



							FEDERAL GOVERNMENT				
PRIVATE SECTOR		REGIONAL GOVERNMENTS		STATE GOVERNMENTS			Small Business Administration		SELF-CERTIFICATION		
AGENCY	Women Business Council – Southwest	Dallas/Fort Worth Minority Supplier Development Council	North Central Texas Regional Certification Agency (NCTRCA)	Historically Underutilized Business (HUB) State Agency	Texas Unified Certification Program (TUCP)	TxDOT Civil Rights Division	8(a) Business Development Program	HUBZone Empowerment Contracting Program	Small Business	Woman Owned Small Business	Service Disabled Veteran Owned Small Business
CONTACT PERSON	Rachel Barrientes	Andrew Nash	Vickie Young	Glen Hegar	Texas Department of Transportation	Texas Department of Transportation	District Office	Kevin Sloan	District Office	Nancy Alvarez	District Office
ADDRESS	5605 N. MacArthur Blvd. Suite 220 Irving, Texas 75038	8828 North Stemmons Freeway, Suite 550-B Dallas, TX 75247	2261 Brookhollow Plaza Drive Suite 300 Arlington, TX 760006	Statewide Program (HUB) Program P.O. Box 13186 Austin, TX 78701-1386	125 East 11 th Street Austin, TX	Office of Civil Rights 125 East 11 th Street Austin, TX	Small Business Administration (SBA)	SBA	SBA	SBA	SBA
PHONE NUMBER	817-299-0566/ Toll Free 866-451-5997	214-920-2436	817-640-0606 x 25	Toll Free: 888-863-5881/512-463-5872	800-558-9368	512-486-5530	817-684-5500	817-684-5500			
WEBSITE	https://www.wbcswest.org/contact	http://www.dfwmsdc.org/mbe-certification.html	http://www.nctrca.org	https://www.comptroller.texas.gov/purchasing/vendor/hub/	http://www.txdot.gov/inside-txdot/division/civil-rights/tucp.html	http://www.txdot.gov/inside-txdot/division/civil-rights/sbe.html	http://www.sba.gov/8abd	http://www.sba.gov/hubzone	http://www.sba.gov/size	http://www.sba.gov/wosb	SBA/SDVOB
Types of Certifications	Women Business Enterprise (WBE) Women Own Small Business (WOSB) State of Texas HUB	Minority Business Enterprise (MBE) State of Texas HUB Small Business Enterprise (SBE)	Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) Disadvantaged Business Enterprise (DBE) Minority Business Enterprise (MBE) Women Owned Business Enterprise (WOBE)	State of Texas HUB	Disadvantaged Business Enterprise (DBE)	Small Business Enterprise (SBE)	8(a)	HUBZone	Small Business	WOSB/EDWOSB	SDVOSB/VOSB
Qualifications	Clear and documented evidence that at least 51% or more is woman-owned controlled and operated. Six months in operation. U.S. citizenship or legal resident alien status. The contribution of capital and/or expertise by the woman business owner must be real and substantial and proportion to the interest owned. The woman business owner shall have the ability to perform in the area of specialty or expertise without reliance on either the finances or resources of a firm that is not owned by a woman. WBCS also screens applicants for certification with the State of Texas as a Historically Underutilized Business (HUB). So, eligible businesses can receive both certifications through the WBCS in one application process. HUB certification coexists with WBENC-Southwest membership. Women Business Enterprise National Council (WBENC) Approved as 3rd Party Certifier of SBA's Woman Owned Small Business (WOSB) Federal Contracting Program	Must be a 51% majority ethnic minority owned, managed and controlled Business Enterprise. Must be a U.S. Citizen. DFWMSDC also screen applicants for certification with the State of Texas as Historically Underutilized Business (HUB). So eligible businesses can receive both certifications in one application process. HUB certification coexists with DFWMSDC membership.	Firms applying for Airport Concessionaire Disadvantaged Business Enterprise or Disadvantaged Business Enterprise certification must meet the following qualifying requirements: •Firm must be at least 51% owned and controlled by a socially and economically disadvantaged individual(s) •The disadvantaged owners must be an United States Citizen or lawfully admitted permanent resident of the United States •Firm must be a small business that meets the Small Business Administration's size standard and does not exceed \$26.29 million in gross receipts for DBEs and \$56.42 million in gross receipts for ACDBEs •Personal Net Worth for all owners claiming disadvantaged status for the DBE and/or ACDBE program must not exceed \$1.32 million. •Firm must be organized as a for-profit business Firms applying for Minority Business Enterprise or Woman-Owned Business Enterprise certification must meet the following qualifying requirements: •Firm must be at least 51% owned and controlled by a minority or women individual(s) •The minority or women owner(s) must be an United States Citizen or lawfully admitted permanent resident of the United States •Firm must be organized as a for-profit business	•a for-profit entity that has not exceeded the size standard prescribed by 34 TAC §20.23, and has its principal place of business in Texas, and •is at least 51 percent owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.	•51-percent owned, managed and controlled by one or more socially and economically disadvantaged individual(s) •Must be a small business as defined by Small Business Administration (SBA) •Personal Net Worth Limit: \$1.32 million •Gross receipts must not exceed \$23.98 million averaged out over three years •Firm must be organized as a for-profit business Note: Members of these groups are presumed disadvantaged: •Asian-American •African-American •Hispanic •Native American •Women DBE certified firms are automatically eligible for Small Business Enterprises (SBE) certification.	Business interested in pursuing an SBE certification must meet the U S Small Business Administration (SBA) size standards and submit a completed application online. Certified DBE firms are recognized as SBE's without having to submit an SBE application. The SBE Program is for State-funded Highway Construction and Maintenance Contracts	Must qualify as a small business. Must be owned by a US Citizen, One or more Socially and economically disadvantaged individual must have at least 51% unconditional ownership of the business, and individual's net worth must not exceed \$250,000 excluding the equity of a personal residence and equity in business. Management and daily operations must be controlled one or more socially and economically disadvantaged individuals. The Concern must possess a reasonable prospect for success. Must be registered in the System for Award Management at www.SAM.gov .	Must qualify as a small business. Must be owned by a US citizen. The "principal" office must be located in a qualified HUBZone. At least 35% of all employees of the firm must reside in a qualified HUBZone. Must be registered in the System for Award Management at www.SAM.gov .	To qualify as a small business firm must be less than the size standard listed in the Table of Size Standards for NAICS code. The size standards themselves are expressed either in number of employees or annual receipts in millions of dollars, unless otherwise specified. See 13 CFR 121 for additional information. Must be registered in the System for Award Management at www.SAM.gov .	WOSB: Be a small business that is at least 51% unconditionally and directly owned and controlled by one or more women who are U S Citizens. Have a woman manage the day-to-day operation, make long-term decisions, and hold the highest officer position and work at the business full time during normal working hours. EDWOSB Be a WOSB that is at least 51% owned by one or more women who are economically disadvantaged. Have an economically disadvantaged woman manage the day-to-day operations, make long term decisions hold the highest officer position and be the highest compensated officer of the company. Must be registered in the System for Award Management at www.SAM.gov .	In order to be eligible for the SDVOSBC, you and your business must meet the following criteria: •The Service Disabled Veteran (SDV) must have a service-connected disability that has been determined by the Department of Veterans Affairs or Department of Defense •The SDVOSBC must be small under the North American Industry Classification System (NAICS) code assigned to the procurement •The SDV must unconditionally own 51% of the SDVOSBC •The SDVO must control the management and daily operations of the SDVOSBC •The SDV must hold the highest officer position in the SDVOSBC Must be registered in the System for Award Management at www.SAM.gov .
	HOW TO APPLY	Apply online at http://www.wbenc.org/governments	Apply online at https://affiliate.nmsdc.org/dfwmsdc/app/template/account%2Clogin%2CUserLogin.vm	Download Application forms from : http://www.nctrca.org	Download application from http://www.window.state.tx.us/procurement/prog/hub/	Download Application forms from : http://www.nctrca.org	Download Applications Forms from http://txdot.gov/inside-txdot/office/civilrights/sbe.html	Application is on line at http://certify.SBA.gov	One must apply on line for HUBZone Certification on SBA's website http://www.sba.gov/hubzone	http://certify.SBA.gov	http://certify.SBA.gov
TIME FRAME	60 to 90 Days	60 to 90 Days	30 to 90 Days	Up to 90 Days	30 to 90 Days	90 Days from receipt of completed Application	90 – 120 Days	90 Days	N/A	N/A	N/A
COST	The processing fees are based on the revenue amount submitted on your application	\$270.00 for annual membership fee.	None	None for Certification \$70.00 Annual Fee for CMBL Registration	None	None	None	None	None	None	N/A

	PRIVATE SECTOR		REGIONAL GOVERNMENTS	STATE GOVERNMENTS			FEDERAL GOVERNMENT				
	Women Business Council – Southwest	Dallas/Fort Worth Minority Supplier Development Council	North Central Texas Regional Certification Agency (NCTRCA)	Historically Underutilized Business (HUB) State Agency	Texas Unified Certification Program (TUCP)	Small Business Enterprise Program	Small Business Administration		Self-Certify		
							8(a) Business Development Program	HUBZone Empowerment Contracting Program	Small Business	Woman Owned Small Business	Service Disabled Veteran Owned Small Business
PROCEDURE FOR APPLICATION	Application is submitted to a certification board which discerns whether the business will receive the certification. This Board meets every second Wednesday of each month.	Application is submitted to a certification board which discerns whether the business will receive the certification. The board meets every 2nd Thursday of the month	Applications are assigned to a Certification Specialist who reviews applications for completeness and correct documentation. Once the application is considered complete. It is processed and onsite review is scheduled. Based on the information and findings, the specialist makes a determination of whether to certify the firm or not	Applications are entered into a pending tracking database and each application is assigned to a certification specialist who then audit the file to assure compliance with HUB Qualifications	Applications are assigned to a certification Specialist who reviews applications for completeness, once the application is considered complete an onsite review is scheduled and shortly thereafter the Specialist makes a determination of whether to certify or not		Meetings, optional, previously mandatory, are very helpful in completing the application process. One can even pick up the required forms for certification at the first meeting. Once a completed application is submitted, it is reviewed for completeness. If deficiencies are found a letter is sent outlining those deficiencies. One has 15 days to provide that information, after which another review period (usually 10 days) is given to look for deficiencies. From this point certification is granted if the application is complete and accurate	After Submission of the online form, the signature page is forwarded to the Washington, DC SBA Office. When received, the application is reviewed.		An WOSB and EDWOSB must upload required documents the WOSB Program Repository Information available on http://sba.gov/wosb	
BENEFITS TO CERTIFICATION	Access to “Best Practice” of Peer Corporations. Credibility with Minority Supplier Community Networking Forums Mentor Entrepreneur Program. Bid Fax Service Referrals & Sourcing Educational Seminars & Workshops. Medical & Dental Plans. Vendor Expositions. Annual Award Banquet. Over 160 Corporation Members. Over 400 Minority-Owned Business Members	MBISYS, a national computerized database of nearly 15,000 certified minority business suppliers. Referrals to corporate buyers of minority suppliers. Support in developing expanding or promoting corporate minority business purchasing programs. Working capital loans to certified minority businesses. Long term financing through the BCF's Specialized Small Business Investment Company (SDBIC)	Texas Regional Certification Agency (NCTRCA) assures that disadvantage business enterprises (DBE's), Minority Business Enterprises (MBE's) and Women Owned Business Enterprises (WBE's) have maximum practical opportunity to participate in their contracting and purchasing activities, particularly public entities procurement activities The North Central Texas Regional Certification Agency is solely committed to ensure that bonafide disadvantage, minority and woman owned firms benefit from programs offered by its member entities.	Registers your business in the State of Texas HUB Directory. HUB certification is valid for four (4) years provided your business continues to meet the HUB eligibility criteria. Provides state agencies and institutions of higher learning with supplement to the State's Centralized Master Bidder's List (CMBL)	Provides the opportunity to bid statewide as a certified DBE firm for DOT transportation modes including Aviation, highways and Public Transportation. Provides the opportunity to bid in the DFW Metroplex as a certified MBE or WBE firm for all public entities contracts and procurement opportunities. Register your business in the State of Texas and lists in the TUCP DBE Directory.	Program is for State Funded Highway Construction and Maintenance Contracts	8(a) is a nine year Program Administered by the Small Business Administration. Any one on the 8(a) program is automatically granted SDB Certification. Businesses granted 8(a) status will have the potential for sole source contracts, meaning that certain contracts can be given only to 8(a) designated businesses (specifically, service contracts below \$3.5 Million and supply contracts below \$5.5 Million) also an agency may designate a particular 8(a) Contractor with which to do business without competition	This is solely a certification program allowing firms certain preference when bidding on Federal Government Contracts and when working with Prime Contractors of the Federal Government (explained below) Businesses granted HUBZone status will have the potential for sole source contracts meaning that certain contracts can be given only to HUBZone designated businesses (specifically, service contracts below \$4 Million) supply contracts below \$8.5 Million) also an agency may designate a particular HUBZone Contractor with which to business without competition	Contracts can be set-aside for small business and only firms who have self-certification as a small business will be eligible to bid on those projects	Contracting officers may set aside requirements if NAICS code is in an identified industry. The contracting officer has a reasonable expectation that two or more WOSB/EDWOSB will submit offers. Other benefits on http://www.sba.gov/wosb	
ORGANIZATIONS ACCEPTING CERTIFICATION	American Airlines Alcatel-Lucent Bank of America Coco Cola Enterprises Dell EDS Boeing Ernst & Young ExxonMobil Corp Johnson Controls Fuiitsu Networking Communications IBM Corp JP Morgan Chase J.C. Penny Company, Inc Lockheed Martin AMMC For more organizations excepting certification visit http://www.wbenc.org/corporate/findex.htm	Only released to corporate Members and Sponsors and people currently certified by the DFW/Minority Supplier Development Council	Austin Industries Baylor-Scott White Health Care System City of Dallas City of Fort Worth City of Lancaster City of Mesquite City of Plano Dallas Area Rapid Transit (DART) Dallas County Dallas County Community College Dallas County Schools D/FW Airport Dallas Independent Schools Fort Worth Housing Authority Fort Worth Transportation Authority (The T) North Texas Tollway Authority Tarrant County College Texas Instruments	Statewide HUB Program with state agencies and institutions of higher learning	All DOT funded activities in the State of Texas and all Contractors dealing with TX DOT on their Federally Funded Construction Projects.	Texas Department of Transportation	Federal Agencies	Federal Agencies and Prime Contractors of the Federal Government (Contractors providing more than \$550,000 in supplies/services or \$1.0 Million in construction to the Federal Government Annually.	Federal Agencies and Prime Contractors of the Federal Government (Contractors providing more than \$550,000 in supplies/services or \$1.0 Million in construction to the Federal Government Annually.	Federal Agencies and Prime Contractors of the Federal Government (Contractors providing more than \$550,000 in supplies/services or \$1.0 Million in construction to the Federal Government Annually.	Federal Agencies and Prime Contractors of the Federal Government (Contractors providing more than \$550,000 in supplies/services or \$1.0 Million in construction to the Federal Government Annually.