	\$8,302,386	\$8,468,434
Late Fees	\$675,000	\$691,200	\$705,715	\$721,947	\$736,386
Liquidated Damages	\$363,000	\$371,712	\$379,518	\$388,247	\$396,012
Miscellaneous Revenue	\$10,000	\$10,240	\$10,455	\$10,696	\$10,909
Returned Check Processing	\$2,400	\$2,458	\$2,509	\$2,567	\$2,618
<b>Total Revenue</b>	<b>\$8,812,900</b>	<b>\$9,024,410</b>	<b>\$9,213,922</b>	<b>\$9,425,842</b>	<b>\$9,614,359</b>
<b>Total Resources</b>	<b>\$11,591,920</b>	<b>\$9,904,524</b>	<b>\$8,086,404</b>	<b>\$6,137,098</b>	<b>\$4,018,659</b>
<b>Expenditures</b>					
Personnel Services	\$2,521,955	\$2,540,934	\$2,570,997	\$2,603,347	\$2,638,163
Supplies	\$877,908	\$886,687	\$895,554	\$904,509	\$913,555
Contractual	\$7,311,943	\$7,604,421	\$7,908,598	\$8,224,941	\$8,553,939
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$10,711,806</b>	<b>\$11,032,041</b>	<b>\$11,375,149</b>	<b>\$11,732,798</b>	<b>\$12,105,656</b>
Projected Variance	(\$1,898,906)	(\$2,007,632)	(\$2,161,226)	(\$2,306,956)	(\$2,491,297)
Projected Cash Balance	\$880,114	(\$1,127,518)	(\$3,288,744)	(\$5,595,700)	(\$8,086,997)
Reserve Requirement	\$2,142,361	\$2,206,408	\$2,275,030	\$2,346,560	\$2,421,131
Excess/(Deficit)	(\$1,262,247)	(\$3,333,926)	(\$5,563,774)	(\$7,942,260)	(\$10,508,128)

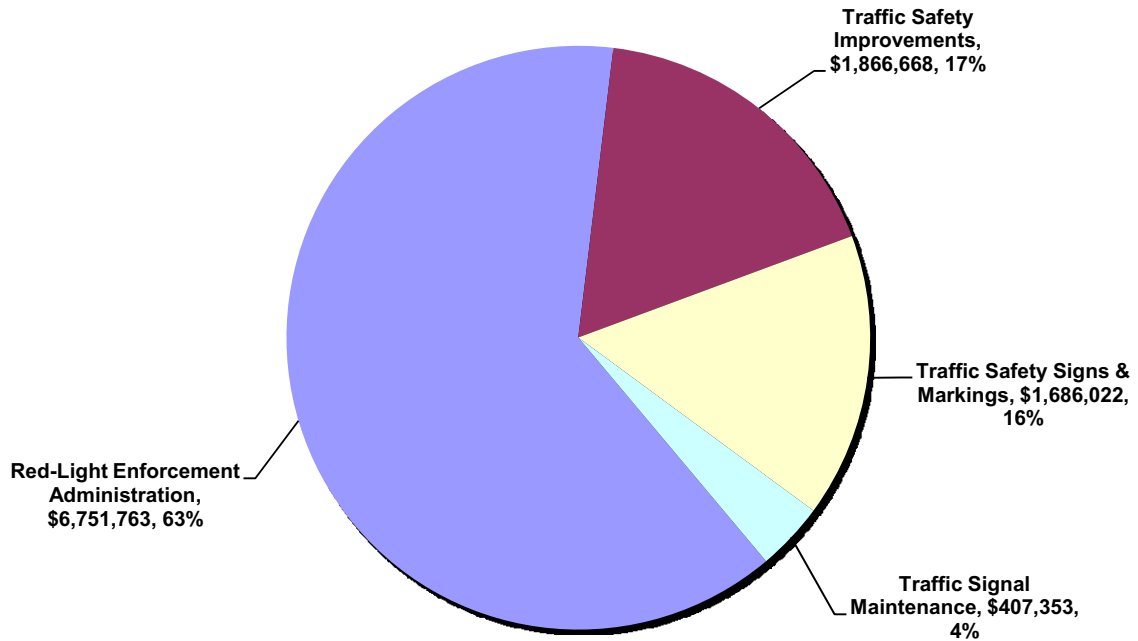
**RED LIGHT ENFORCEMENT FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases or decreases for the next five years.

**COMPARISON OF RED-LIGHT ENFORCEMENT FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Red-Light Enforcement Administration	\$5,769,970	\$6,194,297	\$5,836,859	\$5,836,859	\$6,751,763
Traffic Safety Improvements	388,162	583,104	407,353	407,353	1,866,668
Traffic Safety Signs & Markings	1,859,381	1,821,366	1,705,671	1,705,671	1,686,022
Traffic Signal Maintenance	<u>1,922,033</u>	<u>1,846,060</u>	<u>1,893,447</u>	<u>2,313,447</u>	<u>407,353</u>
<b>TOTAL</b>	<b>\$9,939,546</b>	<b>\$10,444,827</b>	<b>\$9,843,330</b>	<b>\$10,263,330</b>	<b>\$10,711,806</b>

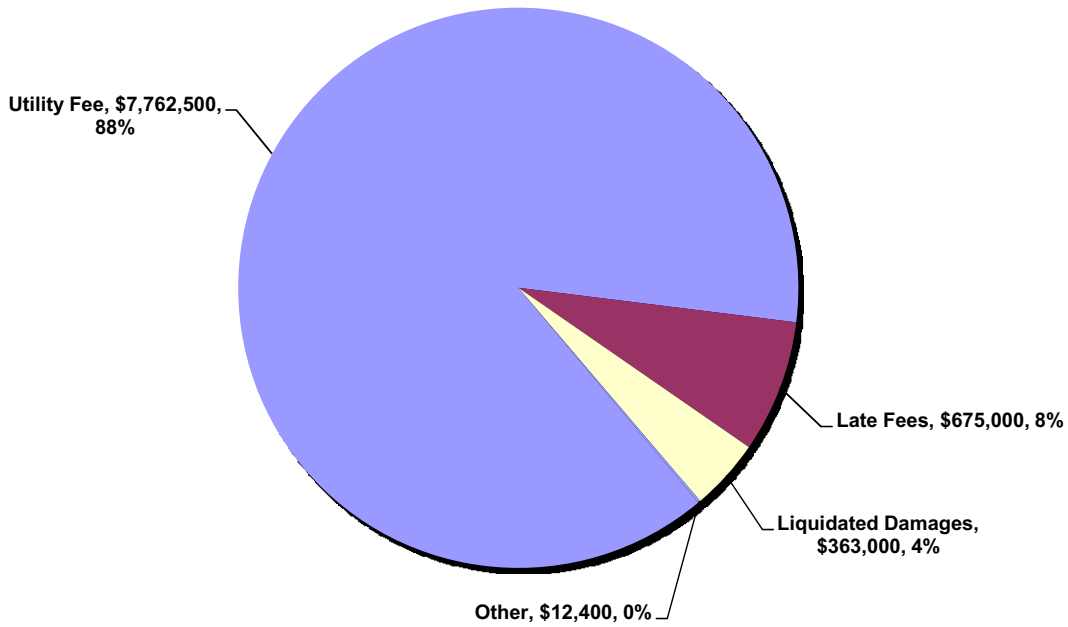


**FORT WORTH**



**COMPARISON OF RED-LIGHT ENFORCEMENT FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Utility Fee	\$7,909,655	\$8,454,342	\$6,500,000	\$6,500,000	\$7,762,500
Late Fees	685,417	685,242	600,000	600,000	675,000
Liquidated Damages	0	0	0	0	363,000
Over/Short Miscellaneous & Other Revenue	124,812	10,696	2,754	2,754	10,000
Returned Check Processing	2,775	3,900	2,400	2,400	2,400
Interest on Investment	<u>72,073</u>	<u>56,862</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$8,794,732</b>	<b>\$9,211,042</b>	<b>\$7,105,154</b>	<b>\$7,105,154</b>	<b>\$8,812,900</b>



**FORT WORTH**





**FUND BUDGET SUMMARY****DEPARTMENT:**

RED-LIGHT ENFORCEMENT FUND

**FUND/CENTER**

R159/0202504:0202507

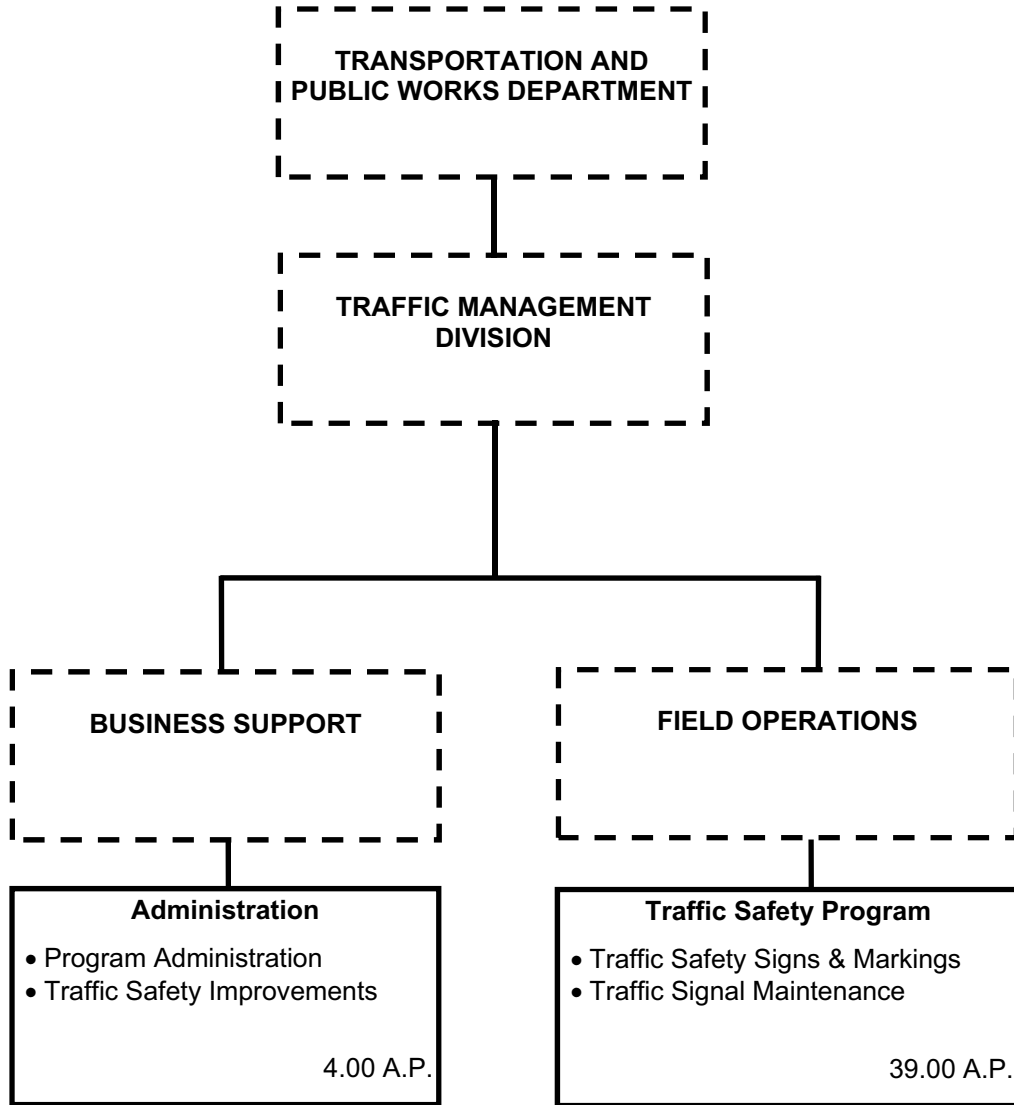
## SUMMARY OF FUND RESPONSIBILITIES:

The City initiated the Red-light Enforcement Program on January 1, 2008. The goal of the program is to improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signal improvements.

At the inception of the Red-light Enforcement Program, program operations were included in the Transportation and Public Works (TPW) Department as part of the General Fund. In FY2011, the Red-light Enforcement Program was established as a separate Special Revenue Fund, but still under the direction of TPW. Revenues from violation fees are used to cover the program's cost with a State law requirement that the City submit half of the violation fee revenue after subtracting program expenses to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs that include the installation and maintenance of traffic signs, pavement markings, and traffic signals and school safety.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 2,506,923	\$ 2,540,784	\$ 2,521,955	\$ 2,521,955
<b>Supplies</b>	1,161,640	920,515	877,908	877,908
<b>Contractual</b>	6,765,226	6,382,031	7,311,943	7,311,943
<b>Capital Outlay</b>	11,038	0	0	0
<b>Total Expenditures</b>	\$ 10,444,827	\$ 9,843,330	\$ 10,711,806	\$ 10,711,806
<b>Authorized Positions</b>	43.00	43.00	43.00	43.00

# RED-LIGHT ENFORCEMENT FUND - 43.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
RED-LIGHT ENFORCEMENT FUND	R159/0202504:0202507

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$ 9,843,330	<b>A.P.</b>	43.00
<b>FY2015 ADOPTED:</b>	\$10,711,806	<b>A.P.</b>	43.00

A) The adopted budget increases by \$975,233 for payments to the State of Texas for 50% of revenue earned based on a projected increase in citation revenue for FY2015.

B) The adopted budget increases by \$102,204 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

C) The adopted budget decreases by (\$86,352) for camera lease payments to American Traffic Solutions due to a reduction in the number of operational cameras by six.

D) The adopted budget decreases by a net of (\$81,708) in regular employee salary costs due to the annual update to the Salary and Benefits Forecasting System.

E) The adopted budget decreases by (\$43,210) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

F) The adopted budget increases by \$31,440 for potential payments to Tarrant County for scofflaw enforcement.

G) The adopted budget increases by \$23,452 for Equipment Services Department (ESD) outside repairs, parts, and labor based on ESD projected expenditures in this department for FY2015.

H) The adopted budget decreases by (\$14,495) for transfers out to the General Fund related to appeal personnel and cashier services due to those costs now being included in the fund's administrative services fee, an indirect cost allocation charged to the City's other funds.

I) The adopted budget decreases by (\$7,452) for group health based on plan migration and turnover.

J) The adopted budget decreases by (\$7,498) for the funding of overtime based on historical usage.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### RED-LIGHT ENFORCEMENT FUND

**DEPARTMENT PURPOSE**

To improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signal improvements. State law requires the City to send half of the net revenue from violation fees to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs.

**FY2015 DEPARTMENTAL OBJECTIVES**

To improve public safety for vehicles and pedestrians at signalized intersections by reducing the number of red-light running violations as reflected by a reduction in crash rates and citations issued.

To maintain a 63% collection rate.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Continued reduction in crash rates	0.25	0.23	0.23
Citations issued	184,823	191,229	164,286
Collection rate	61%	66%	63%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND R159 RED LIGHT ENFORCE- MENT FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>TRAFFIC ENGINEERING</u>								
0202504	AUTOMATED RED LIGHT ENFORCEMENT ADMIN- ISTRATION	\$ 6,194,297	\$ 5,836,859	\$ 6,751,763	\$ 6,751,763	4.00	4.00	4.00	4.00
0202505	TRAFFIC SAFETY IMPROVEMENTS	583,104	407,353	407,353	407,353	0.00	0.00	0.00	0.00
0202506	TRAFFIC SAFETY SIGNS & MARKINGS	1,821,366	1,705,671	1,686,022	1,686,022	20.00	20.00	20.00	20.00
0202507	TRAFFIC SIGNAL MAIN- TENANCE	1,846,060	1,893,447	1,866,668	1,866,668	19.00	19.00	19.00	19.00
	Sub-Total	<u>\$ 10,444,827</u>	<u>\$ 9,843,330</u>	<u>\$ 10,711,806</u>	<u>\$ 10,711,806</u>	<u>43.00</u>	<u>43.00</u>	<u>43.00</u>	<u>43.00</u>
	<b>TOTAL</b>	\$ 10,444,827	\$ 9,843,330	\$ 10,711,806	\$ 10,711,806	43.00	43.00	43.00	43.00

**FORT WORTH**





**FUND STATEMENT****FUND:****ASSET FORFEITURE FUNDS**

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture."

The City currently receives four types of asset forfeitures: federal, state, treasury and high intensity drug trafficking areas (HIDTA) programs. The Federal (Justice) Asset Forfeiture Program is authorized by the Comprehensive Crime Control Act of 1984, while the State Asset Forfeiture Program is authorized by Chapter 59 of the Texas Code of Criminal Procedure. The Treasury Asset Forfeiture Program is authorized by Title 31, Section 9703 of the U.S. Code. The HIDTA Asset Forfeiture Program was created through the Anti-Drug Abuse Act of 1988.

The main goals of asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. These programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities.

The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeitures. Prior to FY2001, revenues and expenditures budgeted from the City's asset forfeitures were held in the Special Project Trust Fund. To ensure compliance with asset forfeiture guidelines, and to improve tracking and auditing capabilities, the department began working with the Accounting Division of the Financial Management Services Department to establish separate operating funds for each type of asset forfeiture proceed: the Justice Asset Forfeiture Fund, State Asset Forfeiture Fund, Treasury Asset Forfeiture Fund and HIDTA Asset Forfeiture Fund. However, the HIDTA Asset Forfeiture Fund does not currently have funds available.

**FORT WORTH**



**TREASURY ASSET FORFEITURE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Treasury Asset Forfeiture Equitable Sharing	\$0
Interest on Investments	<u>0</u>
<b>TOTAL REVENUE</b>	<b>\$0</b>

**OTHER FINANCING SOURCES**

Use/(Source) of fund balance	<u>\$50,000</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$50,000</b>

**EXPENDITURES:**

Personal Services	\$0
Supplies	0
Contractual Services	<u>50,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$50,000</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$50,000</b>

**FORT WORTH**



**FUND BUDGET SUMMARY**

**DEPARTMENT:**

**FUND/CENTER**

TREASURY ASSET FORFEITURE FUND

R104/0351000

**SUMMARY OF FUND RESPONSIBILITIES:**

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeiture.

The Treasury Asset Forfeiture Fund is specifically assets forfeited through the Internal Revenue Service, U.S. Customs and Border Protection, U.S. Immigration and Customs Enforcement, U.S. Secret Service and the U.S. Coast Guard.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Contractual</b>	0	0	50,000	50,000
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 50,000	\$ 50,000

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>R104 TREASURY ASSET FORFEITURE</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u>								
	POLICE ADMINISTRATION	\$ 0	\$ 0	\$ 50,000	\$ 50,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 0	\$ 0	\$ 50,000	\$ 50,000	0.00	0.00	0.00	0.00

**FORT WORTH**





**JUSTICE ASSET FORFEITURE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Justice Asset Forfeiture Equitable Sharing	\$0
Interest on Investments	<u>0</u>
<b>TOTAL REVENUE</b>	<b>\$0</b>

**OTHER FINANCING SOURCES**

Use/(Source) of fund balance	<u>\$30,000</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$30,000</b>

**EXPENDITURES:**

Personal Services	\$0
Supplies	0
Contractual Services	<u>30,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$30,000</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$30,000</b>

**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

JUSTICE ASSET FORFEITURE FUND

**FUND/CENTER**

R107/0351000

## SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeiture.

The Justice Asset Forfeiture Fund is specifically assets forfeited through the Criminal Division Asset Forfeiture and Money Laundering Section, Justice Management Division Asset Management Staff, Bureau of Alcohol, Tobacco, Firearms, and Explosives, Drug Enforcement Administration, Federal Bureau of Investigations, U.S. Attorney's Office, and U.S. Marshals Service.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Supplies</b>	347,271	0	0	0
<b>Contractual</b>	309,642	0	30,000	30,000
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 656,913	\$ 0	\$ 30,000	\$ 30,000

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>R107 JUSTICE ASSET FORFEITURE FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u> POLICE ADMINISTRATION	\$ 541,414	\$ 0	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 541,414</u>	<u>\$ 0</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0356000	<u>SPECIAL SERVICES BUREAU</u> SPECIAL SERVICES BUREAU	\$ 25,526	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 25,526</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0357000	<u>ADMINISTRATIVE SERVICES BUREAU</u> FINANCE/PERSONNEL BUREAU	\$ 89,973	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 89,973</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 656,913	\$ 0	\$ 30,000	\$ 30,000	0.00	0.00	0.00	0.00

**FORT WORTH**



**STATE ASSET FORFEITURE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

State Asset Forfeiture Equitable Sharing	\$0
Interest on Investments	<u>0</u>
<b>TOTAL REVENUE</b>	<b>\$0</b>

**OTHER FINANCING SOURCES**

Use/(Source) of fund balance	<u>\$300,000</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$300,000</b>

**EXPENDITURES:**

Personal Services	\$0
Supplies	50,000
Contractual Services	<u>200,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$250,000</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$50,000
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$50,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$300,000</b>

**FORT WORTH**





**FUND BUDGET SUMMARY**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
STATE ASSET FORFEITURE FUND	R108/0351000

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted federal and state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture." The federal asset forfeiture program is authorized by the Comprehensive Crime Control Act of 1984, while the State asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure.

The main goals of the federal and state asset forfeiture programs are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government and to strengthen law enforcement. Both programs require that the recipient law enforcement agency use the assets solely for law enforcement purposes and that the assets be held in a special fund, subject to audit and review by the appropriate authorities. The City of Fort Worth Police Department is responsible for the receipt, expenditure and oversight of asset forfeiture.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Supplies</b>	0	0	50,000	50,000
<b>Contractual</b>	0	0	200,000	200,000
<b>Capital Outlay</b>	0	0	50,000	50,000
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 300,000	\$ 300,000

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>POLICE</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>R108 STATE ASSET FORFEITURE FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u>								
	POLICE ADMINISTRATION	\$ 0	\$ 0	\$ 300,000	\$ 300,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 0	\$ 0	\$ 300,000	\$ 300,000	0.00	0.00	0.00	0.00

**FORT WORTH**



**FUND STATEMENT**

**FUND:**

**SPECIAL TRUST FUND**

Under the direction of the Municipal Court Department, the Special Trust Fund includes the Court Technology, Building Security and Juvenile Case Management subfunds.

The Municipal Court Technology Special Trust Fund is dedicated to financing the purchase and maintenance of technological enhancements for the Municipal Court. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a technology fee not to exceed \$4 as court cost (Article 102.0172, Texas Code of Criminal Procedure).

The Municipal Court Building Security Special Trust Fund is dedicated to providing security services for municipal courts. It may only be used for security personnel, services, and items related to buildings that house the operations of municipal courts. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a \$3 security fee as a court cost (Article 102.017, Texas Code of Criminal Procedure).

The Juvenile Case Management Special Trust Fund is responsible for the salaries and benefits of juvenile case managers employed by the Municipal Court under Article 102.0174. Collection of funds for this purpose requires a defendant convicted of a misdemeanor offense in a municipal court to pay a specific-use fee not to exceed \$5 as a court cost (Article 102.0174, Texas Code of Criminal Procedure).

**FORT WORTH**



**SPECIAL TRUST FUND BUDGET SUMMARY  
MUNICIPAL COURT TECHNOLOGY FUND  
FY2015**

**REVENUES:**

Technology Fee	\$275,630
Interest on Investment	<u>20,370</u>
<b>TOTAL REVENUE</b>	<b>\$296,000</b>

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$0</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$296,000</b>

**EXPENDITURES:**

Contractual Services	<u>\$256,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$256,000</b>

**CAPITAL OUTLAY:**

Capital Outlay	\$40,000
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$40,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$296,000</b>

**FORT WORTH**





**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
MUNICIPAL COURT, TECHNOLOGY SPECIAL TRUST FUND	FE72/038505010000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Municipal Court Technology Project of the Special Trust Fund was established under the authority of Article 102.0172 of the Texas Code of Criminal Procedure. This article provides authority for a governing body of a municipality to adopt an ordinance to establish a technology fund. The fund is to be administered by or under the direction of the governing body of the municipality.

The ordinance creates a fee in an amount not to exceed \$4 to be collected upon all convictions. The fund must be dedicated to financing the purchase and maintenance of technological enhancements for the Municipal Court, including:

- Computer systems;
- Computer networks;
- Computer hardware;
- Computer software;
- Imaging systems;
- Electronic kiosks;
- Electronic ticket writers; and
- Docket management systems

The Code Construction Act (Ch. 311, G.C) defines “include” and “including” as terms of enlargement and not of limitation or exclusive enumeration. Hence, the purchase of technological enhancements is not limited to the list of items described above.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Supplies</b>	0	0	0	0
<b>Contractual</b>	0	0	256,000	256,000
<b>Capital Outlay</b>	0	0	40,000	40,000
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 296,000	\$ 296,000

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT MUNICIPAL COURT - COURT TECH		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE72 SPECIAL TRUST FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
038	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - COURT TECH	\$ 0	\$ 0	\$ 296,000	\$ 296,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 296,000</u>	<u>\$ 296,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 0	\$ 0	\$ 296,000	\$ 296,000	0.00	0.00	0.00	0.00

**FORT WORTH**



**SPECIAL TRUST FUND BUDGET SUMMARY  
MUNICIPAL COURT BUILDING SECURITY  
FY2015**

**REVENUES:**

Security Fee	\$244,947
Interest on Investments	<u>3,053</u>
<b>TOTAL REVENUE</b>	<b>\$248,000</b>

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$0</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$248,000</b>

**EXPENDITURES:**

Supplies	\$11,000
Contractual Services	<u>237,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$248,000</b>

**CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$248,000</b>

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY**

**DEPARTMENT:**

**FUND/CENTER**

MUNICIPAL COURT, BUILDING SECURITY SPECIAL TRUST FUND FE72/038535009000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Municipal Court Project of the Special Trust Fund was established under the authority of Article 102.017 of the Texas Code of Criminal Procedure. This legislation allows a governing body of municipality by ordinance to create a municipal court building security fund.

Article 102.017 of the Code of Criminal Procedure provides authority for cities to create a \$3 Building Security Fee. After the City adopts an ordinance to establish the fund, the court must assess the fee upon all convictions. The money collected under this fund is dedicated to providing security services for municipal courts. It may be used only for security personnel services, and items related to buildings that house the operations of municipal courts including:

- The purchase or repair of x-ray machines and conveying systems;
- Handheld and walk-through metal detectors and signage, identification cards and systems;
- Locks, chains, alarms, or similar security devices and electronic locking and surveillance equipment;
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- Confiscated weapon inventory and tracking systems;
- The purchase or repair of bullet-proof glass, and
- Continuing education on security for court personnel and security personnel.

In 2011, state legislature expanded the list of approved uses for this fund to include warrant officers and related equipment. Sec 102.107(d-1)(12). Attorney General Opinion JC-0014 (1999) stated that given the legislative history and the express terms of Article 102.017(d), security items that may be purchased are limited to the items in Article 102.017. However, in 1999, the Legislature amended Article 102.017 and added the word "including". The Code Construction Act (Ch. 311, G.C.) says that the word "including" is a term of enlargement and not of limitation or exclusive enumeration, and use of the term does not create a presumption that components not expressed are excluded. Hence, the purchase of security items is not limited to the list, but must be specifically for court security.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Supplies</b>	0	0	11,000	11,000
<b>Contractual</b>	0	0	237,000	237,000
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 248,000	\$ 248,000

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT MUNICIPAL COURT - COURT SECURITY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE72 SPECIAL TRUST FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
038	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - COURT SECURITY	\$ 0	\$ 0	\$ 248,000	\$ 248,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 248,000</u>	<u>\$ 248,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 0	\$ 0	\$ 248,000	\$ 248,000	0.00	0.00	0.00	0.00

**FORT WORTH**



**SPECIAL TRUST FUND BUDGET SUMMARY  
MUNICIPAL COURT JUVENILE CASE MANAGEMENT  
FY2015**

**REVENUES:**

Juvenile Case MGF	\$192,248
Interest on Investments	<u>2,465</u>
<b>TOTAL REVENUE</b>	<b>\$194,713</b>

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$0</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$194,713</b>

**EXPENDITURES:**

Contractual Services	<u>\$194,713</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$194,713</b>

**CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$194,713</b>

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY**

**DEPARTMENT:**

**FUND/CENTER**

MUNICIPAL COURT, JUVENILE CASE SPECIAL TRUST FUND

FE72/038535020000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Under the direction of the Municipal Court Department, the Municipal Court Juvenile Case Management Project of the Special Trust Fund was established under the authority of Article 102.0174 of the Texas Code of Criminal Procedure. This legislation allows a governing body of a municipality by ordinance to create a juvenile case manager fund.

Article 102.0174 of the Code of Criminal Procedure provides city councils authority to create a Juvenile Case Manager Fund and may require a defendant convicted of a fine-only misdemeanor offense to pay a Juvenile Case Manager Fee not to exceed \$5. Prior to a 2011 amendment, a city could collect and accumulate these funds prior to the establishment of the position and the hiring of a juvenile case manager. Article 102.0174 was amended, effective September 1, 2011, to prohibit a local government from collecting the juvenile case manager fee if they do not employ a juvenile case manager.

The fee collected under article 102.0174 (the juvenile case manager fee) is distinct from the Truancy Prevention and Diversion Fund fee collected per Article 102.015 of the Code of Criminal Procedure.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Contractual</b>	0	0	194,713	194,713
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 194,713	\$ 194,713

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT MUNICIPAL COURT - JUVENILE CASE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE72 SPECIAL TRUST FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
038	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - JUVENILE CASE	\$ 0	\$ 0	\$ 194,713	\$ 194,713	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 194,713</u>	<u>\$ 194,713</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 0	\$ 0	\$ 194,713	\$ 194,713	0.00	0.00	0.00	0.00

**FORT WORTH**





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## SUMMARY OF CITY OF FORT WORTH GRANT PROGRAM PARTICIPATION FISCAL YEAR 2015 COST INVOLVEMENT

This section provides an overview of departments' planned grant program participation for FY2015. Information includes the issuing agent, the name of the grant and the City department responsible for the grant. In the table below also includes the Total FY2015 Cost, which is the sum of the Agency Cost and the City of Fort Worth grant match. Departments have applied for all grants listed below; however, not all grants listed have been awarded. The grants, if awarded, will be managed in compliance with all applicable laws, regulations and grantor guidance. All gifts and donations will be managed and expended according to the wishes and instructions of the donor.

TITLE	Department	TOTAL FY2015 COST	AGENCY COST	CITY OF FORT WORTH GRANT MATCH
<b><u>Atmos Energy</u></b>				
Share the Warmth - Energy Assistance	Parks and Community Services	\$150,000	\$150,000	\$0
<b><u>Criminal Justice Division - State of Texas Governor's Office</u></b>				
Police Jail Booking Enhancement	Police Department	56,788	56,788	0
Crime Lab Enhancement	Police Department	22,500	22,500	0
<b><u>Crystelle Waggoner Foundation/Bank of America</u></b>				
Summer Day Camp Program	Parks and Community Services	75,000	75,000	0
<b><u>Federal Aviation Administration</u></b>				
AFW Cargo & Entitlement	Aviation	1,000,000	1,000,000	0
AFW Runway Extension	Aviation	10,000,000	10,000,000	0
<b><u>Fort Worth Botanical Society</u></b>				
Botanic Garden - Education Program	Parks and Community Services	168,210	100,000	68,210
Botanic Garden - Maintenance	Parks and Community Services	235,492	235,492	0
<b><u>Fort Worth Garden Club</u></b>				
Botanic Garden - Deborah Moncrief Beqgs Garden Center Supp	Parks and Community Services	257,737	257,737	0
Botanic Garden - Maintenance	Parks and Community Services	192,833	192,833	0
<b><u>Fort Worth Independent School District</u></b>				
Como Elementary School After School Program	Parks and Community Services	51,026	51,026	0
Fort Worth After School - Daggett	Parks and Community Services	40,000	40,000	0
<b><u>Fort Worth Water Department</u></b>				
Fort Worth Conservation Garden at the Botanic Garden	Parks and Community Services	39,528	39,528	0
Water Aid - Water Billing Assistance	Parks and Community Services	20,000	20,000	0
<b><u>Friends of the Nature Center</u></b>				
Nature Center Education Program and Maintenance	Parks and Community Services	121,847	121,847	0
Nature Center Gate Operations	Parks and Community Services	73,239	73,239	0
<b><u>Fuller Foundation</u></b>				
Fuller Garden in the Botanic Garden	Parks and Community Services	94,954	94,954	0
<b><u>Historic Southside</u></b>				
Mobile Recreation Summer Day Camp	Parks and Community Services	45,000	45,000	0
<b><u>Log Cabin Heritage Foundation</u></b>				
Log Cabin Promotions and Programs	Parks and Community Services	25,000	25,000	0
<b><u>Mayfest, Inc.</u></b>				
Park Shelter Enhancements (2)	Parks and Community Services	52,000	40,000	12,000
<b><u>National Recreation and Park Association</u></b>				
Take Me Fishing	Parks and Community Services	4,500	4,500	0
<b><u>North Central Texas Council of Governments</u></b>				
NCTCOG Compost Outpost Renovation	Code Compliance	70,490	67,990	2,500
NCTCOG Electronic Waste Take Back Campaign (partnership with eight North Texas communities)	Code Compliance	128,450	122,200	6,250
NCTCOG Increasing Recycling Infrastructure	Code Compliance	109,881	96,725	13,156
NCTCOG Call for Projects 2014	Police Department	206,786	206,786	0
NCTCOG Traffic Signal Project Camp Bowie West (Spur 580)/ Camp Bowie Blvd (US 377) from IH 820 to Arch Adams	Transportation & Public Works	1,815,000	1,452,000	363,000
NCTCOG Traffic Signal Project Granbury Rd from Gorman to Bilglade	Transportation & Public Works	300,000	240,000	60,000
NCTCOG Traffic Signal Project SH 183 from SH 199 to Riverside Dr	Transportation & Public Works	1,080,000	864,000	216,000
NCTCOG Traffic Signal Project South Side Area	Transportation & Public Works	1,375,000	1,100,000	275,000
<b><u>Office of the Attorney the Attorney General of Texas</u></b>				
Other Victim Assistance Grant FY2014	Police Department	42,000	42,000	0
<b><u>Sid Richardson Foundation</u></b>				
Summer Day Camp Program	Parks and Community Services	8,000	8,000	0
<b><u>Sid Richardson Foundation/Walsh Foundation</u></b>				
Rising Stars Leadership	Parks and Community Services	12,500	12,500	0

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SUMMARY OF CITY OF FORT WORTH  
GRANT PROGRAM PARTICIPATION  
FISCAL YEAR 2015 COST INVOLVEMENT

This section provides an overview of departments' planned grant program participation for FY2015. Information includes the issuing agent, the name of the grant and the City department responsible for the grant. In the table below also includes the Total FY2015 Cost, which is the sum of the Agency Cost and the City of Fort Worth grant match. Departments have applied for all grants listed below; however, not all grants listed have been awarded. The grants, if awarded, will be managed in compliance with all applicable laws, regulations and grantor guidance. All gifts and donations will be managed and expended according to the wishes and instructions of the donor.

TITLE	Department	TOTAL FY2015 COST	AGENCY COST	CITY OF FORT WORTH GRANT MATCH
<b><u>State Energy Conservation Office</u></b>				
AARA Traffic Signal Synchronization or Replacement City of Fort Worth (Riverside)	Transportation & Public Works	937,500	750,000	187,500
<b><u>Tarrant County</u></b>				
Community Action Partners Neighborhood Centers - Far Northwest and Far Southeast	Parks and Community Services	30,000	30,000	0
<b><u>Texas Association of Action Agencies (TACAA)</u></b>				
Weatherization Assistance Program	Parks and Community Services	2,491,299	2,491,299	0
<b><u>Texas Department of Agriculture</u></b>				
After School Snack Program	Parks and Community Services	250,000	250,000	0
Summer Food Service Program	Parks and Community Services	900,000	900,000	0
<b><u>Texas Commission on Environmental Quality</u></b>				
EPA/TCEQ PM 2.5	Transportation & Public Works	36,000	36,000	0
EPA/TCEQ PM 10	Transportation & Public Works	154,428	103,467	50,961
EPA/TCEQ Whole Air Monitoring	Transportation & Public Works	381,451	381,451	0
TCEQ Compliance Contract	Transportation & Public Works	410,796	275,233	135,563
TCEQ Ozone	Transportation & Public Works	35,384	35,384	0
NCTCOG - Compost Demo Project/Chipper/Education	Code Compliance/Solid Waste	70,490	67,990	2,500
NCTCOG - Electronic Education Campaign	Code Compliance/Solid Waste	132,450	122,200	10,250
NCTCOG - Recycling Roll Off/Big Bellies	Code Compliance/Solid Waste	109,881	96,725	13,156
<b><u>Texas Department of Housing &amp; Community Affairs</u></b>				
Community Services Block Grant	Parks and Community Services	2,047,548	2,047,548	0
Comprehensive Energy Assistance Program	Parks and Community Services	5,840,985	5,840,985	0
<b><u>Texas Department of State Health Services</u></b>				
Texas State University, Texas School Safety Center, Tobacco Enforcement Program FY15	Police Department	45,000	45,000	0
<b><u>Texas Department of Transportation</u></b>				
Alliance-Routine Airport Maintenance	Aviation	50,000	50,000	0
Meacham-Routine Airport Maintenance	Aviation	100,000	50,000	50,000
Meacham- Terminal Area Taxiway Construction	Aviation	1,900,000	1,710,000	190,000
Spinks-Routine Airport Maintenance	Aviation	100,000	50,000	50,000
Spinks-Perimeter Road	Aviation	3,000,000	2,700,000	300,000
LPAFA- BNSF; Hemphill West (Quiet Zone Project)	Transportation & Public Works	849,479	679,583	169,896
LPAFA- BNSF and UPRR on Magnolia Ave (Railroad Crossing Project)	Transportation & Public Works	419,520	413,116	6,404
LPAFA- BNSF and UPRR on Sycamore School Road Quiet Zone	Transportation & Public Works	154,453	123,562	30,891
LPAFA-Expand Traffic Signal System- ITS 5	Transportation & Public Works	2,063,880	1,217,689	846,191
LPAFA-Peach Street Area and Peach Street East (Railroad Safety Project)	Transportation & Public Works	3,540,561	2,676,959	863,602
LPAFA- South Central High Speed Corridor Quiet Zone	Transportation & Public Works	396,210	379,985	16,225
Design and Construction of the Neighborhood Transportation Connections for Pedestrians and Bicycles Project	Parks and Community Services	5,520,125	4,416,100	1,104,025
Transportation, Community and System Preservation Program	Parks and Community Services	244,524	244,524	0
Trinity Trails Clear Fork - East Bank Extension	Parks and Community Services	3,026,007	2,156,000	870,007
STEP Comprehensive FY15	Police Department	218,447	174,758	43,689
STEP Commercial Motor Vehicle FY15	Police Department	71,532	57,047	14,485
<b><u>Texas Parks and Wildlife Department</u></b>				
Gateway Park Oxbow	Parks and Community Services	4,000,000	2,000,000	2,000,000
Take Me Fishing	Parks and Community Services	22,700	20,000	2,700
Urban Outdoor Recreation Grant - Marine Creek Corridor	Parks and Community Services	3,427,915	1,000,000	2,427,915
Urban Outdoor Recreation Grant - Northwest Community Park	Parks and Community Services	2,000,000	1,000,000	1,000,000
<b><u>Texas State Library and Archives Commission</u></b>				
Library Cooperation	Library	75,000	75,000	0
<b><u>TXU Energy</u></b>				
Energy Aid - Energy Assistance	Parks and Community Services	150,000	150,000	0
<b><u>United States Department of Homeland Security</u></b>				
Homeland Security Grant Program	Fire	3,024,515	3,024,515	0

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SUMMARY OF CITY OF FORT WORTH  
GRANT PROGRAM PARTICIPATION  
FISCAL YEAR 2015 COST INVOLVEMENT

This section provides an overview of departments' planned grant program participation for FY2015. Information includes the issuing agent, the name of the grant and the City department responsible for the grant. In the table below also includes the Total FY2015 Cost, which is the sum of the Agency Cost and the City of Fort Worth grant match. Departments have applied for all grants listed below; however, not all grants listed have been awarded. The grants, if awarded, will be managed in compliance with all applicable laws, regulations and grantor guidance. All gifts and donations will be managed and expended according to the wishes and instructions of the donor.

TITLE	Department	TOTAL FY2015 COST	AGENCY COST	CITY OF FORT WORTH GRANT MATCH
<b><u>United States Department of Housing and Urban Development</u></b>				
Community Development Block Grant	Housing & Economic Development	6,193,950	6,193,950	0
Emergency Shelter Grant	Housing & Economic Development	493,901	493,901	0
HOME	Housing & Economic Development	2,143,383	2,143,383	0
Housing Opportunities for Persons with AIDS	Housing & Economic Development	996,018	996,018	0
Fair Housing Assistance Program	City Manager's Office	795,480	795,480	0
<b><u>United States Department of Justice</u></b>				
Justice Assistance Grant FY2014	Police Department	568,848	565,848	0
COPS Hiring FY2014	Police Department	2,086,238	625,000	1,461,238
Motor Carrier Safety Assistance Program FY14 High Priority Grant	Police Department	408,342	315,235	93,107
DNA Capacity Enhancement and Backlog Reduction Grant Program FY2014	Police Department	256,444	256,444	0
DNA Capacity Enhancement and Backlog Reduction Grant Program FY2013	Police Department	156,630	156,630	0
Enhanced Collaborative Model to Combat Human Trafficking FY2013	Police Department	43,357	43,357	0
Coverdell Forensic Science Improvement Grant FY2013	Police Department	97,191	97,191	0
<b><u>United States Equal Employment Opportunity Commission</u></b>				
Fair Employment Practices Program	City Manager's Office	70,950	70,950	0
United Parcel Service/Keep America Beautiful - Tree Planting Grant	Code Compliance	5,000	5,000	0
<b><u>University of North Texas Health Science Center</u></b>				
Guinn Elementary Construction	Housing & Economic Development	500,000	500,000	0
<b><u>Van Zandt Cottage Friends, Inc.</u></b>				
Van Zandt Cottage Restoration	Parks and Community Services	40,000	40,000	0
<b><u>Wallace Foundation</u></b>				
Next Generation After School Building Initiative	Parks and Community Services	<u>328,346</u>	<u>228,346</u>	<u>100,000</u>
<b>TOTAL</b>		<b>\$81,285,919</b>	<b>\$68,226,498</b>	<b>\$13,056,421</b>

**FORT WORTH**



## FUND STATEMENT

**FUND:**

### ENTERPRISE FUNDS

Enterprise funds finance direct deliverables to customers who receive goods or services in exchange for payment. The City charges rates for these services and deposits the revenue into separate operating funds. This revenue pays for the delivery of each service or product. Each operation is intended to be a self-supporting business, therefore employing the enterprise financial model. The City currently operates six funds on this basis: Water and Sewer, Municipal Golf, Municipal Airports, Municipal Parking, Stormwater Utility and Solid Waste.

The Water and Sewer Fund is responsible for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. The fund serves approximately 1.1 million people in Fort Worth and 30 surrounding communities. Operations are financed through a rate structure based on the amount of service used, which is billed to customers on a monthly basis. Debt is issued for large capital projects.

The Municipal Golf Fund was established to offer residents a safe and enjoyable comprehensive golf experience. The fund is managed by the Golf Division of the Parks and Community Services Department and operates through revenue collected from user fees for the City's four regulation length courses—Meadowbrook, Pecan Valley, Rockwood and Sycamore Creek.

The Municipal Airports Fund supports the operations of Alliance, Meacham and Spinks Airports through the collection of revenue primarily generated by land and terminal building leases, as well as landing fees, hangar rental and fuel flowage.

The Municipal Parking Fund is managed by the Transportation and Public Works Department and maintains five parking garages, twenty surface lots and 2,718 metered spaces. Revenues are generated from fees charged to users of those surface lots, garages and street metered parking spaces, the lease of office and retail space and fines collected from parking ordinance violations. Operations are financed from these revenues and debt is issued for large capital projects.

The Stormwater Utility Fund has the responsibility of providing stormwater management to approximately 200,000 residential, commercial and industrial customers. Program operations are financed through utility fees for residents and commercial customers based on the measure of impervious surface area or equivalent residential units of each property and its impact on stormwater management. Debt is issued for large capital projects and utility charges are collected from residents through a monthly fee added to their water bill.

The Solid Waste Fund is responsible for the collection of refuse and recycling throughout the city. Operations are financed by monthly residential refuse collection rates, service charges for special bulk/brush collection, residential recycling rates and other miscellaneous fees. These comprehensive solid waste service charges are collected from residents through a monthly billing included with their water bill.

**FUND STATEMENT****FUND:****WATER AND SEWER FUND**

The Water and Sewer Fund is an Enterprise Fund that has responsibility for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. It serves approximately 1.1 million people in Fort Worth and 30 surrounding communities.

The Water and Sewer Fund provides resources for three separate departments: Water, Wastewater (Sewer) and Reclaimed Water. These services are billed separately to more accurately capture the cost of each service. However, the Water and Wastewater Departments share administrative staff and many of the employees are partially expensed to both departments.

Operations are completely financed through fees (or rates) for services. The systemwide rate increase is 7.4% for the Water system and 4.9% for the Sewer system. The Reclaimed system requires no rate increase for FY2015. The primary drivers of the Water system rate increase are a 6.3% increase in raw water costs, funding for lead-free meters required by new federal regulations, implementation of a new Water Condition Assessment Program to identify and minimize leaks within the distribution system, and increases in transfers to other funds within the City. The rate increase also reflects continuation of a multi-year plan to increase cost recovery from more stable fixed revenues through the monthly water meter charge to improve revenue stability.

The primary drivers of the Sewer system rate increase are increased transfers to other funds within the City and increases in contractual obligations for wastewater treatment provided by the Trinity River Authority and biosolids disposal through a third-party contractor. The Sewer rate increase also reflects an increase in the monthly sewer meter charge to implement the first year of a new multi-year plan to increase cost recovery from fixed revenues, similar to the Water plan.

The budget also includes a wholesale rate increase of 11.1% for Water and an increase of 2.0% for Wastewater.

**WATER AND SEWER FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Utility Income	\$377,587,062
Miscellaneous Service Fees	11,451,895
Impact Fees	6,262,677
Transfers from Other Funds	2,117,684
Connections and Extensions	2,831,594
Interest on Investments	460,027
Other Revenue	<u>1,517,500</u>

**TOTAL REVENUE** \$402,228,439

Use/(Source) of Fund Balance \$0

**TOTAL REVENUE AND OTHER FINANCING SOURCES** \$402,228,439

**EXPENDITURES:**

Personnel Services	\$67,052,614
Supplies	21,144,950
Contractual Services	<u>216,324,018</u>

**TOTAL RECURRING EXPENSES** \$304,521,582

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$5,096,865
Debt Service	<u>92,609,992</u>

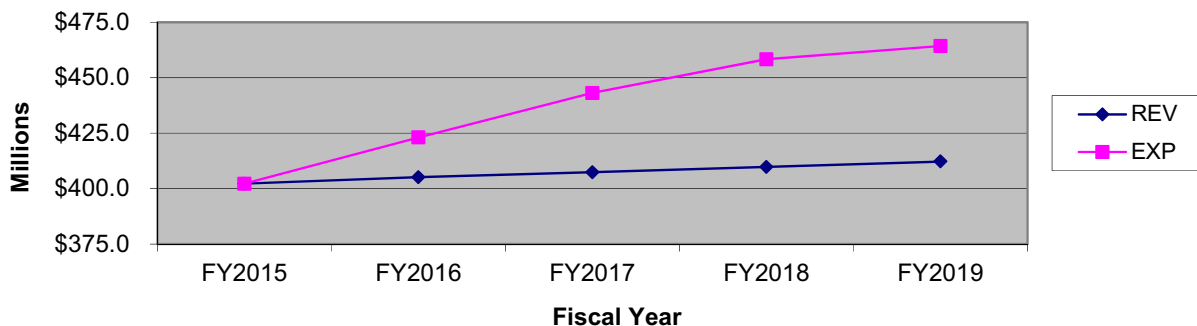
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$97,706,857

**TOTAL EXPENDITURES** \$402,228,439

## WATER AND SEWER FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	\$51,266,317	\$51,266,317	\$33,346,917	(\$2,340,830)	(\$50,825,814)
<b>Revenues*</b>					
Interest	\$460,027	\$460,027	\$460,027	\$460,027	\$460,027
Utility Income	\$377,587,062	\$380,113,051	\$382,199,722	\$384,443,187	\$386,720,308
Connections and Extensions	\$2,831,594	\$2,859,910	\$2,888,509	\$2,917,394	\$2,946,568
Impact Fees	\$6,262,677	\$6,262,677	\$6,262,677	\$6,262,677	\$6,262,677
Other Revenue	\$15,087,079	\$15,422,844	\$15,550,062	\$15,678,553	\$15,808,328
<b>Total Revenue</b>	<b>\$402,228,439</b>	<b>\$405,118,508</b>	<b>\$407,360,997</b>	<b>\$409,761,838</b>	<b>\$412,197,909</b>
<b>Total Resources</b>	<b>\$453,494,756</b>	<b>\$456,384,825</b>	<b>\$440,707,915</b>	<b>\$407,421,009</b>	<b>\$361,372,094</b>
<b>Expenditures</b>					
Personnel Services	\$67,052,614	\$67,942,157	\$70,505,407	\$71,562,040	\$74,329,332
Supplies	\$21,144,950	\$22,020,990	\$22,938,993	\$23,901,246	\$24,910,169
Contractual	\$216,324,018	\$229,308,639	\$245,189,948	\$254,666,586	\$262,937,451
Capital	\$5,096,865	\$5,205,612	\$5,316,950	\$5,430,949	\$5,547,679
Debt Service	\$92,609,992	\$98,560,510	\$99,097,447	\$102,686,001	\$96,515,840
<b>Total Expenditures</b>	<b>\$402,228,439</b>	<b>\$423,037,908</b>	<b>\$443,048,744</b>	<b>\$458,246,823</b>	<b>\$464,240,471</b>
Projected Variance	\$0	(\$17,919,399)	(\$35,687,747)	(\$48,484,985)	(\$52,042,563)
Projected Cash Balance	\$51,266,317	\$33,346,917	(\$2,340,830)	(\$50,825,814)	(\$102,868,377)
Reserve Requirement (20%)	\$50,559,465	\$54,238,793	\$58,014,505	\$60,136,808	\$62,953,610
Excess/(Deficit)	\$706,852	(\$20,891,876)	(\$60,355,335)	(\$110,962,622)	(\$165,821,987)

### WATER AND SEWER FUND PROJECTED REVENUES AND EXPENDITURES

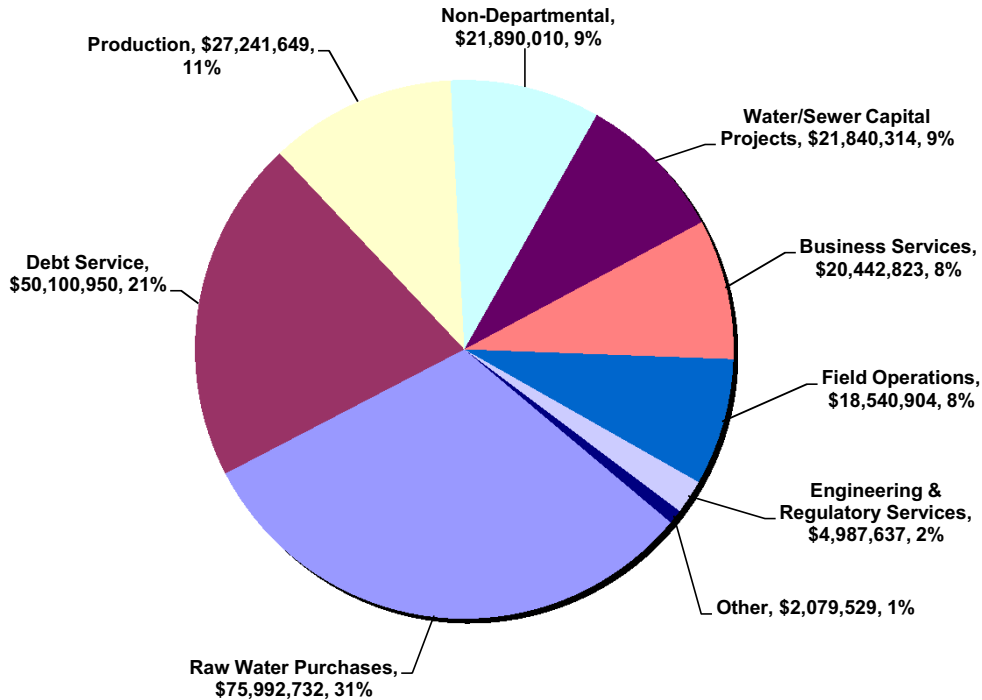


\* This model does **not** reflect any rate increases for the next five years



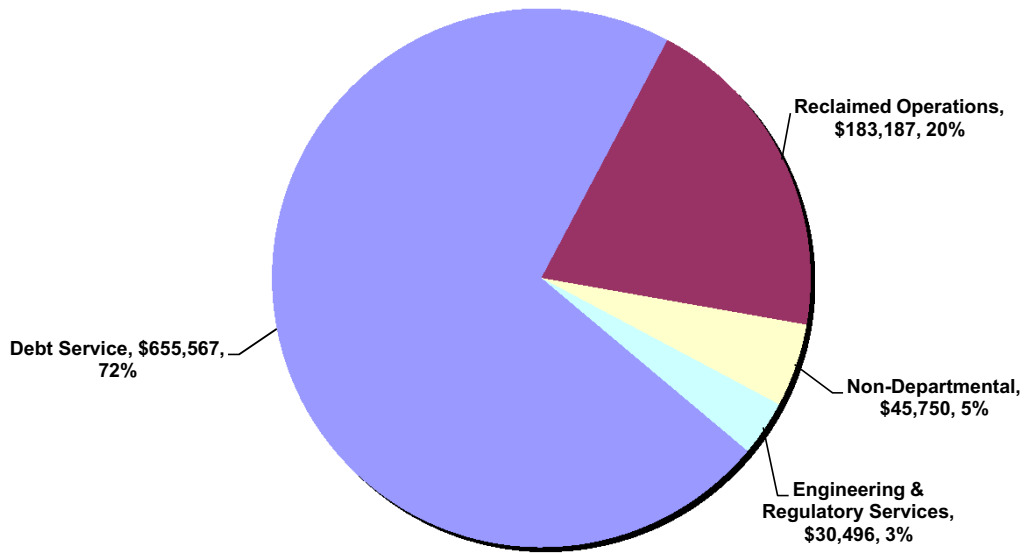
**COMPARISON OF WATER AND SEWER FUND  
WATER EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Raw Water Purchases	\$57,780,066	\$61,683,264	\$71,461,857	\$71,461,857	\$75,992,732
Debt Service	61,496,255	50,774,091	50,100,950	50,100,950	50,100,950
Production	28,826,061	27,716,972	27,281,177	28,004,103	27,241,649
Non-Departmental	56,102,001	19,552,441	20,931,972	22,139,305	21,890,010
Water/Sewer Capital Projects	18,866,672	21,546,914	22,200,314	22,200,314	21,840,314
Business Services	18,026,256	18,523,373	19,304,018	19,568,761	20,442,823
Field Operations	17,231,836	17,523,646	16,792,581	17,945,645	18,540,904
Engineering & Regulatory Services	5,724,491	4,505,863	4,854,479	4,920,583	4,987,637
Administration	6,012,992	4,207,252	1,005,228	1,079,728	963,874
Pretreatment	542,445	574,892	549,009	549,009	566,547
Customer City Meters	494,184	497,716	546,215	625,215	549,108
<b>TOTAL WATER</b>	<b>\$271,103,259</b>	<b>\$227,106,424</b>	<b>\$235,027,800</b>	<b>\$238,595,470</b>	<b>\$243,116,548</b>



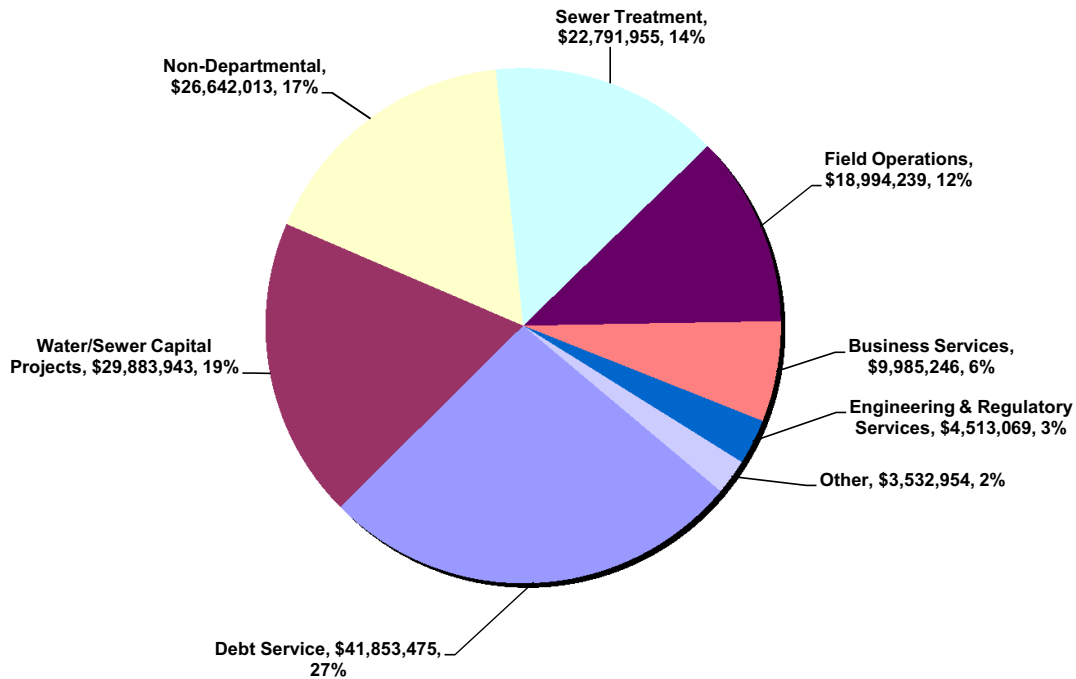
**COMPARISON OF WATER AND SEWER FUND  
RECLAIMED WATER EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Debt Service	\$687,927	\$810,000	\$648,048	\$648,048	\$655,567
Reclaimed Operations	0	13,710	135,843	164,343	183,187
Non-Departmental	0	52,124	104,100	104,100	45,750
Engineering & Regulatory Services	<u>826</u>	<u>32,801</u>	<u>27,009</u>	<u>27,009</u>	<u>30,496</u>
<b>TOTAL RECLAIMED WATER</b>	<b>\$688,753</b>	<b>\$908,635</b>	<b>\$915,000</b>	<b>\$943,500</b>	<b>\$915,000</b>



**COMPARISON OF WATER AND SEWER FUND  
SEWER EXPENDITURES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Debt Service	\$46,687,293	\$40,925,566	\$41,848,433	\$41,848,433	\$41,853,475
Water/Sewer Capital Projects	21,325,681	14,966,566	29,883,943	29,883,943	29,883,943
Non-Departmental	58,106,539	23,422,230	23,513,030	32,231,681	26,642,013
Sewer Treatment	23,294,765	21,984,203	20,178,380	21,881,792	22,791,955
Field Operations	18,046,387	18,479,305	18,018,362	20,814,464	18,994,239
Business Services	9,463,520	8,947,060	9,558,202	9,664,429	9,985,246
Engineering & Regulatory Services	5,245,897	4,177,223	4,165,778	4,295,421	4,513,069
Lift Stations	604,986	509,948	584,430	584,430	576,143
Administration	5,955,504	4,229,972	877,451	912,554	922,063
Customer City Meters	316,236	316,931	369,794	369,794	400,121
Pretreatment	<u>1,486,661</u>	<u>1,554,926</u>	<u>1,502,675</u>	<u>1,582,675</u>	<u>1,634,627</u>
<b>TOTAL SEWER</b>	<b>\$190,533,469</b>	<b>\$139,513,930</b>	<b>\$150,500,478</b>	<b>\$164,069,616</b>	<b>\$158,196,894</b>
<b>TOTAL WATER AND SEWER FUND</b>	<b>\$462,325,481</b>	<b>\$367,528,989</b>	<b>\$386,443,275</b>	<b>\$403,608,583</b>	<b>\$402,228,442</b>

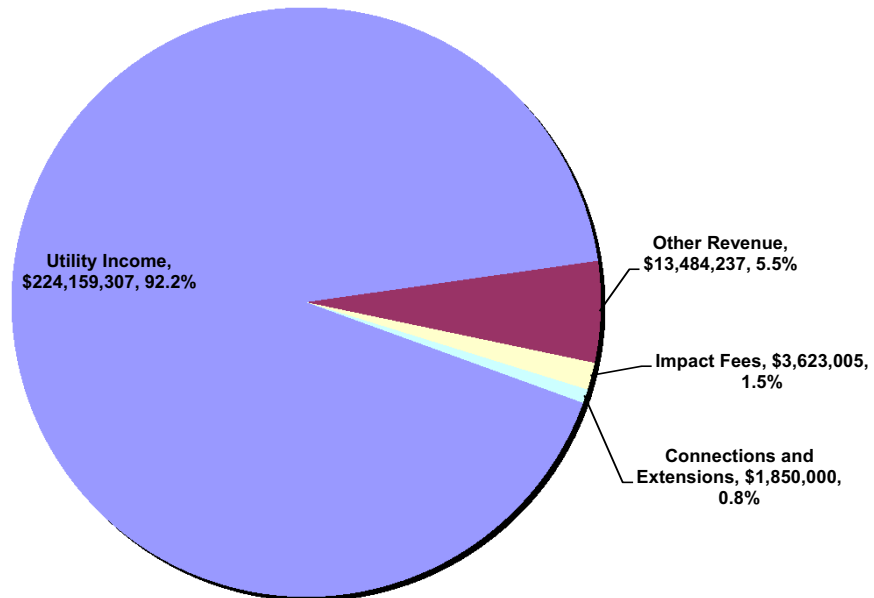


**FORT WORTH**



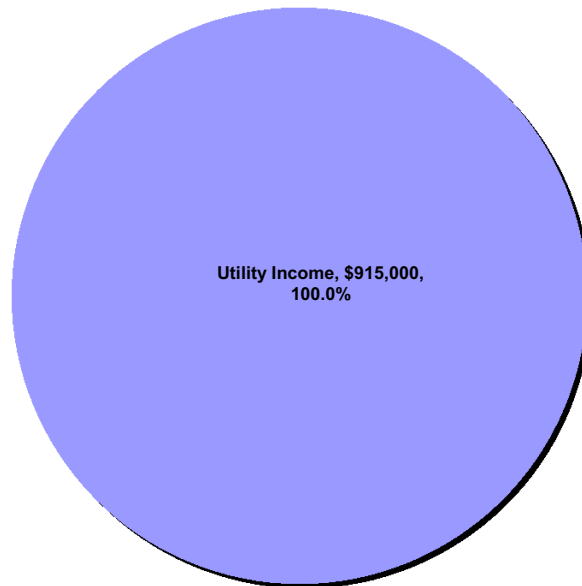
**COMPARISON OF WATER AND SEWER FUND  
WATER REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
<b>Utility Income</b>					
Retail Service	\$149,158,487	\$147,266,057	\$170,865,697	\$170,865,697	\$171,477,716
Wholesale Service	<u>50,453,978</u>	<u>47,173,862</u>	<u>47,000,000</u>	<u>47,000,000</u>	<u>52,681,591</u>
Sub-Total	\$199,612,465	\$194,439,919	\$217,865,697	\$217,865,697	\$224,159,307
<b>Connections and Extensions</b>					
Taps	\$339,310	\$473,548	\$415,296	\$415,296	\$550,000
Extensions	<u>994,392</u>	<u>1,205,873</u>	<u>1,130,582</u>	<u>1,130,582</u>	<u>1,300,000</u>
Sub-Total	\$1,333,702	\$1,679,421	\$1,545,878	\$1,545,878	\$1,850,000
<b>Impact Fees</b>	\$6,710,509	\$6,623,000	\$3,623,005	\$3,623,005	\$3,623,005
<b>Other Revenue</b>					
Miscellaneous Service Fees	\$10,029,472	\$11,190,292	\$9,900,000	\$9,900,000	\$11,451,895
Interest on Investments	361,839	282,420	302,000	302,000	250,000
Transfers from Other Funds	110,172	497,657	780,475	780,475	1,058,842
Others	<u>887,134</u>	<u>561,399</u>	<u>1,010,746</u>	<u>1,010,746</u>	<u>723,500</u>
Sub-Total	\$11,388,617	\$12,531,768	\$11,993,221	\$11,993,221	\$13,484,237
<b>Total Water Revenue</b>	<b>\$219,045,293</b>	<b>\$215,274,108</b>	<b>\$235,027,801</b>	<b>\$235,027,801</b>	<b>\$243,116,549</b>



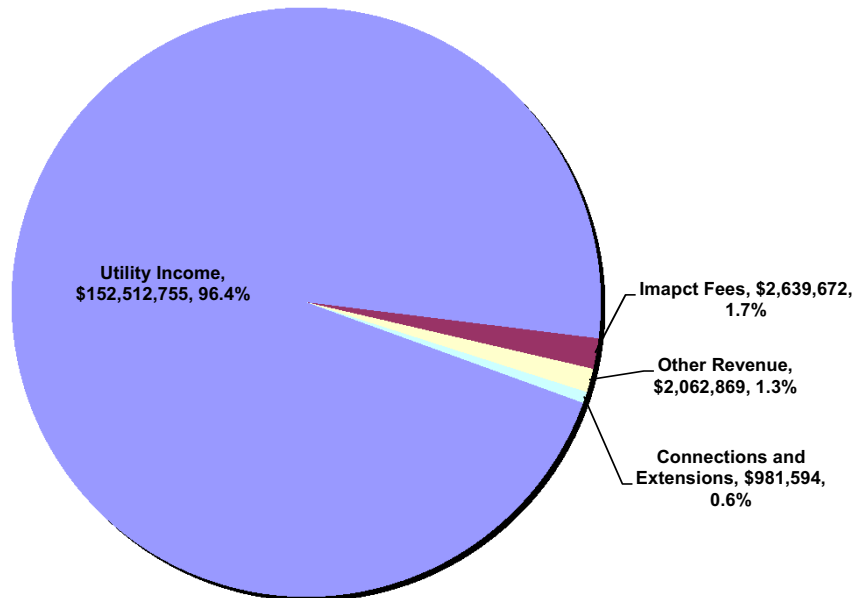
**COMPARISON OF WATER AND SEWER FUND  
RECLAIMED WATER REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Utility Income					
Retail Service	\$12,387	\$137,938	\$106,500	\$106,500	\$106,500
Wholesale Service	<u>428,359</u>	<u>244,036</u>	<u>808,500</u>	<u>808,500</u>	<u>808,500</u>
Sub-Total	\$440,746	\$381,974	\$915,000	\$915,000	\$915,000
<b>Total Reclaimed Water Revenue</b>	<b>\$440,746</b>	<b>\$381,974</b>	<b>\$915,000</b>	<b>\$915,000</b>	<b>\$915,000</b>



**COMPARISON OF WATER AND SEWER FUND  
SEWER REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Utility Income					
Retail Service	\$110,423,487	\$115,227,443	\$122,625,263	\$122,625,263	\$128,093,337
Wholesale Service	<u>20,588,325</u>	<u>25,594,919</u>	<u>22,467,359</u>	<u>22,467,359</u>	<u>24,419,418</u>
Sub-Total	\$131,011,812	\$140,822,362	\$145,092,622	\$145,092,622	\$152,512,755
Connections and Extensions					
Taps	\$344,479	\$366,544	\$362,061	\$362,061	\$381,594
Extensions	<u>482,366</u>	<u>640,338</u>	<u>503,832</u>	<u>503,832</u>	<u>600,000</u>
Sub-Total	\$826,845	\$1,006,882	\$865,893	\$865,893	\$981,594
Impact Fees	\$8,120,835	\$4,016,663	\$2,639,672	\$2,639,672	\$2,639,672
Other Revenue					
Interest on Investments	\$276,777	\$205,118	\$268,000	\$268,000	\$210,027
Transfers from Other Funds	75,500	476,552	780,475	8,291,793	1,058,842
Others	<u>1,364,398</u>	<u>1,722,539</u>	<u>853,812</u>	<u>853,812</u>	<u>794,000</u>
Sub-Total	\$1,716,675	\$2,404,209	\$1,902,287	\$9,413,605	\$2,062,869
<b>Total Sewer Revenue</b>	<b>\$141,676,167</b>	<b>\$148,250,116</b>	<b>\$150,500,474</b>	<b>\$158,011,792</b>	<b>\$158,196,890</b>
<b>Total Water and Sewer Fund</b>	<b>\$361,162,206</b>	<b>\$363,906,198</b>	<b>\$386,443,275</b>	<b>\$393,954,593</b>	<b>\$402,228,439</b>



**FORT WORTH**

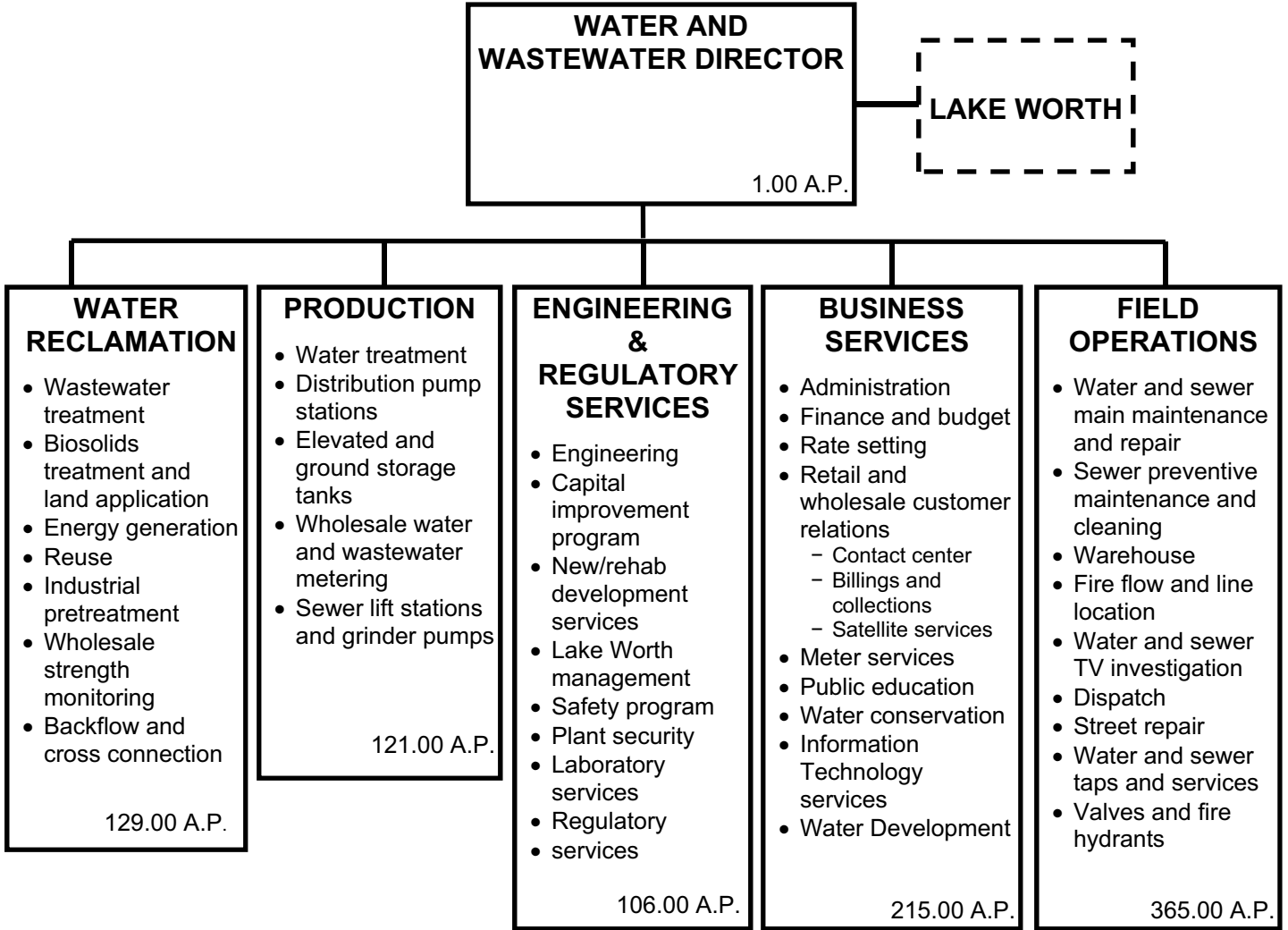




## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> WATER	<b>FUND/CENTER</b> PE45/0601000:0609020			
<b>SUMMARY OF DEPARTMENT RESPONSIBILITIES:</b>				
<p>The Water Department is responsible for providing safe, clean drinking water to Fort Worth residents and customer cities. The Department's Business Services Division performs metering services and billing functions for water, wastewater, stormwater, environmental and solid waste collection services; processes orders for new services; collects delinquent payments and investigates complaints. Also, the division is responsible for managing water conservation programs to encourage efficient water use, coordinating fiscal and administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, determining rates, and compiling reports and information on operations. The division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the utility.</p> <p>The Engineering and Regulatory Services Division is responsible for planning and managing all water and wastewater related projects and performing in-house engineering work. The Regulatory Affairs Section serves as the departmental liaison on all intergovernmental and regulatory issues related to water. The Laboratory Section provides water sampling and laboratory analysis.</p> <p>The Production Division treats and distributes a safe water supply to meet customer needs, and includes five water treatment plants and various water storage and pumping facilities located throughout the city. It is also responsible for the metering of all the wholesale customer cities' water and wastewater services.</p> <p>The Pre-Treatment Section provides backflow prevention services.</p> <p>The Field Operations Division is responsible for the maintenance and repair of the water distribution system.</p>				
<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 36,910,514	\$ 33,922,072	\$ 35,283,283	\$ 35,283,283
<b>Supplies</b>	13,470,266	13,660,596	13,988,119	13,988,119
<b>Contractual</b>	124,244,754	135,094,872	140,601,266	140,601,266
<b>Capital Outlay</b>	1,706,799	2,249,310	3,142,930	3,142,930
<b>Debt Service</b>	50,774,091	50,100,950	50,100,950	50,100,950
<b>Total Expenditures</b>	\$ 227,106,424	\$ 235,027,801	\$ 243,116,549	\$ 243,116,549
<b>Authorized Positions</b>	493.50	496.75	497.25	497.25

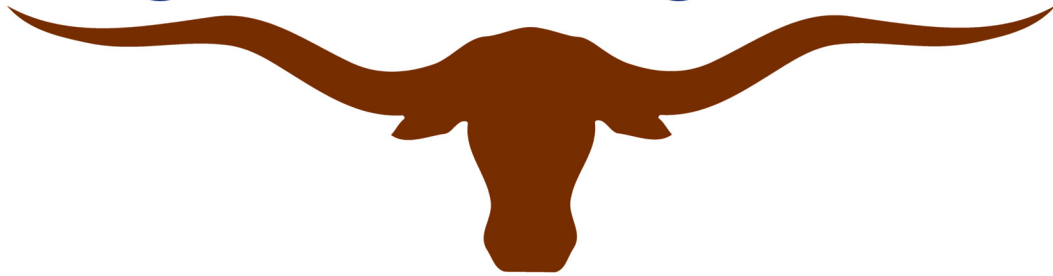
**WATER AND SEWER – 937.00 A.P.  
LAKE WORTH 0.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
WATER AND WASTEWATER		PE45/0601000:0709020	
<b>CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED</b>			
<b>FY2014 ADOPTED:</b>	\$386,443,275	<b>A.P.</b>	940.00
<b>FY2015 ADOPTED:</b>	\$402,228,439	<b>A.P.</b>	937.00
<p>A) The adopted budget decreases by (\$168,828) and three authorized positions due to the elimination of the Water Department's Northside satellite office.</p> <p>B) The adopted budget increases by a net of \$9,011,120 for contractual costs mainly due to increased raw water purchases from the Tarrant Regional Water District, payments to the Trinity River Authority for wastewater treatment services, increased contracted volumes for biosolids treatment and disposal and the Water Condition Assessment program.</p> <p>C) The adopted budget increases by \$2,472,489 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>D) The adopted budget increases by \$1,985,555 for vehicles and capital equipment based on the approved FY2015 vehicle and equipment replacement plan and departmental capital needs.</p> <p>E) The adopted budget increases by \$1,569,795 for the reinstatement of transfers to the Risk Management Fund related to commercial and self-insured programs and claims and litigation management.</p> <p>F) The adopted budget decreases by (\$668,290) for industrial waste charges and water treatment chemicals due to a projected decrease in water volumes treated in FY2015.</p> <p>G) The adopted budget increases by \$596,480 for transfer to the General Fund related to street rental fees and Payment in Lieu of Taxes (PILOT). The street rental transfer is based on retail and wholesale gross service revenues forecasted in FY2015. The PILOT transfer offsets the ad valorem taxes lost because of the non-profit status of the Water and Sewer system and is based on the effective property tax of the net book value of the fund's plant and property.</p> <p>H) The adopted budget increases by \$539,764 for commercial and residential meter and valve supplies for the replacement of lead meters.</p> <p>I) The adopted budget increases by \$432,132 for group health for regular employees based on plan migration and turnover.</p> <p>J) The adopted budget decreases by (\$372,842) for administrative services due to a decrease in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>K) The adopted budget decreases by (\$312,960) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.</p> <p>L) The adopted budget increases by \$305,982 for electricity costs based on expected usage for FY2015.</p>			

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**
**WATER**
**DEPARTMENT PURPOSE**

To provide safe, reliable water and wastewater services with environmental integrity.

**FY2015 DEPARTMENTAL OBJECTIVES**

To provide timely and cost effective analytical and technical laboratory services to the residents of Fort Worth, divisions of the Water Department and other City departments.

To reduce the corrosiveness of drinking water by maintaining tap water pH levels leaving the water treatment plants at 8.0 to 8.3.

To meet customer expectations in the Water Customer Service Division through a timely, professional response to service requests and complaints.

To conserve water and prevent unplanned service disruptions by proactively detecting water leaks through surveying at least one million linear feet (LF) of mains per year.

To reduce water loss and improve revenue recovery by timely replacement of malfunctioning meters.

DEPARTMENTAL MEASURES	ACTUAL 2013	ESTIMATED 2014	PROJECTED 2015
Percentage of laboratory reports Provided to customers w/in 12 days	92.0%	94.0%	94.0%
Percentage of 95% or higher of drinking water tap pH levels at 8.0-8.3 leaving the plants	97.0%	95.0%	95.0%
Answer 80% of all customer calls within 60 seconds	80.0%	85.0%	80.0%
Number water mains (LF) surveyed	2.7 million	1.3 million	1.3 million
Complete meter field investigations within 24 hours	94.0%	95.0%	92.0%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>WATER ADMINISTRATION</u>								
0601000	WATER ADMINISTRATION	\$ 4,086,628	\$ 808,079	\$ 811,594	\$ 811,594	8.50	7.00	7.50	7.50
0601004	WHOLESALE	120,624	197,149	152,280	152,280	2.00	2.00	2.00	2.00
0601005	SAFETY AND SECURITY	937,903	940,461	1,012,702	1,012,702	13.00	13.50	13.50	13.50
	Sub-Total	<u>\$ 5,145,155</u>	<u>\$ 1,945,690</u>	<u>\$ 1,976,577</u>	<u>\$ 1,976,577</u>	<u>23.50</u>	<u>22.50</u>	<u>23.00</u>	<u>23.00</u>
	<u>EDUCATION</u>								
0601500	PUBLIC INFORMATION	\$ 22	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 22</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>RAW WATER PURCHASE</u>								
0602000	RAW WATER PURCHASE	\$ 61,683,264	\$ 71,461,857	\$ 75,992,732	\$ 75,992,732	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 61,683,264</u>	<u>\$ 71,461,857</u>	<u>\$ 75,992,732</u>	<u>\$ 75,992,732</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENGINEERING</u>								
0602501	ENGINEERING ADMINISTRATION	\$ 1,304,168	\$ 1,355,845	\$ 1,509,200	\$ 1,509,200	19.00	20.50	20.50	20.50
0602503	FACILITIES	95	0	0	0	0.00	0.00	0.00	0.00
0602504	LAKE WORTH	340,335	518,531	459,727	459,727	4.00	4.00	4.00	4.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	Sub-Total	\$ 1,644,598	\$ 1,874,375	\$ 1,968,926	\$ 1,968,926	23.00	24.50	24.50	24.50
	<u>ENGINEERING - WATER</u>								
0603000	REGULATORY/ENVIRONMENTAL COMPLIANCE	\$ 72,514	\$ 72,879	\$ 76,729	\$ 76,729	0.50	0.50	0.50	0.50
0603001	LABORATORY SERVICES	1,850,848	1,966,763	1,929,279	1,929,279	16.50	16.50	16.50	16.50
	Sub-Total	\$ 1,923,362	\$ 2,039,642	\$ 2,006,008	\$ 2,006,008	17.00	17.00	17.00	17.00
	<u>CUSTOMER SERVICE - WATER</u>								
0604000	BUSINESS SERVICES ADMINISTRATION	\$ 250,890	\$ 260,740	\$ 229,993	\$ 229,993	1.50	2.00	1.50	1.50
0604001	CUSTOMER SERVICE ADMINISTRATION	194,036	186,236	216,780	216,780	2.00	2.00	2.00	2.00
0604002	CUSTOMER SERVICES	1,684,598	1,664,963	1,935,495	1,935,495	26.50	28.50	29.00	29.00
0604003	BOOKKEEPING & BILLING	1,990,781	2,443,886	2,400,585	2,400,585	6.00	6.00	6.50	6.50
0604004	SATELLITE OFFICE	461,243	470,484	260,612	260,612	7.00	7.50	3.50	3.50
0604007	COLLECTIONS AND CREDIT	757,870	873,390	959,130	959,130	3.50	3.00	4.00	4.00
0604009	METER SERVICES	6,387,399	6,244,467	7,014,507	7,014,507	55.00	54.00	54.00	54.00



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0604011	WATER APPLICATIONS	224,524	224,500	229,633	229,633	3.00	3.50	3.50	3.50
0604012	WATER INFORMATION AND TECHNICAL SER- VICES	4,357,527	4,522,445	4,794,608	4,794,608	14.00	14.50	15.50	15.50
0604013	PUBLIC INFORMATION OFFICE	359,480	450,469	430,737	430,737	1.50	1.50	1.50	1.50
0604014	WATER CONSERVATION PROGRAM	1,854,903	1,962,438	1,970,743	1,970,743	8.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 18,523,251</u>	<u>\$ 19,304,018</u>	<u>\$ 20,442,823</u>	<u>\$ 20,442,823</u>	<u>128.00</u>	<u>132.50</u>	<u>131.00</u>	<u>131.00</u>
	<u>PRODUCTION</u>								
0605001	ADMINISTRATION	\$ 1,548,428	\$ 1,512,540	\$ 1,581,144	\$ 1,581,144	9.00	9.00	9.00	9.00
0605002	HOLLY COMPLEX	7,027,727	6,408,659	6,218,132	6,218,132	33.00	32.00	31.00	31.00
0605003	ROLLING HILLS PLANT	7,625,800	7,639,856	7,503,152	7,503,152	22.00	23.00	22.00	22.00
0605004	DISTRIBUTION SYS- TEMS	4,143,818	4,134,305	4,000,953	4,000,953	10.50	10.50	8.50	8.50
0605005	CENTRAL MAINTEN- NANCE	2	0	0	0	0.00	0.00	0.00	0.00
0605008	WESTSIDE TREATMENT PLANT	2,191,996	2,288,083	2,349,461	2,349,461	19.00	19.00	19.00	19.00
0605011	EAGLE MOUNTAIN LAKE PLANT	5,179,201	5,297,734	5,588,807	5,588,807	18.00	18.00	21.00	21.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0605012	CUSTOMER CITIES METERS	497,716	546,215	549,108	549,108	4.50	4.50	4.50	4.50
	Sub-Total	<u>\$ 28,214,688</u>	<u>\$ 27,827,391</u>	<u>\$ 27,790,756</u>	<u>\$ 27,790,756</u>	<u>116.00</u>	<u>116.00</u>	<u>115.00</u>	<u>115.00</u>
	<u>PRETREATMENT</u>								
0605500	PRETREATMENT	\$ 574,892	\$ 549,009	\$ 566,547	\$ 566,547	7.50	7.25	7.25	7.25
0605501	WATER CONSERVATION COMPLIANCE	100	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 574,992</u>	<u>\$ 549,009</u>	<u>\$ 566,547</u>	<u>\$ 566,547</u>	<u>7.50</u>	<u>7.25</u>	<u>7.25</u>	<u>7.25</u>
	<u>FIELD OPERATIONS &amp; MAINTENANCE - WATER</u>								
0607001	FIELD OPERATIONS ADMINISTRATION	\$ 1,394,336	\$ 1,206,053	\$ 1,433,410	\$ 1,433,410	13.00	11.50	12.00	12.00
0607002	FIRE FLOW AND LINE LOCATION	639,180	576,799	624,545	624,545	6.50	6.50	6.50	6.50
0607003	WAREHOUSE	726,427	554,309	637,599	637,599	5.50	5.50	6.00	6.00
0607004	VALVES & FIRE HYDRANTS	2,680,980	2,736,066	2,928,199	2,928,199	37.00	37.00	36.00	36.00
0607005	WATER TAPS AND SERVICES	2,433,101	2,460,929	3,165,586	3,165,586	30.00	30.00	30.00	30.00
0607006	WATER INVESTIGATION	335,195	315,085	357,616	357,616	5.00	5.00	5.00	5.00
0607007	WATER MAIN REPAIR	3,955,598	3,775,557	3,859,914	3,859,914	34.00	34.00	35.00	35.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0607008	WATER CONSERVATION	216,971	221,046	263,113	263,113	3.00	3.00	3.00	3.00
0607009	DISPATCH	308,174	298,540	300,108	300,108	5.50	5.50	5.50	5.50
0607010	WATER NIGHT SUPERVI- SORS	264,290	325,049	330,701	330,701	4.00	4.00	4.00	4.00
0607011	STREET REPAIR	4,215,014	3,982,701	4,640,113	4,640,113	31.50	31.50	36.50	36.50
0607012	WATER MAINT E	3,500	0	0	0	0.00	0.00	0.00	0.00
0607013	LARGE EQUIPMENT	350,880	340,447	0	0	3.50	3.50	0.00	0.00
	Sub-Total	<u>\$ 17,523,646</u>	<u>\$ 16,792,582</u>	<u>\$ 18,540,905</u>	<u>\$ 18,540,905</u>	<u>178.50</u>	<u>177.00</u>	<u>179.50</u>	<u>179.50</u>
	<u>BONDED DEBT SERVICE</u>								
0608001	BONDED DEBT SERVICE	\$ 50,774,091	\$ 50,100,950	\$ 50,100,950	\$ 50,100,950	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 50,774,091</u>	<u>\$ 50,100,950</u>	<u>\$ 50,100,950</u>	<u>\$ 50,100,950</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NONDEPARTMENTAL - WATER</u>								
0609000	NONDEPARTMENTAL - WATER	\$ 19,552,441	\$ 20,931,972	\$ 21,890,010	\$ 21,890,010	0.00	0.00	0.00	0.00
0609020	WATER CAPITAL PROJ- ECTS	21,546,914	22,200,314	21,840,314	21,840,314	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 41,099,355</u>	<u>\$ 43,132,286</u>	<u>\$ 43,730,324</u>	<u>\$ 43,730,324</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45      WATER AND SEWER FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<b>TOTAL</b>	\$ 227,106,424	\$ 235,027,801	\$ 243,116,549	\$ 243,116,549	493.50	496.75	497.25	497.25

**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:**  
WASTEWATER**FUND/CENTER**  
PE45/0701000:0709020

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Wastewater (Sewer) Department collects, monitors, treats and processes domestic and industrial water-borne waste from Fort Worth and other contracting communities. The Wastewater Department provides adequate capacity to collect and treat sewage from all areas of the City.

The Water Reclamation Division provides wastewater treatment through one water reclamation facility and treats biosolids for beneficial re-use through land application. The facility re-uses biogas resulting from the treatment process within the facility to reduce its energy demand. The division also provides industrial pretreatment by permitting and monitoring businesses and industries that produce a high level of concentrated waste to reduce the impact to the wastewater system.

The Department's Business Services Division performs billing functions for water, wastewater, stormwater, environmental and solid waste collection services, processes orders for new services, collects delinquent payments and investigates complaints. The division is also responsible for coordinating fiscal and administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, determining rates, and compiling reports and information on operations. The division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the Utility.

The Engineering and Regulatory Services Division is responsible for planning and management of all water and wastewater related projects and performs in-house engineering work. The Regulatory Affairs Section serves as the departmental liaison on all intergovernmental and regulatory issues related to wastewater. The Laboratory Section provides wastewater sampling and laboratory analysis.

Responsibilities of the Field Operations Division include replacement, maintenance and cleaning of the wastewater collection system.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 33,156,770	\$ 30,649,663	\$ 31,769,331	\$ 31,769,331
<b>Supplies</b>	6,772,106	7,390,490	7,026,656	7,026,656
<b>Contractual</b>	57,632,458	69,749,888	75,593,493	75,593,493
<b>Capital Outlay</b>	1,027,031	862,000	1,953,935	1,953,935
<b>Debt Service</b>	40,925,565	41,848,433	41,853,475	41,853,475
<b>Total Expenditures</b>	\$ 139,513,930	\$ 150,500,474	\$ 158,196,890	\$ 158,196,890
<b>Authorized Positions</b>	440.50	443.25	439.75	439.75

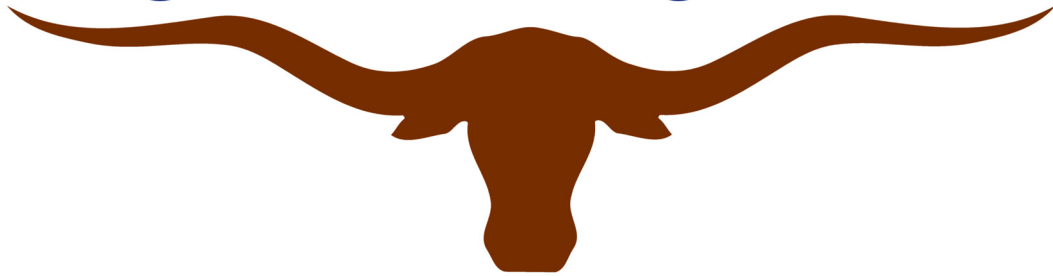
**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

<b>DEPARTMENT:</b>			
<b>WASTEWATER</b>			
<b>DEPARTMENT PURPOSE</b>			
To provide safe, reliable water and wastewater services with environmental integrity.			
<b>FY2015 DEPARTMENTAL OBJECTIVES</b>			
To provide a timely response to all customer sewer blockages or overflow problems within 60 minutes.			
To conduct predictive and preventive maintenance to maintain infrastructure and reduce service interruptions by televising at least 1.5 million linear feet of sanitary sewer lines annually.			
To meet customer expectations in the Water Customer Service Division through a timely, professional response to service requests and complaints.			
To provide quality educational programming on sewer rates and services to citizens.			
To maintain compliance with Texas Commission on Environmental Quality backflow and cross connections regulations.			
To reduce and control energy costs at the Village Creek Water Reclamation Facility.			
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL 2013</b>	<b>ESTIMATED 2014</b>	<b>PROJECTED 2015</b>
Respond to 95% of customer emergency sewer blockages and overflows within 60 minutes	87.0%	92.0%	100.0%
Number of linear feet of sanitary sewer Lines televised	1.6 million LF	1.8 million LF	1.5 million LF
Calls abandoned not to exceed 7%	3.5%	3.0%	7.0%
Speakers' bureau presentations	64	40	48
Percent of back flow assemblies tested within 48 hours	100.0%	100.0%	95.0%
Energy costs per million gallons of Wastewater treated at \$120 or less	\$87	\$80	\$120

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>SEWER ADMINISTRATION</u>								
0701000	SEWER ADMINISTRATION	\$ 4,151,415	\$ 807,070	\$ 846,461	\$ 846,461	8.50	7.00	7.50	7.50
0701001	INFORMATION TECHNICAL SERVICES	11,324	0	0	0	0.00	0.00	0.00	0.00
0701003	PUBLIC INFORMATION	2	0	0	0	0.00	0.00	0.00	0.00
0701004	WHOLESALE	78,557	70,381	75,602	75,602	1.00	1.00	1.00	1.00
0701005	SAFETY AND SECURITY	926,961	955,272	1,021,175	1,021,175	13.00	13.50	13.50	13.50
	Sub-Total	<u>\$ 5,168,259</u>	<u>\$ 1,832,722</u>	<u>\$ 1,943,237</u>	<u>\$ 1,943,237</u>	<u>22.50</u>	<u>21.50</u>	<u>22.00</u>	<u>22.00</u>
	<u>EDUCATION</u>								
0701500	PUBLIC INFORMATION	\$ 5	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENGINEERING</u>								
0702501	ENGINEERING ADMINISTRATION	\$ 1,191,159	\$ 1,362,901	\$ 1,500,905	\$ 1,500,905	19.00	20.50	20.50	20.50
0702503	FACILITIES	10	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,191,169</u>	<u>\$ 1,362,901</u>	<u>\$ 1,500,905</u>	<u>\$ 1,500,905</u>	<u>19.00</u>	<u>20.50</u>	<u>20.50</u>	<u>20.50</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ENGINEERING - SEWER</u>								
0703000	REGULATORY/ENVIRONMENTAL COMPLIANCE	\$ 197,549	\$ 143,424	\$ 146,393	\$ 146,393	0.50	0.50	0.50	0.50
0703001	LABORATORY SERVICES	1,861,544	1,704,181	1,844,596	1,844,596	16.50	16.50	16.50	16.50
	Sub-Total	<u>\$ 2,059,093</u>	<u>\$ 1,847,604</u>	<u>\$ 1,990,988</u>	<u>\$ 1,990,988</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>CUSTOMER SERVICE - SEWER</u>								
0704000	BUSINESS SERVICES ADMINISTRATION	\$ 251,016	\$ 258,828	\$ 226,918	\$ 226,918	1.50	2.00	1.50	1.50
0704001	CUSTOMER SERVICE ADMINISTRATION	193,386	184,799	214,510	214,510	2.00	2.00	2.00	2.00
0704002	CUSTOMER SERVICES	1,679,934	1,653,060	1,928,730	1,928,730	26.50	28.50	29.00	29.00
0704003	BOOKKEEPING & BILLING	1,402,925	1,573,114	1,587,792	1,587,792	6.00	6.00	6.50	6.50
0704004	SATELLITE OFFICE	461,484	462,699	252,623	252,623	7.00	7.50	3.50	3.50
0704007	COLLECTION AND CREDIT	757,339	871,632	957,233	957,233	3.50	3.00	4.00	4.00
0704011	WATER APPLICATIONS	224,597	222,386	226,803	226,803	3.00	3.50	3.50	3.50
0704012	SEWER INFORMATION AND TECHNICAL SERVICES	3,744,189	4,072,703	4,331,997	4,331,997	14.00	14.50	15.50	15.50

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0704013	PUBLIC INFORMATION OFFICE	220,859	258,981	258,640	258,640	1.50	1.50	1.50	1.50
	Sub-Total	<u>\$ 8,935,729</u>	<u>\$ 9,558,201</u>	<u>\$ 9,985,245</u>	<u>\$ 9,985,245</u>	<u>65.00</u>	<u>68.50</u>	<u>67.00</u>	<u>67.00</u>
	<u>TREATMENT - SEWER</u>								
0705001	ADMINISTRATION	\$ 609,095	\$ 484,438	\$ 528,391	\$ 528,391	4.00	3.00	3.00	3.00
0705002	WATER & WASTE DISPOSAL	1,802,347	1,855,767	1,861,543	1,861,543	0.00	0.00	0.00	0.00
0705003	INDUSTRIAL WASTE SAMPLING	1	0	0	0	0.00	0.00	0.00	0.00
0705005	OPERATIONS	3,938,497	3,952,041	3,955,506	3,955,506	31.00	31.00	31.00	31.00
0705006	MAINTENANCE	3,914,490	4,107,190	4,450,466	4,450,466	41.00	41.00	41.00	41.00
0705007	TECHNICAL SERVICES	4,896,261	3,482,154	4,022,240	4,022,240	8.00	8.00	8.00	8.00
0705008	BIOSOLIDS	5,908,828	6,390,894	7,989,183	7,989,183	4.50	5.75	5.75	5.75
0705009	INSTRUMENTATION AND ELECTRICAL	883,836	1,045,767	1,103,997	1,103,997	8.00	8.00	8.00	8.00
0705010	WAREHOUSE	508,744	528,202	598,744	598,744	7.00	6.00	6.00	6.00
0705011	LIFT STATIONS	509,948	584,430	576,143	576,143	2.50	2.50	2.50	2.50
0705012	CUSTOMER CITY METERS	316,931	369,794	400,121	400,121	3.50	3.50	3.50	3.50
	Sub-Total	<u>\$ 23,288,978</u>	<u>\$ 22,800,676</u>	<u>\$ 25,486,333</u>	<u>\$ 25,486,333</u>	<u>109.50</u>	<u>108.75</u>	<u>108.75</u>	<u>108.75</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>PRETREATMENT</u>								
0705500	PRE-TREATMENT	\$ 1,554,926	\$ 1,502,675	\$ 1,634,627	\$ 1,634,627	19.00	19.00	19.00	19.00
	Sub-Total	<u>\$ 1,554,926</u>	<u>\$ 1,502,675</u>	<u>\$ 1,634,627</u>	<u>\$ 1,634,627</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
	<u>FIELD OPERATIONS AND MAINTENANCE</u>								
0707001	FIELD OPERATIONS ADMINISTRATION	\$ 3,182,912	\$ 2,929,282	\$ 2,776,920	\$ 2,776,920	13.00	11.50	12.00	12.00
0707002	FIRE FLOW AND LINE LOCATION	478,829	462,233	477,792	477,792	6.50	6.50	6.50	6.50
0707003	WAREHOUSE	571,799	579,701	584,959	584,959	5.50	5.50	6.00	6.00
0707005	NEW SERVICES - SEWER	559	0	0	0	0.00	0.00	0.00	0.00
0707006	SEWER MAIN REPAIR	2,504,654	2,627,617	2,703,107	2,703,107	30.00	30.00	30.00	30.00
0707007	SEWER STOPS	3,311,024	3,686,408	3,539,577	3,539,577	48.00	48.00	48.00	48.00
0707008	STREET REPAIR	1,773,298	1,702,956	2,352,846	2,352,846	11.50	11.50	10.50	10.50
0707009	DISPATCH	307,419	295,661	297,287	297,287	5.50	5.50	5.50	5.50
0707010	SEWER TAPS AND SER- VICES	2,388,071	2,366,600	3,106,670	3,106,670	27.00	27.00	27.00	27.00
0707012	SEWER TV INVESTIGA- TIONS	1,211,635	1,227,057	1,341,502	1,341,502	18.50	18.50	19.50	19.50

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0707013	LARGE EQUIPMENT	804,946	445,077	0	0	3.50	3.50	0.00	0.00
0707015	SEWER PM AND CLEAN- ING	1,944,159	1,695,770	1,813,579	1,813,579	19.50	20.50	20.50	20.50
	Sub-Total	<u>\$ 18,479,305</u>	<u>\$ 18,018,361</u>	<u>\$ 18,994,238</u>	<u>\$ 18,994,238</u>	<u>188.50</u>	<u>188.00</u>	<u>185.50</u>	<u>185.50</u>
	<u>BONDED DEBT</u>								
0708001	BONDED DEBT SERVICE	\$ 39,153,575	\$ 40,180,360	\$ 40,135,360	\$ 40,135,360	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 39,153,575</u>	<u>\$ 40,180,360</u>	<u>\$ 40,135,360</u>	<u>\$ 40,135,360</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NONDEPARTMENTAL - SEWER</u>								
0709000	NONDEPARTMENTAL - SEWER	\$ 23,422,230	\$ 23,513,030	\$ 26,642,013	\$ 26,642,013	0.00	0.00	0.00	0.00
0709020	SEWER CAPITAL PROJ- ECTS	14,966,566	29,883,943	29,883,943	29,883,943	0.00	0.00	0.00	0.00
0709050	POLLUTION REMEDIA- TION	1,294,095	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 39,682,891</u>	<u>\$ 53,396,973</u>	<u>\$ 56,525,956</u>	<u>\$ 56,525,956</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 139,513,930	\$ 150,500,474	\$ 158,196,890	\$ 158,196,890	440.50	443.25	439.75	439.75

**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

RECLAIMED WATER

PE45/0653000:0659000

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Reclaimed Water Department provides highly treated effluent from Fort Worth's water reclamation facility, distributed through a separate system dedicated to reclaimed water, to wholesale and retail reclaimed water customers for non-potable uses such as irrigation and industrial water cooling towers. The Department is working to expand the use of the reclaimed water system to additional customers.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Supplies</b>	45,335	82,661	130,175	130,175
<b>Contractual</b>	53,300	184,291	129,258	129,258
<b>Debt Service</b>	810,000	648,048	655,567	655,567
<b>Total Expenditures</b>	\$ 908,635	\$ 915,000	\$ 915,000	\$ 915,000

**FORT WORTH**





## DEPARTMENTAL OBJECTIVES AND MEASURES

<b>DEPARTMENT:</b>			
<b>RECLAIMED</b>			
<b>DEPARTMENT PURPOSE</b>			
To provide highly treated effluent from Fort Worth's wastewater treatment plant, distributed through a separate system dedicated to reclaimed water for non-potable uses to retail and wholesale reclaimed water customers.			
<b>FY2015 DEPARTMENTAL OBJECTIVES</b>			
To provide reclaimed water to three wholesale customers.			
To provide reclaimed water to two retail customers.			
<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL 2013</b>	<b>ESTIMATED 2014</b>	<b>PROJECTED 2015</b>
Maintain three wholesale reclaimed customers	3	3	3
Maintain two retail reclaimed customers	2	2	2

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>RECLAIMED WATER</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>PE45 WATER AND SEWER FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>REGULATORY &amp; LAB SERVICES</u>								
0653000	REGULATORY	\$ 901	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0653001	LABORATORY SERVICES	31,900	27,009	30,496	30,496	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 32,801</u>	<u>\$ 27,009</u>	<u>\$ 30,496</u>	<u>\$ 30,496</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OPERATIONS</u>								
0655000	OPERATIONS	\$ 13,710	\$ 135,843	\$ 183,187	\$ 183,187	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 13,710</u>	<u>\$ 135,843</u>	<u>\$ 183,187</u>	<u>\$ 183,187</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BONDED DEBT SERVICE</u>								
0658001	DEBT SERVICES	\$ 810,000	\$ 648,048	\$ 655,567	\$ 655,567	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 810,000</u>	<u>\$ 648,048</u>	<u>\$ 655,567</u>	<u>\$ 655,567</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NON-DEPARTMENTAL</u>								
0659000	NON-DEPARTMENTAL	\$ 52,124	\$ 104,100	\$ 45,750	\$ 45,750	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 52,124</u>	<u>\$ 104,100</u>	<u>\$ 45,750</u>	<u>\$ 45,750</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	<b>\$ 908,635</b>	<b>\$ 915,000</b>	<b>\$ 915,000</b>	<b>\$ 915,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**FORT WORTH**



## FUND STATEMENT

**FUND:**

### SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste residential collection fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Since FY2011 the Code Compliance Department has managed the Solid Waste Fund. Four major service areas exist under the organizational structure of the Solid Waste Services Division including: Contract Compliance, Field Operations, Community Education and Customer Service.

Contract Compliance, staffed by city employees, oversees a number of service contracts to ensure that each contractor meets contract requirements. The City has awarded contracts for the collection of residential garbage, recycling, brush and yard waste; recyclable material processing; operation of the city's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; and the hauling of containers from the Drop-off Stations to landfills for waste disposal. The division also provides oversight over the contract to haul waste and recycling from city facilities.

Field Operations is staffed by city employees, and provides illegal dump site cleanup, dead animal collection as well as the operation of three Drop-off Stations for customer drop-off of waste and recycling. A fourth drop-off station is scheduled to be constructed and placed into operation in FY2015.

Community Education is responsible for the creation and distribution of materials and programs to teach residents about available solid waste services. The intent of the program is to educate residents to properly use the solid waste program and encourage individual responsibility for a cleaner city. A public education coordinator oversees and coordinates all departmental public education programs. The Solid Waste Fund also transfers monies to the General Fund to cover the personnel cost for one public education coordinator and two public education specialists in the Neighborhood Education section of the Communications and Public Engagement Division. These individuals assist the Code Compliance Department by providing public outreach.

Customer Service, also staffed by City employees, handles incoming calls from individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The customer service staff implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction. In addition to supporting inbound calls for the Solid Waste Services Division, the Customer Service staff answers calls for the Code Compliance Department (code enforcement and animal care and control) and the City Switchboard. In FY2009 the Customer Service Section was directed to be the Consolidated Call Center for the City. As a result, Transportation & Public Works customer inquiries/requests are also supported by this group.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill covering not only weekly garbage, recycle and yard waste collection, but also monthly bulk collection, use of the Drop off Stations and Environmental Collection Center. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.50 for a 32-gallon garbage cart, \$17.50 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs.

**FORT WORTH**



**SOLID WASTE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Residential Collection	\$45,209,142
Recycling Waste	3,394,210
Landfill	3,087,474
Grants of Privilege	2,117,388
Miscellaneous Revenues	601,482
Education Payments	850,785
Commercial Collection	513,790
Interest on Investments	272,587
Non-Compliant Brush & Bulky Waste	117,919
Yard Cart Sales	121,950
Bad Debts Recovered	116,426
Compliant Brush & Bulky Waste	35,462
Refuse Hauling Permits	<u>17,750</u>
<b>TOTAL REVENUE</b>	<b>\$56,456,365</b>

**EXPENDITURES:**

Personnel Services	\$6,040,241
Supplies	1,357,276
Contractual Services	<u>47,695,211</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$55,092,728</b>

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$316,000
Debt Service	<u>623,637</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$939,637</b>

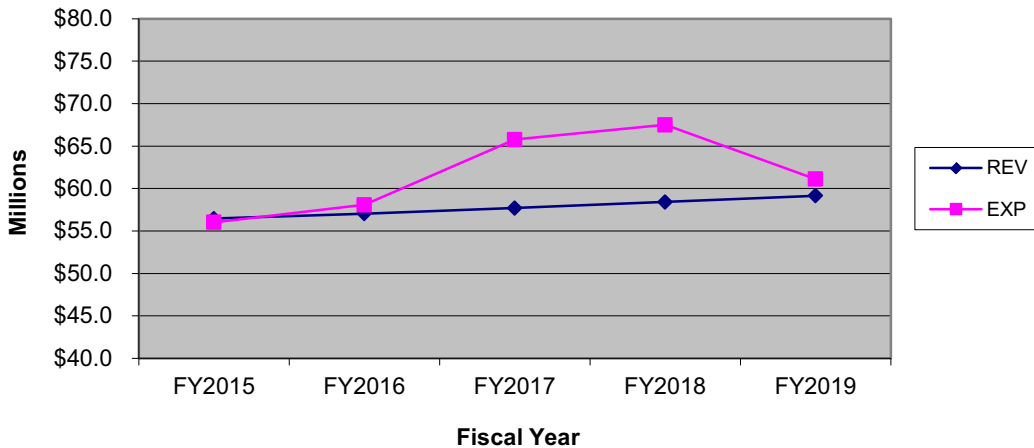
**OTHER FINANCING USE**

Contribution to Net Position	<u>\$424,000</u>
<b>TOTAL OTHER FINANCING USE</b>	<b>\$424,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$56,456,365</b>

### SOLID WASTE FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	\$23,990,465	\$24,414,465	\$23,371,844	\$15,311,164	\$6,229,842
<b>Revenues*</b>					
Interest	\$272,587	\$279,402	\$287,784	\$296,417	\$305,310
Residential billing	\$45,209,142	\$45,661,233	\$46,117,846	\$46,579,024	\$47,044,814
Recycling Waste Revenue	\$3,394,210	\$3,470,240	\$3,633,689	\$3,830,635	\$4,033,658
Landfill	\$3,087,474	\$3,087,474	\$3,087,474	\$3,087,474	\$3,087,474
Other Revenue	<u>\$4,492,952</u>	<u>\$4,537,882</u>	<u>\$4,583,260</u>	<u>\$4,629,093</u>	<u>\$4,675,384</u>
<b>Total Revenue</b>	<b>\$56,456,365</b>	<b>\$57,036,231</b>	<b>\$57,710,052</b>	<b>\$58,422,643</b>	<b>\$59,146,640</b>
<b>Total Resources</b>	<b>\$80,446,830</b>	<b>\$81,450,696</b>	<b>\$81,081,897</b>	<b>\$73,733,807</b>	<b>\$65,376,482</b>
<b>Expenditures</b>					
Personnel Services	\$6,040,241	\$6,095,419	\$6,177,173	\$6,263,971	\$6,356,173
Supplies	\$1,357,276	\$1,391,208	\$1,432,944	\$1,475,932	\$1,520,210
Contractual	\$47,695,211	\$48,172,163	\$48,653,885	\$49,140,424	\$49,631,828
Capital	\$316,000	\$1,000,000	\$8,865,128	\$10,000,000	\$3,000,000
Debt Service	<u>\$623,637</u>	<u>\$1,420,062</u>	<u>\$641,603</u>	<u>\$623,638</u>	<u>\$605,672</u>
<b>Total Expenditures</b>	<b>\$56,032,365</b>	<b>\$58,078,852</b>	<b>\$65,770,733</b>	<b>\$67,503,965</b>	<b>\$61,113,883</b>
Projected Variance	\$424,000	(\$1,042,621)	(\$8,060,680)	(\$9,081,322)	(\$1,967,243)
Projected Cash Balance	\$24,414,465	\$23,371,844	\$15,311,164	\$6,229,842	\$4,262,599
Reserve Requirement (20%)	\$11,018,546	\$11,131,758	\$11,252,800	\$11,376,065	\$11,501,642
Excess/(Deficit)	\$13,395,920	\$12,240,086	\$4,058,364	(\$5,146,224)	(\$7,239,043)

### SOLID WASTE FUND PROJECTED REVENUES AND EXPENDITURES

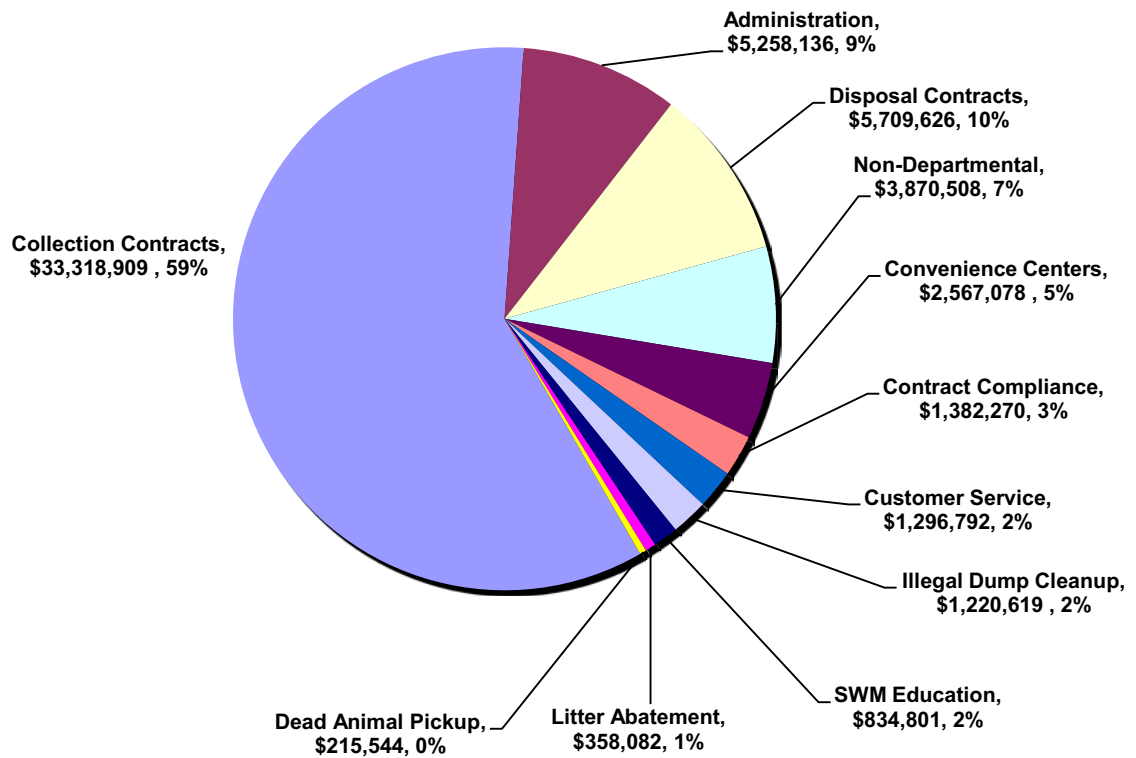


\*This model does **not** reflect any rate increases for the next five years.



**COMPARISON OF SOLID WASTE FUND EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Collection Contracts	\$30,636,387	\$32,620,628	\$33,318,909	\$33,318,909	\$33,318,909
Administration	9,402,959	5,251,539	6,270,382	6,701,582	5,258,136
Disposal Contracts	5,327,192	5,474,844	5,584,986	5,584,986	5,709,626
Non-Departmental	6,476,257	4,467,121	3,556,847	3,588,523	3,870,508
Convenience Centers	2,063,740	2,074,040	2,071,087	2,071,087	2,567,078
Contract Compliance	1,401,254	1,459,806	1,352,073	1,375,573	1,382,270
Customer Service	1,011,541	1,253,674	1,316,857	1,316,857	1,296,792
Illegal Dump Cleanup	1,445,884	1,736,895	1,255,550	1,585,550	1,220,619
SWM Education	615,515	648,643	830,031	830,031	834,801
Litter Abatement	0	0	287,854	287,854	358,082
Dead Animal Pickup	<u>197,399</u>	<u>206,220</u>	<u>216,386</u>	<u>237,354</u>	<u>215,544</u>
<b>TOTAL</b>	<b>\$58,578,128</b>	<b>\$55,193,410</b>	<b>\$56,060,962</b>	<b>\$56,898,306</b>	<b>\$56,032,365</b>

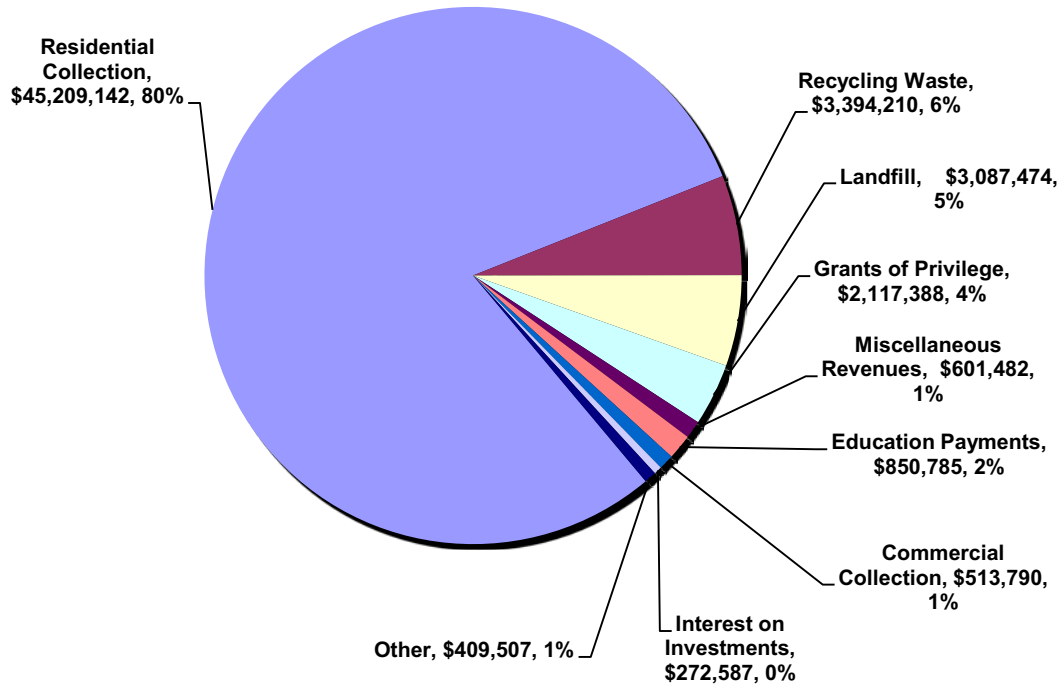


**FORT WORTH**



**COMPARISON OF SOLID WASTE FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED BUDGET FY2015</b>
Residential Collection	\$45,004,199	\$44,487,471	\$43,887,189	\$43,887,189	\$45,209,142
Recycling Waste	3,643,760	3,102,071	3,158,427	3,158,427	3,394,210
Landfill	2,803,503	3,174,967	2,898,571	2,898,571	3,087,474
Grants of Privilege	1,990,207	1,630,473	2,057,070	2,057,070	2,117,388
Miscellaneous Revenues	739,603	1,658,968	1,068,448	1,068,448	601,482
Education Payments	979,064	628,629	805,454	805,454	850,785
Commercial Collection	518,791	513,790	498,227	498,227	513,790
Interest on Investments	405,663	274,689	233,231	233,231	272,587
Non-Compliant Brush & Bulky Waste	95,008	106,214	88,956	88,956	117,919
Yard Cart Sales	123,403	120,978	119,925	119,925	121,950
Bad Debts Recovered	106,817	116,427	132,026	132,026	116,426
Compliant Brush & Bulky Waste	9,497	33,951	9,940	9,940	35,462
Refuse Hauling Permits	17,750	12,330	17,750	17,750	17,750
Sales Tax Adjustment	<u>3</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$56,437,268</b>	<b>\$55,860,959</b>	<b>\$54,975,214</b>	<b>\$54,975,214</b>	<b>\$56,456,365</b>



**FORT WORTH**



**FUND BUDGET SUMMARY**

<b>DEPARTMENT:</b> SOLID WASTE FUND	<b>FUND/CENTER</b> PE64/0239901:0239911
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SUMMARY OF FUND RESPONSIBILITIES:

The Solid Waste Services Division provides residential solid waste collection, recycle processing and waste disposal, as well as other solid waste management-related services within the City. It fulfills those duties by using and managing contracts for solid waste services.

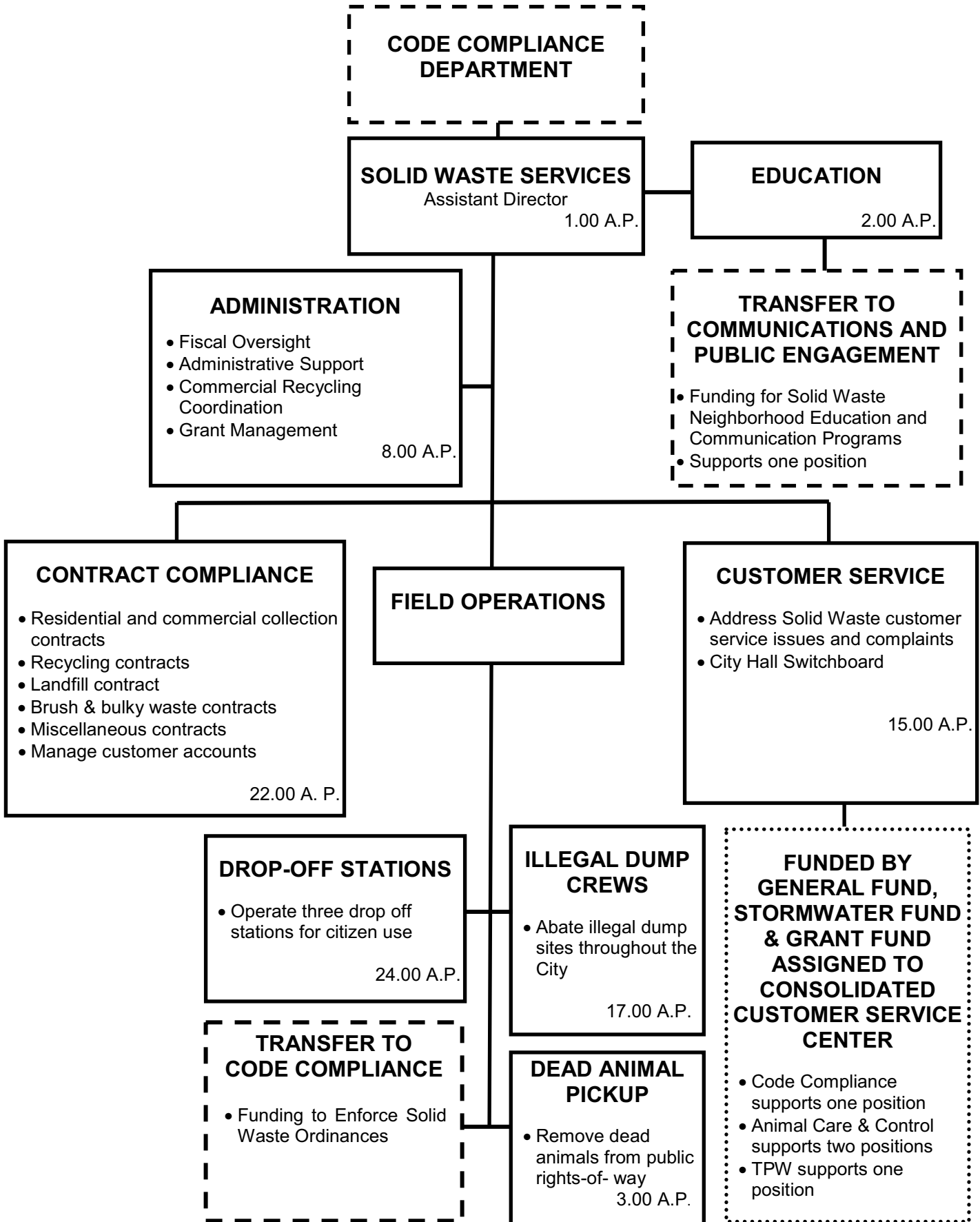
The Solid Waste Services Division has four functional areas: Contract Compliance provides management over seven solid waste service contracts; Field Operations manages City forces that operate the drop off stations and provides illegal dump and dead animal collections; Community Education provides public education and outreach; and the Customer Service Center provides telephonic response to customer call-in inquiries.

In FY2011 the Solid Waste Services Division was transferred from the Environmental Management Department to the Code Compliance Department.

Solid Waste Customer Service began accepting customer service inquiries for Code Compliance and the City Switchboard in FY2005 and in FY2009 the section was expanded to be the “consolidated call center” for the City. In addition to providing customer service and support for Solid Waste, Code Compliance and the City Switchboard, the section also provides customer service and support for Animal Care and Control and Transportation and Public Works. During FY2014 the Customer Service section began reporting directly to the department director, but remains funded by Solid Waste revenues. A Customer Service Administrator position was created to not only lead daily operations, but also direct the development of a Citywide 3-1-1 Customer Service Call Center.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 5,762,831	\$ 5,615,155	\$ 6,040,241	\$ 6,040,241
<b>Supplies</b>	1,318,405	1,384,578	1,357,276	1,357,276
<b>Contractual</b>	46,192,662	46,903,126	47,407,423	47,695,211
<b>Capital Outlay</b>	498,190	1,516,500	316,000	316,000
<b>Debt Service</b>	1,421,322	641,603	623,637	623,637
<b>Total Expenditures</b>	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365
<b>Authorized Positions</b>	83.00	84.00	92.00	92.00

# SOLID WASTE FUND – 92.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
SOLID WASTE FUND	PE64/0239901:0239911

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$56,060,962	<b>A.P.</b>	84.00
<b>FY2015 ADOPTED:</b>	\$56,032,365	<b>A.P.</b>	92.00

A) The adopted budget increases by \$184,911 and seven authorized positions to provide staffing and operating expenses for one additional drop-off station in far north Fort Worth for residents desiring to dispose of bulk and other solid waste items.

B) The adopted budget increases by \$67,524 and one authorized position due to the transfer of a field crew leader from Code Compliance General Fund to Litter Abatement Division in Solid Waste. This position works primarily with illegal dump site clean-up which is a core function of Solid Waste. The cost was offset by a reduction in transfer from Solid Waste to the General Fund.

C) The adopted budget decreases by (\$1,500,000) in funds designated for land purchases to obtain a site for a new convenience center. Department is pursuing an opportunity to create a joint venture at a former landfill in the area.

D) The adopted budget increases by \$431,802 for transfers out based on the allocations to the Water Department for the monthly billing costs.

E) The adopted budget increases by \$287,788 in transfers out for partial funding of the new Safe Neighborhood Team with five authorized positions in Code Compliance. This team will provide city-wide support for all code, animal, and solid waste related violations with a solution oriented focus.

F) The adopted budget increases by \$265,000 for new equipment including a backhoe for the convenience centers.

G) The adopted budget increases by \$210,276 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

H) The adopted budget increases by \$157,715 due to increases in the disposal and processing contracts for recycling, residential waste and yard waste.

I) The adopted budget decreases by (\$122,781) in bad debt expenses based on increased collection efforts.

**FORT WORTH**





**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**

**CODE COMPLIANCE, SOLID WASTE FUND**

**DEPARTMENT PURPOSE**

The Code Compliance Department is responsible for protecting and improving the health, safety and welfare of citizens in Fort Worth. The Department has five major area commands: Code Enforcement, Animal Welfare, Public Health, City Call Center and Solid Waste. The Department's mission is accomplished through education, outreach, enforcement, abatement of nuisances and the scheduled collection of residential solid waste. Specifically, the Department performs inspections and investigates complaints concerning dangerous and substandard structures, junked vehicles, high grass and weeds, accumulations of trash and debris, dangerous and loose animals, animal licensing, foodborne illness, hotels/motels, swimming pools, mobile food vendors, temporary event vendors, illegal dumping, zoning and general nuisances. Additionally, the Department manages residential solid waste and recycling collection, operates the City Call Center, citizen drop off stations, animal shelter and pet adoption centers, conducts food handler's class, vaccination and micro-chipping clinics, coordinates the Code Ranger Program and permits/inspects facilities requiring health permits. Code Compliance also is the enforcement agency for several departments including Planning and Development, Transportation and Public Works, Parks and Community Services and Real Property.

**FY2015 DEPARTMENTAL OBJECTIVES**

To provide once a week curbside garbage collection with less than 1 missed collection per 1,000 households.

To provide once a week curbside recycling collection with less than 1 missed collection per 1,000 households.

To increase the diversion rate of residential wastes from landfill disposal from 23% to 30% by FY2015.

To reduce curbside recycling contamination from 20% to 10% by FY2015.

To divert 90,000 pounds of recyclables from landfill by recycling at special events (Mayfest, Concerts in the Garden and other Fort Worth special events) in 2015.

To complete the collection of 90% of all illegal dump work orders within 5 days of receipt.

To complete the collection of 100% of all dead animal work orders with 48 hours of receipt.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Number of Garbage misses/1,000	0.45	.749	< 0.80
Number of Recycling misses/1,000	0.50	.354	<0.60
Diversion Rate of Residential Wastes	22.21%	23.29%	30.00%
Curbside Recycling Contamination Rate	18.04%	20.56%	10.00%
Lbs of Recyclable Diverted/Spec Events	16,669	85,530	90,000
Illegal Dump Workorders Comp in 5 Days	95.00%	96.00%	90.00%
Dead Animal Workorders Comp in 48 Hrs	89.00%	99.80%	100.00%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 <b>SOLID WASTE FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0239901	ADMINISTRATION	\$ 5,251,539	\$ 6,270,382	\$ 5,258,136	\$ 5,258,136	6.00	7.00	8.00	8.00
0239902	COLLECTION CON- TRACTS	32,620,628	33,318,909	33,318,909	33,318,909	0.00	0.00	0.00	0.00
0239903	CONTRACT COMPLI- ANCE	1,459,806	1,352,073	1,382,270	1,382,270	22.00	22.00	22.00	22.00
0239904	DISPOSAL CONTRACTS	5,474,844	5,584,986	5,709,626	5,709,626	0.00	0.00	0.00	0.00
0239905	CONVENIENCE CEN- TERS	2,074,040	2,071,087	2,567,078	2,567,078	17.00	17.00	24.00	24.00
0239906	NON-DEPARTMENTAL	4,467,121	3,556,847	3,582,720	3,870,508	0.00	0.00	0.00	0.00
0239907	ILLEGAL DUMP CLEANUP	1,736,895	1,255,550	1,220,619	1,220,619	17.00	13.00	13.00	13.00
0239908	DEAD ANIMAL PICKUP	206,220	216,386	215,544	215,544	3.00	3.00	3.00	3.00
0239909	SWM EDUCATION	648,643	830,031	834,801	834,801	1.00	1.00	2.00	2.00
0239910	CUSTOMER SERVICE	1,253,674	1,316,857	1,296,792	1,296,792	17.00	17.00	15.00	15.00
0239911	LITTER ABATEMENT	0	287,854	358,082	358,082	0.00	4.00	5.00	5.00
	Sub-Total	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365	83.00	84.00	92.00	92.00
	<b>TOTAL</b>	\$ 55,193,410	\$ 56,060,962	\$ 55,744,577	\$ 56,032,365	83.00	84.00	92.00	92.00

**FORT WORTH**



**FUND STATEMENT****FUND:****MUNICIPAL GOLF FUND**

In FY1982, the City Council approved the recommendation by staff to operate the golf program as an Enterprise Fund. This action represented a significant policy commitment to the concept of a self-supporting golf program. The establishment of a Municipal Golf Fund offered all citizens of Fort Worth enjoyable, safe, comprehensive and affordable golf programs.

Fort Worth Golf, a division of the Parks and Community Services Department, provides a safe and comprehensive golf program through quality customer service, community involvement and responsible golf course management. The division, which is managed directly by the City, is divided into four sections: Golf Management, Pro Shop Operations, Snack Shop Operations and Golf Course Maintenance.

The City of Fort Worth operates four (4) regulation-length golf courses that promote golf as a lifetime sport: Pecan Valley (two 18-hole courses located in southwest Fort Worth), Meadowbrook (an 18-hole course located on the eastern edge of the City), Rockwood (an 18-hole course with a six-hole practice course and a driving range facility, in partnership with the First Tee of Fort Worth, is located in the near northwest) and Sycamore Creek (a nine-hole course with double tee boxes, which is located in southeast Fort Worth).

As an Enterprise Fund, the Municipal Golf Fund is meant to be financially self-supporting. Revenues to support expenditures come from greens fees, golf cart rentals, merchandise sales, annual passes, interest on investments, revenue from food and beverage sales, golf club rentals and other miscellaneous income. The City's golf program has been negatively impacted by several factors, including a saturated local market for golf courses, little to no growth in the number of area golfers, a sluggish economy, and the age and condition of City-operated courses. In such an environment, the fund has experienced declining revenues, while expenditures continue to rise. In FY2006, the City Council approved a staff recommendation to restructure the golf program to address these issues.

However, due to the continued negative impacts of the other factors noted above, the fund continued to operate at a loss, which created a negative fund balance. Therefore, in September 2014, the City Council approved actions to eliminate the Municipal Golf Fund's negative fund balance. Actions included the transfer of \$8,798,187 from the General Fund to the Municipal Golf Fund. In addition, in FY2015, the fund will be converted to a Special Revenue Fund. In an effort to eliminate future fund deficits, the City Council also committed to an \$850,000 annual General Fund subsidy to the Municipal Golf Fund, beginning in FY2015.

**FORT WORTH**



**MUNICIPAL GOLF FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Non-taxable	\$2,135,829
Taxable	2,024,644
Transfer from General Fund	850,000
Miscellaneous Revenue	<u>9,972</u>

**TOTAL REVENUE** **\$5,020,445**

Uses/(Source) of Fund Balance \$0

**TOTAL REVENUE SOURCES** **\$5,020,445**

**EXPENDITURES:**

Personnel Services	\$2,824,522
Supplies	771,459
Contractual Services	<u>1,413,464</u>

**TOTAL RECURRING EXPENSES** **\$5,009,445**

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$11,000
Debt Service	<u>\$0</u>

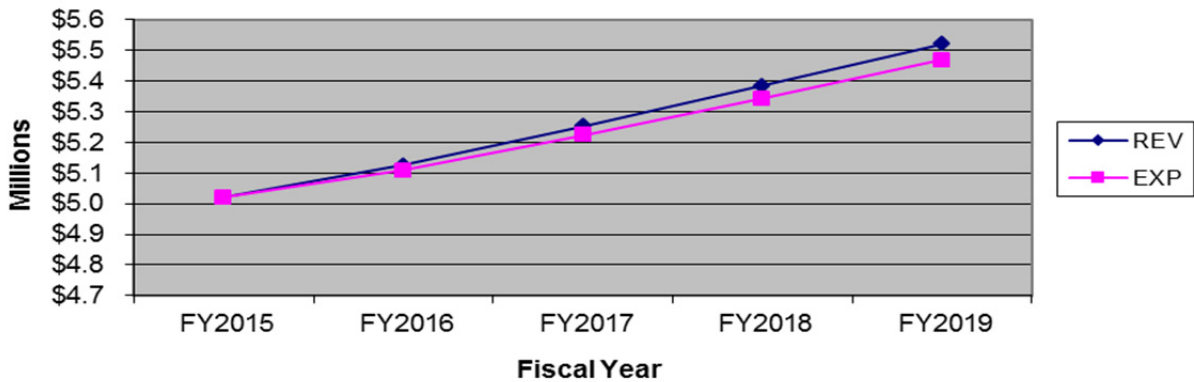
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** **\$11,000**

**TOTAL EXPENDITURES** **\$5,020,445**

### MUNICIPAL GOLF FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	\$628,943	\$628,943	\$645,061	\$674,187	\$715,440
<b>Revenues*</b>					
Non-taxable	\$2,135,829	\$2,189,225	\$2,254,901	\$2,322,549	\$2,392,225
Taxable	\$2,024,644	\$2,075,260	\$2,137,518	\$2,201,643	\$2,267,693
Transfer from General Fund	\$850,000	\$850,000	\$850,000	\$850,000	\$850,000
Miscellaneous Revenue	\$9,972	\$10,221	\$10,528	\$10,844	\$11,169
<b>Total Revenue</b>	<b>\$5,020,445</b>	<b>\$5,124,706</b>	<b>\$5,252,947</b>	<b>\$5,385,036</b>	<b>\$5,521,087</b>
<b>Total Resources</b>	<b>\$5,649,388</b>	<b>\$5,753,649</b>	<b>\$5,898,008</b>	<b>\$6,059,223</b>	<b>\$6,236,527</b>
<b>Expenditures</b>					
Personnel Services	\$2,824,522	\$2,858,042	\$2,906,088	\$2,956,848	\$3,010,505
Supplies	\$771,459	\$790,745	\$814,468	\$838,902	\$864,069
Contractual	\$1,413,464	\$1,448,801	\$1,492,265	\$1,537,033	\$1,583,144
Capital	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$5,020,445</b>	<b>\$5,108,588</b>	<b>\$5,223,821</b>	<b>\$5,343,782</b>	<b>\$5,468,717</b>
Projected Variance	\$0	\$16,118	\$29,126	\$41,253	\$52,370
Projected Cash Balance	\$628,943	\$645,061	\$674,187	\$715,440	\$767,810
(20%)	\$1,001,889	\$1,019,518	\$1,042,564	\$1,066,556	\$1,091,543
Excess/(Deficit)	(\$372,946)	(\$374,457)	(\$368,377)	(\$351,116)	(\$323,733)

### MUNICIPAL GOLF FUND PROJECTED REVENUES AND EXPENDITURES

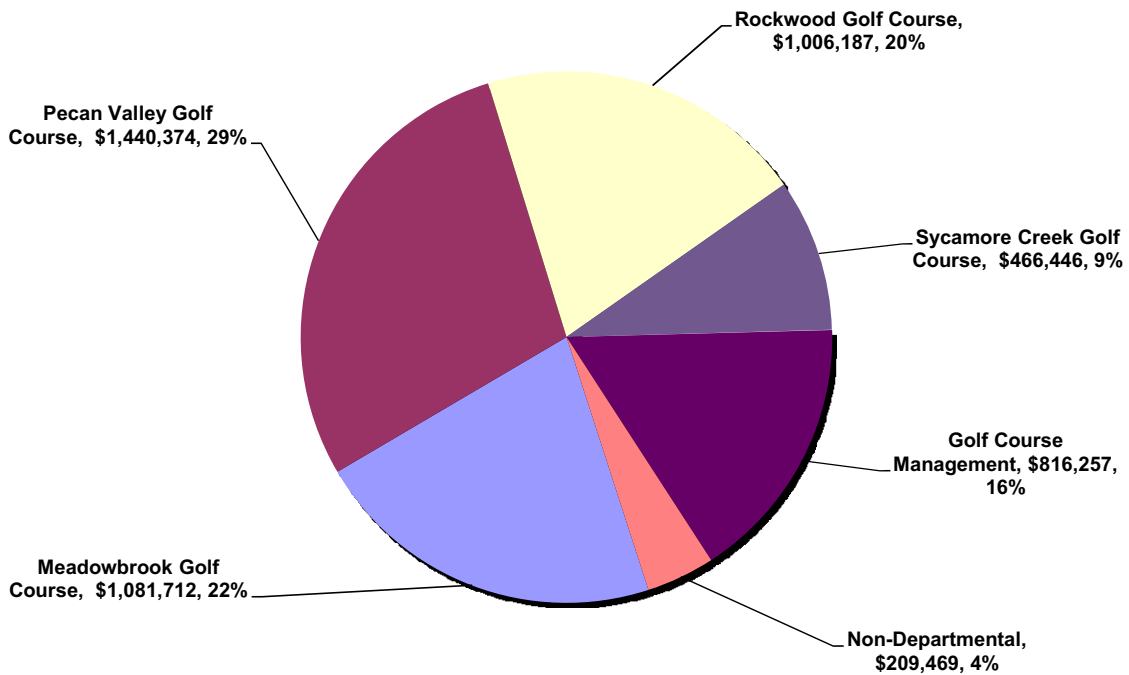


\* This model does **not** reflect any rate increases for the next five years.



**COMPARISON OF MUNICIPAL GOLF FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Meadowbrook Golf Course	\$1,134,965	\$963,389	\$946,185	\$946,185	\$1,081,712
Pecan Valley Golf Course	1,484,549	1,381,539	1,406,496	1,406,496	1,440,374
Rockwood Golf Course	960,919	996,260	994,884	994,884	1,006,187
Sycamore Creek Golf Course	417,943	500,342	464,869	464,869	466,446
Z. Boaz Golf Course	581,472	45,627	0	0	0
Golf Course Management	1,120,662	903,489	724,820	724,820	816,257
Non-Departmental	<u>2,222,810</u>	<u>378,991</u>	<u>451,110</u>	<u>1,248,364</u>	<u>209,469</u>
<b>TOTAL</b>	<b>\$7,923,320</b>	<b>\$5,169,637</b>	<b>\$4,988,364</b>	<b>\$5,785,618</b>	<b>\$5,020,445</b>

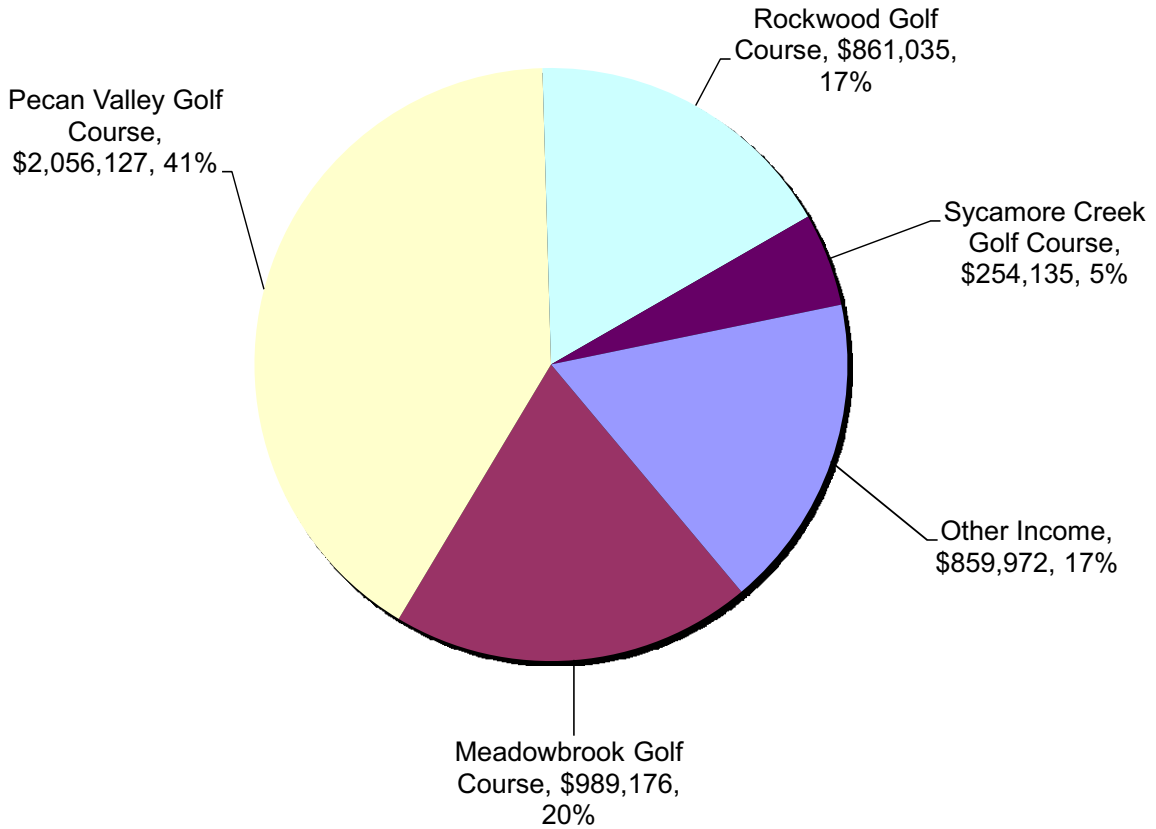


**FORT WORTH**



**COMPARISON OF MUNICIPAL GOLF FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Meadowbrook Golf Course	\$983,895	\$965,703	\$1,234,678	\$1,234,678	\$989,176
Pecan Valley Golf Course	1,912,880	1,877,251	2,368,411	2,368,411	2,056,127
Rockwood Golf Course	791,182	776,478	1,085,825	1,085,825	861,035
Sycamore Creek Golf Course	156,811	240,197	289,450	289,450	254,135
Z. Boaz Golf Course	502,778	1,369	0	0	0
Other Income	<u>70,840</u>	<u>34,912</u>	<u>10,000</u>	<u>9,605,442</u>	<u>859,972</u>
<b>TOTAL</b>	<b>\$4,418,386</b>	<b>\$3,895,910</b>	<b>\$4,988,364</b>	<b>\$14,583,806</b>	<b>\$5,020,445</b>



**FORT WORTH**



## DEPARTMENTAL BUDGET SUMMARY

**DEPARTMENT:**

MUNICIPAL GOLF FUND

**FUND/CENTER**

PE39/0804005:0804530

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City of Fort Worth Municipal Golf Fund, managed by the Golf Division of the Parks and Community Services Department, provides enjoyable, safe and comprehensive golf programs through four municipally-owned golf courses: Pecan Valley, Meadowbrook, Rockwood and Sycamore Creek.

Pecan Valley Golf Course is a 36-hole facility located in the southwest part of the City with a fully-equipped pro shop, snack shop and driving range.

Meadowbrook Golf Course is an 18-hole facility located in the east side of the City. It has fully-equipped pro and snack shops and is equipped with a full snack bar and grill service.

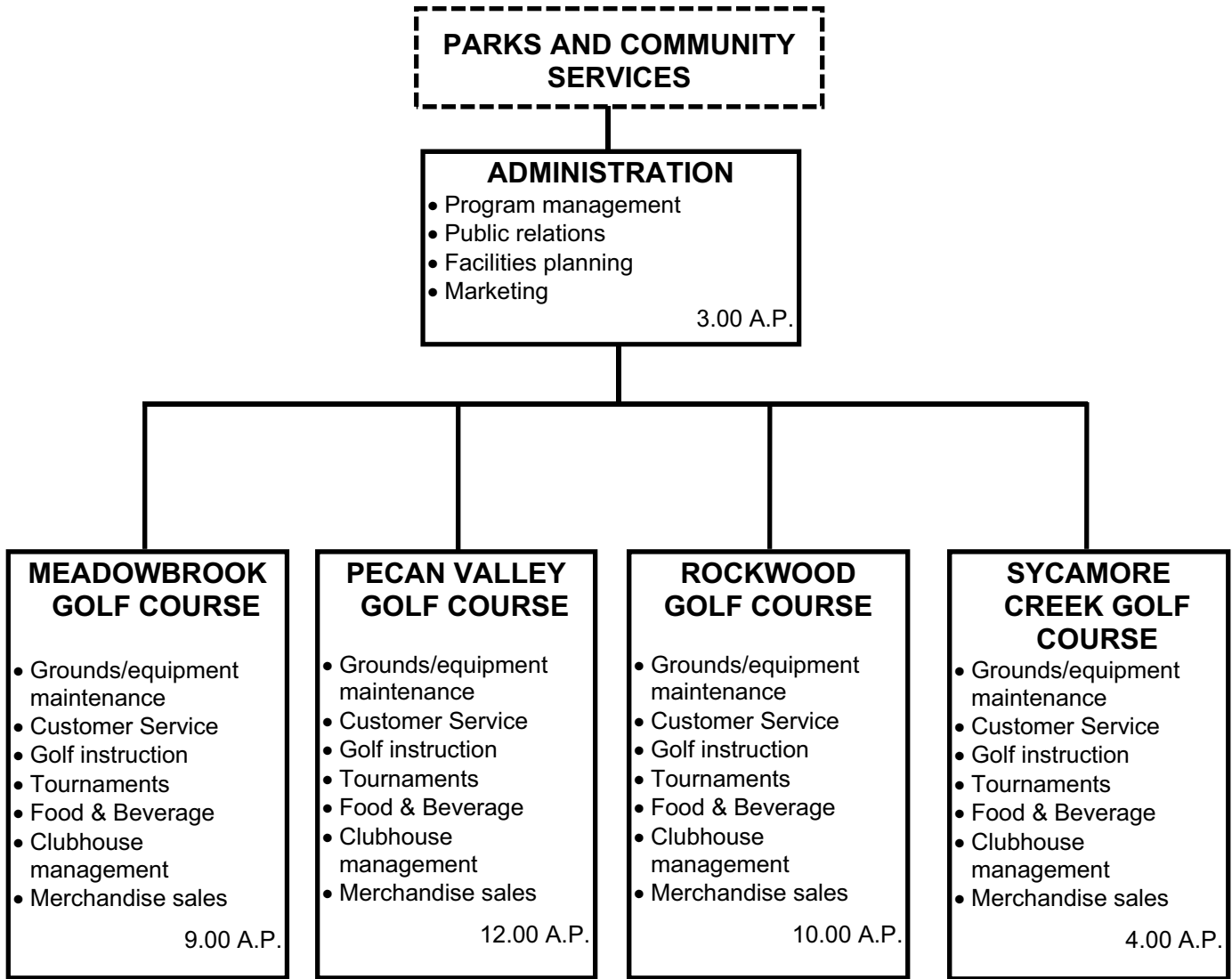
Rockwood Golf Course is an 18-hole facility with a driving range and six-hole practice course, operating in partnership with the First Tee of Fort Worth, and also has pro and snack shops. It is located in the near north-west part of the city.

The Sycamore Creek Golf Course is a nine-hole course with pro and snack shops that is located in the near southeast part of the city.

Municipal Golf Fund expenditures are financed primarily from charges for service, classified as taxable and non-taxable revenue, in the form of green fees, cart rentals, and other fees at all golf courses. In August 2014, the City Council approved a resolution providing an annual subsidy to the Municipal Golf Fund beginning in FY2015.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 2,832,901	\$ 2,593,368	\$ 2,824,522	\$ 2,824,522
<b>Supplies</b>	830,428	823,760	771,459	771,459
<b>Contractual</b>	1,270,805	1,335,986	1,413,464	1,413,464
<b>Capital Outlay</b>	0	0	11,000	11,000
<b>Debt Service</b>	235,503	235,250	0	0
<b>Total Expenditures</b>	\$ 5,169,637	\$ 4,988,364	\$ 5,020,445	\$ 5,020,445
<b>Authorized Positions</b>	38.00	38.00	38.00	38.00

**MUNICIPAL GOLF FUND – 38.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
MUNICIPAL GOLF FUND	PE39/0804005:0804530

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$4,988,364	<b>A.P.</b>	38.00
<b>FY2015 ADOPTED:</b>	\$5,020,445	<b>A.P.</b>	38.00

A) The adopted budgeted decreases by (\$235,250) for debt service charges since the payment will be transferred from the Golf Debt Service Fund (D102). The payment is paid out of Golf Debt Service Fund for the purposes of improving the net negative position.

B) The adopted budgeted increases by \$150,000 for terminal leave costs associated with anticipated retirement of employees of the Fund.

C) The adopted budget increases by \$85,848 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

D) The adopted budget decreases by (\$47,957) in purchase for resale which provides golf shop merchandise and food/non-alcoholic beverages in the Golf shops. The budgeted merchandise purchases are tied directly to retail sales as a designated cost of goods sold of 61% for golf shop merchandise and 40% in food/non-alcoholic beverages.

E) The adopted budget decreases by (\$29,156) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

F) The adopted budget increases by \$28,220 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.

G) The adopted budget increases by \$23,931 for scheduled temporaries for strike team maintenance at the golf courses.

H) The adopted budget increases by \$20,921 based on IT allocations related to computing, radio and telephone services.

I) The adopted budget increases by a net of \$15,780 for group health based on plan migration and turnover.

**FORT WORTH**





## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### MUNICIPAL GOLF FUND

**DEPARTMENT PURPOSE**

To provide an affordable and accessible golf experience to all levels of golfers.

**FY2015 DEPARTMENTAL OBJECTIVES**

To succeed in regaining a market share in a highly competitive industry by providing quality playing conditions, affordable fee prices, excellent customer service, and a creative marketing plan.

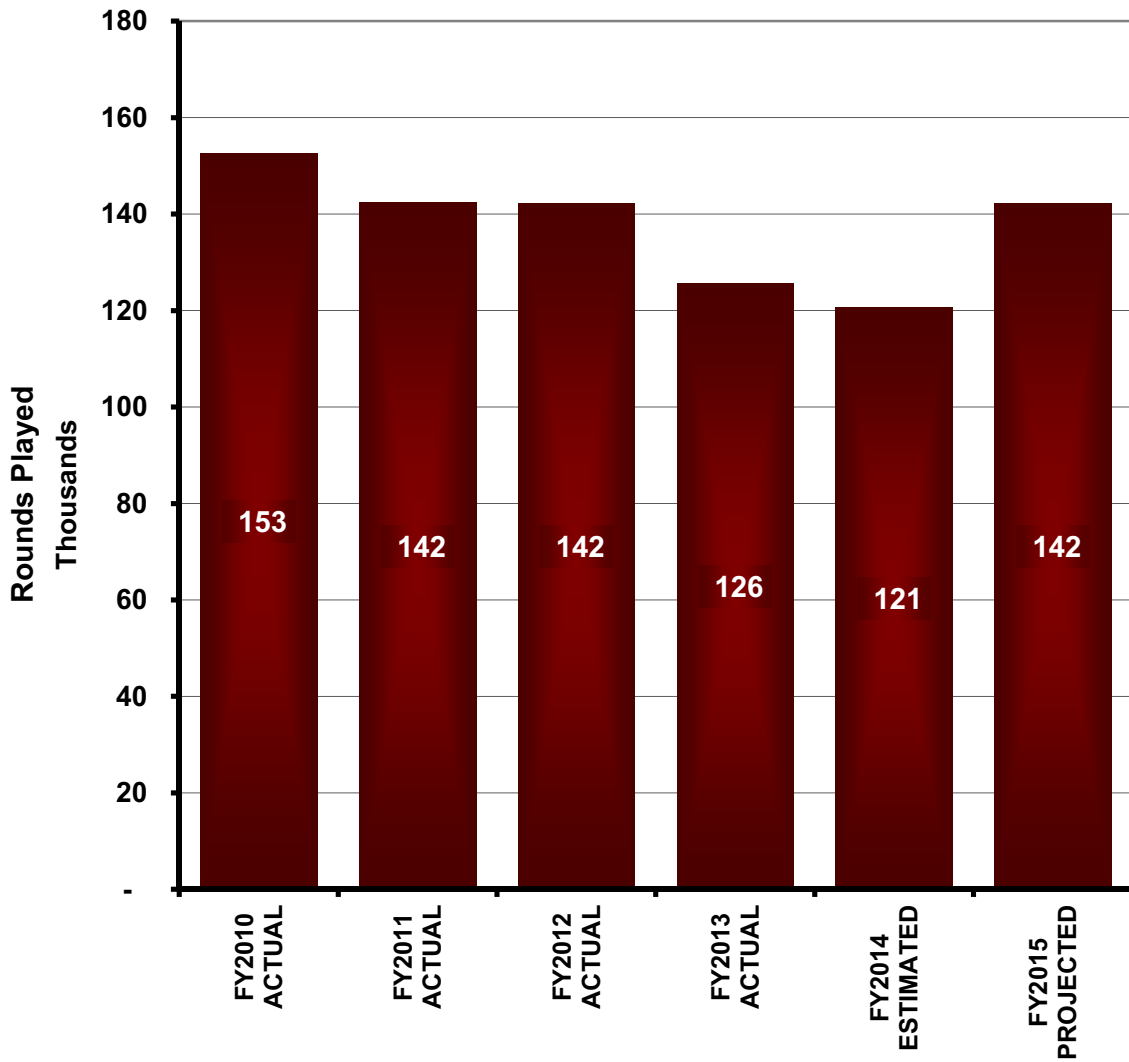
Continuation and expected growth of Fort Worth Junior Golf Tour resulting in 170 tour members and 12 competitive events resulting in 410 total rounds of golf.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Total Rounds	125,606	121,664	142,178
Revenue per round	\$31.26	\$29.18	\$35.31
Expenditures per round	\$39.93	\$34.90	\$35.31
Number of City Championships	10	13	12
Number of First Tee Junior Participants	3,000	3,200	3,500
Number of FW Junior Tour Members	156	145	170
Golf Tournament Rounds	220	597	410

**FORT WORTH**



# Parks and Community Services Golf Division Number of Paid Rounds Played



**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>PE39 MUNICIPAL GOLF FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>GOLF &amp; TENNIS</u>								
0804005	GOLF COURSE MAN- AGEMENT	\$ 903,489	\$ 724,820	\$ 816,257	\$ 816,257	4.00	4.00	3.00	3.00
0804090	NON-DEPARTMENTAL	378,991	451,110	209,469	209,469	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,282,480</u>	<u>\$ 1,175,930</u>	<u>\$ 1,025,726</u>	<u>\$ 1,025,726</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>PECAN VALLEY GOLF COURSE</u>								
0804110	GREENS MAINTENANCE	\$ 704,983	\$ 742,995	\$ 775,379	\$ 775,379	8.00	8.00	8.00	8.00
0804120	PRO SHOP	500,814	471,783	475,189	475,189	3.00	3.00	3.00	3.00
0804130	SNACK BAR	175,742	191,718	189,806	189,806	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 1,381,539</u>	<u>\$ 1,406,496</u>	<u>\$ 1,440,374</u>	<u>\$ 1,440,374</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>Z. BOAZ GOLF COURSE</u>								
0804210	GREENS MAINTENANCE	\$ 28,896	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0804220	PRO SHOP	15,247	0	0	0	0.00	0.00	0.00	0.00
0804230	ZBOAZ SNACK BAR	1,484	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 45,627</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>PE39 MUNICIPAL GOLF FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>MEADOWBROOK GOLF COURSE</u>								
0804310	GREENS MAINTENANCE	\$ 423,681	\$ 417,895	\$ 500,187	\$ 500,187	4.00	4.00	5.00	5.00
0804320	PRO SHOP	374,577	381,954	435,167	435,167	3.00	3.00	3.00	3.00
0804330	SNACK SHOP	165,131	146,336	146,358	146,358	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 963,389</u>	<u>\$ 946,185</u>	<u>\$ 1,081,712</u>	<u>\$ 1,081,712</u>	<u>8.00</u>	<u>8.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>ROCKWOOD GOLF COURSE</u>								
0804410	GREENS MAINTENANCE	\$ 501,968	\$ 499,752	\$ 526,835	\$ 526,835	6.00	6.00	6.00	6.00
0804420	PRO SHOP	371,801	347,681	343,659	343,659	3.00	3.00	3.00	3.00
0804430	SNACKSHOP	122,491	147,451	135,693	135,693	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 996,260</u>	<u>\$ 994,884</u>	<u>\$ 1,006,187</u>	<u>\$ 1,006,187</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>SYCAMORE GOLF COURSE</u>								
0804510	GREENS MAINTENANCE	\$ 315,514	\$ 269,910	\$ 266,118	\$ 266,118	2.00	2.00	2.00	2.00
0804520	PRO SHOP	171,782	174,381	185,773	185,773	2.00	2.00	2.00	2.00
0804530	SNACK SHOP	13,046	20,578	14,555	14,555	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 500,342</u>	<u>\$ 464,869</u>	<u>\$ 466,446</u>	<u>\$ 466,446</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>PARKS &amp; COMMUNITY SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>PE39 MUNICIPAL GOLF FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<b>TOTAL</b>	\$ 5,169,637	\$ 4,988,364	\$ 5,020,445	\$ 5,020,445	38.00	38.00	38.00	38.00

**FORT WORTH**





**FUND STATEMENT****FUND:****MUNICIPAL AIRPORTS FUND**

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on the Fund to finance the promotion, development, maintenance, and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the Fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Although the City owns Fort Worth Alliance Airport, the airport is under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports are designated as General Aviation Reliever airports providing relief for Dallas/Fort Worth International Airport (DFW) and Dallas Love Field (DAL). Collectively, the three airports support more than 230,000 flight operations per year which is 32% of the combined operations at DFW and DAL.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, fuel flowage fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports and a profit-sharing arrangement at Alliance Airport. Fund expenditures include personnel costs for Aviation Department staff, operating supplies, and capital equipment.

**FORT WORTH**



**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Land (Improved)	\$1,431,398
Hangar Revenue	1,062,505
Fuel Flowage Fees	953,000
Landing Fees	892,000
FAA Lease Revenue	170,000
Terminal Building Revenue	156,000
G.S.I.A. Possession Fee	140,000
Other Building Revenue	68,161
Intra-fund Transfer	55,000
Aircraft Parking	51,000
Miscellaneous Revenue	40,000
Permits	18,120
Interest on Investment	<u>10,000</u>

**TOTAL REVENUE** \$5,047,184

Use/(Source) of Fund Balance \$0

**TOTAL SOURCE OF FUNDS** \$5,047,184

**EXPENDITURES:**

Personnel Services	\$1,789,241
Supplies	168,541
Contractual Services	<u>2,844,402</u>

**TOTAL RECURRING EXPENSES** \$4,802,184

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlays	\$245,000
Debt Service	<u>0</u>

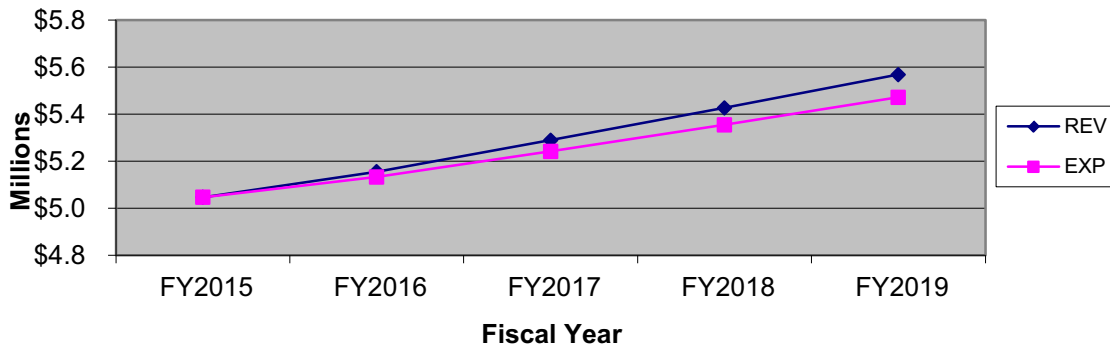
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$245,000

**TOTAL EXPENDITURES** \$5,047,184

## MUNICIPAL AIRPORTS FUND FIVE YEAR FORECAST FISCAL YEAR 2015 THROUGH 2019

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	\$2,421,839	\$2,421,839	\$2,444,502	\$2,491,730	\$2,563,640
<b>Revenues*</b>					
Interest	\$10,000	\$10,250	\$10,558	\$10,874	\$11,200
Fuel Flowage	\$953,000	\$976,825	\$1,006,130	\$1,036,314	\$1,067,403
ACFT Landing Fees	\$892,000	\$914,300	\$941,729	\$969,981	\$999,080
Land Revenue	\$1,431,398	\$1,467,183	\$1,511,198	\$1,556,534	\$1,603,230
Hangar Revenue	\$1,062,505	\$1,089,068	\$1,121,740	\$1,155,392	\$1,190,054
Other Revenue	<u>\$698,281</u>	<u>\$698,281</u>	<u>\$698,281</u>	<u>\$698,281</u>	<u>\$698,281</u>
<b>Total Revenue</b>	<b>\$5,047,184</b>	<b>\$5,155,907</b>	<b>\$5,289,635</b>	<b>\$5,427,376</b>	<b>\$5,569,249</b>
<b>Total Resources</b>	<b>\$7,469,023</b>	<b>\$7,577,746</b>	<b>\$7,734,137</b>	<b>\$7,919,106</b>	<b>\$8,132,889</b>
<b>Expenditures</b>					
Personnel Services	\$1,789,241	\$1,799,977	\$1,816,493	\$1,834,123	\$1,852,949
Supplies	\$168,541	\$172,755	\$177,937	\$183,275	\$188,774
Contractual	\$2,844,402	\$2,915,512	\$3,002,977	\$3,093,067	\$3,185,859
Capital	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$5,047,184</b>	<b>\$5,133,244</b>	<b>\$5,242,408</b>	<b>\$5,355,465</b>	<b>\$5,472,582</b>
Projected Variance	\$0	\$22,663	\$47,228	\$71,911	\$96,667
Projected Cash Balance	\$2,421,839	\$2,444,502	\$2,491,730	\$2,563,640	\$2,660,308
Reserve Requirement (20%)	\$960,437	\$977,649	\$999,482	\$1,022,093	\$1,045,516
Excess/(Deficit)	\$1,461,402	\$1,466,853	\$1,492,248	\$1,541,547	\$1,614,792

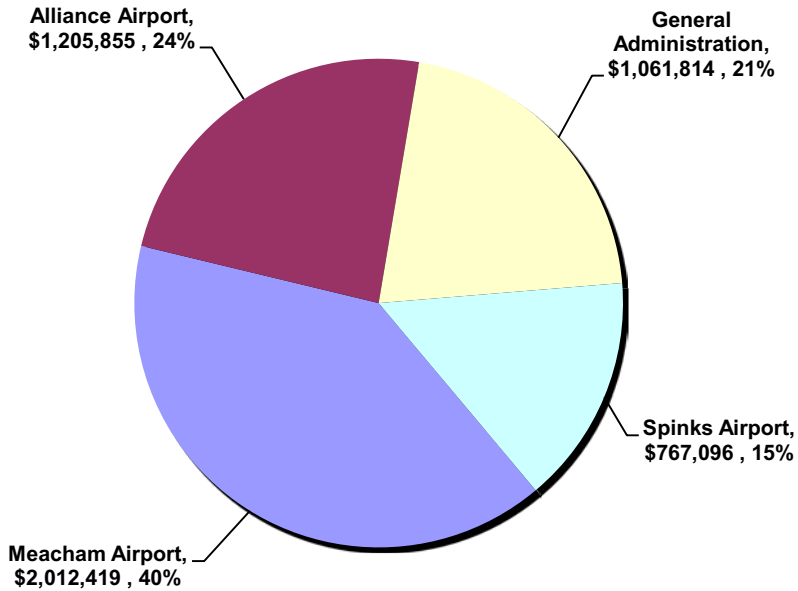
### MUNICIPAL AIRPORTS FUND PROJECTED REVENUES AND EXPENDITURES



\*This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF MUNICIPAL AIRPORT FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>BUDGET FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Meacham Airport	\$1,745,282	\$2,420,021	\$2,004,855	\$2,527,604	\$2,012,419
Alliance Airport	1,272,474	1,417,106	1,371,000	1,371,000	1,205,855
General Administration	2,648,324	1,817,154	892,875	892,875	1,061,814
Spinks Airport	588,529	603,977	564,823	704,823	767,096
Non-Departmental	<u>7,803,966</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$14,058,575</b>	<b>\$6,258,258</b>	<b>\$4,833,553</b>	<b>\$5,496,302</b>	<b>\$5,047,184</b>

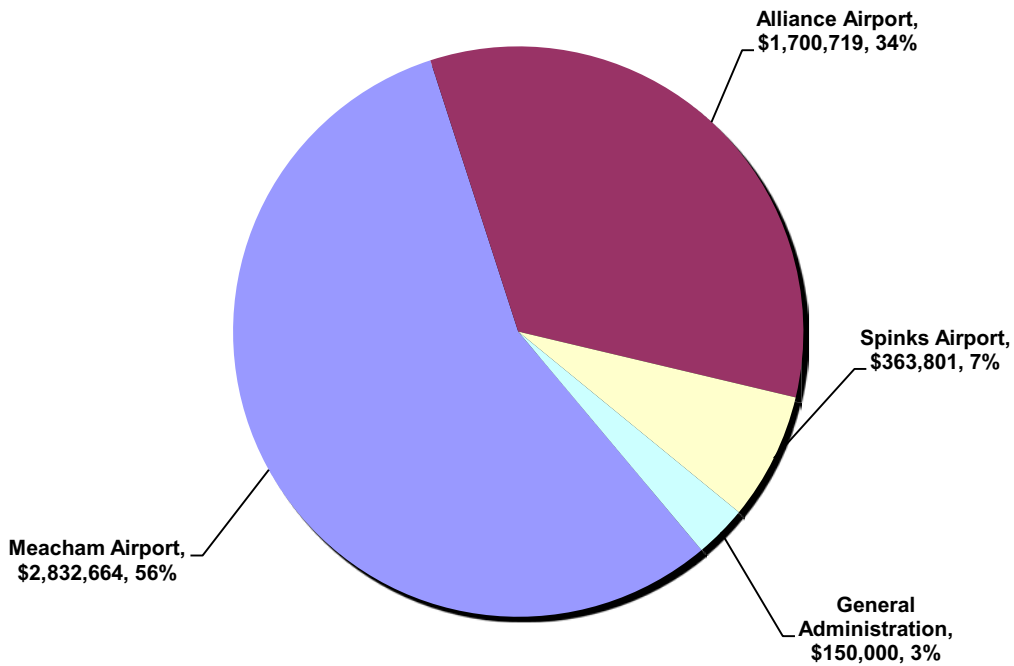


**FORT WORTH**



**COMPARISON OF MUNICIPAL AIRPORTS FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Meacham Airport	\$2,679,304	\$3,463,051	\$2,640,354	\$3,140,354	\$2,832,664
Alliance Airport	1,848,930	1,469,881	1,716,984	1,716,984	1,700,719
Spinks Airport	274,943	308,435	316,215	456,215	363,801
General Administration	<u>1,288,559</u>	<u>1,262,275</u>	<u>160,000</u>	<u>160,000</u>	<u>150,000</u>
<b>TOTAL</b>	<b>\$6,091,736</b>	<b>\$6,503,642</b>	<b>\$4,833,553</b>	<b>\$5,473,553</b>	<b>\$5,047,184</b>



**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> AVIATION	<b>FUND/CENTER</b> PE40/0551000:0551301
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**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Aviation Department oversees a system of airports, which include Fort Worth Alliance Airport (Alliance), Fort Worth Meacham International Airport (Meacham) and Fort Worth Spinks Airport (Spinks). The Department is responsible for airport operations, budget administration, grant administration, facility and land leasing and capital project planning for all airports. Airport management oversees and maintains the airports infrastructure in compliance with Federal Aviation Administration (FAA) regulations.

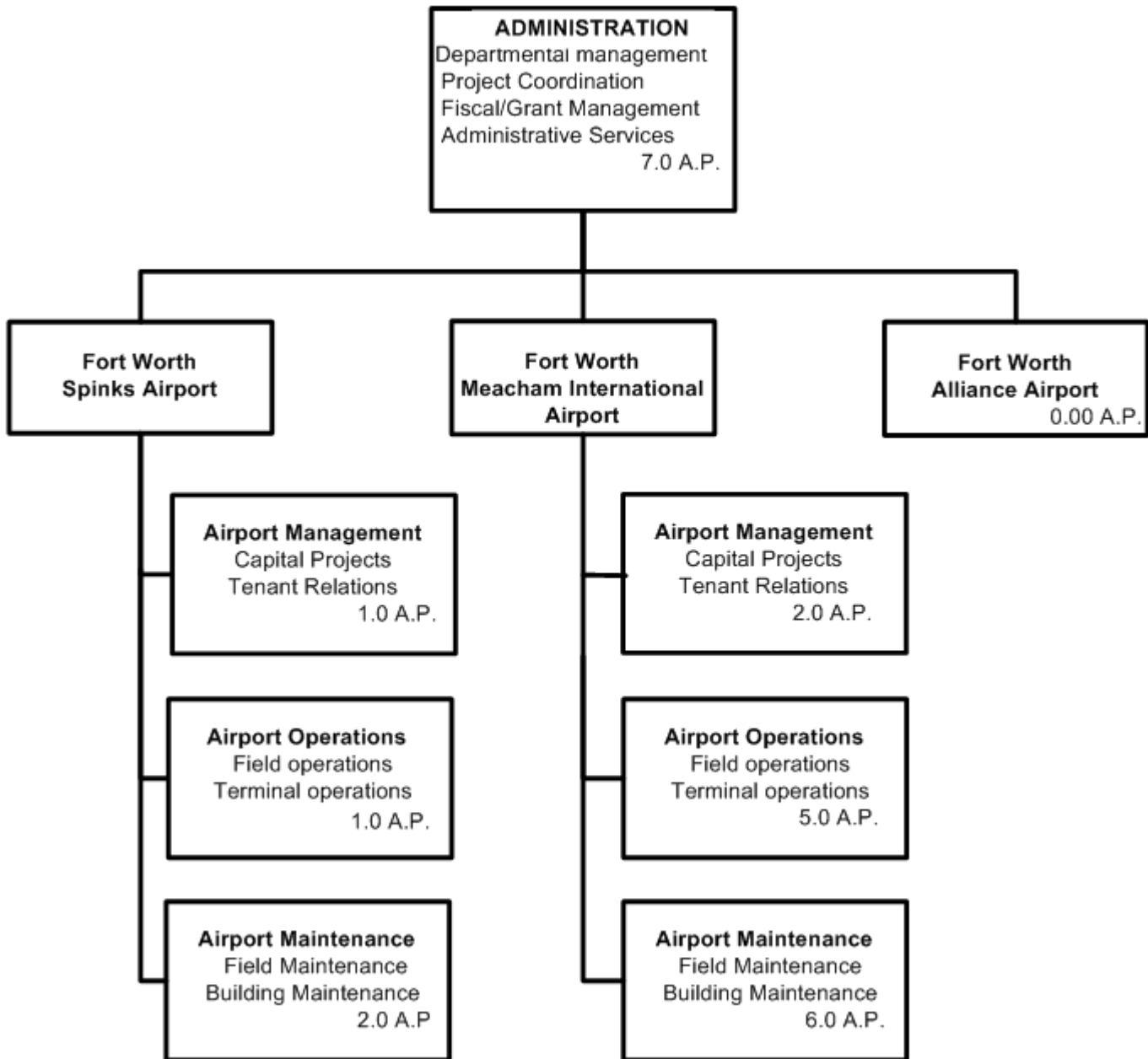
Alliance, constructed in 1989, is one component of a master planned mixed use community known as Alliance Texas developed by Hillwood. The airport serves as an inland logistics port with air, rail and trucking. Alliance has two runways, precision instrument approaches and a 24 hour FAA control tower. The infrastructure and grounds at Alliance are maintained by Alliance Air Management through a management agreement with the City.

Meacham, constructed in 1925, was the first airport in the Fort Worth system and has a rich history of providing aeronautical services to the community. The airport is named after H. C. Meacham who was the Mayor of Fort Worth from 1925 to 1927. Meacham was named the 2013 Airport of the Year by the Texas Department of Transportation Aviation Division. Meacham has three runways, precision instrument approaches and a 24 hour FAA control tower. A large variety of companies that provide aviation services choose Meacham as a base of operations.

Spinks became a part of the system in 1988 when the Oak Grove Airport was acquired from a private operator Maurice Hunter "Pappy" Spinks, a renowned aerobatic competitor/promoter and aviation manufacturer. Spinks has two runways, a precision instrument approach, and an FAA contract control tower. A variety of companies that provide aviation services choose Spinks as a base of operations.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 1,779,248	\$ 1,651,088	\$ 1,789,241	\$ 1,789,241
<b>Supplies</b>	189,838	189,785	168,541	168,541
<b>Contractual</b>	4,241,561	2,852,680	2,844,402	2,844,402
<b>Capital Outlay</b>	47,611	140,000	245,000	245,000
<b>Debt Service</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 6,258,258	\$ 4,833,553	\$ 5,047,184	\$ 5,047,184
<b>Authorized Positions</b>	24.00	24.00	24.00	24.00

# Municipal Airports Fund – 24.0 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>		
AVIATION	PE40/0551000:0551301		
<b>CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED</b>			
<b>FY2014 ADOPTED:</b>	\$4,833,553	<b>A.P.</b>	24.00
<b>FY2015 ADOPTED:</b>	\$5,047,184	<b>A.P.</b>	24.00
<p>A) The adopted budget decreases by a net of (\$278,275) for costs associated with elimination of the \$328,275 FY2014 budget transfer to the General Fund for the cost of three fire fighters serving Station 44 per the Federal Aviation Administration's (FAA) regulation that limit the type of expenses airports are liable for. As such, the Aviation Fund will transfer \$50,000 to the General Fund for fire protection service provided by the Fire Department at Meacham Airport.</p> <p>B) The adopted budget decreases by a net of (\$208,578) for contractual costs associated with facility repairs, maintenance and cleaning for Meacham Administration Building due to the construction of a new replacement terminal.</p> <p>C) The adopted budget increases by \$138,000 for the reinstatement of transfers to Risk Management for costs associated with commercial insurance and insurance deductibles.</p> <p>D) The adopted budget increases by \$112,000 for costs associated with advertising and marketing expenses for a campaign for the Spinks Airport.</p> <p>E) The adopted budget increases by \$105,000 for a one-time purchase of construction and maintenance equipment in FY2015.</p> <p>F) The adopted budget increases by \$92,455 for costs associated with consultants and other professionals.</p> <p>G) The adopted budget increases by \$79,208 for maintenance costs associated with contractual pavement maintenance.</p> <p>H) The adopted budget increases by \$67,920 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>I) The adopted budget increases by a net of \$34,680 for group health costs based on plan migration and turn-over.</p> <p>J) The adopted budget decreases by a net of (\$30,386) for costs associated with facility maintenance and repairs during construction of the new Meacham Administration Building.</p>			

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### AVIATION

#### DEPARTMENT PURPOSE

The Fort Worth Aviation Department is responsible for three of the eleven reliever airports in the DFW Metrolplex. These airports, Alliance, Meacham and Spinks, meet the aviation needs of the Fort Worth area with facilities provided by the Aviation Department and services provided by a variety of companies. The facilities are managed by City staff at Meacham and Spinks and are managed by Alliance Air Services at Alliance Airport.

Capital improvements are funded at all three airports through federal and state grants with a ten percent match from Aviation Department funds. These projects include maintenance of existing and construction of new infrastructure.

#### FY2015 DEPARTMENTAL OBJECTIVES

To market and increase public awareness of the City of Fort Worth's Airport System.

To improve the conditions of airport facilities and infrastructure in order to attract additional based and transient customers.

To accommodate the long-term needs of the aviation community by making land available for aviation facilities.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
No. of Aircraft operations-Spinks	59,800	60,000	60,200
No. of Aircraft Operations-Meacham	88,300	90,000	91,700
No. of Aircraft Operations-Alliance	109,400	110,000	110,600
Operations as % of DFW Relievers	32%	32%	35%
Fuel Flowage (Gallons in Thousands)	7,800	7,800	7,900
Number of Based Aircraft	573	590	500
Number of Special Events Hosted	3	5	7

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40	MUNICIPAL AIRPORTS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>GENERAL ADMINISTRATION</u>								
0551000	GENERAL ADMINISTRATION	\$ 1,005,968	\$ 887,346	\$ 1,061,814	\$ 1,061,814	5.00	7.00	7.00	7.00
0551002	NON-DEPARTMENTAL	811,186	5,529	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,817,154</u>	<u>\$ 892,875</u>	<u>\$ 1,061,814</u>	<u>\$ 1,061,814</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEACHAM AIRPORT</u>								
0551101	MEACHAM OPERATIONS	\$ 2,420,021	\$ 2,004,855	\$ 2,012,419	\$ 2,012,419	14.00	13.00	13.00	13.00
	Sub-Total	<u>\$ 2,420,021</u>	<u>\$ 2,004,855</u>	<u>\$ 2,012,419</u>	<u>\$ 2,012,419</u>	<u>14.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>SPINKS AIRPORT</u>								
0551201	SPINKS OPERATIONS	\$ 603,977	\$ 564,823	\$ 767,096	\$ 767,096	5.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 603,977</u>	<u>\$ 564,823</u>	<u>\$ 767,096</u>	<u>\$ 767,096</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>ALLIANCE AIRPORT</u>								
0551301	ALLIANCE OPERATIONS	\$ 1,417,106	\$ 1,371,000	\$ 1,205,855	\$ 1,205,855	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,417,106</u>	<u>\$ 1,371,000</u>	<u>\$ 1,205,855</u>	<u>\$ 1,205,855</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 6,258,258	\$ 4,833,553	\$ 5,047,184	\$ 5,047,184	24.00	24.00	24.00	24.00

**FORT WORTH**





**FUND STATEMENT**

**FUND:**

**MUNICIPAL PARKING FUND**

The Municipal Parking Fund is a City of Fort Worth Enterprise Fund that generates revenues from the fees paid for the use of metered parking spaces by the general public, the lease of office space, fees charged for the use of surface lots, parking spaces at City parking garages, and designated street parking spaces for the mobility impaired for both City employees and non-City employees.

The Municipal Parking Program is under the direction of the Parking Services Division of the Transportation and Public Works Department. The program currently maintains and manages five parking garages and 20 parking lots, as well as 2,718 metered parking spaces and parking ordinance compliance responsibilities. The Fund has twelve positions.

As part of a FY2013 restructuring of the Fund, all revenue from parking meters, surface lots and all parking garages is retained by the Municipal Parking Fund. For parking fines, a revenue sharing structure has been established with the General Fund. Parking citation receipts deposited directly into the General Fund are capped at \$1.9 million; receipts above that amount are deposited in the Municipal Parking Fund.

Major improvements to the parking system include the January 2009 opening of the Houston Street Parking Garage, a state-of-the-art addition to the downtown Fort Worth infrastructure, which is used by the City of Fort Worth, Omni Hotel, Fort Worth Convention Center and general public. In May 2010, the Western Heritage Parking Garage opened and is used by the Will Rogers Memorial Complex and cultural district patrons, employees and visitors. The City entered into a contractual agreement with Standard Parking to begin managing the operations for Western Heritage Parking Garage in FY2010 and for Commerce Street and Houston Street in FY2011. In FY2012, a system wide upgrade of metered parking was initiated with the installation of Pay & Display meter stations that accept coins, debit cards and major credit cards. In FY2013, the Municipal Parking Fund assumed ordinance compliance responsibilities through an enhanced parking compliance and ambassadors program.

**FORT WORTH**



**MUNICIPAL PARKING FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Daily Parking	\$3,789,507
Parking Meters	2,056,974
Monthly Parking	639,631
Contract Parking	114,350
Surface Lots	89,342
Other Revenue / Interest	<u>379,204</u>

**TOTAL REVENUE SOURCES** \$7,069,008

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$0</u>
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**TOTAL REVENUE AND OTHER FINANCING RESOURCES** \$7,069,008

**EXPENDITURES:**

Personnel Services	\$717,161
Supplies	121,101
Contractual Services	<u>2,146,884</u>

**TOTAL RECURRING EXPENSES** \$2,985,146

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$28,500
Debt Service	<u>4,055,362</u>

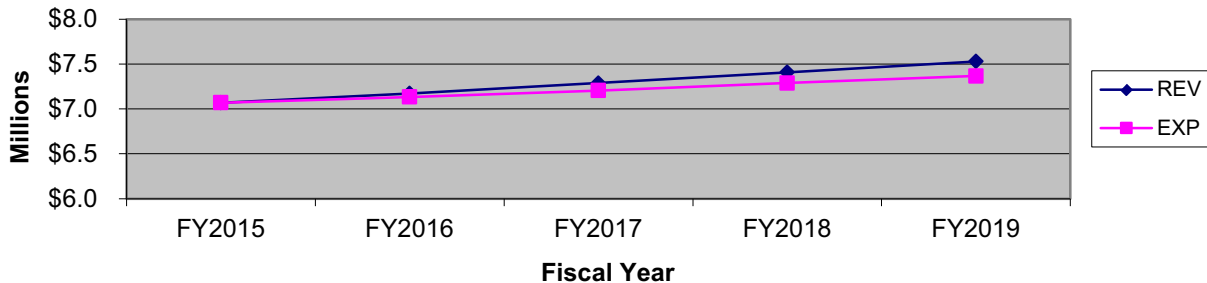
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$4,083,862

**TOTAL EXPENDITURES** \$7,069,008

**MUNICIPAL PARKING FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Cash Balance</b>	\$447,435	\$447,435	\$486,139	\$569,420	\$687,671
<b>Revenues*</b>					
Daily Parking	\$3,789,507	\$3,827,402	\$3,865,676	\$3,904,333	\$3,943,376
Parking Meters	\$2,056,974	\$2,108,398	\$2,171,650	\$2,236,800	\$2,303,904
Monthly Parking	\$639,631	\$646,027	\$652,488	\$659,012	\$665,603
Contract Parking	\$114,350	\$117,209	\$120,725	\$124,347	\$128,077
Surface Lots	\$89,342	\$90,235	\$91,138	\$92,049	\$92,970
Other Revenue / Interest	<u>\$379,204</u>	<u>\$382,996</u>	<u>\$386,826</u>	<u>\$390,694</u>	<u>\$394,601</u>
<b>Total Revenue</b>	<b>\$7,069,008</b>	<b>\$7,172,268</b>	<b>\$7,288,503</b>	<b>\$7,407,235</b>	<b>\$7,528,531</b>
<b>Total Resources</b>	<b>\$7,516,443</b>	<b>\$7,619,703</b>	<b>\$7,774,642</b>	<b>\$7,976,655</b>	<b>\$8,216,202</b>
<b>Expenditures</b>					
Personnel Services	\$717,161	\$721,766	\$728,749	\$736,189	\$744,118
Supplies	\$121,101	\$124,129	\$127,852	\$131,688	\$135,639
Contractual	\$2,146,884	\$2,200,556	\$2,266,573	\$2,334,570	\$2,404,607
Capital	\$28,500	\$28,500	\$28,500	\$28,500	\$28,500
Debt Service	<u>\$4,055,362</u>	<u>\$4,058,614</u>	<u>\$4,053,548</u>	<u>\$4,058,038</u>	<u>\$4,054,194</u>
<b>Total Expenditures</b>	<b>\$7,069,008</b>	<b>\$7,133,564</b>	<b>\$7,205,222</b>	<b>\$7,288,984</b>	<b>\$7,367,057</b>
Projected Variance	\$0	\$38,704	\$83,281	\$118,251	\$161,474
Projected Cash Balance	\$447,435	\$486,139	\$569,420	\$687,671	\$849,145
Reserve Requirement (20%)	\$597,029	\$609,290	\$624,635	\$640,489	\$656,873
Excess/(Deficit)	(\$149,594)	(\$123,151)	(\$55,215)	\$47,182	\$192,272

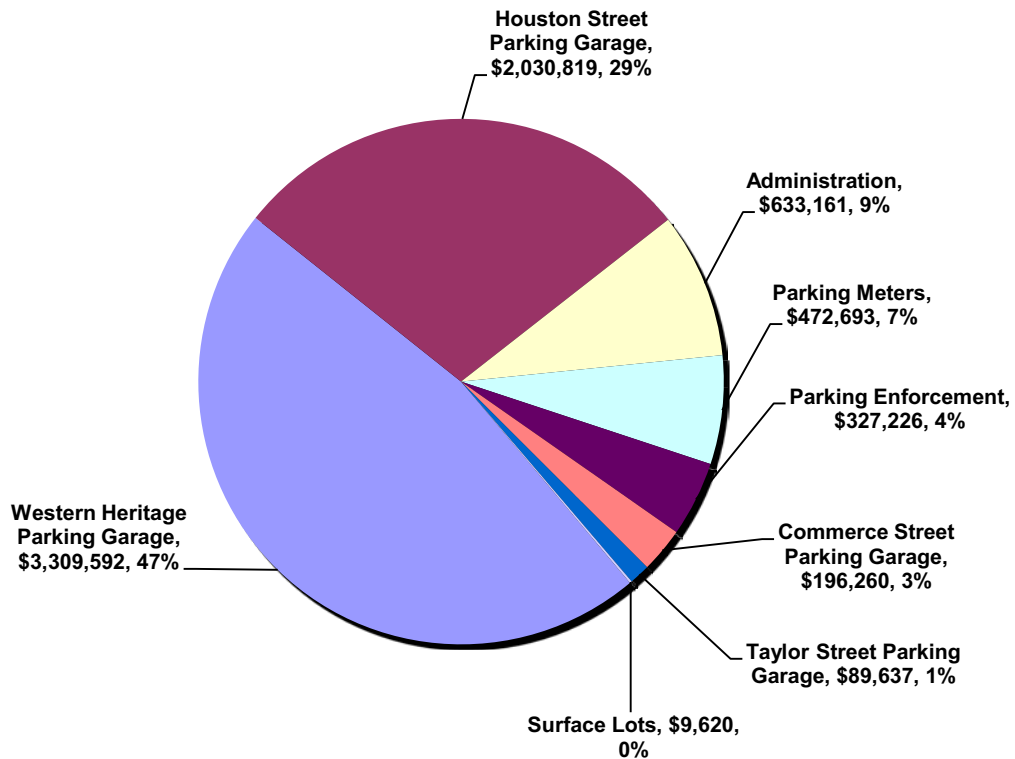
**MUNICIPAL PARKING FUND  
PROJECTED REVENUES AND EXPENDITURES**



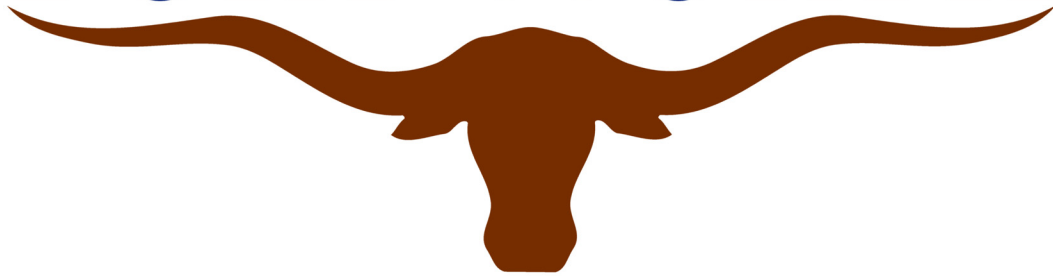
\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF MUNICIPAL PARKING FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Western Heritage Parking Garage	\$2,979,905	\$3,047,422	\$3,254,356	\$3,254,356	\$3,309,592
Houston Street Parking Garage	1,829,143	2,011,483	1,943,072	1,965,579	2,030,819
Administration	2,401,268	688,465	633,282	633,282	633,161
Parking Meters	1,676,585	409,040	518,856	518,856	472,693
Parking Enforcement	22,585	289,530	319,479	319,479	327,226
Commerce Street Parking Garage	433,708	183,580	167,464	167,464	196,260
Taylor Street Parking Garage	82,290	82,686	88,148	88,148	89,637
Surface Lots	<u>1,902,927</u>	<u>2,499</u>	<u>9,620</u>	<u>9,620</u>	<u>9,620</u>
<b>TOTAL</b>	<b>\$11,328,411</b>	<b>\$6,714,705</b>	<b>\$6,934,277</b>	<b>\$6,956,784</b>	<b>\$7,069,008</b>

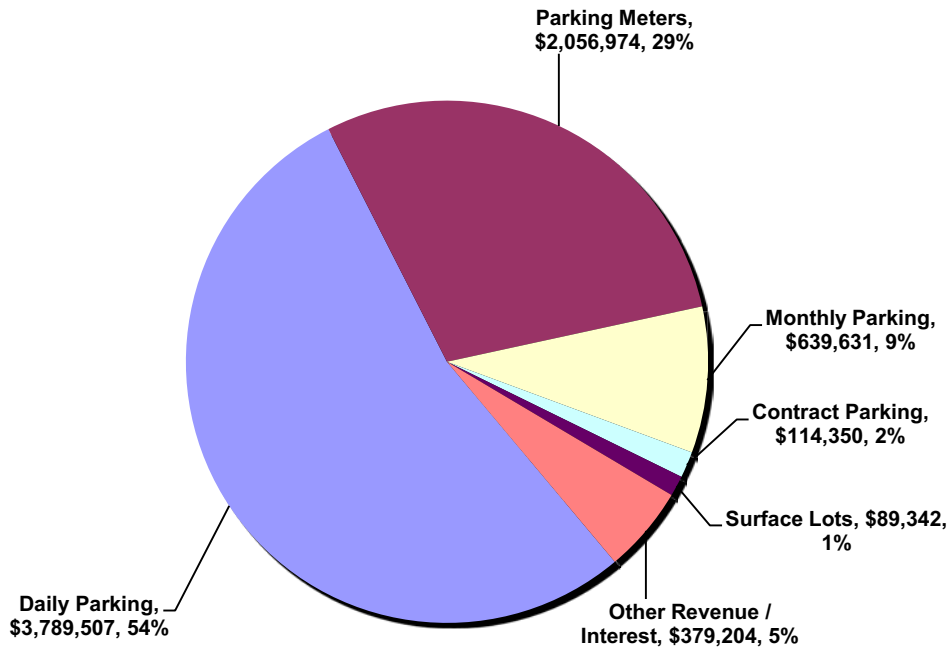


**FORT WORTH**

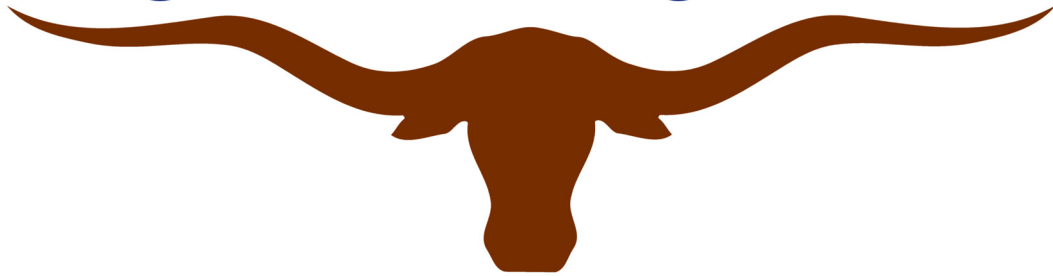


**COMPARISON OF MUNICIPAL PARKING FUND  
REVENUE**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Daily Parking	\$3,389,998	\$3,692,552	\$3,674,621	\$3,674,621	\$3,789,507
Parking Meters	1,820,071	2,237,757	2,066,171	2,066,171	2,056,974
Monthly Parking	650,764	694,202	703,952	703,952	639,631
Contract Parking	122,523	46,385	102,000	102,000	114,350
Surface Lots	94,671	101,019	82,941	82,941	89,342
Other Revenue / Interest	<u>1,674,683</u>	<u>344,428</u>	<u>304,593</u>	<u>304,593</u>	<u>379,204</u>
<b>TOTAL</b>	<b>\$7,752,710</b>	<b>\$7,116,343</b>	<b>\$6,934,278</b>	<b>\$6,934,278</b>	<b>\$7,069,008</b>



**FORT WORTH**

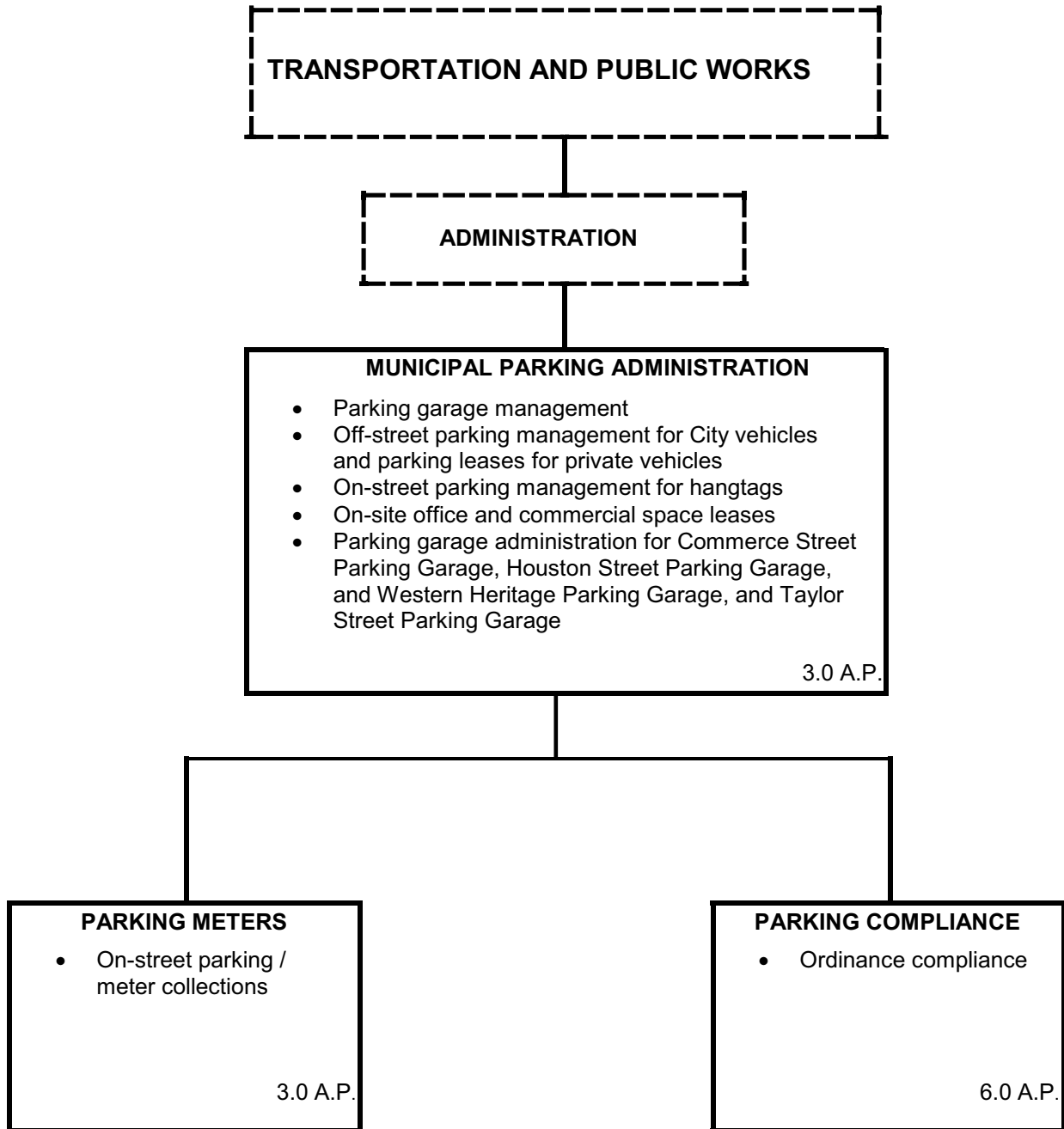




## FUND BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>			
MUNICIPAL PARKING FUND	PE59/0208500:0208510			
SUMMARY OF FUND RESPONSIBILITIES:				
<p>Municipal Parking, under the direction of the Parking Services Division in the Transportation and Public Works Department, maintains and manages five parking garages, 20 surface lots and 2,718 metered parking spaces citywide, in addition to parking ordinance compliance responsibilities.</p> <p>The City garages are located at 10th and Taylor Street, 1200 Houston Street, 1301 Commerce Street, 1401 Gendy Street, and 8th and Main Street under a long-term lease to the Hilton Hotel. These facilities provide parking for the general public, especially as it relates to the Will Rogers Memorial Center, Museum of Science &amp; History, Amon Carter Exhibits Hall and the Community Arts Center in the Cultural District, the Fort Worth Convention Center, City Hall and Central Business District in Downtown, City vehicles and the personal vehicles of the City employees. The remaining parking and office space not needed by the City is leased on a contractual basis. The City entered into a contractual agreement with Standard Parking to begin managing the operations for Western Heritage Parking Garage in FY2010 and for Commerce Street and Houston Street in FY2011.</p> <p>Metered parking exists throughout the Downtown Central Business District, the Texas Christian University/ Berry Street area, the Cultural District and the Hospital District. In FY2012, a system-wide upgrade of metered parking began with the installation of the Pay &amp; Display meter stations that accept coins, debit cards and major credit cards. Oversight is provided for contractual installation, maintenance and repair and for internal revenue collection for this new parking technology.</p> <p>As of FY2013, the Municipal Parking Fund assumed parking ordinance compliance responsibilities from the Police Department, through an enhanced parking compliance and ambassadors program.</p>				
Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 744,604	\$ 705,990	\$ 717,161	\$ 717,161
<b>Supplies</b>	115,222	211,490	121,101	121,101
<b>Contractual</b>	3,706,523	2,011,412	2,146,884	2,146,884
<b>Capital Outlay</b>	11,000	0	28,500	28,500
<b>Debt Service</b>	2,137,356	4,005,385	4,055,362	4,055,362
<b>Total Expenditures</b>	\$ 6,714,705	\$ 6,934,278	\$ 7,069,009	\$ 7,069,009
<b>Authorized Positions</b>	12.00	12.00	12.00	12.00

**MUNICIPAL PARKING FUND - 12.0 A. P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
MUNICIPAL PARKING FUND	PE59/0208500:0208510

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$6,934,278	<b>A.P.</b>	12.00
<b>FY2015 ADOPTED:</b>	\$7,069,009	<b>A.P.</b>	12.00

- A) The adopted budget decreases by (\$90,000) due to one-time funding in FY2014 for traffic and street sign materials to replace commercial loading zone, passenger loading zone and no parking signs.
- B) The adopted budget increases by \$87,932 in contractual services for parking meters, maintenance and upgrades to the Commerce Street Parking Garage and Western Heritage Parking Garage.
- C) The adopted budget increases by \$75,214 for the re-instatement of a one-time elimination of transfers in FY2014 to the Risk Management Fund for insurance, claims and litigation-related expenses.
- D) The adopted budget decreases by (\$69,680) for transfers related to the Enterprise Resource Planning (ERP) Phase II cost allocations charged to the City's proprietary funds.
- E) The adopted budget increases by \$50,932 for administrative services due to an increase in the indirect cost allocation charged to the City's proprietary funds. The charges reflect the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.
- F) The adopted budget increases by \$28,576 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.
- G) The adopted budget increases by \$28,500 for vehicles based on the approved FY2015 vehicle replacement plan.
- H) The adopted budget decreases by (\$21,850) for overtime work performed in FY2014 to install parking meter poles and thermo letters.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:** T/PW, MUNICIPAL PARKING FUND

### DEPARTMENT PURPOSE

As each on-street and off-street parking space is an “asset” and has intrinsic economic and service value, the City of Fort Worth Parking Services’ fundamental purpose is to maximize the value of that asset for the citizens of Fort Worth; to develop, implement, manage and maintain short and long term off-street and on-street parking solutions, thereby encouraging and facilitating economic growth and vitality in the City’s Central Business District, as well as outlying business clusters in Greater Fort Worth and; to provide effective and efficient parking services for the citizens, the business community and visitors to the City of Fort Worth.

### FY2015 DEPARTMENTAL OBJECTIVES

To meet or exceed projected revenues through optimizing all parking assets by:

Simplifying the act of parking and reducing the process time of all parking-related transactions, from customer service and response times to length of time spent in finding parking and time spent paying to park.

Partnering with Public Events to meet the needs of the parking public while visiting the Will Rogers Memorial Center and the Fort Worth Convention Center; also improving the operation and efficiency of all other parking fund resources effectively widening the margin between revenue and operational cost.

Work with businesses and civic organizations, such as Downtown Fort Worth, Inc., Sundance Square, Texas Christian University, Cultural District Association and other stakeholders in the various business clusters to create conditions to maximize and simplify the use of on-street parking and maximize the use of curb space for citizens, visitors and businesses. The business stakeholders of the Central Business District identified parking turnover and maximizing the use of parking spaces as a major tool in increasing the number of spaces available for visitors, citizens, business and parties seeking to use the downtown area for various commercial, entertainment or business pursuits.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Revenue for surface lot parking	\$108,680	\$82,941	\$89,342
Revenue for parking meter operation	\$2,270,584	\$2,066,171	\$2,056,974
Revenue for Taylor Street Garage	\$342,486	\$348,866	\$309,787
Revenue for Houston Street Garage	\$1,519,302	\$1,555,126	\$1,463,705
Revenue for Commerce Street Garage	\$421,875	\$500,000	\$500,000
Revenue for Western Heritage Garage	\$2,453,095	\$2,264,584	\$2,649,200

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE59	MUNICIPAL PARKING FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>MUNICIPAL PARKING GARAGE</u>								
0208500	ADMINISTRATION	\$ 688,465	\$ 633,282	\$ 633,161	\$ 633,161	2.00	3.00	3.00	3.00
0208501	SURFACE LOTS	2,499	9,620	9,620	9,620	0.00	0.00	0.00	0.00
0208503	PARKING METERS	409,040	518,856	472,693	472,693	3.00	3.00	3.00	3.00
0208504	PARKING COMPLIANCE PROGRAM	289,530	319,479	327,226	327,226	6.00	6.00	6.00	6.00
0208505	TAYLOR STREET PARK- ING GARAGE	82,686	88,148	89,637	89,637	0.00	0.00	0.00	0.00
0208508	COMMERCE STREET PARKING GARAGE	183,580	167,464	196,260	196,260	0.25	0.00	0.00	0.00
0208509	HOUSTON STREET PARKING GARAGE	2,011,483	1,943,072	2,030,819	2,030,819	0.25	0.00	0.00	0.00
0208510	WESTERN HERITAGE PARKING GARAGE	3,047,422	3,254,356	3,309,592	3,309,592	0.50	0.00	0.00	0.00
	Sub-Total	<u>\$ 6,714,705</u>	<u>\$ 6,934,278</u>	<u>\$ 7,069,009</u>	<u>\$ 7,069,009</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	<b>TOTAL</b>	<b>\$ 6,714,705</b>	<b>\$ 6,934,278</b>	<b>\$ 7,069,009</b>	<b>\$ 7,069,009</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

**FORT WORTH**





## FUND STATEMENT

**FUND:**

### STORMWATER UTILITY FUND

Stormwater is the rainfall runoff that comes from impervious surfaces, such as parking lots and rooftops, and flows into the City's streams and rivers via storm drains and drainage system infrastructure. In addition to adding pollutants to stormwater, urban development increases the quantity and velocity of runoff, so that downstream properties become more susceptible to flooding, erosion increases in channels and streams, and the land's natural beauty and habitats are lost.

Municipal governments in Texas are empowered to establish stormwater utilities and adopt a stormwater service fee under Section 552 of the Texas Local Government Code. Stormwater utility fees have been adopted in hundreds of communities nationally to pay for stormwater management programs and to fund specific stormwater functions and facilities.

Fort Worth's Stormwater Utility Fund was established in FY2006 to address runoff issues, reduce the risk of flooding in Fort Worth, preserve streams, minimize water pollution, and to more effectively operate the stormwater system in compliance with state and federal regulatory requirements. This is to be accomplished by improved master planning, enhanced coordination with developers, increased development reviews, initiating watershed studies and capital projects, more aggressive attention to infrastructure maintenance and reconstruction, and increased public education and outreach.

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 200,000 residential, commercial and industrial customers. In 2014, it served approximately 777,560 residents in Fort Worth. Stormwater management is a vital issue in Fort Worth, and staff has identified over \$1.0 billion of capital projects necessary to address life safety issues, flooding, and infrastructure damage.

The Stormwater Utility rates are structured based on impervious surface area as the measure of each property's contribution to stormwater runoff, and the applicable fee is billed monthly. Impervious surface is quantified into an Equivalent Residential Unit (ERU). The City's current "per ERU rate" of \$5.40 has been effective since January 1, 2012.

Operations are completely financed through fees for service. Additionally, major capital projects are funded by long-term debt allowing the Fund to program and implement system expansions related to the City's growth and to replace aging infrastructure in older portions of the system in an orderly manner.

The Stormwater Utility utilizes a Stakeholder Advisory Group to review and offer community comment on the Utility's programs, budget and rates. The members of the Stakeholder Group represent the industrial business community, commercial business community, residential community, independent school districts, and major ratepayers. The Stakeholder Group concluded the FY2015 budget is consistent with continued progress toward realizing the vision set when the Utility was established, but emphasized care must be taken to ensure Stormwater Utility funds are focused on flood mitigation measures. The Stakeholder group members recommended that any fee increases in the future be phased in over a number of years in predictable amounts as opposed to periodic, very large increases, enabling both residents and large commercial property rate payers to better anticipate and adjust to future budget requirements.

**FORT WORTH**



**STORMWATER FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Utility Fees	\$35,796,581
Interest on Investments	200,000
Salvage Sales Revenue	12,000
Miscellaneous Revenues	<u>3,000</u>

**TOTAL REVENUE** \$36,011,581

Uses/(Source) of Fund Balance \$0

**TOTAL REVENUE SOURCES** \$36,011,581

**EXPENDITURES:**

Personnel Services	\$8,117,447
Supplies	1,374,268
Contractual Services	<u>14,161,374</u>

**TOTAL RECURRING EXPENSES** \$23,653,089

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$964,500
Debt Service	<u>11,393,992</u>

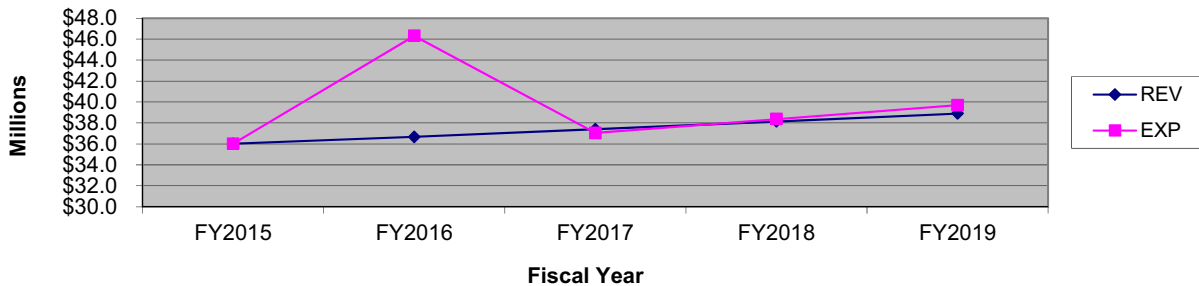
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$12,358,492

**TOTAL EXPENDITURES** \$36,011,581

**STORMWATER UTILITY FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Cash Balance</b>	\$19,311,509	\$19,311,509	\$9,671,266	\$10,030,118	\$9,807,166
<b>Revenues*</b>					
Interest	\$200,000	\$138,547	\$138,547	\$138,547	\$138,547
Utility Income	\$35,796,581	\$36,512,513	\$37,242,763	\$37,987,618	\$38,747,370
Other Revenue	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
<b>Total Revenue</b>	<b>\$36,011,581</b>	<b>\$36,666,060</b>	<b>\$37,396,310</b>	<b>\$38,141,165</b>	<b>\$38,900,917</b>
<b>Total Resources</b>	<b>\$55,323,090</b>	<b>\$55,977,569</b>	<b>\$47,067,576</b>	<b>\$48,171,283</b>	<b>\$48,708,084</b>
<b>Expenditures</b>					
Personnel Services	\$8,117,447	\$8,246,063	\$8,287,294	\$8,328,730	\$8,370,374
Supplies	\$1,374,268	\$1,338,625	\$1,372,090	\$1,406,393	\$1,441,552
Contractual	\$14,161,374	\$13,526,895	\$14,740,067	\$15,958,569	\$17,182,533
Capital	\$964,500	\$10,532,363	\$750,672	\$769,438	\$788,674
Debt Service	\$11,393,992	\$12,662,357	\$11,887,336	\$11,900,986	\$11,901,005
<b>Total Expenditures</b>	<b>\$36,011,581</b>	<b>\$46,306,302</b>	<b>\$37,037,459</b>	<b>\$38,364,116</b>	<b>\$39,684,137</b>
Projected Variance	\$0	(\$9,640,243)	\$358,851	(\$222,951)	(\$783,220)
Projected Cash Balance	\$19,311,509	\$9,671,266	\$10,030,118	\$9,807,166	\$9,023,946
Reserve Requirement (20%)	\$4,730,618	\$4,622,316	\$4,879,890	\$5,138,738	\$5,398,892
Excess/(Deficit)	\$14,580,891	\$5,048,950	\$5,150,228	\$4,668,428	\$3,625,055

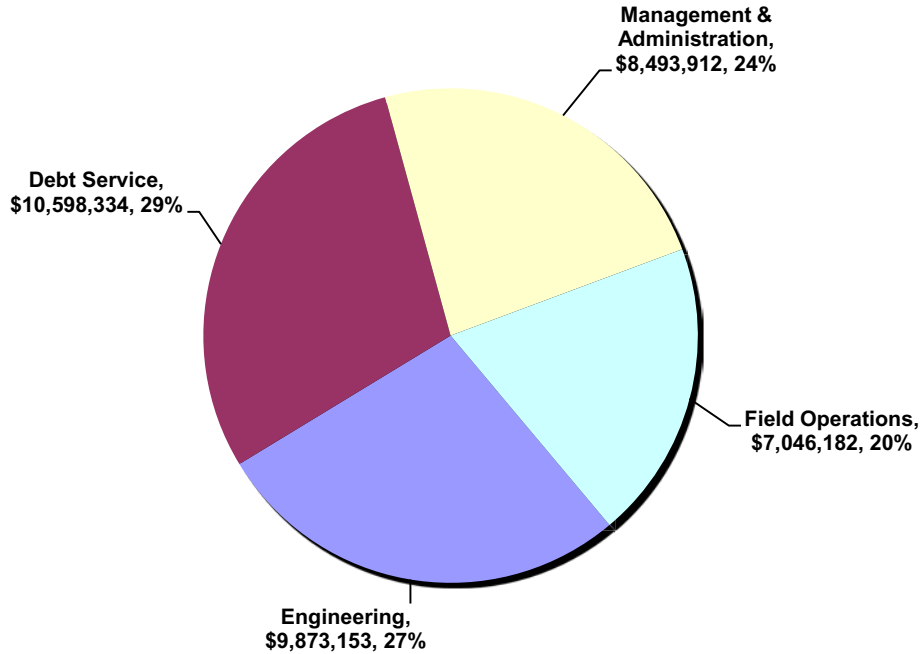
**STORMWATER UTILITY FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model reflects a potential \$30M bond sale in FY2015. In addition, it includes capital funding of \$9.8M in FY2016 for the development of the Northside Service Center. It does **not** reflect any rate increases for the next five years.

**COMPARISON OF STORMWATER UTILITY FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Engineering	\$8,683,724	\$7,959,362	\$11,064,148	\$15,744,192	\$9,873,153
Debt Service	13,757,230	9,600,967	9,346,968	9,346,968	10,598,334
Management & Administration	10,049,938	7,487,343	7,894,207	8,925,045	8,493,912
Field Operations	<u>6,383,226</u>	<u>6,800,277</u>	<u>6,972,678</u>	<u>8,300,409</u>	<u>7,046,182</u>
<b>TOTAL</b>	<b>\$38,874,118</b>	<b>\$31,847,949</b>	<b>\$35,278,001</b>	<b>\$42,316,614</b>	<b>\$36,011,581</b>

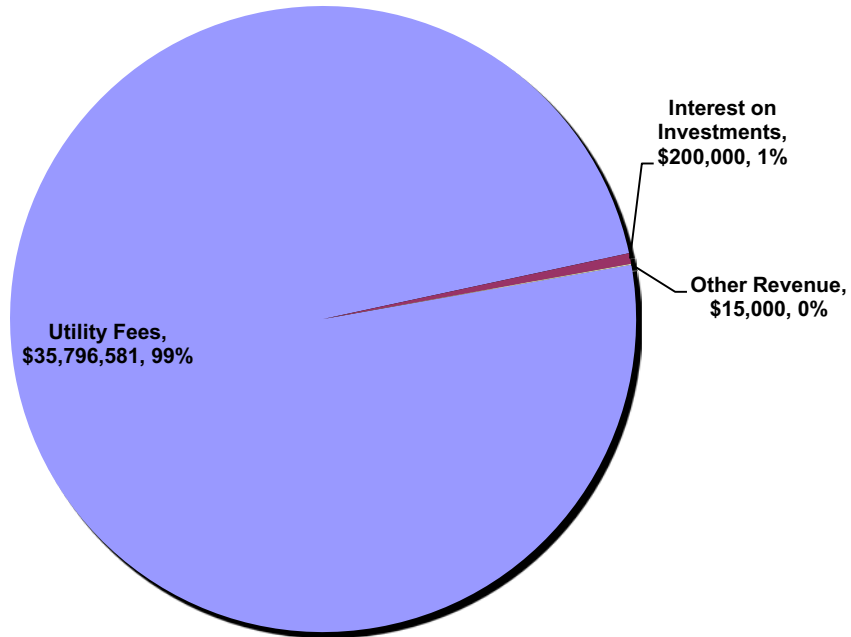


**FORT WORTH**



**COMPARISON OF STORMWATER UTILITY FUND REVENUES**

	<b>ACTUAL 2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Utility Fees	\$32,614,562	\$34,777,351	\$35,063,001	\$35,063,001	\$35,796,581
Interest on Investments	305,886	239,567	200,000	200,000	200,000
Salvage Sales Revenue	0	0	12,000	12,000	12,000
Miscellaneous	111,205	153,939	3,000	3,000	3,000
Unrealized Gain	<u>62,498</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$33,094,151</b>	<b>\$35,170,857</b>	<b>\$35,278,001</b>	<b>\$35,278,001</b>	<b>\$36,011,581</b>



**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
T/PM, STORMWATER UTILITY FUND	PE69/0209000:0209600

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 200,000 residential and non-residential customers in the City of Fort Worth. The Stormwater Management Division is responsible for managing the entire municipal storm drain system, including discharges to and from the municipal system.

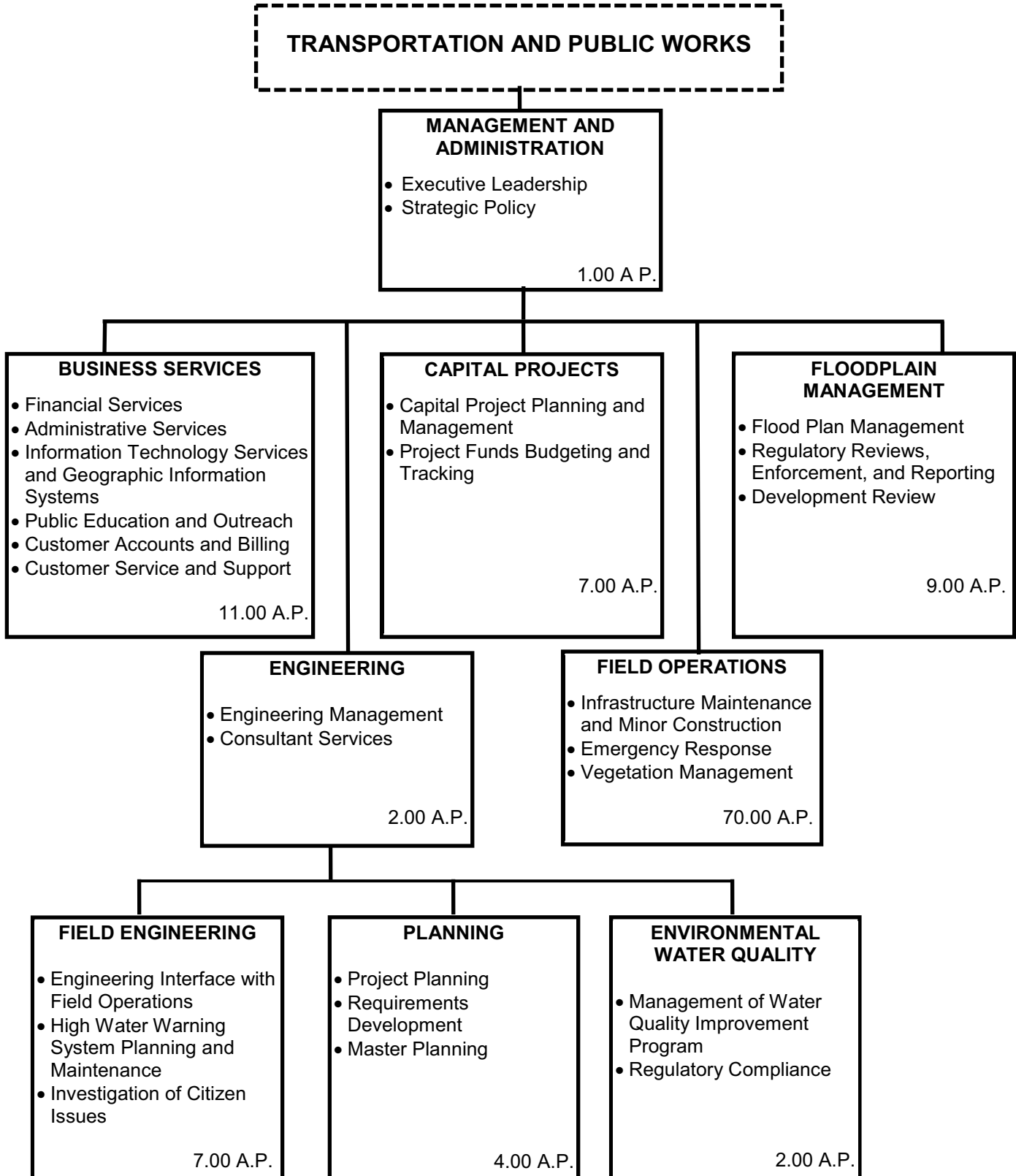
Stormwater Management is a division within the Transportation and Public Works Department, formed around the recognized requirement for the City to develop and implement a cohesive, focused program to protect people and property from harmful stormwater runoff.

Stormwater Management is responsible for planning, constructing, operating and maintaining the city-owned storm system including conducting watershed studies to identify needed improvements, reviewing new development for compliance with stormwater plans and standards; cleaning open channels, catch basins, storm drains, and culverts; reestablishing vegetation following construction or due to flooding/erosion; performing repairs in response to system failures, aging and damages; and responding to storms and other emergencies.

The assessment of the stormwater infrastructure is an ongoing effort; however the current estimate for needed capital improvements to address life safety issues, flooding and infrastructure protection is over \$1.0 billion.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 7,503,255	\$ 7,614,156	\$ 8,117,447	\$ 8,117,447
<b>Supplies</b>	1,374,735	1,608,384	1,374,268	1,374,268
<b>Contractual</b>	12,338,979	14,831,135	14,161,374	14,161,374
<b>Capital Outlay</b>	928,080	1,081,700	964,500	964,500
<b>Debt Service</b>	9,702,900	10,142,626	11,393,992	11,393,992
<b>Total Expenditures</b>	\$ 31,847,949	\$ 35,278,001	\$ 36,011,581	\$ 36,011,581
<b>Authorized Positions</b>	115.00	113.00	113.00	113.00

# STORMWATER UTILITY FUND - 113.00 A. P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
STORMWATER UTILITY FUND	PE69/0209000:0209600

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$35,278,001	<b>A.P.</b>	113.00
<b>FY2015 ADOPTED:</b>	\$36,011,581	<b>A.P.</b>	113.00

- A) The adopted budget decreases by (\$1,182,766) for consultants primarily related to a reduction in anticipated planning studies as the utility reallocates resources for cash funded capital projects.
- B) The adopted budget decreases by (\$305,306) for the reduction of ERP phase II funding.
- C) The adopted budget increases by \$375,726 for intrafund transfers to P228 (Stormwater Capital Projects Fund) for cash funded capital project execution.
- D) The adopted budget increases by \$326,559 in contractual services for advanced high water warning system enhancements, web enhancements and for the creation of searchable/interactive online iSWM manual to assist stakeholders in researching the City’s drainage design requirements. The net increase included reductions with the completion of major initiatives, including the engineering survey services for geographic information system infrastructure assessment/mapping study.
- E) The adopted budget increases by \$324,807 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.
- F) The adopted budget increases by \$241,563 for payment in lieu of taxes to the General Fund.
- G) The adopted budget decreases by (\$150,000) for land purchases associated with flood mitigation property being funded in conjunction with capital projects for drainage out of the Stormwater Capital Projects Fund.
- H) The adopted budget increases by \$107,196 for group health based on plan migration and turnover.
- I) The adopted budget decreases by (\$96,994) primarily for a decrease for Work Order/Asset Management software for fees associated with startup costs for the implementation phase in FY2014.
- J) The adopted budget decreases by (\$71,864) for operating supplies based on average historical expenditures over the last four years.
- K) The adopted budget decreases by (\$40,882) for workers compensation based on cost projections prepared by the Human Resources department and allocated to Stormwater.
- L) The adopted budget increases by \$29,092 for administrative services due to an increase in the indirect cost allocation charged to the City’s proprietary funds. The charges reflect the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.
- M) The adopted budget decreases by (\$16,200) for vehicles based on the approved FY2015 vehicle replacement plan.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**  
**STORMWATER UTILITY FUND**

**DEPARTMENT PURPOSE**

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to residential and non-residential customers in the City of Fort Worth. Stormwater Management is a division within the Transportation and Public Works Department, formed around the recognized requirement for the City to develop and implement a cohesive, focused program to reduce the harmful effects of stormwater runoff.

**FY2015 DEPARTMENTAL OBJECTIVES**

To manage new development growth and substantially mitigate flood risk for properties by designing and constructing drainage improvements and addressing infrastructure deficiencies in drainage conveyance and capacity.

To maintain drainage capacity and improve performance of inlets, channels and drainage ditches by maintaining them at their designed condition and capacity.

To respond quickly and appropriately to drainage service order requests by performing an initial site visit within 72 hours.

To encourage safe economic growth by performing 86% of new development design plan reviews for compliance with City drainage standards within 10 business days.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Number of Drainage inlets inspected and cleaned	6,988	6,840	7,000
Miles of Channel Mowed	35	33	35
Miles of Channel Rehabbed	5.4	3	4.5
Percentage of service orders for drainage investigations with site visit within 72 hrs	98.0%	98.0%	98.0%
Percentage of new development design plan reviews within 10 business days	71.0%	83.0%	86.0%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE69 STORMWATER UTILITY FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>MANAGEMENT AND ADMIN</u>								
0209000	GENERAL ADMINISTRATION	\$ 6,878,654	\$ 6,776,472	\$ 6,292,747	\$ 6,292,747	4.00	4.00	4.00	4.00
0209001	CUSTOMER SERVICE	186,835	105,652	108,244	108,244	8.00	2.00	2.00	2.00
0209002	PUBLIC OUTREACH	216,333	458,624	475,712	475,712	1.00	1.00	1.00	1.00
0209003	IT SERVICES	205,389	553,459	1,617,209	1,617,209	1.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 7,487,211</u>	<u>\$ 7,894,207</u>	<u>\$ 8,493,912</u>	<u>\$ 8,493,912</u>	<u>14.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>CUSTOMER SERVICE</u>								
0209101	SERVICE REQUESTS	\$ 128	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0209102	PUBLIC OUTREACH	4	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 132</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PLANNING AND ENGINEERING</u>								
0209201	ENGINEERING	\$ 327,520	\$ 268,608	\$ 325,304	\$ 325,304	3.00	2.00	3.00	3.00
0209202	PLANNING	2,789,854	3,486,921	1,989,680	1,989,680	4.00	4.00	4.00	4.00
0209203	FIELD ENGINEERING	1,033,978	1,538,223	1,518,538	1,518,538	8.00	7.00	7.00	7.00
0209204	GIS	1,921,289	0	0	0	4.00	0.00	0.00	0.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE69	STORMWATER UTILITY FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0209205	CAPITAL PROJECTS	284,927	3,929,828	3,861,725	3,861,725	7.00	7.00	7.00	7.00
0209207	FLOODPLAIN MANAGE- MENT	1,601,794	1,597,107	2,056,412	2,056,412	5.00	9.00	9.00	9.00
0209208	STORMWATER ENVI- RONMENTAL QUALITY	0	243,461	121,494	121,494	0.00	2.00	1.00	1.00
	Sub-Total	<u>\$ 7,959,362</u>	<u>\$ 11,064,148</u>	<u>\$ 9,873,153</u>	<u>\$ 9,873,153</u>	<u>31.00</u>	<u>31.00</u>	<u>31.00</u>	<u>31.00</u>
	<u>OPERATION AND MAIN- TENANCE</u>								
0209301	FIELD OPERATIONS	\$ 6,800,277	\$ 6,972,678	\$ 7,046,182	\$ 7,046,182	70.00	70.00	70.00	70.00
	Sub-Total	<u>\$ 6,800,277</u>	<u>\$ 6,972,678</u>	<u>\$ 7,046,182</u>	<u>\$ 7,046,182</u>	<u>70.00</u>	<u>70.00</u>	<u>70.00</u>	<u>70.00</u>
	<u>DEBT SERVICE</u>								
0209600	DEBT SERVICE	\$ 9,600,967	\$ 9,346,968	\$ 10,598,334	\$ 10,598,334	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,600,967</u>	<u>\$ 9,346,968</u>	<u>\$ 10,598,334</u>	<u>\$ 10,598,334</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 31,847,949	\$ 35,278,001	\$ 36,011,581	\$ 36,011,581	115.00	113.00	113.00	113.00



**FUND STATEMENT**

**FUND:**

**INTERNAL SERVICE FUNDS**

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The City currently operates four funds on this basis: Equipment Services, Information Systems, Capital Projects Service, and Office Services.

The Equipment Services Fund enables the Equipment Services Department to procure and manage fuel, and also acquire, maintain, repair, and dispose of vehicles and equipment in the City fleet.

The Information Systems Fund supports all operations of the City's Information Technology (IT) Solutions Department. The IT Solutions Department manages all City information services, including technical support, electronic systems development and telecommunications.

The Capital Projects Service Fund, through the Transportation and Public Works Department, provides engineering services for other City departments. Engineering services provided include project design and management, surveying, quality control testing and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

The Office Services Fund, managed by the Financial Management Services Department, provides for the copy machine, print shop and graphics services used by all City departments.

## FUND STATEMENT

**FUND:**

### EQUIPMENT SERVICES FUND

The Equipment Services Fund, an Internal Service Fund, through the Equipment Services Department (ESD), is charged with maintaining the City's fleet. ESD procures and services vehicles and equipment for all City departments. The Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments for the provision of fuel, parts, and other vehicle and equipment-related services. An administrative charge, added to all auto parts, maintenance work, and other fleet-related services provided to City departments, is included in the interdepartmental charges.

ESD operates the following three service centers located throughout the city: James Avenue, Southside and Water. Each service center stocks a wide variety of auto parts; functions as a fueling station for unleaded gas, diesel, and/or propane; and provides vehicle and equipment repair and maintenance. In addition, ESD operates non-manned fueling sites in Southeast and Downtown Fort Worth.

In a continuing effort to provide the best possible fleet services, the Equipment Services Department also contracts a wide variety of fleet-related services. Maintenance and repair services are contracted out when:

- the required expertise is not available in-house,
- a substantial capital investment would be necessary to perform the service in-house,
- the service could be performed less expensively by an outside vendor, and
- workload overflow relief is needed.

As part of that strategy, ESD privatized its parts inventory system at the end of FY2002. This FY2015 budget contains the continuation of that program.

In FY1996, ESD implemented a vehicle replacement plan. As a part of that plan, each year ESD analyzes the entire City fleet, evaluating each vehicle's maintenance costs, useful life, mileage, down time, and other factors. Based on that yearly analysis, ESD rates the vehicles, and then compiles a prioritized vehicle replacement list. Equipment Services staff subsequently meets with departments to fine-tune the proposed rankings. The refined list is then used to determine replacement vehicle priorities for the coming fiscal year.

Additionally in FY2015, in order to stabilize budgeting for major purchases in vehicles and equipment, the City is creating a Vehicle and Equipment Replacement Fund. This will provide a systematic, citywide approach to procurement and disposition of fleet, as well as ensure adequate funds are available to purchase vehicles and equipment.

Under the United States Clean Air Act, at least 20% of fleets in cities like Fort Worth, that are in areas of Environmental Protection Agency (EPA) air quality non-attainment, must be comprised of alternative fuel vehicles. Currently, Fort Worth exceeds the mandated percentage, requiring that 50% of City vehicles purchased be alternative fuel vehicles.

The Equipment Services Department has increased rates for the FY2015 budget year in order to more accurately reflect costs associated with fleet maintenance and to begin to stabilize the current negative fund balance for this fund. Over the next three years, Equipment Services anticipates fully recovering from their negative fund balance position.

**EQUIPMENT SERVICES FUND BUDGET SUMMARY  
2015**

**REVENUES:**

Fuel Costs and Overhead	\$9,545,358
Equipment Maintenance Labor Costs	8,983,000
Repair and Maintenance Parts	5,825,836
ESD Administrative Charge	2,219,126
Outside Repair and Maintenance	1,550,640
Other Charges	<u>143,000</u>

**TOTAL REVENUE** \$28,266,960

**OTHER FINANCING SOURCES:**

Use of Fund Balance	<u>\$0</u>
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**TOTAL REVENUE AND OTHER FINANCING SOURCES** \$28,266,960

**EXPENDITURES:**

Personnel Services	\$8,119,575
Supplies	14,027,934
Contractual Services	<u>4,777,982</u>

**TOTAL RECURRING EXPENSES** \$26,925,491

**CAPITAL OUTLAY:**

Capital Outlay	\$314,100
Debt	<u>\$0</u>

**TOTAL CAPITAL OUTLAY** \$314,100

**OTHER FINANCING USE**

Contribution to Net Position*	<u>\$1,027,369</u>
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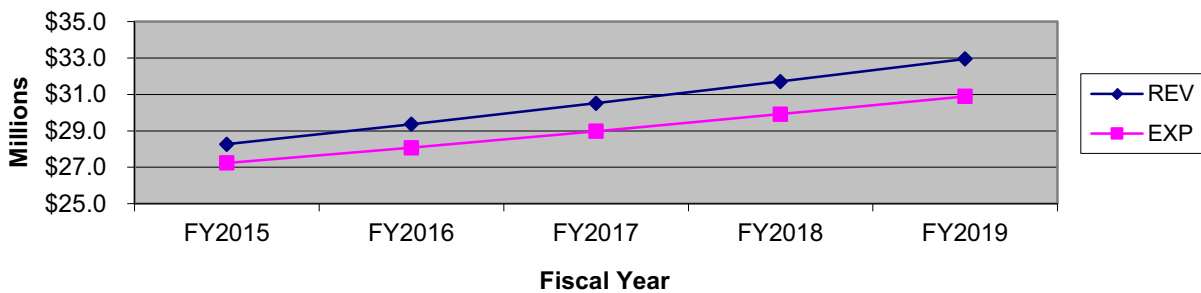
**TOTAL EXPENDITURES** \$28,266,960

\* The Equipment Services Department has increased rates for the FY2015 budget year in order to more accurately reflect costs associated with fleet maintenance and to begin to stabilize the current negative fund balance.

**EQUIPMENT SERVICES FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	(\$2,547,902)	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007
<b>Revenues*</b>					
Equipment Maintenance/Labor Costs	\$8,983,000	\$9,342,320	\$9,716,013	\$10,104,653	\$10,508,839
Fuel Costs and Overhead	\$9,545,358	\$9,927,172	\$10,324,259	\$10,737,230	\$11,166,719
Repair and Maintenance Parts	\$5,825,836	\$6,058,869	\$6,301,224	\$6,553,273	\$6,815,404
Administrative Charge	\$2,219,126	\$2,274,604	\$2,342,842	\$2,413,128	\$2,485,521
Outside Repair and Maintenance	\$1,550,640	\$1,612,666	\$1,677,172	\$1,744,259	\$1,814,029
Other Charges	\$143,000	\$146,575	\$150,972	\$155,501	\$160,166
<b>Total Revenue</b>	<b>\$28,266,960</b>	<b>\$29,362,207</b>	<b>\$30,512,483</b>	<b>\$31,708,044</b>	<b>\$32,950,680</b>
<b>Total Resources</b>	<b>\$25,719,058</b>	<b>\$27,841,674</b>	<b>\$30,278,903</b>	<b>\$33,009,580</b>	<b>\$36,042,687</b>
<b>Expenditures</b>					
Personnel Services	\$8,119,575	\$8,195,149	\$8,305,277	\$8,421,915	\$8,545,515
Supplies	\$14,027,934	\$14,589,051	\$15,172,613	\$15,779,518	\$16,410,699
Contractual	\$4,777,982	\$4,969,101	\$5,167,865	\$5,374,580	\$5,589,563
Capital	\$314,100	\$321,953	\$331,611	\$341,559	\$351,806
<b>Total Expenditures</b>	<b>\$27,239,591</b>	<b>\$28,075,254</b>	<b>\$28,977,367</b>	<b>\$29,917,573</b>	<b>\$30,897,583</b>
Projected Variance	\$1,027,369	\$1,286,953	\$1,535,116	\$1,790,471	\$2,053,097
Projected Cash Balance	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007	\$5,145,104
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$1,520,533)	(\$233,580)	\$1,301,536	\$3,092,007	\$5,145,104

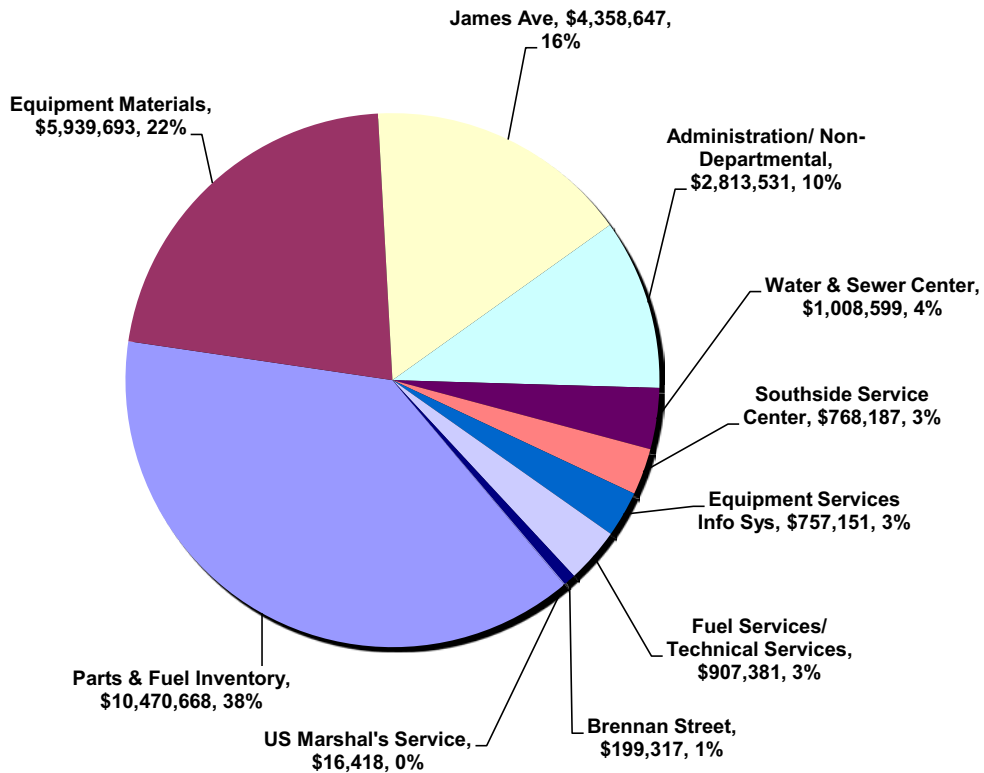
**EQUIPMENT SERVICES FUND  
PROJECTED REVENUES AND EXPENDITURES**



\*This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF EQUIPMENT SERVICES FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Parts & Fuel Inventory	\$11,612,715	\$11,413,562	\$11,555,732	\$11,555,732	\$10,470,668
Equipment Materials	5,394,787	5,584,746	6,137,970	6,137,970	5,939,693
James Ave	4,170,314	3,958,225	4,324,104	4,398,104	4,358,647
Administration	2,254,639	2,249,114	2,467,934	2,673,140	2,789,037
Water & Sewer Center	1,012,218	876,440	999,296	999,296	1,008,599
Southside Service Center	772,267	758,387	888,296	888,296	768,187
Equipment Services Info Sys	752,138	731,946	713,385	713,385	757,151
Fuel Services	497,704	394,129	534,216	534,216	549,606
Technical Services	276,393	302,578	346,766	346,766	357,775
Brennan Street	257,757	198,498	203,719	203,719	199,317
Non-Departmental	254,201	24,300	48,208	48,208	24,494
Tire Shop	7,924	0	0	0	0
US Marshal's Service	0	0	0	0	16,418
<b>TOTAL</b>	<b>\$27,263,057</b>	<b>\$26,491,925</b>	<b>\$28,219,626</b>	<b>\$28,498,832</b>	<b>\$27,239,591</b>

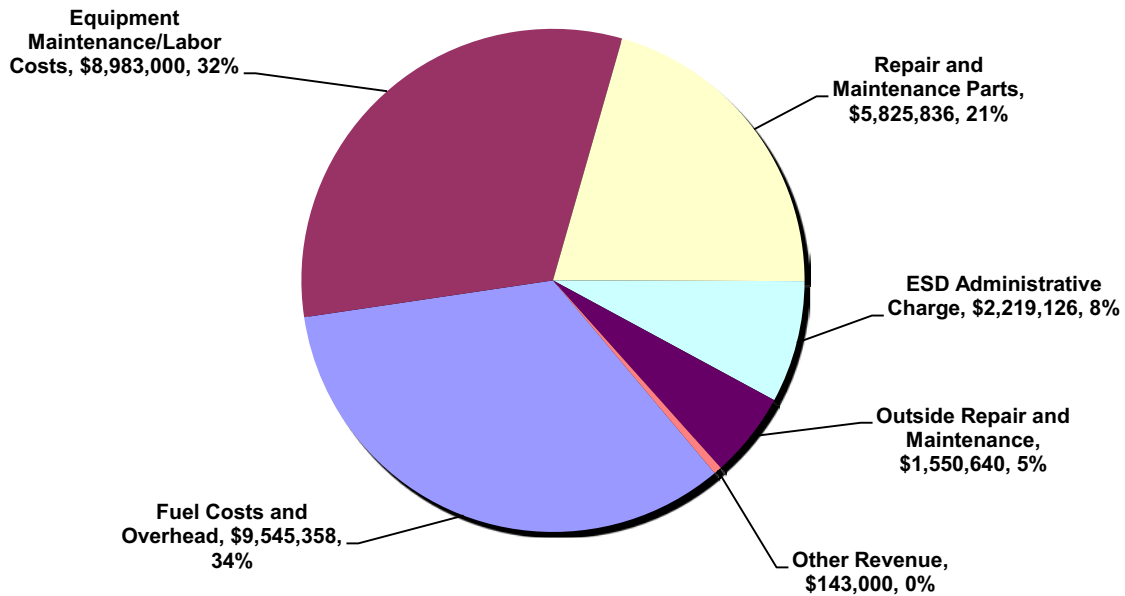


**FORT WORTH**



**COMPARISON OF EQUIPMENT SERVICES FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Fuel Costs and Overhead	\$10,009,109	\$9,913,563	\$10,639,798	\$10,639,798	\$9,545,358
Equipment Maintenance/Labor Costs	6,927,194	7,009,759	8,118,000	8,118,000	8,983,000
Repair and Maintenance Parts	4,699,232	5,402,082	5,976,599	5,976,599	5,825,836
ESD Administrative Charge	2,100,378	1,945,207	1,900,108	1,900,108	2,219,126
Outside Repair and Maintenance	1,816,637	1,951,679	1,542,120	1,542,120	1,550,640
Other Revenue	<u>57,429</u>	<u>54,935</u>	<u>43,000</u>	<u>43,000</u>	<u>143,000</u>
<b>TOTAL</b>	<b>\$25,609,979</b>	<b>\$26,277,225</b>	<b>\$28,219,625</b>	<b>\$28,219,625</b>	<b>\$28,266,960</b>



**FORT WORTH**





**FUND BUDGET SUMMARY****DEPARTMENT:**

EQUIPMENT SERVICES

**FUND/CENTER**

PI61/0212010:0212095

## SUMMARY OF FUND RESPONSIBILITIES:

The Equipment Services Department (ESD) is responsible for vehicle and equipment acquisition, as well as monitoring, servicing, repairing, fueling and disposition for the entire City fleet.

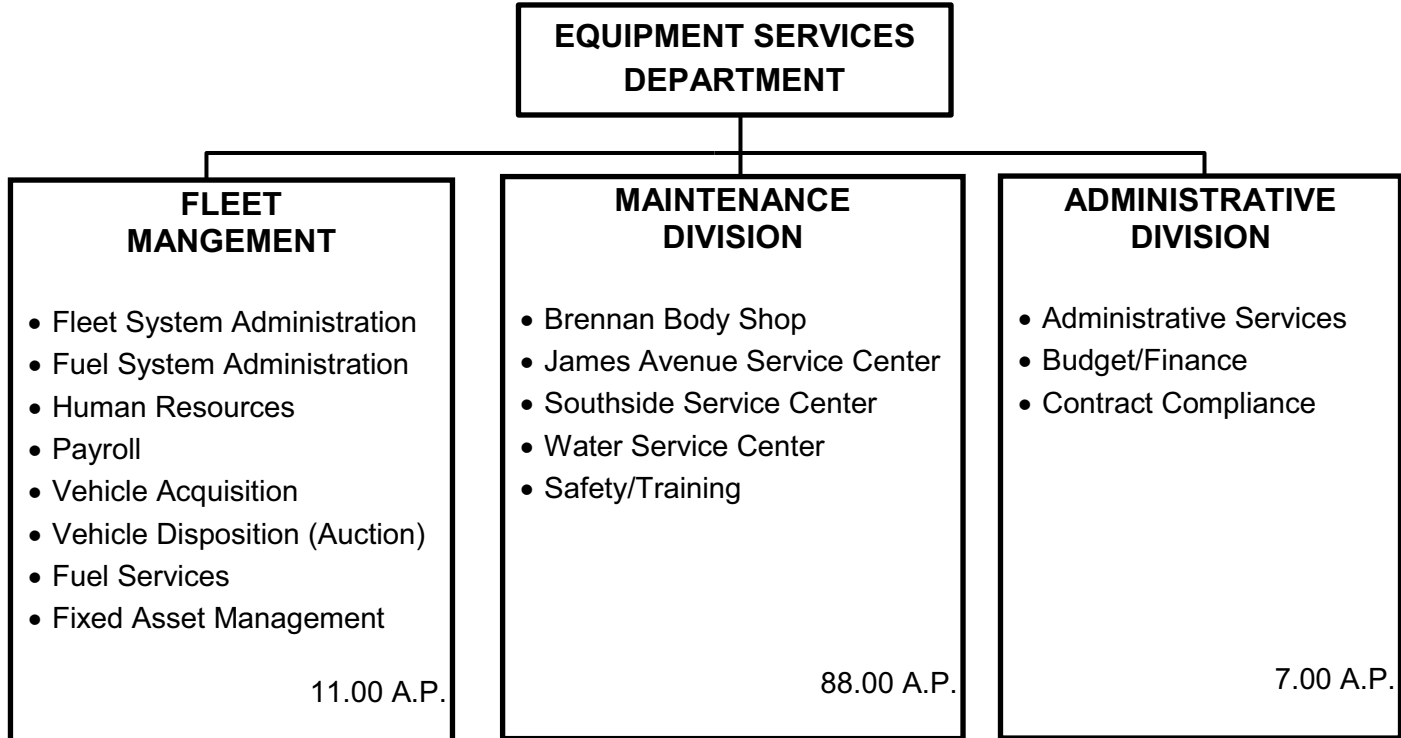
Within the Department, field services, mechanical maintenance and repairs, fuel, lubricants, and other supplies are provided by the following three service centers: James Avenue, Southside, and Water. In addition, body work is provided by the Brennan Body Shop. ESD also contracts certain services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. The Department also has a Fuel Services Division that provides fueling services for all City vehicles and equipment. ESD's Technical Services Division performs procurement, disposition and other fleet administrative functions.

ESD privatized its parts inventory system in FY2002. NAPA, as the current contracted provider, supplies the Department with vehicle and equipment parts.

As an Internal Service Fund, the majority of ESD's operating funds come from reimbursements from other City departments for fuel, parts, and services provided. The application of an overhead charge to all vehicle repair parts, fuel, and outside services, as well as an annual administrative fee assessed on most numbered vehicles and equipment, allows ESD to support its general, non-department specific administrative functions.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 7,453,754	\$ 8,179,605	\$ 8,119,575	\$ 8,119,575
<b>Supplies</b>	14,213,361	15,314,418	14,027,934	14,027,934
<b>Contractual</b>	4,709,793	4,635,102	4,777,982	4,777,982
<b>Capital Outlay</b>	115,017	90,500	314,100	314,100
<b>Debt Service</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 26,491,925	\$ 28,219,625	\$ 27,239,591	\$ 27,239,591
<b>Authorized Positions</b>	106.00	106.00	106.00	106.00

**EQUIPMENT SERVICES DEPARTMENT – 106.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
EQUIPMENT SERVICES		PI61/0212010:0212095	
<b>CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED</b>			
<b>FY2014 ADOPTED:</b>	\$28,219,625	<b>A.P.</b>	106.00
<b>FY2015 ADOPTED:</b>	\$27,239,591	<b>A.P.</b>	106.00
<p>A) The adopted budget decreases by (\$872,340) for gasoline fuel wholesale purchase expenditures due to declining trend in fuel sales to customer departments. This decrease is attributable mainly to the City's effort to purchase more fuel efficient vehicles.</p> <p>B) The adopted budget decreases by (\$232,480) for motor vehicle repair parts and supplies based on cost historical trends.</p> <p>C) The adopted budget increases by \$231,504 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>D) The adopted budget increases by a net of \$219,500 for vehicle replacement, which includes \$180,000 based on the approved FY2015 vehicle replacement plan for the Equipment Services Department, and \$100,000 for supplemental funding for environmentally safe vehicles for other departments.</p> <p>E) The adopted budget decreases by (\$212,771) in salary savings budgeted due to more anticipated vacancies in the department in FY2015.</p> <p>F) The adopted budget decreases by (\$212,274) for fleet card fuel expenditures due to decrease in fuel purchases as well as a decrease in the projected cost of fuel per gallon.</p> <p>G) The adopted budget increases by \$146,738 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p> <p>H) The adopted budget decreases by (\$106,786) for worker's compensation based on cost projections prepared by Human Resources and allocated to this Fund.</p> <p>I) The adopted budget decreases by (\$59,400) due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.</p> <p>J) The adopted budget increases by a net of \$43,236 for group health based on plan migration and turnover.</p> <p>K) The adopted budget increases by \$37,011 for employee retirement contributions.</p> <p>L) The adopted budget increases by \$34,100 for the acquisition of specialized equipment.</p> <p>M) The adopted budget decreases by (\$30,000) in construction costs due to the elimination of one time funding for the renovation of training room and repairs to the air monitoring system.</p> <p>N) The adopted budget increases by \$25,795 for ESD equipment maintenance based on ESD projected expenditures in this department for FY2015.</p>			

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**

### EQUIPMENT SERVICES

**DEPARTMENT PURPOSE**

To provide the City of Fort Worth with the services and information necessary to optimally manage and utilize the City's equipment required to accomplish our mission and operational tasks.

**FY2015 DEPARTMENTAL OBJECTIVES**

Maintain fleet availability for user departments above 94.5% at present budgetary levels.

Reduce city fleet emissions by 15% by 2015. The goal is to reduce 5% each year for 2013 through 2015 for a cumulative total of 15%.

Perform scheduled maintenance above 55% of repairs at present budgetary levels.

Complete in-shop repairs within two working days above 80% of the time at present budgetary levels.

Remain in compliance with all Environmental Protection Agency, Texas Commission of Environmental Quality and City of Fort Worth Environmental Services requirements for fuel and equipment emissions.

Keep repeat repairs less than 1% of total repairs.

Keep fuel supply inventory variances at less than 1%.

Provide 2,500 hours of technician training for shop personnel.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Fleet availability	94.8%	94.5%	94.5%
Reduce fleet emissions	5.0%	5.0%	5.0%
Scheduled maintenance	56.0%	55.0%	55.0%
In-house repairs within 2 days	90.4%	89.0%	89.0%
Alternative fueled vehicle	710	1,181	1,181
Repeat repairs	<1%	<1%	0.75%
Variance in fuel inventory	<1%	<1%	<1%
Employee training hours	2,500	2,500	2,500

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>EQUIPMENT SERVICES</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>PI61 EQUIPMENT SERVICES FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>EQUIPMENT SERVICES</u>								
0212010	ADMINISTRATION	\$ 2,249,114	\$ 2,467,934	\$ 2,789,037	\$ 2,789,037	5.00	5.00	5.00	5.00
0212011	EQUIPMENT SERVICES INFORMATION SYS- TEMS	731,946	713,385	757,151	757,151	2.00	2.00	2.00	2.00
0212015	EQUIPMENT MATERIALS	5,584,746	6,137,970	5,939,693	5,939,693	4.00	4.00	4.00	4.00
0212030	JAMES HEAVY	3,958,225	4,324,104	4,358,647	4,358,647	62.00	62.00	61.00	61.00
0212035	SOUTHSIDE SERVICE CENTER	758,387	888,296	768,187	768,187	9.00	9.00	9.00	9.00
0212045	BRENNAN STREET	198,498	203,719	199,317	199,317	3.00	3.00	3.00	3.00
0212050	WATER & SEWER CEN- TER	876,440	999,296	1,008,599	1,008,599	14.00	14.00	15.00	15.00
0212070	FUEL SERVICES	394,129	534,216	549,606	549,606	3.00	3.00	3.00	3.00
0212071	TECHNICAL SERVICES	302,578	346,766	357,775	357,775	4.00	4.00	4.00	4.00
0212080	TIRE SHOP	0	0	0	0	0.00	0.00	0.00	0.00
0212085	PARTS & FUEL INVEN- TORY	11,413,562	11,555,732	10,470,668	10,470,668	0.00	0.00	0.00	0.00
0212095	NON-DEPARTMENTAL	24,300	48,208	24,494	24,494	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 26,491,925</u>	<u>\$ 28,219,625</u>	<u>\$ 27,223,173</u>	<u>\$ 27,223,173</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT EQUIPMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI61	EQUIPMENT SERVICES FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0212105	<u>ESD OUTSIDE SERVICES</u> U S MARSHAL's SERVICE	\$ 0	\$ 0	\$ 16,418	\$ 16,418	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 16,418</u>	<u>\$ 16,418</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 26,491,925	\$ 28,219,625	\$ 27,239,591	\$ 27,239,591	106.00	106.00	106.00	106.00



**FUND STATEMENT****FUND:****INFORMATION SYSTEMS FUND**

The Information Systems Fund provides for the management of the City's mainframe, network, and telecommunications equipment and services. In October 1994, the Information Technology Solutions Department (IT Solutions) was transferred from the General Fund to the Information Systems Fund.

IT Solutions is responsible for coordinating all information technology resources to support the strategic vision of the City of Fort Worth to provide quality service to the community. This coordination of information technology resources is accomplished through such services as planning and project management, administrative support, technical and administrative services, software applications development and acquisition, and telecommunications. Prior to FY1999, costs associated with information technology were dispersed across departments according to formulas based loosely on technology usage. This allocation method was reviewed and the Department began operating on a business model basis in which it bills city departments for services rendered. Currently, non-discretionary IT related costs are allocated to departments. This would include computing, telephone and radio services.

All City departments are IT Solutions customers, and the department receives the bulk of its revenue from these customers' allocations. The Department's expenditures include personnel costs, operating supplies, contractual/consulting services, licensing, maintenance, and such capital equipment as servers, vehicles and other hardware and software.

The IT Sourcing Project was initiated at the beginning of FY2010. It included Gartner Inc. and an internal team reviewing and selecting the IT services from all the departments for potential outsourcing. The primary goal was to help alleviate the City's long term costs associated with approved positions in addition to reducing the overall cost of providing technology services to the City organization. Gartner Inc. also assisted with the RFP which was sent to one thousand and forty-six vendors in the purchasing database system. Proposals were received from seven vendors which were evaluated by a scoring team and a multi-departmental recommendation team. The recommendation team advised the City Manager that no services should be outsourced due to a lack of potential savings, no added benefits, and potentially increased risks. All proposals were rejected in February 2011.

**FORT WORTH**



**INFORMATION SYSTEMS FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Computing Services	\$17,019,527
Telephone Services	6,095,988
Radio Services	1,220,843
External Customers	1,338,584
Computer Support Services	807,060
Other Revenue	<u>50,000</u>
<b>TOTAL REVENUE</b>	<b>\$26,532,002</b>

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	\$0
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$26,532,002</b>

**EXPENDITURES:**

Personnel Services	\$12,191,086
Supplies	695,130
Contractual Services	<u>13,605,786</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$26,492,002</b>

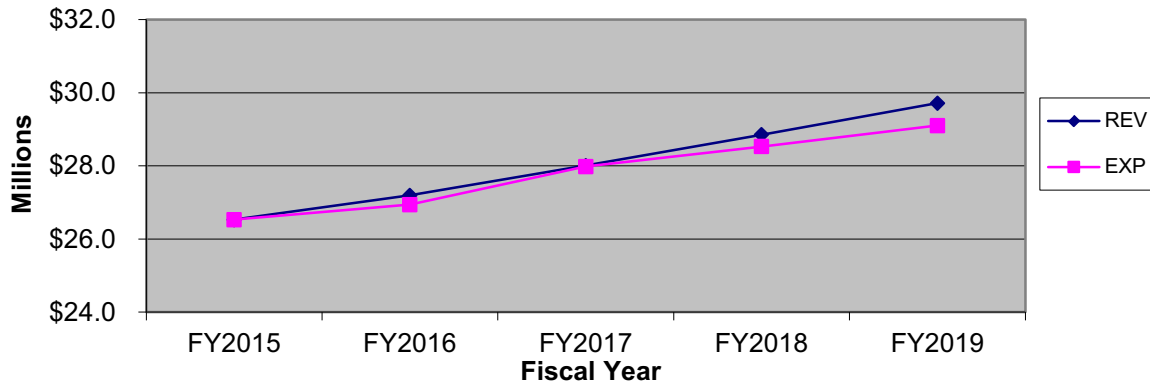
**CAPITAL OUTLAY:**

Capital Outlay	\$40,000
Debt Service	<u>0</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$40,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$26,532,002</b>

**INFORMATION SYSTEMS FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Cash Balance</b>	\$6,152,146	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353
<b>Revenues*</b>					
Computing Services	\$17,019,527	\$17,445,015	\$17,968,366	\$18,507,417	\$19,062,639
Telephone Services	\$6,095,988	\$6,248,388	\$6,435,839	\$6,628,915	\$6,827,782
Radio Services	\$1,220,843	\$1,251,364	\$1,288,905	\$1,327,572	\$1,367,399
External Customers	\$1,338,584	\$1,372,049	\$1,413,210	\$1,455,606	\$1,499,275
Computer Support Services	\$807,060	\$827,237	\$852,054	\$877,615	\$903,944
Other Revenue	<u>\$50,000</u>	<u>\$51,250</u>	<u>\$52,788</u>	<u>\$54,371</u>	<u>\$56,002</u>
<b>Total Revenue</b>	<b>\$26,532,002</b>	<b>\$27,195,302</b>	<b>\$28,011,161</b>	<b>\$28,851,496</b>	<b>\$29,717,041</b>
<b>Total Resources</b>	<b>\$32,684,148</b>	<b>\$33,347,448</b>	<b>\$34,415,013</b>	<b>\$35,283,285</b>	<b>\$36,468,393</b>
<b>Expenditures</b>					
Personnel Services	\$12,191,086	\$12,244,158	\$12,842,801	\$12,937,298	\$13,039,146
Supplies	\$695,130	\$712,508	\$733,883	\$755,900	\$778,577
Contractual	\$13,605,786	\$13,945,931	\$14,364,309	\$14,795,238	\$15,239,095
Capital Outlay	<u>\$40,000</u>	<u>\$41,000</u>	<u>\$42,230</u>	<u>\$43,497</u>	<u>\$44,802</u>
<b>Total Expenditures</b>	<b>\$26,532,002</b>	<b>\$26,943,597</b>	<b>\$27,983,223</b>	<b>\$28,531,932</b>	<b>\$29,101,620</b>
Projected Variance	\$0	\$251,705	\$27,938	\$319,563	\$615,421
Projected Cash Balance	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353	\$7,366,774
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	\$6,152,146	\$6,403,851	\$6,431,789	\$6,751,353	\$7,366,774

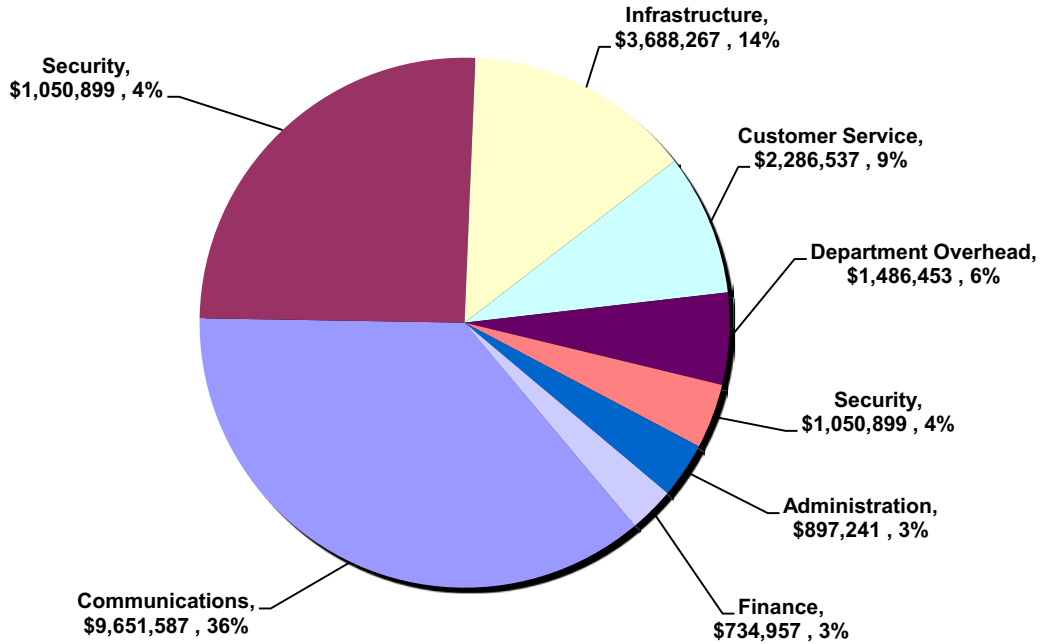
**INFORMATION SYSTEMS FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF INFORMATION SYSTEMS FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Communications	\$8,698,450	\$8,259,015	\$8,868,496	\$9,196,004	\$9,651,587
Operations	7,220,396	6,414,961	6,880,965	6,967,021	6,736,061
Infrastructure	3,863,038	3,671,579	3,687,130	3,687,130	3,688,267
Customer Service	1,537,855	1,634,271	2,128,801	2,196,534	2,286,537
Department Overhead	996,998	813,577	1,311,528	1,311,528	1,486,453
Security	848,758	1,173,677	906,752	906,752	1,050,899
Administration	874,460	826,569	829,676	829,676	897,241
Finance	<u>667,642</u>	<u>722,832</u>	<u>714,433</u>	<u>714,433</u>	<u>734,957</u>
<b>TOTAL</b>	<b>\$25,383,441</b>	<b>\$23,516,481</b>	<b>\$25,327,781</b>	<b>\$25,809,078</b>	<b>\$26,532,002</b>

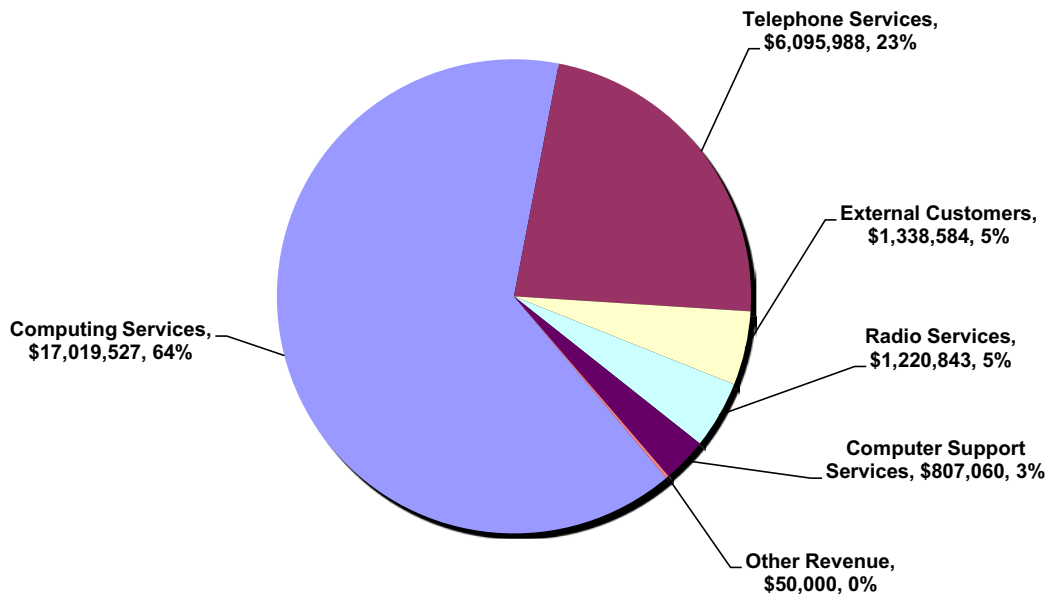


**FORT WORTH**



**COMPARISON OF INFORMATION SYSTEMS FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Computing Services	\$16,892,859	\$16,659,299	\$16,744,708	\$16,744,708	\$17,019,527
Telephone Services	4,909,390	5,148,075	5,738,830	5,738,830	6,095,988
External Customers	843,299	772,375	926,972	926,972	1,338,584
Radio Services	1,244,671	1,234,448	1,126,745	1,126,745	1,220,843
Computer Support Services	0	0	725,533	725,533	807,060
Other Revenue	<u>73,240</u>	<u>77,922</u>	<u>64,993</u>	<u>64,993</u>	<u>50,000</u>
<b>TOTAL</b>	<b>\$23,963,459</b>	<b>\$23,892,119</b>	<b>\$25,327,781</b>	<b>\$25,327,781</b>	<b>\$26,532,002</b>



**FORT WORTH**





## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
INFORMATION SYSTEMS FUND	PI68/0041000:0049000

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Information Technology Solutions (IT Solutions) Department is organized into the following areas: Administration, System Support, Services Support, and ERP Services.

IT Solutions Administration provides overall department direction, as well as planning and coordination of information technology policy and procedures for all city departments.

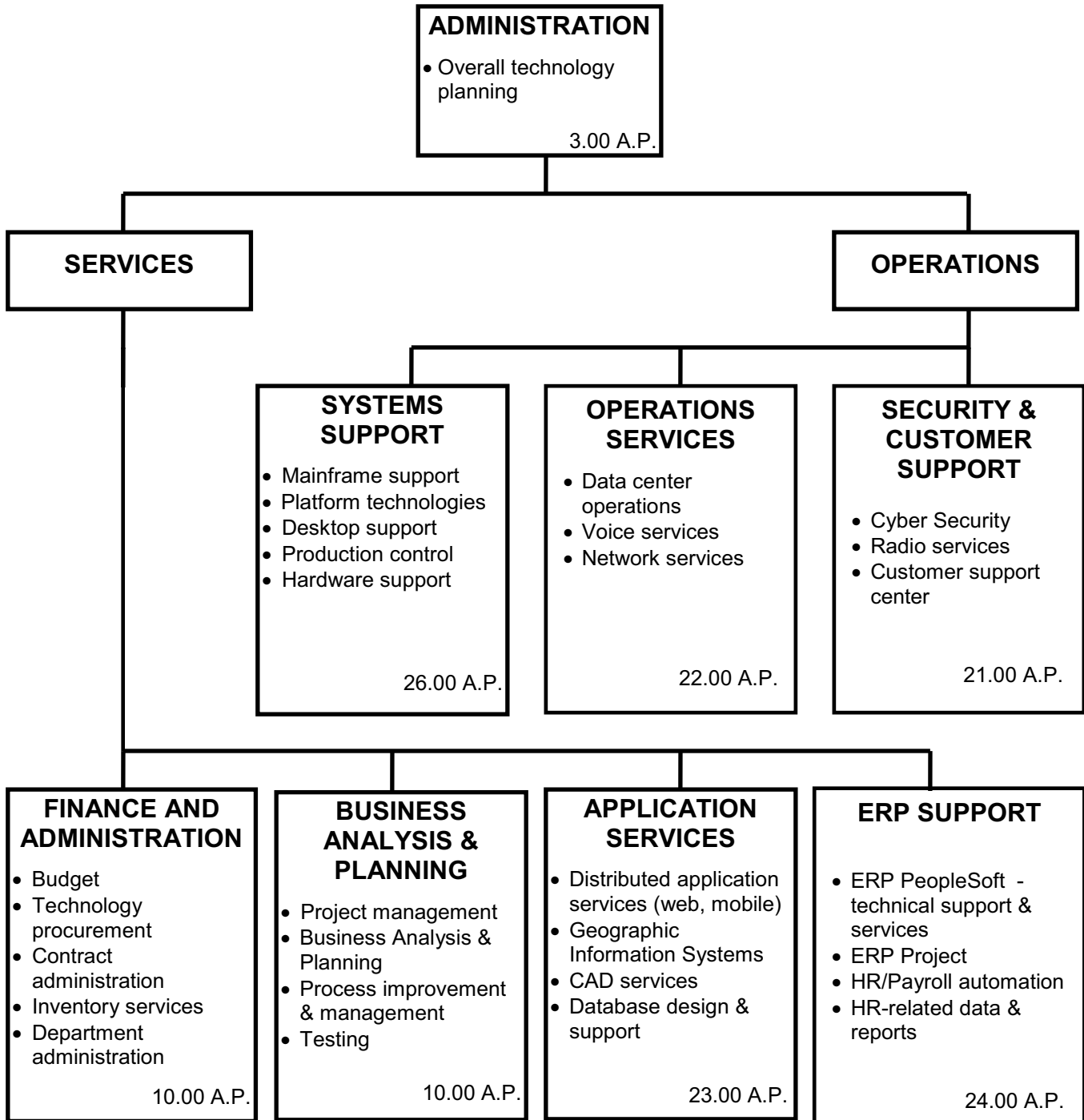
The Operations Services Group provides mainframe programming and operations support for the City's mainframe computer as well as production control and change management services. Platform Technologies provides server and storage operations and support including email administration. Desktop Support manages the City's desktop computing functions and devices. Voice Services operates and maintains the City's telephone system. Network Services operates and maintains the City's data circuits. The Security and Customer Support Group provides Cyber Security, Radio Services and Customer Support Center. Radio Services includes technical management and development of the City's public safety and public works radio systems. Cyber Security includes monitoring and protection of the City's information systems. The Customer Support Center provides IT helpdesk services for all City departments. Enterprise Architecture focuses on the identification and classification of data, the standardization and implementation of technologies, and the facilitation of technological change throughout an organization.

The Services Group provides Application Services for distributed applications including CAD, database and geographic information systems support. ERP Services is comprised of ERP Support which provides technical development and support for ERP, and ERP Project which provides PeopleSoft, financial, technical support & services, financial systems implementation and integration, and financial-related data & reports.

The IT Finance group is responsible for HR related functions, training and travel, IT Solutions billing and allocations, financial and budget management, procurement of information technology equipment and services for all city departments, wireless procurement and management, asset management and contract administration.

Allocations	Actual FY2013	Adopted FY2014	Proposed Budget FY2015	Adopted Budget FY2015
<b>Personnel Services</b>	\$ 10,612,232	\$ 11,674,463	\$ 12,191,086	\$ 12,191,086
<b>Supplies</b>	247,661	880,480	695,130	695,130
<b>Contractual</b>	12,351,388	12,772,838	13,605,786	13,605,786
<b>Capital Outlay</b>	305,200	0	40,000	40,000
<b>Debt Service</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 23,516,481	\$ 25,327,781	\$ 26,532,002	\$ 26,532,002
<b>Authorized Positions</b>	127.00	133.00	139.00	139.00

# IT SOLUTIONS – 139.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>		
INFORMATION SYSTEMS FUND	PI68/0041000:0049000		
<b>CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED</b>			
<b>FY2014 ADOPTED:</b>	\$25,327,781	<b>A.P.</b>	133.00
<b>FY2015 ADOPTED:</b>	\$26,532,002	<b>A.P.</b>	139.00
<p>A) The adopted budget increases by six authorized positions for the transfer of the ERP Support Group to IT Solutions with no budget impact due to funding provided by ERP.</p> <p>B) The adopted budget decreases by (\$575,985) for costs associated with employees paid with bond funds for the expenses of the ERP Support Group.</p> <p>C) The adopted budget increases by \$569,661 for costs associated with the increased cost for software and mainframe licensing and maintenance contracts.</p> <p>D) The adopted budget decreases by (\$281,104) for costs associated with consultants and professional services due to the increased use of contract labor.</p> <p>E) The adopted budget increases by \$190,357 for costs associated with contributions to employee retirement.</p> <p>F) The adopted budget increases by \$180,667 for administrative services due to an increase in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the Information Systems Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>G) The adopted budget decreases by (\$149,799) for miscellaneous departmental adjustments based on analysis of historical spending associated with operating supplies.</p> <p>H) The adopted budget increases by \$125,249 for costs associated with leased telephone and data lines based on growth in the number of City facilities.</p> <p>I) The adopted budget decreases by (\$111,850) for salary savings budgeted due to more anticipated vacancies in the department in FY2015.</p> <p>J) The adopted budget increases by \$102,631 for costs associated with increased usage of contractual labor in lieu of consultants.</p> <p>K) The adopted budget decreases by (\$70,000) for miscellaneous analyst adjustments based on analysis of historical spending associated with operating supplies and consultants and professional services.</p> <p>L) The adopted budget increases by \$69,215 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.</p> <p>M) The adopted budget increases by \$61,752 for group health based on plan migration and turnover.</p> <p>N) The adopted budget increases by \$61,029 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p>			

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**
**INFORMATION SYSTEMS FUND**
**DEPARTMENT PURPOSE**

To provide customer-focused, cost-effective IT services and offer innovative solutions to City departments to efficiently accomplish their goals and provide quality services to residents.

**FY2015 DEPARTMENTAL OBJECTIVES**

To provide IT Infrastructure services to include: voice network, data network, servers, mainframe, data center, etc. at a cost not to exceed budgeted levels.

To increase the IT Help Desk and desktop support services first call resolution rate.

To provide a radio system for public safety and other organizations at a cost not to exceed budgeted levels.

To provide procurement support within cycle time goals.

To promote appropriate computer redeployment to defer the purchase of new computers.

To prevent the increase in average wireless costs for BlackBerry and Smart Phones.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Meet service level agreements priority	85%	85%	85%
Help Desk first call resolution rate	80%	80%	80%
Public Safety trunked voice radio system channel availability	99%	99%	99%
Procurement cycle time performance	100%	100%	100%
Resolve CAD Priority 0 and 1 tickets within 1 hour	N/A	N/A	95%

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ADMINISTRATION AND IT SECURITY</u>								
0041000	ADMINISTRATION	\$ 826,569	\$ 829,676	\$ 897,241	\$ 897,241	3.00	3.00	3.00	3.00
	Sub-Total	\$ 826,569	\$ 829,676	\$ 897,241	\$ 897,241	3.00	3.00	3.00	3.00
	<u>IT SECURITY</u>								
0041100	IT SECURITY	\$ 1,173,677	\$ 906,752	\$ 1,050,899	\$ 1,050,899	4.00	4.00	4.00	4.00
	Sub-Total	\$ 1,173,677	\$ 906,752	\$ 1,050,899	\$ 1,050,899	4.00	4.00	4.00	4.00
	<u>INFRASTRUCTURE</u>								
0043010	PLATFORM TECHNOLOGIES	\$ 2,685,947	\$ 2,466,239	\$ 2,433,606	\$ 2,433,606	7.00	7.00	5.00	5.00
0043020	DATA CENTER OPERATIONS	985,632	1,220,891	1,254,661	1,254,661	10.00	10.00	12.00	12.00
	Sub-Total	\$ 3,671,579	\$ 3,687,130	\$ 3,688,267	\$ 3,688,267	17.00	17.00	17.00	17.00
	<u>FINANCE</u>								
0044000	FINANCE & CONTRACT ADMINISTRATION	\$ 722,832	\$ 714,433	\$ 734,957	\$ 734,957	10.00	10.00	10.00	10.00
	Sub-Total	\$ 722,832	\$ 714,433	\$ 734,957	\$ 734,957	10.00	10.00	10.00	10.00
	<u>OPERATIONS</u>								

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0045000	BUSINESS ANALYSIS & PLANNING	\$ 981,614	\$ 1,339,412	\$ 1,190,134	\$ 1,190,134	10.00	10.00	10.00	10.00
0045010	MAINFRAME APPLICATIONS	1,108,825	1,129,553	1,121,989	1,121,989	3.00	3.00	3.00	3.00
0045020	DISTRIBUTED APPLICATIONS	1,300,103	1,551,530	1,611,217	1,611,217	10.00	10.00	10.00	10.00
0045021	ERP SUPPORT	2,109,656	1,766,008	1,511,297	1,511,297	18.00	18.00	18.00	18.00
0045022	ERP PROJECT	0	0	112,249	112,249	0.00	0.00	6.00	6.00
0045030	DATABASE DESIGN & SUPPORT	337,076	392,455	455,864	455,864	4.00	4.00	4.00	4.00
0045040	NETWORK SERVICES	654	0	0	0	0.00	0.00	0.00	0.00
0045050	GEOGRAPHIC INFORMATION SERVICES	577,033	702,007	733,311	733,311	5.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 6,414,961</u>	<u>\$ 6,880,965</u>	<u>\$ 6,736,061</u>	<u>\$ 6,736,061</u>	<u>50.00</u>	<u>50.00</u>	<u>56.00</u>	<u>56.00</u>
	<u>COMMUNICATIONS</u>								
0046000	IT COMMUNICATIONS SERVICES GROUP	\$ 185	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0046002	CIRCUITS	3,209,444	3,549,844	3,734,673	3,734,673	0.00	0.00	0.00	0.00
0046010	VOICE SERVICES	920,278	843,614	651,386	651,386	4.00	3.00	3.00	3.00
0046020	RADIO SERVICES	2,371,508	2,047,454	2,521,826	2,521,826	10.00	10.00	9.00	9.00
0046030	DATA SERVICES	1,151,225	1,348,768	1,668,784	1,668,784	8.00	9.00	10.00	10.00



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0046040	CAD SERVICES	606,375	1,078,816	1,074,918	1,074,918	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 8,259,015</u>	<u>\$ 8,868,496</u>	<u>\$ 9,651,587</u>	<u>\$ 9,651,587</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
	<u>CUSTOMER SERVICE</u>								
0048000	CUSTOMER SUPPORT CENTER	\$ 459,638	\$ 468,834	\$ 486,328	\$ 486,328	7.00	7.00	7.00	7.00
0048001	DESKTOP SUPPORT	1,136,297	934,434	990,352	990,352	10.00	10.00	10.00	10.00
0048002	HARDWARE SUPPORT	38,336	725,533	809,857	809,857	0.00	6.00	6.00	6.00
	Sub-Total	<u>\$ 1,634,271</u>	<u>\$ 2,128,801</u>	<u>\$ 2,286,537</u>	<u>\$ 2,286,537</u>	<u>17.00</u>	<u>23.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>DEPT OVERHEAD</u>								
0049000	DEPT OVERHEAD	\$ 813,577	\$ 1,311,528	\$ 1,486,453	\$ 1,486,453	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 813,577</u>	<u>\$ 1,311,528</u>	<u>\$ 1,486,453</u>	<u>\$ 1,486,453</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	<b>\$ 23,516,481</b>	<b>\$ 25,327,781</b>	<b>\$ 26,532,002</b>	<b>\$ 26,532,002</b>	<b>127.00</b>	<b>133.00</b>	<b>139.00</b>	<b>139.00</b>

**FORT WORTH**



## FUND STATEMENT

**FUND:**

### CAPITAL PROJECTS SERVICE FUND

The Capital Projects Service Fund is managed by the Transportation and Public Works Department and is responsible for providing program management, engineering design, project management, surveying, right-of-way acquisition, quality control, and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. These services are provided through the following organizational workgroups:

The Infrastructure Design and Construction Group provides services for the technical development and project construction phases of capital project delivery. The core functions of the group include:

- Project Design / Project Management – Provision of engineering services for a broad array of programs. These programs include street reconstruction (capital improvement programs), major street maintenance, development plan review, water and sanitary sewer pipeline rehabilitation, replacement and extensions and airport and park improvements.
- Construction Inspection / Management – Provision of quality control and construction inspection services for most City infrastructure projects to ensure compliance with approved plans, specifications and contract documents. Also, laboratory work is provided by a materials testing group as a part of the quality control effort.
- Utility Coordination / Right-of-Way Acquisition / Surveying / Mapping – Provision of utility coordination services including the coordination of franchise utility relocation efforts. Property acquisitions are handled by this group. Surveying is provided for design, construction and property acquisitions. The Vault/ Technical Drawing Section within this service group is responsible for the preparation and maintenance of the City's water, sewer, and storm drainage maps.

The Program Management Office (PMO) was established by the City Manager in FY2009 and provides executive leadership to guide the delivery of capital programs and projects across the City. In FY2011, the PMO was restructured into the Planning and Development Department. Also, the capital projects budgeting portion of the PMO was restructured under what is currently the Budget and Research Division of the Financial Management Services Department, which at the time was the Budget Division of the City Manager's Office. The core functions of the PMO include:

- Leadership/management of the City's high profile capital programs and projects.
- Implementation of Integrated Program Management.
- Facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and the Financial Management Services Department.
- Improving the capacity of the City's capital program and project delivery systems.
- Synchronization of the City's capital planning process with the City's Comprehensive Plan.

**FORT WORTH**



**CAPITAL PROJECTS SERVICE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

T/PW Capital Projects	\$5,888,045
Water Capital Projects	3,814,914
Wastewater Capital Projects	1,787,871
Contract Street Maintenance	709,253
T/PW General Fund Programs	469,091
Receipts from Other Funds	450,000
Parks and Community Services General Fund	127,700
Aviation Capital Projects	120,624
Transfer from Water and Sewer Operating Fund	50,000
Other Revenue	<u>54,247</u>

**TOTAL REVENUE SOURCES** \$13,471,745

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	\$0
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**TOTAL REVENUE AND OTHER FINANCING RESOURCES** \$13,471,745

**EXPENDITURES:**

Personnel Services	\$10,863,281
Supplies	372,219
Contractual Services	<u>2,191,245</u>

**TOTAL RECURRING EXPENSES** \$13,426,745

**DEBT SERVICE AND CAPITAL OUTLAY:**

Capital Outlay	\$45,000
Debt Service	<u>0</u>

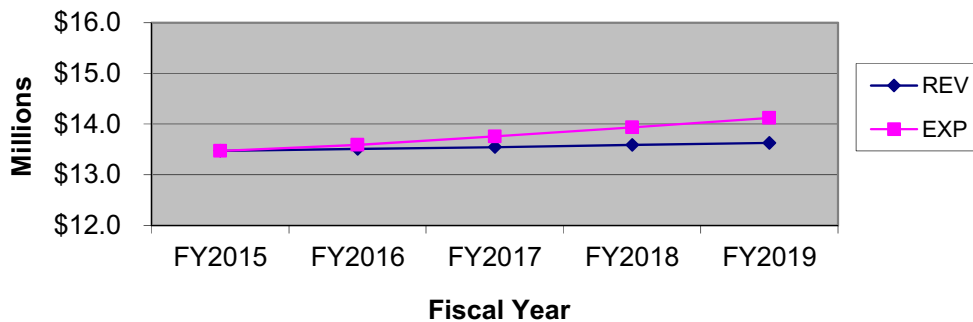
**TOTAL DEBT SERVICE AND CAPITAL OUTLAY** \$45,000

**TOTAL EXPENDITURES** \$13,471,745

**CAPITAL PROJECTS SERVICE FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	(\$2,289,919)	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)
<b>Revenues*</b>					
TPW Capital Projects	\$5,888,045	\$5,888,045	\$5,888,045	\$5,888,045	\$5,888,045
Water/Wastewater Capital Projects	\$5,602,785	\$5,602,785	\$5,602,785	\$5,602,785	\$5,602,785
Contract Street Maintenance	\$709,253	\$709,253	\$709,253	\$709,253	\$709,253
TPW General Fund Programs	\$469,091	\$487,855	\$507,369	\$527,664	\$548,770
Receipts from Other Funds	\$450,000	\$468,000	\$486,720	\$506,189	\$526,436
PACS General Fund	\$127,700	\$127,700	\$127,700	\$127,700	\$127,700
Aviation Capital Projects	\$120,624	\$120,624	\$120,624	\$120,624	\$120,624
Water/Wastewater Operating Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Other Revenue	\$54,247	\$54,247	\$54,247	\$54,247	\$54,247
<b>Total Revenue</b>	<b>\$13,471,745</b>	<b>\$13,508,509</b>	<b>\$13,546,743</b>	<b>\$13,586,506</b>	<b>\$13,627,860</b>
<b>Total Resources</b>	<b>\$11,181,826</b>	<b>\$11,218,590</b>	<b>\$11,175,748</b>	<b>\$11,004,722</b>	<b>\$10,697,767</b>
<b>Expenditures</b>					
Personnel Services	\$10,863,281	\$10,917,034	\$11,006,156	\$11,102,246	\$11,205,857
Supplies	\$372,219	\$381,524	\$392,970	\$404,759	\$416,902
Contractual	\$2,191,245	\$2,246,026	\$2,313,407	\$2,382,809	\$2,454,293
Capital	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$13,471,745</b>	<b>\$13,589,584</b>	<b>\$13,757,533</b>	<b>\$13,934,815</b>	<b>\$14,122,053</b>
Projected Variance	\$0	(\$81,076)	(\$210,790)	(\$348,308)	(\$494,192)
Projected Cash Balance	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)	(\$3,424,286)
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$2,289,919)	(\$2,370,994)	(\$2,581,785)	(\$2,930,093)	(\$3,424,286)

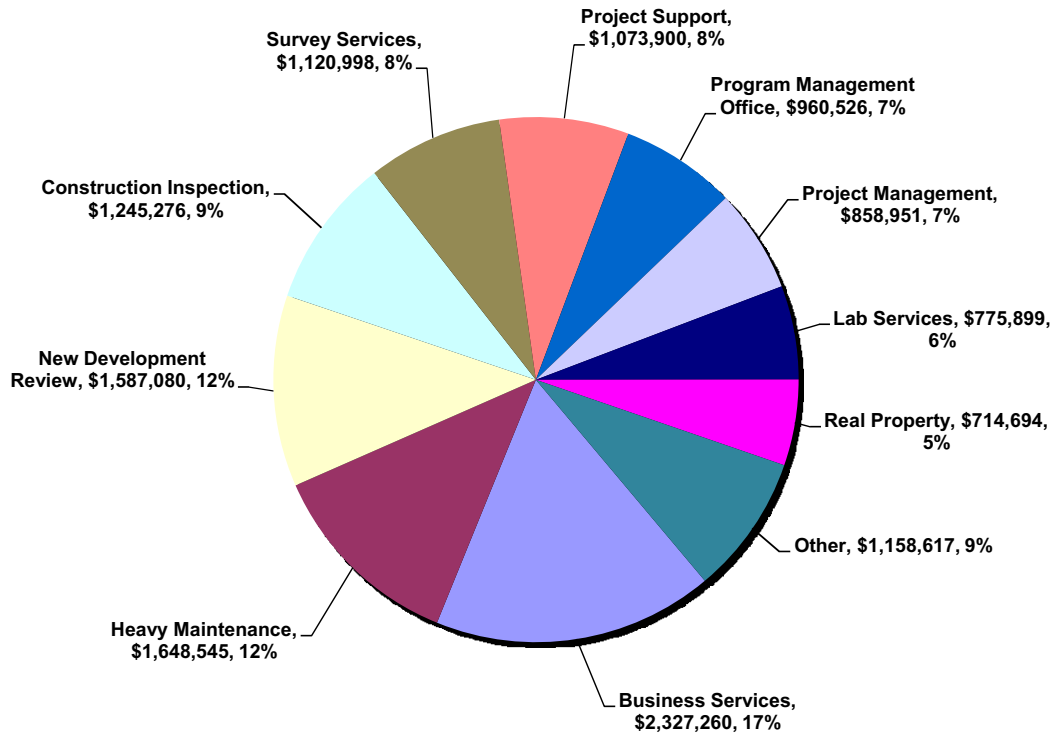
**CAPITAL PROJECTS SERVICE FUND  
PROJECTED REVENUES AND EXPENDITURES**



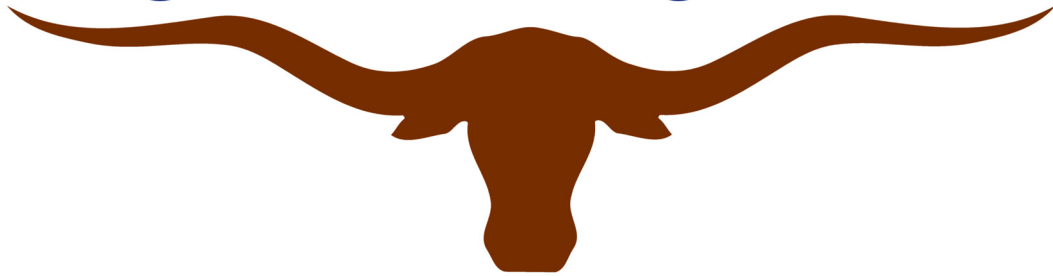
\* This model does **not** reflect any rate increases or decreases for the next five years.

**COMPARISON OF CAPITAL PROJECTS SERVICE FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Business Services	\$1,757,696	\$1,923,273	\$2,236,202	\$2,236,202	\$2,327,260
Heavy Maintenance	1,749,624	1,521,492	1,834,346	1,834,346	1,648,545
New Development Review	2,026,376	1,553,526	1,518,194	1,518,194	1,587,080
Construction Inspection	1,944,818	1,631,886	1,506,975	1,576,984	1,245,276
Survey Services	1,473,418	1,084,269	1,081,547	1,081,547	1,120,998
Project Support	742,749	649,029	820,264	820,264	1,073,900
Program Management Office	1,087,810	1,291,256	1,176,264	1,176,264	960,526
Project Management	1,889,458	1,573,412	1,367,311	1,367,311	858,951
Lab Services	695,697	664,464	781,543	781,543	775,899
Real Property	754,363	722,398	697,304	697,304	714,694
Capital Projects	642,643	540,806	713,244	713,244	676,408
Planning Services	2,607	287	307,566	307,566	327,443
Staff Development	282,995	253,868	187,882	187,882	154,766
Project Services	<u>50,126</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$15,100,380</b>	<b>\$13,409,966</b>	<b>\$14,228,642</b>	<b>\$14,298,651</b>	<b>\$13,471,745</b>



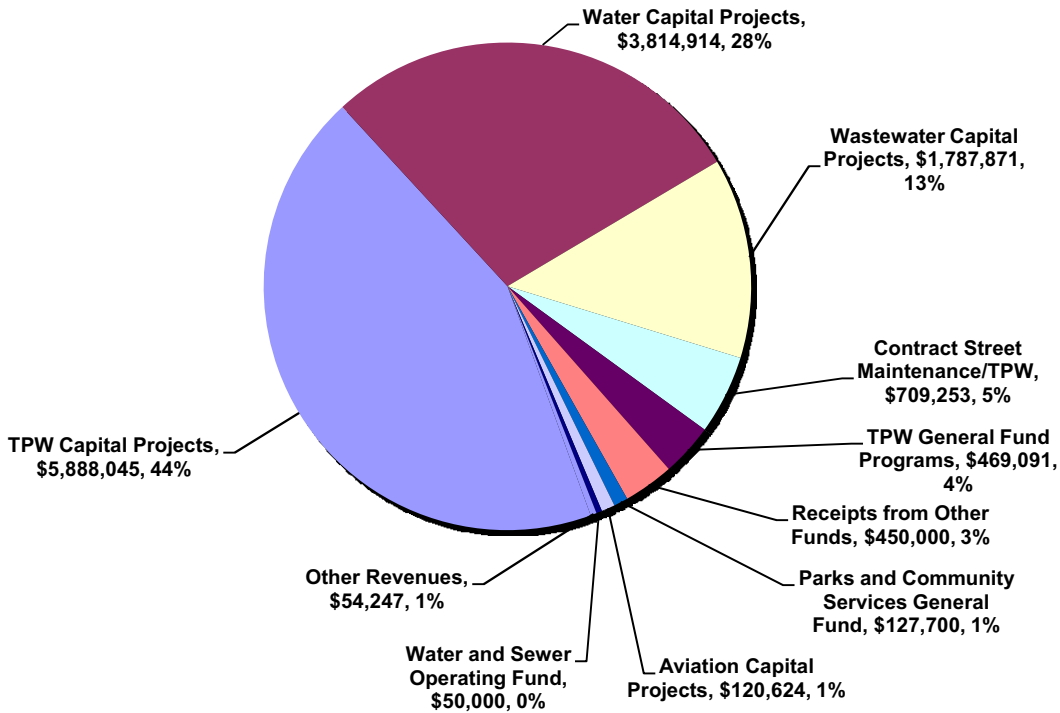
**FORT WORTH**





**COMPARISON OF CAPITAL PROJECTS SERVICE FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Transportation and Public Works (TPW) Capital Projects	\$6,718,634	\$5,584,481	\$5,888,045	\$5,888,045	\$5,888,045
Water Capital Projects	3,815,763	3,132,989	4,657,020	4,657,020	3,814,914
Wastewater Capital Projects	1,697,389	1,400,981	1,904,480	1,904,480	1,787,871
Contract Street Maintenance/TPW	753,006	577,827	700,637	700,637	709,253
TPW General Fund Programs	310,767	276,905	326,836	326,836	469,091
Receipts from Other Funds	214,810	419,569	232,638	232,638	450,000
Parks and Community Services General Fund	150,251	59,837	127,700	127,700	127,700
Aviation Capital Projects	120,136	36,639	120,624	120,624	120,624
Transfer from Water and Sewer Operating Fund	292,144	98,952	200,000	200,000	50,000
Other Revenue	<u>65,493</u>	<u>437,861</u>	<u>70,662</u>	<u>70,662</u>	<u>54,247</u>
<b>TOTAL</b>	<b>\$14,138,393</b>	<b>\$12,026,041</b>	<b>\$14,228,642</b>	<b>\$14,228,642</b>	<b>\$13,471,745</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

CAPITAL PROJECTS SERVICE FUND

**FUND/CENTER**

PI19/0209900:0209913

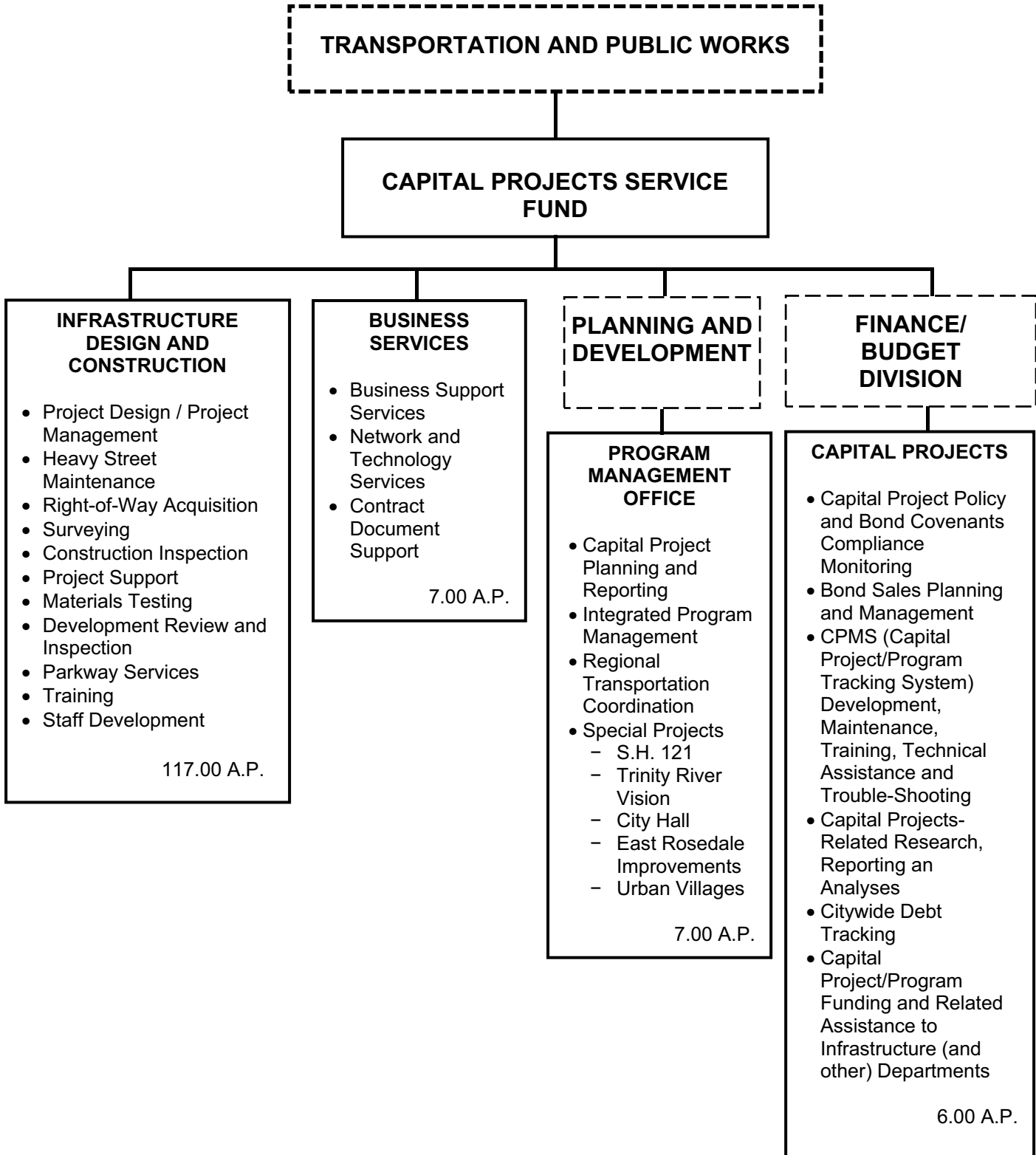
## SUMMARY OF FUND RESPONSIBILITIES:

The Capital Projects Service Fund, through the Infrastructure Design and Construction Group, provides for program management, engineering design, project management, surveying, right-of-way acquisition, quality control and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects.

The Fund also provides for the Program Management Office (PMO), which was established by the City Manager in FY2009 to provide executive leadership to guide the delivery of capital programs and projects across the City. The core functions of the PMO include: leadership and management of the City's high profile capital programs and projects; implementation of integrated program management; facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department; improvement and capacity expansion of the City's capital program and project delivery systems; and synchronization of the City's capital planning process with the City's Comprehensive Plan.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 10,607,907	\$ 11,344,310	\$ 10,863,281	\$ 10,863,281
<b>Supplies</b>	348,501	509,703	372,219	372,219
<b>Contractual</b>	2,192,502	2,273,629	2,191,245	2,191,245
<b>Capital Outlay</b>	261,056	101,000	45,000	45,000
<b>Total Expenditures</b>	\$ 13,409,966	\$ 14,228,642	\$ 13,471,745	\$ 13,471,745
<b>Authorized Positions</b>	143.00	138.00	137.00	137.00

## CAPITAL PROJECTS SERVICE FUND – 137.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CAPITAL PROJECTS SERVICE FUND	PI19/0209900:0209913

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$14,228,642	<b>A.P.</b>	138.00
<b>FY2014 ADOPTED:</b>	\$13,471,745	<b>A.P.</b>	137.00

- A) The adopted budget decreases by (\$163,896) and one authorized position for the transfer of the regional transportation coordinator to the City Manager’s Office. The transfer of this position will improve the City’s ability to manage major regional transportation projects.
- B) The adopted budget increases by \$468,043 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.
- C) The adopted budget decreases by (\$333,297) for salary savings budgeted due to more anticipated vacancies in the department in FY2015.
- D) The adopted budget increases by \$159,723 based on Information Technology Department allocations related to computing, radio and telephone services.
- E) The adopted budget decreases by a net of (\$146,580) in regular employee salary costs due to the annual update to the Salary and Benefits Forecasting System.
- F) The adopted budget decreases by (\$123,000) for terminal leave costs associated with anticipated retirements of employees of the Fund.
- G) The adopted budget decreases by (\$120,899) for contractual services mainly due to reduced spending on software licenses and other services.
- H) The adopted budget decreases by (\$101,000) for the elimination of one-time funding in vehicle replacements associated with purchases made in FY2014.
- I) The adopted budget decreases by (\$91,050) for the funding of overtime based on historical usage.
- J) The adopted budget decreases by (\$77,995) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.
- K) The adopted budget increases by \$66,401 for the reinstatement of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.
- L) The adopted budget decreases by (\$62,806) for facility rentals due to a reduction in lease expenses associated with the department’s Camp Bowie facility lease.
- M) The adopted budget decreases by (\$59,949) for administrative services due to a decrease in the direct cost allocation charged to the City’s proprietary funds. The change reflects the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.
- N) The adopted budget decreases by (\$49,098) for ESD outside repairs, parts and labor based on ESD-projected expenditures in this department for FY2015.
- O) The adopted budget increases by \$45,000 for the purchase of specialized equipment in the Survey Services division.

**FORT WORTH**



## DEPARTMENTAL OBJECTIVES AND MEASURES

**DEPARTMENT:**
**TRANSPORTATION & PUBLIC WORKS, CAPITAL PROJECTS SERVICE FUND**
**DEPARTMENT PURPOSE**

The Division is responsible for the design and construction of major roadway capital projects funded through multiple revenue sources. The Division is also responsible for the infrastructure review and project management associated with all private development projects occurring within the public right-of-way. It also manages the construction inspection of horizontal infrastructure projects citywide, as well as surveying, materials testing and right-of-way acquisition for all departments.

**FY2015 DEPARTMENTAL OBJECTIVES**

**Delivery of 2014 Capital Program.** Initiate delivery of the 2014 Capital Program immediately upon funding availability. Effectively implement the five-year delivery of the program in a manner that maximizes functional utility, manages costs within budget and provides the quickest delivery schedule.

DEPARTMENTAL MEASURES	ACTUAL 2013	ESTIMATED 2014	PROJECTED 2015
Contractor's Evaluation of the City	NEW	NEW	3.2
Warranty Inspect. w/no Sig. Issues	NEW	NEW	100.0%
C.O. Cost vs. Original Contract Cost	NEW	NEW	100.0%
Review Developer Projects w/in 14 Days	95.8%	99.0%	95.0%
Meet 2014 Bond Annual Capital Spending (By Program)	NEW	NEW	100.0%
Project Major Milestones>0 By Program and Design/Const (Red=-1, Yellow=0, Green=+1)	NEW	NEW	>0

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>ENGINEERING BUSINESS SERVICES</u>								
0209900	ENGINEERING BUSINESS SERVICES	\$ 1,923,273	\$ 2,236,202	\$ 2,327,260	\$ 2,311,300	6.00	6.00	7.00	7.00
0209901	STAFF DEVELOPMENT	253,868	187,882	154,766	154,766	3.00	2.00	2.00	2.00
0209903	SURVEY SERVICES	1,084,269	1,081,547	1,120,998	1,120,998	18.00	17.00	17.00	17.00
0209904	REAL PROPERTY	722,398	697,304	714,694	714,694	8.00	8.00	8.00	8.00
0209905	CONSTRUCTION INSPECTION	1,631,886	1,506,975	1,245,276	1,245,276	12.00	9.00	13.00	13.00
0209906	LAB SERVICES	664,464	781,543	775,899	775,899	9.00	9.00	9.00	9.00
0209907	PROJECT MANAGEMENT	1,573,412	1,367,311	858,951	858,951	21.00	16.00	11.00	11.00
0209908	NEW DEVEL REVIEW	1,553,526	1,518,194	1,587,080	1,603,040	23.00	21.00	21.00	21.00
0209909	PLANNING SERVICES	287	307,566	327,443	327,443	0.00	4.00	4.00	4.00
0209910	PROGRAM MANAGEMENT OFFICE	1,291,256	1,176,264	960,526	960,526	8.00	8.00	7.00	7.00
0209911	CAPITAL PROJECTS	540,806	713,244	676,408	676,408	6.00	6.00	6.00	6.00

**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0209912	PROJECT SUPPORT	649,029	820,264	1,073,900	1,073,900	7.00	8.00	10.00	10.00
0209913	HEAVY MAINTENANCE	1,521,492	1,834,346	1,648,545	1,648,545	22.00	24.00	22.00	22.00
	Sub-Total	<u>\$ 13,409,966</u>	<u>\$ 14,228,642</u>	<u>\$ 13,471,745</u>	<u>\$ 13,471,745</u>	<u>143.00</u>	<u>138.00</u>	<u>137.00</u>	<u>137.00</u>
	<b>TOTAL</b>	\$ 13,409,966	\$ 14,228,642	\$ 13,471,745	\$ 13,471,745	143.00	138.00	137.00	137.00

**FUND STATEMENT**

**FUND:**

**OFFICE SERVICES FUND**

The Office Services Fund is an Internal Service Fund that consists of two divisions: Print Shop and Graphics.

The Print Shop fabricates identification cards for City employees, provides high-speed copying and printing including business cards and stationery as well as laminating. This division is responsible for administering the contracts with copier vendors which includes the City's walk-up copiers and ordering supplies for copiers. Walk-up copiers are available throughout City Hall and other City facilities.

Graphics provides a full line of services, including, desktop publishing, logo creation, displays, posters, photographic manipulation and camera-ready art.

The Office Services Fund is managed by the City Manager's Office, Office of Communication and Public Engagement.

**FORT WORTH**



**OFFICE SERVICES FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Office Copy Charges	\$810,888
Supplies - Inter-Departmental Billing	423,982
Kodak Printing	157,754
Labor - Inter-Departmental Billing	121,374
Business Cards	27,632
Invoice Entry	15,728
Printing	9,709
Received From Others	<u>8,013</u>
<b>TOTAL REVENUE</b>	<b>\$1,575,080</b>

**EXPENDITURES:**

Personnel Services	\$538,161
Supplies	218,167
Contractual Services	<u>664,953</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$1,421,281</b>

**CAPITAL OUTLAY:**

Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>

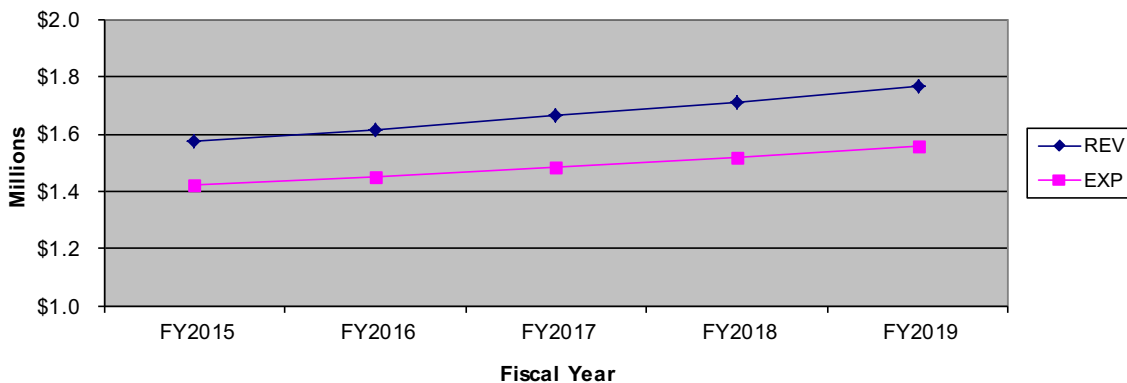
**OTHER FINANCING USE**

Contribution to Net Position	<u>\$153,799</u>
<b>TOTAL OTHER FINANCING USE</b>	<b>\$153,799</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,575,080</b>

**OFFICE SERVICES FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	FY2015 Adopted	FY2016 Projected	FY2017 Projected	FY2018 Projected	FY2019 Projected
<b>Beginning Cash Balance</b>	(\$644,167)	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278
<b><u>Revenues*</u></b>					
Interest Revenue	\$0	\$0	\$0	\$0	\$0
IDB Revenue	\$545,356	\$558,990	\$575,760	\$593,032	\$610,823
Reprographics Services	\$1,005,983	\$1,031,133	\$1,062,067	\$1,093,929	\$1,126,746
Other Revenue	<u>\$23,741</u>	<u>\$24,335</u>	<u>\$25,065</u>	<u>\$25,816</u>	<u>\$26,591</u>
<b>Total Revenue</b>	<b>\$1,575,080</b>	<b>\$1,614,457</b>	<b>\$1,662,891</b>	<b>\$1,712,777</b>	<b>\$1,764,161</b>
<b>Total Resources</b>	<b>\$930,913</b>	<b>\$1,124,089</b>	<b>\$1,338,243</b>	<b>\$1,567,598</b>	<b>\$1,812,438</b>
<b><u>Expenditures</u></b>					
Personnel Services	\$538,161	\$543,539	\$551,069	\$558,996	\$567,345
Supplies	\$218,167	\$223,621	\$230,330	\$237,240	\$244,357
Contractual	\$664,953	\$681,576	\$702,024	\$723,084	\$744,777
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$1,421,281</b>	<b>\$1,448,737</b>	<b>\$1,483,423</b>	<b>\$1,519,320</b>	<b>\$1,556,479</b>
Projected Variance	\$153,799	\$165,720	\$179,468	\$193,457	\$207,682
Projected Cash Balance	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278	\$255,959
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$490,368)	(\$324,647)	(\$145,180)	\$48,278	\$255,959

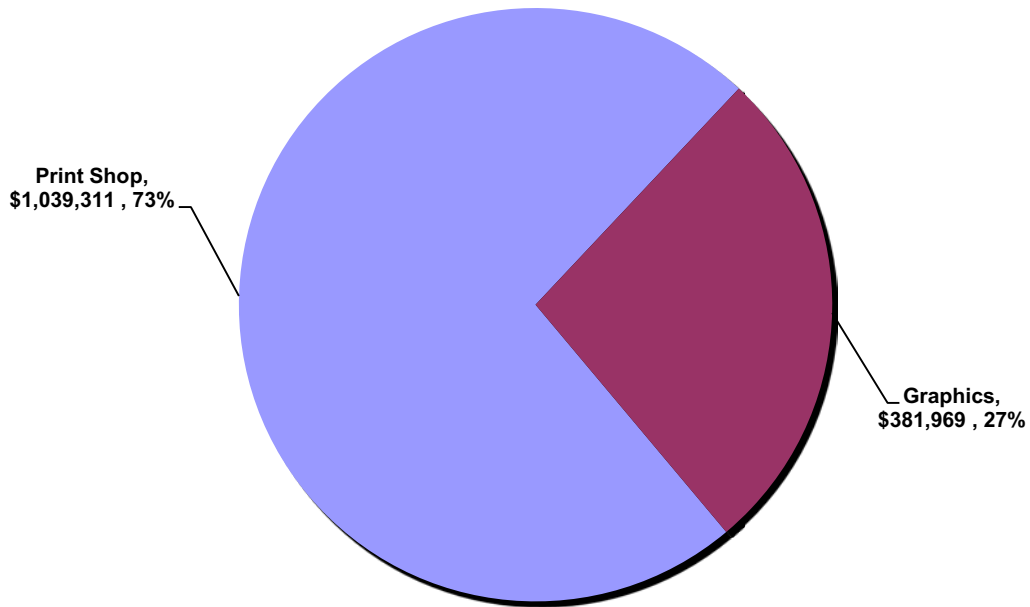
**OFFICE SERVICES FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does not reflect any rate increases or decreases for the next five years.

**COMPARISON OF OFFICE SERVICES FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Print Shop	\$1,056,668	1,042,144	\$1,095,595	\$1,095,595	\$1,039,311
Graphics	376,153	353,952	387,256	387,256	381,969
Mailroom	<u>301,260</u>	<u>309,741</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$1,734,081</b>	<b>\$1,705,837</b>	<b>\$1,482,852</b>	<b>\$1,482,852</b>	<b>\$1,421,281</b>



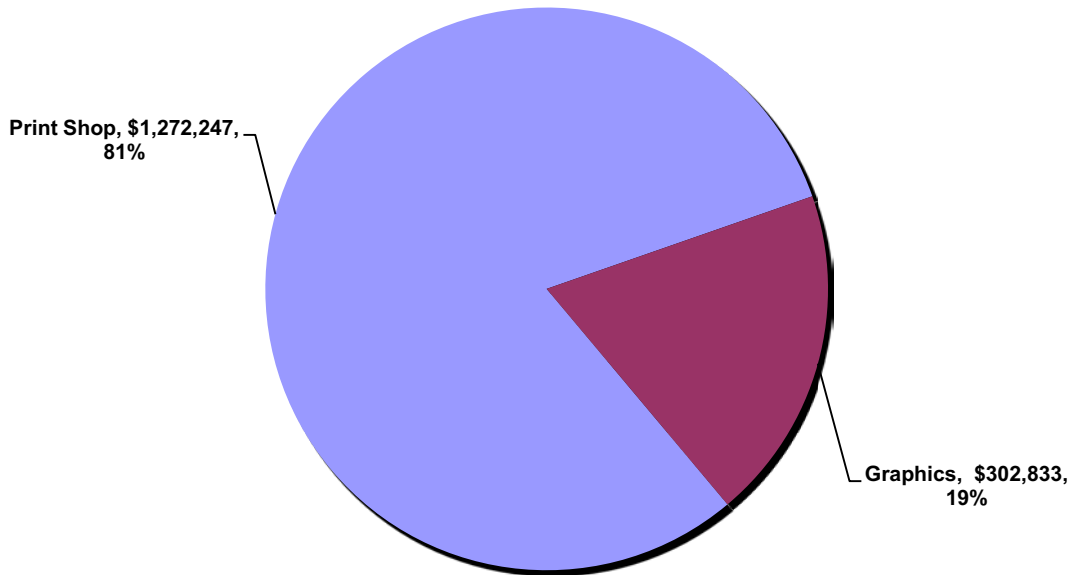
**FORT WORTH**





**COMPARISON OF OFFICE SERVICES FUND  
REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Print Shop	\$1,232,415	\$1,244,315	\$1,228,446	\$1,228,446	\$1,272,247
Graphics	297,079	305,224	254,406	254,406	302,833
Mailroom	<u>118,116</u>	<u>117,341</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$1,647,610</b>	<b>\$1,666,880</b>	<b>\$1,482,852</b>	<b>\$1,482,852</b>	<b>\$1,575,080</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

CITY MANAGER'S OFFICE - REPROGRAPHICS

**FUND/CENTER**

PI60/0901310:0901320

## SUMMARY OF FUND RESPONSIBILITIES:

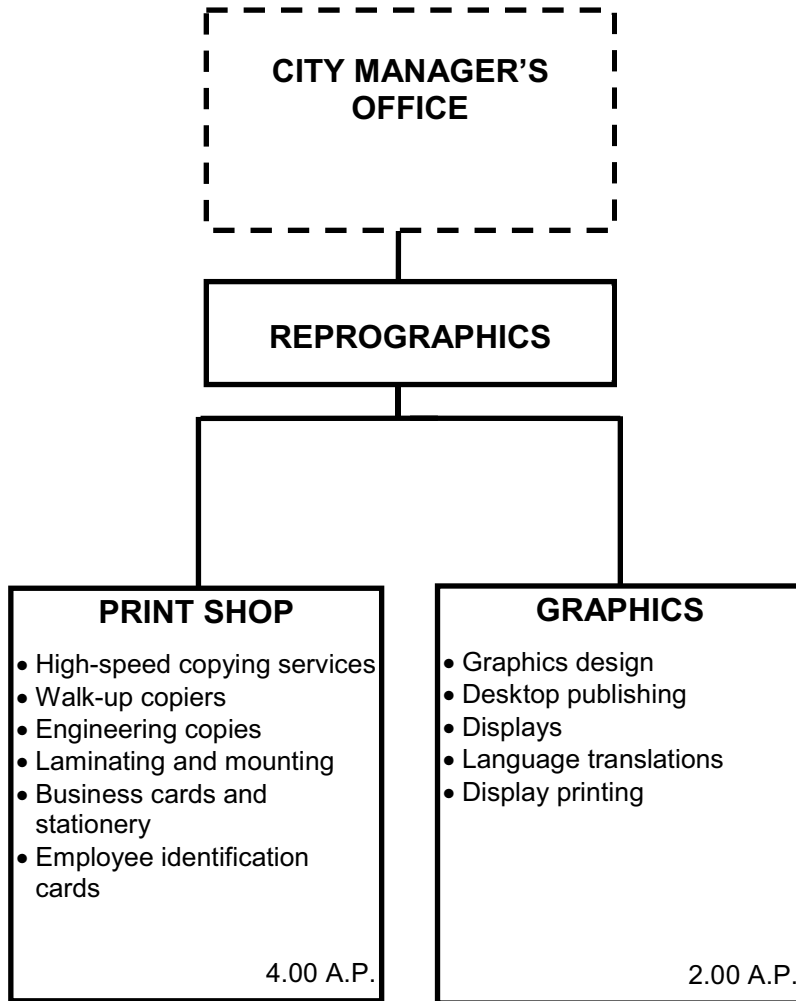
The Office Services Fund supports the functions of Reprographics which consists of two divisions: Print Shop and Graphics.

The Print Shop is responsible for engineering copy production, laminating and mounting, printing business card and stationery, fabrication of employee identification cards and walk-up copier service.

The Graphics Division provides centralized graphic design and printing for all City departments. This division prepares a variety of illustrative materials such as maps, sketches, charts, posters, covers, exhibits, graphs, diagrams and photographic manipulation.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 646,069	\$ 554,090	\$ 538,161	\$ 538,161
<b>Supplies</b>	204,326	230,607	218,167	218,167
<b>Contractual</b>	855,442	698,155	664,953	664,953
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 1,705,837	\$ 1,482,852	\$ 1,421,281	\$ 1,421,281
<b>Authorized Positions</b>	9.00	6.00	6.00	6.00

**OFFICE SERVICES FUND - 6.00 A. P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
CITY MANAGER'S OFFICE - REPROGRAPHICS	PI60/0901310:0901320

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$1,482,852	<b>A.P.</b>	6.00
<b>FY2015 ADOPTED:</b>	\$1,421,281	<b>A.P.</b>	6.00

A) The adopted budget decreases by (\$57,482) based on lower rental costs for copy machines. The department negotiated a new lease for copiers and multi-functional devices for all City Departments. Rental costs under the new agreement are 16% lower than the previous agreement.

B) The adopted budget increases by \$17,436 for costs associated with the implementation of a 4% across-the-board salary increase for general employees, plus an additional 1% payroll increase to address specific classifications with recruitment and retention challenges.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:** **OFFICE SERVICES FUND**

**DEPARTMENT PURPOSE**

Reprographics' employees provide desktop publishing, graphic design, printing and copier service for all City departments. Each individual in Reprographics is dedicated to supporting City departments with quality, cost-effective and timely service.

**FY2015 DEPARTMENTAL OBJECTIVES**

To attain excellent customer satisfaction ratings in print shop and graphics turnaround

To attain excellent customer satisfaction ratings in Reprographics' overall service

To save City dollars on in-house printing versus outsourcing to private industry

To meet or exceed the in-house national average of \$145,000 per employee revenue to ensure proper staffing levels and equipment usage. The goal is to meet revenue per employee of \$277,813 each for 6 employees.

<b>DEPARTMENTAL MEASURES</b>	<b>ACTUAL FY2013</b>	<b>ESTIMATED FY2014</b>	<b>PROJECTED FY2015</b>
Percentage of customers rating print and graphics turnaround as excellent	96%	98%	95%
Percentage rating overall satisfaction with Reprographics' services as excellent	95%	97%	95%
Percentage of savings with in-house printing over outsourcing	37%	37%	30%
Revenue generated per employee	\$183,067	\$210,874	\$277,813

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI60 OFFICE SERVICES FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>OFFICE SERVICES</u>								
0901310	PRINT SHOP	\$ 1,042,144	\$ 1,095,595	\$ 1,039,311	\$ 1,039,311	4.00	4.00	4.00	4.00
0901320	GRAPHICS	353,952	387,256	381,969	381,969	2.00	2.00	2.00	2.00
0901330	MAILROOM	309,741	0	0	0	3.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,705,837</u>	<u>\$ 1,482,852</u>	<u>\$ 1,421,281</u>	<u>\$ 1,421,281</u>	<u>9.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	<b>TOTAL</b>	\$ 1,705,837	\$ 1,482,852	\$ 1,421,281	\$ 1,421,281	9.00	6.00	6.00	6.00

**FORT WORTH**



**FUND STATEMENT****FUND:****TEMPORARY LABOR FUND**

The Temporary Labor Fund is a City of Fort Worth Internal Service Fund. The Fund was established to provide a centralized temporary employee source for all City departments.

In 1987, a study was conducted regarding contracting the City's temporary labor service to an entity outside the City. However, it was found to be more cost-effective for the City to provide the service in-house. In fact, it was estimated that the City's provision of such services could potentially save the City 38% to 40%. Thus, the Temporary Labor Fund was established in October 1987.

The Human Resources Department (HR) manages the Temporary Labor Fund, which is responsible for recruiting and referring qualified applicants to fill City departments' temporary staffing needs. The service allows departments to operate at maximum efficiency during peak workload periods, vacation periods, extended leaves of absence and under other circumstances that create temporary staffing challenges.

Human Resources is responsible for performing the pre-screening and testing of all potential temporary labor pool employees. Thus, the Department is able to monitor temporary employees to ensure that they meet the test score, experience, typing and education requirements of the City's regular/permanent positions.

Departments utilizing Temporary Labor's services are billed by the Fund for the temporary employee's salary and all associated administrative costs. There are an average of 45 temporary employees working in a variety of City departments during any given pay period.

A temporary assignment typically lasts from one day to six months. However, extensions beyond a six-month period may be granted on an as-needed basis.

The Temporary Labor Fund will be closed and the function will be moved to the Human Resources Department in the General Fund effective FY2015.

**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

TEMPORARY LABOR FUND

**FUND/CENTER**

PI17/0140000

## SUMMARY OF FUND RESPONSIBILITIES:

Effective FY2015, the Temporary Labor Fund is a function of the Human Resources Department. For budget details see the General Fund section.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 774,247	\$ 960,649	\$ 0	\$ 0
<b>Supplies</b>	96	300	0	0
<b>Contractual</b>	16,197	21,671	0	0
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 790,540	\$ 982,620	\$ 0	\$ 0
<b>Authorized Positions</b>	1.10	1.50	0.00	0.00

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI17	TEMPORARY LABOR FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0140000	<u>HUMAN RESOURCES</u>								
	HUMAN RESOURCES	\$ 790,540	\$ 982,620	\$ 0	\$ 0	1.10	1.50	0.00	0.00
	Sub-Total	<u>\$ 790,540</u>	<u>\$ 982,620</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>1.10</u>	<u>1.50</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 790,540	\$ 982,620	\$ 0	\$ 0	1.10	1.50	0.00	0.00

**FORT WORTH**





**FUND STATEMENT****FUND:****INSURANCE**

The Financial Management Services Department manages the Risk Management Fund and is responsible for property and liability insurance and claims management, as well as coordinating loss identification, reduction, and prevention programs. The Human Resources Department administers the City's Unemployment Compensation and Workers' Compensation Funds and oversees the Health and Life Insurance Fund for the group medical benefits program for active and retired city employees.

Insurance program revenues primarily come from transfer payments from other City departments. The Group Health and Life Insurance Fund also derive revenue from active and retired City employee contributions. Revenue is budgeted based on expected expenditures required to meet current year expenses, as well as payments towards prior years' incurred expenses.

The designated insurance operating funds are as follows:

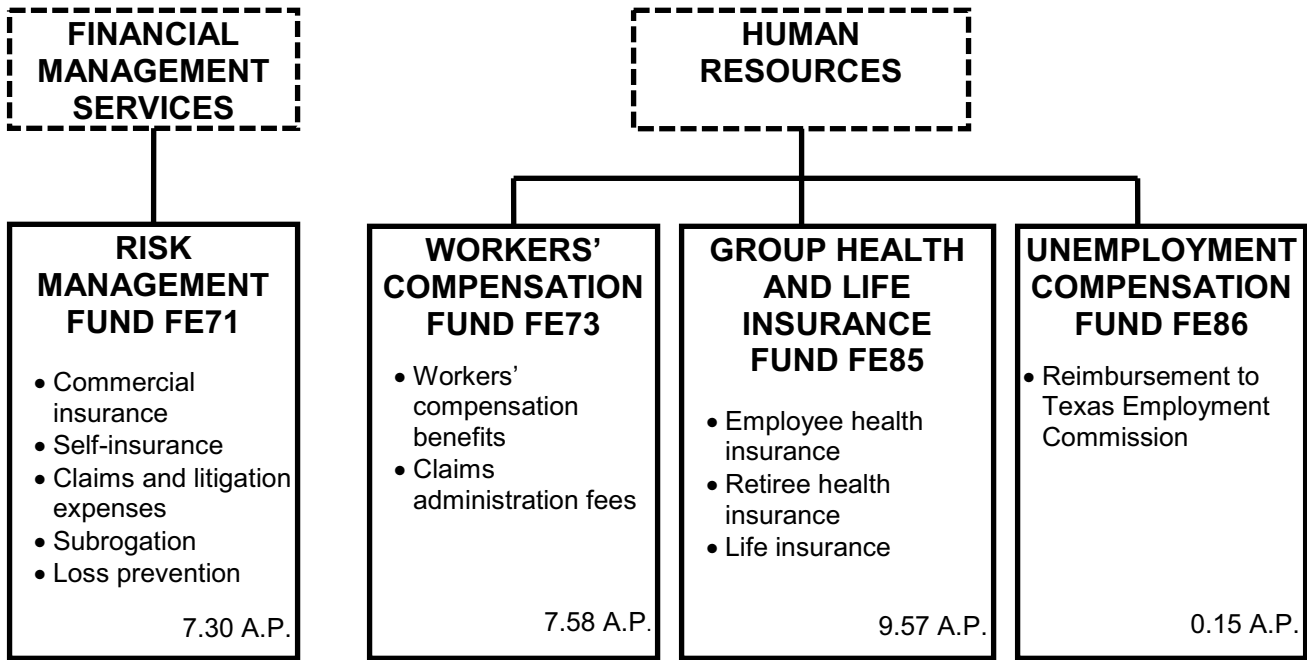
**RISK MANAGEMENT (Financial Management Services Department):** The Risk Management Division manages the Risk Management Fund, which is comprised of the City's commercial insurance program and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling costs from losses and costs incurred by the City due to accidents, as well as managing an integrated program responsible for the preservation and protection of the City's resources and assets thru loss prevention, loss control, and risk financing mechanisms. The goals of risk management are the protection of City resources and to minimize the financial impact when losses do occur. This is accomplished by proactively analyzing risks and exposures that face the City in its daily operations

**GROUP HEALTH AND LIFE INSURANCE (Human Resources Department):** Since FY2002, the City has been self-insured for the medical benefits it offers City employees, retirees, and their eligible spouses and/or dependents. However, the City is reinsured with excess coverage at \$1,000,000 Specific Stop Loss insurance per person per plan year. The City also provides a basic \$10,000 life insurance policy for each eligible regular employee, at no cost to the employee. An additional \$10,000 for Accidental Death and Dismemberment (AD&D) is also included. Effective January 1, 2015, the basic life and AD&D each will increase to one time each employee's annual salary. A \$5,000 death benefit is provided for each eligible retiree from the Retired Employees Group Death Benefit Fund.

**WORKERS' COMPENSATION (Human Resources Department):** This program is self-insured and a third-party administrator/contractor handles claims. The City purchases commercial excess insurance that provides per occurrence statutory limits of liability coverage, but with self-insured retention levels per occurrence of \$2,500,000 for police officers and fire fighters, and \$1,750,000 for all other employees. Coverage also includes employer's liability with a per occurrence liability limit of \$1,000,000 and an aggregate maximum liability limit of \$1,000,000 within the policy period.

**UNEMPLOYMENT COMPENSATION (Human Resources Department):** The City is a reimbursing agency for unemployment compensation. The Texas Workforce Commission (TWC) sends quarterly reports to the city concerning claims that are paid on behalf of the City to eligible former employees. Human Resources personnel then review all claims and file reports to TWC accordingly.

# INSURANCE – 24.60 A. P.



**RISK MANAGEMENT FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

City Fund Contributions*	
Capital Projects Service Fund	\$66,401
Culture and Tourism Fund	384,697
Environmental Protection Fund	9,881
Equipment Services Fund	146,738
General Fund	4,191,615
Information Systems Fund	61,029
Municipal Airports Fund	145,257
Municipal Golf Fund	28,220
Municipal Parking Fund	75,214
Solid Waste Fund	12,587
Stormwater Utility Fund	8,301
Water and Sewer Fund	1,569,795
Red Light Enforcement Fund	<u>5,000</u>
	\$6,704,735
Others:	
Interest on Investments	\$100,018
<b>TOTAL REVENUES</b>	<b>\$6,804,753</b>

**EXPENDITURES:**

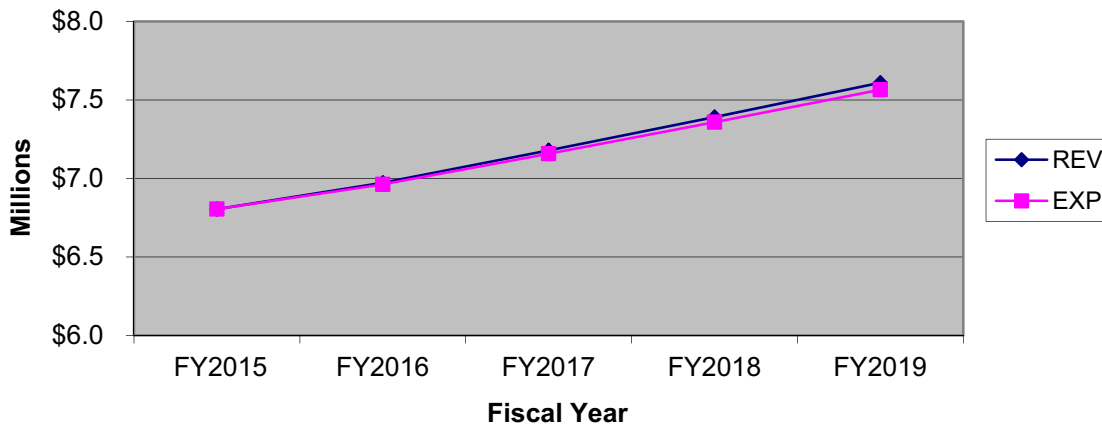
Personnel Services	\$755,550
Supplies	10,499
Contractual Services	<u>6,038,704</u>
<b>TOTAL EXPENDITURES</b>	<b>\$6,804,753</b>

\*FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfers to the fund resume in FY2015.

**RISK MANAGEMENT FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>
	<b>Adopted</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
<b>Beginning Fund Balance</b>	\$12,396,226	\$12,396,226	\$12,406,282	\$12,427,701	\$12,460,634
<b>Revenues*</b>					
General Fund	\$4,191,615	\$4,296,405	\$4,425,298	\$4,558,056	\$4,694,798
Enterprise Funds	\$1,839,374	\$1,885,358	\$1,941,919	\$2,000,177	\$2,060,182
Internal Service Funds	\$342,895	\$351,467	\$362,011	\$372,872	\$384,058
Special Funds	\$330,851	\$339,122	\$349,296	\$359,775	\$370,568
Other Revenue	\$100,018	\$100,018	\$100,018	\$100,018	\$100,018
<b>Total Revenue</b>	<b>\$6,804,753</b>	<b>\$6,972,371</b>	<b>\$7,178,542</b>	<b>\$7,390,898</b>	<b>\$7,609,624</b>
<b>Total Resources</b>	<b>\$19,200,979</b>	<b>\$19,368,597</b>	<b>\$19,584,824</b>	<b>\$19,818,598</b>	<b>\$20,070,258</b>
<b>Expenditures</b>					
Personnel Services	\$755,550	\$761,882	\$770,678	\$779,925	\$789,653
Claims and Related Expenses	\$1,189,162	\$1,218,891	\$1,255,458	\$1,293,122	\$1,331,915
Lawsuit Payments/Expenses	\$2,052,283	\$2,103,590	\$2,166,698	\$2,231,699	\$2,298,650
Commercial/Self Insurance Premiums	\$2,248,517	\$2,304,730	\$2,373,872	\$2,445,088	\$2,518,441
Other Expenditures	\$559,241	\$573,222	\$590,419	\$608,131	\$626,375
<b>Total Expenditures</b>	<b>\$6,804,753</b>	<b>\$6,962,315</b>	<b>\$7,157,124</b>	<b>\$7,357,964</b>	<b>\$7,565,033</b>
Projected Variance	\$0	\$10,056	\$21,418	\$32,933	\$44,591
Projected Fund Balance	\$12,396,226	\$12,406,282	\$12,427,701	\$12,460,634	\$12,505,225
Reserve Requirement (25%)	\$1,701,188	\$1,740,579	\$1,789,281	\$1,839,491	\$1,891,258
Excess/(Deficit)	\$10,695,038	\$10,665,704	\$10,638,420	\$10,621,143	\$10,613,967

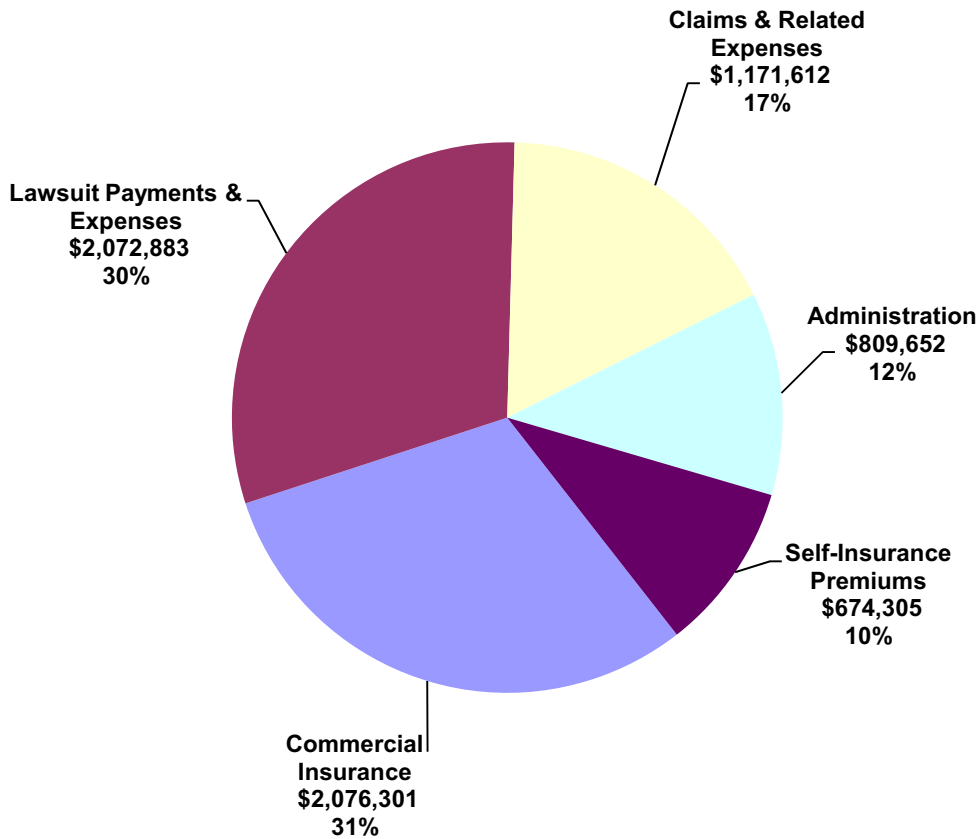
**RISK MANAGEMENT FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF RISK MANAGEMENT FUND  
EXPENDITURES**

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ADOPTED</b>
	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>BUDGET</b>	<b>FY2015</b>
Commercial Insurance	\$1,645,134	\$1,580,915	\$1,907,110	\$1,907,110	\$2,076,301
Lawsuit Payments & Expenses	893,594	1,118,075	2,203,890	2,203,890	2,072,883
Claims & Related Expenses	870,363	963,399	1,288,753	1,288,753	1,171,612
Administration	617,396	934,802	740,017	3,740,017	809,652
Self-Insurance Premiums	738,175	710,698	902,628	902,628	674,305
Other Legal Expenses	<u>0</u>	<u>14,113</u>	<u>500</u>	<u>500</u>	<u>0</u>
<b>TOTAL</b>	<b>\$4,764,662</b>	<b>\$5,322,002</b>	<b>\$7,042,898</b>	<b>\$10,042,898</b>	<b>\$6,804,753</b>



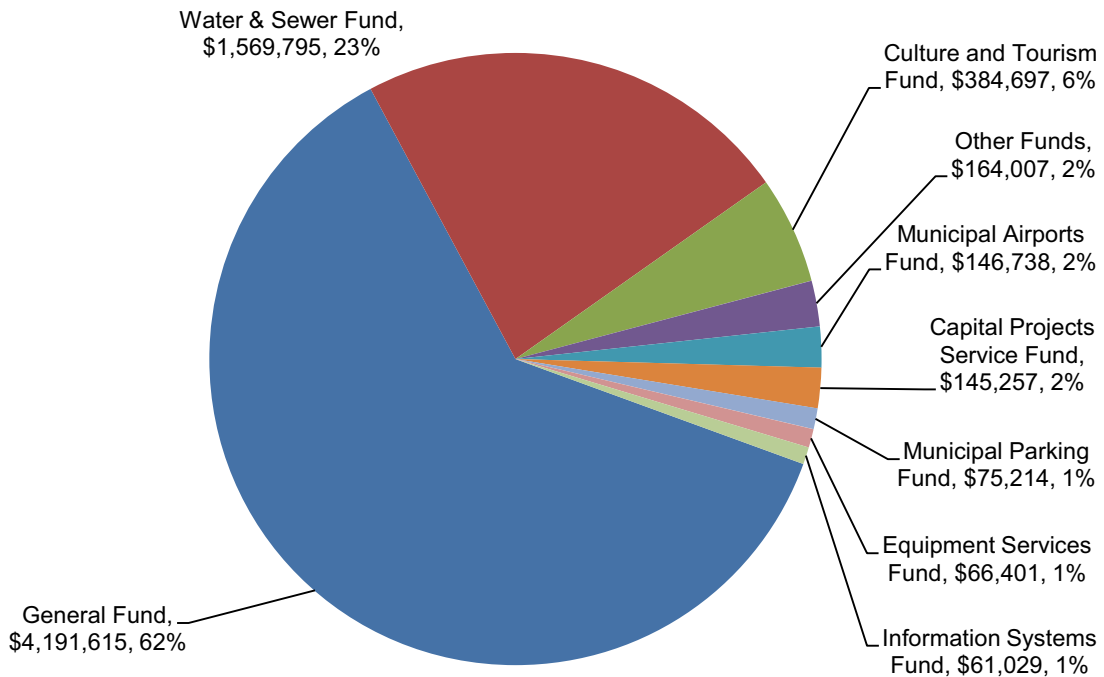
**FORT WORTH**



**COMPARISON OF RISK MANAGEMENT FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014*</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
General Fund	\$5,281,767	\$5,810,240	\$0	\$0	\$4,191,615
Water & Sewer Fund	1,486,509	1,238,892	0	0	1,569,795
Culture and Tourism Fund	202,458	460,178	0	0	384,697
Other Funds	843,227	804,513	0	0	164,007
Municipal Airports Fund	79,067	90,532	0	0	146,738
Capital Projects Service Fund	84,476	82,449	0	0	145,257
Municipal Parking Fund	92,566	74,702	0	0	75,214
Equipment Services Fund	90,640	130,709	0	0	66,401
Information Systems Fund	<u>67,305</u>	<u>61,497</u>	<u>0</u>	<u>0</u>	<u>61,029</u>
<b>TOTAL</b>	<b>\$8,228,015</b>	<b>\$8,753,712</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,804,753</b>

*\*FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfer to the fund resumes in FY2015.*



**FORT WORTH**





**FUND BUDGET SUMMARY****DEPARTMENT:****FUND/CENTER**

RISK MANAGEMENT FUND

FE71/0137110:0139010

## SUMMARY OF FUND RESPONSIBILITIES:

The Risk Management Division of the Financial Management Services Department manages the Risk Management Fund, which is comprised of the City's commercial and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling losses and costs incurred by the City and providing an integrated program responsible for the protection and preservation of the City's resources and assets through loss prevention, loss control and loss financing. The goals of risk management are to minimize the threat of accidents and other forms of risk and to minimize the impact when losses occur. Protection and preservation of City resources and assets are accomplished by identifying and analyzing accidental and unforeseen risks facing the City and developing remedies to effectively deal with those risks. A central feature of impact minimization efforts is the securing of appropriate insurance protection or risk transfer method.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 602,908	\$ 686,795	\$ 755,550	\$ 755,550
<b>Supplies</b>	10,108	10,499	10,499	10,499
<b>Contractual</b>	4,708,986	6,345,604	6,038,704	6,038,704
<b>Total Expenditures</b>	\$ 5,322,002	\$ 7,042,898	\$ 6,804,753	\$ 6,804,753
<b>Authorized Positions</b>	7.00	7.00	7.30	7.30

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE71	RISK MANAGEMENT FUND	Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>PROPERTY AND CASUALTY DIVISION</u>								
0137110	CLAIM PAYMENTS AND COSTS	\$ 963,399	\$ 1,288,753	\$ 1,171,612	\$ 1,171,612	0.00	0.00	0.00	0.00
0137120	LAWSUIT PAYMENTS AND COSTS	1,118,075	2,203,890	2,072,883	2,072,883	0.00	0.00	0.00	0.00
0137121	OTHER LEGAL EXPENSES	14,113	500	0	0	0.00	0.00	0.00	0.00
0137130	COMMERCIAL INSURANCE PREMIUMS	1,580,915	1,907,110	2,076,301	2,076,301	0.00	0.00	0.00	0.00
0137140	SELF INSURANCE PREMIUMS	710,698	902,628	674,305	674,305	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,387,200</u>	<u>\$ 6,302,881</u>	<u>\$ 5,995,101</u>	<u>\$ 5,995,101</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>INSURANCE</u>								
0139010	RISK MANAGEMENT	\$ 934,802	\$ 740,017	\$ 809,652	\$ 809,652	7.00	7.00	7.30	7.30
	Sub-Total	<u>\$ 934,802</u>	<u>\$ 740,017</u>	<u>\$ 809,652</u>	<u>\$ 809,652</u>	<u>7.00</u>	<u>7.00</u>	<u>7.30</u>	<u>7.30</u>
	<b>TOTAL</b>	<b>\$ 5,322,002</b>	<b>\$ 7,042,898</b>	<b>\$ 6,804,753</b>	<b>\$ 6,804,753</b>	<b>7.00</b>	<b>7.00</b>	<b>7.30</b>	<b>7.30</b>

**FORT WORTH**



**WORKERS' COMPENSATION FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

City Fund Contributions:	
Cable Fund	\$11,105
Capital Projects Service Fund	154,465
Culture and Tourism Fund	113,948
Environmental Protection Fund	9,658
Equipment Services Fund	309,975
General Fund	8,963,675
Group Health & Life Insurance Fund	5,726
Information Systems Fund	54,214
Municipal Airports Fund	26,722
Municipal Golf Fund	23,481
Municipal Parking Fund	19,862
Office Services Fund	3,725
Red Light Enforcement Fund	17,013
Risk Management Fund	2,770
Solid Waste Fund	85,417
Storm Water Utility Fund	177,799
Unemployment Fund	59
Water and Sewer Fund	2,063,841
Worker's Comp Fund	<u>32,561</u>
	\$12,076,016
Others:	
Interest on Investment	\$54,879
Miscellaneous Revenue	<u>1,000,000</u>
	\$1,054,879

**TOTAL REVENUE** **\$13,130,895**

**OTHER FINANCING SOURCES**

Use/(Source) of Fund Balance	<u>\$0</u>
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**TOTAL REVENUE** **\$13,130,895**

**EXPENDITURES:**

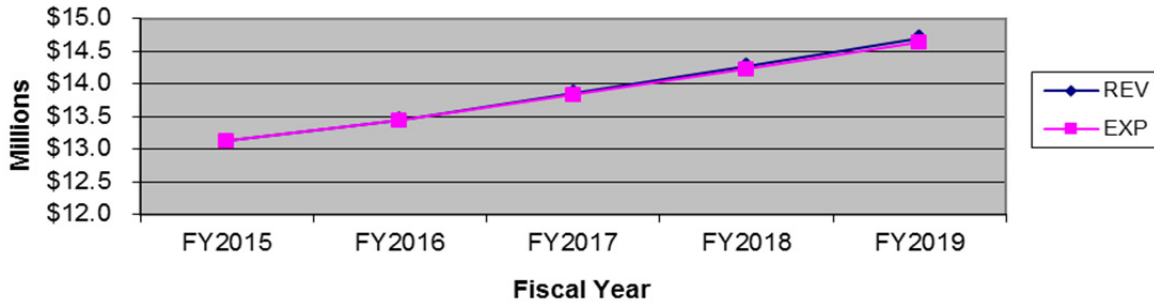
Personnel Services	\$748,843
Supplies	22,235
Contractual Services	<u>12,359,816</u>

**TOTAL EXPENDITURES** **\$13,130,895**

**WORKERS' COMPENSATION FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Fund Balance</b>	\$5,976,567	\$5,976,567	\$5,990,676	\$6,021,012	\$6,067,850
<b>Revenues*</b>					
General Fund Contribution	\$8,963,675	\$9,187,767	\$9,463,400	\$9,747,302	\$10,039,721
Water and Sewer	\$2,063,841	\$2,115,437	\$2,178,900	\$2,244,267	\$2,311,595
Other Revenue	<u>\$2,103,379</u>	<u>\$2,155,963</u>	<u>\$2,220,642</u>	<u>\$2,287,262</u>	<u>\$2,355,880</u>
<b>Total Revenue</b>	<b>\$13,130,895</b>	<b>\$13,459,167</b>	<b>\$13,862,942</b>	<b>\$14,278,831</b>	<b>\$14,707,196</b>
<b>Total Resources</b>	<b>\$19,107,462</b>	<b>\$19,435,734</b>	<b>\$19,853,618</b>	<b>\$20,299,842</b>	<b>\$20,775,046</b>
<b>Expenditures</b>					
Personnel Services	\$748,843	\$753,455	\$760,255	\$767,470	\$775,128
Supplies	\$22,235	\$22,791	\$23,475	\$24,179	\$24,904
Contractual	\$12,359,817	\$12,668,812	\$13,048,877	\$13,440,343	\$13,843,553
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$13,130,895</b>	<b>\$13,445,058</b>	<b>\$13,832,607</b>	<b>\$14,231,992</b>	<b>\$14,643,586</b>
Projected Variance	\$0	\$14,109	\$30,336	\$46,839	\$63,610
Projected Fund Balance	\$5,976,567	\$5,990,676	\$6,021,012	\$6,067,850	\$6,131,460
Reserve Requirement (25%)	\$3,282,724	\$3,361,265	\$3,458,152	\$3,557,998	\$3,660,896
Excess/(Deficit)	\$2,693,843	\$2,629,411	\$2,562,860	\$2,509,852	\$2,470,564

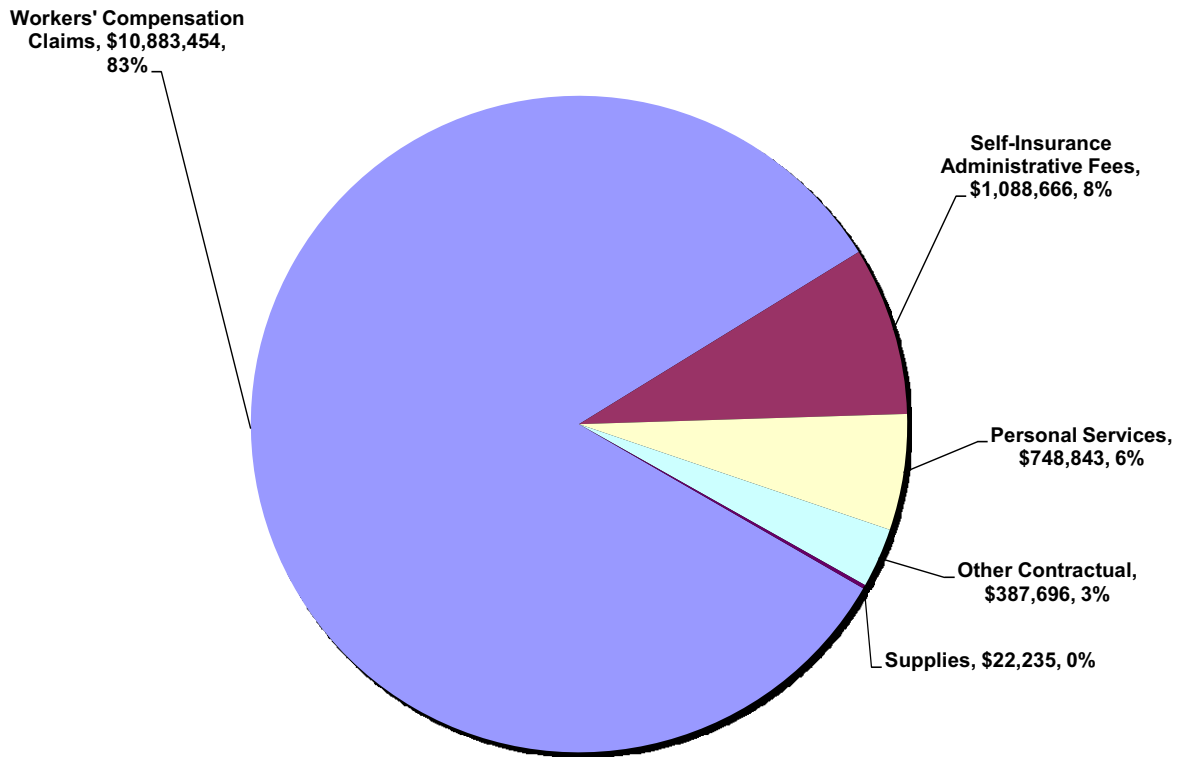
**WORKERS' COMPENSATION FUND  
PROJECTED REVENUES AND EXPENDITURES**



\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF WORKERS' COMPENSATION FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Workers' Compensation Claims and related costs	\$10,681,785	\$10,282,337	\$10,979,085	\$10,979,085	\$10,883,454
Self-Insurance Administrative Fees	748,609	991,107	1,088,666	1,088,666	1,088,666
Personal Services	597,824	591,104	669,804	669,804	748,843
Other Contractual	353,995	414,459	359,132	859,132	387,696
Supplies	<u>27,532</u>	<u>16,069</u>	<u>20,444</u>	<u>20,444</u>	<u>22,235</u>
<b>TOTAL</b>	<b>\$12,409,745</b>	<b>\$12,295,076</b>	<b>\$13,117,131</b>	<b>\$13,617,131</b>	<b>\$13,130,895</b>



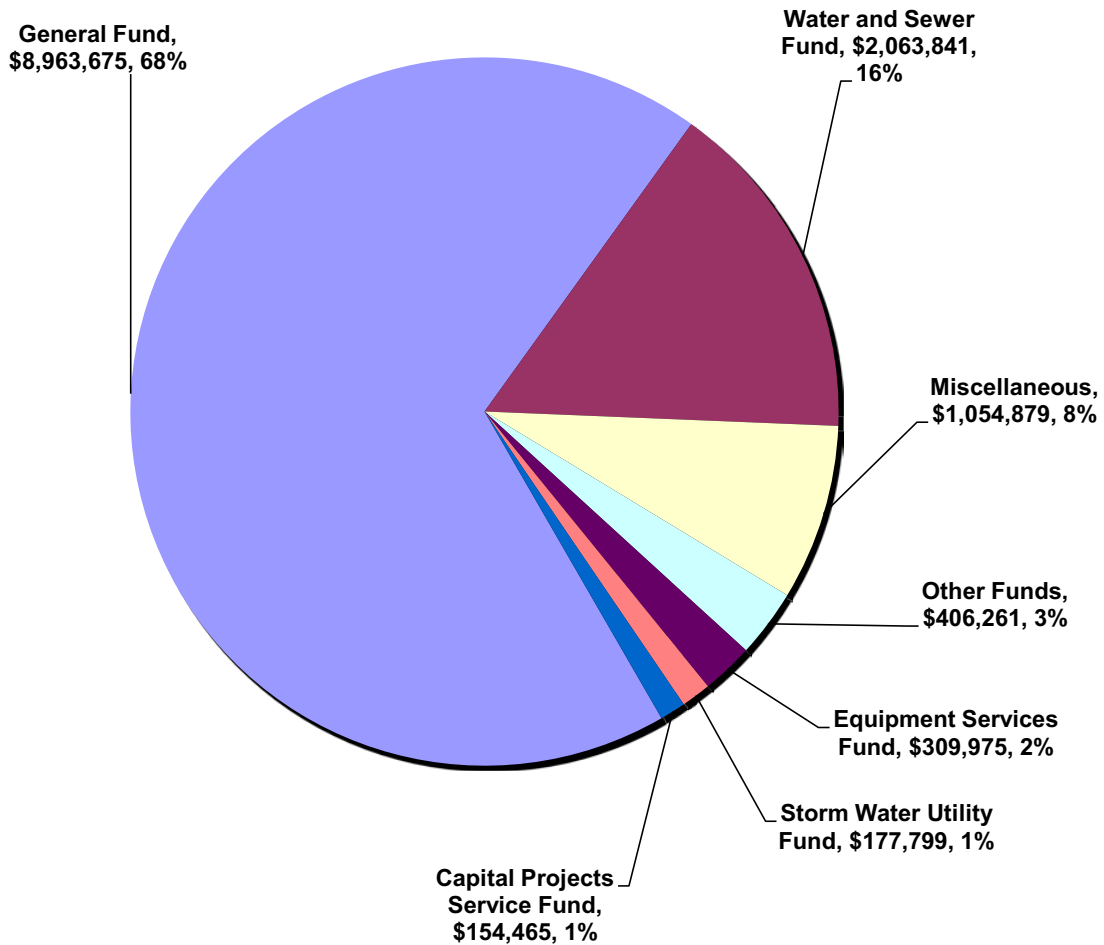
**FORT WORTH**





**COMPARISON OF WORKERS' COMPENSATION FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
City Fund Contributions					
General Fund	\$7,170,982	\$8,704,529	\$8,665,435	\$8,665,435	\$8,963,675
Water and Sewer Fund	1,715,082	1,747,051	2,059,036	2,059,036	2,063,841
Miscellaneous	1,593,661	2,285,949	1,240,769	1,240,769	1,054,879
Other Funds	2,485,902	302,489	346,609	346,609	406,261
Equipment Services Fund	344,201	363,924	416,761	416,761	309,975
Storm Water Utility Fund	169,050	188,480	218,681	218,681	177,799
Capital Projects Service Fund	<u>141,115</u>	<u>141,215</u>	<u>169,840</u>	<u>169,840</u>	<u>154,465</u>
<b>TOTAL</b>	<b>\$13,619,993</b>	<b>\$13,733,637</b>	<b>\$13,117,131</b>	<b>\$13,117,131</b>	<b>\$13,130,895</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

WORKERS COMPENSATION FUND

**FUND/CENTER**

FE73/0147310

## SUMMARY OF FUND RESPONSIBILITIES:

The Workers' Compensation Fund provides statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. The Fund expenditures are experience-rated, based on actual workers' compensation claims for the previous three years of claims experience, as well as administrative costs for the upcoming year. The Fund expenditures include indemnity medical, legal, administrative and other occupational health and safety-related costs. Workers' Compensation Fund revenue comes from all City operating funds, capital projects and other miscellaneous sources.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 591,104	\$ 669,804	\$ 748,843	\$ 748,843
<b>Supplies</b>	16,069	20,444	22,235	22,235
<b>Contractual</b>	11,687,903	12,426,883	12,359,816	12,359,816
<b>Total Expenditures</b>	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895
<b>Authorized Positions</b>	7.45	7.75	7.58	7.58

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE73      WORKERS COMP FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0147310	<u>WORKERS' COMP INS</u>								
	WORKERS' COMP INS.	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895	7.45	7.75	7.58	7.58
	Sub-Total	<u>\$ 12,295,076</u>	<u>\$ 13,117,131</u>	<u>\$ 13,130,895</u>	<u>\$ 13,130,895</u>	<u>7.45</u>	<u>7.75</u>	<u>7.58</u>	<u>7.58</u>
	<b>TOTAL</b>	\$ 12,295,076	\$ 13,117,131	\$ 13,130,895	\$ 13,130,895	7.45	7.75	7.58	7.58

**FORT WORTH**



**GROUP HEALTH AND LIFE INSURANCE FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

	<u>Active Employee Requirement</u>	<u>Retiree Requirement</u>	<u>Total</u>
<b>City Fund Contributions</b>			
Capital Projects Service Fund	\$1,052,448	\$0	\$1,052,448
Crime Control and Prevention District Fund	2,197,572	0	2,197,572
Culture and Tourism Fund	902,688	16,192	918,880
Environmental Protection Fund	189,732	0	189,732
Equipment Services Fund	840,780	638,489	1,479,269
General Fund	36,777,084	17,969,402	54,746,486
Group Health & Life Insurance Fund	51,420	0	51,420
Information Systems Fund	934,044	388,620	1,322,664
Municipal Airports Fund	110,976	89,059	200,035
Municipal Golf Fund	287,148	40,481	327,629
Municipal Parking Fund	54,960	0	54,960
Office Service Fund	44,064	56,674	100,738
Red Light Enforcement Fund	330,132	0	330,132
Risk Management Fund	62,712	97,155	159,867
Solid Waste Fund	568,596	388,620	957,216
Storm Water Utility Fund	772,608	8,096	780,704
Unemployment Fund	1,980	0	1,980
Water and Sewer Fund	6,882,468	2,871,939	9,754,407
Worker's Comp Fund	<u>45,840</u>	<u>0</u>	<u>45,840</u>
<b>TOTAL REVENUE</b>	\$52,107,252	\$22,564,727	\$74,671,979

**OTHER FINANCING SOURCES:**

Interest on Investments	\$357,366
Miscellaneous Revenue	959,629
Contributions for Medical Coverage:	
Active Employees and Dependents	19,075,830
Retirees and Dependents	<u>7,604,335</u>
	\$27,997,160
<b>TOTAL REVENUES</b>	\$102,669,139
Use/(Source) of Fund Balance	\$1,802,296
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	\$104,471,435

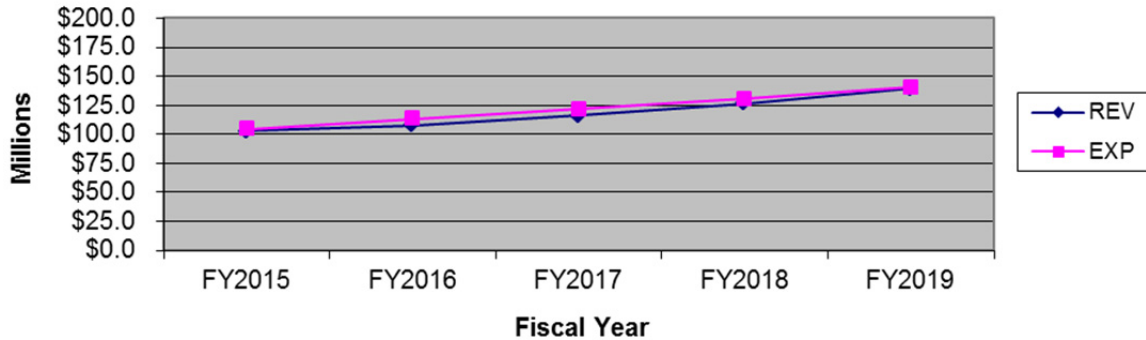
**EXPENDITURES:**

Medical Claims and Services-Active Employees and Dependents	\$68,867,761
Medical Claims and Services-Retirees and Dependents	27,788,782
Health Benefits Administration	1,994,592
Wellness-Health Maintenance	886,780
Medicare Advantage Premium	4,358,520
Basic Life Insurance	<u>575,000</u>
<b>TOTAL EXPENDITURES</b>	\$104,471,435

**GROUP HEALTH AND LIFE INSURANCE FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Fund Balance</b>	\$37,681,557	\$35,879,261	\$30,402,652	\$25,061,192	\$21,119,957
<b>Revenues</b>					
Interest	\$357,366	\$300,000	\$300,000	\$300,000	\$300,000
Miscellaneous	\$959,629	\$959,629	\$1,036,399	\$1,119,311	\$1,208,856
General Fund Contribution	\$54,746,486	\$57,483,810	\$62,082,515	\$67,669,941	\$74,436,936
Other Funds Contribution	\$19,925,493	\$20,921,768	\$22,595,509	\$24,629,105	\$27,092,015
Employee Contribution	\$19,075,830	\$20,029,622	\$21,631,991	\$23,578,870	\$25,936,757
Retiree Contribution	<u>\$7,604,335</u>	<u>\$7,984,552</u>	<u>\$8,623,316</u>	<u>\$9,399,414</u>	<u>\$10,339,356</u>
<b>Total Revenue</b>	<b>\$102,669,139</b>	<b>\$107,679,380</b>	<b>\$116,269,730</b>	<b>\$126,696,642</b>	<b>\$139,313,920</b>
<b>Total Resources</b>	<b>\$140,350,696</b>	<b>\$143,558,641</b>	<b>\$146,672,383</b>	<b>\$151,757,834</b>	<b>\$160,433,877</b>
<b>Expenditures</b>					
Personnel Services	\$810,852	\$813,319	\$817,462	\$821,938	\$826,771
Supplies	\$30,826	\$31,597	\$32,545	\$33,521	\$34,527
Contractual	<u>\$103,629,757</u>	<u>\$112,311,074</u>	<u>\$120,761,184</u>	<u>\$129,782,418</u>	<u>\$139,889,880</u>
<b>Total Expenditures</b>	<b>\$104,471,435</b>	<b>\$113,155,989</b>	<b>\$121,611,191</b>	<b>\$130,637,877</b>	<b>\$140,751,178</b>
Projected Variance	(\$1,802,296)	(\$5,476,609)	(\$5,341,461)	(\$3,941,235)	(\$1,437,258)
Projected Fund Balance	\$35,879,261	\$30,402,652	\$25,061,192	\$21,119,957	\$19,682,699
Reserve Requirement (15%)	\$15,670,715	\$16,973,398	\$18,241,679	\$19,595,682	\$21,112,677
Excess/(Deficit)	\$20,208,546	\$13,429,254	\$6,819,513	\$1,524,275	(\$1,429,978)

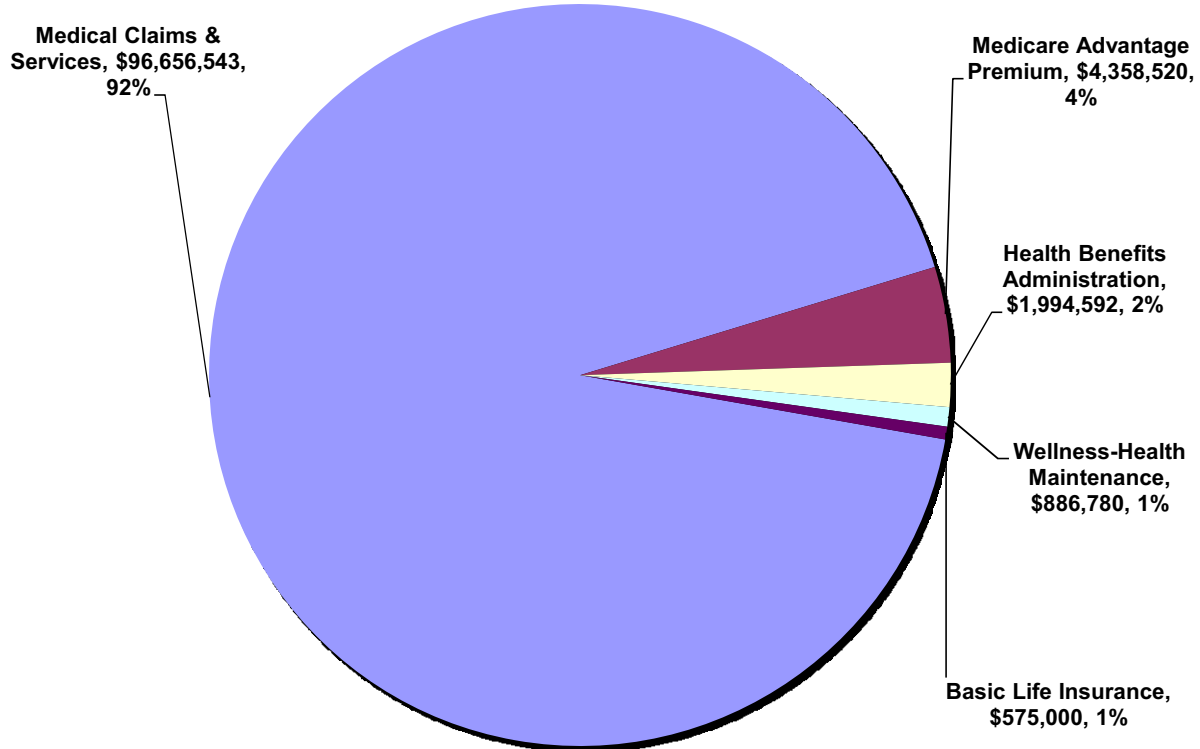
**GROUP HEALTH AND LIFE INSURANCE FUND  
PROJECTED REVENUES AND EXPENDITURES**





**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Medical Claims & Services					
Employees and Dependents	\$84,803,792	\$92,479,657	\$64,525,346	\$64,525,346	\$68,867,761
Retirees and Dependents	<u>1,931,533</u>	<u>1,563,555</u>	<u>35,157,735</u>	<u>35,157,735</u>	<u>27,788,782</u>
<b>Sub-Total</b>	<b>86,735,325</b>	<b>94,043,212</b>	<b>99,683,081</b>	<b>99,683,081</b>	<b>96,656,543</b>
Medicare Advantage Premium	993,039	1,202,918	1,235,257	1,235,257	4,358,520
Health Benefits Administration	802,098	839,964	1,175,731	1,175,731	1,994,592
Wellness-Health Maintenance	920,986	810,980	874,960	874,960	886,780
Basic Life Insurance	116,136	163,245	164,018	164,018	575,000
Retiree premium rebate	<u>668,036</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$90,235,620</b>	<b>\$97,060,319</b>	<b>\$103,133,047</b>	<b>\$103,133,047</b>	<b>\$104,471,435</b>

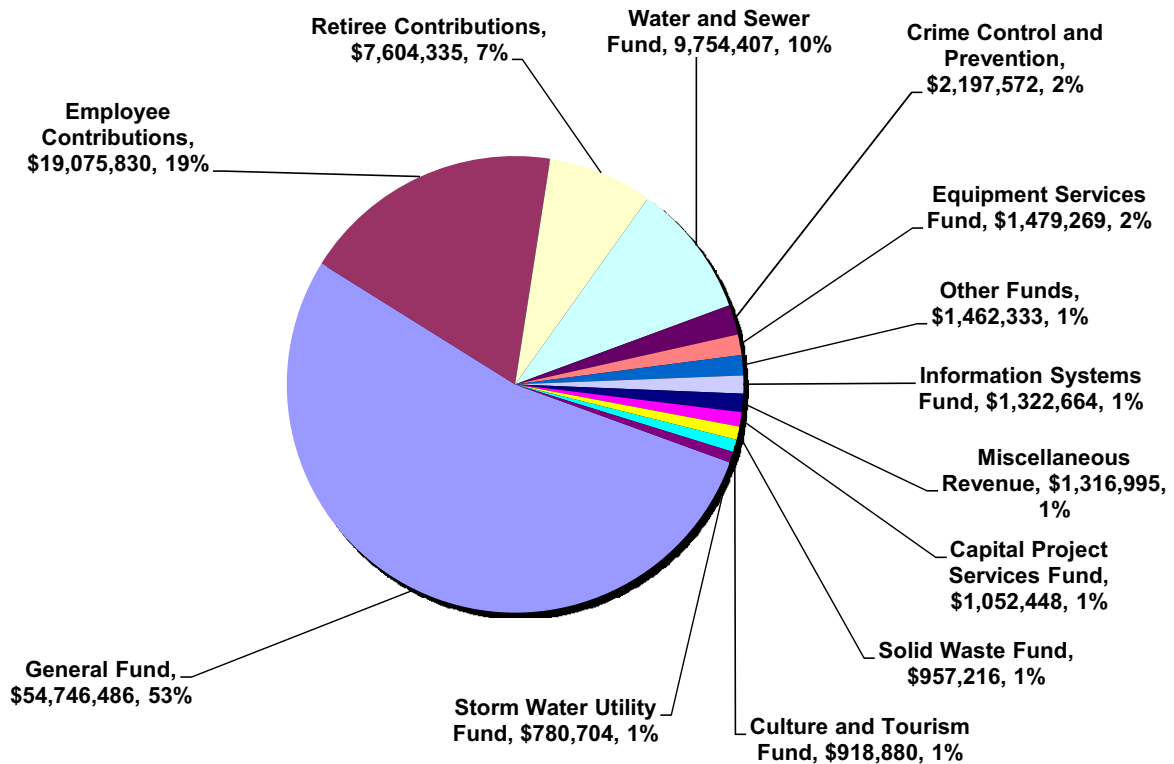


**FORT WORTH**



**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND REVENUES**

	ACTUAL FY2012	ACTUAL FY2013	BUDGET FY2014	REVISED BUDGET FY2014	ADOPTED FY2015
Employee Contributions	18,302,830	18,236,521	\$19,075,830	\$19,075,830	19,075,830
Retiree Contributions	<u>7,392,831</u>	<u>8,494,276</u>	<u>7,604,335</u>	<u>7,604,335</u>	<u>7,604,335</u>
<b>Sub-Total</b>	<b>\$25,695,661</b>	<b>\$26,730,797</b>	<b>\$26,680,165</b>	<b>\$26,680,165</b>	<b>\$26,680,165</b>
City Fund Contributions					
General Fund	45,788,443	56,372,797	54,746,486	54,746,486	54,746,486
Water and Sewer Fund	8,232,077	9,783,102	9,754,407	9,754,407	9,754,407
Crime Control and Prevention District Fund	2,240,810	2,413,347	2,197,572	2,197,572	2,197,572
Equipment Services Fund	1,112,447	1,280,474	1,479,269	1,479,269	1,479,269
Other Funds	1,446,701	1,543,567	1,472,545	1,472,545	1,462,333
Information Systems Fund	772,608	966,748	1,322,664	1,322,664	1,322,664
Miscellaneous Revenue	6,143,860	1,951,395	1,259,629	1,259,629	1,316,995
Capital Project Services Fund	1,013,515	1,122,263	1,052,448	1,052,448	1,052,448
Solid Waste Fund	756,215	881,665	957,216	957,216	957,216
Culture and Tourism Fund	901,412	952,393	918,880	918,880	918,880
Storm Water Utility Fund	688,023	804,128	<u>780,704</u>	<u>780,704</u>	<u>780,704</u>
<b>TOTAL</b>	<b>\$94,791,772</b>	<b>\$104,802,676</b>	<b>\$102,621,985</b>	<b>\$102,621,985</b>	<b>\$102,669,139</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

GROUP HEALTH AND LIFE INSURANCE

**FUND/CENTER**

FE85/0148500:0148540

## SUMMARY OF FUND RESPONSIBILITIES:

Funds for the health insurance for employees, retirees, and their dependents, plus basic life insurance for employees, are budgeted in the Group Health and Life Insurance Fund. Since FY2002, the Group Health and Life Insurance Fund budget has included funds for the Employees' Wellness Program. Fund revenues come from active employee and retiree contributions, contributions from City funds, interest on investments, rebates on prescription drugs claims and basic life insurance reimbursement.

The total FY2015 revenue for group health care and basic life coverage includes interest and other income. When determining the revenue contribution ratio, without the use of fund balance reserves and other income, the City contributes approximately 70% and employees and retirees contribute approximately 30%.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 702,233	\$ 799,652	\$ 810,852	\$ 810,852
<b>Supplies</b>	45,617	30,826	30,826	30,826
<b>Contractual</b>	96,312,469	102,302,569	103,629,757	103,629,757
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435
<b>Authorized Positions</b>	9.05	9.95	9.57	9.57

**FORT WORTH**



**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE85      GROUP HEALTH FUND		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
	<u>GROUP HEALTH INSURANCE</u>								
0148500	HEALTH MAINTENANCE	\$ 810,980	\$ 874,960	\$ 886,780	\$ 886,780	3.00	3.00	3.00	3.00
0148510	HEALTH BENEFITS ADMINISTRATION	839,964	1,175,731	1,994,592	1,994,592	6.05	6.95	6.57	6.57
0148520	ACTIVE EMPLOYEE INSURANCE	92,642,733	64,689,195	69,442,761	69,442,761	0.00	0.00	0.00	0.00
0148540	RETIRED EMPLOYEE INSURANCE	2,766,642	36,393,161	32,147,302	32,147,302	0.00	0.00	0.00	0.00
	Sub-Total	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435	9.05	9.95	9.57	9.57
	<b>TOTAL</b>	\$ 97,060,319	\$ 103,133,047	\$ 104,471,435	\$ 104,471,435	9.05	9.95	9.57	9.57

**FORT WORTH**





**UNEMPLOYMENT COMPENSATION FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

City Fund Contributions	
Capital Project Services	\$9,765
Crime Control and Prevention District	14,931
Culture and Tourism Fund	9,412
Environmental Protection Fund	1,649
Equipment Services Fund	7,501
General Fund	306,305
Group Health Fund	704
Information Systems Fund	9,412
Municipal Airports Fund	1,698
Municipal Golf Fund	2,689
Municipal Parking Fund	849
Office Services Fund	425
Red Light Enforcement	3,043
Risk Management Fund	495
Solid Waste Fund	5,944
Storm Water Utility Fund	7,996
Unemployment Compensation Fund	11
Water and Sewer Fund	66,517
Worker's Compensation Fund	<u>548</u>
	\$449,894
Others:	
Interest on Investments	<u>\$749</u>
<b>TOTAL REVENUE</b>	<b>\$450,643</b>

**OTHER FINANCING SOURCES:**

Uses/(Source) of Fund Balance	<u>\$21,250</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$471,893</b>

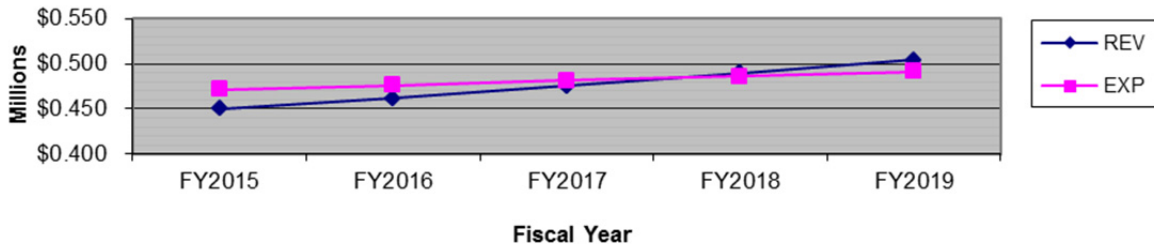
**EXPENDITURES:**

Personnel Services	\$17,689
Contractual Services	<u>454,204</u>
<b>TOTAL EXPENDITURES</b>	<b>\$471,893</b>

**UNEMPLOYMENT COMPENSATION FUND FIVE YEAR FORECAST  
FISCAL YEAR 2015 THROUGH 2019**

	<b>FY2015 Adopted</b>	<b>FY2016 Projected</b>	<b>FY2017 Projected</b>	<b>FY2018 Projected</b>	<b>FY2019 Projected</b>
<b>Beginning Fund Balance</b>	\$558,966	\$537,716	\$523,075	\$517,517	\$521,399
<b><u>Revenues*</u></b>					
General Fund	\$306,305	\$313,963	\$323,382	\$333,083	\$343,075
Water and Sewer	\$66,517	\$68,180	\$70,225	\$72,332	\$74,502
Other Revenue	<u>\$77,821</u>	<u>\$79,767</u>	<u>\$82,160</u>	<u>\$84,624</u>	<u>\$87,163</u>
<b>Total Revenue</b>	<b>\$450,643</b>	<b>\$461,909</b>	<b>\$475,766</b>	<b>\$490,039</b>	<b>\$504,741</b>
<b>Total Resources</b>	<b>\$1,009,609</b>	<b>\$999,625</b>	<b>\$998,841</b>	<b>\$1,007,556</b>	<b>\$1,026,139</b>
<b><u>Expenditures</u></b>					
Personnel Services	\$17,689	\$17,804	\$17,991	\$18,191	\$18,406
Contractual	\$454,204	\$458,746	\$463,334	\$467,967	\$472,647
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<b>\$471,893</b>	<b>\$476,550</b>	<b>\$481,324</b>	<b>\$486,158</b>	<b>\$491,052</b>
Projected Variance	<b>(\$21,250)</b>	<b>(\$14,641)</b>	<b>(\$5,558)</b>	\$3,882	\$13,688
Projected Fund Balance	\$537,716	\$523,075	\$517,517	\$521,399	\$535,087
Reserve Requirement	\$117,973	\$119,138	\$120,331	\$121,539	\$122,763
Excess/(Deficit)	\$419,743	\$403,937	\$397,186	\$399,860	\$412,324

**UNEMPLOYMENT COMPENSATION FUND  
PROJECTED REVENUES AND EXPENDITURES**

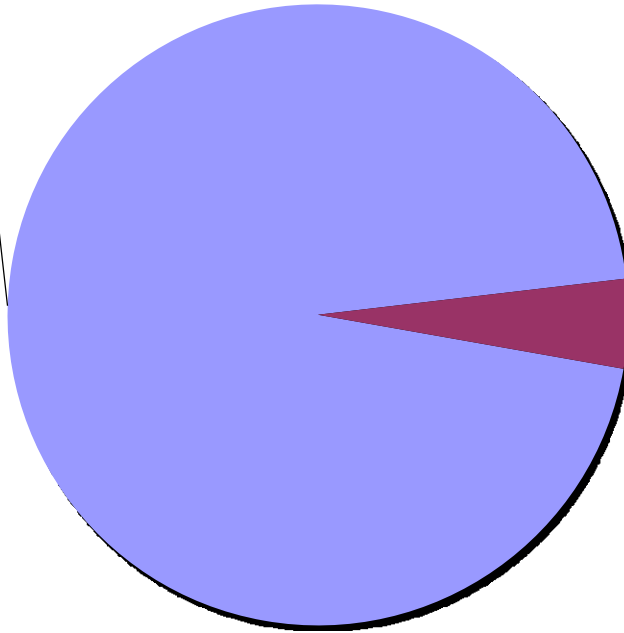


\* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Reimbursement to Texas Unemployment Commission	\$463,466	\$265,653	\$500,000	\$500,000	\$450,000
Administrative Expenses	<u>24,348</u>	<u>21,380</u>	<u>22,470</u>	<u>272,470</u>	<u>21,893</u>
<b>TOTAL</b>	<b>\$487,814</b>	<b>\$287,033</b>	<b>\$522,470</b>	<b>\$772,470</b>	<b>\$471,893</b>

Reimbursement to  
Texas, \$450,000,  
95%



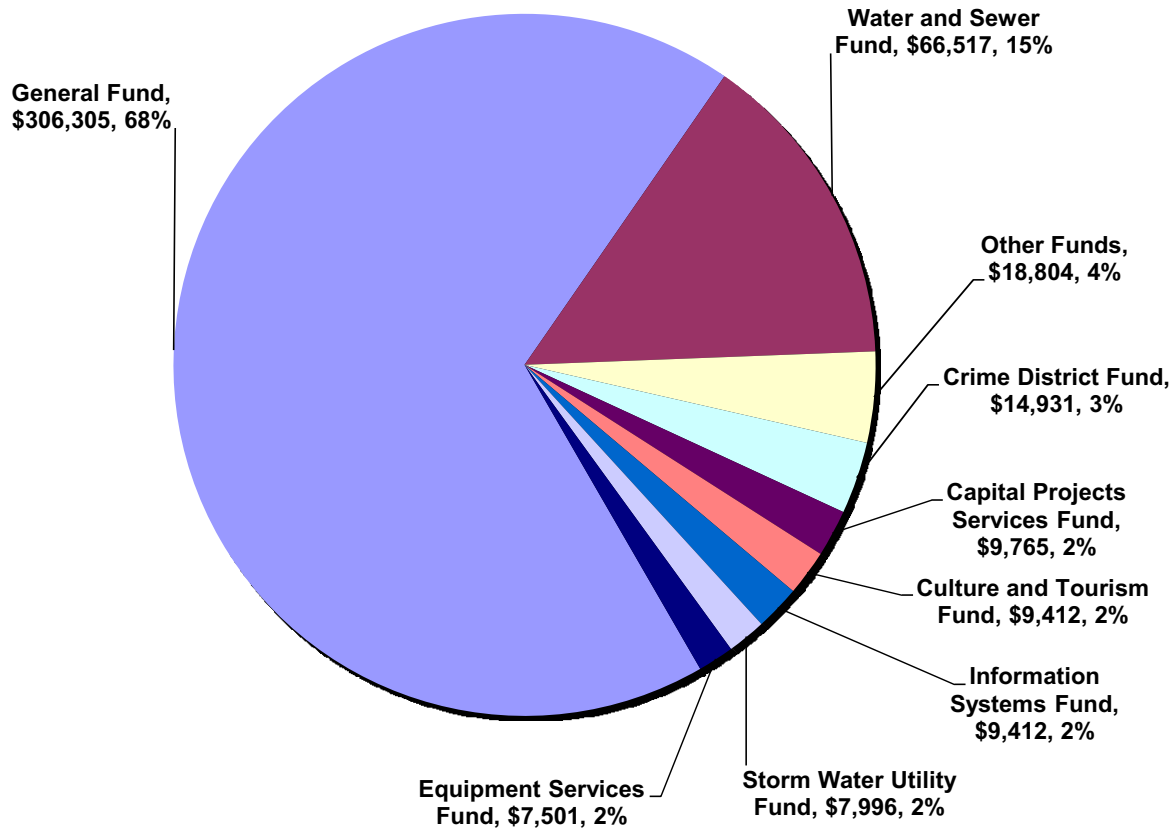
Administrative  
Expenses, \$21,893,  
5%

**FORT WORTH**



**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
City Fund Contributions					
General Fund	\$317,258	\$509,985	\$344,487	\$344,487	\$306,305
Water and Sewer Fund	68,635	108,559	72,279	72,279	66,517
Other Funds	260,195	35,528	20,651	20,651	18,804
Crime District Fund	21,584	30,221	15,090	15,090	14,931
Capital Projects Services Fund	10,678	17,006	11,066	11,066	9,765
Culture and Tourism Fund	9,279	14,676	10,215	10,215	9,412
Information Systems Fund	8,837	13,978	9,828	9,828	9,412
Storm Water Utility Fund	7,567	12,230	8,900	8,900	7,996
Equipment Services Fund	<u>9,058</u>	<u>12,347</u>	<u>8,203</u>	<u>8,203</u>	<u>7,501</u>
<b>TOTAL</b>	<b>\$713,091</b>	<b>\$754,530</b>	<b>\$500,719</b>	<b>\$500,719</b>	<b>\$450,643</b>



**FORT WORTH**



**FUND BUDGET SUMMARY****DEPARTMENT:**

UNEMPLOYMENT COMPENSATION FUND

**FUND/CENTER**

FE86/0148610

## SUMMARY OF FUND RESPONSIBILITIES:

The Unemployment Compensation Fund is responsible for providing reimbursement payments to the State-mandated, employer-paid unemployment insurance program. Unemployed former employees who received base period wages may be eligible for payments. Fund revenue comes from all City operating funds and other financing sources. Fund expenditures include reimbursement payments to the Texas Workforce Commission, as well as administrative costs for the upcoming year.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 17,180	\$ 18,267	\$ 17,689	\$ 17,689
<b>Contractual</b>	269,853	504,203	454,204	454,204
<b>Total Expenditures</b>	\$ 287,033	\$ 522,470	\$ 471,893	\$ 471,893
<b>Authorized Positions</b>	0.15	0.15	0.15	0.15

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE86 <b>UNEMPLOYMENT COMP FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
0148610	<u>UNEMPLOYMENT INSURANCE</u>								
	UNEMPLOYMENT COM- PENSATION	\$ 287,033	\$ 522,470	\$ 471,893	\$ 471,893	0.15	0.15	0.15	0.15
	Sub-Total	<u>\$ 287,033</u>	<u>\$ 522,470</u>	<u>\$ 471,893</u>	<u>\$ 471,893</u>	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>
	<b>TOTAL</b>	\$ 287,033	\$ 522,470	\$ 471,893	\$ 471,893	0.15	0.15	0.15	0.15

**FORT WORTH**



**FUND STATEMENT**

**FUND:**

**LAKE WORTH TRUST FUND**

Under the direction of the Water Department, the Lake Worth Trust Fund manages approximately 100 leased properties adjacent to Lake Worth. The Fund was established to provide funding for purchasing improvements on leased properties in accordance with the lease agreements, in the event the leased properties are not sold to the lessee.

The Fund is responsible for a portion of the costs associated with three deputy city marshal positions who provide lake patrols and protection for the parks and neighborhoods adjacent to the lake.

**FORT WORTH**



**LAKE WORTH TRUST FUND BUDGET SUMMARY  
FY2015**

**REVENUES:**

Lease Income	\$150,000
Boat Fees	30,000
Lease Transfer	<u>1,000</u>
<b>TOTAL REVENUE</b>	<b>\$181,000</b>

**OTHER FINANCING SOURCES:**

Use/(Source) of Fund Balance	<u>\$0</u>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$181,000</b>

**EXPENDITURES:**

Transfers Out (Lake Patrol)	<u>181,000</u>
<b>TOTAL RECURRING EXPENSES</b>	<b>\$181,000</b>

**CAPITAL OUTLAY:**

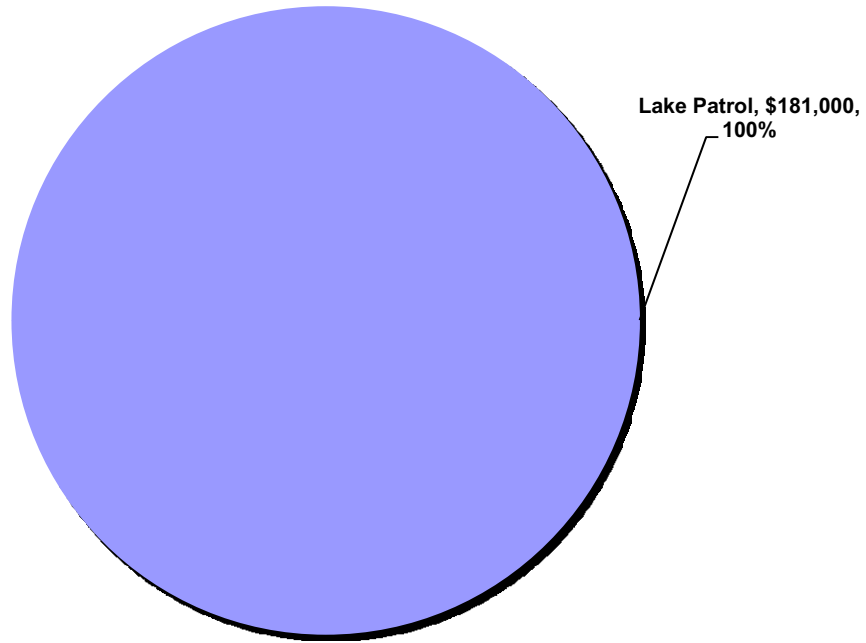
Capital Outlay	\$0
Debt Service	<u>0</u>
<b>TOTAL DEBT SERVICE AND CAPITAL OUTLAY</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$181,000</b>

**FORT WORTH**

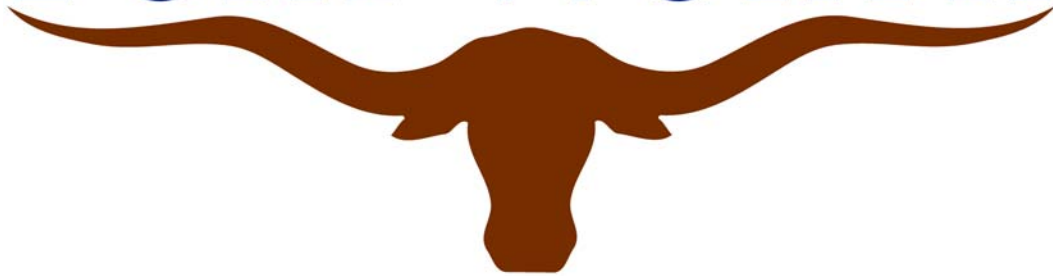


**COMPARISON OF LAKE WORTH TRUST FUND  
EXPENDITURES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Lake Patrol	\$263,517	\$232,354	\$206,000	\$206,000	\$181,000
Engineering Services	<u>8,804</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$272,321</b>	<b>\$232,604</b>	<b>\$206,000</b>	<b>\$206,000</b>	<b>\$181,000</b>



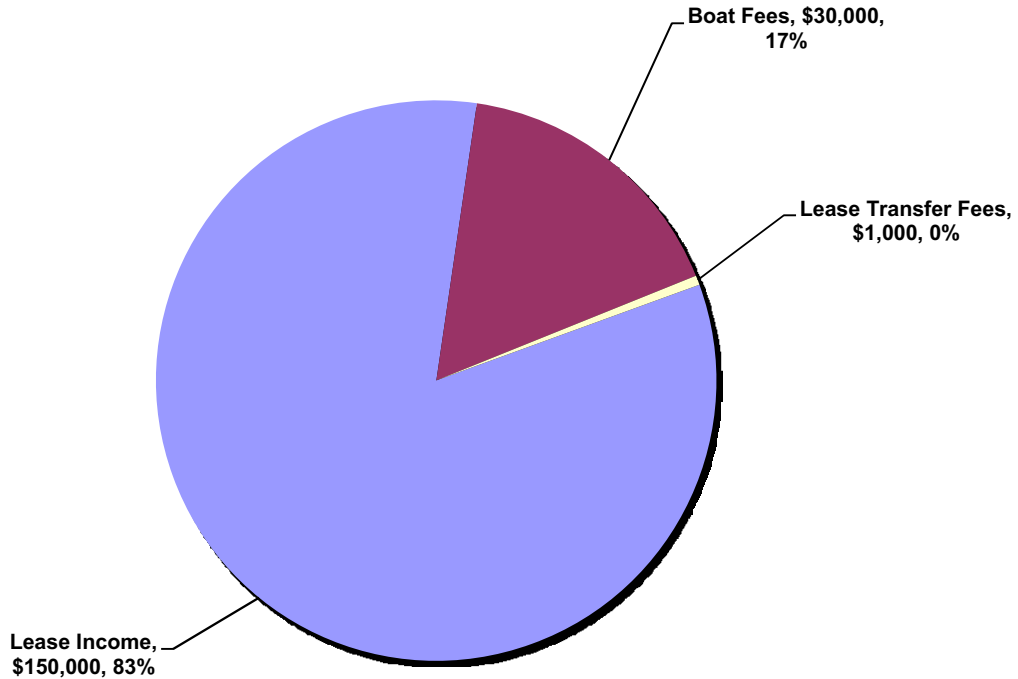
**FORT WORTH**





**COMPARISON OF LAKE WORTH TRUST FUND  
REVENUES**

	<b>ACTUAL FY2012</b>	<b>ACTUAL FY2013</b>	<b>BUDGET FY2014</b>	<b>REVISED BUDGET FY2014</b>	<b>ADOPTED FY2015</b>
Lease Income	\$210,975	\$216,319	\$180,000	\$180,000	\$150,000
Boat Fees	32,721	29,655	25,000	25,000	30,000
Lease Transfer Fees	1,200	275	1,000	1,000	1,000
Interest Earned on Leases	2,281	4,524	0	0	0
Other Income	<u>1,979</u>	<u>2,067</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$249,156</b>	<b>\$252,840</b>	<b>\$206,000</b>	<b>\$206,000</b>	<b>\$181,000</b>



**FORT WORTH**



**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b> MUNICIPAL COURT, LAKE WORTH TRUST FUND	<b>FUND/CENTER</b> FE70/060:038
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

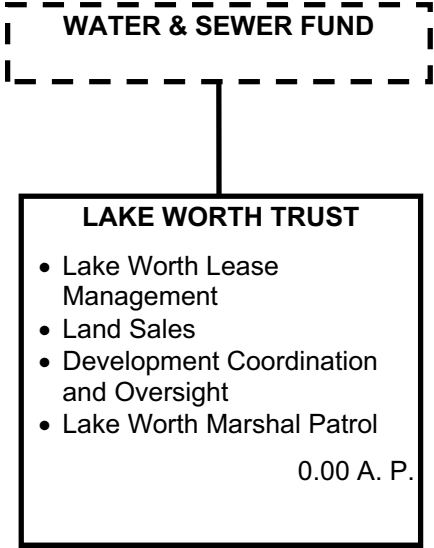
The Lake Worth Trust Fund, which is managed by the Water Department, includes activities involving the Municipal Court Department.

The Municipal Court Department provides lake patrol services and security for the parks and neighborhoods adjacent to Lake Worth. Three deputy city marshals provide 16-hour patrols each day using patrol sedans and watercraft. Funds are transferred from the Lake Worth Trust Fund to the General Fund Municipal Court cost center to cover costs associated with these patrol services.

The Water and Sewer Fund manages approximately 100 leaseholds adjacent to Lake Worth, purchases improvements located on the properties upon expiration of the leases, and markets the properties for sale to the public.

<b>Allocations</b>	<b>Actual FY2013</b>	<b>Adopted FY2014</b>	<b>Proposed Budget FY2015</b>	<b>Adopted Budget FY2015</b>
<b>Personnel Services</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Supplies</b>	0	0	0	0
<b>Contractual</b>	232,354	206,000	181,000	181,000
<b>Capital Outlay</b>	0	0	0	0
<b>Total Expenditures</b>	\$ 232,354	\$ 206,000	\$ 181,000	\$ 181,000

**LAKE WORTH TRUST FUND- 0.00 A. P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
WATER & SEWER FUND, LAKE WORTH TRUST FUND	FE70/060:038

**CHANGES FROM FY2014 ADOPTED TO FY2015 ADOPTED**

<b>FY2014 ADOPTED:</b>	\$206,000	<b>A.P.</b>	0.00
<b>FY2015 ADOPTED:</b>	\$181,000	<b>A.P.</b>	0.00

A) The adopted budget decreases by (\$25,000) for transfers to support the Fort Worth Municipal Court Lake Patrol based on projected revenue from the Lake Worth Trust.

**FORT WORTH**



**DEPARTMENTAL OBJECTIVES AND MEASURES**

**DEPARTMENT:**

**WATER & SEWER FUND, LAKE WORTH TRUST FUND**

**DEPARTMENT PURPOSE**

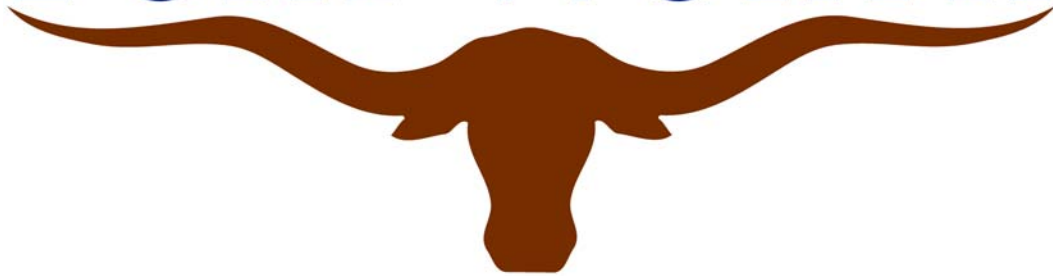
To provide professional real estate management services for City-owned leased properties around Lake Worth. These services include leasing, marketing/sale, and purchasing private improvements when necessary. The fund also provides financial resources for the City Marshal presence on and around the lake.

**FY2015 DEPARTMENTAL OBJECTIVES**

To complete sales requests within 90 days of receipt of purchasers' notice for eligible properties.

DEPARTMENTAL MEASURES	ACTUAL FY2013	ESTIMATED FY2014	PROJECTED FY2015
Percent of sales requests completed within 90 days of receipt of purchaser's notice	100%	100%	100%

**FORT WORTH**





**DEPARTMENTAL SUMMARY BY CENTER**

DEPARTMENT <b>MUNICIPAL COURT - COURT TECH</b>		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND <b>FE70 LAKE WORTH TRUST FUND</b>		Actual Expenditures FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015	Adopted Budget FY2013	Adopted Budget FY2014	Proposed Budget FY2015	Adopted Budget FY2015
Center	Center Description								
038	<u>MUNICIPAL COURT</u> MUNICIPAL COURT - COURT TECH	\$ 232,354	\$ 206,000	\$ 181,000	\$ 181,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 232,354</u>	<u>\$ 206,000</u>	<u>\$ 181,000</u>	<u>\$ 181,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 232,354	\$ 206,000	\$ 181,000	\$ 181,000	0.00	0.00	0.00	0.00

**FORT WORTH**





## **FY2015 SALARY SCHEDULE**

A 4% across the board salary increase was approved for general employees as part of the fiscal year 2013/2014 budget. This 4% across the board salary increase for general employees will continue for the fiscal 2014/2015 budget. Police Civil Service employees will receive their increases in accordance with the Police Meet and Confer Agreement.

### **I. Non-Exempt Employees (Non-Civil Service)**

- Non-exempt employees (non-civil service) will continue to receive the 4% across the board salary increase approved in the fiscal 2013/2014 budget.
- Non-exempt employees (non-civil service) will not receive any step increases.

### **II. Exempt Employees (Non-Civil Service)**

- Exempt employees will continue to receive the 4% across the board salary increase approved in the fiscal 2013/2014 budget.

### **III. Sworn Police**

- Sworn Police salary increases will be in accordance with their Meet and Confer Agreement between the City of Fort Worth and the Fort Worth Police Officers Association.

### **IV. Sworn Fire**

- No salary or special pay increases for Fire personnel are included in the current budget. If a Collective Bargaining Agreement between the City of Fort Worth and the Fort Worth Professional Firefighters Association is executed, amendments to the budget would be required to reflect any agreed salary or special pay increases.

### **V. Temporary, Seasonal and Less Than Part-Time Employees**

- Temporary, Seasonal and Less than Part-Time employees will not receive any salary increases.

### **VI. Council Aides**

- Council Aides will continue to receive the 4% across the board salary increase approved in the fiscal 2013/2014 budget.

**Q-2**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Account Technician	1024	114	N	16.24	22.91
Accountant	1130	213	E	21.23	33.97
Accounting Manager/Controller	1220	225	E	38.11	60.96
Accounting Services Supervisor	1289	219	E	28.44	45.50
Accounts Payable Supervisor	1291	215	E	23.41	37.45
Administrative Assistant	1022	116	N	17.91	25.26
Administrative Secretary	1336	113	N	15.46	21.82
Administrative Services Mgr	1183	221	E	31.36	50.16
Administrative Svc Coordinator	1543	215	E	23.41	37.45
Administrative Technician	1335	114	N	16.24	22.91
Administrator - Sustainability	1522	219	E	28.44	45.50
Adult Basketball Official	1011	ZZZ	N	20.00 per game	
Adult Flag Football Official	1010	ZZZ	N	20.00 per game	
Adult Softball Official	1012	ZZZ	N	15.00 per game	
Adult Volleyball Official	1009	ZZZ	N	16.00 per game	
Airport Manager	1036	220	E	29.87	47.79
Airport Operations Officer	1512	116	N	17.91	25.26
Airport Supervisor	1525	212	E	20.23	32.36
Airport Systems Director	1033	309	E	57.18	94.35
Alarm Enforcement Technician	1490	115	N	17.06	24.06
Animal Control Officer	1493	114	N	16.24	22.91
Animal Shelter Technician	1416	109	N	12.71	17.93
Arborist	1415	109	N	12.71	17.93
Architectural Services Mgr	1208	223	E	34.57	55.31
Assistant City Manager	1263	311	E	62.75	103.54
Assistant Fire Director	1504	305	E	45.64	75.30
Assistant Pool Manager	1477	ZZZ	N	11.50	
Assistant To City Manager	1260	301	E	33.18	54.74
Assistant To The Mayor	1165	213	E	21.23	33.97
Associate Planner	1359	116	N	17.91	25.26
Asst Budget & Mgmt Svc Dir	1232	303	E	41.49	68.45
Asst City Attorney I	1007	221	E	31.36	50.16
Asst City Attorney II	1509	223	E	34.57	55.31
Asst City Auditor	1236	303	E	41.49	68.45
Asst City Secretary	1233	303	E	41.49	68.45
Asst City Treasurer	1292	215	E	23.41	37.45
Asst Code Compliance Dir	1239	303	E	41.49	68.45
Asst Envrnmntl Mgmt Director	1246	305	E	45.64	75.30
Asst Equipment Serv Director	1245	303	E	41.49	68.45
Asst Field Operations Supv	1059	214	E	22.29	35.67
Asst Finance Director	1234	303	E	41.49	68.45
Asst Golf Professional	1381	114	N	16.24	22.91
Asst Housing Director	1247	303	E	41.49	68.45
Asst Human Resources Director	1240	303	E	41.49	68.45

**Q-3**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Asst ITS Dir-Operations	1255	305	E	45.64	75.30
Asst Library Director	1257	303	E	41.49	68.45
Asst Municipal Court Serv Dir	1241	303	E	41.49	68.45
Asst Parks/Community Serv Dir	1250	305	E	45.64	75.30
Asst Parts/Materials Supv	1435	117	N	18.80	26.52
Asst Planning/Development Dir	1249	305	E	45.64	75.30
Asst Police Director	1235	305	E	45.64	75.30
Asst Pub Facilities/Events Dir	1254	303	E	41.49	68.45
Asst Public Safety Support Mgr	1321	220	E	29.87	47.79
Asst TPW Superintendent	1307	219	E	28.44	45.50
Asst Trans/Public Works Dir	1248	305	E	45.64	75.30
Asst Water Director	1258	305	E	45.64	75.30
Asst Water Systems Supt	1074	219	E	28.44	45.50
Athletic Coordinator	1314	216	E	24.58	39.31
Athletics Program Assistant	1515	ZZZ	N	11.00	
Audit Manager	1189	223	E	34.57	55.31
Auditor	1133	215	E	23.41	37.45
Auto Body Repairer	1411	113	N	15.46	21.82
Budget Manager	1171	223	E	34.57	55.31
Building Code Administrator	1550	223	E	34.57	55.31
Building Services Supervisor	1057	216	E	24.58	39.31
Business Comm/Develop Coord	1167	220	E	29.87	47.79
Business Comm/Development Mgr	1166	223	E	34.57	55.31
Business Diversity Coord	1164	219	E	28.44	45.50
Buyer	1095	212	E	20.23	32.36
Cable Producer/Director	1046	210	E	18.34	29.34
Cable Services Supervisor	1329	215	E	23.41	37.45
Chemist	1124	213	E	21.23	33.97
Chief Deputy City Marshal	1051	219	E	28.44	45.50
Chief Helicopter Pilot	1217	219	E	28.44	45.50
Chief Judge	1080	307	E	52.01	85.81
Chief Performance Officer	1548	309	E	57.18	94.35
Chief Prosecutor	1528	221	E	31.36	50.16
City Attorney	1042	318	E	77.27	127.50
City Auditor	1078	307	E	52.01	85.81
City Council Member	1017	ZZZ	E	25,000	
City Forester	1315	221	E	31.36	50.16
City Manager	1077		E	Set By Council	
City Marshal	1243	303	E	41.49	68.45
City Secretary	1079	307	E	52.01	85.81
Clerical Supervisor	1048	208	E	16.63	26.59
Clerk Of Municipal Court	1242	303	E	41.49	68.45
Code Compliance Director	1270	307	E	52.01	85.81
Code Compliance Officer	1487	117	N	18.80	26.52

**Q-4**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Code Enforcement Supervisor	1056	217	E	25.80	41.29
Code Enforcement Supt	1191	221	E	31.36	50.16
Combination Inspector	1553	119	N	20.72	29.22
Communication Coordinator	1126	221	E	31.36	50.16
Communication Shift Supv	1486	122	N	23.99	33.85
Communications Specialist	1505	216	E	24.58	39.31
Community Center Aide	1412	109	N	12.71	17.93
Community Center Coordinator	1312	218	E	27.09	43.34
Community Center Supervisor	1065	215	E	23.41	37.45
Community Services Manager	1214	222	E	32.92	52.68
Computer Forensic Examiner	1524	221	E	31.36	50.16
Conservation Specialist	1109	215	E	23.41	37.45
Construction Inspection Supv	1305	218	E	27.09	43.34
Construction Inspector I	1366	116	N	17.91	25.26
Construction Inspector II	1367	119	N	20.72	29.22
Construction Superintendent	1187	220	E	29.87	47.79
Consumer Health Specialist	1378	119	N	20.72	29.22
Contract Compliance Specialist	1105	212	E	20.23	32.36
Contract Compliance Technician	1375	111	N	14.02	19.78
Contract Services Admin	1184	221	E	31.36	50.16
Council Aide	1016	ZZZ	E	26.52	
Courier	1400	114	N	16.24	22.91
Court Interpreter	1355	115	N	17.06	24.06
Crime Analyst	1119	212	E	20.23	32.36
Crime Lab Qa Coordinator	1320	220	E	29.87	47.79
Criminal Intelligence Analyst	1094	221	E	31.36	50.16
Cross Connection Tech Supv	1513	215	E	23.41	37.45
Cross Connection Technician	1425	118	N	19.74	27.84
Custodian	1020	107	N	11.53	16.27
Customer Service Administrator	1556	223	E	34.57	55.31
Customer Service Info Spec	1340	116	N	17.91	25.26
Customer Service Manager	1227	219	E	28.44	45.50
Customer Service Rep I	1023	111	N	14.02	19.78
Customer Service Rep II	1339	112	N	14.73	20.78
Customer Service Supervisor	1070	213	E	21.23	33.97
Data Reporting Shift Supv	1067	211	E	19.26	30.82
Data Reporting Supervisor	1066	213	E	21.23	33.97
Data Reporting Technician	1346	113	N	15.46	21.82
Database Administrator	1160	112	E	31.36	53.30
Deputy Chief Judge	1081	224	E	36.30	58.07
Deputy City Attorney	1035	307	E	52.01	85.81
Deputy City Marshal	1047	120	N	21.76	30.69
Deputy Court Clerk	1052	215	E	23.41	37.45
Deputy Department Director	1259	307	E	52.01	85.81

**Q-5**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Deputy Director - PMO	1519	233	E	56.30	90.06
Development Gas Well Inspector	1373	120	N	21.76	30.69
Development Inspection Spclst	1555	120	N	21.76	30.69
Development Inspection Supv	1055	216	E	24.58	39.31
Development Inspector	1372	118	N	19.74	27.84
Development Project Coord	1303	217	E	25.80	41.29
Development Services Admin	1190	223	E	34.57	55.31
District Superintendent	1210	222	E	32.92	52.68
Economic Development Manager	1510	225	E	38.11	60.96
Economic Development Spec	1128	215	E	23.41	37.45
EDP Auditor	1511	221	E	31.36	50.16
Electronics Technician	1384	112	N	14.73	20.78
Eligibility Specialist	1361	112	N	14.73	20.78
Emergency Management Coord	1219	220	E	29.87	47.79
Emergency Management Officer I	1091	212	E	20.23	32.36
Emergency Mgmt Officer II	1092	216	E	24.58	39.31
Employee Labor Relations Manager	1557	223	E	34.57	55.31
Engineering Manager	1196	225	E	38.11	60.96
Engineering Program Admin	1298	221	E	31.36	50.16
Engineering Technician I	1368	114	N	16.24	22.91
Engineering Technician II	1369	117	N	18.80	26.52
Environmental Program Manager	1206	222	E	32.92	52.68
Environmental Specialist	1360	120	N	21.76	30.69
Environmental Supervisor	1311	220	E	29.87	47.79
Equipment Coordinator	1385	117	N	18.80	26.52
Equipment Operator	1403	113	N	15.46	21.82
Equipment Services Crewleader	1439	119	N	20.72	29.22
Equipment Services Director	1274	309	E	57.18	94.35
Equipment Services Manager	1304	220	E	29.87	47.79
Equipment Services Mechanic I	1409	111	N	14.02	19.78
Equipment Services Mechanic II	1410	114	N	16.24	22.91
Equipment Services Supervisor	1058	217	E	25.80	41.29
Equipment Services Technician	1377	109	N	12.71	17.93
Exec Sect To Mayor/Council	1338	117	N	18.80	26.52
Executive Secretary	1337	116	N	17.91	25.26
Extra Help	1014	ZZZ	N or E	varies	
Facilities Manager	1194	225	E	38.11	60.96
FD Protection Specialist	1141	218	E	27.09	43.34
Field Operations Crewleader	1015	117	N	18.80	26.52
Field Operations Supervisor	1060	217	E	25.80	41.29
Field Operations Supt	1195	221	E	31.36	50.16
Field Services Representative	1341	112	N	14.73	20.78
Finance Director	1269	309	E	57.18	94.35
Financial Reporting Coord	1290	220	E	29.87	47.79

**Q-6**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Financial Services Manager	1176	223	E	34.57	55.31
Fire Assistant Chief	1027	Y08	E	(as shown in Addendum C)	
Fire Battalion Chief	1028	Y05	N	(as shown in Addendum C)	
Fire Cadet	1479	ZZZ	N	9.98	
Fire Captain	1029	Y04	N	(as shown in Addendum C)	
Fire Chief	1034	309	E	57.18	94.35
Fire Deputy Chief	1532	Y07	N	(as shown in Addendum C)	
Fire Engineer	1031	Y02	N	(as shown in Addendum C)	
Fire Fighter	1032	Y01	N	(as shown in Addendum C)	
Fire Lieutenant	1030	Y03	N	(as shown in Addendum C)	
Fire Trainee	1026	Y17	N	19.19	19.19
Food & Beverage Attendant	1349	100	N	8.20	11.56
Forensic Division Manager	1185	223	E	34.57	55.31
Forensic Scientist	1151	215	E	23.41	37.45
Gardener	1413	112	N	14.73	20.78
Gas Well Lease Manager	1229	222	E	32.92	52.68
Golf Cart Attendant	1351	100	N	8.20	11.56
Golf Course Maint & Ops Supt	1213	221	E	31.36	50.16
Golf Professional	1064	216	E	24.58	39.31
Golf Shop Attendant	1347	109	N	12.71	17.93
Golf Shop Clerk	1352	102	N	9.04	12.75
Governmental Affairs Liason	1293	226	E	40.01	64.01
Graduate Engineer	1142	217	E	25.80	41.29
Grants Manager	1169	221	E	31.36	50.16
Grants Specialist	1039	213	E	21.23	33.97
Graphic Artist	1357	117	N	18.80	26.52
Greenhouse Attendant	1414	112	N	14.73	20.78
Ground Transportation Coord	1300	218	E	27.09	43.34
Head Lifeguard	1475	ZZZ	N	11.00	
Hearing Officer	1083	213	E	21.23	33.97
Helicopter Mechanic	1419	122	N	23.99	33.85
Helicopter Pilot	1383	122	N	23.99	33.85
Horse Trainer	1496	112	N	14.73	20.78
Horticulture Superintendent	1212	221	E	31.36	50.16
Housing & Eco Develop Director	1265	307	E	52.01	85.81
Housing Program Manager	1186	222	E	32.92	52.68
Housing Program Supervisor	1297	216	E	24.58	39.31
Housing Rehabilitation Tech I	1362	114	N	16.24	22.91
Housing Rehabilitation Tech II	1364	116	N	17.91	25.26
Housing/Community Develop MGR	1537	225	E	38.11	60.96
HRI Specialist	1139	105	E	22.29	37.90
Human Relations Manager	1222	222	E	32.92	52.68
Human Relations Specialist	1103	216	E	24.58	39.31
Human Resources Analyst	1088	215	E	23.41	37.45



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<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Human Resources Coordinator	1296	220	E	29.87	47.79
Human Resources Director	1271	309	E	57.18	94.35
Human Resources Manager	1180	223	E	34.57	55.31
Human Services Coordinator	1316	215	E	23.41	37.45
Human Services Manager	1215	220	E	29.87	47.79
Human Services Specialist	1356	115	N	17.06	24.06
Identification Technician	1497	113	N	15.46	21.82
Industrial Sewing Technician	1399	112	N	14.73	20.78
Infrastructure QC Specialist	1127	217	E	25.80	41.29
Instrumentation/Elect Supv	1076	216	E	24.58	39.31
Instrumentation/Elect Tech	1394	116	N	17.91	25.26
Intoxilyzer Operator	1499	113	N	15.46	21.82
IT Business Planner	1322	109	E	27.09	46.05
IT Business Systems Coord	1325	109	E	27.09	46.05
IT Communications Consultant	1326	107	E	24.58	41.78
IT Communications Technician	1391	119	N	20.72	29.22
IT Information Security Anlyst	1538	111	E	29.87	50.77
IT Lead Business Planner	1324	113	E	32.92	55.96
IT Lead Programmer/Analyst	1159	113	E	32.92	55.96
IT Manager	1223	113	E	32.92	55.96
IT Operations Specialist	1388	112	N	14.73	20.78
IT PC Support Specialist	1387	118	N	19.74	27.84
IT Programmer/Analyst I	1156	104	E	21.23	36.09
IT Programmer/Analyst II	1157	107	E	24.58	41.78
IT Project Consultant	1327	114	E	34.57	58.77
IT Services Specialist	1389	116	N	17.91	25.26
IT Solutions Director	1283	309	E	57.18	94.35
IT Supervisor	1069	213	E	21.23	33.97
IT Tech Support Analyst I	1153	103	E	20.23	34.38
IT Tech Support Analyst II	1154	106	E	23.41	39.79
IT Technician	1393	112	N	14.73	20.78
Jc Office Aide I	1470	ZZZ	N	7.47	
Jc Office Aide II	1471	ZZZ	N	8.24	
Jc Sr Office Aide	1472	ZZZ	N	9.06	
Jury Coordinator	1354	115	N	17.06	24.06
Laboratory Supervisor	1310	217	E	25.80	41.29
Lake Worth Coordinator	1161	217	E	25.80	41.29
Land Agent	1101	215	E	23.41	37.45
Landscape Architect	1146	215	E	23.41	37.45
Landscape Architect Manager	1526	223	E	34.57	55.31
Landscape Architect Supervisor	1313	220	E	29.87	47.79
Latent Print Examiner	1501	124	N	26.46	37.32
Latent Print Technician	1500	116	N	17.91	25.26
Legal Secretary	1334	114	N	16.24	22.91

**Q-8**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Librarian	1120	212	E	20.23	32.36
Librarian Manager	1216	221	E	31.36	50.16
Librarian Supervisor	1319	218	E	27.09	43.34
Library Assistant I	1386	113	N	15.46	21.82
Library Assistant II	1392	115	N	17.06	24.06
Library Director	1284	309	E	57.18	94.35
Library Page	1348	107	N	11.53	16.27
Lifeguard	1474	ZZZ	N	10.00	
Loan Services Representative	1365	117	N	18.80	26.52
Maintenance Worker	1021	109	N	12.71	17.93
Management Analyst I	1087	213	E	21.23	33.97
Management Analyst II	1040	217	E	25.80	41.29
Mayor	1018	ZZZ	E	29,000	
Mayor Pro Tem	1428	ZZZ	E	25,000	
Media Services Specialist	1371	117	N	18.80	26.52
Microbiologist	1111	213	E	21.23	33.97
Municipal Court Services Dir	1272	307	E	52.01	85.81
Municipal Judge	1082	222	E	32.92	52.68
Natural Scientist	1115	214	E	22.29	35.67
Natural Scientist Supervisor	1116	217	E	25.80	41.29
Nature Center Manager	1202	221	E	31.36	50.16
Office Assistant I	1333	108	N	12.11	17.07
Office Assistant II	1025	109	N	12.71	17.93
Operation and Maintenance Tech	1549	115	N	17.06	24.06
Parking Operations Manager	1536	220	E	29.87	47.79
Parks/Community Services Dir	1280	309	E	57.18	94.35
Parts Expediter	1344	113	N	15.46	21.82
Parts/Materials Supervisor	1050	214	E	22.29	35.67
Payroll Supervisor	1541	213	E	21.23	33.97
Payroll Technician	1542	114	N	16.24	22.91
Pesticide Applicator	1418	112	N	14.73	20.78
Planner	1148	214	E	22.29	35.67
Planning Assistant	1358	116	N	17.91	25.26
Planning Manager	1207	221	E	31.36	50.16
Planning/Development Director	1279	309	E	57.18	94.35
Plans Examiner	1370	119	N	20.72	29.22
Plans Examiner Supervisor	1054	216	E	24.58	39.31
Police Assistant Chief	1006	307	E	52.01	85.81
Police Cadet	1480	ZZZ	N	9.98	
Police Captain	1005	X09	E	Set By Contract	
Police Chief	1281	309	E	Set By Contract	
Police Corporal	1002	X04	N	Set By Contract	
Police Deputy Chief	1530	306	E	Set By Contract	
Police Employment Specialist	1288	216	E	Set By Contract	

**Q-9**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Police Lieutenant	1004	X08	N	Set By Contract	
Police Officer	1001	X03	N	Set By Contract	
Police Range Technician	1502	110	N	13.35	18.83
Police Sergeant	1003	X07	N	39.19	46.56
Police Trainee	1000	X17	N	19.25	19.25
Polygraph Examiner	1503	124	N	26.46	37.32
Pool Attendant	1473	ZZZ	N	8.25	
Pool/Lifeguard Manager	1478	ZZZ	N	12.50	
Professional Engineer	1143	220	E	29.87	47.79
Program Support Division Admin	1531	223	E	34.57	55.31
Project Controls Specialist	1507	214	E	22.29	35.67
Project Mgmt Info Sys Spec	1517	108	E	25.80	43.87
Property Control Attendant	1401	112	N	14.73	20.78
Property Control Specialist	1343	113	N	15.46	21.82
Property Control Supervisor	1049	213	E	21.23	33.97
Prosecuting Attorney	1038	219	E	28.44	45.50
Public Education Prgm Coord	1299	216	E	24.58	39.31
Public Education Specialist	1098	212	E	20.23	32.36
Public Events Attendant	1420	108	N	12.11	17.07
Public Events Coordinator	1450	118	N	19.74	27.84
Public Events Manager	1221	219	E	28.44	45.50
Public Facilities/Events Dir	1282	309	E	57.18	94.35
Public Safety Communicator I	1482	113	N	15.46	21.82
Public Safety Communicator II	1483	116	N	17.91	25.26
Public Safety Support Manager	1218	223	E	34.57	55.31
Purchasing Manager	1174	223	E	34.57	55.31
Purchasing Supervisor	1295	217	E	25.80	41.29
Quality Control Specialist	1113	213	E	21.23	33.97
Real Property Manager	1193	220	E	29.87	47.79
Records Analyst	1135	213	E	21.23	33.97
Records Manager	1175	222	E	32.92	52.68
Recreation Programmer	1118	209	E	17.46	27.93
Regional Librarian Supervisor	1318	219	E	28.44	45.50
Regional Transportation Coord	1540	228	E	44.12	70.58
Registered Architect	1145	218	E	27.09	43.34
Regulatory/Environmental Coord	1226	222	E	32.92	52.68
Reprographics Coordinator	1302	216	E	24.58	39.31
Reprographics Technician	1398	113	N	15.46	21.82
Risk Management Analyst	1137	215	E	23.41	37.45
Risk Manager	1177	222	E	32.92	52.68
Sales and Events Manager	1544	219	E	28.44	45.50
Sales Assistant	1546	116	N	17.91	25.26
Sales Representative	1545	215	E	23.41	37.45
School Crossing Guard	1458	ZZZ	N	7.49	

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<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Scorekeeper	1013	ZZZ	N	9.00 per game	
Security Guard	1008	114	N	16.24	22.91
Security Supervisor	1068	212	E	20.23	32.36
Senior Combination Inspector	1554	120	N	21.76	30.69
Senior IT Business Planner	1323	111	E	29.87	50.77
Senior Public Events Manager	1534	226	E	40.01	64.01
Signs Fabricator	1407	110	N	13.35	18.83
Skilled Trades Technician	1019	114	N	16.24	22.91
Skilled Trades Technician II	1408	116	N	17.91	25.26
Sr Account Technician	1432	116	N	17.91	25.26
Sr Accountant	1131	217	E	25.80	41.29
Sr Administrative Asst	1041	213	E	21.23	33.97
Sr Administrative Services Mgr	1181	223	E	34.57	55.31
Sr Assistant City Attorney	1037	226	E	40.01	64.01
Sr Asst City Attny Sect Chief	1527	228	E	44.12	70.58
Sr Asst to City Manager	1529	303	E	41.49	68.45
Sr Auditor	1134	217	E	25.80	41.29
Sr Buyer	1096	215	E	23.41	37.45
Sr Capital Projects Officer	1521	228	E	44.12	70.58
Sr Chemist	1125	216	E	24.58	39.31
Sr Code Compliance Officer	1489	120	N	21.76	30.69
Sr Construction Inspector	1434	121	N	22.85	32.23
Sr Consumer Health Specialist	1379	120	N	21.76	30.69
Sr Contract Compliance Spec	1106	216	E	24.58	39.31
Sr Customer Service Rep	1430	114	N	16.24	22.91
Sr Data Reporting Technician	1446	115	N	17.06	24.06
Sr Deputy City Marshal	1481	123	N	25.20	35.55
Sr Development Inspector	1438	119	N	20.72	29.22
Sr Emergency Mgmt Officer	1093	218	E	27.09	43.34
Sr Engineering Technician	1436	120	N	21.76	30.69
Sr Environmental Specialist	1110	217	E	25.80	41.29
Sr Equipment Operator	1433	114	N	16.24	22.91
Sr Equipment Services Mechanic	1442	117	N	18.80	26.52
Sr Fld Services Representative	1551	114	N	16.24	22.91
Sr Food & Beverage Attendant	1350	104	N	9.96	14.05
Sr Forensic Scientist	1152	218	E	27.09	43.34
Sr Gardener	1444	114	N	16.24	22.91
Sr Graphic Artist	1363	119	N	20.72	29.22
Sr Human Relations Specialist	1104	218	E	27.09	43.34
Sr Human Resources Analyst	1089	217	E	25.80	41.29
Sr Human Services Specialist	1097	211	E	19.26	30.82
Sr Identification Technician	1498	115	N	17.06	24.06
Sr Instrumentation/Elect Tech	1454	118	N	19.74	27.84
Sr IT Communications Tech	1453	121	N	22.85	32.23

**Q-11**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Sr IT Operations Specialist	1452	116	N	17.91	25.26
Sr IT Programmer/Analyst	1158	110	E	28.44	48.35
Sr IT Services Specialist	1390	118	N	19.74	27.84
Sr IT Solutions Manager	1224	114	E	34.57	58.77
Sr IT Tech Support Analyst	1155	109	E	27.09	46.05
Sr Landscape Architect	1147	217	E	25.80	41.29
Sr Librarian	1121	215	E	23.41	37.45
Sr Loan Services Rep	1084	213	E	21.23	33.97
Sr Maintenance Worker	1431	110	N	13.35	18.83
Sr Management Analyst	1178	221	E	31.36	50.16
Sr Microbiologist	1112	216	E	24.58	39.31
Sr Planner	1149	219	E	28.44	45.50
Sr Plans Examiner	1437	121	N	22.85	32.23
Sr Professional Engineer	1144	223	E	34.57	55.31
Sr Project Controls Specialist	1508	217	E	25.80	41.29
Sr Property Control Specialist	1448	115	N	17.06	24.06
Sr Public Safety Communicator	1484	119	N	20.72	29.22
Sr Records Analyst	1136	215	E	23.41	37.45
Sr Recreation Programmer	1117	211	E	19.26	30.82
Sr Reprographics Technician	1429	116	N	17.91	25.26
Sr Risk Management Analyst	1138	218	E	27.09	43.34
Sr Sales and Events Manager	1547	220	E	29.87	47.79
Sr Skilled Trades Technician	1441	118	N	19.74	27.84
Sr Survey Technician	1440	116	N	17.91	25.26
Sr Utility Rate Analyst	1163	219	E	28.44	45.50
Sr Victim Asst Specialist	1100	212	E	20.23	32.36
Sr Water Systems Mechanic	1456	116	N	17.91	25.26
Sr Water Systems Technician	1455	117	N	18.80	26.52
Stagehand	1421	114	N	16.24	22.91
Stagehand Crewleader	1449	117	N	18.80	26.52
Stock Clerk	1342	111	N	14.02	19.78
Survey Superintendent	1197	220	E	29.87	47.79
Survey Supervisor	1061	217	E	25.80	41.29
Survey Technician	1374	112	N	14.73	20.78
Technology Project Coordinator	1523	217	E	25.80	41.29
Teen Court Coordinator	1287	210	E	18.34	29.34
TPW Superintendent	1199	221	E	31.36	50.16
Traffic Control Supervisor	1492	120	N	21.76	30.69
Traffic Control Technician	1491	112	N	14.73	20.78
Traffic Services Worker	1406	109	N	12.71	17.93
Traffic Systems Crewleader	1443	119	N	20.72	29.22
Traffic Systems Supervisor	1062	216	E	24.58	39.31
Traffic Systems Technician I	1404	112	N	14.73	20.78
Traffic Systems Technician II	1405	116	N	17.91	25.26

**Q-12**

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>FLSA Stat</b>	<b>Minimum</b>	<b>Maximum</b>
Training Specialist	1123	213	E	21.23	33.97
Transport Utility/Plng Adminr	1539	225	E	38.11	60.96
Transportation Manager	1192	223	E	34.57	55.31
Transportation/Public Wks Dir	1276	309	E	57.18	94.35
Utility Administrator	1182	228	E	44.12	70.58
Utility Line Technician	1376	114	N	16.24	22.91
Utility Rate Analyst	1162	214	E	22.29	35.67
Veterinarian Technician	1382	113	N	15.46	21.82
Victim Assistance Coordinator	1301	218	E	27.09	43.34
Victim Assistance Specialist	1099	210	E	18.34	29.34
Volunteer Coordinator	1129	210	E	18.34	29.34
Water Director	1285	309	E	57.18	94.35
Water Meter Reader	1423	110	N	13.35	18.83
Water Quality Manager	1231	220	E	29.87	47.79
Water Safety Instructor	1476	ZZZ	N	10.00	
Water Services Program Manager	1535	223	E	34.57	55.31
Water Services Supervisor	1330	217	E	25.80	41.29
Water Systems Mechanic I	1426	111	N	14.02	19.78
Water Systems Mechanic II	1427	114	N	16.24	22.91
Water Systems Mechanic Supv	1075	214	E	22.29	35.67
Water Systems Sampler	1395	114	N	16.24	22.91
Water Systems Specialist	1073	123	N	25.20	35.55
Water Systems Superintendent	1230	222	E	32.92	52.68
Water Systems Technician I	1396	111	N	14.02	19.78
Water Systems Technician II	1397	114	N	16.24	22.91
Web Managing Editor	1286	218	E	27.09	43.34
Youth Athletics Game Official	1457	ZZZ	N	15.00 per game	
Youth Track Assistant	1514	ZZZ	N	7.25	

## GLOSSARY

The *Annual Budget and Program Objectives* document contains specialized and technical terminology that is unique to public finance and budgeting. To help both City departments and the general citizenry understand the terminology used during the budget process, this glossary is provided by the Budget and Research Division of the Financial Management Services Department and included in the adopted and published budget document as a reference.

**Account:** A six-digit numerical code of which the first character defines the specific classification of dollar values in the financial records, i.e., assets, liabilities, equities, revenues and expenditures/expenses. The remaining digits provide a further breakdown of account types into specific character and object groupings.

**Accrual Accounting:** A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. For example, in accrual accounting, revenue that was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than July 10.

**Activity:** Activities are the major tasks performed to create outputs. One or more activities could be deemed critical for achieving *Council goals*.

**Appraisal Cap:** Limitation on value increases of residential homesteads from year to year.

**Appraised Value:** Either the market value or value determined by using another method of valuation according to the Property Tax Code Chapter 23.

**Appropriation:** A legal authorization made by the City Council that permits the City to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and the time in which it may be expended.

**Appropriation Ordinance:** The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes.

**Assessor:** A person either elected or appointed by the governing body that calculates taxes and prepares the tax bills.

**Audit:** A comprehensive examination of how an organization's resources were actually utilized, concluding in a written report of the findings. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the organization met its stated goals.

**Authorized Position (A.P.):** A position included in the budget document, authorized by the City Council as part of the total authorized strength of a department. Positions are specifically approved by designated classification titles and corresponding salary level, based on an analysis by the Human Resources Department of the tasks to be performed.

**Balanced Budget:** A budget in which planned expenditures can be met by current income from taxation and other central government receipts.

**Balance Sheet:** A financial statement that discloses the assets, liabilities, and equity of a specific governmental fund as of a specific date.

**Benchmark:** A standard or point of reference against which processes, results, or data may be compared or assessed. Benchmarks may be internal or external.

**Bond:** An interest-bearing certificate of debt; a written contract by an issuer to pay to the lender a fixed principal amount on a stated future date, and a series of interest payments on the principal amount until it is paid.

**Budget:** A financial plan for a specified period of time (i.e., a fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them.

**BRASS:** BRASS (Budget Research and Analysis Support System) is the software used to prepare the City of Fort Worth's annual budget. It allows departments to input budget data by FAC (fund-account-center) and account.

**Budget Adjustment:** A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. The City of Fort Worth's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any interdepartmental or interfund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

**Budget Calendar:** The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

**Budget Document:** The instrument used by the City staff to present a comprehensive financial program to the City Council.

**Budget Message:** The opening section of the Budget Document that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager's Message or Budget Transmittal Letter.

**Budget Reestimate:** Process of taking year-to-date financial information, using that information to project future financial performance for the remainder of the fiscal year, then comparing the result to the fiscal year budgeted amount as a way to gage financial performance. The reestimate process takes place throughout the fiscal year for most funds.

**Budgetary Control:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budgeted Funds:** Funds that are planned for certain uses but have not yet been formally or legally appropriated by the legislative body. The budget document that is submitted for City Council approval is comprised of budgeted funds.

**Business Plan:** A department-level plan. In this plan, departments identify their objectives, initiatives, performance measures, key performance measures, budgetary information, management plan alignment, Council goal alignment, and planned activities for the upcoming fiscal year.

**Capital Equipment Budget:** The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, such as salaries, services, and supplies. The Capital Equipment Budget includes funds for capital equipment purchases, which are usually distinguished from operating items according to their value and projected useful life. Examples include vehicles, minor equipment, furniture, machinery, building improvements, and special tools. The dollar value varies according to the policy established by each jurisdiction. For the City of Fort Worth, this limit is \$5,000.

**Capital Improvement Program:** A plan for capital expenditures to provide long-lasting physical improvements to be acquired over a fixed period of years.



**Capital Improvement Program Budget:** A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling. The City Council receives a separate document that details the CIP costs for the upcoming fiscal year.

**Capital Projects Funds:** Funds used to account for the resources associated with the acquisition or construction of infrastructure, such as roads and bridges, and other capital assets that are funded primarily from tax-revenue, including tax-supported financing mechanisms such as public securities.

**Cash Accounting:** A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**Cash Balance:** The amount of cash on hand and cash equivalents at any point in time, net of inflows and outflows.

**Cash Management:** Refers to the management of the cash that is necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**Center:** A numerical code that details financial responsibility for revenues and expenditures. The center specifically shows the department-division-section for operating funds, department-fund-project for bond funds, and department-project for grants and other capital project funds.

**Character:** A basis for distinguishing types of expenditures; the five major characters used by the City of Fort Worth are: personnel services-01, supplies-02, contractual services-03, capital outlays-04, and debt service-05.

1. **Personnel services** are also referred to as Character 1 expenses and consist of the costs associated with compensation to individuals providing services to the City as employees and includes all salary, benefit, and supplemental costs.
2. **Supplies** are also referred to as Character 2 expenses and consist of the costs associated with goods that are consumed or used in connection with providing City services and that are of either limited cost (less than \$5,000 per unit) or have a limited useful life (less than three years). Examples include basic office supplies; minor electronic equipment; books and magazines; construction raw materials; postage; uniforms; vehicle fuel and accessories; and library books.
3. **Contractual services** are also referred to as Character 3 expenses and represent costs associated with services or activities performed under expressed or implied agreements (including associated costs for the use of equipment or commodities) including utility costs and charges for professional, specialized or trade services rendered. This category includes services provided to City departments through Internal Service Funds such as computer technical support, copy and mailroom services, and vehicle fleet maintenance services and through per-capita-allocated service costs such as insurance, healthcare, legal, and administrative services.
4. **Capital outlays (capital expenses)** are also referred to as Character 4 expenses and reflect outlays related to the acquisition or construction of fixed assets, which are those having a greater cost (\$5,000 or more per unit) or a longer projected useful life (three years or more) and that are often eligible for depreciation. The City's fixed assets fall primarily into the following categories: 1) Land; 2) Improvements other than buildings; 3) Buildings; and 4) Equipment.
5. **Debt Service**, which is also referred to as Character 5 expenses, refers to money paid as interest and principal on loans received or public securities issued by the City as borrower or issuer.
  - a. Principal refers to the unpaid balance of funds borrowed, excluding any interest or other fees.
  - b. Interest refers to money that is paid in exchange for borrowing or using another person's or organization's money.

**Collector:** A person who collects and accounts for the property taxes for the taxing unit.

**Commitment:** The pledge of appropriated funds to purchase an item or service. Funds are committed when a requisition is issued through the Purchasing Division of the City.

**Community Indicator:** Use of citizen survey response data to evaluate city progress toward *Council goals*. Community indicators can be used as *key performance indicators* for strategic level *objectives*, but it is important that they are used in coordination with internal measures.

**Comprehensive Annual Financial Report (CAFR):** A thorough and detailed presentation of a government's financial condition. It reports on the government's activities and balances for each fiscal year. The CAFR is presented in three sections: 1. introductory section – includes transmittal letter with financial overview, discussion of the overall economy and organization charts of the entity. 2. Financial section – includes the independent auditor's report, management's discussion and analysis, government-wide financial statements, notes to the financial statements, required supplemental information, combining financial statements and schedules. 3. Statistical section – includes additional financial, economic, and demographic information on a multi-year basis.

**Contribution to Fund Balance:** Refers to an allocation of money from revenues received during the fiscal year in a Governmental Fund that the City receives, does not expend and carries forward for future use.

**Contribution to Net Position:** Refers to an allocation of money from revenues received during the fiscal year in a Proprietary or Fiduciary Fund that the City receives, does not expend and carries forward for future use.

**Core Objective:** The broad, continuous goals of the City as identified in the management plan. Core objectives are established to assist departments in aligning their activities with Council goals.

**Council Goals:** Goals set by City Council, based on citizen input, that all *management plan core objectives*, department *objectives*, programs, and *initiatives* strive to attain.

**Current Taxes:** Taxes that are levied and due within one year.

**Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Delinquent Taxes:** Taxes that remain unpaid on and after the date due, after which a penalty for nonpayment is attached.

**Department:** A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation:** The process of estimating and recording the lost usefulness or expired useful life from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Designations:** Designations are the desired uses of fund balance which are discretionary in nature in that the requested items were not budgeted in the prior year. To be a valid designation request, the department must not have spent their entire prior year budget (i.e., have savings), and must provide justification for the request approved by the appropriate Assistant City Manager.

**Disbursement:** Payment for goods and services in cash or by check.

**Effective Rate:** The rate that would generate the same amount of levy as last year's rated based on the current year's values.

**Effectiveness:** A measure of how adequately the intended purpose is accomplished and the intended or expected results are produced.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. Committed funds become encumbered when a purchasing requisition becomes an actual purchase order.

**Enterprise Fund:** A governmental accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds within the City of Fort Worth are established for services such as water and sewer, parking facilities, airports, solid waste management, and golf courses.

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditure.

**Exemption:** Excluding all or part of a property value from taxation.

**Expenditure:** Decreases in the use of net financial resources other than through inter-fund transfer.

**Expenses:** Outflow or other depletion of assets or incurrence of liabilities during a specific period of time which results from the delivery or production of goods, rendering of services, or carrying out of other activities that constitute the entity's ongoing major central operations.

**External Indicator:** External entity data that is used to evaluate city progress toward *Council goals*. External indicators can be used as *key performance indicators* for strategic level *objectives*, but it is important that they are used in coordination with internal measures. Data sources could include TXDOT, the T, TCEQ, TRWD, NCTCOG, or the Chamber of Commerce.

**Fiduciary Funds:** Fiduciary funds are used to account for assets that the City holds in trust for the benefit of other specified entities or individuals and that are unavailable for the City's own purposes.

**Fines and Forfeitures:** Refers to payments as a result of or in connection with an alleged violation of law and include deferred disposition fees, penalty fees, traffic fines, general fines, court service fees, and truancy court fees.

**Fiscal Year:** The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Fort Worth's fiscal year is October 1 through September 30.

**Fixed Assets:** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Full Faith and Credit:** A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

**Function:** A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities of government functions. Seven major fund types and two account groups are commonly used: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, general fixed asset account group, and general long-term debt account group.

**Fund Accounting:** An accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations. State and local governments use three broad categories of funds: governmental funds, proprietary funds and fiduciary funds. Governmental funds include the following fund types: General Fund, Special Revenue Funds, Capital Projects funds, debt service funds and permanent funds. Proprietary funds include the following types: enterprise funds and internal

services funds. Fiduciary funds include pension trust funds, investment trust funds, private-purpose trust funds and agency funds.

**Fund Balance:** The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

**General Debt Obligation:** Refers to revenues generated from the sale of public securities.

**General Debt Service Funds:** Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**General Fund:** The largest fund within the City that accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, public health, parks and community services, libraries, public works, and general administration.

**General Ledger:** A file that contains a listing of the various accounts necessary to reflect the financial position and results of governmental operations.

**General Obligation Bonds:** Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the debt service portion of the City's property tax, and these bonds are backed by the full faith and credit of the issuing government. General obligation bonds are issued with the belief that a municipality will be able to repay its debt obligation through taxation or revenue from projects. To issue general obligation bond, bond election may require.

**Goal:** The result or achievement towards which an effort is directed and intended to accomplish.

**Governmental Funds:** Governmental Funds are used to account for activities traditionally associated with the government and that are primarily funded from tax revenues. Examples of such activities include public safety services, acquisition or construction of infrastructure and other capital assets, and the servicing of general long-term debt.

**Grant:** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed to the grantee.

**Initiative:** A department action or project with a timeline and measureable *outcomes* that pursues a department *objective*. Initiatives are measured by *milestones* which are generally *qualitative*.

**Interfund Transfers:** Amounts transferred from one fund to another.

**Intergovernmental Revenue:** Revenue received from another governmental entity for a specified purpose. In Fort Worth, these are funds from Tarrant County, the State of Texas, and through recovery of indirect costs from federal and state agencies.

**Internal Service Fund:** A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Examples of some of these funds are as follows: the Office Services Fund, the Equipment Services Fund, the Temporary Labor Fund, and the Information Systems Fund.

**Inventory:** A detailed listing of property currently held by the government showing quantities, descriptions and values of the property, units of measure, and unit prices.

**Invoice:** A bill requesting payment for goods or services by a vendor or other governmental unit.

**Key Performance Indicator (KPI):** A strategic level *performance measure* that demonstrates how well the City is achieving *Council goals* and *management plan core objectives*.

**Key Performance Measure (KPM):** A *performance measure* that demonstrates how effective a department is at achieving management plan *core objectives*. These may also be identified as *key performance indicators* by City management.

**Levy:** To impose taxes, special assessments, or service charges for the support of City activities. Also, the amount of tax for an individual property or the sum of all individual amounts of tax.

**Licenses and Permits:** Payments received in connection with the City's regulatory activities and its review and issuance of permission to undertake an act or pursue an occupation; they include utility franchise fees; building, electrical, and plumbing permit fees; parking permit fees; health and safety permit fees; and occupational license charges.

**Line-Item Budget:** A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately along with the dollar amount budgeted for each specified category.

**Long-Term Debt:** Any un-matured debt that is not a fund liability and at the same time has a maturity of more than one year.

**Maintenance and Operations (M&O):** Taxes that are generated by the taxing unit for general expenses.

**Management Plan:** A high-level strategic plan developed by the City's executive-level staff that communicates overall guidance and direction on *Council goals* and the organizational actions required to pursue those goals. This plan assists departments in aligning their *activities* with *Council goals*.

**Milestone:** A task, event, or critical decision point related to an initiative or project. Milestones can be tracked to evaluate achievement or level of completion of an initiative or project.

**Mission:** A statement describing an organization's fundamental purpose.

**Modified Accrual Accounting:** A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

**Municipal Bonds:** Debt securities issued by a state, municipality or county to finance its capital expenditures. Municipal bonds are exempt from federal taxes and from most state and local taxes, especially if you live in the state in which the bond is issued.

**Objective:** The reason for making specific efforts or taking deliberate actions with the intent to attain or accomplish an identified goal, targeted level, or meet a defined purpose; the broad, continuous goals of a department.

**Operating Budget:** The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

**Operating Fund:** A fund restricted to a single fiscal year.

**Other Local Taxes:** Refers to specialized taxes that are limited to certain products, activities, or occupations; they include alcoholic beverage and other product-specific tax, hotel occupancy taxes, and communication provider taxes.

**Other Revenue:** Refers to miscellaneous receipts that fall outside of the other listed categories and include third-party reimbursement for labor costs and include some internal service charges.

**Outcome:** The actual effects, impacts, or results of programs, projects, or initiatives. Outcomes can be measured based on their efficiency or effectiveness.

**Pay-As-You-Go:** Refers to the cost of Other Post-Employment Benefits (OPEB) generally financed by an employer on a “pay-as-you-go” basis, rather than being advance-funded. GASB 45 does NOT require that OPEB liability be funded in advance.

**Performance:** The execution or accomplishment of work which produces results.

**Performance Budget:** A budget that focuses upon activities rather than line items. Workload and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include miles of streets paved per year, cost of paved streets per mile, tons of garbage collected per employee hour, or cost per employee hour of garbage collection.

**Performance Measure (PM):** A *quantitative*, tracked assessment of a department activity or process that logs achievement, change, or performance over a period of time. There are four basic categories of performance measures.

1. **Inputs:** The resources needed to complete an activity. Some inputs include FTEs, budget, and material data already in place in the department. Other inputs are equipment or information associated with each transaction.
2. **Outputs:** The immediate results of activities. These are measures of units provided, services provided, or people served by a program or department. Output measures are usually expressed in the past tense and are usually within the city’s control.
3. **Efficiency measures:** A type of *outcome* measure that focuses on the City’s view of performance, by measuring the cost to the organization in time and resources. Measuring efficiency tells us how well we are using resources to provide City services.
4. **Effectiveness measures:** A type of *outcome* measure that focuses on the customer’s view of performance by measuring how well an activity or service meets customer’s expectations.

**Personal Property:** Items that can be owned but are not real property – divided into two types: tangible and intangible.

**Program Budget:** A budget that focuses upon the goal and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

**Projected Beginning Fund Balance:** Refers to monies in a Governmental Fund that are expected to be collected and on hand at the beginning of the fiscal period.

**Projected Beginning Net Position:** Refers to monies in a Proprietary or Fiduciary Fund that are expected to be collected and on hand at the beginning of the fiscal period.

**Projected Ending Fund Balance:** Refers to monies in a Governmental Fund that are expected to have been collected and be on hand at the end of the fiscal period.

**Projected Ending Net Position:** Refers to monies in a Proprietary or Fiduciary Fund that are expected to have been collected and be on hand at the end of the fiscal period.

**Property Tax:** Taxes levied on both real and personal property according to the property's valuation and the tax rate.

**Proposed Rate:** The rate that is under formal consideration by the governing body for the current year.

**Proprietary Funds:** - Proprietary Funds are used to account for the City’s organizations and activities that are similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis and included enterprise funds and internal service funds.

**Qualitative Data:** Non-numeric information collected through interviews, focus groups, observation and the analysis of written documents. Qualitative data can be quantified to establish patterns or trends.

**Quantitative Data:** Information that is counted, or compared on a scale.

**Reconciliation:** A detailed analysis of changes in revenue or expenditure balances within a fund.

**Regular Employees:** This is referred to full time employees working 40 hrs/week. They make up the total Authorized/Approved Positions (AP) adopted by the City Council every fiscal year. They are divided into two categories:

- o **General (civilian) employees:** All classification other than Police and Fire ranks. Their salary is charged to 511010 "SALARIES OF REGULAR EMPLOYEES". Police and Fire trainees are considered General employees until they graduate from the academy and join the ranks.
- o **Civil Service Employees:** Pertains to Police and Fire all ranks. Their salary is charged to 514010 "CIVIL SERVICE BASE PAY"

**Requisition:** A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

**Reserve:** An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

**Retained Earnings:** The difference between assets and liabilities for enterprise and internal service funds.

**Revenue:** Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers, and increases in net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Included are such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the government. All or part of the revenue is used to pay the principal and interest of the bond. A revenue bond is a special type of municipal bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds, rather than from a tax. Revenue bonds may be issued to construct or expand upon various revenue-generating entities, including: Water and Sewer utilities; toll roads and bridges; airports, seaports, and other transportation hubs. Generally, any government agency or fund that is run like a business, generating operating revenues and expenses (sometimes known as an enterprise fund), can issue revenue bonds.

**Revenue from Other Agencies:** Consists of income received from third party private and public sector entities, including reimbursements of indirect costs associated with grant funds.

**Risk Management:** This is an organized attempt to protect a government's assets against accidental loss, utilizing the most economical methods.

**Rollback Rate:** This is a limiting rate. If a governing body adopts a rate that exceeds the rollback rate, the voters may be able to force the taxing unit to roll back or lower the rate to this limit.

**Rollover:** Rollovers are the desired uses of fund balance for the purpose of meeting prior year commitments. Rollovers may be requested for items that, a) were budgeted in the prior fiscal year, b) are from departments that did not spend to their appropriated budget the prior year (i.e., have savings), and c) can demonstrate that the funds were encumbered for the purpose identified in the rollover request.

**SBFS:** SBFS is the salary and benefits forecasting system within BRASS. It is used to project personnel costs for the coming fiscal year. It includes detailed personnel information such as, employee names, job titles, salaries, benefits, etc.

**Sales Tax:** An assessment based on the value of most goods and services sold or consumed in the City Sales tax is the second largest revenue source for the General Fund.

**Scorecard:** A tabular display of department *performance measures* and *initiatives* that highlights current status and overall progress.

**Service Charges:** Payments received as a result of administrative services such as inspections associated with issuance of building and other permits, automobile impoundment, private-property mowing, athletic league administration, and library charges.

**Single Audit Report (SAR):** An annual publication that provides information about the government's expenditures of Federal and State awards. The Single Audit Report also includes the Auditor's reports on internal control and compliance as well as findings and questioned costs relating to financial statements and Federal financial assistance programs. The SAR consists of 6 major sections. 1. The introductory section consists of purposes and contents of the report, letter of transmittal and overview. 2. Auditor's report on internal control over financial reporting, and report on compliance for each major federal and state program 3. Schedule of expenditures of federal and state awards, and notes to the schedule of expenditures of federal and state awards. 4. Schedule of findings and questioned costs. 5. Corrective action plan. 6. Status of prior audit findings.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Revenue Funds:** Funds used to account for the proceeds of specific revenue sources (other than major capital projects and trusts benefitting third parties) that are restricted or committed to expenditures for specified purposes.

**Scheduled Temporary (S01s):** Scheduled/Temporary employees include seasonal help employed for a set amount of time to work in a specific capacity or to complete a specific project. They are not part of the total authorized positions.

**Target:** A quantifiable, desired result to be achieved within a stated time, against which actual results can be compared. Targets may be based on regulatory or industry standards, policy decisions, historical data, or *benchmark* data.

**Tax Levy:** The total property taxes imposed in a year.

**Tax Rate:** The number when multiplied by taxable value gives the amount of tax.

**Taxable Value:** The appraised value shown on the appraisal roll minus any applicable exemptions.

**Taxing Unit:** A local government that levies a property tax.

**Total Exemption:** An exemption that exempts all of a property's value from taxation.

**Total Taxable Value:** The sum of the taxable values of all properties on the appraisal roll for a taxing unit.

**Transfers:** Revenues provided from one City fund or department to another in connection with the provision of internal services or as an alternative to payment of property taxes and include some internal service charges.

**Trust Funds:** See "Fiduciary Funds."

**Unencumbered Balance:** The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purchases.

**Use of Fund Balance:** Refers to an allocation out of money in a Governmental Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.



## R-11

**Use of Net Position:** Refers to an allocation out of money in a Proprietary or Fiduciary Fund that the City previously received from some source and did not expend. This category differs from all other listed categories because the amounts in question are the result of past receipts rather than projected income during the fiscal year.

**Use of Money and Property:** Refers to money generated from the sale, loan, or rental of the City's tangible and intangible assets and includes interest earned on invested cash, short- and long-term rental income, concessionaire payments, and proceeds from the sale of surplus or abandoned property.

**Vision:** A description of an organization's desired future state. The vision describes where the organization is headed, what it intends to be, or how it wishes to be perceived in the future.

**Voucher:** A document indicating that a transaction has occurred. It usually specifies the accounts related to the transaction.

## ACRONYMS

ACEC	American Council of Engineering Companies
AHAS	Accessible Hazard Alert System
AICPA	American Institute of Certified Public Accountants
AP	Authorized positions
AR	Administrative Regulations
ARB	Appraisal Review Board
ARC	Annual required contribution
ATB	Across the Board
ATS	American Traffic Solutions
BMPs	Best Management Practices
BNSF	Burlington Northern/Santa Fe Railroad
BRASS	Budget Reporting and Analysis Support System
CAFR	Comprehensive Annual Financial Report
CAO	City Attorney's Office
CAP	Community Action Partner
CCPD	Crime Control and Prevention District
CDBG	Community Development Block Grant
CFDA	Catalog of Federal Domestic Assistance
CFO	Chief Financial Officer
CIP	Capital Improvement Program
CMO	City Manager's Office
CO	Certificates of Obligation
COP	Citizen on Patrol
CPI	Consumer Price Index
CPMS	Capital Project Management System
CRM	Customer Relationship Management
CRS	Community rating system
CSO	City Secretary's Office
CVB	Convention and Visitor's Bureau
DAL	Dallas Love Field
DFW	Dallas/Fort Worth International Airport
DFWI	Downtown Fort Worth Inc.
DOL	Department of Labor
ECC	Environmental Collection Center
EEOC	U.S. Equal Employment Opportunity Commission
EIMS	Enterprise Information Management System
EPA	Environmental Protection Agency
ERP	Enterprise Resource Planning
ERU	Equivalent Residential Unit
ESD	Equipment Services Department
ETJ	Extraterritorial Jurisdictional Area
FAA	Federal Aviation Administration
FATS	Fixed Assets Inventory Tracking System
FEMA	Federal Emergency Management Agency
FF&E	Furniture, fixtures and equipment
FHAP	Fair Housing Assistance Program
FMPS	Financial Management Policy Statements
FMS	Financial Management Services
FWCC	Fort Worth Convention Center

FWHFC	Fort Worth Housing Finance Corporation
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geospatial Information Systems
GO	General obligation
HED	Housing and Economic Development Department
HESG	Housing Emergency Solutions Grant
HOPWA	Housing Opportunities for Persons with HIV/AIDS
HOT	Hotel and motel occupancy tax
HUD	U.S Department of Housing and Urban Development
I&S	Interest and sinking
ICMA	International City/County Management Association
IT	Information Technology
LHRD	Lead Hazard Reduction Demonstration Grant
LM	Lane miles
M&C	Mayor & Council; also refer to Mayor & Council Communications
M&O	Maintenance and operations
MBE	Minority Business Enterprise
MD	Metropolitan Division
MSA	Metropolitan statistical area
MYFF	Multi-Year Financial Forecast
NAS	Naval Air Station
NASJRB	Naval Air Station Joint Reserve Base Fort Worth
NFIP	National Flood Insurance Program
NIC	Net interest cost
NIMS	National Incident Management System
NOE	Notice of Enforcement
NOV	Notice of Violations
O&M	Operating and maintenance
OEM	Office of Emergency Management
OPEB	Other post-employment benefits
PACS	Parks and Community Services
PE	Public Events
PILOT	Payment in lieu of taxes
PIRs	Public information requests
PMA	Pavement Management Application
PMO	Project Management Office
PQI	Pavement Quality Index
RevPAR	Revenue per available room
RFID	Radio frequency identification technology
RIM	Records Information Management
RRBG	Rental Rehabilitation Block Grant
RRPI	Rental Rehabilitation Program Income
SAR	Single audit report
SBE	Small Business Enterprise
SBFS	Salaries/Benefits Forecasting System
SCBA	Self-contained breathing apparatus
SEC	Securities and Exchange Commission
SIR	Self-Insured Retention
SO1	Scheduled temporary personnel
SPFF	Special Public Facilities Fund
SWS	Storm Water Solutions
TCEQ	Texas Commission on Environmental Quality

TFW	TechFortWorth
TIBS	Temporary Income Benefit Supplement
TIC	True interest cost
TIF	Tax Increment Financing
TPDES	Texas Pollutant Discharge Elimination System
TPW	Transportation and Public Works
TPWA	Texas Public Works Association
TRWD	Tarrant Regional Water District
TWC	Texas Workforce Commission
UDAG	Urban Development Action Grant
USDA	United States Department of Agriculture
WAP	Weatherization Assistance Program
WBE	Women Business Enterprise