



Urban Forestry Permit Application Online Submittal Instructions

1. Create an account at <https://aca-prod.accela.com/CFW>
2. After logging in, click on the "Planning" tab near the top of the screen.
3. Click on "Create an Application".
4. Agree to terms and click "Continue".
5. Go to the bottom of the screen and click "Other".
6. Select 'Urban Forestry' and "Continue Application".
7. Enter information requested. You will be prompted to upload documents and pay fees.
8. The system will assign a permit number beginning with "UFC". You will be able to track review status and comments under this permit number.

Additional information regarding urban forestry permits is posted at:
<https://fortworthtexas.gov/developmentservices/urbanforestry/>