

Fort Worth Water Department
Water Development
City Hall Municipal Building
Lower Level – Southeast Corner
1000 Throckmorton St
Fort Worth TX 76102-6311
OFC: 817-392-8250
FAX: 817-392-8703

WATER DEPARTMENT UTILITY SITE PLAN CHECKLIST

Submit a Certified Plat (to scale), with the Architectural Plans entitled, **“WATER DEPARTMENT UTILITY SITE PLAN”**, and include:

1. Property Legal Description, as either;
 - A. Platted = Block, Lot and Addition, or,
 - B. Unplatted = Abstract, Tract and Survey.
2. Utility Easements.
3. Show complete street address, and show boundary street names. For address assignments, call Fort Worth Fire Department, 817-392-6797.
4. Specify Tap Types, Sizes and Locations for ‘each’ tap:
 - A. **WATER TAPS (1”, 1.5”, 2”, 3”, 4”, 6”, 8”, 10”)**;
 1. Domestic.
 2. Irrigation - Refer to the Landscape Ordinance.
 3. Fire Lines.
 4. Fire Hydrants.
 - B. **SANITARY SEWER TAPS (4”, 6”, 8”)**;
 1. Taps and Manholes.
 2. Grease Traps, including capacity.
5. Who Will Be Responsible for Installing the Water Taps and/or the Sanitary Sewer Taps, either:
 - A. **THE CITY**
 1. Ordinance Tap Sizes (Water = 1”, 1.5”, or 2”), and/or (Sanitary Sewer and Manholes = 4”, 6”, 8”).
 2. DOE Miscellaneous Project = Line Extensions & Taps larger than the above Ordinance size taps.
 - B. **THE CUSTOMER (for any type and size taps)**
Requires property owner to execute a ‘CFA’, (Community Facilities Agreement), with Water Planning & Business Services, call 817-392-8240.

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- 6. 'North' arrow on every page, including insert diagrams.**
- 7. Name of Business at Site Plan location, i.e., Walmart, McDonald's, George Washington High School, unnamed office shell, etc.**