

City of Fort Worth  
Community Action Partners (CAP) Council  
Neighborhood Services Department  
Worth Heights Community Center  
3551 New York Avenue  
Fort Worth, TX. 76110  
Thursday, March 21, 2024  
1:30 p.m.

## MEETING AGENDA

- I. Call to Order** **Nakia Cole, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**  
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Nakia Cole, CAP Council Chair**  
Minutes for January 18, 2024
- V. Information Items from Staff** **Jessika J. Williams, Assistant City Attorney**  
**Mayra Trevino, Sr. Human Services Specialist**  
**Debby Gray, Human Services Manager**
- A. Program Review and Updates
1. Opening Meetings Act and Code of Ethics Training
  2. Bylaws, Whistleblower, and Conflict of Interest documents resent for Adobe Signature  
Organizational Standards 5.6 and 7.7
  3. February 05, 2024 Opening Day CAP Application Numbers
  4. Update on election- discuss selections/documents for Places 12, 13 & 14 and candidates for Places 6 & 10
  5. Board attendance guidelines and updates
  6. CEAP Funding Updates
  7. LIHWAP Funding Updates
  8. Review the National Community Action Agency- Vision, Mission, Value and Promise  
Organizational Standard 4.1
  9. Review the City of Fort Worth’s Community Action Partners, Mission, Vision, Tag Line and Core Values  
Organizational Standard 4.1

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This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth’s ADA Coordinator at (817) 392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body’s consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair’s discretion, time limits may be reasonably extended.

- VI. Action Items** **NeCee Mack-Palmer LPCS, Human Services Manager**
- A. Review and approve renewal of Texas Association of Community Action Agencies annual membership and dues.
  - B. Collection of Monthly Volunteers Hours Form Organizational Standard 2.4

- VII. Report of the Director** **Victor Turner, Director**
- A. Review of Monthly Performance and Financial Reports for the Community Services Block Grant Program and Other Community Services Block Grant Initiatives 2023 and 2024 funds.
  - B. Review of Monthly Performance and Financial Reports for the Comprehensive Energy Assistance Program and Supplemental Funding 2023 and 2024 funds.
  - C. Review of Monthly Performance and Financial Reports for the Low-Income Housing Water Assistance Program and Supplemental funding.

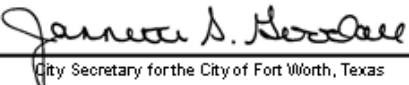
**VIII. Announcements** **CAP Council Members and Staff**  
TACAA Annual Conference May 20-23, 2024 in Abilene, Texas

- IX. Future Agenda Items** **CAP Council Members and Staff**
- A. Approve Bylaw updates for submission to Legal department
  - B. Review the Risk Assessment Organizational Standard 4.6

**X. Adjourn** **Nakia Cole, CAP Council Chair**

**The location identified on this agenda is the location at which the presiding officer will be physically present and presiding over the meeting. Members of the Community Action Partners (CAP) Council may be attending remotely in compliance with the Texas Open Meetings Act.**

The next regularly scheduled CAP Council meeting will be held on April 18, 2024 at Worth Heights Community Center.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time <u>Monday, March 18, 2024 at 1:30 p.m.</u> and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.	 City Secretary for the City of Fort Worth, Texas
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