

# City of Fort Worth, Texas Job Description

<b>Classification Title</b>	Fire Trainee		
<b>Job Code:</b>	1026	<b>Job Family:</b>	Fire
<b>Pay Grade:</b>	Y17	<b>Date Reviewed:</b>	09/30/15
<b>FLSA Status</b>	Non Exempt	<b>Date Revised:</b>	

## GENERAL SUMMARY

Under general supervision of a higher classification and accountable to obtain the necessary skills and knowledge required to become a Fire Fighter.

## ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

1. Attends the Fire Academy to learn the rules and regulations of the Fire Department and skills of firefighting.
2. Participates in exercises designed to develop firefighting skills.
3. Attends classes.
4. Participates in physical skilled exercises.
5. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

## Other Job Functions:

1. May be required to operate motor vehicle.
2. Perform other related duties as assigned.

## KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
  - None required
- **Skill in:**
  - None required.
- **Ability to:**
  - Understands and follows instructions.
  - Understands meanings of words.
  - Performs arithmetic operations.

- Comprehends forms in space.
- Perceives pertinent details in verbal or tabular form.
- Coordinates eyes and hands or fingers.
- Moves easily.
- Moves hands and feet in coordination with visual stimuli.
- Establishes and maintains an effective working/living relationship with other employees and the general public.
- Must be able to read and write the English language.

## **MINIMUM JOB REQUIREMENTS**

High School graduate or GED or have 12 semester hours credit from an accredited college or university

## **OTHER REQUIREMENTS**

Must pass a written test, physical agility test, and a complete background check.

Valid Texas Drivers License Class "C" or equivalent and an acceptable driving record.

## **WORKING CONDITIONS**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Inside/outside working conditions, exposed to all extremes of the environment; exposed to toxic and non-toxic odors, fumes, dusts, mists, gases, extreme heat; extreme heights; small enclosed places; noise; mechanical and electrical hazards; explosives; radiation; and chemicals.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Lifting up to 100 lbs. sitting, standing, walking, kneeling, crouching/stooping, squatting, crawling, climbing, pushing, reaching, pulling and twisting.