

**4/25/2025 CSO**



**Notice of the Finance, Audit, and IT Committee Meeting** of the Dallas Fort Worth International Airport Board scheduled for **Tuesday, April 29, 2025, 12:40 p.m.** This meeting location is accessible. Requests for interpretive services must be made 48 hours prior to this meeting by contacting James W. Baker III at (972) 973-4829 or [jbaker2@dfwairport.com](mailto:jbaker2@dfwairport.com) or T.D. 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**Meeting Place**  
**2400 Aviation Drive**  
**Board Room – DFW Headquarters Building**  
**DFW Airport, Texas 75261**

For DFW Airport Committee or Board meeting information please call 972-973-4829.

Consent Agenda – all items under this heading are a part of the Consent Agenda and require little or no deliberation by the Committee. A closed executive session may be held with respect to a posted agenda item if the discussion concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the Board's Legal Counsel. Texas Government Code Section 551.071.
2. Discussion concerning sale or lease of real property, or negotiated contracts for donations to the Board, when such discussions would have a detrimental effect on the negotiating position of the Board. Texas Government Code Section 551.072.
3. Personnel matters involving discussions of the qualifications or performance of identifiable individuals already employed or being considered for employment by the Board. Texas Government Code Section 551.074.

The deployment, on specific occasions for implementation, of security personnel or devices. Texas Government Code Section 551.07

**Finance, Audit, and IT Committee Meeting**  
**Tuesday, April 29, 2025**  
**12:40 PM**  
**AGENDA**

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|---------------|----|--|
|               | 1. | Approve Minutes of the Finance, Audit & IT Committee Meeting of April 1, 2025. |
| Abel Palacios | 2. | Financial Report   |
| Aaron Munoz   | 3. | Department of Audit Services' Quarterly Audit Update                           |

**FINANCE, AUDIT, and IT COMMITTEE**

**Consent Items for Consideration**

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|----------------------|------|---|
| Elaine Rodriguez     | F-1. | Approve to increase contract no. 8004913, for Legal Services, with the Law Office of Richard A Gump, Jr., PC, of Dallas, Texas to an amount not to exceed \$50,000, for a revised not-to-exceed amount of \$197,000; and that the Chief Executive Officer or designee is authorized to execute said contract. |
| Elaine Rodriguez     | F-2. | Approve to increase Legal Services contract no. PA1651 with Baker & Hostetler, LLP of Dallas, Texas, in the amount not to exceed \$75,000, for a revised not to exceed amount of \$124,900; and that the Chief Executive Officer or designee is authorized to execute said contract.                          |
| Christopher Poinsett | F-3. | Approve to execute contract no. PA1790, for Electronic Solicitation Platform, with EUNA Solutions of Chicago, Illinois, in an amount not to exceed  |

\$484,652, for the five-year term of the contract, with a start date of May 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

Christopher Poinatte	F-4.	Approve to execute contract no. PA1791, for Procurement Process Review, with North Highland of Austin, Texas, in the amount not to exceed \$417,250, for the one-year term of the contract, with a start date of May 2025, and that the Chief Executive Officer or designee be authorized to execute said contract.
Christopher Poinatte	F-5.	Approve to authorize the Airport to enter into a Cooperative Purchasing Agreement with the Virginia Sheriffs' Association First Responder Supplies & Equipment Procurement Program of Richmond, Virginia.
Catrina Gilbert	F-6.	Approve to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance with separate policies with Continental Casualty Company (C.N.A.), Coalition Insurance Solutions, Inc. (Coalition), and Ocrea Risk Services, LLC dba Resilience Cyber Insurance Solutions (Resilience) in the amounts of \$188,802; \$132,161; and \$92,513 respectively, for a one policy year effective June 3, 2025. Total action amount is \$413,476.
Catrina Gilbert	F-7.	Approve to bind and procure renewal of Cyber Liability Insurance with MunichRe, in the amount of \$269,567, for a one-year policy term effective June 1, 2025 and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-8.	Approve to execute contract no. PA1807, for a Time Keeping Solution with Oloid, Inc. of Sunnyvale, California, in an amount not to exceed \$342,000 for the five-year term of the contract; and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-9.	Approve to execute contract no. PA1798, for Effective Edge Productivity Tools, with Effective Edge Worldwide, LLC dba InteraWorks, of Austin, Texas, in an amount not to exceed \$130,000, for the three-year term of the contract, with a start date of May 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.
Cyril Puthoff	F-10.	Approve to execute contract no. PA1797, for eSOPH Background Software, with Miller Mender, Inc. of Seattle, Washington, in the amount not to exceed \$390,000, for the three-year term of the contract, with a start date of May 2025, and that the Chief Executive Officer or designee be authorized to execute said contract.
Michael Youngs	F-11.	Approve to execute contract no. PA1785, for Smart Restroom Technology, with Trax Analytics of Alpharetta, Georgia, in an amount not to exceed \$300,000 for the one-year term of the contract, with a start date of May 2025; and that the Chief Executive Officer or designee be authorized to execute said contract.

#### **Action Items for Consideration**

Russell Selkirk	F-12.	Approve the amendment to the Debt Policy of the Dallas Fort Worth International Airport Board.
Christopher Poinatte	F-13.	Approve authorization to exercise options for multi-year contracts more than \$10,000,000, for the fourth quarter of Fiscal Year 2025.

Michael Youngs	F-14.	Approve to execute contact no. PA1632, for Airside Safety Management System (SMS) Software with ProDIGIQ, Inc. of Thousand Oaks, California, for the initial two-year contract amount of \$472,320, with three, one-year options in the amount of \$383,292, for a total estimated contract amount of \$855,612, with a start date of May 2025; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion and execute said contract.
Michael Youngs	F-15.	Approve to execute contract no. PA1737, for Audio Visual Equipment and Installation with E2 Optics of Irving, Texas, in an amount not to exceed \$2,000,000, for the two-year term of the contract, with a start date of May 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.
Michael Youngs	F-16.	Approve to execute contract no. PA1588, for Gate Planning Resource Management System with Copenhagen Optimization Aps of Copenhagen K, Denmark for the initial five-year contract amount of \$657,623.46, and four, one-year options in the amount of \$578,601.46, for a total estimated contract amount of \$1,236,224.92, with a start date of May 2025; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport' discretion and execute said contract.
Michael Youngs	F-17.	Approve to execute contract no. PA1789, for Collaborative Work Management Tool, with SHI Government Solutions, Inc. of Austin, Texas, in an amount not to exceed \$800,730.90, for the three-year term of the contract, with a start date of April 23, 2025; and that the Chief Executive Officer or designee is authorized to execute said contract.

### **CLOSED SESSION**

In accordance with the provisions of Section 551.072 of the Texas Government Code, a closed session will be held to discuss the purchase, exchange, lease or value of real property when such discussions would have a detrimental effect on the negotiating position of the Board, to wit:

- a. Use and Lease Agreement Negotiations

### **OPEN SESSION**

Donnell Harvey	F-18.	Approve the Chief Executive Officer or his designee to execute Amendments to the 2023 DFW Use and Lease Agreement (the "Use Agreement") with Signatory Airlines who elect to exercise an option to extend the term of their Use Agreement in consideration for certain adjustments to the revenue sharing provisions; and to execute with American Airlines, Inc. ("American") an Amendment to American's Exhibit C to the Use Agreement to adjust their Leased Premises.
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### **Discussion Items**

Ladonna Key	F-19.	No Action Required. Discussion Item Only - Report to the Airport Board solicitations received and rejected on a quarterly basis.
Ladonna Key	F-20.	No Action Required. Discussion Item Only - Report to the Airport Board Contract Deductive Change Orders on a quarterly basis.