

City of Fort Worth
Community Action Partners (CAP) Council
Neighborhood Services Department
New City Hall
100 Fort Worth Trail, Work Session Room
Fort Worth, TX. 76102
November 20, 2025
1:30 p.m.

MEETING AGENDA

- I. Call to Order** **Carol Brown, CAP Council Chair**
- II. Invocation** **CAP Council Member**
- III. Recite the Promise of Community Action**
Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
- IV. Consideration of Minutes** **Carol Brown, CAP Council Chair**
Minutes for October 16, 2025
- V. Report of Chair and Council Members** **CAP Council Chair and Members**
- VI. Written Reports** **Ruby Rubio Sr. Human Services Specialist**
Michelle Doonkeen, Assistant Director
- A. Future Council Meetings Survey Results
 - B. Texas Open Meetings ACT (TOMA) Reminders
 - C. 2026 CAP Application

This facility is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City of Fort Worth's ADA Coordinator at (817)392-8552 or e-mail ADA@FortWorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Public Comment may be made on any agenda item before or during the body's consideration of the item. Persons who need interpreters will be given at least twice the time as a member of the public who does not require such assistance. At the Chair's discretion, time limits may be reasonably extended.

- D. Monthly Performance and Financial Reports – Compares Budget to Actual, Categorized by Program; and Balance Sheet/Statement of Financial Position (Organizational Standard 8.7)
- E. Programmatic Reports for CEAP/CSBG (Organizational Standard 5.9)

VII. Briefings and Discussion

Michelle Doonkeen, Assistant Director
Josie Hogue, Sr. Accountant

- A. Discuss Future Council Meetings Survey Results
- B. Discuss TACAA Conference Council Attendees

VIII. Action Items

- A. Vote on Future Council Meetings

IX. Announcements

CAP Council Members and Staff

X. Future Agenda Items

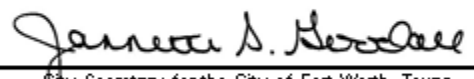
CAP Council Members and Staff

XI. Adjourn

Carol Brown, CAP Council Chair

The next regularly scheduled CAP Council meeting will be held on January 15, 2026
New City Hall: 100 Fort Worth Trail, Mezzanine Level, Room #MZ05, Fort Worth, TX.
76102

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City of Fort Worth official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time Tuesday, November 11, 2025 at 3:25 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


City Secretary for the City of Fort Worth, Texas

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