



**AVIATION ADVISORY BOARD AGENDA**

Perot Field Fort Worth Alliance Airport  
 13901 Aviator Way  
 Spirit of Alliance Conference Room  
 Fort Worth TX 76177

**October 19, 2023**

**3:00 p.m.**

<b>BOARD MEMBER</b>	<b>DISTRICT</b>
Chair (Vacant)	
Vice Chair (Vacant)	
Marcia Ceplecha	1
Vacant	2
William Runyon	3
Neftalí Ortiz	4
Samith Hill	5
Mike Gonzalez	6
Bernie Malone	7
Vacant	8
Tom Hicks	9

**I. Call to Order - Ex Officio Secretary Roger M. Venables**

**II. Roll Call**

The Perot Field Fort Worth Alliance Airport, located at 13901 Aviator Way, Spirit of Alliance Conference Room, Fort Worth, Texas 76177, is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City’s ADA Coordinator at (817) 392-8552 or e-mail [ADA@FortWorthTexas.gov](mailto:ADA@FortWorthTexas.gov) at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

**III. Election of Officers for Two Year Term  
October 19, 2023 – October 18, 2025**

**a. Election of the Aviation Advisory Board Chair – Conducted by  
Ex Officio Secretary Roger M. Venables**

- i. Nominations for Aviation Advisory Board Chair
- ii. Election of Aviation Advisory Board Chair to Serve for Two Year Term

**b. Election of the Aviation Advisory Board Vice Chair – Conducted by the Chair**

- i. Nominations for Aviation Advisory Board Vice Chair
- ii. Election of Aviation Advisory Board Vice Chair to Serve for Two Year Term

**IV. Consideration of Minutes for the June 29, 2023 meeting**

**V. Action Items**

- 1001 (CD 2, CD 8, CD 10) Recommend that the Aviation Advisory Board Adopt the Proposed Amendments to the Aviation Advisory Board Rules of Procedure to Reflect the Increase in Members of the Board and Establishment of a Five Member Attendance to Achieve a Quorum
- 1002 (CD 2) Recommend that the City Council Authorize Execution of a New Ground Lease Agreement of Approximately 347,000 Square Feet of Ground Space with Mandatory Improvements with FTW Midfield LLC for Lease Sites 11C, 12C and 13C at City of Fort Worth Meacham International Airport

**VI. Items for Discussion**

- 1) Legal Ethics Presentation to AAB Members and Future Members – Royce Hansen – Assistant City Attorney
- 2) Spinks Full Master Plan – Michael Mitchell & Elizabeth Burgess - KSA

**VII. Announcements**

- 1) The next Aviation Advisory Board meeting will be held Thursday, January 25, 2024, at Meacham International Airport starting at 3:00 p.m.

## VIII. Staff Reports

- 1) Meacham Airport
- 2) Spinks Airport
- 3) Perot Field

Aaron Barth  
Joe Hammond  
Lauren Spence

## IX. Citizen's Presentations

Individual citizen presentations shall be limited to three minutes and group presentations shall be limited to ten minutes. The Chair, at their discretion, may reasonably extend these limits.

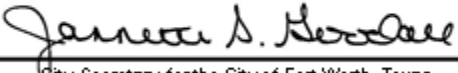
## X. Request for Future Agenda Items

## XI. Adjournment

The next regularly scheduled meeting date of this Board is scheduled for Thursday, January 25, 2024 at 3:00 p.m. Notification of the confirmed Board date will be sent by Constant Contact email. If you wish to submit an agenda item(s) for the next regularly scheduled Aviation Advisory Board meeting, please submit item(s) for consideration no later than 12 p.m. (Noon), Wednesday, January 10, 2024.

Meeting agendas are available 72 hours prior to a meeting and may be found on the City's website at <https://www.fortworthtexas.gov/calendar/boards-commission>.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time Friday, October 13, 2023 at 3:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

  
City Secretary for the City of Fort Worth, Texas