

City of Fort Worth
Community Action Partners (CAP) Council
Neighborhood Services Department
Martin Luther King Community Center
5565 Truman Drive
Fort Worth, TX. 76112
Thursday, February 22, 2024
1:30 p.m.

Microsoft Teams meeting

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MEETING AGENDA

- I. Call to Order** **Nakia Cole, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Nakia Cole, CAP Council Chair**
Minutes for January 18, 2024
- V. Information Items from Staff** **Mayra Trevino, Sr. Human Services Specialist**
NeCee Mack-Palmer, Human Services Manager
- A. Program Review and Updates
1. February 05, 2024 Opening Day CAP Application Numbers
 2. Update on election
 3. Board attendance guidelines and updates
 4. CEAP 2024 funding
 5. Submission of Bylaws to City of Fort Worth’s legal department for approval
Organizational Standard 5.3
 6. Update on Opening Meetings Act Training
 7. Bylaws, Whistleblower, Confidentiality, and Conflict of Interest documents resent for Adobe Signature
Organizational Standards 5.6 and 7.7

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth’s ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body’s consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair’s discretion, time limits may be reasonably extended.

8. Review the National Community Action Agency- Vision, Mission, Value and Promise
Organizational Standard 4.1
9. Review the City of Fort Worth’s Community Action Partners, Mission, Vision, Tag Line and Core Values
Organizational Standard 4.1

VI. Action Items **NeCee Mack-Palmer LPCS, Human Services Manager**

- A. Review and approve renewal of Texas Association of Community Action Agencies annual membership and dues.
- B. Collection of Monthly Volunteers Hours Form
Organizational Standard 2.4

VII. Report of the Director **Victor Turner, Director**

- A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives 2023 and 2024 funds.
- B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding 2023 and 2024 funds.
- C. Review of Monthly Performance and Financial Reports for the Low-Income Housing Water Assistance Program and Supplemental funding.


VIII. Announcements **CAP Council Members and Staff**

IX. Future Agenda Items **CAP Council Members and Staff**
Review the Risk Assessment
Organizational Standard 4.6

X. Adjourn **Nakia Cole, CAP Council Chair**

The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.

The next regularly scheduled CAP Council meeting will be held on **March 21, 2024** at Worth Heights Community Center.

<p>I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time <u>Thursday, February 15, 2024 at 10:45 a.m.</u> and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.</p>	 City Secretary for the City of Fort Worth, Texas
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