

Internal Service Funds

Internal Service Funds

Internal Service Fund Statement

FUND SUMMARY

	FY2018	FY2019	FY2019	FY2020	Change from Adopted	
	Final	Adopted	Adjusted	Adopted	Amount	%
Intergovernmental	655,962	-	-	-	-	0.00%
Charge for Service	76,800,900	42,740,341	42,740,341	45,616,577	2,876,236	6.73%
Use of Money & Property	3,800,139	3,364,754	3,364,754	3,689,224	324,470	9.64%
Other	99,922,797	101,789,009	101,789,009	91,271,860	(10,517,149)	-10.33%
Transfer In	69,443	11,500	11,500	12,163	663	5.77%
Total Revenues	181,249,240	147,905,604	147,905,604	140,589,824	(7,315,780)	-4.95%
Use of Fund Balance	-	166,378	586,378	-	(166,378)	-100.00%
Salaries & Benefits	37,796,448	24,028,672	24,028,672	24,282,410	253,738	1.06%
Gen Operating & Maintenance	133,292,440	123,332,417	123,198,417	114,549,932	(8,782,485)	-7.12%
Transfer Out	5,682,397	703,916	1,257,916	554,388	(149,528)	-21.24%
Total Expenses	176,771,284	148,065,005	148,485,005	139,386,730	(8,678,275)	-5.86%
Contribution to Fund Balance	-	6,977	6,977	1,203,094	1,196,117	17143.72%
Revenues Over(Under) Expenses	\$ 4,477,956	\$ -	\$ -	\$ -	\$ -	0%

FUND PURPOSE AND GOALS

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The city currently operates four funds on this basis: Capital Projects Service, Fleet and Equipment Services, Group Health and Life Insurance, and the Risk Financing Fund. Information Systems, previously categorized as an internal service fund, is now included as a department within the General Fund.

The Capital Projects Service Fund, through the Transportation & Public Works Department and the Property Management Department, provides engineering services for other city departments. Engineering services provided include project design and management, surveying, quality control testing and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

The Fleet and Equipment Services Fund enables the Property Management Department to procure and manage fuel and acquire, maintain, repair and dispose of vehicles and equipment in the city fleet.

The Group Health and Life Insurance Fund coordinates the health insurance programs for active employees and their dependents. It also provides basic life insurance and manages the Employees' Wellness Program.

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The Risk Financing Fund, which manages the Risk Mangement and Workers' Comp Divisions, is responsible for property and liability insurance and claims management, coordinating loss identification, reduction, and prevention programs, and providing workers' compensation benefits.

The Information Systems Fund supports all operations of the city's Information Technology (IT) Solutions Department. The IT Solutions Department manages all city information services, including technical support, electronic systems development and telecommunications. This fund was transitioned to the General Fund as the Information Systems department in FY2019 and all related budget information can be found in the General Fund Summary section of this document.

Internal Service Funds

Capital Projects Service

FUND SUMMARY

	FY2018 Final	FY2019 Adopted	FY2019 Adjusted	FY2020 Adopted	Change from Adopted	
					Amount	%
Charge for Service	12,567,900	14,052,786	14,052,786	14,837,093	784,307	5.58%
Use of Money & Property	59,751	25,000	25,000	45,000	20,000	80.00%
Other	537	17,747	17,747	17,747	-	0.00%
Transfer In	-	1,500	1,500	1,500	-	0.00%
Use of Fund Balance	-	-	420,000	-	-	0.00%
Revenue	\$ 12,628,189	\$ 14,097,033	\$ 14,517,033	\$ 14,901,340	\$ 804,307	5.71%
Salaries & Benefits	8,518,259	10,596,381	10,596,381	11,434,694	838,313	7.91%
Gen Operating & Maintenance	1,553,205	2,840,044	2,840,044	2,933,558	93,514	3.29%
Transfer Out & Other	78,722	660,608	1,080,608	533,088	(127,520)	-19.30%
Expenses	\$ 10,150,187	\$ 14,097,033	\$ 14,517,033	\$ 14,901,340	\$ 804,307	5.71%

Fund	2019		2020		Change	
	AP	FTE	AP	FTE	AP	FTE
Capital Projects Service Fund	108.00	108.00	114.00	114.00	6.00	6.00
Total	108.00	108.00	114.00	114.00	6.00	6.00

FUND PURPOSE AND GOALS

The Capital Projects Service Fund provides for program management, engineering design, project management, surveying, and quality control and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other city initiated infrastructure improvement projects. Additionally, construction inspection services and quality control are provided for developer initiated infrastructure projects under Community Facility Agreements.

The Fund's core functions include: leadership and management of the city's high profile capital programs and projects; implementation of Integrated Program Management; facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department; improvement and capacity expansion of the city capital program and project delivery systems; and synchronization of the city's capital planning process with the city's comprehensive plan.

MAJOR ACCOMPLISHMENTS

The group supported the development of Streets and Mobility Infrastructure Improvements recommended in the 2018 Bond program. Through the Jump Start Program, TPW was able to put 3 projects under construction within 1 year of the Bond Program, an additional 3 projects within 2 years of the Bond Program, and reduce each jump start project duration by approximately 1 year for 10 major thoroughfare and arterial road projects.

Additional Project Management and Construction Inspection resources were secured to meet the increasing workload demand while sustaining the performance quality on city infrastructure capital projects and Developer initiated projects. The investment in construction support technology and equipment is realizing positive return

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on investment through improved inspection quality, improved time on site and a sustainable inspector workload that does not impact on site inspection quality.

The Project Management Manual was updated from the 2015 version to include City specific processes, terminology, and over fifty detailed work instructions to further enhance the process. While the manual is specific to horizontal capital projects such as roadways, parks, and water/sewer pipeline projects, it will serve as a useful reference for vertical, maintenance, and developer projects.

An upgrade was made to the methodology for internal coordination, and monitoring of capital projects, thereby leveraging scheduling capabilities and other on hand technologies to improve the collective flow of work to achieve a continuous flow of work/data for city capital project delivery. This effort resulted in the development of a system to promote effective and innovative professional practices and vet new work flow methods within budget and resource constraints.

FY2020 DISCUSSION

The FY2020 Adopted Budget includes an increase of 6 APs and 6.00 FTEs from the 2019 Budget due to the need to add resources and capacity in the Capital Projects Service Fund to support the workload growth created by the volume and service level requirements of both developer and city projects.

The FY2020 Adopted Budget includes a transfer out to capital equivalent to the prior year, in order to fund Pay-go capital outlay projects. The outlay expenses include vehicles and technology equipment.

There are no significant changes in service level represented in the FY2020 Adopted Budget.

HORIZON ISSUES

With the pace of economic development occurring in the region at this time, we are seeing constraints in our supply chain for construction related materials and activities which is driving price increases for both labor and materials. Implementation of a new Capital Delivery Management system will begin in FY2020 providing greater visibility into project performance and partner collaboration across our portfolio of capital projects. Identification of candidate projects for the 2022 Bond program will begin as the organization works to develop the next bond program for citizens to approve.

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Fleet and Equipment Services

FUND SUMMARY

	FY2018 Final	FY2019 Adopted	FY2019 Adjusted	FY2020 Adopted	Change from Adopted	
					Amount	%
Charge for Service	28,756,574	28,687,555	28,687,555	29,292,997	605,442	2.11%
Use of Money & Property	90,162	27,754	27,754	64,224	36,470	131.40%
Other	81,045	18,500	18,500	12,676	(5,824)	-31.48%
Transfer In	10,075	10,000	10,000	10,663	663	6.63%
Revenue	\$ 28,937,857	\$ 28,743,809	\$ 28,743,809	\$ 29,380,560	\$ 636,751	2.22%
Salaries & Benefits	8,773,807	9,641,751	9,641,751	10,006,126	364,375	3.78%
Gen Operating & Maintenance	19,502,649	19,069,081	19,069,081	19,360,362	291,281	1.53%
Transfer Out & Other	507,444	32,977	32,977	14,072	(18,905)	-57.33%
Expenses	\$ 28,783,901	\$ 28,743,809	\$ 28,743,809	\$ 29,380,560	\$ 636,751	2.22%

Fund	2019		2020		Change	
	AP	FTE	AP	FTE	AP	FTE
Equipment Services Fund	115.00	116.80	114.00	115.80	(1.00)	(1.00)
Total	115.00	116.80	114.00	115.80	(1.00)	(1.00)

FUND PURPOSE AND GOALS

The Equipment Services Fund, an Internal Service Fund, managed by the Fleet Services division of the Property Management Department, is charged with maintaining the city's fleet. The Fleet Services division has multiple responsibilities including asset acquisition, fuel services, maintenance and servicing, accident repair, and asset disposition for the entire city fleet.

The Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments. As an Internal Service Fund, the majority of Equipment Services' operating funds come from interdepartmental charges from other city departments for fuel, parts and other vehicle and equipment-related services provided. The application of an overhead charge to all vehicle repair parts, fuel, and outside services, as well as an annual administrative fee assessed on most numbered vehicles and equipment, allows Fleet Services to support its general, non-department specific administrative functions.

Fleet Services operates the following five locations throughout the city of Fort Worth: James Avenue Service Center, Southside Service Center, Water Service Center, North Service Center and Brennan Avenue body shop. Each of the Service Center provides repair and replacement of all fleet asset maintenance support. Further, each center provides field servicing repair. The Brennan Avenue body shop location provides accident repair along with asset salvage processing.

Fleet services not only operates service and maintenance functions, but all centers provide onsite fueling stations. Petroleum availability includes; unleaded fuel, low Sulphur diesel, DEF additive, and propane. In addition, Fleet Services operates a non-manned fueling site in Southeast Fort Worth which includes slow-fill compressed natural gas station.

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In a continuing effort to provide the best possible fleet services, the Fleet Services division also contracts a wide variety of fleet-related services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. Maintenance and repair services are contracted out for the following reasons:

- The required expertise is not available in-house including proprietary diagnostic needs.
- A substantial capital investment would be necessary to perform the service in-house.
- The service could be performed less expensively by an outside vendor.
- Workload overflow relief as needed.

As part of the strategy, Fleet Services privatized its parts inventory system at the end of FY2002. The FY2020 budget contains the continuation of that program. Integrated Business Solutions (NAPA Genuine Parts Company), as the current contracted provider, supplies the Fleet Division with vehicle and equipment parts.

In FY1996, Fleet Services implemented a robust vehicle replacement plan. As part of the plan, the acquisition section of Fleet Services, analyzes the entire city fleet, evaluating each vehicle's maintenance costs, useful life, and mileage, down time, along with other determined factors. Based on this yearly analysis, Fleet Services rates the vehicles and equipment in a prioritized asset replacement list. Fleet Services acquisition staff subsequently meets with each department to review and fine-tune the replacement rankings. The replacement lists are consolidated to determine replacement vehicle priorities for the coming fiscal year.

Additionally, in order to stabilize budgeting for major purchases in vehicles and equipment, the city created a Vehicle and Equipment Replacement Fund (VERF) in FY2014. This provides a systematic, citywide approach to procurement and disposition of fleet, as well as ensures adequate funds are available to purchase vehicles and equipment.

MAJOR ACCOMPLISHMENTS

Water Service Center Completion: Opened service facility in 2017 with 12 bays providing a 70% increase in available maintenance and repair resources for the Water and Waste Water divisions. A further additional second shift was added to accomplish on going preventive maintenance needs.

North Service Center Completion: Opened service facility in 2018 at the Hillshire Drive complex serving TPW Streets and Stormwater, Aviation, Code Compliance, and Water Divisions. The 10 bay facility, currently in phase one of a planned 55 bay facility, provides support to current departments along with future expansion for CFW services outside of the greater downtown area and northern department operations.

North Fuel Island Completion: Opened an expanded fuel center in 2018 for CFW department locations outside of the greater downtown area. The island includes unleaded and diesel support along with at-the pump-DEF pumps, a first for the City Fuel division. Further a propane station was also constructed meeting the alternative fuel needs for the departments.

Customer Service Index: PM Fleet services created in early 2017, a robust CSI (customer and repair satisfaction index) with over 4,000 completed surveys and continually exceeding the minimum 95% standard in the industry, public and private.

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Fleet Availability: Currently exceeding the industry standard percentage for equipment and vehicle department availability of 95% throughout the current fiscal year based on the usage demand of a 24-7, 365 day a year department need.

Fleet Software Management Solution: FASTER fleet is in the final stages of complete integration providing a 21st Century fleet servicing tracking and planning platform.

FY2020 DISCUSSION

The FY2020 Adopted Budget includes a reduction of 1 AP and 1.00 FTE. The FY2020 Adopted Budget also includes an increase of \$725k in revenue due to fluctuation of charges associated with fuel prices and outside repair expenses. The increase of revenue will be offset by the related increase of \$725k in expenditures.

HORIZON ISSUES

The following issues for FY2020 are expected to result in some level of budgetary and/or operational impact over the next one to five years. The issues listed are often in the preliminary or problem identification stage, could pose significant resource allocation challenges in the near future, and/or adequately addressing the issue will require some sort of City Council action/decision.

FASTER Web Upgrade: The FASTER Fleet Management System will be upgraded from a client server program to a Web based program. The upgraded system will make the following improvements to the fleet management system: more flexible and robust reporting, better asset management with pictures of each vehicle viewed on work orders and asset records, role based permissions for more specific system controls, easier maintenance of the system from one server rather than 300+ client users and the system will be accessible from mobile devices (i.e. tablets, laptops and remote computers). Implementation and conversion is in the final stages with anticipated rollout for August 2019. FASTER upgrade will require updated IT solutions and reporting along with hardware and software changes, including touch screen abilities, tablet and mobile phone usage, and updated reporting needs.

North Service Center completion: The new North Service Center opened in the later part of May 2018. The service center has a new fuel island with ten dispensers (four for unleaded and six for diesel/diesel exhaust fluid). A propane fuel site is also included at the fuel island. Additional phase(s) of the fleet maintenance facility will be submitted for future bond election(s). This facility expansion will be needed to maintain increase fleet growth to matching the overall growth of the City for the coming decade. Future plans will include expansion of technician needs of all levels along with an added second shift.

Equipment and Diagnostic Upgrades: Fleet services is working to identify and replace equipment which can improve safety and efficiency. Equipment replacement needs include updating: equipment lifts, diagnostic equipment for multiple manufacturer support, updated inspection processes, A/C and Tire changing equipment, and updated alignment and general replacement of aged equipment.

Fuel Tank and Equipment Upgrades: With ongoing development of an automated fuel system, many new technologies are being added to provide further support for departments and reduction of administrative needs. Pump Volumizers, existing tank replacement, OPW reporting equipment, and additional department fueling needs and storage, are currently being reviewed and updated.

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Group Health and Life Insurance

FUND SUMMARY

	FY2018 Final	FY2019 Adopted	FY2019 Adjusted	FY2020 Adopted	Change from Adopted	
					Amount	%
Charge for Service	-	-	-	1,486,487	1,486,487	0.00%
Use of Money & Property	3,088,330	3,192,000	3,192,000	3,180,000	(12,000)	-0.38%
Other	79,835,450	81,555,939	81,555,939	69,339,192	(12,216,747)	-14.98%
Revenue	\$ 82,923,780	\$ 84,747,939	\$ 84,747,939	\$ 74,005,679	\$(10,742,260)	-12.68%
Salaries & Benefits	1,874,596	1,935,978	1,935,978	1,052,683	(883,295)	-45.63%
Gen Operating & Maintenance	77,579,196	82,797,585	82,797,585	72,952,996	(9,844,589)	-11.89%
Transfer Out & Other	8,962	14,376	14,376	-	(14,376)	-100.00%
Expenses	\$ 79,462,754	\$ 84,747,939	\$ 84,747,939	\$ 74,005,679	\$(10,742,260)	-12.68%

Fund	2019		2020		Change	
	AP	FTE	AP	FTE	AP	FTE
Group Health & Life Insurance Fund	10.00	9.65	11.00	9.65	1.00	-
Total	10.00	9.65	11.00	9.65	1.00	-

FUND PURPOSE AND GOALS

The Group Health & Life Insurance Fund administers health insurance for employees and their dependents, plus basic life insurance for employees. Since FY2002, the Group Health & Life Insurance Fund budget has included funds for the Employees' Wellness Program. Fund revenues come from active employees, contributions from city funds and interest on investments.

The Group Health & Life Insurance Fund is comprised of two divisions: the Benefits / Insurance division and the Wellness division.

MAJOR ACCOMPLISHMENTS

- After significant changes to the health plan in FY2018 included changes in plan design, the introduction of employee health centers, direct contracting with a local hospital system, with guarantees around better utilization management, FY2019 saw the expansion of services through the health centers that include free prescriptions and more covered procedures and the introduction of a diabetes and weight-management programs.
- Leveraging a purchasing consortium for better pricing in the pharmacy plan.
- Improvements to Fund subrogation of health claims.
- The City saw significant improvement in the performance of the Fund in FY2018 that continued in FY2019
- Improved health status of employees and retirees through reduction of those considered high risk from 13.5 to 2.5 percent

FY2020 DISCUSSION

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Due to the performance of the Fund, the FY2020 Adopted Budget includes no increase in city's or employee's contributions.

HORIZON ISSUES

- Rising cost of benefits – healthcare, pension, leave, etc.
- Government regulation of pay and benefits.
- Functionality of electronic systems/ability to automate processes/functions.
- Health status of employees and retirees.

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Risk Financing

FUND SUMMARY

	FY2018 Final	FY2019 Adopted	FY2019 Adjusted	FY2020 Adopted	Change from Adopted	
					Amount	%
Use of Money & Property	400,055	120,000	120,000	400,000	280,000	233.33%
Other	19,965,856	20,196,823	20,196,823	21,902,245	1,705,422	8.44%
Transfer In	52,343	-	-	-	-	0.00%
Use of Fund Balance	-	166,378	166,378	-	(166,378)	-100.00%
Revenue	\$ 20,418,254	\$ 20,483,201	\$ 20,483,201	\$ 22,302,245	\$ 1,819,044	8.88%
Salaries & Benefits	1,718,003	1,854,562	1,854,562	1,788,907	(65,655)	-3.54%
Gen Operating & Maintenance	15,691,796	18,625,707	18,491,707	19,303,016	677,309	3.64%
Transfer Out & Other	8,252	2,932	136,932	1,210,322	1,207,390	41179.74%
Expenses	\$ 17,418,051	\$ 20,483,201	\$ 20,483,201	\$ 22,302,245	\$ 1,819,044	8.88%

Fund	2019		2020		Change	
	AP	FTE	AP	FTE	AP	FTE
Risk Financing Fund	17.00	17.00	17.00	17.00	-	-
Total	17.00	17.00	17.00	17.00	-	-

FUND PURPOSE AND GOALS

The Risk Financing Fund is responsible for maintaining the commercial and self-insurance programs, claims management, and safety risks for the city. The Risk Financing Fund is comprised of two functions: Workers' Compensation and Risk Management. The Risk Management function is comprised of the Property & Casualty division and the Employee Health & Safety division. Within these functions, there are personnel who promote return to work, safety, and subrogation interests.

The Workers' Compensation division is responsible for providing statutorily-mandated benefits to city employees who are injured in the course and scope of employment, provided the claims are deemed compensable under the Texas Workers' Compensation Act. The division also harbors specialists responsible for employee return to work efforts.

The Property & Casualty (P&C) division maintains all other aspects of the city's insurance program. Utilizing both self-insured and outside commercial insurance programs, the P&C division focuses on controlling costs from property and casualty claims and/or litigation. It also strives to preserve and protect the city's assets through loss prevention, loss control, and risk financings mechanisms.

The Employee Health & Safety division helps to educate our city's workforce on the importance of maintaining safety processes and controls. Both Workers' Compensation and Risk Management pursue subrogation when possible, recovering funds from third parties who are liable for losses paid by the city.

MAJOR ACCOMPLISHMENTS

Developed a Workers' Compensation Network Report Card with the assistance of Integer Health Systems. Report Card ranks medical providers in the areas of: average cost per claim, average time employee is kept off

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work, average use of Utilization Review for physical therapy, work hardening etc. and rank of providers that are most efficient by body part and/or diagnosis. Report Card will be shared with providers and will be used to determine if providers should remain in BlackStone Network.

The City's Risk Management Department was a leader of Texas public entities in the change of legislation for fire fighter presumptions claims. Risk Management testified before the House Committee on Business & Industry and we believe the testimony had an impact on the change in the law that allow a self-insured to have a more reasonable time to investigate a presumption cancer claim without penalty. This change in law went into effect June 10, 2019. Risk Management also testified on the need for clarity on the types of cancers to be included on the presumption list. The recent change in legislation did produce a defined list of cancers that are on the presumption list.

Expansion of the Athletic Trainer Program – Risk Management expanded the Athletic Trainer Program. The pilot program started 4/1/2018 in the Fire Department. The first expansion of the program took place with the Water Department in June of this year. The City has been a leader of public entities in approach to injury prevention and workers' compensation cost.

Subrogation and Recoveries – The Risk unit engages in active subrogation for purposes of recovering monies paid by the city on claims where another party is liable for the loss or injury. In FY2018, Property & Casualty obtained a dedicated subrogation specialist who is solely responsible for collecting recoveries. Since then, the unit has recovered over \$750k each year, which is almost four times the amount of recoveries received, without the benefit of a dedicated specialist. The unit, in conjunction with Finance, has transferred the receivables function to Finance.

Property & Casualty continued the three year project to update the City's records on valuation of fixed and capital assets for both insurance purchases, and to assist Finance with updating in PeopleSoft. This year's appraisals focused on the Fort Worth Zoo properties.

Safety Training – The Local GovU online platform was introduced and implemented citywide. The online tool extended the audience reach from approximately 1,100 to 6,600 participants. In addition tool has streamlined tracking of safety courses across the city and extended the catalog of courses offered.

Safety Training – Establishment of the Quality Assurance program for safety training across the city. The program allows the city to continue to meet OSHA and other state and federal regulations.

Employee Health & Safety – The Safety Manual, which contains all bi-laws for departments on topics relating to employee health and safety, has continued to evolve and become an integral part of the city. The manual is a living document that is reviewed annually to ensure it complies with local, state, and federal health & safety regulations.

Drug and Alcohol Program – The Drug and Alcohol courses which were previously contracted and have been restructured and are now being managed in internally by Safety Division.

FY2020 DISCUSSION

For FY2020, the department anticipates Property Insurance to rise substantially and for the cost of deductibles related to wind and hail damage to increase.

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Overall the expense budget includes an increase in funding associated with higher administrative and operational expenses, and higher insurance premium expenses.

HORIZON ISSUES

Claim expense management – The Risk segment is constantly trying to lower claim-related expenses. They encourage immediate reporting of all losses so claims can be monitored and quickly brought to closure. They strive to handle claims fairly, promptly, and efficiently. This lowers the possibility of legal disputes, as well as discourages those attempting to solicit financial gain from the city. They educate the departments about the importance of safety management and make sure there is proper coverage for their exposures. They benchmark the city's claim activity against other similar risks in an effort to proactively forecast future claim costs.

The Risk Management Information System contract is currently in the bid process. The current RMIS will either be replaced with a full new implementation occurring in FY2020, or the current system will remain in place and greater functionality added.

Simplify Risk Handling Procedures – The Risk segments work diligently to ensure claim procedures are succinctly outlined and easily accessible. They publish claim forms and filing procedures on both the city's internet and intranet. They are developing a mobile app that makes claim reporting faster and convenient. They also have clearly identifiable liaisons in each department who facilitate the claims process for injured employees.

New Hire Safety Orientation – The Safety division has develop a new hire safety orientation. Its purpose is to increase new employees' awareness of health and safety hazards and inform them of how to manage these hazards on the job. The newly proposed orientation will be transitioned to a blended learning model.

Restockable First Aid Kits – The Safety division is working towards the deployment of the restockable First Aid kits program. The program will allow for easy identification and tracking of First Aid Kit compliance.

Ergonomics Assessment Program – The Safety division is developing an Ergonomics Assessment program to educate and address ergonomic needs throughout the organization. In addition an on-site showroom would be available as an additional resource for all employees.

Safety Software – In the foreseeable future, there will be a need for additional Safety software.

Pharmacy Benefit Management Company (PBM). Goal was to obtain a PBM for the workers' compensation program. A vendor was picked, but due to contractual issues with 3rd party TPA (York Risk Services), the City will have to until the upcoming RFP produces a new contract.